



*Mayor Antonio Lopez • Mayor Pro Tem Sylvia Ballin  
Councilmember Jesse H. Avila • Councilmember Joel Fajardo • Councilmember Robert C. Gonzales  
Interim City Manager Don Penman*

**SAN FERNANDO CITY COUNCIL**  
**SPECIAL MEETING NOTICE & AGENDA**

**SEPTEMBER 3, 2013 – 5:00 PM**

**COMMUNITY MEETING ROOM**  
**117 MACNEIL STREET**  
**SAN FERNANDO, CA 91340**

**NOTICE IS HEREBY GIVEN** that the San Fernando City Council will hold a Special Meeting on **Tuesday, September 3, 2013, at 5:00 p.m.**, in the Community Meeting Room, located at 117 Macneil Street,, San Fernando, California.

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

Mayor Antonio Lopez

**APPROVAL OF AGENDA**

**PUBLIC STATEMENTS – WRITTEN/ORAL**

There will be a three (3) minute limitation per each member of the audience who wishes to make comments in order to provide a full opportunity to every person who desires to address the City Council. Only matters contained in this notice may be considered.

**STUDY SESSION**

**1) SAFE ROUTES TO SCHOOLS PROJECT UPDATE**

Recommend that the City Council provide direction regarding the Safe Routes to Schools grant funded projects which consist of pedestrian safety improvements at public and private schools throughout the City.



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### RECESS TO CLOSED SESSION

- A) CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6)  
City Negotiator: Interim City Manger Don Penman  
Employee Organization: San Fernando Police Civilian Association (SEIU, Local 721)

### RECONVENE/REPORT OUT FROM CLOSED SESSION

### ADJOURNMENT

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 24 hours prior to the meeting.*

*Elena G. Chávez, City Clerk  
Signed and Posted: August 29, 2013 (1:00 p.m.)*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting in the City Clerk's Office. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.*

# **San Fernando City Council Special Meeting**

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**PUBLIC WORKS DEPARTMENT****MEMORANDUM**

**TO:** Mayor Antonio Lopez and Councilmembers

**FROM:** Don Penman, Interim City Manager  
By: Ron Ruiz, Public Works Director

**DATE:** September 3, 2013

**SUBJECT:** Safe Routes to Schools Project

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This item was discussed in a study session on July 15, 2013, so that staff could receive direction regarding upcoming Safe Routes to Schools grant funded projects which consists of pedestrian safety improvements at public and private schools throughout the City. The City received three grants for a total of \$2,589,650, for three phases of improvements to be constructed over approximately three years. The first phase will consist of stop bars, bulb-outs, curb ramps, countdown and audible crossing modules, which is planned for construction in Fiscal Year 2013-14.

At this point in time, direction is only needed for the first phase of this project since staff was preparing to commence the project before the end of this calendar year. Direction for the second phase of the project is not needed until at least another 12 months.

Pedestrian counts are being collected by City staff through August 23, 2013, to help the City Council better assess the need for the project. The pedestrian count data will be presented during the study session.

Schools benefitting from the improvements in the first phase include Gridley Elementary School, Glenoaks School Triumph Charter Academy, Vista del Valle Elementary, Morningside Elementary School, San Fernando Elementary School, O'Melveny Elementary School, St. Ferdinand's School, Santa Rosa School, San Fernando Early Education Center, St. Simon School, and the Evangelical Lutheran School (currently vacant).

The first phase project has a local funding match of \$66,000 of STPL Funds. These monies could be used for the other street related projects. There is no local match for the second and third phase. Staff cannot make any changes in the scope of work of the first phase.