



**CITY OF SAN FERNANDO  
PLANNING COMMISSION**

**MINUTES OF MAY 1, 2012 - 7:00 P.M. CITY  
HALL COUNCIL CHAMBER**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING IN THE COMMUNITY DEVELOPMENT DEPARTMENT.

**CALL TO ORDER**

The meeting was called to order by Chairperson Julie Cuellar at 7:02 P.M.

**PLEDGE OF ALLEGIANCE**

Led by Vice-chair Mario Rodriguez

**ROLL CALL**

The following persons were recorded as present:

**PRESENT:**

Chairperson Julie Cuellar, Vice-chair Mario Rodriguez, Commissioners Alvin F. Durham, and Jose Ruelas

**ABSENT:**

None

**ALSO PRESENT:**

City Planner Fred Ramirez, Assistant Planner Edgar Arroyo, and Community Development Secretary Michelle De Santiago

**APPROVAL OF AGENDA**

Commissioner A. Durham moved to approve the agenda of May 1, 2012. Seconded by Vice-chair M. Rodriguez, the motion carried with the following vote:

<b>AYES:</b>	A. Durham, M. Rodriguez, J. Cuellar, and J. Ruelas
<b>NOES:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**CONSENT CALENDAR**

Commissioner J. Ruelas moved to approve the minutes of March 14, 2012. Seconded by Commissioner A. Durham, the motion carried with the following vote:

<b>AYES:</b>	J. Ruelas, A. Durham, J. Cuellar and M. Rodriguez
<b>NOES:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**UNFINISHED BUSINESS**

None

## **PUBLIC HEARING 7A:**

**Mitigated Negative Declaration and Lopez Adobe Ancillary Building Project – Casa de Lopez Adobe site, 1100 Pico Street, San Fernando, CA 91340 – City of San Fernando, 117 Macneil Street, San Fernando, CA 91340 – The proposed development consists of the construction of a small outbuilding for public restrooms and office/storage area located in the southwestern corner of the site of the Casa de Lopez Adobe, a National Register of Historic Places landmark.**

## **STAFF PRESENTATION**

City Planner Fred Ramirez provided the presentation recommending that the Planning and Preservation Commission review and recommend approval to the City Council of the Mitigated Negative Declaration and conceptual plan to construct an ancillary facility that includes public restroom and a storage/office room as the Casa de Lopez Adobe site pursuant to the city approved Lopez Adobe Preservation Plan, pursuant to Planning and Preservation Commission Resolution 2011-04.

## **PUBLIC TESTIMONY**

None

## **COMMISSION DISCUSSION**

J. Ruelas asked if the proposed office building would be used on a daily basis or staffed at all times and who would be responsible for the maintenance of the bathroom facilities and they be locked in the evening.

F. Ramirez indicated that the future budget will have to consider city staffing and/or volunteers as par of the house museum's operations. He stated that staffing of the storage/office room and maintenance of the restroom facilities would have to be re-evaluated once the project is complete and that the extension for completion is December of 2012.

M. Rodriguez stated some concern with the possibility of loss to the existing foliage once the structure is built. He stated that there has been some loss to the existing rose garden because of the Lopez Villegas house that was there. He asked about a plaque that used to be on the grounds with regard to a tree donation.

F. Ramirez indicated that the orchards at the Lopez Adobe were removed as part of the Lopez Adobe Preservation Plan, he stated that the house was also positioned so that it did not interfere with the vegetation at the grounds. Additionally, he stated that the rose garden is not part of the original landscape feature of the Lopez Adobe. He said they that the rose garden was introduced in the 80s when the landscaping was redone at the Lopez Adobe.

M. Rodriguez stated that he would like to see a trellis and grass area so that visitors can have a shade area.

F. Ramirez indicated that a trellis would be contrary to the Secretary of Interior standards and the period of significance of the Lopez Adobe building and site.

J. Cuellar asked for details about how the proposed building will be used.

F. Ramirez indicated that the storage/office room would be climate controlled and it would house items that are not currently being displayed at the Lopez Adobe.

J. Cuellar suggested that staff give the Commission a tour of the Lopez Adobe once it is complete.

Subsequent to discussion, Commissioner J. Ruelas moved to recommend approval. Seconded by Vice-chair M. Rodriguez, the motion carried with the following vote:

<b>AYES:</b>	J. Ruelas, M. Rodriguez, J. Cuellar, and A. Durham
<b>NOES:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

### **STAFF COMMUNICATIONS**

Fred Ramirez provided the Commission with an update regarding:

- Nueva Esperanza's fence installation
- 857 N. Brand Blvd and the non-responsiveness from the current property owner
- 650 Glenoaks Blvd., garage/carport structures
- Notice to all business owners along Maclay Avenue regarding signage

### **COMMISSION COMMENTS**

J. Cuellar thanked City Planner Fred Ramirez for his leadership in the Community Development Department.

### **PUBLIC STATEMENTS**

None

### **ADJOURNMENT**

Commissioner A. Durham moved to adjourn to June 5, 2012. Second by Vice-chair M. Rodriguez, the motion carried with the following vote:

<b>AYES:</b>	A. Durham, M. Rodriguez, J. Cuellar, and J. Ruelas
<b>NOES:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

7:57 P.M.  
Fred Ramirez  
Planning Commission Secretary