



*Mayor Sylvia Ballin • Mayor Pro Tem Robert C. Gonzales
Councilmember Jesse H. Avila • Councilmember Joel Fajardo • Councilmember Antonio Lopez
City Manager Brian Saeki*

SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE & AGENDA

JULY 7, 2014 – 6:00 PM

**COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340**

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Police Explorer Cadet Fernando Rojas

APPROVAL OF AGENDA

PRESENTATION

- a) JULY – PARKS AND RECREATION MONTH
Ismael Aguila, Recreation and Community Services Operations Manager

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) REQUEST TO APPROVE MINUTES OF:**



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- a. **JUNE 16, 2014 – REGULAR MEETING**
- b. **JUNE 25, 2014 – SPECIAL MEETING**

- 2) **REQUEST TO APPROVE WARRANT REGISTER NO 14-071**
- 3) **ADOPTION OF ORDINANCE NO. 1634 ADOPTING ZONE MAP AMENDMENT 2014-001, AMENDING THE ZONING MAP OF THE CITY OF SAN FERNANDO TO REZONE PORTIONS OF 1140 AND 1148 SAN FERNANDO ROAD FROM THE TRUMAN/SAN FERNANDO DISTRICT AND MIXED-USE TRANSITION SUB-DISTRICT OF THE SP-4 (CORRIDORS SPECIFIC PLAN) ZONE TO THE DOWNTOWN DISTRICT AND SAN FERNANDO MALL DISTRICT OF THE SP-4 (CORRIDORS SPECIFIC PLAN) ZONE**

Recommend that the City Council waive full reading of Ordinance No. 1634 and adopt by title only, "An Ordinance of the City of San Fernando Adopting Zone Map Amendment 2014-001, Amending the Zoning Map of the City of San Fernando to Rezone Portions of 1140 and 1148 San Fernando Road from the Truman/San Fernando District and Mixed Use Transition Sub-District of the SP-4 (Corridors Specific Plan) Zone to the Downtown District and San Fernando Mall Sub-District of the SP-4 (Corridors Specific Plan) Zone".

PUBLIC HEARING

- 4) **FISCAL YEAR 2014-2015 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT PUBLIC HEARING AND CONFIRMATION OF ASSESSMENT**

Recommend that the City Council:

- a. Conduct a Public Hearing by following the Order of Procedure;
- b. Adopt Resolution No. 7621 ordering the continued maintenance of the City's streetlights and confirming the annual assessment; and
- c. Adopt Resolution No. 7622 approving the Final Engineer's Report for the Fiscal Year 2014-2015 Landscaping and Lighting Assessment District.

- 5) **CONSIDERATION TO ADOPT ORDINANCE NO. 1633 AMENDING DIVISION 3 (INDUSTRIAL FEES) OF ARTICLE II (SEWERS AND SEWAGE DISPOSAL) OF CHAPTER 94 (UTILITIES) OF THE SAN FERNANDO CODE OF ORDINANCES RELATING TO INDUSTRIAL WASTE FEES**

Recommend that the City Council:



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- a. Conduct a Public Hearing; and
- b. Pending public testimony, introduce for first reading (in title only) and waive further reading of Ordinance No. 1633, “An Ordinance of the City Council of the City of San Fernando, California, Amending Division 3 (Industrial Fees) of Article II (Sewers and Sewage Disposal) of Chapter 94 (Utilities) of the San Fernando Code of Ordinances Relating to Industrial Waste Fees”.

ADMINISTRATIVE REPORTS

6) REQUEST TO SET A FIXED TIME FOR HOLDING SPECIAL MEETINGS OF THE CITY COUNCIL

Recommend that the City Council provide direction to staff related to setting a fixed time for holding special meetings of the City Council.

7) CONSIDERATION TO APPROVE A POLICY REGARDING DONATIONS MADE TO THE CITY

Recommend that the City Council review, discuss, and provide staff with direction pertaining to a policy regarding establishing guidelines for reporting and inventorying donations of money, bequests of property and/or equipment to the City.

8) FISCAL YEAR 2014-2015 GOALS AND PRIORITIES

Recommend that the City Council provide direction to staff related to goals and priorities for Fiscal Year 2014-2015

9) CONSIDERATION TO APPROVE A CITY-COUNTY MUNICIPAL SERVICES AGREEMENT FOR ANIMAL CONTROL SERVICES WITH THE COUNTY OF LOS ANGELES DEPARTMENT OF ANIMAL CARE AND CONTROL

Recommended that the City Council:

- a. Approve a City-County Municipal Services Agreement (Contract No. 1752) for Animal Control Services effective July 1, 2014 through June 30, 2019, between the City and the County of Los Angeles Department of Animal Care and Control; and
- b. Authorize the City Manager to execute the City-County Municipal Services Agreement.



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COMMITTEE/COMMISSION LIAISON UPDATES

GENERAL COUNCIL COMMENTS

STAFF COMMUNICATION

RECESS TO CLOSED SESSION

A) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

G.C. §54956.9(d)(1)

Name of Case: City of San Fernando et al. v. Wendy L. Wantanabe, in her official capacity as the Auditor-Controller of the County of Los Angeles

LASC Case No.: 34-2013-80001550-CU-WM-GDS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Elena G. Chávez, City Clerk

Signed and Posted: July 3, 2014 (4:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk's Office. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.

San Fernando City Council

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**SAN FERNANDO CITY COUNCIL
MINUTES**

**JUNE 16, 2014 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 6:02 p.m.

Present:

Council: Mayor Sylvia Ballin, Mayor Pro Tem Robert C. Gonzales, and Councilmembers Jesse H. Avila, Joel Fajardo, and Antonio Lopez

Staff: City Manager Brian Saeki, City Attorney Rick R. Olivarez, and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Led by Police Explorer Cadet Yvonne Gonzalez

APPROVAL OF AGENDA

Mayor Ballin requested to move up Item No. 13 on the agenda due to the numerous audience members in attendance regarding the item.

Motion by Mayor Pro Tem Gonzales, seconded by Mayor Ballin, to approve the agenda with the change. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

Linda Campanella Jauron spoke of Acting Police Chief Robert Parks' dedication and she is happy that the "acting" designation will be removed from the title.

Irma Avilar said she met Acting Police Chief Parks many years ago and wanted to personally thank him for the impact he has made on her life and everything he's done for the City.

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Vince Garcia thanked the City Council for finally tying up “loose ends” regarding the Police Chief position and said that Robert Parks is a good man.

(Female speaker – did not state name) said she was a probation officer and remembers Robert Parks when he was the DARE Officer and she was in the program and she said that he’s made a major impact on many lives (including hers).

CONSENT CALENDAR

Mayor Ballin pulled Item No. 3, Councilmember Fajardo pulled Item No. 7, and Councilmember Avila pulled Item No. 8 for further discussion.

Motion by Councilmember Lopez, seconded by Councilmember Avila, to approve the remaining Consent Calendar Items:

- 1) REQUEST TO APPROVE MINUTES OF:
 - a. MARCH 27, 2014 – ADJOURNED SPECIAL MEETING
 - b. MARCH 27, 2014 – SPECIAL MEETING
 - c. JUNE 2, 2014 – SPECIAL MEETING
- 2) REQUEST TO APPROVE WARRANT REGISTER NO 14-062
- 4) CONSIDERATION TO ADOPT A RESOLUTION REVISING THE ASSOCIATE PLANNER JOB SPECIFICATIONS
- 5) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE FISCAL YEAR (FY) 2014-2015 ARTICLE XIII B APPROPRIATIONS (GANN) LIMIT
- 6) CONSIDERATION TO APPROVE A MAINTENANCE AGREEMENT WITH TECOGEN
- 9) CONSIDERATION TO ACCEPT AN ALCOHOLIC BEVERAGE CONTROL GRANT FOR AN UNDER AGE ALCOHOL PURCHASE PREVENTION PROGRAM AND MERCHANT EDUCATION PROGRAM
- 10) CONSIDERATION TO APPROVE SIDE LETTER AGREEMENTS WITH EMPLOYEE GROUPS FOR FISCAL YEAR (FY) 2014-2015

By consensus, the motion carried.

Items Removed for Further Discussion

- 3) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE SALARY PLAN AND TABLE OF ORGANIZATION FOR FISCAL YEAR (FY) 2014- 2015

SAN FERNANDO CITY COUNCIL**MINUTES – June 16, 2014****Page 3**

In response to Mayor Ballin's questions, City Manager Saeki reported that: 1) the category color-coding in the resolution could be removed; and 2) there are currently four "Confidential" employees (Personnel Technician, Executive Assistant to the City Manager, City Clerk, and Senior Account Clerk II) defined as employees who have access to confidential information on a regular basis.

In response to Mayor Ballin's concern whether the confidential information is shared or exchanged between the Confidential employee group, City Manager Saeki confirmed that it is not.

7) **CONSIDERATION TO APPROVE AN AGREEMENT FOR SPECIAL SERVICES WITH LIEBERT CASSIDY WHITMORE**

Councilmember Fajardo expressed concern regarding the contract extension. He is dissatisfied with the firm and the advice they've provided in the past and he suggested that perhaps the City's best interest is to look at other law firms.

City Manager Saeki said that an RFP process would take several months but in the interim, we can continue to do business with them on a month-to-month basis.

City Attorney Olivarez suggested perhaps bringing this item back in open session for further discussion.

8) **CONSIDERATION TO EXTEND THE PROFESSIONAL SERVICES AGREEMENT WITH AEGIS COMPUTERS, INC. FOR COMPUTER AND NETWORK SERVICES**

Councilmember Avila requested an analysis (status report) of what Aegis Computers, Inc. has been doing and suggested polling City departments regarding the consultant's work and services provided.

City Manager Saeki reported that during the six-month extension, an RFP process would be done where all that information will be addressed and the item would be brought back to Council for consideration.

Motion by Councilmember Lopez, seconded by Mayor Pro Tem Gonzales, to approve staff's recommendation regarding Consent Calendar Item No.s 3, 7 and 8. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

This item was moved up under Approval of Agenda.

13) **CONSIDERATION TO APPROVE AN EMPLOYMENT AGREEMENT BETWEEN THE CITY AND ROBERT PARKS FOR THE POSITION OF POLICE CHIEF**

SAN FERNANDO CITY COUNCIL**MINUTES – June 16, 2014****Page 4**

City Manager Saeki presented the staff report and Councilmembers gave accolades to Robert Parks.

Dominick Rivetti, former San Fernando Police Chief, thanked the City Council for demonstrating wisdom in appointing the perfect man for the job and he stated that San Fernando deserves good leadership.

Motion by Councilmember Avila, seconded by Councilmember Lopez, to:

- a. Approve an Employment Agreement (Contract No. 1749) between the City and Robert Parks for the position of Police Chief; and
- b. Authorize the City Manager to execute the Employment Agreement with Robert Parks.

By consensus, the motion carried.

PUBLIC HEARING

11) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE FISCAL YEAR (FY) 2014-2015 ANNUAL FEE SCHEDULE

Mayor Ballin opened the Public Hearing.

Interim Finance Director Rafaela King presented the staff report.

Mayor Ballin called for public testimony and there being no comments, she closed the public comment portion of the Hearing.

Motion by Councilmember Fajardo, seconded by Councilmember Avila, adopt Resolution No. 7615 incorporating all current fees for City services into a FY 2014-2015 Annual Fee Schedule amending certain fees and charges, and repealing all parts of Resolutions in conflict therewith. By consensus, the motion carried.

12) ADOPTION OF FISCAL YEAR (FY) 2014-2015 BUDGET

Interim Finance Director King presented the staff report and department representatives also gave brief presentations.

Discussion ensued and staff replied to various questions from Councilmembers.

Mayor Ballin opened the Public Hearing and called for public testimony.

SAN FERNANDO CITY COUNCIL**MINUTES – June 16, 2014****Page 5**

Linda Campanella Jauron inquired about pool facility costs and City Manager Saeki replied that revenues are approximately \$250,000-\$300,000 and annual maintenance costs (minus water expenses) are approximately \$600,000. He also reported that the Section 108 Loan balance is \$1.5 million and the City has another three years to go before it's paid off.

Michael Remenih commented about the work being done by Edison and staff reported that Edison is charged for the permits pulled.

There being no further comments, Mayor Ballin closed the public comment portion of the Hearing.

Motion by Councilmember Avila, seconded by Mayor Pro Tem Gonzales, to adopt Resolution No. 7618 approving the final FY 2014-2015 City Budget. By consensus, the motion carried.

ADMINISTRATIVE REPORTS (CON'T)

- 14) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A CONTRACT WITH THE LOS ANGELES UNIFIED SCHOOL DISTRICT (LAUSD) BEYOND THE BELL BRANCH FOR PROVIDING AFTER-SCHOOL PROGRAM FUNDS

Recreation and Community Services Operations Manager Ismael Aguila presented the staff report and replied to questions from Councilmembers.

Motion by Mayor Pro Tem Gonzales, seconded by Councilmember Fajardo, to approve staff's recommendation (i.e., adopt Resolution No. 7617 authorizing the City Manager to execute Contract No. 1751 and all related documents necessary for said contract with LAUSD Beyond the Bell Branch for After-School Program funds for the provision of after-school programs at schools in the City). By consensus, the motion carried.

- 15) DISCUSSION REGARDING CALIFORNIA HIGH-SPEED RAIL (PALMDALE TO LOS ANGELES) COMMUNITY MEETING – FOLLOW-UP RECOMMENDATION

Councilmember Lopez gave background information regarding the California High-Speed Rail project and expressed concern that the California High-Speed Rail Authority was proposing a route *through* the City of San Fernando instead of a tunnel/subway.

Discussion ensued and Councilmembers expressed their concerns including: disruption of City business; the proposed 5'-10' sound barrier walls and noise pollution; protecting San Fernando's historical landmarks; bike path interference; middle school, police, fire safety concerns; disclosure to homeowners regarding noise issues; and the City of Santa Clarita was granted a subway and why not San Fernando?

Motion by Councilmember Lopez, seconded by Councilmember Fajardo, to direct staff to prepare a letter to the California High-Speed Rail Authority regarding City's current position,

SAN FERNANDO CITY COUNCIL**MINUTES – June 16, 2014****Page 6**

have the Ad Hoc Committee meet with staff to discuss and re-agendize for a future meeting. By consensus, the motion carried.

As a point of clarification, City Manager Saeki suggested that legal Counsel and the Ad Hoc draft a letter, have the Mayor sign, and send out immediately. By consensus, Councilmembers agreed that was fine.

COMMITTEE/COMMISSION LIAISON UPDATES

Councilmember Lopez opportunity to go to Metro Sun Valley division for their 4:00 a.m. to 7:00 a.m. bus rollout and said it was interesting to note that 18% of their drivers are female.

Mayor Pro Tem Gonzales gave an update regarding the recent Independent Cities Association Board meeting.

GENERAL COUNCIL COMMENTS

Councilmember Fajardo thanked audience members for staying for the full meeting.

Mayor Pro Tem Gonzales again congratulated new Police Chief Robert Parks.

Mayor Ballin reported that: 1) she and Councilmember Avila attended the Holy Cross Trauma Center celebration; 2) she was honored to be a guest speaker at the San Fernando Middle School graduation event; 3) her Education Commissioner is resigning; and 4) there is a serious on-going problem with vehicles going the wrong way behind City Hall (is concerned about the children and parents crossing the alley from the dance studio) and asked that the police department step up patrol.

STAFF COMMUNICATION

City Manager Saeki said: 1) the agenda was quite robust and congratulated and thanked the City Council for adopting the budget; and 2) congratulated Police Chief Parks.

Recreation and Community Services Operations Manager Ismael Aguila reported that day camp has opened up and swim lessons start next week.

RECESS TO CLOSED SESSION (8:27 P.M.)

By consensus, Councilmembers recessed to the following Closed Session as announced by City Attorney Olivarez:

A) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

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G.C. §54956.9(d)(2) AND §54956.9(e)(1)

One (1) Potential Case

B) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

G.C. §54956.9(d)(1)

Name of Case: City of San Fernando et al. v. Wendy L. Wantanabe, in her official capacity as the Auditor-Controller of the County of Los Angeles

LASC Case No.: 34-2013-80001550-CU-WM-GDS

C) CONFERENCE WITH LABOR NEGOTIATOR

G.C. §54957.6

Designated City Negotiator: Brian Saeki, City Manager

Employees and Employee Bargaining Units that are the Subject of Negotiation:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association (SEIU, Local 721)

San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

RECONVENE/REPORT OUT FROM CLOSED SESSION

Regarding all three items, City Attorney Olivarez reported that the City Council received a briefing from staff and gave unanimous direction to staff on how to proceed with each matter. The City Council did not take any final action; there is nothing further to report.

ADJOURNMENT (9:15 P.M.)

By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of June 16, 2014, meeting as approved by the San Fernando City Council.

Elena G. Chávez
City Clerk

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**SAN FERNANDO CITY COUNCIL
MINUTES**

**JUNE 25, 2014 – 7:00 P.M.
SPECIAL MEETING**

City Hall Community Room
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Pro Tem Robert C. Gonzales called the meeting to order at 7:00 p.m.

Present:

Council: Mayor Pro Tem Robert C. Gonzales, and Councilmembers Jesse H. Avila, Joel Fajardo, and Antonio Lopez

Staff: City Manager Brian Saeki, Assistant City Attorney Isabel Birrueta, and City Clerk Elena G. Chávez

Absent: Mayor Sylvia Ballin (notified staff she was out of town and would not be able to attend the meeting)

PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Gonzales

APPROVAL OF AGENDA

Motion by Councilmember Lopez, seconded by Councilmember Fajardo, to approve the agenda. By consensus, the motion carried.

PUBLIC HEARING

CONSIDERATION TO ADOPT AN INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION AND APPROVAL OF ZONE MAP AMENDMENT 2014-001 AND HISTORIC DESIGNATION J. C. PENNEY'S BUILDING FRONT FAÇADE AS A CITY HISTORIC RESOURCE FOR THE PROPOSED MIXED USE DEVELOPMENT PROJECT AT 1140-1148 SAN FERNANDO ROAD

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SPECIAL MEETING MINUTES – June 25 2014**

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Mayor Pro Tem Gonzales opened the Public Hearing.

Community Development Director Fred Ramirez presented the staff report and replied to questions from Councilmembers.

Mayor Pro Tem Gonzales called for public testimony.

Linda Campanella Jauron believes this is a great project that will inject new interest and enthusiasm and add a historical element.

Miguel Montanez believes this project is too large, is “overkill”, and asked if outreach was done with residents and how involved was the community?

Lydia Guerrero talked about her concern that the units would be “low income” apartments.

(Male speaker – did not state name) said this project will serve as a catalyst, is long overdue, and has heard overwhelming support for the project.

Margarita Montanez said she was recently robbed and talked about her concerns regarding the type of people that the proposed low-income housing units will attract.

Miguel Montanez said he believes this project is too big for San Fernando and asked Council to think about the traffic, safety, drug, and environmental problems it will cause.

Manuel Chávez expressed concern about the number of people and cars (and parking issues) that the apartment units will generate and asked how would the number of people per units be monitored?

Julie Cuellar said it is a beautiful project but very large and believes that it will definitely affect parking in the area.

Benita Rivera also expressed concern regarding the parking impact to residents and businesses and is also concerned about kind of people that will be living in the affordable housing units.

Danitza Pantoja agreed that parking will be impacted and said she is concerned about the red light at San Fernando Mission Blvd.

Diana Martinez, *San Fernando Valley Sun Newspaper* editor, asked why aren't public notices (such as the one addressing this project) placed in the local paper instead of the *Daily News* and said she believes that the City fails miserably short in supporting the local paper and reaching out to the local community.

Adriana Gomez, Aszkenazy Development, addressed the various comments made by members of the audience.

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SPECIAL MEETING MINUTES – June 25 2014**

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Mayor Pro Tem Gonzales closed the Public Hearing and staff replied to the various comments/concerns made by audience members.

Discussion ensued amongst Councilmembers whose comments included overall support of the project.

Motion by Councilmember Lopez , seconded by Councilmember Avila, to adopt Resolution No. 7619 Adopting a Mitigated Negative Declaration and Approving Zone Map Amendment 2014-001, Amending the Zoning Map of the City of San Fernando to Rezone Portions of 1140 and 1148 San Fernando Road from the Truman/San Fernando District and Mixed Use Transition Sub-District of the SP-4 (Corridors Specific Plan) Zone to the Downtown District and San Fernando Mall Sub-District of the SP-4 (Corridors Specific Plan) Zone to Allow for a Mixed Use Development. The motion carried with the following vote:

AYES: Lopez, Avila, Fajardo, Gonzales – 4
NOES: None
ABSENT: Ballin – 1

Motion by Councilmember Lopez , seconded by Councilmember Avila, to introduce for first reading (in title only), and waive further reading of Ordinance No. 1634, "An Ordinance of the City of San Fernando Adopting Zone Map Amendment 2014-001, Amending the Zoning Map of the City of San Fernando to Rezone Portions of 1140 and 1148 San Fernando Road from the Truman/San Fernando District and Mixed Use Transition Sub-District of the SP-4 (Corridors Specific Plan) Zone to the Downtown District and San Fernando Mall Sub-District of the SP-4 (Corridors Specific Plan) Zone". The motion carried with the following vote:

AYES: Lopez, Avila, Fajardo, Gonzales – 4
NOES: None
ABSENT: Ballin – 1

Motion by Councilmember Lopez, seconded by Councilmember Avila, Adopt Resolution No. 7620 Approving Designation of the J. C. Penney's Building Front Façade Architectural Features, Appurtenances, and Sign Types at 1140 San Fernando Road as a City Historic Resource (with additional amendments as noted). The motion carried with the following vote:

AYES: Lopez, Avila, Fajardo, Gonzales – 4
NOES: None
ABSENT: Ballin – 1

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SPECIAL MEETING MINUTES – June 25 2014
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ADJOURNMENT (9:32 P.M.)

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to adjourn. By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of June 25, 2014 meeting as approved by the San Fernando City Council.

*Elena G. Chávez
City Clerk*

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FINANCE DEPARTMENT

MEMORANDUM

TO: Sylvia Ballin and Councilmembers

FROM: Rafaela T. King, Interim Finance Director/Deputy Finance Director

DATE: July 7, 2014

SUBJECT: Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt a Resolution (Attachment “A”) approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Deputy Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Deputy Finance Director hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Warrant Register Resolution

ATTACHMENT "A"**RESOLUTION NO. 14-071****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO ALLOWING AND APPROVING FOR
PAYMENT DEMANDS PRESENTED ON DEMAND/
WARRANT REGISTER NO. 14-071****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY
RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 7th day of July, 2014.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 7th day of July, 2014, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

Voucher List		Page: 1				
07/03/2014 9:51:57AM		CITY OF SAN FERNANDO				
Bank code :	bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106279	7/7/2014	100043 ABLE RIBBON TECHNOLOGY INC	183450		HP4800 TONER 001-130-0000-4300	173.45 173.45
106280	7/7/2014	100067 ADVANCE DIRECT MAIL	060614		%ATER, SEWER, REFUSE, FOLD & ST) 070-382-0000-4300 072-360-0000-4300	107.90 107.90 215.80
106281	7/7/2014	100070 ADVANCED ELECTRONICS INC.	0140757-IN		VIRTUAL PATROL 001-222-0000-4300	266.44
			0140959-IN	11071	2014 FORD POLICE INTERCEPTOR E+	24,758.53
			0141141-IN		VIRTUIAL PATROL 001-222-0000-4300	282.89 25,307.86
106282	7/7/2014	100074 AEGIS COMPUTERS INC.	207914		IT SERVICES - JUL" 2014 001-190-0241-4260	10,630.00 10,630.00
106283	7/7/2014	100098 AIRGAS SAFETY	9028274948		SAFETY GLASSES 072-360-0000-4310	61.80
			9028274949		SAFETY GLASSES, EARPLUGS, GLOVE 072-360-0000-4310	718.18 779.98
106284	7/7/2014	100101 VERIZON WIRELESS-LA	270693253		PLANNING CELL PHONES 001-140-0000-4220 001-150-0000-4220	5.40 40.79
			460851202		PD CELL PHONES 001-222-0000-4220	138.73
			561407019		CITY TARD CELL PHONE & USB MODE: 070-384-0000-4220 001-390-0000-4220 001-320-0000-4220	21.78 19.65 19.65
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vchlist

07/03/2014 9:51:57AM

Voucher List

CITY OF SAN FERNANDO

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Bank code :bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106284	7/7/2014	100101 VERIZON WIRELESS-LA	(Continued)			
			660629692		072-360-0000-4220	0.33
					#ARIOUS CELL PHONES	
					001-106-0000-4220	32.77
					070-384-0000-4220	23.55
					001-420-0000-4220	43.98
			870422920		PD CELL PHONES AND MDT MODEMS	
					001-222-0000-4220	954.39
					001-152-0000-4220	114.03
			970459610		#ARIOUS CELL PHONES	
					001-310-0000-4220	34.93
					001-105-0000-4220	33.33
					072-360-0000-4220	22.58
					001-101-0109-4220	32.77
					001-101-0111-4220	41.93
					001-101-0113-4220	35.41
					Total :	1,616.00
106285	7/7/2014	100191 ANGELES SHOOTING RANGE	8862		SHOOTING RANGE TRAINING	
					001-222-0000-4260	100.00
			8874		SHOOT RANGE TRAINING	
					001-222-0000-4260	75.00
					Total :	175.00
106286	7/7/2014	100204 AQUA-METRIC SALES COMPANY	0052378-IN	11087	METER FOR NEW 4-IN WATER SERVIC	
					070-383-0700-4600	3,416.33
					070-383-0700-4600	307.46
					Total :	3,723.79
106287	7/7/2014	100222 ARROYO BUILDING MATERIALS, INC	128521		CRUSHED ROCK FOR DRONFIELD STC	
					027-344-0301-4300	26.83
					Total :	26.83
106288	7/7/2014	100532 STATE OF CALIFORNIA, DEPARTMENT OF JU	035868		LIVESCAN FINGERPRINTING - MA	
					004-2386	3,147.00
					Total :	3,147.00

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106289	7/7/2014	100676 R. E. CHARLES PLUMBING, INC.	17012		CLEARED FURTHEST LEFT URINAL;S"	
					001-390-0222-4330	125.00
					001-390-0310-4330	125.00
					Total :	250.00
106290	7/7/2014	100735 COASTAL AIR	14826		REPL DOUBLE SHAFTED BLOWER MO	
			14976		072-360-0450-4260	635.00
					FOUND CONDENSER MOTOR NOT STA	
					001-390-0410-4330	520.00
					Total :	1,155.00
106291	7/7/2014	100805 COOPER HARDWARE INC.	92283		CONCRETE PRE-MIX FOR 1600 SFRD	
			92338		070-383-0301-4300	18.18
			92384		REPLACEMENT SHOVEL	
			92409		027-344-0301-4300	26.48
					HARDWARE " O INSTALL LENSE A" PD	
					001-390-0222-4300	14.25
					NUTS & BOLTS FOR TREE STAKES	
					001-346-7510-4300	7.28
					Total :	66.19
106292	7/7/2014	100932 DEPARTMENT OF " OXIC SUBSTANCES	VQ NO. 2014876		2014 EPS PERMIT FEE (95-6000779)	
					072-360-0000-4450	400.00
					Total :	400.00
106293	7/7/2014	101004 DUNN-EDWARDS CORPORATION	2030302298		STRIPING OF PARKING STALLS @ 120	
					070-381-0450-4300	12.87
					Total :	12.87
106294	7/7/2014	101016 E.C. CONSTRUCTION	15680	11085	CONSTRUCTION OF THE SAN FERNAN	103,452.56
			15696	11085	019-423-0201-4600	-5,172.63
					019-2037	
					CONSTRUCTION OF THE SAN FERNAN	123,057.53
					019-423-0201-4600	-6,152.88
					019-2037	
					Total :	215,184.58

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106295	7/7/2014	101016 E.C. CONSTRUCTION	15697		RETENTION PAYMENT-SF REGIONAL " 019-2037	12,019.36
					Total :	12,019.36
106296	7/7/2014	101089 ESCOBAR, MARCO	061814 - 1		L P SENIOR PETTY CASH REIMB. 004-2380	98.27
			061814 - 2		L P SENIOR PETTY CASH REIMB. 004-2380	98.11
			061814 - 3		L P SENIOR PETTY CASH REIMB. 004-2380	100.01
					Total :	296.39
106297	7/7/2014	101147 FEDEX	2-692-93222		COURIER SERVICE 001-190-0000-4280	158.36
					Total :	158.36
106298	7/7/2014	101151 FERGUSON ENTERPRISES, INC.	0476421		GATE VALVES 070-383-0000-4600	2,013.50
			0476448		8X4 STEEL " APN SDL 070-383-0301-4300	518.32
			0476867		COUPLINGS, ANGLE VALVES, BALL CU 070-383-0301-4300	889.10
			0476867-1		METER ANGLES 070-383-0301-4300	1,322.08
			0477902		NEW 4" WATER SERVICE INSTALL 070-383-0000-4600	1,597.50
			0478501		NEW 6" FIRE SERVICE INSTALL 070-383-0301-4300	1,236.87
			0478503		FLANGES 070-383-0301-4300	448.71
					Total :	8,026.08
106299	7/7/2014	101251 VERIZON	BR46220		TROUBLE REPORTED WORKSTATION I 001-190-0000-4320	100.00
					Total :	100.00
106300	7/7/2014	101296 GEMINI GROUP L.L.C.	114-11991		2013 CONSUMER CONFIDENCE REPOI	

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106300	7/7/2014	101296 GEMINI GROUP L.L.C.	(Continued)	11070	070-381-0000-4430	5,635.00
					Total :	5,635.00
106301	7/7/2014	101302 VERIZON	8181811070		POLICE PAGING	
			8181811075		001-222-0000-4220	45.12
			8181811111		CITY HALL PAGING	
			8181811114		001-190-0000-4220	39.98
			8181811126		MUSIC CHANNEL	
			8181811136		001-190-0000-4220	45.12
			8181811380		CITY " ARD AUTO DIALER	
			8181973209		070-384-0000-4220	43.91
			8181973210		RADIO REPEATER	
			8181973211		001-222-0000-4220	44.58
			8181990351		RADIO REPEATER	
			8183610901		001-222-0000-4220	44.58
			8183612385		MWD METER	
			8183613958		070-384-0000-4220	49.05
			8183617825		" ARKS MAJOR PHONE LINES	
			8188315002		001-420-0000-4220	1,569.06
					PD MAJOR PHONE LINES	
					001-222-0000-4220	2,536.77
					PHONE BILL	
					001-190-0000-4220	2,622.54
					" AC 50 " O SHERRIFFS	
					001-222-0000-4220	502.95
					SEWER FLOW MONITOR	
					072-360-0000-4220	49.42
					\$" A PHONE LINE	
					007-440-0441-4220	97.47
					001-190-0000-4220	48.73
					CNG STATION	
					001-320-3661-4220	43.82
					HERITAGE PARK IRRIG SYSTEM	
					001-420-0000-4220	48.74
					PD SPECIAL PROBLEMS	
					001-222-0000-4220	46.11

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106301	7/7/2014	101302 VERIZON	(Continued)		PD SPECIAL PROBLEMS	
			8188377174		001-222-0000-4220	20.63
			8188381841		ENGINEERING FAX MODEM	
			8188981293		001-310-0000-4220	26.35
			8188987373		CITY " ARD MAJOR PHONE LINES	
					070-384-0000-4220	804.90
					PD EMERGENCY	
					001-222-0000-4220	120.50
					Total :	8,850.33
106302	7/7/2014	101376 GRAINGER, INC.	9399931899		LAUNDR" SOAP FOR BASKETBALL	
			9454203093		017-420-1328-4300	85.39
			9462329013		SHOWER PAR"	
			9463010703		001-430-0000-4300	181.60
			9463355603		CNG MAINTENANCE OIL	
					001-320-3661-4400	282.90
					HADRHA" SUN SHADE FOR HEA" PRO	
					072-360-0000-4310	124.40
					FIRST STAGE VALVES; COMPRESSOR	
					001-320-3661-4400	260.61
					Total :	934.90
106303	7/7/2014	101436 HACH COMPANY	8859112		DPD FREE CHLORINE & POCKET CLR\$	
					070-384-0301-4300	1,134.95
					Total :	1,134.95
106304	7/7/2014	101528 THE HOME DEPOT CRC, ACCT#603532202490	2021854		" OWELS, GLASS CLEANER, MARKING	
			270317		070-383-0301-4300	139.05
			270319		MAT"LS " O INSTALL ICEMAKER	
			3973627		072-360-0450-4300	174.69
					#ARIOUS GASKET KITS	
					001-390-0410-4300	27.28
					TRASH BAGS	
					011-311-7510-4300	495.62
					001-313-0000-4300	400.00
					ROUND UP - MACLA" BULBOUTS	

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106304	7/7/2014	101528 THE HOME DEPOT CRC, ACCT#603532202490 (Continued)				
			5033606		011-311-7510-4300 SIGN T OOLS	113.39
			5033701		001-370-0301-4300 ARKING METER MATL'S	192.24
					029-335-0301-4300	163.69
			6240754		070-384-0000-4330 REPLACE WORN T OOLS FOR FACILITII	72.86
					001-390-0410-4300	59.04
					Total :	1,837.86
106305	7/7/2014	101599 IMAGE 2000 CORPORATION	VN359099		COPIERS CONTRACT USAGE 12/19/13	
					001-420-0000-4260	28.95
					072-360-0000-4290	51.64
					001-190-0000-4320	145.49
					103-420-0000-4260	79.42
					104-420-0000-4260	79.41
					001-190-0000-4320	372.37
			VN378612		COPIERS CONTRACT USAGE 03/19/14	
					103-420-0000-4260	100.06
					104-420-0000-4260	100.06
					001-420-0000-4260	177.33
					001-190-0000-4320	477.81
					001-420-0000-4260	127.81
					072-360-0000-4290	62.37
					001-190-0000-4320	97.79
			VN384413		COPIER CONTRACT BASE RATE CHAR	
					103-420-0000-4260	21.09
					104-420-0000-4260	21.09
			VN386698		INK FOR RISO RP	
					001-420-0000-4260	203.71
			VN387778		%ASTE TANK FOR ADMIN COPER - FRI	
					001-190-0000-4300	13.00
					Total :	2,159.40
106306	7/7/2014	101647 INTERSTATE BATTER	30057791		BATTERIES FOR FLEET	
					001-1215	143.39

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106306	7/7/2014	101647 101647 INTERSTATE BATTER"	(Continued)			Total :	143.39
106307	7/7/2014	101649 INTER-VALLEY POOL SUPPL", INC	64213		POOL CHEMICALS		1,627.37
			65042		POOL CHEMICALS		1,185.38
					001-430-0000-4300	Total :	2,812.75
106308	7/7/2014	101666 DE LAGE LANDEN FINANCIAL SER#'	41718357		JUL" LEASE PAYMENT - PD SHARP CO		
			#ARIOUS COPIERS		001-222-0000-4260		607.73
					LEASE PAYMENT - VARIOUS COPIERS		
					001-190-0000-4320		443.64
					001-420-0000-4260		405.44
					103-420-0000-4260		101.36
					104-420-0000-4260		101.36
					070-381-0000-4290		146.70
						Total :	1,806.23
106309	7/7/2014	101677 J & B ELECTRONIC DOOR SERV INC	41917		QRTL" SERVICE FOR ELECTRIC GATE		
					001-390-0222-4260		300.95
						Total :	300.95
106310	7/7/2014	101929 LINGO INDUSTRIAL ELECTRONICS	32109		TRAFFIC SIGNAL KNOCKDOWN - ARRC		
			32110		001-370-0000-4600		652.91
					HOTLINE CONFLICT MONITOR DAMAG		
					001-370-0301-4300		481.24
						Total :	1,134.15
106311	7/7/2014	101971 L.A. MUNICIPAL SERVICES	0047501000		ELECTRIC - 13003 BORDEN		
					070-384-0000-4210		861.14
			4947501000		%ATER - 12900 DRONFIELD		
					070-384-0000-4210		62.73
			5007501000		ELECTRIC & LIGHTING - 13655 FOOT"		
					070-384-0000-4210		175.03
			5947501000		ELECTRIC - 12900 DRONFIELD		
					070-384-0000-4210		5,768.67
			6577501000		ELECTRIC - 14060 SAYRE		

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106311	7/7/2014	101971 L.A. MUNICIPAL SERVICES	(Continued)			
			6947501000		070-384-0000-4210 %ATER - 13180 DRONFIELD	13,347.15
			7577501000		070-384-0000-4210 %ATER - 14060 SAYRE	14.93
			7947501000		070-384-0000-4210 ELECTRIC - 13186 DRONFIELD	81.79
			9937501000		070-384-0000-4210 %ATER - 13003 BORDEN AVE	67.95
					070-384-0000-4210	49.92
					Total :	20,429.31
106312	7/7/2014	101974 LOS ANGELES COUNTY	MA" 2014		DEPT OF ANIMAL CARE & CONTROL FI	
					001-190-0000-4260	3,889.11
					Total :	3,889.11
106313	7/7/2014	101990 L.A. COUNTY METROPOLITAN	800058643		"AP CARDS - MA" 2014	
					007-440-0441-4260	1,212.00
					Total :	1,212.00
106314	7/7/2014	102003 LOS ANGELES COUNTY	RE-PW-14040707730	11029	INDUSTRIAL WASTE PROG - TREATME	
			RE-PW-14051208624	11029	072-360-0000-4430	10,442.80
					INDUSTRIAL WASTE PROG - TREATME	
					072-360-0000-4430	5,000.60
					Total :	15,443.40
106315	7/7/2014	102007 L.A. COUNTY SHERIFFS DEPT	144662WC		PRISONER MEALS - MA" 2014	
					001-225-0000-4350	734.74
					Total :	734.74
106316	7/7/2014	102063 MACKA" METERS, INC.	1038274		NEW PARKING METER HEADS	
			1038275		029-335-0000-4600	2,181.31
					NEW PARKING METER HEADS	
			1038281		029-335-0000-4600	2,489.65
					"ARTS FOR PARKING METERS	
					029-335-0000-4600	1,765.82
					Total :	6,436.78

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106317	7/7/2014	102148 METROPOLITAN WATER DISTRICT	7957		CAPACITY CHARGE	
			8041		070-384-0000-4450	10,681.33
					CAPACITY CHARGE	
					070-384-0000-4450	2,938.33
					Total :	13,619.66
106318	7/7/2014	102226 MISSION LINEN & UNIFORM	140144379		LAUNDR"	
			140144979		001-225-0000-4350	218.14
			140145737		LAUNDR"	239.43
			140146307		001-225-0000-4350	232.96
			140147078		LAUNDR"	224.61
					001-225-0000-4350	232.96
					Total :	1,148.10
106319	7/7/2014	102260 MOORE MEDICAL LLC	82452816I		MEDICATIONS	
			82454873I		001-225-0000-4350	97.93
					MEDICATIONS	
					001-225-0000-4350	14.66
					Total :	112.59
106320	7/7/2014	102287 MUNICIPAL CODE CORP	00243485		CITY CODE SEMI-ANNUAL UPDATE	
					001-115-0000-4260	2,526.35
					Total :	2,526.35
106321	7/7/2014	102307 HI WA" SAFETY RENTALS, INC.	18155		DELINA" ORS WITH BASE & STENCILIN	
					070-383-0000-4310	1,031.96
					Total :	1,031.96
106322	7/7/2014	102387 K.R. NIDA CORPORATION	27137		(2) NEW HANDHELD RADIO REPLACES	
			27138		070-381-0000-4500	749.20
					HANDHELD RADIO REPLACEMENT & A	
					001-370-0301-4300	399.13
					Total :	1,148.33

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106323	7/7/2014	102403 NOW IMAGE PRINTING	98.55
		4151 %AREHOUSE BOOKLETS	
		070-383-0000-4300	
		4157 #10 ENVELOPES FOR 2013 CCR'S	
		070-381-0000-4430	
		Total :	624.15
106324	7/7/2014	102410 NORTHRIDGE HOSPITAL MEDICAL	730.00
		301503538 SAR` EXAM	
		001-224-0000-4270	
		Total :	730.00
106325	7/7/2014	102432 OFFICE DEPOT	32.69
		1685767834 MEMOR` CARD	
		001-222-0000-4300	
		1688640796 TACKING `APE, DUSTER, SANITIZER,	
		103-420-0000-4300	
		104-420-0000-4300	
		1688657329 ~ INK	
		103-420-0000-4300	
		104-420-0000-4300	
		712358943001 PENS, MARKERS, HIGHLIGHTERS & FC	
		001-390-0000-4300	
		712388190001 PRESSBOARD REPOR` COVERS	
		070-384-0000-4300	
		712388928001 KRAFT MAILING TUBES	
		070-384-0000-4300	
		712493893001 DIGITAL VOICE RECORDER	
		001-310-0000-4300	
		712648504001 T`ONER, STORAGE BOXES, BATTERIE`	
		001-222-0000-4300	
		712650301001 ORGANIZER	
		001-222-0000-4300	
		712722371001 JOURNAL BOOK, POCKET BINDERS, S,	
		001-222-0000-4300	
		712722419001 POCKET FILES	
		001-222-0000-4300	
		713003555001 POUCH LAMINATING, POST ITS, BLK	
		001-130-0000-4300	
		713008468001 FOLDERS, BINDERS, PENCIL BOXES, T	

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106325	7/7/2014	102432 OFFICE DEPOT	(Continued)			
					103-420-0000-4300	652.85
					104-420-0000-4300	652.85
			713008469001		ERASERS	
					103-420-0000-4300	11.83
					104-420-0000-4300	11.82
			713008471001		HEAVY BINDERS	
					103-420-0000-4300	9.84
					104-420-0000-4300	9.84
			715335502001		ITEM RETURNED	
					001-222-0000-4300	-10.72
			715456596001		PHONE CORD	
					001-190-0000-4300	8.21
			715456710001		PHONE FOR COUNCIL CHAMBERS	
					001-190-0000-4300	23.45
			715516557001		FOLDERS, HIGHLIGHTERS, ENVELOPE	
					001-222-0000-4300	156.96
			715516753001		ENVELOPES & PENS	
					001-222-0000-4300	26.76
			715610561001		PRINTER INK AND COPY PAPER	
					103-420-0000-4300	154.38
					104-420-0000-4300	154.38
			716946893001		COMPOSITION BOOK	
					070-381-0000-4300	1.50
			716971771001		LTR FOLDERS, HIGHLIGHTERS, PAPER	
					001-222-0000-4300	282.89
			716971778001		HANGING INSERT	
					001-222-0000-4300	2.07
			716971779001		KRAZY GLUE	
					001-222-0000-4300	6.87
			716971780001		LABELER TAPE	
					001-222-0000-4300	39.35
					Total :	4,840.72
106326	7/7/2014	102530 APEX & S	818-270-2203		ISDN LINE/LASN NETWORK	
					001-222-0000-4220	104.83

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106326	7/7/2014	102530 102530 A` & `	(Continued)		Total :	104.83
106327	7/7/2014	102666 PREFERRED DELIVER` SYSTEMS INC	549-86		COURIER SERVICE 001-222-0000-4260	309.00
			549-88		COURIER SERVICE 001-222-0000-4260	206.00
					Total :	515.00
106328	7/7/2014	102683 PRO VEN INC.	609141		CONSUL` CONFLICT MONITOR DAMA` 001-370-0000-4260	200.00
			609142		SIGNAL TIMING SHEETS MISSION/O`Mf 001-370-0000-4260	200.00
					Total :	400.00
106329	7/7/2014	102779 RAMIREZ, THOMAS	JUNE 2014		KARATE INSTRUCTOR 017-420-1326-4260	600.00
					Total :	600.00
106330	7/7/2014	102930 ROYAL WHOLESALE ELECTRIC	8901-700023		WELL 3 - REPLACED DAMAGED FIXTUI 070-384-0000-4330	143.59
					070-384-0301-4300	114.74
					Total :	258.33
106331	7/7/2014	103010 SAM'S CLUB DIRECT, #0402465855179	0472		KITCHEN SUPPLIES & BATTERIES 001-222-0000-4300	438.33
			1371		ENP REFRESHMENTS FOR FATHER'S * 004-2346	83.12
			° °		CAMERA FOR DETECTIVES 001-222-0000-4300	1,020.39
					Total :	1,541.84
106332	7/7/2014	103029 SAN FERNANDO, CITY OF	14260-14338		REIMBURSEMENT ` O WORKERS COM 006-1035	16,806.90
					Total :	16,806.90
106333	7/7/2014	103045 SAN FER. MALL DOWNTOWN ASSOC.	MA` & JUNE 2014		REIMB ` O THE DOWNTOWN ASSOC Ff 001-2260	2,214.09

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106333	7/7/2014	103045	103045 SAN FER. MALL DOWNTOWN ASSOC.	(Continued)	Total :	2,214.09
106334	7/7/2014	103057	SAN FERNANDO VALLEY SUN	8962	PUBLICATION OF PUBLIC HEARING FC 001-310-0000-4270	155.00
				8971	PUBLICATION OF RESO 7604 - LLAD 001-310-0000-4270	434.38
					Total :	589.38
106335	7/7/2014	103184	SMAR` & FINAL	136886	REFRESHMENTS FOR AARP CLASS 004-2346	13.28
				142242	DA` CAMP WEEKL` WATER ACTIVITIE` 017-420-1399-4300	84.99
				142367	ENP SUPPLIES 010-422-3750-4300	166.76
				142573	DA` CAMP WEEKL` CAMP SOCIAL 017-420-1399-4300	83.74
				142586	SENIOR CLUB SUPPLIES FOR FATHER 004-2380	446.90
				143145	KITCHEN SUPPLIES 001-222-0000-4300	99.60
					Total :	895.27
106336	7/7/2014	103196	SOUTH COAST AIR QUALITY	2719103	AQMD FEE JUL` 2013-JUNE 2014 (PD 001-320-0000-4260	118.94
					Total :	118.94
106337	7/7/2014	103202	SOUTHERN CALIFORNIA EDISON CO.	060314	ELECTRIC - 2025 4TH 001-420-0000-4210	257.11
				060414	ELECTRIC - VARIOUS LOCATIONS 001-390-0450-4210	36.95
					001-390-0457-4210	117.47
					001-371-0000-4210	50.33
				060514	ELECTRIC - VARIOUS LOCATIONS 001-222-0000-4210	6,161.63
					001-430-0000-4210	3,245.38
					027-344-0000-4210	25.29
					001-390-0310-4210	2,392.09

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106337	7/7/2014	103202 SOUTHERN CALIFORNIA EDISON CO.	(Continued)			
					029-335-0000-4210	55.24
					027-344-0000-4210	497.55
					029-335-0000-4210	79.74
					001-320-3661-4210	2,023.06
					001-390-0450-4210	514.70
		060614			ELECTRIC - VARIOUS LOCATIONS	
					027-344-0000-4210	48.30
					001-420-0000-4210	2,510.68
		060714			ELECTRIC - VARIOUS LOCATIONS	
					001-420-0000-4210	3,060.58
					027-344-0000-4210	18,434.68
		061014			ELECTRIC - VARIOUS LOCATIONS	
					001-371-0000-4210	1,724.96
		061114			ELECTRIC - BRAND/3RD; 1202 PICO	
					001-371-0000-4210	95.87
					029-335-0000-4210	152.46
		061214			ELECTRIC - 900 1/2 FIRST; 1041 1/2	
					001-390-0470-4210	104.01
		061314			ELECTRIC - TRUMAN/KIITTRIDGE	
					001-341-0000-4210	27.77
		061414			ELECTRIC - VARIOUS LOCATIONS	
					001-390-0450-4210	686.32
					070-381-0000-4210	336.79
					072-360-0000-4210	336.79
					070-384-0000-4210	289.09
					Total :	43,264.84
106338	7/7/2014	103205 THE GAS COMPANY	053014		GAS - 828 HARDING	
					001-420-0000-4210	4.77
			060614		GAS - 910 FIRST	
					001-222-0000-4210	252.68
			061014		GAS - 208 PARK (AQUJATIC CENTER)	
					001-430-0000-4210	5,479.66
			061014		GAS - VARIOUS LOCATIONS	
					070-381-0000-4210	2.50
					072-360-0000-4210	2.50

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106338	7/7/2014	103205 THE GAS COMPANY	(Continued)			
					001-390-0450-4210	5.01
					001-310-0000-4210	58.46
					001-420-0000-4210	18.17
		061214			GAS - 505 S HUNTINGTON	
					001-420-0000-4210	50.59
					Total :	5,874.34
106339	7/7/2014	103206 SOUTHERN CALIFORNIA GAS CO.	176-827-9753		NATURAL GAS FOR CNG STATION	
					001-320-3661-4402	7,519.98
					Total :	7,519.98
106340	7/7/2014	103218 SOLIS, MARGARITA	79-86		PETTY CASH REIMB	
					001-101-0000-4300	18.52
					001-225-0000-4300	16.34
					001-310-0000-4390	37.25
					070-384-0000-4450	36.00
					104-420-0000-4300	56.82
					Total :	164.93
106341	7/7/2014	103439 UPS	831954234		COURIER SERVICE	
					001-190-0000-4280	283.33
					Total :	283.33
106342	7/7/2014	103439 UPS	23537730		COURIER SERVICE	
					001-190-0000-4280	120.00
					Total :	120.00
106343	7/7/2014	103444 ULTRA GREENS, INC	52681		MACLA [™] STREETSCAPE TREE REPL [™]	
					011-311-7510-4300	447.96
			52810		MACLA [™] STREETSCAPE PLANTS	
					011-311-7510-4300	206.00
					Total :	653.96
106344	7/7/2014	103463 U.S. POSTMASTER	DEMAND		PRESORTED FIRST CLASS POSTAGE	
					072-360-0000-4300	509.68
					070-382-0000-4300	509.68

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106344	7/7/2014	103463 U.S. POSTMASTER	(Continued)		Total :	1,019.36
106345	7/7/2014	103503 UNITED STATES POSTAL SERVICE	15122187		REIMBURSEMENT OF POSTAGE MAC" 001-190-0000-4280	1,500.00
					Total :	1,500.00
106346	7/7/2014	103574 VERDIN, FRANCISCO JAVIER	04/01/14 - 06/30/14		MEXICAN FOLKLORICO DANCE INSTR; 017-420-1362-4260	693.00
					Total :	693.00
106347	7/7/2014	103603 VULCAN MATERIALS COMPANY	53015		LATE FEE	
			70225157		070-383-0301-4300 AGGBASE	26.86
			70400483		070-383-0301-4300 COLD MIX FOR TRENCH REPAIR 070-383-0301-4300	505.62
					Total :	1,296.39
						1,828.87
106348	7/7/2014	103694 WILLDAN ASSOCIATES	00317524	11078	%ATERSHED MANAGEMENT PLAN - PF 070-382-0000-4270	9,400.00
			00512862	11089	PROF SVCS- EVALUTE STREET FLOO"	5,189.88
			00612683		ON-CALL TRAFFICE ENGINEERING SEI 001-310-0000-4270	2,600.00
					Total :	17,189.88
106349	7/7/2014	103738 YOSEF AMZALAG SUPPL"	12112843		MATL'S " O REPAIR SPRINKLERS 001-430-0000-4300	31.93
			12112844		IRRIGATION REPAIR @ BRAND ISLAN" 001-390-0410-4300	35.84
			12112845		#ALVE REPAIR - REC PARK 001-390-0410-4300	26.48
			12112970		IRRIGATION REPAIR - GATEWA" 001-390-0480-4300	204.22
			12112983		REPAIR/REPL SPRINKLER SYSTEM @ I 001-390-0460-4300	49.12
			12113653		GATEWA" IRRIGATION REPAIR	

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106349	7/7/2014	103738 YOSEF AMZALAG SUPPL"	(Continued)		001-390-0480-4300	97.56
			12113654		SMALL " OOLS	
			12113752		001-390-0410-4340 SPRINKLER REPAIR @ LP PARK	62.67
			12113755		001-390-0460-4300 QUICK COUPLER BOX REPL @ REC PA	171.27
			12113828		001-390-0410-4300 IRRIGATION REPAIRS @ PIONEER PAR	11.50
			12113835		001-390-0410-4300 #ALVE TESTER	97.56
			12113843		001-390-0410-4300 REPL BROKEN SPRINKLERS @ LP PAR	147.83
			12114019		001-390-0460-4300 MACLA" STREETScape IRRIGATION "	167.33
			12114433		011-311-7510-4300 REPL BROKEN SPRINKERS @ LP PAR	691.94
			12114441		001-390-0460-4300 MISC PIPE	125.36
					001-430-0000-4300	68.83
					Total :	1,989.44
106350	7/7/2014	103752 ZUMAR INDUSTRIES, INC.	0152986		SIGN POLE REPLACEMENTS 001-370-0301-4300	553.09
					Total :	553.09
106351	7/7/2014	103851 EVERSOF, INC.	R1345103		SOFTNER - WELL 2A	
			R1345104		070-384-0000-4260 SOFTNER - WELL 3	68.08
			R1345105		070-384-0000-4260 SOFTNER - WELL 4A	138.42
					070-384-0000-4260	39.53
					Total :	246.03
106352	7/7/2014	103856 FLAGS USA INC.	58496		US FLAGS 001-370-0301-4300	286.13

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106352	7/7/2014	103856 103856 FLAGS USA INC.	(Continued)			Total : 286.13
106353	7/7/2014	103903 TIME WARNER CABLE	8448200540010369		CABLE	
					001-222-0000-4260	16.83
			8448200540010518		CABLE SERVICE 05/29/14-06/28/14	
					001-420-0000-4260	377.08
			8448200540028882		CABLE/INTERNET SERVICES	
					001-420-0000-4260	137.65
			8448200540196300		INTERNET SERVICES - 06/23/14-07/22/1	
					001-190-0000-4220	1,100.00
					Total :	1,631.56
106354	7/7/2014	103948 CDW GOVERNMENT, INC.	MQ29002		HP300GEB HARD DRIVE REPLACEMENT	
					001-190-0000-4300	251.85
					Total :	251.85
106355	7/7/2014	887121 DELL MARKETING L.P.	XJF59JJ22		SOFTWARE FOR ABC USE	
					010-220-3713-4500	241.56
			XJF5FNP96		LAPTOP FOR ABC USE	
					010-220-3713-4500	1,214.18
			XJF743C8C7		COMPUTER EQUIPMENT FOR PD	
					001-222-0000-4300	241.56
			XJF7JW785		OPTIPLEX 9202 ALL-IN-ONE COMPUTE	
					072-360-0000-4500	1,380.61
					Total :	3,077.91
106356	7/7/2014	887249 GALLS, LLC	002035873		UNIFORMS	
					001-222-0000-4300	801.42
			002051140		UNIFORMS	
					001-222-0000-4300	29.65
					Total :	831.07
106357	7/7/2014	887533 BLODGETT BAYLOSIS ASSOC., INC.	141205		PREPARATION OF INITIAL STUDY & M	
					001-2203	8,730.00
					Total :	8,730.00
106358	7/7/2014	887930 CPCA	70		2014/2015 ANNUAL MEMBERSHIP DUE	
					001-222-0000-4380	630.00

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106358	7/7/2014	887930 887930 CPCA	(Continued)			Total : 630.00
106359	7/7/2014	887952 J. Z. LAWNMOWER SHOP	10704		EQUIP MAINT	
					001-390-0410-4320	36.56
			10705		SHOVELS, CHAINS, PRUNERS & BAR C	
					001-370-0301-4300	271.25
			10706		BLADES, ELBOW, MALE ADAPTER, LO	
					001-370-0301-4300	130.63
					Total :	438.44
106360	7/7/2014	888075 DA'AMATIC, INC.	CA-0000025771		HANDHELD METER READING MAINT -	
					070-381-0000-4320	326.51
					Total :	326.51
106361	7/7/2014	888241 UNITED SITE SERVICES OF CA INC	114-2057668		POR'ABLE "OILET RENTAL @ 501 FIR'	
					072-360-0450-4260	550.04
			114-2078155		POR'ABLE "OILET RENTAL @ LAYNE "	
					001-390-0410-4260	379.22
					Total :	929.26
106362	7/7/2014	888442 WESTERN EXTERMINA'OR COMPANY	2239230		PEST CONTROL - RUDY ORTEGA PARÉ	
					001-390-7500-4260	48.50
			2277845		BAIT MONITORING - LP PARK	
					001-390-0460-4260	144.00
			2277846		PEST CONTROL - LP PARK	
					001-390-0460-4260	47.50
			2277847		PEST CONTROL - CITY HALL	
					001-390-0310-4260	76.00
			2277848		BAIT MONITORING - REC PARK	
					001-390-0410-4260	60.00
			2277849		PEST CONTROL - REC PARK	
					001-390-0410-4260	69.00
					Total :	445.00
106363	7/7/2014	888468 MAJOR METROPOLITAN SECURITY	1065531		ALARM MONITORING - JUL' 2014	
					001-390-0410-4260	15.00
			1065532		ALARM MONITORING - JUL' 2014	

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106363	7/7/2014	888468 MAJOR METROPOLITAN SECURITY	(Continued)		070-381-0450-4260 ALARM MONITORING - JUL" 2014	15.00
			1065533		070-381-0450-4260 ALARM MONITORING - JUL" 2014	15.00
			1065534		001-390-0410-4260 ALARM MONITORING - JUL" 2014	15.00
			1065535		001-390-0460-4260 ALARM MONITORING - JUL" 2014	15.00
			1065536		001-390-0410-4260 ALARM MONITORING - JUL" 2014	15.00
			1065537		001-430-0000-4260 ALARM MONITORING - JUL" 2014	15.00
			1065538		001-390-0410-4260 ALARM MONITORING - JUL" 2014	15.00
			1065539		070-381-0450-4260 ALARM MONITORING - JUL" 2014	15.00
			1065540		001-390-0460-4260 ALARM MONITORING - JUL" 2014	15.00
			1065541		001-390-0222-4260 ALARM MONITORING - JUL" 2014	15.00
			1065542		001-390-0310-4260 ALARM MONITORING - JUL" 2014	15.00
			1065543		001-390-0410-4260 ALARM MONITORING - JUL" 2014	15.00
					Total :	195.00
106364	7/7/2014	888577 ESRI INC.	92832647	11090	GIS SOFTWARE 072-360-0000-4500	2,719.95
					072-360-0000-4500	258.40
					Total :	2,978.35
106365	7/7/2014	888646 HD SUPPL" WATER WORKS, L"	C391440		SADDLES, CORPS, ANGLE METERS & I	1,818.72
			C448237		070-383-0301-4300 BALL CORP STOPS	867.69
			C473005		070-383-0000-4600 CORP RETURNED - INV C391440	-484.19
					070-383-0000-4600	

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106365	7/7/2014	888646 HD SUPPL" WATER WORKS, L"	(Continued)		HEX BOLTS, NUTS, GATE CAPS & PIPE	
			C504067		070-383-0301-4300	786.15
			C518586		SADDLES 070-383-0301-4300	158.77
					Total :	3,147.14
106366	7/7/2014	888647 HDL SOFTWARE, LLC	0009587-IN		(ALSE ALARM SOFTWARE MAINT - 07/I	
					001-130-0000-4320	1,189.00
					Total :	1,189.00
106367	7/7/2014	888693 VISION INTERNET PROVIDERS, INC.	27573		WEB HOSTING MONTHL" FEE - JUNE	
					001-105-0000-4270	200.00
					Total :	200.00
106368	7/7/2014	888762 COMMAND CONCRETE CUTTING	11905		TRENCH CUT NEW SERVICE - 124 HAR	
			11927		070-383-0000-4600 TRENCH CUT NEW SERVICE - TRUMA	625.00
					070-383-0000-4600	590.00
					Total :	1,215.00
106369	7/7/2014	888800 BUSINESS CARD	061814		DA" CAMP FIELD TRIP	
			061814		017-420-1399-4300 ANNUAL MEMBERSHIP FEES	1,065.00
			062314		001-190-0000-4435 MEMBERSHIP DUES	18.00
			062314		001-420-0000-4380 MEMBERSHIP DUES	20.00
					001-420-0000-4380	475.00
					Total :	1,578.00
106370	7/7/2014	888869 MUNITEMPS STAFFING	124648		TEMPORAR" STAFFING - INTERIM FIN	
					001-130-0000-4112	8,585.00
					Total :	8,585.00
106371	7/7/2014	888951 DOMINGUEZ, WALTER	REIMB.		REIMB OF KENNEL FOR K9	
					001-225-0000-4270	300.00

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106371	7/7/2014	888951 888951 DOMINGUEZ, WALTER	(Continued)			Total : 300.00
106372	7/7/2014	888957 PROGRESSIVE SOLUTIONS INC.	36734		SOFTWARE & HARDWARE MAINT FOR 001-102-0000-4320 001-130-0000-4320 070-382-0000-4320 072-360-0000-4320	1,856.98 1,856.98 1,856.98 1,856.96 Total : 7,427.90
106373	7/7/2014	889114 SEVEN ELK RANCH DESIGN, INC	2346		FICUS APPRAISAL - 1947 FIRST ST 001-346-0000-4430	200.00 Total : 200.00
106374	7/7/2014	889118 LDI COLOR " OOLBOX	194888		COPIES MADE 05/07/14-06/07/14 001-222-0000-4300	114.39 Total : 114.39
106375	7/7/2014	889328 FIRST TRANSIT, INC.	10965417		\$" - MA" 2014 007-440-0442-4260 008-310-0000-4260	21,334.32 19,302.48 Total : 40,636.80
106376	7/7/2014	889354 ALAS MEDIA LLC	201386		LOPEZ ADOBE PHOTOS 001-420-0000-4260	30.00 Total : 30.00
106377	7/7/2014	889421 LOPEZ, ANTONIO G	TRAVEL		2014 INDEPENDENT CITIES ASSOC SE 001-101-0109-4370	187.84 Total : 187.84
106378	7/7/2014	889467 YOUNGBLOOD & ASSOCIATES	1329A		POLYGRAPH 001-222-0000-4260	200.00 Total : 200.00
106379	7/7/2014	889532 GILMORE, REVA A.	05/31/14-06/13/14 06/14/14 - 06/27/14		FOOD SERVICE MANAGER 010-422-3750-4270 010-422-3752-4270 FOOD SERVICE MANAGER	604.50 97.50
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106379	7/7/2014	889532 GILMORE, REVA A.	(Continued)		010-422-3750-4270 010-422-3752-4270	656.50 91.00 Total : 1,449.50
106380	7/7/2014	889533 MARTINEZ, ANITA	05/31/14 - 06/13/14 06/14/14 - 06/27/14		ASSISTANT FOOD MANAGER 010-422-3750-4270 ASSISTANT FOOD MANAGER 010-422-3750-4270	159.30 177.00 Total : 336.30
106381	7/7/2014	889534 RAMIREZ, FRANCISCO	05/31/14 - 06/13/14 06/14/14 - 06/27/14		HDM DRIVER 010-422-3752-4270 010-422-3752-4390 HDM DRIVER 010-422-3752-4270 010-422-3752-4390	177.00 52.00 177.00 52.00 Total : 458.00
106382	7/7/2014	889535 GOMEZ, GILBER"	05/31/14 - 06/13/14 06/14/14 - 06/27/14		HDM DRIVER 010-422-3752-4270 010-422-3752-4390 HDM DRIVER 010-422-3752-4270 010-422-3752-4390	159.30 51.48 177.00 57.20 Total : 444.98
106383	7/7/2014	889602 RESPOND SYSTEMS	96264 96305		RESPIRA" OR & GLOVES 070-384-0000-4310 RAIN GEAR 072-360-0000-4310	89.00 653.67 Total : 742.67
106384	7/7/2014	889644 VERIZON BUSINESS	00713953 00713954		CITY HALL LONG DISTANCE 001-190-0000-4220 CITY "ARD LONG DISTANCE 070-384-0000-4220	76.41 73.65
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106384	7/7/2014	889644 VERIZON BUSINESS	(Continued)			
			00713955		CITY HALL LONG DISTANCE & INTRAL/	
					001-190-0000-4220	228.39
			00713956		POLICE LONG DISTANCE	
					001-222-0000-4220	292.59
			00713957		CITY ~ ARD LONG DISTANCE	
					070-384-0000-4220	7.29
			00713958		~ ARK LONG DISTANCE	
					001-420-0000-4220	149.86
			00714522		ENGINEERING LONG DISTANCE	
					001-310-0000-4220	4.49
			00714533		CITY ~ ARD LONG DIST (AIMS NETWORK	
					070-384-0000-4220	3.64
			00714537		CREDIT CARD LINE	
					001-190-0000-4220	3.64
			00714538		POLICE LONG DISTANCE	
					001-222-0000-4220	6.33
			00714539		~ ARK LONG DISTANCE	
					001-420-0000-4220	3.66
			00714546		CITY HALL LONG DISTANCE	
					001-190-0000-4220	0.72
					Total :	850.67
106385	7/7/2014	889681 VILLALPANDO, MARIA	05/31/14 - 06/13/14		FOOD SERVICE WORKER	
					010-422-3750-4270	221.25
					010-422-3752-4270	44.25
			06/14/14 - 06/27/14		FOOD SERVICE WORKER	
					010-422-3750-4270	221.25
					010-422-3752-4270	44.25
					Total :	531.00
106386	7/7/2014	889838 ~OTAL TECH	8667		ANTIVIRUS - 3YR RENEWAL LICENSE	
					001-190-0241-4320	1,918.72
					Total :	1,918.72
106387	7/7/2014	889871 EXOVA INC.	154476		CHROMIUM & HEXA#ALENT CHROM &	
					070-384-0000-4260	2,820.00

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106387	7/7/2014	889871 889871 EXOVA INC.	(Continued)		Total :	2,820.00
106388	7/7/2014	889913 BALLIN, SYLVIA	DEC 2013-MA* 2014		CELL PHONE USAGE REIMB. 001-101-0101-4220	269.63
			REIMB.		*ARKING REIMB. - ATTENDED TRAUMA	16.00
					001-101-0101-4380	285.63
106389	7/7/2014	889942 ATHENS SERVICES	JUNE 2014		STREET SWEEPING - JUNE 2014 001-343-0000-4260	10,100.00
					Total :	10,100.00
106390	7/7/2014	889962 GMS ELEVA* OR SERVICES, INC	00073704		MONTHL* ELEVA* OR SERVICE 001-430-0000-4300	129.00
			00074097		MONTHL* ELEVA* OR SERVICE 001-430-0000-4300	129.00
					Total :	258.00
106391	7/7/2014	889986 THE GEAR BOX	2173		UNIFORMS 001-222-0000-4300	951.70
					Total :	951.70
106392	7/7/2014	890004 PACIFIC TELEMAGEMENT SERVICE	652643		PD PA* PHONE - JUL* 2014 001-190-0000-4220	62.64
					Total :	62.64
106393	7/7/2014	890030 ELITE EQUIPMENT INC	20641		JACKHAMMER 070-383-0000-4500	864.30
					Total :	864.30
106394	7/7/2014	890095 O'REILL* AUTO PAR*	4605-106340		RETURN & EXCHANGE CENTER CON*	-7.66
			4605-107959		072-360-0000-4400 OIL FILTER	34.56
			4605-108080		*ARTER - PW2487 072-360-0000-4400	172.58
			4605-108251		FRONT BRAKE PADS - PW1657 027-344-0000-4400	55.75

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106394	7/7/2014	890095 O'REILL AUTO PART	(Continued) RP 4605-106326		CENTER CONSOLE HOLDERS - PW059 072-360-0000-4400	32.83
					Total :	288.01
106395	7/7/2014	890109 SUPERMEDIA LLC	490003218406		DOMAIN REGISTRATION & E-MAIL HO 001-190-0000-4220	50.95
					Total :	50.95
106396	7/7/2014	890242 SAFEWAY SIGN COMPANY	98691	11075	OVERHEAD MAST ARM SIGN REPLACE 001-370-0000-4430 001-370-0000-4430	4,320.00 388.80
					Total :	4,708.80
106397	7/7/2014	890362 RTB BUS LINE	14157		TRANSPORTATION SERVICES - DAY 017-420-1399-4260	980.00
					Total :	980.00
106398	7/7/2014	890401 ENVIROGEN TECHNOLOGIES INC	0005738-IN	11023	NITRATE REMOVAL SYSTEM LEASE 070-384-0857-4600	7,089.91
					Total :	7,089.91
106399	7/7/2014	890411 ARC	7560584		COPIES OF PICO FLOODING ASSESS\$ 001-310-0000-4300	24.25
					Total :	24.25
106400	7/7/2014	890513 ELIFEGUARD INC	53359		UNIFORMS 001-430-0000-4300	1,248.58
					Total :	1,248.58
106401	7/7/2014	890578 DIAMOND TOURS INC	911995		SENIOR CLUB TRIP TO SAN ANTONIO 004-2383	27,045.00
					Total :	27,045.00
106402	7/7/2014	890771 TORRES, CAROLINA	05/17/14 - 06/16/14		ZUMBA INSTRUCTOR 017-420-1337-4260	500.00
					Total :	500.00

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106403	7/7/2014	890810 SENFTLEBEN, DARIO	05/17/14 - 06/16/14		OUTDOOR FITNESS & CLASS PREP 010-430-3649-4260	390.00
					Total :	390.00
106404	7/7/2014	890833 THOMSON REUTERS	829652235		LA CLEAR - INVEST TOOLS 001-224-0000-4270	137.45
					Total :	137.45
106405	7/7/2014	890834 SPARKLING IMAGE CORP	53018		CAR WASHES - MAY 2014 001-222-0000-4210	110.00
					Total :	110.00
106406	7/7/2014	890843 NGOV, CHHIV	06/10/14 - 07/03/14		SENIOR CITIZEN YOGA SUMMER 1ST 017-420-1322-4260	224.00
					Total :	224.00
106407	7/7/2014	890879 EUROFINS EASTON ANALYTICAL, INC	L0165329		%ATER ANALYSIS FOLDERS 070-384-0000-4260	4,500.00
			L0165354		%ATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0165358		%ATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0165946		%ATER ANALYSIS FOLDERS 070-384-0000-4260	3,325.00
			L0165959		%ATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0165962		%ATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0165963		%ATER ANALYSIS FOLDERS 070-384-0000-4260	24.00
			L0166558		%ATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0167125		%ATER ANALYSIS FOLDERS 070-384-0000-4260	900.00
			L0167145		%ATER ANALYSIS FOLDERS 070-384-0000-4260	139.60
			L0167476		%ATER ANALYSIS FOLDERS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106407	7/7/2014	890879 EUROFINS EA' ON ANALYTICAL, INC	(Continued)			
			L0167484		070-384-0000-4260 %ATER ANALYSIS FOLDERS	139.60
			L0169210		070-384-0000-4260 %ATER ANALYSIS FOLDERS	139.60
			L0169213		070-384-0000-4260 %ATER ANALYSIS FOLDERS	139.60
			L0169222		070-384-0000-4260 %ATER ANALYSIS FOLDERS	139.60
			L0169228		070-384-0000-4260 %ATER ANALYSIS FOLDERS	139.60
			L0169232		070-384-0000-4260 %ATER ANALYSIS FOLDERS	139.60
			L0169233		070-384-0000-4260 %ATER ANALYSIS FOLDERS	139.60
			L0169243		070-384-0000-4260 %ATER ANALYSIS FOLDERS	164.00
			L0169773		070-384-0000-4260 %ATER ANALYSIS FOLDERS	139.60
			L0169776		070-384-0000-4260 %ATER ANALYSIS FOLDERS	139.60
			L0170734		070-384-0000-4260 %ATER ANALYSIS FOLDERS	24.00
			L0170735		070-384-0000-4260 %ATER ANALYSIS FOLDERS	164.00
			L0170748		070-384-0000-4260 %ATER ANALYSIS FOLDERS	139.60
			L0170749		070-384-0000-4260 %ATER ANALYSIS - F484822	139.60
					070-384-0000-4260	139.60
					Total :	11,613.80
106408	7/7/2014	890898 TETRA MECHANICAL SERVICE INC	1003-107		EMERGENCY REPAIR OF FREQUENC	
					001-390-0222-4330	4,050.00
					Total :	4,050.00
106409	7/7/2014	890982 GONZALES, ROBERT C.	TRAVEL		2014 INDEPENDENT CITIES ASSOC SE	

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Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
106409	7/7/2014	890982 GONZALES, ROBERT C.	(Continued)				
					001-101-0111-4370		187.84
						Total :	187.84
106410	7/7/2014	891134 BECERRA, ADRIANA	05/17/14 - 06/16/14		BODY SCULPTING, PILATES & CYCLIN		
					017-420-1337-4260		135.00
						Total :	135.00
106411	7/7/2014	891232 MORALES, BRIAN	05/17/14 - 06/16/14		ARTHRITIS EXERCISE INSTRUCTOR		
					017-420-1337-4260		45.00
						Total :	45.00
106412	7/7/2014	891255 ORIGINAL WATERMEN, INC	29952		UNIFORMS		
					001-430-0000-4300		844.90
						Total :	844.90
106413	7/7/2014	891270 SARGSYAN, NAREH	05/17/14 - 06/16/14		PILATES INSTRUCTOR		
					017-420-1337-4260		160.00
						Total :	160.00
106414	7/7/2014	891307 GREENFIX AMERICA, LLC	4701		3RD STAGE VALVE ASSY COMPLETE -		
					001-320-3661-4400		2,094.43
						Total :	2,094.43
106415	7/7/2014	891311 TORRES, RITA	05/31/14 - 06/13/14		ENP SUBSTITUTE		
					010-422-3750-4270		57.53
					010-422-3752-4270		4.43
			06/14/14 - 06/27/14		ENP SUBSTITUTE		
					010-422-3750-4270		44.25
					010-422-3752-4270		4.43
						Total :	110.64
106416	7/7/2014	891329 MIKE'S TIRE MAN INC	0010155		TIRES FOR FLEET - PD		
					001-1215		1,895.04
						Total :	1,895.04
106417	7/7/2014	891338 NESTLE PURE LIFE DIRECT	04F0033013574		%ATER 05/17/14-06/16/14		
					001-430-0000-4300		70.76
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Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account		Amount
106417	7/7/2014	891338 891338 NESTLE PURE LIFE DIRECT	(Continued)			Total :	70.76
106418	7/7/2014	891377 REYES, JOSE	05/31/14 - 06/13/14		HDM DRIVER 010-422-3752-4270 010-422-3752-4390		17.70 5.72 Total : 23.42
106419	7/7/2014	891440 " ANAGIDA, CHELSEA	061814		MANUAL FOR DDPP 010-430-3649-4260	Total :	500.00 500.00
106420	7/7/2014	891450 MCJUNKIN, PETE	061814		POOL SCHOOL INSTRUCTOR 017-420-1338-4260	Total :	400.00 400.00
106421	7/7/2014	891486 AMC ABSOLUTE MAINTENANCE CO	14-601	11091	STRIPING PROJECT 011-311-0000-4600	Total :	22,858.00 22,858.00
106422	7/7/2014	891487 TREJO, EDITH	2000800176		(ACILITY RENTAL REFUND 001-3777-0000	Total :	42.00 42.00
106423	7/7/2014	891488 D & R ELECTRONICS	133779		TRUNK STORAGE 001-222-0000-4300	Total :	1,858.00 1,858.00
106424	7/7/2014	891489 VINSON, BREANDON	SF2130605002		" ARKING CITATION REFUND 001-3430-0000	Total :	47.00 47.00
106425	7/7/2014	891490 BAR" OLO, ANALIA E	SF3130523005		" ARKING CITATION REFUND 001-3430-0000	Total :	270.00 270.00
106426	7/7/2014	891491 GOKNAR, EVREN	SF1130221021		" ARKING CITATION REFUND 001-3430-0000		55.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
106426	7/7/2014	891491 891491 GOKNAR, EVREN	(Continued)			Total : 55.00	
106427	7/7/2014	891492 OLGUIN, CHRISTIAN PAUL	SF4130802025		~ ARKING CITATION REFUND 001-3430-0000	45.00 Total : 45.00	
106428	7/7/2014	891493 ROSALES, CERDA TEODULA	SF1131223008		~ ARKING CITATION REFUND 001-3430-0000	345.00 Total : 345.00	
106429	7/7/2014	891494 BOTELLO JR., SERGIO LEONARDO	SF2120921017		~ ARKING CITATION REFUND 001-3430-0000	110.00 Total : 110.00	
106430	7/7/2014	891495 PARRAZ, ANTOINETTE	SF1120814039		~ ARKING CITATION REFUND 001-3430-0000	28.00 Total : 28.00	
106431	7/7/2014	891496 RODRIGUEZ, JACQUELINE	SF2130215024		~ ARKING CITATION REFUND 001-3430-0000	180.00 Total : 180.00	
106432	7/7/2014	891497 DEEVER, MARIEL BIANCA	SF3131204006		~ ARKING CITATION REFUND 001-3430-0000	20.00 Total : 20.00	
106433	7/7/2014	891498 MILLS, BRIAN	SF1120619012		~ ARKING CITATION REFUND 001-3430-0000	109.00 Total : 109.00	
106434	7/7/2014	891499 GONZALEZ, GERARDO	SF1131009010		~ ARKING CITATION REFUND 001-3430-0000	20.00 Total : 20.00	
106435	7/7/2014	891500 RODRIGUEZ, STEPHEN G.	SF2130729001		~ ARKING CITATION REFUND 001-3430-0000	20.00 Total : 20.00	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106436	7/7/2014	891501 ESTRADA, ERNESTO	061014		SENIOR CLUB MUSIC - ANNIVERSAR" 004-2380	900.00
					Total :	900.00
158	Vouchers for bank code :	bank			Bank total :	690,758.32
158	Vouchers in this report				Total vouchers :	690,758.32

#oucher Registers are not final until approved by Council.

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106437	7/7/2014	891127 HALL & FOREMAN, INC	2813051	11026	SANITARI SEWER MASTER PLAN DE% 072-360-0000-4600	3,732.00
Total :						3,732.00
1 Vouchers for bank code : bank						Bank total : 3,732.00
1 Vouchers in this report						Total vouchers : 3,732.00

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ORDINANCE NO. 1634**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ADOPTING ZONE MAP AMENDMENT 2014-001, AMENDING THE ZONING MAP OF THE CITY OF SAN FERNANDO TO REZONE PORTIONS OF 1140-1148 SAN FERNANDO ROAD FROM THE TRUMAN/SAN FERNANDO DISTRICT AND MIXED-USE TRANSITION SUB-DISTRICT OF THE SP-4 (CORRIDORS SPECIFIC PLAN) ZONE TO THE DOWNTOWN DISTRICT AND SAN FERNANDO MALL DISTRICT OF THE SP-4 (CORRIDORS SPECIFIC PLAN) ZONE**

WHEREAS, Aszkenazy Development, Inc. (c/o Ian Fitzsimmons), hereinafter referred to as “Applicant,” has submitted an application for approval of a Zone Map Amendment 2014-001, Variance 2014-001, and Site Plan Review 2014-008 to construct a new four-story mixed-use development with three floors of residential totaling approximately 77,523 with 101 one-bedroom residential units and a first floor with approximately 17,455 square feet dedicated for street level retail/service uses and 108 on-site parking spaces for residents and guests to be located within new subterranean and first floor parking areas for the subject property located at 1140-1148 San Fernando Road, henceforth referred to as the “Project”;

WHEREAS, the Project would require an amendment to the “Existing City Districts and Land Use Sub-Districts” and “Existing Downtown Core District and Sub-District” maps (Exhibits “A” and “C”) of the San Fernando Corridors Specific Plan in order to allow portions of the two parcels that make up the Project site at 1140-1148 San Fernando Road that currently have a Truman/San Fernando District, Mixed-Use Transition Sub-District zoning designation to be re-zoned to allow both parcels and therefore the entire Project site to have a Downtown District, San Fernando Mall Sub-District land use classification within the SP-4 (Corridors Specific Plan) zone (Exhibits “B” and “D”);

WHEREAS, Zone Map Amendment 2014-001 would allow for the construction of the Project as a four-story mixed development with 17,455 square feet of ground floor retail, 101 affordable housing units, 108 on-site parking spaces, preservation of the existing J. C. Penney’s building front façade along San Fernando Road on an approximate 35,000 square foot site comprised of two contiguous parcels that would be merged as part of a future owner initiated lot merger;

WHEREAS, in light of the proposed Project’s impact on the character defining architectural features and appurtenances of the J. C. Penney’s building front façade along San Fernando Road it was determined by the City’s chief planning official that good cause existed to schedule the Planning and Preservation Commission’s consideration of a “Resolution of Intention” pursuant to City Code Section 106-1386 to approve recommending to the City Council consideration to designate the J. C. Penney’s building front façade architectural features and appurtenances as a historic resource and list it on the San Fernando Register of Historic Resources;

WHEREAS, pursuant to City Code Section 106-1386(5), the City's chief planning official will submit the Planning and Preservation Commission's Resolution of Intention recommending historic designation of the J. C. Penney's building front façade architectural features and appurtenances to the City Council for their consideration at their June 25, 2014 meeting in order to ensure City Council consideration of the historic designation in combination with their review of the Zone Map Amendment 2014-01 and Mitigated Negative Declaration and Initial Study for the Mixed Use Development at 1140-1148 San Fernando Road, which said environmental assessment includes mitigations measures that seek to preserve the J. C. Penney's building front façade and appurtenances;

WHEREAS, pursuant to San Fernando City Code Section 106-20(c), an official amendment to the zoning map may be adopted by the City Council only if the following findings of fact can be made in a positive manner: (1) the proposed amendment is consistent with the objectives, policies, general land uses and programs of the City's General Plan; and (2) the adoption of the proposed amendment would not be detrimental to the public interest, health, safety, convenience or welfare;

WHEREAS, the Planning and Preservation Commission of the City of San Fernando conducted a duly noticed public hearing on Monday, June 23, 2014 to consider the Project, and following the receipt of public testimony, closed the hearing;

WHEREAS, pursuant to San Fernando City Code Section 106-20(c), the Planning and Preservation Commission determined, by way of Planning and Preservation Commission Resolution 2014-08 adopted on June 23, 2014, that the Project that includes the Zone Map Amendment 2014-001, Variance 2014-001, Site Plan Review 2014-008, and historic designation of the J. C. Penney's building front façade along San Fernando Road as a City historic resource is consistent with the objectives, policies, general land uses and programs of the City's General Plan and the adoption of the proposed zone amendment would not be detrimental to the public interest, health, safety, convenience or welfare, and recommended approval of the Project by the City Council;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES ORDAIN AS FOLLOWS:

SECTION 1. A notice of public hearing regarding the Project was given pursuant to San Fernando City Code Section 106-72 and in compliance with Government Code Section 65090.

SECTION 2. The City Council of the City of San Fernando conducted a duly noticed public hearing on Wednesday, June 25, 2014, to consider the Project, and following the receipt of public testimony, closed the hearing;

SECTION 3. Environmental Findings.

(a) Pursuant to the California Environmental Quality Act (CEQA) and the City of San Fernando's CEQA Guidelines, the City of San Fernando, as the Lead Agency overseeing the environmental review for the proposed Zone Map Amendment 2014-001, Variance 2014-001, Site Plan Review 2014-008, and a related Affordable Housing Project, has prepared an Initial

Study of the potential environmental effects of the proposed Zone Change 2012-01 and the related affordable housing project. The related affordable housing project, a proposed General Plan amendment and site plan review, and the proposed Zone Change 2012-01 constitute the "Project" evaluated pursuant to CEQA.

(b) Based upon the findings contained in the Initial Study, the City determined that the Project may have potential significant effects on the environment attributed to growth associated with the proposed Project. Pursuant to CEQA, the environmental assessment provided for a comprehensive analysis of potential significant environment effects and includes mitigation measures that will provide for the reduction of identified environmental impacts to "less than significant" levels. Based upon the findings contained in the Initial Study, City staff determined that, with the imposition of mitigation measures, there would be no substantial evidence that the Project would have a significant effect on the environment. Based upon that determination, a Mitigated Negative Declaration was prepared. Thereafter, City staff provided public notice of the public comment period and of the intent to adopt the Mitigated Negative Declaration.

(c) The City Council has reviewed the Mitigated Negative Declaration and all comments received regarding the Mitigated Negative Declaration and, based on the whole record before it, found, in Resolution No. 7619: (i) that the Mitigated Negative Declaration was prepared in compliance with CEQA; and (ii) that, based on the imposition of mitigation measures, there is no substantial evidence that the Project will have a significant effect on the environment. The City Council further found in Resolution No. 7619 that the Mitigated Negative Declaration reflects the independent judgment and analysis of the City Council. Based on these findings, the City Council adopted the Mitigated Negative Declaration for this Project in Resolution No. 7619.

(d) The City Council has also reviewed and considered the associated Mitigation Measures for the Project that has been prepared pursuant to the requirements of Public Resources Code Section 21081.6 and found, in Resolution No. 7619, that such Program is designed to ensure compliance with the mitigation measures during project implementation. The City Council therefore adopted the associated Mitigation Measures for the Project in Resolution No. 7619.

(e) The custodian of records for the Initial Study, Mitigated Negative Declaration, associated Mitigation Measures and all other materials that constitute the record of proceedings upon which the City Council's decision was based is the Community Development Director of the City of San Fernando. Those documents are available for public review in the Planning Department of the City of San Fernando located at 117 Macneil Street, California 91340, telephone (818) 898-1200.

SECTION 4. The City Council hereby adopts the findings and the determination made by the San Fernando Planning and Preservation Commission in Resolution No. 2014-08 for approval of the Project:

(a) The Project is consistent with the objectives, policies, general land uses and programs of the City's General Plan.

The proposed Zone Map Amendment 2014-001 as noted in Exhibits "B" and "D" as included herein would change the current zoning of portions two parcels of land that comprise the Mixed Use Development Project site at 1140-1148 San Fernando Road. As part of the Mixed Use Development Project, the portions of the two properties located at 1140-1148 San Fernando Road (Los Angeles County Assessor's Parcel Numbers: 2521-032-008 and 2521-032-007) would be rezoned from their current SP-4 (Corridors Specific Plan) zoning Truman/San Fernando District and Mixed Use Transition Sub-District to the Downtown District and San Fernando Mall Sub-District zoning classification. The proposed rezoning would facilitate the development of a mixed use project with 101 one-bedroom units designated as affordable to eligible to low-income households making 60 percent of the County Area Median Income, 17,455 square feet of ground floor commercial, 108 on-site parking spaces for residents and guests to be constructed within a new four-story building that preserves the J. C. Penney's building front façade facing San Fernando Road.

The requested zone map amendment would change the current zoning of the Project that is comprised of two parcels located at 1140-1148 San Fernando Road (APN's: 2521-032-008 and 2521-032-007). The two parcels that make up the Project Site are located within the SP-4 (Corridors Specific Plan) zone and are bisected by the Truman/San Fernando District-Mixed Use Transition Sub-District and Downtown District-San Fernando Mall Sub-District. The entire Project Site has an SP-4 General Plan Land Use Designation that will be retained. The zone map amendment would change the current district and sub-district classifications of the rear portion of the existing parcels facing Celis Street, which currently have a Truman/San Fernando District and Mixed Use Transition Sub-District designation. The zone map amendment would allow the entire Project site to be re-zoned as property within the Downtown District, San Fernando Mall Sub-District of the SP-4 (Corridors Specific Plan) zone consistent with neighboring properties to the north and east along San Fernando Road.

The proposed rezoning of the two subject parcels would facilitate the Project site's adaptive reuse through the construction of a mixed use development that includes ground floor retail uses and 101 new residential units above the ground level at the subject site. The type of proposed development is consistent with the San Fernando Corridors Specific Plan's purpose within the Truman/San Fernando and Downtown districts, which seeks to "create lively activity with buildings located directly at the back of sidewalk and active storefront facades that add activity and interest along the street" and to "provide a central shopping and entertainment district for the city, and will include retail shops and services, restaurants, civic and community meeting places, entertainment venues...and residential dwellings [that] also permitted on the upper floors of multi-story buildings in the district". (Truman/San Fernando District's Section I: Purpose, Pg. 116 and Downtown District Section I; Purpose, Pg. 70 of San Fernando Corridors Specific Plan.)

The proposed mixed use project's building design and site improvements resulting from the proposed zone map amendment are consistent with the San Fernando Corridors Specific Plan Design Guidelines for the Downtown District. These design guidelines seek to promote

compatible building and site design that improves the visual quality of the surrounding area through aesthetically pleasing site planning, building design, and landscape architecture. The Project would also result in significant physical improvements to the Project site and adjacent public right-of-ways, eliminating any blight conditions associated with the existing physical condition of the subject properties.

The Project would also comply with the goals and objectives of the General Plan Land Use Element, with the requested zone map amendment, by allowing the development of a mixed use project that facilitates new private investment into the San Fernando Mall/Downtown area, allows for adaptive reuse of vacant and underutilized buildings while preserving historically significant character defining architectural features of the J. C. Penney's building front façade along San Fernando Road in a manner that allows the City to preserve the retail history of the mall and breathes "new life into the specific plan corridors (e.g., districts and sub-district areas) by removing obstacles to change, investment, and care". Collectively, the Project's proposed improvements and preservation efforts will allow the City to retain the small town character of San Fernando and maintain an identity that is distinct from surrounding communities. (San Fernando General Plan Land Use Element Goals I and III, Pg. IV-6).

The Project would also comply with goals and policies of the General Plan Housing Element by: providing a range of housing types (including low income rental units) to meet community needs; providing adequate housing sites to facilitate the development of a range of residential development types in San Fernando that help the city fulfill its fair share of regional housing needs; providing opportunities for mixed use and infill housing developments within the San Fernando Corridors Specific Plan areas as part of the City's overall revitalization strategy; providing housing opportunities for San Fernando's lower income population; utilizing zoning tools, including zone map amendments, variances, et cetera, to provide affordable units within housing projects; supporting collaborative partnerships with non-profit organizations and for-profit developers to provide greater access to affordable housing funds; and, encouraging the use of sustainable and green building features in new housing. (2014-2021 San Fernando General Plan Housing Element Goal 2.0, Policies 2.1, 2.2, 2.3, 2.5, 2.7, 2.9; Pgs. 75-76).

The Project would also comply with goals and policies of the General Plan Historic Preservation Element by: protecting historic and cultural resources by retaining the historically significant architectural features and appurtenances of the J. C. Penney's building front façade facing San Fernando Road from demolition and inappropriate alterations while seeking designation of said features as a local historic resource. The Project also encourages reuse rather than demolition and seeks to integrate historic preservation into community economic development strategies by allowing the mixed use project with modified building setbacks and building heights that includes ground floor commercial space and upper floor residential units designated for rent to eligible low-income households.

Furthermore, the Project would highlight the City's ongoing efforts to promote historic preservation through the retention of the historically significant and character defining architectural features of the J. C. Penney's building front façade as a way of providing new economic investment with significant multiplier effects related to creating a historic site with unique architectural design features at a prominent corner in the San Fernando Mall/Downtown

area worthy of increased commercial rental rates and new County and State funding to support the affordable housing component of the Project. (2005 San Fernando General Plan Historic Preservation Element Goals 1, 4, 5 and 6; Policies 1.11, 4.1, 4.2, 4.4, 5.2, 6.3 and 6.5; Pgs. 25 - 35).

- The Project will not be detrimental to the public interest, health, safety, convenience or welfare.

The requested amendment to the zoning map would allow for a vacant building and underutilized commercial land within the San Fernando Mall/Downtown area to be adaptively reused for the proposed mixed use project that will include land consolidation, 101 residential apartment units of affordable housing available to low income households within the city and construction of the associated residential and guest parking within a new multi-story building that complies with all applicable City building and safety codes. As part of the Project, the properties located at 1140-1148 San Fernando Road (APN's: 2521-032-008 and 2521-032-007) would allow portions of these parcels fronting onto to Celis Street to be rezoned from Truman/San Fernando District, Mixed Use Transition Sub-District to Downtown District, San Fernando Mall Sub-District. Therefore, the zone map amendment would allow the entire Project site to be re-zoned as property within the Downtown District, San Fernando Mall Sub-District of the SP-4 (Corridors Specific Plan) zone consistent with neighboring properties to the north and east along San Fernando Road. In addition, the zone change and zone map amendment would allow the new mixed use project to be developed at the subject site while preserving the historically significant architectural features and appurtenances of the J. C. Penney's building front façade. The zone map amendment would allow the development of the Project in a manner that retains 17,455 square feet of ground floor retail space and allows the development of 101 new affordable housing units on three floors above grand level. The Project's development and associated zone map amendment would result in significant physical improvements to the site and adjacent public right-of-ways, eliminating any blight conditions associated with the existing physical condition of the subject properties.

The proposed Project would also be responsible for making the necessary upgrades to the existing water and sewer infrastructure required to accommodate the Project's potential demand. Based on all the aforementioned reasons, the on-site and off-site physical improvement that would result as part of Project, coupled with the availability of new affordable housing, would not be detrimental to the public interest, health, safety, convenience or welfare.

SECTION 5. If any section, subsection, subdivision, paragraph, sentence, clause, phrase in this ordinance or any part thereof is for any reason held to be invalid or unconstitutional or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared invalid, unconstitutional, or ineffective.

SECTION 6. The City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

PASSED, APPROVED AND ADOPTED by the City Council of the City of San Fernando at a regular meeting held on this 7th day of July, 2014.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

Rick R. Olivarez, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SAN FERNANDO)

I, ELENA G. CHÁVEZ, City Clerk of the City of San Fernando, do hereby certify that the foregoing Ordinance was adopted a regular meeting of the City Council held on the 7th day of July, 2014 and was carried by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elena G. Chávez, City Clerk

EXHIBIT "A"

EXISTING SP-4 Zone Districts and Land Use Sub-Districts Map

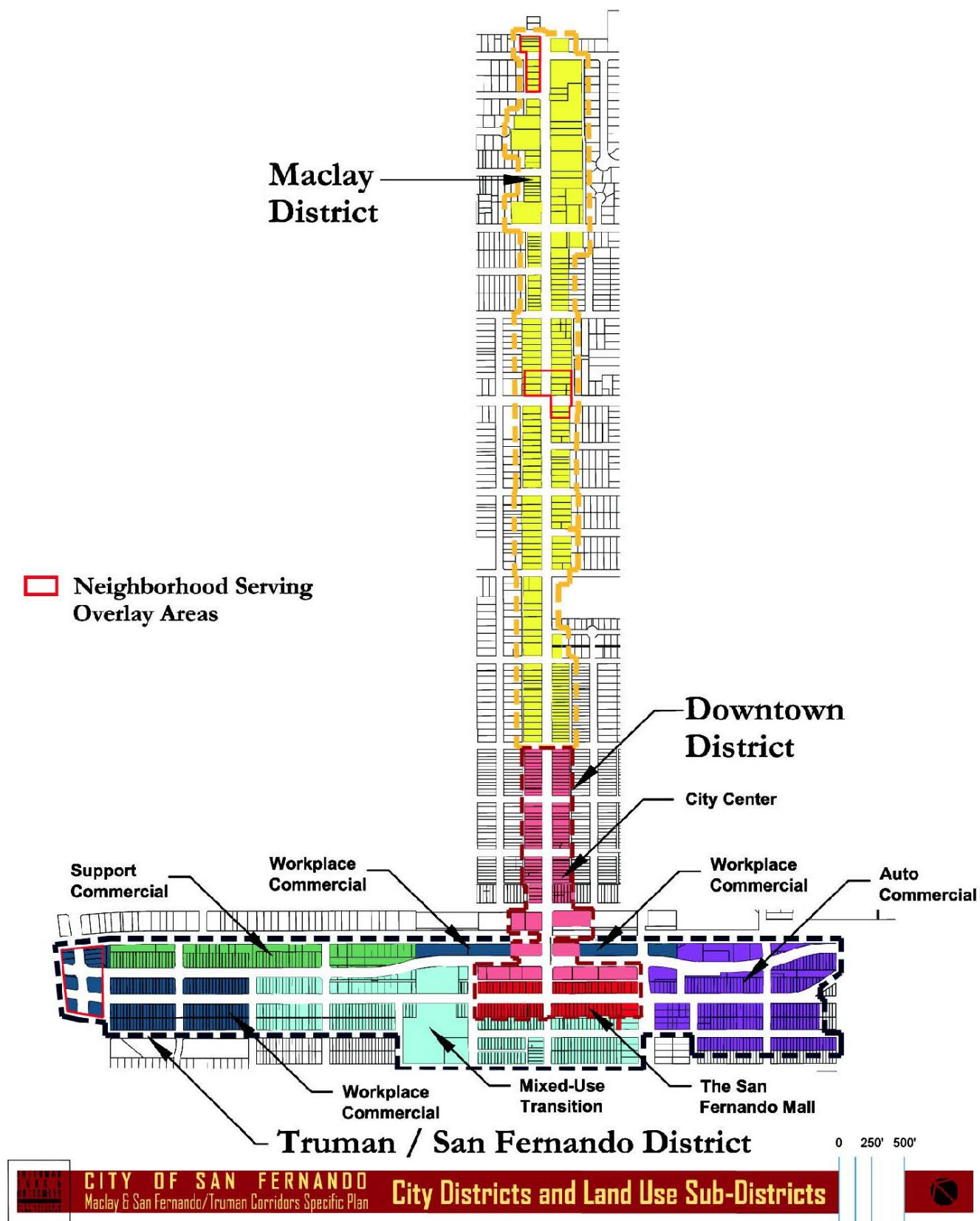


EXHIBIT "B"

PROPOSED SP-4 Zone Districts and Land Use Sub-Districts Map

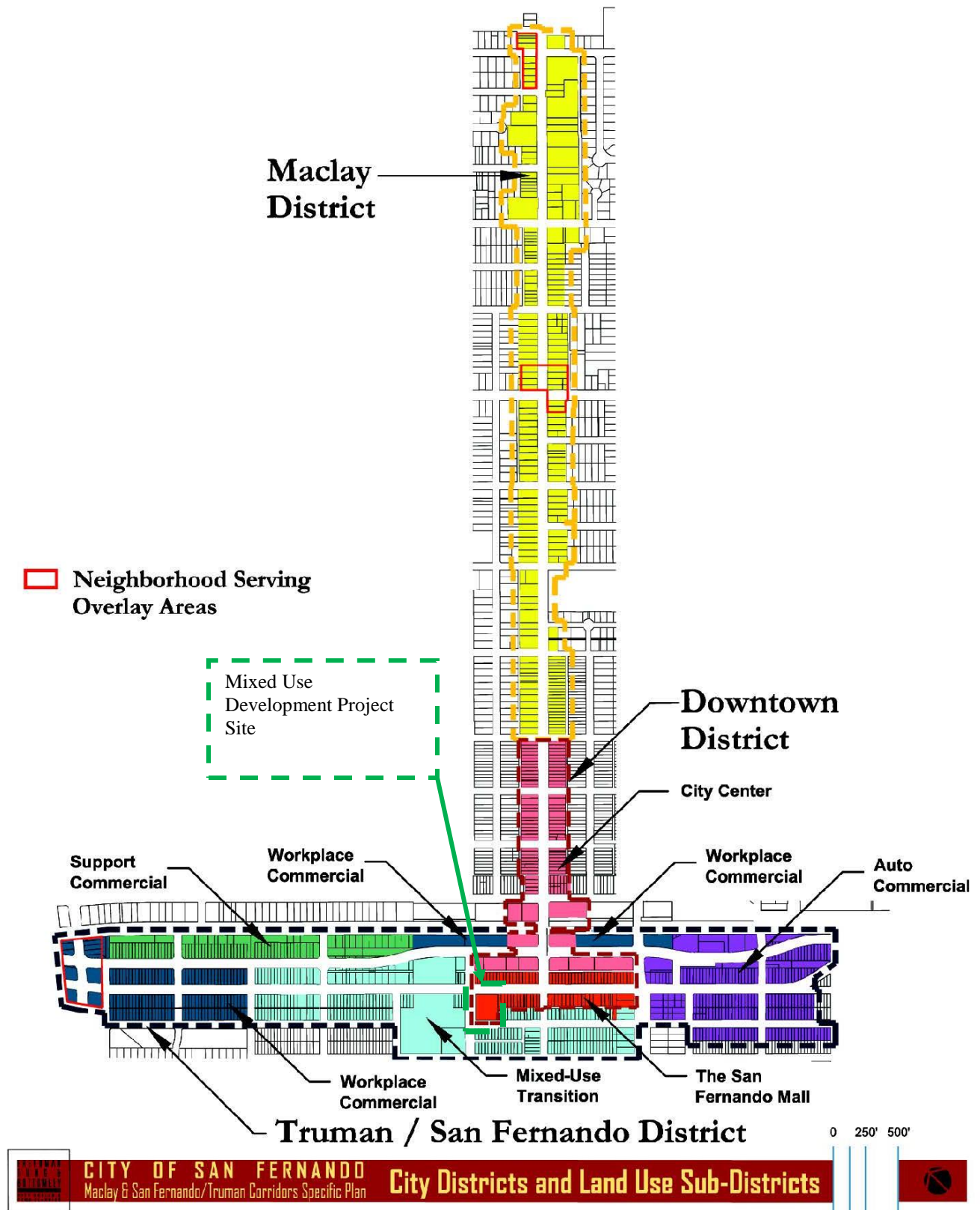


EXHIBIT "C"

EXISTING DOWNTOWN CORE DISTRICT AND SUB-DISTRICTS MAP

The City Center The San Fernando Mall



CITY OF SAN FERNANDO
MacLay & San Fernando/Truman Corridors Specific Plan

Downtown Core District and Sub-Districts

0 250' 500'



EXHIBIT "D"

PROPOSED DOWNTOWN CORE DISTRICT AND SUB-DISTRICTS MAP



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PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager
By: Marlene Miyoshi, Interim Public Works Director
Patsy Orozco, Civil Engineering Assistant II

DATE: July 7, 2014

SUBJECT: Fiscal Year (FY) 2014-2015 Landscaping and Lighting Assessment District
Public Hearing and Confirmation of Assessment

RECOMMENDATION:

It is recommended that the City Council:

- a. Conduct a Public Hearing by following the attached Order of Procedure (Attachment “A”);
- b. Adopt Resolution No. 7621 (Attachment “B”) ordering the continued maintenance of the City’s streetlights and confirming the annual assessment; and
- c. Adopt Resolution No. 7622 (Attachment “C”) approving the final Engineer’s Report for the FY 2014-2015 Landscaping and Lighting Assessment District (LLAD).

BACKGROUND:

1. On March 3, 2014, the City Council adopted Resolution No. 7590 to initiate the annual LLAD levy proceedings and order the preparation of the Engineer’s Report for FY 2014-2015. Assessments under the LLAD are to be used for street lighting purposes only.
2. On May 19, 2014, the City Council adopted Resolution No. 7603 approving the Engineer’s Report for the FY 2014-2015 LLAD; and adopted Resolution No. 7604 declaring the intent to levy and collect assessments within the San Fernando LLAD and (in accordance with the instructions contained in Resolution No. 7604) set the Public Hearing for July 7, 2014.

Fiscal Year (FY) 2014-2015 Landscaping and Lighting Assessment District Public Hearing and Confirmation of Assessment

Page 2

ANALYSIS:

Staff has prepared the formal “Order of Procedure” for the Public Hearing. At the conclusion of the Public Hearing, the City Council may adopt the attached Resolutions ordering the continued maintenance of certain streetlights and confirming the annual assessments.

If adopted, Resolution No. 7621 (confirming the assessments) authorizes staff to proceed with further review for accuracy including a final review of the parcel exception list, which is a compilation of all the parcel numbering and name changes occurring between last year and this year. Resolution No. 7621 also authorizes staff to instruct the engineering consultant to send the final electronic file and hardcopy database with all the appropriate information to the Los Angeles County Assessor’s Office. This must be done by August 7, 2014, so that the assessment can be included in the upcoming property tax bills.

The legally required 10-day notification for the Public Hearing has been published in The San Fernando Valley Sun and proof of publication is on file in the office of the City Engineer. Once City Council adopts Resolution No. 7621, staff may proceed with finalizing the FY 2014-2015 LLAD.

BUDGET IMPACT:

Per the Engineer’s Report, the total LLAD operations and maintenance costs for FY 2014-2015 are estimated at \$371,490. The proposed LLAD levy is estimated to be \$331,012 and represents the maximum assessment rates as approved by property owners in 2003.

The \$40,478 balance of the costs represents the City’s share of benefits received from the lighting system. Staff has included this cost in the FY 2014-2015 proposed budget and said cost will be funded by the General Fund.

CONCLUSION:

The Engineer’s Report prepared by Willdan Financial Services for FY 2014-2015 is acceptable to City staff, and it is therefore recommended that the City Council adopt Resolution No. 7621 ordering the continued maintenance of the City’s streetlights and confirming the annual assessment.

The Engineer’s Report and Summary Listings (parcel number, address, and assessment amounts) are on file with the City Engineer for public review. The projected revenues and expenditures are also summarized in the Engineer’s Report and the appropriate budget amounts have been incorporated into the preliminary FY 2014-2015 budget.

Fiscal Year (FY) 2014-2015 Landscaping and Lighting Assessment District Public Hearing and Confirmation of Assessment

Page 3

ATTACHMENTS:

- A. Public Hearing Order of Procedure
- B. Resolution No. 7621
- C. Resolution No. 7622

ATTACHMENT "A"

**CITY OF SAN FERNANDO
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT
DATE OF PUBLIC HEARING – JULY 7, 2014**

ORDER OF PROCEDURE

- CITY CLERK** Announce that this is the time and place for the hearing of protests, objections or comments to the levy of assessments for Fiscal Year 2014-2015 for the City of San Fernando Landscaping and Lighting Assessment District.
- CITY CLERK** Announce that notice of this Hearing has been given pursuant to the provisions of the "Landscaping and Lighting Act of 1972," being Part 2 of Division 15 of the Streets and Highways Code of the State of California, and that the "Affidavit of Publication" is on file in the City Clerk's office.
- MAYOR AND COUNCIL** Motion to receive and file the affidavit.
- ENGINEER** Presentation of Engineer's Report and explanation as to method of assessment for the annual levy.
- CITY CLERK** Announce the number of written protests received, if any, then announce that copies have been delivered to each member of the City Council,
OR
Summarize the contents thereof.
- MAYOR** First ask to hear from those who have filed a written protest.
- Next ask to hear from those who wish to speak against the proceedings.
- Then ask to hear from anyone who wishes to speak in favor of the proceedings.
- OPPORTUNITY FOR REBUTTAL.**
- MAYOR AND COUNCIL** Discussion.
- MAYOR AND COUNCIL** Declare the Public Hearing CLOSED.
- MAYOR AND COUNCIL** By Motion, rule on all protests.
- MAYOR AND COUNCIL** Adopt the RESOLUTION ORDERING ASSESSMENTS.

ATTACHMENT "B"**RESOLUTION NO. 7621****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, ORDERING THE CONTINUED MAINTENANCE OF CERTAIN STREETLIGHTS IN THE CITY OF SAN FERNANDO LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT AND CONFIRMING AN ANNUAL ASSESSMENT FOR FISCAL YEAR 2014-2015**

WHEREAS, this City Council has previously ordered the formation of a district pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972," being Part 2 of Division 15 of the Streets and Highways Code of the State of California known and designated as the CITY OF SAN FERNANDO LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT (hereinafter referred to as the "District"); and

WHEREAS, this City Council has initiated proceedings to levy an annual assessment within the District for the 2014-2015 Fiscal Year and ordered the preparation of an Engineer's Report in connection therewith, and the City Engineer has prepared and filed with the City Clerk an Engineer's Report adopted as Resolution No. 7603 pursuant to law for its consideration. Subsequently thereto this City Council did approve said report and adopt its Resolution of Intention to Levy and Collect Assessments within the City of San Fernando Landscaping and Lighting Assessment District and to carry on all other proceedings necessary for the levy of annual assessment for the District, and further, did proceed to give notice of the time and place for a Public Hearing on the question of the levy of the proposed assessment; and

WHEREAS, at this time this City Council has heard all testimony and evidence and is desirous of proceeding with the levy of annual assessments for said District.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDERS AS FOLLOWS:

Section 1: That the above recitals are all true and correct.

Section 2: That based upon its review of the Engineer's Report and other reports and information, the City Council hereby finds and determines that the land within the District will be benefited by the improvement described in the Report and that the net amount to be assessed upon the land within the District for Fiscal Year 2014-2015, in accordance with the Report, is apportioned by formula and method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

Section 3: That this City Council hereby orders the maintenance work be performed as set forth in the Engineer's Report and hereby orders the levy of an annual assessment for Fiscal Year 2014-2015 as shown, set forth, and described in the Report.

Section 4: That the diagram and assessment as set forth and contained in said Report are hereby confirmed and adopted by this City Council.

Section 5: That the adoption of this Resolution constitutes the levy of the assessment for the Fiscal Year commencing July 1, 2014 and ending June 30, 2015.

Section 6: That the Cost Estimates, the Diagram of the District, the assessments, and all other matters as set forth in the Engineer's Report pursuant to said "Landscaping and Lighting Act of 1972," as submitted, are hereby approved and adopted by the City Council and hereby confirmed.

Section 7: That the works of improvement and maintenance contemplated by the Resolution of Intention shall be performed pursuant to law, and the County Auditor shall enter on the County Assessment Roll the amount of the assessment, and said assessment shall then be collected.

After collection by said County, the net amount of the assessment shall be paid to the City Treasurer of the City.

Section 8: That the City Treasurer has established a special fund known as the "CITY OF SAN FERNANDO LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT FUND" into which the City Treasurer shall place all monies collected by the Tax Collector pursuant to the provisions of this Resolution and law, and said transfer shall be made and accomplished as soon as said monies have been made available to said City Treasurer.

Section 9: That the City Clerk is hereby ordered and directed to file a certified copy of the diagram and assessment roll with the County Auditor, together with a certified copy of this Resolution upon its adoption.

Section 10: That a certified copy of the assessment and diagram shall be filed in the Office of the City Engineer, with a duplicate copy on file in the Office of the City Clerk and open for public inspection.

PASSED, APPROVED, AND ADOPTED this 7th day of July, 2014.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council on the 7th day of July, 2014 by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

ATTACHMENT “C”**RESOLUTION NO. 7622****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO, CALIFORNIA, APPROVING THE FINAL
ENGINEER’S REPORT FOR FISCAL YEAR 2014-2015**

The City Council of the City of San Fernando, California (hereafter referred to as City Council) hereby finds, determines, resolves and orders as follows:

WHEREAS, The City Council, pursuant to the provisions of *Part 2 of Division 15 of the California Streets and Highways Code*, did by previous Resolution order the Engineer, Willdan, to prepare and file a report in accordance with *Article 4 of Chapter 1 of Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22565*, in connection with the levy and collection of assessments for the San Fernando Landscaping and Lighting Assessment District (hereafter referred to as the District) for the Fiscal Year commencing July 1, 2014 and ending June 30, 2015; and,

WHEREAS, The Engineer has prepared and filed with the City Clerk of the City of San Fernando and the City Clerk has presented to the City Council such report entitled “Engineer’s Annual Levy Report, San Fernando Landscaping and Lighting Assessment District, Fiscal Year 2014-2015” (hereafter referred to as the Report); and,

WHEREAS, The City Council has carefully examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: The above recitals are all true and correct.

Section 2: The Report as presented, consists of the following:

- a) A Description of the District and Improvements.
- b) The Annual Budget (Costs and Expenses of Services, Operations and Maintenance)
- c) A Description of the Method of Apportionment resulting in an Assessment Rate per Levy Unit within said District for Fiscal Year 2014-2015.

Section 3: The Report as presented, is hereby approved (as amended), and is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

Section 4: The City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation and final approval of the Report.

PASSED, APPROVED, AND ADOPTED this 7th day of July, 2014.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 7th day of July, 2014 by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

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PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager
By: Marlene Miyoshi, Interim Public Works Director
Kenneth Jones, Administrative Analyst

DATE: July 7, 2014

SUBJECT: Consideration to Adopt Ordinance No. 1633 Amending Division 3 (Industrial Fees) of Article II (Sewers and Sewage Disposal) of Chapter 94 (Utilities) of the San Fernando Code of Ordinances Relating to Industrial Waste Fees

RECOMMENDATION:

It is recommended that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, introduce for first reading (in title only) and waive further reading of Ordinance No. 1633 “An Ordinance of the City Council of the City of San Fernando, California, Amending Division 3 (Industrial Fees) of Article II (Sewers and Sewage Disposal) of Chapter 94 (Utilities) of the San Fernando Code of Ordinances Relating to Industrial Waste Fees” (Attachment “A”).

BACKGROUND:

1. The City of San Fernando operates its own gravity wastewater collection system under the jurisdiction of the Los Angeles Regional Water Quality Control Board, the State Water Resources Control Board, and the U.S. Environmental Protection Agency.
2. The City is a member of the Sanitation Districts of Los Angeles County, a public agency created under State law to manage wastewater and solid waste on a regional scale. This agency established an industrial source control program with the following objectives: (1) to enhance the Sanitation Districts treatment plants’ ability to comply with effluent discharge requirements; (2) to protect the public, the environment, Sanitation Districts’ personnel, and Sanitation Districts’ facilities from potentially harmful industrial wastes; and (3) to ensure that industrial users pay their fair share of treatment operations and maintenance costs.

Consideration to Adopt Ordinance No. 1633 Amending Division 3 (Industrial Fees) of Article II (Sewers and Sewage Disposal) of Chapter 94 (Utilities) of the San Fernando Code of Ordinances Relating to Industrial Waste Fees

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3. In 1972, the Sanitation Districts adopted the Wastewater Ordinance which provided the legal authority to enforce the Sanitation Districts' local requirements as well as State and Federal regulations.
4. On August 27, 1985, the City entered into an agreement with the County of Los Angeles (County) for County services related to the enforcement of industrial waste discharge into the City's sewer system.
5. In 1987, the County adopted Title 20-Utilities, Division 2-Sanitary Sewers & Industrial Waste into their County code to regulate industrial waste discharge into local sewer systems by any business which generates, handles, or disposes industrial waste.
6. On June 21, 1993, the City adopted Title 20, Division 2 of the Los Angeles County Code entitled "Sanitary Sewers and Industrial Waste" to establish a program to regulate industrial discharges into the local sewer system.

ANALYSIS:

The City does not have the staff resources to ensure compliance with the Sanitation Districts' industrial source control program. As such, the City has used the County services since 1985 to provide the oversight and review on behalf of the City. The County issues industrial waste permits, conducts plan reviews, and inspection activities for the City, and charges individual contractors and businesses for the services based on the City's fee structure for such services provided.

The adoption of Ordinance No. 1434 incorporated all the County fees at the time, relative to industrial waste services provided by the County for the City. The Ordinance also includes Section 20.36.295- Annual Review of Fees which allows for annual fee increases per the Consumer Price Index (CPI).

The City has not annually reviewed these fees nor reviewed any increases in County fees since 1989. The County contracts with 37 cities for inspection and plan review: five cities match the current County fees; 11 cities (including San Fernando) charge based on the 1989 fee schedule; six cities have fees higher than the County (county fees plus 20%); and the rates of the remaining 15 cities were not readily available. Those with higher fees do so to provide funds to cover not only the cost of County services but City staff related services as well.

The City is currently subsidizing approximately 20% of the County charges from the Sewer Enterprise Fund (Fiscal Year (FY) 2013-2014 \$80,000). The discrepancy between the two fees ranges from 42% for specialty inspections/reviews to 20% for plan reviews.

The City's proposed ordinance amendment will increase the City fees to match the current fees charged by the County and include an additional 10% for related City services. It will also allow

Consideration to Adopt Ordinance No. 1633 Amending Division 3 (Industrial Fees) of Article II (Sewers and Sewage Disposal) of Chapter 94 (Utilities) of the San Fernando Code of Ordinances Relating to Industrial Waste Fees

Page 3

the City to adjust the fees by resolution, when the County increases fees related to industrial waste services.

BUDGET IMPACT:

Based on FY 2013-2014 estimated expenditures for this service, there will be a savings of approximately \$80,000 for Sewer Maintenance: Activities and Programs (072-360-0000-4430) in future fiscal years.

CONCLUSION:

The City does not have the staff resources to ensure compliance with the Sanitation Districts' industrial source control program. The City is currently subsidizing approximately 20% of the County charges from the Sewer Enterprise Fund. The attached proposed ordinance amendment will allow, by resolution, periodic increase of City fees to match the current fees charged by the County and include an additional 10% for related City services.

City staff recommends that the City Council adopt Ordinance No. 1633, amending Chapter 94- Utilities, Article II- Sewers & Sewage Disposal, Division 3- Industrial Waste of the San Fernando City Code, Adopting Title 20- Utilities, Division 2- Sanitary Sewers & Industrial Waste, Chapter 20.36- Industrial Waste, Part 2- Fees & Deposits by Reference.

ATTACHMENTS:

- A. Ordinance No. 1633
- B. Fee Comparison

ATTACHMENT "A"**ORDINANCE NO. 1633****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING DIVISION 3 (INDUSTRIAL FEES) OF ARTICLE II (SEWERS AND SEWAGE DISPOSAL) OF CHAPTER 94 (UTILITIES) OF THE SAN FERNANDO CODE OF ORDINANCES RELATING TO INDUSTRIAL WASTE FEES****RECITALS**

WHEREAS, on June 21, 1993, the City of San Fernando ("City") adopted Division 2 ("Sanitary Sewers and Industrial Waste Division") of Title 20 of the Los Angeles County Code as the sanitary sewers and industrial waste regulations for the City, currently codified in the City's Code of Ordinances ("City Code") under Division 3 of Article II of Chapter 94 ("Industrial Fees Regulations"); and

WHEREAS, when adopting the Sanitary Sewers and Industrial Waste Division as its sanitary sewers and industrial waste regulations, the City chose to amend certain provisions to give the City flexibility in setting and adjusting Industrial Fee rates for various industrial waste compliance related activities; and

WHEREAS, the City is a member of the Sanitation Districts of Los Angeles County ("Sanitation Districts"), a public agency created under State law to manage wastewater and solid waste on a regional scale. This agency established an industrial source control program with the following objectives: (1) to enhance the Sanitation Districts treatment plants' ability to comply with effluent discharge requirements; (2) to protect the public, the environment, Sanitation Districts' personnel, and Sanitation Districts' facilities from potentially harmful industrial wastes; and (3) to ensure that industrial users pay their fair share of treatment operations and maintenance costs; and

WHEREAS, the City does not have the staff resources to ensure compliance with the Sanitation Districts' industrial source control program. As such the City has used the County of Los Angeles ("County") services since 1985 to provide the oversight and review on behalf of the City. The County issues industrial waste permits, conducts plan reviews, and inspection activities for the City, and charges individual contractors and businesses for the services based on the City's Industrial Fees Regulations for such services provided; and

WHEREAS, the County charges the City for any difference between the City's Industrial Fees (which it collects from individuals and businesses provided services) and the County's current fees for services under the Sanitary Sewers and Industrial Waste Division; and

WHEREAS, the City has not annually reviewed the City's Industrial Fees (which were set in 1989 based upon the County fees in 1989) nor has the City reviewed any increases in County fees under the Sanitary Sewers and Industrial Waste Division since 1989, and, as a result, there is now a significant difference between the City's Industrial Fees and the County fees under the Sanitary Sewers and Industrial Waste Division; and

WHEREAS, due to these circumstances, the City is currently subsidizing approximately twenty percent (20%) of the County charges from the Sewer Enterprise Fund (which for FY 2013-2014 was approximately \$80,000). The discrepancy between the two fees range from 42% for specialty inspections/reviews to 20% for plan reviews; and

WHEREAS, the City desires to amend the City Code to allow Industrial Fees to be set by resolution of the City Council, whereby fees are set based upon the County fees plus the costs to the City in related staff services and thereby allowing the City to recover the full costs to the City of using County services to ensure compliance with the Sanitation Districts' industrial source control program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Recitals. The Recitals set forth above are true and correct and incorporated into this Ordinance.

SECTION 2. Amendment of Code. The City Council hereby amends Section 94-103 (Amendments) of Division 3 (Industrial Waste) of Article II (Sewers and Sewage Disposal) of Chapter 94 (Utilities) of the San Fernando Municipal Code to read:

“Sec. 94-103. Amendments.

The sections of the code adopted by section 94-101 are amended, as designated, to read as follows:

Section 20.20.361 is deleted.

Section 20.24.080 Damages caused by prohibited wastewater discharge is amended to read as follows:

Any industrial wastewater discharger who discharges or causes the discharge of prohibited wastewaters which cause damage to city facilities, detrimental effects on treatment processes or any other damages to the city shall be liable to the city for all damages occasioned thereby, including any penalty assessed against the city pursuant to federal law and as a result of such prohibited discharge.

Section 20.24.100 Administration is amended to read as follows:

Except as otherwise provided herein, the city engineer shall administer, implement, and enforce the provisions of these regulations. Any powers granted or duties imposed upon the city engineer may be delegated by the city engineer to persons acting in the beneficial interest of or in the employment of the city.

Section 20.24.190 Availability of city facilities is amended to read as follows:

If sewerage capacity is not available, the city may require the industrial wastewater discharger to restrict discharge until sufficient capacity can be made available. When requested, the city will advise persons desiring to locate new facilities as to the areas where industrial wastewater of their proposed quantity and quality can be received by

available sewerage facilities. The city may refuse service to persons locating facilities in areas where their proposed quantity or quality of industrial wastewater is unacceptable in the available sewerage facility.

Section 20.24.220 Industrial wastewater user charges is added to read as follows:

A system of user charges shall be established by the city council to reflect fair and equitable charges for actual usage of sewer facilities. Such charges shall be based upon yearly volume, chemical oxygen demand (COD), suspended solids, and such other parameters or constituents that may be determined by the city engineer to create a burden upon the sewer system.

Section 20.24.230 Industry classifications is added to read as follows:

The city engineer may classify discharges by industrial categories and establish average industrial wastewater flow quantity and quality for each industrial category.

Section 20.24.240 Discrepancies between actual and reported effluent quantities is added to read as follows:

Should measurements of other investigations indicate that the industrial wastewater discharger has discharged industrial wastewater, chemical oxygen demand, suspended solids or other wastewater constituents at rates or in quantities in excess of those stated by the discharger on any report establishing the basis for industrial wastewater treatment and disposal charges, the city engineer shall notify the discharger and require that the discharger furnish all information in his possession relevant to the apparent discrepancy.

If, after making proper allowance for relevant factors, the city engineer is unable to resolve the discrepancy, he shall make a determination of the amount of any supplemental charges due to the city together with interest and penalty charges due thereon and shall notify the discharger of this supplemental charge. All costs of additional flow metering, sampling, and analyses performed by city shall be paid for by the discharger.

Section 20.28.020 Fees, records and charges is amended to read as follows:

The city clerk shall keep a permanent and accurate account of all fees and charges received under these regulations, containing the names and addresses of the persons on whose accounts the fees and charges were paid, the date and amount thereof, and the purpose for which charges were paid.

Section 20.28.040 is deleted.

Section 20.28.050 is deleted.

Section 20.28.060 is deleted.

Section 20.28.070 is deleted and *Section 20.28.070 Refund procedures* is added to read as follows:

A. In the event that any person shall have paid a fee as required under the sections set forth below and no work or processing has been done on these functions by the

county engineer and the project has been formally abandoned or canceled, such person, upon presentation to the county engineer of a request in writing, on special provided forms, shall be entitled to a refund in an amount equal to 80 percent of the fee actually paid:

Section	Type of Fee
20.36.230	Industrial waste disposal permit—Application fee—Schedule.
20.36.245	Industrial waste plan review—Fee schedule.

Section 20.36.031 Manholes, opening or entering prohibited is amended to read as follows:

An unauthorized person shall not open or enter, or cause to be opened or entered, for any purpose whatsoever, any manhole in any public sewer without a permit from the city engineer.

Section 20.36.136 Self-monitoring; effluent violation is amended to read as follows:

If sampling performed by any permittee indicates a violation, the permittee shall notify the city engineer within 24 hours of becoming aware or should have become aware of the violation. The permittee shall also repeat the sampling and analysis and submit the results of the repeat analysis to the director within 30 days after becoming aware of the violation.

Section 20.36.137 Analytical requirements is amended to read as follows:

All pollutant analyses, including sampling techniques, to be submitted as required by the city engineer, by permit or otherwise shall be performed in accordance with the techniques prescribed in 40 CFR 136 or, if 40 CFR 136 does not contain sampling or analytical techniques for the pollutant in question, in accordance with procedures approved by the EPA and the director.

Section 20.36.185 Failure to comply, is added to read as follows:

In the event of a failure of the discharger to comply voluntarily with the suspension order, the city engineer may take such steps as are reasonably necessary to ensure compliance. These include, but are not limited to, immediate blockage or disconnection of the discharger's connection to the POTW.

Section 20.36.195 Request for hearing is added to read as follows:

Filing of such a request shall not stay a suspension. In the event of hearing requests, the city council shall hold a hearing on the suspension within 14 days of receipt of the request. At the close of the hearing the city council shall make its determination whether to terminate or conditionally terminate the suspension imposed by the city engineer, or the city council may cause the permit to be revoked. Reasonable notice of the hearing shall be given to the suspended discharger. At this hearing the suspended discharger may appear personally or through counsel, cross examine witnesses, and present evidence in his own behalf.

In the event that the city council fails to meet within the time set forth above or fails to make a determination within 72 hours after the close of the hearing, the order of suspension shall be stayed until a city council determination is made with respect to the action of the city engineer.

Section 20.36.210 Revocation of permit is amended to read as follows:

The city may revoke an industrial wastewater permit upon a finding that the discharger has violated any provision of this section or the city's rules and regulations. No revocation shall be ordered until a notice and hearing on the questions has been held by the city council. At this hearing, the discharger may appear personally or through counsel, cross examine witnesses, and present evidence in his own behalf. Notice of the hearing shall be given to the discharger at least 15 days prior to the date of hearing.

Any discharger whose industrial wastewater permit has been revoked shall immediately cease and desist all discharge of any industrial waste covered by the permit. The city engineer may disconnect or permanently block the discharger's connection, if such action is necessary, to ensure compliance with the order of revocation.

After revocation of a discharger's industrial waste permit, there shall be no further discharge of industrial wastewater by that discharger into the POTW, the storm drain system, or the waters of the state unless there has been a new application filed, all fees and charges that would be required upon an initial application and all delinquent fees, charges, penalties and other sums owed by the discharger and/or the applicant to the city have been paid to the city, and a new industrial wastewater permit has been issued. Any costs incurred by the city, including administrative costs and investigative fees, in revoking the permit and disconnecting the connection if necessary, shall also be paid for by the discharger before issuance of a new industrial wastewater permit.

Section 20.36.225 Additional emergency remedial measures is added to read as follows:

The city engineer shall have full power and authority to take any necessary precautions, including but not limited to decontamination, sewer closure, packaging, diking, and transportation of materials, in order to protect life, protect property, or prevent further damage resulting from a condition that is likely to result in a discharge which presents an imminent hazard to the public health, safety or welfare; or which either singly or by interaction with other discharges, is an imminent hazard to the POTW; or which places the city in violation of its NPDES permit. In the pursuit of such an operation, city personnel, any party contracting with the city, or duly authorized representative of another government agency shall have immediate access to the premises. The city engineer may prohibit approach to the scene of such emergency by any person, vehicle, vessel or thing, and all persons not actually employed in the extinguishment of the condition or the preservation of lives and property in the vicinity thereof.

Section 20.36.230 Industrial waste disposal permit, application fee schedule is amended to read as follows:

The director shall collect a permit application fee for each application received. Such fee shall be separate and apart from any fee or deposit collected for industrial waste plan review or imposed under provisions of the plumbing code, or other city ordinance or regulations, or by reason of any license, agreement or contract between the applicant and other public agency. Such application fee shall not be refundable even though the application be denied except as provided in section 20.28.070.

The city council, by resolution, shall establish, and may from time to time adjust or otherwise amend, a schedule of fees imposed pursuant to this section. Notwithstanding the foregoing, no fee set forth in the adopted fee schedule shall exceed the reasonable estimated cost of providing the services for which the fee is imposed.

Section 20.36.245 Industrial waste plan review, fee schedule is amended to read as follows:

A. The director shall collect a plan review fee for each set of plans received for any single site or location. Such fee shall be separate and apart from any fee or deposit collected for any permit or inspection or imposed by any other county ordinance or regulation. Such plan review fee shall be applied to any submittal required by the director pursuant to this division 2 and shall not be refundable even though the submittal be rejected or the project terminated except as provided in section 20.28.070.

The city council, by resolution, shall establish, and may from time to time adjust or otherwise amend, a schedule of fees imposed pursuant to this section. Notwithstanding the foregoing, no fee set forth in the adopted fee schedule shall exceed the reasonable estimated cost of providing the services for which the fee is imposed.

B. The director may impose a reinstatement fee of one-half of the plan review fee if the applicant fails to correct any plans or submittal upon written notice of correction or request for additional information by the director after three attempts have been made to gain such correction.

Section 20.36.250 Annual inspection fee; scheduling and billing is amended to read as follows:

A. For each industrial waste disposal permit issued by the director, an annual inspection fee shall be due and payable to the City annually, in advance, on a billing date to be determined by the director.

The city council, by resolution, shall establish, and may from time to time adjust or otherwise amend, a schedule of fees imposed pursuant to this section. Notwithstanding the foregoing, no fee set forth in the adopted fee schedule shall exceed the reasonable estimated cost of providing the services for which the fee is imposed.

B. Immediately upon issuance of a new permit, the permittee shall be billed a percentage of the inspection fee, determined by the days remaining in the billing period, as scheduled below:

Days Remaining in Billing Period	Percent of Fee Due
1—60	0
61—120	25
121—210	50

211—300	75
301—365	100

- C. The annual inspection fee shall be increased by an amount to be determined by resolution of the city council for each approved rainwater diversion system.

Section 20.36.265 Wastewater sampling and analysis fee is amended to read as follows:

The director may charge the discharger a fee, to be determined by resolution of the city council, for each analysis performed by or on behalf of the director on wastewater samples taken from the discharger.

Section 20.36.270 Miscellaneous services fees is amended to read as follows:

The following services shall have fees which shall be paid before a review is made, approval is granted, inspection is made, operation is allowed or remedial action is implemented:

D. Table II - Services

Inspection of pretreatment facility pursuant to section 20.36.220
Review of site remedial investigation and cleanup plan to correct unauthorized release of industrial waste, initial deposit
Additional site remedial investigation and cleanup plan review and approval, per hour
Inspections outside of normal business hours, per hour
Inspections for which no fee is specifically indicated
Additional plan review or revisions of previously approved plans, per hour
Collection of wastewater samples

The city council, by resolution, shall establish, and may from time to time adjust or otherwise amend, a schedule of fees imposed pursuant to this section. Notwithstanding the foregoing, no fee set forth in the adopted fee schedule shall exceed the reasonable estimated cost of providing the services for which the fee is imposed.

Section 20.36.295 Annual review of fees is amended to read as follows:

The amount of fees in this chapter may be adjusted from time to time on an as-needed basis by resolution of the city council. Notwithstanding the foregoing, no such adjustment shall decrease any fee, and further, no fee shall exceed the reasonable estimated cost of providing the services for which the fee is collected.

Section 20.36.405 Discharge prohibitions is added to read as follows:

A. Except as expressly allowed in an industrial waste discharge permit, no person shall discharge, permit the discharge, cause the discharge or contribute to the discharge of the following to the POTW, the storm drain systems or waters of the state:

(1)

Gasoline, mercury, total identifiable chlorinated hydrocarbons, kerosene, naphtha, benzene, xylene, ethers, alcohols, ketones, aldehydes, peroxides, chlorates, perchlorates, bromates, carbides, hydrides, solvents, pesticides, or jet fuel.

(2)

Any liquids, solids or gasses which by reason of their nature or quantity are, or may be, sufficient, either alone or by interaction with other substances, to cause fire or explosion or be injurious in any other way to the municipal wastewater system. Included in this prohibition are wastestreams with a closed cup flashpoint of less than 140 degrees Fahrenheit (60 degrees Celsius). At no time shall two successive readings on an explosion hazard meter at the point of discharge into the system or at any point in the system be more than five percent nor any single reading over ten percent of the lower explosive limit (LEL) of the meter.

(3)

Any waste containing toxic or poisonous solids, liquids or gasses in such quantities that, alone or in combination with other waste substances, may create a hazard for humans, animals or the local environment; interfere detrimentally with wastewater treatment processes; cause a public nuisance; or cause any hazardous condition to occur in the sewer system.

(4)

Any waste having a pH less than 5.5 or more than 11.0, or having any corrosive or detrimental characteristic that may cause injury to wastewater treatment or maintenance personnel or may cause damage to structures equipment or other physical facilities of the sewer system.

(5)

Any solids or viscous substances of such size or in such quantity that they may cause obstruction to flow in the POTW resulting in interference or be detrimental to proper wastewater treatment plant operations. These objectionable substances include, but are not limited to, asphalt, dead animals, ashes, sand, mud, straw, industrial process shavings, metal, glass, rags, feathers, tar, plastics, wood, whole blood, paunch manure, bones, hair and fleshings, entrails, paper dishes, paper cups, milk containers, or other similar paper products, either whole or ground.

(6)

Stormwater, surface water, groundwater, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, cooling water and unpolluted industrial wastewater, unless specifically authorized by the city engineer.

(7)

Any water added for the purpose of diluting wastes which would otherwise exceed applicable maximum concentration limitations.

(8)

Any excessive amounts of petroleum or mineral based cutting oils, commonly called soluble oil, and which form persistent water emulsions.

(9)

Any dispersed biodegradable oils, fats and greases, such as lard, tallow or vegetable oil in excessive concentrations that would tend to cause adverse effects on the sewer system.

(10)

Any waste with an excessively high concentration of cyanide.

(11)

Any unreasonably large amounts of undissolved or dissolved solids.

(12)

Any wastes containing dissolved sulfides above a concentration of 0.1 milligram/liter.

- (13)

Any pollutants which result in the presence of toxic gases, vapors or fumes within the system in a quantity that may cause worker health and safety problems.
- (14)

Any wastes requiring an excessive quantity of chlorine or other chemical compound used for disinfection purposes.
- (15)

Any excessive amounts of chlorinated hydrocarbon or organic phosphorous type compounds.
- (16)

Any excessive amounts of deionized water, steam condensate or distilled water.
- (17)

Any waste containing substances that may precipitate, solidify or become viscous at temperatures between 50 degrees Fahrenheit and 100 degrees Fahrenheit.
- (18)

Any wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plants effluent thereby violating the city's NPDES permits.
- (19)

Any garbage or waste that is not ground sufficiently to pass through a three-eighths-inch screen.
- (20)

Any wastes containing excessive quantities of iron, boron, chromium, phenols, plastic, resins, copper, nickel, zinc, silver, lead, mercury, cadmium, selenium, arsenic or any other objectionable materials toxic to humans, animals, the local environment or to biological or other wastewater treatment processes.
- (21)

Any blow-down or bleed water from cooling towers or other evaporative coolers exceeding one-third of the makeup water.
- (22)

Any single pass cooling water.

- (23) Any wastewater containing any radioactive wastes or isotopes except as specifically approved by the city engineer in compliance with applicable state or federal regulations.
- (24) Recognizable portions of the human or animal anatomy.
- (25) Any wastes containing detergents, surface active agents, or other substances which may cause excessive foaming in the municipal wastewater system.
- (26) Any sludges, screenings, or other residues from the pretreatment of industrial wastes.
- (27) Any medical wastes, except as specifically authorized by the city engineer in a wastewater permit.
- (28) Any material containing ammonia, ammonia salts, or other chelating agents which will produce metallic complexes that interfere with the municipal wastewater system.
- (29) Any material identified as hazardous waste according to 40 CFR 261 except as may be specifically authorized by the city engineer.
- (30) Any pollutant, including oxygen demanding pollutants (BOD, etc.) released in a discharge at a flow rate and/or pollutant concentration which will cause or contribute to interference with the POTW.
- (31) Heat in amounts which will inhibit biological activity in the POTW resulting in interference, but in no case effluent exceeding a temperature of 140 degrees Fahrenheit or which exceed 104 degrees Fahrenheit at the point of entry into the POTW treatment plant.
- (32) Petroleum, nonbiodegradable cutting oil, or products of mineral oil origin in amounts that will cause interference or pass through.
- (33) Pollutants which result in the presence of toxic gasses, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems.

(34)

Any trucked or hauled pollutants, except at discharge points designated by the city engineer.

(35)

Floatable material which is readily removable.

(36)

Any substance which may cause the treatment plan effluent or any other residues, sludges, or scums to be unsuitable for reclamation and reuse or to interfere with the reclamation process. In no case shall a substance discharged to the system cause the city to be in noncompliance with sludge use or disposal regulations or permits issued under section 405 of the act; the Solid Waste Disposal Act, the Clean Air Act, the Toxic Substance Control Act, or other state requirements applicable to the sludge use and disposal practices being used by the city.

(37)

Any wastewater containing pollutants in sufficient quantity (flow or concentration), either singly or by interaction with other pollutants, to pass through or interfere with the municipal wastewater system, any wastewater treatment or sludge process, or constitute a hazard to humans, animals, plant or fish life or to exceed any limitation set forth to this section.

B. Wastes prohibited by this section shall not be processed or stored in such a manner that these wastes could be discharged to the municipal wastewater system. All floor drains located in process or materials storage areas must discharge to the industrial user's pretreatment facility before connecting with the system.

C. The city may, from time to time, establish or revise by resolution, quantitative limitations with respect to the wastes referred to in this section. Such limitations shall be designed to bring the city into compliance with applicable state and federal requirements.

D. Hospital wastes. Hospitals, clinics, offices of medical doctors, and convalescent homes:

(1)

May discharge, through a city-approved grinder installation with inlet size and design features suitable for its intended use and so constructed that all particles pass through a maximum three-eighths-inch opening, wastes of the following categories:

a.

Wet organic kitchen wastes from food preparation and disposal but excluding all paper and plastic items.

- b. Disposable hypodermic needles, syringes and associated articles following their use.
- c. Infectious wastes, defined as:
 - i. Laboratory and surgical operating room wastes except as excluded in subsection (2)(b) below.
 - ii. Wastes from outpatient areas and emergency rooms similar to those included in subsection (i) above.
 - iii. Equipment, instruments, utensils, and other materials of a disposable nature that may harbor or transmit pathogenic organisms and that are used in the rooms of patients having a suspected or diagnosed communicable disease which by the nature of the disease is required to be isolated by public health agencies.

(2)

Shall not discharge to the sewer by any means:

- a. Solid wastes generated in the rooms of patients who are isolated because of a suspected or diagnosed communicable disease.
- b. Recognizable portions of the human anatomy.
- c. Wastes excluded by other provisions of these regulations except as specifically permitted in subsection (1) above.
- d. All solid wastes not included in subsection (1) above.

Nothing in this section shall be construed to limit the authority of the health officer of Los Angeles County to define wastes as being infectious and, with the concurrence of the city engineer, to require that they be discharged to the sewer.

Section 20.36.406 Specific pollutant limitations is added to read as follows:

The following pollutant limits are established to protect against pass through and interference. No person shall discharge wastewater containing in excess of the following instantaneous maximum allowable discharge limits:

Arsenic	3.0 mg/l
Cadmium	15.0 mg/l
Chromium (total)	10.0 mg/l
Copper	15.0 mg/l
Cyanide (free)	2.0 mg/l
Cyanide (total)	10.0 mg/l
Lead	5.0 mg/l
Nickel	12.0 mg/l
pH	5.5—11.0 standards units
Silver	5.0 mg/l
Zinc	25.0 mg/l
Dissolved sulfides	0.1 mg/l
Dispensed oil and grease	600.0 mg/l
Floatable oil and grease	None visible
Temperature	140° F

All concentrations for metallic substances are for "total" metals. Compliance with all parameters may be determined from a single grab sample as well as composite sampling.

Section 20.36.407 City's right of revision is added to read as follows:

The city reserves the right to establish, by ordinance or in wastewater permits, more stringent limitations or requirements on discharges to the city's sanitary sewer system if deemed necessary to comply with the objective of this code. “

SECTION 3. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause or phrase not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 4. Effective Date. In accordance with Government Code section 36937, this Ordinance shall take effect and be in force thirty (30) days from passage and adoption.

SECTION 5. Certification. The City Clerk is hereby authorized and directed to certify to the passage of this Ordinance by the City Council and shall cause it to be published or posted as required by law.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of San Fernando a regular meeting held on _____ day of _____, 2014.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

Rick R. Olivarez, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SAN FERNANDO)

I, ELENA G. CHÁVEZ, City Clerk of the City of San Fernando, do hereby certify that the foregoing Ordinance was adopted a regular meeting of the City Council held on the ____ day of _____, 2014 and was carried by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elena G. Chávez, City Clerk

ATTACHMENT "B"

FEE COMPARISON

Industrial Waste Control Program

Permit Application/ Plan Review/Inspection/Permit Fees

Fee	Type	Class	LA County Rates	San Fernando Rates	
Waste Insp.	I12	A	\$301	\$179	
	I06	B	\$593	\$352	
	I04	C	\$891	\$526	
	I03	D	\$1,183	\$701	
	I02	E	\$1,390	\$1,050	
	I01	M	\$2,941	\$2,092	
Permit App. New	A01-06	Sewer	\$459	\$341	
	A07-12	Onsite	\$560	\$528	
	A13-18	Off-site	\$614	\$500	
	Revision	M01-06	Sewer	\$307	\$222
		M01-12	Onsite	\$459	\$319
		M13-18	Off-site	\$408	\$303
Plan Rev. New	Sewer	P01	1	\$767	\$507
		P02	2	\$973	\$639
		P03	3	\$1,176	\$801
		P04	4	\$1,380	\$881
		P05	5	\$1,587	\$1,290
		P06	6	\$1,791	\$1,654
	Onsite	P07	1	\$869	\$693
		P08	2	\$1,073	\$864
		P09	3	\$1,277	\$1,104
		P10	4	\$1,485	\$1,222
		P11	5	\$1,894	\$1,800
		P12	6	\$2,200	\$2,320
	Offsite	P13	1	\$817	\$558
		P14	2	\$1,024	\$687
		P15	3	\$1,228	\$864
		P16	4	\$1,431	\$953
		P17	5	\$1,635	\$1,410
		P18	6	\$1,842	\$1,809
Plan Rev. Revision	Sewer	R01	1	\$560	\$401
		R02	2	\$767	\$492
		R03	3	\$973	\$618
		R04	4	\$1,176	\$687
		R05	5	\$1,380	\$994
		R06	6	\$1,587	\$1,273
	Onsite	R07	1	\$664	\$536
		R08	2	\$869	\$664
		R09	3	\$1,073	\$845
		R10	4	\$1,277	\$939
		R11	5	\$1,485	\$1,390
		R12	6	\$1,894	\$1,789
	Offsite	R13	1	\$614	\$401
		R14	2	\$817	\$492
		R15	3	\$1,024	\$618
		R16	4	\$1,228	\$687
		R17	5	\$1,431	\$994
		R18	6	\$1,635	\$1,273
Closure Inspection	C01-C18	ALL	\$478	\$179	
Site Remedial & Cleanup Plan Rev. Deposit			\$425	\$95	
Site Remediation/Per hr			\$107	\$95	
Off-Hrs Inspection/ Per Hr			\$234	\$153	
Inspection- No Fee Indicated			\$301	\$267	
Additional Plan Review/ Per Hr			\$107	\$95	
Wastewater Sampling			\$301	\$267	

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ADMINISTRATION DEPARTMENT**MEMORANDUM**

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager

DATE: July 7, 2014

SUBJECT: Request to Set a Fixed Time for Holding Special Meetings of the City Council

RECOMMENDATION:

It is recommended that the City Council provide direction to staff related to setting a fixed time for holding special meetings of the City Council.

BACKGROUND/ANALYSIS:

From time to time, special meetings of the City Council are necessary and staff must poll Councilmembers to determine the best meeting time. On occasion, it has been a challenge in identifying a specific meeting time that could accommodate all members of the City Council and allow for maximum public participation as well.

For the benefit of the City Council, staff, and the public, staff is requesting that the City Council set a fixed time for holding all anticipated special meetings of the City Council.

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ADMINISTRATION DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager

DATE: July 7, 2014

SUBJECT: Consideration to Approve a Policy Regarding Donations Made to the City

RECOMMENDATION:

It is recommended that the City Council review, discuss, and provide staff with direction pertaining to a policy (Attachment "A") regarding establishing guidelines for reporting and inventorying donations of money, bequests of property and/or equipment to the City.

BACKGROUND:

1. On December 6, 2013, the City Council awarded a Franchise Agreement (Contract No. 1731) to Consolidated Disposal Service, LLC for refuse services. The agreement includes a provision whereby the contractor will return proceeds (from the sale of recyclable materials) to the City to be placed in an annual community investment fund.
2. On March 3, 2014, the City Council approved the City of San Fernando Health Campaign and 5K Relay Race. The approval included allocation of City staff to begin implementation plans, execution of an agreement with W2 Promotions to provide production services for the 5K Relay Race, and a Memorandum of Understanding with Valley Care Community Consortium to provide fiscal sponsorship for the Health Campaign.
3. On May 5, 2014, the City Council approved a request made by Mayor Pro Tem Robert Gonzales to use \$2,000 from the annual funds donated by Consolidated Disposal Service, LLC (i.e., \$10,000 Community Investment Fund – Recycling Revenue Sharing) to offset costs related to the 5K Relay Race on October 4, 2014.

At this meeting, staff was directed to report back with a policy/guidelines to clarify the use of these funds and other donations made to the City.

Consideration to Approve a Policy Regarding Donations Made to the City

Page 2

ANALYSIS:

The purpose of the policy is to provide standard guidelines for reporting and inventorying donations (i.e., money, bequests of property and/or equipment).

Staff is recommending that for a donation valued at \$500 or more, that donation would be presented to the City Council for consideration of acceptance (through the agenda process). If accepted by the City Council, use of that donation would also be considered at that time. For a donation valued at \$499 or less, that donation could be accepted by the City Manager who would determine the best use of that donation.

This policy will apply to most donations made to the City. However, there will be certain donations that will require additional City Council action. For instance, the distribution of annual funds donated by Consolidated Disposal Service, LLC (i.e., \$10,000 Community Investment Fund – Recycling Revenue Sharing) is required by the contract to be used in a specific manner. In this case, the City Council can choose to collectively donate the entire \$10,000 to a City-sponsored event, City program, City organization, or community involvement activity. A majority vote of the City Council will be required to do so. A Councilmember may also request to donate their \$2,000 to a City-sponsored event, City program, City organization, or community involvement activity. This would **not** take an action by the City Council. The Councilmember would notify the City Manager of his/her request in writing. That would then be placed on the warrant register which is ultimately considered by the entire City Council.

BUDGET IMPACT:

None.

CONCLUSION:

It is recommended that the City Council review, discuss, and provide staff with direction pertaining to a policy regarding establishing guidelines for reporting and inventorying donations of money, bequests of property and/or equipment to the City.

ATTACHMENT:

A. Donations to City Policy

CITY OF SAN FERNANDO		POLICY/PROCEDURE
NUMBER		SUBJECT ATTACHMENT “A” DONATIONS TO THE CITY
ORIGINAL ISSUE	EFFECTIVE	
July 7, 2014	July 7, 2014	
CURRENT ISSUE	EFFECTIVE	CATEGORY COUNCIL POLICY AND MANAGEMENT POLICY/PROCEDURE
SUPERSEDES		

Purpose

The purpose of this policy is to provide standard guidelines for reporting and inventorying donations of money, bequests of property and/or equipment.

Responsibility for Enforcement

The City Manager has overall responsibility for the enforcement of this City policy.

Definition

"Donation" shall be defined as money, bequests of property and/or equipment made by a company, organization, or individual.

Statement

The following criteria will be met in accepting donations:

1. Any donation made to the City should be accompanied by a letter/correspondence from the donor stating the amount/value and purpose of the donation (anonymous contributors do not require a letter/correspondence of submittal).
2. The Department Head receiving the donation shall notify the City Manager detailing such donation.
3. For donations valued at \$499 or less, the City Manager has the ability to accept said donation and has the discretion to determine the best use on the City's behalf. Donations of \$500 and above will be forwarded to the City Council for acceptance and use.
4. The donation must be reviewed as to its application and appropriateness to the budget and City operations and must meet the following criteria:
 - a. Have a purpose consistent with the policies and vision of the City.
 - b. Will not begin a program which the City Council would be unwilling to take over when the gift is exhausted or no longer useful.

COUNCIL POLICY AND MANAGEMENT POLICY/PROCEDURE**DONATIONS TO THE CITY****Page 2**

- c. Will not imply endorsement of any specific business or product.
 - d. Will not be in conflict with any provision of any City, State or Federal code.
- 5. All monetary donations shall be properly receipted for accounting purposes.
 - 6. All donations shall become the sole property of the City of San Fernando. Title to the property and/or equipment given shall be vested in the City as a whole, and not a particular department.
 - 7. If valued greater than \$1,000, the equipment/property shall be added to the City's fixed asset accounting system and maintained on the list until disposed of.
 - 8. For donations greater than \$100, a letter of appreciation shall be signed by the Mayor and sent to the donor. For lesser amounts, the Department Head shall prepare a letter of thanks.

City Council

A donation valued at \$500 or more shall be formally accepted (through the agenda process) by the City Council for a specific purpose upon recommendation by the City Manager and its disbursement shall be administered by the appropriate Department Head.

This policy will apply to most donations made to the City. However, there will be certain donations that will require additional City Council action. For instance, the distribution of annual funds donated by Consolidated Disposal Service, LLC (i.e., \$10,000 Community Investment Fund – Recycling Revenue Sharing) is required by the contract to be used in a specific manner. In this case, the City Council can choose to collectively donate the entire \$10,000 to a City-sponsored event, City program, City organization, or community involvement activity. A majority vote of the City Council will be required to do so. A Councilmember may also request to donate their \$2,000 to a City-sponsored event, City program, City organization, or community involvement activity. This would **not** take an action by the City Council. The Councilmember would notify the City Manager of his/her request in writing. That would then be placed on the warrant register which is ultimately considered by the entire City Council.

The annual allocation made on July 1st by the Independent Cities Finance Authority's Community Outreach Program (for Board Member's attendance at two-thirds of the prior year's meetings) shall be donated to one or more charitable organizations in the community as determined by the City Council.

Authority

By order of City Council adopted on July 7, 2014.

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ADMINISTRATION DEPARTMENT**MEMORANDUM**

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager

DATE: July 7, 2014

SUBJECT: Fiscal Year 2014-2015 Goals and Priorities

RECOMMENDATION:

It is recommended that the City Council provide direction to staff related to goals and priorities for Fiscal Year (FY) 2014-2015.


BACKGROUND/ANALYSIS:

Attached for the City Council's review is a progress update regarding FY 2013-2014 Goals and Priorities set by the Council last fiscal year (Attachment "A"). There has been significant progress made, however, given the current level of staffing, all goals and priorities were not completed.

Staff is requesting that the City Council provide direction related to future goals and priorities for FY 2014-2015.

ATTACHMENT:

A. PowerPoint Presentation – FY 2013-2014 City Priorities Update



PRIORITIES & GOALS UPDATE

FISCAL YEAR 2013-2014

PRESENTED BY:
BRIAN SAEKI, CITY MANAGER



CITY COUNCIL GOALS & PRIORITIES

Mayor Sylvia Ballin

- Timekeeping System
Implemented – scheduled to go live July 1, 2014 (test phase since December 2013)
- Contract Management Training
Implemented – ongoing updates

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE



CITY COUNCIL GOALS & PRIORITIES

Mayor Sylvia Ballin

- Hire full-time regular City Manager (not City Administrator), Finance Director, Police Chief and reorganize City structure
In Progress – City Manager hired, in process of other recruitments, pending permanent management positions
- Lighting at Las Palmas Park
Complete – All work was completed in October/November 2013

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE




CITY COUNCIL GOALS & PRIORITIES

Mayor Pro Tem Robert Gonzales

- Aquatic Center Parking Lot
Implemented – Scheduled completion date of June 30, 2014
- Upgrade City Website to Make More Business Friendly
Beta site design under review

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE



CITY COUNCIL GOALS & PRIORITIES

Mayor Pro Tem Robert Gonzales

- Triathlon or 5K Run and Car Show to Celebrate San Fernando Birthday (2014)
Implemented – Met funding milestones for City Health Campaign and 5K Run scheduled for October 2014

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE




CITY COUNCIL GOALS & PRIORITIES

Councilmember Antonio Lopez

- Secure Grant Funding for the San Fernando Mission Street Improvement Project
Explored options; City matching funds are unavailable, had to forgo grant
- Propose a Plan to Accommodate Future Metro Light Rail Through Our City
Ongoing – City staff and Ad Hoc Committee are working with MTA environmental review process to explore alternatives

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE




CITY COUNCIL GOALS & PRIORITIES

Councilmember Antonio Lopez

- Work to Establish PBID
Ongoing discussions with Downtown Mall Association

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE



CITY COUNCIL GOALS & PRIORITIES

Councilmember Jesse Avila

- Economic Development
Maintain, promote and assist existing businesses to stay and "grow" in San Fernando; outreach to bring in businesses that offer goods and services relevant to the present and next generation (i.e., access to technological communications systems, Wi-Fi via Mall Association)
Over 846 permits issued = over \$19.8 million in construction valuation

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE



CITY COUNCIL GOALS & PRIORITIES

Councilmember Jesse Avila

- Public Safety
Address and correct public safety personnel matters; unify all Departments.
Ongoing
- Commissions and Commissioners
Active participation in Council/Community outreach to solicit input and feedback to address their view of "What our City needs..."; encourage communication between all City Departments.
New City Manager to coordinate interdepartmental communication and public outreach efforts


FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE

 **CITY COUNCIL GOALS & PRIORITIES**

Councilmember Jesse Avila

- Infrastructure
Address the needs to repair and/or replace the sewer system, water system; evaluate the current design and use of the Maclay Corridor (from First Street, North, to Glenoaks Boulevard).
Infrastructure studies to be completed by June 30, 2014; associated CIP Projects to be initiated in FY 2014-2015

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE


 **CITY COUNCIL GOALS & PRIORITIES**

Councilmember Joel Fajardo

- City's Pension System
 - Study and Understand all aspects of the City's pension system, including, but not limited to:
 - a. Benefits and disadvantages of the current system.
 - b. Historic shortfalls and projected shortfalls.
 - c. The special property tax used to balance such shortfalls.
 - Work with labor to make the pension system more sustainable, and consider the option of gradually eliminating or reducing the use of said property tax over a reasonable and realistic period of time.

New City Manager and Finance Director to provide overview of long-term pension cost and health care costs for FY 2014-2015


FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE

 **CITY COUNCIL GOALS & PRIORITIES**

Councilmember Joel Fajardo

- Study the City's strengths and weaknesses in terms of attracting new businesses, determine which businesses or industries the City could most successfully recruit, and develop a business plan to attract said businesses. This analysis should incorporate a "cost of doing business" review.
Work with Valley Economic Alliance on "cost of doing business" analysis as part of annual dues increase

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE



CITY COUNCIL GOALS & PRIORITIES

Councilmember Joel Fajardo

- Feasibility of a voucher or cost-assistance program for low-income families, and establish outreach measures so the public is aware of said program.

Mid-Year review of Sewer and Water rate increases and associated CIP projects

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE



FUTURE GOALS??

FISCAL YEAR 2013-2014 GOALS & PRIORITIES UPDATE

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ADMINISTRATION DEPARTMENT

MEMORANDUM

TO: Mayor Sylvia Ballin and Councilmembers

FROM: Brian Saeki, City Manager

DATE: July 7, 2014

SUBJECT: Consideration to Approve a City-County Municipal Services Agreement for Animal Control Services with the County of Los Angeles Department of Animal Care and Control

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a City-County Municipal Services Agreement (Attachment “A” – Contract No. 1752) for Animal Control Services effective July 1, 2014 through June 30, 2019, between the City and the County of Los Angeles Department of Animal Care and Control; and
- b. Authorize the City Manager to execute the City-County Municipal Services Agreement.

BACKGROUND:

1. On May 20, 2002, the City Council adopted a five-year agreement for Animal Control Services between the City of San Fernando and the County of Los Angeles (the County). Under this agreement the County provided a range of Animal Control Services to San Fernando comparable to those provided to unincorporated areas of the County. These services included patrol, dead animal pick-up, license canvassing, and housing of animals and other shelter services at the Castaic shelter.
2. On June 9, 2006, two unlicensed and unvaccinated pit bull dogs escaped from their place of residence at 453 Hagar Street, San Fernando. While running loose, they attacked and injured a student inside the San Fernando Middle School.
3. On July 17, 2006, the City Council approved the implementation of the Community Action Plan for Neighborhood Protection and Preservation (CAPP) as a means to identify and permanently abate repeated illegal activity and/or nuisance behaviors and substandard physical conditions at individual problem properties, and to increase outreach to and interaction with residents of identified focus areas that are adversely affected by nuisances at problem properties. The augmentation of Animal Control Services in San Fernando was

Consideration to Approve a City-County Municipal Services Agreement for Animal Control Services with the County of Los Angeles Department of Animal Care and Control

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included as a significant component of this multi-departmental and multi-agency approach to permanently abate code enforcement violations including unlicensed and unsecured dogs.

4. In July of 2006, upon adoption of the City's Fiscal Year (FY) 2006-2007 budget, the City Council approved an increased appropriation of up to \$110,000 within General Fund Division 01-150: Planning/Administration of the Community Development Department budget for contractual services that included Animal Control Services. This increased funding allowed the City to request from the County the assignment of an Animal Control Officer for field services within the City on an ongoing basis. The purpose of this was to augment the presence of Animal Control Officer in the community above and beyond the basic on-call/emergency response-only level of service for which the City had previously contracted.

In response to the City's request, a bi-lingual (English/Spanish) County Animal Control Officer was assigned to the City on a 40-hours per week basis, conducting proactive field services within the City, Monday through Thursday, from 7:30 a.m. to 6:00 p.m. In addition, the County continued to provide the City with on-call response service 24-hours per day in conjunction with the full range of other basic services.

5. On July 1, 2008, the City Council adopted the current Agreement for Animal Control Services (Contract No. 1597) which authorizes the County to continue providing Animal Control Services within San Fernando. The adopted agreement established a new five-year contract for services that runs until June 30, 2013 or until the City terminates said agreement with a 30-day notice prior to the start of the new fiscal year (first of July) of any year during the contract period.

Under this contract, the County has continued to provide the basic level of service that it provides to all unincorporated areas of the County, which entails on-call response at all times to calls for animal control service and to emergencies. In addition, the County continues to house animals picked up and/or relinquished by owners at the Castaic Animal Shelter as part of the Animal Control Services Agreement. And, although it is not referenced in the standard language of the contract, the County also continues to provide, in response to the City's request, the assignment of an Animal Control Officer dedicated only to San Fernando for 40 hours per week. This officer provides an increased level of pro-active field services (e.g., patrol, enforcement, impounding, dead animal pick-up, licensing canvassing, etc.) within the boundaries of San Fernando.

Also in July of 2008, upon adoption of the City's FY 2008-2009 budget, the City Council approved an appropriation of up to \$90,000 within General Fund Division 01-150: Planning/Administration of the Community Development Department budget for contractual services that included Animal Control Services provided by the County.

6. On March 30, 2009, the City Council amended the General Municipal Bail Schedule as part of its cost recovery measures to update and increase as appropriate the fines for violations of the City's regulations including violations of the County of Los Angeles Code Title 10 (Animals) as adopted by reference and contained within City Code Chapter 14 (Animals).

Consideration to Approve a City-County Municipal Services Agreement for Animal Control Services with the County of Los Angeles Department of Animal Care and Control

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7. On April 14, 2009, the County sent a letter to the City with revised FY 2009-2010 Contract City Billing Rates. This letter conveyed to contract cities that the County intended to increase the rates for various types of Animal Control Services, and it also notified contract cities that the invoices of animal costs would go from the previous end-of-year cumulative invoice for services rendered to monthly invoices for all services.
8. On July 20, 2009, the City Council adopted the City's FY 2009-2010 budget. As part of the budget process the City Council allocated \$34,080 for contractual services that included Animal Control Services within General Fund Division 01-150: Planning/Administration of the Community Development Department budget. The reduced projected expenditure was intended to provide the necessary funding to pay only the monthly animal housing fees estimated at \$2,840. These projected expenditures did not take into account the increased animal control costs for services and the monthly invoicing for services that were implemented by the county on July 1, 2009.

Based on the underlying premise that the billing procedure and costs for Animal Control Services would be comparable to that of prior years, it was estimated that total expenditures would be within \$94,000. As part of the budgetary process, the Community Development Department had proposed the implementation of cost recovery measures that focused on the collection of penalties by the Animal Control Officer through the issuance of City citations as provided for in Chapter 1 (Administrative Bail Schedule) and Chapter 14 (Animals) of the San Fernando City Code. It was anticipated that the issuance of citations and subsequent collection of fines would result in an additional \$60,000 in revenues to offset projected expenditures, which would have balanced expenditures and revenues in this account.

9. On September 16, 2009, the County sent out a letter requesting all contract cities to execute an updated standard form for their contracts with the County for Animal Control Services, as specified in the proposed "service agreement extension". The proposed update to the City-County Municipal Services Agreement, among other things, outlines the standard terms and conditions applicable to the city-county agreements. In addition, the cities are given an opportunity to review and request changes to their animal control service levels based on a new "menu" of services identified as the "Annual Service Level" checklist (provided as "Part Two" of the new agreement). Typically, the city-selected service level request would go into effect on the following July 1st.
10. On April 5, 2010, the City Council authorized the City Administrator to:
 - Reassess the level of Animal Control Services provided to the community pursuant to the current Agreement for Animal Control Services, execute for the FY 2010-2011 "service agreement extension" between the City and the County in conjunction with reassessment of animal control service levels.
 - Reassign organizational functions associated with the administration and implementation of the City's animal care and control services program from the Community Development Department to the Police Department to facilitate implementation of field service level modifications.

Consideration to Approve a City-County Municipal Services Agreement for Animal Control Services
with the County of Los Angeles Department of Animal Care and Control

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ANALYSIS:

On June 17, 2014, the City was notified by the County that the City's current agreement with the County for Animal Control Services was set to expire on June 30, 2014. Therefore, the City would need to consider approving a new contract with the County for Animal Control Services, if desired.

During the past several years, there has been significant evolution of the animal control contract with the County. Given the progressive decline in the City's financial situation, the City has reduced most contracts, including animal care, to a level that is just meeting the community's needs. The new proposed contract with the County is a continuation of that.

The services proposed under this new contract are identical to those from FY 2013-2014. The term of the contract is proposed to commence on July 1, 2014 and remain in effect through June 30, 2019. The City can terminate this agreement with the County with or without cause in two ways. First, the City can terminate the agreement beginning July 1st of any year with 60 days' notice to the County. Second, if the City would like to terminate after July 1st, the City would have to give the County 180 days' notice of the termination date.

In May or June of each year, the County provides the City with the cost for services for the next fiscal year. Historically, the cost has increased from year-to-year. For FY 2014-2015, the County's cost for services has increased by approximately 11%, or about \$5,000.

BUDGET IMPACT:

The County has estimated that the cost for Animal Control Services for San Fernando for FY 2014-2015 is approximately \$52,000 which is about an 11% (or \$5,000) increase from FY 2013-2014. As part of the City's approved FY 2014-2015 Budget, \$46,000 was apportioned for Animal Control Services. It is anticipated that the \$6,000 difference can be absorbed by other departments. In addition, the \$52,000 number is an estimate and could ultimately be closer to what we had originally budgeted for at the end of the fiscal year. Therefore, an appropriation is not being requested of the City Council at this time.

CONCLUSION:

It is staff's recommendation that the City Council approve the proposed contract with the County for Animal Control Services and direct staff to continue to explore ways to enhance this service in a cost neutral manner.

ATTACHMENT:

A. Contract No. 1752

ATTACHMENT "A"
CONTRACT NO. 1752**CITY-COUNTY MUNICIPAL SERVICES AGREEMENT****TABLE OF CONTENTS****COUNTY OF LOS ANGELES DEPARTMENT OF ANIMAL CARE
AND CONTROL AND CITY OF SAN FERNANDO**

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CITY-COUNTY MUNICIPAL SERVICES AGREEMENT
COUNTY OF LOS ANGELES DEPARTMENT OF ANIMAL CARE
AND CONTROL AND CITY OF SAN FERNANDO

THIS AGREEMENT is made by and between the COUNTY OF LOS ANGELES, hereinafter referred to as County, and the CITY OF SAN FERNANDO, hereinafter referred to as City.

RECITALS

- a. The City is desirous of contracting with the County for the performance of animal care and control functions described herein by the County.
- b. The County of Los Angeles is agreeable to rendering such services on the terms and conditions set forth in this Agreement.
- c. Such contracts are authorized and provided for by the provisions of Section 56-1/2 and 56-3/4 of the Charter of the County of Los Angeles and Section 51300 et seq. of the Government Code of the State of California.

1.0 AGREEMENT TO PROVIDE SERVICES UNDER STATE AND LOCAL STATUTES

- 1.1 The County agrees, through the County Department of Animal Care and Control, to provide general animal care and control services within the corporate limits of the City to the extent and in the manner hereinafter set forth.
- 1.2 Except as otherwise specifically set forth in this Agreement, such services shall only encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the County under the Charter of the County and the Statutes of the State of California and under the municipal codes of the City. The County will provide services in accordance with the provisions of Title 10, Animals of the Los Angeles County Code, and all amendments thereto, except as otherwise agreed by the parties in the attached Service Level Request.

2.0 ADMINISTRATION OF PERSONNEL

- 2.1 The rendition of the services performed by the County, the standards of performance, the discipline of officers and staff, and the matters incident to the performance of such services and the control of personnel so employed shall remain with the County.
- 2.2 In the event of a dispute between the parties to this contract as to the extent of the duties and functions to be rendered hereunder, or the

minimum level or manner of performance of such service, the City shall be consulted and a mutual determination thereof shall be made by both the County and the City.

- 2.3 With regard to Sections 2.1 and 2.2, the County, in an unresolved dispute, shall have final and conclusive determination as between the parties hereto.
- 2.4 All City employees who work in conjunction with the County's Department of Animal Care and Control pursuant to this Agreement shall remain employees of the City and shall not have any claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No City employee as such shall become employees of the County unless by specific additional agreement in the form of a merger contract which must be concurrently adopted by the City and County. To the extent the County provides the City with animal licensing services, City employees or their agents shall not perform any function related to the licensing of animals, including collection of license fees, penalties, or field enforcement fees, except as otherwise agreed to by the parties in the attached Service Level Request of other prior written agreement. Field enforcement fees will only be collected for services performed by employees of the County of Los Angeles Department of Animal Care and Control.
- 2.5 For the purpose of performing services and functions, pursuant to this Agreement and only for the purpose of giving official status to the performance thereof, every County officer and/or employee engaged in performing any such service and function shall be deemed to be a contracted officer or employee of the City while performing such service for the City, as long as the service is within the scope of this Agreement and in a municipal function.
- 2.6 The contracting City shall not be called upon to assume any liability for the direct payment of any County Department of Animal Care and Control salaries, wages, or other compensation to any County personnel performing services hereunder for said City. Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee or agent of the County for injury or sickness arising out of his/her employment as a contract employee of the City.
- 2.7 As part of its compliance with all applicable laws and regulations relating to employee hiring, the County agrees that the County Civil Services Rules to which it is subject and which prohibit discrimination on the basis of non-merit factors, shall for purposes of this contract be read and understood to prohibit discrimination.

3.0 DEPLOYMENT OF PERSONNEL

- 3.1 Services performed hereunder and specifically requested by the City shall be developed in conjunction with the County Department of Animal Care and Control.
- 3.2 The City agrees to complete a Service Level Request form annually (Attachment A) and the level of service to be provided and contract sum shall be signed and authorized by the City and the County Department of Animal Care and Control or his/her designee and shall be attached to this contract as an amendment.
- 3.3 The City may request a change in level of service and complete an additional Service Level Request form and submit such form to the County Department of Animal Care and Control. The revised level of service to be provided and contract sum shall be signed and authorized by the City and the County Department Animal Care and Control or his/her designee and attached to this contract as an amendment to the level of service and the contract sum.
- 3.4 The City is not limited to the foregoing services indicated, but may also request any other services in the field of public safety, animal welfare, or related fields within the legal power of the Director of Animal Care and Control to provide.

4.0 PERFORMANCE OF CONTRACT

- 4.1 For the purpose of performing said functions, County shall furnish and supply all necessary labor, supervision, equipment, communication facilities, and supplies necessary to maintain the agreed level of service to be rendered hereunder.
- 4.2 Notwithstanding the foregoing, the City may provide additional resources for the County to utilize in performance of the services.
- 4.3 Notwithstanding the foregoing, it is mutually agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of said City, the same shall be supplied by the City at its own cost and expense.

5.0 INDEMNIFICATION

- 5.1 The parties hereto have executed an Assumption of Liability Agreement approved by the Board of Supervisors on December 27, 1977, and/or a Joint Indemnity Agreement approved by the Board of Supervisors on October 8, 1991, and/or a revised Joint Indemnity Agreement approved by the Board of Supervisors on August 9, 1993. Whichever of these documents the City has signed later in time is currently in effect and

hereby made a part of and incorporated into this Agreement as if set out in full herein.

- 5.2 In the event the Board of Supervisors later approves a revised Joint Indemnity Agreement and the City executes the revised agreement, the subsequent agreement as of its effective date shall supersede the Joint Indemnity Agreement previously in effect between the parties hereto.

6.0 TERM OF CONTRACT

- 6.1 Unless sooner terminated as provided for herein, this Agreement shall be effective July 1, 2014, and shall remain in effect until June 30, 2019.
- 6.2 At the option of the Board of Supervisors and with the consent of the City Council, this Agreement may be renewable for successive periods not to exceed five years each.

7.0 RIGHT OF TERMINATION

- 7.1 Either party may terminate this Agreement as of the first day of July of any year upon notice in writing to the other party of not less than 60 days prior thereto.
- 7.2 Notwithstanding any provision herein to the contrary, the City may terminate this Agreement upon notice in writing to the County given within 60 days of receipt of hereunder, and in such an event this Agreement shall terminate 60 calendar days from the date of the City's notice to the County.
- 7.3 This Agreement may be terminated at anytime, with or without cause, by either party upon written notice given to the other party at least 180 days before the date specified for such termination.
- 7.4 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and each party shall be released from all obligations which would otherwise accrue subsequent to the date of termination.

8.0 CONTRACT SUM

- 8.1 The City shall pay for the services provided under the terms of this service agreement at the rate established by the County's Department of Animal Care and Control and approved by the Auditor-Controller.
- 8.2 The rates indicated in the Service Level Request form shall be readjusted by the County annually effective the first day of July each year to reflect the cost of such service in accordance with the policies and procedures for

the determination of such rate as adopted by the County Board of Supervisors.

- 8.3 The City shall be billed based on the service level provided within the parameters of the Service Level Request form.
- 8.4 The cost of other services requested pursuant to this Agreement and not set forth in the Service Level Request form shall be determined by the County's Department of Animal Care and Control and in accordance with the policies and procedures established by the County Board of Supervisors.

9.0 PAYMENT PROCEDURES

- 9.1 The County, through the County of Los Angeles Department of Animal Care and Control, shall render to said City within 15 days after the close of each calendar month a summarized invoice which covers all services performed during said month, and said City shall pay County for all undisputed amounts within 30 days after date of said invoice.
- 9.2 If such payment is not delivered to the County office which is described on said invoice within 60 days after the date of the invoice, the County is entitled to recover interest thereon. For all disputed amounts, the City shall provide County with written notice of the dispute including the invoice date, amount, and reasons for dispute within 15 days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within 60 days after the dispute resolution is memorialized.
- 9.3 Interest shall be calculated at the rate of seven percent (7%) annually or any portion thereof, calculated from the last day of the month in which the services were performed, or in the case of disputed amounts, calculated from the date the resolution is memorialized.
- 9.4 Notwithstanding the provisions of Government Code Section 907, if such payment is not delivered to the County office which is described on said invoice within 60 days after the date of the invoice, or in the case of disputed amounts, from the date the resolution is memorialized, the County may satisfy such indebtedness, including interest thereon, from any funds of the City on deposit with the County without giving further notice to City of County's intention to do so.

10.0 ENTIRE AGREEMENT

- 10.1 This Agreement and Attachment A hereto, constitute the complete and exclusive statements of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter hereof. All changes or amendments to this

Agreement must be in writing and mutually executed by authorized personnel on behalf of the City and the County. The Director of Animal Care and Control or his/her designee is authorized by the County to execute supplemental agreements.

[illegible]

CITY-COUNTY MUNICIPAL SERVICES AGREEMENT
COUNTY OF LOS ANGELES DEPARTMENT OF ANIMAL CARE
AND CONTROL AND CITY OF SAN FERNANDO

IN WITNESS WHEREOF, the County of Los Angeles Board of Supervisors has caused this Agreement to be subscribed by its Chair and the City has caused this Agreement to be subscribed on its behalf by its authorized officer.

COUNTY OF LOS ANGELES

By _____
MARCIA MAYEDA
Director, Animal Care and Control

CITY OF SAN FERNANDO

By _____
City of San Fernando, City Manager

ATTEST:

By _____
City Clerk Date

By _____
City Attorney Date

APPROVED AS TO FORM:

JOHN KRATTLI
County Counsel

By _____
Principal Deputy County Counsel

CITY-COUNTY MUNICIPAL SERVICES AGREEMENT

COUNTY OF LOS ANGELES
DEPARTMENT OF ANIMAL CARE AND CONTROL

AND

THE CITY OF
SAN FERNANDO

FY 2014-15 SERVICE LEVEL REQUEST

Part One: Billing Rates for the period July 1, 2014, through June 30, 2015

Kennel Services*

Dog and Cat per day	\$20.07
Other animals per day	\$ 9.95
Observation per day	\$24.08
Dog license processing per license	\$ 2.45
Dead animal disposal per animal	\$12.84
Field Services per hour	\$85.02
Animal License Field Enforcement per hour	\$67.34
Liability Trust Fund (applied to Field Services and Animal License Field Enforcement hourly amounts only)	4%

Part Two: Annual/Amended Service Request Approval

Authorized Representative
(Printed Name)

Authorized Signature
(Signature)

Date

Title

Telephone Number**Part Three: Annual Service Level****Standard Shelter Services:**

Full Service - All animals acquired in the field, within the boundaries of the City or determined to have originated within the boundaries of the City, may be impounded at a County animal care center. Impounded animals will be vaccinated and provided medical care, food, and shelter. The animal's picture will generally be posted on the Department's website to assist residents in reclaiming a lost or missing pet. Residents may also visit the associated animal care center to find their lost or missing pet. The hours of operation of each animal care center are scheduled at the discretion of the Department. **See Part One for the associated shelter services billing rates.**
Primary animal care center*: (Castaic Animal Care Center)

*The Department shall take reasonable action to shelter all animals at this location. There may be circumstances in which the Department must shelter animals at an alternate location. In general, such sheltering shall be temporary and animals shall subsequently be transferred to the primary animal care center.

Contract cities are charged for the first five days of care for animals impounded within the city's jurisdiction. If an animal leaves our care earlier for any reason, cities will be charged based upon the actual number of days (1-4). If an animal is redeemed, the redemption fees collected from owners will be credited to the city up to the maximum number of days that would otherwise be billed. The County assumes liability and disposition of these animals after five days with the exception of animals held as a result of a seizure or criminal case, abandoned animals, observation animals (quarantine), potentially dangerous or vicious dogs, and return to owner animals.

Below are the kennel services maximum number of days billed and the description:

*Kennel Services Description	Maximum number of days billed
Kennel Services: Stray or relinquished animals.	5 days
Private Veterinarian: If the owner is unable to be located and the injury or condition is life threatening and the scene of the incident is not in the vicinity of a County animal care center, or if the medical staff at the animal care center are not available, the animal will be taken to the nearest private contract veterinarian. Cities will be charged for the private contracted veterinarian visit.	5 days
Observation Animals: Animal bite that causes any penetration of the skin by teeth which requires a bite report be taken and the animal quarantined. The animal will be placed in quarantine confinement and observed for ten (10) days minimum from the date of the bite at the discretion of the Department of Veterinary Public Health.	10 days
Return to Owner Animal: The owner or person entitled to the custody of any animal impounded can redeem such animal by paying impound and boarding fees accruing up to the time of such redemption.	10 days
Abandoned Animals: Hold at least fifteen (15) calendar days; determine whether the owner had an agreement with someone to care for the animal in their absence, post a Form 58 (Notice of Impoundment) at the premises for the owner if they return, and mail a registered or certified letter to the last address	15 days
Special Intake: Confiscated, Court Case, Police Request, Owner Arrested, Potentially Dangerous or Vicious Dog	Unlimited days

Field Services:

The County will provide the services set forth below in accordance with the provisions of the Los Angeles County Code, Title 10 - Animals, and all amendments, except as otherwise agreed to by the parties in this Service Level Request.

- ☐ Standard Service Plan - Includes answering calls for service (24 hours per day, daily); dispatching or assigning field staff; and performance of duties in the field based on priority, location, and availability of staff.
- ☐ Limited Standard Service Plan:
 - Daily between the hours of ____ (a.m./p.m.) and ____ (a.m./p.m.)
 - Weekend days and holidays
 - Emergency Services - As needed
 - Humane Investigations and Prosecution - As needed

Regular Business hour contact information:

Department Name: _____

Telephone: _____

Address: _____

Outreach and Enforcement Services:

County will enforce the fees set forth in Los Angeles County Code Section 10.90.010 et seq. unless the City provides an alternate fee schedule approved by the City and provided to the County.

Animal License Field Enforcement

License Enforcement Services - Provides for dedicated staff to perform license enforcement activities (issuing new licenses, license renewals, collecting delinquency charges and other fees) in the field.

- ☐ Authorized Animal License Enforcement Services
 - County and City shall subsequently agree to the time and scope of this service.
- ☐ No Animal License Enforcement Services
 - Note: All license enforcement revenue collected will be contributed toward offsetting the cost of services

Animal Facility Licensing

Animal Facility Licensing Services - Provides for dedicated staff to perform animal facility inspection and licensing to any lot, building, structure, enclosure, or premises for any animal related business or organization which is required to be licensed. The animal facility licensing staff inspects animal related facilities annually and when otherwise necessary, to ensure the health and safety of the public and animals. Businesses are provided a letter grade based on the results of the inspection. Animal facility licenses are generally valid for one year from the date of issue. The Department will inspect animal facilities and any revenues collected will offset services.

- ☐ Animal Facility Licensing
 - ☐ Licensing and Inspection/Grading Services
- ☐ No Animal Facility Licensing

Clinic(s)

In addition to the vaccination and licensing services provided in all County Animal Care Centers, the city may request the following additional services in its jurisdiction by checking the applicable box(es):

- ☐ Request County to provide or arrange for vaccination clinic(s) in its jurisdiction;
- ☐ If a vaccination clinic(s) is/are requested by checking the box above, the City also requests County to provide personnel to license animals during the vaccination clinic.

Part Four: License Information (required if the Department manages City licensing)

Standard Licensing Services:

License renewal notices are mailed or transmitted to the animal owner of record, the renewal and payment is received and processed annually on a fee per license basis. Licenses will be required before an animal will be released to a resident of a City participating in the Standard Licensing Services program. Fees from licenses collected will be credited to the City monthly in arrears.

- ☐ City has adopted the license fees outlined in Title 10 of the Los Angeles County Code

Altered Dog	\$ <u>20.00</u>	Altered Cat	\$ <u>5.00</u>
Unaltered Dog	\$ <u>60.00</u>	Unaltered Cat	\$ <u>10.00</u>
Senior* Dog	\$ <u>7.50</u>	*Senior age is defined as <u>60</u> years.	
Delinquency Charge	\$ <u>Equal to Amount of License</u>		
Delinquency Charge applies after: <u>10 days</u>			
Field Enforcement Fee \$ <u>40.00</u> (licensing initiated in the field)			

- ☐ City has adopted the following license fees:

Altered Dog	\$ _____	Altered Cat	\$ _____
Unaltered Dog	\$ _____	Unaltered Cat	\$ _____
Senior* Dog	\$ _____	Senior* Cat	\$ _____
_____	\$ _____	_____	\$ _____

*Senior age is defined as _____ years.

Delinquency Charge \$ _____

Delinquency Charge applies after: _____ days.

Field Enforcement Fee \$ _____ (licensing initiated in the field)

Current license fees adopted by the City on _____, 20____.

- ☐ No Animal Licensing Services

Spay/Neuter Trust Fund:

The City may elect to contribute \$5.00 per altered and unaltered dog licenses to the Spay/Neuter Trust Fund. The Spay/Neuter Trust Fund will allow the Department to offer a low cost spay/neuter program for the City's residents who wish to have their pets spayed or neutered but cannot afford the surgery. Once residents are qualified, Department staff will work with shelter clinics as well as mobile clinics to assist qualified residents in obtaining spay/neuter services in an area near them. Indicate preference by checking one of the following boxes:

- ☐ Participate in the mandatory Spay/Neuter Trust Fund
- ☐ No participation in the mandatory Spay/Neuter Trust Fund

Part Five: Animal Regulations/Enforcement (required if the Department performs field services)

The City hereby agrees to the enforcement of Title 10 as indicated below. Check one of the following boxes regarding Title 10 Enforcement.

- ☐ City agree to the enforcement of Title 10 with no exceptions
- ☐ City agrees to the enforcement of Title 10 with the following exception(s):

Records:

Upon reasonable notice, the Department shall make available to authorized representatives of City of San Fernando, for examination, audit, excerpt, copy, or transcription, any pertinent transaction, activity, or other record relating to this Agreement. The City of San Fernando shall ensure such records are handled in a manner consistent with all applicable privacy laws and all related to public records, including, but not limited to the Public Records Act (Government Code § 6250 et. seq.).

Part Six: Contact Information**Primary Contact**

Name: _____
Address: _____

Telephone: (____) _____
Alt. Telephone: (____) _____
E-mail: _____

Alternate Contact

Name: _____
Address: _____

Telephone: (____) _____
Alt. Telephone: (____) _____
E-mail: _____

WD: FY 2014-15 Service Level Request DR

Attachment B

Los Angeles County
Department of Animal Care and Control
Description of Services Provided

Field Services

Resources dedicated to providing quality animal care services in the field. Activities involve field officers performing a variety of tasks utilizing appropriate equipment. These tasks include:

- Immediate response to vicious/dangerous animals that pose a public safety threat;
- Capture and impoundment of stray domestic animals;
- Impoundment of animals surrendered by their owners;
- Removal of dead animals from public and private property;
- Enforcement of all animal related ordinances and State laws including leash laws, animal cruelty laws, dangerous/vicious dog enforcement, and the keeping of wild or exotic animals;
- Investigate Potentially Dangerous and Vicious Dog cases; prepare appropriate petitions; and conduct administrative hearings, consistent with state and county laws;
- Rescue of ill, injured or abused animals;
- Enforcement of animal nuisance complaints such as barking dogs and leash law violators;
- Assist local law enforcement with their cases when animals are involved, such as the service of search warrants and impounding animals belonging to persons taken into custody;
- Emergency response to fires, earthquakes, floods and other natural or manmade disasters to rescue animals from harm;
- Maintain 24 hour dispatch and call center to receive calls for service and dispatch them to officers for field response; and

Shelter Services

Represents services dedicated to providing a comfortable and safe environment to shelter animals. Shelter services include:

- Providing food, water, shelter medical care for impounded animals;
- Holding stray animals and attempting to reunite them with their owners;
- Finding new adoptive homes for domestic animals;
- Working with wildlife rehabilitators to rescue sick and injured wildlife;
- Providing emergency sheltering to animals displaced by wildfires or other disasters;
- Spay and neuter services for all dogs and cats pursuant to State law
- Performing surgeries to make animals more adoptable
- Euthanizing sick, injured, dangerous, feral or un-adopted animals;
- Quarantine and observation of animals for rabies;
- File annual reports to the State of California as required by law;
- Disposal of dead animals;
- Maintain website of lost and surrendered animals so owners may locate their lost animals and potential adopters may find a new pet; and
- Maintain regular hours of operation for the public.

Licensing

Represents resources for providing the issuance and processing of licenses. This function includes:

- Issuance of animal licenses to animals that have been vaccinated against rabies;
- Processing license applications, payments, and information changes;
- Issuing license renewal notices;
- Assessing and collecting fees, penalties and other financial remittances; and
- Maintenance of animal licensing database

Animal Licensing Field Enforcement

Represents services dedicated to providing field enforcement for animal license compliance. This program includes:

- Neighborhood field enforcement of animal licensing and other State and local laws and ordinances;
- Issuing citations to violators of animal licensing ordinances; and
- Collecting license revenue

Business Licensing

Represents the process to issue and enforce licenses provided to private businesses involved in regulated activities related to animals. This program includes:

- Annually inspect and license animal facilities such as pet shops, breeders, animal menageries, grooming parlors and all other places where animals are maintained for profit or business activities; and
- Issue grades to facilities, similar to the Los Angeles County Public Health Department's Restaurant Grading System

Vaccination and Microchip Clinics

Represents resources to provide vaccines and microchips, including:

- Provide low cost vaccinations and microchips;
- Staff with medical personnel and necessary support staff;
- Assist jurisdictions in promoting community based clinics; and
- Provide regular clinics at each Los Angeles County Animal Shelter

Attachment C

COUNTY OF LOS ANGELES
DEPARTMENT OF ANIMAL AND CONTROL
SAN FERNANDO - SERVICE LEVELS SCHEDULE

City / Service Description	# of Animal	Unit	Estimated Actual FY 13/14			Estimated FY 14/15		
			Billing Rates	# of Unit	* Cost Amount	** Billing Rates	# of Unit	* Cost Amount
San Fernando								
Kennel Housing - Dog & Cat	294	Days	\$ 17.68	1,228	\$ 21,711	\$ 20.07	1,228	\$ 24,646
Kennel Housing - Other Animals	24	Days	\$ 8.33	38	\$ 317	\$ 9.95	38	\$ 378
Special Care Housing	21	Days	\$ 21.21	51	\$ 1,082	\$ 24.08	51	\$ 1,228
Disposal of Dead Animals		Each	\$ 12.48	105	\$ 1,310	\$ 12.84	105	\$ 1,348
Private Vet		Each	Varies	22	\$ 1,250	Varies	22	\$ 1,250
Field Services****		Hours	\$ 81.25	550	\$ 44,688	\$ 85.02	550	\$ 46,761
Animal License Enforcement Services		Hours	\$ 68.49	2	\$ 137	\$ 67.34	2	\$ 135
Liability Insurance (4% Field and Animal License Enforcement Services)					\$ 1,793			\$ 1,876
License Processing Fee		Licenses	\$ 2.63	831	\$ 2,186	\$ 2.45	831	\$ 2,036
Redemption Fee					\$ (2,751)			\$ (2,751)
License/Penalty Fee Credits					\$ (24,788)			\$ (24,788)
Total City Net Cost					<u>\$ 46,934</u>			<u>\$ 52,119</u>
						Estimate FY 14/15 % variance		
								<u>11%</u>

* Service Levels Schedule is an estimate only (based on the current fiscal year 8 months actual) and is for your reference. City is liable for actual cost.

** FY 14/15 Billing Rate approved by Los Angeles County Auditor-Controller on 5/23/14.

*** Critical Case Processing Unit Field Services hours are part of overhead on FY 14/15.