

**RECREATION & COMMUNITY SERVICES**  
**SENIOR CITIZEN ADVISORY BOARD**

**MEETING MINUTES**  
**Thursday, March 24, 2011 - 1:00 PM**  
**LAS PALMAS PARK**  
**505 S. HUNTINGTON STREET, SAN FERNANDO, CA**

BOARD MEMBERS PRESENT: Marco "Tulio" Escobar, Michael Kmet, Clara Krum  
and Benita Rivera

BOARD MEMBERS ABSENT: Angel Avila

STAFF PRESENT: Ron Ruiz, Public Works Director  
Virginia Ufano, Community Services Supervisor  
Maribel Perez, Program Specialist  
Linda Bowden Moreno, Office Specialist

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**I. CALL TO ORDER**

Michael Kmet called the meeting to order at 1:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

Led by Michael Kmet

**III. ROLL CALL**

Roll call led by Linda Bowden Moreno

Present: Marco "Tulio" Escobar, Michael Kmet, Clara Krum  
and Benita Rivera

Absent: Angel Avila

**IV. APPROVAL OF AGENDA**

A motion was made to approve the agenda for the March 24, 2011 Senior Citizen  
Advisory Board Meeting

Motion:	Benita Rivera	Second by:	Clara Krum
For:	Unanimous		
Against:	None		
Abstained:	None		

**V. APPROVAL OF MINUTES**

A motion was made to approve the minutes for the January 27, 2011 Senior Citizen Advisory Board Meeting.

Motion:	Marco Tulio Escobar	Second by:	Clara Krum
For:	Unanimous		
Against:	None		
Abstained:	None		

**VI. CORRESPONDENCE**

- None at this time

**VII. PUBLIC COMMENT**

- None at this time

**VIII. NEW BUSINESS**

**A. Las Palmas Parking Permit Zone**

- Ron Ruiz, Director of Public Works, reported that the Police Department has received complaints from seniors regarding issues with parking at Las Palmas. The complaint was regarding individuals parking in reserved spaces without a permit. The Senior Board was asked for their input regarding the use of parking enforcement staff to ensure spaces are used by those who have handicapped placards. This would mean issuing citations to those who are not in compliance.
- The board discussed the importance of providing spaces to individuals who have difficulty ambulating. The board agreed that spaces should be monitored more closely to ensure visitors are obeying parking restrictions.
- At this time, signage is not visible. Lettering is too small and not in plain view. Reserved parking for Las Palmas is not currently in the City Code. At this time, it is on a voluntary basis. Staff suggested more visible signage indicating “one-way only” to prevent drivers from exiting through the park entrance.
- Per Mr. Ruiz, this item will be presented to the Traffic and Safety Commission for further direction.
- Ms. Rivera had questions regarding sidewalk repairs. Per Mr. Ruiz, sidewalk repairs falls under the homeowner’s responsibility, however, residents can report to the City if there is a safety concern.

**IX. OLD BUSINESS**

**A. CSUN/ San Fernando Wellness Partnership Update**

- Liane Fujita reported on the new Par Course Equipment exercise station at San Fernando Recreation Park.
- A ribbon cutting ceremony and health fair is planned tentatively for May 1<sup>st</sup> from 11:00 a.m. to 2:00 p.m. at Recreation Park. Flyers will be circulated to invite the public to attend.
- A study project is planned for those interested in participating in a fitness program utilizing the exercise equipment. 100 volunteers will be recruited to participate in the program. This project will be sponsored by CSUN Kinesiology Department.
- There are efforts under way to seek funding in order to maintain the aquatics facility open year round. More information will be provided in the future.
- Mr. Kmet suggested outreach to inform the public of these events and updates.
- Liane Fujita reported that outreach will include announcements in the San Fernando Sun Newspaper as well as flyers.

**B. Red Cross Emergency Preparedness Workshop**

- Ed Banuelos and Lisa Klinc with the Red Cross provided information to the board regarding presentations on emergency preparedness. Presentations can be tailored for the senior population and will include literature distribution.
- Maribel Perez will work with the Red Cross to set up a workshop for those who are interested. Perhaps an additional training can be scheduled to accommodate Spanish-speaking individuals.
- The Red Cross is an organization that operates primarily by volunteers. Time Warner is currently airing a show providing important public information regarding emergency preparedness and services offered by the Red Cross.
- Flyers and business cards were distributed to board members.

**C. Elderly Nutrition Program Update**

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- Virginia Ufano informed board members that an RFP has gone out in order to secure a contract for a food caterer. The City is hoping to secure funds by April 4<sup>th</sup> in order to increase congregate meals to 70 and continue serving 30 homebound meals daily.
- The City will now be required to obtain copies of ID's for those participating in the meal program. This is to ensure participants are age 55 and up. This funding is projected to cover the period of April 7<sup>th</sup> through June 9<sup>th</sup>.

**D. Senior Programming Update**

- Staff discussed this year's senior recognition. The board agreed to recognize seniors at this year's Senior Expo event on May 27<sup>th</sup>.
- Applications to exhibitors are now going out by mail. This year's event will have a new set-up. All exhibitor booths will be set up on the first floor. Entertainment will be set up in the gym. This will allow more room for seating in the gym.
- The Red Cross is planning to attend and distribute information.

**X. STAFF COMMUNICATIONS**

**A. Upcoming Events and Programs**

- Staff informed the board on the upcoming Senior Expo.

**B. Next Senior Board Meeting**

- Next Senior Board meeting is scheduled for April 28, 2011.

**XI. BOARD MEMBER COMMENTS**

**XII. ADJOURNMENT**

There being no further business, the Senior Board meeting was adjourned at 2:11 p.m.

Motion:	Michael Kmet	Second by:	Clara Krum
For:	Unanimous		
Against:	None		
Abstained:	None		