



SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE AND AGENDA

JANUARY 17, 2017 – 6:00 PM

COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Robert C. Gonzales
Vice Mayor Joel Fajardo
Councilmember Antonio Lopez
Councilmember Jaime Soto
Councilmember Sylvia Ballin

PLEDGE OF ALLEGIANCE

Led by San Fernando Police Explorer

APPROVAL OF AGENDA

PRESENTATIONS

- a) TRIBUTE TO OUR TROOPS
Mayor Robert C. Gonzales
- b) CERTIFICATE OF RECOGNITION – MARGARITA MONTANEZ
Councilmember Sylvia Ballin
- c) SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS/
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE –
CITY'S GEOGRAPHIC INFORMATION SYSTEM (GIS) DEVELOPMENT PROGRAM
Deputy City Manager/Public Works Director Chris Marcarello

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PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) REQUEST TO APPROVE MINUTES OF DECEMBER 5, 2016 – REGULAR MEETING**
- 2) CONSIDERATION TO ADOPT RESOLUTION NO.S 16-122, 17-011 AND 17-012 APPROVING THE WARRANT REGISTERS OF DECEMBER 19, 2016, JANUARY 3, 2017 AND JANUARY 17, 2017, RESPECTIVELY**

Recommend that the City Council:

- a. Adopt Resolution No. 16-122 approving the Warrant Register dated December 19, 2016; and
- b. Adopt Resolution No. 17-011 approving the Warrant Register dated January 3, 2017; and
- c. Adopt Resolution No. 17-012 approving the Warrant Register dated January 17, 2017.

- 3) CONSIDERATION TO AUTHORIZE A NOTICE OF COMPLETION FOR 2016 CITYWIDE CATCH BASIN CONNECTOR PIPE SCREEN PROJECT NO. 7594, PLAN NO. 721**

Recommend that the City Council:

- a. Accept the improvements as constructed by United Storm Water, Inc. and consider the work complete;
- b. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and

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- c. Authorize the release of the five percent retention amount (\$2,332.60) after the 35-day lien period from the date the Notice of Completion is recorded.

4) CONSIDERATION TO AUTHORIZE A NOTICE OF COMPLETION FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM, PEDESTRIAN HEAD REPLACEMENT PROJECT HSIPL-5202(017), JOB NO. 7593

Recommend that the City Council:

- a. Accept the improvements as constructed by Traffic Development Services, Inc., and consider the work complete;
- b. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$2,191.80) after the 35-day lien period from the date the Notice of Completion is recorded.

5) CONSIDERATION TO AUTHORIZE A NOTICE OF COMPLETION FOR SOUTH HUNTINGTON STREET IMPROVEMENTS BETWEEN SAN FERNANDO ROAD AND HOLLISTER STREET, CDBG PROJECT NO. 601716-15 JOB NO. 7590, PLAN NO. P-719

Recommend that the City Council:

- a. Accept the improvements as constructed by Toro Enterprises, Inc., and consider the work complete;
- b. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$9,204.29) after the 35-day lien period from the date the Notice of Completion is recorded.

6) CONSIDERATION TO APPROVE AN AMENDMENT TO THE ON-CALL MAINTENANCE SERVICES AGREEMENT FOR WASTEWATER FLOW MONITORING SERVICES

Recommend that the City Council:

- a. Approve an Amendment (Contract No. 1818(a)) to the City’s existing agreement with ADS Environmental Services, Inc. (ADS) for on-call wastewater flow monitoring services, in an amount not-to-exceed \$75,000 per contract year using sewer enterprise funds; and

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- b. Authorize the Interim City Manager to make non-substantive changes and execute all related documents.

7) CONSIDERATION TO AWARD A CONTRACT TO GOVERNMENT STAFFING SERVICES, INC., DBA MUNITEMPS, TO PROVIDE TEMPORARY STAFFING SERVICES FOR THE FINANCE DEPARTMENT

Recommend that the City Council:

- a. Determine it is in the City's best interest to waive bid requirements for temporary staffing services due to immediate and impending need; and
- b. Award a contract to Government Staffing Services, Inc., dba MuniTemps (Contract No. 1840), to provide temporary staffing services for the Finance Department in an amount not to exceed \$112,500; and
- c. Authorize the Interim City Manager to execute all related documentation.

8) CONSIDERATION TO RETIRE POLICE CANINE AND AUTHORIZE PURCHASE BY SAN FERNANDO POLICE OFFICER

Recommend that the City Council:

- a. Declare Police Canine "Alex", the current Police Canine, to be unfit for further duty and that the ownership of Alex and his associated equipment (i.e., Department supplied kennel and leashes) be transferred to Officer Sal Petrelli, for a fee of \$1.00; and
- b. Authorize the Interim City Manager to execute a Bill of Sale and Release of Liability with Officer Sal Petrelli.

9) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE SALARY SCHEDULE TO INCLUDE THE NEWLY NEGOTIATED PART-TIME SALARIES AND MINIMUM WAGE INCREASE

Recommend that the City Council:

- a. Approve Resolution No. 7778 amending the Salary Schedule to include the newly negotiated part-time salaries and minimum wage increase;
- b. Approve the implementation of the newly negotiated salaries and benefits for all part-time employees including the unrepresented confidential part-time employees; and

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- c. Authorize the Interim City Manager to make non-substantive corrections and execute all related documents.

10) CONSIDERATION TO ADOPT AN ORDINANCE TO RECLASSIFY THE TREASURER ASSISTANT TO TREASURY MANAGER AND REDUCE THE ROLE AND RESPONSIBILITY OF THE ELECTED CITY TREASURER

Recommend that the City Council waive full reading of Ordinance No. 1664 and adopt by title only, "An Ordinance of the City Council of the City of San Fernando, California, Amending Section 2-192 (City Treasurer's Salary) of Division 4 (City Treasurer) of Article III (Officers and Employees) of Chapter 2 (Administration) of the San Fernando City Code of Ordinances Relating to the City Treasurer's Salary."

PUBLIC HEARING**11) CONSIDERATION TO APPROVE ALLOCATION OF CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR (FY) 2017-2018**

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Adopt Resolution No. 7775 approving the allocation of City CDBG Funds for a Public Improvement Project in FY 2017-2018; and
- c. Authorize the Interim City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Commission for approval.

ADMINISTRATIVE REPORTS**12) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING A RELOCATION AND COOPERATION AGREEMENT BETWEEN THE CITY OF SAN FERNANDO AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY TO CONSTRUCT/IMPROVE A PUBLIC WORKS YARD**

Recommend that the City Council:

- a. Adopt Resolution No. 7780 approve a Relocation and Cooperation Agreement between the City of San Fernando and Successor Agency to the San Fernando Redevelopment Agency to construct and/or improve a Public Works Yard; and

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- b. Authorize the Interim City Manager to execute all related documents and take related actions to effectuate the intent of the Resolution.

13) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 CITY BUDGET AND CONSIDERATION TO APPROVE THE PURCHASE OF A MOTOROLA RADIO AND SOFTWARE UPDATES FOR THE CURRENT RADIO SYSTEM

Recommend that the City Council:

- a. Approve Resolution No. 7777 amending the City Budget for Fiscal Year (FY) 2016-2017, to adjust certain expenditures;
- b. Approve a Purchase Order with Motorola Solutions for the purchase of APX7500 Single Band UHF radio and software updates for the current radio system, in the amount of \$33,468.76, not to exceed \$35,000.00 through the County of Los Angeles contract # MA-IS-1240419-3; and
- c. Authorize the Interim City Manager to execute the Purchase Order.

14) CONSIDERATION TO ACCEPT A DONATION, ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2016-2017 CITY BUDGET, AND APPROVE A PURCHASE ORDER FOR THE PURCHASE OF A REPLACEMENT POLICE CANINE

Recommend that the City Council:

- a. Approve the acceptance of a donation valued at \$5,000 from the San Fernando Police Advisory Council to assist with the purchase of a replacement Police Canine;
- b. Adopt Resolution No. 7776 amending the City Budget for Fiscal Year (FY) 2016-2017, to adjust certain expenditures;
- c. Approve a Purchase Order with Adlerhorst International, LLC for the purchase of replacement Police Canine, in the amount of \$6,050; and
- d. Authorize the Interim City Manager to execute the Purchase Order.

15) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE 2017 SAN FERNANDO BIZ FAIR EVENT

Recommend that the City Council:

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- a. Approve City co-sponsorship of the 2017 San Fernando BIZ Fair Event; and
- b. Approve the use of the City Seal on 2017 San Fernando BIZ Fair Event print material pursuant to City Council Resolution No. 6904.

16) CONSIDERATION TO APPROVE PURCHASE AND SALE AGREEMENT FOR LOPEZ-VILLEGAS HOUSE

Recommend that the City Council:

- a. Approve the 2017 City of San Fernando Purchase and Sale Agreement (Contract No. 1839) for the City Historic Landmark, the Lopez Villegas House, in order to facilitate its relocation from its current location at 1320 San Fernando Road to 613 O'Melveny Street and its subsequent rehabilitation pursuant to the Certificate of Appropriateness 2016-001 previously approved by the City's Planning and Preservation Commission; and
- b. Authorize the Interim City Manager and City Attorney to undertake all actions necessary to complete the sale of the Lopez Villegas House.

17) PRESENTATION NO. 1 - UPDATE REGARDING COMMERCIAL CANNABIS ALTERNATIVES

Recommend that the City Council:

- a. Receive a presentation from the City Attorney's Office on Proposition 64 as it relates to commercial cannabis alternatives; and
- b. Provide direction to staff and the City Attorney's Office on possible questions and required follow-up action items that should be addressed in anticipation of the second City Council presentation/update regarding commercial cannabis alternatives scheduled for the next regular City Council meeting to be held on Monday, February 6, 2017.

18) APPOINTMENT OF AD HOC MEMBERS TO THE LOS ANGELES UNIFIED SCHOOL DISTRICT COMMITTEE REGARDING VISTA DEL VALLE DUAL LANGUAGE ACADEMY

This item is placed on the agenda by Councilmember Sylvia Ballin.

19) APPOINTMENT TO THE PLANNING AND PRESERVATION COMMISSION

This item is placed on the agenda by Councilmember Jaime Soto.

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20) CONSIDERATION OF A LETTER OF INTEREST TO THE CITY OF TLAQUEPAQUE, MEXICO REGARDING A SISTER CITY AFFILIATION WITH THE CITY OF SAN FERNANDO

Recommend that the City Council:

- a. Review a Letter of Interest to the City of Tlaquepaque, Mexico regarding a Sister City affiliation with the City of San Fernando, and
- b. Provide direction to staff.

21) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING FINANCE DIRECTOR NICK KIMBALL AS INTERIM CITY MANAGER AND APPROVING SIDE LETTER AGREEMENT TO FINANCE DIRECTOR NICK KIMBALL'S EMPLOYMENT AGREEMENT

Recommend that the City Council:

- a. Approve Resolution No. 7779 appointing Nick Kimball as Interim City Manager; and
- b. Approve the Side Letter Agreement (Contract No. 1842) to Finance Director Nick Kimball's Employment Agreement.

CITY COUNCIL - LIAISON UPDATES**DEPARTMENT HEADS - COMMISSION UPDATES****GENERAL COUNCIL COMMENTS****STAFF COMMUNICATION****ADJOURNMENT**

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I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Elena G. Chávez, CMC

City Clerk

Signed and Posted: January 12, 2017 (7:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.

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Regular Meeting

San Fernando City Council

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**SAN FERNANDO CITY COUNCIL
MINUTES**

**DECEMBER 5, 2016 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Robert C. Gonzales called the meeting to order at 6:03 p.m.

Present:

Council: Mayor Robert C. Gonzales, Vice Mayor Joel Fajardo, and Councilmembers Jaime Soto, Antonio Lopez, and Sylvia Ballin

Staff: City Manager Brian Saeki, City Attorney Rick Olivarez, Assistant City Attorney Richard Padilla, and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Led by San Fernando Police Explorer

APPROVAL OF AGENDA

Councilmember Ballin requested to move up Closed Session Item C (to discuss after Public Comments) and pulled Item No. 12 from the agenda.

Motion by Councilmember Ballin, seconded by Vice Mayor Fajardo, to approve the agenda as amended. By consensus, the motion carried.

PRESENTATIONS

The following presentation was made:

- a) TRIBUTE TO OUR TROOPS – Abner Howard Akemon

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Sgt. Irwin Rosenberg requested that the City Council not approve Councilmember Soto's proposed Commission appointments of Brenda and Jennifer Perez and he wished Brian Saeki luck on his new job.

Josephine Gonzales expressed concern about the removal of the red curb at the Vista Del Valle Dual Language Academy and talked about how the traffic impacts the neighborhood.

Michelle Guijarro talked about increased traffic, and accidents, which have occurred around the school and near her home, said that most of the people present at this meeting do not live in the community, and wondered how many students live in the 91340 zip code.

Mel Wilson, local realtor, said there is a housing shortage and recommended that the City Council not extend the moratorium (agenda Item No. 8).

The following individuals spoke in support of Vista Del Valle Dual Language Academy, removal of the red curb on Eighth Street, and a permanent loading/unloading zone (i.e., valet program) at the school:

Isabella Torres

Angel Omar Sanchez

Sofia Enrique

Rafael Garcia

Cristobal Padilla

Cindi Torres

Maria Torres

Dolores Lomeli

Margaret Lomeli

Desi Favila

Michelle Mejia

Ashley Reynolds

Claudia Jimenez

Maria Santos

Lizbeth Espinosa

Margarita Cervacio

Suzanne Llamas

Patty Lopez (also said she is opposed to Item No. 10, talked about Item No. 12, and believes that the City Council should work with Councilmember Soto regarding Item No. 14)

Maya Vargas

Gilbert Berriozabal (also said that the City Treasurer should continue to be an elected position).

Jason Hayes introduced himself as a City Council candidate, wished both incumbents luck, and said he was very proud of the children that showed up at this meeting.

Mary Mendoza reported that residents do not want the proposed 101 apartment units at the JC Penney building (nor the 759 apartment units considered for the Transit Oriented Development),

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said that the City Treasurer should be an elected official, and thanked Councilmember Soto for his dedication to the City.

Vanessa Fierro talked about numerous health and safety violations that her landlord will not address. She is a single mom, and caregiver, on a fixed income and asked who can she talk to? (Community Development Director Fred Ramirez was directed to assist her).

Jesse Avila talked about housing (supply and demand), rents go up and seniors are on a fixed income, and said that eventually businesses will be impacted by the housing moratorium as well.

Robert Ortega said he agrees with what people have been saying about so-called affordable housing. He lives in a senior housing building and it's sad that people in their 80's have to leave because the rents keep going up.

RECESS TO CLOSED SESSION (7:25 P.M.)

By consensus, Councilmembers recessed to the following Closed Session as announced by City Attorney Olivarez:

C. PUBLIC EMPLOYEE APPOINTMENT

G.C. §54957

Title: Interim City Manager/City Manager

RECONVENE/REPORT OUT FROM CLOSED SESSION (8:05 P.M.)

At this time, Councilmember Ballin had not returned to the Council Chambers.

Assistant City Attorney Padilla reported that no final action was taken on Item C; the City Council will resume discussion and consideration of the item after the open session.

CONSENT CALENDAR

Motion by Vice Mayor Fajardo, seconded by Councilmember Lopez, to approve the Consent Calendar Items:

- 1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROPRIATING GRANT FUNDS AWARDED BY THE MOBILE SOURCE AIR POLLUTION REVIEW COMMITTEE FOR THE COMPRESSED NATURAL GAS FUELING STATION UPGRADE PROJECT
- 3) CONSIDERATION TO ADOPT A RESOLUTION ADOPTING CONFLICT OF INTEREST CODE AMENDMENTS

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- 4) CONSIDERATION TO APPROVE CALENDAR YEAR 2017 BUSINESS PERMITS FOR CERTAIN BUSINESS ACTIVITIES AS REQUIRED BY THE CITY CODE
- 5) CONSIDERATION TO ADOPT RESOLUTIONS AMENDING THE CITY'S BUDGET POLICY AND GENERAL FINANCIAL POLICY
- 6) CONSIDERATION TO ADOPT A RESOLUTION REGARDING THE GENERAL MUNICIPAL ELECTION TO BE HELD ON MARCH 7, 2017

By consensus of Councilmembers present (Councilmember Ballin was absent), the motion carried.

ADMINISTRATIVE REPORTS

Since Councilmember Ballin had not returned to the Chambers and Mayor Gonzales would like her present when discussing Item No. 8, he suggested moving up the following agenda item.

14) APPOINTMENTS TO CITY COMMISSIONS

Motion by Councilmember Soto, seconded by Vice Mayor Fajardo, to appoint Jennifer Perez Helliwell to the Transportation and Safety Commission. The motion carried with the following vote:

AYES: Soto, Fajardo, Gonzales – 3
NOES: Lopez – 1
ABSTAIN: None
ABSENT: Ballin – 1

Motion by Councilmember Soto, seconded by Vice Mayor Fajardo, to appoint Anna M. Lopez to the Parks, Wellness, and Recreation Commission. The motion carried with the following vote:

AYES: Soto, Fajardo, Lopez, Gonzales – 4
NOES: None
ABSTAIN: None
ABSENT: Ballin – 1

Motion by Councilmember Soto to appoint Brenda Perez to the Planning and Preservation Commission. There being no second, the motion died.

At this time, Councilmember Ballin returned to the Chambers.

By consensus, the following items were moved up on the agenda.

- 15) CONSIDERATION TO REAPPOINT CITY COUNCIL LIAISON TO THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

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Motion by Mayor Gonzales, seconded by Vice Mayor Fajardo, to reappoint Nina Herrera as representative (City Council liaison) to the Greater Los Angeles County Vector Control District Board of Trustees for a four-year term (i.e., January 1, 2017 to January 1, 2021). The motion carried with the following vote:

AYES:	Gonzales, Fajardo, Soto, Ballin, Lopez – 5
NOES:	None
ABSTAIN:	None
ABSENT:	None

8) REVIEW OF PILOT PROGRAM LOCATION FOR STUDENT LOADING/
UNLOADING ZONE ADJACENT TO VISTA DEL VALLE DUAL LANGUAGE
ACADEMY

Deputy City Manager/Public Works Director Chris Marcarello presented the staff report. Representatives from Vista Del Valle Dual Language Academy and the Los Angeles Unified School District also made presentations.

Councilmember Ballin requested that Dee Akemon, Transportation & Safety Commissioner, be permitted to speak and provide input and history on this item.

Discussion ensued whether Ms. Akemon should be allowed to speak and City Attorney Olivarez clarified that any resident may comment, but she could not speak on behalf of the entire Commission (unless voted on by the Commission).

Dee Akemon said she has no problem with the school principal and academics, her concern is regarding traffic safety, people not obeying basic traffic rules, and the need to keep the red curb at the school.

RECESS (9:00 P.M.)

Mayor Gonzales called for a brief recess to review the various last-minute handouts that had been provided to Councilmembers by audience members and school officials.

RECONVENE (9:18 P.M.)

Discussion ensued amongst Councilmembers, school officials from Vista Del Valle Dual Language Academy, and representatives from the Los Angeles Unified School District.

Motion by Vice Mayor Fajardo, seconded by Councilmember Ballin, to extend the pilot program through July 2017, provided that there be an additional traffic and environmental study done. The study will take residents' concerns into account and have them addressed through the report. At the July 2017 City Council meeting, staff to report back with their study and provide additional feedback on what improvements could, and should, be made (and regularly

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maintained) on the Bromont Ave. side. In addition, staff to explore whether a permanent solution could be done to the Bromont Ave. side.

Councilmember Lopez asked for a friendly amendment; instead of six months, he recommended extending the program through 2018.

Vice Mayor Fajardo did not accept the amendment because he would like a progress update in July 2017.

Discussion ensued.

Vice Mayor Fajardo withdrew his earlier motion.

Motion by Vice Mayor Fajardo, seconded by Councilmember Ballin, to extend the pilot program through the second City Council meeting in July 2017, with a provision that the City and LAUSD provide updates on an environmental and traffic study. The study should also address: the needs and concerns of residents living in the given community (and adjacent residents); improvements that could, and should, be made on the Bromont Avenue side; whether those improvements in and of themselves can ameliorate this issue; and that LAUSD bear the cost of the study.

Motion by Councilmember Soto, seconded by Councilmember Lopez, to extend the pilot program date to July 2018.

Vice Mayor Fajardo accepted the amendment with a provision that progress has been made on the issue. Progress meaning that a vendor has been selected, a contract (if required) presented to the City Council for consideration (and awarded), and that kickoff meetings and preliminary analysis are underway.

Councilmember Lopez offered a friendly amendment to not stop the pilot program mid school year (extend through the end of the school year - through June 2018).

Both Vice Mayor Fajardo and Councilmember Ballin accepted the amendment.

Assistant City Attorney Padilla restated the motion that was made by Vice Mayor Fajardo and seconded by Councilmember Ballin:

1. Extend the pilot program to July 2018 (end of June or school year) with a potential that the City Council could make a decision as early as July 2017 (if there is no substantial progress or other extenuating circumstances).
2. By July 2017, staff will provide a “receive and file” report to the City Council to verify that progress that has been made and the status of whether to do an environmental analysis. If there is no substantial good faith progress (i.e., a vendor selected, a contract presented to the City Council for consideration, kickoff meetings and preliminary analysis underway) by this date, then the City Council reserves the right to end the pilot program for the upcoming school year.

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3. By January 2018, the environmental analysis is to be completed. The scope of the analysis will be focused on traffic, traffic circulation, and traffic safety, to make sure a program that is conducive to traffic safety can be established. At any time between the time of completion and the end of the school year (i.e., June) the City Council may revisit the issue to decide whether they want to make a longer term commitment to extend the pilot program. However, the program shall not be ended until the school year has completed barring very extenuating circumstances of new information.
4. Also, the environmental and traffic study should address the needs and concerns of residents living in the given community (and adjacent residents), improvements that could, and should, be made on the Bromont Avenue side and whether those improvements in and of themselves can ameliorate this issue, and that LAUSD bear the cost of the study.

The motion carried with the following vote:

AYES:	Soto, Lopez, Ballin, Fajardo, Gonzales – 5
NOES:	None
ABSTAIN:	None
ABSENT:	None

RECESS (11:00 P.M.)

Mayor Gonzales called for a brief recess.

RECONVENE (11:09 P.M.)**PUBLIC HEARING**

- 7) CONSIDERATION OF AN URGENCY ORDINANCE EXTENDING AN INTERIM MORATORIUM ON THE APPLICATION FILING, PROCESSING, APPROVAL AND ISSUANCE OF PERMITS FOR MULTIPLE-FAMILY DWELLING PROJECTS THROUGH JANUARY 17, 2018

Community Development Director Fred Ramirez presented the staff report. He and Assistant City Attorney Lloyd Pilchen replied to questions from Councilmembers.

Mayor Gonzales declared the Public Hearing open and called for public testimony.

Mel Wilson, local realtor, again urged the City Council not vote in favor of the moratorium and to think about the unintended consequences (i.e., hurting workers).

Mary Mendoza asked that the City Council continue the moratorium; Councilmembers are here to represent residents and not realtors nor special interests.

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Assistant City Attorney Padilla clarified that a comment made earlier (under Public Comments) would be reflected on the record as well.

Motion by Vice Mayor Fajardo, seconded by Councilmember Ballin, to close the public comment portion of the Hearing. By consensus, the motion carried.

Discussion ensued amongst Councilmembers and staff.

Motion by Vice Mayor Fajardo, seconded by Councilmember Ballin, to waive full reading and adopt Urgency Ordinance No. U-1662 by title, “An Urgency Ordinance of the City Council of the City of San Fernando Extending an Interim Moratorium on the Application Filing, Processing, Approval and Issuance of Permits for Multiple-Family Dwelling Projects Through January 17, 2018”, and waive further reading.

The motion carried with the following vote:

AYES:	Soto, Ballin, Fajardo, Gonzales – 4
NOES:	Lopez – 1
ABSTAIN:	None
ABSENT:	None

ADMINISTRATIVE REPORTS (CONTINUED)

- 9) CONSIDERATION TO ADOPT A RESOLUTION CALLING FOR THE SUBMISSION OF A BALLOT MEASURE FOR THE MARCH 7, 2017 GENERAL MUNICIPAL ELECTION TO CONVERT THE ELECTIVE OFFICE OF CITY TREASURER INTO AN APPOINTIVE OFFICE

Assistant City Attorney Padilla presented the staff report and replied to questions from Councilmembers. He clarified that there will be a 2017 election for City Treasurer and the person elected will complete a four-year term. If that person were to step down or vacate the office within the four years, then that would accelerate the appointment period.

Motion by Councilmember Lopez, seconded by Councilmember Ballin, to approve staff's recommendation:

- a. Adopt Resolution No. 7774 supplementing City Council Resolution No. 7773 to include the submission to the voters of the City of San Fernando a ballot measure to convert the elective office of City Treasurer into an appointive office;
- b. Introduce for first reading, in title only, and waive further reading of Ordinance No. 1663 titled, “An Ordinance of the City Council of the City of San Fernando, California, Amending Article III (Officers and Employees) of the San Fernando City Code and Other Provisions to Reflect the Conversion of the Elective Office of City Treasurer to an Appointive Offices as Authorized by the Voters of the City of San

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Fernando Pursuant to Government Code Section 36508 Through 36510 at the City's General Municipal Election of March 7, 2017".

The motion carried with the following vote:

AYES: Lopez, Ballin, Fajardo, Gonzales – 4
NOES: Soto – 1
ABSTAIN: None
ABSENT: None

By consensus, direction was provided to both Mayor Gonzales and Vice Mayor Fajardo to author a ballot argument on behalf of the City Council.

10) CONSIDERATION TO RECLASSIFY THE TREASURER ASSISTANT TO TREASURY MANAGER AND REDUCE THE ROLE AND RESPONSIBILITY OF THE ELECTED CITY TREASURER

Finance Director Nick Kimball presented the staff report. Both he and City Manager Saeki and replied to questions from Councilmembers.

Motion by Councilmember Ballin, seconded by Councilmember Lopez, to:

- a. Adopt Resolution No. 7769 establishing the job specification for a Treasury Manager position;
- b. Adopt Resolution No. 7770 amending the salary plan to remove the Treasurer Assistant position, and add the Treasury Manager position;
- c. Adopt Resolution No. 7771 amending the table of organization to remove the Treasurer Assistant and Office Clerk from the Administration Department and add the Treasury Manager and Office Clerk to the Finance Department;
- d. Introduce for first reading, in title only, and waive further reading of Ordinance No. 1664 titled, "An Ordinance of the City Council of the City of San Fernando, California, Amending Section 2-192 (City Treasurer's Salary) of Division 4 (City Treasurer) of Article III (Officers and Employees) of Chapter 2 (Administration) of the San Fernando City Code of Ordinances Relating to the City Treasurer's Salary"; and
- e. Authorize the City Manager to reclassify the incumbent Treasurer Assistant to Treasury Manager, make non-substantive edits and execute all related documents.

The motion carried with the following vote:

AYES: Lopez, Ballin, Fajardo, Gonzales – 4
NOES: None
ABSTAIN: Soto – 1

SAN FERNANDO CITY COUNCIL**MINUTES – December 5, 2016****Page 10**

ABSENT: None

11) DISCUSSION REGARDING COMMERCIAL CANNABIS ACTIVITIES

City Manager Saeki provided background information regarding this item. Due to the passage of Proposition 64, Councilmember Ballin requested to agendaize this for discussion of possible opportunities to consider commercial cannabis cultivation in the City.

Discussion ensued amongst Councilmembers, staff, and Assistant City Attorney Padilla.

City Manager Saeki suggested that staff report back (possibly by the next meeting) with a plan/process for consideration regarding possible alternatives that could be considered by the City Council when evaluating whether to allow limited commercial cannabis uses in the City.

12) LETTER TO NORTH DAKOTA GOVERNOR JACK DALRYMPLE IN OPPOSITION OF THE DAKOTA ACCESS PIPELINE

This item was pulled under Approval of Agenda.

13) DISCUSSION REGARDING COMMISSIONER STIPEND

Councilmember Ballin requested that, in the interest of time, this item be moved over to the January agenda.

CITY COUNCIL - LIAISON UPDATES

Councilmember Ballin reported that she attended a conference all week regarding California Association of Water Agencies and was recently on a panel to discuss the drought and water conservation efforts at Reseda High School.

Vice Mayor Fajardo said that he attended the Chamber Mixer this last week (it was great to see the business community doing well) and he attended the grand opening of Holly's Trolley.

Mayor Gonzales reported that he could not attend the Independent Cities Association Winter seminar, due to the City's tree lighting ceremony, but invited councilmembers to attend.

DEPARTMENT HEADS - COMMISSION UPDATES

Community Development Director Ramirez reported that in the coming year, there's a potential alcohol CUP for CVS Pharmacy (former Jimmy's Place), Papa Juan's expansion at Library Plaza, and the homeless count will take place in January.

City Clerk Chávez reported that the Education Commission met last week and continued their discussion regarding scholarships, and she stated that the nomination period for 2017 candidates will close on Monday.

SAN FERNANDO CITY COUNCIL**MINUTES – December 5, 2016****Page 11****GENERAL COUNCIL COMMENTS**

Councilmember Soto wished everyone a Merry Christmas and is pleased that lights are up on Maclay Ave. (he hopes that next year, they go all the way to the gateway and to the Downtown Mall). He wished everyone happy holidays.

Councilmember Lopez also wished everyone happy holidays and thanked staff for their hard work.

Vice Mayor Fajardo thanked City Manager Saeki for his tenure and wished him the best of luck in his next venture. He wished staff, and remaining public members, a happy holiday season and happy new year.

Mayor Gonzales thanked City Manager Saeki and staff for their work, said it's an exciting time in San Fernando, and although they don't always get along, believes that Councilmembers are making correct decisions for the City and moving forward. He also wished everyone a Merry Christmas and happy new year and looks forward to next year.

Councilmember Ballin asked to close the meeting in memory of Andres Chávez, who wrote more than 400 articles and commentaries for our community newspaper and is one of the first handfuls of Chicano activists who paved the way for the younger generations.

Councilmembers called for a moment of silence for Mr. Chávez.

RECESS TO CLOSED SESSION (1:40 A.M.)

By consensus, Councilmembers recessed to the following Closed Session as announced by City Attorney Olivarez:

A) CONFERENCE WITH LABOR NEGOTIATOR
G.C. §54957.6

Designated City Negotiators:

City Manager Brian Saeki
Deputy City Manager/Public Works Director Chris Marcarello
Finance Director Nick Kimball
City Attorney Rick Olivarez
Assistant City Attorney Richard Padilla

Employees and Employee Bargaining Units that are the Subject of Negotiation:

San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit

SAN FERNANDO CITY COUNCIL**MINUTES – December 5, 2016****Page 12**

San Fernando Police Civilian Association
San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)
All Unrepresented Employees

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

G.C. §54956.8

Property Location: Lopez Villegas House Building located at 1320 San Fernando Road,
City of San Fernando (APN 2521-016-900)

Agency Negotiator: City Manager Brian Saeki, Lead Negotiator

Negotiating Parties: Gerardo Ascencio

Under Negotiation: Discussion of both price and terms of payment for sale of subject property.

C. PUBLIC EMPLOYEE APPOINTMENT

G.C. §54957

Title: Interim City Manager/City Manager

RECONVENE/REPORT OUT FROM CLOSED SESSION (1:59 A.M.)

Assistant City Attorney Padilla reported that all Councilmembers were present for Items A and B. Councilmember Soto was present for part of Item C, but left early and did not participate on the final vote regarding the selection of an Interim City Manager.

Assistant City Attorney Padilla reported the following:

Item A – The City Council received a general update by the City Manager; no final action taken.

Item B – The City Council received an update from staff regarding the status of negotiations; no final action taken.

Item C – The City Council, by a vote of 4 to 1 (Councilmember Soto – No), voted to waive the 45-day notice requirement set forth in the employment contract of incumbent City Manager Saeki regarding his possible resignation from the City of San Fernando to accept employment elsewhere.

The City Council, by a vote of 4 to 0 (Councilman Soto – Absent), took the following action:

- Conditioned upon incumbent City Manager Brian Saeki consummating his acceptance of employment with the City of Covina, the City Council appointed Finance Director Nick Kimball to serve as Interim City Manager (commencing upon City Manager Saeki's departure date which the City understands to be December 31, 2016).
- The City Council authorized the engagement of a temporary 960 retiree to assist the Finance Department with its administrative workload during the period of time that Mr. Kimball is charged with Interim City Manager duties.
- Chris Marcarello is to continue to serve in his capacity as Deputy City Manager.

**SAN FERNANDO CITY COUNCIL
MINUTES – December 5, 2016
Page 13**

ADJOURNMENT (1:59 A.M.)

By consensus, the meeting adjourned

I do hereby certify that the foregoing is a true and correct copy of the minutes of December 5, 2016, meeting as approved by the San Fernando City Council.

*Elena G. Chávez
City Clerk*

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Sonia Gomez-Garcia, Interim Finance Director

Date: January 17, 2017

Subject: Consideration to Adopt Resolution No.s 16-122, 17-011 and 17-012 Approving the Warrant Registers of December 19, 2016, January 3, 2017 and January 17, 2017, Respectively

RECOMMENDATION:

It is recommended that the City Council:

- a. Adopt Resolution No. 16-122 (Attachment "A") approving the Warrant Register dated December 19, 2016;
- b. Adopt Resolution No. 17-011 (Attachment "B") approving the Warrant Register dated January 3, 2017; and
- c. Adopt Resolution No. 17-012 (Attachment "C") approving the Warrant Register dated January 17, 2017.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the City Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate.

Consideration to Adopt Resolution No.s 16-122, 17-011 and 17-012 Approving the Warrant Registers of December 19, 2016, January 3, 2017 and January 17, 2017, RespectivelyPage 2 of 2

The Finance Director hereby certifies that each Warrant Register has been reviewed for completeness and that sufficient funds are available for payment of the Warrant Register.

There are three Warrant Registers attached due to the lack of a formal City Council meeting on December 19, 2016 and January 3, 2017. Resolution No. 6212 (adopted August 3, 1992) approves the issuing of Warrants prior to City Council ratification due to cancellation of a regularly scheduled City Council meeting. A copy of the Resolution No. 6212 and the memorandum provided to the City Treasurer approving the release of the Warrants are attached to this report (Attachments "E" and "F").

ATTACHMENT:

- A. Resolution No. 16-122
- B. Resolution No. 17-011
- C. Resolution No. 17-012
- D. Resolution No. 6212 (August 3, 1992)
- E. Memorandum Approving Release of Warrant Register (December 19, 2016)
- F. Memorandum Approving Release of Warrant Register (January 3, 2017)

ATTACHMENT "A"**RESOLUTION NO. 16-122****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 16-122****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.
2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 17th day of January, 2017.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 17th day of January, 2017, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

vchlist

12/19/2016 9:17:14AM

Voucher List
CITY OF SAN FERNANDO

Page: 1

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203938	12/19/2016	100050 ACE INDUSTRIAL SUPPLY	1571793		BULK OIL FOR FLEET & DRILL BITS 041-320-0000-4300	152.89
					Total :	152.89
203939	12/19/2016	892432 AGUILAR, ADA	120116		FACE PAINTER WORKSHOP INSTRUCT 001-424-0000-4260	200.00
					Total :	200.00
203940	12/19/2016	889043 ALADIN JUMPERS	120616		RENTAL OF TABLES, CHAIRS & POP-UP 001-424-0000-4430	900.00
					Total :	900.00
203941	12/19/2016	892271 ALL STAR ELITE SPORTS	INV1102		CHAMPIONSHIP SHIRTS 017-420-1334-4300	179.26
					Total :	179.26
203942	12/19/2016	100143 ALONSO, SERGIO	NOV 2016		MMAP INSTRUCTOR 109-424-3618-4260	950.00
					Total :	950.00
203943	12/19/2016	892398 ALVAREZ, LEONARD	490251-2		SENIOR TRIP REFUND-2ND PORTION 004-2383	60.00
					Total :	60.00
203944	12/19/2016	100141 ALVAREZ, LINA	11/12/16 - 11/25/16	11482	ENP CONTRACT FOOD SERVICE PROV 115-422-3750-4270	267.75
					Total :	267.75
203945	12/19/2016	890411 ARC DOCUMENT SOLUTIONS, LLC	8934158		REPRODUCTION OF PLANS-ANNUAL S 012-311-0560-4600	208.52
					Total :	208.52
203946	12/19/2016	892434 ARRIAGA, DANNY	2000263.001		YOUTH BASKETBALL REFUND 017-3770-1328	20.00
					Total :	20.00
203947	12/19/2016	100222 ARROYO BUILDING MATERIALS, INC	178887		SIDEWALK REPAIR-457 HARPS	

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vchlist

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Voucher List
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203947	12/19/2016	100222 ARROYO BUILDING MATERIALS, INC	(Continued)			
			178904		015-310-0866-4600 SIDEWALK REPAIR-457 HARPS	163.05
			179854		015-310-0866-4600 SIDEWALK REPAIR-HOLLISTER	136.14
			179949		015-310-0866-4600 TREE PLANTING-400 LAZARD	26.64
			179950		001-346-0000-4310 TRAFFIC PADDLE STOP/SLOW	41.12
					001-346-0000-4310	81.14
					Total :	448.09
203948	12/19/2016	102530 AT & T	818-270-2203		PD NETWORK LINE	
					001-222-0000-4220	119.39
					Total :	119.39
203949	12/19/2016	889037 AT&T MOBILITY	875587443		MODEM FOR ELECTRONIC MESSAGE	
					001-190-0000-4220	137.61
					Total :	137.61
203950	12/19/2016	101709 AV EQUIPMENT RENTAL INC.	136840.1.3		SCISSOR LIFT RENTAL	
			137406.1.1		029-335-0000-4250 GUARDIAN BLADE	235.00
					041-320-0000-4320	419.65
					Total :	654.65
203951	12/19/2016	890546 BARAJAS, CRYSTAL	NOV 2016		MMAP MENTOR INSTRUCTOR	
					109-424-3618-4260	240.00
					Total :	240.00
203952	12/19/2016	892436 BAUMSTEIGER, SHARMIE	2000261.001		FACILITY RENTAL REFUND	
					001-3777-0000	166.00
					Total :	166.00
203953	12/19/2016	888443 BAVCO	784283		PARTS FOR CITY BACKFLOW DEVICE	
					070-383-0301-4300	337.07
					Total :	337.07

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203954	12/19/2016	892426 BEARCOM	4529029	11512	COMPUTER MAINTENANCE CONTRAC 001-135-0000-4260	6,964.42
			4531413	11512	COMPUTER MAINTENANCE CONTRAC 001-135-0000-4260	6,964.42
					Total :	13,928.84
203955	12/19/2016	892438 BECCERA, MIGUEL	2000259.001		ADULT VOLLEYBALL REFUND 017-3770-1334	25.00
					Total :	25.00
203956	12/19/2016	100405 BONANZA CONCRETE, INC.	55116	11489	BLANKET PO - FY 17 CONCRETE SIDE\	765.29
			55185	11489	015-310-0866-4600 BLANKET PO - FY 17 CONCRETE SIDE\ 015-310-0866-4600	582.54
					Total :	1,347.83
203957	12/19/2016	889345 BSN SPORTS INC	98424529		SPORTS SUPPLIES 017-420-1334-4300 001-423-0000-4300	470.64 76.85
					Total :	547.49
203958	12/19/2016	100462 BYRD INDUSTRIAL ELECTRONICS	1004-16REV	11419	CONNECT NEW NITRATE CHLORINE S	681.64
			1023-16	11419	070-385-0857-4600 CONNECT NEW NITRATE CHLORINE S	1,154.57
			1055-16	11419	070-385-0857-4600 CONNECT NEW NITRATE CHLORINE S	1,378.45
			910-16	11419	070-385-0857-4600 CONNECT NEW NITRATE CHLORINE S	722.98
					Total :	3,937.64
203959	12/19/2016	890368 C & M TOPSOIL, INC	51282		TOPSOIL 043-390-0000-4300	13.63
					Total :	13.63
203960	12/19/2016	887810 CALGROVE RENTALS, INC.	69602		PROPANE 070-383-0000-4300	63.92
						Page: 3

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203960	12/19/2016	887810 887810 CALGROVE RENTALS, INC.	(Continued)		Total :	63.92
203961	12/19/2016	892088 CALIFORNIA TRUCK	8727	11508	TRAFFIC SAFETY LIGHTING & SECURI	1,308.00
			8757	11508	070-385-0000-4500 TRAFFIC SAFETY LIGHTING & SECURI	4,131.10
					Total :	5,439.10
203962	12/19/2016	891860 CARL WARREN & COMPANY	10192-10206		REIMB.OF ITF ACCT (LIABILITY CLAIMS 006-1037	31,792.76
					Total :	31,792.76
203963	12/19/2016	890117 CASMANN	16866		RE-UPHOLSTER DRIVER BOTTOM BEN 041-320-0390-4400	275.00
					Total :	275.00
203964	12/19/2016	892076 CEJ ENGINEERS, INC	142.01.16-05	11386	ANNUAL STREET RESURFACING PROJ	12,600.00
			142.01.16-06	11386	012-311-0560-4600 ANNUAL STREET RESURFACING PROJ	720.00
					Total :	13,320.00
203965	12/19/2016	891711 CHIEF LAW ENFORCEMENT SUPPLY	314810		BATTERIES 001-222-0000-4300	225.00
			326132		PD SHIRTS 001-222-0000-4300	192.45
					Total :	417.45
203966	12/19/2016	892305 CISNEROS, GRACE	490311		SENIOR TRIP REFUND 004-2383	10.00
					Total :	10.00
203967	12/19/2016	103029 CITY OF SAN FERNANDO	17107-17132		REIMB TO WORKER'S COMP ACCT 006-1035	7,920.71
					Total :	7,920.71
203968	12/19/2016	100805 COOPER HARDWARE INC.	103104		REC PARK SEWER LINE REPAIR 043-390-0000-4300	48.47
						Page: 4

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203968	12/19/2016	100805 COOPER HARDWARE INC.	(Continued) 103108		CREDIT-ITEM RETURNED 043-390-0000-4300	-1.09
			103157		BRUSHES AND PAINT 001-346-0000-4310	48.01
					Total :	95.39
203969	12/19/2016	888743 COUNTY OF LOS ANGELES	IN0352432		FY16/17-BACKFLOW PREVENTION CEF 043-390-0000-4330	64.00
					Total :	64.00
203970	12/19/2016	101666 DE LAGE LANDEN FINANCIAL SERVS	52327278		DEC- LEASE PAYMENT FOR PD COPIEI 001-135-0000-4260	607.73
					Total :	607.73
203971	12/19/2016	887121 DELL MARKETING L.P.	XK24KD417	11494	DELL PC, (2) LCD AND OFFICE 2016 001-420-0000-4300	247.79
			XK254TCF6	11494	DELL PC, (2) LCD AND OFFICE 2016 001-420-0000-4300	972.45
					Total :	1,220.24
203972	12/19/2016	891533 DEXMEDIA	720341884		DOMAIN REG & EMAIL HOSTING-NOV'1 001-190-0000-4220	56.73
					Total :	56.73
203973	12/19/2016	892437 ESPARZA, VERONICA	2000260.001		FACILITY RENTAL REFUND 001-3777-0000	503.00
					Total :	503.00
203974	12/19/2016	890879 EUROFINS EATON ANALYTICAL, INC	L0292213		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0292232		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0292248		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0292250		WATER ANALYSIS FOLDERS 070-384-0000-4260	164.00
						Page: 5

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203974	12/19/2016	890879 EUROFINS EATON ANALYTICAL, INC	(Continued) L0292263		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0292730		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0293000		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0293024		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0293287		WATER ANALYSIS FOLDERS 070-384-0000-4260	164.00
			L0293736		WATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0293867		WATER ANALYSIS FOLDERS 070-384-0000-4260	164.00
					Total :	1,608.80
203975	12/19/2016	890897 EVAN BROOKS ASSOCIATES, INC	16002-5		GRANT APPLICATION-HRP PROGRAM 001-190-0000-4270	4,800.00
					Total :	4,800.00
203976	12/19/2016	103851 EVERSOF, INC.	R1634174		WATER SOFTNER-WELL 2A 070-384-0000-4260	148.78
			R1634175		WATER SOFTNER-WELL 4A 070-384-0000-4260	146.85
					Total :	295.63
203977	12/19/2016	891622 FARMER BROTHERS	64240311		BREAK ROOM SUPPLIES 001-222-0000-4300	274.10
					Total :	274.10
203978	12/19/2016	101147 FEDEX	5-623-27258		COURIER SERVICE 001-190-0000-4280	54.98
					Total :	54.98
203979	12/19/2016	892198 FRONTIER COMMUNICATIONS	209-150-5145-010598		PAC 50 TO SHERRIFFS 001-222-0000-4220	557.31
						Page: 6

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203988	12/19/2016	101434 GUZMAN, JESUS ALBERTO	(Continued)		108-424-3639-4260	600.00
					109-424-3618-4260	900.00
					Total :	1,500.00
203989	12/19/2016	892429 HANSEN, ERIK	60-2440-02		WATER ACCT REFUND-913 LIBRARY	
					070-2010	33.36
					Total :	33.36
203990	12/19/2016	888646 HD SUPPLY WATER WORKS, LTD	G361682		INVENTORY SUPPLY PURCHASES	
			G397019	11442	070-383-0301-4300	439.10
				11442	INVENTORY SUPPLY PURCHASES	
					070-383-0301-4300	1,268.80
					Total :	1,707.90
203991	12/19/2016	101480 HERMAN BERMAN CO.	66278		RETIREMENT PLAQUE	
					001-222-0000-4300	75.00
					Total :	75.00
203992	12/19/2016	891993 HERNANDEZ, ALBINO	11/07/16 - 12/04/16		STRENGTH & CARDIO TRAINING	
					017-420-1337-4260	30.00
			11/07/16 - 12/04/16		CYCLING INSTRUCTOR	
					017-420-1337-4260	40.00
					Total :	70.00
203993	12/19/2016	101511 HINDERLITER DE LLAMAS & ASSOC.	0026307-IN		CONTRACTUAL SERVICES-SALES TAX	
					001-130-0000-4270	12,455.78
					Total :	12,455.78
203994	12/19/2016	892439 HISTORICAL RESOURCES, INC.	LA2016-2		PROFESSIONAL SERVICES-LOPEZ AD	
					001-424-0000-4260	825.00
					Total :	825.00
203995	12/19/2016	101599 IMAGE 2000 CORPORATION	74634		TONER FREIGHT FEE	
			76300		001-420-0000-4260	8.50
			76452		TONER FREIGHT CHARGE	
					072-360-0000-4450	8.50
					TONERS FREIGHT FEE	
						Page: 9

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203995	12/19/2016	101599 IMAGE 2000 CORPORATION	(Continued)		001-190-0000-4300	21.00
			77905		COPIER MAINT- RISO EQ11067	
					001-420-0000-4260	154.26
					Total :	192.26
203996	12/19/2016	891570 INNOVATIVE TELECOM. SYSTEMS	1957		TELEPHONE EQUIPMENT MAINT-JAN 2	
					001-190-0000-4260	395.00
					Total :	395.00
203997	12/19/2016	891777 IRRIGATION EXPRESS	15070535-00		MATL'S FOR IRRIG REPAIRS	
					043-390-0000-4300	242.98
					Total :	242.98
203998	12/19/2016	101688 J & R AUDIO	3463		STAGE W/ SKIRTS & STAIRS-TREE LIGI	
					001-424-0000-4430	875.00
					Total :	875.00
203999	12/19/2016	887952 J. Z. LAWNMOWER SHOP	16973		CHAINSAW MAINT	
					001-346-0000-4310	110.00
					Total :	110.00
204000	12/19/2016	889680 JIMENEZ LOPEZ, JUAN MANUEL	NOV 2016		MMAP INSTRUCTOR	
					109-424-3618-4260	450.00
					108-424-3639-4260	300.00
					Total :	750.00
204001	12/19/2016	887323 KINGSBURY UNIFORMS	58941		UNIFORMS	
					001-222-0000-4300	1,771.56
					Total :	1,771.56
204002	12/19/2016	891738 KNIGHT COMMUNICATIONS INC	2010749		DEC'16-IT MANAGEMENT	
				11399	001-135-0000-4270	10,000.00
					Total :	10,000.00
204003	12/19/2016	892032 KUHFUSS, DESIREE	11/07/16 - 12/04/16		MAT PILATES INSTRUCTOR	
					017-420-1337-4260	60.00
						Page: 10

Voucher List		Page: 11	
CITY OF SAN FERNANDO			
Bank code : bank3			
Voucher	Date	Vendor	Amount
204003	12/19/2016	892032 KUHFUSS, DESIREE	60.00
204004	12/19/2016	101971 L.A. MUNICIPAL SERVICES	117.73
204005	12/19/2016	889118 LDI COLOR TOOLBOX	412.37
204006	12/19/2016	892444 LICEA, ALEX	175.00
204007	12/19/2016	102003 LOS ANGELES COUNTY	12,102.89
204008	12/19/2016	892433 LUCKY FRUITS	123.00
204009	12/19/2016	892441 MARROQUIN, IRMA	10.00
204010	12/19/2016	889533 MARTINEZ, ANITA	168.00
204011	12/19/2016	892435 MARTINEZ, LESLIE CRISTINA	800.00
204012	12/19/2016	888254 MCCALLA COMPANY	389.39

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12/19/2016	9:17:14AM	CITY OF SAN FERNANDO	
<hr/>			
Bank code :	bank3		
Voucher	Date	Vendor	Amount
204012	12/19/2016	888254 MCCALLA COMPANY	(Continued)
204013	12/19/2016	888242 MCI COMM SERVICE	7DK54968
			MTA PHONE LINE
			007-440-0441-4220
		Total :	389.39
204014	12/19/2016	891054 MEJIA, YVONNE G	NOV 2016
			COMMISSIONER'S STIPEND
			001-115-0000-4111
		Total :	50.00
204015	12/19/2016	102177 MENDOZA, SALVADOR	102916
			MUSIC-LP CLUB NEW YEARS DANCE
			004-2380
		Total :	1,900.00
204016	12/19/2016	102201 MIERZYNSKI, IRMGARD	SEPT & OCT 2016
			LINE DANCE INSTRUCTOR
			017-420-1339-4260
		Total :	161.00
204017	12/19/2016	102226 MISSION LINEN & UNIFORM	503747881
			LAUNDRY
			001-225-0000-4350
		503774327	LAUNDRY
			001-225-0000-4350
		503823839	LAUNDRY
			001-225-0000-4350
		503836536	LAUNDRY
			001-225-0000-4350
		503865831	LAUNDRY
			001-225-0000-4350
		Total :	105.71
204018	12/19/2016	888264 MISSION VALLEY SANITATION	152442
			PORTABLE TOILET RENTAL-2900 DRO
			070-384-0000-4260
		Total :	136.96
204019	12/19/2016	892353 MOORE IACOFANO, GOLTSMAN, INC.	46515
			CONTRACT PLANNER SERVICES
			001-150-0000-4270
		11472	
		Total :	6,142.50
			6,142.50

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204020	12/19/2016	102260 MOORE MEDICAL LLC	83163401		MEDICATIONS 001-225-0000-4350	115.63
					Total :	115.63
204021	12/19/2016	102275 MOTION PICTURE LICENSING CORP.	504056756		LICENSE FEE 001-424-0000-4260	378.42
					Total :	378.42
204022	12/19/2016	102287 MUNICIPAL CODE CORPORATION	00278702		CITY CODE SEMI-ANNUAL UPDATES 001-115-0000-4260	3,372.72
					Total :	3,372.72
204023	12/19/2016	891355 NAREZ, FABIAN	NOV 2016		MMAP MENTOR INSTRUCTOR 109-424-3618-4260	240.00
					Total :	240.00
204024	12/19/2016	890843 NGOV, CHHIV	11/07/16 - 12/04/16		YOGA INSTRUCTOR 017-420-1337-4260	60.00
					Total :	60.00
204025	12/19/2016	102410 NORTHRIDGE HOSPITAL MEDICAL	30151035414		SART EXAM 001-224-0000-4270	730.00
					Total :	730.00
204026	12/19/2016	102432 OFFICE DEPOT	879900189001		OFFICE SUPPLIES 001-222-0000-4300	516.87
			879900261001		OFFICE SUPPLIES 001-222-0000-4300	30.09
			880427123001		OFFICE SUPPLIES 070-381-0000-4300	70.00
			880427305001		OFFICE SUPPLIES 070-384-0000-4300	179.65
			880640016001		OFFICE SUPPLIES 001-420-0000-4300	216.80
					001-424-0000-4300	34.24
			883191974001		OFFICE SUPPLIES 001-222-0000-4300	113.31
						Page: 13

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204026	12/19/2016	102432 OFFICE DEPOT	(Continued) 883998635001		CREDIT OFFICE SUPPLIES RETURNED 070-381-0000-4300	-42.64
			883998984001		OFFICE SUPPLIES 001-222-0000-4300	120.21
			883999095001		OFFICE SUPPLIES 001-222-0000-4300	60.74
			883999096001		OFFICE SUPPLIES 001-222-0000-4300	16.95
					Total :	1,316.22
204027	12/19/2016	890004 PACIFIC TELEMANAGEMENT SERVICE	885242		PD PAY PHONES-JAN 2017 001-190-0000-4220	62.64
					Total :	62.64
204028	12/19/2016	892023 PAETEC	68648707		POLICE PHONE SERVICE 11/18/16-12/1 001-222-0000-4220	684.63
					001-420-0000-4220	911.21
					070-384-0000-4220	507.42
					001-190-0000-4220	1,806.58
					Total :	3,909.84
204029	12/19/2016	102506 PANTOJA, DANITZA	NOV 2016		COMMISSIONER'S STIPEND 001-115-0000-4111	50.00
					Total :	50.00
204030	12/19/2016	892360 PARKING COMPANY OF AMERICA	INVM0010313	11457 11457	TRANSIT SERVICE-OCT 2016 007-313-0000-4260 007-440-0442-4260	19,989.53 22,494.23
					Total :	42,483.76
204031	12/19/2016	891317 PCI	18359		R&R TO DAMAGED XWALK-CELIS STRI 001-311-0000-4300	3,000.00
					Total :	3,000.00
204032	12/19/2016	892440 PEREZ, MAXINE	49034		SENIOR TRIP REFUND 004-2383	50.00
						Page: 14

vchlist 12/19/2016 9:17:14AM		Voucher List CITY OF SAN FERNANDO				Page: 17
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204048	12/19/2016	102930 ROYAL WHOLESALE ELECTRIC	(Continued)			
			8901-736833		001-370-0301-4300 STREET LIGHT PHOTO CELLS	349.43
			8901-736854		027-344-0301-4300 CONCRETE BOX LIDS	59.57
					027-344-0301-4300	510.12
					Total :	1,664.36
204049	12/19/2016	103010 SAM'S CLUB DIRECT, #0402814188546	8330		BREAK ROOM SUPPLIES	
					001-222-0000-4300	67.84
					Total :	67.84
204050	12/19/2016	892416 SANCHEZ, KARLA	11/07/16 - 12/04/16		ZUMBA INSTRUCTOR	
					017-420-1337-4260	100.00
					Total :	100.00
204051	12/19/2016	889279 SANTA ROSA JUNIOR COLLEGE	TRAVEL		REGSTR-TRAINING MANAGEMENT CO	
					001-222-0000-4360	66.00
					Total :	66.00
204052	12/19/2016	892266 SANTELLANO, KEIKO T.	11/07/16 - 12/04/16		ZUMBA INSTRUCTOR	
					017-420-1337-4260	60.00
					Total :	60.00
204053	12/19/2016	891064 SIEMENS INDUSTRY INC	5620014365	11485	ON-CALL TRAFFIC SIGNAL MAINTENAN	
					001-370-0301-4300	620.00
					Total :	620.00
204054	12/19/2016	103184 SMART & FINAL	130367		ENP SUPPLIES	
					115-422-3750-4300	149.65
			162634		ENP REFRESHMENTS-THANKSGIVING	
					004-2346	40.65
			169892		MISC SUPPLIES	
					001-310-0000-4300	55.89
			170488		BREAK ROOM SUPPLIES	
					001-222-0000-4300	45.28
					Total :	291.47

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204055	12/19/2016	103202 SOUTHERN CALIFORNIA EDISON CO.	2-02-682-7675		ELECTRIC-VARIOUS LOCATIONS (10/04	
			2-21-082-3241		043-390-0000-4210	4,215.79
					ELECTRIC-VARIOUS LOCATIONS	
					029-335-0000-4210	1,817.47
					070-384-0000-4210	346.89
					027-344-0000-4210	14,684.49
					041-320-3661-4210	1,456.42
					043-390-0000-4210	9,380.26
					Total :	31,901.32
204056	12/19/2016	103251 STANLEY PEST CONTROL	884149		PEST CONTROL @ PD	
					043-390-0000-4260	94.00
					Total :	94.00
204057	12/19/2016	889149 STAPLES BUSINESS ADVANTAGE	8041939776		BREAK ROOM SUPPLIES	
					001-190-0000-4300	358.40
					Total :	358.40
204058	12/19/2016	891575 TAPIA, ANDREW PAUL	09/12/16-11/21/16		CROSS FIT PROG INSTRUCTOR	
					017-420-1337-4260	800.00
					Total :	800.00
204059	12/19/2016	101528 THE HOME DEPOT CRC, ACCT#603532202490	2280394		TRASH BAGS, PLANT FOOD, PAINT BR	
			5060238		001-341-0000-4310	562.10
					EXTENSION CORD FOR TREE LIGHTIN	
			5060239		043-390-0000-4300	66.24
					MATL'S FOR SINK REPAIR AT PD	
			5240325		043-390-0000-4300	10.70
					MATL'S FOR SINK REPAIR AT PD	
			6061317		043-390-0000-4300	59.82
					MATL'S FOR SEWER PIPE CLEAN OUT	
			7021422		043-390-0000-4300	152.50
					EXTENSION CORDS & SAFETY CORDL	
			7063151		070-384-0000-4320	46.42
					MATL'S FOR SIGN REPAIR	
			8033400		001-370-0301-4300	15.56
					MISC MATL'S	

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204059	12/19/2016	101528 THE HOME DEPOT CRC, ACCT#603532202490 (Continued)			043-390-0000-4300	49.84
					Total :	963.18
204060	12/19/2016	103903 TIME WARNER CABLE	8448-20-054-0010328		CABLE-CITY HALL (12/05-01/04)	
			8448-20-054-0010518		001-190-0000-4220	89.96
			8448-20-054-0222204		CABLE-REC PARK (11/29-12/28)	
					001-420-0000-4260	203.59
					CABLE-PW OPS (11/26-12/28)	
					043-390-0000-4260	94.19
					Total :	387.74
204061	12/19/2016	892424 TORRES LANDSCAPE	TL111816		CLEANUP OF VACANT LOT @ 1000 HEI	
					001-152-0000-4260	1,000.00
					Total :	1,000.00
204062	12/19/2016	891311 TORRES, RITA	11/12/16 - 11/25/16	11487	ENP CONTRACT FOOD SERVICE PRO	
				11487	115-422-3750-4270	47.25
					115-422-3752-4270	5.25
					Total :	52.50
204063	12/19/2016	890807 TORRES, SALVADOR	490260		SENIOR TRIP REFUND	
			490297		004-2383	30.00
			490335		SENIOR TRIP REFUND	
					004-2383	130.00
					SENIOR TRIP REFUND	
					004-2383	20.00
					Total :	180.00
204064	12/19/2016	103413 TRANS UNION LLC	11607097		CREDIT CHECK	
					001-222-0000-4260	66.26
					Total :	66.26
204065	12/19/2016	103445 UNDERGROUND SERVICE ALERT	1120160672		USA DIGALERT TICKETS	
					070-381-0000-4260	55.50
					Total :	55.50
204066	12/19/2016	888241 UNITED SITE SERVICES OF CA INC	114-4642564		PORTABLE TOILET RENTAL-REC PARK	
						Page: 19

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204066	12/19/2016	888241 UNITED SITE SERVICES OF CA INC	(Continued)		001-420-0000-4260	153.73
			114-4648848		PORTABLE RESTROOM RENTAL-SPEC	
			114-4689503		001-424-0000-4430	254.39
			114-4705605		PORTABLE TOILET RENTAL-501 FIRST	
					043-390-0000-4260	589.36
					PORTABLE TOILET RENTAL-LAYNE PAF	
					043-390-0000-4260	406.34
					Total :	1,403.82
204067	12/19/2016	103534 VALLEY LOCKSMITH	3993		NEW VEHICLE KEYS-PW0509	
					041-320-0311-4400	255.00
					041-320-0371-4400	255.00
					Total :	510.00
204068	12/19/2016	892431 VALLEY SPORTS AND UNIFORMS	1001	11515	DEP-WINTER LEAGUE BBALL JERSEYS	
					017-420-1328-4260	1,170.78
					Total :	1,170.78
204069	12/19/2016	892234 VAMOS VIRAL MEDIA INC	001		PROMOTION OF PROGS & SPECIAL EV	
					001-420-0000-4260	850.00
					Total :	850.00
204070	12/19/2016	103550 VANICEK, JAMES	REIMB.		REIMB-CHAIR CASTER REPL PURCHA	
					001-222-0000-4300	69.75
					Total :	69.75
204071	12/19/2016	892268 VEDDER, CATHERINE	11/07/16 - 12/04/16		ZUMBA INSTRUCTOR	
					017-420-1337-4260	80.00
					Total :	80.00
204072	12/19/2016	100101 VERIZON WIRELESS-LA	270693253		PLANNING CELL PHONE SERVICE	
			460851202		001-140-0000-4220	5.40
			561407019		PD CELL PHONE SERVICE	
					001-222-0000-4220	137.43
					CITY YARD CELL PHONE SERVICE	
					070-384-0000-4220	135.83
						Page: 20

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204072	12/19/2016	100101 VERIZON WIRELESS-LA	(Continued)		043-390-0000-4220	21.46
					041-320-0000-4220	21.46
			660629692		072-360-0000-4220	0.62
					VARIOUS CELLPHONE SERVICE	
					001-106-0000-4220	46.68
			742084126		070-384-0000-4220	67.16
					MDT MODEMS-PD UNITS	
			870422920		001-222-0000-4220	920.26
					VARIOUS CELL PHONE SERVICES	
					001-222-0000-4220	179.67
					001-152-0000-4220	114.03
					Total :	1,650.00
204073	12/19/2016	889681 VILLALPANDO, MARIA	11/12/16 - 11/25/16		ENP CONTRACT FOOD SERVICE PRO\	
				11488	115-422-3750-4270	225.75
				11488	115-422-3752-4270	42.00
					Total :	267.75
204074	12/19/2016	891845 VINYL PRODUCTS MFG., INC	060556		MATRESS COVER	
					001-222-0000-4320	60.54
					Total :	60.54
204075	12/19/2016	103620 WARREN, DALE	REIMB.		REIMB-LUNCH PROVIDED FOR EMERG	
					001-346-0000-4310	53.82
					Total :	53.82
204076	12/19/2016	888390 WEST COAST ARBORISTS, INC.	119282		EMERG. TREE TRIMMING AND TREE &	
			119294	11493	001-310-0000-4260	7,467.00
				11493	EMERG. TREE TRIMMING AND TREE &	
					001-310-0000-4260	1,560.00
					Total :	9,027.00
204077	12/19/2016	890970 WEX BANK	47841620		FUEL FOR FLEET	
					041-320-0152-4402	316.38
					041-320-0221-4402	126.05
					041-320-0222-4402	98.51

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204077	12/19/2016	890970 WEX BANK	(Continued)		041-320-0224-4402	621.70
					041-320-0225-4402	3,065.20
					041-320-0226-4402	2.00
					041-320-0228-4402	578.29
					041-320-0311-4402	737.03
					041-320-0312-4402	2.00
					041-320-0320-4402	146.20
					041-320-0346-4402	96.02
					041-320-0370-4402	256.27
					041-320-0371-4402	226.75
					041-320-0390-4402	1,022.85
					041-320-0420-4402	4.00
					007-313-3630-4402	817.22
					027-344-0000-4402	79.96
					029-335-0000-4402	194.59
					070-381-0000-4402	51.23
					070-382-0000-4402	149.98
					070-383-0000-4402	702.42
					070-384-0000-4402	226.61
					072-360-0000-4402	244.35
					Total :	9,765.61
204078	12/19/2016	891531 WILLDAN ENGINEERING	00322957		CONNECTOR OF PIPE SCREEN INSTAL	
				11286	032-311-0842-4500	10,673.30
					Total :	10,673.30
204079	12/19/2016	889491 WILLDAN FINANCIAL SERVICES	010-32731		USER FEE STUDY AND COST ALLOCAT	
				11298	001-190-0000-4270	3,790.00
					Total :	3,790.00
204080	12/19/2016	888682 ZOBEL-RODRIGUEZ, ANGELIQUE Y.	NOV 2016		COMMISSIONER'S STIPEND	
					001-115-0000-4111	50.00
					Total :	50.00
204081	12/19/2016	103752 ZUMAR INDUSTRIES, INC.	0167615		SIGN STICKERS	
					001-370-0301-4300	359.38

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Voucher List

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204081	12/19/2016	103752	103752 ZUMAR INDUSTRIES, INC.		(Continued)	Total : 359.38
144	Vouchers for bank code :	bank3				Bank total : 409,946.31
144	Vouchers in this report					Total vouchers : 409,946.31

Voucher Registers are not final until approved by Council.

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HANDWRITTEN CHECKS

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CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203385	11/1/2016	102519 P.E.R.S.	DEMAND		HEALTH INSURANCE BENEFIT - NOVEM 001-1160	130,495.67
					Total :	130,495.67
203386	11/1/2016	892267 FIERRO, NANCY	07/30/16 - 09/02/16		ZUMBA INSTRUCTOR 017-420-1337-4260	100.00
					Total :	100.00
203570	11/3/2016	103648 CITY OF SAN FERNANDO	PR 11-4-16		REIMB FOR PAYROLL W/E 10-28-16 001-1003 007-1003 008-1003 010-1003 011-1003 012-1003 018-1003 026-1003 027-1003 029-1003 041-1003 043-1003 070-1003 072-1003	332,769.66 717.69 1,634.91 634.96 987.24 820.08 63,436.35 365.49 3,644.20 3,514.80 8,057.12 10,601.53 40,282.26 24,215.89
					Total :	491,682.18
203571	11/9/2016	890843 NGOV, CHHIV	09/03/16-10/03/16		YOGA INSTRUCTOR 017-420-1337-4260	100.00
					Total :	100.00
203572	11/15/2016	892415 THE FREEDOM FELLOWSHIP CHURCH	CIF-11-08-16		CIF-2ND ANNUAL WOMEN'S CONFERE 053-101-0103-4430	50.00
					Total :	50.00
203573	11/16/2016	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		VISION INSURANCE BENEFIT - NOVEM 001-1160	2,465.62

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Voucher List

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203573	11/16/2016	103596	103596 CALIFORNIA VISION SERVICE PLAN	(Continued)		
					Total :	2,465.62
203574	11/16/2016	891230	DELTA DENTAL INSURANCE COMPANY	DEMAND	DENTAL INSURANCE BENEFIT - NOVEMBER 001-1160	293.70
					Total :	293.70
203575	11/16/2016	890907	DELTA DENTAL OF CALIFORNIA	DEMAND	DENTAL INSURANCE BENEFIT - NOVEMBER 001-1160	11,475.06
					Total :	11,475.06
203576	11/16/2016	887627	STANDARD INSURANCE	DEMAND	LIFE INSURANCE BENEFIT - NOVEMBER 001-1160	3,572.84
					Total :	3,572.84
203718	11/17/2016	103648	CITY OF SAN FERNANDO	PR 11-18-16	REIMB. FOR PAYROLL W/E 11-11-16	
					010-1003	635.06
					011-1003	987.00
					001-1003	348,442.80
					007-1003	625.66
					008-1003	1,373.33
					012-1003	820.06
					017-1003	96.90
					018-1003	63,149.93
					026-1003	51.57
					027-1003	3,177.37
					029-1003	3,471.20
					041-1003	8,130.23
					043-1003	10,686.51
					070-1003	39,336.17
					072-1003	23,819.43
					Total :	504,803.22
203719	11/18/2016	892230	A & M CATERING	1574	DEP-SENIOR CLUB THANKSGIVING DINNER 004-2380	2,650.25
					Total :	2,650.25
203720	11/18/2016	101821	AFLAC	REIMB.	AFLAC PAYMENT 001-2426	36.04

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Voucher List
CITY OF SAN FERNANDO

Page: 3

12/01/2016 4:15:50PM

Bank code : bank3

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
203720	11/18/2016	101821	101821 AFLAC		(Continued)	Total : 36.04
12	Vouchers for bank code :		bank3			Bank total : 1,147,724.58
12	Vouchers in this report					Total vouchers : 1,147,724.58

Voucher Registers are not final until approved by Council.

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ATTACHMENT “B”**RESOLUTION NO. 17-011****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 17-011****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT “A”) as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 17th day of January, 2017.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 17th day of January, 2017, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

Voucher List

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01/03/201711:09:45AM

CITY OF SAN FERNANDO

Bank code :bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204179	1/3/2017	890104 ABBA TERMITE & PEST CONTROL	30735		BEE REMOVAL PARKWAY TREE 1624 B	
					001-346-0000-4310	95.00
					Total :	95.00
204180	1/3/2017	891587 ABLE MAILING INC.	25318		STORAGE OF WATER ENV-NOV 2016	
					070-382-0000-4300	12.50
					072-360-0000-4300	12.50
			25319		DEC 2016 BILLS-FULFILLMENT; FOLD, I	
				11406	072-360-0000-4300	77.83
				11406	070-382-0000-4300	77.82
					Total :	180.65
204181	1/3/2017	100066 ADS ENVIRONMENTAL SERVICES,INC	22101.22-0916		FY16/17 UNSTALLATION & MONITORIN	
				11439	072-360-0000-4260	1,555.00
					Total :	1,555.00
204182	1/3/2017	888356 ADVANCED AUTO REPAIR	1085		REPLACE RADIATOR-PD4985	
					041-320-0225-4400	301.63
			1087		REPAIR A/C-PD4541	
					041-320-0224-4400	623.00
			1088		REPAINT TRUNK ROOF & QRTR PANEL	
					041-320-0224-4400	1,600.26
			1089		REPL FUEL PUMP & FILTER-PW2073	
					041-320-0371-4400	280.19
			1090		REPL RADIATOR & A/C CONDENSER-P	
					041-320-0225-4400	616.54
			1091		ADJUST CARBURETOR-PW0315	
					041-320-0311-4400	65.00
					Total :	3,486.62
204183	1/3/2017	887462 AIRGAS USA, LLC	9058175182		SAFETY GLOVES & GLASSES	
					072-360-0000-4300	903.48
					Total :	903.48
204184	1/3/2017	100141 ALVAREZ, LINA	11/26/16-12/09/16		ENP CONTRACT FOOD SERVICE PROV	
				11482	115-422-3750-4270	315.00

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01/03/2017 11:09:45AM

Voucher List

CITY OF SAN FERNANDO

Page:

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204184	1/3/2017	100141 100141 ALVAREZ, LINA	(Continued)		Total :	315.00
204185	1/3/2017	892453 AMERICAN BILLIARDS SERVICES	121716		REPL FELT ON POOL TABLES @ LP PAI 004-2382	350.00 350.00
204186	1/3/2017	100222 ARROYO BUILDING MATERIALS, INC	178515		CAP REPL-LOWER RESV'R RETAINING 070-384-0000-4330	7.62 7.62
204187	1/3/2017	102530 AT & T	818-270-2203		PD NETWORK LINE 001-222-0000-4220	118.94 118.94
204188	1/3/2017	889942 ATHENS SERVICES	2847535	11440 11440	FY 16-17 STREET SWEEPING SERVICE 001-343-0000-4260 011-311-0000-4260	2,299.59 12,249.71 14,549.30
204189	1/3/2017	891209 AUTONATION SSC	221181 222418 222556 222645 CM22418		FULL BRAKE JOB-PD0000 041-320-0225-4400 DRIVER SIDE MIRROR-WA4470 070-384-0000-4400 PASSENGER SIDE MIRROR-PW2116 041-320-0311-4400 DRIVERS SIDE MIRROR & SWITCH-WA 070-384-0000-4400 CREDIT FOR RETURNED ITEM-WA4470 070-384-0000-4400	670.59 160.00 159.23 235.45 -160.00 1,065.27
204190	1/3/2017	101709 AV EQUIPMENT RENTAL INC.	173926.1.5		LIFT RENTAL-LIGHT REPAIR@ BOFA P 029-335-0000-4300	240.00 240.00
204191	1/3/2017	888443 BAVCO	785524 785920		CITY BACKFLOW DEVICE REPAIR KIT 070-384-0301-4300 CITY BACKFLOW DEVICE REPAIR KIT	25.26

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vchlist 01/03/2017 11:09:45AM		Voucher List CITY OF SAN FERNANDO				Page: 3
Bank code : bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204191	1/3/2017	888443 BAVCO	(Continued)		070-384-0301-4300	87.11
					Total :	112.37
204192	1/3/2017	892426 BEARCOM	4541133	11512	COMPUTER MAINTENANCE CONTRAC 001-135-0000-4260	6,964.42
					Total :	6,964.42
204193	1/3/2017	887764 BENNETT-BOWEN LIGHTHOUSE	1464147		GAS DETECTOR 072-360-0000-4300	122.37
					Total :	122.37
204194	1/3/2017	892013 BERNSTEIN, DIANA	12/01/16-12/22/16		ALL ABILITIES ART CLASS INSTRUCTO 017-420-1343-4260	260.00
					Total :	260.00
204195	1/3/2017	890684 BROADLUX INC	BR112069-04		DISPENSER KEY PAD FOR CNG STATIC 041-320-3661-4400	273.09
					Total :	273.09
204196	1/3/2017	888800 BUSINESS CARD	111016-1		LODGING-ICI NARCOTICS TRAINING 001-224-0000-4360	986.09
			111016-2		LODGING-ICI NARCOTICS TRAINING 001-224-0000-4360	986.09
			111116-1		LODGING-TRICON CONFERENCE (DEF 001-222-0000-4370	155.68
			111116-2		LODGING-TRICON CONFERENCE (DEF 001-222-0000-4370	155.68
			111516		FLIGHT CANCELLATION 001-105-0000-4300	4.00
			111616		FLIGHT CANCELLATION 001-105-0000-4300	214.10
			111716		REFUND-CONFERENCE CANCELLATIC 001-115-0000-4370	-400.00
			112216		REGSTR-CSMFO CONFERENCE 001-130-0000-4370	370.00
			112216		DINNER-SPECIAL COUNCIL MEETING	
						Page: 3

vchlist 01/03/2017 11:09:45AM		Voucher List CITY OF SAN FERNANDO				Page: 4
Bank code : bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204196	1/3/2017	888800 BUSINESS CARD	(Continued)		001-101-0000-4300	50.00
			112216		ANNUAL MEMBERSHIP FEE 001-150-0000-4380	560.00
			112316		FLIGHT CANCELLATION 001-105-0000-4300	227.60
			113016		FINANCE CHARGES 001-190-0000-4435	2.79
			120116		MONITOR REPLACEMENT 001-150-0000-4300	222.99
			120116-2		MONITOR REPLACEMENTS 001-130-0000-4300	385.75
			120216		CELL PHONE CASE 070-384-0000-4220	27.43
			120516		LODGING-ICI HOMICIDE TRAINING 001-224-0000-4360	528.00
			120516		LODGING-CITY CLERK CONFERENCE 001-115-0000-4370	568.59
			120516-1		POWER STRIP 001-135-0000-4300	23.61
			120516-2		PRIVACY SCREEN 001-130-0000-4300	164.84
			120616		DINNER-SPECIAL COUNCIL MEETING 001-101-0000-4300	50.00
			121216		LODGING-ICI HOMICIDE DET. TRAINING 001-224-0000-4360	660.00
			121216		ANNUAL VIDEO CLOUD STORAGE SUE 001-105-0000-4380	59.95
			121316		LODGING-2016 LGBT CONFERENCE 001-101-0103-4370	455.72
			121416		LODGING REFUND-2016 LGBT CONFERENCE 001-101-0103-4370	-455.72
			121416		CHEER UNIFORMS 017-420-1328-4300	930.95
			121516		GUN SLINGS 001-222-0000-4300	107.67
			121516		SOFAS FOR COP OFFICE	
						Page: 4

vchlist 01/03/2017 11:09:45AM		Voucher List CITY OF SAN FERNANDO				Page: 5
Bank code : bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204196	1/3/2017	888800 BUSINESS CARD	(Continued)			
			121516		001-222-0000-4300	1,118.55
			121516		AFFORDABLE CARE ACT REPORTING :	
			121516		001-190-0000-4270	1,379.00
			121616		LP SENIOR CLUB DINNER/DANCE	
			121616		004-2380	8,392.25
			121616		USB FLASH DRIVES	
			121616		001-420-0000-4300	47.94
			121616		AIR FARE-CSFMO CONFERENCE	
					001-130-0000-4370	161.67
					Total :	18,141.22
204197	1/3/2017	100462 BYRD INDUSTRIAL ELECTRONICS	1022-16	11479	CONDUIT LABOR INSTALLATION SERV	
					070-385-0857-4600	3,061.92
					Total :	3,061.92
204198	1/3/2017	887810 CALGROVE RENTALS, INC.	70149		RENTAL OF LIGHTS FOR TREE LIGHTI#	
					001-420-0000-4260	117.00
					Total :	117.00
204199	1/3/2017	101957 CITY OF LOS ANGELES	38SF170000007		FIRE SERVICES-JANUARY 2017	
					001-500-0000-4260	236,775.92
					Total :	236,775.92
204200	1/3/2017	888762 COMMAND CONCRETE CUTTING	12239		SFRD & WORKMAN-FLATSAW CUT	
					070-383-0000-4260	700.00
					Total :	700.00
204201	1/3/2017	100805 COOPER HARDWARE INC.	103184		MARKING PAINT	
					001-370-0301-4300	39.17
					Total :	39.17
204202	1/3/2017	887475 DATA BUSINESS SYSTEMS, INC	108897		2016 W2'S, 1099'S & 1098'S	
					001-130-0000-4300	207.66
					Total :	207.66
204203	1/3/2017	101666 DE LAGE LANDEN FINANCIAL SERVS	52521914	11456	DEC -LEASE PAYMENT VARIOUS COPII	
					001-135-0000-4260	1,051.80
						Page: 5

vchlist 01/03/2017 11:09:45AM		Voucher List CITY OF SAN FERNANDO				Page: 6
Bank code : bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204203	1/3/2017	101666 DE LAGE LANDEN FINANCIAL SERVS	(Continued)			
				11456	072-360-0000-4290	73.35
				11456	070-381-0000-4290	73.35
					Total :	1,198.50
204204	1/3/2017	892452 DE LEON, JONATHAN	2000264.001		CHEER REFUND	
					017-3770-1328	80.00
					Total :	80.00
204205	1/3/2017	888951 DOMINGUEZ, WALTER	REIMB.		REIMB OF K9 SUPPLIES PURCHASED	
					001-225-0000-4300	407.95
					Total :	407.95
204206	1/3/2017	892448 DPREP	REGISTRATION		REGSTR-PAS DEVICE TRAINING IN GA	
					001-224-0000-4360	146.00
					Total :	146.00
204207	1/3/2017	890879 EUROFINS EATON ANALYTICAL, INC	L0290315		WATER ANALYSIS FOLDERS	
			L0294151		070-384-0000-4260	139.60
			L0294531		WATER ANALYSIS FOLDERS	
			L0294776		070-384-0000-4260	139.60
			L0294982		WATER ANALYSIS FOLDERS	
			L0295198		070-384-0000-4260	139.60
			L0295199		WATER ANALYSIS FOLDERS	
			L0295676		070-384-0000-4260	139.60
			L0295686		WATER ANALYSIS FOLDERS	
			L0295853		070-384-0000-4260	164.00
					WATER ANALYSIS FOLDERS	
					070-384-0000-4260	164.00
						Page: 6

Voucher List		Page: 7	
01/03/2017 11:09:45AM		CITY OF SAN FERNANDO	
Bank code : bank3			
Voucher	Date	Vendor	Amount
204207	1/3/2017	890879 EUROFINS EATON ANALYTICAL, INC	(Continued)
			L0295857
			WATER ANALYSIS FOLDERS
			070-384-0000-4260
			139.60
			L0295858
			WATER ANALYSIS FOLDERS
			070-384-0000-4260
			24.00
			Total : 1,518.80
204208	1/3/2017	890897 EVAN BROOKS ASSOCIATES, INC	16012-6
			11426
			SAFE ROUTES TO SCHOOL MASTER P
			010-310-0687-4270
			5,250.00
			Total : 5,250.00
204209	1/3/2017	887441 EWING IRRIGATION	2149854
			N MACLAY STREETSCAPE IRRIG SUPP
			001-311-0000-4300
			641.25
			Total : 641.25
204210	1/3/2017	890377 F & F SIGNS	0088
			NEW TRUCK GRAPHICS-PW0509 & PW
			041-320-0311-4400
			98.78
			041-320-0371-4400
			98.77
			Total : 197.55
204211	1/3/2017	892198 FRONTIER COMMUNICATIONS	209-151-4942-041191
			CITY YARD AUTO DIALER
			070-384-0000-4220
			45.67
			818-361-2385-012309
			MTA PHONE LINE
			007-440-0441-4220
			101.62
			001-190-0000-4220
			50.81
			818-361-2472-031415
			PW PHONE LINE
			070-384-0000-4220
			180.08
			818-361-7825-120512
			HERITAGE PARK IRRIG SYSTEM
			001-420-0000-4220
			50.81
			818-831-5002-052096
			PD SPECIAL PROBLEMS PHONE LINE
			001-222-0000-4220
			42.19
			818-837-2296-031315
			VARIOUS CITY HALL PHONE LINES
			001-190-0000-4220
			303.77
			818-837-7174-052096
			PD SPECIAL PROBLEMS PHONE LINE
			001-222-0000-4220
			23.31
			818-898-7385-033105
			LP FAX NUMBER
			001-420-0000-4220
			28.17

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01/03/2017 11:09:45AM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
204211	1/3/2017	892198 892198 FRONTIER COMMUNICATIONS	(Continued)			Total : 826.43	
204212	1/3/2017	892451 GALLEGOS, INGRID	2000265.001		YOUTH BASKETBALL REFUND 017-3770-1328	95.00 Total : 95.00	
204213	1/3/2017	889532 GILMORE, REVA.A.	11/26/16-12/09/16	11495 11495	ENP CONTRACTED FOOD SERVICE PF 115-422-3750-4270 115-422-3752-4270	533.00 84.50 Total : 617.50	
204214	1/3/2017	889535 GOMEZ, GILBERT	11/26/16-12/09/16	11492 11492	ENP FOOD SERVICE PROVIDER 115-422-3752-4270 115-422-3752-4390	189.00 45.90 Total : 234.90	
204215	1/3/2017	101376 GRAINGER, INC.	9303315890		COMPRESSOR OIL FOR CNG STATION 041-320-3661-4400	576.23 Total : 576.23	
204216	1/3/2017	101427 H.C. STROUD	13436		MATL'S-CHLORINE BLOWER REPAIR 070-384-0000-4310	123.60 Total : 123.60	
204217	1/3/2017	892447 HANDY ONE SERVICES	BS1609882		REFUND-DUPL PYMNT COLLECTED ON 001-3320-0000 001-3719-0154 001-3345-0000	62.50 0.75 1.50 Total : 64.75	
204218	1/3/2017	101475 HAZARDOUS WASTE TRANSPORTATION	02-38892	11511	HAZARDOUS WASTE REMOVAL FROM 072-360-0000-4270	4,112.57 Total : 4,112.57	
204219	1/3/2017	888646 HD SUPPLY WATER WORKS, LTD	G464309 G476834	11442 11442	INVENTORY SUPPLY PURCHASES 070-383-0301-4300 INVENTORY SUPPLY PURCHASES 070-383-0301-4300	2,117.92 2,588.48	
						Page: 8	

Voucher List		Page: 9	
01/03/2017 11:09:45AM		CITY OF SAN FERNANDO	
Bank code : bank3			
Voucher	Date	Vendor	Amount
204219	1/3/2017	888646 HD SUPPLY WATER WORKS, LTD	
		(Continued)	
		G495896	
		G510312	
		INVENTORY SUPPLY PURCHASES	
		070-383-0301-4300	1,288.39
		INVENTORY SUPPLY PURCHASES	
		070-383-0301-4300	1,440.31
		Total :	7,435.10
204220	1/3/2017	891993 HERNANDEZ, ALBINO	
		12/05/16-12/16/16	
		FITNESS INSTRUCTOR (STRENGTH & I	
		017-420-1337-4260	30.00
		12/05/16-12/16/16	
		FITNESS INSTRUCTOR (CYCLING)	
		017-420-1337-4260	40.00
		Total :	70.00
204221	1/3/2017	102307 HI WAY SAFETY RENTALS, INC.	
		53042	
		TRAFFIC DELINEATORS & BASES	
		072-360-0000-4300	1,479.35
		Total :	1,479.35
204222	1/3/2017	888214 INTERNATIONAL CODE COUNCIL INC	
		1000740095	
		2016 CALIFORNIA BUILDING PLUMBING	
		001-140-0000-4300	1,225.35
		Total :	1,225.35
204223	1/3/2017	101647 INTERSTATE BATTERY	
		30070212	
		BATTERIES FOR FLEET	
		041-1215	270.36
		Total :	270.36
204224	1/3/2017	891777 IRRIGATION EXPRESS	
		15071624-00	
		MARKING PAINT FOR LP BASEBALL FIE	
		043-390-0000-4300	11.21
		15072449-00	
		TARPS FOR LANDSCAPING MAINT	
		043-390-0000-4300	32.85
		Total :	44.06
204225	1/3/2017	889320 IWATER, INC.	
		7595	
		SOFTWARE SYSTEM FOR NEW VALVIN	
		070-385-0857-4600	5,000.00
		Total :	5,000.00
204226	1/3/2017	887952 J. Z. LAWNMOWER SHOP	
		16974	
		PARK MAINT SUPPLIES	
		043-390-0000-4300	37.92
		16976	
		CHAINSAW SHARPENING	

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01/03/2017 11:09:45AM		CITY OF SAN FERNANDO					
Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
204226	1/3/2017	887952 J. Z. LAWNMOWER SHOP	(Continued)				
			16977		001-346-0000-4310		50.00
			16978		LANDSCAPING MATL'S		
			16979		043-390-0000-4340		17.39
					MATL'S FOR EDGER REPAIR		
					043-390-0000-4300		38.04
					HEDGER TRIMMER REPAIR		
					043-390-0000-4340		15.00
					Total :		158.35
204227	1/3/2017	101768 KIMBALL-MIDWEST	5286767		MISC SUPPLIES		
					041-1215		217.92
					Total :		217.92
204228	1/3/2017	892137 KING'S BRAKE & SUSPENSION	007048		REPAIR FRONT SUSPENSION-PW2073		
					041-320-0371-4400		441.17
					Total :		441.17
204229	1/3/2017	888138 KOPPL PIPELINE SERVICES, INC.	16938		HOLE SAWS		
					041-320-0000-4320		198.23
					Total :		198.23
204230	1/3/2017	892032 KUHFUSS, DESIREE	12/05/16-12/16/16		MAT PILATES INSTRUCTOR		
					017-420-1337-4260		40.00
					Total :		40.00
204231	1/3/2017	101990 L.A. COUNTY METROPOLITAN	100036		TAP CARDS-NOV2016		
					007-440-0441-4260		1,570.00
					Total :		1,570.00
204232	1/3/2017	102007 L.A. COUNTY SHERIFFS DEPT.	171878SS		INMATE MEAL SERVICE-NOV 2016		
					001-225-0000-4350		925.97
					Total :		925.97
204233	1/3/2017	101971 L.A. MUNICIPAL SERVICES	004-750-1000		ELECTRIC-13003 BORDEN WELL 3		
			494-750-1000		070-384-0000-4210		537.13
					WATER-12900 DRONFIELD WELL 4A		
					070-384-0000-4210		96.86
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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204233	1/3/2017	101971 L.A. MUNICIPAL SERVICES	(Continued) 500-750-1000		ELECTRIC & LIGHTING-13655 FOOHIL 070-384-0000-4210	187.21
			594-750-1000		ELECTRIC-12900 DRONFIELD 070-384-0000-4210	5,064.68
			657-750-1000		ELECTRIC-14060 SAYRE WELL 2A 070-384-0000-4210	10,955.61
			694-750-1000		WATER-13180 DRONFIELD WELL7A 070-384-0000-4210	4.62
			757-750-1000		WATER-14060 SAYRE WELL 2A 070-384-0000-4210	93.58
			794-750-1000		ELECTRIC-13186 DRONFIELD WELL7A 070-384-0000-4210	78.13
					Total :	17,017.82
204234	1/3/2017	101811 LACPCA	2017		2017 ANNUAL DUES 001-222-0000-4380	500.00
					Total :	500.00
204235	1/3/2017	101848 LANGUAGE LINE SERVICES	3950491		TRANSLATION SERVICES 001-222-0000-4260	40.29
					Total :	40.29
204236	1/3/2017	889118 LDI COLOR TOOLBOX	1052820		COPIES & MAINT CONTRACT~ 001-135-0000-4260	315.89
			1052876		COPIES & MAINT CONTRACT~ 001-135-0000-4260	437.06
					Total :	752.95
204237	1/3/2017	101974 LOS ANGELES COUNTY	NOV 2016	11468	ANIMAL CARE & CONTROL SERVICES 001-190-0000-4260	8,081.23
					Total :	8,081.23
204238	1/3/2017	100886 LOS ANGELES DAILY NEWS	0010869064		PUBL NOTICE-MORATORIUM OF MULT 001-150-0000-4230	700.45
					Total :	700.45

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204239	1/3/2017	888468 MAJOR METROPOLITAN SECURITY	1080348		ALARM MONITORING-JAN 2017	
			1080349		043-390-0000-4260	15.00
			1080350		ALARM MONITORING-JAN 2017	
			1080351		043-390-0000-4260	15.00
			1080352		ALARM MONITORING-JAN 2017	
			1080353		043-390-0000-4260	15.00
			1080354		ALARM MONITORING-JAN 2017	
			1080355		043-390-0000-4260	15.00
			1080356		ALARM MONITORING-JAN 2017	
			1080357		043-390-0000-4260	15.00
			1080358		ALARM MONITORING-JAN 2017	
			1080359		043-390-0000-4260	15.00
			1080360		070-384-0000-4260	23.00
			1080361		ALARM MONITORING-JAN 2017	
			1080362		070-384-0000-4260	23.00
					Total :	257.00
204240	1/3/2017	889533 MARTINEZ, ANITA	11/26/16-12/09/16	11483	ENP FOOD SERVICE PROVIDER (MART)	
					115-422-3750-4270	220.50
					Total :	220.50
204241	1/3/2017	102132 MASCO SWEEPERS, INC.	99169		THROTTLE CABLE-PW0315	

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204241	1/3/2017	102132 MASCO SWEEPERS, INC.	(Continued)		041-320-0311-4400	71.49
					Total :	71.49
204242	1/3/2017	888242 MCI COMM SERVICE	7DL39365		ALARM LINE-1100 PICO 001-420-0000-4220	32.60
					Total :	32.60
204243	1/3/2017	102148 METROPOLITAN WATER DISTRICT	8881		CAPACITY CHARGE 070-384-0000-4450	4,450.83
					Total :	4,450.83
204244	1/3/2017	892140 MICHAEL BAKER	962236	11323 11323	FULL SERVICE ADMINISTRATION AND I 026-311-0138-4270 001-150-0000-4270	1,320.00 1,035.00
					Total :	2,355.00
204245	1/3/2017	891329 MIKE'S TIRE MAN INC	0073823		TIRES FOR FLEET 041-1215	1,279.73
					Total :	1,279.73
204246	1/3/2017	102226 MISSION LINEN & UNIFORM	503885038		LAUNDRY 001-225-0000-4350	65.76
			503903279		LAUNDRY 001-225-0000-4350	84.47
			503933024		LAUNDRY 001-225-0000-4350	65.27
			503958229		LAUNDRY 001-225-0000-4350	102.54
					Total :	318.04
204247	1/3/2017	889611 MORRISON MANAGEMENT SPECIALIST	188452016113001		LP SENIOR MEALS - NOV 2016 115-422-3750-4260 115-422-3752-4260	3,825.00 2,308.50
					Total :	6,133.50
204248	1/3/2017	102303 NACHO'S ORNAMENTAL SUPPLY	INV116982		STEEL PLATES FOR HEAVY EQUIP LIFT 041-320-3661-4450	1,788.68
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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204248	1/3/2017	102303 102303 NACHO'S ORNAMENTAL SUPPLY	(Continued)			Total : 1,788.68
204249	1/3/2017	102311 NATIONAL ASSOCIATION OF LATINO	12458		FY16/17 ANNUAL MEMBERSHIP 001-101-0109-4380	100.00
					Total :	100.00
204250	1/3/2017	890843 NGOV, CHHIV	12/05/16-12/16/16		YOGA INSTRUCTOR 017-420-1337-4260	40.00
					Total :	40.00
204251	1/3/2017	102403 NOW IMAGE PRINTING	6195		ZONE 1&2 2017- PARKING PERMIT STICKERS 001-310-0000-4300	1,160.70
			6208		2017 PARKING PERMIT HANGING TAGS 001-310-0000-4300	1,149.75
					Total :	2,310.45
204252	1/3/2017	102432 OFFICE DEPOT	1969988799		OFFICE SUPPLIES 001-420-0000-4300	95.07
			883503689001		OFFICE SUPPLIES 001-150-0000-4300	96.74
			884209091001		ACCORDIAN FILES 070-381-0000-4300	84.06
			884209296001		TONER AND HP INK CARTRIDGE 070-384-0000-4300	488.35
			884345734001		OFFICE SUPPLIES 001-310-0000-4300	194.64
			884345734002		OFFICE SUPPLIES 001-310-0000-4300	11.49
			884655353001		OFFICE SUPPLIES & TONERS 001-222-0000-4300	528.51
			884655376001		OFFICE SUPPLIES 001-222-0000-4300	13.43
			885751899001		OFFICE SUPPLIES 001-115-0000-4300	11.10
			885752861001		OFFICE SUPPLIES 001-116-0000-4300 001-115-0000-4300	80.00 62.10
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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204252	1/3/2017	102432 OFFICE DEPOT	(Continued) 885752862001		OFFICE SUPPLIES 001-115-0000-4300	5.85
			887696134001		OFFICE SUPPLIES 001-423-0000-4300	122.28
			887696135001		OFFICE SUPPLIES 001-423-0000-4300	6.89
					Total :	1,800.51
204253	1/3/2017	102443 OKAFOR, MICHAEL	REIMB.		MILEAGE REIMB - ICRMA MEETING ON 001-106-0000-4390	40.02
					Total :	40.02
204254	1/3/2017	890095 O'REILLY AUTOMOTIVE STORES INC	4605-222010		CRANK SENSOR-PW0315 041-320-0311-4400	26.24
			4605-222105		FILTERS FOR FLEET 041-1215	6.81
					Total :	33.05
204255	1/3/2017	100221 ORTEGA, SYLVIA	TRAVEL		PER DIEM-2017 TRICON CONFERENCE 001-222-0000-4370	85.00
					Total :	85.00
204256	1/3/2017	892449 PADILLA, PATRICIA	REIMB.		MILEAGE REIMB-ERC SEMINAR (10/5& 001-420-0000-4390	58.10
					Total :	58.10
204257	1/3/2017	892414 PIONEER ATHLETICS	INV622950		FIELD PAINT 017-420-1334-4300	373.00
					Total :	373.00
204258	1/3/2017	890535 PLUMP ENGINEERING INC	46019		STORMWATER OBSERVATION/REVIEW 070-385-0857-4600	750.00
			46256		STRUCTUAL OBSERVATION-12900 DR 070-385-0857-4600	800.00
					Total :	1,550.00
204259	1/3/2017	102688 PROFESSIONAL PRINTING CENTERS	31377		VEHICLE REPAIR ORDER FORMS	
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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204259	1/3/2017	102688 PROFESSIONAL PRINTING CENTERS	(Continued)		041-320-0000-4300	415.01
					Total :	415.01
204260	1/3/2017	892391 RAMIREZ, JR., HECTOR	12/05/16-12/16/16		FITNESS INSTRUCTOR (TOTAL BODY 017-420-1337-4260	30.00
					Total :	30.00
204261	1/3/2017	102779 RAMIREZ, THOMAS	DEC 2016		KARATE INSTRUCTOR 017-420-1326-4260	420.00
					Total :	420.00
204262	1/3/2017	891912 REPUBLIC SERVICES #902	0902-006643985	11459	MALL AREA - REFUSE SERVICE-DEC'16 073-350-0000-4260	910.80
					Total :	910.80
204263	1/3/2017	889602 RESPOND SYSTEMS	100504		WINDSTORM SAFETY GEAR-GOGGLES 072-360-0000-4300	57.44
					Total :	57.44
204264	1/3/2017	891377 REYES, JOSE	11/26/16-12/09/16	11484 11484	ENP CONTRACT FOOD SERVICE PROV 115-422-3752-4270 115-422-3752-4390	210.00 61.20
					Total :	271.20
204265	1/3/2017	892454 RODRIGUEZ, CLAUDIA	BS1609027		INSPECTION FEE REFUND 001-3714-0000	240.00
					Total :	240.00
204266	1/3/2017	887872 ROSENBERG, IRWIN	TRAVEL		PER DIEM-TRAINING MANAGEMENT C 001-222-0000-4360	150.00
					Total :	150.00
204267	1/3/2017	102929 ROYAL PAPER CORPORATION	4645016		TRASH BAGS 004-2359	315.36
					Total :	315.36
204268	1/3/2017	103010 SAM'S CLUB DIRECT, #0402814188546	2057		BREAKROOM SUPPLIES & BATTERIES	
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204280	1/3/2017	102978 SWRCB-DWOC	(Continued)		070-381-0000-4370	60.00
					Total :	60.00
204281	1/3/2017	888946 TEKWERKS	17198	11443	JAN'17-WEBSITE HOSTING & MAINT	800.00
					001-135-0000-4260	800.00
					Total :	800.00
204282	1/3/2017	892450 THE EXOTIC GREEN GARDEN	0097		SANTA PICTURES	400.00
					001-424-0000-4260	400.00
					Total :	400.00
204283	1/3/2017	103205 THE GAS COMPANY	084-220-3249-3		GAS-505 S HUNTINGTON (11/08-12/08)	
			088-520-6400		043-390-0000-4210	96.98
			090-620-64002		GAS-117 MACNEIL (11/2-12/3)	61.23
					043-390-0000-4210	
					GAS-120 MACNEIL (11/02-12/03)	9.92
					070-381-0000-4210	9.92
					072-360-0000-4210	19.85
			143-287-8131		043-390-0000-4210	243.34
					GAS-208 PARK (11/02-12/02)	441.24
					043-390-0000-4210	
					Total :	
204284	1/3/2017	101528 THE HOME DEPOT CRC, ACCT#603532202490	1752834		TRASH BAGS	
			5023866		001-341-0000-4300	137.60
			6571415		MISC ITEMS:WET/DRY VAC FILTERS, G	83.29
			6571416		070-383-0301-4300	27.34
			7061556		SMALL TOOLS	50.72
			8071769		043-390-0000-4340	68.35
			82755		REPAIR/REPLACE LIGHTS-OLD JAIL	112.05
					043-390-0000-4300	
					REPL EXPANSION TANK TO WATER HE	
					043-390-0000-4300	
					BRAND ISLAND CHRISTMAS TREE LIGI	
					043-390-0000-4300	
					FACILITY MAINT SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204284	1/3/2017	101528 THE HOME DEPOT CRC, ACCT#603532202490	(Continued)			
			9023312		001-423-0000-4300 REPLACE DEWALT BATTERIES	176.36
			9972735		043-390-0000-4300 SALT-WELL 2A	141.26
					070-384-0000-4300	927.86
					Total :	1,724.83
204285	1/3/2017	890833 THOMSON REUTERS	835150205		LA CLEAR-INVEST TOOLS	
					001-135-0000-4260	174.26
					Total :	174.26
204286	1/3/2017	103903 TIME WARNER CABLE	8448-20054-0010369		CABLE-PD (12/18/16-01/17/17)	
			8448200540028882		001-222-0000-4260 CABLE-LP PARK (12/13-01/12)	210.34
					001-420-0000-4260	175.53
			8448-20-054-0196309		INTERNET SERVICES (12/23-01/22)	
					001-190-0000-4220	1,100.00
					Total :	1,485.87
204287	1/3/2017	887591 TOM BROHARD & ASSOCIATES	2016-36	11474	ON-CALL ENGINEERING SERVICES-NC	
					001-310-0000-4270	3,000.00
					Total :	3,000.00
204288	1/3/2017	888399 TORO ENTERPRISES INC.	10387	11478	S HUNTINGTIN STREET IMPROVEMEN	
					026-311-0138-4600	650.00
					026-2037	-32.50
					Total :	617.50
204289	1/3/2017	891311 TORRES, RITA	11/26/16-12/09/16	11487	ENP CONTRACT FOOD SERVICE PROV	
				11487	115-422-3750-4270	141.75
					115-422-3752-4270	15.75
					Total :	157.50
204290	1/3/2017	891103 TRITECH	TRAVEL		REGSTR-2017 TRICON CONFERENCE	
					001-222-0000-4370	795.00
					Total :	795.00

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204291	1/3/2017	891103 TRITECH	TRAVEL		REGSTR-2017 TRICON CONFERENCE 001-222-0000-4370	795.00 795.00
204292	1/3/2017	891103 TRITECH	TRAVEL		REGSTR-2017 TRICON CONFERENCE 001-222-0000-4370	795.00 795.00
204293	1/3/2017	103463 U.S. POSTMASTER	DEC 2016		POSTAGE-DEC WATER BILLS 070-382-0000-4300 072-360-0000-4300	522.74 522.74 1,045.48
204294	1/3/2017	103444 ULTRA GREENS, INC	59098 59102 59183		COMPOST-MACLAY STREETSCAPE 001-346-0000-4310 COMPOST-MACLAY STREETSCAPE 001-346-0000-4310 PARKWAY TREE PLANTING MATL-441 L 001-346-0000-4310	21.80 21.80 165.11 208.71
204295	1/3/2017	892258 UNIFORM & ACCESSORIES	575769 575773		BDU EMBLEMS 001-222-0000-4300 BDU EMBLEMS 001-222-0000-4300	13.00 19.53 32.53
204296	1/3/2017	888241 UNITED SITE SERVICES OF CA INC	114-4738371		PORTABLE TOILET RENTAL-REC PARK 001-420-0000-4260	153.73 153.73
204297	1/3/2017	103503 UNITED STATES POSTAL SERVICE	15122187		POSTAGE MACHINE REIMBURSEMENT 001-190-0000-4280	1,500.00 1,500.00
204298	1/3/2017	103439 UPS	831954496		COURIER SERVICE 001-190-0000-4280	160.65
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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204298	1/3/2017	103439 103439 UPS	(Continued)			160.65
204299	1/3/2017	103449 USA BLUE BOOK	126435		RES'R 2A & 4A TRANSDUCERS 070-384-0000-4330	1,201.44 1,201.44
204300	1/3/2017	103516 VAIRO, TONY	TRAVEL		PER DIEM-2017 TRICON CONFERENCE 001-222-0000-4370	85.00 85.00
204301	1/3/2017	103550 VANICEK, JAMES	TRAVEL		PER DIEM-2017 TRICON CONFERENCE 001-225-0000-4370	85.00 85.00
204302	1/3/2017	892268 VEDDER, CATHERINE	12/05/16-12/16/16		ZUMBA INSTRUCTOR 017-420-1337-4260	40.00 40.00
204303	1/3/2017	889644 VERIZON BUSINESS	61652297 61652298 61652299 61652300 61652301 61652302 61652840 61652851		CITY HALL LONG DISTANCE 001-190-0000-4220 CITY YARD LONG DISTANCE 070-384-0000-4220 CITY HALL LONG DISTANCE 001-190-0000-4220 POLICE LONG DISTANCE 001-222-0000-4220 CITY YARD LONG DISTANCE 070-384-0000-4220 PARKS LONG DISTANCE 001-420-0000-4220 CITY YARD LONG DISTANCE 001-310-0000-4220 CITY HALL LINES 001-190-0000-4220	48.93 14.68 24.90 111.26 9.79 14.92 4.94 57.77 287.19
204304	1/3/2017	100101 VERIZON WIRELESS-LA	970459610		VARIOUS CELL PHONE PLANS 001-105-0000-4220	78.86
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204304	1/3/2017	100101 VERIZON WIRELESS-LA	(Continued)		072-360-0000-4220	23.82
					001-101-0109-4220	32.46
					001-101-0111-4220	36.95
					001-101-0107-4220	33.21
					Total :	205.30
204305	1/3/2017	889681 VILLALPANDO, MARIA	11/26/16-12/09/16	11488	ENP CONTRACT FOOD SERVICE PRO\	262.50
				11488	115-422-3750-4270	52.50
					115-422-3752-4270	
					Total :	315.00
204306	1/3/2017	103603 VULCAN MATERIALS COMPANY	71318400		BASE AND FILL SAND	
			71318401		072-360-0000-4310	975.43
					COLD MIX	
					072-360-0000-4310	1,447.69
					Total :	2,423.12
204307	1/3/2017	888442 WESTERN EXTERMINATOR COMPANY	4632927		PEST CONTROL-RUDY ORTEGA PARK	
			4661173		043-390-0000-4260	53.00
			4661174		PEST CONTROL-CITY HALL	
			4661174		043-390-0000-4260	86.00
			4661175		PEST CONTROL-REC PARK	
			4678247		043-390-0000-4260	79.00
			4678248		BAIT MONITORING-REC PARK	
					043-390-0000-4260	68.50
					PEST CONTROL-LP PARK	
					043-390-0000-4260	54.50
					BAIT MONITORING-LP PARK	
					043-390-0000-4260	162.50
					Total :	503.50
204308	1/3/2017	891531 WILLDAN ENGINEERING	003-22998		ON-CALL ENGINEERING SERVICES	
				11500	001-310-0000-4270	455.00
				11500	012-311-0560-4600	390.00
				11500	010-370-3636-4600	175.50
				11500	012-311-3636-4600	19.50

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Bank code :		bank3						
Voucher	Date	Vendor		Invoice	PO #	Description/Account		Amount
204308	1/3/2017	891531	891531 WILLDAN ENGINEERING	(Continued)		Total :		1,040.00
204309	1/3/2017	889491	WILLDAN FINANCIAL SERVICES	010-32922	11298	USER FEE STUDY AND COST ALLOCAT		
						001-190-0000-4270		975.00
						Total :		975.00
204310	1/3/2017	889647	WINZER CORPORATION	5741953		DEPT SUPPLIES		
						041-320-0000-4300		380.35
						Total :		380.35
204311	1/3/2017	889467	YOUNGBLOOD & ASSOCIATES	2438A		POLYGRAPH EXAMINATION		
				2447A		001-222-0000-4260		200.00
						POLYGRAPH EXAMINATION		
						001-222-0000-4260		200.00
						Total :		400.00
204312	1/3/2017	103752	ZUMAR INDUSTRIES, INC.	0167278		THEFT PROOF TOOL		
						001-370-0301-4300		2.19
						Total :		2.19
134 Vouchers for bank code :		bank3					Bank total :	427,007.84
134 Vouchers in this report							Total vouchers :	427,007.84

Voucher Registers are not final until approved by Council.

HANDWRITTEN CHECKS

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Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
204086	1/1/2017	100286 BAKER, BEVERLY	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	547.98	
					Total :	547.98	
204087	1/1/2017	891015 CROOK, ROBERT	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	651.52	
					Total :	651.52	
204088	1/1/2017	100916 DEIBEL, PAUL	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	261.76	
					Total :	261.76	
204089	1/1/2017	891041 GARCIA, CONNIE	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	172.48	
					Total :	172.48	
204090	1/1/2017	101781 KISHITA, ROBERT	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	172.48	
					Total :	172.48	
204091	1/1/2017	101926 LILES, RICHARD	17-Jan		CALPERS HEALTH REIMB 070-180-0000-4127 072-180-0000-4127	273.81 273.80	
					Total :	547.61	
204092	1/1/2017	891027 LOCKETT, JOANN	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	261.76	
					Total :	261.76	
204093	1/1/2017	891028 MANTHEY, DONALD	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	651.52	
					Total :	651.52	
204094	1/1/2017	888037 MARTINEZ, ALVARO	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,019.78	
					Total :	1,019.78	

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 12/28/2016 3:14:42PM CITY OF SAN FERNANDO

Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
204095	1/1/2017	102126 MARTINEZ, MIGUEL	17-Jan		CALPERS HEALTH REIMB 070-180-0000-4127	1,364.11	
					Total :	1,364.11	
204096	1/1/2017	102483 OROZCO, ELVIRA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	196.21	
					Total :	196.21	
204097	1/1/2017	891031 ORTEGA, JIMMIE	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	261.76	
					Total :	261.76	
204098	1/1/2017	891032 OTREMBA, EUGENE	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	651.52	
					Total :	651.52	
204099	1/1/2017	891354 RAMIREZ, ROSALINDA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	445.89	
					Total :	445.89	
204100	1/1/2017	102940 RUIZ, RONALD	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	547.98	
					Total :	547.98	
204101	1/1/2017	103121 SERRANO, ARMANDO	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,629.55	
					Total :	1,629.55	
204102	1/1/2017	891046 VANAALST, LEONILDA	17-Jan		CALPERS HEALTH REIMB 070-180-0000-4127	172.48	
					Total :	172.48	
204103	1/1/2017	891047 WATTS, HERBERT	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	172.48	
					Total :	172.48	
18 Vouchers for bank code : bank3						Bank total :	9,728.87

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Voucher List

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CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
18		Vouchers in this report			Total vouchers :	9,728.87

Voucher Registers are not final until approved by Council.

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HANDWRITTEN CHECKS

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Voucher List
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204104	1/1/2017	100042 ABDALLAH, ALBERT	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,629.55 1,629.55
204105	1/1/2017	100091 AGORICHAS, JOHN	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	225.63 225.63
204106	1/1/2017	891039 AGUILAR, JESUS	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	472.96 472.96
204107	1/1/2017	100104 ALBA, ANTHONY	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	651.52 651.52
204108	1/1/2017	891011 APODACA-GRASS, ROBERTA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	651.52 651.52
204109	1/1/2017	100306 BARNARD, LARRY	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,104.00 1,104.00
204110	1/1/2017	100346 BELDEN, KENNETH M.	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,339.00 1,339.00
204111	1/1/2017	892233 BUZZELL, CAROL	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	196.21 196.21
204112	1/1/2017	891350 CALZADA, FRANK	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	520.42 520.42
204113	1/1/2017	100642 CASTRO, RICO	17-Jan		CALPERS HEALTH REIMB	

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Voucher List
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204113	1/1/2017	100642 CASTRO, RICO	(Continued)		001-180-0000-4127	1,303.76
					Total :	1,303.76
204114	1/1/2017	891014 CREEKMORE, CASIMIRA	17-Jan		CALPERS HEALTH REIMB	
					001-180-0000-4127	261.76
					Total :	261.76
204115	1/1/2017	891016 DEATON, MARK	17-Jan		CALPERS HEALTH REIMB	
					070-180-0000-4127	547.61
					Total :	547.61
204116	1/1/2017	100913 DECKER, CATHERINE	17-Jan		CALPERS HEALTH REIMB	
					070-180-0000-4127	651.52
					Total :	651.52
204117	1/1/2017	100925 DELGADO, RALPH	17-Jan		CALPERS HEALTH REIMB	
					001-180-0000-4127	520.42
					Total :	520.42
204118	1/1/2017	892102 DOSTER, DARRELL	17-Jan		CALPERS HEALTH REIMB	
					001-180-0000-4127	651.52
					Total :	651.52
204119	1/1/2017	100996 DRAKE, JOYCE	17-Jan		CALPERS HEALTH REIMB	
					001-180-0000-4127	630.69
					Total :	630.69
204120	1/1/2017	100995 DRAKE, MICHAEL	17-Jan		CALPERS HEALTH REIMB	
					070-180-0000-4127	130.88
					072-180-0000-4127	130.88
					Total :	261.76
204121	1/1/2017	100997 DRAPER, CHRISTOPHER	17-Jan		CALPERS HEALTH REIMB	
					001-180-0000-4127	1,364.11
					Total :	1,364.11
204122	1/1/2017	101044 ELEY, JEFFREY	17-Jan		CALPERS HEALTH REIMB	

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vchlist 12/28/2016 3:35:38PM		Voucher List CITY OF SAN FERNANDO				Page: 3
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204122	1/1/2017	101044 ELEY, JEFFREY	(Continued)		001-180-0000-4127	1,748.00
					Total :	1,748.00
204123	1/1/2017	891040 FISHKIN, RIVIAN	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
					Total :	172.48
204124	1/1/2017	892103 GAJDOS, BETTY	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
					Total :	172.48
204125	1/1/2017	891351 GARCIA, DEBRA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,389.38
					Total :	1,389.38
204126	1/1/2017	891067 GARCIA, NICOLAS	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,090.70
					Total :	1,090.70
204127	1/1/2017	101318 GLASGOW, KEVIN	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,364.11
					Total :	1,364.11
204128	1/1/2017	891020 GLASGOW, ROBERT	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	336.00
					Total :	336.00
204129	1/1/2017	891021 GUIZA, JENNIE	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	261.76
					Total :	261.76
204130	1/1/2017	101415 GUTIERREZ, OSCAR	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
					Total :	172.48
204131	1/1/2017	891352 HADEN, SUSANNA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,019.78
					Total :	1,019.78
						Page: 3

vchlist 12/28/2016 3:35:38PM		Voucher List CITY OF SAN FERNANDO				Page: 4
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204131	1/1/2017	891352 891352 HADEN, SUSANNA	(Continued)			1,019.78
					Total :	1,019.78
204132	1/1/2017	101440 HALCON, ERNEST	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,104.00
					Total :	1,104.00
204133	1/1/2017	891918 HARTWELL, BRUCE	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	651.52
					Total :	651.52
204134	1/1/2017	101465 HARVEY, DAVID	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	172.48
					Total :	172.48
204135	1/1/2017	101466 HARVEY, DEVERY MICHAEL	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,513.00
					Total :	1,513.00
204136	1/1/2017	892104 HERNANDEZ, ALFONSO	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,628.59
					Total :	1,628.59
204137	1/1/2017	891024 HOOKER, RAYMOND	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	587.88
					Total :	587.88
204138	1/1/2017	101538 HOUGH, RAY	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	520.42
					Total :	520.42
204139	1/1/2017	101597 IBRAHIM, SAMIR	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	472.92
					Total :	472.92
204140	1/1/2017	101694 JACOBS, ROBERT	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,031.00
					Total :	1,031.00
						Page: 4

vchlist 12/28/2016 3:35:38PM		Voucher List CITY OF SAN FERNANDO				Page: 5
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204141	1/1/2017	892105 KAHMANN, ERIC	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	746.37 746.37
204142	1/1/2017	101786 KLOTZSCHE, STEVEN	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	741.92 741.92
204143	1/1/2017	891866 KNIGHT, DONNA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	172.48 172.48
204144	1/1/2017	891026 LEWIS, DURWOOD	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	651.52 651.52
204145	1/1/2017	891043 LIEBERMAN, LEONARD	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	172.48 172.48
204146	1/1/2017	101933 LITTLEFIELD, LESLEY	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	651.52 651.52
204147	1/1/2017	102059 MACK, MARSHALL	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,223.96 1,223.96
204148	1/1/2017	891010 MAERTZ, ALVIN	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	472.96 472.96
204149	1/1/2017	102206 MILLER, WILMA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	261.76 261.76
204150	1/1/2017	102232 MIURA, HOWARD	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	261.76
						Page: 5

vchlist 12/28/2016 3:35:38PM		Voucher List CITY OF SAN FERNANDO				Page: 6
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204150	1/1/2017	102232 MIURA, HOWARD	(Continued)			261.76
204151	1/1/2017	892106 MONTAN, EDWARD	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	741.92 741.92
204152	1/1/2017	102365 NAVARRO, RICARDO A	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	520.42 520.42
204153	1/1/2017	102473 ORDELHEIDE, ROBERT	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,633.29 1,633.29
204154	1/1/2017	102486 ORSINI, TODD	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,629.55 1,629.55
204155	1/1/2017	102569 PARKS, ROBERT	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,748.00 1,748.00
204156	1/1/2017	891353 PEAVY, JOSEPH	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	746.37 746.37
204157	1/1/2017	102527 PISCITELLI, ANTHONY	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	520.42 520.42
204158	1/1/2017	891033 POLLOCK, CHRISTINE	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	571.00 571.00
204159	1/1/2017	102735 QUINONEZ, MARIA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,019.78 1,019.78
						Page: 6

vchlist 12/28/2016 3:35:38PM		Voucher List CITY OF SAN FERNANDO				Page: 7
Bank code : bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204160	1/1/2017	891034 RAMSEY, JAMES	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,389.38 1,389.38
204161	1/1/2017	102864 RIVETTI, DOMINICK	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,104.00 1,104.00
204162	1/1/2017	102936 RUELAS, MARCO	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,628.59 1,628.59
204163	1/1/2017	891044 RUSSUM, LINDA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	172.48 172.48
204164	1/1/2017	890806 SALDIVAR, GEORGE	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,019.78 1,019.78
204165	1/1/2017	892107 SHANAHAN, MARK	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	746.37 746.37
204166	1/1/2017	891035 SHERWOOD, NINA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	261.76 261.76
204167	1/1/2017	103175 SKOBIN, ROMELIA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	977.64 977.64
204168	1/1/2017	103220 SOMERVILLE, MICHAEL	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	1,748.00 1,748.00
204169	1/1/2017	891045 TIGHE, HAROLD	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	472.96
						Page: 7

vchlist 12/28/2016 3:35:38PM		Voucher List CITY OF SAN FERNANDO				Page: 8
Bank code : bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204169	1/1/2017	891045 891045 TIGHE, HAROLD	(Continued)			472.96
204170	1/1/2017	103394 TORRES, RACHEL	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	261.76 261.76
204171	1/1/2017	888417 VALDIVIA, LAURA	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	587.88 587.88
204172	1/1/2017	891038 WAITE, CURTIS	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	977.64 977.64
204173	1/1/2017	891036 WATT, DAVID	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	651.52 651.52
204174	1/1/2017	891037 WEBB, NANCY	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	630.69 630.69
204175	1/1/2017	103643 WEDDING, JEROME	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	651.52 651.52
204176	1/1/2017	103727 WYSBEEK, DOUDE	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	261.76 261.76
204177	1/1/2017	103737 YNIGUEZ, LEONARD	17-Jan		CALPERS HEALTH REIMB 001-180-0000-4127	977.64 977.64
74 Vouchers for bank code :		bank3				Bank total : 57,401.79
74 Vouchers in this report						Total vouchers : 57,401.79

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Voucher List
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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Voucher Registers are not final until approved by Council.

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ATTACHMENT “C”**RESOLUTION NO. 17-012****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 17-012****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT “A”) as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 17th day of January, 2017.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 17th day of January, 2017, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

vchlist		Voucher List					Page: 1	
01/10/2017 5:15:47PM		CITY OF SAN FERNANDO						
Bank code :		bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount		
204314	1/17/2017	891427 2015-2 IH2 BORROWER LP	37-0595-10		WATER ACCT REFUND-632 KEWEN 070-2010	28.26		
					Total :	28.26		
204315	1/17/2017	892287 99 CLEANERS	8358		ENP TOWELS CLEANING SERVICE 115-422-3750-4260	16.00		
					Total :	16.00		
204316	1/17/2017	892462 ABISHOR, BEN	39-1885-13		WATER ACCT REFUND-1124 KEWEN 070-2010	84.84		
					Total :	84.84		
204317	1/17/2017	100050 ACE INDUSTRIAL SUPPLY	1575502		SOCKET SETS 070-384-0000-4340	182.25		
					Total :	182.25		
204318	1/17/2017	888356 ADVANCED AUTO REPAIR	1092		EGR FAULT SENSOR-PK8704 041-320-0390-4400	166.18		
					Total :	166.18		
204319	1/17/2017	891969 ADVANCED PURE WATER SOLUTIONS	36495711-0117		DRINKING WATER 001-222-0000-4300	102.00		
					Total :	102.00		
204320	1/17/2017	100143 ALONSO, SERGIO	DEC 2016		MMAP INSTRUCTOR 109-424-3618-4260	350.00		
					Total :	350.00		
204321	1/17/2017	100141 ALVAREZ, LINA	12/10/16-12/23/16	11482	ENP CONTRACT FOOD SERVICE PRO\	283.50		
			12/24/16-01/06/17	11482	115-422-3750-4270	210.00		
				11482	ENP CONTRACT FOOD SERVICE PRO\	42.00		
					115-422-3752-4270			
					Total :	535.50		
204322	1/17/2017	888707 ASCAP	500623477		ANNUAL MUSIC LICENSE 001-424-0000-4260	341.00		
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Voucher List

CITY OF SAN FERNANDO

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Bank code :

bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204322	1/17/2017	888707 888707 ASCAP	(Continued)			Total : 341.00
204323	1/17/2017	890546 BARAJAS, CRYSTAL	DEC 2016		MMAP MENTOR INSTRUCTOR 109-424-3618-4260	60.00
					Total :	60.00
204324	1/17/2017	892164 BERNARDS SF-2	REPL CK200450		REPL STL DTD CK-WATER ACCT REFU 070-2140	18.87
					Total :	18.87
204325	1/17/2017	892389 BRITE STAR LIGHTING	2268		PO#11490-PART OF HOLIDAY DECORA 001-101-0000-4300	1,200.00
					Total :	1,200.00
204326	1/17/2017	887810 CALGROVE RENTALS, INC.	70443		MATERIAL LIFT RENTAL FOR CNG STA 041-320-3661-4450	187.20
					Total :	187.20
204327	1/17/2017	891860 CARL WARREN & COMPANY	10207		REIMB.OF ITF ACCT (LIABILITY CLAIMS 006-1037	1,618.60
					Total :	1,618.60
204328	1/17/2017	100472 CCAC	1796		CITY CLERKS ASSOC MEMBERSHIP DI 001-115-0000-4380	185.00
					Total :	185.00
204329	1/17/2017	892466 CEJA, JOSE	2000270.001		REFUND-BBALL COACH'S TRAINING 017-3770-1328	20.00
					Total :	20.00
204330	1/17/2017	103029 CITY OF SAN FERNANDO	17133-17139		REIMB TO WORKER'S COMP ACCT 006-1035	4,970.12
					Total :	4,970.12
204331	1/17/2017	100735 COASTAL AIR	16082		A/C REPAIR-LP PARK 043-390-0000-4330	110.00
			C2881		PREV A/C MAINT-CITY HALL 043-390-0000-4260	360.00

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Voucher List

CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204341	1/17/2017	892198 FRONTIER COMMUNICATIONS	(Continued)			
			818-837-1509-032207		001-222-0000-4220 PUBLIC WORKS PHONE LINE	28.32
			818-838-4969-021803		001-190-0000-4220 PD ALARM PANEL	28.22
					001-222-0000-4220	110.09
					Total :	2,028.17
204342	1/17/2017	889532 GILMORE, REVA A.	12/10/16-12/23/16	11495	ENP CONTRACTED FOOD SERVICE PF	526.50
				11495	115-422-3750-4270	91.00
			12/24/16-01/06/17	11495	ENP CONTRACTED FOOD SERVICE PF	455.00
				11495	115-422-3750-4270	91.00
					Total :	1,163.50
204343	1/17/2017	889535 GOMEZ, GILBERT	12/10/16-12/23/16	11492	ENP FOOD SERVICE PROVIDER	210.00
				11492	115-422-3752-4390	51.00
			12/24/16-01/06/17	11492	ENP FOOD SERVICE PROVIDER	168.00
				11492	115-422-3752-4390	40.80
					Total :	469.80
204344	1/17/2017	101376 GRAINGER, INC.	9310899811		CITY HALL RESTROOM SIGNS	
			9313264393		043-390-0000-4300 CITY HALL RESTROOM SIGNS	13.80
			9319487006		043-390-0000-4300 CNG STATION VALVES	23.71
					041-320-3661-4400	1,324.08
					Total :	1,361.59
204345	1/17/2017	889473 GUTIERREZ, MIRIAM	REIMB.		MILEAGE REIMB-LEAGUE OF CA. ELEC	
					001-115-0000-4390	63.18
					001-116-0000-4390	63.18
					Total :	126.36

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01/10/2017 5:15:47PM		CITY OF SAN FERNANDO					
Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
204346	1/17/2017	101672 HANCHETT, NICHOLE	REIMB.		PER DIEM REIMB-TRAINING (CULTURA		
					001-225-0000-4360	12.15	
					Total :	12.15	
204347	1/17/2017	891053 HAUPT, THEALE E	JAN 2017		COMMISSIONER'S STIPEND		
					001-150-0000-4111	50.00	
					Total :	50.00	
204348	1/17/2017	888646 HD SUPPLY WATER WORKS, LTD	G522642	11442	INVENTORY SUPPLY PURCHASES		
					070-383-0301-4300	237.97	
					Total :	237.97	
204349	1/17/2017	888647 HDL SOFTWARE, LLC	0010525-IN-2	11436	BUSINESS LICENSE ADMIN SERIVCES-		
			0010542-IN	11436	001-130-0000-4260	1,002.36	
			0010656-IN	11436	BUSINESS LICENSE ADMIN SERVICES-	660.00	
					001-130-0000-4260	403.01	
					Total :	2,065.37	
204350	1/17/2017	888309 HI 2 LO VOLTAGE WIRING CO, INC	17574		MONITORING FEES 01/01/17-03/31/17		
					001-222-0000-4260	75.00	
					Total :	75.00	
204351	1/17/2017	892461 HULL, HARRY	50-2565-03		WATER ACCT REFUND-1300 KNOX		
					070-2010	12.77	
					Total :	12.77	
204352	1/17/2017	101599 IMAGE 2000 CORPORATION	77904		VARIOUS COPIER MAINT CONTRACT10		
					001-135-0000-4260	655.85	
					072-360-0000-4450	21.92	
					001-135-0000-4260	128.06	
					Total :	805.83	
204353	1/17/2017	891570 INNOVATIVE TELECOM. SYSTEMS	1976		TELEPHONE EQUIPMENT MAINT-FEB 2		
					001-190-0000-4260	395.00	
					Total :	395.00	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204370	1/17/2017	102432 OFFICE DEPOT	(Continued)			
			2014604472		043-390-0000-4300 OFFICE SUPPLIES	22.55
			2015685844		001-222-0000-4300 OFFICE SUPPLIES	80.17
			883998635001		001-422-0000-4300 OFFICE SUPPLIES RETURNED	254.91
			886493904001		070-383-0000-4300 OFFICE SUPPLIES	-42.64
			887440668001		070-383-0000-4300 OFFICE SUPPLIES & COPY PAPER	75.96
			887440699001		001-222-0000-4300 OFFICE SUPPLIES	312.05
			888070427001		001-222-0000-4300 DESK CHAIR @ LP PARK	26.13
					001-422-0000-4300	260.60
					Total :	989.73
204371	1/17/2017	892460 OH, RICHARD	37-3615-05		WATER ACCT REFUND-1012 KEWEN	
					070-2010	29.98
					Total :	29.98
204372	1/17/2017	890095 O'REILLY AUTOMOTIVE STORES INC	4605-222323		EGR VALVE-PK8704	
					041-320-0390-4400	73.66
					Total :	73.66
204373	1/17/2017	100221 ORTEGA, SYLVIA	REIMB.		PER DIEM REIMB-PUBLIC RECORDS TI	
					001-222-0000-4360	69.75
					Total :	69.75
204374	1/17/2017	892468 ORTIZ, JACOB	2000266.001		REFUND-BBALL COACH'S TRAINING	
					017-3770-1328	20.00
					Total :	20.00
204375	1/17/2017	892023 PAETEC	68717977		PHONE SERVICE 12/18/16-01/17/17	
					001-222-0000-4220	685.46
					001-420-0000-4220	910.75

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01/10/2017 5:15:47PM		CITY OF SAN FERNANDO					
Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
204375	1/17/2017	892023 PAETEC	(Continued)		070-384-0000-4220	496.63	
					001-190-0000-4220	1,809.68	
					Total :	3,902.52	
204376	1/17/2017	892360 PARKING COMPANY OF AMERICA	INVM0010380		TRANSIT SERVICE-NOV 2016		
				11457	007-313-0000-4260	19,615.39	
				11457	007-440-0442-4260	22,575.50	
					Total :	42,190.89	
204377	1/17/2017	890602 POLLARD WATER	0062527		HAND SANITIZER		
					070-384-0000-4300	76.85	
					Total :	76.85	
204378	1/17/2017	891379 PROTECT YOUTH SPORTS	478712		BACKGROUND CHECK-BASKETBALL C		
					017-420-1328-4260	20.95	
					Total :	20.95	
204379	1/17/2017	892008 QUINTANA, HUMBERTO	REIMB.		REIMB-POSTAGE PAID ON PUBLIC HE/		
					001-150-0000-4280	54.99	
					Total :	54.99	
204380	1/17/2017	102828 RESIDENCE IN	TRAVEL-2		LODGING-WEEK2 K9 TRAINING ON		
					001-225-0000-4360	524.15	
					Total :	524.15	
204381	1/17/2017	102828 RESIDENCE IN	TRAVEL-1		LODGING-WEEK1 K9 TRAINING ON		
					001-225-0000-4360	524.15	
					Total :	524.15	
204382	1/17/2017	102828 RESIDENCE IN	TRAVEL-3		LODGING-WEEK3 K9 TRAINING ON		
					001-225-0000-4360	524.15	
					Total :	524.15	
204383	1/17/2017	102828 RESIDENCE IN	TRAVEL-4		LODGING-WEEK4 K9 TRAINING ON		
					001-225-0000-4360	524.15	
					Total :	524.15	

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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204384	1/17/2017	102828 RESIDENCE IN	TRAVEL-5		LODGING-WEEK5 K9 TRAINING ON 001-225-0000-4360	524.15 524.15
204385	1/17/2017	891377 REYES, JOSE	12/10/16-12/23/16	11484 11484	ENP CONTRACT FOOD SERVICE PRO\	210.00 61.20
			12/24/16-01/06/17	11484 11484	ENP CONTRACT FOOD SERVICE PRO\	168.00 48.96
					Total :	488.16
204386	1/17/2017	887872 ROSENBERG, IRWIN	REIMB.		REIMB-CRITICAL INCIDENT SUPPLIES 001-225-0000-4300	40.46 40.46
204387	1/17/2017	892174 ROTH, SKYLAR	12/12/16-01/20/17		CHEER PROGRAM INSTRUCTOR 017-420-1328-4260	175.00 175.00
204388	1/17/2017	892174 ROTH, SKYLAR	2000268.001		REFUND-BBALL COACH'S TRAINING 017-3770-1328	20.00 20.00
204389	1/17/2017	102930 ROYAL WHOLESALE ELECTRIC	8901-737671		STREET LIGHT LAMP REPLACEMENT 027-344-0301-4300	598.60 598.60
204390	1/17/2017	103010 SAM'S CLUB DIRECT, #0402814188546	6077		BREAK ROOM SUPPLIES 001-222-0000-4300	108.27 108.27
204391	1/17/2017	891253 SAN FERNANDO SMOG TEST ONLY	5540		SMOG TEST-E1259561	
			5542		041-320-0000-4450	50.00
					SMOG TEST-E1339885	
					041-320-0000-4450	50.00
			5550		SMOG TEST-E055424	
					041-320-0000-4450	50.00
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Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204391	1/17/2017	891253 SAN FERNANDO SMOG TEST ONLY	(Continued) 5564		SMOG TEST-E1277222	
			5593		041-320-0000-4450	50.00
					SMOG TEST-E1033540	
			5596		041-320-0000-4450	50.00
					SMOG TEST-E1094923	
					041-320-0000-4450	50.00
					Total :	300.00
204392	1/17/2017	892467 SELAYA, MARCO	2000267.001		REFUND-BBALL COACH'S TRAINING 017-3770-1328	40.00 40.00
204393	1/17/2017	891331 SESAC	4387648		MUSIC LICENSE 001-420-0000-4260	397.00 397.00
204394	1/17/2017	103941 SHREDDER SPECIALTIES	0000001659		ANNUAL SERVICE MAINT RENEWAL 001-222-0000-4300	219.45 219.45
204395	1/17/2017	103184 SMART & FINAL	137587		ACTIVITY SUPPLIES 017-420-1399-4300	55.87
			137700		SUPPLIES LP CLUB NEW YEARS DANC 004-2380	382.78
			186195		ACTIVITY SUPPLIES 017-420-1399-4300	71.63
			186948		REFRESHMENTS FOR ENP DEC CELEI 004-2346	78.71
					Total :	588.99
204396	1/17/2017	888263 SUNBELT RENTALS, INC	65655544-001	11486	1 3/4" BORING TOOL FOR INSTALLING 070-385-0000-4500	3,575.20
			65674161-001	11486	DELIVERY FEE ON BORING TOOLS 070-385-0000-4500	75.00
					Total :	3,650.20
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204397	1/17/2017	101528 THE HOME DEPOT	CRC, ACCT#603532202490 3025157		MATL'S TO INSTALL SIGNS-PIONEER P.	
			3074122		043-390-0000-4300	29.57
			4032280		MATL'S-REPAIR INTERIOR THRESHOLD	
			4270090		043-390-0000-4300	60.19
			7903094		GRAFFITI REMOVAL SUPPLIES	
			9581535		001-152-0000-4300	267.17
					GRAFFITI REMOVAL SUPPLIES	
					001-152-0000-4300	496.89
					PROTOTYPE MAILBOX-"LITTLE LIBRARY"	
					043-390-0000-4300	76.62
					CABLE-PW CONF ROOM	
					070-381-0000-4300	18.58
					Total :	949.02
204398	1/17/2017	103903 TIME WARNER CABLE	8448-20-054-0010328		CABLE-CITY HALL (01/05/17-02/04/17)	
			8448-20-054-0222204		001-190-0000-4220	89.96
					CABLE-PW OPS (12/29/16-01/28/17)	
					043-390-0000-4260	94.19
					Total :	184.15
204399	1/17/2017	891311 TORRES, RITA	12/10/16-12/23/16		ENP CONTRACT FOOD SERVICE PROVIDED	
				11487	115-422-3750-4270	204.75
				11487	115-422-3752-4270	15.75
					Total :	220.50
204400	1/17/2017	892459 TORREZ-MOLINA, EDUARDO	54-1562-02		WATER ACCT REFUND-1202 WARREN	
					070-2010	35.15
					Total :	35.15
204401	1/17/2017	889140 TRENCH SHORING COMPANY	1091742-0001		TRENCH PLATE NON-SKID PAINT	
					070-385-0701-4500	299.25
					Total :	299.25
204402	1/17/2017	103463 U.S. POSTMASTER	PERMIT NO. 64		PERMIT NO.64 RENEWAL FEE	
					070-382-0000-4300	107.50
					072-360-0000-4300	107.50
					Total :	215.00

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204403	1/17/2017	888241 UNITED SITE SERVICES OF CA INC	114-4779748		PORTABLE TOILET RENTAL-501 FIRST	
					043-390-0000-4260	589.36
			114-4790514		PORTABLE TOILET RENTAL-LAYNE PAF	
					043-390-0000-4260	406.34
					Total :	995.70
204404	1/17/2017	892431 VALLEY SPORTS AND UNIFORMS	853	11513	IST INSTALL-REFEREE & SCOREKEEPER	
					017-420-1328-4260	1,568.00
			854	11515	WINTER LEAGUE BASKETBALL JERSEY	
					017-420-1328-4260	1,116.56
					Total :	2,684.56
204405	1/17/2017	103574 VERDIN, FRANCISCO JAVIER	10/01/16-12/31/16		FOLKLORICO DANCE INSTRUCTOR	
					017-420-1362-4260	598.50
					Total :	598.50
204406	1/17/2017	892081 VERIZON BUSINESS SERVICES	69967804		MPLS PORT ACCESS & ROUTER FOR F	
					001-222-0000-4220	1,034.50
					Total :	1,034.50
204407	1/17/2017	100101 VERIZON WIRELESS-LA	270693253		PLANNING CELL PHONE PLAN	
					001-140-0000-4220	5.40
			460851202		PD CELL PHONE PLANS	
					001-222-0000-4220	141.09
			561407019		CITY YARD CELL PHONE PLAN	
					070-384-0000-4220	126.35
					043-390-0000-4220	85.25
					041-320-0000-4220	85.25
					072-360-0000-4220	0.42
			660629692		VARIOUS CELL PHONE PLANS	
					001-106-0000-4220	43.28
					070-384-0000-4220	233.90
			742084126		MDT MODEMS-PD UNITS	
					001-222-0000-4220	917.40
			870422920		PD CELL PHONE PLANS	
					001-222-0000-4220	179.66
					001-152-0000-4220	114.00

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204407	1/17/2017	100101 100101 VERIZON WIRELESS-LA	(Continued)			Total : 1,932.03
204408	1/17/2017	889681 VILLALPANDO, MARIA	12/10/16-12/23/16	11488	ENP CONTRACT FOOD SERVICE PRO\	236.25
				11488	115-422-3750-4270	47.25
			12/24/16-01/06/17	11488	ENP CONTRACT FOOD SERVICE PRO\	210.00
				11488	115-422-3750-4270	42.00
						Total : 535.50
204409	1/17/2017	890970 WEX BANK	48112319		FUEL FOR CITY FLEET	
					041-320-0152-4402	391.01
					070-383-0000-4402	509.47
					070-384-0000-4402	199.42
					072-360-0000-4402	150.15
					041-320-0221-4402	135.17
					041-320-0222-4402	193.83
					041-320-0224-4402	634.97
					041-320-0225-4402	2,980.70
					041-320-0226-4402	2.00
					041-320-0228-4402	324.36
					041-320-0311-4402	742.98
					041-320-0312-4402	2.00
					041-320-0320-4402	106.68
					041-320-0346-4402	28.83
					041-320-0370-4402	421.02
					041-320-0371-4402	140.58
					041-320-0390-4402	1,209.16
					041-320-0420-4402	29.17
					007-313-3630-4402	1,052.39
					027-344-0000-4402	100.40
					029-335-0000-4402	171.08
					070-381-0000-4402	11.81
					070-382-0000-4402	120.77
						Total : 9,657.95
204410	1/17/2017	103716 WORKBOOT WAREHOUSE	4-19976		WORK BOOTS FOR CE OFFICER	

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204410	1/17/2017	103716 WORKBOOT WAREHOUSE	(Continued)			
					001-152-0000-4300	130.80
						Total : 130.80
204411	1/17/2017	103752 ZUMAR INDUSTRIES, INC.	0168183		STICKERS FOR 2-HR PARKING SIGNS	
					001-370-0301-4300	114.32
						Total : 114.32
98	Vouchers for bank code :	bank3				Bank total : 121,768.14
98	Vouchers in this report					Total vouchers : 121,768.14

Voucher Registers are not final until approved by Council.

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HANDWRITTEN CHECKS

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203928	12/1/2016	103648 CITY OF SAN FERNANDO	PR 12-02-16		REIMB FOR PAYROLL W/E 11-25-16	
					001-1003	320,659.36
					007-1003	783.57
					008-1003	1,373.32
					010-1003	561.87
					011-1003	987.26
					012-1003	820.13
					017-1003	0.70
					018-1003	61,951.47
					027-1003	3,177.38
					029-1003	3,471.38
					041-1003	8,459.46
					043-1003	10,412.17
					070-1003	40,191.83
					072-1003	23,747.87
					Total :	476,597.77
203929	12/1/2016	102519 P.E.R.S.	DEMAND		HEALTH INSURANCE BENEFITS/DECEI	
					001-1160	131,169.22
					Total :	131,169.22
203930	12/5/2016	103648 CITY OF SAN FERNANDO	SPR 12-05-16		REIMB. FOR SPECIAL PAYROLL W/E 12	
					001-1003	53,972.34
					070-1003	2,421.78
					072-1003	2,421.78
					Total :	58,815.90
203931	12/6/2016	890907 DELTA DENTAL OF CALIFORNIA	DEMAND		DENTAL INSURANCE BENEFITS-DECEI	
					001-1160	11,337.19
					Total :	11,337.19
203932	12/6/2016	891230 DELTA DENTAL INSURANCE COMPANY	DEMAND		DENTAL INSURANCE BENEFITS-DECEI	
					001-1160	293.70
					Total :	293.70
203933	12/6/2016	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		OPTICAL INSURANCE BENEFITS-DECE	
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
203933	12/6/2016	103596 CALIFORNIA VISION SERVICE PLAN	(Continued)		001-1160	2,415.59
					Total :	2,415.59
203934	12/6/2016	887627 STANDARD INSURANCE	DEMAND		LIFE INSURANCE BENEFITS-DECEMBER	
					001-1160	3,489.94
					Total :	3,489.94
203935	12/7/2016	101988 LOS ANGELES COUNTY	120716		ENVIRONMENTAL FILING FEE; NOTICE	
					001-150-0000-4230	75.00
					Total :	75.00
203936	12/15/2016	103648 CITY OF SAN FERNANDO	PR 12-16-16		REIMB FOR PAYROLL W/E 12-9-16	
					008-1003	1,373.29
					010-1003	710.89
					001-1003	356,792.50
					007-1003	567.14
					011-1003	987.33
					012-1003	820.12
					017-1003	19.54
					018-1003	64,332.97
					027-1003	3,396.41
					029-1003	3,508.99
					041-1003	8,284.84
					043-1003	11,137.08
					070-1003	39,674.53
					072-1003	23,768.82
					Total :	515,374.45
203937	12/15/2016	101988 LOS ANGELES COUNTY	121516		ENVIRONMENTAL FILING-CNG STATIOI	
					001-310-0000-4450	75.00
					Total :	75.00
204082	12/20/2016	892445 GWMA	HT-TMDL48		ADMIN & COST SHARING-INSTALL OF	
					070-381-0000-4260	462.80
					Total :	462.80
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
204083	12/21/2016	890536 PRUDENTIAL OVERALL SUPPLY	171013569		FY 2017 PUBLIC WORKS UNIFORM PUI	
				11458	001-341-0000-4310	110.00
				11458	041-320-0000-4310	123.04
				11458	001-346-0000-4310	146.00
				11458	001-371-0000-4310	255.00
				11458	043-390-0000-4310	1,460.00
				11458	070-383-0000-4310	730.00
				11458	070-384-0000-4310	1,840.00
				11458	072-360-0000-4310	790.00
					Total :	5,454.04
204084	12/28/2016	101988 LOS ANGELES COUNTY	122816		NOTICE OF EXEMPTION ENVIRO FILIN	
					001-420-0000-4450	75.00
					Total :	75.00
204085	12/28/2016	101988 LOS ANGELES COUNTY	122816-2		NOTICE OF EXEMPTION ENVIRO FILIN	
					001-420-0000-4450	75.00
					Total :	75.00
204178	12/29/2016	103648 CITY OF SAN FERNANDO	PR 12-30-16		REIMBURSEMENT FOR PAYROLL W/E	
					041-1003	5,714.86
					043-1003	7,793.15
					070-1003	41,385.52
					072-1003	24,160.87
					001-1003	308,980.04
					007-1003	816.26
					008-1003	1,321.71
					010-1003	634.94
					011-1003	986.93
					012-1003	791.32
					017-1003	1,887.74
					018-1003	61,295.59
					027-1003	3,195.30
					029-1003	3,476.96
					Total :	462,441.19
15 Vouchers for bank code : bank3						Bank total : 1,668,151.79

Page: 3

vchlist		Voucher List				Page:	4
01/04/2017 9:11:59AM		CITY OF SAN FERNANDO					
<hr/>							
Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
15 Vouchers in this report						Total vouchers :	1,668,151.79

Voucher Registers are not final until approved by Council.

Page: 4

RESOLUTION NO. 6212

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, APPROVING THE ISSUING OF WARRANTS PRIOR TO COUNCIL RATIFICATION DUE TO CANCELLATION OF REGULARLY SCHEDULED CITY COUNCIL MEETINGS

WHEREAS, warrants are not issued until ratification at Council meetings; and


WHEREAS, during certain months of the year, regularly scheduled Council meetings may be cancelled, causing extended periods of time between meetings; and

WHEREAS, this time lag may create undue hardship to those whom the City may owe funds.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of San Fernando, California, does hereby approve that regularly scheduled warrants, including consultants' billings, which would have been considered for ratification had not a regularly scheduled City Council meeting been cancelled, may be approved for issuance by a consensus of the City Administrator and the Finance Director. The check signature policy will not be amended by this action and the warrants will be subject to ratification at the next scheduled City Council meeting.

PASSED, APPROVED AND ADOPTED this 3rd day of August, 1992, by the following vote:

AYES:	Acuna, Hernandez, Chacon, Wysbeek, Ojeda - 5
NOES:	None - 0
ABSENT	None - 0

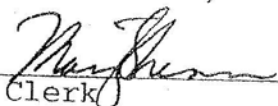

Mayor, City of San Fernando

ATTEST:


City Clerk

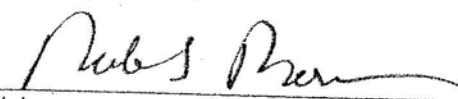
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY OF SAN FERNANDO)

I hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of San Fernando at a regular meeting thereof, held on the 3rd day of August, 1992.



City Clerk

APPROVED AS TO FORM:



City Attorney



SAN FERNANDO

MEMORANDUM

To: Margarita Solis, City Treasurer

From: Nick Kimball, Finance Director
By: Sandra Franco-Rivas, Senior Account Clerk

Date: December 20, 2016

Subject: Release of Warrants

Due to the lack of a formal City Council meeting on December 19, 2016, the warrant register was not approved. The City Council has passed a Resolution #6212 permitting the release of regular occurring warrants with the approval of the City Manager and the Finance Director. Copy of resolution is attached.

Approval is hereby provided:

Approved: _____


Nick Kimball, Finance Director

Approved: _____


Brian, Saeki, City Manager



SAN FERNANDO

MEMORANDUM

To: Margarita Solis, City Treasurer

From: Sandra Franco-Rivas, Senior Account Clerk

Date: January 4, 2017

Subject: Release of Warrants

Due to the lack of a formal City Council meeting on January 3, 2017 the warrant register was not approved. The City Council has passed a Resolution #6212 permitting the release of regular occurring warrants with the approval of the City Manager and the Finance Director. Copy of resolution is attached.

Approval is hereby provided:

Approved: _____


Chris Marcarello, Deputy City Manager/PW Director

Approved: _____


Nick Kimball, Interim City Manager

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: January 17, 2017

Subject: Consideration to Authorize a Notice of Completion for 2016 Citywide Catch Basin Connector Pipe Screen Project No. 7594, Plan No. 721

RECOMMENDATION:

It is recommended that the City Council:

- a. Accept the improvements as constructed by United Storm Water, Inc. and consider the work complete;
- b. Authorize the issuance and filing of the "Notice of Completion" (Attachment "A") with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$2,332.60) after the 35-day lien period from the date the Notice of Completion is recorded.

BACKGROUND:

1. On July 7, 2016, at 11:00 a.m., the City Clerk received and opened one (1) bid for construction of these improvements. Staff analyzed the bid and determined the bid from United Storm Water, Inc. was a responsive bid.
2. On July 18, 2016, the City Council awarded Contract No. 1831 to United Storm Water, Inc. (Contractor) in the amount of \$51,620.00 and authorized the City Manager to approve change orders not to exceed 20% of contract amount.
3. On August 29, 2016, a Preliminary Notice to Proceed was issued to the Contractor to begin "Construction Contract/Agreement" items.
4. On September 22, 2016, a Notice to Proceed with "Construction Activities" was issued to the Contractor.

Consideration to Authorize a Notice of Completion for 2016 Citywide Catch Basin Connector Pipe Screen Project No. 7594, Plan No. 721Page 2 of 2

5. On October 14, 2016, work was completed by the Contractor.

ANALYSIS:

This project included cleaning all City-owned and County-owned catch basins within the City of San Fernando followed by a complete analysis to determine which City and County-owned catch basins were to receive connector pipe screen ("CPS") installations. Work to complete cleaning of all catch basins has been completed and the catch basins identified in the CPS analysis were retrofit with the screens to block trash from being drained through the storm drain system.

BUDGET IMPACT:

The total construction cost was \$46,652.00. The total construction cost was within the total budget appropriation of \$195,000 for the project.

CONCLUSION:

The 2016 Citywide Catch Basin Connector Pipe Screen project is now complete. All work has been completed to staff satisfaction and is in conformance with the approved plans and specifications. Project acceptance and filing the Notice of Completion allows for the project to be closed out.

ATTACHMENT:

A. Notice of Completion

EXEMPT FROM RECORDING FEES PER GOVT
CODE SECTION 6103

ATTACHMENT "A"

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

City of San Fernando
Elena G. Chávez, City Clerk
San Fernando City Hall
117 Macneil Street
San Fernando, CA 91340

Space Above This Line Reserved For The Recorder's Use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

1. **NOTICE IS HEREBY GIVEN THAT:** work on the subject project has been completed, and it is recommended that a Notice of Completion be executed and recorded
2. **NAME AND ADDRESS OF OWNER:** City of San Fernando, a municipal corporation, 117 Macneil Street, San Fernando, CA 91340
3. **DESCRIPTION OF THE PUBLIC WORK:** Cleaning of all City-owned and County-owned catch basins within the City of San Fernando. Once the catch basins were cleaned they were to be retrofit with a connector pipe screen to block trash from being drained through the storm drain system. Prior to installation a complete analysis of all catch basins was conducted to determine which City and County-owned catch basins were to receive CPS installations.
4. **DESCRIPTION OF PROPERTY:** The property on which said work of improvement was completed is in the City of San Fernando, County of Los Angeles, State of California, and is described as: catch basins within City Limits
5. **ACCEPTED AND COMPLETED:** Work on said contract was completed and accepted on October 14, 2016
6. **NATURE OF OWNER'S INTEREST:** In fee
7. **NAME AND ADDRESS OF CONTRACTOR:** United Storm Water, Inc., 14000 E Valley Blvd., Industry, CA 91746
8. **DECLARATION:** I, Ying Kwan, duly appointed City Engineer of the City of San Fernando, have read the foregoing Notice of Completion, have made my verification on behalf of said City, and know the contents thereof to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Ying Kwan, City Engineer
City of San Fernando, California
(City Seal)

Date

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES SS.

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Ying Kwan, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Julie M. Fernandez, Notary Public

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: January 17, 2017

Subject: Consideration to Authorize a Notice of Completion for Highway Safety Improvement Program, Pedestrian Head Replacement Project HSIPL-5202(017), Job No. 7593

RECOMMENDATION:

It is recommended that the City Council:

- a. Accept the improvements as constructed by Traffic Development Services, Inc., and consider the work complete;
- b. Authorize the issuance and filing of the "Notice of Completion" (Attachment "A") with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$2,191.80) after the 35-day lien period from the date the Notice of Completion is recorded.

BACKGROUND:

1. On June 30, 2016, at 11:00 a.m., the City Clerk received and opened three (3) bids for construction of these improvements. Staff analyzed all bids and determined the bid from Traffic Development Services, Inc., to be the lowest responsive bid.
2. On July 18, 2016, the City Council awarded Contract No. 1833 to Traffic Development Services, Inc., (Contractor) in the amount of \$43,836 and authorized the City Manager to approve change orders not to exceed 15% of contract amount.
3. On October 19, 2016, a Notice to Proceed was issued to the Contractor.
4. On November 7, 2016, work was completed by the Contractor.

Consideration to Authorize a Notice of Completion for Highway Safety Improvement Program, Pedestrian Head Replacement Project HSIPL-5202(017), Job No. 7593Page 2 of 2

ANALYSIS:

This project included retrofit of 73 existing pedestrian heads with new countdown modules and the installation of 40 new countdown modules and related electrical improvements. The new countdown heads alert pedestrians of the time remaining for them to safely cross a street at an intersection.

BUDGET IMPACT:

The project was funded through the Highway Safety Improvement Program grant and Gas Tax funds. The project was completed under the grant award amount of \$60,000. Portions of the grant were also used to perform grant-required labor compliance and inspection duties for the project.

CONCLUSION:

The Highway Safety Improvement Program, Pedestrian Head Replacement Project is now complete. All work has been completed to staff satisfaction and is in conformance with the approved plans and specifications. Project acceptance and filing the Notice of Completion allows for the project to be closed out.

ATTACHMENT:

A. Notice of Completion

EXEMPT FROM RECORDING FEES PER GOVT
CODE SECTION 6103

ATTACHMENT "A"

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

City of San Fernando

Elena G. Chávez, City Clerk
San Fernando City Hall
117 Macneil Street
San Fernando, CA 91340

Space Above This Line Reserved For The Recorder's Use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

1. **NOTICE IS HEREBY GIVEN THAT:** work on the subject project has been completed, and it is recommended that a Notice of Completion be executed and recorded
2. **NAME AND ADDRESS OF OWNER:** City of San Fernando, a municipal corporation, 117 Macneil Street, San Fernando, CA 91340
3. **DESCRIPTION OF THE PUBLIC WORK:** Construction of the Pedestrian Countdown Heads consisted of retrofitting 73 existing housings with LED pedestrian module and complete removal and replacement of 40 housing modules
4. **DESCRIPTION OF PROPERTY:** The property on which said work of improvement was completed is in the City of San Fernando, County of Los Angeles, State of California, at various locations Citywide
5. **ACCEPTED AND COMPLETED:** Work on said contract was completed and accepted on November 1, 2016
6. **NATURE OF OWNER'S INTEREST:** In fee
7. **NAME AND ADDRESS OF CONTRACTOR:** Traffic Development Services, Inc., 207 W. Los Angeles, Avenue, Moorpark, CA 93021
8. **DECLARATION:** I, Ying Kwan, duly appointed City Engineer of the City of San Fernando, have read the foregoing Notice of Completion, have made my verification on behalf of said City, and know the contents thereof to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Ying Kwan, City Engineer
City of San Fernando, California
(City Seal)

Date

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES SS.

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Ying Kwan, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Julie M. Fernandez, Notary Public

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: January 17, 2017

Subject: Consideration to Authorize a Notice of Completion for South Huntington Street Improvements between San Fernando Road and Hollister Street, CDBG Project No. 601716-15 Job No. 7590, Plan No. P-719

RECOMMENDATION:

It is recommended that the City Council:

- a. Accept the improvements as constructed by Toro Enterprises, Inc., and consider the work complete;
- b. Authorize the issuance and filing of the "Notice of Completion" (Attachment "A") with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$9,204.29) after the 35-day lien period from the date the Notice of Completion is recorded.

BACKGROUND:

1. On May 31, 2016, at 11:00 a.m., the City Clerk received and opened five (5) bids for construction of these improvements. Staff analyzed all bids and determined the bid from Toro Enterprises, Inc., to be the lowest responsive bid.
2. On May 16, 2016, the City Council awarded Contract No. 1828 to Toro Enterprises, Inc., (Contractor) in the amount of \$159,958.00 and authorized the City Manager to approve change orders not to exceed 20% of contract amount.
3. On August 16, 2016, a Notice to Proceed was issued to the Contractor.
4. On November 23, 2016, work was completed by the Contractor.

Consideration to Authorize a Notice of Completion for South Huntington Street Improvements between San Fernando Road and Hollister Street, CDBG Project No. 601716-15 Job No. 7590, Plan No. P-719

Page 2 of 2

ANALYSIS:

This project included street repaving of South Huntington Street between San Fernando Road and Hollister Street, the installation of new access ramps, removal and replacement of sidewalk and curb and gutter, planting of new trees, and striping.

BUDGET IMPACT:

The project was funded through Community Development Block Grant funds. The total construction cost was \$ 159,958 plus \$ 14,956.28 in construction change orders for a total of \$174,914.28. The total construction cost was within the total budget appropriation of \$191,950 for the project.

CONCLUSION:

The South Huntington Street Improvements between San Fernando Road and Hollister Street is now complete. All work has been completed to staff satisfaction and is in conformance with the approved plans and specifications. Project acceptance and filing the Notice of Completion allows for the project to be closed out.

ATTACHMENT:

A. Notice of Completion

EXEMPT FROM RECORDING FEES PER GOVT
CODE SECTION 6103

ATTACHMENT "A"

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

City of San Fernando
Elena G. Chávez, City Clerk
San Fernando City Hall
117 Macneil Street
San Fernando, CA 91340

Space Above This Line Reserved For The Recorder's Use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

1. **NOTICE IS HEREBY GIVEN THAT:** work on the subject project has been completed, and it is recommended that a Notice of Completion be executed and recorded
2. **NAME AND ADDRESS OF OWNER:** City of San Fernando, a municipal corporation, 117 Macneil Street, San Fernando, CA 91340
3. **DESCRIPTION OF THE PUBLIC WORK:** Construction of the S. Huntington Street Improvements consisted of the repavement of S. Huntington Street between San Fernando Road and Hollister Street, removal and replacement of curb and gutter, installation of access ramps and striping
4. **DESCRIPTION OF PROPERTY:** The property on which said work of improvement was completed is in the City of San Fernando, County of Los Angeles, State of California, and is described as: S. Huntington Street between San Fernando Road and Hollister Street
5. **ACCEPTED AND COMPLETED:** Work on said contract was completed and accepted on November 23, 2016
6. **NATURE OF OWNER'S INTEREST:** In fee
7. **NAME AND ADDRESS OF CONTRACTOR:** Toro Enterprises, Inc., P.O. Box 6285, Oxnard, CA 93031
8. **DECLARATION:** I, Ying Kwan, duly appointed City Engineer of the City of San Fernando, have read the foregoing Notice of Completion, have made my verification on behalf of said City, and know the contents thereof to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Ying Kwan, City Engineer
City of San Fernando, California
(City Seal)

Date

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES SS.

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Ying Kwan, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Julie M. Fernandez, Notary Public

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: January 17, 2017

Subject: Consideration to Approve an Amendment to the On-Call Maintenance Services Agreement for Wastewater Flow Monitoring Services

RECOMMENDATION:

It is recommended that the City Council:

1. Approve an Amendment (Attachment "A" – Contract No. 1818(a)) to the City's existing agreement with ADS Environmental Services, Inc. (ADS) for on-call wastewater flow monitoring services, in an amount not-to-exceed \$75,000 per contract year using sewer enterprise funds; and
2. Authorize the Interim City Manager to make non-substantive changes and execute all related documents.

BACKGROUND:

The Public Works Department is responsible for the maintenance of all City facilities and infrastructure. Ongoing maintenance is a critical function that helps to ensure the proper operation of the City's wastewater system. In Fall 2015, the City completed a system closed captioned television inspection and jetting of the majority of the wastewater system (a portion of the City's system was completed in 2014). Since then, Public Works has increased its jetting and system maintenance efforts in order to ensure that the system is free of tree roots or blockages caused by fats, oils and greases.

In order to stay proactive in our efforts to maintain an efficient wastewater system, it is best management practice to conduct wet weather flow monitoring at various segments of the wastewater system. This approach to wet weather flow monitoring helps identify water infiltration (due to cracked pipes or manholes) and possible pipe capacity issues. During the 2016 wet weather months, 10 locations were monitored in the City. With an expected increase in wet-weather days during the 2017 winter months, two additional locations have been identified for monitoring, which will bring the total number of locations to twelve (12). Wet

Consideration to Approve an Amendment to the On-Call Maintenance Services Agreement for Wastewater Flow Monitoring ServicesPage 2 of 3

weather flow monitoring is typically conducted over a two (2) month period, during the months of February and March. By continuing the flow monitoring process each year, the City is able to compile and analyze existing and future flow data, determine needed system improvements and develop long-range plans for the wastewater system.

ANALYSIS:

The Public Works Department utilizes contract services for several maintenance functions, including street patching/repair, tree trimming, and street sweeping, among others. These firms help to augment staff resources on an as-needed basis depending on demand. Approval of on-call maintenance services agreements for such services helps to eliminate unnecessary down time, ensures that projects are started and completed promptly, and guarantees set unit costs for the duration of the agreement.

The current on-call services agreement includes wastewater flow monitoring services, including the installation of flow monitoring equipment in key locations, ongoing flow monitoring site assessment, ongoing equipment maintenance, data retrieval, and data reporting. The proposed amendment does not affect the current contract term (three (3) years; option for two (2) additional one-year extension terms). The not-to-exceed budget is limited to annual budget appropriations available for these services.

In addition to the annual wet weather wastewater flow monitoring, as planned, staff will initiate the D-Site Overflow Monitoring program. This is a pilot program and entails the installation of sewer overflow sensors at seven (7) key locations within the City. Sensors are installed on manhole lids at locations where blockages are common. The sensor provides the Public Works staff real-time information regarding an increase in sewer depth due to blocked sewer lines and alerts the City of an impending sanitary sewer overflow. The system sends an alert via phone or electronic notification to a key staff contact. The system alert helps to prevent overflows before they occur by providing advanced notification approximately thirty (30) minutes prior to an incident.

The Overflow Monitoring system is entirely managed by ADS Environmental, including hardware, software, ongoing maintenance, and reporting for \$99 per month. There is a two (2) year commitment for this pilot program. Based on the system functions, it is expected that it will allow staff to respond to potential problems faster and help prevent overflows before they occur. The existing flow monitoring contract with ADS Environmental Services includes the D-Site Overflow Monitoring option.

Consideration to Approve an Amendment to the On-Call Maintenance Services Agreement for Wastewater Flow Monitoring ServicesPage 3 of 3

BUDGET IMPACT:

Funding is included in the Fiscal Year 2016-2017 budget for sewer maintenance services utilizing sewer enterprise funds. There is no impact to the general fund for these on-call services.

CONCLUSION:

It is recommended that the City Council authorize the Interim City Manager to approve an amendment to the existing agreement with ADS for on-call wastewater flow monitoring services, in an amount not-to-exceed \$75,000 per contract year using sewer enterprise funds.

ATTACHMENT:

A. Contract No.: 1818(a)

ATTACHMENT "A"
CONTRACT NO. 1818(a)

**FIRST AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT FOR WASTEWATER FLOW
MONITORING SERVICES
BETWEEN THE
CITY OF SAN FERNANDO AND ADS ENVIRONMENTAL SERVICES,
INCORPORATED**

This First Amendment to the Professional Services Agreement for wastewater flow monitoring services, ("First Amendment") is made by and between the City of San Fernando, a California municipal corporation ("CITY") and ADS Environmental Services Incorporated, a California Corporation ("CONTRACTOR") as of the 17th day of January 2017. City and Contractor are hereinafter collectively referred to as the "'Parties.'"

RECITALS

WHEREAS, the Parties entered into an Agreement to Provide Wastewater Flow Monitoring Services dated January 16, 2016 ("Agreement"); and

WHEREAS, the Parties desire to amend the Agreement to increase the yearly "not-to-exceed" contract amount; and

NOW, THEREFORE, the Parties hereto agree as follows:

Section 1.3 "COMPENSATION" is amended to include:

- B. Section 1.3(A) notwithstanding, CONSULTANT's total compensation during the Term of this Agreement or any extension shall not exceed the budgeted aggregate sum of seventy-five thousand dollars (\$75,000) (hereinafter, the "Not-to-Exceed Sum") per contract year, unless such added expenditure is first approved by the City acting in consultation with the Director of Public Works and the Finance Director. In the event CONSULTANT'S charges are projected to exceed the Not-to-Exceed Sum prior to the expiration of the Term or any single extension term, City may suspend CONSULTANT'S performance pending City approval of any anticipated expenditures in excess of the Not-to-Exceed Sum or any other City approved amendment to the compensation terms of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this First Amendment on the day and year first above written.

CITY OF SAN FERNANDO**ADS ENVIRONMENTAL SERVICES
INC.**

Nick Kimball
Interim City Manager

Date: _____

By: _____
Name: _____
Title: _____

Date: _____

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager

Date: January 17, 2017

Subject: Consideration to Award a Contract to Government Staffing Services, Inc., dba MuniTemps, to Provide Temporary Staffing Services for the Finance Department

RECOMMENDATION:

It is recommended that the City Council:

- a. Determine it is in the City's best interest to waive bid requirements for temporary staffing services due to immediate and impending need; and
- b. Award a contract to Government Staffing Services, Inc., dba MuniTemps (Attachment "A" – Contract No. 1840), to provide temporary staffing services for the Finance Department in an amount not to exceed \$112,500; and
- c. Authorize the Interim City Manager to execute all related documentation.

BACKGROUND:

1. On December 5, 2016, City Manager Brian Saeki announced his resignation from the City of San Fernando to accept a position at another City, effective January 2, 2017.
2. On December 5, 2016, the City Council reported out of closed session the appointment of Finance Director Nick Kimball as Interim City Manager, effective upon the resignation of Mr. Saeki and until such time a permanent City Manager is hired.
3. On January 9, 2017, Sonia Garcia, Accountant, was appointed Interim Finance Director by the Interim City Manager until such time the Mr. Kimball's Interim City Manager appointment is concluded.

Consideration to Award a Contract to Government Staffing Services, Inc., dba MuniTemps, to Provide Temporary Staffing Services for the Finance DepartmentPage 2 of 2

ANALYSIS:

The appointment of Ms. Garcia as the Interim Finance Director leaves a temporary vacant Accountant position in the Finance Department. The Accountant position is critical to the daily operations of the Finance Department as it is responsible for the maintenance of the City's General Ledger, account reconciliation, chart of accounts, budget control, and purchase requisition processing.

Filling the vacant Accountant position immediately with a qualified and experienced individual is imperative to the successful operation of the Finance Department during this transition period. Government Staffing Services, Inc., dba MuniTemps ("MuniTemps"), is a temporary/contract placement firm that specializes in placing municipal finance professionals. MuniTemps has provided temporary/contract finance staff to numerous municipalities in California, including San Fernando, and has an excellent reputation as a top quality placement firm.

Due to the critical and immediate need to fill the vacant Accountant position, coupled with the fact that the City has worked with MuniTemps in the past to successfully fill vacancies with qualified professionals, staff recommends City Council determine it is in the City's best interest to waive bidding requirements and award a contract to MuniTemps to provide temporary staffing services for the Finance Department.

BUDGET IMPACT:

MuniTemps' fee to fill the vacant position is \$75/hour. Staff is anticipating the position will work 30 – 40 hours per week for a maximum of 1,500 hours during the transitional period. The total not-to-exceed cost is \$112,500, if the full 1,500 hours are used. The cost will be offset by savings from the vacant Accountant position (\$104,000/year) and savings from the Acting Finance Director Position (\$20,000/year).

CONCLUSION:

Due to the critical and immediate need to fill the vacant Accountant position, MuniTemps experience and reputation as a quality placement firm for finance professionals, and the City's prior experience working with MuniTemps, staff recommends awarding a contract for temporary staffing services for the Finance Department during this transitional period.

ATTACHMENT:

A. Contract No. 1840



Municipal Staffing Agreement

GOVERNMENT STAFFING SERVICES, INC., dba **MuniTemp's**, with its Corporate Mailing Address at **MuniTemp's Corporate Lockbox, PO Box 718, Imperial Beach, CA 91933** ("STAFFING FIRM"), and the **CITY OF SAN FERNANDO**, with its principal municipal office located at **117 Macneil Street, San Fernando, CA 91340** ("CITY") agree to the terms and conditions set forth in this Municipal Staffing Agreement (the "Agreement").

STAFFING FIRM's Duties and Responsibilities

1. STAFFING FIRM will:

- a. Recruit, screen, interview, and assign its employees ("Assigned Employees") to perform the type of work described on [Exhibit A](#) under CITY's supervision at the locations specified on [Exhibit A](#);
- b. Pay Assigned Employees' wages and provide them with the benefits that STAFFING FIRM offers to them;
- c. Pay, withhold, and transmit payroll taxes; provide unemployment insurance and workers' compensation benefits; and handle unemployment and workers' compensation claims involving Assigned Employees;

CITY's Duties and Responsibilities

2. CITY will:

- a. Properly supervise Assigned Employees performing its work and be responsible for its business operations, products, services, and intellectual property;
- b. Properly supervise, control, and safeguard its premises, processes, or systems, and not permit STAFFING FIRM employees to operate any vehicle or mobile equipment (unless authorized under section 2.f. below), or entrust them with unattended premises, cash, checks, keys, credit cards, merchandise, confidential or trade secret information, negotiable instruments, or other valuables without STAFFING FIRM's express prior written approval or as strictly required by the job description provided to STAFFING FIRM;
- c. Provide Assigned Employees with a safe work site and provide appropriate safety information, training, and safety equipment with respect to any hazardous substances or conditions to which they may be exposed at the work site;
- d. Not change Assigned Employees' job duties without STAFFING FIRM's express prior written approval; and
- e. Exclude Assigned Employees from CITY's benefit plans, policies, and practices, and not make any offer or promise relating to Assigned Employees' compensation or benefits.



Corporate Mailing Address: PO Box 718, Imperial Beach, CA 91933
Phone: 1-866-406-6864 • Fax: 1-866-498-6678
Website: www.munitemps.com

- f. CITY is authorized to direct STAFFING FIRM's employees to drive CITY vehicles and equipment if CITY assumes liability for STAFFING FIRM's employees under CITY's auto insurance policy and names STAFFING FIRM as "additionally insured".

Payment Terms, Bill Rates, and Fees

3. CITY will pay STAFFING FIRM for its performance at the rates set forth on [Exhibit A](#) and will also pay any additional costs or fees set forth in this Agreement. STAFFING FIRM will invoice CITY for services provided under this Agreement on a [Semi-Monthly](#) basis. Payment is due on receipt of invoice. Invoices will be supported by the pertinent time sheets or other agreed system for documenting time worked by the Assigned Employees. CITY's signature or other agreed method of approval of the work time submitted for Assigned Employees certifies that the documented hours are correct and authorizes STAFFING FIRM to bill CITY for those hours. If a portion of any invoice is disputed, CITY will pay the undisputed portion.
4. STAFFING FIRM shall email invoices and supporting timesheets directly to the CITY's Accounts Payable office with a copy sent to any designated Department of the CITY.
5. STAFFING FIRM may assign two classes of Employees at CITY: (1) "Executive" Employees are presumed to be exempt from laws requiring premium pay for overtime, holiday work, or weekend work. These Employees are assigned on a fixed monthly salary contract which will be paid and pro rated on a bi-weekly pay cycle. When assigned Employee completes project at CITY, CITY will be required to pay the pro rated amount of the monthly salary contract agreed to in Exhibit A as of the full week ending last day worked at the CITY. (2) "Non-Executive" Employees are presumed to be nonexempt from laws requiring premium pay for overtime, holiday work, or weekend work. STAFFING FIRM will charge CITY special rates for premium work time only when an Assigned Employee's work on assignment to CITY, viewed by itself, would legally require premium pay and CITY has authorized, directed, or allowed the Assigned Employee to work such premium work time. CITY's special billing rate for premium hours will be the same multiple of the regular billing rate as STAFFING FIRM is required to apply to the Assigned Employee's regular pay rate. (For example, when federal law requires 150% of pay for work exceeding 40 hours in a week, CITY will be billed at 150% of the regular bill rate.)
6. STAFFING FIRM may also provide "direct hire" (executive search) services if requested by the CITY. The direct hire fee is \$10,000 for positions with annual salary "less than" \$100,000 and \$15,000 for positions with annually salary "greater than" \$100,000. A separate Exhibit "A" would be provided for any direct hire services requested by CITY.

Confidential Information

7. Both parties may receive information that is proprietary to or confidential to the other party or its affiliated companies and their CITYs. Both parties agree to hold such information in strict confidence and not to disclose such information to third parties or to use such information for any purpose whatsoever other than performing under this Agreement or as required by law. No knowledge, possession, or use of CITY's confidential information will be imputed to STAFFING FIRM as a result of Assigned Employees' access to such information.

Cooperation

8. The parties agree to cooperate fully and to provide assistance to the other party in the investigation and resolution of any complaints, claims, actions, or proceedings that may be brought by or that may involve Assigned Employees.



Corporate Mailing Address: PO Box 718, Imperial Beach, CA 91933
Phone: 1-866-406-6864 • Fax: 1-866-498-6678
Website: www.munitemps.com

Indemnification and Limitation of Liability

9. To the extent permitted by law, STAFFING FIRM will defend, indemnify, and hold CITY and its directors, officers, agents, representatives, and employees harmless from all claims, losses, and liabilities (including reasonable attorneys' fees) to the extent caused by STAFFING FIRM's breach of this Agreement; its failure to discharge its duties and responsibilities set forth in paragraph 1; or the negligence, gross negligence, or willful misconduct of STAFFING FIRM or STAFFING FIRM's officers, employees, or authorized agents in the discharge of those duties and responsibilities.
10. To the extent permitted by law, CITY will defend, indemnify, and hold STAFFING FIRM and its parent, subsidiaries, directors, officers, agents, representatives, and employees harmless from all claims, losses, and liabilities (including reasonable attorneys' fees) to the extent caused by CITY's breach of this Agreement; its failure to discharge its duties and responsibilities set forth in paragraph 2; or the negligence, gross negligence, or willful misconduct of CITY or CITY's officers, employees, or authorized agents in the discharge of those duties and responsibilities.
11. Neither party shall be liable for or be required to indemnify the other party for any incidental, consequential, exemplary, special, punitive, or lost profit damages that arise in connection with this Agreement, regardless of the form of action (whether in contract, tort, negligence, strict liability, or otherwise) and regardless of how characterized, even if such party has been advised of the possibility of such damages.
12. As a condition precedent to indemnification, the party seeking indemnification will inform the other party within 15 business days after it receives notice of any claim, loss, liability, or demand for which it seeks indemnification from the other party; and the party seeking indemnification will cooperate in the investigation and defense of any such matter.
13. The provisions in paragraphs 9 through 13 of this Agreement constitute the complete agreement between the parties with respect to indemnification, and each party waives its right to assert any common-law indemnification or contribution claim against the other party.

Miscellaneous

14. Notwithstanding any other provision of this Agreement to the contrary, the provisions of paragraphs 9 - 13 shall remain effective after termination or renewal of this Agreement.
15. No provision of this Agreement may be amended or waived unless agreed to in a writing signed by the parties.
16. Each provision of this Agreement will be considered severable, such that if any one provision or clause conflicts with existing or future applicable law or may not be given full effect because of such law, no other provision that can operate without the conflicting provision or clause will be affected.
17. This Agreement and the exhibits attached to it contain the entire understanding between the parties and supersede all prior agreements and understandings relating to the subject matter of the Agreement.
18. The provisions of this Agreement will inure to the benefit of and be binding on the parties and their respective representatives, successors, and assigns.



Corporate Mailing Address: PO Box 718, Imperial Beach, CA 91933
 Phone: 1-866-406-6864 • Fax: 1-866-498-6678
 Website: www.munitemps.com

19. The failure of a party to enforce the provisions of this Agreement will not be a waiver of any provision or the right of such party thereafter to enforce each and every provision of this Agreement.
20. CITY will not transfer or assign this Agreement without STAFFING FIRM's written consent.
21. Any notice or other communication will be deemed to be properly given only when sent via the United States Postal Service or a nationally recognized courier, addressed as shown on the first page of this Agreement.
22. Neither party will be responsible for failure or delay in performance of this Agreement if the failure or delay is due to labor disputes, strikes, fire, riot, war, terrorism, acts of God, or any other causes beyond the control of the nonperforming party.
23. The provisions of this agreement shall be entered into according to the laws of the State of California.

Term of Agreement

24. This Agreement shall remain valid until terminated by either party upon **7 days** written notice. The **Exhibit "A"** can be terminated upon **1 day** written notice.

Authorized representatives of the parties have executed this Agreement below to express the parties' agreement to its terms.

CITY OF SAN FERNANDO

GOVERNMENT STAFFING SERVICES, INC.

Signature

Signature

John Herrera, CPA

Printed Name

Printed Name

President / CEO

Title

Title

01/03/2017

Date

Date

GOVERNMENT STAFFING SERVICES, INC.

EXHIBIT "A"
of Municipal Staffing Agreement

Corporate Mailing Address: PO Box 718, Imperial Beach, CA 91933
 Phone: 1-866-406-6864 • Fax: 1-866-498-6678
 Website: www.munitemps.com

Municipality:	City of San Fernando, CA
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Notes

Client Contact:	Nick Kimball
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Acting City Manager / Finance Director

Interim Position:	Senior Accountant
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Bill Rate per Hour:	\$75.00
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Hours per Week:	30 to 40
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TBD

Start Date:	1/9/2017
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Expected Duration:	4 to 6 Months
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Depending on Needs of City.

CITY may hire _____ as its direct employee, as an independent contractor, or through any third party by paying a buyout fee equal to (a) 9% of the annual salary offered by CITY to _____ if he has worked a minimum of 980 hours on MuniTemp's payroll at the CITY, or (b) 18% of the annual salary offered by CITY to _____ if he has worked less than 980 hours on MuniTemp's payroll at the CITY.

City will properly supervise MuniTemp's employee(s) performing its work and be responsible for its business operations, services, and intellectual property. City will also properly supervise, control, and safeguard its premises, processes, or systems, and not permit MuniTemp's employees to operate any vehicle or mobile equipment unless approved by MuniTemp in writing.

Job Description

Under direction, plans, supervises and reviews the work of other employees engaged in the preparation and maintenance of financial records for various City accounts and funds; supervises accounting activities related to fund accounting, fixed asset accounting and grant accounting; reviews, reconciles and approves journal entries; analyzes and evaluates financial accounting documents, records and accounts and prepares accurate and timely financial records; and performs related duties as assigned.

INVOICING INFORMATION: Let us know who needs to receive a copy of invoices. Note: A/P must be copied also.

Name: _____ Name: _____

Title: _____ Title: _____

Email: _____ Email: _____

Authorized Signature: _____

City Representative

Date

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Anthony Vairo, Police Chief

Date: January 17, 2017

Subject: Consideration to Retire Police Canine and Authorize Purchase by San Fernando Police Officer

RECOMMENDATION:

It is recommended that the City Council:

- a. Declare Police Canine "Alex", the current Police Canine, to be unfit for further duty and that the ownership of Alex and his associated equipment (i.e., Department supplied kennel and leashes) be transferred to Officer Sal Petrelli, for a fee of \$1.00; and
- b. Authorize the Interim City Manager to execute a Bill of Sale and Release of Liability (Attachment "A") with Officer Sal Petrelli.

BACKGROUND:

1. On May 19, 2014, the City Council authorized the purchase of Canine "Alex" from Vohne Liche Kennels.
2. Police Canine "Alex" has been in service for 2½ years and we have had to deal with typical canine training issues. However, in recent months, Police Canine "Alex" has developed significant uncorrectable behavior related to searching for people.
3. Police Canine "Alex" was taken out of service and determined to be unfit for further duty.
4. The Police Department attempted to sell Police Canine "Alex" to other law enforcement agencies throughout the country with unsuccessful results as no other department was interested.
5. The only options left were to euthanize Police Canine "Alex" or allow one of Police Department Officers to take possession of Alex that have prior knowledge and ability to handle a police canine.

Consideration to Retire Police Canine and Authorize Purchase by San Fernando Police OfficerPage 2 of 2

6. Three Officers had interest in taking possession of Police Canine "Alex" and the Officer selected was based on seniority.

ANALYSIS:

Officer Sal Petrelli is willing to assume full responsibility and liability for Police Canine "Alex" upon his retirement from service. Police Canine "Alex's" care and setting will be consistent with what he currently receives. Officer Petrelli has the proper training and home facilities to care for Police Canine "Alex".

Officer Petrelli will be required to sign a Bill of Sale and Release of Liability with the City, approved by the City Attorney and Interim City Manager, assuming responsibility and liability for Police Canine "Alex".

BUDGET IMPACT:

There is no budget impact with the sale of Police Canine "Alex" in Fiscal Year 2016-2017, other than a one dollar increase from the purchase of this canine for the amount of \$1.00.

CONCLUSION:

The Police Department recommends that the City Council approve retiring Police Canine "Alex" and authorizing his sale to Officer Sal Petrelli.

ATTACHMENT:

- A. Bill of Sale and Release of Liability.

ATTACHMENT “A”**BILL OF SALE AND RELEASE OF LIABILITY**

(Property: Police K-9 “Alex”)

(Parties: City of San Fernando and Sal Petrelli)

THIS 2017 BILL OF SALE AND RELEASE OF LIABILITY AGREEMENT (“Agreement”) is made and entered into this ____day of _____, 2017 (hereinafter, the “Effective Date”), by and between the CITY OF SAN FERNANDO, a municipal corporation (“City”) and SAL PETRELLI (hereinafter, “Petrelli”). The City, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby sell, assign, transfer, convey and deliver unto Petrelli all of its right, title and interest in and to that certain Belgian Malinois dog commonly known as “Alex”, subject to the following conditions as set forth in this Agreement. For purposes of this Agreement, City and Petrelli may be referred to collectively by the capitalized term “Parties.” The capitalized term “Party” may refer to City or Petrelli interchangeably as appropriate..

RECITALS

WHEREAS, Alex has been a “K-9” dog for the San Fernando Police Department (“SFPD”) for the past three (3) years.

WHEREAS, Alex is approximately four (4) years of age, and has developed training issues over the last year.

WHEREAS, Officer Walter Dominguez is the SFPD’s sixth K9 Handler and Alex’s partner; and

WHEREAS, after several different types of training methods were utilized, Officer Walter Dominguez, the SFPD’s trainer (Retired LAPD Sergeant Doug Roller) and SFPD Chief Anthony Vairo, came to the conclusion that Alex is no longer serviceable as a K9 police dog and thus not sellable to any other law enforcement agency.

WHEREAS, the SFPD wishes to retire Alex, and Petrelli desires to purchase Alex from the City; and

WHEREAS, the City desires and agrees to sell Alex to Petrelli subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Petrelli agree as follows:

TERMS AND RELEASE OF LIABILITY

1. The City hereby acknowledges the receipt of the sum of One Dollar (\$1.00) from Petrelli, as the total purchase price for Alex, and in exchange the City hereby transfers full title to Alex to Petrelli, who hereby accepts such title.

2. Petrelli agrees that he will assume all responsibility for the care, feeding, handling, training, keeping and all other responsibilities associated with Alex.

3. Petrelli agrees that the City shall have no further responsibility of any type relating to the care, feeding, handling, training, keeping Alex after the Effective Date of this Agreement.

4. Petrelli warrants and represents to the City that he has suitable accommodations at his residence for the care and keeping of Alex and that he will take reasonable steps to assure that he will continue to have suitable accommodations at his residence for the care and keeping of Alex in the future.

5. Petrelli agrees that Alex will not be placed into law enforcement service or any other type service arrangement, and warrants that he will keep Alex strictly as a pet.

6. Petrelli agrees not to resell Alex without disclosure of Alex's background as a retired police K9, and that any future sales shall be subject to the terms of this Agreement.

7. Petrelli acknowledges that he is familiar with Alex, and takes title to Alex "AS IS." **CITY MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, CONCERNING, BUT NOT LIMITED TO, ALEX'S HEALTH, TRAINING, OR FITNESS FOR ANY PURPOSE OR ANY OTHER CHARACTERISTIC OF ALEX.**

8. **PETRELLI HEREBY RELEASES CITY, AND ITS SUCCESSORS, COUNCILMEMBERS, OFFICERS, AGENTS, MEMBERS, SERVANTS, EMPLOYEES, ATTORNEYS, AND CONSULTANTS, AND EACH OF THEM, OF AND FROM ANY AND ALL CLAIMS, RIGHTS, ACTIONS, CAUSES OF ACTION, SUITS, DAMAGES, DEMANDS, AGREEMENTS, PROMISES, COVENANTS, CONTRACTS, LIABILITIES, DEBTS, CONTROVERSIES, COSTS AND EXPENSES OF ANY TYPE WHATSOEVER, WHETHER BASED ON CONTRACT, TORT, STATUTE OR OTHERWISE, WHETHER CONTINGENT OR FIXED, LIQUIDATED OR UNLIQUIDATED, ASSERTED OR UNASSERTED, THAT IN ANY WAY RELATE TO ALEX, INCLUDING BUT NOT LIMITED TO, ANY ACTIONS TAKEN BY ALEX AGAINST ANY PROPERTY OR PERSONS.**

9. The Parties agree and acknowledge that the above release extends to all claims of every nature and kind, known or unknown, suspected or unsuspected, discovered or undiscovered, and Petrelli hereby waives all rights under Section 1542 of the Civil Code of California, and any similar provisions under any laws of any other state of the United States, pertaining to waivers of unknown or unsuspected claims. Section 1542 of the Civil Code of the State of California provides:

A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor.

10. This Agreement contains the entire Agreement between the Parties and any representations have been made by any of the Parties or their representatives, except as contained herein and any representations not expressed herein are invalid and unenforceable.

11. This Agreement is valid on the Effective Date and may not be modified thereafter, except in writing and signed by the both Parties.

12. This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.

IN WITNESS WHEREOF, the Parties have executed this Bill of Sale on _____ day of _____, 2016.

CITY OF SAN FERNANDO,
a California municipal corporation

Date: _____

By _____
Nick Kimball, Interim City Manager

Attest:

Elena Chavez, City Clerk

SAL PETRELLI, an individual

Date: _____

By _____
Sal Petrelli

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Michael Okafor, Personnel Manager

Date: January 17, 2017

Subject: Consideration to Adopt a Resolution Amending the Salary Schedule to Include the Newly Negotiated Part-time Salaries and Minimum Wage Increase

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve Resolution No. 7778 (Attachment "A") amending the Salary Schedule to include the newly negotiated part-time salaries and minimum wage increase;
- b. Approve the implementation of the newly negotiated salaries and benefits for all part-time employees including the unrepresented confidential part-time employees; and
- c. Authorize the Interim City Manager to make non-substantive corrections and execute all related documents.

BACKGROUND:

1. In April 2010, the City and Part-time Employees' Bargaining Unit (SFPEBU) executed a three-year Memorandum of Understanding (MOU) for the term of July 1, 2009 through June 30, 2012 (Contract No. 1636).
2. In August 2012, the City and SFPEBU executed a Side Letter Agreement (Contract No. 1636[a]) extending the terms of the existing MOU through June 30, 2014.
3. In March 2016, the City and SFPEBU agreed to meet and begin negotiations for a successor MOU.
4. On November 21, 2016, the City Council approved the newly negotiated MOU between the City and SFPEBU for the term of July 1, 2016 through June 30, 2020 (Contract No. 1838).

Consideration to Adopt a Resolution Amending the Salary Schedule to Include the Newly Negotiated Part-time Salaries and Minimum Wage IncreasePage 2 of 2

ANALYSIS:

The existing Salary Schedule (Resolution No. 7739) that was approved on June 29, 2016 needs to be amended to reflect the newly negotiated part-time salaries and benefits, including the following salary and cost of living adjustments (COLA):

1. For Part-time classifications that are tied to minimum wage:
 - Implement state minimum wage increases and maintain existing separation between classifications impacted by minimum wage.
2. For Part-time classifications not tied to minimum wage:
 - Receive COLA increases equal to the average increases granted to San Fernando Police Civilians Association and San Fernando Public Employees' Association.

Pursuant to State Senate Bill (SB) 3, effective January 1, 2017, the minimum wage in California increased from \$10.00 to \$10.50 per hour. Seven (7) part-time job classifications are impacted by this, and the new rates are reflected in the proposed Resolution No. 7778 in compliance with the mandatory State law, as well as SFPEBU MOU stipulations.

BUDGET IMPACT:

The total additional cost of the State mandated minimum wage increase for FY 2016-2017 is approximately \$6,000. Sufficient funds are included in the Fiscal Year 2016-2017 Adopted Budget to cover the cost of this increase.

CONCLUSION:

Approval of the amended Salary Schedule is necessary to make it consistent with the newly negotiated MOU provisions.

ATTACHMENT:

- A. Resolution No.7778

ATTACHMENT "A"**RESOLUTION NO. 7778**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO, CALIFORNIA, AMENDING PORTIONS OF
SECTIONS 1, 2 AND 3 OF RESOLUTION NO. 7739, ADOPTED
JUNE 29, 2016**

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE,
FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That that portion of Section 1, Schedule "H" of Resolution No. 7739, adopted June 29, 2016, as amended, be further amended by deleting "Schedule H for Part-time Hourly Employees" on pages 7 and 8, respectively, and replacing it with the following, effective January 1, 2017:

SCHEDULE H					
FOR					
PART-TIME HOURLY EMPLOYEES					
SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
44	10.50	10.94	11.40	11.89	12.40
45	10.58	11.06	11.56	12.09	12.64
46	10.78	11.26	11.76	12.29	12.84
47	11.00	11.48	11.98	12.50	13.05
48	11.07	11.57	12.09	12.64	13.27
49	11.18	11.66	12.19	12.74	13.36
50	11.28	11.76	12.29	12.84	13.44
51	11.38	11.86	12.39	12.94	13.52
52	11.52	12.02	12.54	13.09	13.67
53	11.57	12.07	12.59	13.14	13.72
54	11.67	12.17	12.69	13.24	13.82
55	11.77	12.27	12.79	13.34	13.77
56	11.88	12.37	12.89	13.44	13.88
57	11.98	12.47	12.99	13.54	13.98
58	12.08	12.57	13.09	13.64	14.08
59	12.18	12.67	13.19	13.74	14.18
60	12.28	12.77	13.29	13.84	14.28
61	12.38	12.87	13.39	13.94	14.38
62	12.48	12.97	13.49	14.04	14.54
63	12.58	13.07	13.59	14.14	14.78
64	12.68	13.17	13.69	14.24	14.92

Schedule H for Part-time Employees (Continued)

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
66	12.88	13.37	13.89	14.50	15.22
67	12.98	13.47	13.99	14.64	15.38
68	13.18	13.57	14.09	14.79	15.53
69	13.38	13.67	14.22	14.93	15.68
70	13.48	13.86	14.36	15.08	15.83
71	13.82	14.48	15.17	15.89	16.65
72	13.88	14.52	15.21	15.93	16.69
73	13.93	14.57	15.27	15.97	16.73
74	13.96	14.62	15.31	16.03	16.79
75	14.06	14.72	15.41	16.13	16.89
76	14.12	14.82	15.51	16.23	16.99
77	14.20	14.92	15.61	16.33	17.09
78	14.26	14.98	15.71	16.43	17.19
79	14.30	15.06	15.81	16.53	17.29
80	14.36	15.16	15.84	16.44	17.23
81	14.42	15.21	16.06	16.94	17.87
82	15.27	16.10	17.00	17.94	18.92
83	15.71	16.57	17.50	18.46	19.47
84	16.17	17.05	18.00	18.99	20.04
85	16.63	17.54	18.50	19.52	20.60
86	17.08	18.02	19.01	20.06	21.16
87	17.53	18.49	19.51	20.58	21.72
88	17.98	18.97	20.01	21.11	22.27
89	18.43	19.44	20.51	21.64	22.83
90	18.88	19.92	21.01	22.17	23.39
91	19.33	20.39	21.51	22.70	23.95
92	19.81	20.89	22.04	23.25	24.53
93	20.22	21.34	22.50	23.74	25.04

SECTION 2: That that portion of subsection (B) of Section 2 of Resolution No. 7739, adopted June 29, 2016, as amended, be further amended by deleting the following, effective January 1, 2017:

<u>CLASSIFICATION</u>	<u>SALARY RANGE NUMBER/ SCHEDULE</u>	<u>STEP A</u>	<u>STEP B</u>	<u>STEP C</u>	<u>STEP D</u>	<u>STEP E</u>
Crossing Guard	44H	10.00	10.44	10.90	11.39	11.90
Day Camp Counselor	44H	10.00	10.44	10.90	11.39	11.90

<u>CLASSIFICATION</u>	<u>SALARY RANGE NUMBER/ SCHEDULE</u>	<u>STEP A</u>	<u>STEP B</u>	<u>STEP C</u>	<u>STEP D</u>	<u>STEP E</u>
Junior Cadet	48H	10.58	11.06	11.56	12.09	12.64
Office Clerk/Cashier	53H	11.07	11.57	12.09	12.64	13.27
Pool Attendant/Cashier	44H	10.00	10.44	10.90	11.39	11.90
Recreation Leader I	44H	10.00	10.44	10.90	11.39	11.90
Recreation Leader II	47H	10.48	10.96	11.46	11.98	12.53
Recreation Leader III	71H	13.16	13.82	14.51	15.23	15.99
Senior Day Camp Counselor	52H	10.97	11.47	11.99	12.54	13.12

SECTION 3: That that portion of subsection (B) of Section 2 of Resolution No. 7739, adopted June 29, 2016, as amended, be further amended by adding the following, effective January 1, 2017:

<u>CLASSIFICATION</u>	<u>SALARY RANGE NUMBER/ SCHEDULE</u>	<u>STEP A</u>	<u>STEP B</u>	<u>STEP C</u>	<u>STEP D</u>	<u>STEP E</u>
Crossing Guard	44H	10.50	10.94	11.40	11.89	12.40
Day Camp Counselor	44H	10.50	10.94	11.40	11.89	12.40
Junior Cadet	45H	10.58	11.06	11.56	12.09	12.64
Office Clerk/Cashier	48H	11.07	11.57	12.09	12.64	13.27
Pool Attendant/Cashier	44H	10.50	10.94	11.40	11.89	12.40
Recreation Leader I	44H	10.50	10.94	11.40	11.89	12.40
Recreation Leader II	47H	11.00	11.48	11.98	12.50	13.05
Recreation Leader III	71H	13.82	14.48	15.17	15.89	16.65
Senior Day Camp Counselor	52H	11.52	12.02	12.54	13.09	13.67

SECTION 4: That all portions of subsection (B) of Section 3 of Resolution No. 7739, adopted June 29, 2016, as amended, be further amended by deleting all the portions therein, and adding provisions on salaries and benefits as approved in the Part-time Employees' Bargaining Unit (SFPEBU) Memorandum of Understanding (MOU) Contract No. 1838, adopted November 21, 2016.

SECTION 5: That the salary and benefit provisions as approved in Contract No. 1838, and adopted November 21, 2016, be extended to all part-time employees, including unrepresented confidential part-time employees.

SECTION 6: Except as amended herein, all other provisions of Resolution No. 7739, adopted June 29, 2016, remains unchanged and in full force and effect.

SECTION 7: The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution and her certification to be filed in the office of the City Clerk.

PASSED, APPROVED, AND ADOPTED this 17th day of January, 2017.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 17th day of January, 2017, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

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ORDINANCE NO. 1664**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING SECTION 2-192 (CITY TREASURER'S SALARY) OF DIVISION 4 (CITY TREASURER) OF ARTICLE III (OFFICERS AND EMPLOYEES) OF CHAPTER 2 (ADMINISTRATION) OF THE SAN FERNANDO CITY CODE OF ORDINANCES RELATING TO THE CITY TREASURER'S SALARY****RECITALS**

WHEREAS, on April 3, 2000, the City of San Fernando ("City") adopted Ordinance No. 1515 amending the San Fernando City Code ("SFCC") to provide that the elected City Treasurer shall receive a salary and setting the amount of such salary; and

WHEREAS, it is a common practice among California cities to adopt an ordinance providing that city treasurers shall receive a salary in an amount set by resolution so as to allow the city council to adjust the City Treasurer salary as authorized by state law without having to modify the city's municipal code with each adjustment; and

WHEREAS, the City Council wishes to amend Section 2-192 of Division 4 of Article III of Chapter 2 of the SFCC to provide that the City Treasurer shall receive a salary in an amount to be set by resolution of the City Council.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Recitals. The Recitals set forth above are true and correct and incorporated into this Ordinance.

SECTION 2. Amendment of Code. Section 2-192 of Division 4 of Article III of Chapter 2 of the San Fernando City Code is amended to read:

"Sec. 2-192. City treasurer's salary.

- (a) The city treasurer shall receive a monthly salary in an amount to be set by resolution of the city council. Such salary shall be payable at the same time and in the same manner as the salaries that are paid to other officers and employees of the city. The salary prescribed in this section is exclusive of any amounts payable to the City Treasurer as reimbursement for actual and necessary expenses incurred in the performance of official duties of the city.
- (b) Concurrent with the approval of this Ordinance No. 1663 dated December 5, 2016 ("Ordinance No. 1663") which hereby amends this Section 2-192, the City Council has also submitted a measure to be voted upon by San Fernando voters at the General Municipal Election of March 7, 2017. The measure, if approved, will

transform the elective office of City Treasurer into an appointive office. If the aforementioned ballot measure is not approved by the voters at the March 7, 2017 General Municipal Election, the provision of this Section 2-192 as amended by way of Ordinance No. 1663 shall remain in full force and effect. Alternatively, if the above-referenced ballot measure is approved, this provision will be repealed and superseded by the ordinance approved by way of the ballot measure.

SECTION 3. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause or phrase not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 4. Effective Date. In accordance with Government Code section 36937, this ordinance shall take effect and be in force thirty (30) days from passage and adoption.

SECTION 5. Certification. The City Clerk is hereby authorized and directed to certify to the passage of this Ordinance by the City Council and shall cause it to be published or posted as required by law.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of San Fernando at a regular meeting held on the 17th day of January 17, 2017.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

Richard Padilla, Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SAN FERNANDO)

I, ELENA G. CHÁVEZ, City Clerk of the City of San Fernando, do hereby certify that the foregoing Ordinance was adopted a regular meeting of the City Council held on the 17th day of January, 2017 and was carried by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elena G. Chávez, City Clerk

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AGENDA REPORT

To: Mayor Robert Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Federico Ramirez, Community Development Director

Date: January 17, 2017

Subject: Consideration to Approve Allocation of City's Community Development Block Grant (CDBG) Funds for Fiscal Year (FY) 2017-2018

RECOMMENDATION:

It is recommended that the City Council:

- a. Conduct a Public Hearing;
- b. Adopt Resolution No. 7775 (Attachment "A") approving the allocation of City CDBG Funds for a Public Improvement Project in FY 2017-2018; and
- c. Authorize the Interim City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Commission ("LA CDC") for approval.

BACKGROUND:

1. The City of San Fernando receives an annual allocation of federal CDBG funding from the U.S. Department of Housing and Urban Development (HUD) through its participation in the Los Angeles Urban County CDBG Program administered by the LA CDC. CDBG funds can only be used for eligible Community Development projects meeting national program goals, which include assisting the low and moderate income residents of the community.
2. This will be the forty-third year that the federal government has made CDBG funds available to counties and cities across the nation, hence CDBG funding for the upcoming fiscal year (FY 2017-18) is referred to as "43rd year" CDBG grant funds.
3. Fiscal Year 2017 – 2018 will be the third year the City is expecting to receive and program CDBG funds. From 2007 through 2014, the City used the annual allocation of CDBG funds to cover a majority of the annual loan repayment amount to the LA CDC for the City's Section 108 Loan.

Consideration to Approve Allocation of City's Community Development Block Grant (CDBG) Funds for Fiscal Year (FY) 2017-2018Page 2 of 4

4. The total amount available in the coming fiscal year, FY 2017-2018 is \$307,520. This amount includes \$225,055 allocated for FY 2017-2018 and \$82,465 in unallocated funds.

ANALYSIS:Eligible expenditures.

To be eligible for CDBG funding consideration, City's proposed project(s) must meet one of the following two national program general objectives:

- ✓ To benefit low and moderate income persons; and/or
- ✓ To aid in the prevention neighborhood deterioration.

Projects submitted under the low and moderate income objective can be qualified by one of two methods. It can be located and primarily serve residents within the "eligible area-benefit zones" (Attachment "B"), or it can be approved as a "direct benefit" project. A direct benefit project is one directly serving only low and moderate income individuals, whose eligibility is determined by obtaining individual/household income and residency verification.

If the project is being submitted under the objective of aiding in the prevention of neighborhood deterioration, the LA CDC requires documentation substantiating deteriorated conditions in the proposed project area. In prior years, location within an approved redevelopment project area qualified as a project under a presumed slum and blight determination. However, due to the age of many redevelopment plans, this presumed declaration is no longer employed by the CDC.

At least 85% of the yearly CDBG allocation must be used to benefit low and moderate income persons. A maximum of 15% of the current year allocation may be devoted to public service projects or programs. CDBG funding is no longer available to pay for the planning and administration as a separately funded program/activity. However, the City can recover planning and administration costs incurred within the administration and implementation of an approved CDBG funded program/project.

Procedure.

In order to receive federal CDBG funds through the LA CDC, the City must determine its intended allocations of available CDBG funds for the upcoming fiscal year, provide an opportunity for public input and comment on such proposed uses, and submit an adopted City Council Resolution or approved City Council meeting minutes to the LA CDC conveying the City's intended allocations. These intended uses are then reviewed by the LA CDC and approved if they are in conformance with federal CDBG eligibility requirements and LA CDC procedures.

Consideration to Approve Allocation of City's Community Development Block Grant (CDBG) Funds for Fiscal Year (FY) 2017-2018Page 3 of 4

The City utilizes the noticed public hearing process to accept public comments and input regarding the CDBG program and the proposed allocation of funds for the upcoming 43rd program year. A City Council Public Hearing has been scheduled for January 17, 2017, and has been noticed by postings and publication two weeks in advance of the hearing in the *San Fernando Sun Newspaper* (a paper general circulation within the city). (See Attachment "C".)

Adoption of the attached Resolution (Attachment "A") will document the City's process and the City Council's determinations on planned allocations of available CDBG funding for the upcoming 43rd CDBG program year. Submittal of such an adopted resolution to the CDC prior to their deadline will assure timely review and approval by the LA CDC, and thus availability of these CDBG funds to the City at the start of the upcoming fiscal year in July of 2017.

Proposed CDBG Funds Allocations.

Staff is recommending that the City Council consider funding the following project with CDBG funds for FY 2017-2018 (43rd Program Year):

Street, Curb/Curb Ramp and Gutter Rehabilitation Projects for FY 2017-2018 (Funding Allocation: \$307,520). Per federal and LA CDC guidelines for the use of CDBG Funds, the proposed street, curb and gutter, ADA ramps work undertaken as part of this project would occur in the community's eligible low and moderate income neighborhoods. It is recommended that the City Council use the full amount to undertake needed street, curb/curb ramp, gutter work within LA CDC determined eligible areas within the City of San Fernando. Use of the CDBG funds in this manner will continue to support the City's larger capital improvement efforts being developed by the City to address the community's aging infrastructure that includes our City streets and sidewalks that have suffered from years of deferred maintenance. A target location has been identified on San Fernando Road, including public right-of-way areas from South Workman Street to the City's western city limits.

Based on the foregoing analysis and recommendations, staff has prepared a Resolution (Attachment "A") for submittal to the LA CDC providing for the proposed allocation of 43rd CDBG program year CDBG funds in the City budget for the upcoming fiscal year (FY 2017-2018) as indicated in the table that follows:

Consideration to Approve Allocation of City's Community Development Block Grant (CDBG) Funds for Fiscal Year (FY) 2017-2018

Page 4 of 4

Project	Amount
Street, Curb/Curb Ramp and Gutter Rehabilitation For FY 2017-2018	\$307,520
<i>Subtotal - FY 2017-2018 CDBG Budget Allocation</i>	\$225,055
<i>Subtotal – Unallocated Funds</i>	\$82,465
<i>Total CDBG Funds available for Project</i>	\$307,520

BUDGET IMPACT:

The proposed allocation of \$307,520 in total CDBG funds that must be used for street improvements in a low- and moderate-income area of the community would supplement the amount of unrestricted City General, State Gas Tax, Proposition A and C, and Measure R Funds that otherwise would be necessary to complete these type of infrastructure improvements in the City's qualifying low- and moderate-income neighborhoods. The total CDBG funds to be used include \$225,055 allocated for FY 2017-2018 and \$82,465 of unallocated funds.

CONCLUSION:

Staff has prepared the attached Resolution (Attachment "A") concerning proposed allocations of CDBG grant funds for Fiscal Year 2017-2018. It is staff's assessment that the proposed project allocation will utilize these funds in a manner consistent with the City Council's community development objectives, and in conformance with CDBG regulatory requirements. Pending public testimony and City Council discussion at the Public Hearing, City Council adoption of the Resolution on January 17, 2017, will ensure timely LA CDC approval of projects by the July 1, 2017 program year start date.

ATTACHMENTS:

- A. Resolution No. 7775
- B. Eligible Area-Benefit Zones Map
- C. Public Notice

ATTACHMENT "A"**RESOLUTION NO. 7775****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO, CALIFORNIA, APPROVING PROJECTS FOR
FORTY-THIRD PROGRAM YEAR (2017-2018) COMMUNITY
DEVELOPMENT BLOCK GRANT FUNDING**

WHEREAS, on August 22, 1974, the President of the United States signed into law the Housing and Community Development Act of 1974 (Act); and

WHEREAS, the primary goals of Title I of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the City of San Fernando has received notification of the estimated availability of \$225,055 in federal Community Development Block Grant (CDBG) funds to further the attainment of these goals during Fiscal Year 2017-2018; and

WHEREAS, the City of San Fernando has approximately \$82,465 in unallocated CDBG funds that it desires to allocate to specific projects; and

WHEREAS, project proposals have been requested for the programming of these funds; and

WHEREAS, the City has published information regarding eligible activities under the Act and has duly noticed and conducted a public hearing to solicit comments and suggestions from the community for the utilization of these funds.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That the City of San Fernando desires to fund eligible Community Development Block Grant Projects with 43rd Program Year Funds and with unexpended funds obtained from prior year allocations.

SECTION 2: That City staff is hereby directed to submit to Los Angeles County, through this document, the City's intent to approve and fund the listed project.

SECTION 3: That City staff is hereby directed to prepare and submit documentation required for the approval and implementation of approved 43rd Program Year Community Development Block Grant Fund projects as may be amended and as may be necessary.

SECTION 4: That the City Manager is directed and authorized to submit the City's final list of proposed updated projects for Fiscal Year 2017-2018 to the County of Los Angeles, reflecting the funding allocations set forth herein, as indicated in Exhibit "A". Should the City's

final allocation vary from the allocated figures contained herein, the City Manager is authorized to allocate the variance in an amount not to exceed 10% of the approved project allocations.

SECTION 5: That the City Manager is directed and authorized to execute all documentation required for CDBG program and project implementation for Fiscal Year 2017-2018 as may be necessary.

SECTION 6: The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution and this certification to be filed in the Office of the City Clerk, and said copy to be submitted to the County of Los Angeles.

PASSED, APPROVED, AND ADOPTED this 17th day of January, 2017.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 17th day of January, 2017, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

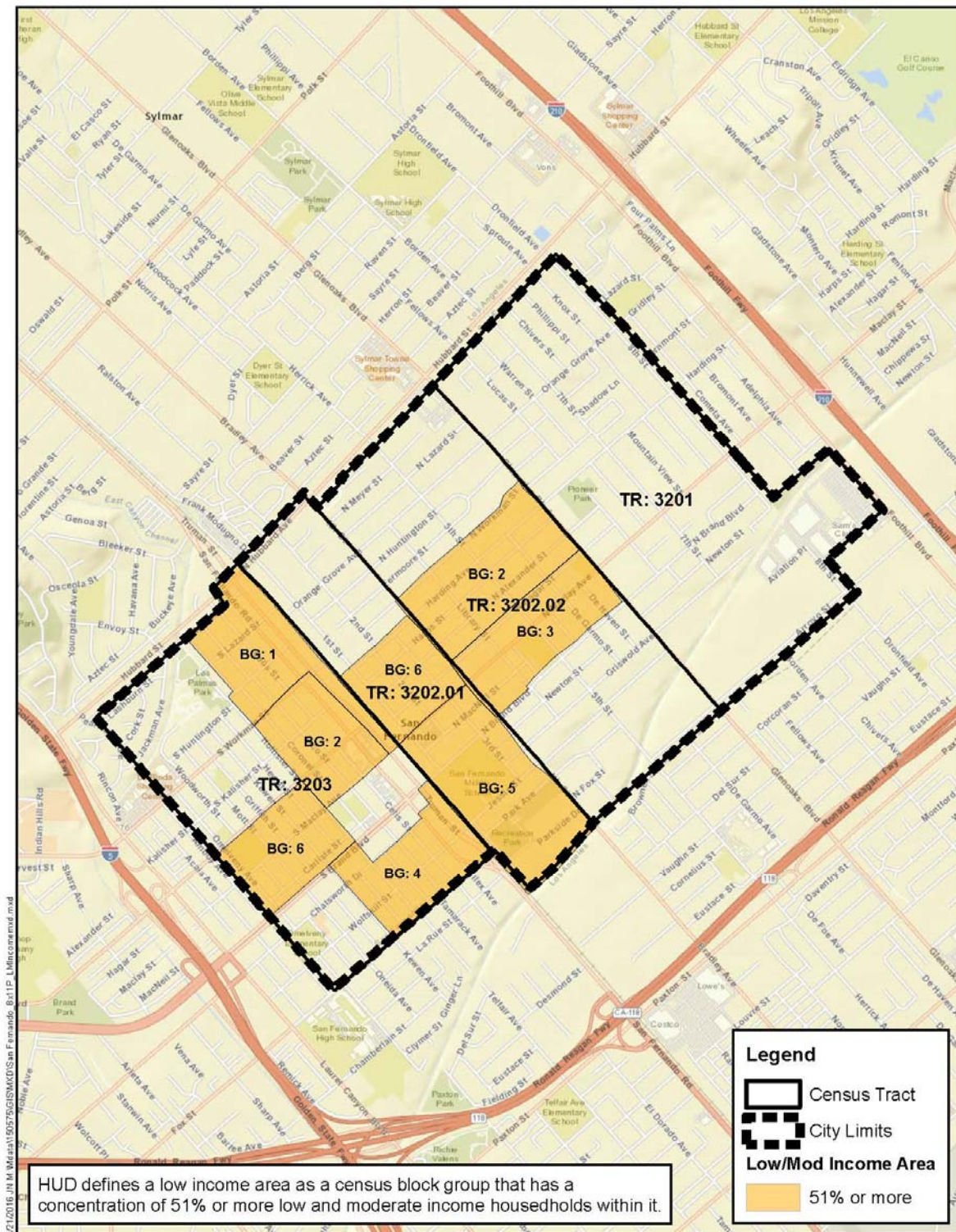
EXHIBIT "A"

**CITY OF SAN FERNANDO
FORTY-THIRD PROGRAM YEAR (FY 2017-2018)
COMMUNITY DEVELOPMENT BLOCK GRANT
APPROVED PROJECTS- UPDATED**

SUBMITTING ORGANIZATION	PROJECT TITLE	FY 2016-2017 CDBG Allocation
CITY OF SAN FERNANDO Community Development	Street, Curb/Curb Ramp and Gutter Rehabilitation For FY 2017-2018	\$225,055
SUBMITTING ORGANIZATION	PROJECT TITLE	CDBG Unallocated Funds
CITY OF SAN FERNANDO Community Development	Street, Curb/Curb Ramp and Gutter Rehabilitation and For FY 2017-2018	\$82,465
TOTAL		\$307,520

ATTACHMENT "B"

ELIGIBLE AREA-BENEFIT ZONES MAP



CITY OF SAN FERNANDO

Michael Baker
INTERNATIONAL0 1,000 2,000
Feet

Areas of Low and Moderate Income Concentration

Source: US Census Bureau, 2010. San Fernando Map 1 & 2. Project: CIP Plan.

**PUBLIC NOTICE
(PROOF OF PUBLICATION)**

THURSDAY, JANUARY 5, 2017		23
<p>Publish: 1/5 & 1/12/17 L11640</p> <hr/> <p align="center">NOTICE OF PUBLIC LIEN SALE Business & Professional Code Section 21700-21707</p> <p>Notice is hereby given by the undersigned that a public lien sale of the following described personal property will be held at the hours of 1:00 PM on the 18th day of January 2017 or thereafter. The property is stored by Nova Storage located at 13043 Foothill Blvd., City of Sylmar, County of Los Angeles, CA. 91342. The auction is being held at www.storage-treasures.com by competitive bid.</p> <p>The items to be sold are generally described as follows: furniture, clothing, tools and or other household items stored by the following persons.</p> <p>107 Hernandez, Victor 42 Anderos, Angel 69 Regla, Cristina 508 Perez, Felicia N 551 Sheff, Paul 392 Herrera, Miguel 105 Alvarado, Ray</p> <p>Date: December 28, 2016 Signed Nova Storage</p> <p>This notice is given in accordance with the provisions of section 21700 et seq. Of Business & Professional Code of the State of California. The owner reserves the right to bid at the sale. All purchased goods are sold "As Is" and must be paid for and removed at the time of sale. Sales subject to prior cancellation in the event of settlement between owner & obligated party.</p> <p>Auctioneer: Nova Storage Publish: 1/5 & 1/12/17 L11641</p> <hr/> <p align="center">NOTICE OF PUBLIC HEARING</p> <hr/> <p align="center">THE CITY COUNCIL OF THE CITY OF SAN FERNANDO</p> <p>NOTICE IS HEREBY GIVEN of a Public Hearing to be held before the City Council of the City of San Fernando to consider and approve funding for projects for 43rd Program Year (July 1, 2017 - June 30, 2018) Community Development Block Grant (CDBG) funding as part of the CDBG Consolidated Plan (Action Plan). If approved by the San Fernando City Council, the City will submit the request to use the City-allocated CDBG funds to the Los Angeles County Community</p>	<p>Development Commission (LA CDC).</p> <p>City of San Fernando San Fernando Road Street, Curb/Curb Ramp and Gutter Rehabilitation Project (FY 2017-2018) 2017 Projected LA CDC Annual Funding Allocation: \$225,055 Unallocated Funding: \$82,465 Total Project Funding: \$307,520</p> <p>The project will use the anticipated 2017 CDC Allocation of CDBG Funds and unused CDBG Funds from prior programs to undertake one project that includes street, curb and gutter, ADA ramps, on San Fernando Road from the City's Westerly limits to South Workman Street. This area is within the City's eligible low- and moderate-income neighborhoods.</p> <p>Anyone wishing to comment should submit written comments by Tuesday, January 17, 2017. In addition, all interested parties wishing to comment are also invited to attend the Public Hearing. Public testimony regarding the proposed matter will be heard by the City Council on:</p> <p>DATE: Tuesday, January 17, 2017 TIME: 6:00 P.M. LOCATION: Council Chambers 117 Macneil Street San Fernando, CA 91340-2993</p> <p>If you wish to challenge this matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council, at or prior to, the public hearing.</p> <p>For further information on programs administered by the City San Fernando, you may log on to our website at: www.sfcity.org. You can also contact the City's Community Development Director, Fred Ramirez via phone at (818) 898-1227 or send written correspondence to the City at: City of San Fernando, 117 Macneil Street, San Fernando, CA 91340. For information on programs administered by the Los Angeles County Community Development Commission, you can log on to www.lacdc.org.</p> <p>Nick Kimball Interim City Manager DATED: December 27, 2016 PUBLISH: January 5, 2017 and January 12, 2017 L11642</p> <hr/> <p align="center">NOTICE INVITING BIDS</p>	<p>Notice is hereby given that sealed proposals will be received by the City of San Fernando, California, for furnishing the following:</p> <p>PROFESSIONAL AUDIT SERVICES</p> <p>in strict accordance with the Specifications on file in the office of the SAN FERNANDO FINANCE DEPARTMENT, 117 Macneil Street, San Fernando, California, 91340. Copies of specifications and proposal documents may also be obtained from the City's website at: http://ci.san-fernando.ca.us/sample-page-2/rfps-rfq-s-nbs/</p> <p>One (1) original, two (2) copies, and one electronic copy of the proposal must be submitted to the CITY CLERK'S OFFICE in a sealed envelope at CITY HALL, 117 Macneil Street, San Fernando, California, 91340, not later than 5:30 p.m. on Thursday, February 9, 2017. In lieu of providing an original copy, proposals will also be accepted via email and must be received prior to the deadline indicated above. Any bidder may withdraw their proposal, without obligation, at any time prior to the scheduled closing time for receipt of proposals. A withdrawal will not be effective unless made personally or by telephonic notification received prior to the closing date. Proposals may later be referred to the City Council for appropriate action. The City reserves the right to reject any or all proposals as the best interests of the City may dictate.</p> <p>By: Elena Chavez, City Clerk</p> <p>Published in <u>The San Fernando Sun</u> on January 5, 2017. L11643</p>

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**PLEASE REFER TO
SUCCESSOR AGENCY
ITEM #2
FOR FULL REPORT**

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Anthony Vairo, Police Chief

Date: January 17, 2017

Subject: Consideration to Adopt a Resolution Amending the Fiscal Year 2016-2017 City Budget and Consideration to Approve the Purchase of a Motorola Radio and Software Updates for the Current Radio System

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve Resolution No. 7777 (Attachment "A") amending the City Budget for Fiscal Year (FY) 2016-2017, to adjust certain expenditures;
- b. Approve a Purchase Order with Motorola Solutions for the purchase of APX7500 Single Band UHF radio and software updates for the current radio system (Attachment "B"), in the amount of \$33,468.76, not to exceed \$35,000.00 through the County of Los Angeles contract # MA-IS-1240419-3; and
- c. Authorize the Interim City Manager to execute the Purchase Order.

BACKGROUND:

1. In 2003, the cities of Beverly Hills, Burbank, Culver City, Glendale, Montebello and Pomona created the Interagency Communications Interoperability (ICI) System Joint Powers Authority (JPA), which allowed them to collaborate in building, managing and maintaining a communication infrastructure system.
2. In 2006, ICI radio system project was established as the first regional interoperable radio communication system in the Los Angeles region. This interoperable radio communication system became an essential component to the Area "C" cities, which includes the City of San Fernando.

Consideration to Adopt a Resolution Amending the Fiscal Year 2016-2017 City Budget and Consideration to Approve the Purchase of a Motorola Radio and Software Updates for the Current Radio System

Page 2 of 3

3. In 2006, the San Fernando Police Department (SFPD) became a nonvoting member of ICI and was given three additional radio channels with the ability to communicate with other Area "C" cities during a critical incident or mutual aid situation.
4. Until June 2016, the SFPD was able to maintain current on the software updates that ICI required due to the up-to-date versions of the Department's radios and radio systems; however, the Department's system is now over ten years old and requires a software upgrade to maintain communications on the ICI system. This is a critical component for interoperability and communication with Area "C" cities during a critical incident and/or a natural disaster.
5. As of June 2016, due to a system upgrade to the ICI System, the SFPD's radios are not compatible with the ICI system and we no longer have the ability to communicate with other Area "C" cities. After several months of attempting to solve this issue at little or no cost, it was determined that the only solution is to purchase required software upgrades to the system.

ANALYSIS:

As proposed, the City will purchase the radio and software upgrades under the County of Los Angeles Contract No. MA-IS012404419-3, in accordance with the City's Purchasing Ordinance. Per Section 2-802 (b) of the San Fernando City Code, the City may forego a formal bidding process and piggyback onto an existing purchase contract obtained through a competitive bidding process prepared and awarded by another local, state or federal government agency. Contract No. MA-IS-12404419-3 between Motorola Solutions and the County of Los Angeles meets these requirements.

The City will purchase one APX7500 single band radio and software upgrades for the current radio system from Motorola Solutions, pricing set through the County of Los Angeles contract #MA-IS-12404419-3. Bearcom/Advanced Electronics will install the new radio and install the software upgrades to our current radio system at no cost to the SFPD.

BUDGET IMPACT:

The cost of purchasing one new radio and upgrade the radio system's software is \$35,000. Currently, Fiscal year 2016-2017 projected revenues exceed adjusted expenditures by approximately \$210,000. This leaves the City with some contingency funds for unexpected items that come up during the year. Appropriating these funds will reduce the total expected

Consideration to Adopt a Resolution Amending the Fiscal Year 2016-2017 City Budget and Consideration to Approve the Purchase of a Motorola Radio and Software Updates for the Current Radio System

Page 3 of 3

budget surplus available to reduce the City's deficit. However, this is a critical item that is necessary to maintain public safety.

CONCLUSION:

It is recommended that the City Council adopt Resolution No. 7777 amending the FY 2016-2017 City Budget and approve the purchase of the radio and software upgrades for the current radio system.

ATTACHMENTS:

- A. Resolution No. 7777
- B. Motorola Solutions Quote

ATTACHMENT "A"**RESOLUTION NO. 7777****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO, CALIFORNIA, AMENDING THE BUDGET
FOR THE FISCAL YEAR 2016-17 ADOPTED ON JULY 1, 2016**

WHEREAS, an annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, a copy of which is on file in the City Clerk's Office, has been adopted on July 1, 2016; and

WHEREAS, the City of Council has received and considered the proposed adjustment to the budget for Fiscal Year 2016-17, commencing July 1, 2016, and ending June 30, 2017; and

WHEREAS, the City Council has determined that it is necessary to amend the expenditures of the current City budget.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The following adjustments are made to the City Budget:

Increase in Expenditures

Fund/Division 001-222-0000-4500	\$35,000
(Purchase of Motorola Radio and Software Upgrades)	

PASSED, APPROVED, AND ADOPTED this 17th day of January, 2017.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 17th day of January, 2017, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

**MOTOROLA SOLUTIONS****Quote Number:** QU0000384980**Effective:** 04 DEC 2016**Effective To:** 02 FEB 2017**Bill-To:**

SAN FERNANDO POLICE DEPT
910 FIRST ST
SAN FERNANDO, CA 91340
United States

Ultimate Destination:

SAN FERNANDO POLICE DEPT
910 FIRST ST
SAN FERNANDO, CA 91340
United States

Attention:

Name: ANTHONY VAIRO
Email: avairo@sfcity.org
Phone: 818-389-4260

Sales Contact:

Name: Joan Hardy-Bodkin
Email: jhardy@advancedelectronics.com
Phone: 3107250410

Contract Number: LA COUNTY (CA)**Freight terms:** FOB Destination**Payment terms:** Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	1	T6751A	DIGITAL SMARTZONE	-	-	-
1a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
2	1	T6751A	DIGITAL SMARTZONE	-	-	-
2a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
3	1	T6751A	DIGITAL SMARTZONE	-	-	-
3a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
4	1	T6751A	DIGITAL SMARTZONE	-	-	-
4a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
5	1	T6751A	DIGITAL SMARTZONE	-	-	-
5a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
6	1	T6751A	DIGITAL SMARTZONE	-	-	-
6a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
7	1	T6751A	DIGITAL SMARTZONE	-	-	-
7a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
8	1	T6751A	DIGITAL SMARTZONE	-	-	-
8a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
9	1	T6751A	DIGITAL SMARTZONE	-	-	-
9a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
10	1	T6751A	DIGITAL SMARTZONE	-	-	-
10a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
11	1	T6751A	DIGITAL SMARTZONE	-	-	-
11a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
12	1	T6751A	DIGITAL SMARTZONE	-	-	-
12a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
13	1	T6751A	DIGITAL SMARTZONE	-	-	-
13a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
14	1	T6751A	DIGITAL SMARTZONE	-	-	-
14a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
15	1	T6751A	DIGITAL SMARTZONE	-	-	-
15a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
16	1	T6751A	DIGITAL SMARTZONE	-	-	-
16a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
17	1	T6751A	DIGITAL SMARTZONE	-	-	-
17a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
18	1	T6751A	DIGITAL SMARTZONE	-	-	-
18a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
19	1	T6751A	DIGITAL SMARTZONE	-	-	-
19a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
20	1	T6751A	DIGITAL SMARTZONE	-	-	-
20a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
21	1	T6751A	DIGITAL SMARTZONE	-	-	-
21a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
22	1	T6751A	DIGITAL SMARTZONE	-	-	-
22a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
23	1	T6751A	DIGITAL SMARTZONE	-	-	-
23a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
24	1	T6751A	DIGITAL SMARTZONE	-	-	-
24a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
25	1	T6751A	DIGITAL SMARTZONE	-	-	-
25a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
26	1	T6751A	DIGITAL SMARTZONE	-	-	-
26a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
27	1	T6751A	DIGITAL SMARTZONE	-	-	-
27a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
28	1	T6751A	DIGITAL SMARTZONE	-	-	-
28a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
29	1	T6751A	DIGITAL SMARTZONE	-	-	-
29a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
30	1	T6751A	DIGITAL SMARTZONE	-	-	-
30a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
31	1	T6751A	DIGITAL SMARTZONE	-	-	-
31a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
32	1	T6751A	DIGITAL SMARTZONE	-	-	-
32a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
33	1	T6751A	DIGITAL SMARTZONE	-	-	-
33a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
34	1	T6751A	DIGITAL SMARTZONE	-	-	-
34a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
35	1	T6751A	DIGITAL SMARTZONE	-	-	-
35a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
36	1	T6751A	DIGITAL SMARTZONE	-	-	-
36a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
37	1	T6751A	DIGITAL SMARTZONE	-	-	-
37a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
38	1	T6751A	DIGITAL SMARTZONE	-	-	-
38a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
39	1	T6751A	DIGITAL SMARTZONE	-	-	-
39a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
40	1	T6751A	DIGITAL SMARTZONE	-	-	-
40a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
41	1	T6751A	DIGITAL SMARTZONE	-	-	-
41a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
42	1	T6751A	DIGITAL SMARTZONE	-	-	-
42a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
43	1	T6751A	DIGITAL SMARTZONE	-	-	-
43a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
44	1	T6751A	DIGITAL SMARTZONE	-	-	-
44a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
45	1	T6751A	DIGITAL SMARTZONE	-	-	-
45a	1	Q361AM	ENH: PROJECT 25 9600 BAUD TRUNKING	\$390.00	\$312.00	\$312.00
46	1	T6751A	DIGITAL SMARTZONE	-	-	-
46a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
47	1	T6751A	DIGITAL SMARTZONE	-	-	-
47a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
48	1	T6751A	DIGITAL SMARTZONE	-	-	-
48a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
49	1	T6751A	DIGITAL SMARTZONE	-	-	-
49a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
50	1	T6751A	DIGITAL SMARTZONE	-	-	-
50a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
51	1	T6751A	DIGITAL SMARTZONE	-	-	-
51a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
52	1	T6751A	DIGITAL SMARTZONE	-	-	-
52a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
53	1	T6751A	DIGITAL SMARTZONE	-	-	-
53a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
54	1	T6751A	DIGITAL SMARTZONE	-	-	-
54a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
55	1	T6751A	DIGITAL SMARTZONE	-	-	-
55a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
56	1	T6751A	DIGITAL SMARTZONE	-	-	-
56a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
57	1	T6751A	DIGITAL SMARTZONE	-	-	-
57a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
58	1	T6751A	DIGITAL SMARTZONE	-	-	-
58a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
59	1	T6751A	DIGITAL SMARTZONE	-	-	-
59a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
60	1	T6751A	DIGITAL SMARTZONE	-	-	-
60a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
61	1	T6751A	DIGITAL SMARTZONE	-	-	-
61a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
62	1	T6751A	DIGITAL SMARTZONE	-	-	-
62a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
63	1	T6751A	DIGITAL SMARTZONE	-	-	-
63a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
64	1	T6751A	DIGITAL SMARTZONE	-	-	-
64a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
65	1	T6751A	DIGITAL SMARTZONE	-	-	-
65a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
66	1	T6751A	DIGITAL SMARTZONE	-	-	-
66a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
67	1	T6751A	DIGITAL SMARTZONE	-	-	-
67a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
68	1	T6751A	DIGITAL SMARTZONE	-	-	-
68a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
69	1	T6751A	DIGITAL SMARTZONE	-	-	-
69a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
70	1	T6751A	DIGITAL SMARTZONE	-	-	-
70a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
71	1	T6751A	DIGITAL SMARTZONE	-	-	-
71a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
72	1	T6751A	DIGITAL SMARTZONE	-	-	-
72a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
73	1	T6751A	DIGITAL SMARTZONE	-	-	-
73a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
74	1	T6751A	DIGITAL SMARTZONE	-	-	-
74a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
75	1	T6751A	DIGITAL SMARTZONE	-	-	-
75a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
76	1	T6751A	DIGITAL SMARTZONE	-	-	-
76a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
77	1	T6751A	DIGITAL SMARTZONE	-	-	-
77a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
78	1	T6751A	DIGITAL SMARTZONE	-	-	-
78a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
79	1	T6751A	DIGITAL SMARTZONE	-	-	-
79a	1	Q880AA	ENH: RADIO SOFTWARE REFRESH XTS5000	\$98.00	\$78.40	\$78.40
80	1	T7000A	DIGITAL SMARTZONE	-	-	-
80a	1	G880AB	ENH: RADIO SWFT REFRESH-XTL 5000	\$98.00	\$78.40	\$78.40
81	1	T7000A	DIGITAL SMARTZONE	-	-	-
81a	1	G880AB	ENH: RADIO SWFT REFRESH-XTL 5000	\$98.00	\$78.40	\$78.40
82	1	T7000A	DIGITAL SMARTZONE	-	-	-
82a	1	G880AB	ENH: RADIO SWFT REFRESH-XTL 5000	\$98.00	\$78.40	\$78.40
83	1	T7000A	DIGITAL SMARTZONE	-	-	-
83a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
84	1	T7000A	DIGITAL SMARTZONE	-	-	-
84a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
85	1	T7000A	DIGITAL SMARTZONE	-	-	-
85a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
86	1	T7000A	DIGITAL SMARTZONE	-	-	-
86a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
87	1	T7000A	DIGITAL SMARTZONE	-	-	-
87a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
88	1	T7000A	DIGITAL SMARTZONE	-	-	-
88a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
89	1	T7000A	DIGITAL SMARTZONE	-	-	-
89a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
90	1	T7000A	DIGITAL SMARTZONE	-	-	-
90a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
91	1	T7000A	DIGITAL SMARTZONE	-	-	-
91a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
92	1	T7000A	DIGITAL SMARTZONE	-	-	-
92a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
93	1	T7000A	DIGITAL SMARTZONE	-	-	-
93a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
94	1	T7000A	DIGITAL SMARTZONE	-	-	-
94a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
95	1	T7000A	DIGITAL SMARTZONE	-	-	-
95a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
96	1	T7000A	DIGITAL SMARTZONE	-	-	-
96a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
97	1	T7000A	DIGITAL SMARTZONE	-	-	-
97a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
98	1	T7000A	DIGITAL SMARTZONE	-	-	-
98a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
99	1	T7000A	DIGITAL SMARTZONE	-	-	-
99a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
100	1	T7000A	DIGITAL SMARTZONE	-	-	-
100a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
101	1	T7000A	DIGITAL SMARTZONE	-	-	-
101a	1	G361AE	ENH: ASTRO PROJECT 25 TRUNKING SOFTWARE	\$390.00	\$284.70	\$284.70
102	1	L30SS9PW1AN	APX7500 SINGLE BAND UHF R2 MP	\$4,379.00	\$3,503.20	\$3,503.20
102a	1	W382AM	ADD: CONTROL STATION DESK GCAI MIC	\$169.00	\$126.75	\$126.75
102b	1	L999AB	ADD: FULL FP W/05/KEYPAD/CLOCK/VU	\$789.00	\$631.20	\$631.20
102c	1	G78AR	ADD: 3 YEAR SERVICE FROM THE START LITE	\$158.00	\$158.00	\$158.00
102d	1	G298AS	ENH: ASTRO 25 OTAR W/ MULTIKEY	\$740.00	\$555.00	\$555.00
102e	1	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYPTION	\$799.00	\$599.25	\$599.25
102f	1	W969BG	ADD: MULTIPLE KEY ENCRYPTION OPERATION	\$330.00	\$247.50	\$247.50
102g	1	G806BE	ADD: ASTRO DIGITAL CAI OPERATION	\$515.00	\$386.25	\$386.25
102h	1	CA01598AB	ADD: AC LINE CORD US	-	-	-
102i	1	G361AH	ADD: P25 TRUNKING SOFTWARE	\$300.00	\$225.00	\$225.00
102j	1	G996AS	ENH: OVER THE AIR PROVISIONING	\$100.00	\$75.00	\$75.00
102k	1	GA00469AA	ENH: EXTENDED DISPATCH APX CONSOLETTTE	\$500.00	\$400.00	\$400.00
102l	1	G51AT	ENH: SMARTZONE OPERATION APX	\$1,500.00	\$1,125.00	\$1,125.00
103	1	HKN6233A	ASSEMBLY,ACCESSORY,APX CONSOLETTTE RACK MOUNT TRAY HARDWARE KIT	\$200.00	\$160.00	\$160.00

Estimated Tax Amount

\$2,901.51

Estimated Freight Amount

\$25.00

Total Quote in USD**\$33,468.76**

PRICING REFLECTS LA COUNT CONTRACT # MA-IS-1240419-3
FLASH UPGRADES REQUIRED TO COMMUNICATE ON THE ICI-S AND LARICS SYSTEMS.

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)
- >Include a Signature (as Required)

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Anthony Vairo, Police Chief

Date: January 17, 2016

Subject: Consideration to Accept a Donation, Adopt a Resolution Amending the Fiscal Year 2016-2017 City Budget, and Approve a Purchase Order for the Purchase of a Replacement Police Canine

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve the acceptance of a donation valued at \$5,000 from the San Fernando Police Advisory Council to assist with the purchase of a replacement Police Canine;
- b. Adopt Resolution No. 7776 (Attachment "A") amending the City Budget for Fiscal Year (FY) 2016-2017, to adjust certain expenditures;
- c. Approve a Purchase Order with Adlerhorst International, LLC for the purchase of a replacement Police Canine (Attachment "B"), in the amount of \$6,050; and
- d. Authorize the Interim City Manager to execute the Purchase Order.

BACKGROUND:

1. In 1987, the San Fernando Police Department (SFPD) developed and implemented the Department's first Canine Unit. The Canine Unit's mission is to support the Patrol and Detective Divisions in the search of: outstanding felony suspects, suspects armed with a firearm, lost/missing persons, evidence, U.S. currency and narcotics.
2. In 2014, the current Police Canine, "Alex", joined the SFPD. After serving the Department for almost three years, "Alex" developed issues that were not correctable, therefore, he is no longer serviceable.
3. On December 2, 2016, Canine Officer Walter Dominguez and Retired Los Angeles Police Department Canine Chief Trainer Sergeant Doug Roller tested numerous potential

Consideration to Accept a Donation, Adopt a Resolution Amending Fiscal Year 2016-2017 City Budget, and Approve a Purchase Order for the Purchase of a Replacement Police CaninePage 2 of 2

replacement canines and determined that “WIBI” (a three-year old, trained, male Malinois) is a suitable replacement for the Canine Unit.

ANALYSIS:

Chief Vairo, Canine Officer Dominguez, and Retired Los Angeles Police Department Canine Chief Trainer Sergeant Roller are qualified and credentialed individuals that have been involved with the SFPD’s Canine Unit for several years. Collectively, their professional opinion is to replace “Alex” based on uncorrectable issues. The replacement of the Department’s current canine will ensure the Canine Unit remains at a high-level of proficiency with minimal medical and liability issues.

The San Fernando Police Advisory Council will donate \$5,000 towards the purchase price of the new Police Canine. The remaining balance of \$6,050 will be appropriated from the State Asset Forfeiture account.

With the cost of the new police canine raised via donations and the balance appropriated from the State Asset Forfeiture account, there is no cost to the General Fund.

BUDGET IMPACT:

Although there is no impact to the current General Fund for the FY 2016-2017 Budget, the City Council must adopt a resolution to amend the Police Department expenditure budget.

Adlerhorst International, LLC has invoiced the City for \$11,050 of which \$6,050 will be paid from account 020-222-0000-4450 (State Asset Forfeiture account; and the balance of \$5,000 will be paid by the San Fernando Police Advisory Council.

CONCLUSION:

It is recommended that the City Council accept the donation from the San Fernando Police Advisory Council, adopt Resolution No. 7776 appropriating \$6,050 from the State Asset Forfeiture account, and approve a purchase order for the purchase of a replacement Police Canine.

ATTACHMENTS:

- A. Resolution No. 7776
- B. Adlerhorst International, LLC Invoice

ATTACHMENT "A"**RESOLUTION NO. 7776****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO AMENDING THE BUDGET FOR THE
FISCAL YEAR 2016-17 ADOPTED ON JULY 1, 2016**

WHEREAS, an annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, a copy of which is on file in the City Clerk's Office, has been adopted on July 1, 2016; and

WHEREAS, the City Council has received and considered the proposed adjustment to the budget for Fiscal Year 2016-2017, commencing July 1, 2016, and ending June 30, 2017; and

WHEREAS, the City Council has determined that it is necessary to amend the expenditures of the current City Budget.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The following adjustments are made to the City Budget:

Increase in Expenditures

Fund/Division 020-222-0000-4450 (Other Expense)	\$ 6,050
(Purchase of Replacement Police Canine "Wibi")	

PASSED, APPROVED, AND ADOPTED this 17th day of January, 2017.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 17th day of January, 2017, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

ADLERHORST INTERNATIONAL, LLC

3951 Vernon Ave.
Jurupa Valley, CA 92509
(951) 685-2430

ATTACHMENT "B"
Invoice

DATE	INVOICE #
12/2/2016	73706

BILL TO
San Fernando Police Department 910 First St. San Fernando, CA 91340 Attn: Captain Ordelhiede

AGENCY (if different from BILL TO)

P.O. NUMBER

QUANTITY	DESCRIPTION	PRICE EACH	HANDLER	K-9	AMOUNT
1	Police Service Dog WIBI, 02-NOV-2013, NL, MAL, PH-1 406, 66413 • Hips, backs and elbows are x-rayed and a vet check is done in Europe prior to shipping. • Canine will possess the qualities needed to be an assistant to law enforcement and the general public as well as meet or exceed any current detection standards, including but not limited to California P.O.S.T., SWGDOG, NPCA and CNCA. • Guaranteed against all congenital and performance issues for 12 months.	10,000.00			10,000.00T
1	Security and Shipping Surcharge Because of rising prices due to the security and shipping of our canines from Europe into the United States	250.00			250.00
Subtotal					\$10,250.00
Sales Tax (8.0%)					\$800.00

All Merchandise Subject to CA. Sales Tax

Total	\$11,050.00
<i>Payments/Credits</i>	<i>\$0.00</i>
Balance Due	\$11,050.00

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Federico Ramirez, Community Development Director

Date: January 17, 2017

Subject: Consideration to Approve Co-Sponsorship of the 2017 San Fernando BIZ Fair Event

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve City co-sponsorship of the 2017 San Fernando BIZ Fair Event; and
- b. Approve the use of the City Seal on 2017 San Fernando BIZ Fair Event print material pursuant to City Council Resolution No. 6904 (Attachment "A").

BACKGROUND:

1. On June 29, 2016, the City Council adopted Resolution No. 7746, adopting the City Budget for Fiscal Year 2016-2017. Included as part of the City Budget is the City Council City-wide Strategic Goals (Goal #3) to foster economic development opportunities to bolster the City's revenue and enhance the City of San Fernando's profile and Mayor Gonzales' priority to develop and Economic Development Strategy. To further the City Council's goal and Mayor Gonzales' priority, the City has undertaken the following actions:
 - *Establish Business Retention and Business Attraction Strategies* – Currently underway. Staff is working with representatives from the San Fernando Chamber of Commerce (the "Chamber"), Mall Association, Los Angeles County Economic Development Corporation (LAEDC), and Valley Economic Alliance (VEA) to build greater coordination and communication with key City staff in Administration and the Community Development Department.
 - *Establish a Rapid Economic Development or "RED" Team* to assist prospective businesses with navigating the permitting and entitlement process and meet with existing businesses to address current and future needs. The RED team includes the City Manager, the Community Development Director, and the Mayor. Based on the level of

Consideration to Approve Co-Sponsorship of the 2017 San Fernando BIZ Fair EventPage 2 of 4

need, staff is also exploring partnership opportunities with representatives from the Chamber, LAEDC, and VEA to assist the City with efforts to keep and attract new business to the City.

- *Establish an Economic Development Division within Community Development Department* – Completed. The Community Development Director in conjunction with existing department personnel are the primary point of contact for prospective business, real estate agents seeking new commercial business sites, and outreach to potential businesses that are currently looking for sites to expand their corporate brand.
- *Update the City's Website with Economic Development-focused information targeting new businesses* – Completed. The redesigned City Website is live and an Economic Development specific webpage within the Community Development Department was launched at the end of December 2016.
- *Complete a Cost of Doing Business Analysis* – Currently underway. Staff has provided comments on a draft study prepared by VEA and expects an updated draft shortly.
- *Update Fee Schedules* to make sure the City is recovering a fair share of the costs for providing certain fee based services in our city while maintaining competitiveness with surrounding jurisdictions to attract and retain businesses. Currently underway. A draft study is being prepared by a consultant. Staff expects an initial draft shortly.
- *Development of a Comprehensive Economic Development Strategy*, which includes amongst other things:
 - (i) Place Audit: Review of Demographic and Economic Data, SWOT (Strength, Weaknesses, Opportunities, and Threats) Analysis;
 - (ii) Formulation of Vision, Goals, and Objectives;
 - (iii) Formulate a Strategy: to implement goals and objectives;
 - (iv) Establish an Operative or Action Plan: to provide detail on how strategies will be implemented;
 - (v) Development of an Implementation and Control Program: Establish implementation and control program to evaluate efficiency and success of program with specific economic indicators.

Consideration to Approve Co-Sponsorship of the 2017 San Fernando BIZ Fair EventPage 3 of 4

ANALYSIS:

Over the past three months, staff has been working with representatives from the Chamber, Los Angeles County Board of Supervisor Sheila Kuehl's Office, LAEDC, and the VEA to facilitate new opportunities to reach out to existing and prospective business within the City. As part of these collective efforts to retain existing businesses and attract new business opportunities, the Chamber of Commerce, in conjunction with the City and the other noted co-sponsors, will be holding the first annual 2017 San Fernando BIZ Fair Event on Tuesday, January 24, 2017, from 8:00 a.m. to 10:30 a.m., in the Mission City Church Multipurpose Room located at 777 N. Maclay Avenue.

In addition to the Chamber mixers that are held every year, the BIZ Fair event is one of multiple events being developed by the Chamber to serve the local business community on an ongoing basis. Previously, the Chamber held two business seminars in 2016: Business Bookkeeping and Tax Seminar (September 2016) and the Accessing Capital Seminar (October 2016).

The 2017 San Fernando BIZ Fair Event will focus on the following topics: internet marketing, building a "cool" website, access to capital, business coaching, making a connection with Chamber representatives, and learning how to do business with the City. It is estimated that there will be between 80 to 100 people in attendance. It is the intent of the event organizers to facilitate greater discussion of many of the topics being discussed a future events being developed by the Chamber.

Accommodation Request

The event organizer is requesting the following from City:

- **City Staff Support:** The Chamber has requested City staff participation at the event, to provide interested attendees with technical assistance with the following: how to get City zoning approval, how to obtain a City business license, information on the City's business license amnesty program, et cetera.
- **Use of the City's Bus Shelters:** Installation of poster-size advertisements of the 2017 San Fernando BIZ Fair Event at the existing bus shelters including the one at North Maclay Avenue and Glenoaks Boulevard and another at Celis Street and South Brand Boulevard.
- **Co-Sponsorship Request:** As part of the co-sponsorship of the 2017 San Fernando BIZ Fair Event, the Chamber is requesting use of the City Seal for all print/electronic marketing material for the event (see Attachment "A" – Resolution No. 6904 Standard Management Procedure Regarding Use of the City Seal).

Consideration to Approve Co-Sponsorship of the 2017 San Fernando BIZ Fair EventPage 4 of 4

BUDGET IMPACT:

As previously noted, enhanced economic development activity was identified as a City-wide goal and as one of Mayor Gonzales' priorities. Consequently, \$30,000 was included in the fiscal year 2016-2017 Adopted City Budget to fund economic development activities. As part of the event co-sponsorship, the Interim City Manager has authorized the use of \$3,270 of the economic development funds to be used for this event. These funds will be used to purchase six (6) Google Indoor Virtual Tours that will be raffled off to local businesses attending the event (\$2,400), rental and installation fees for the bus shelter advertisements (\$120), and site and equipment rental fees (\$750).

There are no direct staff costs related to the event as it is not being held on City property and all set-up and break down activities will be provided by the Chamber. The Interim City Manager, Community Development Director and support personnel will attend the event to help promote economic development initiatives including business retention and attraction of new businesses.

CONCLUSION:

It is recommended that the City Council approve the co-sponsorship of the 2017 San Fernando BIZ Fair Event. Co-sponsorship of the 2017 San Fernando BIZ Fair Event is consistent with long-term economic development efforts of the City to provide resources to existing business in order to help them thrive. The event will also demonstrate an enhanced partnership with the Chamber, Mall Association, LAEDC, VEA, and City to attract new businesses opportunities to the community.

ATTACHMENT:

A. Resolution No. 6904

ATTACHMENT "A"**RESOLUTION NO. 6904****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, AMENDING THE STANDARD MANAGEMENT PROCEDURE REGARDING USE OF CITY SEAL**

WHEREAS, the City Council adopted a standard management procedure for the use of the City seal on August 3, 1987.

WHEREAS, the City Council desires to revise the procedure to limit the use of the City seal, as provided in this resolution.

WHEREAS, it shall be City policy that the City seal, as described in Municipal Code Section 1-13, shall only be used as provided in this policy. The purpose of this policy is to:

- A. Ensure that the City seal is not used for inappropriate events and affairs.
- B. Control use of the City seal so as to prevent unauthorized use, which could imply City participation, support, or sponsorship in commercial, political, or non-City events.

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO HEREBY FINDS AND RESOLVES:

The City has designated an official seal, which serves to identify City involvement in some manner. Typically, the seal is used on City stationary, City vehicles, brochures and other information. It is important that some guidelines be followed so that the seal be used in an appropriate manner. Therefore, the following guidelines shall be followed pertaining to the City seal:

- 1. The City seal may be used on all City related literature, material, vehicles, etc., and for City sponsored or co-sponsored functions and events.
- 2. The City seal may be used on t-shirts, hats, calendars and other like material when sponsored by the City upon approval of the City Administrator.
- 3. The City seal may not be used by organizations other than the City without prior approval of a majority of the City Council.
- 4. The City seal may not be used for political or commercial purposes.
- 5. In cases where it is unclear whether a proposed use of the seal is appropriate, three members of the City Council must approve the use as a scheduled item on a City Council agenda.

PASSED, APPROVED and ADOPTED this 5th day of May, 2003.

Dr. José Hernández
Mayor José Hernández, Ph.D.

ATTEST:

Elena G. Chávez
Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

Michael Estrada
Michael Estrada, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SAN FERNANDO)

I, Elena G. Chávez, City Clerk of the City of San Fernando, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of San Fernando and signed by the Mayor of the City of San Fernando at a regular meeting held on the 5th day of May, 2003; and that the same was passed by the following vote:

AYES: Hernández, De La Torre, Veres, Ruelas, Martinez - 5

NOES: None

ABSENT: None

Elena G. Chávez
Elena G. Chávez, City Clerk

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Federico Ramirez, Community Development Director

Date: January 17, 2017

Subject: Consideration to Approve Purchase and Sale Agreement for Lopez-Villegas House

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve the 2017 City of San Fernando Purchase and Sale Agreement (Attachment "A" – Contract No. 1839) for the City Historic Landmark, the Lopez Villegas House, in order to facilitate its relocation from its current location at 1320 San Fernando Road to 613 O'Melveny Street and its subsequent rehabilitation pursuant to the Certificate of Appropriateness 2016-001 previously approved by the City's Planning and Preservation Commission; and
- b. Authorize the Interim City Manager and City Attorney to undertake all actions necessary to complete the sale of the Lopez Villegas House.

BACKGROUND:

1. Over the past 12 years, the City has endeavored to find a financially feasible approach to rehabilitating the Lopez Villegas House, which is a city designated historic landmark (City Council Resolution No. 7051).
2. On June 15, 2015, the City Council adopted Resolution No. 7679, adopting the City Budget for Fiscal Year 2015-2016. Included as part of the City Budget was City Council City-wide Strategic Goal #3, to foster new economic development opportunities to bolster the City's revenue and enhance the City's profile, which includes amongst other things, to "Evaluate reuse options for Lopez/Villegas property, including structure".
3. On January 19, 2016, the City Council directed staff to schedule discussion of possible reuse and/or disposition options for the Lopez Villegas House currently stored at the former Agency-owned parcel at 1320 San Fernando Road for an upcoming City Council meeting.

Consideration to Approve a Purchase and Sale Agreement for Lopez-Villegas HousePage 2 of 6

4. On April 18, 2016, the City Council conducted a study session to obtain an update on the Lopez Villegas House. As part of the study session, the City Council considered the following project alternatives:

- Repair the existing structure to address any dangerous and unsafe conditions, take steps to secure and shore up the existing structure, and leave the structure at its current location until the land is redeveloped and the building is subsequently relocated as part of a potential development agreement with a future developer;
- Repair the existing structure to address any dangerous and unsafe conditions and relocate the Lopez Villegas House to another City facility/park space and “mothball” in place until funds become available to undertake adaptive reuse of the structure in compliance with applicable *Secretary of the Interior's Standards for the Treatment of Historic Properties; Preservation Brief No. 31: Mothballing Historic Buildings*;
- Offer the structure for sale and relocation within the City including preparation of associated Certificate of Appropriateness, hardship waiver, and environmental assessment;
- Offer the subject structure for sale and relocate outside of the City, which would include rescinding the local historic landmark designation, issue a hardship waiver, and complete the associated environmental assessment pursuant to CEQA and the City's Historic Preservation Ordinance; or
- Rescind local historic landmark designation in order to demolish structure, issue a hardship waiver, and complete the associated environmental assessment pursuant to CEQA and the City's Historic Preservation Ordinance.

No final action was given, however, staff continued outreach efforts to solicit potential buyers that would be interested purchasing the Lopez Villegas House in order to relocate and rehabilitate the historic structure.

Subsequent to this meeting, staff notified the City Council that a potential buyer had come forward (Gerardo Ascencio) seeking to purchase the Lopez Villegas House and relocate it to 613 O'Melveny Street, an R-1 (Single Family Residential) zoned property in the City.

5. On July 18, 2016, the City Council conducted a closed session to consider the proposed offer from Mr. Ascencio to purchase, relocate, and subsequently rehabilitate the Lopez Villegas House at the subject site at 613 O'Melveny Street. Staff was given direction, but no final action was taken.

Consideration to Approve a Purchase and Sale Agreement for Lopez-Villegas HousePage 3 of 6

6. On November 22, 2016, the Planning and Preservation Commission (the Commission) held a Public Hearing to consider approval of Certificate of Appropriateness 2016-001 in order to facilitate the proposed relocation and alteration/rehabilitation of the Lopez Villegas House. Subsequent to public comments and Commission discussion, the Commission voted to approve Certificate of Appropriateness 2016-001, pursuant to Planning and Preservation Resolution No. 2016-013 and Exhibit "A": Conditions of Approval. (See Attachment "B".)
7. On December 5, 2016, the City Council reviewed, in closed session, the proposed deal points to be included as part of the Purchase and Sale Agreement (Attachment "A") between the City and Mr. Gerardo Ascencio in order to facilitate the purchase, relocation, and subsequent rehabilitation of the Lopez Villegas House at the subject site at 613 O'Melveny Street. Staff was given direction, but no final action was taken.

ANALYSIS:

The "Project" will allow for the adaptive reuse of the Lopez Villegas House as a single family residential dwelling with interior and exterior improvements consistent with the Secretary of the Interior's Standards for Rehabilitation and the applicable City building and fire codes as well as an accessory dwelling unit and covered, on-site parking facilities.

The Project, as approved by the Planning and Preservation Commission under Certificate of Appropriateness 2016-001, includes the following Scope of Work:

- Reroof of the existing structure retaining the overall dimension and slope of the hipped bell cast roof as viewed from the public right of way;
- Removal of the approximate 100 square foot "pop-out" located on the side elevation of the building that is a non-character defining feature of the house. This will facilitate a simpler building frontage more in line with the overall architecture of the building and will facilitate a more consistent building design when viewed in its final orientation/placement at the subject site at 613 O'Melveny Street;
- Restoration and replacement of the existing horizontal wood siding along the proposed front and side elevations of the historic building;
- Replacement of existing deteriorated and/or missing windows with new wood-clad or wood windows and extending window treatment through the proposed addition;
- Restoration and replacement of wood trim with similar wood material;
- Construction of the proposed 830 square foot addition to the existing 857 square foot historic home along the proposed rear elevation with little to no visibility from the public street right-of-way as viewed from O'Melveny Street;

Consideration to Approve a Purchase and Sale Agreement for Lopez-Villegas HousePage 4 of 6

- Construction of a hipped roof to cover the proposed addition at a modified pitch that results in a new roof that is lower than the roof peak of the existing structure significantly reducing its view from the public right-of-way;
- Installation of composite siding or wood siding that is slightly larger than the siding of the existing historic structure and adding vertical wood trim placed at the union of the addition and the historic building in order provide visual distinction between the historic section of the original Lopez Villegas House and the proposed addition;
- Interior improvements to allow for adaptive reuse of a former residential structure (i.e., two bedroom, one bath dwelling) into a updated single family residence (i.e., three bedroom and two bath dwelling) that complies with all applicable building and fire codes;
- Construction of a 490 square foot second dwelling unit in compliance with applicable City Zoning regulations (City Code Section 106-358 et. seq.);
- Construction of the required on-site covered parking for the Lopez Villegas House and proposed second dwelling unit (i.e., detached two-car garage below the proposed second dwelling unit and a detached one-car carport at the rear of the subject property);
- Color scheme for the Lopez Villegas House to provide for an off-white background color with dark brown or burgundy color for all wood trim around doors and windows with matching dark brown or burgundy color for doors and windows;
- Color scheme for second dwelling unit to be earth tone color for background main color and darker accent color for trim and accent details for doors, trim, windows and roof to differentiate it from the Lopez Villegas House;
- Composite horizontal siding of a larger width to the historic house shall be used on the proposed garage and second dwelling unit to visually distinguish the historic home from the new garage/residential structure; and,
- On-site and off-site physical improvements as required by the City's Community Development Department and Public Works Department as provided for in the approved conceptual plans and associated Conditions of Approval for the Project which are identified as Exhibit "A" to Planning and Preservation Commission Resolution No., 2016-013.

Environmental Assessment for Changes to Existing Local Historic Landmarks

The City has determined that the proposed Project (i.e., relocation and rehabilitation) will not have the potential to create any significant adverse impact on the subject local historic landmark structure. As a result of the City's environmental assessment, the City determined that the Project qualifies for a Categorical Exemption (i.e., Class 31 Categorical Exemption pursuant to California Code of Regulations, Title 14, Division 6 Chapter 3, Section 15331-Historic

Consideration to Approve a Purchase and Sale Agreement for Lopez-Villegas House

Page 5 of 6

Resource Restoration/Rehabilitation) pursuant to the California Environmental Quality Act. (See Attachment “A”; Exhibit ‘B’: CEQA Review Documents.)

BUDGET IMPACT:

City Council approval of the Purchase and Sale Agreement will facilitate the sale, relocation and rehabilitation of the Lopez Villegas House at a total opportunity cost (which includes out-of-pocket expenses, reduction of sale proceeds, and fee waivers) valued at \$30,365. A breakdown of expenses, fee waivers, and write down of the property sale is included in the table below:

Appraisal (\$500), CEQA Review (\$6,000)	\$ 6,500.00
Building and Safety Construction Permits (\$2,000 for building permit + \$800 for MEP permits)- Owner of Historic Property eligible for waiver of building permit fees (City Code Section 106-1399(1)).	\$ 2,800.00
(Based on a \$120,000 Valuation for Rehab/Upgrade of Structure= 1,258 sq. ft. *\$100 per sq. ft.)	
Public Works Construction Permit/Fees - Water Fees (\$2,766) and Sewer Fees (\$1,800)	\$ 4,566.00
Public Works Relocation Fees	\$ 4,300.00
SFPD Escort Fees	\$ 1,700.00
Value of Structure Based on Appraisal (\$10,500)- Purchase Price (\$1.00)	\$ 10,499.00
Total	\$30,365

The buyer of the Lopez Villegas House will incur all new construction costs to rehabilitate the Lopez Villegas House, off-site improvements, demolition and hazardous waste abatement fees, school fees, as well as moving expenses totaling approximately \$240,973. As a result the City’s financial contribution to the Project is equal to 13 percent of the total construction cost that will be incurred by the buyer to rehabilitate the Lopez Villegas House and site at 613 O’Melveny Street. (See Attachment “C”).

As a result of the relocation and rehabilitation work, the City will see a positive benefit in the re-appraised value of the property at 613 O’Melveny, which includes a rehabilitated historic home, a second dwelling unit and on-site parking for both homes. In addition, the Project will retain the rehabilitated Lopez Villegas House as a City Historic Landmark. Furthermore, City Council approval of the Purchase and Sale Agreement will facilitate the City’s consideration of new redevelopment opportunities for the City-owned property at 1320 San Fernando Road.

CONCLUSION:

It is staff’s assessment, and concurred by the Planning and Preservation Commission, that the Project as noted in the approved Scope of Work including the relocation and subsequent rehabilitation work will be compatible with the historic Lopez Villegas House and surrounding residential neighborhood.

Consideration to Approve a Purchase and Sale Agreement for Lopez-Villegas HousePage 6 of 6

Therefore, staff and the Planning and Preservation Commission recommend that the City Council approve the Purchase and Sale Agreement (Attachment "A"), in order to allow the relocation and rehabilitation of the Lopez Villegas House in a manner consistent with the City's Historic Preservation Element, Historic Preservation Ordinance, and the Secretary of the Interior's Standards for Rehabilitation.

Furthermore, the City Council's approval of the Purchase and Sale Agreement will facilitate the sale of the Lopez Villegas House and create a new opportunity for the redevelopment of the City-owned parcel at 1320 San Fernando Road, which will be a vacant paved lot, post relocation.

ATTACHMENTS:

- A. Contract No. 1839
- B. Planning and Preservation Commission Staff Report (November 22, 2016)
- C. Table 1: Comparison of Buyer-Purchase Costs and Seller-City Financial Contributions

**ATTACHMENT “A”
CONTRACT NO. 1839**

2017 CITY OF SAN FERNANDO
PURCHASE AND SALE AGREEMENT
(PUBLIC PROPERTY: 1320 SAN FERNANDO ROAD – LOPEZ VILLEGAS HOUSE)

This 2017 City of San Fernando Purchase and Sale Agreement (hereinafter, “Agreement”) is made as of _____, 2017 (“Effective Date”), between Gerardo Ascencio (hereinafter, “Buyer”), and the City of San Fernando, a municipal corporation (hereinafter, “Seller”).

RECITALS

A. Seller is the owner of that certain structure, commonly known as the Lopez Villegas House (hereinafter “Lopez House”), located at 1320 San Fernando Road, San Fernando, California. The Lopez House is an approximately 857 square feet one-story single family home and which is more particularly described in Exhibit “A.” In 2005, Seller designated the Lopez House a Local Historic Landmark, pursuant to City Council Resolution No. 7051.

B. Seller has determined that, while it wishes to retain the underlying Real Property located at 1320 San Fernando Road, the Lopez House is surplus public property and no longer needed by the City for public purposes.

C. On January 17, 2017, pursuant to San Fernando City Code § 2-869, Seller’s legislative body, the City Council of the City of San Fernando (hereinafter, “City Council”), declared the Lopez House to no longer be necessary for any public purpose and considered the proposed sale of the Lopez House to Buyer.

D. At the conclusion of its regular meeting on January 17, 2017, the City Council accepted Buyer’s offer for the acquisition of the Lopez House and authorized the execution of this Agreement by the Seller.

ARTICLE 1

AGREEMENT OF SALE

1.1. Purchase and Sale. For good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Seller agrees to sell and Buyer agrees to purchase the Lopez House, under the terms and conditions of this Agreement.

ARTICLE 2

PURCHASE PRICE

2.1 Amount. The full purchase price (the “Purchase Price”) for the Lopez House is One Dollar (\$1.00) and is payable to the Seller upon Closing.

ARTICLE 3

BUYER'S CONTINGENCIES

3.1. Seller's Waiver of Fees. Buyer's obligation to purchase the Lopez House is expressly conditioned on Seller's waiving the following permitting and other related fees:

3.1.1. Public Works Relocation Fees. Buyer's obligation to purchase the Lopez House is expressly conditioned on Seller's waiving certain fees associated with the relocation of the Lopez House from its current location at 1320 San Fernando Road, San Fernando, CA, including removal of fencing, steel posts, and other impediments to relocation.

3.1.2. San Fernando Police Department Escort. Buyer's obligation to purchase the Lopez House is expressly conditioned on Seller waiving fees associated with the necessary police escort services during the relocation of the Lopez House.

3.1.3. Building and Safety Construction Permits. Buyer's obligation to purchase the Lopez House is expressly conditioned on Seller waiving fees associated with the required building and safety construction permits for Buyer's proposed rehabilitation and expansion of the Lopez House pursuant to City Code Section 106-1399(1).

3.1.4. Public Works Department Permits. Buyer's obligation to purchase the Lopez House is expressly conditioned on Seller waiving fees associated with the required public works construction permits (including sewer and water capital fees, water installation fees, and any inspection fees associated therewith).

3.2. Assumption of Risk. Subject to the other provisions of this Agreement, Buyer agrees it assumes the risk that an adverse condition of the Lopez House may not have been revealed or detected by Buyer by its own Due Diligence. Seller will have no obligation to repair, correct, or compensate Buyer for any condition of the Lopez House, including noncompliance with applicable laws and regulations, including but not limited to, zoning laws, building codes, and the Americans with Disabilities Act, whether or not such condition of the Lopez House would have been disclosed by Buyer's Due Diligence.

ARTICLE 4

SELLER'S COVENANTS AND CONTINGENCIES

4.1 No Amendments or Agreements. On or after the Effective Date, Seller will not (a) amend or waive any right under any Preliminary Document or (b) enter into any other agreement of any type affecting the Lopez House that would survive the Closing Date, without Buyer's prior written consent.

4.2 Environmental Review. Seller's sale of the Lopez House is expressly conditioned on Seller's completion of the required environmental review process under the California Environmental Quality Act ("CEQA"), relating to the proposed sale and private use of the Lopez House. Seller's sale of the Lopez House is also expressly conditioned on the subsequent approval of the CEQA review process by City of San Fernando's Planning and Preservation Commission (hereinafter, "Commission"). The CEQA Documents are attached hereto as Exhibit "B."

4.3 Certificate of Appropriateness. Seller's sale of the Lopez House is expressly conditioned on the Commission's issuance of Certificate of Appropriateness 2016-001 and the associated Conditions of Approval included as Exhibit "A" of Commission Resolution No. 2016-013 to relocate the Lopez House pursuant to San Fernando City Code § 106-1392(a). The Commission Resolution No. 2016-001 and the Conditions of Approval for Certificate of Appropriateness 2016 is attached hereto as Exhibit "C."

4.4 Protective Covenants. Seller's sale of the Lopez House is expressly conditioned on Buyer's agreement that the Lopez House is and shall permanently be subject to certain covenants and restrictions relating to rehabilitation and preservation of the Lopez House as a local Historical Landmark. The Historic Preservation Covenants Agreement executed by both parties is attached hereto as Exhibit "D."

4.5 Relocation Requirements. Seller's sale of the Lopez House is conditioned on Buyer's agreement to the following terms relating to the relocation of the Lopez House:

4.3.1 Relocation Notice. Buyer must provide Seller with written notice FORTY-FIVE (45) days in advanced of Buyer's intended relocation date.

4.3.2 Relocation Deadline. Buyer must relocate the Lopez House within ONE HUNDRED AND TWENTY (120) days of the Effective Date of this Agreement.

4.6 Insurance. Through the Closing Date, Seller must maintain or cause to be maintained in full force and effect comprehensive general liability casualty and other insurance on the Lopez House in an amount equal to the full replacement cost of the structure.

4.7 Maintenance and Operation. Seller, at its sole cost and expense, will cause the Lopez House to be operated and maintained in substantially the same manner as has been the case before the Effective Date and must maintain and keep the Lopez House such that, on the Closing Date, the Lopez House is in at least as good condition and repair as on the Effective Date, reasonable wear and tear excepted. Seller may not authorize or make any material alterations to the Lopez House without Buyer's prior written consent.

4.8 No Marketing. Upon the Effective date, Seller agrees not to market, show, or list the Lopez House to any other prospective buyer during the term of this Agreement.

4.9 Notification. Seller will promptly notify Buyer of any material change in any condition with respect to the Lopez House or of any material event or circumstance that makes any representation or warranty of Seller under this Agreement untrue or misleading.

ARTICLE 5

REPRESENTATIONS AND WARRANTIES

5.1 Seller's Representations and Warranties. Seller hereby represents and warrants that each of the following is true as of the Effective Date and the Closing Date:

5.1.1. Organization; Authority. This Agreement and the performance of Seller's obligations under it and all documents executed by Seller that are to be delivered to Buyer at the Closing are, or on the Closing Date will be, duly authorized, executed, and delivered by Seller and are, or at the Closing Date will be, legal, valid, and binding obligations of Seller, and do not, and on the Closing Date will not, violate any provision of any agreement or judicial order to which Seller is a party or to which Seller or the Lopez House is subject. No consent of any other administrative body, government agency, or other party is required for Seller to enter into or to perform Seller's obligations under this Agreement, except as has already been obtained. Seller is a California municipal corporation, validly existing, and in good standing under the laws of the State of California and is qualified to do business in the State of California.

5.1.2. No Violation of Law. To Seller's knowledge, Seller has received no written notice of any currently outstanding violations of any federal, state, county, or municipal law, ordinance, order, regulation, or requirement affecting the Lopez House.

5.1.3. Litigation. To Seller's knowledge, Seller has not received any written notice of any existing or threatened litigation or proceeding involving the Lopez House.

5.1.4. Foreign Person. Seller is not a foreign person and is a "United States Person" as that term is defined in §7701(a)(30) of the Internal Revenue Code of 1986, as amended.

5.1.5. Seller's Knowledge. As used in this Agreement, the phrase "Seller's knowledge" will be limited to the actual knowledge, without duty of inquiry or investigation into the matter so qualified. "Seller's knowledge" will not be construed to refer to the knowledge of any other agent or employee or principal of Seller. _____ is the employee(s) of Seller with the primary responsibility for the matters that are the subject of these representations and warranties.

5.2 Buyer's Representations and Warranties. Despite anything to the contrary in this Agreement, Buyer hereby warrants and represents that each of the following is true as of the Effective Date and the Closing Date:

5.2.1. Due Authorization. This Agreement and the performance of Buyer's obligations under it and all the documents executed by Buyer that are to be delivered to Seller at the Closing are, or on the Closing Date will be, duly authorized,

executed, and delivered by Buyer and are, or at the Closing Date will be, legal, valid, and binding obligations of Buyer, and do not, and on the Closing Date will not, violate any provisions of any agreement or judicial order to which Buyer is a party or to which Buyer or the Lopez House is subject.

5.3 Effect of Representations and Warranties. The parties agree that each representation and warranty in this Article 5 is: (a) material and being relied on by the party to which the representation and warranty is made; (b) true in all respects as of the Effective Date; (c) must be true in all respects on the Closing Date; and (d) will survive the Closing, except as otherwise provided in this Agreement.

5.4 Survival of Seller's Representations and Warranties and Limitation on Liability. The parties agree that: (a) Seller's warranties and representations in this Agreement and in any document (including any estoppel or other certificate) executed by Seller under this Agreement with respect to the Lopez House will survive for SIX (6) months after the Closing Date, and (b) if Buyer fails to provide written notice to Seller of any breach of such warranties or representations within SIX (6) after the Closing Date, Buyer will be deemed to have waived all claims for breach of any representations and warranties with respect to the Lopez House. Buyer's sole remedy will be an action at law for damages as a consequence of such breach or termination of this Agreement under Section 8.4 and waiver of any further claims against Seller. In no event will Seller's liability for damages to Buyer after the Closing exceed the Purchase Price.

5.5 "As Is" Purchase. EXCEPT AS OTHERWISE PROVIDED IN THIS AGREEMENT, BUYER HAS AGREED TO ACCEPT POSSESSION OF THE LOPEZ HOUSE ON THE CLOSING DATE ON AN "AS IS" BASIS. SELLER AND BUYER AGREE THAT THE PROPERTY WILL BE SOLD "AS IS, WHERE IS, WITH ALL FAULTS" WITH NO RIGHT OF SET-OFF OR REDUCTION IN THE PURCHASE PRICE, AND SUCH SALE WILL BE WITHOUT REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED (INCLUDING, WITHOUT LIMITATION, WARRANTY OF INCOME POTENTIAL, OPERATING EXPENSES, USES, MERCHANTABILITY, THE ABSENCE OF CONTAMINATING OR HAZARDOUS SUBSTANCES FROM THE PROPERTY OR FITNESS FOR A PARTICULAR PURPOSE), AND SELLER DISCLAIMS AND RENOUNCES ANY SUCH REPRESENTATION OR WARRANTY.

5.6 Release. Except as provided in Section 5.4, effective from and after the Closing, Buyer hereby waives, releases, acquits, and forever discharges Seller, and Seller's agents, directors, officers, and employees to the maximum extent permitted by law, of and from any and all claims, actions, causes of action, demands, rights, liabilities, damages, losses, costs, expenses, or compensation whatsoever, direct or indirect, known or unknown, foreseen or unforeseen, that it now has or that may arise in the future because of or in any way growing out of or connected with this Agreement and the Lopez House (including without limitation the Condition of the Lopez House), except matters arising from Seller's fraud or intentional misrepresentation. BUYER EXPRESSLY WAIVES ITS RIGHTS GRANTED UNDER CALIFORNIA CIVIL CODE §1542, AND ANY OTHER PROVISION OF LAW THAT PROVIDES A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT BUYER DOES NOT KNOW OR SUSPECT TO EXIST IN

ITS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY IT MUST HAVE MATERIALLY AFFECTED ITS AGREEMENT TO RELEASE SELLER.

Seller and Buyer have each initialed this Section 5.6 to further indicate their awareness and acceptance of each and every provision of this Agreement. The provisions of this Section 5.6 will survive the Closing.

Seller's Initials: _____

Buyer's Initials: _____

ARTICLE 6

CLOSING CONDITIONS

6.1 Buyer's Closing Conditions. All obligations of Buyer under this Agreement are subject to the fulfillment, before or at the Closing, of each of the following conditions (Buyer's Closing Conditions). Buyer's Closing Conditions are solely for Buyer's benefit and any or all of Buyer's Closing Conditions may be waived in writing by Buyer in whole or in part without prior notice.

6.1.1. Seller's Representations, Warranties, and Covenants. The representations and warranties of Seller in this Agreement must be true in all material respects on and as of the Closing Date with the same effect as if such representations and warranties had been made on and as of the Closing Date. Seller must have performed and complied with all covenants, agreements, and conditions required by this Agreement to be performed or complied with by it before or on the Closing Date. Buyer must have been furnished with a certificate of Seller dated as of the Closing Date, certifying to the fulfillment of the foregoing conditions. Such certificate will have the effect of a representation and warranty of Seller made on and as of the Closing Date.

6.1.2. Closing Documents. Seller must have delivered to Buyer any documents and funds it is required to deliver at Closing.

6.1.3. Physical Condition. The physical condition of the Lopez House must be substantially the same on the Closing Date as on the Effective Date, reasonable wear and tear excepted.

6.1.4. Adverse Actions. There will exist no actions, suits, arbitrations, claims, attachments, proceedings, assignments for the benefit of creditors, insolvency, bankruptcy, reorganization, or other proceedings, pending or threatened, against Seller or regarding the Lopez House that would materially and adversely affect Seller's ability to perform its obligations under this Agreement or Buyer's title to the Lopez House, and there will exist no pending or threatened action, suit, or proceeding regarding the Seller before or by any court or administrative agency that

seeks to restrain or prohibit, or to obtain damages or a discovery order with respect to, this Agreement or the consummation of the transactions contemplated by this Agreement.

6.1.5. No Material Changes. No event will have occurred nor will any condition have arisen after the Contingency Date that as of the Closing Date materially and adversely affects all or any part of the Lopez House or its current or prospective operation, use, value, income, expenses, or occupancy.

6.1.6. Consents. All necessary agreements and consents of all parties to consummate the transaction contemplated by this Agreement will have been obtained and furnished by Seller to Buyer.

6.2. Seller's Closing Conditions. Seller's obligation to sell the Lopez House is expressly conditioned on the fulfillment of each condition precedent at or before the Closing (Seller's Closing Conditions). Seller's Closing Conditions are solely for Seller's benefit and any of Seller's Closing Conditions may be waived in writing by Seller in whole or in part without prior notice.

6.2.1. Approval of Contingencies. It is a Seller's Closing Condition that Buyer must have acknowledged its approval or waiver of all contingencies as required under Article 4.

6.2.2. Purchase Price. Buyer must have delivered the Purchase Price to Seller by the Close Date.

6.2.3. Buyer's Representations, Warranties, and Covenants. The representations and warranties of Buyer in this Agreement must be true in all material respects on and as of the Closing Date with the same effect as if such representations and warranties had been made on and as of the Closing Date. Buyer must have performed and complied with all covenants, agreements, and conditions required by this Agreement to be performed or complied with by it before or on the Closing Date. Seller must have been furnished with a certificate of Buyer dated as of the Closing Date, certifying to the fulfillment of the foregoing conditions. Such certificate will have the effect of a representation and warranty of Buyer made on and as of the Closing Date.

6.3. Termination for Failure of a Condition. If Buyer's Closing Conditions or Seller's Closing Conditions, as the case may be, have not been previously approved or waived, this Agreement may be terminated by the party in whose favor the Closing Condition runs by written notice to the other. If this Agreement is so terminated, the parties will have no further obligation or liability under this Agreement, except as provided in Article 8 and this Section 6.3.

ARTICLE 7

CLOSING

7.1 Closing Definitions.

7.2.1. Definition. The “Closing” means the exchange of money and documents as described in this Article 7, and will be deemed to have occurred when the Historic Preservation Covenants have been recorded, and Seller receives Purchase Price.

7.2.2. Closing Date. Seller and Buyer agree that the Closing will occur on the “Closing Date.” The Closing Date will be the date when payment in the amount of the Purchase Price in the form of a cashier’s check via hand delivery or via certified mail is received by the City Manager along with proof that the Protective Covenant and the Planning and Preservation Commission Resolution No. 2016-013 with Exhibit “A” Conditions of Approval have been recorded with the Los Angeles County Recorder’s Office for the property at 613 O’Melveny in the City of San Fernando, CA, or such other manner and/or place as the parties may agree.

7.2 Seller’s Deposit of Documents and Funds. Seller must provide Buyer with the following documents duly executed by Seller in form and substance reasonably satisfactory to Buyer:

7.3.1. Bill of Sale. A duly executed bill of sale, in the form attached to this Agreement as Exhibit “E,” conveying the Lopez House to Buyer free and clear of liens, encumbrances, and restrictions of every kind and description (Bill of Sale);

7.3.2. Nonforeign Certification. Certificates required by §1445 of the Internal Revenue Code of 1986, and the California Revenue and Taxation Code §18662, executed by Seller and in a form satisfactory to Buyer (Nonforeign Certification), to relieve Buyer of any potential transferee’s withholding liability under such statutes;

7.3 Buyer’s Deposit of Documents and Funds. Buyer must provide Seller with the following funds and documents duly executed by Buyer in form and substance reasonably satisfactory to Seller:

7.4.1. Purchase Price. The Purchase Price in accordance with Article 2.

7.4.2. Buyer’s Proof of Power and Authority. Such proof of Buyer’s authority and authorization to enter into and perform under this Agreement, and such proof of power and authority of the individuals executing or delivering any instruments, documents, or certificates on behalf of Buyer to act for and bind Buyer, as may reasonably be required by Seller; and

7.4.3. Conveyance Documents. Such documents, consistent with this Agreement, as may be necessary or desirable for conveyance of the Lopez House in accordance with this Agreement.

7.4 Possession. Seller will deliver exclusive right of possession to the Lopez House to Buyer on the Closing Date.

ARTICLE 8

REMEDIES FOR DEFAULT

8.1 Buyer's Default. Buyer will be deemed to be in default under this Agreement (1) if Buyer fails, for any reason other than Seller's default under this Agreement or the failure of a condition precedent to Buyer's obligation to perform under this Agreement, to meet, comply with, or perform any covenant, agreement, or obligation required on its part within the time limits and in the manner required in this Agreement, or (2) if a material breach of any representation or warranty (made by Buyer) has occurred by reason of Buyer's actual fraud or intentional misrepresentation; provided, however, that no such default will be deemed to have occurred unless and until Seller has given Buyer written notice of this Agreement, describing the nature of the default, and Buyer has failed to cure such default within TEN (10) days after the receipt of such notice (but in any event before the Closing Date, unless such default occurs after Closing).

8.2 REMEDIES FOR BUYER'S DEFAULT. IF THE CLOSING FAILS TO OCCUR BECAUSE OF BUYER'S DEFAULT UNDER THE TERMS OF THIS AGREEMENT, BUYER WILL BE RESPONSIBLE THE IMPRACTICABILITY AND DIFFICULTY OF FIXING ACTUAL DAMAGES IS CAUSED BY, WITHOUT LIMITATION, THE FACT THAT THE PROPERTY IS UNIQUE. GIVEN THE FOREGOING FACTS, AMONG OTHERS, BUYER AND SELLER AGREE THAT LIQUIDATED DAMAGES ARE PARTICULARLY APPROPRIATE FOR THIS TRANSACTION AND AGREE THAT SAID LIQUIDATED DAMAGES MUST BE PAID IN THE EVENT OF BUYER'S BREACH OF ITS OBLIGATION TO PURCHASE THE PROPERTY, DESPITE ANY WORDS OR CHARACTERIZATIONS PREVIOUSLY USED OR CONTAINED IN THIS AGREEMENT IMPLYING ANY CONTRARY INTENT. THE PAYMENT OF SUCH AMOUNT AS LIQUIDATED DAMAGES IS NOT INTENDED AS A FORFEITURE OR PENALTY WITHIN THE MEANING OF CALIFORNIA CIVIL CODE §3275 OR §3369 BUT IS INTENDED TO CONSTITUTE LIQUIDATED DAMAGES TO SELLER UNDER CALIFORNIA CIVIL CODE §§1671, 1676, AND 1677. NOTHING IN THIS AGREEMENT WILL, HOWEVER, BE DEEMED TO LIMIT BUYER'S LIABILITY TO SELLER FOR DAMAGES OR INJUNCTIVE RELIEF FOR BREACH OF BUYER'S INDEMNITY OBLIGATIONS UNDER SECTION 3.5.2, OR FOR ATTORNEY FEES AND COSTS AS PROVIDED IN SECTION 10.10.

WE ACKNOWLEDGE THIS LIQUIDATED DAMAGES PROVISION:

SELLER'S INITIALS: _____

BUYER'S INITIALS: _____

8.3 Seller's Default. Seller will be deemed to be in default under this Agreement (1) if Seller fails, for any reason other than Buyer's default under this Agreement or the failure of a condition precedent to Seller's obligation to perform under this Agreement, to meet, comply with, or perform any covenant, agreement, or obligation required on its part within the time limits and in the manner required in this Agreement, or (2) if a material breach of any representation or warranty (made by Seller) has occurred because of Seller's actual fraud or intentional misrepresentation; provided, however, that no such default will be deemed to have occurred unless and until Buyer has given Seller written notice of the default, describing its nature, and Seller has failed to cure such default within FIVE (5) days after receipt of such notice (but in any event before the Closing Date, unless such default occurs after Closing).

8.4 Remedies for Seller's Default. If Seller defaults on its obligations under this Agreement to sell the Lopez House to Buyer on the Closing Date through no fault of Buyer, then Buyer at its option may have the right to all of its general and specific damages. If, after the Closing Date, Buyer determines that Seller has breached any representation or warranty set forth in Article 5, then Buyer will have the right to bring an action for general and specific damages to Buyer. If this Agreement is terminated before the Closing Date for Seller's default, then, in addition to any remedy Buyer has under this Agreement, Seller will reimburse Buyer for the costs incurred by Seller in conducting its Due Diligence.

8.5 WAIVER OF RIGHT TO SPECIFIC PERFORMANCE. IF SELLER FAILS TO CONVEY THE PROPERTY TO BUYER IN ACCORDANCE WITH THE PROVISIONS OF THIS AGREEMENT, AND SUCH FAILURE CONSTITUTES A DEFAULT UNDER THIS AGREEMENT, BUYER WILL NOT HAVE THE RIGHT TO RECEIVE ANY EQUITABLE RELIEF, INCLUDING WITHOUT LIMITATION THE RIGHT TO RECORD A LIS PENDENS AGAINST THE PROPERTY UNDER APPLICABLE LAW OR TO PURSUE THE SPECIFIC PERFORMANCE OF THIS AGREEMENT, BUT BUYER WILL HAVE THE RIGHT TO PURSUE AN ACTION FOR DAMAGES AGAINST SELLER RELATIVE TO SUCH DEFAULT. SELLER AND BUYER ACKNOWLEDGE THAT THEY HAVE READ AND UNDERSTAND THIS SECTION 8.4 AND BY THEIR INITIALS IMMEDIATELY BELOW AGREE TO BE BOUND BY ITS TERMS.

Seller's Initials: _____

Buyer's Initials: _____

ARTICLE 9

GENERAL

9.1 Notices. Any notices relating to this Agreement must be given in writing and will be deemed sufficiently given and served for all purposes when delivered personally, by generally recognized overnight courier service, by facsimile (provided that sender retains a printed confirmation of delivery to the facsimile number provided below), or FIVE (5) days after deposit in

the United States mail certified or registered, return receipt requested, with postage prepaid, addressed as follows:

SELLER
CITY OF SAN FERNANDO
117 Macneil Street
San Fernando, CA 91340
Attn: Interim City Manager

BUYER
Gerardo Ascencio
458 N. Maclay Avenue
San Fernando, CA 91340

Either party may change its address by written notice to the other given in the manner set forth above.

9.2 Entire Agreement. This Agreement and all exhibits referred to in this Agreement constitute the complete, exclusive, and final statement of the terms of the agreement with respect to the sole property between buyer and seller and may not be contradicted by evidence of any prior or contemporaneous agreement. This Agreement specifically supersedes any prior written or oral agreements between the parties. The language in all parts of this Agreement will be construed as a whole in accordance with its fair meaning and without regard to California Civil Code §1654 or similar statutes. Neither party was induced to enter into this Agreement nor is either party relying on, any representation or warranty outside those expressly set forth in this Agreement.

9.3 Amendments and Waivers. No addition to or modification of this Agreement will be effective unless it is made in writing and signed by the party against whom the addition or modification is sought to be enforced. The party benefited by any condition or obligation may waive the same, but such waiver will not be enforceable by another party unless it is made in writing and signed by the waiving party.

9.4 Invalidity of Provision. If any provision of this Agreement as applied to either party or to any circumstance is adjudged by a court of competent jurisdiction to be void or unenforceable for any reason, this fact will in no way affect (to the maximum extent permissible by law) any other provision of this Agreement, the application of any such provision under circumstances different from those adjudicated by the court, or the validity or enforceability of this Agreement as a whole.

9.5 No Merger. This Agreement, each provision of it, and all warranties and representations in this Agreement will survive the Closing and will not merge in any instrument conveying title to Buyer. All representations, warranties, agreements, and obligations of the parties will, despite any investigation made by any party to this Agreement, survive Closing, and the same will inure to the benefit of and be binding on the parties' respective successors and assigns.

9.6 References. Unless otherwise indicated, (a) all article and section references are to the articles and sections of this Agreement, and (b) except where otherwise stated, all references to days are to calendar days. Whenever under the terms of this Agreement the time for performance of a covenant or condition falls on a Saturday, Sunday, or California state holiday, such time for performance will be extended to the next business day. "Business Days" means days other than Saturday, Sunday, and California state holidays. The headings used in this Agreement are provided for convenience only and this Agreement will be interpreted without reference to any headings. The date of this Agreement is for reference purposes only and is not necessarily the date on which it was entered into.

9.7 Governing Law. This Agreement will be governed by the laws of the State of California applicable to contracts made by residents of the State of California and to be performed in California.

9.8 Time. Time is of the essence in the performance of the parties' respective obligations under this Agreement.

9.9 Attorney Fees. In the event of any action or proceeding to enforce a term or condition of this Agreement, any alleged disputes, breaches, defaults, or misrepresentations in connection with any provision of this Agreement or any action or proceeding in any way arising from this Agreement, including any interpleader of the Deposit by the Escrow Holder, the prevailing party in such action, or the non-dismissing party when the dismissal occurs other than by a settlement, will be entitled to recover its reasonable costs and expenses, including without limitation reasonable attorney fees and costs of defense paid or incurred in good faith. The "prevailing party," for purposes of this Agreement, will be deemed to be that party who obtains substantially the result sought, whether by settlement, dismissal, or judgment.

9.10 Assignment. This Agreement will inure to the benefit of and be binding on the parties to this Agreement and their respective successors and assigns. Buyer will have the right to assign all or any portion of its interest in this Agreement, provided that Buyer gives written notice of such assignment to Seller before the Closing Date.

9.11 No Third Party Beneficiaries. Nothing in this Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective permitted successors and assigns, nor is anything in this Agreement intended to relieve or discharge any obligation of any third person to any party to this Agreement or give any third person any right of subrogation or action over against any party to this Agreement.

9.12 Remedies Cumulative. The remedies set forth in this Agreement are cumulative and not exclusive to any other legal or equitable remedy available to a party.

9.13 Counterparts. This Agreement may be executed in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date, as evidenced by the signature of the individuals whose names appear below. This Agreement shall have no force or effect unless it has been fully executed by the parties and such full execution has occurred within THIRTY (30) days following the close of the public hearing of the City Council referenced in RECITAL PARAGRAPH D, of this Agreement.

BUYER
GERARDO ASCENCIO

Date: _____

By: _____
Gerardo Ascencio
Buyer & Property Owner of 613 O'Melveny St.

SELLER
CITY OF SAN FERNANDO

Date: _____

By: _____
Nick Kimball
Interim City Manager

TABLE OF EXHIBITS

Exhibit "A"	Property Description
Exhibit "B"	CEQA Review Documents
Exhibit "C"	Planning and Preservation Commission Resolution No. 2016-013 and Exhibit A: Conditions of Approval (Re: Certificate of Appropriateness 2016-001)
Exhibit "D"	Historic Preservation Covenants
Exhibit "E"	Bill of Sale

**Purchase and Sale Agreement Exhibit “A”:
Property Description**

The Lopez Villegas House has been identified as a “National Folk House of the Pyramidal Family with a hipped bell cast roof.” The National Folk Style is based on a fundamental need for shelter and has its roots in Native American and pre-railroad dwellings. They can be “simple” or unadorned and are typically characterized by rectangular shapes with side-gable roof, or in the case of the Lopez Villegas House, they can have a square floor plan with pyramidal roofs. The subject site is indicative of early housing in the region at the turn of the century and is one of the last remaining structures of its type. (Excerpt from June 2002, City of San Fernando Historic Resources Survey, State of California-The Resources Agency, Department of Parks and Recreation, Primary Record for 1311 Pico Street; Form DPR 523A (1/95.)) The Lopez Villegas House has, and will continue to be a city-designated historical landmark pursuant to City of San Fernando City Council Resolution No. 7051 (adopted July 5, 2005).

The building post demolition of an existing approximate 100 square foot pop-out will be approximately 857 square feet. The proposed project entails relocation of the Lopez Villegas House from 1320 San Fernando Road to 613 O’Melveny Street (both locations in the City of San Fernando), and subsequent construction of a proposed 830 square foot addition to the existing 857 square foot historic home along the proposed rear elevation with little to no visibility from the public street right of way as viewed from O’Melveny Street. All alterations/rehabilitation work to be undertaken pursuant to the Scope of Work noted in Exhibit “A”: Conditions of Approval included as part of City of San Fernando Planning and Preservation Commission Resolution No. 2016-013 adopted by the commissioner at their special meeting held on November 22, 2016.

**Purchase and Sale Agreement Exhibit "B":
CEQA Review Documents**

CEQA EXEMPTION

**LOPEZ VILLEGAS HOUSE
RELOCATION & REHABILITATION PROJECT
SAN FERNANDO, CALIFORNIA**



LEAD AGENCY:

**CITY OF SAN FERNANDO
COMMUNITY DEVELOPMENT DEPARTMENT
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340**

PREPARED BY:

**BLODGETT BAYLOSIS ENVIRONMENTAL PLANNING
16388 E. COLIMA ROAD, SUITE 206J
HACIENDA HEIGHTS, CALIFORNIA 91745**

NOVEMBER 3, 2016

SANF024

CEQA EXEMPTION
LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
CITY OF SAN FERNANDO, LOS ANGELES COUNTY



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 CITY OF SAN FERNANDO, LOS ANGELES COUNTY



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CEQA EXEMPTION FOR THE LOPEZ VILLEGAS HOUSE RELOCATION PROJECT

1. INTRODUCTION

Pursuant to the California Environmental Quality Act (CEQA) Guidelines, a Notice of Exemption (NOE) may be filed if the City of San Fernando, in its capacity as the lead agency, determines that a proposed action or project is exempt from the environmental review requirements of CEQA. According to the CEQA Guidelines, a NOE must contain the following:

- A brief description of the proposed action or project;
- A finding that the proposed action or project is exempt, including a citation to the State CEQA Guidelines section or statute under which the project is found to be exempt; and,
- A brief statement in support of the finding.

This NOE provides a description of the proposed Project, indicates the applicable sections of CEQA that support the findings for a CEQA exemption, and discusses the lead agency's findings that are applicable to the proposed Lopez-Villegas House relocation Project.

2. PROJECT DESCRIPTION

The City of San Fernando oversaw the relocation of the Lopez-Villegas House from its original site (1320 San Fernando Road) to its present interim location to the Lopez Adobe site at 1100 Pico Street six years ago. The City Council subsequently directed staff to relocate the Lopez-Villegas House from the present Lopez Adobe site back to its original location at 1320 San Fernando Road. The building has been mothballed and placed on piers. Key elements of the current relocation Project include the following:

- The Lopez Villegas House is slated for rehabilitation and relocation as part of a purchase and sale agreement. The Lopez Villegas House is currently located at 1320 San Fernando Road, which is a City-owned parcel. The House will be relocated to a privately owned lot located at 613 O'Melveny Avenue.
- The Lopez Villegas House will be retained as a designated historic landmark but will undergo rehabilitation and enlargements consistent with the Secretary of Interior's Standards for Rehabilitation of a historic structure including new additions to historic buildings.
- The new owner will also be constructing a second dwelling unit with a two-car garage and carport on the same lot the Lopez Villegas House will be located on. The second dwelling unit will have a total floor area of 490 square feet.

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 LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
 CITY OF SAN FERNANDO, LOS ANGELES COUNTY



- The construction of the second dwelling unit, the garage, and the carport will be in compliance with applicable City Zoning regulations. The purpose of the enlargements and rehabilitation measures are to resell the entire property at some future date.
- After reselling the entire project, the Lopez Villegas House will remain as a designated historic landmark.

3. APPLICABLE CEQA EXEMPTION(S)

The City of San Fernando has reviewed the proposed Project and has determined that it is categorically exempt and qualifies for a *Class 31* exemption (Historical Resource and Restoration). The Class 31 exemption consists of projects that are limited to the maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation, or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings.

This section establishes an exemption for projects involving the maintenance, rehabilitation, restoration, preservation, or reconstruction of historical resources, provided that the activity meets published Federal standards for the treatment of historic properties. These Federal standards describe means of preserving, rehabilitating, restoring, and reconstructing historic buildings without adversely affecting their historic significance. The use of this exemption, like all categorical exemptions, is limited by the factors described in Section 15300.2 and is not to be used where the activity would cause a substantial adverse change in the significance of a historical resource.

4. FINDINGS SUPPORTING THE APPLICABLE CEQA EXEMPTION(S)

The City of San Fernando, determined following a preliminary evaluation of the proposed Lopez-Villegas House relocation Project, which the proposed Project would not result in any significant effects on the environment. This determination is based on the following:

- The proposed Lopez-Villegas House Relocation and Rehabilitation Project is not inconsistent with either the City of San Fernando General Plan land use designation that is applicable to the site and the City of San Fernando Zoning Ordinance and Map. No General Plan Amendment or Zone Change will be required to accommodate the proposed Lopez-Villegas House relocation Project.
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project Site occurs within the corporate boundaries of the City of San Fernando on a Project Site of less than five acres that is substantially surrounded by urban uses.
- The Lopez-Villegas House Relocation and Rehabilitation Project Site is surrounded by development on all sides. The site's small size and its isolation from other open space areas limit its utility as a habitat or an animal migration corridor. No native or natural habitats are found within the Project Site or on adjacent parcels (refer to discussion provided in Section 8).

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 LOPEZ-VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
 CITY OF SAN FERNANDO, LOS ANGELES COUNTY



- The approval of the Lopez-Villegas House Relocation and Rehabilitation Project would not result in any significant effects relating to traffic, noise, air quality, or water quality (refer to discussion provided in Section 8).
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project Site slated to receive the Lopez-Villegas House can be adequately served by all required utilities and public services. No significant adverse cumulative impacts will result from the proposed Lopez-Villegas House Relocation and Rehabilitation Project's implementation.

Furthermore, the City of San Fernando makes the following additional findings in support of a CEQA exemption for the proposed project.

- No dislocation of on-site or off-site uses will be required to accommodate the proposed Project.
- The Relocation Site does not contain any sensitive environmental resources. The surrounding areas have been disturbed as part of previous development (refer to discussion provided in Section 8).
- The Relocation Site is located within an urbanized area of the City of San Fernando. No scenic resources or scenic corridor will be affected by the proposed Project (refer to discussion provided in Section 8).
- The Relocation Site is not located within an area, nor does it include a site, the Department of Toxic Substances Control (DTSC) and the Secretary for Environmental Protection has identified as being affected by hazardous wastes (refer to discussion provided in Section 8).
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project will not result in any adverse impacts on historic resources (refer to the discussion provided in Section 8).
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project will not require any approvals by a State trustee or responsible agency.

The City of San Fernando may make the following findings with regard to the proposed Project's exemption from the environmental review requirements outlined in CEQA:

- The proposed Lopez-Villegas House Relocation and Rehabilitation Project and all related physical improvements will be confined to the Project Site and no dislocation of off-site uses will occur.
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project does not have a possibility of creating any significant environmental effects. The basis for this determination is provided in Attachment A.
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project will not result in any impacts to sensitive resources.

CEQA EXEMPTION
LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
CITY OF SAN FERNANDO, LOS ANGELES COUNTY



- The proposed Lopez-Villegas House Relocation and Rehabilitation Project will not result in any impacts on sensitive resources; result in any cumulative impacts; have the potential for damaging scenic resources; involve the placement of a project over a site the Department of Toxic Substances Control (DTSC) and the Secretary for Environmental Protection has identified as being affected by hazardous waste; or result in any impacts on historic resources.
- The lead agency, based on a rule of common sense, "has determined that there is no possibility" that the proposed Lopez-Villegas House Relocation and Rehabilitation Project will result in significant effects.

5. LOCATION OF RELOCATION SITE

The proposed Relocation Site for the Lopez Villegas House is located in the City of San Fernando. The City of San Fernando is located in the northeast portion of the San Fernando Valley in Los Angeles County. The City has a total land area of 2.4 square miles and is surrounded by the City of Los Angeles on all sides. Major physiographic features located in the vicinity of the City include the San Gabriel Mountains (located approximately three miles to the north), the Pacoima Wash (located along the eastern side of the City), Hansen Lake (located three miles to the southeast of the City), and the Los Angeles Reservoir (located approximately four miles to the northwest). The City of San Fernando is located 22 miles from downtown Los Angeles. Other communities located near San Fernando include Sylmar, Sun Valley, Mission Hills, and Pacoima. The later communities are all located within the corporate boundaries of the City of Los Angeles. A regional location map is provided in Exhibit 1.

The Relocation Site is a privately owned lot located at 613 O'Melveny Avenue (referred to herein as the "Relocation Site"). The Relocation Site is located on the north side of O'Melveny Avenue between Fox Street (on the east) and Wolfskill Street (on the west). A location map is provided in Exhibit 2.

6. ENVIRONMENTAL SETTING OF RELOCATION SITE

The Project involves the relocation of the Lopez-Villegas House from its current storage site (1100 Pico Street). The City Council subsequently authorized the historic house to be relocated to a privately owned lot located at 613 O'Melveny Avenue (referred to herein as the "Relocation Site"). The Relocation Site is located on the north side of O'Melveny Avenue between Fox Street (on the east) and Wolfskill Street (on the west). The Relocation Site is a rectangular lot approximately 50 feet in width and 125 feet deep. The approximate land area of the Relocation Site is 6,250 square feet.

The Relocation Site is located in the midst of a residential neighborhood that largely consists of single-family residences. Duplex units and smaller multiple-family developments are also found in the area. The Relocation Site is bounded by residential units on the west, north, and east sides. O'Melveny Avenue extends along the Relocation Site's south side.

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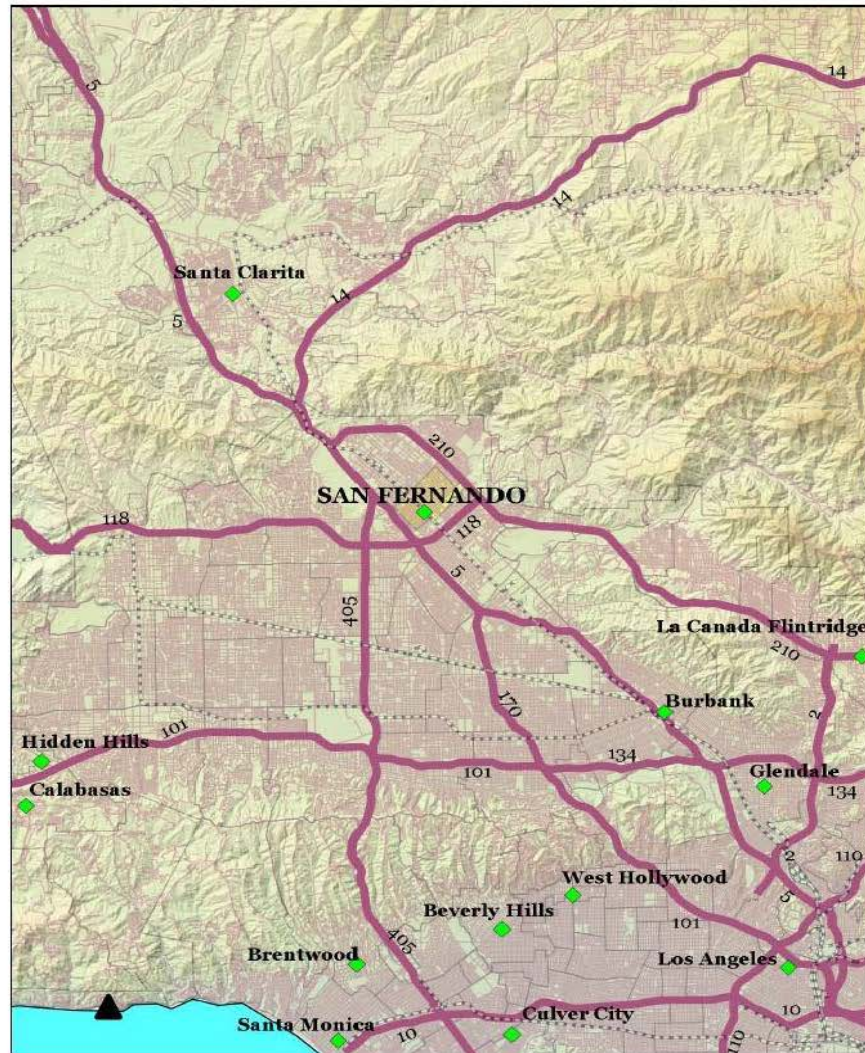


EXHIBIT 1
REGIONAL LOCATION OF THE CITY OF SAN FERNANDO

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LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
CITY OF SAN FERNANDO, LOS ANGELES COUNTY

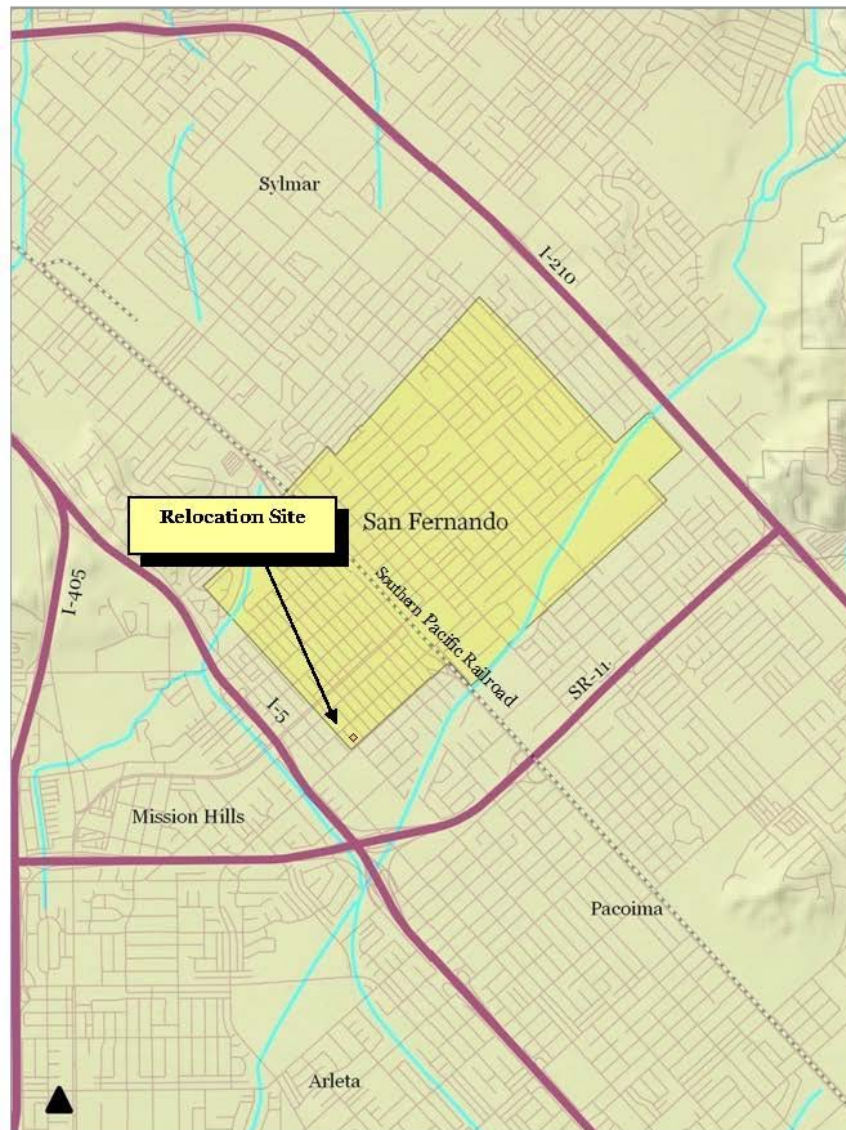


EXHIBIT 2
LOCATION OF RELOCATION SITE

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The Relocation Site is occupied a small residence located in the rear portion of the property; this building will be subsequently demolished. The Lopez Villegas House will be located in the central and southern portion of the property. The property owner will also be constructing a new second dwelling unit with a two-car garage and carport on the Relocation Site. This second dwelling unit will have a total floor area of 490 square feet. The construction of the second dwelling unit, the garage, and the carport will be in compliance with applicable City Zoning regulations. An aerial view photograph is provided in Exhibit 3 and photographs of the Relocation Site are provided in Exhibit 4.

7. DESCRIPTION OF THE LOPEZ VILLEGAS HOUSE

The Lopez-Villegas House Relocation and Rehabilitation Project is designed to preserve the Lopez-Villegas House, which is an important local historic resource. The City of San Fernando oversaw the relocation of the Lopez-Villegas House from its original site (1320 San Fernando Road) to its first interim location next to the Lopez Adobe site at 1100 Pico Street more than six years ago. The House was subsequently relocated to its current interim site at 1320 San Fernando Road. The building has been mothballed and placed on piers. Photographs of the existing Lopez Villegas House are provided in Exhibits 5 and 6.

8. ENVIRONMENTAL ASSESSMENT IN SUPPORT OF FINDINGS

8.1 AESTHETIC IMPACTS

The dominant scenic vistas from the Relocation Site and the surrounding area include the views of the Santa Susana Mountains located to the west and the San Gabriel Mountains located to the north. The City is located in the northeastern portion of the San Fernando Valley near the south-facing base of the San Gabriel Mountains. There are no designated scenic vistas or resources present within the vicinity of the Lopez-Villegas House Relocation Site. No protected views are present in the immediate area that could be affected by the proposed Lopez-Villegas House relocation and subsequent rehabilitation. As a result, no impacts are anticipated to occur.

8.2 AGRICULTURAL & FORESTRY RESOURCES IMPACTS

No agricultural activities are located within the Relocation Site or on adjacent parcels, nor does the City of San Fernando General Plan or Zoning Ordinance provide for any agricultural land use designation. As a result, the proposed Project's implementation will not impact any protected farmland soils. In addition, the Relocation Site is not subject to a Williamson Act contract. As a result, no impacts on existing or future Williamson Act contracts will result from the proposed project's implementation. San Fernando is located in the midst of a larger urban area and no forest lands are located within the City or in the surrounding area.

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EXHIBIT 3
AERIAL VIEW OF THE RELOCATION SITE

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EXHIBIT 4
PHOTOGRAPHS OF THE RELOCATION SITE

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EXHIBIT 5
PHOTOGRAPHS OF THE EXISTING LOPEZ VILLEGAS HOUSE

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EXHIBIT 6
PHOTOGRAPHS OF THE EXISTING LOPEZ VILLEGAS HOUSE

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8.3 AIR QUALITY IMPACTS

The proposed Lopez-Villegas House Relocation and Rehabilitation Project will not result in any significant short-term or long term operation emissions. Long-term emissions refer to those air quality impacts that will occur once the development is operational and these impacts will continue over the operational life of the Project. The only emissions that will be generated by the proposed Project will be related to the transport of the building from its current location to the Relocation Site. These emissions will be related to the trucks and other equipment that will be used as part of the transport effort. The transportation of the House will only occur over a 24-hour period. In addition, the air emissions related to the rehabilitation and restoration activities will be limited to the use of generators, compressors, sanding equipment, and paint and architectural coatings. These emissions will be well under the Southern California Air Quality Management District's (SCAQMD) daily thresholds. As a result, air quality impacts will be less than significant.

8.4 BIOLOGICAL RESOURCES IMPACTS

As indicated in the preceding sections, the City is located in an urbanized area. Native habitat in the vicinity of the Relocation Site has been disturbed as part of past development. Urban development surrounds the property on all sides. The Relocation Site's small size and its isolation from other open space areas restrict its utility as a habitat or an animal migration corridor. No mature trees will be removed as part of the Lopez-Villegas House relocation. There are no native or natural riparian plant habitats found within the Relocation Site or in the adjacent properties. No "blue line" streams are located within the Project Site.

8.5 CULTURAL RESOURCES IMPACTS

The Lopez-Villegas House Relocation and Rehabilitation Project is designed to preserve the Lopez-Villegas House, which is an important local resource. The City of San Fernando oversaw the relocation of the Lopez-Villegas House from its interim storage site at 1320 San Fernando Road (originally located at 1311 Pico Street) to its previous location next to the Lopez Adobe site at 1100 Pico Street six years ago. The Lopez Villegas House was subsequently relocated back to its interim storage location. The building has been mothballed and placed on piers. Under the relocation and subsequent rehabilitation, the Lopez-Villegas House will be rehabilitated to maintain the character-defining features of the structure including roof pitch, wood siding on the front and proposed side elevations, front porch, and window locations along front elevation consistent with the Secretary of the Interior's Standards for the rehabilitation of the existing structure. The proposed new addition will be placed at the rear of the building, limiting visibility from the front property line and adjacent public right-of-way. In addition, the proposed Project would not involve any excavation that would affect archaeological or paleontological resources. As a result, no impacts on cultural resources will occur.

8.6 HAZARDS & HAZARDOUS MATERIALS IMPACTS

Hazardous chemicals and materials used on-site will be limited to common household maintenance and cleaning products. Because of the nature of the proposed relocation, no hazardous or acutely hazardous materials will be emitted. As a result, no significant adverse impacts are anticipated. The proposed

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Relocation Site is not included on a hazardous sites list compiled pursuant to California Government Code Section 65962. As a result, no impacts will occur with respect to locating the project on a site included on a hazardous list pursuant to the government code. The Lopez Villegas House may contain asbestos-containing materials and/or lead paint. As part of the rehabilitation of the house, the contractors will be required to adhere to all pertinent requirements governing the removal, handling, and disposal of these materials. As a result, no impacts will occur.

8.7 NOISE IMPACTS

The current noise environment within the Project area is dominated by traffic noise emanating from local streets. The ambient noise environment around the Relocation Site is relatively quiet and consistent with that expected for a residential neighborhood. While the Lopez Villegas House will be preserved, it will be privately owned. As a result, the traffic generation anticipated for the Project will be minimal. The proposed Lopez-Villegas House relocation and subsequent rehabilitation will not result in an increase in mobile noise or stationary noise. It typically requires a doubling of traffic volumes to increase the ambient noise levels to 3.0 dBA or greater). The noise associated with the transport and installation of the House, along with any rehabilitation activities, will be short-term. As a result, the proposed Project's implementation will not result in any noise impacts.

8.8 POPULATION & HOUSING IMPACTS

Growth-inducing impacts are generally associated with the provision of urban services to an undeveloped or rural area, such as utilities, improved roadways, and expanded public services. The Lopez-Villegas House relocation would not result in any significant additional population growth. The utility connections and other infrastructure will continue to serve the Relocation Site only. As a result, no impacts are anticipated.

8.9 PUBLIC SERVICE IMPACTS

The City of San Fernando oversaw the relocation of the Lopez-Villegas House from its original site (1311 Pico Street) to its present interim location at 1320 San Fernando Road. At the present time, the House is being stored on the City-owned lot with limited security. Under the relocation, the Lopez-Villegas House would be rehabilitated and preserved at the Relocation Site. As a result, the Lopez-Villegas House relocation and subsequent rehabilitation work will not result in an increase in the demand for law enforcement services or other governmental services and no impacts will occur.

8.10 TRANSPORTATION & CIRCULATION IMPACTS

The proposed Lopez-Villegas House relocation will not generation any additional traffic. The relocation of the house will result in limited disruption while the structure is transported to the Relocation Site. The subsequent vehicle trips associated with the residential uses from the rehabilitated historic structure and ancillary second dwelling unit at the Relocation Site will not be significant since a portion of the new vehicle trips are offset by current vehicle trips that will be eliminated as a result of the proposed demolition of the existing single-family residential structure. Therefore, the net increase in vehicle trips and resulting

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vehicle trip impacts from the Relocation Site will be easily accommodated by the roadway capacity of adjacent residential streets. As a result, no impacts are anticipated.

8.11 UTILITIES IMPACTS

The Lopez-Villegas House, once relocated, with the addition of a second dwelling unit at the rear of the Relocation Site, will not result in a significant increase in water consumption or effluent generation. As a result, no impacts are anticipated.



NOTICE OF EXEMPTION

TO: ☒ ENVIRONMENTAL FILING
P.O. Box 1208
NORWALK, CA 90650-1208

FROM: CITY OF SAN FERNANDO
117 MACNEIL STREET
SAN FERNANDO, CA 91340

☐ OFFICE OF PLANNING AND RESEARCH
1400 TENTH STREET
SACRAMENTO, CA 95814

PROJECT TITLE:

Certificate of Appropriateness 2016-001: Lopez Villegas House Relocation and Rehabilitation Project; (SPR 2016-025 & Certificate of Appropriateness 2016-001)

PROJECT LOCATION:

1320 San Fernando Road, San Fernando, CA (Los Angeles County Assessor's Parcel No: 2521-016-900) & 613 O'Melveny Street, San Fernando, CA (Los Angeles County Assessor's Parcel No: 2613-002-035)

PROJECT DESCRIPTION:

The Project is a request for the Planning and Preservation Commission's approval of a Certificate of Appropriateness 2016-001, pursuant to the City of San Fernando's Historic Preservation Ordinance (City Code Sections 106-1392(a) and 106-1392 et. seq.) in order to allow for the relocation and alteration/rehabilitation of the Lopez Villegas House, a City-designated local historic landmark.

PUBLIC AGENCY APPROVING PROJECT:

City of San Fernando; Community Development Department

PERSON OR AGENCY CARRYING OUT PROJECT:

City of San Fernando, Community Development Department, 117 Macneil Street, San Fernando, CA 91340.

Exemption Status:

- ☐ Ministerial (14 Cal. Code of Regs. §15268):
- ☐ Declared Emergency (14 Cal. Code of Regs. §15269(a)):
- ☐ Emergency Project (14 Cal. Code of Regs. §15269(b), (c), (d), & (e)):
- ☒ Categorical Exemption (14 Cal. Code of Regs. §§ 21083 et seq.):
- ☐ Statutory Exemptions (14 Cal. Code of Regs. §§15260 et seq.):
- ☐ No possibility of physical impact (14 Cal Code of Regs. §15061 (b)(3)):

Reasons why project is exempt:

The Project qualifies for a Class 31 Categorical Exemption pursuant to California Code of Regulations, Title 14, Division 6 Chapter 3, Section 15331-Historic Resource Restoration/Rehabilitation). City Planning and Preservation Commission reviewed the proposed Scope of Work under Certificate of Appropriateness No. 2016-001 and determined that their approval will facilitate rehabilitation of the historic building in a manner consistent with the City's Historic Preservation Element, Historic Preservation Ordinance, and the Secretary of the Interior's Standards for Rehabilitation. (See Attachment 1.)

Lead Agency Contact Person:

Federico "Fred" Ramirez, Community Development Director; (818) 898-7316

12/07/2016

Date

Federico Ramirez, Community Development Director

Community Development Department ■ 117 Macneil Street ■ San Fernando, CA 91340-2993 ■ (818) 898-1232 ■ fax (818) 365-8090

**Purchase and Sale Agreement Exhibit “C”:
Planning and Preservation Commission Resolution No. 2016-013 and Exhibit A: Conditions
of Approval (Re: Certificate of Appropriateness 2016-001)**

RESOLUTION NO. 2016-013

**RESOLUTION OF THE PLANNING AND PRESERVATION COMMISSION
APPROVING CERTIFICATE OF APPROPRIATENESS 2016-001 IN ORDER
TO FACILITATE RELOCATION OF THE LOPEZ VILLEGAS HOUSE TO
613 O’MELVENY AND REHABILITATION OF THE LOPEZ VILLEGAS
HOUSE PURSUANT TO THE SECRETARY OF THE INTERIOR’S
STANDARDS FOR REHABILITATION**

WHEREAS, an application had been filed by City of San Fernando, Community Development Department on November 22, 2016 for the City of San Fernando Planning and Preservation Commission’s consideration of a Certificate of Appropriateness 2016-001 pursuant to the City’s Historic Preservation Ordinance (2008) and City General Plan Housing Element (2005) to undertake the Lopez Villegas House Relocation and Rehabilitation Project (the “Project”);

WHEREAS, in June 2002, Historic Resources Survey, the historical consultant identified the Lopez-Villegas House as a potentially historic resource that is a “National Folk house of the Pyramidal Family with a hipped bell cast roof.” The National Folk Style is based on a fundamental need for shelter and has its roots in Native American and pre-railroad dwellings. They can be “simple” or unadorned and are typically characterized by rectangular shapes with side-gable roof or in the case of the Lopez-Villegas House, they can have a square floor plan with pyramidal roofs. The subject site is indicative of early housing in the region at the turn of the century and is one of the last remaining structures of its type;

WHEREAS, on March 15, 2004, the City Council, in a joint public hearing with the San Fernando Redevelopment Agency, approved a Disposition and Development Agreement with a developer providing for City and Redevelopment Agency participation in the proposed development of an affordable housing project with 95 dwelling units for low and very-low income seniors in the community. These 95 dwelling units (plus three manager units) were subsequently constructed at three noncontiguous sites in the community, including 25 units on a site that includes the Lopez-Villegas property at 1311 Pico Street;

WHEREAS, on April 5, 2004, Mayor Pro Tem Julie Ruelas submitted a request to the City Council to consider possible alternatives to demolition of the Lopez-Villegas House located at 1311 Pico Street. Councilmember Ruelas’ request was based on information that suggested the possible significance of the structure as the prior residence of individuals who were descendants of the Lopez Family, and with original settlers/founders of “El Real Presidio de Santa Barbara”;

WHEREAS, on April 6, 2004, Historical Commissioner Richard Arroyo and Mr. John Brooks (subsequently appointed to Historical Commission on August 2, 2004) provided the City Council with additional information on former residents of the residential structure at 1311 Pico Street;

WHEREAS, on May 5, 2004, City staff conducted a field inspection of the subject property. Staff photographed the exterior conditions of the site, the existing approximate 957 square foot primary residential structure, and the detached approximate 380 square foot garage structure. In addition, staff was allowed by the then resident to walk through the interior portions of the primary

residential structure to inspect the existing conditions of the site;

WHEREAS, on June 21, 2004, the City Council in a joint public hearing with the Redevelopment Agency approved a Specific Plan for the San Fernando Senior Housing Development Project, entitling the developer to construct the project subject to the site plan, building layout, architectural and landscaping treatments specified by the Specific Plan for all three sites comprising the project;

WHEREAS, on July 14, 2004, the Historical Commission determined that the existing residential structure at 1311 Pico Street merited preservation based on the architectural style of the building and on the association of several of its past inhabitants to the early settlement of California and San Fernando;

WHEREAS, on July 5, 2005, the City Council held a public hearing to consider relocation of the Lopez- Villegas House to the Lopez Adobe Site at 1100 Pico Street. Subsequent to the public hearing, the City Council adopted a Resolution No. 7051: 1) approving relocation of the Lopez-Villegas House to the Lopez Adobe Site; 2) approving the Initial Study, Mitigated Negative Declaration, and Mitigation Monitoring Program; 3) designation of the Lopez-Villegas House as a City Historic landmark;

WHEREAS, on March 6, 2006, the City Council appropriated \$15,725 from the General Fund to mothball and fence the Lopez-Villegas House at the Lopez Adobe site at 1100 Pico Street. The Lopez-Villegas House was by then a city-designated historic landmark that was intended to be rehabilitated as the ancillary facility that would include restrooms, storage, and office areas to support the proposed use of the Lopez Adobe building as a house museum;

WHEREAS, on June 15, 2015, the City Council adopted Resolution No. 7679, adopting the City Budget for Fiscal Year 2015-2016. Included as part of the City Budget where the City Council priorities that included city pursuit of new economic development opportunities to the bolster the city's revenue and enhance the City of San Fernando's profile, which included amongst other things, to "Evaluate reuse options for Lopez/Villegas property, including structure";

WHEREAS, on January 19, 2016, the City Council directed City staff to schedule discussion of possible reuse and/or disposition options for the Lopez Villegas House currently stored at the former Agency-owned parcel at 1320 San Fernando Road for an upcoming council meeting;

WHEREAS, on April 18, 2016, the City Council conducted a study session to obtain an update on the Lopez Villegas House. As part of the study session, the City Council considered the following project alternatives.

WHEREAS, subsequent to this meeting, City Staff notified the City Council that a potential buyers had come forward (Gerardo Ascencio) seeking to purchase the Lopez Villegas House and relocate it 613 O'Melveny Street an R-1 (Single Family Residential) zoned property in the City of San Fernando;

WHEREAS, on July 18, 2016, the City Council conducted a closed session to consider the proposed offer from Mr. Ascencio to purchase, relocate, and subsequently rehabilitate the Lopez

Villegas House at the subject site at 613 O'Melveny Street. City Staff was given direction, but no final action was taken.

WHEREAS, the Certificate of Appropriateness 2016-001 is being considered by the Planning and Preservation Commission as one of the initial steps necessary in order to facilitate the City Council's potential future consideration of a Purchase and Sale Agreement for the disposition of real property, the Lopez Villegas House;

WHEREAS, Pursuant to City Code Section 106-1393(c), the City-owned property at 1320 San Fernando Road and the private-property at 613 O'Melveny Street (the relocation site), where posted with a "Notice of Pending Application and Public Hearing" and associated public hearing before the Planning and Preservation Commission regarding the proposed Certificate of Appropriateness 2016-001. The public notices were posted on November 7, 2016, more than ten (10) days prior to the commission's scheduled review at both 1320 San Fernando Road (along the Celis St. and San Fernando Road street frontages) and at 613 O'Melveny Street (on posting on primary street frontage). In addition, similar notices were posted at the City Hall Bulletins and at the publically accessible bulletin at the Los Angeles County Public Library at 217 N. MacLay Avenue;

WHEREAS, pursuant to Section 106-1393 et seq., of the City's Historic Preservation Ordinance, the Project would allow for relocation of the Lopez Villegas House from 1320 San Fernando Road to the existing R-1 (Single Family Residential) zoned property at 613 O'Melveny Street and, post-relocation, the construction of a one-story addition and exterior alterations to the existing one-story Lopez Villegas House and the construction of a new two story second dwelling unit with attached two-car garage and detached carport;

WHEREAS, the Project will allow for the adaptive reuse of the Lopez Villegas House as a single family residential dwelling with interior and exterior improvements consistent with the Secretary of the Interior's Standards for Rehabilitation and the applicable City building and fire codes as well as an accessory dwelling unit and covered, on-site parking facilities; and

WHEREAS, the Project includes the following Scope of Work:

- Reroof of the existing structure retaining the overall dimension and slope of the hipped bell cast roof as viewed from the public right of way;
- Removal of the approximate 100 square foot "pop-out" located on the side elevation of the building that is a non-character defining feature of the house will facilitate a simpler building frontage more in keeping with the overall architecture of the building and will facilitate a more consistent building design when viewed in its final orientation/placement at the subject site at 613 O'Melveny Street;
- Restoration and replacement of the existing horizontal wood siding along the proposed front and side elevations of the historic building;
- Replacement of existing deteriorated and/or missing windows with new wood-clad or wood windows and extending window treatment through the proposed addition;
- Restoration and replacement of wood trim with similar wood material;

- Construction of the proposed 830 square foot addition to the existing 857 square foot historic home along the proposed rear elevation with little to no visibility from the public street right of way as viewed from O'Melveny Street;
- Construction of a hipped roof to cover the proposed addition at a modified pitch that results in roof that is lower than the roof peak of the existing structure significantly reducing the new roof's view from the public right of way;
- Installation of composite siding or wood siding that is slightly larger than the siding of the existing historic structure and adding vertical wood trim placed at the union of the addition and the historic building in order provide visual distinction between the historic section of the original Lopez Villegas House and the proposed addition;
- Interior improvements to allow for adaptive reuse of a former residential structure (i.e., two bedroom one bath dwelling) into a updated single family residence (i.e., three bedroom and two bath dwelling) that complies with all applicable building and fire codes;
- Construction of a 490 square foot second dwelling unit in compliance with applicable City Zoning regulations (City Code Section 106-358 et. seq.);
- Construction of a the required on-site covered parking for the Lopez Villegas House and proposed second dwelling unit (i.e., detached two-car garage below the proposed second dwelling unit and a detached one-car carport at the rear of the subject property; and,
- Color scheme for the Lopez Villegas House to provide for an off-white background color with dark brown or burgundy color for all wood trim around doors and windows with matching dark brown or burgundy color for doors and windows;
- Color scheme for second dwelling unit to be earth tone color for background main color and darker accent color for trim and accent details for doors, trim, windows and roof to differentiate it from the Lopez Villegas House;
- Composite horizontal siding of a larger width to the historic house shall be used on the proposed garage and second dwelling unit to visually distinguish the historic home from the new garage/residential structure; and,
- On-site and off-site physical improvements as required by the City's Community Development Department and Public Works Department as provided for in the approved conceptual plans and associated Conditions of Approval included herein as Exhibit "A".

WHEREAS, pursuant to City Code Section 106-1392(a), any person, owner or entity applying for a building permit or any other permit for exterior alteration, relocation or development of a structure designated as a historic resource shall apply for and obtain a certificate of appropriateness;

WHEREAS, pursuant to City Code Section 106-1393, Subsections (a) and (b), the review and the decision of the issuance of the certificate of appropriateness will be undertaken by the Planning and Preservation Commission subsequent to the Community Development Director's

review of the application using the Secretary's Standards and the director's making of a recommendation to the commission;

WHEREAS, pursuant to the California Environmental Quality Act (CEQA) and the City of San Fernando's CEQA Guidelines, the City of San Fernando as the Lead Agency overseeing the environmental review for the Project has determined that the Project (i.e., relocation and rehabilitation) will not have the potential to create any significant adverse impact on the subject local historic landmark structure. As a result of the City's environmental assessment, the City determined that the Project qualifies for a Categorical Exemption (i.e., Class 31 Categorical Exemption pursuant to California Code of Regulations, Title 14, Division 6 Chapter 3, Section 15331-Historic Resource Restoration/Rehabilitation) pursuant to the California Environmental Quality Act; and,

WHEREAS, the Planning and Preservation Commission considered all of the evidence presented in connection with the Project, written and oral at the public hearing held on the 22nd day of November 2016.

NOW, THEREFORE, BE IT RESOLVED that the Planning and Preservation Commission finds as follows:

SECTION 1: The Planning and Preservation Commission finds that all of the facts set forth in this Resolution are true and correct.

SECTION 2: Based upon substantial evidence presented to the Planning and Preservation Commission on November 22, 2016, including public testimony, written materials and written and oral staff reports from the Community Development Director, with regard to the Project, the Planning and Preservation Commission concurred with the City planning staff's determination that the Project will not have a significant adverse impact on the environment and qualifies for a Categorical Exemption (i.e., Class 31 Categorical Exemption pursuant to California Code of Regulations, Title 14, Division 6 Chapter 3, Section 15331-Historic Resource Restoration/Rehabilitation) pursuant to the California Environmental Quality Act and no further environmental assessment is necessary.

SECTION 3: The proposed Project, which includes the relocation of the Lopez Villegas House to 613 O'Melveny Street and post-relocation, allows the rehabilitation of the Lopez Villegas House per the proposed Scope of Work shall facilitate preservation of various architectural features and appurtenances that still exist on the building's primary front façade elevation and proposed side elevations while allowing a proposed addition to the rear of the structure consistent with the City's Historic Preservation Ordinance, City General Plan Historic Preservation Element Goals and Objectives and the Secretary of the Interior's Standards for Rehabilitation based on the following findings:

1) The Project is consistent with and supportive of identified goals and objectives of the City General Plan Land Use and Historic Preservation Elements and the City's Zoning and Historic Preservation Ordinances.

- The Project's proposed Scope of Work as included herein will ensure the Project's consistency City's applicable zoning regulations including consistency with the purpose

of the City's Historic Preservation Ordinance that seeks to establish procedures and regulations necessary to:

- (1) Implement the city's historic preservation goals, policies and programs;

The proposed scope of work that includes relocation and subsequent rehabilitation of the Lopez Villegas House consistent with the Secretary of the Interior Standards for Rehabilitation will ensure compliance with preservation goals of the City's General Plan Historic Preservation Element that include working private entities to preserve and where appropriately adaptively reuse structures in a manner that preserves the structure's character defining features and architectural features of significance while also facilitating economic investment in the structure and in the property that help promote investment within the city's single family residential neighborhoods.

- (2) Protect, enhance and perpetuate historic resources that represent or reflect distinctive and important elements of the city's cultural, social, economic, political, archeological and architectural history;

The Project will ensure that the Lopez Villegas House, a local designated historic resources is preserved for future generations as a city-landmark, which adds to the distinctive and important elements of the city's cultural, social, economic, and architectural history of the Lopez and Villegas families early settlers and residents that contributed to the history of San Fernando.

- (3) Encourage public understanding and involvement in the unique architectural and environmental heritage of the city;

The Project will facilitate preservation of the Lopez Villegas House, a Folk Style House from the Pyramidal Family, would ensure that one of the last remaining examples of this type of early American Houses is preserved helping to preserve the unique architectural and environmental heritage of the city.

- (4) Foster civic pride in the beauty and notable accomplishments of the past by promoting private stewardship of historic resources that represent these accomplishments;

The Project's proposed physical improvements to the house will preserve the City Councils previous designation of the Lopez Villegas House as a city historic landmark based on historical records that identified Isabel Villegas Castro, a former resident of the subject structure, as a descendent of the Lopez Family, and with Don Jose Francisco de Ortega, one of the original/founders of "El Presidio de Santa Barbara" as well as the City's assessment that the structure merited local historic designation as it "embodies the distinctive characteristics of a type, period, or method of construction" that helps tell the story of early

residential development in the City of San Fernando.” Therefore, the long term preservation as a privately owned, but city-designated historic resource will help foster civic pride in the beauty and notable accomplishments of past residents and owners of the Lopez Villegas House and by promoting public and private partnerships in the ongoing stewardships of this historic resources through the approved Certificate of Appropriateness and subsequent purchase and sale agreements between the City and the future owner.

- (5) Encourage and promote preservation, restoration, rehabilitation and maintenance of historic resources and potential historic resources for the culture, education, enjoyment and economic welfare of the city's inhabitants;

The Project would facilitate rehabilitation of the Lopez Villegas House in a manner consistent with the Secretary of the Interior's Standards for Rehabilitation promoting adaptive reuse of a historic structure as a single family dwelling that is still designated as a city historic resources to the benefit of the city's inhabitants.

- (6) Ensure that historic preservation planning is inclusive and reflective of the unique background and diversity of the city;

The Project and the required discretionary review and approval of Certificate of Appropriateness 2016-001 ensures that the historic preservation work and planning is inclusive and reflective of the unique historical background and diversity of the city.

- (7) Encourage the repair rather than the replacement of historic materials in accordance with the Secretary of the Interior's Standards;

The Project will be developed pursuant to the Secretary of the Interior's Standards for Rehabilitation making every effort to repair rather than replace historic materials of the Lopez Villegas House, which add to the unique architectural style of the building as a Folk Style House of the Pyramidal Family.

- (8) Protect historic and cultural resources from demolition and inappropriate alterations;

The Project creates a unique opportunity to adaptive reuse the Lopez Villegas House that is currently mothballed and shuddered falling further into disrepair and therefore ensures protection of the unique historic resource from demolition and inappropriate alterations.

- (9) Integrate historic preservation into community economic development strategies for sustainable development and to promote adaptive reuse of historic structures;

The Project facilitates a public-private endeavor allowing adaptive reuse of the Lopez Villegas House as privately owned single family dwelling while preserving the structures historic landmark designation for future generations.

- (10) Fulfill the city's responsibilities under the California Environmental Quality Act (CEQA);

The Project has been reviewed as part of the environmental assessment process required under CEQA, the City has determined that the Project qualifies for a Categorical Exemption (i.e., Class 31 Categorical Exemption pursuant to California Code of Regulations, Title 14, Division 6 Chapter 3, Section 15331-Historic Resource Restoration/Rehabilitation) pursuant to the California Environmental Quality Act and that no further environmental analysis is required.

- (11) Fulfill the city's responsibilities pursuant to federal historic preservation statutes; and

The Project's review as part of the City's Historic Preservation Ordinance requirements including the Planning and Preservation Commission's review of the requested Certificate of Appropriateness and development of the Project's Scope of Work pursuant to the Secretary of the Interior's Standards for Rehabilitation ensure that the City complies with its responsibilities pursuant to federal historic preservation statutes.

- (12) Stabilize, improve, and protect property values within the city by establishing policies and procedures that protect historic resources.

The Project will facilitate adaptive reuse of the Lopez Villegas House and will allow for new investment at 613 O'Melveny Street in a manner that preserves the architectural character of the historic building as well as adding ancillary structures that are complimentary but distinct to the architectural style of the historic building and help add to the property values of the site and the surrounding neighborhood.

- The Project is consistent with the goals and objectives of the General Plan Land Use Element, with the approval of the certificate of appropriateness and associated scope of work that will allow for relocation of the Lopez Villegas House and its adaptive reuse at a single family residential zoned parcel in a manner further the City's long term preservation and neighborhood revitalization efforts by allowing new physical improvements to the historic structure and relocation site in a manner that retains the small town character of San Fernando and maintains an identity that is distinct from surrounding communities. (San Fernando General Plan Land Use Element Goals I and III, Pg. IV-6).

- The Project as proposed complies with the goals and policies of the General Plan Historic Preservation Element by: protecting historic and cultural resources by retaining the historically significant architectural features and appurtenances of the Lopez Villegas House from demolition and inappropriate alterations resulting from the proposed rehabilitation work that will allow for the adaptive reuse of the still-designated local historic resource as a single family residential dwellings with all the modern amenities attributed to rehabilitated structure that complies with all applicable health and safety/building and zoning codes.
- Furthermore, the Project would highlight the City's ongoing efforts to promote historic preservation through the retention of the historically significant and character defining architectural features of the Lopez Villegas House through relocation and rehabilitation as a way of providing new economic investment on a privately owned lot with new residential amenities and a long term covenant to preserve the Lopez Villegas House and allows its adaptive reuse as private residence. (2005 San Fernando General Plan Historic Preservation Element Goals 1, 2, 3, 4, 5 and 6; Policies 1.11, 2.3, 3.8, 4.2, 4.3, 4.4, 4.5, 5.2, 5.6, 6.3, 6.4, 6.5 and 6.6; Pgs. 25 -35).

Thus, it is commission's assessment that this finding can be met.

2) The Project is consistent with Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings and more specifically with the Standards for Rehabilitation as follows:

- **Standard 1: A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.**

The subject property will retain its existing, and historic, residential uses as a one-story residential dwelling. The Project and associated scope of work will allow retention of the building City landmark designation even after to the sale to a private party via the recordation of Covenant and Agreement. The new addition will allow the building to be reconfigured with a new floor layout that allows for a more contemporary design with three bedrooms and two bathrooms, kitchen, living room and dining space that facilitates the current use as a single family residence. Although the overall massing of the existing building will change with the new addition, the resulting height is consistent with heights of the historic structure and similar residential structures in the surrounding neighborhood.

- **Standard 2: The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.**

The relocation and proposed alterations/rehabilitation work proposed for the Lopez Villegas House will retain the historic character of the house, which make it one of the last examples of a simple one-story National Folk house of the Pyramidal Family. These

character defining features include: the hipped bell cast roof, front covered porch, column supports and balustrade enclosing the porch space, boxed cornice beneath the overhang of the composition shingle roof with horizontal wood siding, wooden double hung windows encased in heavy wood trim.

The Project does not include the removal of any distinctive materials, nor irreversibly alter features, spaces, or spatial relationships that characterize the historic structure. The building height of the existing structure and the proposed addition will remain consistent keeping the one-story design of the historic residential structure with front porch oriented to the street frontage along O'Melveny Street. The proposed addition will feature minimal decorative elements and will be finished in a manner that clearly denotes a newer addition to the historic structure while still maintain compatibility and simplicity of building lines attributed to the wider horizontal siding and hipped roof with wood clad, double hung windows with smaller wood trim.

- **Standard 3: Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.**

The proposed Project does not include the addition of conjectural elements or architectural features to the historic building. As noted in the Project's scope of work, the building will be rehabilitated to maintain the architectural elements of the National Folk Style with prominent pyramidal-hipped roof, horizontal wood siding, oversized wood trim, boxed eaves, wood windows and doors with off-white primary colors and darker accent colors for said doors, trim and windows.

The proposed addition constructed to the rear of the Lopez Villegas house will include wider horizontal siding, wood windows, and hipped roof (built below the peak of the existing roof) that hides the majority of the addition from the primary street-facing frontage along O'Melveny Street but also creates a visual distinction between the older front portion of the house and the more modern rear addition.

- **Standard 4: Changes to a property that have acquired historic significance in their own right will be retained and preserved.**

New work has been designed in order to not create a false sense of historical development of the structure as a whole by using contemporary materials that are slightly altered in width (i.e., wider horizontal wood siding and narrower wood trim) as well as altered slope and roof forms associated with the hipped roof installed over the addition at the rear of the building. Therefore, the existing building will be rehabilitated to reflect its original appearance. The new addition to the rear of the Lopez Villegas House with the historic character defining frontage and roof forms oriented toward the street will ensure that the new addition that will be constructed, using modern materials, will be recognized as a physical record of its time, place, and use that are visually distinguished from the historic building.

- **Standard 5: Distinctive features, finishes, and construction techniques or examples of fine craftsmanship that characterize a property will be preserved.**

The proposed project will not affect any original distinctive materials, features, finishes, and construction techniques that characterize the historic building as a National Folk House of the Pyramidal Family (circa early 1900s to late 1930s). Alterations to this building, including the addition, will not affect the historic character and architectural design of the building.

- **Standard 6: Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and where possible, material. Replacement of missing features will be substantiated by documentary and physical evidence.**

The proposed Project will make every effort to preserve all character defining features (including horizontal wood siding, wood trim, wood doors and windows) as well as the current color scheme. In those instances where materials has been damaged through weatherization and/or prior vandalism, new features will be used that seek the match the design, color, texture, and materials, wherever possible. City Planning and Building and Safety personnel assigned to the Project's review during final design and during construction shall ensure that any required replacement of missing features will be substantiated by documentary and physical evidence (e.g., photographic and written documentation, submittal of new building material specifications to be used as replacement material).

- **Standard 7: Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.**

The Project does not include the use of chemical and/or physical treatments that cause damage to historic materials including the existing wood siding, wood trim, windows and doors.

- **Standard 8: Distinctive features, finishes, and construction techniques or examples of fine craftsmanship that characterize a property will be preserved.**

The proposed project will not affect any original distinctive materials, features, finishes, and construction techniques that characterize the historic building as a National Folk House of the Pyramidal Family (circa early 1900s to late 1930s). Alterations to this building, including the addition, will not affect the historic character and architectural design of the building.

- **Standard 9: New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be**

compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.

The new 830 square foot addition and associated exterior alteration to remove the approximate 100 square foot “pop out”, or related new construction shall not destroy historic materials that characterize the Lopez Villegas House. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the Lopez Villegas House and its environment.

The proposed addition will increase the mass of the building, however, the overall height of the new structure will be consistent with existing one-story structure and will not physically or visually overwhelm immediately adjacent neighbors. Although the proposed massing of structure includes a doubling of the square footage the location of the addition to the rear of the buildings future layout and orientation at the 613 O’Melveny Street site and the proposed construction materials and roof design will be consistent with the historic building, but still visually distinctive so as to differentiate it from the older sections of the home.

- **Standard 10: New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.**

The essential form and integrity of the National Folk Style, Lopez Villegas House will not be impaired by the proposed addition if the proposed alterations to the subject structure were removed at a future date. It is important to note that a future removal of the proposed addition would ultimately require a redesign of the interior layout and a potential reduction in the number and/or size of living and dining areas, bedrooms, and baths.

SECTION 4: Based on the aforementioned findings, the Planning and Preservation Commission has determined that the proposed relocation and subsequent rehabilitation of the Lopez Villegas House pursuant to the scope of work and conceptual plans presented to the commission at the special meeting held on November 22, 2016 while retain the character defining architectural features of the structure in a manner consistent with the Secretary of the Interior’s Standards for Rehabilitation, the City’s Historic Preservation Element Goals, Objectives, and Policies, and the City’s Historic Preservation Ordinance as applicable to similarly designated local historic resources.

SECTION 5: The property owner and developer of the property at 613 O’Melveny and the future purchaser of the Lopez Villegas House shall indemnify, protect, hold harmless and defend the City and any agency or instrumentality thereof, and/or any of its officers, employees and agents from any and all claims, actions, or proceedings against the City to attack, set aside, void, annul, seek monetary damages resulting from an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board or legislative body including actions approved by the voter of the City, concerning the Certificate of Appropriateness 2016-001 and associated categorical exemption (i.e., Categorical Exemption, Class 31: Historical Resources Restoration/Rehabilitation) pursuant to the local California Environmental Quality Act (CEQA) Guidelines. City shall promptly notify both the

property owner and developer of any claim, action, or proceeding to which this condition is applicable and shall further cooperate fully in the defense of the action. The City reserves its right to take any and all action the City deems to be in the best interest of the City and its citizens in regard to such defense. The property owner and developer shall defend, indemnify and hold harmless the City for all costs and fees incurred in additional investigation or study of, or for supplementing, redrafting, revising, or amending, any document (such as an environmental impact report or related environmental assessment) if made necessary through the initiation of the project.

BE IT FURTHER RESOLVED that based upon the foregoing, the Planning and Preservation Commission hereby Certificate of Appropriateness 2016-001, pursuant to issuance requirements outlined in City Code Section 106-1393 et. seq.

PASSED, APPROVED AND ADOPTED this 22nd day of November 2016.



THEALE HAUPT, CHAIRPERSON

ATTEST:



FEDERICO "FRED" RAMIREZ, SECRETARY TO THE PLANNING AND PRESERVATION COMMISSION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I, FEDERICO "FRED" RAMIREZ, Secretary to the Planning and Preservation Commission of the City of San Fernando, do hereby certify that the foregoing Resolution was duly adopted by the Planning and Preservation Commission and signed by the Chairperson of said City at a meeting held on the 22nd day of November 2016; and that the same was passed by the following vote, to wit:

AYES: 4 - A. Lopez, K. Beaulieu, A. Durham, and T. Haupt

NOES: 0 - None

ABSENT: 1 - Y. Mejia

ABSTAIN: 0 - None



FEDERICO "FRED" RAMIREZ, SECRETARY TO THE PLANNING AND PRESERVATION COMMISSION

EXHIBIT "A"
CONDITIONS OF APPROVAL

PROJECT NO. : **Certificate of Appropriateness 2016-001**
Lopez Villegas House Relocation and Rehabilitation Project
(RE: Site Plan Review 2016-025)

PROJECT ADDRESS : 1320 San Fernando Road, San Fernando, CA
(Los Angeles County Assessor's Parcel No: 2521-016-900)
613 O'Melveny Street, San Fernando, CA
(Los Angeles County Assessor's Parcel No: 2613-002-035)

PROJECT DESCRIPTION : The Project is a request for the Planning and Preservation Commission's approval of a Certificate of Appropriateness 2016-001, pursuant to the City of San Fernando's Historic Preservation Ordinance (City Code Sections 106-1392(a) and 106-1392 et. seq.) in order to allow for the relocation and alteration/rehabilitation of the Lopez Villegas House, a City-designated local historic landmark.

The following conditions shall be made a part of the approval of the project, and shall be complied within their entirety, as determined by the Community Development Department:

1. Certificate of Appropriateness Entitlement. The Certificate of Appropriateness is granted for the Lopez Villegas House Relocation and Rehabilitation Project land described in this application and any attachments thereto, as reviewed by the Planning and Preservation Commission on November 22, 2016, except as herein modified to comply with these Conditions of Approval.
2. Occupancy per Approval. The subject real property (the Lopez Villegas House) shall be improved and occupied in substantial conformance with the conceptual plans, as reviewed by the Planning and Preservation Commission on November 22, 2016, except as herein modified to comply with these Conditions of Approval.
3. Indemnification. The property owner and developer of the property at 613 O'Melveny and the future purchaser of the Lopez Villegas House shall indemnify, protect, hold harmless and defend the City and any agency or instrumentality thereof, and/or any of its officers, employees and agents from any and all claims, actions, or proceedings against the City to attack, set aside, void, annul, seek monetary damages resulting from an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board or legislative body including actions approved by the voter of the City, concerning the Certificate of Appropriateness 2016-001 and associated categorical exemption (i.e., Categorical Exemption, Class 31: Historical Resources Restoration/Rehabilitation) pursuant to the local California Environmental Quality Act (CEQA) Guidelines. City shall promptly notify both the property owner and developer of any claim, action, or proceeding to which this condition is applicable and shall further cooperate fully in the defense of the action. The City reserves its right to take any and all action the City

deems to be in the best interest of the City and its citizens in regard to such defense. The property owner and developer shall defend, indemnify and hold harmless the City for all costs and fees incurred in additional investigation or study of, or for supplementing, redrafting, revising, or amending, any document (such as an environmental impact report or related environmental assessment) if made necessary through the initiation of the project.

4. City Building and Zoning Code Requirements. Unless otherwise provided for by the City's Historic Preservation Ordinance including City Code Section 106-1399(2), the property owner and developer undertaken the relocation and rehabilitation work on the Lopez Villegas House (a city designated historic landmark) shall comply with all applicable building and construction requirements of the City of San Fernando's building codes and the Secretary of the Interior's Standards for the Treatment of Historic Properties-Standards for Rehabilitation, as specified by the Community Development Department.
5. Property Maintenance. The relocation site at 613 O'Melveny Street and its immediate surrounding area shall be maintained in a clean, neat, quiet and orderly manner at all times and shall comply with the property maintenance standards as set forth in the San Fernando City Code.
6. Site Inspections. Prior to the issuance of a final on the required building permit for the Project, the Community Development Department shall inspect the site to ensure compliance with these Conditions of Approval. Subsequent to occupancy, owners and all successors shall grant the right of access to authorized agents of the City of San Fernando to conduct periodic inspections of the property.
7. Encroachment Permit. Under no circumstances shall any public right-of-way be obstructed during construction by materials, vehicles, equipment or other related objects without prior approval from the City Engineer and/or Public Works Director. An Encroachment Permit must be obtained from the Public Works Department prior to any demolition and/or new construction activity that would require staging and/or construction within the public right-of-way.
8. General Compliance. The applicant shall comply with all requirements of applicable federal, state, or local law, ordinance, or regulation.
9. Construction Hours. Construction activity shall comply with the applicable requirements of the San Fernando City Code San Fernando City Code standards for construction in commercial zones.
10. Attached Checklist. The developer shall comply with the requirements as listed in the attached Public Works Department Development/Improvement Review Checklist (See "Attachment 1" of these Conditions of Approval).
11. Approved Scope of Work. The Project shall comply with the approved Scope of Work and conceptual plans as included in the Planning and Preservation Commission's staff report for the Certificate of Appropriateness 2016-001 as reviewed and approved by the commission on November 22, 2016, and included herein as follows:

- Reroof of the existing structure retaining the overall dimension and slope of the hipped bell cast roof as viewed from the public right of way;
- Removal of the approximate 100 square foot “pop-out” located on the side elevation of the building that is a non-character defining feature of the house will facilitate a simpler building frontage more in keeping with the overall architecture of the building and will facilitate a more consistent building design when viewed in its final orientation/placement at the subject site at 613 O’Melveny Street;
- Restoration and replacement of the existing horizontal wood siding along the proposed front and side elevations of the historic building;
- Replacement of existing deteriorated and/or missing windows with new wood-clad or wood double-hung windows and extending window treatment through the proposed addition;
- Restoration and replacement of wood trim with similar wood material;
- Construction of the proposed 830 square foot addition to the existing 857 square foot historic home along the proposed rear elevation with little to no visibility from the public street right of way as viewed from O’Melveny Street;
- Construction of a hipped roof to cover the proposed addition at a modified pitch that results in roof that is lower than the roof peak of the existing structure significantly reducing the new roof’s view from the public right of way;
- Installation of composite siding or wood siding that is slightly larger than the siding of the existing historic structure and adding vertical wood trim placed at the union of the addition and the historic building in order provide visual distinction between the historic section of the original Lopez Villegas House and the proposed addition;
- Interior improvements to allow for adaptive reuse of a former residential structure (i.e., two bedroom one bath dwelling) into a updated single family residence (i.e., three bedroom and two bath dwelling) that complies with all applicable building and fire codes;
- Construction of a 490 square foot second dwelling unit in compliance with applicable City Zoning regulations (City Code Section 106-358 et. seq.);
- Construction of a the required on-site covered parking for the Lopez Villegas House and proposed second dwelling unit (i.e., two-car garage below the proposed second dwelling unit and a one-car carport at the rear of the subject property;
- Color scheme for the Lopez Villegas House to provide for an off-white background color with dark brown or burgundy color for all wood trim around doors and windows with matching dark brown or burgundy color for doors and windows;
- Color scheme for second dwelling unit to be earth tone color for background main color and darker accent color (i.e., the selection of a complementary accent color -- a color that is opposite on the color wheel) for trim and accent details for doors, trim, windows and roof to differentiate it from the Lopez Villegas House;

- Composite horizontal siding of a larger width to the historic house shall be used on the proposed garage and second dwelling unit to visually distinguish the historic home from the new garage/residential structure; and,
 - On-site and off-site physical improvements as required by the City's Community Development Department and Public Works Department as provided for in the approved conceptual plans and associated Conditions of Approval included herein.
12. Construction Plans. A copy of the Conditions of Approval (including all attachments) shall be printed on the final building plans submitted to the Community Development Department prior to the issuance of a building permit to construct the proposed Project. Additionally, subsequent to obtaining final approval of the variance, site plan review, and zone map amendment from the City, the project applicant shall prepare a staging plan for the proposed construction that will be submitted as part of building permit plan check review process to be reviewed and approved by the Public Works Department. The construction plan shall note the locations of all on-site utility facilities, as well as trash containers, construction vehicle parking, and the staging area for debris removal and drop off of materials. In addition, adequate security shall be provided to properly secure all building materials and tools during construction period. The construction plan shall provide specific provisions for the regulation of construction vehicle ingress and egress to the site during construction, while providing continued through-access for pedestrian and vehicles visiting the site and the surrounding residential neighborhood.
 13. Lighting. All exterior lighting shall be decorative cut-off fixtures (where no light is emitted above the horizontal plane) with the light source fully shielded or recessed to preclude light trespass or pollution up into the night sky. Also, any building-mounted luminaries shall be attached to walls or soffits, and the top of the fixture shall not exceed the height of the roof. No high or low pressure sodium lights shall be used as part of the Project. All proposed light fixtures shall be designed in a manner that is consistent with the overall architectural style of the buildings and shall not disturb or create glare towards neighboring properties. In addition, any decorative up-lighting, such as those that illuminate building facades or landscaping, shall be operated on timers that turn off illumination no later than 12 midnight, nightly. Review and approval by the Community Development Department shall be required for all light fixtures prior to installation.
 14. Mechanical and Utility Equipment. All mechanical and utility equipment, including but not limited to transformers, terminal boxes, air conditioner condensers, risers, backflow devices, gas meters, electric meters and meter cabinets shall be screened from public view and treated to match the materials and colors of the buildings. Electrical service facilities and equipment on or adjacent to the Project sites shall be planned and located, relocated or modified in a manner consistent with Southern California Edison Company guidelines to minimize human exposure to electromagnetic fields on the site and on adjacent properties, and with any other applicable requirements or guidelines of the California Public Utilities Commission or any other agency with jurisdiction, unless otherwise specified by the Community Development Department. All mechanical and utility equipment locations and screening/treatment shall be approved by the Community Development Department prior to installation or modification.
 15. Utilities. Pursuant to City Code Section 106-967(15), all utilities shall be located underground.

The applicant shall comply with all applicable requirements or guidelines of any relevant utility company, the California Public Utilities Commission, or any other agency with jurisdiction, relating to construction and/or occupancy of structures in proximity to any over-head or underground utility lines that are adjacent to or extend through the subject properties, unless otherwise specified by the Community Development Department. Applicant shall provide any utility easements as necessary.

16. Compliance with City Fire Codes. Prior to issuance of a building permit, the applicant shall obtain all the required fire safety clearances from the Los Angeles Fire Department and the City of San Fernando.
17. Property Maintenance. The subject sites and the immediate surrounding areas shall be maintained in a clean, neat, quiet and orderly manner at all times and shall comply with the property maintenance standards as set forth in the San Fernando City Code.
18. Graffiti Removal. The property owner(s), operator and all successors shall comply with the graffiti removal and deterrence requirements of the San Fernando City Code.
19. Modifications. Any and all modifications to the development plan, including these Conditions of Approval, shall require review and approval by the Community Development Department.
20. Encroachment Permit. Under no circumstances shall any public right-of-way be obstructed during construction by materials, vehicles, equipment or other related objects without prior approval from the City Engineer and/or Public Works Director. An Encroachment Permit must be obtained from the Public Works Department for the project site prior to any demolition and/or new construction activity that would require staging and/or construction within the public right-of-ways.
21. Stormwater Mitigation. All requirements of the National Pollutant Discharge Elimination System (NPDES) shall be complied with and an NPDES permit, including but not limited to the installation of any required clarifiers and/or on-site infiltration system, must be obtained prior to any occupation or use the project site. During construction, the project site shall comply with all applicable Best Management Practices (BMPs). In addition, the project shall provide for a storm water mitigation plan ("SWMP"), which includes those Best Management Practices (BMPs) necessary to control storm water pollution from construction activities and facility operations, as set forth in the Standard Urban Stormwater Mitigation Plan (SUSMP) applicable to the applicant's project. Structural or treatment control BMPs (including, as applicable, post-construction treatment control BMPs) set forth in project plans shall meet the design standards set forth in the SUSMP and the current municipal NPDES permit pursuant to City Code Section 34-103. The stormwater mitigation requirements noted above shall be applicable to the project site.
22. Grading and Drainage Plan. A grading plan and drainage plan outlining all required cut and/or fill and on-site drainage improvements for the project site shall be reviewed and subsequently approved by the Public Works Director or his or her designee prior to the issuance of building permits. The amount of cubic feet of soil that will be excavated as part of the proposed development for the project site, the proposed truck route and the destination point of exported

soil shall be provided to the Public Works Director or his or her designee prior to the issuance of a final on the grading permit.

23. Acceptance. Within thirty (30) days of receiving final approval of Certificate of Appropriateness 2016-001 and the associated Purchase and Sale Agreement, the property owner(s) or their duly authorized representatives shall certify the acceptance of the conditions of approval or modifications thereto by signing a statement using an acceptance affidavit form provided by the Community Development Department that acknowledges acceptance and shall be bound by all of the conditions.
24. Recordation. Prior to the issuance of a Certificate of Occupancy for the project site, the applicant shall provide the Community Development Department with proof that the Conditions of Approval have been recorded on the merged project site with the Los Angeles Registrar Recorder/County Clerk's Office.
25. Expiration. The Certificate of Appropriateness 2016-001 shall become null and void if any one of the following occur:
 - a) City Council fails to approve a Purchase and Sale Agreement;
 - b) City Councils fails to adopt the Class 31, Categorical Exemption for the Lopez Villegas House Relocation and Rehabilitation Project.
 - c) Property owner/applicant fails to obtain a building permit for the project site within twelve (12) months of final approval by the City Council of the associated Purchase of Sale Agreement or until such additional time as may be granted by the Community Development Department, upon receipt of a written request for an extension received prior to such expiration date.

ATTACHMENT NO. 1

**CITY OF SAN FERNANDO PUBLIC WORKS DEPARTMENT
DEVELOPMENT / IMPROVEMENT REVIEW CHECK LIST**

PROJECT: SPR 2016-25 2nd Detached Dwelling DATE: 8/31/16

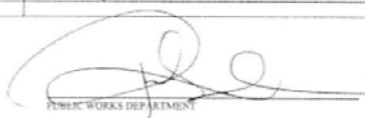
PROJECT ADDRESS: 613 O'Melveny Avenue

ITEM	REQUIRED?		COMPLIED?	COMMENTS
	YES	NO		
1. Site plan must show:				
a. Existing building or structure	✓			
b. Existing public improvements (concrete sidewalk, driveways, curbs and gutters, parkway trees, street lights, hydrants, etc.) including existing and proposed dimensions, square footage, etc.	✓			
c. Existing utilities (gas, sewer, water, storm drains, catch basins, power poles).	✓			
2. Submit offsite improvement plan.	✓			
3. Prior to issuance of building permit:				
a. Pay sewer capital facility charge.	✓			Based on 1 bdrm SFD = \$1,016*
b. Pay water capital facility charge.	✓			Based on 1/4" WM = \$945*
c. Pay water service installation charge.	✓			Based on 1/4" WM = \$1,821*
d. Pay fire service installation deposit.		✓		
e. Pay fire hydrant installation deposit.		✓		
f. Pay plan check fee (Offsite).	✓			
g. Pay inspection fee (Offsite).	✓			
h. Provide labor and material bond.		✓		
i. Provide performance bond.		✓		
4. Is there existing sewer house connection to property?	✓			
5. Is there existing water service to the property?	✓			
6. Provide separate water service for each building or separate ownership.	✓			
7. Provide separate sewer connection for each building.	✓			
8. Underground <u>all</u> utilities to each unit/building.	✓			
9. Cap off existing sewer connection that will no longer be used.		✓		
10. Replace existing old and substandard water service.		✓		
11. Upgrade existing substandard hydrant to 6-inch wet barrel hydrant (4"X 2.5" outlet).		✓		
12. Install new hydrant per City standard.		✓		
13. Satisfy City of Los Angeles Fire Dept. fire flow requirements.	✓			
14. Provide City approved backflow device for the domestic water service and/or landscape irrigation, and provide proof that said equipment has been tested by a certified tester.		✓		
15. Remove existing driveway approach that will no longer be used. Replace depressed curb.		✓		

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ATTACHMENT NO. 1

PROJECT ADDRESS: <u>613 O'Melveny Avenue</u>					
ITEM	REQUIRED?		COMPLIED?	COMMENTS	
	YES	NO			
16.	Construct PCC driveway approach 6-inch thick per City Standard.		✓		
17.	Construct wheel chair ramp per City Standard.		✓		
18.	Remove and replace broken/damaged concrete sidewalk adjacent to property.	✓			Approx. 50 sf.
19.	Remove and replace broken curb/gutter adjacent to property.		✓		
20.	Plant parkway trees per City Standard and City Master Tree Plan.	✓			Plant visible sod or ground cover in parkway, any other landscape shall require City approval. Plant <u>L</u> tree in parkway on O'Melveny. Species of tree shall be determined by Public Works department and planted per City Standards.
21.	Construct tree wells per City Standard with tree grates.		✓		
22.	A permit from the Public Works Dept. (Engineering Division) is required for all offsite improvements.	✓			
23.	All on-site pavement shall be minimum of 3-inch AC on 4 inch CAB or 6-inch PCC pavement without soil recommendation.	✓			
24.	Construct trash enclosure, nominal size 5 feet X 9 feet with PCC slab and 6-inch PCC curb with 6-inch PCC apron.		✓		
25.	Verify that clarifier/grease trap intercepts effluent before entry into the sewer lateral.		✓		
26.	Federal NPDES Requirements				
	a. Submit SWPPP Owners's Certification (form OCl attached) that incorporates construction BMP's in compliance with Federal NPDES.	✓			See attached BMP's suggested for use during construction.
	b. Provide a SUSMP that incorporates design elements and facility BMP's in compliance with Federal NPDES.		✓		
27.	Comply with all applicable existing conditions of approval for the proposed development.	✓			
28.	Additional requirements: <i>*Sewer and Water Capital and Installation fees are subject to change. The latest fee will be assessed prior to sign off for building permit.</i> <ul style="list-style-type: none"> Submit utility plan showing all existing utilities and any proposed relocations/realignments. Also show any proposed relocation of water service, water meter, and fire hydrant. Moving the house will require a PW permit and may require additional fees for temporary street closures, placement of no parking signs on streets along the moving route, coordination of public works and police department staff and other officials. The developer is responsible for protecting in place all existing street trees. All street tree removal, pruning and trimming is not allowed without the consent of the Public Work Director or his representative. All tree replacements shall be at the discretion of the Public Work Director or his representative per the current City replacement policy. Satisfy NPDES. 				



PUBLIC WORKS DEPARTMENT

DATE

8/31/16

**Purchase and Sale Agreement Exhibit “D”:
HISTORIC PRESERVATION COVENANT
THE LOPEZ VILLEGAS HOUSE**

THIS Historic Preservation Covenant (hereinafter, “Covenant”) is made on the ____ day of _____, 2017 (hereinafter, “Effective Date”) by and between the Gerardo Ascencio (“Grantor”) and the City of San Fernando (“Grantee”). For the purposes of this Covenant, Grantee and Grantor may be referred to collectively by the capitalized term “Parties.” This Covenant is entered for the purpose of preserving the Lopez Villegas House (hereinafter, “Lopez House”), a building that has been deemed important culturally, historically, and/or architecturally.

WHEREAS, the Lopez House, which is currently located at 1320 San Fernando Road, San Fernando, California, has been designated a Local Historic Landmark pursuant to San Fernando City Council Resolution No. 705.

WHEREAS, the Grantee has adopted regulations, San Fernando City Code Section 106-1383 *et seq.*, for the preservation of historic structures within the City of San Fernando (hereinafter, “Local Preservation Laws”); and

WHEREAS, on November 22, 2016 the City of San Fernando Planning and Preservation Commission adopted Resolution No. 2016-012 approving the Certificate of Appropriateness 2016-001 for the relocation and rehabilitation of the Lopez House by the Grantor. Resolution No. 2016-013 with Exhibit “A” Conditions of Approval (Certificate of Appropriateness 2016-001) is attached and incorporated hereto as Exhibit “A”; and

WHEREAS, on _____, 2017, the Parties entered into a Purchase and Sales Agreement whereby Grantor agreed to purchase the Lopez House from Grantee; and

WHEREAS, the Parties recognize the historic significance of Lopez House and desire that it be rehabilitated and preserved it for the enjoyment and edification of future generations; and

WHEREAS, the Parties desire that the Lopez retain its historically and architecturally significant features, while allowing for some adaptations and alterations, where necessary, to provide for contemporary uses; and

WHEREAS, Pursuant to San Fernando City Code Section 106-1401, the Grantee may acquire certain rights pursuant to historic preservation that will ensure that structures designated as Local Historical Landmarks are preserved and maintained for the benefit of future generations; and

NOW THEREFORE, the Grantor hereby agrees that the Lopez House shall be and shall permanently remain subject to the following agreement, easements, covenants and restrictions:

- A. These covenants shall be administered solely by the Grantee, and in all subsequent conveyances of the Lopez House, the Grantee, shall be the sole party entitled to administer these covenants.
- B. **Covenants of Grantor; Prohibited Activities.** Without the express written consent of the Grantee in compliance with standards and procedures as set forth in San Fernando City Code Section 106-1392, and any other applicable Local Preservation

Laws, and which may be withheld, conditioned or delayed in the sole and absolute discretion of Grantee, Grantor shall not undertake nor permit to be undertaken:

1. The use of Lopez House for any purpose other than a residential, single family home.
2. The removal or relocation of the Lopez House, except for the relocation as contemplated and approved in Certificate of Appropriateness 2016-001, which is attached hereto as Exhibit "A."
3. Any interior or exterior alteration, construction, or remodeling of the Lopez House that would alter or change the condition, overall appearance, or a design aspect of the Lopez House that contributes to its historical or architectural value, beyond those part of the rehabilitation approved in Certificate of Appropriateness 2016-001; provided, however, that signs or markers may be placed on the Lopez House without consent of Grantee so long as they: (i) indicate no more than the street address; or (ii) commemorate the history of the Property.
4. The painting or cleaning of the Lopez House in a manner incompatible with the protection and preservation of the Lopez House; provided, however, that the painting and cleaning in connection with regular maintenance of presently existing elements of the Lopez House is permitted without Grantee's consent so long as it is conducted in a manner which will maintain the historic or architecturally significant aspects of the Lopez House and the approved color scheme approved by the City at the time of issuance of the Certificate of Occupancy pursuant to Certificate of Appropriateness 2016-001, and so long as it is conducted in a manner which complies with the standards set forth under applicable Local Historic Preservation Laws or other applicable state or federal laws.
5. The rebuilding, reconstruction, repair, or refinishing of the Lopez House in case of damage or deterioration; provided, however, that Grantee's consent shall not be unreasonably withheld if such reconstruction, repair, and refinishing will be conducted in a manner that will maintain the historic or architecturally significant aspects of the Lopez House and conducted in compliance with the standards set forth in the Local Historic Preservation Laws or other applicable state or federal law. In the event that the Lopez House, is deemed a total loss or fully destroyed, Grantee shall be responsible for undertaking the required due diligence to obtain demolition permits and a new certificate of appropriateness and/or hardship waiver for the associated environmental clearance at Grantee's sole expense.

C. **Standards of Work.** Grantor agrees that any repair, replacement, alteration or rehabilitation or new construction work on the Lopez house, shall comply with the

requirements of the Local Historic Preservation Laws or other applicable federal and state laws or regulations, including the Secretary of the Interior's Standards for Rehabilitation. Whenever applicable, the Grantor may elect to use the standards set forth in the State Historical Building Code for the repair, replacement, alteration or rehabilitation or new construction work.

- D. Maintenance.** Grantor agrees to maintain in good order the foundations and the overall structural integrity so as to preserve the historic or architecturally significant elements of the Lopez House in compliance with the Local Historic Preservation Laws.
- E. Inspection.** Grantee shall have the right to inspect the Lopez House at reasonable times, after giving reasonable notice, to monitor Grantee's compliance with the terms of these covenants.
- F. Breach; Remedies.**
1. In the event of a violation of these covenants and restrictions, Grantee shall provide Grantor written notification of setting forth the violation(s) (hereinafter, "Notice of Violation"), and Grantor shall have a period of sixty (60) calendar days from the date it receives the Notice of Violation to cure the violation(s), or to propose a cure agreement, which Grantee shall have the sole discretion to approve or reject.
 2. In the event of Grantor's failure to cure the violation(s), or to propose an acceptable cure agreement, within the sixty (60) day cure period, Grantee shall have the right to pursue all available legal and equitable remedies, including, but not limited to, injunctive relief, specific performance, and damages.
 3. Neither the failure on the part of the Grantee to enforce any covenant or restriction herein nor the waiver of any right hereunder by the Grantee shall discharge or invalidate such covenant or restriction or any other covenant, condition or restriction herein, or affect the right of the Grantee to enforce the same in event of a subsequent breach.
- G. Mortgage Subordination.** All mortgages and rights in the property of all mortgagees are subject and subordinate at all times to the rights of the Grantee to enforce the purposes of these covenants and restrictions. Grantee will provide a copy of these covenants and restrictions to all mortgagees of the Lopez House and has caused all mortgagees as of the date of this deed to subordinate the priority of their liens to these covenants and restrictions. The subordination provisions as described above relate only to the purposes of these covenants and restrictions, namely the preservation of the historic architecture of the Lopez House.
- H. Duration of Covenants.** The Grantee does hereby covenant to carry out the duties specified herein, and these restrictions shall be covenants and restrictions running

with the Lopez House, which the Grantee, heirs, successors, and assigns, covenant and agree, in the event that the Lopez House is sold or otherwise disposed of, will be inserted in the deed or other instrument conveying or disposing of the Lopez House. Unless otherwise provided, the covenants and restrictions set forth above shall run in perpetuity.

IN WITNESS WHEREOF, the Parties hereto have caused duplicate originals of this Historic Preservation Covenant to be executed by their respective duly authorized representatives as of the date and year written below.

GRANTOR

Name: _____ Name: _____
Title: _____ Title: _____
Date: _____ Date: _____

GRANTEE

Name: _____ Name: _____
Title: _____ Title: _____
Date: _____ Date: _____

**HISTORIC PRESERVATION COVENANT
THE LOPEZ VILLEGAS HOUSE EXHIBIT “A”:
Resolution No. 2016-013 with Exhibit “A” Conditions of Approval
(Certificate of Appropriateness 2016-001)**

**EXHIBIT “A”
CONDITIONS OF APPROVAL**

- PROJECT NO.** : **Certificate of Appropriateness 2016-001
Lopez Villegas House Relocation and Rehabilitation Project
(RE: Site Plan Review 2016-025)**
- PROJECT ADDRESS** : 1320 San Fernando Road, San Fernando, CA
(Los Angeles County Assessor’s Parcel No: 2521-016-900)
613 O’Melveny Street, San Fernando, CA
(Los Angeles County Assessor’s Parcel No: 2613-002-035)
- PROJECT DESCRIPTION** : The Project is a request for the Planning and Preservation Commission’s approval of a Certificate of Appropriateness 2016-001, pursuant to the City of San Fernando’s Historic Preservation Ordinance (City Code Sections 106-1392(a) and 106-1392 et. seq.) in order to allow for the relocation and alteration/rehabilitation of the Lopez Villegas House, a City-designated local historic landmark.

The following conditions shall be made a part of the approval of the project, and shall be complied within their entirety, as determined by the Community Development Department:

1. Certificate of Appropriateness Entitlement. The Certificate of Appropriateness is granted for the Lopez Villegas House Relocation and Rehabilitation Project land described in this application and any attachments thereto, as reviewed by the Planning and Preservation Commission on November 22, 2016, except as herein modified to comply with these Conditions of Approval.
2. Occupancy per Approval. The subject real property (the Lopez Villegas House) shall be improved and occupied in substantial conformance with the conceptual plans, as reviewed by the Planning and Preservation Commission on November 22, 2016, except as herein modified to comply with these Conditions of Approval.
3. Indemnification. The property owner and developer of the property at 613 O’Melveny and the future purchaser of the Lopez Villegas House shall indemnify, protect, hold harmless and defend the City and any agency or instrumentality thereof, and/or any of its officers, employees and agents from any and all claims, actions, or proceedings against the City to attack, set aside, void, annul, seek monetary damages resulting from an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board or legislative body including actions approved by the voter of the City, concerning the Certificate of Appropriateness 2016-001 and associated categorical exemption (i.e., Categorical Exemption, Class 31: Historical Resources Restoration/Rehabilitation) pursuant to the local California Environmental Quality Act (CEQA) Guidelines. City shall promptly notify both the property owner and developer of any claim, action, or proceeding to which this condition is applicable and shall further cooperate fully in the defense of the action. The City reserves its right to take any and all action the City

deems to be in the best interest of the City and its citizens in regard to such defense. The property owner and developer shall defend, indemnify and hold harmless the City for all costs and fees incurred in additional investigation or study of, or for supplementing, redrafting, revising, or amending, any document (such as an environmental impact report or related environmental assessment) if made necessary through the initiation of the project.

4. City Building and Zoning Code Requirements. Unless otherwise provided for by the City's Historic Preservation Ordinance including City Code Section 106-1399(2), the property owner and developer undertaken the relocation and rehabilitation work on the Lopez Villegas House (a city designated historic landmark) shall comply with all applicable building and construction requirements of the City of San Fernando's building codes and the Secretary of the Interior's Standards for the Treatment of Historic Properties-Standards for Rehabilitation, as specified by the Community Development Department.
5. Property Maintenance. The relocation site at 613 O'Melveny Street and its immediate surrounding area shall be maintained in a clean, neat, quiet and orderly manner at all times and shall comply with the property maintenance standards as set forth in the San Fernando City Code.
6. Site Inspections. Prior to the issuance of a final on the required building permit for the Project, the Community Development Department shall inspect the site to ensure compliance with these Conditions of Approval. Subsequent to occupancy, owners and all successors shall grant the right of access to authorized agents of the City of San Fernando to conduct periodic inspections of the property.
7. Encroachment Permit. Under no circumstances shall any public right-of-way be obstructed during construction by materials, vehicles, equipment or other related objects without prior approval from the City Engineer and/or Public Works Director. An Encroachment Permit must be obtained from the Public Works Department prior to any demolition and/or new construction activity that would require staging and/or construction within the public right-of-way.
8. General Compliance. The applicant shall comply with all requirements of applicable federal, state, or local law, ordinance, or regulation.
9. Construction Hours. Construction activity shall comply with the applicable requirements of the San Fernando City Code San Fernando City Code standards for construction in commercial zones.
10. Attached Checklist. The developer shall comply with the requirements as listed in the attached Public Works Department Development/Improvement Review Checklist (See "Attachment 1" of these Conditions of Approval).
11. Approved Scope of Work. The Project shall comply with the approved Scope of Work and conceptual plans as included in the Planning and Preservation Commission's staff report for the Certificate of Appropriateness 2016-001 as reviewed and approved by the commission on November 22, 2016, and included herein as follows:

- Reroof of the existing structure retaining the overall dimension and slope of the hipped bell cast roof as viewed from the public right of way;
- Removal of the approximate 100 square foot “pop-out” located on the side elevation of the building that is a non-character defining feature of the house will facilitate a simpler building frontage more in keeping with the overall architecture of the building and will facilitate a more consistent building design when viewed in its final orientation/placement at the subject site at 613 O’Melveny Street;
- Restoration and replacement of the existing horizontal wood siding along the proposed front and side elevations of the historic building;
- Replacement of existing deteriorated and/or missing windows with new wood-clad or wood double-hung windows and extending window treatment through the proposed addition;
- Restoration and replacement of wood trim with similar wood material;
- Construction of the proposed 830 square foot addition to the existing 857 square foot historic home along the proposed rear elevation with little to no visibility from the public street right of way as viewed from O’Melveny Street;
- Construction of a hipped roof to cover the proposed addition at a modified pitch that results in roof that is lower than the roof peak of the existing structure significantly reducing the new roof’s view from the public right of way;
- Installation of composite siding or wood siding that is slightly larger than the siding of the existing historic structure and adding vertical wood trim placed at the union of the addition and the historic building in order provide visual distinction between the historic section of the original Lopez Villegas House and the proposed addition;
- Interior improvements to allow for adaptive reuse of a former residential structure (i.e., two bedroom one bath dwelling) into a updated single family residence (i.e., three bedroom and two bath dwelling) that complies with all applicable building and fire codes;
- Construction of a 490 square foot second dwelling unit in compliance with applicable City Zoning regulations (City Code Section 106-358 et. seq.);
- Construction of a the required on-site covered parking for the Lopez Villegas House and proposed second dwelling unit (i.e., two-car garage below the proposed second dwelling unit and a one-car carport at the rear of the subject property;
- Color scheme for the Lopez Villegas House to provide for an off-white background color with dark brown or burgundy color for all wood trim around doors and windows with matching dark brown or burgundy color for doors and windows;
- Color scheme for second dwelling unit to be earth tone color for background main color and darker accent color (i.e., the selection of a complementary accent color -- a color that is opposite on the color wheel) for trim and accent details for doors, trim, windows and roof to differentiate it from the Lopez Villegas House;

- Composite horizontal siding of a larger width to the historic house shall be used on the proposed garage and second dwelling unit to visually distinguish the historic home from the new garage/residential structure; and,
 - On-site and off-site physical improvements as required by the City's Community Development Department and Public Works Department as provided for in the approved conceptual plans and associated Conditions of Approval included herein.
12. Construction Plans. A copy of the Conditions of Approval (including all attachments) shall be printed on the final building plans submitted to the Community Development Department prior to the issuance of a building permit to construct the proposed Project. Additionally, subsequent to obtaining final approval of the variance, site plan review, and zone map amendment from the City, the project applicant shall prepare a staging plan for the proposed construction that will be submitted as part of building permit plan check review process to be reviewed and approved by the Public Works Department. The construction plan shall note the locations of all on-site utility facilities, as well as trash containers, construction vehicle parking, and the staging area for debris removal and drop off of materials. In addition, adequate security shall be provided to properly secure all building materials and tools during construction period. The construction plan shall provide specific provisions for the regulation of construction vehicle ingress and egress to the site during construction, while providing continued through-access for pedestrian and vehicles visiting the site and the surrounding residential neighborhood.
13. Lighting. All exterior lighting shall be decorative cut-off fixtures (where no light is emitted above the horizontal plane) with the light source fully shielded or recessed to preclude light trespass or pollution up into the night sky. Also, any building-mounted luminaries shall be attached to walls or soffits, and the top of the fixture shall not exceed the height of the roof. No high or low pressure sodium lights shall be used as part of the Project. All proposed light fixtures shall be designed in a manner that is consistent with the overall architectural style of the buildings and shall not disturb or create glare towards neighboring properties. In addition, any decorative up-lighting, such as those that illuminate building facades or landscaping, shall be operated on timers that turn off illumination no later than 12 midnight, nightly. Review and approval by the Community Development Department shall be required for all light fixtures prior to installation.
14. Mechanical and Utility Equipment. All mechanical and utility equipment, including but not limited to transformers, terminal boxes, air conditioner condensers, risers, backflow devices, gas meters, electric meters and meter cabinets shall be screened from public view and treated to match the materials and colors of the buildings. Electrical service facilities and equipment on or adjacent to the Project sites shall be planned and located, relocated or modified in a manner consistent with Southern California Edison Company guidelines to minimize human exposure to electromagnetic fields on the site and on adjacent properties, and with any other applicable requirements or guidelines of the California Public Utilities Commission or any other agency with jurisdiction, unless otherwise specified by the Community Development Department. All mechanical and utility equipment locations and screening/treatment shall be approved by the Community Development Department prior to installation or modification.
15. Utilities. Pursuant to City Code Section 106-967(15), all utilities shall be located underground.

The applicant shall comply with all applicable requirements or guidelines of any relevant utility company, the California Public Utilities Commission, or any other agency with jurisdiction, relating to construction and/or occupancy of structures in proximity to any over-head or underground utility lines that are adjacent to or extend through the subject properties, unless otherwise specified by the Community Development Department. Applicant shall provide any utility easements as necessary.

16. Compliance with City Fire Codes. Prior to issuance of a building permit, the applicant shall obtain all the required fire safety clearances from the Los Angeles Fire Department and the City of San Fernando.
17. Property Maintenance. The subject sites and the immediate surrounding areas shall be maintained in a clean, neat, quiet and orderly manner at all times and shall comply with the property maintenance standards as set forth in the San Fernando City Code.
18. Graffiti Removal. The property owner(s), operator and all successors shall comply with the graffiti removal and deterrence requirements of the San Fernando City Code.
19. Modifications. Any and all modifications to the development plan, including these Conditions of Approval, shall require review and approval by the Community Development Department.
20. Encroachment Permit. Under no circumstances shall any public right-of-way be obstructed during construction by materials, vehicles, equipment or other related objects without prior approval from the City Engineer and/or Public Works Director. An Encroachment Permit must be obtained from the Public Works Department for the project site prior to any demolition and/or new construction activity that would require staging and/or construction within the public right-of-ways.
21. Stormwater Mitigation. All requirements of the National Pollutant Discharge Elimination System (NPDES) shall be complied with and an NPDES permit, including but not limited to the installation of any required clarifiers and/or on-site infiltration system, must be obtained prior to any occupation or use the project site. During construction, the project site shall comply with all applicable Best Management Practices (BMPs). In addition, the project shall provide for a storm water mitigation plan ("SWMP"), which includes those Best Management Practices (BMPs) necessary to control storm water pollution from construction activities and facility operations, as set forth in the Standard Urban Stormwater Mitigation Plan (SUSMP) applicable to the applicant's project. Structural or treatment control BMPs (including, as applicable, post-construction treatment control BMPs) set forth in project plans shall meet the design standards set forth in the SUSMP and the current municipal NPDES permit pursuant to City Code Section 34-103. The stormwater mitigation requirements noted above shall be applicable to the project site.
22. Grading and Drainage Plan. A grading plan and drainage plan outlining all required cut and/or fill and on-site drainage improvements for the project site shall be reviewed and subsequently approved by the Public Works Director or his or her designee prior to the issuance of building permits. The amount of cubic feet of soil that will be excavated as part of the proposed development for the project site, the proposed truck route and the destination point of exported

soil shall be provided to the Public Works Director or his or her designee prior to the issuance of a final on the grading permit.

23. Acceptance. Within thirty (30) days of receiving final approval of Certificate of Appropriateness 2016-001 and the associated Purchase and Sale Agreement, the property owner(s) or their duly authorized representatives shall certify the acceptance of the conditions of approval or modifications thereto by signing a statement using an acceptance affidavit form provided by the Community Development Department that acknowledges acceptance and shall be bound by all of the conditions.
24. Recordation. Prior to the issuance of a Certificate of Occupancy for the project site, the applicant shall provide the Community Development Department with proof that the Conditions of Approval have been recorded on the merged project site with the Los Angeles Registrar Recorder/County Clerk's Office.
25. Expiration. The Certificate of Appropriateness 2016-001 shall become null and void if any one of the following occur:
 - a) City Council fails to approve a Purchase and Sale Agreement;
 - b) City Councils fails to adopt the Class 31, Categorical Exemption for the Lopez Villegas House Relocation and Rehabilitation Project.
 - c) Property owner/applicant fails to obtain a building permit for the project site within twelve (12) months of final approval by the City Council of the associated Purchase of Sale Agreement or until such additional time as may be granted by the Community Development Department, upon receipt of a written request for an extension received prior to such expiration date.

ATTACHMENT NO. 1

CITY OF SAN FERNANDO PUBLIC WORKS DEPARTMENT
DEVELOPMENT / IMPROVEMENT REVIEW CHECK LIST

PROJECT: SPR 2016-25

2nd Detached Dwelling

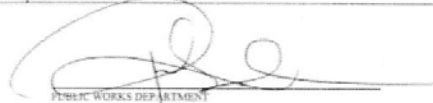
DATE: 8/31/16

PROJECT ADDRESS: 613 O'Melveny Avenue		REQUIRED?		COMPLIED?	COMMENTS
ITEM		YES	NO		
1.	Site plan must show:				
	a. Existing building or structure	✓			
	b. Existing public improvements (concrete sidewalk, driveways, curbs and gutters, parkway trees, street lights, hydrants, etc.) including existing and proposed dimensions, square footage, etc.	✓			
	c. Existing utilities (gas, sewer, water, storm drains, catch basins, power poles).	✓			
2.	Submit offsite improvement plan.	✓			
3.	Prior to issuance of building permit:				
	a. Pay sewer capital facility charge.	✓			Based on 1 bdrn SFD = \$1,016*
	b. Pay water capital facility charge.	✓			Based on 1/4" WM = \$945*
	c. Pay water service installation charge.	✓			Based on 1/4" WM = \$1,821*
	d. Pay fire service installation deposit.		✓		
	e. Pay fire hydrant installation deposit.		✓		
	f. Pay plan check fee (Offsite).	✓			
	g. Pay inspection fee (Offsite).	✓			
	h. Provide labor and material bond.		✓		
	i. Provide performance bond.		✓		
4.	Is there existing sewer house connection to property?	✓			
5.	Is there existing water service to the property?	✓			
6.	Provide separate water service for each building or separate ownership.	✓			
7.	Provide separate sewer connection for each building.	✓			
8.	Underground all utilities to each unit/building.	✓			
9.	Cap off existing sewer connection that will no longer be used.		✓		
10.	Replace existing old and substandard water service.		✓		
11.	Upgrade existing substandard hydrant to 6-inch wet barrel hydrant (4"X 2.5" outlet).		✓		
12.	Install new hydrant per City standard.		✓		
13.	Satisfy City of Los Angeles Fire Dept. fire flow requirements.	✓			
14.	Provide City approved backflow device for the domestic water service and/or landscape irrigation, and provide proof that said equipment has been tested by a certified tester.		✓		
15.	Remove existing driveway approach that will no longer be used. Replace depressed curb.		✓		

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ATTACHMENT NO. 1

PROJECT ADDRESS: <u>613 O'Melveny Avenue</u>					
ITEM		REQUIRED?		COMPLIED?	COMMENTS
		YES	NO		
16.	Construct PCC driveway approach 6-inch thick per City Standard.		✓		
17.	Construct wheel chair ramp per City Standard.		✓		
18.	Remove and replace broken/damaged concrete sidewalk adjacent to property.	✓			Approx. 50 sf.
19.	Remove and replace broken curb/gutter adjacent to property.		✓		
20.	Plant parkway trees per City Standard and City Master Tree Plan.	✓			Plant visible sod or ground cover in parkway, any other landscape shall require City approval. Plant 1 tree in parkway on O'Melveny. Species of tree shall be determined by Public Works department and planted per City Standards.
21.	Construct tree wells per City Standard with tree grates.		✓		
22.	A permit from the Public Works Dept. (Engineering Division) is required for all offsite improvements.	✓			
23.	All on-site pavement shall be minimum of 3-inch AC on 4 inch CAB or 6-inch PCC pavement without soil recommendation.	✓			
24.	Construct trash enclosure, nominal size 5 feet X 9 feet with PCC slab and 6-inch PCC curb with 6-inch PCC apron.		✓		
25.	Verify that clarifier/grease trap intercepts effluent before entry into the sewer lateral.		✓		
26.	Federal NPDES Requirements				
	a. Submit SWPPP Owners's Certification (form OC1 attached) that incorporates construction BMP's in compliance with Federal NPDES.	✓			See attached BMP's suggested for use during construction.
	b. Provide a SUSMP that incorporates design elements and facility BMP's in compliance with Federal NPDES.		✓		
27.	Comply with all applicable existing conditions of approval for the proposed development.	✓			
28.	Additional requirements: *Sewer and Water Capital and Installation fees are subject to change. The latest fee will be assessed prior to sign off for building permit. • Submit utility plan showing all existing utilities and any proposed relocations/realignments. Also show any proposed relocation of water service, water meter, and fire hydrant. • Moving the house will require a PW permit and may require additional fees for temporary street closures, placement of no parking signs on streets along the moving route, coordination of public works and police department staff and other officials. • The developer is responsible for protecting in place all existing street trees. All street tree removal, pruning and trimming is not allowed without the consent of the Public Work Director or his representative. All tree replacements shall be at the discretion of the Public Work Director or his representative per the current City replacement policy. • Satisfy NPDES.				



PUBLIC WORKS DEPARTMENT

DATE

8/31/16

**Purchase and Sale Agreement Exhibit "E":
BILL OF SALE**

This BILL OF SALE is made as of this ____ day of January, 2017.

The City of San Fernando ("Seller"), in consideration of Gerardo Ascencio's ("Buyer") purchase of the Lopez Villegas House ("Lopez House"), and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Seller does hereby assign, sell, transfer, deliver, and convey to Buyer, its successors and/or assigns, all of Seller's right, title, and interest in and to the Lopez House. The Lopez House is an approximately 857 square feet one-story single family home that is currently located at 1320 San Fernando Road, San Fernando, California, and which is more particularly described in Exhibit "A."

Seller warrants and represents that Seller is the sole owner of the Lopez House is free and clear of all liens, encumbrances, security interest and any claims to title.

The Buyer acknowledges that the sale of the Lopez House is expressly conditioned on Buyer's agreement that the Lopez House is and shall permanently remain subject to certain covenants and restrictions relating to rehabilitation and preservation of the Lopez House as a local Historical Landmark. The Historic Preservation Covenant Agreement executed by both parties is attached hereto as Exhibit "B."

The Buyer further acknowledges that the Lopez House is being sold "as is," and that the Seller explicitly disclaims all warranties, whether express or implied, including but not limited to, any warranty as to the condition of the Lopez House. The Buyer has had the opportunity to inspect the property, or have the property inspected, and the Buyer has accepted the Lopez House in its existing condition.

This Bill of Sale shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the Seller and Buyer have executed this Bill of Sale on _____, 2017.

BUYER
GERARDO ASCENCIO

Date: _____

By: _____
Gerardo Ascencio
Buyer & Property Owner of 613 O'Melveny St.

SELLER
CITY OF SAN FERNANDO

Date: _____

By: _____
Nick Kimball
Interim City Manager

BILL OF SALE Exhibit "A"
Property Description

The Lopez Villegas House has been identified as a "National Folk House of the Pyramidal Family with a hipped bell cast roof." The National Folk Style is based on a fundamental need for shelter and has its roots in Native American and pre-railroad dwellings. They can be "simple" or unadorned and are typically characterized by rectangular shapes with side-gable roof, or in the case of the Lopez Villegas House, they can have a square floor plan with pyramidal roofs. The subject site is indicative of early housing in the region at the turn of the century and is one of the last remaining structures of its type. (Excerpt from June 2002, City of San Fernando Historic Resources Survey, State of California-The Resources Agency, Department of Parks and Recreation, Primary Record for 1311 Pico Street; Form DPR 523A (1/95.) The Lopez Villegas House has, and will continue to be a city-designated historical landmark pursuant to City of San Fernando City Council Resolution No. 7051 (adopted July 5, 2005).

The building post demolition of an existing approximate 100 square foot pop-out will be approximately 857 square feet. The proposed project entails relocation of the Lopez Villegas House from 1320 San Fernando Road to 613 O'Melveny Street (both locations in the City of San Fernando), and subsequent construction of a proposed 830 square foot addition to the existing 857 square foot historic home along the proposed rear elevation with little to no visibility from the public street right of way as viewed from O'Melveny Street. All alterations/rehabilitation work to be undertaken pursuant to the Scope of Work noted in Exhibit "A": Conditions of Approval included as part of City of San Fernando Planning and Preservation Commission Resolution No. 2016-013 adopted by the commissioner at their special meeting held on November 22, 2016.

BILL OF SALE Exhibit "B"
HISTORIC PRESERVATION COVENANT
THE LOPEZ VILLEGAS HOUSE

THIS Historic Preservation Covenant (hereinafter, "Covenant") is made on the ____ day of _____, 2017 (hereinafter, "Effective Date") by and between the Gerardo Ascencio ("Grantor") and the City of San Fernando ("Grantee"). For the purposes of this Covenant, Grantee and Grantor may be referred to collectively by the capitalized term "Parties." This Covenant is entered for the purpose of preserving the Lopez Villegas House (hereinafter, "Lopez House"), a building that has been deemed important culturally, historically, and/or architecturally.

WHEREAS, the Lopez House, which is currently located at 1320 San Fernando Road, San Fernando, California, has been designated a Local Historic Landmark pursuant to San Fernando City Council Resolution No. 705.

WHEREAS, the Grantee has adopted regulations, San Fernando City Code Section 106-1383 *et seq.*, for the preservation of historic structures within the City of San Fernando (hereinafter, "Local Preservation Laws"); and

WHEREAS, on November 22, 2016 the City of San Fernando Planning and Preservation Commission adopted Resolution No. 2016-012 approving the Certificate of Appropriateness 2016-001 for the relocation and rehabilitation of the Lopez House by the Grantor. Resolution No. 2016-013 with Exhibit "A" Conditions of Approval (Certificate of Appropriateness 2016-001) is attached and incorporated hereto as Exhibit "A"; and

WHEREAS, on _____, 2017, the Parties entered into a Purchase and Sales Agreement whereby Grantor agreed to purchase the Lopez House from Grantee; and

WHEREAS, the Parties recognize the historic significance of Lopez House and desire that it be rehabilitated and preserved it for the enjoyment and edification of future generations; and

WHEREAS, the Parties desire that the Lopez retain its historically and architecturally significant features, while allowing for some adaptations and alterations, where necessary, to provide for contemporary uses; and

WHEREAS, Pursuant to San Fernando City Code Section 106-1401, the Grantee may acquire certain rights pursuant to historic preservation that will ensure that structures designated as Local Historical Landmarks are preserved and maintained for the benefit of future generations; and

NOW THEREFORE, the Grantor hereby agrees that the Lopez House shall be and shall permanently remain subject to the following agreement, easements, covenants and restrictions:

- A. These covenants shall be administered solely by the Grantee, and in all subsequent conveyances of the Lopez House, the Grantee, shall be the sole party entitled to administer these covenants.
- B. **Covenants of Grantor; Prohibited Activities.** Without the express written consent

of the Grantee in compliance with standards and procedures as set forth in San Fernando City Code Section 106-1392, and any other applicable Local Preservation Laws, and which may be withheld, conditioned or delayed in the sole and absolute discretion of Grantee, Grantor shall not undertake nor permit to be undertaken:

1. The use of Lopez House for any purpose other than a residential, single family home.
2. The removal or relocation of the Lopez House, except for the relocation as contemplated and approved in Certificate of Appropriateness 2016-001, which is attached hereto as Exhibit "A."
3. Any interior or exterior alteration, construction, or remodeling of the Lopez House that would alter or change the condition, overall appearance, or a design aspect of the Lopez House that contributes to its historical or architectural value, beyond those part of the rehabilitation approved in Certificate of Appropriateness 2016-001; provided, however, that signs or markers may be placed on the Lopez House without consent of Grantee so long as they: (i) indicate no more than the street address; or (ii) commemorate the history of the Property.
4. The painting or cleaning of the Lopez House in a manner incompatible with the protection and preservation of the Lopez House; provided, however, that the painting and cleaning in connection with regular maintenance of presently existing elements of the Lopez House is permitted without Grantee's consent so long as it is conducted in a manner which will maintain the historic or architecturally significant aspects of the Lopez House and the approved color scheme approved by the City at the time of issuance of the Certificate of Occupancy pursuant to Certificate of Appropriateness 2016-001, and so long as it is conducted in a manner which complies with the standards set forth under applicable Local Historic Preservation Laws or other applicable state or federal laws.
5. The rebuilding, reconstruction, repair, or refinishing of the Lopez House in case of damage or deterioration; provided, however, that Grantee's consent shall not be unreasonably withheld if such reconstruction, repair, and refinishing will be conducted in a manner that will maintain the historic or architecturally significant aspects of the Lopez House and conducted in compliance with the standards set forth in the Local Historic Preservation Laws or other applicable state or federal law. In the event that the Lopez House, is deemed a total loss or fully destroyed, Grantee shall be responsible for undertaking the required due diligence to obtain demolition permits and a new certificate of appropriateness and/or hardship waiver for the associated environmental clearance at Grantee's sole expense.

- C. **Standards of Work.** Grantor agrees that any repair, replacement, alteration or rehabilitation or new construction work on the Lopez house, shall comply with the requirements of the Local Historic Preservation Laws or other applicable federal and state laws or regulations, including the Secretary of the Interior's Standards for Rehabilitation. Whenever applicable, the Grantor may elect to use the standards set forth in the State Historical Building Code for the repair, replacement, alteration or rehabilitation or new construction work.
- D. **Maintenance.** Grantor agrees to maintain in good order the foundations and the overall structural integrity so as to preserve the historic or architecturally significant elements of the Lopez House in compliance with the Local Historic Preservation Laws.
- E. **Inspection.** Grantee shall have the right to inspect the Lopez House at reasonable times, after giving reasonable notice, to monitor Grantee's compliance with the terms of these covenants.
- F. **Breach; Remedies.**
1. In the event of a violation of these covenants and restrictions, Grantee shall provide Grantor written notification of setting forth the violation(s) (hereinafter, "Notice of Violation"), and Grantor shall have a period of sixty (60) calendar days from the date it receives the Notice of Violation to cure the violation(s), or to propose a cure agreement, which Grantee shall have the sole discretion to approve or reject.
 2. In the event of Grantor's failure to cure the violation(s), or to propose an acceptable cure agreement, within the sixty (60) day cure period, Grantee shall have the right to pursue all available legal and equitable remedies, including, but not limited to, injunctive relief, specific performance, and damages.
 3. Neither the failure on the part of the Grantee to enforce any covenant or restriction herein nor the waiver of any right hereunder by the Grantee shall discharge or invalidate such covenant or restriction or any other covenant, condition or restriction herein, or affect the right of the Grantee to enforce the same in event of a subsequent breach.
- G. **Mortgage Subordination.** All mortgages and rights in the property of all mortgagees are subject and subordinate at all times to the rights of the Grantee to enforce the purposes of these covenants and restrictions. Grantee will provide a copy of these covenants and restrictions to all mortgagees of the Lopez House and has caused all mortgagees as of the date of this deed to subordinate the priority of their liens to these covenants and restrictions. The subordination provisions as described above relate only to the purposes of these covenants and restrictions, namely the preservation of the historic architecture of the Lopez House.

- H. Duration of Covenants.** The Grantee does hereby covenant to carry out the duties specified herein, and these restrictions shall be covenants and restrictions running with the Lopez House, which the Grantee, heirs, successors, and assigns, covenant and agree, in the event that the Lopez House is sold or otherwise disposed of, will be inserted in the deed or other instrument conveying or disposing of the Lopez House. Unless otherwise provided, the covenants and restrictions set forth above shall run in perpetuity.

IN WITNESS WHEREOF, the Parties hereto have caused duplicate originals of this Historic Preservation Covenant to be executed by their respective duly authorized representatives as of the date and year written below.

GRANTOR

Name: _____ Name: _____
Title: _____ Title: _____
Date: _____ Date: _____

GRANTEE

Name: _____ Name: _____
Title: _____ Title: _____
Date: _____ Date: _____

**HISTORIC PRESERVATION COVENANT
THE LOPEZ VILLEGAS HOUSE EXHIBIT “A”:
Resolution No. 2016-013 with Exhibit “A” Conditions of Approval
(Certificate of Appropriateness 2016-001)**

**EXHIBIT “A”
CONDITIONS OF APPROVAL**

- PROJECT NO.** : **Certificate of Appropriateness 2016-001
Lopez Villegas House Relocation and Rehabilitation Project
(RE: Site Plan Review 2016-025)**
- PROJECT ADDRESS** : 1320 San Fernando Road, San Fernando, CA
(Los Angeles County Assessor’s Parcel No: 2521-016-900)
613 O’Melveny Street, San Fernando, CA
(Los Angeles County Assessor’s Parcel No: 2613-002-035)
- PROJECT DESCRIPTION** : The Project is a request for the Planning and Preservation Commission’s approval of a Certificate of Appropriateness 2016-001, pursuant to the City of San Fernando’s Historic Preservation Ordinance (City Code Sections 106-1392(a) and 106-1392 et. seq.) in order to allow for the relocation and alteration/rehabilitation of the Lopez Villegas House, a City-designated local historic landmark.

The following conditions shall be made a part of the approval of the project, and shall be complied within their entirety, as determined by the Community Development Department:

1. Certificate of Appropriateness Entitlement. The Certificate of Appropriateness is granted for the Lopez Villegas House Relocation and Rehabilitation Project land described in this application and any attachments thereto, as reviewed by the Planning and Preservation Commission on November 22, 2016, except as herein modified to comply with these Conditions of Approval.
2. Occupancy per Approval. The subject real property (the Lopez Villegas House) shall be improved and occupied in substantial conformance with the conceptual plans, as reviewed by the Planning and Preservation Commission on November 22, 2016, except as herein modified to comply with these Conditions of Approval.
3. Indemnification. The property owner and developer of the property at 613 O’Melveny and the future purchaser of the Lopez Villegas House shall indemnify, protect, hold harmless and defend the City and any agency or instrumentality thereof, and/or any of its officers, employees and agents from any and all claims, actions, or proceedings against the City to attack, set aside, void, annul, seek monetary damages resulting from an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board or legislative body including actions approved by the voter of the City, concerning the Certificate of Appropriateness 2016-001 and associated categorical exemption (i.e., Categorical Exemption, Class 31: Historical Resources Restoration/Rehabilitation) pursuant to the local California Environmental Quality Act (CEQA) Guidelines. City shall promptly notify both the property owner and developer of any claim, action, or proceeding to which this condition is applicable and shall further cooperate fully in the defense of the action. The City reserves its right to take any and all action the City

deems to be in the best interest of the City and its citizens in regard to such defense. The property owner and developer shall defend, indemnify and hold harmless the City for all costs and fees incurred in additional investigation or study of, or for supplementing, redrafting, revising, or amending, any document (such as an environmental impact report or related environmental assessment) if made necessary through the initiation of the project.

4. City Building and Zoning Code Requirements. Unless otherwise provided for by the City's Historic Preservation Ordinance including City Code Section 106-1399(2), the property owner and developer undertaken the relocation and rehabilitation work on the Lopez Villegas House (a city designated historic landmark) shall comply with all applicable building and construction requirements of the City of San Fernando's building codes and the Secretary of the Interior's Standards for the Treatment of Historic Properties-Standards for Rehabilitation, as specified by the Community Development Department.
5. Property Maintenance. The relocation site at 613 O'Melveny Street and its immediate surrounding area shall be maintained in a clean, neat, quiet and orderly manner at all times and shall comply with the property maintenance standards as set forth in the San Fernando City Code.
6. Site Inspections. Prior to the issuance of a final on the required building permit for the Project, the Community Development Department shall inspect the site to ensure compliance with these Conditions of Approval. Subsequent to occupancy, owners and all successors shall grant the right of access to authorized agents of the City of San Fernando to conduct periodic inspections of the property.
7. Encroachment Permit. Under no circumstances shall any public right-of-way be obstructed during construction by materials, vehicles, equipment or other related objects without prior approval from the City Engineer and/or Public Works Director. An Encroachment Permit must be obtained from the Public Works Department prior to any demolition and/or new construction activity that would require staging and/or construction within the public right-of-way.
8. General Compliance. The applicant shall comply with all requirements of applicable federal, state, or local law, ordinance, or regulation.
9. Construction Hours. Construction activity shall comply with the applicable requirements of the San Fernando City Code San Fernando City Code standards for construction in commercial zones.
10. Attached Checklist. The developer shall comply with the requirements as listed in the attached Public Works Department Development/Improvement Review Checklist (See "Attachment 1" of these Conditions of Approval).
11. Approved Scope of Work. The Project shall comply with the approved Scope of Work and conceptual plans as included in the Planning and Preservation Commission's staff report for the Certificate of Appropriateness 2016-001 as reviewed and approved by the commission on November 22, 2016, and included herein as follows:

- Reroof of the existing structure retaining the overall dimension and slope of the hipped bell cast roof as viewed from the public right of way;
- Removal of the approximate 100 square foot “pop-out” located on the side elevation of the building that is a non-character defining feature of the house will facilitate a simpler building frontage more in keeping with the overall architecture of the building and will facilitate a more consistent building design when viewed in its final orientation/placement at the subject site at 613 O’Melveny Street;
- Restoration and replacement of the existing horizontal wood siding along the proposed front and side elevations of the historic building;
- Replacement of existing deteriorated and/or missing windows with new wood-clad or wood double-hung windows and extending window treatment through the proposed addition;
- Restoration and replacement of wood trim with similar wood material;
- Construction of the proposed 830 square foot addition to the existing 857 square foot historic home along the proposed rear elevation with little to no visibility from the public street right of way as viewed from O’Melveny Street;
- Construction of a hipped roof to cover the proposed addition at a modified pitch that results in roof that is lower than the roof peak of the existing structure significantly reducing the new roof’s view from the public right of way;
- Installation of composite siding or wood siding that is slightly larger than the siding of the existing historic structure and adding vertical wood trim placed at the union of the addition and the historic building in order provide visual distinction between the historic section of the original Lopez Villegas House and the proposed addition;
- Interior improvements to allow for adaptive reuse of a former residential structure (i.e., two bedroom one bath dwelling) into a updated single family residence (i.e., three bedroom and two bath dwelling) that complies with all applicable building and fire codes;
- Construction of a 490 square foot second dwelling unit in compliance with applicable City Zoning regulations (City Code Section 106-358 et. seq.);
- Construction of a the required on-site covered parking for the Lopez Villegas House and proposed second dwelling unit (i.e., two-car garage below the proposed second dwelling unit and a one-car carport at the rear of the subject property;
- Color scheme for the Lopez Villegas House to provide for an off-white background color with dark brown or burgundy color for all wood trim around doors and windows with matching dark brown or burgundy color for doors and windows;
- Color scheme for second dwelling unit to be earth tone color for background main color and darker accent color (i.e., the selection of a complementary accent color -- a color that is opposite on the color wheel) for trim and accent details for doors, trim, windows and roof to differentiate it from the Lopez Villegas House;

- Composite horizontal siding of a larger width to the historic house shall be used on the proposed garage and second dwelling unit to visually distinguish the historic home from the new garage/residential structure; and,
 - On-site and off-site physical improvements as required by the City's Community Development Department and Public Works Department as provided for in the approved conceptual plans and associated Conditions of Approval included herein.
12. Construction Plans. A copy of the Conditions of Approval (including all attachments) shall be printed on the final building plans submitted to the Community Development Department prior to the issuance of a building permit to construct the proposed Project. Additionally, subsequent to obtaining final approval of the variance, site plan review, and zone map amendment from the City, the project applicant shall prepare a staging plan for the proposed construction that will be submitted as part of building permit plan check review process to be reviewed and approved by the Public Works Department. The construction plan shall note the locations of all on-site utility facilities, as well as trash containers, construction vehicle parking, and the staging area for debris removal and drop off of materials. In addition, adequate security shall be provided to properly secure all building materials and tools during construction period. The construction plan shall provide specific provisions for the regulation of construction vehicle ingress and egress to the site during construction, while providing continued through-access for pedestrian and vehicles visiting the site and the surrounding residential neighborhood.
 13. Lighting. All exterior lighting shall be decorative cut-off fixtures (where no light is emitted above the horizontal plane) with the light source fully shielded or recessed to preclude light trespass or pollution up into the night sky. Also, any building-mounted luminaries shall be attached to walls or soffits, and the top of the fixture shall not exceed the height of the roof. No high or low pressure sodium lights shall be used as part of the Project. All proposed light fixtures shall be designed in a manner that is consistent with the overall architectural style of the buildings and shall not disturb or create glare towards neighboring properties. In addition, any decorative up-lighting, such as those that illuminate building facades or landscaping, shall be operated on timers that turn off illumination no later than 12 midnight, nightly. Review and approval by the Community Development Department shall be required for all light fixtures prior to installation.
 14. Mechanical and Utility Equipment. All mechanical and utility equipment, including but not limited to transformers, terminal boxes, air conditioner condensers, risers, backflow devices, gas meters, electric meters and meter cabinets shall be screened from public view and treated to match the materials and colors of the buildings. Electrical service facilities and equipment on or adjacent to the Project sites shall be planned and located, relocated or modified in a manner consistent with Southern California Edison Company guidelines to minimize human exposure to electromagnetic fields on the site and on adjacent properties, and with any other applicable requirements or guidelines of the California Public Utilities Commission or any other agency with jurisdiction, unless otherwise specified by the Community Development Department. All mechanical and utility equipment locations and screening/treatment shall be approved by the Community Development Department prior to installation or modification.
 15. Utilities. Pursuant to City Code Section 106-967(15), all utilities shall be located underground.

The applicant shall comply with all applicable requirements or guidelines of any relevant utility company, the California Public Utilities Commission, or any other agency with jurisdiction, relating to construction and/or occupancy of structures in proximity to any over-head or underground utility lines that are adjacent to or extend through the subject properties, unless otherwise specified by the Community Development Department. Applicant shall provide any utility easements as necessary.

16. Compliance with City Fire Codes. Prior to issuance of a building permit, the applicant shall obtain all the required fire safety clearances from the Los Angeles Fire Department and the City of San Fernando.
17. Property Maintenance. The subject sites and the immediate surrounding areas shall be maintained in a clean, neat, quiet and orderly manner at all times and shall comply with the property maintenance standards as set forth in the San Fernando City Code.
18. Graffiti Removal. The property owner(s), operator and all successors shall comply with the graffiti removal and deterrence requirements of the San Fernando City Code.
19. Modifications. Any and all modifications to the development plan, including these Conditions of Approval, shall require review and approval by the Community Development Department.
20. Encroachment Permit. Under no circumstances shall any public right-of-way be obstructed during construction by materials, vehicles, equipment or other related objects without prior approval from the City Engineer and/or Public Works Director. An Encroachment Permit must be obtained from the Public Works Department for the project site prior to any demolition and/or new construction activity that would require staging and/or construction within the public right-of-ways.
21. Stormwater Mitigation. All requirements of the National Pollutant Discharge Elimination System (NPDES) shall be complied with and an NPDES permit, including but not limited to the installation of any required clarifiers and/or on-site infiltration system, must be obtained prior to any occupation or use the project site. During construction, the project site shall comply with all applicable Best Management Practices (BMPs). In addition, the project shall provide for a storm water mitigation plan ("SWMP"), which includes those Best Management Practices (BMPs) necessary to control storm water pollution from construction activities and facility operations, as set forth in the Standard Urban Stormwater Mitigation Plan (SUSMP) applicable to the applicant's project. Structural or treatment control BMPs (including, as applicable, post-construction treatment control BMPs) set forth in project plans shall meet the design standards set forth in the SUSMP and the current municipal NPDES permit pursuant to City Code Section 34-103. The stormwater mitigation requirements noted above shall be applicable to the project site.
22. Grading and Drainage Plan. A grading plan and drainage plan outlining all required cut and/or fill and on-site drainage improvements for the project site shall be reviewed and subsequently approved by the Public Works Director or his or her designee prior to the issuance of building permits. The amount of cubic feet of soil that will be excavated as part of the proposed development for the project site, the proposed truck route and the destination point of exported

soil shall be provided to the Public Works Director or his or her designee prior to the issuance of a final on the grading permit.

23. Acceptance. Within thirty (30) days of receiving final approval of Certificate of Appropriateness 2016-001 and the associated Purchase and Sale Agreement, the property owner(s) or their duly authorized representatives shall certify the acceptance of the conditions of approval or modifications thereto by signing a statement using an acceptance affidavit form provided by the Community Development Department that acknowledges acceptance and shall be bound by all of the conditions.
24. Recordation. Prior to the issuance of a Certificate of Occupancy for the project site, the applicant shall provide the Community Development Department with proof that the Conditions of Approval have been recorded on the merged project site with the Los Angeles Registrar Recorder/County Clerk's Office.
25. Expiration. The Certificate of Appropriateness 2016-001 shall become null and void if any one of the following occur:
 - a) City Council fails to approve a Purchase and Sale Agreement;
 - b) City Councils fails to adopt the Class 31, Categorical Exemption for the Lopez Villegas House Relocation and Rehabilitation Project.
 - c) Property owner/applicant fails to obtain a building permit for the project site within twelve (12) months of final approval by the City Council of the associated Purchase of Sale Agreement or until such additional time as may be granted by the Community Development Department, upon receipt of a written request for an extension received prior to such expiration date.

ATTACHMENT NO. 1

CITY OF SAN FERNANDO PUBLIC WORKS DEPARTMENT
DEVELOPMENT / IMPROVEMENT REVIEW CHECK LIST

PROJECT: SPR 2016-25

2nd Detached Dwelling

DATE: 8/31/16

PROJECT ADDRESS: 613 O'Melveny Avenue		REQUIRED?		COMPLIED?	COMMENTS
ITEM		YES	NO		
1.	Site plan must show:				
	a. Existing building or structure	✓			
	b. Existing public improvements (concrete sidewalk, driveways, curbs and gutters, parkway trees, street lights, hydrants, etc.) including existing and proposed dimensions, square footage, etc.	✓			
	c. Existing utilities (gas, sewer, water, storm drains, catch basins, power poles).	✓			
2.	Submit offsite improvement plan.	✓			
3.	Prior to issuance of building permit:				
	a. Pay sewer capital facility charge.	✓			Based on 1 bdrm SFD = \$1,016*
	b. Pay water capital facility charge.	✓			Based on 1/4" WM = \$945*
	c. Pay water service installation charge.	✓			Based on 1/4" WM = \$1,821*
	d. Pay fire service installation deposit.		✓		
	e. Pay fire hydrant installation deposit.		✓		
	f. Pay plan check fee (Offsite).	✓			
	g. Pay inspection fee (Offsite).	✓			
	h. Provide labor and material bond.		✓		
	i. Provide performance bond.		✓		
4.	Is there existing sewer house connection to property?	✓			
5.	Is there existing water service to the property?	✓			
6.	Provide separate water service for each building or separate ownership.	✓			
7.	Provide separate sewer connection for each building.	✓			
8.	Underground all utilities to each unit/building.	✓			
9.	Cap off existing sewer connection that will no longer be used.		✓		
10.	Replace existing old and substandard water service.		✓		
11.	Upgrade existing substandard hydrant to 6-inch wet barrel hydrant (4"X 2.5" outlet).		✓		
12.	Install new hydrant per City standard.		✓		
13.	Satisfy City of Los Angeles Fire Dept. fire flow requirements.	✓			
14.	Provide City approved backflow device for the domestic water service and/or landscape irrigation, and provide proof that said equipment has been tested by a certified tester.		✓		
15.	Remove existing driveway approach that will no longer be used. Replace depressed curb.		✓		

F:\Publics\Development\Site Plan Review\SPR_2016-25 - 613 O'Melveny - 2nd Dwelling\Checklist1.doc



ATTACHMENT "B"

AGENDA REPORT

To: Planning and Preservation Commission Chairperson Haupt and Commissioners

From: Fred Ramirez, Community Development Director

Date: November 22, 2016

Subject: **Certificate of Appropriateness 2016-001:**
Lopez Villegas House Relocation and Rehabilitation Project
1320 San Fernando Road, San Fernando, CA (Los Angeles County Assessor's Parcel No: 2521-016-900) & 613 O'Melveny Street, San Fernando, CA (Los Angeles County Assessor's Parcel No: 2613-002-035)

Proposal: The project is a request for the Planning and Preservation Commission's approval of a Certificate of Appropriateness 2016-001, pursuant to the City of San Fernando's Historic Preservation Ordinance (City Code Sections 106-1392(a) and 106-1392 et. seq.) in order to allow for the relocation and alteration/rehabilitation of the Lopez Villegas House, a City-designated local historic landmark.

RECOMMENDATION:

It is recommended that the Planning and Preservation Commission approve Certificate of Appropriateness 2016-001 in order to facilitate the proposed relocation and alteration/rehabilitation of the Lopez Villegas House, pursuant to Planning and Preservation Resolution No. 2016-013 (Attachment No. 1) and the Conditions of Approval attached therein as Exhibit "A".

PROJECT SUMMARY:

The Certificate of Appropriateness 2016-001 is a request for the Planning and Preservation Commission's approval of a Certificate of Appropriateness pursuant to the City of San Fernando's Historic Preservation Ordinance (City Code Sections 106-1392(a) and 106-1392 et. seq.) in order to allow for the relocation and alteration/rehabilitation of the Lopez Villegas House, a City-designated local historic landmark.

The Lopez Villegas House has been identified as a "National Folk House of the Pyramidal Family with a hipped bell cast roof." The National Folk Style is based on a fundamental need for shelter and has its roots in Native American and pre-railroad dwellings. They can be "simple" or unadorned and are typically characterized by rectangular shapes with side-gable roof or in the

Certificate of Appropriateness 2016-001:**Lopez Villegas House Relocation and Rehabilitation Project**Page 2 of 19

case of the Lopez Villegas House, they can have a square floor plan with pyramidal roofs. The subject site is indicative of early housing in the region at the turn of the century and is one of the last remaining structures of its type. (Attachment No. 2: June 2002, City of San Fernando Historic Resources Survey.)

As proposed, the Project would include relocation of the Lopez Villegas House from its current location at the City-owned property at 1320 San Fernando Road to a privately-owned R-1 (Single Family Residential) zoned property in the City at 613 O'Melveny Street. Subsequent to relocation, the Lopez Villegas House would be rehabilitated in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties, Standards for Rehabilitation (Items 1 through 10).

BACKGROUND:

1. On March 15, 2004, the City Council, in a joint public hearing with the San Fernando Redevelopment Agency, approved a Disposition and Development Agreement with a developer providing for City and Redevelopment Agency participation in the proposed development of an affordable housing project with 95 dwelling units for low and very-low income seniors in the community. These 95 dwelling units (plus three manager units) were subsequently constructed at three noncontiguous sites in the community, including 25 units on a site that included the Lopez Villegas property at 1311 Pico Street.
2. On April 5, 2004, Mayor Pro Tem Julie Ruelas submitted a request to the City Council to consider possible alternatives to demolition of the Lopez Villegas House located at 1311 Pico Street. Councilmember Ruelas' request was based on information that suggested the possible significance of the structure as the prior residence of individuals who were descendants of the Lopez Family, and with original settlers/founders of "El Real Presidio de Santa Barbara."
3. On April 6, 2004, Historical Commissioner Richard Arroyo and Mr. John Brooks (subsequently appointed to Historical Commission on August 2, 2004) provided the City Council with additional information on former residents of the residential structure at 1311 Pico Street.
4. On May 5, 2004, City staff conducted a field inspection of the subject property. Staff photographed the exterior conditions of the site, the existing approximate 957 square foot primary residential structure, and the detached approximate 380 square foot garage structure. In addition, staff was allowed by the then resident to walk through the interior portions of the primary residential structure to inspect the existing conditions of the site.

Certificate of Appropriateness 2016-001:**Lopez Villegas House Relocation and Rehabilitation Project**Page 3 of 19

5. On June 21, 2004, the City Council in a joint public hearing with the Redevelopment Agency approved a Specific Plan for the San Fernando Senior Housing Development Project, entitling the developer to construct the project subject to the site plan, building layout, architectural and landscaping treatments specified by the Specific Plan for all three sites comprising the project.
6. On July 14, 2004, the Historical Commission determined that the existing residential structure at 1311 Pico Street merited preservation based on the architectural style of the building and on the association of several of its past inhabitants to the early settlement of California and San Fernando.
7. On September 20, 2004, in a joint meeting, the Redevelopment Agency and the City Council discussed the possible relocation and potential funding for restoration of the Lopez Villegas House located at 1311 Pico Street. Subsequent to discussion, the City Council directed staff to move forward with a site assessment report, which was prepared by the consulting firm of Heritage Architecture and Planning.
8. On November 22, 2004, the consulting firm of Heritage Architecture and Planning submitted to staff the Draft Lopez Adobe Site Assessment for Placement of the Lopez Villegas House report for staff and Historical Commission's review and discussion.
9. On January 7, 2005, the Historical Commission reviewed the draft site assessment report along with a staff report discussing several points in the draft site assessment report needing further clarification in staff's opinion. Subsequent to discussion the Commission directed staff to obtain additional input from the consultant firm of Heritage Architecture and Planning to clarify the potential impact to the Lopez Adobe's National Register designation under Criterion B (due to the building's "association with the lives of persons significant in our past") and Criterion C (due to the building's architecture). In addition, the Historical Commission requested further information regarding the proposed project schemes for the relocation and subsequent orientation of the Lopez Villegas house on the Lopez Adobe site, and in particular, on the consultant's reasons for selecting Scheme C as the preferred alternative. Staff subsequently discussed these questions and concerns with the consultants, who then conducted some additional analysis and made revisions to the draft site assessment report for staff's and the Commission's further review.
10. On January 31, 2005, the Historical Commission reviewed the revisions to the draft site assessment report, including clarification of the report's assessment that the placement of the Lopez Villegas House at the Lopez Adobe site would not adversely impact the Lopez Adobe site's national, state, and/or local historic designation. Subsequent to discussion, the Commission concurred with staff's assessment of the revised draft report and voted to recommend City Council approval of the relocation of the Lopez Villegas House to the Lopez Adobe site at 1100 Pico Street, pursuant to the proposed building layout and site plan

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identified as "Scheme A" in the Draft Lopez Adobe Site Assessment for the Placement of the Lopez Villegas House report.

In addition, the consultant report advised the City to initiate the California Environmental Quality Act (CEQA) process that would include an Initial Study and environmental determination as well as the development of mitigation measures to address any potential environmental impacts to Lopez Adobe building and site to levels that are less than significant. The Historical Commission concurred with the consultant and staff's assessment that the CEQA process be completed prior to the final approval of a site plan for the relocation and subsequent placement of the Lopez Villegas House on a permanent foundation at the Lopez Adobe site.

11. On February 7, 2005, City Council directed staff to complete the environmental review process prior to making a final determination on the proposed relocation of the Lopez Villegas House to the Lopez Adobe site. Besides compliance with CEQA requirements in general, an objective of this review process from the City's standpoint, was to receive official concurrence from the State Office of Historic Preservation with the conclusions of the City's assessment report that the proposed relocation of the Lopez Villegas House to the Lopez Adobe site would not adversely impact the listing status of the Lopez Adobe on the National Register of Historic Places.
12. On April 25, 2005, the draft Initial Study, Mitigated Negative Declaration, and Mitigation Monitoring Program were submitted for a 30-day review period to the California Governor's Office of Planning and Research, State Clearinghouse and Planning Unit. As part of the State's review the Office of Historic Preservation (OHP) reviewed the proposed relocation of the Lopez Villegas House to the Lopez Adobe Site, a National Register designated landmark site.
13. On May 25, 2005, the City received a letter from Terry Roberts, Director of the State Clearinghouse notifying the City that the review period for the draft Mitigated Negative Declaration had closed, and no state agencies submitted comments by that date. This letter acknowledged that the City had "complied with the State Clearinghouse review requirements for the draft environmental document, pursuant to the California Environmental Quality Act."
14. On June 10, 2005, planning staff contacted the OHP directly in order to confirm their concurrence with the City's determinations on the proposed project. They informed staff that it is common practice for OHP to not issue a comment letter unless review of a project and the accompanying environmental document had failed to identify and/or mitigate environmental impacts that were deemed significant. Therefore, based on discussion with the state, staff determined that the proposed relocation of the Lopez Villegas House to the

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Lopez Adobe Site, with mitigation measures incorporated, would not have any significant adverse environmental impact to a significant cultural resource, the Lopez Adobe.

15. On July 5, 2005, the City Council held a public hearing to consider relocation of the Lopez-Villegas House to the Lopez Adobe Site at 1100 Pico Street. Subsequent to the public hearing, the City Council adopted a Resolution No. 7051: 1) approving relocation of the Lopez Villegas House to the Lopez Adobe Site; 2) approving the Initial Study, Mitigated Negative Declaration, and Mitigation Monitoring Program; 3) designation of the Lopez Villegas House as a City Historic landmark.
16. On March 6, 2006, the City Council appropriated \$15,725 from the General Fund to mothball and fence the Lopez Villegas House at the Lopez Adobe site at 1100 Pico Street. The Lopez Villegas House was by then a city-designated historic landmark that was intended to be rehabilitated as the ancillary facility that would include restrooms, storage, and office areas to support the proposed use of the Lopez Adobe building as a house museum.
17. On March 20, 2006, the City Council appropriated \$23,804 from the General Fund in order for Public Works personnel to conduct the necessary site preparation work to relocate the Lopez Villegas House to the Lopez Adobe site.
18. On June 29, 2006, the City Council appropriated \$7,000 to pay for the temporary foundation/"cribbing" (\$2,678) and perimeter fencing (\$4,322) as part of the Lopez Villegas House relocation project.
19. On November 17, 2008, the City Council adopted Ordinance No. 1583, "An Ordinance of the City Council of the City of San Fernando amending the San Fernando City Code Division 3 (Historical Commission) of Article V (Boards, Commissions, Committees, Agencies and Authorities) of Chapter 2 (Administration), and establishing Division 14 (Historic Preservation) of Article VI (General Regulations) of Chapter 106 (Zoning)".
20. On November 1, 2010, City Council awarded a construction contract to the lowest responsive bidder, Access Pacific, Inc., to undertake the first construction phase of the Lopez Adobe Rehabilitation Project.
21. On January 3, 2011, the contractor began work on the first phase of the Lopez Adobe Rehabilitation Project.
22. On March 7, 2011, the San Fernando City Council adopted Resolution Nos. 7415 and 7416 and the former San Fernando Redevelopment Agency adopted Resolution Nos. 1098 and 1099, consenting to and approving the transfer by the former San Fernando Redevelopment Agency of "its right, title and interest in and to certain real property to the City of San Fernando".

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23. On June 6, 2011, the Redevelopment Agency considered the proposed FY 2011-12 San Fernando Redevelopment Agency Budget. As part of the Agency's FY 2011-12 Budget, \$60,000 was allocated as matching funds for the proposed design and build of an ancillary facility at the Lopez Adobe site. Initially, City staff had proposed that these funds be used as matching monies with California Cultural and Historical Endowment (CCHE) grant funds to pay for the partial rehabilitation of the Lopez Villegas house at a cost of approximately \$120,000. The overall rehabilitation of the Lopez Villegas House had been estimated to cost between \$130,000 and \$392,065.

Subsequent to discussion by the Redevelopment Agency, the Agency determined that the overall rehabilitation of the Lopez Villegas House would be cost prohibitive and that an alternative ancillary facility should be developed consistent with the Lopez Adobe Preservation Plan's site plan to house restroom, storage, and office uses in support of the Lopez Adobe's use as a house museum.

24. On June 13, 2011, the Agency approved the FY 2011-12 Budget with the allocation of \$60,000 in Redevelopment Project Area No. 2 funds for the design and construction of an alternate ancillary facility.

25. On June 29, 2011, the Governor of California signed AB X1 26 and AB X1 27, making certain changes to the Community Redevelopment Law (Part 1 (commencing with Section 33000) of Division 24 of the California Health and Safety Code) (the "Redevelopment Law"), including adding Part 1.8 (commencing with Section 34161) ("Part 1.8") and Part 1.85 (commencing with Section 34170) ("Part 1.85"). Soon after AB X1 26 and ABX1 27, the California Redevelopment Association and League of California Cities filed a lawsuit in the Supreme Court of California (*California Redevelopment Association, et al. v. Matosantos, et al.* (Case No. S194861)) alleging that AB X1 26 and AB X1 27 are unconstitutional.

26. On June 30, 2011, the contractor completed work on "Phase 1" of the Lopez Adobe Rehabilitation Project.

27. On August 1, 2011, the Notice of Completion for Lopez Adobe Rehabilitation Project (Phase 1) was approved by the City Council.

28. On August 10, 2011, the Budget, Personnel, and Finance Standing Committee considered a staff recommendation regarding the proposed relocation of the Lopez Villegas House to the City-owned lot at 1320 San Fernando Road. Per staff's recommendation, the proposed relocation would allow the locally designated historic resource to be stored on-site until funds become available for its rehabilitation and/or the City Council decides on an alternative approach for the future use of the building. Subsequent to discussion, City staff was directed to forward the proposed relocation for the full Council's consideration at an upcoming meeting.

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29. On August 15, 2011, the City Council adopted Resolution No. 7452 electing for the City to serve as the Successor Agency for the City's Redevelopment Agency upon the Agency's dissolution. The assets of the Redevelopment Agency transferred to the Successor Agency by law on February 1, 2012.
30. On December 29, 2011, the Supreme Court issued its opinion in the *Matosantos* case, largely upholding AB X1 26, invalidating AB X1 27, and holding that AB X1 26 may be severed from AB X1 27 and enforced independently. The Supreme Court generally revised the effective dates and deadlines for performance of obligations in Part 1.85 of Redevelopment Law arising before May 1, 2012, to take effect four months later.
31. On October 5, 2011, CCHE staff informed City staff that the project had been granted an additional six month extension from December 31, 2011 through June 30, 2012. The extension will allow City staff to request the use of \$163,000 in unexpended CCHE grant funds to design and build an approximate 400 square ancillary facility at the southwest corner of the property to support the use of the Lopez Adobe building as a house museum.
- The proposed development of an ancillary facility at the subject site would be part of "Phase 2" of the Lopez Adobe Rehabilitation Project. These funds would be appropriated in order to offset the project shortfall associated with the unavailability of Agency funds from Project Area No. 2 during FY 2011-2012 to build said ancillary facility.
32. October 17, 2011, the City Council approved relocation of the Lopez Villegas House to 1320 San Fernando Road.
33. On February 1, 2012, as a result of the Supreme Court's decision, the San Fernando Redevelopment Agency (the "Redevelopment Agency") was dissolved pursuant to Part 1.85 of Redevelopment Law.
34. On June 27, 2012, the Governor signed the State budget trailer bill AB 1484, which became effective immediately. AB 1484 enacted technical and substantive amendments to AB X1 26 (collectively these laws are referred to as the "Dissolution Act"), which included among other things that the Successor Agency prepare the LRPMP within six months after receiving the Finding of Completion from DOF (Health and Safety Code Section 34191.5). The LRPMP is intended to address the disposition and use of real properties owned by the former Redevelopment Agency.
35. On December 17, 2012, City Council awarded a construction contract to the lowest responsive bidder, Access Pacific Incorporated, to undertake the second construction phase of the Lopez Adobe Rehabilitation Project.

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36. On February 1, 2013, the contractor began work on the second phase of the Lopez Adobe Rehabilitation Project.
37. On June 30, 2013, the contractor completed work on the second phase of the Lopez Adobe Rehabilitation Project.
38. August 19, 2013, the City Council approved a Notice of Notice of Completion for Lopez Adobe Rehabilitation Project (Phase II). The Lopez Adobe Rehabilitation Project Phase II, which included the flooring and roof repairs.
39. On October, 2, 2013, the DOF issued a Finding of Completion to the Successor Agency pursuant to Health and Safety Code Section 34179.7
40. On October 21, 2013, the City Council awarded a construction contract to the lowest responsive bidder, IBN Construction, Incorporated, to undertake the construction of the Lopez Adobe Ancillary Building and Landscaping Project for a not to exceed amount of \$177,000 and a project completion deadline of March 31, 2014. (See City Council Resolution No. 7568 Award a Construction Contract (Contract No. 1727).)
41. On December 2, 2013, the contractor began work on the Lopez Adobe Ancillary Building and Landscaping Project.
42. On January 27, 2014, the City Council and Successor Agency held a joint-meeting to consider the proposed designation of former Redevelopment Agency property for any one of the following: 1) the retention of the property for governmental use pursuant to subdivision (a) of Health and Safety Code Section 34181; 2) the retention of the property for future development; 3) the sale of the property; or, 4) the use of the property to fulfill an enforceable obligation of the Successor Agency.
- Subsequent to discussion, the City Council and Successor Agency each voted to direct staff to evaluate possible alternatives related to retain all former Agency-owned property as either land held for future development or, in those instances where appropriate, as land held for a specific governmental use as permitted under applicable State law.
43. March 3, 2014, the Successor Agency voted to approve Resolution No. 63, approving the Long Range Property Management Plan for the City of San Fernando Successor Agency.
44. March 13, 2014, Oversight Board to the Successor Agency to the San Fernando Redevelopment Agency adopt Resolution No. 18, approving the Long Range Property Management Plan prepared by the Successor Agency.

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45. On March 25, 2014, the City submitted the Long Range Property Management Plan ("LRPMP") to the California Department of Finance ("DOF") for review and approval pursuant to Health and Safety Code Section 34191.5(b). Based on DOF comments and requested revisions, the city's LRPMP was subsequently revised and resubmitted to DOF on June 19, 2014. Included as part of the proposed LRPMP was the designation of the former Agency-owned property at 1320 San Fernando Road, which is the current location of the Lopez Villegas House as land held by the City for future development.
46. On March 31, 2014, the contractor completed work on the second phase of the Lopez Adobe Rehabilitation Project; on time and within the budgeted amount to build out the project of \$177,000.
47. On April 21, 2014, the City Council approved the Notice of Completion for Lopez Adobe Ancillary Building and Landscaping Project accepting the all building and landscaping work associated with construction of an ancillary building with office and restrooms facilities and associated landscaping improvements.
48. On July 9, 2014, the DOF notified the City of San Fernando that the LRPMP was approved facilitating use and disposition of former agency owned parking lots and vacant parcels for either governmental use or land held for future development. Therefore, the former Agency-owned parcel at 1320 San Fernando Road (location where the Lopez Villegas is currently stored) was retained as land held for future redevelopment pursuant to the LRPMP.
49. On June 15, 2015, the City Council adopted Resolution No. 7679, adopting the City Budget for Fiscal Year 2015-2016. Included as part of the City Budget where the City Council priorities that included city pursuit of new economic development opportunities to the bolster the City's revenue and enhance the City of San Fernando's profile, which included amongst other things, to "Evaluate reuse options for Lopez Villegas property, including structure".
50. On January 19, 2016, the City Council directed City staff to schedule discussion of possible reuse and/or disposition options for the Lopez Villegas House currently stored at the former Agency-owned parcel at 1320 San Fernando Road for an upcoming council meeting.
51. On April 18, 2016, the City Council conducted a study session to obtain an update on the Lopez Villegas House. As part of the study session, the City Council considered the following project alternatives:
- Make structure repairs to the existing structure to address any dangerous and unsafe conditions, which may include removal of the existing "pop-out structure" in order to plywood and shore up existing structure and leave at the Agency-owned site until the

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land is redeveloped and the building is subsequently relocated as part of a future development agreement with the then selected developer;

- Make needed structure repairs of any dangerous and unsafe conditions and relocate the Lopez Villegas House to another City facility/park space and “mothball” in place until funds are available to undertake adaptive reuse of the structure in compliance with applicable *Secretary of the Interior's Standards for the Treatment of Historic Properties; Preservation Brief No. 31: Mothballing Historic Buildings*;
- Offer the subject structure for sale and relocation within the City including preparation of associated Certificate of Appropriateness, hardship waiver, and environmental assessment;
- Offer the subject structure for sale and relocate outside of the City that would include a rescinding local historic landmark designation, hardship waiver, and environmental assessment; or
- Rescind local historic landmark designation in order to demolish structure, issue hardship waiver, and complete the associated environmental assessment pursuant to CEQA and the City's Historic Preservation Ordinance.

No final action was given however, City Staff continued outreach efforts to solicit potential buyers that would be interested purchasing the Lopez Villegas House in order to relocate and rehabilitate the subject historic structure.

Subsequent to this meeting, City Staff notified the City Council that a potential buyer had come forward (Gerardo Ascencio) seeking to purchase the Lopez Villegas House and relocate it 613 O'Melveny Street an R-1 (Single Family Residential) zoned property in the City of San Fernando.

52. On July 18, 2016, the City Council conducted a closed session to consider the proposed offer from Mr. Ascencio to purchase, relocate, and subsequently rehabilitate the Lopez Villegas House at the subject site at 613 O'Melveny Street. City Staff was given direction, but no final action was taken.

The Certificate of Appropriateness 2016-001 is being considered by the Planning and Preservation Commission as one of the initial steps necessary in order to facilitate the City Council's potential future consideration of a “Purchase and Sale Agreement” for the disposition of real property, the Lopez Villegas House.

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ANALYSIS:**Local Historic Landmark Designation.**

Pursuant to City Council Resolution No. 7051, the Lopez Villegas House is currently a City Historic landmark and was designated as such pursuant to City Code Section 2-477.

At the time of designation of the Lopez Villegas House, the City Code did not provide specific criteria for the designation of “historical sites and monuments” by the City Council. However, the City’s Historic Preservation Element (in Objective 1.3 on page 25) specifically advocates the adaptation of the national-significance criteria used under the National Register of Historic Places (NHRP) for use as local-significance criteria in designating local historic landmarks. Under the National Register of Historic Places criteria: “Resources may qualify for NRHP listing if they: A.) are associated with events that have made a significant contribution to the broad patterns of our history; B.) are associated with the lives of persons significant to our past; C.) embody the distinctive characteristics of a type, period, or method of construction or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or, D.) have yielded, or may be likely to yield, information important in prehistory or history...”

The City Council, at their April 6, 2004, meeting considered a request to preserve the Lopez Villegas House as a potentially historic resource based on historical records that identified Isabel Villegas Castro, a former resident of the subject structure, as a descendent of the Lopez Family, and with Don Jose Francisco de Ortega, one of the original/founders of “El Presidio de Santa Barbara.”

In addition, the June 2002, Historic Resources Survey, the historical consultant identified the Lopez Villegas House as a potentially historic resource as a “National Folk House of the Pyramidal Family with a hipped bell cast roof.” The National Folk Style is based on a fundamental need for shelter and has its roots in Native American and pre-railroad dwellings. They can be “simple” or unadorned and are typically characterized by rectangular shapes with side-gable roof or in the case of the Lopez Villegas House, they can have a square floor plan with pyramidal roofs. The subject site is indicative of early housing in the region at the turn of the century and is one of the last remaining structures of its type. (See Attachment No. 2 and No. 3.)

Based on this assessment, the Historical Commission at the time and the City Council, concurred with City staff’s assessment that the structure merited local historic designation as it “embodies the distinctive characteristics of a type, period, or method of construction” that helps tell the story of early residential development in the City of San Fernando. Therefore, the City Council approved designation of the Lopez Villegas House as City Historic Landmark pursuant to the National Register of Historic Places under Criteria B and C previously noted.

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Environmental Assessment of Prior Local Historic Landmark Designation.

As part of the City Council's local historic landmark designation, the council adopted the Initial Study, Mitigated Negative Declaration, and Mitigation Monitoring Program pursuant to the California Environmental Quality Act. The City determined that the Lopez Villegas House's designation as a local historic landmark consistent with the National Register designation Criterion B (due to the building's "association with the lives of persons significant in our past") and Criterion C (due to the building's architecture) would not have a significant adverse impact on any local designated cultural resource including the Lopez Adobe building and site where it was previously stored.

Current Historic Preservation Regulations.

As previously noted, the City's Historic Preservation Ordinance was adopted on November 17, 2008 pursuant to City Council Resolution No. 1583. In addition, the current historic preservation regulations were established after the City's initial historic landmark designation of the Lopez Villegas House in 2005; three (3) years after the Lopez Villegas House's designation. Therefore, any future modifications to the Lopez Villegas House's designation, structural alteration, and/or relocation would be subject to Chapter 106 (Zoning), Article VI (General Regulations), Division 14 (Historic Preservation).

Pursuant to Section 106-1385 of the City's Historic Preservation Ordinance, the City Council can designate a building like the Lopez Villegas House as a historic resource if it meets at least one of the following criteria:

1. It is associated with events or lives of persons that have made a significant contribution to the broad patterns of the history of the city, region, state or nation;
2. It embodies the distinctive characteristics of a historic type, period, architectural style or method of construction, or represents the work of an architect, designer, engineer, or builder whose work is significant to the city, region, state or nation; or
3. It has yielded, or is likely to yield, information important in the history of the city, region, state or nation.

In the case of the Lopez Villegas House, prior designation under National Register of Historic Places Criteria B and C is most similar to the current Criteria 1 and 2 noted above.

Review of Proposed Improvements under a Certificate of Appropriateness

The proposal is for relocation of the Lopez Villegas House from 1320 San Fernando Road to the existing R-1 (Single Family Residential) zoned property at 613 O'Melveny Street (Attachment No. 4). Post-relocation, the proposals include the construction of a one-story addition and exterior alterations to the existing one-story Lopez Villegas House and the construction of a

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new two story second dwelling unit with attached two-car garage and detached carport (the "Project").

The Project will reintroduce use of the Lopez Villegas House as a single family residential dwelling with interior and exterior improvements consistent with the Secretary of the Interior's Standards for Rehabilitation and the applicable City building and fire codes as well as an accessory dwelling unit and covered, on-site parking facilities.

The Project is described in architectural plans submitted by Ray Ascencio and included herein as Attachment No. 5. In detail, the Project scope of work includes:

- Reroof of the existing structure retaining the overall dimension and slope of the hipped bell-cast roof as viewed from the public right of way;
- Removal of the approximate 100 square foot "pop-out" located on the side elevation of the building that is a non-character defining feature of the house will facilitate a simpler building frontage more in keeping with the overall architecture of the building and will facilitate a more consistent building design when viewed in its final orientation/placement at the subject site at 613 O'Melveny Street;
- Restoration and replacement of the existing horizontal wood siding along the proposed front and side elevations of the historic building;
- Replacement of existing deteriorated and/or missing windows with new wood-clad or wood windows and extending window treatment through the proposed addition;
- Restoration and replacement of wood trim with similar wood material;
- Construction of the proposed 830 square foot addition to the existing 857 square foot historic home along the proposed rear elevation with little to no visibility from the public street right of way as viewed from O'Melveny Street;
- Construction of a hipped roof to cover the proposed addition at a modified pitch that results in roof that is lower than the roof peak of the existing structure significantly reducing the new roof's view from the public right of way;
- Installation of composite siding or wood siding that is slightly larger than the siding of the existing historic structure and adding vertical wood trim placed at the union of the addition and the historic building in order provide visual distinction between the historic section of the original Lopez Villegas House and the proposed addition;
- Interior improvements to allow for adaptive reuse of a former residential structure (i.e., two bedroom one bath dwelling) into a updated single family residence (i.e., three bedroom and two bath dwelling) that complies with all applicable building and fire codes;

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- Construction of a 490 square foot second dwelling unit in compliance with applicable City Zoning regulations (City Code Section 106-358 et. seq.);
- Construction of a the required on-site covered parking for the Lopez Villegas House and proposed second dwelling unit (i.e., detached two-car garage below the proposed second dwelling unit and a detached one-car carport at the rear of the subject property; and,
- Color scheme for the Lopez Villegas House to provide for an off-white background color with dark brown or burgundy color for all wood trim around doors and windows with matching dark brown or burgundy color for doors and windows;
- Color scheme for second dwelling unit to be earth tone color for background main color and darker accent color for trim and accent details for doors, trim, windows and roof to differentiate it from the Lopez Villegas House;
- Composite horizontal siding of a larger width to the historic house shall be used on the proposed garage and second dwelling unit to visually distinguish the historic home from the new garage/residential structure; and,
- On-site and off-site physical improvements as required by the City's Community Development Department and Public Works Department as provided for in the approved conceptual plans and associated Conditions of Approval included herein as Exhibit "A" to Attachment No. 1.

Applicable Regulations to Requested Relocation and Alteration of a Local Historic Landmark.

Like any owner of a locally designated historic landmark, if the City is seeking to make structural alterations, adaptive reuse, demolish, and/or relocate a designated historic resource, then the City must file an application for a Certificate of Appropriateness pursuant to City Code Section 106-1392, subsection (a). The Certificate of Appropriateness is initially reviewed by the City's Community Development Director before an assessment of the Project request is made and a report submitted to the City's Planning and Preservation Commission for their review at a noticed public hearing. In the case of Certificate of Appropriateness, the decision of the commission is final unless appealed to the City Council pursuant to City Code Section 106-77. If the commission approves the proposed Certificate of Appropriateness, then the commission shall make findings of fact and determinations in writing subject to the requirements of California Environmental Quality Act (CEQA) and City Code Section 106-1405 et. seq. The application process noted above does not preclude the City's ordinary maintenance of the building and/or emergency repairs to address any unsafe or dangerous condition pursuant to City Code Section 106-1398.

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All decisions about alterations, additions and rehabilitations to historic structures are based on the Secretary of the Interior's Standards for Rehabilitation and Illustrated Guidelines for Rehabilitating Historic Buildings. Specifically, the proposed Project shall comply with the Secretary of Interior's Standards for Rehabilitation as noted in the following section. (The full text of on the National Park Service's website at: <http://www.cr.nps.gov/hps/tps/standguide/index.htm>.)

The Secretary of the Interior's Standards for Rehabilitation

Rehabilitation is the act or process of making possible a compatible use for a property through repair, alterations, and additions while preserving those portions or features that convey its historical, cultural, or architectural values. The Rehabilitation Standards provide, in relevant part(s):

- **Standard 1: A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.**

The subject property will retain its existing, and historic, residential uses as a one-story residential dwelling. The Project and associated scope of work will allow retention of the building City landmark designation even after to the sale to a private party via the recordation of Covenant and Agreement. The new addition will allow the building to be reconfigured with a new floor layout that allows for a more contemporary design with three bedrooms and two bathrooms, kitchen, living room and dining space that facilitates the current use as a single family residence. Although the overall massing of the existing building will change with the new addition, the resulting height is consistent with heights of the historic structure and similar residential structures in the surrounding neighborhood.

- **Standard 2: The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.**

The relocation and proposed alterations/rehabilitation work proposed for the Lopez Villegas House will retain the historic character of the house, which make it one of the last examples of a simple one-story National Folk house of the Pyramidal Family. These character defining features include: the hipped bell-cast roof, front covered porch, column supports and balustrade enclosing the porch space, boxed cornice beneath the overhang of the composition shingle roof with horizontal wood siding, wooden double hung windows encased in heavy wood trim.

The Project does not include the removal of any distinctive materials, nor irreversibly alter features, spaces, or spatial relationships that characterize the historic structure. The building height of the existing structure and the proposed addition will remain consistent keeping the one-story design of the historic residential structure with front porch oriented

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to the street frontage along O'Melveny Street. The proposed addition will feature minimal decorative elements and will be finished in a manner that clearly denotes a newer addition to the historic structure while still maintain compatibility and simplicity of building lines attributed to the wider horizontal siding and hipped roof with wood clad, double hung windows with smaller wood trim.

- **Standard 3: Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.**

The proposed Project does not include the addition of conjectural elements or architectural features to the historic building. As noted in the Project's scope of work, the building will be rehabilitated to maintain the architectural elements of the National Folk Style with prominent pyramidal-hipped roof, horizontal wood siding, oversized wood trim, boxed eaves, wood windows and doors with off-white primary colors and darker accent colors for said doors, trim and windows.

The proposed addition constructed to the rear of the Lopez Villegas house will include wider horizontal siding, wood windows, and hipped roof (built below the peak of the existing roof) that hides the majority of the addition from the primary street-facing frontage along O'Melveny Street but also creates a visual distinction between the older front portion of the house and the more modern rear addition.

- **Standard 4: Changes to a property that have acquired historic significance in their own right will be retained and preserved.**

New work has been designed in order to not create a false sense of historical development of the structure as a whole by using contemporary materials that are slightly altered in width (i.e., wider horizontal wood siding and narrower wood trim) as well as altered slope and roof forms associated with the hipped roof installed over the addition at the rear of the building. Therefore, the existing building will be rehabilitated to reflect its original appearance. The new addition to the rear of the Lopez Villegas House with the historic character defining frontage and roof forms oriented toward the street will ensure that the new addition that will be constructed, using modern materials, will be recognized as a physical record of its time, place, and use that are visually distinguished from the historic building.

- **Standard 5: Distinctive features, finishes, and construction techniques or examples of fine craftsmanship that characterize a property will be preserved.**

The proposed project will not affect any original distinctive materials, features, finishes, and construction techniques that characterize the historic building as a National Folk House of the Pyramidal Family (circa early 1900s to late 1930s). Alterations to this building, including the addition, will not affect the historic character and architectural design of the building.

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- **Standard 6: Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and where possible, material. Replacement of missing features will be substantiated by documentary and physical evidence.**

The proposed Project will make every effort to preserve all character defining features (including horizontal wood siding, wood trim, wood doors and windows) as well as the current color scheme. In those instances where materials has been damaged through weatherization and/or prior vandalism, new features will be used that seek the match the design, color, texture, and materials, wherever possible. City Planning and Building and Safety personnel assigned to the Project's review during final design and during construction shall ensure that any required replacement of missing features will be substantiated by documentary and physical evidence (e.g., photographic and written documentation, submittal of new building material specifications to be used as replacement material).

- **Standard 7: Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.**

The Project does not include the use of chemical and/or physical treatments that cause damage to historic materials including the existing wood siding, wood trim, windows and doors.

- **Standard 8: Distinctive features, finishes, and construction techniques or examples of fine craftsmanship that characterize a property will be preserved.**

The proposed project will not affect any original distinctive materials, features, finishes, and construction techniques that characterize the historic building as a National Folk House of the Pyramidal Family (circa early 1900s to late 1930s). Alterations to this building, including the addition, will not affect the historic character and architectural design of the building.

- **Standard 9: New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.**

The new 830 square foot addition and associated exterior alteration to remove the approximate 100 square foot "pop out", or related new construction shall not destroy historic materials that characterize the Lopez Villegas House. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the Lopez Villegas House and its environment.

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The proposed addition will be increase the mass of the building, however, the overall height of the new structure will be consistent with existing one-story structure and will not physically or visually overwhelm immediately adjacent neighbors. Although the proposed massing of structure includes a doubling of the square footage the location of the addition to the rear of the buildings future layout and orientation at the 613 O'Melveny Street site and the proposed construction materials and roof design will be consistent with the historic building, but still visually distinctive so as to differentiate it from the older sections of the home.

- **Standard 10: New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.**

The essential form and integrity of the National Folk Style, Lopez Villegas House will not be impaired by the proposed addition if the proposed alterations to the subject structure were removed at a future date. It is important to note that a future removal of the proposed addition would ultimately require a redesign of the interior layout and a potential reduction in the number and/or size of living and dining areas, bedrooms, and baths.

Environmental Assessment for Proposed Changes to Existing Local Historic Landmarks.

The Community Development Director has determined that the proposed Project (i.e., relocation and rehabilitation) will not have the potential to create any significant adverse impact on the subject local historic landmark structure. As a result of the City's environmental assessment, the City determined that the Project qualifies for a Categorical Exemption (i.e., Class 31 Categorical Exemption pursuant to California Code of Regulations, Title 14, Division 6 Chapter 3, Section 15331-Historic Resource Restoration/Rehabilitation) pursuant to the California Environmental Quality Act. (See Attachment No. 6.)

Public Notification Pursuant to the City's Historic Preservation Ordinance

Pursuant to City Code Section 106-1393(c), the City-owned property at 1320 San Fernando Road and the private-property at 613 O'Melveny Street (the relocation site), where posted with a "Notice of Pending Application and Public Hearing" (Attachment No. 7) and associated public hearing before the Planning and Preservation Commission regarding the proposed Certificate of Appropriateness 2016-001.

The public notices were posted on November 7, 2016, more than ten (10) days prior to the commission's scheduled review at both 1320 San Fernando Road (along the Celis St. and San Fernando Road street frontages) and at 613 O'Melveny Street (on posting on primary street frontage). In addition, similar notices were posted at the City Hall Bulletins and at the publically accessible bulletin at the Los Angeles County Public Library at 217 N. Maclay Avenue. Per City Code Section 106-1393(c), the Notice of Pending Application included the nature of the request, the location of the property, and the time and place of the scheduled meeting. The

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location of the posting on the site, the number of postings, and the size of the posting shall be determined by the Community Development Director.

CONCLUSION:

Based on the requirements of Article 10 and the Secretary of the Interior's Standards for Rehabilitation (Standards for Rehabilitation), City Planning Staff has determined that the proposed scope of work including the relocation and subsequent rehabilitation work will be compatible with the historic Lopez Villegas House and surrounding residential neighborhood.

Therefore, City Planning Staff recommends that the Planning and Preservation Commission approve Certificate of Appropriateness 2016-001 in order to allow the relocation and rehabilitation of the Lopez Villegas House per the proposed Project's Scope of Work as noted in this staff report. The commission's approval will facilitate rehabilitation of the historic building in a manner consistent with the City's Historic Preservation Element, Historic Preservation Ordinance, and the Secretary of the Interior's Standards for Rehabilitation.

Furthermore, the commission's approval of the relocation and the proposed physical improvements to the historic structure will facilitate the City Council's consideration of a Purchase and Sale Agreement for the sale of the Lopez Villegas House and create a new opportunity for the redevelopment of the city-owned parcel at 1320 San Fernando Road, which will be a vacant paved lot, post relocation.

ATTACHMENTS:

1. Resolution No. 2016-013
2. Primary Record for 1311 Pico Street (2002 Historic Resources Survey Excerpt)
3. A Field Guide to American Houses Excerpt (National Folk Style Pyramidal Family)
4. Project Site Photos
5. Conceptual Plans
6. Categorical Exemption: Class 31 (Section 15331)
7. Notice of Pending Application

RESOLUTION NO. 2016-013**RESOLUTION OF THE PLANNING AND PRESERVATION COMMISSION
APPROVING CERTIFICATE OF APPROPRIATENESS 2016-001 IN ORDER
TO FACILITATE RELOCATION OF THE LOPEZ VILLEGAS HOUSE TO
613 O'MELVENY AND REHABILITATION OF THE LOPEZ VILLEGAS
HOUSE PURSUANT TO THE SECRETARY OF THE INTERIOR'S
STANDARDS FOR REHABILITATION**

WHEREAS, an application had been filed by City of San Fernando, Community Development Department on November 22, 2016 for the City of San Fernando Planning and Preservation Commission's consideration of a Certificate of Appropriateness 2016-001 pursuant to the City's Historic Preservation Ordinance (2008) and City General Plan Housing Element (2005) to undertake the Lopez Villegas House Relocation and Rehabilitation Project (the "Project");

WHEREAS, in June 2002, Historic Resources Survey, the historical consultant identified the Lopez-Villegas House as a potentially historic resource that is a "National Folk house of the Pyramidal Family with a hipped bell cast roof." The National Folk Style is based on a fundamental need for shelter and has its roots in Native American and pre-railroad dwellings. They can be "simple" or unadorned and are typically characterized by rectangular shapes with side-gable roof or in the case of the Lopez-Villegas House, they can have a square floor plan with pyramidal roofs. The subject site is indicative of early housing in the region at the turn of the century and is one of the last remaining structures of its type;

WHEREAS, on March 15, 2004, the City Council, in a joint public hearing with the San Fernando Redevelopment Agency, approved a Disposition and Development Agreement with a developer providing for City and Redevelopment Agency participation in the proposed development of an affordable housing project with 95 dwelling units for low and very-low income seniors in the community. These 95 dwelling units (plus three manager units) were subsequently constructed at three noncontiguous sites in the community, including 25 units on a site that includes the Lopez-Villegas property at 1311 Pico Street;

WHEREAS, on April 5, 2004, Mayor Pro Tem Julie Ruelas submitted a request to the City Council to consider possible alternatives to demolition of the Lopez-Villegas House located at 1311 Pico Street. Councilmember Ruelas' request was based on information that suggested the possible significance of the structure as the prior residence of individuals who were descendants of the Lopez Family, and with original settlers/founders of "El Real Presidio de Santa Barbara";

WHEREAS, on April 6, 2004, Historical Commissioner Richard Arroyo and Mr. John Brooks (subsequently appointed to Historical Commission on August 2, 2004) provided the City Council with additional information on former residents of the residential structure at 1311 Pico Street;

WHEREAS, on May 5, 2004, City staff conducted a field inspection of the subject property. Staff photographed the exterior conditions of the site, the existing approximate 957 square foot primary residential structure, and the detached approximate 380 square foot garage structure. In addition, staff was allowed by the then resident to walk through the interior portions of the primary

residential structure to inspect the existing conditions of the site;

WHEREAS, on June 21, 2004, the City Council in a joint public hearing with the Redevelopment Agency approved a Specific Plan for the San Fernando Senior Housing Development Project, entitling the developer to construct the project subject to the site plan, building layout, architectural and landscaping treatments specified by the Specific Plan for all three sites comprising the project;

WHEREAS, on July 14, 2004, the Historical Commission determined that the existing residential structure at 1311 Pico Street merited preservation based on the architectural style of the building and on the association of several of its past inhabitants to the early settlement of California and San Fernando;

WHEREAS, on July 5, 2005, the City Council held a public hearing to consider relocation of the Lopez- Villegas House to the Lopez Adobe Site at 1100 Pico Street. Subsequent to the public hearing, the City Council adopted a Resolution No. 7051: 1) approving relocation of the Lopez- Villegas House to the Lopez Adobe Site; 2) approving the Initial Study, Mitigated Negative Declaration, and Mitigation Monitoring Program; 3) designation of the Lopez-Villegas House as a City Historic landmark;

WHEREAS, on March 6, 2006, the City Council appropriated \$15,725 from the General Fund to mothball and fence the Lopez-Villegas House at the Lopez Adobe site at 1100 Pico Street. The Lopez-Villegas House was by then a city-designated historic landmark that was intended to be rehabilitated as the ancillary facility that would include restrooms, storage, and office areas to support the proposed use of the Lopez Adobe building as a house museum;

WHEREAS, on June 15, 2015, the City Council adopted Resolution No. 7679, adopting the City Budget for Fiscal Year 2015-2016. Included as part of the City Budget where the City Council priorities that included city pursuit of new economic development opportunities to the bolster the city's revenue and enhance the City of San Fernando's profile, which included amongst other things, to "Evaluate reuse options for Lopez/Villegas property, including structure";

WHEREAS, on January 19, 2016, the City Council directed City staff to schedule discussion of possible reuse and/or disposition options for the Lopez Villegas House currently stored at the former Agency-owned parcel at 1320 San Fernando Road for an upcoming council meeting;

WHEREAS, on April 18, 2016, the City Council conducted a study session to obtain an update on the Lopez Villegas House. As part of the study session, the City Council considered the following project alternatives.

WHEREAS, subsequent to this meeting, City Staff notified the City Council that a potential buyers had come forward (Gerardo Ascencio) seeking to purchase the Lopez Villegas House and relocate it 613 O'Melveny Street an R-1 (Single Family Residential) zoned property in the City of San Fernando;

WHEREAS, on July 18, 2016, the City Council conducted a closed session to consider the proposed offer from Mr. Ascencio to purchase, relocate, and subsequently rehabilitate the Lopez

Villegas House at the subject site at 613 O'Melveny Street. City Staff was given direction, but no final action was taken.

WHEREAS, the Certificate of Appropriateness 2016-001 is being considered by the Planning and Preservation Commission as one of the initial steps necessary in order to facilitate the City Council's potential future consideration of a Purchase and Sale Agreement for the disposition of real property, the Lopez Villegas House;

WHEREAS, Pursuant to City Code Section 106-1393(c), the City-owned property at 1320 San Fernando Road and the private-property at 613 O'Melveny Street (the relocation site), where posted with a "Notice of Pending Application and Public Hearing" and associated public hearing before the Planning and Preservation Commission regarding the proposed Certificate of Appropriateness 2016-001. The public notices were posted on November 7, 2016, more than ten (10) days prior to the commission's scheduled review at both 1320 San Fernando Road (along the Celis St. and San Fernando Road street frontages) and at 613 O'Melveny Street (on posting on primary street frontage). In addition, similar notices were posted at the City Hall Bulletins and at the publically accessible bulletin at the Los Angeles County Public Library at 217 N. Maclay Avenue;

WHEREAS, pursuant to Section 106-1393 et seq., of the City's Historic Preservation Ordinance, the Project would allow for relocation of the Lopez Villegas House from 1320 San Fernando Road to the existing R-1 (Single Family Residential) zoned property at 613 O'Melveny Street and, post-relocation, the construction of a one-story addition and exterior alterations to the existing one-story Lopez Villegas House and the construction of a new two story second dwelling unit with attached two-car garage and detached carport;

WHEREAS, the Project will allow for the adaptive reuse of the Lopez Villegas House as a single family residential dwelling with interior and exterior improvements consistent with the Secretary of the Interior's Standards for Rehabilitation and the applicable City building and fire codes as well as an accessory dwelling unit and covered, on-site parking facilities; and

WHEREAS, the Project includes the following Scope of Work:

- Reroof of the existing structure retaining the overall dimension and slope of the hipped bell cast roof as viewed from the public right of way;
- Removal of the approximate 100 square foot "pop-out" located on the side elevation of the building that is a non-character defining feature of the house will facilitate a simpler building frontage more in keeping with the overall architecture of the building and will facilitate a more consistent building design when viewed in its final orientation/placement at the subject site at 613 O'Melveny Street;
- Restoration and replacement of the existing horizontal wood siding along the proposed front and side elevations of the historic building;
- Replacement of existing deteriorated and/or missing windows with new wood-clad or wood windows and extending window treatment through the proposed addition;
- Restoration and replacement of wood trim with similar wood material;

- Construction of the proposed 830 square foot addition to the existing 857 square foot historic home along the proposed rear elevation with little to no visibility from the public street right of way as viewed from O'Melveny Street;
- Construction of a hipped roof to cover the proposed addition at a modified pitch that results in roof that is lower than the roof peak of the existing structure significantly reducing the new roof's view from the public right of way;
- Installation of composite siding or wood siding that is slightly larger than the siding of the existing historic structure and adding vertical wood trim placed at the union of the addition and the historic building in order provide visual distinction between the historic section of the original Lopez Villegas House and the proposed addition;
- Interior improvements to allow for adaptive reuse of a former residential structure (i.e., two bedroom one bath dwelling) into a updated single family residence (i.e., three bedroom and two bath dwelling) that complies with all applicable building and fire codes;
- Construction of a 490 square foot second dwelling unit in compliance with applicable City Zoning regulations (City Code Section 106-358 et. seq.);
- Construction of a the required on-site covered parking for the Lopez Villegas House and proposed second dwelling unit (i.e., detached two-car garage below the proposed second dwelling unit and a detached one-car carport at the rear of the subject property; and,
- Color scheme for the Lopez Villegas House to provide for an off-white background color with dark brown or burgundy color for all wood trim around doors and windows with matching dark brown or burgundy color for doors and windows;
- Color scheme for second dwelling unit to be earth tone color for background main color and darker accent color for trim and accent details for doors, trim, windows and roof to differentiate it from the Lopez Villegas House;
- Composite horizontal siding of a larger width to the historic house shall be used on the proposed garage and second dwelling unit to visually distinguish the historic home from the new garage/residential structure; and,
- On-site and off-site physical improvements as required by the City's Community Development Department and Public Works Department as provided for in the approved conceptual plans and associated Conditions of Approval included herein as Exhibit "A".

WHEREAS, pursuant to City Code Section 106-1392(a), any person, owner or entity applying for a building permit or any other permit for exterior alteration, relocation or development of a structure designated as a historic resource shall apply for and obtain a certificate of appropriateness;

WHEREAS, pursuant to City Code Section 106-1393, Subsections (a) and (b), the review and the decision of the issuance of the certificate of appropriateness will be undertaken by the Planning and Preservation Commission subsequent to the Community Development Director's

review of the application using the Secretary's Standards and the director's making of a recommendation to the commission;

WHEREAS, pursuant to the California Environmental Quality Act (CEQA) and the City of San Fernando's CEQA Guidelines, the City of San Fernando as the Lead Agency overseeing the environmental review for the Project has determined that the Project (i.e., relocation and rehabilitation) will not have the potential to create any significant adverse impact on the subject local historic landmark structure. As a result of the City's environmental assessment, the City determined that the Project qualifies for a Categorical Exemption (i.e., Class 31 Categorical Exemption pursuant to California Code of Regulations, Title 14, Division 6 Chapter 3, Section 15331-Historic Resource Restoration/Rehabilitation) pursuant to the California Environmental Quality Act; and,

WHEREAS, the Planning and Preservation Commission considered all of the evidence presented in connection with the Project, written and oral at the public hearing held on the 22nd day of November 2016.

NOW, THEREFORE, BE IT RESOLVED that the Planning and Preservation Commission finds as follows:

SECTION 1: The Planning and Preservation Commission finds that all of the facts set forth in this Resolution are true and correct.

SECTION 2: Based upon substantial evidence presented to the Planning and Preservation Commission on November 22, 2016, including public testimony, written materials and written and oral staff reports from the Community Development Director, with regard to the Project, the Planning and Preservation Commission concurred with the City planning staff's determination that the Project will not have a significant adverse impact on the environment and qualifies for a Categorical Exemption (i.e., Class 31 Categorical Exemption pursuant to California Code of Regulations, Title 14, Division 6 Chapter 3, Section 15331-Historic Resource Restoration/Rehabilitation) pursuant to the California Environmental Quality Act and no further environmental assessment is necessary.

SECTION 3: The proposed Project, which includes the relocation of the Lopez Villegas House to 613 O'Melveny Street and post-relocation, allows the rehabilitation of the Lopez Villegas House per the proposed Scope of Work shall facilitate preservation of various architectural features and appurtenances that still exist on the building's primary front façade elevation and proposed side elevations while allowing a proposed addition to the rear of the structure consistent with the City's Historic Preservation Ordinance, City General Plan Historic Preservation Element Goals and Objectives and the Secretary of the Interior's Standards for Rehabilitation based on the following findings:

1) The Project is consistent with and supportive of identified goals and objectives of the City General Plan Land Use and Historic Preservation Elements and the City's Zoning and Historic Preservation Ordinances.

- The Project's proposed Scope of Work as included herein will ensure the Project's consistency City's applicable zoning regulations including consistency with the purpose

of the City's Historic Preservation Ordinance that seeks to establish procedures and regulations necessary to:

- (1) Implement the city's historic preservation goals, policies and programs;

The proposed scope of work that includes relocation and subsequent rehabilitation of the Lopez Villegas House consistent with the Secretary of the Interior Standards for Rehabilitation will ensure compliance with preservation goals of the City's General Plan Historic Preservation Element that include working private entities to preserve and where appropriately adaptively reuse structures in a manner that preserves the structure's character defining features and architectural features of significance while also facilitating economic investment in the structure and in the property that help promote investment within the city's single family residential neighborhoods.

- (2) Protect, enhance and perpetuate historic resources that represent or reflect distinctive and important elements of the city's cultural, social, economic, political, archeological and architectural history;

The Project will ensure that the Lopez Villegas House, a local designated historic resources is preserved for future generations as a city-landmark, which adds to the distinctive and important elements of the city's cultural, social, economic, and architectural history of the Lopez and Villegas families early settlers and residents that contributed to the history of San Fernando.

- (3) Encourage public understanding and involvement in the unique architectural and environmental heritage of the city;

The Project will facilitate preservation of the Lopez Villegas House, a Folk Style House from the Pyramidal Family, would ensure that one of the last remaining examples of this type of early American Houses is preserved helping to preserve the unique architectural and environmental heritage of the city.

- (4) Foster civic pride in the beauty and notable accomplishments of the past by promoting private stewardship of historic resources that represent these accomplishments;

The Project's proposed physical improvements to the house will preserve the City Councils previous designation of the Lopez Villegas House as a city historic landmark based on historical records that identified Isabel Villegas Castro, a former resident of the subject structure, as a descendent of the Lopez Family, and with Don Jose Francisco de Ortega, one of the original/founders of "El Presidio de Santa Barbara" as well as the City's assessment that the structure merited local historic designation as it "embodies the distinctive characteristics of a type, period, or method of construction" that helps tell the story of early

residential development in the City of San Fernando.” Therefore, the long term preservation as a privately owned, but city-designated historic resource will help foster civic pride in the beauty and notable accomplishments of past residents and owners of the Lopez Villegas House and by promoting public and private partnerships in the ongoing stewardships of this historic resources through the approved Certificate of Appropriateness and subsequent purchase and sale agreements between the City and the future owner.

- (5) Encourage and promote preservation, restoration, rehabilitation and maintenance of historic resources and potential historic resources for the culture, education, enjoyment and economic welfare of the city's inhabitants;

The Project would facilitate rehabilitation of the Lopez Villegas House in a manner consistent with the Secretary of the Interior’s Standards for Rehabilitation promoting adaptive reuse of a historic structure as a single family dwelling that is still designated as a city historic resources to the benefit of the city’s inhabitants.

- (6) Ensure that historic preservation planning is inclusive and reflective of the unique background and diversity of the city;

The Project and the required discretionary review and approval of Certificate of Appropriateness 2016-001 ensures that the historic preservation work and planning is inclusive and reflective of the unique historical background and diversity of the city.

- (7) Encourage the repair rather than the replacement of historic materials in accordance with the Secretary of the Interior's Standards;

The Project will be developed pursuant to the Secretary of the Interior’s Standards for Rehabilitation making every effort to repair rather than replace historic materials of the Lopez Villegas House, which add to the unique architectural style of the building as a Folk Style House of the Pyramidal Family.

- (8) Protect historic and cultural resources from demolition and inappropriate alterations;

The Project creates a unique opportunity to adaptive reuse the Lopez Villegas House that is currently mothballed and shuddered falling further into disrepair and therefore ensures protection of the unique historic resource from demolition and inappropriate alterations.

- (9) Integrate historic preservation into community economic development strategies for sustainable development and to promote adaptive reuse of historic structures;

The Project facilitates a public-private endeavor allowing adaptive reuse of the Lopez Villegas House as privately owned single family dwelling while preserving the structures historic landmark designation for future generations.

- (10) Fulfill the city's responsibilities under the California Environmental Quality Act (CEQA);

The Project has been reviewed as part of the environmental assessment process required under CEQA, the City has determined that the Project qualifies for a Categorical Exemption (i.e., Class 31 Categorical Exemption pursuant to California Code of Regulations, Title 14, Division 6 Chapter 3, Section 15331-Historic Resource Restoration/Rehabilitation) pursuant to the California Environmental Quality Act and that no further environmental analysis is required.

- (11) Fulfill the city's responsibilities pursuant to federal historic preservation statutes; and

The Project's review as part of the City's Historic Preservation Ordinance requirements including the Planning and Preservation Commission's review of the requested Certificate of Appropriateness and development of the Project's Scope of Work pursuant to the Secretary of the Interior's Standards for Rehabilitation ensure that the City complies with its responsibilities pursuant to federal historic preservation statutes.

- (12) Stabilize, improve, and protect property values within the city by establishing policies and procedures that protect historic resources.

The Project will facilitate adaptive reuse of the Lopez Villegas House and will allow for new investment at 613 O'Melveny Street in a manner that preserves the architectural character of the historic building as well as adding ancillary structures that are complimentary but distinct to the architectural style of the historic building and help add to the property values of the site and the surrounding neighborhood.

- The Project is consistent with the goals and objectives of the General Plan Land Use Element, with the approval of the certificate of appropriateness and associated scope of work that will allow for relocation of the Lopez Villegas House and its adaptive reuse at a single family residential zoned parcel in a manner furthers the City's long term preservation and neighborhood revitalization efforts by allowing new physical improvements to the historic structure and relocation site in a manner that retains the small town character of San Fernando and maintains an identity that is distinct from surrounding communities. (San Fernando General Plan Land Use Element Goals I and III, Pg. IV-6).

- The Project as proposed complies with the goals and policies of the General Plan Historic Preservation Element by: protecting historic and cultural resources by retaining the historically significant architectural features and appurtenances of the Lopez Villegas House from demolition and inappropriate alterations resulting from the proposed rehabilitation work that will allow for the adaptive reuse of the still-designated local historic resource as a single family residential dwellings with all the modern amenities attributed to rehabilitated structure that complies with all applicable health and safety/building and zoning codes.
- Furthermore, the Project would highlight the City's ongoing efforts to promote historic preservation through the retention of the historically significant and character defining architectural features of the Lopez Villegas House through relocation and rehabilitation as a way of providing new economic investment on a privately owned lot with new residential amenities and a long term covenant to preserve the Lopez Villegas House and allows its adaptive reuse as private residence. (2005 San Fernando General Plan Historic Preservation Element Goals 1, 2, 3, 4, 5 and 6; Policies 1.11, 2.3, 3.8, 4.2, 4.3, 4.4, 4.5, 5.2, 5.6, 6.3, 6.4, 6.5 and 6.6; Pgs. 25 -35).

Thus, it is commission's assessment that this finding can be met.

2) The Project is consistent with Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings and more specifically with the Standards for Rehabilitation as follows:

- **Standard 1: A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.**

The subject property will retain its existing, and historic, residential uses as a one-story residential dwelling. The Project and associated scope of work will allow retention of the building City landmark designation even after to the sale to a private party via the recordation of Covenant and Agreement. The new addition will allow the building to be reconfigured with a new floor layout that allows for a more contemporary design with three bedrooms and two bathrooms, kitchen, living room and dining space that facilitates the current use as a single family residence. Although the overall massing of the existing building will change with the new addition, the resulting height is consistent with heights of the historic structure and similar residential structures in the surrounding neighborhood.

- **Standard 2: The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.**

The relocation and proposed alterations/rehabilitation work proposed for the Lopez Villegas House will retain the historic character of the house, which make it one of the last examples of a simple one-story National Folk house of the Pyramidal Family. These

character defining features include: the hipped bell cast roof, front covered porch, column supports and balustrade enclosing the porch space, boxed cornice beneath the overhang of the composition shingle roof with horizontal wood siding, wooden double hung windows encased in heavy wood trim.

The Project does not include the removal of any distinctive materials, nor irreversibly alter features, spaces, or spatial relationships that characterize the historic structure. The building height of the existing structure and the proposed addition will remain consistent keeping the one-story design of the historic residential structure with front porch oriented to the street frontage along O'Melveny Street. The proposed addition will feature minimal decorative elements and will be finished in a manner that clearly denotes a newer addition to the historic structure while still maintain compatibility and simplicity of building lines attributed to the wider horizontal siding and hipped roof with wood clad, double hung windows with smaller wood trim.

- **Standard 3: Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.**

The proposed Project does not include the addition of conjectural elements or architectural features to the historic building. As noted in the Project's scope of work, the building will be rehabilitated to maintain the architectural elements of the National Folk Style with prominent pyramidal-hipped roof, horizontal wood siding, oversized wood trim, boxed eaves, wood windows and doors with off-white primary colors and darker accent colors for said doors, trim and windows.

The proposed addition constructed to the rear of the Lopez Villegas house will include wider horizontal siding, wood windows, and hipped roof (built below the peak of the existing roof) that hides the majority of the addition from the primary street-facing frontage along O'Melveny Street but also creates a visual distinction between the older front portion of the house and the more modern rear addition.

- **Standard 4: Changes to a property that have acquired historic significance in their own right will be retained and preserved.**

New work has been designed in order to not create a false sense of historical development of the structure as a whole by using contemporary materials that are slightly altered in width (i.e., wider horizontal wood siding and narrower wood trim) as well as altered slope and roof forms associated with the hipped roof installed over the addition at the rear of the building. Therefore, the existing building will be rehabilitated to reflect its original appearance. The new addition to the rear of the Lopez Villegas House with the historic character defining frontage and roof forms oriented toward the street will ensure that the new addition that will be constructed, using modern materials, will be recognized as a physical record of its time, place, and use that are visually distinguished from the historic building.

- **Standard 5: Distinctive features, finishes, and construction techniques or examples of fine craftsmanship that characterize a property will be preserved.**

The proposed project will not affect any original distinctive materials, features, finishes, and construction techniques that characterize the historic building as a National Folk House of the Pyramidal Family (circa early 1900s to late 1930s). Alterations to this building, including the addition, will not affect the historic character and architectural design of the building.

- **Standard 6: Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and where possible, material. Replacement of missing features will be substantiated by documentary and physical evidence.**

The proposed Project will make every effort to preserve all character defining features (including horizontal wood siding, wood trim, wood doors and windows) as well as the current color scheme. In those instances where materials has been damaged through weatherization and/or prior vandalism, new features will be used that seek the match the design, color, texture, and materials, wherever possible. City Planning and Building and Safety personnel assigned to the Project's review during final design and during construction shall ensure that any required replacement of missing features will be substantiated by documentary and physical evidence (e.g., photographic and written documentation, submittal of new building material specifications to be used as replacement material).

- **Standard 7: Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.**

The Project does not include the use of chemical and/or physical treatments that cause damage to historic materials including the existing wood siding, wood trim, windows and doors.

- **Standard 8: Distinctive features, finishes, and construction techniques or examples of fine craftsmanship that characterize a property will be preserved.**

The proposed project will not affect any original distinctive materials, features, finishes, and construction techniques that characterize the historic building as a National Folk House of the Pyramidal Family (circa early 1900s to late 1930s). Alterations to this building, including the addition, will not affect the historic character and architectural design of the building.

- **Standard 9: New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be**

compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.

The new 830 square foot addition and associated exterior alteration to remove the approximate 100 square foot “pop out”, or related new construction shall not destroy historic materials that characterize the Lopez Villegas House. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the Lopez Villegas House and its environment.

The proposed addition will be increase the mass of the building, however, the overall height of the new structure will be consistent with existing one-story structure and will not physically or visually overwhelm immediately adjacent neighbors. Although the proposed massing of structure includes a doubling of the square footage the location of the addition to the rear of the buildings future layout and orientation at the 613 O’Melveny Street site and the proposed construction materials and roof design will be consistent with the historic building, but still visually distinctive so as to differentiate it from the older sections of the home.

- **Standard 10: New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.**

The essential form and integrity of the National Folk Style, Lopez Villegas House will not be impaired by the proposed addition if the proposed alterations to the subject structure were removed at a future date. It is important to note that a future removal of the proposed addition would ultimately require a redesign of the interior layout and a potential reduction in the number and/or size of living and dining areas, bedrooms, and baths.

SECTION 4: Based on the aforementioned findings, the Planning and Preservation Commission has determined that the proposed relocation and subsequent rehabilitation of the Lopez Villegas House pursuant to the scope of work and conceptual plans presented to the commission at the special meeting held on November 22, 2016 while retain the character defining architectural features of the structure in a manner consistent with the Secretary of the Interior’s Standards for Rehabilitation, the City’s Historic Preservation Element Goals, Objectives, and Policies, and the City’s Historic Preservation Ordinance as applicable to similarly designated local historic resources.

SECTION 5: The property owner and developer of the property at 613 O’Melveny and the future purchaser of the Lopez Villegas House shall indemnify, protect, hold harmless and defend the City and any agency or instrumentality thereof, and/or any of its officers, employees and agents from any and all claims, actions, or proceedings against the City to attack, set aside, void, annul, seek monetary damages resulting from an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board or legislative body including actions approved by the voter of the City, concerning the Certificate of Appropriateness 2016-001 and associated categorical exemption (i.e., Categorical Exemption, Class 31: Historical Resources Restoration/Rehabilitation) pursuant to the local California Environmental Quality Act (CEQA) Guidelines. City shall promptly notify both the

property owner and developer of any claim, action, or proceeding to which this condition is applicable and shall further cooperate fully in the defense of the action. The City reserves its right to take any and all action the City deems to be in the best interest of the City and its citizens in regard to such defense. The property owner and developer shall defend, indemnify and hold harmless the City for all costs and fees incurred in additional investigation or study of, or for supplementing, redrafting, revising, or amending, any document (such as an environmental impact report or related environmental assessment) if made necessary through the initiation of the project.

BE IT FURTHER RESOLVED that based upon the foregoing, the Planning and Preservation Commission hereby Certificate of Appropriateness 2016-001, pursuant to issuance requirements outlined in City Code Section 106-1393 et. seq.

PASSED, APPROVED AND ADOPTED this 22nd day of November 2016.

THEALE HAUPT, CHAIRPERSON

ATTEST:

FEDERICO "FRED" RAMIREZ, SECRETARY TO THE PLANNING
AND PRESERVATION COMMISSION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I, FEDERICO "FRED" RAMIREZ, Secretary to the Planning and Preservation Commission of the City of San Fernando, do hereby certify that the foregoing Resolution was duly adopted by the Planning and Preservation Commission and signed by the Chairperson of said City at a meeting held on the 22nd day of November 2016; and that the same was passed by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

FEDERICO "FRED" RAMIREZ, SECRETARY TO THE
PLANNING AND PRESERVATION COMMISSION

EXHIBIT “A”
CONDITIONS OF APPROVAL

- PROJECT NO.** : **Certificate of Appropriateness 2016-001**
Lopez Villegas House Relocation and Rehabilitation Project
(RE: Site Plan Review 2016-025)
- PROJECT ADDRESS** : 1320 San Fernando Road, San Fernando, CA
(Los Angeles County Assessor’s Parcel No: 2521-016-900)
613 O’Melveny Street, San Fernando, CA
(Los Angeles County Assessor’s Parcel No: 2613-002-035)
- PROJECT DESCRIPTION** : The Project is a request for the Planning and Preservation Commission’s approval of a Certificate of Appropriateness 2016-001, pursuant to the City of San Fernando’s Historic Preservation Ordinance (City Code Sections 106-1392(a) and 106-1392 et. seq.) in order to allow for the relocation and alteration/rehabilitation of the Lopez Villegas House, a City-designated local historic landmark.
-

The following conditions shall be made a part of the approval of the project, and shall be complied within their entirety, as determined by the Community Development Department:

1. Certificate of Appropriateness Entitlement. The Certificate of Appropriateness is granted for the Lopez Villegas House Relocation and Rehabilitation Project land described in this application and any attachments thereto, as reviewed by the Planning and Preservation Commission on November 21, 2016, except as herein modified to comply with these Conditions of Approval.
2. Occupancy per Approval. The subject real property (the Lopez Villegas House) shall be improved and occupied in substantial conformance with the conceptual plans, as reviewed by the Planning and Preservation Commission on November 21, 2016, except as herein modified to comply with these Conditions of Approval.
3. Indemnification. The property owner and developer of the property at 613 O’Melveny and the future purchaser of the Lopez Villegas House shall indemnify, protect, hold harmless and defend the City and any agency or instrumentality thereof, and/or any of its officers, employees and agents from any and all claims, actions, or proceedings against the City to attack, set aside, void, annul, seek monetary damages resulting from an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board or legislative body including actions approved by the voter of the City, concerning the Certificate of Appropriateness 2016-001 and associated categorical exemption (i.e., Categorical Exemption, Class 31: Historical Resources Restoration/Rehabilitation) pursuant to the local California Environmental Quality Act (CEQA) Guidelines. City shall promptly notify both the property owner and developer of any claim, action, or proceeding to which this condition is applicable and shall further cooperate fully in the defense of the action. The City reserves its right to take any and all action the City

deems to be in the best interest of the City and its citizens in regard to such defense. The property owner and developer shall defend, indemnify and hold harmless the City for all costs and fees incurred in additional investigation or study of, or for supplementing, redrafting, revising, or amending, any document (such as an environmental impact report or related environmental assessment) if made necessary through the initiation of the project.

4. City Building and Zoning Code Requirements. Unless otherwise provided for by the City's Historic Preservation Ordinance including City Code Section 106-1399(2), the property owner and developer undertaken the relocation and rehabilitation work on the Lopez Villegas House (a city designated historic landmark) shall comply with all applicable building and construction requirements of the City of San Fernando's building codes and the Secretary of the Interior's Standards for the Treatment of Historic Properties-Standards for Rehabilitation, as specified by the Community Development Department.
5. Property Maintenance. The relocation site at 613 O'Melveny Street and its immediate surrounding area shall be maintained in a clean, neat, quiet and orderly manner at all times and shall comply with the property maintenance standards as set forth in the San Fernando City Code.
6. Site Inspections. Prior to the issuance of a final on the required building permit for the Project, the Community Development Department shall inspect the site to ensure compliance with these Conditions of Approval. Subsequent to occupancy, owners and all successors shall grant the right of access to authorized agents of the City of San Fernando to conduct periodic inspections of the property.
7. Encroachment Permit. Under no circumstances shall any public right-of-way be obstructed during construction by materials, vehicles, equipment or other related objects without prior approval from the City Engineer and/or Public Works Director. An Encroachment Permit must be obtained from the Public Works Department prior to any demolition and/or new construction activity that would require staging and/or construction within the public right-of-way.
8. General Compliance. The applicant shall comply with all requirements of applicable federal, state, or local law, ordinance, or regulation.
9. Construction Hours. Construction activity shall comply with the applicable requirements of the San Fernando City Code San Fernando City Code standards for construction in commercial zones.
10. Attached Checklist. The developer shall comply with the requirements as listed in the attached Public Works Department Development/Improvement Review Checklist (See "Attachment 1" of these Conditions of Approval).
11. Approved Scope of Work. The Project shall comply with the approved Scope of Work and conceptual plans as included in the Planning and Preservation Commission's staff report for the Certificate of Appropriateness 2016-001 as reviewed and approved by the commission on November 21, 2016, and included herein as follows:

- Reroof of the existing structure retaining the overall dimension and slope of the hipped bell cast roof as viewed from the public right of way;
- Removal of the approximate 100 square foot “pop-out” located on the side elevation of the building that is a non-character defining feature of the house will facilitate a simpler building frontage more in keeping with the overall architecture of the building and will facilitate a more consistent building design when viewed in its final orientation/placement at the subject site at 613 O’Melveny Street;
- Restoration and replacement of the existing horizontal wood siding along the proposed front and side elevations of the historic building;
- Replacement of existing deteriorated and/or missing windows with new wood-clad or wood windows and extending window treatment through the proposed addition;
- Restoration and replacement of wood trim with similar wood material;
- Construction of the proposed 830 square foot addition to the existing 857 square foot historic home along the proposed rear elevation with little to no visibility from the public street right of way as viewed from O’Melveny Street;
- Construction of a hipped roof to cover the proposed addition at a modified pitch that results in roof that is lower than the roof peak of the existing structure significantly reducing the new roof’s view from the public right of way;
- Installation of composite siding or wood siding that is slightly larger than the siding of the existing historic structure and adding vertical wood trim placed at the union of the addition and the historic building in order provide visual distinction between the historic section of the original Lopez Villegas House and the proposed addition;
- Interior improvements to allow for adaptive reuse of a former residential structure (i.e., two bedroom one bath dwelling) into a updated single family residence (i.e., three bedroom and two bath dwelling) that complies with all applicable building and fire codes;
- Construction of a 490 square foot second dwelling unit in compliance with applicable City Zoning regulations (City Code Section 106-358 et. seq.);
- Construction of a the required on-site covered parking for the Lopez Villegas House and proposed second dwelling unit (i.e., two-car garage below the proposed second dwelling unit and a one-car carport at the rear of the subject property;
- Color scheme for the Lopez Villegas House to provide for an off-white background color with dark brown or burgundy color for all wood trim around doors and windows with matching dark brown or burgundy color for doors and windows;
- Color scheme for second dwelling unit to be earth town color for background main color and darker accent color for trim and accent details for doors, trim, windows and roof to differentiate it from the Lopez Villegas House;

- Composite horizontal siding of a larger width to the historic house shall be used on the proposed garage and second dwelling unit to visually distinguish the historic home from the new garage/residential structure; and,
 - On-site and off-site physical improvements as required by the City's Community Development Department and Public Works Department as provided for in the approved conceptual plans and associated Conditions of Approval included herein.
12. Construction Plans. A copy of the Conditions of Approval (including all attachments) shall be printed on the final building plans submitted to the Community Development Department prior to the issuance of a building permit to construct the proposed multifamily apartment Project. Additionally, subsequent to obtaining final approval of the variance, site plan review, and zone map amendment from the City, the project applicant shall prepare a staging plan for the proposed construction that will be submitted as part of building permit plan check review process to be reviewed and approved by the Public Works Department. The construction plan shall note the locations of all on-site utility facilities, as well as trash containers, construction vehicle parking, and the staging area for debris removal and drop off of materials. In addition, adequate security shall be provided to properly secure all building materials and tools during construction period. The construction plan shall provide specific provisions for the regulation of construction vehicle ingress and egress to the site during construction, while providing continued through-access for pedestrian and vehicles visiting the adjoining industrial and commercial business as well as the surrounding residential neighborhood.
13. Lighting. All exterior lighting shall be decorative cut-off fixtures (where no light is emitted above the horizontal plane) with the light source fully shielded or recessed to preclude light trespass or pollution up into the night sky. Also, any building-mounted luminaries shall be attached to walls or soffits, and the top of the fixture shall not exceed the height of the roof. No high or low pressure sodium lights shall be used as part of the Project. All proposed light fixtures shall be designed in a manner that is consistent with the overall architectural style of the buildings and shall not disturb or create glare towards neighboring properties. In addition, any decorative up-lighting, such as those that illuminate building facades or landscaping, shall be operated on timers that turn off illumination no later than 12 midnight, nightly. Review and approval by the Community Development Department shall be required for all light fixtures prior to installation.
14. Mechanical and Utility Equipment. All mechanical and utility equipment, including but not limited to transformers, terminal boxes, air conditioner condensers, risers, backflow devices, gas meters, electric meters and meter cabinets shall be screened from public view and treated to match the materials and colors of the buildings. Electrical service facilities and equipment on or adjacent to the Project sites shall be planned and located, relocated or modified in a manner consistent with Southern California Edison Company guidelines to minimize human exposure to electromagnetic fields on the site and on adjacent properties, and with any other applicable requirements or guidelines of the California Public Utilities Commission or any other agency with jurisdiction, unless otherwise specified by the Community Development Department. All mechanical and utility equipment locations and screening/treatment shall be approved by the Community Development Department prior to installation or modification.

15. Utilities. Pursuant to City Code Section 106-967(15), all utilities shall be located underground. The applicant shall comply with all applicable requirements or guidelines of any relevant utility company, the California Public Utilities Commission, or any other agency with jurisdiction, relating to construction and/or occupancy of structures in proximity to any over-head or underground utility lines that are adjacent to or extend through the subject properties, unless otherwise specified by the Community Development Department. Applicant shall provide any utility easements as necessary.
16. Automatic Fire-Extinguishing System. Prior to issuance of a building permit, the applicant shall obtain all the required fire safety clearances from the Los Angeles Fire Department and the City of San Fernando.
17. Property Maintenance. The subject sites and the immediate surrounding areas shall be maintained in a clean, neat, quiet and orderly manner at all times and shall comply with the property maintenance standards as set forth in the San Fernando City Code.
18. Graffiti Removal. The property owner(s), operator and all successors shall comply with the graffiti removal and deterrence requirements of the San Fernando City Code.
19. Modifications. Any and all modifications to the development plan, including these Conditions of Approval, shall require review and approval by the Community Development Department.
20. Encroachment Permit. Under no circumstances shall any public right-of-way be obstructed during construction by materials, vehicles, equipment or other related objects without prior approval from the City Engineer and/or Public Works Director. An Encroachment Permit must be obtained from the Public Works Department for the project site prior to any demolition and/or new construction activity that would require staging and/or construction within the public right-of-ways.
21. Stormwater Mitigation. All requirements of the National Pollutant Discharge Elimination System (NPDES) shall be complied with and an NPDES permit, including but not limited to the installation of any required clarifiers and/or on-site infiltration system, must be obtained prior to any occupation or use the project site. During construction, the project site shall comply with all applicable Best Management Practices (BMPs). In addition, the project shall provide for a storm water mitigation plan ("SWMP"), which includes those Best Management Practices (BMPs) necessary to control storm water pollution from construction activities and facility operations, as set forth in the Standard Urban Stormwater Mitigation Plan (SUSMP) applicable to the applicant's project. Structural or treatment control BMPs (including, as applicable, post-construction treatment control BMPs) set forth in project plans shall meet the design standards set forth in the SUSMP and the current municipal NPDES permit pursuant to City Code Section 34-103. The stormwater mitigation requirements noted above shall be applicable to the project site.
22. Grading and Drainage Plan. A grading plan and drainage plan outlining all required cut and/or fill and on-site drainage improvements for the project site shall be reviewed and subsequently

approved by the Public Works Director or his or her designee prior to the issuance of building permits. The amount of cubic feet of soil that will be excavated as part of the proposed development for the project site, the proposed truck route and the destination point of exported soil shall be provided to the Public Works Director or his or her designee prior to the issuance of a final on the grading permit.

23. Acceptance. Within thirty (30) days of receiving final approval of Certificate of Appropriateness 2016-001 and the associated Purchase and Sale Agreement, the property owner(s) or their duly authorized representatives shall certify the acceptance of the conditions of approval or modifications thereto by signing a statement using an acceptance affidavit form provided by the Community Development Department that acknowledges acceptance and shall be bound by all of the conditions.
24. Recordation. Prior to the issuance of a Certificate of Occupancy for the project site, the applicant shall provide the Community Development Department with proof that the Conditions of Approval have been recorded on the merged project site with the Los Angeles Registrar Recorder/County Clerk's Office.
25. Expiration. The Certificate of Appropriateness 2016-001 shall become null and void if any one of the following occur:
 - a) City Council fails to approve a Purchase and Sale Agreement;
 - b) City Councils fails to adopt the Class 31, Categorical Exemption for the Lopez Villegas House Relocation and Rehabilitation Project.
 - c) Property owner/applicant fails to obtain a building permit for the project site within twelve (12) months of final approval by the City Council of the associated Purchase of Sale Agreement or until such additional time as may be granted by the Community Development Department, upon receipt of a written request for an extension received prior to such expiration date.

CITY OF SAN FERNANDO PUBLIC WORKS DEPARTMENT
DEVELOPMENT / IMPROVEMENT REVIEW CHECK LIST
PROJECT: SPR 2016-25 2nd Detached Dwelling DATE: 8/31/16

PROJECT ADDRESS: <u>613 O'Melveny Avenue</u>					
ITEM		REQUIRED?		COMPLIED?	COMMENTS
		YES	NO		
1.	Site plan must show:				
	a. Existing building or structure	✓			
	b. Existing public improvements (concrete sidewalk driveways, curbs and gutters, parkway trees, street lights, hydrants, etc.) including existing and proposed dimensions, square footage, etc.	✓			
	c. Existing utilities (gas, sewer, water, storm drains, catch basins, power poles).	✓			
2.	Submit offsite improvement plan.	✓			
3.	Prior to issuance of building permit:				
	a Pay sewer capital facility charge.	✓			Based on 1 bdrm SFD = \$1,016*
	b Pay water capital facility charge.	✓			Based on 1/4" WM = \$945*
	c Pay water service installation charge.	✓			Based on 3/4" WM = \$1,821*
	d Pay fire service installation deposit.		✓		
	e Pay fire hydrant installation deposit.		✓		
	f Pay plan check fee (Offsite).	✓			
	g Pay inspection fee (Offsite).	✓			
	h Provide labor and material bond.		✓		
	i Provide performance bond.		✓		
4.	Is there existing sewer house connection to property?	✓			
5.	Is there existing water service to the property?	✓			
6.	Provide separate water service for each building or separate ownership.	✓			
7.	Provide separate sewer connection for each building.	✓			
8.	Underground <u>all</u> utilities to each unit/building.	✓			
9.	Cap off existing sewer connection that will no longer be used.		✓		
10.	Replace existing old and substandard water service.		✓		
11.	Upgrade existing substandard hydrant to 6-inch wet barrel hydrant (4"X 2.5" outlet).		✓		
12.	Install new hydrant per City standard.		✓		
13.	Satisfy City of Los Angeles Fire Dept. fire flow requirements.	✓			
14.	Provide City approved backflow device for the domestic water service and/or landscape irrigation, and provide proof that said equipment has been tested by a certified tester.		✓		
15.	Remove existing driveway approach that will no longer be used. Replace depressed curb.		✓		

F:\Pubwks\Development\Site Plan Review\SPR_2016-25 - 613 O'Melveny - 2nd Dwelling\Checklist1.doc

PROJECT ADDRESS: 613 O'Melveny Avenue					
ITEM		REQUIRED?		COMPLIED?	COMMENTS
		YES	NO		
16.	Construct PCC driveway approach 6-inch thick per City Standard.		✓		
17.	Construct wheel chair ramp per City Standard.		✓		
18.	Remove and replace broken/damaged concrete sidewalk adjacent to property.	✓			<i>Approx. 50 sf.</i>
19.	Remove and replace broken curb/gutter adjacent to property.		✓		
20.	Plant parkway trees per City Standard and City Master Tree Plan.	✓			<i>Plant visible sod or ground cover in parkway, any other landscape shall require City approval. Plant <u>1</u> tree in parkway on O'Melveny. Species of tree shall be determined by Public Works department and planted per City Standards.</i>
21.	Construct tree wells per City Standard with tree grates.		✓		
22.	A permit from the Public Works Dept. (Engineering Division) is required for all offsite improvements.	✓			
23.	All on-site pavement shall be minimum of 3-inch AC on 4 inch CAB or 6-inch PCC pavement without soil recommendation.	✓			
24.	Construct trash enclosure, nominal size 5 feet X 9 feet with PCC slab and 6-inch PCC curb with 6-inch PCC apron.		✓		
25.	Verify that clarifier/grease trap intercepts effluent before entry into the sewer lateral.		✓f		
26.	Federal NPDES Requirements				
	a. Submit SWPPP Owners's Certification (form OC1 attached) that incorporates construction BMP's in compliance with Federal NPDES.	✓			<i>See attached BMP's suggested for use during construction.</i>
	b. Provide a SUSMP that incorporates design elements and facility BMP's in compliance with Federal NPDES.		✓		
27.	Comply with all applicable existing conditions of approval for the proposed development.	✓			
28.	Additional requirements: <i>*Sewer and Water Capital and Installation fees are subject to change. The latest fee will be assessed prior to sign off for building permit.</i> <ul style="list-style-type: none"> Submit utility plan showing all existing utilities and any proposed relocations/realignments. Also show any proposed relocation of water service, water meter, and fire hydrant. Moving the house will require a PW permit and may require additional fees for temporary street closures, placement of no parking signs on streets along the moving route, coordination of public works and police department staff and other officials. The developer is responsible for protecting in place all existing street trees. All street tree removal, pruning and trimming is not allowed without the consent of the Public Work Director or his representative. All tree replacements shall be at the discretion of the Public Work Director or his representative per the current City replacement policy. Satisfy NPDES. 				



PUBLIC WORKS DEPARTMENT

DATE

8/31/16

State of California -- The Resources Agency
DEPARTMENT OF PARKS AND RECREATION
PRIMARY RECORD

Primary # _____
HRI# _____
Trinomial _____
NRHP Status Code _____

Other Listings _____
Review Code _____ Reviewer _____ Date _____

Page 1 of 1 *Resource Name or #: (Assigned by recorder) 1311 Pico St

P1. Other Identifier: _____

*P2. Location: ☐ Not for Publication ☐ Unrestricted

*a. County Los Angeles and (P2c, P2e, and P2b or P2d. Attach a Location Map as necessary.)

*b. USGS 7.5' Quad _____ Date _____ T _____; R _____; _____ of _____ of Sec _____; _____ B.M.

c. Address 1311 Pico St City San Fernando Zip 91340

d. UTM: (Give more than one for large and/or linear resources) Zone _____, _____ mE/ _____ mN

e. Other Locational Data: (e.g., parcel #, directions to resource, elevation, etc., as appropriate)
Parcel No. 2521-015-023

*P3a. Description: (Describe resource and its major elements. Include design, materials, condition, alterations, size, setting, and boundaries)

This is a simple one story National Folk house of the Pyramidal Family with a hipped bellcast roof. The unit is on a raised foundation. The entry porch is cut into the corner of the unit, offset. Straight stairs ascend to the porch platform and the entrance door is placed on the side. A column supports the corner of the roof, and a balustrade encloses the porch space. There is a boxed cornice beneath the overhang of the composition shingle roof. The walls are sheathed in narrow clapboards. Wooden double hung windows throughout encased in heavy trimming. There is an addition to the rear that juts out to the side of the unit; it is capped with a shed roof, and its structural materials are in line with the main unit. The unit is partially landscaped and set back from the street.

*P3b. Resource Attributes: (List attributes and codes) HP2- Single Family Residence

*P4. Resources Present: ☒ Building ☐ Structure ☐ Object ☐ Site ☐ District ☐ Element of District ☐ Other (Isolates, etc.)



P5b. Description of Photo: (view, date, accession #) View toward north

Photo No: 14-14, 1/15/2002

*P6. Date Constructed/Age and

Source: ☒ Historic ☐ Prehistoric
☐ Both

1930

*P7. Owner and Address:

Floriza Husbands

10309 NW 12th Ave,

Vancouver, WA, 98685

*P8. Recorded by:

(Name, affiliation, and address)

Cultural Resource Management, LLC

565 W Second St, Pomona Ca 91766

*P9. Date Recorded: 1/30/2002

*P10. Survey Type: (Describe) Reconnaissance

*P11. Report Citation: (Cite survey report and other sources, or enter "none.") None

*Attachments: ☐ NONE ☐ Location Map ☐ Continuation Sheet ☐ Building, Structure, and Object Record

☐ Archaeological Record ☐ District Record ☐ Linear Feature Record ☐ Milling Station Record ☐ Rock Art Record

☐ Artifact Record ☐ Photograph Record ☐ Other (List):

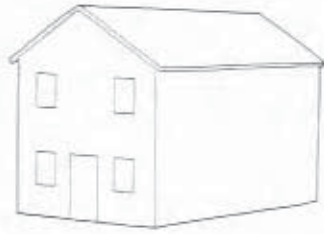
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Double-Sided Printing

A FIELD GUIDE TO AMERICAN HOUSES

THE GUIDE THAT ENABLES YOU TO IDENTIFY, AND PLACE IN THEIR HISTORIC AND ARCHITECTURAL CONTEXTS, THE HOUSES YOU SEE IN YOUR NEIGHBORHOOD OR IN YOUR TRAVELS ACROSS AMERICA—HOUSES BUILT FOR AMERICAN FAMILIES (RICH, POOR, AND IN-BETWEEN), IN CITY AND COUNTRYSIDE, FROM THE 17TH CENTURY TO THE PRESENT



VIRGINIA & LEE MCALESTER



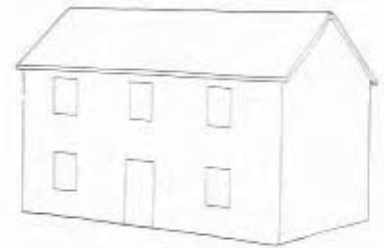
GABLE-FRONT



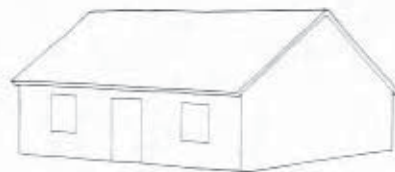
GABLE-FRONT-&WING



HALL-&PARLOR



I-HOUSE



MASSD-PLAN, SIDE-GABLED



PYRAMIDAL

FOLK HOUSES
National
after ca. 1850-1890

The nature of American folk housing changed dramatically as railroads mushroomed across the continent in the decades from 1850 to 1890. Modest dwellings built far from water transport were no longer restricted to local materials. Instead, bulky items used for construction, particularly lumber from distant sawmills in heavily forested areas, could now be moved rapidly and cheaply over long distances. As a result, large lumberyards quickly became standard fixtures in the thousands of new towns which sprouted as trade centers along the railroad routes. Soon folk houses built with logs, sod, or heavy hewn frames were being abandoned for wooden dwellings constructed with light balloon or braced framing covered by wood sheathing. The railroads thus changed the traditional building materials and construction techniques of folk dwellings over much of the nation. By the turn of the century, pre-railroad building traditions survived only in isolated areas, far from the nearest rail service.

The railroad-inspired era of national folk housing did not completely erase the earlier traditions, however, for many of the previous folk shapes persisted even though now built by different techniques. These, along with some new shape innovations, make up six distinctive families of house shapes that dominated American folk building through the first half of the 20th century. Only recently have these generally been abandoned for still other forms of folk dwellings (see pages 496-99).

After the expansion of the railroads, gable-front houses remained common in the northeastern region formerly dominated by the New England folk tradition, as did similar massed plans with an added extension known as gable-front-and-wing houses. In much of the remaining eastern half of the country, hall-and-parlor and I-house shapes, both descended from the Tidewater South tradition by way of the Midland log adaptations, remained the dominant folk dwellings. All of these later folk forms, however, tend to show much less geographic restriction than did their pre-railroad predecessors, for as



transportation and communication improved, each shape became distributed beyond its area of traditional dominance. Light framing techniques also led to new folk forms which grew in popularity through the early decades of this century. These were generally massed-plan houses that were now relatively simple to construct because light wooden roof framing could easily be adapted to span two-room depths. Such houses, when of rectangular shape, normally had side-gabled roofs and are called massed-plan, side-gabled folk houses. More nearly square plans typically had pyramidal (equilateral hipped) roofs.

The Greek Revival movement, which dominated American styled houses during the period from 1830 to 1850, commonly used the front-gabled shape to echo the pedimented facade of typical Greek temples. This form was particularly common in New England and the adjacent northeast region where simple gable-front folk houses also became popular during the pre-railroad era. This shape persisted with the expansion of the eastern railroad network in the 1850s and became a dominant folk form until well into the 20th century. Gable-front houses were particularly suited for narrow urban lots in the rapidly expanding cities of the northeast. There, many late 19th- and early 20th-century neighborhoods are dominated by both styled and simple folk examples built in this form. Most are narrow, two-story houses with relatively steep roof pitches. A related one-story urban form first became common in expanding southern cities in the late 19th century. This is the shotgun house, narrow gable-front dwellings one room wide that dominated many modest southern neighborhoods built from about 1880 to 1930. Some are elaborately styled but most are simple folk houses. The origin of these southern shotgun houses has been much debated. Some scholars note that similar forms are common in the West Indies and trace them from Africa to early Haitian influences in New Orleans, whence they became popular with Black freedmen migrating to southern urban centers following the Civil War. A less complex theory is that they are simply the familiar one-room-deep, hall-and-parlor plan of the rural South turned sideways to accommodate narrow urban lots.

An additional wave of interest in the gable-front shape grew from styled houses of the early 20th-century Craftsman movement, which were typically built in this form. Many modest folk houses without stylistic detailing were inspired by such Craftsman houses in the decades from 1910 to 1930. These are usually one-story, double-width forms with low-pitched roofs; they are most common in rural areas and occur throughout the country.



Massed-plan folk houses of rectangular shape are normally covered by side-gabled roofs. Those with more nearly square plans, in contrast, are commonly built with pyramidal (equilateral hipped) roofs, which require more complex roof framing but need fewer long-spanning rafters, and thus are less expensive to build. Such roofs appeared on modest folk houses earlier in the post-railroad era than did the side-gabled form. In the south, one-story, pyramidal houses became a popular replacement for the less spacious hall-and-parlor house during the early decades of the 20th century. One-story pyramids are less common in the northern and midwestern states but are joined there by two-story examples, which similarly began to replace the traditional but less-spacious rural I-houses of the region in the years from about 1905 to 1930. During the same period these two-story, pyramidal houses also became a popular urban house form throughout the country. Most urban examples were built with Colonial Revival, Neoclassical, Prairie, Tudor, or Craftsman stylistic detailing, but many also remained simple folk forms which lacked such fashionable details.

Like their side-gabled relatives, pyramidal folk houses differ principally in roof pitch and in the size and placement of porches.



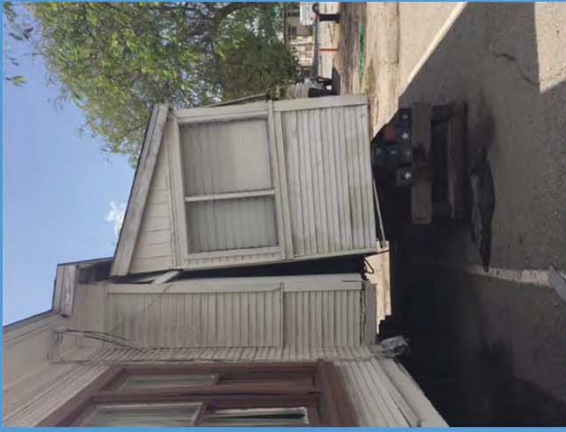
PYRAMIDAL FAMILY

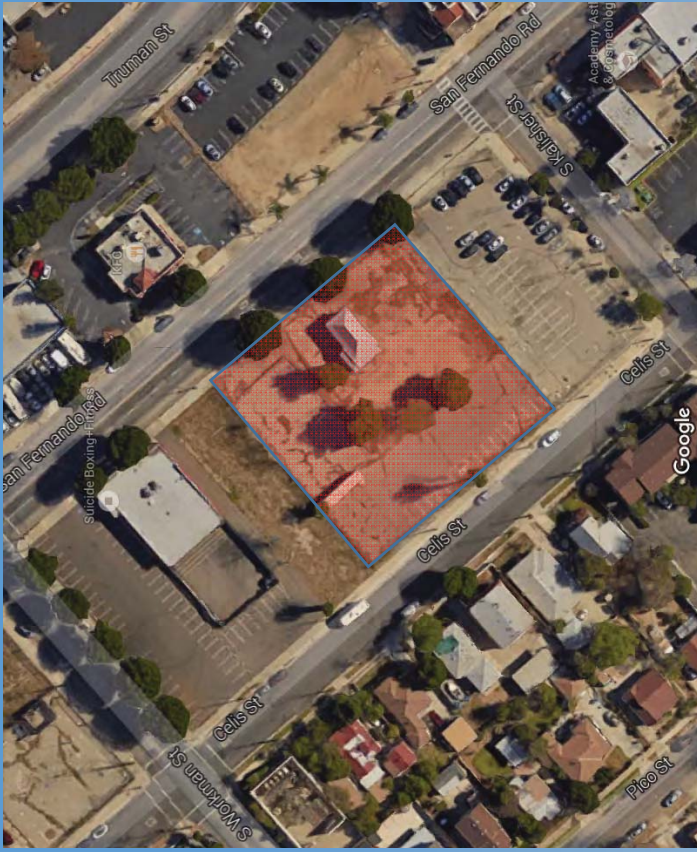
1. Stillwater, Oklahoma: ca. 1935
2. Coffee County, Alabama: ca. 1905
3. Greene County, Georgia: ca. 1900. Note the very steeply pitched roof. Such roofs are common in early southern examples; they may have been influenced by earlier roofs of similar shape built by French descendants in the Gulf Coast region.
4. Gwinnett County, Georgia: ca. 1920. Many one-story pyramids have full or partial integral porches included under the principal roof.
5. Emporia, Kansas: ca. 1915. Such two-story pyramids were a dominant urban form in the early decades of the century. Most urban examples had stylistic detailing but some, like this one, were unadorned folk houses. The metal storm windows are a later addition.
6. Cabarrus County, North Carolina: ca. 1900. An unusually large two-story example.



ATTACHMENT NO. 4

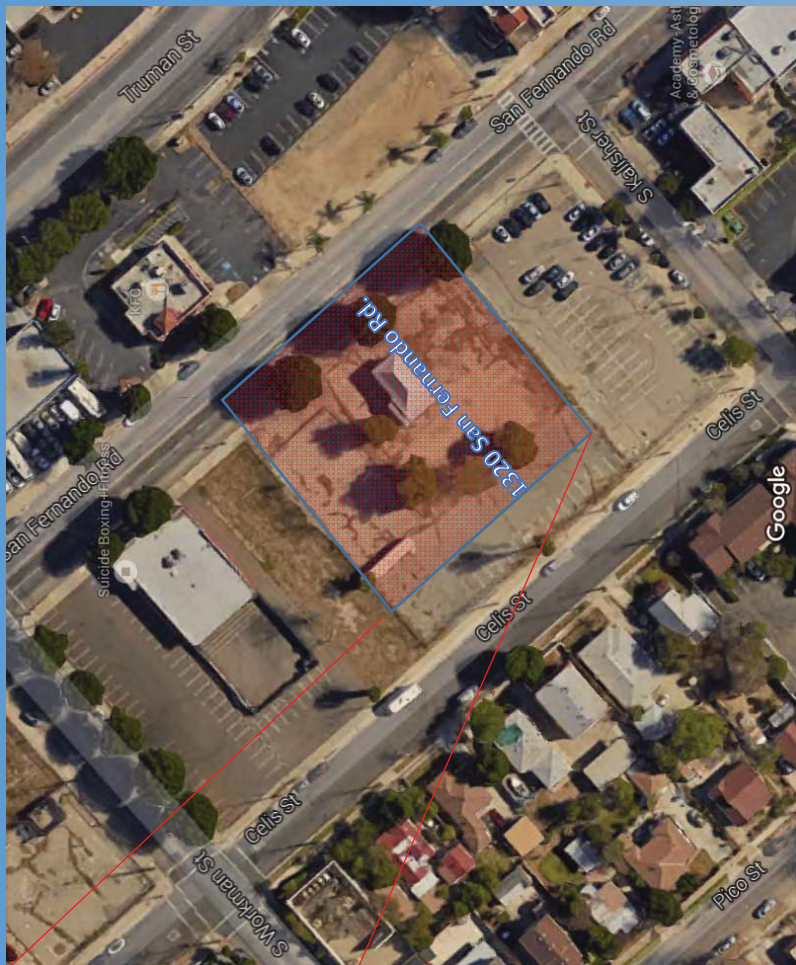
**Project Photos:
Certificate of Appropriateness 2016-001:
11/22/2016**



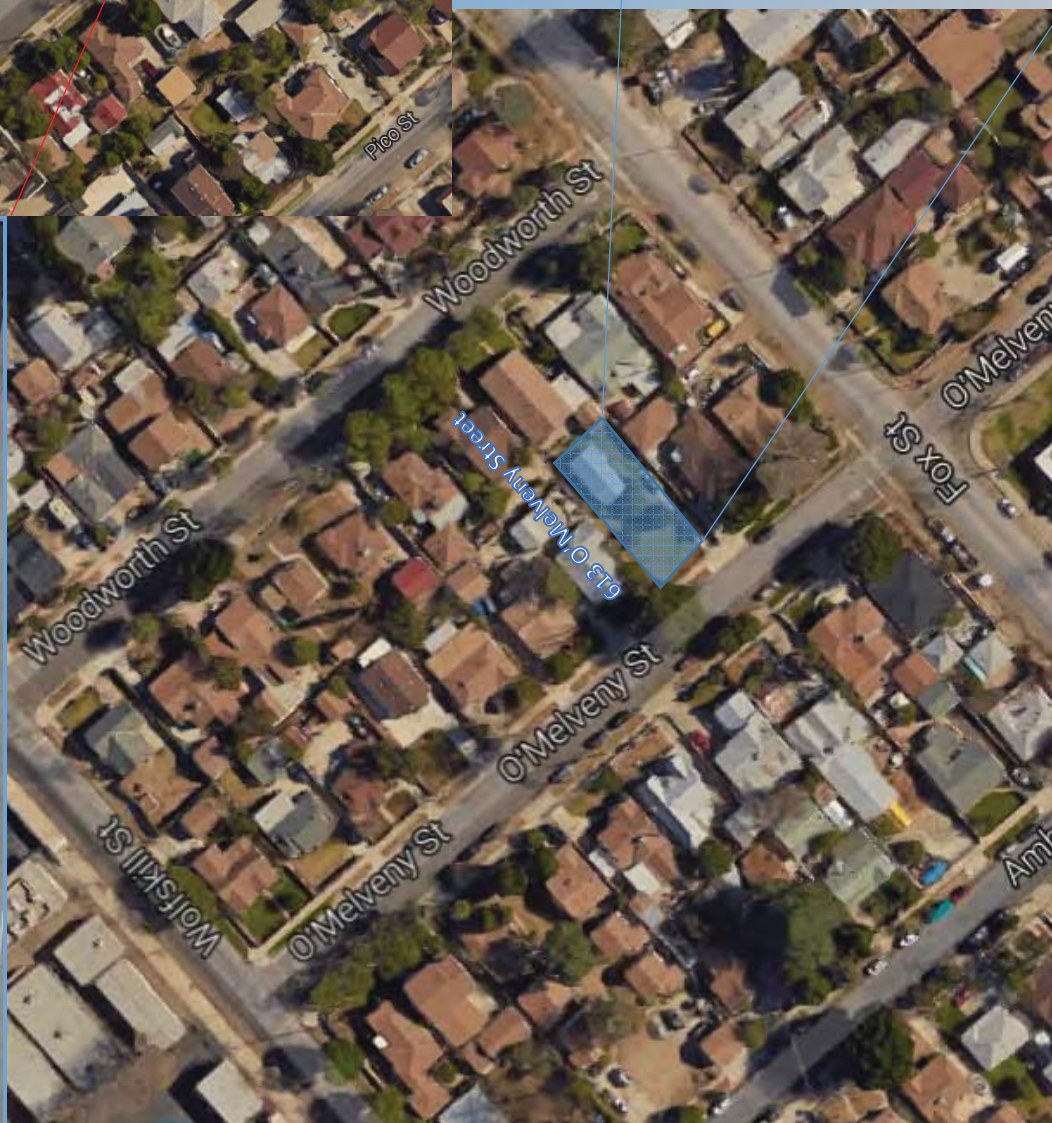


**Certificate of Appropriateness 2016-001:
Lopez Villegas House Relocation and Rehabilitation Project
1320 San Fernando Road/613 O'Melveny Street**

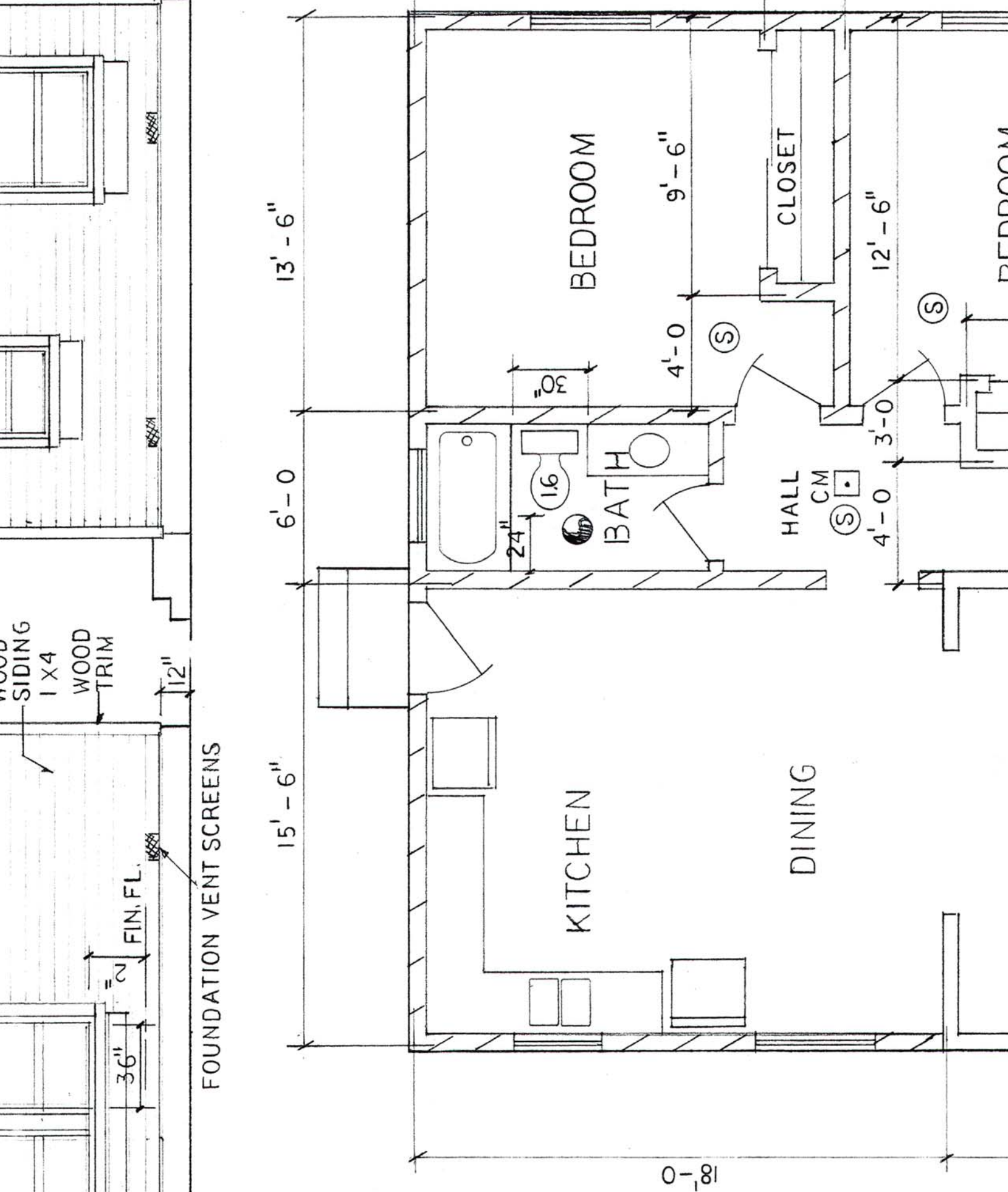
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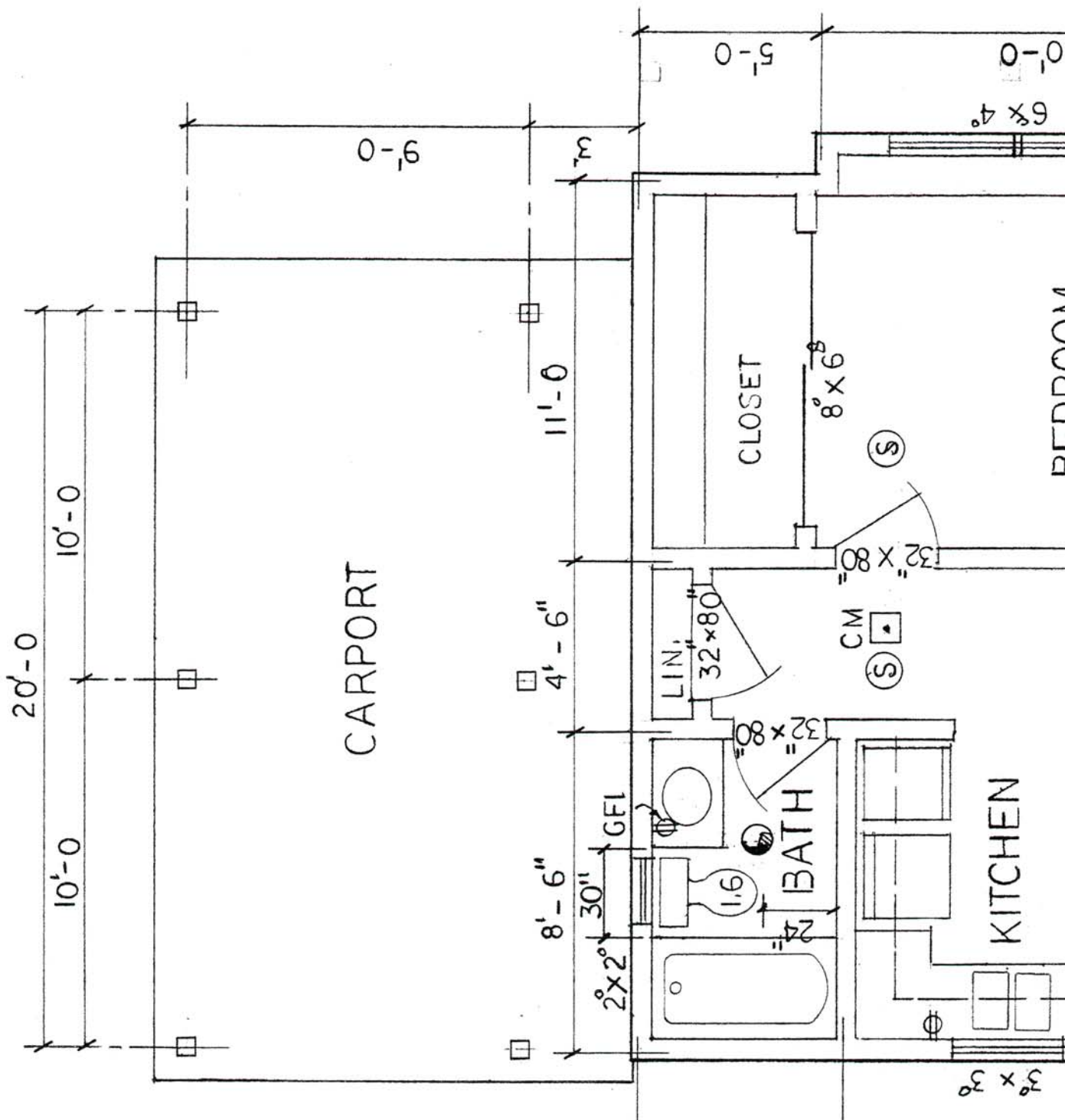
LA County Assessor's
Parcel No. 2613-002-035
50' by 100' Lot



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CEQA EXEMPTION

LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT SAN FERNANDO, CALIFORNIA



LEAD AGENCY:

**CITY OF SAN FERNANDO
COMMUNITY DEVELOPMENT DEPARTMENT
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340**

PREPARED BY:

**BLODGETT BAYLOSIS ENVIRONMENTAL PLANNING
16388 E. COLIMA ROAD, SUITE 206J
HACIENDA HEIGHTS, CALIFORNIA 91745**

NOVEMBER 3, 2016

SANF024

CEQA EXEMPTION
LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
CITY OF SAN FERNANDO, LOS ANGELES COUNTY



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CEQA EXEMPTION
 LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
 CITY OF SAN FERNANDO, LOS ANGELES COUNTY



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CEQA EXEMPTION FOR THE LOPEZ VILLEGAS HOUSE RELOCATION PROJECT

1. INTRODUCTION

Pursuant to the California Environmental Quality Act (CEQA) Guidelines, a Notice of Exemption (NOE) may be filed if the City of San Fernando, in its capacity as the lead agency, determines that a proposed action or project is exempt from the environmental review requirements of CEQA. According to the CEQA Guidelines, a NOE must contain the following:

- A brief description of the proposed action or project;
- A finding that the proposed action or project is exempt, including a citation to the State CEQA Guidelines section or statute under which the project is found to be exempt; and,
- A brief statement in support of the finding.

This NOE provides a description of the proposed Project, indicates the applicable sections of CEQA that support the findings for a CEQA exemption, and discusses the lead agency's findings that are applicable to the proposed Lopez-Villegas House relocation Project.

2. PROJECT DESCRIPTION

The City of San Fernando oversaw the relocation of the Lopez-Villegas House from its original site (1320 San Fernando Road) to its present interim location to the Lopez Adobe site at 1100 Pico Street six years ago. The City Council subsequently directed staff to relocate the Lopez-Villegas House from the present Lopez Adobe site back to its original location at 1320 San Fernando Road. The building has been mothballed and placed on piers. Key elements of the current relocation Project include the following:

- The Lopez Villegas House is slated for rehabilitation and relocation as part of a purchase and sale agreement. The Lopez Villegas House is currently located at 1320 San Fernando Road, which is a City-owned parcel. The House will be relocated to a privately owned lot located at 613 O'Melveny Avenue.
- The Lopez Villegas House will be retained as a designated historic landmark but will undergo rehabilitation and enlargements consistent with the Secretary of Interior's Standards for Rehabilitation of a historic structure including new additions to historic buildings.
- The new owner will also be constructing a second dwelling unit with a two-car garage and carport on the same lot the Lopez Villegas House will be located on. The second dwelling unit will have a total floor area of 490 square feet.

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- The construction of the second dwelling unit, the garage, and the carport will be in compliance with applicable City Zoning regulations. The purpose of the enlargements and rehabilitation measures are to resell the entire property at some future date.
- After reselling the entire project, the Lopez Villegas House will remain as a designated historic landmark.

3. APPLICABLE CEQA EXEMPTION(S)

The City of San Fernando has reviewed the proposed Project and has determined that it is categorically exempt and qualifies for a *Class 31* exemption (Historical Resource and Restoration). The Class 31 exemption consists of projects that are limited to the maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation, or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings.

This section establishes an exemption for projects involving the maintenance, rehabilitation, restoration, preservation, or reconstruction of historical resources, provided that the activity meets published Federal standards for the treatment of historic properties. These Federal standards describe means of preserving, rehabilitating, restoring, and reconstructing historic buildings without adversely affecting their historic significance. The use of this exemption, like all categorical exemptions, is limited by the factors described in Section 15300.2 and is not to be used where the activity would cause a substantial adverse change in the significance of a historical resource.

4. FINDINGS SUPPORTING THE APPLICABLE CEQA EXEMPTION(S)

The City of San Fernando, determined following a preliminary evaluation of the proposed Lopez-Villegas House relocation Project, which the proposed Project would not result in any significant effects on the environment. This determination is based on the following:

- The proposed Lopez-Villegas House Relocation and Rehabilitation Project is not inconsistent with either the City of San Fernando General Plan land use designation that is applicable to the site and the City of San Fernando Zoning Ordinance and Map. No General Plan Amendment or Zone Change will be required to accommodate the proposed Lopez-Villegas House relocation Project.
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project Site occurs within the corporate boundaries of the City of San Fernando on a Project Site of less than five acres that is substantially surrounded by urban uses.
- The Lopez-Villegas House Relocation and Rehabilitation Project Site is surrounded by development on all sides. The site's small size and its isolation from other open space areas limit its utility as a habitat or an animal migration corridor. No native or natural habitats are found within the Project Site or on adjacent parcels (refer to discussion provided in Section 8).

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- The approval of the Lopez-Villegas House Relocation and Rehabilitation Project would not result in any significant effects relating to traffic, noise, air quality, or water quality (refer to discussion provided in Section 8).
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project Site slated to receive the Lopez-Villegas House can be adequately served by all required utilities and public services. No significant adverse cumulative impacts will result from the proposed Lopez-Villegas House Relocation and Rehabilitation Project's implementation.

Furthermore, the City of San Fernando makes the following additional findings in support of a CEQA exemption for the proposed project.

- No dislocation of on-site or off-site uses will be required to accommodate the proposed Project.
- The Relocation Site does not contain any sensitive environmental resources. The surrounding areas have been disturbed as part of previous development (refer to discussion provided in Section 8).
- The Relocation Site is located within an urbanized area of the City of San Fernando. No scenic resources or scenic corridor will be affected by the proposed Project (refer to discussion provided in Section 8).
- The Relocation Site is not located within an area, nor does it include a site, the Department of Toxic Substances Control (DTSC) and the Secretary for Environmental Protection has identified as being affected by hazardous wastes (refer to discussion provided in Section 8).
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project will not result in any adverse impacts on historic resources (refer to the discussion provided in Section 8).
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project will not require any approvals by a State trustee or responsible agency.

The City of San Fernando may make the following findings with regard to the proposed Project's exemption from the environmental review requirements outlined in CEQA:

- The proposed Lopez-Villegas House Relocation and Rehabilitation Project and all related physical improvements will be confined to the Project Site and no dislocation of off-site uses will occur.
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project does not have a possibility of creating any significant environmental effects. The basis for this determination is provided in Attachment A.
- The proposed Lopez-Villegas House Relocation and Rehabilitation Project will not result in any impacts to sensitive resources.

CEQA EXEMPTION
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- The proposed Lopez-Villegas House Relocation and Rehabilitation Project will not result in any impacts on sensitive resources; result in any cumulative impacts; have the potential for damaging scenic resources; involve the placement of a project over a site the Department of Toxic Substances Control (DTSC) and the Secretary for Environmental Protection has identified as being affected by hazardous waste; or result in any impacts on historic resources.
- The lead agency, based on a rule of common sense, “has determined that there is no possibility” that the proposed Lopez-Villegas House Relocation and Rehabilitation Project will result in significant effects.

5. LOCATION OF RELOCATION SITE

The proposed Relocation Site for the Lopez Villegas House is located in the City of San Fernando. The City of San Fernando is located in the northeast portion of the San Fernando Valley in Los Angeles County. The City has a total land area of 2.4 square miles and is surrounded by the City of Los Angeles on all sides. Major physiographic features located in the vicinity of the City include the San Gabriel Mountains (located approximately three miles to the north), the Pacoima Wash (located along the eastern side of the City), Hansen Lake (located three miles to the southeast of the City), and the Los Angeles Reservoir (located approximately four miles to the northwest). The City of San Fernando is located 22 miles from downtown Los Angeles. Other communities located near San Fernando include Sylmar, Sun Valley, Mission Hills, and Pacoima. The later communities are all located within the corporate boundaries of the City of Los Angeles. A regional location map is provided in Exhibit 1.

The Relocation Site is a privately owned lot located at 613 O'Melveny Avenue (referred to herein as the “Relocation Site”). The Relocation Site is located on the north side of O'Melveny Avenue between Fox Street (on the east) and Wolfskill Street (on the west). A location map is provided in Exhibit 2.

6. ENVIRONMENTAL SETTING OF RELOCATION SITE

The Project involves the relocation of the Lopez-Villegas House from its current storage site (1100 Pico Street). The City Council subsequently authorized the historic house to be relocated to a privately owned lot located at 613 O'Melveny Avenue (referred to herein as the “Relocation Site”). The Relocation Site is located on the north side of O'Melveny Avenue between Fox Street (on the east) and Wolfskill Street (on the west). The Relocation Site is a rectangular lot approximately 50 feet in width and 125 feet deep. The approximate land area of the Relocation Site is 6,250 square feet.

The Relocation Site is located in the midst of a residential neighborhood that largely consists of single-family residences. Duplex units and smaller multiple-family developments are also found in the area. The Relocation Site is bounded by residential units on the west, north, and east sides. O'Melveny Avenue extends along the Relocation Site's south side.

CEQA EXEMPTION
LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
CITY OF SAN FERNANDO, LOS ANGELES COUNTY



EXHIBIT 1
REGIONAL LOCATION OF THE CITY OF SAN FERNANDO

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LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
CITY OF SAN FERNANDO, LOS ANGELES COUNTY

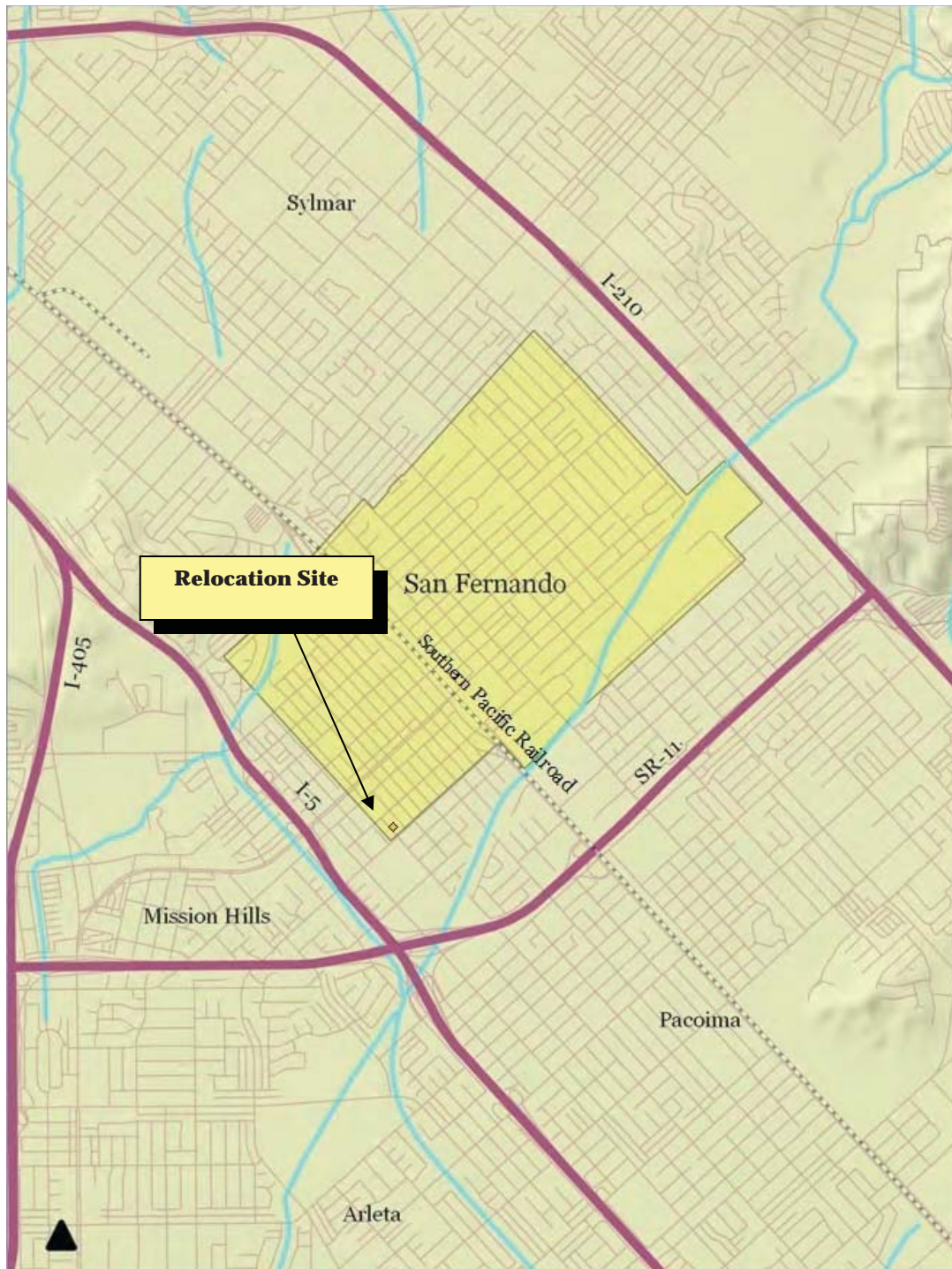


EXHIBIT 2
LOCATION OF RELOCATION SITE



The Relocation Site is occupied a small residence located in the rear portion of the property; this building will be subsequently demolished. The Lopez Villegas House will be located in the central and southern portion of the property. The property owner will also be constructing a new second dwelling unit with a two-car garage and carport on the Relocation Site. This second dwelling unit will have a total floor area of 490 square feet. The construction of the second dwelling unit, the garage, and the carport will be in compliance with applicable City Zoning regulations. An aerial view photograph is provided in Exhibit 3 and photographs of the Relocation Site are provided in Exhibit 4.

7. DESCRIPTION OF THE LOPEZ VILLEGAS HOUSE

The Lopez-Villegas House Relocation and Rehabilitation Project is designed to preserve the Lopez-Villegas House, which is an important local historic resource. The City of San Fernando oversaw the relocation of the Lopez-Villegas House from its original site (1320 San Fernando Road) to its first interim location next to the Lopez Adobe site at 1100 Pico Street more than six years ago. The House was subsequently relocated to its current interim site at 1320 San Fernando Road. The building has been mothballed and placed on piers. Photographs of the existing Lopez Villegas House are provided in Exhibits 5 and 6.

8. ENVIRONMENTAL ASSESSMENT IN SUPPORT OF FINDINGS

8.1 AESTHETIC IMPACTS

The dominant scenic vistas from the Relocation Site and the surrounding area include the views of the Santa Susana Mountains located to the west and the San Gabriel Mountains located to the north. The City is located in the northeastern portion of the San Fernando Valley near the south-facing base of the San Gabriel Mountains. There are no designated scenic vistas or resources present within the vicinity of the Lopez-Villegas House Relocation Site. No protected views are present in the immediate area that could be affected by the proposed Lopez-Villegas House relocation and subsequent rehabilitation. As a result, no impacts are anticipated to occur.

8.2 AGRICULTURAL & FORESTRY RESOURCES IMPACTS

No agricultural activities are located within the Relocation Site or on adjacent parcels, nor does the City of San Fernando General Plan or Zoning Ordinance provide for any agricultural land use designation. As a result, the proposed Project's implementation will not impact any protected farmland soils. In addition, the Relocation Site is not subject to a Williamson Act contract. As a result, no impacts on existing or future Williamson Act contracts will result from the proposed project's implementation. San Fernando is located in the midst of a larger urban area and no forest lands are located within the City or in the surrounding area.

CEQA EXEMPTION
LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
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EXHIBIT 3
AERIAL VIEW OF THE RELOCATION SITE

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LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
CITY OF SAN FERNANDO, LOS ANGELES COUNTY



EXHIBIT 4
PHOTOGRAPHS OF THE RELOCATION SITE

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LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
CITY OF SAN FERNANDO, LOS ANGELES COUNTY



EXHIBIT 5
PHOTOGRAPHS OF THE EXISTING LOPEZ VILLEGAS HOUSE

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EXHIBIT 6
PHOTOGRAPHS OF THE EXISTING LOPEZ VILLEGAS HOUSE



8.3 AIR QUALITY IMPACTS

The proposed Lopez-Villegas House Relocation and Rehabilitation Project will not result in any significant short-term or long term operation emissions. Long-term emissions refer to those air quality impacts that will occur once the development is operational and these impacts will continue over the operational life of the Project. The only emissions that will be generated by the proposed Project will be related to the transport of the building from its current location to the Relocation Site. These emissions will be related to the trucks and other equipment that will be used as part of the transport effort. The transportation of the House will only occur over a 24-hour period. In addition, the air emissions related to the rehabilitation and restoration activities will be limited to the use of generators, compressors, sanding equipment, and paint and architectural coatings. These emissions will be well under the Southern California Air Quality Management District's (SCAQMD) daily thresholds. As a result, air quality impacts will be less than significant.

8.4 BIOLOGICAL RESOURCES IMPACTS

As indicated in the preceding sections, the City is located in an urbanized area. Native habitat in the vicinity of the Relocation Site has been disturbed as part of past development. Urban development surrounds the property on all sides. The Relocation Site's small size and its isolation from other open space areas restrict its utility as a habitat or an animal migration corridor. No mature trees will be removed as part of the Lopez-Villegas House relocation. There are no native or natural riparian plant habitats found within the Relocation Site or in the adjacent properties. No "blue line" streams are located within the Project Site.

8.5 CULTURAL RESOURCES IMPACTS

The Lopez-Villegas House Relocation and Rehabilitation Project is designed to preserve the Lopez-Villegas House, which is an important local resource. The City of San Fernando oversaw the relocation of the Lopez-Villegas House from its interim storage site at 1320 San Fernando Road (originally located at 1311 Pico Street) to its previous location next to the Lopez Adobe site at 1100 Pico Street six years ago. The Lopez Villegas House was subsequently relocated back to its interim storage location. The building has been mothballed and placed on piers. Under the relocation and subsequent rehabilitation, the Lopez-Villegas House will be rehabilitated to maintain the character-defining features of the structure including roof pitch, wood siding on the front and proposed side elevations, front porch, and window locations along front elevation consistent with the Secretary of the Interior's Standards for the rehabilitation of the existing structure. The proposed new addition will be placed at the rear of the building, limiting visibility from the front property line and adjacent public right-of-way. In addition, the proposed Project would not involve any excavation that would affect archaeological or paleontological resources. As a result, no impacts on cultural resources will occur.

8.6 HAZARDS & HAZARDOUS MATERIALS IMPACTS

Hazardous chemicals and materials used on-site will be limited to common household maintenance and cleaning products. Because of the nature of the proposed relocation, no hazardous or acutely hazardous materials will be emitted. As a result, no significant adverse impacts are anticipated. The proposed



Relocation Site is not included on a hazardous sites list compiled pursuant to California Government Code Section 65962. As a result, no impacts will occur with respect to locating the project on a site included on a hazardous list pursuant to the government code. The Lopez Villegas House may contain asbestos-containing materials and/or lead paint. As part of the rehabilitation of the house, the contractors will be required to adhere to all pertinent requirements governing the removal, handling, and disposal of these materials. As a result, no impacts will occur.

8.7 NOISE IMPACTS

The current noise environment within the Project area is dominated by traffic noise emanating from local streets. The ambient noise environment around the Relocation Site is relatively quiet and consistent with that expected for a residential neighborhood. While the Lopez Villegas House will be preserved, it will be privately owned. As a result, the traffic generation anticipated for the Project will be minimal. The proposed Lopez-Villegas House relocation and subsequent rehabilitation will not result in an increase in mobile noise or stationary noise. It typically requires a doubling of traffic volumes to increase the ambient noise levels to 3.0 dBA or greater). The noise associated with the transport and installation of the House, along with any rehabilitation activities, will be short-term. As a result, the proposed Project's implementation will not result in any noise impacts.

8.8 POPULATION & HOUSING IMPACTS

Growth-inducing impacts are generally associated with the provision of urban services to an undeveloped or rural area, such as utilities, improved roadways, and expanded public services. The Lopez-Villegas House relocation would not result in any significant additional population growth. The utility connections and other infrastructure will continue to serve the Relocation Site only. As a result, no impacts are anticipated.

8.9 PUBLIC SERVICE IMPACTS

The City of San Fernando oversaw the relocation of the Lopez-Villegas House from its original site (1311 Pico Street) to its present interim location at 1320 San Fernando Road. At the present time, the House is being stored on the City-owned lot with limited security. Under the relocation, the Lopez-Villegas House would be rehabilitated and preserved at the Relocation Site. As a result, the Lopez-Villegas House relocation and subsequent rehabilitation work will not result in an increase in the demand for law enforcement services or other governmental services and no impacts will occur.

8.10 TRANSPORTATION & CIRCULATION IMPACTS

The proposed Lopez-Villegas House relocation will not generation any additional traffic. The relocation of the house will result in limited disruption while the structure is transported to the Relocation Site. The subsequent vehicle trips associated with the residential uses from the rehabilitated historic structure and ancillary second dwelling unit at the Relocation Site will not be significant since a portion of the new vehicle trips are offset by current vehicle trips that will be eliminated as a result of the proposed demolition of the existing single-family residential structure. Therefore, the net increase in vehicle trips and resulting

CEQA EXEMPTION
LOPEZ VILLEGAS HOUSE RELOCATION & REHABILITATION PROJECT
CITY OF SAN FERNANDO, LOS ANGELES COUNTY



vehicle trip impacts from the Relocation Site will be easily accommodated by the roadway capacity of adjacent residential streets. As a result, no impacts are anticipated.

8.11 UTILITIES IMPACTS

The Lopez-Villegas House, once relocated, with the addition of a second dwelling unit at the rear of the Relocation Site, will not result in a significant increase in water consumption or effluent generation. As a result, no impacts are anticipated.

**NOTICE OF A PENDING APPLICATION
AND PUBLIC HEARING**

**THE CITY OF SAN FERNANDO PLANNING AND PRESERVATION COMMISSION
(SPECIAL MEETING)**

A public hearing on this matter and associated potential environmental impacts, if any, will be conducted by the City of San Fernando Planning and Preservation Commission on:

DATE: Tuesday, November 22, 2016

TIME: 6:30 p.m.

HEARING LOCATION: City Hall Council Chambers, 117 Macneil Street, San Fernando, CA 91340

PROJECT LOCATION: 1320 San Fernando Road, San Fernando, CA 91340
(Los Angeles County Assessor's Parcel No: 2521-016-900)
613 O'Melveny Street, San Fernando, CA
(Los Angeles County Assessor's Parcel No: 2613-002-035)

APPLICATION: **Certificate of Appropriateness 2016-001:
Lopez Villegas House Relocation and Rehabilitation Project**

PROJECT PROPONENT: City of San Fernando, Community Development Dept., 117 Macneil Street,
San Fernando, CA 91340

PROJECT DESCRIPTION:

Project is a request for the Planning and Preservation Commission's approval of a Certificate of Appropriateness 2016-001, pursuant to the City of San Fernando's Historic Preservation Ordinance (City Code Sections 106-1392(a) and 106-1392 et. seq.) in order to allow for the relocation and alteration/rehabilitation of the Lopez Villegas House, a City-designated local historic landmark. Notice of Pending Application and Public Hearing will be posted at 1320 San Fernando Road and 613 O'Melveny Street in the City of San Fernando, CA a minimum of 10 days before the public hearing and special meeting of the commission on this item.

This project has been reviewed for compliance with the California Environmental Quality Act (CEQA). Based on that assessment, the project has been determined to be Categorical Exempt under Class 31 (Historical Resource Restoration/Rehabilitation) of the City's adopted local CEQA Guidelines.

If you wish to challenge the action taken on this matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of San Fernando at, or prior to, the public hearing.

For further information regarding this proposal, please contact Community Development Director Federico "Fred" Ramirez at (818) 898-1227 or by written correspondence to: City of San Fernando, Community Development Department, 117 Macneil Street, San Fernando, CA 91340-2993.



FEDERICO "FRED" RAMIREZ
Community Development Director

Attachment "C"	
<u>Table 1: Comparison of Buyer-Purchaser Costs and Seller-City Financial Contributions</u>	
<u>Cost to Prospective Buyer-Purchaser to Restore Historic Structure</u>	
Site Plan Review	\$ 264.00
<i>Subtotal</i>	<i>\$ 264.00</i>
Construction Costs (Based Valuation for Rehab/Upgrade of Structure= existing 857 sq. ft. + 857 sq. ft. addition at \$110 per square foot)	\$ 185,570.00
Lead Based Paint and Asbestos remediation	\$15,000
LAUSD School Fees (@ 3.36 per sq. ft.)	\$ 2,856.00
Plan Check Fees (estimate)	\$ 1,500.00
Purchase price (Appraisal price is \$10.5K)	\$ 1.00
Public Works Development Sewer and Water Connection Fees (<i>Sewer (\$1,016) and Water (\$2,766)</i>)	\$ 3,782.00
Public Works Department (estimated off-site improvement fees for sidewalk repairs, curb and gutter, trees, etc.)	\$ 12,000.00
Moving Contractor Expenses	\$20,000
<i>Subtotal</i>	<i>\$ 240,709.00</i>
Total	\$ 240,973.00
<u>Seller-City Contribution</u>	
Appraisal (\$500), CEQA Review (\$6,000)	\$6,500
Building and Safety Construction Permits (\$2,000 for building permit + \$800 for MEP permits)- Owner of Historic Property eligible for waiver of building permit fees (City Code Section 106-1399(1)).	\$ 2,800.00
(Based on a \$120,000 Valuation for Rehab/Upgrade of Structure= 1,258 sq. ft. *\$100 per sq. ft.)	
Public Works Construction Permit/Fees (Water Fees (\$2,766) and Sewer Fees (\$1,800))	\$ 4,566.00
Public Works Relocation Fees	\$ 4,300.00
SFPD Escort Fees	\$ 1,700.00
Value of Structure Based on Appraisal (\$10,500)- Purchase Price (\$1.00)	\$ 10,499.00
Total	\$30,365
Percentage of <u>Seller-City Contribution</u> (Proposed Waived Fees) as a percentage of <u>Cost to Prospective Buyer-Purchaser to Restore Historic Structure</u>	
	13%

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manger
By: Joaquin Vasquez, Assistant City Attorney
Fred Ramirez, Community Development Director

Date: January 17, 2017

Subject: Presentation No. 1 - Update Regarding Commercial Cannabis Alternatives

RECOMMENDATION:

It is recommended that the City Council:

1. Receive a presentation from the City Attorney's Office on Proposition 64 as it relates to commercial cannabis alternatives; and
2. Provide direction to staff and the City Attorney's Office on possible questions and required follow-up action items that should be addressed in anticipation of the second City Council presentation/update regarding commercial cannabis alternatives scheduled for the next regular City Council meeting to be held on Monday, February 6, 2017.

BACKGROUND:

On December, 5, 2016, Councilmember Ballin placed "Discussion Regarding Commercial Cannabis Activities" as an item for discussion and consideration by the City Council. Based on City Council discussion, staff in conjunction with the City Attorney's Office scheduled this presentation (one of two to be scheduled before the City Council) as a first step in order to analyze possible alternatives that could be considered by the City Council when evaluating whether to allow limited commercial cannabis uses in the City.

ANALYSIS:

City Council Presentation No. 1: "Regulatory Alternatives Under the Medical Cannabis Regulation and Safety Act ('MCRSA') and the Adult Use of Marijuana Act ('Prop 64'/'AUMA')", will focus on the following topics:

Presentation No. 1 - Update Regarding Commercial Cannabis AlternativesPage 2 of 2

- Background: Regulatory Framework including past legislative actions related to cannabis adopted at the state and federal levels, including discussion of MRSCA and Prop 64;
- Background: City Council actions to date;
- Seed to Sale: Medical/Nonmedical Commercial Activity;
- State Licensing Categories under MRSCA and Prop 64;
- Options: Commercial Activities-MRSCA and Prop 64;
- Menu of Commercial Activities under MRSCA and Prop 64;
- Case Studies;
- Potential City Code Amendments and Licensing;
- Potential Sites Analysis based on 600 Ft. Buffer from Schools; and
- Preview of Presentation No. 2 (Presentation by David McPherson from HdL Companies).

BUDGET IMPACT:

Staff and City Attorney time to prepare this presentation is included as part of the City's General Fund Budget for Fiscal Year (FY) 2016-2017. The cost to prepare Presentation No. 2: Marijuana Policy Strategies for the City will be undertaken by David McPherson from HdL Companies ("HdL") at an estimated cost of \$1,500 from the City General Fund.

David McPherson is a Principal with HdL. Prior to joining the firm, he served 28 years in local government for the cities of Newport Beach, San Jose and Oakland. David is one of the state's most recognized experts in cannabis horticulture, processing and dispensary operations. He is currently working with cities and counties to develop programs to implement Proposition 64, Adult Use Marijuana Act (AUMA).

CONCLUSION:

Subsequent to the presentation, public comments and City Council discussion, staff and the City Attorney's Office request that the City Council provide direction regarding the proposed next steps and topics to be included in the second presentation related commercial cannabis alternatives inclusive of any City Code amendments and licensing options that the City would like to be analyzed going forward.

ATTACHMENT:

- A. PowerPoint Presentation (to be distributed at City Council Meeting)

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Councilmember Sylvia Ballin

Date: January 17, 2017

Subject: Appointment of Ad Hoc Members to the Los Angeles Unified School District Committee Regarding Vista Del Valle Dual Language Academy

RECOMMENDATION:

I have placed this on the agenda for City Council discussion and consideration.

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AGENDA REPORT

To: Mayor Robert C. Gonzales Fajardo and Councilmembers

From: Councilmember Jaime Soto

Date: January 17, 2017

Subject: Appointment to the Planning and Preservation Commission

RECOMMENDATION:

I recommend that Jennifer Helliwell be appointed as my representative to the Planning and Preservation Commission.

BUDGET IMPACT:

None

ATTACHMENT:

A. Jennifer Helliwell's Application and Bio



APPLICATION TO SERVE ON A CITY COMMISSION

Recommended by
City Councilmember:

Jaime Soto

This is a public document.

To assist the City Council in evaluating each applicant in the selection of Commission Members, please provide as complete of a response as possible to all questions.

Name: Jennifer Perez Phone Number: [REDACTED]

Residence Address: 1619 Fourth St. San Fernando CA 91340
Street City State Zip Code

Mailing Address: (if different than above) Same as above
Street / P.O.Box City State Zip Code

Email: [REDACTED]
business or personal to be used for commission activity

Employer: Amanda Esqueda Position: Child Care

Business Address: 1619 Fourth St. San Fernando CA 91340
Street City State Zip Code

Business Phone: _____

Are you a registered voter of the City of San Fernando? Yes X No _____

Do you own property in the City? Yes _____ No X If yes, please list the address(es):

Do you own or operate a business in San Fernando? Yes _____ No X

If yes, please state the name and nature of the business:

Member Commitment

I am willing to fulfill all requirements of a City Commissioner, including but not limited to:

- As Planning and Preservation Commissioner, I am willing to file financial disclosure statements (Form 700), a public record, as required by the State and the City's Conflict of Interest Code.
- I understand that absence from three consecutive regular meetings shall be deemed to constitute my retirement.
- I am willing to attend/complete the required two hours of State mandated AB1234 Ethics Training every two years.

Please also attach and submit a brief bio statement to this application.

I agree to all requirements mentioned above and have provided all correct and truthful information in this application.

[REDACTED]
Applicant's Signature

1/12/17
Date

Commission Application Choice(s)

Please indicate which Commission you are interested in:

Education Commission (Must be at least 18 years old and a registered voter of the City)

What is your understanding of the duties as a member of the Education Commission?

Parks, Wellness, and Recreation Commission (Must be at least 18 years old and a registered voter of the City)

What is your understanding of the duties as a member of the Parks, Wellness, and Recreation Commission?

X

Planning and Preservation Commission (Must be at least 18 years old and a registered voter of the City)

What is your understanding of the duties as a member of the Planning and Preservation Commission?

To research all material and
vote on plans that benefit the
community.

Transportation and Safety Commission (Must be at least 18 years old and a registered voter of the City)

What is your understanding of the duties as a member of the Transportation and Safety Commission?

Please attach and submit a brief bio statement to this application.

January 12, 2017

Dear Council Member Soto,

Thank you for extending such a compliment to me by inviting me to serve a commissioner on the Planning commission. I appreciate the confidence you have shown in me and I am truly grateful for this opportunity.

I am humble by this honor and my goal is to live up to the expectations of all people in our community. My hope is to continue the good work of those that have served before me.

My family roots in San Fernando go back four generations. I was born and raised here and can't think of a better place to live in the Valley. Aside from the knowledge and love for our town that has been passed on to me by my family, I have learned much from my own experiences in living here my whole life and having successfully served previously as a commissioner for the city from 2010 to 2012.

As a city commissioner I had the honor to work on several successful projects. Three projects that I am proud to have been a part of the positive benefits they provided our community, including helping oversee the successful planning and execution of the city's Fourth of July Celebration, work closely with experts and help build support for the passing of the smoking cessation project, and my work on the board that reviewed the study that helped bring exercise equipment to our public parks, which to this day continues to be utilized by the countless citizens.

Council Member Soto, I humbly accept your invitation to serve for the Planning as a commissioner for the City of San Fernando and I look forward to serving and working with you. May your endeavors the help make San Fernando a special place to live, work, and raise a family be successful.

Thank you,

Jennifer Perez

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager

Date: January 17, 2017

Subject: Consideration of a Letter of Interest to the City of Tlaquepaque, Mexico Regarding a Sister City Affiliation with the City of San Fernando.

RECOMMENDATION:

It is recommended that the City Council:

- a. Review a Letter of Interest (Attachment "A") to the City of Tlaquepaque, Mexico regarding a Sister City affiliation with the City of San Fernando.
- b. Provide direction to staff.

BACKGROUND:

1. The United States Sister City program began in 1956 when President Dwight D. Eisenhower proposed a people-to-people, citizen diplomacy initiative. Originally a program of the National League of Cities, Sister Cities International became a separate, nonprofit corporation in 1967, due to the growth and popularity of the U.S. program.
2. Sister Cities International is a nonprofit citizen diplomacy network whose mission is to create and strengthen partnerships between communities in the United States and those in other countries, particularly through the establishment of "sister cities".
3. More than 2,000 cities, states and counties are partnered in 136 countries around the world. The organization "strives to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development."
4. As the official organization that links jurisdictions in the U.S. with communities worldwide, Sister Cities International recognizes, registers, and coordinates sister city, county, municipalities, oblasts, prefectures, provinces, regions, state, town, and village linkages.

Consideration of a Letter of Interest to the City of Tlaquepaque, Mexico Regarding a Sister City Affiliation with the City of San FernandoPage 2 of 3

5. Sister Cities International's stated goals are to:

- Develop municipal partnerships between U.S. cities, counties, and states and similar jurisdictions in other nations.
- Provide opportunities for city officials and citizens to experience and explore other cultures through long-term community partnerships.
- Create an atmosphere in which economic and community development can be implemented and strengthened.
- Stimulate environments through which communities will creatively learn, work, and solve problems together through reciprocal cultural, educational, municipal, business, professional and technical exchanges and projects.
- Collaborate with organizations in the United States and other countries which share similar goals.

6. On November 1 – 4, 2016, Mayor Gonzales was accompanied by a contingent of residents and stakeholders to Tonalá, Jalisco, Mexico and Tlaquepaque, Jalisco, Mexico to observe the local customs and culture of both cities and report back to City Council regarding the potential compatibility with San Fernando as Sister Cities.**7. On November 7, 2016, Mayor Gonzales provided a presentation to City Council and reviewed his visit, highlighted the characteristics that make both cities viable candidates as Sister Cities, and recommended moving forward with both communities as Sister Cities for San Fernando.****ANALYSIS:**

The Sister Cities program is designed as means for cultural exchange; a community of any size decides to join with a community in another nation to learn more about one another. A Sister City relationship is a broad-based, officially approved, long-term partnership between two communities. Sister City relationships begin for a variety of reasons. Generally, Sister City partnerships share similar demographics, size, culture, economics, or shared history.

During the Mayor's visit to Tlaquepaque, he was impressed by the rich cultural similarities between the City of San Fernando and Tlaquepaque. The City of San Fernando has a nationally recognized Mariachi program, Aztec Dancer program, Dia de los Muertos celebration, and strong ties to Mexican culture and values that make it a logical consideration as a Sister City to Tlaquepaque.

Consideration of a Letter of Interest to the City of Tlaquepaque, Mexico Regarding a Sister City Affiliation with the City of San FernandoPage 3 of 3

Mayor Gonzales was honored to attend Tlaquepaque's Dia de los Muertos celebration, visit with local elected officials, and observe Tlaquepaue's cultural similarities to the City of San Fernando.

BUDGET IMPACT:

Although there is a certain amount of coordination and cooperation between the governing bodies of two Sister Cities, there is minimal fiscal impact. The City can determine through the annual budget process the level of financial involvement. The bond between governments is largely ceremonial and typically includes symbolic exchanges of proclamations and items of local cultural significance, such as local art, music, literature culture. Costs for travel and hosting are typically funded by private organizations interested in facilitating the relationship between the two cities.

CONCLUSION:

A Sister City relationship may be beneficial to the City as a successful program will enhance cultural opportunities between San Fernando and Sister City communities. The City of Tlaquepaque, Mexico has rich cultural similarities and a strong shared history, with many San Fernando residents having familial ties to the state of Jalisco, Mexico.

ATTACHMENT:

A. Letter of Interest



ATTACHMENT "A"

CITY COUNCIL

January 17, 2017

MAYOR
ROBERT C. GONZALES

VICE MAYOR
JOEL FAJARDO

COUNCILMEMBER
ANTONIO LOPEZ

COUNCILMEMBER
SYLVIA BALLIN

COUNCILMEMBER
JAIME SOTO

María Elena Limón García, Presidenta Municipal de San Pedro Tlaquepaque
H. Ayuntamiento de San Pedro Tlaquepaque
Independencia #58 Centro San Pedro
City of Tlaquepaque, Mexico
Conmutador 1057.6000

SUBJECT: Letter of Interest Regarding Sister City Affiliation

Dear Presidenta Municipal Limón García:

It is with great pleasure that I express the City of San Fernando's interest in entering into a Sister City Affiliation with the City of Tlaquepaque, Mexico. This expression of interest is being extended on behalf of the San Fernando City Council due to the rich cultural similarities between the two cities.

As we look to the future of this prospective alliance, we envision a growing awareness and appreciation of each other's culture and people. The City of San Fernando has a nationally recognized Mariachi program, Aztec Dancer program, Dia de los Muertos celebration, and strong ties to Mexican culture and values that make it a logical consideration as a Sister City to Tlaquepaque.

Although this partnership begins on an official basis with a formal agreement between the governments of our two communities, we see the strength and vitality of this long-term association resting wholly in the hands of our citizen volunteers and participants. From small beginnings, we hope this partnership will continue for many generations, fostering educational, cultural, and professional exchanges.

We truly hope that the City of Tlaquepaque will seriously consider the opportunity to partner with our wonderful city. We look forward to exploring the limitless possibilities of this relationship and eagerly await your response.

Sincerely,

OFFICE OF THE
CITY COUNCIL

117 MACNEIL STREET
SAN FERNANDO
CALIFORNIA
91340

Robert C. Gonzales
Mayor

(818) 898-1201

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AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Nick Kimball, Interim City Manager
By: Richard Padilla, Assistant City Attorney

Date: January 17, 2017

Subject: Consideration to Adopt a Resolution Appointing Finance Director Nick Kimball as Interim City Manager and Approving Side Letter Agreement to Finance Director Nick Kimball's Employment Agreement.

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve Resolution No. 7779 (Attachment "A") appointing Nick Kimball as Interim City Manager; and
- b. Approve the Side Letter Agreement (Exhibit "A" of Attachment "A" – Contract No. 1842) to Finance Director Nick Kimball's Employment Agreement.

BACKGROUND:

1. On December 5, 2016, City Manager Brian Saeki announced his resignation, effective January 2, 2017, to pursue another professional opportunity.
2. After the City Council meeting on December 5, 2017, the City Council appointed Finance Director Nick Kimball to serve as Interim City Manager until a permanent City Manager is hired.

ANALYSIS:

Upon the resignation of Mr. Saeki, the City Council considered a number of options to fill the vacant City Manager position until a permanent City Manager can be secured. After deliberating, the City Council offered the position of Interim City Manager to the Finance Director, Nick Kimball. Mr. Kimball accepted the offer and has been serving in the capacity of Interim City Manager since January 3, 2017.

Consideration to Adopt a Resolution Appointing Finance Director Nick Kimball as Interim City Manager and Approving Side Letter Agreement to Finance Director Nick Kimball's Employment AgreementPage 2 of 3

On August 3, 2015, the City Council adopted Resolution No. 7692, which established policies and procedures relating to the salary and benefits for employees in classifications designated as Department Heads. Under the policies and procedures adopted by Resolution No. 7692, the Finance Director is classified as a "Department Head." The policies and procedures adopted by Resolution No. 7692 also specifically provide that when a Department Head "performs the duties of a position with a higher salary classification than that in which they are regularly employed shall receive the compensation for the position to which assigned, if performing the duties thereof for a period of more than fifteen (15) or more consecutive work days. The increased compensation shall be retroactive to the first day of said assignment, and at the step within the higher classification as will accord the employee at least 5% of his or her current regular compensation." Thus, in accordance with Resolution 7692, while serving as Interim City Manager, Mr. Kimball is entitled to receive compensation at the City Manager level.

On December 5, 2015, the City Council adopted Resolution No. 7739, which approved the City's salary plan and pay schedules for the Fiscal Year 2016-2017. According to the pay schedules set forth in Resolution No. 7739, the compensation for the City Manager classification is \$15,416.67 per month. The City Manager classification has no steps and instead is compensated at a flat rate. As discussed above, according to the City's policies and procedures relating to salary for Department Heads, Mr. Kimball is thus entitled to receive \$15,416.67 per month, which will accord him with at least 5% of his current regular compensation. In addition, under the City's policies, this salary increase is expressly retroactive, and Mr. Kimball is entitled to the hire pay rate beginning the date he assumed the duties and responsibilities of Interim City Manager.

Government Code Section 54957.6(a) requires the City Council to approve proposed compensation of appointed employees in open session. Similarly, under Government Code Section 53262(a), all employment contracts for city managers must be ratified in open session. Because the City's policies relating to salary of Department Head employees require that Mr. Kimball receive a compensation increase, in order to comply with the Government Code, the City Council must approve this compensation change in open session.

The proposed Resolution would formally approve the appointment of Mr. Kimball as the Interim City Manager until a permanent City Manager is hired as well as the compensation increase he is entitled to pursuant to the policies adopted under Resolution No. 7692. In addition, the proposed Resolution would approve a Side Letter Agreement to Mr. Kimball's current employment agreement for his position as Finance Director. The Side Letter Agreement memorializes the terms under which Mr. Kimball will serve as Interim City Manager, including his pay increase and term of his service as Interim City Manager. All other terms and conditions of Mr. Kimball's employment with the City will continue to be governed by his existing employment agreement.

Consideration to Adopt a Resolution Appointing Finance Director Nick Kimball as Interim City Manager and Approving Side Letter Agreement to Finance Director Nick Kimball's Employment AgreementPage 3 of 3

BUDGET IMPACT:

There is no budget impact. The compensation for the City Manager position is included in the Fiscal Year 2016-2017 Adopted City Budget.

CONCLUSION:

It is recommended that City Council approve Resolution No. 7779, formally appointing Finance Director Nick Kimball as the Interim City Manager and approving the compensation increase he is entitled to pursuant to the City's policies adopted under Resolution No. 7692. It is also recommended the City Council approved the Side Letter Agreement to Mr. Kimball's current employment in order to memorialize in writing the terms of Mr. Kimball's appointment as Interim City Manager.

ATTACHMENTS:

- A. Resolution No. 7779, with Exhibit "A" (Contract No. 1842)
- B. Resolution No. 7692
- C. Resolution No. 7739

ATTACHMENT "A"**RESOLUTION NO. 7779****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO, CALIFORNIA, APPROVING THE
APPOINTMENT OF NICK KIMBALL AS THE INTERIM CITY
MANAGER AND APPROVING A SIDE LETTER AGREEMENT
TO NICK KIMBALL'S EMPLOYMENT AGREEMENT**

WHEREAS, the City operates under the City Manager form of government pursuant to Government Code Section 34851, et seq.; and

WHEREAS, City Manager Brian Saeki resigned, effective January 2, 2017, to pursue another professional opportunity; and

WHEREAS, Nick Kimball is currently employed by City as the City's Finance Director under the terms of City Council Resolution No. 7692 which adopted policies and procedures relating to salary and benefits for Department Head and was approved on August 3, 2015 and that certain employment agreement entitled "Department Head Employment Agreement" dated as of July 1, 2015 ("Master Employment Contract").

WHEREAS, after the City Council meeting on December 5, 2016, the City Council selected Finance Director Nick Kimball to serve as Interim City Manager until a permanent City Manager is hired; and

WHEREAS, pursuant to the policies and procedures adopted by Resolution No. 7692, "Department Heads who, by written assignment, perform the duties of a position with a higher salary classification than that in which they are regularly employed shall receive the compensation for the position to which assigned, if performing the duties thereof for a period of more than fifteen (15) or more consecutive work days. The increased compensation shall be retroactive to the first day of said assignment, and at the step within the higher classification as will accord the employee at least 5% of his or her current regular compensation."; and

WHEREAS, in accordance with Resolution 7692, Mr. Kimball is entitled to increased compensation during the period in which he serves as Interim City Manager.

WHEREAS, Resolution 7739 established the salary plan and pay schedules for non-elective City officers and employees for fiscal year 2016-2017; and

WHEREAS, pursuant to Resolution 7739, the City Manager classification is compensated at a flat rate of \$15,416.67 per month; and

WHEREAS, the City wishes to approve the appointment of Nick Kimball as Interim City Manager on the terms and conditions set forth in a Side Letter Agreement to the Master Employment Contract.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. That Nick Kimball is hereby approved as Interim City Manager, effective January 3, 2017, on the terms and conditions set forth in the Side Letter Agreement attached hereto as Exhibit “A”.

Section 2. That the Side Letter Agreement to the Master Employment Contract which attached hereto as Exhibit “A” is hereby approved.

Section 3. That this Resolution shall take effect upon adoption by the City Council, and the City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 17th day of January, 2017.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 17th day of January, 2017, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"
CONTRACT NO. 1842

2017
SIDE LETTER AGREEMENT TO
EMPLOYMENT AGREEMENT

THIS SIDE LETTER AGREEMENT TO EMPLOYMENT AGREEMENT ("Side Letter") is made and entered into this _____ day of _____ 2017 ("Effective Date") by and between the CITY OF SAN FERNANDO, a municipal corporation ("City") and NICK KIMBALL, an individual ("Kimball"), with respect to his temporary appointment as the Interim City Manager for the City. For purposes of this, Agreement the capitalized term "Parties" shall be a collective reference to both City and Kimball. The capitalized term "Party" may refer to either City or Kimball interchangeably.

RECITALS

WHEREAS, the City operates under the City Manager form of government pursuant to Government Code Section 34851, et seq.; and

WHEREAS, incumbent City Manager Brian Saeki resigned, effective January 3, 2017, to pursue another professional opportunity; and

WHEREAS, Kimball is currently employed by City as the City's Finance Director under the terms of City Council Resolution No. 7692 approved August 3, 2015 and that certain employment agreement entitled "Department Head Employment Agreement" dated as of July 1, 2015 ("Master Employment Contract").

WHEREAS, after the City Council meeting on December 5, 2016, City Council selected Kimball to serve as Interim City Manager until a permanent City Manager is hired; and

WHEREAS, Kimball has agreed to perform the duties of Interim City Manager in accordance this Side Letter and the policies and procedures previously approved by the City Council by way of City Council Resolution No. 7692 approved on August 3, 2015 as it relates to employees of the City who are asked to work out of their ordinary job classification for some interim period of time; and

WHEREAS, on January 17, 2017, the City Council adopted Resolution No. 7779, formally approving the appointment of Kimball as Interim City Manager.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree and commit as follows:

TERMS AND CONDITIONS

1. **TERM.** Kimball shall serve as Interim City Manager beginning January 3, 2017 and shall continue to serve as Interim City Manager until such time as the City Council either

takes action to appoint a permanent City Manager, or otherwise terminates his Interim appointment, whichever occurs sooner.

2. SCOPE OF DUTIES. As Interim City Manager, Kimball shall assume all the duties, responsibilities, and powers of the City Manager. Kimball shall carry out the functions and duties of the position of the City Manager in a manner consistent with the San Fernando City Code, the Government Code, and such other laws and regulations as may be applicable.
3. COMPENSATION.
 - A. For services rendered pursuant to this Side Letter, Kimball shall be entitled to compensation at the City Manager classification pay rate established by the City's current pay schedules. Pursuant to Resolution No. 7739, for the fiscal year 2016-2017, City Manager is entitled to a salary of Fifteen Thousand Four Hundred Sixteen Dollars and Sixty-Seven Cents (\$15,416.67) per month.
 - B. As expressly authorized by the policies and procedures adopted by Resolution No. 7692, Kimball shall be entitled to the increased compensation rate in Subsection A above, beginning the date he assumed the duties and responsibilities of Interim City Manager, or as of January 3, 2017.
 - C. If the City Council determines it will not continue to retain Kimball as Interim City Manager or upon City's Council's approval of a permanent City Manager, Kimball shall returned to his position as Finance Director and shall be compensated at the same pay rate he received prior to being appointed Interim City Manager under this current employment contract for his position as Finance Director.
4. OTHER BENEFITS. While serving as Interim City Council, Kimball shall not be entitled to any additional benefits or compensation not expressly set forth in this Side Letter. During the term of this Side Letter, Kimball shall continue to receive all benefits to which he is entitled under his current employment contract with the City for his position as Finance Director.
5. TERMINATION. The Interim City Manager serves at the pleasure of the City Council and the City may terminate this Side Letter at any time with or without cause. Employee may terminate this Side Letter at any time with or without cause, by providing City with no less than thirty (30) days prior written notice. Such termination of this Side Letter by either City or Kimball shall not operate to terminate the Master Employment Agreement.
6. ALL OTHER TERMS. Except as expressly set forth above, all other terms and conditions of Kimball's employment with City shall be governed by the provisions of the Master Employment Agreement.

7. GENERAL PROVISIONS.

- A. ENTIRE AGREEMENT. This Side Letter, the Master Employment Agreement and all such resolutions approved by the City Council which address the terms and conditions of employment for the City's executive staff represent the entire and integrated contract between the City and Kimball relating to his employment with the City for so long as Kimball serves in the capacity of Interim City Manager. This Side Letter shall govern all subjects expressly set forth above relating to Kimball's employment during his tenure as Interim City Manager. Once Kimball ceases to serve as Interim City Manager, the Side Letter shall cease to be part of the terms and conditions of Kimball's employment.
- B. For all other matters pertaining to Kimball's employment with the City which are not expressly covered by this Side Letter, the Master Employment Agreement shall govern and control.
- C. AMENDMENTS. This Side Letter may not be amended except in a written document signed by both Parties and approved by the City Attorney.
- D. WAIVER. Failure to exercise any right under this Side Letter shall not constitute a waiver of such right.
- E. ASSIGNMENT. Kimball shall not assign any rights or obligations under this Side Letter. City may, upon prior written notice to Kimball, assign its rights and obligations hereunder.
- F. SEVERABILITY. If any court of competent jurisdiction holds any provision of this Side Letter to be invalid, unenforceable, or void, the remainder of this Side Letter shall remain in full force and effect.
- G. GOVERNING LAW. This Side Letter shall be governed by and construed in accordance with the laws of the State of California and the Parties agree that venue shall be in Los Angeles County, California.
- H. INTERPRETATION. This Side Letter shall be construed as a whole, according to its fair meaning, and not in favor of or against any Party. By way of example and not in limitation, this Side Letter shall not be construed in favor of the Party receiving a benefit nor against the Party responsible for any particular language in this Side Letter. Captions are used for reference purposes only and should be ignored in the interpretation of the Side Letter. This Side Letter may be altered, amended or modified only by an instrument in writing; executed by the Parties to this Side Letter and by no other means. Each Party waives their future right to claim, contest, or assert that this Side Letter was modified, cancelled superseded or changed by any oral agreement, course of conduct, waiver or estoppel.

IN WITNESS WHEREOF, the Parties have entered into this Side Letter Agreement to the Master Employment Agreement as of the date first written above.

CITY OF SAN FERNANDO

EMPLOYEE

By: _____
Robert C. Gonzales, Mayor

By: _____
Nick Kimball

APPROVED AS TO FORM:

ATTEST:

Rick Olivarez, City Attorney

Elena Chavez, City Clerk

ATTACHMENT "B"**RESOLUTION NO. 7692****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ESTABLISHING THE SALARY AND BENEFITS FOR EMPLOYEES IN CLASSIFICATIONS DESIGNATED AS DEPARTMENT HEADS**

WHEREAS, under California State law, the City Council is vested with the authority to designate classifications as being Department Heads; and

WHEREAS, the City Council; has established and designated the following classifications as Department Heads: (1) Deputy City Manager/Director of Public Works; (2) Director of Community Development; (3) Director of Finance; and (4) Director of Recreation and Community Service; and

WHEREAS, the classifications designated as Department Heads of the City of San Fernando are critical to the City's efficient and effective operations, the City Council recognizes the management nature and responsibilities of the positions; and

WHEREAS, the City Council desires to provide competitive benefits to its employees; and

WHEREAS, the terms and conditions of employment for the Department Heads were previously set forth in a Memorandum of Understanding between the City of San Fernando and the Management Bargaining Unit; and

WHEREAS, the City of San Fernando intends to provide adjustments effective the first day of the first pay period beginning after July 1, 2015 to employees in Department Head classifications; and

WHEREAS, the City Council has determined that it is appropriate to provide the same economic adjustments to employees in Department Head classifications that are consistent with negotiated provisions in other recognized bargaining units in the City; and

WHEREAS, the City of San Fernando intends to provide the same or equivalent economic adjustments to employees in Department Head classifications as those negotiated by other recognized bargaining units in the City.

NOW THEREFORE, the City Council of the City of San Fernando, California, hereby resolves to approve the wages, benefits, and terms and conditions of employment for the employees in Department Head classifications as outlined in the attached "Exhibit A":

PASSED, APPROVED, AND ADOPTED this 3rd day of August, 2015.



Joel Fajardo, Mayor

ATTEST:



Elena G. Chávez, City Clerk

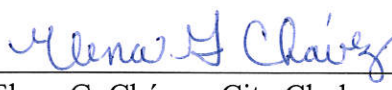
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 3rd day of August, 2015, by the following vote to wit:

AYES: Fajardo, Ballin, Gonzales, Lopez, Soto – 5

NOES: None

ABSENT: None



Elena G. Chávez, City Clerk

EXHIBIT "A"

Upon the City Council's adoption of Resolution 7692, the compensation, benefits plan, and terms and conditions of employment for employees in classifications designated as Department Heads will be as set forth below.

SECTION 1. DEPARTMENT HEAD CLASSIFICATIONS:

- Deputy City Manager/Director of Public Works
- Director of Community Development
- Director of Finance
- Director of Recreation and Community Services

SECTION 2. SALARY:

The base salary for each employee subject to Resolution 7692 shall be adjusted as follows:

- No adjustment to base salary for fiscal year 2015-2016.
- Effective on the first day of the first pay period beginning after July 1, 2016, the employee's base salary shall be increased by one percent (1.0%).
- Effective on the first day of the first pay period beginning after July 1, 2017, the employee's base salary shall be increased by one and one-half percent (1.5%).
- Effective on the first day of the first pay period beginning after July 1, 2018, the employee's base salary shall be increased by two percent (2.0%).

SECTION 3. SPECIAL PAY:

Longevity

Department Heads that have completed 10 years of service from date of hire will receive an additional 3% above the base salary step.

Department Heads that have completed 20 years of service from date of hire will receive a total of 4% over and above the base salary.

Department Heads that have completed 30 years of service from date of hire will receive a total of 5% over and above the base salary.

Department Heads on leave of absence without pay, with the exception of Family & Medical Leave (FMLA), shall not have such leave time credited as service time for purposes of calculating the years of service.

Bilingual Pay

Department Heads will receive bilingual pay in the amount of \$100 per month provided he or she has satisfactorily demonstrated to the City his/her fluency in the Spanish language, based on written and/or oral testing procedures as selected by the City.

Acting Pay

Department Heads who, by written assignment, perform the duties of a position with a higher salary classification than that in which they are regularly employed shall receive the compensation specified for the position to which assigned, if performing the duties thereof for a period of fifteen (15) or more consecutive work days. The increased compensation shall be retroactive to the first day of said assignment, and at the step within the higher classification as will accord the employee an increase of at least 5% of his or her current regular compensation.

SECTION 4. EMPLOYEE AND RETIREE INSURANCE BENEFITS:

Medical, Dental and Vision Insurance for Active Employees

The City contracts with the California Public Employees' Retirement System (PERS) for medical insurance coverage. Eligible new hires are covered under the program on the first day of the month following enrollment. The City will contribute the Public Employee's Medical and Hospital Care Act (PEMHCA) statutory minimum on behalf of each participant in the program. A participant is defined as:

1. An enrolled employee and eligible dependents;
2. An enrolled retiree and eligible dependents; and
3. A surviving annuitant.

The City will provide Department Heads with a full flex cafeteria plan in accordance with IRS Code Section 125. Department Heads shall receive a monthly flex dollar allowance to purchase medical, dental and vision benefits offered through the City's insurance plans.

The monthly flex dollar allowance, inclusive of the statutory PEMHCA minimum, shall be:

	January 1, 2016	January 1, 2017	January 1, 2018	January 1, 2019
Employee only:	\$750	\$765	\$780	\$795
Employee + 1:	\$1,300	\$1,325	\$1,350	\$1,375
Family:	\$1,750	\$1,785	\$1,820	\$1,855

The monthly flex dollar allowance may be used in accordance with the terms of the cafeteria plan to purchase benefits offered under the cafeteria plan and other supplementary products. After enrolling in a mandatory medical insurance plan, or opting out under the "Opt Out"

provision below, Department Heads have the option to waive the other benefits and have the excess flex dollars converted to taxable income or purchase other supplementary products.

In the event that premiums and/or costs for the selected benefits exceed the monthly flex dollar allowance, the balance will be paid by the employee through automatic pre-tax payroll deduction, as permitted under IRS Code Section 125.

If any bargaining unit negotiates a flex dollar allowance that exceeds the amounts identified above, the City will adjust the flex dollar allowance for Department Heads to match the higher flex dollar amount.

Opt Out

Department Heads may elect to discontinue participation in the PERS Health Plan medical insurance coverage ("Opt Out"). The intent of this provision is to share premium savings that the City will incur as a result of a Department Head canceling City coverage.

Department Heads electing to waive City medical insurance coverage for themselves and all eligible family members must provide proof of coverage through another (non-City) benefit plan (e.g., spouse's coverage through another employer), and must waive any liability to the City for their decision to cease coverage under the City's medical insurance plan.

Upon proof of other coverage, Department Heads may elect to waive the City's medical insurance and use the above allotted single-party (Employee only) flex dollars toward other items in the full flex cafeteria plan or convert it to taxable income.

After electing to Opt Out, a Department Head who later requests to re-enroll under the City plan can only do so during the open enrollment period or after a qualifying event as permitted by the insurance carrier and Cafeteria Plan regulations.

For medical insurance plans, when a Department Head is the spouse of another benefited City employee, the affected employees shall have the option of:

- a. Each employee may elect a flex dollar amount of a single employee;
- b. One (1) employee may select a plan and list the spouse as a dependent under the two-party or family coverage, as applicable and the remaining employee may opt-out as outlined above.

Medical Insurance for Retirees

Effective upon approval of the necessary Resolution(s) by CalPERS, the City will create a two (2) tier structure for retiree medical insurance. The City will adopt a Resolution to implement a ten (10) year retiree medical insurance vesting schedule, pursuant to the provisions of California Government Code Section 22893.

1. Retiree Medical Tier I: Department Heads hired on or before June 30, 2015 and retire on or after July 1, 2015:

If the employee meets the vesting schedule set forth in California Government Code Section 22893, 100% paid medical insurance benefits for whatever plan is selected by the employee for himself/herself and eligible dependents, except that if the employee chooses the most expensive plan, the employee will be pay the difference in premiums.

2. Retiree Medical Tier II: Department Heads hired on or after July 1, 2015:

If the employee meets the vesting schedule set forth in California Government Code Section 22893, PEMHCA minimum (currently \$122 per month for 2015).

Retiree Health Savings Account

For Department Heads that are in Retiree Medical Tier II as described above, the City will contribute \$100 per month into a Retiree Medical Trust (RMT) or Retiree Health Savings (RHS) Plan, whichever is designated by the City. An employee may elect to contribute an additional amount to the RMT or RHS, at his or her option. The City will work to implement a RMT or RHS prior to June 30, 2016.

Life Insurance

The City shall provide all Department Heads with a \$50,000 Basic Life and AD&D insurance policy at no cost to the employee.

SECTION 5. RETIREMENT:

The City shall provide retirement benefits to eligible employees through the California Public Employees' Retirement System (CalPERS) as follows: The definition of "new" member and "classic" member are set forth in the Public Employee Pension Reform Act of 2013 (PEPRA).

First Tier: "Classic" members hired prior to November 12, 2005 will receive the 3% at 60, single highest year compensation retirement calculation.

Second Tier: "Classic" members hired on or after November 12, 2005 will receive the 2% at 55, final 36-month average compensation retirement calculation.

Third Tier: "New" members hired on or after January 1, 2013 will receive the 2% at 62, final 36-month average compensation retirement compensation retirement calculation.

In accordance with the existing contracts with CalPERS, the City shall provide the following retirement benefits to employees:

- a. Fourth Level of 1959 Survivor Benefits (Government Code Section 21574).
- b. 5% Cost of Living Allowance (COLA) for employees hired on or before November 12, 2005; and 3% COLA for employees hired after November 12, 2005 (Government Code Section 21335).
- c. Credit for unused sick leave for employees as per CalPERS guidelines (Government Code Section 20965).

Employer Paid Member Contributions

Effective upon CalPERS' approval of the necessary Resolutions, but not before the payroll period containing July 1, 2015, the City shall pay 6.0% for First Tier CalPERS members and 5.5% for Second Tier CalPERS members toward the employee's required CalPERS contribution.

Effective on the first day of the payroll period containing July 1, 2016, the City shall pay 7.0% for First Tier CalPERS members and 6.5% for Second Tier CalPERS members toward the employee's required CalPERS contribution.

Effective on the first day of the payroll period containing July 1, 2017, and thereafter, the City shall pay 7.5% for First Tier CalPERS members and 7.0% for Second Tier CalPERS members toward the employee's required CalPERS contribution.

The City's payments, above, shall be treated as a "pick up" of employee contributions pursuant to IRC 414(h)(2).

The City shall continue to report the value of the Employer Paid Member Contribution to CalPERS as compensation earnable on behalf of each employee, pursuant to California Government Code Section 20636(c)(4).

In accordance with PEPRRA, "New" CalPERS members shall pay, by pre-tax payroll deduction, the full employee contribution of 50% of the total normal cost.

SECTION 6. LEAVE BENEFITS:

Management Leave

Management leaves provides a means of compensation for hours worked by exempt employees beyond their normal work schedule. The City shall provide Department Heads with one hundred twenty (120) hours Management Leave per year credited each January 1. Management Leave must be used in the year earned and cannot be carried over from one calendar year to the next. Unused management leave hours will be cashed out in December of each year at the employee's

current rate of pay. At the time of separation, any unused management leave hours will be paid at the employee's current rate of pay.

Annual Leave

Department Heads earn Annual Leave in lieu of vacation and sick leave. Annual Leave is intended to provide time for an employee to be away from the work environment and to enable such employee to return to work mentally and physically refreshed.

The City shall provide for Annual Leave to accrue on a payroll to payroll basis prorated in accordance with the following rates.

- 0 – 4 years of City service: 6.15 hours per pay period (160/year)
- 5 – 9 years of City service: 7.69 hours per pay period (200/year)
- 10 or more years of City service: 9.23 hours per pay period (240/year)

Department Heads who have pre-existing sick leave and/or vacation accrual balance shall convert sick leave to annual leave at the rate of one hour of sick leave to 0.5 hours of annual leave; and convert vacation to annual leave at the rate of one hour of vacation to one hour of annual leave.

Department Heads may, at the employee's discretion, accrue up to eight hundred (800) hours of Annual Leave. Upon separation from City service, the employee shall be compensated for any unused Annual Leave at his or her regular rate of pay.

Holiday Leave

Each Department Head shall be entitled to the following holidays with pay (8 hours per holiday):

- | | |
|--------------------------------------|-----------------------------|
| (1) New Year's Day | (7) Labor Day |
| (2) Martin Luther King, Jr. Birthday | (8) Veteran's Day |
| (3) President's Day | (9) Thanksgiving Day |
| (4) Cesar Chavez's Birthday | (10) Day after Thanksgiving |
| (5) Memorial Day | (11) Christmas Day |
| (6) Independence Day | (12) Floating Holiday |

Floating holiday hours are credited each January 1 and must be used before December 30. Unused floating holiday hours are not carried forward.

Bereavement Leave

Department Heads shall be permitted to use up to five (5) days of paid bereavement leave following the death of an immediate family member and one (1) paid day following the death of an extended family member.

For the purposes of this benefit, "Immediate Family" shall mean grandparent, parent, child, sibling, spouse, or registered domestic partner as permitted by California law, or any person living in the household. Proof of residence may be required. "Parent" shall mean biological, foster, or adoptive parent, stepparent, legal guardian or person who has parental rights to employee. "Child" shall mean a biological, adopted, or foster child, stepchild, legal ward or a child of a person who has parent's rights.

For the purpose of implementing this benefit, "Extended Family" shall mean: Aunts, Uncles, and Cousins, god-parents or god-parent equivalent.

The City Manager may authorize additional days of leave for bereavement purposes on an as-needed basis.

SECTION 7. WORK SCHEDULE:

Department Heads shall devote not less than 40 hours per week to assigned duties. It is recognized that Department Heads may need to devote more time outside of normal office hours for the benefit of the City.

SECTION 8. REIMBURSEMENTS:

Tuition Reimbursements

The City shall reimburse Department Heads for pre-approved courses to a maximum of \$3,000 per fiscal year. Approval must be obtained from the City Manager prior to enrolling in the course. Requests for reimbursement and approval must be in accordance with the City's policy on tuition reimbursement.

Tuition reimbursement shall be contingent upon employee satisfactorily completing course(s) with a minimum of a "B" grade and commit to continued service (employment) to the City of San Fernando for the equivalent of the school units, not to exceed two (2) years.

Wellness Reimbursement

To encourage the health and well-being of employees, the City shall reimburse certain wellness expenses in an amount not to exceed \$600 each fiscal year. Employees must request reimbursement using a City approved form and supply valid receipts at time of reimbursement. Unused funds will not be carried over to the following fiscal year.

The following are reimbursable items under this section:

- Medical examination by the health provider of the employee's choice.
- Membership in a health club or fitness center.

- Other formal wellness programs provided by professionals (e.g. smoking cessation, weight control, nutrition, or similar programs.)
- Reimbursement for employee or eligible dependent medical expenses (deductibles or co-payments) not covered by the employee's health, dental, or vision insurance.
- Reimbursement for medical, vision, and dental insurance premiums in excess of the monthly flex dollar allowance, if applicable.
- Additional contact lenses, prescription glasses, or prescription sunglasses not covered by medical or vision insurance.
- Dental work (included orthodontia) for employee or eligible dependents not covered by medical or dental insurance.
- Registration fees for health classes (e.g. yoga, cross fit, etc.).
- Entrance fees for competitive sporting events (e.g. bicycle or running race, mud run competition, et cetera).

Technology Reimbursement

Department Heads may elect to receive a technology reimbursement of \$100/month in lieu of a City issued cell phone. Department Heads that continue to receive a City issued cell phone will not receive the reimbursement.

SECTION 9. CAR ALLOWANCE:

Department Heads will receive a City-provided vehicle or car allowance of \$300/month as compensation for attendance at off-site meetings, conferences, professional development, and any other business-related travel. Department Heads receiving a City-provided vehicle or car allowance will not be reimbursed for mileage.

SECTION 10. SEVERANCE PAY:

Department Heads are considered at-will employees and serve at the pleasure of the City Manager. If a Department Head is dismissed or discharged without cause, the City will provide the employee up to three (3) months' severance pay. Severance pay shall be calculated on base salary only, and on years of service with the City at a rate of one (1) month per one (1) year of service. In the event a Department Head is dismissed for cause, the City shall have no obligation to pay severance benefits.

All Department Heads hired before July 1, 2015 will earn one month severance pay upon adoption of this resolution and will earn another month each July 1st thereafter, up to three total months. Department Heads hired on or after July 1, 2015 will earn one month severance pay upon the one-year anniversary of their hire date, and each anniversary thereafter, up to three total months.

After receiving written notice of dismissal from the City, Department Heads may elect to be placed on administrative leave for an amount of time equal to their earned severance pay (i.e. up to three months) instead of receiving a lump-sum payout. The employee must notify the City of their election within three (3) business days of receiving written notice of dismissal.

SECTION 11. EMPLOYMENT CONTRACTS:

The City Manager, with the approval as to form by the City Attorney, may execute a separate employment contract with any Department Head provided the benefits included in the contract do not exceed the benefits listed in this Exhibit. Benefits listed in this Exhibit shall govern unless otherwise provided in the Department Head's employment contract.

SECTION 12. PROVISIONS OF LAW AND SEVERABILITY:

The parties agree that this Resolution is subject to all current and future applicable federal, state, and local laws.

If any article, part, or provision of this Resolution is in conflict with or inconsistent with applicable provisions of federal, state or local law or is otherwise held to be invalid or unenforceable by a court of competent jurisdiction, such article, part, or provision thereof shall be suspended or superseded by such applicable law or regulation, and the remainder of the Resolution shall not be affected thereby.

ATTACHMENT "C"

RESOLUTION NO. 7739

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, ADOPTING A SALARY PLAN FOR CERTAIN ELECTED, NON-ELECTIVE OFFICERS AND EMPLOYEES OF THE CITY OF SAN FERNANDO AND REPEALING RESOLUTION NO. 7716 ADOPTED DECEMBER 7, 2015 AND ALL RESOLUTIONS AMENDATORY THEREOF AND ALL MOTIONS OR ACTIONS OF THE CITY COUNCIL IN CONFLICT HERewith.

THE COUNCIL OF THE CITY OF SAN FERNANDO DOES RESOLVE AS FOLLOWS:

SECTION 1:

The following schedules are hereby adopted as the salary range and step schedules for non-elective officers and employees of the City of San Fernando:

- SCHEDULE "G": FOR GENERAL - SAN FERNANDO PUBLIC EMPLOYEES' ASSOCIATION (SFPEA)
- SCHEDULE "GPD": FOR GENERAL - SAN FERNANDO POLICE CIVILIANS' ASSOCIATION (SFPCA)
- SCHEDULE "C": FOR CONFIDENTIAL EMPLOYEES
- SCHEDULE "P": FOR SWORN - SAN FERNANDO POLICE OFFICERS' ASSOCIATION (SFPOA)
- SCHEDULE "MP": FOR SWORN - SAN FERNANDO POLICE OFFICERS' ASSOCIATION MANAGEMENT UNIT (SFPOA-PMU)
- SCHEDULE "M": FOR DEPARTMENT HEADS AND NON-SWORN MANAGEMENT EMPLOYEES
- SCHEDULE "H": FOR HOURLY - SAN FERNANDO PART-TIME EMPLOYEES' BARGAINING UNIT (SFPEBU)
- SCHEDULE "HFE": FOR HOURLY FULL-TIME EQUIVALENT - SAN FERNANDO PART-TIME EMPLOYEES' BARGAINING UNIT (SFPEBU)

(Details of the respective schedules are on pages 2 thru 8).

**SCHEDULE G
FOR
GENERAL EMPLOYEES**

**SALARY
RANGE
NUMBER**

STEP A**STEP B****STEP C****STEP D****STEP E**

60	2914	3064	3225	3392	3569
61	2943	3089	3245	3406	3577
62	2972	3138	3309	3491	3682
63	3017	3169	3328	3492	3666
64	3033	3200	3377	3562	3757
65	3078	3246	3426	3616	3815
66	3121	3289	3470	3663	3864
67	3167	3342	3524	3717	3923
68	3214	3389	3575	3774	3979
69	3257	3436	3626	3824	4034
70	3300	3479	3673	3872	4086
71	3349	3533	3725	3933	4148
72	3391	3576	3773	3979	4200
73	3440	3630	3827	4038	4261
74	3475	3669	3869	4083	4307
75	3529	3723	3933	4144	4372
76	3575	3773	3979	4198	4428
77	3651	3854	4064	4288	4523
78	3671	3872	4086	4309	4547
79	3726	3932	4147	4375	4616
80	3777	3985	4203	4435	4677
81	3857	4066	4290	4525	4775
82	3892	4105	4331	4568	4819
83	3949	4166	4397	4637	4892
84	4010	4227	4460	4707	4965
85	4069	4294	4528	4778	5039
86	4131	4359	4597	4849	5116
87	4198	4429	4673	4930	5202
88	4261	4495	4743	5004	5279
89	4326	4563	4814	5078	5358
90	4390	4632	4887	5155	5438
91	4456	4701	4960	5233	5520
92	4524	4772	5035	5311	5604
93	4592	4844	5111	5392	5687
94	4662	4919	5189	5473	5777
95	4732	4992	5268	5558	5862
96	4802	5067	5347	5639	5948
97	4876	5142	5425	5725	6039
98	4949	5221	5507	5809	6129
99	5022	5298	5588	5898	6222

Schedule G For General Employees (Continued).

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
100	5097	5379	5673	5984	6314
101	5173	5458	5758	6075	6408
102	5249	5539	5844	6165	6504
103	5330	5622	5931	6258	6600
104	5410	5705	6019	6352	6701
105	5491	5790	6111	6445	6801
106	5573	5878	6203	6542	6903
107	5657	5966	6295	6639	7006
108	5742	6055	6390	6739	7111
109	5828	6146	6486	6841	7218
110	5915	6238	6583	6943	7326
111	6003	6332	6683	7049	7437
112	6094	6427	6783	7154	7549
113	6186	6524	6885	7262	7662
114	6279	6621	6987	7370	7777
115	6373	6721	7092	7480	7894
116	6468	6822	7198	7592	8011
117	6565	6924	7307	7707	8133
118	6664	7028	7416	7823	8255
119	6764	7133	7528	7939	8378

**SCHEDULE GPD
FOR
GENERAL EMPLOYEES
(POLICE DEPARTMENT)**

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
56	2602	2731	2881	3040	3208
57	2695	2838	2988	3147	3313
58	2771	2925	3086	3256	3435
59	2803	2957	3119	3293	3472
60	2830	2983	3148	3323	3504
61	2855	3010	3176	3351	3535
62	2881	3038	3205	3381	3566
63	2906	3065	3234	3411	3598
64	2924	3083	3252	3433	3620
65	2960	3120	3293	3474	3664
66	2985	3149	3322	3506	3697
67	3013	3177	3351	3537	3730
68	3042	3209	3385	3572	3767
69	3074	3241	3420	3608	3805

Schedule GPD For General (Police Department) Employees (Continued).

SALARY					
RANGE					
NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
70	3106	3273	3453	3645	3845
71	3151	3324	3507	3699	3902
72	3198	3372	3557	3755	3960
73	3245	3422	3611	3809	4018
74	3291	3472	3662	3863	4074
75	3339	3520	3714	3918	4134
76	3386	3572	3768	3976	4194
77	3435	3622	3821	4033	4252
78	3485	3674	3877	4091	4316
79	3536	3729	3933	4150	4377
80	3586	3781	3991	4210	4441
81	3637	3836	4048	4270	4504
82	3691	3891	4106	4332	4569
83	3742	3949	4166	4396	4636
84	3758	3965	4182	4414	4655
85	3821	4031	4251	4487	4732
86	3853	4067	4291	4527	4775
87	3953	4168	4397	4638	4892
88	3992	4212	4443	4689	4945
89	4045	4272	4507	4753	5014
90	4104	4330	4569	4818	5069
91	4170	4384	4620	4867	5125
92	4206	4435	4681	4936	5207
93	4274	4507	4755	5015	5291
94	4342	4579	4831	5095	5375
95	4412	4652	4909	5177	5461
96	4482	4727	4987	5260	5549
97	4554	4802	5066	5344	5638
98	4626	4879	5148	5429	5728
99	4700	4956	5230	5516	5819
100	4776	5036	5313	5604	5913
101	4854	5119	5399	5695	6007
102	4930	5199	5485	5785	6103
103	5007	5282	5573	5878	6201
104	5089	5366	5662	5972	6300
105	5170	5452	5751	6066	6400
106	5247	5533	5838	6157	6496
107	5326	5616	5926	6250	6593

**SCHEDULE C
FOR
CONFIDENTIAL EMPLOYEES**

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
52	2661	2795	2934	3081	3235
53	2728	2864	3008	3159	3317
54	2797	2937	3082	3237	3398
55	2865	3010	3160	3318	3484
56	2939	3085	3239	3400	3570
57	3011	3162	3320	3486	3659
58	3086	3241	3403	3574	3752
59	3165	3322	3488	3663	3848
60	3242	3404	3576	3754	3942
61	3324	3490	3665	3849	4041
62	3406	3577	3755	3944	4141
63	3492	3671	3851	4043	4246
64	3580	3757	3945	4143	4350
65	3679	3863	4056	4258	4473
66	3780	3970	4168	4377	4596
67	3876	4069	4272	4485	4711
68	3930	4127	4331	4547	4775
69	4027	4226	4439	4661	4895
70	4129	4335	4552	4778	5017
71	4230	4441	4663	4896	5141
72	4336	4553	4780	5021	5272
73	4444	4667	4901	5146	5401
74	4556	4784	5022	5275	5537
75	4670	4904	5147	5404	5676
76	4785	5026	5277	5540	5817
77	4906	5151	5410	5680	5963
78	5031	5282	5548	5825	6115
79	5159	5417	5689	5974	6271
80	5290	5555	5834	6126	6431

**SCHEDULE P
FOR
SWORN POLICE EMPLOYEES**

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
73	5421	5719	6036	6364	6716
74	5475	5775	6095	6428	6783
75	5530	5834	6157	6492	6850
76	5585	5892	6219	6557	6919
77	5641	5951	6281	6622	6987

Schedule P For Sworn Police Employees (Continued).

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
78	5698	6010	6344	6688	7058
79	5755	6070	6407	6755	7128
80	5812	6130	6470	6822	7200
81	5870	6192	6535	6891	7271
82	5929	6254	6601	6960	7345
83	5988	6318	6665	7032	7420
84	6048	6381	6735	7102	7493
85	6109	6444	6802	7173	7568
86	6170	6509	6870	7245	7644
87	6231	6574	6939	7317	7720
88	6294	6640	7008	7390	7797
89	6357	6706	7078	7464	7875
90	6420	6773	7149	7539	7954
91	6484	6841	7221	7614	8034
92	6549	6909	7293	7690	8114
93	6615	6978	7366	7767	8195
94	6681	7048	7439	7845	8277
95	6740	7110	7501	7914	8351

**SCHEDULE MP
FOR
SWORN POLICE MANAGEMENT**

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
70	8169	8578	9005	9455	9930
71	8343	8760	9198	9658	10141
72	8520	8946	9394	9863	10357
73	8702	9137	9594	10074	10577
74	8888	9332	9798	10288	10803

**SCHEDULE M
FOR
DEPARTMENT HEADS & NON-SWORN MANAGEMENT**

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
52	5064	5317	5583	5861	6154
53	5178	5437	5709	5994	6293
54	5320	5587	5866	6160	6468
55	5427	5699	5985	6285	6600

Schedule M For Department & Non-Sworn Management (Continued).

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
56	5546	5825	6115	6420	6741
57	5668	5952	6250	6561	6892
58	5793	6081	6386	6705	7041
59	5909	6204	6513	6840	7180
60	6057	6360	6678	7011	7363
61	6208	6518	6843	7186	7546
62	6363	6682	7017	7366	7735
63	6522	6849	7191	7550	7929
64	6685	7019	7370	7739	8125
65	6852	7194	7555	7933	8331
66	7024	7375	7742	8129	8537
67	7199	7558	7937	8334	8751
68	7343	7710	8096	8500	8925
69	7531	7906	8301	8717	9153
70	7614	8101	8505	8931	9378
71	7792	8180	8588	9018	9471
72	7981	8380	8799	9240	9702
73	8353	8772	9210	9671	10154
74	8646	9078	9532	10009	10510
75	8819	9260	9723	10209	10719
76	9040	9492	9966	10465	10988
77	9266	9731	10220	10733	11271
78	9498	9974	10475	11001	11553
79	9735	10222	10732	11270	11832
80	9929	10425	10949	11495	12069
81	10029	10531	11058	11610	12189

**SCHEDULE H
FOR
PART-TIME HOURLY EMPLOYEES**

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
44	10.00	10.44	10.90	11.39	11.90
45	10.15	10.59	11.05	11.54	12.05
46	10.27	10.78	11.32	11.89	12.48
47	10.48	10.96	11.46	11.98	12.53
48	10.58	11.06	11.56	12.09	12.64
49	10.68	11.16	11.66	12.19	12.74
50	10.78	11.26	11.76	12.29	12.84
51	10.88	11.36	11.56	12.39	12.94
52	10.97	11.47	11.99	12.54	13.12
53	11.07	11.57	12.09	12.64	13.27
54	11.14	11.69	12.28	12.89	13.54

Schedule H For Part-Time Hourly Employees (Continued).

SALARY					
RANGE					
NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
55	11.25	11.81	12.40	13.02	13.67
56	11.32	11.95	12.53	13.13	13.78
57	11.45	12.02	12.63	13.26	13.92
58	11.57	12.15	12.75	13.39	14.06
59	11.68	12.27	12.88	13.52	14.20
60	11.80	12.39	13.01	13.66	14.34
61	11.92	12.51	13.14	13.80	14.49
62	12.04	12.64	13.27	13.93	14.63
63	12.16	12.76	13.40	14.07	14.78
64	12.28	12.89	13.54	14.21	14.92
65	12.40	13.02	13.67	14.36	15.07
66	12.53	13.15	13.81	14.50	15.22
67	12.65	13.28	13.95	14.64	15.38
68	12.78	13.42	14.09	14.79	15.53
69	12.90	13.54	14.22	14.93	15.68
70	13.03	13.68	14.36	15.08	15.83
71	13.16	13.82	14.51	15.23	15.99
72	13.30	13.94	14.62	15.33	16.08
73	13.42	14.09	14.80	15.54	16.31
74	13.68	14.37	15.09	15.84	16.63
75	13.78	14.47	15.34	15.94	16.73
76	13.88	14.57	15.44	16.04	16.83
77	13.99	14.67	15.54	16.14	16.93
78	14.09	14.77	15.64	16.24	17.03
79	14.19	14.92	15.79	16.39	17.18
80	14.29	15.07	15.84	16.44	17.23
81	14.42	15.21	16.06	16.94	17.87
82	15.27	16.10	17.00	17.94	18.92
83	15.71	16.57	17.50	18.46	19.47
84	16.17	17.05	18.00	18.99	20.04
85	16.63	17.54	18.50	19.52	20.60
86	17.08	18.02	19.01	20.06	21.16
87	17.53	18.49	19.51	20.58	21.72
88	17.98	18.97	20.01	21.11	22.27
89	18.43	19.44	20.51	21.64	22.83
90	18.88	19.92	21.01	22.17	23.39
91	19.33	20.39	21.51	22.70	23.95
92	19.81	20.89	22.04	23.25	24.53
93	20.22	21.34	22.50	23.74	25.04

**SCHEDULE HFE
FOR
PART TIME HOURLY EMPLOYEES
(Full-Time Equivalent)**

SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
95	18.45	19.46	20.53	21.67	22.85
96	18.63	19.66	20.74	21.88	23.08
97	18.82	19.85	20.94	22.10	23.31
98	19.01	20.05	21.15	22.32	23.54
99	19.20	20.25	21.37	22.54	23.78
100	19.39	20.45	21.58	22.77	24.02
101	19.56	20.64	21.77	22.97	24.23
102	19.78	20.84	21.99	23.20	24.48
103	20.02	21.11	22.25	23.45	24.72
104	20.20	21.29	22.44	23.65	24.93
105	20.36	21.48	22.69	23.91	25.22
106	20.64	21.76	22.97	24.21	25.55
107	20.67	21.90	23.22	24.44	25.74
108	21.01	22.16	23.38	24.67	26.03
109	21.24	22.41	23.64	24.94	26.31
110	21.47	22.65	23.90	25.21	26.60
111	21.71	22.90	24.16	25.49	26.89
112	21.94	23.15	24.42	25.76	27.18
113	22.16	23.38	24.67	26.02	27.45
114	22.38	23.61	24.91	26.28	27.73
115	22.66	23.92	25.24	26.62	28.07
116	22.89	24.15	25.48	26.88	28.36
117	23.14	24.40	25.74	27.16	28.65
118	23.36	24.64	26.00	27.43	28.93
119	23.59	24.89	26.26	27.70	29.22
120	23.83	25.14	26.52	27.98	29.52
121	24.06	25.39	26.78	28.26	29.81
122	24.30	25.64	27.05	28.54	30.11
123	24.55	25.90	27.32	28.82	30.41
124	24.79	26.16	27.60	29.11	30.71

SECTION 2: ELECTED, NON-ELECTIVE OFFICERS AND EMPLOYEES

The following non-elective officers and employees of the City of San Fernando shall be paid for their services to the City the compensation as hereinafter set forth.

- (A) **SALARY RANGE NUMBER AND SCHEDULES ASSIGNED** – Non-elected officers and employees set forth in this subsection (a) shall be paid the salary and wages for the classification assigned at the range and step of the applicable salary schedule.

CLASSIFICATION	SALARY RANGE NUMBER/ SCHEDULE	STEP A	STEP B	STEP C	STEP D	STEP E
Associate Planner	104G	5410	5705	6019	6352	6701
Building Maintenance Worker/ Electrical Helper	77G	3651	3854	4064	4288	4523
Building & Safety Supervisor	111G	6003	6332	6683	7049	7437
City Clerk	FLAT RATE	8589.51				
City Manager	FLAT RATE	15416.67				
Civil Engineering Assistant II	112G	6094	6427	6783	7154	7549
Community Preservation Officer	83G	3949	4166	4397	4637	4892
Community Development Director	76M	9040	9492	9966	10465	10988
Community Development Secretary	84G	4010	4227	4460	4707	4965
Community Services Supervisor	96G	4802	5067	5347	5639	5948
Cultural Arts Supervisor	96G	4802	5067	5347	5639	5948
Deputy City Manager/ Public Works Director	79M	9735	10222	10732	11270	11832
Director of Recreation and Community Services	75M	8819	9260	9723	10209	10719
Electrical Supervisor	103G	5330	5622	5931	6258	6600
Equipment and Materials Supervisor	103G	5330	5622	5931	6258	6600
Executive Assistant to the City Manager	77C	4906	5151	5410	5680	5963
Finance Director	75M	8819	9260	9723	10209	10719
Finance Office Specialist	75G	3529	3723	3933	4144	4372
Junior Accountant	97G	4876	5142	5425	5725	6039
Management Analyst	55M	5427	5699	5985	6285	6600
Mechanical Helper	74G	3475	3669	3869	4083	4307
Meter Technician	80G	3777	3985	4203	4435	4677

CLASSIFICATION	SALARY RANGE NUMBER/ SCHEDULE	STEP A	STEP B	STEP C	STEP D	STEP E
Office Clerk	64G	3033	3200	3377	3562	3757
Office Specialist	78G	3671	3872	4086	4309	4547
Personnel Manager	68M	7343	7710	8096	8500	8925
Personnel Technician	71C	4230	4441	4663	4896	5141
Police Cadet	73P	5421	5719	6036	6364	6716
Police Chief	FLAT RATE	12,000				
Police Desk Officer	91GPD	4170	4384	4620	4867	5125
Police Lieutenant	75MP	9075	9529	10005	10505	11031
Police Office Specialist	78GPD	3485	3674	3877	4091	4316
Police Officer	73P	5421	5719	6036	6364	6716
Police Records Specialist	72GPD	3198	3372	3557	3755	3960
Police Records Supervisor/ Systems Administrator	105GPD	5170	5452	5751	6066	6400
Police Sergeant	95P	6740	7110	7501	7914	8351
Program Specialist	76G	3575	3773	3979	4198	4428
Property Control Officer	81GPD	3637	3836	4048	4270	4504
Public Works Administrative Coordinator	87G	4198	4429	4673	4930	5202
Public Works Field Supervisor I	90G	4390	4632	4887	5155	5438
Public Works Field Supervisor II	97G	4876	5142	5425	5725	6039
Public Works Maintenance Worker	74G	3475	3669	3869	4083	4307
Public Works Office Specialist	84G	4010	4227	4460	4707	4965
Public Works Superintendent	113G	6186	6524	6885	7262	7662
Recreation Supervisor	96G	4802	5067	5347	5639	5948
Secretary to the Chief	87GPD	3953	4168	4397	4638	4892
Senior Account Clerk	75G	3529	3723	3933	4144	4372
Senior Account Clerk II	68C	3930	4127	4331	4547	4775

CLASSIFICATION	SALARY RANGE NUMBER/ SCHEDULE	STEP A	STEP B	STEP C	STEP D	STEP E
Senior Maintenance Worker	81G	3857	4066	4290	4525	4775
Treasurer Assistant	85G	4069	4294	4528	4778	5039
Water Pump Operator/ Backflow Technician	84G	4010	4227	4460	4707	4965

(B) SEASONAL AND HOURLY POSITIONS – Seasonal employees and employees hired on an hourly basis shall be paid hourly rates for assigned classifications as follows:

CLASSIFICATION	SALARY RANGE NUMBER/ SCHEDULE	STEP A	STEP B	STEP C	STEP D	STEP E
City Maintenance Helper	81H	14.42	15.21	16.06	16.94	17.87
Community Service Officer	92H	19.81	20.89	22.04	23.25	24.53
Community Preservation Officer	115HFE	22.66	23.92	25.24	26.62	28.07
Crossing Guard	44H	10.00	10.44	10.90	11.39	11.90
Day Camp Counselor	44H	10.00	10.44	10.90	11.39	11.90
Junior Cadet	48H	10.58	11.06	11.56	12.09	12.64
Deputy City Clerk	93H	20.22	21.34	22.50	23.74	25.04
Finance Office Specialist	105HFE	20.36	21.48	22.69	23.91	25.22
Office Clerk/Cashier	53H	11.07	11.57	12.09	12.64	13.27
Personnel Assistant	105HFE	20.36	21.48	22.69	23.91	25.22
Police Records Specialist	95HFE	18.45	19.46	20.53	21.67	22.85
Pool Attendant/ Cashier	44H	10.00	10.44	10.90	11.39	11.90
Program Specialist	106HFE	20.64	21.76	22.97	24.21	25.55
Public Works Maintenance Helper	81H	14.42	15.21	16.06	16.94	17.87
Recreation Leader I	44H	10.00	10.44	10.90	11.39	11.90
Recreation Leader II	47H	10.48	10.96	11.46	11.98	12.53
Recreation Leader III	71H	13.16	13.82	14.51	15.23	15.99
Senior Day Camp Counselor	52H	10.97	11.47	11.99	12.54	13.12

(C) COMPENSATION FOR COMMISSIONS, BOARDS, AND COMMITTEE MEMBERS

The members of the following commissions, boards, and committees, who are not employees of the City, shall be paid the amount hereinafter specified for each meeting.

COMMISSION OR COMMITTEE

COMPENSATION PER
MEETING ATTENDED
(NOT TO EXCEED ONE
MEETING PER MONTH)

Disaster Council	\$50.00
Education Commission	\$50.00
Planning and Preservation Commission	\$50.00
Parks, Wellness, and Recreation Commission	\$50.00
Transportation and Safety Commission	\$50.00

(D) COMPENSATION FOR COUNCIL MEMBERS

The members of the City Council shall be paid compensation in the amount of \$580.00 per month.

For other benefits applicable to Council members, please refer to Section 3(I) below.

(E) COMPENSATION FOR CITY TREASURER

(1) The City Treasurer shall be paid compensation in the amount of \$579.06 per month.

(2) City Treasurer, while acting as Treasurer for Parking Meter Administration (part-time), is paid \$98 per month.

SECTION 3: ADDITIONAL COMPENSATION AND BENEFITS

The following elective and non-elective officers, as well as employees shall be paid compensation in addition to the basic salary set forth in Section 2 as follows:

(A) GENERAL AND CONFIDENTIAL EMPLOYEES

Salary and benefits listed here apply to full-time employees assigned to **Schedule G** for full-time General Employees (SFPEA) and **Schedule GPD** for full-time General, Non-Sworn Police Department Employees (SFPCA), and reflect stipulations in the last MOU, which are contingent upon negotiation of a new MOU. They also apply to full-time regular employees assigned to **Schedule C** for full-time Confidential Employees.

The following salaries and benefits shall apply for **Schedules G, C and GPD**, respectively:

(1) Salary

a) The salary ranges shown under **Schedules G and C** reflect the following, per the last approved MOU/Side Letter:

- Effective on the first day of the pay period including July 1, 2016, the base salary for each of the classifications shall be increased by one percent (1%).

b) The salary ranges shown under **Schedule GPD** reflect the following, per the last approved MOU:

- Effective on the first day of the pay period beginning after July 1, 2016, the base salary for each of the classifications shall be increased by one and half percent (1.5%).

In computing benefits that are a percentage of base salary (e.g., Longevity, Special Assignment Pay, etc.), each benefit is calculated independently over the base salary of each respective employee.

(2) **Longevity Pay**

- a) The City shall pay longevity to unit employees that completed 10 years of continuous service from date of hire, an additional 3% above the base salary step for each employee.
- b) The City shall pay longevity to unit employees that completed 20 years of continuous service from date of hire, an additional 1% above the base salary and previous first longevity step.
- c) The City shall continue to pay longevity to unit employees that completed 30 years of continuous service from date of hire, an additional 1% above the base salary and previous second longevity step.

An employee on leave of absence without pay or any form of leave without pay, with the exception of the Family & Medical Leave (FMLA), shall not have such leave time credited as service time for purposes of calculating the years of service.

(3) **Overtime**

For non-exempt employees who work under the regular 8A.M. – 5P.M., Monday – Friday schedule, overtime must be paid or compensatory time off granted at the Employee's request as defined in Section 5 below (under CTO) for all hours worked over forty (40) hours in a seven day work period. Non-exempt employees who are under the 9/80 or other flex work schedule shall have designated fixed workweek, and any hours worked over the specified maximum hours within the designated workweek must be paid as overtime or granted compensatory time off at the Employee's request as defined in Section 5 below (under CTO). The City shall comply with the provisions of the Fair Labor Standard Act (FLSA), and shall define the parameters of a standard workweek.

Overtime shall be paid at the rate of one and one-half (1½) times the regular rate of pay for the excess time (overtime hours) worked during the workweek. The payment of overtime to non-exempt, non-sworn employees will be based upon actual hours worked. Overtime will be equitably distributed amongst qualified employees within their departments and classifications.

Specifically, for non-sworn, SFPCA employees, overtime worked cannot interfere with an employee's assigned work schedule, which may allow 7½ hours between assigned work shifts (e.g., an employee cannot work a twelve-hour shift followed by an overtime shift of more than 4 hours; and then work his/her assigned shift consecutively. This would leave less than 7½ hours of rest time between assigned work shifts).

Specific procedures for assignment of overtime can be found in the respective bargaining unit MOUs.

(4) **Shift Differential Pay**

For general, non-sworn employees, effective the first day of the pay period following Council approval on August 18, 2014 of the SFPCA MOU extension, the City shall discontinue the payment of flex/built-in overtime and the payment for various shifts (differential pays). The flex/built-in overtime and the shift differential pays shall be merged into a flat hourly base rate increase for each Police Desk Officer. The pay for Police Desk Officers has been adjusted by the addition of \$0.90 to the hourly base rate of the salary steps.

(5) **Compensatory Time Off (CTO)**

The maximum number of CTO hours any non-exempt, non-sworn employee may accrue is 100 hours. Comp time hours in excess of 100 hours must be paid at the rate of one and one-half (1-1/2) times the regular rate of pay.

The scheduling and use of CTO shall be subject to the approval of the employee's department head. An employee who has requested the use of CTO is permitted to use such time "within a reasonable period" after making the request, unless it is determined that the employee's request would "unduly disrupt" the department operations or impose an unreasonable burden on the department's ability to provide services of acceptable quality and quantity for the public during the time required without the use of the employee's services.

(6) **Holiday Leave**

Employees who work a 5/8 and 9/80 schedule who are required to work on a holiday shall receive holiday compensation at the rate of time and one-half (1-1/2) times their normal rate of pay in addition to pay for all hours worked.

Each unit employee shall be entitled to the following holidays with pay:

New Year's Day

Martin Luther King, Jr. Day

Presidents' Day

Cesar Chavez Birthday (When Cesar Chavez birthday falls on any day except Monday, the holiday will be observed on the Friday following the actual holiday).

Memorial Day

Independence Day

Labor Day

Columbus Day (Replaced effective January 1, 2010 with Float day)

Float day – "Front loaded" each July 1, if not used by June 30 of the subsequent year, Float day is lost.

Veteran's Day

Thanksgiving Day

Day after Thanksgiving

Christmas Day

Employees who work a modified 3/12 work week shall be granted the same holidays as above and shall accrue 96 hours of holiday leave per year, and shall be credited with 48 hours of holiday leave each January 1st and an additional 48 hours of Holiday leave each July 1st. Employees on the 3/12 work week shall schedule holiday leave in accordance with Police Departmental procedures.

Employees on the 3/12 work week will only be permitted to carry over 96 hours of accrued but unused holiday leave from one calendar year to the next. Employees on the 3/12 work

week who, as of January 1st, have not lowered their accrued Holiday leave to 96 hours or less, shall not accrue additional hours until such time as the employee brings his/her accrual to (or under) the 96 hour cap. At that time, the employee will receive his/her full 48 hour allotment for that half year. Upon employee's separation from the City, any unused holiday leave shall be compensated at his/her regular rate of pay.

(7) **Sick Leave**

The City shall allow any employee upon retiring by reason of reaching retirement age under CalPERS to be paid at the then prevailing rate of pay, one half (1/2) of accumulated and unused sick leave time (total of employee's "sick leave bank" plus the accumulated sick leave for the current year) not to exceed a maximum of the employee's one (1) month pay.

Sick leave is accrued on a payroll-to-payroll basis at the rate of 8 hours per month, with maximum accrual of 800 hours. All time accrued in excess of 800 hours shall be paid at the end of the calendar year, at the rate of 35% of the amount in excess of 800 hours at their regular rate of pay.

Sick leave shall be considered as "actual time worked" for purposes of calculating overtime premium pay. The City may request a doctor's note after the third (3rd) day of illness.

(8) **Bereavement Leave**

The City shall authorize unit members to utilize up to three (3) days paid bereavement per incident following the death of a member of their immediate family. Any additional bereavement days off shall be subject to the approval of the department head on a case-by-case basis. The unit member may utilize accrued sick time during bereavement period for additional time off if needed.

For the purposes of implementing this benefit, "Immediate Family" shall mean grandparent, parent, child, spouse or registered domestic partner as permitted by California law, or any person living in the household. Proof of residence may be required. "Parent" shall mean biological, foster or adoptive parent, stepparent, legal guardian or person who has parental rights to employee. "Child" shall mean a biological, adopted or foster child, stepchild, legal ward or a child of a person who has parent's rights.

The City shall authorize unit members to utilize one (1) paid day following the death of an extended family member. For the purpose of implementing this benefit, "Extended Family" shall mean: Aunts, Uncles, and Cousins, god-parents or god-parent equivalent.

Verification may be requested.

(9) **Callback**

Any employee called back to work other than as a continuation (immediately preceding or following) of his/her regular established work schedule shall be compensated at the rate of pay equal to one and one-half (1½) times his/her regular hourly pay. The minimum period to be compensated for any such "callback" time shall be two (2) hours.

(10) **Stand-By Pay**

Water Division employees who are assigned to mandatory stand-by on the weekends and holidays shall be entitled to stand-by pay at the rate of \$1.50 per hour during the period when they are required to stand-by.

In addition, Street, Tree and Facilities Division employees who are assigned to mandatory stand-by on the weekends and holidays shall be entitled to stand-by pay at the rate of \$1.00 per hour during the period when they are required to stand-by. *At no point shall more than three employees be on stand-by from all the divisions combined.*

(11) **Bilingual Pay**

A bonus of \$100.00 per month shall be paid to those unit employees that qualify in accordance with the following conditions:

- a) The employee has demonstrated to the satisfaction of the City his/her fluency in the Spanish language based on an oral testing procedure selected by the City; and
- b) The employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the department head and approved in writing by the City Manager.

(12) **Special Projects Bonus Pay**

Workers in Public Works when assigned to the Special Projects Squad shall receive \$5.00 per hour for each hour worked on designated special projects, Special Projects pay will not be paid in addition to Inspector pay. No more than 3 persons will be authorized to receive Special Projects pay for any project; a fourth employee may be assigned to the Special Projects crew at the discretion of the Deputy City Manager/Public Works Director only.

(13) **Inspector Duty Pay**

The City agrees to continue the specialized inspector pay provisions consistent with agreed upon procedures including but not limited to requiring approval by the department head and providing for no more than one inspector per project except by official exemption.

Any eligible Public Works field/building maintenance, utility, and/or supervisory employee that is required and scheduled to perform Inspection duties will be compensated at the rate of an additional \$6.00 per hour over his or her base salary, for those hours spent on inspection. To be eligible for Inspection Duty Pay, the staff member must be certified, and be on a Certification List developed by the Deputy City Manager/Public Works Director or his designee.

The job classifications eligible to participate in this program include: Public Works Maintenance Worker; Senior Maintenance Worker; Public Works Field Supervisor I; and Public Works Field Supervisor II.

(14) **Weekend Bonus Pay**

The City shall codify and continue the existing provisions applicable to workers assigned to rotating weekend work assignments within Public Works when a Public Works field staff worker is scheduled to work weekends.

Any eligible Public Works field/building maintenance, utility, and/or supervisory employee that is *required and scheduled* to perform Weekend Shift duties will be compensated at the rate of an additional \$2.50 per hour over his or her base salary, for those hours spent on weekend assignment.

To be eligible for Weekend Shift Pay, the staff member must be regularly assigned and scheduled to work a weekend. Compensation for weekend shift shall be the regular

employee's salary plus the weekend duty pay for hours worked on weekends. Weekend Shift Pay shall not be included in the determination of Overtime premium rate or comp time. It shall not be combined with other established premium compensation such as stand-by pay, or any other shift pay.

The job classifications eligible to participate in this program include: Public Works Maintenance Worker; Senior Maintenance Worker; Public Works Field Supervisor I; Public Works Field Supervisor II; Water Pump Operator/Backflow Technician; Meter Technician; Electrical Technician; Mechanical Helper and Master Mechanic.

(15) **Uniform Allowance**

The City shall provide uniforms and/or equipment, as well as provide allowances as follows:

- a) Public Works field employees shall be provided with the following annually unless otherwise specified:
- A pair of work boots made by Timberland, Red Wing, Wolverine, Stanley Cat, Bates, Chippewa, Carolyn, Sears or Dye Hard consistent with Cal OSHA's ANSI Z41.1 standard. Local Vender, specifications and brands to be provided by the City based on the job performed;
 - A jacket with bi-yearly replacement, subject to department head approval.
 - A uniform voucher not to exceed \$200.00 annually.
 - A pair of work shoes for Meter Technicians.

All purchases shall be made in accordance with the City's purchasing policy. It is further agreed that these will be deducted from the final salary payment of any employee failing to satisfactorily complete his probationary period.

- b) For non-sworn, full-time employees in the Police Department, the City shall provide two (2) complete sets of uniforms, plus raise the annual uniform allowance from \$250 to \$300. In addition, unit employees who are required to wear certain shoes/boots for their position will receive \$100 yearly (fiscal year) for purchase of work shoes/boots. All purchases shall be made in accordance with the City's purchasing policy.

The uniforms shall consist of:

Clerical – Blouse, skirt, pants, blazer, and vest

Police Desk Officer – Pants, skirt, shirt, and belt

Community Service Officer – Pants, shirt, jacket, and belt and name tag.

- c) Community Development Department field workers shall be provided with an initial issue of one appropriate jacket with bi-yearly replacements subject to department head approval and a pair of work shoes annually.
- d) Community Preservation Officers will be provided with a uniform as required by the department. All purchases shall be made in accordance with the City's purchasing policy.

Where uniform allowances are to be paid under Sections 15A, 15B, 15C, 15D above, they shall be paid semi-annually in December and in June. Worn uniforms shall be replaced by the City subject to the department head's approval. All worn uniforms must be turned in upon being replaced.

(16) **Court Appearance Pay**

Any bargaining unit employee required to appear in court on behalf of the City during off-duty hours, shall be paid at one and one-half (1 ½) times his/her regular rate of pay for the duration of the court appearance, with a minimum of two (2) hours.

(17) **Acting Pay/Working Out of Class**

Any assignment to perform duties of a higher level position or act in a higher capacity outside one's job classification will be paid at the rate of 5% higher than one's current salary. The City shall ensure that anyone working in a higher capacity is adequately trained to fulfill the requirements of that higher class. Only trained Police Department personnel should be allowed to perform strip searches or Jailer duties. Assignments to perform higher-level duties must be formal and in writing, and approved by the department head.

(18) **Time Off for Promotional Tests or Interviews**

Employees shall be required to utilize their own time (e.g., unused Vacation or Compensatory time) for purposes of taking tests or participating in interviews within or outside the City. Procedure for such time off shall be consistent with existing City policy.

(19) **Workers' Compensation**

In those instances when an employee experiences an injury which is recognized as job-related by the City or the Worker's Compensation Appeals Board, and the employee is absent from work because of the injury, the employee shall receive full pay for the first ten (10) working days of disability without charge against accumulated sick leave. Thereafter, the injured employee shall have the following options:

- a) Remain on full pay with time charged against accumulated earned leave (sick leave/vacation). The injured employee shall remit his/her worker's compensation check to the City, and the City shall then credit back appropriated leave time in relation to the amount of the check. Upon using all accumulated leave time, the injured employee shall retain the disability time off. Employees may choose to only use sick leave and not vacation under this provision; or
- b) Accept the worker's compensation check as compensation during the period of disability with no time charged against accumulated earned leave time.

The City agrees to continue full payment of all insurance premiums for the duration of any job-related injury or illness at the same level as the employee had prior to his/her injury regardless of whether or not the employee is on payroll.

In accordance with CalPERS stipulations, as soon as it is believed that a unit employee is unable to perform his/her job because of an illness or injury which is expected to be permanent or last longer than six months, the employee may request that the City accommodate/transfer him/her to a less demanding vacant position. Should there not be a vacant position available, the City shall have the option to submit an application for disability retirement on the employee's behalf, provided that the employee has attained five or more years of service. However, nothing in this provision, takes away the employee's option to waive the right to retire for disability and/or elect to resign and withdraw his/her share of retirement contributions. If the employee has attained normal service retirement eligibility, he/she shall have the right to elect service retirement as provided in Government Code Section 20731. The injury or disease causing the incapacity or disability need not be job-related.

(20) **Tuition Reimbursement**

The City shall reimburse tuition for approved courses to unit members to a maximum of \$3,000 per fiscal year. Department heads and employees should make every effort to submit accurate requests for tuition reimbursement during the annual budget process.

Tuition reimbursement shall be contingent upon employee satisfactorily completing course(s) with a minimum of a "C" Grade, and commit to continued service to the City of San Fernando for the equivalent of the school units, not to exceed two years.

Employees enrolled in an approved tuition reimbursement program may charge mileage beyond ten (10) miles against tuition reimbursement at the current IRS rate.

(21) **Other Benefits**

For other benefits such as medical, dental, vision insurance, and retirement, that apply to Schedules G, C, and GPD, please refer to their specific MOUs (Contract Nos. 1624 & 1794).

(B) **PART-TIME EMPLOYEES**

Salary and benefits listed here apply to part-time employees assigned to **Schedule H** for "Hourly" employees, and **Schedule HFE** for "Hourly Full-Time Equivalent" employees, and reflect stipulations in the last MOU. These stipulations may change contingent upon negotiation of a new MOU.

(1) **Salary**

The hourly rates shown under **Schedules H** and **HFE** reflect existing salaries, and the following shall apply:

Fiscal Year 2016/2017 – 0% cost of Living Adjustment (COLA). However, the wages for certain part-time jobs that share the same job classifications and/or are equivalent to full-time classifications have been increased to reflect any increases negotiated for the full-time equivalent. Those are shown as HFE or Hourly Full-time Equivalent.

(2) **Sick, Vacation, Holiday and Bereavement Leave**

a) Employees may earn a bank of 24 hours per calendar year under the following criteria:

- i. The employee must be employed as of July 1, 2009 and have two years of continuous employment with no breaks in service except layoff.
- ii. The employee must work at least 1,000 hours during the last year.
- iii. The employee will be credited with a 24 hour paid time off bank beginning the first of the calendar year following the year the employee has met the requirements one and two listed above.
- iv. There is no accumulation of hours that may be carried from one calendar year to another.
- v. This paid time off can be used for sick, vacation, holiday or bereavement.

- b) Employees may earn a bank of 48 hours per calendar year under the following criteria:
 - i. The employee must be employed as of July 1, 2009 and have six years of continuous employment with no breaks in service except layoff.
 - ii. The employee must work at least 1,000 hours during the last year.
 - iii. The employee will be credited with a 48 hour paid time off bank beginning the first of the calendar year following the year the employee has met the requirements one and two listed above.
 - iv. There is no accumulation of hours that may be carried from one calendar year to another.
 - v. This paid time off can be used for sick, vacation, holiday or bereavement
 - c) Employees may earn a bank of 60 hours per calendar year under the following criteria:
 - i. The employee must be employed as of July 1, 2009 and have nine years of continuous employment with no breaks in service except layoff.
 - ii. The employee must work at least 1,000 hours during the last year.
 - iii. The employee will be credited with a 60 hour paid time off bank beginning the first of the calendar year following the year the employee has met the requirements one and two listed above.
 - iv. There is no accumulation of hours that may be carried from one calendar year to another.
 - v. This paid time off can be used for sick, vacation, holiday or bereavement
 - d) Employees may earn a bank of 72 hours per calendar year under the following criteria:
 - i. The employee must be employed as of July 1, 2009 and have twelve years of continuous employment with no breaks in service except layoff.
 - ii. The employee must work at least 1,000 hours during the last year.
 - iii. The employee will be credited with a 72 hour paid time off bank beginning the first of the calendar year following the year the employee has met the requirements one and two listed above.
 - iv. There is no accumulation of hours that may be carried from one calendar year to another.
 - v. This paid time off can be used for sick, vacation, holiday or bereavement
- (3) **Bilingual Pay**
- a) A bonus of \$50.00 per month shall be paid at the end of each month worked to those unit employees that qualify in accordance with the following conditions:
 - i. The employee must work eighty (80) hours or less per month.

- ii. The employee has demonstrated to the satisfaction of the City his/her fluency in the Spanish language based on an oral testing procedure selected by the City; and
 - iii. The employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the department head and approved in writing by the City Manager.
- b) A bonus of \$100.00 per month shall be paid at the end of each month worked to those unit employees that qualify in accordance with the following conditions:
 - i. The employee must work eighty (80 +) hours per month.
 - ii. The employee has demonstrated to the satisfaction of the City his/her fluency in the Spanish language based on an oral testing procedure selected by the City; and the employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the department head and approved in writing by the City Manager.
- (4) **Uniform Allowance/Equipment**
The City shall provide uniforms as follows:
 - a) For non-sworn, part time employees in the City who are required to wear uniforms, the City shall provide one (1) complete set of uniforms per the assignment and replace as needed. The uniforms shall consist of those that the department deems necessary. All purchases shall be made in accordance with the City's purchasing policy.
 - b) Rain Gear - The City shall provide rain gear to employees assigned to work in the rain.
- (5) **Working Out of Class**
Any assignment to perform duties of a higher level position or act in a higher capacity outside one's job classification will be paid at the rate of at least 5% higher than one's current salary. The City shall ensure that anyone working in a higher capacity is adequately trained to fulfill the requirements of that higher class. Assignments to perform higher-level duties must be formal and in writing, and approved by the Department Head.
- (6) **Time Off for Promotional Tests or Interviews**
Employees shall be required to utilize their own time (e.g., unused Vacation or Compensatory time) for purposes of taking tests or participating in interviews within or outside the City. Procedure for such time off shall be consistent with existing City policy.

(C) POLICE OFFICERS' ASSOCIATION

Salary and benefits listed here apply to regular full time employees assigned to **Schedule P**, for Sworn Police Officers and Sergeants, and reflect stipulations in the last MOU.

- (1) **Salary**
The salary ranges shown under **Schedule P** reflects the following, per the last approved MOU:

- Effective on the first day of the pay period beginning after July 1, 2016, the base salary for each represented unit classification shall be increased by one and half percent (1.5%).

In computing benefits that are a percentage of base salary (e.g., Longevity) each benefit is calculated independently over the base salary of each respective employee.

(2) **Longevity Pay**

For unit employees hired prior to January 1, 2012:

The City shall pay longevity to all eligible unit members as follows:

- a) Upon completion of the fifth year of continuous service as a sworn employee with the City, an additional five percent (5%) over and above the base salary step for each employee in this category.
- b) Upon completion of the tenth year of continuous service as a sworn employee with the City, a total of seven and one-half percent (7½%) over and above the base salary step for each employee in this category.
- c) Upon completion of the fifteenth year of continuous service as a sworn employee with the City, a total of ten percent (10%) over and above the base salary step for each employee in this category.

For unit employees hired on or after January 1, 2012:

The City shall pay longevity to all eligible unit members as follows:

- a) Upon completion of the fifth year of continuous service as a sworn employee with the City, an additional three percent (3%) over and above the base salary step for each employee in this category.
- b) Upon completion of the tenth year of continuous service as a sworn employee with the City, a total of four percent (4%) over and above the base salary step for each employee in this category.
- c) Upon completion of the fifteenth year of continuous service as a sworn employee with the City, a total of five percent (5%) over and above the base salary step for each employee in this category.

(3) **Bilingual Pay**

The City shall pay a bilingual bonus of a flat \$100 per month to unit employees required in the normal course of their duties to communicate in Spanish with members of the public. Said payment is subject to the following conditions:

- a) Employee has satisfactorily demonstrated to the City his/her fluency in the Spanish language, based on written and/or oral testing procedures as selected by the City; and

- b) Employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the department head and approved in writing by the City Manager.

(4) **Field Training Officer**

The City shall pay any sworn employee whom the department designates as a Field Training Officer (FTO) \$400 per month above his or her base salary.

(5) **Motor Officer**

The City shall pay any sworn employee whom the department designates as a Motor Officer \$400 per month above his or her base salary.

(6) **Canine Officer**

Employees who are assigned to canine officer detail are entitled to compensation for the off-duty hours spent caring for, cleaning, grooming, feeding and training their canine and maintaining (including cleaning) their canine vehicle/unit. The City and the Association acknowledge that the Fair Labor Standards Act, which governs the entitlement to compensation for canine duties, entitles the parties to agree to the approximate number of hours per month spent for the performance of canine duties. The Fair Labor Standards Act also allows the City and the Association to agree on appropriate compensation for the performance of canine duties. It is the intent of the City and the Association through the provisions of this article to fully comply with the requirements of the Fair Labor Standards Act. In addition, the City and the Association believe that the following canine pay provision does comply with the requirements of the Fair Labor Standards Act

The City agrees to pay any sworn employee assigned to canine duties \$400 per month above his or her base salary, plus two (2) hours of premium overtime compensation each week. This amount recognizes that the time spent off duty to care for, clean, feed, groom and train his or her assigned dog and the maintenance (including cleaning) of his or her assigned vehicle/unit shall be considered hours worked. The City and the Association have analyzed this issue and it has been determined that unit members spend, on average, 20 hours per month performing such work off-duty and that the compensation set forth above is adequate.

(7) **Detectives**

The City shall pay any sworn employee whom the department designates as a Detective \$400 per month above his or her base salary.

(8) **POST Certificate Compensation**

Cert/Degree/Units	Before 1/1/12	Effective 1/1/12
Intermediate POST or AA/AS degree	\$229 ofcr/\$285 sgt.	\$200 ofcr/sgt.
Advanced POST or BA/BS degree	Add'l \$164 ofcr/ \$204 sgt.	Add'l \$200 ofcr/sgt.
Supervisory POST or Master's degree	Add'l \$164 ofcr/ \$204 sgt.	Add'l \$300 ofcr/sgt.

a) The following shall apply:

- i. Any employee that was receiving Certificate/Education pay for possession of any degree or certificate shall continue to fall under the provisions of the current program,

provided, however, compensation for possession of an Associate degree will be eliminated, except as to employees hired before 1/1/12, who were “grandfathered”.

- ii. Effective January 1, 2012, any employee not receiving any form of Certificate Pay (inclusive of certificates, units or degrees) shall fall under a modified program whereby compensation for possession of certificates shall be as follows: Intermediate POST certificate - \$200/month; Bachelor’s degree or Advanced POST certificate – \$200/month; Master’s degree or Supervisor’s POST certificate - \$300/month. An employee who possesses more than one of the degrees or certificates above shall receive the pay for each degree or certificate possessed. (Example: An employee with a Bachelor’s degree and an Intermediate POST certificate shall be paid \$400/month. If the employee also had a Master’s degree the employee would be paid \$700/month).
- iii. Effective January 1, 2012, new Certificates presented for processing shall be paid effective from the date officially received by the Personnel Office. Transcripts shall not be accepted in lieu of eligible certificates or degrees.

(9) **Holiday Hours**

Unit members shall be granted the following holidays:

- | | |
|--------------------------------------|-----------------------|
| (1) New Year’s Day | (7) Independence Day |
| (2) Martin Luther King, Jr. Birthday | (8) Labor Day |
| (3) Lincoln’s Birthday | (9) Columbus Day |
| (4) Washington’s Birthday | (10) Veteran’s Day |
| (5) Cesar Chavez’s Birthday | (11) Thanksgiving Day |
| (6) Memorial Day | (12) Christmas Day |

Employees shall accrue 96 hours of holiday leave per year, and shall be credited with 48 hours of holiday leave each January 1 and additional 48 hours of holiday leave each July 1. Employees shall schedule holiday leave in accordance with department procedures.

Employees will only be permitted to carry over 96 hours of accrued but unused holiday leave from one calendar year to the next. Employees who, as of January 1, have not lowered their accrued holiday leave to 96 hours or less, shall not accrue additional hours until such time as the employee brings his/her accrual to (or under) the 96 hours cap. At that time, the employee will receive his/her full 48 hours allotment for that half-year. Upon employee’s separation, any unused holiday leave shall be compensated at his or her regular rate of pay.

(10) **Uniform Allowance**

The City shall pay employees a uniform allowance of \$800 per year. The allowance may be paid in equal semi-annual installments.

(11) **Overtime**

Employees shall receive time and one-half their regular rate of pay for all hours worked in excess of their regularly scheduled hours. In the event an employee takes sick leave on a regularly scheduled workday, and works beyond his/her regularly scheduled hours on that day, then the employee shall receive straight time compensation for the work beyond their regular schedule up to the duration of the sick leave used that day. Thereafter, all work beyond their regularly scheduled hours shall be compensated at the time and one-half rate. Employees may

elect to be paid for overtime hours worked or receive compensatory time off, but in no event shall their compensatory time bank exceed 100 hours.

(12) **Compensatory Time Off**

Employees are permitted to accrue up to one hundred (100) hours of compensatory time off at any given time. Compensatory time off is accrued at one and one-half hours for each hour of overtime worked. An employee will be allowed to use accrued but unused compensatory time off in compliance with the requirements of the FLSA.

(13) **Call Back Compensation**

Any employee called back to work other than as a continuation (immediately preceding or following) of his/her regular established work schedule, shall be paid at one and one-half (1½) times the regular rate of pay for the actual time worked, with a minimum of two (2) hours.

(14) **On-Call/Stand-By for Court**

Any employee required to be on-call for court during off-duty hours, shall be paid at one and one-half (1½) times his/her regular rate of pay for two (2) hours for the morning session and two (2) hours for the afternoon session. If an employee is placed on-call for court and is subsequently called to testify during that same court session, the employee shall be paid for the combined duration of the actual time spent on-call and the actual time spent in the court appearance, at time and one-half his/her regular rate of pay, with a minimum of two hours.

(15) **Court Appearance Pay**

Any employee required to appear in court during off-duty hours, shall be paid at one and one-half (1½) times his/her regular rate of pay for the duration of the court appearance, with a minimum of two (2) hours.

(16) **Out of Class Pay**

Any unit member appointed to act in a higher classification and serving continuously in said classification for at least fifteen (15) continuous working days shall receive the pay established for said higher classification during the acting period, retroactive to the first day of said assignment.

(17) **Pre-Employment Contract**

Any employee hired after July 1, 2008 who voluntarily leaves the City within thirty-six (36) months of accepting employment as a police cadet or police officer, and who obtains employment as a police officer within the State of California within the subsequent 12 months, will be required to repay the City for the actual cost of training that employee, not to exceed \$450 per month for each month short of 36. Said payments may be accomplished by relinquishing accrued but unused Vacation leave, Holiday leave or CTO leave, or in monthly installments of \$450, or both, at the employee's option.

(18) **Other Benefits**

For other benefits such as medical, dental, vision insurance, and retirement, that apply to Schedule P, please refer to their specific MOU (Contract No. 1789).

(D) **POLICE MANAGEMENT UNIT**

Salaries and benefits listed here apply to regular full time employees assigned to **Schedule MP**, for Sworn Police Lieutenants, and reflect stipulations in the last approved MOU.

(1) **Salary**

The salary ranges shown under **Schedule MP** reflect the following, per the last approved MOU:

- In order to create equitable separation between the Lieutenant classification and the classification immediately preceding Lieutenant, i.e. Sergeant, "Step A" in the Lieutenant classification was increased by ten percent (10%), and each subsequent Step was adjusted accordingly, effective the first pay period beginning after July 1, 2015.
- Effective on the first day of the pay period beginning after July 1, 2016, the base salary for each represented unit classification was increased by one and half percent (1.5%).

In computing benefits that are a percentage of base salary (e.g., Longevity, Bilingual, Special Assignment Pay, Post Certificate/Education, etc.) each benefit is calculated independently over the base salary of each respective employee.

(2) **Annual Leave**

Employees earn Annual Leave in lieu of Vacation and Sick Leave. Annual Leave is intended to provide time for an employee to be away from the work environment and to enable such employee to return to work mentally and physically refreshed.

The City shall provide for Annual Leave to accrue on a payroll basis prorated in accordance with the following rates:

160 hours for 1-5 years of City service
200 hours for 6-10 year of City service
240 hours for 11 or more years of City service

Annual Leave may be taken upon prior approval and in the manner prescribed by the Police Chief or his/her designee.

Unit members may, at the employee's discretion, accrue up to 800 hours of Annual Leave. Upon the employee's separation from City service, the employee shall be compensated for any unused Annual Leave at his or her regular rate of pay.

In December of each year, unit members may, at the employee's discretion, receive compensation for up to 80 hours of accumulated Annual Leave at their regular rate of pay provided that the employee has used a like number of hours of Annual or Management Leave during the same calendar year.

(3) **Management Leave**

Management Leave, also known as Administrative Leave, is intended to allow the employee time to manage personal affairs as required. Management Leave also provides a means of compensation for hours worked by exempt employees beyond their normal work schedule.

The City shall provide 80 hours Management Leave per year, credited January 1st of each year. Management Leave must be used in the year earned, and cannot be carried over from one calendar year to the next.

(4) **Bereavement Leave**

Employees shall be permitted to use up to five (5) days of any type of accrued leave per incident for bereavement purposes. The Police Chief may authorize additional days of leave for bereavement purposes on an as-needed basis.

(5) **Longevity Pay**

For unit employees hired prior to January 1, 2012:

The City shall pay longevity to all eligible unit members as follows:

- a) Upon completion of the fifth year of continuous service as a sworn employee with the City, an additional five percent (5%) over and above the base salary step for each employee in this category.
- b) Upon completion of the tenth year of continuous service as a sworn employee with the City, a total of seven and one-half percent (7½%) over and above the base salary step for each employee in this category.
- c) Upon completion of the fifteenth year of continuous service as a sworn employee with the City, a total of ten percent (10%) over and above the base salary step for each employee in this category.

For unit employees hired on or after January 1, 2012:

The City shall pay longevity to all eligible unit members as follows:

- a) Upon completion of the fifth year of continuous service as a sworn employee with the City, an additional three percent (3%) over and above the base salary step for each employee in this category.
- b) Upon completion of the tenth year of continuous service as a sworn employee with the City, a total of four percent (4%) over and above the base salary step for each employee in this category.
- c) Upon completion of the fifteenth year of continuous service as a sworn employee with the City, a total of five percent (5%) over and above the base salary step for each employee in this category.

(6) **Bilingual Pay**

The City shall pay a bilingual bonus of a flat \$100 per month to unit employees required in the normal course of their duties to communicate in Spanish with members of the public. Said payment is subject to the following conditions:

- a) Employee has satisfactorily demonstrated to the City his/her fluency in the Spanish language, based on written and/or oral testing procedures as selected by the City; and
- b) Employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the department head and approved in writing by the City Manager.

(7) **POST Certificate Compensation**

Unit employees who possess any of these certificates shall be compensated as follows over that employee's base salary:

Cert/Degree/Units	Before 1/1/12	Effective 1/1/12
Intermediate POST or AA/AS degree	\$285/Month	\$200/Month
Advanced POST or BA/BS degree	Add'l \$204	Add'l \$200/Month
Supervisory POST or Master's degree	Add'l \$204	Add'l \$300/Month

b) The following shall apply:

- i. Any employee that was receiving Certificate/Education pay for possession of any degree or certificate shall continue to fall under the provisions of the current program, provided, however, compensation for possession of an Associate degree will be eliminated, except as to employees hired before 1/1/12, who were "grandfathered".
- ii. Effective January 1, 2012, any employee not receiving any form of Certificate Pay (inclusive of certificates, units or degrees) shall fall under a modified program whereby compensation for possession of certificates shall be as follows: Intermediate POST certificate - \$200/month; Bachelor's degree or Advanced POST certificate - \$200/month; Master's degree or Supervisor's POST certificate - \$300/month. An employee who possesses more than one of the degrees or certificates above shall receive the pay for each degree or certificate possessed. (Example: An employee with a Bachelor's degree and an Intermediate POST certificate shall be paid \$400/month. If the employee also had a Master's degree the employee would be paid \$700/month).
- iii. Effective January 1, 2012, new Certificates presented for processing shall be paid effective from the date officially received by the Personnel Office. Transcripts shall not be accepted in lieu of eligible certificates or degrees.

(8) **Uniform Allowance**

Uniform allowance for Police Lieutenants shall be \$800 per year, payable in equal semi-annual installments.

(9) **Out of Class Pay**

Any unit member appointed to act in a higher classification and serving continuously in said classification for at least fifteen (15) continuous working days shall receive the pay established for said higher classification during the acting period, retroactive to the first day of said assignment.

(10) **Contract Duty**

Unit members who, at the employee's discretion, work special assignments, typically referred to as "Contract Duty" shall be compensated on an hourly basis for all contract duty worked at one and one-half times the "Top Step" base pay of a City Police Sergeant plus any longevity and certificate pay to which the employee is entitled.

(11) **Vehicles**

Unit members shall be assigned an unmarked multi-purpose police vehicle for use to and from work locations and for official City business in accordance with City policy.

(12) **Other Benefits**

For other benefits such as medical, dental, vision insurance, and retirement, that apply to Schedule MP, please refer to their specific MOU (Contract No. 1793).

(E) **POLICE CHIEF**

For the Police Chief, the following shall apply, but can change contingent upon negotiated agreement between the Chief and the City:

(1) **Salary**

The salary shown for Police Chief in this salary schedule reflects a Flat Rate for the 2016-2017 Fiscal Year.

(2) **Longevity Pay**

The City shall pay the Police Chief an additional ten percent (10%) longevity pay over and above the monthly base salary.

(3) **Annual Leave**

Annual Leave for the Police Chief shall accrue on a payroll to payroll basis, and prorated in accordance with the following rates:

160 hours or 20 days for 1-5 years of City service
200 hours or 25 days for 6-10 year of City service
240 hours or 30 days for 11 or more years of City service

Annual Leave may be taken upon prior approval and in the manner prescribed by the City Manager. If the employee's accrued but unused Annual Leave reaches 800 hours total, he or she will stop accruing additional Annual Leave unless and until the accrued Annual Leave falls below 800 hours.

In December of each year, the Chief may, at the employee's discretion, receive compensation for up to 80 hours of accumulated Annual Leave at his or her regular rate of pay provided that the employee has used a like number of hours of Annual or Management Leave during the same calendar year.

If the employee has pre-existing Sick Leave and/or Vacation accrual balance, he shall convert each hour of Sick Leave to 0.5 hours of Annual Leave; and convert Annual Leave at the rate of one (1) hour of Vacation to one (1) hour of Annual Leave. Upon the employee's separation from City service, the employee shall be compensated for any unused Annual Leave at his or her regular rate of pay.

(4) **Management Leave**

The Police Chief shall receive a maximum of eighty (80) hours of Management Leave per year, credited January 1st of each year. Management Leave must be used in the year earned and cannot be carried over from one calendar year to the next. Employee shall schedule Management Leave upon prior approval, and in the manner prescribed by the City Manager.

(5) **Holidays**

The Police Chief shall receive twelve (12) paid holidays similar to all sworn police employees, and in accordance with the City's current practices. Paid holidays will be those approved by the City by action of the City Council. The employee shall accrue 96 hours of Holiday Leave per year, and shall be credited with 48 hours of holiday leave each January 1, and additional 48 hours of holiday leave each July 1. The employee shall schedule Holiday Leave upon prior approval, and in the manner prescribed by the City Manager.

(6) **Uniform Allowance**

Uniform allowance for the Police Chief shall be \$800 per year, and shall be paid in equal semi-annual installments.

(7) **Use of City-Owned Automobile**

The Police Chief shall be assigned an unmarked multi-purpose police vehicle for use to and from work locations and for official City business in accordance with City policy.

(F) **DEPARTMENT HEADS AND MANAGEMENT**

Salaries and benefits listed here apply to regular full-time, non-sworn department heads and management employees assigned to **Schedule M**, and reflect stipulations in the last MOU/Resolution. These stipulations may change, and are contingent upon negotiation of a new MOU/Resolution.

(1) **Salary**

a) For full-time, non-sworn department heads, the salary ranges shown under **Schedule M** reflect the following, per Resolution No. 7692:

- Effective on the first day of the first pay period beginning after July 1, 2016, the employee's base salary shall be increased by one percent (1%).

b) For full-time, non-sworn management employees, the salary ranges shown under **Schedule M** reflect the following, per the last approved MOU (Contract No. 1796):

- Effective on the first day of the pay period beginning after July 1, 2016, the base salary for each represented unit classification shall increase by one percent (1%).

In computing benefits that are a percentage of base salary (e.g., longevity, bilingual, etc.) each benefit is calculated independently over the base salary of each respective employee.

(2) **Bilingual Pay**

The City shall pay \$100.00 per month bilingual bonus for unit employees required in the normal course of their duties to communicate in Spanish with members of the public. Said payment is subject to the following conditions:

- a) The employee has demonstrated to the satisfaction of the City his/her fluency in the Spanish language based on an oral testing procedure selected by the City; and
- b) The employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the Department Head and approved in writing by the City Manager.

(3) **Annual Leave**

- a) Unit employees shall be entitled to 100% of their annual leave accrual balance to be received in compensation at termination or separation.
- b) Annual Leave accrual per pay period for all unit members is as follows: 0 – 5 years of service: 6.15 Hours; 5 – 9 years of service: 7.69 Hours; and 10 or more years of service: 9.23 Hours.
- c) Employees who have pre-existing Sick Leave and/or Vacation accrual balance shall convert Sick Leave to Annual Leave at the rate of One (1) Hour of Sick Leave to 0.5 Hours of Annual Leave; and convert Vacation to Annual Leave at the rate of One (1) Hour of Vacation to One (1) Hour of Annual Leave.

(4) **Management Leave**

The City shall grant full-time, non-sworn department heads 120 hours of management leave per calendar year, to be credited each January 1. Up to 120 hours of any unused leave will be cashed out in December of each year. At the time of separation, any unused management leave hours will be paid at the employee's current rate of pay.

For full-time, non-sworn management employees, the City shall grant 80 hours of management leave per calendar year, to be credited each January 1. Up to 80 hours of any unused leave will be cashed out in December of each year. At the time of separation, any unused management leave hours will be paid at the employee's current rate of pay.

(5) **Acting Pay**

Employees who by written assignment perform the duties of a position with a higher salary classification than that in which they are regularly employed shall receive the compensation specified for the position to which assigned, if performing the duties thereof for a period of fifteen (15) or more consecutive work days. The increased compensation shall be at the step within the higher classification as will accord the employee an increase of at least 5% of his or her current regular compensation.

(6) **Longevity Pay**

Regular full-time, non-sworn department heads and management employees shall receive longevity pay as follows:

- a) Unit employees that have completed 10 years of service from date of hire, an additional 3% above the base salary step for each employee.
- b) Unit employees that have completed 20 years of service from date of hire, a total of 4% over and above the base salary.
- c) Unit employees that have completed 30 years of service from date of hire, a total of 5% over and above the base salary.

Any unit employee on leave of absence without pay with the exception of Family & Medical Leave (FMLA), shall not have such leave time credited as service time for purposes of calculating the years of service.

(7) **Car Allowance**

Full-time, non-sworn department heads will receive a City-provided vehicle or car allowance of \$300/month as compensation for attendance at off-site meetings, conferences, professional development, and any other business-related travel. Department heads receiving a City-provided vehicle or car allowance will not be reimbursed for mileage.

(8) **Mileage Reimbursement**

Full-time, non-sworn management employees who are required by the City to use their private vehicles for City business shall be reimbursed for mileage at the prevailing IRS rate.

(9) **Tuition Reimbursement**

The City shall reimburse regular full-time, non-sworn department heads and management employees for pre-approved courses to a maximum of \$3,000 per fiscal year. Approval must be obtained from the City Manager prior to enrolling in the course. Requests for reimbursement and approval must be in accordance with the City's policy on tuition reimbursement.

Tuition reimbursement shall be contingent upon employee satisfactorily completing course(s) with a minimum of a "B" grade, and commit to continued service (employment) to the City of San Fernando for the equivalent of the school units, not to exceed two years.

(10) **Technology Reimbursement**

Full-time, non-sworn department heads may elect to receive a technology reimbursement of \$100/month in lieu of a City-issued cell phone. Department heads that continue to receive a City-issued phone will not receive the reimbursement.

(11) **Other Benefits**

For other benefits such as medical, dental, vision insurance, and retirement, that apply to Schedule M, please refer to Council Resolution No. 7692 (for Department Heads), and MOU (Contract No. 1796) for SFMG.

(G) **CITY CLERK**

For the City Clerk position, the salary shown reflects a Flat Rate for the 2016-2017 Fiscal Year, as per Contract No. 7712, and can change contingent upon negotiation.

For other benefits, including but not limited to, medical, dental, vision insurance, and retirement, please refer to Contract No. 7712.

(H) **CITY MANAGER**

For the City Manager position, the following shall apply, but can change contingent upon negotiated contract:

(1) **Salary**

The salary shown for the City Manager in this salary schedule reflects a Flat Rate for the 2016-2017 Fiscal Year, as per Contract No. 1737. Subsequent increases shall be based on negotiated agreement between the City Manager and the City.

(2) **Bilingual Pay**

The City Manager shall be entitled to receive a bilingual bonus of \$100 per month if eligible per specified City policies and guidelines.

(3) **Annual Leave**

The City Manager shall accrue Annual Leave at a rate of ten (10) hours of Annual Leave per month for a total of one hundred and twenty (120) hours or fifteen (15) business days of Vacation Leave per calendar year. However, the City Manager cannot accrue additional Annual Leave during any period of time in which his total bank of Annual Leave exceeds three hundred (300) hours total.

(4) **Sick Leave**

The City Manager shall accrue Sick Leave at a rate of eight (8) hours of Sick Leave per month for a total of ninety six (96) hours or twelve (12) business days of Sick Leave per calendar year. Sick Leave shall be used only in cases of actual sickness or disability of the employee or the employee's immediate family or dependents.

(5) **Management Leave**

The City Manager shall be granted one hundred and twenty (120) hours or fifteen (15) business days of Management Leave per year, accrued in the same manner as all other regular non-sworn management employees. In December of each year, any unused leave shall be cashed out at the employee's current rate of pay.

(6) **Holidays**

The City Manager shall receive paid holidays in accordance with the City's current practices. Paid holidays will be those approved by the City by action of the City Council. The City currently provides twelve (12) paid holidays per calendar year.

(7) **Automobile Allowance**

The City shall provide the City Manager with an automobile allowance in the amount of Four Hundred Dollars (\$400) per month to assist the City Manager with the cost of using and operating his own private vehicle and to offset expenses such as gasoline, auto insurance, maintenance, repair, and other automobile related costs and expenses.

(8) **Medical, Dental and Vision Insurance**

The City Manager shall receive any and all employee medical, dental, and vision insurance benefits otherwise accorded the City's executive management employees (department heads).

(9) **Other Benefits**

For other benefits such as severance pay and retirement that apply to the City Manager, please refer to Contract No. 1737 and applicable amendments.

(I) **CITY COUNCIL**

In addition to the compensation reported under Section 2 (D) above, members of the City Council shall also receive the following benefits:

(1) **Automobile Allowance**

The City shall provide City Council members with an automobile allowance in the amount of Three Hundred Dollars (\$300) per month to assist the members with the cost of using and operating their own private vehicle, and to offset expenses such as gasoline, auto insurance, maintenance, repair, and other automobile related costs and expenses.

(2) **Medical, Dental and Vision Insurance**

City Council members shall receive any and all employee medical, dental, and vision insurance benefits otherwise accorded the City's executive management employees (department heads). However, where a fixed Cafeteria Plan allotment is accorded for purchase of medical, dental, and vision insurance, and the Council member does not spend his or her entire allotment, the balance shall be placed into a deferred compensation plan (Section 457 Plan) maintained by the City.

(3) **Retirement**

City Council members shall be entitled to retirement benefits, as per the stipulations of the State of California Public Employees' Retirement Laws.

(4) **Technology Reimbursement**

City Council members may elect to receive a technology reimbursement of \$100/month in lieu of a City-issued cell phone. Members that elect to receive a City-issued phone will not receive the reimbursement.

(5) **Wellness Reimbursement**

The City shall reimburse City Council members up to annual maximum of \$600 for reimbursable "wellness" expenses specifically incurred for health and welfare to the extent defined and permitted by Government Code, Section 53200(d). Medical exams, uninsured medical care costs, vision and dental expenses may qualify as health and welfare benefits. However, health club/fitness center membership, registration fees for health classes, and entrance fees for competitive events shall not qualify as health and welfare benefits.

SECTION 4: EMPLOYEES PLACED IN SAME STEP

For the purpose of placing this Resolution in effect as of the first day of the first pay period that includes July 1, 2016 and for the purpose of interpretation, each employee shall be placed in that salary step which he or she presently occupies in the range set forth for said position.

SECTION 5: INTERPRETATION - INEQUITY

In case of an inequity of hardship affecting any employee in a particular classification by reason of the adoption of this Resolution, the Council may adjust the same and the Council's action thereon as entered on the minutes shall be final. The Council shall determine all matters of interpretation of this Resolution and placement of employees in the proper salary steps and classification, and Council's decision on such matters as entered on the minutes shall be final.

SECTION 6: INTENT OF COUNCIL

It is the specific intent of the City Council that all officers and employees of the City for whom a salary range is specified in this Resolution or any amendment hereto shall be governed by the provision of this Resolution.

SECTION 7: REPEAL

Resolution No. 7716, adopted December 7, 2015, all Resolutions amendatory thereof or in conflict herewith and all motions and actions of the City Council in conflict herewith or covering the same matters heretofore adopted or taken to be the same are hereby repealed.

SECTION 8: EFFECTIVE DATE

The City Clerk shall certify to the passage of this Resolution, and the same shall be in full force and effect as of the first day of the first pay period that includes July 1, 2016.

ADOPTED AND APPROVED this 29th day of June, 2016.



Robert C. Gonzales, Mayor

ATTEST:



Elena G. Chávez, City Clerk

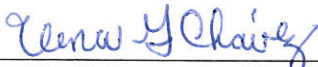
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 29th day of June, 2016, by the following vote to wit:

AYES: Ballin, Fajardo, Gonzales, Lopez – 4

NOES: None

ABSENT: Soto – 1



Elena G. Chávez, City Clerk