

REGULAR MEETING NOTICE AND AGENDA

JUNE 15, 2015 - 6:00 PM

COUNCIL CHAMBERS 117 MACNEIL STREET SAN FERNANDO, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Joel Fajardo Vice Mayor Sylvia Ballin Councilmember Robert C. Gonzales Councilmember Antonio Lopez Councilmember Jaime Soto

PLEDGE OF ALLEGIANCE

Police Explorer Shae Perez

APPROVAL OF AGENDA

PRESENTATION

a) FIRST ANNUAL CÉSAR CHÁVEZ SCHOLARSHIP PROGRAM RECIPIENT - ROBERT LOPEZ JR. Presentation by the City of San Fernando Education Commission and Republic Services

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) REQUEST TO APPROVE MINUTES OF:
 - a. APRIL 6, 2015 SPECIAL MEETING
 - b. MAY 4, 2015 SPECIAL (JOINT) MEETING
 - c. MAY 4, 2015 REGULAR MEETING
 - d. JUNE 1, 2015 SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT RESOLUTION NO. 15-062 APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT ORDINANCE NO. 1642 UPDATING THE CITY CODE, ARTICLE III, STORMWATER AND URBAN RUNOFF POLLUTION CONTROL

Recommend that the City Council waive full reading of Ordinance No. 1642 and adopt by title only, "An Ordinance of the City of San Fernando Amending Article III, Stormwater and Urban Runoff Pollution Control Low Impact Development (LID) Requirements Pursuant to the National Pollutant Discharge Elimination System (NPDES) Permit Requirements for the Municipal Separate Storm Sewer System (MS4)."

4) CONSIDERATION TO APPROVE AN AGREEMENT WITH LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY REGARDING THE ADMINISTRATION AND COST SHARING FOR IMPLEMENTING THE DOMINGUEZ CHANNEL AND GREATER HARBORS TOXIC TOTAL MAXIMUM DAILY LOAD (HARBOR TOXICS TMDL) REQUIRED MONITORING

Recommend that the City Council:

- a. Approve a three-year agreement (Contract No. 1791) between the City of San Fernando and the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) for the administration and cost sharing for implementing the Dominguez Channel and Greater Harbors Toxic Total Maximum Daily Load (Harbor Toxics TMDL) required monitoring; and
- b. Authorize the City Manager to execute the agreement.



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5) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE SALARY PLAN AND TABLE OF ORGANIZATION FOR FISCAL YEAR (FY) 2015- 2016

Recommend that the City Council:

- a. Adopt Resolution No. 7680 approving the Salary Plan for FY 2015-2016; and
- b. Adopt Resolution No. 7681 approving the Table of Organization for FY 2015-2016.

6) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE FISCAL YEAR (FY) 2015-2016 ARTICLE XIIIB APPROPRIATIONS (GANN) LIMIT

Recommend that the City Council adopt Resolution No. 7678 setting the FY 2015-2016 Article XIIIB Appropriation Limit at \$42,172,022.

7) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE SAN FERNANDO POLICE OFFICERS' ASSOCIATION

Recommend that the City Council:

- a. Approve a Memorandum of Understanding (Contract No. 1789) between the City of San Fernando and the San Fernando Police Officers' Association for a four-year term (July 1, 2015 through June 30, 2019); and
- b. Authorize the City Manager to make non-substantive corrections and execute all related documents.

8) CONSIDERATION TO APPROVE HEALTHY SAN FERNANDO! 2015 CAMPAIGN

Recommend that the City Council authorize the City Manager to allocate City staff to implement Healthy San Fernando! Campaign for 2015.

9) CONSIDERATION TO APPROVE THE CO-SPONSORSHIP OF THE 2015 WORLD GAMES FINAL LEG TORCH RUN

Recommend that the City Council:

- a. Approve the co-sponsorship of the 2015 World Games Final Leg Torch Run; and
- b. Authorize the City Manager to direct staff to begin preparation efforts for the 2015 World Games Final Leg Torch Run in San Fernando.



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10) CONSIDERATION TO ADOPT A RESOLUTION APPROVING A BUDGET AMENDMENT FOR HIGH-SPEED RAIL OUTREACH

Recommend that the City Council adopt Resolution No. 7684, approving a budget amendment to move funds from the City Attorney operating budget to the City Manager operating budget to cover High-Speed Rail Project outreach efforts.

11) CONSIDERATION TO APPROVE A LETTER OF SUPPORT FOR SAN FERNANDO COMMUNITY HEALTH CENTER'S PROPOSAL FOR FEDERALLY QUALIFIED HEALTH CENTER LOOK-ALIKE STATUS

Recommend that the City Council:

- a. Approve a letter of support for San Fernando Community Health Center's proposal for Federally Qualified Health Center Look-Alike (FQHC-LA) status under Section 330 of the Public Health Services Act; and
- b. Authorize the Mayor to execute said letter.

12) CONSIDERATION TO APPROVE THE PURCHASE OF AN EMERGENCY POLICE VEHICLE REPLACEMENT

Recommend that the City Council:

- a. Approve the purchase of one (1) replacement 2015 Ford Police Interceptor from Wondries Fleet Group in the amount of \$25,154.30, not to exceed \$30,000.00, under the Cooperative Purchase Provision of the Los Angeles County contract #14201579-1; and
- b. Approve the cost to remove useable equipment (from the damaged vehicle), replace damaged equipment and re-install the equipment into the purchased replacement vehicle in the amount of \$6,500.00, and not to exceed \$10,000.00.
- c. Approve Resolution No. 7683 appropriating the replacement expenditure and anticipated insurance revenue in the Equipment Replacement Fund.

13) CONSIDERATION TO ADOPT A RESOLUTION APPROVING A GREEN STREETS POLICY

Recommend that the City Council adopt Resolution No. 7682 approving a Green Streets Policy for the City.



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PUBLIC HEARING

14) CONSIDERATION TO ADOPT THE FISCAL YEAR (FY) 2015-2016 CITY BUDGET

It is recommended that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, direct staff to make adjustments to the proposed Fiscal Year (FY) 2015-2016 Budget, if necessary; and
- c. Adopt Resolution No. 7679 approving the Fiscal Year 2015-2016 City Budget.

ADMINISTRATIVE REPORTS

15) CONSIDERATION TO APPROVE SOLID WASTE FRANCHISE AGREEMENT AMENDMENTS

Recommend that the City Council:

- a. Review the revisions to the proposed amendments that were requested by the City Council at their April 20, 2015 meeting;
- b. Approve the proposed amendment to the City's Solid Waste Franchise Agreement (Contract No. 1731(a)) with Republic Services in order to address service provisions for bulky item collection, billing cycle modifications, annual rate adjustments, and enhanced bus stop trash collection services; and
- c. Authorize the City Manager to execute the amendment to the Solid Waste Franchise Agreement.

16) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH NEIGHBORHOOD HOUSING SERVICES OF LOS ANGELES COUNTY

Recommend that the City Council:

a. Approve a Professional Services Agreement (Contract No. 1790) between the City of San Fernando and Neighborhood Housing Services of Los Angeles County to provide the community with access to financial education, affordable mortgage lending, and construction services and management for its "Don't Move-Improve! Program" in order to promote homeownership and the preservation of the City's residential neighborhoods; and



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b. Authorize the City Manager and the City Attorney to take all actions necessary to execute and implement City Contract No. 1790.

17) DISCUSSION REGARDING THE CITY ARBORIST

This item is placed on the agenda by Councilmember Jaime Soto.

18) PROPOSED DEVELOPMENT MORATORIUM

This item is placed on the agenda by Councilmember Jaime Soto.

COMMITTEE/COMMISSION LIAISON UPDATES

GENERAL COUNCIL COMMENTS

STAFF COMMUNICATION

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julie M. Fernandez, Executive Assistant to the City Manager Signed and Posted: June 11, 2015 (4:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk's Office. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.



Regular Meeting San Fernando City Council



SAN FERNANDO CITY COUNCIL MINUTES

APRIL 6, 2015 – 5:00 P.M. SPECIAL MEETING

City Hall Community Room 117 Macneil Street San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Joel Fajardo called the meeting to order at 5:00 p.m.

Present:

Council: Mayor Joel Fajardo, Mayor Pro Tem Sylvia Ballin, Councilmembers

Robert C. Gonzales, Antonio Lopez, and Jaime Soto

Staff: City Manager Brian Saeki and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Led by City Manager Saeki

APPROVAL OF AGENDA

Motion by Councilmember Lopez, seconded by Mayor Pro Tem Ballin, to approve the agenda. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

None

STUDY SESSION

1) CITY OF SAN FERNANDO COMMISSIONS, COMMITTEES, AND BOARDS

Deputy City Manager/Public Works Director Chris Marcarello presented the staff report.

Discussion ensued amongst Councilmembers and staff.

SAN FERNANDO CITY COUNCIL SPECIAL MEETING MINUTES – April 6, 2015 Page 2

Councilmembers' comments included:

- Combining Tree Commission with the Planning and Preservation Commission
- Removing San Fernando residency requirement from some of the commissions (i.e., maybe require that they work OR live in the City)
- Ad Hoc to vet Cultural Arts and Education Commissions (i.e., how to improve and expand, and possibly provide a budget)
- Consider changing commission meeting times to start at the same time (i.e., 6:00 p.m.)
- Whether to allow Councilmembers to agendize items on Commission agendas
- Consider disbanding Standing Committees except for Budget, Personnel, and Finance

By consensus, City Council agreed that the Ad Hoc Committee on City Commissions (Gonzales and Ballin) should do a quick overview of all commissions and provide final recommendations to the full City Council.

RECESS TO CLOSED SESSION (5:46 P.M.)

The City Council recessed to the following Closed Session as announced by City Attorney Olivarez:

A) CONFERENCE WITH LABOR NEGOTIATOR

G.C. §54957.6

Designated City Negotiator: Brian Saeki, City Manager

Employees and Employee Bargaining Units that are the Subject of Negotiation:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association (SEIU, Local 721)

San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

RECESS TO HOLD REGULAR CITY COUNCIL MEETING (6:08 P.M.)

RECONVENE/RECESS TO CLOSED SESSION (7:21 P.M.)

REPORT OUT FROM CLOSED SESSION (8:30 P.M.)

City Attorney Olivarez reported that the City Council received a briefing from the City Manager. City Manager Saeki received direction from the City Council (Councilmember Soto voted "No" on the direction given). No final action taken.

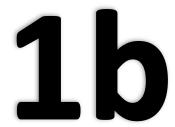
SAN FERNANDO CITY COUNCIL SPECIAL MEETING MINUTES – April 6, 2015 Page 3

ADJOURNMENT (8:30 P.M.)
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By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of April 6, 2015 meeting as approved by the San Fernando City Council.

Elena G. Chávez City Clerk



SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY AND THE SAN FERNANDO CITY COUNCIL MINUTES

MAY 4, 2015 – 4:30 P.M. SPECIAL JOINT MEETING

City Hall Community Room 117 Macneil Street San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Chair/Mayor Joel Fajardo called the meeting to order at 4:30 p.m.

Present:

Agency/Council: Chair/Mayor Joel Fajardo, Vice-Chair/Vice Mayor Sylvia Ballin,

and Members/Councilmembers Robert C. Gonzales, Antonio Lopez (arrived at 5:05 p.m.) and Jaime Soto (arrived at 4:47 p.m.)

Staff: Executive Director/City Manager Brian Saeki, General

Counsel/City Attorney Rick R. Olivarez and Secretary/City Clerk

Elena G. Chávez

PLEDGE OF ALLEGIANCE

Led by Mayor/Chair Fajardo

APPROVAL OF AGENDA

Motion by Vice-Chair/Vice Mayor Ballin, seconded by Member/Councilmember Gonzales, to approve the agenda. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

None

SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY AND SAN FERNANDO CITY COUNCIL SPECIAL JOINT MEETING MINUTES – May 4, 2015 Page 2

STUDY SESSION

1) DISCUSSION OF FISCAL YEAR (FY) 2015-2016 CITY-WIDE GOALS AND PRIORITIES

City Manager Saeki presented the staff report. He and staff replied to questions from Councilmembers.

Staff reported that the purpose of setting goals and priorities is to provide guidance for the overall FY 2015-2016 budget process and provide context for decision making. Councilmembers each presented their FY 2015-2016 priorities. Discussion item; no formal action.

RECESS TO CLOSED SESSION (5:24 P.M.)

By consensus, Members/Councilmembers recessed to the following Closed Session:

A) CONFERENCE WITH LABOR NEGOTIATOR

G.C. §54957.6

Designated City Negotiator: City Manager Brian Saeki

Employees and Employee Bargaining Units that are the Subject of Negotiation:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association (SEIU, Local 721)

San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

B) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

G.C. §54956.9(d)(1)

Name of Case: City of San Fernando et al. v. Wendy L. Wantanabe, in her official

capacity as the Auditor-Controller of the County of Los Angeles

LASC Case No.: 34-2013-80001550-CU-WM-GDS

RECONVENE/REPORT OUT FROM CLOSED SESSION (6:03 P.M.)

General Counsel/City Attorney Olivarez reported the following:

Item A – The City Council received a briefing from the City Manager; unanimous direction was given but no final action was taken.

SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY AND SAN FERNANDO CITY COUNCIL SPECIAL JOINT MEETING MINUTES – May 4, 2015 Page 3

Item B – The Successor Agency/City Council received a briefing from staff; unanimous direction was given to accept the terms of a proposed settlement agreement (once executed by all parties, it will become a public document). Nothing further to report.

ADJOURNMENT (6:03 P.M.)

Motion by Member/Councilmember Lopez, seconded by Member/Councilmember Gonzales, to adjourn the meeting. By consensus, the motion carried.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 4, 2015 meeting as approved by the Successor Agency to the San Fernando Redevelopment Agency and San Fernando City Council.

Elena G. Chávez Secretary/City Clerk



SAN FERNANDO CITY COUNCIL MINUTES

MAY 4, 2015 – 6:00 P.M. REGULAR MEETING

City Hall Council Chambers 117 Macneil Street San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Joel Fajardo called the meeting to order at 6:04 p.m.

Present:

Council: Mayor Joel Fajardo, Vice Mayor Sylvia Ballin, and Councilmembers

Robert C. Gonzales, Antonio Lopez, and Jaime Soto

Staff: City Manager Brian Saeki, City Attorney Rick R. Olivarez, and City Clerk

Elena G. Chávez

PLEDGE OF ALLEGIANCE

Led by Police Explorer Alfredo Mendoza

APPROVAL OF AGENDA

Vice Mayor Ballin requested to pull Item No. 8 from the agenda. Motion by Vice Mayor Ballin, seconded by Councilmember Lopez, to approve the agenda as amended. By consensus, the motion carried.

PRESENTATIONS

The following presentations were made:

- a) OLDER AMERICANS MONTH
- b) NATIONAL POLICE WEEK MAY 10-16, 2015 NATIONAL PEACE OFFICERS MEMORIAL DAY – MAY 15, 2015
- c) RECOGNITION OF CESAR CHAVEZ ART CONTEST WINNERS

At this time, Vice Mayor Ballin and City Attorney Olivarez clarified that her previous motion regarding Item No. 8 was not to pull it from the agenda, but to pull it for the purposes of discussion.

PUBLIC STATEMENTS – WRITTEN/ORAL

John Blue talked about a woman hired by a City vendor who is now facing penalties because she did not receive W-2 tax statements, and as a result, inaccurately filled out her income tax forms.

CONSENT CALENDAR

Motion by Vice Mayor Ballin, seconded by Councilmember Gonzales, to pull Item No. 8 for further discussion, and approve the remaining Consent Calendar Items:

- 1) REQUEST TO APPROVE MINUTES OF APRIL 20, 2015 SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT RESOLUTION NO. 15-051 APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO APPROVE THE APPOINTMENT OF JON BROWN TO THE DISASTER COUNCIL
- 4) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE RENEWAL OF THE GENERAL SERVICES AGREEMENT WITH THE COUNTY OF LOS ANGELES
- 5) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE INVESTMENT POLICY FOR FISCAL YEAR 2015-2016
- 6) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE CITY TREASURER AND DEPUTY CITY TREASURER TO INVEST SURPLUS FUNDS
- 7) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING THE CITY'S REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA) GOVERNING BOARD
- 9) CONSIDERATION TO APPROVE LETTERS OF SUPPORT FOR AB 857 (PEREA) CLEAN TRUCK PROGRAM AND AB 1074 (GARCIA) CLEAN FUELING ACT

By consensus, the motion carried.

Items Pulled for Further Discussion:

8) CONSIDERATION TO ADOPT A RESOLUTION ALLOWING CONTINUED PARTICIPATION IN THE CALIFORNIA HOME ENERGY RENOVATION

OPPORTUNITY (HERO) PROGRAM PROVIDING FINANCING FOR RENEWABLE ENERGY AND WATER EFFICIENCY IMPROVEMENTS

In response to Vice Mayor Ballin's question, Deputy City Manager/Public Works Director Chris Marcarello provided information regarding outreach efforts pertaining to the HERO program.

Motion by Vice Mayor Ballin, seconded by Councilmember Gonzales, to adopt Resolution No. 7675 approving an amendment to the Los Angeles County Energy Program City Resolution in order to authorize the City's continued participation in the California HERO Program. By consensus, the motion carried.

At this time, Mayor Fajardo announced that he would like to place the agenda items (pertaining to appointments) in succession order.

ADMINISTRATIVE REPORTS

10) APPOINTMENT TO THE TRANSPORTATION AND SAFETY COMMISSION

Councilmember Jaime Soto introduced Julie Cuellar and made a motion to appoint her as his representative to the Transportation and Safety Commission. The motion was seconded by Vice Mayor Ballin and was approved by unanimous consent.

14) CONSIDERATION TO APPOINT VICE MAYOR SYLVIA BALLIN AND COUNCILMEMBER ROBERT C. GONZALES TO REVIEW APPLICATIONS FOR THE CITY/REPUBLIC SERVICES COLLEGE SCHOLARSHIP PROGRAM

Discussion ensued and Councilmembers talked about involving the Education Commission in the scholarship application review process.

Motion by Mayor Fajardo, seconded by Councilmember Lopez, to direct staff to schedule a meeting of the Education Commission to allow for their input and participation in the scholarship program process (i.e., reviewing the applications and essays) and make a determination regarding the scholarship winner. Ad Hoc committee members (Ballin and Gonzales) should also attend and be prepared to make their recommendation if there is no quorum of the Commission. By consensus, the motion carried.

15) DISCUSSION PERTAINING TO THE MEMBERSHIP OF THE DEVELOPMENT ADVISORY COMMITTEE (DAC) TO THE TRANSIT ORIENTED DEVELOPMENT OVERLAY ZONE PROJECT

Vice Mayor Ballin said she wanted to remove herself from the Development Advisory Committee to the Transit Oriented Development Overlay Zone Project and recommended the appointment of the most experienced person, Councilmember Lopez, serve in her place.

For clarification purposes, City Attorney Olivarez stated that any Councilmember can make a motion/recommendation/nomination to appoint someone to a committee and the majority vote of the City Council will determine the outcome.

Motion by Vice Mayor Ballin, seconded by Councilmember Gonzales, to appoint Councilmember Lopez to the DAC replacing Vice Mayor Ballin. By consensus, the motion carried.

11) CONSIDERATION TO IMPLEMENT PHASE II OF THE WATER CONSERVATION ORDINANCE

Deputy City Manager/Public Works Director Chris Marcarello presented the staff report and replied to various questions.

Councilmembers discussed items such as: outreach strategies (i.e., via City website, water bills, and mailers) to inform residents regarding water conservation and to provide clear guidelines on the upcoming Phase III *mandatory* conservation and possible fines; watering hours and irrigation time limit guidelines; incentives for switching to drought-tolerant plants (providing photos/ideas regarding landscape designs); irrigation/maintenance of City parks and facilities; rebates available and other cities' best practices; turf reduction at the City's gateways; and the HERO Program.

Motion by Councilmember Gonzales, seconded by Vice Mayor Ballin, to direct staff to report back (for adoption) Councilmembers and staff recommendations. By consensus, the motion carried.

16) CONSIDERATION OF A CALIFORNIA HIGH-SPEED RAIL PROJECT MEETING IN SAN FERNANDO

City Manager Saeki gave an update regarding the next California High-Speed Rail Authority meeting at Las Palmas Park.

Discussion ensued regarding advertising and publicizing in order to get more community involvement, including outreach to churches and schools and contacting other elected officials who may also believe that SR14 would be very damaging.

Motion by Councilmember Gonzales, seconded by Vice Mayor Ballin, to authorize the City Manager to expend up to \$7,500 to publicize the community meeting at Las Palmas Park on May 28, 2015 with the California High-Speed Rail Authority. By consensus, the motion carried.

12) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE CITY COUNCIL PROCEDURAL MANUAL AND REVIEW OF ADMINISTRATIVE POLICIES PERTAINING TO CITY COUNCIL CONTACTS AND ATTORNEY SERVICES

Councilmembers reviewed and discussed suggested changes to the Procedural Manual.

Motion by Mayor Fajardo, seconded by Vice Mayor Ballin, to adopt Resolution No. 7664 amending the City Council Procedural Manual to reflect final changes made by the City Council and authorize the City Clerk to make any necessary future syntax (not content) changes. By consensus, the motion carried.

Per City Council direction, staff was directed to bring back both policies regarding Attorney Services and City Council Contacts with suggested recommendations for final approval.

13) CONSIDERATION TO ADOPT AN ORDINANCE REGARDING THE REGULATION OF BEHESTED PAYMENTS

Mayor Fajardo provided background information and Councilmembers provided their comments and input.

Mayor Fajardo said he may look into ways to improve this and possibly bring back to a future meeting.

COMMITTEE/COMMISSION LIAISON UPDATES

Councilmember Gonzales gave an update regarding an Ad Hoc meeting that he and Vice Mayor Ballin held regarding City Commissions. He also attended a grand opening of the Manhattan Library and said that our San Fernando Library could use a community room to hold similar events.

Vice Mayor Ballin and Deputy City Manager/Public Works Director Chris Marcarello gave an update regarding a recent Metropolitan Water District meeting they recently attended.

Mayor Fajardo gave an update regarding a recent meeting that he attended in Santa Clarita regarding the High-Speed Rail.

GENERAL COUNCIL COMMENTS

Councilmember Soto reiterated the need to raise awareness on water issues and make contingency plans to prepare for Phase III of the Water Conservation Plan and said he looks forward to attending more High-Speed Rail meetings.

Councilmember Gonzales reported there was graffiti at the César Chávez monument, said there will be a Neighborhood Watch meeting on Thursday, and requested that the meeting adjourn in memory of Emily Carrillo (Carrillo's Tortilleria).

Vice Mayor Ballin said she attended the Sunshine Canyon open house and dedication ceremony and the event gave her an opportunity to talk to other elected officials regarding her opposition against the High-Speed Rail going through our City.

STAFF COMMUNICATION

City Manager Saeki gave special thanks to Police Chief Tony Vairo; through his contacts, the Nestle Company donated much-needed chairs to the City.

Finance Director Nick Kimball reported that there will be a City Council Budget Study Session on May 18, 2015 at 4:30 p.m.

ADJOURNMENT (8:31 P.M.)

Motion by Councilmember Gonzales, seconded by Vice Mayor Ballin, to adjourn the meeting in memory of Emily Carrillo. By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 4, 2015 meeting as approved by the San Fernando City Council.

Elena G. Chávez City Clerk



SAN FERNANDO CITY COUNCIL MINUTES

JUNE 1, 2015 – 5:00 P.M. SPECIAL MEETING

City Hall Community Room 117 Macneil Street San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Joel Fajardo called the meeting to order at 5:00 p.m.

Present:

Council: Mayor Joel Fajardo, Vice Mayor Sylvia Ballin, and Councilmembers

Robert C. Gonzales, and Jaime Soto (arrived at 5:09 p.m.)

Staff: City Manager Brian Saeki, City Attorney Rick R. Olivarez and City Clerk

Elena G. Chávez

Absent: Councilmember Antonio Lopez

PLEDGE OF ALLEGIANCE

Led by Mayor Fajardo

APPROVAL OF AGENDA

Motion by Vice Mayor Ballin, seconded by Councilmember Gonzales, to approve the agenda as amended. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

None

RECESS TO CLOSED SESSION (5:01 P.M.)

By consensus, Councilmembers recessed to the following Closed Session:

A) CONFERENCE WITH LABOR NEGOTIATOR G.C. §54957.6

SAN FERNANDO CITY COUNCIL SPECIAL MEETING MINUTES – June 1, 2015 Page 2

Designated City Negotiator: City Manager Brian Saeki

Employees and Employee Bargaining Units that are the Subject of Negotiation:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association (SEIU, Local 721)

San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

B) CONFERENCE WITH LEGAL COUNSEL TO DISCUSS MATTER OF EXISTING

LITIGATION

G.C. 54956.9(d)(1)

Name of Case: Nicolas Garcia v. City of San Fernando

WCAB Case No.: ADJ8774710 Claim No.: 20100007SFE

RECONVENE/REPORT OUT FROM CLOSED SESSION (6:05 P.M.)

City Attorney Olivarez reported that the City Council received a briefing on both items, direction was given, but no final action was taken.

ADJOURNMENT (6:05 P.M.)

Motion by Vice Mayor Ballin, seconded by Councilmember Gonzales, to adjourn. By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of June 1, 2015 meeting as approved by the San Fernando City Council.

Elena G. Chávez City Clerk



AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Nick Kimball, Finance Director

Date: June 15, 2015

Subject: Consideration to Adopt Resolution No. 15-062 Approving the Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 15-062 (Attachment "A") approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Finance Director hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Resolution No. 15-062

ATTACHMENT "A"

RESOLUTION NO. 15-062

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 15-062

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

- 1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.
- 2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2015.

ATTEST:	Joel Fajardo, Mayor
Elena G. Chávez, City Clerk	
STATE OF CALIFORNIA COUNTY OF LOS ANGELES CITY OF SAN FERNANDO)) ss)
I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 15 th day of June, 2015, by the following vote to wit:	
AYES:	
NOES:	
ABSENT:	
Elena G. Chávez, City Clerk	

vchlist

EXHIBIT "A"

/chlist 06/11/2015	8:29:26AI	и	Voucher Lis CITY OF SAN FERI		P	age:
Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amoun
110226	6/15/2015	100070 ADVANCED ELECTRONICS INC.	0151459-IN		MONTHYL RENTAL OF PTP LINK - JUNE	
					001-420-0000-4260	272.5
					Total :	272.5
110227	6/15/2015	100101 VERIZON WIRELESS-LA	270693253		PLANNING CELL PHONES	
					001-140-0000-4220	51.8
			460851202		PD CELL PHONES	
					001-222-0000-4220	124.7
			561407019		CITY YARD CELL PHONE & USB MODE	
					070-384-0000-4220	20.43
					001-390-0000-4220	19.69
					001-320-0000-4220	19.69
					072-360-0000-4220	1.16
					001-130-0000-4220	33.18
			660629692		VARIOUS CELL PHONES	
					001-106-0000-4220	43.38
					070-384-0000-4220	80.13
			07040000		001-420-0000-4220	49.02
			870422920		PD CELL PHONES AND MDT MODEMS	947.05
					001-222-0000-4220 001-152-0000-4220	114.03
					001-152-0000-4220 Total :	1,504.28
					Iotai :	1,504.20
110228	6/15/2015	100143 ALONSO, SERGIO	MAY 2015		MMAP INSTRUCTOR	
					108-424-3658-4260	650.00
					109-424-3638-4260	650.00
					Total :	1,300.00
110229	6/15/2015	100466 CACEO	200000716		CODE ENFORCEMENT SEMINAR	
					001-152-0000-4370	50.00
					Total :	50.00
110230	6/15/2015	100532 STATE OF CALIFORNIA, DEPARTMENT	OE 1115 007604		EMPLOYEE SCREENING FINGERPRINT	
110230	0/13/2013	100002 STATE OF GALIFORNIA, DEFARTIMENT	01 301 037 004		001-106-0000-4270	96.00
					Total :	96.00
					iotai.	50.00
					р	age: 1

06/11/2015	8:29:26AI	И	CITY OF SAN FERNANDO			CITY OF SAN FERNANDO			
Bank code :	bank								
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amoun			
110231	6/15/2015	100676 R. E. CHARLES PLUMBING, INC.	17132		REPLACE LEAK @ TOILET FLUSH VALV 001-390-0222-4330 Total :	315.40 315.4 0			
110232	6/15/2015	100715 CITY-WIDE FIRE PROTECTION CO.	52992		REPL SMOKE DETECTOR @ LP PARK 001-390-0460-4330 Total :	189.43 189.4 3			
110233	6/15/2015	100886 LOS ANGELES DAILY NEWS	0010648060		PUBLICATION OF PUBLIC HEARING ME 001-2205 Total :	558.58 558.5 8			
110234	6/15/2015	100960 DIEDIKER, VIRGINIA	REIMB		REIMB FOR LOPEZ ADOBE GRAND OP 001-424-0000-4300 Total :	98.12 98.1 2			
110235	6/15/2015	101004 DUNN-EDWARDS CORPORATION	2030339508		PD HALLWAY PAINTING 001-390-0222-4300 Total :	61.96 61.9 6			
110236	6/15/2015	101089 ESCOBAR, MARCO	052815 053115		L P SENIOR PETTY CASH REIMB. 004-2380 L P SENIOR PETTY CASH REIMB. 004-2380	278.33 44.40			
110237	6/15/2015	101147 FEDEX	5-041-56952		Total : COURIER SERVICE 001-190-0000-4280	322.7 7			
					Total :	18.45			
110238	6/15/2015	101245 G.I. LAWNMOWER SHOP	643496 643496		EQUIP MAINT 001-390-0410-4320 EQUIP MAINT	165.82			
			643500		001-390-0410-4320 EQUIP MAINT 001-390-0410-4320	43.54 17.40			
					Total :	226.76			

Voucher List

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Bank code :	bank					
/oucher	Date	Vendor	Invoice	PO #	Description/Account	Amoun
110239	6/15/2015	101296 GEMINI GROUP L.L.C.	115-12209		2014 ANNUAL WATER QUALITY REPOR	
					070-381-0000-4430	2,150.0
					Total :	2,150.0
110240	6/15/2015	101302 VERIZON	8181811070		POLICE PAGING	
					001-222-0000-4220	40.8
			8181811380		MWD METER	
					070-384-0000-4220	44.7
			8181973209		PARKS MAJOR PHONE LINES	
					001-420-0000-4220	1,396.9
			8181973210		PD MAJOR PHONE LINES	
					001-222-0000-4220	2,596.2
			8181973211		PHONE BILL	
			0400040700		001-190-0000-4220	2,361.3
			8183616728		ENGINEERING FAX LINE 001-310-0000-4220	26.7
			8183655097		PD NARCOTICS VAULT	20.7
			8183033097		001-222-0000-4220	26.1
			8188371509		ANIMAL CONTROL & PW PHONE LINE	20.1
			0100011000		001-190-0000-4220	53.3
			8188372296		VARIOUS CITY HALL PHONE LINES	00.0
					001-190-0000-4220	289.3
			8188384969		PD ALARM PANEL	
					001-222-0000-4220	109.4
					Total :	6,945.1
110241	6/15/2015	101376 GRAINGER, INC.	9742764989		TRAILER LOCK & ELECTRICAL ITEMS	
					001-390-0450-4300	44.3
			9742764997		ELEC MAINT @ LP PARK	
					001-390-0460-4300	41.6
					Total :	85.9
110242	6/15/2015	101434 GUZMAN, JESUS ALBERTO	MAY 2015		MMAP STUDIO RECORDING INSTRUC	
					108-424-3658-4260	900.0
					109-424-3638-4260	1,700.0
					Total :	2,600.0

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Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amoun
110243	6/15/2015	101511 HINDERLITER DE LLAMAS & ASSOC.	0023898-IN		CONTRACT SERVICES-SALES TAX 2NE 001-130-0000-4270	2,639.72 2,639.7 2
110244	6/15/2015	101528 THE HOME DEPOT CRC, ACCT#60353220	02490 2026395		WET/DRY VAC FOR CONCRETE TRASH	
			4255362		001-341-0301-4300 ITEMS FOR PW OPEN HOUSE	153.43
			7240571		001-390-0410-4300 REPL AERATOR ON FAUCET @ LP PAR 001-390-0460-4300	23.84
					Total :	186.71
110245	6/15/2015	101529 HOME DEPOT 0609	2015		SUPER GARDEN CENTER REFUND 001-2710	350.00
					Total :	350.00
110246	6/15/2015	101568 IACOBELLIS & ASSOC. INC.	15-128		OWNER INITIATED MERGER FOR 1200	
					001-150-0000-4270	800.00
					Total :	800.00
110247	6/15/2015	101599 IMAGE 2000 CORPORATION	VN453146		RIZO INK - REC PARK	
			VN454567		001-420-0000-4260 SHARP/MX-4111N EQ20796 @ ASCEP C	89.76
			V1454567		103-420-0000-4260	71.28
					104-420-0000-4260	71.29
					001-190-0000-4320	488.67
					001-420-0000-4260	28.83
					072-360-0000-4450	54.04
			1/11/155000		001-190-0000-4320	92.94
			VN455022		ASCEP EQ11067-04 CONTRACT BASE I 103-420-0000-4260	69.62
					104-420-0000-4260	69.62
					Total :	1,036.05
110248	6/15/2015	101647 INTERSTATE BATTERY	30062954		BATTERY	
					001-1215	209.09
					Total :	209.09

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Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
110249	6/15/2015	101865 LAWRENCE ROLL-UP DOORS, INC.	1551137		REPAIR ROLL-UP WINDOW AT LP PARK	
					001-390-0460-4330	316.00
					Total:	316.00
110250	6/15/2015	101920 LIEBERT CASSIDY WHITMORE	1403761		LEGAL SERVICES	
					001-112-0000-4270	390.00
			1403762		LEGAL SERVICES	
			4400700		001-112-0000-4270	51.00
			1403763		LEGAL SERVICES 001-112-0000-4270	688.50
			1403764		LEGAL SERVICES	000.50
			1400704		001-112-0000-4270	918.00
					Total:	2,047.50
110251	6/15/2015	101971 L.A. MUNICIPAL SERVICES	0047501000		ELECTRIC - 13003 BORDEN AVE	
					070-384-0000-4210	767.46
			4947501000		WATER - 12900 DRONFIELD	
					070-384-0000-4210	98.64
			5007501000		ELECTRIC - 13655 FOOTHILL BLVD	
			E047E04000		070-384-0000-4210	182.48
			5947501000		ELECTRIC - 12900 DRONFIELD 070-384-0000-4210	4,605.18
			6577501000		ELECTRIC - 14060 SAYRE	4,003.10
			0017001000		070-384-0000-4210	10,579.85
			7577501000		WATER - 14060 SAYRE	
					070-384-0000-4210	78.72
			7947501000		ELECTRIC - 13186 DRONFIELD	
					070-384-0000-4210	67.61
					Total :	16,379.94
110252	6/15/2015	102226 MISSION LINEN & UNIFORM	500171036		LAUNDRY	
					001-225-0000-4350	86.05
			500200572		LAUNDRY 001-225-0000-4350	75.21
			500219536		001-225-0000-4350 LAUNDRY	15.21
			300213330		001-225-0000-4350	87.36
			500247114		LAUNDRY	300

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Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
110252	6/15/2015	102226 MISSION LINEN & UNIFORM	(Continued)			
					001-225-0000-4350 Total :	100.41 349.03
110253	6/15/2015	102264 MORA, RODRIGO	REIMB		WATER WORKS MATHEMATICS TRAINI	
					001-390-0410-4360 Total :	193.00 193.00
110254	6/15/2015	102292 MUSCO SPORTS LIGHTING, LLC	270584		CONTROLINK SERVICE	
					017-420-1322-4260	495.00
					Total :	495.00
110255	6/15/2015	102376 NEXGEN	084342		GRAFFITI REMOVER 001-390-0415-4300	664.02
					Total :	
110256	6/15/2015	102395 NORMAN A. TRAUB ASSOCIATES INC	14183.1		IA INVESTIGATION	
					001-222-0000-4260 Total :	5,048.75 5,048.75
						.,
110257	6/15/2015	102403 NOW IMAGE PRINTING	5119		ENVELOPES FOR 2014 ANNUAL WTR (070-381-0000-4430	541.10
					Total :	541.10
110258	6/15/2015	102410 NORTHRIDGE HOSPITAL MEDICAL	151017446		SART EXAM	
					001-224-0000-4270 Total :	730.00 730.00
110259	0/45/2045	402422 OCCUMED INC	0415901		PRE-EMPLOYMENT PHYSICAL	730.00
110259	0/15/2015	102423 OCCU-MED, INC.	0415901		001-106-0000-4270	633.00
					Total :	633.00
110260	6/15/2015	102432 OFFICE DEPOT	1791721288		SENIOR EXPO SUPPLIES	
			1791721289		001-422-0000-4300 SUPPLIES	19.76
					001-422-0000-4300	3.26
			767501039001		104-420-0000-4300 TONER	33.55
					-	

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Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amoun
110260	6/15/2015	102432 OFFICE DEPOT	(Continued)			
					108-424-3658-4300	86.49
			768925702001		PRINTER CARTRIDGES	
					070-381-0000-4300	81.01
			769288599001		SUPPLIES	5.44
			770320963001		001-222-0000-4300 TONER CARTRIDGES	5.42
			770320903001		070-381-0000-4300	203.00
			770364523001		POST ITS, COPY PAPER, PAPER CLIPS	200.00
					017-420-1328-4300	46.76
					017-420-1337-4300	46.77
			770364524001		PENS	
					017-420-1328-4300	5.46
			771097920001		FOLDERS	
			771097939001		001-222-0000-4300 INKED STAMP & PENCIL CUP	18.97
			771097939001		001-222-0000-4300	57.93
			771097940001		CHAIRMAT	07.50
					001-222-0000-4300	295.62
			771554823001		PW WEEK EVENT SUPPLIES	
					001-371-0000-4300	140.39
					Total :	1,044.39
110261	6/15/2015	102568 PARKHOUSE TIRE, INC.	4010105420		REPLACEMENT TIRE - PW5213	
					072-360-0000-4400	542.71
					Total :	542.71
110262	6/15/2015	102666 PREFERRED DELIVERY SYSTEMS INC	549-118		COURIER SERVICE	
					001-222-0000-4260	103.00
			549-119		COURIER SERVICE	
					001-222-0000-4260	103.00
					Total :	206.00
110263	6/15/2015	102782 RAMIREZ, JOSE A.	051115		SENIORS FATHER'S DAY DANCE MUSIC	
		,,,,,,			004-2380	950.00
					Total :	950.00

vchlist 06/11/2015	8:29:26A	м	Voucher List CITY OF SAN FERNA	NDO		Page: 8
Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
110264	6/15/2015	102958 S & S WORLDWIDE	8599950		ASCEP SUPPLIES	
					104-420-0000-4300	1,609.06
			8600235		ASCEP SUPPLIES	
			0000700		104-420-0000-4300	1,457.42
			8600786		ASCEP SUPPLIES 103-420-0000-4300	986.08
			8601130		ASCEP SUPPLIES	900.00
			0001100		104-420-0000-4300	1.085.52
			8601376		ASCEP SUPPLIES	.,
					104-420-0000-4300	1,758.41
			8601377		ASCEP SUPPLIES	
					103-420-0000-4300	295.61
					104-420-0000-4300	1,309.75
					Total :	8,501.85
110265	6/15/2015	102965 SCMAF	3509		ANNUAL MEMBERSHIP	
					001-420-0000-4380	90.00
					Total :	90.00
110266	6/15/2015	102978 SWRCB FEES	OP #41916		GRADE D2 CERT RENEWAL - OP 41916	
					070-381-0000-4370	80.00
					Total :	80.00
110267	6/15/2015	103010 SAM'S CLUB DIRECT, #0402465855179	4668		SENIOR EXPO SUPPLIES	
					001-422-0000-4300	182.15
					104-420-0000-4300	153.26
			7605		LP CLUB SHELVING	
					004-2380	76.63
			8439		SENIOR EXPO SUPPLIES	
					004-2346	344.83
					Total :	756.87
110268	6/15/2015	103057 SAN FERNANDO VALLEY SUN	9035		CONCERT ADVERTISING	
					001-424-0000-4260	700.00
			9240		LOPEZ ADOBE GRAND OPENING AD	
					001-424-0000-4260	612.98
			9265		EGGSTRAVAGANZA ADVERTISEMENT	

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OF HIGH SPEED 2,886.4 Total: 4,812.8 IORNINGSIDE ACT 110.5 FRIDLEY ACTIVITIE 95.3 FOR MOTHER'S D/ 516.0 LIES 219.8 13.4 13.4 13.4 Total: 986.0 46.607.2 Total: 46,607.2		NDO	Voucher Li CITY OF SAN FER	м	8:29:26AI	vchlist 06/11/2015
OF HIGH SPEED 2,886.41 Total: 4,812.81 IORNINGSIDE ACT 110.5 FRIDLEY ACTIVITIE 95.33 FOR MOTHER'S D/ LIES 219.81 13.41 13.42 Total: 46,607.21 Total: 46,607.21					bank	Bank code :
2,886.46 Total: 2,886.46 4,812.88 HORNINGSIDE AC1 110.51 95.33 FIDLEY ACTIVITIE 95.33 1516.06 17.44 13.42 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44 17.44	Description/Account	PO #	Invoice	Vendor	Date	Voucher
OF HIGH SPEED 2,886.48 Total: 4,812.88 IORNINGSIDE ACT 110.5: FRIDLEY ACTIVITIE 95.33 FOR MOTHER'S D/ LIES 219.88 13.42 13.42 Total: 46,607.28 Total: 46,607.28	•		(Continued)	103057 SAN FERNANDO VALLEY SUN	6/15/2015	110268
Total: 4,812.81 IORNINGSIDE ACT FRIDLEY ACTIVITIE 95.33 FOR MOTHER'S D/ LIES 219.81 13.42 13.44 Total: 986.06 46,607.21 Total: 46,607.21	001-424-0000-4260 LEGAL PUBLICATION OF HIGH S		9295			
ORNINGSIDE AC1 110.51 6RIDLEY ACTIVITIE 95.33 FOR MOTHER'S D/ 516.05 219.85 219.85 13.42 13.42 Total: 46,607.25 Total: 46,607.25	001-105-0000-4300					
110.51 FRIDLEY ACTIVITIE 95.33 FOR MOTHER'S D/ 516.06 219.88 13.42 13.42 17.48 Total: 46,607.28 D						
### 95.33 FOR MOTHER'S D#### 95.33 FOR MOTHER'S D####################################	ASCEP SUPPLIES - MORNINGSI		101303	103184 SMART & FINAL	6/15/2015	110269
95.33 FOR MOTHER'S D/ 516.05 219.85 219.85 219.86 13.44 13.42 17.44 Total: 986.06 46,607.25 Total: 46,607.25	104-420-0000-4300					
516.06 516.06 516.06 519.86 13.42 13.42 17.48 Total: 986.06 46,607.25 Total: 46,607.25	ASCEP SUPPLIES - GRIDLEY AC 103-420-0000-4300		101306			
516.06 219.88 219.88 13.42 13.42 13.42 Total: 986.06 46,607.28 Total: 46,607.28	LP CLUB SUPPLIES FOR MOTHE		151932			
219.86 13.42 13.42 17.48 Total: 986.06 46.607.25 Total: 46,607.25	004-2380					
13.42 13.42 13.42 17.46 Total: 986.06 46,607.25 Total: 46,607.25	SENIOR EXPO SUPPLIES		156730			
13.42 17.48 Total: 986.06 46,607.25 Total: 46,607.25	004-2346		400000			
13.42 17.48 Total: 986.06 46,607.25 Total: 46,607.25	ASCEP SUPPLIES 103-420-0000-4300		186996			
17.48 Total: 986.08 46,607.25 Total: 46,607.25	104-420-0000-4300					
Total : 986.06 46,607.25 Total : 46,607.25	ICE FOR SENIOR EXPO		196926			
46,607.25 Total : 46,607.2 5	004-2346					
Total : 46,607.25						
Total : 46,607.25	GAS - 300 PARK		02132069002	103205 THE GAS COMPANY	6/15/2015	110270
D	001-430-0000-4210					
	PEST CONTROL @ PD		720738	103251 STANLEY PEST CONTROL	6/15/2015	110271
	001-390-0222-4260					
Total : 94.00						
es.	250 BUSINESS CARDS		150281	103349 THE HOUSE OF PRINTING, INC.	6/15/2015	110272
148.13	001-101-0000-4300		130201	100049 THE HOUSE OF FRINTING, INC.	0/13/2013	110272
Total : 148.13	001 101 0000 1000					
IOME DI ATE	VOLLEVEALL NET 8 LICASE DI AZ		0070074	402202 TOMARK CROPTS INC	0/45/0045	440070
HOME PLATE 724.74	VOLLEYBALL NET & HOME PLAT 017-420-1328-4300		6273274	103382 TOMARK SPORTS, INC.	0/15/2015	110273
Total: 724.74	017-920-1020-9300					

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Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
110274	6/15/2015	103413 TRANS UNION LLC	05508208		CREDIT CHECKS 001-222-0000-4260 Total :	49.77 49.77
110275	6/15/2015	103444 ULTRA GREENS, INC	55246 55308		PLANTS FOR MALL 001-346-0301-4300 PLANTS FOR PARKING LOT 6N 029-335-0301-4300	23.96 171.12
					Total :	
110276	6/15/2015	103445 UNDERGROUND SERVICE ALERT	520150666		(32) NEW USA DIGALERT TICKETS 070-381-0000-4260 Total :	48.00 48.00
110277	6/15/2015	103463 U.S. POSTMASTER	DEMAND		PRESORTED FIRST CLASS POSTAGE - 070-382-0000-4300 072-360-0000-4300	534.59 534.58
			DEMAND		PRESORTED FIRST CLASS POSTAGE - 070-381-0000-4430	2,670.39
					Total :	3,739.56
110278	6/15/2015	103510 V & V MANUFACTURING, INC.	41011 41152		BADGE REPAIRS & CHANGE RANK 001-222-0000-4300 BADGE REPAIR	180.85
					001-222-0000-4300 Total :	442.29 623.14
110279	6/15/2015	103538 VALLEY OCCUPATIONAL	145344		DMV PHYSICALS 001-106-0000-4270	80.00 80.00
110280	6/15/2015	103603 VULCAN MATERIALS COMPANY	70776055		AGGBASE 001-311-0000-4300	530.99
					Total :	530.99
110281	6/15/2015	103619 CARL WARREN & CO.	1685295		LEGAL FEES 006-190-0000-4800	375.00
			1685296		LEGAL FEES	

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Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
110281	6/15/2015	103619 CARL WARREN & CO.	(Continued)		-	
					006-190-0000-4800 Total :	375.00 750.00
110282	6/15/2015	103688 WIL-POWER BATTERY DIST.	172045		BATTERY FOR PW WEEK WATER DISP	
					070-384-0000-4360	48.33 48.33
440000	0/45/0045	400000 TIME WARNER CARLE	0440000540040540			40.55
110283	6/15/2015	103903 TIME WARNER CABLE	8448200540010518		CABLE SERVICES - 05/29/15-06/28/15 001-420-0000-4260	200.47
			844820540010328		CABLE SERVICES - 06/05/15-07/04/15	
					001-190-0000-4220 Total :	67.17 267.64
110284	6/15/2015	887249 GALLS, LLC	003523786		REPLACEMENT SHIRTS FOR OFC	
					001-222-0000-4300	88.28
					Total :	88.28
110285	6/15/2015	887518 DURHAM, ALVIN	JUNE 2015		COMMISSIONER'S REIMBURSEMENT 001-150-0000-4111	50.00
					Total :	
110286	6/15/2015	887930 CPCA	1515		2015/2016 ANNUAL MEMBERSHIP DUE	
					001-222-0000-4380 Total :	399.00 399.00
110287	6/15/2015	887952 J. Z. LAWNMOWER SHOP	10744		POLE PRUNER FOR LANDSCAPE MAIN 001-390-0410-4300	130.75
			10745		EQUIP MAINT	
					001-390-0460-4320 Total :	61.58 192.33
110288	6/15/2015	887986 TRAFFIC MANAGEMENT INC.	237023		SAFETY SIGNS - ROAD WORK & ROAD	
110200	0/13/2013	00/300 TRAITIC WARAGEMENT INC.	237023		070-383-0000-4310	663.16
					Total :	663.16
110289	6/15/2015	888204 ARREGUI, LULU	051815		BILINGUAL TESTING	
					001-106-0000-4270	215.00

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215.0	Total :		(Continued)	88204 888204 ARREGUI, LULU	2015 88820	0289 6/15/2015
143.9	PORTABLE TOILET RENTAL @ REC PAI 001-420-0000-4260		114-2953152	38241 UNITED SITE SERVICES OF CAINC	2015 88824	0290 6/15/201
143.9	Total :					
	MTA PHONE LINE		7DK54968	88242 MCI COMM SERVICE	2015 88824	0291 6/15/2015
32.60 32.6 0	007-440-0441-4220 Total:					
	COMMISSIONER'S REIMBURSEMENT		MAY 2015	88321 ARRIZON, FRANCISCO	2015 88832	0292 6/15/2015
50.00 50.0 0	001-310-0000-4111 Total :					
	FY 2015 ANNUAL TREE TRIMMING CON		105758	38390 WEST COAST ARBORISTS, INC.	2015 88839	0293 6/15/2015
7,970.00 7,970.0 0	001-346-0000-4260 Total :	11136				
	SENIORS FATHER'S DAY DINNER		1459	38614 A & M CATERING LLC	2015 8886	0294 6/15/2015
5,080.80 5,080.8 0	004-2380 Total :					
	DEPOSIT FOR SENIOR TRIP TO FANTA		122214	38633 VALLEY TRAVEL CLUB, INC	2015 88863	0295 6/15/2015
100.00 100.0 0	004-1230 Total :					
	(18) ANGLE KEY VALVE FOR STOCK		D899919	38646 HD SUPPLY WATER WORKS, LTD	2015 88864	0296 6/15/2015
878.5	070-383-0301-4300 Total:					
	SENIOR CLUB TRIP - SF TOUR ON		I1150	38705 WEST COAST TOURS	2015 88870	0297 6/15/2015
14,000.00 14,000.0 0	004-1230 Total:					
	AWWA DROUGHT WORKSHOP		051915	38800 BUSINESS CARD	2015 88880	0298 6/15/2018
250.0	070-384-0000-4370 REPLACEMENT CHAIRS		052115			
1,699.9	001-222-0000-4300					

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110298	6/15/2015	888800 BUSINESS CARD	(Continued)			
			052115		ICA SUMMER LODGING DEPOSIT	
			052515		001-1230 CLEANING TOOL FOR PC/SERVER	499.
			052515		001-190-0000-4300	65.
			052515		NALEO ANNUAL CONFERENCE LODGII	
					001-101-0109-4370	189.
			052715		NALEO ANNUAL CONFERENCE LODGII 001-101-0109-4370	496.
			052915		MISC FEES	496.
			002010		001-190-0000-4435	6.
			52115		DINNER FOR SPECIAL CITY COUNCIL !	
					001-101-0000-4300	35.
					Total :	3,242.
110299	6/15/2015	889037 AT&T MOBILITY	875587443		MODEM FOR MESSAGE BOARD	
					001-310-0000-4220	64.
					Total :	64.
110300	6/15/2015	889118 LDI COLOR TOOLBOX	1008896		COPIES & MAINT CONTRACT	
					001-222-0000-4260	118.
					Total :	118.
110301	6/15/2015	889421 LOPEZ, ANTONIO G	REIMB		PARKING FEE REIMB	
					001-101-0109-4370	12.
					Total :	12.
110302	6/15/2015	889532 GILMORE, REVA A.	05/16/15 - 05/29/15		FOOD SERVICE MANAGER	
110002	0/10/2010	SIEMSTE, TEVITE	00/10/10 00/20/10		115-422-3750-4270	533.
					115-422-3752-4270	78.
					Total :	611.
110303	6/15/2015	889533 MARTINEZ, ANITA	05/16/15 - 05/29/15		FOOD SERVICE INTAKE CLERK-C1	
		,			115-422-3750-4270	165.
					Total :	165.
110304	6/15/2015	889535 GOMEZ, GILBERT	05/16/15 - 05/29/15		HDM DRIVER	
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Voucher	Date	Vendor	Invoice	PO #	Description/Account		Amount
110304	6/15/2015	889535 GOMEZ, GILBERT	(Continued)				
					115-422-3752-4270 115-422-3752-4390		162.00 46.80
					115-422-3752-4390 Total	:	208.80
110305	6/15/2015	889545 PEREZ, MARIBEL	REIMB		REIMB FOR SENIOR EXPO SUPPLIES		
					004-2346		70.85
					Total	1:	70.85
110306	6/15/2015	889553 LOS TRES HERMANOS MEXICAN FOOD	200675		ORAL BOARD LUNCH		
					001-106-0000-4360 Tot al	1:	90.00 90.00
110307	6/15/2015	889602 RESPOND SYSTEMS	98083		SAFETY RAIN GEAR		
110001	0/10/2010	SOURCE TREES STATE OF	00000		070-383-0000-4310		435.78
					Total	:	435.78
110308	6/15/2015	889611 MORRISON MANAGEMENT SPECIALIST	18845201553101		LP SENIOR MEALS - MAY 2015		
					115-422-3750-4260 115-422-3752-4260		4,635.00 2,592.00
					001-422-0000-4260	2	742.50
					Total	1: 7	7,969.50
110309	6/15/2015	889627 VERIZON CONFERENCING	Z5450467		CONFERENCE CALLS MAY 2015		
					001-190-0000-4220 Tota l		2.07 2.07
							2.07
110310	6/15/2015	889680 JIMENEZ LOPEZ, JUAN MANUEL	MAY 2015		MMAP INSTRUCTOR 108-424-3658-4260	1	1,300.00
					Total		1,300.00
110311	6/15/2015	889681 VILLALPANDO, MARIA	05/16/15 - 05/29/15		FOOD SERVICE WORKER		
					115-422-3750-4270		202.50
					115-422-3752-4270 Tot al		40.50 243.00
440242	0/45/0015	000704 CHELLAR HILLE	MAY 2015				
110312	0/15/2015	889794 CUELLAR, JULIE	MAY 2015		COMMISSIONER'S REIMBURSEMENT 001-310-0000-4111		50.00

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110312	6/15/2015	889794 CUELLAR, JULIE	(Continued)		Total :	50.00
110313	6/15/2015	890076 URBAN RESTORATION GROUP	00013380		BARE BRICK SOLUTION FOR GRAFFIT	
					001-152-0000-4300	429.71
			00013561		REPLACEMENT PARTS FOR PRESSUR	
					001-152-0000-4300	74.30
					Total :	504.01
110314	6/15/2015	890104 ABBA TERMITE & PEST CONTROL	25698		TREAT FOR BEES - 807 MOTT PARKWA	
					001-346-0000-4260	95.00
					Total :	95.00
110315	6/15/2015	890251 ALDERMAN & HILGERS, LLP	2073		LEGAL SERVICES	
					006-190-0000-4800	33.00
			2074		LEGAL SERVICES	
					006-190-0000-4800	132.00
			2075		LEGAL SERVICES 006-190-0000-4800	93.75
			2076		LEGAL SERVICES	93.73
			20.0		006-190-0000-4800	1,356.16
			2077		LEGAL SERVICES	
					006-190-0000-4800	33.00
			2078		LEGAL SERVICES	0.004.00
			2079		006-190-0000-4800 LEGAL SERVICES	9,981.68
			2019		006-190-0000-4800	5,485.60
					Total :	17,115.19
110316	6/15/2015	890286 CALIFORNIA CLAIMS	2015-10330		WORKER'S COMP ADMINISTRATIVE FE	
110010	0/10/2010	030200 CALII ORINIA CLAIIVIG	2013-10330		001-106-0000-4270	1,500.00
			2015-10331		WORKER'S COMP ADMINISTRATIVE FE	1,000.00
					001-106-0000-4270	1,500.00
					Total :	3,000.00
110317	6/15/2015	890401 ENVIROGEN TECHNOLOGIES INC	0006881-IN		FY 14-15 NITRATE REMOVAL SYSTEM I	
				11126	070-384-0000-4500	7,156.46
					Total :	7,156.46

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110318	6/15/2015	890463 KJC LATENT PRINT SERVICE	SF00024		FINGERPRINTING CLASSIFICATION 001-222-0000-4260 Total :		150.00 150.00
110319	6/15/2015	890546 BARAJAS, CRYSTAL	MAY 2015		MMAP MENTOR/INSTUCTION 001-424-0000-4430 Total :		180.00 180.00
110320	6/15/2015	890584 POWERLINE BATTERY SPECIALIST	10844		JUMPSTARTER FOR EQUIP 070-383-0000-4310 REPLACEMENT BATTERIES FOR SOLA 001-320-0370-4400		107.50 989.00
110321	6/15/2015	890590 ORTIZ, JESUS	03/28 & 04/14		Total : SPORTS OFFICIAL 017-420-1328-4260 Total :		94.00 94.00
110322	6/15/2015	890594 HEALTH AND HUMAN RESOURCE	120932		EAP - JUNE 2015 001-106-0000-4260 Total :		325.80 325.80
110323	6/15/2015	890608 ASCENCIO, GERARDO	67891		2014-2015 VIDEO DOCUMENTATION & 004-2360 Total :		2,000.00 2,000.00
110324	6/15/2015	890879 EUROFINS EATON ANALYTICAL, INC	L0215722		WATER ANALYSIS FOLDERS 070-384-0000-4260		139.60
			L0215723 L0215728		WATER ANALYSIS FOLDERS 070-384-0000-4260 WATER ANALYSIS FOLDERS		164.00
			L0217138		070-384-0000-4260 WATER ANALYSIS FOLDERS		139.60
			L0217140		070-384-0000-4260 WATER ANALYSIS FOLDERS 070-384-0000-4260		139.60 164.00
			L0217151		WATER ANALYSIS FOLDERS		.000

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110324	6/15/2015	890879 EUROFINS EATON ANALYTICAL, INC	(Continued)				
					070-384-0000-4260		139.60
			L0217154		WATER ANALYSIS FOLDERS		
					070-384-0000-4260		50.00
			L0217155		WATER ANALYSIS FOLDERS		
					070-384-0000-4260		139.60
			L0217156		WATER ANALYSIS FOLDERS		
					070-384-0000-4260		139.60
			L0217162		WATER ANALYSIS FOLDERS		400.00
			L0217879		070-384-0000-4260 WATER ANALYSIS FOLDERS		139.60
			LU21/0/9		070-384-0000-4260		900.00
			L0217896		WATER ANALYSIS FOLDERS		300.00
			20217000		070-384-0000-4260		164.00
			L0217913		WATER ANALYSIS FOLDERS		
					070-384-0000-4260		139.60
			L0217916		WATER ANALYSIS FOLDERS		
					070-384-0000-4260		139.60
					Tot	al:	2,698.40
110325	6/15/2015	890893 CITY OF SAN FERNANDO	NONPO		GASB 68 REPORTS & SCHEDULES (то	
					018-190-0000-4450		4.250.00
					Tot	al:	4,250.00
110326	6/15/2015	890897 EVAN BROOKS ASSOCIATES, INC	15005-12		QRTLY REPORTS FOR TOD GRANT :	3RI	
					001-150-0000-4270		800.00
					Tot	al:	800.00
110327	6/15/2015	890970 WEX BANK	40997142		FUEL FOR FLEET		
					001-320-0152-4402		512.75
					001-320-0221-4402		242.19
					001-320-0222-4402		193.56
					001-320-0224-4402		616.14
					001-320-0225-4402		4,166.78
					001-320-0226-4402		82.02
					001-320-0228-4402		235.59
					001-320-0311-4402		914.13
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Voucher	Date	Vendor	Invoice	PO #	Description/Account		Amount
110327	6/15/2015	890970 WEX BANK	(Continued)				
					001-320-0312-4402 001-320-0320-4402		51.22 199.45
					001-320-0370-4402		257.25 4.00
					001-320-0346-4402 001-320-0390-4402		1,515.78
					001-320-0420-4402		87.00
					007-313-3630-4402		1,362.18
					027-344-0000-4402		93.26
					029-335-0000-4402		204.77
					070-381-0000-4402		20.94
					070-382-0000-4402		133.29
					070-383-0000-4402 070-384-0000-4402		944.20 469.84
					072-360-0000-4402		186.17
					001-320-0371-4402		6.00
					001 020 0071 4402	Total :	12,498.51
110328	6/15/2015	890999 BERRIOZABAL, GILBERT	MAY 2015		COMMISSIONER'S REIMBURS	EMENT	
					001-310-0000-4111		50.00
						Total:	50.00
110329	6/15/2015	891053 HAUPT, THEALE E	JUNE 2015		COMMISSIONER'S REIMBURS	EMENT	
					001-150-0000-4111		50.00
						Total :	50.00
110330	6/15/2015	891054 MEJIA, YVONNE G	JUNE 2015		COMMISSIONER'S REIMBURS	EMENT	
					001-150-0000-4111		50.00
						Total :	50.00
110331	6/15/2015	891091 GREENFIELDS OUTDOOR FITNESS	3675		FITNESS EQUIPMENT REPAIR	AT LAS F	
				11215	001-423-0000-4260		910.85
						Total :	910.85
110332	6/15/2015	891102 CERVANTES, BIANCA	030715		SCORE KEEPER		
					017-420-1328-4260		60.00
			031415		SCORE KEEPER		

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110332	6/15/2015	891102 CERVANTES, BIANCA	(Continued)				
			032815		017-420-1328-4260 SCORE KEEPER 017-420-1328-4260		80.00
			041115		SCORE KEEPER 017-420-1328-4260		80.00
			041815		SCORE KEEPER 017-420-1328-4260		80.00
			042515 & 050215		SCORE KEEPER 017-420-1328-4260		90.00
					Total :		60.00
110333	6/15/2015	891219 GOSS, JOSEPH P	REIMB		REIMB FOR VOLLEYBALL ADVERTISING		19.99
					017-420-1328-4200 Total :		19.99
110334	6/15/2015	891233 VARTANIAN, NATALIE	052015		HEALTHY SAN FERNANDO CONSULTIN		
					017-420-1395-4260 Total :		00.00 00.00
110335	6/15/2015	891311 TORRES, RITA	05/16/15 - 05/29/15		ENP SUBSTITUTE		
					115-422-3750-4270 115-422-3752-4270		4.50
					Total :		58.50
110336	6/15/2015	891328 MS NAVARRO ENGINEERING	2112		12900 DRONFIELD SITE PREP & ELECT		
			2113	11127	070-384-0857-4600 12900 DRONFIELD SITE PREP & ELECT		79.50
				11127	070-384-0857-4600	154,73	
					070-2037 Total :	-15,47 : 139,9 4	
110337	6/15/2015	891355 NAREZ, FABIAN	MAY 2015		MMAP MENTOR/INSTUCTION		
					001-424-0000-4430 Total :		30.00 30.00
110338	6/15/2015	891377 REYES, JOSE	05/16/15 - 05/29/15		HDM DRIVER		
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110338	6/15/2015	891377 REYES, JOSE	(Continued)			
					115-422-3752-4270	162.00
					115-422-3752-4390	51.48
					Total :	213.48
110339	6/15/2015	891471 SCHOLASTIC INC.	11180455		READING BOOKS - MORNINGSIDE (AS	
					104-420-0000-4300	2,040.49
			11180457		READING BOOKS - MORNINGSIDE (ASI 104-420-0000-4300	2.276.76
					Total :	4,317.25
110010	0/45/0045	OCATOO DEVALEDIA	400000040400		DOMAIN DECICEDATION & F. MAII. LICC	
110340	6/15/2015	891533 DEXMEDIA	490003218406		DOMAIN REGISTRATION & E-MAIL HOS 001-190-0000-4220	50.95
					Total :	50.95
110341	6/15/2015	891549 MONZON, JORGE ALBERTO	022815		SPORTS OFFICIAL 017-420-1328-4260	C4 00
					017-420-1326-4260 Total :	64.00 64.00
110342	6/15/2015	891587 ABLE MAILING INC.	22357		STORAGE FOR WATER ENV - MAY 2018	10.50
					070-382-0000-4300 072-360-0000-4300	12.50 12.50
			22358		UTILITY BILLING MAILING SERVICE	12.00
				11123	070-382-0000-4300	93.78
				11123	072-360-0000-4300	93.77
					Total :	212.55
110343	6/15/2015	891622 FARMER BROTHERS	61918054		BREAKROOM SUPPLIES	
					001-222-0000-4300	214.14
					Total :	214.14
110344	6/15/2015	891664 GOLDEN TOUCH CLEANING, INC	61569		JANITORIAL SERVICES CONTRACT FO	
				11181	001-390-0222-4260	4,000.00
				11181	001-390-0310-4260	1,250.00
				11181 11181 11181	001-390-0410-4260 001-390-0450-4260 001-390-0460-4260	2,350.00 1,250.00 3,700.00

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110344	6/15/2015	891664	891664 GOLDEN TOUCH CLEANING	G, INC (Continued)		Total :	12,550.00
110345	6/15/2015	891738	KNIGHT COMMUNICATIONS INC	2010511	11165	INFORMATION TECHNOLOGY MANAGE 001-190-0000-4260 Total :	10,000.00 10,000.00
110346	6/15/2015	891777	IRRIGATION EXPRESS	15014119-00 15014625-00		ELECTRIC VALVE REPL 001-390-7500-4300 SUPPLIES FOR PW OPEN HOUSE 001-390-0410-4300 Total:	83.55 184.46 268.01
110347	6/15/2015	891794	KIMBALL, NICK	REIMB		MILEAGE REIMB 001-130-0000-4390 Total :	298.34 298.34
110348	6/15/2015	891808	ENRIQUEZ, PILAR M.	JUNE 2015		COMMISSIONER'S REIMBURSEMENT 001-150-0000-4111 Total :	50.00 50.00
110349	6/15/2015	891836	OLIVAREZ MADRUGA, LLP	12866		LEGAL SERVICES 001-110-0000-4270 Total :	11,291.68 11,291.68
110350	6/15/2015	891847	RAMIREZ, JESSICA	REIMB.		MILEAGE REIMB - 911 CORE TRAINING 001-225-0000-4360 Total :	251.47 251.47
110351	6/15/2015	891854	MAKE IT OFFICIAL, INC	1292 1296	11217	BASKETBALL OFFICIATING FOR GAME 017-420-1328-4260 BASKETBALL OFFICIATING FOR GAME	675.00
440252	0/45/0045	004000	ADVANCED BUBLIC CAFETY (ABC)	CINO24557	11217	017-420-1328-4260 Total :	2,160.00 2,835.00
110352	6/15/2015	091880	ADVANCED PUBLIC SAFETY (APS)	SIN001557	11213	REINSTATEMENT OF TICKET WRITER (001-222-0000-4260 Total :	5,683.20 5,683.20

Bank code : bank Voucher Date Vendor Invoice PO # Amount 6/15/2015 891889 L.A. FLYER, INC. REPRODUCTION OF DOOR HANGERS(110353 10806 001-140-0000-4300 1,111.25 001-150-0000-4300 1,111.25 001-152-0000-4300 1.111.25 3,333.75 110354 6/15/2015 891890 BLODGETT BAYLOSIS 151293 NOTICE OF EXEMPTION PREPARED FO 001-2203 1.850.00 1,850.00 110355 6/15/2015 891891 ALCANTAR, JAVIER 43-1440-07 WATER ACCT REFUND - 464 FAYECRO 070-2010 29.46 110356 6/15/2015 891892 ESCOTO, ROBERT WATER ACCT REFUND - 927 GLENOAK 54-0471-03 070-2010 31.58 31.58 6/15/2015 891893 BERNARD BROS INV 33-0380-05 WATER ACCT REFUND - 650 CELIS 110357 070-2010 131.46 Total: 131.46 6/15/2015 891894 RODRIGUEZ, ARNOLD 030715 SPORTS OFFICIAL 110358 017-420-1328-4260 108.00 Total: 108.00 110359 6/15/2015 891895 NEVAREZ, BLANCA 2000172.001 YOUTH BASKETBALL REFUND 017-3770-1328 71.25 Total · 71.25 110360 6/15/2015 891896 A CLASSY LIMOSINE SERVICE 4445 SENIOR CLUB CHARTER BUS FOR TRI 004-2384 450.00 Total: 450.00 110361 6/15/2015 891898 PINEDA, ABEL PL1504590 CBO PERMIT REFUND

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161.00 69.00

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Bank code :	bank						
Voucher	Date	Vendor	Invoice	PO #	Description/Account		Amount
110361	6/15/2015	891898 891898 PINEDA, ABEL	(Continued)		Total	:	253.00
110362	6/15/2015	891901 CRITERION PICTURES USA	016160		SUMMER MOVIES RENTAL 001-1230 Total	:	590.00 590.00
13	7 Vouchers fo	or bank code : bank			Bank total	: 41	4,972.23
13	7 Vouchers in	this report			Total vouchers	: 41	4,972.23

Voucher Registers are not final until approved by Council.

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
109843	5/6/2015	889421 LOPEZ, ANTONIO G	TRAVEL		2015 SCAG REGIONAL CONF & GENER	
					001-101-0109-4370	161.58
					Total :	161.58
109844	5/7/2015	103648 CITY OF SAN FERNANDO	PR05-08-15		REIMBURSEMENT FOR PAYROLL W/E !	
					001-1003	328,648.65
					007-1003	857.45
					008-1003	2,753.72
					011-1003	2,391.32
					012-1003	265.40
					018-1003	89,702.88
					027-1003	2,558.32
					029-1003	2,075.02
					070-1003	39,616.66
					072-1003	13,134.54
					103-1003	4,261.59
					104-1003	4,422.63
					Total :	490,688.18
109845	5/7/2015	102519 P.E.R.S.	DEMAND		HEALTH INSURANCE BENEFITS/MAY 2	
					001-1160	186,602.65
					Total :	186,602.65
110034	5/13/2015	887627 STANDARD INSURANCE	DEMAND		LIFE INSURANCE BENEFITS - MAY 2011	
					001-1160	3,067.15
					Total :	3,067.15
110035	5/13/2015	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		VISION INSURANCE BENEFITS - MAY 2	
					001-1160	2,503.48
					Total:	2,503.48
						_,
110036	5/13/2015	891230 DELTA DENTAL INSURANCE COMPANY	DEMAND		DENTAL INSURANCE BENEFITS - MAY	
					001-1160	381.81
					Total:	381.81
110037	F/40/004F	890907 DELTA DENTAL OF CALIFORNIA	DEMAND		DENTAL INSURANCE BENEFITS - MAY	

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Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
110037	5/13/2015	890907 DELTA DENTAL OF CALIFORNIA	(Continued)			
					001-1160	12,058.78
					Total:	12,058.78
110038	5/21/2015	103648 CITY OF SAN FERNANDO	PR 5-22-15		REIMBURSEMENT W/E 5-15-15	
					029-1003	2,027.21
					070-1003	38,774.97
					072-1003	12,998.11
					103-1003	4,442.41
					104-1003	4,063.93
					001-1003	313,872.31
					007-1003	855.51
					008-1003	2,753.65
					011-1003	2,247.14
					012-1003	265.38
					018-1003	89,879.77
					027-1003	2,302.59
					Total:	474,482.98
110039	5/27/2015	891889 L.A. FLYER, INC.	10828		FLYERS ADVERTISING CHSR MEETING	
					001-105-0000-4300	408.75
					Total :	408.75
	9 Vouchers fo	or bank code : bank			Bank total :	1,170,355.36
,	9 Vouchers in	this report			Total vouchers :	1,170,355.36

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Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
109867	5/12/2015	100306 BARNARD, LARRY	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total :	94.35 94.35
109868	5/12/2015	100642 CASTRO, RICO	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total :	336.03 336.03
109869	5/12/2015	100913 DECKER, CATHERINE	MAY 2015		CALPERS HEALTH INS. REIMB. 070-180-0000-4127 Total:	32.26 32.26
109870	5/12/2015	100995 DRAKE, MICHAEL	MAY 2015		CALPERS HEALTH INS. REIMB. 070-180-0000-4127 072-180-0000-4127 Total:	8.07 8.06 16.13
109871	5/12/2015	100996 DRAKE, JOYCE	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total:	204.87 204.87
109872	5/12/2015	101538 HOUGH, RAY	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total:	221.00 221.00
109873	5/12/2015	101933 LITTLEFIELD, LESLEY	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	32.26 32.26
109874	5/12/2015	102206 MILLER, WILMA	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	16.13 16.13
109875	5/12/2015	102232 MIURA, HOWARD	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	16.13 1 6.13

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Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amoun
109876	5/12/2015	103175 SKOBIN, ROMELIA	MAY 2015 SEPTEMBER 2014		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 REPLACE-CALPERS HEALTH INS. I	134.62
			SEPTEMBER 2014		001-180-0000-4127	246.18
					Total :	380.80
109877	5/12/2015	103394 TORRES, RACHEL	MAY 2015		CALPERS HEALTH INS. REIMB.	
					001-180-0000-4127	16.13
					Total:	16.13
109878	5/12/2015	103643 WEDDING, JERRY	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total:	
						32.26 32.2 6
					1.5350.63	32.20
109879	5/12/2015	103727 WYSBEEK, DOUDE	MAY 2015		CALPERS HEALTH INS. REIMB.	
					001-180-0000-4127 Total :	16.13 16.1 3
						10.10
109880	5/12/2015	5 103737 YNIGUEZ, LEONARD	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	145.37
					Total :	145.37
109881	E 14 2 12 0.1 E	201010 MAEDTZ ALVIN	MAY 2015		CALPERS HEALTH INS. REIMB.	
109001	5/12/2015	891010 MAERTZ, ALVIN	WAT 2013		001-180-0000-4127	388.60
					Total:	388.60
109882	5/12/2015	891011 APODACA-GRASS, ROBERTA	MAY 2015		CALPERS HEALTH INS. REIMB.	
					001-180-0000-4127	32.26
					Total:	32.26
109883	5/12/2015	891014 CREEKMORE, CASIMIRA	MAY 2015		CALPERS HEALTH INS. REIMB.	
					001-180-0000-4127	16.13
					Total:	16.13
109884	5/12/2015	12/2015 891016 DEATON, MARK	MAY 2015		CALPERS HEALTH INS. REIMB.	
					070-180-0000-4127	135.71
					Total:	135.71

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Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
109885	5/12/2015	891017 ELDRIDGE, WANDA	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total:	16.13 16.13
109886	5/12/2015	891020 GLASGOW, ROBERT	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total:	62.53 62.53
109887	5/12/2015	891023 HATFIELD, JAMES	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total:	58.58 58.58
109888	5/12/2015	891024 HOOKER, RAYMOND	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	61.93 61.93
109889	5/12/2015	891034 RAMSEY, JAMES	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total :	275.12 275.12
109890	5/12/2015	891035 SHERWOOD, NINA	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total :	29.29 29.29
109891	5/12/2015	891036 WATT, DAVID	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	32.26 32.26
109892	5/12/2015	891037 WEBB, NANCY	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127	137.56 137.56
109893	5/12/2015	891038 WAITE, CURTIS	MAY 2015		CALPERS HEALTH INS. REIMB. 001-180-0000-4127 Total :	91.22 91.22
27	Vouchers	for bank code: bank			Bank total :	2,897.17

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Bank code: bank				
Voucher Date Vendor	Invoice	PO #	Description/Account	Amount
27 Vouchers in this report			Total vouchers :	2,897.17

Voucher Registers are not final until approved by Council.

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oucher	Date	Vendor	Invoice	PO #	Description/Account		Amount
09846	5/11/2015	100346 BELDEN, KENNETH MILES	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	121.64 121.6 4
09847	5/11/2015	100916 DEIBEL, PAUL	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	16.13 16.13
09848	5/11/2015	101044 ELEY, JEFFREY	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	120.53 120.53
09849	5/11/2015	101440 HALCON, ERNEST	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	121.64 121.6 4
09850	5/11/2015	101466 HARVEY, DEVERY MICHAEL	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	295.54 295.54
09851	5/11/2015	101694 JACOBS, ROBERT	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	121.64 121.64
09852	5/11/2015	101926 LILES, RICHARD	MAY 2015		CAL PERS HEALTH INS REIMB 070-180-0000-4127 072-180-0000-4127	Total :	67.86 67.85 135.71
09853	5/11/2015	102126 MARTINEZ, MIGUEL	MAY 2015		CAL PERS HEALTH INS REIMB 070-180-0000-4127	Total :	8.61 8.61
09854	5/11/2015	102473 ORDELHEIDE, ROBERT	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	258.48 258.48

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Voucher	Date	Vendor	Invoice	PO #	Description/Account		Amoun
109855	5/11/2015	102864 RIVETTI, DOMINICK	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	148.50 148.5 0
109856	5/11/2015	103220 SOMERVILLE, MICHAEL	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	120.53 120.5 3
109857	5/11/2015	891013 BRUNWIN, HERBERT	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	16.13 16.1 3
109858	5/11/2015	891021 GUIZA, JENNIE	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	16.13 16.1 3
109859	5/11/2015	891027 LOCKETT, JOANN	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	16.13 16.1 3
109860	5/11/2015	891028 MANTHEY, DONALD	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	145.37 145.3 7
109861	5/11/2015	891031 ORTEGA, JIMMIE	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	16.13 16.1 3
109862	5/11/2015	891032 OTREMBA, EUGENE	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	58.58 58.5 8
109863	5/11/2015	891033 POLLOCK, CHRISTINE	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127	Total :	89.82 89.8 2
109864	5/11/2015	891352 HADEN, SUSANNA	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127		6.62

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
109864	5/11/2015	891352 891352 HADEN, SUSANNA	(Continued)		Total :	6.62
109865	5/11/2015	891354 RAMIREZ, ROSALINDA	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127 Total :	3.31 3.31
109866	5/11/2015	891866 KNIGHT, DONNA	MAY 2015		CAL PERS HEALTH INS REIMB 001-180-0000-4127 Total :	51.00 51.00
21	Vouchers fo	or bank code : bank			Bank total :	1,888.17
21	Vouchers in	this report			Total vouchers :	1,888.17

Voucher List

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ORDINANCE NO. 1642

AN ORDINANCE OF THE CITY OF SAN FERNANDO AMENDING ARTICLE III – STORMWATER AND URBAN RUNOFF **POLLUTION** CONTROL LOW **IMPACT** DEVELOPMENT (LID) REQUIREMENTS PURSUANT TO **NATIONAL POLLUTANT DISCHARGE SYSTEM ELIMINATION** (NPDES) **PERMIT** REQUIREMENTS FOR THE MUNICIPAL SEPARATE **STORM SEWER SYSTEM (MS4)**

The City Council of the City of San Fernando does ordain as follows:

Section 1. Article III – Storm and Urban Runoff Pollution Control of the San Fernando City Code is hereby amended to read as follows:

Sec. 34-96. - Title.

This article shall be known as the City of San Fernando Stormwater and Urban Runoff Pollution Control Low Impact Development (LID) Requirements Pursuant to the National Pollutant Discharge Elimination System (NPDES) Permit Requirements for the Municipal Separate Storm Sewer System (MS4) Ordinance.

(Code 1957, § 22A.70)

Sec. 34-97. - Purpose and intent.

- (a) The purpose of this article is to ensure the future health, safety and general welfare of the citizens of the city and the water quality of the receiving waters of the county and surrounding coastal areas by:
 - (1) Reducing pollutants in stormwater discharges to the maximum extent possible;
 - (2) Regulating illicit connections and illicit discharges and thereby reducing the level of contamination of stormwater and urban runoff into the city stormwater system; and
 - (3) Regulating nonstormwater discharges to the city stormwater system.
- (b) The intent of this article is to protect and enhance the quality of watercourses, water bodies, and wetlands within the city in a manner consistent with the Federal Clean Water Act, the California Porter-Cologne Water Quality Control Act and the city National Pollutant Discharge Elimination System (NPDES) permit.
- (c) This article is also intended to provide the city with the legal authority necessary to control discharges to and from those portions of the city stormwater system over which it has jurisdiction, as required by the city NPDES permit, and thereby fully and timely comply with the terms of the city NPDES permit while the Countywide Storm Water Management Plan CSWMP and the Upper Los Angeles River Enhanced Watershed Management Plan or 'ULAR EWMP" is being developed by the permittees under the city NPDES permit, and in contemplation of the subsequent amendment of this article or adoption by the city of

- additional provisions of this article to implement the subsequently adopted CSWMP and ULAR EWMP or other programs developed under the city NPDES permit.
- (d) This chapter also sets forth requirements for the construction and operation of certain "Commercial Development", "New Development", "Redevelopment", "Priority Planning Projects" and other projects (as further defined herein) that are intended to ensure compliance with the stormwater mitigation measures prescribed in the current version of the Standard Urban Stormwater Mitigation Plan (SUSMP), ULAR EWMP, or other documents approved by the Regional Water Quality Control Board-Los Angeles Region ("LARWQCB"), and on file in the office of the city clerk of this city. This chapter authorizes the Director (herein identified as the city's Public Works Director) to define and adopt applicable Best Management Practices and other stormwater pollution control measures, to grant waivers from certain requirements, as provided herein, to cite infractions and to impose fines pursuant to this chapter. Except as otherwise provided herein, the Director shall administer, implement and enforce the provisions of this article of this chapter of the city code.

(Code 1957, § 22A.71; Ord. No. 1517, § 1, 9-5-2000; Ord. No. 1519, § 2, 2-5-2001)

Sec. 34-98. - Definitions.

Except as specifically provided herein, any term used in this chapter shall be defined as that term is defined in the current city NPDES permit, or in the most recent version of the standard urban storm water mitigation plan ("SUSMP"), ULAR EWMP, or other documents approved by the Los Angeles Regional Water Quality Control Board, State Water Resources Control Board, or if it is not specifically defined in either the city NPDES permit or LARWQCB approved planning documents, then as such term is defined in the Federal Clean Water Act, as amended, and/or the regulations promulgated thereunder. If the definition of any term contained in this section conflicts with the definition of the same term in the current city NPDES permit or LARWQCB approved planning document, then the definition contained in the city NPDES permit shall govern and, if not set forth in the city NPDES permit, the definition contained in the ULAR EWMP shall govern. The following words and phrases shall have the following meanings when used in this chapter:

Area susceptible to runoff means any surface directly exposed to precipitation or in the path of runoff caused by precipitation, which path leads off the parcel on which the surface is located.

Automotive service facilities means a facility that is categorized in any one of the following Standard Industrial Classification (SIC) codes: 5013, 5014, 5511, 5541, 7532-7534, or 7536-7539 (as amended).

Best management practices (BMPs) means activities, practices, facilities, and/or procedures that when implemented to their maximum efficiency will prevent or reduce pollutants in discharges and any program, technology, process, siting criteria, operational methods or measures, or engineered systems that when implemented prevent, control, remove, or reduce pollution. Examples of BMP's may include, but are not limited to public education and outreach, proper planning of development projects, proper cleaning of catch basin inlets, and proper sludge or waste-handling and disposal.

Biofiltration means a Low Impact Development (LID) BMP that reduces Storm Water Pollutant Discharges by intercepting rainfall on vegetative canopy, and through incidental

Infiltration and/or evapotranspiration, and filtration. Incidental Infiltration is an important factor in achieving the required pollutant load reduction.

Bioretention means a LID BMP that reduces stormwater runoff by intercepting rainfall on vegetative canopy, and through evapotranspiration and Infiltration.

City means the City of San Fernando.

Clean Water Act or CWA means the Federal Water Pollution Control Act enacted in 1972, by Public Law 92-500, and amended by the Water Quality Act of 1987. The Clean Water Act prohibits the Discharge of Pollutants to Waters of the United States unless the Discharge is in accordance with an NPDES permit.

Commercial development means any development on private land that is not heavy industrial or residential. The category includes, but is not limited to: hospitals, laboratories and other medical facilities, educational institutions, recreational facilities, plant nurseries, car wash facilities, mini-malls and other business complexes, shopping malls, hotels, office buildings, public warehouses and other light industrial complexes.

Construction means constructing, clearing, grading, or excavation that results in soil disturbance. Construction includes structure teardown. It does not include: routine maintenance to maintain original line and grade, hydraulic capacity, or original purpose of facility; emergency construction activities required to immediately protect public health and safety; interior remodeling with no outside exposure of construction material or construction waste to storm water; mechanical permit work; or sign permit work.

Control means to minimize, reduce, eliminate, or prohibit by technological, legal, contractual or other means, the discharge of pollutants from an activity or activities.

CSWMP means the countywide stormwater management plan being developed by the permittees under the city NPDES permit.

Development means any construction, rehabilitation, redevelopment or reconstruction of any public or private residential project (whether single-family, multi-unit or planned unit development, or mixed-use developments); industrial, commercial, retail and other nonresidential projects, including public agency projects; or mass grading for future construction. It does not include routine maintenance to maintain original line and grade, hydraulic capacity, or original purpose of facility, nor does it include emergency construction activities required to immediately protect public health and safety.

Directly adjacent means situated within 200 feet of the contiguous zone required for the continued maintenance, function, and structural stability of the environmentally sensitive area.

Director means the city's Public Works Director, or his or her designee, and shall be considered the authorized "enforcement officer" of this article of this chapter of the city code.

Discharge means any release, spill, leak, pump, flow, escape, dumping, or disposal of any liquid, semi-solid, or solid substance.

Discharge of a pollutant means any addition of any "pollutant" or combination of pollutants to "waters of the United States" or "waters of the State" from any "point source" or, any addition of any pollutant or combination of pollutants to the waters of the "contiguous zone" or the ocean from any point source other than a vessel or other floating craft that is being used as a means of

transportation. The term "discharge" includes additions of pollutants into waters of the United States from: surface runoff that is collected or channeled by man; discharges through pipes, sewers, or other conveyances owned by a state, city, or other person that do not lead to a treatment works; and discharges through pipes, sewers, or other conveyances, leading into privately owned treatment works.

Discharging directly means outflow from a drainage conveyance system that is composed entirely or predominantly of flows from the subject property, development, subdivision, or industrial facility, and not commingled with the flows from adjacent lands.

Discretionary project is defined in the same manner as section 15357 of the Guidelines for Implementation of the California Environmental Quality Act contained in Title 14 of the California Code of Regulations, as amended, and means a project that requires the exercise of judgment or deliberation when the city decides to approve or disapprove a particular activity, as distinguished from situations where the city merely has to determine whether there has been conformity with applicable statutes, ordinances, or regulations.

Disturbed area means an area that is altered as a result of clearing, grading, and/or excavation.

Environmentally sensitive area ("ESA") means an area in which plant or animal life or their habitats are either rare or especially valuable because of their special nature or role in an ecosystem and that would be easily disturbed or degraded by human activities and developments (Public Resources Code § 30107.5). Areas subject to storm water mitigation requirements are areas designated as significant ecological areas by the county (Los Angeles County Significant Areas Study, Los Angeles County Department of Regional Planning (1976) and amendments); an area designated as a significant natural area by the State department of fish and game's significant natural areas program, provided that area has been field verified by the State department of fish and game; an area listed in the basin plan as supporting the rare, threatened, or endangered species (RARE) beneficial use; and an area identified by the city as environmentally sensitive.

Flow-through BMPs means a modular, vault type "high flow biotreatment" devices contained within an impervious vault with an underdrain or designed with an impervious liner and an underdrain.

Green Roof means a LID BMP using planter boxes and vegetation to intercept rainfall on the roof surface.

Good housekeeping practices means common practices related to the storage, use, or cleanup of materials, performed in a manner that minimizes the discharge of pollutants. Examples include, but are not limited to: purchasing only the quantity of materials to be used at a given time; use of alternative and less environmentally harmful products; cleaning up spills and leaks; and, storing materials in a manner that will contain any leaks or spills.

Greater-than-nine unit home subdivision means any subdivision being developed for ten or more single-family or multifamily dwelling units.

Hillside means property located in an area with known erosive soil conditions, where the development contemplates grading on any natural slope that is 25 percent or greater and where grading contemplates cut or fill slopes.

Infiltration means the downward entry of water into the surface of the soil.

Illicit connection means any human-made conveyance that is connected to the storm drain system without a permit, excluding roof drains and other similar type connections. Examples include channels, pipelines, conduits, inlets, or outlets that are connected directly to the storm drain system.

Illicit discharge means any discharge to the storm drain system that is prohibited under local, State or Federal statutes, ordinances, codes or regulations. This includes all nonstormwater discharges except discharges pursuant to a separate NPDES permit and discharges that are exempted or conditionally exempted in accordance with the city NPDES permit.

Low Impact Development or "LID" consists of building and landscape features designed to retain or filter stormwater runoff.

Material means any substance, including, but not limited to, garbage and debris; lawn clippings, leaves, and other vegetation; biological and fecal waste; sediment and sludge; oil and grease; gasoline; paints, solvents, cleaners, and any fluid or solid containing chemicals.

City NPDES permit means the "Waste Discharge Requirements for City Storm Water and Urban Runoff Discharges within the County of Los Angeles, and the Incorporated Cities therein, except the City of Long Beach, which became effective on December 28, 2012, issued by the State regional water quality control board, Los Angeles Region, and any successor permit to that permit.

City separate storm sewer system or "MS4" means streets, gutters, conduits, natural or artificial drains, channels and watercourses, or other facilities that are owned, operated, maintained or controlled by the city and used for the purpose of collecting, storing, transporting, or disposing of stormwater.

National Pollutant Discharge Elimination System or "NPDES" means the national program for issuing, modifying, revoking and reissuing, terminating, monitoring and enforcing permits, and imposing and enforcing pretreatment requirements, under CWA Section 307, 402, 318, and 405.

New development means land disturbing activities; structural development, including construction or installation of a building or structure, creation of impervious surfaces; and land subdivision.

Nonstormwater discharge means any discharge to a city stormwater system that is not composed entirely of stormwater.

Parking lot means land area or a facility for the parking or storage of motor vehicles used for businesses, commerce, industry, or personal use, with a lot size of 5,000 square feet or more of surface area, or with 25 or more parking spaces.

Planning Priority Projects means those projects that are required to incorporate appropriate storm water mitigation measures into the design plan for their respective project, including:

- (1) All new development projects equal to one (1) acre or greater of disturbed area and adding more than 10,000 square feet of impervious surface area;
- (2) New industrial parks 10,000 square feet or more of surface area;

- (3) New commercial malls 10,000 square feet or more surface area;
- (4) New single-family Hillside homes;
- (5) New streets and roads construction of 10,000 square feet or more of impervious surface area, including standalone streets, roads, highways, freeway projects, and streets within larger Projects;
- (6) Ten or more unit homes (includes single-family homes, multifamily homes, condominiums, and apartments);
- (7) One (1) acre or more square feet of impervious surface area industrial/commercial development (including parking area);
- (8) Automotive service facilities (SIC 5013, 5014, 5541, 7532-7534, and 7536-7539);
- (9) Retail gasoline outlets;
- (10) Restaurants (SIC 5812);
- (11) Parking lots 5,000 square feet or more of surface area or with 25 or more parking spaces;
- (12) Redevelopment projects in subject categories that meet redevelopment thresholds;
- (13) Projects located in or directly adjacent to or discharging directly to an ESA that meet the thresholds described herein; and
- (14) Those projects that require the implementation of a site-specific plan to mitigate post development storm water for new development not requiring a SUSMP but which may potentially have adverse impacts on post-development storm water quality, and where the following project characteristics exist:
 - a. Vehicle or equipment fueling areas;
 - b. Vehicle or equipment maintenance areas, including washing and repair;
 - c. Commercial or industrial waste handling or storage;
 - d. Outdoor handling or storage of hazardous materials;
 - e. Outdoor manufacturing areas;
 - f. Outdoor food handling or processing;
 - g. Outdoor animal care, confinement, or slaughter; or
 - h. Outdoor horticulture activities.

Pollutant means those pollutants defined in section 502(6) of the federal Clean Water Act (33 USC 1362(6)), or incorporated into Water Code § 13373. Examples of pollutants include, but are not limited to the following:

- (1) Commercial and industrial waste, such as fuels, solvents, detergents, plastic pellets, hazardous substances, fertilizers, pesticides, slag, ash, and sludge.
- (2) Metals such as cadmium, lead, zinc, copper, silver, nickel, chromium; and nonmetals such as phosphorus and arsenic.

- (3) Petroleum hydrocarbons, such as fuels, lubricants, surfactants, waste oils, solvents, coolants and grease.
- (4) Excessive eroded soils, sediment and particulate materials in amounts which may adversely affect the beneficial use of the receiving waters, flora or fauna of the state.
- (5) Animal wastes, such as discharge from confinement facilities, kennels, pens, recreational facilities, stables, and show facilities.
- (6) Substances having characteristics such as pH less than six or greater than nine, or unusual coloration or turbidity, or excessive levels of fecal coliform or fecal streptococcus or enterococcus.

The term "pollutant" does not include uncontaminated stormwater, potable water or reclaimed water generated by a lawfully permitted water treatment facility. The term "pollutant" also shall not include any substance identified in this definition if, through compliance with the best management practices available, the discharge of such substance has been reduced or eliminated to the maximum extent possible. In an enforcement action, the burden shall be on the person who is the subject of such action to establish the reduction or elimination of the discharge to the maximum extent possible through compliance with the best management practices available.

Project means all development, redevelopment, and land disturbing activities.

Redevelopment means land disturbing activity that results in the creation, addition or replacement of at least 5,000 square feet of impervious surface area on an already developed site. Redevelopment includes, but is not limited to the following activities that meet the minimum standards set forth in this definition: (1) the expansion of a building footprint; (2) addition or replacement of a structure; (3) replacement of impervious surface that that is not part of a routine maintenance activity; and (4) land disturbing activities related to structural or impervious surfaces. Redevelopment does not include routine maintenance activities that are conducted to maintain original line and grade, hydraulic capacity, original purpose of facility or emergency redevelopment activity required to protect public health and safety.

Regional Board or "LARWQCB" means the California Regional Water Quality Control, Los Angeles Region.

Restaurant means a facility that sells prepared foods and drinks for consumption, including stationary lunch counters and refreshment stands selling prepared foods and drinks for immediate consumption. (SIC Code 5812).

Retail gasoline outlet means any facility engaged in selling gasoline and lubricating oils.

Routine Maintenance means recurring, preventative, and on-going maintenance necessary to delay and/or prevent the failure of critical and non-critical building systems and equipment including, but not limited to the following:

- A. Maintain the original line and grade, hydraulic capacity, or original purpose of the facility; or
- B. Perform as needed restoration work to preserve the original design grade, integrity and hydraulic capacity of flood control facilities; or

- C. Includes road shoulder work, regrading dirt or gravel roadways and shoulders and performing ditch cleanouts; or
- D. "Update existing lines" and facilities to comply with applicable codes, standards, and regulations regardless if such Projects result in increased capacity; or

E. Repair leaks.

Routine maintenance does not include construction of "new lines" or facilities resulting from compliance with applicable codes, standards and regulations.

"Update existing lines" includes replacing existing lines with new materials or pipes.

"New lines" are those that are not associated with existing facilities and are not part of a project to update or replace existing lines.

Runoff means any runoff including storm water and dry weather flows from a drainage area that reaches a receiving water body or subsurface. During dry weather it is typically comprised of base flow either contaminated with pollutants or uncontaminated, and nuisance flows.

Site means the land or water area where any "facility or activity" is physically located or conducted, including adjacent land used in connection with the facility or activity.

Source control BMP means any schedule of activities, prohibition of practices, maintenance procedures, managerial practices or operational practices that aim to prevent stormwater pollution by reducing the potential for contamination at the source of pollution.

Storm event means a rainfall event that produces more than 0.1 inch of precipitation and that is separated from the previous storm event by at least 72 hours of dry weather.

Storm Water means runoff, snow melt runoff, and surface runoff and drainage related to precipitation events (pursuant to 40 CFR § 122.26(b)(13); 55 Fed. Reg. 47990, 47995 (Nov. 16, 1990)).

Storm Water Quality Design Volume or "SWQDV" means the runoff from either of the following, whichever is greater:

- A. The 85th percentile 24-hour runoff event as determined from the Los Angeles County 85th percentile precipitation isohyetal map; or
- B. The volume of runoff produced from a 0.75 inch, 24-hour rain event.

Stormwater runoff means that part of precipitation (rainfall or snowmelt) which travels via flow across a surface to the MS4 or receiving waters from impervious, semipervious or pervious surfaces.

Structural BMP means any structural facility designed and constructed to mitigate the adverse impacts of stormwater and urban runoff pollution (e.g. canopy, structural enclosure). Structural BMPs may include both treatment control BMPs and source control BMPs.

Treatment means the application of engineered systems that use physical, chemical, or biological processes to remove pollutants. Such processes include, but are not limited to: filtration, gravity settling, media adsorption, biological uptake, chemical oxidation and UV radiation.

Treatment control BMP means any engineered system designed to remove pollutants by simple gravity settling of particulate pollutants, filtration, biological uptake, media adsorption or any other physical, biological, or chemical process.

Urban runoff means surface water flow produced by nonstormwater resulting from residential, commercial, and industrial activities involving the use of potable and nonpotable water.

Waters of the State means any surface water or groundwater, including saline waters, within the boundaries of the State of California.

Waters of the United States or Waters of the U.S. shall be defined as follows:

- a. All waters that are currently used, were used in the past, or may be susceptible to use in interstate or foreign commerce, including all waters which are subject to the ebb and flow of the tide:
- b. All interstate waters, including interstate "wetlands";
- c. All other waters such as intrastate lakes, rivers, streams (including intermittent streams), mudflats, sandflats, "wetlands," sloughs, prairie potholes, wet meadows, playa lakes, or natural ponds the use, degradation, or destruction that would affect or could affect interstate or foreign commerce including any such waters:
 - 1. Which are or could be used by interstate or foreign travelers for recreational or other purposes;
 - 2. From which fish or shellfish are or could be taken and sold in interstate or foreign commerce; or
 - 3. Which are used or could be used for industrial purposes by industries in interstate commerce;
- d. All impoundments of waters otherwise defined as waters of the United States under this definition;
- e. Tributaries of waters identified in paragraphs (a) through (d) of this definition;
- f. The territorial sea; and
- g. "Wetlands" adjacent to waters (other than waters that are themselves wetlands) identified in paragraph (a) through (f) of this definition.

Waste treatment systems, including treatment ponds or lagoons designed to meet the requirements of CWA (other than cooling ponds as defined in 40 CFR section 423.22(m) that also meet the criteria of this definition) are not waters of the United States. This exclusion applies only to man-made bodies of water that neither were originally created in waters of the United States (such as disposal area in wetlands) nor resulted from the impoundment of waters of the United States. Waters of the United States do not include prior converted cropland. Notwithstanding the determination of an area's status as prior converted cropland by any other federal agency, for the purposes of the CWA, the final authority regarding CWA jurisdiction remains with USEPA.

Wet Season means the calendar period beginning October 1 through April 15.

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(Code 1957, § 22A.72; Ord. No. 1517, §§ 2—4, 9-5-2000; Ord. No. 1519, §§ 3—5, 2-5-2001; Ord. No. U-1534, §§ 1—4, 8-19-2002; Ord. No. 1535, §§ 1—4, 9-3-2002)
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Cross reference— Definitions generally, § 1-2.

Sec. 34-99. - Construction and application.

This article shall be construed to ensure consistency with the requirements of the Federal Clean Water Act and acts amendatory thereof or supplementary thereto, applicable implementing regulations, and the city NPDES permit and any amendment, revision or reissuance thereof.

(Code 1957, § 22A.73)

Sec. 34-100. - Prohibited activities.

- (a) *Illicit discharges and connections*. It is prohibited to commence, establish, use, maintain, or continue any illicit connections to the city separate storm sewer system or any illicit discharges to the city separate storm sewer system. This prohibition against illicit connections applies to the use, maintenance, or continuation of any illicit connection, whether that connection was established prior to or after the effective date of the ordinance from which this article derives.
- (b) *Littering*. It is prohibited to throw, deposit, place, leave, maintain, keep, or permit to be thrown, deposited, placed, left, or maintained or kept any refuse, rubbish, garbage, or any other discarded or abandoned objects, articles or accumulations in or upon any street, alley, sidewalk, storm drain, inlet, catchbasin conduit or drainage structure, business place, or upon any public or private plot of land in the city, so that such might be or become a pollutant. No person shall throw or deposit litter in any fountain, pond, lake, stream, or other body of water within the city. This subsection shall not apply to refuse, rubbish or garbage deposited in containers, bags or other appropriate receptacles which are placed in designated locations for regular solid waste pickup and disposal.
- (c) *Disposal of landscape debris*. It is prohibited to intentionally dispose of leaves, dirt, or other landscape debris into the city separate storm sewer system.
- (d) Nonstormwater discharges.
 - (1)Except as specified by this chapter, discharging any material other than storm water to the storm drain system is prohibited.
 - (2) The following non-stormwater discharges are exempt from the prohibition set forth in Section 34-100(d)(1):
 - a. Any discharge regulated under a NPDES permit issued to the discharger and administered by the State of California pursuant to Chapter 5.5, division 7 of the California Water Code under authority of the United States Environmental Protection Agency, provided that the discharger is in compliance with all requirements of the permit and other applicable laws and regulations.
 - b. Discharges from the following activities will not be considered a source of pollutants to waters of the United States when properly managed:

- 1. Water line flushing and other discharges from potable water sources subject to a written agreement with the city;
- 2. Landscape irrigation and lawn watering using potable water;
- 3. Rising ground waters;
- 4. Uncontaminated ground water infiltration as defined by the MS4 Permit;
- 5. Water from crawl space pumps;
- 6. Air conditioning condensation;
- 7. Natural springs;
- 8. Non-commercial washing of vehicles by a non-profit organization, which has provided written notice to the city at least five (5) business days prior to the event, or by a resident at his or her residence provided the non-profit organization or resident, as applicable:
 - (a) Obtains a permit or written approval from the Director;
 - (b) Implements BMPs and ensure discharge avoids potential sources of pollutants in the flow path to prevent introduction of pollutants prior to discharge to the MS4 or receiving water;
 - (c) Minimizes the amount of water used by employing water conservation practices such as turning off nozzles and using a low volume pressure washer;
 - (d) When possible, use biodegradable, phosphate free detergents and non-toxic cleaning products;
 - (f) Where possible, wash cars on a permeable surface where wash water can percolate into the ground (e.g. gravel or grassy areas); and
 - (g) Empty buckets of soapy or rinse water into the sanitary sewer system (e.g., sinks or toilets).
- 9. Flows from riparian habitats and wetlands;
- 10. Dechlorinated/ debrominated swimming pool and dewatering of decorative fountain discharges, provided:
 - (a) The discharger implements BMPs and ensure discharge avoids potential sources of pollutants in the flow path to prevent introduction of pollutants prior to discharge to the MS4 and receiving water;
 - (b) The discharge is dechlorinated or debrominated using holding time, aeration, and/or sodium thiosulfate. Chlorine residual in the discharge shall not exceed 0.1 mg/L;
 - (c) The discharge does not contain any detergents, wastes, or algaecides, or any other chemicals including salts from pools

- commonly referred to as "salt water pools" in excess of applicable water quality objectives;
- (d) The discharge has a pH adjusted, if necessary, to be within the range of 6.5 and 8.5 standard units;
- (e) The discharge is volumetrically and velocity controlled to promote evaporation and/or infiltration; and
- (f) For discharges of 100,000 gallons or more, require the authorization of the Director and verification that the discharge pathway to the MS4 inlet is cleared of debris and mobilization of pollutants.
- 11. Flows from emergency firefighting activities;
- 12. Street/sidewalk wash water resulting from use of high pressure, low volume spray washing using only potable water with no cleaning agents at an average usage of 0.006 gallon per square feet of sidewalk area; and
- 13. Waters not otherwise containing wastes as defined in California Water Code § 13050(d) and the California Health and Safety Code § 25117.
- (e) Discharges in violation of city NPDES permit. Any discharge that would result in or contribute to a violation of the city NPDES permit, either separately or in combination with other discharges, is prohibited. Liability for any such discharge shall be the responsibility of the person causing or responsible for the discharge, and such person shall defend, indemnify and hold harmless the City from all losses, liabilities, claims, or causes of actions in any administrative or judicial action relating to such discharge.

(Code 1957, § 22A.74)

Sec. 34-101. - Exempted discharges, conditionally exempted discharges, or designated discharges.

Discharges from those activities specifically identified in or pursuant to Part III, Section A of the city NPDES permit as being exempted discharges, conditionally exempted discharges, or designated discharges shall not be considered a violation of this article, provided that any applicable best management practices developed pursuant to the city NPDES permit are implemented to minimize any adverse impacts from such identified sources.

(Code 1957, § 22A.75)

Sec. 34-102. - Good housekeeping practices.

Pursuant to this article, owners and occupants of property within the city shall comply with the following:

(1) *Septic waste*. No person shall leave, deposit, discharge, dump, or otherwise expose any chemical or septic waste to precipitation in an area where a discharge to city streets or the MS4 may or does occur.

- (2) *Use of water*. Runoff of water used for irrigation purposes shall be minimized to the maximum extent practicable. Runoff of water from the permitted washing down of paved areas shall be minimized to the maximum extent practicable.
- (3) Storage of materials, machinery, and equipment. Machinery or equipment that is to be repaired or maintained in areas susceptible to or exposed to stormwater shall be placed in a manner so that leaks, spills and other maintenance-related pollutants are not discharged to the MS4.
- (4) Removal and disposal of debris from industrial/commercial motor vehicle parking lots. Industrial/commercial motor vehicle parking lots with more than 25 parking spaces that are located in areas potentially exposed to stormwater shall be swept regularly or other equally effective measures shall be utilized to remove debris from such parking lots.
- (5) *Food wastes*. Food wastes generated by nonresidential food service and food distribution sources shall be properly disposed of and in a manner so such wastes are not discharged to the city separate storm sewer system.
- (6) *Best management practices*. Best management practices shall be used in areas exposed to stormwater for the removal and lawful disposal of all fuels, chemicals, fuel and chemical wastes, animal wastes, garbage, batteries, or other materials which have potential adverse impacts on water quality.

(Code 1957, § 22A.76)

Sec. 34-103. - Requirements for industrial/commercial and construction activities.

For the purposes of this article, each industrial discharger, discharger associated with construction activity, or other discharger described in any general stormwater permit addressing such discharges, as may be issued by the U.S. Environmental Protection Agency, the State Water Resources Control Board, or the Regional Board shall comply with all requirements of such permit. Each discharger identified in an individual NPDES permit shall comply with and undertake all activities required by such permit. Proof of compliance with any such permit may be required in a form acceptable to the city engineer prior to the issuance of any grading, building or occupancy permits or any other type of permit or license issued by the city.

(Code 1957, § 22A.77)

Sec. 34-104. - Requirements for Planning Priority Projects.

- (a) Planning Priority Projects shall be designed to control pollutants, pollutant loads, and runoff volume to the maximum extent feasible by minimizing impervious surface area and controlling runoff from impervious surfaces through Infiltration, evapotranspiration, bioretention and/or rainfall harvest and use.
- (b) A new single-family hillside home development shall include mitigation measures to:
 - (1)Conserve natural areas;
 - (2)Protect slopes and channels;
 - (3)Provide storm drain system stenciling and signage;

- (4)Divert roof runoff to vegetated areas before discharge unless the diversion would result in slope instability; and
- (5)Direct surface flow to vegetated areas before discharge, unless the diversion would result in slope instability.
- (c) New street and road construction of 10,000 square feet or more of impervious surface shall follow USEPA guidance regarding Managing Wet Weather with Green Infrastructure: Green Streets (December 2008 EPA-833-F-08-009) to the maximum extent practicable.
- (d) Applicants for "Priority Planning Projects", except new single-family hillside home development and new street and road construction of 10,000 square feet or more of impervious surface, shall prepare a LID Plan to comply with the following:
 - (1) Retain stormwater runoff onsite for the SWQDV.
 - (2)Minimize hydromodification impacts to Natural Drainage Systems as defined in Order No. R4-2012-0175.
 - (3)If partial or complete onsite retention is technically infeasible, in accordance with section 9.20.110 below, the project site may biofiltrate 1.5 times the portion of the remaining SWQDV that is not reliably retained onsite. Biofiltration BMPs must adhere to the design specifications provided in Order No. R4-2012-0175.
 - (4)The remaining SWQDV that cannot be retained or biofiltered onsite must be treated onsite to reduce pollutant loading. BMPs must be selected and designed to meet Pollutant-specific benchmarks as required per Order No. R4-2012-0175. Flow-through BMPs may be used to treat the remaining SWQDV and must be sized based on a rainfall intensity of:
 - a. 0.2 inches per hour; or
 - b. The one (1) year, one (1) hour rainfall intensity as determined from the most recent Los Angeles County isohyetal map, whichever is greater.
- (e) In addition to the requirements set forth in Sec. 34-104.(d), Redevelopment Projects shall also comply with the following:
 - (1) Where Redevelopment results in an alteration to more than fifty percent of impervious surfaces of a previously existing development, and the existing development was not subject to post-construction stormwater quality control requirements, the entire Project must be mitigated.
 - (2) Where Redevelopment results in an alteration of less than fifty percent of impervious surfaces of a previously existing development, and the existing development was not subject to post-construction stormwater quality control requirements, only the alteration must be mitigated, and not the entire development.
 - (3)Existing single-family dwelling and accessory structures are exempt from the Redevelopment requirements unless such Projects create, add, or replace 10,000 square feet of impervious surface area.

Sec. 34-104.1. Submittal and Review of Low Impact Development Plans.

- (a) Prior to issuance of a building permit or a grading permit by the city, LID plans shall be submitted by the property owner or his or her agent to the Director for all "Priority Planning Projects", except as provided in Sec. 34-104.3. below.
- (b) LID plans shall be submitted in accordance with the Article X, Green Building Code, a copy of which shall be located in the office of the city clerk.
- (c) The Director, or his or her designee, shall review and approve LID plans to assure that the applicant has identified the BMPs that are necessary and feasible to protect the MS4. The reviewer shall identify any deficiencies in the plan and return it to the applicant for modification, if necessary. When the plan is found to comply with the provisions of this chapter, and after compliance with the requirements of section 34-104.2. below, the grading or building permits may be issued for the project. If, during construction, the plan is found to be deficient by the city or any other interested party or responsible agency with authorization/oversight, the applicant shall amend the plan to address the deficiency.

Sec. 34-104.2. Recording of LID plans.

Upon acceptance of an LID plan by the city, and prior to the city issuing the grading and/or building permit, the applicant shall file a signed original of the plan with the Los Angeles County recorder. The document shall contain sufficient legal description to identify the property covered and shall be binding on the applicant and all successors in interest to the property. The form shall be provided by the City and shall only be amended or removed from title with the consent of the City.

Sec. 34-104.3. Waiver of LID plan due to technical infeasibility.

- (a) The Director may waive the requirement of an LID Plan if he or she can determine, in writing, the technical infeasibility of the Project, as set forth in section 34-104.3(b), below.
- (b) To demonstrate technical infeasibility, the Project applicant shall demonstrate that the Project cannot reliably retain 100 percent of the SWQDV onsite, even with the maximum application of "Green Roofs" and rainwater harvest and use, and that compliance with the applicable post-construction requirements would be technically infeasible by submitting a site-specific hydrologic and/or design analysis conducted and endorsed by a registered professional engineer, geologist, architect, and/or landscape architect.
- (c) Technical infeasibility may result from conditions including the following:
 - (1) The infiltration rate of saturated in-situ soils is less than 0.3 inch per hour and it is not technically feasible to amend the in-situ soils to attain an Infiltration rate necessary to achieve reliable performance of infiltration or bioretention BMPs in retaining the SWQDV onsite.
 - (2) Locations where seasonal high groundwater is within five to ten feet of surface grade;
 - (3)Locations within 100 feet of a groundwater well used for drinking water;
 - (4)Brownfield development sites or other locations where pollutant mobilization is a documented concern;
 - (5)Locations with potential geotechnical hazards;

(6)Smart growth and infill or Redevelopment locations where the density and/ or nature of the Project would create significant difficulty for compliance with the onsite volume retention requirement.

Sec. 34-104.4. Maintenance of structural BMP's.

Structural BMPs required by the city, County of Los Angeles, or State or Federal agency shall be properly operated and maintained, consistent with the approved SUSMP or as specified by an approved plan or program, or otherwise determined by the Director. Records and documentation of such maintenance shall be provided to the Director upon reasonable request.

Sec. 34-104.5. Inspections.

- (a) The Director may, upon seventy-two (72) hour written notice, unless exigent circumstances justify a shorter time period, enter upon and inspect any private premises for the purposes of verifying compliance with the terms and conditions of this chapter. Such inspection may include, but is not limited to:
 - (1) Identifying products produced, processes conducted, chemicals and materials used, stored or maintained on the subject premises;
 - (2) Identifying points of discharge of all wastewater, non-stormwater, processed water systems and pollutants;
 - (3) Investigating the natural slope of the premises, including drainage patterns and manmade conveyance systems;
 - (4) Establishing location of all points of discharge from the premises, whether by surface runoff or through a storm drain system;
 - (5) Locating any illicit connection or illicit discharge;
 - (6) Investigating and inspecting a vehicle, truck, trailer, tank or other mobile equipment;
 - (7) A review and inspection of all records of the owner or occupant of public or private property relating to chemicals or processes presently or previously stored or occurring on the property, including material and/or chemical inventories, facilities maps or schematics and diagrams, material safety data sheets, hazardous waste manifests, business plans, pollution prevention plans, state general permits, stormwater pollution prevention plans, and any and all records relating to illicit connections, illicit discharges, or any other source of contribution or potential contribution of pollutants to the storm drain system;
 - (8) Inspecting, sampling and testing any area runoff, soils area (including groundwater testing), process discharge, materials with any waste storage area (including any container contents), and/or treatment system discharges for the purpose of determining the potential for contribution of pollutants to the storm drain system;
 - (9) Inspecting the integrity the MS4, any connection to other pipelines on the property, including the use dye and smoke tests, video surveys, photographs or videotapes, and the taking of measurements, drawings or any other records reasonably necessary to document conditions as they exist on the premises;

- (10) The installation and maintenance of monitoring devices for the purpose of measuring any discharge or potential source of discharge to the storm drain system;
- (11) Evaluating compliance with this chapter or the Federal Clean Water Act.
- (b) The Director may enter upon and inspect any private premises for the purposes of verifying compliance with the terms and conditions of this chapter by any other lawful means including, but not limited to obtaining an inspection warrant issued by a court.

Sec. 34-104.6. Fees.

Fees to be charged for LID plan checking, inspection, enforcement, and other activities carried out by the city under this chapter shall be adopted by resolution of the city council.

Sec. 34-104.7. California Environmental Quality Act (CEQA) compliance.

Provisions of this section shall be complimentary to, and shall not replace, any applicable requirements for stormwater mitigation required under CEQA.

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(Ord. No. 1517, § 5, 9-5-2000; Ord. No. 1519, § 6, 2-5-2001; Ord. No. U-1534, § 5, 8-19-2002; Ord. No. 1535, § 5, 9-3-2002)
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Sec. 34-105. - Enforcement.

- (a) *Penalties*. Violation of this article shall be punishable as provided in section 1-10 of this city code. Each day that a violation continues shall constitute a separate offense.
- (b) *Concealment*. Causing, permitting, aiding, abetting, or concealing a violation of any section of this article shall constitute a violation of such section.
- (c) Violations deemed public nuisance. The following violations shall be deemed a public nuisance:
 - (1) Any condition caused or permitted to exist in violation of:
 - a. Any of the provisions of this chapter; or
 - b. Any failure to comply with any applicable requirement of an approved SUSMP, LID Plan, or stormwater mitigation plan or program with respect to a property; or
 - Any false certification or verification, or any failure to comply with a certification or verification provided by a project applicant or the applicant's successor in interest; or
 - d. Any failure to properly operate and maintain any structural or treatment control BMP on a property in accordance with an approved SUSMP, LID Plan, or stormwater mitigation plan or program, is hereby determined to be a threat to the public health, safety and welfare, is declared and deemed a public nuisance, and may be abated or restored by any authorized enforcement officer in accordance with the procedures set forth in section 106-1081 et seq. of this city code, and a civil or criminal action to abate, enjoin or otherwise compel the cessation of such nuisance may be brought by the city attorney.
 - (2) The cost of such abatement and restoration shall be borne by the owner of the property, and the cost thereof shall be invoiced to the owner of the property, as provided by law or ordinance for the recovery of nuisance abatement costs.

- (3) If any violation of this article constitutes a seasonal and recurrent nuisance, the Director, or his or her designee, shall so declare. The failure of any person to take appropriate annual precautions to prevent stormwater pollution after written notice of a determination under this subsection shall constitute a public nuisance and a violation of this article.
- (d) *Civil actions*. In addition to any other remedies provided in this section, any violation of this article may be enforced by civil action brought by the city. In any such action, the city may seek, as appropriate, any or all of the following remedies:
 - (1) A temporary and/or permanent injunction.
 - (2) Assessment of the violator for the costs of any investigation, inspection, or monitoring survey which led to the establishment of the violation, and for the reasonable costs of preparing and bringing legal action under this subsection.
 - (3) Costs incurred in removing, correcting, or terminating the adverse effects resulting from violation.
 - (4) Compensatory damages for loss or destruction to water quality, wildlife, fish and aquatic life.
- (e) Administrative enforcement powers. In addition to the other enforcement powers and remedies established by this city code, any authorized enforcement officer has the authority to utilize the following administrative remedies:
 - (1) Cease and desist orders. When an authorized enforcement officer finds that a discharge has taken place or is likely to take place in violation of this article, the officer may issue an order to cease and desist such discharge or practice or operation likely to cause such discharge and direct that those persons not complying shall:
 - a. Comply with the requirement;
 - b. Comply with a time schedule for compliance; and
 - c. Take appropriate remedial or preventive action to prevent the violation from recurring.
 - (2) *Notice to clean.* Whenever an authorized enforcement officer finds any oil, earth, debris, grass, weeds, dead trees, tin cans, rubbish, refuse, waste or any other material of any kind in or upon the sidewalk abutting or adjoining any parcel of land or upon any parcel of land or grounds, which may result in pollutants entering the city separate storm sewer system or a nonstormwater discharge to the MS4, the officer may give notice to the owner or occupant of the adjacent property to remove such oil, earth, debris, grass, weeds, dead trees, tin cans, rubbish, refuse, waste or other material, in any manner that the officer may reasonably provide. The recipient of such notice shall undertake the activities as described in the notice.
- (f) *Permit revocation*. To the extent the city makes a section of this article or any identified best management practice a condition of approval to the issuance of a permit or license, any person in violation of such condition is subject to the permit revocation procedures set forth in this city code.

(g) *Remedies*. Remedies under this article are in addition to and do not supersede or limit any and all other remedies, civil or criminal. The remedies provided for in this section shall be cumulative and not exclusive.

(Code 1957, § 22A.78; Ord. No. 1517, § 6, 9-5-2000; Ord. No. 1519, § 7, 2-5-2001)

Sec. 34-106. - Taking of property.

The sections of this article shall not be construed or operate to deprive any property owner of substantially all of the market value of such owner's property or otherwise constitute an unconstitutional taking without compensation.

(Code 1957, § 22A.79)

Sec. 34-107. - Article controls over other provisions.

To the extent any section of this article conflicts with any provision of division 3 of article II of chapter 94, the sections of this article shall control.

(Code 1957, § 22A.80)

- **Section 2.** Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this ordinance or any part thereof. The City Council hereby declares that is would have passed each section, subsection, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, or invalid, or ineffective.
- **Section 3**. The City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of San Fernando at a regular meeting held on this 15th day of June, 2015.

Joel Fajardo, Mayor	

ATTEST:	
Elena G. Chávez, City Clerk	
APPROVED AS TO FORM:	
Rick R. Olivarez, City Attorney	
STATE OF CALIFORNIA COUNTY OF LOS ANGELES CITY OF SAN FERNANDO)) ss)
	at the foregoing Ordinance was adopted a regular meeting of day of June, 2015 and was carried by the following roll call
AYES:	
NOES:	
ABSENT:	
ABSTAIN:	
	Elena G. Chávez, City Clerk

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: June 15, 2015

Subject: Consideration to Approve an Agreement with Los Angeles Gateway Region

Integrated Regional Water Management Joint Powers Authority Regarding the Administration and Cost Sharing for Implementing the Dominguez Channel and Greater Harbors Toxic Total Maximum Daily Load (Harbor Toxics TMDL) Required

Monitoring

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a three-year agreement (Attachment "A" Contract No. 1791) between the City of San Fernando and the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) for the administration and cost sharing for implementing the Dominguez Channel and Greater Harbors Toxic Total Maximum Daily Load (Harbor Toxics TMDL) required monitoring; and
- b. Authorize the City Manager to execute the agreement.

BACKGROUND:

- 1. On May 11, 2011, the California Regional Water Quality Control Board, Los Angeles Region adopted the Dominguez Channel and Greater Harbors Toxic TMDL (Harbor Toxics TMDL). This TMDL requires cities and agencies (permittees) tributary to the Los Angeles and San Gabriel Rivers to conduct monitoring for toxic pollutants as defined by that TMDL.
- 2. On November 8, 2012, the Los Angeles Regional Water Quality Control Board (Regional Board) adopted Order R4-2012-0175, the newest municipal National Pollutant Discharge Elimination Systems Permit (MS4 Permit), which became effective on December 28, 2012. This MS4 Permit incorporated the Harbor Toxics TMDL, and incentives for permittees willing to work cooperatively with other agencies in watershed monitoring efforts.

Consideration to Approve an Agreement with Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority Regarding the Administration and Cost Sharing for Implementing the Dominguez Channel and Greater Harbors Toxic Total Maximum Daily Load (Harbor Toxics TMDL) Required Monitoring

Page 2 of 3

- 3. On December 2, 2013, the City Council approved participation in the Upper Los Angeles River Enhanced Watershed Management Plan Group (ULAR Group) and authorized the City's participation in the Upper Los Angeles River Enhanced Watershed Management Plan and the associated Coordinated Integrated Monitoring Plan (CIMP).
- 4. On June 27, 2014, the ULAR Group submitted a draft of the CIMP to the Regional Board for approval, where the draft CIMP includes Harbor Toxics TMDL monitoring.

ANALYSIS:

Several segments of the Los Angeles River and its tributaries were identified on the Clean Water Act's list of impaired water bodies. As such, the Regional Board has established total maximum daily loads (TMDLs) to address pollutants found in these water bodies. A TMDL establishes a maximum limit for a specific pollutant that can be discharged into a water body without exceeding water quality standards and impairing beneficial uses.

As part of the Dominquez Channel and Greater Harbors Toxic TMDL, these pollutants and the associated testing method require the installation of specialized monitoring equipment. To reduce costs, the Gateway Water Management Authority (GWMA) will act as the fiduciary agent for the installation of and subsequent monitoring of toxics (e.g. pathogens, pesticides, metals) at three monitoring stations. All participating permittees will share the cost, responsibility and testing results that are specific to their drainage area.

The Dominquez Channel and greater Harbors Toxics TMDL establishes load allocations and waste load allocations for a wide variety of pollutants including metals (copper, lead, zinc) and other organic compounds (DDT and PCBs). The monitoring plan calls for the annual collection of wet/dry weather samples and sediment samples at the existing Los Angeles River mass emission station at Wardlow; Spring Street and the San Gabriel River; the existing Coyote Creek mass emission station at Spring Street; and fish tissue samples at impacted water bodies.

Attached is the estimated cost share matrix for all three of the monitoring sites. The City of San Fernando is within the Upper Los Angeles River Watershed of the greater Los Angeles River Watershed. Cost shares were developed based on each watershed group paying (1) a shared baseline fee and (2) a fee based on area. These are preliminary estimates which are likely to change as the number of participants is confirmed and final installation and monitoring cost are provided by the monitoring consultant. GWMA will also assess 5% administrative fee to cover the cost of administering this program. Based on this cost sharing formula, the City's share will be \$1,810 over a three year period.

Consideration to Approve an Agreement with Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority Regarding the Administration and Cost Sharing for Implementing the Dominguez Channel and Greater Harbors Toxic Total Maximum Daily Load (Harbor Toxics TMDL) Required Monitoring

Page 3 of 3

To participate in the program, the City will be required to sign the Agreement with GWMA. Due to the number of permittees involved, the Agreement is not subject to altering or customization.

BUDGET IMPACT:

It is estimated the City's total cost share will be \$1,810 over the three-year contract period; this includes the five percent administration fee. Funds to cover this cost are included in the Fiscal Year 2015-2016 proposed budget.

CONCLUSION:

It is recommended that the City Council authorize the City Manager to execute the three-year agreement with GWMA.

ATTACHMENT:

A. Contract No. 1791

ATTACHMENT "A" CONTRACT NO. 1791

AGREEMENT BETWEEN THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY AND THE CITY OF SAN FERNANDO

FOR COST SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TMDL

This Agreement is made and entered into as of May 28, 2015, by and between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority ("GWMA"), a California Joint Powers Authority, and the City of San Fernando (the "Permittee").

RECITALS

WHEREAS, the mission of the GWMA includes the equitable protection and management of water resources within its area;

WHEREAS, for the purposes of this Agreement, the term "MS4 Permittees" shall mean those public agencies that are co-permittees to a National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Permit Order ("MS4 Permit") issued by the Los Angeles Regional Water Quality Control Board;

WHEREAS, the United States Environmental Protection Agency established the Total Maximum Daily Loads ("TMDL") for Toxic Pollutants on March 23, 2012, with the intent of protecting and improving water quality in the Dominguez Channel and the Greater Los Angeles and Long Beach Harbor Waters ("Harbor Toxic Pollutants TMDL");

WHEREAS, the Harbor Toxic Pollutants TMDL regulates certain discharges from National Pollutant Discharge Elimination System ("NPDES") permit holders, requiring organization and cooperation among the Permittees;

WHEREAS, the Permittee manages, drains or conveys storm water into at least a portion of the Los Angeles River including the estuary or Coyote Creek or the San Gabriel River including the estuary;

WHEREAS, various MS4 Permittees desire to facilitate the achievement of the objectives of the Harbor Toxic Pollutants TMDL by installing one monitoring station in the Los Angeles River at Wardlow Road, one monitoring station in the San Gabriel River near Spring Street, and one monitoring station in the Coyote Creek, also near Spring Street and conducting monitoring at said monitoring stations (collectively "Monitoring Stations") to ensure consistency with other regional monitoring programs and usability with other TMDL related studies;

WHEREAS, installation of the Monitoring Stations and future monitoring requires administrative coordination for the various MS4 Permittees that the GWMA can provide;

WHEREAS, individual MS4 permittees that are not GWMA members have indicated a desire to participate in the cost sharing for the installation of the Monitoring Stations and the costs of monitoring conducted at the Monitoring Stations (collectively "Monitoring Costs");

WHEREAS, the GWMA Board of Directors authorized the GWMA to enter into individual separate agreements with such individual MS4 Permittees (which shall not have voting rights in any group relating to the GWMA Members) for purposes of only cost sharing in the Monitoring Costs;

WHEREAS, the members of the GWMA are the Cities of Artesia, Bell, Bell Gardens, Bellflower, Cerritos, Commerce, Cudahy, Downey, Hawaiian Gardens, Huntington Park, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, Signal Hill, South Gate, Vernon, Whittier, Central Basin Municipal Water District and the Long Beach Water Department ("GWMA Members"):

WHEREAS, because GWMA Members already currently pay annual membership fees that pay for GWMA administrative costs, GWMA Members that participate in the cost share for the Monitoring Costs shall pay a three percent (3%) administrative fee on each payment to cover various administrative costs;

WHEREAS, MS4 Permittees that are not GWMA Members that participate in the cost share for the Monitoring Costs shall pay a five percent (5%) administrative fee on each payment to cover various administrative costs;

WHEREAS, currently a majority of MS4 Permittees tributary to the Los Angeles and San Gabriel River systems have committed to cost share for the Monitoring Costs;

WHEREAS, because of the financial savings and benefits resulting from this cost-sharing arrangement, other MS4 Permittees may request to participate in the cost sharing of the Monitoring Costs;

WHEREAS, the cost-share formula, set forth in Exhibit "A" of this Agreement, currently assumes the participation of the maximum number of MS4 Permittees required to comply with the monitoring requirements of the Harbor Toxic Pollutants TMDL;

WHEREAS, it is currently unknown how many MS4 Permittees will ultimately participate in the cost sharing of the Monitoring Costs;

WHEREAS, because some definite maximum cost share amount per participating Permittee is required for planning purposes, this Agreement requires each participating Permittee to submit an initial payment that includes the first year payment plus a deposit that is 25% of the first year payment cost identified in Exhibit "A" of this Agreement, to account for possible non-participation of some MS4 Permittees in the cost share for the Monitoring Costs;

WHEREAS, depending on how many MS4 Permittees ultimately participate in the cost sharing for the Monitoring Costs, each participating Permittee's annual cost share amount will be adjusted and the GWMA will notify each participating Permittee of its adjusted annual cost share amount in writing;

WHEREAS, the "Initial Payment Amount" and the "Annual Payment Amount" identified in Section 8 ("Financial Terms") of this Agreement represent the maximum dollar amounts that the Permittee is required to submit to the GWMA, but may be reduced based on the final number of MS4 Permittees that participate in the cost sharing for the Monitoring Costs;

WHEREAS, if the actual cost share amount is less than the Initial Payment Amount paid by the Permittee, the GWMA will notify the Permittee and shall credit any balance in excess of the actual cost share amount towards the Permittee's "Annual Payment Amount" in subsequent years;

WHEREAS, the Permittee desires to share in the Monitoring Costs;

WHEREAS, the Permittee and the GWMA are collectively referred to as the "Parties";

WHEREAS, the Parties have determined that authorizing GWMA to hire additional consultant as necessary to install the Monitoring Stations and conduct the monitoring required by the Harbor Toxic Pollutants TMDL will be beneficial to the Parties;

WHEREAS, the Permittee agrees to pay: (a) its proportional share of the Monitoring Costs to be incurred by the GWMA in accordance with the Cost Sharing Formula reflected in **Exhibit** "A", (b) a deposit of 25% of the initial cost share amount and a deposit of 25% of the annual cost share amount; and (c) applicable administrative fees to cover administrative costs; and

WHEREAS, the role of the GWMA is to: (1) invoice and collect funds from the Permittee to cover its portion of the Monitoring Costs; and (2) hire and retain consultants to install Monitoring Stations and conduct monitoring at the Monitoring Stations.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties do hereby agree as follows:

- Section 1. Recitals. The recitals set forth above are fully incorporated as part of this Agreement.
- Section 2. <u>Purpose</u>. The purpose of this Agreement is for the Permittee to cost share in the Monitoring Costs.
- Section 3. <u>Cooperation</u>. The Parties shall fully cooperate with one another to achieve the purposes of this Agreement.

- Section 4. <u>Voluntary Nature</u>. The Parties voluntarily enter into this Agreement.
- Section 5. <u>Binding Effect</u>. This Agreement shall become binding on GWMA and the Permittee.
- Section 6. <u>Term.</u> This Agreement shall commence on July 1, 2015 and shall expire on June 30, 2018, unless terminated earlier pursuant to this Agreement.

Section 7. Role of the GWMA.

- (a) The GWMA shall invoice and collect funds from the Permittee to cover the Monitoring Costs; and
- (b) The GWMA shall administer the consultants' contracts for the Monitoring Costs.

Section 8. Financial Terms.

- (a) Initial Payment Amount. The Permittee shall pay no more than Eight Hundred Forty-Eight Dollars and Ninety Cents (\$848.90) for the initial payment ("Initial Payment Amount"), for the 2015-2016 fiscal year to the GWMA for managing the installation of the Monitoring Stations and the monitoring data collected at the Monitoring Stations for the 2015-2016 fiscal year. This Initial Payment Amount includes: (1) the Permittee's cost share amount ("Cost Share Amount") identified in **Exhibit "A"**, attached hereto and incorporated herein; (2) the administrative fee identified in subsection (c) of this Section 8; and (3) a deposit in the amount of 25% of the Permittee's Cost Share Amount identified in **Exhibit "A"**.
- (b) Annual Payment Amount. For each subsequent fiscal year, commencing with the 2016-2017 fiscal year, the Permittee shall pay no more than Four Hundred Sixty-Two Dollars and Eight Cents (\$462.80) ("Annual Payment Amount") annually on a fiscal year (July 1st to June 30th) basis to the GWMA in exchange for the monitoring data collected from the Monitoring Stations. This price assumes the participation of the maximum number of MS4 Permittees subject to the Harbor Toxic Pollutants TMDL. This Annual Payment Amount includes: (1) the Permittee's Cost Share Amount identified in **Exhibit "A"**, attached hereto and incorporated herein; (2) the administrative fee identified in subsection (c) of this Section 8; and (3) a deposit in the amount of 25% of the Permittee's Cost Share Amount identified in **Exhibit "A"**.
- (c) Adjustment of Cost Share Based on Number of Participants. The "Initial Payment Amount" and the "Annual Payment Amount" identified in Section 8 ("Financial Terms") of this Agreement represent the maximum dollar amounts that the Permittee is required to submit to the GWMA, but may be reduced based on the final number of MS4 Permittees that participate in the cost sharing for the Monitoring Costs. In the event that fewer than the maximum number of MS4 Permittees participate, the GWMA will notify the Permittee in writing that the Permittee's cost share amount will be adjusted accordingly. If the Permittee's actual cost share amount plus administrative costs are less than the Initial Payment Amount paid by the Permittee, the GWMA will

notify the Permittee in writing and shall credit any balance in excess of the actual cost share amount towards the Permittee's "Annual Payment Amount" in subsequent years;

- (d) Administrative Costs. As part of the Initial Payment Amount and the Annual Payment Amount, the Permittee shall also pay its proportional share of the GWMA's staff time for hiring the consultants and invoicing the Permittee, audit expenses and other overhead costs, including reasonable legal fees incurred by the GWMA in the performance of its duties under this Agreement ("Administrative Costs"). The GWMA shall charge five percent (5%) of each Permittee's Cost Share Amount identified in **Exhibit "A"** to the Permittee's annual invoice to cover the Permittee's share of the Administrative Costs.
- (e) The Permittee's Initial Payment Amount shall cover the 2015-2016 fiscal year and is due upon execution of this Agreement, but in no event later than June 30, 2015. For each subsequent fiscal year, commencing with the 2016-2017 fiscal year, the GWMA shall submit annual invoices to the Permittee for the Annual Payment Amount no later than the April 1st prior to the new fiscal year.
- (f) Upon receiving an invoice from the GWMA, the Permittee shall pay the invoiced amount to the GWMA within thirty (30) days of the invoice's date.
- received by the GWMA within forty-five (45) days after the invoice's date. If the Permittee is delinquent, the GWMA will: 1) verbally contact the representative of the Permittee; and 2) submit a formal letter from the GWMA Executive Officer to the Permittee at the address listed in Section 12 of this Agreement. If payment is not received within sixty (60) days of the original invoice date, the GWMA may terminate this Agreement. However, no such termination may be ordered unless the GWMA first provides the Permittee with thirty (30) days written notice of its intent to terminate the Agreement. The terminated Permittee shall remain obligated to GWMA for its delinquent payments and any other obligations incurred prior to the date of termination. If the GWMA terminates this Agreement because the Permittee is delinquent in its payment, the Permittee shall no longer be entitled to the monitoring data collected from the Monitoring Stations.
- (h) Any delinquent payments by the Permittee shall accrue compound interest at the average rate of interest paid by the Local Agency Investment Fund during the time that the payment is delinquent.

Section 9. <u>Independent Contractor</u>.

(a) The GWMA is, and shall at all times remain, a wholly independent contractor for performance of the obligations described in this Agreement. The GWMA's officers, officials, employees and agents shall at all times during the term of this Agreement be under the exclusive control of the GWMA. The Permittee cannot control the conduct of the GWMA or any of its officers, officials, employees or agents. The GWMA and its officers, officials, employees, and agents shall not be deemed to be

employees of the Permittee.

(b) The GWMA is solely responsible for the payment of salaries, wages, other compensation, employment taxes, workers' compensation, or similar taxes for its employees and consultants performing services hereunder.

Section 10. Indemnification and Insurance.

- (a) The Permittee shall defend, indemnify and hold harmless the GWMA and its officers, employees, and other representatives and agents from and against any and all liabilities, actions, suits proceedings, claims, demands, losses, costs, and expenses, including legal costs and attorney's fees, for injury to or death of person(s), for damage to property (including property owned by the GWMA) for negligent or intentional acts, errors and omissions committed by the Permittee or its officers, employees, and agents, arising out of or related to that Permittee's performance under this Agreement, except for such loss as may be caused by GWMA's negligence or that of its officers, employees, or other representatives and agents, excluding the consultant.
- (b) GWMA makes no guarantee or warranty that any monitoring data prepared by the consultants shall be approved by the relevant governmental authorities. GWMA shall have no liability to the Permittee for the negligent or intentional acts or omissions of GWMA's consultants. The Permittee's sole recourse for any negligent or intentional act or omission of GWMA's consultants shall be against consultants and their insurance.

Section 11. <u>Termination</u>.

- (a) The Permittee may terminate this Agreement for any reason, or no reason, by giving the GWMA prior written notice thereof, but the Permittee shall remain responsible for its entire Annual Payment Amount through the end of the current fiscal year during which Permittee terminates the Agreement and shall not be entitled any refund of any portion of said Annual Payment Amount. Moreover, unless the Permittee provides written notice of termination to the GWMA by February 15th immediately prior to the new fiscal year, the Permittee shall also be responsible for its Annual Payment Amount through the end of the new fiscal year (e.g., If the Permittee terminates on March 1st, 2016, the Permittee is responsible for the Annual Payment Amounts for both FY 2015-2016 and FY 2016-2017. If the Permittee terminates on February 10, 2016, the Permittee is responsible for its Annual Payment Amount only for FY 2015-2016, not for FY 2016-2017). If the Permittee terminates the Agreement, the Permittee shall remain liable for any loss, debt, or liability otherwise incurred through the end of the new fiscal year.
- (b) The GWMA may, with a vote of the GWMA Board, terminate this Agreement upon not less than thirty (30) days written notice to the Permittee. Any remaining funds not due and payable or otherwise legally committed to Consultant shall be returned to the Permittee.

Section 12. Miscellaneous.

- (a) The Permittee has been accepted as a participant in the cost sharing for the Monitoring Costs and shall not be entitled to appoint a representative or to vote or participate in any way in decisions assigned to GWMA Members. Participant status entitles the Permittee only to the monitoring data collected from the Monitoring Stations for any fiscal year in which the participant has paid its Annual Payment Amount.
- (b) <u>Notices</u>. All Notices which the Parties require or desire to give hereunder shall be in writing and shall be deemed given when delivered personally or three (3) days after mailing by registered or certified mail (return receipt requested) to the following address or as such other addresses as the Parties may from time to time designate by written notice in the aforesaid manner:

To GWMA:

Ms. Toni Penn GWMA Administrative/Accounting Assistant GWMA 16401 Paramount Boulevard Paramount, CA 90723

To the Permittee:

Mr. Kenneth F. Jones Administrative Analysis City of San Fernando 117 Macneil St San Fernando, CA 91340 kjones@sfcity.org

- (c) <u>Amendment</u>. The terms and provisions of this Agreement may not be amended, modified or waived, except by a written instrument signed by all Parties.
- (d) <u>Waiver</u>. Waiver by either the GWMA or the Permittee of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver, by the GWMA or the Permittee, to any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach of any provision of this Agreement.
- (e) <u>Law to Govern: Venue</u>. This Agreement shall be interpreted, construed, and governed according to the laws of the State of California. In the event of litigation between the Parties, venue shall lie exclusively in the County of Los Angeles.
- (f) No Presumption in Drafting. The Parties to this Agreement agree that the general rule than an agreement is to be interpreted against the Party drafting it,

or causing it to be prepared, shall not apply.

- (g) <u>Severability</u>. If any term, provision, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and this Agreement shall be read and construed without the invalid, void, or unenforceable provisions(s).
- (h) <u>Entire Agreement</u>. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, whether written or oral, with respect thereto.
- (i) <u>Counterparts</u>. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which taken together shall constitute but one and the same instrument, provided, however, that such counterparts shall have been delivered to all Parties to this Agreement.
- (j) <u>Legal Representation</u>. All Parties have been represented by counsel in the preparation and negotiation of this Agreement. Accordingly, this Agreement shall be construed according to its fair language.
- (k) <u>Authority to Execute this Agreement</u>. The person or persons executing this Agreement on behalf of Permittee warrants and represents that he or she has the authority to execute this Agreement on behalf of the Permittee and has the authority to bind Permittee.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on their behalf, respectively, as follows:

DATE:	LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY
	Christopher S. Cash GWMA Chair
DATE:	PERMITTEE City of San Fernando
	Signature
	Print Name
	Print Title

EXHIBIT "A"

COST SHARE MATRIX ATTACHED

(50% equal share, 50% by area) 2nd Year and subsequent years

Installation and 1st Year's operations (50% equal share, 50% by area)

					\$110,000			\$60,000	
Group Name	Cities/ Permittees Involved	Area (acres)	Area	Base Cost	Area Cost	Total Cost	Base Cost	Area Cost	Total Cost
	Alhambra	4,884	1.3%	\$653	\$687	\$1,340	\$326	\$375	\$731
	Burbank	11,095	3.0%	\$653	\$1,561	\$2,214	\$356	\$852	\$1,208
	Calabasas	4,006	1.1%	\$653	\$564	\$1,217	\$356	\$307	\$664
	Glendale	19,588	5.3%	\$653	\$2,756	\$3,409	\$356	\$1,503	\$1,860
	Hidden Hills	961	0.3%	\$653	\$135	\$788	\$356	\$74	\$430
	La Canada Flintridge	5,534	1.5%	\$653	\$779	\$1,432	\$356	\$425	\$781
	Los Angeles	181,288	48.8%	\$653	\$25,511	\$26,164	\$356	\$13,915	\$14,271
Upper Los Angeles River	Montebello	5,356	1.4%	\$653	\$754	\$1,407	\$356	\$411	\$767
Watershed Group	Monterey Park	4,952	1.3%	\$653	\$697	\$1,350	\$356	\$380	\$736
	Pasadena	14,805	4.0%	\$653	\$2,083	\$2,737	\$356	\$1,136	\$1,493
	Rosemead	3,311	%6.0	\$653	\$466	\$1,119	\$356	\$254	\$610
	San Gabriel	2,645	0.7%	\$653	\$372	\$1,025	\$356	\$203	\$559
	San Marino	2,410	%9.0	\$653	\$339	\$992	\$356	\$185	\$541
	South Pasadena	2,186	%9:0	\$653	\$308	\$961	\$356	\$168	\$524
	Temple City	2,577	0.7%	\$653	\$363	\$1,016	\$356	\$198	\$554
	Unincorporated	40,553	10.9%	\$653	\$5,707	\$6,360	\$356	\$3,113	\$3,469
	Downey	3,546	1.0%	\$1,306	\$499	\$1,805	\$713	\$272	\$985
	Lakewood	51	%0.0	\$1,306	\$7	\$1,313	\$713	\$\$	\$716
	Long Beach	12,301	3.3%	\$1,306	\$1,731	\$3,037	\$713	\$944	\$1,657
Lower Los Angeles River	Lynwood	3,098	0.8%	\$1,306	\$436	\$1,742	\$713	\$238	\$950
Watershed	Paramount	1,997	0.5%	\$1,306	\$281	\$1,587	\$713	\$153	\$866
	Pico Rivera	1,510	0.4%	\$1,306	\$212	\$1,519	\$713	\$116	\$828
	Signal Hill	774	0.2%	\$1,306	\$109	\$1,415	\$713	\$59	\$772
	South Gate	4,704	1.3%	\$1,306	\$662	\$1,968	\$713	\$361	\$1,074
	Arcadia	6,912	1.9%	\$1,493	\$973	\$2,466	\$814	\$531	\$1,345
	Azusa	0	%0.0	\$1,493	\$0	\$1,493	\$814	\$0	\$814
loinde a co/opaot oid	Bradbury	512	0.1%	\$1,493	\$72	\$1,565	\$814	\$39	\$854
River Water Quality Group		832	0.2%	\$1,493	\$117	\$1,610	\$814	\$64	\$878
ממכן לממוויל מחלים	Monrovia	5,056	1.4%	\$1,493	\$711	\$2,204	\$814	\$388	\$1,202
	Sierra Madre	1,792	0.5%	\$1,493	\$252	\$1,745	\$814	\$138	\$952
	Unincorporated	1,792	0.5%	\$1,493	\$252	\$1,745	\$814	\$138	\$952
	Bell	1,676	0.5%	\$1,493	\$236	\$1,729	\$814	\$129	\$943
	Bell Gardens	1,577	0.4%	\$1,493	\$222	\$1,715	\$814	\$121	\$935
	Commerce	4,195	1.1%	\$1,493	\$290	\$2,083	\$814	\$322	\$1,136
Upper Reach 2 Group	Cudahy	786	0.2%	\$1,493	\$111	\$1,603	\$814	\$60	\$875
	Huntington Park	1,930	0.5%	\$1,493	\$272	\$1,764	\$814	\$148	\$965
	Maywood	754	0.2%	\$1,493	\$106	\$1,599	\$814	\$58	\$872
	Vernon	3,298	0.9%	\$1,493	\$464	\$1,957	\$814	\$253	\$1,067
, c4+0	El Monte	4,482	1.2%	\$5,225	\$631	\$5,856	\$2,850	\$344	\$3,194
Other	South El Monte	1,577	0.4%	\$5,225	\$222	\$5,447	\$2,850	\$121	\$2,971
LACFCD (5%)						\$5,500			\$3,000
	Totals	371 303	100.0%	\$52,250	\$52.250	\$104.500	\$28.500	\$28.500	\$57,000
	lotals .	000t+10	TO:00	001/104	VO21/104	000(±044	analoud	200000	222

- GWMA will collect a 25% deposit on each cost share amount listed in case a city decides to drop out

- GWMA members will pay an additional 3% in administrative costs - Non-GWMA members will an additional 5% in administrative costs

Should the following cities elect to participate, t	heir fees will be as	shown below.						
Carson	54		\$5,225	\$8	\$5,233	\$2,850	\$4	\$2,854
Compton	090′9		\$5,225	\$848	\$6,073	\$2,850	\$485	\$3,335
San Fernando	1,518		\$653	\$213	\$866	\$356	\$116	\$472

Cost Share Breakdown	
Base Cost	
Area Cost	
LACFCD Contribution	
Total	
Additional Monitoring	
Gateway Cities	
Non-Gateway Cities	
Participating	
Agencies	
Cost	
1st Year	\$ 110,000
2nd Year	\$ 000'09

				1 %05)	(50% equal share 50% by area	area)	1 %05)	(50% equal chare 50% hy area)	areal
				0,00	dadi silai e, seve ey	aica)	avac)	equal sinaic, 50% by	aica)
				Installatio	Installation and 1st Year's operations \$110,000	erations	2nd Ye	2nd Year and subsequent years \$60,000	years
Group Name	Cities/ Permittees Involved	Area (acres)	Area	Base Cost	Area Cost	Total Cost	Base Cost	Area Cost	Total Cost
	Arcadia	128	0.1%	\$1,493	\$41	\$1,534	\$814	\$22	\$837
	Azusa	5,952	3.6%	\$1,493	\$1,897	\$3,389	\$814	\$1,035	\$1,849
امتطمي سمي ملصولا مند	Bradbury	704	0.4%	\$1,493	\$224	\$1,717	\$814	\$122	\$937
Rio nongo/san Gabriel	Duarte	64	%0.0	\$1,493	\$20	\$1,513	\$814	\$11	\$825
River water Quality Group	Monrovia	64	%0.0	\$1,493	\$20	\$1,513	\$814	\$11	\$825
	Sierra Madre	0	%0.0	\$1,493	\$0	\$1,493	\$814	\$0	\$814
	Unincorporated	1,344	0.8%	\$1,493	\$428	\$1,921	\$814	\$234	\$1,048
	Baldwin Park	4,335	2.6%	\$1,742	\$1,381	\$3,123	\$950	\$753	\$1,703
	Covina	4,481	2.7%	\$1,742	\$1,428	\$3,170	\$950	\$779	\$1,729
Tours Can Cabric Diver	Glendora	9,307	5.7%	\$1,742	\$2,966	\$4,707	\$950	\$1,618	\$2,568
Opper sall dabiler niver	Industry	7,647	4.7%	\$1,742	\$2,437	\$4,178	\$950	\$1,329	\$2,279
	La Puente	2,207	1.3%	\$1,742	\$703	\$2,445	\$950	\$384	\$1,334
	Unincorporated	40,812	24.9%	\$1,742	\$13,005	\$14,746	\$950	\$7,093	\$8,043
wollow low do Dans 1	Claremont	5,790	3.5%	\$2,613	\$1,845	\$4,457	\$1,425	\$1,006	\$2,431
Edst Sall Gabriel Valley	La Verne	5,030	3.1%	\$2,613	\$1,603	\$4,215	\$1,425	\$874	\$2,299
Watershed management	Pomona	7,929	4.8%	\$2,613	\$2,527	\$5,139	\$1,425	\$1,378	\$2,803
Vica .	San Dimas	8,539	5.2%	\$2,613	\$2,721	\$5,333	\$1,425	\$1,484	\$2,909
	Beliflower	1,216	0.7%	\$1,045	\$387	\$1,432	\$570	\$211	\$781
	Cerritos	5,645	3.4%	\$1,045	\$1,799	\$2,844	\$570	\$981	\$1,551
	Diamond Bar	4,563	2.8%	\$1,045	\$1,454	\$2,499	\$570	\$793	\$1,363
	Downey	4,237	2.6%	\$1,045	\$1,350	\$2,395	\$570	\$736	\$1,306
ower Can Cabriel Biver	Lakewood	1,293	0.8%	\$1,045	\$412	\$1,457	\$570	\$225	\$195
LOWER SAIL GABILLEI NIVEL	Long Beach	2,138	1.3%	\$1,045	\$681	\$1,726	\$570	\$372	\$942
	Norwalk	6,246	3.8%	\$1,045	\$1,990	\$3,035	\$570	\$1,086	\$1,656
	Pico Rivera	3,929	2.4%	\$1,045	\$1,252	\$2,297	\$570	\$683	\$1,253
	Santa Fe Springs	5,683	3.5%	\$1,045	\$1,811	\$2,856	\$570	\$86\$	\$1,558
	Whittier	9,382	5.7%	\$1,045	\$2,990	\$4,035	\$570	\$1,631	\$2,201
Other	El Monte	1,577	1.0%	\$2,613	\$503	\$3,115	\$1,425	\$274	\$1,699
	Irwindale	6,152	3.8%	\$2,613	\$1,960	\$4,573	\$1,425	\$1,069	\$2,494
	South El Monte	1,823	1.1%	\$2,613	\$581	\$3,193	\$1,425	\$317	\$1,742
	Walnut	5,757	3.5%	\$2,613	\$1,834	\$4,447	\$1,425	\$1,001	\$2,426
LACFCD (5%)						\$5,500			\$3,000
	Totals	163,974	100.0%	\$52,250	\$52,250	\$104,500	\$28,500	\$28,500	\$57,000

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nould the following cities elect to participate	e, their fees will be as s	shown below.							
a Habra Heights	200		\$2,613	\$224	\$2,837	\$1,425	\$119	\$1,544	
Vest Covina	10,283		\$1,742	\$3,291	\$5,033	\$950	\$1,748	\$2,698	

 ⁻ GWIMA members will pay an additional 3% in administrative costs
 - Non-GWIMA members will an additional 5% in administrative costs
 - GWIMA will collect a 25% deposit on each cost share amount listed in case a city decides to drop out

Cost Share Breakdown		
Base Cost		
Area Cost		
LACFCD Contribution		
Total		
Additional Monitoring		
Gateway Cities		
Non-Gateway Cities		
Participating		
Agencies		
Cost		
1st Year	\$	\$ 110,000
2nd Voor	Ş	60,000

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st Year	\$ 110,000
nd Year	\$ 000'09

				%05)	(50% equal share, 50% by area)	rarea)	%05)	(50% equal share, 50% by area)	/ area)
				Installati	Installation and 1st Year's operations \$110,000	erations	2nd Ye	2nd Year and subsequent years \$60,000	years
Group Name	Cities/ Permittees Involved	Area (acres)	Area	Base Cost	Area Cost	Total Cost	Base Cost	Area Cost	Total Cost
	Artesia	1,037	2.0%	\$2,613	\$1,062	\$3,675	\$1,425	\$579	\$2,004
	Cerritos	5,645	11.1%	\$2,613	\$5,781	\$8,394	\$1,425	\$3,153	\$4,578
	Diamond Bar	4,563	8.9%	\$2,613	\$4,673	\$7,286	\$1,425	\$2,549	\$3,974
	Hawaiian Gardens	614	1.2%	\$2,613	\$629	\$3,241	\$1,425	\$343	\$1,768
100	La Mirada	5,018	8.6	\$2,613	\$5,139	\$7,752	\$1,425	\$2,803	\$4,228
Lower San Gabriel River	Lakewood	1,293	2.5%	\$2,613	\$1,324	\$3,937	\$1,425	\$722	\$2,147
	Long Beach	2,138	4.2%	\$2,613	\$2,190	\$4,802	\$1,425	\$1,194	\$2,619
	Norwalk	6,246	12.2%	\$2,613	\$6,397	\$9,009	\$1,425	\$3,489	\$4,914
	Santa Fe Springs	5,683	11.1%	\$2,613	\$5,820	\$8,433	\$1,425	\$3,175	\$4,600
	Whittier	9,382	18.4%	\$2,613	\$9,608	\$12,221	\$1,425	\$5,241	\$6,666
Other	Unincorporated	9,400	18.4%	\$26,125	\$9,627	\$35,752	\$14,250	\$5,251	\$19,501
LACFCD (5%)						\$5,500			000'£\$
	Totals	51.019	100.0%	\$52.250	\$52.250	\$104.500	\$28.500	\$28.500	\$57.000

 ⁻ GWMA members will pay an additional 3% in administrative costs
 - Non-GWMA members will an additional 5% in administrative costs
 - GWMA will collect a 25% deposit on each cost share amount listed in case a city decides to drop out

Should La Habra Heights choose to participat	te, the fee will be as be	low and the fee for U	nincoporated will chan	ge as shown below.			
La Habra Heights	3,242		\$13,063	\$3,307	\$16,369	\$7,125	\$1,
Unincorporated	9,400		\$13,063	\$9,588	\$22,651	\$7,125	\$2,

Cost Share Breakdown	
Base Cost	
Area Cost	
LACFCD Contribution	
Total	
Additional Monitoring	
Gateway Cities	
Non-Gateway Cities	
Participating	
Agencies	
Cost	
1st Year	\$ 110,000
2nd Year	\$ 000'09

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Michael E. Okafor, Personnel Manager

Date: June 15, 2015

Subject: Consideration to Adopt Resolutions Approving the Salary Plan and the Table of

Organization for Fiscal Year (FY) 2015-2016

RECOMMENDATION:

It is recommended that the City Council:

- a. Adopt Resolution No. 7680 (Attachment "A") approving the Salary Plan for FY 2015-2016; and
- b. Adopt Resolution No. 7681 (Attachment "B") approving the Table of Organization for FY 2015-2016.

BACKGROUND:

- On October 8, 2009, the City Council approved a Memorandum of Understanding (MOU) with the San Fernando Public Employees' Association (SFPEA) that includes certain changes in benefits for FY 2009-2010 through FY 2011-2012.
- On December 7, 2009, the City Council approved an MOU with the San Fernando Management Group (SFMG) that includes certain changes in benefits for FY 2009-2010 through FY 2011-2012.
- 3. On January 19, 2010, the City Council amended the Salary Plan to include similar benefits for the unrepresented confidential employees as with the general employees.
- On April 5, 2010, the City Council approved an MOU with the San Fernando Part-time Employees' Bargaining Unit (SFPEBU) that includes certain changes in benefits for FY 2009-2010 through FY 2011-2012.
- On July 19, 2010, the City Council approved an amendment to the salary and benefits for the Police Chief.

Consideration to Adopt Resolutions Approving the Salary Plan and the Table of Organization for Fiscal Year (FY) 2015-2016

Page 2 of 3

- 6. On October 13, 2011, the City and the San Fernando Management Group (SFMG) agreed to an amendment to the existing MOU to include certain concessions and changes to previously agreed benefits.
- 7. On April 4, 2012, the City and SFPEA agreed to a two-year extension of the existing MOU from July 1, 2012 through June 30, 2014.
- On May 7, 2012, the City Council approved an MOU with the San Fernando Police Officers'
 Association (SFPOA) that includes certain changes in benefits for FY 2011-2012 through FY
 2013-2014.
- 9. On July 2, 2012, the City and the SFPEBU agreed to a two-year extension of the existing MOU from July 1, 2012 through June 30, 2014.
- 10. On September 17, 2012, the City Council approved a two-year extension of the MOUs with the SFMG and the San Fernando Police Civilian Association (SFPCA) from July 1, 2012 through June 30, 2014.
- 11. On June 17, 2013, agreements were reached with all the bargaining units including SFPCA, SFPEA, SFPOA and SFMG to implement furloughs and/or other concessions between July 1, 2013 and June 30, 2014.
- 12. On March 3, 2014, the City Council approved an Employment Agreement with new City Manager, Brian Saeki, which includes an amendment to the salary and benefits for the City Manager.
- 13. In June 2014, the City executed Side Letter Agreements with SFPOA and SFMG, respectively, extending the terms and conditions of the MOUs through June 30, 2015.
- 14. In August 2014, the City executed a Side Letter Agreement with SFPCA, extending the terms and conditions of the MOU through June 30, 2015, and making minor amendments to fix the shift differential pay issues that pertain to Police Desk Officers.
- 15. In January 2015, the City executed a Side Letter Agreement with SFPEA, extending the terms and certain provisions of the MOU through June 30, 2017.
- 16. In March 2015, the City and various employee groups started negotiations for new MOUs. While tentative agreements have been reached with some of the bargaining units, negotiations have not been finalized with all the groups.

Consideration to Adopt Resolutions Approving the Salary Plan and the Table of Organization for Fiscal Year (FY) 2015-2016

Page 3 of 3

ANALYSIS:

The attached Salary Plan and Table of Organization reflect salary and benefit changes addressed in the FY 2015-2016 Budget, as well as provisions of applicable MOUs and Employment Agreements that have already been approved by the City Council.

The salaries and benefits reflect a zero increase for all bargaining units and employee groups over the prior fiscal year's budget. However, the terms and conditions stipulated are subject to change depending on any new negotiated MOUs.

CONCLUSION:

Approval of the amended Salary Plan and Table of Organization is necessary to implement applicable changes in the FY 2015-2016 Budget, as well as the provisions of all previously negotiated MOUs, Employment and Side Letter Agreements.

BUDGET IMPACT:

Funding is included in the FY 2015-2016 Budget.

ATTACHMENTS:

- A. Resolution No. 7680
- B. Resolution No. 7681

ATTACHMENT "A"

RESOLUTION NO. 7680

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ADOPTING A SALARY PLAN FOR CERTAIN ELECTED, NON-ELECTIVE OFFICERS AND EMPLOYEES OF THE CITY OF SAN FERNANDO AND REPEALING RESOLUTION NO. 7613 ADOPTED JUNE 16, 2014 AND ALL RESOLUTIONS AMENDATORY THEREOF AND ALL MOTIONS OR ACTIONS OF THE CITY COUNCIL IN CONFLICT HEREWITH

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1:

The following schedules are hereby adopted as the salary range and step schedules for non-elective officers and employees of the City of San Fernando:

- SCHEDULE "G": FOR GENERAL SAN FERNANDO PUBLIC EMPLOYEES' ASSOCIATION (SFPEA)
- SCHEDULE "GPD": FOR GENERAL SAN FERNANDO POLICE CIVILIAN ASSOCIATION (SFPCA)
- SCHEDULE "P": FOR SWORN SAN FERNANDO POLICE OFFICERS' ASSOCIATION (SFPOA)
- SCHEDULE "C": FOR CONFIDENTIAL EMPLOYEES
- SCHEDULE "M": FOR MANAGEMENT SAN FERNANDO MANAGEMENT GROUP (SFMG)
- SCHEDULE "MP": FOR SWORN SAN FERNANDO POLICE OFFICERS' ASSOCIATION MANAGEMENT UNIT (SFPOA-PMU)
- SCHEDULE "H": FOR HOURLY SAN FERNANDO PART-TIME EMPLOYEES' BARGAINING UNIT (SFPEBU)
- SCHEDULE "HFE": FOR HOURLY FULL-TIME EQUIVALENT SAN FERNANDO PART-TIME EMPLOYEES' BARGAINING UNIT (SFPEBU)

(Details of the respective schedules are on pages 2 thru 9).

SCHEDULE G								
FOR GENERAL EMPLOYEES								
SALARY		GENERAL I	EMPLOYEES					
RANGE								
NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E			
60	2828	2973	3129	3292	3463			
61	2856	2998	3149	3306	3472			
62	2885	3045	3212	3388	3573			
63	2952	3100	3256	3416	3587			
64	2973	3137	3311	3492	3683			
65	3018	3182	3358	3544	3739			
66	3060	3224	3402	3591	3788			
67	3104	3276	3455	3644	3846			
68	3151	3322	3504	3699	3901			
69	3193	3368	3554	3748	3954			
70	3235	3411	3600	3795	4005			
71	3283	3463	3652	3855	4066			
72	3324	3506	3699	3901	4117			
73	3372	3558	3752	3958	4177			
74	3407	3597	3793	4003	4222			
75	3459	3650	3856	4062	4286			
76	3505	3698	3900	4115	4341			
77	3579	3777	3984	4204	4434			
78	3599	3795	4005	4224	4457			
79	3652	3854	4065	4289	4525			
80	3702	3906	4120	4348	4585			
81	3780	3986	4206	4436	4680			
82	3815	4024	4245	4478	4724			
83	3871	4084	4310	4546	4795			
84	3930	4144	4372	4614	4867			
85	3988	4209	4439	4683	4940			
86	4049	4272	4506	4753	5015			
87	4115	4342	4581	4833	5099			
88	4177	4406	4650	4905	5175			
89	4241	4473	4718	4978	5252			
90	4304	4540	4790	5054	5331			
91	4368	4608	4862	5130	5411			
92	4435	4678	4935	5206	5494			
93	4501	4748	5010	5285	5575			
94	4570	4821	5086	5365	5663			
95	4638	4894	5164	5448	5746 5932			
96	4707	4967	5241 5210	5528	5832 5832			
97	4779	5041	5318	5612	5920			
98	4851	5118	5398	5694 5701	6008			
99	4923	5193	5478	5781 5066	6099			
100	4997	5273	5561	5866	6189			

Schedule G For C	Jeneral E	<u>Employees (</u>	(Continued).
SALARY			

RANGE					
NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
101	5071	5350	5644	5955	6281
102	5145	5429	5728	6043	6376
103	5225	5511	5814	6134	6470
104	5303	5593	5900	6226	6569
105	5382	5676	5990	6318	6666
106	5463	5762	6080	6413	6766
107	5545	5848	6171	6508	6868
108	5628	5935	6264	6606	6971
109	5713	6025	6358	6706	7075
110	5798	6115	6453	6806	7181
111	5885	6207	6551	6909	7290
112	5974	6300	6649	7013	7400
113	6064	6395	6749	7118	7511
114	6155	6491	6849	7224	7623
115	6247	6588	6952	7333	7738
116	6341	6687	7056	7442	7853
117	6436	6787	7162	7555	7972
118	6532	6889	7270	7668	8091
119	6630	6992	7379	7782	8212

SCHEDULE GPD FOR GENERAL EMPLOYEES (POLICE DEPARTMENT)								
SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E			
70	3060	3224	3402	3591	3788			
71	3105	3275	3455	3644	3845			
72	3151	3322	3504	3699	3901			
73	3197	3371	3557	3752	3958			
74	3243	3420	3608	3806	4014			
75	3290	3468	3659	3860	4073			
76	3336	3519	3712	3917	4132			
77	3385	3569	3765	3973	4190			
78	3433	3620	3820	4030	4252			
79	3483	3673	3875	4089	4313			
80	3533	3725	3931	4148	4375			
81	3584	3779	3987	4207	4437			
82	3636	3833	4045	4268	4501			
83	3686	3891	4104	4330	4567			
84	3702	3906	4120	4348	4585			
85	3765	3971	4188	4420	4662			
86	3796	4007	4227	4460	4704			

$\frac{Schedule\ GPD\ For\ General\ Employees-Police\ Department\ (Continued).}{SALARY}$

RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
87	3894	4106	4332	4569	4820
88	3952	4167	4396	4639	4893
89	4011	4230	4464	4707	4966
90	4072	4293	4530	4778	5041
91	4108	4323	4552	4795	5049
92	4194	4423	4668	4922	5193
93	4258	4490	4737	4996	5271
94	4321	4557	4808	5071	5350
95	4387	4626	4881	5147	5430
96	4452	4695	4954	5224	5512
97	4519	4765	5027	5303	5594
98	4586	4837	5103	5382	5678
99	4655	4909	5180	5463	5764
100	4726	4984	5258	5545	5851
101	4798	5060	5337	5630	5938
102	4869	5134	5417	5714	6028
103	4941	5212	5500	5800	6119
104	5017	5290	5582	5887	6211
105	5093	5371	5666	5976	6304
106	5169	5451	5751	6065	6399
107	5247	5533	5838	6157	6495

SCHEDULE P FOR								
SWORN POLICE EMPLOYEES								
SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E			
70	5083	5362	5658	5968	6297			
71	5185	5470	5770	6088	6422			
72	5288	5578	5888	6208	6551			
73	5299	5585	5893	6218	6559			
74	5424	5720	6037	6367	6718			
75	5532	5836	6159	6494	6853			
76	5643	5953	6283	6625	6990			
77	5756	6072	6409	6757	7129			
78	5871	6192	6537	6892	7272			
79	5988	6317	6667	7029	7418			
80	6108	6443	6800	7169	7567			
81	6230	6572	6936	7314	7717			
82	6354	6703	7075	7459	7872			
83	6574	6936	7317	7720	8147			
84	6704	7073	7466	7873	8306			
85	6839	7214	7612	8031	8475			

SCHEDULE C FOR CONFIDENTIAL EMPLOYEES							
SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E		
64	3509	3683	3867	4061	4264		
65	3607	3787	3976	4174	4384		
66	3705	3891	4086	4290	4505		
67	3798	3988	4187	4396	4618		
68	3852	4044	4245	4457	4681		
69	3947	4143	4352	4570	4798		
70	4047	4250	4463	4683	4918		
71	4146	4354	4571	4800	5040		
72	4250	4463	4686	4922	5168		
73	4357	4575	4804	5044	5295		
74	4466	4689	4923	5171	5428		
75	4578	4807	5046	5298	5564		
76	4691	4927	5173	5431	5702		
77	4809	5049	5303	5568	5846		
78	4931	5178	5438	5710	5995		
79	5057	5310	5577	5856	6148		
80	5186	5445	5719	6005	6304		
81	5318	5584	5865	6159	6465		
82	5454	5727	6015	6316	6630		
83	5593	5873	6168	6477	6799		
84	5736	6023	6325	6642	6973		
85	5882	6176	6487	6811	7150		
86	6032	6334	6652	6985	7333		
87	6179	6488	6814	7155	511		
88	6329	6645	6979	7328	7693		

		SCHEDU FOR	L		
	N.	IANAGEMENT :	EMPLOYEES		
SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
52	5014	5264	5527	5803	6093
53	5127	5383	5653	5934	6231
54	5252	5515	5791	6081	6385
55	5385	5649	5926	6217	6519
56	5540	5819	6108	6414	6734
57	5719	6005	6306	6620	6953
58	5913	6208	6518	6845	7187
59	6091	6395	6714	7050	7401
60	6271	6585	6915	7259	7624
61	6427	6748	7084	7440	7812
62	6462	6786	7126	7480	7855

SALARY

Schedule M For Management Employees (Continued).

RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
63	6609	6941	7288	7651	8035
64	6674	7007	7358	7726	8112
65	6851	7192	7553	7931	8329
66	6988	7337	7703	8088	8494
67	7128	7483	7859	8251	8664
68	7270	7635	8016	8416	8837
69	7456	7826	8218	8629	9061
70	7538	8020	8420	8842	9285
71	7714	8098	8502	8928	9376
72	7901	8296	8711	9147	9605
73	8270	8684	9118	9574	10052
74	8561	8987	9436	9908	10405
75	8732	9168	9626	10108	10613
76	8950	9398	9867	10360	10879
77	9174	9632	10115	10620	11150
78	9403	9873	10367	10886	11430
79	9639	10120	10625	11158	11715
80	9830	10322	10840	11380	11949
81	9930	10426	10949	11495	12068

	SCHEDULE MP FOR MANAGEMENT EMPLOYEES (Police Management Bargaining Unit)						
SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E		
57 59	6128	6434	6757	7093	7451		
58 50	6337	6651	6986	7335	7702		
59	6527	6852	7194	7555	7932		
60	6720	7057	7410	7778	8169		
61	6888	7231	7592	7972	8371		
62	6926	7272	7637	8016	8418		
63	7082	7439	7810	8199	8610		
64	7152	7509	7885	8280	8695		
65	7340	7707	8094	8499	8925		
66	7460	7834	8226	8638	9070		
67	7652	8034	8436	8859	9301		
68	7848	8240	8651	9086	9541		
69	7926	8322	8739	9176	9634		
70	8048	8451	8872	9316	9783		
71	8128	8536	8961	9409	9881		
72	8209	8621	9051	9503	9980		
73	8291	8707	9142	9598	10080		

SCHEDULE H						
FOR PART-TIME HOURLY EMPLOYEES						
SALARY	171		KET LIVII EOTE			
RANGE						
NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E	
34	9.00	9.44	9.90	10.39	10.90	
35	9.11	9.57	10.05	10.55	11.08	
36	9.21	9.67	10.15	10.66	11.19	
37	9.30	9.76	10.25	10.76	11.30	
38	9.31	9.82	10.36	10.88	11.41	
39	9.48	9.96	10.46	10.98	11.53	
40	9.58	10.06	10.56	11.09	11.64	
41	9.62	10.16	10.71	11.20	11.76	
42	9.77	10.26	10.77	11.31	11.88	
43	9.87	10.36	10.88	11.43	12.00	
44	9.97	10.47	10.99	11.54	12.12	
45	10.00	10.55	11.13	11.65	12.24	
46	10.17	10.68	11.21	11.77	12.36	
47	10.27	10.78	11.32	11.89	12.48	
48 49	10.39	10.91	11.45	12.03	12.63	
	10.49	11.02	11.57	12.15	12.75	
50 51	10.60 10.70	11.13 11.24	11.68 11.80	12,27 12,39	12.88 13.01	
51 52	10.70	11.35	11.92	12.59	13.14	
53	10.92	11.46	12.04	12.64	13.27	
54	11.03	11.58	12.16	12.77	13.40	
55	11.14	11.69	12.28	12.89	13.54	
56	11.25	11.81	12.40	13.02	13.67	
57	11.32	11.95	12.63	13.13	13.78	
58	11.45	12.02	12.63	13.26	13.92	
59	11.57	12.15	12.75	13.39	14.06	
60	11.68	12.27	12.88	13.52	14.20	
61	11.80	12.39	13.01	13.66	14.34	
62	11.92	12.51	13.14	13.80	14.49	
63	12.04	12.64	13.27	13.93	14.63	
64	12.16	12.76	13.40	14.07	14.78	
65	12.28	12.89	13.54	14.21	14.92	
66	12.40	13.02	13.67	14.36	15.07	
67	12.53	13.15	13.81	14.50	15.22	
68	12.65	13.28	13.95	14.64	15.38	
69	12.78	13.42	14.09	14.79	15.53	
70	12.90	13.54	14.22	14.93	15.68	
71	13.03	13.68	14.36	15.08	15.83	
72	13.16	13.82	14.51	15.23	15.99	
73	13.29	13.95	14.65	15.38	16.15	
74	13.42	14.09	14.80	15.54	16.31	
, -	AU,TM	1100	1100	10,04	10.01	

Schedule H For Part-time Hourly Employees (Continued).

SALARY RANGE

NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
75	13.29	14.03	14.79	15.61	16.47
76	13.68	14.37	15.09	15.84	16.63
77	13.82	14.51	15.24	16.00	16.80
78	13.97	14.67	15.40	16.17	16.98
79	14.11	14.82	15.56	16.34	17.15
80	14.03	14.79	15.61	16.47	17.37
81	14.42	15.21	16.06	16.94	17.87
82	14.84	15.65	16.52	17.43	18.39
83	15.27	16.10	17.00	17.94	18.92
84	15.71	16.57	17.50	18.46	19.47
85	16.17	17.05	18.00	18.99	20.04

	SCHEDULE HFE FOR PART TIME HOURLY EMPLOYEES (Full-Time Equivalent)						
SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E		
90	17.29	18.24	19.23	20.29	21.41		
91	17.46	18.42	19.43	20.50	21.62		
92	17.63	18.60	19.62	20.70	21.84		
93	17.81	18.79	19.82	20.91	22.06		
94	17.98	18.97	20.02	21.12	22.28		
95	18.18	19.17	20.22	21.34	22.51		
96	18.35	19.36	20.42	21.55	22.73		
97	18.53	19.55	20.63	21.76	22.96		
98	18.72	19.75	20.83	21.98	23.19		
99	18.91	19.95	21.04	22.20	23.42		
100	19.09	20.14	21.25	22.42	23.65		
101	19.29	20.35	21.47	22.65	23.89		
102	19.48	20.55	21.68	22.87	24.13		
103	19.81	20.89	22.04	23.25	24.53		
104	20.00	21.10	22,26	23.48	24.77		
105	20.22	21.34	22.50	23.74	25.04		
106	20.41	21.53	22.72	23.97	25.29		
107	20.46	21.68	22.98	24.19	25.48		
108	20.77	21.92	23.12	24.39	25.74		
109	20.98	22.14	23.35	24.64	25.99		

<u>Schedule HFE For Part-time Hourly Employees – Full Time Equivalent (Continued).</u> SALARY

RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
110	21.19	22.36	23.59	24.88	26.25
111	21.40	22.58	23.82	25.13	26.52
112	21.62	22.81	24.06	25.38	26.78
113	21.83	23.04	24.30	25.64	27.05
114	22.05	23.27	24.55	25.90	27.32
115	22.33	23.56	24.87	26.23	27.66
116	22.55	23.79	25.10	26.48	27.94
117	22.80	24.04	25.36	26.76	28.23
118	23.01	24.28	25.61	27.02	28.51
119	23.24	24.52	25.87	27.29	28.79
120	23.47	24.77	26.13	27.56	29.08
121	23.70	24.94	26.26	27.66	29.13
122	23.95	25.26	26.65	28.12	29.66
123	24.19	25.52	26.92	28.40	29.96
124	24.43	25.77	27.19	28.68	30.26

SECTION 2: ELECTED, NON-ELECTIVE OFFICERS AND EMPLOYEES

The following non-elective officers and employees of the City of San Fernando shall be paid for their services to the City the compensation as hereinafter set forth.

(A) <u>SALARY RANGE NUMBER AND SCHEDULES ASSIGNED</u> – Non-elected officers and employees set forth in this subsection (a) shall be paid the salary and wages for the classification assigned at the range and step of the applicable salary schedule.

CLASSIFICATION	SALARY RANGE NUMBER/ SCHEDULE	STEP A	STEP B	STEP C	STEP D	STEP E
Administrative Analyst	52M	5014	5264	5527	5803	6093
Associate Planner	104G	5303	5593	5900	6226	6569
Building Maintenance Worker/ Electrical Helper	77 G	3579	3777	3984	4204	4434
Building & Safety Supervisor	111G	5885	6207	6551	6909	7290
City Clerk	87C	6179	6488	6814	7155	7511
City Manager	FLAT RATE	15,416.67				
Civil Engineering Assistant II	112G	5974	6300	6649	7013	7400

	SALARY					
CLASSIFICATION	RANGE NUMBER/ SCHEDULE	STEP A	STEP B	STEP C	STEP D	STEP E
Community Preservation	83G	3871	4084	4310	4546	4795
Officer Community Development Director	76M	8950	9398	9867	10360	10879
Community Development Secretary	84G	3930	4144	4372	4614	4867
Community Service Officer	78GPD	3433	3620	3820	4030	4252
Community Services Supervisor	96G	4707	4967	5241	5528	5832
Cultural Arts Supervisor	96G	4707	4967	5241	5528	5832
Deputy City Manager/ Public Works Director	79M	9639	10120	10625	11158	11715
Director of Recreation and Community Services	75M	8732	9168	9626	10108	10613
Electrical Supervisor	103G	5225	5511	5814	6134	6470
Equipment and Materials Supervisor	103G	5225	5511	5814	6134	6470
Executive Assistant to the City Manager	77C	4809	5049	5303	5568	5846
Finance Director	75M	8732	9168	9626	10108	10613
Finance Office Specialist	75 G	3459	3650	3856	4062	4286
Junior Accountant	97G	4779	5041	5318	5612	5920
Management Analyst	54M	5252	5515	5791	6081	6385
Mechanical Helper	74G	3407	3597	3793	4003	4222
Meter Technician	80G	3702	3906	4120	4348	4585
Office Clerk	64G	2973	3137	3311	3492	3683
Office Specialist	78G	3599	3795	4005	4224	4457
Personnel Manager	67M	7128	7483	7859	8251	8664
Personnel Technician	71C	4146	4354	4571	4800	5040
Police Cadet	72P	5288	5578	5888	6208	6551
Police Chief	FLAT RATE	12,000				
Police Desk Officer	91GPD	4108	4323	4552	4795	5049

CLASSIFICATION	SALARY RANGE NUMBER/ SCHEDULE	STEP A	STEP B	STEP C	STEP D	STEP E
Police Lieutenant	70MP	8048	8451	8872	9316	9783
Police Office Specialist	78GPD	3433	3620	3820	4030	4252
Police Officer	72P	5288	5578	5888	6208	6551
Police Records Specialist	72GPD	3151	3322	3504	3699	3901
Police Records Supervisor/ Systems Administrator	105GPD	5093	5371	5666	5976	6304
Police Sergeant	83P	6574	6936	7317	7720	8147
Program Specialist	76G	3505	3698	3900	4115	4341
Property Control Officer	81GPD	3584	3779	3987	4207	4437
Public Works Administrative Coordinator	87G	4115	4342	4581	4833	5099
Public Works Field Supervisor I	90G	4304	4540	4790	5054	5331
Public Works Field Supervisor II	97G	4779	5041	5318	5612	5920
Public Works Maintenance Worker	74G	3407	3597	3793	4003	4222
Public Works Office Specialist	84G	3930	4144	4372	4614	4867
Public Works Superintendent	113G	6064	6395	6749	7118	7511
Recreation Supervisor	96G	4707	4967	5241	5528	5832
Secretary to the Chief	87GPD	3894	4106	4332	4569	4820
Senior Account Clerk	75G	3459	3650	3856	4062	4286
Senior Account Clerk II	68C	3852	4044	4245	4457	4681
Senior Maintenance Worker	81G	3780	3986	4206	4436	4680
Treasurer Assistant	85G	3988	4209	4439	4683	4940
Water Pump Operator/ Backflow Technician	84G	3930	4144	4372	4614	4867

(B) <u>SEASONAL AND HOURLY POSITIONS</u> – Seasonal employees and employees hired on an hourly basis shall be paid hourly rates for assigned classifications as follows:

CLASSIFICATION	SALARY RANGE NUMBER/ SCHEDULE	STEP A	STEP B	STEP C	STEP D	STEP E
Cashier	53H	10.92	11.46	12.04	12.64	13.27
City Maintenance Helper	81H	14.42	15.21	16.06	16.94	17.87
Clerk	51H	10.70	11.24	11.79	12.39	13.01
Community Service Officer	103HFE	19.81	20.89	22.04	23.25	24.53
Community Preservation Officer	115HFE	22.33	23.56	24.87	26.23	27.66
Crossing Guard	34H	9.00	9.44	9.90	10.39	10.90
Day Camp/After School Counselor	34H	9.00	9.44	9.90	10.39	10.90
Junior Cadet	40H	9.58	10.06	10.56	11.09	11.64
Deputy City Clerk	105HFE	20.22	21.34	22.50	23.74	25.04
Office Clerk/Cashier	53H	10.92	11.46	12.04	12.64	13.27
Personnel Office Clerk	53H	10.92	11.46	12.04	12.64	13.27
Police Records Specialist	95HFE	18.18	19.17	20.22	21.34	22.51
Police Desk Officer	121HFE	23.70	24.94	26.26	27.66	29.13
Pool Attendant/ Cashier	34H	9.00	9.44	9.90	10.39	10.90
Program Specialist	105HFE	20.22	21.34	22.50	23.74	25.04
Public Works Maintenance Helper	81H	14.42	15.21	16.06	16.94	17.87
Recreation Leader I	34H	9.00	9.44	9.90	10.39	10.90
Recreation Leader II	39H	9.48	9.96	10.46	10.98	11.53
Recreation Leader III	72H	13.16	13.82	14.51	15.23	15.99
Senior Day Camp/Senior After School Counselor	44H	9.97	10.47	10.99	11.54	12.12

(C) COMPENSATION FOR COMMISSIONS, BOARDS, AND COMMITTEE MEMBERS

The members of the following commissions, boards, and committees, who are not employees of the City, shall be paid the amount hereinafter specified for each meeting.

COMMISSION OR COMMITTEE	COMPENSATION PER
	MEETING ATTENDED
	(NOT TO EXCEED ONE
	MEETING PER MONTH)
Cultural Arts Commission	\$50.00
Disaster Council	\$50.00
Education Commission	\$50.00
Planning and Preservation Commission	\$50.00
Parks, Wellness, and Recreation Commission	\$50.00
Transportation and Safety Commission	\$50.00
Tree Commission	\$50.00

(D) COMPENSATION FOR COUNCIL MEMBERS

The members of the City Council shall be paid compensation in the amount of \$580.00 per month.

(E) COMPENSATION FOR CITY TREASURER

- (1) The City Treasurer shall be paid compensation in the amount of \$579.06 per month.
- (2) City Treasurer, while acting as Treasurer for Parking Meter Administration (part-time), is paid \$98 per month.

SECTION 3: ADDITIONAL COMPENSATION AND BENEFITS

The following non-elective officers and employees shall be paid compensation in addition to the basic salary set forth in Section 2 as follows:

(A) GENERAL AND CONFIDENTIAL EMPLOYEES

Salary and benefits listed here apply to full-time employees assigned to **Schedule G** for full-time General Employees (SFPEA) and **Schedule GPD** for full-time General, Non-Sworn Police Department Employees (SFPCA), and reflect stipulations in the last MOU, which are contingent upon negotiation of a new MOU. They also apply to full-time regular employees assigned to **Schedule C** for full-time Confidential Employees.

For **Schedules G, GPD**, and **C**, the following shall apply:

(1) Salary

The salary ranges shown under Schedules G, GPD and C reflect existing salaries, and the following shall apply:

• Fiscal Year 2015/2016 - 0% Cost of Living Adjustment (COLA)

In computing benefits that are a percentage of base salary (e.g., Longevity, Special Assignment Pay, etc.), each benefit is calculated independently over the base salary of each respective employee.

(2) Longevity Pay

- a) The City shall pay longevity to unit employees that completed 10 years of continuous service from date of hire, an additional 3% above the base salary step for each employee.
- b) The City shall pay longevity to unit employees that completed 20 years of continuous service from date of hire, an additional 1% above the base salary and previous first longevity step.
- c) The City shall continue to pay longevity to unit employees that completed 30 years of continuous service from date of hire, an additional 1% above the base salary and previous second longevity step.

An employee on leave of absence without pay or any form of leave without pay, with the exception of the Family & Medical Leave (FMLA), shall not have such leave time credited as service time for purposes of calculating the years of service.

(3) **Overtime**

For non-exempt employees who work under the regular 8A.M. – 5P.M., Monday – Friday schedule, overtime must be paid or compensatory time off granted at the Employee's request as defined in Section 8 below (under CTO) for all hours worked over forty (40) hours in a seven day work period. Non-exempt employees who are under the 9/80 or other flex work schedule shall have designated fixed workweek, and any hours worked over the specified maximum hours within the designated workweek must be paid as overtime or granted compensatory time off at the Employee's request as defined in Section 5 below (under CTO). The City shall comply with the provisions of the Fair Labor Standard Act (FLSA), and shall define the parameters of a standard workweek.

Overtime shall be paid at the rate of one and one-half (1½) times the regular rate of pay for the excess time (overtime hours) worked during the workweek. The payment of overtime to non-exempt, non-sworn employees will be based upon actual hours worked. Overtime will be equitably distributed amongst qualified employees within their departments and classifications.

Specifically, for non-sworn, SFPCA employees, overtime worked cannot interfere with an employee's assigned work schedule, which may allow 7½ hours between assigned work shifts (e.g., an employee cannot work a twelve-hour shift followed by an overtime shift of more than 4 hours; and then work his/her assigned shift consecutively. This would leave less than 7½ hours of rest time between assigned work shifts).

Specific procedures for assignment of overtime can be found in the respective bargaining unit MOUs.

(4) Shift Differential Pay

For general, non-sworn employees, effective the first day of the pay period following Council approval on August 18, 2014 of the SFPCA MOU extension, the City shall discontinue the

payment of flex/built-in overtime and the payment for various shifts (differential pays). The flex/built-in overtime and the shift differential pays shall be merged into a flat hourly base rate increase for each Police Desk Officer. The pay for Police Desk Officers shall be adjusted by the addition of \$0.90 to the hourly base rate of the salary steps.

(5) Compensatory Time Off (CTO)

The maximum number of CTO hours any non-exempt, non-sworn employee may accrue is 100 hours. Comp time hours in excess of 100 hours must be paid at the rate of one and one-half (1-1/2) times the regular rate of pay.

The scheduling and use of CTO shall be subject to the approval of the employee's department head. An employee who has requested the use of CTO is permitted to use such time "within a reasonable period" after making the request, unless it is determined that the employee's request would "unduly disrupt" the department operations or impose an unreasonable burden on the department's ability to provide services of acceptable quality and quantity for the public during the time required without the use of the employee's services.

(6) Holiday Leave

Employees who work a 5/8 and 9/80 who are required to work on a holiday shall receive holiday compensation at the rate of time and one-half (1-1/2) times their normal rate of pay in addition to pay for all hours worked.

Each unit employee shall be entitled to the following holidays with pay:

New Year's Day

Martin Luther King, Jr. Day

Presidents' Day

Cesar Chavez Birthday (When Cesar Chavez birthday falls on any day except Monday, the holiday will be observed on the Friday following the actual holiday).

Memorial Day

Independence Day

Labor Day

Columbus Day (Replaced effective January 1, 2010 with Float day)

Float day – "Front loaded" each July 1, if not used by June 30 of the subsequent year, Float day is lost.

Veteran's Day

Thanksgiving Day

Day after Thanksgiving

Christmas Day

Employees who work a modified 3/12 work week shall be granted the same holidays as above and shall accrue 96 hours of holiday leave per year, and shall be credited with 48 hours of holiday leave each January 1st and an additional 48 hours of Holiday leave each July 1st. Employees on the 3/12 work week shall schedule holiday leave in accordance with Police Departmental procedures.

Employees on the 3/12 work week will only be permitted to carry over 96 hours of accrued but unused holiday leave from one calendar year to the next. Employees on the 3/12 work week who, as of January 1st, have not lowered their accrued Holiday leave to 96 hours or less, shall

not accrue additional hours until such time as the employee brings his/her accrual to (or under) the 96 hour cap. At that time, the employee will receive his/her full 48 hour allotment for that half year. Upon employee's separation from the City, any unused holiday leave shall be compensated at his/her regular rate of pay.

(7) Sick Leave

The City shall allow any employee upon retiring by reason of reaching retirement age under CaIPERS to be paid at the then prevailing rate of pay, one half (1/2) of accumulated and unused sick leave time (total of employee's "sick leave bank" plus the accumulated sick leave for the current year) not to exceed a maximum of the employee's one (1) month pay.

Sick leave is accrued on a payroll-to-payroll basis at the rate of 8 hours per month, with maximum accrual of 800 hours. All time accrued in excess of 800 hours shall be paid at the end of the calendar year, at the rate of 35% of the amount in excess of 800 hours at their regular rate of pay.

Sick leave shall be considered as "actual time worked" for purposes of calculating overtime premium pay. The City may request a doctor's note after the third (3rd) day of illness.

(8) **Bereavement Leave**

The City shall authorize unit members to utilize up to three (3) days paid bereavement per incident following the death of a member of their immediate family. Any additional bereavement days off shall be subject to the approval of the department head on a case-by-case basis. The unit member may utilize accrued sick time during bereavement period for additional time off if needed.

For the purposes of implementing this benefit, "Immediate Family" shall mean grandparent, parent, child, spouse or registered domestic partner as permitted by California law, or any person living in the household. Proof of residence may be required. "Parent" shall mean biological, foster or adoptive parent, stepparent, legal guardian or person who has parental rights to employee. "Child" shall mean a biological, adopted or foster child, stepchild, legal ward or a child of a person who has parent's rights.

The City shall authorize unit members to utilize one (1) paid day following the death of an extended family member. For the purpose of implementing this benefit, "Extended Family" shall mean: Aunts, Uncles, and Cousins, god-parents or god-parent equivalent.

Verification may be requested.

(9) Callback

Any employee called back to work other than as a continuation (immediately preceding or following) of his/her regular established work schedule shall be compensated at the rate of pay equal to one and one-half (1½) times his/her regular hourly pay. The minimum period to be compensated for any such "callback" time shall be two (2) hours.

(10) Stand-By Pay

Water Division employees who are assigned to mandatory stand-by on the weekends and holidays shall be entitled to stand-by pay at the rate of \$1.50 per hour during the period when they are required to stand-by.

In addition, Street, Tree and Facilities Division employees who are assigned to mandatory stand-by on the weekends and holidays shall be entitled to stand-by pay at the rate of \$1.00 per hour during the period when they are required to stand-by. At no point shall more than three employees be on stand-by from all the divisions combined.

(11) **Bilingual Pay**

A bonus of \$100.00 per month shall be paid to those unit employees that qualify in accordance with the following conditions:

- a) The employee has demonstrated to the satisfaction of the City his/her fluency in the Spanish language based on an oral testing procedure selected by the City; and
- b) The employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the department head and approved in writing by the City Manager.

(12) Special Projects Bonus Pay

Workers in Public Works when assigned to the Special Projects Squad shall receive \$5.00 per hour for each hour worked on designated special projects, Special Projects pay will not be paid in addition to Inspector pay. No more than 3 persons will be authorized to receive Special Projects pay for any project; a fourth employee may be assigned to the Special Projects crew at the discretion of the Deputy City Manager/Public Works Director only.

(13) **Inspector Duty Pay**

The City agrees to continue the specialized inspector pay provisions consistent with agreed upon procedures including but not limited to requiring approval by the department head and providing for no more than one inspector per project except by official exemption.

Any eligible Public Works field/building maintenance, utility, and/or supervisory employee that is required and scheduled to perform Inspection duties will be compensated at the rate of an additional \$6.00 per hour over his or her base salary, for those hours spent on inspection. To be eligible for Inspection Duty Pay, the staff member must be certified, and be on a Certification List developed by the Public Works Director or his designee.

The job classifications eligible to participate in this program include: Public Works Maintenance Worker; Senior Maintenance Worker; Public Works Field Supervisor I; and Public Works Field Supervisor II.

(14) Weekend Bonus Pay

The City shall codify and continue the existing provisions applicable to workers assigned to rotating weekend work assignments within Public Works when a Public Works field staff worker is scheduled to work weekends.

Any eligible Public Works field/building maintenance, utility, and/or supervisory employee that is *required and scheduled* to perform Weekend Shift duties will be compensated at the rate of an additional \$2.50 per hour over his or her base salary, for those hours spent on weekend assignment.

To be eligible for Weekend Shift Pay, the staff member must be regularly assigned and scheduled to work a weekend. Compensation for weekend shift shall be the regular employee's salary plus the weekend duty pay for hours worked on weekends. Weekend Shift Pay shall not be included in the determination of Overtime premium rate or comp time. It shall not be combined with other established premium compensation such as stand-by pay, or any other shift pay.

The job classifications eligible to participate in this program include: Public Works Maintenance Worker; Senior Maintenance Worker; Public Works Field Supervisor I; Public Works Field Supervisor II; Water Pump Operator/Backflow Technician; Meter Technician; Electrical Technician; Mechanical Helper and Master Mechanic.

(15) Uniform Allowance

The City shall provide uniforms and/or equipment, as well as provide allowances as follows:

- a) Public Works field employees shall be provided with the following annually unless otherwise specified:
 - A pair of work boots made by Timberland, Red Wing, Wolverine, Stanley Cat, Bates, Chippewa, Carolyn, Sears or Dye Hard consistent with Cal OSHA's ANSI Z41.1 standard. Local Vender, specifications and brands to be provided by the City based on the job performed;
 - A jacket with bi-yearly replacement, subject to department head approval.
 - A uniform voucher not to exceed \$200.00 annually.
 - A pair of work shoes for Meter Technicians.

All purchases shall be made in accordance with the City's purchasing policy. It is further agreed that these will be deducted from the final salary payment of any employee failing to satisfactorily complete his probationary period.

b) For non-sworn, full-time employees in the Police Department, the City shall provide two (2) complete sets of uniforms, plus raise the annual uniform allowance from \$250 to \$300. In addition, unit employees who are required to wear certain shoes/boots for their position will receive \$100 yearly (fiscal year) for purchase of work shoes/boots. All purchases shall be made in accordance with the City's purchasing policy.

The uniforms shall consist of:

Clerical – Blouse, skirt, pants, blazer, and vest

Police Desk Officer – Pants, skirt, shirt, and belt

Community Service Officer – Pants, shirt, jacket, and belt and name tag.

- c) Community Development Department field workers shall be provided with an initial issue of one appropriate jacket with bi-yearly replacements subject to department head approval and a pair of work shoes annually.
- d) Community Preservation Officers will be provided with a uniform as required by the department. All purchases shall be made in accordance with the City's purchasing policy.

Where uniform allowances are to be paid under Sections 15A, 15B, 15C, 15D above, they shall be paid semi-annually in December and in June. Worn uniforms shall be replaced by the City subject to the department head's approval. All worn uniforms must be turned in upon being replaced.

(16) Court Appearance Pay

Any bargaining unit employee required to appear in court on behalf of the City during off-duty hours, shall be paid at one and one-half (1 ½) times his/her regular rate of pay for the duration of the court appearance, with a minimum of two (2) hours.

(17) Acting Pay/Working Out of Class

Any assignment to perform duties of a higher level position or act in a higher capacity outside one's job classification will be paid at the rate of 5% higher than one's current salary. The City shall ensure that anyone working in a higher capacity is adequately trained to fulfill the requirements of that higher class. Only trained Police Department personnel should be allowed to perform strip searches or Jailer duties. Assignments to perform higher-level duties must be formal and in writing, and approved by the department head.

(18) Time Off for Promotional Tests or Interviews

Employees shall be required to utilize their own time (e.g., unused Vacation or Compensatory time) for purposes of taking tests or participating in interviews within or outside the City. Procedure for such time off shall be consistent with existing City policy.

(19) Workers' Compensation

In those instances when an employee experiences an injury which is recognized as job-related by the City or the Worker's Compensation Appeals Board, and the employee is absent from work because of the injury, the employee shall receive full pay for the first ten (10) working days of disability without charge against accumulated sick leave, Thereafter, the injured employee shall have the following options:

- a) Remain on full pay with time charged against accumulated earned leave (sick leave/vacation). The injured employee shall remit his/her worker's compensation check to the City, and the City shall then credit back appropriated leave time in relation to the amount of the check. Upon using all accumulated leave time, the injured employee shall retain the disability time off. Employees may choose to only use sick leave and not vacation under this provision; or
- b) Accept the worker's compensation check as compensation during the period of disability with no time charged against accumulated earned leave time.

The City agrees to continue full payment of all insurance premiums for the duration of any job-related injury or illness at the same level as the employee had prior to his/her injury regardless of whether or not the employee is on payroll.

In accordance with CalPERS stipulations, as soon as it is believed that a unit employee is unable to perform his/her job because of an illness or injury which is expected to be permanent or last longer than six months, the employee may request that the City accommodate/transfer him/her to a less demanding vacant position. Should there not be a vacant position available, the City shall have the option to submit an application for disability retirement on the

employee's behalf, provided that the employee has attained five or more years of service. However, nothing in this provision, takes away the employee's option to waive the right to retire for disability and/or elect to resign and withdraw his/her share of retirement contributions. If the employee has attained normal service retirement eligibility, he/she shall have the right to elect service retirement as provided in Government Code Section 20731. The injury or disease causing the incapacity or disability need not be job-related.

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(B) PART-TIME EMPLOYEES

Salary and benefits listed here apply to part-time employees assigned to **Schedule H** for "Hourly" employees, and **Schedule HFE** for "Hourly Full-Time Equivalent" employees, and reflect stipulations in the last MOU. These stipulations may change contingent upon negotiation of a new MOU.

(1) **Salary**

The hourly rates shown under Schedules H and HFE reflect existing salaries, and the following shall apply:

Fiscal Year 2015/2016 – 0% cost of Living Adjustment (COLA).

(2) Sick, Vacation, Holiday and Bereavement Leave

- a) Employees may earn a bank of 24 hours per calendar year under the following criteria:
 - i. The employee must be employed as of July 1, 2009 and have two years of continuous employment with no breaks in service except layoff.
 - ii. The employee must work at least 1,000 hours during the last year.
 - iii. The employee will be credited with a 24 hour paid time off bank beginning the first of the calendar year following the year the employee has met the requirements one and two listed above.
 - iv. There is no accumulation of hours that may be carried from one calendar year to another.
 - v. This paid time off can be used for sick, vacation, holiday or bereavement.
- b) Employees may earn a bank of 48 hours per calendar year under the following criteria:
 - i. The employee must be employed as of July 1, 2009 and have six years of continuous employment with no breaks in service except layoff.
 - ii. The employee must work at least 1,000 hours during the last year.
 - iii. The employee will be credited with a 48 hour paid time off bank beginning the first of the calendar year following the year the employee has met the requirements one and two listed above.
 - iv. There is no accumulation of hours that may be carried from one calendar year to another.

- v. This paid time off can be used for sick, vacation, holiday or bereavement
- c) Employees may earn a bank of 60 hours per calendar year under the following criteria:
 - i. The employee must be employed as of July 1, 2009 and have nine years of continuous employment with no breaks in service except layoff.
 - ii. The employee must work at least 1,000 hours during the last year.
 - iii. The employee will be credited with a 60 hour paid time off bank beginning the first of the calendar year following the year the employee has met the requirements one and two listed above.
 - iv. There is no accumulation of hours that may be carried from one calendar year to another.
 - v. This paid time off can be used for sick, vacation, holiday or bereavement
- d) Employees may earn a bank of 72 hours per calendar year under the following criteria:
 - i. The employee must be employed as of July 1, 2009 and have twelve years of continuous employment with no breaks in service except layoff.
 - ii. The employee must work at least 1,000 hours during the last year.
 - iii. The employee will be credited with a 72 hour paid time off bank beginning the first of the calendar year following the year the employee has met the requirements one and two listed above.
 - iv. There is no accumulation of hours that may be carried from one calendar year to another.
 - v. This paid time off can be used for sick, vacation, holiday or bereavement

(3) **Bilingual Pay**

- a) A bonus of \$50.00 per month shall be paid at the end of each month worked to those unit employees that qualify in accordance with the following conditions:
 - i. The employee must work eighty (80) hours or less per month.
 - ii. The employee has demonstrated to the satisfaction of the City his/her fluency in the Spanish language based on an oral testing procedure selected by the City; and
 - iii. The employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the department head and approved in writing by the City Manager.
- b) A bonus of \$100.00 per month shall be paid at the end of each month worked to those unit employees that qualify in accordance with the following conditions:
 - i. The employee must work eighty (80 +) hours per month.

ii. The employee has demonstrated to the satisfaction of the City his/her fluency in the Spanish language based on an oral testing procedure selected by the City; and the employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the department head and approved in writing by the City Manager.

(4) <u>Uniform Allowance/Equipment</u>

The City shall provide uniforms as follows:

- a) For non-sworn, part time employees in the City who are required to wear uniforms, the City shall provide one (1) complete set of uniforms per the assignment and replace as needed. The uniforms shall consist of those that the department deems necessary. All purchases shall be made in accordance with the City's purchasing policy.
- b) Rain Gear The City shall provide rain gear to employees assigned to work in the rain.

(5) Working Out of Class

Effective July 1, 2011, any assignment to perform duties of a higher level position or act in a higher capacity outside one's job classification will be paid at the rate of at least 5% higher than one's current salary. The City shall ensure that anyone working in a higher capacity is adequately trained to fulfill the requirements of that higher class. Assignments to perform higher-level duties must be formal and in writing, and approved by the Department Head.

(6) Time Off for Promotional Tests or Interviews

Employees shall be required to utilize their own time (e.g., unused Vacation or Compensatory time) for purposes of taking tests or participating in interviews within or outside the City. Procedure for such time off shall be consistent with existing City policy.

(7) Worker's Compensation

In those instances when an employee experiences an injury which is recognized as jobrelated by the City or the Worker's Compensation Appeals Board, and the employee is absent from work because of the injury, the employee shall receive full pay for the first ten (10) working days of disability without charge against accumulated sick leave, Thereafter, the injured employee shall have the following options:

- a) Remain on full pay with time charged against accumulated earned leave (sick leave/vacation) if the employee has accrued leave. The injured employee shall remit his/her worker's compensation check to the City, and the City shall then credit back appropriated leave time in relation to the amount of the check. Upon using all accumulated leave time or if the employee has no accrued leave time, the injured employee shall retain the disability time off. Employees may choose to only use sick leave and not vacation under this provision; or
- b) Accept the worker's compensation check as compensation during the period of disability with no time charged against accumulated earned leave time.

The City agrees to continue full payment of all insurance premiums, where applicable, for the duration of any job-related injury or illness regardless of whether or not the employee is on payroll. For part-time CalPERS members, in accordance with CALPERS stipulations, as soon as it is believed that a unit employee is unable to perform his/her job because of an illness or injury which is expected to permanent or last longer than six months, the City shall have the option to submit an application for disability retirement on the employee's behalf, provided that the employee has attained five or more years of service. However, nothing in this provision, takes away the employee's option to waive the right to retire for disability and/or elect to resign and withdraw his/her share of retirement contributions, If the employee has attained normal service retirement eligibility, he/she shall have the right to elect service retirement as provided in Government Code Section 20731. The injury or disease causing the incapacity or disability need not be job-related.

(C) POLICE OFFICERS' ASSOCIATION

Salary and benefits listed here apply to regular full time employees assigned to **Schedule P**, for Sworn Police employees, and reflect stipulations in the last MOU. These stipulations may change contingent upon negotiation of a new MOU.

(1) **Salary**

The base salary for each represented unit classification shall be as set forth in this salary schedule, and reflects existing salaries with no changes.

In computing benefits that are a percentage of base salary (e.g., Longevity) each benefit is calculated independently over the base salary of each respective employee.

(2) Longevity Pay

For unit employees hired prior to January 1, 2012:

The City shall pay longevity to all eligible unit members as follows:

- a) Upon completion of the fifth year of continuous service as a sworn employee with the City, an additional five percent (5%) over and above the base salary step for each employee in this category.
- b) Upon completion of the tenth year of continuous service as a sworn employee with the City, a total of seven and one-half percent (7½%) over and above the base salary step for each employee in this category.
- c) Upon completion of the fifteenth year of continuous service as a sworn employee with the City, a total of ten percent (10%) over and above the base salary step for each employee in this category.

For unit employees hired on or after January 1, 2012:

The City shall pay longevity to all eligible unit members as follows:

a) Upon completion of the fifth year of continuous service as a sworn employee with the City, an additional three percent (3%) over and above the base salary step for each employee in this category.

- b) Upon completion of the tenth year of continuous service as a sworn employee with the City, a total of four percent (4%) over and above the base salary step for each employee in this category.
- c) Upon completion of the fifteenth year of continuous service as a sworn employee with the City, a total of five percent (5%) over and above the base salary step for each employee in this category.

(3) **Bilingual Pay**

The City shall pay a bilingual bonus of a flat \$100 per month to unit employees required in the normal course of their duties to communicate in Spanish with members of the public. Said payment is subject to the following conditions:

- a) Employee has satisfactorily demonstrated to the City his/her fluency in the Spanish language, based on written and/or oral testing procedures as selected by the City; and
- b) Employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the department head and approved in writing by the City Manager.

(4) Field Training Officer

The City shall pay any sworn employee whom the department designates as a Field Training Officer (FTO) \$300 per month above his or her base salary.

(5) **Motor Officer**

The City shall pay any sworn employee whom the department designates as a Motor Officer \$300 per month above his or her base salary.

(6) Canine Officer

Employees who are assigned to canine officer detail are entitled to compensation for the offduty hours spent caring for, cleaning, grooming, feeding and training their canine and maintaining (including cleaning) their canine vehicle/unit. The City and the Association acknowledge that the Fair Labor Standards Act, which governs the entitlement to compensation for canine duties, entitles the parties to agree to the approximate number of hours per month spent for the performance of canine duties. The Fair Labor Standards Act also allows the City and the Association to agree on appropriate compensation for the performance of canine duties. It is the intent of the City and the Association through the provisions of this article to fully comply with the requirements of the Fair Labor Standards Act. In addition, the City and the Association believe that the following canine pay provision does comply with the requirements of the Fair Labor Standards Act

The City agrees to pay any sworn employee assigned to canine duties \$300 per month above his or her base salary, plus two (2) hours of premium overtime compensation each week. This amount recognizes that the time spent off duty to care for, clean, feed, groom and train his or her assigned dog and the maintenance (including cleaning) of his or her assigned vehicle/unit shall be considered hours worked. The City and the Association have analyzed this issue and it has been determined that unit members spend, on average, 20 hours per month performing such work off-duty and that the compensation set forth above is adequate.

(7) **Detectives**

The City shall pay any sworn employee whom the department designates as a Detective \$300 per month above his or her base salary.

(8) **POST Certificate Compensation**

Cert/Degree/Units	Before 1/1/12	Effective 1/1/12
Intermediate POST or AA/AS degree	3.5%	\$229 ofcr./ \$285 sgt.
Advanced POST of BA/BS degree	Additional 2.5%	\$164 ofcr./ \$204 sgt.
Supervisory POST or Masters degree	Additional 2.5%	\$164 ofcr./ \$204 sgt.

- a) Effective upon ratification, the following shall apply:
 - i. Any employee that currently is receiving Certificate/Education pay for possession of any degree or certificate shall continue to fall under the provisions of the current program, provided, however, compensation for possession of an Associate degree will be eliminated, except as to current employees presently receiving such compensation who would be "grandfathered".
 - ii. Effective January 1, 2012, any employee not currently receiving any form of Certificate Pay (inclusive of certificates, units or degrees) shall fall under a modified program whereby compensation for possession of certificates shall be as follows: Intermediate POST certificate \$200/month; Bachelor's degree or Advanced POST certificate \$200/month; Master's degree or Supervisor's POST certificate \$300/month. An employee who possesses more than one of the degrees or certificates above shall receive the pay for each degree or certificate possessed. (Example: An employee with a Bachelor's degree and an Intermediate POST certificate shall be paid \$400/month. If the employee also had a Masters degree the employee would be paid \$700/month).
 - iii. Effective January 1, 2012, new Certificates presented for processing shall be paid effective from the date officially received by payroll staff.

(9) **Holiday Hours**

Unit members shall be granted the following holidays:

(1)	New Year's Day	(7)	Independence Day
(2)	Martin Luther King, Jr. Birthday	(8)	Labor Day
(3)	Lincoln's Birthday	(9)	Columbus Day
(4)	Washington's Birthday	(10)	Veteran's Day
(5)	Cesar Chavez's Birthday	(11)	Thanksgiving Day
(6)	Memorial Day	(12)	Christmas Day

Employees shall accrue 96 hours of holiday leave per year, and shall be credited with 48 hours of holiday leave each January 1 and additional 48 hours of holiday leave each July 1. Employees shall schedule holiday leave in accordance with department procedures.

Beginning January 1, 2005, employees will only be permitted to carry over 96 hours of accrued but unused holiday leave from one calendar year to the next. Employees who, as of January 1, have not lowered their accrued holiday leave to 96 hours or less, shall not accrue additional hours until such time as the employee brings his/her accrual to (or under) the 96 hours cap. At

that time, the employee will receive his/her full 48 hours allotment for that half-year. Upon employee's separation, any unused holiday leave shall be compensated at his or her regular rate of pay.

(10) **Uniform Allowance**

The City shall pay employees a uniform allowance of \$800 per year. The allowance may be paid in equal semi-annual installments.

(11) Overtime

Employees shall receive time and one-half their regular rate of pay for all hours worked in excess of their regularly scheduled hours. In the event an employee takes sick leave on a regularly scheduled workday, and works beyond his/her regularly scheduled hours on that day, then the employee shall receive straight time compensation for the work beyond their regular schedule up to the duration of the sick leave used that day. Thereafter, all work beyond their regularly scheduled hours shall be compensated at the time and one-half rate. Employees may elect to be paid for overtime hours worked or receive compensatory time off, but in no event shall their compensatory time bank exceed 100 hours.

(12) Compensatory Time Off

Employees are permitted to accrue up to one hundred (100) hours of compensatory time off at any given time. Compensatory time off is accrued at one and one-half hours for each hour of overtime worked. An employee will be allowed to use accrued but unused compensatory time off in compliance with the requirements of the FLSA.

(13) Call Back Compensation

Any employee called back to work other than as a continuation (immediately preceding or following) of his/her regular established work schedule, shall be paid at one and one-half $(1\frac{1}{2})$ times the regular rate of pay for the actual time worked, with a minimum of two (2) hours.

(14) On-Call/Stand-By for Court

Any employee required to be on-call for court during off-duty hours, shall be paid at one and one-half (1½) times his/her regular rate of pay for two (2) hours for the morning session and two (2) hours for the afternoon session. If an employee is placed on-call for court and is subsequently called to testify during that same court session, the employee shall be paid for the combined duration of the actual time spent on-call and the actual time spent in the court appearance, at time and one-half his/her regular rate of pay, with a minimum of two hours.

(15) Court Appearance Pay

Any employee required to appear in court during off-duty hours, shall be paid at one and one-half $(1\frac{1}{2})$ times his/her regular rate of pay for the duration of the court appearance, with a minimum of two (2) hours.

(16) Out of Class Pav

Any unit member appointed to act in a higher classification and serving continuously in said classification for at least fifteen (15) continuous working days shall receive the pay established for said higher classification during the acting period, retroactive to the first day of said assignment.

(17) **Pre-Employment Contract**

Any employee hired after July 1, 2008 who voluntarily leaves the City within thirty-six (36) months of accepting employment as a police cadet or police officer, and who obtains employment as a police officer within the State of California within the subsequent 12 months, will be required to repay the City for the actual cost of training that employee, not to exceed \$450 per month for each month short of 36. Said payments may be accomplished by relinquishing accrued but unused Vacation leave, Holiday leave or CTO leave, or in monthly installments of \$450, or both, at the employee's option.

(D) POLICE MANAGEMENT UNIT

Salaries and benefits listed here apply to regular full time employees assigned to **Schedule MP**, for Sworn Police Lieutenants, and reflect stipulations in the last MOU. These stipulations may change, and are contingent upon negotiation of a new MOU.

(1) Salary

The base salary for each represented unit classification shall be as set forth in this salary schedule, and reflects existing salaries with no changes.

In computing benefits that are a percentage of base salary (e.g., Longevity, Bilingual, Special Assignment Pay, Post Certificate/Education, etc.) each benefit is calculated independently over the base salary of each respective employee.

(2) Annual Leave

Employees earn Annual Leave in lieu of Vacation and Sick Leave. Annual Leave is intended to provide time for an employee to be away from the work environment and to enable such employee to return to work mentally and physically refreshed.

The City shall provide for Annual Leave to accrue on a payroll basis prorated in accordance with the following rates:

160 hours for 1-5 years of City service 200 hours for 6-10 year of City service 240 hours for 11 or more years of City service

Annual Leave may be taken upon prior approval and in the manner prescribed by the Police Chief or his/her designee.

Unit members may, at the employee's discretion, accrue up to 880 hours of Annual Leave. Upon the employee's separation from City service, the employee shall be compensated for any unused Annual Leave at his or her regular rate of pay.

In the last payroll period in December each year, unit members may, at the employee's discretion, receive compensation for up to 80 hours of accumulated Annual Leave at their regular rate of pay provided that the employee has used a like number of hours of Annual or Management Leave during the same calendar year.

(3) **Management Leave**

Management Leave, also known as Administrative Leave, is intended to allow the employee time to manage personal affairs as required. Management Leave also provides a means of compensation for hours worked by exempt employees beyond their normal work schedule.

The City shall provide 80 hours Management Leave per year, credited January 1st of each year. Pursuant to City policy, the City Manager shall have the authority to grant up to forty (40) additional hours of Management Leave in those cases where in his or her judgment it is warranted. Management Leave must be used in the year earned, and cannot be carried over from one calendar year to the next.

(4) **Bereavement Leave**

Employees shall be permitted to use up to five (5) days of any type of accrued leave per incident for bereavement purposes. The Police Chief may authorize additional days of leave for bereavement purposes on an as-needed basis.

(5) Longevity Pay

The City shall pay longevity to all eligible unit members as follows:

- a) Upon completion of the fourth year of continuous service as a sworn officer with the City, an additional five percent (5%) over and above the base salary step for each employee in this category.
- b) Upon completion of the ninth year of continuous service as a sworn officer with the City, a total of seven and one-half percent (7.5%) over and above the base salary step for each employee in this category.
- c) Upon completion of the fourteenth year of continuous service as a sworn officer with the City, a total of ten percent (10%) over and above the base salary step for each employee in this category.

(6) **Bilingual Pay**

The City shall pay a two and one-half percent (2.5%) bilingual bonus for employees required in the normal course of their duties to communicate in Spanish with members of the public. Said payment is subject to the following conditions:

- a) Employee has satisfactorily demonstrated to the City his/her fluency in the Spanish language, based on written and/or oral testing procedures as selected by the City; and
- b) Employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the Department Head and approved in writing by the City Manager.

(7) **POST Certificate Compensation**

Unit employees who possess any of these certificates shall be compensated as follows over that employee's base salary:

Intermediate POST Certificate or A.A/A.S. Degree: 3.5% Advanced Certificate or B.A. /B.S. Degree: Additional 2.5% Supervisory Certificate or Masters Degree:

Additional 2.5%

(8) Uniform Allowance

Uniform allowance for Police Lieutenants shall be \$800 per year. Payment of the uniform allowance can be made in equal semi-annual installments.

(9) Out of Class Pay

Any unit member appointed to act in a higher classification and serving continuously in said classification for at least fifteen (15) continuous working days shall receive the pay established for said higher classification during the acting period, retroactive to the first day of said assignment.

(10) Contract Duty

Unit members who, at the employee's discretion, work special assignments, typically referred to as "Contract Duty" shall be compensated on an hourly basis for all contract duty worked at one and one-half times the "Top Step" base pay of a City Police Sergeant plus any longevity and certificate pay to which the employee is entitled.

(11) Vehicles

Unit members shall be assigned an unmarked multi-purpose police vehicle for use to and from work locations and for official City business in accordance with City policy.

(E) POLICE CHIEF

For the Police Chief, the following shall apply, but can change contingent upon negotiated agreement between the Chief and the City:

(1) **Salary**

The salary shown for Police Chief in this salary schedule reflects a Flat Rate for the 2015-2016 Fiscal Year. Subsequent increases shall be based on negotiated agreement between the Chief and the City.

(2) Longevity Pay

The City shall pay the Police Chief an additional ten percent (10%) longevity pay over and above the monthly base salary.

(3) Annual Leave

Annual Leave for the Police Chief shall accrue on a payroll to payroll basis, and prorated in accordance with the following rates:

160 hours or 20 days for 1-5 years of City service 200 hours or 25 days for 6-10 year of City service 240 hours or 30 days for 11 or more years of City service

Annual Leave may be taken upon prior approval and in the manner prescribed by the City Manager. If the employee's accrued but unused Annual Leave reaches 800 hours total, he or she will stop accruing additional Annual Leave unless and until the accrued Annual Leave falls below 800 hours.

In the last payroll period in December each year, the Chief may, at the employee's discretion,

receive compensation for up to 80 hours of accumulated Annual Leave at his or her regular rate of pay provided that the employee has used a like number of hours of Annual or Management Leave during the same calendar year.

If the employee has pre-existing Sick Leave and/or Vacation accrual balance, he shall convert each hour of Sick Leave to 0.5 hours of Annual Leave; and convert Annual Leave at the rate of one (1) hour of Vacation to one (1) hour of Annual Leave. Upon the employee's separation from City service, the employee shall be compensated for any unused Annual Leave at his or her regular rate of pay.

(4) Management Leave

The Police Chief shall receive a maximum of eighty (80) hours of Management Leave per year, credited January 1st of each year. Management Leave must be used in the year earned and cannot be carried over from one calendar year to the next. Employee shall schedule Management Leave upon prior approval, and in the manner prescribed by the City Manager.

(5) Holidays

The Police Chief shall receive twelve (12) paid holidays similar to all sworn police employees, and in accordance with the City's current practices. Paid holidays will be those approved by the City by action of the City Council. The employee shall accrue 96 hours of Holiday Leave per year, and shall be credited with 48 hours of holiday leave each January 1, and additional 48 hours of holiday leave each July 1. The employee shall schedule Holiday Leave upon prior approval, and in the manner prescribed by the City Manager.

(6) Uniform Allowance

Uniform allowance for the Police Chief shall be \$800 per year. Payment of the uniform allowance can be made in equal semi-annual installments.

(7) Use of City-Owned Automobile

The Police Chief shall be assigned an unmarked multi-purpose police vehicle for use to and from work locations and for official City business in accordance with City policy.

(F) DEPARTMENT HEADS AND MANAGEMENT

Salaries and benefits listed here apply to regular full-time, non-sworn department heads and management employees assigned to **Schedule M**, and reflect stipulations in the last MOU. These stipulations may change, and are contingent upon negotiation of a new MOU.

(1) Salary

The base salary for each represented unit classification as set forth in this salary schedule reflects the following:

• Fiscal Year 2015/2016 - 0% Cost of Living Adjustment (COLA)

In computing benefits that are a percentage of base salary (e.g., longevity, bilingual, etc.) each benefit is calculated independently over the base salary of each respective employee.

(2) Bilingual Pay

The City shall pay \$100.00 per month bilingual bonus for unit employees required in the normal course of their duties to communicate in Spanish with members of the public. Said payment is subject to the following conditions:

- a) The employee has demonstrated to the satisfaction of the City his/her fluency in the Spanish language based on an oral testing procedure selected by the City; and
- b) The employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the Department Head and approved in writing by the City Manager.

(3) Annual Leave

- a) Unit employees shall be entitled to 100% of their annual leave accrual balance to be received in compensation at termination or separation.
- b) Annual Leave accrual per pay period for all unit members is as follows: 0 − 5 years of service: 6.15 Hours; 5 − 9 years of service: 7.69 Hours; and 10 or more years of service: 9.23 Hours.
- c) Unit employees who have pre-existing Sick Leave and/or Vacation accrual balance shall convert Sick Leave to Annual Leave at the rate of One (1) Hour of Sick Leave to 0.5 Hours of Annual Leave; and convert Vacation to Annual Leave at the rate of One (1) Hour of Vacation to One (1) Hour of Annual Leave.

(4) Management Leave

The City shall grant unit employees 120 hours of management leave per calendar year. Up to 120 hours of any unused leave will be cashed out in December of each year. Any additional accrued leave hours shall be carried over to the following year. At the time of separation, any unused management leave hours will be paid.

(5) Acting Pay

Employees who by written assignment perform the duties of a position with a higher salary classification than that in which they are regularly employed shall receive the compensation specified for the position to which assigned, if performing the duties thereof for a period of fifteen (15) or more consecutive work days. The increased compensation shall be at the step within the higher classification as will accord the employee an increase of at least 5% of his or her current regular compensation.

(6) **Longevity Pay**

Regular full-time, non-sworn department heads and management employees shall receive longevity pay as follows:

a) Unit employees that have completed 10 years of service from date of hire, an additional 3% above the base salary step for each employee.

- b) Unit employees that have completed 20 years of service from date of hire, a total of 4% over and above the base salary.
- c) Unit employees that have completed 30 years of service from date of hire, a total of 5% over and above the base salary.

Any unit employee on leave of absence without pay with the exception of Family & Medical Leave (FMLA), shall not have such leave time credited as service time for purposes of calculating the years of service.

(7) Mileage Reimbursement

Unit employees who are required by the City to use their private vehicles for City business shall be reimbursed for mileage at the prevailing IRS rate.

(G) <u>CITY MANAGE</u>R

For the City Manager position, the following shall apply, but can change contingent upon negotiated contract:

(1) **Salary**

The salary shown for the City Manager in this salary schedule reflects a Flat Rate for the 2015-2016 Fiscal Year. Subsequent increases shall be based on negotiated agreement between the City Manager and the City.

(2) **Bilingual Pay**

The City Manager shall be entitled to receive a bilingual bonus of \$100 per month if eligible per specified City policies and guidelines.

(3) Vacation Leave

The City Manager shall accrue Vacation Leave at a rate of ten (10) hours of Vacation Leave per month for a total of one hundred and twenty (120) hours or fifteen (15) business days of Vacation Leave per calendar year.

(4) Sick Leave

The City Manager shall accrue Sick Leave at a rate of eight (8) hours of Sick Leave per month for a total of ninety six (96) hours or twelve (12) business days of Sick Leave per calendar year. Sick Leave shall be used only in cases of actual sickness or disability of the employee or the employee's immediate family or dependents.

(5) Maximum Annual Leave Accrual

At no time shall the employee accrue more than eight hundred (800) hours or one hundred (100) business days of total Annual Leave, including both Vacation and Sick Leave ("Annual Leave"). The employee shall cease to accrue any additional Annual leave time so long as his total accrued but unused Annual Leave remains at 800 hours or 100 business days total.

Per Government Code Section 53243 or other applicable law, upon voluntary or involuntary separation from the City, the employee may cash-out the unused balance of his total accrued Annual Leave. The cash-out shall be in an amount equal to the total number of unused Annual Leave hours multiplied by the quotient of the employee's annual base salary at the time of separation divided by two thousand eighty (2080) hours.

(6) **Management Leave**

The City Manager shall be granted one hundred and twenty (120) hours or fifteen (15) business days of Management Leave per year, accrued in the same manner as all other regular non-sworn management employees.

(7) Holidays

The City Manager shall receive paid holidays in accordance with the City's current practices. Paid holidays will be those approved by the City by action of the City Council. The City currently provides twelve (12) paid holidays per calendar year.

(8) **Automobile Allowance**

The City shall provide the City Manager with an automobile allowance in the amount of Four Hundred Dollars (\$400) per month to assist the City Manager with the cost of using and operating his own private vehicle and to offset expenses such as gasoline, auto insurance, maintenance, repair, and other automobile related costs and expenses.

SECTION 4: EMPLOYEES PLACED IN SAME STEP

For the purpose of placing this Resolution in effect as of the first day of the first pay period that includes July 1, 2015 and for the purpose of interpretation, each employee shall be placed in that salary step which he or she presently occupies in the range set forth for said position.

SECTION 5: INTERPRETATION - INEQUITY

In case of an inequity of hardship affecting any employee in a particular classification by reason of the adoption of this Resolution, the Council may adjust the same and the Council's action thereon as entered on the minutes shall be final. The Council shall determine all matters of interpretation of this Resolution and placement of employees in the proper salary steps and classification, and Council's decision on such matters as entered on the minutes shall be final.

SECTION 6: INTENT OF COUNCIL

It is the specific intent of the City Council that all officers and employees of the City for whom a salary range is specified in this Resolution or any amendment hereto shall be governed by the provision of this Resolution.

SECTION 7: REPEAL

Resolution No. <u>7613</u>, adopted June 16, 2014, all Resolutions amendatory thereof or in conflict herewith and all motions and actions of the City Council in conflict herewith or covering the same matters heretofore adopted or taken to be the same are hereby repealed.

SECTION 8: EFFECTIVE DATE

The City Clerk shall certify to the passage of this Resolution, and the same shall be in full force and effect as of the first day of the first pay period that includes July 1, 2015.

ADOPTED AND APPROVED this 15th day of June, 2015.

Joel Fajardo, I	Mayor
-----------------	-------

ATTEST:	
Elena G. Chávez, City Clerk	_
STATE OF CALIFORNIA COUNTY OF LOS ANGELES CITY OF SAN FERNANDO)) ss)
	the foregoing Resolution was approved and adopted at a regular the 15 th day of June, 2015, by the following vote to wit:
AYES:	
NOES:	
ABSENT:	
Elena G. Chávez, City Clerk	_

ATTACHMENT "B"

RESOLUTION NO. 7681

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO AMENDING THE TABLE OF ORGANIZATION FOR THE 2015-2016 FISCAL YEAR AND REPEALING PORTIONS OF SECTION 1 OF RESOLUTION NO. 7614, ADOPTED JUNE 16, 2014, AND ALL RESOLUTIONS AMENDATORY THEREOF, AND ALL MOTIONS OF THE CITY COUNCIL IN CONFLICT HEREWITH

WHEREAS, the City Council of the City of San Fernando is scheduled to adopt the Fiscal Year 2015-2016 Budget on June 15, 2015; and

WHEREAS, the Budget to be adopted for Fiscal Year 2015-2016 has provisions for various positions and classifications; and

WHEREAS, it is necessary that said positions be assigned to specific departments, divisions and activities by title and number; and

WHEREAS, it is necessary that a new Table of Organization be adopted to reflect the positions assigned to specific departments, divisions, and activities by title and number;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That that portion of the said Table of Organization adopted on June 16, 2014, per Resolution No. 7614, and all Resolutions amendatory thereof, be repealed, and that a new Table of Organization be added assigning the positions to the departments, divisions and activities as herein designated per attached Exhibit "A".

SECTION 2: Except as amended herein, all other provisions of the said Table of Organization adopted on June 16, 2014, per Resolution No. 7614, remains unchanged and in full force and effect.

SECTION 3: The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution and her certification to be filed in the office of the City Clerk.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2015.

Joel Fajardo, Mayor	

ATTEST:	
Elena G. Chavez, City Clerk	
STATE OF CALIFORNIA COUNTY OF LOS ANGELES CITY OF SAN FERNANDO)) ss)
	at the foregoing Resolution was approved and adopted at a l held on the 15 th day of June, 2015, by the following roll cal
AYES:	
NOES:	
ABSENT:	
Elena G. Chavez, City Clerk	

Exhibit "A"

CITY OF SAN FERNANDO FY 2015-2016 - TABLE OF ORGANIZATION

FY 2015-2016 - TABLE OF ORGANIZATION					
<u>DEPARTMENT/TITLE</u>		BUDGETED HOURS (PER WEEK)	FULL TIME EQUIVALENT (FTE) STATUS	AVG NUMBER OF PERSONNEL IN POSITION	
<u>ADMINISTRATION</u>					
City Manager		40	1	1	
Executive Assistant to the City Manager		40	1	1	
	TOTAL	80	2	2	
City Clerk		40	1	1	
Deputy City Clerk (P/T)		20	0.5	1	
	TOTAL	60	1.5	2	
<u>Personnel</u>	Division				
Personnel Manager		40	1	1	
Personnel Technician		40	1	1	
	TOTAL	80	2	2	
COMMUNITY DEVELOPMENT					
Community Development Director		40	1	1	
Community Preservation Officer		80	2	2	
Building & Safety Supervisor		40	1	1	
Associate Planner		40	1	1	
Community Development Secretary		40	1	1	
Community Preservation Officer (P/T)		30	0.75	2	
City Maintenance Helper (P/T) - Grafitti		38	0.95	2	
Only ivialine hance helper (171) - Grandi	TOTAL	308	7.7	10	
FINANCE					
Finance Director		40	1	1	
Junior Accountant		40	1	1	
Senior Account Clerk II Senior Account Clerk		40	1	1	
		80	2	2	
Finance Office Specialist		40	1	1	
Cashier (P/T)	TOTAL	40 280	<u> </u>	2 8	
POLICE	IOIAL	200	,	0	
Police Chief		40	4	4	
Police Chief		40	1 2	1	
Police Lieutenant		80 200		2	
Police Sergeant		200	5	5	
Police Officer		920	23	23	
Police Desk Officer		320	8	8	
Police Office Specialist		40	1	1	

40

Police Records/Systems Administrator

Exhibit "A"

CITY OF SAN FERNANDO FY 2015-2016 - TABLE OF ORGANIZATION

<u>DEPARTMENT/TITLE</u>	BUDGETED HOURS (PER WEEK)	FULL TIME EQUIVALENT (FTE) STATUS	AVG NUMBER OF PERSONNEL IN POSITION		
POLICE (Continued)					
Police Records Specialist	40	1	1		
Property Control Officer	40	1	1		
Community Service Officer (P/T)	80	4	4		
Crossing Guard (P/T)	100	2.5	6		
Junior Cadet (P/T)	40	1	2		
TOTAL	. 1940	50.5	55		
PUBLIC WORKS					
Deputy City Manager/Public Works Director	40	1	1		
Administrative Analyst	40	1	1		
Office Specialist	40	1	1		
Public Works Administrative Coordinator	40	1	1		
Public Works Office Specialist	40	1	1		
Electrical Division					
Electrical Supervisor	40	1	1		
Building Maint. Worker/Electrical Helper	40	1	1		
Engineering Division					
Civil Engineering Assistant II	80	2	2		
Facility Maintenance Division					
Public Works Superintendent	40	1	1		
Public Work Field Supervisor II	40	1	1		
Senior Maintenance Worker	40	1	1		
Public Works Maintenance Worker	160	4	4		
Public Works Maintenance Helper (P/T)	17	0.4	1		
Equipment Maintenance Division					
Equipment & Materials Supervisor	40	1	1		
Mechanical Helper	40	1	1		
Street Services Division					
Public Works Supervisor II	40	1	1		
Senior Maintenance Worker	160	4	4		
Public Works Maintenance Worker	80	2	2		
Public Works Maintenance Worker (P/T)	17	0.4	1		

Exhibit "A"

CITY OF SAN FERNANDO FY 2015-2016 - TABLE OF ORGANIZATION

DEPARTMENT/TITLE	BUDGETED HOURS (PER WEEK)	FULL TIME EQUIVALENT (FTE) STATUS	AVG NUMBER OF PERSONNEL IN POSITION	
PUBLIC WORKS (Continued)				
Water Services Division	40	1	1	
Public Works Superintendent	40			
Public Works Field Supervisor II	40	1	1	
Public Works Field Supervisor I	40	1	1	
Senior Maintenance Worker	40	1	1	
Public Works Maintenance Worker	80	2	2	
Meter Technician	40	1	1	
Water Pumping Operator/Backflow Techn.	40	1	1	
TOTAL	1354	33.8	35	
RECREATION & COMMUNITY SERVICES				
Director of Rec. & Community Services	40	1	1	
Office Specialist	80	2	2	
Community Services Supervisor	40	1	1	
Cultural Arts Supervisor	40	1	1	
Recreation Supervisor	40	1	1	
Program Specialist	40	1	1	
Day Camp/After School Counselor (P/T)	262	7	14	
Cashier (P/T)	12	0.3	3	
Program Specialist (P/T)	40	1	2	
Recreation Leader I, II & III (P/T)	255	6.38	20	
Senior Day Camp/Senior After School Counselor (P/T)	101	2.53	7	
TOTAL	950	24.21	53	
TREASURER				
Treasurer Assistant	40	1	1	
Office Clerk	40	1	1	
TOTAL	80	2	2	
GRAND TOTAL FULL TIME	5132	130.71	169	

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Nick Kimball, Finance Director

Date: June 15, 2015

Subject: Consideration to Adopt a Resolution Setting the Fiscal Year 2015-2016 Article

XIIIB Appropriations (Gann) Limit

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 7678 (Attachment "A") setting the Fiscal Year (FY) 2015-2016 Article XIIIB Appropriation Limit at \$42,172,022.

BACKGROUND:

- 1. In November 1979, the voters of the State of California approved Proposition 4, commonly known as the (Paul) Gann Initiative. Proposition 4 created Article XIIIB of the State Constitution and placed an annual limit on the amount of revenue that can be spent by all entities of government using each entity's 1978-79 revenues as the base year.
- 2. The Appropriation Limit of Proposition 4 had little impact in its early years, but in 1987 the State of California refunded \$1.1 billion to taxpayers as a result of unexpectedly reaching their limit. The Proposition was also a major barrier to increasing gas taxes in the late 1980's.
- 3. To increase accountability of local governments in adopting their limits, the State voters approved Proposition 111 in June 1990. Proposition 111 amended Article XIIIB (Proposition 4) by requiring local jurisdictions to establish an annual review of the Appropriation Limit calculation.

ANALYSIS:

Appropriation Limit controls the amount of revenue that can be appropriated in any fiscal year to the "Proceeds of Taxes." Proceeds of Taxes include: all taxes levied by or for an agency; any revenues from license fees, general use charges and user fees to the extent that the proceeds exceed the cost of providing the service covered by the fee; and discretionary State subventions.

Consideration to Adopt a Resolution Setting the Fiscal Year 2015-2016 Article XIIIB Appropriations (Gann) Limit

Page 2 of 2

An increase over the prior year's limitation is allowed in three instances:

- 1. Percentage change in California fourth quarter personal income or the increase in the non-residential assessed valuation due to new construction, whichever is greater;
- 2. Percentage change in the population of the jurisdiction or the county in which the jurisdiction is located, whichever is greater; and
- 3. Corrections for previous computation errors.

Cities use the following adjustment factors to calculate the Gann:

- A. *Inflation Adjustment Factor*: Either the "Per Capita Personal Income Change" or the "Non-Residential Assessed Value Change".
- B. *Population Adjustment Factor*: Either the "City Population Change" or the "Los Angeles County Population Change".

The components used for the FY 2015-2016 Gann Limit calculation, as noted in Exhibit "A" of Attachment "A", are the increase in the Per Capita Personal Income Change of +3.82% and the City Population Change of +1.35%. The use of the two above-mentioned adjustment factors results in an increase in the Appropriation Limit of 5.22%, or a \$2,092,766, to \$42,172,022.

BUDGET IMPACT:

The total FY 2015-2016 revenues subject to the Appropriation Limit are well below the Appropriation Limit of \$42,172,022. Therefore, there is no impact to the FY 2015-2016 Budget.

CONCLUSION:

A full analysis of appropriations subject to the Appropriations Limit is not required since the total General Fund Budget, including Special Revenue Funds, is less than the Appropriation Limit. Approving the Resolution No. 7678 will set the FY 2015-2016 Article XIIIB Appropriation Limit at \$42,172,022.

ATTACHMENT:

A. Resolution No. 7678 with Exhibit A – Gann Limit Computation

ATTACHMENT "A"

RESOLUTION NO. 7678

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO FIXING THE APPROPRIATION LIMITATION IN THE CITY OF SAN FERNANDO FOR THE FISCAL YEAR 2015-2016

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. In accordance with Article XIIIB of the California Constitution as amended by Proposition 111 and the Gann Implementation Bill 1352, the Appropriation Limit (Exhibit "A") in the City of San Fernando for Fiscal Year 2015-2016 is hereby fixed at Forty Two Million, One Hundred Seventy-Two Thousand and Twenty-Two dollars (\$42,172,022).

Section 2. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 15th day of June 2015.

ATTEST:	Joel Fajardo, Mayor
Elena G. Chávez, Cit	7 Clerk
STATE OF CALIFO COUNTY OF LOS CITY OF SAN FER	ANGELES) ss
regular meeting of th	CERTIFY that the foregoing Resolution was approved and adopted at a e City Council held on the 15 th day of June, 2015 by the following vote to
wit: AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

EXHIBIT "A"

Article XIIIB Appropriations (GANN) Limit Fiscal Year 2015-2016

FY 2014-2015 Adopted Appropriation Limit			\$ 40,079,256
A. Inflation Adjustment Factor*			
Per Capita Personal Income Change**			3.82
Ratio			1.0382
Non-Residential Assessed Value Change***			2.21
Ratio			1.0221
B. Population Adjustment Factor*			
City Population Change**			1.35
Ratio			1.0135
Los Angeles County Population Change**			0.82
Ratio			1.0082
C. Calculation of Appropriation Limit:			
Step 1:			
Per Capita Personal Income Ratio		1.0382	
City Population Change Ratio	Х	1.0135	
Appropriations Limit Factor	_	1.0522157	
Step 2:			
FY 2014-2015 Appropriations Limit		\$ 40,079,256	
Appropriation Limit Factor	X	1.0522157	
FY 2015-2016 Appropriation Limit		\$ 42,172,022	

NOTES:

^{*} The City may choose to use the higher of the two Inflation Adjustment Factors and the greater of the two Population Adjustment Factors to calculate the Appropriation Limit.

^{**}Information provided by the California State Department of Finance

^{***}Information provided by HdL (City Consultant)

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Nick Kimball, Finance Director

Date: June 15, 2015

Subject: Consideration to Approve a Memorandum of Understanding with the San

Fernando Police Officers' Association

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a Memorandum of Understanding (Contract No. 1789) between the City of San Fernando and the San Fernando Police Officers' Association for a four-year term (July 1, 2015 through June 30, 2019);
- b. Authorize the City Manager to make non-substantive corrections and execute all related documents.

BACKGROUND:

- 1. In May 2012, the City and San Fernando Police Officers' Association (SFPOA) executed a three year Memorandum of Understanding (MOU) for the term of July 1, 2011 through June 30, 2014 (Contract No. 1676).
- In May 2012, the City and SFPOA executed a Side Letter Agreement (Contract No. 1676a) to memorialize both parties' intent to neither abrogate nor otherwise modify any current retiree's vested health insurance benefits under the existing MOU.
- 3. In July 2013, the City and SFPOA executed another Side Letter Agreement (Contract No. 1676b) extending the terms of the existing MOU through June 30, 2014 and relinquishing 96 hours of paid holiday leave and \$800 in uniform allowance for each unit employee for Fiscal Year 2013-2014.
- 4. In June 2014, the City and SFPOA executed a final Side Letter Agreement (Contract No. 1676c) extending the terms of the existing MOU through June 30, 2015.

Consideration to Approve a Memorandum of Understanding with the San Fernando Police Officers' Association

Page 2 of 3

5. In March 2015, the City and SFPOA met to begin negotiations for a new MOU.

ANALYSIS:

The SFPOA, San Fernando Management Group, San Fernando Police Civilians Association, and San Fernando Part-time Employees Association all have MOUs that expire on June 30, 2014. During the negotiations for these groups, two of the City's primary objectives have been reducing the City's overall exposure to health care premiums for existing employees, either by introducing some level of cost sharing or limiting the exposure through a cafeteria-style health care benefit, and limiting the growing future liability exposure for retiree health benefits.

Additionally, it has been recognized that employees have agreed to a number of cuts and pay freezes over the past several years. In order to retain, and attract, talented employees, some concessions in overall compensation are necessary.

After a number of meetings, the City and SFPOA have tentatively agreed to a new MOU that addresses some of the City's long-term issues (i.e., introduces health insurance cost sharing for existing employees and converts the retiree health program for employees hired after July 1, 2015 from a defined benefit plan to a defined contribution plan) while providing modest compensation to employees.

The most significant terms are highlighted below:

- 1. Four-year MOU covering the period July 1, 2015 through June 30, 2019;
- 2. Cost of Living Adjustments;
 - Year 1: 1.0%
 - Year 2: 1.5%
 - o Year 3: 2.0%
 - o Year 4: 3.0%
- 3. Increase City's Employer Paid Member Contribution for CalPERS retirement benefits;
 - Year 1: Increase from 4.5% to 6.5% (2.0%)
 - Year 2: Increase from 6.5% to 8.0% (1.5%)
 - Year 3: Increase from 8.0% to 9.0% (1.0%)
 - Year 4: No increase
- 4. Implement a cost sharing structure for medical benefits. The City will pay up to ninety five percent (95%) of average premium for the two most expensive plans at each plan level (i.e., employee only, employee plus dependent, and family). If a unit employee enrolls in a plan that exceeds that amount, they will pay the difference through a pre-tax payroll deduction;

Consideration to Approve a Memorandum of Understanding with the San Fernando Police Officers' Association

Page 3 of 3

- 5. Implement new Tier of retiree health care benefits for new unit employees hired after July 1, 2015. After meeting vesting requirements (i.e. 10 years), new employees will receive the minimum benefits allowed by PERS, which is currently \$122 per month;
- 6. New employees that are only eligible for the minimum retiree health benefits will receive \$150/month in a Retiree Medical Trust or Retiree Health Savings Plan, to be established in the coming fiscal year;
- 7. Special assignment pay for Detectives, Field Training Officers, Canine Officers, and Motor Officers will be increased from \$300/month to \$400/month;
- 8. Additional vacation hours per year, beginning in the third year of the contract; and
- 9. In exchange for entering into a long-term four year agreement, unit employees will receive a one-time non-recurring compensation of \$500 each.

BUDGET IMPACT:

The total annual additional cost of the proposed MOU is outlined in the table below:

Fiscal Year	General Fund	Retirement Fund
2015-2016	\$45,000	\$53,000
2016-2017 Add'l Cost	\$33,000	\$41,231
2017-2018 Add'l Cost	\$47,000	\$34,000
2018-2019 Add'l Cost	\$76,000	\$18,000

The MOU has been structured to limit the impact to the General Fund in the first few years of the MOU. Sufficient contingency funds are included in the Fiscal Year 2015-2016 Proposed Budget to cover the first year of the MOU.

CONCLUSION:

Staff believes the proposed MOU between the City and SFPOA represents a balanced agreement that provides fair compensation to SFPOA employees in exchange for concessions that will limit the City's long-term health care exposure and improve the City's long-term stability.

ATTACHMENT:

A. Contract No. 1789

MEMORANDUM OF UNDERSTANDING (MOU)

San Fernando
Police Officers' Association
(SFPOA)

City of San Fernando (City)

MOU TERM

July 1, 2015 - June 30, 2019

CITY CONTRACT NO.

1789

ADOPTION DATE

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ARTICLE 1 INTRODUCTION

1.01 PREAMBLE

This contract (hereinafter referred to as "Memorandum of Understanding") by and between the San Fernando Police Officers' Association, hereinafter referred to as the "Association," and the City of San Fernando, hereinafter referred to as the "City" has, as its purpose, the promotion of fair and harmonious relations between the City and the Association and its members, the establishment of a fair, just, equitable, and peaceful procedure for the resolution of problems and differences, and the establishment of wages, hours, and working conditions and other conditions of employment that, in any way, affect the employees within this bargaining unit.

1.02 RECOGNITION

The City recognizes the San Fernando Police Officers' Association as the exclusive bargaining representative of the employees in this unit, subject to the right of an employee to self-representation. The term "employee" or "employees" is used to refer to those employees in the classifications of Police Officer, Sergeant, and such other classifications within ranks as may, from time to time, be added to the unit by the City.

1.03 IMPLEMENTATION OF THE MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding constitutes the joint recommendation of the City and the Association. This Memorandum of Understanding shall be binding upon the parties, whenever the following conditions are satisfied:

- 1. The Association has notified the City Council that the Association has formally approved this Memorandum of Understanding in its entirety; and
- 2. The City Council has approved this Memorandum of Understanding in its entirety.

Whenever any ordinance, rule, regulation, resolution or other action is required for the implementation of this Memorandum of Understanding, such ordinance, rule, regulation, etc. will provide for an effective date the same as provided for in this Memorandum of Understanding or make other equivalent provisions therefore.

1.04 PROVISIONS OF LAW AND SEVERABILITY

The parties agree that this Memorandum of Understanding is subject to all current and future applicable federal, state, and local laws.

If any Article, part, or provision of this Memorandum of Understanding is in conflict with or

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inconsistent with applicable provisions of federal, state or local, law or is otherwise held to be invalid or unenforceable by a court of competent jurisdiction, such article, part, or provision thereof shall be suspended or superseded by such applicable law or regulation, and the remainder of the Memorandum of Understanding shall not be affected thereby.

1.05 DURATION OF THE MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding shall be effective beginning 12:00 am on July 1, 2015, and shall terminate at 11:59 pm on June 30, 2019.

On or about April 1, 2019, the Association may present a written proposal to the City on all matters that would affect the City's next succeeding fiscal budget including, but not limited to salaries, fringe benefits, and other cost item conditions of employment with the City. The parties shall begin meeting and conferring in good faith within thirty days of the Association's presentation of its proposal.

1.06 CITY RIGHTS

The rights of the City include, but are not limited to, the exclusive right to determine the mission of its constituent departments, commissions, and boards; set standards of service; determine the procedures and standards of selection for employment and promotion; direct its employees; take disciplinary action; relieve its employees from duty because of lack of work or for other legitimate reasons; maintain the efficiency of governmental operations; determine the methods, means, and personnel by which government operations are to be conducted; determine the content of job classifications; take all necessary actions to carry out its mission in emergencies; and exercise complete control and discretion over its organization and the technology of performing its work.

1.07 EMPLOYEE RIGHTS

Employees of the City shall have the right to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employer-employee relations including but not limited to wages, hours, and other terms and condition of employment. Employees of the City also shall have the right to refuse to join or participate in the activities of employee organizations and shall have the right to represent themselves individually in their employment relations with the City. No employee shall be interfered with, intimidated, restrained, coerced, or discriminated against by the City or by any employee organization because of the exercise of these rights.

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ARTICLE 2 INSURANCE BENEFITS

2.01 MEDICAL, DENTAL, AND VISION INSURANCE FOR ACTIVE EMPLOYEES

The City shall continue to pay the full cost of dental and vision coverage for employees and their dependents. The dental and vision coverage provided by the City under this Memorandum of Understanding shall be the same as currently provided by existing City approved insurance plans.

The City's contribution for medical insurance benefits on behalf of each unit employee and eligible dependent(s) shall be capped at the cost of the most expensive PEMHCA plan for Los Angeles Area Region only, available at each plan level (i.e., employee, employee+1, employee+2 or more), excluding the PERSCare plan. An employee who elects PERSCare shall pay the difference by pre-tax payroll deduction. In addition, the City shall continue to provide fully paid dental and vision coverage for all employees and eligible dependents.

Effective January 1, 2016, the City's contribution for medical insurance benefits on behalf of each unit employee and eligible dependent(s) shall be capped at ninety five percent (95%) of the average cost of the two most expensive PEMHCA plans for Los Angeles Area Region only, available at each plan level (i.e. employee, employee+1, and family). An employee who elects to enroll in a medical plan that exceeds 95% of the average of the two most expensive PEMHCA plans shall pay the difference by pre-tax payroll deduction.

Opt Out

Unit employees may elect to discontinue participation in the City's Medical Insurance Plan ("Opt Out"). The intent of this provision is to share cost savings that the City will derive as a result of a unit employee canceling City coverage.

Unit employees electing to waive City medical insurance coverage for themselves and all eligible family members must provide proof of coverage through another (non-City) benefit plan (e.g., spouse's coverage through another employer), and must waive any liability to the City for their decision to cease under the City's medical insurance plan.

Upon proof of other coverage, a unit employee who opts out shall receive the City's maximum contribution at the employee only plan level, as taxable income.

After electing to Opt Out, a unit employee who later requests to re-enroll under the City plan can only do so during the open enrollment period or after a qualifying event as permitted by the insurance carrier.

For medical insurance plans, when a unit employee is the spouse of another benefited City employee, one (1) employee may select a plan and list the spouse as a dependent under the two-

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party or family coverage, as applicable, and the remaining employee may opt-out as outlined above.

Unit employees will not receive compensation for opting out of dental and/or vision plans.

2.02 MEDICAL INSURANCE FOR RETIREES

Effective upon approval of the necessary Resolution(s) by CalPERS, the City will create a three (3) tier structure for retiree medical insurance. The City previously adopted a Resolution to implement the retiree medical insurance vesting schedule, pursuant to the provisions of California Government Code Section 22893. This vesting schedule applies to unit employees initially hired by the City on or after July 1, 2008, the date the Resolution was approved by CalPERS.

- 1. Retiree Medical Tier I: Employees hired on or before June 30, 2008:
 - a. If retired on or before December 31, 2012, 100% paid medical insurance benefits for employee and eligible dependents; If retired on or after January 1, 2013, 100% paid medical insurance for employee and eligible dependents, excluding PERS Care plan, if the most expensive.
- 2. Retiree Medical Tier II: Employees hired on or after July 1, 2008, but on or before June 30, 2015:
 - a. If retired on or before December 31, 2012, a percentage of the medical insurance plan premium determined by the vesting schedule set forth in California Government Code Section 22893 for whatever plan is selected by the employee for himself and eligible dependents.
 - b. If retired on or after January 1, 2013, a percentage of the medical insurance plan premium determined by the vesting schedule set forth in California Government Code Section 22893 for whatever plan is selected by the employee for himself and eligible dependents, except PERS Care, if the most expensive.
- 3. Tier III: Employees hired on or after July 1, 2015:
 - a. PEMHCA minimum (currently \$122 per month for 2015)

Unit employees that are in Retiree Medical Tier III as described above will receive a contribution from the City of \$150 per month into a Retiree Medical Trust (RMT) or Retiree Health Savings (RHS) Plan, whichever is designated by the Association. The unit may elect to contribute an additional amount to the RMT or RHS, at its option. The City will work with the Association to

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implement the selected RMT or RHS, provided the City's implementation and management costs for the RMT and RHS are not significantly different.

2.03 LIFE INSURANCE

The City shall provide \$50,000 Basic Life and Accidental Death & Dismemberment insurance to each employee, at no cost to the employee.

2.04 LONG TERM DISABILITY INSURANCE

The City shall continue to provide and pay for a long term disability policy for unit members.

ARTICLE 3 RETIREMENT BENEFITS

3.01 RETIREMENT FORMULA

The City shall provide retirement benefits to eligible unit employees through the California Public Employees' Retirement System (PERS) as follows: The definition of "new" member and "classic" member are set forth in the Public Employee Pension Reform Act of 2013 (PEPRA).

First Tier: "Classic" members hired prior to January 6, 1994 will receive the 3% at 50, single highest year compensation retirement calculation.

Second Tier: "Classic" members hired on or after January 6, 1994 will receive the 3% at 50, final 36-month average compensation retirement calculation.

Third Tier: "Classic" members hired on or after September 8, 2012 will receive the 3% at 55, final 36-month average compensation retirement calculation.

Fourth Tier: "New" members hired on or after January 1, 2013 will receive the 2.7% at 57, final 36-month average compensation retirement compensation retirement calculation.

3.02 EMPLOYER PAID MEMBER CONTRIBUTIONS

Effective upon CalPERS' approval of the necessary Resolutions, but not before the payroll period containing July 1, 2015, the City shall pay 6.5% of compensation earnable towards the employee's required CalPERS contribution for "Classic" CalPERS members.

Effective on the first day of the payroll period containing July 1, 2016, the City shall pay 8.0% of compensation earnable towards the employee's required CalPERS contribution for "Classic" CalPERS members.

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Effective on the first day of the payroll period containing July 1, 2017, and thereafter the City shall pay 9.0% of compensation earnable towards the employee's required CalPERS contribution for "Classic" CalPERS members.

The City's payments, above, shall be treated as a "pick up" of employee contributions pursuant to IRC 414(h)(2).

The City shall continue to report the value of the Employer Paid Member Contribution to CalPERS as compensation earnable on behalf of each employee, pursuant to California Government Code Section 20636(c)(4).

In accordance with PEPRA, "New" CalPERS members shall pay, by pre-tax payroll deduction, the full employee contribution of 50% of the total normal cost.

3.03 OTHER RETIREMENT BENEFITS

The City shall also provide the following retirement benefits:

- 1. Pre-Retirement Optional Settlement 2 Death Benefit (Gov't Code §21548).
- 2. For employees who initially entered CalPERS membership before January 6, 1994, a 5% Annual Cost-of Living Allowance Increase. For employees who initially entered CalPERS membership on or after January 6, 1994, a 2% Annual Cost-of Living Allowance Increase (Gov't Code §21335).
- Fourth Level of 1959 Survivor Benefits (Gov't Code §21574).

ARTICLE 4 LEAVE BENEFITS

4.01 VACATION LEAVE

Vacation and holiday leave is intended to provide time for an employee to be away from the work environment and to enable such employee to return to work mentally and physically refreshed.

The City shall provide for vacation leave to accrue on a payroll to payroll basis prorated in accordance with the following rates:

1.	10 days (80 hours)	for 1 – 4 years o	f service	160 hours cap

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Effective the first pay period beginning after July 1, 2017, vacation leave will be accrued on a payroll to payroll basis, prorated in accordance with the following rates:

1. 11.25 days (90 hours) for 1 – 4 years of service 180 hours cap

2. 16.9 days (135 hours) for 5 – 14 years of service 270 hours cap

3. 22.5 days (180 hours) for 15 or more years of service 360 hours cap

Vacation leave may be taken upon prior approval and in the manner prescribed by the Police Chief, or designee, to the extent accumulated from payroll period to payroll period.

Unit members may, at the employee's discretion, carry over up to and including two years' worth of his/her current annual vacation allowance for use in the following year.

An Employee shall have the option to transfer unused, accrued vacation leave to his/her compensatory time off (CTO) leave bank at any one time per year selected by the employee, but in no event shall the employee's CTO bank exceed 100 hours.

An employee who is denied vacation leave due to Department staffing issues, and who exceeds his/her maximum vacation accrual cap due to such denial, shall continue to accrue vacation leave over and above that cap until such time as the Department is able to schedule sufficient vacation leave to bring the employee under the cap. This provision shall not apply if an employee first requests vacation leave within 24 hours or less of reaching his/her accrual cap.

4.02 HOLIDAY LEAVE

Unit members shall be granted the following holidays:

1. New Year's Day

2. Martin Luther King, Jr. Birthday

3. Lincoln's Birthday

4. Washington's Birthday

5. Cesar Chavez' Birthday

6. Memorial Day

7. Independence Day

8. Labor Day

9. Columbus Day

10. Veterans' Day

11. Thanksgiving Day

12. Christmas Day

Employees shall accrue 96 hours of holiday leave per year, and shall be credited with 48 hours of holiday leave each January 1, and an additional 48 hours of holiday leave each July 1. Employees shall schedule holiday leave in accordance with department procedures.

Employees may only carry over up to 96 hours of accrued but unused holiday leave from one calendar year to the next. Employees who, as of January 1, have not lowered their accrued holiday leave to 96 hours or less, shall not accrue additional hours until such time as the

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employee brings his/her accrual to (or under) the 96 hours cap. At that time, the employee will receive his/her full 48 hours allotment for that half-year. Upon employee's separation, any unused holiday leave shall be compensated at his or her regular rate of pay.

4.03 SICK LEAVE

The City shall provide for sick leave to accrue on a payroll—to-payroll basis at the rate of one-day (8 hours) per month pro-rated. Sick leave may be charged to the extent accumulated from payroll to payroll period.

An employee will be allowed to carry over a maximum of eight hundred (800) hours of accrued sick leave from one calendar year to the next. In the last payroll period in December each year, employees will be paid for 50% of all accrued sick leave in excess of 800 hours at their regular rate of pay.

An employee who retires from City service and who receives an industrial disability pension or a service retirement pension from CalPERS, shall be paid at their regular rate of pay for one-fourth (1/4) of their accumulated and unused sick leave, up to a maximum of the one (1) month's worth of the employee's regular rate of pay.

4.04 BEREAVEMENT LEAVE

Employees shall be permitted to use accrued sick leave of up to five (5) days per incident for bereavement purposes.

For the purposes of implementing this benefit, "Immediate Family" shall mean grandparent, parent, child, spouse, or registered domestic partner as permitted by California law, or any person living in the household. Proof of residence may be required. "Parent" shall mean biological, foster, or adoptive parent, stepparent, legal guardian or person who has parental rights to employee. "Child" shall mean a biological, adopted, or foster child, stepchild, legal ward or a child of a person who has parent's rights.

The City shall authorize unit members to utilize one (1) paid day following the death of an extended family member. For the purpose of implementing this benefit, "Extended Family" shall mean: Aunts, Uncles, and Cousins, god-parents or god-parent equivalent.

The Police Chief may authorize additional days of sick leave for bereavement purposes on an asneeded basis.

4.05 CATASTROPHIC LEAVE DONATION PROGRAM

Unit employees will be eligible for catastrophic leave donations pursuant to the City's Catastrophic Leave Donation policy.

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4.06 INDUSTRIAL LEAVE

Industrial injury and illness leaves shall be governed by existing guidelines in the City's "Sick Leave with Pay for Illness or Injury Sustained in the Course of Employment" policy as set forth in the City's existing policy handbook.

If an employee receives Workers' Compensation disability payments to which the employee is not entitled while on Labor Code 4850 leave, the employee shall be obligated to deposit the erroneously paid disability payments with the City for return to the appropriate entity.

ARTICLE 5 SALARY

5.01 SALARY

The base salary for each represented unit classification shall be as set forth in Exhibit "A" – Salary Schedule.

Effective on the first day of the first pay period beginning after July 1, 2015, the base salary for each represented unit classification shall be increased by one percent (1.0%).

Effective on the first day of the first pay period beginning after July 1, 2016, the base salary for each represented unit classification shall be increased by one and one-half percent (1.5%).

Effective on the first day of the first pay period beginning after July 1, 2017, the base salary for each represented unit classification shall be increased by two percent (2.0%).

Effective on the first day of the first pay period beginning after July 1, 2018, the base salary for each represented unit classification shall be increased by three and percent (3.0%).

5.02 **DEFINITIONS**

As used in this MOU, "Base Salary" means the salary classification, range, and step to which an employee is assigned. It excludes any additional allowances, special pays and non-cash benefits. As used in this MOU, "Regular Rate of Pay" shall be as defined in the Fair Labor Standards Act.

5.03 CALCULATION OF BENEFITS

If applicable, benefits that are percentage of base salary will be applied to the employee's base salary only. If an employee is entitled to multiple percentage based benefits, each benefit will be calculated against base salary independently (i.e., benefits will not be compounded).

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ARTICLE 6 LONGEVITY PAY

6.01 LONGEVITY

- 1. For unit employees hired prior to January 1, 2012: The City shall pay longevity to all eligible unit members as follows:
 - a. Upon completion of the fifth year of continuous service as a sworn employee with the City, an additional five percent (5%) over and above the base salary step for each employee in this category.
 - b. Upon completion of the tenth year of continuous service as a sworn employee with the City, a total of seven and one-half percent (7-1/2%) over and above the base salary step for each employee in this category.
 - c. Upon completion of the fifteenth year of continuous service as a sworn employee with the City, a total of ten percent (10%) over and above the base salary step for each employee in this category.
- 2. For unit employees hired on or after January 1, 2012: Any unit employee hired after January 1, 2012 shall receive longevity pay as follows:
 - a. Upon completion of the fifth year of continuous service as a sworn employee with the City, an additional three percent (3%) over and above the base salary step for each employee in this category.
 - b. Upon completion of the tenth year of continuous service as a sworn employee with the City, a total of four percent (4%) over and above the base salary step for each employee in this category.
 - c. Upon completion of the fifteenth year of continuous service as a sworn employee with the City, a total of five percent (5%) over and above the base salary step for each employee in this category.

ARTICLE 7 BILINGUAL PAY

7.01 BILINGUAL

The City shall provide Bilingual Pay in the amount of \$100 per month to employees that satisfy the following conditions:

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- 1. Employee has satisfactorily demonstrated to the City his/her fluency in the Spanish language, based on written and/or oral testing procedures as selected by the City; and
- 2. Employee is required in the normal course of his/her duties to communicate in Spanish with members of the public, as determined by the Department Head and approved in writing by the City Manager.

ARTICLE 8 SPECIAL ASSIGNMENT PAYS

8.01 FIELD TRAINING OFFICER

The City shall provide special assignment pay to any sworn employee whom the Department designates as a Field Training Officer (FTO) in the amount of \$400 per month above his or her base salary.

8.02 MOTOR OFFICER

The City shall provide special assignment pay to any sworn employee who works as a Motor Officer in the amount of \$400 per month above that employee's base salary.

8.03 CANINE OFFICER

Employees who are assigned to canine officer detail are entitled to compensation for the off-duty hours spent caring for, cleaning, grooming, feeding and training their canine and maintaining (including cleaning) their canine vehicle/unit. The City and the Association acknowledge that the Fair Labor Standards Act, which governs the entitlement to compensation for canine duties, entitles the parties to agree to the approximate number of hours per month spent for the performance of canine duties. The Fair Labor Standards Act also allows the City and the Association to agree on appropriate compensation for the performance of canine duties. It is the intent of the City and the Association through the provisions of this article to fully comply with the requirements of the Fair Labor Standards Act. In addition, the City and the Association believe that the following canine pay provision does comply with the requirements of the Fair Labor Standards Act.

The City shall provide special assignment pay to any sworn employee assigned to canine duty in the amount of \$400 per month above his or her base salary, plus two (2) hours of premium overtime compensation each week. This amount recognizes that the time spent off duty to care for, clean, feed, groom and train his or her assigned dog and the maintenance (including cleaning) of his or her assigned vehicle/unit shall be considered hours worked. The City and the Association have analyzed this issue and it has been determined that unit members spend, on average, 20

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hours per month performing such work off-duty and that the compensation set forth above is adequate.

8.04 DETECTIVES

The City shall provide special assignment pay to any sworn employee who works as a Detective in the amount of \$400 per month above that employee's base salary.

ARTICLE 9 CERTIFICATE PAY

9.01 POST CERTIFICATE COMPENSATION

Certificate/Degree/Units		Classic Program	Modified Program	
•	Intermediate POST	\$229 Officer / \$285 Sergeant	\$200/Month	
•	Advanced POST of BA/BS Degree	Additional \$164 Officer / \$204 Sergeant	Additional \$200/Month	
•	Supervisory POST or Master Degree	Additional \$164 Officer / \$204 Sergeant	Additional \$300/Month	

The Classic Program shall include any unit employee that was receiving some level of Certificate/Education Compensation as of January 1, 2012. Classic Program members that were receiving compensation for possession of an Associate Degree as of January 1, 2012 are "grandfathered" and will continue to receive compensation in an amount equal to the Intermediate POST compensation. Otherwise, the City does not provide additional compensation for an Associate Degree.

The Modified Program shall include all unit employees not receiving any form of Certificate/Education Compensation prior to January 1, 2012.

An employee who possesses more than one of the degrees or certificates above shall receive the pay for each degree or certificate possessed. (Example: An employee in the Modified Program with a Bachelor's degree and an Intermediate POST certificate shall be paid \$400/month. If the employee also had a Master degree the employee would be paid \$700/month).

Employees must present certificates or degrees to the Personnel Division for verification and payroll processing. The employee shall be paid effective from the date the certificate or degree was officially received by the Personnel Office. Transcripts shall not be accepted in lieu of eligible certificates or degrees.

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ARTICLE 10 UNIFORM ALLOWANCE

10.01 UNIFORM ALLOWANCE

The City shall provide employees a uniform allowance of \$800 per year, payable in equal semiannual installments in the first pay periods of June and December, each year.

ARTICLE 11 OVERTIME & OTHER COMPENSATION

11.01 OVERTIME

Employees shall receive time and one-half their regular rate of pay for all hours worked in excess of their regularly scheduled hours. In the event an employee takes sick leave on a regularly scheduled workday, and works beyond his/her regularly scheduled hours on that day, then the employee shall receive straight time compensation for the work beyond their regular schedule up to the duration of the sick leave used that day. Thereafter, all work beyond their regularly scheduled hours shall be compensated at the time and one-half rate. Employees may elect to be paid for overtime hours worked or receive compensatory time off, but in no event shall their compensatory time banks exceed 100 hours.

11.02 COMPENSATORY TIME OFF

Employees are permitted to accrue up to one hundred (100) hours of compensatory time off at any given time. Compensatory time off is accrued at one and one-half hours for each hour of overtime worked. An employee will be allowed to use accrued but unused compensatory time off in compliance with the requirements of the FLSA.

11.03 CALL BACK COMPENSATION

Any unit employee called back to work other than as a continuation (immediately preceding or following) of his/her regular established work schedule, shall be paid at one and one-half ($1\frac{1}{2}$) times the regular rate of pay for the actual time worked, with a minimum of two (2) hours.

11.04 ON-CALL/STAND-BY FOR COURT

Any employee required to be on-call for court during off-duty hours, shall be paid at one and one-half (1½) times his/her regular rate of pay for two (2) hours for the morning session and two (2) hours for the afternoon session. If an employee is placed on-call for court and is subsequently called to testify during that same court session, the employee shall be paid for the combined duration of the actual time spent on-call and the actual time spent in the court appearance, at time and one-half his/her regular rate of pay, with a minimum of two hours.

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11.05 COURT APPEARANCE PAY

Any employee required to appear in court during off-duty hours, shall be paid at one and one-half (1%) times his/her regular rate of pay for the duration of the court appearance, with a minimum of two (2) hours.

11.06 NON-RECURRING COMPENSATION

Unit employees shall receive a lump sum payment of \$500 upon full execution of this agreement.

ARTICLE 12 OUT OF CLASS PAY

12.01 OUT OF CLASS PAY

Any unit member appointed to act in a higher classification and serving continuously in said classification for at least fifteen (15) continuous working days shall receive the pay established for said higher classification during the acting period, retroactive to the first day of said assignment.

ARTICLE 13 WORK SCHEDULES & SHIFT SELECTION

13.01 UNIFORMED PERSONNEL

Except as otherwise provided, uniformed personnel shall work a 3/12 - 4/12 schedule. That schedule comprises alternating weeks of:

- Week 1: Three (3) consecutive workdays of 12 consecutive work hours followed by Four (4) consecutive days off.
- Week 2: Four (4) consecutive workdays of 12 consecutive work hours followed by Three (3) consecutive days off.

13.02 NON-UNIFORMED PERSONNEL

All non-uniformed personnel shall work a 9/80 work schedule consisting of alternating weeks of:

- Week 1: Four (4) consecutive workdays, of which Three (3) consist of 9 consecutive hours and One (1) consists of 8 hours, followed by Three (3) consecutive days off.
- Week 2: Five (5) consecutive workdays of 9 consecutive work hours each, followed by Two (2) consecutive days off.

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13.03 CANINE OFFICERS

Employees assigned as Canine Officers shall work a 4/10 schedule that consists of 4 consecutive work days of 10 consecutive hours each week.

13.04 SHIFT SELECTION

Employees shall bid shifts by seniority, according to their time in rank.

13.05 MEALS AND BREAKS

Each shift of the work schedules herein shall comprise one paid meal period of 30 minutes and 2 paid breaks of 15 minutes, each.

ARTICLE 14 DISCIPLINARY PROCEDURES

14.01 DISCIPLINARY PROCEDURES

The parties agree that the disciplinary procedures shall follow Rule XV of the City of San Fernando Personnel Rules.

ARTICLE 15 LAYOFFS

15.01 LAYOFFS

In the event it is necessary to lay-off employees due to a reduction in the work force, said lay-off will be by seniority. Seniority for purpose of lay-off shall be determined by the date of original appointment to the class. The seniority list shall include all probationary and permanent employees. Where seniority is equal, the member with the earliest hire time (original appointment to sworn position) shall be determined to have the most seniority.

Temporary and provisional employees in the class involved shall be separated prior to probationary or permanent employees.

Any employee scheduled for lay-off shall have the right to demote to a class within the department, which he/she formally held permanent status. Seniority in this instance would be time served in this class and time in a higher classification.

Probationary and permanent employees shall be laid off in the reverse order of seniority.

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ARTICLE 16 ASSOCIATION BUSINESS

16.01 ACCESS TO WORK LOCATIONS

Reasonable access to employee work locations shall be granted to officers of the Association and its official representatives for the purpose of processing grievances or contacting members of the Association concerning business within the scope of representation. Such officers or representatives shall not enter any work location without the consent of the City or its authorized representative. Access shall be restricted so as not to interfere with the normal operations of the Department or with established safety or security requirements. The Association and its members shall be permitted to communicate with one another using the City's e-mail system, provided, however, that such communications are subject to the City's "Computer Resources Policy" regarding electronic mail and the Internet. Violations of that policy will subject the offender to reasonable disciplinary action as stipulated in the said policy.

16.02 ASSOCIATION ACTIVITY ON DUTY

Solicitation of membership and activities concerned with the internal management of any employee organization, such as collecting dues, campaigning for office, conducting elections and distributing literature, will not be permitted during working hours.

16.03 DUES DEDUCTION

The City agrees that during the term of this agreement, it will deduct monies and remit to the Association as authorized by payroll deduction cards submitted by employees in the same manner as existed in the prior MOU.

The Association, upon receipt of the dues deducted, shall indemnify, defend, and hold the City of San Fernando harmless against any claims made and against any suit instituted against the City of San Fernando on account of check-off of employee association dues. In addition, the Association shall refund the City of San Fernando any amounts paid in error upon presentation of supporting evidence.

ARTICLE 17 MAINTENANCE OF BENEFITS

17.01 CONTINUATION OF WAGES, HOURS, AND WORKING CONDITIONS

The parties agree that the only changes in terms and conditions of employment intended pursuant to this MOU are those specifically provided herein. Any policies, procedures, benefits, or past practices not herein addressed that affect wages, hours, and/or other terms and conditions of employment shall not be revised to adversely affect the employees covered by this

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agreement during the term of this MOU unless by mutual agreement of the parties.

ARTICLE 18 POLICIES AND PROGRAMS

18.01 NEPOTISM PROHIBITED

- 1. No person shall be appointed, promoted or hired into a position in the Police Department when that person's relative already holds a position in the Police Department and such employment would result in a direct supervisor-subordinate relationship.
- A direct supervisor-subordinate relationship is one in which one person is responsible for the day-to-day supervision and control of the other person, or is in their direct chain of command. Collateral assignments and occasional, overtime or temporary assignments are not considered to violate this policy.
- 3. For purposes of this section, "relative" means spouse, child, step-child, parent, grandparent, grandchild, brother, sister, half-brother, half-sister, aunt, uncle, niece, nephew, parent-in-law, brother-in-law or sister-in-law.
- 4. If two Police Department employees marry, the Department reserves the right to transfer the employees with the least City seniority to another assignment within the Police Department that is consistent with this policy, and to which a sworn employee would usually be assigned, without loss of pay or benefits.
- 5. If a member of the Association marries the Police Chief or Police Captain (when there is only one Captain) and no transfer within the police department is possible where the married employees are not in violation of paragraphs A and B, above, the employee with the least City seniority may be transferred to another Department within the City. If no such transfer is possible, that employee may be separated from service.

18.02 OTHER POLICIES

The parties agree that during the term of the agreement they shall work in good faith with one another to create or modify, as applicable, the nepotism, fraternization, social media, and administrative appeals policies of the City. Any such policies shall be implemented or modified by mutual agreement of the parties.

The City will complete a Classification and Compensation study by June 30, 2016. Survey cities will be selected based on a number of criteria, including, but not limited to, population, types of service provided by staff, and relative size of budget.

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ARTICLE 19 PRE-EMPLOYMENT CONTRACT

19.01 PRE-EMPLOYMENT CONTRACT

Any employee hired after July 1, 2008 who voluntarily leaves the City within thirty-six (36) months of accepting employment as a police cadet or police officer, and who obtains employment as a police officer within the State of California within the subsequent 12 months, will be required to repay the City for the actual cost of training that employee, not to exceed \$450 per month for each month short of thirty-six (36). Said payments may be accomplished by relinquishing accrued but unused Vacation leave, Holiday leave or CTO leave, or in monthly installments of \$450, or both, at the employee's option.

ARTICLE 20 PUBLICATION OF AGREEMENT

20.01 PUBLICATION OF AGREEMENT

It is agreed that the City shall furnish each unit member one copy of this agreement.

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CITY OF SAN FERNANDO	SAN FERNANDO POLICE OFFICER ASSOCIATION (SFPOA)		ICERS'
Joel Fajardo Mayor	Date	Saul Garibay SFPOA President	Date
Brian Saeki City Manager	Date	Al Martinez SFPOA Vice-President	Date
Chris Marcarello Deputy City Manager/ Public Works Director	Date	Jeffery Pak SFPOA Treasurer	Date
Nick Kimball Finance Director	Date	Courtney James Chiasson SFPOA Secretary	Date
		Robert M. Wexler	Date

SFPOA Attorney

Page 1 of 2

EXHIBIT "A" - SALARY SCHEDULE

(July 1, 2015 – June 30, 2016)

CLASS	SALARY RANGE	STEP A	STEP B	STEP C	STEP D	STEP E
Police Officer	73P	5341	5634	5947	6270	6617
Police Sergeant	95P	6640	7005	7390	7797	8228

(July 1, 2016 – June 30, 2017)

CLASS	SALARY RANGE	STEP A	STEP B	STEP C	STEP D	STEP E
Police Officer	TBD	5421	5719	6036	6364	6716
Police Sergeant	TBD	6740	7110	7501	7914	8351

(July 1, 2017 – June 30, 2018)

CLASS	SALARY RANGE	STEP A	STEP B	STEP C	STEP D	STEP E
Police Officer	TBD	5530	5833	6157	6491	6851
Police Sergeant	TBD	6874	7252	7651	8072	8518

(July 1, 2018 – June 30, 2019)

CLASS	SALARY RANGE	STEP A	STEP B	STEP C	STEP D	STEP E
Police Officer	TBD	5695	6008	6342	6686	7056
Police Sergeant	TBD	7081	7470	7880	8314	8774



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AGENDA REPORT

To: Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Ismael Aguila, Recreation and Community Services Director

Date: June 15, 2015

Subject: Consideration to Approve Healthy San Fernando! 2015 Campaign

RECOMMENDATION:

It is recommended that the City Council authorize the City Manager to allocate City staff to implement Healthy San Fernando! Campaign (Health Campaign) for 2015.

BACKGROUND:

- 1. On July 2014, the City of San Fernando implemented the Health Campaign. The 12-month project included a 5K Relay Run/Walk that was held on October 10, 2014.
- 2. On December 3, 2014, the Health Campaign Advisory Committee presented a recommendation to the Parks, Wellness, and Recreation Commission to implement the Health Campaign for 2015.
- 3. On December 9, 2014, the Parks, Wellness, and Recreation Commission unanimously approved the recommendation to present the 2015 Health Campaign to the City Council for consideration at their February 17, 2015 meeting.
- 4. On February 17, 2015, the City Council approved City staff to begin plans for implementing the 2015 Health Campaign and provide an update to the City Council during their June meeting.

ANALYSIS:

Healthy San Fernando! 2014 Campaign

The Health Campaign in 2014 provided the City the opportunity to promote healthy eating and active living to residents in the City of San Fernando and the Northeast San Fernando Valley. City staff and partners believe it was a huge success as it helped bring awareness to adopting healthy

Consideration to Approve Healthy San Fernando! 2015 Campaign

Page 2 of 3

lifestyles that help prevent chronic diseases. The Health Campaign began on July 4, 2014, and is set to end on June 30, 2015. It is estimated that the campaign captured over 100,000 impressions from marketing, events, and programs. The Health Campaign promoted healthy eating and active living concepts into several yearly implemented City-sponsored events that included the creation of a 5K Run/Walk Relay and marketing outreach to the residents of San Fernando. The total hard cost for implementation of the campaign were covered by the fundraising efforts and registration fees. The remaining revenues will be used for wellness efforts in San Fernando, including the 2015 Health Campaign. Below is a summary of the finances for 2014 Health Campaign. Please refer to Attachment "A" for finance details.

Summary of Fina	ances for Healthy San Fernando	! 2014 Campaign
Net Revenues	Expenditures	Balance
\$34,545	\$24,238	\$10,307

Proposed Campaign for 2015

Similar to 2014, the 2015 Health Campaign will include the promotion of healthy eating and active living concepts into several yearly implemented City-sponsored events which include the 5K Relay Race, and marketing outreach to the residents of San Fernando. However, the 2015 Health Campaign will be consolidated into 16-weeks starting July 4, 2015 through November 7, 2015. The campaign will provide a total of eight events and include weekly marketing to the residents of San Fernando. In addition, the Los Angeles County Department of Parks and Recreation will partner up to provide the kick-off event at the San Fernando Regional Pool Facility (refer to Attachment "B").

Projected Revenues and Expenditures

It is the goal of City staff and the Health Campaign Advisory Committee to implement a cost neutral campaign thus it was agreed that there would have to be a minimum of \$15,000 in monies secured by June 5, 2015. It is estimated that the total budget for the Health Campaign will be approximately \$25,000.

As of today, City staff has received a total of \$18,200 in committed sponsorships and \$8,000 in in-kind support. In addition, it is estimated that the Health Campaign will generate an additional \$5,000 to \$10,000 in revenues from sponsorships, race entrance fees, and/or the planned 5K vendor fair.

BUDGET IMPACT:

There will be no budget impact to the Fiscal Year 2015-2016 General Fund. All hard costs associated with the Health Campaign will be paid through fundraising efforts and entrance fees.

Consideration to Approve Healthy San Fernando! 2015 Campaign

Page 3 of 3

CONCLUSION:

Cities and their residents are facing increased health care costs and diminished quality of life due to the epidemic of obesity and being overweight. The 2015 Health Campaign will provide the City with opportunities that continue to promote healthy eating and active living to community residents in order to help prevent chronic diseases that include diabetes. Therefore, City staff is recommending that the City Council authorize the City Manager to allocate City staff to implement Healthy San Fernando! 2015 Campaign.

ATTACHMENTS:

- A. Summary of Finances for Healthy San Fernando! 2014 Campaign
- B. Healthy San Fernando! 2015 Campaign Proposal

	•			ı	1								ı	-	t t		ı		-		Л	1 1	AC	T
			Notes								Provide 4 full page add in paper to promote 5K. Value: \$5,776	Contributed \$3,000 for use of facilities/sponsorship of youth events In addition, another \$1,200 for campaign.	Provided JAM Session (Entertainment), including stage and sound system. Value: \$5,000	Provide 5K event coverage (video filming), create promo video for 5k, and assist with social marketing efforts. Value: \$2,600	Provide promotion of 5K to over 5,000 runners in SFV, \$100 in gift certificates, provide goodie bags (water, snack for race day), provide 10 week running program at Rec Park, and 2 educational community workshops. Value: \$2,700	Provide coverage of 5K (photography) and all original film to City. Value: \$500	Provide 20 cases of water and bags for the goody bags. Value: \$300			Requested not t have name/logo displayed.			Via Republic Serrvices Contract Account 053-194-1395	
			Check Deposited	14	7/16/2014	7/16/2014	7/16/2014	7/16/2014	7/16/2014	8/6/2014											12/5/2014			
114			Checks sent to VCCC	7/15/2014	7/15/2014	7/15/2014	7/15/2014	7/15/2014	7/15/2014	7/24/2014 mailed direct VCCC		9/30/2014							mailed direct VCCC		12/1/2014			
Healthy San Fernandol 2014	REVENUE		Check Date	6/24/2014	6/24/2014	6/12/2014	4/23/2014	5/8/2014	6/17/2014	7/24/2014 r		7/22/2014							ı	10/7/2014	11/10/2014			
Healthy S			Check#	135854	1199	100843	4188	2097	357299			1080						Credit card		4576				\$21 950 00
			Deposited to SF																				\$4,000.00	\$4 000 00
		<u>-</u>	Deposited to VCCC	\$5,000.00	\$250.00	\$1,000.00	\$500.00	\$500.00	\$10,000.00	\$2,500.00		\$1,200.00						\$2,500.00	\$500.00	\$500.00	\$1,000.00	\$2,500.00		\$27 Q50 00
		_		Platinum	Friend	Silver	Bronze	Bronze	Title	Gold	Platinum	Silver	Platinum	plog	PIOS	Bronze	Friend	Gold	Bronze	Bronze	Silver	Gold		
		Sponsors	Agency Name	LA Care	Bocanegra for Assembly 2014	Vallarta (VSI)	Olivarez & Madruga, P.C.	SF Police Officers Assoc.	Providence Health & Services	Facey Medical Foundation	San Fernando Sun	Kiwanis	Ford Theatre Foundation	Alas Media	Fleet Feet	Yodsukars Photography	Walgreens	Republic Services	Care 1st	Mission Ambulance	Kaiser Permanente	So Cal Gas Company	Republic Services Via Council	Cubtotal

Revenues: Registration							
	Deposited to	Deposited			Checks sent	Check	
	VCCC	to SF (Check#	Check Date	to VCCC	Deposited	Notes
I am Athlete	\$58.00	[10787	7/31/2014	9/30/2014		Registration
I am Athlete	\$84.00	[11147	8/15/2014	9/30/2014		Registration
I am Athlete	\$283.00		11377	8/31/2014	9/30/2014		Registration
I am Athlete	\$97.00	1	11608	9/15/2014	9/30/2014		Registration
I am Athlete	\$1,540.50		11848	9/30/2014	10/8/2014		Registration
I am Athlete	\$1,151.00		12181	10/15/2014	12/3/2014	12/15/2014 Registration	Registration
PYS - Programs	\$45.00	2	5879		12/3/2014	12/15/2014 Registration	Registration
Marisol Diaz	\$25.00	Į į	1145		12/3/2014	12/15/2014 Registration	Registration
Pre-registrations		\$620.00 N/A		N/A	N/A	12/8/2014	12/8/2014 Registration
Registrations Day of Event		\$620.00 N/A		N/A	N/A	12/8/2014	12/8/2014 Registration
Subtotal	\$3,283.50	\$1,240.00	\$4,523.50				
Revenues: Vendors							
	Deposited to	Deposited			Checks sent	Check	
	VCCC	to SF (Check#	Check Date	to VCCC	Deposited	Notes
CS Ventura	\$150.00	[11865096		12/3/2014	12/15/2014	12/15/2014 Vendor Payment
Immunotec - V&S Gonzales	\$150.00	2	228		12/3/2014	12/15/2014	12/15/2014 Vendor Payment
CAPAY Inc.	\$150.00	2	21884		12/3/2014	12/15/2014	12/15/2014 Vendor Payment
Alma Preciado/Hector Etcheverry	\$50.00		1281		12/3/2014	12/15/2014	12/15/2014 Vendor Payment
Kana Pena, Inc.	\$120.00	(7)	2915		12/3/2014	12/15/2014	12/15/2014 Vendor Payment
Subtotal	\$620.00						
Subtotal Revenue	\$31,853.50	\$5,240.00	\$37,093.50				
VCCC 8% fee							
	Deposited to					Check	
	VCCC					Deposited	
VCCC	\$1,580.00					7/31/2014	
VCCC	\$968.24					4/8/2015	
Subtotal	\$2,548.24						
TOTAL NET REVENUES	\$29,305.26	\$5,240.00	\$34,545.26				

EXPENSES						
		Amount Paid	Amount Paid			
Vendor	Invoice #	VCCC	SF Paid	d ck#	Date Paid	Notes
Mr. B Printing	28377	\$2,659.60	X		2048	7/23/2014 Printing Costs
Race Place	RPM76	\$400.00	X		2114	8/18/2014 September/October Runtime -Website Banner -2 months
Race Place	RPM75	\$800.00	X		2113	8/18/2014 SK Full Page 4 Color ad September/October Magazine Issue
Mr. B Printing	28777	\$130.80	X		2112	8/18/2014 Printing Costs
W2 Promotions	N/A	\$1,000.00	×		2115	8/18/2014 Race Consultant Fees
Mr. B Printing	28827	\$272.50	×		2179	10/3/2014 Printing Costs
Mr. B Printing	29527	\$272.50	×		2180	10/3/2014 Printing Costs
W2 Promotions	A/N	\$2,000.00	×		2177	10/3/2014 Race Consultant Fees
Custom Embroidery	9541	\$2,415.99	×		2181	10/3/2014 T-shirts and Medals
W2 Promotions	N/A	\$2,000.00	×		2206 1	10/10/2014 Race Consultant Fees
W2 Promotions	N/A	\$1,120.00	×		2208	10/10/2014 Race Consultant Fees
Custom Embroidery	9547	\$380.41	×		2212 1	10/10/2014 T-shirts
Rainbow Racing System (bibs)	259138		\$261.85 x	ck#	ck#108138	12/1/2014 SK Race Bibs
One Time Racing	27353-1		\$1,000.00 ×	ck#	ck#107510	10/2/2014 Event Deposit - Timing Services Contract
One Time Racing	27353-2	\$1,493.00	×		2234 1	10/31/2014 Base Set-up Fee / PerPart. Fee(bib Chip) - PerTeam Fee (baton Chip)
Mr. B Printing	29127	\$207.10	X		2235	10/31/2014 Printing Costs
Hi-Way Safety Rentals	78143	\$650.00	×		2232	10/31/2014 DelineatorsPost Knob Tob
Aladin Jumpers (tables, chairs, Ezups)	N/A	\$857.50	×			2/2/2015 Tables, chairs, 10x10 pop ups (10), 20x20 canopy for 5K
W2 Promotions	N/A	\$350.00	×		2237	10/31/2014 Race Consultant Fees - Vendors
Star Protective Security Services	201401073	\$210.00	×		2223	10/31/2014 security guard service
Patricia Padilla	101	\$240.00	×		2236 1	10/31/2014 Flyer Delivery Service
Patricia Padilla	N/A	\$228.00	×		1476 1	12/11/2014 Flyer Delivery Service
Aladin Jumpers	N/A	\$179.00	×		179	2/2/2015 Tables and balloons for Diabetes Expo
United Site Services	114-2407564	\$488.12	×		1536	2/2/2015 portable restrooms, sinks and hand sanitizers for 5K
Mr. B Printing	30557	\$654.00	×		1535	2/2/2015 Printing Costs
Mr. B Printing	30227	\$376.10	×		1534	2/2/2015 Printing Costs
House of Brews	DW0914	\$500.00	×		1533	2/2/2015 Refreshments for 5K
The Walking Man	E6275		\$975.00 x	ck#	ck#109485	4/6/2015 Spring Brochure
Crown Awards	5146909		\$1,276.00 x	ck#	ck#107993	11/17/2014 Finisher Medals
Crown Awards	5156591		\$181.30 x	ck#		11/3/2014 Tot Race Medals
Petty Cash - Ice	N/A		\$45.76 x	ck#	ck#108293 1	12/15/2014 Ice for 5K
Sun Newspaper	9154	\$614.36	×		1608	4/7/2015 Healthy San Fernando/Tree Lighting Ad in the newspaper 2 weeks
Total Expenses		\$20,498.98	\$3,739.91 \$2	\$24,238.89		

1- · H		
l otal Expenses	.98 \$3,739.91	
Balance \$8,806.28	28 \$1,500.09	\$10,306.37

ATTACHMENT "B"















PROJECT TITLE: HEALTHY SAN FERNANDO 2015 CAMPAIGN

OVERALL PROJECT DESCRIPTION:

Begin preliminary plans for Healthy San Fernando 2015. Similar to 2014, this project is designed to continue to bring awareness to residents of the City of San Fernando to adopt healthy lifestyles to avoid chronic diseases, including diabetes. The project will provide 16-weeks of programming/events throughout summer and fall that would provide access for the city/partners to communicate to the community about diabetes awareness/prevention.

Events (July4, 2015 to November 7, 2015) include:

- 1. Family Aquatic Challenge
- 2. Concerts at the Park (2)
- 3. Movies at the Park and JAM Sessions (2)
- 4. 5K Relay and Family Activity Zone
- 5. Dia de Los Muertos Celebration
- 6. Northeast San Fernando Diabetes Expo

Marketing (July4, 2015 to November 7, 2015):

- Deliver social marketing campaign promoting Healthy Eating and Active Living via:
 - o RCS Programs: Outreach: 35,000 people (250,000 impressions)
 - o City Communications (water bills, mailings, bus shelters, etc.) (6,000 people)
 - o Advertisements via media (social, print, etc.)40,000 people
 - o Estimated total outreach: 81,000 people

PARTNERS INVOLVED

Two Committees:

- 1) Planning Committee = logistics of event, contacting sponsors, etc.
- 2) Advisory Committee = Guidance and directions to planning committee

- Councilmember: Robert Gonzales
- 2 commissioners from Parks and Recreation: Danitza Pantoja, Joe Ponce
- RCS staff: Ismael Aguila
- Local partners:
 - o Audrey Simons, Mission Community Hospital
 - o Patty Ochoa, Valley Care Community Consortium
 - o Amy Weiss, Kaiser Permanente
 - o Dr. Frank Alvarez, Los Angeles County Department of Public Health
 - o Dr. Steven Loy, California State University, Northridge
 - o Trevor Zemp, Los Angeles County Department of Parks and Recreation
 - o TBD, Ford Theatre Foundation

ESTIMATED EXPENDITURES FOR CAMPAIGN & RACE

- T-shirts \$3-5/shirt (1000 shirts) \$3,000 total
- Street closure (PW) \$2,000
- Race day/finish line equipment (Registration, start/finish line, signs, bibs, clocks, etc.) \$3,000
- Medical \$0
- Finisher metals \$2000
- Marketing/race form entry material \$4,000
- Stage/Entertainment \$1000
- Table/chairs \$500
- Consultant and Event Coordinator: \$9,000
 - o Including paid assistants for race day
- Stipends: \$500

Total expenditures: \$25,000

REVENUES FOR CAMPAIGN & RACE: \$25,000

Sponsorships: \$20,000 Registration: \$3,000 Vendors: \$2,000

FISCAL SPONSOR:

Valley Care Community Consortium, Non-profit # C2944518

- Established in 1995, Valley Care Community Consortium (VCCC) is the health and mental health planning collaborative for Los Angeles County's Service Planning Area 2 (SPA 2), representing the 2 million plus residents of the San Fernando and Santa Clarita Valleys.
- Collaborative partner with City: Diabetes Expo, Disaster Preparedness Program, City Walking Programs.

CONSULTANT:

The City will contract out with an event coordinator and race consultants to maximize efforts and minimize impact on city staff. They will coordinate with the Planning Committee, Advisory Committee, CSUN interns, and City Staff to aid in the "production" of the campaign and 5K race.

FUNDRAISING:

City staff along with a campaign coordinator will manage the project with assistance from the Planning Committee, CSUN interns, Advisory Committee, and Event Consultant. City staff will NOT be responsible for fundraising.

IN-KIND ASSISTANCE:

California State University, Northridge

- o The Kinesiology Department will provide:
 - 4 interns to assist with planning, marketing, and fundraising
 - 30+ student volunteers to help on race day
- CSUN Wellness Institute will provide assistance in marketing the race for participants and volunteers for the day of the event.

• Mission Community Hospital

o Assist with fundraising, planning of logistics, and marketing of event.

• Valley Care Community Consortium

- o Assist with fundraising, planning of logistics, and marketing of event.
- o Agree to be a fiscal sponsor for all fundraising of for the event.

Kaiser

Assist with planning of logistics and marketing of event.

• Los Angeles County Department of Public Health

 Provide technical assistance to gathering and interpreting health data of campaign success.

Los Angeles County Department of Parks and Recreation

o Design and implement kick-off event at San Fernando Regional Pool Facility.

Ford Theatre Foundation

o Provide JAM Sessions and promotion of campaign events.

Healthy San Fernando, 2015

Tentative Line-up of Events

			San Ferna	ndo City C	ouncil Re	gular Meeti	ng		Pa
)RAFT)	Brief Description	The pool event will have several family friendly competitions for both children and parents to participate in. There will be health and nutrition booths, provide t-shirts and goodie bags, health messages, and sponsor posters/banners.	This event will include a movie at the park, interactive dance JAM session provided by the Ford Theater Foundation, health booths, physical activity break, health message announcements, and sponsor banners/posters.	This event will include a concert celebration, interactive dance JAM session funded by the Ford Theater Foundation, Health booths, physical activity break, health message announcements, banners/posters, and healthy treat to replace cake for children.	This event will include a movie at the park, interactive dance JAM session funded by the Ford Theater Foundation, Health booths, physical activity break, health message announcements, and banners/posters.	This event will include a city birthday concert celebration, interactive dance JAM session funded by the Ford Theater Foundation, Health booths, physical activity break, health message announcements, banners/posters, and healthy treat to replace cake for children.	This event will include a 5K race, 5K Relay, Tot Run, health expo, and family obstacle challenges.	This event celebrates the Day of the Dead and will include cultural arts demonstrations from local partners, health messages, and sponsor banners.	This event provides access to residents of the NE SF Valley to get their health screenings, health information, and engage in health/physical activity demonstrations.
Healthy San Fernando San Fernando Events (DRAFT)	Expected Audience	300-200	200	200	200	200	1500	200	350
San Fernando	Fee	Free	Free	Free	Free	Free	Free-\$40	Free	Free
Healthy	Time	9:00 a.m.	6:30 p.m.	6:30 p.m.	6:30 p.m.	5:00 p.m.	8:00 a.m.	12:00 p.m.	9:00 a.m.
	Date	7/1/15	7/17/15	8/16/15	8/21/15	8/30/15	9/26/15	11/1/15	11/7/15
	Event Location	San Fernando Regional Pool Facility	Recreation Park	Recreation Park	Recreation Park	Recreation Park	Recreation Park	Recreation Park	Recreation Park
	Event Name	Splash and Dash Family Challenge (Hosted by Los Angeles County Department of Parks and Recreation and the City of San Fernando)	Movie: Rio	City Concert/JAM Session Mariachi Accordion JAM Session	Movie Night/JAM Session Movie: Sandlot Hip Hop JAM Session	City Concert/JAM Session TBD	5K Relay Race	Day of the Dead/JAM Session	Diabetes Expo



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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Anthony Vairo, Chief of Police

Date: June 15, 2015

Subject: Consideration to Approve the Co-Sponsorship of the 2015 World Games Final

Leg Torch Run

RECOMMENDATION:

It is recommended that the City Council:

a. Approve the co-sponsorship of the 2015 World Games Final Leg Torch Run; and

b. Authorize the City Manager to direct staff to begin preparation efforts for the 2015 World Games Final Leg Torch Run in San Fernando.

BACKGROUND:

- For more than 33 years, law enforcement officers have volunteered and joined together to champion the acceptance and inclusion of people with intellectual and physical disabilities through the Law Enforcement Torch Run.
- 2. On December 9, 2014, organizers of the Special Olympics Southern California and the Torch Run 2015 requested the City of San Fernando and San Fernando Police Department (SFPD) to participate in the 2015 World Games Final Torch Run.
- On May 8, 2015, City staff (including SFPD and the Recreation and Community Services
 Department) met to discuss the details of planning the event, including logistics and
 resources required.

ANALYSIS:

Law Enforcement Final Leg Torch Run

Since 1993, law enforcement officers from around the world have participated in the Final Leg of the Law Enforcement Torch Run prior to the Special Olympics World Summer and Winter

Consideration to Approve the Co-Sponsorship of the 2015 World Games Final Leg Torch Run Page 2 of 3

Games. The tradition of the Final Leg Torch Run is for law enforcement officers representing their country, state, and Torch Run Program, to act as "Guardians of the Flame" and carry the Special Olympics Torch and "Flame of Hope" to the Opening Ceremonies of the Special Olympics World Games. This Torch Run event is called the Final Leg because it represents the culmination of Torch Run events that have occurred previously throughout the World. The Torch Run Final Leg is not only a salute to the athletes from around the World who will compete in the Special Olympics World Summer Games, but also an honor for the participating law enforcement officers and Special Olympics athletes who comprise the Torch Run Final Leg Team. More than 96,000 law enforcement members in all 50 U.S. States, 12 Canadian provinces/territories, and 44 other countries contribute to Torch Run efforts annually as Guardians of the Flame. Please refer to Law Enforcement Torch Run (Attachment "A") for more details.

The Olympic flame symbolizes the light of spirit, knowledge and life. With identical power and majesty, the Special Olympics "Flame of Hope," in the entrusted care of the law enforcement community, symbolizes the courage and celebration of diversity that the Special Olympics movement represents.

2015 World Games Final Torch Run

This year, Special Olympics will hold its flagship event, the World Summer Games in Los Angeles. This event is intended to "unify the world for the largest sporting and humanitarian event on the planet in 2015." The event begins with opening ceremonies on July 25, 2015 and involves 7,000 athletes and 3,000 coaches representing 177 countries, along with 30,000 volunteers and an anticipated 500,000 spectators. The event is publicized on ESPN.

As a prelude to the event, the 2015 World Games Final Torch Run (Law Enforcement Torch Run) is scheduled to travel the length and breadth of California, before bringing the Flame of Hope into the Los Angeles Memorial Coliseum as part of the Opening Ceremony for the 2015 Special Olympics World Summer Games on July 25, 2015. The Torch Run is expected to reach Southern California mid-July and will travel through approximately 50 cities. The Special Olympics, Southern California has requested for the City of San Fernando, including the SFPD to participate in the 2015 World Games Final Torch Run. The torch will pass through the City of San Fernando on July 22, 2015. On this same date, runners will also be visiting the cities of Pasadena, Arcadia, Glendale, Burbank, Beverly Hills, West Hollywood, Pomona, Chino Hills, Ontario, Montclair, La Verne, Inglewood, and Northridge (Torch Run Route #3, Attachment "B").

Torch Run in San Fernando

The Torch Run will involve a group of 35 – 45 Special Olympic athletes and law enforcement officers selected from around the world that will run and carry the torch throughout our City. They will be bused to the City for the run, disembark the buses in the City, run to Recreation

Consideration to Approve the Co-Sponsorship of the 2015 World Games Final Leg Torch Run Page 3 of 3

Park, participate in a brief ceremony and then run from the park a short distance to their waiting buses to continue their journey across Southern California (San Fernando Torch Run Route Map, Attachment "B").

The event will require minimal use of City resources to ensure a successful event. Please refer to Attachment "C" for details. All departments have been briefed on the event, including the ceremony, which will be hosted at Recreation Park. In addition, City staff will try to secure City program entertainment for the ceremony, including the Master Mariachi Apprentice Program and/or the Ballet folklorico. The SFPD intends to invite elected officials, City staff, City partners, and the community to be part of the event. In particular, the SFPD anticipates that the Police Chief and the Mayor (or a designated Councilmember) will participate in the Welcoming Ceremony.

BUDGET IMPACT:

There will be no budget impact to the FY 2014-2015 General Fund. There will be no hard costs associated with the planning and implementation of the proposed event. In addition, all costs for special event staffing has been budgeted.

CONCLUSION:

For more than 33 years, law enforcement officers have volunteered and joined together to champion the acceptance and inclusion of people with intellectual and physical disabilities through the Law Enforcement Torch Run. The recommendation to co-sponsor this event will allow for law enforcement officers to run as "Guardians of the Flame" to enable the "Unified Relay Across America" in the City of San Fernando. It is recommended that the City Council approve the co-sponsorship of the 2015 World Games Final Leg Torch Run and authorize the City Manager to direct staff to begin preparation efforts for the 2015 World Games Final Leg Torch Run.

ATTACHMENTS:

- A. Law Enforcement Torch Run Overview
- B. Torch Run Route #3
- C. Logistics Description and Resources List

San Fernando City Council Regular Meeting

Law Enforcement Torch Run Overview



What is the Law Enforcement Torch Run?

The Law Enforcement Torch Run® (LETR) for Special Olympics is the Special Olympics movement's largest grass-roots fundraiser and public awareness vehicle in the world. In 2013, dedicated law enforcement volunteers raised over US\$50 million for Special Olympics Programs around the world and eclipsed US\$511 million raised since the inception of the LETR.

The Law Enforcement Torch Run began in 1981 when Wichita, Kansas (USA) Police Chief Richard LaMunyon saw an urgent need to raise funds for and increase awareness of Special Olympics. The LETR was quickly endorsed by Special Olympics International and the International Association of Chiefs of Police (IACP), now recognized as the Founding Law Enforcement Organization of the Law Enforcement Torch Run for Special Olympics.

Over the past 34 years, the Law Enforcement Torch Run has evolved from a symbolic awareness run to a very significant, annual fundraising effort conducted by the law enforcement community. From Torch Run t-shirt and hat sales and to a wide variety and multitude of special events, such as golf tournaments, Over the Edge, "Tip-A-Cop" events, Polar Plunges®, the World's Largest Truck Convoy® and Cops on Doughnut Shops® fundraisers, the LETR raises funds so that more Special Olympics athletes can benefit in many areas of their lives through sports training and competition.

More than 96,000 law enforcement members in all 50 U.S. States, 12 Canadian provinces/territories, and 44 other countries contribute to LETR efforts annually as Guardians of the Flame®, ensuring the delivery of the Special Olympics Flame of Hope™ to the Opening Ceremonies of local Special Olympics competitions, state/provincial Games, and national/regional Games.

What is the Unified Relay Across America and the Final Leg?

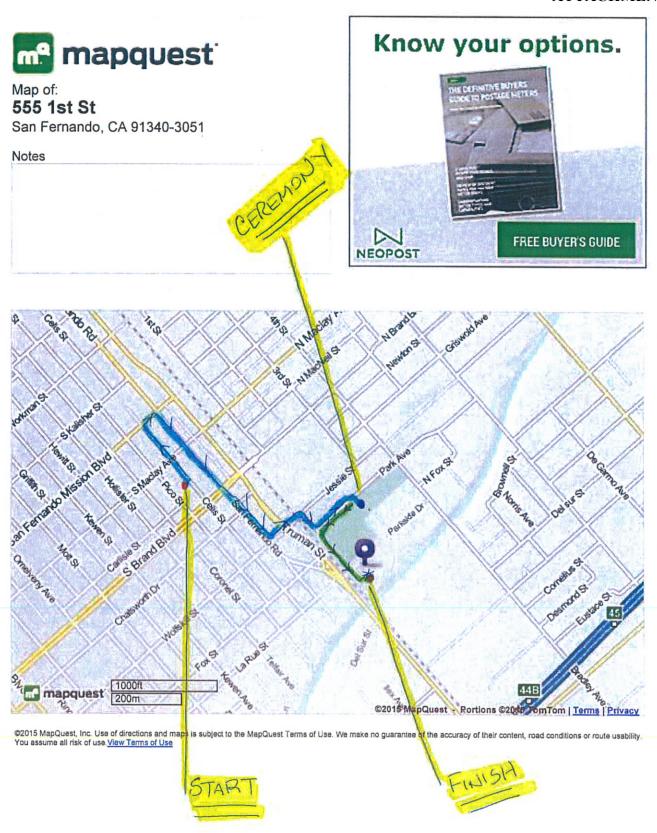
In 2015, the Flame of Hope will be lit from the rays of the sun in Greece, the home of the Olympics, and will travel across the sea to the United States where it will journey to communities throughout the country and Southern California, ending at the Opening Ceremony in the historic Los Angeles Memorial Coliseum.

This journey begins with a **Unified Relay Across America**. The Unified Relay will start in the U.S. on May 26, where the Flame of Hope will be split into three simultaneous routes. Each flame will start its individual journey from one of three points and will travel west where all three routes will become unified in Los Angeles on July 10. The community is invited to take part by running, walking or biking a portion of the relay and raising money to support Special Olympics for the honor of carrying the Flame of Hope.

On July 10, the Unified Relay will hand the flame over to the Special Olympics Law Enforcement volunteers to begin the **Final Leg**. 130 members representing 23 nations and 96 Law Enforcement Agencies, accompanied by 10 Special Olympics athletes will then carry the flame from the State Capitol of California throughout the state raising awareness for the World Games. The Final Leg will conclude as the Law Enforcement officers hand the Flame of Hope to seven Special Olympics athletes representing the seven regions of the world, who will light the official cauldron at the Los Angeles Memorial Coliseum.

For more information on the Unified Relay Across America visit: www.unifiedrelay.org
For more information on the Final Leg visit: www.letr-finalleg.org

ATTACHMENT "B"



SAN FERNANDO LETR ROUTE



Route 3: INGLEWOOD, SAN FERNANDO, NORTHRIDGE, BEVERLY HILLS, WEST HOLLYWOOD

Wednesday, July 22, 2015

Contact:

Lieutenant Steven Katz

LASD - Professional Standards Division

4900 Eastern Avenue #204 Commerce, CA 90040

323-526-5644

323-537-5752 (Cell)

sdkatz@lasd.org

Runner/	Bus Drop Off	f Location: Inglewood — (HOST TOWN) 6631 Marine Way, Irvine (Cali Lieutenant Ed Ridens (310) 74		Patrol Parking Lot)
Time	Distance	Directions	Notes	Ceremony Location
0730		Arrive Parking Lot at (TBD)		
		RIGHT onto Prairie Ave./ Avenue of Champions		
0800		Cross Manchester Blvd. and turn LEFT into the Forum parking lot (Prairie Ave. Gate). The stage will be positioned in the parking lot.		
		CEREMONY location: The Forum 3900 w. Manchester Blvd. Stage in parking lot.	Chief Fronterotta and City Officials	Forum 3900 W. Manchester Blvd.
	0.1	Exit parking lot and turn LEFT onto Prairie Ave.		
0900	0.5 miles	LEFT into Hollywood Park (Casino entrance at Hardy Street).	Board buses for San Fernando	
		SUGGESTED ROUTE to SAN FERNANDO: Prairie Ave. north to Manchester Bl. West to 405 Fwy. north to 118 Fwy. east to 5 Fwy. north, exit Brand Blvd. and turn right to Celis St. turn left. Public Parking		
Runner	/Bus Drop Of	Lot is mid-block on the left. f Location: San Fernando City Parking lot Celis Street between Maclay A Sergeant Irwin Rosenberg (21	Avenue and Bra	
Time	Distance	Directions	Notes	Ceremony Location
1100		Arrive at staging area – city public parking lot #8.		•
	0.1 miles	LEFT on Celis Street		

	0.1 miles	RIGHT on San Fernando Mission Blvd.		
1				
	0.1 miles	RIGHT in San Fernando Road	Main Drag	
	0.4 miles	LEFT on Wolfskill Street.		
	0.1 miles	RIGHT on 1 st Street – Immediate LEFT on		
		Park Avenue		
1130	0.1 miles	CEREMONY location: Recreation Park	Mariachi	Recreation Park
		Gymnasium, 208 Park Avenue, San	Band, Chief	Gymnasium
		Fernando, CA 91340	Parks and	7,
			City Officials	
	. ,	Exit Gymnasium left on Park Ave.	orty ormelais	
	0.1 miles	LEFT on 1 st Street.		
1230	0.1 miles	555 First Street . Bernard Brothers. Buses	Board Buses	
1230	U.I IIIIE3	relocate to this location for pick up.	for	
		Lunch provided courtesy of S.F.P.D. by		
	T = 15		Northridge	
		Fresh and Easy SUGGESTED ROUTE to NORTHRIDGE: 1st		
		St. north to Wolfskill St. west to Truman		-
		St. south to 118 Fwy. west, to 405 Fwy.		
		South to Devonshire St. west to Reseda		
	2	Bl. South to Lassen St. east to Lindley		
		Ave. north. (park at east curb)		
Runner/B	Bus Drop Off			
		Lindley Street north of Lassen		park and east curb)
	大 中世界 电路 "皇	Sergeant Francico Gudani (818	3) 677-2111	
Time	Distance	Directions	Notes	Ceremony Location
1330		Arrive at CSUN and stage at intersection	Delegations	
1		of Lassen St. and Lindley Ave. Run	of athletes	
		SOUTH on Lindley Ave directly onto main	staying in	
		campus. (CSUN police escort)	dorms	
	.25 miles	RIGHT turn onto lawn in front of Oviatt		
		Library		
1400		CEREMONY location: Lawn in front of	Chief Glavin	Lawn in front of
		Oviatt Library. CSUN Police Chief Anne	and	Oviatt Library
		Glavin. CSUN President Dianne F.	University	,
		Harrison.	President	
	.1 miles	Exit library grounds to the EAST through		
		campus. (CSUN Police escort)		
	.1 miles	LEFT on Darby Ave.		
1500	. I miles	LEFT in to Parking lot B-1	Board buses	
1300		LECT IN COT GIVING FOR D-1	for Beverly	
				* *-
		SUGGESTED BOUTE to DEVERY VIII.S.	111115	
		The second secon		
		·		
		•		
		Park along west curb of Will Rogers Park.		
		Parking reserved by B.H.P.D.		
		SUGGESTED ROUTE to BEVERLY HILLS: Nordhoff St. east to 405 Fwy. South to Sunset Bl. exit east to Beverly Dr. south.	Hills	

Runner/	 Bus Drop Off	f Location: Beverly Hills – Will Rogers Me 9650 Sunset Boulevard Beverly Hills, CA 90210 Sergeant Kurt Heafs (310) 717		DST TOWN)
Time	Distance	Directions	Notes	Ceremony Location
1630		Arrive and stage at Will Rogers Memorial Park. Buses to park along west curb of Beverly Drive between Sunset Blvd and Cannon Dr. BH.P.D. to reserve parking.		
		Exit park and turn RIGHT on Beverly Dr.	Main Drag	
	0.8 miles	LEFT on Park Way		
	0.1 miles	RIGHT on Crescent Dr.		
	0.1 miles	LEFT on Santa Monica Blvd.		
	0.1 miles	RIGHT on Rexford Dr.		
1700		CEREMONY location: Beverly Hills Police/Fire Station. Stage set up in street in front of fire station. Rexford Dr. will be closed between Santa Monica Blvd. and South Santa Monica Blvd.	Chief Snowden and City Officials	Rexford Dr. at B.H. Police/Fire Station
	50 feet	RIGHT on Santa Monica South	1	
	0.1 miles	LEFT on Beverly Dr.	Main Drag	
1800	.08 miles	Cross Olympic Blvd. Beverly Dr. becomes Beverwil Dr. Buses will be parked at west curb of 427 Beverwil Dr. B.H.P.D. to reserve parking.	Board buses for West Hollywood	
		SUGGESTED ROUTE TO WEST HOLLYWOOD: Beverwil Dr. south to Pico Blvd. east to Robertson Blvd. north to Melrose Ave. east to La Brea Ave. north to Santa Monica Blvd. west to Plummer		
	15 5 66	Park entrance – 7377 Santa Monica Blvd.		
Runner	/Bus Drop Of	f Location: West Hollywood – Plummer F 7377 Santa Monica Blvd. West Hollywood, CA 90069 Sergeant Jon Klaus (310) 386-		
Time	Distance	Directions	Notes	Ceremony Location
1900		Arrive at staging area. Buses park in Plummer Park parking lot.		
	1.0 miles	Exit parking lot and turn RIGHT on Santa Monica Blvd.	Main Drag	
1930		CEREMONY location: Sal Guariello Veteran's Park. Santa Monica Blvd. and Holloway Dr.	Captain Honings and City Officials	Sal Gauriello Veteran's Park
	0.8 miles	Exit park and turn RIGHT on Santa	Main Drag	

		Monica Blvd.	
	50 feet	LEFT on San Vicente Blvd.	
2000		Arrive at West Hollywood Park, 625 San Vicente Blvd. Buses parked at west curb in front of park.	Board Waiting Bus for return to housing
		RUN COMPLETED	

Breakfast Accommodations:

Lunch Accommodations:

Dinner Accommodations:

Housing Accommodations:

Updated: February 13, 2015

ATTACHMENT "C"

Logistics Description and Resources List

CEREMONY DETAILS:

- The running team will arrive at approximately 1100 hours (1100 am) and position themselves in formation within the gymnasium near the stage.
- The Torch will arrive and be prominently displayed by one athlete and one runner officer.
- The Mayor will welcome the runners to our City.
- The law enforcement representative for the Torch Run will make a brief statement on the significance of the run and games.
- A Special Olympics Athlete will then address the crowd.
- Following the speakers, a gift is presented by the Chief to the Special Olympian runner and the law enforcement officer bearing the torch. This will likely be a Chief's challenge coin given to each.
- The Mariachi group provides a brief performance.
- Following the end of the performance, the runners/athletes will circulate through the crowd and meet the people present who came to welcome them and watch the event.
- The running team departs and heads to buses on First Street and then departs our city. Lunches will be delivered to the buses for the participants so they await them when they depart.
- The facilitator for the event and master of ceremonies is proposed to be Sgt. Rosenberg, the department's designated contact person for the event.

RESOURCES REQUIRED:

- The City's Parking lot #8 at Brand Blvd. and Celis Street will be needed for the starting point of the route. Public works will need to reserve sufficient parking for two (2) large buses and four (4) vans for the date of the event, July 22, 2015.
- Public works will need to mark as "temporary no parking, tow away" the curb line of the 500 block of First Street for July 22, 2015 to allow for the buses and vans to park in order to retrieve the runners following the event.
- The Gymnasium will need to be reserved. The Special Olympics organization will have an advance team arrive approximately 1 hour prior to the event (1000 hours) to display banners and a Torch Run Backdrop.
- A public address system with a podium, provided by the City, will be required at the Gymnasium for the event.
- Reserve Police Officers, a minimum of 4, preferably 6, will be needed for traffic control along the route designated for the run from Brand Blvd and Celis Ave to 208 Park Street (see attached map). Following the ceremony, two officers should be sufficient to escort the runners to the buses from the ceremony.
- A minimum of two black and white police vehicles will be needed for traffic control duties of reserve officers.
- Assistance from Administration with marketing/public relation efforts.
- Assistance from RCS to secure facility gymnasium, sound system, stage, and entertainment.



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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Nick Kimball, Finance Director

Date: June 15, 2015

Subject: Consideration to Adopt a Resolution Approving a Budget Amendment for High-

Speed Rail Outreach

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 7684, approving a budget amendment to move funds from the City Attorney operating budget to the City Manager operating budget to cover High Speed Rail Outreach efforts.

BACKGROUND:

1. At the May 4, 2015 City Council meeting, the City Manager was authorized to expend up to \$7,500 to publicize the May 28, 2015 California High-Speed Rail Authority (CHSRA) community meeting in San Fernando. The following is how those funds were expended:

\$7,500 Al	location		
Item	Description	Co	ost
Flyers	Trash Bills	\$	408.75
Bags	City-wide Distribution (print and assemble bags)	\$	719.00
Flyers	City-wide Distribution (print flyers, insertion into bags, distribution)	\$	\$2,125.00
Ad	5/14/15 Ad in Sun Newspaper re: 5/28/15 Meeting (English and Spanish)	\$	721.62
Ad	5/21/15 Ad in Sun Newspaper re: 5/28/15 Meeting (English and Spanish)	\$	721.62
Ad	5/28/15 Ad in Sun Newspaper re: 5/28/15 Meeting (English and Spanish)	\$	721.62
Traffic Signs	Rental Cost for Three Electronic Message Signs (5/26/15 – 5/28/15)	\$	1,500.00
TOTAL		\$	6,917.61

Consideration to Adopt a Resolution Approving a Budget Amendment for High-Speed Rail Outreach Page 2 of 3 $\,$

2. At their June 1, 2015 meeting, the City Council authorized an additional \$6,000 to be spent to publicize the June 9, 2015 CHSRA Board meeting where a presentation was made showing the project alternatives to be further studied as part of the environmental review process. Also as part of that discussion, staff advised the City Council that if a budget appropriation was required, a resolution stating so would be presented to the City Council at their next meeting. The following is how those funds were expended:

\$6,000 Al	location		
Item	Description	C	ost
Ad	6/4/15 Ad in Sun Newspaper re: 6/9/15 Meeting (English and Spanish)	\$	721.62
Door Hanger	City-wide Distribution (print door hangers, distribution)	\$	1,113.25
Banner	Banner for 6/9/15 Meeting	\$	109.00
Signs	11x17 Paper for Protest Signs	\$	17.55
Traffic Signs	Rental Cost for Three Electronic Message Signs (6/4/15 – 6/9/15)	\$	1,950.00
TOTAL		\$	3,911.42

ANALYSIS:

To date, staff has spent approximately \$10,829.03 on public outreach related to high speed rail. This outreach was not originally included in the Fiscal Year 2014-2015 Adopted Budget. However, there will be a projected savings in the City Attorney services account. Therefore, staff is recommending a transfer of \$6,000 from the City Attorney services account to the City Manager's "Department Special Supplies" account to cover the cost of the additional public outreach.

Section 2-651 of the City Code requires City Council approval to transfer funds between departments or divisions by a Resolution (Attachment "A") adopted by the affirmative vote of the majority of the City Council.

BUDGET IMPACT:

The transfer of \$6,000 to the City Manager's budget to pay for the additional public outreach related to the proposed high speed rail project is being transferred from the City Attorney Services division. There are sufficient savings in the City Attorney Services division to cover the transfer. Therefore, there is no impact to the Fiscal Year 2014-2015 budget.

Consideration to Adopt a Resolution Approving a Budget Amendment for High-Speed Rail Outreach Page 3 of 3 $\,$

CONCLUSION:

A budget transfer is necessary to account for, and adequately fund, the additional public outreach efforts related to the High-Speed Rail Project in the City Manager's budget.

ATTACHMENT:

A. Resolution No. 7684

ATTACHMENT "A"

RESOLUTION NO. 7684

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING THE BUDGET FOR THE FISCAL YEAR 2014-15 ADOPTED ON JULY 1, 2014

WHEREAS, the City of Council has received and considered the proposed adjustment to the budget for Fiscal Year 2014-15, commencing July 1, 2014, and ending June 30, 2015; and

WHEREAS, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget; and

WHEREAS, an annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015, a copy of which is on file in the City Clerk's Office, has been adopted on July 1, 2014.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The following adjustments are made to the City Budget:

001-110-0000-4270 – City Attorney: Decrease in Expenditures:	(\$6,000)	
001-105-xxxx-4300 – City Manager: Increase in Expenditures:	\$6,000	
PASSED, APPROVED, AND ADOPTED th	is 15 th day of June, 2015.	
	Joel Fajardo, Mayor	
ATTEST:		
Elena G. Chávez. City Clerk		

STATE OF CALIFORNIA COUNTY OF LOS ANGELES)) ss
CITY OF SAN FERNANDO)
	at the foregoing Resolution was approved and adopted at a likelihood the 15 th day of June, 2015, by the following vote to
AYES:	
NOES:	
ABSENT:	
Elena G. Chávez, City Clerk	_

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Ismael Aguila, Recreation and Community Services Director

Date: June 15, 2015

Subject: Consideration to Approve a Letter of Support for San Fernando Community Health

Center's Proposal for Federally Qualified Health Center Look-Alike Status

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a letter of support (Attachment "A") for San Fernando Community Health Center's proposal for Federally Qualified Health Center Look-Alike (FQHC-LA) status under Section 330 of the Public Health Services Act; and
- b. Authorize the Mayor to execute said letter.

BACKGROUND:

San Fernando Community Hospital dba Mission Community Hospital (MCH) was a private non-profit safety net hospital that had been providing high-quality affordable healthcare to its surrounding communities in the San Fernando Valley for close to 90 years. In 2013, MCH was purchased by an investment company and switched from a non-profit to a for-profit status. As a continuation of the hospital's Community Benefits Program, the private investment company supported the construction of a new comprehensive primary care facility. This new primary care facility is now operated by the non-profit entity that formerly operated the hospital. The non-profit, San Fernando Community Hospital, now uses the dba San Fernando Community Health Center (SFCHC). Its articles of incorporation have been recently amended to note that the corporation's primary purpose is no longer the operation of a hospital but to provide outpatient primary health services in underserved areas for medically underserved populations as a community health center.

SFCHC is headquartered at 732 Mott Street, Suites 100-120 San Fernando, CA 91340 and operates a new state-of-the-art clinic comprising 17,115 square feet, which includes a newly expanded dental clinic with 10 operatories, a primary care clinic with 15 exam rooms and 2 behavioral health rooms, and the Community Diabetes Center, which houses the Diabetes

Consideration to Approve a Letter of Support for San Fernando Community Health Center's Proposal for Federally Qualified Health Center Look-Alike Status

Page 2 of 2

Teaching Kitchen and Project ALTO-D™. SFCHC became operational June 2013, offering medical, dental, behavioral health, and enabling services to uninsured and underserved individuals in the San Fernando Valley.

SFCHC's mission is to build upon its historical legacy of caring for the community by providing high-quality, state-of-the-art health care services, as well as prevention and education services, to the most vulnerable of the San Fernando Valley within a caring and compassionate environment. SFCHC currently operates a fixed-site comprehensive community health center serving California's 29th Congressional District. This service area has some of the poorest health indicators in Los Angeles (LA) County, yet still lacks the number of Section 330 grantees to meet the needs of this population. Indeed, over 150,000 low-income individuals within SFCHC's service area are not able to access healthcare services at local FQHCs and FQHC Look-Alikes (www.UDSmapper.org).

ANALYSIS:

SFCHC offers a wide range of medical, dental, behavioral, and enabling services to address the needs of its community. Patients are never turned away for their inability to pay. SFCHC is submitting its application for FQHC Look-Alike status in order to continue its drive to provide high-quality, affordable, and accessible care to its patients and the many communities of the San Fernando Valley. SFCHC's target population is defined as those individuals in SFCHC's service area living at or below 200 percent of the Federal Poverty Level (FPL). SFCHC's proposed clinic model is delivered with an emphasis on compliance, governance, and quality improvement. SFCHC aims to provide 12,427 visits representing 4,432 patients in the first year of its project period.

BUDGET IMPACT:

Approval of the letter of support will not have an impact on the City's General Fund Budget.

CONCLUSION:

City Council approval of the attached letter of support for San Fernando Community Health Center's proposal for Federally Qualified Health Center Look-Alike (FQHC-LA) status under Section 330 of Public Health Services Act will assist in ensuring that much needed health prevention and wellness services will continue to be provided to the San Fernando community.

ATTACHMENT:

A. Letter of Support



ATTACHMENT "A"

CITY COUNCIL

June 15, 2015

Mayor

JOEL FAJARDO

Audrey Simons, CEO

San Fernando Community Health Center

VICE MAYOR Sylvia Ballin

732 Mott Street

San Fernando, CA 91340

COUNCILMEMBER

ANTONIO LOPEZ

SUBJECT: Federally Qualified Health Center Look-Alike Application

COUNCILMEMBER

ROBERT C. GONZALES Dear Ms. Simons:

COUNCILMEMBER JAIME SOTO

It is with pleasure that the San Fernando City Council write in support of San Fernando Community Health Center's proposal for Federally Qualified Health Center Look-Alike (FQHC-LA) status under Section 330 of the Public Health Services Act.

The City of San Fernando and the San Fernando Community Health Center have enjoyed a decade long working relationship leading to the transformation of the former San Fernando Community Hospital facility into a health and education campus serving the residents of the City of San Fernando and the surrounding communities in the Northeast San Fernando Valley. The health and education programs provided by the San Fernando Community Health Center promote proactive and preventative health care for clinic users, which include the underserved low-income households within the City of San Fernando and the surrounding communities that have historically suffered from limited access to low-cost health care.

San Fernando Community Health Center exemplifies the true mission and vision of the community health center movement by providing proactive and preventative health care services for those economically and medically disadvantaged individuals and households in the City of San Fernando and the surrounding San Fernando Valley area of Los Angeles. On behalf of the City of San Fernando City Council, I urge that you be given every consideration for Federally Qualified Health Center Look-Alike designation.

Sincerely,

Joel Fajardo Mayor

117 Macneil Street San Fernando **CALIFORNIA** 91340

(818) 898-1201

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MEMORANDUM

To: Mayor Joel Fajardo and Councilmembers

From: Brain Saeki, City Manager

By: Anthony Vairo, Chief of Police

Date: June 15, 2015

Subject: Consideration to Approve the Purchase of an Emergency Police Vehicle

Replacement

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve the purchase of one (1) replacement 2015 Ford Police Interceptor from Wondries Fleet Group in the amount of \$25,154.30 (Attachment "A"), not to exceed \$30,000.00, under the Cooperative Purchase Provision of the Los Angeles County contract #14201579-1; and
- b. Approve the cost to remove useable equipment (from the damaged vehicle), replace damaged equipment and re-install the equipment into the purchased replacement vehicle in the amount of \$6,500.00, and not to exceed \$10,000.00.
- c. Approve Resolution No. 7683 (Attachment "C") appropriating the replacement expenditure and anticipated insurance revenue in the Equipment Replacement Fund.

BACKGROUND:

- 1. On April 11, 2015, a Police Officer was involved in a traffic accident on the northbound I-5 freeway near Van Nuys Boulevard off-ramp, which resulted in a total loss of the police vehicle (Attachment "B"). The California Highway Patrol (CHP) handled the traffic accident investigation.
- All emergency equipment, radio communication, MDT and other related equipment are useable and transferable to the replacement vehicle, except for the push bar and some wiring components.

Consideration to Approve the Purchase of an Emergency Police Vehicle Replacement Page 2 of 2

ANALYSIS:

This vehicle is being purchased by piggybacking on a competitively bid contract between the County of Los Angeles and Wondries Fleet Group (Contract #14201579-1). Purchasing the vehicle in this manner is in accordance with the City's Purchasing Ordinance, which authorizes cooperative purchasing through piggybacking. In accordance with the provisions of the Purchasing Ordinance, the vehicle is being offered by the vendor at the same terms, conditions and price as described in the contract with the County of Los Angeles.

The Finance Department is working with the insurance companies of the other parties involved in the traffic accident, to obtain full re-imbursement of the replacement cost of the Police Department's vehicle that was a total loss, as a result of the traffic accident.

BUDGET IMPACT:

The budget impact associated with the purchase of the 2015 Ford Interceptor would come from the Equipment Replacement Fund – ERF, Fund 041-225-0000-4500 for Fiscal Year 2014-15.

CONCLUSION:

The Police Department has established the need to purchase a replacement 2015 Ford Police Interceptor, which is a front-line police service vehicle necessary for public safety and recommends the City Council authorize the purchase of the 2015 Ford Police Interceptor.

ATTACHMENTS:

- A. Wondries Fleet Group Quote
- B. Photos of Damaged Police Vehicle
- C. Resolution No. 7683



ATTACHMENT "A"

1247 W. Main Street, P.O. Box 3850 Alhambra, CA 91801 (626) 457-5590 (626) 457-5593 Fax

April 29, 2015

Lt. Chris Colelli San Fernando Police Dept. 910 First Street San Fernando, CA 91346 Delivery via Email: ccolelli@sfcity.org

Dear Lt. Colelli,

In response to your inquiry, we are pleased to submit the following for your consideration.

Wondries Fleet Group will sell, service, and deliver; at San Fernando, New/Unused 2015 Ford Police Interceptor Sedans responding to the attached specifications for \$22,940.00 each plus State Sales tax and \$8.75 Tire tax. In addition, price includes locally installed "Trunk Uplift Package" and B&W paint to your specifications.

These vehicles are available under the Cooperative Purchase Provision of the Los Angeles County Bid# 14201579-1

Delivery is 10 days A.R.O.

Terms are Net 30 days.

Sincerely,

Joe Connell

Wondries Fleet Group

Loe Cannell

Fleet Manager

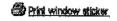














Disclaimer: This window sticker is only representative of the information contained on an actual window sticker, and may or may not match the actual window sticker on the vehicle itself. Please see your retailer for further information.

Vehicle Description

TAURUS

2014 AWD INTERCEPTOR 3.7L TIVCT V6 6-SPEED AUTO TRANSMISSION VIN 1FAHP2MK9EG 125914

Exterior BLACK Interior

CHARCOAL BLACKCLOTH/VINYL SEATING

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- . 245/55R18 A/S POLICE TIRES . 18" H.D.STEEL WHEELS
- . 18" WHEEL HUB CAP
- . FULL SIZE 18" SPARE W/TPMS . UNDERBODY DEFLECTOR PLATE
- . DUAL POWER MIRRORS
- . PROJ BEAM HALOGEN HEADLAMP KEY LOCKS (DR/PASS/TRUNK)
- GRILLE BLACK
- . EASY FUEL CAPLESS FILLER

INTERIOR

- . BLACK VINYL FLOOR COVERING
- PWR DR SEAT/6-WAY/M LUMBAR MANUAL PASS SEAT - 2-WAY
- CLOTH BUCKET FRONT SEATS
- VINYL BENCH REAR SEAT STEERING TILT/TELESCOPIC
- STR WHEEL WISPEED & AUDIO
- A/C W/MANUAL CLIMATE CONTROL, SINGLE ZONE
- CERTIFIED SPEEDOMETER
- ENGINE HOUR / IDLE METER TRUNK RELEASE BUTTON
- . UNIVERSAL TOP TRAY CONSOLE MOUNTING PLATE
- RED / WHITE DOME LAMP

- FUNCTIONAL
 . ALL WHEEL DRIVE SYSTEM
- COLUMN MOUNTED SHIFTER HEAVY DUTY 78-AMP BATTERY
- 220 AMP ALTERNATOR POLICE BRAKES: 4 WHL DISC
- W/ ABS & TRACTION CONTROL POWER STEERING WEPAS
- . HEAVY DUTY SUSPENSION . ENGINE OIL COOLER . TRANSMISSION OIL COOLER
- POWER LOCKS AND WINDOWS ADJUST PEDALS, NON MEMORY
- AM/FM SINGLE CD/MP3, 4SPKR

120

POWERPOINTS (2)

SAFETY/SECURITY

- 75 MPH REAR-CRASH TESTED ADVANCETRAC ESC
- AIRBAGS FRONT AND SIDE AIRBAGS - SAFETY CANOPY
- . PERSONAL SAFETY SYSTEM
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY

. 3YR/36K MILE WARRANTY

Price Information

included on this Vehicle **EQUIPMENT GROUP 500A**

Optional Equipment

2014 MODEL YEAR BLACK CLOTH/VINYL SEATING .3.7L TIVCT V6

6-SPEED AUTO TRANSMISSION TRUNK RELEASE IGNITION POWERED

DARK CAR FEATURE

FRT HOLAMP POLICE HOUSING ONLY FRONT LICENSE PLATE BRACKET REAR DR HNDL AND LOCKS INOPR NOISE SUPPRESSION BONDS SPOT LAMP DUAL LED DR & PASS CALIFORNIA EMISSIONS SYSTEM KEYED ALIKE 1284X REMAPPABLE AUDIO LESS VOICE GRILL LAMP, SIREN & SPKR WIRE REAR WINDOW POWER DELETE

25

BASE PRICE

TOTAL VEHICLE & OPTIONS

29,755

\$28,605

35 **DESTINATION & DELIVERY** 95 605 TOTAL MSRP

\$30.550

Disclaimer: Option pricing will be blank for any

50 Item that is priced as 0 or "No Charge". 150 50



Estimated Annual Fuel Cost: \$ 2,500

Vehicle Engine Information

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between <code>_and _ mpg</code> In the city and between _ and _ mpg on the highway.

For Comparison Shopping all vehicles classified as Large Cars have been issued mileage ratings from _ to _ mpg city and _ to _ mpg highway.





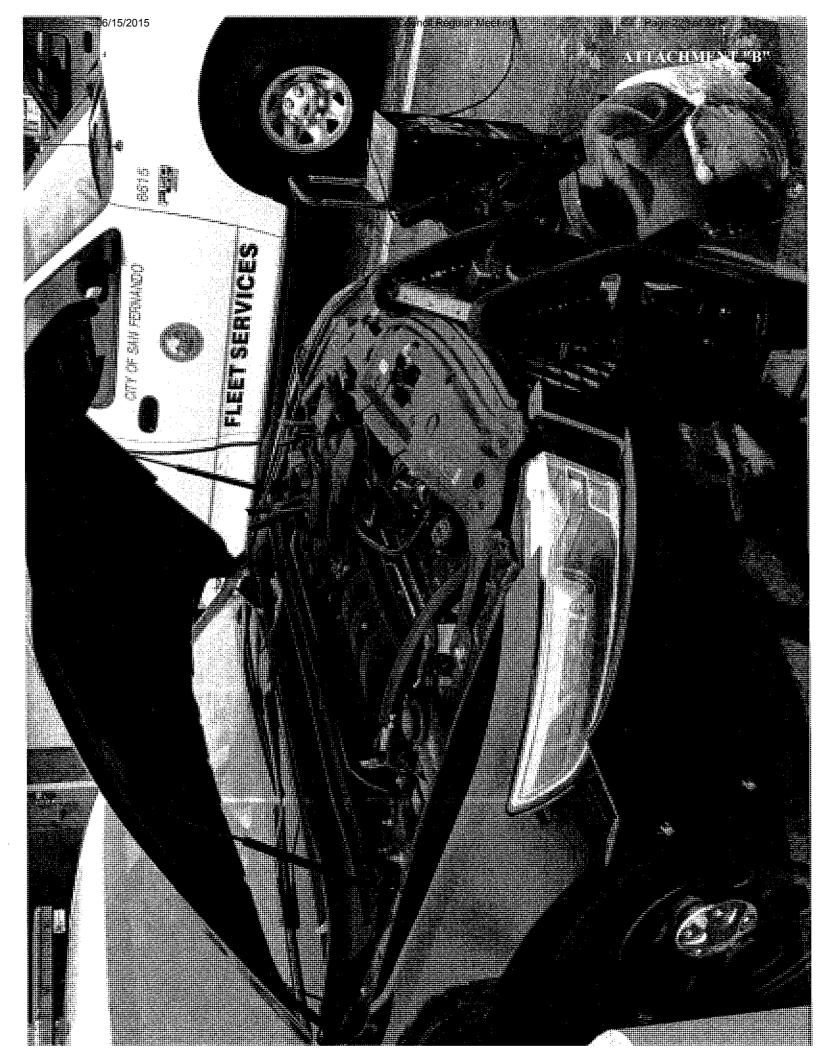
CITY MPG

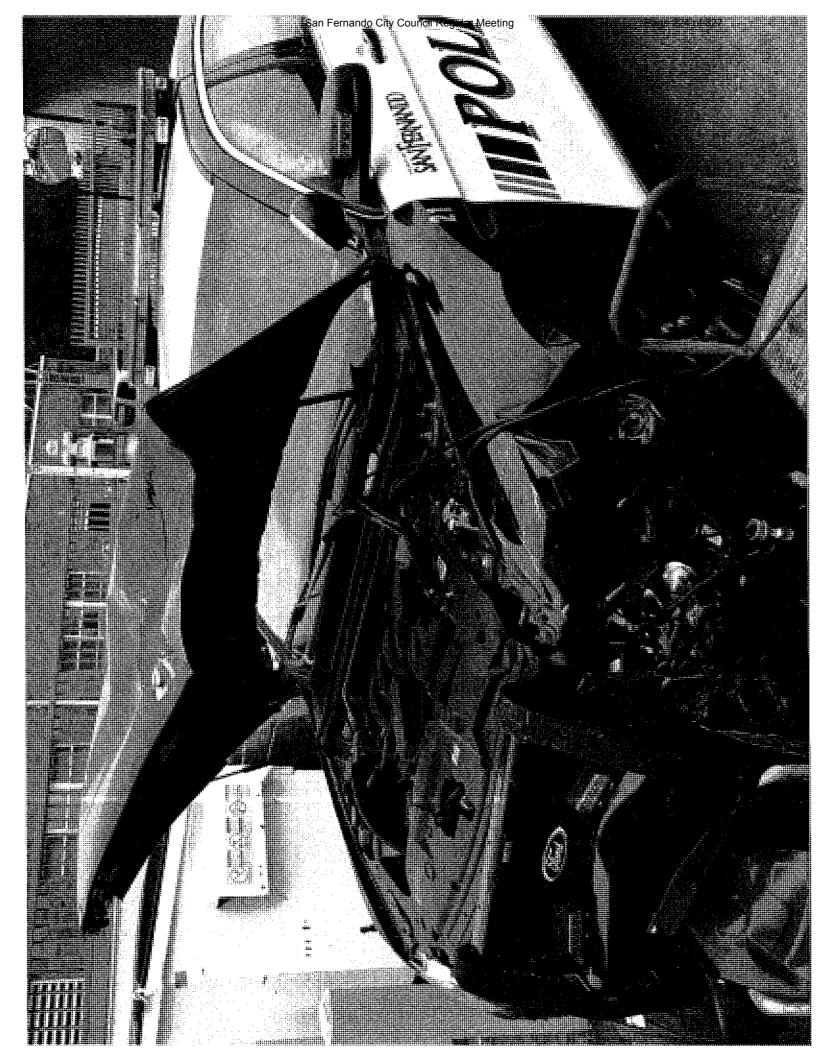
HIGHWAY MPG

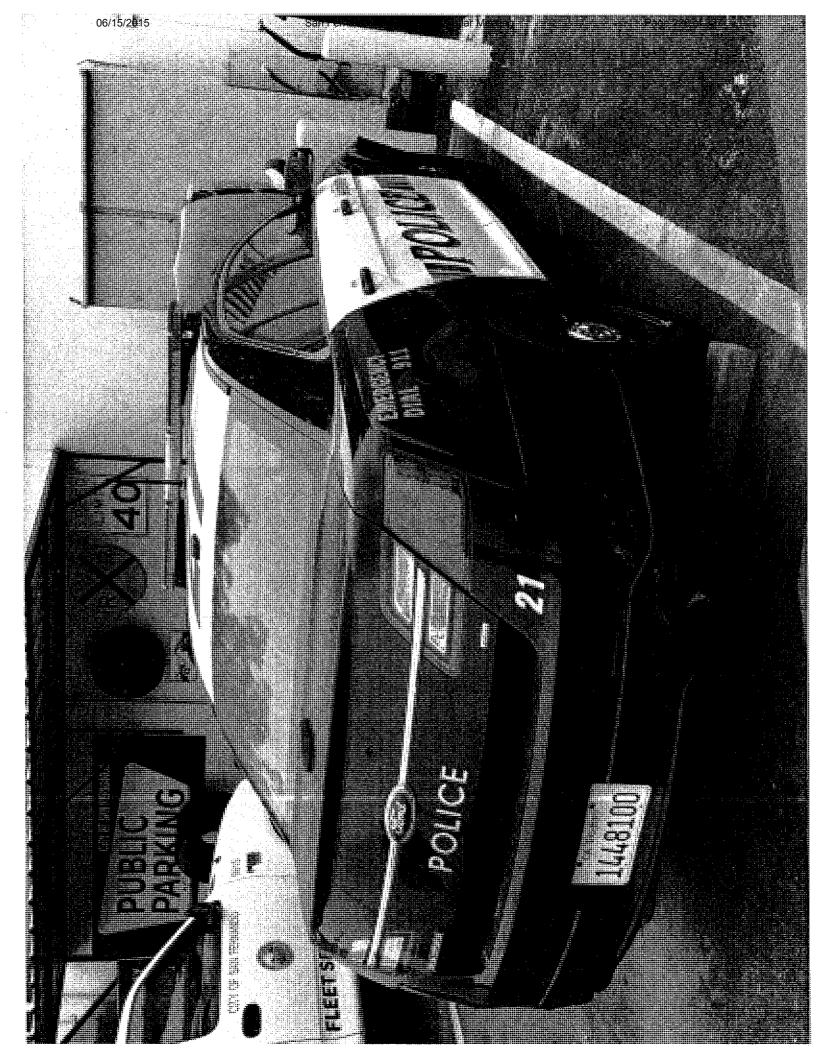
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Ford Extended Service Plan is the ONLY service contract backed by Ford and honored by the Ford and Lincoln dealers. Ask your dealer for prices and additional details or see our website at www.Ford-ESP.com.







ATTACHMENT "C"

RESOLUTION NO. 7683

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING THE BUDGET FOR THE FISCAL YEAR 2014-15 ADOPTED ON JULY 1, 2014

WHEREAS, the City of Council has received and considered the proposed adjustment to the budget for Fiscal Year 2014-15, commencing July 1, 2014, and ending June 30, 2015; and

WHEREAS, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget; and

WHEREAS, an annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015, a copy of which is on file in the City Clerk's Office, has been adopted on July 1, 2014.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The following adjustments are made to the City Budget:

Equipment Replacement Fund 041: Increase in Expenditures:	\$ 40,000	
Equipment Replacement Fund 041: Increase in Revenues:	\$ 40,000	
PASSED, APPROVED, AND ADOPTED th	nis 15 th day of June, 2015.	
	Joel Fajardo, Mayor	
ATTEST:		
Elena G. Chávez, City Clerk		

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES CITY OF SAN FERNANDO) ss)
I HEREBY CERTIFY th	at the foregoing Resolution was approved and adopted at a
wit:	Il held on the 15 th day of June, 2015, by the following vote to
AYES:	
NOES:	
ABSENT:	
Elena G. Chávez, City Clerk	

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: June 15, 2015

Subject: Consideration to Adopt a Resolution Approving a Green Streets Policy

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 7682 (Attachment "A"), approving a Green Streets Policy for the City.

BACKGROUND:

- 1. On November 8, 2012, the Los Angeles Regional Water Quality Control Board (Regional Board) adopted Order R4-2012-0175, the newest municipal National Pollutant Discharge Elimination Systems Permit (MS4 Permit), which became effective on December 28, 2012. This MS4 Permit contained a number of new Low Impact Development (LID) requirements for certain street improvement projects and incentives for permittees willing to work cooperatively with other agencies in watershed planning efforts. These efforts include a commitment to advance LID-type solutions for street projects through the establishment of green streets policies.
- 2. On December 2, 2013, the City Council approved participation in the Upper Los Angeles River Enhanced Watershed Management Plan Group and authorized the City's participation in the Upper Los Angeles River Enhanced Watershed Management Plan (ULAR-EWMP). Participation in the development of the ULAR-EWMP included a requirement that the City establish a Green Streets Policy no later than June 28, 2015.

ANALYSIS:

Green streets can incorporate a wide variety of design elements, including but not limited to, street trees, flow-through planters, sustainable pavement, bio-retention, and vegetated swales. Like many other government agencies adopting a Green Streets Policy, the proposed resolution includes language incorporating the United States Environmental Protection Agency's (USEPA)

Consideration to Adopt a Resolution Approving a Green Streets Policy Page 2 of 3

"Managing Wet Weather with Green Infrastructure Municipal Handbook", in order to provide guidance for public and private developments.

With City Council's approval of the policy, the Public Works Department would be directed to do the following:

- Implement Green Streets, to the maximum extent practicable, for City-owned arterial streets which <u>add</u> at least 10,000 square feet of impervious surface (not including maintenance on existing streets).
- Consider opportunities to implement Green Streets Best Management Practices (BMPs) for new land development, redevelopment, and capital improvement projects (CIPs).
- Make non-substantive changes to the City's Green Streets Policy consistent with the requirements of the MS4 Permit.
- Periodically evaluate the effectiveness of the Green Streets BMPs.

It should be noted that routine maintenance/repair and linear utility projects are excluded from these requirements. Routine maintenance includes slurry seals, repaving, and reconstruction of the road or street where the original lines and grades are maintained.

The City is required to have a Green Streets Policy in effect no later than June 28, 2015. As proposed, this policy would serve as a framework for BMPs than can be implemented in the community. This policy will not mandate the installation of green street amenities. A brief summary of methods to implement green streets is included below.

Six Approaches to Implementing Green Streets		
Pathway	Implementation	
City-initiated street improvement projects	City designs, manages, maintains	
City-initiated stormwater retrofits	City designs, manages, maintains	
Neighborhood-initiated LIDs		
Developer-initiated subdivisions with public streets	Developer designs and builds via City permit and review process, then turns over new right of way to the City after warranty period	
Developer-initiated subdivisions with private streets	Developer designs and builds via City permit and review process, and turns over to home-owner association	
Developer-related initiated frontage improvements on existing public streets	Developer designs and builds new sidewalks and curbs via City permit and review process, usually because the City required it via a building permit or via a land division	

Consideration to Adopt a Resolution Approving a Green Streets Policy

Page 3 of 3

BUDGET IMPACT:

There is no fiscal impact to current fiscal year budget or future fiscal year budgets with the adoption of the attached Resolution.

CONCLUSION:

Pursuant to the MS4 Permit requirement, it is recommended that the City Council adopt Resolution No. 7682 establishing the City's commitment to promoting "green" elements into the design or redesign of certain street projects.

ATTACHMENT:

A. Resolution No. 7682

ATTACHMENT "A"

RESOLUTION NO. 7682

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO APPROVING A GREEN STREETS POLICY

WHEREAS, on November 8, 2012, the California Regional Water Quality Control Board, Los Angeles Region (hereinafter "Regional Board") adopted Order No. R4-2012-0175, NPDES Permit No. CAS 004001, the Municipal Separate Storm Sewer System Permit for Los Angeles County (hereinafter "MS4 Permit"); and

WHEREAS, among other things, the MS4 Permit requires the City of San Fernando (hereinafter "City") and other MS4 permittees to adopt a "Green Streets" policy to reduce stormwater runoff discharges from municipal and private streets to receiving waters; and

WHEREAS, "Green Streets" are enhancements to street and road projects to improve the quality of storm water and urban runoff through the implementation of infiltration measures such as bioretention and infiltration trenches, dry wells, permeable pavement, bio-treatment/infiltration measures such as flow-through planters and vegetated swales, treatment Best Management Practices ("BMPs") such as catch basin filters and screens, xeriscaped parkways, and tree lined streets; and

WHEREAS, this Resolution and the United States Environmental Protection Agency's *Managing Wet Weather with Green Infrastructure Municipal Handbook: Green Streets* (December 2008 EPA-833-F-08-009) shall collectively serve as the City's Green Streets Policy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

- **Section 1:** The City Council hereby adopts the Green Streets Policy (Exhibit "1") and the United States Environmental Protection Agency's *Managing Wet Weather with Green Infrastructure Municipal Handbook: Green Streets* (December 2008 EPA-833-F-08-009) as shown in Exhibit "2", attached hereto and incorporated herein by this reference.
- **Section 2:** The City Council of the City of San Fernando hereby directs the Public Works Department to implement, to the maximum extent practicable, Green Streets for City-owned transportation corridors and road projects that add 10,000 square feet or more of impervious area, consistent with the City's Green Streets Policy.
- **Section 3:** The Public Works Department shall consider opportunities to implement Green Streets BMPs and to replenish groundwater, create attractive streetscapes, create parks and provide pedestrian and bicycle accessibility through new development and redevelopment of streets and roadway projects and capital improvement projects ("CIPs").
- **Section 4:** Routine maintenance including, but not limited to, slurry seals, grind and overlay and reconstruction to maintain original line and grade are excluded from the City's Green Streets Policy.

- **Section 5:** The Public Works Department is authorized to make non-substantive changes to the City's Green Streets Policy consistent with the requirements of the MS4 Permit.
- **Section 6:** The Public Works Department, or his or her designee, shall prepare, maintain, and update, as necessary and appropriate, a list of minimum requirements for Green Streets BMPs.
- **Section 7:** The Public Works Department, or his or her designee, shall periodically evaluate the effectiveness of Green Streets BMPs.
- **Section 8:** The City Council hereby determines that the public interest and necessity justify the adoption of the Green Streets Policy.
- **Section 9:** The adoption of this Resolution and the timing thereof is mandated by the action of the Regional Board. In this case, the City is acting at the direction of the Regional Board and federal law to protect, maintain, restore and enhance natural resources and the environment. To comply with the requirements of the Regional Board, the City Council determines that the Green Streets Policy will not have a significant effect on the environment, and finds that the adoption of this Resolution is categorically exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15307 and 15308.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2015.

ATTEST:	Joel Fajardo, Mayor	
Elena G. Chávez, City Clerk	_	

STATE OF CALIFORNIA COUNTY OF LOS ANGELES CITY OF SAN FERNANDO)) ss)
	nat the foregoing resolution was approved and adopted at a l held on the 15 th day of June, 2015; by the following vote, to
AYES:	
NOES:	
ABSENT:	
Elena G. Chávez, City Clerk	_

CITY OF SAN	N FERNANDO	POLICY/PROCEDURE	
NUMBER		SUBJECT	
ORIGINAL ISSUE	EFFECTIVE	GREEN STREETS POLICY	
6/15/15	6/15/15		
CURRENT ISSUE	EFFECTIVE	CATEGORY	
			PUBLIC WORKS
SUPERSEDES			

Section 1. Purpose.

Purpose of this policy is to implement green street Best Management Practice (BMPs) for transportation corridors associated with new and redevelopment street and roadway projects, including Capital Improvement Projects (CIPs). This policy is enacted to demonstrate compliance with the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit for the Los Angeles Region (Order No. R4-2012- 0175).

Green streets are an amenity that provides many benefits including water quality improvement, groundwater replenishment, creation of attractive streetscapes, creation of parks and wildlife habitats, and pedestrian and bicycle accessibility. Green streets are defined as right-of-way areas that incorporate infiltration, biofiltration, and/or storage and use BMPs to collect, retain, or detain stormwater runoff while also providing design elements that creates attractive streetscapes. Green Streets can foster unique and attractive streetscapes that protect and enhance neighborhood livability and integrate, rather than separate, the built and natural environments. Green Streets encourage the planning of landscapes and vegetation. City landscapes and trees contribute environmental benefits such as reduced summer air temperatures, reductions in global warming through carbon sequestration, air pollution screening, and wildlife habitat corridors, in addition to stormwater surface runoff reduction.

Section 2. Statement of Policy.

- GUIDANCE The City of San Fernando shall use the attached Resolution and the United States Environmental Protection Agency's Managing Wet Weather with Green Infrastructure Municipal Handbook: Green Streets (December 2008 EPA-833-F-08-009) for use in public and private developments.
- 2. <u>APPLICATION</u> The City Council of the City of San Fernando hereby directs the Public Works Department to implement, to the maximum extent practicable, Green Streets for City-owned transportation corridors and road projects that add 10,000 square feet or more of impervious area, consistent with the City's Green Streets Policy.
- 3. <u>AMENITIES</u> The Public Works Department shall consider opportunities to implement Green Streets BMPs and to replenish groundwater, create attractive streetscapes, create parks and provide pedestrian and bicycle accessibility through new development and redevelopment of streets and roadway projects and capital improvement projects ("CIPs").

GREEN STREETS POLICY Page 2

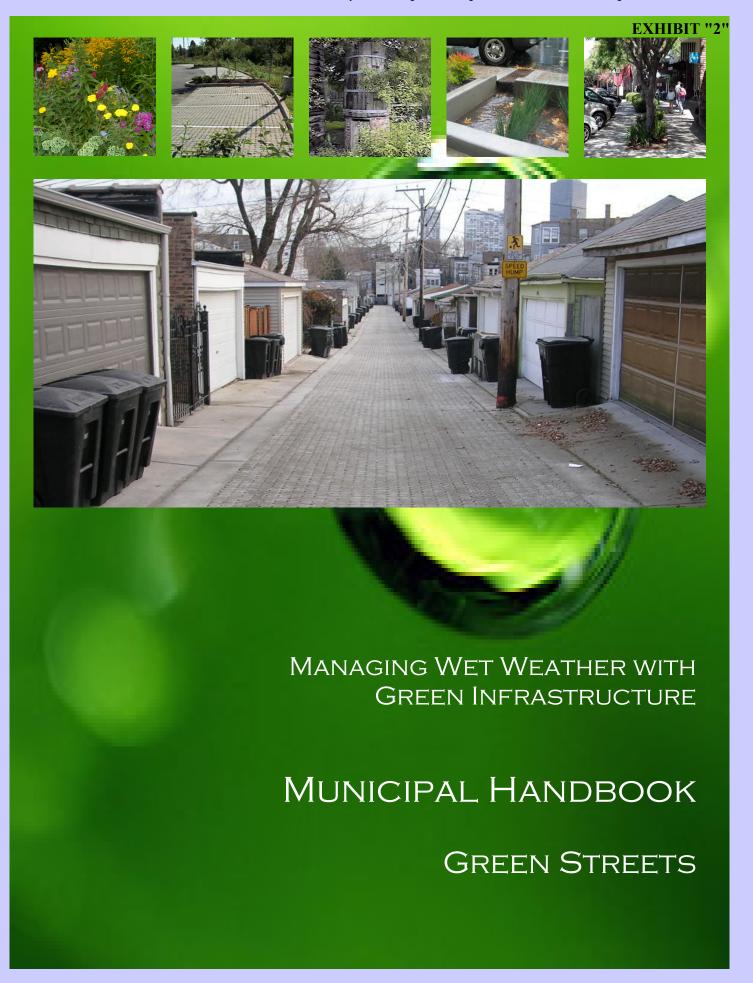
- 4. <u>EXCLUSIONS</u> Routine maintenance including, but not limited to, slurry seals, grind and overlay and reconstruction to maintain original line and grade are excluded from the City's Green Streets Policy.
- 5. <u>AUTHORIZATION</u> The Public Works Department is authorized to make non-substantive changes to the City's Green Streets Policy consistent with the requirements of the MS4 Permit.
- 6. <u>REQUIREMENTS</u> The Public Works Department shall prepare, maintain, and update, as necessary and appropriate, a list of minimum requirements for Green Streets BMPs.
- 7. <u>EVALUATION</u> The Public Works Department shall periodically evaluate the effectiveness of Green Streets BMPs.
- 8. <u>JUSTIFICATION</u> The City Council hereby determines that the public interest and necessity justify the adoption of the Green Streets Policy.
- 9. MANDATE The adoption of this Resolution and the timing thereof is mandated by the action of the Regional Board. In this case, the City is acting at the direction of the Regional Board and federal law to protect, maintain, restore and enhance natural resources and the environment. To comply with the requirements of the Regional Board, the City Council determines that the Green Streets Policy will not have a significant effect on the environment, and finds that the adoption of this Resolution is categorically exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15307 and 15308.

Section 3. Exceptions.

There will be no exceptions to this policy, except as may be approved by the City Council.

Section 4. Authority.

By order of City Council Resolution No. 7682, this Policy was adopted by the City Council on June 15, 2015.



Managing Wet Weather with Green Infrastructure Municipal Handbook

Green Streets

prepared by

Robb Lukes Christopher Kloss Low Impact Development Center

The Municipal Handbook is a series of documents to help local officials implement green infrastructure in their communities.

December 2008



EPA-833-F-08-009



Front Cover Photos

Top: rain garden; permeable pavers; rain barrel; planter; tree boxes.

Large photo: green alley in Chicago



Green Streets

Introduction

By design and function, urban areas are covered with impervious surfaces: roofs, roads, sidewalks, and parking lots. Although all contribute to stormwater runoff, the effects and necessary mitigation of the various types of surfaces can vary significantly. Of these, roads and travel surfaces present perhaps the largest urban pollution sources and also one of the greatest opportunities for green infrastructure use.

The Federal Highway Administration (FHA) estimates that more than 20% of U.S. roads are in urban areas. Urban roads, along with sidewalks and parking lots, are estimated to constitute almost two-thirds of the total impervious cover and contribute a similar ratio of runoff. While a significant source of runoff, roads are also a part of the infrastructure system, conveying stormwater along gutters to inlets and the buried pipe network. Effective road drainage, translated as moving stormwater into the conveyance system quickly, has been a design priority while opportunities for enhanced environmental management have been overlooked especially in the urban environment.

Table 1. Examples of Stormwater Pollutants Typical of Roads. 3, 4

Pollutant	Source	Effects	
Trash		Physical damage to aquatic animals and fish, release of poisonous substances	
Sediment/solids	Construction, unpaved areas	Increased turbidity, increased transport of soil bound pollutants, negative effects on aquatic organisms reproduction and function	
Metals			
Copper	Vehicle brake pads	Toxic to aquatic organisms and can	
• Zinc	Vehicle tires, motor oil	accumulate in sediments and fish tissues	
• Lead	 Vehicle emissions and engines 		
Arsenic	Vehicle emissions, brake linings, automotive fluids		
Organics associated	Vehicle emissions, automotive fluids,	Toxic to aquatic organisms	
with petroleum (e.g.,	gas stations		
PAHs)			
Nutrients	Vehicle emissions, atmospheric	Promotes eutrophication and depleted	
	deposition	dissolved oxygen concentrations	

The altered flow regime from traditional roadways, increased runoff volume, more frequent runoff events, and high runoff peak flows, are damaging to the environment and a risk to property downstream. These erosive flows in receiving streams will cause down cutting and channel shifting in some places and excessive sedimentation in others. The unnatural flow regime destroys stream habitat and disrupts aquatic systems.

Compounding the deliberate rapid conveyance of stormwater, roads also are prime collection sites for pollutants. Because roads are a component of the stormwater conveyance system, are impacted by atmospheric deposition, and exposed to vehicles, they collect a wide suite of pollutants and deliver them into the conveyance system and ultimately receiving streams (See Table 1). The metals, combustion byproducts, and automotive fluids from vehicles can present a toxic mix that combines with the ubiquitous nutrients, trash, and suspended solids.

While other impervious surfaces can be replaced, for example using green roofs to decrease the amount of impervious roof surface, for the most part, impervious roads will, for some time to come, constitute a significant percentage of urban imperviousness because of their current widespread existence.

Green Streets achieve multiple benefits, such as improved water quality and more livable communities, through the integration of stormwater treatment techniques which use natural processes and landscaping.

Reducing road widths and other strategies to limit the amount of impervious surface are critical, but truly addressing road runoff requires mitigating its effects.

Roads present many opportunities for green infrastructure application. One principle of green infrastructure involves reducing and treating stormwater close to its source. Urban transportation right-of-ways integrated with green techniques are often called "green streets". Green streets provide a source control for a main contributor of stormwater runoff and pollutant load. In addition, green infrastructure approaches complement street facility upgrades, street aesthetic improvements, and urban tree canopy efforts that also make use of the right-of-way and allow it to achieve multiple goals and benefits. Using the right-of-way for treatment also links green with gray infrastructure by making use of the engineered conveyance of roads and providing connections to conveyance systems when needed.

Green streets are beneficial for new road construction and retrofits. They can provide substantial economic benefits when used in transportation applications. Billions of dollars are spent annually on road construction and rehabilitation, with a large percentage focused on rehabilitation especially in urban areas. Coordinating green infrastructure installation with broader transportation improvements can significantly reduce the marginal cost of stormwater management by including it within larger infrastructure improvements. Also, and not unimportantly, right-of-way installations allow for easy public maintenance. A large municipal concern regarding green infrastructure use is maintenance; using roads and right-of-ways as locations for green infrastructure not only addresses a significant pollutant source, but also alleviates access and maintenance concerns by using public space.

In urban areas, roads present many opportunities for coordinated green infrastructure use. Some municipalities are capitalizing on the benefits gained by introducing green infrastructure in transportation applications. This paper will evaluate programs and policies that have been used to successfully integrate green infrastructure into roads and right-of-ways.

Green Street Designs

Green streets can incorporate a wide variety of design elements including street trees, permeable pavements, bioretention, and swales. Although the design and appearance of green streets will vary, the functional goals are the same: provide source control of stormwater, limit its transport and pollutant conveyance to the collection system, restore predevelopment hydrology to the extent possible, and provide environmentally enhanced roads. Successful application of green techniques will encourage soil and vegetation contact and infiltration and retention of stormwater.

Alternative Street Designs (Street Widths)

A green street design begins before any BMPs are considered. When building a new street or streets, the layout and street network must be planned to respect the existing hydrologic functions of the land (preserve wetlands, buffers, high-permeability soils, etc.) and to minimize the impervious area. If retrofitting or redeveloping a street, opportunities to eliminate unnecessary impervious area should be explored.

Implementation Hurdles

Many urban and suburban streets, sized to meet code requirements for emergency service vehicles and provide a free flow of traffic, are oversized for their typical everyday functions. The Uniform Fire Code requires that streets have a *minimum 20 feet of unobstructed width;* a street with parking on both sides would require a width of at least 34 feet. In addition to stormwater concerns, wide streets have many

Oregon State Code Granting Authority for Street Standards to Local Government

ORS 92.044 - Local governments shall supersede and prevail over any specifications and standards for roads and streets set forth in a uniform fire code adopted by the State Fire Marshal, a municipal fire department or a county firefighting agency.... Local governments shall consider the needs of the fire department or fire-fighting agency when adopting the final specifications and standards.

detrimental implications on neighborhood livability, traffic conditions, and pedestrian safety.⁵

The Transportation Growth and Management Program of Oregon, through a Stakeholder Design Team, developed a guide for reducing street widths titled the *Neighborhood Street Design Guidelines*. The document provides a helpful framework for cities to conduct an inclusive review of street design profiles with the goal of reducing widths. Solutions for accommodating emergency vehicles while minimizing street widths are described in the document. They include alternative street parking configurations, vehicle pullout space, connected street networks, prohibiting parking near intersections, and smaller block lengths.



Figure 1. The street-side swale and adjacent porous concrete sidewalk are located in the High Point neighborhood of Seattle, WA (Source: Abby Hall, US EPA).

In 1997, Oregon, which has adopted the *Uniform Fire Code*, specifically granted local government the authority to establish alternative street design standards but requires them to consult with fire departments before standards are adopted. Table 2 provides examples of alternative street widths allowed in U.S. jurisdictions.⁷

Swales

Swales are vegetated open channels designed to accept sheet flow runoff and convey it in broad shallow flow. The intent of swales is to reduce stormwater volume through infiltration, improve water quality through vegetative and soil filtration, and reduce flow velocity by increasing channel roughness. In the simple roadside grassed form, they have been a common historical

component of road design. Additional benefit can be attained through more complex forms of swales, such as those with amended soils, bioretention soils, gravel storage areas, underdrains, weirs, and thick diverse vegetation.

Implementation Hurdles

There is a common misconception of open channel drainage being at the bottom of a street development hierarchy in which curb and gutter are at the top. Seattle's Street Edge Alternative Project and other natural drainage swale pilot projects have demonstrated that urban swales not only mitigate stormwater impacts, but they can also enhance the urban environment.⁸

Table 2. Examples of Alternative Street Widths

Jurisdiction	Street Width	Parking Condition	
Phoenix, AZ	28'	parking both sides	
Santa Rosa, CA	30'	parking both sides, <1000ADT	
	26'-28'	parking one side	
	20'	no parking	
	20'	neck downs @ intersection	
Orlando, FL	28'	parking both sides, res. Lots<55' wide	
	22'	parking both sides, res. Lots>55' wide	
Birmingham, MI	26'	parking both sides	
	20'	parking one side	
Howard County, MD	24'	parking unregulated	
Kirkland, WA	12'	alley	
	20'	parking one side	
	24'	parking both sides – low density only	
	28'	parking both sides	
Madison, WI	27'	parking both sides, <3DU/AC	
	28'	parking both sides, 3-10 DU/AC	

ADT: Average Daily Traffic

DU/AC: dwelling units per acre

Bioretention Curb Extensions and Sidewalk Planters

Bioretention is a versatile green street strategy. Bioretention features can be tree boxes taking runoff from the street, indistinguishable from conventional tree boxes. Bioretention features can also be attractive attention grabbing planter boxes or curb extensions. Many natural processes occur within bioretention cells: infiltration and storage reduces runoff volumes and attenuates peak flows; biological and chemical reactions occur in the mulch, soil matrix, and root zone; and stormwater is filtered through vegetation and soil.

Implementation Hurdles

A few municipal DOT programs have instituted green street requirements in roadway projects, but as of yet, specifications for street bioretention have not yet been incorporated into municipal



Figure 2. This bioretention area takes runoff from the street through a trench drain in the sidewalk as well as runoff from the sidewalk through curb cuts (Source: Abby Hall, US EPA).

DOT specifications. Many cities do have street bioretention pilot projects; two of the well documented programs are noted in the table. Several concerns and considerations have prevented standard implementation of bioretention by DOTs.

Table 3. Municipalities with Swale Specifications and Standard Details

Municipality	Document	Section Title	Section #
City of Austin ⁹	Standard Specifications and	Grass-Lined Swale and Grass-	627S
	Standard Details	Lined Swale with Stone Center	
City of Seattle ¹⁰	2008 Standard Specifications for	Natural Drainage Systems	7-21
	Municipal Construction		

Table 4. Municipalities with Bioretention Pilot Projects in the Right-of-Way

Municipality	Bioretention Type	Document
Maplewood, MN	Rain gardens	Implementing Rainwater in Urban Stormwater Management 11
Portland, OR	 Curb extensions Planters Rain gardens	2006 Stormwater Management Facility Monitoring Report ¹²

The diversity of shapes, sizes, and layouts bioretention can take is a significant obstacle to their incorporation with DOT specifications and standards. Street configurations, topography, soil conditions, and space availability are some of the factors that will influence the design of the bioretention facility. These variables make documentation of each new bioretention project all the more important. By building a menu of templates from local bioretention projects, future projects with similar conditions will be easier to implement and cost less to design. The documentation should include copies of the details and specifications for the materials used. A section on construction and operation issues, costs, lessons learned, and recommendations for similar designs should also be included in project documentation. Portland's Bureau of Environmental Services has proven adept at documenting each of its Green Streets projects and making them accessible online.¹³

Utilities are a chief constraint to implementing bioretention as a retrofit in urban areas. The Prince George's County, MD Bioretention Design Specifications and Criteria manual recommends applying the same clearance criteria recommended for storm drainage pipes. ¹⁴ Municipal design standards should

specify the appropriate clearance from bioretention or allowable traversing.

Plants are another common concern of municipal staff, whether it is maintenance, salt tolerance, or plant height with regard to safety and security. Cities actively implementing LID practices in public spaces maintain lists of plants which fit the vegetated stormwater management practice niche. These are plants that flourish in the regional climate conditions, are adapted to periodic flooding, are low maintenance, and, if in cold climates, salt tolerant. Most often these plants are natives, but sometimes an

Prince George's County, MD - 2.12.1.16 Utility Clearance

Utility clearances that apply to storm drainage pipe and structure placement also apply to bioretention. Standard utility clearances for storm drainage pipes have been established at 1' vertical and 5' horizontal. However, bioretention systems are shallow, non-structural IMP's consisting of mostly plant and soil components, (often) with a flexible underdrain discharge pipe. For this reason, other utilities may traverse a bioretention facility without adverse impact. Conduits and other utility lines may cross through the facility but construction and maintenance operations must include safeguard provisions. In some instances, bioretention could be utilized where utility conflicts would make structural BMP applications impractical.

approved non-native will best fit necessary criteria. A municipal plant list should be periodically updated based on maintenance experience, and vegetation health surveys.

Permeable Pavement

Permeable pavement comes in four forms: permeable concrete, permeable asphalt, permeable interlocking concrete pavers, and grid pavers. Permeable concrete and asphalt are similar to their impervious counterparts but are open graded or have reduced fines and typically have a special binder added. Methods for pouring, setting, and curing these permeable pavements also differ from the impervious versions. The concrete and grid pavers are modular systems. Concrete pavers are installed with gaps between them that allow water to pass through to the base. Grid pavers are typically a durable plastic matrix that can be filled with gravel or vegetation. All of the permeable pavement systems have an aggregate base in common which provides structural support, runoff storage, and pollutant removal through filtering and adsorption. Aside from a rougher unfinished surface, permeable concrete and asphalt look very similar to their impervious versions. Permeable concrete and asphalt and certain permeable concrete pavers are ADA compliant.

Implementation Hurdles

Of all the green streets practices, municipal DOTs have been arguably most cautious about implementing permeable pavements, though it should be noted that some DOTs have, for decades, specified open-graded asphalt for low use roadways because of lower cost; to minimize vehicle hydroplaning; and to reduce road noise. The reticence to implement on a largescale, however, is understandable given the lack of predictability and experience behind impervious pavements. However, improved technology, new and ongoing research, and a growing number of pilot projects are dispelling common myths about permeable pavements.



Figure 3. Pervious pavers used in the roadway of a neighborhood development in Wilsonville, OR (Source: Abby Hall, US EPA).

The greatest concern among DOT staff seems to be a perceived lack of long-

term performance and maintenance data. Universities and DOTs began experimenting with permeable pavements in parking lots, maintenance yards, and pedestrian areas as early as twenty years ago in the U.S., even earlier in Europe. There is now a wealth of data on permeable pavements successfully used for these purposes in nearly every climate region of the country. In recent years, the cities of Portland, OR, Seattle, WA, and Waterford, CT and several private developments have constructed permeable pavement pilots within the roadway with positive results.

The two typical maintenance activities are periodic sweeping and vacuuming. The City of Olympia, WA has experimented with several methods of clearing debris from permeable concrete sidewalks. Each of the methods was evaluated on the ease of use, debris removal, and the performance pace. The cost analysis by

Permeable pavement concerns in the roadway often raise concerns of safety, maintenance, and durability. Municipalities can replace impervious surfaces in other non-critical areas such as sidewalks, alleys, and municipal parking lots. These types of applications help municipalities build experience and a market for the technology.

Olympia, WA found that the maintenance cost for pervious pavement was still lower than the traditional pavement when the cost of stormwater management was considered.

Table 5. Municipalities with Permeable Pavement Specifications and Standard Details

Municipality	Document	Section Title	Section #
Portland	2007 Standard Construction	Unit Pavers (includes permeable	00760
	Specifications	pavers)	
Olympia	WSDOT Specification	Pervious Concrete Sidewalks	8-30

Freeze/thaw and snow plows are the major concerns for permeable pavements in cold climate communities. However, these concerns have proven to be generally unwarranted when appropriate design and maintenance practices are employed. A well designed permeable pavement structure will always drain and never freeze solid. The air voids in the pavement allow plenty of space for moisture to freeze and ice crystals to expand. Also, rapid drainage through the pavement eliminates the occurrence of freezing puddles and black ice. Cold climate municipalities will need to make adjustments to snow plowing and deicing programs for permeable pavement areas. Snow plow blades must be raised enough to prevent scraping the surface of permeable pavements, particularly paver systems. Also, sand should not be applied.

Table 6. A Study in Olympia, WA Comparison of the cost of permeable concrete sidewalks to the cost of traditional impervious sidewalks¹⁵

Traditional Concrete Sidewalk		Permeable Concrete Sidewalk	
Construction Cost Maintenance Cost Construction Cost Maintenance Cost Construction Cost Construc		Maintenance Cost	
\$5,003,000*	\$156,000	\$2,615,000*	\$147,000
Total = \$5,159,000		Total = \$2,762,000	
\$101.16 per square yard		\$54.16 per square yard	

^{*}The cost of stormwater management (stormwater pond) for the added impervious surface is factored into the significantly higher cost of constructing the traditional concrete sidewalk. Maintenance of the stormwater pond is also factored into the traditional concrete sidewalk maintenance cost.

Sidewalk trees and tree boxes

From reducing the urban heat island effect and reducing stormwater runoff to improving the urban aesthetic and improving air quality, much is expected of street trees. Street trees are even good for the economy. Customers spend 12% more in shops on streets lined with trees than on those without trees.¹⁶ However, most often street trees are given very little space to grow in often inhospitable environments. The soil around street trees often becomes compacted during the construction of paved surfaces and minimized as underground utilities encroach on root space. If tree roots are surrounded by compacted soils or are deprived of air and water by impervious streets and sidewalks, their growth will be stunted, their health will



Figure 4. Trees planted at the same time but with different soil volumes, Washington DC

(Source: Casey Trees)

decline, and their expected life span will be cut short. By providing adequate soil volume and a good soil mixture, the benefits obtained from a street tree multiply. To obtain a healthy soil volume, trees can simply be provided larger tree boxes, or structural soils, root paths, or "silva cells" can be used under sidewalks or other paved areas to expand root zones. These allow tree roots the space they need to grow to full size. This increases the health of the tree and provides the benefits of a mature sized tree, such as shade and air quality benefits, sooner than a tree with confined root space.

Table 7. Healthy Tree Volume and Permeable Pavement Specifications and Standard Details

Jurisdictions	Minimum Soil Volume		Section Title	Section #
Prince William County, VA	Large tree	970 cf	Design Construction	Table 8-8
	Medium tree	750 cf	Manual (Sec 800)	
	Small tree	500 cf		
Alexandria, VA		300 cf	Landscape Guidelines	II.B. (2)

Implementation Hurdles

Providing an adequate root volume for trees comes down to a trade off between space in the right-of-way and added construction costs. The least expensive way to obtain the volume needed for roots to grow to full size is providing adequate space unhindered by utilities or other encroachments. However, it is often hard to reserve space dedicated just to street trees in an urban right-of-way with so many other uses competing for the room they need. As a result, some creative solutions, though they cost more to install, have become useful alternatives in crowded subsurface space. Structural soils, root paths, and "silva cells" leave void space for roots and still allow sidewalks to be constructed near trees.

Root Paths can be used to increase tree root volume by connecting a small tree root volume with a larger subsurface volume nearby. A tunnel-like system extends from the tree underneath a sidewalk and connects to an open space on the other side.

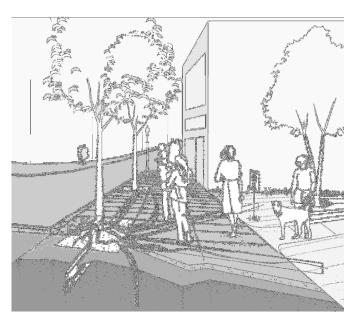


Figure 5. Root Paths direct tree roots under paving and into better soil areas for tree root growth (Source: Arlington County, VA).

Silva Cells¹⁷ are another option for supporting sidewalks near trees while still providing enough space for roots to grow. These plastic milk crate-like frames fit together and act as a supporting structure for a sidewalk while leaving room for uncompacted soil and roots inside the frame.

Permeable pavement sidewalks are another enhancement to the root space. They provide moisture and air to roots under sidewalks. Soils under permeable pavements can still become compacted. Structural soils¹⁸ are a good companion tree planting practice to permeable pavement. When planting a tree in structural soils an adequate tree root volume is excavated and filled with a mix of stone and soil that still provides void space for healthy roots and allows for sidewalks, plazas or other paved surfaces to be constructed over them.

Case Studies

Portland, OR: Green Street Pilot Projects

Portland, Oregon is a national leader in developing green infrastructure. Portland's innovation in stormwater management was necessitated by the need to satisfy a Combined Sewer Overflow consent decree, Safe Drinking Water Act requirements, impending Total Maximum Daily Load limitations, Superfund cleanup measures and basement flooding. Through the 1990s, over 3 billion gallons of combined sewer overflow discharged to the Willamette River every year. ¹⁹ All of these factors plus leadership and local desires to create green solutions and industries compelled the city to implement green infrastructure as a complement to adding capacity to the sewer system with large pipe overflow interceptors. Despite gaps in long-term performance data, Portland took a proactive approach in implementing green infrastructure pilot projects.

Portland's green infrastructure pilot projects have their roots in the city's 2001 Sustainable Infrastructure Committee. The committee, consisting of representatives from Portland's three infrastructure management Bureaus, documented the city's ongoing efforts toward sustainable infrastructure, gathered research on green infrastructure projects from around the country, and identified opportunities for local pilots. ^{20, 21, 22}



Figure 6. Silva cell structures support the sidewalk while providing root space for street trees

(Source: Deep Root Partners, LP).

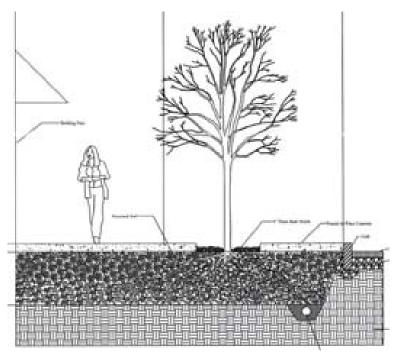


Figure 7. Structural soils provide void space for root growth and load-bearing for sidewalk

(Source: Urban Horticulture Institute, Cornell University).

One of the Bureau of Environmental Services' (BES) earliest green infrastructure retrofit projects within the right-of-way was a set of two stormwater curb extensions on NE Siskiyou Street. Portland had been retrofitting many streets with curb extensions for the purpose of pedestrian safety, but this was the first done for the purpose of treating street runoff. In a simulated 25-year storm event flow test, the curb extensions captured 85% of the runoff volume that would be discharged to the combined sewer system and reduced peak flow by 88%.23

Between 2003 and 2007, Portland designed and implemented a variety of Green Street pilots. Funding sources for these projects have come from BES, Portland Department of Transportation, U.S. EPA, and an Innovative Wet Weather Fund. BES combined funds with an EPA grant to create the Innovative Wet Weather Fund. In 2004, nearly \$3 million from the Innovative Wet Weather Fund was budgeted for a long list of projects from city green roofs, public-private projects, and a number of pilot projects within the right-of-way.²⁴ Several pilots have been cost competitive with or less costly than conventional upgrades. The Bureau recognizes that costs will decrease once these projects become more routine. Many of the pilot project costs included one time costs such as the development of outreach materials and standard drawings.



Figure 8: NE Siskiyou Vegetated Curb Extensions Source: City of Portland – Bureau of Environmental Services

Table 8. Portland, OR - Green Street Pilot Projects

		Year	
Location	Design	Completed	Cost
NE Siskiyou b/w NE 35 th Pl. and	Stormwater curb extension	2003	\$20,000
NE 36 th Ave			
3 blocks of the Westmoreland	Permeable Pavers in parking	2004	\$412,000
Neighborhood	lanes and curb to curb		
SE Ankeny b/w SE 56 th and SE	Stormwater curb extensions	2004	\$11,946
57 th Ave.			
NE Fremont b/w NE 131st and	Stormwater curb extension	2005	\$20,400
132 nd Av			
SW 12 th Ave b/w SW	Stormwater planters	2005	\$34,850
Montgomery and Mill			
East Holladay Park	Pervious paver parking lot	2005	\$165,000
4 blocks of North Gay Avenue b/w	Porous concrete in curb lanes	2005	
N Wygant and	and curb to curb; porous asphalt		
N Sumner	in curb lanes and curb to curb		
SW Texas	Stormwater wetlands and	2007	\$2.3
	swales		million
Division St. – New Seasons	Stormwater planters and swales		
Market			
SE Tibbetts and SE 21 st Ave.	Stormwater curb extension and		
	planters		

Source: Portland Bureau of Environmental Services, 2008 http://www.portlandonline.com/bes/index.cfm?c=44463&

Each of the pilot projects have been well documented by BES. A consistent format has been used to describe pilot background, features, engineering design, landscaping, project costs, maintenance, monitoring, and, most importantly, lessons learned. These case studies as well as other Green Street documentation can be found on BES's Sustainable Stormwater webpage,

http://www.portlandonline.com/BES/index.cfm?c=34598. Due to physical factors (drainage, slope, soil, existing utilities, multiple uses) and development factors (retrofit, redevelopment, and new construction), there will be many variations on Green Streets. As part of the program, a continually updated Green Street Profile Notebook will catalog the successful green street projects. Users can use the Notebook for permitting guidance, to identify green streets facilities appropriate for various factors, but the document is not a technical document with standard details.

The Green Streets Team

The City of Portland, OR is widely acknowledged for long term, forward thinking, and comprehensive transportation and environmental planning. Portland recognized the fact that 66% of the City's total runoff is collected from streets and the right-of-way. The city also saw the potential for transportation corridors to meet multiple objectives, including:

- Comprehensively address numerous City goals for neighborhood livability, sustainable development, increased green spaces, stormwater management, and groundwater protection;
- Integrate infrastructure functions by creating "linear parks" along streets that provide both pedestrian/bike areas and stormwater management;
- Avoid the key impacts of unmanaged stormwater whereby surface waterbodies are degraded, and water quality suffers;
- Manage stormwater with investments citizens can support, participate in, and see;
- Manage stormwater as a resource, rather than a waste;
- Protect pipe infrastructure investments (extend the life of pipe infrastructure, limit the additional demand on the combined sewer system as development occurs);
- Protect wellhead areas by managing stormwater on the surface; and
- Provide increased neighborhood amenities and value.

In a two phased process from 2005 to 2007, the Green Streets Team, a cross agency and interdisciplinary team, developed a comprehensive green streets policy and a way forward for the green streets agenda. Phase 1 identified challenges and issues and began a process for addressing them. Barriers to the public initiation of green street projects included a code and standards that would disallow or discourage green street strategies, long term performance unknowns, and maintenance responsibilities. To address these barriers, the Green Streets Team organized into subgroups focusing on outreach, technical guidance, infrastructure, maintenance, and resources.

Phase 2 of the Green Streets project synthesized the opportunities and solutions identified in Phase 1 into a citywide Green Streets Program. The first priority for this phase was the drafting of a binding citywide policy. The resolution was adopted by the Portland City Council in March 2007.

Prior to the start of the Portland effort, 90% of implemented green street projects were issued by private permits rather than city initiated projects.

than city initiated projects.				
Six Approaches to Implementing Green Streets				
Pathway	Implementation			
City-initiated street improvement projects	City designs, manages, maintains			
City-initiated stormwater retrofits	City designs, manages, maintains			
Neighborhood-initiated LIDs				
Developer-initiated subdivisions with public streets	Developer designs and builds via City permit and review process, then turns over new right of way to the City after warranty period			
Developer-initiated subdivisions with private streets	Developer designs and builds via City permit and review process, and turns over to home-owner association			
Developer-related initiated frontage improvements on existing public streets	Developer designs and builds new sidewalks and curbs via City permit and review process, usually because the City required it via a building permit or via a land division			

Source: Portland Green Streets, Phase 1

Portland City Council Approved Green Streets Policy

Goal: City of Portland will promote and incorporate the use of green street facilities in public and private development.

City elected officials and staff will:

- 1. Infrastructure Projects in the Right of Way:
 - a. Incorporate green street facilities into all City of Portland funded development, redevelopment or enhancement projects as required by the City's September 2004 (or updated) Stormwater Management Manual. Maintain these facilities according to the May 2006 (or updated) Green Streets Maintenance Policy.
 - If a green street facility (infiltrating or flow through) is not incorporated into the Infrastructure Project, or only partial management is achieved, then an off site project or off site management fee will be required.
 - b. Any City of Portland funded development, redevelopment or enhancement project, that does not trigger the Stormwater Manual but requires a street opening permit or occurs in the right of way, shall pay into a "% for Green" Street fund. The amount shall be 1% of the construction costs for the project. Exceptions: Emergency maintenance and repair projects, repair and replacement of sidewalks and driveways, pedestrian and trail replacement, tree planting, utility pole installation, street light poles, traffic, signal poles, traffic control signs, fire hydrants, where this use of funds would violate contracted or legal restrictions.

2. Project Planning and Design:

- a. Foster communication and coordination among City Bureaus to encourage consideration of watershed health and improved water quality through use of green street facilities as part of planning and design of Bureau projects.
- b. Coordinate Bureau work programs and projects to implement Green Streets as an integrated aspect of City infrastructure.
- c. Plan for large-scale use of Green Streets as a means of better connecting neighborhoods, better use of the right of way, and enhancing neighborhood livability.
- d. Strive to develop new and innovative means to cost-effectively construct new green street facilities.
- e. Develop standards and incentives (such as financial and technical resources, or facilitated permit review) for Green Streets projects that can be permitted and implemented by the private sector. These standards and incentives should be designed to encourage incorporation of green street facilities into private development, redevelopment and enhancement projects.

3. Project and Program Funding:

- a. Seek opportunities to leverage the work and associated funding of projects in the same geographic areas across Bureaus to create Green Street opportunities.
- b. Develop a predictable and sustainable means of funding implementation and maintenance of Green Street projects.

4. Outreach:

- a. Educate citizens, businesses, and the development community/industry about Green Streets and how they can serve as urban greenways to enhance, improve, and connect neighborhoods to encourage their support, demand and funding for these projects.
- b. Establish standard maintenance techniques and monitoring protocols for green street facilities across bureaus, and across groups within bureaus.

5. Project Evaluation:

- a. Conduct ongoing monitoring of green street facilities to evaluate facility effectiveness as well as performance in meeting multiple City objectives for:
 - Gallons managed;
 - Projects distributed geographically by watershed and by neighborhood; and

The second priority for Phase 2 was developing communication and planning procedures for incorporating multi-bureaus plans into the scheduled Portland DOT Capital Improvement Program (CIP). Three timeframes for green street project planning were recommended. In the short term, the CIP Planning Group, backed by the citywide policy directive, will shift to a focus on "identifying and evaluating opportunities to partner." For example, coordinating Water Bureau and BES pipe replacement

projects with DOT maintenance, repair, and improvement projects. The mid-term approach is more proactive and involves forecasting potential green street projects using existing bureau data and GIS tools. As for the long term, green street objectives will be incorporated into the citywide systems plan which guides city bureaus for the next 20 years.

The Green Street Team methodology propelled Portland's early green street pilot projects into a comprehensive, citywide multi-bureau program. The program built on previous efforts by the Sustainable Infrastructure Committee as well as other efforts such as the 2005 Portland Watershed Management Plan, established a City Council mandated policy, and institutionalized green street development. The outcome of this approach is multi-agency buy-in and responsibility for the effort. For instance, because of their knowledge of plant maintenance, Portland Parks and Recreation is responsible for the maintenance of some DOT installations.

Chicago, IL: Green Alleys Program

The City of Chicago, Illinois has an alley system that is perhaps the largest in the world. These 13,000 publicly owned alleys result in 1,900 miles, or 3,500 acres, of impermeable surfaces in addition to the street network. Because the alley system was not originally paved, there are no sewer connections as part of the original design. Over time the alleys were paved and flooding in garages and basements began to occur as a result of unmanaged stormwater runoff. Since the city already spends \$50 million each year to clean and upgrade 4,400 miles of sewer lines and 340,000 related structures, the preferred solution to the flooded alleys is one that doesn't put more stress on an already overburdened and expensive sewer system.²⁶

In 2003, the Chicago Department of Transportation (CDOT) used permeable pavers and French drain pilot applications to remedy localized flooding problems in alleys in the 48th Ward.²⁷ These applications proved to be successful and by 2006, CDOT launched its Green Alley Program with the release of the Chicago Green Alley Handbook (Handbook).²⁸

The Chicago Green Alley Program is unique because it marries green infrastructure practices in the public right-of-way with green infrastructure efforts on private property. The user-friendly Handbook, which describes both facets of the program including the design techniques and their benefits, is an award winning document. The American Society of Landscape Architects awarded the creators of the Handbook the 2007 Communications Honor Award for the clear graphics and simple, yet effective, message. The Handbook explains to the residents why green infrastructure is important, how to be good stewards of the Green Alley in their neighborhood, and what sorts of "green" practices they can implement on their property to reduce waste, save water, and help manage stormwater wisely.

While the initial impetus behind the Green Alley Program was stormwater management, Chicago decided to use this opportunity to address other environmental concerns as well as reducing the urban heat island effect, recycling, energy conservation, and light pollution.

Green Infrastructure in the Right-of-Way

Chicago's Green Alley Program uses the following five techniques in the public right-of-way to "green" the alley:

- 1. Changing the grade of the alley to drain to the street rather than pond water in the alley or drain toward garages or private property.
- 2. Using permeable pavement that allows water to percolate into the ground rather than pond on the surface.
- 3. Using light colored paving material that reflects sunlight rather than adsorbing it, reducing urban heat island effect.

- 4. Incorporating recycled materials into the pavement mix to reduce the need for virgin materials and reduce the amount of waste going into the landfill.
- 5. Using energy efficient light fixtures that focus light downward, reducing light pollution.

Four design approaches were created using these techniques. Based on the local conditions, the most appropriate approach is selected. In areas where soils are well-draining, permeable pavement is used. In areas where buildings come right up to the edge of pavement and infiltrated water could threaten foundations, impermeable pavement strips are used on the outside with a permeable pavement strip down the middle. In areas where soils do not provide much infiltration capacity, the



Figure 9: Permeable Asphalt Installation Using Ground Tire Rubber.

Source: Chicago Department of Transportation, Sustainable Development Initiatives; Streetscape and Urban Design Program, CDOT Division of Project Development.

alley is regraded to drain properly and impermeable pavement made with recycled materials is used. Another approach utilizes an infiltration trench down the middle of the alley. Light colored (high albedo) pavement, recycled materials, and energy efficient, glare reducing lights are a part of each design approach.

Green Infrastructure on Private Property

The Handbook also describes actions that property owners can take to "green" their own piece of Chicago. The Handbook describes the costs, benefits, and utility of the following practices:

- Recycling;
- Composting;
- Planting a tree;
- Using native landscape vegetation;
- Constructing a rain garden;
- Installing a rain barrel;
- Using permeable pavement for patios;
- Installing energy efficient lighting; and
- Utilizing natural detention.

By bringing this wide range of "green" practices to the attention of homeowners, the positive impacts of the Green Alley Program spread beyond the boundaries of the right-of-way, increasing awareness and providing practical resources to help community members be a part of the solution.

Chicago Green Alley Cost Considerations

When the program began in 2006, repaving the alleys with impermeable pavement ranged in cost from \$120,000 to \$150,000, whereas a total Green Alley reconstruction was more along the lines of \$200,000 to \$250,000. While less expensive conventional rehabilitation options may seem more attractive, they don't provide a solution to the localized flooding issues or the combined sewer system overflow problems. Sewer system connections could be established to solve the localized flooding problem, but it would add to the already overburdened sewer system and increase the cost of the reconstruction to that of the impermeable alley option. Consequently, the higher priced Green Alley option proved to be the best investment as it has multiple benefits in addition to solving localized flooding and reducing flow into the combined sewer system. The additional benefits of the Green Alley Program include not only urban heat

island effect reduction, material recycling, energy conservation, and light pollution reduction, but also the creation of a new market.

In 2006, when the Green Alley Program began, the city paid about \$145 per cubic yard of permeable concrete. Just one year later, the cost of permeable concrete had dropped to only \$45 per cubic yard. Compared with the cost of ordinary concrete, \$50 per cubic yard, permeable concrete may have seemed like an infeasible option in the past to customers wanting to purchase concrete. After the city's initial investment in the local permeable concrete market, the product cost has come down making permeable concrete a more affordable option for other consumers besides the city. This has resulted in an increased application of permeable concrete throughout the region.





Figure 10: Permeable Pavers and Permeable Concrete Chicago Alleys (Source: Abby Hall, US EPA)

The success of the Chicago Green Alley Program is evident. Not only are the alleys been "greened" as a result of the program, the surrounding properties and even the surrounding neighborhoods are experiencing the positive impacts of the program's implementation.

Conclusions and Recommendations

Incorporating green streets as a feature of urban stormwater management requires matching road function with environmental performance. Enhancing roads with green elements can improve their primary function as a transportation corridor while simultaneously mitigating their negative environmental impacts. In theory and practice many municipalities are not far removed from dedicated green streets programs. Street tree and other greenscaping programs are often identified and promoted along urban transportation corridors. Adapting them to become fully functional green streets requires minor design modifications and an evaluation of how to maximize the benefits of environmental systems.

Portland's green streets program demonstrates how common road and right-of-way elements (e.g., traffic calming curb extensions, tree boxes) can be modified and optimized to provide stormwater management in addition to other benefits. The curb cuts and design variations to allow runoff to enter the vegetated areas are subtle changes with a significant impact and demonstrate how stormwater can be managed successfully at the source. One of the biggest successes of the program was reassessing common design features and realizing that environmental performance can be improved by integrating stormwater management.

Where Portland used vegetation, Chicago's Green Alley Program similarly demonstrates that hardscape elements can be an integral part of a greening program. By incorporating permeable pavements that simulate natural infiltration, Chicago enhances the necessary transportation function of alleys while enhancing infrastructure and environmental management. Portland also contrasts the "soft" and "hard"

elements of green streets by using both permeable pavements and vegetated elements. The green options available demonstrate the flexibility of green infrastructure to satisfy road function and environmental objectives and highlight why transportation corridors are well suited for green infrastructure.

Elements necessary for a successful green streets program:

- **Pilot projects are critical.** The most successful municipal green street programs to date all began with well documented and monitored pilot projects. These projects have often been at least partially grant funded and receive the participation of locally active watershed groups working with the city infrastructure programs. The pilot projects are necessary to demonstrate that green streets can work in the local environment, can be relied upon, and fit with existing infrastructure. Pilot projects will help to dispel myths and resolve concerns.
- Leadership in sustainability from the top. The cities with the strongest green streets programs are those with mayors and city councils that have fully bought into sustainable infrastructure. Council passed green policies and mayoral sustainability mandates or mission statements are needed to institutionalize green street approaches and bring it beyond the token green project.
- Buy-in from all municipal infrastructure departments. By their nature, green streets cross many municipal programs. Green street practices impact stormwater management, street design, underground utilities, public lighting, green space planning, public work maintenance, and budgeting. When developing green streets, all of the relevant agencies must be represented. Also, coordination between the agencies on project planning is important for keeping green infrastructure construction costs low. Superior green street design at less cost occurs when sewer and water line replacement projects can be done in tandem with street redevelopment. These types of coordination efforts must happen at the long-term planning stage.
- Documentation. Green street projects need to be documented on two levels, the design and construction
 level and on a citywide tracking level. Due to the different street types and siting conditions, green street
 designs will take on many variations. By documenting the costs, construction, and design, the costs of similar
 future projects can be minimized and construction or design problems can be avoided or addressed. Tracking
 green street practices across the city is crucial for managing maintenance and quantifying aggregate benefits.
- **Public outreach.** Traditional pollution prevention outreach goes hand in hand with green street programs. Properly disposing of litter, yard waste, and hazardous chemicals and appropriately applying yard chemicals will help prolong the life of green street practices. An information campaign should also give the public an understanding of how green infrastructure works and the benefits and trade offs. In many cases, remedial maintenance of green street practices will be performed by neighboring property owners; they need to know how to maintain the practices to keep them performing optimally.

As public spaces, roads are prime candidates for green infrastructure improvements. In addition to enabling legislation, and technical guidance, developing a green streets program requires an institutional re-evaluation of how right-of-ways are most effectively managed. This process typically includes:

- Assessing the necessary function of the road and selecting the minimum required street width to reduce impervious cover;
- Enhancing streetscaping elements to manage stormwater and exploring opportunities to integrate stormwater management into roadway design; and
- Integrating transportation and environmental planning to capitalize on economic benefits.

The use of green streets offers the capability of transforming a significant stormwater and pollutant source into an innovative treatment system. Green streets optimize the performance of public space easing maintenance concerns and allowing municipalities to coordinate the progression and implementation of stormwater control efforts. In addition, green streets optimize the performance of both the transportation and water infrastructure. Effectively incorporating green techniques into the transportation network provides significant opportunity to decrease infrastructure demands and pollutant transport.

¹ National Cooperative Highway Research Program, *Evaluation of Best Management Practices and Low Impact Development for Highway Runoff Control*, National Academy of Sciences – National Research Council, 2006.

² Lance Frazer, *Paving Paradise: The Peril of Impervious Cover*, Environmental Health Perspectives, Volume 113, Number 7, July 2005.

⁵ Context Sensitive Solutions in Designing Major Urban Thoroughfares for Walkable Communities: http://www.ite.org/css/ (Ch. 6, pages. 65-87)

⁶ Neighborhood Street Design Guidelines, prepared by Neighborhood Streets Project Stakeholders. November 2000 http://www.oregon.gov/LCD/docs/publications/neighstreet.pdf (accessed June 2008)

⁷ Narrow Streets Database, http://www.sonic.net/abcaia/narrow.htm (accessed July 2008).

⁸ City of Seattle. Street Edge Alternatives Project

http://www.ci.seattle.wa.us/util/About SPU/Drainage & Sewer System/Natural Drainage Systems/Street Edge Alternatives/index.asp

⁹ City of Austin, Engineering Services Division. Standard Specifications and Details Website: http://www.ci.austin.tx.us/sd2/

¹⁰ See note 9

¹¹ Implementing Rainwater in Urban Stormwater Management

http://www.ci.maplewood.mn.us/index.asp?Type=B_BASIC&SEC=%7BF2C03470-D6B5-4572-98F0-F79819643C2A%7D (accessed July 2008).

¹² 2006 Stormwater Management Facilities Monitoring Report http://www.portlandonline.com/bes/index.cfm?c=36055 (accessed July 2008).

¹³ City of Portland. Green Streets website. https://www.sustainableportland.org/BES/index.cfm?c=44407 (last accessed July, 2008).

¹⁴ Prince George's County, MD. *Bioretention Design Specifications and Criteria*. http://www.co.pg.md.us/Government/AgencyIndex/DER/ESD/Bioretention/pdf/bioretention_design_manual.pdf (accessed July 2008).

¹⁵ City of Olympia. *Memorandum: Traditional versus Pervious Concrete Sidewalk – Construction and Maintenance Costs.* Feb. 2005.

http://www.ci.olympia.wa.us/cityutilities/stormwater/scienceandinnovations/porouspavement.htm.

¹⁶ The Case for Trees, Casey Trees, Washington, D.C.:

http://www.caseytrees.org/resources/casefortrees.html#EconGrowth

¹⁷ Deep Root, LLC. http://www.deeproot.com

¹⁸ Cornell University, Urban Horticulture Institute. http://www.hort.cornell.edu/UHI/

¹⁹ City of Portland Bureau of Environmental Services, CSO Program,

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²⁰ City of Portland Sustainable Infrastructure Committee, *Sustainable Infrastructure Report*. December 2001. http://www.portlandonline.com/shared/cfm/image.cfm?id=82893 (last accessed July, 2008).

²¹ City of Portland Sustainable Infrastructure Subcommittee, *Sustainable Infrastructure: Alternative Paving Materials*. Oct. 2003. http://www.portlandonline.com/shared/cfm/image.cfm?id=82898, (accessed July 2008).

²² City of Portland Sustainable Infrastructure Subcommittee, *Sustainable Infrastructure: Streetscape Task Force*. Nov. 2003. http://www.portlandonline.com/shared/cfm/image.cfm?id=82897, (accessed July 2008).

²³ City of Portland Bureau of Environmental Services, *Flow Test Report: Siskiyou Curb Extension*. August 4, 2004. http://www.portlandonline.com/shared/cfm/image.cfm?id=63097 (accessed July 2008).

²⁴ City of Portland Bureau of Environmental Services, *Environmental Assessment: Innovative Wet Weather Program*, April 2004.

²⁵ Portland Stormwater Advisory Committee, 2004.

²⁶Chicago Department of Transportation, Sustainable Development Initiatives; Streetscape and Urban Design Program, CDOT Division of Project Development: http://www.railvolution.com/rv2006_pdfs/rv2006_217c.pdf
 ²⁷ 48th Ward Green Initiatives: http://www.masmith48.org/greeniniatives/greeniniatives.html

²⁸ The Chicago Green Alley Handbook, Chicago Department of Transportation: http://egov.cityofchicago.org/webportal/COCWebPortal/COC EDITORIAL/GreenAlleyHandbook.pdf

²⁹ American Society of Landscape Architects, 2007 Professional Awards:

http://www.asla.org/awards/2007/07winners/212_hdg.html

³⁰ DeJong, Aaron, A Pilot Project Takes Off, Sustainable Urban Redevelopment: http://www.surmag.com/index.php?option=com_content&task=view&id=10&Itemid=2

³¹ Saulny, Susan, In Miles of Alleys, Chicago Finds it's Next Environmental Frontier, *New York Times* November 26, 2007.

³ See note 1.

⁴ Pollutants Commonly Found in Stormwater Runoff, http://www.stormwaterauthority.org/pollutants/default.aspx (accessed July 2008).

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Nick Kimball, Finance Director

Date: June 15, 2015

Subject: Consideration to Adopt the Fiscal Year 2015-2016 City Budget

RECOMMENDATION:

It is recommended that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, direct staff to make adjustments to the proposed Fiscal Year (FY) 2015-2016 Budget, if necessary; and
- c. Adopt Resolution No. 7679 (Attachment "A") approving the Fiscal Year 2015-2016 City Budget.

BACKGROUND:

- 1. During the months of March and April 2015, the Finance Department and City Manager met with each Department to develop the FY 2015-2016 Proposed Budget, which includes revenues and expenditures for the General Fund, Enterprise Funds, and all Special Revenue Funds.
- 2. On May 14, 2015, the FY 2015-2016 Proposed Budget, which included the General Fund, Enterprise Funds, Internal Service Funds, and all Special Revenue Funds, was distributed to the City Council. Proposed appropriations for all funds total approximately \$38.8 million, including \$17.6 million in the General Fund.
- 3. On May 18, 2015, the City Council held a Budget Study Session to present and discuss the Proposed FY 2015-2016 Budget.
- 4. On June 4, 2015, pursuant to Section 2-647 of the City of San Fernando City Code, a Notice of Public Hearing was published in the San Fernando Valley Sun newspaper in order to notify

Consideration to Adopt the Fiscal Year 2015-2016 City Budget

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interested parties and advise the residents of the proposed Public Hearing to adopt the FY 2015-2016 Budget on June 15, 2015, and in order to facilitate public input at said meeting.

ANALYSIS:

The FY 2015-2016 Proposed Budget is considered a Maintenance of Effort budget, which means it is based on providing the same level of service as Fiscal Year 2014-2015. Departments were asked to prepare their FY 2015-2016 budget requests with no CPI increases and enhancement requests would only be considered if they resulted in additional revenue to the City, met a critical City Council priority, and/or did not result in ongoing costs.

Subsequent to the Budget Study Session held on May 18, 2015, a number of adjustments were required, which are included as Attachment "A", Exhibit "1". With the adjustments, the total Proposed Budget for all funds is approximately \$39.0 million, including the proposed General Fund budget of \$17.6 million.

At the Budget Study Session, the City Council requested additional information on a number of items, which have been included as Attachments "B" through "E" of this report. Attachment "A" is the proposed Budget Resolution, which includes a number of items that give staff authority to execute a few routine budget related items without requiring additional City Council action, including the authority to:

- 1. Update the Department work programs based on direction received from City Council at the Budget Study Session;
- 2. Carry over and re-budget unexpended account balances for Capital Improvement Projects in Fiscal Year 2015-2016 with the approval of the City Manager;
- 3. Transfer appropriations within departmental budgets (e.g. from one division to another within the same department) with the approval of the City Manager, provided it does not result in a net increase to the department's total appropriation; and
- 4. Transfer from the non-departmental contingency account to accounts within various divisions to cover retirement/termination related leave payouts with the approval of the City Manager.

BUDGET IMPACT:

Adoption of the Fiscal Year 2015-2016 City Budget sets the legal expenditure limit and provides a strategic resource allocation plan to address the City Council's goals. In accordance with the

Consideration to Adopt the Fiscal Year 2015-2016 City Budget

Page 3 of 3

City's Budget Policy, the FY 2015-2016 General Fund Budget represents a balance budget with revenues of \$17.579 million and expenditures of \$17.574 million.

CONCLUSION:

The objective of the FY 2015-2016 Budget is to continue the provision of existing services in a fiscally responsible manner, with no new cuts or layoffs. Having said that, it must be recognized that the City still has a long way to go before financial stability is achieved. The fiscal problems the City has experienced over the past several years have left many needs that cannot be met at this time. Consequently, there is a growing backlog of maintenance and capital projects that will have to be deferred into future years until the City has the capital to address that backlog. The City's financial position is starting to turn, but additional ways to provide service will need to be explored to address the ongoing structural deficit, begin building a reserve, fund savings accounts for needed maintenance and equipment replacement, and restore services and programs to the community.

ATTACHMENTS:

- A. Resolution No. 7679 with Exhibits 1 8
 - 1. Adjustments to the Proposed Budget
 - 2. Summary of Sources and Uses by Fund
 - 3. Summary of Revenues by Fund 5 Years
 - 4. Summary of Appropriations by Fund 5 Years
 - 5. Summary of Appropriations by Fund By Type
 - 6. Summary of General Fund Revenues by Source 5 Years
 - 7. Summary of General Fund Appropriations by Division 5 Years
 - 8. Summary of General Fund Appropriations by Division By Type
- B. Equipment Replacement Amortization Schedule
- C. FY 2015-2016 Capital Improvement Summary
- D. Department Organization Charts
- E. New positions requests not included in the proposed budget

RESOLUTION NO 7679

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ADOPTING A BUDGET FOR THE FISCAL YEAR 2015-2016 AND ESTABLISHING ESTIMATED REVENUES AND APPROPRIATIONS AS DESCRIBED HEREIN

WHEREAS, the City Council has received and considered a proposed budget for Fiscal Year 2015-2016, commencing July 1, 2015, and ending June 30, 2016; and

WHEREAS, the City Council has reviewed and modified the proposed budget and conducted a Public Hearing on the budget on June 15, 2015; and

WHEREAS, the City Council has determined that it is necessary for the efficient management of the City that certain sums raised from revenues, transfers, and reserves of the City be appropriated to the various departments, offices, agencies and activities of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

- <u>Section 1:</u> An annual budget for the City of San Fernando for the fiscal year beginning July 1, 2015 and ending June 30, 2016, a copy of which is on file in the City Clerk's Office (the "Annual Budget"), is hereby adopted; that Annual Budget being the proposed budget, as amended, modified and corrected in open study sessions before the City Council.
- <u>Section 2:</u> The sums of money set forth in the Annual Budget are hereby appropriated from the revenues and the reserves of the City of San Fernando to the respective funds and accounts therein set forth for expenditure during Fiscal Year 2015-2016 for each of the several objects of Salaries and Wages, Operations and Maintenance, Capital Outlay and Public Improvements.
- Section 3: The sums of money set forth in Exhibits "1", "2", "3", "4", "5", "6", "7", and "8" are hereby appropriated to the following named departments, offices, agencies and activities of the City for expenditures during Fiscal Year 2015-2016 as shown in Exhibits "1", "2", "3", "4", "5", "6", "7", and "8".
- <u>Section 4:</u> Work programs in the published adopted budget shall be revised to reflect necessary updates and direction from the City Council on May 18, 2015.
- <u>Section 5:</u> The unexpended account balances, as of June 30, 2015, for the Capital Improvement Projects may be carried over and rebudgeted in the fiscal year 2015-2016 budget with the approval of the City Manager or his/her designee, provided it does not exceed the prior year adjusted budget.

Section 6: Appropriation transfers may be made within departmental budgets from one functional category to another or from one division or section to another with the approval of the City Manager or his/her designee, provided there is no net increase in the department's total appropriation.

<u>Section 7:</u> Appropriation transfers to cover retirement/termination related leave payoffs may be made from the non-departmental contingency account to accounts within the budget categories of the various departments, divisions and offices with the approval of the City Manager or his/her designee.

<u>Section 8:</u> No such carry overs or transfers authorized pursuant to the foregoing paragraphs shall be construed as establishing additional regular positions without prior approval of the City Council.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2015.

ATTEST:	Joel Fajardo, Mayor
Elena G. Chávez, City Clerk	_
STATE OF CALIFORNIA COUNTY OF LOS ANGELES CITY OF SAN FERNANDO)) ss)
	at the foregoing Resolution was approved and adopted at a l held on the 15 th day of June, 2015, by the following vote to
AYES:	
NOES:	
ABSENT:	
Elena G. Chávez. City Clerk	<u> </u>

EXHIBIT 1

Fiscal Year 2015-2016	

City of San Fernando Adustments to Proposed Budget

001 - GENERAL ELIND				
			1 0 0 0 0	
Proposed Revenue Lotal	Pronosed	Revised	17,578,679	
Account - Description	Estimate	Estimate	Change	
N/A	ı	ı	1	
Total Revenue Adjustments				
Revised Revenue Total			17,578,679	
Proposed Expenditure Total			17,559,567	
	Proposed	Revised		
Account - Description	Appropriation	Appropriation	Difference	
001-130-0000-4260 Contractual Services	ı	40,000	40,000	Turnkey Business License services
001-135-0000-4500 Capital Equipment	50,000	55,500	5,500	Replace Network Switch
001-190-0000-42xx Appropriated Reserve	20,000	75,000	25,000	Add'l reserve funds for contingency
001-190-0000-4270 Professional Services	100,000	125,000	25,000	Grant writing services
001-190-0000-4380 Subscription Memberships_Dues	29,200	34,200	5,000	\$5,000 Increase in COG dues
001-420-0000-4260 Contractual Services	000'09	75,000	15,000	Add'l funds for Park Master Plan
001-420-0000-4111 Commissioner Reimbursement	ı	3,000	3,000	Education Comm. Stipend
001-420-0000-xxxx Education commission budget	ı	3,000	3,000	Education Commission budget
001-225-0000-4101 Regular Salaries	2,756,003	2,649,208	(106,795)	(106,795) Reduce funding for 1 vacant Police
				Officer to explore alternate funding
				opportunities
Total Expenditure Adjustments	3,045,203	3,059,908	14,705	
Revised Expenditure Total General Fund Surplus(Deficit)			17,574,272 4,407	

EXHIBIT 1

City of San Fernando Adustments to Proposed Budget Fiscal Year 2015-2016

026 - CDBG FUND				
Proposed Revenue Total			228,205	
Account - Description	Proposed Estimate	Revised	Change	
026-0000-3xxx CDBG	228,205	245,705	17,500	ge 17,500 Add unallocated funds
Total Revenue Adjustments	228,205	245,705	17,500	
Revised Revenue Total			245,705	
Proposed Expenditure Total			1	
Account - Description 026-311-0000-4500 Capital Projects	Proposed Appropriation -	Revised Appropriation 245,705	Difference 245,705	<i>rence</i> 245,705 Approved Street Overlay Project
Total Expenditure Adjustments	1	245,705	245,705	
Revised Expenditure Total CDBG Fund Surplus(Deficit)			245,705	

					SUMMARY (CITY OF SAN FE OF SOURCES A FISCAL YEAR 2	AND USES BY	r FUND					
FUND NO.	FUND NAME	End	Estimated ding Balance une 30, 2015		Estimated Revenues Y 2015-2016	Transfers In	Total Resources	Proposed Operating Expenditures FY 2015-2016	Capital Projects / Expenses	Transfers Out	Total Requirements	End	Estimated ding Balance une 30, 2016
Gener:	al Fund:												
		\$	(4,452,124)) \$	16,001,600	\$ 1,577,079	\$ 17,578,679	\$ 15,343,107	\$ 64,840	\$ 2,151,620	\$ 17,559,567	\$	(4,433,012)
	Total General Fund:	\$	(4,452,124)	\$	16,001,600	1,577,079	17,578,679	15,343,107	64,840	2,151,620	17,559,567	\$	(4,433,012)
	al Revenue Funds:												
002	SLESF (Supplemental Law Enforcement Services Fund)	\$	4	\$	100,000	-	100,000	-	-	100,000	100,000	\$	4
007	Proposition "A" - Transit Development Fund	\$	(17,804)	\$	443,639	-	443,639	425,639	-	-	425,639	\$	196
008	Proposition "C" - Transit Development Fund	\$	144,026	\$	349,736	-	349,736	343,925	143,544	-	487,469	\$	6,293
009	Proposition "C" - Discretionary	\$	20,444	\$	-	-	-	-	-	-	-	\$	20,444
010	Grant Fund	\$	(60,273)	\$	-	-	-	-	-	-	-	\$	(60,273)
011		\$	569,352	\$	543,470	-	543,470	479,904	340,000	289,198	1,109,102		3,720
012		\$		┿	262,307	<u> </u>	262,307	-	592,000		592,000	\$	447,078
_		\$		┿	25,000	<u> </u>	25,000	-	-	30,000	30,000		(1,548)
014	- v	\$	71,672	+	-	-	-	-	-	-	-	\$	71,672
		\$	(100)	\$	16,000	-	16,000	100	15,803	-	15,903	\$	(3)
016	Air Quality Management District Fund (AQMD)	\$	164,192	\$	29,100	-	29,100	-	175,000	-	175,000	\$	18,292
017	Recreation Self Sustaining Fund	\$	40,305	\$	119,650	-	119,650	114,850	10,000		124,850	\$	35,105
018	Retirement Fund	\$	6,090,314	\$	2,750,000	224,868	2,974,868	2,679,366	-	-	2,679,366	\$	6,385,816
019	Quimby Act Fees	\$	14,152	\$	-	-	-	-	-	-	-	\$	14,152
020	State Asset Seizure	\$	28,100	\$	-	-	-	-	-	-	-	\$	28,100
021	Federal Asset Seizure	\$	37,095	\$	-	-	-	-	-	-	-	\$	37,095
022	STPL	\$	281,964	\$	-	-	-	-	281,831	<u> </u>	281,831	\$	133
	Community Development Block Grant (CDBG)		(2,691)	4	228,205	-	228,205	-	-	-		\$	225,514
027	Street Lighting	\$	(37,442)	\$	335,000	-	335,000	385,279	5,000	-	390,279	\$	(92,721)
029	Parking Maintenance Operations (M & O)	\$	250,947	\$	230,000	-	230,000	152,325	181,000		333,325	\$	147,622
050	Pavement Fund	\$	157,005	\$				-		100,000	100,000	\$	57,005
053	Community Investment Fund	\$		\$	10,000		10,000	10,000		-	10,000	\$	-
101	AB109 Task Force Fund	\$	13,038	\$						-	-	\$	13,038
103	Gridely Elementary Grant Fund	\$	(4,423)	\$	121,700		121,700	121,700		-	121,700	\$	(4,423)
104	Morningside Elementary Grant Fund	\$	(178)	\$	121,700	<u> </u>	121,700	121,700		<u> </u>	121,700	\$	(178)
108	California Arts Council	\$	(1,104)	\$	10,000	-	10,000	10,000	-	-	10,000	\$	(1,104)
109		\$	(23,847)	4		-	57,000	57,000		-	57,000		(23,847)
	· •	\$	3,056	+		-	-	-	-	-	-	\$	3,056
	- v	\$	(1,303)	+		-	-	-	-	-		\$	(1,303)
		\$	5,000	+		-	7,500	7,500	-	-	7,500		5,000
		\$	-	\$		-	100,000	100,000	-	-	100,000		-
_		\$	200,000	+	-	-	-	200,000	-	-	200,000		-
		\$	- '	\$	-	-	-	-	-	-	-	\$	-
120	ABC Alcohol Beverage Control Grant	\$	685	╆	-	-	-	-	-	-	-	\$	685
1	Total Special Revenue Funds:	. \$	8,722,409	\$	5,860,007	224,868	6,084,875	5,209,288	1,744,178	519,198	7,472,664	\$	7,334,620

				SUMMARY	CITY OF SAN F OF SOURCES FISCAL YEAR	AND USES BY	' FUND					
FUND NO.	FUND NAME	Estimated Ending Balan June 30, 201	се	Estimated Revenues FY 2015-2016	Transfers In	Total Resources	Proposed Operating Expenditures FY 2015-2016	Capital Projects / Expenses	Transfers Out	Total Requirements	End	Estimated ling Balance ne 30, 2016
Enterp	orise and Internal Service Funds:		1									
006	Self Insurance	\$ (1,242,	098)	1,710,000	60,000	1,770,000	1,747,352	-	-	1,747,352	\$	(1,219,450)
041	Equipment Maintenance/Replacement	\$ (9,2	285)	782,166	70,000	852,166	668,715	70,000	42,495	781,210	\$	61,671
043	Facility Maintenance	\$	- 1	1,005,367	-	1,005,367	927,596	-	77,247	1,004,843	\$	524
070	Water	\$ 1,198,	160	3,057,000	-	3,057,000	2,731,118	1,810,822	428,690	4,970,630	\$	(715,170)
072	Sewer	\$ 5,888,	743	2,907,000	50,000	2,957,000	2,987,876	2,076,552	188,937	5,253,365	\$	3,592,378
073	Refuse/Environmental	\$ 132,	924	-	-	-	-	-	-	-	\$	132,924
	Total Enterprise and Internal Service Funds:	\$ 5,968,7	44	9,461,533	180,000	9,641,533	9,062,657	3,957,374	737,369	13,757,400	\$	1,852,877
	TOTAL ALL CITY FUNDS:	\$ 10,239,)29	\$ 31,323,140	1,981,947	33,305,087	29,615,052	5,766,392	3,408,187	38,789,631	\$	4,754,485

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES BY FUND - 5 YEARS FISCAL YEAR 2015-2016

Governmental Funds	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Adjusted	FY 2015-2016 Proposed
001 General Fund	16,888,621	17,086,108	17,948,812	18,694,638	17,578,679
Total Governmental Funds	16,888,621	17,086,108	17,948,812	18,694,638	17,578,679

	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Special Funds	Actual	Actual	Actual	Adjusted	Proposed
002 SLESF	100,003	100,004	100,004	100,000	100,000
007 Proposition A	394,925	417,583	439,258	432,022	443,639
008 Proposition C	307,995	325,664	342,944	337,448	349,736
009 Proposition C - Discretionary	10	12	10	-	-
010 Grants	1,975,319	1,118,218	2,471,083	-	-
011 State Gas Tax	707,744	927,318	817,550	642,402	543,470
012 Measure R	229,172	243,675	253,292	253,086	262,307
013 Traffic Safety	53,803	32,108	35,974	31,000	25,000
014 Cash In-Lieu of Parking	-	-	-	-	-
015 Local Transporation	12,239	16,200	12,755	19,500	16,000
016 AQMD	29,772	28,699	34,598	29,100	29,100
017 Recreation Self Sustaining	211,260	238,339	143,832	112,150	119,650
018 Retirement	4,279,998	2,809,000	8,704,460	3,001,201	2,974,868
019 Quimby Act	178	195	11,989	-	-
020 State Asset Seizure	2,350	23,178	10,778	2,000	-
021 Federal Asset Seizure	1	35,573	17	-	-
022 STPL	-	-	281,964	-	-
026 CDBG	334,916	347,315	348,075	349,897	228,205
027 Street Lighting	442,911	329,623	354,086	375,239	335,000
029 Parking and Maintenance Operations	208,760	200,565	204,962	205,143	230,000
050 Pavement Fund	226,647	222,893	290,151	-	-
053 Community Investment Fund	-	-	10,000	10,000	10,000
101 AB109 Task Force Fund	-	-	90,010	90,000	-
103 Gridley Elementary Grant Fund	-	-	108,056	121,717	121,700
104 Morningside Elementary Grant	-	-	130,567	121,717	121,700
105 HUD - EDI Wayfinding Grant	-	-	99,000	-	-
107 State Farm Grant	-	-	2,500	-	-
108 California Arts Council	-	-	9,937	11,400	10,000
109 National Endowment for the Arts	-	-	-	57,000	57,000
111 DUI Avoid Campaign	-	-	4,117	-	-
112 Alliance for CA Traditional Arts	_	-	5,000	7,500	7,500
113 MTA TOD Planning Grant	-	-	1,727	280,665	-
115 Elderly Nutrition Program Income	-	-	-,	100,877	100,000
118 Housing Related Parks (HRP) Program	_	_	_	200,000	
119 Office of Traffic Safety	_	_	_	65,699	_
120 Alcohol Beverage Control Grant	-	-	-	21,750	-
-				·	
Total Special Funds	9,518,003	7,416,161	15,318,694	6,978,513	6,084,875

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES BY FUND - 5 YEARS FISCAL YEAR 2015-2016

	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Proprietary Funds	Actual	Actual	Actual	Adjusted	Proposed
006 Self Insurance	1,159,593	1,000,147	1,207,726	1,656,050	1,770,000
041 Equipment Maint/Replacement	-	-	-	52,000	852,166
043 Facility Maintenance	-	-	-	-	1,005,367
070 Water	2,770,589	3,292,625	3,837,119	3,621,526	3,057,000
072 Sewer	2,590,598	2,907,130	3,348,520	3,188,575	2,957,000
073 Refuse	1,122,709	1,131,933	859,797	-	-
Total Proprietary Funds	7,643,489	8,331,834	9,253,162	8,518,151	9,641,533
Total Citywide Revenues	34,050,113	32,834,103	42,520,669	34,191,302	33,305,087

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY FISCAL YEAR 2015-2016

Governmental Funds	F	Y 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Adjusted	FY 2015-2016 Proposed
001 General Fund		17,307,969	17,315,404	17,336,976	18,714,153	17,559,567
Total Governmental Funds	\$	17,307,969	17,315,404	17,336,976	18,714,153	\$ 17,559,567

	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Special Funds	Actual	Actual	Actual	Adjusted	Proposed
002 SLESF	100,094	110,713	100,000	100,000	100,000
007 Proposition A	641,296	526,628	465,520	468,220	425,639
008 Proposition C	311,603	486,426	398,266	666,173	487,469
010 Grants	1,219,744	1,171,363	452,920	2,347,686	-
011 State Gas Tax	736,632	1,189,655	569,676	960,221	1,109,102
012 Measure R	136,294	69,695	18,834	617,000	592,000
013 Traffic Safety	143,927	110,343	31,825	30,000	30,000
015 Local Transporation	15,784	12,568	19,504	19,600	15,903
016 AQMD	-	-	-	156,100	175,000
017 Recreation Self Sustaining	187,688	196,230	102,335	119,230	124,850
018 Retirement	3,635,438	3,339,171	2,361,100	2,756,884	2,679,366
019 Quimby Act	10,517	36,021	281,003	36,000	-
020 State Asset Seizure	-	3,907	6,441	-	-
021 Federal Asset Seizure	-	-	-	-	-
022 STPL	-	-	-	281,831	281,831
026 CDBG	331,882	347,315	348,075	352,588	-
027 Street Lighting	422,420	394,114	347,384	371,490	390,279
029 Parking and Maintenance Ops	173,094	164,975	131,420	302,526	333,325
050 Pavement Fund	451,663	244,225	249,000	62,202	100,000
053 Community Investment Fund	-	-	-	20,000	10,000
101 AB109 Task Force Fund	-	-	71,384	95,588	-
103 Gridely Elementary Grant Fund	-	-	112,478	121,717	121,700
104 Morningside Elementary Grant	-	-	130,744	121,717	121,700
105 HUD - EDI Wayfinding Grant	-	-	99,000	-	-
107 State Farm Grant	-	-	2,500	-	-
108 California Arts Council	-	-	11,041	11,400	10,000
109 National Endowment for the Arts	-	-	23,847	57,000	57,000
111 DUI Avoid Campaign	-	-	1,061	-	-
112 Alliance for CA Traditional Arts	-	-	-	7,500	7,500
113 MTA TOD Planning Grant	-	-	3,030	280,665	-
115 Elderly Nutrition Program	-	-	-	100,877	100,000
118 Housing Related Parks (HRP) Program	-	-	-	200,000	200,000
119 Office of Traffic Safety	-	-	-	65,699	-
120 Alcohol Beverage Control Grant	-	=	-	21,065	-
Total Special Funds	8,518,076	8,403,349	6,338,388	10,750,979	7,472,664

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY FISCAL YEAR 2015-2016

	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Proprietary Funds	Actual	Actual	Actual	Adjusted	Proposed
006 Self Insurance Fund	1,357,711	1,269,827	1,215,676	1,736,852	1,747,352
041 Equipment Maintenance/Replacement	-	-	-	60,792	781,210
043 Facility Maintenance	-	-	-	-	1,004,843
070 Water	3,242,380	3,246,218	3,042,710	6,428,339	4,970,630
072 Sewer	2,505,675	2,865,682	2,953,128	4,873,012	5,253,365
073 Refuse	1,027,810	1,018,522	827,984	-	-
Total Proprietary Funds	8,133,576	8,400,249	8,039,498	13,098,995	13,757,400

Total Citywide Expenditures	33,959,621	34,119,002	31,714,862	42,564,127	38,789,631

CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - BY TYPE FISCAL YEAR 2015-2016

The total budget for Governmental, Special and Proprietary Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital, and Transfers.

	Governmental Funds	Personnel	Operating	Capital Expenses	Internal Svs. Chrg.	Total Budget
001	General Fund	10,420,123	4,922,984	64,840	2,151,620	17,559,567
Total	General Fund	10,420,123	4,922,984	64,840	2,151,620	17,559,567

Special Funds	Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
002 SLESF	-	-	-	100,000	100,000
007 Propostion A	-	425,639	-	-	425,639
008 Propostion C	60,615	283,310	143,544	-	487,469
010 Grants	-	-	-	-	-
011 State Gas Tax	163,669	316,235	340,000	289,198	1,109,102
012 Measure R	-	-	592,000	-	592,000
013 Traffic Safety	-	-	-	30,000	30,000
015 Local Transporation	-	100	15,803	-	15,903
016 AQMD	-	-	175,000	-	175,000
017 Recreation Self Sustaining	59,300	55,550	10,000	-	124,850
018 Retirement	2,537,843	141,523	-	-	2,679,366
019 Quimby Act	-	-	-	-	-
020 State Asset Seizure	-	-	-	-	-
021 Federal Asset Seizure	-	-	-	-	-
022 STPL	-	-	281,831	-	281,831
026 CDBG	-	-	-	-	-
027 Street Lighting	109,313	275,966	5,000	-	390,279
029 Parking and Maintenance Operat	102,457	49,868	181,000	-	333,325
050 Pavement Fund	-	-	-	100,000	100,000
053 Community Investment Fund	-	10,000	-	-	10,000
103 Gridely Elementary Grant Fund	100,500	21,200	-	-	121,700
104 Morningside Elementary Grant	100,500	21,200	-	-	121,700
108 California Arts Council	-	10,000	-	-	10,000
109 National Endowment for the Arts	-	57,000	-	-	57,000
112 Alliance for CA Tradition Arts	-	7,500	-	-	7,500
113 MTA TOD Planning Grant	-	-	-	-	-
115 Elderly Nutrition Program	-	100,000	-	-	100,000
118 California State Grant	-	200,000	-	-	200,000
119 COPS Safe Schools	-	-	-	-	-
120 Alcohol Beverage Control Grant	-	-	-	-	-
Total Special Funds	3,234,197	1,975,091	1,744,178	519,198	7,472,664
	-, -, -	,,	, , -		, ,
Proprietary Funds	Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
006 Self Insurance Fund	-	1,747,352	-	-	1,747,352
041 Equipment Maint/Replacement	250,189	418,526	70,000	42,495	781,210
043 Facility Maintenance	398,408	529,188	-	77,247	1,004,843
070 Water	1,297,088	1,434,030	1,810,822	428,690	4,970,630
072 Sewer	545,131	2,442,745	2,076,552	188,937	5,253,365
073 Refuse	-		-	-	
Total Proprietary Funds	2,490,816	6,571,841	3,957,374	737,369	13,757,400

Total Citywide Expenditures	\$ 16,145,136 \$	13,469,916 \$	5,766,392 \$	3,408,187	\$ 38,789,631

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF REVENUES BY SOURCE - 5 YEAR HISTORY FISCAL YEAR 2015-2016

General Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Revenue	Actual	Actual	Actual	Adjusted	Proposed
Property Taxes	1,412,861	1,993,288	2,715,153	2,238,309	2,234,000
Sales and Other Taxes	5,415,792	5,905,479	7,663,635	8,552,335	9,405,000
Licenses and Permits	279,825	231,743	320,240	267,500	277,000
Fines and Forfeitures	831,983	643,363	560,920	511,100	511,200
Interest & Rental Income	220,005	264,776	285,141	235,826	202,400
From Other Agencies	2,152,736	2,012,326	2,023,343	2,121,556	2,185,500
Charges for Service	2,173,966	2,476,443	2,744,877	2,140,640	1,727,881
Miscellaneous Revenue	79,730	64,637	63,023	64,759	45,000
Other Revenue	4,321,721	3,494,053	1,572,479	2,562,613	990,698
Total Revenue	16,888,619	17,086,108	17,948,811	18,694,638	17,578,679

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY FISCAL YEAR 2015-2016

		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
	ADMINISTRATION	Actual	Actual	Actual	Adjusted	Proposed
01-101	City Council	116,728	99,590	85,946	91,437	110,356
01-102	Treasurer	148,566	145,951	141,843	148,421	170,504
01-105	Administration	212,410	318,720	234,490	361,992	396,149
01-106	Personnel	257,265	261,602	301,603	264,893	300,323
01-110	City Attorney	294,185	411,380	208,105	300,000	300,000
01-112	Labor Attorney	111,845	71,919	79,563	80,000	80,000
01-115	City Clerk	125,084	129,484	124,922	139,560	181,105
01-116	Elections	58	80,919	552	61,038	1,000
01-500	Fires Services - Contract	3,159,359	2,632,799	2,224,887	2,800,000	2,800,000
	Total Administration Department	4,425,500	4,152,364	3,401,911	4,247,341	4,339,437
					-	
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
	FINANCE	Actual	Actual	Actual	Adjusted	Proposed
01-130	Finance Administration	552,219	508,223	575,206	582,239	552,647
01-135	Information Technology	-	-	-	-	439,425
01-180	Retirement Health Premiums	1,898,783	1,800,301	820,779	877,405	900,000
01-190	Non-Departmental	569,643	784,678	2,481,884	1,885,786	798,200
	Total Finance Department	3,020,645	3,093,202	3,877,869	3,345,430	2,690,272
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
C	OMMUNITY DEVELOPMENT	Actual	Actual	Actual	Adjusted	Proposed
01-140	Building and Safety	220,023	202,034	204,242	221,805	246,947
01-150	Planning/Administration	130,008	247,723	261,699	269,779	265,976
01-152	Community Preservation	310,307	336,930	303,995	347,291	439,814
	Total Community Development	660,338	786,687	769,936	838,875	952,737
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
	POLICE	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Adjusted	FY 2015-2016 Proposed
01-222	POLICE Police Admin					
01-222 01-224		Actual	Actual	Actual	Adjusted	Proposed
	Police Admin	Actual 1,260,253	Actual 1,062,578	Actual 1,164,467	Adjusted 1,361,557	Proposed 1,263,646
01-224	Police Admin Detectives	Actual 1,260,253 695,823	Actual 1,062,578 617,518	Actual 1,164,467 679,660	Adjusted 1,361,557 675,383	Proposed 1,263,646 849,712
01-224 01-225	Police Admin Detectives Patrol	Actual 1,260,253 695,823 3,778,497	Actual 1,062,578 617,518 4,042,742	Actual 1,164,467 679,660 3,835,912	Adjusted 1,361,557 675,383 4,157,880	Proposed 1,263,646 849,712 5,100,037
01-224 01-225 01-226	Police Admin Detectives Patrol Reserves/Explorers	Actual 1,260,253 695,823 3,778,497 26,503	Actual 1,062,578 617,518 4,042,742 24,795	Actual 1,164,467 679,660 3,835,912 25,315	Adjusted 1,361,557 675,383 4,157,880 36,000	1,263,646 849,712 5,100,037 38,010
01-224 01-225 01-226 01-230	Police Admin Detectives Patrol Reserves/Explorers Community Service	1,260,253 695,823 3,778,497 26,503 295,209	Actual 1,062,578 617,518 4,042,742 24,795 283,084	Actual 1,164,467 679,660 3,835,912 25,315 184,390	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717	1,263,646 849,712 5,100,037 38,010 159,662
01-224 01-225 01-226 01-230	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services	1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717	Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437	1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067
01-224 01-225 01-226 01-230	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013	Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016
01-224 01-225 01-226 01-230 01-250	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual	Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed
01-224 01-225 01-226 01-230 01-250	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual 111,581	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual 126,196	Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted 278,577	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed 480,121
01-224 01-225 01-226 01-230 01-250 01-310 01-311	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual	Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed
01-224 01-225 01-226 01-230 01-250 01-310 01-311 01-312	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department PUBLIC WORKS* PW Administration Street Maintenance Graffiti Removal	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual 111,581	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual 126,196	Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual 186,935 78,743	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted 278,577 254,350 -	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed 480,121
01-224 01-225 01-226 01-230 01-250 01-310 01-311 01-312 01-313	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department PUBLIC WORKS* PW Administration Street Maintenance Graffiti Removal Bus Shelter Maintenance	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual 111,581 54,343 12,035	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual 126,196 54,075	Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual 186,935 78,743 - 76,007	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted 278,577 254,350 - 82,605	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed 480,121
01-224 01-225 01-226 01-230 01-250 01-310 01-311 01-312 01-313 01-320*	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department PUBLIC WORKS* PW Administration Street Maintenance Graffiti Removal Bus Shelter Maintenance Equipment Maintenance	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual 111,581 54,343 12,035 - 426,166	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual 126,196 54,075 - 462,093	Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual 186,935 78,743 - 76,007 524,366	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted 278,577 254,350 - 82,605 590,803	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed 480,121 289,198
01-224 01-225 01-226 01-230 01-250 01-310 01-311 01-312 01-313 01-320* 01-341	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department PUBLIC WORKS* PW Administration Street Maintenance Graffiti Removal Bus Shelter Maintenance	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual 111,581 54,343 12,035 - 426,166 72,485	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual 126,196 54,075	Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual 186,935 78,743 - 76,007	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted 278,577 254,350 - 82,605 590,803 97,126	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed 480,121 289,198 11,990
01-224 01-225 01-226 01-230 01-250 01-310 01-311 01-312 01-313 01-320* 01-341 01-343	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department PUBLIC WORKS* PW Administration Street Maintenance Graffiti Removal Bus Shelter Maintenance Equipment Maintenance	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual 111,581 54,343 12,035 - 426,166 72,485 121,200	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual 126,196 54,075 - 462,093 80,662 121,255	Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual 186,935 78,743 - 76,007 524,366	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted 278,577 254,350 - 82,605 590,803 97,126 136,000	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed 480,121 289,198 11,990 27,595
01-224 01-225 01-226 01-230 01-250 01-310 01-311 01-312 01-313 01-320* 01-341 01-343 01-346	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department PUBLIC WORKS* PW Administration Street Maintenance Graffiti Removal Bus Shelter Maintenance Equipment Maintenance Mall Maintenance Street Sweeping Streets, Trees, & Parkways	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual 111,581 54,343 12,035 - 426,166 72,485 121,200 91,595	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual 126,196 54,075 - 462,093 80,662	## Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual 186,935 78,743 - 76,007 524,366 60,001 121,200 113,868	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted 278,577 254,350 - 82,605 590,803 97,126 136,000 197,783	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed 480,121 289,198 11,990 27,595 99,897
01-224 01-225 01-226 01-230 01-250 01-310 01-311 01-312 01-313 01-320* 01-341 01-343 01-346 01-370	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department PUBLIC WORKS* PW Administration Street Maintenance Graffiti Removal Bus Shelter Maintenance Equipment Maintenance Mall Maintenance Street Sweeping Streets, Trees, & Parkways Traffic Safety	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual 111,581 54,343 12,035 - 426,166 72,485 121,200	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual 126,196 54,075 - 462,093 80,662 121,255	## Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual 186,935 78,743 - 76,007 524,366 60,001 121,200	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted 278,577 254,350 - 82,605 590,803 97,126 136,000	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed 480,121 289,198 11,990 27,595
01-224 01-225 01-226 01-230 01-250 01-310 01-311 01-312 01-313 01-320* 01-341 01-343 01-346 01-370 01-371	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department PUBLIC WORKS* PW Administration Street Maintenance Graffiti Removal Bus Shelter Maintenance Equipment Maintenance Mall Maintenance Street Sweeping Streets, Trees, & Parkways Traffic Safety Traffic Signals	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual 111,581 54,343 12,035 - 426,166 72,485 121,200 91,595 20,919 102,921	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual 126,196 54,075 462,093 80,662 121,255 89,920 17,144 105,592	## Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual 186,935 78,743 - 76,007 524,366 60,001 121,200 113,868 79,967 104,629	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted 278,577 254,350 - 82,605 590,803 97,126 136,000 197,783 70,357 140,888	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed 480,121 289,198 11,990 27,595 99,897
01-224 01-225 01-226 01-230 01-250 01-310 01-311 01-312 01-313 01-320* 01-341 01-343 01-346 01-370	Police Admin Detectives Patrol Reserves/Explorers Community Service Emergency Services Total Police Department PUBLIC WORKS* PW Administration Street Maintenance Graffiti Removal Bus Shelter Maintenance Equipment Maintenance Mall Maintenance Street Sweeping Streets, Trees, & Parkways Traffic Safety	Actual 1,260,253 695,823 3,778,497 26,503 295,209 10,000 6,066,285 FY 2011-2012 Actual 111,581 54,343 12,035 - 426,166 72,485 121,200 91,595 20,919	Actual 1,062,578 617,518 4,042,742 24,795 283,084 - 6,030,717 FY 2012-2013 Actual 126,196 54,075 - 462,093 80,662 121,255 89,920 17,144	## Actual 1,164,467 679,660 3,835,912 25,315 184,390 5,000 5,894,744 FY 2013-2014 Actual 186,935 78,743 - 76,007 524,366 60,001 121,200 113,868 79,967	Adjusted 1,361,557 675,383 4,157,880 36,000 134,717 6,900 6,372,437 FY 2014-2015 Adjusted 278,577 254,350 - 82,605 590,803 97,126 136,000 197,783 70,357	Proposed 1,263,646 849,712 5,100,037 38,010 159,662 5,000 7,416,067 FY 2015-2016 Proposed 480,121 289,198 11,990 27,595 99,897 137,166

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY FISCAL YEAR 2015-2016

		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
REG	CREATION & COMM SERVICES	Actual	Actual	Actual	Adjusted	Proposed
01-420	Recreation	373,515	382,944	355,423	405,244	403,644
01-422	Community Services	168,331	169,229	146,385	185,794	220,607
01-423	Rec Facilities	158,870	133,310	75,012	153,512	232,150
01-424	Special Events	107,733	106,251	146,228	179,423	202,994
01-430	Aquatices	588,183	648,590	588,587	304,751	-
7	Total Recreation & Comm Services	1,396,632	1,440,324	1,311,635	1,228,724	1,059,395
				•		
	TOTAL GENERAL FUND	\$ 17,307,915	\$ 17,315,228	\$ 17,336,250	\$ 18,714,153	\$ 17,559,567

^{*}Converted to Internal Service Fund in FY 2015-2016

CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE FISCAL YEAR 2015-2016

The total budget for each General Fund division, by departement. This summary provides an overview of each divisions's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital, and Transfers.

					Internal Svc.	
	ADMINISTRATION	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-101	City Council	64,060	36,812	-	9,484	110,356
01-102	Treasurer	147,037	1,700	-	21,767	170,504
01-105	Administration	315,780	33,620	-	46,749	396,149
01-106	Personnel	223,875	43,305	-	33,143	300,323
01-110	City Attorney	-	300,000	-	-	300,000
01-112	Labor Attorney	-	80,000	-	-	80,000
01-115	City Clerk	147,677	11,565	-	21,863	181,105
01-116	Elections	1,000	-	-	-	1,000
01-500	Fires Services - Contract	-	2,800,000	-	-	2,800,000
	Total Administration Department	899,429	3,307,002	-	133,006	4,339,437

					Internal Svc.	
	FINANCE	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-130	Finance Administration	425,281	64,405	-	62,961	552,647
01-135	Information Technology	-	389,425	50,000	-	439,425
01-180	Retirement Health Premiums	900,000	-	-	-	900,000
01-190	Non-Departmental	160,000	318,200	-	320,000	798,200
	Total Finance Department	1,485,281	772,030	50,000	382,961	2,690,272

					Internal Svc.	
C	OMMUNITY DEVELOPMENT	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-140	Building and Safety	206,733	8,609	1,000	30,605	246,947
01-150	Planning/Administration	174,039	64,672	1,500	25,765	265,976
01-152	Community Preservation	340,038	23,795	1,500	74,481	439,814
	Total Community Development	720,810	97,076	4,000	130,851	952,737

					Internal Svc.	
	POLICE	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-222	Police Admin	865,076	238,485	-	160,085	1,263,646
01-224	Detectives	688,039	20,952	-	140,721	849,712
01-225	Patrol	4,154,542	61,903	-	883,592	5,100,037
01-226	Reserves/Explorers	22,750	10,250	-	5,010	38,010
01-230	Community Service	139,073	-	-	20,589	159,662
01-250	Emergency Services	-	5,000	-	-	5,000
	Total Police Department	5,869,480	336,590	-	1,209,997	7,416,067

					Internal Svc.	
	PUBLIC WORKS*	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-310	PW Administration	293,931	139,176	3,500	43,514	480,121
01-311	Street Maintenance	215,760	16,175	-	57,263	289,198
01-341	Mall Maintenance	-	4,650	7,340	-	11,990
01-343	Street Sweeping	-	27,595	-	-	27,595
01-346	Streets, Trees, & Parkways	75,363	7,000	-	17,534	99,897
01-370	Traffic Safety	68,006	15,498	-	53,662	137,166
01-371	Traffic Signals	-	55,692	-	-	55,692
	Total Public Works	653,060	265,786	10,840	171,973	1,101,659

					Internal Svc.	
REC	CREATION & COMM SERVICES	Personnel	Operating	Capital Expenses	Chrg.	Total Budget
01-420	Recreation	270,093	88,000	-	45,551	403,644
01-422	Community Services	170,381	25,000	-	25,226	220,607
01-423	Rec Facilities	196,985	6,000	-	29,165	232,150
01-424	Special Events	154,604	25,500	-	22,890	202,994
T	otal Recreation & Comm Services	792,063	144,500	-	122,832	1,059,395
	TOTAL GENERAL FUND	\$ 10,420,123	\$ 4,922,984	\$ 64,840	\$ 2,151,620	\$ 17,559,567

^{*}Excludes special revenue and enterprise funds

ATTACHMENT "B"

EQUIPMENT REPLACEMENT FUND AMORTIZATION SCHEDULE FISCAL YEAR 2015-2016

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U. Description (i	PICK LIP TRI ICK	VIIS	SUV	DARK BLUE		BLACK	12 PASSENGER VAN	SILVER		UNMARKED CAR/BLACK	BURGANDY	SILVER	DARK BLUE	SILVER	BLACK	BLACK	UNMARKED CAR/SILVER	SILVER		CSO	CSO	P.O.A.	UNIT 27	UNIT 26	UNIT 24	C-3	UNIT#21	UNIT#22	UNIT#23	UNIT#25	ELECTRIC VEHICLE	DARK BLUE (ARMORED)	UNIT 30	C-1	C-2	K-9		CARGO VAN	
Model	E-150	ESCADE	ESCAPE	CROWN-VIC		CROWN-VIC	E350 VAN	CROWN-VIC		ALTIMA	CROWN-VIC	CROWN-VIC	CROWN-VIC	CROWN-VIC	CROWN-VIC	EXPEDITION	AVALON	CROWN-VIC		T-3 MOTION	T-3 MOTION	BEL-AIRE	CROWN-VIC	CROWN-VIC	CROWN-VIC	ESCAPE	INTERCEP	INTERCEP	INTERCEP	INTERCEP	THINK	SUBURBAN	CROWN-VIC	ESCAPE	ESCAPE	CROWN-VIC		EXPRESS VAN	
Make	FOBD	FORD	FORD	FORD		FORD	FORD	FORD		NISSAN	FORD	FORD	FORD	FORD	FORD	FORD	TOYOTA	FORD		T-3 MOTION	T-3 MOTION	CHEV	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	CHEV	FORD	FORD	FORD	FORD		CHEV	
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Dept Ve	COMM DEV 4				COMM DEV	POLICE 4		POLICE 4	POLICE	POLICE 1	POLICE 4		POLICE 4		POLICE 6	POLICE 7	POLICE 8	POLICE 9	POLICE	POLICE 1	POLICE 1	POLICE 2	POLICE 3	POLICE 3	POLICE 3	POLICE 4				POLICE 4	POLICE 4	POLICE 5	POLICE 7	POLICE 8	POLICE 8	POLICE 9	POLICE	POLICE 8	POLICE
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San Fernando City Council Regular Meeting

EQUIPMENT REPLACEMENT FUND AMORTIZATION SCHEDULE FISCAL YEAR 2015-2016

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2022	'						7,750	7,750	15,500										-	-						-			-						-				
2021							7,750	7,750	15,500										-	-									-	•					-				1
2020	'						7,750	7,750	15,500										-	-									-	•	•				-				1
2019	'						7,750	7,750	15,500										-	-									-	•					-				1
2018	'						7,750	7,750	15,500										-										-	•	1								1
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Use	×	CREW CAB	PICK UP TRUCK	CREW UTILITY	PICK UP TRUCK		TROLLEY NO. 1	TROLLEY NO. 2		PICK UP TRUCK	BLACK	PICK UP TRUCK		SWEEPER TRUCK	PICK UP TRUCK	HD-DUMP (PW/PARKS)	LIFT TRUCK (CNG)		SEWER JET	GUZZLER	SEWER 5 TH WHEEL	SMALL DUMP (PW)		CREW UTILITY	CREW FLAT BED	CREW UTILITY		MED DUTY LIFT TRUCK	UTILITY TRUCK		SMALL PICK UP	PICK UP TRUCK	ELECTRIC VEHICLE	WATER 4	UTILITY TRUCK	UTILITY VALVE TRUCK	FORKLIFT	UTILITY TRUCK	MEDIUM DUTY UTILITY
- Port	F-150	F-350	F-250	F-350	F-150		TR29/70090025	TR29/70090026		F-150	CROWN-VIC	F-150		T-100	F-150	F-600	C-4500			LNT-8000	3500 HD	F-350		F-350	F-350	F-350		7000	C-2500		RANGER	F-150	NEIGHBOR	C-2500HD	C-2500	F-450 XL	H50XM	2500HD	CG-70
Make	FORD	FORD	FORD	FORD	FORD		FREIGHTLINER	FREIGHTLINER		FORD	FORD	FORD		TOYOTA	FORD	FORD	CHEV		ROCKWELL	FORD	CHEV	FORD		FORD	FORD	FORD		GMC	CHEV		FORD	FORD	THINK	CHEV	CHEV	FORD	HYSTER	CHEV	GMC
V	2003	1999	1999	2001	2001		2008	2008		2004		2002		1998		1978	2005		1979	1992	2000	1999		2007		1994		1988	1990		2007	2004	2002	2004	1992	2005	2002		1991
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Ol dey		S 2487	S 3756	S 3989			9968 S	S 8967		S 4412		S 8615	Þ	S 0315	S 1657	S 0873	S 4609		S 0546	S 1258	S 2721	S 4534		S 2115		S 7122		S 1543	S 2073		S 3241	S 4416	S 5015	s 9503	S 4464	S 4573	S 5289		S 8196
taeC	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	ST MAINT	PUBWORKS	PUBWORKS	BUS	PUBWORKS	PUBWORKS	PUBWORKS	EQUIP MAINT	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	TREES	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	SEWER	PUBWORKS	PUBWORKS	PUBWORKS	TRAFFIC	PUBWORKS	PUBWORKS	TRAFFIC	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS
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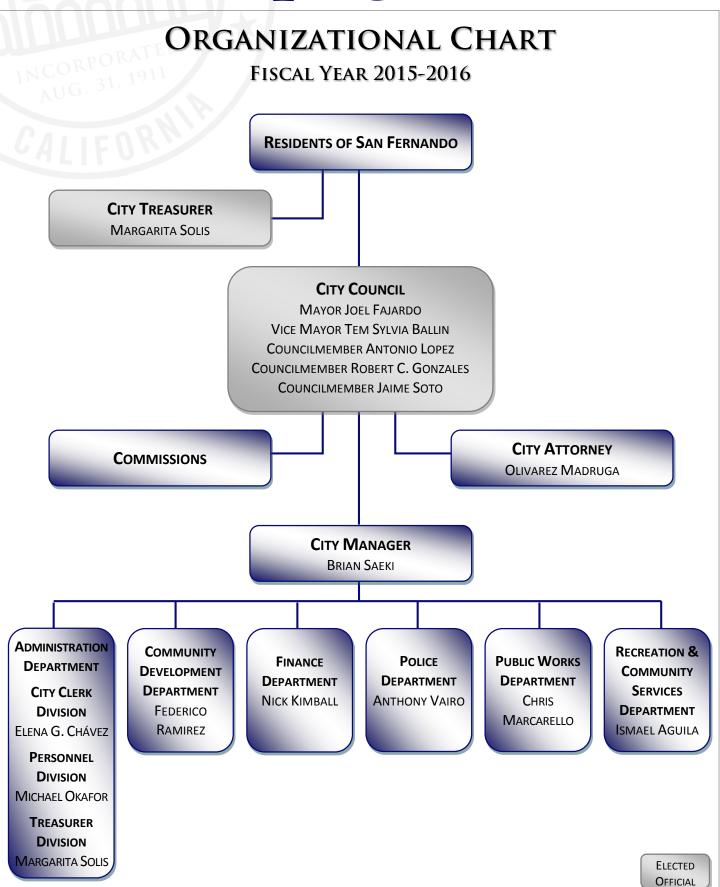
EQUIPMENT REPLACEMENT FUND AMORTIZATION SCHEDULE FISCAL YEAR 2015-2016

	2025	2,000	3,750			8,750						1,000						1,000						25,250					
	2024	5,000	3,750			8,750	-		-	-		1,000						1,000						25,250					
	2023 2	5,000	3,750			8,750	-		-	-		1,000						1,000						25,250					
	2022 20	5,000	3,750		-	8,750			-	-		1,000					-	1,000						25,250 2					
	2021 20	5,000	3,750		-	8,750	-		-	-		1,000					-	1,000						25,250 2					
	2020 20	2,000	3,750	5,000	-	13,750						1,000					-	1,000				1		30,250 2					
		5,000	3,750	5,000	-	13,750 13				-		1,000				-		1,000						30,250 30					
	8 2019	5,000 5	3,750 3	5,000 5	-	13,750 13	-	-	-	-		1,000 1	-			-		1,000 1		3,000	3,000			73,250 30					
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	Replace Yr	2033	2035	2020	2016		2011	2012	2015	1995	2010	2027	2015	2001	2007	2009	2007		0	2018		1965							
Est.	Replace Cost Replace Yr	100,000	75,000	100,000	30,000		30,000	12,000	22,000	30,000	30,000	20,000	30,000	50,000	25,000	30,000	30,000			30,000		25,000		3,073,000		1,549,417	479,750	375,000 139,500	
Useful Life	(in Years) Rep	20	20	20	10		10	10	8	10	10	20	10	10	10	10	10		0	10		∞		,		•			
Use	Description (in	BACK HOE	5-6 YARD DUMP TRUCK	BACK HOE	UTILITY VAN		CREW UTILITY	ELECTRIC VEHICLE	SMALL PICK UP UTILITY	12 PASSENGER BUS	UTILITY TRUCK	SKID STEER	CREW CAB	20 PASSENGER	UTILITY TRUCK	CREW UTILITY	CREW CAB		REC VAN 8 PASS	CARGO VAN		UTILITY		TOTAL	UNFUNDED REPLACEMENTS	GENERAL FUND	WATER FUND	SEWER FUND PROP A/C	- 4:
	Model	310SK	F650	310-E	E350 VAN		F-350	LARGE UTILITY	RANGER	VAN G30	SIERRA 2500	325 SKID STEER	F-250	BUS	SIERRA	F-350	F-350		E-350	E-150		F-100							
	Make	JOHN DEERE	FORD	JOHN DEERE	FORD		FORD	GEM	FORD	CHEV	GMC	JOHN DEERE	FORD	FORD	GMC-LIFT	FORD	FORD		FORD	FORD		FORD							
	Year	2013	2015	2000	2006		2001	2002	2002	1985	2000	2007	2005	1991	1997	1999	1997		1996	2008		1957							
	D Div	383	383	383	384	381	390	390	390	390	390	390	390	390	390	1 390	390		3 440	, 440	420	N/A							
	Veh. ID	S 2571	S 7218	S 5213	S 4470		s 0935	S 2769	S 3240	S 3322	S 3325	S 4361	S 4572	S 7442	S 8230	S 8704	S 9826		5918	9847		S 1521							
	Dept	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	WATER	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	PUBWORKS	FACILITIES	REC	REC	RECREAT	PUBWORKS	RETIRE						
	No.	31	32	33	34		35	36	37	38	39	40	41	45	43	44	45		3	4		46							

ATTACHMENT "C"

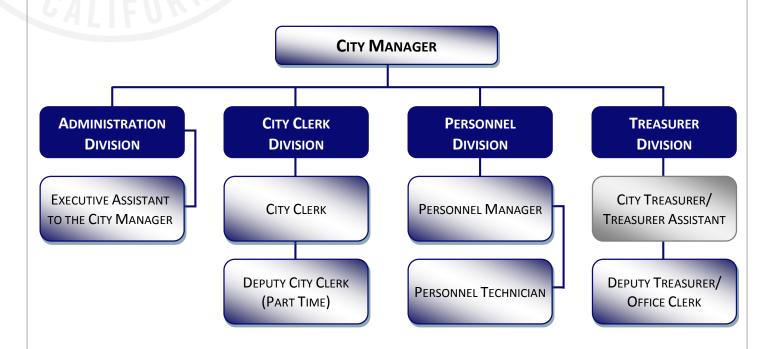
City of San Fernando Summary of Capital Improvement Projects Fiscal Year 2015-2016

Category	FY 2015-2016	Funding Sources
	Proposed Budget	
Road/Sidewalk Rehabilitation	\$1,773,455	Gas Tax; Prop C; Measure R; Capital Grants
Facility Improvements (CNG Station, Rec Park Gym)	\$1,981,735	Capital Grants
Traffic Safety	\$890,531	Traffic Safety; Gas Tax; Capital Grants
Downtown Mall Corridor	\$150,000	Parking Funds
Storm Water Quality/Pollution Prevention	\$100,000	Gas Tax
Utility Improvements (Sewer/Water)	\$3,168,122	Water Fund; Sewer Fund
Total Budget	\$8,063,843	



ORGANIZATIONAL CHART

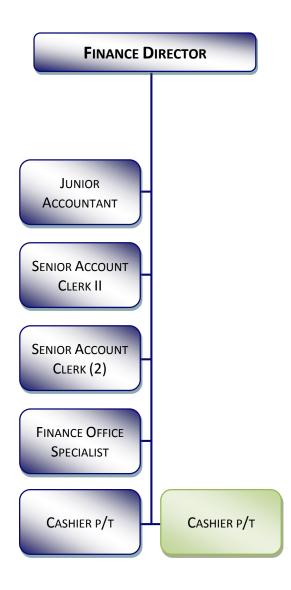
ADMINISTRATION DEPARTMENT FISCAL YEAR 2015-2016



ELECTED OFFICIAL &
MISCELLANEOUS EMPLOYEE

ORGANIZATIONAL CHART

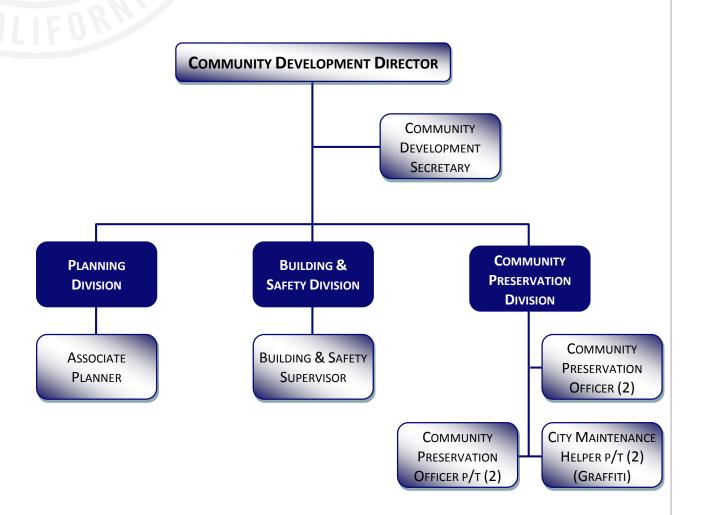
FINANCE DEPARTMENT FISCAL YEAR 2015-2016

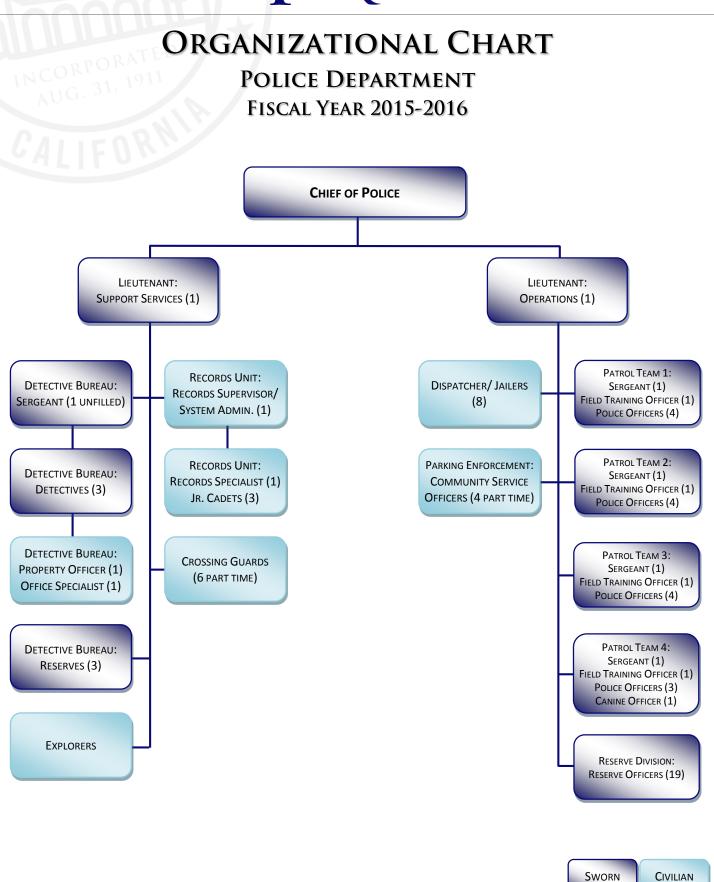


VACANT

ORGANIZATIONAL CHART

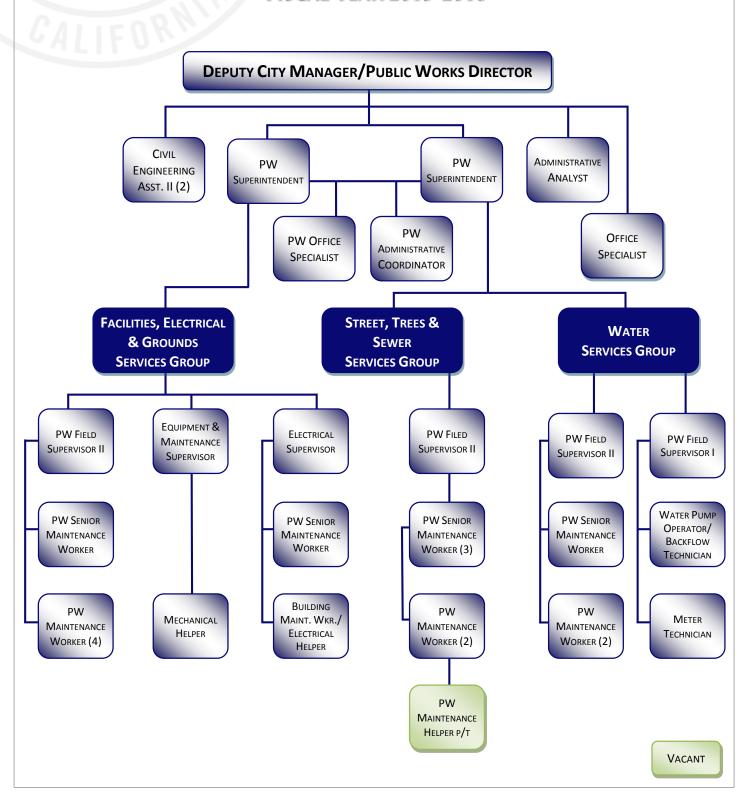
COMMUNITY DEVELOPMENT DEPARTMENT FISCAL YEAR 2015-2016





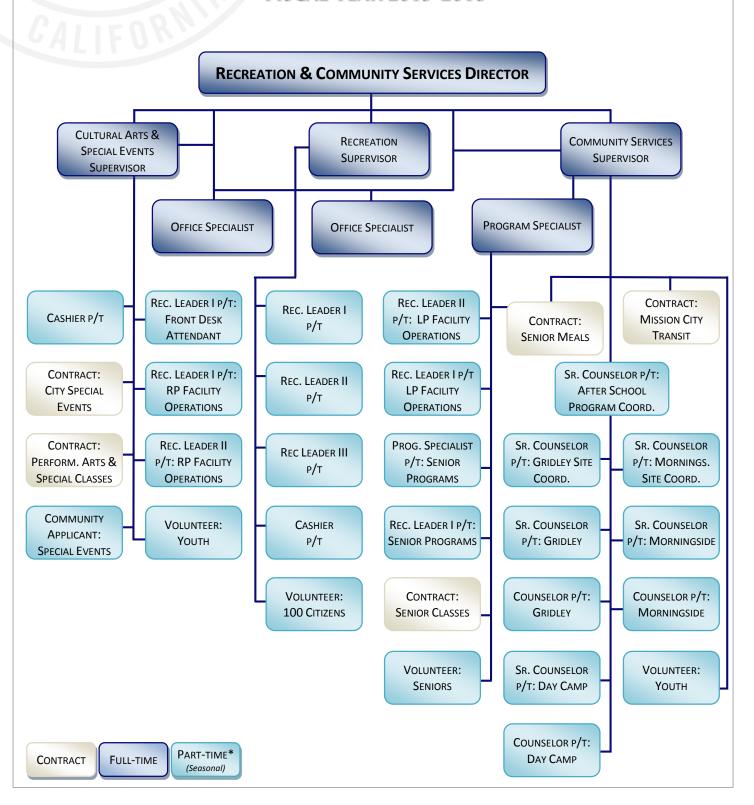
ORGANIZATIONAL CHART

PUBLIC WORKS DEPARTMENT FISCAL YEAR 2015-2016



ORGANIZATIONAL CHART

RECREATION & COMMUNITY SERVICES DEPARTMENT FISCAL YEAR 2015-2016



Personnel Enhancement Request Summary Fiscal Year 2015-2016

Fiscal Year 2015-2016			:	
Request	Dept	Division	Add'i Fully Burdened Cost	Brief Job Description
Upgrade P/T Deputy City Clerk to F/T	Admin	City Clerk	20,000	Provide support to the City Clerk and City Council with agenda preparation, public records requests, and records management.
Public Information Officer	Admin	City Mgr	000'26	Maintain positive relations between the public and City, communicate with the media, maintain the City's website, social media and coordinate City events.
Management Analyst	Admin	City Mgr	95,000	Identify, study, and recommend solutions to policy and/or program issues. Conduct fiscal/economic impact studies, cost/ebenefit analysis, surveys, trend analysis, etc. Research and draft new/revised policies, ordinances, and resolutions. Draft agenda reports and manage special projects.
Reclass Jr. Accountant to Sr. Accountant	Finance	Admin	17,000	Prepare all high level accounting entries, review and post all journal entries, coordinate all annual audits, perform bank reconciliations, etc.
Community Preservation Officer - F/T	Comm Dev	Comm Pres	95,000	Increase targeted enforcement in commercial areas, reduced ongoing enforcement cases.
Reclass CPO to Sr. CPO	Comm Dev	Comm Pres	11,000	Administration and long range planning, reduced ongoing enforcement cases by working with City Attorney to process nuisance abatement hearings
Reclass Secretary to Admin Coordinator	Comm Dev	Admin	7,500	Process bldg permits, process planning fees and payment of code enforcement violations, oversee outstanding Housing and CDBG rehab and FHB loans.
Assistant Planner - F/T	Comm Dev	Planning	80,000	Word public counter, assist with zoning inquiries, processing entitlements, etc.
City Engineer	Public Works	Admin	160,000	Perform professional and technical engineering duties for the City, including plan and supervise design and construction of Public Works projects, plan checking, system design, and maintaining official maps of the City.
Water Conservation Coodinator	Public Works	Water	97,000	Implement, coordinate and monitor water conservation programs. Maintain and analyze water conservation records and researchs and implements best management practices for water conservation.
Police Captain	PD	Supp Svcs	225,000	Direct operational oversight of Lieutenants, supervisors, and officers to ensure compliance with departmental policies, regulations and standards.
Police Sergeant	PD	Patrol	155,000	Frontline supervisor for relief shift and traffic division.
Police Records Specialist - F/T	PD	Supp Svcs	70,000	Process crime reports, data entry, billing, and ordering of supplies.
Secretary to the Chief - F/T	PD	Supp Svcs	105,000	Executive and confidential secretary duties for Chief.
Total Ongoing Personnel Cost			1,264,500	



AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

By: Chris Marcarello, Deputy City Manager/Public Works Director

Date: June 15, 2015

Subject: Consideration to Approve Solid Waste Franchise Agreement Amendments

RECOMMENDATION:

It is recommended that the City Council:

- a. Review the revisions to the proposed amendments that were requested by the City Council at their April 20, 2015 meeting;
- b. Approve the proposed amendment to the City's Solid Waste Franchise Agreement (Attachment "A" Contract No. 1731(a)) with Republic Services in order to address service provisions for bulky item collection, billing cycle modifications, annual rate adjustments, and enhanced bus stop trash collection services; and
- c. Authorize the City Manager to execute the amendment to the Solid Waste Franchise Agreement.

BACKGROUND:

The City provides solid waste collection services through an exclusive Franchise Agreement with Republic Services. This agreement started on February 15, 2014, and provides for the safe and efficient collection, processing and disposal of solid waste and recyclable materials. In order to gauge the effectiveness of the City's solid waste collection services, a performance review was conducted for the one-year service anniversary of the agreement and the City Council directed staff to develop amendments to the existing Solid Waste Franchise Agreement.

ANALYSIS:

On April 20, 2015, the City Council conducted a performance review for the one-year service anniversary of the City's Solid Waste Franchise Agreement. In addition, the City Council reviewed proposed amendments to the City's solid waste Franchise Agreement that will help to address

Consideration to Approve Solid Waste Franchise Agreement Amendments

Page 2 of 4

service provisions not currently included in the Agreement (i.e., bulky item collection, enhanced bus stop trash collection, annual rate adjustments, and billing cycle modifications). Based on the City Council's comments, the following amendments are proposed for the City's Solid Waste Franchise Agreement:

• Bulky Item Collection Services

Currently, there are no provisions that require the contractor to assist the City with collecting bulky items that are abandoned in the public right-of-way. In the interim, Republic Services has assisted with this function at no cost to the City.

As proposed, bulky item collection services will be added into the franchise agreement, not to exceed 15 items per week. In lieu of the City paying for these collection services, the City will agree to provide office space for a Republic Services customer service representative at City Hall. The cost of the bulky collection services is estimated to exceed the rent income of the office space rental, providing additional value to the City. If the number of abandoned bulky items exceeds 15 items per week, the City will be billed \$25.00 per item over the 15 item limit.

Bus Stop Trash Collection Services

Currently, City staff is responsible for trash collection at some local bus stop locations. Staff has negotiated with Republic Services to assume these functions for the remainder of the Franchise Agreement. This will provide City staff with additional time for more critical functions, including sidewalk, curb and gutter repair, street maintenance/striping, and tree maintenance functions.

• Consumer Price Index

Currently, the All Urban Consumer Price Index (Los Angeles, Riverside, Orange County) is used for annual rate adjustments. These adjustments are designed to cover increases in fuel costs, disposal costs, and labor costs. As proposed, effective July 1, 2016, annual rate adjustments would be based off of changes to the Water, Sewer and Trash Collection Services All Urban Consumer Price Index (Los Angeles, Riverside, Orange County). This index is a more appropriate measure of cost changes in the water, sewer and trash industries.

Billing Cycle Changes

Billing for residential solid waste collection is currently issued on a bi-monthly basis in arrears (similar to water bills). However, this is not a common practice in the solid waste industry. Instead, it is more typical for solid waste collection services to be billed in advance of a collection period.

The City's unique billing process has posed some difficulties for Republic Services (since its billing system is setup to bill in advance). As a result, some customers have experienced problems with receiving "late fees" for collection services related to these technical billing

Consideration to Approve Solid Waste Franchise Agreement Amendments

Page 3 of 4

issues. In order to mitigate these problems, Republic Services has agreed to waive all "late fees" for customers related to billing schedule issues until the issues are resolved or the last billing period in 2015 whichever comes first. Additionally, Republic Services continues to audit its late fee charges to determine if any customers have been incorrectly charged a late fee due to billing schedule issues.

The amendment also clarifies the procedures to be authorized in the event of account delinquencies, including temporary service interruptions until an account is brought current. Republic Services remains responsible under the Agreement for collection of all revenues and the City has no obligation or requirement to compensate Republic Services for revenues lost due to delinquent accounts.

Based on the City Council's input, the following revisions are proposed to improve the existing billing cycle and not impact residents. These revisions will phase-in the billing cycle change over a several month period.

Months of June/July:

- No changes are proposed.
- Residential customers will be mailed a bill on July 25, 2015 for a two-month time period.
 The billing due date will be August 25, 2015.
- Outreach materials and bill notices will be included regarding upcoming billing schedule changes for the remainder of 2015.

• Month of August:

• Residential customers will be mailed a bill on August 25, 2015 for a one-month time period. The billing due date will be September 25, 2015.

Month of September:

 Residential customers will be mailed a bill on September 25, 2015 for a one-month time period. The billing due date will be October 25, 2015.

Months of October/November:

- Residential customers will be mailed a bill on October 25, 2015 for a two-month time period. The billing due date will be November 25, 2015.
- Following this billing period, the billing cycle will continue on a bi-monthly billing schedule. Billing statements will be issued at the beginning of the billing cycle and will be due in the middle of the cycle.

As indicated above, outreach materials and notices will be distributed well in advance of schedule changes in order to better inform the community. A full summary of these changes is included in Attachment "B".

Consideration to Approve Solid Waste Franchise Agreement Amendments

Page 4 of 4

BUDGET IMPACT:

There is no financial impact associated with this item.

CONCLUSION:

It is recommended that the City Council approve the proposed amendments to the City's Solid Waste Franchise Agreement. These amendments will help to address service and administrative items not included in the existing Franchise Agreement.

ATTACHMENTS:

- A. Contract No. 1731(a)
- B. Billing Cycle Changes Phasing

ATTACHMENT "A" CONTRACT NO. 1731(a)

Amendment No. 1 to Collection Services Agreement

By and Between

City of San Fernando, a Municipal Corporation,

and

Consolidated Disposal Service, LLC, a Delaware Limited Liability Company *dba* Republic Services

Amendment No. 1 to Collection Services Agreement

This Amendment No. 1 ("Amendment") to the Collection Services Agreement ("Agreement") is entered into as of this ____ day of ______, 2015 by and between the City of San Fernando, a municipal corporation organized and operating under the laws of the State of California ("City"), and Consolidated Disposal Service, LLC, a Delaware Limited Liability Company *dba* Republic Services ("Collector"), collectively "the Parties", as follows:

RECITALS

This Amendment is entered into on the basis of the following facts and understandings of the Parties hereto:

- A. Whereas, the Parties entered into the Collection Services Agreement ("Agreement") on December 13, 2013, attached as Exhibit "A" to this Amendment No. 1, and incorporated by reference herein; and
- B. Whereas, the Parties have met and conferred to determine mutually acceptable modifications to the Agreement; and
- C. Whereas, the Parties desire to now memorialize the modifications to the Agreement by means of this Amendment; and
- D. Whereas, as of the date of this Amendment, Collector and City are in compliance with all terms and conditions of the Agreement.

NOW THEREFORE, the Parties do agree and amend the Agreement as follows:

Amendment No. 1

The Parties hereby agree to the following amendment of the Agreement:

- 1. The Parties hereby incorporate the above Recitals as a material element of this Amendment.
- 2. <u>Amendment to Agreement at section 1.3.6</u>. Section 1.3.6 of the Agreement is amended to read as follows:

- 1.36 Consumer Price Index (CPI). "CPI" means the index published by the U.S. Department of Labor, Bureau of Labor Statistics, Series Id: CUUR0000SEHG Water, Sewer and Trash Collection Services, All Urban Consumers for Los Angeles-Riverside-Orange County Area, California.
- 3. <u>Amendment to Agreement at section 10.01.2</u>. Section 10.01.2 of the Agreement is amended to read as follows:
- "10.01.2. <u>Production of Invoices for SFD Service Units</u>. The CONTRACTOR shall produce an invoice, in a form and format that is approved by the City Representative, for SFD Service Recipients received under this Agreement. The CONTRACTOR shall coordinate its production of invoices with its system automated bimonthly schedule, by which customers are billed for the current month and one month in advance (every two (2) months). The CONTRACTOR'S invoice shall be remitted to the Service Recipient within five (5) days of the billing day (25th of every other month). Notification of future rate increases shall be included in at least one invoice prior to the affected rate increase date."
- 4. <u>Amendment to Agreement section 10.01.7 Delinquent Service Accounts.</u>
 Section 10.01.7 of the Agreement is amended to read as follows:
- "10.01.7 <u>Delinquent Service Accounts</u>. The CONTRACTOR may report to the City Representative, on a monthly basis, (1) a SFD Service Recipient who has received Collection Service and whose account is over ninety (90) days past due, and (2) a MFD or a Commercial Service Recipient whose account is over forty-five (45) days past due ("Delinquent Account"). The CITY, however, is not in any way responsible to assist CONTRACTOR in collecting Delinquent Accounts, or in any way responsible to compensate CONTRACTOR for revenues lost due to Delinquent Accounts. The CONTRACTOR may, in its sole discretion, take such action as is legally available to collect or cause collection of such past due amounts from Delinquent Accounts, including removing Recycling Carts and Bins and Organic Waste Carts and Bins, reducing the provision of Refuse Collection Services to the smallest Cart or Bin size to any Service Unit due to non-payment, or CONTRACTOR may suspend/stop service to the Delinquent Account until such time as the account status is fully restored including any fees or deposits required."
- 5. <u>Amendment to Agreement section 9.01 City Collection Services.</u> Section 9.01.6 of the Agreement is amended to read as follows:

Add: CONTRACTOR agrees, as part of the services CITY and CONTRACTOR have agreed to in this Agreement and in addition to all other agreed upon services, to collect bulky items, including but not limited to: large pieces of yard waste, materials generated as part of CITY's residents' home renovations, Christmas Trees, etc. in consideration for CITY provided CONTRACTOR office space for a

Customer Representative at City Hall. Such collection shall not exceed fifteen (15) items per week. Should the number of items exceed fifteen (15) items per week, the City will be billed \$25 per item over the fifteen (15) item limit.

6. <u>Amendment to Agreement section 9.01 City Collection Services</u>. Section 9.01.2 of the Agreement is amended to read as follows:

Add: CONTRACTOR agrees, as part of the services CITY and CONTRACTOR have agreed to in this Agreement and in addition to all other agreed upon services, to provide trash collection services at CITY's bus stop locations for the remainder of the term of this Agreement.

7. <u>Amendment to Exhibit 1b</u>, Maximum Service Rates (MFD & Commercial Services). Exhibit 1b is amended to read as follows:

Add: Locking Lid service rates per customer service requests. Locking lid service rate is \$6.00 per month/per container.

- 8. Amendment to Exhibit 2a, CITY Facilities. Exhibit 2a is deleted in its entirety, and replaced with the attached revised Exhibit 2a, incorporated by reference as though fully set forth herein, with the following changes:
 - a. Add: Rudy Ortega Sr. Park site (2025 Fourth Street) to list of CITY owned and maintained facilities where CONTRACTOR is responsible for providing trash and recycling collection. This site was not listed in the original agreement 2a exhibit.
 - b. Add: and increase additional City water sites (see attached)
- 9. <u>Amendment to Exhibit 3a</u>, Approved Facilities Disposal. Exhibit 3a is amended as follows:

Add: CONTRACTOR designated landfill/transfer station sites for inert material disposal, C & D Mixed waste recycling and Mixed Food Waste recycling amending the operations plan/approved facilities. Disposal Site Information:

Sun Valley Landfill, (Vulcan Materials) located at 9436 Glenoaks Blvd., Sun Valley, CA 91352. Waste type: Inert (clean concrete, dirt, asphalt), 1,823 permitted maximum tons per day, \$175.00 per load.

East Valley Diversion/Downtown Diversion (WM) located at 11616 Sheldon St., Sun Valley, CA 91352. Waste type: (inert, mixed waste) - \$49.35 per ton. 70% Diversion.

Waste Transfer & Recycling Transfer Station, (WTR-WM) located at 840 S. Mission Road, Los Angeles, CA 90023. Waste type: (mixed food, Organic) - \$64.00 per ton. 85% Diversion.

American Reclamation, located at 4560 Doran St., Los Angeles, CA 90039. Waste type: Mixed C&D - \$45.00 per ton. 70% Diversion.

10. Amendment to Exhibit 4, City Sponsored Events. Exhibit 4 is deleted and replaced in its entirety as follows:

The original Agreement Exhibit 4, "City Sponsored Events" list, is deleted and replaced in its entirety with the attached updated City Sponsored Events list prepared by the City of San Fernando Public Works Department on March 11, 2014.

11. All other terms and conditions of the Agreement to remain in full force and effect.

IN WITNESS WHEREOF, the CITY and the CONTRACTOR have executed this Agreement on the day and year first written above.

CITY OF SAN FERNANDO	
City Manager	Date
CONSOLIDATED DISPOSAL SERVICE, LLC dba REPUBLIC SERVICES	
Ronald R. Krall, Vice President	Date

The foregoing Amendment to the A	greement has been reviewed and approved:
Approved as to Form:	
Rick Olivarez, City Attorney	Date
ATTEST:	
Elena G. Chávez, City Clerk	——————————————————————————————————————

Exhibit "A"

Master Agreement

(Please refer to Contract No. 1731)

ATTACHMENT "B"

Proposed Billing Cycle Change Phased-In Approach

Billing Period	Mailing Date	Due Date	Comment
April – May 2015	May 25, 2015	June 25, 2015	No Change
June – July 2015	July 25, 2015	August 25, 2015	No Change
August 2015	August 25, 2015	September 25, 2015	Bill for 1-Month
September 2015	September 25, 2015	October 25, 2015	Bill for 1-Month
October – November 2015	October 25, 2015	November 25, 2015	Bill for 2-Months Billing Cycle is Changed and Due During Cycle



AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Brian Saeki, City Manager

Fred Ramirez, Community Development Director

Date: June 15, 2015

Subject: Consideration to Approve a Professional Services Agreement with Neighborhood

Housing Services of Los Angeles County

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a Professional Services Agreement (Attachment "A" Contract No. 1790) between the City of San Fernando and Neighborhood Housing Services of Los Angeles County to provide the community with access to financial education, affordable mortgage lending, and construction services and management for its "Don't Move-Improve! Program" in order to promote homeownership and the preservation of the City's residential neighborhoods; and
- b. Authorize the City Manager and the City Attorney to take all actions necessary to execute and implement City Contract No. 1790.

BACKGROUND:

In April of 2015, Neighborhood Housing Services of Los Angeles County (NHS) contacted the City through Mayor Joel Fajardo to inquire about a possible partnership to provide City residents with access to financial education, affordable mortgage lending, and construction services and management in an effort to maintain and upgrade the existing housing stock within the city's residential neighborhoods as well as to promote homeownership. Mayor Fajardo facilitated the initial discussions with NHS and subsequently directed NHS representatives to work with the City Manager on identifying possible partnership opportunities in order to promote neighborhood preservation and homeownership within the community.

As noted on their website (http://www.nhslacounty.org/about), NHS was incorporated in 1984 and since then has grown from a small local housing agency to one of the largest, non-profit affordable homeownership provider in Southern California. NHS is part of the "NeighborWorks America", NHS programs and services focus on revitalizing communities, building stronger neighborhoods and helping families of modest means actualize their dream of homeownership.

Consideration to Approve a Professional Services Agreement with Neighborhood Housing Services of Los Angeles County

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Since 1984, NHS has developed and rehabilitated over 18,000 housing and commercial units, placed 3.3 million families on the road to homeownership, created 195 block clubs, employed 217 neighborhood youth, and invested more than \$4.4 billion back into neighborhoods throughout Los Angeles County. NHS has helped improve the lives of more than one million households as a member of NeighborWorks America and as an affiliate Community Development Financial Institution dedicated to revitalizing neighborhoods destabilized by blight and economic divestiture.

During 2014, NHS and its affiliates (NHS Neighborhood Redevelopment Corporation and NHS Neighborhood Lending Services) helped 1.4 million households and achieve the following:

- Reinvested \$204.4 million into Los Angeles County neighborhoods by facilitating loans of more than \$67.1 million to local residents to improve housing conditions, create homeownership opportunities and prevent foreclosure. NHS reinvested \$44.3 million through real estate services and nearly \$93 million through foreclosure prevention efforts this last fiscal year;
- Assisted 10,482 families keep their homes and prevent foreclosure through aggressive foreclosure prevention fairs, clinics, workshops and other NHS programs, reinvesting over \$3.7 billion in stabilizing neighborhood property values;
- Helped 389 families become homeowners through direct loans, brokering activities and financial education classes;
- Educated and counselled 3,542 families regarding homeownership purchase, budgeting, credit repair, home maintenance, and insurance education;
- Completed 279 home inspections, 235 work write-ups, monitored construction of 52 jobs, and completed rehabilitation for 275 homes that help green and sustain our communities;
- Represented 79 low and moderate income buyers with an average of \$262,252 in buying power, and closed 90 real estate transactions (acquisitions and homebuyer purchases) that totalling over \$44.3 million in value; and,
- Coordinated 98 volunteers, who spent 1,890 hours (a service value of \$49,150) participating in NHS events and raised in-kind donations that totalling nearly \$82,195.

In January of 2014, the City Council adopted the 2013-2021 update to the City of San Fernando General Plan Housing Element (City Council Resolution No. 7580). Included within the City's Housing Element are the following community goals and policies:

GOAL 1.0: Maintain and Enhance the Quality of Existing Housing, Neighborhoods, and Health of Residents.

Consideration to Approve a Professional Services Agreement with Neighborhood Housing Services of Los Angeles County

Page 3 of 5

- Policy 1.2: Preserve the character, scale, and quality of established residential neighborhoods.
- Policy 1.3: Work in conjunction with residents to revitalize neighborhoods by supporting neighborhood organizations, reducing crime, improving deteriorated housing, managing traffic and parking, and eliminating blighting conditions.
- Policy 1.4: Promote the rehabilitation of residential structures that are substandard or in disrepair and general maintenance of the housing stock.

GOAL 4.0: Provide Opportunities for Lower and Moderate Income Households to Become First-Time Homebuyers.

- Policy 4.1: Provide information and referral about homebuyer assistance programs available through the County, State, and private lenders to existing and potential residents.
- Policy 4.2: Promote homebuyer education seminars.
- Policy 4.3: Provide homebuyer assistance programs.
- Policy 4.4: Promote available foreclosure resources through the City's website and informational handouts at the Community Development Department public counter. (Source: 2013-2012 Housing Element, Section V (Housing Plan), Subsection A: Goals, Policies, and Programs, Pgs. 72-82.)

ANALYSIS:

NHS is proposing to provide City residents the following services:

I. <u>Financial Education</u>

NHS will provide potential homebuyers the tools they need to succeed and make their dreams of lifelong homeownership come true.

NHS's NeighborWorks® Homeownership Centers will provide comprehensive financial education from budgeting and saving, credit repair and home buying classes to foreclosure prevention counselling clinics.

• <u>HOPE Homebuyer Workshops</u>. NHS will host HOPE Homebuyer Workshops (English and Spanish) for potential homebuyers. As part of the workshop, potential homebuyers will participate in a homebuyer orientation as well as a preliminary pre-qualification analysis.

Consideration to Approve a Professional Services Agreement with Neighborhood Housing Services of Los Angeles County
Page 4 of 5

- <u>FasTrak Homebuyer Education Classes</u> are designed for potential homebuyers. Successful
 completion of this eight (8) hour program (English and Spanish) allows the buyer to
 receive a certificate which ensures access to additional affordable mortgage lending
 services in addition to down payment assistance programs. NHS will provide the classes
 to qualified potential homebuyers looking to purchase within the City of San Fernando.
- <u>Foreclosure Prevention Clinics</u> are free and offer one-on-one counselling (English and Spanish), which focuses on preparing the homeowner to negotiate with their lender and develop an action plan to avoid foreclosure. NHS will provide this clinic to homeowners residing in the City of San Fernando.

II. Affordable Mortgage Lending

As a Community Development Financial Institution (CDFI), NHS may finance income-qualified borrowers through NHS's revolving loan fund. NHS's Lending Counselors work directly with lenders to offer affordable loan products as well as assistance with down payment and closing costs for new homebuyers.

Families interested in purchasing their home can work with an NHS Lending Counselor to find the right affordable loan.

For existing homeowners, NHS provides home improvement loans through NHS's "Don't Move-Improve!" Program. NHS also provides refinancing assistance.

NHS also provides personalized counselling to help prevent defaults and foreclosures.

- III. Construction Services and Management for NHS's "Don't Move-Improve! Program"
 - Construction Management Services. Through NHS's Don't Move-Improve! Program, NHS's Construction Team serves as technical advisors for both the homeowner and contractor. NHS works to help projects finish on time and within budget. NHS assists NHS loan recipients with:
 - Managing the Bid Process
 - Selecting the Contractor
 - Project Oversight
 - Conflict Resolution Services
 - 2. <u>Home Inspections</u>. NHS's Don't Move-Improve! Program Construction Team is certified to conduct comprehensive home inspections to help potential buyers with their prepurchase inspection and homeowners who may have been cited by the City and are in need of home repair assistance.

Consideration to Approve a Professional Services Agreement with Neighborhood Housing Services of Los Angeles County

Page 5 of 5

- 3. <u>Home Safety Awareness</u>. NHS's Don't Move-Improve! Program Construction Specialists can inspect homes and advise homeowners of necessary repairs that will ultimately increase property values and help make their homes healthy and safe.
- 4. <u>Lead Abatement and Code Compliance</u>. NHS, through its "Don't Move-Improve!" Program also provides certified Lead Abatement Supervisors to make homes environmentally safe and compliant with local building codes.

NHS proposed financial education, affordable mortgage lending, and construction services and management through its "Don't Move-Improve! Program" as noted in the "Scope of Services" (Exhibit "A" of Attachment "A") under Contract No. 1790 are consistent with City General Plan Housing Element Goal Nos. 1 and 4 and Policies 1.2, 1.3, 1.4, and 4.1-4.14. Collectively, the NHS scope of services being considered under this agreement will help maintain and enhance the quality of existing housing, neighborhoods, and the health of City residents by helping existing homeowners stay and upgrade their homes to current building codes while also providing access to financial resources that help promote new opportunities for homeownership within the community.

BUDGET IMPACT:

Approval of Contract No. 1790 will not have a negative impact on the City's General Fund Budget. All associated expenses to provide financial education, affordable mortgage lending, and construction services and management for its "Don't Move-Improve! Program" to the community will be borne solely by NHS. Furthermore, future housing sales and housing upgrades facilitated by NHS programs will increase property values and potentially result in increased property tax revenues to the City from future reassessments.

CONCLUSION:

It is staff's assessment that City Council approval of Contract No. 1790 with NHS is warranted. City Council approval of this agreement will allow NHS to provide the community with new opportunities to access financial education, affordable loans, and construction services and management that maintain and improve the City's housing stock and help promote homeownership within the community consistent with the City's General Housing Plan Housing Element Goals and Policies.

ATTACHMENT:

A. Contract No. 1790

ATTACHMENT "A" CONTRACT NO. 1790

CITY OF SAN FERNANDO SHORT-FORM PROFESSIONAL SERVICES AGREEMENT

THIS SHORT-FORM PROFESSIONAL SERVICES AGREEMENT is made and entered into on the _____ day of _______, 2015 by and between the CITY OF SAN FERNANDO, a municipal corporation, (hereinafter referred to as "CITY") and NEIGHBORHOOD HOUSING SERVICES OF LOS ANGELES COUNTY, a California non-profit public benefit corporation (hereinafter referred to as "CONTRACTOR"). In consideration of their mutual covenants, the parties hereto agree as follows:

- 1. <u>CONTRACTOR</u>. Shall provide or furnish the following specified services and/or materials: Financial Education; Affordable Mortgage Lending; and Construction Services and Management for its "Don't Move Improve" Program.
- 2. <u>EXHIBITS</u>. The following attached exhibits are hereby incorporated into and made a part of this Agreement:

Proposed "Scope of Services" from CONTRACTOR and attached hereto as Exhibit "A".

- 3. <u>TERMS</u>. The services and/or materials furnished under this Agreement shall commence on July 1, 2015 and shall be completed by June 30, 2016, (initial term) and may be extended upon mutual agreement by both parties (extended term) for two (2) additional one (1) year terms, unless terminated pursuant to Section 5(g).
 - 4. <u>COMPENSATION</u>. For the full performance of this Agreement:
- a. CONTRACTOR shall provide services indicated in Exhibit "A" at no cost to CITY. CITY is not responsible for paying for any work done by CONTRACTOR or any subcontractor above and beyond the not to exceed amount.
- b. CITY shall not reimburse for any of CONTRACTOR's costs or expenses to deliver any services/goods, unless specified in CONTRACTOR's quote. CITY shall not be responsible for any interest or late charges on any payments from CITY to CONTRACTOR.
- c. CONTRACTOR is responsible for monitoring its own forces/employees/agents/subcontractors to ensure delivery of goods/services within the terms of this Agreement. CITY will not accept or compensate CONTRACTOR for incomplete goods/services.
 - 5. GENERAL TERMS AND CONDITIONS.
- a. HOLD HARMLESS. CONTRACTOR agrees to indemnify, defend and hold harmless CITY, its officers, agents and employees from any and all demands, claims or liability of personal injury (including death) and property damage of any nature, caused by or arising out of the performance of CONTRACTOR under this Agreement. With regard to CONTRACTOR's work product, CONTRACTOR agrees to indemnify, defend and hold harmless CITY, its officers, agents and employees from any and all demands, claims or liability of any

nature to the extent caused by the negligent performance of CONTRACTOR under this Agreement.

- b. INSURANCE. CONTRACTOR shall file with CITY a certificate of insurance before commencing any services under this Agreement as follows:
 - i. WORKERS COMPENSATION INSURANCE: Minimum statutory limits.
 - ii. COMMERCIAL GENERAL LIABILITY AND PROPERTY DAMAGE INSURANCE: General Liability and Property Damage Combined. \$1,000,000.00 per occurrence including comprehensive form, personal injury, broad form personal damage, contractual and premises/operation, all on an occurrence basis. If an aggregate limit exists, it shall apply separately or be no less than two (2) times the occurrence limit.
 - iii. NOTICE OF CANCELLATION: CITY requires 30 days written notice of cancellation. Additionally, the notice statement on the certificate should not include the wording "endeavor to" or "but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives."
 - iv. CERTIFICATE OF INSURANCE: Prior to commencement of services, evidence of insurance coverage must be shown by a properly executed certificate of insurance.
- c. CITY BUSINESS LICENSE. CONTRACTOR shall obtain a City business license prior to the commencement of any work in the City of San Fernando.
- d. NON-DISCRIMINATION. No discrimination shall be made in the employment of persons under this Agreement because of the race, color, national origin, age, ancestry, religion or sex of such person.
- e. INTEREST OF CONTRACTOR. It is understood and agreed that this Agreement is not a contract of employment and does not create an employer-employee relationship between CITY and CONTRACTOR. At all times CONTRACTOR shall be an independent contractor and CONTRACTOR is not authorized to bind CITY to any contracts or other obligations without the express written consent of CITY. In executing this Agreement, CONTRACTOR certifies that no one who has or will have any financial interest under this Agreement is an officer or employee of CITY.
- f. CHANGES. This Agreement shall not be assigned or transferred without advance written consent of CITY. No changes or variations of any kind are authorized without the written consent of the City Manager or his/her designee. This Agreement may only be amended by a written instrument signed by both parties.
- g. TERMINATION FOR CONVENIENCE OR FOR CAUSE. This Agreement may be terminated by CITY upon ten (10) days written notice to CONTRACTOR.

Monies owed for work satisfactorily completed shall be paid to CONTRACTOR within 14 days of termination.

- h. RECORDS. All reports, data, maps, models, charts, studies, surveys, calculations, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that are prepared or obtained pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of CITY. CONTRACTOR hereby agrees to deliver those documents to CITY at any time upon demand of CITY. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for CITY and are not necessarily suitable for any future or other use. Failure by CONTRACTOR to deliver these documents to CITY within a reasonable time period or as specified by CITY shall be a material breach of this Agreement. CITY and CONTRACTOR agree that until final approval by CITY, all data, plans, specifications, reports and other documents are preliminary drafts not kept by CITY in the ordinary course of business and will not be disclosed to third parties without prior written consent of both parties. All work products submitted to CITY pursuant to this Agreement shall be deemed a "work for hire." Upon submission of any work for hire pursuant to this Agreement, and acceptance by CITY as complete, non-exclusive title to copyright of said work for hire shall transfer to CITY. The compensation recited in Section 4 shall be deemed to be sufficient consideration for said transfer of copyright. CONTRACTOR retains the right to use any project records, documents and materials for marketing of their professional services.
- i. NOTICES. Any notices required by this Agreement shall be deemed received on: (a) the day of delivery if delivered by hand or overnight courier service during CONTRACTOR's OR CITY's regular business hours; or (b) on the third business day following the United States mail post mark, postage pre-paid, to the addresses heretofore below.

If to City: If to Contractor:

Brian Saeki, City Manager City of San Fernando 117 N. Macneil Street San Fernando, CA 91340

Neighborhood Housing Services of Los Angeles County 3926 Wilshire Blvd, Suite 200 Los Angeles, CA 90010

- COMPLIANCE WITH LAWS. CONTRACTOR shall be fully informed of and in compliance with all applicable laws, statues, codes, rules, regulations, and ordinances governing or affecting the performance of work.
- 7. ENTIRE AGREEMENT. This Agreement represents the entire agreement between the Parties. Any ambiguities or disputed terms between this Agreement and any attached Exhibits shall be interpreted according to the language in this Agreement and not the Exhibits.

This Agreement shall become effective upon its approval and execution by CITY.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first written above.

CITY:	CONTRACTOR:
By:	By:
Name: <u>Brian Saeki</u>	Name:
Title: City Manager	Title:
Date:	Date:

Exhibit "A"

"Scope of Services"

Neighborhood Housing Services of Los Angeles County ("NHS") shall provide the following services to the residents of the City of San Fernando (the "City"):

I. Financial Education

NHS will provide potential homebuyers the tools they need to succeed and make their dreams of lifelong homeownership come true.

NHS's NeighborWorks® Homeownership Centers will provide comprehensive financial education from budgeting and saving, credit repair and home buying classes to foreclosure prevention counselling clinics.

- HOPE Homebuyer Workshops. NHS will host HOPE Homebuyer Workshops (English and Spanish) for potential homebuyers. As part of the workshop, potential homebuyers will participate in a homebuyer orientation as well as a preliminary prequalification analysis.
- <u>FasTrak Homebuyer Education Classes</u> are designed for potential homebuyers. Successful completion of this eight (8) hour program (English and Spanish) allows the buyer to receive a certificate which ensures access to additional affordable mortgage lending services in addition to down payment assistance programs. NHS will provide the classes to qualified potential homebuyers looking to purchase within the City.
- <u>Foreclosure Prevention Clinics</u> are free and offer one-on-one counselling (English and Spanish) which focuses on preparing the homeowner to negotiate with their lender and develop an action plan to avoid foreclosure. NHS will provide this clinic to homeowners residing in the City.

II. Affordable Mortgage Lending

As a Community Development Financial Institution (CDFI), NHS may finance incomequalified borrowers through NHS's revolving loan fund. NHS's Lending Counselors work directly with lenders to offer affordable loan products as well as assistance with down payment and closing costs for new homebuyers.

Families interested in purchasing their home can work with an NHS Lending Counselor to find the right affordable loan.

For existing homeowners, NHS provides home improvement loans through NHS's "Don't Move-Improve!" Program. NHS also provides refinancing assistance.

NHS also provides personalized counselling to help prevent defaults and foreclosures.

- III. Construction Services and Management for NHS's "Don't Move-Improve! Program"
 - 1. <u>Construction Management Services.</u> Through <u>NHS's Don't Move-Improve! Program,</u> NHS's Construction Team serves as technical advisors for both the homeowner and contractor. NHS works to help projects finish on time and within budget. NHS assists NHS loan recipients with:
 - Managing the Bid Process
 - Selecting the Contractor
 - Project Oversight
 - Conflict Resolution Services
 - 2. <u>Home Inspections</u>. NHS's <u>Don't Move-Improve! Program</u> Construction Team is certified to conduct comprehensive home inspections to help potential buyers with their pre-purchase inspection and homeowners who may have been cited by the City and are in need of home repair assistance.
 - 3. <u>Home Safety Awareness</u>. NHS's <u>Don't Move-Improve! Program</u> Construction Specialists can inspect homes and advise homeowners of necessary repairs that will ultimately increase property values and help make their homes healthy and safe.
 - 4. <u>Lead Abatement and Code Compliance</u>. NHS, through its "<u>Don't Move-Improve!</u> <u>Program"</u> also provides certified Lead Abatement Supervisors to make homes environmentally safe and compliant with local building codes.





AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Jaime Soto, City Councilmember

Date: June 15, 2015

Subject: Discussion Regarding the City Arborist

RECOMMENDATION:

It is recommended that the City Council provide staff with direction related to the City arborist.

ANALYSIS:

I have asked that this item be agendized so that the City Council could discuss the City arborist. The current City arborist, Kay Greeley, serves on the City's Tree Commission and was appointed to that role in 2002.

I have also invited a representative from TreePeople to make a brief presentation to the City Council.

BUDGET IMPACT:

None at this time.



AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Jaime Soto, City Councilmember

Date: June 15, 2015

Subject: Consideration of a Proposed Development Moratorium

RECOMMENDATION:

I have placed the possibility of a moratorium on development on the agenda for City Council discussion and consideration.