

**CITY OF SAN FERNANDO
PLANNING COMMISSION
MINUTES OF MARCH 2, 2010, MEETING - 7:00 P.M.
CITY HALL COUNCIL CHAMBER**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING IN THE COMMUNITY DEVELOPMENT DEPARTMENT.

CALL TO ORDER

The meeting was called to order by Chairperson Antonio Lopez at 7:05 P.M.

PLEDGE OF ALLEGIANCE

Led by Vice-chair Robert Montañez

ROLL CALL

The following persons were recorded as present:

PRESENT: Chairperson Antonio Lopez, Vice-chair Robert Montañez, Commissioners, Cathe Casillas, Julie Cuellar, and Cono "Bud" Rizzo

ABSENT: None

ALSO PRESENT: Community Development Director Paul Deibel, Senior Planner Fred Ramirez, Associate Planner Antonio Castillo, Interim Assistant Planner Edgar Arroyo, and Community Development Secretary Michelle De Santiago

APPROVAL OF AGENDA

Vice-chair R. Montañez moved to approve the agenda of March 2, 2010. Seconded by Cathe Casillas, the motion carried with the following vote:

AYES:	R. Montañez, C. Casillas, J. Cuellar, A. Lopez, and B. Rizzo
NOES:	None
ABSENT:	None
ABSTAIN:	None

CONSENT CALENDAR

Vice-chair R. Montañez moved to approve the minutes of the November 24, 2009 meeting. Seconded by Commissioner C. Casillas, the motion carried with the following vote:

AYES:	R. Montañez, C. Casillas, J. Cuellar, A. Lopez, and B. Rizzo
NOES:	None
ABSENT:	None
ABSTAIN:	None

UNFINISHED BUSINESS

None

P. Deibel indicated to the Commission that both projects would be presented at the same time but explained how each projects needed separate actions.

PUBLIC HEARING 7A:

Conditional Use Permit 2009-05 and Site Plan Review 2009-11 – 675 Glenoaks Blvd., San Fernando, CA – Realcom Associates, LLC (c/o Clearwire US, LLC), 27201 Puerta Real, Suite 240, Mission Viejo, CA – A conditional use permit, pursuant to City Code Section 106-1346, to permit the installation, use and

maintenance of an unmanned wireless telecommunications facility consisting of 3 panel antennas, 3 parabolic antennas (1 per sector, 3 sectors total) to an existing 60-foot tall unmanned wireless telecommunications facility disguised as a pine tree (“monopine”) and the installation of one ground mounted equipment cabinet on an existing 190,062 square foot site within the M-1 (Limited Industrial) zone and within the Redevelopment Project Area No. 3.

Staff Presentation

Associated Planner Antonio Castillo gave the staff presentation recommending that the Planning and Preservation Commission approve conditional Use Permit 2009-05 and recommend to the Executive Director of the Redevelopment Agency that Site Plan Review 2009-11 be considered for approval, subject to the conditions recommended by staff pursuant to Planning and Preservation Commission Resolution 2010-02 and the conditions of approval attached as Exhibit “A” to the Resolution.

7B:

Conditional Use Permit 2009-04 and Site Plan Review 2009-20 – 675 Glenaoks Blvd., San Fernando, CA – Wireless 1 Consulting Services – Jerry Ambrose (c/o Royal Street Communication CA LLC), 5266 Hollister, Suite 106, Santa Barbara, CA 93111 – A conditional use permit, pursuant to City Code Section 106-1346, to permit the installation, use and maintenance of an unmanned wireless telecommunications facility consisting of 6 panel antennas, 1 GPS antenna, and 1 microwave antenna to an existing 60-foot tall unmanned wireless telecommunications facility disguised as a pine tree (“monopine”) and the installation of ground-mounted equipment cabinets on an existing 190,062 square foot site within the M-1 (Limited Industrial) zone and within the Redevelopment Project Area No. 3.

Staff Presentation

Associated Planner Antonio Castillo gave the staff presentation recommending that the Planning and Preservation Commission approve Conditional Use Permit 2009-04 and recommend to the Executive Director of the Redevelopment Agency that Site Plan Review 2009-20 be considered for approval, subject to the conditions recommended by staff pursuant to Planning and Preservation Commission Resolution 2010-01 and the conditions of approval attached as Exhibit “A” to the Resolution.

Public Testimony

Commission Discussion

J. Cuellar asked about who was responsible for removal of the equipment and the pole if the project ceased to operate.

A. Castillo stated that the condition of approval No. 6 indicated that property owner of record would be responsible for the equipment to be removed within 90 days of the cease of operation.

C. Cuellar asked if language could be included to indicate that the applicant/wireless telecommunication operator(s) must notify the city that it has ceased operation and therefore the 90-day window for removal of equipment will commence.

A. Lopez asked if the existing wireless site is in compliance.

A. Castillo stated that the existing wireless telecommunications facility has some outstanding conditions that are being addressed with the applicant in writing, some of the conditions included but are not limited to: improving the

spacing and density of the faux branches on the existing pole, improved screening of the equipment, and removal of the trash container.

A. Lopez asked if all of the live trees were in existence prior to the installation of the pole.

A. Castillo stated that they were there prior to the installation of the pole. Additionally, staff requested that the applicant of the existing pole install an additional two trees but determined that the two additional trees would be too close to the pole.

C. Casillas stated that if the commission agreed that additional language be included in the conditions of approval to further clarify operators of each pole and or equipment. Additionally, she asked how often the operators visited the sites to verify that they are in compliance.

P. Deibel stated that in the conditions of approval the applicant is required to submit an annual Radio Frequency Report (RFR).

Shanna Reyes – Representative from Clearwire stated that maintenance technicians are assigned on a quarterly basis to visit the different sites. She indicated that Radio Frequency engineers visit sites and respond to calls from property owners.

C. Casillas asked about the faux branches and if they would withstand the wind load for the area.

F. Ramirez stated that when construction documents are submitted it is verified by the structural engineer.

A. Castillo stated that a structural observation letter is submitted before the proposal is submitted.

C. Casillas asked if the RFR was or will be done for each carrier and will it show the cumulative numbers.

A. Castillo stated that all three carriers will contract with the same Radio Frequency Engineer and the report will show cumulative numbers for all three carriers.

Shanna Reyes indicated that the lease agreements indicate that if the lease is terminated that the tenant must remove all personal property including the equipment. Additionally she indicated that there will be generators maintained on site but that the use of the generator is very rare.

B. Rizzo asked if there was any air conditioning for the equipment cabinet.

F. Ramirez stated that the equipment will not require air conditioning it will only require fans.

R. Montañez asked what the maximum number of antennas could be installed on one pole.

F. Ramirez stated that it is limited by technology.

B. Rizzo asked if there were any detrimental affects.

R. Montañez stated that it is good that there are more cell sites coming to the city and hoped that it would result in calling plan prices becoming more affordable.

A. Lopez stated that he is happy to see a project like this one, he stated that the pole is hardly noticeable.

Subsequent to discussion, Vice-chair R. Montañez moved to approved Site Plan Review 2009-20 and Conditional Use Permit 2009-04. Seconded by Commissioner B. Rizzo, the motion carried with the following vote:

AYES:	R. Montañez, B. Rizzo, C. Casillas, J. Cuellar, and A. Lopez
NOES:	None
ABSENT:	None
ABSTAIN:	None

F. Ramirez clarified with the Commission that the friendly amendments would include: Language to the signs to clearly identify operators on each equipment cabinet, addressing ongoing maintenance with new language that references to the required landscaping, and notification of the city when a wireless telecommunication operator ceases operation. Vice-chair R. Montañez moved to approve Conditional Use Permit 2009-04 and recommend approval of Site Plan Review 2009-20. Seconded by Commissioner C. Casillas, the motion carried with the following vote:

AYES:	R. Montañez, C. Casillas, J. Cuellar, A. Lopez, and B. Rizzo
NOES:	None
ABSENT:	None
ABSTAIN:	None

STAFF COMMUNICATIONS

None

COMMISSION COMMENTS

P. Deibel announced to the commission that tonight's meeting and presentation by Associate Planner Antonio Castillo would be his last because of recent acceptance of a new position with the City of West Hollywood. He informed the commission that interim Assistant Planner Edgar Arroyo is the city's liason for the 2010 Census. Additionally, he informed the commission of the March 24th study session between the Agency and City Council on methods and tools for the revitalization of the downtown area.

PUBLIC STATEMENTS

None

ADJOURNMENT:

Commissioner R. Montañez moved to adjourn to April 6, 2010. Seconded by Commissioner A. Lopez, the motion carried with the following vote:

AYES:	R. Montañez, A. Lopez, C. Casillas, J. Cuellar, and B. Rizzo
NOES:	None
ABSENT:	None
ABSTAIN:	None

8:45 P.M.

PAUL DEIBEL

Planning Commission Secretary