

ATTACHMENT "A"**RESOLUTION NO 7618****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ADOPTING A BUDGET FOR THE FISCAL YEAR 2014-2015 AND ESTABLISHING ESTIMATED REVENUES AND APPROPRIATIONS AS DESCRIBED HEREIN**

WHEREAS, the City Council has received and considered a draft preliminary budget for Fiscal Year 2014-2015, commencing July 1, 2014, and ending June 30, 2015; and

WHEREAS, the City Council has reviewed and modified the draft preliminary budget and conducted a Public Hearing on the budget on June 16, 2014; and

WHEREAS, the City Council has determined that it is necessary for the efficient management of the City that certain sums raised from revenues, transfers, and reserves of the City be appropriated to the various departments, offices, agencies and activities of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

Section 1: An annual budget for the City of San Fernando for the fiscal year beginning July 1, 2014 and ending June 30, 2015, a copy of which is on file in the City Clerk's Office (the "Annual Budget"), is hereby adopted; that Annual Budget being the draft preliminary budget as amended, modified and corrected in open study sessions before the City Council.

Section 2: The sums of money set forth in the Annual Budget are hereby appropriated from the revenues and the reserves of the City of San Fernando to the respective funds and accounts therein set forth for expenditure during Fiscal Year 2014-2015 for each of the several objects of Salaries and Wages, Operations and Maintenance, Capital Outlay and Public Improvements.

Section 3: The sums of money set forth in Exhibit "1" are hereby appropriated to the following named departments, offices, agencies and activities of the City for expenditures during Fiscal Year 2014-2015 as shown in Exhibit "1".

PASSED, APPROVED, AND ADOPTED this 16th day of June, 2014.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 16th day of June, 2014, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "1"

CITY OF SAN FERNANDO SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND FISCAL YEAR 2013-2014										CITY OF SAN FERNANDO SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND FISCAL YEAR 2014-2015									
FUND NO #	FUND NAME	Actual Beginning Balance July 1, 2013	Adopted Revenues FY 2013-2014	Adopted Budget FY 2013-2014	Adjustments June 30, 2014	Estimated Ending Balance June 30, 2014	Estimated Revenues FY 2014-2015	Transfers In	Total Resources	Proposed Operating Expenditures FY 2014-2015	Capital Projects / Expenses	Transfers Out	Total Requirements	Estimated Ending Balance June 30, 2015					
General Fund:*																			
1	General Fund	\$ (482,416)	\$ 18,486,459	\$ 18,295,364	\$ 657,876	\$ 366,555	\$ 16,184,670	\$ 1,920,354	\$ 18,105,024	\$ 17,608,805	\$ 233,750	\$ 555,262	\$ 18,397,817	\$ 73,762					
6	Self Insurance Trust Fund	(1,253,346)	1,153,787	1,366,852	38,082	(1,428,329)	1,196,996	100,000	1,296,996	1,370,000	0	16,852	1,386,852	(1,518,185)					
Total General Fund:		(1,735,762)	19,640,246	19,662,216	695,958	(1,061,774)	17,381,666	2,020,354	19,402,020	18,978,805	233,750	572,114	19,784,669	(1,444,423)					
Special Revenue Funds:																			
2	SLESF (Supplemental Law Enforcement Services Fund)	0	100,000	100,000	0	0	100,000	100,000	0	0	0	100,000	100,000	0					
7	Proposition "A" - Transit Development Fund	80,266	443,021	467,553	8,062	63,796	432,022	432,022	425,581	425,581	0	42,639	468,220	27,598					
8	Proposition "C" - Transit Development Fund	315,308	360,332	568,967	222,052	328,725	337,448	337,448	466,125	466,125	0	200,048	666,173	0					
9	Proposition "C" - Discretionary	20,388	0	0	0	20,388	0	0	0	0	0	0	0	20,388					
10	Grant Fund	(2,078,435)	2,939,244	2,912,151	(724,201)	(2,775,543)	2,586,227	100,000	2,686,227	2,347,686	2,347,686	0	2,347,686	(2,437,002)					
11	State Gas Tax Fund	12,703	688,817	474,063	234,469	461,926	642,402	642,402	76,145	340,000	544,076	960,221	144,107						
12	Measure R Fund	231,947	254,212	456,435	472,982	502,706	253,086	253,086	25,000	592,000	0	617,000	138,792						
13	Traffic Safety Fund	(1,698)	37,917	31,825	(850)	3,544	31,000	31,000	0	0	30,000	30,000	30,000	4,544					
14	Cash In-Lieu of Parking	71,672	0	0	(303)	71,369	0	0	0	0	0	0	0	71,369					
15	Local Transportation Fund (SB 325)	2,170	19,521	16,200	8,376	13,867	19,500	19,500	19,500	19,600	0	19,600	19,600	13,767					
16	Air Quality Management District Fund (AQMD)	100,885	29,000	127,000	126,610	129,495	29,100	29,100	112,150	156,100	0	156,100	156,100	2,495					
17	Recreation Self Sustaining Fund	7,644	109,150	105,230	(3,920)	7,644	112,150	112,150	115,730	3,500	0	119,230	119,230	564					
18	Retirement Fund	(497,363)	3,801,600	2,591,441	(910,160)	(197,364)	2,800,000	201,201	3,001,201	2,595,751	0	161,133	2,756,884	46,953					
19	Quimby Act Fees	335,583	100	240,000	(65,906)	29,777	0	0	0	0	0	0	0	29,777					
20	State Asset Seizure	20,955	2,000	0	(3,031)	19,924	2,000	2,000	0	0	0	0	0	21,924					
21	Federal Asset Seizure	36,024	0	0	1,059	37,083	0	0	0	0	0	0	0	37,083					
22	STPL	0	0	0	281,831	281,831	0	0	0	281,831	0	281,831	281,831	0					
26	Community Development Block Grant (CDBG)	0	348,075	348,075	2,751	2,751	233,077	116,820	349,897	352,588	0	352,588	352,588	60					
27	Street Lighting	47,873	365,715	386,761	(60,077)	(23,250)	331,012	44,227	375,239	354,727	5,000	11,763	371,490	(19,501)					
29	Parking Maintenance Operations (M & O)	119,793	222,591	241,895	43,481	143,970	205,143	205,143	114,150	181,000	7,376	302,526	46,587						
40	State of Emergency	0	0	0	0	0	0	0	0	0	0	0	0	0					
41	Equipment Replacement	135,259	0	135,000	(259)	0	22,118	17,882	40,000	40,000	0	40,000	40,000	0					

CITY OF SAN FERNANDO SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND FISCAL YEAR 2013-2014										CITY OF SAN FERNANDO SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND FISCAL YEAR 2014-2015									
FUND NO #	FUND NAME	Actual Beginning Balance July 1, 2013	Adopted Revenues FY 2013-2014	Adopted Budget FY 2013-2014	Adjustments	Estimated Ending Balance June 30, 2014	Estimated Revenues FY 2014-2015	Transfers In	Total Resources	Proposed Operating Expenditures FY 2014-2015	Capital Projects / Expenses	Transfers Out	Total Requirements	Estimated Ending Balance June 30, 2015					
50	Pavement Fund	133,139	330,004	445,605	44,664	62,202	0	0	0	62,202	0	0	62,202	0					
53	Community Investment Fund	0	0	10,000	10,000	10,000	10,000	10,000	10,000	0	0	0	0	20,000					
101	AB109 Task Force Fund	0	90,000	90,000	30,000	30,000	90,000	90,000	90,000	95,588	0	0	95,588	24,412					
103	Gridley Elementary Grant Fund	0	0	0	112,692	112,692	121,717	121,717	121,717	121,717	0	0	121,717	112,692					
104	Morningside Elementary Grant Fund	0	0	0	130,744	130,744	121,717	121,717	121,717	121,717	0	0	121,717	130,744					
105	HUD - EDI Wayfinding Grant	0	0	0	0	0	0	0	0	0	0	0	0	0					
107	State Farm Grant	0	0	0	0	0	9,000	9,000	9,000	9,000	0	0	9,000	0					
108	California Arts Council	0	0	0	0	0	57,000	57,000	57,000	57,000	0	0	57,000	11,041					
109	National Endowment for the Arts	0	0	0	11,041	11,041	0	0	0	0	0	0	0	0					
111	DUI Avoid Campaign	0	0	0	0	0	280,665	280,665	280,665	280,665	0	0	280,665	0					
113	MTA TOD Planning Grant	0	289,392	289,392	0	0	7,500	7,500	7,500	7,500	0	0	7,500	0					
114	Alliance for CA Traditional Artists	0	0	0	0	0	100,877	100,877	100,877	100,877	0	0	100,877	0					
115	Elderly Nutrition Program/Program Income	0	0	0	0	0	200,000	200,000	200,000	200,000	0	0	200,000	0					
118	California State Grant (HRP)	0	0	0	0	0	65,699	65,699	63,723	1,976	0	0	65,699	0					
119	Cops Safe Schools	0	0	0	0	0	21,750	21,750	19,250	2,500	0	0	21,750	0					
120	ABC Alcohol Beverage Control Grant	0	0	0	0	0	9,222,210	480,130	9,702,340	5,602,834	4,013,795	1,116,635	10,733,264	(1,551,606)					
Total Special Revenue Funds:		(905,887)	10,430,691	10,027,593	(17,893)	(520,682)	9,222,210	480,130	9,702,340	5,602,834	4,013,795	1,116,635	10,733,264	(1,551,606)					
Enterprise Funds:																			
70	Water Division	998,795	3,731,771	4,262,276	2,863,590	3,331,880	3,111,721	9,805	3,121,526	2,960,034	1,174,822	472,169	4,607,025	1,846,381					
72	Sewer Division	4,371,688	3,191,535	3,955,916	1,648,565	5,255,872	3,078,770	9,805	3,088,575	2,862,836	1,533,000	359,176	4,755,012	3,589,435					
73	Refuse/Environmental	124,404	1,129,077	1,153,306	(100,175)	0	0	0	0	0	0	0	0	0					
Total Enterprise Funds:		5,494,887	8,052,383	9,371,498	4,411,980	8,587,752	6,190,491	19,610	6,210,101	5,822,870	2,707,822	831,345	9,362,037	5,435,816					
TOTAL ALL CITY FUNDS:		2,853,238	38,123,320	39,061,307	5,090,045	7,005,296	32,794,367	2,520,094	35,314,461	30,404,509	6,955,367	2,520,094	39,879,970	2,439,787					

* For Financial Statement purposes, the total General Fund includes the Self Insurance Trust Fund.

**CITY OF SAN FERNANDO
SUMMARY OF FUND TRANSFERS
FISCAL YEAR 2014-2015**

	FUND	DIVISION	DESCRIPTION	AMOUNT FROM	AMOUNT TO
FROM:	01		General Fund	555,262	
TO:	6		Self Insurance Fund		100,000
	10		Grant Fund		100,000
	18		Retirement Fund - Repayment		176,333
	26		CDBG - Section 108 Loan supplement		116,820
	27		Street Lighting		44,227
	41		Equipment Replacement Fund		17,882

Retirement Costs Repayment from Enterprise Funds

FROM:	70	381	Water	12,434	
	72	360	Sewer	12,434	
TO:	18		Retirement Fund		24,868

FROM:	02		Supplemental Law Enforcement Services (SLESF)	100,000	
	08	190	PROPOSTION C (001-390-0470-xxxx)	100,908	
	08	190	PROPOSTION C (001-313-0000-xxxx)	79,059	
	08	190	PROPOSTION C (001-371-0000-xxxx)	9,000	
	11		State Gas Tax Fund (001-310-0000-xxxx)	20,000	
	11		State Gas Tax Fund (001-311-0000-xxxx)	90,172	
	11		State Gas Tax Fund (001-320-0000-xxxx)	45,000	
	11		State Gas Tax Fund (001-343-0000-xxxx)	136,000	
	11		State Gas Tax Fund (001-346-0000-xxxx)	35,000	
	11		State Gas Tax Fund (001-370-0000-xxxx)	64,834	
	11		State Gas Tax Fund (001-371-0000-xxxx)	102,000	
	11		State Gas Tax Fund (001-390-0000-xxxx)	30,000	
	13		Traffic Safety (001-371-0000-xxxx)	30,000	
	15		TDA (001-311-00000-xxxx)	19,500	
	70	381	Water	60,000	
	70	384	Water	1,000	
	72	360	Sewer	60,000	
TO:	01		General Fund		982,473

Cost Allocations

FROM:	6		Self Insurance Fund	16,852	
	7		PROPOSTION A - TRANSPORTATION SALES TAX	42,639	
	8		PROPOSTION C	11,081	
	11		STATE GAS TAX FUND	21,070	
	15		LOCAL TRANSPORTATION	100	
	18		RETIREMENT FUND	141,523	
	29		Parking M & O	7,376	
	27		Street Lighting	11,763	
	70	381	Water	398,735	
	72	360	Sewer	286,742	
TO:	01	3795	GENERAL FUND		937,881

Retirement Costs from Enterprise Funds

FROM:	18		RETIREMENT FUND	19,610	
TO:	70	381	Water		9,805
	72	360	Sewer		9,805

\$ 2,520,094 \$ 2,520,094

**CITY OF SAN FERNANDO
PROPOSED BUDGET
ESTIMATED REVENUES
FISCAL YEAR 2014-2015**

The total Citywide budget for estimated revenues including transfers.

Total General Fund	Estimated Revenue	Transfers In	Total Budget
PROPERTY TAXES	\$ 1,938,309		\$ 1,938,309
SALES AND OTHER TAXES	8,152,335		8,152,335
LICENSES, FEES AND PERMITS	267,500		267,500
FINES AND FORFEITS	511,100		511,100
INTEREST INCOME	263,712		263,712
REVENUE FROM OTHER AGENCIE!	2,050,556		2,050,556
CHARGES FOR SERVICES	1,431,259	937,881	2,369,140
MISCELLANEOUS REVENUE	64,759		64,759
OTHER REVENUE	1,505,140		1,505,140
TRANSFERS & COST ALLOCATIONS		982,473	982,473
Total General Fund	\$ 16,184,670	\$ 1,920,354	\$ 18,105,024
<i>Self Insurance Fund</i>			
06 Self Insurance	\$ 1,196,996	\$ 100,000	1,296,996
Total General & Self Insurance Funds	\$ 17,381,666	\$ 2,020,354	\$ 19,402,020

CITY OF SAN FERNANDO GENERAL FUND REVENUE

Account Number	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2013-2014	2013-2014	2014-2015
	Actuals	Actuals	Actuals	Actuals	Adopted	Yr. End Est	Yr. End Est	Proposed
01 GENERAL FUND								
3100 PROPERTY TAXES								
3110-0000 SECURED PROPERTY TAXES-CY	1,262,141.88	1,192,172.49	1,314,656	1,476,490	1,284,440	1,284,440	1,284,440	1,317,701
3120-0000 UNSECURED PROPERTY TAXES C/Y	49,111.42	21,800.67	25,855	23,395	52,285	52,285	52,285	23,683
3130-0000 PRIOR YEARS PROPERTY TAXES	(2,123)	(23,364)	18,147	(83,408)	-	(96,663)	(96,663)	-
3142-0000 RESIDUAL TAX REVENUE	0.00	0.00	50,504	140,211	125,000	-	-	150,000
3146-0000 CITY PASS THROUGH - TAXING ENTITY	0.00	0.00	0	420,123	430,000	430,000	430,000	430,000
3150-0000 PROPERTY TAX PENALTIES & INT	63,914.06	30,597.67	3,700	16,478	15,000	15,000	15,000	16,925
Tot	1,373,044	1,221,207	1,412,861	1,993,288	1,906,725	1,685,062	1,685,062	1,938,309
3200 SALES AND OTHER TAXES								
3210-0000 SALES AND USE TAXES	2,478,956.62	2,263,468.21	2,380,675	2,637,297	2,733,865	2,773,954	2,773,954	2,944,171
3210-3110 PROP TAX IN LIEU OF SALES & USE TAX	700,107.58	890,789.84	603,373	867,581	911,500	963,741	963,741	1,007,346
3210-XXXX 1/2 Cent Transaction Sales Tax	0	0	0	0	1,200,000	1,200,000	1,200,000	1,600,000
3211-0000 P.S.A.F.	149,988.35	156,805.75	169,106	182,508	150,000	150,000	150,000	174,000
3230-0000 FRANCHISES	138,502.51	142,953.65	142,912	137,682	143,000	143,000	143,000	134,000
3231-0000 CABLE TV FRANCHISE	118,314.00	123,923.00	126,182	131,647	120,000	120,000	120,000	127,250
3232-0000 VEHICLE TOW FRANCHISE FEE	84,825.00	66,645.00	38,025	27,990	32,000	26,000	26,000	20,000
3234-0000 REPUBLIC SERVS INC FRANCHISE FEE	0	0	0	0	0	100,000	100,000	260,000
3240-0000 BUSINESS LICENSE TAXES	1,289,530.66	951,438.92	958,399	985,776	970,000	970,000	970,000	965,500
3240-3243 SWAPMEET BUSINESS LICENSE	57,472.20	59,384.80	53,000	48,139	55,000	55,000	55,000	53,508
3240-3245 BUSINESS LICENSE PROCESSING FEE	67,826.00	73,478.00	71,184	69,674	72,000	72,000	72,000	70,000
3240-9800 BUS LIC-TOBACCO VIOLATION FEES	150.00	0.00	0	0	0	250	250	-
3250-0000 DOCUMENTARY TAXES	37,301.48	28,146.91	39,225	36,319	37,000	37,000	37,000	34,560
3260-0000 ADMISSION TAXES	767,941.92	815,164.48	833,710	780,866	820,004	820,004	820,004	762,000
Tot	5,890,916.32	5,572,198.56	5,415,792	5,905,479	7,244,369	7,430,949	7,430,949	8,152,335

CITY OF SAN FERNANDO GENERAL FUND REVENUE

Account Number	2009-2010 Actuals	2010-2011 Actuals	2011-2012 Actuals	2012-2013 Actuals	2013-2014 Adopted	2013-2014 Yr. End Est	2014-2015 Proposed
01 GENERAL FUND							
3300 LICENSES, FEES AND PERMITS	155,423.84	168,476.05	202,570	157,962	173,000	173,000	200,000
3320-0000 CONSTRUCTION PERMITS	28,090.00	43,494.10	26,948	26,742	22,000	22,000	22,000
3325-0000 COMMERCIAL AND HOME OCCUPANCY PERMITS	12,195.74	14,130.00	16,798	8,328	10,000	10,000	10,000
3330-0000 PLANNING REVIEW	3,805.00	3,595.00	3,810	4,040	4,000	4,000	3,000
3335-0000 GARAGE SALE PERMITS	0.00	-8.04	888	2,150	2,000	2,675	3,000
3345-0000 ATM TRANSACTION FEE	14,585.00	11,055.00	17,759	17,000	15,000	15,000	15,000
3350-0000 BUSINESS LICENSE PERMITS	0	0	0	1,994	1,916	1,977	2,000
3351-0000 SB1186 STATE FEE	9,648.00	9,012.20	11,052	13,528	12,000	12,103	12,500
3390-0000 BANNER AND SIGN PERMITS							
Tot	223,747.58	249,754.31	279,825	231,743	239,916	240,755	267,500
3400 FINES AND FORFEITS							
3415-0000 VEHICLE REPOSSESSION FEES	870.00	935.00	1,110	1,150	1,000	1,000	900
3420-0000 GENERAL COURT FINES	72,527.53	14,925.75	10,471	6,984	9,000	6,500	6,700
3425-0000 CODE ENFORCEMENT CITATIONS	158,615.77	163,091.90	106,932	11,140	12,000	6,000	3,500
3430-0000 PARKING CITATIONS	842,357.79	833,613.40	713,471	624,089	565,500	565,500	500,000
3435-0000 ANIMAL CONTROL VIOLATIONS	9,060.00	1,400.00	0	0	0	50	-
Tot	1,083,431.09	1,013,966.05	831,983	643,363	587,500	579,050	511,100
3500 INTEREST INCOME							
3500-0000 INTEREST INCOME	233,990.29	132,293.42	918	432	1,000	500	500
3510-0000 FILMING REVENUE	21,133.26	14,417.70	19,641	46,953	22,298	49,322	50,000
3520-0000 RENTAL INCOME	158,663.66	205,148.96	199,447	217,391	215,000	215,000	213,212
Tot	413,787.21	351,860.08	220,005	264,776	238,298	264,822	263,712
3600 REVENUE FROM OTHER AGENCIES							
3605-0000 MOTOR VEHICLE IN-LIEU TAX	74,235.94	115,897.55	12,549	13,003	0	10,762	10,000
3605-3110 PROP TAX IN LIEU OF MOTR VHCL LIC FEES	1,905,051.00	1,853,313.00	1,874,672	1,940,682	1,958,342	1,988,376	2,009,253
3625-0000 HOMEOWNERS PROPERTY TAX RELIEF	11,311.60	10,865.26	10,897	10,857	11,000	11,000	11,000
3655-0000 P.O.S.T. REIMBURSEMENT	4,087.70	4,408.34	7,319	36,265	8,000	8,000	8,000
3685-0000 CALIF REIMB FOR MANDATED COSTS	12,925.00	25,447.00	13,080	4,818	11,000	6,000	6,000
3688-0000 CORRECTIONS TRAINING	5,885.00	5,885.00	6,303	6,050	6,303	6,303	6,303
3690-0000 REDEVELOPMENT AGENCY REIMB.	773,780.00	388,398.96	226,566	0	0	0	0
3697-3750 SENIOR NUTRITION MEALS-COUNTY ASSIST/	126,560.27	0.00	0	0	0	0	0
3699-0000 MISCELLANEOUS REIMBURSEMENTS	80.00	0.00	1,351	0	0	0	0
Tot	2,913,916.51	2,404,215.11	2,152,736	2,011,676	1,994,645	2,030,441	2,050,556

CITY OF SAN FERNANDO GENERAL FUND REVENUE

Account Number	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
GENERAL FUND	Actuals	Actuals	Actuals	Actuals	Adopted	Yr. End Est	Proposed
Tot	1,817,565.28	1,979,064.34	2,173,966	2,477,444	2,554,491	2,602,077	2,369,140
MISCELLANEOUS REVENUE							
3800 MISCELLANEOUS REVENUE							
3801-0000 MISCELLANEOUS INCOME	0.00	0.00	50	0	0	0	0
3855-0000 PARKING METER REV-CIVIC CENTER	114,667.89	110,085.41	78,130	63,259	90,000	90,000	63,259
3890-0187 MENUJO FESTIVAL	2,316.59	0.00	0	0	0	0	0
3890-0195 RELAY FOR LIFE	1,958.00	1,618.50	1,550	1,378	1,500	1,500	1,500
3890-1386 JULY 4TH	0.00	0.00	0	0	0	0	0
3890-1387 CONCERTS-SPECIAL EVENTS	0.00	0.00	0	0	0	0	0
Tot MISCELLANEOUS REVENUE	118,942.48	111,703.91	79,730	64,637	91,500	91,500	64,759
OTHER REVENUE							
3900 OTHER REVENUE							
3901-0000 MISCELLANEOUS REVENUE	215,051.59	214,317.55	296,842	85,874	80,000	80,000	130,000
3901-3750 SENIOR NUTRITION MEALS-CONTRIBUTIONS	27,711.18	0.00	0	0	0	0	0
3907-0000 REFUND OF EXCISE TAXES	0.00	47,376.00	81,234	38,521	50,000	50,000	50,000
3908-0000 MISCELLANEOUS REVENUE - SWIMMING	-	-	0	1,240	0	2,700	2,700
3910-0000 SALE OF PROPERTY & EQUIPMENT	24,886.67	678,410.50	120,000	0	200,000	20,000	1,000,000
3920-0000 GENERAL CITY ELECTION	-	0.00	0	236	0	0	19,000
3920-0935 ELECTION RECALL	-	-	0	120	0	0	0
3930-0000 MALL MAINTENANCE LEVY	108,902.50	95,844.00	101,322	96,651	101,520	101,520	97,940
3947-0000 SA ADMINISTRATIVE COST ALLOWANCE	240.00	14,901.39	48,716	1,551	194,250	156,645	180,000
3950-0000 PROPERTY DAMAGE REIMBURSEMENT	1,599.84	1,541.91	1,653	30,045	24,000	24,000	24,000
3960-0000 AREA B ASSESSMENT ADMIN LEVY	638,398.14	597,678.67	661,855	611,855	363,852	369,852	523,006
3961-0000 TRANSFER FROM GAS TAX FUND	30,000.00	30,000.00	30,000	30,000	31,825	31,825	30,000
3963-0000 TRANSFER FROM TRAFFIC SAFETY	115,908.00	115,908.00	100,908	100,908	119,682	119,682	188,967
3968-0000 TRANSFER FROM PROP C FUND	0	0	0	0	100,000	100,000	100,000
3972-0000 TRANSFER FROM SLESF	723,299.00	164,992.02	0	0	0	0	0
3973-0000 TRANSFER FROM RECREATION FUND	0	0	0	0	-	-	19,500
39xx-0000 TRANSFER FROM TDA	314,100.00	314,100.00	684,745	314,100	0	0	0
3976-0000 TRANSFER-FIRE RETIREMENT TRNSF	1,971,226.10	1,914,172.28	1,833,446	1,800,301	1,974,472	0	0
3978-0000 TRANS FROM RETIREMENT TAX FUND	14,000.00	240,000.00	240,000	240,000	230,326	230,326	0
3979-0000 TRANSFER FROM PAVEMENT MANAGEMENT							

CITY OF SAN FERNANDO GENERAL FUND REVENUE

<u>Account Number</u>	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2013-2014</u>	<u>2014-2015</u>
	<u>Actuals</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Adopted</u>	<u>Yr. End Est</u>	<u>Proposed</u>
01 GENERAL FUND							
3980-0000 TRANSFER FROM ASSET SEIZURE	0.00	19,537.00	0	0	0	0	0
3982-0000 TRANSFER FROM STREET LIGHTING	0.00	0.00	0	0	0	0	0
3986-0000 TRANSFER FROM PARKING M & O	0.00	0.00	0	0	36,088	0	0
3990-0000 TRANSFER FROM REFUSE FUND	3,000.00	0.00	0	0	0	0	0
3992-0000 TRANSFER FROM SEWER	46,951.00	60,000.00	60,000	60,000	60,000	60,000	60,000
3995-0000 TRANSFER FROM THE WATER FUND	90,951.00	60,999.96	61,000	61,000	61,000	61,000	61,000
3997-0000 TRANSFER FROM REDEVELOPMENT	0.00	32,606.32	0	0	0	0	0
Tot OTHER REVENUE	4,326,225	4,602,386	4,321,721	3,474,053	3,628,515	1,409,050	2,487,613
Tot GENERAL FUND	18,161,576	17,644,758	16,888,621	17,066,458	18,485,959	16,333,705	18,105,024
Grand	18,161,576	17,644,758	16,888,621	17,066,458	18,485,959	16,333,705	18,105,024

**CITY OF SAN FERNANDO
PROPOSED BUDGET - GENERAL FUND DIVISIONS
FISCAL YEAR 2014-2015**

The total budget for specific divisions within each department of the General Fund are included below. This summary provides an overview

Department/Division		Personnel	Operating	Capital Expenses	Transfers Out	Total Budget
Administration and Other Departments						
01-101	City Council	\$ 63,526	\$ 31,038	\$ -	\$ -	\$ 94,564
01-102	Treasurer	143,221	3,500	1,700	-	148,421
01-105	Administration	326,417	25,575	-	-	351,992
01-106	Personnel	224,338	40,555	-	-	264,893
01-110	City Attorney	-	300,000	-	-	300,000
01-112	Labor Attorney	-	80,000	-	-	80,000
01-115	City Clerk	122,010	8,550	-	-	130,560
01-116	Elections	8,738	43,300	-	-	52,038
01-500	Fires Services - Contract	-	2,800,000	-	-	2,800,000
Total Admin & Other Departments		\$ 888,251	\$ 3,332,518	\$ 1,700	\$ -	\$ 4,222,468
Community Development						
01-140	Building and Safety	\$ 212,451	\$ 17,549	\$ 1,000	\$ -	\$ 231,000
01-150	Planning/Administration	181,282	71,672	1,500	-	254,454
01-152	Community Preservation	319,125	32,795	1,500	-	353,421
Total Community Development		\$ 712,858	\$ 122,016	\$ 4,000	\$ -	\$ 838,875
Finance Department						
01-130	Finance	\$ 481,879	\$ 99,610	\$ 750	\$ -	\$ 582,239
01-180	Retirement Related Expenses	877,405	-	-	-	877,405
01-190	Miscellaneous (Inc CalHFA Loan)\	18,000	966,206	53,000	537,380	1,574,586
Total Finance Department		\$ 1,377,284	\$ 1,065,816	\$ 53,750	\$ 537,380	\$ 3,034,230
Police Department						
01-222	P.D. Admin	\$ 787,906	\$ 487,669	\$ -	\$ 17,882	\$ 1,293,457
01-224	Detectives	660,348	15,035	-	-	675,383
01-225	Patrol	4,015,577	42,303	-	-	4,057,880
01-226	Police Reserves/Explorers	30,000	6,000	-	-	36,000
01-230	Community Service	134,717	-	-	-	134,717
01-250	Emergency Services	-	5,000	-	-	5,000
Total Police Department		\$ 5,628,549	\$ 556,007	\$ -	\$ 17,882	\$ 6,202,438
Public Works - General Fund						
01-310	PW Administration	\$ 127,577	\$ 142,000	\$ 2,500	\$ -	\$ 272,077
01-311	Street Maintenance	111,705	26,645	116,000	-	254,350
01-313	Bus Shelters/Stops Maintenance	79,059	3,546	-	-	82,605
01-320	PW Vehicle Maint.	168,453	412,550	10,000	-	591,003
01-341	Mall Maintenance	73,136	11,990	12,000	-	97,126
01-343	Street Sweeping	-	136,000	-	-	136,000
01-346	Streets, Trees, & Parkways	94,291	102,692	1,500	-	198,483
01-370	Traffic Safety	34,076	36,393	-	-	70,469
01-371	Traffic Signals	85,309	30,691	25,000	-	141,000
01-390	PW Facilities Mgt	510,759	319,674	1,300	-	831,733
Total Public Works - General Fund		\$ 1,284,365	\$ 1,222,181	\$ 168,300	\$ -	\$ 2,674,846
Recreation & Community Services						
01-420	Recreation	\$ 248,144	\$ 135,100	\$ -	\$ -	\$ 383,244
01-422	Community Services	164,794	21,000	-	-	185,794

01-423	Rec Facilities	97,512	6,000	-	-	103,512
01-424	Special Events	150,797	25,500	-	-	176,297
01-430	Aquatics	349,014	221,100	6,000	-	576,114
Total Recreation & Community Services		\$ 1,010,261	\$ 408,700	\$ 6,000	\$ -	\$ 1,424,961
Total General Fund		\$ 10,901,567	\$ 6,707,238	\$ 233,750	\$ 555,262	\$ 18,397,817

Self Insurance Fund						
06	Self Insurance	-	1,370,000	-	16,852	1,386,852
Total General & Self Insurance Funds		\$ 10,901,567	\$ 8,077,238	\$ 233,750	\$ 572,114	\$ 19,784,669

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ADMINISTRATION

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
City Council	101

NARRATIVE

Serving as the City's legislative body, the City Council establishes policy for the City's ongoing administration. Its members are elected at large on a nonpartisan basis to four-year overlapping terms. The Mayor is a member of the Council that is selected annually by his or her peers, and acts as the ceremonial head of the City.

The Council also sits as the Board of Directors for the Public Financing and Parking Authorities; however, with the dissolution of Redevelopment Agencies by the State, the responsibility for overseeing Agency activities has been eliminated, though the phase-out of Redevelopment will involve serving as the Board for the Successor Agency. Councilmembers serve on various regional and local organizations to collaborate or to voice concerns on issues that may affect San Fernando's quality of life.

The Council has the authority to create advisory bodies on matters of policy and to regularly appoint residents to serve on City's boards and commissions. Regular City Council meetings are held on the first and third Monday of every month. Special and adjourned meetings are conducted on an as-needed basis. The Council has also created a number of Standing Committees of which members serve and meet on a periodic basis.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Councilmembers	5.00	5.00	5.00	5.00	5.00
Total	5.00	5.00	5.00	5.00	5.00

APPROPRIATIONS

Personnel Services	\$ 104,714	\$ 83,926	\$ 66,188	\$ 60,718	\$ 63,526
Operating Expenses	12,014	15,664	23,850	26,836	31,037
Total	\$ 116,728	\$ 99,590	\$ 90,038	\$ 87,554	\$ 94,563

SOURCE OF FUNDS

General Fund	\$ 116,728	\$ 99,590	\$ 90,038	\$ 87,554	\$ 94,563
Total	\$ 116,728	\$ 99,590	\$ 90,038	\$ 87,554	\$ 94,563

Supporting Information

4100	PERSONNEL SERVICES	\$ 63,526
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4200	OPERATING EXPENSES	\$31,037
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4220	Cellular phone expenses (\$760 per Councilmember).	\$3,800	
4300	Various department supplies (inc. \$1,000 for awards, and \$150 for recognition cakes and flowers).	\$2,137	
4370	Meeting and travel expenses and League of California Cities Annual Conference (\$3,220 per Councilmember).	\$16,100	
4380	Membership and subscription dues, and parking reimbursements (\$600 per Councilmember).	\$3,000	
4390	Vehicle allowance (\$1200 per Councilmember).	\$6,000	

TOTAL**\$94,563**

City Council City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
101 CITY COUNCIL						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	37,847.85	36,527.85	32,605.72	38,343.00	32,873.00	34,743.60
0000-4120 O.A.S.D.I.	3,339.15	3,253.69	2,915.65	2,933.00	2,933.00	2,657.89
0000-4126 HEALTH INSURANCE	52,426.84	57,445.23	42,926.17	21,115.00	21,115.00	21,649.80
0000-4128 DENTAL INSURANCE	4,727.34	6,194.61	4,428.84	2,965.00	2,965.00	3,643.20
0000-4130 WORKER'S COMPENSATION INS.	84.54	0.00	0.00	0.00	0.00	0.00
0000-4136 OPTICAL INSURANCE	960.60	1,292.13	1,049.88	832.00	832.00	831.60
Total PERSONNEL SERVICES	99,386.32	104,713.51	83,926.26	66,188.00	60,718.00	63,526.09
MAINTENANCE & OPERATING EXPENSES						
0000-4300 DEPARTMENT SUPPLIES	935.11	2,231.58	1,195.79	2,250.00	2,250.00	2,137.50
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	0.00	0.00	500.00	0.00	0.00	0.00
0000-4390 VEHICLE ALLOW & MILEAGE	5,800.00	6,000.00	5,500.00	6,000.00	6,000.00	6,000.00
0000-4430 ACTIVITIES & PROGRAMS	0.00	500.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	6,735.11	8,731.58	7,195.79	8,250.00	8,250.00	8,137.50
MAINTENANCE & OPERATING EXPENSES						
0101-4220 VERES/BALLIN - PHONE & PAGER	938.78	493.90	754.66	800.00	800.00	760.00
0101-4370 VERES/BALLIN -MTNGS MEMBERSHIPS & TRAVEL	312.50	0.00	1,384.36	1,720.00	1,720.00	3,220.00
0101-4380 VERES / BALLIN	0.00	0.00	0.00	600.00	600.00	600.00
Total VERES / BALLIN	1,251.28	493.90	2,139.02	3,120.00	3,120.00	4,580.00
MAINTENANCE & OPERATING EXPENSES						
0103-4220 PHONE & PAGER J. FAJARDO	0.00	0.00	0.00	800.00	800.00	760.00
0103-4370 MEETING & TRAVEL J. FAJARDO	320.00	0.00	1,186.34	1,720.00	1,720.00	3,220.00
0103-4380 MEMBERSHIPS & SUBSCRIPTIONS - J. FAJARDO	50.00	135.00	0.00	600.00	600.00	600.00
Total J. FAJARDO	370.00	135.00	1,186.34	3,120.00	3,120.00	4,580.00

City Council City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
101 CITY COUNCIL						
Total PERSONNEL SERVICES	99,386.32	104,713.51	83,926.26	66,188.00	60,718.00	63,526.09
Total MAINT & OPERATIONS	9,945.15	12,014.03	15,664.16	23,850.00	24,288.00	31,037.50
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	2,548.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total CITY COUNCIL	109,331.47	116,727.54	99,590.42	90,038.00	87,554.00	94,563.59

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Treasurer	102

NARRATIVE

The City Treasurer is elected by the citizens of San Fernando every four years. The principal duties and responsibilities of the Treasurer are as follows: (a) receipt and custody of all funds including those funds initially received by other departments, (b) the deposit of funds, (c) custody of the warrants until the approval of the City Council, (d) the investment of funds. The Treasurer complies with all laws governing the depositing and securing of public funds. Criteria for selecting investments and the order of priority are: (1) Safety (2) Liquidity (3) Yield. It is the City Treasurer's responsibility to accurately monitor and forecast expenditures and revenues, thus enabling her to invest funds to the fullest extent possible.

In F/Y 2014-2015, staff is not requesting additional funding and is continuing to share the office clerk position with the Finance Department. The office clerk will be paid 25% of her salary from the water fund and assist in the Finance office for 10 hours per week. In addition to these cuts in personnel, there were other reductions in operating costs. This office will continue to comply with all laws, especially when it pertains to the deposit, investment and reporting of public funds.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Treasurer	*	*	*	*	*
Treasurer Assistant	1.00	1.00	1.00	1.00	1.00
Part Time Clerk/Deputy Treasure	0.00	0.00	0.00	0.00	0.00
Full Time Clerk/Deputy Treasurer	0.75	0.75	0.75	0.75	0.75
Total	1.75	1.75	1.75	1.75	1.75

APPROPRIATIONS

Personnel Services	\$ 143,265	\$ 143,231	\$ 136,343	\$ 135,743	\$143,221
Operating Expenses	5,301	2,720	4,100	4,007	3,500
Capital Outlay					1,700
Total	\$ 148,566	\$ 145,951	\$ 140,443	\$ 139,750	\$ 148,421

SOURCE OF FUNDS

General Fund	\$ 148,566	\$ 145,951	\$ 140,443	\$ 139,750	\$ 148,421
Total	\$ 148,566	\$ 145,951	\$ 140,443	\$ 139,750	\$ 148,421

* Elected Official - Treasurer

Supporting Information

4100 PERSONNEL SERVICES		\$143,221
4100	Personnel costs.	\$143,221
4105	Overtime	\$0
4200 OPERATING EXPENSES		\$3,500
4300	Various department supplies (including treasurer's receipts).	\$250
4320	Cashiering System Maintenance.	\$1,800
4370	Monthly meetings & travel for California Municipal Treasurer's Association (CMTA).	\$100

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION		DIVISION NO.	
Treasurer		102	
4380	Dues & memberships for CMTA.	\$150	
4390	Mileage reimbursement for Treasurer equal to Council (\$100/ month).	\$1,200	
4500	CAPITAL EXPENSES		\$1,700
4500	Computer hardware replacement costs (Monitors and CPU's).	\$1,700	
TOTAL			\$148,421

Treasurer City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
102 TREASURY						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	104,191.97	105,787.03	104,849.02	92,827.00	92,227.00	105,424.53
0000-4105 OVERTIME	12.26	0.00	0.00	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	8,063.67	8,187.04	8,112.71	9,004.00	9,004.00	8,064.98
0000-4124 RETIREMENT	0.00	28.81	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	22,001.82	23,816.04	24,843.00	28,617.00	28,617.00	24,413.46
0000-4128 DENTAL INSURANCE	2,945.52	3,086.28	3,073.68	3,402.00	3,402.00	3,086.31
0000-4130 WORKER'S COMPENSATION INS.	1,629.25	1,648.32	1,633.05	1,722.00	1,722.00	1,537.34
0000-4136 OPTICAL INSURANCE	495.60	495.60	503.52	555.00	555.00	505.47
0000-4138 LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	189.00
Total PERSONNEL SERVICES	139,592.09	143,265.12	143,230.98	136,343.00	135,743.00	143,221.09
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	3,500.00	3,500.00	-840.00	0.00	0.00	0.00
0000-4300 DEPARTMENT SUPPLIES	167.65	441.58	424.82	250.00	250.00	250.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	1,300.00	0.00	1,749.50	1,800.00	1,800.00	1,800.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	155.00	190.00	100.00	100.00	100.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	0.00	0.00	0.00	150.00	150.00	150.00
0000-4390 VEHICLE ALLOW & MILEAGE	1,200.00	1,204.00	1,196.00	1,200.00	1,200.00	1,200.00
Total MAINT & OPERATIONS	6,167.65	5,300.58	2,720.32	3,500.00	3,500.00	3,500.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	600.00	507.00	1,700.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	600.00	507.00	1,700.00

Treasurer City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
102 TREASURY						
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	139,592.09	143,265.12	143,230.98	136,343.00	135,743.00	143,221.09
Total MAINT & OPERATIONS	6,167.65	5,300.58	2,720.32	3,500.00	3,500.00	3,500.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	600.00	507.00	1,700.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TREASURY	145,759.74	148,565.70	145,951.30	140,443.00	139,750.00	148,421.09

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Administration	105

NARRATIVE

The Administration Division manages the City's day-to-day operations and special projects as assigned by the Council. The following provides our work program for this fiscal year.

Maintain the City's Financial Stability. Given the continued economic downturn and the Governor's elimination of the RDA, staff will need to work with the Council to develop a balanced budget. A set of budgetary policies will be presented for their consideration, which will include budget policies ranging from minimum reserve amounts to a Citywide work program that ties together defined goals, service standards and available funding.

Attract New Investment. Staff will continue to lead efforts to streamline the development process, and seek funding for public improvement projects and will also continue to identify new development opportunities that can accommodate the community's desire for national retailers and restaurants.

Improve Operational Efficiencies. Staff will continue to analyze current operations and work with departments to provide the most efficient and effective service delivery systems. Current contracts with outside vendors and consultants will be reviewed to ensure the City is receiving the best services for the cost. Staff will also be rebidding long term contracts to ensure the City is getting the best value for the cost.

	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
<i>General Fund</i>					
City Administrator	0.50	0.70	1.00	1.00	1.00
Asst. to the City Administrator	0.35	0.00	0.00	0.00	0.00
Exec. Assistant to the City Admin.	1.00	0.80	1.00	1.00	1.00
Office Clerk (P/T)	0.10	0.00	0.00	0.00	0.00
<i>Redevelopment Agency Closed 2-1-12</i>					
City Administrator	0.50	0.00	0.00	0.00	0.00
Asst. to the City Administrator	0.65	0.00	0.00	0.00	0.00
Exec. Assistant to the City Admin.	0.00	0.00	0.00	0.00	0.00
Total FTE Positions	3.10	1.50	2.00	2.00	2.00

APPROPRIATIONS

Personnel Services	\$ 206,467	\$ 315,146	\$ 244,081	\$ 236,759	\$ 326,417
Operating Expenses	5,943	3,574	45,907	44,501	25,575
Capital Outlay	632		953	953	0
Total	\$ 213,042	\$ 318,720	\$ 290,941	\$ 282,213	\$ 351,992

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION		DIVISION NO.				
Administration		105				
	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
SOURCE OF FUNDS						
General Fund	\$ 213,042	\$ 318,720	\$ 290,941	\$ 282,213	\$ 351,992	
Total	\$ 213,042	\$ 318,720	\$ 290,941	\$ 282,213	\$ 351,992	
<i>Note: All budgetary figures represent the General Fund contribution. The Redevelopment Agency was eliminated on 2-1-12.</i>						
Supporting Information						
4100	PERSONNEL SERVICES				\$326,417	
4100	Personnel costs			\$320,774		
4105	Overtime			\$2,043		
4111	Commissioners' Reimbursement			\$3,600		
4200	OPERATING EXPENSES				\$25,575	
4220	Cellular phone expenses.			\$720		
4270	Professional services (team building).			\$5,000		
4300	Various department supplies.			\$10,500		
4360	Personnel training.			\$0		
4370	Participation in various meetings, conferences and seminars (SGVCMA, League of California Cities Annual Conference, etc.).			\$3,000		
4380	Subscription/Dues for various publications.			\$1,555		
4390	Auto allowances/mileage reimbursement for City Manager (\$375 per month).			\$4,800		
TOTAL					\$351,992	

Note: All budgetary figures represent the General Fund contribution. The Redevelopment Agency was eliminated on 2-1-12.

Administration City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
105 CITY ADMINISTRATOR						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	116,481.77	167,540.62	262,407.72	188,397.00	182,745.09	265,647.79
0000-4105 OVERTIME	1,685.14	1,774.69	2,092.65	2,150.00	2,085.50	2,042.50
0000-4111 COMMISSIONER'S REIMBURSEMENT	0.00	500.00	450.00	3,600.00	3,492.00	3,600.00
0000-4120 O. A. S. D. I.	9,039.61	10,655.97	17,842.81	14,429.00	13,996.13	15,133.61
0000-4124 RETIREMENT	0.00	26.76	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	9,397.73	19,855.97	24,593.04	28,617.00	27,758.49	30,906.48
0000-4128 DENTAL INSURANCE	465.04	1,775.82	2,490.60	2,491.00	2,416.27	2,495.04
0000-4130 WORKER'S COMPENSATION INS.	2,266.48	2,674.95	3,681.53	3,626.00	3,517.22	4,229.51
0000-4134 LONG TERM DISABILITY INSURANCE	41.88	959.05	852.48	0.00	0.00	1,591.00
0000-4136 OPTICAL INSURANCE	178.05	398.93	555.12	555.00	538.35	555.12
0000-4138 LIFE INSURANCE	126.00	304.56	180.00	216.00	209.52	216.00
Total PERSONNEL SERVICES	139,681.70	206,467.32	315,145.95	244,081.00	236,758.57	326,417.05
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	481.20	726.72	356.78	800.00	400.00	720.00
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	0.00	21,060.00	21,060.00	0.00
0000-4270 PROFESSIONAL SERVICES	0.00	1,600.00	0.00	5,000.00	3,994.20	5,000.00
0000-4300 DEPARTMENT SUPPLIES	1,126.07	2,633.68	2,355.46	10,047.00	10,047.00	10,500.00
0000-4360 PERSONNEL TRAINING	0.00	0.00	35.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	545.48	390.00	605.97	3,000.00	3,000.00	3,000.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	155.00	525.00	210.00	1,500.00	1,500.00	1,555.00
0000-4390 VEHICLE ALLOW & MILEAGE	0.00	67.24	11.20	4,500.00	4,500.00	4,800.00
Total MAINT & OPERATIONS	2,307.75	5,942.64	3,574.41	45,907.00	44,501.20	25,575.00

Administration City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
105 CITY ADMINISTRATOR						
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	631.84	0.00	953.00	953.00	0.00
Total CAPITAL EXPENSES	0.00	631.84	0.00	953.00	953.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	139,681.70	206,467.32	315,145.95	244,081.00	236,758.57	326,417.05
Total MAINT & OPERATIONS	2,307.75	5,942.64	3,574.41	45,907.00	44,501.20	25,575.00
Total CAPITAL EXPENSES	0.00	631.84	0.00	953.00	953.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total CITY ADMINISTRATOR	141,989.45	213,041.80	318,720.36	290,941.00	282,212.77	351,992.05

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Personnel	106

NARRATIVE

The Personnel Division is responsible for providing human resource services in support of City departments and the community. Those services include effective administration of the recruitment and selection process to provide the community with the most qualified employees that will in turn provide the best quality services; administration of the bi-weekly employee payroll process; administration of compensation plans, including salaries, benefits, and retirement plans for employees and elected officials; coordination of various training programs for employees, as well as coordination and promotion of employee safety programs and practices; coordination of the employee performance evaluation process and Workers' Compensation claims administration to effectively manage all employee industrial injuries; coordination of liability claims against the City; taking a lead role in employee relations and labor negotiations, as well as implementing MOUs; maintaining all personnel records; updating and interpreting management policies and procedures, as well as monitoring compliance with mandated State and Federal requirements.

The City maintains memberships in the Independent Cities Risk Management Association (ICRMA), Southern California Public Labor Relations Council (SCPLRC), Municipal Management Association of Southern California (MMASC), Southern California Personnel Management Association (SCPMA), and the Professionals in Human Resources Association (PIHRA).

Fiscal Year 2013-14 accomplishments include successful contract re-negotiations and implementation of budgetary concessions and furloughs with the San Fernando Police Officers' Association, the San Fernando Public Employees' Association, the San Fernando Police Civilians' Association, the San Fernando Management Group, and the San Fernando Part-time bargaining unit; Developed a new Workplace Safety Policy, as well as a policy and guideline for the new automated Time Clock System; Updated the City's Safety Handbook, as well as guidelines and policies for safety specialty programs (i.e., Blood Borne Pathogens Exposure Control Plan, Heat Illness Prevention Program, Personal Protective Equipment Program, and Ergonomics Program); Trained 140 employees on anti-harassment and anti-discrimination per the State of California requirements; Trained employees on Blood Borne Pathogens, Heat Illness Prevention, Aquatic Safety, and Hazard Communications to meet new OSHA requirements; Coordinated a City wide Risk Management Assessment Study, as well as Safety Data Sheets (SDS) Inventory and Update; Successfully coordinated recruitments for City Manager, Police Sergeant, Police Officer, Police Desk Officer, Lifeguard, Senior Lifeguard, Pool Attendant/Cashier, Pool Manager, After School and Day Camp Counselor, Recreation Leader I, II, and III.

Other accomplishments include the processing of employee retirements, separations and new hires, including benefit and payroll set-up, and general orientation; Performed day-to-day benefits and payroll changes and administration, and coordinated the employee performance evaluation system; Processed all liability claims against the City; Coordinated the monthly safety committee meetings; deferred compensation, retirement and financial planning workshops; the Employee Assistance Program; and open enrollment for health, dental and disability insurance plans.

Fiscal Year 2014-15 will see continued implementation of the stipulations in the re-negotiated bargaining unit MOUs; Management of budget reduction issues, as well as maximization of cost efficiencies; Coordination and completion of department head recruitments (i.e., Police Chief, Deputy City Manager/Public Works Director, and Finance Director); Coordination of promotional examination for Police Lieutenant, and recruitment for Associate Planner; Continued enhancement of the employee record and time keeping system; Continued update and development of relevant management policies as needed; Coordination of more training in the relevant areas of risk management, employment and labor relations; Continued coordination and enhancement of the performance management system; Continued coordination of the Workers' Compensation and general liability administration; Coordination of the deferred compensation, retirement and financial planning workshops; and continued enhancement of payroll administration, employee benefits and employee wellness programs.

	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Personnel Manager	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015						
DIVISION						DIVISION NO.
Personnel						106
Total	2.00	2.00	2.00	2.00	2.00	2.00
APPROPRIATIONS						
Personnel Services	\$ 227,605	\$ 227,891	\$ 212,167	\$ 212,167	\$ 224,338	
Operating Expenses	29,028	33,711	87,484	87,484	40,555	
Capital Outlay	632	0	0	0	0	
Total	\$ 257,265	\$ 261,602	\$ 299,651	\$ 299,651	\$ 264,893	
SOURCE OF FUNDS						
General Fund	\$ 257,265	\$ 261,602	\$ 299,651	\$ 299,651	\$ 264,893	
Total	\$ 257,265	\$ 261,602	\$ 299,651	\$ 299,651	\$ 264,893	
Supporting Information						
4100	PERSONNEL SERVICES				\$224,338	
4100	Personnel costs			\$224,338		
4200	OPERATING EXPENSES				\$40,555	
4220	Telephone Expenses.			\$980		
4230	Recruitment Advertisements in: Jobs Available (\$1,200), Newspapers, Professional Journals/Websites (\$1,300).			\$2,500		
4260	Contractual Services: Employee Assistance Programs-AETNA (\$4,000), Contractual Fees for: Workers' Compensation Claims Administration (CCMS) (\$6,000),and Employee Relations Consortium (ERC) (\$2,700).			\$12,700		
4270	Professional Services: Random Drug Testing (\$700), Pre-employment/Fitness for Duty Physicals (\$10,000), Bilingual Testing (\$900), Fingerprinting Fees (\$900), Recruitment/Oral Board expenses (\$900), Testing Materials and Services (\$2,500)			\$15,900		
4300	Department Supplies: Ink Cartridges (\$1,500), Recruitment Supplies (\$500), Other Office Stationeries and Supplies (\$500).			\$2,500		
4320	Department Equipment Maintenance: EDEN Software Licensing/Technical Support (\$3,875); Equipment Maintenance Supplies (\$250).			\$4,125		
4360	Personnel Training			\$250		
4370	Registration Fees for Professional Meetings, Conferences and Seminars outside the City. Includes Employment Relations Consortium (ERC) Workshops, and Southern California Public Labor Relations Association-SCPLRA.			\$400		
4380	Membership Dues and Subscriptions: Professionals in Human Resources Assoc. (PIHRA) and So. Calif. Public Labor Relations Assoc. (SCPLRA).			\$400		
4390	Mileage reimbursements for staff members			\$400		
4430	Activities and Programs: Flowers for Serious Illness or Death in Employee Families (\$400).			\$400		
4500	CAPITAL EXPENSES				\$0	
4500	Computer hardware replacement costs			\$0		
TOTAL					\$264,893	

Personnel City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
106 PERSONNEL						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	178,606.41	178,419.18	177,761.75	161,839.00	161,839.00	177,619.27
0000-4103 WAGES-PERMANENT EMPLOYEES	2,362.06	0.00	0.00	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	13,409.77	13,179.95	13,334.30	13,134.00	13,134.00	13,133.73
0000-4124 RETIREMENT	0.00	29.39	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	24,824.04	27,045.12	27,849.12	28,289.00	28,289.00	24,679.20
0000-4128 DENTAL INSURANCE	4,081.20	4,276.32	4,276.32	4,276.00	4,276.00	4,276.32
0000-4130 WORKER'S COMPENSATION INS.	2,852.75	2,812.41	2,802.08	2,806.00	2,806.00	2,806.38
0000-4134 LONG TERM DISABILITY INSURANCE	938.76	927.60	938.76	894.00	894.00	894.12
0000-4136 OPTICAL INSURANCE	699.12	699.12	713.04	713.00	713.00	713.04
0000-4138 LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	216.00
Total PERSONNEL SERVICES	228,026.11	227,605.09	227,891.37	212,167.00	212,167.00	224,338.06
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	845.15	478.37	360.70	980.00	980.00	980.00
0000-4230 ADVERTISING	470.00	815.00	318.03	2,679.00	2,679.00	2,500.00
0000-4260 CONTRACTUAL SERVICES	28,465.66	18,431.61	14,112.80	61,850.00	61,850.00	12,700.00
0000-4270 PROFESSIONAL SERVICES	24,338.26	2,770.00	13,087.00	13,500.00	13,500.00	15,900.00
0000-4300 DEPARTMENT SUPPLIES	755.41	2,127.23	1,586.59	2,500.00	2,500.00	2,500.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	3,518.61	3,687.16	3,751.03	4,125.00	4,125.00	4,125.00
0000-4360 PERSONNEL TRAINING	0.00	0.00	70.00	250.00	250.00	250.00
0000-4365 TUITION REIMBURSEMENT	1,760.00	0.00	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	90.00	0.00	400.00	400.00	400.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	236.25	0.00	0.00	400.00	400.00	400.00
0000-4390 VEHICLE ALLOW & MILEAGE	139.30	292.90	328.54	400.00	400.00	400.00
0000-4430 ACTIVITIES AND PROGRAMS	459.92	335.96	96.00	400.00	400.00	400.00
Total MAINT & OPERATIONS	60,988.56	29,028.23	33,710.69	87,484.00	87,484.00	40,555.00

Personnel City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
106 PERSONNEL						
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	631.84	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	631.84	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	228,026.11	227,605.09	227,891.37	212,167.00	212,167.00	224,338.06
Total MAINT & OPERATIONS	60,988.56	29,028.23	33,710.69	87,484.00	87,484.00	40,555.00
Total CAPITAL EXPENSES	0.00	631.84	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL	289,014.67	257,265.16	261,602.06	299,651.00	299,651.00	264,893.06

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Legal Services (City Attorney)	110

NARRATIVE

The City Attorney serves as the Chief Legal Officer for the City of San Fernando, the Successor Agency of the San Fernando Redevelopment Agency, Public Financing Authority and the Parking Authority. The City Attorney renders professional legal advice to the City Council, boards and commissions and all City Departments. The City Attorney also represents the City in certain court proceedings and prepares all legal documents necessary to support the ongoing operations of the City. The City contracts with an outside law firm to provide City Attorney services. The City Council selected a new City Attorney midway through the fiscal year and now contracts with the firm of Olivarez Madruga.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
None					
APPROPRIATIONS					
Operating Expenses	\$ 294,185	\$ 411,380	\$ 200,000	\$ 250,000	\$ 300,000
Total	\$ 294,185	\$ 411,380	\$ 200,000	\$ 250,000	\$ 300,000
SOURCE OF FUNDS					
General Fund	\$ 294,185	\$ 411,380	\$ 200,000	\$ 250,000	\$ 300,000
Total	\$ 294,185	\$ 411,380	\$ 200,000	\$ 250,000	\$ 300,000

Legal Services City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
110 CITY ATTORNEY						
PERSONNEL SERVICES						
0000-4100 PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & OPERATING EXPENSES						
0000-4270 PROFESSIONAL SERVICES	211,909.58	161,991.72	190,184.96	167,500.00	167,500.00	262,000.00
0098-4270	0.00	5,767.64	4,958.90	0.00	0.00	0.00
0507-4270	0.00	6,135.01	7,412.65	10,000.00	10,000.00	10,000.00
0511-4270	0.00	9,183.23	8,428.63	1,000.00	1,000.00	2,000.00
0935-4270	0.00	1,760.00	10,162.59	0.00	0.00	0.00
1055-4270	0.50	0.00	236.64	0.00	0.00	500.00
1060-4270	2,174.00	27,151.70	2,853.07	0.00	0.00	3,500.00
1065-4270	1,360.50	42,347.70	25,025.77	20,000.00	20,000.00	20,000.00
3375-4270	0.00	21,187.36	113,284.59	0.00	0.00	0.00
3376-4270	0.00	16,447.82	25,580.21	500.00	500.00	0.00
3377-4270	0.00	620.00	360.00	0.00	0.00	0.00
5623-4270	0.00	1,527.50	0.00	0.00	0.00	0.00
5624-4270	0.00	65.00	4,616.50	1,000.00	1,000.00	2,000.00
5625-4270	0.00	0.00	2,344.00	0.00	0.00	0.00
5629-4270	0.00	0.00	4,687.50	0.00	0.00	0.00
5633-4270	0.00	0.00	10,824.00	0.00	0.00	0.00
5635-4270	0.00	0.00	420.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	215,444.58	294,184.68	411,380.01	200,000.00	200,000.00	300,000.00

Legal Services City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
110 CITY ATTORNEY						
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	631.84	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	631.84	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	215,444.58	294,184.68	411,380.01	200,000.00	200,000.00	300,000.00
Total CAPITAL EXPENSES	0.00	631.84	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total CITY ATTORNEY	215,444.58	294,816.52	411,380.01	200,000.00	200,000.00	300,000.00

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION						DIVISION NO.
Legal Services (Labor Attorney)						112
NARRATIVE						
The Labor Division was created in FY 2008-2009 in order to account for special legal services, including consultation with expert legal professionals and subject matter experts to assist the City with its employment or labor-related issues, labor contract negotiations with its employment organizations, investigation of complaints and/or grievances, as well as consultation on day to day disciplinary issues, and conducting of appeals hearings.						
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
None	-	-	-	-	-	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Operating Expenses	111,845	71,919	50,000	60,000	80,000	
Total	\$ 111,845	\$ 71,919	\$ 50,000	\$ 60,000	\$ 80,000	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
General Fund	111,845	71,919	50,000	60,000	80,000	
Total	\$ 111,845	\$ 71,919	\$ 50,000	\$ 60,000	\$ 80,000	

Legal Services - Labor Attorney City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
112 LEGAL SERVICES - LABOR ATTORNEY						
PERSONNEL SERVICES						
0000-4100 PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & OPERATING EXPENSES						
0000-4270 PROFESSIONAL SERVICES	57,098.47	111,844.52	71,919.48	50,000.00	50,000.00	80,000.00
Total MAINT & OPERATIONS	57,098.47	111,844.52	71,919.48	50,000.00	50,000.00	80,000.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	57,098.47	111,844.52	71,919.48	50,000.00	50,000.00	80,000.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total LEGAL SERVICES - LABOR ATTORNEY	57,098.47	111,844.52	71,919.48	50,000.00	50,000.00	80,000.00

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
CITY CLERK	115

NARRATIVE

The City Clerk is responsible for a variety of functions including: 1) administration of regular and special municipal elections; 2) preparation and distribution of agendas and posts meeting notices for the City Council, Successor Agency, Parking Authority, Public Finance Authority, and Education Commission meetings; 3) record and maintain proceedings of the meetings; 4) process documents resulting from actions taken at the meetings (i.e., resolutions, ordinances, and contracts); 5) publish ordinances and other notices as required by law; 6) receive and open bids; 7) compose and prepare proclamations and commendations as requested by Councilmembers; 8) serve as Notary Public; 9) certify copies of official City documents; 10) maintain custody of official City records including codification of ordinances into the City Code; 11) monitor State requirements for campaign and financial disclosure provisions for elected and appointed officials; 12) provide records research upon request of departments, Council, organizations and the public under the Public Records and Freedom of Information Acts; 13) coordinate information requested by Subpoena for Records. 14) maintain roster of City Council appointments to Commissions and Committees; 15) custodian of the official City Seal; 16) monitor AB1234 Biennial Ethics Training for Elected Officials, Commissioners and City employees; 17) administer oaths and affirmations, including Oath of Office to new Councilmembers.

	ACTUAL 2011-12	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
PERSONNEL					
City Clerk	1.00	1.00	1.00	1.00	1.00
Office Clerk	0.00	0.00	0.00	0.00	0.00
Total	1.00	1.00	1.00	1.00	1.00

APPROPRIATIONS

Personnel Services	\$ 119,758	\$ 125,371	\$ 114,198	\$ 114,198	\$ 122,010
Operating Expenses	5,327	4,113	8,550	8,550	8,550
Capital Outlay	0	0	0	0	0
Total	\$ 125,085	\$ 129,484	\$ 122,748	\$ 122,748	\$ 130,560

SOURCE OF FUNDS

General Fund	\$ 125,085	\$ 129,484	\$ 122,748	\$ 122,748	\$ 130,560
Total	\$ 125,085	\$ 129,484	\$ 122,748	\$ 122,748	\$ 130,560

Supporting Information

4100 PERSONNEL SERVICES		\$122,010
4101	Personnel costs	\$117,010
4103	Part-time clerical assistance	\$0
4105	Overtime for meetings (i.e., City Council & Education Commission)	\$5,000
4200 OPERATING EXPENSES		\$8,550
4230	Advertising for legal notices	\$600
4260	Contractual Services: Digitization of Municipal Code	\$6,000
4300	Department Supplies	\$500

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION		DIVISION NO.	
CITY CLERK		115	
4360	Personnel Training: CCAC meetings, FPPC workshops, Notary Commission Membership & Insurance, ERC Workshops	\$400	
4370	Meetings: Memberships & Travel	\$500	
4380	Subscriptions, Dues & Memberships: International Institute of Municipal Clerks (IIMC), City Clerks Association of California - Southern Division (SCCCA), National Notary Association (NNA) (membership & insurance)	\$350	
4390	Vehicle Allowance & Mileage Reimbursement	\$200	
4500	CAPITAL EXPENSES		\$0
4500	Anticipated computer hardware replacement costs (Monitors, CPU's, and laptops).	\$0	
TOTAL			\$130,560

City Clerk City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
115 CITY CLERK						
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	114,960.67	119,757.81	125,371.39	114,198.00	114,198.00	122,010.13
Total MAINT & OPERATIONS	4,754.30	5,326.60	4,112.61	8,550.00	8,550.00	8,550.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total CITY CLERK	119,714.97	125,084.41	129,484.00	122,748.00	122,748.00	130,560.13

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
ELECTIONS	116

NARRATIVE

The City holds its General Municipal Elections in March of odd-numbered years; the next election is scheduled for March 3, 2015. The City Clerk plans, conducts, and supervises all regular and special elections with the assistance of a specialty contractor (Martin & Chapman Co.) and the Los Angeles County Registrar-Recorder/County Clerk's (RRCC) Office. Biennially, the City assists the RRCC with the statewide Primary and General Elections (held in June and November respectively) by allowing use of City facilities.

The City of San Fernando consolidates its General Municipal Election with the City of Los Angeles (Los Angeles Unified School District and Los Angeles Community College District). The City of L.A. shares the costs with San Fernando (i.e., in 2011* the City of San Fernando was reimbursed approximately \$19,000 which was returned to the General Fund).

*The March 5, 2013 General Municipal Election was cancelled due to insufficient candidates.

	ACTUAL 2011-12	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
All temporary	0	0	0	0	0

APPROPRIATIONS

Personnel Services	\$ 11,143	\$ 58	11,000	6,800	\$ 8,738
Operating Expenses	34,611		92,000	75,400	43,300
Capital Outlay	0			0	0
Total	\$ 45,754	\$ 58	\$ 103,000	\$ 82,200	\$ 52,038

SOURCE OF FUNDS

General Fund	\$ 27,137	\$ 58	\$ 82,000	\$ 82,200	\$ 32,538
Reimbursement by City of L.A.	\$ 18,617	-	\$ 21,000	-	\$ 19,500
Total	\$ 45,754	\$ 58	\$ 103,000	\$ 82,200	\$ 52,038

Supporting Information

4100 PERSONNEL SERVICES			\$8,738
4105	Overtime	\$5,000	
4120	O.A.S.D.I.	\$612	
4130	Worker's Compensation Insurance	\$126	
4112	Pollworkers	\$3,000	
4200 OPERATING EXPENSES			\$43,300
4230	Advertising for legal notices	\$2,000	
4260	Contractual Services	\$40,000	
4300	Department Supplies	\$1,000	
4360	Personnel Training	\$200	
4390	Reimbursement of mileage for travel	\$100	
4500 CAPITAL EXPENSES			\$0
		\$0	
TOTAL			\$52,038

Elections City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
116 ELECTIONS						
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	11,142.51	58.14	6,885.07	0.00	0.00	8,738.40
Total MAINT & OPERATIONS	34,610.94	0.00	74,033.47	552.00	552.00	43,300.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total ELECTIONS	45,753.45	58.14	80,918.54	552.00	552.00	52,038.40

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COMMUNITY DEVELOPMENT

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

**COMMUNITY DEVELOPMENT DEPARTMENT
EXECUTIVE SUMMARY**

NARRATIVE

The Community Development Department staff assists the community in addressing urban planning, environmental, affordable housing, historic preservation, neighborhood preservation and other related matters. Community Development Department staff also ensures that building construction adheres to the city's life/safety codes, provides comprehensive planning and development review services for consistency with the city's general plan and zoning regulations, and provides support services for the enforcement of zoning code, housing code and property maintenance regulations. Staff also assists residents in preserving and improving their residential property and facilitates new housing opportunities within the community. Funds to provide these services come from multiple sources including the General Fund, application fees and permit fees, and secured state and/or federal grant funds.

140 Building and Safety

This General Fund account funds building, planning, and administrative staff responsible for the coordination of building plan checking prior to the issuance of building permits, inspection of new construction, multiple family dwelling units, and properties prior to resale for compliance with building, health, and safety codes. Operating expenses include professional services for construction engineering plan checking services as well as use of city prosecutor services to address non-compliance with building and zoning regulations.

150 Planning

This General Fund account funds planning and administrative staff that provide support to the City Council, the Successor Agency of the former Redevelopment Agency, and the Planning and Preservation Commission, and to the public, concerning decisions on land use and development, environmental assessments, urban design, historic preservation, and other community planning matters. The planning staff works on comprehensive urban planning and redevelopment projects, zoning code and general plan amendments, and the review of proposed development projects with respect to adopted development standards and design guidelines.

152 Community Preservation

This General Fund account provides staffing responsible for the implementation of the city's community preservation and graffiti removal programs, which correct property-based violations of the San Fernando City Code (SFCC). Division staff perform inspections and enforce city code standards to correct illegal/unsafe building conditions and structures, inadequate property maintenance and nuisances, noncompliance with business licensing requirements, and violations of the city's housing code standards and zoning regulations. Division staff work with residents, businesses, neighborhood associations, and public service agencies to formulate community priorities for code enforcement, assist community self-help programs and develop public outreach programs. This division also implements the city's graffiti removal program consistent with the city's adopted graffiti abatement regulations. Division personnel work toward the development and implementation of long term and comprehensive solutions to correct nuisances or code enforcement problems within the community.

<i>General Fund</i>	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Community Development Director	0.00	0.00	0.00	0.00	1.00
City Planner	0.20	1.00	1.00	1.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	1.00
Assistant Planner	0.50	1.00	1.00	1.00	0.00
Assistant Planner (Housing)	0.25	1.00	0.00	0.00	0.00
Building and Safety Supervisor	1.00	1.00	1.00	1.00	1.00
Community Pres. Officer (2 FTE)	0.00	2.00	2.00	2.00	2.00
Community Pres. Officer (2 PT= .75FTE)	0.00	0.75	0.75	0.75	0.75
Community Development Secretary	1.00	1.00	1.00	1.00	1.00
Maintenance Helper (Graffiti-2 PT= .95 FTE)	1.00	0.95	0.95	0.95	0.95
Subtotal	3.95	8.70	7.70	7.70	7.70

CITY OF SAN FERNANDO					
PROPOSED BUDGET					
FY 2014-2015					
COMMUNITY DEVELOPMENT DEPARTMENT					
EXECUTIVE SUMMARY					
<i>Low/Mod Housing Fund</i>	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Community Development Director	0.00	0.00	0.00	0.00	0.00
City Planner	0.60	0.00	0.00	0.00	0.00
Senior Planner	0.00	0.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.00
Assistant Planner	0.25	0.00	0.00	0.00	0.00
Assistant Planner (Housing)	0.75	0.00	0.00	0.00	0.00
Building and Safety Supervisor	0.00	0.00	0.00	0.00	0.00
Community Pres. Officer	0.00	0.00	0.00	0.00	0.00
Community Pres. Officer (2 PT/.75FTE)	0.00	0.00	0.00	0.00	0.00
Community Pres. Supervisor	0.00	0.00	0.00	0.00	0.00
Community Development Secretary	0.00	0.00	0.00	0.00	0.00
P/T Planning Interns (2 PT/.5FTE)	0.00	0.00	0.00	0.00	0.00
Subtotal	1.60	0.00	0.00	0.00	0.00
<i>Redevelopment Areas</i>	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Community Development Director	0.00	0.00	0.00	0.00	0.00
City Planner	0.20	0.00	0.00	0.00	0.00
Senior Planner	0.00	0.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.00
Building and Safety Supervisor	0.00	0.00	0.00	0.00	0.00
Community Pres. Officer	0.00	0.00	0.00	0.00	0.00
Community Pres. Supervisor	0.00	0.00	0.00	0.00	0.00
Assistant Planner	0.50	0.00	0.00	0.00	0.00
Subtotal	0.70	0.00	0.00	0.00	0.00
	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
APPROPRIATIONS	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
140-Building Safety	\$ 220,023	\$ 219,430	\$ 207,798	\$ 207,798	\$231,000
150-Planning Admin	130,009	281,752	248,076	248,076	254,454
152-Code Enforcement (Refer to PD Budget for History)	0	368,657	359,903	368,657	353,421
General Fund Total	350,032	869,839	815,777	824,531	838,875
26-155 CDBG	313681	0	0	-	0
94-Housing Fund	192514	0	0	0	0
XX-XX Redevelopment Project Areas	55524	0	0	0	0
Total	\$ 911,751	\$ 869,839	\$ 815,777	\$ 824,531	\$ 838,875
	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
SOURCE OF FUNDS	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
General Funds	448,294	\$ 371,439	\$ 501,377	\$ 501,377	\$ 500,375
Planning and Zoning Fees	49,145	52,429	45,000	45,000	50,000
Commercial and Home Occupancy	26,948	26,742	22,000	22,000	22,000
Planning Review	16,798	8,328	10,000	10,000	10,000
Banner and Sign Permits	11,052	13,528	12,000	12,000	12,500
Plan Check and Construction Permits	202,570	157,962	173,000	173,000	200,000
Inspection Upon Resale	14,093	18,000	12,500	12,500	14,000
Multi-Family Inspection	0	5,000	0	-	0
Code Enforcement Citations and Fees	106,932	11,140	12,000	12,000	3,500
Garage Sale Permit	3,812	4,040	4,000	4,000	3,000
Vendor Inspection Fees	14,390	19,452	15,000	15,000	10,000
Weed Abatement Program	613	75	500	500	500
AIMS Maintenance/Development Fee	17,106	19,723	27,400	27,400	26,000
Transfers From Other Funds	0	0	0	0	0
General Fund Total	911,753	707,858	834,777	834,777	851,875

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

**COMMUNITY DEVELOPMENT DEPARTMENT
EXECUTIVE SUMMARY**

CDBG	1,549,553	0	0	-	0
RDA Housing Fund	340,346	0	0	-	0
Redevelopment Project Areas	66,812	0	0	0	0
Enterprise Fund Total	8,010	0	0	0	0
Total	\$ 2,876,474	\$ 707,858	\$ 834,777	\$ 834,777	\$ 851,875

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015					
COMMUNITY DEVELOPMENT DEPARTMENT					DIVISION NO.
Building and Safety					140
NARRATIVE					
<p>In FY 2013-2014, 846 building permits were issued. Much of this building activity occurred in residential rehabilitation, which included repairs, remodels, and additions to existing dwelling units resulted in a total valuation of \$4,992,835. New residential construction produced 36 new dwelling units with a total valuation \$5,795,000. The valuation of interior and exterior improvements to existing commercial and industrial buildings was \$2,978,000. The valuation of three new commercial buildings that were constructed was \$6,100,000.</p> <p>For the upcoming FY 2014-2015, it is anticipated that building activity will continue to see an increase as economic conditions continue to improve in the residential construction sector and rehabilitation of the current housing stock is expected to continue as new market demand and residential opportunities stimulate improvements. Regional demand for alteration of existing commercial and industrial buildings and for affordable housing is expected to continue. Ongoing implementation of the city's zoning standards and design guidelines, including the San Fernando Corridors Specific Plan, is expected to further promote and accommodate market demand for development of new high-quality commercial retail and in-fill residential development. Projected total development activity is expected to generate approximately \$231,000 in revenues (including approximately \$200,000 in structural plan check and construction permits, \$14,000 in resale inspections, and AIMS-Maintenance fees totaling \$17,000 as noted below).</p> <p>The building and safety, planning and administrative personnel will continue to work together on improving the department's standard operating procedures, including the coordination with other departments and plan checking consultants in an effort to streamline and shorten the time necessary to review development proposals and complete the processing of construction permits.</p>					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Director	0.00	0.00	0.00	0.00	0.25
City Planner	0.10	0.10	0.25	0.25	0.00
Building & Safety Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Planner (Housing)	0.10	0.10	0.00	0.00	0.00
Assistant Planner	0.25	0.25	0.25	0.25	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.30
Community Development Secretary	0.50	0.40	0.25	0.25	0.25
Total	1.95	1.85	1.75	1.75	1.80
APPROPRIATIONS					
Personnel Services	\$ 204,772	\$ 186,800	\$ 183,308	\$ 183,308	\$ 212,451
Operating Expenses	14,633	26,630	21,490	21,490	17,549
Capital Outlay	618	6,000	3,000	3,000	1,000
Equipment Replacement Charge	0	0	0	0	0
Total	\$ 220,023	\$ 219,430	\$ 207,798	\$ 207,798	\$ 231,000
SOURCE OF FUNDS					
0000 General Funds	\$ (5,786)	\$ 13,498	\$ 4,998	\$ 4,998	\$ -
3320 Construction Permits	202,570	\$ 163,000	\$ 173,000	\$ 173,000	\$ 200,000
3714 Inspection Upon Resale	14,093	\$ 10,000	\$ 12,500	\$ 12,500	\$ 14,000
3716 Multi-Family Inspection	-	\$ 5,000	\$ -	\$ -	\$ -
3719 AIMS Maintenance	8,553	\$ 16,300	\$ 17,300	\$ 17,300	\$ 17,000
Total	\$ 219,430	\$ 207,798	\$ 207,798	\$ 207,798	\$ 231,000
4100	PERSONNEL SERVICES				\$ 212,451
4100	Salaries and benefits			\$ 212,451	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
COMMUNITY DEVELOPMENT DEPARTMENT			DIVISION NO.
Building and Safety			140
4200		OPERATING EXPENSES	\$17,549
4220	Monthly service for Building and Safety Supervisor cell phone usage.	\$300	
4270	Professional Services to pay for consulting services to address building code and zoning code related issues as well as for city prosecutor services for abatement of life and safety issues associated with building and zoning code violations.	\$6,159	
4300	Department Supplies: Purchase of printing supplies, technical literature including building code updates, tape measures, software, informational brochures, and other supplies for the day-to-day operational requirements.	\$1,300	
4320	AIMS Maintenance Annual Fee for building and safety module and ESRI GIS Mapping Software (annual fee). Partial cost of new activity information management system-AIMS to integrate planning, code enforcement and building data files as well as purchasing support hardware and software for system implementation.	\$9,000	
4360	Personnel training of building and safety staff regarding training/educational requirements per International Code Council continuing education in order to protect the public health, safety, and general welfare.	\$500	
4370	Meetings and travel limited to building and safety personnel to attend mandatory meetings at local/regional International Code Council (ICC) and at California Building Officials (CALBO) meetings necessary in order to meet continuing education to maintain current building official licenses. At \$15.00 per monthly meeting for 6 months.	\$90	
4380	Annual membership dues to ICC- Los Angeles Basin Chapter @ \$100 and ICC Annual membership @ \$100.	\$200	
4390	Mileage for staff's attendance at required trainings, seminars, and/or workshops to retain current licensing (Based on use of city vehicle).	\$0	
4500		CAPITAL EXPENSES	\$1,000
4500	Anticipated computer hardware replacement costs (Monitors, CPU's, and laptops).	\$1,000	
4941		EQUIPMENT MAINTENANCE/REPLACEMENT CHARGE	\$0
4941		\$0	
TOTAL			\$231,000

Building and Safety City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
140 BUILDING INSPECTIONS						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	181,595.05	157,577.40	147,167.50	136,000.00	131,920.00	163,494.26
0000-4105 OVERTIME	651.90	191.48	62.41	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	13,434.55	12,020.63	11,180.92	11,470.00	11,125.90	11,957.00
0000-4124 RETIREMENT	0.00	45.58	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	24,619.46	23,794.24	22,765.00	23,107.00	22,413.79	24,721.59
0000-4128 DENTAL INSURANCE	1,818.04	2,116.24	1,433.93	1,144.00	1,109.68	3,403.37
0000-4130 WORKER'S COMPENSATION INS.	9,630.24	7,939.78	7,526.11	7,581.00	7,353.57	7,759.93
0000-4134 LONG TERM DISABILITY INSURANCE	273.24	280.53	0.00	248.00	240.56	278.92
0000-4136 OPTICAL INSURANCE	611.56	665.00	573.99	569.00	551.93	641.74
0000-4138 LIFE INSURANCE	212.25	141.00	144.00	189.00	183.33	194.40
Total PERSONNEL SERVICES	232,846.29	204,771.88	190,353.86	180,308.00	174,898.76	212,451.21
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	547.46	170.87	63.41	400.00	300.00	300.00
0000-4260 CONTRACTUAL SERVICES	7,304.43	0.00	0.00	0.00	0.00	0.00
0000-4270 PROFESSIONAL SERVICES	0.00	3,822.52	6,019.85	10,000.00	9,000.00	6,159.00
0000-4300 DEPARTMENT SUPPLIES	1,047.28	1,283.71	406.48	1,300.00	1,300.00	1,300.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	9,003.11	4,565.62	9,000.00	9,000.00	9,000.00
0000-4360 PERSONNEL TRAINING	95.00	70.00	0.00	500.00	500.00	500.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	58.30	0.00	90.00	90.00	90.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	100.00	225.00	125.00	200.00	200.00	200.00
Total MAINT & OPERATIONS	9,094.17	14,633.51	11,180.36	21,490.00	20,390.00	17,549.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	617.92	0.00	1,500.00	1,455.00	1,000.00
Total CAPITAL EXPENSES	0.00	617.92	0.00	1,500.00	1,455.00	1,000.00

Building and Safety City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
140 BUILDING INSPECTIONS						
PERSONNEL SERVICES						
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941 EDGESOFT	9,500.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	9,500.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	232,846.29	204,771.88	190,853.86	180,308.00	174,898.76	212,451.21
Total MAINT & OPERATIONS	9,094.17	14,633.51	11,180.36	21,490.00	20,390.00	17,549.00
Total CAPITAL EXPENSES	0.00	617.92	0.00	1,500.00	1,455.00	1,000.00
Total TRANSFERS	9,500.00	0.00	0.00	0.00	0.00	0.00
Total BUILDING INSPECTIONS	251,440.46	220,023.31	202,034.22	203,298.00	196,743.76	231,000.21

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

COMMUNITY DEVELOPMENT DEPARTMENT **DIVISION NO.**
Planning/Administration **150**

NARRATIVE

The Community Development Department also provides urban planning staff support to the City Council, the Successor Agency of the former Redevelopment Agency and the Planning and Preservation Commission concerning decisions on community planning objectives and land use regulations, proposals for development subject to adopted standards and design guidelines, environmental impact assessments, implementation of housing programs and promotion of historic preservation. The department implements the city's general plan and administers the city's zoning ordinance, assists in implementing the city's redevelopment and economic development programs, and coordinates with other departments and agencies on regional planning, transportation, housing, zoning code violation abatement, and environmental nuisance abatement issues.

During FY 2013-2014, the department's staff processed 40 site plan review applications and prepared 45 staff reports on cases involving discretionary review by the Planning and Preservation Commission, the Successor Agency to the former Redevelopment Agency, and the City Council. The department continues to provide staff support for the implementation of the San Fernando Corridors Specific Plan, the recently completed 2013-2021 Housing Element Update, the city's historic preservation ordinance consistent with the adopted historic preservation element, and the implementation of the city's adopted design guidelines for residential, commercial and industrial projects.

The department is also responsible for the ongoing implementation of the city's housing element objectives and programs for the preservation of the city's residential neighborhoods, affordable housing stock, and promotion of home-ownership, and for implementation of the city's program to promote the preservation of historical resources in the community. In addition, the department provides staff support for new development in the commercial corridors including commercial, industrial, mixed-use, and in-fill residential development projects through private initiative and/or public-private partnerships. Planning personnel continue to work on improving the department's review and processing of project entitlements, including coordination with building and safety personnel, other city departments, and design consultants in order to implement council directives and department priority projects. In addition, planning personnel continue to reevaluate the department's standard operating procedures in order to find ways of streamlining and shorten the time necessary to review development proposals and process construction permits.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Director	0.00	0.00	0.00	0.00	0.50
City Planner	0.10	0.70	0.50	0.50	0.00
Senior Planner	0.00	0.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.25
Assistant Planner (Housing)	0.15	0.70	0.00	0.00	0.00
Assistant Planner	0.25	0.55	0.50	0.50	0.00
Community Development Secretary	0.50	0.40	0.50	0.50	0.50
P/T Planning Intern (2 PT/.5FTE)	0.00	0.00	0.00	0.00	0.00
Total	1.00	2.35	1.50	1.50	1.25

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 90,636	\$ 205,484	\$ 153,376	\$ 153,376	\$ 181,282
Operating Expenses	38,755	41,732	91,700	91,700	71,672
Capital Outlay	618	506	3,000	3,000	1,500
Equipment Replacement Charge	-	0	0	0	0
Total	\$ 130,009	\$ 247,722	\$ 248,076	\$ 248,076	\$ 254,454

SOURCE OF FUNDS

0000 General Funds	11,645	\$ 126,972	\$ 150,176	\$ 150,176	\$ 151,304
3325 Commercial & Home Occupancy	43,494	26,742	22,000	22,000	22,000
3330 Planning Review	14,130	8,328	10,000	10,000	10,000
3390 Banner and Sign Permits	9,012	13,528	12,000	12,000	12,500
3705 Planning & Zoning Fees	43,315	52,429	45,000	45,000	50,000

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015					
COMMUNITY DEVELOPMENT DEPARTMENT Planning/Administration					DIVISION NO. 150
3719 AIMS Maintenance	8,413	19,723	8,900	8,900	8,650
Transfers from other Funds	-	0	0	0	0
Total	\$ 130,009	\$ 247,722	\$ 248,076	\$ 248,076	\$ 254,454
4100 PERSONNEL SERVICES					\$ 181,282
4101	Salaries and benefits		\$ 176,282		
4105	Overtime		\$2,000		
4111	Commission Reimbursement: Planning and Preservation (12 mtgs. @ \$50 per commissioner)		\$3,000		
4200 OPERATING EXPENSES					\$71,672
4220	Cell phone for Director @ 37.50 per month.		\$450		
4230	Public hearing legal advertisement, community workshop notices, and community outreach documents @ \$9,000.		\$9,000		
4270	Professional Services for design review, development standards modifications @ \$1,500 per review (2 times per year). Professional services for environmental impact assessment (e.g., mitigated negative declaration, parking analysis, etc.) @ \$4,000 (three projects in FY 2013-14). Anticipated costs for consultant services to assist planning staff in the oversight of grant administration @ \$5,000. General planning support services including GIS mapping, parking analysis, and CEQA Guidelines update @ \$17,242. City TOD Overlay Zone Project matching funds @ \$7,000. Outreach to property owners/landlords of multi-family housing units; flyer development and distribution @ \$500 twice per year. Pet spay and neuter voucher program @ \$1000 (average 5 vouchers per month) and annual Low Cost Vaccination Clinic @ \$1000.		\$46,242		
4280	Overnight mailing costs to County, State, and Federal Agencies; mailings to project applicants @ \$40.00 per month.		\$480		
4300	Purchase of printing supplies, technical literature including code updates, business cards, informational brochures, and computer hardware and software.		\$5,000		
4320	Equipment Maintenance- AIMS Maintenance and Hosting Fees, ESRI annual software license, and GIS Mapping hardware. Partial cost of new activity information management system-AIMS to integrate planning, code enforcement and building data files as well as purchasing support hardware and software for system implementation.		\$8,000		
4370	Meetings and Travel- Professional training and certification fees for planning personnel		\$1,500		
4380	Professional memberships for Director, Planner and journal subscriptions for American Planning Association, American Institute of Certified Planners, National Trust for Historic Preservation, California Preservation Foundation, et cetera.		\$1,000		
4500 CAPITAL EXPENSES					\$1,500
4500	Anticipated computer hardware replacement costs (Monitors, CPU's, and laptops).		\$1,500		
4941 EQUIPMENT REPLACEMENT CHARGE					\$0
4941			\$0		
TOTAL				\$	254,454

Planning City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
150 PLANNING						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	93,112.19	69,013.25	164,352.96	110,687.00	105,136.99	137,830.00
0000-4105 OVERTIME	581.62	517.16	137.28	2,000.00	1,940.00	2,000.00
0000-4111 COMMISSIONER'S REIMBURSEMENT	1,450.00	1,950.00	1,700.00	3,000.00	2,910.00	3,000.00
0000-4120 O.A.S.D.I.	6,659.55	5,269.28	12,007.07	9,096.00	8,823.12	9,596.00
0000-4124 RETIREMENT	0.00	3.81	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	12,464.50	10,456.43	21,494.35	17,924.00	17,386.28	23,074.00
0000-4128 DENTAL INSURANCE	1,495.20	1,365.50	1,629.97	1,582.00	1,534.54	2,317.00
0000-4130 WORKER'S COMPENSATION INS.	3,023.51	1,317.50	2,586.96	2,005.00	1,944.85	2,209.60
0000-4134 LONG TERM DISABILITY INSURANCE	273.24	322.77	760.32	495.00	480.15	558.00
0000-4136 OPTICAL INSURANCE	268.21	254.86	500.47	425.00	412.25	535.00
0000-4138 LIFE INSURANCE	108.00	165.00	315.00	162.00	157.14	162.00
Total PERSONNEL SERVICES	119,436.02	90,635.56	205,484.38	147,376.00	140,725.32	181,281.60
MAINTENANCE & OPERATING EXPENSES						
0000-4220 COMM. DEV. CELL PHONES	1,902.60	523.21	453.19	720.00	443.62	450.00
0000-4230 ADVERTISING	10,213.72	4,346.59	8,403.43	9,000.00	9,000.00	9,000.00
0000-4270 PROFESSIONAL SERVICES	6,038.12	24,128.51	22,366.21	56,846.00	56,846.00	46,242.00
0000-4280 OFFICE SUPPLIES	0.00	0.00	0.00	480.00	480.00	480.00
0000-4300 DEPARTMENT SUPPLIES	3,552.94	5,061.85	4,683.77	5,000.00	5,000.00	5,000.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	4,044.72	4,565.63	8,000.00	8,000.00	8,000.00
0000-4360 PERSONNEL TRAINING	70.00	0.00	70.00	0.00	0.00	0.00
0000-4365 TUITION REIMBURSEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	618.82	650.00	1,190.00	1,000.00	1,000.00	1,000.00
3609-4270 LOPEZ ADOBE CONSTRUCTION	18,758.98	0.00	0.00	3,000.00	3,000.00	0.00
3609-4300 LOPEZ ADOBE DEPT SUPPLIES	0.00	0.00	0.00	520.00	520.00	0.00

Planning City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
150 PLANNING						
Total MAINT & OPERATIONS	42,155.18	38,754.88	41,732.23	86,066.00	85,789.62	71,672.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	617.91	506.02	980.00	345.38	1,500.00
Total CAPITAL EXPENSES	0.00	617.91	506.02	980.00	345.38	1,500.00
CAPITAL PROJECTS						
3609-4600 CAPITAL PROJECTS	0.00	0.00	0.00	21,154.00	21,154.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	21,154.00	21,154.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941 EDGESOFT	10,250.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	10,250.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	119,436.02	90,635.56	205,484.38	147,376.00	140,725.32	181,281.60
Total MAINT & OPERATIONS	42,155.18	38,754.88	41,732.23	86,066.00	85,789.62	71,672.00
Total CAPITAL EXPENSES/PROJECTS	0.00	617.91	506.02	22,134.00	21,499.38	1,500.00
Total TRANSFERS	10,250.00	0.00	0.00	0.00	0.00	0.00
Total PLANNING	171,841.20	130,008.35	247,722.63	255,576.00	248,014.32	254,453.60

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

COMMUNITY DEVELOPMENT DEPARTMENT**DIVISION NO.****Community Preservation****152**

The city's community preservation program corrects property-based violations of the San Fernando City Code (SFCC). Division staff perform inspections and enforce city code standards to correct illegal/unsafe building conditions and structures, inadequate property maintenance and nuisances, noncompliance with business licensing requirements, and violations of the city's housing code standards and zoning regulations. During Fiscal Year (FY) 2013-2014, the community preservation division issued 590 code enforcement compliance notices for such things as orders to de-convert garages, working without a building permit, operating a business without a city business license, illegal dumping of hazardous waste in to the public storm drains, and illegal signs resulting in \$18,354 worth of administrative fines. Division funding also provides for implementation of the city's graffiti removal program consistent with the city's graffiti abatement regulations. During FY 2013-14, approximately 46,452 square feet of graffiti was removed from public right-of-ways.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Community Preservation Supervisor	0.00	0.00	0.00	0.00	0.00
Community Preservation Officer	2.00	2.00	2.00	2.00	2.00
Community Preservation Officer P/T	0.75	0.75	0.75	0.75	0.75
Maintenance Helper (Graffiti - 2PT = .95 FTE)	0.95	0.95	0.95	0.95	0.95
Director	0.00	0.00	0.00	0.00	0.25
City Planner	0.00	0.20	0.25	0.25	0.00
Associate Planner	0.00	0.00	0.00	0.00	0.20
Assistant Planner (Housing	0.00	0.20	0.00	0.00	0.00
Assistant Planner	0.00	0.20	0.25	0.25	0.00
Community Development Secretary	0.00	0.20	0.25	0.25	0.25
Total	3.70	4.50	4.45	4.45	4.40

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 245,461	\$ 315,713	\$321,163	\$ 321,163	\$ 319,126
Operating Expenses	62,890	14,002	36,740	36,740	32,795
Capital Expenses	0	7,215	2,000	2,000	1,500
Equipment Replacement Charge	0	0	0	0	0
Total	\$ 308,351	\$ 336,930	\$ 359,903	\$ 359,903	\$353,421

SOURCE OF FUNDS

3425 Code Enforcement Citations & Fees	\$ 106,932	\$ 11,140	\$ 12,000	\$ 12,000	\$ 3,500
3714 Vendor Inspection Fees	\$ 14,390	\$ 19,452	\$ 5,752	\$ 5,752	\$ 10,000
3335 Garage Sale Permits	\$ 3,810	\$ 4,040	\$ 4,000	\$ 4,000	\$ 3,000
3740 Weed Abatement Program	613	613	5,000	5000	500
3719 AIMS Maintenance	0	0	1,200	1,200	350
0000 General Funds	\$ 200,807	\$ 325,177	\$ 341,703	\$ 341,703	\$ 336,071
Total	326,551	\$ 360,422	\$ 369,655	\$ 369,655	\$ 353,421

4100 PERSONNEL SERVICES \$ 319,126

4100	Full time salaries and benefits	\$ 250,906
4103	Part time salaries: P/T Community Preservation Officers	\$ 36,432
	Part Time Salaries: P/T Graffiti Abatement	\$ 31,788
4105	Overtime	\$0

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

COMMUNITY DEVELOPMENT DEPARTMENT		DIVISION NO.	
Community Preservation		152	
0347-4105	Weed Abatement: Annual Weed Abatement Program	\$0	
4200	OPERATING EXPENSES		\$32,795
4220	Data usage for the car equipment that will access the AIMS system using a wireless modem in three vehicles at \$40.00 per line.	\$1,440	
4230	Advertising: Public outreach fliers, handouts, and annual weed abatement program notification.	\$1,555	
4260	Contractual Services: City Prosecutor services for office conferences and preparation of letters associated with code enforcement non-compliant residents/businesses. Rate = 25 hours of City Prosecutor time at \$200.00/per hour. \$1,000 for associated city-generated enforcement services/documents.	\$2,500	
4300	Department Supplies: CPO uniforms per MOU @ \$100 per officer (four full-time and two part-time personnel).	\$600	
	Duplication of stop-work orders, and garage sale permits. Business cards @ \$30.00 per person (four officers).	\$1,600	
	Supplies and equipment for Graffiti Abatement Program	\$14,300	
4320	Equipment Maintenance: AIMS charge for annual maintenance (\$8000). Partial cost of new activity information management system-AIMS to integrate planning, code enforcement and building data files as well as purchasing support hardware and software for system implementation.	\$8,000	
4340	Small Tools: Officer equipment & safety: First Aid Kits and First Responder Kits	\$200	
4370	Meeting & Travel: Attendance for two full-time and two part-time officers to the California Association of Code Enforcement (CACEO) continuing education seminars and exams to maintain the certification status.	\$2,000	
4380	Professional Memberships: Annual membership for California Association of Code Enforcement Officers (CACEO) @ \$150.00 for four officers.	\$600	
4500	CAPITAL EXPENSES		\$1,500
4500	Anticipated computer hardware replacement costs (Monitors, CPU's, and laptops).	\$1,500	
4941	EQUIPMENT REPLACEMENT CHARGE		\$0
4941		\$0	
TOTAL			\$353,421

Community Preservation City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
152 COMMUNITY PRESERVATION DIVISN.						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	138,218.42	121,394.34	175,578.57	164,069.00	159,146.93	185,096.66
0000-4103 WAGES-TEMPORARY & PART-TIME	39,809.03	62,899.04	64,220.24	73,338.00	71,137.86	54,512.44
0000-4105 OVERTIME	0.00	0.00	182.19	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	13,710.87	14,190.18	18,285.71	19,385.00	18,803.45	19,337.93
0000-4124 RETIREMENT	15.75	27.17	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	25,671.61	27,811.14	36,328.27	38,259.00	37,111.23	36,630.69
0000-4128 DENTAL INSURANCE	2,609.38	3,402.36	4,080.15	4,194.00	4,068.18	4,453.75
0000-4130 WORKER'S COMPENSATION INS.	14,757.53	14,846.41	15,924.91	17,352.00	16,831.44	17,466.72
0000-4134 LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	278.92
0000-4136 OPTICAL INSURANCE	514.48	544.32	734.59	768.00	744.96	804.68
0000-4138 LIFE INSURANCE	504.00	346.50	378.00	798.00	774.06	543.60
0347-4105 WEED ABATEMENT	5,029.47	1,671.63	0.00	0.00	0.00	0.00
0347-4120 WEED ABATEMENT	384.76	127.89	0.00	0.00	0.00	0.00
0347-4130 WEED ABATEMENT	361.18	155.77	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	241,586.48	247,416.75	315,712.63	318,163.00	308,618.11	319,125.39
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	2,004.56	60.64	1,173.45	1,440.00	1,237.80	1,440.00
0000-4230 ADVERTISING	0.00	0.00	0.00	3,000.00	3,000.00	1,555.37
0000-4260 CONTRACTUAL SERVICES	61,182.31	40,512.27	53.33	5,000.00	5,000.00	2,500.00
0000-4300 DEPARTMENT SUPPLIES	1,059.20	12,120.64	9,015.70	17,800.00	16,800.00	16,500.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	9,916.60	3,000.00	8,000.00	8,000.00	8,000.00
0000-4340 SMALL TOOLS	0.00	0.00	0.00	200.00	200.00	200.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	0.00	0.00	520.00	1,000.00	1,000.00	2,000.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	150.00	280.00	240.00	300.00	300.00	600.00
0347-4270 WEED ABATEMENT	700.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	65,096.07	62,890.15	14,002.48	36,740.00	35,537.80	32,795.37

Community Preservation City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
152 COMMUNITY PRESERVATION DIVISN.						
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	7,215.27	2,000.00	1,940.00	1,500.00
Total CAPITAL EXPENSES	0.00	0.00	7,215.27	2,000.00	1,940.00	1,500.00
CAPITAL PROJECTS						
3609-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941 EDGESOFT	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	241,586.48	247,416.75	315,712.63	318,163.00	308,618.11	319,125.39
Total MAINT & OPERATIONS	65,096.07	62,890.15	14,002.48	36,740.00	35,537.80	32,795.37
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	7,215.27	2,000.00	1,940.00	1,500.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total COMMUNITY PRESERVATION DIVISN.	306,682.55	310,306.90	336,930.38	356,903.00	346,095.91	353,420.76

FINANCE

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015						
DIVISION						DIVISION NO.
Finance						130
NARRATIVE						
<p>The Finance Department's primary functions include accounting, budgeting, business licensing, cashiering, short/long-term financial planning and reporting, networking services, payroll services, purchasing, risk management, vendor payments, utility billing, and providing support to internal departments. The Finance Department prepares and monitors the City Budget and the City's award winning Comprehensive Annual Financial Report (CAFR). In addition, the department assists in all financial aspects of the Successor Agency to the San Fernando Redevelopment Agency. The department also coordinates with external auditors to ensure the completion of five to ten City and Grant audits annually.</p> <p>FY 2013-14: The Finance department aims to provide solutions to aide in closing the fund deficits in the General Fund and the Self Insurance Fund while finding and implementing viable long term solutions to paying off the City's debt and building a reserve. Implemented an automated Time Clock System for all employees;</p> <p>FY 2014-15: The Finance department aims to provide solutions to aide in closing the fund deficits in the General Fund and the Self Insurance Fund while finding and implementing viable long term solutions to paying off the City's debt and building a reserve.</p>						
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
<i>General Fund:</i>						
Finance Director	0.00	0.00	1.00	0.00	1.00	
Finance Manager	1.00	0.00	0.00	0.00	0.00	
Senior Accountant	1.00	1.00	0.00	0.00	0.00	
Junior Accountant	1.00	1.00	1.00	1.00	1.00	
Senior Account Clerk II	1.00	1.00	1.00	1.00	1.00	
Senior Account Clerk (2 Staff)	1.50	1.50	1.25	1.25	1.25	
Finance Office Specialist	0.25	0.25	0.25	0.25	0.25	
P/T	0.75	0.25	0.25	0.25	0.50	
Subtotal	6.50	5.00	4.75	3.75	5.00	
<i>Enterprise Funds:</i>						
Senior Account Clerk	0.50	0.50	0.75	0.75	0.75	
Finance Office Specialist	0.75	0.75	0.75	0.75	0.75	
P/T	0.25	0.25	0.25	0.25	0.50	
Subtotal	1.50	1.50	1.75	1.75	2.00	
Total	8.00	6.50	6.50	5.50	7.00	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ 444,235	\$ 411,879	\$ 437,270	\$ 437,270	\$ 481,879	
Operating Expenses	107,374	96,343	104,285	97,565	99,610	
Capital Outlay	610	-	11,500	8,900	750	
Total	\$ 552,219	\$ 508,222	\$ 553,055	\$ 543,735	\$ 582,239	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Finance			130
Supporting Information			
4100		PERSONNEL SERVICES	\$481,879
4101	Full time salaries and benefits		\$455,835
4103	Part Time		\$21,544
4105	Overtime		\$3,000
4112	Non-Employee Temp Wages		\$1,500
4200		OPERATING EXPENSES	\$99,610
4220	Telephone Expenses		\$500
4260	Contractual Services		\$3,750
	Technical assistance on GASB pronouncements		
4270	Professional Services for:		\$50,635
	Sales Tax audits & analysis	5,625	
	Property Tax audits & reviews	2,500	
	City Audit Services	33,000	
	LAFCO, GL, Printing	1,900	
	State Mandated Cost Claims (SB-90)	5,000	
4300	Department Supplies		\$6,800
	Various department supplies, such as computer paper, toner, business licenses, checks, w-2's, 1099's Misc., computer tapes & disks. Supplies for Printing Budgets, CAFR & Qtrly Reports		
4320	Department Equipment Maintenance		\$35,205
	Eden, Business, and Cashiering system licenses		
	Renewal of Eden Software Support	\$25,635	
	Business License Software Support	\$2,800	
	Business License Web Module Mainte	\$3,720	
	False Alarm Software Support	\$1,190	
	Progressive Software Support	\$1,860	
4360	Personnel Training		\$250
4370	Meetings, Memberships & Travel		\$200
	CSMFO Annual Conference \$1,500		\$1,500
4380	Subscriptions, Dues & Memberships		\$670
	CSMFO (\$220), GFOA (\$375), CMRTA (\$75)		
4390	Vehicle Allowance & Mileage Reimbursement		\$100
4500		CAPITAL EXPENSES	\$750
4500	Printer and Small Copier for customer service		\$750
TOTAL			\$582,239

Note:

Finance City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
130 FINANCIAL MANAGEMENT						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	385,218.35	323,192.03	220,648.68	203,378.00	203,378.00	348,698.14
0000-4103 WAGES-TEMPORARY & PART-TIME	7,335.63	4,348.09	7,117.64	13,180.00	13,180.00	16,905.98
0000-4105 OVERTIME	1,960.17	87.74	10,227.15	3,240.00	3,240.00	3,000.00
0000-4112 TEMP. NON-EMPLOYEE WAGES	1,610.63	10,072.02	92,474.63	140,000.00	140,000.00	1,500.00
0000-4120 O.A.S.D.I.	29,783.47	25,098.94	17,948.65	17,000.00	17,000.00	26,586.48
0000-4124 RETIREMENT	0.00	26.29	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	53,693.29	65,091.49	52,470.74	51,000.00	51,000.00	68,051.76
0000-4128 DENTAL INSURANCE	6,528.73	8,672.35	5,781.78	5,000.00	5,000.00	8,302.44
0000-4130 WORKER'S COMPENSATION INS.	8,303.94	5,153.76	3,738.65	3,000.00	3,000.00	5,823.94
0000-4134 LONG TERM DISABILITY INSURANCE	1,063.69	632.80	0.00	0.00	0.00	1,069.20
0000-4136 OPTICAL INSURANCE	1,098.80	1,328.34	1,030.24	1,031.00	1,031.00	1,391.85
0000-4138 LIFE INSURANCE	691.50	531.00	441.00	441.00	441.00	549.00
Total PERSONNEL SERVICES	497,288.20	444,234.85	411,879.16	437,270.00	437,270.00	481,878.79
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	429.47	0.00	0.00	500.00	0.00	500.00
0000-4230 ADVERTISING	0.00	1,138.60	0.00	0.00	0.00	0.00
0000-4240 INSURANCE AND SURETY	400.00	0.00	0.00	0.00	0.00	0.00
0000-4260 CONTRACTUAL SERVICES	3,535.00	7,125.00	3,400.00	6,200.00	3,400.00	3,750.00
0000-4270 PROFESSIONAL SERVICES	51,965.21	59,982.40	50,919.42	55,400.00	51,111.00	50,635.00
0000-4300 DEPARTMENT SUPPLIES	5,035.46	7,804.79	5,840.80	5,700.00	5,200.00	6,800.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	31,393.62	29,905.31	35,453.21	35,385.00	37,199.00	35,205.00
0000-4360 PERSONNEL TRAINING	210.00	601.16	0.00	250.00	0.00	250.00
0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	935.00	591.00	510.00	250.00	250.00	1,700.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	225.00	110.00	220.00	500.00	405.00	670.00
0000-4390 VEHICLE ALLOW & MILEAGE	75.59	115.41	0.00	100.00	0.00	100.00
Total MAINT & OPERATIONS	94,204.35	107,373.67	96,343.43	104,285.00	97,565.00	99,610.00

Finance City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
130 FINANCIAL MANAGEMENT						
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	610.09	0.00	10,900.00	8,900.00	750.00
Total CAPITAL EXPENSES	0.00	610.09	0.00	10,900.00	8,900.00	750.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	497,288.20	444,234.85	411,879.16	437,270.00	437,270.00	481,878.79
Total MAINT & OPERATIONS	94,204.35	107,373.67	96,343.43	104,285.00	97,565.00	99,610.00
Total CAPITAL EXPENSES	0.00	610.09	0.00	10,900.00	8,900.00	750.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total FINANCIAL MANAGEMENT	591,492.55	552,218.61	508,222.59	552,455.00	543,735.00	582,238.79

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Retirement Costs	180

NARRATIVE

This division accounts for payments made for retirement related costs directly by the General Fund. These retirement costs include payment to PERS for current city employees.

Fiscal Year 2013-2014 is the twelfth year that this division will be used. In previous years, the payments for the retirement costs were made out of the division where the employee was accounted for and where the retired employee was working at retirement.

Beginning with Fiscal Year 2001-2002 and continuing thru fiscal year 2012-2013, the payment of retired employees health benefits and service charges paid to PERS for administration of the retired employees health insurance was paid directly from the Retirement Fund.

A voter approved special tax levy is used to pay for a portion of the City's membership in the Public Employees Retirement System (PERS). The Retirement Fund pays for the retired employee's health insurance directly.

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services: 4124 General Fund Retirement Costs for PERS	1,898,783	1,800,301	-	-	-
Personnel Services: 4127 General Fund Retirement Costs for Healthcare			682,549	682,549	877,405
Total	\$ 1,898,783	\$ 1,800,301	\$ 682,549	\$ 682,549	\$ 877,405
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
<i>General Fund</i>					\$ 877,405
<i>Transfers from Retirement Fund (Fund 18) 01-3978-0000</i>	\$ 1,901,679	\$ 1,972,496	\$ -	\$ -	\$ -
	\$ 1,901,679	\$ 1,972,496	\$ -	\$ -	\$ 877,405
CITY WIDE RETIREMENT EXPENDITURES					
<i>Total Employee Retirement Expenditures:</i>					
General Fund Retirement Div	\$ 1,901,679	\$ 1,901,679	\$ 1,637,172	\$ -	\$ 141,523
Retirement Fund	1,733,760	1,733,760	1,422,623	1,131,464	2,595,751
Special Funds / Enterprise Funds	534,918	534,918	335,324	483,174	19,609
General Fund Retired Emploeyess Health Care	-	-	-	-	877,405
Water Fund Retired Emploeyess Health Care	-	-	-	-	57,222
Sewer Fund Retired Emploeyess Health Care	-	-	-	-	19,074
Agency Fund	54,307	-	-	-	-
Total	\$ 4,224,665	\$ 4,170,358	\$ 3,395,119	\$ 1,614,638	\$ 3,710,584

Retirement Costs City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
180 RETIREMENT RELATED EXPENSES						
PERSONNEL SERVICES						
0000-4124 RETIREMENT	1,914,172.28	1,898,783.18	1,800,301.31	0.00	0.00	0.00
0000-4127 RETIRED EMP. HEALTH INS.	0.00	0.00	0.00	682,549.00	682,549.00	877,405.00
Total PERSONNEL SERVICES	1,914,172.28	1,898,783.18	1,800,301.31	682,549.00	682,549.00	877,405.00
MAINTENANCE & OPERATING EXPENSES						
0000-4300 DEPARTMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	610.09	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	610.09	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	1,914,172.28	1,898,783.18	1,800,301.31	682,549.00	682,549.00	877,405.00
Total MAINT & OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	610.09	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total RETIREMENT RELATED EXPENSES	1,914,172.28	1,899,393.27	1,800,301.31	682,549.00	682,549.00	877,405.00

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION						DIVISION NO.
Non-Departmental						190
NARRATIVE						
The Non-Departmental budget provides for those activities that are not easily segregated into individual budgets or would cost more to segregate than economically feasible. Such items include but are not limited to: City Hall telephones, insurance, unemployment charges, computer servicing for non-Police locations, City Hall copy and fax equipment and non-utility mail costs. Also included in this division are the CHFA loan payments and any residual payments for the Sec 108 loan not covered by the current year's CDBG allocation.						
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
None	-	-	-	-	-	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ 38,547	\$ 50,568	\$ 58,000	\$ 17,100	\$ 18,000	
Operating Expenses	317,166	534,109	429,254	422,233	966,206	
Capital Outlay/Transfer	213,931	200,000	245,198	245,198	590,380	
Total	\$ 569,643	\$ 784,678	\$ 732,452	\$ 684,531	\$ 1,574,586	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
General Fund	569,643	784,678	732,452	684,531	1,574,586	
Total	\$ 569,643	\$ 784,678	\$ 732,452	\$ 684,531	\$ 1,574,586	
Supporting Information						
4100	PERSONNEL SERVICES					\$18,000
4132	Unemployment Insurance			\$18,000		
4200	OPERATING EXPENSES					\$966,206
4220	Telephone			\$ 45,000		
4260	Contractual Services			\$ 189,140		
	1) Computer network and citywide ser	127,560				
	2) Annual Renewal Assetworks	1,350				
	3) LA County Animal Control	46,000				
	4) Microsoft - Cloud based emails	14,230				
4280	Postage			\$ 31,000		
4300	Citywide supplies i.e. computer & fax supplies, copier & maintenance supplies, and postage for newsletters.			\$ 5,300		
4320	Department Equipment Maintenance			\$ 33,211		
	1) City Hall Copier - Lease	5,324				
	2) City Hall Copier - Maintenance	7,704				
	3) City Hall Phone	15,403				
	4) TimeClocks Plus Maintenance	2,500				
	5) DUO Security Annual Subscription	360				
0241-4320	4) Total Tech - Anti Virus Renewal	1,920				
4380	Subscription Dues and Memberships:			\$ 28,863		
	1) League of CA Cities	9,816				
	2) So. CA Assoc. of Gov. (SCAG)	2,557				

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION			DIVISION NO.
Non-Departmental			190
	3) Valley Economic Alliance	5,000	
	4) S.F. Valley Council of Gov. (SFVCOG)	10,000	
	5) Independent Cities Association (ICA)	1,065	
	6) VICA	425	
4435	Bank Charges	\$ 6,000	
4450	Other Expense - Section 108 letter of credit	\$ 15,000	
0094-4450	CHFA loan payment	\$ 612,692	
4500	CAPITAL EXPENSES		\$53,000
4500	Reflects the purchase of network servers and capital equipment.	\$15,000	
	Carryover of approved FY13-14 budget for Email System Upgrade (\$22,000)	\$22,000	
	Carryover of approved FY13-14 budget for Handheld Citation Implementation Software (\$16,000)	\$16,000	
4900	TRANSFER		\$ 537,380
4906	Transfer to Self Insurance Fund	\$ 100,000	
4918	Transfer to Retirement Fund (Repayment Plan)	\$ 176,333	
4927	Transfer to Street Lighting Fund	\$ 44,227	
4926	Transfer to CDBG Fund 26 to cover Sec 108 Loan	\$ 116,820	
4910	Transfer to Grants Fund to subsidize the Las Palmas loan repayment. (\$100,000)	\$ 100,000	
TOTAL			\$1,574,586

Non-Departmental City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
190 NON-DEPARTMENTAL						
PERSONNEL SERVICES						
0000-4132 UNEMPLOYMENT INSURANCE	1,425.69	(379.97)	2,077.07	8,000.00	1,000.00	8,000.00
0106-4132 PERSONNEL - UNEMPLOYMENT INSURANCE	87.19	0.00	0.00	0.00	0.00	0.00
0150-4132 COMMUNITY DEVELOPMENT - UNEMPLOYMENT INS	0.00	0.00	10,350.00	10,000.00	3,000.00	2,000.00
0222-4132 POLICE - UNEMPLOYMENT INSURANCE	19,567.67	26,089.48	26,403.40	30,000.00	7,000.00	4,000.00
0310-4132 ENGINEERING - UNEMPLOYMENT INSURANCE	11,317.78	4,900.00	(19.00)	0.00	100.00	0.00
0420-4132 RECREATION DEPT - UNEMPLOYMENT INSURANCE	28,806.00	7,937.52	11,757.00	10,000.00	6,000.00	4,000.00
Total PERSONNEL SERVICES	61,204.33	38,547.03	50,568.47	58,000.00	17,100.00	18,000.00
MAINTENANCE & OPERATING EXPENSES						
0000-4220 TELEPHONE	48,010.87	44,631.51	55,640.25	45,000.00	45,000.00	45,000.00
0000-4230 ADVERTISING	571.46	973.18	776.01	0.00	0.00	0.00
0000-4260 CONTRACTUAL SERVICES	1,300.00	8,872.07	1,350.00	173,860.00	173,860.00	189,140.00
0000-4265 ADMINISTRATIVE EXPENSE	5,415.63	5,317.91	3,543.62	0.00	2,434.00	0.00
0000-4280 POSTAGE	30,208.86	24,814.01	20,558.25	35,000.00	31,000.00	31,000.00
0000-4300 DEPARTMENT SUPPLIES	5,417.85	2,909.56	3,898.18	13,100.00	7,800.00	5,300.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	27,626.21	25,748.07	19,927.89	28,431.00	28,431.00	33,211.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	4,570.00	14,827.00	35,487.50	28,863.00	28,688.00	28,863.00
0000-4435 BANK CHARGES	2,784.67	3,371.19	1,650.99	5,000.00	5,000.00	6,000.00
0000-4437 CASH OVER & SHORT	(9.26)	114.63	(72.21)	0.00	20.00	0.00
0000-4450 OTHER EXPENSE	56.60	14,629.69	0.00	0.00	0.00	15,000.00
0000-4827 CDBG PURCHASE OF FUNDS	0.00	0.00	79,279.75	0.00	0.00	0.00
0094-4450 OTHER EXPENSE	0.00	0.00	200,000.00	100,000.00	100,000.00	612,692.00
0105-4260 ADMINISTRATION-COMPUTER CHARGES	1,397.50	455.00	0.00	0.00	0.00	0.00
0106-4260 CONTRACTUAL SERVICES	195.00	0.00	0.00	0.00	0.00	0.00
0130-4260 FINANCE DEPT COMPUTER CHARGES	1,690.00	4,720.00	0.00	0.00	0.00	0.00
0150-4260 COMM. DEV.-COMPUTER CHARGES	97.50	325.00	0.00	0.00	0.00	0.00
0241-4260 COMPUTER SYSTEM-COMPUTER ROOM	161,980.31	151,904.24	88,100.00	0.00	0.00	0.00

Non-Departmental City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
190 NON-DEPARTMENTAL						
0241-4320 DEPARTMENT EQUIPMENT MAINT	0.00	0.00	1,664.00	0.00	0.00	0.00
0310-4260 ENGINEERING-COMPUTER CHARGES	1,657.50	910.00	195.00	0.00	0.00	0.00
0381-4260 WATER ADMIN-COMPUTER CHARGES	5,200.00	2,080.00	2,340.00	0.00	0.00	0.00
0420-4260 RECREATION DEPT COMPUTER CHARGES	17,257.50	10,562.50	19,770.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	315,428.20	317,165.56	534,109.23	429,254.00	422,233.00	966,206.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	25,209.11	10,896.44	0.00	30,000.00	30,000.00	53,000.00
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	25,209.11	10,896.44	0.00	30,000.00	30,000.00	53,000.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0000-4906 TRANSFER TO SELF-INSURANCE FND	0.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
0000-4910 TRANSFER TO GRANT FUND	100,000.00	100,000.00	100,000.00	0.00	0.00	100,000.00
0000-4926 TRANSFER TO CDBG	0.00	3,034.06	0.00	102,785.00	102,785.00	116,820.00
0000-4927 TRANSFER TO STREET LIGHTING	0.00	0.00	0.00	12,413.00	12,413.00	44,227.00
0000-4918 TRANSFER TO RETIREMENT FUND	0.00	0.00	0.00	0.00	0.00	176,333.00
Total TRANSFERS	100,000.00	203,034.06	200,000.00	215,198.00	215,198.00	537,380.00
Total PERSONNEL SERVICES	61,204.33	38,547.03	50,568.47	58,000.00	17,100.00	18,000.00
Total MAINT & OPERATIONS	315,428.20	317,165.56	534,109.23	429,254.00	422,233.00	966,206.00
Total CAPITAL EXPENSES	25,209.11	10,896.44	0.00	30,000.00	30,000.00	53,000.00
Total TRANSFERS	100,000.00	203,034.06	200,000.00	215,198.00	215,198.00	537,380.00
Total NON-DEPARTMENTAL	501,841.64	569,643.09	784,677.70	732,452.00	684,531.00	1,574,586.00

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FIRE SERVICES

CITY OF SAN FERNANDO						
PROPOSED BUDGET						
FY 2014-2015						
DIVISION						DIVISION NO.
FIRE SERVICES						500
NARRATIVE						
Fire services are provided by the Los Angeles City Fire Department on a contractual basis. The contract for FY 13-14 is projected to be \$2,518,204. The City negotiated an agreement to with Los Angeles City Fire Department to pay an outstanding balance in three equal payments over the next three fiscal years. This amount and an imputed 3% interest rate on the outstanding balance is added to the current year contract. The fire services budget is included as the last section of the Police Department's budget; however it is budgeted separately and is not included above. The fire services budget is as follows:						
APPROPRIATIONS		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Fire Services		\$ 3,159,360	\$ 2,632,799	\$ 2,808,988	\$ 2,808,988	\$ 2,800,000
Total		\$ 3,159,360	\$ 2,632,799	\$ 2,808,988	\$ 2,808,988	\$ 2,800,000
SOURCE OF FUNDS		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
01	General Funds	\$ 2,474,615	\$ 2,318,699	\$ 2,808,988	\$ 2,808,988	\$ 2,800,000
18	Retirement Fund	\$ 684,745	\$ 314,100	\$ -	\$ -	\$ -
Total		\$ 3,159,360	\$ 2,632,799	\$ 2,808,988	\$ 2,808,988	\$ 2,800,000

* FY 2013-2014 includes \$201,848 for FY11/12 outstanding balance, to be paid over next three fiscal years

Fire Services City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
500 FIRE SERVICES						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	3,473,668.46	3,159,358.92	2,632,799.20	2,808,988.00	2,808,988.00	2,800,000.00
Total MAINT & OPERATIONS	3,473,668.46	3,159,358.92	2,632,799.20	2,808,988.00	2,808,988.00	2,800,000.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	610.09	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	610.09	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	3,473,668.46	3,159,358.92	2,632,799.20	2,808,988.00	2,808,988.00	2,800,000.00
Total CAPITAL EXPENSES	0.00	610.09	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total FIRE SERVICES	3,473,668.46	3,159,969.01	2,632,799.20	2,808,988.00	2,808,988.00	2,800,000.00

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PUBLIC WORKS

CITY OF SAN FERNANDO						
PROPOSED BUDGET						
FY 2014-2015						
DIVISION						DIVISION NO.
Public Works Engineering and Administration						310
NARRATIVE						
<p>The Public Works Engineering and Administration Division provides engineering and construction management in the following areas: Capital Improvements; Grounds, Facilities and Equipment maintenance and operations; Field Operations; Water Operations; and Traffic Safety. These sections are funded from a total of twenty-nine accounting Divisions: ten General Fund Public Works Divisions; seven Enterprise Fund Divisions including Water Divisions and Sewer Division; and twelve Special Funds Divisions. The Engineering and Administration Division designs, manages, and inspects capital improvement projects; performs engineering studies; administers consultant contracts; and applies for and coordinates grants from numerous sources including the MTA, State Office of Traffic Safety, Air Quality Management District, California Energy Commission, and Caltrans/FHWA (Federal & State grants).</p> <p>FY 2014-2015: The Public Works Engineering and Administration Division will continue work on projects in support of City Council priorities and Department Operation priorities for FY 14/15. Projects will include street paving, curb and gutter repair, sidewalk replacements, streetscape enhancements, and an updated assessment of street conditions with the use of a Pavement Condition Index (PCI).</p>						
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Public Works Director	0.00	0.05	0.05	0.05	0.05	
Operations Manager	0.00	0.05	0.05	0.05	0.00	
Administrative Analyst	0.10	0.08	0.08	0.08	0.10	
Civil Engineering Assistant II	0.10	0.20	0.20	0.20	0.05	
P.W. Superintendent	0.05	0.00	0.00	0.00	0.00	
P.W. Office Specialist	0.05	0.00	0.00	0.00	0.00	
Office Specialist	0.20	0.20	0.20	0.20	0.20	
Total	0.50	0.58	0.58	0.58	0.40	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ 63,580	\$ 55,175	\$ 20,742	\$ 133,615	\$ 127,577	
Operating Expenses	48,001	70,515	54,614	44,558	142,000	
Capital Outlay		506	5,500	-	2,500	
Transfers		-	-	-	-	
Total	\$ 111,581	\$ 126,196	\$ 80,856	\$ 178,173	\$ 272,077	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
01-3730**** Eng & Insp. Fees	\$ 20,750	\$ 50,658	\$ 15,000	\$ 163,024	\$ 150,000	
Gas Tax (Fund 11)Transfer- HUTA - Sect. 2107.5	6,000	6,000	6,000	6,000	20,000	
General Fund	84,832	69,538	59,856	9,149	102,077	
Total	\$ 111,582	\$ 126,196	\$ 80,856	\$ 178,173	\$ 272,077	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Public Works Engineering and Administration			310
PERSONNEL SERVICES			\$127,577
4101	Personnel Costs: **Labor costs reflect engineering labor costs charged to grant funded projects & engineering labor costs subsidized by gas tax allocation.		\$127,577
OPERATING EXPENSES			\$142,000
4220	Telephone: Cell Phones/ PDA's		\$2,300
4260	Contractual Services : Traffic Engineering; Surveying; Soils Testing \$17,500 Street Engineering; Engineering Design		\$17,500
4270	Professional Services: Annual Franchise Management Services \$50,000 Engineering Services contract (\$75,000): also refer to Funds 70-382-4270, 72-360-4270 \$25,000 Enhanced Watershed Management Program Preparation \$20,000 Annual Recycle Report \$8,000 Certified Arborist Services (\$500 per month average) \$6,000 AM1690 radio station maintenance - assumes 4 service calls @\$350/each \$1,400		\$110,400
4300	Department Supplies: Office Supplies \$6,000		\$6,000
4310	Equipment & Supplies:		\$0
4320	Department Equipment Maintenance Printer maintenance \$1,000 Edgesoft Maintenance - Service agreement cost FY 14/15 is \$28,800. Public Works portion \$7,200: \$1,000 from 001-310 and \$6,200 from 072-360. \$1,000		\$2,000
4360	Personnel Training		\$1,500
4370	Meetings Memberships & Travel		\$0
4380	Subscriptions / Dues & Memberships		\$400
4390	Vehicle Allowance & Mileage		\$500

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Public Works Engineering and Administration			310
4450	Other Expenses:		\$1,400
	LA County MTA Board Annual fee	\$1,400	
CAPITAL EXPENSES			\$2,500
4500	Capital Equipment:		
	GIS License	\$2,500	
Total			\$272,077

PW -Engineering & Admin City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
310 PUBLIC WORKS-ENGINEERING						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	72,739.30	47,528.86	36,416.55	20,742.00	95,760.00	99,341.03
0000-4105 OVERTIME	58.28	0.00	0.00	0.00	635.00	0.00
0000-4111 COMMISSIONER'S REIMBURSEMENT	2,900.00	1,850.00	1,350.00	0.00	1,300.00	0.00
0000-4112 TEMP. NON-EMPLOYEE WAGES	4,014.54	0.00	5,385.21	0.00	1,323.00	0.00
0000-4120 O.A.S.D.I.	5,340.05	3,436.42	2,677.18	0.00	7,326.00	7,072.87
0000-4124 RETIREMENT	0.00	4.30	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	9,211.03	6,357.39	5,257.62	0.00	13,002.00	14,626.79
0000-4128 DENTAL INSURANCE	1,037.52	693.34	733.57	0.00	1,821.00	2,092.85
0000-4130 WORKER'S COMPENSATION INS.	3,665.26	2,893.63	2,391.52	0.00	6,432.00	3,663.42
0000-4134 LONG TERM DISABILITY INSURANCE	251.44	614.38	777.24	0.00	67.00	347.56
0000-4136 OPTICAL INSURANCE	193.40	112.52	96.12	0.00	314.00	308.05
0000-4138 LIFE INSURANCE	108.00	90.00	90.00	0.00	127.00	124.20
Total PERSONNEL SERVICES	99,518.82	63,580.84	55,175.01	20,742.00	128,107.00	127,576.77
MAINTENANCE & OPERATING EXPENSES						
0000-4210 UTILITIES	29,681.28	111.56	1,299.99	0.00	0.00	0.00
0000-4220 TELEPHONE	2,201.34	2,104.57	1,734.54	2,300.00	2,300.00	2,300.00
0000-4260 CONTRACTUAL SERVICES	10,973.01	3,766.17	22,760.00	23,500.00	29,500.00	17,500.00
0000-4270 PROFESSIONAL SERVICES	9,144.00	31,064.00	36,738.25	23,794.00	23,794.00	110,400.00
0000-4300 DEPARTMENT SUPPLIES	8,007.28	3,686.63	5,742.64	7,000.00	6,000.00	6,000.00
0000-4310 EQUIPMENT AND SUPPLIES	32.30	156.60	52.68	250.00	250.00	0.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	192.82	4,958.41	0.00	1,800.00	2,600.00	2,000.00
0000-4360 PERSONNEL TRAINING	0.00	1,282.19	1,331.58	1,500.00	1,500.00	1,500.00
0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	38.00	10.00	385.00	270.00	270.00	400.00
0000-4390 VEHICLE ALLOW & MILEAGE	201.20	121.10	420.10	1,000.00	735.00	500.00

PW -Engineering & Admin City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
310 PUBLIC WORKS-ENGINEERING						
0000-4430 ACTIVITIES AND PROGRAMS	162.46	739.38	50.00	500.00	0.00	0.00
0000-4450 OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	1,400.00
Total MAINT & OPERATIONS	60,633.69	48,000.61	70,514.78	61,914.00	66,949.00	142,000.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	6,265.20	0.00	506.02	4,200.00	1,300.00	2,500.00
Total CAPITAL EXPENSES	6,265.20	0.00	506.02	4,200.00	1,300.00	2,500.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0154-4941 EDGESOFT	6,000.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	6,000.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	99,518.82	63,580.84	55,175.01	20,742.00	128,107.00	127,576.77
Total MAINT & OPERATIONS	60,633.69	48,000.61	70,514.78	61,914.00	66,949.00	142,000.00
Total CAPITAL EXPENSES	6,265.20	0.00	506.02	4,200.00	1,300.00	2,500.00
Total TRANSFERS	6,000.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS-ENGINEERING	172,417.71	111,581.45	126,195.81	86,856.00	196,356.00	272,076.77

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015						
DIVISION						DIVISION NO.
Street Maintenance						311
NARRATIVE						
<p>The Street Maintenance Division is responsible for the maintenance and repair of over 50 miles of public streets and 37 alleys, inspection and maintenance of 80 miles of City sidewalks and 10 miles of storm drains.</p> <p>Street Maintenance Division crews provide emergency response traffic control barricades, clean up at traffic accident sites and spilled loads, and other traffic emergencies. Crews fill potholes and make temporary repairs to sidewalks. The Division also provides set-up and removal of traffic control barricades and temporary parking restrictions for events such as parades, festivals and for movie filming.</p> <p>The Street Maintenance Division will continue proactive sidewalk inspections and repairs, curb ramp installation and traffic control for movie shoots and events. Street and sidewalk materials are charged to Funds 13 and 50, as well as purchase of tools, equipment maintenance and capital equipment purchase. Pothole repairs will implemented again whereby staff makes a focused effort to fill potholes after the rainy season. Direct charge of materials to special funds, a transfer from Gas Tax Fund 11 and parking meter revenue, makes the Division a net zero impact on the General Fund.</p>						
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Civil Engineering Asst. II	0.10	0.00	0.00	0.00	0.05	
P.W. Superintendent	0.00	0.00	0.00	0.00	0.10	
P.W. Maintenance Worker	0.00	0.10	0.10	0.10	0.10	
P.W. Field Supervisor II	0.05	0.10	0.10	0.10	0.10	
PW Administrative Coordinator	0.00	0.00	0.00	0.00	0.05	
Senior Maintenance Worker	0.10	0.30	0.30	0.30	0.30	
Total	0.25	0.50	0.50	0.50	0.70	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ 53,067	\$ 53,099	\$ 58,102	\$ 80,391	\$ 111,705	
Operating Expenses	1,042	976	1,245	501	26,645	
Capital Outlay	-	-	-	-	116,000	
Transfers	-	-	-	-	-	
Total	\$ 54,109	\$ 54,075	\$ 59,347	\$ 80,892	\$ 254,350	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
01-3855 Pkg Mtr - Civic Ctr	\$ 78,130	\$ 63,259	\$ 63,000	\$ 60,310	\$ 63,000	
Gas Tax (Fund 11) Transfer- HUTA - Sect. 2105	106,321	142,000	21,099	21,099	90,172	
TDA (Fund 15) Transfer	-	-	-	-	19,500	
General Fund	-	-	-	-	81,678	
Total	\$ 184,451	\$ 205,259	\$ 84,099	\$ 81,409	\$ 254,350	
Supporting Information						
PERSONNEL SERVICES						\$111,705
4101	Personnel Costs: Salaries and Benefits			\$	110,205	
4105	Overtime			\$	1,500	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Street Maintenance			311
OPERATING EXPENSES			\$26,645
4300	Department Supplies:		\$23,000
	Office Supplies	\$500	
	Street Repair Materials - base, asphalt, sand: moved to (001-311)	\$10,000	
	Street Supplies, Concrete, Barricades, Glue down, Delineators, Absorbent, Bag Mix, Absorbent: moved from (001-370)	\$10,000	
	Street Supplies, Concrete, Barricades, Glue down, Delineators, Absorbent, Bag Mix, Absorbent: moved from (001-370)	\$2,500	
4310	Equipment & Supplies:		\$545
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -311 Division; jackets issued in FY 12, next issue FY 14	\$160	
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -311 Division	\$225	
	Service Volunteer gear issue, 4@\$40	\$160	
4360	Personnel Training		\$100
4370	Meetings, Membership & Training		\$0
	League of California Cities PW Conference	\$0	
4430	Activities & Programs		\$3,000
	8th Street Park Clarifiers	\$3,000	
4500	CAPITAL EQUIPMENT		\$95,000
	NPDES MS4 Permit: Purchase and Installation of storm drain catch basins (REQUIRED UNDER MS4 PERMIT). Total of 237 basins need to be installed; 95 during FY 14-15, 95 during 15-16 and 47 during FY 16-17).	\$95,000	
4600	CAPITAL PROJECTS		\$21,000
4600	Capital Projects - Street, Sidewalk, Curb Ramps (Moved from fund 15)	\$21,000	
EQUIPMENT REPLACEMENT CHARGE			\$0
TRANSFERS			\$0
4941	Transfers:		
TOTAL			\$254,350

PW - Street Maintenance City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
311 PUBLIC WORKS-STREETS						
CAPITAL PROJECTS						
3609-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	21,000.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	21,000.00
TRANSFERS						
0000-4900 TRANSFERS (To Refuse Fund)	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	49,708.23	53,066.91	53,099.18	58,102.00	58,102.00	111,705.41
Total MAINT & OPERATIONS	1,917.44	1,276.10	976.28	1,245.00	795.00	26,645.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	116,000.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS-STREETS	51,625.67	54,343.01	54,075.46	59,347.00	58,897.00	254,350.41

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015					
DIVISION Bus Shelter/Stop Maintenance					DIVISION NO. 313
NARRATIVE					
The Bus Shelter / Stop Maintenance Division is responsible for the cleaning and maintenance of 79 bus stops located in the City of San Fernando, including 28 City Trolley stops. Of these bus stop locations, 18 are currently equipped with bus shelters. City crews perform maintenance including cleaning, emptying of waste receptacles at all of the bus stop locations. For FY 14-15, benches and shelters installed in the prior fiscal year will be maintained by this division.					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Maintenance Worker	0.00	0.00	0.00	0.00	1.00
Total	0.00	0.00	0.00	0.00	1.00
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ -	\$ -	\$ 78,114	\$ 76,264	\$ 79,059
Operating Expenses	-	-	7,048.00	1,042.00	\$3,546
Capital Outlay	-	-	-	-	-
Total	\$ -	\$ -	\$ 85,162	\$ 77,306	\$ 82,605
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
General Funds	-	-	22,237	14,521	3,546
Prop C (Fund 8) Transfer	-	-	62,785	62,785	79,059
Total	\$ -	\$ -	\$ 85,022	\$ 77,306	\$ 82,605
Supporting Information					
PERSONNEL SERVICES					79,059
4101	Salaries				79,059
OPERATING EXPENSES					\$3,546
4300	Department Supplies: Soap, trash bags, gloves, lobby sweepers, masks			\$748	
4320	Department Equipment Maint. Repair of power tools & associated equipment			\$500	
4400	Vehicle Oper. & Maintenance: Truck used for maintenace of shelters			\$750	
4402	Fuel:			\$1,548	
TOTAL					82,605

PW - Bus Shelter/Maintenance City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
313 BUS SHELTERS/TROLLEYS						
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	119.50	0.00	0.00	78,114.00	78,114.00	79,059.44
Total MAINT & OPERATIONS	0.00	0.00	0.00	7,048.00	3,156.90	3,546.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total BUS SHELTERS/TROLLEYS	119.50	0.00	0.00	85,162.00	81,270.90	82,605.44

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015						
DIVISION						DIVISION NO.
Equipment / Vehicle Maintenance						320
NARRATIVE						
<p>The Equipment Division funds maintenance and repair of City vehicles and equipment including: 34 police vehicles, 36 mid-duty trucks, 4 light duty trucks, 9 heavy-duty pieces of equipment, 11 compressed natural gas (CNG) fueled vehicles, six motorcycles, six electric vehicles, 25 smaller pieces of miscellaneous equipment, four portable emergency generators and two fixed site emergency generators at City Hall and the Police Department. In addition, staff coordinates contract maintenance of building equipment systems and oversee operation of a publicly accessible CNG fueling station.</p> <p>Equipment Division staff are responsible for inventory of parts and materials required for vehicles and equipment maintenance, such as tires, oils, filters, brakes, hoses, lights, and cleaning supplies. Other responsibilities include update of monthly repair records for each vehicle or piece of equipment by account number and vehicle number.</p> <p>A primary goal of this Division is the Preventive Maintenance Program (PMP), which lowers costs by identifying smaller repairs before they become larger and more expensive. This reduces emergency repairs, equipment downtime and increases fuel economy. Other responsibilities include compliance with required record keeping for: State Biennial Inspection of Terminals (BIT) Program, Air Quality Management District (AQMD), annual California Smog Certification, annual Survey of Fleets-Rule 1190, Occupational Safety & Health Administration (OSHA), California Air Resource Board, Los Angeles County Public Works-Solid Waste Reporting, and maintaining records for hazardous materials disposal such as waste oil, solvents, clarifier waste, used batteries, tires and fluorescent bulbs.</p> <p>FY 2014-2015: Construction of a new CNG station is the main objective. Additional fuel and maintenance costs are directly charged to Funds 27, 29, 70, 72 and 73 to further reduce General Fund costs.</p>						
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Equipment Supervisor	0.15	0.30	0.30	0.30	0.75	
Mechanic Helper	0.15	0.30	0.30	0.30	0.75	
Operations Manager	0.05	0.05	0.00	0.00	0.00	
P.W. Superintendent	0.05	0.10	0.10	0.10	0.10	
Senior Maintenance Worker	0.00	0.00	0.00	0.00	0.00	
P.W. Office Specialist	0.15	0.10	0.10	0.10	0.10	
Total	0.55	0.85	0.80	0.80	1.70	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ 83,589	\$ 81,116	\$ 153,242	\$ 167,592	\$ 168,453	
Operating Expenses	334,620	378,796	358,991	330,044	412,550	
Capital		2,181	8,000	4,935	10,000	
Transfers	7,957				-	
Total	\$ 426,166	\$ 462,093	\$ 520,233	\$ 502,571	\$ 591,003	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Gas Tax (Fund 11)Transfer <i>HUTA - Sect. 2105,2106, & 2107</i>	\$ 31,163	\$ 32,600	\$ 32,765	\$ 32,765	\$ 45,000	
01-3735-3661 CNG Fuel	183,551	357,878	300,000	362,982	400,000	
General Fund	211,452	71,615	187,468	106,824	146,003	
Total	\$ 426,166	\$ 462,093	\$ 520,233	\$ 502,571	\$ 591,003	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Equipment / Vehicle Maintenance			320
PERSONNEL SERVICES			\$168,453
4101	Salaries		\$168,453
OPERATING EXPENSES			\$412,550
3661-4210	Utilities: CNG Station electricity (Increase in Sales).	\$35,000	\$35,000
4220	Telephone: Facilities/Equip. cell & standby phones. Expense shared with 01-390	\$300	\$720
3661-4220	CNG Station phone modem line	\$420	
4260	Contractual Services: Annual crane inspection, 1 truck (Additional inspections charged to Fund 27 and Fund 70)	\$250	\$4,000
	Zee Medical Supplies/First Aid	\$150	
	Fire Code, Calif. Title 19 - Fire Extinguisher Refills for Police Dept. and Public Works vehicles	\$1,600	
	Generator annual preventative maintenance	\$2,000	
3661-4260	C.N.G. station preventative maintenance	\$5,000	\$5,000
4300	Department Supplies: General Office Supplies	\$500	\$500
301-4300	Diagnostic scanner & tool data updates, Motor Data System annual upgrade; repair supplies.	\$2,000	\$2,500
	Welding tanks, 2 @ \$250 each	\$500	
4310	Equipment and Supplies: Uniforms and Safety Gear:		\$758
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -320 Division; jackets issued in FY 12, next issue FY 14	\$375	
	Rain and safety gear based on FTE assigned to 320 Division	\$383	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Equipment / Vehicle Maintenance			320
4320	Department Equipment Maintenance:		\$1,080
	Repair & maint. of floor jacks, air compressors, & hydraulic hoist.	\$560	
	Diagnostic Engine Analyzer Maintenance	\$310	
	Replace wire feed cable (welder)	\$210	
4340	Small Tools:		\$1,800
	Snap-On scanner yearly updates:		
	Engine Identification Codes	\$150	
	Emission Standards	\$250	
	Anti Locking Brake Codes	\$150	
	Replacement tools, test lights, metric tools, jacks, ratchets, etc.	\$1,250	
4360	Personnel Training:	\$100	\$100
	Liebert Cassidy Training, 1 session per year		
4370	Meetings, Memberships and Travel:		\$0
	Municipal Equip. Maint Assoc. annual dues	\$0	
4380	Subscriptions, Dues and Memberships:		\$0
	APWA Membership		
4400	Vehicle Operation & Maintenance (no. of vehicles):		
	152-Code Enforcement (4 vehicles)		\$1,188
	Police: Servicing of vehicles every 3,000 miles and needed maintenance (Tires, Brakes, Batteries, Wipers etc.)		\$30,521
	221-Chief of Police (1 vehicle)	\$941	
	222-Police Admin./Supt. Services (2 vehicles)	\$650	
	223-Police Special Program (1 vehicle)	\$200	
	224-Detectives (7 vehicles)	\$4,000	
	225-Patrol (11 vehicles)	\$23,430	
	226-Narcotics Enforcement (1 vehicles)	\$300	
	228-K-9 Special Program (1 vehicle)	\$1,000	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Equipment / Vehicle Maintenance			320
4400	Public Works		\$13,600
	311-Street Maintenance (3 trk + 1 backhoe). Assume 25% of use is for parking lot maintenance - refer to Fund 29 for \$1,214 additional funding. Balance of cost is offset by Fund 11 transfer	\$2,000	
	312-Graffiti Removal (1 truck)	\$660	
	320-Equip Div & Pool Vehicle (2 trucks)	\$540	
	346-Street Trees and Parkways (1 truck, 1 lift truck)	\$1,500	
	350-Refuse: (1 truck, refer to acct 3930, Fund 73)	\$0	
	360-Sewer Maint. (1 truck, 3 large trucks, refer to Fund 72)	\$0	
	370-Traffic Safety (3 trucks, 1 large truck; refer to Fund 13)	\$2,300	
	371-Traffic Signal (1 truck; refer to Fund 13)	\$2,100	
	390-Facilities Maintenance (8 trucks, misc equipment)	\$4,000	
	0420-Maintenance for Cargo & Passenger Vans	\$500	
3661-4400	CNG Fueling Station		\$22,000
4402	Vehicle Fuel: based on average of FY 14 costs		
	152-Code Enforcement		\$3,720
	Police		\$84,784
	221-Chief of Police	\$3,257	
	222-Police Admin./Supt. Services	\$4,028	
	224-Detectives	\$11,644	
	225-Patrol	\$57,750	
	226-Narcotics Enforcement	\$202	
	228-K-9 Special Program	\$7,903	
	Public Works :		\$39,674
	311-Street Maintenance (3 tractor + 1 backhoe). Assume 25% of use is for parking lot maintenance - refer to Fund 29 for \$2,824 additional funding. Balance of cost is offset by Fund 11 transfer.	\$8,471	
	312-Graffiti Removal	\$2,065	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Equipment / Vehicle Maintenance			320
	320-Pool Vehicle & Equipment Division	\$1,690	
	346-Street Trees and Parkways	\$938	
	370-Traffic Safety (Refer to Fund 13)	\$7,660	
	371-Traffic Signals (Refer to Fund 13)	\$3,200	
	390-Facilities Maintenance	\$15,150	
	0420-Fuel for Cargo and 12 Passenger Vans	\$500	
3661-4402	CNG Fuel Station		\$90,000
	CNG Fueling Station Operation	\$90,000	
4430	Activities and Programs:		
3661-4430	CNG Station - notices and outreach	\$0	\$0
3661-4435	Bank Charges:		\$ 6,000
	CNG Station credit card use		
4450	Other Expenses:		\$6,450
	SMOG Certificates for all vehicles - average 20 @ \$60	\$1,200	
	CARB small equipment diesel registration, 3 @\$550	\$1,650	
	Generator annual preventative maintenance; Air Quality Management District Operational permits;		
	Police Department Generator \$2,400	\$2,400	
	City Hall Generator \$1,200	\$1,200	
3661-4450	CNG Fed & State Taxes - Assume average of 14,002 gallons per month. Federal rate = \$0.183 per gallon; State rate = \$0.0887 per gallon.		\$63,155
	CNG Station - Fed tax Annual Cost	\$30,748	
	CNG Station - State tax Annual Cost	\$14,904	
	CNG Station - State tax Annual Cost	\$17,503	
CAPITAL EXPENSES			\$10,000
3661-4500	Capital Expenses:		
	CNG - capital equipment / upgrades (Hoses, Nozzles etc)		\$10,000
CAPITAL EQUIPMENT			\$0
3661-4600			
TRANSFERS			\$0
TOTAL			\$591,003

PW - Equipment & Vehicle Maint City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
320 PUBLIC WORKS-VEHICLE MAINT						
0152-4400 CODE ENFOREC. VEH. MAINT.	762.81	1,287.23	2,380.92	1,188.00	1,188.00	1,188.00
0152-4402 FUEL	3,873.71	3,743.35	4,065.34	3,720.00	3,720.00	3,720.00
0221-4400 POLICE CHEIF VEH. MAINT.	635.33	1,127.10	842.39	941.00	641.00	941.00
0221-4402 FUEL	2,891.82	1,911.91	1,779.78	3,257.00	3,257.00	3,257.00
0222-4400 POLICE ADMIN. VEH. MAINT.	230.60	978.49	1,853.49	650.00	650.00	650.00
0222-4402 FUEL	3,907.42	3,542.74	2,150.20	4,028.00	4,028.00	4,028.00
0223-4400 POLICE D.A.R.E. VEH. MAINT.	0.00	189.12	0.00	200.00	200.00	200.00
0224-4400 POLICE DETECTIVES VEH. MAINT.	8,091.90	12,250.56	8,217.61	6,831.00	2,831.00	4,000.00
0224-4402 FUEL	12,415.59	12,928.12	11,794.96	11,644.00	11,644.00	11,644.00
0225-4400 POLICE PATROL VEH. MAINT.	27,837.20	29,833.88	30,139.86	23,430.00	19,430.00	23,430.00
0225-4402 FUEL	60,878.13	72,072.28	69,402.96	57,750.00	57,750.00	57,750.00
0226-4400 POLICE NARCOTICS VEH. MAINT.	369.14	23.00	0.00	600.00	300.00	300.00
0226-4402 FUEL	176.66	203.72	24.00	202.00	202.00	202.00
0228-4400 POLICE K-9 VEH. MAINT.	2,223.31	1,917.59	2,735.86	1,748.00	1,748.00	1,000.00
0228-4402 FUEL	7,850.09	8,116.95	7,793.39	7,903.00	7,903.00	7,903.00
0301-4300 PW MAINT. & REPAIR SUPPLIES	3,135.58	3,467.57	2,267.80	3,100.00	2,825.00	2,500.00
0311-4400 STREETS VEH. MAINT.	3,796.83	5,283.32	2,722.49	3,283.00	2,383.00	2,000.00
0311-4402 FUEL	11,600.97	13,749.17	11,867.28	8,471.00	8,471.00	8,471.00
0312-4400 GRAFFITI VEH. MAINT.	1,038.83	1,544.11	693.17	660.00	660.00	660.00
0312-4402 FUEL	1,883.54	797.75	3,501.54	2,065.00	2,065.00	2,065.00
0320-4400 MECHANICAL VEH. MAINT.	868.17	600.25	573.52	540.00	540.00	540.00
0320-4402 FUEL	1,540.89	1,650.83	1,870.53	1,690.00	1,690.00	1,690.00
0346-4400 STREET TREES VEH. MAINT.	1,615.02	1,983.93	1,581.26	2,000.00	1,750.00	1,500.00
0346-4402 FUEL	892.82	1,348.24	1,220.59	938.00	938.00	938.00
0370-4400 TRAFFIC SAFETY VEH. MAINT.	4,164.63	2,581.68	1,516.69	4,389.00	2,389.00	2,300.00
0370-4402 FUEL	10,013.10	8,853.93	6,994.43	9,660.00	9,660.00	7,660.00

PW - Equipment & Vehicle Maint City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
320 PUBLIC WORKS-VEHICLE MAINT						
0371-4400 TRAFFIC SIGNAL VEH. MAINT.	2,423.62	2,141.22	2,612.34	2,100.00	1,623.00	2,100.00
0371-4402 FUEL	3,694.60	4,333.18	3,311.06	3,260.00	3,260.00	3,200.00
0390-4400 FACILITIES MANGMT VEH. MAINT.	5,331.43	3,612.74	6,498.81	6,341.00	4,841.00	4,000.00
0390-4402 FUEL	16,070.62	17,412.88	17,020.98	15,150.00	15,150.00	15,150.00
0420-4400 RECREATION VEH. MAINT.	0.00	0.00	183.12	1,000.00	200.00	500.00
0420-4402 FUEL	0.00	0.00	610.01	500.00	500.00	500.00
3661-4210 UTILITIES	14,673.00	10,445.43	29,355.92	31,000.00	31,000.00	35,000.00
3661-4220 CNG FUELING STATION	534.96	429.20	460.12	420.00	420.00	420.00
3661-4260 CNG FUELING STATION	0.00	6,743.20	3,474.23	7,500.00	7,500.00	5,000.00
3661-4400 CNG FUELING STATION	28,019.81	14,804.62	27,490.01	22,000.00	22,000.00	22,000.00
3661-4402 FUEL	38,595.43	48,412.47	89,426.84	90,000.00	90,000.00	90,000.00
3661-4430 ACTIVITIES AND PROGRAMS	0.00	0.00	470.59	750.00	250.00	0.00
3661-4435 CNG FUELING STATION	3,228.28	4,394.92	9,229.32	9,200.00	9,200.00	6,000.00
3661-4450 OTHER EXPENSE	0.00	15,676.75	0.00	33,844.00	33,844.00	63,155.00
3661-4300 CNG FUELING STATION	0.00	524.47	90.92	0.00	0.00	0.00
Total MAINT & OPERATIONS	293,020.08	334,052.90	377,307.87	397,191.00	379,889.00	412,550.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	10,000.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	10,000.00
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
3661-4600 CAPITAL PROJECTS	4,715.71	7,956.85	2,181.98	7,242.00	6,242.00	0.00
Total CAPITAL PROJECTS	4,715.71	7,956.85	2,181.98	7,242.00	6,242.00	0.00

PW - Equipment & Vehicle Maint City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
320 PUBLIC WORKS-VEHICLE MAINT						
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	103,300.60	84,156.42	82,603.18	154,000.00	154,000.00	168,453.15
Total MAINT & OPERATIONS	293,020.08	334,052.90	377,307.87	397,191.00	379,889.00	412,550.00
Total CAPITAL EXPENSES/PROJECTS	4,715.71	7,956.85	2,181.98	7,242.00	6,242.00	10,000.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS-VEHICLE MAINT	401,036.39	426,166.17	462,093.03	558,433.00	540,131.00	591,003.15

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Mall Maintenance	341

NARRATIVE

The Mall Maintenance Division provides maintenance in the mall and the downtown business area at an enhanced level as compared to other commercial areas of the City. The Division provides a seven-days per week refuse collection from public receptacles, landscape maintenance, annual cleaning of sidewalks and removal of graffiti from public facilities such as street signs and poles, sidewalks and planters in the mall area. Repairs of masonry, streetscape and lighting are performed as funding allows.

Court referral volunteers are frequently used to perform public service on the Mall, including maintenance and cleaning, weeding, gum removal and debris pickup. The volunteers are monitored and supervised by Public Works staff.

An assessment collected from mechants is the only funding source for this division. Since the assessment amount has not increased for many years and the cost for maintenance has increased, service levels provided by staff are constrained. In addition, the assement is not sufficient to also fund needed capital projects for the Mall.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Maintenance Worker	0.70	0.70	0.70	0.70	0.70
Senior Maintenance Worker	0.10	0.10	0.10	0.10	0.10
PW Field Supervisor	0.00	0.00	0.00	0.00	0.00
Field Supervisor II	0.10	0.00	0.00	0.00	0.05
PW Administrative Coordinator	0.00	0.00	0.00	0.00	0.05
PW Office Specialist	0.00	0.00	0.00	0.00	0.01
Maintenance Helper - PT	0.00	0.35	0.70	0.70	0.70
Total	0.90	1.15	1.50	1.50	1.61

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 70,520	\$ 72,260	\$ 75,046	\$ 60,089	\$ 73,136
Operating Expenses	1,965	2,186	4,250	2,845	11,990
Capital Outlay	-	6,216	12,480	-	12,000
Total	\$ 72,485	\$ 80,662	\$ 91,776	\$ 62,934	\$ 97,126

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
01-3930 Mall Maintenance Levy	\$ 95,844	\$ 99,651	\$ 100,000	\$ 94,952	\$ 100,000
General Fund		-	-	-	-
Total	\$ 95,844	\$ 99,651	\$ 100,000	\$ 94,952	\$ 100,000

PERSONNEL SERVICES			\$73,136
4101	Personnel Costs: Salary and Benefits		\$54,185
4103	Part Time		\$15,951
4105	Overtime		\$3,000

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION		DIVISION NO.	
Mall Maintenance		341	
OPERATING EXPENSES			\$11,990
4210	Utilities: Assumes 5% rate increase over FY 12-13 costs	\$250	
4250	Rents & Leases: (Rental of maint equipment as needed)	\$500	
4300 0301-4300	Department Supplies: Maintenance supplies including trash bags, repair parts for irrigation and planter lighting, bollard repair	\$3,000	
4310	Equipment & Supplies: Miscellaneous repairs: Landscape/Plant Replacement	\$5,000	
4320	Department Equipment/Maintenance: Landscape/Irrigation: Backflow Maintenance	\$2,740	
4340	Small Tools	\$500	
CAPITAL EQUIPMENT			\$12,000
4500	Capital Expenses: Concrete Trash Cans Uplighting at Mall entrances Bollard replacement, materials to start replacement of damaged or missing bollards	\$4,000 \$4,000 \$4,000	
TOTAL			\$97,126

PW - Mall Maintenance City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
341 MALL MAINTENANCE						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	29,092.90	40,465.89	41,766.27	39,352.00	39,352.00	33,548.62
0000-4103 WAGES-PERMANENT EMPLOYEES	0.00	8,386.52	6,142.34	10,346.00	10,346.00	15,951.26
0000-4105 OVERTIME	1,014.85	414.90	1,311.76	6,500.00	6,500.00	3,000.00
0000-4120 O.A.S.D.I.	2,305.42	3,740.64	3,765.54	3,888.00	3,888.00	4,010.24
0000-4124 RETIREMENT	0.00	2.70	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	10,060.06	9,625.83	10,975.86	11,964.00	11,964.00	8,722.54
0000-4128 DENTAL INSURANCE	813.34	732.78	779.64	852.00	852.00	513.04
0000-4130 WORKER'S COMPENSATION INS.	4,630.08	6,710.04	6,907.47	7,008.00	7,008.00	7,067.17
0000-4136 OPTICAL INSURANCE	299.43	260.93	285.24	300.00	300.00	195.10
0000-4138 LIFE INSURANCE	138.00	180.00	325.50	336.00	336.00	127.80
Total PERSONNEL SERVICES	48,354.08	70,520.23	72,259.62	80,546.00	80,546.00	73,135.77
MAINTENANCE & OPERATING EXPENSES						
0000-4210 UTILITIES	242.57	272.19	270.60	250.00	250.00	250.00
0000-4250 RENTS AND LEASES	0.00	0.00	0.00	500.00	500.00	500.00
0000-4300 DEPARTMENT SUPPLIES	197.91	0.00	210.14	0.00	0.00	0.00
0000-4310 EQUIPMENT AND SUPPLIES	0.00	112.41	0.00	0.00	0.00	5,000.00
0000-4340 SMALL TOOLS	494.38	0.00	308.89	500.00	500.00	3,240.00
0301-4300 PW MAINT. & REPAIR SUPPLIES	4,412.21	1,580.37	1,397.25	3,000.00	3,000.00	3,000.00
Total MAINT & OPERATIONS	5,347.07	1,964.97	2,186.88	4,250.00	4,250.00	11,990.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	6,215.60	6,980.00	6,980.00	12,000.00
Total CAPITAL EXPENSES	0.00	0.00	6,215.60	6,980.00	6,980.00	12,000.00
CAPITAL PROJECTS						

PW - Mall Maintenance City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
341 MALL MAINTENANCE						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS						
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	48,354.08	70,520.23	72,259.62	80,546.00	80,546.00	73,135.77
Total MAINT & OPERATIONS	5,347.07	1,964.97	2,186.88	4,250.00	4,250.00	11,990.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	6,215.60	6,980.00	6,980.00	12,000.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS-MALL MAINT	53,701.15	72,485.20	80,662.10	91,776.00	91,776.00	97,125.77

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015					
DIVISION					DIVISION NO.
Street Sweeping					343
NARRATIVE					
Street sweeping is conducted to improve the cleanliness, health and safety of the City. Street sweepers remove debris from streets and prevent it from entering storm drains. Storm drains lead straight to the ocean and are meant for rainwater only. Street sweeping also helps the City comply with increasingly stringent state and federal storm water quality requirements under the new storm water permit. All services are currently paid using Fund 11 Gas tax.					
FY 2014-2015: Street sweeping will be continued in residential areas, commercial areas, alleys, Downtown and Mall area, the Maclay streetscape, City parking lots and parks parking lots.					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Operating Expenses	\$ 121,200	\$ 121,255	\$ 123,988	\$ 121,200	\$ 136,000
Capital Outlay	-	-	-	-	-
Total	\$ 121,200	\$ 121,255	\$ 123,988	\$ 121,200	\$ 136,000
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Gas Tax (Fund 11)Transfer- HUTA - Sect. 2105,2106, & 2107	123,988	121,255	123,988	123,988	136,000
Total	\$ 123,988	\$ 121,255	\$ 123,988	\$ 123,988	\$ 136,000
OPERATING EXPENSES					\$136,000
4260	Contractual Services (Estimated 10% Increase in Contract)			\$136,000	
TOTAL					\$136,000

PW - Street Sweeping City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
343 PUBLIC WORKS-STREET CLEANING						
PERSONNEL SERVICES						
0000-4100 PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	121,200.00	121,200.00	121,254.50	123,988.00	123,988.00	136,000.00
Total MAINT & OPERATIONS	121,200.00	121,200.00	121,254.50	123,988.00	123,988.00	136,000.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	121,200.00	121,200.00	121,254.50	123,988.00	123,988.00	136,000.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS-STREET CLEANING	121,200.00	121,200.00	121,254.50	123,988.00	123,988.00	136,000.00

CITY OF SAN FERNANDO						
PROPOSED BUDGET						
FY 2014-2015						
DIVISION						DIVISION NO.
Streets , Trees & Parkways						346
NARRATIVE						
<p>The Streets Trees and Parkways Division provides a program of tree general maintenance for approximately 7,138 City trees on parkways and City facilities. In order to preserve aging trees, the Division performs additional services under the guidance of an arborist for things such as wind trimming, hole fillings and cabling. The City's older trees require an increasing amount of attention; an active tree maintenance program helps to prolong tree life expectancy and the beauty of our trees.</p> <p>FY 2014-2015: The General Fund allocation for public tree maintenance remains reduced due to budget constraints, resulting in a 75% reduction in grid tree trimming frequencies. Staff will continue to provide priority emergency response to reports of downed trees or limbs, and resident requests for tree inspections or clearance trimming. The Public Works Tree Partner Program has seen increased interest by the public, which encourages residents to plant parkway trees either by applying for a no-fee permit, or a \$210 fee for expedited planting.</p>						
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Public Works Director	0.00	0.00	0.00	0.00	0.02	
P.W. Superintendent	0.00	0.00	0.00	0.00	0.10	
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.04	
Maintenance Worker	0.25	0.20	0.20	0.20	0.10	
Field Supervisor II	0.10	0.10	0.10	0.10	0.10	
Senior Maintenance Worker	0.10	0.10	0.10	0.10	0.16	
Total	0.45	0.40	0.40	0.40	0.52	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ 24,060	\$ 26,021	\$ 52,178	\$ 59,799	\$ 94,291	
Operating Expenses	66,292	62,452	58,558	50,426	102,692	
Capital Outlay	1,242	1,447	1,500	1,318	1,500	
Total	\$ 91,594	\$ 89,920	\$ 112,236	\$ 111,543	\$ 198,483	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Gas Tax (Fund 11)Transfer- HUTA - Sect. 2105,2106, & 2107	\$ -	\$ -	\$ -	\$ -	\$ 35,000	
Transfer (Fund 15) - Local Transportation					19,500	
General Fund	-	89,920	112,236	111,543	143,983	
Total	\$ -	\$ 89,920	\$ 112,236	\$ 111,543	\$ 198,483	
PERSONNEL SERVICES						\$94,291
4101	Personnel Costs			\$91,291		
4105	Overtime			\$3,000		
OPERATING EXPENSES						\$102,692
4250	Rents and Leases:			\$250		
	Rent and lease of equipment as needed					

CITY OF SAN FERNANDO			
PROPOSED BUDGET			
FY 2014-2015			
DIVISION			DIVISION NO.
Streets , Trees & Parkways			346
4260	Contractual Services:		\$95,192
	Carryover of approved FY 13-14 budget for Tree Maint. Contract (\$47,692)	\$47,692	
	General Grid trimming (trees) on a four year cycle and any additional as-needed services.	\$45,500	
	Bee Removal - Emergency Call Outs	\$2,000	
4300	Department Supplies:		\$1,750
	Office Supplies	\$250	
0301-4300	Maintenance supplies: Asphalt, Bag Mix, Emulsion	\$1,500	
4310	Equipment and Supplies:		\$500
	Uniforms and Safety Gear:		
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -346 Division; jackets issued in FY 14 next issue FY 16	\$100	
	Uniform Gear-(moved from 001-310)	\$250	
	Rain and safety gear based on FTE assigned to -346 Division	\$150	
4320	Equipment Maintenance:		\$500
	Maintenance and repair of power tools, hand tools and related equipment.		
4340	Small Tools:		\$500
	Pole saws, hoppers, shovels, rakes, hoes, brooms		
4430	Activities and Programs: (Tree Partner Program)		\$4,000
	Parkway tree replacement plantings		
CAPITAL EXPENSES			\$1,500
4500	Capital Equipment:		\$1,500
	Replace power equipment - chain saws, blowers		
EQUIPMENT REPLACEMENT CHARGE			-
TOTAL			\$198,483

PW - Streets Trees and Parkway City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
346 PUBLIC WORKS-ST, TREES & PRKWY						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	16,215.49	13,342.95	13,463.14	35,208.00	35,208.00	63,387.01
0000-4105 OVERTIME	6,047.46	4,584.97	6,069.40	3,000.00	3,000.00	3,000.00
0000-4120 O.A.S.D.I.	1,700.02	1,375.93	1,495.15	3,036.00	3,036.00	5,072.61
0000-4124 RETIREMENT	0.00	1.34	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	5,134.08	2,015.79	1,974.00	6,756.00	6,756.00	12,129.09
0000-4128 DENTAL INSURANCE	470.46	188.60	193.80	588.00	588.00	1,244.42
0000-4130 WORKER'S COMPENSATION INS.	3,250.53	2,493.55	2,769.71	4,776.00	4,776.00	8,245.30
0000-4134 LONG TERM DISABILITY INSURANCE	0.00	0.00	0.00	158.00	158.00	0.00
0000-4136 OPTICAL INSURANCE	148.50	57.23	55.56	156.00	156.00	284.30
0000-4138 LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	928.00
0830-4100 ****PERSONNEL SERVICES****	0.00	0.00	0.00	0.00	0.00	0.00
7510-4105 OVERTIME - NORTH MACLAY STREETSCAPE	0.00	54.81	0.00	0.00	0.00	0.00
7510-4120 O.A.S.D.I.	0.00	4.20	0.00	0.00	0.00	0.00
7510-4130 WORKER'S COMPENSATION INS.	0.00	7.72	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	32,966.54	24,127.09	26,020.76	53,678.00	53,678.00	94,290.73
MAINTENANCE & OPERATING EXPENSES						
0000-4250 RENTS AND LEASES	0.00	0.00	175.50	500.00	250.00	250.00
0000-4260 CONTRACTUAL SERVICES	50,391.00	53,685.00	52,697.00	47,500.00	0.00	95,192.00
0000-4300 DEPARTMENT SUPPLIES	637.57	430.50	425.10	250.00	250.00	250.00
0000-4310 EQUIPMENT AND SUPPLIES	323.14	284.38	308.00	308.00	308.00	500.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	602.35	901.06	665.17	500.00	500.00	500.00
0000-4340 SMALL TOOLS	436.26	356.45	430.04	500.00	500.00	500.00
0000-4360 PERSONNEL TRAINING	448.00	0.00	0.00	0.00	0.00	0.00
0000-4430 ACTIVITIES AND PROGRAMS	7,874.00	8,384.00	7,313.09	6,000.00	5,000.00	4,000.00

PW - Streets Trees and Parkway City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
346 PUBLIC WORKS-ST, TREES & PRKWY						
0301-4300 PW MAINT. & REPAIR SUPPLIES	80.11	1,465.75	437.99	1,500.00	1,000.00	1,500.00
7510-4300 NORTH MACLAY STREETScape	1,155.37	718.71	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	61,947.80	66,225.85	62,451.89	57,058.00	7,808.00	102,692.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	1,241.70	1,446.89	1,500.00	1,000.00	1,500.00
Total CAPITAL EXPENSES	0.00	1,241.70	1,446.89	1,500.00	1,000.00	1,500.00
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	32,966.54	24,127.09	26,020.76	53,678.00	53,678.00	94,290.73
Total MAINT & OPERATIONS	61,947.80	66,225.85	62,451.89	57,058.00	7,808.00	102,692.00
Total CAPITAL EXPENSES/PROJECTS	0.00	1,241.70	1,446.89	1,500.00	1,000.00	1,500.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS-ST, TREES & PRKWY	94,914.34	91,594.64	89,919.54	112,236.00	62,486.00	198,482.73

CITY OF SAN FERNANDO					
PROPOSED BUDGET					
FY 2014-2015					
DIVISION					DIVISION NO.
Traffic Safety					370
NARRATIVE					
<p>The Traffic Safety Division provides routine scheduled maintenance to all street signs, off street parking controls, traffic striping and curb delineations. The Division performs restriping and marking of all streets on a two year maintenance schedule. Restriping is also done following large construction projects or street repairs. The Division performs traffic safety improvements such as marking changes, striping and signing changes.</p> <p>The Traffic Safety Division performs an annual School Safety Program prior to the beginning of each school year. This program includes inspection and repainting of all school crosswalks and school street legends throughout the City. School safety signs are inspected and repaired or replaced as needed. Street tree limbs blocking signs or pedestrian pathways are reported to the Street Tree Division for trimming.</p> <p>FY 2014-2015: Inspection and touch up repainting of street striping and pavement markings will continue, with use of cost effective thermoplastic markings whenever practical. Street striping in school zones is planned under the Safe Routes to Schools Program. Direct charge of materials to special funds, and transfer from Gas Tax Fund 11 makes the Traffic Safety Division a net zero impact on the General Fund.</p>					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.04
Senior Maintenance Worker	0.15	0.30	0.30	0.30	0.00
City Engineer	0.00	0.00	0.00	0.00	0.00
Electrical Supervisor	0.00	0.10	0.10	0.10	0.10
Field Supervisor II	0.10	0.00	0.00	0.00	0.00
Total	0.25	0.40	0.40	0.40	0.14
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 20,532	\$ 16,288	\$ 14,840	\$ 21,008	\$ 34,076
Operating Expenses	387	856	65,038	35,334	36,393
Capital Outlay	-	-	47,162	42,162	-
Total	\$ 20,919	\$ 17,144	\$ 127,040	\$ 98,504	\$ 70,469
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Gas Tax (Fund 11)Transfer- HUTA - <i>Sect. 2105,2106, & 2107</i>	\$ 35,128	\$ 41,651	\$ 41,651	\$ 41,651	\$ 64,834
Transfer (Fund 13)					\$ -
General Fund					\$ -
Total	\$ 35,128	\$ 41,651	\$ 41,651	\$ 41,651	\$ 64,834
PERSONNEL SERVICES					\$34,076
4101	Personnel Costs			\$34,076	
OPERATING EXPENSES					\$36,393
4260	Contractual Services			\$7,000	
0301-4260	Contractual Services			\$0	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Traffic Safety			370
4300	Department Supplies:		\$8,200
0000-4300	Office supplies	\$200	
0301-4300	Traffic Signage Repair Materials - Poles, Signs, Hardware, Street Signs, etc.	\$8,000	
4310	Equipment and Supplies:		\$308
	Uniforms and Safety Gear:		
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -370 Division; jackets issued in FY 12, next issue FY 14	\$128	
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -370 Division	\$180	
4320	Department Equipment/Maintenance:		
	Spare Meyer Cabinet 120/240 V.A.C. service, 1 at \$2,200		\$2,200
	Replace traffic loops, 10 at \$425 each		\$4,250
	Replace conflict monitors, 10 at \$350 each		\$3,500
4340	Small Tools		\$200
	Brooms, shovels, post hole diggers, hand tools, misc.		
4360	Personnel Training		\$100
4430	Activities and Programs		
	Carryover of approved FY 13-14 budget for Overhead Mast Arms (\$5,635)		\$5,635
	370 Signage- Preventitive Maintenance Program		\$5,000
CAPITAL PROJECTS			\$0
4600			
TOTAL			\$70,469

PW - Traffic Safety City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
370 PUBLIC WORKS-TRAFFIC SAFETY						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	25,975.02	15,137.81	9,858.52	10,520.00	10,520.00	25,186.70
0000-4105 OVERTIME	9.14	196.95	11.53	127.00	127.00	0.00
0000-4120 O.A.S.D.I.	1,987.89	1,173.12	755.17	888.00	888.00	1,926.78
0000-4126 HEALTH INSURANCE	5,643.01	1,520.86	3,463.31	2,100.00	2,100.00	3,406.85
0000-4128 DENTAL INSURANCE	595.57	195.89	593.04	84.00	84.00	495.04
0000-4130 WORKER'S COMPENSATION INS.	4,899.20	2,165.00	1,403.41	1,140.00	1,140.00	2,942.64
0000-4136 OPTICAL INSURANCE	162.67	34.30	95.28	0.00	0.00	85.13
0000-4138 LIFE INSURANCE	126.00	108.00	108.00	108.00	108.00	32.40
Total PERSONNEL SERVICES	39,398.50	20,531.93	16,288.26	14,967.00	14,967.00	34,075.54
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	0.00	12,500.00	5,500.00	7,000.00
0000-4300 DEPARTMENT SUPPLIES	92.46	39.41	196.64	200.00	200.00	200.00
0000-4310 EQUIPMENT AND SUPPLIES	330.36	0.00	180.98	371.00	371.00	308.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	0.00	134.80	0.00	0.00	0.00	9,950.00
0000-4340 SMALL TOOLS	0.00	165.53	408.15	330.00	230.00	200.00
0000-4360 PERSONNEL TRAINING	249.75	47.00	70.00	200.00	0.00	100.00
0000-4430 ACTIVITIES AND PROGRAMS	0.00	0.00	0.00	7,000.00	0.00	10,635.00
0301-4300 PW MAINT. & REPAIR SUPPLIES	0.00	0.00	0.00	44,310.00	40,310.00	8,000.00
Total MAINT & OPERATIONS	672.57	386.74	855.77	64,911.00	46,611.00	36,393.00
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS						

PW - Traffic Safety City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
370 PUBLIC WORKS-TRAFFIC SAFETY						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	47,162.00	42,162.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	47,162.00	42,162.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	39,398.50	20,531.93	16,288.26	14,967.00	14,967.00	34,075.54
Total MAINT & OPERATIONS	672.57	386.74	855.77	64,911.00	46,611.00	36,393.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	47,162.00	42,162.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS-TRAFFIC SAFETY	40,071.07	20,918.67	17,144.03	127,040.00	103,740.00	70,468.54

CITY OF SAN FERNANDO					
PROPOSED BUDGET					
FY 2014-2015					
DIVISION					DIVISION NO.
Traffic Signals					371
NARRATIVE					
<p>The Traffic Signal Division provides for the operation and maintenance of 44 traffic signal controlled intersections and 6 intersections equipped with flashers on stop signs. Maintenance procedures include routine scheduled verification of proper "programmed" operations, timing, and sequencing at these intersections. Preventative maintenance ensures that "conflict monitor units" and "flasher" circuits are working correctly and provide adequate safety and protection. Operational checks are also made on pedestrian and vehicle detectors to ensure safe traffic flow in all directions. Cleaning of traffic control cabinets and inspection of intersection facilities are also done bi-annually. Troubleshooting, repair of malfunctions and emergency repairs due to damage from traffic accidents or the "elements" are also completed as required.</p> <p>FY 2014-2015: The Division will continue preventative maintenance routines and scheduled equipment replacement, including installation of new traffic loops, and installation of LED pedestrian fixtures. Traffic accidents and equipment knockdowns and purchase of replacement equipment are expected to be a continued strain on funding. Direct charge of materials to special funds, and transfer from Gas Tax Fund 11 will continue to make the Traffic Signal Division a net zero impact on the General Fund.</p>					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Electrical Supervisor	0.50	0.40	0.40	0.40	0.40
Bldg. Maint. Wkr / Elect. Helper	0.50	0.40	0.40	0.40	0.40
Total	1.00	0.80	0.80	0.80	0.80
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 79,328	\$ 77,723	\$ 70,437	\$ 82,611	\$ 85,309
Operating Expenses	25,593	27,869	24,299	20,879	30,691
Capital Outlay	-	-	-	-	25,000
Total	\$ 104,921	\$ 105,592	\$ 94,736	\$ 103,490	\$ 141,000
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Gas Tax (Fund 11)Transfer- HUTA - <i>Sect. 2105,2106, & 2107</i>	\$ 99,101	\$ 107,462	\$ 107,462	\$ 107,462	\$ 102,000
Prop C	\$ -	\$ -	\$ -	\$ -	\$ 9,000
Traffic Safety Fund 13	\$ -	\$ -	\$ -	\$ -	\$ 30,000
General Fund	\$ 5,820	-	-	-	-
Total	\$ 104,921	\$ 107,462	\$ 107,462	\$ 107,462	\$ 141,000
PERSONNEL SERVICES					\$85,309
4101	Personnel Costs			\$85,309	
OPERATING EXPENSES					\$30,691
4210	Utilities:			\$23,192	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Traffic Signals			371
4300	Department Supplies:		\$6,100
000-4300	Office Supplies	\$300	
	371 LED Repair Materials - supplies for maintenance and repair of LED traffic signals and pedestrian modules.	\$5,800	
0301-4300	Supplies for LED program. Refer to Fund 13 Fund 13.		
4310	Equipment and Supplies:		\$616
	Uniforms and Safety Gear:		
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -370 Division; jackets issued in FY 14 , next issue FY 16	\$256	
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -370 Division	\$360	
4320	Equipment Maintenance		\$533
4360	Personnel Training:		\$150
	Seminars, training, school		
4370	Meetings, Memberships & Travel		\$100
CAPITAL EXPENSES			\$25,000
4500	371 Traffic Signals & Modules - Repairs and Replacement		\$25,000
TOTAL			\$141,000

PW - Traffic Signals City of San Fernando

<i>Account Number</i>	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
371 PUBLIC WORKS-TRAFFIC SIGNALS						
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	89,413.50	79,328.07	77,722.76	70,625.00	70,625.00	85,308.52
Total MAINT & OPERATIONS	28,090.28	23,593.26	27,869.48	24,111.00	23,911.00	30,691.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	25,000.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS-TRAFFIC SIGNALS	117,503.78	102,921.33	105,592.24	94,736.00	94,536.00	140,999.52

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015					
DIVISION					DIVISION NO.
Facilities Management					390
NARRATIVE					
<p>The Facilities Maintenance Division provides maintenance of all City facilities, a total of 110,715 square feet of building space, and over 45 acres of parks and city owned public right of way. Facilities include: City Hall, City Yard, Police facilities, park buildings and grounds, Regional Pool facility, Brand Median, San Fernando History and Cultural Museum, Lopez Adobe Historical House, Bikeway, Gateway, Cesar Chavez Transit Memorial and Civic Center landscape maintenance. With the disolution of the redevelopment agency (RDA), this division also maintains certain parking lots and other property under the RDA Sucessor Agency</p> <p>Most deferred maintenance items and capital improvements have remained unfunded for the last four budget years and will continue unfunded in this fiscal year due to budget constraints. The deferred maintenance list and capital improvement list combined totals over two million dollars of deferred work. The lists will continue to be updated to assist in future planning and to provide work priorities in case of new funding sources.</p>					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
P.W. Superintendent	0.40	0.30	0.30	0.30	0.30
P.W. Maintenance Worker	2.85	2.65	2.65	2.65	2.95
Sr. Maintenance Worker	0.75	0.60	0.60	0.60	0.60
P.W. Director	0.00	0.00	0.00	0.00	0.01
Field Supervisor I	0.75	0.00	0.00	0.00	0.00
Field Supervisor II	0.00	0.65	0.65	0.65	0.60
P.W. Office Specialist	0.45	0.30	0.30	0.30	0.30
P.W. Admin. Coordtr	0.25	0.30	0.30	0.30	0.30
Total	5.45	4.80	4.80	4.80	5.06
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 424,972	\$ 437,695	\$ 399,327	\$ 399,327	\$ 510,759
Operating Expenses	297,934	316,082	312,874	296,837	319,674
Capital Outlay	2,365	1,220	19,300	(798)	1,300
Eqp. Replace.	-	-	-	-	-
Total	\$ 725,270	\$ 754,997	\$ 731,501	\$ 695,366	\$ 831,733
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Prop C Bikeway (Fund 08) <i>transfer from 08-190-4901 to 01-3968</i>	\$ 100,908	\$ 100,908	\$ 56,897	\$ 100,908	\$ 100,908
Gas Tax (Fund 11)Transfer- HUTA - <i>Sect. 2105</i>	-	30,000	30,000	30,000	30,000
General Fund	-	624,089	644,604	564,458	700,825
Total	\$ 100,908	\$ 754,997	\$ 731,501	\$ 695,366	\$ 831,733
PERSONNEL SERVICES					\$510,759
4101	Personnel Costs			\$505,759	
4105	Overtime			\$5,000	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Facilities Management			390
OPERATING EXPENSES			\$319,674
4210	Utilities:		\$41,204
	310-City Hall	\$28,570	
	0450-Public Works Operations Center (50% of total cost \$19,268; \$4,817 is charged to 70-381 + \$4,817 charged to 72-360)	\$9,634	
	0457-San Fernando Museum of Art and History	\$1,600	
	0470-Bikeway lighting (funded by Prop C)	\$1,400	
4220	Telephone:		\$600
	Facilities/Equipment cell phones & standby phone. Expense shared with 01-320	\$300	
	Phone for Rudy Ortega Park	\$300	
4250	Rents and Leases/Facilities:		\$1,500
	0410 -Parks, lift for lighting maintenance	\$750	
	0470-Bikeway, lift for lighting maintenance (Funded by Prop c)	\$750	
4260	Contractual Services:		
0222-4260	Police Department:		\$61,022
	HVAC \$1,400 X 4 (quarterly)	\$5,600	
	Shooting range Hepa Filters	\$1,000	
	Fire extinguisher maintenance	\$300	
	Fire alarm system maint.	\$300	
	Fire system annual test	\$275	
	Janitorial, \$4,305 monthly	\$51,667	
	Pest control, \$75 monthly	\$900	
	Automatic gate svc, \$200 quarterly	\$800	
	Alarm system monitor \$15 monthly	\$180	
0310-4260	City Hall:		\$20,508
	Perimeter door maintenance \$250 quarterly	\$1,000	
	HVAC \$440.00 quarterly	\$1,760	
	Alarm monitor, approximately \$30 monthly	\$360	
	Fire extinguisher maintenance	\$200	
	Fire system annual test	\$275	
	Halon Fire system test	\$945	
	Fire door system test	\$500	
	Janitorial, \$1,214 monthly: already reduced to three days	14,568	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Facilities Management			390
	Pest control, \$75 monthly	\$900	
0410-4260	Parks (Recreation, Pioneer, Layne, Old Skate Park, Lopez Adobe, Park Ave. Streetscape)		\$39,904
	HVAC maint, \$386 quarterly	\$1,544	
	Alarm monitor, \$30x(5 locations)monthly	\$1,800	
	Fire extinguisher maintenance	\$200	
	Janitorial, \$2,607 monthly, reduced to five days/no exterior bathrooms	\$31,284	
	Pest control, \$100 monthly	\$1,200	
	Portable toilet @ Lane Park \$323 monthly	\$3,876	
0450-4260	Public Works Operations Center & City Yard (50% of costs are charged to 70-381 + 72-360)		\$11,615
	HVAC maint, \$250 quarterly	\$1,000	
	Alarm monitor, \$30 monthly	\$360	
	Fire extinguisher maintenance	\$200	
	Automatic gate service maintenance	\$125	
	Janitorial, \$1,088 monthly=\$13,056 shared cost with Water 25% & Sewer 25%	\$6,530	
	Pest control, \$75/semi-annual	\$150	
	Ice Machine preventive maintenance \$125 semi-annual	\$250	
	Portable Toilet Rental (Share cost w/fund70/72)	\$3,000	
0456-4260	1211 First Street		\$400
	HVAC preventive maintenance \$100 quarterly, minor repairs.	\$400	
0457-4260	San Fernando Museum		\$300
	HVAC preventive maintenance \$100/three per year, minor repairs.	\$300	
0460-4260	Las Palmas Park		\$51,245
	HVAC maintenance, \$565 quarterly	\$2,260	
	Elevator preventive maintenance	\$1,200	
	Elevator permit	\$750	
	Alarm monitor, approximately \$30 monthly	\$360	
	Fire extinguisher maintenance	\$200	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Facilities Management			390
	Fire system test, annual	\$575	
	Janitorial, \$3,780 monthly, no exterior restrooms	\$45,360	
	Pest control, \$45 monthly	\$540	
7500-4260	Rudy Ortega Park		\$1,196
	HVAC maintenance, \$89 quarterly	\$356	
	Alarm monitor, \$15 monthly	\$180	
	Pest Control	\$600	
	Fire Extinguisher	\$60	
4290	Office Equipment Maintenance:		
	Annual copier lease & maintenance (Annual total = \$2,880, shared with Funds 70, 72, 73 and 01-390)		\$720
4300	Department Supplies:		
	Office Supplies - General		\$300
0222-4300	Police		\$2,000
	Building maint: supplies plumbing electrical and repair	\$1,000	
	Jail repairs	\$1,000	
0310-4300	City Hall		\$1,200
	Bluiding maintenance supplies plumbing electrical and repair	\$600	
	Janitorial supplies not in contract	\$600	
0410-4300	Parks (Recreation, Pioneer, Layne, Old Skate Park, Lopez Adobe, Park Ave. Streetscape)		\$15,000
	Bldg maint supplies: light bulbs, paint, door parts, plumbing parts, etc.	\$4,000	
	Janitorial supplies not included in contract: paper towels, latex gloves, etc.	\$2,000	
	Grounds maint supplies: trash bags, sign parts, etc.	\$3,000	
	Ballfield maint supplies: fertilizer, compost, infield mix, etc.	\$2,000	
	Supplies for irrigation system maintenance	\$4,000	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Facilities Management			390
0415-4300	Cesar Chavez Memorial Transit Plaza		\$1,500
	Grounds maint supplies: trash bags, sign parts, etc.	\$500	
	Replacement of Mural Uplights	\$500	
	Supplies for irrigation system maintenance	\$500	
0450-4300	Public Works Operations Center & City Yard		\$1,300
	Bldg maint supplies: light bulbs, paint, door parts, plumbing parts, etc.	\$525	
	Grounds maint supplies: trash bags, sign parts, etc.	\$275	
	First Aide Kits Refills	\$500	
0456-4300	1211 First Street		\$250
	Small repairs	\$250	
0460-4300	Las Palmas Park		\$10,600
	Building Maintenance Supplies: Plumbing electrical repairs	\$4,500	
	Grounds maint supplies: trash bags, sign parts, etc.	\$2,000	
	Janitorial supplies not included in contract paper towels, latex gloves	\$2,100	
	Supplies for irrigation system maintenance	\$2,000	
0470-4300	Bikeway Maintenance (Funded by Prop C)		\$2,000
	Grounds maint supplies: trash bags, sign parts, etc.	\$1,000	
	Supplies for irrigation maintenance	\$1,000	
0480-4300	Gateway Maintenance		\$500
	Grounds maintenance supplies: trash bags, sign parts, etc.	\$500	
7500-4300	Rudy Ortega Park		\$3,500
	Bldg maint supplies: light bulbs, paint, door parts, plumbing parts, etc.	\$500	
	Janitorial supplies not included in contract: paper towels, latex gloves	\$1,000	
	Grounds and building maint supplies: trash bags, sign parts, compost, plants, etc.	\$1,000	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Facilities Management			390
	Supplies for irrigation system maintenance	\$1,000	
4310	Equipment and Supplies:		\$4,110
	Uniforms and Safety Gear:		
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -390 Division; jackets issued in FY 12, next issue FY 14	\$1,600	
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -390 Division	\$2,250	
	Court Service Volunteer	\$260	
0450-4310	Public Works Operations Center & City Yard		\$1,000
	Antena Upgrade	\$500	
	New Radios	\$500	
4320	Equipment Maintenance:		\$3,850
0410-4320	Parks		
	Equipment - lawn mowers, chain saws, blowers, weed trimmers	\$3,000	
0450-4320	Public Works Operations Center & City Yard		
	Ice machine qtrly preventive maintenance	\$250	
0460-4320	Las Palmas Park		
	Equipment such as lawn mowers, chain saws, blowers, weed trimmers	\$600	
4330	Building Maintenance and Repairs:		
	Unexpected repairs performed by contractor or staff as needed		
0222-4330	Police		\$5,000
	HVAC repairs; electrical repairs	\$1,000	
	Security & fire system repairs	\$1,000	
	Plumbing	\$1,000	
	Floor repairs - carpet seams and tiles	\$2,000	
0310-4330	0310 City Hall		\$2,600
	HVAC repairs; electrical repairs	\$1,100	
	Security system & fire system repairs	\$500	
	Plumbing repairs	\$1,000	
0410-4330	Parks (Recreation, Poineer, Lane, Lopez)		\$21,000
	HVAC repairs; electrical repairs	\$2,000	
	Roof Repair (Recreation Park /Recreation Building)	\$15,000	
	Security & fire system repairs	\$500	
	Plumbing repairs and response to sewer stoppage	\$500	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Facilities Management			390
	Floor repairs - carpet seams, tiles	\$500	
	0410 Parks (Recreation, Pioneer, Layne, Lopez)	\$1,000	
	Graffiti film replacement	\$1,500	
0450-4330	Public Works Operations Center & City Yard		\$4,750
	HVAC repairs; electrical repairs	\$1,500	
	Security & fire system repairs	\$500	
	Plumbing repairs and response to sewer stoppage	\$1,000	
	Graffiti film replacement	\$750	
	Equipment Yard staff trailer Repair	\$1,000	
0456-4330	1211 First Street		\$200
	Unexpected bldg repairs	\$200	
0457-4330	San Fernando Museum		\$100
	Unexpected building repairs	\$100	
0460-4330	Las Palmas Park		\$3,500
	HVAC repairs; electrical repairs& other; security & fire	\$2,500	
	Elevator repairs, plumbing repairs and emergency callouts. Floor repairs- carpets seams, tiles, graffiti film replacements	\$1,000	
7500-4330	Rudy Ortega Park		\$900
	<u>Building Maintenance Repairs/contractor or staff</u>		
	HVAC repairs; electrical repairs	\$400	
	Plumbing repairs/emergency call-outs	\$500	
4340	Small Tools:		\$1,000
0410-4340	Parks Small Tools	\$1,000	
4360	Personnel Training:		\$100
0410-4360	Parks Personnel Training	\$100	
4430	Activities & Programs:		
4450	Property Taxes:		\$3,200
7500-4450	Rudy Ortega Park	\$3,200	
CAPITAL EXPENSES			\$1,300
4500	Capital Expenses:		
0410-4500	Parks		\$1,300
	Replace push mower	\$1,300	
EQUIPMENT REPLACEMENT CHARGE			\$0
TOTAL			\$831,733

PW - Facilities Management City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
390 FACILITIES MANAGEMENT						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	729.30	0.00	86.50	25,824.00	25,824.00	73,164.12
0000-4105 OVERTIME	75.27	0.00	1,153.85	5,000.00	5,000.00	5,000.00
0000-4120 O.A.S.D.I.	61.68	0.00	94.99	2,160.00	2,160.00	5,969.56
0000-4126 HEALTH INSURANCE	0.00	0.00	0.00	13,452.00	13,452.00	20,006.45
0000-4128 DENTAL INSURANCE	0.00	0.00	0.00	972.00	972.00	2,565.79
0000-4130 WORKER'S COMPENSATION INS.	93.42	0.00	159.61	2,364.00	2,364.00	11,114.94
0000-4136 OPTICAL INSURANCE	0.00	0.00	0.00	168.00	168.00	427.82
0000-4138 LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	129.60
0410-4101 SALARIES-PERMANENT EMPLOYEES	153,472.38	118,594.00	119,877.94	96,112.00	96,112.00	120,744.60
0410-4105 OVERTIME	1,494.72	1,733.57	1,837.12	0.00	0.00	0.00
0410-4120 O.A.S.D.I.	11,855.67	9,207.06	9,312.72	7,872.00	7,872.00	9,236.96
0410-4124 RETIREMENT	0.00	22.79	0.00	0.00	0.00	0.00
0410-4126 HEALTH INSURANCE	33,139.21	28,952.51	30,074.78	27,480.00	27,480.00	26,566.06
0410-4128 DENTAL INSURANCE	4,376.61	3,510.05	3,448.87	3,456.00	3,456.00	3,684.06
0410-4130 WORKER'S COMPENSATION INS.	19,278.52	15,388.29	15,185.00	12,900.00	12,900.00	16,006.57
0410-4136 OPTICAL INSURANCE	746.90	585.17	574.56	588.00	588.00	620.32
0410-4138 LIFE INSURANCE	252.00	216.00	216.00	216.00	216.00	221.40
0454-4101 LOPEZ-VILLEGAS HOUSE	0.00	1,624.62	0.00	0.00	0.00	0.00
0454-4120 LOPEZ-VILLEGAS HOUSE	0.00	124.31	0.00	0.00	0.00	0.00
0454-4126 HEALTH INSURANCE	0.00	720.17	0.00	0.00	0.00	0.00
0454-4128 DENTAL INSURANCE	0.00	277.14	0.00	0.00	0.00	0.00
0454-4130 LOPEZ-VILLEGAS HOUSE	0.00	230.94	0.00	0.00	0.00	0.00
0454-4136 OPTICAL INSURANCE	0.00	18.44	0.00	0.00	0.00	0.00
0460-4101 SALARIES-PERMANENT EMPLOYEES	120,148.66	92,110.71	98,030.40	80,052.00	80,052.00	89,169.64
0460-4105 OVERTIME	148.90	567.42	428.43	0.00	0.00	0.00

PW - Facilities Management City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
390 FACILITIES MANAGEMENT						
0460-4120 O.A.S.D.I.	9,199.94	7,090.49	7,533.00	6,132.00	6,132.00	6,821.48
0460-4124 RETIREMENT	0.00	8.32	0.00	0.00	0.00	0.00
0460-4126 HEALTH INSURANCE	24,962.18	22,203.05	20,329.00	20,376.00	20,376.00	18,943.69
0460-4128 DENTAL INSURANCE	3,234.78	2,625.15	2,635.90	2,484.00	2,484.00	2,376.98
0460-4130 WORKER'S COMPENSATION INS.	14,478.22	11,741.18	12,152.84	9,996.00	9,996.00	11,904.38
0460-4136 OPTICAL INSURANCE	547.70	435.88	435.36	420.00	420.00	400.55
0460-4138 LIFE INSURANCE	378.00	324.00	324.00	324.00	324.00	162.00
0470-4101 SALARIES-PERMANENT EMPLOYEES	57,722.93	67,826.36	74,115.57	53,460.00	53,460.00	56,720.57
0470-4105 OVERTIME	520.48	906.70	13.00	0.00	0.00	0.00
0470-4120 O.A.S.D.I.	4,453.51	5,257.47	5,670.91	4,092.00	4,092.00	4,339.12
0470-4124 RETIREMENT	0.00	20.69	0.00	0.00	0.00	0.00
0470-4126 HEALTH INSURANCE	17,687.43	22,998.13	23,984.82	20,995.00	20,995.00	14,141.95
0470-4128 DENTAL INSURANCE	1,834.46	2,298.33	2,388.09	0.00	0.00	1,836.95
0470-4130 WORKER'S COMPENSATION INS.	5,654.83	6,852.20	7,119.06	1,978.00	1,978.00	8,065.66
0470-4136 OPTICAL INSURANCE	316.96	392.44	404.40	346.00	346.00	320.87
0470-4138 LIFE INSURANCE	126.00	108.00	108.00	108.00	108.00	97.20
Total PERSONNEL SERVICES	486,990.66	424,971.58	437,694.72	399,327.00	399,327.00	510,759.29
MAINTENANCE & OPERATING EXPENSES						
0000-4210 UTILITIES	0.00	9,398.42	0.00	0.00	0.00	0.00
0000-4220 TELEPHONE	0.00	93.45	56.14	550.00	550.00	600.00
0000-4290 OFFICE EQUIPMENT MAINTENANCE	651.29	261.91	851.16	720.00	720.00	720.00
0000-4300 DEPARTMENT SUPPLIES	327.08	305.86	292.29	500.00	500.00	300.00
0000-4310 EQUIPMENT AND SUPPLIES	4,385.71	538.92	0.00	2,932.00	2,932.00	4,110.00
0220-4300 DEPARTMENT SUPPLIES	0.00	0.00	39.62	2,700.00	2,700.00	0.00
0222-4260 CONTRACTUAL SERVICES	43,201.45	47,866.78	54,430.70	46,015.00	46,015.00	61,022.00

PW - Facilities Management City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
390 FACILITIES MANAGEMENT						
0222-4300 DEPARTMENT SUPPLIES	2,353.32	1,204.84	2,669.67	0.00	0.00	2,000.00
0222-4330 BLDG MAINT & REPAIRS	8,422.20	4,046.01	6,895.03	8,000.00	6,000.00	5,000.00
0222-4430 ACTIVITIES AND PROGRAMS	0.00	0.00	2,560.16	0.00	0.00	0.00
0310-4210 UTILITIES	0.00	27,846.73	29,919.61	28,570.00	28,570.00	28,570.00
0310-4260 CONTRACTUAL SERVICES	34,735.15	28,414.51	27,200.40	20,518.00	20,518.00	20,508.00
0310-4300 DEPARTMENT SUPPLIES	2,575.29	2,351.29	1,547.50	3,000.00	2,500.00	1,200.00
0310-4330 BLDG MAINT & REPAIRS	1,308.78	2,485.34	1,761.15	4,600.00	3,600.00	2,600.00
0310-4430 ACTIVITIES AND PROGRAMS	0.00	0.00	997.60	0.00	0.00	0.00
0410-4220 TELEPHONE	235.90	0.00	0.00	0.00	0.00	0.00
0410-4250 RENTS AND LEASES	720.11	0.00	57.12	2,000.00	1,108.90	750.00
0410-4260 CONTRACTUAL SERVICES	42,832.32	38,589.33	38,856.52	40,028.00	40,028.00	39,904.00
0410-4300 DEPARTMENT SUPPLIES	22,625.52	15,406.94	15,159.45	21,000.00	21,000.00	15,000.00
0410-4310 EQUIPMENT AND SUPPLIES	197.55	4,100.01	9,901.11	1,588.00	1,588.00	0.00
0410-4320 DEPARTMENT EQUIPMENT MAINT	3,967.64	2,459.68	3,003.41	4,000.00	4,000.00	3,000.00
0410-4330 BLDG MAINT & REPAIRS	3,471.34	4,169.20	3,469.50	5,000.00	5,000.00	21,000.00
0410-4340 SMALL TOOLS	2,464.47	2,115.83	1,267.43	2,000.00	2,000.00	1,000.00
0410-4360 PERSONNEL TRAINING	286.10	151.15	35.00	750.00	24.00	100.00
0410-4430 ACTIVITIES AND PROGRAMS	2,179.64	4,490.32	1,227.67	1,000.00	0.00	0.00
0415-4300 SUPPLIES	12.35	1,143.95	804.84	1,500.00	500.00	1,500.00
0450-4210 UTILITIES	21,063.21	18,362.33	16,155.17	9,634.00	9,634.00	9,634.00
0450-4260 CONTRACTUAL SERVICES	12,368.83	11,007.08	10,054.40	11,603.00	11,603.00	11,615.00
0450-4300 DEPARTMENT SUPPLIES	991.07	1,617.36	1,343.97	2,250.00	1,250.00	1,300.00
0450-4310 EQUIPMENT AND SUPPLIES	0.00	0.00	0.00	2,000.00	1,000.00	1,000.00
0450-4320 DEPARTMENT EQUIPMENT MAINT	0.00	0.00	0.00	500.00	0.00	250.00
0450-4330 BLDG MAINT & REPAIRS	1,682.00	887.00	2,505.73	2,000.00	2,000.00	4,750.00

PW - Facilities Management City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
390 FACILITIES MANAGEMENT						
0450-4430 ACTIVITIES AND PROGRAMS	0.00	529.42	237.73	3,300.00	1,830.00	0.00
0456-4260 CONTRACTUAL SERVICES	356.00	356.00	178.00	400.00	400.00	400.00
0456-4300 1211 1ST STREET LEASE	0.00	0.00	0.00	500.00	500.00	250.00
0456-4330 BLDG MAINT & REPAIRS	285.00	185.00	185.00	300.00	300.00	200.00
0457-4210 UTILITIES	875.20	1,337.02	1,568.35	1,900.00	1,900.00	1,600.00
0457-4260 S.F. HISTORICAL & CULTURAL MUSEUM	368.39	366.35	281.36	400.00	400.00	300.00
0457-4300 SUPPLIES	0.00	87.62	0.00	0.00	0.00	0.00
0457-4330 BUILDING MAINTENANCE AND REPAIR	0.00	0.00	0.00	200.00	0.00	100.00
0460-4260 CONTRACTUAL SERVICES	35,098.48	38,152.00	50,185.60	50,500.00	50,500.00	51,245.00
0460-4300 DEPT SUPPLIES-LAS PALMAS PARK	6,494.37	9,519.94	10,098.01	11,000.00	11,000.00	10,600.00
0460-4320 DEPARTMENT EQUIPMENT MAINT	773.07	962.13	613.93	750.00	0.00	600.00
0460-4330 BLDG MAINT & RPR-LAS PALMAS PK	6,031.72	2,979.41	2,767.09	2,500.00	2,500.00	3,500.00
0460-4430 ACTIVITIES AND PROGRAMS	455.85	559.45	1,529.18	0.00	0.00	0.00
0470-4210 BIKEWAY MAINTENANCE UTILITIES	1,389.49	1,450.83	1,456.54	1,400.00	1,400.00	1,400.00
0470-4250 RENTS AND LEASES	998.09	294.00	0.00	0.00	0.00	750.00
0470-4260 CONTRACTUAL SERVICES	0.00	0.00	1,944.00	3,500.00	0.00	0.00
0470-4300 BIKEWAY MAINT. OFFICE SUPPLIES	3,999.70	1,748.17	1,987.56	2,000.00	2,000.00	2,000.00
0470-4430 ACTIVITIES AND PROGRAMS	1,011.80	0.00	537.51	0.00	0.00	0.00
0480-4300 DEPT SUPPLIES-GATEWAY MAINT.	0.00	562.82	133.77	500.00	500.00	500.00
7500-4260 CONTRACTUAL SERVICES	7,497.34	281.05	869.00	566.00	566.00	1,196.00
7500-4300 HERITAGE PARK UP19028	1,560.11	3,190.50	4,706.36	4,500.00	4,000.00	3,500.00
7500-4330 BLDG MAINT & REPAIRS	0.00	0.00	180.00	500.00	500.00	900.00
7500-4430 ACTIVITIES AND PROGRAMS	0.00	2,735.00	500.00	0.00	0.00	0.00
7500-4450 HERITAGE PARK UP19028	3,019.54	3,322.84	3,060.35	3,200.00	3,200.00	3,200.00
Total MAINT & OPERATIONS	283,272.47	297,933.79	316,081.69	312,874.00	296,836.90	319,674.00

PW - Facilities Management City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
390 FACILITIES MANAGEMENT						
CAPITAL EXPENSES						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
0410-4500 CAPITAL EXPENSES	5,128.39	2,364.79	1,220.12	19,300.00	(798.00)	1,300.00
Total CAPITAL EXPENSES	5,128.39	2,364.79	1,220.12	19,300.00	(798.00)	1,300.00
CAPITAL PROJECTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
0410-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0410-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0455-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0456-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0457-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	486,990.66	424,971.58	437,694.72	399,327.00	399,327.00	510,759.29
Total MAINT & OPERATIONS	283,272.47	297,933.79	316,081.69	312,874.00	296,836.90	319,674.00
Total CAPITAL EXPENSES/PROJECTS	5,128.39	2,364.79	1,220.12	19,300.00	(798.00)	1,300.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PUBLIC WORKS- FACILITIES	775,391.52	725,270.16	754,996.53	731,501.00	695,365.90	831,733.29

PARKS/RECREATION & COMMUNITY SERVICES

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Administrative	420

NARRATIVE

The Recreation and Community Services Administrative Division includes the cost of the day to day operations of the Department to include full-time salaried personnel costs.

Objectives for FY 14-15 To provide access to recreation and community programs to residents of the City of San Fernando. This will be done by publicizing the programs/activities/facilities available to the public, update and enhance recreation web pages to include registration forms, facility rental forms, and informational packets regarding facilities. In addition, Staff will continue to seek ways to increase department programming, to deliver efficiency of those programs, and to increase revenue while always focusing on increasing customer retention and satisfaction..

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
RCS Director	0.0	0.0	0.0	0.0	0.0
RCS Manager	1.0	1.0	1.0	1.0	1.0
Office Specialist	1.9	2.0	2.0	1.9	2.0
Total	2.9	3.0	3.0	2.9	3.0

APPROPRIATIONS

Personnel Services	\$ 251,636	\$ 249,176	\$ 229,282	\$ 229,282	\$ 248,144
Operating Expenses	115,112	133,768	133,525	132,525	\$ 135,100
Capital Outlay (Expenses and Equipment	0	0	0	0	\$ -
Total	\$ 366,748	\$ 382,944	\$ 362,807	\$ 361,807	\$ 383,244

SOURCE OF FUNDS

01 General Funds	\$ 326,748	\$ 336,891	\$ 336,891	\$ 350,466	\$ 371,244
01-3777 Facility Rental	40,000	40,000	40,000	11,341	\$ 12,000
Total	\$ 366,748	\$ 376,891	\$ 376,891	\$ 361,807	\$ 383,244

Supporting Information

4100 PERSONNEL SERVICES		\$248,144
4101	Full time salaries	\$245,144
4111	Commission Reimbursement	\$3,000
4200 OPERATING EXPENSES		\$135,100
4210	Utilities	\$82,000
4220	Telephone	\$19,000
4260	Contractual Service:	\$25,500
	Contractual Service	\$6,500
	Copier and Riso Contracts	\$15,000
	Publicity	\$4,000

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION				DIVISION NO.
Administrative				420
4300	Department Supplies		\$6,000	
4360	Personnel Training		\$2,000	
4380	Memberships		\$600	
4900	CAPITAL EXPENSES			\$0
4941	Equipment Replacement		\$0	
TOTAL - Administrative				\$383,244

Recreation - Administration City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
420 RECREATION						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	172,579.43	190,474.90	189,960.16	175,705.00	175,705.00	197,853.42
0000-4103 WAGES-TEMPORARY & PART-TIME	615.87	1,123.26	1,104.17	0.00	0.00	0.00
0000-4105 OVERTIME	0.00	82.81	0.00	0.00	0.00	0.00
0000-4111 COMMISSIONER'S REIMBURSEMENT	950.00	750.00	1,550.00	3,000.00	3,000.00	3,000.00
0000-4120 O.A.S.D.I.	13,249.37	14,775.21	14,616.79	15,345.00	15,345.00	15,135.79
0000-4124 RETIREMENT	0.00	12.65	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	33,809.18	24,662.57	24,519.03	26,883.00	26,883.00	23,053.55
0000-4128 DENTAL INSURANCE	2,988.20	3,108.00	3,023.37	3,202.00	3,202.00	4,013.19
0000-4130 WORKER'S COMPENSATION INS.	13,564.12	12,613.93	12,285.98	3,169.00	3,169.00	3,126.08
0000-4134 LONG TERM DISABILITY INSURANCE	337.47	643.44	706.32	742.00	742.00	741.70
0000-4136 OPTICAL INSURANCE	518.75	773.80	869.01	912.00	912.00	901.71
0000-4138 LIFE INSURANCE	806.00	729.00	541.50	324.00	324.00	318.60
Total PERSONNEL SERVICES	239,418.39	249,749.57	249,176.33	229,282.00	229,282.00	248,144.04
MAINTENANCE & OPERATING EXPENSES						
0000-4210 UTILITIES	65,778.43	66,517.64	84,953.54	80,000.00	80,000.00	82,000.00
0000-4220 TELEPHONE	17,713.97	17,196.89	19,254.40	18,575.00	18,575.00	19,000.00
0000-4260 CONTRACTUAL SERVICES	20,888.78	30,110.15	23,037.08	26,500.00	26,500.00	25,500.00
0000-4300 DEPARTMENT SUPPLIES	4,189.13	8,936.06	5,647.68	6,000.00	5,000.00	6,000.00
0000-4320 DEPARTMENT EQUIPMENT MAINT	3,259.50	0.00	0.00	0.00	0.00	0.00
0000-4360 PERSONNEL TRAINING	210.00	764.92	380.13	2,000.00	2,000.00	2,000.00
0000-4380 SUBSCRIPTIONS DUJES & MMBRSHIPS	70.00	240.00	495.00	450.00	450.00	600.00
0000-4400 VEHICLE OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	112,109.81	123,765.66	133,767.83	133,525.00	132,525.00	135,100.00
CAPITAL EXPENSES						

Recreation - Administration City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
420 RECREATION						
0000-4500 CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS						
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	239,418.39	249,749.57	249,176.33	229,282.00	229,282.00	248,144.04
Total MAINT & OPERATIONS	112,109.81	123,765.66	133,767.83	133,525.00	132,525.00	135,100.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total RECREATION	351,528.20	373,515.23	382,944.16	362,807.00	361,807.00	383,244.04

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION						DIVISION NO.
Community Services						422
NARRATIVE						
<p>The Community Services Division oversees the department's human services activities and programs and provides key administrative functions, supervision and analysis for this section. The Division is responsible for identifying potential grant fund sources and maintaining existing grant agreements and contracts for the Elderly Nutrition Congregate and Home-delivered Meal Program and the After School Program at two public elementary school sites. Staff ensures that these programs meet state and federal guidelines and are in compliance with all grant regulations. The Division also provides for the administration and supervision of youth programs that include the summer and winter day camp, the youth volunteer program and the Counselor- In-Training (CIT) program that offer youth ages 14 to 19 with vocational and skills training opportunities and mentorship. In addition, the Division is responsible for facility operations and staffing at Las Palmas Park, the Mission City Transit operations, and senior programming that includes volunteer and vocational training programs, clubs, excursions, information workshops, classes and the annual senior exposition</p> <p>Objectives for FY 14-15 The Community Services Division will expand youth volunteer training opportunities to include career professionals to speak at youth training workshop sessions; operate the After School Program at full capacity by increasing participation numbers, and seek and secure partnerships/sponsorships to enhance senior programs, including the Elderly Nutrition Program, Senior Club, and Mission City Transit.</p>						
	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED	
PERSONNEL	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Comm Svc Supr	0.2	0.4	0.4	0.2	0.5	
Recreation Leader I	0.4	0.0	0.0	0.5	0.5	
Recreation Leader II	0.0	0.0	0.0	0.0	0.0	
Program Specialist	1.2	1.2	1.5	1.5	1.5	
Total	1.8	1.6	1.9	2.2	2.5	
APPROPRIATIONS						
Personnel Services	\$ 113,644	\$ 126,605	\$ 139,016	\$ 139,016	\$ 164,794	
Operating Expenses	\$ 16,300	\$ 22,500	\$ 19,564	\$ 18,564	\$ 21,000	
Total	\$ 129,944	\$ 149,105	\$ 158,580	\$ 157,580	\$ 185,794	
SOURCE OF FUNDS						
01 General Funds	\$ 183,758	\$ 131,043	\$ 131,043	\$ 157,580	\$ 185,794	
Total	\$ 183,758	\$ 301,043	\$ 301,043	\$ 157,580	\$ 185,794	
4100	PERSONNEL SERVICES					\$ 164,794
4101	Full time Staff Costs			\$	142,794	
4103	Temp & Part Time Staff			\$	22,000	
4200	OPERATING EXPENSES					\$21,000
4260	Contractual Service Senior Nutrition Meal Staff				\$16,000	
4300	Dept Supplies				\$4,000	
4370	Meetings, Memberships, Travel				\$1,000	
TOTAL - COMMUNITY SERVICES						\$185,794

Recreation - Community Service City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
422 COMMUNITY SERVICES						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	57,054.37	70,760.44	73,285.23	57,602.00	57,602.00	110,342.28
0000-4103 WAGES-TEMPORARY & PART-TIME	17,977.72	17,436.61	6,145.57	21,846.00	21,846.00	22,000.00
0000-4120 O.A.S.D.I.	5,739.71	6,799.32	6,077.29	4,406.00	4,406.00	10,080.18
0000-4124 RETIREMENT	0.00	21.29	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	14,796.60	16,135.48	10,164.30	10,550.00	10,550.00	11,377.59
0000-4128 DENTAL INSURANCE	822.06	1,104.33	938.40	938.00	938.00	941.70
0000-4130 WORKER'S COMPENSATION INS.	5,202.48	4,070.91	3,696.27	2,673.00	2,673.00	9,621.28
0000-4136 OPTICAL INSURANCE	381.61	403.12	241.92	242.00	242.00	241.92
0000-4138 LIFE INSURANCE	493.50	318.00	378.00	243.00	243.00	189.00
3750-4101 SALARIES-PERMANENT EMPLOYEES	0.00	26,533.42	23,872.29	18,790.00	18,790.00	0.00
3750-4120 O.A.S.D.I.	0.00	2,029.87	1,826.58	1,923.00	1,923.00	0.00
3750-4124 RETIREMENT	0.00	935.87	0.00	0.00	0.00	0.00
3750-4130 WORKER'S COMPENSATION INS.	0.00	1,215.81	958.68	1,013.00	1,013.00	0.00
3752-4101 SALARIES-PERMANENT EMPLOYEES	0.00	13,986.76	13,955.28	18,790.00	18,790.00	0.00
3752-4120 O.A.S.D.I.	0.00	1,070.06	1,067.90	0.00	0.00	0.00
3752-4124 RETIREMENT	0.00	557.75	0.00	0.00	0.00	0.00
3752-4130 WORKER'S COMPENSATION INS.	0.00	680.86	573.04	0.00	0.00	0.00
3753-4101 TITLE III-B TELEPHONE REASSURANCE PRG	0.00	640.01	119.11	0.00	0.00	0.00
3753-4120 TITLE III-B TELEPHONE REASSURANCE PRG	0.00	0.00	16.32	0.00	0.00	0.00
3753-4124 RETIREMENT	0.00	91.32	0.00	0.00	0.00	0.00
3753-4130 TITLE III-B TELEPHONE REASSURANCE PRG	0.00	43.22	3.33	0.00	0.00	0.00
Total PERSONNEL SERVICES	102,468.05	164,834.45	143,319.51	139,016.00	139,016.00	164,793.95
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	0.00	0.00	0.00	16,000.00	0.00	16,000.00

Recreation - Community Service City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
422 COMMUNITY SERVICES						
0000-4300 DEPARTMENT SUPPLIES	2,775.84	3,451.55	2,796.52	3,564.00	2,564.00	4,000.00
0000-4360 PERSONNEL TRAINING	0.00	44.51	0.00	0.00	0.00	0.00
0000-4370 MEETINGS, MEMBERSHIPS, TRAVEL	0.00	0.00	0.00	0.00	0.00	1,000.00
0000-4400 VEHICLE OPERATION & MAINT	0.00	0.00	0.00	0.00	0.00	0.00
Total MAINT & OPERATIONS	2,775.84	3,496.06	2,796.52	19,564.00	2,564.00	21,000.00
CAPITAL EXPENSES						
0000-4500 ****CAPITAL EXPENSES****	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS						
0673-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	102,468.05	164,834.45	143,319.51	139,016.00	139,016.00	164,793.95
Total MAINT & OPERATIONS	2,775.84	3,496.06	2,796.52	19,564.00	2,564.00	21,000.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total COMMUNITY SERVICES	105,243.89	168,330.51	146,116.03	158,580.00	141,580.00	185,793.95

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION						DIVISION NO.
Recreation						423
NARRATIVE						
The Recreation Division is responsible for the operations of the City's Parks and Recreation Centers. The scope of responsibility under this division include youth and adult sports leagues, National Award Winning 100 Citizens Program, Adult fitness classes, youth and teen activity programming, summer day camp, and general facility operations and supplies.						
Objectives for FY 14-15 Growth in the area of teen programming. Continue the development of a Healthy Cities program. Ensure that all volunteer coaches under-do a Livescan background check. Increase marketing efforts for all programs/activities offered by the Recreation division.						
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Recreation Coordinator	0.6	0.6	0.8	0.4	0.0	
Program Specialist	0.4	0.0	0.0	0.0	0.0	
Recreation Leader I	0.8	3.3	2.3	2.3	2.0	
Recreation Leader II	0.7	1.2	1.3	1.3	1.0	
Total	2.6	5.1	4.4	3.9	3.0	
APPROPRIATIONS						
Personnel Services	\$ 139,700	\$ 103,813	\$ 90,865	\$ 90,865	\$ 97,512	
Operating Expenses	5,151	6,000	6,000	4,000	6,000	
Capital Outlay	0	0	0	0	0	
Total	\$ 144,851	\$ 109,813	\$ 96,865	\$ 94,865	\$ 103,512	
SOURCE OF FUNDS						
01 General Funds	\$ 129,850	\$ 156,859	\$ 94,813	\$ 94,865	\$ 103,512	
01-3777 Fac. Rental	\$ 15,000	\$ 5,122	\$ 15,000	\$ -	\$ -	
Total	\$ 144,850	\$ 161,981	\$ 109,813	\$ 94,865	\$ 103,512	
Supporting Information						
4100	PERSONNEL SERVICES					\$ 97,512
4103	Temp & Part-time			\$97,512		
4200	OPERATING EXPENSES					\$6,000
4260	Contractual Service			\$3,000		
4300	Department Supplies			\$3,000		
4500	CAPITAL PROJECTS					\$0
TOTAL - RECREATION						\$103,512

Recreation City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
423 REC FACILITIES OPER/PLAYGRNDS						
Total PERSONNEL SERVICES	139,699.55	156,783.45	131,425.03	90,865.00	90,865.00	97,512.00
Total MAINT & OPERATIONS	5,150.89	2,086.16	1,884.62	6,000.00	4,000.00	6,000.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total REC FACILITIES OPER/PLAYGRNDS	144,850.44	158,869.61	133,309.65	96,865.00	94,865.00	103,512.00

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Cultural Arts and Special Events	424

NARRATIVE

The Cultural Arts and Special Events Division is responsible for conducting city-wide sponsored/non-sponsored special and cultural events for the department. Included on this list of events is Relay for Life, Summer Concerts, Halloween, Dia De Los Muertos, Holiday Tree Lighting, Egg-extravaganza, and Health Campaign. The division oversees the nationally recognized Mariachi Master Apprentice Program, cultural arts class programming, Community Special Events Applications, and Lopez Adobe Musuem. Staff continues to strengthen and foster innovative partnerships between the arts and community agencies and is successful in securing grants to help offset the cost of the Division and City wide events. In addition, the Division is overseeing the Facility Rental Program. This includes public/private party rentals of park facilities such as multipurpose rooms, gyms, fields, and picnic pavilions.

Objectives for FY 14-15: The Division will seek and secure funding to provide talent and sound for the Summer Concerts in the park and secure Los Angeles County Arts funding for one free summer concert. Staff will increase revenue generating opportunities with local vendors at City-wide special events. The Cultural Arts Division will continue to seek grant funding for the Mariachi Master Apprentice Program and assist with the development of special event volunteer committees. In addition, the Division will focus on opening the Lope Adobe Musuem.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Cultural Arts Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Leader III	0.0	0.0	0.0	0.0	0.7
Cashier	0.0	0.0	0.0	0.0	0.3
Recreation Leader I	0.0	0.0	1.5	1.5	1.5
Total	1.0	1.0	2.5	2.5	3.5

APPROPRIATIONS

Personnel Services	\$ 90,938	\$ 93,195	\$ 153,831	\$ 129,549	\$ 150,797
Operating Expenses	\$ 14,309	\$ 13,056	\$ 20,875	\$ 20,875	\$ 25,500
Total	\$ 105,247	\$ 106,251	\$ 174,706	\$ 150,424	\$ 176,297

SOURCE OF FUNDS

01 General Funds	\$ 105,247	\$ 106,251	\$ 84,706	\$ 43,424	\$ 76,297
01-3777 Facility Rental/Attendent*	\$ -	\$ -	\$ 90,000	\$ 107,000	\$ 100,000
Total	\$ 105,247	\$ 106,251	\$ 174,706	\$ 150,424	\$ 176,297

4100	PERSONNEL	\$150,797
4101	Full Time Wages	\$100,797
4103	Part Time Salaries (Staffing for Facility Attendent)*	\$50,000

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION		DIVISION NO.	
Cultural Arts and Special Events		424	
4200	OPERATING EXPENSES	\$25,500	
4260	Contracted Services - Expenditures (Music Licenses and Musuem Consultant)	\$8,000	
4300	Department Supplies	\$4,000	
4370	Meetings, Memberships, Travel	\$1,500	
4430	MMAP - Grant Match	\$12,000	
TOTAL - Cultural Arts and Special Events		\$176,297	

* Personnel and Operations Expenditures were moved to Division 424 in FY13-14 from previously budgeted in Fund 17.

Rec-Cultural Arts & Spec Event City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
424 SPECIAL EVENTS						
PERSONNEL SERVICES						
0000-4101 SALARIES-PERMANENT EMPLOYEES	68,207.06	73,721.99	74,317.92	67,927.00	67,927.00	73,983.36
0000-4103 WAGES-TEMPORARY & PART-TIME	178.73	500.56	0.00	44,227.00	38,227.00	50,000.00
0000-4105 OVERTIME	0.00	885.21	0.00	0.00	0.00	0.00
0000-4120 O.A.S.D.I.	3,884.59	5,745.69	5,685.27	5,460.00	5,460.00	9,384.73
0000-4124 RETIREMENT	0.00	1,731.10	0.00	0.00	0.00	0.00
0000-4126 HEALTH INSURANCE	7,650.21	10,161.78	11,161.74	11,447.00	11,447.00	7,495.08
0000-4128 DENTAL INSURANCE	403.02	674.04	674.04	674.00	674.00	674.04
0000-4130 WORKER'S COMPENSATION INS.	797.90	1,204.41	1,163.51	5,379.00	5,379.00	9,013.59
0000-4136 OPTICAL INSURANCE	140.32	135.48	138.24	138.00	138.00	138.24
0000-4138 LIFE INSURANCE	40.50	0.00	54.00	297.00	297.00	108.00
Total PERSONNEL SERVICES	81,302.33	94,760.26	93,194.72	135,549.00	129,549.00	150,797.04
MAINTENANCE & OPERATING EXPENSES						
0000-4260 CONTRACTUAL SERVICES	614.33	629.92	375.58	375.00	375.00	8,000.00
0000-4300 DEPARTMENT SUPPLIES	1,014.98	722.56	2,537.24	5,500.00	4,000.00	4,000.00
0000-4370 MEETINGS, MEMBERSHIPS, TRAVEL	0.00	0.00	0.00	0.00	0.00	1,500.00
0000-4430 ACTIVITIES AND PROGRAMS	12,000.00	11,619.93	10,143.57	12,000.00	12,000.00	12,000.00
1367-4300 TREE LIGHTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00
1369-4300 HALLOWEEN	0.00	0.00	0.00	1,000.00	1,000.00	0.00
1386-4260 JULY FOURTH	0.00	0.00	0.00	1,000.00	1,000.00	0.00
Total MAINT & OPERATIONS	13,629.31	12,972.41	13,056.39	20,875.00	19,375.00	25,500.00
CAPITAL EXPENSES						
0000-4500 ****CAPITAL EXPENSES****	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS						

Rec-Cultural Arts & Spec Event City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
424 SPECIAL EVENTS						
0000-4600 CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	81,302.33	94,760.26	93,194.72	135,549.00	129,549.00	150,797.04
Total MAINT & OPERATIONS	13,629.31	12,972.41	13,056.39	20,875.00	19,375.00	25,500.00
Total CAPITAL EXPENSES/PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total SPECIAL EVENTS	94,931.64	107,732.67	106,251.11	156,424.00	148,924.00	176,297.04

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION		DIVISION NO.					
Aquatics		430					
NARRATIVE							
The San Fernando Regional Pool Facility will be entering the sixth year of operation.							
Objectives for FY 14-15 Operate the pool facility as cost neutral as possible and recover facility fixed costs of operation. This will be done by identifying key leadership, streamlining operation procedures and policies, increasing facility rentals, and securing funding opportunities. Staff will work to revise the business plan to allow for the pool to operate year round at a minimal cost to the City.							
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015		
Aquatic Supervisor	0.0	0.0	1.0	1.0	1.0		
Pool/Attendant	0.0	0.0	0.0	0.1	0.5		
Recreation Leader	0.6	0.6	0.6	0.6	0.5		
Lifeguards	0.0	0.0	0.0	4.0	4.0		
Senior Lifeguards	0.0	0.0	0.0	0.0	1.5		
Total	0.6	0.6	1.6	1.6	7.5		
APPROPRIATIONS							
Personnel	\$ 77,478	\$ 126,182	\$ 326,074	\$ 322,074	\$ 349,014		
Operating Expenses	411,577	522,408	229,931	225,931	221,100		
Capital Outlay	2,000	0	6,000	6,000	6,000		
Total	\$ 491,055	\$ 648,590	\$ 562,005	\$ 554,005	\$ 576,114		
SOURCE OF FUNDS							
01 General Funds	\$ 316,055	\$ 388,108	\$ 291,005	\$ 283,005	\$ 350,477		
01-37XX-Swimming Pool	175,000	200,000	271,000	271,000	225,637		
Total	\$ 491,055	\$ 588,108	\$ 562,005	\$ 554,005	\$ 576,114		
Supporting Information							
4100	PERSONNEL SERVICES					\$349,014	
4101	Full-time salary - Aquatic Supervisor			\$144,014			
4103	Part-time salaries			\$205,000			

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION		DIVISION NO.	
Aquatics		430	
4200	OPERATING EXPENSES	\$221,100	
4210	Utilities	\$97,000	
4220	Telephone	\$2,100	
4260	Contractual Service (Tecogen, Elevator, Janitor Services, etc)	\$60,000	
4300	Department Supplies (Chemical supplies, Equipment)	\$59,000	
4330	Minor Repairs	\$3,000	
4500	CAPITAL EXPENSES	\$6,000	
4500	Major Repairs/Parts	\$6,000	
TOTAL		\$576,114	

Recreation - Aquatics

City of San Fernando

Account Number	FY 2010-11 Actuals	FY 2011-12 Actuals	FY 2012-13 Actuals	FY 2013-14 Total Budget	FY 2013-14 YE w/Cuts	FY 2014-15 Proposed
001 GENERAL FUND						
430 AQUATICS						
Total CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS						
0000-4900 TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL SERVICES	20,165.06	92,555.97	126,182.23	326,074.00	322,074.00	349,013.79
Total MAINT & OPERATIONS	400,612.65	494,538.23	522,408.23	229,931.00	225,931.00	221,100.00
Total CAPITAL EXPENSES/PROJECTS	0.00	1,089.17	0.00	6,000.00	6,000.00	6,000.00
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total SPECIAL EVENTS	420,777.71	588,183.37	648,590.46	562,005.00	554,005.00	576,113.79

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SPECIAL FUNDS

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015	
Special Funds Executive Summary	
NARRATIVE	
Special Funds are designated for a specific purpose. Some of these funds have been designated by certain laws and regulations, which require cities to account for expenditures and revenues separately. The City also uses the Grants Fund to account for any remaining grants or projects not accounted for individually. The following is a summary of the Special Funds included in this section:	
Fund Number	Description
2	<i>SLESF (Supplemental Law Enforcement Services Fund)</i>
6	<i>Self Insurance Trust Fund</i>
7	<i>Proposition "A" - Transit Development Fund</i>
8	<i>Proposition "C" - Transit Development Fund</i>
9	<i>Proposition "C" - Discretionary</i>
10	<i>Grant Fund</i>
11	<i>State Gas Tax Fund</i>
12	<i>Measure "R"</i>
13	<i>Traffic Safety Fund</i>
14	<i>Cash In-Lieu of Parking</i>
15	<i>Local Transportation Fund (SB 325)</i>
16	<i>Air Quality Management District Fund (AQMD)</i>
17	<i>Recreation Self Sustaining Fund</i>
18	<i>Retirement Fund</i>
19	<i>Quimby Act Fees</i>
20	<i>State Asset Seizure</i>
21	<i>Federal Asset Seizure</i>
26	<i>Community Development Block Grant (CDBG)</i>
27	<i>Street Lighting</i>
29	<i>Parking and Maintenance Operations (M & O)</i>
40	<i>State of Emergency</i>
41	<i>Equipment Replacement</i>
50	<i>Pavement Fund</i>
53	<i>Community Investment Fund</i>
101	<i>AB109 Task Force Fund</i>
103	<i>Gridley Elementary Grant Fund</i>
104	<i>Morningside Elementary Grant Fund</i>
105	<i>HUD - EDI Wayfinding Grant Fund</i>
107	<i>State Farm Grant</i>
108	<i>California Arts Council</i>
109	<i>National Endowment for the Arts</i>
111	<i>DUI Avoid Campaign</i>
113	<i>MTA TOD Planning Grant</i>
114	<i>Alliance for CA Traditional Artists</i>
115	<i>Elderly Nutrition Program/Program Income</i>
118	<i>California State Grant (HRP)</i>
119	<i>Cops Safe Schools</i>
120	<i>ABC Alcohol Beverage Control Grant</i>

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND	FUND NO.
Supplemental Law Enforcement Services SLESF/COPS	2

NARRATIVE

Per the provisions of AB 3229, in 1996, the supplemental law enforcement services fund and the supplemental law enforcement oversight committee was created. The committee was created by the Los Angeles Board of Supervisors and consists of one Municipal Chief, an L.A County Sheriff, a District Attorney, County Officer and a City Manager. In the past, Cities and Counties received 75% of these funds relative to population and exclusively to provide front line law enforcement services including anti-gang and community gang prevention programs. During the current fiscal year, the City will use any remaining funds carried from previous years for community policing activities and to supplement Police overtime.

The State originally proposed removing the SLESF for the 2013-2014 year, however, the adopted State budget provide additional funding, and the funds were received. During FY 2014-2015 should the funds be recieved, the expenditures are being budgeted in the General Fund under the corresponding division to track total overtime in one fund. The funds will be transferred to the General Fund to cover cost.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$ 11,772	\$ 11,681	\$ 11,678	\$ -	\$ 0
Revenues	100,003	100,004	100,000	100,000	100,000
Expenditures	100,094	111,685	100,000	100,000	100,000
Ending Balance	\$ 11,681	\$ -	\$ 11,678	\$ 0	\$ 0
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 100,094	\$ 111,685	\$ -	\$ -	\$0
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfer to General Fund	-	-	100,000	100,000	100,000
Total	\$ 100,094	\$ 111,685	\$ 100,000	\$ 100,000	\$ 100,000
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
SLESF COPS	\$ 100,003	\$ 100,004	\$ 100,000	\$ 100,000	\$ 100,000
Total	\$ 100,003	\$ 100,004	\$ 100,000	\$ 100,000	\$ 100,000
Supporting Information					
4100	PERSONNEL SERVICES				\$0
4200	OPERATING EXPENSES				\$0
4500	CAPITAL EXPENSES				\$0
4900	TRANSFERS				

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND	FUND NO.
Self Insurance	6

NARRATIVE

The City of San Fernando is a self-insured entity with deductible and aggregate limits. The City is a member of the Independent Cities Risk Management Authority (ICRMA). ICRMA is comprised of Southern California member cities and is organized under a Joint Powers Agreement pursuant to the California Government Code. The purpose of the Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. Each member city has a representative on the Board of Directors. This fund is established to provide reserves to offset potential losses due to either personal or property damage.

A. Workers' Compensation: The City maintains a program of self-insurance for any liability to City employees pursuant to the Workers' Compensation Laws of the State of California. The City is self-insured for the first \$500,000 on each claim. The City participates in the ICRMA's worker's compensation program, which provides insurance coverage in excess of the self-insured amount. Worker's compensation administration fees and liability and property insurance are paid from this fund.

B. General Liability: The City belongs to the ICRMA's liability program. Specific coverage includes comprehensive and general automotive liability, personal injury, contractual liability, errors and omissions and certain other coverage. Annual premium payments are paid by member cities and are adjusted retrospectively to cover costs. San Fernando, self-insures from the first dollar to a limit of \$250,000 for all cases that fall under the contract with the ICRMA. Participating cities then share above the retention level of \$250,000 to \$20,000,000 per loss occurrence.

C. Revenues and Expenditures: This fund is reimbursed through labor allocations charged from each department. Should the fund not have sufficient monies to offset expenditures, any payments would have to be paid by the individual home department or by the General Fund.

During Fiscal Year 2010-2011 there was an increase in expenditures resulting from an industrial accident case that the City paid the deductible of \$500,000 prior to ICRMA covering the remaining expenditures above the deductible. As a result the reserves were eliminated. For accounting purposes, this fund is combined and tracked with the General Fund.

During the past several fiscal years, the City has settled some cases which has contributed to the ongoing negative balance in the reserves. During Fiscal Year 2014-2015, the City will be looking at ways to address the fund balance deficit to replenish the reserves and to meet the structural deficit in this fund.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$ (785,548)	\$ (983,665)	\$ (830,664)	\$ (1,253,346)	\$ (1,428,329)
Revenues	1,159,593	1,000,147	1,179,100	1,131,228	1,296,996
Expenditures	1,357,711	1,269,827	1,090,000	1,306,211	\$1,386,852
Ending Balance	\$ (983,665)	\$ (1,253,346)	\$ (741,564)	\$ (1,428,329)	\$ (1,518,185)

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Reimbursed thru labor allocations	\$ 925,581	\$ 867,223	\$ 1,053,787	\$ 1,005,915	\$ 1,171,996
Miscellaneous Revenue	134,013	32,923	\$ 25,313	\$ 25,313	\$ 25,000
Transfer from General Fund	100,000	100,000	100,000	100,000	100,000

4200		OPERATING EXPENSES	\$1,386,852
0000-42xx	Operating Expenses:		\$0
4800	Liability Claims		\$350,000
4810	Worker's Comp Claims		\$350,000
4430	Insurance Premium		\$670,000
4480	Cost Allocation		\$16,852
TOTAL			\$1,386,852

CITY OF SAN FERNANDO

PROPOSED BUDGET

FY 2014-2015

FUND	FUND NO.
Proposition A - Transportation Sales Tax	007

NARRATIVE

This fund is to account for receipts and approved Local Transit Fund projects from a voter approved sales tax override for public transportation purposes. The one percent sales tax was approved by the voters in November 1980. Twenty-five percent of total revenues, net administrative costs, are to be returned to local jurisdictions for local transit related projects. Distribution is done a population-share basis. Projects must be approved by Metropolitan Transit Authority (Metro) in advance of spending Proposition A funds.

METRO ANNUAL PROJECTS BUDGETPublic Works:

110-01 - Trolley Transit- (1st Transit contract)	\$47,500
110-01 - Trolley Transit- Professional Svcs	\$4,000
110-01 - Trolley Transit- Trolley Repairs	\$2,750
110-01 - Trolley Transit- Trolley Fuel	\$20,750
110-01 - Marketing, Supplies, Tools, Equip Maint	\$3,750
480-09 - Prop A Administration	\$0
480-09 - Prop A Admin. - Cost Allocation	\$42,639

Recreation & Community Services:

440-0441/0443 - Contractual Services	\$312,364
250-08 - MTA Bus Pass Sale	\$1,500
480-09 - Prop A Administration	\$32,967

TOTAL PUBLIC WORKS	\$121,389	TOTAL REC. COM. SERVICES	\$346,831
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BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$ 399,622	\$ 153,251	\$ 80,266	\$ 44,655	\$ 63,796
Revenues	394,925	417,583	443,021	445,293	432,022
Expenditures	641,296	526,225	470,370	426,152	468,220
Total	\$ 153,251	\$ 44,609	\$52,917	\$ 63,796	\$ 27,598

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Public Works Director	0.05	0.04	0.00	0.04	0.04
Administrative Analyst	0.05	0.05	0.00	0.00	0.00
Operations Manager	0.03	0.05	0.00	0.00	0.00
Field Supervisor II	0.05	0.00	0.00	0.00	0.01
Maintenance Worker	0.30	0.25	0.00	0.32	0.00
P.W. Maintenance Helper PT	0.10	0.20	0.00	1.30	0.00
Equipment Supervisor	0.15	0.05	0.00	0.10	0.00
P.W. Sr. Maintenance Worker	0.00	0.10	0.00	0.10	0.00
Mechanical Helper	0.10	0.05	0.00	0.10	0.00
RCS Comm. Svcs Sup	0.00	0.00	0.30	0.30	0.25
RCS Office Specialist	0.00	0.00	0.00	0.00	0.05
Total	0.83	0.79	0.30	2.26	0.35

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services/Cost Alloc	\$ 123,911	\$ 55,709	\$ 53,937	\$ 39,683	\$ 32,967
Operating Expenses	474,711	422,270	373,794	343,830	392,614
Capital Outlay	-	48,246	42,639	42,639	42,639
Total	\$ 598,622	\$ 526,225	\$ 470,370	\$ 426,152	\$ 468,220

CITY OF SAN FERNANDO							
PROPOSED BUDGET							
FY 2014-2015							
FUND							FUND NO.
Proposition A - Transportation Sales Tax							007
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
07-3210	LACMTA Prop A Allocation	\$ 342,068	\$ 391,967	\$ 406,822	\$ 406,822	\$ 406,822	
07-3500	Interest Income	859	97	2,000	100	200	
07-3794/3794-3630/ 3796	Fare	23,963	25,519	25,000	29,172	25,000	
<i>Transfers from Retirement Fund (Fund 18)</i>				\$ 9,199	\$ 9,199	\$ -	
Total		\$ 366,890	\$ 417,583	\$ 443,021	\$ 445,293	\$ 432,022	

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

PUBLIC WORKS DEPARTMENT					FUND NO.
Proposition A - Transportation Sales Tax					007
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Public Works Director	0.05	0.04	0.00	0.00	0.04
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.04
Office Specialist	0.00	0.00	0.00	0.00	0.06
Administrative Analyst	0.00	0.00	0.00	0.00	0.01
Maintenance Worker	0.30	0.25	0.00	0.00	0.00
P.W. Sr. Maintenance Worker	0.00	0.10	0.00	0.00	0.00
P.W. Maintenance Helper PT	0.10	0.20	0.00	0.00	0.00
Equipment Supervisor	0.15	0.05	0.00	0.00	0.00
Mechanical Helper	0.10	0.05	0.00	0.00	0.00
Total	0.70	0.69	0.00	0.00	0.15
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services/Cost Alloc	\$ 115,541	\$ 42,639	20,787	\$ 17,361	\$ -
Operating Expenses	55,847	145,288	94,794	75,836	78,750
Capital Outlay		48,246	-	-	-
Cost Allocation		-	42,639	42,639	42,639
Total	\$ 171,388	\$ 236,173	\$ 158,220	\$ 135,836	\$ 121,389
PERSONNEL SERVICES					\$0
4101	FT Personnel				
OPERATING EXPENSES					\$78,750
4260	Contractual Services: 313-0000 Trolley -1st Transit contract (Estimated \$245,000 for FY 14-15: \$58.41 hrly X 4,194 service hours- cost split with fund 08)			\$47,500	
4270	Professional Services: 313-Trolley (trolley related services: graphic design, trolley plan consultant)			\$4,000	
4300	Department Supplies: Solvents, parts, cleaners, and replacement parts			\$500	
	313-0301 Bus Shelter Maintenance			\$1,000	
	313-3630 Transit Marketing (Trolley schedule printing and misc supplies)			\$2,000	
4320	313 Department Equipment Maintenance:			\$150	
4340	313 Small Tools:			\$100	
4400	Trolley Maintenance:			\$2,750	
	313-3630-4400 - Trolley Maintenance		\$2,000		
	313 Bus Shelter/Stop Utility truck maintenance		\$750		

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
PUBLIC WORKS DEPARTMENT			FUND NO.
Proposition A - Transportation Sales Tax			007
4402	Fuel:		\$20,750
	313-3630-4402 - Trolley Fuel	\$20,000	
	313 Bus Shelter/Stop Utility truck fuel	\$750	
COST ALLOCATION			\$42,639
4480	190 Cost Allocation - Central Services		\$42,639
CAPITAL PROJECTS			\$0
4500	Capital Improvements		
TOTAL			\$121,389

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

RECREATION DEPARTMENT					FUND NO.
Proposition A - Transportation Sales Tax					007
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
RCS Comm. Svcs Sup	0.00	0.30	0.30	0.30	0.25
RCS Office Specialist	0.00	0.00	0.00	0.00	0.05
Total	0.00	0.30	0.30	0.30	0.30
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 8,370	\$ 13,070	\$ 33,150	\$ 22,322	\$ 32,967
Operating Expenses	418,864	276,982	279,000	267,994	313,864
Capital Outlay	-	-	-	-	-
Total	\$ 427,234	\$ 290,052	\$ 312,150	\$ 290,316	\$ 346,831
PERSONNEL SERVICES					\$ 32,967
4101	440 Full Time Personnel Costs			\$26,661	
4103	420 Part Time Wages				
180-4124	440 Retirement			\$6,306	
OPERATING EXPENSES					\$ 313,864
4220	MTA Bus Pass Sales - Phone line			\$1,500	
4260	Contractual Services:				
	440-0442 Dial-A-Ride: \$58.41 x 4,752 hours			\$277,564	
	440-0441 MTA Bus Pass Subsidy			\$16,800	
	440-0443 Recreation Trips			\$18,000	
CAPITAL PROJECTS					\$ -
4500	Capital Improvements			-	
TOTAL					\$ 346,831

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015						
FUND						FUND NO.
Proposition C						008
NARRATIVE						
This fund accounts for receipt of a half-percent sales tax allocated by the Los Angeles County Metropolitan Transit Authority (MTA). These funds can only be used to reduce traffic congestion, improve air quality, improve the condition of streets and highways utilized by public transit, reduce foreign fuel dependence, or reduce the use of fossil fuels.						
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Beginning Balance	\$ 549,542	\$ 545,934	\$ 315,308	\$ 384,528	\$ 328,725	
Revenues	307,995	325,664	360,332	337,448	337,448	
Expenses	311,603	487,070	577,056	393,251	666,173	
Ending Balance	\$ 545,934	\$ 384,528	\$ 98,584	\$ 328,725	\$ -	
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Public Works Director	0.03	0.20	0.24	0.24	0.05	
Operations Manager	0.03	0.00	0.00	0.00	0.00	
Civil Engineering Assistant II	0.12	0.21	0.21	0.21	0.04	
P.W. Superintendent	0.00	0.10	0.10	0.10	0.10	
PW Field Supervisor II	0.00	0.05	0.16	0.16	0.10	
PW Office Specialist	0.00	0.10	0.10	0.10	0.02	
Office Specialist	0.00	0.10	0.10	0.10	0.05	
P.W. Administrative Analyst	0.00	0.02	0.02	0.02	0.05	
Equip & Material Supervisor	0.00	0.10	0.20	0.20	0.03	
Mechanical Helper	0.00	0.10	1.50	1.50	0.03	
P.W. Sr. Maintenance Worker	0.00	0.52	0.62	0.62	0.29	
PW Maintenance Worker	0.00	0.49	0.81	0.81	0.71	
Total	0.18	1.99	4.06	4.06	1.47	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ 307,578	\$ 139,098	\$ 168,791	\$ 108,254	\$ 71,852	
Operating Expenses	3,439	107,323	208,958	146,679	239,729	
Capital Expenses	586	128,017	68,544	7,556	163,544	
Cost Allocation	-	11,081	11,081	11,081	11,081	
Transfer to Fund 001-390	-	-	56,897	56,897	100,908	
Transfer to Fund 001-313	-	-	62,785	62,785	79,059	
Total	\$ 311,603	\$ 385,519	\$ 577,056	\$ 393,251	\$ 666,173	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
08-3210/3500 MTA Allocation	307,995	325,664	337,448	337,448	337,448	
Total	\$ 307,995	\$ 325,664	\$ 337,448	\$ 337,448	\$ 337,448	
190	NON-DEPARTMENTAL				\$191,048	
0000-4480	Cost Allocation:			\$11,081		
0000-4901	Transfer to General Fund:					
	Bikeway Maintenance: 01-390-0470-XXXX			\$100,908		
	Bus Shelters: 01-313-0000-XXXX			\$79,059		

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
FUND			FUND NO.
Proposition C			008
PERSONNEL SERVICES			\$71,852
311-4101	Personnel Costs	\$61,062	
4101	313 Personnel: Admin. salaries		
4103	313 Part Time Personnel Costs: Field Staff	\$10,790	
310 - 4200 OPERATING EXPENSES			\$239,729
4260	Contractual Services: 313-0000 Trolley -1st Transit contract (Estimated \$245,000 for FY 14-15: \$58.41 hrly X 4,194 service hours- cost split with fund 07)	\$197,500	
0000-4270	Operating Expenses	\$42,229	
311 - 4500 CAPITAL EXPENSES			\$20,000
	Capital Expenses: Bikeway irrigation upgrades and drought tolerant planting project.	\$20,000	
311 - 4600 CAPITAL PROJECTS			\$143,544
	Capital Projects: Street Improvement Project	\$95,000	
	BTA Grant Match for Bikeway on Brand	\$18,447	
	Caltrans (TCSP) Grant Match	\$30,097	
TOTAL			\$666,173

CITY OF SAN FERNANDO					
PROPOSED BUDGET					
FY 2014-2015					
FUND 10					DIVISION NO.
PUBLIC WORKS GRANT FUNDS					10-3XX
NARRATIVE					
This section provides a consolidated look at grants funds received from several different funding sources to fund construction projects as well as capital improvements. The processing of Federal and State level grant applications and reimbursements are done in Public Works.					
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	Proposed 2014-2015
Personnel Services	\$ -		\$ -	\$ -	\$ -
Operating Expenses	-		-	-	-
Capital Outlay	106,464		1,836,782		3,129,517
Total	\$ 106,464	\$ -	\$ 1,836,782	\$ -	\$ 3,129,517
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	Proposed 2014-2015
3600-3624 TIP LAE)127-SEC 5309FTF CA040088 (CNG Station Project)	-		200,000		
3600-3624 TIP LAE)127-SEC 5309FTF CA040088 (New CNG Station Project)	-				1,351,735
3600-XXXX MSRC Local Match Grant: New CNG Station	-				500,000
3600-3655 Dept. of Trans. - BTA Grant	-		164,123	-	164,123
3600-XXXX Metro Safe Routes (SRTS)	-		-	-	
3600-XXXX EDI Grant (Way Findings)	-		99,000	-	
3600-XXXX TCSP Project on Truman	-		236,154	-	236,154
3600-XXXX State Funds Cycle 7			595,674		595,674
3600-XXXX STP-L Transportation Funds (Safe Routes to School)			66,186	-	66,186
3600-XXXX STP-L Transportation Funds (Pavement Mgmt)			115,645	-	115,645
3600-XXXX STP-L Transportation Funds (Curb & Gutter)			100,000	-	100,000
Total	\$ 476,380	\$ -	\$ 1,863,875	\$ -	\$ 3,129,517

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015				
FUND 10 PUBLIC WORKS GRANT FUNDS				DIVISION NO. 10-3XX
PERSONNEL			\$	-
CAPITAL PROJECTS			\$	3,129,517
XXXX-4600		Personnel	Project	
	Federal Transportation Authority Grant #CA-04-0088: CNG Station Upgrades (New Compressor and New Tank)	\$17,498	\$182,502	
	Federal Transportation Authority Grant #CA-04-0088: New CNG Station Project			1,351,735
	MSRC Local Match Grant: New CNG Station			500,000
	Metro (MTA) Safte-a-Lu: Bus Shelters	\$26,000	\$234,000	
	Dept. of Transportation (DOT) - Bicycle Transportation Account (BTA) State Grant - Agreement # BTA 08/09-07-LA-09 Construct a Class II Bikeway on Brand Boulevard City Match expenses paid from fund 8 Prop C- \$18,447	\$0	\$164,123	164,123
	Housing and Urban Development, Economic Development Initiative Grant- Wayfinding Signage	\$8,000	\$91,000	
	CALTRANS Transit Community System Preservation Program: Truman Streetscape Enhancements (City Contribution \$30,097) HUD	\$23,616	\$212,538	236,154
	State Funds Cycle 7	\$34,347	\$561,327	595,674
	Surface Transportation Program Local Funds (STP-L): Match for Safe Routes to School	\$0	\$66,186	66,186
	Surface Transportation Program Local Funds (STP-L): Pavement Management Project	\$11,564	\$104,081	115,645
	Surface Transportation Program Local Funds (STP-L): Curb & Gutter	\$10,000	\$90,000	100,000
TOTAL			\$	3,129,517

CITY OF SAN FERNANDO					
ADOPTED BUDGET					
FY 2013-2014					
DIVISION					DIVISION NO.
Recreation and Community Service Department					10-420
NARRATIVE					
This section provides a consolidated look at grants funds received from several different funding sources to fund programs as well as capital improvements.					
PERSONNEL	ACTUAL 2010-2011	ACTUAL 2011-2012	ADOPTED 2012-2013	ESTIMATED 2012-2013	ADOPTED 2013-2014
Senior Counselors (FTE)	0.0	0.0	0.0	2.3	2.5
Counselors (FTE)	0.0	0.0	0.0	6.0	6.0
Community Services Supervisor	0.0	0.6	0.6	0.6	0.5
Recreation Leader I (FTE)	2.1	2.1	2.1	2.1	0.0
Total	2.1	2.7	2.7	11.0	9.0
APPROPRIATIONS					
Personnel Expenses	\$0	\$190,677	\$185,000	\$10,454	\$227,434
Operating Expenses	\$472,023	\$218,851	\$205,311	\$424,271	\$390,377
Total	\$472,023	\$409,528	\$390,311	\$434,725	\$617,811
SOURCE OF FUNDS					
NEA Learn- Mariachi Master Prog	\$40,000	\$79,700	\$38,000	\$40,000	\$57,000
Elderly Nutrition Program	\$99,198	\$126,560	\$84,877	\$89,792	\$84,877
Elderly Nutrition Program Income	\$0	\$0	\$22,000	\$15,000	\$16,000
Afterschool Program (Gridley/Morning	\$248,485	\$240,263	\$243,434	\$243,434	\$243,434
California State Grant	\$0	\$0	\$0	\$0	\$200,000
California Arts Council	\$10,800	\$9,600	\$10,800	\$10,800	\$9,000
Alliance For CA Traditional Artists	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Total	\$405,983	\$463,623	\$406,611	\$406,526	\$617,811
Supporting Information					
4100	PERSONNEL				\$ 227,434
4101	Personnel			227,434	
4200	OPERATING EXPENSES				\$ 390,377
3678	NEA Learning/Arts - Mariachi Master Program			\$57,000	
XXXX	California State Grant			\$200,000	
3750	Elderly Nutrition Program			\$84,877	
3901-3750	Elderly Nutrition Program Income			\$16,000	
1371	Afterschool Program (Gridley/Morningside)			\$16,000	
XXXX	Arts Council			\$9,000	
XXXX	Alliance for CA Traditional Artists			\$7,500	
TOTAL					\$ 617,811

CITY OF SAN FERNANDO

PROPOSED BUDGET

FY 2014-2015

CITY OF SAN FERNANDO					
PROPOSED BUDGET					
FY 2014-2015					
FUND					FUND NO.
State Gas Tax Fund					11
NARRATIVE					
This fund is used to account for maintenance work and capital projects associated with impacts from motor vehicle travel in the City. It is also used for capital improvements requiring matching funds for Federal funding (TEA-3) eligibility. The use of these funds is restricted by Article XIX of the California State Constitution and by Streets and Highways Code Section 2101. All Motor Vehicle Fuel Tax funds allocated from the Highway Users Tax Account must be expended for the following: (a) The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for nonmotorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.					
BALANCE SHEET					
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Beginning Balance	\$ 591,808	\$ 562,920	\$ 12,703	\$ 279,517	\$ 442,145
Revenues	707,744	927,318	674,416	674,416	642,402
Expenses	736,632	1,210,720	478,649	511,788	973,811
Ending Balance	\$ 562,920	\$ 279,517	\$ 208,470	\$ 442,145	\$ 110,736
PERSONNEL					
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Public Works Director	0.00	0.00	0.09	0.09	0.05
Operations Manager	0.00	0.00	0.00	0.00	0.00
Civil Engineering Assistant II	0.00	0.00	0.34	0.34	0.05
P.W. Maintenance Worker	0.00	0.00	0.00	0.00	0.00
Bldg Maint Worker/Elec. Helper	0.00	0.00	0.00	0.00	0.00
P.W. Maintenance Helper PT	0.00	0.00	0.00	0.00	0.00
Electrical Supervisor	0.00	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.00	0.00	0.15	0.15	0.15
Office Specialist	0.00	0.00	0.10	0.10	0.05
Administrative Analyst	0.00	0.00	0.00	0.00	0.00
P.W. Field Supervisor II	0.00	0.00	0.00	0.00	0.09
Senior Maintenance Worker	0.00	0.00	0.80	0.80	0.40
Total	0.00	0.00	1.48	1.48	0.79
APPROPRIATIONS					
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Personnel Expenses	\$ -	\$ 181,987	\$ 86,317	\$ 75,252	\$ 68,735
Transfers	661,855	652,925	363,852	369,852	523,006
Cost Allocation	21,070	21,070	21,070	21,070	21,070
Operating Expense	1,039	2,200	7,410	10,460	21,000
Capital Outlay	52,668	352,538		35,154	340,000
Total	\$ 736,632	\$ 1,210,720	\$ 478,649	\$ 511,788	\$ 973,811
SOURCE OF FUNDS					
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Interest Income	\$ 28	\$ -	\$ -	\$ -	\$ -
Highway User Tax Allocation Sect. 2105,2106,2107, 2103 & 2107.5 (acct# 11-3610, 3611, 3612, 3613, 3615)	707,717	927,318	674,416	674,416	642,402
Transfers from Retirement Fund (Fund 18)			\$ 14,401	\$ 2,847	\$ -
Total	\$ 707,745	\$ 927,318	\$ 688,817	\$ 677,263	\$ 642,402
4100	PERSONNEL EXPENSES				\$ 68,735
4101	Personnel Costs: Field Staff			\$ 68,735	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
FUND			FUND NO.
State Gas Tax Fund			11
11-190		COST ALLOCATION	\$21,070
0000-4480	Cost Allocation	\$21,070	
11-190		TRANSFERS	\$ 523,006
0000-4901	Transfer HUTA funds to General Fund - to offset street related		
	01-310 Engineering / Admin: \$20,000 for Consultant Services	\$20,000	
	01-311 Street Maint.: \$90,172 for Operation Pothole	\$90,172	
	01-320 Equip/Vehicle Maint.: \$45,000 for Vehicle Fuel	\$45,000	
	01-343 Street Sweeping: \$136,000 for St. Sweeping Contract	\$136,000	
	01-346 Streets, Trees & Parkways: \$35,000 for projects	\$35,000	
	01-370 Traffic Safety: \$64,834 for Labor/Indirect Costs	\$64,834	
	01-371 Traffic Signals: \$102,000 for Labor/Indirects Costs	\$102,000	
	01-390 Facilities: \$30,000 for Labor/Indirect Costs	\$30,000	
		OPERATING EXPENSES	\$21,000
7105-4260	Carryover from FY13-14: Wayfinding Sign Installation	\$13,590	
0000-4270	State Controller's Annual Street Report Audit	\$910	
7510-4300	Maclay Ave. streetscape maintenance supplies. Expense moved from	\$6,500	
11-311		CAPITAL PROJECTS	\$340,000
0000-4600	Street Improvement Project	\$340,000	
TOTAL			\$973,811

CITY OF SAN FERNANDO						
PROPOSED BUDGET						
FY 2014-2015						
FUND	FUND NO.					
Measure R Fund	12					
NARRATIVE						
In November 2008, Measure R was approved by the State's voters committing a projected \$40 billion to traffic relief and transportation upgrades throughout the County over the next 30 years. The City receives these funds as an ongoing annual allotment, which is used for city street related maintenance and capital projects.						
BALANCE SHEET	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Beginning Balance	\$ 47,368	\$ 140,246	\$ 231,947	\$ 314,227	\$ 502,706	
MTA Revenue	229,172	243,675	254,212	253,086	253,086	
Expenditures	136,294	69,695	457,057	64,607	617,000	
Ending Balance	\$ 140,246	\$ 314,226	\$ 29,102	\$ 502,706	\$ 138,792	
SOURCE OF FUNDS	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
12-3210 MTA Measure R Allocation	229,172	243,675	253,086	253,086	253,086	
Total	\$ 229,172	\$ 243,675	\$ 253,086	\$ 253,086	\$ 253,086	
PERSONNEL	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
P.W. Admin. Coordinator	0.00	0.00	0.00	0.00	0.01	
Administrative Analyst	0.00	0.00	0.00	0.00	0.05	
Office Specialist	0.00	0.00	0.00	0.00	0.05	
P.W. Director	0.00	0.00	0.00	0.00	0.01	
APPROPRIATIONS	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Personnel	\$ 110,048	\$ -	\$ 13,057	\$ 7,607	\$ -	
Operating Expenses	26,245	23,955	25,000	-	25,000	
Capital Outlay	-	45,740	419,000	57,000	592,000	
Total	\$ 136,293	\$ 69,695	\$ 457,057	\$ 64,607	\$ 617,000	
PERSONNEL SERVICES						
310-4101	Personnel Costs				\$0	
OPERATING EXPENSES						\$25,000
310-4270	Professional Services				\$25,000	
CAPITAL PROJECTS						\$592,000
311-4600	Pacoima Wash Bike Path Project (Funds are being accumulated for construction in 2016)				\$80,000	
	Phillip Street Improvements (Street and Storm Drains)				\$362,000	
	Street Improvement Project				\$150,000	
TOTAL						\$617,000

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015					
FUND					FUND NO.
Traffic Safety					13
NARRATIVE					
Fund 13 accounts for receipts from traffic fines as levied by local courts. A portion of the funds are transferred to the General Fund for traffic safety purposes and the remainder are used by Public Works for traffic safety related expenditures including street markings, traffic signal maintenance and repairs, and pothole repairs. The fund is required by Section 1463 (b) of the California Penal Code.					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
None	-	-	-	-	-
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$ 166,662	\$ 76,538	\$ (6,092)	\$ (1,696)	\$ 3,544
Revenues	53,803	32,108	37,917	37,065	31,000
Expenditures	143,927	110,342	31,825	31,825	30,000
Ending Balance	\$ 76,538	\$ (1,696)	\$ -	\$ 3,544	\$ 4,544
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Transfers	\$ 30,000	\$ 30,000	\$ 31,825	\$ 31,825	\$ 30,000
Operating Expenses	36,732	54,015	-	-	-
Capital Outlay	77,195	26,327	-	-	-
Total	\$ 143,927	\$ 110,342	\$ 31,825	\$ 31,825	\$ 30,000
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
13-3410 Vehicle Code Fines	58,803	32,108	37,917	37,065	31,000
Total	\$ 58,803	\$ 32,108	\$ 37,917	\$ 37,065	\$ 31,000
190	TRANSFERS				\$ 30,000
0000-4901	Transfer to General Fund: Acct # 01-371 to cover traffic safety related costs incurred.			\$30,000	
OPERATING EXPENSES					\$0
CAPITAL PROJECTS					\$0
TOTAL					\$30,000

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015						
FUND						FUND NO.
Cash In-lieu of Parking Fund						14
NARRATIVE						
This fund is to account for the revenues and related expenditures from developers or builders who decide to pay a specified amount to the City of San Fernando instead of providing required parking.						
During FY 1998-1999, this fund was used to purchase the lot at 1422 San Fernando Road to meet future parking needs. Beginning with FY 1999-2000, plans are to accumulate these funds for parking projects.						
BALANCE SHEET						
	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Beginning Balance	\$ 71,369	\$ 71,369	\$ 71,369	\$ 71,369	\$ 71,369	
Revenues			-	-	-	
Expenditures	-	-	-	-	-	
Ending Balance	\$ 71,369	\$ 71,369	\$ 71,369	\$ 71,369	\$ 71,369	
PERSONNEL						
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
None	-	-	-	-	-	

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND		FUND NO.					
Local Transportation		15					
NARRATIVE							
The Transportation Development Act (TDA) of 1971 provides funding for transit and non-transit related purposes that comply with regional transportation plans. TDA funds consist of the Local Transportation Fund (LTF), which is derived from a 1/4 cent of the general sales tax collected statewide and the State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel. Funds are annually allocated by the Metropolitan Transit Authority (MTA) and will be used for sidewalk improvements during the fiscal year.							
BALANCE SHEET		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Beginning Balance	\$	6,662	\$ 3,117	\$ 2,170	\$ 6,649	\$ 13,767	
MTA Revenues		12,239	16,200	19,521	19,521	19,500	
Expenditures		15,784	12,668	16,200	12,403	19,600	
Ending Balance	\$	3,117	\$ 6,649	\$ 5,491	\$ 13,767	\$ 13,667	
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
15-3695-0866 TDA Article 3 Alloc.	\$	12,238	\$ 16,200	\$ 19,521	\$ 19,521	\$ 19,500	
Total	\$	12,238	\$ 16,200	\$ 19,521	\$ 19,521	\$ 19,500	
PERSONNEL		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
None		-	-	-	-	-	
APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Operating Expenses	\$	100	\$ 100	\$ 100	\$ 100	\$ 100	
Capital Projects		15,684	12,568	16,100	12,303	19,500	
Total	\$	15,784	\$ 12,668	\$ 16,200	\$ 12,403	\$ 19,600	
OPERATING EXPENSES							\$100
0000-4480	Cost Allocation				\$100		
TRANSFERS							\$19,500
0000-4901	Transfer to 001-346				\$19,500		
TOTAL							\$19,600

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND						FUND NO.
Air Quality Management District						16
NARRATIVE						
This fund is used to account for South Coast Air Quality Management District (SCAQMD) revenues received by the City. Per AB 2766 (1990), a portion of the State Department of Motor Vehicle registration fee (\$4 per vehicle) is distributed to 89 cities in Los Angeles County. Thirty percent of fees collected are kept by the SCAQMD while 40% are distributed to cities. These funds may be used for various programs to reduce air pollution.						
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Beginning Balance	\$ 42,113	\$ 71,885	\$ 100,885	\$ 100,525	\$ 129,495	
Revenues	29,772	28,699	29,000	29,000	29,100	
Expenditures	-	59	127,000	-	140,900	
Ending Balance	\$ 71,885	\$ 100,525	\$ 2,885	\$ 129,525	\$ 17,695	
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
None	-	-	-	-	-	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
16-3605 Motor Vehicle in-Lieu Tax <i>(Qtrly Allocation from AQMD)</i>	\$ 29,772	\$ 28,699	\$ 29,000	\$ 29,000	\$ 29,100	
Total	\$ 29,772	\$ 28,699	\$ 29,000	\$ 29,000	\$ 29,100	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Operating Expenses	\$ -	\$ 59	\$ -	\$ -	\$0	
Capital Expenses	-	-	127,000	-	\$140,900	
Total	\$ -	\$ 59	\$ 127,000	\$ -	\$ 140,900	
4100	OPERATING EXPENSES					\$0
0000-4480	Operating Expenses			\$0		
4500	CAPITAL EXPENSES					\$140,900
	MSRC MATCH PROGRAM FY 14-15			\$ 140,900		
TOTAL						\$140,900

CITY OF SAN FERNANDO ADOPTED BUDGET FY 2013-2014					
DIVISION					FUND NO.
Self Sustaining Recreational Activities					17
NARRATIVE					
Fund 17 is a self-sustaining fund which pays part-time staff salaries, equipment and supplies, and contracted instructor salaries. The activities which generate income and make expenditures through this account include: sports leagues, day camp, exercise & dance classes, karate, and all other revenue generating ventures.					
BALANCE SHEET	ACTUAL 2010-2011	ACTUAL 2011-2012	ADOPTED 2012-2013	ESTIMATED 2012-2013	ADOPTED 2013-2014
Beginning Balance	\$ 11,603	\$ (59,792)	\$ (29,528)	\$ (36,220)	\$ 7,644
Revenue	500,622	211,260	188,962	179,255	112,150
Expenditures	572,017	187,688	165,882	135,391	119,230
Ending Balance	\$ (59,792)	\$ (36,220)	\$ (6,448)	\$ 7,644	\$ 564
SOURCE OF FUNDS					
FUND 17					\$ 119,794
TOTAL					\$ 119,794
PERSONNEL	ACTUAL 2010-2011	ACTUAL 2011-2012	ADOPTED 2012-2013	ESTIMATED 2012-2013	ADOPTED 2013-2014
Senior Counselors (FTE)	1.9	1.9	0.0	1.9	2.0
Rec Coordinator	0.2	0.2	0.0	0.2	0.0
Office Specialist	0.1	0.1	0.1	0.1	0.0
Community Svcs Supv.	0.6	0.6	0.2	0.6	0.0
Counselor (FTE)	6.6	6.6	0.0	6.6	4.0
RCS Coord.	0.4	0.4	0.2	0.4	0.0
Program Specialist (FTE)	0.8	0.0	0.0	0.0	0.5
Recreation Leaders (FTE)	0.8	0.8	0.8	0.8	1.5
Total	11.2	10.5	1.3	10.5	8.0
APPROPRIATIONS					\$ 115,730
Personnel Services				\$ 52,400	
Operating Expenses (Dept. Supplies, Contract Services)				63,330	
4500 CAPITAL EXPENSES					\$3,500
4500	Three Computer hardware replacements			\$3,500	
TOTAL					\$ 119,230

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2013-2014**

DIVISION Self Sustaining Recreational Activities	FUND NO. 17
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		Revenue	Expenses			Surplus (Deficit)
Full-Time & Part-time Salaries			Supplies 4300	Contractual 4260	Personnel	
1321	Senior Yoga	\$0	\$0	\$0	\$0	\$0
1322	Senior Aerobics	\$6,000	\$0	\$3,000	\$1,500	\$1,500
1323	Senior Music	\$0	\$0	\$0	\$0	\$0
1326	Karate	\$7,000	\$0	\$7,000	\$0	\$0
1328	Youth Basketball	\$20,000	\$17,000	\$7,000	\$4,400	(\$8,400)
1334	Adult Softball	\$0	\$0	\$0	\$0	\$0
1335	Snack Bar	\$3,000	\$2,000		\$1,000	\$0
1337	Aerobics	\$20,000	\$2,500	\$13,000	\$3,500	\$1,000
1339	Senior Line Dance	\$800	\$0	\$600	\$0	\$200
1342	Tiny Tot Sports	\$1,000	\$300	\$700	\$0	\$0
1346	Support Group	\$0	\$0	\$0	\$0	\$0
1362	Folklorico	\$4,000	\$0	\$3,500	\$0	\$500
1365	Tiny Tot Tumbling	\$0	\$0	\$0	\$0	\$0
1366	Aztec Dance	\$350	\$0	\$230	\$0	\$120
1385	Teen Council - Youth Services	\$0	\$0	\$0	\$0	\$0
XXXX	City Wellness	\$0	\$0	\$0	\$0	\$0
1399	Day Camp	\$50,000	\$3,000	\$3,500	\$42,000	\$1,500
TOTAL PROJECTED		\$112,150	\$24,800	\$38,530	\$52,400	(\$3,580)

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015					
FUND					FUND NO.
RETIREMENT					18
NARRATIVE					
<p>This fund is to account for receipts from a voter-approved special tax levy that is used to pay for all costs of the City's membership in the Public Employees Retirement System (PERS). As of Fiscal Year 2003-2004, the City's costs increased significantly due to rising rates in both health insurance premiums and member contributions to PERS. This has continued in succeeding years.</p> <p>Payment of retired employees health benefits and service charges paid to PERS for administration of the retired employees health insurance is paid directly from the Retirement Fund. In FY 2009-2010, the miscellaneous group approved payment of 2% of the employee contribution increasing to 4% in FY 2010-2011. In FY 2011-2012, the Sworn Police personnel approved payment of 4.5% of the employee contribution pension cost.</p>					
	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
BALANCE SHEET					
Beginning Balance	\$ (611,751)	\$ 32,808	\$ 601,715	\$ (497,363)	\$ (197,363)
Revenues	4,279,998	2,809,000	3,801,600	2,800,000	3,001,201
Expenditures	3,635,438	3,339,171	2,591,440	2,500,000	2,756,883
Ending Balance	\$ 32,808	\$ (497,363)	\$ 1,811,875	\$ (197,363)	\$ 46,956
SOURCE OF FUNDS					
Property Taxes	4,279,998	2,809,000	3,801,600	2,800,000	2,800,000
Transfer from General Fund	-	-	-	-	176,333
Transfer from Water Fund	-	-	-	-	12,434
Transfer from Sewer Fund	-	-	-	-	12,434
Total	\$ 4,279,998	\$ 2,809,000	\$ 3,801,600	\$ 2,800,000	\$ 3,001,201
4100 PERSONNEL SERVICES					\$2,595,751
101-4124	Retirement Costs			\$ 3,715	
102-4124	Retirement Costs			\$27,824	
105-4124	Retirement Costs			\$53,483	
106-4124	Retirement Costs			\$56,188	
115-4124	Retirement Costs			\$30,165	
130-4124	Retirement Costs			\$88,674	
140-4124	Retirement Costs			\$50,130	
150-4124	Retirement Costs			\$50,130	
152-4124	Retirement Costs			\$28,676	
222-4124	Retirement Costs			\$172,945	
225-4124	Retirement Costs			\$1,323,013	
310-4124	Retirement Costs			\$87,517	
3xx-4124	Retirement Costs			\$133,025	
3xx-4124	Retirement Costs			\$33,821	
3xx-4124	Retirement Costs			\$41,971	
3xx-4124	Retirement Costs			\$90,538	
3xx-4124	Retirement Costs			\$174,119	
4xx-4124	Retirement Costs			\$87,290	
430-4124	Retirement Costs			\$11,606	
part time	Retirement Costs			\$50,919	
4200 OPERATING EXPENSES					\$ 141,523
4480	Cost Allocation - Central Services			\$ 141,523	
4260	OPEB eval/study contractual services			\$ -	
4900 TRANSFER					\$ 19,609
4900	Transfer to Water Funds - Divison 180			\$ 9,805	
4900	Transfer to Sewer Funds - Divison 180			\$ 9,805	
4900	Transfer to Special Funds - Divison 180			\$ -	
TOTAL					\$ 2,756,883

CITY OF SAN FERNANDO						
PROPOSED BUDGET						
FY 2014-2015						
FUND						FUND NO.
Quimby Act Fees						019
NARRATIVE						
This fund is to account for receipts from developers, who are required under State law to provide and support park facilities.						
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Beginning Balance	\$ 363,459	\$ 352,705	\$ 335,583	\$ 316,879	\$ 29,777	
Revenues	178	195	100	11,898	-	
Expenses	10,932	36,021	240,000	299,000	29,000	
Ending Balance	\$ 352,705	\$ 316,879	\$ 95,683	\$ 29,777	\$ 777	
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
None	-	-	-	-	-	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ 2,906	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	0	28,970	0	0	15,000	
Capital Outlay	7,610	7,051	240,000	299,000	14,000	
Total	\$ 10,516	\$ 36,021	\$ 240,000	\$ 299,000	\$ 29,000	
4200	OPERATING EXPENSES				\$15,000	
42XX	Matching CA State Grant			\$15,000		
4500	CAPITAL EXPENSES				\$14,000	
	Pool Deck Upgrades			\$14,000		
TOTAL					\$29,000	

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND	FUND NO.
Asset Seizure - State	20

NARRATIVE

This fund is to account for receipts and disbursements of state seized and forfeited assets used from the sale of controlled substances.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$ 143	\$ 2,493	\$ 21,764	\$ 21,764	\$ 19,924
Revenues	2,350	23,178	3,803	4,660	2,000
Expenditures	0	3,907	7,000	6,500	0
Ending Balance	\$ 2,493	\$ 21,764	\$ 18,567	\$ 19,924	\$ 21,924

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-	-
Capital Equipment	-	3,907	7,000	6,500	-
Transfers	-	-	-	-	-
Total	\$ -	\$ 3,907	\$ 7,000	\$ 6,500	\$ -

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND						FUND NO.
Asset Seizure - Federal						21
NARRATIVE						
This fund is to account for receipts and disbursements of federal seized and forfeited assets used from the sale of controlled substances. There has been little federal seizure activity in recent years.						
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Beginning Balance	\$ 462	\$ 463	\$ 37,078	\$ 37,078	\$ 37,083	
Revenues	1	36,615	-	5	-	
Expenditures	-	-	-	-	-	
Ending Balance	\$ 463	\$ 37,078	\$ 37,078	\$ 37,083	\$ 37,083	
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
None	-	-	-	-	-	
Appropriations	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Expense	\$ -	\$ -	\$ -	\$ -	\$ -	
Operations Expense	-	-	-	-	-	
Capital Outlay	-	-	-	-	-	
Transfers	-	-	-	-	-	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	

CITY OF SAN FERNANDO					
PROPOSED BUDGET					
FY 2014-2015					
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS					DIVISION NO.
					26-155
NARRATIVE					
In FY 2013-2014, the City's annual allocation of federal Community Development Block Grant (CDBG) funds is set-aside for the payment of a Section 108 Loan as part of the total financing package for construction of the San Fernando Regional Aquatics Facility. The City's annual allocation has been decreasing in recent years and starting with the 2013-14 fiscal year, the CDBG exchange program has been eliminated, causing a shortfall in amount of debt service, thus requiring a transfer from the General Fund to cover the deficit.					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$ (7,034)	\$ (3,083)	\$ 2,751	\$ 2,751	2,751
Revenues	336,116	353,149	348,078	348,078	349,897
Expenditures	332,165	347,315	348,078	348,078	352,588
Ending Balance	\$ (3,083)	\$ 2,751	\$ 2,751	\$ 2,751	\$ 60
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
26 CDBG GRANT (37th Year)	\$ 331,882	\$ 347,315	\$ 245,290	\$ 245,290	\$ 233,077
26 CDBG Recovery Act Funds	-	-	-	-	-
CDBG Loan Repayments		5,834	-	-	-
Transfer from General Fund			102,785	102,785	116,820
Total	\$ 331,882	\$ 353,149	\$ 348,075	\$ 348,075	\$ 349,897
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Community Development Director	0.03	0.00	0.00	0.00	0.00
Senior Planner	0.02	0.00	0.00	0.00	0.00
Community Preservation Supervisor	0.23	0.00	0.00	0.00	0.00
Community Preservation Officer	0.00	0.00	0.00	0.00	0.00
Community Preservation Officer -2	0.24	0.00	0.00	0.00	0.00
Community Preservation Officer -3	0.17	0.00	0.00	0.00	0.00
Assistant Planner (Housing)	0.12	0.00	0.00	0.00	0.00
Total	0.81	0.00	0.00	0.00	0.00
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	-	-	-	-	4,000
Capital Outlay/Loan Expenses	331,882	347,315	348,075	348,075	348,588
Total	\$ 331,882	\$ 347,315	\$ 348,075	\$ 348,075	\$ 352,588
4100	PERSONNEL SERVICES				\$0
4200	OPERATING EXPENSES				\$4,000
0000-4265	Section 108 Loan-Swimming Pool Facility - Admin Fee			\$4,000	
4400	LOAN EXPENSES				\$348,588
0000-4424	Section 108 Loan-Swimming Pool Facility - Interest			\$63,588	
0000-4426	Section 108 Loan-Swimming Pool Facility - Principle			\$285,000	
TOTAL					\$352,588

CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015

FUND						FUND NO.
Street Lighting Fund						27
NARRATIVE						
The Street Lighting Division maintains and repairs approximately 427 City-owned street lights and circuits and has oversight of the 1,200 street lights within the City of San Fernando that are maintained by Southern California Edison. The City pays Edison for electrical power for all street lighting.						
Revenue for this fund is made available through the city's voter approved Landscape and Lighting Act Assessment. With the passage of Proposition 218 in 1996, any increase of the current assessment is subject to approval through a new balloting process. Since the assessments have not had an increase to meet rising costs, this fund has a deficit.						
BALANCE SHEET						
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Beginning Balance	\$ (23,893)	\$ (3,402)	\$ 47,873	\$ (67,893)	\$ (23,250)	
Revenues	442,911	329,623	365,715	348,269	375,239	
Expenditures	422,420	394,114	393,857	303,626	371,490	
Ending Balance	\$ (3,402)	\$ (67,893)	\$ 19,731	\$ (23,250)	\$ (19,501)	
PERSONNEL						
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Public Works Director	0.07	0.07	0.07	0.07	0.00	
Administrative Analyst	0.05	0.15	0.00	0.00	0.05	
Civil Engineering Assistant II	0.20	0.20	0.20	0.20	0.10	
Civil Engineering Assistant I	0.00	0.00	0.00	0.00	0.00	
P.W. Administrative Analyst	0.00	0.00	0.05	0.05	0.05	
Equip & Material Supervisor	0.00	0.10	0.10	0.10	0.05	
Mechanical Helper	0.00	0.10	0.10	0.10	0.05	
Electrical Supervisor	0.25	0.30	0.30	0.30	0.30	
Bldg. Maint. Worker/Elect. Helper	0.25	0.35	0.35	0.35	0.35	
Total	0.82	1.27	1.17	1.17	0.95	
APPROPRIATIONS						
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Personnel Services	\$ 161,461	\$ 145,846	\$ 118,991	\$ 99,582	\$ 89,774	
Operating Cost	246,196	236,505	258,103	191,444	264,953	
Cost Allocation	11,763	11,763	11,763	11,763	11,763	
Capital Outlay	3,000	-	5,000	837	5,000	
Total	\$ 422,420	\$ 394,114	\$ 393,857	\$ 303,626	\$ 371,490	
SOURCE OF FUNDS						
	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
27-3110/3130/3150 Property Tax	\$ 332,863	\$ 329,623	\$ 365,715	\$ 333,751	\$ 331,012	
Transferred from Measure R	110,048	-	-	-	-	
Transfer from General Fund	-	-	12,413	12,413	44,227	
Total	\$ 442,911	\$ 329,623	\$ 378,128	\$ 346,164	\$ 375,239	
4480	Cost Allocation				\$ 11,763	
4480	Cost Allocation			\$ 11,763		
4100	PERSONNEL SERVICES				\$89,774	
4101	Personnel Costs			\$87,774		
4105	Overtime: Street light surveys and knockdowns			2,000		

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND			FUND NO.
Street Lighting Fund			27
4200	OPERATING EXPENSES		\$264,953
4210	Utilities		\$232,000
4250	Rents and Lease:		\$750
	Lifts & power equipment	\$750	
4260	Contractual Services:		\$18,600
	Engineer's Report	\$5,600	
	Street Lighting Dist. proceedings	\$2,500	
	County Assessors Office	\$1,200	
	Light poles and pull boxes	\$800	
	Repair damaged street lights	\$8,500	
4300	Department Supplies:		\$10,050
0301-4300	Ballast kit replacement	\$2,000	
0301-4300	Lamps 80 @ \$25.00	\$2,000	
0301-4300	Photo electric cells 10 @ \$25.00	\$250	
0301-4300	Manhole cover plates	\$200	
0301-4300	Miscellaneous lenses, conduit, fuses,	\$3,500	
0301-4300	Replacement of steel poles	\$2,000	
0301-4300	Slurry seal & cement	\$100	
4320	Department Equipment Maintenance		\$750
4340	Small Tools		\$365
4400	Utility Truck maintenance		\$1,200
4402	Utility Truck fuel		\$1,238
4500	CAPITAL EXPENSES/TRANSFERS		\$5,000
4600	Capital Equipment:		\$5,000
	Knockdown Replacement		
TOTAL			\$ 371,490

CITY OF SAN FERNANDO

ADOPTED BUDGET

FY 2014-2015

FUND						FUND NO.
Parking M&O - Off Street						29
NARRATIVE						
The Off-Street Parking Maintenance and Operations Fund accounts for the scheduled routine maintenance and cleaning of all City parking facilities as well as maintenance and operation of metered parking spaces throughout the City, the collection of meter monies, and repair or replacement of broken and vandalized parking meters. Revenue sources consist of parking meter revenues and the parking improvement assessment which includes areas of the civic center and the San Fernando Road commercial corridor.						
BALANCE SHEET	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Beginning Balance	\$ 22,534	\$ 58,200	\$ 119,793	\$ 93,789	\$ 143,970	
Revenues	208,760	200,564	222,591	208,369	205,143	
Expenditures	173,094	164,975	247,341	158,188	324,526	
Ending Balance	\$ 58,200	\$ 93,789	\$ 95,043	\$ 143,970	\$ 24,587	
PERSONNEL	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
PW Maintenance Worker	0.20	0.26	0.19	0.19	0.19	
P.W. Sr. Maintenance Worker	0.00	0.21	0.21	0.21	0.14	
PW Field Supervisor II	0.25	0.10	0.10	0.10	0.10	
Electrical Supervisor	0.05	0.10	0.10	0.10	0.10	
Bldg Maint Worker/Elec. Helper	0.05	0.15	0.15	0.15	0.15	
Equip & Material Supervisor	0.00	0.10	0.10	0.10	0.10	
Mechanical Helper	0.00	0.10	0.10	0.10	0.07	
PW Superintendent	0.05	0.05	0.05	0.05	0.05	
Public Works Director	0.00	0.00	0.00	0.00	0.05	
Office Specialist	0.00	0.00	0.00	0.00	0.01	
Meter Technician	0.10	0.15	0.15	0.15	0.15	
PW Operations Manager	0.00	0.10	0.00	0.00	0.00	
Total	0.70	1.32	1.15	1.15	1.11	
APPROPRIATIONS	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Personnel Services	\$ 128,077	\$ 124,173	\$ 112,085	\$ 86,104	\$ 73,458	
Operating Expenses	37,642	34,462	43,668	33,457	70,068	
Capital	7,376	6,340	55,500	2,539	181,000	
Transfers	-	-	-	36,088	-	
Total	\$ 173,095	\$ 164,975	\$ 211,253	\$ 158,188	\$ 324,526	
SOURCE OF FUNDS	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED	
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Parking Meter Revenue						
29-3520 Rental Income	\$ 12,800	\$ 11,733	\$ 12,800	\$ 12,800	\$ 12,800	
29-3850 Prkg Meter Revenue	\$ 146,027	\$ 142,684	\$ 145,827	\$ 146,412	\$ 145,041	
29-3870 Bus. License Tax Area A	\$ 49,933	\$ 46,147	\$ 49,129	\$ 45,826	\$ 47,302	
<i>Transfers from Retirement Fund (Fund 18)</i>	\$ -	\$ -	\$ 14,835	\$ 3,331	\$ -	
Total	\$ 208,760	\$ 200,564	\$ 222,591	\$ 208,369	\$ 205,143	

**CITY OF SAN FERNANDO
ADOPTED BUDGET
FY 2014-2015**

FUND				FUND NO.
Parking M&O - Off Street				29
4100 PERSONNEL SERVICES			\$73,458	
4100	Personnel Costs		\$73,458	
4105	Overtime: Parking meter repairs Lighting Maintenance			
4200 OPERATING EXPENSES			\$70,068	
4210	Utilities		\$18,500	
4250	Rents & Leases		\$500	
4270	Professional Services: Parking utilization study		\$25,000	
4300	Department Supplies :		\$3,500	
0301-4300	Landscape maintenance supplies, irrigation parts and plants. Replacement plants will be drought tolerant perennials to reduce water use and future replacement costs	\$1,000		
4300	Permit Parking Expenses	\$500		
	Replace existing landscaping with drought tolerant planting & irrigation - goal is at least 20% reduction of water use	\$2,000		
4320	Equipment Maintenance: Parking meter repair, replacement of damaged poles, battery replacement and related equipment repairs to backpack blowers and paint striping machine.	\$1,000	\$11,500	
0301-4300	Parking Meter maintenance parts and batteries	\$5,000		
0301-4300	Parking meter repair parts	\$4,000		
0301-4300	Parking lot lighting repair parts	\$1,500		
4340	Small Tools: Replacement of worn out tools & new equipment.		\$250	
4400	Utility Truck maintenance		\$800	
4402	Utility Truck fuel		\$2,642	
4480	Cost Allocation:		\$7,376	

CITY OF SAN FERNANDO				
ADOPTED BUDGET				
FY 2014-2015				
FUND				FUND NO.
Parking M&O - Off Street				29
4500			\$181,000	
CAPITAL EXPENSES				
4500	Capital Equipment:		\$31,000	
	Replacement power equipment	\$1,000		
	Stop Sign Replacement	\$5,000		
	Parking meter replacement to increase stable revenues. A typical meter is warranted for 6 months, with life expectancy of 3 years. There are approx. 425 meters city wide, with majority over 7 years old. Estimated \$700.00 per meter (x) 35 meters per year due to vandalism and wear-and-tear.	\$25,000		
4600	Capital Projects:		\$150,000	
	Parking Lots Repavement			
TRANSFERS				\$0
4901	Transfer to General Fund:		\$0	
	Transfer to Fund 01:			
TOTAL				\$324,526

CITY OF SAN FERNANDO						
PROPOSED BUDGET						
FY 2014-2015						
FUND						FUND NO.
Equipment Replacement Fund						41
NARRATIVE						
The Equipment Replacement Fund (ERF) is a financial tool to accommodate for the orderly replacement of existing equipment that also includes a payback mechanism to replenish the fund. Payback occurs by charging the department making the purchase an annual amount equal to the replacement value divided by the useful life of the equipment. The replacement value is calculated by using the purchase price plus 5% estimated compounded increase in future cost.						
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Beginning Balance	\$ 135,259	\$ 135,259	\$ 135,259	\$ 135,259	\$ -	
Revenues	-	-	-	-	40,000	
Expenditures	-	-	135,000	135,259	\$ 40,000	
Ending Balance	\$ 135,259	\$ 135,259	\$ 259	\$ -	\$ -	
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
None	-	-	-	-	-	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Operating Expenses	0	0	0	0	0	
Capital Outlay	10,246	10,932	0	240,000	40,000	
Total	\$ 10,246	\$ 10,932	\$ -	\$ 240,000	\$ 40,000	
SOURCE OF FUNDS						
Insurance Claim	\$ -	\$ -	\$ -	\$ -	\$ 22,118	
Transfer from General Fund	-	-	-	-	17,882	
Total	\$ -	\$ -	\$ -	\$ -	\$ 40,000	
4500	CAPITAL EXPENSES					\$40,000
4500	Capital Equipment - Replace Police Vehicle totaled in accident. Insurance claim to pay \$22,118			\$40,000		
TOTAL						\$40,000

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015					
FUND					FUND NO.
Pavement Management					50
NARRATIVE					
The pavement management fund is a direct transfer from the sewer and water fund and proceeds from refuse towards street improvements.					
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$ 364,405	\$ 139,389	\$ 133,139	\$ 118,057	\$ 62,202
Revenue	226,647	222,893	230,326	190,600	-
Expenditures	451,663	244,225	446,455	246,455	62,202
Ending Balance	\$ 139,389	\$ 118,057	\$ (82,990)	\$ 62,202	\$ (0)
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Public Works Director*	0.05	0.09	0.00	0.00	0.00
Operations Manager	0.11	0.00	0.00	0.00	0.00
Civil Engineering Assistant II	0.14	0.34	0.00	0.00	0.07
P.W. Maintenance Worker	0.10	0.10	0.00	0.00	0.00
Bldg Maint Worker/Elec. Helper	0.05	0.00	0.00	0.00	0.00
P.W. Maintenance Helper PT	0.25	0.00	0.00	0.00	0.00
Electrical Supervisor	0.05	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.00	0.10	0.00	0.00	0.00
Office Specialist	0.00	0.05	0.00	0.00	0.05
Administrative Analyst	0.00	0.00	0.00	0.00	0.00
P.W. Field Supervisor II	0.10	0.20	0.00	0.00	0.00
Senior Maintenance Worker	0.25	0.80	0.00	0.00	0.00
Total	1.10	1.68	0.00	0.00	0.12
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel	\$ 203,127	\$ -	\$ 16,129	\$ 16,129	\$ -
Transfers	240,000	240,000	230,326	230,326	-
Capital	8,536	128,481	200,000	-	62,202
Total	\$ 451,663	\$ 368,481	\$ 446,455	\$ 246,455	\$ 62,202
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
50-3500/3800 Impact Fees	\$ 226,647	\$ 222,893	\$ 327,206	\$ 190,000	
Transfers from Retirement Fund (Fund 18)	-	-	2,798	600	-
Total	\$ 226,647	\$ 222,893	\$ 330,004	\$ 190,600	\$ -
PERSONNEL					\$0
4101	FT Personnel				
					\$0
310-4901	Transfer to General Fund: Transfer to Fund 01: Funds will be treated as franchise funds and utilized in the General Fund.				
Capital Projects					\$62,202
4600	Capital Projects: Street Improvement Project				\$62,202
TOTAL					\$62,202

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND **FUND NO.**
COMMUNITY INVESTMENT FUND **053**

NARRATIVE
 As part of the Collection Service Agreement with Consolidated (Republic) Disposal, they proposed to establish a recycling revenue share program with the City where they will return \$10,000 annually from the proceeds from the sale of recyclable materials to the City towards an annual community investment fund where each City Councilmember will select an annual event program and/or City organization to provide \$2,000 (or alternatively the entire council will allocate the funding all at once annually.)

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Revenues	0	0	0	10,000	10,000
Expenses	0	0	0	0	-
Ending Balance	\$ -	\$ -	\$ -	\$ 10,000	\$ 20,000

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
none	0	0	0	0	0
Total	0	0.00	0.00	0.00	0.00

APPROPRIATIONS					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 0
Operating Expenses	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total	\$ -	\$ -	\$ -	\$ -	\$ 0

SOURCE OF FUNDS					
Republic Consolidated	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Total	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000

Supporting Information

4100 PERSONNEL SERVICES		\$0	
4100	Full Time Salaries and Benefits	\$0	
4103	Part Time	\$0	
4105	Overtime	\$0	
4200 OPERATING EXPENSES		\$0	
4260	Contractual Services	\$0	
4300	Department Supplies	\$0	
4500 CAPITAL EXPENSES		\$0	
4500		\$0	
TOTAL		\$0	

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND							DIVISION NO.
AB 109 Public Safety Relignment							101
NARRATIVE							
AB109 Public Safety Relignment was established to operate as a Tri-City Task Force (Burbank, Glendale, and San Fernando Police Departments). To monitor and conduct compliance checks on all local Postreleased Supervised Persons (PSB's). There was no grant funding for FY 2014/2015							
BALANCE SHEET		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED	
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Beginning Balance	\$	-	\$ -	\$ -	\$ -	\$ 30,000	
Revenues		0	0	90,000	90,000	-	
Expenses		0	0	90,000	60,000	95,588	
Ending Balance	\$	-	\$ -	\$ -	\$ 30,000	\$ (65,588)	
PERSONNEL							
		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED	
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
None		-	-	-	-	-	
APPROPRIATIONS							
		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED	
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
Personnel Services	\$	-	\$ -	\$ 90,000	\$ 60,000	\$ 95,588	
Operations		-	-	-	-	-	
Capital Expenses		-	-	-	-	-	
Total	\$	-	\$ -	\$ 90,000	\$ 60,000	\$ 95,588	
SOURCE OF FUNDS							
		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED	
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	
AB 109 Grant Funds	\$	-	\$ -	\$ 90,000	\$ 90,000	\$ -	
Total	\$	-	\$ -	\$ 90,000	\$ 90,000	\$ -	
PERSONNEL SERVICES						\$ 95,588	
4103	Overtime				\$ 75,000		
4105	OASDI				\$ 5,588		
4120	Worker's Comp				\$ 15,000		
OPERATIONS						\$0	
4270	Professional Services:				\$0		
CAPITAL EXPENSES						\$ -	
4600					\$ -		
TOTAL						\$95,588	

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND		DIVISION NO.				
Afterschool Program - Gridley Elementary		103				
NARRATIVE						
The After School Community Enrichment Program provides a free, safe and supervised after school program that focuses on education, enrichment and recreation for elementary school children in kindergarten through 5th grade at <u>Gridley Elementary School</u> .						
Objectives for FY 2014-2015: As part of the 1 of 4 year grant, provide a safe and supervised after school environment, enhanced academic opportunities, provide educational enrichment activities, improve interpersonal skills and self-esteem for students of Gridley Elementary.						
BALANCE SHEET		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Beginning Balance	\$	-	\$ 124,243	\$ -	\$ 244,375	\$ 357,067
Revenues		124,243	120,132	112,692	112,692	112,692
Expenses		0	0	0	0	8,000
Ending Balance	\$	124,243	\$ 244,375	\$ 112,692	\$ 357,067	\$ 461,759
PERSONNEL		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
None		-	-	-	-	-
APPROPRIATIONS		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Personnel Services	\$	-	\$ -	-	-	\$ -
Operations		-	-	-	-	8,000
Capital Expenses		-	-	-	-	-
Total	\$	-	\$ -	\$ -	\$ -	\$ 8,000
SOURCE OF FUNDS		ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Afterschool Program	\$	124,243	\$ 120,132	\$ 112,692	\$ 112,692	\$ 112,692
Total	\$	124,243	\$ 120,132	\$ 112,692	\$ 112,692	\$ 112,692
PERSONNEL SERVICES						\$ -
4101	Overtime					
4103	Part-time salaries					
4103	Overtime					
4105	OASDI					
4120	Worker's Comp					
4200	OPERATIONS					\$8,000
4270	Professional Services					
1371	Afterschool Program (Gridley/Morningside)				\$8,000	
CAPITAL EXPENSES						\$ -
4600					\$ -	
TOTAL						\$8,000

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND		DIVISION NO.				
Afterschool Program - Morningside Elementary		104				
NARRATIVE						
The After School Community Enrichment Program provides a free, safe and supervised after school program that focuses on education, enrichment and recreation for elementary school children in kindergarten through 5th grade at Morningside Elementary School.						
Objectives for FY 2014-2015: As part of the 1 of 4 year grant, provide a safe and supervised after school environment, enhanced academic opportunities, provide educational enrichment activities, improve interpersonal skills and self-esteem for students of Morningside Elementary.						
BALANCE SHEET		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance		\$ -	\$ 124,243	\$ -	\$ 244,375	\$ 375,119
Revenues		124,243	120,132	130,744	130,744	130,744
Expenses		0	0	0	0	8,000
Ending Balance		\$ 124,243	\$ 244,375	\$ 130,744	\$ 375,119	\$ 497,863
PERSONNEL		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
None		-	-	-	-	-
APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services		\$ -	\$ -	-	-	\$ -
Operations		-	-	-	-	8,000
Capital Expenses		-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ 8,000
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Afterschool Program		\$ 124,243	\$ 120,132	\$ 130,744	\$ 130,744	\$ 130,744
Total		\$ 124,243	\$ 120,132	\$ 130,744	\$ 130,744	\$ 130,744
PERSONNEL SERVICES						\$ -
4101	Overtime					
4103	Part-time salaries					
4103	Overtime					
4105	OASDI					
4120	Worker's Comp					
OPERATIONS						\$8,000
4270	Professional Services:					
1371	Afterschool Program (Gridley/Morningside)				\$8,000	
CAPITAL EXPENSES						\$ -
4600					\$ -	
TOTAL						\$8,000

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND		DIVISION NO.				
California Arts Council		108				
NARRATIVE						
California Arts Council Artists in Schools Grant supports the valuable link between community arts resources and professional teaching artists to fund residency activities emphasizing long-term, in-depth arts education during school hours or in after-school programs. Students are offered comprehensive, California standards-based arts education that underscores the critical role the arts play in the students' development of creativity, overall well-being and academic achievement. Funding supports the Mariachi Master Apprentice Program connecting music masters with students to preserve mariachi music traditions through a quality apprentice program.						
BALANCE SHEET		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$	-	\$ 10,800	\$ -	\$ 20,400	\$ 31,200
Revenues		10,800	9,600	10,800	10,800	9,000
Expenses		0	0	0	0	9,000
Ending Balance	\$	10,800	\$ 20,400	\$ 10,800	\$ 31,200	\$ 31,200
PERSONNEL		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
None		-	-	-	-	-
APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$	-	-			-
Operations		-	-	-	-	9,000
Capital Expenses		-	-	-	-	-
Total	\$	-	\$ -	\$ -	\$ -	\$ 9,000
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
California Arts Council	\$	10,800	\$ 9,600	\$ 10,800	\$ 10,800	\$ 9,000
Total	\$	10,800	\$ 9,600	\$ 10,800	\$ 10,800	\$ 9,000
PERSONNEL SERVICES						\$ -
4101	Overtime					
4103	Part-time salaries					
4103	Overtime					
4105	OASDI					
4120	Worker's Comp					
4200	OPERATIONS					\$9,000
4270	Professional Services					
xxxx	????				\$9,000	
CAPITAL EXPENSES						\$ -
4600					\$ -	
TOTAL						\$9,000

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND		DIVISION NO.				
National Endowment for the Arts		109				
NARRATIVE						
The National Endowment for the Arts, Arts Work: Arts Education is a Direct Learning Grant to increase student knowledge and skills in the arts. Projects must provide extended participatory learning that engages students with accomplished artists and arts educators to align with either national or state arts education standards, and rigorously assess student learning. Funding supports the Mariachi Master Apprentice Program that connects music masters with students to preserve mariachi music traditions through a quality apprentice program.						
BALANCE SHEET		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$	-	\$ 40,000	\$ -	\$ 119,700	\$ 159,700
Revenues		40,000	79,700	38,000	40,000	57,000
Expenses		0	0	0	0	57,000
Ending Balance	\$	40,000	\$ 119,700	\$ 38,000	\$ 159,700	\$ 159,700
PERSONNEL		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
None		-	-	-	-	-
APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services		\$ -	\$ -	-	-	\$ -
Operations		-	-	-	-	57,000
Capital Expenses		-	-	-	-	-
Total		\$ -	\$ -	\$ -	\$ -	\$ 57,000
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
NEA Learn-Mariachi Master Prog		\$ 40,000	\$ 79,700	\$ 38,000	\$ 40,000	\$ 57,000
Total		\$ 40,000	\$ 79,700	\$ 38,000	\$ 40,000	\$ 57,000
PERSONNEL SERVICES						\$ -
4101	Overtime					
4103	Part-time salaries					
4103	Overtime					
4105	OASDI					
4120	Worker's Comp					
4200 OPERATIONS						\$57,000
4270	Professional Services					
xxxx	NEA Learning/Arts - Mariachi Master Program				\$57,000	
CAPITAL EXPENSES						\$ -
4600					\$ -	
TOTAL						\$57,000

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND							DIVISION NO.
DUI Avoid Campaign							111
NARRATIVE							
<p>Avoid the 100 is a monthly Task Force that conducts DUI checkpoints and saturation patrols throughout the county and local cities. The Department is also part of a Regional Los Angeles County Task Force AVOID the 100, which is funded by the State of California Office of Traffic Safety.</p> <p>Fiscal Year 2014-2015 will see the continued Departmental effort toward obtaining grant funds from the State of California Office of Traffic Safety, which will continue to enhance traffic safety efforts with regular Driving Under the Influence checkpoints and saturation patrols.</p>							
BALANCE SHEET		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Beginning Balance	\$	-	\$ -	\$ -	\$ -	\$ -	
Revenues		0	0	0	0	-	
Expenses		0	0	0	0	-	
Ending Balance	\$	-	\$ -	\$ -	\$ -	\$ -	
PERSONNEL		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
None		-	-	-	-	-	
APPROPRIATIONS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$	-	\$ -			\$ -	
Operations		-	-	-	-	-	
Capital Expenses		-	-	-	-	-	
Total	\$	-	\$ -	\$ -	\$ -	\$ -	
SOURCE OF FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
AB 109 Grant Funds	\$	-	\$ -				
Total	\$	-	\$ -	\$ -	\$ -	\$ -	
PERSONNEL SERVICES						\$ -	
4103	Overtime						
4105	OASDI						
4120	Worker's Comp						
OPERATIONS						\$0	
4270	Professional Services:				\$0		
CAPITAL EXPENSES						\$ -	
4600					\$ -		
TOTAL						\$0	

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND					DIVISION NO.
MTA TOD Planning Grant					113
NARRATIVE					
The MTA TOD Planning Grant will be used over the next two fiscal years (FY 2014-15 and FY 2015-16) to prepare the City of San Fernando Transit Oriented Development Overlay Zone. As part of the planning process these grant funds will pay for city staff and urban planning professional services used to prepare the associated general plan element and map amendments, zone code and map amendment, and environmental assessment. The City's match to the grant for FY 2014-2015 is \$16,160 in general fund monies that have been identified in fund 01-150-0000-4101 (\$6,306 in kind fund based on staff time) and fund 01-150-0000-4270 (\$9,854 professional services monies).					
BALANCE SHEET	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues	0	0	289,392	1,727	280,665
Expenses	0	0	289,392	1,727	280,665
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -
PERSONNEL	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
None	-	-	-	-	-
APPROPRIATIONS	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
Personnel Services	\$ -	\$ -	\$ 7,000	\$ -	\$ -
Operations	-	-	282,392	1,727	280,665
Capital Expenses	-	-	-	-	-
Total	\$ -	\$ -	\$ 289,392	\$ 1,727	\$ 280,665
SOURCE OF FUNDS	ACTUAL	ACTUAL	ADOPTED	ESTIMATED	PROPOSED
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
MTA TOD Planning Grant	\$ -	\$ -	\$ 282,392	\$ 1,727	\$ 280,665
Transfer from General Fund	-	-	\$ 7,000	\$ -	\$ -
Total	\$ -	\$ -	\$ 289,392	\$ 1,727	\$ 280,665
PERSONNEL SERVICES					\$ -
4101	City Planning Staff			\$ -	
					\$280,665
4270	Professional Services: Planning Consultants (Preparation of Overlay Zone Code, Zone Map Amendment, General Plan Amendment, and Program EIR);\$9,854 budgeted in 001-150-0000-4270 and \$280,665 in MTA Funds.			\$280,665	
CAPITAL EXPENSES					\$ -
4600				\$ -	
TOTAL					\$280,665

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND						DIVISION NO.
CALIFORNIA STATE GRANT						118
NARRATIVE						
The Housing Related Parks (HRP) Program is administered by the California Department of Housing and Community Development. The purpose of the HRP Program is to increase the overall supply of housing affordable to lower income households by providing financial incentives to cities and counties with documented housing starts for newly constructed units affordable to very low or low-income households. The HRP Program provides assistance to cities and counties by offering grants for the creation of new parks or rehabilitation or improvements to existing parks. This funding will provide monies to rehabilitate the play-lot, fitness equipment, and entry doors at Recreation Park.						
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	-
Revenues	0	0	0	0	0	200,000
Expenses	0	0	0	0	0	200,000
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -	-
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
None	-	-	-	-	-	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ -	\$ -				-
Operations	-	-	-	-		200,000
Capital Expenses	-	-	-	-		-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
California State Grant	\$ -	\$ -	\$ -	\$ -	\$ -	200,000
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
PERSONNEL SERVICES						\$ -
4101	Overtime					
4103	Part-time salaries					
4103	Overtime					
4105	OASDI					
4120	Worker's Comp					
4200	OPERATIONS					\$200,000
4270	Professional Services					
xxxx					\$200,000	
CAPITAL EXPENSES						\$ -
4600					\$ -	
TOTAL						\$200,000

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND						DIVISION NO.
Cops Safe Schools						119
NARRATIVE						
Avoid the 100 is a monthly Task Force that conducts DUI checkpoints and saturation patrols throughout the county and local cities. The Department is also part of a Regional Los Angeles County Task Force AVOID the 100, which is funded by the State of California Office of Traffic Safety.						
Fiscal Year 2014-2015 will see the continued Departmental effort toward obtaining grant funds from the State of California Office of Traffic Safety, which will continue to enhance traffic safety efforts with regular Driving Under the Influence checkpoints and saturation patrols.						
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	
Revenues	0	0	0	0	65,699	
Expenses	0	0	0	0	65,699	
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -	
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
None	-	-	-	-	-	
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Personnel Services	\$ -	\$ -			\$ 53,814	
Operations	-	-	-	-	9,909	
Capital Expenses	-	-	-	-	1,976	
Total	\$ -	\$ -	\$ -	\$ -	\$ 65,699	
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015	
Cops Safe Schools	\$ -	\$ -			\$ 65,699	
Total	\$ -	\$ -	\$ -	\$ -	\$ 65,699	
PERSONNEL SERVICES					\$ 53,814	
4103	Overtime			\$ 53,814		
4105	OASDI					
4120	Worker's Comp					
OPERATIONS					\$9,909	
4270	Professional Services:					
4300	Supplies			\$6,736		
4220	Telephone			\$3,173		
CAPITAL EXPENSES					\$ 1,976	
4600						
4500				\$ 1,976		
TOTAL						\$65,699

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND **DIVISION NO.**
ABC Alcohol Beverage Control Grant **120**

NARRATIVE

The Alcohol Beverage Control (ABC) grant is used to combat the illegal possession and consumption of alcohol by means of minor decoy, shoulder tap, teenage party prevention patrol, DUI saturation patrols and various ABC licensee compliance inspections.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ 21,065
Revenues	0	0	0	0	21,065
Expenses	0	0	0	0	-
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ 42,130

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
None	-	-	-	-	-

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ -	\$ -			\$ -
Operations	-	-	-	-	-
Capital Expenses	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	ADOPTED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
ABC Grant Funds	\$ -	\$ -			\$ 21,065
Total	\$ -	\$ -	\$ -	\$ -	\$ 21,065

PERSONNEL SERVICES					\$ -
4103	Overtime				
4105	OASDI			\$ -	
4120	Worker's Comp			\$ -	
OPERATIONS					\$0
4270	Professional Services:			\$0	
CAPITAL EXPENSES					\$ -
4600				\$ -	
TOTAL					\$0

ENTERPRISE FUNDS

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

FUND	DIVISION NO.
Water Administration	70-381

NARRATIVE

The Water Administration Division is responsible for all aspects of the Water Department overseeing production, procurement, distribution, and conservation of safe portable water for the City's residential and business community.

FY 2014-2015: The Division will continue to fund all mandatory programs and maintenance of essential equipment. Capital purchases will be deferred when possible including computer replacements.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Public Works Director	0.25	0.25	0.25	0.25	0.25
Operations Manager	0.25	0.00	0.00	0.00	0.00
Civil Engineering Assistant II	0.00	0.00	0.00	0.00	0.00
Administrative Analyst	0.20	0.20	0.20	0.20	0.20
Office Specialist	0.30	0.30	0.25	0.25	0.25
PW Office Specialist	0.25	0.25	0.25	0.25	0.25
P.W. Superintendent	0.40	0.40	0.35	0.35	0.35
P.W. Field Supervisor I	0.10	0.10	0.10	0.10	0.10
P.W. Field Supervisor II	0.15	0.15	0.15	0.15	0.15
P.W. Admin. Coordinator	0.25	0.25	0.30	0.30	0.30
Total	2.15	1.90	1.85	1.85	1.85

WATER ADMIN. APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$272,192	\$306,059	\$227,636	\$194,573	\$193,362
Operating Expenses	489,334	502,537	588,611	493,406	629,632
Capital Outlay	1,070	2,689	10,000	1,736	10,000
Transfers	60,000	60,000	60,000	60,000	72,434
Total	\$822,596	\$871,285	\$886,247	\$749,715	\$905,427

4100	PERSONNEL SERVICES	\$193,362
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4101	Personnel Costs: Includes direct staff and indirect staff assigned	\$191,362	
4105	Overtime	\$2,000	

4200	OPERATING EXPENSES	\$629,632
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4210	Utilities: (25% for 120 Macneil Street)	\$5,000	
	Edison	\$3,500	
	Gas Company	\$1,500	
4220	Telephone: Water Facilities New Phone Line for Nitrate System	\$1,520	
4260	Contractual Services:	\$16,500	
	Vector Control Gophers	\$500	
	Water Conservation - Consulting Services (In-house design work)	\$15,000	

	Underground Service Alert	\$1,000	
0450-4260	Contractual Services: For Maintenance at 120 Macneil & 501 First Street <i>Annual Cost Shared with Fund 72-360 and 001-390</i> 25% Heating Ventilation Air Conditioning (HVAC) maintenance cost 25% of Alarm monitoring cost 25% of Fire extinguisher maintenance cost 25% of Automatic gate service maintenance cost 25% of Janitorial service cost 25% of Pest control, \$75 cost 25% of ice Machine preventive maintenance cost 25% of Portable Toilet rental cost	\$500 \$90 \$75 \$63 \$4,025 \$75 \$125 \$1,500	\$6,453
4270	Professional Services: Upper Los Angeles River Area (ULARA) Water Master Services Legal water consultant Water engineering consultant Water quality consultant	\$8,000 \$3,000 \$30,000 \$2,500	\$43,500
4290	Office Equipment Maintenance: Annual copier lease & maintenance (Annual total = \$2880, shared with Funds 72 and 01-390) Miscellaneous repair of computer & office equipment.	\$1,080 \$500	\$1,580
4300	Department Supplies: Office Supplies	\$500 \$500	\$500
0450-4300	Public Works Operations Center First Aid Kit and Supplies	\$500	\$1,000
4330	Building Maintenance & Repair	\$500	
4320	Department Equipment Maintenance: Repair and Maintenance of handheld water meter readers Repair and maintenance of handheld radios Maintenance of electronic equipment	\$4,000 \$0 \$1,750	\$5,750
4360	Personnel Training: Employee Training	\$1,000 \$1,000	\$1,000
4370	Meetings, Membership & Travel:		\$1,000

	AWWA conference meeting and travel to Water utilities meetings; Joint venture fund (MWD) Memberships, personnel training & Meetings Foundation for Cross Connection Control and Hydraulic Research		
4380	Subscriptions / Dues & Memberships:		\$2,468
	American Water Works Association	\$350	
	Annual WCC & professional dues	\$750	
	Division of Utilities	\$768	
	Cross connection control certification (1 staff @ \$250)	\$250	
	Water treatment and distribution certification (7 staff @ \$50)	\$350	
4390	Vehicle Allowance and Mileage		\$250
4400	Vehicle Maintenance		\$750
4402	Fuel		\$1,226
4405	Interest Expense and Principal Payment:		\$75,000
	Loan repayment to Sewer Fund; \$1,500,000 total loan, 15 year amortization		
4430	Activities & Programs:		\$11,000
	Equipment, postage, outreach	\$1,000	
	Annual Consumer Confidence Report for all water customers	\$10,000	
4450	Other Expenses:		\$56,400
	Property taxes for Well 7 reservoirs	\$14,000	
	L.A. Fire Dept. Hazardous Materials Permit CUPA	\$400	
	Payment to State Department of Public Health (AB 2995) regulatory fees	\$42,000	
4480	Cost Allocation:		\$398,735
	Central Services includes admin salaries and overhead; does not include utilities		
4500	CAPITAL EXPENSES		\$10,000
4500	Capital Equipment:		\$10,000
	Replacement office chairs	\$750	
	Purchase new computer and Software	\$6,500	
	Replacement handheld radios (On-going)	\$2,750	
4900	TRANSFERS		\$72,434
0154-4941	Transfer to General Fund:		\$60,000
	Water portion of rental of city land at Public Works Operations Center		
49XX	Transfer to Retirement Fund:		\$12,434
	Repayment of Retiree Health Benefits (1st of 30 annual payments)		
TOTAL			\$905,427

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Utility Billing	70-382

NARRATIVE

The Utility Billing Division provides customer service and utility billing for water, sewer, fire service, and hydrants on private property. Meters are read and customers are billed every two months. Water meters are read using an automated system including a hand-held meter reader, computer, and software interfaced with our computer system.

The Division also prepares notices for delinquent accounts. Accounts not paid in the month in which the bills are issued become delinquent. Staff prepares and mails a second bill to overdue accounts with notification of turn-off policies if charges are not paid in full by the third week of the month in which they became delinquent. Approximately three working days before a scheduled turn-off date, a final notice is delivered by messenger to every unit on the premises.

FY 2014-2015: Scheduled replacement of aging water meters will continue to be expanded, with a goal of reducing the average age of meters in use and increase billing accuracy.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Public Works Director	0.20	0.20	0.20	0.20	0.19
PW Field Supervisor I	0.35	0.30	0.30	0.30	0.30
PW Field Supervisor II	0.15	0.15	0.15	0.15	0.15
Administrative Analyst	0.35	0.35	0.35	0.35	0.30
Office Specialist	0.20	0.20	0.20	0.20	0.20
P.W. Office Specialist	0.00	0.00	0.00	0.00	0.05
Finance Office Specialist	0.60	0.00	0.00	0.00	0.35
PW Maintenance Worker	0.00	0.00	0.00	0.00	0.10
Clerk/Deputy Treasurer	0.00	0.13	0.13	0.13	0.10
P.W. Admin. Coordinator	0.30	0.30	0.30	0.30	0.10
P.W. Superintendent	0.15	0.10	0.10	0.10	0.10
Meter Technician	0.05	0.45	0.45	0.45	0.45
Sr. Account Clerk	0.00	0.38	0.38	0.38	0.35
PT Finance Clerk	0.00	0.25	0.25	0.25	0.26
Total	3.05	3.19	3.19	3.19	3.00

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 314,785	\$ 292,685	\$ 287,477	\$ 242,008	\$ 236,866
Operating Expenses	56,883	34,217	24,965	31,377	55,715
Capital Outlay	-	-	3,000	-	1,000
Transfers			-		-
Total	\$ 371,668	\$ 326,902	\$ 315,442	\$ 273,385	\$ 293,581

4100 PERSONNEL SERVICES		\$236,866
4101	Salaries:	
	Full time Salaries (Public Works)	\$165,005
	Full time Salaries (Finance)	\$52,888
	Full time Salaries (Treasurer Dept)	\$8,201
4103	Wages-Temporary & Part-Time:	
	Part time wages for Clerk Part Time (Finance)	\$10,772

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Utility Billing			70-382
4200	OPERATING EXPENSES		\$55,715
4260	Contractual Services: System support contract services	\$1,500	\$1,500
4270	Professional Services: National Pollution Discharge Elimination System (NPDES) Program annual contract services	\$25,000	\$25,000
4300	Department Supplies: Utility Billing (forms and misc. supplies): Increase due to shifting of funds from 73-350	\$10,000	\$10,000
4320	Equipment Maintenance: Maintenance costs Hand Held Technical Support (monthly invoice) Eden Utility Billing Technical Support	\$500 \$4,000 \$7,500	\$12,000
4400	Vehicle Maintenance		\$875
4402	Fuel		\$6,340
4500	CAPITAL EXPENSES		\$1,000
4500	Capital Equipment: Computer software updates	\$1,000	\$1,000
TOTAL			\$293,581

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Water Distribution	70-383

NARRATIVE

The Water Distribution Division is responsible for providing water services to all City residents and businesses in sufficient quantities to meet domestic and fire service demands. This includes maintenance of approximately 66.5 miles of water mains, 5,264 water services and 548 fire hydrants. The Division is also responsible for installing new domestic services and new fire protection services ordered by customers.

FY 2014-2015: With the new rate increase in effect CIP activities will continue to be expanded. Installation of a nitrate removal system is expected to be operational during the fiscal year.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Meter Technician	0.20	0.15	0.15	0.15	0.15
Administrative Analyst	0.00	0.00	0.10	0.10	0.10
P.W. Superintendent	0.20	0.20	0.20	0.20	0.15
P.W. Field Supervisor II	0.60	0.50	0.50	0.50	0.50
PW Field Supervisor I	0.10	0.10	0.10	0.10	0.20
P.W. Maintenance Worker	1.05	1.20	1.20	1.20	1.20
P.W. Sr. Maintenance Worker	0.85	0.60	0.60	0.60	0.68
Civil Engineering Assistant II	0.35	0.40	0.40	0.40	0.50
Equipment/Material Supervisor	0.05	0.08	0.08	0.08	0.05
Mechanical Helper	0.05	0.08	0.08	0.08	0.05
Total	3.55	3.51	3.61	3.61	3.88

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$402,106	\$429,249	\$410,375	\$332,697	\$402,417
Operating Expenses	638,091	81,032	659,706	636,675	663,206
Capital Outlay	6,309	51,428	275,500	475,142	206,207
Total	\$1,046,507	\$561,709	\$1,345,581	\$1,444,514	\$1,271,829

4100 PERSONNEL SERVICES		\$402,417
4101	Personnel Costs	\$345,195
4127	Retiree Heath	\$57,222
OPERATING EXPENSES		\$663,206
4250	Rents & Leases: Forklift, barricades, steel plates, pumps, comp.	\$500
4260	Contractual Services: Bee Extractions \$500 Hot taps for new connections \$500 Miscellaneous street/sidewalk repairs \$500 Utility trench repair (slurry & pavement) \$1,000 Backflow testing and Repair \$2,500	\$5,000
4270	Professional Services: Engineering Consultant \$2,500	\$2,500
4300	Department Supplies: 0000-4300 Office Supplies \$1,000 0302-4300 Material for Trench Repairs \$5,000 0301-4300 Graffiti removal supplies \$500	\$39,500

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Water Distribution			70-383
0301-4300	Repair supplies: Copper tubing, ductile iron pipe, gate valves, cast iron & ductile iron fittings, crosses, reducers, tees, repair clamps, couplings, etc.	\$30,250	
0304-4300	Backflow supplies and devices	\$2,750	
4310	Equipment and Supplies:		\$5,556
	Uniform/Booot replacements & new issues; \$320 per staff based on FTE assigned to -383 Division; jackets issued in FY 13-14, next issue FY 15-16	\$1,216	
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -383 Division	\$1,840	
	Safety Equipment	\$2,500	
4320	Equipment Maintenance:		\$7,100
	Maintenance of Electronic Equipment: Pipe/Valve locators	\$1,000	
	Equipment repair for customer service trucks & distributor	\$2,600	
	Replacement power equipment	\$3,500	
4340	Small Tools:		\$2,500
	Water Truck Small Tools	\$1,000	
	Distribution Truck Tools	\$1,500	
4360	Personnel Training		\$750
4400	Vehicle Maintenance		\$8,000
4402	Fuel		\$13,800
4820	Depreciation Expenses: Water Equipment; expense deposits to trial balance for Fund 70		\$578,000
CAPITAL EXPENSES/PROJECTS			\$206,207
4500	Capital Equipment: Replace City Vehicle #WA8196 with purchase of new Ford F-650 HD Truck (Current vehicle 22 years old). Specialty Heavy Duty Truck with Custom Crane	\$125,000	\$125,000
4600	Water Distribution Projects:		\$81,207
0000-4600	Carryover of approved FY 13-14 budget for New Meter Vault for 3' & 4" Water Service Installation (\$5,465.84)	\$5,466	
0000-4600	Large Service Installments - work for new services is charged directly to the account holder as a deposit	\$15,000	
0700-4600	Water Meter Replacement Program	\$44,000	
	Carryover of approved FY 13-14 budget for New Meter Vault for 4" Water Service Installation (\$3,740.88)	\$3,741	
0701-4600	Fire Hydrant Upgrade Program	\$13,000	
TOTAL			\$1,271,829

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION **DIVISION NO.**
Water Production **70-384**

NARRATIVE

The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations. All the wells are in the Sylmar area with power being supplied by the Los Angeles Department of Water and Power (LADWP). Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies on an "as needed" basis. There are also two emergency connections from LADWP water systems.

FY 2014-2015: The Water Production Division has planned for minimal purchase of MWD water as supplement if demand exceeds pumping capacity from City wells. This division is greatly impacted by the current shut down of two wells due to high nitrate levels. The new nitrate removal system, which is expected to be operational this fiscal year, will enhance production capabilities by bringing back one of the wells into service again.

PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Civil Engineering Assistant II	0.00	0.45	0.45	0.45	0.30
PW Field Supervisor I	0.35	0.40	0.35	0.35	0.40
P.W. Superintendent	0.50	0.55	0.55	0.55	0.50
PW Field Supervisor II	0.40	0.35	0.40	0.40	0.35
Maintenance Worker	1.20	1.24	1.24	1.24	1.09
Senior Maintenance Worker	1.00	0.45	0.45	0.45	0.52
Administrative Analyst	0.00	0.00	0.10	0.10	0.04
Meter Technician	0.25	0.15	0.15	0.15	0.15
Backflow Tech/Pump Operator	0.70	0.70	0.70	0.70	0.70
Equip & Material Supervisor	0.20	0.07	0.07	0.07	0.07
Mechanical Helper	0.20	0.07	0.07	0.07	0.05
Electrical Supervisor	0.10	0.10	0.10	0.10	0.10
Bldg Maint / Electrical Helper	0.10	0.10	0.10	0.10	0.10
Total	5.00	4.63	4.73	4.73	4.37

APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 562,106	\$ 537,777	\$ 467,402	\$ 385,984	\$ 326,248
Operating Expenses	410,324	395,337	660,405	445,820	667,301
Capital Outlay	8,906	282,346	606,322	575,206	1,675,944
Transfers	1,000	1,000	1,000	1,000	1,000
Total	\$ 982,336	\$ 1,216,459	\$ 1,735,129	\$ 1,408,010	\$ 2,670,493

4100 PERSONNEL SERVICES \$326,248

4100	Personnel Costs		\$326,248	
4105	Overtime			

4200 OPERATING EXPENSES \$667,301

4210	Utilities:		\$169,326	
	Well pumps & irrigation system-DWP	\$129,937		
	Edison (MWD booster pumps 3&4)	\$11,826		
	Edison (Arroyo booster pumps)	\$27,563		
4220	Telephone		\$8,000	
4250	Rents & Leases:		\$1,500	
	Equipment rental			
4260	Contractual Services:		\$351,428	
	Water sampling and analysis	\$59,000		
	Water Well 7A coming online	\$5,000		
	Well-Site Acid Washes	\$3,000		
	Inspection of reservoirs	\$3,000		

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION		DIVISION NO.	
Water Production		70-384	
	Supervisory Control and Data Acquisition (SCADA) retrofit, expansion	\$7,500	
	Well Maintenance Contract (General Pump; 2013-2015)	\$60,000	
	Nitrate Removal System, warranty and service agreement	\$176,928	
	Landscape maintenance at wells and reservoirs	\$17,000	
	Computer Software Upgrade (SCADA)	\$20,000	
4270	Nitrate Removal System		\$542
0857-4270	Nitrate Removal System	\$542	
4300	Department Supplies:		\$13,000
0000-4300	Office Supplies (shifted \$500 from 73-350)	\$1,500	
0301-4300	Chlorine for water disinfection	\$2,000	
0301-4300	Salt for on-site chlorine generation	\$7,500	
0301-4300	Chlorine assembly & generation parts and supplies	\$2,000	
4310	Equipment and Supplies:		\$6,378
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to -384 Division; jackets issued in FY 12, next issue FY 14 (Increase due to shifting cost from 73-350)	\$3,088	
	Rain and safety gear, average of \$450 per staff based on FTE assigned to -384 Division	\$1,890	
	Service Volunteer gear issue, 10@\$40	\$400	
	Safety gear	\$1,000	
4320	Equipment Maintenance:		\$11,500
	Computer work station maintenance	\$1,500	
	Equipment Repair/Maintenance Ex: Water level indicators; chlorine blowers; injection pumps and CLA-VAL	\$4,000	
	On-Site Chlorine Generation System Maintenance	\$5,000	
	Maintenance of Electronic Equipment	\$1,000	
4330	Building Maintenance and Repair		\$12,000
	Miscellaneous maintenance	\$2,000	
	Reservoir inspection and minor repairs	\$10,000	
4340	Small Tools		\$1,000
4360	Personnel Training		\$1,000
4370	Meetings, Memberships, Licenses and Training		\$750
4400	Vehicle Maintenance		\$1,150
4402	Fuel		\$3,127

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION			DIVISION NO.
Water Production			70-384
	Gas Card Purchases		
4430	Activities & Programs:		\$1,500
	Water conservation outreach	\$1,500	
4450	Other Expenses:		\$85,100
	Purchase of 50 acre feet of MWD water @ \$702. Actual cost depending on demand.	\$35,100	
	(City pumps 3,405 acre feet per year from City owned wells. Purchase of MWD water is required if water demand exceeds City production capacity. Actual cost depends on demand.)		
	MWD Connection Maintenance Charge	\$50,000	
4500	CAPITAL EXPENSES/PROJECTS		\$100,500
4500	Capital Equipment:		\$100,500
	Purchase of Supervisory Control & Data Acquisition System (SCADA): Monitors & Controls City's water system and provides real-time analysis of system performance and problems.	\$100,000	
	Replacement of Contruction Water Meter with Backflow.	\$500	
4600	CAPITAL PROJECTS		\$1,575,444
4600	Capital Projects:		\$1,575,444
	Carryover of approved FY 13-14 budget for Nitrate Project Well 7A Pump Installation (\$12,785)	\$12,785	
	Carryover of approved FY 13-14 budget for Purchase/Installation of Sodium Hyprchlorite Gen. System (\$61,701.18)	\$61,701	
	Carryover of approved FY 13-14 budget for 12900 Dronfield Site Prep. (\$337,636)	\$337,636	
	Nitrate Removal System-system lease 5 year term beginning 11/2/11 at \$7,276.84 per month.	\$87,322	
	Nitrate Removal Phase II: Site preparation, for installation of new water treatment system; engineering, design, civil and electrical work	\$300,000	
	Nitrate Removal Phase II: Construction costs	\$745,000	
	Arroyo Booster Pump #3 - rebuild (Deferred to FY 14-15)	\$20,000	
	Well 4A roof reconstruction; MWD Booster Station new roof	\$11,000	
4900	TRANSFERS		\$1,000
4901	Transfer Accounts:		\$1,000
	Transfer to General fund:		
	01-390 Department Supplies	\$1,000	
	Upgrade of irrigation system (Well Sites), plumbing, electrical, landscape repairs		
TOTAL			\$2,670,493

CITY OF SAN FERNANDO					
PROPOSED BUDGET					
FY 2014-2015					
DIVISION					DIVISION NO.
Sewer Maintenance					72-360
NARRATIVE					
<p>The Sewer Maintenance Division performs maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of this program.</p> <p>FY 2014-2015: Staff will continue proactive maintenance programs, monitoring and mapping programs. With the recent approval of the sewer rate increase CIP activities have been expanded.</p>					
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	Proposed 2014-2015
Public Works Director	0.25	0.10	0.10	0.10	0.10
Administrative Analyst	0.15	0.10	0.10	0.10	0.10
Operations Manager	0.15	0.10	0.00	0.00	0.00
Civil Engineering Assistant II	0.50	0.20	0.20	0.20	0.29
Office Specialist	0.20	0.10	0.10	0.10	0.10
Clerk PT	0.00	0.15	0.00	0.00	0.00
Clerk/Deputy Treasurer	0.00	0.00	0.13	0.13	0.10
Finance Office Specialist	0.00	0.25	0.00	0.00	0.35
Senior Account Clerk	0.50	0.20	0.50	0.50	0.35
P.W. Superintendent	0.25	0.20	0.20	0.20	0.25
Maintenance Worker	0.95	0.85	1.03	1.03	0.88
Senior Maintenance Worker	1.00	1.55	1.62	1.62	1.42
P.W. Maintenance Helper - PT	0.20	0.00	0.00	0.00	0.00
P.W. Office Specialist	0.10	0.10	0.10	0.10	0.10
P.W. Admin. Coordinator	0.10	0.10	0.10	0.10	0.10
P.W. Field Supervisor I	0.30	0.10	0.10	0.10	0.00
Equipment & Material Supervisor	0.10	0.15	0.00	0.00	0.05
Meter Technician	0.10	0.10	0.10	0.10	0.10
Mechanical Helper	0.10	0.15	0.15	0.15	0.05
Asst. Planner	0.05	0.00	0.00	0.00	0.00
Backflow Tech/Pump Operator	0.20	0.10	0.10	0.10	0.00
P.W. Field Supervisor II	0.40	0.65	0.65	0.65	0.20
Finance Sr. Account Clerk	0.00	0.00	0.38	0.38	0.35
Finance Office Specialist	0.00	0.00	0.38	0.38	0.35
PT Finance Clerk	0.00	0.00	0.25	0.25	0.24
Total	5.60	5.25	6.29	6.29	5.48
BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	Proposed 2014-2015
Beginning Balance*	\$4,343,623	\$4,503,580	\$4,371,688	\$5,001,201	\$5,255,872
Revenues	2,387,522	2,817,248	3,191,535	3,170,748	3,088,575
Capital Items	0	0	0	0	0
Expenditures	2,497,451	2,724,696	3,963,403	3,327,215	4,755,012
Available Balance	\$4,233,694	\$4,596,132	\$3,599,820	\$4,844,734	\$3,589,435
Accumulated Reserved Replacement	\$269,886	\$405,069	\$411,138	\$411,138	\$552,390
Ending Balance	\$4,503,580	\$5,001,201	\$4,010,958	\$5,255,872	\$4,141,825
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	Proposed 2014-2015
Personnel Services	\$586,989	\$700,645	\$521,936	\$430,490	\$442,329
Operating Expenses	1,336,105	1,284,973	1,685,878	1,462,690	2,707,249
Capital Outlay	514,353	679,078	1,695,589	1,374,035	1,533,000
Transfers	60,000	60,000	60,000	60,000	72,434
Total	\$2,497,447	\$2,724,696	\$3,963,403	\$3,327,215	\$4,755,012
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	Proposed 2014-2015

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015						
DIVISION						DIVISION NO.
Sewer Maintenance						72-360
72-3745 Sewer Fund (misc. revenue 72-3820, 3821, 3840)	\$2,377,547	\$2,802,526	\$2,621,443	\$2,600,656	\$2,593,576	
Interest Income:	9,975	14,722	-	-	-	
Transfers from Retirement Fund (Fund 18)	-	-	84,898	84,898	9,805	
72-3500 Water Fund & Grant Fund loan repayment	-	-	485,194	485,194	485,194	
Total	\$2,387,522	\$2,817,248	\$3,191,535	\$3,170,748	\$3,088,575	
4100 PERSONNEL SERVICES						\$442,329
4101	Personnel Costs:			\$351,394		
	Full time Salaries (Finance)			\$52,888		
	Full time Salaries (Treasurer Dept)			\$8,201		
4103	Part time wages:			\$10,772		
4127	Retiree Health			\$19,074		
4200 OPERATING EXPENSES						\$2,707,249
4210	Utilities: (25% for Public Works Operation Center)			\$4,700		
	Edison			\$3,300		
	Gas Company			\$1,400		
4220	Telephone: Cellphone for Stand By			\$990		
4250	Rents and Leases: Equipment rental in case of sewer vacuum truck breakdown (Estimated 14 days at \$900 per day)			\$12,600		
4260	Contractual Services			\$1,730,972		
	Composite wastewater sample and outflow measure performed as annual contract service; results are used as comparison to L.A. City charges. Current vendor is ADS Environmental.			\$11,472		
	L.A. City Amalgamated System Sewage System Charge (ASSSC): Operation/Maintenance (O/M) portion. Paid bimonthly. Includes FY 13-14 Reconciliation Charge.			\$1,486,100		
	City Wide CCTV Sewer Inspections per SSMP			\$180,000		
	Video inspection of sewer lines as required for repair response to blockages. Typical crew cost is \$300 per hour for video inspection (Estimated 15 hours).			\$4,500		
	Sewer main overflow response and cleanup. Average of 3 incidents per year at \$2,800 each			\$8,400		
	Pesticide spraying at 809 sewer manholes scheduled approximately every 2 years. Service last completed May 2012.			\$16,000		
	Anti-root foaming preventative maintenance - main street easements and trouble spots, 10,983 linear ft every three years. Last done June 2011 at \$1.59 per linear foot.			\$15,000		
	Maintenance service clarifier tank at city yard, 2 visits at \$1,750 each			\$3,500		

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION		DIVISION NO.	
Sewer Maintenance		72-360	
	Disposal of hazardous waste per Environmental Protection Agency (EPA) Title 8, Article 109, sec 5192. (Waste is generated by City Yard or collected by Public Works crews during pickup of materials dumped on City properties and on public right of ways. Annual estimated FY 14-15 cost is \$6,000: Increase due to shifting cost from 73-350.	\$6,000	
	0450-Public Works Operations Center & City Yard: (Costs are charged to 70-381 + 72-360)		\$7,783
	25% of HVAC maint cost	\$1,050	
	25% of Alarm monitoring cost	\$270	
	25% of Fire extinguisher maintenance cost	\$75	
	25% of Automatic gate service maintenance cost	\$63	
	25% of Janitorial service cost	\$4,025	
	Pest control, \$75 quarterly	\$300	
	Ice Machine preventive maintenance \$125 quarterly	\$500	
	Portable Toilet Rental (Cost shared w/funds 390 & 70)	\$1,500	
4270	Professional Services:		\$385,400
	National Pollution Discharge Elimination System (NPDES) Program annual contract services: report preparation, engineering consultation and outreach perform inspections.	\$25,400	
	SSMP Implimentatation Plan Preparation	\$60,000	
	Engineering and Design Services: Profile and Elevations Citywide	\$300,000	
4290	Office Equipment Maintenance:		\$1,710
	Annual copier lease & maintenance (Annual total = \$2880, shared with Funds 70 and 01-390)	\$1,080	
	Miscellaneous repair of computer & office equipment.	\$630	
4300	Department Supplies:		\$15,750
0000-4300	Office Supplies / including first aid supplies	\$1,250	
0000-4300	Utility Billing (forms and misc. supplies): Increase due to shifting of funds from 73-350	\$10,000	
0301-4300	Safety Barricades (100 @ \$30 each)	\$3,000	
0301-4300	Cockroach killer, sewer lid silencers access lids, frames &	\$500	
0301-4300	Environmental cleaning supplies: degreasers, concrete cleaner, wash detergent, etc.	\$500	
0301-4300	Supplies for overflow response (sandbags)	\$500	
4320	Department Equipment Maintenance:		\$12,900
	Service, repair & calibrate gas indicators (An additional \$1,500 is being requested to purchase new gas detector for total of \$4,700)	\$4,700	
	Edgesoft Maintenance - Service agreement Public Works portion= \$7,200 cost shared w/001-310.	\$6,200	

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Sewer Maintenance			72-360
	Increase due to shifting shared cost from 73-350.		
	Eden Utility Billing Technical Support	\$2,000	
4310	Equipment and Supplies:		\$5,630
	Uniform replacements & new issues; \$320 per staff based on FTE assigned to 72-360 Division; jackets issued in FY 14, next issue FY 16	\$1,580	
	Rain and safety gear, average of \$450 per staff based on FTE assigned to 72-360 Division	\$1,800	
	Service Volunteer gear issue, 5 @ \$40	\$200	
	Safety boots/shoes, 5 pairs @ \$150 average	\$750	
	Coveralls, 5 @ \$60	\$300	
	Safety equipment	\$1,000	
4340	Small Tools:		\$2,000
	Sewer Cleaning Nozzle	\$2,000	
4360	Personnel Training:		\$2,250
	Annual personnel training, sewer model training	\$750	
	Ongoing confined space (ICMA) training	\$500	
	Commercial driver training	\$500	
	Annual pesticide training Department of Agriculture (DOA)	\$500	
4400	Vehicle Maintenance:		\$11,500
	Purchase of safety light bars for vehicles	\$1,500	
	Vector Truck Repair	\$10,000	
4402	Fuel		\$3,870
4430	Activities & Programs:		\$4,000
	Utility trench repair	\$2,500	
	Ashphalt repair of utility trenches after sewer repairs.	\$1,500	
4450	Other Expense:		\$77,200
	Environmental Protection Agency (EPA) permit to operate clarifier tank at Equipment Yard, \$1,200 annual fee	\$1,200	
	State Water Resources Control Board (SWRCB) Fees	\$11,000	
	Industrial Waste Program; bi-monthly payments to L.A. County Dept. of Public Works to administer wastewater contract with L.A. City for treatment and disposal and perform inspections.	\$65,000	
4480	Cost Allocation		\$286,742
4820	Depreciation Expense:		\$141,252
	Sewer Equipment		
CAPITAL EXPENSES			\$284,800

CITY OF SAN FERNANDO PROPOSED BUDGET FY 2014-2015			
DIVISION			DIVISION NO.
Sewer Maintenance			72-360
4500	Capital Equipment:		
	Carryover of approved FY 13-14 budget for Purchase of Sewer Jet (\$260,000)	\$260,000	
	Storm Drain Blockers	20,000	
0301-4500	Replacement of 4 manhole lids and frames	\$4,800	
4600 CAPITAL PROJECTS			\$1,248,200
4600	Capital Projecs:		
	Main Replacement (TBD)	\$300,000	
	L.A. City Amalgamated System Sewage System Charge (ASSSC): Capital Portion. Includes FY 13-14 Reconciliation Charge.	\$888,200	
	Sanitary Sewer Management Plan (SSMP) Implementation	\$60,000	
4900 TRANSFERS			\$72,434
4901	Transfer to General Fund:		
	Sewer portion of rental of city land at Public Works Operation Center	\$60,000	
49XX	Transfer to Retirement Fund:		
	Repayment of Retiree Health Benefits (1st of 30 annual payments)	\$12,434	
TOTAL			\$4,755,012

**CITY OF SAN FERNANDO
PROPOSED BUDGET
FY 2014-2015**

DIVISION	DIVISION NO.
Refuse/Environmental	73-350

NARRATIVE

This Division manages and oversees the Citywide Solid Waste Collection and Recycle Franchise for Services. During FY 2013-2014, the City approved a new contract for refuse and recycling services with Republic Consolidated. As part of this contract, the City will no longer provide refuse service and billing. Consolidated Republic will provide services to the residents and businesses and direct each customer. The City will now receive a franchise fee. As a result, the Refuse enterprise fund will be discontinued as of the transition date of February 15, 2014. No further transactions will be budgeted in this fund.

BALANCE SHEET	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Beginning Balance	\$ (124,466)	\$ (25,535)	\$ 95,939	\$ 108,362	\$ -
Revenue	1,122,709	1,131,933	1,129,077	816,332	-
Expenditures	1,026,843	1,006,100	1,154,003	954,233	-
Available Balance	\$ (28,600)	\$ 100,298	\$ 71,013	\$ (29,539)	\$ -
Accumulated Reserved Replacement	\$ 4,032	\$ 8,064	\$ 12,096	\$ 29,539	\$ -
Ending Balance	\$ (24,568)	\$ 108,362	\$ 83,109	\$ -	\$ -
PERSONNEL	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
P.W. Director	0.00	0.00	0.00	0.00	0.00
Office Specialist	0.10	0.05	0.00	0.00	0.02
P.W. Office Specialist	0.00	0.05	0.00	0.00	0.00
Administrative Analyst	0.05	0.00	0.00	0.00	0.02
Clerk/Deputy Treasurer	0.00	0.05	0.00	0.00	0.05
Finance Office Specialist	0.00	0.25	0.00	0.00	0.00
P.W. Admin Coordinator	0.00	0.05	0.05	0.05	0.00
Equipment Supervisor	0.00	0.05	0.00	0.00	0.00
Mechanical Helper	0.00	0.05	0.00	0.00	0.00
Sr. Maintenance Worker	0.25	0.07	0.00	0.00	0.00
Finance Office Specialist	0.00	0.00	0.25	0.25	0.25
Total	0.80	1.22	0.30	0.30	0.34
APPROPRIATIONS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Personnel Services	\$ 74,891	\$ 4,550	\$ 59,723	\$ 40,973	\$ -
Operating Expenses	951,952	1,001,551	1,091,280	910,260	-
Capital Outlay	-	-	3,000	3,000	-
Transfers	-	-	-	-	-
Total	\$ 1,026,843	\$ 1,006,100	\$ 1,154,003	\$ 954,233	\$ -
SOURCE OF FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGETED 2013-2014	ESTIMATED 2013-2014	PROPOSED 2014-2015
Franchise Manangement Fund	1,122,709	1,131,933	1,129,077	816,332	-
<i>Transfers from General Fund</i>	-	-	-	-	-
Total	\$ 1,122,709	\$ 1,131,933	\$ 1,129,077	\$ 816,332	\$ -