

PARKS, WELLNESS AND RECREATION COMMISSION

September 10, 2013 Meeting Minutes 6:30 p.m., City Hall-Community Meeting Room 117 Macneil Street, San Fernando, CA 91340

PRESENT: Commissioner Adriana Gomez, Commissioner Danitza Pantoja
and Commissioner Joe Ponce

ABSENT: Commissioner Nina Ballin and Commissioner Saydith Navarro,

ALSO PRESENT: Ismael Aguila, Recreation and Community Services Operations Manager
Linda Bowden-Moreno, Recreation & Community Services Office Specialist

I. Call to Order/Roll Call

- Commissioner Gomez called the meeting to order at 6:30 p.m.
- Present: Gomez, Pantoja, and Ponce
- Absent: Ballin and Navarro

II. Pledge of Allegiance

- Commissioner Ponce led the Pledge of Allegiance.

III. Approval of Agenda

Motion was made to approve the agenda of the Parks, Wellness and Recreation Commission for July 9, 2013 with the following amendments: Table Presentation (Santa Rosa Youth Ministry) for January 14, 2014.

Motion: Ponce Second by: Pantoja

For: All

Against: None

Abstained: None

IV. Consent Calendar

A. Approval of Minutes – July 9, 2013

Motion was made to approve the minutes of the Parks, Wellness and Recreation Commission for July 9, 2013.

Motion: Navarro Second by: Ponce
For: All
Against: None
Abstained: None

V. Public Comment

- None

VI. New Business

A. Request for Fee Waiver for Plaza Comunitaria San Fernando (Education Commission)

- Ismael advised the Commission that this item was requested by the Education Commission who is seeking a fee waiver for use of the Learning Center at Las Palmas Park.
- The Education Commission would like to bring in an organization that will provide free citizenship and ESL classes to the community.
- This can be a City program or co-sponsored. Another option is to arrange a rental agreement with the organization.
- Other cities do not permit use of facilities for on-going events to discourage rentals to groups with religious or affiliations.
- The City Ordinance would need to be updated in order to allow the Commission purview on fee waivers.
- Staff is looking for feedback from the PW&R Commission on this item.
- Commissioner Pantoja had questions regarding the details of the program such as the duration of the classes. She prefers to follow the

fee waiver process to keep with the Master Plan.

- Commissioner Gomez agrees with following appropriate protocol for fee waiver requests in order to keep uniformity.
- Commissioner Ponce commented that he would like some time to consider the pros and cons regarding this item.
- Staff will discuss protocol of fee waiver requests with City Manager and City Attorney for direction on how to handle such requests.
- This fee waiver request will go to Council for consideration.

B. Update on Park Operations for Fall/Winter Seasons

- An update on the Tot Lots was emailed to Commissioners on 9/5/13.
- Pool Facility Update: As a result of employee furloughs, lap swim and exercise classes have been eliminated. Pool will have scheduled closures at times as a cost saving measure.
- Park offices now have new business hours. New hours are posted at respective sites.
- There will be no *Halloween* or *Day of the Dead* events this year.
- The RCS Department will be focusing on improving operations (rentals, special events, on-line registrations, etc.).

VII. Old Business

A. Police Dept. Monthly Report (Interim Chief Robert Parks)

- Item Tabled- Chief Parks not available.

B. Education Commission: Financial Park Proposal Update

- The Education Commission is looking to provide transportation between the local high schools and the proposed Financial Park. Cesar Chavez Academy is very interested in participating and is aware of the Commission's recommendation to provide a presentation, continue on-

going projects through the school and to ensure that a good percentage of participants are City residents.

- Ismael will continue to work on this project and provide updates to the PW&R Commission.

VIII. Staff Communication

A. Rudy J. Ortega Sr. Park (formerly Heritage Park)

- The Santa Rosa Youth Ministry did a great job volunteering to do Clean-Up Days at this park. Staff would like to recognize their volunteer work.
- Commissioner Pantoja would like to see The San Fernando Sun do a write up on this group.
- Commissioner Ponce recommends a recognition at a Council Meeting and possibly donating a plaque to present to the group.
- The overall consensus of the Commission is to recognize the group at a City Council meeting. Staff will follow-up on this recommendation.

B. Layne Park

- No reportable action at this time.

C. Pioneer Park

- Slide at Tot Lot is currently broken. An assessment of the Tot Lot and Exercise Station is under way. Results will be available in several weeks

D. Recreation Park

- Slide at Tot Lot is currently broken. An assessment of the Tot Lot and Exercise Station is under way. Results will be available in several weeks.

E. Las Palmas Park

- The ENP will be celebrating Mexican Independence Day on Thursday. There will be food, dancing, raffles, and more.

- The Senior Club will have their annual Hawaii trip next week. The City holds the Club's account and check book, but members pay their own travel expenses for all trips.

F. San Fernando Regional Pool Facility

- No reportable action at this time.

G. Other

- Ismael reported that a \$14,000 Kaiser grant has been received to allow an expansion of the 100 Citizen Program targeting diabetes.

IX. Commissioner Comments

- Commissioner Ponce was told by his dentist who swims in the morning, that there are concerns regarding the showers at the Pool Facility, such as the showerheads and the overall cleanliness of the showers.
- Commissioner Ponce commented that many professionals utilize the pool and perhaps it would be a good idea to increase fees. Staff will add this item to the agenda to discuss in further detail.

X. Agenda Items for Next Meeting (November 12, 2013)

1. Approval of Minutes for September 10, 2013
2. Commissioners will email any items they wish to add to the agenda

XI. Adjournment

A motion was made to adjourn the meeting at 7:10 p.m.

Motion: Pantoja Second by: Ponce
For: All
Against: None
Abstained: None