



**CITY OF SAN FERNANDO  
PLANNING AND PRESERVATION COMMISSION**

**MINUTES OF THE JANUARY 7, 2014 MEETING  
CITY HALL COUNCIL CHAMBER**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING IN THE COMMUNITY DEVELOPMENT DEPARTMENT.

**CALL TO ORDER**

The meeting was called to order by Chairperson Theale Haupt at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

Led by Chairperson Theale Haupt

**ROLL CALL**

**PRESENT:**

Chairperson Theale Haupt, Vice-chair Alvin Durham, Commissioners Kevin Beaulieu, and Rudy Salinas

**ABSENT**

Commissioner Yvonne Mejia

**ALSO PRESENT**

Community Development Director Fred Ramirez, Assistant Planner Edgar Arroyo, City Consultant Jessica Suimanjaya, and Community Development Secretary Michelle De Santiago

**APPROVAL OF AGENDA**

Vice-chairperson A. Durham moved to approve the agenda January 7, 2014 meeting. Seconded by Chairperson T. Haupt, the motion carried with the following vote:

<b>AYES:</b>	A. Durham, T. Haupt, K. Beaulieu, and R. Salinas,
<b>NOES:</b>	None
<b>ABSENT:</b>	Y. Mejia
<b>ABSTAIN:</b>	None

**CONSENT CALENDAR**

Vice-chair A. Durham moved to approve the minutes of the October 15, 2013 Planning and Preservation Commission's meeting. Seconded by Commissioner R. Salinas, the motion carried with the following vote:

<b>AYES:</b>	A. Durham, R. Salinas, K. Beaulieu, and T. Haupt
<b>NOES:</b>	None
<b>ABSENT:</b>	Y. Mejia
<b>ABSTAIN:</b>	None

**UNFINISHED BUSINESS**

None

## **PUBLIC HEARING 7A:**

**General Plan Amendment 2013-01 (GPA 2013-01) and 2013-2021 General Plan Housing Element – Citywide – City of San Fernando, Community Development, 117 Macneil Street, San Fernando, CA – The proposed project is a city-initiated amendment of the General Plan (General Plan Amendment 2013-01) for the required updates to the Housing Element pursuant to State law.**

## **STAFF PRESENTATION**

Community Development Director Fred Ramirez explained that the draft document was sent to the State Department of Housing and Community Development (HCD) and was deemed by HCD to be in compliance with State housing laws. He also noted that once reviewed and adopted by the City Council the final Housing Element would need to be submitted to HCD no later than February 12, 2014.

Jessica Suimanjaya from Veronica Tam and Associates gave the powerpoint presentation.

## **COMMISSION DISCUSSION**

T. Haupt asked if staff would provide clarification on the identified potential housing sites noted in the powerpoint presentation and asked what information HCD requested from the city.

F. Ramirez indicated that the lots identified in the powerpoint presentation were lots that could potentially facilitate housing development in the future. He also informed the commission that HCD asked that the city identify milestone dates for the various housing programs identified in the draft document.

Assistant Planner Edgar Arroyo indicated the pages in the document where the changes were made. Additionally, he recommended that the Planning and Preservation Commission recommend to the City Council adoption of the Draft Initial Study and Negative Declaration for the General Plan Amendment 2013-01 and the 2013-2021 Housing Element, determining that the proposed Housing Element updates will not have a significant adverse impact on the environment; and,

He also recommend that the Planning and Preservation Commission recommend approval and adoption of General Plan Amendment 2013-01 and the 2013-2021 Housing Element, in compliance with State law.

F. Ramirez recommended that the Commission have two votes; one per Resolution.

## **PUBLIC TESTIMONY**

Jessie Avila (Councilmember/resident) – 319 N. Workman Street – Mr. Avila thanked the Commission for all their work and recommendations on the Draft Housing Element. He informed them that the recommendations have provided to the City Council were greatly appreciated and has made it possible for the draft document to be in conformance with the State housing requirements.

Subsequent to discussion, Vice-chair A. Durham moved to recommend to the City Council adoption of the Draft Initial Study and Negative Declaration for the General Plan Amendment 2013-01 and the 2013-2021 Housing Element, determining that the proposed Housing Element updates will not have a significant adverse impact on the environment. Seconded by Commissioner K. Beaulieu, the motion carried with the following vote:

<b>AYES:</b>	A. Durham, K. Beaulieu, T. Haupt, and R. Salinas
<b>NOES:</b>	None

**ABSENT:** Y. Mejia  
**ABSTAIN:** None

### **STAFF COMMUNICATIONS**

F. Ramirez provided the commission with an update of recent projects and their status:

- Walgreens and Smart and Final Express;
- Secured tenants at 1100 Truman Street; and,
- 1500 Glenoaks Blvd.

### **COMMISSION COMMENTS**

None.

### **PUBLIC STATEMENTS**

None.

### **ADJOURNMENT**

Chairperson T. Haupt moved to adjourn to February 4, 2014. Second by Commissioner K. Beaulieu, the motion carried with the following vote:

**AYES:** T. Haupt, K. Beaulieu, A. Durham, and R. Salinas  
**NOES:** None  
**ABSENT:** Y. Mejia  
**ABSTAIN:** None

7:58 P.M.  
Fred Ramirez  
Planning Commission Secretary