



Commercial Business Occupancy Permit Application (FOR ZONING REVIEW PURPOSES)

For City Use Only
Permit Fee \$160.00
Issuance Fee \$55.00
Total Fee \$215.00
Permit Number: CBO- \_\_\_\_\_

For City Use Only
Change of Ownership (Same Business Name)
New Business
Continuation of a Legal Nonconforming Use
Parking Ratio: \_\_\_\_\_ Use Category: \_\_\_\_\_
C.U.P.: Yes No Zoning: \_\_\_\_\_

Business Address: \_\_\_\_\_
Name of Business: \_\_\_\_\_
Type of Business: Retail Sales Restaurant General Office Manufacturing
Med. /Dental Office Wholesale Service Office Other: \_\_\_\_\_
Description of Business: \_\_\_\_\_
Will the new business occupancy display any business signs? Yes No
Will the new business occupancy include interior or exterior improvements? Yes No
Will alcoholic beverages be sold or consumed on the premises? Yes No
Will hazardous waste be stored on the premises? Yes No
Name of Business Owner: \_\_\_\_\_ Phone No: \_\_\_\_\_
Mailing Address: \_\_\_\_\_
Name of Property Owner: \_\_\_\_\_ Phone No: \_\_\_\_\_
Mailing Address: \_\_\_\_\_ Signature: \_\_\_\_\_
Is this business occupying space with another business (Sharing of Space) Yes No
If YES, Name of Business: \_\_\_\_\_ Business Owner: \_\_\_\_\_
I understand that the granting of this permit is contingent upon compliance with all regulations of the City of San Fernando Zoning Ordinance and other applicable city, state and federal regulations. I hereby certify that I have read the statements contained in this application, and that they are true and correct.
Signature (Business Owner)\*: \_\_\_\_\_ Date: \_\_\_\_\_

\*The Commercial Business Occupancy Permit is issued to the Business Owner providing a proposed use is permitted and all general requirements, applicable regulations, and conditions of approval are satisfied. All approved permits are subject to the general conditions of approval, along with any other applicable requirements pursuant to the San Fernando Municipal Code.

For City Use Only
Planning Approval: \_\_\_\_\_ Date: \_\_\_\_\_
Building Approval: \_\_\_\_\_ Date: \_\_\_\_\_
Conditions: \_\_\_\_\_ See reverse side for conditions of approval and all other attachments



**Commercial Business Occupancy Permit**  
**Conditions of Approval**

The following conditions shall be made a part of the approval of this Commercial Business Occupancy Permit, and shall be complied within their entirety, as determined by the Community Development Department.

**Applicable Regulations-** **Sec. 106-490** (C-1 Limited Commercial Zone), **Sec. 106-520** (C-2 Commercial Zone), **Sec. 106-585** (M-1 Limited Industrial Zone), **Sec. 106-615** (M-2 Light Industrial Zone)

**Development Standards-** **Sec. 106-551** (SC Service Commercial Zone), **Sec. 106-668** (Specific Plan Zones and Zoning Map Designations)

Applicant's  
Initials

- \_\_\_\_\_ 1) **Inspection of the subject site by the Building and Safety Division is REQUIRED in order obtain a Certificate of Occupancy to operate a business. All inspections MUST BE SCHEDULED AT LEAST 72 HOURS prior to the operation of any business.**
- \_\_\_\_\_ 2) All landscape planting shall be kept in a healthy and growing condition. Fertilization, cultivation, and tree pruning shall be a part of regular maintenance. Good horticultural practices shall be followed in all instances.
- \_\_\_\_\_ 3) Parking for handicapped persons shall be provided in accordance with standards established in the state handicapped requirements.
- \_\_\_\_\_ 4) Required parking spaces shall be double-striped with the stall widths measured from the midpoints of the double-stripe markings.
- \_\_\_\_\_ 5) All trash and garbage collection facilities shall be either enclosed within a building or by a screening fence or a wall.
- \_\_\_\_\_ 6) A sign permit shall be required prior to the placing, erecting, moving, reconstructing, altering or displaying of any sign within the city. All signs shall be maintained in good repair, including display surfaces and structures which shall be kept neatly painted, pasted, or mounted.
- \_\_\_\_\_ 7) All building exteriors shall be painted in compliance with the color chart adopted by the Redevelopment Agency of the City of San Fernando.
- \_\_\_\_\_ 8) All uses permitted shall be inside permanent buildings.
- \_\_\_\_\_ 9) All storage must be confined to the interior of the permanent structure.
- \_\_\_\_\_ 10) The owners and all successors shall comply with the graffiti removal and deterrence requirements.

*Additional Conditions*

- \_\_\_\_\_ 11) \_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_ 12) \_\_\_\_\_  
\_\_\_\_\_

Notes:

\_\_\_\_\_  
\_\_\_\_\_

Signature (Business Owner): \_\_\_\_\_ Date: \_\_\_\_\_

Planning Division: \_\_\_\_\_