

RECREATION & COMMUNITY SERVICES
SENIOR CITIZEN ADVISORY BOARD

MEETING MINUTES
Thursday, August 28, 2014 - 1:00 PM
LAS PALMAS PARK
505 S. HUNTINGTON STREET, SAN FERNANDO, CA

BOARD MEMBERS PRESENT: Angel Avila, Marco "Tulio" Escobar, Benita Rivera

BOARD MEMBERS ABSENT: Michael Kmet, Danny Gomez

STAFF PRESENT: Virginia Ufano, Community Services Supervisor
Maribel Perez, Program Specialist
Linda Bowden-Moreno, RCS Office Specialist

I. CALL TO ORDER

Angel Avila called the meeting to order at 1:05 p.m.

II. PLEDGE OF ALLEGIANCE

Led by Angel Avila

III. ROLL CALL

Roll call by Linda Bowden-Moreno

Present: Angel Avila, Marco "Tulio" Escobar, and Benita Rivera

Absent: Michael Kmet, Danny Gomez

IV. APPROVAL OF AGENDA

A motion was made to approve the agenda for the August 28, 2014
Senior Citizen Advisory Board Meeting:

Motion:	Marco Tulio Escobar	Second by: Angel Avila
For:	Unanimous	
Against:	None	
Abstained:	None	

V. APPROVAL OF MINUTES

Motion was made to approve the minutes for the July 24, 2014 Senior Citizen Advisory Board Meetings.

Motion:	Benita Rivera	Second by:	Marco Tulio Escobar
For:	Unanimous		
Against:	None		
Abstained:	None		

VI. CORRESPONDENCE

- None at this time

VII. PUBLIC COMMENT

- No public comment

VIII. OLD BUSINESS

A. L.A. Care Health Plan (Dora Evans)

- Dora Evans, Administrator with L.A. Care, was not available to attend this meeting.
- Flyers were distributed to board members inviting them to attend the *Get Fit Passport to Health* event on August 29th at Recreation Park from 8:00 a.m. to 11:00 a.m.
- Benita Rivera asked if transportation from Las Palmas would be available. The trolley route includes a stop at Recreation Park.

B. CSUN/San Fernando Wellness Partnership Update

- Item tabled

C. Elderly Nutrition Program Update

- Virginia Ufano reported on the mandatory Contractors Training for the ENP held last month. Virginia Ufano and Maribel Perez attended this two-day training that covered contract compliance, managing and invoicing contract, data entry for reimbursement and the new universal intake form that will now be implemented. Registration for the ENP program will begin the second week of September. The new form is very

similar to the previous form but it is more detailed in some areas such as financial information.

- Virginia Ufano and Maribel Perez asked board members to verbally inform ENP participants that these forms are required and are important in gathering data on the participants. New registration will begin on September 8th.
- Virginia Ufano informed Board members that a survey is being conducted at this time to determine emergency resources available for emergency services. In addition, the ENP close-out report is underway. Both items are due at the end of September.
- Staff has met with the nutritionist in the monthly QA meeting to continue to improve meals and catering services for the ENP. The next QA meeting is on September 15th.
- The ENP Mexican Independence Day celebration is scheduled for September 17th beginning at 10:00 a.m. Festivities will include music, dancing, raffles and much more.

D. Senior Programming Update

- The adult school has secured a new aerobics instructor for the senior aerobics class. The instructor's name is Deborah. The class will continue to meet on Mondays and Wednesdays. Cost will be \$30.00 for the semester. Any discount requests will need to be addressed with the instructor.
- The next L.A. Food Bank distribution will be on Tuesday, September 9th due to the Labor Day holiday on the first Monday of September. The regular schedule of the first Monday of the month will resume in October.
- Maribel Perez will be attending a meeting with the table captains of the Las Palmas Senior Club. Some minor changes will be made with the arrangement of the tables at the monthly dances.

IX. NEW BUSINESS

A. Board Membership Renewals: Angel Avila and Marco Tulio Escobar

- Board members Angel Avila and Marco Tulio Escobar are up for membership renewals in October. Both members expressed their interest in continuing with the Senior Board.
- The Parks, Wellness and Recreation Commission will meet on Tuesday, September 9th. This item will be placed on the agenda.

B. Senior Board Priorities for FY 2014-2015

- Board members have been asked to submit priorities for this fiscal year. At this time the following two priorities have been submitted:
 1. Door to the patio needs to be ADA compliant (Benita/Tulio).
 2. Designate loading zone on Huntington Street (Tulio)
- Benita Rivera would like to see a cross walk on Huntington St. due to safety concerns for pedestrians. Staff advised Benita that priorities need to be related to senior programming or facility issues. Public Works would handle issues related to traffic and safety.
- Benita Rivera discussed the need for routine maintenance of the park such as trimming of bushes and trees, clean up of leaves and debris and repair of sidewalks that are lifted by tree roots.
- Benita Rivera commented on the recent influx of vagrants as a result of the new low-income apartment buildings. There is a need for added police patrol in the parks.
- Benita Rivera mentioned that trash trucks have not picked up blue trash bin on Huntington Street on several occasions. The previous trash company never missed trash pick-ups in all their years of service. Benita Rivera was referred to Public Works to address this issue.

X. STAFF COMMUNICATIONS

- The next Senior Board Meeting will be on September 25th. Members can add agenda items by contacting staff.

XI. BOARD MEMBER COMMENTS

- Marco Tulio Escobar announced that he will not be available to attend next month's Senior Board meeting as he will be out of the country.

XII. ADJOURNMENT

There being no further business, the Senior Board meeting was adjourned at 1:56 p.m.

Motion:	Benita Rivera	Second by: Angel Avila
For:	Unanimous	
Against:	None	
Abstained:	None	