

**SAN FERNANDO CITY COUNCIL
MINUTES**

**MAY 15, 2017 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 6:05 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Antonio Lopez, and Councilmembers Joel Fajardo, and Jaime Soto (arrived at 5:01p.m.)

Staff: Interim City Manager Nick Kimball, City Attorney Rick Olivarez, and City Clerk Elena G. Chávez

Absent: Councilmember Robert C. Gonzales (notified staff that he could not attend the meeting because he was ill)

PLEDGE OF ALLEGIANCE

Led by Education Commissioner Michael Remenih

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Vice Mayor Lopez, to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

The following presentations were made:

- a) RECOGNITION OF SFPD TEAM – BAKER TO VEGAS RUN
- b) NATIONAL PUBLIC WORKS WEEK – May 21-27
- c) NATIONAL LAW ENFORCEMENT WEEK – MAY 14-20
- d) ARBOR DAY PROCLAMATION – APRIL 28

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PUBLIC STATEMENTS – WRITTEN/ORAL

JR Cahatol invited everyone to an event on June 2 and 4, Free Medical Dental and Vision Clinic 2017, sponsored by the San Fernando Valley Academy.

Liana Stepanyan, San Fernando Library Manager, provided information regarding upcoming events and services available to the community.

CONSENT CALENDAR

Motion by Councilmember Soto, seconded by Vice Mayor Lopez, to approve the Consent Calendar Items:

- 1) REQUEST TO APPROVE MINUTES OF:
 - a) MAY 1, 2017 – SPECIAL MEETING
 - b) MAY 1, 2017 – REGULAR MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE INVESTMENT POLICY FOR FISCAL YEAR 2017-2018
- 4) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE CITY TREASURER AND DEPUTY CITY TREASURER TO INVEST SURPLUS FUNDS
- 5) CONSIDERATION OF FISCAL YEAR 2017-2018 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT APPROVAL OF ENGINEER'S REPORT AND SETTING THE DATE FOR THE PUBLIC HEARING
- 6) CONSIDERATION TO APPROVE A LICENSE AGREEMENT WITH CROWN CASTLE NG WEST LLC A REGISTERED COMPETITIVE LOCAL EXCHANGE CARRIER TO INSTALL A DISTRIBUTED ANTENNA SYSTEM ON A CITY-OWNED LIGHT POLE

By consensus, the motion carried.

ADMINISTRATIVE REPORTS

- 7) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT TO UPDATE THE CITY'S ACCESSORY DWELLING UNIT AND DENSITY BONUS ORDINANCES

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Interim Senior Planner Humberto Quintana presented the staff report. Both he and Interim City Manager Kimball replied to questions from Councilmembers.

Motion by Councilmember Fajardo, seconded by Councilmember Soto, to:

- a. Award a Professional Services Agreement (Contract No. 1856) to Karen Warner Associates, Inc. in an amount not-to-exceed \$18,520 to provide professional services to update the City's Accessory Dwelling Unit and Density Bonus Ordinances; and
- b. Authorize the Interim City Manager to execute the agreement.

By consensus, the motion carried.

8) **FISCAL YEAR 2017-2018 BUDGET STUDY SESSION NO. 1**

Interim City Manager Kimball presented the staff report and the proposed Fiscal Year 2017-2018 budget. Each department representative also made brief presentations.

Discussion ensued and staff replied to various questions from Councilmembers.

No formal action was taken (presentation item only).

CITY COUNCIL - LIAISON UPDATES

Councilmember Fajardo gave an update regarding League of California Cities meeting that he attended last week.

Vice Mayor Lopez stated that he attended the annual Southern California Association of Governments conference and it covered information regarding innovative concepts for transportation, parking and housing.

Mayor Ballin gave updates regarding meetings that she attended held by the Metropolitan Water District Board and the Independent Cities Finance Authority.

DEPARTMENT HEADS - COMMISSION UPDATES

Interim City Manager Kimball reported that the Vista Del Valle Ad Hoc Committee met, a community meeting has been tentatively scheduled for June 1st, and the next step is getting community input on the pilot program.

Public Works Management Analyst Ken Jones invited everyone to the tree planting ceremony on May 23rd and to the Public Works barbeque on the following day.

Cultural Arts Supervisor Virginia Diediker invited all to the Senior Expo on May 19th at Las Palmas Park.

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Interim Senior Planner Humberto Quintana reported that the Planning and Preservation Commission will be meeting on June 6th.

City Clerk Chávez invited City Councilmembers and department representatives to the Education Commission's 2nd Annual Scholarship Awards Ceremony on May 23rd.

GENERAL COUNCIL COMMENTS

Councilmember Soto talked about recent hacking incidences including Los Angeles College District paying ransom after hackers stole student data, he thanked Police Chief Anthony Vairo for the nice gesture of inviting all departments to take a group photo earlier, and stated that he and Chief Vairo are related.

Councilmember Fajardo thanked all acting managers and also reminded everyone of tomorrow's City of Los Angeles LAUSD election.

Vice Mayor Lopez thanked staff and said he would see everyone at next Monday's budget meeting.

Mayor Ballin emphasized that staff has City Council's support and are doing a great job.

STAFF COMMUNICATION

Interim City Manager Kimball reported that the next Council meeting will include a report to Council regarding Regional Housing Needs Assessment numbers and reminded everyone that the public is invited to the meetings and may provide feedback on the budget, and he commented on Councilmember Soto's concerns regarding computer hacking and cyber insurance coverage.

ADJOURNMENT (8:54 P.M.)

Motion by Councilmember Soto, seconded by Councilmember Fajardo, to adjourn the meeting. By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 15, 2017, meeting as approved by the San Fernando City Council.

*Elena G. Chávez, CMC
City Clerk*