



**CITY OF SAN FERNANDO
COUNCIL CHAMBERS
REGULAR MEETING
June 4, 2013**

1. CALL TO ORDER

7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Chairperson Theale Haupt, Vice-chair Alvin Durham, Commissioners, Kevin Beaulieu, Yvonne G. Mejia, and Rodolfo Salinas, Jr.

4. APPROVAL OF AGENDA

June 4, 2013

5. PUBLIC STATEMENTS

There will be a three (3) minute limitation per each member of the audience who wishes to make comments in order to provide a full opportunity to every person who wishes to address the Commission on community planning matters not pertaining to items on this agenda.

6. CONSENT CALENDAR

Items on the consent calendar are considered routine and may be acted on by a single motion to adopt the staff recommendation or report. If the Commission wishes to discuss any item, it should first be removed from the consent calendar.

- Approval of the Planning and Preservation Commission minutes for the May 7, 2013 meeting.

7. NEW BUSINESS

A: Subject: Conditional Use Permit 2013-02 (CUP 2013-02) (RE: Site Plan Review 2012-13)

Location: 2013 Chivers Street, San Fernando, CA 91340

Applicant: Martin Mendez, 15225 Carey Ranch Lane, Sylmar, CA 91342

Proposal: The proposed project is a request for review and approval of a Conditional Use Permit (CUP) application to allow for the conversion of an existing 500-square-foot recreation room into a legal second-dwelling unit at the subject property located at 2012 Chivers Street, with certain exceptions from the applicable development standards pertaining to side and rear setbacks and distance from adjacent on-site and off-site structures. The subject property is an approximate 7,030-square-foot lot (52 feet in width by 135.21 feet in depth) located along the southerly portion of the 2000 block of Chivers Street, within the R-1 (Single Family Residential) zone.

Recommendation: **Staff recommends that the Planning and Preservation Commission approve Conditional Use Permit 2013-02, pursuant to Planning and Preservation Commission Resolution 2013-03 and the conditions of approval attached as Exhibit “A” to the resolution (Attachment 1).**

If, in the future, you wish to challenge the items listed above in Court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Planning Commission at, or prior to, the public hearing. Decisions of Planning and Preservation Commission may be appealed to the City Council within 10 days following the final action.

8. **STAFF COMMUNICATIONS**

9. **COMMISSION COMMENTS**

10. **ADJOURNMENT**

July 2, 2013

Any public writings distributed to the Planning and Preservation Commission regarding any item on this regular meeting agenda will also be made available at the Community Development Department public counter at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Community Development Department office at (818) 898-1227 at least 48 hours prior to the meeting.