



**CITY OF SAN FERNANDO  
PLANNING COMMISSION**

**APPROVED MINUTES OF  
DECEMBER 4, 2012 MEETING - 7:00 P.M.  
CITY HALL COUNCIL CHAMBER**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING IN THE COMMUNITY DEVELOPMENT DEPARTMENT.

**CALL TO ORDER**

The meeting was called to order by Chairperson Julie Cuellar at 7:05 P.M.

**PLEDGE OF ALLEGIANCE**

Led by Vice-chair Mario Rodriguez

**ROLL CALL**

The following persons were recorded as present:

**PRESENT:**

Chairperson Julie Cuellar, Vice-chair Mario Rodriguez, and Commissioner Jose Ruelas

**ABSENT:**

Commissioner Alvin F. Durham

**ALSO PRESENT:**

City Planner Fred Ramirez, Assistant Planner Edgar Arroyo, and Community Development Secretary Michelle De Santiago

**APPROVAL OF AGENDA**

Commissioner J. Ruelas moved to approve the agenda of December 4, 2012. Seconded by M. Rodriguez, the motion carried with the following vote:

<b>AYES:</b>	J. Ruelas, M. Rodriguez, and J. Cuellar
<b>NOES:</b>	None
<b>ABSENT:</b>	A. Durham
<b>ABSTAIN:</b>	None

**CONSENT CALENDAR**

Commissioner J. Ruelas moved to approve the minutes of the October 2, 2012 Meeting. Seconded by M. Rodriguez, the motion carried with the following vote:

<b>AYES:</b>	J. Ruelas, M. Rodriguez, and J. Cuellar
<b>NOES:</b>	None
<b>ABSENT:</b>	A. Durham
<b>ABSTAIN:</b>	None

**UNFINISHED BUSINESS**

None

### **PUBLIC HEARING 7A:**

Zone Text Amendment 2012-01 – City-wide, San Fernando, CA 91340 – City of San Fernando Community Development Department, 117 Macneil Street, San Fernando, CA – The Proposed zone text amendment would provide the appropriate definitions and regulations that would allow the establishment of: Single Room Occupancy (SRO) residential units as a conditionally permitted use in the C-1 (Limited Commercial) and C-2 (Commercial) zones; Community Care Facilities with seven or more persons as a conditionally permitted use in all residential zones; Emergency Homeless Shelters as a permitted use in the M-2 (Light Industrial) zone; and, transitional Housing and Supportive Housing as permitted uses in all residential districts subject only to those development standards that apply to other residential uses of the same type in the same residential district.

### **STAFF PRESENTATION**

City Planner Fred Ramirez gave the staff presentation recommending that the Planning and Preservation Commission review the draft ordinance and subsequent to review and comments, direct planning staff to schedule a noticed public hearing in order to consider the proposed zone text amendment and associated environmental assessment. Additionally he read through the ordinance indicating the changes in the language.

### **PUBLIC TESTIMONY**

None

### **COMMISSION DISCUSSION**

M. Rodriguez asked if the tenant can be placed at one of these facilities by court order.

F. Ramirez confirmed that the tenants may be ordered to reside at these facilities by court ordered so long as the home/facility is licensed by the appropriate agency. He informed the commission that there is a supportive housing facility on Griswold Avenue. Additionally he directed the commission to the California State Department of Housing and Community Development for definitions on the different types of facilities.

Subsequent to discussion, Vice-chair M. Rodriguez moved to direct staff to schedule a public hearing for consideration of Zone Text Amendment 2012-01. Seconded by Commissioner J. Ruelas the motion carried with the following vote:

<b>AYES:</b>	M. Rodriguez, J. Ruelas, and J. Cuellar
<b>NOES:</b>	None
<b>ABSENT:</b>	A. Durham
<b>ABSTAIN:</b>	None

### **STAFF COMMUNICATIONS**

F. Ramirez provided the commission with updates to the following items:

- Lopez Adobe Project Phase II
- 2013-2021 Housing Element update
- 2013 Greater Los Angeles Homeless Count

### **COMMISSION COMMENTS**

M. Rodriguez asked staff if they have received complaints regarding the spill over of the lights that generated by the solar panels at the middle school. Additionally, he thanked staff for all of the work and professionalism.

J. Ruelas asked staff to inform Crown Disposal on which properties along Fox Street pertain to San Fernando because his trash is not being picked up.

J. Cuellar thanked staff for all of their work and wished everyone Happy Holidays.

## **PUBLIC STATEMENTS**

None

## **ADJOURNMENT**

Commissioner J. Ruelas moved to adjourn to January 8, 2013. Second by Vice-chair M. Rodriguez, the motion carried with the following vote:

<b>AYES:</b>	J. Ruelas, M. Rodriguez, and J. Cuellar
<b>NOES:</b>	None
<b>ABSENT:</b>	A. Durham
<b>ABSTAIN:</b>	None

8:17 P.M.  
Fred Ramirez  
Planning Commission Secretary