

**SAN FERNANDO EDUCATION COMMISSION  
MINUTES**

**JUNE 28, 2016 – 6:00 P.M.  
REGULAR MEETING**

City Hall Community Meeting Room  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Chair Angel Zobel-Rodriguez called the meeting to order at 6:04 p.m.

Present:

Members: Chair Angel Zobel-Rodriguez, Vice Chair Danitza Pantoja, and Commissioners Yvonne G. Mejia, Michael Remenih, and Olivia Robledo

Staff: City Clerk Elena G. Chávez and Deputy City Clerk Miriam Gutierrez

**PLEDGE OF ALLEGIANCE**

Led by Commissioner Remenih

**APPROVAL OF AGENDA**

Motion by Commissioner Remenih, seconded by Commissioner Robledo, to approve the agenda. By consensus, the motion carried.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

None

**COMMISSION MATTERS**

1) REQUEST TO APPROVE MINUTES OF MAY 4, 2016 – SPECIAL MEETING

Motion by Commissioner Pantoja, seconded by Commissioner Remenih, to approve minutes. By consensus, the motion carried.

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**2) DISCUSSION REGARDING FISCAL YEAR (FY) 2016-2017 EDUCATION COMMISSION BUDGET**

Deputy City Clerk Gutierrez gave a brief budget update and reported that the remaining FY 2015-2016 funds will be carried over to next year. No formal action was taken.

**3) DISCUSSION REGARDING ALLOCATION AND DISTRIBUTION OF INDEPENDENT CITIES FINANCE AUTHORITY'S COMMUNITY OUTREACH PROGRAM FUNDS**

City Clerk Chávez provided background information regarding the Independent Cities Finance Authority's (ICFA) Community Outreach Program Funds and that the City Council approved the contribution made by Councilmember Sylvia Ballin (ICFA Board Member) to the Education Commission.

By consensus, Commissioners agreed that Chair Zobel-Rodriguez and Commissioner Mejia will draft a letter to ICFA requesting the release of the \$7,500.

**4) UPDATE REGARDING METROPOLITAN WATER DISTRICT "WATER IS LIFE" ART CONTEST FOR STUDENTS**

By consensus, Commissioners agreed that Vice Chair Pantoja will contact Metropolitan Water District to request additional information regarding the art contest.

**5) DISCUSSION REGARDING FISCAL YEAR 2016-2017 GOALS AND OBJECTIVES**

Commissioners each provided feedback and comments; some goals included:

- Expanding the number of scholarship winners
- City website enrichment (i.e., sharing various resources)
- Community outreach and possibly hosting a coffee klatch for local school principals
- Hosting a green/alternative skills job fair and/or provide transportation to event/s
- Extending scholarships to students interested in vocational schools
- Providing resources regarding personal finances (community outreach/tool box for our community)
- Reaching out to Youth Policy Institute for parent workshops (i.e., regarding research on youth spending too much time on technology)
- Hosting an art walk to support local businesses
- Offering scholarships for art studio classes and possibly displaying such at various locations
- Celebration at the Cesar Chavez Memorial and offering tours

*At this time, Commissioner Robledo excused herself and left the meeting (she had announced at the beginning of the meeting that she would be unable to stay for the entire meeting).*

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**6) DISCUSSION REGARDING DRAFTING/ESTABLISHING A SCHOLARSHIP PROGRAM POLICY AND PROCEDURES**

Commissioner Mejia will draft a template. Commissioners agreed but no formal action was taken.

**7) DISCUSSION REGARDING EDUCATION COMMISSION WEBSITE MODIFICATIONS - PROPOSAL TO INCLUDE RESOURCES**

By consensus, Commissioners agreed that Commissioner Mejia would reply to the organization that the Education Commission is not interested in their proposal.

**COMMISSION DISCUSSION**

None

**STAFF COMMUNICATION**

City Clerk Chávez announced that the City's new website is up.

**ADJOURNMENT (7:28 P.M.)**

Motion by Commissioner Pantoja, seconded by Commissioner Remenih, to adjourn the meeting. By consensus, the motion carried.

*I do hereby certify that the foregoing is a true and correct copy of the minutes of June 28, 2016 meeting as approved by the Education Commission.*

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*Miriam Gutierrez  
Deputy City Clerk*