



Mayor Antonio Lopez
Mayor Pro Tem Sylvia Ballin
Councilmember Jesse H. Avila
Councilmember Joel Fajardo
Councilmember Robert C. Gonzales
Interim City Administrator
Don Penman

SAN FERNANDO CITY COUNCIL NOTICE AND AGENDA OF A SPECIAL MEETING

TUESDAY, APRIL 2, 2013 – 4:00 PM

COMMUNITY MEETING ROOM
117 MACNEIL STREET
SAN FERNANDO, CA 91340

NOTICE IS HEREBY GIVEN that the San Fernando City Council will hold a Special Meeting on **Tuesday, April 2, 2013, at 4:00 p.m.** in the Community Meeting Room, located at 117 Macneil Street, San Fernando, California.

The **AGENDA** for this meeting is as follows:

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Mayor Antonio Lopez

APPROVAL OF AGENDA

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments in order to provide a full opportunity to every person who desires to address the City Council. Only matters contained in this notice may be considered.

STUDY SESSION

1) **PACOIMA WASH PROJECT STUDY SESSION**

Recommend that the City Council provide staff with direction regarding the future role of the City in the development of the Pacoima Wash Project.

SAN FERNANDO CITY COUNCIL
NOTICE AND AGENDA OF A SPECIAL MEETING
TUESDAY, APRIL 2, 2013 – 4 PM
PAGE 2

2) PRIORITY SETTING SESSION FOR FISCAL YEAR 2013-2014

Recommend that the City Council:

- a. Review, comment, and provide direction to staff on the proposed Fiscal Year 2013-2014 City Council Priorities; and
- b. Direct staff to provide individual Department priorities at an upcoming City Council meeting so that the final priorities may be incorporated in the budget process.

RECESS TO CLOSED SESSION

- A) CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6)
City Negotiator: Interim City Administrator Don Penman
Employee Organizations: San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit
San Fernando Police Civilian Association (SEIU, Local 721)
San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)
- B) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (G.C. 54956.9(a))
Name of Case: Hanchett v. City of San Fernando, et al
Case No.: BC 477897
- C) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (G.C. 54956.9(c))
(Two potential cases)

RECONVENE/REPORT OUT FROM CLOSED SESSION

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 24 hours prior to the meeting.

Elena G. Chávez, City Clerk

Signed and Posted: March 28, 2013 (4:00 p.m.)



Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web Site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk's Office. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this special meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 24 hours prior to the meeting.

San Fernando City Council Special Meeting

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*

PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor Antonio Lopez and Councilmembers

FROM: Don Penmen, Interim City Administrator
By: Ron Ruiz, Public Works Director

DATE: April 2, 2013

SUBJECT: Pacoima Wash Study Session

RECOMMENDATION:

It is recommended that the City Council provide staff with direction regarding the future role of the City in the development of the Pacoima Wash Project.

BACKGROUND:

Since 2008, the Mountains Recreation Conservation Authority (MRCA) has worked with the City to seek additional funding for the project and facilitate discussion with other stakeholders. Representatives from the MRCA, Pacoima Beautiful, and the Bicycle Coalition have been invited to attend a City Council Study Session to further discuss the project and outline future milestones associated with the project.

At this point in time the project must move forward in order to not forfeit funds awarded to the City for this project through the Los Angeles County Metropolitan Transportation Authority (Metro) Call for Projects.

A staff report presented to the City Council on June 4, 2012 is attached with this memorandum, which provides an overview of the project and a cost estimate (Attachment "A").

ATTACHMENT:

A. City Council Staff Report June 4, 2012

ATTACHMENT "A"**PUBLIC WORKS DEPARTMENT****MEMORANDUM**

TO: Mayor Brenda Esqueda and Councilmembers

FROM: Al Hernández, City Administrator
By: Ron Ruiz, Public Works Director

DATE: June 4, 2012

SUBJECT: Pacoima Wash (Including Funding Source)

RECOMMENDATION:

It is recommended that the City Council receive and file this report.

BACKGROUND:

1. In January, 2007, the Public Works Department submitted Call for Projects Applications to the Los Angeles County Metropolitan Transportation Authority (Metro) for the San Fernando Pacoima Wash Bike Path and the San Fernando Road Downtown Pedestrian Improvement Projects.
2. In September, 2008, grant funds were approved and programmed in Metro's project database.
3. In September 2009 - 2011, grant funds were extended and Metro re-programmed the funds to be available for use in Fiscal Year (FY) 2016/17.
4. On March 27, 2012, Public Works staff received a notice from Metro requesting cities to submit a financial plan for the matching requirements for the two Call for Projects.
5. On April 11, 2012, the City Council approved the deobligation of grant funds for the San Fernando Road Downtown Pedestrian Improvement Project and directed staff to identify alternative matching grant funds for the San Fernando Pacoima Wash Bike Path project.

Page 2

ANALYSIS:

Project Scope

The Pacoima Wash Bike Path Project consists of the construction of a 1.6 mile, Class I bikeway and pedestrian path along the Pacoima Wash. The project will directly link to other existing and planned bikeways in the City of Los Angeles. The project will include three bridges, five underpasses, and eight access points. It will provide connectivity between Foothill Blvd., the Civic Center, and the existing San Fernando Road Rail Right-of-way Bike Path. It will also provide access to six major cross streets with bicycle facilities at Foothill, Eighth, Seventh, Gloenoaks, Fifth, and Fourth Streets; and rail and bus service and other major destinations, such as the newly built high school, a shopping center, and the Regional Pool Facility. This project implements policy recommendations in Metro's 2006 Bicycle Transportation Strategies Plan.

The project has been awarded \$1,513,000 in grant funds for the design and construction of the project. However, \$982,000 is needed in matching funds per the terms of the grant award for a total project cost of \$2,495,000. The original budget for the project included matching funds from the Redevelopment Agency, which are no longer available.

Matching Funds

In order for Metro to not deobligate grant funds for the project, staff has met with Metro, the Mountains Recreation Conservation Authority (MRCA) and Pacoima Beautiful, who have worked on the project over the last five years to identify alternative matching funds. Through the assistance of the MRCA, they have secured a contribution in the amount of \$100,000 from Los Angeles County Supervisor Zev Yaroslavsky for the project. The MRCA has also committed to provide \$150,000 from their own agency funds for the project. It has also been learned from Metro that the project does need to begin construction until 2016, which will give the city needed time to identify new matching funds.

Recommended Project Strategy

With the additional time available to prepare for the project as confirmed by Metro, staff recommends the following strategy to not deobligate the funds and begin construction of the project in 2016. The attachment provided with this report includes a preliminary estimate for the project and a list of proposed matching funds (Attachment "A"). Metro has already stated that they are receptive to the following plan.

Measure R Funds

Beginning in FY 2012/13, the city would budget Measure R funds over the next four years to provide approximately \$354,000 in matching funds for the project. Measure R funds are typically used for related street projects including street maintenance projects. These funds are also used to address the annual deficit in Fund 27 (Street Lighting). However, with an annual proposed allocation of \$50,000 to \$77,000 for the project shown in the attachment, the impact to street services is expected to be minimal. If the City Council decides to not use Measure R funds, the additional grant funds will be needed as described below.

Pacoima Wash (Including Funding Source)

Page 3

Work with Other Stakeholders

Already in progress, staff will continue to work with the MRCA to secure additional grant funds for the project. Even with the additional committed funds from the MRCA and Supervisor Yaroslavsky, approximately \$378,000 is still needed to construct the full scope of the project. However, due to the community value and regional interest for the project, it is a strong candidate to receive additional grant funding. Potential grant funding sources include the following:

- Caltrans – Bicycle Transportation Account (BTA) – to be awarded mid-2013
- Resources Agency – Prop 84 River Parkways – to be awarded mid-2013
- Resources Agency – Prop 84 Urban Greening – to be awarded spring 2013
- State Parks – Prop 84 Statewide Park Program – to be awarded spring 2013
- Santa Monica Mountains Conservancy – Prop 84 Los Angeles River Watershed-available now
- Safe Routes to Schools-availibility to be determined

Reduce Scope of Project

If after all efforts are exhausted over the next few years and there are still not enough matching funds, the project can either be reduced in scope or constructed in phases as additional funds become available. Under this scenario, a reduced project scope would consist of only basic improvements to make the bike path functional during the day and closed at night. In a later phase when funds become available, lighting could then be installed to also make the bike path accessible during the evening hours. Staff has already analyzed the project under a reduced scope and has determined that with the recent funding support from the MRCA, Supervisor Yaroslavsky, and city Measure R funds the project is feasible under this scenario.

CONCLUSION:

Under the recommended strategy to complete the project, no further action is needed by the City Council other than approval of Measure R funds in FY 2012/13 for the project. The budgeted amount will be included the new FY 2012/13 to be considered by the City Council before the end of the current fiscal year.

BUDGET IMPACT:

None.

ATTACHMENT:

A. Preliminary Estimate and Proposed Matching Funds

PACOIMA WASH PROJECT*
PRELIMINARY ESTIMATE

Item No.	Item Description	Estimate		Unit Price	TOTAL
		Quantity	Unit		
1	Asphalt	2500	TON	\$ 91	\$ 227,500
2	Grading	1		\$ 25,000	\$ 25,000
3	Lighting	60		\$ 12,000	\$ 720,000
4	Fencing	16,896	LF	\$ 27	\$ 456,192
5	Bridges	3		\$ 100,000	\$ 300,000
6	Underpasses	5		\$ 70,000	\$ 350,000
7	Landscaping	1		\$ 100,000	\$ 100,000
8	Engineering & Design	1		\$ 80,000	\$ 80,000
9	Permits	1		\$ 10,000	\$ 10,000
		TOTAL			\$ 2,268,692
10	Contingency @10%				\$ 226,869
		TOTAL PROJECT COST			\$ 2,495,561
		AVAILABLE FUNDS			\$ 2,117,219
		FUNDING GAP			\$ (378,342)

*1.6 Miles/8,448 ft.

**PACOIMA WASH BIKE PATH PROJECT
CITY OF SAN FERNANDO
PROPOSED MATCHING FUNDS**

PROPOSED CITY MATCHING FUNDS

Measure R

FY 12-13 Allocation (1)	\$	217,000
Expense (2)	\$	160,000
Matching Funds Available	\$	57,000
FY 13-14 Allocation (1)	\$	217,000
Expense (2)	\$	140,000
Matching Funds Available	\$	77,000
FY 14-15 Allocation (1)	\$	217,000
Expense (2)	\$	140,000
Matching Funds Available	\$	77,000
FY 15-16 Allocation (1)	\$	217,000
Expense (2)	\$	145,000
Matching Funds Available	\$	72,000
FY 16-17 Allocation (1)	\$	217,000
Expense (2)	\$	145,781
Matching Funds Available	\$	71,219
TOTAL	\$	354,219

TOTAL PROPOSED FUNDS

METRO	\$ 1,513,000
City	\$ 354,219
MRCA	\$ 150,000
Los Angeles County Supervisor Yaroslavsky	\$ 100,000
Current Proposed Funds	\$ 2,117,219

Project Cost	\$ 2,496,000
Matching Funds Gap	\$ 378,781

(1) Assume annual city allocation @ \$217,000
(2) Costs for Lighting Assessment District and some street projects

*This Page
Intentionally
Left Blank*

ADMINISTRATION DEPARTMENT**MEMORANDUM**

TO: Mayor Antonio Lopez and Councilmembers
FROM: Don Penman, Interim City Administrator
DATE: April 2, 2013
SUBJECT: Priority Setting Session for Fiscal Year (FY) 2013-14

RECOMMENDATION:

It is recommended that the City Council:

- a. Review, comment, and provide direction to staff on the proposed FY 2012-13 City Council priorities (Attachment “A”); and
- b. Direct staff to provide individual Department priorities at an upcoming City Council meeting so that the final priorities may be incorporated in the budget process.

ATTACHMENT:

A. FY 2013-14 City Council Priorities

City Council Priorities

Project	Assigned Department
ANTONIO LOPEZ, MAYOR	
Secure Grant Funding for the San Fernando Mission Street Improvement Project	
Propose a Plan to Accommodate Future Metro Light Rail Thru Our City	
Work to Establish a PBID	
SYLVIA BALLIN, MAYOR PRO TEM	
Timekeeping System	
Contract Management Training	
Hire full-time regular City Manager (not City Administrator), Finance Director, Police Chief and reorganize city structure	
Lighting at Las Palmas Park	
JESSE H. AVILA, COUNCILMEMBER	
Economic Development: Maintain, promote and assist existing businesses to stay and "grow" in San Fernando; outreach to bring in businesses that offer goods and services relevant to the present and next generation (i.e., access to technological communications systems, Wi-Fi via Mall Association)	
Infrastructure: Address the needs to repair and/or replace the sewer system, water system; evaluate the current design and use of the Maclay Corridor (from First Street, North, to Glenoaks Boulevard)	

Project	Assigned Department
JESSE H. AVILA, COUNCILMEMBER (continued)	
Public Safety: Address and correct public safety personnel matters; unify all Departments	
Commissions and Commissioners: Active participation in Council/Community outreach to solicit input and feedback to address their view of "What our City needs..." ; encourage communication between all City Departments.	
JOEL FAJARDO, COUNCILMEMBER	
(1) Study and understand all aspects of the city's pension system, including, but not limited to: (a) benefits and disadvantages of the current system; (b) historic shortfalls and projected shortfalls; and (c) the special property tax used to balance such shortfalls. (2) Work with labor to make the pension system more sustainable, and consider the option of gradually eliminating or reducing the use of said property tax over a reasonable and realistic period of time.	
Study the city's strengths and weaknesses in terms of attracting new businesses, determine which businesses or industries the city could most successfully recruit, and develop a business plan to attract said businesses. This analysis should incorporate a "cost of doing business" review.	
Revisit the 2012 water rate increases to: (a) Implement a voucher or cost-assistance program for low-income families, and establish outreach measures so the public is aware of said program; (b) Determine the level of public knowledge with respects to upcoming water rate increases; (c) Determine the feasibility of eliminating or mitigating some of the scheduled water rate increases if Measure A passes.	
ROBERT C. GONZALES, COUNCILMEMBER	
Aquatic Center Parking Lot	
Upgrade City Website to Make More Business Friendly	
Triathlon or 5k Run and Car Show to Celebrate San Fernando Birthday (2014)	