



SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE AND AGENDA

AUGUST 15, 2016 – 6:00 PM

COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Robert C. Gonzales
Vice Mayor Joel Fajardo
Councilmember Antonio Lopez
Councilmember Jaime Soto
Councilmember Sylvia Ballin

PLEDGE OF ALLEGIANCE

San Fernando Police Explorer Angela Vasquez

APPROVAL OF AGENDA

PRESENTATIONS

- a) TRIBUTE TO OUR TROOPS
Mayor Robert C. Gonzales

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

SAN FERNANDO CITY COUNCIL**Regular Meeting Notice and Agenda – August 15, 2016**Page 2 of 5

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 16-082 approving the Warrant Register.

2) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE PROPERTY TAX RATE REQUIRED TO MEET THE CITY'S OBLIGATION TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR FISCAL YEAR 2016-2017

Recommend that the City Council adopt Resolution No. 7759 to:

- a. Establish the amount necessary to be raised by taxation for the City's annual payment to the California Public Employees' Retirement System;
- b. Fix the property tax rate for fiscal year 2016-2017 at \$0.232469 per \$100 of assessed valuation; and
- c. Levy that tax rate upon all taxable property in the City.

3) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH MORRISON MANAGEMENT SPECIALISTS FOR MEAL SERVICE FOR THE ELDERLY NUTRITION PROGRAM

Recommend that the City Council authorize the City Manager to execute a Professional Services Agreement (Contract No. 1834) with Morrison Management Specialists for meal services for the Elderly Nutrition Program at Las Palmas Park.

PUBLIC HEARING**4) CONSIDERATION OF AN ORDINANCE AMENDING CITY PARKING RATIOS FOR DENTAL AND MEDICAL CLINICS CITYWIDE**

Recommend that the City Council:

- a. Conduct a Public Hearing; and

SAN FERNANDO CITY COUNCIL**Regular Meeting Notice and Agenda – August 15, 2016**Page 3 of 5

- b. Pending public testimony, introduce for first reading, in title only, and waive further reading of Ordinance No. 1656 by title, "An Ordinance of the City Council of the City of San Fernando, California Amending Section 106-822 of Division 3 (Vehicular Parking) of Article V (General Development Standards) of Chapter 106 (Zoning) of the San Fernando City Code and Amending the San Fernando Corridors Specific Plan, Both Regarding Parking Ratios for Dental and Medical Clinics."

ADMINISTRATIVE REPORTS**5) CONSIDERATION TO DESIGNATE A VOTING DELEGATE AND ALTERNATES FOR THE 2016 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE**

Recommend that the City Council:

- a. Designate a voting Delegate for the League of California Cities Annual Conference;
- b. Designate two Alternate Voting Delegates, one of whom may vote in the event that the designated Delegate is unable to serve in that capacity; and
- c. Authorize the City Clerk to execute and submit the 2016 Annual Conference Voting Delegate/Alternate Form.

6) UPDATE ON BUSINESS LICENSE COSTS FOR SPECIAL EVENT ORGANIZERS AND VENDORS

Recommend that City Council:

- a. Authorize the classification of special event organizers and special event vendors as swap meet operators and swap meet exhibitors, respectively; and
- b. Authorize reducing the Business License processing fee for special events to \$11.00 plus applicable required State fee.

7) SISTER CITY PROPOSAL

This item is placed on the agenda by Mayor Robert C. Gonzales.

SAN FERNANDO CITY COUNCIL**Regular Meeting Notice and Agenda – August 15, 2016**Page 4 of 5

RECESS TO CLOSED SESSION**A) CONFERENCE WITH LABOR NEGOTIATOR**

G.C. §54957.6

Designated City Negotiator: City Manager Brian Saeki

Employees and Employee Bargaining Units that are the Subject of Negotiation:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association (SEIU, Local 721)

San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

B) CONFERENCE WITH LEGAL COUNSEL TO DISCUSS AND PROVIDE UPDATES ON MULTIPLE EXISTING LITIGATION MATTERS

G.C. §54956.9(d)(1)

Todd Orsini v. City of San Fernando, WCAB Case No. ADJ8250678

Rosa Castro v. City of San Fernando, Federal Court Case No. 2:15-cv-09534-CAS-RAO

Dakota Grijalva v. City of San Fernando, LASC Case No. BC547507

Concepcion Mejia v. City of San Fernando, LASC Case No. BC591676

Matthew Coughlin v. City of San Fernando, LASC Case No. BC589356

Jorge Bayardo v. City of San Fernando, LASC Case No. BC626481

Kevin Yoo v. City of San Fernando, LASC Case No. BC626482

Young Bin Cho v. City of San Fernando, LASC Case No. BC626478

Jeffrey Pak v. City of San Fernando, LASC Case No. BC626480

Saul Garibay v. City of San Fernando, LASC Case No. BC626479

C) CONFERENCE WITH LEGAL COUNSEL TO DISCUSS AND PROVIDE UPDATES ON MULTIPLE MATTERS FOR WHICH THE CITY OF SAN FERNANDO HAS BEEN PRESENTED WITH A CLAIM OR SOME OTHER WRITTEN COMMUNICATION FROM A POTENTIAL PLAINTIFF THREATENING LITIGATION

G.C. §54956.9(d)(2) AND §54956.9(e)(3)

Eleven (11) Matters

CITY COUNCIL - LIAISON UPDATES**DEPARTMENT HEADS - COMMISSION UPDATES**

SAN FERNANDO CITY COUNCIL**Regular Meeting Notice and Agenda – August 15, 2016**Page 5 of 5

GENERAL COUNCIL COMMENTS**STAFF COMMUNICATION****ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Elena G. Chávez, CMC

City Clerk

Signed and Posted: August 11, 2016 (6:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.

*This Page
Intentionally
Left Blank*

Regular Meeting

San Fernando City Council

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*



AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Brian Saeki, City Manager
By: Nick Kimball, Finance Director

Date: August 15, 2016

Subject: Consideration to Adopt a Resolution Approving the Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 16-082 (Attachment "A") approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Finance Director hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Resolution No. 16-082

ATTACHMENT "A"**RESOLUTION NO. 16-082****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 16-082****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.
2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 15th day of August, 2016.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 15th day of August, 2016, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

Vchlist

08/10/2016 2:08:26PM

Voucher List

CITY OF SAN FERNANDO

Page: 1

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202347	8/15/2016	892287 99 CLEANERS	8291		ENP TOWELS CLEANING SERVICE 115-422-3750-4300	15.00
					Total :	15.00
202348	8/15/2016	888356 ADVANCED AUTO REPAIR	1057		REPL INTAKE GASKET & OTHER-PK82C 041-320-0390-4400	799.53
			1058		REPL A/C EVAPORATOR & OTHER-WA4 070-383-0000-4400	385.41
					Total :	1,184.94
202349	8/15/2016	100070 ADVANCED ELECTRONICS INC.	80001764	11407	COMPUTER MAINTENANCE-AUG'16 001-135-0000-4260	6,761.57
					Total :	6,761.57
202350	8/15/2016	891442 ALEX AUTO DETAILING	0285		AUTO DETAILING 001-222-0000-4320	140.00
					Total :	140.00
202351	8/15/2016	887270 AMERICAN TRANSPORTATION SYSTEM	56075		DAY CAMP FIELD TRIP-ANGELS STADIUM 007-440-0443-4260	1,095.78
			56130		DAY CAMP FIELD TRIP TO CASTAIC LA 007-440-0443-4260	1,240.14
			56208		DAY CAMP FIELD TRIP TO HURRICANE 007-440-0443-4260	1,309.08
			56239		DAY CAMP FIELD TRIP-THOUSAND OAKS 007-440-0443-4260	1,372.95
					Total :	5,017.95
202352	8/15/2016	890411 ARC DOCUMENT SOLUTIONS, LLC	8725767		COPIES OF PLANS-GLENOAKS TRAFFIC 001-310-0000-4300	111.83
					Total :	111.83
202353	8/15/2016	100222 ARROYO BUILDING MATERIALS, INC	171934		SPEC MIX-CRACK REPAIR PARKING LOT 029-335-0000-4300	83.61
					Total :	83.61

Page: 1

Page: 1

vchlist		Voucher List				Page: 2	
08/10/2016 2:08:26PM		CITY OF SAN FERNANDO					
Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
202354	8/15/2016	891209 AUTONATION SSC	218111		THROTTLE BODY-WA4573 070-383-0000-4400	408.59	
					Total :	408.59	
202355	8/15/2016	892329 BADER, TAL	50-2725-06		WATER ACCT REFUND-1051 N MACLAY 070-2010	145.18	
					Total :	145.18	
202356	8/15/2016	890546 BARAJAS, CRYSTAL	JULY 2016		MMAP MENTOR INSTRUCTOR 109-424-3637-4260	195.00	
					Total :	195.00	
202357	8/15/2016	892304 BARTEL ASSOCIATES, LLC	16-554	11418	ACTUARIAL CONSULTING SERVICES 001-190-0000-4267	5,265.00	
					Total :	5,265.00	
202358	8/15/2016	892318 BERGH, VALERIE	50-3055-12		WATER ACCT REFUND-1107 HARDING 070-2010	47.38	
					Total :	47.38	
202359	8/15/2016	892013 BERNSTEIN, DIANA	JULY 2016		ART CLASS INSTRUCTOR 017-420-1343-4260	200.00	
					Total :	200.00	
202360	8/15/2016	100274 BNI BUILDING NEWS	64908		WATCH BOOKS 2016 041-320-0000-4300 027-344-0301-4300 011-311-0000-4600 070-384-0000-4360 043-390-0000-4360 070-381-0000-4380 001-310-0000-4300 070-383-0000-4360 CM64908 CREDIT WATCH BOOKS RETURNED 041-320-0000-4300 027-344-0301-4300 011-311-0000-4600	19.00 38.00 191.00 76.00 85.00 38.00 57.71 76.00 -5.10 -10.10 -51.00	

Page: 2

vchlist
08/10/2016 2:08:26PM

Voucher List
CITY OF SAN FERNANDO

Page: 3

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202360	8/15/2016	100274 BNI BUILDING NEWS	(Continued)			
					070-383-0000-4360	-20.40
					070-384-0000-4360	-20.40
					043-390-0000-4360	-25.50
					070-381-0000-4380	-10.10
					001-310-0000-4300	-15.43
					Total :	422.68
202361	8/15/2016	100405 BONANZA CONCRETE, INC.	53559		CONCRETE-CURB & GUTTER/316 HAR	
					001-311-0000-4300	998.93
			53615		CONCRETE-DRIVEWAY APPROACH/40I	
					001-311-0000-4300	618.68
			53703		CONCRETE-CURB & GUTTER/1957 8TH	
					001-311-0000-4300	525.60
					Total :	2,143.21
202362	8/15/2016	888800 BUSINESS CARD	042016		PICNIC BENCHES W/BACKREST	
					118-423-0000-4500	962.34
			042216		ADA WATER FOUNTAIN	
					118-423-0000-4500	1,653.61
			060816		LODGING-FIRE ARMS INSTR COURSE	
					001-225-0000-4360	390.12
			061316		LODGING-FIRE ARMS INSTR COURSE	
					001-225-0000-4360	650.20
			061316		CITY WEBSITE WEB HOSTING-JUNE'11	
					001-190-0000-4260	169.00
			062016-1		LODGING-MANDATED STC JAILER COI	
					001-225-3688-4360	626.04
			062016-2		LODGING-MANDATED STC JAILER COI	
					001-225-3688-4360	558.54
			062216		INFOGRAPHICS SUBSCRIPTION	
					001-105-0000-4300	9.99
			062216		INT'L TRANSACTION FEE	
					001-105-0000-4300	0.30
			062416-1		LODGING-NALEO ANNUAL CONF ON	
					001-101-0103-4370	984.72
			062416-2		LODGING-NALEO ANNUAL CONF ON	

Page: 3

vchlist
08/10/2016 2:08:26PM

Voucher List
CITY OF SAN FERNANDO

Page: 4

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202362	8/15/2016	888800 BUSINESS CARD	(Continued)			
			070416		001-101-0111-4370 LODGING-POST MANDATED COURSE (984.72
			071316		001-225-0000-4360 MOVIE W/SCREENING RIGHTS PERMIT	322.92
			071516		053-101-0107-4430 LODGING-POS TRAINING COURSE (SC	303.00
			072116		001-224-0000-4360 CITY WEBSITE WEB HOSTING-JULY'16	468.09
			072716		001-190-0000-4260 INTEREST DUE FOR PER. 01/01/15-12/31	169.00
			072916		001-190-0000-4450 FINANCE CHARGES	20.08
					001-190-0000-4450	363.62
					Total :	8,636.29
202363	8/15/2016	892312 BUYEPONG	072816		SUMMER CONCERT PERFORMANCE 004-2359	1,800.00
					Total :	1,800.00
202364	8/15/2016	100462 BYRD INDUSTRIAL ELECTRONICS	4853	11364	NEW RADIOS TO TRANSITION TO INTE 070-384-0000-4260	21,272.87
					Total :	21,272.87
202365	8/15/2016	100466 CACEO	200000474		RE-ISSUE CK-SEMINAR "BEST PRACTI 001-3901-0000	50.00
			200002933		REGSTR-CODE ENFORCEMENT SEMIN 001-150-0000-4360	50.00
					Total :	100.00
202366	8/15/2016	100713 CITY OF GLENDALE	GLN000000667		WATERMASTER COST SHARE AGREEM 070-381-0000-4270	7,058.18
			GLN00000068		ANNUAL ICIS PARTICIPATION RADIO FI 001-222-0000-4260	500.00
					Total :	7,558.18
202367	8/15/2016	100731 CITY OF LOS ANGELES	74WP160000124		WASTEWATER SVCS PROVIDED FY14-	

Page: 4

vchlist 08/10/2016 2:08:26PM		Voucher List CITY OF SAN FERNANDO				Page: 5
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202367	8/15/2016	100731 CITY OF LOS ANGELES	(Continued)			
			74WP16000123	11416	072-365-0000-4600	198,480.00
				11416	WASTEWATER SVCS PROVIDED FY14- 072-360-0000-4260	292,503.00
					Total :	490,983.00
202368	8/15/2016	101957 CITY OF LOS ANGELES	38SF170000002		FIRE SERVICE-AUG 2016	
					001-500-0000-4260	236,775.92
					Total :	236,775.92
202369	8/15/2016	103029 CITY OF SAN FERNANDO	16810-16880		REIMB. TO WORKERS COMP ACCT	
					006-1035	17,708.91
					Total :	17,708.91
202370	8/15/2016	100735 COASTAL AIR	15913		A/C SERVICED @ LP PARK	
			15936		043-390-0000-4330	220.00
					A/C SERVICED @ REC PARK	
					043-390-0000-4330	335.00
					Total :	555.00
202371	8/15/2016	100805 COOPER HARDWARE INC.	101476		HARDWARE FOR SECURITY GATE-LOF	
			101477		043-390-0000-4300	22.85
			101480		HARDWARE FOR SECURITY GATE-LOF	
			101509		043-390-0000-4300	4.80
			101576		GUN RACK KEYS	
			101578		001-222-0000-4300	24.53
			101582		BLADES	
			101596		001-311-0000-4300	7.06
			101600		CONCRETE-WATER DIV SIDEWALK RE	
					070-383-0000-4300	52.06
					MATL'S FOR IRRIG REPAIR	
					001-311-0000-4300	119.41
					COMPRESSOR SPRAYERS, WATER HC	
					070-383-0000-4310	120.07
					HEX KEY SET	
					001-311-0000-4300	11.98
					ANTI-THEFT PAINT OF BRASS BACKFL	

Page: 5

vchlist 08/10/2016 2:08:26PM		Voucher List CITY OF SAN FERNANDO				Page: 6
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202371	8/15/2016	100805 COOPER HARDWARE INC.	(Continued)			
					070-384-0000-4300	16.32
					Total :	379.08
202372	8/15/2016	892319 CORTES, LUIS	39-2340-00		WATER ACCT REFUND-1313 GRIFFITH	
					070-2010	63.86
					Total :	63.86
202373	8/15/2016	101982 COUNTY OF LOS ANGELES	2016-2017		SFVCOG FY2016/2017 DUES	
					001-190-0000-4380	12,500.00
					Total :	12,500.00
202374	8/15/2016	889592 CUELLAR, JIMMY KYLE	JULY 2016		MMAP INSTRUCTOR	
					109-424-3637-4260	2,700.00
					Total :	2,700.00
202375	8/15/2016	887121 DELL MARKETING L.P.	XJTD2NT75	11280	SOFTWARE FOR RECORDS SUPERVIS	
			XK128PCM6	11397	001-222-0000-4300	371.14
					OFFICE 365 LICENSE RENEWALS	
					001-135-0000-4260	15,314.32
					Total :	15,685.46
202376	8/15/2016	892323 DESANTIAGO, ROGELIO	52-5045-00		WATER ACCT REFUND-2049 LUCAS	
					070-2010	70.11
					Total :	70.11
202377	8/15/2016	891533 DEXMEDIA	720341884		DOMAIN REGISTRATION & E-MAIL	
					001-190-0000-4220	56.73
					Total :	56.73
202378	8/15/2016	100960 DIEDIKER, VIRGINIA	REIMB.		REIMB.-ITEMS FOR MARIACHI SPECTA	
					004-2359	318.20
					004-2360	207.87
					Total :	526.07
202379	8/15/2016	888951 DOMINGUEZ, WALTER	REIMB.-1		REIMB-POLICE K9 SUPPLIES	
			REIMB.-2		001-225-0000-4300	192.82
					REIMB-POLICE K9 SUPPLIES	

Page: 6

vchlist 08/10/2016 2:08:26PM		Voucher List CITY OF SAN FERNANDO				Page: 7
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202379	8/15/2016	888951 DOMINGUEZ, WALTER	(Continued)		001-225-0000-4300	130.97
					Total :	323.79
202380	8/15/2016	887380 DUENAS, MARIA CONCEPCION	MAR-MAY 2016		MMAP PROJECT ASSISTANT	
					001-424-0000-4430	400.00
					109-424-3637-4260	225.00
					Total :	625.00
202381	8/15/2016	887518 DURHAM, ALVIN	AUG 2016		COMMISSIONER'S REIMBURSEMENT	
					001-150-0000-4111	50.00
					Total :	50.00
202382	8/15/2016	892322 ELIAS, REBECCA	41-1035-03		WATER ACCT REFUND-761 LASHBURN	
					070-2010	12.91
					Total :	12.91
202383	8/15/2016	890897 EVAN BROOKS ASSOCIATES, INC	16007-8	11426	SAFE ROUTES TO SCHOOL MASTER P	
					010-310-0687-4270	8,760.00
					Total :	8,760.00
202384	8/15/2016	892269 FACKLER, JADE	JULY 2016		CYCLING INSTRUCTOR	
					017-420-1337-4260	20.00
					Total :	20.00
202385	8/15/2016	101147 FEDEX	5-488-61687		COURIER SERVICE	
					001-190-0000-4280	78.61
					Total :	78.61
202386	8/15/2016	892267 FIERRO, NANCY	JULY 2016		ZUMBA INSTRUCTOR	
					017-420-1337-4260	90.00
					Total :	90.00
202387	8/15/2016	103856 FLAGS USA INC.	64736		US FLAGS	
					001-341-0301-4300	462.33
					Total :	462.33
202388	8/15/2016	892198 FRONTIER COMMUNICATIONS	209-150-05251-040172		MWD METER	
						Page: 7

vchlist 08/10/2016 2:08:26PM		Voucher List CITY OF SAN FERNANDO				Page: 8
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202388	8/15/2016	892198 FRONTIER COMMUNICATIONS	(Continued)		070-384-0000-4220	51.20
			209-151-4939-102990		MUSIC CHANNEL	
			209-188-4361-031792		001-190-0000-4220	47.04
					RCS PHONE LINES	
			209-188-4362-031792		001-420-0000-4220	105.42
					POLICE PHONE LINES	
			209-188-4363-031892		001-222-0000-4220	1,783.42
					VARIOUS PHONE LINES	
					001-190-0000-4220	78.22
					070-384-0000-4220	212.57
					001-420-0000-4220	240.72
			818-361-6728-080105		PW FAX LINE	
					001-310-0000-4220	29.22
			818-365-5097-120298		POLICE NARCOTICS VAULT	
					001-222-0000-4220	28.51
			818-837-1509-032207		PW PHONE LINE	
					001-190-0000-4220	23.40
			818-837-2296-031315		VARIOUS CITY HALL PHONE LINES	
					001-190-0000-4220	298.89
			818-838-4969021803		PD ALARM PANEL	
					001-222-0000-4220	106.06
					Total :	3,004.67
202389	8/15/2016	887186 GALPIN MOTORS INC.	211867		REPL O-RING ON INJECTORS-PW0597	
					041-320-0311-4400	513.69
					Total :	513.69
202390	8/15/2016	891885 GANIR-MARTINEZ, ARLENE	JULY 2016		YOGA INSTRUCTOR	
					017-420-1337-4260	100.00
					Total :	100.00
202391	8/15/2016	101307 GEOSOILS CONSULTANTS INC.	67343		GEOTECHNICAL FIELD TESTING, LAB 1	
					070-385-0635-4600	2,041.80
					Total :	2,041.80
202392	8/15/2016	889532 GILMORE, REVAA.	07/09/16 - 07/22/16		FOOD SERVICE MANAGER	
						Page: 8

vchlist 08/10/2016 2:08:26PM		Voucher List CITY OF SAN FERNANDO				Page: 9
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202392	8/15/2016	889532 GILMORE, REVA A.	(Continued)		115-422-3750-4270 115-422-3752-4270	448.50 65.00 Total : 513.50
202393	8/15/2016	889535 GOMEZ, GILBERT	07/09/16 - 07/22/16		HDM DRIVER 115-422-3752-4270 115-422-3752-4390	200.00 52.00 Total : 252.00
202394	8/15/2016	101376 GRAINGER, INC.	9176732445		REPL BALLASTS 043-390-0000-4300 043-390-0000-4310	46.17 11.20 Total : 57.37
202395	8/15/2016	892038 HALL & FOREMAN, INC., A DIVISION OF	379860	11300	SANITARY SEWER MASTER PLAN 072-365-0754-4600	32,657.68 Total : 32,657.68
202396	8/15/2016	891053 HAUPT, THEALE E	AUG 2016		COMMISSIONER'S REIMBURSEMENT 001-150-0000-4111	50.00 Total : 50.00
202397	8/15/2016	888646 HD SUPPLY WATER WORKS, LTD	F800881		WATER METER BOXES (HEAVY TRAFFIC) 070-383-0301-4300	1,733.11 Total : 1,733.11
202398	8/15/2016	888647 HDL SOFTWARE, LLC	0019087-IN	11369	BUSINESS LICENSE ADMINISTRATION 001-130-0000-4260	1,265.69 Total : 1,265.69
202399	8/15/2016	101512 HDL, COREN & CONE	0022813-IN		CONTRACT SERVICE PROP TAX~ 001-130-0000-4270	1,375.00 Total : 1,375.00
202400	8/15/2016	103690 HDS WHITE CAP CONST SUPPLY	50004658144		USA MARKING PAINT 072-360-0000-4300	266.31
						Page: 9

vchlist 08/10/2016 2:08:26PM		Voucher List CITY OF SAN FERNANDO				Page: 10
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202400	8/15/2016	103690 103690 HDS WHITE CAP CONST SUPPLY	(Continued)			Total : 266.31
202401	8/15/2016	890594 HEALTH AND HUMAN RESOURCE	145947		EAP-AUG 2016 001-106-0000-4260	235.30 Total : 235.30
202402	8/15/2016	891993 HERNANDEZ, ALBINO	JULY 2016 JULY 2016		EXERCISE INSTRUCTOR~ 017-420-1337-4260 EXERCISE INSTRUCTOR~ 017-420-1337-4260	120.00 105.00 Total : 225.00
202403	8/15/2016	892314 HERNANDEZ, FRANCISCA	071116		SENIOR TRIP REFUND 004-2383	210.00 Total : 210.00
202404	8/15/2016	101599 IMAGE 2000 CORPORATION	51522		TONER FREIGHT CHARGE 001-190-0000-4300	21.00 Total : 21.00
202405	8/15/2016	891926 IMPACT BASKETBALL INC.	080116	11414	REFEREE & SCORE KEEPER SVS FOI 017-420-1328-4260	2,400.00 Total : 2,400.00
202406	8/15/2016	891570 INNOVATIVE TELECOM. SYSTEMS	1813 1813		INSTALL & PROG NEW PHONE, PROG (I 001-190-0000-4260 001-190-0000-4300 REMOTE ASSIST PD W/CREATING NEV 001-190-0000-4260	115.00 212.55 95.00 Total : 422.55
202407	8/15/2016	101647 INTERSTATE BATTERY	30068493		BATTERIES 041-1215	271.45 Total : 271.45
202408	8/15/2016	891777 IRRIGATION EXPRESS	15057344-00		REPAIR BROKEN COUPLER-BRAND ISI 043-390-0000-4300	46.78
						Page: 10

vchlist

08/10/2016

2:08:26PM

Voucher List
CITY OF SAN FERNANDO

Page: 13

13

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202425	8/15/2016	101974 101974 LOS ANGELES COUNTY	(Continued)		Total :	4,063.04
202426	8/15/2016	100886 LOS ANGELES DAILY NEWS	0010816444		LEGAL PUBL.-CATCH BASINS 070-384-0842-4260	2,009.80
			0010816823		LEGAL PUBL.-UWMP PUBLIC HEARING 070-381-0000-4270	188.70
					Total :	2,198.50
202427	8/15/2016	890992 M & M PAPER COMPANY	87617		(40) CASES OF COPY PAPER 001-190-0000-4300	1,010.43
					070-382-0000-4300	168.41
					072-360-0000-4300	168.40
					Total :	1,347.24
202428	8/15/2016	889533 MARTINEZ, ANITA	07/09/16 - 07/22/16		FOOD SERVICE INTAKE CLERK 115-422-3750-4270	210.00
					Total :	210.00
202429	8/15/2016	892315 MATUTE, DIGNA R.	73003154		PARKING CITATION REFUND 001-3430-0000	55.00
					Total :	55.00
202430	8/15/2016	888242 MCI COMM SERVICE	7DK54968		MTA PHONE LINE 007-440-0441-4220	33.63
					Total :	33.63
202431	8/15/2016	891054 MEJIA, YVONNE G	AUG 2016		COMMISSIONER'S REIMBURSEMENT 001-150-0000-4111	50.00
					Total :	50.00
202432	8/15/2016	891329 MIKE'S TIRE MAN INC	0064158		TIRES FOR FLEET 041-1215	627.58
					Total :	627.58
202433	8/15/2016	102226 MISSION LINEN & UNIFORM	502930472		LAUNDRY 001-225-0000-4350	65.27
			502957622		LAUNDRY 001-225-0000-4350	58.54

Page: 13

vchlist

08/10/2016

2:08:26PM

Voucher List
CITY OF SAN FERNANDO

Page: 14

14

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202433	8/15/2016	102226	MISSION LINEN & UNIFORM	(Continued)		
			502977340		LAUNDRY	
					001-225-0000-4350	65.27
			503005326		LAUNDRY	
					001-225-0000-4350	69.65
					Total :	258.73
202434	8/15/2016	892321	MONZON, EVELYN	33-0755-07		
					WATER ACCT REFUND-710 PICO	
					070-2010	9.12
					Total :	9.12
202435	8/15/2016	102264	MORA, RODRIGO	REIMB.		
					REIMB OF REGSTR FEE-WATER TREA	
					043-390-0000-4360	226.00
					Total :	226.00
202436	8/15/2016	891542	MR "B" PRINTING INC.	35917		
					SUMMER BROCHURES	
					001-420-0000-4300	1,177.20
					Total :	1,177.20
202437	8/15/2016	102303	NACHO'S ORNAMENTAL SUPPLY	INV101253		
					GATE KEY MATERIAL	
					070-383-0301-4300	60.23
					Total :	60.23
202438	8/15/2016	102325	NAPA AUTO PARTS	904394		
					REPL A-WINGS, TANK COVER & SEAL	
					041-320-0226-4400	1,088.66
					Total :	1,088.66
202439	8/15/2016	891355	NAREZ, FABIAN	JULY 2016		
					MMAP MENTOR INSTRUCTOR	
					109-424-3637-4260	180.00
					Total :	180.00
202440	8/15/2016	102432	OFFICE DEPOT			
				1947753636	DAY CAMP SUPPLIES	
					017-420-1399-4300	101.50
				1954003728	OFFICE SUPPLIES	
					001-222-0000-4300	113.71
				1961562117	OFFICE SUPPLIES	
					001-222-0000-4300	174.68
				846790757001	STACKABLE CHAIRS	

Page: 14

vchlist

08/10/2016

2:08:26PM

Voucher List
CITY OF SAN FERNANDO

Page: 15

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202440	8/15/2016	102432 OFFICE DEPOT	(Continued)			
			849728529001		001-222-0000-4300 OFFICE SUPPLIES	1,322.14
			849728841001		001-310-0000-4300 OFFICE SUPPLIES	75.63
			850669777002		001-310-0000-4300 OFFICE SUPPLIES	27.89
			851424234001		001-150-0000-4300 COPY PAPER & OFFICE SUPPLIES	2.85
			851424278001		001-222-0000-4300 SCANNER	317.13
			852329784001		001-222-0000-4300 OFFICE SUPPLIES	139.49
			852329823001		001-222-0000-4300 OFFICE SUPPLIES	170.80
			853590954001		001-222-0000-4300 OFFICE SUPPLIES	80.94
					001-222-0000-4300	85.69
					Total :	2,612.45
202441	8/15/2016	891836 OLIVAREZ MADRUGA, LLP	13802		LEGAL SERVICES-MAY 2016	
			13879		001-110-0000-4270 LEGAL SERVICES-JUNE 2016	11,687.56
					001-110-0000-4270	22,600.56
					070-110-0000-4270	280.00
					Total :	34,568.12
202442	8/15/2016	890095 O'REILLY AUTOMOTIVE STORES INC	4605-200869		FILTERS FOR FLEET	
			4605-201073		041-1215 CONNECTOR KIT-PD4985	17.47
			4605-201255		041-320-0225-4400 FUEL ADDITIVE-PW3464	27.91
					072-360-0000-4400	54.75
					Total :	100.13
202443	8/15/2016	892023 PAETEC	5726123		PHONE SERVICE 07/18/16-08/17/16	
					001-222-0000-4220	680.56

Page: 15

vchlist

08/10/2016

2:08:26PM

Voucher List
CITY OF SAN FERNANDO

Page: 16

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202443	8/15/2016	892023 PAETEC	(Continued)			
					001-420-0000-4220	921.79
					070-384-0000-4220	496.48
					001-190-0000-4220	1,832.40
					Total :	3,931.23
202444	8/15/2016	102506 PANTOJA, DANITZA	JULY 2016		COMMISSIONER'S REIMBURSEMENT	
					001-115-0000-4111	50.00
					Total :	50.00
202445	8/15/2016	888555 PEREZ, VALENTIN	072216		MUSIC FOR LP SUMMER DANCE	
					004-2380	900.00
					Total :	900.00
202446	8/15/2016	891903 POLA, ALICIA	JUNE 2016		MMAF ASSISTANT	
					001-424-0000-4430	1,162.50
					Total :	1,162.50
202447	8/15/2016	102688 PROFESSIONAL PRINTING CENTERS	30353		RANGE QUALIFICATION CARDS	
					001-222-0000-4300	141.26
					Total :	141.26
202448	8/15/2016	891379 PROTECT YOUTH SPORTS	444880		BACKGROUND CHECKS	
					017-420-1328-4260	62.85
					Total :	62.85
202449	8/15/2016	102697 PROVIDENCE HOLY CROSS	20010369884		PROFESSIONAL SERVICES	
					001-225-0000-4350	35.00
					Total :	35.00
202450	8/15/2016	890536 PRUDENTIAL OVERALL SUPPLY	171013266		UNIFORMS FOR NEW PART-TIME EMPI	
			171013400		043-390-0000-4310 TAX FOR INV#171012673	250.08
					070-383-0000-4310	534.66
					Total :	784.74
202451	8/15/2016	102779 RAMIREZ, THOMAS	JULY 2016		KARATE INSTRUCTOR	
					017-420-1326-4260	570.00

Page: 16

vchlist

08/10/2016

2:08:26PM

Voucher List
CITY OF SAN FERNANDO

Page: 17

17

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202451	8/15/2016	102779 102779 RAMIREZ, THOMAS	(Continued)			Total : 570.00
202452	8/15/2016	891881 REMENIH, MICHAEL	JULY 2016		COMMISSIONER'S REIMBURSEMENT 001-115-0000-4111	50.00 Total : 50.00
202453	8/15/2016	889602 RESPOND SYSTEMS	99840		SAFETY GLOVES 072-360-0301-4300	216.91 Total : 216.91
202454	8/15/2016	892078 REWARD STRATEGY GROUP	3506-8A	11304	CITY-WIDE CLASSIFICATION AND 001-190-0000-4270	2,290.00 Total : 2,290.00
202455	8/15/2016	892327 REXFORD INDUSTRIAL REALTY L.P.	56-0140-04		WATER ACCT REFUND-605 EIGHTH 070-2010	150.00 Total : 150.00
202456	8/15/2016	891377 REYES, JOSE	07/09/16 - 07/22/16		HDM DRIVER 115-422-3752-4270 115-422-3752-4390	200.00 62.40 Total : 262.40
202457	8/15/2016	102848 RICHARDS, WATSON & GERSHON	207734		LEGAL SERVICES 001-110-0098-4270	96.17 Total : 96.17
202458	8/15/2016	892326 RODRIGUEZ, EVA	35-1185-13		WATER ACCT REFUND-1320 PICO 070-2010	24.71 Total : 24.71
202459	8/15/2016	102929 ROYAL PAPER CORPORATION	1561198		JANITORIAL SUPPLIES 043-390-0000-4300	657.00 Total : 657.00
202460	8/15/2016	102930 ROYAL WHOLESALE ELECTRIC	8901-731222 8901-731935		REPLACEMENT LAMPS 027-344-0301-4300 KNOCKDOWN REPL POLE-PARK AVE	659.45

Page: 17

17

vchlist

08/10/2016

2:08:26PM

Voucher List
CITY OF SAN FERNANDO

Page: 18

18

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202460	8/15/2016	102930 ROYAL WHOLESALE ELECTRIC	(Continued)		027-344-0301-4300	633.80
					Total :	1,293.25
202461	8/15/2016	891298 SALAZAR, ALMA	2000245.001		DAY CAMP REFUND 017-3770-1399	85.00
			2000246.001		DAY CAMP REFUND 017-3770-1399	85.00
					Total :	170.00
202462	8/15/2016	103010 SAM'S CLUB DIRECT, #0402814188546	5001		SUPPLIES FOR DAY CAMP FAMILY NIG 017-420-1399-4300	53.90
			5002		SUPPLIES FOR CIT FAMILY NIGHT 004-2391	124.62
			5512		BREAK ROOM SUPPLIES 001-222-0000-4300	276.59
			6698		PIZZA FOR CIT FAMILY NIGHT 004-2391	98.44
					Total :	553.55
202463	8/15/2016	103064 SAN GABRIEL VALLEY CITY	FY2016-2017		MEMBERSHIP DUES 07/01/16-06/30/17 001-105-0000-4370	55.00
					Total :	55.00
202464	8/15/2016	892266 SANTELLANO, KEIKO T.	JULY 2016		ZUMBA INSTRUCTOR 017-420-1337-4260	130.00
					Total :	130.00
202465	8/15/2016	891653 SARGENT TOWN PLANNING	16024	11143	SAN FERNANDO TRANSIT ORIENTED [
					001-150-3673-4270	917.60
					Total :	917.60
202466	8/15/2016	891849 SHI INTERNATIONAL CORP	B05296803		ACROBAT PRO DC-LICENSE TLP LEVE 070-381-0000-4290	365.00
			B05299902		ACROBAT PRO DC-LICENSE TLP LEVE 070-381-0000-4290	365.00
					Total :	730.00

Page: 18

18

vchlist

08/10/2016

2:08:26PM

Voucher List
CITY OF SAN FERNANDO

Page: 19

19

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202467	8/15/2016	891934	SIDEPATH	5509	SOFTWARE INTEGRATION VSPHERE E 001-130-0000-4270	5,250.00
					Total :	5,250.00
202468	8/15/2016	891064	SIEMENS INDUSTRY INC	5610017075	EMERGENCY MODIFICATIONS - GLEN 012-311-3636-4600	10,500.00
				11417	TRAFFIC LOOP REPLACEMENT	
				5620011716	011-311-0000-4600	3,300.00
				11427		
					Total :	13,800.00
202469	8/15/2016	887466	SIMON'S POWER EQUIPMENT, INC.	103295	REPAIR (2) PARTNER SAWS 041-320-0000-4320	331.47
					Total :	331.47
202470	8/15/2016	103172	SKAUG TRUCK BODY WORKS	37504	T-HANDLE FOR TRUCK BIN-PW2487 041-320-0311-4400	21.90
					Total :	21.90
202471	8/15/2016	103184	SMART & FINAL	12242	ENP SUPPLIES 115-422-3750-4300	121.96
				124326	SUPPLIES FOR DAY CAMP WKLY ACTI 017-420-1399-4300	134.57
				129925	BREAK ROOM SUPPLIES 001-222-0000-4300	17.76
				130749	INMATE MEALS SUPPLIES 001-225-0000-4350	23.19
				197255	DAY CAMP SUPPLIES 017-420-1399-4300	100.66
					Total :	398.14
202472	8/15/2016	103202	SOUTHERN CALIFORNIA EDISON CO.	2-02-682-7675	ELECTRIC - VARIOUS LOCATIONS 043-390-0000-4210	9,312.18
					Total :	9,312.18
202473	8/15/2016	103251	STANLEY PEST CONTROL	843871	PEST CONTROL-PD 043-390-0000-4260	94.00
					Total :	94.00

Page: 19

19

vchlist

08/10/2016

2:08:26PM

Voucher List
CITY OF SAN FERNANDO

Page: 20

20

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202474	8/15/2016	892325 STOUVENEL, CHRISTINE	31-1490-10		WATER ACCT REFUND-209 N MACLAY 070-2010	102.67
					Total :	102.67
202475	8/15/2016	892316 STROHMAN ENTERPRISE INC	21136		COLLAR FOR POLICE K9 001-225-0000-4270	434.98
					Total :	434.98
202476	8/15/2016	103090 SUSAN SAXE-CLIFFORD, PH.D.	16-0728-2		PHYSCH EVAL EXAM 001-222-0000-4260	450.00
					Total :	450.00
202477	8/15/2016	888946 TEKWERKS	7209	11429	EMERGENCY WEBSITE PROGRAMMIN 001-190-0000-4267	1,223.50
					Total :	1,223.50
202478	8/15/2016	101528 THE HOME DEPOT CRC, ACCT#603532202490	1241404		TARP & STRAPS FOR CNG STATION 041-320-3661-4400	184.74
			1551479		MATL'S FOR PW TV INSTALL 043-390-0000-4300	122.00
			1632428		50-GAL TRASH CAN LINERS 001-311-0000-4300	95.75
			2032825		POWER PLUG-PD5744 041-320-0226-4400	5.45
			3240610		PLANTING MATL'S @ 120 MACNEIL 043-390-0000-4300	53.45
			5072644		SMALLS TOOLS 043-390-0000-4340	199.27
			5072646		MISC GAS CANS FOR REC PARK MAIN 043-390-0000-4300	179.10
			7021065		LED WORKLIGHTS, TAPE, GRAPHITE, E 070-383-0301-4300	84.03
			7063159		CITY HALL KITCHEN FAUCET REPL 043-390-0000-4300	59.13
			7741734		CANOPY 070-383-0301-4300	144.97
			8800225		SMALL TOOLS	

Page: 20

20

vchlist 08/10/2016 2:08:26PM		Voucher List CITY OF SAN FERNANDO				Page: 21
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202478	8/15/2016	101528 THE HOME DEPOT CRC, ACCT#603532202490	(Continued)			
			8861379		043-390-0000-4340 SMALL TOOLS 043-390-0000-4340	217.98 5.10
					Total :	1,350.97
202479	8/15/2016	101024 THE VALLEY ECONOMIC ALLIANCE	3012		FY16/17-ANNUAL MEMBERSHIP DUES 001-190-0000-4380	5,000.00
					Total :	5,000.00
202480	8/15/2016	890817 THE WALKING MAN, INC.	E7401		DISTRIBUTION OF SUMMER PROGRAM 001-420-0000-4260	685.00
					Total :	685.00
202481	8/15/2016	103903 TIME WARNER CABLE	8448200540010328		CABLE 07/05/16-08/04/16 (CITY HALL) 001-190-0000-4220	89.96
			8448200540010518		CABLE - 07/29-08/28 (REC PARK) 001-420-0000-4260	201.58
			8448200540222204		CABLE 07/29/16-08/28/16 (PW OPS CEN 043-390-0000-4260	94.19
					Total :	385.73
202482	8/15/2016	891252 TIMECLOCK PLUS	395195	11421	TIMECLOCK SOFTWARE SUPPORT 001-135-0000-4260	2,225.16
					Total :	2,225.16
202483	8/15/2016	891311 TORRES, RITA	07/09/19 - 07/22/16		ENP SUBSTITUTE 115-422-3750-4270 115-422-3752-4270	135.00 15.00
					Total :	150.00
202484	8/15/2016	892324 TORRES, ROSA	43-3060-02		WATER ACCT REFUND-309 N HUNTING 070-2010	133.10
					Total :	133.10
202485	8/15/2016	103445 UNDERGROUND SERVICE ALERT	720160684		(42) DIG ALERT TICKETS 070-381-0000-4260	63.00
						Page: 21

vchlist 08/10/2016 2:08:26PM		Voucher List CITY OF SAN FERNANDO				Page: 22
Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202485	8/15/2016	103445 103445 UNDERGROUND SERVICE ALERT	(Continued)			Total : 63.00
202486	8/15/2016	888241 UNITED SITE SERVICES OF CA INC	114-4130027		PORTABLE TOILET RENTAL-REC PARK 001-420-0000-4260	153.73
			114-4220146		PORTABLE TOILET RENTAL-REC PARK 001-420-0000-4260	153.73
					Total :	307.46
202487	8/15/2016	103534 VALLEY LOCKSMITH	3695		KEYS FOR TRAILER-PD5744 041-320-0226-4400	24.50
					Total :	24.50
202488	8/15/2016	891220 VAN LANT & FANKHANEL, LLP	080116	11430	CITY'S ANNUAL AUDIT 001-130-0000-4270	12,000.00
					Total :	12,000.00
202489	8/15/2016	103550 VANICEK, JAMES	REIMB.		REIMB-SHELVES PURCH. FOR INMATE 001-225-0000-4350	158.76
					Total :	158.76
202490	8/15/2016	892268 VEDDER, CATHERINE	JULY 2016		ZUMBA INSTRUCTOR 017-420-1337-4260	80.00
					Total :	80.00
202491	8/15/2016	892313 VELASQUEZ, BERTA	392450		SENIOR TRIP REFUND 004-2385	100.00
			491764		SENIOR TRIP REFUND 004-2384	55.00
					Total :	155.00
202492	8/15/2016	892081 VERIZON BUSINESS SERVICES	69830288		MPLS PORT ACCESS & ROUTER-PD VÉ 001-222-0000-4220	1,035.16
					Total :	1,035.16
202493	8/15/2016	100101 VERIZON WIRELESS-LA	270693253		PLANNING CELL PHONES 001-140-0000-4220	5.40
			742084126		MDT MODEMS-PD UNITS 001-222-0000-4220	884.31
						Page: 22

vchlist 08/10/2016 2:08:26PM		Voucher List CITY OF SAN FERNANDO				Page: 23
Bank code : bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202493	8/15/2016	100101 VERIZON WIRELESS-LA	(Continued) 870422920		PD CELL PHONES 001-222-0000-4220 001-152-0000-4220	103.64 114.03
					Total :	1,107.38
202494	8/15/2016	889681 VILLALPANDO, MARIA	07/09/16 - 07/22/16		FOOD SERVICE WORKER 115-422-3750-4270 115-422-3752-4270	350.00 50.00
					Total :	400.00
202495	8/15/2016	103603 VULCAN MATERIALS COMPANY	71063569R 71187589		BAL DUE-ROAD BASE & FILL SAND 011-311-0000-4600 AGG BASE 072-360-0000-4300	637.45 625.91
					Total :	1,263.36
202496	8/15/2016	890970 WEX BANK	46391860		FUEL FOR FLEET 041-320-0152-4402 041-320-0221-4402 070-383-0000-4402 070-384-0000-4402 072-360-0000-4402 041-320-0222-4402 041-320-0224-4402 041-320-0225-4402 041-320-0226-4402 041-320-0228-4402 041-320-0311-4402 041-320-0312-4402 041-320-0320-4402 041-320-0346-4402 041-320-0370-4402 041-320-0371-4402 041-320-0390-4402 041-320-0420-4402 007-313-3630-4402	396.67 168.51 680.94 272.89 199.89 112.56 705.18 3,682.59 2.00 645.12 890.21 77.57 120.92 4.00 97.02 260.65 979.89 4.00 1,284.74
						Page: 23

vchlist 08/10/2016 2:08:26PM		Voucher List CITY OF SAN FERNANDO				Page: 24
Bank code : bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202496	8/15/2016	890970 WEX BANK	(Continued)		027-344-0000-4402 029-335-0000-4402 070-381-0000-4402 070-382-0000-4402	101.01 285.09 30.91 164.60
					Total :	11,166.96
202497	8/15/2016	891531 WILLDAN ENGINEERING	00413529	11361	SAFE ROUTES TO SCHOOL - PW INSP 010-370-3636-4600	945.00
					Total :	945.00
202498	8/15/2016	889491 WILLDAN FINANCIAL SERVICES	010-31804	11298	USER FEE STUDY AND COST ALLOCAT 001-190-0000-4270	1,040.00
					Total :	1,040.00
202499	8/15/2016	888682 ZOBEL-RODRIGUEZ, ANGELIQUE Y.	JULY 2016		COMMISSIONER'S REIMBURSEMENT 001-115-0000-4111	50.00
					Total :	50.00
202500	8/15/2016	103752 ZUMAR INDUSTRIES, INC.	0165485 0165584		(6) PERFORATED TUBES 001-420-0000-4300 REPL STREET SWEEPING SIGNS 001-370-0301-4300	160.97 133.63
					Total :	294.60
154 Vouchers for bank code : bank3						Bank total : 1,075,824.15
154 Vouchers in this report						Total vouchers : 1,075,824.15

Voucher Registers are not final until approved by Council.

HANDWRITTEN CHECKS

vchlist

08/04/2016 12:09:14PM

Voucher List

CITY OF SAN FERNANDO

Page: 1

1

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201986	7/7/2016	102519 P.E.R.S.	DEMAND		HEALTH INSURANCE BENEFIT-JULY 2001-1160	129,386.07
					Total :	129,386.07
202087	7/14/2016	892297 PUKUU CULTURAL COMMUNITY	071316		CIF-SUPPLIES FOR PEACE/DIGNITY JC 053-101-0101-4430	250.00
					Total :	250.00
202088	7/14/2016	103648 CITY OF SAN FERNANDO	PR 7-15-16		REIMB. FOR PAYROLL W/E 7-8-16	290,075.87
					001-1003	909.01
					007-1003	1,740.39
					008-1003	3,508.89
					011-1003	442.21
					012-1003	14,130.82
					017-1003	61,136.32
					018-1003	3,178.39
					027-1003	3,319.22
					029-1003	8,562.96
					041-1003	9,364.99
					043-1003	36,736.23
					070-1003	24,890.40
					072-1003	
					Total :	457,995.70
202089	7/14/2016	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		VISION INSURANCE BENEFITS-JULY 2001-1160	2,420.62
					Total :	2,420.62
202090	7/14/2016	890907 DELTA DENTAL OF CALIFORNIA	DEMAND		DENTAL INSURANCE BENEFITS-JULY 2001-1160	11,167.88
					Total :	11,167.88
202091	7/14/2016	887627 STANDARD INSURANCE	DEMAND		LIFE INSURANCE BENEFITS-JULY 2016 001-1160	3,564.34
					Total :	3,564.34

Page: 1

1

vchlist

08/04/2016 12:09:14PM

Voucher List

CITY OF SAN FERNANDO

Page: 2

2

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202092	7/14/2016	101605 INDEPENDENT CITIES ASSOCIATION	2016-36		FY16-17 ANNUAL MEMBERSHIP RENEV 001-190-0000-4380	1,065.00 1,065.00
202093	7/19/2016	101920 LIEBERT CASSIDY WHITMORE	1421651		ERC MEMBERSHIP RENEWAL-FY16-17 001-106-0000-4260	2,790.00 2,790.00
202094	7/19/2016	887264 CALPERS	100000014775712		ARREARS FOR PARTICIPANT ID 258994 018-420-0000-4124	2,683.58 2,683.58
202096	7/20/2016	103825 CONTROLLER-STATE OF CALIFORNIA	NONPO		FY15/16 AUDIT CONFIRMATION OF 001-130-0000-4270	100.00 100.00
202248	7/27/2016	890088 WINDOW TINTS EVERYTHING	2065		TINT NEW GLASS DOORS @ REC PARI 043-390-0000-4330	546.00 546.00
202249	7/27/2016	102518 P.E.R.S.	2236157495		UNFUNDED ACCRUED LIABILITY 018-190-0000-4124	1,645,253.78 1,645,253.78
202250	7/28/2016	103648 CITY OF SAN FERNANDO	PR 7-29-16		REIMB FOR PAYROLL W/E 7-22-16 012-1003 017-1003 018-1003 027-1003 029-1003 041-1003 043-1003 070-1003 072-1003 001-1003 007-1003 008-1003	820.97 17,203.91 62,347.42 3,179.48 3,474.76 7,907.46 8,318.39 40,009.82 24,486.28 300,257.20 950.41 1,322.15

Page: 2

2

vchlist

Voucher List

Page: 3

08/04/2016 12:09:14PM

CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202250	7/28/2016	103648 CITY OF SAN FERNANDO	(Continued)			
					010-1003	628.32
					011-1003	1,531.38
					Total :	472,437.95
13	Vouchers for bank code :	bank3			Bank total :	2,729,660.92
13	Vouchers in this report				Total vouchers :	2,729,660.92

Voucher Registers are not final until approved by Council.

Page: 3

HANDWRITTEN CHECKS

vchlist

Voucher List

Page: 1

07/20/2016

8:43:57AM

CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
202095	7/25/2016	101586 ICRMA	3017		2016/2017 PREMIUMS	
					006-190-0000-4830	433,110.00
					006-190-0000-4240	251,559.00
					006-190-0000-4830	146,358.00
					006-190-0000-4240	12,368.00
					006-190-0000-4830	2,766.00
					Total :	846,161.00
		1 Vouchers for bank code :	bank3		Bank total :	846,161.00
		1 Vouchers in this report			Total vouchers :	846,161.00

Voucher Registers are not final until approved by Council.

Page: 1

HANDWRITTEN CHECKS

vchlist Voucher List Page: 1
 06/29/2016 10:05:24AM CITY OF SAN FERNANDO

Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
201894	7/1/2016	100091 AGORICHAS, JOHN	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	241.38	
							Total : 241.38
201895	7/1/2016	100286 BAKER, BEVERLY	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	451.46	
							Total : 451.46
201896	7/1/2016	891013 BRUNWIN, HERBERT	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	283.04	
							Total : 283.04
201897	7/1/2016	891015 CROOK, ROBERT	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08	
							Total : 691.08
201898	7/1/2016	100916 DEIBEL, PAUL	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	283.04	
							Total : 283.04
201899	7/1/2016	891041 GARCIA, CONNIE	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	172.23	
							Total : 172.23
201900	7/1/2016	101781 KISHITA, ROBERT	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	172.23	
							Total : 172.23
201901	7/1/2016	101926 LILES, RICHARD	16-Jul		CALPERS HEALTH REIMB 070-180-0000-4127 072-180-0000-4127	250.16 250.15	
							Total : 500.31
201902	7/1/2016	891027 LOCKETT, JOANN	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	283.04	
							Total : 283.04

Page: 1

vchlist Voucher List Page: 2
 06/29/2016 10:05:24AM CITY OF SAN FERNANDO

Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
201903	7/1/2016	891028 MANTHEY, DONALD	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08	
							Total : 691.08
201904	7/1/2016	102126 MARTINEZ, MIGUEL	16-Jul		CALPERS HEALTH REIMB 070-180-0000-4127	1,288.96	
							Total : 1,288.96
201905	7/1/2016	102483 OROZCO, ELVIRA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	195.98	
							Total : 195.98
201906	7/1/2016	891031 ORTEGA, JIMMIE	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	283.04	
							Total : 283.04
201907	7/1/2016	891032 OTREMBA, EUGENE	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08	
							Total : 691.08
201908	7/1/2016	891354 RAMIREZ, ROSALINDA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	418.83	
							Total : 418.83
201909	7/1/2016	102940 RUIZ, RONALD	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	441.53	
							Total : 441.53
201910	7/1/2016	103121 SERRANO, ARMANDO	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,347.98	
							Total : 1,347.98
201911	7/1/2016	891046 VANAALST, LEONILDA	16-Jul		CALPERS HEALTH REIMB 070-180-0000-4127	172.23	
							Total : 172.23
201912	7/1/2016	891047 WATTS, HERBERT	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	172.23	

Page: 2

vchlist

06/29/2016 10:05:24AM

Voucher List
CITY OF SAN FERNANDO

Page: 3

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201912	7/1/2016	891047	891047 WATTS, HERBERT		(Continued)	Total : 172.23
19	Vouchers for bank code : bank3					Bank total : 8,780.75
19	Vouchers in this report					Total vouchers : 8,780.75

Voucher Registers are not final until approved by Council.

Page: 3

HANDWRITTEN CHECKS

vchlist Voucher List Page: 1
 06/29/2016 10:24:49AM CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201913	7/1/2016	100042 ABDALLAH, ALBERT	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,347.98
					Total :	1,347.98
201914	7/1/2016	891039 AGUILAR, JESUS	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	469.46
					Total :	469.46
201915	7/1/2016	100104 ALBA, ANTHONY	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08
					Total :	691.08
201916	7/1/2016	891011 APODACA-GRASS, ROBERTA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08
					Total :	691.08
201917	7/1/2016	100306 BARNARD, LARRY	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,017.00
					Total :	1,017.00
201918	7/1/2016	100346 BELDEN, KENNETH M.	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,274.00
					Total :	1,274.00
201919	7/1/2016	892233 BUZZELL, CAROL	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	195.98
					Total :	195.98
201920	7/1/2016	891350 CALZADA, FRANK	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	516.96
					Total :	516.96
201921	7/1/2016	100642 CASTRO, RICO	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,208.82
					Total :	1,208.82
201922	7/1/2016	891014 CREEKMORE, CASIMIRA	16-Jul		CALPERS HEALTH REIMB	
						Page: 1

vchlist Voucher List Page: 2
 06/29/2016 10:24:49AM CITY OF SAN FERNANDO

Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201922	7/1/2016	891014 CREEKMORE, CASIMIRA	(Continued)		001-180-0000-4127	283.04
					Total :	283.04
201923	7/1/2016	891016 DEATON, MARK	16-Jul		CALPERS HEALTH REIMB 070-180-0000-4127	500.31
					Total :	500.31
201924	7/1/2016	100913 DECKER, CATHERINE	16-Jul		CALPERS HEALTH REIMB 070-180-0000-4127	691.08
					Total :	691.08
201925	7/1/2016	100925 DELGADO, RALPH	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	516.96
					Total :	516.96
201926	7/1/2016	892102 DOSTER, DARRELL	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08
					Total :	691.08
201927	7/1/2016	100996 DRAKE, JOYCE	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	571.49
					Total :	571.49
201928	7/1/2016	100995 DRAKE, MICHAEL	16-Jul		CALPERS HEALTH REIMB 070-180-0000-4127 072-180-0000-4127	141.52
					Total :	283.04
201929	7/1/2016	100997 DRAPER, CHRISTOPHER	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,288.96
					Total :	1,288.96
201930	7/1/2016	101044 ELEY, JEFFREY	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,664.00
					Total :	1,664.00
201931	7/1/2016	891040 FISHKIN, RIVIAN	16-Jul		CALPERS HEALTH REIMB	
						Page: 2

vchlist
06/29/2016 10:24:49AM

Voucher List
CITY OF SAN FERNANDO

Page: 3

Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201931	7/1/2016	891040 FISHKIN, RIVIAN	(Continued)		001-180-0000-4127	172.23
					Total :	172.23
201932	7/1/2016	892103 GAJDOS, BETTY	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	172.23
					Total :	172.23
201933	7/1/2016	891351 GARCIA, DEBRA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,267.98
					Total :	1,267.98
201934	7/1/2016	891067 GARCIA, NICOLAS	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,042.36
					Total :	1,042.36
201935	7/1/2016	101318 GLASGOW, KEVIN	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,288.96
					Total :	1,288.96
201936	7/1/2016	891020 GLASGOW, ROBERT	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	317.00
					Total :	317.00
201937	7/1/2016	891021 GUIZA, JENNIE	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	283.04
					Total :	283.04
201938	7/1/2016	101415 GUTIERREZ, OSCAR	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	172.23
					Total :	172.23
201939	7/1/2016	891352 HADEN, SUSANNA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	962.66
					Total :	962.66
201940	7/1/2016	101440 HALCON, ERNEST	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,274.00
Page:						3

vchlist
06/29/2016 10:24:49AM

Voucher List
CITY OF SAN FERNANDO

Page: 4

Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201940	7/1/2016	101440 HALCON, ERNEST	(Continued)			Total : 1,274.00
201941	7/1/2016	891918 HARTWELL, BRUCE	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08
					Total :	691.08
201942	7/1/2016	101465 HARVEY, DAVID	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	172.23
					Total :	172.23
201943	7/1/2016	101466 HARVEY, DEVERY MICHAEL	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,407.00
					Total :	1,407.00
201944	7/1/2016	891023 HATFIELD, JAMES	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08
					Total :	691.08
201945	7/1/2016	892104 HERNANDEZ, ALFONSO	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,462.66
					Total :	1,462.66
201946	7/1/2016	891024 HOOKER, RAYMOND	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	541.91
					Total :	541.91
201947	7/1/2016	101538 HOUGH, RAY	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	516.96
					Total :	516.96
201948	7/1/2016	101597 IBRAHIM, SAMIR	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	469.46
					Total :	469.46
201949	7/1/2016	101694 JACOBS, ROBERT	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,274.00
					Total :	1,274.00
Page: 4						

vchlist
06/29/2016 10:24:49AM

Voucher List
CITY OF SAN FERNANDO

Page: 5

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201950	7/1/2016	892105 KAHMANN, ERIC	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	716.06
					Total :	716.06
201951	7/1/2016	101786 KLOTZSCHE, STEVEN	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	688.22
					Total :	688.22
201952	7/1/2016	891866 KNIGHT, DONNA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	172.23
					Total :	172.23
201953	7/1/2016	891026 LEWIS, DURWOOD	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08
					Total :	691.08
201954	7/1/2016	891043 LIEBERMAN, LEONARD	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	172.23
					Total :	172.23
201955	7/1/2016	101933 LITTLEFIELD, LESLEY	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08
					Total :	691.08
201956	7/1/2016	102059 MACK, MARSHALL	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,008.06
					Total :	1,008.06
201957	7/1/2016	891010 MAERTZ, ALVIN	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	469.46
					Total :	469.46
201958	7/1/2016	102206 MILLER, WILMA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	283.04
					Total :	283.04
201959	7/1/2016	102232 MIURA, HOWARD	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	283.04
						283.04

Page: 5

vchlist
06/29/2016 10:24:49AM

Voucher List
CITY OF SAN FERNANDO

Page: 6

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201959	7/1/2016	102232 MIURA, HOWARD	(Continued)			283.04
201960	7/1/2016	892106 MONTAN, EDWARD	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	688.22
					Total :	688.22
201961	7/1/2016	102365 NAVARRO, RICARDO A	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	516.96
					Total :	516.96
201962	7/1/2016	102473 ORDELHEIDE, ROBERT	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,608.97
					Total :	1,608.97
201963	7/1/2016	102486 ORSINI, TODD	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,347.98
					Total :	1,347.98
201964	7/1/2016	102569 PARKS, ROBERT	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,664.00
					Total :	1,664.00
201965	7/1/2016	891353 PEAVY, JOSEPH	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	716.06
					Total :	716.06
201966	7/1/2016	102527 PISCITELLI, ANTHONY	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	516.96
					Total :	516.96
201967	7/1/2016	891033 POLLOCK, CHRISTINE	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	574.00
					Total :	574.00
201968	7/1/2016	891034 RAMSEY, JAMES	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,267.98
					Total :	1,267.98

Page: 6

vchlist
06/29/2016 10:24:49AM

Voucher List
CITY OF SAN FERNANDO

Page: 7

Bank code :		bank3				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201969	7/1/2016	102864 RIVETTI, DOMINICK	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,017.00
					Total :	1,017.00
201970	7/1/2016	102936 RUELAS, MARCO	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,500.81
					Total :	1,500.81
201971	7/1/2016	891044 RUSSUM, LINDA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	172.23
					Total :	172.23
201972	7/1/2016	890806 SALDIVAR, GEORGE	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	962.66
					Total :	962.66
201973	7/1/2016	892107 SHANAHAN, MARK	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	716.06
					Total :	716.06
201974	7/1/2016	891035 SHERWOOD, NINA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	283.04
					Total :	283.04
201975	7/1/2016	103175 SKOBIN, ROMELIA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,072.50
					Total :	1,072.50
201976	7/1/2016	103220 SOMERVILLE, MICHAEL	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	1,664.00
					Total :	1,664.00
201977	7/1/2016	891045 TIGHE, HAROLD	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	469.46
					Total :	469.46
201978	7/1/2016	103394 TORRES, RACHEL	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	283.04
						Page: 7

vchlist
06/29/2016 10:24:49AM

Voucher List
CITY OF SAN FERNANDO

Page: 8

Bank code :	bank3						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
201978	7/1/2016	103394 103394 TORRES, RACHEL	(Continued)			Total : 283.04	
201979	7/1/2016	888417 VALDIVIA, LAURA	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	541.91	
						Total : 541.91	
201980	7/1/2016	891038 WAITE, CURTIS	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	949.95	
						Total : 949.95	
201981	7/1/2016	891036 WATT, DAVID	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08	
						Total : 691.08	
201982	7/1/2016	891037 WEBB, NANCY	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	571.49	
						Total : 571.49	
201983	7/1/2016	103643 WEDDING, JEROME	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	691.08	
						Total : 691.08	
201984	7/1/2016	103727 WYSBEEK, DOUDE	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	283.04	
						Total : 283.04	
201985	7/1/2016	103737 YNIGUEZ, LEONARD	16-Jul		CALPERS HEALTH REIMB 001-180-0000-4127	949.95	
						Total : 949.95	
73	Vouchers for bank code : bank3					Bank total : 54,976.32	
73	Vouchers in this report					Total vouchers : 54,976.32	

vchlist
06/29/2016 10:24:49AM

Voucher List
CITY OF SAN FERNANDO

Page: 9

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
---------	------	--------	---------	------	---------------------	--------

Voucher Registers are not final until approved by Council.

Page: 9

*This Page
Intentionally
Left Blank*



AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Brian Saeki, City Manager
By: Nick Kimball, Finance Director

Date: August 15, 2016

Subject: Adopt a Resolution Setting the Property Tax Rate Required to Meet the City's Obligation to the California Public Employees' Retirement System for Fiscal Year 2016-2017.

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 7759 (Attachment "A") to:

- a. Establish the amount necessary to be raised by taxation for the City's annual payment to the California Public Employees' Retirement System;
- b. Fix the property tax rate for fiscal year 2016-2017 at \$0.232469 per \$100 of assessed valuation; and
- c. Levy that tax rate upon all taxable property in the City.

BACKGROUND:

1. On April 9, 1946, the voters of the City of San Fernando (City) approved a ballot measure authorizing an ad valorem property tax rate to raise the funds necessary to pay the City's annual obligation to the California Public Employees' Retirement System (CalPERS) for the retirement benefits of City employees.
2. In 1980, the Legislature adopted California Revenue and Taxation Code Section 93, which authorized local agencies to levy ad valorem property taxes equal to the amount needed to make annual payments for the interest and principal on indebtedness approved by the voters prior to July 1, 1978 (i.e. prior to the effective date of Proposition 13).
3. In FY 1982-1983, the City levied an ad valorem property tax rate of \$0.28420 for each \$100 of assessed value on all property in the City subject to taxation (Resolution No. 5252, Adopted August 18, 1982) to pay the City's annual CalPERS obligation.

Adopt a Resolution Setting the Property Tax Rate Required to Meet the City's Obligation to the California Public Employees' Retirement System for Fiscal Year 2016-2017.Page 2 of 4

4. In FY 1983-1984, the City levied an ad valorem property tax rate of \$0.26420 for each \$100 of assessed value on all property in the City subject to taxation (Resolution No. 5326, adopted August 15, 1983) to pay the City's annual CalPERS obligation.
5. In 1985, the Legislature adopted Revenue and Taxation Code Section 96.31, which authorized a jurisdiction to continue to impose an ad valorem property tax levy to make payments in support of pension programs, provided: 1) it was approved by voters prior to July 1, 1978, and 2) the jurisdiction imposed the property tax levy in either FY 1982-1983 or FY 1983-1984.
6. Section 96.31 further provided a cap on the tax rate that a jurisdiction may levy; specifically, the tax rate may not exceed the rate imposed by that jurisdiction in the 1982-1983 or 1983-1984 fiscal years, pursuant to a budget resolution adopted on or before July 1, 1983. Therefore, because the City of San Fernando adopted its FY 1983-1984 Resolution on August 15, 1983, the maximum rate it can levy is \$0.28420 for each \$100 of assessed property value, which rate was established in FY 1982-1983.
7. The ad valorem property tax rate levied on all taxable property to fund the City's CalPERS obligation in FY 2015-2016 was \$0.247631 per \$100 of assessed valuation.

ANALYSIS:

Each year, the City must establish the amount to be raised from property taxes to cover the City's obligation to CalPERS and fix the tax rate in order to raise the necessary amount of money. The funds raised pursuant to this property tax are applied to the General Fund's pension expenses only. Since FY 2005-2006, Enterprise funds have been paying their respective share of CalPERS expenditures.

Pursuant to California Revenue and Taxation Code Section 96.31, the City is authorized to impose a maximum tax rate of \$0.28420 per \$100 of assessed valuation of all taxable property in the City, which was the property tax rate imposed by the City in FY 1982-1983. The Los Angeles County Assessor has recently released their Statement of Values for FY 2016-2017. The total Assessed Value for San Fernando is \$1,791,249,290 (6% increase from FY 2015-2016). Of that, \$747,315,681 in assessed value is in former Redevelopment Project Areas (7% increase from prior year) and the remaining \$1,043,933,609 in assessed value is in the General Fund (6% increase from prior year).

On September 22, 2015, Governor Brown signed Senate Bill 107 (SB 107), which amends Health and Safety Code Section 34183 and directs County Auditor-Controllers to distribute revenues from voter-approved property tax levies for pension programs to the levying taxing entity (in this case, the City of San Fernando) unless the revenues are pledged as security for the

Adopt a Resolution Setting the Property Tax Rate Required to Meet the City's Obligation to the California Public Employees' Retirement System for Fiscal Year 2016-2017.Page 3 of 4

payment of any debt obligation and needed for payment thereof. The Successor Agency to the San Fernando Redevelopment Agency generates sufficient property tax increment in the former RDA project areas to fund all outstanding debt obligations. Therefore, the retirement tax levy on properties located in the RDA project areas that were previously being used to pay enforceable obligations or being distributed to other taxing entities are now being distributed directly to the City. Due to the increase in available revenue, the City can lower the rate while still fully funding the obligation to CalPERS.

For FY 2016-2017, staff is recommending levying a rate of \$0.232469 per \$100 of assessed valuation, which will raise approximately \$4.1 million (see Exhibit "1" to the attached Resolution for additional detail). This represents decrease of 6.1% (or \$15.16 per \$100,000 of AV) from last year's levy of \$0.247631 per \$100 of assessed value.

The City has a total unfunded CalPERS liability of approximately \$15 million that is amortized over a 20 year period and accrues 7.75% interest per year. Similar to making additional payments on a home mortgage, making additional payments to CalPERS will decrease the City's unfunded liability and ultimately save taxpayers a significant amount of interest cost in the long run. Due to the additional funds coming to the City as a result of SB 107, the City can raise approximately \$500,000 in additional funds while reducing the tax rate by more than 6%. Staff recommends using the additional funds to pay down the City's total unfunded CalPERS liability.

BUDGET IMPACT:

The City's ad valorem property tax dedicated to fund pension obligations is critical to the long term financial stability of the City. Most cities in California do not have a revenue stream dedicated to pay pension costs and must use general funds to meet their pension obligation. Continuing to manage this tax responsibly ensures a long term, non-General Fund revenue stream to pay employee pension costs.

CONCLUSION:

The Los Angeles County Auditor Controller requires the City Council approve a Resolution establishing the tax rate on an annual basis. This information must be submitted before August 22, 2016, to allow the levy to be placed on the current tax bills.

Adoption of the attached Resolution will fix the property tax rate at \$0.232469 per \$100 of assessed value and will be used to fund the City's annual CalPERS obligation, which is estimated at \$4.1 million for FY 2016-2017.

Adopt a Resolution Setting the Property Tax Rate Required to Meet the City's Obligation to the California Public Employees' Retirement System for Fiscal Year 2016-2017.

Page 4 of 4

ATTACHMENT:

A. Proposed Resolution No. 7759 with Exhibit 1

ATTACHMENT "A"**RESOLUTION NO. 7759**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO FIXING A TAX RATE AND LEVYING TAXES FOR FISCAL YEAR (FY) 2016-2017 ON PROPERTY WITHIN THE CITY FOR THE OBLIGATION OF THE CITY TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR THE RETIREMENT BENEFITS OF CITY EMPLOYEES, AUTHORIZED AT AN ELECTION HELD ON APRIL 9, 1946.

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: On April 9, 1946, the voters of the City of San Fernando ("City") approved a ballot measure authorizing the levying of an additional property tax rate to raise the funds necessary to pay for the annual obligation of the City to the California Public Employees' Retirement System ("PERS") for the retirement benefits of City employees.

SECTION 2: California Revenue and Taxation Code Section 96.31(a) provides that for FY 1985-1986 and each fiscal year thereafter, a jurisdiction may impose a property tax rate to make payments in support of pension programs approved by the voters before July 1, 1978, provided that the jurisdiction imposed the property tax rate in FY 1982-1983 or FY 1983-1984. Revenue and Taxation Code Section 96.31(b) provides that the tax rate imposed by a jurisdiction pursuant to Section 96.31(a) may not exceed the rate imposed by that jurisdiction in FY 1982-1983 or FY 1983-1984.

SECTION 3: For FY 1982-1983, in order to pay for the City's annual PERS obligation, the City imposed the property tax rate of \$0.28420 for each one hundred dollars (\$100.00) of assessed value of all property in the City subject to taxation (Resolution No. 5252). For FY 1983-1984, in order to pay for the City's annual PERS obligation, the City imposed the property tax rate of \$0.26420 for each one hundred dollars (\$100.00) of assessed value of all property in the City subject to taxation (Resolution No. 5326). Pursuant to California Revenue and Taxation Code Section 96.31(b), the City is authorized to impose a maximum tax rate of \$0.28420 for each \$100 of assessed property value, which is the property tax rate imposed by the City in FY 1982-1983.

SECTION 4: As set forth in Exhibit "1" to this Resolution, which is attached hereto and incorporated herein by this reference, the City Council has determined and fixed the sum of \$4,132,036 as the amount of revenue from property taxes necessary to pay the City's PERS obligation for FY 2016-2017.

SECTION 5: Pursuant to Exhibit "1" to this Resolution, the City Council hereby fixes the tax rate of the City of San Fernando for FY 2016-2017 at \$0.232469 and hereby levies such tax in that amount upon each one hundred dollars (\$100.00) of property value of all property in the City subject to taxation, using as a basis the value of such property as assessed and equalized in a manner prescribed by law.

SECTION 6: The City Clerk is directed to transmit immediately to the Los Angeles County Auditor-Controller a certified copy of this Resolution, together with a statement of the tax rate fixed herein.

SECTION 7: The City Clerk shall certify to the adoption to this Resolution, which shall be in full force and effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 15th day of August, 2016.

Robert C. Gonzales, Mayor

ATTEST:

Elena G. Chávez, City Clerk

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 15th day of August, 2016, by the following vote to wit:

AYES:

NOES:

ABSENT:

RECUSE:

Elena G. Chávez, City Clerk

EXHIBIT "1"

City of San Fernando**FY 2016-2017 Calculation of Property Tax for City's Obligation
to the California Public Employee's Retirement System**

The following calculations are based on the assessed valuation figures received from the Los Angeles County Assessor for tax areas 240.01 through 240.07.

Assessed Valuation General City Area (240.01)	\$1,030,761,009
Assessed Valuation RP Area #1 (240.02)	\$69,581,146
Assessed Valuation RP Area #2 (240.03)	\$49,743,479
Assessed Valuation Civic Center (240.04)	\$149,280,458
Assessed Valuation Civic Center '84 Annex (240.05)	\$326,161,166
Assessed Valuation RP #1 '89 Annex (240.06)	\$76,889,666
Assessed Valuation RP Area #4 '95 Annex (240.07)	\$75,036,958
Total Retirement Assessed Valuation	\$1,777,453,882
Estimated Retirement Cost (FY 2016-17 Budget)	\$3,632,036
Plus Prior Year Shortfall	\$0
Plus Additional Payment to Side Fund Loan	\$500,000
Funding Required (FY 2016-2017)	\$4,132,036
Funding Rate per \$100 of Assessed Value (Funding Required/Total Retirement AV)*100	\$0.232469
Maximum Funding Rate Allowed*	\$0.284200

*The Funding Rate required is \$0.232469; The City is authorized to impose a maximum amount of \$0.284200 per Revenue and Taxation Code Section 96.31.

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*



AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Brian Saeki, City Manager
By: Ismael Aguila, Director of Recreation and Community Services

Date: August 15, 2016

Subject: Consideration to Approve a Professional Services Agreement with Morrison Management Specialists for Meal Service for the Elderly Nutrition Program

RECOMMENDATION:

It is recommended that the City Council authorize the City Manager to execute a Professional Services Agreement (Attachment "A" – Contract No. 1834) with Morrison Management Specialist for meal services for the Elderly Nutrition Program at Las Palmas Park.

BACKGROUND:

1. In November of 2011, the County of Los Angeles released a Request for Proposal (RFP) to solicit service providers for the Elderly Nutrition Program (ENP). Every four years the County of Los Angeles conducts an open competitive bid process for program services with renewal application documents to be submitted.
2. On March 29, 2012, the County of Los Angeles Community and Senior Services recommended a maximum annual allocation of \$84,877 for the ENP operated from Las Palmas Park, with the contract term to be from July 1, 2012 through June 30, 2016.
3. On May 22, 2012, the County of Los Angeles Board of Supervisors approved the execution of the contract for the provision of ENP services for a four-year term.
4. On September 5, 2012, staff issued a Request for Proposal (RFP) to provide catering and meal services for the ENP under the authority of the City of San Fernando.
5. On October 15, 2012, City Council of the City of San Fernando approved a contract award with Morrison Management Specialists (MMS) not to exceed \$84,877, to provide nutritious meals for the Elderly Nutrition Program operated from Las Palmas Park.

Consideration to Approve a Professional Services Agreement with Morrison Management Specialists for Meal Service for the Elderly Nutrition Program

Page 2 of 3

6. Since January of 2016, City staff has been in discussions with staff from County of Los Angeles Community and Senior Services in regards to seeking additional partners to assist the City with implementation of the ENP at Las Palmas Park.
7. On February 11, 2016, the City Manager submitted a letter of intent with the County of Los Angeles for a one-year agreement for ENP services at Las Palmas Park (Attachment "B").
8. On June 30, 2016, the Sub-award Agreement for ENP services and Service Agreement for meal services expired.
9. On July 18, 2016, the City Council approved to execute a one-year Sub-award Agreement (Contract No. 1830) with the County of Los Angeles Community and Senior Services (County) to grant access for the Elderly Nutrition Program (ENP) services at Las Palmas Park.

ANALYSIS:

Federally-Funded Elderly Nutrition Programs

The ENP is administered under the guidelines of the Federal Older Americans Act (OAA) which funds two nutrition programs designed to provide meals for older persons; a congregate meal program and a home-delivered meal program. There is no income restriction for recipients, but service providers must target persons most in need. Funding limitations restrict the number of persons who can receive meals.

Proposed One-Year Agreement

The proposed one-year Sub-award Agreement with the County requires the City of San Fernando to continue to deliver same level of services provided during Fiscal Year 2015-2016. Below is the allocation amounts to provide approximately 42 congregate meals and 30 home-delivered meals.

Summary of Funding Allocation for ENP Meal Services (July 1, 2016 to June 30, 2017)

Program Delivered	Unit Rate	Funding Amounts
Title III C-1 Program Services (Congregate Meal Services)	\$4.75	\$51,944
Title III C-2 Program Services (Home-Delivered Meal Service)	\$4.75	\$37,874
TOTAL		\$89,818

Since 2012, Morrison Management Specialists (MMS) has been providing meal services for the Elderly Nutrition Program. It is recommended that MMS receive a one-year professional service agreement for meal services for an amount not to exceed \$89,818 or this amount plus City approved adjustments that are made in the event that the City receives supplemental

Consideration to Approve a Professional Services Agreement with Morrison Management Specialists for Meal Service for the Elderly Nutrition ProgramPage 3 of 3

funding from program meal donations and/or private donations in accordance with the United States Administration on Aging Nutrition Service Incentive Program. Due to the short turnaround time on the implementation of the ENP Program, it is in the best interest of the City of San Fernando to by-pass a Formal Request for Proposal policy in order to ensure there is no break in meal service. The proposed service agreement shall not exceed twelve months.

BUDGET IMPACT:

There will be no budget impact to the General Fund for Fiscal Year 2016-2017. All expenses for meal services have been budgeted in Funds 001-422-3750 and 001-422-3752.

CONCLUSION:

The City of San Fernando currently facilitates and assists in providing well- balanced meals to seniors in and around the City of San Fernando. This program has increased in attendance and use over the past few years and provides a stable foundation for nutrition and services to a population which is at high risk for health-related issues. The new one-year Sub-award Agreement with the County requires for the City of San Fernando to continue to deliver the same level of meal services provided in Fiscal Year 2015-2016. The recommended 12-month professional services agreement with MMS will allow for the City to provide the required meal services.

ATTACHMENTS:

- A. Contract No. 1834
- B. Letter of Intent



ATTACHMENT "A"
CONTRACT NO.1834

PROFESSIONAL SERVICES AGREEMENT

Morrison Management Specialists

Catering Service Provider for Senior Meal Program

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this 15th day of August 2016 (hereinafter, the "Effective Date"), by and between the CITY OF SAN FERNANDO, a municipal corporation ("CITY") and Morrison Management Specialists, a corporation (hereinafter, "CONSULTANT"). For the purposes of this Agreement CITY and CONSULTANT may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONSULTANT interchangeably.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONSULTANT agree as follows:

A. CITY has determined that it requires professional services from a catering service provider for the preparation of senior meals for the Senior Nutrition Program in the City of San Fernando.

B. CONTRACTOR represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. CONTRACTOR further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions of this Agreement.

The parties therefore agree as follows:

1. DEFINITIONS

"Scope of Services": Such professional services as are set forth in Exhibit A, attached hereto and incorporated herein by this reference.

"Approved Fee Schedule": Such compensation rates as are set forth in Exhibit C, attached hereto and incorporated herein by this reference.

"Commencement Date": July 1, 2016

"Expiration Date": June 30, 2017

PROFESSIONAL SERVICES AGREEMENT

Morrison Management Specialists

Page 2 of 7

2. CONTRACTOR'S SERVICES

Scope of Services. Subject to the terms and conditions set forth in this Agreement, CONTRACTOR shall perform the services identified in the Scope of Services for the Senior Nutrition Program. CITY shall have the right to request, in writing, changes to the Scope of Services. Any changes mutually agreed upon by the parties, and any increase or decrease in compensation, shall be incorporated by written amendments to this Agreement.

Time for Performance. CONTRACTOR shall perform the services identified in the Scope of Services from the Commencement Date through the Expiration Date, and in accordance with the Project Schedule set forth in Exhibit B, attached hereto and incorporated herein by this reference.

Standard of Performance. CONTRACTOR shall perform all work to the highest professional standards and in a manner reasonably satisfactory to CITY. CONTRACTOR shall comply with all applicable federal, state and local laws, ordinances, codes and regulations

Compliance with Laws. CONTRACTOR shall comply with all federal, state and local laws, ordinances, codes and regulations applicable to this Agreement, including, without limitation, all standard CDBG regulations.

3. REPRESENTATIVES

City Representative. For the purposes of this Agreement, the contract administrator and CITY's representative shall be the Recreation and Community Services Operations Manager (hereinafter the "City Representative"). It shall be CONTRACTOR's responsibility to assure that the City Representative is kept informed of the progress of the performance of the services, and CONTRACTOR shall refer any decisions that must be made by CITY to the City Representative. Unless otherwise specified herein, any approval of CITY required hereunder shall mean the approval of the City Representative.

Contractor Representative. For the purposes of this Agreement, Edward Clark, CONTRACTOR's Regional Vice President, Western Region, is hereby designated as the principal and representative of CONTRACTOR authorized to act on its behalf with respect to the services specified herein and make all decisions in connection therewith (the "Responsible Principal"). The Responsible Principal may not be changed by CONTRACTOR without the prior written approval of CITY, such approval not to be unreasonably withheld or delayed; however, CITY's approval shall not be required if the change is due to the Responsible Principal no longer being employed by CONTRACTOR.

PROFESSIONAL SERVICES AGREEMENT

Morrison Management Specialists

Page 3 of 7

4. CONSULTANT'S PERSONNEL

CONTRACTOR represents that it has, or will secure at its own expense, all personnel required to perform the services required under this Agreement. All such services will be performed by CONTRACTOR or under its supervision, and all personnel engaged in the work shall possess the qualifications, permits and licenses required by applicable law to perform such services.

CONTRACTOR shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by CITY.

In the event that CITY, in its sole discretion, at anytime during the term of this Agreement, desires the removal of any person or persons assigned by CONTRACTOR to perform services pursuant to this Agreement, CONTRACTOR shall remove any such person immediately upon receiving notice from CITY of the desire of CITY for the removal of such person or persons.

CONTRACTOR shall be responsible for payment of all employees' wages and benefits and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

Permits and Licenses. CONTRACTOR shall obtain and maintain during the Agreement term all necessary licenses, permits and certificates required by law for the provision of services under this Agreement, including a City of San Fernando business license

5. FACILITIES AND EQUIPMENT

Except as otherwise authorized by CITY in writing, CONTRACTOR shall, at its sole cost and expense, furnish all facilities and equipment which may be required for furnishing services pursuant to this Agreement.

6. TERM OF AGREEMENT

This Agreement is effective as of the Commencement Date and shall terminate on the Expiration Date, unless sooner terminated as provided in Section 21 herein.

7. COMPENSATION

A. CITY agrees to compensate CONTRACTOR for the services provided under this Agreement, and CONTRACTOR agrees to accept in full satisfaction for such services, a sum not-to-exceed EIGHTY NINE THOUSAND EIGHT HUNDRED EIGHTEEN DOLLARS AND ZERO CENTS (\$89,818) payable in accordance with the Approved Fee Schedule and Section 8 of this Agreement. The compensation payable hereunder includes all professional services. CITY shall not withhold applicable federal or state payroll or any other required taxes, or other authorized

PROFESSIONAL SERVICES AGREEMENT

Morrison Management Specialists

Page 4 of 7

deductions from each payment made to CONTRACTOR. No claims for compensation in excess of the not-to-exceed amount will be allowed unless such additional compensation is authorized by CITY in writing. All requests for compensation in excess of the not-to-exceed amount must be submitted to the City Representative and approved by the City Council.

B. CONTRACTOR shall be entitled to reimbursement for travel expenses as provided in Section 10 of this Agreement.

C. Additional Services. CITY will not allow claims for additional services performed by CONTRACTOR beyond the services set forth in the Scope of Services unless CITY authorizes such additional services in writing prior to the performance of additional services. Additional services, if any are authorized, shall be compensated on a time and materials basis in accordance with the Approved Fee Schedule. CITY shall pay all undisputed portions of fees for additional services within thirty (30) calendar days of CITY's receipt of CONTRACTOR's invoice to CITY for additional services.

8. FACILITIES AND EQUIPMENT

Except as otherwise authorized by CITY in writing, CONTRACTOR shall, at its sole cost and expense, furnish all facilities and equipment which may be required for furnishing services pursuant to this Agreement.

9. TERM OF AGREEMENT

This Agreement is effective as of the Commencement Date and shall terminate on the Expiration Date, unless sooner terminated as provided in Section 21 herein.

10. COMPENSATION

A. CITY agrees to compensate CONTRACTOR for the services provided under this Agreement, and CONTRACTOR agrees to accept in full satisfaction for such services, a sum not-to-exceed EIGHTY NINE THOUSAND EIGHT HUNDRED EIGHTEEN DOLLARS AND ZERO CENTS (\$89,818) payable in accordance with the Approved Fee Schedule and Section 8 of this Agreement. The compensation payable hereunder includes all professional services. CITY shall not withhold applicable federal or state payroll or any other required taxes, or other authorized deductions from each payment made to CONTRACTOR. No claims for compensation in excess of the not-to-exceed amount will be allowed unless such additional compensation is authorized by CITY in writing. All requests for compensation in excess of the not-to-exceed amount must be submitted to the City Representative and approved by the City Council.

B. CONTRACTOR shall be entitled to reimbursement for travel expenses as provided in Section 10 of this Agreement.

PROFESSIONAL SERVICES AGREEMENT

Morrison Management Specialists

Page 5 of 7

C. Additional Services. CITY will not allow claims for additional services performed by CONTRACTOR beyond the services set forth in the Scope of Services unless CITY authorizes such additional services in writing prior to the performance of additional services. Additional services, if any are authorized, shall be compensated on a time and materials basis in accordance with the Approved Fee Schedule. CITY shall pay all undisputed portions of fees for additional services within thirty (30) calendar days of CITY's receipt of CONTRACTOR's invoice to CITY for additional services.

11. TRAVEL REIMBURSEMENT

Travel required by CONTRACTOR or any subconsultant or subcontractor pursuant to this Agreement shall be a reimbursable expense and shall only be made where necessary to complete the services agreed to be performed under this Agreement. Travel expenses must be pre-authorized by CITY and shall be based upon the approved rates of the Los Angeles County Auditor-Controller. All requests for travel reimbursement shall be accompanied by appropriate documentation and receipts evidencing authorized expenses.

12. INDEPENDENT CONTRACTOR

CONTRACTOR is and shall at all times remain as to CITY a wholly independent contractor. The personnel performing the services under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR's exclusive direction and control. Neither CITY nor any of its officers, employees or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR's officers, employees or agents, except as set forth in this Agreement. CONTRACTOR shall not at any time or in any manner represent that it or any or its officers, employees or agents are in any manner officers, employees or agents of CITY. CONTRACTOR shall not incur or have the power to incur any debt, obligation or liability whatever against CITY, or bind CITY in any manner. No employee benefits for federal, social security, state workers' compensation, unemployment insurance, professional insurance, medical/dental, or fringe benefits shall be available to CONTRACTOR in connection with the performance of this Agreement. Except for the fees paid to CONTRACTOR as provided in the Agreement, CITY shall not pay salaries, wages, or other compensation to CONTRACTOR for performing services for CITY. CITY shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of CONTRACTOR's performance of services under this Agreement.

13. TRAVEL REIMBURSEMENT

Travel required by CONTRACTOR or any subconsultant or subcontractor pursuant to this Agreement shall be a reimbursable expense and shall only be made where necessary to complete the services agreed to be performed under this Agreement. Travel expenses must be pre-authorized by CITY and shall be based upon the approved rates of the Los Angeles County

PROFESSIONAL SERVICES AGREEMENT**Morrison Management Specialists**Page 6 of 7

Auditor-Controller. All requests for travel reimbursement shall be accompanied by appropriate documentation and receipts evidencing authorized expenses.

14. INDEPENDENT CONTRACTOR

CONTRACTOR is and shall at all times remain as to CITY a wholly independent contractor. The personnel performing the services under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR's exclusive direction and control. Neither CITY nor any of its officers, employees or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR's officers, employees or agents, except as set forth in this Agreement. CONTRACTOR shall not at any time or in any manner represent that it or any or its officers, employees or agents are in any manner officers, employees or agents of CITY. CONTRACTOR shall not incur or have the power to incur any debt, obligation or liability whatever against CITY, or bind CITY in any manner. No employee benefits for federal, social security, state workers' compensation, unemployment insurance, professional insurance, medical/dental, or fringe benefits shall be available to CONTRACTOR in connection with the performance of this Agreement. Except for the fees paid to CONTRACTOR as provided in the Agreement, CITY shall not pay salaries, wages, or other compensation to CONTRACTOR for performing services for CITY. CITY shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of CONTRACTOR's performance of services under this Agreement.

(SIGNATURE PAGE TO FOLLOW)

PROFESSIONAL SERVICES AGREEMENT**Morrison Management Specialists**

Page 7 of 7

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

CITY OF SAN FERNANDO**MORRISON MANAGEMENT SPECIALISTS**

By: _____
Brian Saeki, City Manager

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM

By: _____
Rick R. Olivarez, City Attorney

EXHIBIT A

SCOPE OF SERVICES

Provide Catering and Meal Services for the Elderly Nutrition Program coordinated at Las Palmas Park at 505 South Huntington Street, San Fernando. Such services shall include, but shall not be limited to, the following:

- Provision of 85 up to 100 nutritious senior meals, as needed for congregate and home delivered meals, Monday through Friday with menu to be approved by the Los Angeles County Area Agency on Aging Nutritionist.
- Provision of nutrition services (meals) that are intended to maintain or improve the physical and social well being of mobile older adults in a group setting Las Palmas Park 505 South Huntington in the City of San Fernando, to persons sixty (60) years of age or older and other individuals as determined to be eligible under the California Code of Regulations. These services include, but are not limited to: procurement, preparation, transportation, and the serving of meals. The average daily attendance at the congregate meal site is 60 people, Monday through Friday.
- Provision of nutritional services (meals) that are intended to maintain and/or improve the physical and social well-being of homebound older adults. The program ensures that nutritious meals are provided that will be delivered in home environments/settings to persons sixty (60) years of age or older who are homebound by reason of illness, disability or who are otherwise isolated. These services include, but are not limited to: procurement, preparation, service and delivery of meals. The average number of home-delivered meals is 35 per day, Monday through Friday.
- Adherence to all requirements in this Scope of Services (Exhibit A) and the Statement of Work (Appendix A).
- Compliance with AAA Standards for safe and sanitary meal delivery.
- Maintenance of daily records that show the delivery temperature of the food is kept at safe levels as required by AAA Standards.

At such times, and in such forms as the City may require, there shall be furnished to the City by the Contractor the statements, records, reports, data, and information as the City may request pertaining to matters covered by this Agreement. All records are to be retained by the Contractor for a period of three (3) years after termination of this Agreement, and all other pending matters.

EXHIBIT B
PROJECT SCHEDULE

CONTRACTOR shall complete and provide to the City all deliverables noted in EXHIBIT A by June 30, 2017 in accordance with the following timeline:

Meals for July 1-31, 2016	Invoice due by August 1, 2016
Meals for August 1-31, 2016	Invoice due by September 6, 2016
Meals for September 1-30, 2016	Invoice due by October 3, 2016
Meals for October 1-31, 2016	Invoice due by November 7, 2016
Meals for November 1-30, 2016	Invoice due by December 5, 2016
Meals for December 1-31, 2016	Invoice due by January 3, 2017
Meals for January 1-31, 2017	Invoice due by February 6, 2017
Meals for February 1-28, 2017	Invoice due by March 6, 2017
Meals for March 1-31, 2017	Invoice due by April 3, 2017
Meals for April 1-30, 2017	Invoice due by May 1, 2017
Meals for May 1-31, 2017	Invoice due by June 5, 2017
Meals for June 1-30, 2017	Invoice due by July 3, 2017

The Contractor is not required to provide services on City- recognized holidays

EXHIBIT C**APPROVED FEE SCHEDULE****Fee**

CITY shall compensate CONTRACTOR for the services provided under this Agreement, and CONTRACTOR agrees to accept in full satisfaction for such services, a sum not-to-exceed EIGHTY NINE THOUSAND EIGHT HUNDRED EIGHTEEN DOLLARS AND ZERO CENTS (\$89,818) payable in accordance with Section 8 of this Agreement.

Unit Rate

Additional services beyond those outlined in the Scope of Services, and if authorized in accordance with this Agreement, shall be compensated on a time and materials basis based on the unit rates identified in Table 1 below.

Table 1	
Unit Rate	
Congregate Meal	\$ <u>4.75</u>
Home Delivered Meal	\$ <u>4.75</u>

EXHIBIT D
COUNTY LOBBYIST CODE CHAPTER 2.160
COUNTY ORDINANCE NO. 93-0031

CERTIFICATION

Name of Firm: _____ Date: _____

Address: _____

State: _____ Zip Code: _____ Phone No: _____

Acting on behalf of the above named firm, as its Authorized Official, I make the following Certification to the County of Los Angeles and the Community Development Commission, County of Los Angeles.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is prerequisite for making or entering into contract with the Los Angeles County and the Community Development Commission, County of Los Angeles.

Authorized Official:

Name: _____ Title: _____

Signature: _____ Date: _____

THE CITY OF SAN FERNANDO

CITY COUNCIL

February 11, 2016

MAYOR
JOEL FAJARDO

Paul Goldman, Assistant Director
County of Los Angeles
Community and Senior Services
3175 West Sixth Street
Los Angeles, CA 90020

VICE MAYOR
SYLVIA BALLINCOUNCILMEMBER
ANTONIO LOPEZCOUNCILMEMBER
ROBERT C. GONZALESCOUNCILMEMBER
JAIME SOTO

SUBJECT: Letter of Intent for ENP at Las Palmas Park

Dear Mr. Goldman:

The purpose of this letter is to set forth certain non-binding commitments between the City of San Fernando and the County of Los Angeles Community and Senior Services relating to the intent to continue to contract services for the Elderly Nutrition Program in the City of San Fernando.

During our meeting on January 28, 2016, you informed the City of San Fernando of new requirements (Attachment "A") to the ENP Contract cycle starting on July 1, 2016 and requested for us to provide you with some type of commitment going forward. Per our conversation, we reminded you that in 2008 the County requested the City of San Fernando to tentatively operate the ENP at Las Palmas Park while a replacement operator was identified. However six years later, City Staff are continuing to operate the program. This responsibility creates a huge burden on staffing. Since 2008, the Community Services Division has committed 50% of all full-time staff to manage the ENP.

As the City Manager of the City of San Fernando, I wish to request that the County offer the City of San Fernando a 6-month agreement, starting July 1, 2016, with the understanding that the County will submit an RFP for the City of San Fernando ENP to secure a contractor to resume services in January 2017. This is one of the options you provided in our meeting (refer to Attachment "A").

When fully executed, this Letter of Intent, together with attachment "A", shall reflect the Intent of the City of San Fernando and the County of Los Angeles to attempt to negotiate a definitive Agreement for the provision of the Elderly Nutrition Program within the City of San Fernando going forward.

ADMINISTRATION
DEPARTMENT

117 MACNEIL STREET
SAN FERNANDO
CALIFORNIA
91340

(818) 898-1202

WWW.SFCITY.ORG

If you should have any further questions, please feel free to contact me.

Sincerely,



Brian Saeki
City Manager

ATTACHMENT "A"**New Requirements**

- County would create Regions to provide services for ENP. However, cities would not need to respond to the upcoming RFP as they would be automatically awarded a contract if they are to commit.
- Contractor would be required to provide emergency meals to all home-based clients with no additional funding.
- Contractor would be required to meet all minimum wage requirements.

City Options

1. Accept or decline the new ENP Contractor Grant Cycle with new requirements.
2. Accept the new ENP Contractor Grant Cycle and request for more funds to accommodate the new changes.
3. Accept the new ENP Contractor Grant Cycle and serve less meals with same funding monies.
4. Agree to a 6-month agreement while the County identifies a contractor to resume services.

*This Page
Intentionally
Left Blank*



AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Brian Saeki, City Manager
By: Federico Ramirez, Community Development Director

Date: August 15, 2016

Subject: Consideration of an Ordinance Amending City Parking Ratios for Dental and Medical Clinics Citywide

RECOMMENDATION:

It is recommended that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, introduce for first reading, in title only, and waive further reading of Ordinance No. 1656 (Attachment "A") by title, "An Ordinance of the City Council of the City of San Fernando, California Amending Section 106-822 of Division 3 (Vehicular Parking) of Article V (General Development Standards) of Chapter 106 (Zoning) of the San Fernando City Code and Amending the San Fernando Corridors Specific Plan, Both Regarding Parking Ratios for Dental and Medical Clinics"; and,

BACKGROUND:

1. On October 19, 2015, the City Council conducted a public hearing and adopted Urgency Ordinance No. U-1646. The ordinance established a temporary moratorium on the acceptance, processing, and approval of applications and issuance of permits to establish dental or medical clinics. The immediate purpose of the moratorium was to preserve the public peace, health and safety of the community within the meaning of Government Code Section 36937(b) as it relates to providing a reasonable time to study local parking regulations including those currently in place in the City of San Fernando Corridors Specific Plan in order to determine the appropriate parking regulation for off-street parking that should be applied to future request for dental and medical clinics and similar types of uses, pursuant to Government Code Section 65858(b).

Over several months leading up to the City Council's adoption of Urgency Ordinance No. U-1646 and still to this day, the City Planning Staff has continued to receive business inquiries related to the city requirements for the establishment of new dental clinics or medical

Consideration of an Ordinance Amending City Parking Ratios for Dental and Medical Clinics CitywidePage 2 of 8

clinics in the City's C-1 (Limited Commercial), C-2 (Commercial), SC (Service Commercial), and SP-4 (Corridors Specific Plan) zones. The current parking ratio for dental and medical clinics in the C-1, C-2, and SC zones requires one (1) off-street parking space for every 300 square feet of gross floor area.

During this same period of time, City Planning Staff and the City Consultant (Sargent Town Planning) have been working on the preparation of an Amendment to the San Fernando Corridors Specific Plan (the "Specific Plan"). Included as part of the Specific Plan amendments are modification of the parking ratio in the Specific Plan Area No. 4 (SP-4) Zone for dental and medical clinics from the current ratio of one (1) off-street parking space for every 200 square feet of gross floor area to an increased parking ratio of one (1) off-street parking space for every 150 square feet of gross floor area.

2. On October 23, 2015, a public hearing notice for the November 3, 2015 Planning and Preservation Commission study session regarding the parking ratios for dental and medical clinics was published in the Friday, October 23, 2015 edition of *The Los Angeles Daily News*.
3. On November 3, 2015, the Planning and Preservation Commission conducted a study session to solicit public input and provided City Planning Staff with input regarding possible parking regulations that could be applied to dental and medical clinics in the cities commercial zones including the C-1 (Limited Commercial), C-2 (Commercial), and SC (Service Commercial) zones. At the study session, City Planning Staff received valuable input from the public and commission members.
4. On November 6, 2015, the City made available a written report describing the measures taken to alleviate the condition, which led to the adoption of Ordinance No. U-1646, pursuant to Government Code Section 65858(d). The report was posted on the City's bulletin boards at City Hall and on the City's website at: www.sfcity.org.
5. On November 6, 2015, the City published the Notice of Public Hearing before the City Council to consider adoption of an "Interim Ordinance Extending the Moratorium on the Acceptance, Processing, and Approval of Applications and Issuance of Permits to Establish Dental or Medical Clinics" in the *Los Angeles Daily News*.
6. On November 16, 2015, the City Council held a public hearing to consider adoption of City Ordinance No. U-1647: "An Urgency Ordinance of the City Council of the City of San Fernando Extending an Interim Moratorium on the Establishment or Expansion of Dental or Medical Clinics Through October 17, 2016". Subsequent to the public hearing, the City Council adopted City Ordinance No. U-1647 and therefore extended the moratorium for an additional 10 months and 15 days through October 17, 2016.

Consideration of an Ordinance Amending City Parking Ratios for Dental and Medical Clinics CitywidePage 3 of 8

7. On July 22, 2016, a public hearing notice for the August 2, 2016 Planning and Preservation Commission Public Hearing to consider Zone Text Amendment 2016-001: Amending City Parking Ratios for Medical and Dental Clinics Citywide was published in the Saturday, July 22, 2016 edition of *The Los Angeles Daily News*.
8. On August 2, 2016, the Planning and Preservation Commission held a noticed public hearing in order to consider a proposed Zone Text Amendment 2016-001. Subsequent to the public hearing and commission discussion, the Planning and Preservation Commission voted to approve Resolution No. 2016-006 (Attachment "B") recommending to the City Council adoption of proposed Ordinance (Attachment "A"). The proposed Ordinance would amend Section 106-822 of Division 3 (Vehicular Parking) of Article V (General Development Standards) of Chapter 106 (Zoning) of the San Fernando City Code and amend the San Fernando Corridors Specific Plan, both regarding parking ratios for dental and medical clinics and made the associated environmental determination under the California Environmental Quality Act.

ANALYSIS:

Dental and medical clinics tend to generate considerable demand for parking. In contrast to other service type uses such as general office uses, dental and medical clinics tend to have larger staffs, queues in waiting rooms, and accommodate emergency visits. The combination of waiting rooms, emergency visits, and larger staffs for these types of clinics as opposed to general office uses tend to generate higher trip volumes and create greater demands for parking for employees and visitors to these types of clinics. (Source: Trip Generation Rates from the Institute of Transportation Engineers Handbook 9th Ed., Volume 3: Data; Trip generation rates based on a thousand square feet calculation.) Typically, the peak periods for vehicle trips and parking demand occurs between the hours of 7:00 am and 5:00 pm.

Clinic and Service Use Definitions

San Fernando City Code Section 106-3 notes the following definitions for clinics and service type uses:

- "*Clinic, dental or medical* means a health facility providing diagnosis, treatment or care to patients not confined to the facility as inpatients. Care may include but is not limited to the provision of medical, surgical, dental, mental health, rehabilitation, podiatric, optometric or chiropractic services."
- "*Service* means an act or any result of useful labor which does not in itself produce a tangible product"; included amongst other uses in this category are general offices.

Consideration of an Ordinance Amending City Parking Ratios for Dental and Medical Clinics CitywidePage 4 of 8

Institute of Transportation Engineers notes the following definitions for clinics and general offices:

- “A clinic is any facility that provides limited diagnostic and outpatient care, but is unable to provide prolonged in-house medical and surgical care”—[Land Use: Clinic-630]
- “A general office building housing multiple tenants; it is a location where affairs of businesses, commercial or industrial organizations, or professional persons or firms are conducted. An office building or buildings may contain a mixture of tenants including professional services; insurance companies; investment brokers; and tenant services, such as banks or savings and loan institution; a restaurant or cafeteria and service retail facilities”—[Land Use: General Office-710]. (Source: Trip Generation Rates from the Institute of Transportation Engineers Handbook 9th Ed.)

City Parking Regulations Existing and Proposed

City Code Section 106-821 of the San Fernando Zoning Ordinance (“Zoning Ordinance” or “Ordinance”) states: “Every use of property shall be required to provide the number of off-street parking spaces which satisfies the needs of the use”. City Code Section 106-547 of the Ordinance lists “Medical clinics” and “Dental clinics” as permitted uses in Zone SC (Service Commercial). Furthermore, City Code Section 106-822 of the Ordinance sets forth off-street parking space requirements for listed categories of land use, but does not specifically identify medical or dental clinics.

City Code Section 106-822(c) of the Ordinance currently requires one (1) off-street parking space for each 300 square feet of gross floor area for “Offices, studios, retail sales and services and other general commercial activities not classified elsewhere”.

In January of 2005, after conducting workshops and public hearings to determine community concerns and develop goals, the City Council adopted Ordinance No. 1562, establishing the San Fernando Corridors Specific Plan (“Specific Plan”). The Specific Plan identified dental and medical clinics as permitted and conditionally permitted uses in specific zoning districts and sub-districts of the plans SP-4 (Corridors Specific Plan) Zone. Furthermore, the Specific Plan established the parking ratio of one (1) off-street space per 200 square feet of floor area for medical and dental offices in its SP-4 Zone, Downtown District and Maclay District as a result of finding that the ratio for general commercial uses was inadequate to address the parking demand associated with such uses.

On October 6, 2015, the Planning and Preservation Commission reviewed proposed zone text amendments as part of Specific Plan Amendment that included a higher parking ratio for dental and medical clinics of one (1) off-street parking space for every 150 square feet of floor area.

The proposed parking ratio under specific plan amendment was determined to be more in-line with the actual demand for parking attributed to dental and medical clinic parking needed for clients being provided service, clients awaiting service, and clinical and administrative staff associated with the individual dental and medical businesses.

Consideration of an Ordinance Amending City Parking Ratios for Dental and Medical Clinics CitywidePage 5 of 8

Survey Results of Municipal Parking Ratios

In order to provide a baseline analysis for the Planning and Commission's review and the subsequent review of the City's proposed and existing dental and medical parking requirements by the City Council, City Planning Staff conducted a survey (Attachment "C") of parking ratios for dental and medical clinics for other agencies. The survey looked at dental and medical clinic off-street parking requirements for agencies that are a part of the San Fernando Valley Council of Governments and those agencies in the San Gabriel Valley Council of Governments.

Zone Change. As referenced above, the proposed zone text amendment would amend the City parking regulations in order to establish a uniform parking ratio of one (1) parking space for every 150 square feet of gross floor area for new dental and medical clinics citywide. The proposed zone text amendment and associated Ordinance (Attachment "A") is consistent with the City's General Plan and Zoning Ordinance and would not be detrimental to public interest, health, safety, convenience or welfare.

Pursuant to City Code Section 106-19, a zone text amendment is subject to discretionary review by the Planning and Preservation Commission and the City Council. The zone text amendment review process allows the opportunity for the Planning and Preservation Commission and City Council to assess the proposal's consistency with the City's general plan goals, objectives, policies, and programs as well as the applicable zoning regulations. In addition, the commission and council review ensures that proposed zone text amendment and proposed Ordinance would not be detrimental to the public interest, health, safety, convenience or welfare.

Based on the Planning and Preservation Commission review of the proposed zone text amendment as proposed in the attached Ordinance, the commission has concurred with staff's assessment and made the following findings that support the recommendation to the City Council to adopt the proposed zone text amendment and Ordinance:

- **The proposed amendment is consistent with the objectives, policies, general land uses and programs of the city's general plan.**

In accordance with Section 106-19 of the Zoning Ordinance and California Government Code section 65454, the proposed amendment to San Fernando City Code Section 106-822(c), and amendments to the parking development standards in the San Fernando Corridors Specific Plan are consistent with the city's General Plan. The amendments would result in a single uniform parking regulation for dental and medical clinics citywide.

Requiring new medical and dental clinics to provide sufficient on-site/off-street parking supports and is consistent with the General Plan goals and objectives that seek to: preserve the small town character of the community; promote economic viability of commercial areas; maintain an identity that is distinct from surrounding communities;

Consideration of an Ordinance Amending City Parking Ratios for Dental and Medical Clinics CitywidePage 6 of 8

and, attracts new commercial activities, particularly in the downtown area (General Plan Land Use Element Goals I, II and III; General Plan Land Use Element Objective II). Thus, it is the Planning and Preservation Commission's assessment that this finding can be made in the affirmative.

Under the proposed zone text amendment, a parking ratio of one (1) parking space for every 150 square feet of gross floor area would apply to all new dental and medical clinics being proposed throughout the city. The proposed Zone Text Amendment 2016-001 would establish a uniform parking regulations for dental and medical clinics that ensures "every use of property shall be required to provide the number of off-street parking spaces which satisfies the needs of the use." (City Code Section 106-821: General Requirements.)

In addition, a uniform parking standard for dental and medical clinics ensures that sufficient on-site/off-street parking is available for each of the uses demand in a manner that creates new opportunities for retail and service commercial uses that "are compatible and harmonious" with other land uses in the commercial zone where they are being proposed while also creating new opportunities for service commercial uses that expand the "range of goods and services including facilities for shopping, convenience goods and services, professional offices and recreation for the community" that "will encourage maximum efficiency of the commercial area with maximum protection for nearby property and property values by permitting only those uses which are necessary for the city and excluding those uses which are incompatible with this goal and which should be located elsewhere." (City Code Section 106-486 (Purpose of C-1 (Limited Commercial) Zone) and Section 106-516 (Purpose of C-2 (Commercial) Zone).)

The proposed zone text amendment that would result in a parking ratio of one (1) parking space for every 150 square feet of gross floor area that would apply to all new dental and medical clinics would also be consistent with the purpose of the three zoning districts (Downtown, Maclay, and Truman/San Fernando) established under the San Fernando Corridors Specific Plan by ensuring sufficient parking is available on-site/off-street for new dental and medical clinics as well as other service commercial and retail uses envisioned under the specific plan for the city's main commercial corridors. The proposed zone text amendment will facilitate greater community access to a wide ranges of commercial uses within said corridors in a manner that encourage residents to come together to shop and engage with the rest of their community while accommodating a balanced mix of retail, service commercial and office uses (including professional services, medical and dental facilities, etc.) that expand business services to both city residents and visitors. Thus, it is the Planning and Preservation Commission's assessment that this finding can be made.

Consideration of an Ordinance Amending City Parking Ratios for Dental and Medical Clinics CitywidePage 7 of 8

- **The adoption of the proposed amendment would not be detrimental to the public interest, health, safety, convenience or welfare.**

The proposed Zone Text Amendment 2016-001 to the San Fernando City Code (i.e., Section 106-822(c) and the parking development standards in the San Fernando Corridors Specific Plan (SP-4)) would result in the establishment of one uniform parking regulation for dental and medical clinics citywide without making any change to where and in what zones these uses are allowed. The proposed zone text amendment would ensure that there is sufficient on-street/off-street parking for new dental and medical clinics while protecting limited available parking in neighboring commercial, residential, and industrial land uses. Therefore, the proposed zone text amendment would not be detrimental to the public interest, health, safety, convenience or welfare. Thus, it is staff's assessment that this finding can be made. Thus, it is the Planning and Preservation Commission's assessment that this finding can be made.

CEQA Compliance

The proposed Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA). Based on that assessment, the proposed Zone Text Amendment 2016-001 and Ordinance has been determined to be exempt from CEQA review pursuant to Title 14, Sections 15061(b)(3) and 15305 of the California Code of Regulations. The proposed Zone Text Amendment 2016-001 to the San Fernando City Code (i.e., Section 106-822(c) and the parking development standards in the San Fernando Corridors Specific Plan (SP-4)) would result in the establishment of one uniform parking regulation for dental and medical clinics citywide consistent with the demand for on-site/off-street parking attributed to new dental and medical clinics.

CONCLUSION:

In light of the forgoing analysis, City staff recommending City Council adopt the proposed Zone Text Amendment 2016-001 (Attachment "A"). City staff's recommendation is based on the Planning and Preservation Commission's review of the proposed Ordinance and the recommendation as noted in Planning and Preservation Commission Resolution No. 2016-006 (Attachment "B"). It is the City staff and the Planning and Preservation Commission's assessment that adoption of the Ordinance will mitigate the impacts to neighboring land uses from increased demand for on-site/off-street parking attributed to new dental and medical facilities in a manner that is consistent with the City's General Plan and Zoning Ordinance.

Furthermore, the proposed Ordinance will also create greater flexibility for the City to accommodate medical and dental clinics as professional office and service commercial based uses within the city's commercial areas while ensuring sufficient on-site/off-street parking

Consideration of an Ordinance Amending City Parking Ratios for Dental and Medical Clinics CitywidePage 8 of 8

spaces are available for the proposed use and neighboring land uses. Establishing a uniform parking regulation for on-site/off-street parking for dental and medical clinics citywide is consistent with the General Plan's goals and objectives that seek to: preserve the small town character of the community; promote economic viability of commercial areas; maintain an identity that is distinct from surrounding communities; and, attracts new commercial activities (i.e., new medical and dental clinics with sufficient on-site/off-street parking), particularly in the downtown area (General Plan Land Use Element Goals I, II and III; General Plan Land Use Element Objective II).

ATTACHMENTS:

- A. Ordinance No. 1656
- B. Resolution No. 2016-006 (Attachment "B" to August 15, 2016 City Council Staff Report)
- C. Summary Results of Municipal Off-street Parking Ratios for Dental and Medical Clinics (Attachment "C" to August 15, 2016 City Council Staff Report)

ATTACHMENT “A”**ORDINANCE NO. 1656****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA AMENDING SECTION 106-822 OF DIVISION 3 (VEHICULAR PARKING) OF ARTICLE V (GENERAL DEVELOPMENT STANDARDS) OF CHAPTER 106 (ZONING) OF THE SAN FERNANDO CITY CODE AND AMENDING THE SAN FERNANDO CORRIDORS SPECIFIC PLAN, BOTH REGARDING PARKING RATIOS FOR DENTAL AND MEDICAL CLINICS**

WHEREAS, California Constitution Article XI, Section 7, enables the City of San Fernando (the “City”) to enact local planning and land use regulations; and

WHEREAS, the authority to adopt and enforce zoning regulations is an exercise of the City’s police power to protect the public health, safety, and welfare; and

WHEREAS, the City desires to ensure that commercial development occurs in an orderly manner, in accordance with the goals and objectives of the General Plan; and

WHEREAS, Section 106-821 of the San Fernando Zoning Ordinance (“Zoning Ordinance”) states: “Every use of property shall be required to provide the number of off-street parking spaces which satisfies the needs of the use”; and

WHEREAS, “Clinic, dental or medical” is defined in Zoning Ordinance Section 106-6as follows: “a health facility providing diagnosis, treatment or care to patients not confined to the facility as inpatients. Care may include but is not limited to the provision of medical, surgical, dental, mental health, rehabilitation, podiatric, optometric or chiropractic services”; and

WHEREAS, Section 106-822 of the Ordinance sets forth off-street parking requirements for listed categories of land use, but does not specifically identify medical or dental clinics; and

WHEREAS, in or around January 2005, in accordance with the State Planning and Zoning Law, the City adopted the San Fernando Corridors Specific Plan (“Specific Plan”), codified in Section 106-668(4) of the Zoning Ordinance; and

WHEREAS, Section 106-669 of the Zoning Ordinance provides for amendments to an adopted specific plan after planning commission review and recommendation and city council review and approval; and

WHEREAS, on October 19, 2015, the City Council adopted Urgency Ordinance No. U 1464, which instituted a 45-day moratorium on the establishment or expansion of dental or medical clinics. On November 16, 2015, the City Council adopted Ordinance No. U-1647 to extend the moratorium to allow Planning Staff to study parking regulations. The moratorium is

due to end on October 17, 2016 or such earlier time that the City Council adopts a new off-street parking ratio applicable to dental and medical clinics; and

WHEREAS, on August 2, 2016, the Planning and Preservation Commission held a properly noticed public hearing at which it received a report from city planning staff as well as oral and written testimony from the public, and deliberated on the item; and

WHEREAS, the City Council public hearing was noticed in accordance with the requirements set forth in Government Code sections 65090 and 65091.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and made a part of this Ordinance.

SECTION 2. The City Council hereby finds as follows:

a) The proposed zone text amendment is consistent with the objectives, policies, general land uses and programs of the city's general plan.

In accordance with Section 106-19 of the Zoning Ordinance and California Government Code section 65454, the proposed amendment to San Fernando City Code Section 106-822(c), and amendments to the parking development standards in the San Fernando Corridors Specific Plan are consistent with the city's General Plan. The amendments would result in a single uniform parking regulation for dental and medical clinics citywide.

Requiring new medical and dental clinics to provide sufficient on-site/off-street parking supports and is consistent with the General Plan goals and objectives that seek to: preserve the small town character of the community; promote economic viability of commercial areas; maintain an identity that is distinct from surrounding communities; and, attracts new commercial activities, particularly in the downtown area (General Plan Land Use Element Goals I, II and III; General Plan Land Use Element Objective II). Thus, it is staff's assessment that this finding can be made in the affirmative.

Under the proposed zone text amendment, a parking ratio of one (1) parking spaces for every 150 square feet of gross floor area would apply to all new dental and medical clinics being proposed throughout the city. The proposed Zone Text Amendment 2016-001 would establish a uniform parking regulations for dental and medical clinics that ensures "every use of property shall be required to provide the number of off-street parking spaces which satisfies the needs of the use." (City Code Section 106-821: General Requirements.)

In addition, a uniform parking standard for dental and medical clinics ensures that sufficient on-site/off-street parking is available for each of the uses demand in a manner that creates new opportunities for retail and service commercial uses that "are compatible and harmonious" with other land uses in the commercial zone where they are being proposed while

also creating new opportunities for service commercial uses that expand the “range of goods and services including facilities for shopping, convenience goods and services, professional offices and recreation for the community” that “will encourage maximum efficiency of the commercial area with maximum protection for nearby property and property values by permitting only those uses which are necessary for the city and excluding those uses which are incompatible with this goal and which should be located elsewhere.” (City Code Section 106-486 (Purpose of C-1 (Limited Commercial) Zone) and Section 106-516 (Purpose of C-2 (Commercial) Zone.)

The proposed zone text amendment that would result in a parking ratio of one (1) parking spaces for every 150 square feet of gross floor area that would apply to all new dental and medical clinics would also be consistent with the purpose of the three zoning districts (Downtown, Maclay, and Truman/San Fernando) established under the San Fernando Corridors Specific Plan by ensuring sufficient parking is available on-site/off-street for new dental and medical clinics as well as other service commercial and retail uses envisioned under the specific plan for the city’s main commercial corridors. The proposed zone text amendment will facilitate greater community access to a wide ranges of commercial uses within said corridors in a manner that encourage residents to come together to shop and engage with the rest of their community while accommodating a balanced mix of retail, service commercial and office uses (including professional services, medical and dental facilities, etc.) that expand business services to both city residents and visitors.

b) The adoption of the proposed zone text amendment would not be detrimental to the public interest, health, safety, convenience or welfare.

The proposed Zone Text Amendment 2016-001 to the San Fernando City Code (i.e., Section 106-822(c) and the parking development standards in the San Fernando Corridors Specific Plan (SP-4)) would result in the establishment of one uniform parking regulation for dental and medical clinics citywide without making any change to where and in what zones these uses are allowed. The proposed zone text amendment would ensure that there is sufficient on-street/off-street parking for new dental and medical clinics while protecting limited available parking in neighboring commercial, residential, and industrial land uses. Therefore, the proposed zone text amendment would not be detrimental to the public interest, health, safety, convenience or welfare. Thus, it is staff’s assessment that this finding can be made.

SECTION 3. Division 3 (Vehicular Parking) of Article V (General Development Standards) of Chapter 106 (Zoning) of the San Fernando City Code is hereby amended to add the following enumerated use category 8 and corresponding parking requirement to the table under Subpart (c) of Section 106-822:

Sec. 106-822. – Parking spaces required.

(c) *Commercial.* The minimum number of off-street parking spaces required for each category of commercial use shall be as follows:

	Use	Off-Street Parking Required
(8)	Clinic, dental or medical	One space for each 150 square feet of gross floor area

SECTION 4. Paragraph B-5 of Section 8.1 (Vehicular Parking Requirements) of the Downtown District in Chapter Five (Land Use Policies for the Districts) of the San Fernando Corridors Specific Plan is hereby replaced in entirety with the following:

Medical and dental offices: One space for each 150 square feet of gross floor area.

SECTION 5. Paragraph E of Section 8.1 (Vehicular Parking Requirements) of the Maclay District in Chapter Five (Land Use Policies for the Districts) of the San Fernando Corridors Specific Plan is hereby replaced in entirety with the following:

Medical and dental offices: One space for each 150 square feet of gross floor area.

SECTION 6. Paragraph F of Section 8.1 (Vehicular Parking Requirements) of the Truman/San Fernando District in Chapter Five (Land Use Policies for the Districts) of the San Fernando Corridors Specific Plan is hereby replaced in entirety with the following:

Medical and dental offices: One space for each 150 square feet of gross floor area.

SECTION 7. Adoption and implementation of this Ordinance is exempt from the California Environmental Quality Act ("CEQA") under CEQA Guidelines Section 15305 (minor alterations in land use limitations), and Section 15061(b)(3) (rule of no possible impact) because it strengthens parking requirements without making any change to where and in what zones the uses are allowed.

SECTION 8. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause or phrase not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 9. Effective Date. In accordance with Government Code section 36937, this ordinance shall take effect and be in force 30 days after passage and adoption.

SECTION 10. Certification. The City Clerk is hereby authorized and directed to certify to the passage of this Ordinance by the City Council and shall cause it to be published or posted as required by law.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of San Fernando a regular meeting held on _____ day of _____, 2016.

Mayor Robert C. Gonzales

ATTEST:

Elena G. Chávez, City Clerk

APPROVED AS TO FORM

Rick R. Olivarez, City Attorney

ATTACHMENT "B"**RESOLUTION NO. 2016-006****RESOLUTION OF THE PLANNING AND PRESERVATION COMMISSION
RECOMMENDING TO THE CITY COUNCIL APPROVAL OF ZONE TEXT
AMENDMENT 2016-001 AND ASSOCIATED ENVIRONMENTAL
ASSESSMENT FOR THE PROPOSED AMENDMENTS TO SECTION 106-
822 OF DIVISION 3 (VEHICULAR PARKING) OF ARTICLE V (GENERAL
DEVELOPMENT STANDARDS) OF CHAPTER 106 (ZONING) OF THE
SAN FERNANDO CITY CODE AND AMENDING THE SAN FERNANDO
CORRIDORS SPECIFIC PLAN, BOTH REGARDING PARKING RATIOS
FOR DENTAL AND MEDICAL CLINICS AND MAKING RELATED
FINDINGS THEREWITH**

WHEREAS, California Constitution Article XI, Section 7, enables the City of San Fernando (the "City") to enact local planning and land use regulations; and

WHEREAS, the authority to adopt and enforce zoning regulations is an exercise of the City's police power to protect the public health, safety, and welfare; and

WHEREAS, the City desires to ensure that commercial development occurs in an orderly manner, in accordance with the goals and objectives of the General Plan; and

WHEREAS, Section 106-821 of the San Fernando Zoning Ordinance ("Zoning Ordinance") states: "Every use of property shall be required to provide the number of off-street parking spaces which satisfies the needs of the use"; and

WHEREAS, "Clinic, dental or medical" is defined in Zoning Ordinance Section 106-6 as follows: "a health facility providing diagnosis, treatment or care to patients not confined to the facility as inpatients. Care may include but is not limited to the provision of medical, surgical, dental, mental health, rehabilitation, podiatric, optometric or chiropractic services"; and

WHEREAS, Section 106-822 of the Ordinance sets forth off-street parking requirements for listed categories of land use, but does not specifically identify medical or dental clinics; and

WHEREAS, in or around January 2005, in accordance with the State Planning and Zoning Law, the City adopted the San Fernando Corridors Specific Plan ("Specific Plan"), codified in Section 106-668(4) of the Zoning Ordinance; and

WHEREAS, Section 106-669 of the Zoning Ordinance provides for amendments to an adopted specific plan after planning commission review and recommendation and city council review and approval; and

WHEREAS, on October 19, 2015, the City Council adopted Urgency Ordinance No. U 1464, which instituted a 45-day moratorium on the establishment or expansion of dental or medical clinics. On November 16, 2015, the City Council adopted Ordinance No. U-1647 to extend the moratorium

On November 16, 2015, the City Council adopted Ordinance No. U-1647 to extend the moratorium to allow Planning Staff to study parking regulations. The moratorium is due to end on October 17, 2016 or such earlier time that the City Council adopts a new off-street parking ratio applicable to dental and medical clinics; and

WHEREAS, the City has determined that dental and medical clinics tend to generate considerable demand for parking in contrast to other service type uses such as general office uses, dental and medical clinics tend to have larger staffs, queues in waiting rooms, and accommodate emergency visits; and

WHEREAS, the Institute of Transportation Engineers Handbook and associated trip generation ratios based on multiple trip generate studies notes that increased demand for on-site/off-street parking by dental and medical clinics is attributed to the combination of waiting rooms, emergency visits, and larger staffs for clinic as opposed to general office uses tend to generate higher trip volumes and create greater demands for parking for employees and visitors to these types of clinics and typically, with the peak periods for vehicle trips and parking demand occurring between the hours of 7:00 am and 5:00 pm; and

WHEREAS, the Planning and Preservation Commission finds that it serves the health, safety, and welfare of the community to consider approval of Zone Text Amendment 2016-01 and have a uniform city parking standard for dental and medical clinics resulting in a parking ratio of one (1) parking space for every 150 square feet of gross floor area, which is determined to be more in-line with the actual demand for parking attributed to dental and medical clinic parking needed for clients being provided service, clients awaiting service, and clinical and administrative staff associated with the individual dental and medical businesses; and

WHEREAS, the Planning and Preservation Commission finds that allow continued development of dental and medical clinics without a uniform city parking standard has the potential to create significant adverse effects to neighboring land uses resulting from increased demand that cannot be supported by already limited on-site/off-street parking as well as neighboring public parking facilities and street parking; and,

WHEREAS, the Planning and Preservation Commission finds that have a uniform city parking standard for dental and medical clinics will facilitate new dental and medical facilities in a manner that is consistent with the City's General Plan and Zoning Ordinance; and

WHEREAS, pursuant to the California Environmental Quality Act (CEQA) and the City of San Fernando's CEQA Guidelines, the City of San Fernando as the Lead Agency overseeing the environmental review for the proposed Zone Text Amendment 2016-001 has determined that adoption and implementation of this Ordinance is exempt from the California Environmental Quality Act ("CEQA") under CEQA Guidelines Section 15305 (minor alterations in land use limitations), and Section 15061(b)(3) (rule of no possible impact) because it strengthens parking requirements without making any change to where and in what zones the uses are allowed; and

WHEREAS, on August 2, 2016, the Planning and Preservation Commission held a properly noticed public hearing at which it received a report from City staff as well as oral and written

testimony from the public, and deliberated the proposed zone text amendment and associated environmental assessment ("the Project").

WHEREAS, the Planning and Preservation Commission public hearing was noticed in accordance with the requirements set forth in Government Code sections 65090 and 65091.

WHEREAS, the Planning and Preservation Commission's findings and recommendations for approval to the City Council of the proposed Zone Text Amendment 2016-001 and associated environmental assessment were memorialized in writing in the form of Planning and Preservation Commission Resolution 2016-006 on August 2, 2016;

NOW, THEREFORE, BE IT RESOLVED that the Planning and Preservation Commission finds as follows:

SECTION 1: The Planning Commission finds that all of the facts set forth in this Resolution are true and correct.

SECTION 2: On August 2, 2016, the Planning and Preservation Commission held a duly noticed public hearing to consider the proposed zone text amendment, environmental assessment, and the findings and recommendations made by the Planning and Preservation Commission. Evidence, both written and oral, was presented at said hearing.

A. The public hearing afforded opportunities for public testimony and comments on the Project.

B. Notice of the hearing was given pursuant to San Fernando Municipal Code Section 106-72 and in compliance with Government Code Sections 65090 and 65091, a notice of public hearing for the proposed zone text amendments was advertised in the Los Angeles Daily News (a local paper of general circulation), a minimum of ten (10) days prior to the scheduled public hearing before the Planning and Preservation Commission.

SECTION 3: Based upon substantial evidence presented to the Planning and Preservation Commission on August 2, 2016, including public testimony, written materials and written and oral staff reports, with regard to the zone text amendment, the Planning and Preservation Commission concurred with the city planning staff's determination that adoption and implementation of this ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Section 15305 (minor alterations in land use limitations), and Section 15061(b)(3) (rule of no possible impact) because it strengthens parking requirements without making any change to where and in what zones the uses are allowed and subsequently, recommended that the City Council adopt findings to that effect on August 15, 2016.

SECTION 4: The Planning and Preservation Commission has determined that the proposed zoning text amendment is consistent with the following findings of fact as discussed below:

a) **The proposed zone text amendment is consistent with the objectives, policies, general land uses and programs of the City's General Plan.**

In accordance with Section 106-19 of the Zoning Ordinance and California Government Code section 65454, the proposed amendment to San Fernando City Code Section 106-822(c), and amendments to the parking development standards in the San Fernando Corridors Specific Plan are consistent with the city's General Plan. The amendments would result in a single uniform parking regulation for dental and medical clinics citywide.

Requiring new medical and dental clinics to provide sufficient on-site/off-street parking supports and is consistent with the General Plan goals and objectives that seek to: preserve the small town character of the community; promote economic viability of commercial areas; maintain an identity that is distinct from surrounding communities; and, attracts new commercial activities, particularly in the downtown area (General Plan Land Use Element Goals I, II and III; General Plan Land Use Element Objective II). Thus, it is staff's assessment that this finding can be made in the affirmative.

Under the proposed zone text amendment, a parking ratio of one (1) parking spaces for every 150 square feet of gross floor area would apply to all new dental and medical clinics being proposed throughout the city. The proposed Zone Text Amendment 2016-001 would establish a uniform parking regulations for dental and medical clinics that ensures "every use of property shall be required to provide the number of off-street parking spaces which satisfies the needs of the use." (City Code Section 106-821: General Requirements.)

In addition, a uniform parking standard for dental and medical clinics ensures that sufficient on-site/off-street parking is available for each of the uses demand in a manner that creates new opportunities for retail and service commercial uses that "are compatible and harmonious" with other land uses in the commercial zone where they are being proposed while also creating new opportunities for service commercial uses that expand the "range of goods and services including facilities for shopping, convenience goods and services, professional offices and recreation for the community" that "will encourage maximum efficiency of the commercial area with maximum protection for nearby property and property values by permitting only those uses which are necessary for the city and excluding those uses which are incompatible with this goal and which should be located elsewhere." (City Code Section 106-486 (Purpose of C-1 (Limited Commercial) Zone) and Section 106-516 (Purpose of C-2 (Commercial) Zone).)

The proposed zone text amendment that would result in a parking ratio of one (1) parking spaces for every 150 square feet of gross floor area that would apply to all new dental and medical clinics would also be consistent with the purpose of the three zoning districts (Downtown, Maclay, and Truman/San Fernando) established under the San Fernando Corridors Specific Plan by ensuring sufficient parking is available on-site/off-street for new dental and medical clinics as well as other service commercial and retail uses envisioned under the specific plan for the city's main commercial corridors. The proposed zone text amendment will facilitate greater community access to a wide ranges of commercial uses within said corridors in a manner that encourage residents to come together to shop and engage with the rest of their community while accommodating a balanced mix of retail, service commercial and office uses (including professional services, medical and dental facilities, etc.) that expand business services to both city residents and visitors. Thus, it is the Planning and Preservation Commission's assessment that this finding can be made.

- b) **The adoption of the proposed zone text amendment would not be detrimental to the public interest, health, safety, convenience or welfare.**

The proposed Zone Text Amendment 2016-001 to the San Fernando City Code (i.e., Section 106-822(c) and the parking development standards in the San Fernando Corridors Specific Plan (SP-4)) would result in the establishment of one uniform parking regulation for dental and medical clinics citywide without making any change to where and in what zones these uses are allowed. The proposed zone text amendment would ensure that there is sufficient on-street/off-street parking for new dental and medical clinics while protecting limited available parking in neighboring commercial, residential, and industrial land uses. Therefore, the proposed zone text amendment would not be detrimental to the public interest, health, safety, convenience or welfare. Thus, it is the Planning and Preservation Commission's assessment that this finding can be made.

BE IT FURTHER RESOLVED that based upon the foregoing, the Planning and Preservation Commission hereby recommends approval of Zone Text Amendment 2016-001 and recommends adoption of the environmental determination that the Project will not have any potential adverse environmental impact to the City Council.

PASSED, APPROVED AND ADOPTED this 2nd day of August 2016.

Theale E. Haupt


CHAIRPERSON

ATTEST:



FRED RAMIREZ, SECRETARY TO THE
PLANNING AND PRESERVATION COMMISSION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I, FRED RAMIREZ, Secretary to the Planning and Preservation Commission of the City of San Fernando, do hereby certify that the foregoing Resolution was duly adopted by the Planning and Preservation Commission and signed by the Chairperson of said Planning and Preservation Commission at a meeting held on the 2nd day of August 2016; and that the same was passed by the following vote, to wit:

AYES: 5 - Y. Mejia, K. Beaulieu, A. Durham, T. Haupt, A. Lopez

NOES: 0 - None

ABSENT: 0 - None

ABSTAIN: 0 - None



FRED RAMIREZ, SECRETARY TO THE
PLANNING AND PRESERVATION COMMISSION

Table 1: Summary Results of Municipal Off-street Parking Ratios for Dental and Medical Clinics

City	Clinics-Dental and Medical Parking Rate (number of off-street parking spaces per specified square foot amount of gross floor area (GFA))
San Fernando (C-1 and C-2 Zones)-existing	one (1) parking spaces for every 300 sq. ft. of GFA
San Fernando (SP-4 Zone)-existing	one (1) parking spaces for every 200 sq. ft. of GFA
San Fernando (SP-4 Zone)-proposed	one (1) parking spaces for every 150 sq. ft. of GFA
San Fernando Valley Council of Government Cities*	
Burbank	one (1) parking spaces for every 200 sq. ft. of GFA
Glendale	one (1) parking spaces for every 200 sq. ft. of GFA
Santa Clarita	one (1) parking spaces for every 200 sq. ft. of GFA
Los Angeles	one (1) parking spaces for every 200 sq. ft. of GFA
Burbank	one (1) parking spaces for every 200 sq. ft. of GFA
<i>*City of San Fernando and **LA County are members of the San Fernando Valley Council of Governments</i>	
San Gabriel Valley Council of Government Cities	
Alhambra	one (1) parking spaces for every 200 sq. ft. of GFA
Arcadia	one (1) parking spaces for every 166 sq. ft. of GFA
Asuza	one (1) parking spaces for every 300 sq. ft. of GFA
Baldwin Park	one (1) parking spaces for every 200 sq. ft. of GFA
Bradbury	one (1) parking spaces for every 0 sq. ft. of GFA
Claremont	one (1) parking spaces for every 250 sq. ft. of GFA
Covina	one (1) parking spaces for every 150 sq. ft. of GFA
Diamond Bar	one (1) parking spaces for every 250 sq. ft. of GFA
Duarte	one (1) parking spaces for every 200 sq. ft. of GFA
El Monte	one (1) parking spaces for every 250 sq. ft. of GFA
Glendora	one (1) parking spaces for every 250 sq. ft. of GFA
Industry	one (1) parking spaces for every 250 sq. ft. of GFA
Irwindale	one (1) parking spaces for every 200 sq. ft. of GFA
La Canada Flintridge	one (1) parking spaces for every 266 sq. ft. of GFA
La Puente	one (1) parking spaces for every 300 sq. ft. of GFA
La Verne	one (1) parking spaces for every 200 sq. ft. of GFA
Monrovia	one (1) parking spaces for every 200 sq. ft. of GFA
Montebello	one (1) parking spaces for every 200 sq. ft. of GFA
Monterey Park	one (1) parking spaces for every 182 sq. ft. of GFA
Pasadena	one (1) parking spaces for every 250 sq. ft. of GFA
Pomona	one (1) parking spaces for every 200 sq. ft. of GFA
Rosemead	one (1) parking spaces for every 250 sq. ft. of GFA
San Dimas	one (1) parking spaces for every 200 sq. ft. of GFA
San Gabriel	one (1) parking spaces for every 200 sq. ft. of GFA
San Marino	one (1) parking spaces for every 150-200 sq. ft. of GFA
Sierra Madre	one (1) parking spaces for every 300 sq. ft. of GFA
South El Monte	one (1) parking spaces for every 300 sq. ft. of GFA
South Pasadena	one (1) parking spaces for every 200 sq. ft. of GFA
Temple City	one (1) parking spaces for every 200 sq. ft. of GFA
Walnut	one (1) parking spaces for every 250 sq. ft. of GFA
West Covina	one (1) parking spaces for every 150 sq. ft. of GFA
LA County**	one (1) parking spaces for every 400 sq. ft. of GFA

*This Page
Intentionally
Left Blank*



AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Brian Saeki, City Manager

Date: August 15, 2016

Subject: Consideration to Designate a Voting Delegate and Alternates for the 2016 League of California Cities Annual Conference

RECOMMENDATION:

It is recommended that the City Council:

- a. Designate a voting Delegate for the League of California Cities (the League) Annual Conference;
- b. Designate two Alternate Voting Delegates, one of whom may vote in the event that the designated Delegate is unable to serve in that capacity; and
- c. Authorize the City Clerk to execute and submit the 2016 Annual Conference Voting Delegate/Alternate Form (Attachment "A").

BACKGROUND:

1. The League 2016 Annual Conference is scheduled for October 5-7, 2016, in Long Beach, California. An important part of the Annual Conference is the Annual Business Meeting; at this meeting, the League membership considers and takes action on resolutions that establish League policy.
2. On April 18, 2016, the City Council approved Mayor Gonzales' recommended appointments to the City Council Liaison Assignments 2016-2017, which included appointing Vice Mayor Fajardo as the City Council Liaison to the League and Councilmember Ballin as the Alternate.

ANALYSIS:

Each member city has a right to cast one vote on matters pertaining to League policy. In order to vote at the Annual Business Meeting, the City Council must designate a Voting Delegate, and

Consideration to Designate a Voting Delegate and Alternatives for the 2016 League of California Cities Annual ConferencePage 2 of 2

may also appoint up to two alternate Voting Delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Consistent with League bylaws, the City's Voting Delegate (and up to two Alternate Voting Delegates) must be designated by the City Council via either resolution or by City Council action; Voting Delegates may not be appointed by individual action of the Mayor or City Manager/Administrator alone (Attachment "B").

The Voting Delegate and Alternates must be registered to attend the Conference; they do not need to register for the entire conference, they may register for Friday only. A Voting Delegate Card will be issued and may be transferred freely between the Voting Delegate and the Alternates; however, it may not be transferred to another City official.

CONCLUSION:

Staff recommends that the City Council appoint a Voting Delegate and Alternates so that the City may participate in and benefit from the development of League policy.

BUDGET IMPACT:

There will be no impact to the General Fund for Fiscal Year 2016-2017. The act of designating a Voting Delegate and Alternates will not impact the budget and expenses for attendance at the 2016 League Annual Conference been allocated during the Fiscal Year 2016-2017 budget process.

ATTACHMENTS:

- A. League of California Cities 2016 Annual Conference Voting Delegate/Alternate Form
- B. League of California Cities 2016 Annual Conference Voting Procedures



CITY: SAN FERNANDO

**2016 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, September 23, 2016. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail: _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, September 23, 2016

League of California Cities
ATTN: **Kayla Gibson**
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kgibson@cacities.org
(916) 658-8247

ATTACHMENT "B"**Annual Conference Voting Procedures**

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.

*This Page
Intentionally
Left Blank*



AGENDA REPORT

To: Mayor Robert C. Gonzales and Councilmembers

From: Brian Saeki, City Manager
By: Nick Kimball, Finance Director

Date: August 15, 2016

Subject: Update on Business License Costs for Special Event Organizers and Vendors

RECOMMENDATION:

It is recommended that City Council:

- a. Authorize the classification of special event organizers and special event vendors as swap meet operators and swap meet exhibitors, respectively; and
- b. Authorize reducing the Business License processing fee for special events to \$11.00 plus applicable required State fee.

BACKGROUND:

1. On July 18, 2016, staff placed an item on the agenda, as requested by Vice Mayor Fajardo, to solicit direction from City Council regarding the cost of Business Licenses for special events.
2. City Council directed staff to move forward with developing a recommendation to minimize the cost of a Business License for vendors selling items from a booth at special events.
3. Mayor Gonzales and Vice Mayor Fajardo indicated a desire to provide additional input regarding potential recommendations.
4. On August 1, 2016, staff met with Mayor Gonzales and Vice Mayor Fajardo to discuss options and develop a recommendation to City Council.

ANALYSIS:

The existing Business License structure does not contemplate one- or two-day special events, especially as it relates to a vendor that is not located within the City and does not otherwise

Update on Business License Costs for Special Event Organizers and Vendors

Page 2 of 3

transact business in the City. Currently, a special event vendor (defined as a vendor that is not located within the City and does not otherwise transact business in the City) must get a business license as a general retail vendor, which is a \$50.00 flat tax for gross receipts under \$25,000 plus the \$22.00 application processing fee and \$1.00 State fee for a total cost of \$73.00.

There are two primary components to the total cost of a Business License: 1) the application processing fee covering the City's cost to process the License, and 2) the Tax required by Sections 22-102 through 185 of the City Code. The current processing fee is \$23.00, which includes a \$22.00 City fee and \$1.00 State fee. The City may, at its sole discretion, reduce the processing fee if City Council determines it is in the City's interest to subsidize a certain activity. Taxes, on the other hand, are governed by Proposition 218 and generally require a vote of the people at a general election to make any changes.

Due to the cost of placing an item on the ballot at a general election, staff is recommending working within the current Tax structure to better classify special event vendors. Working within the existing code, special event vendors generally meet the definition of a "swap meet exhibitor" and special event organizers generally meet the definition of a "swap meet operator" as set forth in Section 66-136 of the City Code. The Tax for a swap meet operator is \$50.00 and for a swap meet exhibitor is \$0.65 per day per space or stall.

As previously mentioned, the City has discretion to reduce the processing fee if it is in the City's interest to do so. The City contracts with HdL Companies to provide business license administration services. Per the contract, the City pays HdL \$11.00 per License processed plus \$1.00 required State fee. The remaining fee is intended to cover staff costs to manage the contract and other related activities. Since there is a direct cost of \$12.00 per License, staff recommends City Council reduce the processing fee for special event organizers and special event vendors from \$23.00 to \$12.00.

Using the swap meet classification and the reduced processing fee, the total Business License cost for a special event organizer would be \$62.00 (\$12.00 fee plus \$50.00 tax) compared to the current cost of \$73.00. The cost for a special event vendor would be \$12.65 (\$12.00 fee plus \$0.65 per day, per booth tax) compared to the current cost of \$73.00.

BUDGET IMPACT:

The budget impact related to placing special event organizers and vendors in the swap meet classification and reducing the processing fee is minimal. Many of the vendors that participate in special events already transact business in the City and, consequently, already have a City Business License and pay the full fees and taxes. The proposed change only applies to those

Update on Business License Costs for Special Event Organizers and VendorsPage 3 of 3

vendors that are participating in the special event and do not otherwise transact business in the City.

The total projected FY 2016-2017 revenues for Business License taxes and processing fees is \$1.3 million. The direct loss of Business License revenue from this change is projected to be less than \$1,000. However, some of that loss may be offset by additional sales tax revenue generated by a successful special event that draws customers and business owners that may not otherwise be exposed to San Fernando.

CONCLUSION:

Special events can be very effective economic development tools. The quality of vendors participating in a special event has a direct correlation to the success of the event as quality vendors tend to have a built in customer base and effective promotional practices. Staff recommends City Council take the proposed actions to reduce the cost for out-of-town vendors and encourage participation in special events that promote the City of San Fernando.

ATTACHMENTS:

None

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*



AGENDA REPORT

To: Vice Mayor Fajardo and Councilmembers

From: Robert C. Gonzales, Mayor

Date: August 15, 2016

Subject: Sister City Proposal

RECOMMENDATION:

I have asked that an item be placed on the agenda for City Council consideration to begin the process of a sister city relationship with Guadalajara, Mexico.