## RESOLUTION NO. 2

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SAN **FERNANDO** SUCCESSOR **AGENCY** TO THE **AGENCY APPROVING** AN REDEVELOPMENT ADMINISTRATIVE BUDGET FOR THE SIX-MONTH FISCAL PERIOD COMMENCING JANUARY 1, 2013 AND ENDING JUNE 30, 2013, AND THE COOPERATIVE AGREEMENT FOR ADVANCE AND REIMBURSEMENT OF ADMINISTRATIVE, OVERHEAD AND OTHER EXPENSES BETWEEN THE CITY AND THE SUCCESSOR AGENCY AND TAKING CERTAIN **ACTIONS IN CONNECTION THEREWITH** 

### **RECITALS:**

- A. Pursuant to Health and Safety Code Section 34177(j), the Successor Agency to the San Fernando Redevelopment Agency (the "Successor Agency") must prepare a proposed administrative budget for each six-month fiscal period (commencing each January 1 and July 1) and submit each proposed administrative budget to the Oversight Board of the Successor Agency (the "Oversight Board") for approval.
- B. There has been presented to this Board for approval a proposed administrative budget for the Successor Agency for the six-month fiscal period from January 1, 2013 through June 30, 2013 ("Administrative Budget No. 3"), attached hereto as Exhibit "A".
- C. Pursuant to Health and Safety Code Section 34171(d)(1)(F), contracts or agreements necessary for the administration or operation of the Successor Agency are enforceable obligations and pursuant to Health and Safety Code Sections 34173(h), 34178(a) and 341180(h), the Successor Agency may enter into agreements with the City with the approval of the Oversight Board.
- D. The Successor Agency has submitted to the Oversight Board the Cooperative Agreement for Advancement and Reimbursement of Administrative, Overhead and Other Expenses between the City and the Successor Agency, attached hereto as Exhibit "B" and incorporated herein by reference (the "Cooperative Agreement"), which provides for the Successor Agency to use the City's staff, facilities, and other resources for the administration and operations of the Successor Agency and for the Successor Agency to reimburse the City for such advances.

NOW, THEREFORE, THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

- Section 2. The Oversight Board hereby approves the proposed Administrative Budget No. 3 substantially in the form attached hereto as Exhibit "A".
- Section 3. The Oversight Board hereby approves the Cooperative Agreement attached hereto as Exhibit "B".
- Section 4. The staff of the Successor Agency is hereby directed to provide the State Department of Finance ("DOF") written notice and information regarding the action taken by the Oversight Board in Section 2 of this Resolution. Such notice and information shall be provided by electronic means and in a manner of DOF's choosing.
- The officers of the Oversight Board and the staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution.

PASSED, APPROVED, AND ADOPTED this 23<sup>rd</sup> day of August, 2012.

Judith N. Frank, Chairperson

ATTEST:

Ivonne Evelyn Umana, Secretary

STATE OF CALIFORNIA **COUNTY OF LOS ANGELES** ) ss CITY OF SAN FERNANDO

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the Oversight Board of the Successor Agency of the San Fernando Redevelopment Agency held on the 23rd day of August, 2012, by the following vote to wit:

AYES: JERRY RAMIREZ, ROBERT MORAN, EDGAR ARROYD, MONTE PEREZ, FEDERICO RAMIREZ, JUDITH N. FRANK

NOES: NONE

ABSENT: JAMAAR EVERETT

Ivonne Evelyn Umana, Secretary

Administrative Cost Allowance ROPS 3
Recognized Obligation Payment Schedule No. 2 Reconciliation

	January 2013 Through June 2013	rough June 2013	(A)	(B)	(5)	(a)	(E)	(F)
								Total
			ROPS II	DODE II	Funds	ROPS II		Requested
			Amounts	Ameninto	Received by	Amounts still	ROPS III	Amounts on
	Project Name / Debt Obligation	Payee	Approved by	Amounts	the County	Outstanding	Requested	ROPS III
			Oversight	Approved by	June 1, 2012	column (B)	Amounts	Schedule
			Board	DOL	for ROPS II	minus (C)		column ( D) plus ( E )
,	Administrative Cost (Salaries,	3 90 2000 1200	00 017 00	00 0110 00	12 000 51	33 073 77	00 003 711	105 250 56
_	Benefits, and Overhead)	Elliployees of successor Agency	30,410.00	90,410.00	12,035.34	99.076,77	11/,050.00	133,200.00
,	Administrative Cost (Financial	The local triangle	2 540 00	00 073 6		00 000 6	(1 540 00)	00 000 6
4	Transaction Report)	illales collsului g	3,340.00	3,340.00		3,340.00	(1,340.00)	2,000.00
	Administrative Cost (FY 11-12	Diable Evers 8. Company 110	11 550 00	11 550 00		11 550 00	(6 150 00)	2 400 00
1	Annual Audit)	Dieilis, Evalis, & Collipaliy Ler	11,000.00	00.000		77,770,00	(00.001,0)	00:001
_	Administrative Cost (Property Tax	HDI (Casa)	00 005 0	7 500 00		00 005 1/		7 500 00
1	+ Analysis)	חטר, כטופוו א כטוופ	4,300.00	4,300.00		4,300.00		4,500.00
	Administrative Cost (Legal	Birhardt Water	15,000,00	15 000 00		15,000,00	15 000 00	30 000 00
'	Services)	Michalds, Watsoll & Gersholl	13,000.00	12,000.00		12,000.00	12,000.00	20,000,00
		Total	\$ 125,000.00	\$ 125,000.00	\$ 12,839.34	\$ 112,160.66	Total \$ 125,000.00   \$ 125,000.00   \$ 12,839.34   \$ 112,160.66   \$ 125,000.00   \$ 237,160.66	\$ 237,160.66

Note Administrative Allowance paid in ROPS 2 to the Successor Agency on June 1, 2012 (col C)
Amount still outstanding from ROPS 2 is added to the Administrative Allowance of ROPS 3, for a total of \$250,000 for the year. (\$12,839.34 + \$237,160.66)

## COOPERATIVE AGREEMENT FOR ADVANCE AND REIMBURSEMENT OF ADMINISTRATIVE, OVERHEAD AND OTHER EXPENSES

This COOPERATIVE AGREEMENT FOR ADVANCE AND REIMBURSEMENT OF ADMINISTRATIVE, OVERHEAD AND OTHER EXPENSES (this "Agreement") is entered into as of February 1, 2012, by and between the City of San Fernando (the "City") and the Successor Agency to the San Fernando Redevelopment Agency (the "Successor Agency").

### RECITALS:

- A. The Successor Agency is required to undertake a number of actions pursuant to Part 1.85 of the Community Redevelopment Law (commencing with Health and Safety Code Section 34170) ("Part 1.85"), including winding down the affairs of the former San Fernando Redevelopment Agency ("Agency") pursuant to Health and Safety Code Section 34177(h).
- B. Pursuant to Health and Safety Code Section 34171(d)(1)(F), contracts or agreements necessary for the administration or operation of the Successor Agency are enforceable obligations.
- C. Pursuant to Health and Safety Code Sections 34178(a) and 34180(h), with the approval of the oversight board, the Successor Agency may enter into agreements with the City.
- D. In connection with the administration and operations of the Successor Agency, the Successor Agency is and will be utilizing the staff, facilities, and other resources of the City.
- E. The City Administrator of the City serves as Executive Director of the Successor Agency, the Treasurer serves as Finance Officer of the Successor Agency, and the City Clerk serves as Secretary to the Successor Agency. Planning, finance, engineering, public works, and other City departments devote and are expected to devote substantial time with respect to the administration and operations of the Successor Agency, including gathering information relating to the Agency's enforceable obligations, conferring with public officials representing governmental agencies, and undertaking other activities in connection with winding down the affairs of the Agency.
- F. By providing and making available to the Successor Agency the staff, facilities, services, and other resources of the City, including, without limitation, consultants, legal counsel, office space, equipment, supplies, and insurance, necessary to the administration and operations of the Successor Agency, the City has advanced and will continue to advance the cost of the foregoing to the Successor Agency.
- G. The City and the Successor Agency desire to enter into this Agreement to acknowledge the foregoing recitals and to provide for an appropriate method of reimbursement of such advances by the Successor Agency to the City.

NOW, THEREFORE, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

- Section 1. The City shall make available to the Successor Agency its staff, facilities, services, and other resources, including, without limitation, consultants, legal counsel, office space, equipment, supplies, and insurance, necessary to the administration and operations of the Successor Agency. The Successor Agency shall have access to the foregoing staff, facilities, services, and other resources of the City.
- Section 2. The value of the City staff, including all employee retirement and other benefits, facilities, services, and other resources of the City, including, without limitation, office space, equipment, supplies, and insurance, necessary to the administration and operations of the Successor Agency made, and to be made, available to the Successor Agency for each sixmonth fiscal period beginning with the fiscal period commencing on January 1, 2012 and ending on June 30, 2012, determined in accordance with Section 3 hereof, shall constitute an advance to the Successor Agency by the City for each six-month fiscal period, to be repaid in accordance with Section 4 of this Agreement.
- Section 3. The City Administrator has prepared a cost accounting plan attached hereto as Exhibit "1" and incorporated herein by reference, based upon reasonable allocations and generally accepted cost accounting principles, documenting the value of the City staff, including all employee retirement and other benefits, and the facilities, services, and other resources of the City made, or to be made available, to the Successor Agency pursuant to Section 1 hereof for each six-month fiscal period beginning with the fiscal period commencing on January 1, 2012 and ending on June 30, 2012. For each six month fiscal period, or such other times as the City Administrator deems appropriate, the City Administrator shall review the cost accounting plan for its accuracy in reflecting the value of City staff and resources advanced to the Successor Agency. The City Administrator shall revise the cost accounting plan as he or she determines is necessary based on such periodic review.
- Section 4. Within a reasonable time following the end of each six month fiscal period, beginning with the fiscal period commencing on January 1, 2012 and ending on June 30, 2012, the Successor Agency shall pay the City the amount of the reimbursement set forth in Exhibit "1" from available funds of the Successor Agency. In the event that insufficient funds are available to the Successor Agency, any unpaid amounts shall be carried over to the next six-month fiscal period.
- Section 5. The parties hereto agree to take all appropriate steps and execute any documents which may reasonably be necessary or convenient to implement the intent of this Agreement.
- Section 6. Each party shall maintain books and records regarding its duties pursuant to this Agreement. Such books and records shall be available for inspection by the officers and agents of the other party at all reasonable times.
- Section 7. This Agreement is made in the State of California under the Constitution and laws of the State of California, and is to be so construed.
- Section 8. This Agreement will be become effective upon approval of the Oversight Board to the Successor Agency.

Section 9. This Agreement may be amended at any time, and from time to time, by an agreement executed by both parties to this Agreement and approved by the Oversight Board to the Successor Agency.

SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY

Ву

Brenda Esqueda, Chair

ATTEST:

Elena G. Chávez, Secretary

CITY OF SAN FERNANDO

By

Brenda Esqueda, Mayor

ATTEST:

Elena G. Chávez, City Clerk

APPROVED:

Oversight Board to the Successor Agency to the San Fernando

Redevelopment Agency

8/23/12 Date

Name of Successor Agency: Project Area(s)

Successor Agency of the City of San Fernando Redevelopment Agency All

# ALLOCATION METHOD - for the period of January 1, 2012 - June 30, 2012

Employees of Agency/City of San Fernando Payroll for employees working on direct projects w/in the former RDA  Positions:  City Planner  Assistant Planner  City Planner  City Planner  Diehls, Evans, & Company LLP  Richards, Watson & Gershon  Required public notices & outreach  Various  Required public notices & outreach  Consulting services for financials, financial reporting, and bond services  City Administrator Department (\$51.590 annually)  City Council (\$21.967 annually)  City Council (\$21.967 annually)  City Council (\$21.967 annually)  Required Department (\$22.108 annually)  Required Department (\$21.972 annually)  Required Department (\$21.987 annually)  Required City Ordonic litigation for Yenture		c			Successor	
Employees of Agency/City of San Fernando Payroll for employees working on direct projects win the former RDA   20%   8	Froject Name / Debt Obligation	Payee	Description	City %	Agency %	Total
Positions:   City Planner   Assistant Planner   City Administrator   60%   25%   7   7   7   7   7   7   7   7   7			Payroll for employees working on direct projects w/in the former RDA			ا دی
Assistant Planner (Housing)   25%   77			City Planner	20%	80%	100%
Assistant Planner (Housing)   25%   7			Assistant Planner	20%	20%	100%
City Administrator   Executive Assistant to City Administrator   60%   4     Executive Assistant to City Administrator   80%   2     Executive Assistant to City Administrator   80%   2     Richards, Watson & Gershon   Legal services provided to the RDA   Richards, Watson & Gershon   Legal services provided to the RDA   100     Richards, Watson & Gershon   Legal services provided to the RDA   100			Assistant Planner (Housing)	25%	75%	100%
Executive Assistant to City Administrator			City Administrator	%09	40%	100%
Diehls, Evans, & Company LLP Annual Financial Audit Reports Richards, Watson & Gershon Legal services provided to the RDA Richards, Watson & Gershon Legal services provided to the RDA Richards, Watson & Gershon Legal services provided to the RDA Thales Consulting Preparation of the State Controller's Financial Transaction Report 10 Various Required public notices & outreach 10 Various Consulting services for financials, financial reporting, and bond services 10 Consulting services for financials, financial reporting, and bond services 10 City Administrator Department (\$38,339 annually) City Clerk Department (\$1,550 annually) City Clerk Department (\$21,957 annually) City Treasurer Department (\$21,952 annually) Finance Department (\$22,028 annually) Finance Department (\$22,028 annually) Equipment (\$218 annually) Equipment (\$218 annually) Chroney representing City Ongoing litigation Chronic (Chrone) Chronic ditriation for Wallshire Venture			Executive Assistant to City Administrator	80%	20%	100%
Richards, Watson & Gershon         Legal services provided to the RDA         10           Richards, Watson & Gershon         Legal services provided to the RDA         10           Thales Consulting         Preparation of the State Controller's Financial Transaction Report         10           Various         Required public notices & outreach         10           Various         Required public notices & outreach         10           Various         Required public notices & outreach         10           Adrious         Required public notices & outreach         10           Aditions         Consulting services of financial reporting, and bond services         10           City of San Fernando         \$250,000 annual allocation for general admin costs per AB 26         10           City of San Fernando         \$250,000 annual services for financial (\$31.967 annually)         10           City Clerk Department (\$31.967 annually)         10         10           Finance Department (\$21.9752 annually)         10         10           Building Use (\$50,760 annually)         1         10           Building Use (\$50,760 annually)         1         100           Building Use (\$20,762 annually)         1         100		Diehls, Evans, & Company LLP	Annual Financial Audit Reports		100%	100%
Richards, Watson & Gershon   Legal services provided to the RDA     Thales Consulting		Richards, Watson & Gershon	Legal services provided to the RDA		100%	100%
Thales Consulting		Richards, Watson & Gershon	Legal services provided to the RDA		100%	100%
Various         Required public notices & outreach         10           Various         Required public notices & outreach         10           HdL         Consulting services for financial reporting, and bond services         10           ative Services         City of San Fernando         \$250,000 annual allocation for general admin costs per AB 26         10           City Administrator Department (\$38,339 annually)         City Clerk Department (\$15,590 annually)         10           City Clerk Department (\$21,967 annually)         City Council (\$21,967 annually)         5           City Council (\$21,967 annually)         City Treasurer Department (\$25,309 annually)         5           Personnel Department (\$25,309 annually)         Finance Department (\$219,752 annually)         5           Non Department (\$219,752 annually)         Chacing (\$250,760 annually)         7           Attorney representing City         Ongoing litigation         100           Attorney representing City         Ongoing litigation         100		Thales Consulting	Preparation of the State Controller's Financial Transaction Report		100%	100%
Various   Various   Required public notices & outreach   10		Various	Required public notices & outreach		100%	100%
- Administrative Services   City of San Fernando   \$250,000 annual allocation for general admin costs per AB 26   City Administrator Department (\$15,500 annually)   City Administrator Department (\$15,500 annually)   City Clerk Department (\$15,500 annually)   City Council (\$21,967 annually)   City Council (\$21,967 annually)   City Treasurer Department (\$25,309 annually)   City Treasurer Department (\$21,967 annually)   City Treasurer Department (\$219,752 annually)   Finance Department (\$219,752 annually)   Finance Department (\$210,752 annually)   Equipment (\$210,752 annually)   Equipment (\$210,752 annually)   City Treasurer (\$210,752		Various	Required public notices & outreach		100%	100%
\$250,000 annual allocation for general admin costs per AB 26  City Administrator Department (\$38,339 annually)  City Clerk Department (\$15,590 annually)  City Council (\$21,967 annually)  City Treasurer Department (\$25,309 annually)  Personnel Department (\$25,196 annually)  Finance Department (\$219,752 annually)  Finance Department (\$219,752 annually)  Building Use (\$50,760 annually)  Building Use (\$50,760 annually)  City  City  Ongoing litigation  City  Ondoing litigation  City  Ondoing litigation  City		HdL	Consulting services for financials, financial reporting, and bond services	S	100%	100%
S250,000 annual allocation for general admin costs per AB 26  City Administrator Department (\$38,339 annually)  City Clerk Department (\$15,590 annually)  City Council (\$21,967 annually)  City Treasurer Department (\$25,309 annually)  Personnel Department (\$2,196 annually)  Finance Department (\$2,19,752 annually)  Non Departmental (\$32,028 annually)  Building Use (\$50,760 annually)  Equipment (\$218 annually)  City  Ongoing litigation  City  Ondoing litigation  City  Ondoing litigation for Wilshire Venture						
City Administrator Department (\$38,339 annually)         City Clerk Department (\$15,590 annually)           City Clerk Department (\$21,967 annually)         City Treasurer Department (\$2,196 annually)           Personnel Department (\$21,975 annually)         5           Non Department (\$210,752 annually)         5           Mon Departmental (\$32,028 annually)         7           Equipment (\$218 annually)         7           Attorney representing City         Ongoing litigation           Attorney representing City         Ongoing litigation	Overhead Allocation - Administrative Services	City of San Fernando	\$250,000 annual allocation for general admin costs per AB 26			
City Clerk Department (\$15,590 annually)         City Council (\$21,967 annually)         5           City Treasurer Department (\$25,309 annually)         5           Personnel Department (\$219,752 annually)         5           Non Departmental (\$22,028 annually)         7           Building Use (\$50,760 annually)         7           Equipment (\$218 annually)         7           Attorney representing City         Ongoing litigation           Attorney representing City         Ongoing litigation			City Administrator Department (\$38,339 annually)		%6	
City Council (\$21,967 annually)         City Treasurer Department (\$25,309 annually)         6           City Treasurer Department (\$25,309 annually)         5           Personnel Department (\$219,752 annually)         5           Non Departmental (\$32,028 annually)         7           Building Use (\$50,760 annually)         7           Equipment (\$218 annually)         7           Attorney representing City         Ongoing litigation           Attorney representing City         Ongoing litigation			City Clerk Department (\$15,590 annually)		4%	
City Treasurer Department (\$25,309 annually)         Personnel Department (\$25,196 annually)         5           Personnel Department (\$219,752 annually)         5           Non Departmental (\$32,028 annually)         1           Building Use (\$50,760 annually)         1           Equipment (\$218 annually)         1           Attorney representing City         Ongoing litigation           Attorney representing City         Ongoing litigation for Wilshire Venture			City Council (\$21,967 annually)		%9	
Personnel Department (\$5.196 annually)   Finance Department (\$2.19,752 annually)   Finance Department (\$2.19,752 annually)   Suilding Use (\$50,760 annually)   Equipment (\$2.18 annually)   Equipment (\$2.18 annually)   Attorney representing City   Ongoing litigation for Wilshire Venture   Ongoing litigation   Ongoing litigation for Wilshire Venture   Ongoing litigation for Wilshire Venture   Ongoing litigation   Ongoing litig			City Treasurer Department (\$25,309 annually)		%9	
Finance Department (\$219,752 annually)   5			Personnel Department (\$5,196 annually)		1%	
Non Departmental (\$32,028 annually)   1			Finance Department (\$219,752 annually)		24%	
Equipment (\$218 annually)  Equipment (\$218 annually)  Attorney representing City Ongoing litigation Attorney representing City Ongoing litigation for Wilshire Venture			Non Departmental (\$32,028 annually)		%8	
Equipment (\$218 annually)  Attorney representing City Ongoing litigation for Wilshire Venture			Building Use (\$50,760 annually)		12%	
Attorney representing City Ongoing litigation Attorney representing City Ongoing litigation for Wilshire Venture			Equipment (\$218 annually)		1%	
Attorney representing City Ongoing litigation Attorney representing City Ongoing litigation for Wilshire Venture						100%
Attorney representing City Ongoing litigation for Wilshire Venture		Attorney representing City	Ongoing litigation		100.0%	100%
	Wilshire Ventures - Attorney Fees	Attorney representing City	Ongoing litigation for Wilshire Venture		100.0%	100%

Name of Successor Agency: Project Area(s)

Successor Agency of the City of San Fernando Redevelopment Agency All

## ALLOCATION METHOD - for the period of July 1, 2012 - December 31, 2012

Project Name / Delication	GOVE	C. State of C.	9,4	Successor	- <del>-</del>
	- 2700	TOTAL DESCRIPTION OF THE PROPERTY OF THE PROPE	olly %		010
Direct Employee Costs	Employees of Agency/City of San Fernando	Employees of Agency/City of San Fernando Payroll for employees working on direct projects w/in the former RDA			. 69
	Positions:	City Planner	20%	%08	100%
		Assistant Planner	20%	%09	100%
		City Administrator	%09	40%	100%
		Executive Assistant to City Administrator	80%	%02	100%
Annual Audit	Diehls, Evans, & Company LLP	Annual Financial Audit Reports		100%	100%
Legal Services	Richards, Watson & Gershon	Legal services provided to the RDA		100%	100%
Legal Services	Richards, Watson & Gershon	Legal services provided to the RDA		100%	100%
SCO Transaction Report	Thales Consulting	Preparation of the State Controller's Financial Transaction Report		100%	100%
Advertising for Reso/Ordinance	Various	Required public notices & outreach	00 00 WE	100%	100%
Advertising for Reso/Ordinance	Various	Required public notices & outreach		100%	100%
Consulting Services	HdL	Consulting services for financials, financial reporting, and bond services	9	100%	100%
Overhead Allocation - Administrative Services City of San Fernando	City of San Fernando	\$250,000 annual allocation for general admin costs per AB 26			
		City Administrator Department (\$38,339 annually)		%6	
		City Clerk Department (\$15,590 annually)		4%	
		City Council (\$21,967 annually)		%9	
		City Treasurer Department (\$25,309 annually)		%9	
		Personnel Department (\$5,196 annually)		1%	
		Finance Department (\$219,752 annually)		54%	
		Non Departmental (\$32,028 annually)	,	%8	
		Building Use (\$50,760 annually)		12%	10
		Equipment (\$218 annually)		1%	
					100%
LAUSD Litigation	Attorney representing City	Ongoing litigation		100.0%	100%
Wilshire Ventures - Attorney Fees	Attorney representing City	Ongoing litigation for Wilshire Venture		100.0%	100%