



SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE AND AGENDA
TUESDAY, JANUARY 20, 2015 – 6:00 PM

COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin
Mayor Pro Tem Robert C. Gonzales
Councilmember Jesse H. Avila
Councilmember Joel Fajardo
Councilmember Antonio Lopez

PLEDGE OF ALLEGIANCE

Police Explorer Alejandro Rodriguez

APPROVAL OF AGENDA

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

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1) CONSIDERATION TO ADOPT RESOLUTION NO.S 14-122, 15-011, AND 15-012 APPROVING THE WARRANT REGISTERS OF DECEMBER 15, 2014, JANUARY 5, 2015 AND JANUARY 20, 2015, RESPECTIVELY

Recommend that the City Council:

- a. Adopt Resolution No. 14-122 approving the Warrant Register dated December 15, 2014;
- b. Adopt Resolution No. 15-011 approving the Warrant Register dated January 5, 2015; and
- c. Adopt Resolution No. 15-012 approving the Warrant Register dated January 20, 2015.

2) FACILITY FEE WAIVER POLICY UPDATE

Recommend that the City Council receive and file the report.

3) CONSIDERATION TO APPROVE A SIDE LETTER OF AGREEMENT EXTENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE SAN FERNANDO PUBLIC EMPLOYEES' ASSOCIATION

Recommend that the City Council:

- a. Approve a Side Letter of Agreement between the City and the San Fernando Public Employees' Association SEIU, Local 721 (Contract No. 1624(d)) extending the Memorandum of Understanding from July 1, 2014 through June 30, 2017; and
- b. Authorize the City Manager to execute the Agreement.

4) PROPOSED METRO CALL FOR PROJECTS GRANT APPLICATION – TRAFFIC SIGNAL IMPROVEMENTS AND SYNCHRONIZATION

Recommend that the City Council receive and file the proposed grant project summary for traffic signal improvements and synchronization under the Metro Call for Projects Program.

5) CONSIDERATION TO APPROVE AMENDMENT NO. 1 TO THE MEMORANDUM OF UNDERSTANDING WITH THE UPPER LOS ANGELES RIVER AREA WATERMASTER

Recommend that the City Council:

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- a. Approve Amendment No. 1 (Contract No. 1777) to the Memorandum of Understanding (MOU) with the Upper Los Angeles River Area Watermaster; and
- b. Authorize the City Manager to execute the Amendment.

ADMINISTRATIVE REPORTS**6) PRESENTATION OF FISCAL YEAR 2013-2014 COMPREHENSIVE ANNUAL FINANCIAL REPORT**

Recommend that the City Council receive and file the Fiscal Year 2013-2014 Comprehensive Annual Financial Report.

7) CONSIDERATION TO APPROVE A CONTRACT WITH ATHENS SERVICES FOR STREET SWEEPING SERVICES

Recommend that the City Council:

- a. Approve a contract between the City and Athens Services for a fixed annual cost of \$174,591.56 (Contract No. 1776) to provide Citywide street sweeping services for a three-year term, with a City option to renew for two additional years; and
- b. Authorize the City Manager to execute the Contract.

8) CONSIDERATION TO APPROVE AND EXECUTE CORRESPONDENCE TO THE CALIFORNIA HIGH-SPEED RAIL AUTHORITY AND PROVIDE DIRECTION REGARDING FUTURE OUTREACH EFFORTS

Recommend that the City Council:

- a. Approve a letter to the California High-Speed Rail Authority from Los Angeles City Councilmember Felipe Fuentes and the San Fernando City Council requesting that an underground alternative through the City of San Fernando be considered as part of the overall environmental analysis being prepared for the California High-Speed Rail Project;
- b. Authorize all City Councilmembers to execute the letter; and
- c. Provide staff with direction related to future outreach efforts in the City of San Fernando related to the project.

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9) CONSIDERATION TO AUTHORIZE NEGOTIATIONS WITH THE UNITED STATES POSTAL SERVICE FEDERAL CREDIT UNION FOR OFFICE SPACE IN CITY HALL

Recommend that the City Council authorize the City Manager to negotiate a lease agreement between the City and the United States Postal Service Federal Credit Union for office space in City Hall.

COMMITTEE/COMMISSION LIAISON UPDATES**GENERAL COUNCIL COMMENTS****STAFF COMMUNICATION****ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Elena G. Chávez, City Clerk

Signed and Posted: January 16, 2015 (12:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk's Office. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.

Regular Meeting

San Fernando City Council

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Brian Saeki, City Manager
By: Nick Kimball, Finance Director

Date: January 20, 2015

Subject: Consideration to Adopt Resolution No.s 14-122, 15-011 and 15-012 Approving the Warrant Registers of December 15, 2014, January 5, 2015 and January 20, 2015, Respectively

RECOMMENDATION:

It is recommended that the City Council:

- a. Adopt Resolution No. 14-122 (Attachment "A") approving the Warrant Register dated December 15, 2014;
- b. Adopt Resolution No. 15-011 (Attachment "B") approving the Warrant Register dated January 5, 2015; and
- c. Adopt Resolution No. 15-012 (Attachment "C") approving the Warrant Register dated January 20, 2015.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the City Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The

Consideration to Adopt Resolution No.s 14-122, 15-011 and 15-012 Approving the Warrant Registers of December 15, 2014, January 5, 2015 and January 20, 2015, RespectivelyPage 2 of 5

Finance Director hereby certifies that each Warrant Register has been reviewed for completeness and that sufficient funds are available for payment of the Warrant Register.

There are three Warrant Registers enclosed due to the lack of a formal City Council meeting on December 15, 2014 and January 5, 2015. As directed by Resolution No. 6212, the Warrant Registers for December 15, 2014 and January 5, 2015 were approved by the City Manager and the Finance Director. This Resolution permits for the release of regular occurring Warrant Registers. A copy of the Resolution (Attachment "D") and the memorandums provided to the City Treasurer approving the release of the Warrant Registers (Attachments "E" and "F") are also included.

ATTACHMENT:

- A. Resolution No. 14-121
- B. Resolution No. 15-011
- C. Resolution No. 15-012
- D. Resolution No. 6212
- E. Memorandum Approving Release of Warrant Register (December 15, 2014)
- F. Memorandum Approving Release of Warrant Register (January 6, 2015)

ATTACHMENT "A"**RESOLUTION NO. 14-122****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 14-122****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 20th day of January, 2015.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 20th day of January, 2015, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

vchlist		Voucher List				Page: 1	
12/11/2014 9:08:01AM		CITY OF SAN FERNANDO					
Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
108245	12/15/2014	100070 ADVANCED ELECTRONICS INC.	0072293		PTP RENTAL AUG 2013-NOV 2014 001-420-0000-4260	4,087.50	
					Total :	4,087.50	
108246	12/15/2014	100098 AIRGAS SAFETY	9033543285		SAFETY GLOVES 072-360-0000-4310	352.43	
					Total :	352.43	
108247	12/15/2014	100101 VERIZON WIRELESS-LA	270693253		PLANNING CELL PHONES 001-140-0000-4220 001-150-0000-4220	5.37 43.42	
					Total :	48.79	
108248	12/15/2014	100143 ALONSO, SERGIO	NOV 2014		MMAPI INSTRUCTOR 112-424-3654-4260	1,000.00	
					Total :	1,000.00	
108249	12/15/2014	100165 AMERICAN WATER WORKS	19947		REPLACE PRESSURE WASHER PUMP 070-383-0000-4400	548.50	
					Total :	548.50	
108250	12/15/2014	100191 ANGELES SHOOTING RANGE	9183		TRAINING 001-225-0000-4360	175.00	
					Total :	175.00	
108251	12/15/2014	100222 ARROYO BUILDING MATERIALS, INC	137243		537 NEWTON - DRIVEWAY APPROACH 001-311-0000-4600	164.17	
					Total :	164.17	
108252	12/15/2014	100405 BONANZA CONCRETE, INC.	46781		537 NEWTON - DRIVEWAY APPROACH 001-311-0000-4600	1,052.04	
			46852		225 FERMOORE - DRIVEWAY APPROACH 001-311-0000-4600	594.04	
					Total :	1,646.08	
108253	12/15/2014	100434 BROWNELLS, INC.	10418353.01		RANGE REPAIRS 001-222-0000-4300	17.06	
						Page: 1	

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Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108253	12/15/2014	100434	100434 BROWNELLS, INC.	(Continued)		Total : 17.06
108254	12/15/2014	100532	STATE OF CALIFORNIA, DEPARTMENT OF JUSTICE	065736	EMPLOYEE SCREENING FINGERPRINT 001-106-0000-4270	32.00 Total : 32.00
108255	12/15/2014	101028	TYLER TECHNOLOGIES, INC.	045-122465	FY 14/15 - EDEN SYSTEM SUPPORT 070-382-0000-4320 001-130-0000-4320 001-106-0000-4320	10,031.69 25,635.03 3,998.81 Total : 39,665.53
108256	12/15/2014	101089	ESCOBAR, MARCO	112614-1	L P SENIOR PETTY CASH REIMB. 004-2380	88.57
				112614-2	L P SENIOR PETTY CASH REIMB. 004-2380	63.68
				112614-3	L P SENIOR PETTY CASH REIMB. 004-2380	202.84
				112614-4	L P SENIOR PETTY CASH REIMB. 004-2380	133.33
				112614-5	L P SENIOR PETTY CASH REIMB. 004-2380	90.21
					Total :	578.63
108257	12/15/2014	101147	FEDEX	2-853-17718	COURIER SERVICE 001-190-0000-4280	135.54 Total : 135.54
108258	12/15/2014	101302	VERIZON	8181811075	CITY HALL PAGING 001-190-0000-4220	40.11
				8183612385	MTA PHONE LINE 007-440-0441-4220	98.16
				8183616728	001-190-0000-4220 ENGINEERING FAX LINE	49.08
				8183617825	001-310-0000-4220 HERITAGE PARK IRRIGATION SYSTEM	20.77
					001-420-0000-4220	49.08

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12/11/2014 9:08:01AM		CITY OF SAN FERNANDO	
Bank code : bank			
Voucher	Date	Vendor	Amount
108258	12/15/2014	101302 VERIZON	(Continued)
		8183655097	PD NARCOTICS VAULT
			001-222-0000-4220
		8188371509	ANIMAL CONTROL & PW PHONE LINE
			001-190-0000-4220
			Total : 43.89
			326.87
108259	12/15/2014	101373 GOVERNMENT FINANCE	NONPO
			CERTIFICATE OF ACHIEVE. FOR EXCE
			001-130-0000-4370
			Total : 435.00
			435.00
108260	12/15/2014	101376 GRAINGER, INC.	9596678673
			DOLLY FOR MOVING FURNITURE
			001-390-0410-4340
		9597821348	2ND STAGE VALVE ASSY - CNG STATIC
			001-320-3661-4400
		9602293921	SAFETY SUPPLIES FOR FAC MAINT C
			001-390-0410-4340
		9602545593	FLASHLIGHTS - EMERGENCY SUPPLIE
			001-320-0000-4310
			Total : 39.94
			1,854.66
108261	12/15/2014	101511 HINDERLITER DE LLAMAS & ASSOC.	0022948-IN
			AUDIT SERVICES - TRANSACTION TAX
			001-130-0000-4270
		0023120-IN	CONTRACT SERVICES - SALES TAX 4T
			001-130-0000-4270
			Total : 3,111.40
			4,398.83
108262	12/15/2014	101528 THE HOME DEPOT CRC, ACCT#603532202490	1273339
			STOLE TOOL REPLACEMENT
			001-311-0000-4600
		1273340	STOLEN TOOL REPLACEMENT
			001-311-0000-4600
		1273341	DRAWSTRING TRASH BAG
			070-384-0301-4300
		1591552	ASCEP - FLASHLIGHTS
			103-420-0000-4300
			104-420-0000-4300
		2094013	LOCKER PARTS

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108262	12/15/2014	101528	THE HOME DEPOT CRC, ACCT#603532202490 (Continued)			
			4083007		001-222-0000-4300	21.77
					REPLACE RAIL @ CITY HALL KITCHEN	
			5082864		001-390-0310-4300	16.95
					STOLEN TOOL REPLACEMENT	
			5082865		001-311-0000-4600	490.56
					STOLEN TOOL REPLACEMENT	
			5970596		001-311-0000-4600	545.31
					CARPET INSTALLATION IN BILLIARDS R	
					001-390-0460-4300	1,481.01
					Total :	3,729.57
108263	12/15/2014	101599	IMAGE 2000 CORPORATION			
			VN420981		COPIERS CONTRACT USAGE 10/19/14-	
					001-190-0000-4320	351.94
					001-420-0000-4260	42.08
					072-360-0000-4450	40.32
					001-190-0000-4320	131.11
					103-420-0000-4260	60.39
					104-420-0000-4260	60.40
			VN421608		ASCEP CONTRACT BASE RATE RISO E	
					103-420-0000-4260	21.09
					104-420-0000-4260	21.09
					Total :	728.42
108264	12/15/2014	101647	INTERSTATE BATTERY			
			30060108		BATTERY FOR FLEET VEHICLE	
					001-1215	91.93
					Total :	91.93
108265	12/15/2014	101649	INTER-VALLEY POOL SUPPLY, INC			
			70909		POOL CHEMICALS	
					001-430-0000-4300	1,093.32
					Total :	1,093.32
108266	12/15/2014	101713	JOBS AVAILABLE INC.			
			1425043		DISPLAY AD - POLICE CHIEF	
					001-106-0000-4230	366.00
					Total :	366.00
108267	12/15/2014	101852	LARRY & JOE'S PLUMBING			
			2618863-0001-02		IRRIGATION REPAIRS @ BRAND ISLAN	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108267	12/15/2014	101852 LARRY & JOE'S PLUMBING	(Continued)		001-390-0410-4300	6.21
					Total :	6.21
108268	12/15/2014	101920 LIEBERT CASSIDY WHITMORE	1395646		LEGAL SERVICES	
			1395647		001-112-0000-4270	1,126.70
			1395648		LEGAL SERVICES	
					001-112-0000-4270	76.50
					LEGAL SERVICES	
					001-112-0000-4270	586.50
					Total :	1,789.70
108269	12/15/2014	101929 LINGO INDUSTRIAL ELECTRONICS	32178		CONTROLLER REPLACEMENT CELIS/E	
					001-371-0000-4500	1,415.91
					Total :	1,415.91
108270	12/15/2014	101990 L.A. COUNTY METROPOLITAN	800059660		TAP CARDS - OCT 2014	
					007-440-0441-4260	1,419.00
					Total :	1,419.00
108271	12/15/2014	102003 LOS ANGELES COUNTY	RE-PW-14110603077	11133	INDUSTRIAL WASTE PROGRAM	
			RE-PW-14110603097	11133	072-360-0000-4450	2,282.80
					INDUSTRIAL WASTE PROGRAM-OCT 2	
					072-360-0000-4450	6,910.46
					Total :	9,193.26
108272	12/15/2014	102075 MAG-TROL ASSOCIATES, INC.	1181509		2-POLE & 1-POLE FUSE HOLDER	
					027-344-0301-4300	1,169.77
					Total :	1,169.77
108273	12/15/2014	102112 MARTINELLI'S OFFICE EQUIPMENT	R15705		HP4000 PRINTER REPAIR	
					070-381-0000-4290	197.97
					Total :	197.97
108274	12/15/2014	102201 MIERZYNSKI, IRMGARD	09/05/14-10/24/14		LINE DANCE CLASS INSTRUCTOR	
					017-420-1339-4260	147.00
					Total :	147.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108275	12/15/2014	102226 MISSION LINEN & UNIFORM	140175575		LAUNDRY	
			140176365		001-225-0000-4350	243.81
			140177798		LAUNDRY	
					001-225-0000-4350	258.15
					LAUNDRY	
					001-225-0000-4350	232.96
					Total :	734.92
108276	12/15/2014	102325 NAPA AUTO PARTS	852278		RADIATOR CLAMPS FRO HOLIDAY DEC	
					001-311-0000-4600	32.60
					Total :	32.60
108277	12/15/2014	102423 OCCU-MED, INC.	1014901		PRE-EMPLOYMENT PHYSICAL	
					001-106-0000-4270	846.00
					Total :	846.00
108278	12/15/2014	102432 OFFICE DEPOT	740081247001		COPY PAPER, MARKERS, KITCHEN SU	
			740081337001		070-384-0000-4300	540.97
			740539056001		RED PENCILS	
			740545400001		001-370-0000-4300	17.50
					CITY HALL COUNCIL CHAMBER LOBBY	
					001-390-0310-4330	306.59
					HP INK CARTRIDGES & STAPLER	
					001-311-0000-4300	178.65
					001-310-0000-4300	16.10
					LUBRICANT FOR SHREDDER	
					001-130-0000-4300	12.90
					LASER JET CARTRIDGE & FOLDERS	
					001-106-0000-4300	358.48
					ENVELOPES	
					001-222-0000-4300	5.26
					KEYBOARD & CORDLESS MOUSE	
					001-222-0000-4300	78.83
					PENS & MEMO BOOKS	
					001-222-0000-4300	88.09
					THERMAL PAPER & COPY PAPER	
					001-222-0000-4300	271.60

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Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108278	12/15/2014	102432 OFFICE DEPOT	(Continued) 742669991001		4-DRAWER FILE CABINET 001-222-0000-4300	404.61
			742672213001		BUSINESS CARD HOLDER 001-222-0000-4300	5.68
					Total :	2,285.26
108279	12/15/2014	102688 PROFESSIONAL PRINTING CENTERS	27589		FIELD INTERVIEW CARDS 001-222-0000-4300	272.66
					Total :	272.66
108280	12/15/2014	102782 RAMIREZ, JOSE A.	111114		MUSIC-SENIOR CLUB X-MAS DINNER [950.00
					004-2380	Total : 950.00
108281	12/15/2014	102803 RED WING SHOE STORE	115000006168		SAFETY SHOES 070-383-0000-4310	175.50
					Total :	175.50
108282	12/15/2014	102855 RIO HONDO REGIONAL	TRAINING		MANDATED POST TRAINING ON 01/05/ 001-225-0000-4360	103.00
					Total :	103.00
108283	12/15/2014	102930 ROYAL WHOLESALE ELECTRIC	8901-706696		STREET LIGHT BRAND BLVD SHORTE	297.93
			8901-706837		027-344-0301-4300 STREET LIGHT WIRE NUTS	138.98
			8901-706858		027-344-0301-4300 STREET LIGHT UNDERGROUND PILL B	1,357.01
			8901-706885		027-344-0301-4300 STREET LIGHT REPAIR MAT'L'S	167.03
			8901-706998		027-344-0301-4300 STREET LIGHT SPLIT BOLTS	22.89
			8901-707210		027-344-0301-4300 LAMP REPLACEMENTS ARROYO BOO	109.00
					070-384-0000-4330	Total : 2,092.84

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Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108284	12/15/2014	102978 SWRCB FEES	WD-0103220		FAC ID 4B190206001 - STATE WATER	4,370.00
					072-360-0000-4260	4,370.00
			WD-0105040		072-360-0450-4260	2,088.00
					FAC ID 4SS010426 - STATE WATER	Total : 10,828.00
108285	12/15/2014	103010 SAM'S CLUB DIRECT, #0402465855179	6949		ASCEP SUPPLIES FOR ACTIVITIES	9.29
			8216		103-420-0000-4300	9.30
			9766		104-420-0000-4300	162.52
			999999		CUPS, UTENCILS & KITCHEN SUPPLIE	108.76
					001-222-0000-4300	135.00
					SUPPLIES FOR SENIOR MEALS THANK	Total : 424.87
108286	12/15/2014	103029 SAN FERNANDO, CITY OF	14952-15066		004-2346	34,517.15
					MEMBERSHIP DUES	Total : 34,517.15
108287	12/15/2014	103038 SAN FERNANDO FLORIST	003903/1		REIMBURSEMENT TO WORKERS COM	844.75
					006-1035	Total : 844.75
108288	12/15/2014	103045 SAN FER. MALL DOWNTOWN ASSOC.	OCT 2014 - 2		SENIOR CLUB DANCE CENTER PIECES	1,890.62
					004-2380	Total : 1,890.62
108289	12/15/2014	103051 SAN FERNANDO POLICE	NONPO		REIMB TO DOWNTOWN ASSOC FOR P	82.52
					001-2260	Total : 82.52
108290	12/15/2014	103184 SMART & FINAL	172168		REIMBURSEMENT OF HEATERS PURC	46.78
			194269		001-222-0000-4300	
					HOT SAUCE	
					001-225-0000-4350	
					SUPPLIES FOR SENIOR CLUB THANKS	

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108290	12/15/2014	103184 SMART & FINAL	(Continued)			
			194953		004-2380 ENP SUPPLIES 115-422-3750-4300	237.82 140.17
					Total :	424.77
108291	12/15/2014	103202 SOUTHERN CALIFORNIA EDISON CO.	2-02-542-8798		ELECTRIC - CELIS/MACLAY; 1045 CELI	
					001-371-0000-4210	109.09
					029-335-0000-4210	1,621.86
			2-24-426-7761		ELECTRIC - 200 HUBBARD	
					001-371-0000-4210	52.57
			2-30-383-6888		ELECTIC - 208 PARK AVE (AQUATICS)	
					001-430-0000-4210	7,682.85
					Total :	9,466.37
108292	12/15/2014	103206 SOUTHERN CALIFORNIA GAS CO.	176-827-9753		NATURAL GAS FOR CNG STATION	
					001-320-3661-4402	3,833.51
					Total :	3,833.51
108293	12/15/2014	103218 SOLIS, MARGARITA	34-50		PETTY CASH REIMB	
					001-101-0000-4300	6.59
					001-116-0000-4300	17.94
					001-222-0000-4300	82.14
					001-224-0000-4360	50.00
					001-225-0000-4350	7.78
					001-310-0000-4390	8.00
					001-390-0410-4360	24.38
					103-420-0000-4300	16.34
					104-420-0000-4300	16.35
					070-384-0000-4300	16.00
					070-384-0000-4320	14.70
					072-360-0301-4300	5.00
					001-346-0000-4360	53.82
					053-194-1395-4300	45.76
					Total :	364.80
108294	12/15/2014	103251 STANLEY PEST CONTROL	270809		SET BAIT STATIONS @ PD	

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108294	12/15/2014	103251 STANLEY PEST CONTROL	(Continued)				
			271515		001-390-0222-4330 PEST CONTROL @ PD 001-390-0222-4260	120.00 64.00	
					Total :	184.00	
108295	12/15/2014	103305 TAB PRODUCTS CO.	2264347		DR FOLDERS FOR 2015 001-222-0000-4300	2,703.09	
					Total :	2,703.09	
108296	12/15/2014	103349 THE HOUSE OF PRINTING, INC.	148889		BUSINESS CARDS 001-310-0000-4300 001-150-0000-4300	68.29 68.28	
					Total :	136.57	
108297	12/15/2014	103444 ULTRA GREENS, INC	53918		N MACLAY STREETSCAPE - TRI-COLOI 011-311-7510-4300	39.24	
			53982		537 NEWTON - DIRT TO FINISH APPRO 011-311-7510-4300	27.25	
					Total :	66.49	
108298	12/15/2014	103445 UNDERGROUND SERVICE ALERT	1120140655		(43) USA DIGALERT TICKETS 070-381-0000-4260	64.50	
					Total :	64.50	
108299	12/15/2014	103503 UNITED STATES POSTAL SERVICE	15122187		REIMBURSEMENT OF POSTAGE MACH 001-190-0000-4280	1,500.00	
					Total :	1,500.00	
108300	12/15/2014	103619 CARL WARREN & CO.	1637204		LEGAL FEES 006-190-0000-4800	375.00	
			1637205		LEGAL FEES 006-190-0000-4800	1,500.00	
			1637206		LEGAL FEES 006-190-0000-4800	375.00	
			1637207		LEGAL FEES 006-190-0000-4800	750.00	

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108300	12/15/2014	103619 CARL WARREN & CO.	(Continued) 1637208		LEGAL FEES 006-190-0000-4800	375.00
			1637209		LEGAL FEES 006-190-0000-4800	750.00
			1637210		LEGAL FEES 006-190-0000-4800	750.00
					Total :	4,875.00
108301	12/15/2014	103738 YOSEF AMZALAG SUPPLY	12129721		IRRIGATION REPAIRS @ RUDY ORTEG 001-390-7500-4300	7.52
			12130130		IRRIGATION REPAIRS 001-390-0410-4300	48.65
			12130132		IRRIGATION REPAIRS @ RUDY ORTEG 001-390-7500-4300	11.72
					Total :	67.89
108302	12/15/2014	103851 EVERSOFIT, INC.	R1399981		SOFTNER - WELL 4A 070-384-0000-4260	138.42
			R1399982		SOFTNER - WELL 3 070-384-0000-4260	40.61
					Total :	179.03
108303	12/15/2014	103903 TIME WARNER CABLE	8448200540010518		CABLE - 11/29/14-12/28/14 001-420-0000-4260	197.33
					Total :	197.33
108304	12/15/2014	887249 GALLS, LLC	002696661		NAME PLATE FOR RECRUIT 001-226-0230-4430	8.34
					Total :	8.34
108305	12/15/2014	887411 GONZALEZ, LUIS	112614		MUSIC-SENIOR CLUB NEW YEARS DAI 004-2380	1,800.00
					Total :	1,800.00
108306	12/15/2014	887629 ASZKENAZY DEVELOPMENT, INC.	070-2969		124 HARDING FIRE SERIVE DEP REFUI 070-2969	5,223.00
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108306	12/15/2014	887629 ASZKENAZY DEVELOPMENT, INC.	(Continued)		Total :	5,223.00
108307	12/15/2014	887872 ROSENBERG, IRWIN	TRAINING		MANDATED POST TRAINING ON 01/05/ 001-225-0000-4360	30.00
					Total :	30.00
108308	12/15/2014	888075 DATAMATIC, INC.	CA-0000026360		HANDHELD METER READING MAINT-J/ 070-381-0000-4320	359.16
					Total :	359.16
108309	12/15/2014	888094 TASER INTERNATIONAL, INC.	SI1379171		REPLACEMENT BATTERIES FRO TASE 001-222-0000-4300	792.31
					Total :	792.31
108310	12/15/2014	888195 LEXIPOL LLC	11755	11151	LAW ENFORCEMENT POLICY MANUAL 001-222-0000-4260	2,850.00
					Total :	2,850.00
108311	12/15/2014	888241 UNITED SITE SERVICES OF CA INC	114-2479184		PORTABLE TOILET RENTAL @ 501 FIRS 070-381-0450-4260	550.04
			114-2489616		PORTABLE TOILET RENTAL @ LAYNE F 001-390-0410-4260	379.22
					Total :	929.26
108312	12/15/2014	888242 MCI COMM SERVICE	7DK54968		MTA PHONE LINES 007-440-0441-4220	32.20
					Total :	32.20
108313	12/15/2014	888264 MISSION VALLEY SANITATION	114861		PORTABLE TOILET RENTAL @ 12900 D 070-384-0000-4260	136.96
					Total :	136.96
108314	12/15/2014	888356 ADVANCED AUTO REPAIR BODY &	1180		FIBERGLASS REPAIR ON BUCKET - PW 001-320-0371-4400	60.00
			1223		ALIGN FRONT BUMPER, REPLACE FUE 001-320-0390-4400	249.06
			1224		REPAIR HOOD & FRONT BUMPE - PK4 001-320-0225-4400	458.55
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108314	12/15/2014	888356	888356 ADVANCED AUTO REPAIR BODY & (Continued)		Total :	767.61
108315	12/15/2014	888646	HD SUPPLY WATER WORKS, LTD	D276556	MAIN LINE MATERIALS 070-383-0301-4300	815.30
				D276595	MAIN LINE MATERIALS 070-383-0301-4300	881.66
					070-383-0701-4600	373.24
				D294797	WATER LINE MATERIALS 070-383-0301-4300	659.97
				D294798	WATER LINE MATERIALS 070-383-0301-4300	659.67
					Total :	3,389.84
108316	12/15/2014	888705	WEST COAST TOURS	1143	SENIOR TRIP DEP - LAUGHLIN 02/15-17 004-2384	500.00
					Total :	500.00
108317	12/15/2014	888800	BUSINESS CARD	111214	BACKGROUND INVESTIGATION TRAINING 001-225-0000-4360	207.03
				111714	DINNER FOR SPECIAL CITY COUNCIL MEETING 001-101-0000-4300	71.16
				111814	INS DEDUCTABLE FOR CELL PHONE 001-101-0113-4220	99.00
				112414	SAME DAY COURIER SERVICE - PLAN 1 001-2698	139.17
				112514	MONITOR CABLES FOR COMMUNICATIONS 001-222-0000-4300	53.22
				112814	MISC CHARGES 001-190-0000-4435	44.13
					Total :	613.71
108318	12/15/2014	888951	DOMINGUEZ, WALTER	REIMB.	DOG FOOD & COLLAR 001-225-0000-4300	209.52
					Total :	209.52
108319	12/15/2014	889121	EDGESOFT, INC.	2835	ANNUAL MAINTENANCE CONTRACT 001-310-0000-4320	500.00

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108319	12/15/2014	889121 EDGESOFT, INC.	(Continued)		072-360-0000-4320	3,400.00
					001-140-0000-4320	3,900.00
					001-150-0000-4320	3,900.00
					001-152-0000-4320	3,900.00
					Total :	15,600.00
108320	12/15/2014	889287 UNITED TRUCK CENTERS	44810		REPLACE HYD OIL PUMP/MOTOR - PW	
					072-360-0000-4400	1,509.99
					Total :	1,509.99
108321	12/15/2014	889532 GILMORE, REVA A.	11/15/14 - 11/28/14		FOOD SERVICE MANAGER	
					115-422-3750-4270	481.00
					115-422-3752-4270	78.00
					Total :	559.00
108322	12/15/2014	889533 MARTINEZ, ANITA	11/15/14 - 11/28/14		FOOD SERVICE INTAKE CLERK	
					115-422-3750-4270	144.00
					Total :	144.00
108323	12/15/2014	889535 GOMEZ, GILBERT	11/15/14 - 11/28/14		HDM DRIVER	
					115-422-3752-4390	41.60
					115-422-3752-4270	144.00
					Total :	185.60
108324	12/15/2014	889602 RESPOND SYSTEMS	97226		RESPIRATORS & GLOVES	
					070-384-0000-4310	78.15
					Total :	78.15
108325	12/15/2014	889647 WINZER CORPORATION	5205530		LAUNDRY DETERGENT (RAGS) AND H/	
					001-320-0301-4300	322.69
					Total :	322.69
108326	12/15/2014	889681 VILLALPANDO, MARIA	11/15/14 - 11/28/14		FOOD SERVICE WORKER	
					115-422-3750-4270	180.00
					115-422-3752-4270	36.00
					Total :	216.00

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108327	12/15/2014	890004 PACIFIC TELEMANAGEMENT SERVICE	704949		PD PAY PHONE - JAN 2015 001-190-0000-4220	62.64
					Total :	62.64
108328	12/15/2014	890095 O'REILLY AUTO PARTS	4605-124215		PLUG WIRES - WA8196 070-383-0000-4400	24.62
			4605-124317		SPARK PLUG WIRE - WA8196 070-383-0000-4400	7.65
			4605-124372		SPARK PLUGS - WA8196 070-383-0000-4400	2.51
			4605-124446		STEERING WHEEL - PK8230 001-320-0390-4400	328.08
			4605-124524		VACUUM TANK LINER - WA4573 070-383-0000-4400	76.64
			4605-124627		TURN SIGNAL SWITCH - PW2073 001-320-0371-4400	27.80
			4605-124703		TURNING SIGNAL CANCEL CAM - PW2073 001-320-0371-4400	6.56
			4605-125820		BLADES FOR FLEET 001-1215	76.43
			4605-125822		SMALL TOOLS/ SAFETY GEAR 001-320-0000-4310	14.22
					Total :	564.51
108329	12/15/2014	890104 ABBA TERMITE & PEST CONTROL	24427		BEE REMOVAL - 903 HUNTINGTON WA 070-383-0000-4260	95.00
					Total :	95.00
108330	12/15/2014	890117 CASMANN	15754		RE-UPHOLSTER DRIVER SEAT - WA950 070-382-0000-4400	200.00
					Total :	200.00
108331	12/15/2014	890244 SERRATO & ASSOCIATES	TRAINING		REGISTRATION FEE - HUMAN TRAFFIC 001-224-0000-4360	60.00
					Total :	60.00
108332	12/15/2014	890251 ALDERMAN & HILGERS, LLP	1758		LEGAL SERVICES	

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108332	12/15/2014	890251 ALDERMAN & HILGERS, LLP	(Continued)		006-190-0000-4800	439.09
			1759		LEGAL SERVICES	
			1761		006-190-0000-4800	250.28
			1762		LEGAL SERVICES	
			1763		006-190-0000-4800	392.60
			1764		LEGAL SERVICES	
			1765		006-190-0000-4800	876.00
			1766		LEGAL SERVICES	
			1767		006-190-0000-4800	24.00
			1768		LEGAL SERVICES	
			1769		006-190-0000-4800	336.60
			1770		LEGAL SERVICES	
			1771		006-190-0000-4800	1,799.09
			1772		LEGAL SERVICES	
			1773		006-190-0000-4800	92.69
			1774		LEGAL SERVICES	
			1775		006-190-0000-4800	1,422.20
			1776		LEGAL SERVICES	
			1777		006-190-0000-4800	3,160.40
			1778		LEGAL SERVICES	
			1779		006-190-0000-4800	2,777.30
			1780		LEGAL SERVICES	
			1781		006-190-0000-4800	66.00
			1782		LEGAL SERVICES	
			1783		006-190-0000-4800	82.50
					Total :	11,718.75
108333	12/15/2014	890286 CALIFORNIA CLAIMS	2014-10317		WORKER'S COMP ADMINISTRATION FE 001-106-0000-4270	1,500.00
					Total :	1,500.00
108334	12/15/2014	890392 CA HOUSING FINANCE AGENCY	1672		CALHFA LOAN - FINAL PAYMENT AS PE 001-190-0094-4450	342,269.32
					Total :	342,269.32
108335	12/15/2014	890401 ENVIROGEN TECHNOLOGIES INC	0006337-IN		FY 14-15 NITRATE REMOVAL SYSTEM I	

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108335	12/15/2014	890401 ENVIROGEN TECHNOLOGIES INC	(Continued)
			11126
			070-384-0000-4500
			Total :
			7,121.94
108336	12/15/2014	890411 ARC	7810508
			7814393
			COPIES OF PLANS
			001-310-0000-4300
			COPIES OF PLANS
			001-310-0000-4300
			Total :
			83.95
108337	12/15/2014	890486 LINCOLN AQUATICS	SI253905
			DATA CABLE
			001-430-0000-4300
			Total :
			127.47
108338	12/15/2014	890546 BARAJAS, CRYSTAL	NOV 2014
			MMAPI MENTOR/INSTRUCTOR
			112-424-3654-4260
			Total :
			90.00
108339	12/15/2014	890584 POWERLINE BATTERY SPECIALIST	9065
			JUMP STARTER - CE5643
			001-320-0152-4400
			Total :
			106.43
108340	12/15/2014	890594 HEALTH AND HUMAN RESOURCE	111012
			EAP - DEC 2014
			001-106-0000-4260
			Total :
			325.80
108341	12/15/2014	890879 EUROFINES EATON ANALYTICAL, INC	L0190942
			WATER ANALYSIS FOLDER 504695
			070-384-0000-4260
			L0191363
			WATER ANALYSIS FOLDER 505575
			070-384-0000-4260
			L0192188
			WATER ANALYSIS FOLDER 505281
			070-384-0000-4260
			L0192197
			WATER ANALYSIS FOLDER 506006
			070-384-0000-4260
			L0192410
			WATER ANALYSIS FOLDER 506385
			070-384-0000-4260
			L0192411
			WATER ANALYSIS FOLDER 506387

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108341	12/15/2014	890879 EUROFINS EATON ANALYTICAL, INC	(Continued)		070-384-0000-4260	139.60
			L0192418		WATER ANALYSIS FOLDER 506530	
			L0192511		070-384-0000-4260	139.60
			L0192928		WATER ANALYSIS FOLDER 504991	
			L0192928		070-384-0000-4260	3,900.00
			L0192929		WATER ANALYSIS FOLDER 507117	
			L0192929		070-384-0000-4260	139.60
			L0193538		WATER ANALYSIS FOLDER 507317	
			L0193538		070-384-0000-4260	139.60
			L0193543		WATER ANALYSIS FOLDER 507341	
			L0193543		070-384-0000-4260	164.00
			L0193551		WATER ANALYSIS FOLDER 507561	
			L0193551		070-384-0000-4260	139.60
			L0193553		WATER ANALYSIS FOLDER 508151	
			L0193553		070-384-0000-4260	139.60
			L0193853		WATER ANALYSIS FOLDER 508391	
			L0193853		070-384-0000-4260	24.00
			L0193853		WATER ANALYSIS FOLDER 508356	
			L0193853		070-384-0000-4260	164.00
					Total :	5,836.40
108342	12/15/2014	890963 COMMERCIAL AQUATIC SERVICE INC	114-3541	11149	POOL-MAIN SEAL REPLACEMENT	
					001-430-0000-4300	5,297.70
					Total :	5,297.70
108343	12/15/2014	890970 WEX BANK	38941346		FUEL FOR FLEET	
					001-320-0221-4402	59.41
					001-320-0222-4402	162.21
					001-320-0224-4402	815.72
					001-320-0225-4402	3,660.79
					001-320-0226-4402	2.00
					001-320-0228-4402	425.01
					001-320-0311-4402	481.49
					001-320-0312-4402	2.00
					001-320-0320-4402	166.99
					001-320-0346-4402	53.36

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108343	12/15/2014	890970 WEX BANK	(Continued)		001-320-0370-4402	378.25
					001-320-0371-4402	194.68
					001-320-0390-4402	936.70
					001-320-0420-4402	4.00
					007-313-3630-4402	1,824.33
					027-344-0000-4402	89.55
					029-335-0000-4402	155.35
					070-381-0000-4402	21.88
					070-382-0000-4402	162.38
					070-383-0000-4402	894.08
					070-384-0000-4402	268.66
					072-360-0000-4402	241.57
					001-320-0152-4402	415.49
					Total :	11,415.90
108344	12/15/2014	891064 SIEMENS INDUSTRY INC	5620005314		SAFETY CONFLICT MONITOR REPLACI	
					001-370-0000-4260	908.42
					Total :	908.42
108345	12/15/2014	891121 RIVERA, NICOLE	NOV 2014		MMAP MENTOR/INSTRUCTOR	
					112-424-3654-4260	90.00
					Total :	90.00
108346	12/15/2014	891125 TMC SHOOTING RANGE SPECIALIST	1156		PARTS FOR RANGE UPDATE	
				11152	001-222-0000-4320	3,620.00
				11152	001-222-0000-4300	600.00
					Total :	4,220.00
108347	12/15/2014	891253 SAN FERNANDO SMOG TEST ONLY	1510		SMOG TEST - E1200077	
			1511		001-320-0000-4450	50.00
					SMOG TEST - E443065	
			1514		001-320-0000-4450	50.00
					SMOG TEST - E055424	
			1515		001-320-0000-4450	60.00
					SMOG TEST - E1249700	
					001-320-0000-4450	50.00

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108347	12/15/2014	891253 SAN FERNANDO SMOG TEST ONLY	(Continued)		SMOG TEST - E1033542	
			1519		001-320-0000-4450	50.00
					Total :	260.00
108348	12/15/2014	891311 TORRES, RITA	11/15/14 - 11/28/14		ENP SUBSTITUTE	
					115-422-3750-4270	40.50
					115-422-3752-4270	4.50
					Total :	45.00
108349	12/15/2014	891317 PCI	16784		LADDER CROSSWALKS - MACLAY & DE	
			16785		011-311-0000-4600	2,000.00
					LADDER CROSSWALK - MACLAY & DE	
					011-311-0000-4600	2,200.00
					Total :	4,200.00
108350	12/15/2014	891329 MIKE'S TIRE MAN INC	0021704		TIRES FOR FLEET	
					001-1215	1,155.55
					Total :	1,155.55
108351	12/15/2014	891338 NESTLE PURE LIFE DIRECT	04K00330153574		WATER	
					001-430-0000-4300	66.42
					Total :	66.42
108352	12/15/2014	891355 NAREZ, FABIAN	NOV 2014		MMAP MENTOR/INSTRUCTOR	
					112-424-3654-4260	120.00
					Total :	120.00
108353	12/15/2014	891377 REYES, JOSE	11/15/14 - 11/28/14		HDM DRIVER	
					115-422-3752-4390	45.76
					115-422-3752-4270	144.00
					Total :	189.76
108354	12/15/2014	891389 MORPHOTRUST USA	99874		MAINT FOR CIV LIVESCAN FINGERPRII	
					001-222-0000-4260	1,599.00
					Total :	1,599.00
108355	12/15/2014	891531 WILLDAN ENGINEERING	318078		AS NEEDED ENGINEERING SERVICES	

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vchlist	Voucher List						Page:	21
12/11/2014	9:08:01AM		CITY OF SAN FERNANDO					
Bank code :	bank							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount		
108355	12/15/2014	891531 WILLDAN ENGINEERING	(Continued)	11129	001-310-0000-4270		6,412.50	
					Total :		6,412.50	
108356	12/15/2014	891533 DEXMEDIA	490003218406	11156	DOMAIN REGISTRATION & E-MAIL HOS		50.95	
					001-190-0000-4220		50.95	
					Total :		50.95	
108357	12/15/2014	891570 INNOVATIVE TELECOM. SYSTEMS	1408		CHANGE LINE @ PD AND WORK ON M		115.00	
					001-190-0000-4320		115.00	
					Total :		115.00	
108358	12/15/2014	891631 JAYCOX CONSTRUCTION CNG	JCSF-P1	11156	3600PSI AND 3000PSI NOZZLES FOR C		2,737.50	
			SFD114S		001-320-3661-4400		1,243.77	
					DIAGNOSE AND REPLACE OF BLOW D		3,981.27	
					001-320-3661-4400			
					Total :			
108359	12/15/2014	891710 1100 TRUMAN STREET LLC	070-2267-A		1100 TRUMAN(A)-FIRE SERVICE DEP R		874.76	
					070-2267		874.76	
					Total :		874.76	
108360	12/15/2014	891711 CHIEF LAW ENFORCEMENT SUPPLY	169417		METAL DETECTOR WAND		22.98	
					001-222-0000-4300		22.98	
					Total :		22.98	
108361	12/15/2014	891712 ESPINOZA, JAMES	37-3245-02		REFUND ON WATER ACCT - 1018 MOT		25.13	
					070-2010		25.13	
					Total :		25.13	
108362	12/15/2014	891713 RODRIGUEZ, MARIA ELENA	31-2820-06		WATER ACCT REFUND - 143 HARDING		82.07	
					070-2010		82.07	
					Total :		82.07	
108363	12/15/2014	891714 TAFOLLA, VENANCIA	35-1790-06		WATER ACCT REFUND - 1551 PICO		4.83	
					070-2010		4.83	
					Total :		4.83	
							Page:	21

vchlist		Voucher List					Page:	22
12/11/2014	9:08:01AM		CITY OF SAN FERNANDO					
<hr/>								
Bank code :		bank						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount		
108364	12/15/2014	891715 FLETES, MARIA	35-0231-16		WATER ACCT REFUND - 1313 HOLLIST 070-2010		33.70	
					Total :		33.70	
108365	12/15/2014	891716 GARCIA, ALBERT & IRENE	52-2430-09		WATER ACCT REFUND - 1926 SEVENTH 070-2010		59.59	
					Total :		59.59	
108366	12/15/2014	891717 DUR-RED PRODUCTS	19806		CITY HALL ROOF HATCH 001-390-0310-4330		159.35	
					Total :		159.35	
108367	12/15/2014	891718 REAL, MARY	889698		SENIOR TRIP REFUND 004-2384		20.00	
					Total :		20.00	
123 Vouchers for bank code :		bank				Bank total :	604,788.12	
123 Vouchers in this report						Total vouchers :	604,788.12	

Voucher Registers are not final until approved by Council.

vchlist

Voucher List

Page: 3

12/09/2014 9:35:12AM

CITY OF SAN FERNANDO

Bank code : bank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Voucher Registers are not final until approved by Council.

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Voucher List

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10/29/2014 9:26:11AM

CITY OF SAN FERNANDO

Bank code : bank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Voucher Registers are not final until approved by Council.

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HANDWRITTEN CHECKS

vchlist Voucher List Page: 1
 10/28/2014 3:29:36PM CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
107739	11/3/2014	100306 BARNARD, LARRY	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	42.58
					Total :	42.58
107740	11/3/2014	100642 CASTRO, RICO	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	402.16
					Total :	402.16
107741	11/3/2014	100913 DECKER, CATHERINE	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 070-180-0000-4127	58.30
					Total :	58.30
107742	11/3/2014	100995 DRAKE, MICHAEL	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 070-180-0000-4127 072-180-0000-4127	14.57 14.58
					Total :	29.15
107743	11/3/2014	100996 DRAKE, JOYCE	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	266.41
					Total :	266.41
107744	11/3/2014	101538 HOUGH, RAY	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	295.56
					Total :	295.56
107745	11/3/2014	101933 LITTLEFIELD, LESLEY	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	58.30
					Total :	58.30
107746	11/3/2014	102206 MILLER, WILMA	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15
					Total :	29.15
107747	11/3/2014	102232 MIURA, HOWARD	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15
					Total :	29.15

Page: 1

vchlist Voucher List Page: 2
 10/28/2014 3:29:36PM CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
107748	11/3/2014	103175 SKOBIN, ROMELIA	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	246.18
					Total :	246.18
107749	11/3/2014	103394 TORRES, RACHEL	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15
					Total :	29.15
107750	11/3/2014	103643 WEDDING, JERRY	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	58.30
					Total :	58.30
107751	11/3/2014	103727 WYSBEEK, DOUDE	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15
					Total :	29.15
107752	11/3/2014	103737 YNIGUEZ, LEONARD	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	183.83
					Total :	183.83
107753	11/3/2014	889063 AGORICHAS, JOHN	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 070-180-0000-4127	9.02
					Total :	9.02
107754	11/3/2014	891010 MAERTZ, ALVIN	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	399.43
					Total :	399.43
107755	11/3/2014	891011 APODACA-GRASS, ROBERTA	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	58.30
					Total :	58.30
107756	11/3/2014	891014 CREEKMORE, CASIMIRA	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15
					Total :	29.15
107757	11/3/2014	891016 DEATON, MARK	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 070-180-0000-4127	472.98

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vchlist 10/28/2014 3:29:36PM		Voucher List CITY OF SAN FERNANDO				Page: 3
Bank code : bank						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
107757	11/3/2014	891016 891016 DEATON, MARK	(Continued)			Total : 472.98
107758	11/3/2014	891017 ELDRIDGE, WANDA	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15 Total : 29.15
107759	11/3/2014	891020 GLASGOW, ROBERT	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	89.77 Total : 89.77
107760	11/3/2014	891023 HATFIELD, JAMES	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	40.26 Total : 40.26
107761	11/3/2014	891024 HOOKER, RAYMOND	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	25.40 Total : 25.40
107762	11/3/2014	891034 RAMSEY, JAMES	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	274.26 Total : 274.26
107763	11/3/2014	891035 SHERWOOD, NINA	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	20.13 Total : 20.13
107764	11/3/2014	891036 WATT, DAVID	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	58.30 Total : 58.30
107765	11/3/2014	891037 WEBB, NANCY	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	137.13 Total : 137.13
107766	11/3/2014	891038 WAITE, CURTIS	NOVEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	45.53 Total : 45.53
						Page: 3

vchlist 10/28/2014 3:29:36PM		Voucher List CITY OF SAN FERNANDO				Page: 4
Bank code : bank						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
28	Vouchers for bank code : bank					Bank total : 3,446.18
28	Vouchers in this report					Total vouchers : 3,446.18

Voucher Registers are not final until approved by Council.

ATTACHMENT “B”**RESOLUTION NO. 15-011****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 15-011****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT “A”) as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 20th day of January, 2015.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 20th day of January, 2015, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

vchlist 01/06/2015 12:38:26PM		Voucher List CITY OF SAN FERNANDO				Page: 5
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108395	1/5/2015	101434 GUZMAN, JESUS ALBERTO	NOV 2014		MMAPI INSTRUCTOR 112-424-3654-4260	600.00
					Total :	600.00
108396	1/5/2015	101436 HACH COMPANY	9142213		SAMPLING SUPPLIES 070-384-0301-4300	735.70
					Total :	735.70
108397	1/5/2015	101528 THE HOME DEPOT CRC, ACCT#603532202490	2032293		GAS CANS, TRASHBAGS, SHOVELS, E 070-383-0301-4300	186.00
			2094014		REPLACE BURNT OUT LIGHTS @ PD	
			3093857		001-390-0222-4300	52.36
			3095043		BLADES, DRIVER, BATTERIES & LED 001-311-0000-4600	264.45
			3095044		SMALL TOOLS 001-390-0410-4340	261.28
			3563235		REPAIR RAIN LEAK @ PD SHOOTING F 001-390-0222-4300	73.83
			3563236		PIONEER PARK WEED KILLER 001-390-0410-4300	140.14
			3573635		LP WEED KILLER 001-390-0460-4300	131.25
			3573636		SMALL TOOLS 001-390-0410-4340	54.49
			4084301		MAT'L FOR TREE LIGHTING CEREMON 001-390-0410-4300	41.02
			4084302		SMALL TOOLS 001-390-0410-4340	240.02
			7574152		ELECTRICAL FOR TREE LIGHTING 001-390-0410-4300	134.75
			7574153		TREE LIGHTING SUPPLIES 001-390-0410-4300	50.29
			9021871		KEYS 001-390-0410-4300	21.30
					BROOMS, DUST PANS & RAIN PONCH 001-341-0301-4300	86.24
						Page: 5

vchlist 01/06/2015 12:38:26PM		Voucher List CITY OF SAN FERNANDO				Page: 6
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108397	1/5/2015	101528 101528 THE HOME DEPOT CRC, ACCT#603532202490 (Continued)				Total : 1,737.42
108398	1/5/2015	101666 DE LAGE LANDEN FINANCIAL SERVS	VARIOUS COPIERS		DEC'14 -LEASE PAYMENT - VARIOUS C 001-190-0000-4320	443.64
					001-420-0000-4260	405.44
					103-420-0000-4260	101.36
					104-420-0000-4260	101.36
					070-381-0000-4290	146.70
					Total :	1,198.50
108399	1/5/2015	101688 J & R AUDIO	3455		SOUND, TECHNICIANS STAGING & LIG 001-424-1367-4260	2,800.00
					Total :	2,800.00
108400	1/5/2015	101764 KEYSTONE UNIFORM DEPOT	12856		UNIFORM FOR OFC 001-222-0000-4300	88.13
			7510		UNIFORMS FOR DISPATCHER 001-222-0000-4300	722.35
					Total :	810.48
108401	1/5/2015	101768 KIMBALL-MIDWEST	3924290		BULBS 001-1215	121.64
					Total :	121.64
108402	1/5/2015	101772 KING'S BRAKE AND PIONEER TIRE	4695		MOUNT & BALANCE TRUCK TIRES - W/ 070-383-0000-4400	100.00
					Total :	100.00
108403	1/5/2015	101852 LARRY & JOE'S PLUMBING	26195449-0001-02		MAT'L FOR IRRIGATION REPAIR @ BR# 001-390-0410-4300	39.00
					Total :	39.00
108404	1/5/2015	101863 LAWRENCE R. MOSS & ASSOCIATES	92525	11150	LANDSCAPE ARCHITECTURAL DESIGN 050-311-0000-4270	2,500.00
				11150	070-381-0000-4270	1,000.00
					Total :	3,500.00
108405	1/5/2015	101929 LINGO INDUSTRIAL ELECTRONICS	32182		REPLACEMENT OF BRAND/CELIS CON	
						Page: 6

vchlist

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Voucher List

CITY OF SAN FERNANDO

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Bank code :bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108405	1/5/2015	101929 LINGO INDUSTRIAL ELECTRONICS	(Continued)			
			32184		001-370-0301-4300 CONFLICT MONITORS	1,744.00
			32186		001-370-0301-4300 REPLACEMENT BRAND/CELIS 412 PRC	1,006.07
					001-371-0000-4500	2,008.87
					Total :	4,758.94
108406	1/5/2015	101971 L.A. MUNICIPAL SERVICES	0047501000		ELECTRIC - 13003 BORDEN	
			4947501000		070-384-0000-4210	773.49
			5007501000		WATER - 12900 DRONFIELD	
			5947501000		070-384-0000-4210	311.92
			6577501000		ELECTRIC - 13655 FOOTHILL	
			7577501000		070-384-0000-4210	196.14
			7947501000		ELECTRIC - 12900 DRONFIELD	
					070-384-0000-4210	4,418.66
					ELECTRIC - 14060 SAYRE	
					070-384-0000-4260	7,334.98
					WATER - 14060 SAYRE	
					070-384-0000-4210	40.51
					ELECTRIC - 13186 DRONFIELD	
					070-384-0000-4260	79.10
					Total :	13,154.80
108407	1/5/2015	101974 LOS ANGELES COUNTY	NOV 2014		ANIMAL CARE & CONTROL FEES - NOV	
					001-190-0000-4260	7,007.86
					Total :	7,007.86
108408	1/5/2015	101990 L.A. COUNTY METROPOLITAN	800059960		TAP CARDS - NOV 2014	
					007-440-0441-4260	1,295.00
					Total :	1,295.00
108409	1/5/2015	102003 LOS ANGELES COUNTY	RE-PW-14120403713	11133	INDUSTRIAL WASTE PROGRAM	
					072-360-0000-4450	4,601.79
					Total :	4,601.79
108410	1/5/2015	102006 LOS ANGELES COUNTY	152190WM		PRISONER MAINTENANCE FOR 14-166	

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vchlist		Voucher List				Page: 8	
01/06/2015 12:38:26PM		CITY OF SAN FERNANDO					
Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
108410	1/5/2015	102006 LOS ANGELES COUNTY	(Continued)				
					001-222-0000-4260	95.14	
					Total :	95.14	
108411	1/5/2015	102007 L.A. COUNTY SHERIFFS DEPT.	151987ST		PRISONER MEALS FOR NOV 2014		
					001-225-0000-4350	723.10	
					Total :	723.10	
108412	1/5/2015	102075 MAG-TROL ASSOCIATES, INC.	1181666		DISPENSER SWITCHES		
					001-320-3661-4400	255.02	
					Total :	255.02	
108413	1/5/2015	102106 MARTIN & CHAPMAN CO.	030315 - 1		MAILING SAMPLE BALLOT PAMPHLETS		
					001-116-0000-4260	2,755.00	
					Total :	2,755.00	
108414	1/5/2015	102106 MARTIN & CHAPMAN CO.	030315 - 2		MAILING BALLOTS TO PVBM VOTERS		
					001-116-0000-4260	700.00	
					Total :	700.00	
108415	1/5/2015	102219 MISSION AUTO ELECTRIC, INC.	24620		STARTER, CORE SWAP -WA8196		
					070-383-0000-4400	49.05	
					Total :	49.05	
108416	1/5/2015	102226 MISSION LINEN & UNIFORM	140178349		LAUNDRY		
			140179096		001-225-0000-4350	258.21	
			140179683		LAUNDRY		
			140179683		001-225-0000-4350	247.78	
			140179683		LAUNDRY		
			140180424		001-225-0000-4350	258.21	
			140180424		LAUNDRY		
			140180424		001-225-0000-4350	247.78	
			140180978		LAUNDRY		
			140180978		001-225-0000-4350	255.63	
			140181732		LAUNDRY		
			140181732		001-225-0000-4350	247.78	
					Total :	1,515.39	

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Voucher List		Page: 9	
01/06/2015 12:38:26PM		CITY OF SAN FERNANDO	
Bank code : bank			
Voucher	Date	Vendor	Amount
108417	1/5/2015	102260 MOORE MEDICAL LLC	82620900
			MEDICAITONS
			001-225-0000-4350
			Total : 134.33
108418	1/5/2015	102275 MOTION PICTURE LICENSING CORP.	503930451
			MOTION PICTURE LICENSING FEE
			001-424-0000-4260
			Total : 371.00
108419	1/5/2015	102303 NACHO'S ORNAMENTAL SUPPLY	INV035457
			"PUBLIC WORKS" WELD ON GATE @ 50
			001-311-0000-4300
			Total : 79.50
108420	1/5/2015	102307 HI WAY SAFETY RENTALS, INC.	24780
			BARRICADES WITH DIRECTIONAL ARR
			072-360-0301-4300
			Total : 215.41
108421	1/5/2015	102387 K.R. NIDA CORPORATION	27296-RR
			2-WAY RADIO REPAIR
			070-384-0000-4400
			001-320-0371-4400
			Total : 95.00
108422	1/5/2015	102403 NOW IMAGE PRINTING	4281
			2015- PARKING PERMIT STICKERS (500)
			029-335-0000-4300
			029-335-0301-4300
			2015 - GUEST PERMIT TAGS (1000)
			029-335-0301-4300
			Total : 500.00
			605.95
			1,149.75
			Total : 2,255.70
108423	1/5/2015	102432 OFFICE DEPOT	1737791579
			USB DRIVE
			001-390-0000-4300
			1740151474
			LABELS
			001-222-0000-4300
			743565379001
			LABELS AND HOOKS
			001-222-0000-4300
			743911508001
			PW OPS CTR 2015 CALENDARS
			070-383-0000-4300
			744754001001
			DVD-R DISCS
			227.11

vchlist

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Voucher List

CITY OF SAN FERNANDO

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Bank code :bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108423	1/5/2015	102432 OFFICE DEPOT	(Continued)			
			744754223001		001-310-0000-4300 USB 32GB	36.40
			744754224001		001-310-0000-4300 DATA STICK	42.76
			744804166001		001-310-0000-4300 LABELS & CORRECTION TAPE	52.84
			744945975001		001-222-0000-4300 RECEIPT BOOKS, TAPE, FILE FOLDER	98.88
			745590074001		001-1200 PW OPS CTR CALENDARS	78.45
			745645071001		070-383-0000-4300 PETTY CASH RECEIPTS AND CALEND	22.66
			746136277001		001-222-0000-4300 REPORT COVERS	12.37
			746136429001		001-130-0000-4300 COPY PAPER, STICKY NOTES	20.47
					001-130-0000-4300	57.28
					Total :	753.28
108424	1/5/2015	102530 AT & T	818-270-2203		1SDN LINE/LASN NETWORK	
					001-222-0000-4220	115.13
					Total :	115.13
108425	1/5/2015	102666 PREFERRED DELIVERY SYSTEMS INC	549-103		COURIER SERVICE	
			549-104		001-222-0000-4260 COURIER SERVICE	103.00
					001-222-0000-4260	206.00
					Total :	309.00
108426	1/5/2015	102683 PRO VEN INC.	1211141		TIMING - SF MISSION	
			1215141		001-370-0000-4260 CONSULTATION SF RD/HUBBARD - EDI	400.00
					001-370-0000-4260	100.00
					Total :	500.00
108427	1/5/2015	102800 RED STAR CHARTER & TOURS	340		CLUB VOLUNTEER TRIP ON 01/11/15-0	

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Bank code :bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108432	1/5/2015	103202 SOUTHERN CALIFORNIA EDISON CO.	(Continued)			
			2-29-583-9823		001-320-3661-4210 ELECTRIC - HERITAGE PARK	1,555.81
			2-29-831-3149		001-420-0000-4210 ELECTRIC - 1101 SEVENTH	257.50
			2-29-831-3271		027-344-0000-4210 ELECTRIC - 1103 EIGHTH	50.33
			2-29-996-0153		027-344-0000-4210 ELECTRIC - 501 FIRST	50.48
			2-33-746-5215		001-390-0450-4210 ELECTRIC - 190 PARK	625.73
			2-35-772-2859		027-344-0000-4210 ELECTRIC - KALISHER	598.64
					001-390-0450-4210	31.72
					Total :	38,279.12
108433	1/5/2015	103205 THE GAS COMPANY	04232069007		GAS - 910 1ST	
			08422032493		001-222-0000-4210 GAS - 505 S HUNTINGTON	122.02
			08852064008		001-420-0000-4210 GAS - 117 MACNEIL	44.97
			09062064002		001-310-0000-4210 GAS - 120 MACNEIL	76.19
					070-381-0000-4210	9.46
					072-360-0000-4210	9.46
					001-390-0450-4210	18.91
			18292013580		GAS - 519 S BRAND	
					001-420-0000-4210	21.08
					Total :	302.09
108434	1/5/2015	103439 UPS	831954494		COURIER SERVICE	
					001-190-0000-4280	113.00
					Total :	113.00
108435	1/5/2015	103444 ULTRA GREENS, INC	54015		MACLAY STREETSCAPE SAND COMPC	
					001-341-0301-4300	65.40

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01/06/2015 12:38:26PM		CITY OF SAN FERNANDO					
Bank code : bank							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
108435	1/5/2015	103444 103444 ULTRA GREENS, INC	(Continued)			Total :	65.40
108436	1/5/2015	103534 VALLEY LOCKSMITH	2309		RE-KEY TO MASTER "A" AND 5 KEY CC		
			2333		001-390-0310-4330		65.00
					WATER SITE RE-KEY, DOOR STOPS, KI		
					070-384-0000-4330		756.27
					Total :		821.27
108437	1/5/2015	103574 VERDIN, FRANCISCO JAVIER	10/01/14-12/31/14		MEXICAN FOLKLORICO DANCE INSTR		
					017-420-1362-4260		976.50
					Total :		976.50
108438	1/5/2015	103603 VULCAN MATERIALS COMPANY	70574912		FILL SAND		
			70554783		001-311-0000-4300		309.84
			70554784		CREDIT- BASE		
			70554784		001-311-0000-4300		-568.68
			70574913		CREDIT BASE		
			70627206		001-311-0000-4300		-363.21
					BASE		
					001-311-0000-4300		520.21
					COLD MIX		
					001-311-0000-4300		1,311.70
					Total :		1,209.86
108439	1/5/2015	103710 WONDRIES FLEET GROUP	PC5370	11113	REPLACEMENT VEHICLE		
					041-225-0000-4500		40,283.16
					041-225-0000-4500		3,510.16
					Total :		43,793.32
108440	1/5/2015	103738 YOSEF AMZALAG SUPPLY	12128107		LP PARK SPRINKLER REPAIR		
			12130411		001-311-0000-4600		58.30
			12130535		MATLS FOR IRRIGATION REPAIR @ BI		
					001-390-0410-4300		34.03
					IRRIGATION REPAIRS @ RUDY ORTEG		
					001-390-7500-4300		105.63
					Total :		197.96
108441	1/5/2015	103903 TIME WARNER CABLE	8448200540010328		CABLE SERVICES - 01/05/15-02/04/15		

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108452	1/5/2015	888468 MAJOR METROPOLITAN SECURITY	(Continued)			
			1068641		001-390-0410-4260 ALARM MONITORING - JAN 2015	15.00
			1068642		001-390-0460-4260 ALARM MONITORING - JAN 2015	15.00
			1068643		001-390-0222-4260 ALARM MONITORING - JAN 2015	15.00
			1068644		001-390-0450-4260 ALARM MONITORING - JAN 2015	15.00
			1068646		001-390-0410-4260 ALARM MONITORING - JAN 2015	15.00
			1068647		001-390-0450-4260 ALARM MONITORING - JAN 2015	15.00
			1068648		001-390-0460-4260 ALARM MONITORING - JAN 2015	15.00
			1068649		001-390-0410-4260 ALARM MONITORING - JAN 2015	15.00
			1068650		001-390-0410-4260 ALARM MONITORING - JAN 2015	15.00
			1068651		001-390-0310-4260 ALARM MONITORING - JAN 2015	15.00
			1068652		070-381-0450-4260 ALARM MONITORING - JAN 2015	15.00
			1966		001-390-0410-4260 REPLACE KEYPAD @ REC PARK	15.00
					001-390-0410-4330	225.00
					Total :	405.00
108453	1/5/2015	888629 SPARKLETTES	14101253113014		WATER	
					001-222-0000-4300	183.94
					Total :	183.94
108454	1/5/2015	888647 HDL SOFTWARE, LLC	0009761-IN		BL SOFTWARE ANNUAL USE FEE	
					001-130-0000-4320	3,718.99
					Total :	3,718.99
108455	1/5/2015	888800 BUSINESS CARD	120414		DINNER FOR DEPT HEAD RETREAT	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108455	1/5/2015	888800 BUSINESS CARD	(Continued)			
					001-105-0000-4370	45.84
					001-310-0000-4270	45.83
					001-150-0000-4370	45.83
					001-130-0000-4370	45.83
					001-420-0000-4360	45.83
					001-222-0000-4360	45.83
			120414		LODGING FOR DEPT HEAD RETREAT	
					001-105-0000-4370	143.83
					001-310-0000-4270	143.83
					001-150-0000-4370	143.84
					001-130-0000-4370	143.84
					001-420-0000-4360	143.84
					001-222-0000-4360	143.84
			120414		ONLINE HARASSMENT TRAINING	
					001-106-0000-4270	148.00
			120514		LUNCH FOR DEPT HEAD RETREAT	
					001-105-0000-4370	15.86
					001-420-0000-4360	15.85
					001-222-0000-4360	15.85
					001-130-0000-4370	15.85
					001-310-0000-4270	15.86
					001-150-0000-4370	15.85
			120914		LODGING FOR LGBT LEADERS CONFE	
					001-101-0103-4370	614.88
			121014		ONLINE VIDEO STORAGE (TOD WORK:	
					001-150-0000-4300	59.95
			121614		TASER INSTRUCTOR TRAINING	
					001-225-0000-4360	350.00
			121714		TASER INSTRUCTOR TRAINING	
					001-225-0000-4360	350.00
			121914		LUNCH FOR STAFF & ORAL PANEL	
					001-106-0000-4270	72.50
			122214		(20) USERS ANNUAL SUBSCRIPTION	
					001-190-0000-4300	360.00
					Total :	3,188.46

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108467	1/5/2015	889680 JIMENEZ LOPEZ, JUAN MANUEL	NOV 2014		MMAPI INSTRUCTOR 112-424-3654-4260	300.00
					Total :	300.00
108468	1/5/2015	889681 VILLALPANDO, MARIA	11/29/14-12/12/14		FOOD SERVICE WORKER 115-422-3750-4270 115-422-3752-4270	225.00 45.00
					Total :	270.00
108469	1/5/2015	889942 ATHENS SERVICES	179963-PR		STREET SWEEPING PRORATED INCRE 001-343-0000-4260	2,525.00
			273881-PR		STREET SWEEPING PRORATED INCRE 001-343-0000-4260	2,525.00
			368821		STREET SWEEPING - NOV 2014 001-343-0000-4260	12,625.00
			508802		STREET SWEEPING - DEC 2014 001-343-0000-4260	12,625.00
					Total :	30,300.00
108470	1/5/2015	890010 TOTAL PRINTING SUPPLIES	14345		TONER CARTRIDGES 001-222-0000-4300	109.00
					Total :	109.00
108471	1/5/2015	890095 O'REILLY AUTO PARTS	4605-126052		IDLE AIR CONTROL VALVE - PW2073 001-320-0371-4400	42.81
			4605-126629		TURN SIGNAL CAM - PK8230 001-320-0390-4400	6.56
			4605-126648		BELT - PD9474 001-320-0228-4400	30.87
			4605-127103		SOLENIOD 001-1215	27.08
					Total :	107.32
108472	1/5/2015	890117 CASMANN	15805		FIX DRIVER SEAT - PD4540 001-320-0222-4400	225.00
					Total :	225.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108473	1/5/2015	890411 ARC	7833198		COPIES OF PLANS 001-310-0000-4300	169.95
			7834808		COPIES OF PLANS 001-310-0000-4300	26.20
			7836884		COPIES OF PLANS 001-310-0000-4300	24.25
			7843669		COPIES OF PLANS 001-310-0000-4300	24.25
					Total :	244.65
108474	1/5/2015	890478 RESOURCE 4 SIGNS	21013		TROLLEY ROUTE SIGNS 001-370-0301-4300	193.50
					Total :	193.50
108475	1/5/2015	890487 SEA-CLEAR POOLS	14-3578		CONTROLLER REPAIR 001-430-0000-4260	1,236.74
			14-3622		MULTIPOINT VALVES 001-430-0000-4300	1,806.16
					Total :	3,042.90
108476	1/5/2015	890488 AGUILA, ISMAEL	REIMB.		REIMB OF ITEMS PURCHASED FOR TR 001-424-1367-4300	104.03
					Total :	104.03
108477	1/5/2015	890578 DIAMOND TOURS INC	1099233		SENIOR TRIP DEP. TO COLORADO 004-2383	3,750.00
					Total :	3,750.00
108478	1/5/2015	890584 POWERLINE BATTERY SPECIALIST	9170		BATTERY FOR 2-WAY RADIO 001-320-0000-4310	52.68
					Total :	52.68
108479	1/5/2015	890833 THOMSON REUTERS	830795264		LA CLEAR INVEST TOOLS 001-224-0000-4270	144.32
					Total :	144.32
108480	1/5/2015	890834 SPARKLING IMAGE CORP	57208		CAR WASHES - DEC 2014 001-222-0000-4320	85.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108480	1/5/2015	890834 890834 SPARKLING IMAGE CORP	(Continued)			Total : 85.00
108481	1/5/2015	890879 EUROFINIS EATON ANALYTICAL, INC	L0193854		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0193871		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0194561		WATER ANALYSIS FOLDER 070-384-0000-4260	80.00
			L0194580		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0194593		WATER ANALYSIS FOLDER 070-384-0000-4260	164.00
			L0194594		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0194927		WATER ANALYSIS FOLDER 070-384-0000-4260	139.60
			L0195414		WATER ANALYSIS FOLDER 070-384-0000-4260	800.00
					Total : 1,742.00	
108482	1/5/2015	890897 EVAN BROOKS ASSOCIATES, INC	14011-19		PREPARATION OF QRTL REPORT FOI 001-150-0000-4270	800.00
					Total : 800.00	
108483	1/5/2015	891141 OLIVAREZ MADRUGA, P.C.	12487		LEGAL SERVICES 073-110-0000-4270	40.00
					001-110-0000-4270	14,056.57
					Total : 14,096.57	
108484	1/5/2015	891209 AUTONATION SSC	198020		SEAT BELT KIT - PW2116 001-320-0370-4400	233.91
					Total : 233.91	
108485	1/5/2015	891219 GOSS, JOSEPH P	REIMB.		REIMB OF ITEMS PURCHASED FOR TR 001-424-1367-4300	72.00
					Total : 72.00	
108486	1/5/2015	891242 LNI CUSTOM MANUFACTURING INC	66818		VINYL DECALS AND INSTALLATION	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108486	1/5/2015	891242 LNI CUSTOM MANUFACTURING INC	(Continued)		012-310-0000-4270	493.75
					Total : 493.75	
108487	1/5/2015	891253 SAN FERNANDO SMOG TEST ONLY	1587		SMOG 001-320-0000-4450	50.00
			1594		SMOG TEST - 4XSM381 001-320-0000-4450	50.00
			1595		SMOG TEST - 4XSL745 001-320-0000-4450	50.00
			1631		SMOG TEST - 1194738 001-320-0000-4450	50.00
			1632		SMOG TEST - 1259561 001-320-0000-4450	50.00
			1634		SMOG TEST - 1094923 001-320-0000-4450	50.00
			1650		SMOG TEST - 1227035 001-320-0000-4450	50.00
					Total : 350.00	
108488	1/5/2015	891311 TORRES, RITA	11/29/14-12/12/14		ENP SUBSTITUTE 115-422-3750-4270	81.00
					115-422-3752-4270	9.00
					Total : 90.00	
108489	1/5/2015	891328 MS NAVARRO ENGINEERING	2107	11127	12900 DRONFIELD SITE PREP & ELEC1 070-384-0857-4600	1,966.60
			2108	11127	12900 DRONFIELD SITE PREP & ELEC1 070-384-0857-4600	74,363.98
					070-2037	-7,436.40
					Total : 68,894.18	
108490	1/5/2015	891329 MIKE'S TIRE MAN INC	0022586		TIRES FOR TRUCK - WA4573 070-383-0000-4400	1,024.60
					Total : 1,024.60	
108491	1/5/2015	891346 CAMPBELL, AMANDA D	121614		FACE PAINTING & SUPPLIES FOR HOLI	

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Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108491	1/5/2015	891346 CAMPBELL, AMANDA D	(Continued)		001-424-1367-4260	150.00
					Total :	150.00
108492	1/5/2015	891377 REYES, JOSE	11/29/14-12/12/14		HDM DRIVER	
					115-422-3752-4270	180.00
					115-422-3752-4390	57.20
					Total :	237.20
108493	1/5/2015	891531 WILLDAN ENGINEERING	00318420	11106	ENHANCED WATERSHED MANAGEMEN	
					001-310-0000-4270	320.00
					Total :	320.00
108494	1/5/2015	891573 PERFORMANCE TRUCK & TRAILER	IN26953		TUBE & STROBES	
					001-1215	230.61
					Total :	230.61
108495	1/5/2015	891587 ABLE MAILING INC.	21450	11123	UTILITY BILLING MAILING SERVICE - D	82.15
				11123	070-382-0000-4300	82.15
			21451		072-360-0000-4300	82.15
					STORAGE OF WATER ENVELOPES-NO	
					070-382-0000-4300	12.50
					072-360-0000-4300	12.50
					Total :	189.30
108496	1/5/2015	891622 FARMER BROTHERS	60445446		KITCHEN SUPPLIES	
					001-222-0000-4300	137.99
					Total :	137.99
108497	1/5/2015	891664 GOLDEN TOUCH CLEANING, INC	60926		JANITORIAL SERVICE CONTRACT #166	
				11153	001-390-0222-4260	3,200.00
				11153	001-390-0310-4260	1,214.00
				11153	001-390-0410-4260	2,007.00
				11153	072-360-0450-4260	1,088.00
				11153	001-390-0460-4260	3,080.00
				11153	001-430-0000-4260	1,425.00
					Total :	12,014.00

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Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108498	1/5/2015	891711 CHIEF LAW ENFORCEMENT SUPPLY	124904		POLICE UNIFORM GEAR	
			124905		001-222-0000-4300	98.15
			167590		POLICE UNIFORM GEAR	100.98
			168549		001-222-0000-4300	35.77
					POLICE UNIFORM GEAR	
					001-222-0000-4300	4.99
					Total :	239.89
108499	1/5/2015	891727 ARVIZU, MONICA	2000154.001		REFUND OF PRIVATE SWIM LESSONS	
					001-3770-1338	50.00
					Total :	50.00
108500	1/5/2015	891728 NOLASCO, DAMIAN	2000153.001		YOUTH BASKETBALL REFUND	
					017-3770-1328	70.00
					Total :	70.00
108501	1/5/2015	891729 MIRANDA, ZENAIDA	2000152.001		PARTIAL ZUMBA REFUND	
					017-3770-1337	14.00
					Total :	14.00
108502	1/5/2015	891730 THE YODSUKARS - WEDDINGS	20141211002		SANTA PHOTOS	
					001-420-0000-4260	375.00
					Total :	375.00
108503	1/5/2015	891731 MENDEZ, MARIA	889756		SENIOR TRIP REFUND - DISNEY ON IC	
					004-2384	140.00
					Total :	140.00
108504	1/5/2015	891732 ESCUDERO, RACHEL	889755		SENIOR TRIP REFUND - DISNEY ON IC	
					004-2384	70.00
					Total :	70.00
108505	1/5/2015	891733 PEREZ, CONNIE	889754		SENIOR TRIP REFUND - DISNEY ON IC	
					004-2384	70.00
					Total :	70.00

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Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126		Vouchers for bank code : bank			Bank total :	351,966.33
126		Vouchers in this report			Total vouchers :	351,966.33

Voucher Registers are not final until approved by Council.

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ATTACHMENT "C"**RESOLUTION NO. 15-012****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 15-012****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 20th day of January, 2015.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 20th day of January, 2015, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

vchlist		Voucher List				Page: 1	
01/14/2015 1:47:33PM		CITY OF SAN FERNANDO					
Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
108560	1/20/2015	100043 ABLE RIBBON TECHNOLOGY INC	184169		HP 8100 PRINTER CARTRIDGES		
					070-382-0000-4300	178.63	
					072-360-0000-4300	178.62	
					Total :	357.25	
108561	1/20/2015	100066 ADS ENVIRONMENTAL SERVICES,INC	12984.22-1214	11167	DESIGN, INSTALLATION AND MONITOR		
					072-360-0000-4260	8,448.00	
					Total :	8,448.00	
108562	1/20/2015	100070 ADVANCED ELECTRONICS INC.	0146903-IN	11159	COMPUTER MAINTENANCE AGREEME		
					001-222-0000-4320	6,564.63	
					Total :	6,564.63	
108563	1/20/2015	100101 VERIZON WIRELESS-LA	270693253		PLANNING CELL PHONES		
					001-140-0000-4220	5.37	
					001-150-0000-4220	54.12	
			460851202		PD CELL PHONES		
					001-222-0000-4220	115.00	
			561407019		CITY YARD CELL PHONE & USB MODEI		
					070-384-0000-4220	34.36	
					001-390-0000-4220	21.66	
					001-320-0000-4220	21.66	
					072-360-0000-4220	0.44	
					001-130-0000-4220	33.72	
			660629692		VARIOUS CELL PHONES		
					001-106-0000-4220	39.29	
					070-384-0000-4220	27.00	
					001-420-0000-4220	53.74	
			870422920		PD CELL PHONES AND MDT MODEMS		
					001-222-0000-4220	953.05	
					001-152-0000-4220	114.03	
					Total :	1,473.44	
108564	1/20/2015	100143 ALONSO, SERGIO	DEC 2014		MMAP PROGRAM INSTRUCTOR		
					112-424-3654-4260	80.00	
					109-424-3638-4260	520.00	

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vchlist		Voucher List				Page: 2	
01/14/2015 1:47:33PM		CITY OF SAN FERNANDO					
Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
108564	1/20/2015	100143 100143 ALONSO, SERGIO	(Continued)			Total :	600.00
108565	1/20/2015	100191 ANGELES SHOOTING RANGE	9193		TRAINING		
					001-225-0000-4360		75.00
						Total :	75.00
108566	1/20/2015	100434 BROWNELLS, INC.	10418353.00		REMAINING BALANCE ON INVOICE		
			10783490.001		001-222-0000-4300		84.91
					RANGE SUPPLIES		
					001-222-0000-4300		1,878.25
						Total :	1,963.16
108567	1/20/2015	100514 CSMFO	NONPO		CSMFO TRAINING ON 1/21/15 IN MONR		
					001-130-0000-4360		40.00
						Total :	40.00
108568	1/20/2015	100532 STATE OF CALIFORNIA, DEPARTMENT OF JU: 074262			DOJ FINGERPRINTING - DEC 2014		
					004-2386		3,165.00
						Total :	3,165.00
108569	1/20/2015	100731 CITY OF LOS ANGELES	74WP150000027	11100	FY 14-15 O&M PORTION OF AMALGAM,		
			74WP150000028	11099	072-360-0000-4260		141,961.00
					CAPITAL PORTION OF AMALGAMATED		
					072-360-0000-4600		97,000.00
						Total :	238,961.00
108570	1/20/2015	100805 COOPER HARDWARE INC.	94077		WELL 7A CHAIN/CABLE		
					070-384-0000-4330		35.25
						Total :	35.25
108571	1/20/2015	101147 FEDEX	2-882-21260		COURIER SERVICE		
			2-889-99547		001-190-0000-4280		18.02
			2-896-03951		COURIER SERVICE		
					001-190-0000-4280		21.73
					COURIER SERVICE		
					001-190-0000-4280		51.41
						Total :	91.16

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vchlist 01/14/2015 1:47:33PM		Voucher List CITY OF SAN FERNANDO				Page: 7
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108589	1/20/2015	102303 NACHO'S ORNAMENTAL SUPPLY	(Continued) INV035229		MAT'LS FOR 501 FIRST GATE REPAIR 001-390-0450-4300	61.32
			INV035932		MACLAY STREETSCAPE POTS - COIL C 011-311-7510-4300	8.48
					Total :	698.25
108590	1/20/2015	102307 HI WAY SAFETY RENTALS, INC.	24783		SURFACE MOUNT CHANNELIZERS & E 072-360-0301-4300	2,345.00
					001-311-0000-4600	101.12
					Total :	2,446.12
108591	1/20/2015	102432 OFFICE DEPOT	745590342001		WIRELESS KEYBOARD & MOUSE 001-320-0000-4300	40.29
					Total :	40.29
108592	1/20/2015	102443 OKAFOR, MICHAEL	REIMB.		MILEAGE REIMB. - ICRMA MEETING 001-106-0000-4390	42.25
					Total :	42.25
108593	1/20/2015	102458 ON SITE LASERMEDIC CORPORATION	P-79069		HP8100 PRINTER MAINT RENEWAL 070-382-0000-4320	79.95
					072-360-0000-4320	79.95
					Total :	159.90
108594	1/20/2015	102756 RADIOSHACK CORPORATION	010597		SOLDER WIRE & CORDLESS GUN 001-370-0000-4340	26.79
					Total :	26.79
108595	1/20/2015	102978 SWRCB FEES	41328		OPS 41328 - GRADE D2 WATER DISTRI 070-381-0000-4380	130.00
					Total :	130.00
108596	1/20/2015	103010 SAM'S CLUB DIRECT, #0402465855179	8792		BREAK ROOM SUPPLIES 001-222-0000-4300	308.56
					Total :	308.56
108597	1/20/2015	103029 SAN FERNANDO, CITY OF	15067-15139		REIMBURSEMENT TO WORKERS COM	
						Page: 7

vchlist 01/14/2015 1:47:33PM		Voucher List CITY OF SAN FERNANDO				Page: 8
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108597	1/20/2015	103029 SAN FERNANDO, CITY OF	(Continued)		006-1035	27,311.70
					Total :	27,311.70
108598	1/20/2015	103176 SIMS WELDING SUPPLY CO.	00642051		PROPANE 070-384-0000-4320	65.74
					Total :	65.74
108599	1/20/2015	103184 SMART & FINAL	101694		BREAK ROOM SUPPLIES 001-222-0000-4300	43.68
			109965		COFFEE, CREAMER & CUPS 115-422-3750-4300	96.48
					Total :	140.16
108600	1/20/2015	103202 SOUTHERN CALIFORNIA EDISON CO.	2-02-542-8798		ELECTRIC - VARIOUS LOCATIONS 001-371-0000-4210	123.72
			2-02-682-5588		029-335-0000-4210	1,754.65
			2-21-082-3241		ELECTRIC - 519 S BRAND 001-390-0457-4210	44.43
			2-24-426-7761		ELECTRIC - MOTT/BRAND 001-371-0000-4210	46.24
			2-29-583-9823		ELECTRIC - 200 HUBBARD 001-371-0000-4210	45.38
			2-35-772-2859		ELECTRIC - 2025 FOURTH 001-420-0000-4210	210.45
					ELECTRIC - 551 KALISHER 001-390-0450-4210	29.15
					Total :	2,254.02
108601	1/20/2015	103205 THE GAS COMPANY	04232069007		GAS - 910 FIRST 001-222-0000-4210	620.88
					Total :	620.88
108602	1/20/2015	103206 SOUTHERN CALIFORNIA GAS CO.	176-827-9753		NATURAL GAS FOR CNG STATION 001-320-3661-4402	2,517.87
					Total :	2,517.87
						Page: 8

Voucher List		Page: 13	
01/14/2015 1:47:33PM		CITY OF SAN FERNANDO	
Bank code : bank			
Voucher	Date	Vendor	Amount
108631	1/20/2015	888951 DOMINGUEZ, WALTER	183.98
108632	1/20/2015	888970 HOUSE OF BREWS	300.00
108633	1/20/2015	889037 AT&T MOBILITY	64.72
108634	1/20/2015	889043 ALADIN JUMPERS	280.00
108635	1/20/2015	889114 SEVEN ELK RANCH DESIGN, INC	400.00
108636	1/20/2015	889328 FIRST TRANSIT, INC.	39,017.88
108637	1/20/2015	889503 JTB SUPPLY COMPANY, INC.	837.12
108638	1/20/2015	889532 GILMORE, REVAA.	494.00
108639	1/20/2015	889533 MARTINEZ, ANITA	126.00

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Voucher List

CITY OF SAN FERNANDO

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Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108639	1/20/2015	889533 889533 MARTINEZ, ANITA	(Continued)		Total :	270.00
108640	1/20/2015	889535 GOMEZ, GILBERT	12/13/14-12/26/14		HDM DRIVER	
					115-422-3752-4270	144.00
					115-422-3752-4390	41.60
			12/27/14-01/09/15		HDM DIRVIER	
					115-422-3752-4390	185.60
					Total :	371.20
108641	1/20/2015	889592 CUELLAR, JIMMY KYLE	DEC 2014		MMAPI INSTRUCTOR	
					109-424-3638-4260	300.00
					Total :	300.00
108642	1/20/2015	889627 VERIZON CONFERENCING	Z5335425		CONFERENCE CALLS - DEC 2014	
					001-190-0000-4220	6.72
					Total :	6.72
108643	1/20/2015	889644 VERIZON BUSINESS	63087780		CITY HALL LONG DISTANCE	
					001-190-0000-4220	74.58
			63087781		CITY YARD LONG DISTANCE	
					070-384-0000-4220	74.71
			63087782		CITY HALL LONG DISTANCE & INTRAL/	
					001-190-0000-4220	212.24
			63087783		POLICE LONG DISTANCE	
					001-222-0000-4220	286.95
			63087784		CITY YARD LONG DISTANCE	
					070-384-0000-4220	7.25
			63087785		PARK LONG DISTANCE	
					001-420-0000-4220	108.93
			63088340		ENGINEERING LONG DISTANCE	
					001-310-0000-4220	3.67
			63088349		CITY YARD LONG DIST (AIMS NETWORK	
					070-384-0000-4220	3.96
			63088353		CREDIT CARD LINE (Y2620636)	
					001-190-0000-4220	3.64
			63088354		POLICE LONG DISTANCE	
					001-222-0000-4220	3.63

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code :	bank					
108667	1/20/2015	891531 WILLDAN ENGINEERING	(Continued)		Total :	1,350.00
108668	1/20/2015	891533 DEXMEDIA	490003218406		DOMAIN REGISTRATION & E-MAIL HOS 001-190-0000-4220	50.95
					Total :	50.95
108669	1/20/2015	891567 SAEKI, BRIAN	TRAVEL		LEAGUE OF CA. CITIES 2015 CITY 001-310-0000-4270	110.00
					Total :	110.00
108670	1/20/2015	891652 MARCARELLO, CHRIS	TRAVEL		LEAGUE OF CA. CITIES 2015 CITY 001-310-0000-4270	110.00
					Total :	110.00
108671	1/20/2015	891664 GOLDEN TOUCH CLEANING, INC	61020		JANITORIAL SERVICE CONTRACT #16€	
				11153	001-390-0222-4260	3,200.00
				11153	001-390-0310-4260	1,214.00
				11153	001-390-0410-4260	2,007.00
				11153	072-360-0450-4260	1,088.00
				11153	001-390-0460-4260	3,080.00
					Total :	10,589.00
108672	1/20/2015	891711 CHIEF LAW ENFORCEMENT SUPPLY	183306		LITHIUM BATTERIES 001-222-0000-4300	176.99
					Total :	176.99
108673	1/20/2015	891738 KNIGHT COMMUNICATIONS INC	2010463		INFORMATION TECHNOLOGY MANAGE 001-190-0000-4260	10,000.00
				11165	Total :	10,000.00
108674	1/20/2015	891740 SOCRATA INC.	2608		SOCRATA OPEN BUDGET AND EXPENSE 001-190-0000-4260	4,500.00
				11170	Total :	4,500.00
108675	1/20/2015	891743 NORMAN'S NURSERY	516926		SEQUOIA SEM. 'APTOS BLUE' 001-346-0000-4300	1,946.16
					Total :	1,946.16

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01/14/2015 1:47:33PM		CITY OF SAN FERNANDO						
Bank code :		bank						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount		
108676	1/20/2015	891744 RUVALCABA, SALLY	2000155.001		YOUTH BASKETBALL REFUND 017-3770-1328		80.00	
					Total :		80.00	
108677	1/20/2015	891745 GIBSON, PHILLIP D	278175		FIRST AID TRAINING 001-225-0000-4360		500.00	
					Total :		500.00	
108678	1/20/2015	891746 RODRIGUEZ, RUTILIO	092114		SETTLEMENT PAYMENT 006-190-0000-4800		2,235.65	
					Total :		2,235.65	
108679	1/20/2015	891747 CASTANEDA, KATHY	62-3652-06		WATER ACCT REFUND - 453 N HUNTIN 070-2010		196.57	
					Total :		196.57	
108680	1/20/2015	891748 CORONA, RICHARD	37-3605-07		WATER ACCT REFUND - 1006 KEWEN 070-2010		64.07	
					Total :		64.07	
108681	1/20/2015	891749 CORTEZ, JOHN E.	39-0805-00		WATER ACCT REFUND - 557 S HUNTIN 070-2010		5.92	
					Total :		5.92	
108682	1/20/2015	891750 NOLTEMEYER, JERRY	43-1090-03		WATER ACCT REFUND - 507 N MEYER 070-2010		235.77	
					Total :		235.77	
108683	1/20/2015	891751 WOOD AUTO SUPPLY	33-0010-03		WATER ACCT REFUND - 721 TRUMAN 070-2010		113.42	
					Total :		113.42	
124 Vouchers for bank code :		bank					Bank total :	825,523.65
124 Vouchers in this report							Total vouchers :	825,523.65

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Voucher List

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CITY OF SAN FERNANDO

Bank code : bank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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HANDWRITTEN CHECKS

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Voucher List

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CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108192	12/4/2014	103648 CITY OF SAN FERNANDO	PR 12-5-14		REIMB FOR PAYROLL W/E 11-28-14	
					001-1003	324,918.58
					007-1003	567.38
					008-1003	2,742.71
					011-1003	2,281.03
					012-1003	265.39
					017-1003	628.33
					018-1003	93,977.64
					027-1003	2,889.40
					029-1003	2,263.02
					070-1003	40,205.70
					072-1003	13,415.48
					101-1003	789.10
					103-1003	2,903.63
					104-1003	2,781.62
					120-1003	544.98
					Total :	491,173.99
108193	12/4/2014	102519 P.E.R.S.	DEMAND		HEALTH INSURANCE BENEFITS-DEC. 2	
					001-1160	165,962.88
					Total :	165,962.88
108194	12/4/2014	890907 DELTA DENTAL OF CALIFORNIA	DEMAND		DENTAL INSURANCE BENEFITS-DECEI	
					001-1160	11,864.74
					Total :	11,864.74
108195	12/4/2014	891230 DELTA DENTAL INSURANCE COMPANY	DEMAND		DENTAL INSURANCE BENEFITS-DECEI	
					001-1160	381.81
					Total :	381.81
108196	12/4/2014	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		OPTICAL INSURANCE BENEFITS-DECE	
					001-1160	2,454.78
					Total :	2,454.78
108197	12/4/2014	887627 STANDARD INSURANCE	DEMAND		LIFE INSURANCE BENEFITS-DECEMBE	
					001-1160	3,144.85

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Voucher List

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CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108197	12/4/2014	887627 887627 STANDARD INSURANCE	(Continued)		Total :	3,144.85
108198	12/4/2014	102431 THE ODYSSEY RESTAURANT	DEC 2014		SENIOR HOLIDAY DINNER DANCE ON	
					004-2380	4,574.40
					Total :	4,574.40
108244	12/9/2014	890538 THE OTHER REINDEER	NONPO		CAROLERS FOR HOLIDAY TREE LIGHT	
					001-424-0000-4260	625.00
					Total :	625.00
108368	12/11/2014	101929 LINGO INDUSTRIAL ELECTRONICS	32165		TRAFFIC SIGNAL CABINET FAN REPLA	
					001-371-0301-4300	408.75
					Total :	408.75
108369	12/15/2014	891720 JESUS ESQUIVEL,PARENT/GUARDIAN	CLAIM NO. 1622121		SETTLEMENT PAYMENT	
					006-190-0000-4800	14,679.51
					Total :	14,679.51
108370	12/15/2014	891721 LAW OFFICES OF STOLL, NUSSBAUM	CASE NO. 1622121		SETTLEMENT PAYMENT	
					006-190-0000-4800	6,250.00
					Total :	6,250.00
108371	12/15/2014	891721 LAW OFFICES OF STOLL, NUSSBAUM	CASE NO 1622121		SETTLEMENT PAYMENT	
					006-190-0000-4800	1,570.49
					Total :	1,570.49
108372	12/15/2014	891722 CORTEX BEHAVIORAL HEALTH CORP	CASE NO. 1622121		SETTLEMENT PAYMENT	
					006-190-0000-4800	2,500.00
					Total :	2,500.00
108373	12/15/2014	891723 THE CLIENT TRUST ACCOUNT OF	NONPO		SETTLEMENT PAYMENT	
					006-190-0000-4800	100,000.00
					Total :	100,000.00
108374	12/16/2014	103648 CITY OF SAN FERNANDO	SPR 12-15-14		REIMB FOR SP P/R AND PAY OUT-GLA	
					001-1003	47,444.95
					Total :	47,444.95

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Voucher List

CITY OF SAN FERNANDO

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Bank code :bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108375	12/18/2014	103648 CITY OF SAN FERNANDO	PR 12-19-14		REIMB FOR PAYROLL W/E 12-12-14	
					001-1003	399,914.43
					007-1003	675.36
					008-1003	2,746.89
					011-1003	2,449.38
					012-1003	265.40
					018-1003	94,269.79
					027-1003	2,950.53
					029-1003	2,365.02
					070-1003	39,797.04
					072-1003	13,570.42
					101-1003	1,578.19
					103-1003	4,872.40
					104-1003	4,744.73
					120-1003	2,268.00
					Total :	572,467.58
108376	12/22/2014	891725 THE MISSION BARBER SHOP	12-22-14		PORTION OF THE COMMUNITY INVEST	
					053-194-1395-4300	140.00
					Total :	140.00
108377	12/22/2014	891726 AHEAD OF ITS TIME	12-22-14		S.BALLIN-PRTN COMNITY INVESTMEN	
					053-194-1395-4300	750.00
					Total :	750.00
108378	12/30/2014	103648 CITY OF SAN FERNANDO	PR 12-30-14		REIMB FOR PAYROLL W/E 12-26-14	
					001-1003	328,269.59
					007-1003	604.37
					008-1003	2,742.81
					011-1003	2,419.11
					012-1003	265.38
					017-1003	190.39
					018-1003	96,973.36
					027-1003	3,143.45
					029-1003	2,301.66
					070-1003	41,200.41
					072-1003	13,718.50

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Voucher List

CITY OF SAN FERNANDO

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Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108378	12/30/2014	103648 CITY OF SAN FERNANDO	(Continued)			
					101-1003	1,736.01
					103-1003	2,131.44
					104-1003	3,408.41
					Total :	499,104.89
19	Vouchers for bank code : bank				Bank total :	1,925,498.62
19	Vouchers in this report				Total vouchers :	1,925,498.62

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Voucher List

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CITY OF SAN FERNANDO

Bank code : bank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Voucher List
CITY OF SAN FERNANDO

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Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108216	12/5/2014	100306 BARNARD, LARRY	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	42.58 42.58
108217	12/5/2014	100642 CASTRO, RICO	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	402.16 402.16
108218	12/5/2014	100913 DECKER, CATHERINE	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 070-180-0000-4127	58.30 58.30
108219	12/5/2014	100995 DRAKE, MICHAEL	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 070-180-0000-4127 072-180-0000-4127	14.57 14.58 29.15
108220	12/5/2014	100996 DRAKE, JOYCE	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	266.41 266.41
108221	12/5/2014	101538 HOUGH, RAY	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	295.56 295.56
108222	12/5/2014	101933 LITTLEFIELD, LESLEY	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	58.30 58.30
108223	12/5/2014	102206 MILLER, WILMA	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15 29.15
108224	12/5/2014	102232 MIURA, HOWARD	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15 29.15

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CITY OF SAN FERNANDO

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Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108225	12/5/2014	103175 SKOBIN, ROMELIA	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	246.18 246.18
108226	12/5/2014	103394 TORRES, RACHEL	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15 29.15
108227	12/5/2014	103643 WEDDING, JERRY	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	58.30 58.30
108228	12/5/2014	103727 WYSBEEK, DOUDE	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15 29.15
108229	12/5/2014	103737 YNIGUEZ, LEONARD	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	183.83 183.83
108230	12/5/2014	889063 AGORICHAS, JOHN	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 070-180-0000-4127	9.02 9.02
108231	12/5/2014	891010 MAERTZ, ALVIN	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	399.43 399.43
108232	12/5/2014	891011 APODACA-GRASS, ROBERTA	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	58.30 58.30
108233	12/5/2014	891014 CREEKMORE, CASIMIRA	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15 29.15
108234	12/5/2014	891016 DEATON, MARK	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 070-180-0000-4127	472.98

Page: 2

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12/05/2014 11:09:56AM

Voucher List
CITY OF SAN FERNANDO

Page: 3

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
108234	12/5/2014	891016 891016 DEATON, MARK	(Continued)		Total :	472.98
108235	12/5/2014	891017 ELDRIDGE, WANDA	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	29.15
					Total :	29.15
108236	12/5/2014	891020 GLASGOW, ROBERT	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	89.77
					Total :	89.77
108237	12/5/2014	891023 HATFIELD, JAMES	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	40.26
					Total :	40.26
108238	12/5/2014	891024 HOOKER, RAYMOND	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	25.40
					Total :	25.40
108239	12/5/2014	891034 RAMSEY, JAMES	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	274.26
					Total :	274.26
108240	12/5/2014	891035 SHERWOOD, NINA	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	20.13
					Total :	20.13
108241	12/5/2014	891036 WATT, DAVID	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	58.30
					Total :	58.30
108242	12/5/2014	891037 WEBB, NANCY	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	137.13
					Total :	137.13
108243	12/5/2014	891038 WAITE, CURTIS	DECEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	45.53
					Total :	45.53

Page: 3

vchlist
12/05/2014 11:09:56AM

Voucher List
CITY OF SAN FERNANDO

Page: 4

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
28		Vouchers for bank code : bank			Bank total :	3,446.18
28		Vouchers in this report			Total vouchers :	3,446.18

Voucher Registers are not final until approved by Council.

Page: 4

RESOLUTION NO. 6212

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, APPROVING THE ISSUING OF WARRANTS PRIOR TO COUNCIL RATIFICATION DUE TO CANCELLATION OF REGULARLY SCHEDULED CITY COUNCIL MEETINGS

WHEREAS, warrants are not issued until ratification at Council meetings; and

WHEREAS, during certain months of the year, regularly scheduled Council meetings may be cancelled, causing extended periods of time between meetings; and

WHEREAS, this time lag may create undue hardship to those whom the City may owe funds.

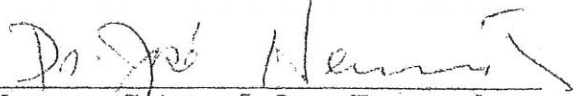
NOW, THEREFORE BE IT RESOLVED that the City Council of the City of San Fernando, California, does hereby approve that regularly scheduled warrants, including consultants' billings, which would have been considered for ratification had not a regularly scheduled City Council meeting been cancelled, may be approved for issuance by a consensus of the City Administrator and the Finance Director. The check signature policy will not be amended by this action and the warrants will be subject to ratification at the next scheduled City Council meeting.

PASSED, APPROVED AND ADOPTED this 3rd day of August, 1992, by the following vote:


AYES: Acuna, Hernandez, Chacon, Wysbeek, Ojeda - 5

NOES: None - 0

ABSENT: None - 0

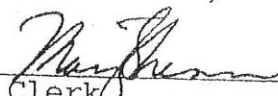

Mayor, City of San Fernando

ATTEST:


City Clerk

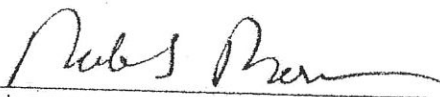
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY OF SAN FERNANDO)

I hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of San Fernando at a regular meeting thereof, held on the 3rd day of August, 1992.



City Clerk

APPROVED AS TO FORM:



City Attorney



SAN FERNANDO

ATTACHMENT "E"

MEMORANDUM

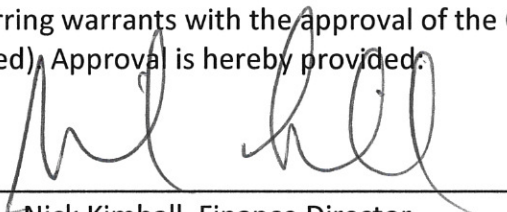
To: Margarita Solis, City Treasurer

From: Nick Kimball, Finance Director
By: Sandra Franco-Rivas, Senior Account Clerk

Date: December 15, 2014

Subject: Release of Warrants

Due to the lack of a formal City Council meeting on December 15, 2014, the warrant register was not approved. The City Council has passed a Resolution #6212 permitting the release of regular occurring warrants with the approval of the City Manager and the Finance Director (copy attached). Approval is hereby provided:

Approved: 
Nick Kimball, Finance Director

Approved: 
Brian, Saeki, City Manager



THE CITY OF

SAN FERNANDO

ATTACHMENT "F"

MEMORANDUM

To: Margarita Solis, City Treasurer

From: Nick Kimball, Finance Director
By: Sandra Franco-Rivas, Senior Account Clerk

Date: January 6, 2015

Subject: Release of Warrants

Due to the lack of a formal City Council meeting on January 5, 2015 the warrant register was not approved. The City Council has passed a Resolution #6212 permitting the release of regular occurring warrants with the approval of the City Manager and the Finance Director (copy attached). Approval is hereby provided:

Approved: _____


Nick Kimball, Finance Director

Approved: _____


Brian, Saeki, City Manager

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Brian Saeki, City Manager
By: Ismael Aguila, Recreation and Community Services Director

Date: January 20, 2015

Subject: Facility Fee Waiver Policy Update

RECOMMENDATION:

It is recommended that the City Council receive and file this report.

BACKGROUND:

1. On November 18, 2013, the City Council approved a Facility Fee Waiver Policy (Attachment "A") that outlines the administrative policy with respect to requests received from outside organizations and agencies to waive fees for use of City parks, facilities, meeting rooms, and amenities.
2. On May 19, 2014, City staff provided City Council the first update on facility fee waivers approved.

ANALYSIS:

As of July 1, 2014, the Recreation and Community Services (RCS) Department has received and approved five fee waiver requests which were from the Community Development Commission of the County of Los Angeles, California State Board of Equalization, Los Angeles County Metropolitan Transportation Authority, CSUN-Northeast Valley Health Corp/WIC, and the California High Speed Rail Authority c/o Arellano Associates (Attachment "B"). According to the adopted policy, the RCS Department waived \$2,916 of a total of \$2,916 of facility costs.

BUDGET IMPACT:

There will be an impact of \$2,916 in revenues to the General Fund for Fiscal Year (FY) 2014-2015. There will be no impact to the expenditures in the General Fund for FY 2014-2015 as City staff have budgeted expenses for facility rentals.

Facility Fee Waiver Policy Update

Page 2 of 2

CONCLUSION:

It is recommended that the City Council receive and file this report.

ATTACHMENTS:

- A. Facility Waiver Policy
- B. Summary of Fee Waivers

ATTACHMENT "A"

RESOLUTION NO. 7573**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO, CALIFORNIA AUTHORIZING THE
ADOPTION OF A FACILITY FEE WAIVER POLICY**

WHEREAS, the City of San Fernando owns and operates public parks, facilities, meeting rooms, and amenities (City Facilities) available for use by the community; and

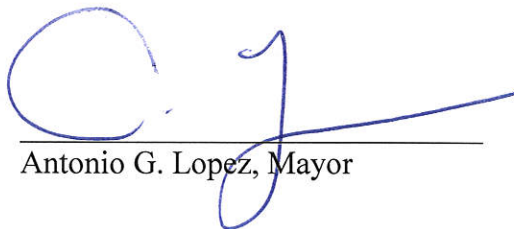
WHEREAS, the City of San Fernando wishes to provide organizations offering community programming to residents of the City of San Fernando access to City Facilities; and

WHEREAS, it is necessary that the City of San Fernando provide an administrative policy with respect to requests received from outside organizations and agencies to waive fees for use of City Facilities.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:


1. Approves and adopts the City of San Fernando Facility Fee Waiver Policy (Exhibit "A"); and
2. Designates the City Manager and Recreation and Community Services Operations Manager as the authorized representatives to review and approve fee waiver requests (Exhibit "B") as described in the City of San Fernando Facility Fee Waiver Policy.

PASSED, APPROVED, AND ADOPTED this 18th day of November, 2013.



Antonio G. Lopez, Mayor

ATTEST:



Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 18th day of November, 2013, by the following vote to wit:

AYES: Lopez, Ballin, Avila, Fajardo, Gonzales – 5

NOES: None

ABSENT: None



Elena G. Chávez, City Clerk

CITY OF SAN FERNANDO		POLICY/PROCEDURE
NUMBER		SUBJECT
ORIGINAL ISSUE	EFFECTIVE	RECREATION AND COMMUNITY SERVICES
November 18, 2013	November 18, 2013	
CURRENT ISSUE	EFFECTIVE	CATEGORY
SUPERSEDES		FACILITY FEE WAIVER POLICY

Section 1. PURPOSE

To outline the administrative policy with respect to requests received from outside organizations and agencies to waive fees for use of City Parks, Facilities, Meeting Rooms, and Amenities hereafter referred to as City Facilities. This policy does not apply to use of facilities located in City Hall, Police Department, and Public Works.

Section 2. POLICY

In an effort to provide support for organizations providing valuable community services that the City is not able to provide, specific guidelines have been established for determining when permit or rental fees for the use of City Facilities may be waived. These criteria must be met in order for a request to be considered, however meeting the criteria does not guarantee approval of fee waivers.

Section 3. QUALIFYING CRITERIA

Requesting Organization must meet all three (3) of the following criteria:

1. Organization

A. The event/activity is conducted by one (1) of the following:

- a) A non-profit organization based in the City of San Fernando or a regional non-profit organization serving a significant portion of City of San Fernando residents and is able to provide a copy of IRS Letter of Determination.
- b) A Government entity where the use is related to the performance of that agency's governmental duties which are related to or of significant importance to City of San Fernando residents.
- c) An organization that is in a formal partnership with the City as approved by City Council.
- d) A professional Association of which City staff are members and will professionally benefit from attendance at the event/activity (i.e., League of California Cities, etc).

FACILITY FEE WAIVER POLICY**Page 2**

B. The organization conducting the event/activity meets all of the following:

- a) The imposition of the fees would create a financial hardship on the organization or would have a detrimental effect upon the services provided to the public.
- b) The organization has sought out all reasonable alternative facilities prior to submission of the fee waiver request.
- c) The organization is able to list the City of San Fernando as Additionally Insured on their Certificate of Insurance if required to do so by the City.

2. Event/Activity

The event/activity conducted must meet all of the following criteria:

- A. The event/activity must be related to general City business, could be considered within the scope of services that the City does or could provide to its residents, and is aligned with the City's adopted priorities.
- B. The event/activity furthers the purpose of the organization and is not purely social in nature.
- C. The event/activity is of significant value to the City of San Fernando, the community or to a significant portion of San Fernando residents.
- D. The event/activity will have no significant detrimental impact on the City facilities used, City resources, or the ability of the City to deliver its normal level of service to the public.
- E. The event/activity is scheduled during normal operational hours of the facility.
- F. Supporting the event or use of a facility does not necessitate that the City expend overtime pay or extra staffing costs.
- G. If a fee is charged at the event/activity, a reasonable portion of the proceeds will be paid to the City to offset the City's direct costs created by the event/activity.

3. Application Process

- A. The Facility-Use Application or Special Event Application must be completed and submitted to the Recreation and Community Services Director prior to a Fee Waiver Request no later than forty five (45) days prior to the event/activity date for the use of a City Facility.

FACILITY FEE WAIVER POLICY**Page 3**

- B. The Fee Waiver Request Form must be completed and attached with the Facility-Use Application or Special Event Application upon submittal to the Recreation and Community Services Director.

Section 4. APPROVAL/DENIAL

1. The request for fee waiver will be reviewed by the Recreation and Community Services Director to determine eligibility. Approval of fee waivers will be reviewed and approved as follows:
 - Recreation and Community Services Director can review and approve a request up to the amount of \$500 per calendar year per organization.
 - City Manager can review and approve up to the amount of \$1,000 per calendar year per organization.
 - City Council can review and approve any amount over the amount of \$1,000 per calendar year per organization.
2. The fee waiver shall not exceed \$3,000 (combined) per fiscal year, without further City Council approval.
3. The Recreation and Community Services Director will respond to the organization requesting the fee waiver within ten (10) business days.
4. Fee waivers are for Department facility permit fees only. Direct costs including but not limited to, vehicle costs, traffic control, staff time, utility costs, or other City fees are not eligible for a fee waiver or reduction under this policy.
5. All facility requirements and policies must be followed regardless of fee waiver. No City program or active reservation will be displaced to allow a fee waiver event to take place.
6. Staff will provide to the Parks, Wellness and Recreation Commission, City Manager, and City Council all fee waiver requests that have been approved and/or implemented during the past quarter.
7. Approval or Denial:
 - a) No more than one (1) event/activity per calendar year will be approved for any one organization.
 - b) Appropriate recognition of the City of San Fernando as a co-sponsor of the event/activity shall be included on all promotional materials if deemed appropriate by designated department representative.
 - c) The fee waiver does not apply to deposits. All deposits normally due for a facility rental are due as described in the Facility-Use Application and/or Special Event Application prior to formal approval being given for the fee waiver.

FACILITY FEE WAIVER POLICY**Page 4**

8. Events/Activities Not Eligible for Waiver:
- a) Events/activities sponsored by private individuals.
 - b) Events/activities primarily of a fundraising or charitable nature unless the funds directly benefit City-owned facilities, programs, and/or residents.
 - c) For-profit organizations or groups.
 - d) Reoccurring events/activities such as daily, weekly, and/or monthly.
 - e) Events/activities that are not open to the public.
 - f) Organizations based outside the City of San Fernando limits (unless the demonstrated benefits are primarily to the residents of the City of San Fernando).
 - g) Projects or organizations who have failed to fulfill their obligations during previous events or activities for which Department facility permit fees were waived or reduced.
 - h) Applicants that fail to abide by the policy and procedures set forth in this policy will be ineligible to receive future fee waivers for a period of at least two (2) years.

Section 5. AUTHORITY

By order of Resolution No. 7573, Facility Fee Waiver Policy adopted by the City Council on November 18, 2013.



City of San Fernando FACILITY FEE WAIVER REQUEST FORM

ORGANIZATION CONTACT INFORMATION:

Name: _____

Organization Contact: _____ E-mail: _____

Address: _____

Phone: _____ Fax: _____

Type of Organization (check only one):

Non-profit: ____ (Please provide ID # _____) **City Partner:** ____

Governmental Agency: ____ **Other:** ____ (Please describe: _____)

EVENT INFORMATION:

Date of event: _____ Time of event: start time: _____ am/pm end time: _____ am/pm

Facility requested (park name, room): _____

Total time requested for event (include anticipated set-up and tear down time):

Start time: _____ End time: _____

Please indicate which application you submitted? Special Events: ____ Facility Rental: ____

Name of Event: _____

Has your organization sought out all reasonable alternative facilities prior to submission of the fee waiver request? Yes/No (if so, please list below):

What is the event's general content focus (check all that apply):

Education: ____ Entertainment: ____ Screenings/vaccinations: ____ Recreational: ____ Other: ____

Please provide the details of event:

City of San Fernando
FACILITY FEE WAIVER REQUEST FORM

Please provide the following information regarding the event:

- Anticipated number of attendance for event: _____
- What percentage of attendance will be residents of the City of San Fernando? _____
- Targeted demographics (check all that apply):
 Children: ____ Teens: ____ Adults: ____ Seniors: ____
- Are you collecting a fee or donation for the event? Yes/No (if yes, please explain)

- Projected revenues from event: \$ _____ (include: fees, donations, external funding, etc.)
- Projected expenses from event: \$ _____ (minus in-kind/volunteer support, gifts, etc.)

ACKNOWLEDGEMENT:

I, _____, understand and agree to the following:

- I have read the City of San Fernando's *Facility Fee Waiver Policy*.
- I am applying for a fee waiver based on the belief that my organization meets all of the qualifying criteria in *Section III* of the *Facility Fee Waiver Policy*.
- I certify that all of the information on this request form is accurate to the best of my knowledge.
- I understand and am willing to provide the City any additional documents upon request to expedite the approval process, which may include the organizations financial statement, event financial statement, and/or a letter from the IRS proving active non-profit status.
- I understand that submission of this request does not guarantee approval of fee waivers.
- I understand that all facility requirements and policies must be followed regardless of the fee waiver/reduction.
- I understand that all decisions are final.

Signature: _____ Date: _____

OFFICE USE:

Facility-use/Special Event Application (including payment) received by: _____ Date: _____

Reviewed by: _____ Date: _____ Total Fee Waiver Request: \$ _____

Approved: Yes / No Date: _____ Total Fee Waiver Approved: \$ _____

ATTACHMENT "B"

**Summary of Facility Fee Waivers
November 2013 - April 2014****1**

Name of Organization: Los Angeles County Economic Development Corporation
Type of Organization: Government Agency/Partner

Type of Event:	Public Lecture/Workshop	Number of People:	50
Date of Event:	February 12, 2014	Length of Event:	3.5 hours
Facilities Used:	Banquet Room at Pool Facility		

Total Cost:	\$ 196.00
Fees Waived:	\$ 140.00
Final Cost:	\$ 56.00

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Brian Saeki, City Manager
By: Michael E. Okafor, Personnel Manager

Date: January 20, 2015

Subject: Consideration to Approve a Side Letter of Agreement Extending the Memorandum of Understanding between the City and the San Fernando Public Employees' Association

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a Side Letter of Agreement between the City and the San Fernando Public Employees' Association (SFPEA)SEIU, Local 721 (Attachment "A" – Contract No. 1624(d)) extending the Memorandum of Understanding (MOU) from July 1, 2014 through June 30, 2017; and
- b. Authorize the City Manager to execute the Agreement.

BACKGROUND:

1. On October 8, 2009, the City Council approved an MOU with SFPEA/SEIU Local 721 that included certain changes in benefits for Fiscal Year (FY) 2009-2010 through FY 2011-2012.
2. On July 2, 2012, the City Council approved a two-year extension of the MOU with SFPEA/SEIU Local 721 from July 1, 2012 through June 30, 2014.
3. On June 17, 2013, agreements were reached with all the bargaining units including SFPEA/SEIU Local 721 to implement certain budgetary concessions and/or furloughs from July 1, 2013 through June 30, 2014.
4. On or about November 4, 2014, the City and SFPEA/SEIU Local 721 reached an agreement to extend the terms of the current MOU, as well as adopt some amendments that pertain to certain sections of the MOU.

Consideration to Adopt a Side Letter of Agreement Extending the Memorandum of Understanding between the City and the San Fernando Public Employees' AssociationPage 2 of 2

ANALYSIS:

In consideration of the City's current financial challenges, the City and SFPEA/SEIU Local 721 have agreed to generally maintain the status quo, and amend the existing MOU to implement a three-year extension, effective July 1, 2014 through June 30, 2017. Both parties agree that there will be zero cost of living adjustment (COLA) in the first year of the agreement provided that the City agree to certain conditions, including no layoffs or furloughs for 22 months, with the exception of the Aquatics Supervisor position. Both parties also agree to re-open negotiation no later than March 2015 to discuss COLA increases for FY 2015-2016 and FY 2016-2017, as well as negotiate benefits for new employees hired after July 1, 2015, including how to limit the City's exposure to increasing retiree health care costs.

BUDGET IMPACT:

There is no financial impact to the FY 2014-2015 Budget. Impacts to the FY 2015-2016 and FY 2016-2017 Budgets will depend on the outcome of the discussions during the re-opener.

CONCLUSION:

Approval of the Side Letter of Agreement is necessary to extend and implement the terms and provisions of the MOU between the City and SFPEA/SEIU Local 721 from July 1, 2014 through June 30, 2017.

ATTACHMENT:

A. Contract No. 1624 (d)

ATTACHMENT "A"
CONTRACT NO. 1624(d)

**MEMORANDUM OF UNDERSTANDING EXTENSION
BETWEEN
THE CITY OF SAN FERNANDO
AND
SAN FERNANDO PUBLIC EMPLOYEES' ASSOCIATION/
SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721**

This side letter of agreement is by and between the CITY OF SAN FERNANDO ("City") and the SAN FERNANDO PUBLIC EMPLOYEES' ASSOCIATION ("SFPEA")/SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) LOCAL 721 (collectively "Both Parties"), and is entered into with respect to the following:

WHEREAS, City and SFPEA have previously entered into a Memorandum of Understanding ("MOU") covering the period July 1, 2009 through June 30, 2012, which subsequently was extended by agreement to expire June 30, 2014; and

WHEREAS the parties met and conferred concerning the terms of a successor MOU, and have agreed that the existing MOU and subsequent amendments shall remain in effect until a successor agreement is reached between the parties. **The only amendments shall pertain to the Articles below, which are hereby amended and/or added as follows:**

1. Article 1.05 – Duration of the Memorandum of Understanding

This MOU shall be extended effective July 1, 2014, and shall continue thereafter for a period of three (3) years, and shall terminate by midnight on June 30, 2017.

2. Article 6.01 – Salary

During the first year of the agreement, beginning July 1, 2014 through June 30, 2015, SFPEA will accept a zero percent (0%) Cost-of-Living increase with the following conditions:

- a) No layoffs or furloughs of SFPEA members for 22 months with the exception of the Aquatics Supervisor position, effective July 1, 2014.
- b) Contracting out of SFPEA work during the first year of the agreement will be a Meet-and-Confer item (no impact to the General or Enterprise Fund).
- c) No hiring of new employees during Fiscal Year (FY) 2014-2015 above the current staffing levels, filled or unfilled positions. City shall provide a list of authorized positions as of December 1, 2014.
- d) No reorganization or reclassification in the first year of the agreement. Promotions must be internal and competitive with an outside panel.

3. Article 6.07 – Re-Opener

Both parties agree to a re-opener for a Cost-of-Living increase for FY 2015-2016 and FY 2016-2017.

Both parties agree to a re-opener to negotiate benefits for new employees hired after July 1, 2015. “Benefits” mean limiting the City’s exposure to increasing retiree health care costs, and implementation of any new provisions of the Public Employee Pension Reform Act (PEPRA). Limiting exposure to retiree health care costs is typically achieved through increased vesting periods and/or implementing a defined contribution health care payment, commonly referred to as a cafeteria plan, whereby the City will provide a set, negotiated payment to the employee that may be used to pay health care premiums. The parties will Meet-and-Confer no later than March 2015 to discuss benefits for said employees.

Dated: January 20, 2015

Signatures:

For City of San Fernando:

Brian Saeki Date
City Manager

Chris Marcarello Date
Deputy City Manager/P.W. Director

Nick Kimball Date
Finance Director

Michael Okafor Date
Personnel Manager

For SFPEA/SEIU Local 721:

Frank Villalpando Date
President/Bargaining Team

George Saldivar Date
Vice President/Chief Negotiator

Richard De La Pena Date
Sergeant of Arms/Bargaining Team

Joe Goss Date
Bargaining Team

Rodrigo Mora Date
Bargaining Team

Francisco Villalva Date
Bargaining Team

Renee Anderson Date
SEIU Local 721/SFPEA Representative

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Brian Saeki, City Manager
By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: January 20, 2015

Subject: Proposed Metro Call for Projects Grant Application – Traffic Signal Improvements and Synchronization

RECOMMENDATION:

It is recommended that the City Council receive and file the proposed grant project summary for traffic signal improvements and synchronization under the Metro Call for Projects Program.

BACKGROUND:

The Los Angeles County Transportation Authority (Metro) programs regional and federal transportation funds to eligible transportation projects within the County through the Call for Projects Program. The Call for Projects is a competitive funding program where eligible local government agencies may submit project applications that help improve local transportation, mobility, and regional sustainability efforts.

The City has identified a project to improve traffic signals and integrate them with the City of Los Angeles' traffic signal synchronization network. Such improvements would help increase mobility and relieve traffic congestion along major travel corridors, including San Fernando Road, Glenoaks Boulevard, Hubbard Avenue, Maclay Avenue, and Truman Street.

ANALYSIS:

The City's existing traffic signal infrastructure is aging and is not currently integrated into a synchronized system with the City of Los Angeles. These issues result in traffic congestion and mobility issues for major commuter corridors, sometimes creating traffic delays and increased travel times for both passenger vehicles and regional transportation vehicles (Metro buses).

Traffic signal synchronization programs are commonly used along major travel corridors in order to provide coordinated vehicle movement and optimize traffic flow. Currently, the City does not utilize a synchronization program for its traffic signals. Attachment "A" includes a diagram of existing traffic signal synchronization equipment managed by the City of Los

Proposed Metro Call for Projects Grant Application – Traffic Signal Improvements and SynchronizationPage 2 of 3

Angeles. As indicated in the diagram, the City of San Fernando sits directly in the middle of several major traffic signal synchronization corridors managed by the City of Los Angeles (San Fernando Road, Truman Street, Glenoaks Boulevard, Hubbard Avenue, and Maclay Avenue). Since the traffic signals in San Fernando are not synchronized with the City of Los Angeles' equipment, it can create traffic delays and bottleneck conditions.

As proposed, the City would pursue equipment to modernize its existing traffic signal equipment and promote integration into the City of Los Angeles' system. Proposed improvements would include the following:

- Update underground infrastructure (cabling, conduit runs)
- Install battery backup systems to power traffic signals during power outages
- Replace existing traffic signal mast arms or secondary poles
- Replace existing Type 170 controller programs
- Replace existing 337 and 332 cabinets that house traffic signal equipment
- Install intelligent traffic systems with fiber option networking
- Install video detection systems for traffic signal priority

Through the installation of this traffic signal equipment, the City would help to improve traffic signal coordination with neighboring areas, reduce traffic delay, and increase roadway capacity/safety. Altogether, nearly 30 intersection locations have been identified as potential candidates for modernization improvements.

Call for Projects Program

The Call for Projects is a competitive funding program where local government agencies may submit project application that help improve transportation efforts in one of seven project categories, including:

- **Regional Surface Transportation**
Focused on improving traffic flow on regional highways
- **Goods Movement**
Focused on grade separations, roadway geometric improvements, and capacity improvements to improve goods movement from major goods centers (ports, freight/distribution centers)
- **Signal Synchronization and Bus Speed**
Focused on traffic signal improvements that help improve bottleneck situations and increase traffic flow

Proposed Metro Call for Projects Grant Application – Traffic Signal Improvements and SynchronizationPage 3 of 3

- **Transportation Demand Management**
Focused on technology, ridesharing, parking management programs
- **Bicycle Improvements**
Focused on improving access and mobility for regional bicycle travel
- **Pedestrian Improvements**
Focused on improving access and mobility for pedestrian travel
- **Transit Capital**
Focused on bus purchases, construction of transit centers, park and ride lots

As proposed, the City will pursue funding under the Signal Synchronization and Bus Speed category. According to the Call for Projects application guidelines, priority is given to projects that are considered regional routes, with a minimum of two (2) travel lanes in each direction and an average daily traffic volume of 20,000. The City's proposed improvements fit within these priority guidelines.

BUDGET IMPACT:

The proposed application is estimated to be \$1,000,000 with a required 20% matching requirement. As proposed, special revenue monies (Gas Tax, Proposition C, and Measure R) will be utilized as matching funds. The City receives monies under these funds each year and will allocate them towards this project, if grant funds are awarded.

CONCLUSION:

It is recommended that the Council receive and file this report related to the proposed Call for Projects grant application. If awarded grant monies, this would be an ideal way to leverage limited local monies to modernize the City's traffic signal infrastructure.

ATTACHMENT:

A. City of Los Angeles Traffic Signal Synchronization Routes



FOOTHILL WEST SECTOR

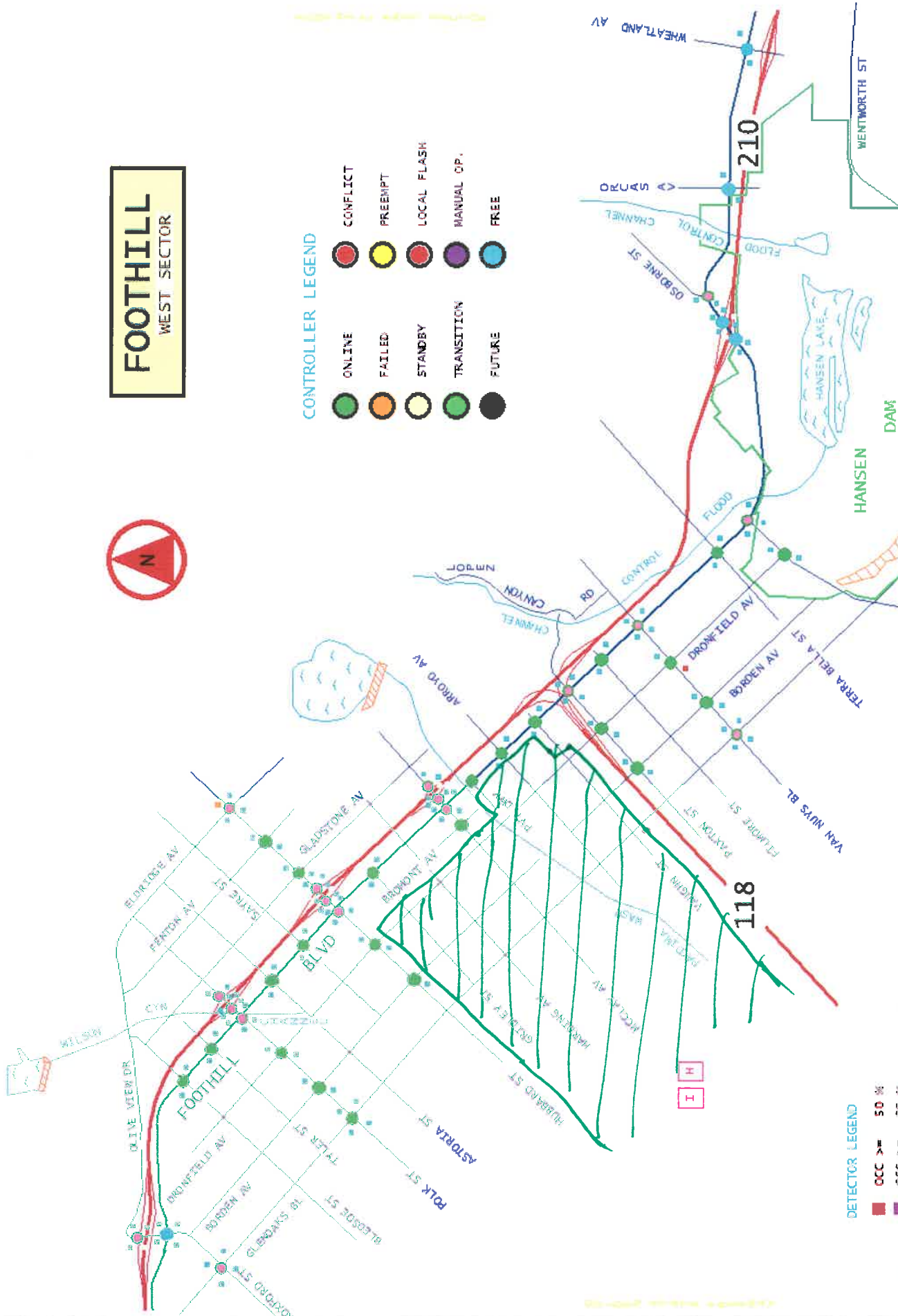


CONTROLLER LEGEND

● ONLINE	● CONFLICT
● FAILED	● PREEMPT
● STANDBY	● LOCAL FLASH
● TRANSITION	● MANUAL OP.
● FUTURE	● FREE

DETECTOR LEGEND

■ OCC >= 50 %
■ OCC < 50 %



4 ATSCMap TrafGraf - PG607239 [PLAN] TrafGraf - PG606096 [PLAN] TrafGraf - PG602203 [PLAN] TrafGraf - PG614037 [PLAN] TrafGraf - PG217004 [PLAN]

Sand: 1772 Bps Receiver: 12528 Bps Util Send: 22288 bps Util Rcv: 123936 bps



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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Brian Saeki, City Manager
By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: January 20, 2015

Subject: Consideration to Approve Amendment No. 1 to the Memorandum of Understanding with the Upper Los Angeles River Area Watermaster

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve Amendment No. 1 (Attachment "A" – Contract No. 1777) to the Memorandum of Understanding (MOU) with the Upper Los Angeles River Area Watermaster; and
- b. Authorize the City Manager to execute the Amendment.

BACKGROUND:

1. In December 2008, the City entered into a three (3) year MOU for allocation of costs of Watermaster services for the Upper Los Angeles River Area (ULARA) with the City of Glendale, City of Burbank, City of Los Angeles, and Crescenta Valley Water District. The MOU serves to formalize costs and responsibilities related to ULARA groundwater basins. Costs are allocated between agencies in proportion to their average annual extractions of groundwater from each groundwater basin.
2. In December 2011, the MOU was updated to include the allocation of costs of Watermaster services and legal services for the period of January 1, 2012 through December 31, 2014.
3. The ULARA Administrative Committee has been working with the Watermaster to develop a scope of work and fee for the amended agreement from January 1, 2015 to December 31, 2017.

ANALYSIS:

The City of San Fernando holds water rights to the ULARA groundwater basin, pursuant to a 1979 judgment issued by the Los Angeles County Superior Court. The judgment sets forth

Consideration to Approve Amendment No. 1 to the Memorandum of Understanding with the Upper Los Angeles River Area Watermaster

Page 2 of 3

responsibilities related to the removal of groundwater supplies and provides for an independent Watermaster to oversee all matters pertaining to the groundwater basin. The City derives almost its entire water supply from the groundwater basin, providing for a reliable and cost effective means for providing water services to the community.

In accordance with the Court's 1979 judgment, the City participates in the ULARA Administrative Committee, which works to administer water rights, ensures that the ULARA groundwater basin complies with Statewide water policies, shares costs related to the management of the groundwater basin (in proportion to water usage), and ensures for the long-term viability of the groundwater basin. Based on the ULARA Administrative Committee's direction, an amendment has been prepared for a new, three (3) year period to help continue Watermaster services.

The proposed amendment would run for a three (3) year period, from January 1, 2015 to December 31, 2017. The consultant fees would be comprised of the following:

- General Watermaster Services - \$1,530,500
Ongoing management of the ULARA groundwater basin area, representation with regulatory agencies, enforcement of Court judgment terms, and coordination with member agencies. Cost will not exceed \$510,500 in years one and two and \$509,500 in year three.
- Legal Services - \$225,000
Ongoing legal services related to the management of the ULARA groundwater basin. Cost will not exceed \$75,000 per year.
- Salt and Nutrient Plan - \$470,000
Ongoing data collection and the preparation of technical documents related to the State Water Resources Control Board Recycled Water Policy.

All costs related to these services are allocated between agencies in proportion to their average annual groundwater extractions. Based on this information, the City's share for Watermaster services is estimated to be approximately \$23,420. The City's share for the Salt and Nutrients Plan is estimated to be \$18,800. The following table shows the cost sharing percentage and costs for each party based on the latest three-year rolling average for groundwater production as provided by the Watermaster.

Agency	Three-Year Rolling Average Groundwater Use	Annual Watermaster Cost	Annual Legal Services Cost	Salt and Nutrient Plan
Burbank	12.93%	\$ 66,008	\$ 9,698	\$ 60,771
Glendale	12.41%	\$ 63,353	\$ 9,308	\$ 58,327

Consideration to Approve Amendment No. 1 to the Memorandum of Understanding with the Upper Los Angeles River Area Watermaster

Page 3 of 3

Agency	Three-Year Rolling Average Groundwater Use	Annual Watermaster Cost	Annual Legal Services Cost	Salt and Nutrient Plan
LA DWP	66.99%	\$ 341,984	\$50,243	\$314,853
San Fernando	4.00%	\$ 20,420	\$ 3,000	\$ 18,800
Crescenta Valley WD	3.67%	\$ 18,735	\$ 2,753	\$ 17,249
Total	100%	\$ 510,500	\$75,000	\$470,000

BUDGET IMPACT:

The term of the agreement will be for three (3) years. Funds are included in the Fiscal Year 2014-15 Budget for these services and will be included in future budgets for these services.

CONCLUSION:

It is recommended that the City Council authorize the continued participation and cost sharing agreement with the Upper Los Angeles River Area Watermaster in order to ensure cost-efficient and reliable delivery of water to the community.

ATTACHMENT:

A. Contract No. 1777

ATTACHMENT "A"
CONTRACT NO. 1777**Memorandum of Understanding (MOU) by and Among the City of Los Angeles
Department of Water and Power (LADWP), the City of Glendale, the City of
Burbank, the City of San Fernando, and the Crescenta Valley Water District
(CVWD), Regarding the Allocation of Costs of Watermaster Services and
Watermaster's Legal Services for the Upper
Los Angeles River Area Ground Water Basins****AMENDMENT NO. 1**

Amendment No. 1 to MOU by and among LADWP, Cities of Glendale, Burbank, San Fernando, and CVWD (collectively Parties), regarding the allocation of costs of Watermaster Services for the Upper Los Angeles River Area (ULARA) Ground Water Basins, is made and entered in between and among the Parties to the MOU.

Parties having entered into MOU on or about December 2011, for the term commencing on January 1, 2012, and ending December 31, 2014, now desire and intend to amend MOU as follows:

I. Section 2 – MOU Term is hereby amended as follows:

MOU term is hereby extended for a period of three years, commencing on January 1, 2015, and ending December 31, 2017, unless extended or sooner terminated upon written notice submitted by one or more Parties to all Parties. Any outstanding invoices payable to Glendale and CVWD, at the time of expiration of MOU, pursuant to MOU terms shall remain due and outstanding notwithstanding the expiration of MOU, until such invoices are fully paid.

II. Section 3 – Professional Services Agreement and Legal Services Agreement is hereby amended as follows:

Subject to the Court's continued approval of Consultant's appointment as the Watermaster, Glendale shall extend its currently existing Professional Services Agreement, Contract No. 105205 (PSA) with Consultant for services as the Watermaster for an additional term of three years commencing January 1, 2015, and ending on December 31, 2017 (Extended PSA). The Extended PSA shall provide that the maximum cost for Consultant's services shall not exceed \$2,000,500 for the Extended PSA term (Extended PSA Cap).

Included within the Extended PSA and Extended PSA Cap, the Consultant's fees shall not exceed \$1,530,500 for services rendered for Tasks 1, 2, and 3, as each task is identified and described in the Scope of Work for the 2015-2017 term, attached hereto as Exhibit "A". Consultant's annual fees during the Extended PSA term shall not exceed: \$510,500 in year 2015, \$510,500 in year 2016, and \$509,500 in year 2017.

Included within the Extended PSA and Extended PSA Cap, Consultant's fees shall not exceed \$470,000 for services rendered for Task 4, as identified and described in Exhibit "A."

Any Consultant fees anticipated to exceed the above annual authorized expenditures shall have prior approval of the Administrative Committee. The Consultant may invoice for direct services in the management, oversight, and administration of subconsultants, including the Consultant's reviewing and processing of subconsultant invoices. No markup by the Consultant or subconsultant for subconsultant services of any tier shall be allowed.

CVWD shall execute a Legal Services Agreement with Downey Brand Attorneys LLP for the Watermaster's Special Counsel legal fees (Legal Services Agreement) for a term of three years commencing on January 1, 2015, and ending on December 31, 2017. The Legal Services Agreement term shall not exceed \$225,000. Additionally, the Watermaster Special Counsel legal fees shall not exceed \$75,000 annually. Any Watermaster Special Counsel legal fees that are anticipated to exceed the annual authorized amount stated herein, shall have prior approval of the Administrative Committee.

III. Section 5 - Cost Sharing is hereby amended as follows:

Fees and costs of the Consultant's services and Consultant's Special Counsel legal fees shall be allocated among the Parties as follows:

- A. Total budget for each basin shall be allocated between the Parties in proportion to their average annual extractions of groundwater from each basin. Average annual extractions of groundwater from each basin shall be calculated by the Consultant by January 15 of each calendar year (effective October 1 of the preceding calendar year) using each Party's annual extractions from the three preceding water years, based upon a three-year rolling average as shown in Exhibit "B" attached hereto.
- B. The Consultant's and Special Counsel's fees for the time spent rendering Watermaster Services, Watermaster Support Services and ongoing CASGEM Services by the Consultant as identified and described in Tasks 1, 2, and 3 of Exhibit "A," and Legal Services by Watermaster's Special Counsel, respectively, are subject to an annual adjustment on November 1 of each year, based on a percentage equal to the percentage increase in the Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers as measured from September of the previous calendar year to September of the current calendar year for United States City Average (1982-84=100). This annual adjustment is limited to a minimum of 0 percent and a maximum of 5 percent per year and is subject to the overall contract caps as set forth in the Professional Services Agreement and Legal Services Agreement. Consultant's fees for completion of Task 4 - Salt and Nutrient Management Plan as identified and described in Exhibit "A" in the total not-to-exceed amount of \$470,000, shall not be subject to the above adjustment.

IV. Exhibit D is hereby amended as follows:

Item No. 3 of Exhibit D to the MOU, titled Watermaster Support Services Provided by LADWP, pertaining to LADWP providing services related to the maintenance of the ULARA Watermaster Web site and uploading revised content prepared and submitted by the ULARA Watermaster, is hereby deleted. Services related to the maintenance of the current ULARA Watermaster Web site and uploading revised content prepared and submitted by the ULARA Watermaster are included as services to be provided by the Consultant in the Consultant's Scope of Work for the Extended PSA Term. Attached hereto as Exhibit "C" is the revised Exhibit D titled Watermaster Support Services Provided by LADWP.

All other provisions, requirements, terms, and conditions of the MOU dated December 2011 not inconsistent with this Amendment No. 1 shall remain in full force and effect.

[Remainder of this page intentionally left blank]

IN WITNESS WHEREOF, each party hereto has executed this Amendment No. 1 to the MOU be executed by their duly authorized representatives.

DEPARTMENT OF WATER AND POWER
OF THE CITY OF LOS ANGELES BY
BOARD OF WATER AND POWER COMMISSIONERS
OF THE CITY OF LOS ANGELES

By: _____
MARCIE L. EDWARDS
General Manager

Date: _____

And: _____
BARBARA E. MOSCHOS
Secretary

IN WITNESS WHEREOF, each party hereto has executed this Amendment No. 1 to the MOU be executed by their duly authorized representatives.

CITY OF GLENDALE

By: _____
SCOTT OCHOA
City Manager

Date: _____

Approved as to form:

By: _____
DORINE MARTIROSIAN
Assistant City Attorney

IN WITNESS WHEREOF, each party hereto has executed this Amendment No. 1 to the MOU be executed by their duly authorized representatives.

CITY OF BURBANK

By: _____

RONALD E. DAVIS
General Manager
City of Burbank
Department of Water and Power

Date: _____

Attest:

By: _____

MARGARITA CAMPOS
City Clerk

Approved as to form:

By: _____

CAROYLN BARNES
Senior Assistant City Attorney

IN WITNESS WHEREOF, each party hereto has executed this Amendment No. 1 to the MOU be executed by their duly authorized representatives.

CITY OF SAN FERNANDO

By: _____

BRIAN SAEKI
City Manager

Date: _____

IN WITNESS WHEREOF, each party hereto has executed this Amendment No. 1 to the MOU be executed by their duly authorized representatives.

CRESCENTA VALLEY WATER DISTRICT

By: _____

DENNIS A. ERDMAN
General Manager

Date: _____

Exhibit A

Scope of Work for 2015-2017 Term



RICHARD C. SLADE & ASSOCIATES LLC
CONSULTING GROUNDWATER GEOLOGISTS

September 5, 2014

Mr. Ramon Abueg
Chief Assistant General Manager
Water & Power
City of Glendale
141 N. Glendale Ave., Level 4
Glendale, CA 91206-4496

Re: Scope of Work Proposal for Ongoing Watermaster Services
Calendar Years 2015-2017, Inclusive
Upper Los Angeles River Area (ULARA)

Job No. 500-LAS

Dear Mr. Abueg:

At your request, Richard C. Slade and Associates LLC, Consulting Groundwater Geologists, presents this proposal for ongoing Watermaster Services for the following three calendar years of 2015 through 2017, inclusive. This current proposal includes our office and field services for the following key tasks:

- Task 1: Regular Watermaster Services, similar to those that have been provided since January 1, 2009.
- Task 2: Watermaster Support Services similar to those that have been provided since late-2010, as a result of the January 19, 2010 letter from LADWP which stated that LADWP staff would no longer be providing most "Support Services" listed on their Exhibit "B" Revision dated October 1, 2009.
- Task 3: Ongoing work for the Watermaster in regard to maintaining compliance with the California Groundwater Elevation Monitoring (CASGEM) program for the four groundwater basins within ULARA.
- Task 4: Ongoing work required by the Regional Water Quality Control Board-Los Angeles Region (RWQCB-LA), as a part of the preparation of a Salt and Nutrient Management Plan for the groundwater basins within ULARA.

Our current Scope of Work for the above-listed tasks is provided on the following pages.

Scope of Work Proposal for Ongoing Watermaster Services
Calendar Years 2015-2017, Inclusive
Upper Los Angeles River Area (ULARA)

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SCOPE OF WORK-ONGOING WATERMASTER SERVICES

Task 1 – Regular Watermaster Services

Based on our existing Watermaster Services Agreement with the City of Glendale (and the ULARA Administrative Committee), the following represent the regular activities for the Watermaster for the following three calendar years.

- Assist the Court with its enforcement of the terms of the Judgment
- Attend meetings with the Superior Court (approximately 2 to 3 times per year)
- Account for groundwater pumping in ULARA
- Account for spreading operations within ULARA
- Prepare annual ULARA Watermaster Report
- Prepare annual ULARA Pumping and Spreading Plan
- Attend AC meetings (approximately 4 times per year)
- Attend meetings set up by the EPA, RWQCB, PRPs, and others.
- Respond to miscellaneous requests for information, prepare correspondence
- Respond to requests for information by the Parties (individually or collectively)
- Participate in the SFB Recharge Task Force Committee on stormwater and spreading grounds.
- Participate in Los Angeles/Burbank/Glendale OU status meetings with EPA
- Participate in Chromium 6 removal study and discussions with EPA
- Participation as the representative for ULARA at AGWA
- Review stormwater infiltration projects (LID) proposed within the ULARA portion of the City of Los Angeles
- Attend groundwater association conferences as the representative for ULARA as authorized by the Administrative Committee
- Periodically update and amend the Policies and Procedures per Section 8.2.5 of the Judgment in cooperation with the Administrative Committee
- Perform other duties as described in Section 8.2 of the Judgment

Included in Task 1 are the special outside services to account for the possible time and effort that may be expended on occasion by Mr. Melvin Blevins as special consultant to the Watermaster. Such services will be under the control of the Watermaster and will be limited to perhaps a few hours per month. Task 1 will account for Mr. Blevins's time to: provide special documents, maps and reports to the Watermaster; to consult on selected historic and/or current issues confronting the Watermaster; to consult on issues regarding the Report of Referee, the Judgment, and/or similar existing documents relating to the adjudication; to visit his offices to collect data/reports in his files; and to consult in the possible re-calculation by others of the safe yield of the San Fernando Basin (if such recalculation work does occur).

Scope of Work Proposal for Ongoing Watermaster Services
Calendar Years 2015-2017, Inclusive
Upper Los Angeles River Area (ULARA)

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Task 2 – Watermaster Support Services

The Watermaster Support Services needed for the next three calendar years are currently considered to remain essentially the same as those identified in our previous proposal to you, dated October 18, 2011. Hence, the Watermaster Support Services for the next three calendar years will include the following items (each listed service below is numbered in a manner that is consistent with the numbering system used by LADWP in its January 19, 2010-dated letter to the Administrative Committee; missing service numbers are for those services [such as computer modeling] that will continue to be provided by LADWP for the Watermaster). A copy of that January 19, 2010 letter from LADWP to the Watermaster is attached hereto.

Service No. 1. Create and Publish Two Reports – RCS will be responsible for data collection from all parties, and will also be responsible for inputting all the data, and also writing and preparing the text for each report, including the report texts, tables and figures for the Annual Watermaster Report, and the Annual Groundwater Pumping and Spreading Plan. The only exception will be the preparation of certain maps and/or plates by Mr. Hadi Jonny and others at LADWP Watermaster Support Services, which require the use of the LADWP computer model (contour maps, plume maps, change in storage plates, etc). RCS will also be responsible for the printing, binding and distribution of these two annual reports.

Service No. 2. Identify Groundwater Production within ULARA – RCS will collect and analyze groundwater production data for parties that produce groundwater within ULARA. LADWP will continue to perform these services for parties whose extractions are chargeable to the groundwater rights of Los Angeles. Hence, RCS will be responsible for accounting for the groundwater extractions of all remaining parties whose pumpage is not chargeable to the rights of the City of Los Angeles.

Service No. 3. Tracking of Watermaster Documents – RCS will be responsible for all correspondence with the Watermaster office, including selecting documents for archive and storage in the Watermaster Library (including those that may be obtained directly from our visits with Mr. Blevins. Work to also include maintaining and providing possible amendments to Annual Policies and Procedures document. However, LADWP will continue to maintain the Watermaster library, including the cataloging and filing of new materials into that library.

Service No. 4. Water Rights Investigation/Correspondence – RCS will be responsible for investigating and corresponding with parties who are interested in or are extracting groundwater from ULARA, whether those parties may or may not have rights to extract groundwater within the ULARA (such as construction de-waterers, cemeteries, etc). LADWP reportedly will continue to aid in these investigations and correspondences when the groundwater being extracted is chargeable against the rights of the City of Los Angeles, but will no longer aid in these investigations and correspondences when the groundwater extractions do not affect the water rights of the City of Los Angeles.

Service No. 6. Meetings – RCS will be responsible for the preparation and distribution of agenda and for preparing minutes (including Drafts) of the quarterly ULARA

Scope of Work Proposal for Ongoing Watermaster Services
Calendar Years 2015-2017, Inclusive
Upper Los Angeles River Area (ULARA)

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Administrative Committee meetings. RCS will also be responsible for scheduling and confirming the dates of each meeting with the Parties. RCS will also participate in other committees, as needed, for the Watermaster.

Service No. 7. Prepare Watermaster Budgets. Review and approve Watermaster budgets, as needed.

Service No. 9. Interface with Public and Outside Agencies. Provide this interface including the two semi-annual meetings of the Association of Groundwater Agencies.

Service No. 10. Website – RCS will maintain the Watermaster website and will be responsible for the site content, including possible changes that may be necessary over time. Note that this service is increased from the previous proposal, as the Watermaster now owns the domain name “ULARAWatermaster.com” and pays regular service fees to a webhosting company.

Service No. 12. Clerical Activities. RCS will now provide these tasks for all above services, as needed.

Task 3 – California CASGEM Program

During the 2012-2014 WM Service Agreement period, the Watermaster was successful in being designated by the State Department of Water Resources as the official monitoring entity (ME) for the ULARA Groundwater basins. As part of that designation process, with the approval of the Administrative Committee, the Watermaster developed, prepared and submitted a CASGEM-compliant Monitoring Plan for the four groundwater basins within ULARA. As a final part of the designation process, the Watermaster uploaded to the CASGEM website data on well construction for each well in the Monitoring Plan, along with current and historic water level depths and respective groundwater elevations for each of the wells.

For Task 3, as part of the ongoing CASGEM work, the Watermaster will continue to collect, organize, properly format, and upload water level data to the CASGEM Website. Such data uploads are required to occur at a minimum frequency of twice per year. As outlined in the ULARA CASGEM Monitoring Plan, these uploads will occur approximately in April and October of each year.

In addition, it is known that at least one well currently included as part of the CASGEM Monitoring Plan is slated for permanent destruction. In its place, a new multi-level monitoring well will be constructed. In order to incorporate that well into the CASGEM Monitoring network, the ULARA CASGEM Monitoring Plan will need to be updated, and resubmitted to the DWR for approval. Hence, Task 3 will also include the as-needed revisions to the ULARA CASGEM Monitoring Plan as changes occur in the monitoring well network.

This task will also include Watermaster or Watermaster staff attendance at any CASGEM-specific public meetings that may be held by the DWR; one such meeting was held during the 2012-2014 WM Service Agreement period.

Scope of Work Proposal for Ongoing Watermaster Services
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Task 4 – Salt and Nutrient Management Plan

The basic requirements for preparing a Salt and Nutrient Management Plan (SNMP) were promulgated in the State Water Resources Control Board's Recycled Water Policy, which was initially adopted by the State Board on February 3, 2009; the policy became effective on May 14, 2009. Within the Introduction and Plan Adoption portions of this State Board policy, the following are noteworthy:

1. "Some groundwater basins in the state contain salts and nutrients that exceed or threaten to exceed water quality objectives established in the applicable Water Quality Control Plans (Basin Plans), and not all Basin Plans include adequate implementation procedures for achieving or ensuring compliance with the water quality objectives for salt or nutrients. These conditions can be caused by natural soils/conditions, discharges of waste, irrigation using surface water, groundwater or recycled water and water supply augmentation using surface or recycled water. Regulation of recycled water alone will not address these conditions."
2. "It is the intent of this Policy that salts and nutrients from all sources be managed on a basin-wide or watershed-wide basis in a manner that ensures attainment of water quality objectives and protection of beneficial uses. The State Water Board finds that the appropriate way to address salt and nutrient issues is through the development of regional or subregional salt and nutrient management plans rather than through imposing requirements solely on individual recycled water projects."
3. "It is the intent of this Policy for every groundwater basin/sub-basin in California to have a consistent salt/nutrient management plan. The degree of specificity within these plans and the length of these plans will be dependent on a variety of site-specific factors, including but not limited to size and complexity of a basin, source water quality, stormwater recharge, hydrogeology, and aquifer water quality. It is also the intent of the State Water Board that because stormwater is typically lower in nutrients and salts and can augment local water supplies, including on a significant stormwater use and recharge component within the salt/nutrient management plans is critical to the long-term sustainable use of water in California."
4. "Salt and nutrient plans shall be tailored to address the water quality concerns in each basin-/sub-basin and may include constituents other than salt and nutrients that impact water quality in the basin-/sub-basin...Such plans shall address and implement provisions, as appropriate, for all sources of salt and/or nutrients to groundwater basins, including recycled water irrigation projects and groundwater recharge reuse projects."

Such plans may be developed or funded pursuant to the provisions of Water Code sections 10750 et seq. or other appropriate authority.

5. "Salt and nutrient plans shall be completed and proposed to the Regional Water Board within five years from the date of this Policy [i.e., May 14, 2009] unless a Regional Water Board finds that the stakeholders are making substantial progress towards completion of a plan. In no case shall the period for the completion of a plan exceed seven years."

Scope of Work Proposal for Ongoing Watermaster Services
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Work for the SNMP has begun, and is well underway. Some key SNMP work tasks that have been completed and/or are in progress include the following: the SNMP preparation are as follows:

- A detailed Draft Outline titled "Draft Outline Salt and Nutrient Management Plan for the Upper Los Angeles Area" was prepared by the Watermaster and reviewed by the ULARA SNMP subcommittee. This document was provided to Dr. Amah on January 31, 2013 for review and comment; this outline was submitted in lieu of a costly Workplan. Six comments were received from the RWQCB, which were then responded to and addressed in a revised Draft Outline.
- On November 19, 2013, the ULARA Watermaster held the initial public kickoff meeting for the ULARA SNMP development. This meeting was publicized with the help of not only the ULARA AC parties, but also the RWQCB. A number of key stakeholders attended the meeting. For reference, the Sign-in Sheet from this kick-off meeting is attached. Meeting minutes can be downloaded from the ULARA SNMP website (<http://www.ularawatermaster.com/SNMP>).
- The Watermaster is currently working with the historic water quality data provided by the parties to help determine the "historic baseline conditions" of the ULARA groundwater basins. These data, once complete, will be used as inputs into the spreadsheet mixing model to be performed by Todd, contracted by the ULARA Watermaster for this project. As described by Todd in their proposal, The mixing model has two primary functions:
 - Simulate regional groundwater quality within ULARA over the 15-year future planning period from WY 2012-13 through WY 2026-27 under various future salt and nutrient loading conditions, and
 - Quantify the effect of planned future recycled water projects, stormwater capture projects, salt and nutrient related implementation measures, and other land use/water use changes on regional groundwater quality.
- Ongoing data collection efforts include the summary and collection of the necessary data for the proposed spreadsheet modeling effort, including summarization of historic groundwater extractions within ULARA, historic spreading of stormwater, historic water quality data for imported water, estimates of groundwater velocities in the groundwater basins, etc. For the most part, these data are not stored in an electronic database, but are published annually in the Annual Watermaster Report; therefore, the Watermaster is creating digital versions of these data.

As work for the SNMP progresses, Technical Memoranda will be prepared and reviewed by the ULARA Technical Subcommittee. Following that review, each Memorandum will be distributed to the RWQCB and posted to the ULARA SNMP website so that any interested party can review and comment. The purpose of the Technical Memoranda approach is to gain consensus & "buy-in" from all parties involved at key points throughout the process. Technical Memoranda envisioned at this time include:

Scope of Work Proposal for Ongoing Watermaster Services
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- Technical Memorandum No. 1 is in progress by the ULARA Watermaster, and it will include a background discussion of the ULARA groundwater basins, the geology of the ULARA, etc.
- Technical Memorandum No. 2 will summarize and analyze the data collected by the ULARA SNMP Technical Subcommittee.
- Technical Memorandum No. 3 will summarize the spreadsheet mixing model work by Todd, and include the results of that modeling.
- Technical Memorandum No. 4 will discuss implementation measures. This will include discussions regarding: future recycled water use; future land development and use; salt/nutrient management options; and future projects (that are currently "on the books").
- Technical Memorandum No. 5 will focus on basin management plan elements and groundwater management goals and objectives.

Following preparation and review of the Technical Memoranda, a summary report that discusses SNMP implementation and draws conclusions from the various Technical Memoranda will be prepared.

On April 16, 2014, a letter was submitted to the RWQCB-LA to formally request a due-date extension for the SNMP for the ULARA groundwater basins. As stated in that letter, the ULARA Watermaster estimates that "...the ULARA SNMP could be completed and ready for CEQA work in late-2015 or early-2016. Assuming CEQA work entails no more than approximately 3 months to complete, the ULARA Watermaster hereby requests a due-date extension of the ULARA SNMP to May 2016." On May 6, 2014, the Watermaster received a letter from the RWQCB-LA, granting the requested due-date extension.

SNMP TEAM

1. Richard C. Slade, ULARA Watermaster and Anthony Hicke, Anthony Hicke, Assistant Watermaster; Hydrogeology, Groundwater Issues and Water Quality.
2. Kevin O'Brien, Downey Brand, Legal Issues/Reviews; outside counsel to Watermaster
3. A Technical Subcommittee specifically dedicated to working on the SNMP was created by the ULARA AC. Each of the five AC Parties was asked to nominate two members to become part of the ULARA SNMP Technical Subcommittee: one policy representative, and one technical representative. The committee members, as named by the AC, include:
 - a. Burbank
 - i. Technical: Bill Mace
 - ii. Policy: Bill Mace
 - b. CVWD
 - i. Technical: Dave Gould
 - ii. Policy: Dave Gould
 - c. Glendale

Scope of Work Proposal for Ongoing Watermaster Services
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 Upper Los Angeles River Area (ULARA)

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- i. Technical: Raja Takidin
 - ii. Policy: Ramon Abueg
 - d. Los Angeles
 - i. Technical: Hadi Jonny
 - ii. Policy: Evelyn Cortez-Davis
 - e. San Fernando
 - i. Technical: Tony Salazar
 - ii. Policy: Ron Ruiz (has since retired, replaced by Deputy City Manager/
Public Works Director Chris Marcarello)
- 4. Subconsultants have been retained by the Watermaster for portions of the SNMP development work. Those subconsultants and the their areas of expertise/service for the ULARA SNMP will include:
 - a. RMC Water and Environment - Implementation measures (Salt & Nutrient Management Strategies) Public Meeting Facilitation/Minutes, Technical Document Review
 - b. Todd Groundwater (Todd) - Salt/Nutrient Management Strategies and Modeling, Salt and Nutrient Load Allocations, Anti-degradation Analysis
 - c. Nellor Environmental Associates (NEA) - Basin Management Plan Elements, Groundwater Management Goals & Objectives
 - d. Environmental Science Associates (ESA) – CEQA Analysis

Contracts with RMC, Todd and NEA, have been finalized and executed as of late-2013/early-2014. A contract with ESA will be finalized before the end of 2014. The total costs for all four subcontractors, based on their executed contracts, is \$275,801.00

SNMP BUDGET

In the previous Watermaster Services Agreement dated October 18, 2011, an approximate estimate of the costs to develop the SNMP was provided on the limited information available from the RWQCB-LA at the time. In that proposal the SNMP costs were estimated to range from \$300,000 to \$400,000.

As of September 5, 2014, the total budget amount expended by the Watermaster for SNMP work has been \$127,559.00, plus \$15,001.21 in subcontractor costs, for a total of \$142,560.21. Also as of September 5, 2014, 5 more invoices for Watermaster services are expected to be issued for SNMP work for the months of August 2014 through December 2014, inclusive, before the 2012-2014 Service Agreement expires. Rough projections of the total costs of SNMP services for those five remaining invoices are \$35,000.00 for direct Watermaster work, plus \$25,000.00 in subcontractor costs, for a total of \$60,000. Hence, the estimated total expenditure for the SNMP at the end of the 2012-2014 Service Agreement is roughly estimated to be \$202,560.21 (including subcontractor costs).

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COST ESTIMATE FOR NEXT 3-YEAR PERIOD

The following lists our estimated total costs for each listed task above for the forthcoming three-year period of 2015 through 2017, inclusive. Importantly, it should be noted that the billing rates associated with our forthcoming work for 2015-2017, inclusive, as shown on the "Watermaster Services Schedule of Charges and Conditions" (attached), remain unchanged as a courtesy to the ULARA Parties, and are the same rates presented in our current 2012-2014 Watermaster Service Agreement.

Task	Description	Amount
1	Regular Watermaster Services	\$855,000
	This amount is unchanged from our existing Watermaster Services Agreement dated October 18, 2011.	
2	Watermaster Support Services	\$620,000
	This amount is unchanged from our existing Watermaster Services Agreement dated October 18, 2011.	
3	Ongoing California CASGEM Program	\$55,500
	We estimate an annual cost (for calendar years 2015 through 2017) to be \$18,500.00 per year. This represents \$14,000.00 per year <u>less than</u> the costs listed for these services in our prior October 18, 2011 proposal to you for these support services.	
Estimated 3-Year Total Cost for Tasks 1 through 3:		\$1,530,500
4	Salt and Nutrient Management Plan	
	Watermaster Services (Not Including Subcontractor Costs)	\$240,000
	Subcontractor Costs	\$230,000
GRAND TOTAL Cost including Tasks 1 through 4:		\$2,000,500

It is noteworthy to mention that for the current 2012-2014 Service Agreement, the "Grand Total Cost" for services was estimated to be \$1,944,500. As of September 5, 2014, the total amount for all Watermaster Services, including SNMP subcontractor costs, is \$1,205,918.25. Rough projections of the total Watermaster services for the entire 2012-2014 Service Agreement (including the five remaining invoices for the months of August 2014 through December 2014) is roughly \$1,431,000. Therefore, at the end of the current 2012-2014 Service Agreement, we estimate that the total cost for Watermaster services will be on the order of \$500,000 less than the originally-proposed budget of \$1,944,500.

Scope of Work Proposal for Ongoing Watermaster Services
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STANDARD OF PERFORMANCE; DISCLAIMER OF WARRANTIES

Level of Service. RCS offers different levels of groundwater consulting Services to suit the specific desires and needs of a variety of clients. Although the possibility of error can never be eliminated, more detailed and extensive Services yield more information and reduce the probability of error, but at increased time and cost. Client must determine the level of groundwater consulting Services adequate for its current purposes. Client has reviewed our current Scope of Services described above and has determined that it does not need or want a greater level of Services than that being provided at this time.

Standard of Care. Subject to the limitations inherent in the agreed upon Scope of Services as to the degree of care, the amount of time and expenses to be incurred, and subject to any other limitations contained in this Agreement, RCS will perform its Services consistent with that level of care and skill ordinarily exercised by other professional groundwater geologists practicing in the same locale and under similar circumstances at the time the Services are performed.

No Warranty. No warranty, express or implied, is included or intended by this Agreement.

ALLOCATION OF RISK

Limitation of Remedies. The total cumulative liability of RCS, its subconsultants and subcontractors, and all of their respective shareholders, directors, officers, employees and agents (collectively "Entities"), to Client arising from Services under this Agreement, including attorney's fees due under this Agreement, will not exceed the gross compensation received by RCS under this Agreement or \$50,000, whichever is greater; provided, however, that such liability is further limited as described below. This limitation applies to all lawsuits, claims or actions that allege errors or omissions in RCS's Services, whether alleged to arise in tort, contract, warranty, or other legal theory. Upon Client's written request, RCS and Client may agree to increase the limitation to a greater amount in exchange for a negotiated increase in RCS's fee, provided that they amend this Agreement in writing.

DISPUTES

Mediation. All disputes between Entities and Client are subject to mediation. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, amount of time or money claimed, and requiring that the matter be mediated within 45 days of service of notice.

Precondition to Other Action. No action or suit may be commenced unless the mediation did not occur within 45 days after service of notice; or the mediation occurred but did not resolve the dispute; or a statute of limitation would elapse if suit was not filed prior to 45 days after service of notice.

Choice of Law; Venue. This Agreement will be construed in accordance with and governed by the laws of the State of California in which the current Project is located. Unless the parties agree otherwise, any mediation or other legal proceeding will occur in this state in which the Project is located.

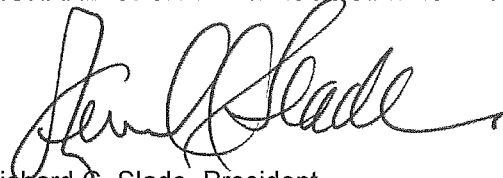
Statutes of Limitations. Any applicable statute of limitations will be deemed to commence running on the earlier of the date of substantial completion of Entities' Services under this

Scope of Work Proposal for Ongoing Watermaster Services
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Upper Los Angeles River Area (ULARA)

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Agreement, or the date on which claimant knew, or should have known, of facts giving rise to its claims.

Respectfully submitted
RICHARD C. SLADE & ASSOCIATES LLC

A handwritten signature in black ink, appearing to read "Richard C. Slade", with a stylized flourish at the end.

Richard C. Slade, President
Principal Groundwater Geologist

Scope of Work Proposal for Ongoing Watermaster Services
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 Upper Los Angeles River Area (ULARA)

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WATERMASTER SERVICES

SCHEDULE OF CHARGES AND CONDITIONS

PROFESSIONAL HOURLY RATES

Principal Groundwater Geologist	\$260.00 per hour
Senior Groundwater Geologist	\$176.00 per hour
Staff Groundwater Geologist	\$130.00 per hour
Geologic Logging/Field Work, Water Wells	\$98.00 per hour
Clerical, Graphics and GIS Work	\$66.00 per hour
Depositions and Court Testimony (4-hour minimum per day)	\$400.00 per hour

SPECIAL EQUIPMENT AND SERVICES

Pressure Transducers	\$100.00 per day
(for water level monitoring during aquifer testing)	(Weekly Rates Available)
Field Water Quality Probe (T, pH, EC)	\$50.00 per day
Electric Tape Water Level Probe	\$25.00 per day
Drilling Exploration, Water Quality Laboratory	Cost
Job Supplies, Reproduction, etc.	Cost
Automobile Mileage	\$0.55 per mile

CONDITIONS

In the event subconsultants need to be retained, the client will be invoiced for the direct cost of the subconsultant services with no markup. However, the client will be invoiced for direct services relating to the management, oversight, and administration of subconsultants, including the reviewing and processing of subconsultant invoices.

Findings, conclusions, and recommendations will be prepared, within the limits prepared by the client, in accordance with generally accepted professional hydrogeologic practice. No other warranty, either express or implied, is made by any verbal or written reports or services furnished for this project.

Invoices will be issued, at our option, on a monthly basis or when the work is completed. A service charge of 1½% per month will be payable on any amount not paid within 30 days. Any attorney fees or other costs incurred in collecting delinquent charges shall be paid by the client.

Client will furnish rights-of-way to land required for field visits and field operations such as sampling or testing of water wells.

November 2011
 (For Period Nov 2011-Oct 2012)

Scope of Work Proposal for Ongoing Watermaster Services
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ATTACHMENT

January 19, 2010 letter from LADWP to the Watermaster

Slack

Department of Water and Power



the City of Los Angeles

ANTONIO R. VILLARAIGOSA
Mayor

Commission
LBE KANON ALPERT, *President*
EDITH RAMIREZ, *Vice President*
FORESCEE HOGAN-ROWLES
JONATHAN PARFREY
THOMAS S. SAYLES
BARBARA E. MOSCHOS, *Secretary*

S. DAVID FREEMAN
Interim General Manager

RAMAN RAJ
Chief Operating Officer

January 19, 2010

Administrative Committee

Upper Los Angeles River Area (ULARA)

Mr. William Mace, City of Burbank
Mr. Patrick Hayes, City of Glendale

Mr. Ronald Ruiz, City of San Fernando
Mr. Dennis Erdman, Crescenta Valley
Water District

Dear Committee Members:

~~Subject:~~ 60-Day Notice to Terminate Watermaster Support Services Provided by the
Los Angeles Department of Water and Power (LADWP)

In order to enhance the involvement of the Cities of Glendale, Burbank, San Fernando as well as Crescenta Valley Water District in the Upper Los Angeles River Area (ULARA) Watermaster related support services, the LADWP is requesting that the existing ULARA Watermaster or other agreeable means take over the majority of Watermaster support services that are currently being provided by LADWP. These support services are outlined in Exhibit "B" of the Cost Sharing Agreement for the ULARA Watermaster service by and among the Cities of Glendale, Burbank, San Fernando, Crescenta Valley Water District, and LADWP (Agreement). This 60-day termination notice is provided as required by Section 5(C) of the Agreement.

Certain support services are integral to LADWP's operations and it is reasonable for my staff to continue performing those functions and providing the results to the ULARA Watermaster. These integral functions are outlined in the revised Exhibit "B", which is enclosed. Additionally, LADWP will provide any assistance required during the transition period following any new arrangements to support the Watermaster.

LADWP will continue to solely bear the cost of any services provided by its own staff. For those support services provided by an outside party, LADWP is willing to contribute its fair share of the costs in accordance with Section 5(A) of the Agreement. A copy of the Cost Sharing Agreement is enclosed for reference to all aforementioned sections.

Water and Power Conservation ... a way of life

111 North Hope Street, Los Angeles, California 90012-2607 Mailing address: Box 51111, Los Angeles 90051-5700
Telephone: (213) 367-4211 Cable address: DEWAPOLA

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Administrative Committee ULARA

Page 2

January 19, 2010

If you have any questions, please contact me at (213) 367-0968.

Sincerely,



Mark J. Aldrian

ULARA Administrative Committee, Los Angeles Representative

GRR:

Enclosures

- c: Mr. Richard C. Slade, ULARA Watermaster ✓
- Mr. David Gould, Crescenta Valley Water District
- Mr. Peter Kavounas, City of Glendale
- Mr. Milad Taghavi, LADWP

EXHIBIT "B" (Revision 10/1/2009)**WATERMASTER SUPPORT SERVICES
PROVIDED BY LADWP**

LADWP shall continue providing the following CONSULTANT support services until further notice is provided pursuant to Section 5(C) of the Cost Sharing Agreement:

1. Provide data and status reports pertaining to LADWP projects and operations upon request from the ULARA Watermaster for the annual reports;
2. Collect, analyze, and prepare spreadsheets to account for parties' current groundwater extractions chargeable to the groundwater entitlements of Los Angeles. Provide parties' reports and groundwater production summary tables to the ULARA Watermaster for incorporation into records accounting for total groundwater production in the basin;
3. Maintain current location of ULARA Watermaster Library;
4. Conduct investigations concerning activities affecting the water rights of Los Angeles. Notify, include and/or provide findings to the ULARA Watermaster;
5. Notify and advise the ULARA Watermaster of physical solutions based on City Water Court issued agreements and stipulations;
6. Attend quarterly ULARA Administrative Committee meetings and biannual Interagency Coordinating Committee meetings;
7. Review and approve ULARA Watermaster annual budget;
8. Review and approve invoices submitted for cost of ULARA Watermaster services;
9. Interface with the public and outside agencies when requested by the ULARA Watermaster to address activities affecting the water rights of Los Angeles;
10. Maintain current ULARA Watermaster website and upload revised content prepared and submitted by the ULARA Watermaster;
11. Provide groundwater modeling support work for monitoring and determining, among other things, groundwater basin storage and the migration of groundwater contamination;
12. Clerical activities related to above.

ORIGINAL

LADWP Ref: Agreement No. 47865

**AGREEMENT BY AND AMONG
THE CITY OF GLENDALE, THE CITY OF BURBANK, THE CITY OF SAN
FERNANDO, THE CRESCENTA VALLEY WATER DISTRICT AND
THE LOS ANGELES DEPARTMENT OF WATER AND POWER
REGARDING THE ALLOCATION OF COSTS OF WATERMASTER SERVICES FOR
THE UPPER LOS ANGELES RIVER AREA GROUNDWATER BASINS**

This Agreement to share costs of Watermaster Services for the Upper Los Angeles River Area Groundwater Basins ("AGREEMENT") is made and entered into by and among the City of Los Angeles acting by and through the Los Angeles Department of Water and Power (LOS ANGELES or LADWP), the City of Glendale (GLENDALE), the City of Burbank (BURBANK), the City of San Fernando (SAN FERNANDO), and the Crescenta Valley Water District (CVWD) (each a "PARTY" and collectively, the "PARTIES"), with reference to the following facts and intentions, which the PARTIES agree are true and correct to the best of their knowledge and belief:

RECITALS

- A. The PARTIES are parties to the 1979 judgment in *The City of Los Angeles v. City of San Fernando, et al.*, County of Los Angeles Superior Court Case No. 650079 ("JUDGMENT").
- B. Each PARTY holds water rights in and to one or more of the groundwater basins subject to the JUDGMENT, as set forth in the JUDGMENT.
- C. The Superior Court of the State of California for the County of Los Angeles ("COURT") retains continuing jurisdiction over the JUDGMENT and the PARTIES to it.
- D. On or about July 10, 2008, the COURT approved a settlement agreement by and among the PARTIES and Mr. Mark Mackowski, the present Upper Los Angeles River Area (ULARA) Watermaster ("SETTLEMENT AGREEMENT"). The SETTLEMENT AGREEMENT requires the PARTIES to select a new ULARA Watermaster ("WATERMASTER") for appointment by the COURT. The SETTLEMENT AGREEMENT specifies that GLENDALE will administer the contract with the WATERMASTER ("PROFESSIONAL SERVICES AGREEMENT"), and that the PARTIES will reimburse GLENDALE for the WATERMASTER services in accordance with the JUDGMENT or other Agreement of the PARTIES.
- E. The PARTIES have unanimously agreed to recommend Richard C. Slade of Slade & Associates, LLC ("CONSULTANT") to the COURT for appointment as the WATERMASTER.
- F. The PARTIES agree to allocate the costs of the CONSULTANT's services as hereinafter set forth.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated into the operative provisions of this AGREEMENT by this reference, and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the PARTIES HERETO AGREE as follows:

1. Purpose. The purpose of this AGREEMENT is for the PARTIES to enter into a cost-sharing agreement that allocates responsibility among the PARTIES for the fees and costs incurred by the CONSULTANT.
2. Term. This AGREEMENT shall be effective on the date it is executed by all PARTIES and will expire by its own operation upon termination or expiration of GLENDALE's PROFESSIONAL SERVICES AGREEMENT with CONSULTANT and upon final payment by the PARTIES to GLENDALE for the CONSULTANT's services, unless extended or sooner terminated by mutual written agreement by all PARTIES. Upon termination or expiration of this AGREEMENT and upon selection of a new ULARA WATERMASTER, the PARTIES shall enter into a new cost-sharing agreement to allocate the responsibility among the PARTIES for the fees and costs to be incurred by the new ULARA WATERMASTER.
3. Professional Services Agreement. Subject to the COURT's approval of CONSULTANT's appointment as the WATERMASTER, GLENDALE shall enter into a PROFESSIONAL SERVICES AGREEMENT with CONSULTANT for services as the WATERMASTER. In accordance with GLENDALE policy, the term of the PROFESSIONAL SERVICES AGREEMENT shall be three years. The PROFESSIONAL SERVICES AGREEMENT provides that the maximum cost for the CONSULTANT's services shall not exceed \$855,000 for the three-year term of the PROFESSIONAL SERVICES AGREEMENT.
4. Watermaster's Budget. CONSULTANT shall prepare and submit to the PARTIES an annual budget for review and approval in accordance with the procedures set forth in the JUDGMENT. The budget shall be determined for each basin separately and allocated between the separate groundwater basins. Notwithstanding the final sentence of paragraph 8.4.1 of the JUDGMENT, the CONSULTANT shall allocate the PARTIES' share of the budget in accordance with the formula set forth in section 5 of this AGREEMENT.
5. Cost-Sharing. The fees and costs of the CONSULTANT's services shall be allocated among the PARTIES as follows:
 - A. The total budget for each basin shall be allocated between the PARTIES in proportion to their average annual extractions of groundwater from each basin. The average annual extractions of groundwater from each basin shall be calculated using each Party's annual extractions from the three preceding water years. For example, for the October 1, 2008 to September 30, 2009 water year each PARTY's share of costs for a basin shall be based upon its average annual extractions from that basin during the 2005-2006, 2006-2007 and 2007-2008 water years, as shown in Exhibit A attached hereto.

- B. The CONSULTANT's fees for the time spent (\$225 per hour) rendering services shall not exceed Two Hundred and Twenty Five Thousand Dollars (\$225,000.00) per year, which amount is subject to an annual adjustment on November 1 of each year, on the order of 5% and subject to the overall contract cap of \$855,000, as set forth in the PROFESSIONAL SERVICES AGREEMENT. For the October 1, 2008 to September 30, 2009 water year, the PARTIES shall allocate such fees as follows:

PARTY	Percentage of Costs Owed	Amount Owed for Oct. 1, 2008 - Sept. 30, 2009
Burbank	10.70%	\$24,084.60
Glendale	12.05%	\$27,102.90
LADWP	69.50%	\$156,381.23
San Fernando	3.78%	\$8,496.39
CVWD	3.97%	\$8,934.89
Total	100%	\$225,000.00

- C. Subject to the approval of the Administrative Committee, LADWP may provide the WATERMASTER support services set forth in Exhibit B, attached hereto. If Administrative Committee approves and LADWP elects to provide WATERMASTER support services at its sole expense, LADWP reserves the right to terminate such services upon 60 days notice to the parties. If LADWP ceases to provide WATERMASTER support services as set forth in Exhibit B, the cost of such services will thereafter be allocated among the PARTIES in accordance with the cost-sharing formula set forth in Section 5.A., above. LADWP shall be solely responsible for the cost of Mr. Mackowski's assistance to the WATERMASTER in accordance with Sections 10 and 13 of the SETTLEMENT AGREEMENT, set forth in Exhibit C attached hereto.
- D. Each PARTY shall be individually responsible for any fees or costs associated with the hiring of outside legal counsel or professional services as it may deem necessary in connection with the JUDGMENT. In addition, each PARTY shall be individually responsible for costs associated with its staff and administration of the JUDGMENT.
- E. GLENDALE shall bear the costs of administering the PROFESSIONAL SERVICES AGREEMENT with CONSULTANT.

6. Invoicing. GLENDALE shall prepare and provide annual invoices to LADWP, BURBANK, SAN FERNANDO and CVWD for the costs of the CONSULTANT's services as herein agreed. Invoices shall be provided to the PARTIES by November 30 of each year. LADWP, BURBANK, SAN FERNANDO, and CVWD shall make payment to GLENDALE within 60 calendar days of receipt of invoice.

7. **Final Accounting.** GLENDALE shall prepare and provide a final accounting summary to LADWP, BURBANK, SAN FERNANDO and CVWD for all costs incurred under the PROFESSIONAL SERVICES AGREEMENT and as herein agreed within 60 calendar days following the expiration of the PROFESSIONAL SERVICES AGREEMENT. The final accounting summary shall explicitly show all payments made by each of the PARTIES, and all payments made by GLENDALE to the CONSULTANT pursuant to the PROFESSIONAL SERVICES AGREEMENT. Within 120 calendar days from the date of expiration or termination of the PROFESSIONAL SERVICES AGREEMENT, GLENDALE shall reimburse LADWP, BURBANK, SAN FERNANDO and CVWD, in accordance with the cost-sharing formula set forth in Section 5 above, for any overpayment made to GLENDALE for costs associated with the CONSULTANT's services based on the final accounting summary.

8. **Right to Audit.** During the term of this AGREEMENT, and for a period of four years after this AGREEMENT expires or is terminated, GLENDALE shall maintain, and shall contractually require the CONSULTANT to maintain all records, books, papers and documents reflecting costs incurred and payments made pursuant to this AGREEMENT and the PROFESSIONAL SERVICES AGREEMENT. At all reasonable times, GLENDALE shall allow, and shall contractually require the CONSULTANT to permit each of the PARTIES to have access to, examine, copy, and audit such records. This section shall survive the expiration or termination of this Agreement.

9. **Indemnity.** Each PARTY agrees to indemnify, defend, and hold the other PARTIES and their respective officers, employees, and agents harmless from and against any and all claims, demands, liability, damages, costs and expenses, including, without limitation, losses involving bodily injury, death or personal injury of any person, or property damage of any nature whatsoever, resulting from or arising in connection with each PARTY's breach of its obligations under this AGREEMENT. This section shall survive expiration or termination of this AGREEMENT.

10. **General Provisions.**

10.1 **Assignment.** This AGREEMENT shall not be assigned by any PARTY.

10.2 **Attorneys' Fees.** Should legal action be instituted by any PARTY to this AGREEMENT, to enforce or interpret any provision of this AGREEMENT, the prevailing PARTY shall be entitled to attorneys' fees.

10.3 **Authorizations.** All individuals executing this AGREEMENT on behalf of the respective PARTIES certify and warrant that they have the capacity, and have been duly authorized to so execute this AGREEMENT on behalf of the entity so indicated.

10.4 **Construction.** The provisions of this AGREEMENT shall be liberally construed to effectuate its purposes. The language of this AGREEMENT shall be construed simply according to its plain meaning and shall not be construed for or against any PARTY, as each PARTY has participated in the drafting of this AGREEMENT.

10.5 Counterparts. This AGREEMENT may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

10.6 Entire Agreement and Amendment. In conjunction with the matters considered herein, this AGREEMENT contains the entire understanding and agreement of the PARTIES, and there have been no promises, representations, agreements, warranties or undertakings by any of the PARTIES, either oral or written, of any character or nature binding except as stated herein. This AGREEMENT may be modified, altered or amended only by an instrument in writing, executed by the PARTIES to this AGREEMENT, and by no other means. Each PARTY waives its right to claim, contest or assert that this AGREEMENT was modified, canceled, superseded or changed by any oral agreement, course of conduct, waiver or estoppel.

10.7 Good Faith. The PARTIES agree to exercise their reasonable best efforts and utmost good faith to effectuate all the terms and conditions of this AGREEMENT, and to execute such further instruments and documents as are necessary or appropriate, to effectuate all of the terms and conditions of this AGREEMENT.

10.8 Notices. All notices, approvals, acceptances, demands and other communication required or permitted under this AGREEMENT, to be effective, shall be in writing and, unless otherwise provided herein, shall be deemed validly given on the date either: (1) personally delivered to the address indicated below; or (2) on the third business day following deposit, postage prepaid, using certified mail, return receipt requested, in any U.S. Postal mailbox or at any U.S. Post Office; or (3) one business day after the dispatch date by overnight delivery service; or (4) on the date of transmission by facsimile to the number provided below. All notices, demands, or requests shall be addressed to the following:

LADWP:

Richard Harasick
Assistant Director of Water Operations Division
Los Angeles Department of Water and Power
111 North Hope Street, Room 1449
Los Angeles, CA 90012
Facsimile: (213) 367-1061

GLENDALE:

Peter Kavounas
Assistant General Manager -- Water Services
Glendale Water and Power
City of Glendale
141 North Glendale Ave., 4th Level
Glendale, CA 91206-4496
Facsimile: (818) 552-2852

BURBANK:

William Mace, Assistant General Manager
Burbank Water and Power
City of Burbank
164 West Magnolia Boulevard
P.O. Box 631

Burbank, CA 91503-0631
Facsimile: (818) 238-3508

City of San Fernando

Attn: City Engineer

117 McNeil Street

San Fernando, CA 91340

Crescenta Valley Water District

Attn: General Manager

2700 Foothill Boulevard

La Crescenta, CA 91214

Facsimile: (818)248-1659

Any PARTY may change its address by giving the other PARTIES written notice of its new address as provided above.

10.9 Recitals. The recitals set forth at the beginning of this AGREEMENT of any matters or facts shall be conclusive proof of the truthfulness thereof and the terms and conditions set forth therein shall be deemed a part of this AGREEMENT.


10.10 Successors and Assigns. This AGREEMENT shall be binding on and shall inure to the benefit of the PARTIES and their respective successors.

11. Waiver. No waiver of any provision or consent to any action shall constitute a waiver of any other provision or consent to any other action, whether or not similar. No waiver or consent shall constitute a continuing waiver or consent or commit a PARTY to provide a waiver or consent in the future except to the extent specifically stated in writing. No waiver shall be binding unless executed in writing by the PARTY making the waiver, based on a full and complete disclosure of all material facts relevant to the waiver requested.

[Continued on next page]

IN WITNESS WHEREOF, the Parties hereto have executed this AGREEMENT.

CITY OF GLENDALE

Date: 1/1/09 By: 
JAMES E. STARBIRD
City Manager

Approved as to Form:

By: 
City Attorney

CITY OF BURBANK

Date: 3/30/09By: *[Signature]*

RONALD E. DAVIS

General Manager

City of Burbank Department of Water and Power

Attest:

By: *[Signature]*
Margarita Campos, City Clerk

APPROVED AS TO FORM

CITY ATTORNEY

Date: 3/23/09By: *[Signature]*Title: Assistant City Attorney

DEPARTMENT OF WATER AND POWER OF
THE CITY OF LOS ANGELES BY
BOARD OF WATER AND POWER COMMISSIONERS
OF THE CITY OF LOS ANGELES

Date:

3/31/09

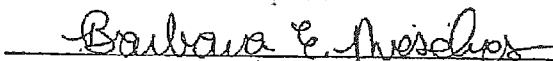
By:



H. DAVID NAHAI

Chief Executive Officer and General Manager

And:



Secretary

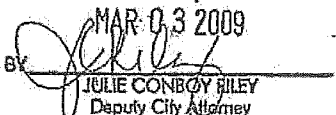
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MAR 17 2009

APPROVED AS TO FORM AND LEGALITY
ROCKARD J. DELGADILLO, CITY ATTORNEY

MAR 03 2009

BY

JULIE CONBOY RILEY
Deputy City Attorney

CITY OF SAN FERNANDO

Date: 4/2/09
April 2, 2009 By: Paul C. J. J. J. J.
for JOSE E. PULIDO
City Administrator

CRESCENTA VALLEY WATER DISTRICT

Date: 4/1/2009 By: Dennis A. Erdman
Dennis A. Erdman
General Manager

LADWP Ref. Agreement No. 47865

EXHIBIT A**EXAMPLE OF WATERMASTER COST-SHARING CALCULATION**

	2005-06 WY		2006-07 WY		2007-08 WY		2008-2009 Cost Share (3 year average)	
	Extractions (A1)	%	Extractions (A1)	%	Extractions (A1)	%	Extractions (A1)	%
ULARA								
Burbank	10,108.11	15.25%	9,780.32	9.20%	6,816.16	8.87%	8,901.53	10.70%
Glendale	9,763.32	14.73%	10,189.86	9.58%	10,098.05	13.14%	10,017.08	12.05%
LADWP	40,216.29	60.67%	80,170.19	75.40%	53,006.35	68.96%	57,797.61	69.50%
San								
Fernando	2,856.96	4.31%	2,894.09	2.72%	3,669.60	4.77%	3,140.22	3.78%
CVWD	3,342.71	5.04%	3,294.25	3.10%	3,269.89	4.25%	3,302.28	3.97%
TOTAL	66,287.39	100.00%	106,328.71	100.00%	76,860.05	100.00%	83,158.72	100.00%

LADWP Ref. Agreement No. 47865

EXHIBIT B**WATERMASTER SUPPORT SERVICES
PROVIDED BY LADWP**

LADWP shall be solely responsible for the following CONSULTANT support services:

1. Gathers data, writes drafts, and prepares supporting plates, tables, charts, and graphs for two ULARA Watermaster annual reports documenting and analyzing water usage data;
2. Collects, analyzes, and prepares spreadsheets to account for current and projected groundwater production in the ULARA;
3. Develops, implements, and maintains procedures for documentation and retention of ULARA Watermaster actions, discussion, and processes;
4. Conducts investigations of water rights, and prepares reports and correspondence;
5. Notifies and advises the ULARA Watermaster of physical solutions based on City Water Court issued agreements and stipulations;
6. Attends, prepares agenda, and drafts and distributes minutes for quarterly ULARA Administrative Committee meetings and bi-annual Interagency Coordinating Committee meetings;
7. Compiles and monitors information related to ULARA Watermaster annual budget;
8. Prepares invoices and coordinates with LADWP accounting staff for payment of ULARA Watermaster-related activities;
9. Interfaces with the public and outside agencies regarding ULARA Watermaster activities;
10. Maintains ULARA Watermaster web site;
11. Provides groundwater modeling support work for monitoring and determining, among other things, groundwater basin storage and the migration of groundwater contamination;
12. Clerical activities related to above.

LADWP Ref: Agreement No. 47865

EXHIBIT C**SECTIONS 10 and 13 OF THE SETTLEMENT AGREEMENT**

10. Upon the appointment of a new Watermaster by the Court, Mr. Mackowski will provide assistance as requested by the new Watermaster and assist in the transition. He will use his best professional judgment in this role. He will continue in his role until July 1, 2009. Upon appointment of a new Watermaster, Mr. Mackowski will be reassigned to other duties consistent with his civil service classification.

13. Mr. Mackowski will continue to be an employee of Los Angeles and will be paid by Los Angeles. Notwithstanding Mr. Mackowski's transition out of his role as Watermaster, Mr. Mackowski's civil service classification, salary and employment benefits shall not change. Mr. Mackowski shall be entitled to all the benefits and privileges afforded any other employee of Los Angeles; including without limitation, opportunities for promotion, salary increases, retirement packages, and all other employee benefits afforded full-time personnel of Los Angeles. Mr. Mackowski shall not be subject to disciplinary action or retaliatory measures in any way arising out of or related to his prior service as Watermaster.

Exhibit B

Annual Calculation of Cost Sharing Percentages

UPPER LOS ANGELES RIVER AREA WATERMASTER

RICHARD C. SLADE – WATERMASTER

Re: City of Los Angeles vs. City of San Fernando, et. al.
Case No. 650079 – County of Los Angeles

July 5, 2013

To: Upper Los Angeles River Area Administrative Committee

From: Richard C. Slade, ULARA Watermaster

Re: Annual Calculation of Cost-Sharing Percentages
Water Year 2012-13
Upper Los Angeles River Area (ULARA)

Job No. 500-LAS03

Provided herein is the Annual Calculation of ULARA Cost-Sharing Percentages for Water Year 2012-13. Calculation of the Cost-Sharing percentages is completed pursuant to the method agreed upon in the document titled "Agreement By And Among The City Of Glendale, The City Of Burbank, The City Of San Fernando, The Crescenta Valley Water District And Los Angeles Department Of Water And Power Regarding The Allocation Of Costs Of Watermaster Services For The Upper Los Angeles River Area Groundwater Basins," signed by the Parties in April 2009.

Therein, the calculation is described as follows:

"The total budget for each basin shall be allocated between the PARTIES in proportion to their average annual extractions of groundwater from each basin. The average annual extractions of groundwater from each basin shall be calculated using each Party's annual extractions from the three preceding water years. For example, for the October 1, 2008 to September 30, 2009 water year each PARTY's share of costs for a basin shall be based upon its average annual extractions from that basin during the 2005-2006, 2006-2007 and 2007-2008 water years."

Table 1, "Calculation of Cost Sharing Percentages" shows the cost sharing calculation for each Party for Water Year 2012-13.

At the request of the ULARA Administrative Committee, Table 2, "History of Cost Sharing Percentages" has been prepared to summarize the cost sharing percentages for prior Water Years beginning in Water Year 2009-10.

If you have any questions regarding the calculation, please do not hesitate to contact me.

Respectfully Submitted,



Richard C. Slade
ULARA Watermaster

ULARA WATERMASTER

c/o Richard C. Slade and Associates LLC • 12750 Ventura Blvd., Suite 202 Studio City, CA 91604 • Phone: 818-506-0418 • FAX: 818-506-1343
ULARAwatermaster@rcslade.com

UPPER LOS ANGELES RIVER AREA WATERMASTER

Annual Calculation of Cost Sharing Percentages
 Water Year 2012-13
 Upper Los Angeles River Area (ULARA)

2

TABLE 1
CALCULATION OF COST SHARING PERCENTAGES
FOR WATER YEAR 2012-13

ULARA Pumping (2009-10)

Party	Basin	Acre-feet	%	Total %
Los Angeles	San Fernando	59,958	67.82%	70.70%
	Sylmar	2,544	2.88%	
Glendale	San Fernando	7,935	8.98%	11.39%
	Verdugo	2,135	2.42%	
Burbank	San Fernando	10,048	11.37%	11.37%
San Fernando	Sylmar	3,143	3.55%	3.55%
Crescenta Valley	Verdugo	2,645	2.99%	2.99%
Total		88,408	100.00%	100.00%

ULARA Pumping (2010-11)

Party	Basin	Acre-feet	%	Total %
Los Angeles	San Fernando	43,951	62.24%	63.61%
	Sylmar	964	1.37%	
Glendale	San Fernando	7,476	10.59%	13.17%
	Verdugo	1,826	2.59%	
Burbank	San Fernando	10,398	14.73%	14.73%
San Fernando	Sylmar	3,082	4.36%	4.36%
Crescenta Valley	Verdugo	2,917	4.13%	4.13%
Total		70,614	100.00%	100.00%

ULARA Pumping (2011-12)

Party	Basin	Acre-feet	%	Total %
Los Angeles	San Fernando	49,273	64.40%	65.83%
	Sylmar	1,093	1.43%	
Glendale	San Fernando	7,876	10.29%	12.88%
	Verdugo	1,982	2.59%	
Burbank	San Fernando	9,997	13.07%	13.07%
San Fernando	Sylmar	3,202	4.18%	4.18%
Crescenta Valley	Verdugo	3,090	4.04%	4.04%
Total		76,513	100.00%	100.00%

ULARA Pumping (2010-12; Three-Year Rolling Average)

Party	Basin	Acre-feet	%	Total %
Los Angeles	San Fernando	51,061	65.04%	66.99%
	Sylmar	1,534	1.95%	
Glendale	San Fernando	7,762	9.89%	12.41%
	Verdugo	1,981	2.52%	
Burbank	San Fernando	10,148	12.93%	12.93%
San Fernando	Sylmar	3,142	4.00%	4.00%
Crescenta Valley	Verdugo	2,884	3.67%	3.67%
Total		78,512	100.00%	100.00%

NOTE: Values listed in the final column above are the cost sharing percentages for each Party for Water Year 2012-13

UPPER LOS ANGELES RIVER AREA WATERMASTER

Annual Calculation of Cost Sharing Percentages
Water Year 2012-13
Upper Los Angeles River Area (ULARA)

3

TABLE 2
HISTORY OF COST SHARING PERCENTAGES

Water Year	Cost Sharing percentage (%)				
	Los Angeles	Glendale	Burbank	San Fernando	CVWD
2011-12	67.00	12.88	12.92	4.00	3.20
2010-11	69.19	12.01	10.97	4.20	3.63
2009-10	71.19	11.24	10.12	3.82	3.63
2008-09	69.50	12.05	10.70	3.78	3.97

Exhibit C

Watermaster Support Services Provided by LADWP

(Revised Exhibit “D” for the MOU 2015-2017 Term)

Exhibit D**WATERMASTER SUPPORT SERVICES
PROVIDED BY LADWP**

LADWP shall continue providing the following WATERMASTER support services until further notice is provided pursuant to Section 5(C.) of this MOU:

1. Provide groundwater modeling support work for monitoring and determining, among other things, groundwater basin storage and the migration of groundwater contamination.
2. Maintain current location of ULARA Watermaster Library.
3. ~~Maintain current ULARA Watermaster website and upload revised content prepared and submitted by the ULARA Watermaster.~~

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Brian Saeki, City Manager
By: Nick Kimball, Finance Director

Date: January 20, 2015

Subject: Presentation of Fiscal Year 2013-2014 Comprehensive Annual Financial Report

RECOMMENDATION:

It is recommended that the City Council receive and file the Fiscal Year (FY) 2013-2014 Comprehensive Annual Financial Report (CAFR).

BACKGROUND:

1. The City Code requires an annual audit to be conducted by independent certified public accountants shortly after the end of each fiscal year. The audit is conducted, and financial statements prepared, in accordance with generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).
2. The financial statements were audited by Van Lant & Fankhanel, LLP; a public accounting firm fully licensed and qualified to perform audits of State and local governments within the state of California.
3. The audited financial statements, in conjunction with the accompanying notes, discussion, and analysis, are presented in a Comprehensive Annual Financial Report to provide a thorough and detailed presentation of the City's financial condition at a particular point in time (i.e., the end of the fiscal year).
4. On December 22, 2014, the Comprehensive Annual Financial Report for FY ending June 30, 2014 (2014 CAFR) was completed and posted to the City's website for public review.
5. The 2014 CAFR has been submitted to the Government Finance Officers Association (GFOA) for consideration of the Certificate of Achievement for Excellence in Financial Reporting Award. The award is presented to government agencies whose comprehensive annual financial reports achieve the highest standards in government accounting and financial reporting. With a few exceptions, the City has received this award consistently over the last 25 years.

Presentation of Fiscal Year 2013-2014 Comprehensive Annual Financial ReportPage 2 of 5

ANALYSIS:

The CAFR consists of four parts: 1) Management's Discussion and Analysis, 2) the basic financial statements, 3) required supplementary information, and 4) *optional* combining statements for non-major governmental funds.

Within the basic financial statements are three components: 1) Government-wide Financial Statements, 2) Fund Financial Statements, and 3) Notes to the Financial Statements. The Government-wide Financial Statements provide the broadest picture of the City's finances as they include all of the City's thirty funds (including the General Fund and Enterprise Funds). The Fund Financial statements are a subset of the Government-wide Financials as they present each fund's financial statements individually. The Notes to the Financial Statements provide detail explanations.

Both the Government-wide Financials and Fund Financials include two basic statements: 1) *Statement of Net Position*, which presents information in terms of total assets, liabilities and net position (i.e. assets less liabilities), and 2) *Statement of Activities*, which shows how the net position has changed during the most recent fiscal year through revenues (increase in net position) and expenditures (decrease in net position).

The following are some key financial highlights in each of the three components of the basic financial statements for the fiscal year ending June 30, 2014:

Government-Wide Financials:

- Over time, net position (i.e., assets minus liabilities) may serve as a useful indicator of the City's financial position. The City's total net position increased by \$5,448,747 as assets exceeded liabilities at by \$63,052,833 (total net position). This is only the second time in since 2009 that net position has increased (the other increase was 2011 to 2012). Those assets consist of the following:
 - I. Capital Assets (e.g., Land, buildings, equipment, etc.) = \$62,725,650
 - II. Restricted Assets (e.g., grant and special revenue funds) = \$11,909,107
 - III. Unrestricted Assets (e.g., available for investment) = (\$11,581,924)
- As previously mentioned, the City's net position increased by \$5,448,747 in FY 2013-2014. The increase was a result of revenues from all sources (e.g., taxes, fees, special revenues) exceeding expenditures on all activities (e.g., public safety, administration, water and sewer, grants, etc.) by approximately \$1.9 million and \$3.5 million in former Low/Moderate Income Housing assets being transferred to the City as the Housing Successor.

Presentation of Fiscal Year 2013-2014 Comprehensive Annual Financial ReportPage 3 of 5

Fund Financials:

- Deficit fund balances in the Grants Fund and Retirement Tax Fund were eliminated. This was accomplished by retiring internal debt between the General and Enterprise Funds owed to the Grants and Retirement Tax Funds.
- The General Fund experienced an operating surplus as revenues exceeded expenditures by \$1,585,467. This is a result of increased revenues from the voter approved Half Cent Transaction Tax (Measure A) and property tax residuals. As previously mentioned, these excess funds were used to retire internal debt.
- Despite the operating surplus, the net position (i.e., fund balance) for the General Fund was (\$5,693,905), which represents a deficit increase of \$3,946,853 from June 30, 2013. The increased deficit is primarily the result of repaying the General Fund's debt to the Grants Fund and recording the \$4.55 million obligation of the General Fund to repay the Retirement Tax Fund for a misapplication of Retirement Tax funds to pay retiree medical and pension related costs in the City of Los Angeles Fire contract between FYs 2009-2010 and 2012-2013, per Resolution No. 7572 adopted on November 4, 2013.
- Total net position of the Enterprise Funds (i.e., Water, Sewer, and Refuse funds) amounted to \$23,492,855, which represents an increase of \$579,827 in net position for the year ended June 30, 2014.
 - I. Capital Assets (e.g., Land, buildings, equipment, etc.) = \$14,866,478
 - a. Water = \$12,030,592
 - b. Sewer = \$2,808,976
 - c. Refuse = \$26,910
 - II. Unrestricted Assets (e.g., available for investment) = \$8,626,377
 - a. Water = \$1,205,272
 - b. Sewer = \$7,288,181
 - c. Refuse = \$132,924

Notes to Financials:

- In the 2013 CAFR, the Independent Auditor's Report included a statement that the General Fund and Grants Fund lacked short-term liquidity, which raised substantial doubt about their ability to continue as going concerns. Due to the steps taken in FY 2013-2014, including, but not limited to, revenues raised through Measure A and temporary employee furloughs, the City's liquidity has improved and the Independent Auditor's Report no longer includes doubt about the General Fund's ability to continue as a going concern. However, there is a concern about the continued deficit fund balance and increasing obligation for Other Post-Employment Benefits (OPEB).

Presentation of Fiscal Year 2013-2014 Comprehensive Annual Financial ReportPage 4 of 5

Consequently, management provided a long-term plan to address those concerns (See Pages 57 – 60 of Attachment “A”).

- Similar to many cities in California, San Fernando provides health insurance for its retired employees and their dependent spouses. GASB Statement No. 45 requires the total obligation for this benefit to be determined by an actuary and reported in the CAFR as an Other Post-Employment Benefit (OPEB). Cities are currently only required to report the obligation; they are not required to fully fund the obligation.
 - I. According to the most recent actuarial report, the total unfunded OPEB obligation as of June 30, 2013 was \$7.4 million. The Annual Required Contribution (ARC) to fully fund this obligation for both retired and current employees is \$2.6 million per year. The City is currently on a pay-as-you-go plan, which means the City only pays for retired employees and does not set aside funds for current employees. Therefore, the City paid \$900,000 toward retiree health benefits in FY 2013-2014, which is \$1.7 million less than the ARC. Consequently, the OPEB obligation as of June 30, 2014 increased by \$1.7 million to a total unfunded obligation of \$9.1 million.
 - II. The City will be negotiating labor contracts with all bargaining units beginning in the second half of FY 2014-2015. A primary focus will be restructuring employee benefits to decrease the City’s OPEB liability and exploring alternative ways to fund the current outstanding obligation, including using a portion of the Measure A tax to establish an OPEB Trust Fund.
- Due to the deficit net position in the General Fund, management is required to submit a plan to address/eliminate the deficit and unfunded liabilities. This deficit elimination plan is an important roadmap to fiscal sustainability. Many of the items included in the plan represent steps that have already been taken or have been discussed with City Council through budget meetings, financial policy development, Measure A reports, and other City Council actions and direction taken at public meetings. However, it is important to consolidate these various discussions, actions, and directions into one cohesive statement (i.e., Note 10 in the 2014 CAFR) to continue on the path to deficit elimination and long-term fiscal sustainability.

Management encourages readers to read both the Transmittal Letter and Management’s Discussion and Analysis to get a better contextual understanding of the financial information presented in the CAFR.

Presentation of Fiscal Year 2013-2014 Comprehensive Annual Financial ReportPage 5 of 5

BUDGET IMPACT:

Funds to prepare the 2014 CAFR were included in the FY 2014-2015 Adopted Budget. There is no budget impact to receiving and filing a presentation on the 2014 CAFR.

CONCLUSION:

Overall, the 2014 CAFR shows the City's financial position is improving; the City's net position increased for just the second time in five years, deficits in the Grant and Retirement Tax funds were eliminated, and the General Fund experienced an operating surplus of almost \$1.6 million. However, the improvement is tempered by increases in the total General Fund deficit and long-term OPEB obligation.

At one point, there were doubts as to the City's ability to meet current expenses and continue to be solvent. The City Council made a number of difficult decisions that helped to eliminate the short-term liquidity issues. Now that the City's short-term viability has been secured, the focus shifts to addressing long-term financial sustainability through continued implementation of the deficit elimination plan included in the 2014 CAFR.

ATTACHMENT:

- A. Comprehensive Annual Financial Report as of June 30, 2014

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THE CITY OF SAN FERNANDO

The background of the report cover is a photograph of the San Fernando Archway, a large steel truss archway spanning a road. The archway is set against a blue sky with light clouds. In the foreground, there are green plants and a traffic light. In the background, snow-capped mountains are visible.

CITY OF SAN FERNANDO

COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED
JUNE 30, 2014

SAN FERNANDO, CALIFORNIA

CITY OF SAN FERNANDO, CALIFORNIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
WITH REPORT ON AUDIT
BY INDEPENDENT
CERTIFIED PUBLIC ACCOUNTANTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

Prepared By:
Finance Department

City of San Fernando
Comprehensive Annual Financial Report
Year Ended June 30, 2014

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City of San Fernando
Comprehensive Annual Financial Report
Year Ended June 30, 2014

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I. Introductory Section



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THE CITY OF SAN FERNANDO

CITY COUNCIL

December 17, 2014

MAYOR
SYLVIA BALLIN

Honorable Mayor and City Council Members
Residents of San Fernando

MAYOR PRO TEM
ROBERT C. GONZALES

COUNCILMEMBER
JESSE H. AVILA

COUNCILMEMBER
JOEL FAJARDO

COUNCILMEMBER
ANTONIO LOPEZ

The Comprehensive Annual Financial Report (CAFR) of the City of San Fernando, California for the fiscal year ended June 30, 2014, is hereby submitted. Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the City of San Fernando. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

The financial statements are prepared in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB). This report consists of management's representations concerning the finances of the City of San Fernando, California. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, City management has established a comprehensive internal control framework that is designed both to protect the City's assets from loss, theft or misuse and to compile sufficient reliable information for the preparation of the City's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the City's comprehensive framework of internal controls have been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The City of San Fernando City Code requires an annual audit by an independent certified public accountant. The City's financial statements have been audited by Van Lant & Fankhanel, LLP; a public accounting firm fully licensed and qualified to perform audits of the State and local governments within the State of California. The purpose of the independent audit was to provide reasonable assurance that the financial statements of the City of San Fernando for the fiscal year ended June 30, 2014, are free of material misstatements. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditors concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that the City of San Fernando's financial statements for the fiscal year ended June 30, 2014, are fairly presented in conformity with GAAP. The independent auditors' report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the City was part of a broader, federally mandated "Single Audit" designed to meet the special needs of Federal grantor agencies. The City is required to undergo the annual single audit in conformity with provisions of the Single Audit Act Amendments of 1996 and U.S. Office of Management and Budget (OMB) Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations." The Single Audit Report, which is issued separately, includes the schedule of federal expenditures, findings and recommendations, the auditors' reports on the internal control structure and compliance with applicable laws and regulations.

GAAP requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of *Management's Discussion and Analysis* (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the report of the independent auditors in the financial section of the CAFR.

FINANCE
DEPARTMENT

117 MACNEIL STREET
SAN FERNANDO
CALIFORNIA
91340

(818) 898-1200

WWW.SFCITY.ORG

Honorable Mayor and City Council Members
Residents of San Fernando
December 17, 2014

Profile of the City of San Fernando

The City of San Fernando, which has a residential population of approximately 24,000, was incorporated on August 31, 1911. It is conveniently located in the northeast section of the San Fernando Valley at the southern foot of the San Gabriel Mountains. This compact community of 2.4 square miles is completely surrounded by the City of Los Angeles, including the nearby communities of Sylmar, Mission Hills and Pacoima. Major physiographic features located near the city include the San Gabriel Mountains (located approximately 3 miles to the north), the Pacoima Wash (located along the eastern side of the city), Hansen Lake (located 3 miles to the southeast of the city), and the Los Angeles Reservoir (located approximately 4 miles to the northwest). Regional access to the City of San Fernando is possible from three freeways located in the area: Interstate 5 Freeway (I-5), State Route 118 (SR-118), and Interstate 210 Freeway (I-210).

The City operates under the City Council - City Manager form of government and provides a full range of municipal services, including police protection; construction and maintenance of streets and infrastructure; community development activities; recreational and cultural activities; and general administrative and support services. Fire and ambulance services are provided by contract with the City of Los Angeles Fire Department. In addition, the City provides refuse services through an exclusive franchise agreement and water and sanitary sewer under an Enterprise Fund system whereby customer user fees cover the cost of providing service.

The City adopts an annual budget by July 1st each year. The budget includes detailed by line item for each operating department and special revenue fund. The budget includes, at a minimum, the following expenditure categories for each fund and department:

- Personnel Services;
- Contractual Services;
- Maintenance and Operations; and
- Capital Outlay.

The Annual Budget, as adopted by the City Council, establishes the total appropriation provided for each City Department's operations. Expenditures may not legally exceed budgeted appropriations at the Department level within a fund. The Finance Director is authorized to transfer budget amounts within salary accounts and within Maintenance and Operations accounts at his discretion. The City Council may amend or supplement the budget by motion adopted by the affirmative votes of at least three members. The City's general ledger is maintained by the line item detail or object of expenditure. Revenues are estimated annually and measured against actual revenues earned.

The City Council exercises control over and is financially accountable for the legally separate San Fernando Public Financing Authority, which is included in this report as a blended component unit of the City. The Los Angeles Unified School District and other public bodies have not met the established criteria for inclusion in the reporting entity since independent boards not under City Council control govern them. The City Council does not have any voting power over them; accordingly they are excluded from this report. Additional information on blended component units can be found in Note 1 of the Notes to the Financial Statements.

History of San Fernando

As you enter the City of San Fernando along picturesque, palm-lined Brand Boulevard, you discover a community rich in California history dating back almost two centuries. Named in honor of a Spanish Saint/King, San Fernando was selected for settlement long before the rest of Los Angeles. The City grew out of the ranching activities surrounding Mission de San Fernando Rey, whose graceful porticoes still stand today. By the early 1800's the settlement had blossomed into a small trading center where farm crop, olives, wine, and thousands of livestock raised by the resident Indians were bought and sold.

Honorable Mayor and City Council Members
Residents of San Fernando
December 17, 2014

San Fernando enjoyed a brief gold rush in the 1840s when nuggets were discovered in a nearby canyon. In 1874, San Fernando became the valley's first organized community, thus earning the title "First City of the Valley". With the arrival of the railroad two years later, town lots soared from \$10 apiece to \$150.

The City of San Fernando is a community of attractive contrasts. What was once a land of farms and ranches adjoining the Mission de San Fernando Rey is now a vibrant center of manufacturing and commerce. San Fernando enjoys a sweeping view of the panoramic San Gabriel foothills and a sense of privacy; yet it is only minutes from downtown Los Angeles and only minutes away from other centers of commercial activity, thanks to a network of freeways and nearby airports. The City combines modern metropolitan conveniences with a close-knit community of friendly, civic-minded residents.

Factors Affecting Financial Condition

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of San Fernando operates.

National, State, and local economies are all continuing a slow recovery from the "Great Recession." The stock market is healthy, with both the Dow Jones Industrial Average and S&P 500 trading at or above historical highs. Gross Domestic Product has been slowly increasing and the Consumer Price Index (a measure of inflation) has remained low. Median home prices in San Fernando and the greater Los Angeles area have slowly increased and housing inventory has been drastically reduced.

The unemployment rate in Los Angeles County is down to 7.9% from a high of almost 15% in 2010. San Fernando's current unemployment rate is 8.1%, which is slightly higher than the County¹. A lower unemployment rate typically leads to an increase in sales tax and business license receipts. Although the unemployment rate is moving in the right direction, it is still well above what economists have historically considered as a full employment rate of 4 – 5%.

These are all signs of an improving economy, but it continues to be a slow journey. The Great Recession was not just a temporary bump in the road, it was an economic correction. In order to be fiscally sound in the long-term, the City of San Fernando must continue to operate within this "new normal" and make the necessary and difficult decisions to re-align short-term and long-term expenditures with fewer resources.

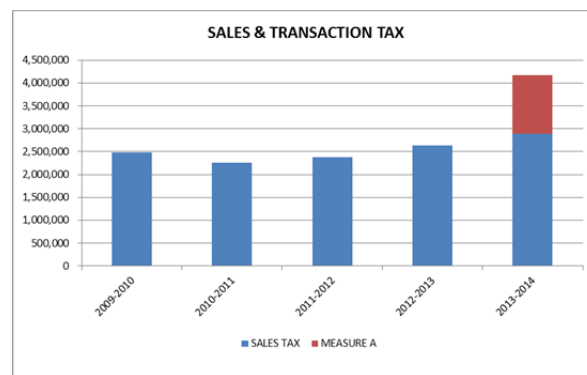
Major General Fund Revenue

The City's major sources of General Fund revenue include Sales & Transaction Tax, Charges for Services, Property Tax in Lieu of Motor Vehicle Tax, Property Tax, and Admissions Tax.

Sales & Transaction Tax

Retail sales and transaction tax is the City's largest revenue, accounting for approximately 31% of total General Fund revenues. Since Sales Tax revenue is a function of business and consumer spending, it is highly sensitive to economic cycles.

In June 2013, San Fernando voters approved a half cent local transaction use tax (Measure A) for a duration of seven years. Funds raised through the transaction tax are imperative to the City's short-term viability. Unfortunately, the transaction tax will sunset in October



¹ Unemployment data per the State of California Economic Development Department's October 2014 Preliminary Labor Force Data (not seasonally adjusted) at <http://www.labormarketinfo.edd.ca.gov> visited 12/2/2014.

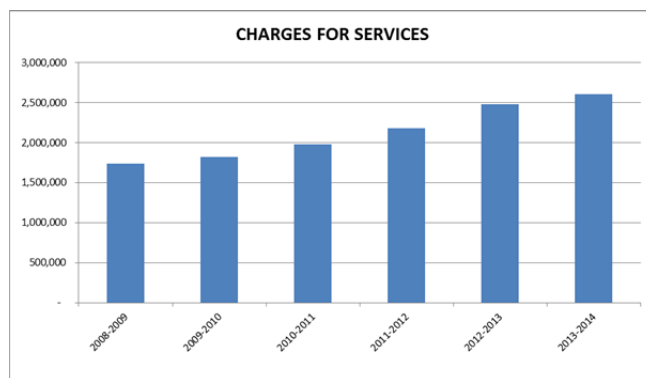
Honorable Mayor and City Council Members
Residents of San Fernando
December 17, 2014

2020. Consequently, funds raised through Measure A will be not be considered to fund ongoing operations.

Sales tax has shown steady growth over the last few years. Since the bottom of the economic correction in FY 2010-2011, sales tax has increased by an average of 5% per year. Additionally, Measure A revenues are expected to increase by about 30% from the FY 2013-2014 Adopted Budget due to increased compliance by local businesses and enforcement by the State Board of Equalization.

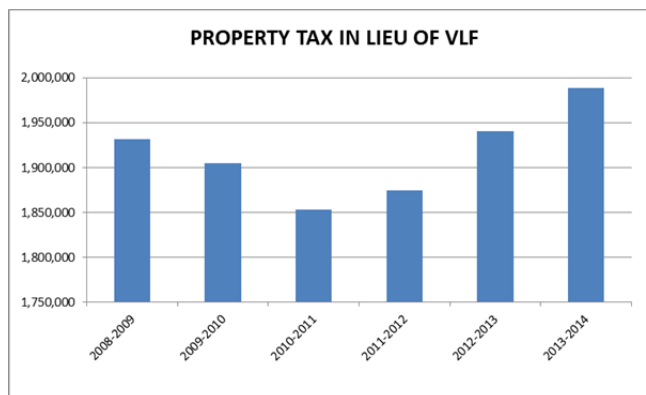
Charges for Services

San Fernando charges fees for various services it provides to users who derive a direct benefit from the provision of those services. Some examples include, facility rental fees, CNG refueling fees, and development permit fees. Additionally, San Fernando charges administration fees to the Enterprise Funds and various Special Revenue funds to reimburse the City for administrative costs incurred to support those activities. Administrative costs include, but are not limited to; recruiting and benefit administration services; billing, accounts payable, payroll and accounting services; information technology services; facility use services; and equipment maintenance services. Charges for services are the City's second largest revenues source and account for approximately 13% of total General Fund revenues.



Property Tax In-Lieu of Motor Vehicle License Fee

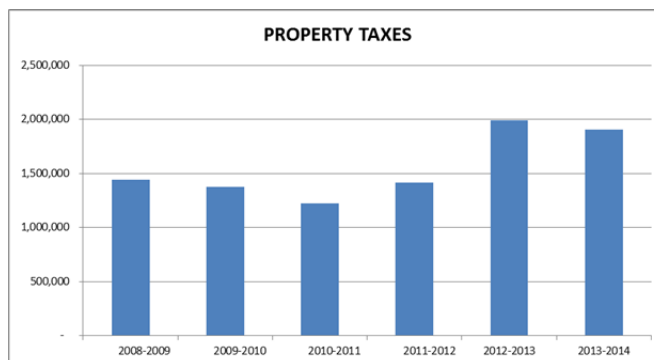
Prior to 2004, cities in California received a share of the state's Motor Vehicle License Fee (VLF), which is a fee imposed on motor vehicles based on the original sale price of the vehicle. In 2004, the state shifted revenues from the Motor Vehicle License Fee to fund other programs. To make cities whole, the state replaced the loss of VLF revenue with a like amount of property tax revenue.



Property tax in-lieu of Motor Vehicle License Fee is the City's third largest revenue and accounts for approximately 11% of General Fund revenue. Revenue and Taxation Code Section (c)(1)(B)(i) specifies the VLF Adjustment Amount for each city and county is to grow in proportion to the growth of gross assessed valuation in that jurisdiction from the prior year. Annual assessed value increases are limited by Proposition 13 to a maximum of 2%.

Property Tax

Property tax, which accounts for a little less than 11% of General Fund revenue, is the City's fourth largest revenue source. Property tax is an ad valorem tax levied on property owners in the City of San Fernando. The property tax rate is limited by Proposition 13 to 1% of the property's assessed value. The City receives approximately fifteen cents for every dollar in property tax paid by property owners in San Fernando. The remaining amount is distributed to Los Angeles County agencies and local school



Honorable Mayor and City Council Members
Residents of San Fernando
December 17, 2014

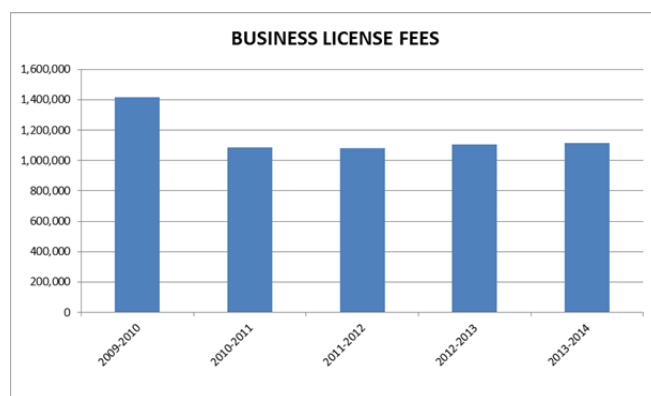
districts.

Assessed property values are steadily rebounding since they bottomed out in FY 2010-2011. Additionally, the elimination of redevelopment agencies and tax increment by the state has resulted in additional property tax for the City, which accounts for the large jump in FY 2012-2013. As the former San Fernando Redevelopment Agency winds down and retires debt, the City will continue to receive additional property tax revenue. Annual assessed value increases are limited by Proposition 13 to a maximum of 2%. There are also a number of projects in the City that are in different phases of the development process. It is anticipated that a number of these will be built within the next few years, which should further bolster the City's assessed values.

Business License Fees

San Fernando imposes a Business License fee on certain businesses, trades, professions and occupations specified in the City's Municipal Code. There are a number of different fees based on business type, but generally the fee imposed is \$1.20 per \$1,000 in gross receipts for the sale of goods and \$2.40 per \$1,000 in gross receipts for services. Business License is the City's fifth largest revenue source and accounts for approximately 6% of General Fund revenue.

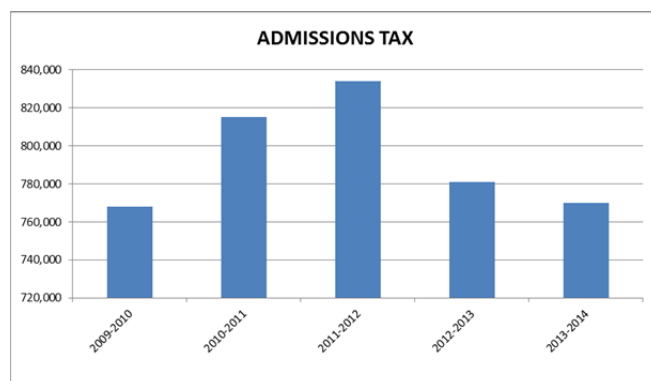
Business License revenue is also very sensitive to economic conditions and decreased by more than 25% from FY 2009-2010 to FY 2010-2011. Although Business License revenue has rebounded slightly since the recession, it is still well below pre-recession receipts and has remained relatively flat.



Admissions Tax

San Fernando imposes a tax on each person who pays admission, commonly known as an Admissions Tax. The current tax rate is \$0.49 per person and is collected by the operator at the time admission is paid. Admissions Tax revenue is the City's sixth largest revenue source and accounts for approximately 4% of General Fund revenue. The primary Admissions Tax generator is the City's Swap Meet.

Revenues increased dramatically in FY 2010-2011 and FY 2011-2012 due to expansion of Swap Meet days of operation from four to five days per week. Subsequent to the initial increase, revenues began to drop off as the number of annual attendees began to decline. Between FY 2011-2012 and 2013-2014, attendance dropped by approximately 8%. Since Swap Meet attendance is back to pre-expansion levels, it is expected to level off and remain relatively flat.



General Fund Expenditures

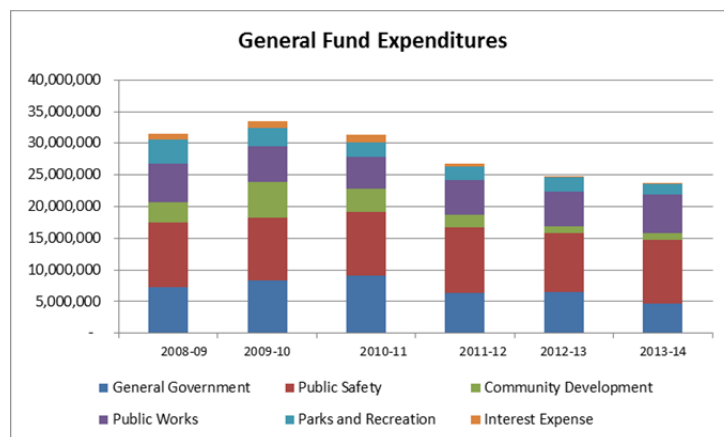
Since fiscal year 2008-2009, total General Fund expenditures have decreased by almost 30% as the City has had to make drastic cuts to align expenses with plummeting revenues. Community Development has experienced the largest decrease (82%) due to the dissolution of redevelopment and the loss of the City's best tool to address blight. General Government and Parks and Recreation have shrunk by (45%) and

Honorable Mayor and City Council Members
Residents of San Fernando
December 17, 2014

(40%), respectively. Over that same time period, Public Safety and Public Works have actually increased by 3% and 8%, respectively.

Reductions have been realized primarily through elimination of vacant positions, layoffs, benefit concessions negotiated with the bargaining units, furlough days, and reduction in services.

Despite the reductions and concessions that have already been implemented, San Fernando, like many cities through the state, continues to face increasing costs from CalPERS and retiree healthcare. The City will continue to work with labor groups to contain these costs. The City must restructure the way benefits are delivered to create a more sustainable overall benefit package that will protect existing employees' livelihood without sacrificing the City's ability to recruit highly competent employees and remain competitive in the labor market.



Long Term Financial Planning

Like many cities in California, San Fernando has had to make tough decisions to drastically reduce benefits, programs, and services in order to remain solvent. As the economy starts to recover and the City's finances begin to stabilize, it is imperative that the City continues on the path to develop a plan and move forward responsibly. First and foremost, the City needs to re-establish a reasonable General Fund reserve and work to build a safety net in the Self Insurance Fund. Concurrently, the City needs to address critical deferred maintenance needs and establish revolving funds to replace equipment and aging infrastructure.

Once the City has sufficient reserves and replacement funds, staff can start to evaluate service levels and begin re-establishing service to prior levels. However, this needs to be done in a strategic, measured way as re-establishing service means taking on on-going costs. The City must be sure that on-going revenues are sufficient to sustain on-going costs.

In June 2013, San Fernando voters approved a half cent local Transaction Use Tax (Measure A) for a period of seven years, which is projected to raise approximately \$1.6 million annually. Revenues raised through Measure are necessary to fund a number of critical one-time needs, including, but not limited to: 1) establishing a General Fund and Self Insurance Fund reserve, 2) paying off existing debt, 3) eliminating the deficit in the Grant Fund and other Special Revenue funds, 3) re-establishing the City's Equipment Replacement Fund, 4) replacing and updating outdated computer software, hardware and telecommunications systems, 5) establishing a trust to pre-fund Other Post-Employment Benefits (OPEB), and 6) funding over-due capital projects to reduce the City's deferred maintenance costs.

In addition to revenues raised through Measure A, the City is beginning to receive on-going property tax revenue resulting from the dissolution of redevelopment in California. Project Area 3A has reached its statutory cap and the City is now receiving the full share of property taxes generated in that area. Also, the former Redevelopment Agency has satisfied many of its enforceable obligations and the City is receiving a proportional share of the property tax revenues in excess of enforceable obligations (known as residual property tax).

Lastly, the City will continue economic development efforts that retain existing businesses and attract new businesses with the goal of bolstering and diversifying the City's sales and property tax base.

Honorable Mayor and City Council Members
Residents of San Fernando
December 17, 2014

In the upcoming year, the City needs to update a number of outdated financial policies, develop new policies to address certain deficiencies, and develop a five-year financial forecast. The City has been experiencing tough times for many years now, and the rebuilding process will continue to be slow. Nonetheless, the City remains committed to developing a comprehensive plan that provides a roadmap to long-term financial stability.

Financial Information

The City maintains its accounting system with due consideration given to the adequacy of internal accounting controls. These controls are designed to provide reasonable, but not absolute, assurance that assets are adequately safeguarded from waste, fraud and inefficient use. The financial records maintained allow for the preparation of financial statements in conformity with Generally Accepted Accounting Principles. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the evaluation of costs and benefits requires estimates and judgements by management.

Awards and Acknowledgments

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of San Fernando for its comprehensive annual financial report for the fiscal year ended June 30, 2013. This was the 29th consecutive year that the City has received this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and all applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we will submit it to the GFOA to determine its eligibility for the 2014 certification.

The preparation of the Comprehensive Annual Financial Report on a timely basis was made possible by the dedicated service of the entire City staff, especially Sonia Garcia (Junior Accountant). This report would not have been accomplished without their support and without the dedication of the audit firm Van Lant & Fankhanel, LLP. Each contributing member of the City staff has my sincere appreciation for the contributions made in the preparation of this report. As a newer member of the City team, I am very impressed with staff's commitment. I would also like to thank the members of the current City Council for their interest and commitment to conducting the financial operations of the City in a responsible and fiscally prudent manner and setting a course for the City that is both progressive and positive.

Respectfully submitted,



Nick Kimball
Finance Director

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SAN FERNANDO

Comprehensive Annual Financial Report Directory of Officials

ELECTED OFFICIALS

City Council

MAYOR

Sylvia Ballin

MAYOR PRO TEM

Robert C. Gonzales

COUNCILMEMBERS

Jesse H. Avila

Joel Fajardo

Antonio Lopez

City Treasurer

Margarita Solis

ADMINISTRATION AND DEPARTMENT HEADS

City Manager

Brian Saeki

Deputy City Manager/

Chris Marcarello

Public Works Director

Community Development Director

Fred Ramirez

Finance Director

Nick Kimball

Police Chief

Robert Parks

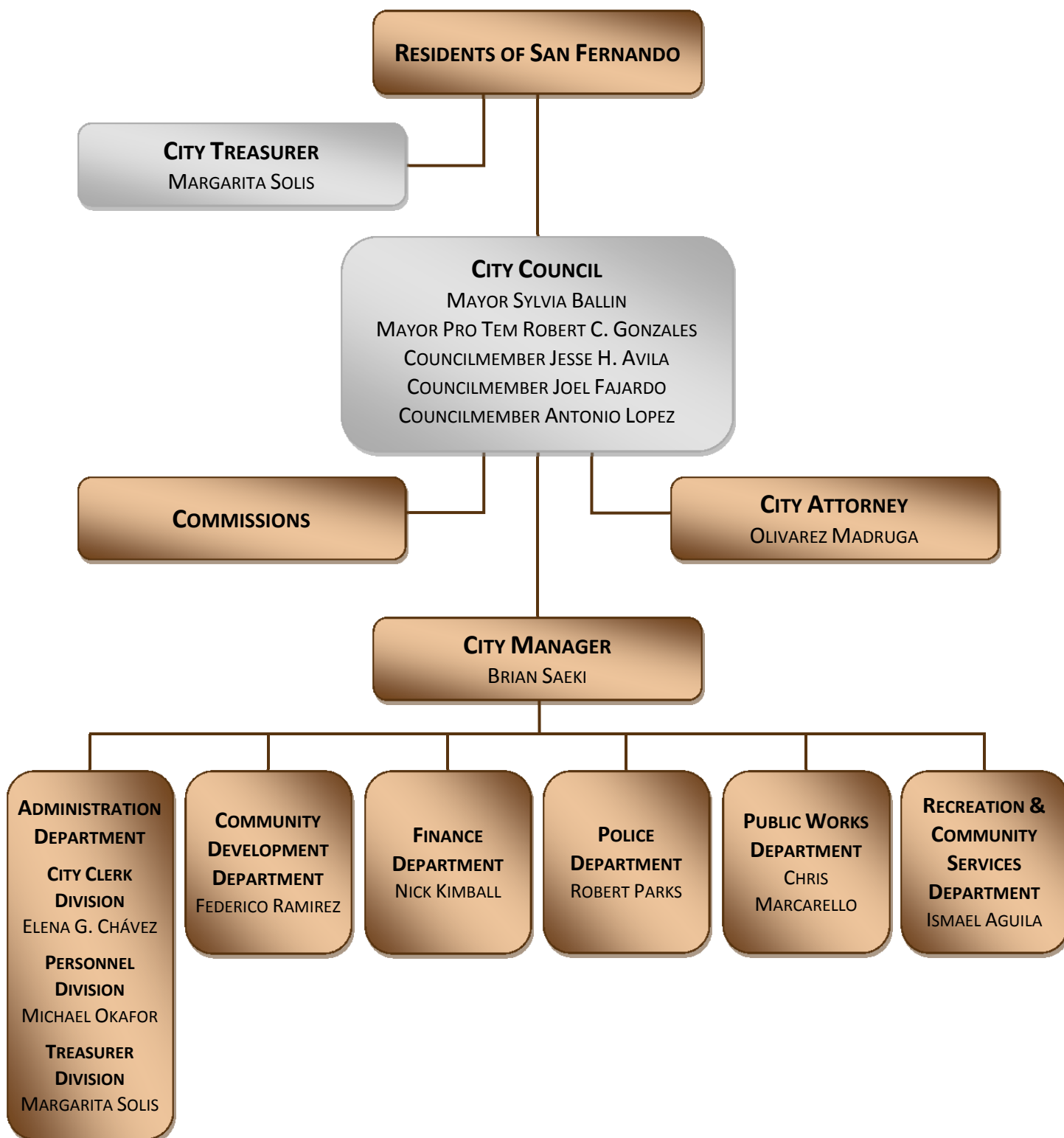
Recreation & Community Services
Director

Ismael Aguila



THE CITY OF
SAN FERNANDO
CALIFORNIA

Comprehensive Annual Financial Report Organizational Chart - City



Legend:

ELECTED
OFFICIAL



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of San Fernando
California**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2013

A handwritten signature in black ink, reading "Jeffrey R. Emen". The signature is written in a cursive, flowing style.

Executive Director/CEO

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II. Financial Section



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Independent Auditor's Report

The Honorable City Council
City of San Fernando, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of San Fernando (City), as of and for the year ended June 30, 2014, and the related notes to the financial statements which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of San Fernando, as of June 30, 2014, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 10 to the financial statements, as of June 30, 2014, the General Fund has a deficit fund balance and, in addition, the obligation for post-employment benefits is increasing significantly each year. Management's plans regarding these matters are described in Note 10. Our opinion is not modified with respect to that matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison information, and schedule of funding progress, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the City's basic financial statements. The introductory section, schedules listed in the Supplementary Information section of the table of contents, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The schedules listed in the Supplementary Information section of the table of contents are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules listed in the Supplementary Information section of the table of contents are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated December 17, 2014 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Van Lant & Fankhaed, LLP". The signature is written in a cursive, flowing style.

December 17, 2014

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

This section of the Comprehensive Annual Financial Report provides a narrative overview and analysis of the financial activities of the City of San Fernando (City) for the fiscal year ended June 30, 2014. As management of the City, we encourage readers to consider the information presented here in conjunction with additional information we have furnished in our letter of transmittal, which can be found beginning on pages i - vii, and the City's financial statements beginning on page 19.

FINANCIAL HIGHLIGHTS

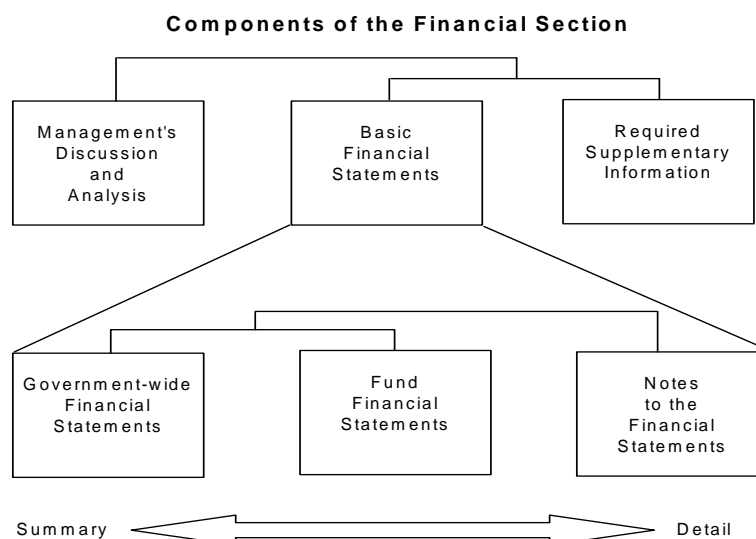
The following are some key financial highlights for the fiscal year ending June 30, 2014:

- ❖ The City's assets exceeded liabilities at by \$63,052,833 (total net position), and the unrestricted net position was (\$11,581,924) at June 30, 2014.
- ❖ The City's total net position, including all activities, increased by \$5,448,747 compared to June 30, 2013.
- ❖ As of June 30, 2014, the City's governmental funds reported combined fund balances of \$6,026,992, which is an increase of \$8,583,427 from June 30, 2013.
- ❖ As of June 30, 2014, the total fund balance for the General Fund was (\$5,693,905), a decrease of \$3,946,853 from June 30, 2013. Fund balance is classified per GASB Statement No. 54 as Nonspendable (\$739,783), Assigned (\$ -), and Unassigned (-\$6,433,688). Additional information on the fund balances is located in Note 1.
- ❖ As of June 30, 2014, the City's other governmental funds, excluding the General Fund, reported combined ending fund balances of \$11,720,897.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of four parts: 1) Management's Discussion and Analysis, 2) the basic financial statements, 3) required supplementary information, and 4) *optional* combining statements for non-major governmental funds.

The City's basic financial statements are comprised of three components: 1) Government-wide Financial Statements 2) Fund Financial Statements and 3) Notes to the Financial Statements.



**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Government-wide Financial Statements

The *Government-wide Financial Statements* are designed to present financial information about the City as a whole in a manner similar to a private-sector business, including the use of accrual-based accounting to recognize revenues and expenses. *Governmental activities*, which are principally supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely primarily on user fees and charges to fund operations. *Governmental activities* include those traditionally associated with local government, such as public safety, public works, community development, recreation, and general government (administrative) functions. *Business-type activities* include the City's water and wastewater utility operations.

The *Statement of Net Position* presents information on all of the City's assets, including capital assets, and all related current liabilities and long-term obligations. The difference between total assets and total liabilities is presented as net position, which serves as a measure of the financial health of the City. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *Statement of Activities* presents information showing how the City's net position changed during the most recent fiscal year. Decreases in net position are presented as "Expenses;" increases in net position are presented as "Revenues." Revenues directly attributable to a particular function within the City are presented as "Program Revenues." Tax revenues, including those restricted to a particular program function, are reported as "General Revenues" unless specifically required to be reported as program revenues.

All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only affect cash flows in future fiscal periods (e.g., revenues pertaining to uncollected taxes, or expenses pertaining to earned, but unused, vacation and sick leave).

The government-wide financial statements include not only the City itself (known as the primary government), but also two legally separate entities, the San Fernando Redevelopment Agency and the San Fernando Public Financing Authority. The City is financially accountable for these entities and financial information for these blended component units is reported within the financial information presented for the primary government itself.

The government-wide financial statements can be found beginning on page 19 of this report.

Fund Financial Statements

The City, like other state and local governments, uses fund accounting for recording its financial activities. In general, fund accounting provides a mechanism to separately account for a variety of different funding sources and enables the City to demonstrate compliance with legal and/or contractual requirements that may be associated with these funds. Thus, the accompanying fund financial statements present individual funds organized into one of three categories: Governmental, Proprietary, and Fiduciary Funds. Note that the fund financial statements only present information on the most significant (i.e. "major") funds on the face of the statements. Nonmajor funds are grouped and presented in total on the face of the statements. In addition, the fund financial statements include a schedule that reconciles the fund financial statements to the government-wide financial statements. This is designed to explain the differences created by the integrated approach to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. Most of the City's basic services are reported in governmental funds. Governmental funds include the General Fund, Special Revenue, Capital Projects, and Debt Service funds. In the fund financial statements, all governmental fund types are reported using the modified accrual basis of accounting, whereby revenues are generally recognized when measurable and available to finance current operating costs, and expenditures are recognized when the related liability is incurred. In addition, the focus is on inflow (revenues) and outflow (expenditures) of the current period. As such, the balance sheets of governmental funds are intended to present only short-term assets and liabilities.

The fund financial statements include separate columns, by fund type, for all "major" governmental funds of the City. All "Nonmajor" governmental funds are consolidated into a single column labeled "Other Governmental

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Fund Financial Statements (cont.)

Funds.” The details of these funds are included in the Combining and Individual Fund Statements and schedules located in the supplementary information section of this report on pages 68-102.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City’s near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains 24 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund (which includes the Self Insurance Fund), Retirement Tax Fund and Housing Fund. Data from the other 21 governmental funds are combined into a single, aggregated presentation of “Other Governmental Funds”. Individual fund data for each of these non-major governmental funds is provided in the form of *combining statements* in the *non-major governmental funds supplementary information* section of this report.

The City adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate its compliance with this budget.

Proprietary Funds. Proprietary funds are used to account for services provided to external customers or other City departments and funds that are primarily funded from user fees and charges. Proprietary funds use the accrual basis of accounting and measure the balance and change in *total economic* resources. Accordingly, balance sheets of proprietary funds include all assets and liabilities, including long-term receivables, capital assets, and long-term liabilities. The basis of accounting and measurement focus used to prepare proprietary fund statements is the same that is used to prepare the government-wide statements. Thus, proprietary fund statements provide the same, but more detailed, information about these funds, which are included in the “Business-Type Activity” column of the government-wide statements.

The City maintains two different types of proprietary funds: *Enterprise and Internal Service*.

- *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water and sewer operations, both of which are considered major funds.
- *Internal Service funds* are used by the City to account for its intra-city services: currently the City’s only internal service fund is the Equipment Replacement Fund.

Because internal service funds predominantly benefit governmental rather than business-type functions, they have been included within *governmental activities* in the government-wide financial statements. Internal service funds are combined into a single, aggregated presentation in the proprietary funds financial statements. Individual fund data for the internal service funds is provided in the form of *combining statements* in the supplementary information section.

The basic proprietary fund financial statements can be found beginning on page 29 of this report.

Fiduciary Funds. Fiduciary funds are used to account for resources held by the City as trustee on behalf of other agencies or individuals. Fiduciary funds are *not* presented in the accompanying government-wide financial statements since the resources of those funds are *not* available to support the City’s programs. The basis of accounting used for the fiduciary funds is similar to what is used for the proprietary funds. The fiduciary funds financial statements are located in the basic financial statements section of this report.

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Fund Financial Statements (cont.)

The City uses fiduciary funds to account for the activities of the Successor Agency and one other small agency fund where the City serves as custodian.

Notes to Basic Financial Statements

The notes to basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found beginning on page 35 of this report.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* beginning on page 63 of this report. This section includes a comparison of budgeted to actual results for the general and major special revenue funds.

The combining statements referred to earlier in connection with non-major governmental funds are presented immediately following *the required supplementary information*. Combining and individual fund statements and schedules can be found beginning on page 72 of this report.

Government-wide Financial Analysis

Statement of Net Position

As noted earlier, net position may serve over time as a useful indicator of the City's financial position. In this case, City assets exceeded liabilities by \$63,052,833 at June 30, 2014.

The largest portion of the City's net position, \$62,725,650, reflects its investment in capital assets (e.g., land, buildings, infrastructure, machinery and equipment, etc.) less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

A portion of the City's net position, \$11,909,107, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, if any, may be used to meet the government's ongoing obligations to citizens and creditors.

As of June 30, 2014, the City is reporting positive net positions in balances in two categories: 1) Net Investment in Capital Assets, and 2) Restricted; the City's governmental activities unrestricted net position were a deficit of \$20,208,301.

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Government-wide Financial Analysis (cont.)

Summary of Net Position

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	2014	2013	2014	2013	2014	2013
Assets:						
Current and other assets	\$ 8,850,871	\$ 1,470,512	\$ 9,190,228	\$ 9,154,489	\$ 18,041,099	\$ 10,625,001
Capital assets	48,755,097	50,776,007	14,866,478	14,420,860	63,621,575	65,196,867
Total assets	57,605,968	52,246,519	24,056,706	23,575,349	81,662,674	75,821,868
Liabilities:						
Current and other liabilities	4,267,981	5,278,832	563,851	662,321	4,831,832	5,941,153
Long-term liabilities	13,778,009	12,276,629	-	-	13,778,009	12,276,629
Total liabilities	18,045,990	17,555,461	563,851	662,321	18,609,841	18,217,782
Net position:						
Net Investment in Capital Assets	47,859,172	49,532,007	14,866,478	14,420,860	62,725,650	63,952,867
Restricted	11,909,107	1,802,498	-	-	11,909,107	1,802,498
Unrestricted	(20,208,301)	(16,643,447)	8,626,377	8,492,168	(11,581,924)	(8,151,279)
Total net position	\$ 39,559,978	\$ 34,691,058	\$ 23,492,855	\$ 22,913,028	\$ 63,052,833	\$ 57,604,086

Statement of Activities

As discussed earlier, the Statement of Net Position provides a measure of the financial health of an entity at a specific date in time (i.e. year-end). In contrast, the Statement of Activities provides details of how net position changed from the prior year. Generally, it indicates whether the financial health of the City as a whole is better at June 30, 2014, in relation to a year earlier.

For the fiscal year ended June 30, 2014, total net position increased by \$5,448,747. Key elements of this increase are as follows:

- ❖ Governmental activities increased the City's net position by \$4,868,920 due to significant increases in residual Property taxes and housing assets received from dissolution of the former Redevelopment Agency and Sales taxes due to the half-cent sales tax approved by City voters.
- ❖ Business-type activities increased the City's net assets by \$579,827 due to an increase in user fees as part of a multi-year to plan increase utility revenues.

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Government-wide Financial Analysis (cont.)

The following table summarizes the Statement of Activities for Governmental Activities and Business-Type Activities for the fiscal year ended June 30, 2014, with comparative totals for the fiscal year ended June 30, 2013.

	Summary of Activities					
	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	2014	2013	2014	2013	2014	2013
Revenues						
Program revenues						
Charges for services	\$ 4,267,788	\$ 3,696,311	\$ 7,991,900	\$ 7,315,608	\$ 12,259,688	\$ 11,011,919
Operating grants and contributions	2,851,032	3,139,513	-	-	2,851,032	3,139,513
Capital grants and contributions	1,204,330	719,000	-	-	1,204,330	719,000
General revenues						
Taxes	15,373,349	11,842,117	-	-	15,373,349	11,842,117
Investment earnings and other	590,643	378,137	10,458	16,079	601,101	394,216
Total revenue	24,287,142	19,775,078	8,002,358	7,331,687	32,289,500	27,106,765
Expenses						
General government	4,619,200	6,459,914	-	-	4,619,200	6,459,914
Public safety	10,190,441	9,414,862	-	-	10,190,441	9,414,862
Community development	981,236	999,751	-	-	981,236	999,751
Public works	6,052,317	5,503,387	-	-	6,052,317	5,503,387
Parks and recreation	1,781,749	2,224,370	-	-	1,781,749	2,224,370
Capital Outlay	-	-	-	-	-	-
Interest and fiscal charges	58,565	72,425	-	-	58,565	72,425
Enterprise operations	-	-	6,702,823	6,996,779	6,702,823	6,996,779
Total expenses	23,683,508	24,674,709	6,702,823	6,996,779	30,386,331	31,671,488
Increase (decrease) in net position before transfers	603,634	(4,899,631)	1,299,535	334,908	1,903,169	(4,564,723)
Transfers (out)	719,708	121,000	(719,708)	(121,000)	-	-
Transfers from Fiduciary Fund	3,545,578	-	-	-	3,545,578	-
Increase (decrease) in net position	4,868,920	(4,778,631)	579,827	213,908	5,448,747	(4,564,723)
Net position – beginning	34,691,058	39,469,689	22,913,028	22,699,120	57,604,086	62,168,809
Net position – ending	\$ 39,559,978	\$ 34,691,058	\$ 23,492,855	\$ 22,913,028	\$ 63,052,833	\$ 57,604,086

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Governmental Activities

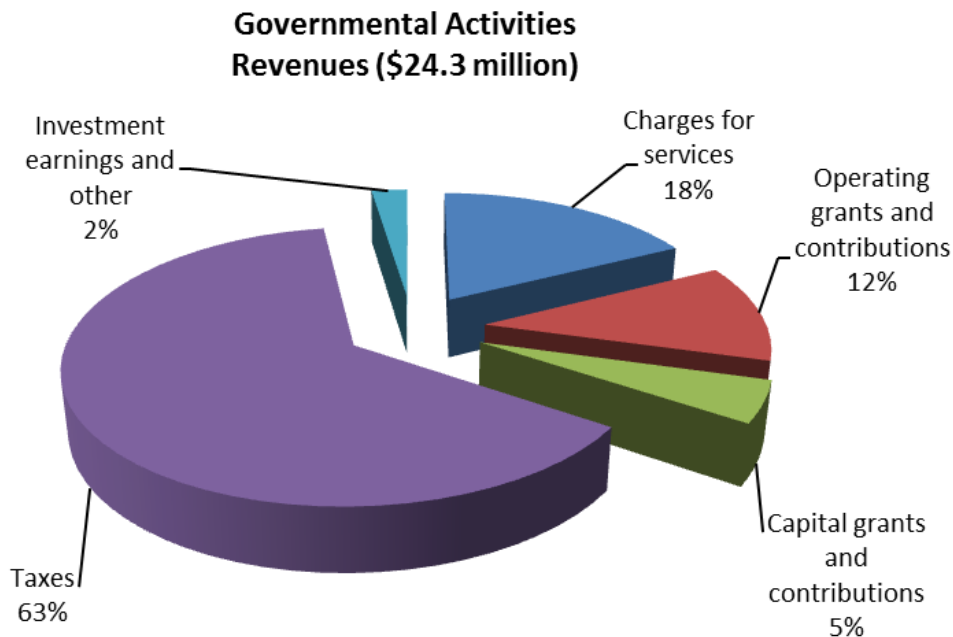
The City's net position from governmental activities increased by \$4,868,920, which is a result of a \$4.5 million increase in total revenues, a \$1 million decrease in total expenses, and a \$4.1 million increase in transfers. The significant increase in transfers is a result of transferring the assets of the former Low/Moderate Income Housing Fund to the City as the Housing Successor. The changes in revenue and expenses are discussed in more detail below.

Revenue Highlights

Total revenues of governmental activities were \$24,287,142. The largest component of total revenue is taxes at \$15.4 million, making up 63% of total revenues. This is consistent with the nature and purpose of governmental funds, particularly in the General Fund, where programs are largely supported by general taxes. The highest tax revenues received by the General Fund include Property Tax (\$8.4 million), Sales Tax (\$4.2 million), and business tax (\$1.0 million). Some of the key changes in revenues are:

- Property taxes increased by \$1.8 million compared to the prior year primarily due to residual property tax received as a result of dissolution of the San Fernando Redevelopment Agency.
- Sales tax revenues increased by \$1.5 million compared to the prior year. This is due to the half-cent sales tax approved by San Fernando voters in 2013 as well as overall improvement in the economy.
- Franchise taxes increased by \$115,000 due to the award of a new refuse franchise agreement.

The governmental activities' chart below illustrates operating revenues by source. Taxes, which include sales, property, motor vehicle license, business and other taxes are general revenues used to support overall government functions. These sources account for approximately 63% of total governmental revenue. Operating and capital grants and contributions make up 17% of revenues while charges for services amount to 18% of total governmental revenues.



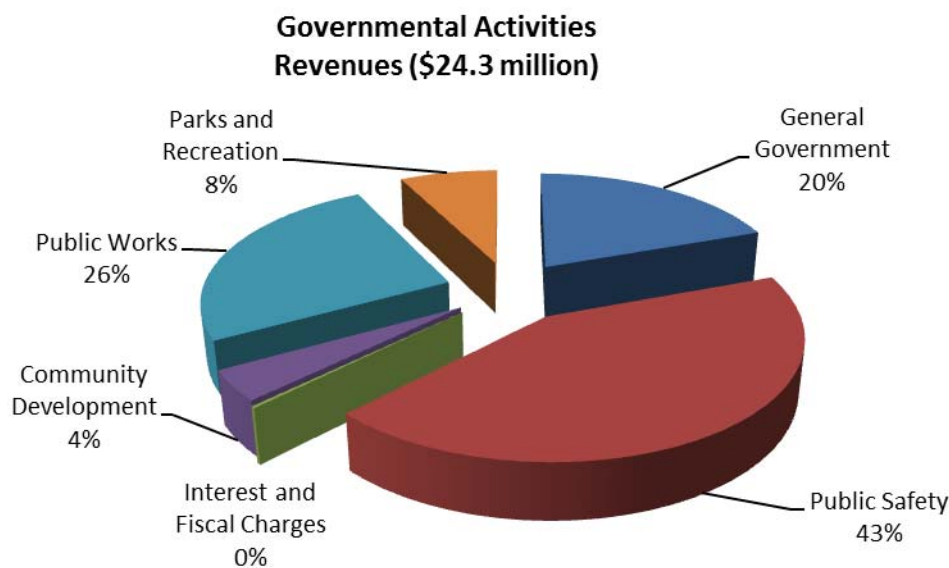
**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Governmental Activities (cont.)

Expense Highlights

Functional expenses for the year totaled \$23.7 million in the governmental funds, a decrease of \$991,000 from the prior year. Increases of \$800,000 and \$550,000 in Police and Public Works, respectively, were offset by decreases of \$1.9 million and \$200,000 in General Government and Recreation, respectively. The decrease is attributable to a hiring freeze and employee furloughs for nine months of the fiscal year as well as a change in the way the City pays CalPERS retirement costs. Until fiscal year 2012-2013, the City transferred funds from the Retirement Fund to the General Fund to pay CalPERS costs. In fiscal year 2013-2014, the City discontinued the transfer to the General Fund and now pays CalPERS costs directly from the Retirement Fund.

Public Safety activities accounted for approximately \$10.2 million (43%) and Public Works activities accounted for approximately \$6.1 million (26%) of the total expenses in the governmental activities. A large portion of Public Safety and Public Works expenses are funded from general revenues, primarily taxes. General Government Expenses (including City Council, City Manager, City Clerk, Information Technology, Finance, Human Resources, and City Attorney contract) accounted for approximately \$4.6 million (20%) of total expenses. Community Development (\$981,000) and Recreation and Community Services (\$1.8 million) account for the remaining 12% of expenses.



Business-Type Activities

The City's business-type activities realized a \$580,000 increase in net position.

The City's Water Utility and Sewer/Wastewater operations are the two largest business-type operations, with charges for service being the primary funding source. The chart below shows a comparison of program revenues to expenses and to prior year for each of the City's business-type activities.

Revenue Highlights

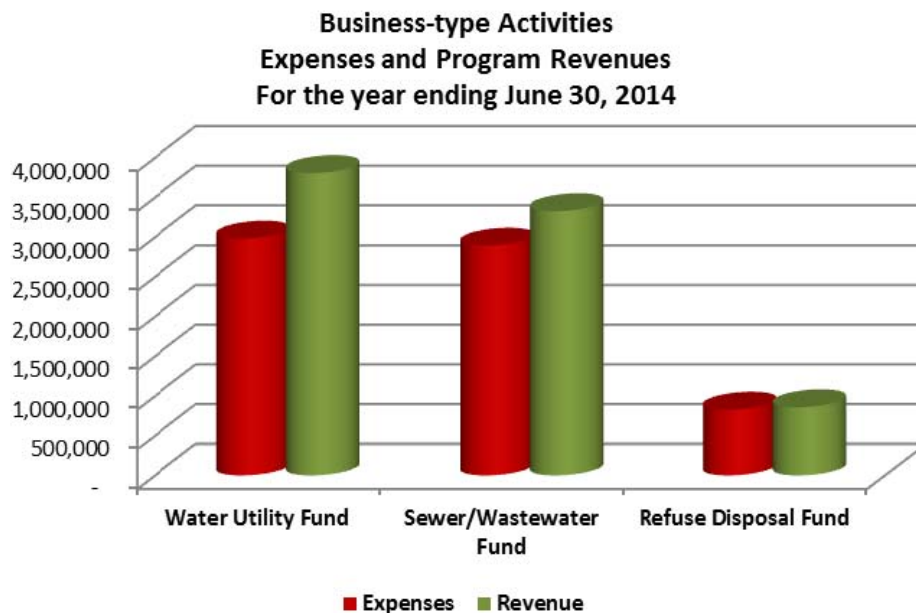
Total program revenues for the fiscal year ended June 30, 2014 were approximately \$8 million, an increase of approximately \$675,000 from the prior year. This was primarily due to increase rates, which were implemented as part of a multi-year plan to increase revenues to fund needed capital improvements to the water and sewer systems.

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

Business-Type Activities (cont.)

Expense Highlights

Total expenses for the fiscal year ended June 30, 2014 were approximately \$6.7 million, a decrease of approximately \$300,000 from the prior year. The primary reason for the decrease was the awarding of a new Franchise Agreement for refuse disposal services during the fiscal year. Refuse disposal services, including operations, billing and collections, were completely transferred to the franchisee. Consequently, activity in the Refuse Fund is primarily related to transitioning and winding down operations.



GOVERNMENT FUNDS FINANCIAL ANALYSIS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the City's *governmental funds* is to provide information on near-term inflows, outflows and balances of *spendable* resources. Such information may be useful in assessing the City's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of the City's net resources available for spending at the end of the fiscal year.

As of June 30, 2014, the City's governmental funds reported combined ending fund balances of \$2,478,809, which is an increase of \$5,035,244 from June 30, 2013. The City's governmental funds report a deficit of (\$6,671,972) in its *unassigned fund balance*, which is a deficit increase of (\$1,791,814) from June 30, 2013. The remainder of the fund balance is either nonspendable or restricted to indicate that it is not available for new spending because it has already been reserved for the following:

- 1) \$37,250 for inventories;
- 2) \$140,000 for long-term receivables;
- 3) \$469,413 for prepaid items;
- 4) \$211,840 for advances to other funds; and
- 5) \$11,840,461 restricted for transportation, housing, air pollution, parks and recreation, public safety and retirement.

The following is a summary of significant changes to fund balance in the major governmental funds.

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

GOVERNMENT FUNDS FINANCIAL ANALYSIS (cont.)

General Fund. The General Fund is the chief operating fund of the City. The General Fund's deficit fund balance increase from (\$1,747,052) on June 30, 2013 to (\$5,693,905) on June 30, 2014. The deficit fund balance is due primarily to transfers from the General Fund to other funds (specifically, transfers to the Retirement Fund and the Capital Grants fund) to reflect a payoff and consolidation of all internal debt under the General Fund. This eliminated the deficit fund balances in other special revenue funds.

Retirement Tax Fund. The Retirement Tax Fund is a special revenue fund used to account for the City's special property tax levy that must be used to pay City employees' pension obligation. The fund balance increased from a deficit of (\$497,363) on June 30, 2013 to a positive fund balance of \$5,845,997 on June 30, 2014. This dramatic increase is due to recording of a \$5.2 million advance from the Retirement Fund to the General Fund for Retirement Fund money used by the General Fund for retiree healthcare costs between fiscal year 2004-2005 and fiscal year 2013-2014. Going forward, the City no longer uses the retirement property tax levy funds to pay for retiree healthcare costs.

Proprietary Funds. Unlike governmental funds, proprietary funds use the accrual basis of accounting for financial statement purposes. Accordingly, information reported for the individual fund statements is very similar to that presented as Business-Type Activities in the government-wide statements. Government-wide reporting requires the inclusion of activities of the City's internal service funds related to proprietary fund activities in the Business-Type Activities. Therefore, the following analysis is very similar to that presented for Business-Type Activities.

Enterprise Funds. Total net position of the enterprise funds amounted to \$23,492,855, which represents an increase of \$579,827 in net position for the year ended June 30, 2014.

Internal Service Funds. The City's internal service funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses internal service funds to account for purchases of vehicles throughout the City. As of June 30, 2014, total net position of the internal service funds was (\$493) due to replacement of certain vehicles during the fiscal year. The services provided by the internal service funds have been allocated to governmental functions, based on user percentages, in the government-wide financial statements.

GENERAL FUND BUDGETARY HIGHLIGHTS

The General Fund is the main operating fund of the City. Its revenues are primarily derived from taxes and charges for services, which are used to pay for the traditional services provided by local government - public safety, parks and recreation, community development (building and planning), and public works.

Revenues. Through June 30, 2014, actual General Fund revenues were \$15,990,954, compared to the \$14,371,567 final budget amount. Actual revenues exceeded budgeted revenues by approximately \$1.6 million, which is predominately due to additional property tax received as residual from the dissolution of the Redevelopment Agency.

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

GENERAL FUND BUDGETARY HIGHLIGHTS (cont.)

Summary of General Fund Revenues

Budget and Actual

June 30, 2014

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive(Negative)
	Original	Final		
Revenues				
Taxes	\$ 8,236,852	\$ 8,287,182	\$ 9,513,749	\$ 1,226,567
Licenses and Permits	353,000	353,000	410,512	57,512
Charges for Services	2,407,716	2,459,916	2,601,036	141,120
Fines and Forfeitures	587,500	587,500	561,170	(26,330)
Investment Earnings	216,000	216,000	216,144	144
Intergovernmental	1,984,145	2,009,179	2,002,695	(6,484)
Other	452,770	458,790	685,648	226,858
Total Revenues	\$ 14,237,983	\$ 14,371,567	\$ 15,990,954	\$ 1,619,387

Expenditures. Actual General Fund expenditures were \$14,405,487, compared to the \$14,687,899 final budget amount. Budget savings were largely realized in the Fire services. A new contract was negotiated with the City of Los Angeles to provide Fire Services under a different compensation methodology, which greatly reduced the City's fire services cost.

Summary of General Fund Expenditures

Budget and Actual

June 30, 2014

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive(Negative)
	Original	Final		
Expenditures				
General government:				
City Council	\$ 90,038	\$ 88,024	\$ 85,946	\$ 2,078
Treasurer	139,843	139,750	141,843	(2,093)
Administration	294,941	261,211	234,490	26,721
Personnel	295,651	299,651	301,603	(1,952)
City Attorney (contract)	250,000	250,000	287,668	(37,668)
City Clerk	122,748	122,748	124,922	(2,174)
Elections	-	552	552	-
Finance	553,055	543,735	575,206	(31,471)
Retirement and Nondepartmental	694,036	299,016	371,634	(72,618)
Public safety:				
Police	5,931,845	5,739,107	5,894,743	(155,636)
Fire (contract)	2,720,052	2,808,988	2,224,887	584,101
Community development	815,777	811,854	769,936	41,918
Public works	2,026,874	2,006,082	2,080,154	(74,072)
Parks and recreation	1,319,866	1,317,181	1,311,903	5,278
Total Expenditures	15,254,726	14,687,899	14,405,487	282,412

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets. The City's investment in capital assets for its governmental activities amounts to \$48,755,097 (net of accumulated depreciation of \$48,856,898) as of June 30, 2014. This investment in capital assets includes land, buildings, improvements other than building, infrastructure (roads, sidewalks, streetlights, etc.), and machinery and equipment. The total change in the City's investment in capital assets through June 30, 2014 was \$1,739,643 before depreciation.

**Capital Assets
Net of Accumulated Depreciation
June 30, 2014**

	Governmental Activities	Business-type Activities	Total
Capital assets not being depreciated	\$ 4,397,105	\$ 1,683,163	\$ 6,080,268
Capital assets being depreciated	93,214,890	35,300,311	128,515,201
Less accumulated depreciation	(48,856,898)	(22,116,996)	(70,973,894)
Net Capital Assets	48,755,097	14,866,478	63,621,575

Additional information on the City's capital assets can be found in Note 4 to the basic financial statements on pages 49-50 of this report.

Major capital asset events during the current fiscal year included the following:

Governmental activities:

- ❖ Capital asset additions in governmental activities include: Wayfinding Signs, Lopez Adobe Rehabilitation, and construction of the parking lot at the San Fernando pool/Recreation Park.

Business-type activities:

- ❖ Upgrades relating to the water and sewer systems including construction of Nitrate Removal System Project, installation of Water Meters, and development of a Sanitary Sewer Master Plan.

Debt Administration. As of June 30, 2014, total long-term debts amounted to \$15,670,483. Total long-term debts in governmental activities consist of the following:

**Long-Term Liabilities (Note 6)
June 30, 2014**

	Outstanding Balance	Due Within One Year
CHFA Loan	\$ 612,692	\$ 612,692
Section 108 Loan	960,000	301,000
Claims Payable	3,498,556	676,000
Compensated Absences	1,495,219	302,782
Other Post-Employment Benefits	9,104,016	-
Net Capital Assets	\$ 15,670,483	\$ 1,892,474

The City's total debt increased by \$1.7 million during the current fiscal year, primarily due to increased liability for claims payable and other post-employment benefits (OPEB).

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

CAPITAL ASSET AND DEBT ADMINISTRATION (cont.)

State statutes limit the amount of general obligation debt a governmental entity may issue to fifteen percent (15%) of its total assessed valuation. The current debt limitation for the City is approximately \$58.5 million, which is significantly in excess of the City's outstanding general obligation debt. Additional information on the City's long-term debt can be found in Note 6 to the basic financial statements on pages 51-53 of this report.

ECONOMIC FACTORS AND NEXT YEARS BUDGET

Economy. Similar to other cities throughout the region, San Fernando's economy has shown continued improvements. The General Fund, the City's primary operating fund from which the traditional services associated with local government are provided (police, fire, recreation, engineering, etc.), is particularly affected by economic downturns. Key revenues, such as property tax, sales tax, business tax, and building permits experienced significant declines during the "Great Recession." Although the City endeavored to keep General Fund revenues and expenditures in balance through a combination of spending cuts, labor concessions, and one-time solutions, the General Fund reserve was completely depleted. In order to avoid significant financial disaster, San Fernando voters approved a half-cent transaction and use tax to raise desperately needed revenue.

Although most macro-economic indicators show signs of an improving economy, it continues to be a slow journey. The Great Recession was not just a temporary bump in the road, it was an economic correction. Now that the City's revenues have stabilized and the current economic outlook is more favorable than in recent years, the City is in the process of re-aligning resources to operate within this "new normal" and rebuild a strong financial base.

Budget Outlook. For the fiscal year ending June 30, 2014, the City of San Fernando maintained a conservative budget in light of reduced revenues due to the ongoing slowly recovering economy. The City took significant steps to address the fiscal challenges, including implementing employee furloughs, increasing contributions by employees for benefits, initiating a voter approved half cent transaction and use tax, and deferring capital purchases where deemed appropriate.

In the upcoming fiscal year 2014-15, the City will continue to realign operations and employee compensation with current economic realities in order to ensure that the City can provide a high level of service to residents while fairly compensating current and retired employees.

Currently, the biggest threat to the long-term financial health of the City, and many cities across the country, is substantial increases in PERS and retiree medical costs. According to actuarial studies provided by PERS, over the next two years, San Fernando's PERS rates will increase by approximately 15% for safety and 10% for non-safety employees.

Additionally, the City is only making the minimum "pay-as-you-go" payment for retiree health care costs, which is approximately \$1 million annually. According to a recent actuarial study for Other Post Employment Benefits (OPEB), the City needs to set aside an additional \$1.4 million per year in a special trust fund to fully fund retiree health care.

Funds raised through the transaction tax (Measure A) are imperative to the City's short-term viability as they will be used to pay off existing debt, shore up the Self Insurance Fund and establish a General Fund reserve. Measure A funds will also be useful in re-establishing the City's Equipment Replacement Fund and potentially used to establish a OPEB trust to fund future retiree health benefits.

While the outlook for the General Fund is optimistic for the first time in several years, it is important to note that the FY 2014-2015 budget still has a significant structural deficit. As previously mentioned, PERS rates and retiree health care costs are projected to increase faster than revenues. Additionally, there is no funding set aside for replacing aging vehicles, computers, telephone system and finance system. Prudent financial planning dictates that funding is set aside annually according to an amortization schedule to ensure that critical equipment is replaced when necessary.

**CITY OF SAN FERNANDO
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2014**

ECONOMIC FACTORS AND NEXT YEARS BUDGET (cont.)

Lastly, the current budget relies on \$1 million in one-time revenue from the sale of surplus property to balance the budget. Fortunately, the City also has some significant debt expenditures, including the California Housing Finance Agency (CalHFA) loan, which will be retired in the current fiscal year.

The objective of the FY 2014-2015 budget is to continue the provision of existing services in a fiscally responsible manner, with no new cuts or layoffs. The fiscal problems the City has experienced over the past several years have left many needs that cannot be met at this time. Consequently, there is a growing backlog of maintenance and capital projects that will have to be deferred into future years until the City has the capital to address that backlog.

The City's financial position is starting to turn, but additional ways to provide service will need to be explored to address the ongoing structural deficit, begin building a reserve, fund savings accounts for needed maintenance and equipment replacement, and restore services and programs to the community. Restoring financial sustainability will continue to be a responsibility of City leadership. Living within our means; establishing healthy reserves; safeguarding the current quality of life and standard of living without sacrificing the future; creating a healthier and "greener" economy; prudently investing in long-term facilities and assets; partnering with the community to work together toward common goals; and making wise decisions despite political pressures to defer or deny them are all vital to working toward "sustainable prosperity" for San Fernando.

Request for Information

This financial report is designed to provide a general overview of the City's finances for readers of the financial statements. Questions concerning any of the information in this report or requests for additional financial information should be addressed to Nick Kimball, Finance Director at nkimball@sfcity.org or 117 Macneil Street, San Fernando, California, 91340.

BASIC FINANCIAL STATEMENTS

City of San Fernando
Statement of Net Position
June 30, 2014

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and Investments	\$ 3,019,641	\$ 7,467,592	\$ 10,487,233
Receivables:			
Taxes	1,221,758	-	1,221,758
Accounts	386,352	1,015,384	1,401,736
Interest	2,443	-	2,443
Grants	148,963	-	148,963
Loans Receivable	2,261,652	-	2,261,652
Due From Fiduciary Fund	211,840	-	211,840
Internal Balances	1,091,559	707,252	1,798,811
Prepaid Items	469,413	-	469,413
Inventories	37,250	-	37,250
Capital Assets, Not Depreciated	4,397,105	1,683,163	6,080,268
Capital Assets, Depreciated, Net	44,357,992	13,183,315	57,541,307
	<u>57,605,968</u>	<u>24,056,706</u>	<u>81,662,674</u>
Total Assets			
LIABILITIES			
Accounts Payable	1,202,403	248,214	1,450,617
Accrued Liabilities	537,956	70,454	608,410
Deposits Payable	192,915	245,183	438,098
Retentions Payable	19,633	-	19,633
Unearned Revenue	422,600	-	422,600
Long-Term Liabilities			
Due Within One Year	1,892,474	-	1,892,474
Due in More Than One Year	13,778,009	-	13,778,009
	<u>18,045,990</u>	<u>563,851</u>	<u>18,609,841</u>
Total Liabilities			
NET POSITION			
Net Investment in Capital Assets	47,859,172	14,866,478	62,725,650
Restricted for:			
Transportation	2,172,109	-	2,172,109
Housing	3,548,183	-	3,548,183
Parks & Recreation	264,867	-	264,867
Public Safety	77,951	-	77,951
Retirement	5,845,997	-	5,845,997
Unrestricted	(20,208,301)	8,626,377	(11,581,924)
	<u>\$ 39,559,978</u>	<u>\$ 23,492,855</u>	<u>\$ 63,052,833</u>
Total Net Position			

The accompanying notes are an integral part of this statement.

City of San Fernando
Statement of Activities
Year Ended June 30, 2014

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Governmental Activities:				
General Government	\$ 4,619,200	\$ 820,334	\$ -	\$ -
Public Safety	10,190,441	1,538,619	1,366,590	-
Community Development	981,236	431,884	263,288	-
Public Works	6,052,317	912,209	1,002,753	1,204,330
Parks and Recreation	1,781,749	564,742	218,401	-
Interest Expense	58,565	-	-	-
Total Governmental Activities	23,683,508	4,267,788	2,851,032	1,204,330
Business-type Activities:				
Water	2,981,710	3,806,797	-	-
Sewer	2,893,127	3,326,587	-	-
Waste Disposal	827,986	858,516	-	-
Total Business-type Activities	6,702,823	7,991,900	-	-
Total Primary Government	\$ 30,386,331	\$ 12,259,688	\$ 2,851,032	\$ 1,204,330

General Revenues:

Taxes:

Property

Sales and Use

Property Taxes in lieu of Sales and Use Taxes

Business License Taxes

Franchise

Other Taxes

Investment Income

Other

Transfers from Fiduciary Fund

Transfers

Total General Revenues and Transfers

Change in Net Position

Net Position - Beginning of Year

Net Position - End of Year

The accompanying notes are an integral part of this statement.

Net (Expense) Revenue and Changes in Net Position

<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
\$ (3,798,866)	\$ -	\$ (3,798,866)
(7,285,232)	-	(7,285,232)
(286,064)	-	(286,064)
(2,933,025)	-	(2,933,025)
(998,606)	-	(998,606)
(58,565)	-	(58,565)
<u>(15,360,358)</u>	<u>-</u>	<u>(15,360,358)</u>
-	825,087	825,087
-	433,460	433,460
-	30,530	30,530
<u>-</u>	<u>1,289,077</u>	<u>1,289,077</u>
<u>(15,360,358)</u>	<u>1,289,077</u>	<u>(14,071,281)</u>
8,406,309	-	8,406,309
4,175,825	-	4,175,825
963,741	-	963,741
1,043,365	-	1,043,365
409,176	-	409,176
374,933	-	374,933
16,790	10,458	27,248
573,853	-	573,853
3,545,578	-	3,545,578
719,708	(719,708)	-
<u>20,229,278</u>	<u>(709,250)</u>	<u>19,520,028</u>
4,868,920	579,827	5,448,747
<u>34,691,058</u>	<u>22,913,028</u>	<u>57,604,086</u>
<u>\$ 39,559,978</u>	<u>\$ 23,492,855</u>	<u>\$ 63,052,833</u>

The accompanying notes are an integral part of this statement.

City of San Fernando
Balance Sheet
Governmental Funds
June 30, 2014

	General Fund	Special Revenue	
		Retirement Tax	Housing
ASSETS			
Cash and Investments	\$ -	\$ 276,103	\$ 56,193
Receivables:			
Taxes	1,078,705	48,570	-
Accounts	265,746	-	-
Interest	2,443	-	-
Grants	-	-	-
Inventories	37,250	-	-
Loans Receivable	140,000	-	1,699,052
Advances to Other Funds	211,840	5,627,101	1,798,811
Prepaid Items	350,693	-	-
Total Assets	\$ 2,086,677	\$ 5,951,774	\$ 3,554,056
LIABILITIES			
Accounts Payable	\$ 705,887	\$ 370	\$ -
Accrued Liabilities	397,839	105,407	60
Deposits	186,035	-	5,813
Retentions Payable	19,444	-	-
Due to Other Funds	669,368	-	-
Advances From Other Funds	5,419,890	-	-
Total Liabilities	7,398,463	105,777	5,873
DEFERRED INFLOWS OF RESOURCES			
Unavailable Revenues - Taxes	382,119	-	-
Unavailable Revenues - Grants	-	-	-
Unavailable Revenues - Long-term Loans	-	-	-
Total Deferred Inflows of Resources	382,119	-	-
FUND BALANCES			
Nonspendable:			
Inventories	37,250	-	-
Long-term Receivables	140,000	-	-
Prepaid Items	350,693	-	-
Advances to Other Funds	211,840	-	-
Restricted For:			
Transportation	-	-	-
Housing	-	-	3,548,183
Air Pollution	-	-	-
Parks and Recreation	-	-	-
Public Safety	-	-	-
Retirement	-	5,845,997	-
Unassigned	(6,433,688)	-	-
Total Fund Balances	(5,693,905)	5,845,997	3,548,183
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 2,086,677	\$ 5,951,774	\$ 3,554,056

The accompanying notes are an integral part of this statement.

Other Governmental Funds	Total
\$ 2,663,079	\$ 2,995,375
94,483	1,221,758
120,606	386,352
-	2,443
148,963	148,963
-	37,250
422,600	2,261,652
-	7,637,752
118,720	469,413
<u>\$ 3,568,451</u>	<u>\$ 15,160,958</u>
\$ 471,387	\$ 1,177,644
34,650	537,956
1,067	192,915
189	19,633
245,095	914,463
-	5,419,890
<u>752,388</u>	<u>8,262,501</u>
-	382,119
66,746	66,746
422,600	422,600
<u>489,346</u>	<u>871,465</u>
-	37,250
-	140,000
118,720	469,413
-	211,840
1,976,744	1,976,744
-	3,548,183
135,092	135,092
264,867	264,867
69,578	69,578
-	5,845,997
<u>(238,284)</u>	<u>(6,671,972)</u>
<u>2,326,717</u>	<u>6,026,992</u>
<u>\$ 3,568,451</u>	<u>\$ 15,160,958</u>

The accompanying notes are an integral part of this statement.

City of San Fernando
Reconciliation of the Balance Sheet of Governmental Funds
to the Statement of Net Position
June 30, 2014

Fund Balances for Governmental Funds \$ 6,026,992

Amounts reported for Governmental Activities in the Statement of Net Position are different because:

Capital assets net of depreciation have not been included as financial resources in the governmental fund activity.

Capital Assets	97,611,995
Accumulated Depreciation	(48,856,898)

Long-term liabilities applicable to the City's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities, both current and long-term, are reported in the Statement of Net Position. Balances at June 30, 2014 are:

Loans Payable	(1,572,692)
Claims Payable	(3,498,556)
Compensated Absences	(1,495,219)
Other Post-employment Benefit Obligation	(9,104,016)

Long-term receivables that are not available for current use. Amounts are recorded as unavailable revenue under the modified accrual basis of accounting. 448,865

The internal service fund is used by management to charge the costs of equipment purchases to individual funds. The assets and liabilities of the internal service fund are included in the Statement of Net Position. (493)

Net Position of Governmental Activities	<u>\$ 39,559,978</u>
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The accompanying notes are an integral part of this statement.

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City of San Fernando
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
Year Ended June 30, 2014

	General Fund	Special Revenue Retirement Tax	Housing
REVENUES			
Taxes	\$ 9,513,749	\$ 3,474,171	\$ -
Licenses and Permits	410,512	-	-
Charges for Services	2,601,036	-	-
Fines and Forfeitures	561,170	-	-
Investment Earnings	216,144	-	2,605
Intergovernmental	2,002,695	37,764	-
Other	685,648	-	-
	<u>15,990,954</u>	<u>3,511,935</u>	<u>2,605</u>
Total Revenues			
EXPENDITURES			
Current:			
General Government	2,023,864	356,037	-
Public Safety	8,119,630	1,208,689	-
Community Development	769,936	-	-
Public Works	2,080,154	633,830	-
Parks and Recreation	1,311,903	107,175	-
Capital Outlay	-	-	-
Debt Service:			
Principal	100,000	-	-
Interest and Fiscal Charges	-	-	-
	<u>14,405,487</u>	<u>2,305,731</u>	<u>-</u>
Total Expenditures			
Excess of Revenues Over (Under)			
Expenditures	<u>1,585,467</u>	<u>1,206,204</u>	<u>2,605</u>
OTHER FINANCING SOURCES (USES)			
Transfers from Fiduciary Fund	-	-	3,545,578
Transfers In	972,685	5,192,525	-
Transfers Out	(6,505,005)	(55,369)	-
	<u>(5,532,320)</u>	<u>5,137,156</u>	<u>3,545,578</u>
Total Other Financing Sources (Uses)			
Net Change in Fund Balances	(3,946,853)	6,343,360	3,548,183
Fund Balances, Beginning of Year	(1,747,052)	(497,363)	-
Fund Balances, End of Year	<u>\$ (5,693,905)</u>	<u>\$ 5,845,997</u>	<u>\$ 3,548,183</u>

The accompanying notes are an integral part of this statement.

Other Governmental Funds	Total
\$ 1,384,220	\$ 14,372,140
-	410,512
318,821	2,919,857
28,401	589,571
13,655	232,404
2,574,853	4,615,312
327,728	1,013,376
<u>4,647,678</u>	<u>24,153,172</u>
18,675	2,398,576
483,253	9,811,572
5,510	775,446
1,534,948	4,248,932
274,007	1,693,085
464,855	464,855
284,000	384,000
<u>58,565</u>	<u>58,565</u>
<u>3,123,813</u>	<u>19,835,031</u>
<u>1,523,865</u>	<u>4,318,141</u>
-	3,545,578
1,966,557	8,131,767
<u>(851,685)</u>	<u>(7,412,059)</u>
<u>1,114,872</u>	<u>4,265,286</u>
2,638,737	8,583,427
<u>(312,020)</u>	<u>(2,556,435)</u>
<u>\$ 2,326,717</u>	<u>\$ 6,026,992</u>

The accompanying notes are an integral part of this statement.

City of San Fernando
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
Year Ended June 30, 2014

Net Change in Fund Balances - Total Governmental Funds \$ 8,583,427

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report capital outlay as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense. This the amount by which depreciation exceeded capital outlays in the current period.

Capital Expenditures	785,739
Depreciation Expense	(2,806,649)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. These amounts are the net effect of these differences in the treatment of long-term debt and related items:

Principal Payments	384,000
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Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:

Compensated Absences	(38,438)
Other Post-employment Benefits	(1,658,377)

Claims payable expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. This amount represents the net increase/decrease in claims liabilities for the current year.	(379,000)
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Some revenues reported in the Statement of Activities are not considered to be available to finance current expenditures and therefore are not reported as revenues in the governmental funds.	133,970
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The change in net position of the internal service fund is reported with governmental activities	(135,752)
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Change in Net Position of Governmental Activities	\$ 4,868,920
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City of San Fernando
Statement of Net Position
Proprietary Funds
June 30, 2014

	Business-type Activities Enterprise Funds				Governmental Activities - Internal Service Fund
	Water	Sewer	Waste Disposal	Totals	
ASSETS					
Current Assets:					
Cash and Investments	\$ 2,746,843	\$ 4,587,439	\$ 133,310	\$ 7,467,592	\$ 24,266
Customer Accounts Receivable, Net	559,677	452,429	3,278	1,015,384	-
Inventory	-	-	-	-	-
Prepaid Items	-	-	-	-	-
Due From Other Funds	-	914,463	-	914,463	-
Total Current Assets	3,306,520	5,954,331	136,588	9,397,439	24,266
Noncurrent Assets:					
Advances to Other Funds	-	1,723,113	-	1,723,113	-
Capital Assets:					
Land	26,345	-	-	26,345	-
Water Rights	624,659	-	-	624,659	-
Construction in Progress	857,839	174,320	-	1,032,159	-
Buildings and Plant	5,622,896	118,500	-	5,741,396	-
Infrastructure	15,954,146	5,803,785	-	21,757,931	-
Land Improvement	29,200	-	-	29,200	-
Equipment	6,945,374	772,753	53,657	7,771,784	-
Less: Accumulated Depreciation	(18,029,867)	(4,060,382)	(26,747)	(22,116,996)	-
Total Noncurrent Assets	12,030,592	4,532,089	26,910	16,589,591	-
Total Assets	15,337,112	10,486,420	163,498	25,987,030	24,266
LIABILITIES					
Current Liabilities:					
Accounts Payable	194,506	51,096	2,612	248,214	24,759
Accrued Liabilities	52,128	17,274	1,052	70,454	-
Customer Deposits	245,183	-	-	245,183	-
Total Current Liabilities	491,817	68,370	3,664	563,851	24,759
Noncurrent Liabilities:					
Advances From other Funds	1,609,431	320,893	-	1,930,324	-
Total Noncurrent Liabilities	1,609,431	320,893	-	1,930,324	-
Total Liabilities	2,101,248	389,263	3,664	2,494,175	24,759
NET POSITION					
Net Investment In Capital Assets	12,030,592	2,808,976	26,910	14,866,478	-
Unrestricted	1,205,272	7,288,181	132,924	8,626,377	(493)
Total Net Position	\$ 13,235,864	\$ 10,097,157	\$ 159,834	\$ 23,492,855	\$ (493)

The accompanying notes are an integral part of this statement.

City of San Fernando
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Funds
Year Ended June 30, 2014

	Business-type Activities Enterprise Funds				Governmental Activities - Internal Service Fund
	Water	Sewer	Waste Disposal	Totals	
OPERATING REVENUES					
Charges for Services	\$ 3,791,534	\$ 3,326,587	\$ 730,277	\$ 7,848,398	\$ -
Other	15,263	-	128,239	143,502	-
Total Operating Revenues	3,806,797	3,326,587	858,516	7,991,900	-
OPERATING EXPENSES					
Contractual Services	38,422	838,758	610,745	1,487,925	-
Maintenance and Operations	2,357,441	1,921,913	213,208	4,492,562	135,752
Depreciation	582,460	132,456	4,033	718,949	-
Total Operating Expenses	2,978,323	2,893,127	827,986	6,699,436	135,752
Operating Income (Loss)	828,474	433,460	30,530	1,292,464	(135,752)
NONOPERATING REVENUES (EXPENSES)					
Interest Income	1,283	9,116	59	10,458	-
Interest Expense	(3,387)	-	-	(3,387)	-
Total Nonoperating Revenues (Expenses)	(2,104)	9,116	59	7,071	-
Income (Loss) Before Transfers	826,370	442,576	30,589	1,299,535	(135,752)
Transfers In	29,039	12,817	1,222	43,078	-
Transfers Out	(381,893)	(380,893)	-	(762,786)	-
Change in Net Position	473,516	74,500	31,811	579,827	(135,752)
Total Net Position, Beginning of Year	12,762,348	10,022,657	128,023	22,913,028	135,259
Total Net Position, End of Year	\$ 13,235,864	\$ 10,097,157	\$ 159,834	\$ 23,492,855	\$ (493)

The accompanying notes are an integral part of this statement.

City of San Fernando
Statement of Cash Flows
Proprietary Funds
Year Ended June 30, 2014

	Business-type Activities Enterprise Funds			Governmental Activities - Internal Service Funds
	Water	Sewer	Waste Disposal	Totals
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from Customers and Users	\$ 3,833,047	\$ 3,312,724	\$ 1,042,956	\$ 8,188,727
Payments to Suppliers and Contractors	(1,047,024)	(2,435,981)	(879,257)	(4,362,262)
Payments to Employees	(1,262,744)	(466,648)	(37,632)	(1,767,024)
Net Cash Provided (Used) by Operating Activities	1,523,279	410,095	126,067	2,059,441
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Loans from (to) Other Funds	1,032,303	848,183	-	1,880,486
Interest Expense Paid on Advances	(3,387)	-	-	(3,387)
Transfers from Other Funds	29,039	12,817	1,222	43,078
Transfers to Other Funds	(61,000)	(60,000)	-	(121,000)
Net Cash Provided (Used) by Noncapital Financing Activities	996,955	801,000	1,222	1,799,177
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Acquisition of Capital Assets	(990,247)	(174,320)	-	(1,164,567)
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest Received	1,283	9,116	59	10,458
Net Increase (Decrease) in Cash and Cash Equivalents	1,531,270	1,045,891	127,348	2,704,509
Cash and Cash Equivalents - Beginning of Year	1,215,573	3,541,548	5,962	4,763,083
Cash and Cash Equivalents - End of Year	\$ 2,746,843	\$ 4,587,439	\$ 133,310	\$ 7,467,592

The accompanying notes are an integral part of this statement.

City of San Fernando
Statement of Cash Flows
Proprietary Funds - Continued
Year Ended June 30, 2014

	Business-type Activities Enterprise Funds				Governmental Activities - Internal Service Funds
	Water	Sewer	Waste Disposal	Totals	
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:					
Operating Income (Loss)	\$ 828,474	\$ 433,460	\$ 30,530	\$ 1,292,464	\$ (135,752)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:					
Depreciation	582,460	132,456	4,033	718,949	-
Changes in Assets and Liabilities:					
(Increase) Decrease in Accounts Receivable	(33,087)	(13,863)	184,440	137,490	-
(Increase) Decrease in Inventory	8,770	-	-	8,770	-
(Increase) Decrease in Prepaids	238	-	-	238	-
Increase (Decrease) in Accounts Payable	75,364	(139,323)	(93,819)	(157,778)	24,759
Increase (Decrease) in Accrued Liabilities	1,723	(2,635)	883	(29)	-
Increase (Decrease) in Customer Deposits	59,337	-	-	59,337	-
TOTAL CASH PROVIDED BY OPERATING ACTIVITIES	<u>\$ 1,523,279</u>	<u>\$ 410,095</u>	<u>\$ 126,067</u>	<u>\$ 2,059,441</u>	<u>\$ (110,993)</u>

The accompanying notes are an integral part of this statement.

City of San Fernando
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2014

	<u>Agency Funds</u>	<u>Successor Agency Private-Purpose Trust Fund</u>
ASSETS		
Cash and Investments	\$ 108,717	\$ 1,119,004
Receivables		
Accounts	16	-
MOU - Swap Meet Property Loan	-	4,319,335
Other Loans	-	627,888
Land Held for Resale	-	468,733
Restricted Assets:		
Cash and Investments with Fiscal Agents	-	1,871,925
	<u> </u>	<u> </u>
Total Assets	<u>\$ 108,733</u>	<u>8,406,885</u>
LIABILITIES		
Accounts Payable	\$ 10,347	859
Accrued Liabilities	-	300
Deposits	98,386	-
Interest Payable	-	138,083
Advances from other Funds	-	2,010,651
County Deferral	-	3,513,821
Bonds Payable	-	7,825,000
	<u> </u>	<u> </u>
Total Liabilities	<u>\$ 108,733</u>	<u>13,488,714</u>
NET POSITION		
Net Position Held in Trust for Successor Agency		<u>\$ (5,081,829)</u>

The accompanying notes are an integral part of this statement.

City of San Fernando
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
Year Ended June 30, 2014

	Successor Agency Private-Purpose Trust Fund
ADDITIONS	
Taxes	\$ 1,690,633
Interest Income	117
Other Income	<u>6,484</u>
Total Additions	<u>1,697,234</u>
DEDUCTIONS	
Administrative and Passthrough Costs	607,522
Interest on Bonds	399,786
Transfers to Housing Special Revenue Fund	<u>3,545,578</u>
Total Deductions	<u>4,552,886</u>
Change in Net Position	(2,855,652)
Net Position - Beginning of Year	<u>(2,226,177)</u>
Net Position - End of Year	<u><u>\$ (5,081,829)</u></u>

The accompanying notes are an integral part of this statement.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A) Description of Reporting Entity

The City of San Fernando, California was incorporated on August 31, 1911 under the general laws of the State of California and enjoys all the rights and privileges pertaining to "General Law" cities. The financial reporting entity includes the accounts of the City of San Fernando (the City), the primary government and its component units.

The financial statements of the City of San Fernando include the financial activities of the City and its component units for which the City is considered to be financially accountable. Financial accountability is determined on the basis of budget adoptions, taxing authority, funding and composition or appointments of the governing board. Blended component units, although legally separate entities, are part of the City's operations and data from these units are therefore combined with data of the City.

Blended Component Units

The City of San Fernando Public Financing Authority is a Joint Exercise of Powers Authority organized and existing under and by virtue of the Joint Exercise of Power Act of the Government Code of the State. The City and the former Redevelopment Agency formed the Authority by the execution of a Joint Exercise of Powers Agreement. The primary purpose of the Authority is to issue bonds and make loans to the Agency. The Authority is accounted for in the City's financial statements in accordance with principles defining the governmental reporting entity adopted by the Governmental Accounting Standards Board (GASB). The City Council members, in separate session, serve as the governing board of the Authority. There are no separate financial statements prepared for the Authority.

B) Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information about the reporting government as a whole, except for its fiduciary activities. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government (including its blended component units) is reported separately from discretely presented component units for which the primary government is financially accountable. The City has no discretely presented component units.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are expenses that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items that are properly not included among program revenues are reported instead as general revenues.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

The underlying accounting system of the City is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Separate financial statements for the City's governmental and proprietary funds are presented after the Government-wide Financial Statements. These statements display information about major funds individually and other governmental funds in the aggregate for governmental and enterprise funds.

C) Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Under the economic resources measurement focus, all assets and liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all the eligibility requirements have been satisfied.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Under the current financial resources measurement focus, only current assets and current liabilities are generally included on their balance sheets. The reported fund balance (net current assets) is considered to be a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period. Noncurrent portions of long-term receivables due to governmental funds are reported on their balance sheets in spite of their spending measurement focus. However, special reporting treatments are used to indicate that they should not be considered "available spendable resources" since they do not represent net current assets. Recognition of governmental fund type revenue represented by noncurrent receivables is deferred until they become current receivables. Noncurrent portions of other long-term receivables are offset by nonspendable fund balance accounts.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Under the modified accrual basis of accounting, revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, except for principal and interest on general long-term liabilities, claims and judgments, and compensated absences that are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term liabilities are reported as other financing sources.

Property taxes, sales taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual, and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Fund Classifications

The funds designated as major funds are determined by a mathematical calculation consistent with GASB Statement No. 34. The City reports the following major governmental funds:

The General Fund is the City's primary operating fund and accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Retirement Tax Special Revenue Fund accounts for receipts from a voter-approved special tax levy that is used to pay for a portion of the cost of the City's participation in the Public Employees Retirement System.

The Housing Special Revenue Fund accounts for receipts from interest and principal repayments from low income housing loans. The proceeds are restricted for low income housing purposes.

The City reports the following major enterprise funds:

The Water Enterprise Fund is used to account for the provision of water services to all residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, operations, maintenance and major construction.

The Sewer Enterprise Fund is used to account for the provision of sewer services to all residents of the City. Processing of sewage is done by the City of Los Angeles under contract.

The Waste Disposal Enterprise Fund is used to account for the collection of solid waste from all residential utility accounts within the City. Solid waste collection and disposal is operated under a contract with a private disposal company.

The City also reports the following fund types:

The Internal Service Fund is used to account for the financing of goods and services provided by one City department to other departments on a cost-reimbursement basis. The City's internal service fund is used to account for equipment replacements.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

The Successor Agency Private-purpose Trust Fund accounts for the revenues and expenditures of the former Redevelopment Agency.

The Agency Fund is used to account for funds received by the City as an agent for the other entities.

D) Cash and Cash Equivalents

In order to maximize investment return, the City pools its available cash for investment purposes. The cash management pool is used essentially as a demand deposit account by the participating funds. The City has defined cash and cash equivalents, for purposes of the preparation of its statement of cash flows, all deposits and investments purchased with a maturity date of 90 days or less.

E) Investments

Investments are stated at fair value (the value at which an investment could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale).

F) Inventories

Inventories of the enterprise funds, consisting primarily of materials and supplies, are stated at cost determined by the first-in, first-out method. Inventories of the governmental funds are recorded as expenditures when purchased.

G) Land Held for Resale

Land held for resale is recorded at the lower of acquisition cost or net realizable value.

H) Capital Assets

Capital assets, which include land, structures and improvements, machinery and equipment and infrastructure assets, are reported in the applicable governmental or business-type activity columns in the government-wide financial statements. Capital assets are defined as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. Capital outlay is recorded as expenditures in the governmental funds and as assets in the government-wide financial statements to the extent the City's capitalization threshold is met.

Capital assets include additions to public domain (infrastructure) which includes certain improvements such as pavement, curb and gutter, sidewalks, traffic control devices, and right-of-way corridors within the City.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

The provision for depreciation is computed by use of the straight-line method over the estimated useful lives of assets, which are as follows:

Buildings	50 years
Infrastructure	Up to 50 years
Improvements Other than Buildings	20 years
Furniture and Equipment	Up to 30 years
Vehicles and Related Equipment	Up to 8 years

Water rights are recorded in the Water Enterprise Fund in the amount of \$624,659, which is the net acquisition cost. The asset represents amounts paid to the Metropolitan Water District of Southern California for the right to purchase water. Because the rights have an indefinite life and normally appreciate in value over time, the City has elected not to amortize the cost of water rights. This treatment is in accordance with accounting principles generally accepted in the United States of America.

I) Unavailable Revenues

Unavailable revenues in fund financial statements arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period.

J) Restricted Assets

Certain proceeds of debt issues, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants.

K) Compensated Absences

Employees can accrue vacation, sick leave or annual leave depending on the employee's status (management or non-management). In addition, non-management personnel may earn compensation time in lieu of overtime pay. Vacation, annual leave, and compensation leave are paid out 100% upon employee termination. Sick leave is paid out up to 50% upon retirement only.

Both vacation and annual leave are accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the fund financial statements only if they have matured, for example, as a result of employee resignations and retirements. Compensated absences are expected to be paid primarily by the General Fund.

L) Claims and Judgments

When it is probable that a claim liability has been incurred at year-end, and the amount of the loss can be reasonably estimated, the City records the estimated loss, net of any insurance coverage under its self-insurance program. For governmental funds, if claims will not be liquidated from currently available resources, they are recorded only in the government-wide financial statements.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

M) Interfund Transactions

Interfund transactions are reflected as loans, services provided reimbursements or transfers. Loans are reported as receivables and payables as appropriate, are subject to elimination upon consolidation and are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances".

Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental and proprietary funds are netted as part of the reconciliation of the government-wide presentation.

N) Property Taxes

Property taxes include assessments on both secured and unsecured property. Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on July 1 and are payable in two installments which are delinquent if not paid by December 10 and April 10. The County of Los Angeles bills and collects the property taxes and remits them to the City in installments during the year. The City records property taxes as revenue when received from the County, except for property taxes received within 60 days after fiscal year-end, which are accrued at June 30th.

The County is permitted by State Law (Article XIII A of the California Constitution) to levy taxes at one percent (1%) of full market value (at time of purchases) and can increase the property's value at no more than two percent (2%) per year. The City receives a share of this basic levy.

O) Use of Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates and assumptions.

P) Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position and balance sheet for the governmental funds will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents consumption of net position that applies to future period(s) and so will not be recognized as an outflow of resources (expense) until then. The City currently has no items that qualify for reporting in this category.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

In addition to liabilities, the statement of financial position and balance sheet for the governmental funds will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has only one item, which arises only under a modified accrual basis of accounting, which qualifies for reporting in this category. Accordingly, the item, *unavailable revenue*, is reported in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes, special assessments, grant receivables, and other miscellaneous receivables. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

Q) Fund Equity

In the government-wide, proprietary funds, and fiduciary fund financial statements, net position is classified in the following categories.

Net Investment in Capital Assets

This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce this category.

Restricted Net Position

This category presents external restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position

This category represents the net position of the City that is not externally restricted for any project or other purpose.

R) Net Position Flow Assumption

Sometimes the City will fund outlays for a particular purpose from both restricted (e.g. restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the statement of net position, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the City's policy to consider restricted – net position to have been depleted before unrestricted – net position.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

S) Fund Balances

Fund balances in governmental funds are reported in classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Nonspendable - This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted - This classification includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers or through enabling legislation.

Committed - This classification includes amounts that may be specified by the City Council by ordinance or resolution to formally commit part of the City's fund balances or future revenues for a specific purpose(s) or program. To change or repeal any such commitment will require an additional formal City Council action utilizing the same type of action that was originally used.

Assigned - This classification includes amounts that are constrained by the City Council's intent to use specified financial resources for specific purposes, but are neither restricted nor committed. The City's fund balance policy establishes the authority to assign amounts to be used for specific purposes to the City Council. In governmental funds, other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.

Unassigned - This classification includes the residual balance for the government's general fund and includes all spendable amounts not contained in other classifications. In other funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed or assigned.

The City Council establishes, modifies or rescinds fund balance commitments by passage of a resolution. This is done through adoption of the budget and subsequent budget amendments that occur throughout the year.

Fund Balance Policy

The City Council adopted a Comprehensive Financial Policy on November 3, 2014 that includes a detailed Fund Reserves and Fund Balances policy. The City believes that sound financial management principles require that sufficient funds be retained by the City to provide a stable financial base at all times. To retain this stable financial base, the City needs to maintain unrestricted fund balance in its funds sufficient to fund cash flows of the City and to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature. Committed, assigned, and unassigned fund balances are considered unrestricted.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

The purpose of the City's fund balance policy is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary shortfalls or unpredicted one-time expenditures.

It is the goal of the City to maintain a contingency reserve of twenty percent (20%) of General Fund "Operating Budget" as originally adopted. Operating Budget for this purpose shall include current expenditure appropriations and shall exclude Capital Improvement Projects and Transfers Out. Appropriation and/or access to these funds are reserved for emergency situations only.

T) Implementation of Governmental Accounting Standards Board (GASB) Pronouncements

Governmental Accounting Standards Board Statement No. 68

In June of 2012, GASB issued Statement No. 68, *Accounting and Financial Reporting for Pensions - an Amendment of GASB Statement No. 27*. This statement was issued to improve the financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions with regard to providing decision-useful information, supporting assessments of accountability and inter-period equity, and creating additional transparency. This statement replaces the requirements of Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers*, as well as the requirements of Statement No. 50, *Pension Disclosures*, as they relate to pensions that are provided through pension plans administered as trust or equivalent arrangements that meet certain criteria. The requirements of Statements 27 and 50 remain applicable for pensions that are not covered by the scope of this statement. Statement No. 68 is effective for periods beginning after June 15, 2014. The City has elected not to early implement GASB No. 68 and has not determined its effect on the City's financial statements.

2) CASH AND INVESTMENTS

The following is a summary of cash and investments at June 30, 2014:

	Government-wide Statement of Net Position	Fiduciary Fund Statement of Assets and Liabilities	Total
Cash and Investments	\$ 10,487,233	\$ 1,227,721	\$ 11,714,954
Restricted Cash and Investments	-	1,871,925	1,871,925
Total Cash and Investments	<u>\$ 10,487,233</u>	<u>\$ 3,099,646</u>	<u>\$ 13,586,879</u>

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

2) CASH AND INVESTMENTS - Continued

Cash and investments at June 30, 2014 consisted of the following:

Demand Deposits	\$ 4,977,062
Petty Cash	2,400
Investments	<u>8,607,417</u>
 Total Cash and Investments	 <u>\$ 13,586,879</u>

The City pools its cash and investments for all fund entities except for cash and investments held by outside fiscal agents under the provisions of bond indentures. Interest income earned on pooled cash and investments is allocated quarterly to the various funds based on the weighted average cash balances. Interest income from cash and investments with fiscal agents is credited directly to the related fund.

Investment Policies

The City's investment policy outlines the guidelines required to be used in effectively managing the City's available cash in accordance with the California Government Code. Summarized below are the investment vehicles that are authorized and certain provisions of the policy that address interest rate risk and concentration of credit risk.

Authorized Investment Type	Maximum Maturity	Maximum Allowable Investment Percentage	Maximum Percentage Per Issuer
U.S. Treasury Obligations	5 years	None	N/A
U.S. Government Sponsored Agency Securities	5 years	45%	None
Certificates of Deposits or Time Deposits (collateralized)	5 years	None	Lesser of \$1,000,000 or 1%
Banker's Acceptances	180 days	40%	Lesser of \$1,000,000 or 30%
Commercial Paper	15 days	15%	\$ 500,000
Local Agency Investment Fund (LAIF)	N/A	Unlimited	\$ 15,000,000

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. Most of the City's investments are held in trust by a fiscal agent as required by the bond indenture. A table summarizing distribution of the City's investment by maturity as of June 30, 2014 is as follows:

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

2) CASH AND INVESTMENTS - Continued

Investment Type	Remaining Maturity (in Months) 12 Months Or Less
Local Agency Investment Fund	\$ 6,755,012
Held by Bond Trustees:	
Money Market Mutual Funds	1,852,405
Total	<u>\$ 8,607,417</u>

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required (where applicable) by the California Government Code or the City's investment policy and actual rating by Standard and Poors as of the year ended for each investment type.

Investment Type	Total Investment	Minimum Legal Rating	Rating as of Year End		
			AAA	Not Required to be Rated	Unrated
Local Agency Investment Fund	\$ 6,755,012	N/A	\$ -	\$ -	\$ 6,755,012
Held by Bond Trustees:					
Money Market Mutual Funds	1,852,405	A	1,852,405	-	-
Total	<u>\$ 8,607,417</u>		<u>\$ 1,852,405</u>	<u>\$ -</u>	<u>\$ 6,755,012</u>

Concentration of Credit Risk

At June 30, 2014, the City had no investments in any one issuer that represent 5% or more of total City investments.

Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

2) CASH AND INVESTMENTS - Continued

At June 30, 2014, the carrying amount of the City's deposits was \$4,986,947 and the book balances were \$4,977,062. The differences of \$9,885 represents outstanding checks, deposits in transit and other reconciling items. The City did not have any deposits with financial institutions in excess of Federal depository insurance limits and held in uncollateralized accounts.

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as LAIF).

Investment in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

3) INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Due To and Due From Other Funds

Amounts due to/due from other funds at June 30, 2014 are as follows:

Receivable	Payable	Amount
Sewer Enterprise Fund	General Fund	\$ 669,368
	Other Governmental Funds	245,095
		\$ 914,463

The outstanding balances between funds result mainly from interfund borrowings to cover operating deficits.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

3) INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS - Continued

Long-term Advances

At June 30, 2014, the City had the following interfund long-term advances:

		ADVANCES FROM				
		General Fund	Retirement Tax Fund	Housing Fund	Sewer Fund	Total
ADVANCES TO	General Fund	\$ -	\$ 4,985,315	\$ -	\$ 434,575	\$5,419,890
	Water Fund	-	320,893	-	1,288,538	1,609,431
	Sewer Fund	-	320,893	-	-	320,893
	Successor Agency	211,840	-	1,798,811	-	2,010,651
	Total	<u>\$ 211,840</u>	<u>\$ 5,627,101</u>	<u>\$ 1,798,811</u>	<u>\$ 1,723,113</u>	<u>\$9,360,865</u>

- (1) On June 2, 2003, the City entered into an agreement with the Redevelopment Agency whereby the City conveyed a property to the Agency for the initial down payment of \$825,000, as well as a 15-year note with a 5% interest rate and annual payments of \$209,544. On January 15, 2010, the loan was restructured to include additional accelerated payments of \$220,000 in 2011 and 2012. As of June 30, 2014, the outstanding balance on the note is \$189,604. In addition, the General Fund has advanced the Successor Agency Trust Fund \$22,236. It is unclear when these amounts will be repaid due to the dissolution of the Redevelopment Agency.
- (2) On May 7, 2001, the Retirement Tax Special Revenue Fund and the Sewer Enterprise Fund advanced \$750,000 each to the Capital Grants Capital Projects Fund. In the 2013-14 fiscal year, the General Fund has assumed the advance payable of \$869,150 from the Capital Grants Capital Projects Fund and forgiven the advance payable in the Capital Grants Capital Projects Fund. As of June 30, 2014, the outstanding balance due to the Retirement Tax Special Revenue Fund and the Sewer Enterprise Fund are \$434,575 and \$434,575, respectively.
- (3) On October 18, 1999, the Sewer Enterprise Fund advanced \$1,500,000 to the Water Enterprise Fund. The interest is payable on the unpaid principal of the loan, compounded annually on a 360 day/year, at a rate calculated as the average rate earned on the funds deposited by the City into the Local Agency Investment Fund. As of June 30, 2014, the outstanding balance of the advance is \$1,288,538.
- (4) In November 2013, the City determined that amounts paid for by the Retirement Tax Special Revenue Fund for postemployment healthcare costs and pension costs related to fire contract services were not in accordance with the "PERS contract" costs as required by the special tax fund. Therefore, as per the payment agreement, a long-term advance to the General Fund, Water Fund, and Sewer Fund of \$4,550,739, \$320,893, and \$320,893, respectively, has been established by City Council resolution to pay back the disallowed costs. The General Fund will make payments of \$176,333, at 1% for 30 years. The Water and Sewer Funds will split equally, payments of \$24,868, at 1% for 30 years.
- (5) In January 2010, prior to the dissolution of redevelopment agencies in the State of California, the former Low and Moderate Income Housing Set-aside fund loaned \$2,063,811 to the former redevelopment agency (now Successor Agency) to pay the SERAF payment to the State in prior years. As of June 30, 2014, the outstanding balance is \$1,798,811.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

3) INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS - Continued

Transfers In and Transfers Out

Transfers in and out for the year ended June 30, 2014 are as follows:

Transfers In	Transfers Out	Amount
Retirement Tax Fund	General Fund	\$ 4,550,739
	Water Enterprise Fund	320,893
	Sewer Enterprise Fund	320,893
Housing Fund	Successor Agency Private-purpose Trust Fund	3,545,578
Other Governmental Funds	General Fund	1,954,266
	Retirement Tax Fund	12,291
General Fund	Water Fund	61,000
	Sewer Fund	60,000
	Other Governmental Funds	851,685
Water Fund	Retirement Tax Fund	29,039
Sewer Fund	Retirement Tax Fund	12,817
Waste Disposal	Retirement Tax Fund	1,222
		\$ 8,174,845

The transfers to the Retirement Tax Fund from the General Fund, Water Fund, and Sewer Fund of \$4,550,739, \$320,893, and \$320,893, respectively, were a result of the long-term advance established through council resolution. See description (4) above for advances for more information.

The transfer from the General Fund to the Other Governmental Funds consisted of a transfer of \$1,847,066 to the non-major Capital Grants Capital Projects Fund to forgive advances payable and operating deficits that accumulated over the years. The General Fund transferred an additional \$107,000 to the Other Governmental Funds to fund various project costs.

The Water and Sewer Funds transferred \$61,000 and \$60,000, respectively, to the General Fund as annual lease payments for each fund's use of City facilities for operations.

The Other Governmental Funds transferred \$851,685 to the General Fund to reimburse the General Fund for eligible activities, including, but not limited to, reimbursement for eligible street maintenance, transit operations, and traffic safety activities from Proposition C, Gas Tax, and Traffic Safety funds.

The Successor Agency Private-purpose Trust fund transferred the remaining assets and liabilities of \$3,545,578 of the former Low and Moderate Income Housing Fund to the Housing Special Revenue Fund.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

4) CAPITAL ASSETS

A summary of changes in the Governmental Activities capital assets at June 30, 2014 is as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental Activities:				
Capital Assets, Not Being Depreciated:				
Land	\$ 4,397,105	\$ -	\$ -	\$ 4,397,105
Construction in Progress	1,137,380	-	1,137,380	-
Total Capital Assets, Not Being Depreciated	5,534,485	-	1,137,380	4,397,105
Capital Assets Being Depreciated:				
Buildings	27,440,427	1,321,846	-	28,762,273
Improvements Other than Buildings	4,832,769	276,207	-	5,108,976
Machinery and Equipment	8,511,475	153,752	183,183	8,482,044
Infrastructure	50,690,283	171,314	-	50,861,597
Total Capital Assets Being Depreciated	91,474,954	1,923,119	183,183	93,214,890
Less Accumulated Depreciation:				
Buildings	(7,437,075)	(737,832)	-	(8,174,907)
Improvements Other than Buildings	(2,653,652)	(182,556)	-	(2,836,208)
Machinery and Equipment	(6,382,804)	(456,595)	183,183	(6,656,216)
Infrastructure	(29,759,901)	(1,429,666)	-	(31,189,567)
Total Accumulated Depreciation	(46,233,432)	(2,806,649)	183,183	(48,856,898)
Total Capital Assets Being Depreciated, Net	45,241,522	(883,530)	-	44,357,992
Governmental Activities Capital Assets, Net	\$ 50,776,007	\$ (883,530)	\$ 1,137,380	\$ 48,755,097

Depreciation expense was charged to functions/programs of the governmental activities as follows:

General Government	\$ 9,057
Public Safety	378,869
Public Works	2,124,269
Parks and Recreation	88,664
Community Development	205,790
Total Depreciation Expense - Governmental Activities	<u>\$ 2,806,649</u>

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

4) CAPITAL ASSETS - Continued

A summary of changes in the Business-type Activities capital assets at June 30, 2014 is as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Business-type Activities:				
Capital Assets, Not Being Depreciated				
Land	\$ 26,345	\$ -	\$ -	\$ 26,345
Water Rights	624,659	-	-	624,659
Construction in Progress	519,030	513,129	-	1,032,159
Total Capital Assets, Not Being Depreciated	1,170,034	513,129	-	1,683,163
Capital Assets Being Depreciated:				
Buildings	5,741,396	-	-	5,741,396
Improvements Other than Buildings	29,200	-	-	29,200
Infrastructure	21,310,936	446,995	-	21,757,931
Machinery and Equipment	7,567,341	204,443	-	7,771,784
Total Capital Assets Being Depreciated	34,648,873	651,438	-	35,300,311
Less Accumulated Depreciation:				
Buildings	(2,904,485)	(110,257)	-	(3,014,742)
Improvements Other than Buildings	(29,200)	-	-	(29,200)
Infrastructure	(12,728,356)	(425,068)	-	(13,153,424)
Machinery and Equipment	(5,736,006)	(183,624)	-	(5,919,630)
Total Accumulated Depreciation	(21,398,047)	(718,949)	-	(22,116,996)
Total Capital Assets Being Depreciated, Net	13,250,826	(67,511)	-	13,183,315
Business-type Activities Capital Assets, Net	\$ 14,420,860	\$ 445,618	\$ -	\$ 14,866,478

Depreciation expense was charged to functions/programs of the business-type activities as follows:

Water	\$ 582,460
Sewer	132,456
Waste Disposal	4,033
Total Depreciation Expense - Business-Type Activities	\$ 718,949

5) LOAN RECEIVABLE AND UNAVAILABLE REVENUES

The City uses Community Development Block Grant (CDBG) funds to provide housing rehabilitation loans to eligible applicants. Such loans are made to low and moderate-income persons to improve, rehabilitate, or replace residences. The CDBG fund's primary asset consists of notes receivable from participants that originated from HUD funds. The CDBG loans totaling \$422,600, when collected, are due back to the granting agency.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

5) LOAN RECEIVABLE AND UNAVAILABLE REVENUES - Continued

Account balances related to these programs at June 30, 2014, consisted of the following:

First-time homebuyer program in the Community Development Block Grant Fund:		
Loans Receivable	\$	422,600
Unavailable Revenue		422,600

6) LONG-TERM LIABILITIES

The following is a summary of long-term liability transactions for the year ended June 30, 2014.

Governmental Activities:	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
CHFA Loan	\$ 712,692	\$ -	\$ (100,000)	\$ 612,692	\$ 612,692
Section 108 Loan	1,244,000	-	(284,000)	960,000	301,000
Claims Payable (Note 8)	3,119,556	1,264,884	(885,884)	3,498,556	676,000
Compensated Absences	1,456,781	852,275	(813,837)	1,495,219	302,782
Other Post-Employment Benefit Obligation (Note 9)	<u>7,445,639</u>	<u>2,557,173</u>	<u>(898,796)</u>	<u>9,104,016</u>	<u>-</u>
Total	<u>\$13,978,668</u>	<u>\$ 4,674,332</u>	<u>\$ (2,982,517)</u>	<u>\$15,670,483</u>	<u>\$ 1,892,474</u>

CHFA Loan

On August 5, 2002, the City and California Housing Finance Agency (CHFA) entered into a Housing Enabled by Local Partnerships (HELP) loan agreement whereby the City borrowed \$1,000,000 from CHFA for the purpose of financing the development of affordable senior citizen rental projects in the City. The loan bears simple interest of 3% per annum. Interest is deferred and added to principal annually. The outstanding balance as of June 30, 2014 was \$612,692. The City is to make partial payments as follows: \$350,000 by July 1, 2014 and the remaining unpaid balance on the loan is to be repaid by December 31, 2014.

Section 108 Loan

The City and the County of Los Angeles entered into a loan agreement for a Section 108 loan in the amount of \$3,000,000 for the City's regional swimming pool facility. The loan bears interest at the rate per annum equal to 3 month-LIBOR plus 20 basis points (or such higher rate as may be imposed by HUD). The outstanding balance on the loan as of June 30, 2014 was \$960,000.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

6) LONG-TERM LIABILITIES - Continued

Year Ending June 30,	Principal	Interest	Total
2015	\$ 301,000	\$ 47,588	\$ 348,588
2016	320,000	29,648	349,648
2017	339,000	10,136	349,136
Total	<u>\$ 960,000</u>	<u>\$ 87,372</u>	<u>\$ 1,047,372</u>

Compensated Absences

The City's policies relating to compensated absences are described in Note 1. This liability amounting to \$1,495,219 is expected to be repaid from future resources, typically liquidated from the General Fund.

Fiduciary Fund Long-term Liabilities

Long-term liabilities of the former San Fernando Redevelopment Agency were transferred to the Successor Agency Private-purpose Trust Fund during 2011-12 as a result of the State's action to dissolve redevelopment agencies. The following is a schedule of changes in long-term debt of the Successor Agency for the fiscal year ended June 30, 2014:

	Beginning Balance	Additions	Deletions	Ending Balance	Due Within One Year
Bonds Payable:					
Tax Allocation Bonds, 1998	\$ 1,290,000	\$ -	\$ (630,000)	\$ 660,000	\$ 660,000
Tax Allocation Bonds, 2006	7,870,000	-	(705,000)	7,165,000	730,000
County Deferral	3,283,945	229,876	-	3,513,821	-
Total	<u>\$ 12,443,945</u>	<u>\$ 229,876</u>	<u>\$ (1,335,000)</u>	<u>11,338,821</u>	<u>\$ 1,390,000</u>

1998 Project Areas #1 and #3 Tax Allocation Bonds

In June 1998, the Agency defeased its 1987 and 1991 (Project Areas #1 and #3) Tax Allocation Bonds by placing a portion of the proceeds of the new 1998 Tax Allocation Bonds in an irrevocable trust to provide for all future debt service payments related to the Agency's 1987 and 1991 issuances. Accordingly, the trust assets and liability for the defeased debt are not included in these financial statements. In fiscal year 2002-2003, all defeased bonds were paid, and none remains outstanding.

The San Fernando Redevelopment Agency sold two series of bonds in the amounts of \$1,320,000 and \$6,360,000 for Project Areas #1 and #3, respectively, to provide funds to advance refund the 1987 Project Area #1 Bonds, the 1987 Project Area #3 Bonds and a portion of the 1991 Project Area #2 Bonds. A portion of the bond proceeds were used to finance additional redevelopment projects.

Annual interest rates on the tax allocation bonds for the Project Area #1 range from 4.0% to 5.25% with interest payable semiannually. The bonds mature in amounts ranging from \$80,000 to \$115,000 through the year 2014. Bonds maturing on or after September 15, 2006 are subject to call or redemption prior to their stated maturity at a premium ranging from 2.0% in 2006 to 0.5% in 2008 and 2009, and at par thereafter.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

6) LONG-TERM LIABILITIES - Continued

Annual interest rates on the tax allocation bonds for Project Area #3 range from 4.0% to 5.25% with interest payable semiannually. The bonds mature in amounts ranging from \$385,000 to \$545,000 through the year 2014. Bonds maturing after March 15, 2006 are subject to call or redemption prior to their stated maturity at a premium ranging from 2.0% in 2006 to 0.5% in 2008 and 2009, and at par thereafter. As of June 30, 2014, \$660,000 of the 1998 Tax Allocation Bonds were outstanding.

2006 Project Area #3 Tax Allocation Bonds

In December 2006, the Agency, Civic Center Redevelopment Project Area #3, issued \$11,490,000 of Series 2006 Tax Allocation Bonds for the completion of the aquatic center and the acquisition, construction and relocation to a new City yard and various street improvements. The bonds were issued on parity with the 1998 Tax Allocation Bonds. The bonds mature in annual installments ranging from \$420,000 to \$1,425,000 with coupon rates ranging from 3.25% to 4.125%. Interest payments are due each March 15 and September 15, commencing March 15, 2007. Final maturity of the bonds is September 15, 2020. As of June 30, 2014, \$7,165,000 of the bonds were outstanding.

Future debt service requirements, for the Tax Allocation Bonds to maturity are as follows:

Year Ending June 30,	Principal	Interest	Total
2015	\$ 1,390,000	\$ 281,616	\$ 1,671,616
2016	1,330,000	228,606	1,558,606
2017	1,375,000	181,269	1,556,269
2018	1,425,000	125,144	1,550,144
2019	925,000	74,581	999,581
2020	675,000	42,581	717,581
2021	705,000	14,541	719,541
Total	<u>\$ 7,825,000</u>	<u>\$ 948,338</u>	<u>\$ 8,773,338</u>

County Deferral

The Redevelopment Agency and County of Los Angeles (the County) entered into an agreement whereby the County will defer tax increment (County Deferral) generated within the project area to meet the Agency's debt service obligations. The County Deferral, accrued at an interest rate of 7% was to be repaid whenever the Agency received property tax in excess of its bonded debt payment requirements. Due to the dissolution of the Agency as of February 1, 2012, this debt is reported in the Fiduciary Funds of the City (Successor Agency). At June 30, 2014, the balance of the County Deferral, including interest, was \$3,513,821.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

7) CITY EMPLOYEES RETIREMENT SYSTEM (DEFINED BENEFIT PENSION PLAN)

Plan Description

The City of San Fernando participates in the Miscellaneous 3% at 60, 2% at 55, and 2% at 62 (Tier I, Tier II and Tier II) Risk Pools and the Safety 3% at 50, 3% at 55, and 2.7% at 57 (Tier I, Tier II and Tier II) Risk Pools of the California Public Employee's Retirement System (PERS), cost-sharing, multiple-employer defined benefit pension plans administered by PERS. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions and all other requirements are established by State statute and District ordinance. Copies of the PERS' annual financial report may be obtained from the PERS Executive Office - 400 P Street, Sacramento, California 95814.

Funding Policy

The contribution requirements of the plan members are established by State statute and the employer contribution rate is established and may be amended by PERS. Active City employees are required to contribute 7% (Tier II), 8% (Tier I), or 9% (safety employees and Tier III) of their annual covered salary to PERS. The City makes 50% of the contributions required of City general employees, and for management and safety employees. The City is required to contribute the actuarially determined remaining amounts necessary to fund the benefits for its members. The current rates for the Miscellaneous Tier I and Tier II Plans are 26.207% and 11.709% of covered payroll, respectively. The current rates for the Safety Tier I and Tier II Plans are 44.999% and 26.133% of covered payroll, respectively. The City's total contributions to CalPERS for the years ended June 30, 2014, 2013 and 2012 were \$2,219,577, \$2,554,841, and \$2,490,945, respectively and were equal to the required contribution for each year.

8) SELF-INSURANCE PROGRAM

The City is self-insured for workers' compensation claims, unemployment insurance, property insurance, and comprehensive general and automobile liability. The City is also a member of the Independent Cities Risk Management Authority (ICRMA), which provides coverage for its members, in excess of each member's selected self-insured retention, for up to \$30,000,000 per insured occurrence for liability claims and statutory limits for workers' compensation claims. ICRMA is considered a self-sustaining risk pool with 21 member cities. Annual premium payments are paid by member cities and are adjusted retrospectively to cover costs. Each member city self-insures from the first dollar to their selected self-insured retention. Each member city appoints one member and two alternates to the ICRMA Governing Board.

Workers' Compensation

The City participates in the Workers' Compensation Program through ICRMA and maintains coverage pursuant to the Workers' Compensation Laws of the State of California. The City is self-insured for the first \$500,000 of each claim. Excess insurance is provided through ICRMA from \$500,001 to the statutory limit per insured occurrence. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. At June 30, 2014, the amount of these liabilities was \$2,910,000. This liability is the City's best estimate based on available information.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

8) SELF-INSURANCE PROGRAM - Continued

General Liability

The City participates in the Liability Program through ICRMA and maintains coverage for comprehensive general and automobile liability, personal injury, contractual liability, errors and omissions, and certain other coverage. The City is self-insured for the first \$250,000 of each claim. Excess insurance is provided through ICRMA from \$250,001 to \$30,000,000 per insured occurrence. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. At June 30, 2014, the amount of these liabilities was \$588,556. This liability is the City's best estimate based on available information.

Annual settlements during each of the last three fiscal years have not exceeded insurance coverage in any year.

Changes in Self-Insurance Liability

Changes in the reported liabilities resulted from the following:

	2013 - 2014	2012 - 2013
Beginning of Fiscal Year	\$ 3,119,556	\$ 2,860,556
Claims and Changes in Claim Estimates	1,264,884	1,227,112
Claim Payments	(885,884)	(968,112)
	<u>\$ 3,498,556</u>	<u>\$ 3,119,556</u>

9) OTHER POST-EMPLOYMENT BENEFITS

Plan Description

The City contributes to a single-employer defined benefit plan to provide post-employment health care benefits. Specifically, the City provides health insurance for its retired employees and their dependent spouses (if married and covered on the City's plan at time of retirement), or survivors in accordance with Board resolutions. Medical coverage is provided for retired employees who are age 50 or over and who have a minimum of 5 years service with the City as long as such individuals retire within 120 days of separation from employment and receive a monthly retirement allowance. The City pays 100% of all premiums charged for the retiree and dependents under the health benefit plan administered by CalPERS in which the individual is able to select, on an annual basis, an insurance carrier from a number of insurance carriers. Medical coverage is provided for the surviving spouse of retired employees and the surviving spouse of active employees who upon death had attained age 50 and who had a minimum of 5 years of service within the PERS system in addition to satisfying the requirement to retire within 120 days of separation. The City will pay 100% of the premiums charged until the surviving spouse remarries, becomes enrolled under another group health plan, or cancels coverage. The plan does not provide a publicly available financial report.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

9) OTHER POST-EMPLOYMENT BENEFITS - Continued

Funding Policy

The contribution requirements of plan members and the City are established and may be amended by the City, City's Board of Directors, and/or the employee associations. Currently, contributions are not required from plan members. The City is currently funding this OPEB obligation on a pay-as-you-go basis. This obligation is typically liquidated from the General Fund and responsible Enterprise Funds.

Annual OPEB Cost and Net OPEB Obligation

The City's annual OPEB cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded liabilities of the plan over a period not to exceed thirty years.

The following table shows the component of the City's annual OPEB costs for the year, the amount actually contributed to the plan, and changes in the City's net OPEB asset:

Annual Required Contribution (ARC)	\$ 2,596,730
Interest on Net OPEB Obligation	297,826
Adjustment to ARC	(337,383)
Annual OPEB Cost	<u>2,557,173</u>
Contribution Made	(898,796)
Increase in Net OPEB Obligation	<u>1,658,377</u>
Net OPEB Obligation at June 30, 2013	<u>7,445,639</u>
 Net OPEB Obligation at June 30, 2014	 <u>\$ 9,104,016</u>

Annual OPEB cost, percentage of Annual OPEB Cost contributed, and Net OPEB Obligation (only available for the two years), are presented below:

THREE-YEAR TREND INFORMATION				
Fiscal Year Ended	Annual OPEB Cost	Annual Contribution (Net of Adjustments)	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation (Asset)
6/30/12	\$ 2,627,170	\$ 968,647	36.87%	\$ 6,002,474
6/30/13	\$ 2,428,329	\$ 985,164	40.56%	\$ 7,445,639
6/30/14	\$ 2,557,173	\$ 898,796	35.14%	\$ 9,104,016

Funded Status and Funding Progress

As of April 1, 2013, the most recent actuarial valuation date, the plan was zero percent funded. The actuarial accrued liability for benefits was \$32,974,100, and the actuarial value of assets was zero, resulting in an unfunded accrued liability (UAL) of \$32,974,100. The covered payroll (annual payroll of active employees covered by the plan) was \$7,256,300 and the ratio of the UAL to the covered payroll was 454.42%.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

9) OTHER POST-EMPLOYMENT BENEFITS - Continued

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the City are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members at that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets consistent with the long-term perspective of the calculations.

In the April 1, 2013, actuarial valuation, the entry age normal cost level percent of pay method was used. The actuarial assumptions included a 4% investment rate of return (net of administrative expenses), inflation rate of 3%, and an annual healthcare cost trend rate of 8.5% initially, reduced by .5% per year to an ultimate rate of 4.64%. The City's unfunded actuarial accrued liability will be amortized as a level of percentage pay over a closed period of 26 years. It is assumed the City's payroll will increase 3.25% per year.

10) DEFICIT NET POSITION/FUND BALANCES AND EXCESS EXPENDITURES

The following funds reported deficits in net position/fund balances at June 30, 2014:

	<u>Deficit</u>
Major Fund:	
General Fund	\$ 5,693,905
Other Governmental Funds:	
Street Lighting Special Revenue Fund	61,191
Capital Grants Special Revenue Fund	60,273

In addition to these deficits, the City's obligation for other post-employment benefits has increased to \$9,104,016 as of June 30, 2014 (see Note 9).

The following represents management's plans regarding these deficits and unfunded liabilities:

General Fund - In the fiscal year ending June 30, 2013, the City had to take a number of steps to reduce expenditures, including re-negotiating labor contracts, cutting budgets, programs and services, implementing layoffs and freezing vacant positions just to remain solvent.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

10) DEFICIT NET POSITION/FUND BALANCES AND EXCESS EXPENDITURES - Continued

In the fiscal year ended June 30, 2014, the City took further steps to implement a multi-year plan to eliminate the General Fund deficit, which includes a balance of revenue enhancements and expenditure reductions.

The City declared a fiscal emergency to hold a special election on June 4, 2013 for the San Fernando electorate to vote on a temporary one-half (½) cent transaction and use tax. The "City Services Emergency Protection Measure" (Measure A) was approved by sixty percent (60%) of voters.

Revenues raised through the transaction and use tax are necessary to fund a number of critical one-time needs, including, but not limited to: 1) establishing a General Fund and Self Insurance Fund reserve, 2) paying off existing debt, 3) eliminating the deficit in the Grant Fund and other Special Revenue funds, 3) re-establishing the City's Equipment Replacement Fund, 4) replacing and updating outdated computer software, hardware and telecommunications systems, 5) establishing a trust to pre-fund Other Post-Employment Benefits (OPEB), and 6) funding over-due capital projects to reduce the City's deferred infrastructure maintenance costs.

Since the transaction and use tax is a temporary tax set to sunset in seven (7) years, the City will use funds raised through the tax on non-recurring expenditures, such as those identified above.

In addition to increasing revenue through the transaction and use tax, the City took a number of steps to reduce expenditures, including, but not limited to: 1) implemented two (2) furlough days per month over the first nine months of fiscal year 2013-14, 2) Froze a number of vacant positions, 3) negotiated an extension of labor contracts through June 2015 that included no cost of living adjustments with all bargaining units, and 4) re-negotiated a contract with the City of Los Angeles to implement a new methodology that decreases and stabilizes the amount the City pays for fire protection and paramedic services.

Going forward, the deficit elimination plan includes the following key elements:

- Develop and maintain a five-year General Fund projection of revenues and expenditures;
- Continue to use Measure A for intended purpose to eliminate deficit, fund non-recurring expenditures, and establish an OPEB trust fund;
- Increase economic development efforts, including adoption of a Development Agreement Ordinance;
- Update user fees and cost allocation plan to ensure the City is adequately recovering costs for certain services;
- Sell surplus land and use the one-time land sale proceeds to reduce the City's deficit;
- Transfer financial and management responsibility for the San Fernando Aquatics Center to the County of Los Angeles;
- Restructure employee benefits through bargaining, with a focus on decreasing the City's OPEB liability;

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

10) DEFICIT NET POSITION/FUND BALANCES AND EXCESS EXPENDITURES - Continued

- Explore opportunities to increase the City's operational efficiency through private partnerships;
- Reorganize City departments, where necessary, to create more efficient operations;
- Create and maintain a five-year forecast of revenues and expenditures to evaluate the long-term fiscal impact of major decisions; and
- Create and update the City's financial policies, including, but not limited to, long term planning, budget, purchasing, debt management, grant management, investment, and reserve policies, with an emphasis on creating long term fiscal sustainability.

The deficit elimination plan was developed with the understanding that the General Fund deficit is a result of many years of financial problems, some of which have been beyond the City's control (e.g. the "Great Recession" and the State's dissolution of redevelopment) and others that were self-inflicted. It will take many years to dig the City out of these financial problems; however, if the preceding financial and operational elements continue to be implemented, the City will be successful in eliminating the General Fund deficit and building a strong financial base for the future.

In addition to management's long-term deficit reduction plan identified above, the City has taken a number of actions that have an immediate impact on the General Fund's cash flow. Such measures include:

- 1) Sell Surplus Land - On September 15, 2014, the City Council approved the sale of two City owned properties: 1) 1211 First Street for \$590,000, and 2) 519 South Brand Ave for \$490,000. Both of these transactions were completed and closed escrow in December 2014. The land sale proceeds will be used to offset General Fund debt payments due in the first half of fiscal year 2014-2015.
- 2) Renegotiate Fire and Emergency Medical Service Agreement - On September 15, 2014, the City Council approved a new agreement with the City of Los Angeles for fire protection and emergency medical services. The new agreement reduces the City's payments retroactively to July 1, 2012 and builds in a repayment schedule for the General Fund's outstanding \$526,560 liability from fiscal year 2011-2012. This saves the City a significant amount of money annually and will bolster the City's cash flow in the short term.
- 3) Lease Pool Facility to Los Angeles County - On October 6, 2014, the City Council approved a lease agreement with the County of Los Angeles for the operation of the City's pool facility. Per the agreement, the County of Los Angeles assumed financial and operational responsibility on November 17, 2014 for an initial term of thirty five (35) years. This saves the City a significant amount of money annually and will bolster the City's cash flow in the short term. Additionally, the County will fully defease the outstanding amount of the City's Section 108 loan, which will free up CDBG and General Funds in fiscal year 2015-2016.
- 4) Measure A - The transaction and use tax approved by voters in June 2013 (Measure A) and effective in October 2013 raised over \$1.2 million in fiscal year 2013-2014. It is expected to raise approximately \$1.6 million in fiscal year 2014-2015, which will be the first full year of receipts. Measure A funds will raise a significant amount of money annually and will bolster the City's cash flow in the short term.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

10) DEFICIT NET POSITION/FUND BALANCES AND EXCESS EXPENDITURES - Continued

Other Post-Employment Benefits (OPEB) - The City will be negotiating labor contracts with all bargaining units beginning in the second half of fiscal year 2014-2015. As noted in the deficit elimination plan, the City will be focusing on restructuring employee benefits to decrease the City's OPEB liability. Additionally, the City will also be exploring ways to fund the current OPEB liability, including using a portion of the half-cent transaction and use tax revenues to establish an OPEB trust fund.

Street Lighting Special Revenue Fund - The City will be evaluating the current street light program, which is funded through a Lighting and Landscape Act Assessment District. Assessment District revenues are limited by Proposition 218 and cannot be increased without approval of the affected property owners. As a result, the City will reduce service levels over the next few years to eliminate the deficit. If City Council decides to keep the same level of service, it will need to be budgeted and funded from the General Fund.

Capital Grants Special Revenue Fund - The deficit in the Capital Grants Fund has decreased from (\$2,078,437) as of June 30, 2013 to the current deficit of (\$60,273) as of June 30, 2014. Management will continue to decrease the deficit in this fund by ensuring timely draw down of grant funds, proper coding of grant expenditures, and adherence to the City's Grant Management Policy.

The following funds/departments reported expenditures in excess of appropriations:

	<u>Appropriations</u>	<u>Actual Expenditures</u>	<u>Variance</u>
Major Funds:			
General Fund:			
General Government:			
Treasurer	\$ 139,750	\$ 141,843	\$ (2,093)
Personnel	299,651	301,603	(1,952)
City Attorney	250,000	287,668	(37,668)
City Clerk	122,748	124,922	(2,174)
Financial Management	543,735	575,206	(31,471)
Retirement and Nondepartmental	299,016	371,634	(72,618)
Public Safety:			
Police	5,739,107	5,894,743	(155,636)
Public Works	2,006,082	2,080,154	(74,072)
Retirement Tax Special Revenue Fund	2,168,995	2,305,731	(136,736)

11) COMMITMENTS AND CONTINGENCIES

Various claims and lawsuits have been filed against the City in the normal course of business. Based upon information obtained from the City attorney and the self-insurance administrators, the estimated liability under such claims and litigation will not exceed the accrued self-insurance liability recorded in the government-wide statement of net assets. Also, the City has received State and Federal funds that are subject to review and audit by the grantor agencies. Such audits could generate expenditure disallowances under terms of the grants; however, it is believed that any such reimbursements will not be significant.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

11) COMMITMENTS AND CONTINGENCIES - Continued**CHFA Loan**

In connection with the CHFA loan disclosed in Note 6, the City entered into a Disposition and Development Agreement in March 2004 whereby the City's RDA would acquire a piece of land, under certain conditions, for \$1.4 million from a developer for the purpose of providing low income senior housing in the City. Upon the arrival of the development milestones specified in the agreement, the RDA would acquire the fee title to the land parcel, and grant the Developer a leasehold interest in the land parcel for a term of 75 years at an annual lease payment of \$10, and an option to extend for an additional 24 years at market rate rent. The RDA and the Developer anticipate the project would cost over \$14.5 million, and would be financed through a combination of sources including, but not limited to: HOME Funds from the Los Angeles Community Development Commission, LIHTC proceeds, Tax Exempt Bond proceeds, and deferred development fees.

MOU-Swap Meet Property

In June 2003, the City of San Fernando entered into a Memorandum of Understanding with the Robertsons Properties Group (the "Swap Meet Owner") in effort to facilitate the redevelopment of the current swap meet site into a future regional shopping center. The MOU provides for continued operation of the swap meet as well as facilitating relocation of the swap meet operation and vendors to a suitable location prior to initiating the commercial redevelopment of the subject site. As part of the MOU, the City conveyed the City Yard Site to the former City of San Fernando Redevelopment Agency (the Agency). In 2007, the Agency then entered into a Purchase and Sale Agreement with the Swap Meet Owner, which include an initial cash payment of \$500,000 and 10 equal payments of \$125,000 per year for 10 years. In addition, at the end of the 10 year term, the Swap Meet Owner is scheduled to make a balloon payment of \$3,819,335 (less an amount not to exceed \$198,020 for pre-approved demolitions costs) to the Agency. These funds are currently included as Assets (Loans) in the Successor Agency of the former Agency's Private –Purpose Trust Fund.

City is considering contesting the future remaining payments scheduled to the former city redevelopment agency.

12) SUBSEQUENT EVENTS

Management of the City has evaluated subsequent events through December 22, 2014, the date these financial statements were available to be issued, and has determined the following subsequent events.

On September 15, 2014, the City Council approved the sale of two City owned properties: 1) 1211 First Street for \$590,000, and 2) 519 South Brand Boulevard for \$490,000. Both of these transactions were completed and closed escrow in December 2014.

On September 15, 2014, the City Council approved a new agreement with the City of Los Angeles for fire protection and emergency medical services. The new agreement reduce the City's payments retroactively to July 1, 2012 and builds in a repayment schedule for the General Fund's outstanding \$526,560 liability for previously provided fire services from fiscal year 2011-2012.

City of San Fernando
Notes to Financial Statements
Year Ended June 30, 2014

12) SUBSEQUENT EVENTS - Continued

On October 6, 2014, the City Council approved a lease agreement with the County of Los Angeles for the operation of the San Fernando Regional Pool Facility. Per the agreement, the County of Los Angeles assumed financial and operational responsibility on November 17, 2014 for an initial term of thirty five (35) years. Additionally, the County will fully defease the outstanding amount of the City's Section 108 loan, which will free up CDBG and General Funds in fiscal year 2015-2016.

Uncertainties

On December 11, 2014, the City received a draft Asset Transfer Review report from the California State Controller related to the dissolution of the former Redevelopment Agency. The draft report indicates that \$229,000 transferred to the General Fund by the former Redevelopment Agency during the dissolution process is unallowed. Therefore, the draft report is indicating this amount is due back to the Successor Agency. It is unclear at this time if the City's General Fund will have to repay the \$229,000 to the Successor Agency. No adjustments have been made to the financial statements for this uncertainty.

REQUIRED SUPPLEMENTARY INFORMATION

City of San Fernando
Schedule of Funding Progress
For the Year Ended June 30, 2014

Other Post-Employment Benefits Plan

Actuarial Valuation Date	Actuarial Asset Value	Entry Age Actuarial Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio AVA	Covered Payroll	Unfunded Actuarial Accrued Liability as a Percentage of Covered Payroll
	(a)	(b)	(b) - (a)	(a)/(b)	(c)	[(b)-(a)]/(c)
04/01/09	\$ -	\$ 27,397,966	\$ 27,397,966	0.00%	\$ 10,768,148	254.44%
04/01/11	-	33,727,414	33,727,414	0.00%	7,991,271	422.05%
04/01/13	-	32,974,100	32,974,100	0.00%	7,256,300	454.42%

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
General Fund
Year Ended June 30, 2014

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive
				(Negative)
REVENUES				
Taxes	\$ 8,236,852	\$ 8,287,182	\$ 9,513,749	\$ 1,226,567
Licenses and Permits	353,000	353,000	410,512	57,512
Charges for Services	2,407,716	2,459,916	2,601,036	141,120
Fines and Forfeitures	587,500	587,500	561,170	(26,330)
Investment Earnings	216,000	216,000	216,144	144
Intergovernmental	1,984,145	2,009,179	2,002,695	(6,484)
Other	452,770	458,790	685,648	226,858
Total Revenues	14,237,983	14,371,567	15,990,954	1,619,387
EXPENDITURES				
Current:				
General Government:				
City Council	90,038	88,024	85,946	2,078
Treasurer	139,843	139,750	141,843	(2,093)
Administration	294,941	261,211	234,490	26,721
Personnel	295,651	299,651	301,603	(1,952)
City Attorney	250,000	250,000	287,668	(37,668)
City Clerk	122,748	122,748	124,922	(2,174)
Elections	-	552	552	-
Financial Management	553,055	543,735	575,206	(31,471)
Retirement and Nondepartmental	694,036	299,016	371,634	(72,618)
Public Safety:				
Police	5,931,845	5,739,107	5,894,743	(155,636)
Fire	2,720,052	2,808,988	2,224,887	584,101
Community Development	815,777	811,854	769,936	41,918
Public Works	2,026,874	2,006,082	2,080,154	(74,072)
Parks and Recreation	1,319,866	1,317,181	1,311,903	5,278
Total Expenditures	15,254,726	14,687,899	14,405,487	282,412
Excess (Deficiency) of Revenues over Expenditures	(1,016,743)	(316,332)	1,585,467	1,901,799
OTHER FINANCING SOURCES (USES)				
Transfers In	1,002,773	972,685	972,685	-
Transfers Out	(100,000)	(215,198)	(6,505,005)	(6,289,807)
Sale of Property	200,000	200,000	-	(200,000)
Total Other Financing Sources (Uses)	1,102,773	957,487	(5,532,320)	(6,489,807)
Net Change in Fund Balances	86,030	641,155	(3,946,853)	(4,588,008)
Fund Balance, Beginning of Year	(1,747,052)	(1,747,052)	(1,747,052)	-
Fund Balance, End of Year	\$ (1,661,022)	\$ (1,105,897)	\$ (5,693,905)	\$ (4,588,008)

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Retirement Tax Fund
Year Ended June 30, 2014

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive (Negative)
REVENUES				
Taxes	\$ 3,801,600	\$ 2,982,305	\$ 3,474,171	\$ 491,866
Investment Earnings	-	-	-	-
Intergovernmental	-	47,000	37,764	(9,236)
Other	-	-	-	-
Total Revenues	<u>3,801,600</u>	<u>3,029,305</u>	<u>3,511,935</u>	<u>482,630</u>
EXPENDITURES				
Current:				
General Government	194,523	442,370	356,037	86,333
Public Safety	-	1,306,250	1,208,689	97,561
Public Works	-	315,541	633,830	(318,289)
Parks and Recreation	-	104,834	107,175	(2,341)
Total Expenditures	<u>194,523</u>	<u>2,168,995</u>	<u>2,305,731</u>	<u>(136,736)</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>3,607,077</u>	<u>860,310</u>	<u>1,206,204</u>	<u>345,894</u>
OTHER FINANCING SOURCES (USES)				
Transfers In	-	-	5,192,525	5,192,525
Transfers Out	<u>(2,538,441)</u>	<u>(422,445)</u>	<u>(55,369)</u>	<u>367,076</u>
Total Other Financing Sources (Uses)	<u>(2,538,441)</u>	<u>(422,445)</u>	<u>5,137,156</u>	<u>5,559,601</u>
Net Change in Fund Balances	1,068,636	437,865	6,343,360	5,905,495
Fund Balance, Beginning of Year	<u>(497,363)</u>	<u>(497,363)</u>	<u>(497,363)</u>	-
Fund Balance, End of Year	<u>\$ 571,273</u>	<u>\$ (59,498)</u>	<u>\$ 5,845,997</u>	<u>\$ 5,905,495</u>

City of San Fernando
Notes to Required Supplementary Information
Year Ended June 30, 2014

BUDGETS AND BUDGETARY ACCOUNTING

The budget of the City is a detailed operating plan, which identifies estimated costs and results in relation to estimated revenues. The budget includes (1) the program, projects, series, and activities to be provided during the fiscal year, (2) the estimated resources (inflows) and amounts available for appropriation and (3) the estimated charges to appropriations. The budget represents a process through which policy decisions are made, implemented and controlled. The City Charter prohibits expending funds for which there is no legal appropriation.

The City's procedures for preparing the budgetary data reflected in the financial statements are:

- The annual budget provides for the general operation of the City and is adopted by the City Council after the holding of a public hearing. The budget figures presented in the accompanying required supplementary information financial schedules represent the original and final revised budget and include proposed expenditures and related financing.
- The City Council approves total budget appropriations and may amend the budget by motion during the fiscal year. However, the City Manager is authorized to transfer within individual fund budgets without the approval of City Council; however, total appropriations may not be exceeded at the department level. The legal level of budgetary control is at the department level. The appropriated budget covers City expenditures in the General Fund, and Special Revenue Funds. Project length plans are adopted for the capital projects funds with unexpended funds at June 30 re-appropriated in the following year. The debt service on bond issues constitutes a legally authorized "non-appropriated budget". During the fiscal year 2013-14 supplemental budget appropriations were approved by the City Council. The effects of the supplemental appropriations were minor.
- Formal budgetary integration is employed as a management control device during the year. Commitments for materials and services, such as purchase orders and contracts, are recorded as encumbrances to assist in controlling expenditures. Encumbrances at year-end lapse, and then are added to the following year's budgeted appropriations.
- Annual budgets for the General and Special Revenue Funds are adopted on a basis substantially consistent with generally accepted accounting principles. Actual revenues and expenditures can be compared with related budgeted amounts without any significant reconciling items. No budgetary comparisons are presented for the Proprietary Funds, as the City is not legally required to adopt budgets for this type of fund. In addition, the City did not adopt a budget for the Housing Special Revenue Fund.
- Capital projects are budgeted through the Capital Projects Funds on a project-by-project basis. Appropriations for capital projects authorized but not constructed or completed during the year lapse at year-end, and are then included as part of appropriations in the following year's annual budget.

Budget information is presented as supplementary information for the other governmental special revenue funds. Budgeted revenue amounts represent the original budget modified by Council-authorized adjustments during the year which were contingent upon new, or additional revenue sources. Budgeted expenditure amounts represent original appropriations adjusted for supplemental appropriations during the year. The budgets conform, in all material respects, to generally accepted accounting principles, which serves as the budgeting basis. Appropriations lapse at year-end.

Expenditures in the Retirement Tax Special Revenue Fund exceeded appropriations by \$136,736.

SUPPLEMENTARY INFORMATION

City of San Fernando
Other Governmental Funds
June 30, 2014

SPECIAL REVENUE FUNDS

Special revenue funds account for specific revenues that are legally restricted to expenditures for particular purposes. The other special revenue funds include:

Proposition A Local Transit - Accounts for receipt and approved Local Transit Fund projects from a voter approved sales tax override for public transportation.

Proposition C Discretionary - Accounts for the maintenance of the mile-long bike path along the Metro-link Corridor in San Fernando.

Traffic Safety - Accounts for receipts from traffic fines as levied by local courts. Some of these funds are transferred to the General Fund for traffic safety purposes. The fund is required by Section 1463(b) of the California Penal Code.

Parking Maintenance and Operations - Accounts for parking receipts and maintenance of Business District parking facilities.

Local Transportation - Accounts for state funds allocated by the State for local pedestrian facility development or improvement.

Recreation - Accounts for receipts and the related expenditures from various recreation programs to be used for a specific program, such as sport leagues, craft and music classes, special events and concerts.

Quimby Act Fees - Accounts for revenues from real estate developers, who are required under state law to provide and support park facilities.

Street Lighting - Accounts for revenues and costs associated with the City's street lighting program.

Measure R - Accounts for the receipt of Measure R funds. These funds are to be used to provide traffic relief.

State Asset Forfeiture - Accounts for the receipts and disbursements of state seized and forfeited assets from sale of controlled substances.

State Gas Tax – Accounts for the City's share of motor fuel tax revenue restricted for street maintenance and repairs.

Federal Asset Forfeiture - Accounts for the receipts and disbursements of federal seized and forfeited assets from sale of controlled substances.

AQMD - Accounts for South Coast Air Quality Management District revenues. These funds may be used for various programs to reduce air pollution.

Cash-in-Lieu of Parking - Accounts for revenues and related expenditures from developers or builders who elect to pay a specified amount to the City instead of providing required parking.

City of San Fernando
Other Governmental Funds – Continued
June 30, 2014

SPECIAL REVENUE FUNDS - Continued

Pavement Management - Accounts for all of the pavement impact fees that are generated and the expenditures that are made related to the streets and highway infrastructure.

Proposition C - Accounts for the receipt of the "half-cent" sales tax allocated by LACMTA. These funds are to be used to reduce traffic congestion, improve air quality, improve conditions of streets/freeways, and reduce foreign fuel dependence.

Community Development Block Grant (CDBG) - Accounts for expenses of the Community Development Block Grant received through the County of Los Angeles.

Operating Grants - Accounts for revenues that are restricted for specific operating purposes, including law enforcement and parks and recreation.

Surface Transportation Program Local Funding (STP Local Fund) - Accounts for revenues received from a local sales tax measure to be used for street projects.

SLESF - Accounts for revenues received which are restricted for law enforcement.

CAPITAL PROJECTS FUNDS

Capital Grants - Accounts for revenues that are restricted for specific capital projects.

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City of San Fernando
Combining Balance Sheet
Other Governmental Funds
June 30, 2014

	Proposition A Local Transit	Proposition C Discretionary	Traffic Safety	Parking Maintenance and Operations
ASSETS				
Cash and Investments	\$ 69,407	\$ 20,444	\$ 1,534	\$ 184,707
Receivables:				
Taxes	-	-	-	-
Accounts	-	-	1,249	-
Grants	-	-	-	-
Loans Receivable	-	-	-	-
Advances to Other Funds	-	-	-	-
Prepaid Items	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Assets	<u><u>\$ 69,407</u></u>	<u><u>\$ 20,444</u></u>	<u><u>\$ 2,783</u></u>	<u><u>\$ 184,707</u></u>
LIABILITIES				
Accounts Payable	\$ 49,621	\$ -	\$ 288	\$ 13,139
Accrued Liabilities	1,392	-	43	3,171
Deposits	-	-	-	1,067
Retentions Payable	-	-	-	-
Due to Other Funds	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Liabilities	<u>51,013</u>	<u>-</u>	<u>331</u>	<u>17,377</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable Revenues - Grants	-	-	-	-
Unavailable Revenues - Long-term Loans	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES				
Nonspendable:				
Prepaid Items	-	-	-	-
Restricted for:				
Transportation	18,394	20,444	-	-
Air Pollution	-	-	-	-
Parks and Recreation	-	-	-	167,330
Public Safety	-	-	2,452	-
Unassigned	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Fund Balances	<u>18,394</u>	<u>20,444</u>	<u>2,452</u>	<u>167,330</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u><u>\$ 69,407</u></u>	<u><u>\$ 20,444</u></u>	<u><u>\$ 2,783</u></u>	<u><u>\$ 184,707</u></u>

<u>Local Transportation</u>	<u>Recreation</u>	<u>Quimby Act Fees</u>	<u>Street Lighting</u>	<u>Measure R</u>	<u>State Asset Forfeiture</u>	<u>State Gas Tax</u>
\$ 3,305	\$ 62,386	\$ 278,412	\$ -	\$ 560,226	\$ 26,100	\$ 515,710
-	-	-	8,594	-	-	78,132
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
<u>\$ 3,305</u>	<u>\$ 62,386</u>	<u>\$ 278,412</u>	<u>\$ 8,594</u>	<u>\$ 560,226</u>	<u>\$ 26,100</u>	<u>\$ 593,842</u>
\$ 3,305	\$ 9,221	\$ 228,108	\$ 39,133	\$ 11,200	\$ -	\$ 44,047
-	5,780	152	3,690	341	-	2,624
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	26,962	-	-	-
<u>3,305</u>	<u>15,001</u>	<u>228,260</u>	<u>69,785</u>	<u>11,541</u>	<u>-</u>	<u>46,671</u>
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	548,685	-	547,171
-	-	-	-	-	-	-
-	47,385	50,152	-	-	-	-
-	-	-	-	-	26,100	-
-	-	-	(61,191)	-	-	-
<u>-</u>	<u>47,385</u>	<u>50,152</u>	<u>(61,191)</u>	<u>548,685</u>	<u>26,100</u>	<u>547,171</u>
<u>\$ 3,305</u>	<u>\$ 62,386</u>	<u>\$ 278,412</u>	<u>\$ 8,594</u>	<u>\$ 560,226</u>	<u>\$ 26,100</u>	<u>\$ 593,842</u>

Continued

City of San Fernando
Combining Balance Sheet
Other Governmental Funds - Continued
June 30, 2014

	Federal Asset Forfeiture	AQMD	Cash-in-Lieu of Parking	Pavement Management
ASSETS				
Cash and Investments	\$ 37,095	\$ 127,335	\$ 71,672	\$ 50,961
Receivables:				
Taxes	-	7,757	-	-
Accounts	-	-	-	109,357
Grants	-	-	-	-
Loans Receivable	-	-	-	-
Advances to Other Funds	-	-	-	-
Prepaid Items	-	-	-	-
Total Assets	<u>\$ 37,095</u>	<u>\$ 135,092</u>	<u>\$ 71,672</u>	<u>\$ 160,318</u>
LIABILITIES				
Accounts Payable	\$ -	\$ -	\$ -	\$ -
Accrued Liabilities	-	-	-	922
Deposits	-	-	-	-
Retentions Payable	-	-	-	189
Due to Other Funds	-	-	-	-
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,111</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable Revenues - Grants	-	-	-	-
Unavailable Revenues - Long-term Loans	-	-	-	-
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES				
Nonspendable:				
Prepaid Items	-	-	-	-
Restricted for:				
Transportation	-	-	71,672	159,207
Air Pollution	-	135,092	-	-
Parks and Recreation	-	-	-	-
Public Safety	37,095	-	-	-
Unassigned	-	-	-	-
Total Fund Balances	<u>37,095</u>	<u>135,092</u>	<u>71,672</u>	<u>159,207</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 37,095</u>	<u>\$ 135,092</u>	<u>\$ 71,672</u>	<u>\$ 160,318</u>

<u>Proposition C</u>	<u>Community Development Block Grant</u>	<u>Operating Grants</u>	<u>STP Local Fund</u>	<u>SLESF</u>	<u>Capital Grants</u>	<u>Total</u>
\$ 371,817	\$ -	\$ -	\$ 281,964	\$ 4	\$ -	\$ 2,663,079
-	-	-	-	-	-	94,483
-	-	10,000	-	-	-	120,606
-	-	35,267	-	-	113,696	148,963
-	422,600	-	-	-	-	422,600
-	-	-	-	-	-	-
-	116,820	1,900	-	-	-	118,720
<u>\$ 371,817</u>	<u>\$ 539,420</u>	<u>\$ 47,167</u>	<u>\$ 281,964</u>	<u>\$ 4</u>	<u>\$ 113,696</u>	<u>\$ 3,568,451</u>
\$ 38,605	\$ -	\$ 11,382	\$ -	\$ -	\$ 23,338	\$ 471,387
4,005	-	12,222	-	-	308	34,650
-	-	-	-	-	-	1,067
-	-	-	-	-	-	189
-	116,820	11,263	-	-	90,050	245,095
<u>42,610</u>	<u>116,820</u>	<u>34,867</u>	<u>-</u>	<u>-</u>	<u>113,696</u>	<u>752,388</u>
-	-	6,473	-	-	60,273	66,746
-	422,600	-	-	-	-	422,600
-	422,600	6,473	-	-	60,273	489,346
-	116,820	1,900	-	-	-	118,720
329,207	-	-	281,964	-	-	1,976,744
-	-	-	-	-	-	135,092
-	-	-	-	-	-	264,867
-	-	3,927	-	4	-	69,578
-	(116,820)	-	-	-	(60,273)	(238,284)
<u>329,207</u>	<u>-</u>	<u>5,827</u>	<u>281,964</u>	<u>4</u>	<u>(60,273)</u>	<u>2,326,717</u>
<u>\$ 371,817</u>	<u>\$ 539,420</u>	<u>\$ 47,167</u>	<u>\$ 281,964</u>	<u>\$ 4</u>	<u>\$ 113,696</u>	<u>\$ 3,568,451</u>

City of San Fernando
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Other Governmental Funds
Year Ended June 30, 2014

	Proposition A Local Transit	Proposition C Discretionary	Traffic Safety	Parking Maintenance and Operations
REVENUES				
Taxes	\$ 408,664	\$ -	\$ -	\$ 44,096
Charges for Services	29,486	-	-	145,503
Fines and Forfeitures	-	-	17,623	-
Investment Earnings	28	9	-	12,800
Intergovernmental	-	-	-	-
Other	-	-	18,351	-
	<u>438,178</u>	<u>9</u>	<u>35,974</u>	<u>202,399</u>
Total Revenues	<u>438,178</u>	<u>9</u>	<u>35,974</u>	<u>202,399</u>
EXPENDITURES				
Current:				
General Government	-	-	-	-
Public Safety	-	-	-	-
Community Development	-	-	-	-
Public Works	465,520	-	-	131,420
Parks and Recreation	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service:				
Principal	-	-	-	-
Interest and Fiscal Charges	-	-	-	-
	<u>465,520</u>	<u>-</u>	<u>-</u>	<u>131,420</u>
Total Expenditures	<u>465,520</u>	<u>-</u>	<u>-</u>	<u>131,420</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(27,342)</u>	<u>9</u>	<u>35,974</u>	<u>70,979</u>
OTHER FINANCING SOURCES (USES)				
Transfers In	1,081	-	-	2,562
Transfers Out	-	-	(31,825)	-
	<u>1,081</u>	<u>-</u>	<u>(31,825)</u>	<u>2,562</u>
Total Other Financing Sources (Uses)	<u>1,081</u>	<u>-</u>	<u>(31,825)</u>	<u>2,562</u>
Net Change in Fund Balances	(26,261)	9	4,149	73,541
Fund Balances, Beginning of Year	<u>44,655</u>	<u>20,435</u>	<u>(1,697)</u>	<u>93,789</u>
Fund Balances, End of Year	<u>\$ 18,394</u>	<u>\$ 20,444</u>	<u>\$ 2,452</u>	<u>\$ 167,330</u>

<u>Local Transportation</u>	<u>Recreation</u>	<u>Quimby Act Fees</u>	<u>Street Lighting</u>	<u>Measure R</u>	<u>State Asset Forfeiture</u>	<u>State Gas Tax</u>
\$ -	\$ -	\$ -	\$ 339,098	\$ 252,975	\$ -	\$ -
-	143,832	-	-	-	-	-
-	-	-	-	-	10,778	-
1	-	140	-	227	-	-
12,754	-	-	-	-	-	815,360
-	-	11,848	-	-	-	-
<u>12,755</u>	<u>143,832</u>	<u>11,988</u>	<u>339,098</u>	<u>253,202</u>	<u>10,778</u>	<u>815,360</u>
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
19,504	-	-	347,383	18,834	-	104,652
-	102,336	14,965	-	-	-	-
-	-	264,241	-	-	6,442	95,172
-	-	-	-	-	-	-
-	-	-	-	-	-	-
<u>19,504</u>	<u>102,336</u>	<u>279,206</u>	<u>347,383</u>	<u>18,834</u>	<u>6,442</u>	<u>199,824</u>
<u>(6,749)</u>	<u>41,496</u>	<u>(267,218)</u>	<u>(8,285)</u>	<u>234,368</u>	<u>4,336</u>	<u>615,536</u>
-	-	-	14,987	90	-	2,190
-	-	-	-	-	-	(369,852)
-	-	-	14,987	90	-	(367,662)
(6,749)	41,496	(267,218)	6,702	234,458	4,336	247,874
<u>6,749</u>	<u>5,889</u>	<u>317,370</u>	<u>(67,893)</u>	<u>314,227</u>	<u>21,764</u>	<u>299,297</u>
<u>\$ -</u>	<u>\$ 47,385</u>	<u>\$ 50,152</u>	<u>\$ (61,191)</u>	<u>\$ 548,685</u>	<u>\$ 26,100</u>	<u>\$ 547,171</u>

Continued

City of San Fernando
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Other Governmental Funds - Continued
Year Ended June 30, 2014

	<u>Federal Asset Forfeiture</u>	<u>AQMD</u>	<u>Cash-in-Lieu of Parking</u>	<u>Pavement Management</u>
REVENUES				
Taxes	\$ -	\$ -	\$ -	\$ -
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Investment Earnings	17	55	-	40
Intergovernmental	-	29,768	-	-
Other	-	4,775	-	289,684
	<u>17</u>	<u>34,598</u>	<u>-</u>	<u>289,724</u>
EXPENDITURES				
Current:				
General Government	-	-	-	18,675
Public Safety	-	-	-	-
Community Development	-	-	-	-
Public Works	-	-	-	-
Parks and Recreation	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service:				
Principal	-	-	-	-
Interest and Fiscal Charges	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,675</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>17</u>	<u>34,598</u>	<u>-</u>	<u>271,049</u>
OTHER FINANCING SOURCES (USES)				
Transfers In	-	-	-	427
Transfers Out	-	-	-	(230,326)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>(229,899)</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>(229,899)</u>
Net Change in Fund Balances	17	34,598	-	41,150
Fund Balances, Beginning of Year	<u>37,078</u>	<u>100,494</u>	<u>71,672</u>	<u>118,057</u>
Fund Balances, End of Year	<u>\$ 37,095</u>	<u>\$ 135,092</u>	<u>\$ 71,672</u>	<u>\$ 159,207</u>

<u>Proposition C</u>	<u>Community Development Block Grant</u>	<u>Operating Grants</u>	<u>STP Local Fund</u>	<u>SLESF</u>	<u>Capital Grants</u>	<u>Total</u>
\$ 339,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,384,220
-	-	-	-	-	-	318,821
-	-	-	-	-	-	28,401
191	-	10	133	4	-	13,655
-	253,288	358,835	281,831	100,000	723,017	2,574,853
-	-	570	-	-	2,500	327,728
<u>339,578</u>	<u>253,288</u>	<u>359,415</u>	<u>281,964</u>	<u>100,004</u>	<u>725,517</u>	<u>4,647,678</u>
-	-	-	-	-	-	18,675
-	-	339,515	-	-	143,738	483,253
-	5,510	-	-	-	-	5,510
278,585	-	3,032	-	-	166,018	1,534,948
-	-	11,041	-	-	145,665	274,007
-	-	-	-	-	99,000	464,855
-	284,000	-	-	-	-	284,000
-	58,565	-	-	-	-	58,565
<u>278,585</u>	<u>348,075</u>	<u>353,588</u>	<u>-</u>	<u>-</u>	<u>554,421</u>	<u>3,123,813</u>
<u>60,993</u>	<u>(94,787)</u>	<u>5,827</u>	<u>281,964</u>	<u>100,004</u>	<u>171,096</u>	<u>1,523,865</u>
3,367	94,787	-	-	-	1,847,066	1,966,557
(119,682)	-	-	-	(100,000)	-	(851,685)
<u>(116,315)</u>	<u>94,787</u>	<u>-</u>	<u>-</u>	<u>(100,000)</u>	<u>1,847,066</u>	<u>1,114,872</u>
(55,322)	-	5,827	281,964	4	2,018,162	2,638,737
384,529	-	-	-	-	(2,078,435)	(312,020)
<u>\$ 329,207</u>	<u>\$ -</u>	<u>\$ 5,827</u>	<u>\$ 281,964</u>	<u>\$ 4</u>	<u>\$ (60,273)</u>	<u>\$ 2,326,717</u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Proposition A Local Transit Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Taxes	\$ 406,822	\$ 408,664	\$ 1,842
Charges for Services	25,000	29,486	4,486
Investment Earnings	2,000	28	(1,972)
Total Revenues	433,822	438,178	4,356
EXPENDITURES			
Current:			
Public Works	479,569	465,520	14,049
Total Expenditures	479,569	465,520	14,049
Excess (Deficiency) of Revenues Over (Under) Expenditures	(45,747)	(27,342)	18,405
OTHER FINANCING SOURCES (USES)			
Transfers In	9,199	1,081	(8,118)
Total Other Financing Sources (Uses)	9,199	1,081	(8,118)
Net Change in Fund Balances	(36,548)	(26,261)	10,287
Fund Balance, Beginning of Year	44,655	44,655	-
Fund Balance, End of Year	\$ 8,107	\$ 18,394	\$ 10,287

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Proposition C Discretionary Fund
Year Ended June 30, 2014

	Budgeted Amounts <u>Final</u>	Actual Amounts <u> </u>	Variance with Final Budget Positive (Negative) <u> </u>
REVENUES			
Investment Earnings	\$ -	\$ 9	\$ 9
Fund Balance, Beginning of Year	<u>20,435</u>	<u>20,435</u>	<u>-</u>
Fund Balance, End of Year	<u><u>\$ 20,435</u></u>	<u><u>\$ 20,444</u></u>	<u><u>\$ 9</u></u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Traffic Safety Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Fines and Forfeitures	\$ 18,000	\$ 17,623	\$ (377)
Other	18,351	18,351	-
Total Revenues	36,351	35,974	(377)
EXPENDITURES			
Current:			
Public Works	-	-	-
Capital Outlay	-	-	-
Total Expenditures	-	-	-
Excess (Deficiency) of Revenues Over (Under) Expenditures	36,351	35,974	(377)
OTHER FINANCING SOURCES (USES)			
Transfers Out	(31,825)	(31,825)	-
Total Other Financing Sources (Uses)	(31,825)	(31,825)	-
Net Change in Fund Balances	4,526	4,149	(377)
Fund Balance, Beginning of Year	(1,697)	(1,697)	-
Fund Balance, End of Year	\$ 2,829	\$ 2,452	\$ (377)

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Parking Maintenance and Operations Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Taxes	\$ 49,129	\$ 44,096	\$ (5,033)
Charges for Services	145,827	145,503	(324)
Investment Earnings	12,800	12,800	-
Total Revenues	<u>207,756</u>	<u>202,399</u>	<u>(5,357)</u>
EXPENDITURES			
Current:			
Public Works	<u>226,088</u>	<u>131,420</u>	<u>94,668</u>
Total Expenditures	<u>226,088</u>	<u>131,420</u>	<u>94,668</u>
Excess (Deficiency) of Revenues Over (under) Expenditures	<u>(18,332)</u>	<u>70,979</u>	<u>89,311</u>
OTHER FINANCING SOURCES (USES)			
Transfers In	14,835	2,562	(12,273)
Transfers Out	<u>(36,088)</u>	<u>-</u>	<u>36,088</u>
Total Other Financing Sources (Uses)	<u>(21,253)</u>	<u>2,562</u>	<u>23,815</u>
Net Change in Fund Balances	(39,585)	73,541	113,126
Fund Balance, Beginning of Year	<u>93,789</u>	<u>93,789</u>	<u>-</u>
Fund Balance, End of Year	<u><u>\$ 54,204</u></u>	<u><u>\$ 167,330</u></u>	<u><u>\$ 113,126</u></u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Local Transportation Fund
Year Ended June 30, 2014

	Budgeted Amounts <u>Final</u>	Actual Amounts <u></u>	Variance with Final Budget Positive (Negative) <u></u>
REVENUES			
Investment Earnings	\$ -	\$ 1	\$ 1
Intergovernmental	<u>19,521</u>	<u>12,754</u>	<u>(6,767)</u>
Total Revenues	<u>19,521</u>	<u>12,755</u>	<u>(6,766)</u>
EXPENDITURES			
Current:			
Public Works	<u>16,200</u>	<u>19,504</u>	<u>(3,304)</u>
Total Expenditures	<u>16,200</u>	<u>19,504</u>	<u>(3,304)</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	3,321	(6,749)	(10,070)
Fund Balance, Beginning of Year	<u>6,749</u>	<u>6,749</u>	<u>-</u>
Fund Balance, End of Year	<u><u>\$ 10,070</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (10,070)</u></u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Recreation Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Charges for Services	\$ 140,111	\$ 143,832	\$ 3,721
Total Revenues	140,111	143,832	3,721
EXPENDITURES			
Current:			
Parks and Recreation	127,937	102,336	25,601
Total Expenditures	127,937	102,336	25,601
Excess (Deficiency) of Revenues Over (Under) Expenditures	12,174	41,496	29,322
OTHER FINANCING SOURCES (USES)			
Transfers In	-	-	-
Transfers Out	-	-	-
Total Other Financing Sources (Uses)	-	-	-
Net Change in Fund Balances	12,174	41,496	29,322
Fund Balance, Beginning of Year	5,889	5,889	-
Fund Balance, End of Year	\$ 18,063	\$ 47,385	\$ 29,322

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Quimby Act Fees Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 140	\$ 140
Other	11,848	11,848	-
Total Revenues	11,848	11,988	140
EXPENDITURES			
Current:			
Parks and Recreation	4,949	14,965	(10,016)
Capital Outlay	299,006	264,241	34,765
Total Expenditures	303,955	279,206	24,749
Excess (Deficiency) of Revenues Over (under) Expenditures	(292,107)	(267,218)	24,889
Fund Balance, Beginning of Year	317,370	317,370	-
Fund Balance, End of Year	\$ 25,263	\$ 50,152	\$ 24,889

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Street Lighting Fund
Year Ended June 30, 2014

	Budgeted Amounts <u>Final</u>	Actual Amounts <u></u>	Variance with Final Budget Positive (Negative) <u></u>
REVENUES			
Taxes	\$ 333,571	\$ 339,098	\$ 5,527
Total Revenues	<u>333,571</u>	<u>339,098</u>	<u>5,527</u>
EXPENDITURES			
Current:			
Public Works	<u>413,588</u>	<u>347,383</u>	<u>66,205</u>
Total Expenditures	<u>413,588</u>	<u>347,383</u>	<u>66,205</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(80,017)</u>	<u>(8,285)</u>	<u>71,732</u>
OTHER FINANCING SOURCES (USES)			
Transfers In	<u>32,144</u>	<u>14,987</u>	<u>(17,157)</u>
Total Other Financing Sources (Uses)	<u>32,144</u>	<u>14,987</u>	<u>(17,157)</u>
Net Change in Fund Balances	(47,873)	6,702	54,575
Fund Balance, Beginning of Year	<u>(67,893)</u>	<u>(67,893)</u>	<u>-</u>
Fund Balance, End of Year	<u><u>\$ (115,766)</u></u>	<u><u>\$ (61,191)</u></u>	<u><u>\$ 54,575</u></u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Measure R Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Taxes	\$ 253,086	\$ 252,975	\$ (111)
Investment Earnings	-	227	227
Total Revenues	<u>253,086</u>	<u>253,202</u>	<u>116</u>
EXPENDITURES			
Current:			
Public Works	39,183	18,834	20,349
Capital Outlay	<u>419,000</u>	<u>-</u>	<u>419,000</u>
Total Expenditures	<u>458,183</u>	<u>18,834</u>	<u>439,349</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(205,097)</u>	<u>234,368</u>	<u>439,465</u>
OTHER FINANCING SOURCES (USES)			
Transfers In	1,126	90	(1,036)
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>1,126</u>	<u>90</u>	<u>(1,036)</u>
Net Change in Fund Balances	(203,971)	234,458	438,429
Fund Balance, Beginning of Year	<u>314,227</u>	<u>314,227</u>	<u>-</u>
Fund Balance, End of Year	<u><u>\$ 110,256</u></u>	<u><u>\$ 548,685</u></u>	<u><u>\$ 438,429</u></u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - State Asset Forfeiture Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Fines and Forfeitures	\$ 3,803	\$ 10,778	\$ 6,975
Total Revenues	3,803	10,778	6,975
EXPENDITURES			
Capital Outlay	7,000	6,442	558
Total Expenditures	7,000	6,442	558
Excess (Deficiency) of Revenues Over (Under) Expenditures	(3,197)	4,336	7,533
OTHER FINANCING SOURCES (USES)			
Transfers Out	-	-	-
Total Other Financing Sources (Uses)	-	-	-
Net Change in Fund Balances	(3,197)	4,336	7,533
Fund Balance, Beginning of Year	21,764	21,764	-
Fund Balance, End of Year	\$ 18,567	\$ 26,100	\$ 7,533

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - State Gas Tax Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ -	\$ -
Intergovernmental	674,416	815,360	140,944
Total Revenues	674,416	815,360	140,944
EXPENDITURES			
Current:			
Public Works	160,677	104,652	56,025
Capital Outlay	96,035	95,172	863
Total Expenditures	256,712	199,824	56,888
Excess (Deficiency) of Revenues Over (Under) Expenditures	417,704	615,536	197,832
OTHER FINANCING SOURCES (USES)			
Transfers In	14,401	2,190	(12,211)
Transfers Out	(369,852)	(369,852)	-
Total Other Financing Sources (Uses)	(355,451)	(367,662)	(12,211)
Net Change in Fund Balances	62,253	247,874	185,621
Fund Balance, Beginning of Year	299,297	299,297	-
Fund Balance, End of Year	\$ 361,550	\$ 547,171	\$ 185,621

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Federal Asset Forfeiture Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Fines and Forfeitures	\$ -	\$ -	\$ -
Investment Earnings	-	17	17
	<u>-</u>	<u>17</u>	<u>17</u>
Total Revenues	-	17	17
	<u>-</u>	<u>17</u>	<u>17</u>
EXPENDITURES			
Current:			
Public Safety	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	17	17
	<u>-</u>	<u>17</u>	<u>17</u>
OTHER FINANCING SOURCES (USES)			
Transfers Out	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	-	17	17
Fund Balance, Beginning of Year	37,078	37,078	-
	<u>37,078</u>	<u>37,078</u>	<u>-</u>
Fund Balance, End of Year	\$ 37,078	\$ 37,095	\$ 17
	<u>\$ 37,078</u>	<u>\$ 37,095</u>	<u>\$ 17</u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - AQMD Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 55	\$ 55
Intergovernmental	29,000	29,768	768
Other	4,775	4,775	-
	<u>33,775</u>	<u>34,598</u>	<u>823</u>
Total Revenues			
EXPENDITURES			
Current:			
Public Works	127,000	-	127,000
	<u>127,000</u>	<u>-</u>	<u>127,000</u>
Total Expenditures			
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(93,225)</u>	<u>34,598</u>	<u>127,823</u>
OTHER FINANCING SOURCES (USES)			
Transfers In	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)			
Net Change in Fund Balances	(93,225)	34,598	127,823
Fund Balance, Beginning of Year	100,494	100,494	-
Fund Balance, End of Year	<u>\$ 7,269</u>	<u>\$ 135,092</u>	<u>\$ 127,823</u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Cash-in-Lieu of Parking Fund
Year Ended June 30, 2014

	Budgeted Amounts <u>Final</u>	Actual Amounts <u></u>	Variance with Final Budget Positive (Negative) <u></u>
REVENUES			
Investment Earnings	\$ -	\$ -	\$ -
Total Revenues	-	-	-
Fund Balance, Beginning of Year	<u>71,672</u>	<u>71,672</u>	<u>-</u>
Fund Balance, End of Year	<u><u>\$ 71,672</u></u>	<u><u>\$ 71,672</u></u>	<u><u>\$ -</u></u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Pavement Management Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 40	\$ 40
Other	227,206	289,684	62,478
Total Revenues	227,206	289,724	62,518
EXPENDITURES			
Current:			
General Government	18,927	18,675	252
Capital Outlay	200,000	-	200,000
Total Expenditures	218,927	18,675	200,252
Excess (Deficiency) of Revenues Over (Under) Expenditures	8,279	271,049	262,770
OTHER FINANCING SOURCES (USES)			
Transfers In	2,798	427	(2,371)
Transfers Out	(230,326)	(230,326)	-
Total Other Financing Sources (Uses)	(227,528)	(229,899)	(2,371)
Net Change in Fund Balances	(219,249)	41,150	260,399
Fund Balance, Beginning of Year	118,057	118,057	-
Fund Balance, End of Year	\$ (101,192)	\$ 159,207	\$ 260,399

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Proposition C Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Taxes	\$ 337,148	\$ 339,387	\$ 2,239
Investment Earnings	300	191	(109)
Total Revenues	<u>337,448</u>	<u>339,578</u>	<u>2,130</u>
EXPENDITURES			
Current:			
Public Works	480,258	278,585	201,673
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>480,258</u>	<u>278,585</u>	<u>201,673</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(142,810)</u>	<u>60,993</u>	<u>203,803</u>
OTHER FINANCING SOURCES (USES)			
Transfers In	22,884	3,367	(19,517)
Transfers Out	<u>(119,682)</u>	<u>(119,682)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>(96,798)</u>	<u>(116,315)</u>	<u>(19,517)</u>
Net Change in Fund Balances	(239,608)	(55,322)	184,286
Fund Balance, Beginning of Year	<u>384,529</u>	<u>384,529</u>	<u>-</u>
Fund Balance, End of Year	<u><u>\$ 144,921</u></u>	<u><u>\$ 329,207</u></u>	<u><u>\$ 184,286</u></u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Community Development Block Grant Special Revenue Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Intergovernmental	\$ 245,290	\$ 253,288	\$ 7,998
Other	-	-	-
Total Revenues	<u>245,290</u>	<u>253,288</u>	<u>7,998</u>
EXPENDITURES			
Current:			
Community Development	5,510	5,510	-
Public Works	-	-	-
Capital Outlay	-	-	-
Debt Service:			
Principal	284,000	284,000	-
Interest and Fiscal Charges	58,565	58,565	-
Total Expenditures	<u>348,075</u>	<u>348,075</u>	<u>-</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(102,785)</u>	<u>(94,787)</u>	<u>7,998</u>
OTHER FINANCING SOURCES (USES)			
Transfers In	<u>102,785</u>	<u>94,787</u>	<u>(7,998)</u>
Total Other Financing Sources (Uses)	<u>102,785</u>	<u>94,787</u>	<u>(7,998)</u>
Net Change in Fund Balances	-	-	-
Fund Balance, Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance, End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Operating Grants Special Revenue Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 10	\$ 10
Intergovernmental	344,477	358,835	14,358
Other	-	570	570
	<u>344,477</u>	<u>359,415</u>	<u>14,938</u>
Total Revenues	<u>344,477</u>	<u>359,415</u>	<u>14,938</u>
EXPENDITURES			
Current:			
Public Safety	147,000	339,515	(192,515)
Public Works	-	3,032	(3,032)
Parks and Recreation	11,041	11,041	-
	<u>158,041</u>	<u>353,588</u>	<u>(195,547)</u>
Total Expenditures	<u>158,041</u>	<u>353,588</u>	<u>(195,547)</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>186,436</u>	<u>5,827</u>	<u>(180,609)</u>
OTHER FINANCING SOURCES (USES)			
Transfers In	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	186,436	5,827	(180,609)
Fund Balance, Beginning of Year	-	-	-
Fund Balance, End of Year	<u>\$ 186,436</u>	<u>\$ 5,827</u>	<u>\$ (180,609)</u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - STP Local Special Revenue Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 133	\$ 133
Intergovernmental	281,831	281,831	-
Other	-	-	-
	<u>281,831</u>	<u>281,964</u>	<u>133</u>
Total Revenues			
	<u>281,831</u>	<u>281,964</u>	<u>133</u>
EXPENDITURES			
Current:			
Public Safety	-	-	-
Public Works	-	-	-
Parks and Recreation	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures			
	<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>281,831</u>	<u>281,964</u>	<u>133</u>
OTHER FINANCING SOURCES (USES)			
Transfers In	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)			
	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	281,831	281,964	133
Fund Balance, Beginning of Year	-	-	-
Fund Balance, End of Year	<u>\$ 281,831</u>	<u>\$ 281,964</u>	<u>\$ 133</u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - SLESF Local Special Revenue Fund
Year Ended June 30, 2014

	Budgeted Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 4	\$ 4
Intergovernmental	100,000	100,000	-
Other	-	-	-
	<u>100,000</u>	<u>100,004</u>	<u>4</u>
Total Revenues			
	<u>100,000</u>	<u>100,004</u>	<u>4</u>
EXPENDITURES			
Current:			
Public Safety	-	-	-
Public Works	-	-	-
Parks and Recreation	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures			
	<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>100,000</u>	<u>100,004</u>	<u>4</u>
OTHER FINANCING SOURCES (USES)			
Transfers Out	<u>(100,000)</u>	<u>(100,000)</u>	<u>-</u>
Total Other Financing Sources (Uses)			
	<u>(100,000)</u>	<u>(100,000)</u>	<u>-</u>
Net Change in Fund Balances	-	4	4
Fund Balance, Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance, End of Year	<u><u>\$ -</u></u>	<u><u>\$ 4</u></u>	<u><u>\$ 4</u></u>

City of San Fernando
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Capital Grants Capital Projects Fund
Year Ended June 30, 2014

	Budgeted Amounts <u>Final</u>	Actual Amounts <u></u>	Variance with Final Budget Positive (Negative) <u></u>
REVENUES			
Investment Earnings	\$ -	\$ -	\$ -
Intergovernmental	2,327,832	723,017	(1,604,815)
Other	<u>2,500</u>	<u>2,500</u>	<u>-</u>
Total Revenues	<u>2,330,332</u>	<u>725,517</u>	<u>(1,604,815)</u>
EXPENDITURES			
Current:			
Public Safety	121,264	143,738	(22,474)
Public Works	2,202,218	166,018	2,036,200
Parks and Recreation	380,296	145,665	234,631
Capital Outlay	<u>99,000</u>	<u>99,000</u>	<u>-</u>
Total Expenditures	<u>2,802,778</u>	<u>554,421</u>	<u>2,248,357</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(472,446)</u>	<u>171,096</u>	<u>643,542</u>
OTHER FINANCING SOURCES (USES)			
Transfers In	<u>-</u>	<u>1,847,066</u>	<u>1,847,066</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>1,847,066</u>	<u>1,847,066</u>
Net Change in Fund Balances	(472,446)	2,018,162	2,490,608
Fund Balance, Beginning of Year	<u>(2,078,435)</u>	<u>(2,078,435)</u>	<u>-</u>
Fund Balance, End of Year	<u><u>\$ (2,550,881)</u></u>	<u><u>\$ (60,273)</u></u>	<u><u>\$ 2,490,608</u></u>

City of San Fernando
Fiduciary Fund
June 30, 2014

Agency Fund - This fund is used to account for funds received by the City as an agent for other entities.

City of San Fernando
Statement of Changes in Assets and Liabilities
Agency Fund
Year Ended June 30, 2014

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
ASSETS				
Cash and Investments	\$ 100,673	\$ 244,292	\$ 236,248	\$ 108,717
Accounts Receivable	<u>1,000</u>	<u>16</u>	<u>1,000</u>	<u>16</u>
Total Assets	<u>\$ 101,673</u>	<u>\$ 244,308</u>	<u>\$ 237,248</u>	<u>\$ 108,733</u>
LIABILITIES				
Accounts Payable	\$ 2,292	\$ 204,211	\$ 196,156	\$ 10,347
Deposits	<u>99,381</u>	<u>243,083</u>	<u>244,078</u>	<u>98,386</u>
Total Liabilities	<u>\$ 101,673</u>	<u>\$ 447,294</u>	<u>\$ 440,234</u>	<u>\$ 108,733</u>

III. Statistical Section



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City of San Fernando
Description of Statistical Section Contents
June 30, 2014

This part of the City of San Fernando's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information say about the government's overall financial health.

Contents:	<u>Pages</u>
<u>Financial Trends</u> these schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time	106
<u>Revenue Capacity</u> these schedules contain information to help the reader assess the City's most significant local revenue source, the property tax	116
<u>Debt Capacity</u> these schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future	122
<u>Demographic and Economic Information</u> these schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place	126
<u>Operating Information</u> these schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs	129

City of San Fernando
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year			
	2005	2006	2007	2008
Governmental activities:				
Net investment in capital assets	\$ 18,598,023	\$ 19,972,495	\$ 43,237,994	\$ 42,548,031
Restricted	931,708	8,528,754	11,957,932	13,204,186
Unrestricted	<u>(5,875,097)</u>	<u>(7,970,119)</u>	<u>(10,844,681)</u>	<u>(11,650,513)</u>
Total governmental activities net position	<u>\$ 13,654,634</u>	<u>\$ 20,531,130</u>	<u>\$ 44,351,245</u>	<u>\$ 44,101,704</u>
Business-type activities:				
Net investment in capital assets	\$ 7,635,859	\$ 7,321,367	\$ 17,439,596	\$ 16,950,800
Restricted	-	-	-	-
Unrestricted	<u>7,701,850</u>	<u>8,523,702</u>	<u>7,858,369</u>	<u>7,846,843</u>
Total business-type activities net position	<u>\$ 15,337,709</u>	<u>\$ 15,845,069</u>	<u>\$ 25,297,965</u>	<u>\$ 24,797,643</u>
Primary government:				
Net investment in capital assets	\$ 26,233,882	\$ 27,293,862	\$ 60,677,590	\$ 59,498,831
Restricted	931,708	8,528,754	11,957,932	13,204,186
Unrestricted	<u>1,826,753</u>	<u>553,583</u>	<u>(2,986,312)</u>	<u>(3,803,670)</u>
Total primary government net position	<u>\$ 28,992,343</u>	<u>\$ 36,376,199</u>	<u>\$ 69,649,210</u>	<u>\$ 68,899,347</u>

Source: City Finance Department

Fiscal Year					
2009	2010	2011	2012	2013	2014
\$ 42,804,903	\$ 42,262,518	\$ 43,598,683	\$ 50,993,498	\$ 49,532,007	\$ 47,859,172
14,329,955	14,364,410	13,040,082	2,533,805	1,802,498	11,909,107
<u>(14,751,986)</u>	<u>(17,503,004)</u>	<u>(19,365,287)</u>	<u>(14,057,614)</u>	<u>(16,643,447)</u>	<u>(20,208,301)</u>
<u>\$ 42,382,872</u>	<u>\$ 39,123,924</u>	<u>\$ 37,273,478</u>	<u>\$ 39,469,689</u>	<u>\$ 34,691,058</u>	<u>\$ 39,559,978</u>
\$ 16,267,470	\$ 15,547,758	\$ 15,324,618	\$ 14,811,543	\$ 14,420,860	\$ 14,866,478
-	-	-	-	-	-
<u>7,920,801</u>	<u>7,206,906</u>	<u>7,733,239</u>	<u>7,887,577</u>	<u>8,492,168</u>	<u>8,626,377</u>
<u>\$ 24,188,271</u>	<u>\$ 22,754,664</u>	<u>\$ 23,057,857</u>	<u>\$ 22,699,120</u>	<u>\$ 22,913,028</u>	<u>\$ 23,492,855</u>
\$ 59,072,373	\$ 57,810,276	\$ 58,923,301	\$ 65,805,041	\$ 63,952,867	\$ 62,725,650
14,329,955	14,364,410	13,040,082	2,533,805	1,802,498	11,909,107
<u>(6,831,185)</u>	<u>(10,296,098)</u>	<u>(11,632,048)</u>	<u>(6,170,037)</u>	<u>(8,151,279)</u>	<u>(11,581,924)</u>
<u>\$ 66,571,143</u>	<u>\$ 61,878,588</u>	<u>\$ 60,331,335</u>	<u>\$ 62,168,809</u>	<u>\$ 57,604,086</u>	<u>\$ 63,052,833</u>

City of San Fernando
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year				
	2005	2006	2007	2008	2009
Expenses:					
Governmental activities:					
General government	\$ 7,701,673	\$ 7,065,983	\$ 6,472,343	\$ 9,724,823	\$ 7,343,319
Public safety	8,588,373	8,761,669	9,322,543	9,881,438	10,101,285
Community development	3,149,303	2,859,514	1,945,956	2,891,460	3,220,792
Public works	1,938,912	2,001,888	5,764,469	5,383,561	6,102,140
Parks and recreation	3,090,098	1,667,800	1,944,663	2,123,999	3,745,511
Capital outlay	-	-	-	-	-
Interest on long-term debt	583,454	667,366	1,009,135	1,045,722	963,737
Total governmental activities expenses	<u>25,051,813</u>	<u>23,024,220</u>	<u>26,459,109</u>	<u>31,051,003</u>	<u>31,476,784</u>
Business-type activities:					
Water	2,286,754	3,023,474	3,380,128	2,946,107	3,183,923
Sewer	1,632,168	1,723,353	2,969,735	2,812,307	2,731,323
Waste disposal	1,181,607	1,182,631	1,261,254	1,142,613	1,125,434
Total business-type activities expenses	<u>5,100,529</u>	<u>5,929,458</u>	<u>7,611,117</u>	<u>6,901,027</u>	<u>7,040,680</u>
Total primary government expenses	<u>30,152,342</u>	<u>28,953,678</u>	<u>34,070,226</u>	<u>37,952,030</u>	<u>38,517,464</u>
Program revenues:					
Governmental activities:					
Charges for services:					
General government	4,962,322	2,977,575	2,351,218	2,095,604	2,455,039
Public safety	1,084,958	358,088	1,192,594	1,383,612	1,710,327
Community development	2,500	604,626	308,974	287,403	334,666
Public works	649,641	655,844	931,094	903,091	916,211
Parks and recreation	544,675	357,345	575,260	1,702,639	878,659
Operating grants and contributions	-	1,924,581	2,371,022	2,100,154	3,425,677
Capital grants and contributions	3,147,589	2,196,347	2,314,280	1,674,190	2,063,580
Total governmental activities program revenues	<u>10,391,685</u>	<u>9,074,406</u>	<u>10,044,442</u>	<u>10,146,693</u>	<u>11,784,159</u>
Business-type activities:					
Charges for services:					
Water	2,667,963	2,809,324	2,878,972	2,839,207	2,795,599
Sewer	2,381,596	2,498,588	2,482,039	2,458,857	2,562,997
Waste disposal	1,111,776	1,159,112	1,153,329	1,063,799	1,097,873
Total business-type activities program revenues	<u>6,161,335</u>	<u>6,467,024</u>	<u>6,514,340</u>	<u>6,361,863</u>	<u>6,456,469</u>
Total primary government program revenues	<u>16,553,020</u>	<u>15,541,430</u>	<u>16,558,782</u>	<u>16,508,556</u>	<u>18,240,628</u>
Net revenues (expenses):					
Governmental activities	(14,660,128)	(13,949,814)	(16,414,667)	(20,904,310)	(19,692,625)
Business-type activities	<u>1,060,806</u>	<u>537,566</u>	<u>(1,096,777)</u>	<u>(539,164)</u>	<u>(584,211)</u>
Total net revenues (expenses)	<u>(13,599,322)</u>	<u>(13,412,248)</u>	<u>(17,511,444)</u>	<u>(21,443,474)</u>	<u>(20,276,836)</u>

Source: City Finance Department

Fiscal Year				
2010	2011	2012	2013	2014
\$ 8,393,942	\$ 9,051,209	\$ 6,397,275	\$ 6,459,914	\$ 4,619,200
9,917,154	10,137,119	10,346,561	9,414,862	10,190,441
5,547,132	3,658,552	1,944,293	999,751	981,236
5,591,332	4,960,530	5,423,605	5,503,387	6,052,317
2,960,683	2,375,034	2,145,767	2,224,370	1,781,749
-	-	-	-	-
1,141,113	1,092,731	509,971	72,425	58,565
<u>33,551,356</u>	<u>31,275,175</u>	<u>26,767,472</u>	<u>24,674,709</u>	<u>23,683,508</u>
3,282,758	3,227,843	3,248,148	3,172,962	2,981,710
2,614,749	1,867,044	2,445,675	2,802,013	2,893,127
1,098,303	1,077,641	1,027,810	1,021,804	827,986
6,995,810	6,172,528	6,721,633	6,996,779	6,702,823
<u>40,547,166</u>	<u>37,447,703</u>	<u>33,489,105</u>	<u>31,671,488</u>	<u>30,386,331</u>
2,698,964	2,503,993	584,356	513,512	820,334
1,642,838	1,583,487	1,359,010	1,553,828	1,538,619
425,299	581,323	413,067	295,199	431,884
975,160	903,323	565,723	757,265	912,209
871,337	526,198	458,090	576,507	564,742
3,287,154	4,432,649	3,197,798	3,139,513	2,851,032
1,094,301	1,896,595	930,527	719,000	1,204,330
<u>10,995,053</u>	<u>12,427,568</u>	<u>7,508,571</u>	<u>7,554,824</u>	<u>8,323,150</u>
2,737,198	3,064,458	2,769,412	3,291,272	3,806,797
2,367,243	2,383,329	2,580,623	2,892,407	3,326,587
1,110,869	1,125,037	1,122,709	1,131,929	858,516
<u>6,215,310</u>	<u>6,572,824</u>	<u>6,472,744</u>	<u>7,315,608</u>	<u>7,991,900</u>
<u>17,210,363</u>	<u>19,000,392</u>	<u>13,981,315</u>	<u>14,870,432</u>	<u>16,315,050</u>
(22,556,303)	(18,847,607)	(19,258,901)	(17,119,885)	(15,360,358)
(780,500)	400,296	(248,889)	318,829	1,289,077
<u>(23,336,803)</u>	<u>(18,447,311)</u>	<u>(19,507,790)</u>	<u>(16,801,056)</u>	<u>(14,071,281)</u>

(Continued)

City of San Fernando
Changes in Net Position
Last Ten Fiscal Years - (Continued)
(accrual basis of accounting)

	Fiscal Year				
	2005	2006	2007	2008	2009
General revenues and other changes in net position:					
Governmental activities:					
Taxes:					
Property	\$ 8,664,486	\$ 9,868,621	\$ 10,591,345	\$ 11,937,517	\$ 12,976,749
Sales and use	6,437,044	6,992,207	3,673,550	3,154,930	2,599,450
Property taxes in lieu of sales and use taxes	-	-	-	1,029,267	998,834
Business license taxes	-	-	-	-	-
Franchise	2,067,293	350,718	373,991	325,742	418,974
Motor fuel	-	-	-	-	-
Other taxes	-	-	-	-	-
Intergovernmental, unrestricted	575,837	180,687	1,873,488	100,464	85,783
Investment income	400,074	198,089	796,038	472,572	108,972
Gain on sale of property	-	-	-	2,569,335	-
Other	-	15,178	729,944	832,593	892,153
Transfers	222,321	220,810	220,810	232,349	222,623
Extraordinary gain	-	-	-	-	-
Total governmental activities	<u>18,367,055</u>	<u>17,826,310</u>	<u>18,259,166</u>	<u>20,654,769</u>	<u>18,303,538</u>
Business-type activities:					
Investment income	169,465	260,460	354,850	271,191	197,462
Other	-	(69,856)	-	-	-
Transfers	(222,321)	(220,810)	(220,810)	(232,349)	(222,623)
Total business-type activities	<u>(52,856)</u>	<u>(30,206)</u>	<u>134,040</u>	<u>38,842</u>	<u>(25,161)</u>
Total primary government	<u>18,314,199</u>	<u>17,796,104</u>	<u>18,393,206</u>	<u>20,693,611</u>	<u>18,278,377</u>
Changes in net position					
Governmental activities	3,706,927	3,876,496	1,844,499	(249,541)	(1,389,087)
Business-type activities	1,007,950	507,360	(962,737)	(500,322)	(609,372)
Total primary government	<u>\$ 4,714,877</u>	<u>\$ 4,383,856</u>	<u>\$ 881,762</u>	<u>\$ (749,863)</u>	<u>\$ (1,998,459)</u>

(1) The fluctuations beginning in fiscal year 2012 compared to prior years resulted from reclassifications of certain revenues.

(2) The extraordinary gain in 2012 resulted from the dissolution of the City's Redevelopment Agency in accordance with State law.

Fiscal Year				
2010	2011	2012	2013	2014
\$ 13,101,490	\$ 12,596,288	\$ 10,198,997	\$ 6,650,806	\$ 8,406,309 (1)
2,478,957	2,323,994	2,380,675	2,637,297	4,175,825
927,430	596,449	603,373	867,581	963,741
-	-	1,082,584	1,031,924	1,043,365 (1)
341,642	333,522	307,119	297,319	409,176
-	-	-	-	-
-	-	1,002,816	357,190	374,933 (1)
74,236	115,898	264,443	-	-
264,448	244,419	918	1,530	16,790
-	298,411	120,000	-	-
1,014,000	1,467,179	562,404	376,607	573,853
340,902	121,000	121,000	121,000	4,265,286
-	-	4,810,783	-	- (2)
<u>18,543,105</u>	<u>18,097,160</u>	<u>21,455,112</u>	<u>12,341,254</u>	<u>20,229,278</u>
45,256	23,897	11,152	16,079	10,458
-	-	-	-	-
<u>(340,902)</u>	<u>(121,000)</u>	<u>(121,000)</u>	<u>(121,000)</u>	<u>(719,708)</u>
<u>(295,646)</u>	<u>(97,103)</u>	<u>(109,848)</u>	<u>(104,921)</u>	<u>(709,250)</u>
<u>18,247,459</u>	<u>18,000,057</u>	<u>21,345,264</u>	<u>12,236,333</u>	<u>19,520,028</u>
(4,013,198)	(750,447)	2,196,211	(4,778,631)	4,868,920
<u>(1,076,146)</u>	<u>303,193</u>	<u>(358,737)</u>	<u>213,908</u>	<u>579,827</u>
<u>\$ (5,089,344)</u>	<u>\$ (447,254)</u>	<u>\$ 1,837,474</u>	<u>\$ (4,564,723)</u>	<u>\$ 5,448,747</u>

City of San Fernando
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year				
	2005	2006	2007	2008	2009
General fund:					
Reserved	\$ 49,532	\$ 183,608	\$ 2,055,539	\$ 69,999	\$ 639,172
Unreserved	<u>3,026,464</u>	<u>4,984,271</u>	<u>3,992,140</u>	<u>2,362,813</u>	<u>(492,513)</u>
Total general fund	<u>\$ 3,075,996</u>	<u>\$ 5,167,879</u>	<u>\$ 6,047,679</u>	<u>\$ 2,432,812</u>	<u>\$ 146,659</u>
All other governmental funds:					
Reserved	\$ 6,942,187	\$ 9,375,226	\$12,189,553	\$ 8,760,628	\$ 7,112,657
Unreserved, reported in:					
Special revenue funds	(2,101,096)	(2,923,775)	(2,020,353)	(3,636,210)	(422,538)
Debt service funds	87,989	(84,361)	(565,199)	(611,346)	611,990
Capital projects funds	816,814	29,777	4,979,008	(1,105,235)	(2,896,209)
Other	<u>2,136,295</u>	<u>2,131,887</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total all other governmental funds	<u>\$ 7,882,189</u>	<u>\$ 8,528,754</u>	<u>\$14,583,009</u>	<u>\$ 3,407,837</u>	<u>\$ 4,405,900</u>
General fund:					
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -
Unassigned	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total general fund	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
All other governmental funds:					
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	-
Unassigned	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total all other governmental funds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note: GASB 54 was implemented in 2011. Years prior to that have no comparable data.

Fiscal Year				
2010	2011	2012	2013	2014
\$ 768,679	\$ -	\$ -	\$ -	\$ -
(666,295)	-	-	-	-
<u>\$ 102,384</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 8,245,010	\$ -	\$ -	\$ -	\$ -
(614,082)	-	-	-	-
(2,222,757)	-	-	-	-
(2,759,950)	-	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 2,648,221</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ -	\$ 237,378	\$ 335,766	\$ 392,931	\$ 739,783
<u>-</u>	<u>(856,695)</u>	<u>(1,572,548)</u>	<u>(2,139,983)</u>	<u>(6,433,688)</u>
<u>\$ -</u>	<u>\$ (619,317)</u>	<u>\$ (1,236,782)</u>	<u>\$ (1,747,052)</u>	<u>\$ (5,693,905)</u>
\$ -	\$ 5,448,274	\$ 492,395	\$ 94,787	\$ 118,720
-	2,890,223	2,199,614	1,836,005	11,840,461
<u>-</u>	<u>(7,022,933)</u>	<u>(2,508,607)</u>	<u>(164,377)</u>	<u>(238,284)</u>
<u>\$ -</u>	<u>\$ 1,315,564</u>	<u>\$ 183,402</u>	<u>\$ 1,766,415</u>	<u>\$ 11,720,897</u>

City of San Fernando
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year			
	2005	2006	2007	2008
Revenues:				
Taxes	\$ 17,116,611	\$ 18,160,481	\$ 17,869,675	\$ 19,597,729
Licenses and permits	1,591,609	1,321,998	235,143	254,159
Charges for services	481,095	499,624	1,997,264	3,307,933
Fines and forfeitures	850,464	970,687	886,395	1,074,122
Investment earnings	400,074	807,847	1,084,708	731,934
Intergovernmental	6,521,737	4,297,805	5,607,795	3,608,832
Administrative overhead	930,628	1,672,248	-	-
Community development	-	-	-	-
Sale of inventory	-	-	-	500,000
Other	894,473	1,148,455	1,563,678	1,424,980
Total revenues	<u>28,786,691</u>	<u>28,879,145</u>	<u>29,244,658</u>	<u>30,499,689</u>
Expenditures				
Current:				
General government	8,037,230	7,834,515	7,499,986	8,998,389
Public safety	8,375,379	8,466,474	9,664,425	9,977,618
Community development	1,344,615	3,069,196	2,189,345	5,051,488
Public works	5,206,946	3,798,336	9,192,018	7,060,897
Parks and recreation	1,918,860	1,939,812	1,925,068	5,093,249
Pass-throughs	-	-	927,114	1,004,484
SERAF	-	-	-	-
Other	2,321	-	-	-
Capital outlay	1,717,999	-	2,826,135	6,167,164
Debt service:				
Principal	575,000	787,000	832,000	1,309,000
Interest and fiscal charges	432,867	498,414	682,275	859,788
Cost of issuance	-	-	383,621	-
Total expenditures	<u>27,611,217</u>	<u>26,393,747</u>	<u>36,121,987</u>	<u>45,522,077</u>
Excess (deficiency) of revenues over (under) expenditures	<u>1,175,474</u>	<u>2,485,398</u>	<u>(6,877,329)</u>	<u>(15,022,388)</u>
Other financing sources (uses):				
Transfers in	7,496,266	4,817,583	4,078,292	4,451,217
Transfers out	(4,273,945)	(4,596,773)	(3,857,482)	(4,218,868)
Payment to/from bond escrow agent	-	32,240	-	-
Issuance of debt	-	-	11,490,000	-
Discount	-	-	(74,426)	-
Sale of property	-	-	-	-
Total other financing sources (uses)	<u>3,222,321</u>	<u>253,050</u>	<u>11,636,384</u>	<u>232,349</u>
Extraordinary gain (loss)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>\$ 4,397,795</u>	<u>\$ 2,738,448</u>	<u>\$ 4,759,055</u>	<u>\$ (14,790,039)</u>
Debt service as a percentage of noncapital expenditures	4.1%	5.1%	5.0%	6.0%

Source: City Finance Department

The above fluctuations in revenues and expenditures in 2012 are a result of reclassifications and the dissolution of the Redevelopment Agency, previously reported as a blended component unit.

Fiscal Year					
2009	2010	2011	2012	2013	2014
\$ 20,136,147	\$ 18,114,573	\$ 17,433,856	\$ 14,941,249	\$ 11,120,845	\$ 14,372,140
260,071	223,748	249,754	279,825	337,085	410,512
2,814,217	2,876,980	2,697,601	1,508,783	2,714,937	2,919,857
1,268,174	1,226,322	1,183,299	888,136	734,210	589,571
699,154	700,719	570,661	280,368	218,923	232,404
5,481,477	6,017,833	7,005,399	5,234,049	4,467,012	4,615,312
-	-	-	-	-	-
-	-	-	-	-	-
125,000	-	-	-	-	-
<u>1,931,944</u>	<u>2,177,633</u>	<u>2,331,930</u>	<u>1,013,941</u>	<u>512,402</u>	<u>1,013,376</u>
<u>32,716,184</u>	<u>31,337,808</u>	<u>31,472,500</u>	<u>24,146,351</u>	<u>20,105,414</u>	<u>24,153,172</u>
8,362,675	7,870,484	7,710,354	4,623,271	4,967,021	2,398,576
10,620,149	10,382,127	10,556,689	9,961,760	9,032,340	9,811,572
2,033,620	1,636,343	2,364,956	1,222,182	791,977	775,446
4,383,266	3,274,845	3,085,317	3,748,331	4,034,856	4,248,932
3,731,142	2,921,263	2,332,198	2,055,715	2,134,851	1,693,085
1,367,117	1,745,906	1,712,477	1,067,046	-	-
-	2,063,811	424,902	-	-	-
-	-	-	-	-	-
1,538,552	989,588	2,835,433	-	427,999	464,855
1,418,388	1,663,887	1,933,535	-	268,000	384,000
771,988	932,410	870,409	378,568	72,425	58,565
-	-	-	-	-	-
<u>34,226,897</u>	<u>33,480,664</u>	<u>33,826,270</u>	<u>23,056,873</u>	<u>21,729,469</u>	<u>19,835,031</u>
<u>(1,510,713)</u>	<u>(2,142,856)</u>	<u>(2,353,770)</u>	<u>1,089,478</u>	<u>(1,624,055)</u>	<u>4,318,141</u>
5,468,685	6,818,161	7,603,439	3,233,411	3,338,164	11,677,345
(5,246,062)	(6,477,259)	(7,482,439)	(3,112,411)	(3,217,164)	(7,412,059)
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	178,411	245,000	-	-
<u>222,623</u>	<u>340,902</u>	<u>299,411</u>	<u>366,000</u>	<u>121,000</u>	<u>4,265,286</u>
-	-	-	(1,723,105)	-	-
<u>\$ (1,288,090)</u>	<u>\$ (1,801,954)</u>	<u>\$ (2,054,359)</u>	<u>\$ (267,627)</u>	<u>\$ (1,503,055)</u>	<u>\$ 8,583,427</u>
7.2%	8.7%	10.1%	1.7%	1.6%	2.3%

City of San Fernando
Assessed Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended June 30	Residential	Commercial	Industrial	Other	Unsecured	Unknown	Taxable Assessed Value	Direct Tax Rate
2005	623,693,705	188,143,522	170,451,341	22,958,543	82,517,735	16,996,055	1,104,760,901	0.68950%
2006	701,620,690	204,017,895	183,844,983	23,324,074	78,503,390	17,719,324	1,209,030,356	0.69569%
2007	802,084,309	218,355,001	198,477,251	27,888,079	82,754,213	9,954,395	1,339,513,248	0.68705%
2008	900,052,366	240,006,510	216,095,061	25,461,983	76,947,962	-	1,458,563,882	0.68705%
2009	924,249,336	254,066,849	223,073,530	35,618,563	78,152,281	-	1,515,160,559	0.68605%
2010	834,108,715	256,442,463	258,825,850	32,405,858	112,691,566	-	1,494,474,452	0.73077%
2011	796,187,198	259,924,017	257,840,462	31,707,331	108,228,918	-	1,453,887,926	0.73507%
2012	810,126,651	261,333,463	254,802,905	36,235,560	108,145,377	-	1,470,643,956	0.73170%
2013	832,506,508	264,733,131	258,909,717	44,405,697	121,871,794	-	1,522,426,847	0.73170%
2014	867,056,835	274,616,719	261,395,589	32,346,933	124,425,059	-	1,559,841,135	0.73170%

Notes:

Exempt values are not included in Total.

In 1978 the voters of the State of California passed Proposition 13 which limited taxes to a total maximum rate of 1%, based upon the assessed value of the property being taxed. Each year, the assessed value of the property may be increased by an "inflation factor" (limited to a maximum of 2%). With few exceptions, property is only reassessed as a result of new construction activity or at the time it is sold to a new owner. At that point, the property is reassessed based upon the added value of the construction or at the purchase price (market value) or economic value of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

Data Source: L.A. County Assessor 2004/05 -2013/14 Combined Tax Rolls provided by HdL, Coren & Cone

City of San Fernando
Direct and Overlapping Property Tax Rates
(Rate per \$100 of assessed value)
Last Ten Fiscal Years

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
City Direct Rates:										
City basic rate ³	0.4298	0.4298	0.4269	0.4298	0.4298	0.4298	0.4298	0.4298	0.4298	0.4021
Redevelopment Rate ⁴	0.2913	0.2904	0.2868	0.2887	0.2886	0.2885	0.2879	0.2879	-	-
Total Direct Rate ⁵	0.6901	0.6961	0.6874	0.6794	0.6831	0.7308	0.7351	0.7317	0.73694	0.39186

Notes:

¹ In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.

² Overlapping rates are those of local and county governments that apply to property owners within the City. Not all overlapping rates apply to all city property owners.

³ City's Share of 1% Levy is based on the City's share of the general fund tax rate area with the largest net taxable value within the city. ERAF general fund tax shifts may not be included in tax ratio figures.

⁴ Redevelopment Rate is based on the largest RDA tax rate area and only includes rate(s) from indebtedness adopted prior to 1989 per California State statute. RDA direct and overlapping rates are applied only to the incremental property values. The approval of ABX1 26 eliminated Redevelopment from the State of California for the Fiscal year 2012/13

⁵ Because basic and debt rates vary by tax rate area individual rates cannot be summed. The Total Direct Rate is the weighted average of all individual direct rates applied by the government preparing the statistical section information.

Data Source: L.A. County Assessor 2004/05 - 2013/14 Tax Rate Table provided by HdL, Coren & Cone.

City of San Fernando
Principal Property Tax Payers
Top Ten Property Taxpayers Current Year and Ten Years Ago

Taxpayer	2014		Taxpayer	2005	
	Taxable Assessed Value	Percent of Total City Taxable Assessed Value		Taxable Assessed Value	Percent of Total City Taxable Assessed Value
CPF San Fernando LLC	\$ 72,156,724	4.63%	CLPF San Fernando LP	\$ 44,459,463	4.02%
Pharmavite LLC	57,684,760	3.70%	315 Partners LLC	18,741,815	1.70%
SFVS Company LLC	20,861,942	1.34%	SFVS Company LLC	17,970,376	1.63%
Foothill HD Retail Center LLC	19,602,028	1.26%	San Fernando Gateway LLC	15,444,055	1.40%
Ahi Glenoaks Inc.	15,933,378	1.02%	Foothill HD Retail Center LLC	15,332,476	1.39%
San Fernando Gateway LLC	14,762,425	0.95%	Ahi Glenoaks Inc.	13,800,000	1.25%
315 Partners LLC	14,086,011	0.90%	San Fernando Associates	10,380,225	0.94%
San Fernando Associates	10,471,745	0.67%	San Fernando Valley Automotive LLC	5,812,316	0.53%
San Fernando Community Housing LP	8,999,228	0.58%	Puretek Corporation	5,734,438	0.52%
San Fernando Valley Automotive LLC	8,848,522	0.57%	Barmazel Family	5,659,192	0.51%
Total Top Ten	\$ 243,406,763	15.60%	Total Top Ten	\$ 153,334,356	13.88%
Total Property Taxes	\$ 1,559,841,135		Total Property Taxes	\$ 1,104,760,901	

Data Source: L.A. County Assessor 2013/14 and 2004/05 Combined Tax Rolls and the SBE Non Unitary Tax Roll provided by HdL, Coren & Cone

City of San Fernando
Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended June 30	Taxes Levied for the Fiscal Year	*Collected within the Fiscal Year of Levy		*Collections in Subsequent Years	Total Collections to Date	
		Amount	Percent of Levy		Amount	Percent of Levy
2005	7,862,160	8,045,587	102.33%	65,771	8,111,358	103.17%
2006	8,403,799	9,015,419	107.28%	142,693	9,158,112	108.98%
2007	9,197,054	9,901,528	107.66%	38,651	9,940,179	108.08%
2008	9,909,383	10,361,519	104.56%	196,727	10,558,246	106.55%
2009	9,661,994	10,977,764	113.62%	352,262	11,330,026	117.26%
2010	9,754,979	11,049,754	113.27%	426,417	11,476,171	117.64%
2011	9,693,186	11,146,361	114.99%	254,457	11,400,818	117.62%
2012	10,760,744	10,622,934	98.72%	253,124	10,876,058	101.07%
2013	5,612,092	4,501,185	80.21%	(89,102)	4,412,083	78.62%
2014	4,146,929	5,685,040	137.09%	(125,983)	5,559,057	134.05%

Notes:

*The collections presented include City property taxes, supplemental assessments, and Redevelopment Agency tax increment (through FY 2012), as well as amounts collected by the City and Redevelopment Agency that were passed through to other agencies.

*Supplemental assessments include voter approved indebtedness for City employee's retirement, a lighting district, penalties and interest which are not included in the Taxes levied. The collection of these supplemental assessments often cause the percent of levy to exceed 100%.

*In FY 2013, the Redevelopment Agency tax increment, and penalties and interest are not included.

Data Source: Prior Year CAFR, City Financial Information, HdL Reports

**City of San Fernando
Top 25 Sales Tax Producers
For Fiscal Year 2013 - 14**

<u>Business Name</u>	<u>Business Category</u>
Acey Decy Lighting	Repair Shop/Equip. Rentals
Arco	Service Stations
Arroyo Building Materials	Lumber/Building Materials
Casco	Contractors
El Pollo Loco	Quick Service Restaurants
El Super	Grocery Stores Liquor
Food 4 Less	Grocery Stores Liquor
Global Hvac Distributors	Contractors
Goodman Distribution	Contractors
Home Depot	Lumber/Building Materials
Honda Lease Trust	Auto Lease
IHOP	Casual Dining
Jack in the Box	Quick Service Restaurants
McDonalds	Quick Service Restaurants
Nachos Ornamental Supply	Contractors
Pep Boys	Automotive Supply Stores
Pool & Electrical Products	Plumbing/Electrical Supplies
Rydell Chrysler Dodge Jeep Ram	New Motor Vehicle Dealers
Sams Club	Discount Dept. Stores
Southland Lighting	Plumbing/Electrical Supplies
T Mobile	Electronics/Appliance Stores
TMB Production Supplies & Services	Electrical Equipment
Truman 76	Service Stations
Vallarta Supermarket	Grocery Stores Liquor
Warehouse Shoe Sale	Shoe Stores

Percent of Fiscal Year Total Paid By Top 25 Accounts = 70.40%

* Firms Listed Alphabetically

Period: April 2013 Thru March 2014

Data Source: Hinderliter, de Llamas & Associates, State Board of Equalization

City of San Fernando
Water Customers
Current Year and Nine Years Ago

Water Customer	2014		Water Customer	2005	
	Water Charges	Percent of Total Water Revenues		Water Charges	Percent of Total Water Revenues
Pharmavite Corporation	\$ 42,748	1.13%	Oh Boy! Corporation	22,459	0.85%
Pharmavite Corporation	26,525	0.70%	Puretek Corp.	22,349	0.84%
Mission Park Apartments	20,491	0.54%	Samco Scientific Corp	14,037	0.53%
MRCA	17,757	0.47%	Mission Car Wash	10,031	0.38%
Bitman, Boris Bruce	16,961	0.45%	Jin Young Coin Laundry	9,918	0.37%
LA Board of Education	16,582	0.44%	Martin & Denise Rile	9,857	0.37%
Martin & Denise Rile	16,581	0.44%	LACO - Int Service Dept.	8,252	0.31%
Wang, Pearl	13,078	0.34%	The SFVS Company LLC	7,969	0.30%
Fresenius Medical CA	12,365	0.33%	Majers, Olin	7,674	0.29%
Puretek Corp.	<u>12,300</u>	<u>0.32%</u>	K. V. Mart #19	<u>7,603</u>	<u>0.29%</u>
Total Top Ten	<u>\$ 195,389</u>	<u>5.15%</u>		<u>\$ 120,148</u>	<u>4.52%</u>
Total Water Revenue	<u>\$ 3,791,534</u>			<u>2,655,744</u>	

Source: Eden UB System (Water only)

City of San Fernando
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Fiscal Year Ended June 30	Governmental Activities					Per Capita
	General Obligation Bonds	Tax Allocation Bonds ¹	Loans	Total Governmental Activities	Percentage of Personal Income	
2005	-	5,340,000	6,023,726	11,363,726	2.36%	469
2006	-	5,340,000	6,023,726	11,363,726	2.21%	471
2007	-	16,113,506	6,348,789	22,462,295	4.17%	943
2008	-	15,075,000	6,610,671	21,685,671	3.93%	917
2009	-	13,985,000	6,643,296	20,628,296	3.74%	866
2010	-	12,850,000	6,582,631	19,432,631	5.41%	821
2011	-	11,620,158	6,307,069	17,927,227	4.94%	756
2012	-	-	2,424,692	2,424,692	0.63%	102
2013	-	-	1,956,692	1,956,692	0.48%	81
2014	-	-	1,572,692	1,572,692	0.37%	65

Notes:

Details regarding the City's outstanding debt can be found in the notes to the financial statements. Personal income and Population numbers from <http://quickfacts.census.gov/qfd/states/06/0666140.html> visited 12/12/2014.

**CITY OF SAN FERNANDO
DIRECT AND OVERLAPPING BONDED DEBT
JUNE 30, 2014**

	Gross Bonded Debt Balance	Percent Applicable To City	Net Bonded Debt
Direct Debt:			
CHFA Loan	612,692	100.000%	612,692
Section 108 Loan	960,000	100.000%	960,000
Total Direct Debt:			1,572,692
Overlapping Debt:			
*Metropolitan Water District	64,271,492	0.107	69,013
LA City Community College District 2003 Taxable Series 2004B	74,235,000	0.249	185,203
LA City Community College District 2001 Taxable Series 2004A	8,850,000	0.249	22,079
LACC DS Refunding 2001 Series 2005A	403,320,000	0.249	1,006,210
LA City Community College DS 2001, 2006 Series B	266,185,000	0.249	664,083
LA City Community College DS 2003, 2006 Series C	381,585,000	0.249	951,986
LACC DS 2001 2008 Series E-1	267,340,000	0.249	666,965
LACC DS 2003 2008 Series F-1	341,565,000	0.249	852,143
LACC DS 2008 2009 Taxable Series A	350,000,000	0.249	873,187
LACC DS 2008 2009 Taxable Series B	75,000,000	0.249	187,111
LACC DS 2008 2010 Tax Series D	219,889,950	0.249	548,586
LACC DS 2008 2010 Taxable Series E (BABS)	900,000,000	0.249	2,245,337
LACC DS 2008 2010 Series C	177,885,060	0.249	443,791
LA CCD DS 2013 REF BONDS	54,480,000	0.249	135,918
LA CCD DS 2008 Series G	220,000,000	0.249	548,860
Los Angeles Unif Sch Dis DS 1997 Series A	33,980,000	0.310	105,233
Los Angeles Unif Sch Dis DS 2002 Ref Bond	137,600,000	0.310	426,134
Los Angeles Unif Sch Dis DS 2004 Series C 2004	1,690,000	0.310	5,234
Los Angeles Unif Sch Dis DS 2004 Ref Bonds A-1	115,000	0.310	356
Los Angeles Unif Sch Dis DS 2004 Ref Bonds A-2	255,000	0.310	790
Los Angeles Unif Sch Dis DS 2004 Series E	23,465,000	0.310	72,669
Los Angeles Unif Sch Dis DS 2005 Ref Bonds A-1	345,980,000	0.310	1,071,467
Los Angeles Unif Sch Dis DS 2005 Ref Bonds A-2	120,925,000	0.310	374,493
Los Angeles Unif Sch Dis DS 2004 Series F	89,700,000	0.310	277,792
Los Angeles Unif Sch Dis DS 2006 Ref Series A	555,695,000	0.310	1,720,934
Los Angeles Unif Sch Dis DS 2005 Series A (2006)	144,275,000	0.310	447,005
Los Angeles Unif Sch Dis DS 2005 Series B (2006)	53,705,000	0.310	166,319
Los Angeles Unif Sch Dis DS 2005 Series C (2006)	273,925,000	0.310	848,319
Los Angeles Unif Sch Dis DS 2005 Series D (2006)	459,175,000	0.310	1,422,021
Los Angeles Unif Sch Dis DS 2006 Ref BDS Series B	1,126,445,000	0.310	3,488,491
Los Angeles Unif Sch Dis DS 2007 Ref BDS Series A-1	136,055,000	0.310	421,349
Los Angeles Unif Sch Dis DS 2007 Ref BDS Series A-2	24,650,000	0.310	76,339
Los Angeles Unif Sch Dis DS 2002 Series B (2007)	847,340,000	0.310	2,624,130
Los Angeles Unif Sch Dis DS 2007 Ref BDS Series B	47,350,000	0.310	146,638
Los Angeles Unif Sch Dis DS 2002 Series C	106,535,000	0.310	329,929
Los Angeles Unif Sch Dis DS 2004 Series H	432,865,000	0.310	1,340,541
Los Angeles Unif Sch Dis DS 2005 Series E	120,160,000	0.310	372,124
Los Angeles Unif Sch Dis DS 2005 Series H	608,995,000	0.310	1,885,999
LAUSD 2009 Refunding Measure R Bonds	55,715,000	0.310	172,544
LAUSD Measure R Series KRY BABS	200,000,000	0.310	619,381
LAUSD Measure Y 2009 Series KRY BABS	363,005,000	0.310	1,124,191
LAUSD 2009 Refunding Prop BB Bonds	399,955,000	0.310	1,238,622
LAUSD Measure R 2010 Series RY BABS	806,795,000	0.310	2,498,566
LAUSD Measure Y 2010 Series RY BABS	1,250,585,000	0.310	3,872,941
LAUSD 2010 Refunding Series A (MEASURE K)	156,000,000	0.310	483,117
LAUSD DS 2011 Refunding Bond Series A 1	1,622,200,000	0.310	5,023,796
Total Overlapping Debt:			42,057,933
Total Direct & Overlapping Debt:			\$ 43,630,625

2013/14 Assessed Valuation: \$992,056,098 after deducting \$567,785,037 Incremental Value.

Debt to Assessed Valuation Ratios:	Direct Debt	0.16%
	Overlapping Debt	4.24%
	Total Debt	4.40%

Notes:

* This fund is a portion of a larger agency, and is responsible for debt in areas outside the city.

(1) In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds. This report reflects debt which is being repaid through voter-approved property tax indebtedness. It excludes mortgage revenue, tax allocation bonds, interim financing obligations, non bonded capital lease obligations, and certificates of participation.

(2) Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. The percentage of overlapping debt applicable is estimated by using taxable assessed values. Applicable percentages were estimated by determining the portion of another governmental unit's taxable assessed value that is within the city's boundaries and dividing it by each unit's total taxable assessed value.

(3) City's Share of 1% Levy is based on the City's share of the general fund tax rate area with the largest net taxable value within the city. ERAF general fund tax shifts may not be included in tax ratio figures.

(4) The total debt to assessed valuation ratio is calculated by the direct debt and overlapping debt divided by the 2013/14 Assessed Valuation.

(5) Total Direct Rate is the weighted average of all individual direct rates applied by the government preparing the statistical section information.

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

Data Source: HDL Coren & Cone, L.A. County Assessor and Auditor Combined 2013/14 Lien Date Tax Rolls.

City of San Fernando
Legal Debt Margin Information
Last Ten Fiscal Years

	Fiscal Year					
	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Assessed valuation	1,104,760,901	1,209,030,356	1,339,513,248	1,458,563,882	1,515,160,559	1,494,474,452
Conversion percentage	<u>25%</u>	<u>25%</u>	<u>25%</u>	<u>25%</u>	<u>25%</u>	<u>25%</u>
Adjusted assessed valuation	276,190,225	302,257,589	334,878,312	364,640,971	378,790,140	373,618,613
Debt limit percentage	<u>15%</u>	<u>15%</u>	<u>15%</u>	<u>15%</u>	<u>15%</u>	<u>15%</u>
Debt limit	41,428,534	45,338,638	50,231,747	54,696,146	56,818,521	56,042,792
Total net debt applicable to limit: General obligation bonds	-	-	-	-	-	-
Legal debt margin	<u>41,428,534</u>	<u>45,338,638</u>	<u>50,231,747</u>	<u>54,696,146</u>	<u>56,818,521</u>	<u>56,042,792</u>
Total debt applicable to the limit as a percentage of debt limit	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Notes:

The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed valuation. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown above reflect a conversion of assessed valuation data for each fiscal year from the current full valuation perspective to the 25% level that was in effect at the time that the legal debt margin was enacted by the State of California for local governments located within the state.

Data Source: L.A. County Assessor 2012/13 Combined Tax Rolls, provided by HdL, Coren & Cone, and City Finance Department.

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
1,453,887,926	1,470,643,956	1,522,426,847	1,559,841,135
<u>25%</u>	<u>25%</u>	<u>25%</u>	<u>25%</u>
363,471,982	367,660,989	380,606,712	389,960,284
<u>15%</u>	<u>15%</u>	<u>15%</u>	<u>15%</u>
54,520,797	55,149,148	57,091,007	58,494,043
-	-	-	-
<u>54,520,797</u>	<u>55,149,148</u>	<u>57,091,007</u>	<u>58,494,043</u>
0.0%	0.0%	0.0%	0.0%

CITY OF SAN FERNANDO

DEMOGRAPHIC AND ECONOMIC STATISTICS

Last Ten Calendar Years

Calendar Year	Population ¹	Calif. Metropolitan Personal Income (in thousands) ²	Calif. Metropolitan Per Capita Personal Income ²	Unemployment Rate ³
2005	24,207	482,011,274	37,441	7.8%
2006	24,119	513,123,392	39,880	7.8%
2007	23,818	539,163,000	41,875	7.8%
2008	23,645	552,449,876	42,916	7.6%
2009	23,833	551,271,235	42,818	11.9%
2010	23,662	359,081,000	14,156	12.9%
2011	23,712	363,168,000	15,290	12.9%
2012	23,818	383,169,000	15,913	11.5%
2013	23,880	408,964,000	16,884	9.2%
2014	24,220	426,781,000	17,621	8.7%

Data Sources: ¹ US Census Bureau

² L.A.-Long Beach-Santa Ana through 2009; thereafter it is specific to the City of San Fernando)

³ US Census Bureau (data shown is for the metropolitan area of L.A.-Long Beach Santa Ana).

CITY OF SAN FERNANDO
MISCELLANEOUS AND DEMOGRAPHIC STATISTICS (continued)

Date Incorporated	August 31, 1911	
Form of Government	Council-City Manager	
Land Area	2.42 square miles	
Land Use (Estimated % of City)	Residential	43.2%
	Commercial	10.2%
	Industrial	9.7%
	Public/Institutional	7.4%
	Open space/Recreational	1.7%
	Highway and streets, rights-of-way	26.3%
	Undeveloped land	1.6%
		100.0%

Building Permits	<u>Calendar Year</u>	<u># Permits</u>	<u>Valuation</u>
	1995	650	4,802,623
	1996	354	5,321,998
	1997	379	6,229,912
	1998	241	5,314,484
	1999	277	6,879,355
	2000	481	8,530,618
	2001	499	11,829,627
	2002	527	5,852,529
	2003	985	9,610,033
	2004	551	10,249,858
	2005	1,390	15,845,473
	2006	1,421	13,860,435
	2007	1,137	9,549,375
	2008	1,035	15,742,359
	2009	858	9,888,598
	2010	797	8,024,919
	2011	760	7,146,062
	2012	810	19,328,819
	2013	714	11,262,235
	2014	904	17,514,200

Source : Various City Departments

**City of San Fernando
Principal Employers
Last Fiscal Year and Nine Years Ago**

	2013-14		2004-05	
<u>Business Name</u>	Number of Employees	Percent of Total Employment	Number of Employees	Percent of Total Employment
Los Angeles Unified School District	1979	18.50%	0	0.00%
Pepsi Bottling Co.	284	2.65%	0	0.00%
Los Angeles County Superior Court*	277	2.59%	0	0.00%
Home Depot	237	2.21%	0	0.00%
Sam's Club	175	1.64%	0	0.00%
Puretek Corporation	170	1.59%	0	0.00%
Vallarta Supermarkets	164	1.53%	0	0.00%
Ricon Corp	145	1.36%	0	0.00%
Valley Crest Landscape Co.	119	1.11%	0	0.00%
7 Up RC Bottling	104	0.97%	0	0.00%
Total Top Ten Employers	<u>3,654</u>	<u>34.15%</u>	<u>-</u>	<u>0.00%</u>
Total City Labor Force ⁽¹⁾	<u>10,700</u>		<u>0</u>	

Note: Results based on direct correspondence with city's local businesses. Information from 9 years ago not

* Includes all employees at courthouse location

⁽¹⁾ Total City Labor Force provided by EDD Labor Force Date

Data Source: MuniServices, LLC

Disclaimer: The City of San Fernando makes no claims concerning the accuracy of data provided nor assumes any liability resulting from the use of information herein.

City of San Fernando
Full-time and Part-time City Employees
by Function
Last Ten Fiscal Years

<u>Function</u>	<u>Fiscal Year</u>									
	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
General government	38	37	37	36	35	50	48	59	87	105
Public safety	61	59	59	62	65	65	60	55	50	55
Public works	42	48	43	46	47	38	38	35	33	35
Community Development	<u>10</u>	<u>9</u>	<u>11</u>	<u>10</u>	<u>10</u>	<u>6</u>	<u>5</u>	<u>9</u>	<u>9</u>	<u>10</u>
Total	<u>151</u>	<u>153</u>	<u>150</u>	<u>154</u>	<u>157</u>	<u>159</u>	<u>151</u>	<u>158</u>	<u>179</u>	<u>205</u>

Note:

Increase in the General Government function in FY 2013 and 2014 is due to the inclusion of part-time aquatics staff (lifeguards, senior lifeguards, etc), who are now recruited in-house.

Source: City Personnel Records

CITY OF SAN FERNANDO
Operating Indicators by Function
Last Ten Years

Function	Calendar Year				
	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Police:					
Arrests	1,432	1,377	1,571	2,471	2,721
Parking Citations Issued	15,860	15,205	16,074	19,096	16,966

* 2014 Statistics for January 1, 2014 through December 17, 2014.
Source: City of San Fernando Police Department

Calendar Year				
<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014*</u>
1,933	1,424	887	683	581
16,583	14,799	13,407	10,699	8,654

City of San Fernando
Capital Asset Statistics
by Function
Last Ten Fiscal Years

<u>Function</u>	<u>Fiscal Year</u>				
	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Police:					
Stations	1	1	1	1	1
Fire:					
Fire stations	0	0	0	0	0
Public works:					
Streets (miles)	50.00	50.00	50.00	50.00	50.00
Streetlights	1,678	1,678	1,678	1,678	1,678
Traffic Signals Intersections	45	45	45	45	45
Parks and recreation:					
Parks	5	5	6	6	6
Recreation Centers	2	2	2	2	2
Water:					
Water mains (miles)	66.50	66.50	66.50	66.50	66.50
Maximum daily pumping capacity (thousands of gallons)	600	600	600	600	600
Wastewater:					
Sanitary sewers (miles)	40.00	40.00	40.00	40.00	40.00
Storm sewers (miles)	0.68	0.68	0.68	0.68	0.68

Data Source: City of San Fernando Public Works Department

Fiscal Year				
2010	2011	2012	2013	2014
1	1	1	1	1
0	0	0	0	0
50.00	50.00	50.00	50.00	50.00
1,848	1,848	1,848	1,848	1,848
45	45	45	45	45
6	6	6	6	8
2	2	2	2	2
66.50	66.50	66.88	66.88	66.88
600	600	600	600	600
40.00	40.00	40.00	40.00	40.00
0.68	0.68	0.68	0.68	0.68

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Brian Saeki, City Manager
By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: January 20, 2015

Subject: Consideration to Approve a Contract with Athens Services for Street Sweeping Services

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a contract between the City and Athens Services (Athens) for a fixed annual cost of \$174,591.56 (Attachment "A" – Contract No. 1776) to provide Citywide street sweeping services for a three (3) year term, with a City option to renew for two (2) additional years; and
- b. Authorize the City Manager to execute the Contract.

BACKGROUND:

1. On November 19, 2014, a Request for Proposals (RFP) for Street Sweeping Services (Exhibit "A" to Attachment "A") was sent to three street sweeping firms and published on the City's website.
2. On December 2, 2014, a mandatory pre-bid meeting was held for street sweeping firms interested in submitting proposals.
3. On December 23, 2014 (RFP closing date), the City received three sealed proposals to provide street sweeping services.
4. Proposals were reviewed from December 29, 2014 through January 9, 2015, to evaluate responsiveness to the City's RFP, bidder qualifications, and to determine the lowest responsive proposal.

Consideration to Approve a Contract with Athens Services for Street Sweeping ServicesPage 2 of 4

ANALYSIS:

The City of San Fernando provides street sweeping services through a contract services agreement for approximately 120 curb miles and public rights-of-way, including:

- Residential streets, which account for approximately 105 curb-miles and are swept once per week;
- Commercial streets, which account for approximately 4.6 curb-miles and are swept once per week; and
- Alleys, parking lots, and other City-owned rights-of-way, which are swept at varying frequencies.

Street sweeping is performed Monday through Friday each week. Street sweeping hours are 6:00 a.m. to 2:00 p.m. in residential areas and 2:00 a.m. to 6:00 a.m. on major arterials and commercial areas.

Due to budget constraints in 2012, the City reduced street sweeping service levels in several areas in the City. For this reason, the current RFP contained two (2) options for continued street sweeping services within the community; a base service level option and an alternate, reduced service level option. The alternate service level option includes a less frequent maintenance service for City alleys and parking lots (once every other week instead of once per week). Bidders were asked to provide cost proposals for both service level options.

Street Sweeping Service Description

The current street sweeping services contract expires on February 28, 2015. The scope of work in the proposed contract includes street sweeping services to all City streets which includes arterial, collector, industrial, residential and commercial, cul-de-sacs, median curbs and City owned parking lots.

To ensure that a high standard of service is maintained, specifications for street sweeping services and schedules are detailed in the proposed agreement. The agreement allows the City to change the frequency or number of miles of street sweeping services if deemed necessary. Service levels will be monitored through monthly reports submitted by contractor which identify streets swept, emergency calls, amount of debris collected/recycled and any complaints. Also, City staff will consistently review and monitor the contractor's performance and level of service.

Consideration to Approve a Contract with Athens Services for Street Sweeping Services

Page 3 of 4

Existing Street Sweeping Service Agreement

The City's existing agreement for street sweeping services with Athens is \$12,625 per month and expires on February 28, 2015. Athens provides quality street sweeping services and responds immediately to specific requests or concerns made by City staff. Funds provided for street sweeping services are included in the City's adopted Fiscal Year (FY) 2014-2015 budget utilizing gas tax monies.

Bid Process and Analysis

A copy of the RFP for street sweeping services was mailed to known firms who provide street sweeping services and posted on the City's website on November 19, 2014. Sealed proposals were received by 10:30 a.m., on December 23, 2014 from the following firms and were publicly opened immediately thereafter. The proposals received are summarized below:

REQUEST FOR PROPOSAL STREET SWEEPING SERVICES				
No.	Company Name	Address	Cost	
			Base	Alternate
1.	Dickson Co. Inc.	12524 Columbia Way Downey, CA 90247	\$276,867.76	\$238,152.72
2.	CleanStreet	1937 West 169 th Street Gardena, CA 90247	\$198,606.72	\$184,649.40
3.	Athens Services	PO Box 60009 City of Industry, CA 91716	\$188,179.68	\$174,591.56

Proposal Evaluation

Proposal evaluations were conducted by a committee of staff members and include several criteria, including: professional qualifications and experience; the overall ability to provide and perform street sweeping services as stated in scope of services; track records and recommendations provided by relevant references; and proposed total costs for service.

Based on the proposals received, it has been determined that the alternate proposal from Athens is the lowest cost responsive proposal received by the City. Athens has demonstrated and acknowledged that it can perform all the City-specified requirements. Further, Athens is the City's current street sweeping services provider, eliminating any transition period between service providers. The alternate proposal provided by Athens in the amount of \$174,591.56 is within current budget constraints and will allow street sweeping services to be provided at a high level.

Consideration to Approve a Contract with Athens Services for Street Sweeping ServicesPage 4 of 4

BUDGET IMPACT:

The term of the agreement will be for three (3) years with two (2) one-year extension options (at the City's discretion). The annual cost during the initial term of agreement is for the fixed cost of \$174,591.56 annually. Subsequent to the initial three-year term, and if the option for renewal is exercised at the third and fourth anniversary of the contract effective date, the contract amount shall be adjusted in proportion to the change in the Consumer Price Index (All Urban Customers, Los Angeles, Riverside, Anaheim) at the time, subject to a 2.5% maximum increase per year.

CONCLUSION:

Based on the proposals received from an open, competitive process, it is recommended that the City Council award a contract for street sweeping services to Athens Services.

ATTACHMENT:

A. Contract No. 1776

**ATTACHMENT "A"**
CONTRACT NO. 1776**2015**
PROFESSIONAL SERVICES AGREEMENT

THIS 2015 PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into this 1st day of March 2015 (hereinafter, the "Effective Date"), by and between the CITY OF SAN FERNANDO, a municipal corporation and general law city ("CITY") and Athens Services (hereinafter, "CONSULTANT"). The capitalized term "Parties" shall be a collective reference to both CITY and CONSULTANT. The capitalized term "Party" shall refer to either CITY or CONSULTANT interchangeably as appropriate.

RECITALS

THIS AGREEMENT is made and entered into with respect to the following facts:

WHEREAS, CITY, pursuant to California Government Code Sections 37103 and 53060, is authorized and empowered to contract with any specially trained and experienced firm or corporation for special services and advice on financial, economic, accounting, engineering, legal or administrative matters; and

WHEREAS, CITY's in-house personnel are not able to provide the types of specialized consulting services required under this engagement; and

WHEREAS, CITY require the performance of street sweeping services in connection with the identified scope of services; and

WHEREAS, CONSULTANT represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals, employees and subcontractors; and

WHEREAS, the execution of this Agreement was approved by the City Council in accordance with the CITY's procurement and purchasing procedures at the City Council's meeting of January 20, 2015 under Agenda Item ____; and

WHEREAS, CONSULTANT further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS HEREIN CONTAINED, CITY AND CONSULTANT AGREE AS FOLLOWS:

I.**SCOPE AND PROSECUTION OF WORK; COMPENSATION**

- 1.1 **SCOPE OF WORK:** Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONSULTANT agrees to perform the services and tasks set forth in that certain proposal entitled "Request for Proposal: Street Sweeping Services" and dated as of December 23, 2014 which is attached and incorporated hereto **Exhibit "A"** (hereinafter the "Scope of Work"). CONSULTANT further agrees to furnish to CITY all labor, materials, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the services and tasks set forth in the Scope of Work. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Work shall hereinafter be referred to generally by the capitalized term "Work." The Work is inclusive of those tasks that may be identified as being optional under the Scope of Work and such optional work shall not constitute Extra Work under Section 1.5 of this Agreement, below. Neither CONSULTANT nor anyone acting on

CONSULTANT's behalf shall commence with the performance of the Work or any other related tasks until CITY issues a written notice to proceed (hereinafter, the "Notice to Proceed").

1.2 TERM:

- A. This Agreement shall have a term of Three (3) Years commencing on March 1, 2015 to February 28, 2018 (hereinafter, the "Initial Term").
- B. This Agreement may be extended subject to the same terms and conditions set forth herein for a maximum of Two, One-Year options to renew at the sole and absolute discretion of CITY MANAGER, provided CITY MANAGER issues written notice of its intent to so extend the Agreement prior to the expiration of the Initial Term or any subsequent extension term. Nothing in this subsection shall operate to prohibit or otherwise restrict CITY right to terminate this Agreement at any time for convenience or for cause as provided herein.
- C. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause.

1.3 COMPENSATION AND COMPENSATION CONTROLS:

- A. CONSULTANT shall perform and complete all of the services and tasks set forth under the Scope of Work at the rate of compensation proposed in compensation schedule set forth under page 19 of the Request for Proposals- Street Sweeping Services under the heading "Alternate Service Level" (hereinafter, the "Compensation Schedule"). CONSULTANT shall also receive reimbursement for those pass-through costs and expenses specifically identified in the Compensation Schedule as being reimbursable pass-through costs, except that any such costs which are anticipated to be in excess of \$500.00 shall require the prior written approval of the Public Works Director or designee before they are incurred. For purposes of this Agreement, those pass-through costs or expenses identified as being reimbursable under the Compensation Schedule may hereinafter be referred to as "Reimbursable Costs". CONSULTANT shall provide copies of receipts and invoices corroborating all costs or expenses, including Reimbursable Costs, indicated in CONSULTANT's monthly invoice or statement. CITY shall be under no obligation to reimburse CONSULTANT for unsubstantiated costs or expenses.
- B. Subsection (A) of this Section notwithstanding, in no event may CONSULTANT's total compensation for the performance and completion of the Work exceed the aggregate sum of ONE HUNDRED SEVENTY FOUR THOUSAND – FIVE HUNDRED NINETY ONE DOLLARS & FIFTY SIX CENTS (\$174,591.56) during each year of Initial Term of the Agreement or during any single extension term ("Contract Price").
- C. In so far as CONSULTANT seeks reimbursement for costs and expenses other than those that qualify as Reimbursable Expenses, such costs or expenses shall be deducted against the Contract Price.

1.4 PAYMENT OF COMPENSATION:

- A. CITY shall compensate CONSULTANT on a monthly basis as tasks are performed and the Work is completed to the reasonable satisfaction of CITY. Following the conclusion of each month during the Initial Term of this Agreement or any extension term, CONSULTANT shall submit to CITY a monthly itemized invoice or statement identifying the tasks performed, hours of service rendered and reimbursable pass-through costs incurred by CONSULTANT and its various employees during the recently concluded month.
- B. Within thirty (30) calendar days of receipt of each invoice, CITY shall notify CONSULTANT in writing of any disputed charges, costs or expenses included in the invoice. Within forty-five (45)

calendar days of receipt of each invoice, CITY shall pay all undisputed charges, costs and expenses indicated in CONSULTANT's monthly invoice.

- C. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONSULTANT.

1.5 EXTRA WORK; COMPENSATION FOR EXTRA WORK:

- A. At any time during the term of this Agreement, CITY may request that CONSULTANT perform Extra Work. For the purposes of this Agreement, the term "Extra Work" means any additional work, services or tasks not set forth in the Scope of Work but later determined by CITY to be necessary. CONSULTANT shall not undertake nor shall CONSULTANT be entitled to compensation for Extra Work without the prior written authorization of the CITY. Extra Work does not include any labor, materials, tools, supplies, equipment, services, tasks or incidental and customary work undertaken to competently perform and timely complete the Work and related tasks set forth in the Scope of Work.
- B. Payments for any Extra Work shall be made to CONSULTANT on a time-and-materials basis using CONSULTANT's standard fee schedule.

1.6 ACCOUNTING RECORDS: CONSULTANT shall maintain complete and accurate records with respect to all matters covered under this Agreement for a period of three (3) years after the expiration or termination of this Agreement. CITY shall have the right to access and examine such records, without charge, during normal business hours. CITY shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

1.7 ABANDONMENT BY CONSULTANT: In the event CONSULTANT ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Work, CONSULTANT shall deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONSULTANT in the performance of this Agreement. Furthermore, CONSULTANT shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONSULTANT's cessation or abandonment.

II.
PERFORMANCE OF AGREEMENT

2.1 CITY'S REPRESENTATIVES: The CITY hereby designates Dale Warren, Public Works Supervisor (hereinafter, the "CITY Representatives") to act as its representatives for the performance of this Agreement. The CITY Representatives or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONSULTANT shall not accept directions or orders from any person other than the CITY Representatives or their designee.

2.2 CONSULTANT'S REPRESENTATIVE: CONSULTANT hereby designates Thor Schmidt, General Manager to act as its representative for the performance of this Agreement (hereinafter, "Consultant's Representative"). CONSULTANT's Representative shall have full authority to represent and act on behalf of the CONSULTANT for all purposes under this Agreement. Consultant's Representative or his designee shall supervise and direct the performance of the Work, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the Consultant's Representative shall constitute notice to CONSULTANT.

2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONSULTANT agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONSULTANT shall be subject to inspection and approval by CITY Representatives or their designees.

2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONSULTANT represents, acknowledges and agrees to the following:

- A. CONSULTANT shall perform all work skillfully, competently and to the highest standards applicable to the CONSULTANT's profession;
- B. CONSULTANT shall perform all work in a manner reasonably satisfactory to the CITY;
- C. CONSULTANT shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*);
- D. CONSULTANT understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
- E. All of CONSULTANT's employees and agents (including but not limited to CONSULTANT's subcontractors and subconsultants) possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONSULTANT; and
- F. All of CONSULTANT's employees and agents (including but not limited to CONSULTANT's subcontractors and subconsultants) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement.

The Parties acknowledge and agree that CONSULTANT shall perform, at CONSULTANT's own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONSULTANT's failure to comply with the standard of care set forth under this Section or by any like failure on the part of CONSULTANT's employees, agents, contractors, subcontractors and subconsultants. Such effort by CONSULTANT to correct any errors or omissions shall be commenced immediately upon their discovery by either Party and shall be completed within seven (7) calendars days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing and absolute discretion. The Parties acknowledge and agree that CITY's acceptance of any work performed by CONSULTANT or on CONSULTANT's behalf shall not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONSULTANT, including but not limited to the representation that CONSULTANT possesses the skills, training, knowledge and experience necessary to perform the Work in a skillful and competent manner equivalent to, the standard of performance generally recognized as being employed by professionals performing the same type of work and services in the State of California.

- 2.5 ASSIGNMENT: The skills, training, knowledge and experience of CONSULTANT are material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONSULTANT or on behalf of CONSULTANT in the performance of this Agreement. In recognition of this interest, CONSULTANT agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONSULTANT's duties or obligations under this Agreement without the prior written consent of the CITY. In the absence of CITY's prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.
- 2.6 CONTROL AND PAYMENT OF SUBORDINATES: The Work shall be performed by CONSULTANT or under CONSULTANT's strict supervision. CONSULTANT will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONSULTANT on an independent contractor basis and not as an employee. CONSULTANT reserves the right to perform similar or different services for others during the term of this Agreement, provided such work does not unduly interfere with CONSULTANT's competent performance under this Agreement or result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONSULTANT are not employees of CITY and shall at all times be under CONSULTANT's exclusive direction and control. CONSULTANT shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, social security and Medicare payments and the like. CONSULTANT shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.
- 2.7 REMOVAL OF EMPLOYEE OR AGENTS: If any of CONSULTANT's officers, employees, agents, contractors, subcontractors or subconsultants is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONSULTANT, a threat to persons or property, or if any of CONSULTANT's officers, employees, agents, contractors, subcontractors or subconsultants fail or refuse to perform the work in a manner acceptable to the CITY such officer, employee, agent, contractor, subcontractor or subconsultant shall be promptly removed by CONSULTANT and shall not be re-assigned to perform any of the work.
- 2.8 COMPLIANCE WITH LAWS: CONSULTANT shall keep itself fully informed of and in compliance with all applicable laws, statutes, codes, rules, regulations and ordinances of the federal government of the United States of America, the State of California, the County of Los Angeles, and any other local governmental entity to the extent such laws, statutes, codes, rules, regulations or ordinances governing or affecting the performance of the Work.
- 2.9 SAFETY: CONSULTANT shall perform its work so as to avoid injury or damage to any person or property. In performing the Work, CONSULTANT shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the Work and the conditions under which any work is to be performed.
- 2.10. NON-DISCRIMINATION: In the performance of this Agreement, CONSULTANT shall not discriminate against any employee, subcontractor, subconsultant, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 2.11. INDEPENDENT CONTRACTOR: The Parties acknowledge, understand and agree that CONSULTANT and all persons retained or employed by CONSULTANT are, and shall at all times remain, wholly independent contractors and are not officials, officers, employees, departments or subdivisions of CITY. CONSULTANT shall be solely responsible for the supervision of its employees, agents, contractors, subcontractors and subconsultants and for the negligent acts and/or omissions of

the same. All persons retained or employed by CONSULTANT shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONSULTANT under this Agreement or is otherwise expressly conferred by CITY in writing.

III. INSURANCE

- 3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: As more specifically set forth below under this Article, CONSULTANT agrees that it shall procure and maintain throughout the Initial Term of this Agreement and any extension term (or for such extended period of time as may be required under this Article) insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with CONSULTANT's performance of this Agreement. CONSULTANT shall also procure and maintain such other types of insurance as may be required under this Article, below. CITY shall not, and shall be under no obligation to, issue a Notice to Proceed until CONSULTANT has provided evidence satisfactory to CITY that it has procured all insurance required under this Article.
- 3.2 REQUIRED COVERAGES: CONSULTANT agrees that it shall procure and maintain the following insurance coverage, at its own expense, for the duration for this Agreement or any extended period set forth herein:
- A. Commercial General Liability Insurance: CONSULTANT shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001 or equivalent). Such CGL Coverage shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per occurrence for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability and Two Million Dollars (\$2,000,000.00) in the aggregate.
 - B. Automobile Liability Insurance: CONSULTANT shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury and property damage.
 - C. Workers' Compensation Insurance/ Employer's Liability Insurance: CONSULTANT shall procure and maintain Workers' Compensation Insurance affording coverage at least as broad as that required by the State of California with Employer's Liability Insurance with minimum limits of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease. The Workers' Compensation insurer shall also agree to waive all rights of subrogation against CITY, the City Council and CITY's elected and appointed officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy.
 - D. Professional Liability Insurance: For the full term of this Agreement and for a period of three (3) years thereafter, CONSULTANT shall procure and maintain Errors and Omissions Liability Insurance appropriate to CONSULTANT's profession. Such coverage shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per claim and shall be endorsed to include contractual liability.
- 3.3 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY, the City Council and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds.
- 3.4 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers licensed in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers, who according to the latest edition of the Best's Insurance Guide

have an A.M. Best's rating of no less than A:VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.

- 3.5 PRIMACY OF CONSULTANT'S INSURANCE: All policies of insurance provided by CONSULTANT shall be primary to any coverage available to CITY, the City Council and CITY's elected and appointed officials, officers, employees, agents and volunteers. Any insurance or self-insurance maintained by CITY, the City Council and CITY's elected and appointed officials, officers, employees, agents and volunteers shall be in excess of CONSULTANT's insurance and shall not contribute with it.
- 3.6 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONSULTANT or CONSULTANT's officers, employees, agents, subcontractors or subconsultants from waiving the right of subrogation prior to a loss. CONSULTANT hereby waives all rights of subrogation against CITY.
- 3.7 VERIFICATION OF COVERAGE: CONSULTANT acknowledges, understands and agrees that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding the CITY's financial well-being. Accordingly, CONSULTANT warrants, represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article on forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the CITY if requested.** All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONSULTANT's commencement of any work or any of the Work. Upon CITY's written request, CONSULTANT shall also provide CITY with certified copies of all required insurance policies as a condition precedent to the commencement of any work or any of the Work. CITY shall not, and shall be under no obligation to, issue a Notice to Proceed until CONSULTANT fully complies with this Section. The requirements of this Section cannot be waived and any attempted waiver shall be void, invalid and non-binding upon CITY.
- 3.8 FAILURE TO ADHERE TO INSURANCE PROVISIONS: In addition to any other remedies CITY may have under this Agreement or at law or in equity, if CONSULTANT fails to comply with any of the requirements set forth in this Article, CITY may, but shall not be obligated to: (i) Order CONSULTANT to stop any and all work under this Agreement or withhold any payment, which becomes due to CONSULTANT hereunder, or both stop work and withhold any payment, until CONSULTANT demonstrates compliance with the requirements hereof; or (ii) terminate this Agreement. CITY's exercise of any of the foregoing remedies, shall be in addition to any other remedies CITY may have and is not the exclusive remedy for CONSULTANT's failure to comply with the insurance requirements set forth under this Article.
- 3.9 SUBCONTRACTORS INSURANCE COVERAGE: CONSULTANT shall include all persons and entities performing work on its behalf as insureds (including all contractors, subcontractors and subconsultants) or, in the alternative, shall furnish separate certificates of insurance and endorsements for each such persons or entities evidencing their independent procurement of insurance. All coverages for such persons or entities shall be identical to the requirements imposed upon CONSULTANT under this Article.
- 3.10 NO LIMITATION ON LIABILITY: CONSULTANT's procurement of insurance shall not be construed as a limitation of CONSULTANT's liability or as full performance of CONSULTANT's indemnification duties set forth under Article V of this Agreement.

IV.
INDEMNIFICATION

4.1 The Parties agree that City and City's engineer, elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "City Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the City Indemnitees with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify, defend and protect the City as set forth herein.

4.2 To the fullest extent permitted by law, the Consultant shall (i) immediately defend and (ii) indemnify and hold harmless the City and its engineer, elected and appointed officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns from and against any and all liabilities, regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, or its officers, employees, servants, agents, subcontractors, volunteers or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. The parties understand and agree that the duty of Consultant to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees incurred by legal counsel of City's choosing; court costs; and costs of alternative dispute resolution. The Consultant's obligation to indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an indemnified party, then Consultant's indemnification obligation shall be reduced in proportion to the established comparative liability.

4.3 The duty to defend is a separate and distinct obligation from Consultant's duty to indemnify. Consultant shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the City, City and its engineer, elected and appointed officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns, immediately upon tender to City of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination that persons other than Consultant are responsible for the claim does not relieve Consultant from its separate and distinct obligation to defend under this section. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if Consultant asserts that liability is caused in whole or in part by the negligence or willful misconduct of the indemnified party. If it is finally adjudicated that liability was caused by the comparative active negligence or willful misconduct of an indemnified party, Consultant may submit a claim to the City for reimbursement of reasonable attorneys' fees and defense costs in proportion to the established comparative liability of the indemnified party.

4.4 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Article and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

4.5 The obligations of Consultant under this Article will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City and City's engineer, elected and appointed officials, officers, employees, agents and volunteers.

4.6 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to

obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City and City's engineer, elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

4.7 The City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by the City, or the deposit with the City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

4.8 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the City may have at law or in equity.

V. TERMINATION

5.1 TERMINATION WITHOUT CAUSE: CITY may terminate this Agreement at any time for convenience and without cause by giving written notice to CONSULTANT at least five (5) calendar days prior to the effective date of such termination for convenience. Upon termination for convenience, CONSULTANT shall be compensated only for the Work which has been adequately rendered to CITY up to the effective date of the termination, and CONSULTANT shall be entitled to no further compensation. CONSULTANT may not terminate this Agreement except for breach of this Agreement. If this Agreement is terminated as provided herein, CITY may require CONSULTANT to provide all finished or unfinished Documents and Data, as defined in Section 7.1 below, and other information of any kind prepared by CONSULTANT in connection with the performance of the Work. CONSULTANT shall be required to provide such documents and other information within fifteen (15) calendar days of the request. In the event this Agreement is terminated in whole or in part as provided herein, CITY may procure, upon such terms and in such manner as it may determine appropriate, Work similar to those terminated.

5.2 DEFAULT, BREACH AND TERMINATION IN THE EVENT OF BREACH: In the event either Party fails to perform, or adhere to, any applicable duty, obligation or standard of conduct set forth under this Agreement (or fails to perform or adhere to any such duty, obligation or standard of conduct at the time, place or manner set forth in this Agreement), an event of default (hereinafter, "Event of Default") shall have occurred. Except as otherwise provided in this Agreement, if an Event of Default remains uncured by the defaulting Party for a period in excess of fourteen (14) calendar days from the date upon which the non-defaulting Party issues notice of default (hereinafter, a "Default Notice") to the defaulting Party, then the default shall constitute a breach of this Agreement. If a Party is in breach of this Agreement, the non-breaching Party may pursue any and all remedies available to it at law or in equity. If CONSULTANT is in breach (whether or not such breach is caused by CONSULTANT or CONSULTANT's officials, officers, employees, agents, contractors, subcontractors or subconsultants, CITY may, in its sole and absolute discretion (and without obligation), terminate this Agreement immediately upon the issuance written notice of termination on the grounds of breach (a "Breach-Termination Notice") which notice shall specify the effective date of such termination for cause. CITY's ability to terminate this Agreement as provided in this Section shall be in addition to any other remedies CITY may have at law or in equity in the event of breach and shall not be in lieu of such other remedies.

5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement,

term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

- 5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

VI. MISCELLANEOUS PROVISIONS

- 6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all reports, studies, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONSULTANT in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored on paper, digitally, magnetically and/or electronically. CONSULTANT shall require all subcontractors and subconsultants working on behalf of CONSULTANT in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any subcontractor or subconsultant as applies to Documents and Data prepared by CONSULTANT in the performance of this Agreement.
- 6.2 CONFIDENTIALITY: All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input recorded data, written information, and other like information either created by or provided to CONSULTANT in connection with the performance of this Agreement shall be held confidentially by CONSULTANT. Such materials shall not, without the prior written consent of CITY, be used by CONSULTANT for any purposes other than the performance of the Work. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Work. Nothing furnished to CONSULTANT which is otherwise known to CONSULTANT or is generally known, or has become known, to the related industry shall be deemed confidential. CONSULTANT shall not use CITY's name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.
- 6.3 NOTICES: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

CONSULTANT:

Athens Services
14048 Valley Blvd.
P.O. Box 60009
City of Industry, CA 91716
Attn: Thor Schmidt
General Manager
Tel: (626) 336-3636
Fax: (626) 513-0988

CITY:

City of San Fernando
Department of Public Works
Attn: Dale Warren
117 Macneil Street
San Fernando, CA 91340
dwarren@sfcity.org
Tel: (818) 898-1293
Fax: (818) 898-3221

Such notices shall be deemed effective when (i) personally delivered; (ii) successfully transmitted by facsimile as evidenced by a fax confirmation slip; (iii) when successfully transmitted and received via electronic mail at any of the e-mail addresses listed above; or (iv) when mailed, forty-eight (48) hours

after deposit with the United States Postal Service, first class postage prepared and addressed to the Party at its applicable address.

- 6.4 COOPERATION; FURTHER ACTS: The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as is reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.
- 6.5 SUBCONTRACTING: CONSULTANT shall not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with subconsultants), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement, including provisions relating to insurance requirements and indemnification.
- 6.6 CITY'S RIGHT TO EMPLOY OTHER CONSULTANTS: CITY reserves the right to employ other consultants in connection with the various projects worked upon by CONSULTANT.
- 6.7 PROHIBITED INTERESTS: CONSULTANT warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONSULTANT, to solicit or secure this Agreement. Further, CONSULTANT warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONSULTANT, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 6.8 TIME IS OF THE ESSENCE: Time is of the essence for each and every provision of this Agreement.
- 6.9 FORCE MAJEURE: Any prevention, delay, nonperformance or stoppage due to any of the following causes shall excuse nonperformance for a period equal to such obligations imposed by this Agreement. The causes referred to above are strikes, walkouts, labor disputes, failure of power, irresistible superhuman cause, acts of public enemies of the State or United States, riots, insurrections, civil commotion, inability to obtain labor or material or reasonable substitutes for either, governmental restrictions or regulations or controls (except those reasonably foreseeable in connection with the uses contemplated by this Agreement), casualties not contemplated by insurance provisions of this agreement, or other causes beyond the reasonable control of the party obligated to perform.
- 6.10 GOVERNING LAW; VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.
- 6.11 ATTORNEY'S FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorney's fees and all other costs of such action.
- 6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.

- 6.13 NO THIRD PARTY BENEFIT: There are no intended third party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.
- 6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- 6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.
- 6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.
- 6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.
- 6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONSULTANT prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.16, above.
- 6.20 COUNTERPARTS: This Agreement shall be executed in two (2) original counterparts each of which shall be of equal force and effect. One counterpart shall be delivered to CONSULTANT and the other shall be retained by CITY. No handwritten or typewritten amendment, modification or supplement to any one counterparts shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above.

[SIGNATURE PAGE TO FOLLOW]

AS OF THE DATE FIRST WRITTEN ABOVE, the Parties evidence their agreement to the terms of this Agreement by signing below:

APPROVED AS TO FORM:

CITY:

City of San Fernando

By: _____
City Attorney

By: _____

Name: Brian Saeki
Title: City Manager

CONSULTANT:

Athens Services

By: _____

Print: _____

Title: Executive Vice President



REQUEST FOR PROPOSALS (RFP)

STREET SWEEPING SERVICES

ISSUE DATE:

November 19, 2014

Submittal Deadline: December 23, 2014, Before 10:30 AM

PLEASE NOTE: MANDATORY PRE-BID MEETING

Request For Proposal – Street Sweeping Services

Page 1

1. INTRODUCTION

The City of San Fernando is seeking Request for Proposals (RFP's) from qualified contractors for street sweeping services. Specifically, the City of San Fernando is interested in receiving proposals for street sweeping services on City streets and right-of-way areas. A complete list of the Service Locations is included in Attachment A.

2. PROPOSAL SUBMITAL DATE AND REVIEW

Contractors must submit three (3) complete copies of their proposals before December 23, 2014, at 10:30 AM. All proposals must be delivered to the office of the City Clerk, City of San Fernando, or mail to:

City of San Fernando
Attn: City Clerk
117 Macneil Street
San Fernando, CA 91340

The received proposals will become part of the official files of the City of San Fernando and will not be returned. Late proposals will not be accepted. The RFP package needs to be sealed and labeled as follows:

Proposal for Street Sweeping Services – CONFIDENTIAL

All proposals will be reviewed to determine conformance with the RFP requirements. Any proposal deemed incomplete, conditional, or non-responsive to the requirements of the RFP may be rejected. The City reserves the right to reject any and all proposals.

After a careful review of each submitted proposal, the City will conduct a thorough evaluation, as detailed in Section 6D of this RFP. The evaluation will lead to the selection of a contractor and an award of a Service contract.

3. CITY POINT OF CONTACT

The sole source of contact regarding this RFP is Chris Marcarello, Public Works Director, (818) 898-1222. Contractors interested in submitting a proposal are asked not to contact other members of the City of San Fernando staff in connection with the RFP prior to the announcement of the selected contractor.

4. SCHEDULE

The following are key dates for the Street Sweeping RFP:

Publishing of RFP:	November 20, 2014
Mandatory Pre-Bid Meeting:	December 2, 2014 at 11:00 AM Public Works Operations Facility 117 Macneil Street San Fernando, CA 91340
Questions Due to the City:	December 8, 2014 at 5:00 p.m.
Question Responses: (And Addendum, if Needed)	December 10, 2014

Request For Proposal – Street Sweeping Services

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Proposals due to the City: December 23, 2014, before 10:30 AM
Due at the City Clerk's Office

City Council Contract Award: January/February 2015

Start of Services: March 1, 2015

5. **BACKGROUND**

The City of San Fernando maintains approximately 120 curb miles within its public rights-of-way. Commercial streets account for approximately 4.6 curb miles, which are swept once per week. Street sweeping is performed Monday through Friday each week. Street sweeping hours are 6:00 A.M. to 2 P.M. in residential areas and 2:00 A.M. to 6:00 A.M. on major arterials and commercial areas. A map of the street sweeping schedule that is already established is provided on Attachment B.

Due to budget constraints in 2012, the City reduced street sweeping service levels in several areas in the City. This RFP contains two (2) options for continued street sweeping services in the community – including a base service level option and an alternate, reduced service level option. Bidders are asked to provide cost proposals for both service level options. Depending on the costs proposals received, the City will review the options and award a bid for either the base option, alternate option. **Therefore, bidders should provide its most competitive cost proposal for both options.** The City reserves the right to negotiate costs and service levels as necessary. Attachment A includes a complete list of Service Locations – both the base service level and alternate service level.

The selected contractor shall be responsible for providing all labor and equipment necessary to perform street sweeping services on a weekly basis, including:

- Sweeping all arterial, collector industrial, residential and commercial streets, cul-de-sacs and median island curbs.
- Removal of large items such as cardboard, palm fronds, and rocks.
- Recycling of collected sweepings.
- Providing additional sweeping services for special events and emergencies.

6. **GENERAL CONDITIONS**

A. Authority to Withdraw RFP and/or Not Award Contract

The City San Fernando reserves the right to withdraw this RFP at any time without prior notice. Furthermore, the City makes no representations that any Agreement will be awarded to any contractor responding to the RFP. The City expressly reserves the right to postpone the opening of proposals at its own convenience and to reject any and/or all proposals responding to this RFP without indicating any reasons for such rejection.

Request For Proposal – Street Sweeping Services

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B. Pricing Approach

The City of San Fernando intends to award a fixed annual contract price for the three-year term of this contract, with an option to renew annually for up to two (2) more years, based on performance. Bidders must provide a service unit price list as part of the proposal (See Attachment C). The primary purpose of this list is to provide for guidance for any additional work or establish clear payment deductions for contract services not rendered during the course of the contract.

Subsequent to the initial three-year contract term, and if the option for renewal is exercised at the third and fourth anniversary of the contract effective date, the contract amount shall be adjusted in proportion to the change in the Consumer Price Index – All Urban Customers, Los Angeles, Riverside, Anaheim, at the time, subject to a 2.5% maximum increase per year.

Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 1600, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on “public works” and “maintenance”. If the services are being performed as part of an applicable “public works” or “maintenance”, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the services available to interested parties upon request. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

The City has adopted a Living Wage Ordinance to ensure proper compensation for Contractor employees. All bidders must complete and sign a Living Wage Certification Form (Attachment D) and include a copy with its proposal.

C. Insurance and Performance Bond

The selected contractor shall provide to the City the necessary insurances, endorsements and a performance bond in the amount of six (6) months of the contract, as specified in the enclosed Draft Agreement.

D Proposal Evaluation Criteria

Proposals will be evaluated on the basis of the response to all provisions of this RFP. The City of San Fernando may use some or all of the following criteria in its evaluation and comparison of the proposals submitted. The criteria listed are not necessarily an all-inclusive list. The order in which they appear is not intended to indicate their relative importance:

1. The contractor’s demonstrated awareness of safety in all operations

Request For Proposal – Street Sweeping Services

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2. A demonstrated understanding of the scope of work and other proposal documents
3. A logical, proven methodology for carrying out the work tasks described in the proposal
4. The contractor's recent experience in conducting contracts of similar scope, complexity, and magnitude, particularly for government agencies
5. The quality and quantity of personnel to be assigned to the contract, including its recent street sweeping experience
6. The quality and quantity of equipment to be assigned to the contract
7. A listing of the organizational structure of the proposed contract team
8. The financial stability of the contractor
9. Recent references from clients, with particular emphasis on local governments
10. The proposed contract schedule
11. The proposed contract costs

7. **PROPOSAL FORMAT AND CONTENT**

Proposals should be typed as briefly as possible. They should not include any elaborate or unnecessary promotional material. The following order and content of proposal sections should be adhered to by each contractor:

- a. **Cover Letter**
A cover letter should summarize key elements of the proposals. The letter must be signed by an individual authorized to bind the bidder. The letter must stipulate that the proposed price shall be valid for a period of a minimum of three (3) years. Indicate the address and telephone number of the contractor's office located nearest to San Fernando, California, and the office from which the contract will be managed.
- b. **Background and Approach**
The Background and Approach Section should describe your understanding of the City and the work to be done.
- c. **Work Plan**
Describe the sequential work tasks you plan to carry out in accomplishing this contract. Indicate all key deliverables and their contents.

Request For Proposal – Street Sweeping Services

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d. **Methodology**

This section should clearly describe the methodology you plan to use to carry out the specific work tasks described in the Work Plan.

e. **Contract Organization and Staffing**

Describe your approach and methods for managing the contract. Provide an organizational chart showing all proposed contract team members. Describe the responsibilities of each person on the contract team. Identify the Contract Manager and the person(s) who will be the key contact (s) with the City of San Fernando. Indicate how many hours each team member will devote to the contract by task, along with a statement indicating the availability of the members of the contract team for the duration of the contract. Please include resumes for key members of the contract team with particular emphasis on their experience and professional affiliation.

f. **Related Experience**

Describe recent, directly related, public agency experience. Include on each listing the name of the agency; description of the work done; primary agency contact, address and telephone number; dates for the contract; name of the contract director and/or manager and members of the proposed contract team who worked on the contract, as well as their respective responsibilities. At least three references should be included. For each reference, indicate the reference name, organization affiliation, title, complete mailing address, and telephone number. The City of San Fernando reserves the right to reference check any and/or all of the organizations or individuals listed.

g. **Contract Schedule**

Provide a schedule for completing each task in the work program, based upon the frequency listed in Service Locations/Cost (Attachment A).

h. **Cost Data**

Indicate the total annual cost for each portion of street sweeping services (See Attachment A) for which you will provide street sweeping services, based upon the information provided. **Complete a total annual cost proposal for both the base service level and the alternate service level.**

i. **Recycling and Disposal**

All materials collected in the course of street sweeping activities shall be transported and recycled/disposed of in accordance with City, County, State, and Federal requirements. When possible, debris will be diverted from landfill disposal. The City shall be notified which facilities are used to process sweeping debris. The successful contractor shall be solely responsible for all fees involved in the recycling/disposal of sweepings collected in the City. Indicate the facilities where sweeping debris will be

Request For Proposal – Street Sweeping Services

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taken and programs that will be used to ensure the diversion of debris from landfill disposal.

j. **Equipment**

Vehicles and equipment used in street sweeping services must be kept well-maintained and in good appearance. Vehicles and equipment used in accordance with sweeping activities should be not more than three (3) years old and must meet all applicable local, state, and federal air quality laws, rules, and regulations including but not limited to the South Coast Air Quality Management District Rule 1186 relating to alternative fueled sweeping equipment. Equipment shall meet all applicable certifications for PM 10 and other pollutants as set forth by the South Coast Air Quality Management District. Indicate the equipment that will be used to meet these requirements and efforts to ensure equipment is maintained in good repair, appearance, and sanitary conditions at all times.

k. **Statement of Compliance/ Suggested Changes**

Contractors must submit a Statement of Compliance to the RFP and to the Draft Agreement terms and conditions, and if any, a listing of exceptions and suggested changes. A description of any cost implication for suggested changes must also be included. The Statement of Compliance must declare either:

- 1) This proposal is in strict compliance with the Request for Proposal and Draft Agreement and no exceptions to either are proposed; or
- 2) This proposal is in strict compliance with the Request for Proposal and Draft Agreement except for the items listed.

For each exception or suggested change, the contractor must include:

- Reasons for submitting the proposed exception or change.
- Any impact the change or exception may have on contract costs, scheduling or other considerations.

8. **PRE-PROPOSAL MEETING**

All parties submitting proposals are instructed to attend a mandatory pre-bid meeting. The meeting is scheduled December 2, 2014 at 11:00 a.m. at the Public Works Operations Facility, 120 Macneil Street, San Fernando, California 91340. Representatives of the City of San Fernando will review the RFP content and respond to general questions. All technical questions regarding the RFP will be required to be submitted in writing and provided to the City no later than December 8, 2014 at 5:00 p.m. Responses to all questions, and if needed, a RFP addendum will be issued on December 10, 2014.

Request For Proposal – Street Sweeping Services

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The purpose of this meeting is to familiarize contractors with the scope of work and to answer any questions which may arise prior to submitting proposals. Attendance at this meeting is **MANDATORY** for those wishing to submit proposals. Failure to attend the pre-bid meeting shall result in disqualification from the RFP process.

Request For Proposal – Street Sweeping Services
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SCOPE OF WORK

Contractor shall provide all labor and equipment necessary to perform street sweeping services in the City of San Fernando in accordance with this Agreement, on the following terms and conditions.

A. Definitions

- 1) "Streets" shall mean all dedicated public rights-of-way within the existing or future corporate limits of the City.
- 2) "Debris" shall mean all litter, rubbish, leaves, sand, dirt, garbage and other foreign material removable from a paved street with a street sweeper.
- 3) "Curb-mile" means a swept path not less than eight (8) feet wide for a cumulative total length of 5,280 feet.
- 4) "Roadbed" means entire street pavement from curb to curb.

B. Description of Required Services and Experience

- 1) General. The primary objective of street sweeping is to pick up all debris to ensure the free flow of water in the gutter and to maintain the streets in a state of cleanliness. Contractor shall remove all debris from all streets every weekly sweeping cycle. Items of excessive size, such as cardboard, palm fronds, large rocks, etc., shall be physically picked up and placed in the sweeper by the Contractor. Sweeping shall normally consist of a single pass over an area. Additional passes shall be made as necessary when conditions warrant special attention. Debris collection may require more than one pass in order to sufficiently clean the street. This service shall be included in the unit curb-mile price at no additional cost to the City.
- 2) The successful Contractor shall have at a minimum five (5) years experience with municipal street sweeping. The Contractor shall have developed complete sweeping programs/ schedules for California cities, towns, counties, etc.
- 3) Areas to be Cleaned. All City streets including arterial, collector, industrial, residential and commercial, cul-de-sacs and median curbs shall be swept once a week, at a minimum. The entire length of all curbs (including bulb outs, median curbs and curb returns), uncurbed pavement edges, painted (2-way) left turn lanes and flush concrete or paved median noses shall be swept each time the associated street is swept. The entire area of each intersection shall be swept. The balance of each street shall be swept as needed. In any case, no debris shall be left on the street pavement after sweeping is completed.

Request For Proposal – Street Sweeping Services

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- 4) Standard of Performance. The Public Works Director, or designee, will make the final determination as to whether the work has been satisfactorily completed and may order the Contractor to re-sweep areas not swept or cleaned in a satisfactory manner. In the event the results of a sweeping are considered unsatisfactory, the Contractor shall sweep or clean the unsatisfactory area again at no cost to the City, within twenty-four (24) hours of request without interruption to the regular street sweeping schedule.
- 5) Additional Services. Additional services may include emergency call-outs or other instances as requested by the Public Works Director, or designee. Such services will be requested orally or in writing at least twenty-four (24) hours in advance, whenever practical, except for emergency call-outs. No request for additional services shall necessitate the simultaneous assignment of more than four (4) sweepers unless a greater number is agreeable to the Contractor. Payment for such requests shall be based upon the hourly rate specified in Attachment D.

C. Changes in Services

During the term of this agreement or any extension thereof, the City may elect to increase or decrease the frequency or number of miles of street sweeping services. The said increase or decrease shall be by written change order to the Contractor. The unit price for change order sweeping shall be at the contract unit price specified in Attachment D.

D. Schedule of Performance

Street Sweeping Schedule

- 1) Days. Routine street sweeping shall be conducted Monday through Friday unless otherwise approved by the Public Works Director.
- 2) Hours. Standard operating hours for sweeping under this Agreement shall be determined by the City and the Contractor. Arterial streets and commercial areas shall be swept from 2:00 A.M. to 6:00 A.M. Residential areas shall be swept from 6:00 A.M. to 2:00 P.M. Some areas may be posted with different hours than noted above. It is the Contractor's responsibility to familiarize itself with these areas and adjust the sweeping schedule accordingly.

Contractor shall complete all sweeping as scheduled; mechanical failure or personnel problems shall not be the acceptable reason for failure to comply. No changes to the sweeping schedule will be allowed without the prior approval of City.

Holidays

All sweeping is to be done Monday through Friday except on the following Holidays:

Request For Proposal – Street Sweeping Services

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New Year's Day
President's Day
Memorial Day
Independence Day

Labor Day
Veterans Day
Thanksgiving Day
Christmas Day

During the week of a holiday, the Contractor shall adjust the weekly schedule so as to return to the normal weekly schedule the following week. Sweeping scheduled for a holiday shall be completed within seven (7) days following the holiday. Holiday sweeping schedules must be submitted to the Public Works Director thirty (30) days prior to the holiday. No modification of this holiday schedule shall be effective unless authorized in writing by the Public Works Director.

E. Changes in Schedule Due to Weather Conditions

Scheduled sweeping shall not be canceled for inclement weather by the street sweeping Contractor without approval of the Public Works Director or his designee. During inclement weather a two-hour standby period will be observed before a scheduled residential sweep will be canceled. City reserves the right to suspend street sweeping functions on a day-to-day basis. Make-up sweeping will not be allowed due to inclement weather and cancellations without the approval of the Public Works Director or his designee. This effort shall not affect the regularly scheduled sweeping.

F. Disposal and Recycling of Materials

The Contractor shall transport and dispose of all sweeping at a composting or recycling center in accordance with all City, County, State, and Federal requirements. Contractor shall divert or compost all street sweepings to the greatest extent possible, obtaining a minimum of eighty-five percent (85%) diversion rate from landfills. Sweepings may be deposited at temporary dumpsites with the prior approval of the property owner and the Public Works Director. Sweeping shall be removed from such sites each day. Contractor shall be entitled to no other income, expenses or charges from the City for disposing of sweepings at any disposal site within or outside the City limits. The Public Works Director may, at any time, require the Contractor to relocate, completely remove or discontinue use of such disposal sites. The Contractor shall report on a monthly basis the amount of sweepings disposed of at a composting or recycling center and the name and address the facility.

G. Street Sweeping Equipment

The Contractor shall, as a minimum, keep their equipment well-maintained, neatly painted and meet other reasonable standards as may be established by the Public Works Director. Adequate back-up equipment must be available at all times to service the City. Contractor shall submit in its proposal a listing of all equipment (including back-up equipment) proposed to furnish under this Agreement (including year, make, and condition). The City may, at its sole discretion and expenses, require an annual inspection of Contractor's equipment.

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The Contractor shall use a sweeper fleet appropriate for servicing approximately 120 curb miles of street. The fleet shall include a fleet of vacuum and broom sweepers as appropriate for meeting all requirements of this Agreement and all regulatory requirements of outside agencies such as the South Coast Air Quality Management District (AQMD) and the California Air Resources Control Board.

Vehicles and equipment used in accordance with sweeping activities should be not more than three (3) years old and must meet all applicable local, state, and Federal air quality laws, rules, and regulations including but not limited to the South Coast Air Quality Management District Rule 1186 relating to alternative fueled sweeping equipment. Equipment shall meet all applicable certifications for PM 10 and other pollutants as set forth by the South Coast Air Quality Management District.

All vehicles must be maintained in good repair, appearance, and sanitary conditions at all times. The City reserves the right to inspect the Contractor's vehicles at any time to ascertain said condition. A City representative shall have the right to cease Contractor's operations immediately, upon inspection of any vehicle/sweeper deemed unsafe or unsatisfactory during performance of the Agreement. At the discretion of the Public Works Director, the City may require the installation of special odometers, time clocks, or vehicle speed monitors to verify the quality and quantity of the work performed.

All vehicles and equipment used by the Contractor within the City limits must be clearly identified, on each side of the vehicle or equipment, with the name of the Contractor, address of the Contractor's office, and telephone number. All equipment must be equipped in accordance with State laws, including hazard lights visible from the rear that operate independently of the brake lights. Sweepers must be equipped with mobile radio communications to the Contractor's dispatch office.

H. Equipment Storage

The Contractor shall be responsible for all costs associates with equipment storage. No material and equipment shall be stored where it will interfere with the free and safe passage of public or construction traffic. At the end of each day's work and at all other times when sweeping operations are suspended for any reason, the Contractor shall remove all equipment and other obstructions from the roadway and open it for use by traffic.

I. Traffic Counters

The City may at various times and locations temporarily install portable traffic counting equipment of the type which is activated by vehicles coming in contact with a hose placed in the roadway. Caution shall be used by the Contractor to avoid damaging said equipment. If the Contractor, while in the performance of its contract duties, damages or causes to be damaged any of the aforementioned traffic counting equipment or appurtenances, the Contractor shall bear the entire cost for the restoration, repair, inspection, testing or replacement of said damaged equipment.

Request For Proposal – Street Sweeping Services

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J. Parking Citation Officer – Coordination

The City may use a Parking Control Officer to cite vehicles for parking during street sweeping hours. The Contractor shall coordinate his sweeping activities with the Parking Control Officer. All costs for coordination are the responsibility of the Contractor, and no additional compensation will be allowed.

K. Contractor/City Communication

Throughout the period of this Agreement, the Contractor shall establish and maintain an office and have an authorized Supervisor as the point of contact for communications with the City.

The Contractor's office shall have a twenty-four (24) hour telephone service and a responsible person in charge seven (7) days a week to receive all requests for emergency service, which are forwarded by the City. Contractor shall respond and provide emergency service within two (2) hours from the time a call is placed by the City. Requests for routine service or complaint issues shall be resolved expeditiously within the following twenty-four (24) hour period.

L. Contractor's Employees

Contractor's employees shall be required to wear a clean uniform bearing the Contractor's name. Employees who normally and regularly come into direct contact with the public shall also bear some means of individual identification, such as a nametag or identification card. Employees shall not remove any portion of their uniform while working within the City.

Employees driving the Contractor's vehicles shall at all times possess and carry a valid Commercial Drivers License issued by the State of California.

Any person employed by the Contractor who fails or refuses to carry out the directions of the City, appears to be incompetent, acts in a disorderly, improper or unsafe manner, or shows signs of intoxication or other impairment shall be immediately removed from the job site by the Contractor. Prior to returning a removed employee to work within the City, the Contractor shall provide in writing the reason for the individual's behavior and the means used to prevent this behavior from occurring again. Failure of the Contractor to prevent, prohibit, or resolve problems with its employees working within the City will result in sweeping operations being suspended until further notice. The City may enter a contract with another party for street sweeping services during such a suspension, and the Contractor will be liable for all costs.

M. Sweeping Practices

The Contractor shall at all-time use good sweeping practices as dictated by standards within the sweeping industry and will make adjustment to its equipment as necessary. The Contractor must exercise due care so as to prevent spilling, scattering, or dropping of debris during the sweeping activity and shall immediately clean up any such spillage, dropping, or scattering. Sweeping practices include, but are not limited to the following:

Request For Proposal – Street Sweeping Services

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- 1) Sweeping speed shall be adjusted to street conditions with a maximum speed of six (6) miles per hour. Patterned concrete medians, intersections, and crosswalks shall be swept at a maximum speed of three (3) miles per hour. The City may require the installation of sweeping speed monitoring devices to record actual vehicle speed during sweeping.
- 2) Sweepers shall be operated as close to parked cars or other obstacles as safety allows.

N. Routing and Sweeper Availability

Street sweeping routes and schedules shall be developed by the Contractor and shall be subject to the approval of the Public Works Director. Routes and schedules shall be consistent with the Basic Street Sweeping Scheduling Map (Attachment B).

Sweeping routes and schedules shall be provided to the City no later than fifteen (15) days prior to the initiation of sweeping operations or changes in operation. The City reserves the right to request changes in routing or hours of operation at any time. Each sweeper shall have its own operator and scheduled route. Any and all sweeper breakdowns and repairs shall be reported immediately to the Public Works Director.

O. Construction-Related Problems and Storm Debris

Dirt and debris carried onto streets from identifiable construction sites is not considered the responsibility of the Contractor if located within five hundred (500) feet of a construction site. However, the Contractor is required to totally clean all dirt and debris carried by traffic to areas beyond this limit. Storm clean up and sweeping must be completed as soon as possible. Night sweeping may be permitted for normal storm cleanup, if authorized by the City.

P. Records and Reports

The following reports shall be submitted to the City each month along with the invoice for services.

- 1) Monthly Log Report. The Contractor shall keep a daily log of all streets swept, including the name and location of the streets and the number of curb-miles swept, along with a description of any special services performed. The log shall be signed by the Supervisor on a daily basis. Each month, a report shall be prepared from the daily log giving a brief description of all routine special and emergency activities.
- 2) Emergency Calls. The Contractor shall maintain a positive recording of all emergency service calls, by telephone recording device or by a time punch-type trouble ticket. Such information shall be entered on the monthly log report.
- 3) Amount of Debris. The Contractor shall maintain a separate measurement and record detailing the amount of debris collected during sweeping activities.

Request For Proposal – Street Sweeping Services
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This information, required as part of the City's NPDES permit, must be submitted to the City each month in a tabulated, easy to read format.

- 4) Recycled Debris. The Contractor shall maintain a separate measurement and record detailing the amount of debris deposited at a composting or recycling facility. The record shall also identify the name and address of the facility. This information shall be submitted to the City in a tabulated, easy to read format.
- 5) Complaints. Complaints received by the City regarding the Contractor's performance will be transmitted to the Contractor's office in writing, by telephone, or email, and handled by the Contractor's Supervisor. All complaints are to receive a follow-up response within twenty-four (24) hours following notification of the Contractor. A report of the Contractor's investigation and the corrective action taken shall be made promptly by the Contractor to the Public Works Director. Repeat complaints may be handled by a joint visit to the site by a City Inspector and Contractor's Supervisor.

Complaints received directly by the Contractor shall be submitted in writing to the City on the day such complaints are received. Contractor shall maintain a log of complaints received and corrective actions implemented which shall be submitted to the City each month.

Q. Restoration and Repair, Obstructions and Clean Up

The Contractor shall become familiar with all existing installations, both public and private, on the work site and shall provide adequate safeguards to prevent damage to existing structures and improvements. All fences, wall, slopes, landscaping, and other obstructions which are remove, damaged, or destroyed in the course of work shall be replaced and/or repaired, at the Contractor's expense, to the original condition and to the satisfaction of the City. Failure to have such damages repaired in a timely manner will result in the City deducting from the Contractor's payment the cost to perform the necessary remedial work.

R. Miscellaneous Safety and Other Regulations

- 1) Equipment and Vehicle Defects. All equipment or vehicle defects disclosed by any governmental official and not requiring immediate correction shall be corrected by the Contractor within two (2) weeks of notification.
- 2) Warnings. Contractor shall use light warnings instead of loud sound signals except where required by law for the protection of personnel.
- 3) Water for Dust Control. The Contractor shall provide sufficient water for use street sweeping operations to maintain a near dustless condition. Water for this use will be made available by the City at no cost to the Contractor. All water provided by the City must be metered by devices loaned to the Contractor. Contractor shall bring any such metering devices to the City's

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Public Works Yard to be read at a date to be determined by the Public Works Director. Contractor shall comply with all rules and regulations of the City relating to the use of water. Failure to comply may result in the City's refusal to furnish water to the Contractor.

S. Cooperation with Utility and Other Companies

Work within the City by utility and construction companies may be progressing concurrently with the work under this Agreement. It is the responsibility of the Contractor to be informed of work planned by these parties and to coordinate street sweeping work accordingly.

T. City Special Events

Contractor will provide street sweeping services free of charge in conjunction to a maximum of five (5) "Major" City sanctioned special events each year. City will provide Contractor thirty (30) day prior notice of scheduled event.

U. Contract Term

The term of the contract shall be for a period of three (3) years, with an option for renewal for two (2) one-year extensions, on an annual basis, based on the contractor performance. The City reserves the right to unilaterally terminate the Agreement at any time upon thirty (30) days written notice to the contractor.

After the initial three (3) year contract, the City has the option to renew the contract for two (2) one-year extensions, in one (1) year increments. If the City chooses to extend the contract, a formal letter will be sent to the contractor advising contractor of the one (1) year extension. This process will be used for each of the optional two (2) years. In determining whether the Agreement should be extended, the City will evaluate the performance of the contractor and determine whether the contractor's performance is satisfactory.

New street sweeping areas, as developed or assumed by the City, may be added to the Service Agreement. Such additional scope of work will be considered change orders to the initial contract, and the value will be based on service unit prices provided in Attachment C, if applicable, and/or negotiated between the two parties of the contract.

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REQUIRED CONTRACT REPORTS

- A. Monthly/ Weekly Service Report
- B. Monthly/ Weekly Performance Report
- C. Monthly/ Weekly Green Waste Recycling/ Diversion Report
- D. Emergency Calls Log
- E. Complaint Log

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LIST OF ATTACHMENTS

Attachment A	Service Location/ Total Cost
Attachment B	City Map and Street Sweeping Schedule Maps
Attachment C	Service Unit Prices
Attachment D	Living Wage Certification Form
Attachment E	Sample Service Agreement

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ATTACHMENT A**BASE SERVICE LEVEL****MAINTENANCE FREQUENCIES**

Contractor shall provide services at the following locations as described below.

LOCATIONS	FREQUENCY	CYCLE	CURB MILES/AREA	PROPOSED COST
Residential (Citywide)	Once/Weekly	Monday – Friday	105	
Alleys (According to Map)	Once/Weekly	Monday – Friday	3.5	
Downtown Area Truman (SF Mission to Brand) 1 st Street (Hagar to Macneil) Maclay Avenue (San Fernando to 4 th Street)	Once/Weekly	Monday – Friday	1.5	
Mall Area San Fernando Road (SF Mission to Chatsworth)	Once/Weekly	Monday – Friday	1	
Maclay Streetscape (4 th Street to 8 th Street)	Once/Weekly	Monday – Friday	2.1	
City Parking Lots (12)	Once/Weekly	Monday – Friday	360,000 sq. ft.	
			Weekly Total	
			Monthly Total	

Total Monthly Cost: \$ _____

Amount In Words _____

Total Annual Cost: \$ _____

Amount In Words _____

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ALTERNATE SERVICE LEVEL

MAINTENANCE FREQUENCIES

Contractor shall provide services at the following locations as described below.

LOCATIONS	FREQUENCY	CYCLE	CURB MILES/AREA	PROPOSED COST
Residential (Citywide)	Once/Weekly	Monday – Friday	105	
Alleys (According to Map)	Once/ Every Other Week	Monday – Friday	3.5	
Downtown Area Truman (SF Mission to Brand) 1 st Street (Hagar to Macneil) Maclay Avenue (San Fernando to 4 th Street)	Once/Weekly	Monday – Friday	1.5	
Mall Area San Fernando Road (SF Mission to Chatsworth)	Once/Weekly	Monday – Friday	1	
Maclay Streetscape (4 th Street to 8 th Street)	Once/Weekly	Monday – Friday	2.1	
City Parking Lots (12)	Once/Every Other Week	Monday – Friday	360,000 sq. ft.	
			Weekly Total	
			Monthly Total	

Total Monthly Cost: \$_____

Amount In Words_____

Total Annual Cost: \$_____

Amount In Words_____

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ATTACHMENT B
Street Sweeping Schedule Map

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ATTACHMENT C

UNIT PRICES

- I. The contractor agrees that for requested and/or required changes in the scope of work, including additions and deletions on work not performed, the contract sum shall be adjusted in accordance with the following unit prices.
- II. Contractor is advised that the submitted unit prices will be used as one of the determining factors in the contract award. Unreasonable prices may result in rejection of the entire bid proposal. Unit prices listed below refer to all items installed, including but not limited to, materials, labor, overhead, and profit for the contractor.
- III. The unit price quoted by the contractor shall be those unit prices that will be charged or credited for labor and materials to be provided regardless of the total number units and/or amount of labor required for added or deleted items of work.
- IV. All work shall be performed in accordance with specifications or otherwise herein specified. Workmanship shall be in accord with the best standard practices

FUNCTION COST/UNIT OF MEASURE

Additional Street Sweeping Services

During Regular Business Hours: \$_____ PER CURB MILE

Emergencies During Regular Business Hours: \$_____ PER HOUR

Emergencies After Regular Business Hours: \$_____ PER HOUR

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ATTACHMENT D

LIVING WAGE COMPLIANCE

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ATTACHMENT E

Sample Service Agreement



2013

SERVICE AGREEMENT

THIS 2013 PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into this ____ day of _____ 20____ (hereinafter, the "Effective Date"), by and between the CITY OF SAN FERNANDO, a municipal corporation and general law city ("CITY") and _____ (hereinafter, "CONTRACTOR"). The capitalized term "Parties" shall be a collective reference to both CITY and CONTRACTOR. The capitalized term "Party" shall refer to either CITY or CONTRACTOR interchangeably as appropriate.

RECITALS

THIS AGREEMENT is made and entered into with respect to the following facts:

WHEREAS, CITY, pursuant to California Government Code Sections 37103 and 53060, is authorized and empowered to contract with any specially trained and experienced firm or corporation for special services and advice on financial, economic, accounting, engineering, legal or administrative matters; and

WHEREAS, CITY's in-house personnel are not able to provide the types of specialized services required under this engagement; and

WHEREAS, CITY require the performance of (Street Sweeping Contractor) in connection with the identified scope of services; and

WHEREAS, CONTRACTOR represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals, employees and subcontractors; and

WHEREAS, the execution of this Agreement was approved by the City Council in accordance with the CITY's procurement and purchasing procedures at the City Council's meeting of _____ 20____ under Agenda Item _____; and

WHEREAS, CONTRACTOR further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS HEREIN CONTAINED, CITY AND CONTRACTOR AGREE AS FOLLOWS:

I.

SCOPE AND PROSECUTION OF WORK; COMPENSATION

- 1.1 **SCOPE OF WORK:** Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONTRACTOR agrees to perform the services and tasks set forth in that certain proposal entitled "Proposal to Provide Street Sweeping Services" and dated as of (Date, 2014) which is attached and incorporated hereto **Exhibit "A"** (hereinafter the "Scope of Work"). CONTRACTOR further agrees to furnish to CITY all labor, materials, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the services and tasks set forth in the Scope of Work. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Work shall hereinafter be referred to generally by the capitalized term "Work." The Work is inclusive of those tasks that may be identified as being optional under the Scope of Work and such optional work shall not constitute Extra Work under Section 1.5 of this Agreement, below. Neither CONTRACTOR nor anyone

acting on CONTRACTOR's behalf shall commence with the performance of the Work or any other related tasks until CITY issues a written notice to proceed (hereinafter, the "Notice to Proceed").

1.2 TERM:

- A. This Agreement shall have a term of Three (3) Years commencing on March 1, 2015 to February 28, 2018 (hereinafter, the "Initial Term").
- B. This Agreement may be extended subject to the same terms and conditions set forth herein for a maximum of Two (2) years, at the sole and absolute discretion of CITY MANAGER, provided CITY MANAGER issues written notice of its intent to so extend the Agreement no less than thirty (30) calendar days prior to the expiration of the Initial Term or any subsequent extension term. Nothing in this subsection shall operate to prohibit or otherwise restrict CITY right to terminate this Agreement at any time for convenience or for cause as provided herein.
- C. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause.

1.3 COMPENSATION AND COMPENSATION CONTROLS:

- A. CONTRACTOR shall perform and complete all of the services and tasks set forth under the Scope of Work at the rates of compensation set forth in that certain compensation schedule set forth under [page/section] of the Scope of Work under the heading "_____ " (hereinafter, the "Compensation Schedule"). CONTRACTOR shall also receive reimbursement for those pass-through costs and expenses specifically identified in the Compensation Schedule as being reimbursable pass-through costs, except that any such costs which are anticipated to be in excess of \$500.00 shall require the prior written approval of the General Manager or designee before they are incurred. For purposes of this Agreement, those pass-through costs or expenses identified as being reimbursable under the Compensation Schedule may hereinafter be referred to as "Reimbursable Costs". CONTRACTOR shall provide copies of receipts and invoices corroborating all costs or expenses, including Reimbursable Costs, indicated in CONTRACTOR's monthly invoice or statement. CITY shall be under no obligation to reimburse CONTRACTOR for unsubstantiated costs or expenses.
- B. Subsection (A) of this Section notwithstanding, in no event may CONTRACTOR's total compensation for the performance and completion of the Work exceed the aggregate sum of _____ Dollars (\$_____) during the entire Initial Term of the Agreement or during any single extension term ("Contract Price").
- C. In so far as CONTRACTOR seeks reimbursement for costs and expenses other than those that qualify as Reimbursable Expenses, such costs or expenses shall be deducted against the Contract Price.

1.4 PAYMENT OF COMPENSATION:

- A. CITY shall compensate CONTRACTOR on a monthly basis as tasks are performed and the Work is completed to the reasonable satisfaction of CITY. Following the conclusion of each month during the Initial Term of this Agreement or any extension term, CONTRACTOR shall submit to CITY a monthly itemized invoice or statement identifying the tasks performed, hours of service rendered and reimbursable pass-through costs incurred by CONTRACTOR and its various employees during the recently concluded month.
- B. Within thirty (30) calendar days of receipt of each invoice, CITY shall notify CONTRACTOR in writing of any disputed charges, costs or expenses included in the invoice. Within forty-five (45) calendar days of

receipt of each invoice, CITY shall pay all undisputed charges, costs and expenses indicated in CONTRACTOR's monthly invoice.

- C. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONTRACTOR.

1.5 EXTRA WORK; COMPENSATION FOR EXTRA WORK:

- A. At any time during the term of this Agreement, CITY may request that CONTRACTOR perform Extra Work. For the purposes of this Agreement, the term "Extra Work" means any additional work, services or tasks not set forth in the Scope of Work but later determined by CITY to be necessary. CONTRACTOR shall not undertake nor shall CONTRACTOR be entitled to compensation for Extra Work without the prior written authorization of the CITY. Extra Work does not include any labor, materials, tools, supplies, equipment, services, tasks or incidental and customary work undertaken to competently perform and timely complete the Work and related tasks set forth in the Scope of Work.
- B. Payments for any Extra Work shall be made to CONTRACTOR on a time-and-materials basis using CONTRACTOR's standard fee schedule.

1.6 ACCOUNTING RECORDS: CONTRACTOR shall maintain complete and accurate records with respect to all matters covered under this Agreement for a period of three (3) years after the expiration or termination of this Agreement. CITY shall have the right to access and examine such records, without charge, during normal business hours. CITY shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

1.7 ABANDONMENT BY CONTRACTOR: In the event CONTRACTOR ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Work, CONTRACTOR shall deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONTRACTOR in the performance of this Agreement. Furthermore, CONTRACTOR shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONTRACTOR's cessation or abandonment.

II.

PERFORMANCE OF AGREEMENT

2.1 CITY'S REPRESENTATIVES: The CITY hereby designates Dale Warren, Public Works Field Supervisor II (hereinafter, the "CITY Representatives") to act as its representatives for the performance of this Agreement. The CITY Representatives or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONTRACTOR shall not accept directions or orders from any person other than the CITY Representatives or their designee.

2.2 CONTRACTOR'S REPRESENTATIVE: CONTRACTOR hereby designates [Name and Title of Person who will be Representing CONTRACTOR in the Performance and Administration of this Agreement] to act as its representative for the performance of this Agreement (hereinafter, "CONTRACTOR's Representative"). CONTRACTOR's Representative shall have full authority to represent and act on behalf of the CONTRACTOR for all purposes under this Agreement. CONTRACTOR's Representative or his designee shall supervise and direct the performance of the Work, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the CONTRACTOR's Representative shall constitute notice to CONTRACTOR.

2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONTRACTOR agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff

and the CITY Representatives at all reasonable times. All work prepared by CONTRACTOR shall be subject to inspection and approval by CITY Representatives or their designees.

2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONTRACTOR represents, acknowledges and agrees to the following:

- A. CONTRACTOR shall perform all work skillfully, competently and to the highest standards applicable to the CONTRACTOR's profession;
- B. CONTRACTOR shall perform all work in a manner reasonably satisfactory to the CITY;
- C. CONTRACTOR shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*);
- D. CONTRACTOR understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
- E. All of CONTRACTOR's employees and agents (including but not limited to CONTRACTOR's subcontractors and subconsultants) possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONTRACTOR; and
- F. All of CONTRACTOR's employees and agents (including but not limited to CONTRACTOR's subcontractors and subconsultants) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement.

The Parties acknowledge and agree that CONTRACTOR shall perform, at CONTRACTOR's own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONTRACTOR's failure to comply with the standard of care set forth under this Section or by any like failure on the part of CONTRACTOR's employees, agents, contractors, subcontractors and subconsultants. Such effort by CONTRACTOR to correct any errors or omissions shall be commenced immediately upon their discovery by either Party and shall be completed within seven (7) calendars days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing and absolute discretion. The Parties acknowledge and agree that CITY's acceptance of any work performed by CONTRACTOR or on CONTRACTOR's behalf shall not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONTRACTOR, including but not limited to the representation that CONTRACTOR possesses the skills, training, knowledge and experience necessary to perform the Work in a skillful and competent manner equivalent to, the standard of performance generally recognized as being employed by professionals performing the same type of work and services in the State of California.

2.5 ASSIGNMENT: The skills, training, knowledge and experience of CONTRACTOR are material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONTRACTOR or on behalf of CONTRACTOR in the performance of this Agreement. In recognition of this interest, CONTRACTOR agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONTRACTOR's duties or obligations under this Agreement without the prior written consent of the CITY. In the absence of CITY's prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.

2.6 CONTROL AND PAYMENT OF SUBORDINATES: The Work shall be performed by CONTRACTOR or under CONTRACTOR's strict supervision. CONTRACTOR will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONTRACTOR on an

independent contractor basis and not as an employee. CONTRACTOR reserves the right to perform similar or different services for others during the term of this Agreement, provided such work does not unduly interfere with CONTRACTOR's competent performance under this Agreement or result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONTRACTOR are not employees of CITY and shall at all times be under CONTRACTOR's exclusive direction and control. CONTRACTOR shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, social security and Medicare payments and the like. CONTRACTOR shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.

- 2.7 REMOVAL OF EMPLOYEE OR AGENTS: If any of CONTRACTOR's officers, employees, agents, contractors, subcontractors or subcontractors is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONTRACTOR, a threat to persons or property, or if any of CONTRACTOR's officers, employees, agents, contractors, subcontractors or subcontractors fail or refuse to perform the work in a manner acceptable to the CITY such officer, employee, agent, contractor, subcontractor or subconsultant shall be promptly removed by CONTRACTOR and shall not be re-assigned to perform any of the work.
- 2.8 COMPLIANCE WITH LAWS: CONTRACTOR shall keep itself fully informed of and in compliance with all applicable laws, statutes, codes, rules, regulations and ordinances of the federal government of the United States of America, the State of California, the County of Los Angeles, and any other local governmental entity to the extent such laws, statutes, codes, rules, regulations or ordinances governing or affecting the performance of the Work.
- 2.9 SAFETY: CONTRACTOR shall perform its work so as to avoid injury or damage to any person or property. In performing the Work, CONTRACTOR shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the Work and the conditions under which any work is to be performed.
- 2.10. NON-DISCRIMINATION: In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, subcontractor, subconsultant, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 2.11. INDEPENDENT CONTRACTOR: The Parties acknowledge, understand and agree that CONTRACTOR and all persons retained or employed by CONTRACTOR are, and shall at all times remain, wholly independent contractors and are not officials, officers, employees, departments or subdivisions of CITY. CONTRACTOR shall be solely responsible for the supervision of its employees, agents, contractors, subcontractors and subconsultants and for the negligent acts and/or omissions of the same. All persons retained or employed by CONTRACTOR shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONTRACTOR under this Agreement or is otherwise expressly conferred by CITY in writing.

III. INSURANCE

- 3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: As more specifically set forth below under this Article, CONTRACTOR agrees that it shall procure and maintain throughout the Initial Term of this Agreement and any extension term (or for such extended period of time as may be required under this Article) insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with CONTRACTOR's performance of this Agreement. CONTRACTOR shall also procure and maintain such other types of insurance as may be required under this Article, below. CITY shall not, and shall be under no

obligation to, issue a Notice to Proceed until CONTRACTOR has provided evidence satisfactory to CITY that it has procured all insurance required under this Article.

3.2 REQUIRED COVERAGES: CONTRACTOR agrees that it shall procure and maintain the following insurance coverage, at its own expense, for the duration for this Agreement or any extended period set forth herein:

- A. Commercial General Liability Insurance: CONTRACTOR shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001 or equivalent). Such CGL Coverage shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per occurrence for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability and Two Million Dollars (\$2,000,000.00) in the aggregate.
- B. Automobile Liability Insurance: CONTRACTOR shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury and property damage.
- C. Workers' Compensation Insurance/ Employer's Liability Insurance: CONTRACTOR shall procure and maintain Workers' Compensation Insurance affording coverage at least as broad as that required by the State of California with Employer's Liability Insurance with minimum limits of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease. The Workers' Compensation insurer shall also agree to waive all rights of subrogation against CITY, the City Council and CITY's elected and appointed officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy.
- D. Professional Liability Insurance: For the full term of this Agreement and for a period of three (3) years thereafter, CONTRACTOR shall procure and maintain Errors and Omissions Liability Insurance appropriate to CONTRACTOR's profession. Such coverage shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per claim and shall be endorsed to include contractual liability.

3.3 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY, the City Council and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds.

3.4 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers licensed in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers, who according to the latest edition of the Best's Insurance Guide have an A.M. Best's rating of no less than A:VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.

3.5 PRIMACY OF CONSULTANT'S INSURANCE: All policies of insurance provided by CONTRACTOR shall be primary to any coverage available to CITY, the City Council and CITY's elected and appointed officials, officers, employees, agents and volunteers. Any insurance or self-insurance maintained by CITY, the City Council and CITY's elected and appointed officials, officers, employees, agents and volunteers shall be in excess of CONTRACTOR's insurance and shall not contribute with it.

3.6 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONTRACTOR or CONTRACTOR's officers, employees, agents, subcontractors or subconsultants from waiving the right of subrogation prior to a loss. CONTRACTOR hereby waives all rights of subrogation against CITY.

- 3.7 VERIFICATION OF COVERAGE: CONTRACTOR acknowledges, understands and agrees that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding the CITY's financial well-being. Accordingly, CONTRACTOR warrants, represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article on forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the CITY if requested.** All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONTRACTOR's commencement of any work or any of the Work. Upon CITY's written request, CONTRACTOR shall also provide CITY with certified copies of all required insurance policies as a condition precedent to the commencement of any work or any of the Work. CITY shall not, and shall be under no obligation to, issue a Notice to Proceed until CONTRACTOR fully complies with this Section. The requirements of this Section cannot be waived and any attempted waiver shall be void, invalid and non-binding upon CITY.
- 3.8 FAILURE TO ADHERE TO INSURANCE PROVISIONS: In addition to any other remedies CITY may have under this Agreement or at law or in equity, if CONTRACTOR fails to comply with any of the requirements set forth in this Article, CITY may, but shall not be obligated to: (i) Order CONTRACTOR to stop any and all work under this Agreement or withhold any payment, which becomes due to CONTRACTOR hereunder, or both stop work and withhold any payment, until CONTRACTOR demonstrates compliance with the requirements hereof; or (ii) terminate this Agreement. CITY's exercise of any of the foregoing remedies, shall be in addition to any other remedies CITY may have and is not the exclusive remedy for CONTRACTOR's failure to comply with the insurance requirements set forth under this Article.
- 3.9 SUBCONTRACTORS INSURANCE COVERAGE: CONTRACTOR shall include all persons and entities performing work on its behalf as insureds (including all contractors, subcontractors and subconsultants) or, in the alternative, shall furnish separate certificates of insurance and endorsements for each such persons or entities evidencing their independent procurement of insurance. All coverages for such persons or entities shall be identical to the requirements imposed upon CONTRACTOR under this Article.
- 3.10 NO LIMITATION ON LIABILITY: CONTRACTOR's procurement of insurance shall not be construed as a limitation of CONTRACTOR's liability or as full performance of CONTRACTOR's indemnification duties set forth under Article V of this Agreement.

IV. INDEMNIFICATION

4.1 The Parties agree that City and City's engineer, elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "City Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the City Indemnitees with the fullest protection possible under the law. CONTRACTOR acknowledges that City would not enter into this Agreement in the absence of CONTRACTOR's commitment to indemnify, defend and protect the City as set forth herein.

4.2 To the fullest extent permitted by law, the CONTRACTOR shall (i) immediately defend and (ii) indemnify and hold harmless the City and its engineer, elected and appointed officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns from and against any and all liabilities, regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the CONTRACTOR, or its officers, employees, servants, agents, subcontractors, volunteers or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. The parties understand and agree that the duty of CONTRACTOR to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees incurred by legal

counsel of City's choosing; court costs; and costs of alternative dispute resolution. The CONTRACTOR's obligation to indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an indemnified party, then CONTRACTOR's indemnification obligation shall be reduced in proportion to the established comparative liability.

4.3 The duty to defend is a separate and distinct obligation from CONTRACTOR's duty to indemnify. CONTRACTOR shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the City, City and its engineer, elected and appointed officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns, immediately upon tender to City of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination that persons other than CONTRACTOR are responsible for the claim does not relieve CONTRACTOR from its separate and distinct obligation to defend under this section. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if CONTRACTOR asserts that liability is caused in whole or in part by the negligence or willful misconduct of the indemnified party. If it is finally adjudicated that liability was caused by the comparative active negligence or willful misconduct of an indemnified party, CONTRACTOR may submit a claim to the City for reimbursement of reasonable attorneys' fees and defense costs in proportion to the established comparative liability of the indemnified party.

4.4 City shall have the right to offset against the amount of any compensation due CONTRACTOR under this Agreement any amount due City from CONTRACTOR as a result of CONTRACTOR's failure to pay City promptly any indemnification arising under this Article and related to CONTRACTOR's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

4.5 The obligations of CONTRACTOR under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONTRACTOR expressly waives its statutory immunity under such statutes or laws as to City and City's engineer, elected and appointed officials, officers, employees, agents and volunteers.

4.6 CONTRACTOR agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every subcontractor or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. In the event CONTRACTOR fails to obtain such indemnity obligations from others as required herein, CONTRACTOR agrees to be fully responsible and indemnify, hold harmless and defend City and City's engineer, elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONTRACTOR's subcontractors or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

4.7 The City does not, and shall not, waive any rights that it may possess against CONTRACTOR because of the acceptance by the City, or the deposit with the City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

4.8 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the City may have at law or in equity.

V. TERMINATION

5.1 TERMINATION WITHOUT CAUSE: CITY may terminate this Agreement at any time for convenience and without cause by giving written notice to CONTRACTOR at least five (5) calendar days prior to the effective date of such termination for convenience. Upon termination for convenience, CONTRACTOR shall be compensated only for the Work which has been adequately rendered to CITY up to the effective date of the

termination, and CONTRACTOR shall be entitled to no further compensation. CONTRACTOR may not terminate this Agreement except for breach of this Agreement. If this Agreement is terminated as provided herein, CITY may require CONTRACTOR to provide all finished or unfinished Documents and Data, as defined in Section 7.1 below, and other information of any kind prepared by CONTRACTOR in connection with the performance of the Work. CONTRACTOR shall be required to provide such documents and other information within fifteen (15) calendar days of the request. In the event this Agreement is terminated in whole or in part as provided herein, CITY may procure, upon such terms and in such manner as it may determine appropriate, Work similar to those terminated.

- 5.2 DEFAULT, BREACH AND TERMINATION IN THE EVENT OF BREACH: In the event either Party fails to perform, or adhere to, any applicable duty, obligation or standard of conduct set forth under this Agreement (or fails to perform or adhere to any such duty, obligation or standard of conduct at the time, place or manner set forth in this Agreement), an event of default (hereinafter, "Event of Default") shall have occurred. Except as otherwise provided in this Agreement, if an Event of Default remains uncured by the defaulting Party for a period in excess of fourteen (14) calendar days from the date upon which the non-defaulting Party issues notice of default (hereinafter, a "Default Notice") to the defaulting Party, then the default shall constitute a breach of this Agreement. If a Party is in breach of this Agreement, the non-breaching Party may pursue any and all remedies available to it at law or in equity. If CONTRACTOR is in breach (whether or not such breach is caused by CONTRACTOR or CONTRACTOR's officials, officers, employees, agents, contractors, subcontractors or subcontractors, CITY may, in its sole and absolute discretion (and without obligation), terminate this Agreement immediately upon the issuance written notice of termination on the grounds of breach (a "Breach-Termination Notice") which notice shall specify the effective date of such termination for cause. CITY's ability to terminate this Agreement as provided in this Section shall be in addition to any other remedies CITY may have at law or in equity in the event of breach and shall not be in lieu of such other remedies.
- 5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- 5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

VI.

MISCELLANEOUS PROVISIONS

- 6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all reports, studies, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONTRACTOR in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored on paper, digitally, magnetically and/or electronically. CONTRACTOR shall require all subcontractors and subconsultants working on behalf of CONTRACTOR in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any subcontractor or subconsultant as applies to Documents and Data prepared by CONTRACTOR in the performance of this Agreement.
- 6.2 CONFIDENTIALITY: All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input recorded data, written information, and other like information either created by or provided to CONTRACTOR in connection with the performance of this Agreement shall be held confidentially by CONTRACTOR. Such materials shall not, without the prior written consent of CITY, be used

by CONTRACTOR for any purposes other than the performance of the Work. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Work. Nothing furnished to CONTRACTOR which is otherwise known to CONTRACTOR or is generally known, or has become known, to the related industry shall be deemed confidential. CONTRACTOR shall not use CITY's name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.

- 6.3 **NOTICES**: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

CONTRACTOR:

[Name, Address, Phone, Fax, and other relevant contact information for CONTRACTOR]

CITY:

City of San Fernando
Department of Public Works
Attn: Dale Warren
117 Macneil Street
San Fernando, CA 91340
dwarren@sfcity.org
Tel: (818) 898-1293
Fax: (818) 898-3221

Such notices shall be deemed effective when (i) personally delivered; (ii) successfully transmitted by facsimile as evidenced by a fax confirmation slip; (iii) when successfully transmitted and received via electronic mail at any of the e-mail addresses listed above; or (iv) when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepared and addressed to the Party at its applicable address.

- 6.4 **COOPERATION; FURTHER ACTS**: The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as is reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.
- 6.5 **SUBCONTRACTING**: CONTRACTOR shall not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with subcontractors), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement, including provisions relating to insurance requirements and indemnification.
- 6.6 **CITY'S RIGHT TO EMPLOY OTHER CONTRACTORS**: CITY reserves the right to employ other CONTRACTORS in connection with the various projects worked upon by CONTRACTOR.
- 6.7 **PROHIBITED INTERESTS**: CONTRACTOR warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONTRACTOR, to solicit or secure this Agreement. Further, CONTRACTOR warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 6.8 **TIME IS OF THE ESSENCE**: Time is of the essence for each and every provision of this Agreement.
- 6.9 **FORCE MAJEURE**: Any prevention, delay, nonperformance or stoppage due to any of the following causes shall excuse nonperformance for a period equal to such obligations imposed by this Agreement. The causes referred to above are strikes, walkouts, labor disputes, failure of power, irresistible superhuman cause, acts of public enemies of the State or United States, riots, insurrections, civil commotion, inability to obtain labor or material or reasonable substitutes for either, governmental restrictions or regulations or controls (except those

reasonably foreseeable in connection with the uses contemplated by this Agreement), casualties not contemplated by insurance provisions of this agreement, or other causes beyond the reasonable control of the party obligated to perform.

- 6.10 GOVERNING LAW; VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.
- 6.11 ATTORNEY'S FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorney's fees and all other costs of such action.
- 6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.
- 6.13 NO THIRD PARTY BENEFIT: There are no intended third party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.
- 6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- 6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.
- 6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.
- 6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.
- 6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONTRACTOR prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.16, above.
- 6.20 COUNTERPARTS: This Agreement shall be executed in two (2) original counterparts each of which shall be of equal force and effect. One counterpart shall be delivered to CONTRACTOR and the other shall be retained by CITY. No handwritten or typewritten amendment, modification or supplement to any one counterparts shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above.

[SIGNATURE PAGE TO FOLLOW]

AS OF THE DATE FIRST WRITTEN ABOVE, the Parties evidence their agreement to the terms of this Agreement by signing below:

CITY:

City of San Fernando

By: _____

Name: _____

Title: _____

APPROVED AS TO FORM:

By: _____
City Attorney**CONTRACTOR:****[Insert Name of CONTRACTOR]**

By: _____

Print: _____

Title: _____

EXHIBIT "A"
[SCOPE OF WORK]

SAMPLE

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Brian Saeki, City Manager

Date: January 20, 2015

Subject: Consideration to Approve and Execute Correspondence to the California High-Speed Rail Authority and Provide Direction Regarding Future Outreach Efforts

RECOMMENDATION:

It is recommended that the City Council:

1. Approve a letter to the California High-Speed Rail Authority (Attachment "A") from Los Angeles City Councilmember Felipe Fuentes and the San Fernando City Council requesting that an underground alternative through the City of San Fernando be considered as part of the overall environmental analysis being prepared for the California High-Speed Rail Project;
2. Authorize all City Councilmembers to execute the letter; and
3. Provide staff with direction related to future outreach efforts in the City of San Fernando related to the project.

BACKGROUND:

Councilmember Fajardo has requested that this item be placed on the agenda so that the City Council could discuss future outreach efforts in the City of San Fernando related to the California High-Speed Rail Project.

Related to this, is a letter by Los Angeles City Councilmember Felipe Fuentes and the San Fernando City Council requesting that an underground alternative be considered as part of the environmental analysis for the High-Speed Rail project.

BUDGET IMPACT:

There is no budgetary impact by approving the letter. There could be impacts to the budget depending upon the City Council's direction related to future outreach efforts. Those costs would be brought back to the City Council for consideration once they are determined.

**Consideration to Approve and Execute Correspondence to the California High-Speed Rail Authority
and Provide Direction Regarding Future Outreach Efforts**

Page 2 of 2

ATTACHMENT:

- A. Letter to the California High-Speed Rail Authority



FELIPE FUENTES

City of Los Angeles

Councilmember, Seventh District

200 N. Spring Street, Rm. 455, Los Angeles, CA 90012

(213) 473-7007 • (213) 847-0707

ATTACHMENT "A"

Committees:
Energy & Environment
Chair
Housing
Vice-Chair
Personnel & Animal Welfare
Member
Board of Referred Powers
Member

January 14, 2015

VIA CERTIFIED US MAIL & EMAIL: info@hsr.ca.gov

Mr. Dan Richard, Chair
California High-Speed Rail Authority (CHSRA)
770 L Street, Suite 800
Sacramento, CA 95814

Dear Chairman Richard:

The City of San Fernando and I write requesting the California High Speed Rail Authority board and staff include this letter as part of the Alternatives Analysis and the subsequent Draft Environmental Impact Report/Draft Environmental Impact Statement (DEIR/DEIS) review and assessment of an underground tunnel project alternative for the SR-14 alignment. The alternative runs through the 7th Council District in the City of Los Angeles and the City of San Fernando as part of the Palmdale to Burbank section of the California High-Speed Rail project. Consideration of this added alignment alternative, at the same level of review and assessment as the other alternatives currently being considered at this juncture, is warranted. The proposed analysis will provide a more comprehensive assessment of potential environmental impacts.

It's our assessment the proposed added alternative will provide important information for all decision makers who will be using these environmental assessment documents for policy and fiscal decisions in order to produce the highest and best high-speed rail alignment. The addition of this alternative analysis will help protect, to the best extent possible, the public health, safety, and general welfare of the communities along the future route; evaluate additional options on the project planning phase that will result in a future construction project maximizing the efficient use of state taxpayer dollars; and will result in project mitigation measures addressing the potential environmental impacts for communities along the path of the future high-speed rail line.

We continue to support a California High-Speed Rail project because it has potential to be a transformative and well-planned transportation infrastructure for the State of California which may help reduce greenhouse gases by providing an alternative mode of transportation to vehicular and air travel while creating opportunities for good-paying jobs.

Sylmar Office
14117 Hubbard Street, D1
Sylmar, CA 91342
(818) 756-8409
(818) 362-4857

Pacoima Office
13520 Van Nuys Blvd., Ste. 209
Pacoima, CA 91331
(818) 485-0600
(818) 896-9250

Tujunga Office
7747 Foothill Blvd.
Tujunga, CA 91042
(818) 352-3287
(818) 352-8563

Mr. Dan Richard, Chair

January 14, 2015

Page 2

We look forward to continuing the dialogue with the CHSRA board and staff as you work on the preparation and review of the DEIR/DEIS and all other associated work for the development of the California High-Speed Rail project.

Sincerely,



FELIPE FUENTES
Councilmember, 7th District
City of Los Angeles

SYLVIA BALLIN
Mayor
City of San Fernando

ROBERT C. GONZALES
Mayor Pro Tem
City of San Fernando

ANTONIO LOPEZ
Councilmember
City of San Fernando

JESSE H. AVILA
Councilmember
City of San Fernando

JOEL FAJARDO
Councilmember
City of San Fernando

cc: Honorable California High-Speed Rail Authority Board of Directors
Honorable Tony Cárdenas, Congressman, 29th District
Honorable Bob Hertzberg, State Senator, 18th District
Honorable Patty Lopez, State Assemblymember, 39th District
Honorable Sheila Kuehl, Los Angeles County Supervisor, 3rd District
Honorable Eric Garcetti, Mayor and Chair, Board of Directors, Metro
Honorable Mitch Englander, Los Angeles City Councilmember, 12th District
Honorable James C. Ledford Jr., Mayor
Honorable Councilmembers, City of Palmdale
Honorable Laurene Weste, Mayor
Honorable Councilmembers, City of Santa Clarita
Honorable David Gordon, Mayor
Honorable Councilmembers, City of Burbank
Honorable Zareh Sinanyan, Mayor
Honorable Councilmembers, City of Glendale
Honorable Board of Directors, Metro

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Brian Saeki, City Manager

Date: January 20, 2015

Subject: Consideration to Authorize Negotiations with the United States Postal Service Federal Credit Union for Office Space in City Hall

RECOMMENDATION:

It is recommended that the City Council authorize the City Manager to negotiate a lease agreement between the City of San Fernando and the United States Postal Service Federal Credit Union (USPSFCU) for office space in City Hall.

BACKGROUND/ANALYSIS:

The USPSFCU in Mission Hills will be closing its doors effective February 28, 2015. Mireya Mejia, Branch Manager from that facility, has approached the City with a proposal to lease office space at City Hall.

It is proposed that the USPSFCU would occupy the space where the City Treasurer is currently. The City Treasurer and her staff would be moved across the hall into the finance area. Moving the Treasurer and her staff into the finance area will help to overcome some ongoing staffing issues in both of those areas. Staff is always scrambling for coverage in those areas to cover vacations, sick leave, etc. In addition, the everyday duties of the Treasurer are very much related to the activities in the Finance Department.

Further, having the Credit Union at City Hall will not only be a benefit for the residents and employees but will also generate additional foot traffic in the downtown area.

BUDGET IMPACT:

Leasing office space to the USPSFCU would result in an increase in General Fund revenue. Once the lease is negotiated and finalized, it will be presented to the City Council for consideration. At that time, the total budgetary impact to the City will be explained.