

**CITY OF SAN FERNANDO  
TRANSPORTATION AND SAFETY COMMISSION  
SPECIAL MEETING - MINUTES**

**February 23, 2011**

\*\*\*THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE TRANSPORTATION & SAFETY COMMISSION.\*\*\*

**CALL TO ORDER/ROLL CALL**

Commissioner Cesar Cano called the meeting to order at 7:05 p.m. Public Works Office Specialist, Elizabeth Salazar, called the roll call.

The following persons were recorded as present:

PRESENT: Commissioner Cesar Cano (Veres)  
Commissioner Angel Zobel-Rodríguez (De La Torre)  
Commissioner José Ruelas (E. Hernández)  
Commissioner Ralph Perez (Esqueda)  
Commissioner Sylvia Ballin (M. Hernández)

ALSO PRESENT: PW Director, Ron Ruiz  
Police Sergeant, Nichole Hanchett  
Public Works Office Specialist, Elizabeth Salazar

ABSENT:

**PLEDGE OF ALLEGIANCE**

Commissioner Cano led the Pledge of Allegiance.

**APPROVAL OF THE AGENDA**

Commissioner Zobel-Rodriguez motioned to approve the Transportation & Safety Commission agenda for February 23, 2011. The motion was seconded by Commissioner Cano. The motion carried unanimously.

**APPROVAL OF THE MINUTES**

Commissioner Ruelas motioned to approve the minutes for the February 23, 2011, Transportation & Safety Commission meeting. The motion was seconded by Commissioner Ballin. The motion carried unanimously.

**PUBLIC STATEMENTS**

Director of Operations from Nueva Esperanza Charter School Eddie Torres informed the Commission of their opening date of March 22<sup>nd</sup>, 2011. School is located between Fourth St. and Alexander, and they hope to open with 300 to 320 students. Mr. Torres requested to be put in

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next months Agenda in order to present a drop off & pick-up plan to Commission. Mr. Torres also requested a timed no stopping or no parking stretch in front of the school, and also on the South/West corner of the school for drop off. Mr. Torres informed Commission that he already has a traffic study made, and is also working on putting together a traffic management plan to present for next months meeting. An out reach process plan of going door to door and dropping off information was recommended to Mr. Torres by Ron Ruiz. Commission recommends that Mr. Torres submits plans to the City in order to be approved.

**NEW BUSINESS**

1. **Las Palmas Park Disabled Parking** – Ron Ruiz informed the Commission that the seniors are concerned with not having enough parking upon their arrival to the park for their senior meals, as well as for the distance they have to walk due to lack of disabled parking. Mr. Ruiz informed the Commission that there are currently four disabled parking spaces, two which are closest to the building and 2 close to the park. Mr. Ruiz also informed the Commission that he will meet with Senior Advisory Board Committee. Item to be continued.
2. **Las Palmas Park Parking Permits** – Ron Ruiz informed the Commission of a plan to implement parking permits for the seniors issued by the City of San Fernando. Mr. Ruiz recommends amending the municipal code in order to allow the San Fernando Police Department to give out citations for those with no parking permits from the City. Commission is concerned with seniors forgetting their parking permits and getting cited. Commission advised Mr. Ruiz to meet with Senior Advisory Board Committee. Item to be continued.
3. **Stop Sign Flashing Light at Huntington St. / Griffith St.** – Ron Ruiz informed the Commission that there are no policies or federal guidelines for the installation of a stop sign flashing light, and that it is up to the City to determine when they are appropriate. Mr. Ruiz recommends having staff draft up a policy and make recommendations on criteria. Mr. Ruiz also recommends starting with a speed study or traffic count to gather information on a high volume of cars speeding through the area. Sergeant Nicole Hanchett agrees with Ron Ruiz's recommendations. Sergeant Hanchett also informed Commission that she has no personal contact regarding complaint. However she will forward the information to the area lead officer. Item to be continued.
4. **Speed Limit Signs and Speed Humps on Celis St. between Mission Blvd. /Maclay Ave.** – Ron Ruiz informed the Commission that collector streets do not have speed limit signs; however you do find them on major streets. Mr. Ruiz recommends putting counters on the street to get an idea of the volume and speed limit of the vehicles driving by. He hopes that if people are driving at 20mph, and they see a speed limit sign of 25mph that now they will not start driving at 30mph. As for the speed humps, Mr. Ruiz informed the Commission that it is a collector street, therefore it does not qualify. The street is used for different events throughout the year, therefore Mr. Ruiz expressed his concern for emergency vehicles and carnivals which use the street during such events. Mr. Ruiz recommends putting other types of signage to enhance the pedestrian crosswalk. Item to be continued.

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### **UNFINISHED BUSINESS**

1. **Alexander / DeGarmo Stop Sign Request** – Ron Ruiz informed Commission that the intersection does not meet the criteria for a stop sign. Mr. Ruiz also informed the Commission that he was unable to reach the requestor, Mr. Kealy and invite him to the meeting. Commissioner Angel Zobel-Rodriguez is concerned with future traffic due to the upcoming charter school opening between fourth and Alexander. Mr. Ruiz recommends revisiting item, and waiting for Director of Operations from Nueva Esperanza Charter School to present Commission with a traffic management plan. Item to be continued.
2. **Blue Curb Policy** – The Commission was provided with Blue Curb policy draft. Staff is to revise the policy and revise section regarding temporary disabled placards. Staff also requested more time for further research. Item to be continued.
3. **O'Melveny St. /Workman St. Stop Signs** – The Commission was provided with a map of the area. The Commission was also informed that staff is researching into making O'Melveny and or Woodworth into crosswalks. Staff recommends making Woodworth into a four way stop. Staff is also working on drafting up a revised plan to improve the area. Item to be continued.
4. **Commission Task List** – Commissioners discussed the task list with staff.

### **COMMISSION DISCUSSION**

None.

### **STAFF COMMUNICATION**

None.

### **ADJOURNMENT**

By consensus, the meeting adjourned at 8:44 p.m.