

PARKS, WELLNESS AND RECREATION COMMISSION

**May 14, 2013 Meeting Minutes
6:30 p.m., City Hall-Council Chambers
117 Macneil Street, San Fernando, CA 91340**

PRESENT: Commissioner NinaMarie Ballin, Saydith Navarro,
and Commissioner Joe Ponce

ABSENT: Commissioner Adriana Gomez and Commissioner Danitza Pantoja

ALSO PRESENT: Ismael Aguila, Recreation and Community Services Operations Manager
Ron Ruiz, Public Works Director
Fred Ramirez, City Planner
Linda Bowden-Moreno, Recreation & Community Services Office Specialist

I. Call to Order/Roll Call

- Commissioner Ponce called the meeting to order at 6:39 p.m.
- Present: Ballin, Navarro, and Ponce
- Absent: Gomez and Pantoja

II. Pledge of Allegiance

- Commissioner Ballin led the Pledge of Allegiance.

III. Approval of Agenda

Motion was made to approve the agenda of the Parks, Wellness and Recreation Commission for May 14, 2013 with the following amendment: New Business, Item A (Reorganization of the Parks, Wellness and Recreation Commission) will be tabled and Old Business, Item B (Police Department Monthly Report) will also be tabled.

Motion: Navarro Second by: Ballin
For: All
Against: None
Abstained: None

IV. Consent Calendar

A. Approval of Minutes – April 9, 2013

Motion was made to approve the minutes of the Parks, Wellness and Recreation Commission for April 9, 2013.

Motion: Ballin Second by: Navarro
For: All
Against: None
Abstained: None

V. Public Comment

- None

VI. New Business

A. Reorganization of the Parks, Wellness and Recreation

- Item tabled.

B. Kalisher Pocket Park

- Fred Ramirez, City Planner, discussed the Kalisher Pocket Park constructed by the developer of the new 20 unit apartment building on San Fernando Road. The pocket park is within walking distance of the apartment building and will provide passive open space for tenants.
- There is a 15 year maintenance agreement with the developer who will be responsible for upkeep, security, lighting, and graffiti issues.
- Commissioner Ponce discussed his concern regarding safety due to the history of gang activity and crime along Kalisher. Commissioner Ponce would like to ensure that the new pocket park does not become a loitering area. Perhaps Virtual Patrol may be considered. Fred Ramirez will discuss possible Virtual Patrol the Chief Parks.

C. Las Palmas Park Lighting

- Commissioner Ballin requested that this item be added to the agenda to discuss the lack of lighting at Las Palmas Park.
- Ron Ruiz, Public Works Director, reported that some steps have been taken to correct the lighting issues at Las Palmas Park. Trees have been trimmed to help with lighting, Edison has repaired one light that was out and a new light post was installed in the far parking lot. A future meeting is scheduled with Edison to discuss adding additional light poles including one next to the Pavilions.
- Commissioner Ballin had questions regarding additional lighting in all the baseball fields. Staff informed the Commission that Musco lights run about \$10K each and are quite expensive to operate.
- Commissioner Ponce has questions regarding little league use of fields and lighting issues.
- Staff reported that any additional costs associated with lighting upgrades will need to go before Council for approval due to budget constraints.
- The Commission requested that this item be agendaized for further discussion.

VII. Old Business

A. Senior Citizen Advisory Board Member Appointment Update

- Danny Gomez was introduced to the Commission due to his appointment to the Senior Citizen Advisory Board by the Park Avenue Club.
- Mr. Gomez currently participates in the following activities: Latinos Club, Knights of Columbus, Umpire for Adult Softball League and also member of the Park Avenue Club.
- The Commission reached a consensus and ratified the appointment of Mr. Danny Gomez to the Senior Citizen Advisory Board.

B. Police Dept. Monthly Report (Interim Chief Robert Parks)

- Item Tabled

C. Tennis Programs for Residents-Update

- Ismael reported that he is working with Phil Siordia of the U.S. Tennis Association to bring tennis programming to the City. Flyers will be prepared and distributed to provide further details to residents.

D. Parks, Wellness and Recreation Commission Priorities Update

- Ismael reported that he is in communications with CSUN to seek assistance in developing a Parks Master Plan.
- Two CSUN professors have shown interest in assisting staff with the development of a Parks Master Plan. Staff will continue to pursue their assistance.
- Ismael reported that the corner of 4th and Park Ave. is being considered for a parking lot. Quimby funds are being looked at for this project.

VIII. Staff Communication

A. Rudy J. Ortega Sr. Park (formerly Heritage Park)

- No reportable action at this time.

B. Layne Park

- No reportable action at this time.

C. Pioneer Park

- No reportable action at this time.

D. Recreation Park

- No reportable action at this time.

E. Las Palmas Park

- No reportable action at this time.

F. San Fernando Regional Pool Facility

- No reportable action at this time.

G. Other

- Staff informed the Commission that the annual Senior Expo is scheduled on Friday, May 24th at Las Palmas Park from 9:00 a.m. to 1:00 p.m. Flyers were distributed to Commissioners.
- Ismael reported that 4 local companies are on board with the Kaiser Grant Wellness Program.
- Ismael reported on the Relay for Life event.
- Ismael reported that Summer Day Camp is starting on June 17th. This year there will be a P.E. component added.
- Ismael reported on the Fire Service Day event held at Recreation Park. The event included demonstrations with fire hoses and Jaws of Life equipment.
- Ismael advised the Commission that this year there may not be a Fireworks event on the Fourth of July. There are discussions about offering some sort of entertainment. Staff will provide information as it becomes available.

IX. Commissioner Comments

- No Commissioner Comments

X. Agenda Items for Next Month (June 11, 2013)

1. Approval of Minutes for May 14, 2013
2. Commissioners will email any items they wish to add to the agenda

XI. Adjournment

A motion was made to adjourn the meeting at 7:34 p.m.

Motion: Ballin Second by: Navarro
For: All
Against: None
Abstained: None