

**SAN FERNANDO CITY COUNCIL
MINUTES**

**APRIL 17, 2017 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 6:04 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Antonio Lopez, and Councilmembers Jaime Soto, Joel Fajardo, and Robert C. Gonzales

Staff: Interim City Manager Nick Kimball, City Attorney Rick Olivarez and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Led by Mayor Ballin

APPROVAL OF AGENDA

Motion by Mayor Ballin, seconded by Councilmember Gonzales, to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

The following presentation was made:

- a) RECOGNITION OF CESAR CHÁVEZ ART CONTEST WINNERS

PUBLIC STATEMENTS – WRITTEN/ORAL

Fred Partovi said that he was notified that the moratorium was extended and that one of the properties (previously approved for six units by the former Community Development Director) would be held in moratorium. He said he would give the City Council 30 days to reply to his concerns.

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CONSENT CALENDAR

Motion by Councilmember Soto, seconded by Councilmember Fajardo, to approve the following Consent Calendar Items:

- 1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 2) UPDATE #1: TEMPORARY REORGANIZATION OF THE COMMUNITY DEVELOPMENT DEPARTMENT DUE TO THE RESIGNATION OF THE COMMUNITY DEVELOPMENT DIRECTOR
- 3) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR PROFESSIONAL AUDIT SERVICES
- 4) CONSIDERATION TO APPROVE AN EXCHANGE AGREEMENT – CONVERSION OF FEDERAL SURFACE TRANSPORTATION PROGRAM LOCAL (STP-L) FUNDS TO FLEXIBLE FUNDS WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY
- 5) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR CITYWIDE INSERTED CATCH BASIN MAINTENANCE WITH G2 CONSTRUCTION, INC.
- 6) CONSIDERATION TO APPROVE AN AMENDMENT TO THE CITY CLERK EMPLOYMENT AGREEMENT
- 7) CONSIDERATION TO APPROVE A VEHICLE DONATION FROM THE CITY OF VERNON

By consensus, the motion carried.

ADMINISTRATIVE REPORTS

- 8) UPDATE #1: STATUS OF PROGRESS BY VISTA DEL VALLE AD HOC COMMITTEE

Interim City Manager Kimball gave an update regarding the progress made by the Vista Del Valle Ad Hoc Committee. Both he and Local District Northeast Superintendent Linda Del Cueto replied to questions from Councilmembers.

By consensus, Councilmembers concurred to receive and file the report.

- 9) REVIEW OF PRIOR YEARS' CITY-WIDE STRATEGIC GOALS AND CITY COUNCIL PRIORITIES AND WORK PROGRAM DISCUSSION FOR FISCAL YEAR 2017-2018

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Interim City Manager Kimball presented the update and replied to questions from Councilmembers.

Discussion ensued amongst Councilmembers and staff. Mayor Ballin suggested bringing this item back within six months (after the new City Manager and Department Heads are hired).

By consensus, Councilmembers concurred to receive and file the report.

10) CONSIDERATION OF A NEW TRIAL PARKING METERS PROGRAM WITH IPS GROUP, INC.

Police Sergeant Irwin Rosenberg presented the agenda report. He and IPS Representative James Vetter replied to questions from Councilmembers.

Motion by Councilmember Fajardo, seconded by Vice Chair Lopez, to:

- a. Approve a trial Parking Meter Program to test thirty (30) on-street, smart technology, single-space IPS M5 parking meters within the City limits;
- b. Authorize a minimum meter fee of \$1.00 for credit card transactions during the trial period;
- c. Authorize the Interim City Manager to execute a Trial Parking Meter Equipment and Related Services Agreement (Contract No. 1852) with IPS Group for ninety (90) days, with an additional 30-day extension option, to test thirty (30) M5 single user parking meters provided by IPS Group and the web based Data Management System; and
- d. Direct staff to report back all findings and results to the City Council no later than 90 days after the completion of the trial Parking Meter Program.

By consensus, the motion carried.

11) TRAFFIC UPDATE

Police Chief Anthony Vairo and Sergeant Rosenberg provided a presentation and replied to various questions from Councilmembers.

By consensus, Councilmembers concurred to receive and file the report.

12) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR ALEXANDER STREET IMPROVEMENTS BETWEEN FIRST STREET AND FOURTH STREET, CDBG PROJECT NO. 601819-16 JOB NO. 7596, PLAN NO. P-723

Public Works Management Analyst Ken Jones presented the staff report and replied to questions from Councilmembers.

Motion by Councilmember Gonzales, seconded by Vice Mayor Lopez, to:

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- a. Approve plans and specifications for the Alexander Street improvements between First Street and Fourth Street, CDBG Project No. 601819-16, Job No. 7596, Plan No. P-723;
- b. Accept the lowest responsive bid from All American Asphalt for construction of these improvements;
- c. Authorize the Interim City Manager to execute a Construction Contract with All American Asphalt, (Contract No. 1847) for an amount not to exceed \$143,979.12; and
- d. Establish an amount of 20% of the contract amount (\$28,795.82), as a contingency, to cover the cost of unforeseen construction expenses.

By consensus, the motion carried.

13) CONSIDERATION TO ADOPT A RESOLUTION COMMEMORATING THE VICTIMS OF THE ARMENIAN GENOCIDE

Councilmember Fajardo made a brief presentation and discussion ensued amongst Councilmembers.

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to adopt Resolution No. 7790 and City flags are to be flown at half-staff Friday through Monday. By consensus, the motion carried.

CITY COUNCIL - LIAISON UPDATES

In response to Mayor Ballin's request, Councilmember Fajardo provided background information regarding the Chamber of Commerce meeting he recently attended and their vote to not have a Councilmember on their Board.

Mayor Ballin reported that she and the Chamber of Commerce President agreed to meet on a monthly basis at various businesses throughout the City.

GENERAL COUNCIL COMMENTS

Councilmember Gonzales said this was a heavy meeting and reminded his colleagues (because the City is short-staffed) to not give too many directives.

Councilmember Fajardo reported that he attended the Tip a Cop fundraiser event for the Special Olympics. Regarding the earlier speaker, he understands the frustrations with the process, but the moratorium is important to make sure we develop the City in a way that is healthy and safe for the people living here.

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Councilmember Soto suggested that the City website include bilingual resource information for the homeless including lifeline connections.

Councilmember Gonzales shared that individuals may call 211 or LASA for services, hotel vouchers, and a case manager.

Vice Mayor Lopez thanked staff for keeping projects moving forward and said that the City, and community, is definitely in need of more housing.

Mayor Ballin congratulated former Department Heads that have moved on and found opportunities with larger cities. She also thanked employees that have stepped up to fill positions and continue to move the City forward.

DEPARTMENT HEADS - COMMISSION UPDATES

Interim City Manager Kimball reported that most Commissions will be on a hiatus because there are currently no Department Heads to lead the content.

Interim Senior Planner Humberto Quintana provided an update regarding the Planning and Preservation Commission meeting.

Chief Vairo reported that the Tip a Cop event was a huge success and is honored to announce that Police Desk Officer Jim Vanicek received the Dispatcher Telecommunicator of the Year award at the CPRA event.

City Clerk Chávez invited everyone to tomorrow's Education Commission/USPSFCU "Bite of Reality" event at the Cesar E. Chávez Learning Academies Teacher Prep Academy.

STAFF COMMUNICATION

Interim City Manager Kimball thanked staff members for stepping up and their teamwork.

ADJOURNMENT (9:40 P.M.)

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to adjourn the meeting. By consensus, the motion carried.

I do hereby certify that the foregoing is a true and correct copy of the minutes of April 17, 2017, meeting as approved by the San Fernando City Council.

*Elena G. Chávez
City Clerk*