



Addendum No. 1

November 30, 2018

Project: JANITORIAL SERVICES

A. The following change to the **Request for Proposals** shall apply for this project.

1. Previously stated as:

Submittal of Proposals and Selection Process

Sealed proposals must be received by the Office of the City Clerk, located within San Fernando City Hall, 117 North Macneil Street, San Fernando, California 91340, **by 4:00 p.m., Monday, December 3, 2018**. Proposals may be mailed or delivered. Note that postmarks will not be accepted as proof of receipt. Faxed proposals will not be accepted.

2. Changed to:

Submittal of Proposals and Selection Process

Sealed proposals must be received by the Office of the City Clerk, located within San Fernando City Hall, 117 North Macneil Street, San Fernando, California 91340, **by 4:00 p.m., Thursday, December 6, 2018**. Proposals may be mailed or delivered. Note that postmarks will not be accepted as proof of receipt. Faxed proposals will not be accepted.

Indicate the receipt of Addendum 1. **FAILURE TO DO SO WILL RENDER YOUR BID NON-RESPONSIVE**

Approved by:

Yazdan T. Emrani, P.E.
Director of Public Works/City Engineer

Date