

RECREATION & COMMUNITY SERVICES
SENIOR CITIZEN ADVISORY BOARD

MEETING MINUTES
Thursday, August 23, 2012 - 1:00 PM
LAS PALMAS PARK
505 S. HUNTINGTON STREET, SAN FERNANDO, CA

BOARD MEMBERS PRESENT: Angel Avila, Marco "Tulio" Escobar, Michael Kmet,

BOARD MEMBERS ABSENT: Benita Rivera

STAFF PRESENT: Ismael Aguila, RCS Operations Manager
Virginia Ufano, Community Services Supervisor
Maribel Perez, Program Specialist
Linda Bowden-Moreno, Office Specialist

I. CALL TO ORDER

Michael Kmet called the meeting to order at 1:09 p.m.

II. PLEDGE OF ALLEGIANCE

Led by Angel Avila

III. ROLL CALL

Roll call by Linda Bowden-Moreno.

Present: Ángel Ávila, Marco "Tulio" Escobar, Michael Kmet
Absent: Benita Rivera

IV. APPROVAL OF AGENDA

A motion was made to approve the agenda for the August 23, 2012 Senior Citizen Advisory Board Meeting

Motion: Ángel Ávila
For: Unanimous
Against: None
Abstained: None

Second by: Marco "Tulio" Escobar

V. APPROVAL OF MINUTES

A motion was made to approve the minutes for the July 26, 2012
Senior Citizen Advisory Board Meeting

Motion: Marco "Tulio" Escobar Second by: Angel Avila
For:
Unanimous
Against: None
Abstained: None

VI. CORRESPONDENCE

- None at this time

VII. PUBLIC COMMENT

- None at this time

VIII. NEW BUSINESS

A. Board Membership Renewals: Ángel Ávila and Marco "Tulio" Escobar

- Membership terms for Senior Board Members, Ángel Ávila and Marco "Tulio" Escobar, will be expiring. Both members have expressed an interest in continuing on the board.
- Membership renewal requests will be presented to the Parks, Wellness and Recreation Commission on September 11, 2012 at 6:30 p.m.

IX. OLD BUSINESS

A. CSUN/San Fernando Wellness Partnership Update

- Liane Fujita unable to attend today's meeting.
- Item tabled.

B. Elderly Nutrition Program Update

- Staff reported that the RFP for the catering contract will go out by 8/27/12.

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- Senior Board members have been invited to participate in a taste test panel as part of the selection process for the catering contract. The panel will take place on October 1st at Las Palmas Park.
- Virginia Ufano and Maribel Perez reported that they have passed the HACCP exam.
- The next QA meeting is scheduled for 8/29/12. One of the items to be addressed is the arrival time of the meals. There have been several reports of late arrival times.
- Staff has spoken to nutrition program staff regarding the use of gloves and aprons as discussed at the previous Senior Board meeting. Any complaints related to the Nutrition Program will be directed to Reva Gilmore.

C. Senior Programming Update

- The Senior Exercise Fall Session began 8/14/12. Cost is \$30.00 for Aerobics and \$30.00 for Yoga.
- Upcoming Senior Trips include Medieval Times and Las Vegas.
- Bankers Life will hold a presentation for seniors at Las Palmas Park on 9/11/12 at 10:30 a.m.
- AARP Driver Safety Program Classes continue to be offered at Las Palmas Park. The next set of classes are scheduled on September 6th and 13th.

D. Board Member Appointment Update (Nominate Sector: Park Avenue)

- Staff distributed applications to Park Avenue members seeking appointment. Applications are due by 9/29/12.

X. STAFF COMMUNICATIONS

- Ismael Aguila invited Board Members to the ribbon cutting ceremony for the exercise equipment at Las Palmas Park on 9/12/12 at 10:00 a.m.
- Next Senior Board Meeting is scheduled for September 27, 2012.

XI. BOARD MEMBER COMMENTS

- None

XII. ADJOURNMENT

There being no further business, the Senior Board meeting was adjourned at 1:30 p.m.

Motion:	Marco "Tulio" Escobar	Second by: Angel Avila
For:	Unanimous	
Against:	None	
Abstained:	None	