

PARKS, WELLNESS AND RECREATION COMMISSION

**March 11, 2014 Meeting Minutes
6:30 p.m., City Hall-Community Meeting Room
117 Macneil Street, San Fernando, CA 91340**

PRESENT: Commissioner Adriana Gomez, Commissioner Danitza Pantoja,
Commissioner Nina Ballin, and Commissioner Joe Ponce

ABSENT: Commissioner Saydith Navarro

ALSO PRESENT: Ismael Aguila, Recreation and Community Services Operations Manager
Linda Bowden-Moreno, Recreation & Community Services Office Specialist

I. Call to Order/Roll Call

- Commissioner Gomez called the meeting to order at 6:33 p.m.
- Present: Gomez, Pantoja, Ballin, and Ponce
- Absent: Navarro

II. Pledge of Allegiance

- Commissioner Ponce led the Pledge of Allegiance.

III. Approval of Agenda

Motion was made to approve the agenda of the Parks, Wellness and Recreation Commission for March 11, 2014

Motion: Pantoja Second by: Ballin

For: All

Against: None

Abstained: None

IV. Consent Calendar

- Approval of Minutes – February 11, 2014

Motion was made to approve the minutes of the Parks, Wellness and Recreation Commission for February 11, 2014.

Motion: Ballin Second by: Ponce
For: All
Against: None
Abstained: None

V. Public Comment

- Linda Campanella, City of San Fernando Resident, spoke to the Commission about a meeting she recently attended regarding the Pacoima Wash Bikeway Project. She commented on the need to provide public transportation options for youth. She thanked the Commission for their input and support.
- Councilmember Jesse Avila, spoke on the Pacoima Wash Bikeway Project and expressed his desire to include the input of the Parks Commission on projects such as this one.

VI. Police Dept. Monthly report (Interim Chief Robert parks)

- Chief Parks informed the Commission that a Neighborhood Watch meeting is scheduled at Heritage Park (Rudy Ortega Park) tonight.
- A search warrant was served over the weekend and an arrest was made of a robbery suspect.
- Virtual Patrol is now up and running at Pioneer Park.
- A lighting company has expressed interest in installing Virtual Patrol along the Bike Path.

VII. New Business

A. Help Portrait-2014

- Elizabeth Ruvalcaba with ALAS Media, is requesting that the Parks, Wellness and Recreation Commission make a recommendation to City Council to approve a fee waiver for use of Las Palmas Park for this year's Help Portrait event scheduled in December. This event offers an opportunity for needy families to enjoy a holiday family portrait at no cost.

- The fee waiver request would amount to \$600.00 in waived fees for this event.
- Commissioner Gomez commented on her support towards this event and has volunteered her time for the last three years in assisting participants with doing their make-up.

Motion was made to recommend that City Council consider approving a fee waiver request for use of park facilities for this year's Help Portrait Event scheduled in December 2014.

Motion: Pantoja Second by: Ponce
For: All
Against: None
Abstained: None

B. 100 Citizens Proposal for Program Improvements

- Ismael reported that award winning program raised \$6K last year.
- A formal proposal will be submitted to install a pulley system for resistance training.
- Commissioner Gomez had questions regarding ownership and liability issues on the equipment.

VII. Old Business

A. Health Campaign/5K Diabetes Event Update

- Ismael reported that Council approved to move forward with this event.
- Valley Care is the fiscal sponsor for this event. Fundraisers are planned to help with the cost of the event.
- Dr. Loy and his student volunteers will assist with providing marketing material and various other contributions.
- The race route will be on Park Ave.
- Commissioner Gomez had questions regarding the dates for fundraising.

- Commissioner Gomez inquired about the number of people needed for race entry.
- Commissioner Pantoja had questions regarding the event.

B. Kadima Music Conservatory Proposal Update

- This item was forwarded to the City attorney to create an agreement. Once the agreement is prepared, it will go before City Council for approval. Staff will update this Commission with any new developments.

C. 2014 Cesar E. Chavez Commemoration Proposal

- Ruben Rodriguez, Director of *Pueblo y Salud* and CCCC member, discussed some of the key items of the proposal being presented.
- A fund raiser will be planned to replace the stolen plaques from the Cesar Chavez Memorial. The proposal asks that the City contribute \$5,000 towards the event, assist in identifying and installing the missing plaques as well as contributing ½ of the installation cost.
- The CCCC would like to celebrate the Cesar Chavez Memorial ten year anniversary at Recreation Park.
- The CCCC would like to bring back the Cesar Chavez March which would include a procession starting at Brand Blvd. and ending at Recreation Park.
- Ruben Rodriguez is asking the City to co-sponsor this event which will promote the arts and educate the community.
- Commissioner Ballin commented on her support of this item moving forward to Council.
- Commissioner Pantoja had questions regarding the various requests in the proposal.
- Commissioner Ponce commented that this is a good event, however, expressed concern about the cost the City will assume.
- Commissioner Gomez had questions regarding identifying the missing bricks, fund raising, fee waivers by the City of L.A. and about including the March with the Health Fair planned at Recreation Park.

Motion was made to recommend this event move forward with the support of the Parks, Wellness and Recreation Commission.

Motion: Pantoja Second by: Ponce
For: All
Against: None
Abstained: None

D. Update on Little League Operations

- A new agreement was submitted to the attorney and subsequently to Council. This new agreement includes more specifications and detailed procedures to comply with the Health Department.
- Council has approved the new agreement. Leagues are not cooking food items any longer, but are allowed to barbeque with prior approval so long as permits are in place.

VIII. Staff Communication

- Ismael reported to the Commission that the Youth Basketball league is half way through their season and that the procedure manual for this program is in development.
- A Zumba Master Class is coming up soon. Flyers will be distributed as soon as the details are confirmed.
- Staff informed the Commission that this year's Senior Expo is scheduled for Friday, May 23rd at Las Palmas Park. About 50 vendors are expected to provide free information and health care screenings.

IX. Commissioner Comments

- Commissioners Gomez and Pantoja expressed how pleased they are with the cooperation between the leagues and the City.

X. Agenda Items for Next Meeting (May 13, 2014)

- Commissioners will email agenda items to staff

XI. Adjournment

A motion was made to adjourn the meeting at 7:53 p.m.

Motion: Pantoja Second by: Ponce
For: All
Against: None
Abstained: None