

**SAN FERNANDO CITY COUNCIL  
MINUTES**

**JANUARY 17, 2017 – 6:00 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Robert C. Gonzales called the meeting to order at 6:16 p.m.

Present:

Council: Mayor Robert C. Gonzales, Vice Mayor Joel Fajardo, and Councilmembers Jaime Soto, and Sylvia Ballin

Staff: Interim City Manager Nick Kimball, City Attorney Rick Olivarez, Deputy City Attorneys Richard Padilla and Joaquin Vazquez, and City Clerk Elena G. Chávez

Absent: Councilmember Antonio Lopez (notified staff that he could not make the meeting)

**ADMINISTRATIVE REPORTS**

*This item was discussed jointly with an item on the Successor Agency meeting agenda.*

12) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING A RELOCATION AND COOPERATION AGREEMENT BETWEEN THE CITY OF SAN FERNANDO AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY TO CONSTRUCT/IMPROVE A PUBLIC WORKS YARD

City Attorney Olivarez reported that the Successor Agency and City Council meetings were opened jointly for the purpose of discussing items on both agendas (SA No. 2 and CC No. 12).

Interim City Manager Kimball presented the staff report and replied to questions from Councilmembers.

Motion by Councilmember Ballin, seconded by Vice Mayor Fajardo, to:

- a. Adopt Resolution No. 7780 approve a Relocation and Cooperation Agreement between the City of San Fernando and Successor Agency to the San Fernando Redevelopment Agency to construct and/or improve a Public Works Yard; and

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- b. Authorize the Interim City Manager to execute all related documents and take related actions to effectuate the intent of the Resolution.

The motion carried with the following vote:

AYES: Ballin, Fajardo, Gonzales – 3  
ABSTAIN: Soto – 1  
ABSENT: Lopez – 1

**RECESS (6:23 P.M.)**

*Recess called at this time to continue with the Successor Agency meeting.*

**RECONVENE (6:26 P.M.)**

**PLEDGE OF ALLEGIANCE**

Led by Mayor Gonzales

**APPROVAL OF AGENDA**

Motion by Councilmember Ballin, seconded by Councilmember Soto, to approve the agenda. By consensus, the motion carried.

**PRESENTATIONS**

The following presentations were made:

- a) TRIBUTE TO OUR TROOPS – RODOLFO MAGDALENO
- b) CERTIFICATE OF RECOGNITION – MARGARITA MONTANEZ
- c) SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS/CALIFORNIA STATE UNIVERSITY, NORTHRIDGE – CITY'S GEOGRAPHIC INFORMATION SYSTEM (GIS) DEVELOPMENT PROGRAM

**PUBLIC STATEMENTS – WRITTEN/ORAL**

Ronnie Veliz invited all to an upcoming meeting regarding sanctuary cities.

**CONSENT CALENDAR**

Motion by Councilmember Ballin, seconded by Councilmember Soto, to approve the Consent Calendar Items:

- 1) REQUEST TO APPROVE MINUTES OF DECEMBER 5, 2016 – REGULAR MEETING
- 2) CONSIDERATION TO ADOPT RESOLUTION NO.S 16-122, 17-011 AND 17-012 APPROVING THE WARRANT REGISTERS OF DECEMBER 19, 2016, JANUARY 3, 2017 AND JANUARY 17, 2017, RESPECTIVELY
- 3) CONSIDERATION TO AUTHORIZE A NOTICE OF COMPLETION FOR 2016 CITYWIDE CATCH BASIN CONNECTOR PIPE SCREEN PROJECT NO. 7594, PLAN NO. 721
- 4) CONSIDERATION TO AUTHORIZE A NOTICE OF COMPLETION FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM, PEDESTRIAN HEAD REPLACEMENT PROJECT HSIPL-5202(017), JOB NO. 7593
- 5) CONSIDERATION TO AUTHORIZE A NOTICE OF COMPLETION FOR SOUTH HUNTINGTON STREET IMPROVEMENTS BETWEEN SAN FERNANDO ROAD AND HOLLISTER STREET, CDBG PROJECT NO. 601716-15 JOB NO. 7590, PLAN NO. P-719
- 6) CONSIDERATION TO APPROVE AN AMENDMENT TO THE ON-CALL MAINTENANCE SERVICES AGREEMENT FOR WASTEWATER FLOW MONITORING SERVICES
- 7) CONSIDERATION TO AWARD A CONTRACT TO GOVERNMENT STAFFING SERVICES, INC., DBA MUNITEMPS, TO PROVIDE TEMPORARY STAFFING SERVICES FOR THE FINANCE DEPARTMENT
- 8) CONSIDERATION TO RETIRE POLICE CANINE AND AUTHORIZE PURCHASE BY SAN FERNANDO POLICE OFFICER
- 9) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE SALARY SCHEDULE TO INCLUDE THE NEWLY NEGOTIATED PART-TIME SALARIES AND MINIMUM WAGE INCREASE
- 10) CONSIDERATION TO ADOPT AN ORDINANCE TO RECLASSIFY THE TREASURER ASSISTANT TO TREASURY MANAGER AND REDUCE THE ROLE AND RESPONSIBILITY OF THE ELECTED CITY TREASURER

By consensus, the motion carried.

**ADMINISTRATIVE REPORTS (CONTINUED)**

By consensus, the following item was moved up on the agenda.

- 18) APPOINTMENT OF AD HOC MEMBERS TO THE LOS ANGELES UNIFIED SCHOOL DISTRICT COMMITTEE REGARDING VISTA DEL VALLE DUAL LANGUAGE ACADEMY

A Los Angeles Unified School District representative provided a brief presentation. Discussion ensued amongst Councilmembers whether there would be a conflict if Dee Akemon, San Fernando's Transportation and Safety Commissioner, participated as a member of the Ad Hoc committee. By consensus, City Attorney Olivarez was directed to research and report back with his opinion.

Motion by Vice Mayor Fajardo, seconded by Councilmember Ballin, to continue with the existing Ad Hoc committee (with the redefined scope), add the Interim City Manager (thereafter the permanent City Manager), and appoint Dee Akemon to the Ad Hoc committee (provided that she accept and that the City Attorney's office determines that there is no conflict of interest).

The motion carried with the following vote:

AYES: Ballin, Fajardo, Gonzales – 3  
NOES: Soto – 1  
ABSENT: Lopez – 1

**PUBLIC HEARING**

- 11) CONSIDERATION TO APPROVE ALLOCATION OF CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR (FY) 2017-2018

Mayor Gonzales declared the Public Hearing open.

Community Development Director Fred Ramirez presented the staff report.

Mayor Gonzales called for public testimony; there were no public comments.

Motion by Councilmember Ballin, seconded by Councilmember Soto, to close the public comment portion of the Hearing. By consensus, the motion carried.

Motion by Vice Mayor Fajardo, seconded by Councilmember Ballin, to:

- a. Adopt Resolution No. 7775 approving the allocation of City CDBG Funds for a Public Improvement Project in FY 2017-2018; and
- b. Authorize the Interim City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Commission for approval.

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The motion carried with the following vote:

AYES: Soto, Ballin, Fajardo, Gonzales – 4  
NOES: None  
ABSENT: Lopez – 1

**ADMINISTRATIVE REPORTS (CONTINUED)**

By consensus, the following items were moved up on the agenda.

20) CONSIDERATION OF A LETTER OF INTEREST TO THE CITY OF TLAQUEPAQUE, MEXICO REGARDING A SISTER CITY AFFILIATION WITH THE CITY OF SAN FERNANDO

Both Mayor Gonzales and Interim City Manager Kimball presented the staff report and replied to various questions from Councilmembers. They reported that the letter of interest is the first step. If the City of Tlaquepaque reciprocates interest, then staff will re-agendize this item for Council discussion (including the cost and possibly forming an Ad Hoc committee).

Motion by Mayor Gonzales, seconded by Vice Mayor Fajardo to approve the letter of interest to the City of Tlaquepaque, Mexico regarding a Sister City affiliation with the City of San Fernando. By consensus, the motion carried.

16) CONSIDERATION TO APPROVE PURCHASE AND SALE AGREEMENT FOR LOPEZ-VILLEGAS HOUSE

Community Development Director Ramirez presented the staff report.

Motion by Vice Mayor Fajardo, seconded by Councilmember Ballin, to:

- a. Approve the 2017 City of San Fernando Purchase and Sale Agreement (Contract No. 1839) for the City Historic Landmark, the Lopez Villegas House, in order to facilitate its relocation from its current location at 1320 San Fernando Road to 613 O'Melveny Street and its subsequent rehabilitation pursuant to the Certificate of Appropriateness 2016-001 previously approved by the City's Planning and Preservation Commission; and
- b. Authorize the Interim City Manager and City Attorney to undertake all actions necessary to complete the sale of the Lopez Villegas House.

By consensus, the motion carried.

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- 13) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 CITY BUDGET AND CONSIDERATION TO APPROVE THE PURCHASE OF A MOTOROLA RADIO AND SOFTWARE UPDATES FOR THE CURRENT RADIO SYSTEM

Interim City Manager Kimball gave a brief report. Both he and Police Lieutenant Nichole Hanchett replied to questions from Councilmembers.

Motion by Councilmember Ballin, seconded by Councilmember Soto, to:

- a. Approve Resolution No. 7777 amending the City Budget for Fiscal Year (FY) 2016-2017, to adjust certain expenditures;
- b. Approve a Purchase Order with Motorola Solutions for the purchase of APX7500 Single Band UHF radio and software updates for the current radio system, in the amount of \$33,468.76, not to exceed \$35,000.00 through the County of Los Angeles contract # MA-IS-1240419-3; and
- c. Authorize the Interim City Manager to execute the Purchase Order.

By consensus, the motion carried.

- 14) CONSIDERATION TO ACCEPT A DONATION, ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 CITY BUDGET, AND APPROVE A PURCHASE ORDER FOR THE PURCHASE OF A REPLACEMENT POLICE CANINE

Interim City Manager Kimball gave a brief report. Both he and Police Lieutenant Hanchett replied to questions from Councilmembers.

Motion by Councilmember Soto, seconded by Councilmember Ballin, to:

- a. Approve the acceptance of a donation valued at \$5,000 from the San Fernando Police Advisory Council to assist with the purchase of a replacement Police Canine;
- b. Adopt Resolution No. 7776 amending the City Budget for Fiscal Year (FY) 2016-2017, to adjust certain expenditures;
- c. Approve a Purchase Order with Adlerhorst International, LLC for the purchase of replacement Police Canine, in the amount of \$6,050; and
- d. Authorize the Interim City Manager to execute the Purchase Order.

By consensus, the motion carried.

- 15) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE 2017 SAN FERNANDO BIZ FAIR EVENT

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Community Development Director Ramirez presented the staff report. Both he and Interim City Manager Kimball replied to various questions from Councilmembers.

Motion by Vice Mayor Fajardo, seconded by Mayor Gonzales, to:

- a. Approve City co-sponsorship of the 2017 San Fernando BIZ Fair Event; and
- b. Approve the use of the City Seal on 2017 San Fernando BIZ Fair Event print material pursuant to City Council Resolution No. 6904.

By consensus, the motion carried.

**17) PRESENTATION NO. 1 – UPDATE REGARDING COMMERCIAL CANNABIS ALTERNATIVES**

Assistant City Attorney Vazquez made a presentation on Proposition 64 related to commercial cannabis alternatives. Both he and Community Development Director Ramirez replied to various questions from Councilmembers and reported that the second presentation/update is scheduled for the next City Council meeting on Monday, February 6, 2017.

By consensus, Councilmembers concurred to receive and file the report.

**19) APPOINTMENT TO THE PLANNING AND PRESERVATION COMMISSION**

Motion by Councilmember Soto, seconded by Vice Mayor Fajardo to appoint Jennifer Perez Helliwell to the Planning and Preservation Commission. By consensus, the motion carried.

**21) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING FINANCE DIRECTOR NICK KIMBALL AS INTERIM CITY MANAGER AND APPROVING SIDE LETTER AGREEMENT TO FINANCE DIRECTOR NICK KIMBALL'S EMPLOYMENT AGREEMENT**

Assistant City Attorney Padilla presented the staff report and replied to various questions from Councilmember Soto.

Motion by Councilmember Ballin, seconded by Vice Mayor Fajardo, to:

- a. Approve Resolution No. 7779 appointing Nick Kimball as Interim City Manager; and
- b. Approve the Side Letter Agreement (Contract No. 1842) to Finance Director Nick Kimball's Employment Agreement.

The motion carried with the following vote:

AYES: Ballin, Fajardo, Gonzales – 3  
NOES: Soto – 1  
ABSENT: Lopez – 1

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**CITY COUNCIL - LIAISON UPDATES**

Vice Mayor Fajardo reported that the San Fernando Chamber met and discussed upcoming events. He also stated that the League of Cities made a presentation and touched upon the City of Los Angeles' Measure S which would have an interesting effect on San Fernando if it passes.

Mayor Gonzales gave an update regarding ICA's annual winter conference and on the library commission.

**DEPARTMENT HEADS - COMMISSION UPDATES**

Community Development Director Ramirez gave an update regarding new commercial development (including the new CVS Pharmacy store).

**GENERAL COUNCIL COMMENTS**

Councilmember Ballin reported that she plans to join Congress Member Cardenas in attending the woman's march on Saturday.

Vice Mayor Fajardo said he was disappointed with (some of) the tone and comments made at the meeting and believes that this Council is one of the most transparent in the City's history.

Councilmember Soto said that he represents the City and those who elected him; Council has to remain vigilant and transparent to everyone.

Mayor Gonzales said that this City Council is extremely transparent; talked about the need to be properly prepared for the meetings; reminded everyone of tomorrow's Neighborhood Watch meeting; and congratulated Sonia Gomez regarding her appointment as Interim Finance Director.

**ADJOURNMENT (9:58 P.M.)**

Motion by Councilmember Ballin, seconded by Vice Mayor Fajardo, to adjourn the meeting. By consensus, the motion carried.

*I do hereby certify that the foregoing is a true and correct copy of the minutes of January 17, 2017, meeting as approved by the San Fernando City Council.*

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*Elena G. Chávez  
City Clerk*