

## **PARKS, WELLNESS AND RECREATION COMMISSION**

### **September 17, 2019 Meeting Minutes 6:00 p.m., City Hall – Council Chambers 117 Macneil Street, San Fernando, CA 91340**

**PRESENT:** Commissioner Adriana Gomez, Commissioner Nina Herrera,  
Commissioner Saydith Navarro, Commissioner Joe Ponce and  
Commissioner Sandie Richards

**ABSENT:** None

**ALSO PRESENT:** Julian Venegas, RCS Director  
Marisol Diaz, RCS Program Specialist  
Linda Bowden-Moreno, RCS Office Specialist

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#### **I. Call to Order/Roll Call**

- Meeting called to order at 6:03 p.m. by Commission Chair, Adriana Gomez  
Present: Gomez, Herrera, Ponce, Navarro and Richards  
Absent: None

#### **II. Pledge of Allegiance**

- Led by Commissioner Adriana Gomez

#### **III. Approval of Agenda**

**Motion was made to approve the agenda of the Parks, Wellness and Recreation Commission meeting for September 17, 2019.**

Motion: Herrera      Second by: Ponce  
For: All  
Against: None  
Abstained: None

#### **IV. Public Comment**

- Marisol Diaz, RCS Program Specialist, invited the Commission to attend upcoming events at Layne Park. The RCS Department is focusing on bringing programming to the community surrounding the Layne Park area.
- Saturday, October 12<sup>th</sup>, the RCS Department is inviting the Commission to attend a hike and an upcoming workshop.
- In partnership with the office of Senator Hertzberg, the City staff is hosting a Coastal Clean-Up Day this Saturday, September 21<sup>st</sup>, at the Pacoima Natural Park. Approximately 50 volunteers are expected to participate.
- Julian Venegas added that Marisol Diaz was instrumental in securing a grant from the state to bring family hiking trips and overnight camping trips to the community free of cost.

#### **V. Consent Calendar**

- Approval of Minutes – August 13, 2019

Motion: Richards    Second by: Ponce  
For: All  
Against: None  
Abstained: Navarro

#### **VI. New Business**

##### **A. Emergency Preparedness**

- This item was suggested by Commissioner Richards. Prepare LA is working with the City to prepare residents on how to prepare for natural disasters. Meetings are held monthly at City Hall discuss emergency preparedness. The next meeting is scheduled on October 7<sup>th</sup>. The City liaison is Sgt. Rosenberg.
- Las Palmas Park and Recreation Park are identified as emergency shelters when activated by the EOC (Emergency Operations Center) in partnership with the Red Cross.
- Commissioner Richards attends the monthly meetings and invited one other Commissioner to attend the meetings. Commissioner Herrera agreed to attend the October 7<sup>th</sup> meeting.

- Commissioner Ponce had questions regarding Sgt. Rosenberg's role in the emergency preparedness meetings.
- Commissioner Gomez is aware of these meetings and a representative from the Chamber of Commerce attends monthly.
- Commissioner Gomez and Commissioner Ponce have both attended the CERT trainings.

#### B. Santa Rosa Baseball League

- Julian Venegas informed the Commission that the City has terminated the contract with the Santa Rosa Baseball League. The league did not submit certain information to the City and was therefore out of compliance. The league will continue to use the fields until finish the contract ends on October 31, 2019.
- The league may continue to use of City facilities by renting the spaces as needed.
- Commissioner Gomez had questions about what items the league was out of compliance on and if there was a deadline for the league to submit the required information. Staff informed the Commission that issues with the league go back to 2016. The league failed to provide evidence of non-profit status and certain financial documents requested by the City. The league was allotted additional time as they were reorganizing their board. A detailed schedule of practice and game dates/times was requested and it has been very difficult to obtain. The league has been informed of the contract termination and has acknowledged receipt of notice.
- Commissioner Gomez thanked staff for the background information on the status of the league. Much of the information going around is not accurate or is misunderstood.

## VII. Continued Business

#### C. Youth Reinvestment Program

- Julian Venegas reported that one of the spaces identified for use by the Youth Reinvestment Program (YEP) is being fumigated for mold.
- The YEP staff is working on training and outreach to get individuals to be referred to the program.

D. Public Art-Murals and Painting of Electrical Boxes

- Julian Venegas informed the Commission that in 2016 the Cultural Arts Commission and PWRC were to merge. Since this never occurred, an ordinance is needed to merge the powers and duties with the two bodies.
- A draft of the ordinance was provided to the PWRC for review and recommendations.
- Commissioner Richards had questions about Cultural Arts liaisons reporting to the PWRC.
- Commissioner Gomez asked if two liaisons would be sufficient to handle cultural arts projects for the City. Per staff, liaisons can always get volunteers to assist with projects when needed.

E. Wild Horse Foundation

- Staff has submitted has signed the lease agreement. The Foundation is negotiating to secure a contractor.
- Staff is waiting to get word from the Foundation as to when renovations will begin.

F. Farmer's Market

- Julian Venegas reported that the City did was not selected to receive the grant. The City will continue to seek other funding options.
- Commissioner Herrera asked about the City's plans moving forward. Staff will meet with the new San Fernando Mall Association members and with City Staff to find other viable funding options.

G. Open Streets Event

- VCCC was awarded the contract to assist the City with managing this event scheduled for October 31, 2010. VCCC will be responsible for the marketing and outreach for this event. A date to begin outreach has not been set as this is in the planning stages.

## **VIII. Staff Communication**

- Mr. Venegas reported on the Council's direction to look into a Veteran Recognition program to honor Veterans. An ad hoc was formed and an idea to honor veterans and active service members with a banner. The goal is to have an unveiling on November 11, 2019.
- Commissioner Ponce had questions about the location of the banners and the selection process of the service members and veterans.
- Staff informed the Commission of the numerous activities occurring at Las Palmas Park for the senior population such as Loteria, blood pressure check, movie matinee, healthy snack demo, paint and create class and much more.
- Julian Venegas reported on the new registration system the RCS Department has purchased. The RCS Department will be switching over in the next few months.

## **IX. Commissioner Comments**

- Commissioner Gomez thanked City staff and commented on the great work that the RCS Department does to bring activities and programming to this community. .

## **X. Agenda Items for Next Regular Meeting**

- Commissioners may email agenda items to staff

## **XI. Adjournment**

- Commissioner Gomez moved to adjourn the meeting at 6:49 p.m.