



CITY OF SAN FERNANDO
PLANNING AND PRESERVATION COMMISSION

DRAFT MINUTES OF THE
JUNE 2, 2015 MEETING
CITY HALL COUNCIL CHAMBERS

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTION TAKEN BY THE PLANNING COMMISSION. AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT:

<http://ci.san-fernando.ca.us/commissionandboardmeeting/#ppc>

The oath of office was administered to Pilar Enriquez prior to the start of the meeting.

CALL TO ORDER

The meeting was called to order by Vice-Chair Alvin Durham at 6:32 p.m.

ROLL CALL

The following persons were recorded as present:

PRESENT:

Vice-chair Alvin Durham, Commissioners Pilar Enriquez, Theale Haupt, and Yvonne Mejia

ABSENT:

Commissioners Kevin Beaulieu

ALSO PRESENT:

Community Development Director Fred Ramirez, Associate Planner Yalini Sivapathasundaram, and Community Development Secretary Michelle De Santiago

PLEDGE OF ALLEGIANCE

Led by Vice-chair A. Durham

APPROVAL OF AGENDA

Commissioner T. Haupt moved to approve the agenda of June 2, 2015. Seconded by Commissioner Y. Mejia, the motion carried with the following vote:

AYES:	T. Haupt, Y. Mejia, A. Durham, and P. Enriquez
NOES:	None
ABSENT:	K. Beaulieu
ABSTAIN:	None

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REORGANIZATION OF CHAIRPERSON AND VICE-CHAIR

P. Enriquez nominated A. Durham as Chairperson, no one seconded the nomination, the motion did not carry.

Y. Mejia nominated T. Haupt for Chairperson. A. Durham seconded the nomination. T. Haupt accepted the nomination and the motion carried with the following vote:

AYES:	Y. Mejia, A. Durham, P. Enriquez, and T. Haupt
NOES:	None
ABSENT:	K. Beaulieu
ABSTAIN:	None

Y. Mejia nominated A. Durham for Vice-chair. T. Haupt seconded the nomination. A. Durham accepted the nomination and the motion carried with the following vote:

AYES:	Y. Mejia, T. Haupt, P. Enriquez, and A. Durham
NOES:	None
ABSENT:	K. Beaulieu
ABSTAIN:	None

PUBLIC STATEMENTS

None

CONSENT CALENDAR

Vice-chair A. Durham moved to approve the minutes of the May 5, 2015, Planning and Preservation Commission meeting. Seconded by Y. Mejia, the motion carried with the following vote:

AYES:	A. Durham, Y. Mejia, and P. Enriquez
NOES:	None
ABSENT:	K. Beaulieu
ABSTAIN:	T. Haupt

NEW BUSINESS

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- 1. SUBJECT:** SITE PLAN REVIEW 2015-10 AND CONDITIONAL USE PERMIT 2015-007
- LOCATION:** 411 SOUTH BRAND BLVD., SAN FERNANDO, CA 91340
- APPLICANT:** LAUREN LUNA, MISSION VIEW PUBLIC CHARTER, INC., 42225 10TH ST. WEST, SUITE B. LANCASTER, CA 93534
- PROPOSAL:** A REQUEST TO APPROVE A SITE PLAN REVIEW 2015-10 AND CONDNTIONAL USE PERMIT 2015-007 TO CONSTRUCT INTERIOR TENANT IMPROVEMENTS AND OERATE AN IN INDEPENDENT PUBLIC HCHARTER SCHOOL “RESOURCE CENTER” AS A CONDITIONALLY PERMITTED USE THAT WOULD PROVIDE FOR TWO MEETING ROOMS, ONE CONFERENCE ROOM AND FOUR OFFICES WITHIN AN EXISTING BUILDING LOCATED AT 411 SOUTH BRAND BLVD. THE SUBJECT PROPERTY IS LOCATED WEST OF SOUTH BRAND BLVD., EAST OF CARLISLE STREET, SOUTH OF PICO STREET AND NORTH OF CORONEL STREET WITHIN THE CITY’S C-1, LIMITED COMMERCIAL ZONE.
- RECOMMENDATION:** STAFF RECOMMENDS THAT THE PLANNING AND PRESERVATION COMMISSION APPROVE SITE PLAN REVIEW 2015-10 AND CONDITIONAL USE PERMIT 2015-007, A REQUET TO CONSTRUST INTERIOR IMPROVEMENTS AND OPERATE AN INDEPENDENT PUBLIC CHRTER SCHOOL “RESOURCE CENTER”AS A CONDITIONALLY PERMITTED USE THAT WOULD PROVIDE TWO MEETING ROOMS, ONE CONFERENCE ROOM AND FOUR OFFICES WIHTIN AN EXISTING 6,358 SQUARE FOOT BUILDING AT 411 SOUTH BRAND BLVD., PURSUANT TO PLANNING AND PRESERVATION COMMISSION RESOLUTION NO. 2015-05 (ATTACHMENT1) AND THE CONDITIONS OF APPROVAL NOTED AS EXHIBIT “A” THEREIN.

STAFF PRESENTATION

Associate Planner Yalini Sivapathasundaram recommending that the Planning and Preservation Commission approve Site Plan Review 2015-10 and Conditional Use Permit 2015-007 approving

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an independent public charter school, pursuant to Planning and Preservation Commission Resolution No. 2015-05 and the conditions of approval attached as exhibit “A”.

PUBLIC COMMENTS:

COMMISSIONER COMMENTS:

Commission Discussion

The motion carried with the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

STAFF COMMUNICATIONS –

COMMISSION COMMENTS –

PUBLIC STATEMENTS - None

ADJOURNMENT: Commissioner moved to adjourn to xxxx, 2013. Second by Commissioner . The motion carried with the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____ P.M.
Fred Ramirez
Planning Commission Secretary