

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**FEBRUARY 28, 2017 – 6:00 P.M.
REGULAR MEETING**

City Hall Community Meeting Room
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Deputy City Clerk Miriam Gutierrez called the meeting to order at 6:04 p.m.

Present:

Members: Chair Angel Zobel-Rodriguez, Vice Chair Danitza Pantoja, and
Commissioners Michael Remenih and Olivia Robledo

Staff: City Clerk Elena G. Chávez and Deputy City Clerk Miriam Gutierrez

Absent: Commissioner Yvonne G. Mejia

PLEDGE OF ALLEGIANCE

Led by Commissioner Remenih

APPROVAL OF AGENDA

Motion by Commissioner Robledo, seconded by Commissioner Remenih, to approve the agenda.
By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

Julian Reyes, Republic Services, reported that they received four applications in response to the César Chávez Scholarship Program. Chair Zobel-Rodriguez clarified that the Commissioners will review and select the recipient.

On behalf of Councilmember Ballin, City Clerk Chávez reported that Commissioners may add a “walk-on” item to the agenda pertaining to a \$1,000 donation by Councilmember Ballin (from her Community Investment Funds) for a scholarship in the memory of Elias Rodriguez.

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Motion by Chair Zobel-Rodriguez, seconded by Commissioner Remenih, that the item came to staff's attention after the agenda was posted and there is an immediate need to take action. By consensus, the motion carried.

Motion by Commissioner Robledo, seconded by Vice-Chair Pantoja, to approve the agenda as amended. By consensus, the motion carried.

A brief discussion ensued regarding the criteria for this new scholarship.

Motion by Chair Zobel-Rodriguez, seconded by Commissioner Robledo, to accept the money contributed by Councilmember Ballin with a stipulation that clarification be provided. By consensus, the motion carried.

COMMISSION MATTERS

1) REQUEST TO APPROVE MINUTES OF:

- a. NOVEMBER 29, 2016 – REGULAR MEETING
- b. JANUARY 31, 2017 – REGULAR MEETING

Deputy City Clerk Gutierrez requested to correct the minutes dated January 31, 2017 to state that the \$100 donation was made by *Robert D. Singer* on behalf of Emily Carranza.

Motion by Chair Zobel-Rodriguez, seconded by Commissioner Remenih, to accept the minutes as amended. By consensus, the motion carried.

2) CONTINUED DISCUSSION REGARDING 2017 SCHOLARSHIP PROGRAM

Discussion ensued regarding the following items:

- a. Scholarship Flyer and Possible Deadline Extension
- b. Scholarship Awards Ceremony:
 - i. Date and Time
 - ii. Venue
 - iii. Program
 - iv. Attendees/Invitees
- c. Delegation of Roles and Responsibilities
- d. Consideration of Co-Sponsors
- e. Press Release

By consensus, Commissioners agreed to extend the scholarship deadline to March 20, 2017.

3) CONTINUED DISCUSSION REGARDING PRIORITIZING AND DEVELOPING A TIMELINE FOR FISCAL YEAR 2016-2017 GOALS AND OBJECTIVES

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City Clerk Chávez provided Commissioners an update regarding the Education Commission budget.

By consensus, Commissioners agreed to reach out to another school for the “Bite of Reality” event.

4) DISCUSSION REGARDING USE OF FUNDS TO PURCHASE NEW BOOKS FOR MAYOR’S BOOK DRIVE

Commissioner Remenih talked about the Mayor’s Little Free Libraries Program and suggested that the Commission donate funds for new books for the program.

Discussion ensued and Commissioners provided comments and suggestions; no formal action was taken.

COMMISSION DISCUSSION

Vice Chair Pantoja suggested discussing a scholarship in memory of Elias Rodriguez at the next meeting.

STAFF COMMUNICATION

Staff provided an update regarding the upcoming General Municipal Election.

Chair Zobel-Rodriguez hopes that, regardless of the election outcome, the current five Commissioners continue to work together on the scholarship program.

ADJOURNMENT (8:06 p.m.)

Motion by Commissioner Remenih, seconded by Vice Chair Pantoja, to adjourn the meeting. By consensus, the motion carried.

I do hereby certify that the foregoing is a true and correct copy of the minutes of February 28, 2017 meeting as approved by the Education Commission.

*Miriam Gutierrez
Deputy City Clerk*