



**CITY OF SAN FERNANDO
PLANNING AND PRESERVATION COMMISSION**

**MINUTES OF THE
JANUARY 5, 2016 MEETING
CITY HALL COUNCIL CHAMBER**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT:

<http://www.ci.san-fernando.ca.us/commissionandboardmeetings/#ppc>

CALL TO ORDER

The meeting was called to order by at 6:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Theale Haupt

ROLL CALL

The following persons were recorded as present:

PRESENT:

Chairperson Theale Haupt, Vice-chair Alvin Durham, Commissioners David Bernal, Kevin Beaulieu, and Yvonne Mejia

ABSENT

None

ALSO PRESENT

Community Development Director Fred Ramirez, City Attorney Isabel Birrueta, Associate Planner Humberto Quintana, and Community Development Secretary Michelle De Santiago

APPROVAL OF AGENDA

Vice-chair A. Durham moved to approve the agenda of the November 4, 2014. Seconded by Commissioner Y. Mejia, the motion carried with the following vote:

| | |
|----------|---|
| AYES: | A. Durham, Y. Mejia, D. Bernal, K. Beaulieu, and T. Haupt |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | None |

PLANNING AND PRESERVATION COMMISSION

Regular Meeting Minutes – January 5, 2016

Page 2 of 3

CONSENT CALENDAR

Commissioner K. Beaulieu moved to approve the minutes of the December 8, 2015 Planning and Preservation Commission Meeting. Seconded by Commissioner D. Bernal, the motion carried with the following vote:

| | |
|----------|---|
| AYES: | K. Beaulieu, D. Bernal, A. Durham, and T. Haupt |
| NOES: | None |
| ABSENT: | None |
| ABSTAIN: | Y. Mejia |

UNFINISHED BUSINESS

None

PUBLIC HEARING:

ZONE TEXT AMENDMENT 2015-001 AND DRAFT CITY ORDINANCE REGULATING UNATTENDED COLLECTION BOXES – CITY OF SAN FERNANDO, 117 MACNEIL STREET, SAN FERNANDO, CA – A PROPOSED ZONE TEXT AMENDMENT 2015-001, WHICH SEEKS TO ESTABLISH NEW REGULATIONS WITHIN THE CITY'S ZONING ORDINANCE REGARDING UNATTENDED COLLECTION BOXES.

STAFF PRESENTATION

Associate Planner Humberto Quintana gave the staff presentation recommending that subsequent to City Planning Staff's presentation and consideration of any public comments, the Planning and Preservation Commission adopt Planning and Preservation Commission Resolution 2016-001 recommending to the City Council adoption of proposed ordinance that would amend Division 5 (Temporary Structures) of Chapter 106 (Zoning) of the San Fernando City Code in order to establish regulation for unattended collection boxes and make the associated environmental determination under the California Environmental Quality Act.

PUBLIC COMMENT:

None

COMMISSION DISCUSSION

T. Haupt asked if the contact information to be listed on each collection box was made a requirement.

F. Ramirez indicated that contact information requirement is part of the application process.

Subsequent to discussion, Vice-chair A. Durham moved to approve Planning and Preservation Commission Resolution 2016-001. Seconded by Commissioner K. Beaulieu, the motion carried with the following vote:

PLANNING AND PRESERVATION COMMISSION

Regular Meeting Minutes – **January 5, 2016**

Page 3 of 3

AYES: A. Durham, K. Beaulieu, D. Bernal, T. Haupt, and
Y. Mejia,
NOES: None
ABSENT: None
ABSTAIN: None

STAFF COMMUNICATIONS

F. Ramirez invited the Planning and Preservation Commission to the Transit Oriented Development Scoping meeting on January 7, 2016 at 6:00 p.m. in the Council Chambers.

COMMISSION COMMENTS

None

PUBLIC STATEMENTS

None

ADJOURNMENT

Commissioner Y. Mejia moved to adjourn to February 2, 2016. Second by Commissioner D. Bernal, the motion carried with the following vote:

AYES: Y. Mejia, D. Bernal, K. Beaulieu, A. Durham, and
T. Haupt
NOES: None
ABSENT: None
ABSTAIN: None

6:45 P.M.

Fred Ramirez

Planning Commission Secretary