



*Mayor Antonio Lopez • Mayor Pro Tem Sylvia Ballin
Councilmember Jesse H. Avila • Councilmember Joel Fajardo • Councilmember Robert C. Gonzales
Interim City Administrator Don Penman*

SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE & AGENDA

AUGUST 5, 2013 – 6:00 PM

COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Mayor Antonio Lopez

PRESENTATION

- a) INTRODUCTION OF NEW POLICE EXPLORER POST 521E CADETS

APPROVAL OF AGENDA

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments in order to provide a full opportunity to every person who desires to address the City Council.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) APPROVAL OF MINUTES OF JULY 15, 2013 – REGULAR MEETING**
- 2) APPROVAL OF WARRANT REGISTER NO. 13-081**



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3) CONSIDERATION AND POSSIBLE APPROVAL OF AN AGREEMENT FOR COMPREHENSIVE FIRE AND EMERGENCY MEDICAL SERVICES (CONTRACT NO. 1717) WITH THE LOS ANGELES FIRE DEPARTMENT (REVISED)

- a. Approve an Agreement for Comprehensive Fire and Emergency Medical Services (Contract No. 1717) between the City of San Fernando (City) and the City of Los Angeles Fire Department (LAFD);
- b. Authorize the Mayor to execute said Agreement between the City and LAFD; and
- c. Authorize the Interim City Administrator under take any activities necessary to implement said Agreement as soon as possible.

PUBLIC HEARING

4) CONSIDERATION, DISCUSSION, AND POSSIBLE APPROVAL OF FISCAL YEAR (FY) 2013-14 ANNUAL FEE SCHEDULE

Recommend that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, adopt Resolution No. 7553 incorporating all current fees for City services into a FY 2013-14 Annual Fee Schedule, amending certain fees and charges, and repealing all parts of Resolutions in conflict therewith.

5) CONSIDERATION, DISCUSSION, AND POSSIBLE APPROVAL OF REGIONAL CONGESTION MANAGEMENT PROGRAM (CMP) SELF-CERTIFICATION AND ADOPTION OF THE CITY'S 2013 CMP LOCAL DEVELOPMENT REPORT (LDR)

Recommend that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, adopt Resolution No. 7551 certifying that the City of San Fernando is in conformance with the Congestion Management Program (CMP) for Los Angeles County, and approving the City's 2013 CMP Local Development Report for the reporting period from June 1, 2012 to May 31, 2013.



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NEW BUSINESS

6) CONSIDERATION, DISCUSSION AND POSSIBLE APPROVAL OF AGREEMENT (CONTRACT NO. 1719) FOR SPECIAL SERVICES WITH LIEBERT CASSIDY WHITMORE

Recommend that the City Council:

- a. Approve an Agreement for Special Services (Contract No. 1719) with the law firm of Liebert Cassidy Whitmore; and
- b. Authorize the Interim City Administrator to execute the Agreement.

7) CONSIDERATION, DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION NO. 7552 FOR THE PURCHASE AND INSTALLATION OF 4G WIRELESS MODEMS FOR POLICE VEHICLES

Recommend that the City Council:

- a. Approve the purchase and installation of five 4G wireless modems and related equipment for four police vehicles in an amount not to exceed \$7,000; and
- b. Adopt Resolution No. 7552 amending the City Budget for Fiscal Year 2013-14 to allocate the funds (\$7,000).

8) ESTABLISHING GRANT MANAGEMENT POLICY

Recommend that the City Council:

- a. Review, discuss and file the proposed Grants Management Policy;
- b. Provide staff with direction regarding any suggested changes; and
- c. Adopt Resolution No. 7554 establishing procedures for processing Grants as amended with suggested changes.

GENERAL COUNCIL COMMENTS

STAFF COMMUNICATION

ADJOURNMENT



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I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

*Julie M. Fernandez, Deputy City Clerk
Signed and Posted: August 1, 2013 (4:00 p.m.)*

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk's Office. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.

San Fernando City Council

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**SAN FERNANDO CITY COUNCIL
MINUTES**

**JULY 15, 2013 – 6:00 P.M.
REGULAR MEETING**

**City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340**

CALL TO ORDER/ROLL CALL

Mayor Antonio Lopez called the meeting to order at 6:09 p.m.

Present:

Council: Mayor Antonio Lopez, Mayor Pro Tem Sylvia Ballin, and Councilmembers Jesse H. Avila, Joel Fajardo, and Robert C. Gonzales

Staff: Interim City Administrator Don Penman, City Attorney Rick R. Olivarez, and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Mayor Lopez

PRESENTATION

A) INTRODUCTION OF NEW POLICE EXPLORER POST 521E CADETS

The Explorers were not present (will be introduced at a later date).

APPROVAL OF AGENDA

City Attorney Olivarez reported that staff requested to add a Closed Session item regarding anticipated litigation. He stated that this item came to the City's attention after the agenda was posted and that there is a need to take immediate action.

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Avila, to make the findings (as stated by City Attorney Olivarez), add the item to the agenda, and to approve the agenda with the added item. By consensus, the motion carried.

SAN FERNANDO CITY COUNCIL**MINUTES – JULY 15, 2013****Page 2****PUBLIC STATEMENTS – WRITTEN/ORAL**

George O'Connor (resident and business owner) said he opposed to the proposed Property Based Business Improvement District (PBID) and submitted a petition on behalf of property owners who are also not in favor.

Ricardo Benitez, Sylmar, spoke in favor of removing the bollards on Library Street (Item No. 5) and asked that Council consider removing other bollards to open up more streets.

(Female speaker – did not state name) said she was representing her parents that live on Library Street who are in favor of keeping the bollards on that street.

Sue O'Connor (resident) read the petition that was signed off property and business owners. She said that the PBID was poorly planned, flawed, and unfairly places unreasonable expenses on businesses that will not benefit.

Kenny Majers (business owner) also spoke in opposition of the PBID.

Patty Lopez (resident) said she has received calls from people that were cited by Community Service Officers and urged better communication. She also said she would like a list of City Council priorities.

CONSENT CALENDAR

Councilmember Gonzales pulled Item No. 2 for further discussion.

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Avila, to approve the remaining Consent Calendar Items:

- 1) APPROVAL OF MINUTES OF:
 - a) JUNE 17, 2013 – REGULAR MEETING
 - b) JULY 1, 2013 – REGULAR MEETING
- 3) APPROVAL OF RESOLUTION NO. 7548 AUTHORIZING THE CITY TO SUBMIT A FISCAL YEAR 2013-2014 USED OIL PAYMENT PROGRAM APPLICATION TO THE CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE)
- 4) RESOLUTION TO APPOINT CITY'S REPRESENTATIVES TO THE INDEPENDENT CITIES FINANCING AUTHORITY (ICFA) GOVERNING BOARD

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Items Removed for Further Discussion

2) APPROVAL OF WARRANT REGISTER NO. 13-072

Public Works Director Ron Ruiz replied to questions from Councilmembers regarding the MTA Transit Access Pass (TAP) cards.

Motion by Councilmember Gonzales, seconded by Mayor Pro Tem Ballin, to approve the Warrant Register. By consensus, the motion carried.

NEW BUSINESS

5) REMOVAL OF BOLLARDS ON LIBRARY STREET

Public Works Director Ruiz presented the staff report and replied to questions from Councilmembers.

Motion by Councilmember Avila, seconded by Councilmember Gonzales, to approve the removal of street bollards at two locations on Library Street, northeast and southwest of North Maclay Avenue. By consensus, the motion carried.

6) APPROVAL OF AN AGREEMENT (CONTRACT NO. 1718) WITH HINDERLITER, DE LLAMAS AND ASSOCIATES (HdL) FOR TRANSACTIONS TAX AUDIT AND INFORMATION SERVICES AND ADOPTION OF RESOLUTION NO. 7549 AUTHORIZING EXAMINATION OF TRANSACTIONS AND USE TAX RECORDS

Interim City Administrator Penman presented the agenda report and replied to questions from Councilmembers.

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Avila, to:

- a. Approve an Agreement (Contract No. 1718) with Hinderliter, de Llamas and Associates (HdL) for Transactions Tax audit and information services; and
- b. Adopt Resolution No. 7549 authorizing examination of Transactions and Use Tax records.

By consensus, the motion carried.

CONTINUED BUSINESS

7) ADOPTION OF ORDINANCE NO. 1627 AMENDING THE CITY CODE TO CHANGE THE ADMINISTRATIVE STRUCTURE OF THE CITY FROM A CITY

SAN FERNANDO CITY COUNCIL**MINUTES – JULY 15, 2013****Page 4****ADMINISTRATOR-CITY COUNCIL FORM OF GOVERNMENT TO A CITY
MANAGER FORM OF GOVERNMENT**

Motion by Councilmember Avila, seconded by Councilmember Gonzales, to waive the full reading of Ordinance No. 1627 and adopt by title only, “An Ordinance Amending Division 2 (Administrative Officer) of Title III (Officers and Employees) of Chapter 2 (Administration) of the San Fernando Municipal Code to Change Administrative Structure of the City from a City Administrator-City Council Form of Government to a City Manager Form of Government”.

The motion carried with the following vote:

AYES:	Ballin, Lopez, Avila, Fajardo, Gonzales – 5
NOES:	None
ABSENT:	None

GENERAL COUNCIL COMMENTS

Councilmember Avila thanked staff for their hard work and opportunity and confidence to work with them.

Councilmember Gonzales reported that the Relay for Life event turned out great and hopefully more commissioners will attend next time.

Mayor Pro Tem Ballin thanked the speakers for expressing themselves and apologized to those that wanted the bollards to stay (for safety purposes, they had to be removed).

Mayor Lopez thanked Councilmembers for supporting the Relay for Life cause.

STAFF COMMUNICATION

Interim City Administrator Penman addressed comments that were made earlier about the PBID. He stated that the PBID is a private business-generated endeavor, is not City-sponsored, and, since they did not meet the deadline, the City is unsure of the status.

George O'Connor (resident and business owner) said that this City Council is the most professional group of people he has seen in the last 10 years.

RECESS (6:56 P.M.)

City Attorney Olivares announced that, following adjournment of the Special Meeting, the City Council will reconvene to the Regular Meeting and then recess into Closed Session to discuss:

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CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
G.C. 54956.9 (One case)

RECONVENE/ADJOURNMENT (7:43 P.M.)

City Attorney Olivarez reported that all Councilmembers were present. The record should reflect that the City Council received briefings from staff, direction was given, but no final action was taken.

By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of July 15, 2013 meeting as approved by the San Fernando City Council.

*Elena G. Chávez
City Clerk*

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FINANCE DEPARTMENT**MEMORANDUM**

TO: Mayor Antonio Lopez and Councilmembers

FROM: Rafaela T. King, Interim Finance Director/Deputy Finance Director

DATE: August 5, 2013

SUBJECT: Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt a Resolution (Attachment “A”) approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Deputy Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Deputy Finance Director hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Warrant Register Resolution

ATTACHMENT "A"**RESOLUTION NO. 13-081****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO ALLOWING AND APPROVING FOR
PAYMENT DEMANDS PRESENTED ON DEMAND/
WARRANT REGISTER NO. 13-081****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY
RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 5th day of August, 2013.

Antonio Lopez, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 5th day of August 2013, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

vchlist		Voucher List				Page:	1
08/01/2013 9:57:17AM		CITY OF SAN FERNANDO					
Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
102658	8/5/2013	100066 ADS ENVIRONMENTAL SERVICES,INC	12496.22-0613		FLOW MONITORING SERVICE & QUAR 072-360-0000-4260	3,824.01	
					Total :	3,824.01	
102659	8/5/2013	100067 ADVANCE DIRECT MAIL	6272013		MAILING OF 2012 CCR WATER QUALIT 070-381-0000-4430	794.91	
			7052013		UTILITY BILLING MAILING SERVICES - 070-382-0000-4300	90.31	
					072-360-0000-4300	90.31	
					073-350-0000-4300	90.31	
					Total :	1,065.84	
102660	8/5/2013	100074 AEGIS COMPUTERS INC.	207900		IT SERVICES - AUG 2013 001-190-0241-4260	10,630.00	
					Total :	10,630.00	
102661	8/5/2013	100101 VERIZON WIRELESS-LA	460851202		PD CELL PHONES 001-222-0000-4220	153.20	
			970459610		010-220-3641-4220	26.65	
					VARIOUS CELL PHONES 001-310-0000-4220	33.52	
					072-360-0000-4220	20.98	
					001-101-0113-4220	32.72	
					001-101-0111-4220	35.41	
					001-101-0109-4220	33.43	
					Total :	335.91	
102662	8/5/2013	100172 AMERICAN RED CROSS	10239417		RED CROSS CERTIFICATIONS 001-430-0000-4260	425.50	
					Total :	425.50	
102663	8/5/2013	100249 AURORA ENVIRONMENTAL, INC.	070513		AB939 COMPLIANCE PERIOD: MAR-JUI 073-350-0000-4270	926.25	
					Total :	926.25	
102664	8/5/2013	100396 BOB MURRAY & ASSOCIATES	5284		PROFESSIONAL SERVICES - RECRUITI		

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Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
102664	8/5/2013	100396 BOB MURRAY & ASSOCIATES	(Continued)	11000	001-106-0000-4260	4,933.72	
					Total :	4,933.72	
102665	8/5/2013	100405 BONANZA CONCRETE, INC.	41481		SIDEWALK APPROACH - 619 S HUNTIN 013-311-0000-4300	507.94	
					Total :	507.94	
102666	8/5/2013	100529 EMPLOYMENT DEVELOPMENT DEPT.	800-9846-0		PAST DUE BALANCE 001-190-0000-4132	100.78	
					Total :	100.78	
102667	8/5/2013	100532 STATE OF CALIFORNIA, DEPARTMENT OF JU	974605		EMPLOYEE SCREENING FINGERPRINT 001-106-0000-4270	480.00	
			978210		DOJ FINGERPRINTING - JUNE 2013 001-222-0000-4260	4,186.00	
			980271		EMPLOYEE SCREENING FINGERPRINT 001-106-0000-4270	320.00	
					Total :	4,986.00	
102668	8/5/2013	100636 CASSELL'S MUSIC	2267		UPGRADE AUDIO FOR FITNESS CLAS 017-420-1337-4300	53.46	
					Total :	53.46	
102669	8/5/2013	100713 CITY OF GLENDALE	GLN0000005520		WATERMASTER COST SHARE AGREE 070-381-0000-4260	8,003.44	
					Total :	8,003.44	
102670	8/5/2013	100731 CITY OF LOS ANGELES	74WP140000005		O & M PORTION OF ASSSC - JULY 2013 072-360-0000-4600	150,667.00	
			74WP140000006		CAPITAL PORTION OF ASSSC. - JULY 2 072-360-0000-4260	104,539.00	
					Total :	255,206.00	
102671	8/5/2013	100731 CITY OF LOS ANGELES	74WP120000131		CAPITAL PORTION OF ASSSC 072-360-0000-4260	48,810.00	
					Total :	48,810.00	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102672	8/5/2013	100735 COASTAL AIR	14572		A/C MAINT @ REC PARK - REPAIR	
			14599		001-390-0410-4330	130.00
			14600		A/C MAINT @ POOL FACILITY - CHARG	
					001-430-0000-4330	265.00
			C2556		A/C REPAIR @ REC PARK - REPLACED	
					001-390-0410-4330	2,385.00
			C2557		A/C PREV MAINT @ 519 BRAND BLVD	
					001-390-0457-4260	85.00
			C2558		A/C PREV MAINT @ LP PARK	
					001-390-0460-4260	580.00
			C2559		A/C/ PREV MAINT @ HERITAGE PARK	
					001-390-7500-4260	89.00
			C2560		A/C PREV MAINT @ 1211 FIRST ST	
					001-390-0456-4260	89.00
			C2561		A/C PREV MAINT @ 120 MACNEIL	
					001-390-0450-4260	325.00
			C2562		A/C PREV MAINT @ 501 FIRST	
					001-390-0450-4260	178.00
			C2563		A/C PREV MAINT @ REC PARK	
					001-390-0410-4260	460.00
					A/C PREV MAINT @ AQUATIC CENTER	
					001-430-0000-4260	585.00
					Total :	5,171.00
102673	8/5/2013	100805 COOPER HARDWARE INC.	89018		STORAGE YARD LANDSCAPE	
			89021		070-384-0301-4300	20.93
					STORAGE YARD LANDSCAPE	
					070-384-0301-4300	72.66
					Total :	93.59
102674	8/5/2013	100886 LOS ANGELES DAILY NEWS	0010379272		PUBLICATION RE: 1600 SF RD	
					001-150-0000-4230	689.70
					Total :	689.70
102675	8/5/2013	100886 LOS ANGELES DAILY NEWS	0010372234		PUBLICATION RE: 732 MOTT	
					001-150-0000-4230	552.10

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Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102675	8/5/2013	100886 100886 LOS ANGELES DAILY NEWS	(Continued)		Total :	552.10
102676	8/5/2013	100960 DIEDIKER, VIRGINIA	REIMB.		REIMB OF MMAP EXPENSES	
					004-2359	70.14
					Total :	70.14
102677	8/5/2013	101024 THE VALLEY ECONOMIC ALLIANCE	1310		ANNUAL SUPPORT - FY13/14	
					001-190-0000-4380	5,000.00
					Total :	5,000.00
102678	8/5/2013	101089 ESCOBAR, MARCO	072113 - 01		L P SENIOR PETTY CASH REIMB.	
			072113 - 02		004-2380	71.80
			072113 - 03		L P SENIOR PETTY CASH REIMB.	
					004-2380	87.20
			072113 - 04		L P SENIOR PETTY CASH REIMB.	
					004-2380	151.19
			072113 - 05		L P SENIOR PETTY CASH REIMB.	
					004-2380	94.85
			072113 - 06		L P SENIOR PETTY CASH REIMB.	
					004-2380	101.91
					Total :	110.59
					617.54	
102679	8/5/2013	101147 FEDEX	2-342-02646		COURIER SERVICES	
					001-190-0000-4280	54.86
					Total :	54.86
102680	8/5/2013	101296 GEMINI GROUP L.L.C.	113-11522	10994	2012 CCR ANNUAL WATER QUALITY RE	
					070-381-0000-4430	5,635.00
					Total :	5,635.00
102681	8/5/2013	101300 GENERAL PUMP CO., INC.	23001		PUMP ALIGN	
					001-430-0000-4260	1,780.00
					Total :	1,780.00
102682	8/5/2013	101302 VERIZON	8181811075		CITY HALL PAGING	
					001-190-0000-4220	40.07

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CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102682	8/5/2013	101302 VERIZON	(Continued) 8181811111		MUSIC CHANNEL 001-190-0000-4220	45.22
			8181811114		CITY YARD AUTO DIALER 070-384-0000-4220	44.00
			8181811126		RADIO REPEATER 001-222-0000-4220	44.67
			8181811136		RADIO REPEATER 001-222-0000-4220	44.67
			8181990351		PAC 50 TO SHERIFFS 001-222-0000-4220	504.46
			8183610901		SEWER FLOW MONITOR 072-360-0000-4220	46.52
			8183612385		MTA PHONE LINE 007-440-0441-4220	93.89
			8183613958		001-190-0000-4220 CNG STATION	46.95
			8183617825		001-320-3661-4220 HERITAGE PARK IRRIG SYSTEM	40.98
			8188315002		001-420-0000-4220 PD SPECIAL PROBLEMS	46.94
			8188377174		001-222-0000-4220 PD SPECIAL PROBLEMS	42.09
			8188381841		001-222-0000-4220 ENGINEERING FAX MODEM	20.97
			8188981293		001-310-0000-4220 CITY YARD MAJOR PHONE LINES	26.35
			8188987385		070-384-0000-4220 LP FAX LINE	697.77
					001-420-0000-4220	26.02
					Total :	1,811.57
102683	8/5/2013	101376 GRAINGER, INC.	9182419433		SMALL TOOLS 001-390-0410-4340	59.20
					Total :	59.20
102684	8/5/2013	101528 THE HOME DEPOT CRC, ACCT#603532202490 2094446			ANT CONTROL @ 501 FIRST	

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CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102684	8/5/2013	101528 THE HOME DEPOT CRC, ACCT#603532202490 (Continued)				
			4087421		001-390-0450-4300 LOPEZ ADOBE TOILET REPAIR	18.33
			6171882		001-390-0410-4300 CREDIT FOR PALLET RETURNS	14.06
			6171883		070-384-0000-4300 CREDIT FOR PALLET RETURNS	-32.63
			6171884		070-384-0000-4300 CREDIT FOR PALLET RETURNS	-32.70
			6171885		070-384-0000-4300 CREDIT FOR PALLET RETURNS	-16.35
			6171886		070-384-0000-4300 CREDIT FOR PALLET RETURNS	-16.35
			6171887		070-384-0000-4300 CREDIT FOR PALLET RETURNS	-16.31
			6171888		070-384-0000-4300 CREDIT FOR PALLET RETURNS	-32.70
			6171889		070-384-0000-4300 CREDIT FOR PALLET RETURNS	-16.35
			8089251		070-384-0000-4300 SALT FOR WATER SOFTNERS	739.34
			8293678		001-152-0000-4300 CHAIRS FOR 501 FIRST ST TRAILER	82.74
			9972148		001-390-0450-4430 SALT	237.73
					070-384-0000-4260	847.18
					Total :	1,775.99
102685	8/5/2013	101529 HOME DEPOT 0609	REFUND		DEP REFUND - "SEASONAL SALES"	
					001-2710	350.00
					Total :	350.00
102686	8/5/2013	101586 ICRMA	ICRMA-2013-0020#2		2013/2014 PREMIUMS	
					006-190-0000-4830	246,856.00
					006-190-0000-4240	270,069.00
					006-190-0000-4830	109,034.00
					006-190-0000-4240	3,019.00

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102686	8/5/2013	101586 ICRMA	(Continued)		006-190-0000-4830	791.00
					Total :	629,769.00
102687	8/5/2013	101599 IMAGE 2000 CORPORATION	VN323229		TONER FREIGHT FEE	
			VN326654		001-420-0000-4260	29.00
			VN326655		CONTRACT BASE CHARGE 07/15/13-08	191.46
					001-420-0000-4260	
					CONTRACT BASE RATE CHARGE -	19.17
					103-420-0000-4260	19.17
					104-420-0000-4260	
					Total :	258.80
102688	8/5/2013	101647 INTERSTATE BATTERY	30573158		BATTERIES FOR FLEET	
					001-1215	126.39
					Total :	126.39
102689	8/5/2013	101649 INTER-VALLEY POOL SUPPLY, INC	53708		POOL CHEMICALS	
			54455		001-430-0000-4300	1,299.54
			54818		POOL CHEMICALS	1,468.72
			55193		001-430-0000-4300	630.62
			55226		POOL CHEMICALS	179.17
					001-430-0000-4300	659.61
					Total :	4,237.66
102690	8/5/2013	101666 DE LAGE LANDEN FINANCIAL SERVS	18565928		COPIERS LEASE PAYMENT - JULY 2013	
					001-190-0000-4320	443.64
					001-420-0000-4260	405.44
					103-420-0000-4260	101.36
					104-420-0000-4260	101.36
					070-381-0000-4290	146.70
					Total :	1,198.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
102691	8/5/2013	101666 DE LAGE LANDEN FINANCIAL SERVS	18599129		JULY 2013 LEASE PAYMENT - PD COPII		
			18741784		001-222-0000-4260	604.95	
			18741788		PROPERTY TAX FOR SHARP/MX7 @ PI	184.92	
					001-222-0000-4260	90.09	
					PROPERTY TAX FOR SHARP/MX4 @ PI		
					001-222-0000-4260		
					Total :	879.96	
102692	8/5/2013	101768 KIMBALL-MIDWEST	3060496		LUBES, SILICONE, ADHESIVE		
					001-320-0301-4300	245.99	
					Total :	245.99	
102693	8/5/2013	101848 LANGUAGE LINE SERVICES	3177023		TRANSLATION SERVICES		
					001-222-0000-4260	3.50	
					Total :	3.50	
102694	8/5/2013	101879 LEAGUE OF CALIFORNIA CITIES	2549		ANNUAL MEMBERSHIP DUES FY 2013-		
					001-190-0000-4380	1,081.50	
					Total :	1,081.50	
102695	8/5/2013	101920 LIEBERT CASSIDY WHITMORE	166375		LEGAL SERVICES		
			166376		001-112-0000-4270	2,226.00	
			166377		LEGAL SERVICES	150.00	
			166378		001-112-0000-4270	90.00	
			166380		LEGAL SERVICES	6,180.00	
					001-110-1065-4270		
					LEGAL SERVICES	400.00	
					001-112-0000-4270		
					Total :	9,046.00	
102696	8/5/2013	101971 L.A. MUNICIPAL SERVICES	3-50-34889-13655		ELECTRIC - 13655 FOOTHILL		
			3-51-11574-13003		070-384-0000-4210	69.96	
			3-51-28526-12900		ELECTRIC - 13003 BORDEN		
					070-384-0000-4210	654.97	
					ELECTRIC - 12900 DRONFIELD		

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102696	8/5/2013	101971 L.A. MUNICIPAL SERVICES	(Continued)			
			3-51-28526-12900		070-384-0000-4210 WATER - 12900 DRONFIELD	5,782.51
			3-51-28526-413186		070-384-0000-4210 ELECTRIC - 13186 DRONFIELD	147.28
			3-51-77347-14060		070-384-0000-4210 ELECTRIC - 14060 SAYRE	57.34
			3-51-77347-14060		070-384-0000-4210 WATER - 14060 SAYRE	12,870.94
					070-384-0000-4210	57.91
					Total :	19,640.91
102697	8/5/2013	101974 LOS ANGELES COUNTY	JUNE 2013		DEPT OF ANIMAL CARE & CONTROL FI	
					001-222-0000-4260	3,002.89
					Total :	3,002.89
102698	8/5/2013	101982 COUNTY OF LOS ANGELES	FY2013-2014		ALLOCATION OF LAFCO OPERATING C	
					001-130-0000-4270	710.15
					Total :	710.15
102699	8/5/2013	101990 L.A. COUNTY METROPOLITAN	800056008		TAP CARDS - JUNE 2013	
					007-440-0441-4260	974.00
					Total :	974.00
102700	8/5/2013	102007 L.A. COUNTY SHERIFFS DEPT.	135216WC		PRISONER MEAL PROGRAM - JUNE 20	
					001-225-0000-4350	674.63
					Total :	674.63
102701	8/5/2013	102069 POWER FORD	179275		TRUNK LATCH - PD7538	
					001-320-0224-4400	70.21
					Total :	70.21
102702	8/5/2013	102075 MAG-TROL ASSOCIATES, INC.	1171253		STREETLIGHT FUSES	
					027-344-0301-4300	48.40
					Total :	48.40
102703	8/5/2013	102226 MISSION LINEN & UNIFORM	140177018		LAUNDRY	
					001-225-0000-4350	63.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102703	8/5/2013	102226 MISSION LINEN & UNIFORM	(Continued)			
			140177654		LAUNDRY	
					001-225-0000-4350	161.24
			140178390		LAUNDRY	
					001-225-0000-4350	72.91
			140179009		LAUNDRY	
					001-225-0000-4350	164.64
			140179769		LAUNDRY	
					001-225-0000-4350	82.33
					Total :	544.62
102704	8/5/2013	102325 NAPA AUTO PARTS	806269		OIL & FUNNEL	
					070-384-0000-4310	51.68
			806505		SIDE MARKER LIGHT & POWER STEER	
					001-320-0371-4400	26.33
			806779		WATER PUMP - PD3029	
					001-320-0225-4400	49.20
			807076		OIL FILTER - PW2721	
					072-360-0000-4400	5.65
			807169		INTAKE MANIFOLD - PD3029	
					001-320-0225-4400	250.09
			807193		RADIATOR, HOSES & CAPS - PW7122	
					001-320-0370-4400	198.94
			807726		OIL FILTER - PD8863	
					001-320-0225-4400	5.40
					Total :	587.29
102705	8/5/2013	102349 NATIONAL NOTARY ASSOCIATION	015385661		ANNUAL MEMBERSHIP DUES	
					001-115-0000-4360	59.00
			015385661		ERRORS & OMISSIONS INSURANCE	
					001-115-0000-4360	33.00
					Total :	92.00
102706	8/5/2013	102403 NOW IMAGE PRINTING	3152		SPAY & NEUTER VOUCHERS 13-14	
					001-150-0000-4300	52.69
			3153		MISC RECEIPTS	
					001-222-0000-4300	390.52

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102706	8/5/2013	102403 NOW IMAGE PRINTING	(Continued) 3161		500+ WATER TURN OFF TAGS (2-SIDE	
					070-382-0000-4300	36.70
					072-360-0000-4300	36.70
					073-350-0000-4300	36.69
			3163		(1000) 3-PART WATER DEP SLIPS	
					070-382-0000-4300	65.04
					072-360-0000-4300	65.04
					073-350-0000-4300	65.03
					Total :	748.41
102707	8/5/2013	102423 OCCU-MED, INC.	0513901		PRE-EMPLOYMENT PHYSICAL (1) PW #	
			0613901		001-106-0000-4260	170.00
					PRE-EMPLOYMENT PHYSICAL (20) LIFI	
					001-106-0000-4260	3,775.00
					Total :	3,945.00
102708	8/5/2013	102432 OFFICE DEPOT	1583691274		LAMINATE	
			1584921446		001-150-0000-4300	3.24
					BATTERIES, TONER, ETC	
			1587197219		001-106-0000-4300	143.34
					LAMINATE AND PAPER	
			1589741069		001-150-0000-4300	41.66
					HP INK CARTRIDGES, RECEIPT BOOKS	
			1589991549		001-422-0000-4300	101.61
					LABELER TAPE CARTRIDGE	
			1592058925		070-383-0000-4300	42.18
					KEYBOARD, PENCIL HOLDERS, PAST E	
			662160123001		001-222-0000-4300	150.77
					FOAM BOARDS	
			663878071001		001-420-0000-4300	64.09
					COPY PAPER, CLASP ENVELOPES, BI	
			664311765001		001-310-0000-4300	140.21
					FOLDERS, TAPE, CLIPS & PENS	
			664311838001		001-150-0000-4300	179.39
					CD/DVD SLEEVES	
					001-150-0000-4300	8.37

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102708	8/5/2013	102432 OFFICE DEPOT	(Continued)			
			664854517001		MARKERS, POST IT NOTES, FOLDERS,	
					001-430-0000-4300	366.39
			664854518001		TICKETS, STAMPS & BINDER	
					001-430-0000-4300	31.84
			664856087001		MP TAPE, CALCULATOR, COPY PAPER	
					001-420-0000-4300	450.61
			664856088001		SCISSORS AND FRAMES	
					001-420-0000-4300	21.42
			664931990001		LABELS, FOLDERS, POCKET FOLDERS	
					001-130-0000-4300	77.62
					001-1200	45.37
					001-115-0000-4300	38.37
			665028950001		INKROLLER, PENS, REPORT COVERS,	
					001-222-0000-4300	428.81
			667314307001		REPORT COVERS	
					001-130-0000-4300	74.88
					Total :	2,410.17
102709	8/5/2013	102506 PANTOJA, DANITZA	070913		COMMISSIONER'S REIMBURSEMENT	
					001-420-0000-4111	50.00
					Total :	50.00
102710	8/5/2013	102530 AT & T	818-270-2203		1SDN LINE/LASN NETWORK	
					001-222-0000-4220	114.96
					Total :	114.96
102711	8/5/2013	102666 PREFERRED DELIVERY SYSTEMS INC	549-63		COURIER SERVICE	
					001-222-0000-4260	206.00
					Total :	206.00
102712	8/5/2013	102688 PROFESSIONAL PRINTING CENTERS	23023		DAILY PATROL LOGS	
					001-222-0000-4300	136.25
					Total :	136.25
102713	8/5/2013	102727 QUARTERMASTER	000706868		CREDIT MEMO	
					001-226-0230-4430	-18.90

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102713	8/5/2013	102727 QUARTERMASTER	(Continued) 000742016		CREDIT MEMO 001-226-0230-4430	-5.56
			000761875		ADVISOR SHIRT 001-226-0230-4430	42.62
			000761882		ADVISOR SHIRT 001-226-0230-4430	42.62
			000761915		ADVISOR SHIRT 001-226-0230-4430	42.62
					Total :	103.40
102714	8/5/2013	102779 RAMIREZ, THOMAS	JULY 2013		POLY KARATE INSTRUCTOR 017-420-1326-4260	540.00
					Total :	540.00
102715	8/5/2013	102782 RAMIREZ, JOSE A.	071013		MUSIC - SENIOR SUMMER DANCE ON 004-2380	950.00
					Total :	950.00
102716	8/5/2013	102855 RIO HONDO REGIONAL	X13-16-ZSFN		TRAINING FOR (7) OFFICERS 001-225-0000-4360	64.40
					Total :	64.40
102717	8/5/2013	102930 ROYAL WHOLESALE ELECTRIC	8901-682436		PIONEER PARK CAMERAS 019-422-0630-4500	88.98
					Total :	88.98
102718	8/5/2013	102961 SCAG-SO CA ASSN OF GOVERNMENTS	FY 13/14		MEMBERSHIP DUES - FY2013-14 001-190-0000-4380	2,299.00
					Total :	2,299.00
102719	8/5/2013	102967 SCOTT FAZEKAS & ASSOCIATES INC	16821		PLAN CHECK SERVICES - 1100 PICO & 001-2698	3,309.61
					Total :	3,309.61
102720	8/5/2013	103010 SAM'S CLUB DIRECT, #0402465855179	7467		MEMORY CARD 010-220-3641-4300	35.82
			7468		KITCHEN SUPPLIES - FORKS, CUPS, C	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102720	8/5/2013	103010 SAM'S CLUB DIRECT, #0402465855179	(Continued)		001-222-0000-4300	507.84
					Total :	543.66
102721	8/5/2013	103029 SAN FERNANDO, CITY OF	12861-12941		REIMBURSEMENT TO WORKERS COM 006-190-0000-4810	27,590.88
					Total :	27,590.88
102722	8/5/2013	103064 SAN GABRIEL VALLEY CITY	FY13-14		MEMBERSHIP DUE - JULY 2013-JUNE 2 001-105-0000-4370	55.00
					Total :	55.00
102723	8/5/2013	103090 SUSAN SAXE-CLIFFORD, PH.D.	13-0723-3		PROFESSIONAL SERVICES 001-222-0000-4260	400.00
					Total :	400.00
102724	8/5/2013	103170 SIRCHIE FINGER PRINT	0128917-IN		EVIDENCE BAGS 001-224-0000-4300	174.70
					Total :	174.70
102725	8/5/2013	103184 SMART & FINAL	109443		DAY CAMP SCIENCE ACTIVITIES & SN/	97.40
			112405		017-420-1399-4300 SENIORS CLUB 4TH OF JULY CELEBR/	118.38
			113956		004-2346 DAY CARE NUTRITION	16.97
			115314		017-420-1399-4300 DAY CAMP WEEKLY ACTIVITY, ART & S	156.65
			117839		017-420-1399-4300 DAY CAMP WEEKLY ACTIVITY	87.59
			118136		017-420-1399-4300 004-2391	140.83
			118628		SUPPLIES FOR SENIOR CLUB DANCE I	377.19
					004-2380 DAYCAMP SUPPLIES	36.27
					017-420-1399-4300	208.33
					010-422-3750-4300	
					Total :	1,239.66

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102726	8/5/2013	103202 SOUTHERN CALIFORNIA EDISON CO.	070213		ELECTRIC - VARIOUS LOCATIONS	
					001-371-0000-4210	45.86
					001-390-0457-4210	190.35
			070313		ELECTRIC - VARIOUS LOCATIONS	
					001-222-0000-4210	8,219.02
					029-335-0000-4210	43.38
					001-390-0310-4210	4,079.83
					027-344-0000-4210	495.90
					029-335-0000-4210	58.66
					001-320-3661-4210	3,602.07
			070513		ELECTRIC - VARIOUS LOCATIONS	
					001-430-0000-4210	7,335.98
					001-420-0000-4210	252.78
					001-390-0450-4210	761.18
					027-344-0000-4210	100.08
					001-420-0000-4210	3,781.90
			070613		ELECTRIC - VARIOUS LOCATIONS	
					001-420-0000-4210	5,175.59
					027-344-0000-4210	18,059.95
					001-371-0000-4210	1,607.26
			071013		ELECTRIC - VARIOUS LOCATIONS	
					029-335-0000-4210	214.62
			071113		ELECTRIC - VARIOUS LOCATIONS	
					001-390-0470-4210	126.07
			071213		ELECTRIC - VARIOUS LOCATIONS	
					001-341-0000-4210	26.63
					001-390-0450-4210	913.15
					070-381-0000-4210	451.99
					072-360-0000-4210	451.98
			071313		ELECTRIC - 60 JESSIE & 573 GLENOAK	
					070-384-0000-4210	1,661.08
					Total :	57,655.31
102727	8/5/2013	103205 THE GAS COMPANY	070913		GAS - 828 HARDING	
					001-420-0000-4210	18.15
			071013		GAS - VARIOUS LOCATIONS	
					001-310-0000-4210	56.39

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102727	8/5/2013	103205 THE GAS COMPANY	(Continued)			
					070-381-0000-4210	7.98
					072-360-0000-4210	7.98
					001-390-0450-4210	15.95
					001-430-0000-4210	5,506.50
					001-222-0000-4210	465.77
			071213		GAS - 519 S BRAND	
					001-420-0000-4210	10.72
					Total :	6,089.44
102728	8/5/2013	103206 SOUTHERN CALIFORNIA GAS CO.	176-827-9753-9		NATURAL GAS FOR CNG STATION	
					001-320-3661-4402	10,216.71
					Total :	10,216.71
102729	8/5/2013	103279 SUMMER SYSTEMS, INC.	34778		A/C MAINT- REPL MOTOR, BLADES & F	
					001-390-0310-4330	735.54
			34781		A/C MAINT. - FOUND COMPRESSOR NC	
					001-390-0310-4330	184.00
					Total :	919.54
102730	8/5/2013	103318 TAG/AMS, INC.	2655888		RANDOM DRUG TESTING	
					001-106-0000-4270	130.00
					Total :	130.00
102731	8/5/2013	103439 UPS	831954273		COURIER SERVICES	
					001-190-0000-4280	110.00
					Total :	110.00
102732	8/5/2013	103444 ULTRA GREENS, INC	50125		PARKWAY TREE REPLACEMENT PROC	
					001-346-0000-4500	204.34
			50244		STORAGE YARD LANDSCAPE	
					070-384-0301-4300	43.60
					Total :	247.94
102733	8/5/2013	103450 U.S. ARMOR CORPORATION	70758		BULLET PROOF VEST COVERS	
					001-222-0000-4300	820.05
					Total :	820.05

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102734	8/5/2013	103458 U.S. HEALTHWORKS MEDICAL GROUP	2314019-CA		DOT COLLECTION 001-106-0000-4270	124.00
					Total :	124.00
102735	8/5/2013	103463 U.S. POSTMASTER	DEMAND		PRESORTED FIRST CLASS POSTAGE 070-382-0000-4300 072-360-0000-4300 073-350-0000-4300	383.64 383.64 383.63
					Total :	1,150.91
102736	8/5/2013	103503 UNITED STATES POSTAL SERVICE	15122187		REIMBURSEMENT OF POSTAGE MACH 001-190-0000-4280	1,500.00
					Total :	1,500.00
102737	8/5/2013	103534 VALLEY LOCKSMITH	1037		REPLACE IGNITION & COLUMN SHIFTE 001-320-0370-4400	280.87
					Total :	280.87
102738	8/5/2013	103574 VERDIN, FRANCISCO JAVIER	01/02/13 - 03/31/13 04/01/13 - 06/30/13		MEXICAN FOLKLORICO DANCE CLASS 017-420-1362-4260 MEXICAN FOLKLORICO DANCE INSTR 017-420-1362-4260	567.00 819.00
					Total :	1,386.00
102739	8/5/2013	103619 CARL WARREN & CO.	1491701 1491702 1491704 1491705 1491706 1491707 1491708		LEGAL SERVICES 001-110-1055-4270 LEGAL SERVICES 001-110-0511-4270 LEGAL SERVICES 001-110-3375-4270 LEGAL SERVICES 001-110-1065-4270 LEGAL SERVICES 001-112-0000-4270 LEGAL SERVICES 001-112-0000-4270 LEGAL SERVICES	25.58 95.94 236.65 51.17 185.48 179.09
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
102739	8/5/2013	103619 CARL WARREN & CO.	(Continued)		001-112-0000-4270 LEGAL SERVICES	167.11
			1491709		001-112-0000-4270 LEGAL SERVICES	492.91
			1491710		001-112-0000-4270 LEGAL SERVICES	115.54
			1502801		001-110-3375-4270 LEGAL SERVICES	95.94
			1502802		001-110-1065-4270 LEGAL SERVICES	70.36
			1502803		001-112-0000-4270 LEGAL SERVICES	95.94
			1502804		001-112-0000-4270 LEGAL SERVICES	51.17
			1502805		001-112-0000-4270 LEGAL SERVICES	51.17
					Total :	1,914.05
102740	8/5/2013	103716 WORKBOOT WAREHOUSE	43083		SAFETY BOOTS 001-311-0000-4310	142.25
					Total :	142.25
102741	8/5/2013	103738 YOSEF AMZALAG SUPPLY	12062984 12063646		REPL IRRIGATION VALVE @ LP PARK 001-390-0460-4300 WELL 7A IRRIGATION 070-384-0301-4300	208.59 33.89
					Total :	242.48
102742	8/5/2013	103745 ZEP MANUFACTURING COMPANY	9000402727		METER MIST AIR FRESHNERS 001-222-0000-4300	139.23
					Total :	139.23
102743	8/5/2013	103816 CHAVEZ, ELENA	REIMB.		MILEAGE REIMB -2013 ELECTION WOF 001-116-0000-4390	46.22
					Total :	46.22
102744	8/5/2013	103851 EVERSOF, INC.	R1241250		WATER SOFTENER RENTAL - WELL 2A	
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102744	8/5/2013	103851 EVERSOF, INC.	(Continued)		070-384-0000-4260	65.46
					Total :	65.46
102745	8/5/2013	103903 TIME WARNER CABLE	8448200540010369		CABLE	
			8448200540028882		001-222-0000-4260	16.58
			8448300070189011		CABLE/INTERNET SERVICE 07/13-08/12	
					001-420-0000-4260	119.94
					INTERNET SERVICES - 07/12/13-08/11/1	
					001-190-0000-4220	1,100.00
					Total :	1,236.52
102746	8/5/2013	103948 CDW GOVERNMENT, INC.	CT46445		DVD DRIVE FOR PW SUPERVISOR	
					001-390-0000-4300	40.92
					Total :	40.92
102747	8/5/2013	887121 DELL MARKETING L.P.	XJ5218PW1		SOFTWARE UPGRADE	
			XJ5218RW4		001-150-0000-4500	506.02
			XJ572W522		VLA OFFICE STD SOFTWARE	
					001-106-0000-4300	506.02
					MICROSOFT OFFICE OUTLOOK UPGR	
					070-381-0000-4320	253.01
					Total :	1,265.05
102748	8/5/2013	887239 SYLMAR LOCK & KEY & LOCKSMITH	9200		KEYS	
					013-311-0000-4300	9.81
					Total :	9.81
102749	8/5/2013	887323 KINGSBURY UNIFORMS	42955		UNIFORMS - NON SWORN PERSONNE	
					001-222-0000-4300	101.51
					Total :	101.51
102750	8/5/2013	887377 AKEMON, DOLORES	JULY 2013		COMMISSIONER'S REIMBURSEMENT	
					001-310-0000-4111	50.00
					Total :	50.00
102751	8/5/2013	887381 PEDALERS WEST	7189		BICYCLE SERVICING	
					001-222-0000-4320	70.00

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102751	8/5/2013	887381 887381 PEDALERS WEST	(Continued)		Total :	70.00
102752	8/5/2013	887518 DURHAM, ALVIN	JULY 2013		COMMISSIONER'S REIMBURSEMENT	
			JUNE 2013		001-150-0000-4111	50.00
					COMMISSIONER'S REIMBURSEMENT	
					001-150-0000-4111	50.00
					Total :	100.00
102753	8/5/2013	887568 TRANS TECH	010967		REBUILD TRANSMISSION - PK3322	
					001-320-0390-4400	988.70
					Total :	988.70
102754	8/5/2013	887603 R. F. ERECTION COMPANY	13-490		QRTLY MAINT SVC FOR WHEELCHAIR	
					001-390-0460-4260	400.00
					Total :	400.00
102755	8/5/2013	887715 VACATIONS FOR LESS INC.	23839 - FINAL		SENIOR TRIP TO HAWAII ON 09/2013 -	
					004-2383	22,182.10
					Total :	22,182.10
102756	8/5/2013	887952 J. Z. LAWNMOWER SHOP	6562		STORAGE YARD LANDSCAPE	
					070-384-0000-4310	11.94
					Total :	11.94
102757	8/5/2013	888179 DMR TEAM, INC.	070813		CONSULTING DESIGN SERVICES ON T	
			070813B		001-310-0000-4270	5,510.00
					CONSULTING DESIGN SERVICES ON S	
					001-310-0000-4270	8,865.00
					Total :	14,375.00
102758	8/5/2013	888241 UNITED SITE SERVICES OF CA INC	114-1365149		PORTABLE TOILET RENTAL @ 501 FIR	
					001-390-0450-4260	501.71
					Total :	501.71
102759	8/5/2013	888242 MCI COMM SERVICE	7DK48553		POOL FACILITY FAX MACHINE	
					001-430-0000-4220	31.19
					Total :	31.19

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102760	8/5/2013	888254 MCCALLA COMPANY	895967		GLOVES 001-222-0000-4300	107.29
					Total :	107.29
102761	8/5/2013	888321 ARRIZON, FRANCISCO	JULY 2013		COMMISSIONER'S REIMBURSEMENT 001-310-0000-4111	50.00
					Total :	50.00
102762	8/5/2013	888356 ADVANCED AUTO REPAIR BODY &	1055		STEERING COLUMN POWER ASSY - PI 001-320-0225-4400	990.60
			1057		DETAIL ON FORD EXPEDITION 001-222-0000-4320	130.00
			1058		REPAIR LEAK @ OIL FILTER HOUSING 001-320-0225-4400	120.22
					Total :	1,240.82
102763	8/5/2013	888408 RYAN SNYDER ASSOCIATES, LLC	072013		SERVICES PROVIDED @ CITY COUNCI 001-310-0000-4270	500.00
					Total :	500.00
102764	8/5/2013	888411 DRISKO STUDIO ARCHITECTS, INC.	2051		LOPEZ ADOBE CONSULTANTS - FOR R 001-150-0000-4270	1,440.00
					Total :	1,440.00
102765	8/5/2013	888442 WESTERN EXTERMINATOR COMPANY	1299365		PEST CONTROL @ ORTEGA PARK 001-390-7500-4260	47.00
			1324289		PEST CONTROL @ REC PARK 001-390-0410-4260	69.00
			1349743		PEST CONTROL @ LP PARK 001-390-0460-4260	47.50
			1362857		PEST CONTROL @ CITY HALL 001-390-0310-4260	73.50
					Total :	237.00
102766	8/5/2013	888468 MAJOR METROPOLITAN SECURITY	1059645		ALARM MONITORING - AUG 2013 001-390-0410-4260	15.00
			1059646		ALARM MONITORING - AUG 2013	

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102766	8/5/2013	888468 MAJOR METROPOLITAN SECURITY	(Continued)			
			1059647		001-390-0410-4260 ALARM MONITORING - AUG 2013	15.00
			1059648		001-390-0460-4260 ALARM MONITORING - AUG 2013	15.00
			1059649		001-390-0310-4260 ALARM MONITORING - AUG 2013	15.00
			1059650		070-381-0450-4260 ALARM MONITORING - AUG 2013	15.00
			1059651		001-390-0460-4260 ALARM MONITORING - AUG 2013	15.00
			1059652		070-381-0450-4260 ALARM MONITORING - AUG 2013	15.00
			1059653		001-430-0000-4260 ALARM MONITORING - AUG 2013	15.00
			1059654		001-390-0410-4260 ALARM MONITORING - AUG 2013	15.00
			1059655		001-390-0222-4260 ALARM MONITORING - AUG 2013	15.00
			1059656		001-390-0410-4260 ALARM MONITORING - AUG 2013	15.00
			1059657		070-381-0450-4260 ALARM MONITORING - AUG 2013	15.00
					001-390-0410-4260 Total :	195.00
102767	8/5/2013	888577 ESRI INC.	92680087		ARCGIS ANNUAL MAINT. 08/06/13-08/05	
					001-150-0000-4320	1,567.50
					001-140-0000-4320	1,567.50
					Total :	3,135.00
102768	8/5/2013	888615 WOOD AUTO SUPPLY INC	805708		DIMMER SWITCH - WA8997	
			805733		070-383-0000-4400 DIMMER SWITCH RETURNED - WA8997	18.61
			805737		070-383-0000-4400 HEADLIGHT BULB - WA8997	-8.33
					070-383-0000-4400	8.71

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102768	8/5/2013	888615 888615 WOOD AUTO SUPPLY INC	(Continued)			Total : 18.99
102769	8/5/2013	888629 SPARKLETTS	5927274062913		WATER 001-422-0000-4300	97.01 Total : 97.01
102770	8/5/2013	888693 VISION INTERNET PROVIDERS, INC.	25032		NEW WEBSITE CMS TRAINING 001-105-0000-4365 001-115-0000-4360 001-130-0000-4270 001-150-0000-4270 001-222-0000-4360 001-310-0000-4360 001-420-0000-4360	321.50 161.00 482.50 482.50 482.50 482.50 482.50 Total : 2,895.00
102771	8/5/2013	888714 SALINAS JR., RODOLFO	JULY 2013 JUNE 2013		COMMISSIONER'S REIMBURSEMENT 001-150-0000-4111 COMMISSIONER'S REIMBURSEMENT 001-150-0000-4111	50.00 50.00 Total : 100.00
102772	8/5/2013	888800 BUSINESS CARD	070213 070313 070913		ANNUAL EXPO & CONFERENCE REGIS 001-101-0109-4370 001-101-0113-4370 001-101-0111-4370 001-101-0103-4370 3RD ANNUAL CITY ECONOMIC DEVEL 001-101-0109-4370 001-101-0111-4370 (71) TICKETS FOR DAY CAMP TRIP 017-420-1399-4300	475.00 475.00 475.00 475.00 50.00 50.00 4,762.00 Total : 6,762.00
102773	8/5/2013	888869 MUNITEMPS STAFFING	123908		TEMP STAFFING - ADMIN ANALYST - W 001-310-0000-4112 001-311-0000-4112	183.96 45.99
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102773	8/5/2013	888869 MUNITEMPS STAFFING	(Continued)		027-344-0000-4112 070-381-0000-4112 070-382-0000-4112 070-383-0000-4112 070-384-0000-4112 072-360-0000-4112 123909 TEMPORARY STAFFING - INTERIM FIN 001-130-0000-4112	114.98 459.90 804.83 229.95 229.95 229.94 4,250.00 Total : 6,549.50
102774	8/5/2013	888873 ROYAL FLUSH	1985		PORTABLE TOILET RENTAL @ 12900 D 070-384-0000-4260	133.00 Total : 133.00
102775	8/5/2013	889118 LDI COLOR TOOLBOX	27490A 27491A		COPIER TONER FREIGHT CHARGE 001-222-0000-4300 COPIER TONERS FREIGHT CHARGE 001-222-0000-4300	22.01 22.67 Total : 44.68
102776	8/5/2013	889187 USA MOBILITY WIRELESS, INC	W7954833G		PAGERS 001-190-0000-4220	201.68 Total : 201.68
102777	8/5/2013	889328 FIRST TRANSIT, INC.	10839613		MCT - JUNE 2013 007-440-0442-4260 007-313-0000-4260	19,630.80 17,940.37 Total : 37,571.17
102778	8/5/2013	889352 GOMEZ, ADRIANA	070913		COMMISSIONER'S REIMBURSEMENT 001-420-0000-4111	50.00 Total : 50.00
102779	8/5/2013	889423 LIZARRAGA, MANUEL	REIMB.		REIMB FOR STAINLESS STEEL CART F 001-222-0000-4300	85.00 Total : 85.00
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102780	8/5/2013	889532 GILMORE, REVA A.	06/29/13 - 07/12/13		FOOD SERVICE MANAGER	
					010-422-3750-4270	617.50
					010-422-3752-4270	91.00
					Total :	708.50
102781	8/5/2013	889533 MARTINEZ, ANITA	06/29/13 - 07/12/13		ASSISTANT FOOD MANAGER	
					010-422-3750-4270	159.30
					Total :	159.30
102782	8/5/2013	889534 RAMIREZ, FRANCISCO	06/29/13 - 07/12/13		HDM DRIVER	
					010-422-3752-4270	159.30
					010-422-3752-4390	46.80
					Total :	206.10
102783	8/5/2013	889535 GOMEZ, GILBERT	06/29/13 - 07/12/13		HDM DRIVER	
					010-422-3752-4270	141.60
					010-422-3752-4390	45.76
					Total :	187.36
102784	8/5/2013	889602 RESPOND SYSTEMS	293987		FIRST AID SUPPLIES FOR 120 MACNEI	
			INV293667		070-381-0450-4300	263.07
					FIRST AID SUPPLIES FOR 120 MACNEI	
					070-381-0450-4300	164.64
					Total :	427.71
102785	8/5/2013	889644 VERIZON BUSINESS	06463034		CITY HALL LONG DISTANCE	
			06463035		001-190-0000-4220	52.31
			06463036		CITY YARD LONG DISTANCE	
					070-384-0000-4220	47.66
			06463037		CITY HALL LONG DISTANCE & INTRAL/	
					001-190-0000-4220	164.45
			06463038		POLICE LONG DISTANCE	
					001-222-0000-4220	204.56
			06463039		CITY YARD LONG DISTANCE	
					070-384-0000-4220	4.82
					PARK LONG DISTANCE	
					001-430-0000-4220	28.61

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102785	8/5/2013	889644 VERIZON BUSINESS	(Continued)		001-420-0000-4220	79.14
			06463604		ENGINEERING LONG DISTANCE	
			06463613		001-310-0000-4220	2.47
			06463617		CITY YARD LONG DIST (AIMS NETWORK	2.41
			06463618		070-384-0000-4220	2.41
			06463619		CREDIT CARD LINE	2.41
			06463627		001-190-0000-4220	2.41
					POLICE LONG DISTANCE	2.41
					001-222-0000-4220	2.93
					PARK LONG DISTANCE	1.06
					001-420-0000-4220	595.24
					CITY HALL LONG DISTANCE	
					001-190-0000-4220	
					Total :	595.24
102786	8/5/2013	889681 VILLALPANDO, MARIA	06/29/13 - 07/12/13		FOOD SERVICE WORKER	
					010-422-3750-4270	177.00
					010-422-3752-4270	35.40
					Total :	212.40
102787	8/5/2013	889834 LESLIE'S SWIMMING POOL SUPPLIE	59-325770		CHEMICAL TESTING SUPPLIES	
					001-430-0000-4300	75.24
					Total :	75.24
102788	8/5/2013	889935 STEINBERG, STEVE	06/24/13 - 08/02/13		SENIOR CLASS AEROBICS INSTRUCTC	
					017-420-1322-4260	1,666.00
					Total :	1,666.00
102789	8/5/2013	889942 ATHENS SERVICES	JULY 2013		STREET SWEEPING SERVICES - JULY :	
					001-343-0000-4260	10,100.00
					Total :	10,100.00
102790	8/5/2013	889962 GMS ELEVATOR SERVICES, INC	00069681		ELEVATOR SERVICED - JULY 2013	
					001-430-0000-4260	129.00
					Total :	129.00

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102791	8/5/2013	890010 TOTAL PRINTING SUPPLIES	13072		TONER 001-222-0000-4300	130.80
					Total :	130.80
102792	8/5/2013	890030 ELITE EQUIPMENT INC	18162		(1) 14" DIAMOND BLADE 070-383-0000-4340	201.02
					Total :	201.02
102793	8/5/2013	890109 SUPERMEDIA LLC	490003218406		DOMAIN REGISTRATION & E-MAIL HOS 001-190-0000-4220	50.95
					Total :	50.95
102794	8/5/2013	890251 ALDERMAN & HILGERS, LLP	1177		LEGAL SERVICES 001-110-3375-4270	6,591.28
			1178		LEGAL SERVICES 001-110-0507-4270	132.40
					Total :	6,723.68
102795	8/5/2013	890264 BEE PROFESSIONALS	K73012		PARKWAY TREE BEEHIVE - 419 ORANC 001-346-0000-4260	275.00
					Total :	275.00
102796	8/5/2013	890286 CALIFORNIA CLAIMS	2013-10263		WORKER'S COMP ADMIN FEES 001-106-0000-4270	1,500.00
					Total :	1,500.00
102797	8/5/2013	890290 ACCESS PACIFIC, INC	2	10986	LOPEZ ADOBE REHAB. PROJECT PHA 010-150-3609-4600	43,000.00
					010-2037	-4,300.00
					Total :	38,700.00
102798	8/5/2013	890290 ACCESS PACIFIC, INC	3-RETENTION		RETENTION PAYMENT - LOPEZ ADOBE 010-2037	4,800.00
					Total :	4,800.00
102799	8/5/2013	890325 L.S. AZTEC T SHIRTS	2013-0628		TROPHIES 017-420-1334-4300	207.10

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102799	8/5/2013	890325 890325 L.S. AZTEC T SHIRTS	(Continued)			Total : 207.10
102800	8/5/2013	890358 BALLIN, PHILLIP ARTHUR	JULY 2013		COMMISSIONER'S REIMBURSEMENT 001-310-0000-4111	50.00
					Total :	50.00
102801	8/5/2013	890360 HERRERA, NINAMARIE JULIA	070913		COMMISSIONER'S REIMBURSEMENT 001-420-0000-4111	50.00
					Total :	50.00
102802	8/5/2013	890362 RTB BUS LINE	1780		TRANSPORTATION SERVICES - DAY C/ 007-440-0443-4260	796.00
			1781		TRANSPORTATION SERVICES - DAY C/ 007-440-0443-4260	1,500.00
					Total :	2,296.00
102803	8/5/2013	890465 ZAPPILA LAW FIRM. APC	4053		LEGAL SERVICES 001-110-1060-4270	2,718.75
					Total :	2,718.75
102804	8/5/2013	890513 ELIFEGUARD INC	45487		UNIFORMS 001-430-0000-4300	1,501.70
			46333		UNIFORMS 001-430-0000-4300	285.62
					Total :	1,787.32
102805	8/5/2013	890559 CRESCENTA VALLEY WATER DISTRIC	SF5		ULARA SPECIAL COUNSEL COST SHAF 070-381-0000-4270	230.90
					Total :	230.90
102806	8/5/2013	890594 HEALTH AND HUMAN RESOURCE	83103		EAP - JUNE 2013 001-106-0000-4260	325.80
			84639		EAP - JULY 2013 001-106-0000-4260	325.80
					Total :	651.60
102807	8/5/2013	890693 GLIDDEN PROFESSIONAL	042206007746		PAINT SUPPLIES 001-152-0000-4300	290.11

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102837	8/5/2013	891141 891141 OLIVAREZ MADRUGA, P.C.	(Continued)			Total : 31,138.10
102838	8/5/2013	891177 R3 CONSULTING GROUP	7120	11004	CONSULTANTING SERVICES FOR CITY 073-350-0000-4260	3,375.00
			7140	11004	CONSULTANTING SERVICES FOR CITY 073-350-0000-4260	24,678.75
					Total :	28,053.75
102839	8/5/2013	891207 QUALITY MAPPING SERVICES	13-170		PREP OF AN ADJACENT (OWNERSHIP) 070-384-0000-4600	401.00
					Total :	401.00
102840	8/5/2013	891208 BEHAR, JOYCE	REPLACE CK98246		REPLACE STALE DATED CK#98246 - W. 070-2140	83.76
					Total :	83.76
102841	8/5/2013	891209 AUTONATION SSC	181297		FAN MODULE - PD3029 001-320-0225-4400	160.34
			181583		BLOWER MOTOR - PD3029 001-320-0225-4400	58.21
					Total :	218.55
102842	8/5/2013	891210 BACKFLOW PROTECTION	1828		WELLS 2A, 3 & 7 BACKFLOW ENCLOS 070-384-0000-4300	1,041.20
					070-384-0000-4330	470.00
					Total :	1,511.20
102843	8/5/2013	891211 AV WEST	6650		PROJECTOR/SOUND RENTAL 001-430-0000-4260	463.25
			6688		PROJECTOR/SOUND RENTAL 001-430-0000-4260	463.25
					Total :	926.50
102844	8/5/2013	891212 LEYVA, EDUARDO	2000800160		FACILITY RENTAL REFUND 001-3731-0000	150.00
					Total :	150.00
102845	8/5/2013	891213 PALAFOX, MARIBEL	2000132.004		SWIMMING LESSONS REFUND	

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102845	8/5/2013	891213 PALAFOX, MARIBEL	(Continued)			
			2000187.004		001-3770-1338 YOUTH BASKETBALL REFUND 017-3770-1328	25.00 75.00 100.00
					Total :	100.00
102846	8/5/2013	891214 ORELLANA, BRANDY	2000188.004		YOUTH BASKETBALL REFUND 017-3770-1328	75.00 75.00
					Total :	75.00
102847	8/5/2013	891215 ALFEREZ, CARMEN	2000800159		POOL FACILITY RENTAL 001-3731-0000	65.00 65.00
					Total :	65.00
102848	8/5/2013	891216 ROBLES, ANNA	584215		REFUND - CANCELLED HAWAII TRIP 004-2383	100.00 100.00
					Total :	100.00
102849	8/5/2013	891217 CONCHOLA, JENNIE M.	532127		REFUND - CANCELLATION OF HAWAII 004-2383	150.00 150.00
					Total :	150.00
102850	8/5/2013	891218 MEYER, GREG	070213		LEGAL SERVICES 001-110-0507-4270	5,000.00 5,000.00
					Total :	5,000.00
102851	8/5/2013	891219 GOSS, JOSEPH P	REIMB		REIMB-PURCHASE OF ANALOG PHONE 001-430-0000-4300	369.54 369.54
					Total :	369.54
194 Vouchers for bank code : bank					Bank total :	1,431,370.36
194 Vouchers in this report					Total vouchers :	1,431,370.36

Page: 34

vchlist

08/01/2013

9:57:17AM

Voucher List
CITY OF SAN FERNANDO

Page: 35

Bank code : bank

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Voucher Registers are not final until approved by Council.

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COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Mayor Antonio Lopez and Councilmembers

FROM: Don Penman, Interim City Administrator
By: Fred Ramirez, City Planner

DATE: August 5, 2013

SUBJECT: Approval of an Agreement for Comprehensive Fire and Emergency Medical Services (Contract No. 1717) with the Los Angeles Fire Department (Revised)

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve an Agreement for Comprehensive Fire and Emergency Medical Services (Contract No. 1717 - Attachment "1") between the City of San Fernando (City) and the City of Los Angeles Fire Department (LAFD);
- b. Authorize the Mayor to execute said Agreement between the City and LAFD; and
- c. Authorize the Interim City Administrator under take any activities necessary to implement said Agreement as soon as possible.

BACKGROUND:

1. On July 1, 2013, the City Council approved an Agreement for Comprehensive Fire and Emergency Medical Services (Contract No. 1717) between the City and LAFD. The new Agreement for Comprehensive Fire and Emergency Medical Services includes among other things: 1. the establishment of a new methodology to calculate the annual fee for service that would result in a savings to the City for the Fiscal Year 2012-2013 while establishing an ongoing fee structure that ensures the City pays its proportionate share for LAFD services; 2. development of a payment fee schedule to address the City's outstanding balance for LAFD fees for Fiscal Year 2011-2012; and 3. formulation of agreed upon procedures for communication and collaboration between the City and LAFD as part of applicable local, state and federal Disaster and Civil Defense Mutual Aid requirements.

Included as part of the Agreement were requirements for City of San Fernando's compliance with the City of Los Angeles' Equal Benefit Ordinance (Section 12) and the Slavery

Approval of an Agreement for Comprehensive Fire and Emergency Medical Services (Contract No. 1717) with the Los Angeles Fire Department (Revised)

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Disclosure Ordinance (Section 13). As part of the City Council's approval, staff was directed to verify whether these two ordinances applied to the City of San Fernando (a public agency) and if applicable, seek a waiver from these provisions in the Agreement.

2. On August 1, 2013, the City received a revised Agreement for Comprehensive Fire and Emergency Medical Services from the LAFD (Attachment "1"), which includes all previously agreed to sections of the Agreement minus the requirements that the City of San Fernando comply with the City of Los Angeles' Equal Benefit Ordinance and Slavery Disclosure Ordinance. Both City of Los Angeles ordinances include language that grants exceptions to the City of San Fernando as a public agency from compliance with said ordinances. In an effort to expedite the review of the revised Agreement by the Los Angeles Fire Commission at their upcoming August 20, 2013 meeting, City staff is requesting City Council review at this time.

ANALYSIS:

Revised Agreement. The revised Agreement for Comprehensive Fire and Emergency Medical Services between the City and LAFD will continue to have all of the following key components:

- The term of the Agreement will be for an initial period of five years from the date of execution and can be renewed for a new five year term with mutual agreement for both parties.
- LAFD will provide the City with the same level of services for fire and emergency medical services at the same level as is provided within the City of Los Angeles.
- LAFD agrees to meet and negotiate with the City on any possible service increases associated with significant changes to demand for service within the City.
- City outstanding payments of LAFD fees for service for FY 2011-2012 totaling \$526,559.82 would be paid in three equal payments over a three-year period beginning on July 1, 2013, with the specifics to be outlined as part of a subsequent side letter to this Agreement between the City of San Fernando and LAFD.
- LAFD fee for service calculation has been modified. The cost will be determined by taking the assessed value of the City of Los Angeles and comparing it to the assessed value of the City of San Fernando. The resultant ratio will then be applied to the total budget for LAFD including personnel, maintenance and operation. The total cost will be adjusted by the total revenue for services recouped by LAFD for said fiscal year. The LAFD fee for service charged to the City will be recalculated every fiscal year. The new fees for service calculation will be applied retroactively to July 1, 2012. It is anticipated that once the new Agreement is approved by both cities, the Agreement would result in an adjusted LAFD fee for services \$2,465,827 to the City of San Fernando for FY 2012-2013.

Approval of an Agreement for Comprehensive Fire and Emergency Medical Services (Contract No. 1717) with the Los Angeles Fire Department (Revised)

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- The City agrees to adopt by reference all of the City of Los Angeles' building and fire codes with some minor revisions to the building codes administrative sections in order to meet current City needs.
- LAFD will continue to provide plan check and fire service inspections as well as fire hydrant testing and charge the associated fee for services rendered.

Removal of Equal Benefit Ordinance and Slavery Disclosure Ordinance Provisions. As previously noted, the City is a public agency and therefore qualifies for an exception from compliance with the City of Los Angeles' Equal Benefit Ordinance and Slavery Disclosure Ordinance. Per City Council direction, City staff has requested and obtained the required exceptions that resulted in the removal of both ordinances from the revised Agreement (Attachment "1"). Attachment "2" to this report shows the language that has been removed from the original Agreement in "strikethrough" format.

BUDGET IMPACT:

City Council approval of the revised Agreement would result in a savings of \$343,161 in the City's initially budgeted General Fund expenditures for LAFD fees for fire protection and emergency medical services for FY 2012-2013. The proposed Agreement provides that the anticipated \$343,161 savings attributed to the new fee calculation will be applied retroactively to LAFD fees incurred by the City between July 1, 2012 and June 30, 2013. Furthermore, the proposed payment schedule would allow for repayment of outstanding LAFD fees totaling \$526,559.82 from FY 2011-2012 to be paid out in three equal annual payments that would occur over the next three fiscal years.

CONCLUSION:

Approval of the revised Agreement for Comprehensive Fire and Emergency Medical Services between the City and LAFD would ensure that the community continues to obtain needed fire protection and emergency medical services from LAFD. Furthermore, the revised Agreement provides for fee calculation methodology and associated payment schedule for outstanding LAFD fees that ensures the City immediate and long term savings to its General Fund.

ATTACHMENTS:

1. Contract No. 1717 - Agreement for Comprehensive Fire and Emergency Medical Services (Revised)
2. Excerpt from Original Agreement for Comprehensive Fire and Emergency Medical Services (with strikethrough language)

ATTACHMENT "1"**AGREEMENT FOR COMPREHENSIVE FIRE
AND EMERGENCY MEDICAL SERVICES****BETWEEN
THE CITY OF LOS ANGELES
AND
THE CITY OF SAN FERNANDO**

THIS AGREEMENT is made and entered into on _____, 2013 by and between the City of Los Angeles a municipal corporation acting by and through the Los Angeles Fire Department (hereinafter referred to as "the LAFD") and the City of San Fernando a municipal corporation, acting by and through its City Council.

WITNESSETH:

WHEREAS, the City of San Fernando seeks to enter into an agreement with the City of Los Angeles for the LAFD to provide comprehensive fire services inclusive of fire protection, prevention, inspection, and emergency medical services within its jurisdictional limits; and,

WHEREAS, the LAFD currently provides the City of San Fernando with comprehensive fire suppression/protection services (actions in response to an actual or threat of fire or other emergency, including fire inspection) and Emergency Medical Services ("EMS" - as that term is defined in Health and Safety Code Section 1797.72) services in the City of San Fernando, a municipal corporation within the County of Los Angeles, and adjacent to the City of Los Angeles; pursuant to a December 14, 1978 agreement, including one amendment, between the City of Los Angeles and the City of San Fernando (Contract # 49757) and,

WHEREAS, it would be advantageous to both cities for the LAFD to provide comprehensive fire services and EMS in the City of San Fernando, and, as needed, under the terms of the "CALIFORNIA DISASTER AND CIVIL DEFENSE MASTER MUTUAL AID AGREEMENT dated November 15, 1950, and as may be amended from time to time (included herein as Attachment A); and,

WHEREAS, the LAFD is agreeable to provide comprehensive fire services and EMS to the City of San Fernando for compensation at full cost recovery of said services; and,

WHEREAS, the City of San Fernando is agreeable to paying the City of Los Angeles the full cost of the comprehensive fire and EMS services provided, by the LAFD.

NOW THEREFORE, it is agreed as follows:

PURPOSE

The purpose of this Agreement is for LAFD to provide the City of San Fernando comprehensive fire and emergency medical services within its boundaries (included herein as Attachment B) Comprehensive Fire and Emergency Medical Services (hereinafter referred to as "Services") shall mean the same services the LAFD provides to the residents and businesses of the City of Los Angeles under standard operating procedures, including, but not limited to, fire suppression, fire prevention, inspection, paramedic and emergency medical technician functions and the corresponding resources will be provide to the City of San Fernando. The City of San Fernando and the City of Los Angeles (hereinafter referred to as the "Parties") mutually agree that the fee for performance should, as near as possible, represent the City of San Fernando's comparable share of the total cost of said Services as provided by the LAFD. The Parties agree to the "Comparable Share of the Total Cost" as noted in this Agreement (included herein as Attachment C).

1. STATEMENT OF BENEFITS AND INTEREST

Although the City of San Fernando has the primary responsibility to provide Services to its residents, the LAFD agrees to provide Services within the corporate limits of City of San Fernando to the manner herein set forth. Except as otherwise hereinafter specifically set forth, such Services shall only encompass duties and functions within the jurisdiction of and customarily rendered by the LAFD under the Charter and ordinances of said City of Los Angeles and statutes of the State of California.

3. GENERAL PROVISIONS

- A. TERM.** The term of this Agreement shall commence upon execution by all Parties and remain in effect for a period of five (5) years, and may be amended to extend the term of the Agreement by mutual written agreement of the parties.

Where Services have been provided prior to the date of execution, both parties agree that the calculation for the payment of services under this Agreement shall begin on July 1, 2012, and made annually thereafter.

- B. SERVICES.** The LAFD shall provide the City of San Fernando with the same level of Service that the LAFD provides to the territory within its corporate limits. Such Services shall be in accordance with the appropriate national and area standards. The discipline of officers and other matters incidental to the performance of such Services, and the control of personnel so employed, shall remain with the LAFD.
- C. SERVICES INCREASE.** In the event there is a significant increase in providing Services in the City of San Fernando as compared to the previous twelve (12) month, fiscal year period and such increase is not proportional to the increase in services provided in the City of Los Angeles, then the Parties to this Agreement agree to meet and negotiate, in good faith, a fair and equal adjustment in the fee

paid to the LAFD for its increased costs for providing said Services to the City of San Fernando.

- D. SUPPLIES.** For the purpose of performing Services under this Agreement, the Parties agree the LAFD shall furnish and supply all necessary labor, supervision, equipment, communication facilities and supplies necessary to maintain the level of service to be rendered hereunder. The Parties further agree that in all instances where special supplies, stationary, notices, forms and the like must be issued in the name of the City of San Fernando, the City of San Fernando shall supply the same at its own cost and expense.
- E. PAYMENT FOR PAST SERVICES.** Whereas the LAFD has provided Services to the City of San Fernando under a prior agreement (Agreement No. 49757), should any amounts be due under that agreement, the Parties agree payment for such Services shall be paid in a manner agreeable between the Parties.
- F. EMPLOYMENT POLICY.** Employees of the parties to this Agreement shall at all times be subject only to the laws, regulations, and rules governing their employment, regardless of the incident location. Employees shall not be entitled to compensation or other benefits of any kind other than specifically provided by the terms of their employment.

For the purpose of performing Services and functions pursuant to this Agreement, and only for the purpose of giving official status to the performance thereof, the Parties agree, every officer and employee of the LAFD engaged in performing any such Service and function shall be deemed to be an officer or employee of the City of San Fernando, while performing service for the City of San Fernando, which service is within the scope of this Agreement and is a municipal function.

- G. FIRE PREVENTION.** The City of San Fernando agrees to fully adopt the City of Los Angeles Fire Code and the Los Angeles Building Code, pursuant to their laws, rules and regulations.
- H. FIRE HYDRANT SYSTEM.** The City of San Fernando fire hydrant system will be tested annually, by the LAFD, in a manner compatible with accepted national and area standards and acceptable to the LAFD. The City of San Fernando will repair, within a reasonable period of time, any portion of such system found defective as a result of such tests. The City of San Fernando will also notify the LAFD, in writing, of long term repairs to said system.
- I. FEES AND METHOD OF PAYMENT**
- (1) Fees. The LAFD will charge a yearly fee for service. The fee is payable in monthly installments, due in advance of service.

- (2) Invoices. The LAFD will provide an invoice a minimum of 30 days prior to the upcoming Payment Due Date. The LAFD will invoice on a monthly basis.
- (3) Payment Due Dates. With the exception of the first payment, payments are due on the first day of each month. The first payment is due upon execution of the Agreement. Subsequent payments are due in accordance with the above schedule.
- (4) Service Period. The first service period will begin on July 1, 2012 and end on June 30, 2013. Each Annual Service Period thereafter, for fee calculation purposes, will begin the following July 1 and end June 30 of the following calendar year.
- (5) Fee Calculation and Reconciliation. The LAFD will anticipate costs of services based on cost of services in the preceding Service Period. The cost will be determined by taking the assessed value of the City of Los Angeles compared to the assessed value of the City of San Fernando. This ratio will then be applied to the Total Budget for the Los Angeles City Fire Department including the Operating Budget, Related and Indirect Costs, and reducing the total cost by the total revenue allocated in the budget.

J. NONDISCRIMINATION Both Parties shall comply with all Federal statutes relating to nondiscrimination and all applicable requirements of all other Federal laws. These include, but are not limited to: (a) Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, disability or national origin; (b) Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination on the basis of disabilities.

K. PRINCIPAL CONTACTS. The principal contacts for the Agreement are:

LOS ANGELES FIRE DEPARTMENT
Brian Cummings, Fire Chief
200 North Main Street
Los Angeles, CA 90012
(213) 978-3800

CITY OF SAN FERNANDO
Donald E. Penman, City Administrator
117 Macneil Street
San Fernando, CA 91340
(818) 898-1203

- 4. PREVIOUS AGREEMENT CANCELLED** The Parties agree this Agreement supersedes Agreement No. C-49757, which by execution of this Agreement, is

hereby terminated effective June 30, 2012. Any amounts past due to the City of Los Angeles under Agreement C-49757 shall be paid to the City of Los Angeles pursuant to the terms as outlined in Section 3.E of this Agreement.

5. **INSURANCE** The Parties shall maintain in effect through the term of this contract the coverage and policy limits as stated in Form 146 (Exhibit A). Each Party may satisfy the insurance obligations by a combination of commercial insurance, formal risk pooling under California statutory provision, and/or a self-funded loss reserve in whatever proportions are deemed appropriate by the Parties.
6. **INDEMNIFICATION.** Each of the parties to this Agreement is a public entity. In contemplation of the provisions of Section 895.2 of the Government Code of the State of California imposing certain tort liability jointly upon public entities, solely by reason of such entities being parties to an Agreement as defined by Section 895 of said Code, the parties hereto, as between themselves, pursuant to the authorization contained in Section 895.4 and 895.6 of said Code, will each assume the full liability imposed upon it or upon any of its officers, agents or employees by law, for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement, to the same extent that such liability would be imposed in the absence of Section 895.2. Each party indemnifies and holds harmless the other party solely by virtue of said Section 895.2. The provision of Section 2778 of the California Civil Code is made a part hereto as if fully set forth herein. Both City of Los Angeles Fire Department and the City of San Fernando certifies that it has adequate commercial insurance or self-insured retention of funds to meet any obligation arising from this Agreement. The provisions of this indemnification shall survive expiration or termination of this Agreement.
7. **DISPUTE RESOLUTION.** In the event of a dispute between the Parties as to the operations, payment or any other issue arising under this Agreement, the parties agree to meet and negotiate in good faith to resolve such dispute. This shall not limit the parties' right to pursue any available remedies at law or in equity.
8. **AMENDMENTS.** Any extension or amendment of this Agreement must be made in writing and executed by the Parties.
9. **TERMINATION.** Both Parties retain the right to terminate their participation under this Agreement by providing a minimum of 180 days written notice to all parties.

The City of San Fernando is responsible, and agrees, to pay, on a pro-rated basis, for all services provided through the effective date of termination.

The City of Los Angeles is responsible to refund, on a pro-rated basis, any fees paid in advance by the City of San Fernando within 60 days from effective date of termination.

- 10. LEGAL AUTHORITY.** Both Parties certify that the individuals executing this Agreement on their behalf has the legal authority to enter into this Agreement.
- 11. CHILD SUPPORT ASSIGNMENT ORDERS.** This Contract is subject to the Child Support Assignment Orders Ordinance, Section 10.10 of the Los Angeles Administrative Code. Pursuant to this Ordinance, the **CITY OF SAN FERNANDO** certifies that it will (1) fully comply with all State and Federal employment reporting requirements applicable to Child Support Assignment Orders; (2) that the principal owner(s) of **CITY OF SAN FERNANDO** are in compliance with any Wage and Earnings Assignment Orders and Notices of Assignment applicable to them personally; (3) fully comply with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment in accordance with California Family Code section 5230, et seq.; and (4) maintain such compliance throughout the term of this Contract. Pursuant to Section 10.10.b of the Los Angeles Administrative Code, failure of the **CITY OF SAN FERNANDO** to comply with all applicable reporting requirements or to implement lawfully served Wage and Earnings Assignment Orders and Notices of Assignment or the failure of any principal owner(s) of the **CITY OF SAN FERNANDO** to comply with any Wage and Earnings Assignment Orders and Notices of Assignment applicable to them personally shall constitute a default by the **CITY OF SAN FERNANDO** under the terms of this Contract, subjecting this Contract to termination where such failure shall continue for more than ninety (90) days after notice of such failure to the **CITY OF SAN FERNANDO** by **CITY OF LOS ANGELES**. Any subcontract entered into by the **CITY OF SAN FERNANDO** relating to this Contract, to the extent allowed hereunder, shall be subject to the provisions of this paragraph and shall incorporate the provisions of the Child Support Assignment Orders Ordinance. Failure of the **CITY OF SAN FERNANDO** to obtain compliance of its subcontractors shall constitute a default by the **CITY OF SAN FERNANDO** under the terms of this Contract, subjecting this Contract to termination where such failure shall continue for more than ninety (90) days after notice of such failure to **CITY OF SAN FERNANDO** by the **CITY OF LOS ANGELES**.
- CITY OF SAN FERNANDO** shall comply with the Child Support Compliance Act of 1998 of the State of California Employment Development Department. The **CITY OF SAN FERNANDO** assures that to the best of its knowledge it is fully complying with the earnings assignment orders of all employees, and is providing the names of all new employees to the New Hire Registry maintained by the Employment Development Department as set forth in subdivision (1) of the Public Contract Code 7110.
- 12. ENTIRE AGREEMENT.** This Agreement contains the full and complete Agreement between the two Parties. No verbal agreement or conversation with any officer or employee of either Party will affect or modify any of the terms and conditions of this Agreement.

This Agreement is executed in four (4) originals. This Agreement includes eight (8) pages (including the signature page); with three (3) Attachments and one (1) Exhibit, which together constitute the entire understanding and agreement of the Parties.

(Signature Page to Follow)

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed by their respective duly authorized representatives.

CITY OF LOS ANGELES**CITY OF SAN FERNANDO**

By _____

Eric Garcetti
Mayor

By _____

Antonio G. Lopez
Mayor

Date _____

Date _____

APPROVED AS TO FORM:**ATTEST:**

Michael N. Feuer, City Attorney

June Lagmay, City Clerk

By _____

Anthony-Paul Diaz
Assistant City Attorney

By _____

Deputy City Clerk

Date _____

Date _____

Attachment A, California Disaster and Civil Defense Master Mutual Aid Agreement
Attachment B, Geographical Map of the Boundaries of the City of San Fernando
Attachment C, Comparable Share of the Total Cost for Fire and EMS services
Exhibit A, Insurance Requirements - Form 146

Attachment "A"

**CALIFORNIA
DISASTER AND CIVIL DEFENSE
MASTER MUTUAL AID AGREEMENT**

This agreement made and entered into by and between the STATE OF CALIFORNIA, its various departments and agencies, and the various political subdivisions, municipal corporations, and other public agencies of the State of California;

WITNESSETH:

WHEREAS, it is necessary that all of the resources and facilities of the State, its various departments and agencies, and all its political subdivisions, municipal corporations, and other public agencies be made available to prevent and combat the effect of disasters which may result from such calamities as flood, fire, earthquake, pestilence, war, sabotage, and riot; and

WHEREAS, it is desirable that each of the parties hereto should voluntarily aid and assist each other in the event that a disaster should occur, by the interchange of services and facilities, including, but not limited to, fire, police, medical and health, communication, and transportation services and facilities, to cope with the problems of rescue, relief, evacuation, rehabilitation, and reconstruction which would arise in the event of a disaster; and

WHEREAS, it is necessary and desirable that a cooperative agreement be executed for the interchange of such mutual aid on a local, countywide, regional, statewide, and interstate basis;

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the parties hereto as follows:

1. Each party shall develop a plan providing for the effective mobilization of all its resources and facilities, both public and private, to cope with any type of disaster.
2. Each party agrees to furnish resources and facilities and to render services to each and every other party to this agreement to prevent and combat any type of disaster in accordance with duly adopted mutual aid operational plans, whether heretofore or hereafter adopted, detailing the method and manner by which such resources, facilities, and services are to be made available and furnished, which operational plans may include provisions for training and testing to make such mutual aid effective; provided, however, that no party shall be required to deplete unreasonably its own resources, facilities, and services in furnishing such mutual aid.
3. It is expressly understood that this agreement and the operational plans adopted pursuant thereto shall not supplant existing agreements between some of the parties hereto providing for the exchange or furnishing of certain types of facilities and services on a reimbursable, exchange, or other basis, but that the mutual aid extended under this agreement and the operational plans adopted pursuant thereto, shall be without reimbursement unless otherwise expressly

provided for by the parties to this agreement or as provided in Sections 1541, 1586, and 1587, Military and Veterans Code; and that such mutual aid is intended to be available in the event of a disaster of such magnitude that it is, or is likely to be, beyond the control of a single party and requires the combined forces of several or all of the parties to this agreement to combat.

4. It is expressly understood that the mutual aid extended under this agreement and the operational plans adopted pursuant thereto shall be available and furnished in all cases of local peril or emergency and in all cases in which a *STATE OF EXTREME EMERGENCY* has been proclaimed.
5. It is expressly understood that any mutual aid extended under this agreement and the operational plans adopted pursuant thereto, is furnished in accordance with the "California Disaster Act" and other applicable provisions of law, and except as otherwise provided by law that: "The responsible local official in whose jurisdiction an incident requiring mutual aid has occurred shall remain in charge at such incident including the direction of such personnel and equipment provided him through the operation of such mutual aid plans." (Section 1564, Military and Veterans Code.)
6. It is expressly understood that when and as the State of California enters into mutual aid agreements with other states and the Federal Government, the parties to this agreement shall abide by such mutual aid agreements in accordance with the law.
7. Upon approval or execution of this agreement by the parties hereto all mutual aid operational plans heretofore approved by the State Disaster Council, or its predecessors, and in effect as to some of the parties hereto, shall remain in full force and effect as to them until the same may be amended, revised, or modified. Additional mutual aid operational plans and amendments, revisions, or modifications of existing or hereafter adopted mutual aid operational plans, shall be adopted as follows:
 - a. Countywide and local mutual aid operational plans shall be developed by the parties thereto and are operative as between the parties thereto in accordance with the provisions of such operational plans. Such operational plans shall be submitted to the State Disaster Council for approval. The State Disaster Council shall notify each party to such operational plans of its approval, and shall also send copies of such operational plans to other parties to this agreement who did not participate in such operational plans and who are in the same area and affected by such operational plans. Such operational plans shall be operative as to such other parties 20 days after receipt thereof unless within that time the party by resolution or notice given to the State Disaster Council, in the same manner as notice of termination of participation in this agreement, declines to participate in the particular operational plan.

- b. Statewide and regional mutual aid operational plans shall be approved by the State Disaster Council and copies thereof shall forthwith be sent to each and every party affected by such operational plans. Such operational plans shall be operative as to the parties affected thereby 20 days after receipt thereof unless within that time the party by resolution or notice given to the State Disaster Council, in the same manner as notice of termination of participation in this agreement, declines to participate in the particular operational plan.
 - c. The declination of one or more of the parties to participate in a particular operational plan or any amendment, revision or modification thereof, shall not affect the operation of this agreement and the other operational plans adopted pursuant thereto.
 - d. Any party may at any time by resolution or notice given to the State Disaster Council, in the same manner as notice of termination of participation in this agreement, decline to participate in any particular operational plan, which declination shall become effective 20 days after filing with the State Disaster Council.
 - e. The State Disaster Council shall send copies of all operational plans to those state departments and agencies designated by the Governor. The Governor may, upon behalf of any department or agency, give notice that such department or agency declines to participate in a particular operational plan.
 - f. The State Disaster Council, in sending copies of operational plans and other notices and information to the parties to this agreement, shall send copies to the Governor and any department or agency head designated by him; the chairman of the board of supervisors, the clerk of the board of supervisors, the County Disaster Council, and any other officer designated by a county; the mayor, the clerk of the city council, the City Disaster Council, and any other officer designated by a city; the executive head, the clerk of the governing body, or other officer of other political subdivisions and public agencies as designated by such parties.
8. This agreement shall become effective as to each party when approved or executed by the party, and shall remain operative and effective as between each and every party that has heretofore or hereafter approved or executed this agreement, until participation in this agreement is terminated by the party. The termination by one or more of the parties of its participation in this agreement shall not affect the operation of this agreement as between the other parties thereto. Upon approval or execution of this agreement the State Disaster Council shall send copies of all approved and existing mutual aid operational plans affecting such party which shall become operative as to such party 20 days after

receipt thereof unless within that time the party by resolution or notice given to the State Disaster Council, in the same manner as notice of termination of participation in this agreement, declines to participate in any particular operational plan. The State Disaster Council shall keep every party currently advised of who the other parties to this agreement are and whether any of them has declined to participate in any particular operational plan.

9. Approval or execution of this agreement shall be as follows:
 - a. The Governor shall execute a copy of this agreement on behalf of the State of California and the various departments and agencies thereof. Upon execution by the Governor a signed copy shall forthwith be filed with the State Disaster Council.
 - b. Counties, cities, and other political subdivisions and public agencies having a legislative or governing body shall by resolution approve and agree to abide by this agreement, which may be designated as *"CALIFORNIA DISASTER AND CIVIL DEFENSE MASTER MUTUAL AID AGREEMENT."* Upon adoption of such a resolution, a certified copy thereof shall forthwith be filed with the State Disaster Council.
 - c. The executive head of those political subdivisions and public agencies having no legislative or governing body shall execute a copy of this agreement and forthwith file a signed copy with the State Disaster Council.
10. Termination of participation in this agreement may be effected by any party as follows:
 - a. The Governor on behalf of the State and its various departments and agencies, and the executive head of those political subdivisions and public agencies having no legislative or governing body, shall file a written notice of termination of participation in this agreement with the State Disaster Council and this agreement is terminated as to such party 20 days after the filing of such notice.
 - b. Counties, cities, and other political subdivisions and public agencies having a legislative or governing body shall by resolution give notice of termination of participation in this agreement and file a certified copy of such resolution with the State Disaster Council, and this agreement is terminated as to such party 20 days after the filing of such resolution.

IN WITNESS WHEREOF this agreement has been executed and approved and is effective and operative as to each of the parties as herein provided.

Signed by: EARL WARREN
GOVERNOR

On behalf of the State of California and all its
Departments and Agencies

ATTEST:

November 15, 1950

Signed by: FRANK M. JORDAN
SECRETARY OF STATE



Note:

There are references in the foregoing agreement to the California Disaster Act, State Disaster Council, and various sections of the Military and Veterans Code. Effective November 23, 1970, by enactment of Chapter 1454, Statutes 1970, the California Disaster Act (Sections 1500 ff., Military and Veterans Code) was superseded by the California Emergency Services Act (Sections 8550 ff., Government Code), and the State Disaster Council was superseded by the California Emergency Council.

Section 8668 of the California Emergency Services Act provides:

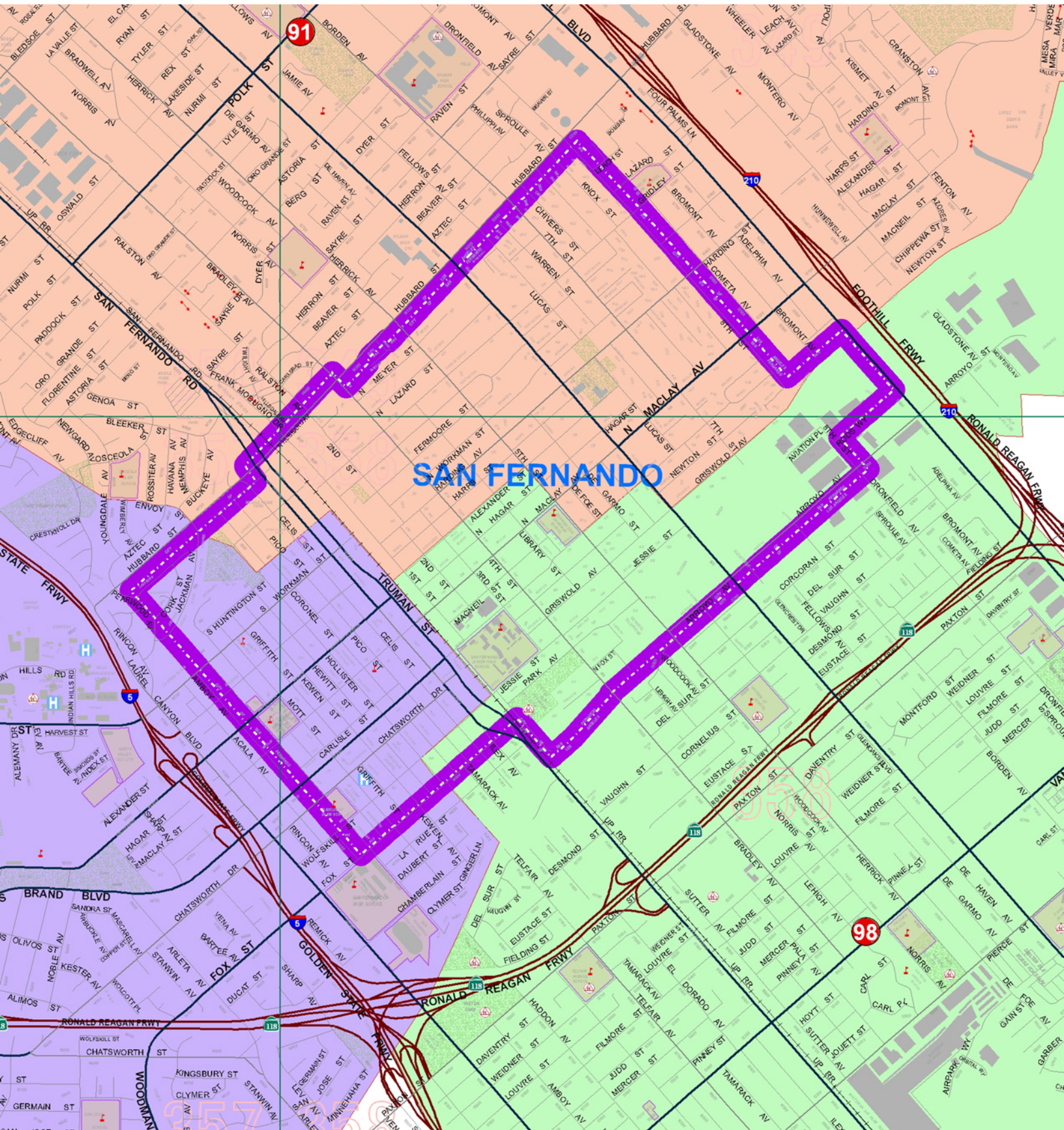
- (a) Any disaster council previously accredited, the State Civil Defense and Disaster Plan, the State Emergency Resources Management Plan, the State Fire Disaster Plan, the State Law Enforcement Mutual Aid Plan, all previously approved civil defense and disaster plans, all mutual aid agreements, and all documents and agreements existing as of the effective date of this chapter, shall remain in full force and effect until revised, amended, or revoked in accordance with the provisions of this chapter.

In addition, Section 8561 of the new act specifically provides:

"Master Mutual Aid Agreement" means the California Disaster and Civil Defense Master Mutual Aid Agreement, made and entered into by and between the State of California, its various departments and agencies, and the various political subdivisions of the state, to facilitate implementation of the purposes of this chapter.

Substantially the same provisions as previously contained in Section 1541, 1564, 1586 and 1587 of the Military and Veterans Code, referred to in the foregoing agreement, are now contained in Sections 8633, 8618, 8652 and 8643, respectively, of the Government Code.

Attachment "B"



SAN FERNANDO BOUNDARY

LAFD FIRST-IN DISTRICTS



75



91



98



Attachment C

City of Los Angeles
Fire Department
Comparable Share of the Total Cost
As of April 29, 2013

San Fernando	Estimated	Actual	Estimated
Assessment Value Note 1	2012	2012	2013
City of Los Angeles	\$ 409,073,085,384	\$ 419,126,705,477	\$ 419,126,705,477
San Fernando	1,470,621,856	1,522,404,747	1,522,404,747
Ratio	0.360%	0.360%	0.360%
Fire Department Budget Note 2			
Operating Budget	472,597,193	472,597,193	513,444,773
Related and Indirect Costs	354,548,383	354,548,383	355,764,172
Total Budget	827,145,576	827,145,576	869,208,945
Less Revenue Note 3	(142,193,562)	(142,193,562)	(169,707,771)
	684,952,014	684,952,014	699,501,174
Proposed Fee	\$ 2,465,827	\$ 2,465,827	\$ 2,518,204

Note 1: The Assessment values for both the City of Los Angeles and the City of San Fernando are obtained from the Los Angeles County Office of the Assessor's Annual Report located in the County of Los Angeles' website.

Note 2: The information for the Fire Department Budget is obtained from the annual budget submitted by the Mayor and Modified and Adopted by the City of Los Angeles Council.

Note 3: The Revenue for the Fire Department is obtained from the Revenue Outlook book, a supplemental to the Proposed Budget.

Required Insurance and Minimum LimitsName: Los Angeles Fire DepartmentDate: 03/28/2013Agreement/Reference: City of San Fernando - Mutual Aid Agreement

Evidence of coverages checked below, with the specified minimum limits, must be submitted and approved prior to occupancy/start of operations. Amounts shown are Combined Single Limits ("CSLs"). For Automobile Liability, split limits may be substituted for a CSL if the total per occurrence equals or exceeds the CSL amount.

Limits

✓ Workers' Compensation - Workers' Compensation (WC) and Employer's Liability (EL)
 WC Statutory
 EL \$1,000,000
☐ Waiver of Subrogation in favor of City
☐ Longshore & Harbor Workers
☐ Jones Act
✓ General Liability \$2,000,000☒ Products/Completed Operations☐ Sexual Misconduct☐ Fire Legal Liability☒ \$5,000,000 AggregateAutomobile Liability (for any and all vehicles used for this contract, other than commuting to/from work)Professional Liability (Errors and Omissions)Discovery Period 12 Months After Completion of Work or Date of TerminationProperty Insurance (to cover replacement cost of building - as determined by insurance company)☐ All Risk Coverage☐ Boiler and Machinery☐ Flood☐ Builder's Risk☐ Earthquake☐ Fine Arts - Cover value of exhibitPollution Liability☐Surety Bonds - Performance and Payment (Labor and Materials) Bonds100% of the contract priceCrime Insurance**Other:** General Notes:

1) If a contractor has no employees and decides to not cover herself/himself for workers' compensation, please complete the form entitled "Request For Waiver of Workers' Compensation Insurance Requirement" located at: <http://cao.lacity.org/risk/InsuranceForms.htm>

2) In the absence of imposed auto liability requirements, all contractors using vehicles during the course of their contract must adhere to the financial responsibility laws of the State of California.

requirements applicable to Child Support Assignment Orders; (2) that the principal owner(s) of **CITY OF SAN FERNANDO** are in compliance with any Wage and Earnings Assignment Orders and Notices of Assignment applicable to them personally; (3) fully comply with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment in accordance with California Family Code section 5230, et seq.; and (4) maintain such compliance throughout the term of this Contract. Pursuant to Section 10.10.b of the Los Angeles Administrative Code, failure of the **CITY OF SAN FERNANDO** to comply with all applicable reporting requirements or to implement lawfully served Wage and Earnings Assignment Orders and Notices of Assignment or the failure of any principal owner(s) of the **CITY OF SAN FERNANDO** to comply with any Wage and Earnings Assignment Orders and Notices of Assignment applicable to them personally shall constitute a default by the **CITY OF SAN FERNANDO** under the terms of this Contract, subjecting this Contract to termination where such failure shall continue for more than ninety (90) days after notice of such failure to the **CITY OF SAN FERNANDO** by **CITY OF LOS ANGELES**. Any subcontract entered into by the **CITY OF SAN FERNANDO** relating to this Contract, to the extent allowed hereunder, shall be subject to the provisions of this paragraph and shall incorporate the provisions of the Child Support Assignment Orders Ordinance. Failure of the **CITY OF SAN FERNANDO** to obtain compliance of its subcontractors shall constitute a default by the **CITY OF SAN FERNANDO** under the terms of this Contract, subjecting this Contract to termination where such failure shall continue for more than ninety (90) days after notice of such failure to **CITY OF SAN FERNANDO** by the **CITY OF LOS ANGELES**.

CITY OF SAN FERNANDO shall comply with the Child Support Compliance Act of 1998 of the State of California Employment Development Department. The **CITY OF SAN FERNANDO** assures that to the best of its knowledge it is fully complying with the earnings assignment orders of all employees, and is providing the names of all new employees to the New Hire Registry maintained by the Employment Development Department as set forth in subdivision (1) of the Public Contract Code 7110.

~~**12. EQUAL BENEFITS ORDINANCE.** Unless otherwise exempt in accordance with the provisions of this Ordinance, this Agreement is subject to the applicable provisions of the Equal Benefits Ordinance (EBO), Section 10.8.2.1 of the City of Los Angeles Administrative Code, as amended from time to time.~~

~~(1) During the performance of the Agreement, the **CITY OF SAN FERNANDO** certifies and represents that the **CITY OF SAN FERNANDO** will comply with the EBO. The **CITY OF SAN FERNANDO** agrees to post the following statement in conspicuous places at its place of business available to employees and applicants for employment:~~

~~"During the performance of the Agreement for Services with the **CITY OF LOS ANGELES**, the **CITY OF SAN FERNANDO** will provide equal benefits to its employees with spouses and its employees with domestic partners. Additional information about~~

~~the City of Los Angeles' Equal Benefits Ordinance may be obtained from the Office of the City Administrative Officer, Contractor Enforcement Section at (213) 978-7650."~~

- ~~(2) The failure of the **CITY OF SAN FERNANDO** to comply with the EBO will be deemed to be a material breach of the terms of this Agreement.~~
- ~~(3) If the **CITY OF SAN FERNANDO** fails to comply with the EBO the **CITY OF LOS ANGELES** may cancel, terminate or suspend the Agreement, in whole or in part, and all monies due or to become due under the Agreement may be retained by the **CITY OF LOS ANGELES**. The **CITY OF LOS ANGELES** may also pursue any and all other remedies at law or in equity for any breach.~~
- ~~(4) Failure to comply with the EBO may be used as evidence against the **CITY OF SAN FERNANDO** in actions taken pursuant to the provisions of Los Angeles Administrative Code Section 10.40 et seq., Contractor Responsibility Ordinance.~~
- ~~(5) If the City Administrative Officer determines that a **CITY OF SAN FERNANDO** has set up or used its Contracting entity for the purpose of evading the intent of the EBO, the Awarding Authority may terminate the Contract on behalf of the **CITY OF LOS ANGELES**. Violation of this provision may be used as evidence against the **CITY OF SAN FERNANDO** in actions taken pursuant to the provisions of Los Angeles Administrative Code Section 10.40 et seq., Contractor Responsibility Ordinance.~~
- ~~13. **SLAVERY DISCLOSURE ORDINANCE.** Unless otherwise exempt in accordance with the provisions of this Ordinance, this Agreement is subject to the Slavery Disclosure Ordinance, Section 10.41 of the Los Angeles Administrative Code, as may be amended from time to time. The **CITY OF SAN FERNANDO** certifies that it has complied with the applicable provisions of this Ordinance. Failure to fully and accurately complete the affidavit may result in termination of this Agreement.~~
- 14. **ENTIRE AGREEMENT.** This Agreement contains the full and complete Agreement between the two Parties. No verbal agreement or conversation with any officer or employee of either Party will affect or modify any of the terms and conditions of this Agreement.

This Agreement is executed in four (4) originals. This Agreement includes eight (8) pages (including the signature page); with three (3) Attachments and one (1) Exhibit, which together constitute the entire understanding and agreement of the Parties.

(Signature Page to Follow)

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FINANCE DEPARTMENT

MEMORANDUM

TO: Mayor Antonio L. Lopez and Councilmembers

FROM: Don Penman, Interim City Administrator
By: Rafaela T. King, Interim Finance Director

DATE: August 5, 2013

SUBJECT: Approval of Fiscal Year (FY) 2013-14 Annual Fee Schedule

RECOMMENDATION:

It is recommended that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, adopt Resolution No. 7553 (Attachment “A”) incorporating all current fees for City services into a FY 2013-14 Annual Fee Schedule (Exhibit “1”), amending certain fees and charges, and repealing all parts of Resolutions in conflict therewith.

BACKGROUND:

1. On September 19, 2011, the City Council adopted Resolution No. 7453 adopting a schedule of fees and charges in order to defray departmental costs associated with facilities usage, code and police enforcement activities, and the processing of certain applications and permits.
2. On June 20, 2012, a Notice of Public Hearing was published in the Daily News to notify interested parties and advise residents of this Public Hearing to consider an amendment of the City’s fee schedule for Fiscal Year (FY) 2012-13. This notice was published a second time in the Daily News on June 26, 2012.
3. On July 2, 2012, the City Council adopted Resolution No. 7493 adopting an amended schedule of fees and charges in order to defray departmental costs associated with facilities usage, code and police enforcement activities, and the processing of certain applications and permits.

Approval of Fiscal Year (FY) 2013-14 Annual Fee Schedule

Page 2

4. On July 25, 2013, a Notice of Public Hearing was published in the Daily News to notify interested parties and advise residents of this Public Hearing to consider an amendment of the City's fee schedule for Fiscal Year (FY) 2013-14.
5. The proposed amendments to fees and charges noted by department are based on a fee study conducted by each department. The fee study takes into account the administrative expenses associated with reviewing, researching, and/or processing applications and permits for city services. The fee study took into account prior cost allocation studies conducted by the city as well as individual fee studies conducted by the departments that look at costs over the prior fiscal year (2012-2013). The department costs studies, which make up the fee study includes one or more of the following: costs to research and process applications and/or permits, personnel hourly costs, consultant fees, and material and equipment costs. A copy of the studies and baseline information that make up the fee study used by the city to develop the proposed annual fee schedule are on file in the Office of the City Clerk and are available for public review upon request.

ANALYSIS:

Staff has reviewed and analyzed the City's fee schedules, as set forth in the City Code and established by Council ordinance, resolutions and state law. Staff proposes to incorporate all proposed amendments to the current fees for City services into the proposed Annual Fee Schedule (Exhibit 1 of Attachment "A"). Based on staff's analysis, the proposed increased fees will not exceed the City's reasonable cost of providing those services. The proposed City Council Resolution (Attachment "A") includes an Exhibit 1 ("FY 2013-14 Annual Fee Schedule") that notes changes to existing fees and/or fines in red strikethrough text and new fees and fines are noted in blue italics.

The following sections provide a general summary of the Administrative, Community Development, Finance, Personnel, Police, Public Works, and Recreation and Community Services and the City Treasurer's department's proposed deposit, fee, bail and/or penalty increases as well as changes in presentation.

Administration. The Administration Department has analyzed its fee structure and determined that no changes are required to its fees for FY 2013-14.

Community Development. The Community Development Department has analyzed its fee structure and determined that no changes are required to its fees for FY 2013-14. The Banner Permit special condition has been reduced to five (5) permitted banners per calendar year.

Finance. The Finance Department has analyzed its fee structure and determined that no changes are required to its fees for FY 2012-13. The Fee presentation for all items has been updated in Exhibit 1 to include the actual fee as opposed to referring to SFCC §94-263. The special condition for Utilities accounts with a backflow prevention device now includes billing cycle language.

Approval of Fiscal Year (FY) 2013-14 Annual Fee Schedule

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Personnel. The Personnel Department has analyzed its fee structure and determined that no changes are required to its fees for FY 2013-14.

Police Department. The Police Department analyzed its fee structure and determined that one administrative fee should be added to the Fee Schedule for parking appeals. Currently, this fee has been implemented at the Appeals Officer's discretion. Adding this fee to the Fee Schedule would provide uniformity in the process to recover or substantially recover the City's reasonable costs of providing the services necessary for the activity for which the fee is charged. (Attachment "A", Exhibit 1; Section V. Police Department, Pg. 38). All other bail schedule fees and penalties associated with the operation and services provided by the Police Department will remain unchanged for FY 2013-14.

Public Works. The Public Works Department has analyzed its fee structure and determined that the following fees charged by the department should be adjusted to recover or substantially recover the City's reasonable costs of providing the services necessary for the activity for which the fees are charged. These include: 1. inspection fees (e.g., encroachment permit, house moving permit, construction inspection permit, etc.); 2. hourly fees charged for administrative functions and document duplication fees; 3. City Public Works staff and consultant hourly rates charged to undertake utility excavation work, conduct inspections, and prepare reports; 4. fees for material and equipment use to undertake utility/street work; and, 5. fees for the installation of banner and bus shelter sign installations (Attachment "A", Exhibit 1; Section VI. Public Works Department, Pgs. 40-47). All other permitting and inspection fees associated with the operation and services provided by the Public Works Department will remain unchanged for FY 2013-14.

Recreation and Community Services. The Recreation and Community Services Department has analyzed the Department's current fee structure and determined that the rental and/or deposit fees charged for the recreational pool and park (indoor and outdoor) facilities should be adjusted to recover or substantially recover the City's costs for the providing the services necessary for the rental activity for which the fees are charged. These fees include use of the pool, outdoor and indoor facilities (e.g., gyms, picnic areas, multipurpose rooms, pool, etc.) at San Fernando Recreation Park as well as outdoor and indoor facilities and Las Palmas, Pioneer, and Rudy Ortega Sr. parks (e.g., gym, picnic areas, ball fields, multipurpose room, et cetera) (Attachment "A", Exhibit 1; Section VII. Recreation and Community Services Department, Pgs. 48-52). All other use and rental fees associated with the operation and services provided by the Recreation and Community Services Department will remain unchanged for FY 2013-14.

City Treasurer. The City Treasurer's office has analyzed its fee structure and determined that no changes are required to its fees for FY 2013-14.

CONCLUSION:

The City Council's adoption of the proposed Resolution will allow the City to recover its current costs of providing certain services necessary for the activities for which the deposits, fees or

Approval of Fiscal Year (FY) 2013-14 Annual Fee Schedule

Page 4

penalties are charged. Therefore, staff recommends that the proposed increases in deposits, fees and penalties become effective July 1, 2013.

BUDGET IMPACT:

Adopting the attached Resolution should increase the City's revenues for certain City services provided to the community. The anticipated revenue associated with the increase in proposed increases in deposits, fees, and penalties are intended to recover or substantially recover the City's expected expenses and help maintain a balanced City budget.

ATTACHMENT:

A. Resolution No. 7553

ATTACHMENT "A"**RESOLUTION NO. 7553****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO UPDATING THE ANNUAL FEE SCHEDULE,
AMENDING CERTAIN FEES AND CHARGES, AND REPEALING
ALL PARTS OF RESOLUTIONS IN CONFLICT THEREWITH**

WHEREAS, the City of San Fernando (the "City") has conducted an extensive analysis of its services, the costs reasonably borne by the City in providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services for Fiscal Year 2012-2013; and

WHEREAS, on July 2, 2012, the City Council adopted Resolution No. 7493 approving the City's adoption of a schedule of fees and charges in order to defray departmental costs associated with facilities usage, code and police enforcement activities, and the processing certain applications and permits; and

WHEREAS, the City Council has received and considered a staff report dated August 5, 2013 that includes a cost recovery analysis for all City departments based on Fiscal Year 2012-2013 personnel, operating, equipment and material usage costs ("Fee Study"); and

WHEREAS, California Government Code Section 66000 *et seq.* authorizes the City to adopt fees and charges for municipal services, provided such fees or charges do not exceed the estimated reasonable cost to the City of providing the services for which the fees and charges are imposed; and

WHEREAS, the amount of the proposed established and amended fees and charges do not exceed the City's reasonable cost of providing the services necessary for the activities for which the fees and charges are imposed, as set forth in the Fee Study included herein as Exhibit "1"; and

WHEREAS, on August 5, 2013, the City Council held a duly noticed Public Hearing concerning the proposed amended fees and charges; and

WHEREAS, the adoption of this Resolution approves the proposed established and amended fees and charges for the purpose of meeting the operating expenses of City departments and is, therefore, exempt from the California Environmental Quality Act (Public Resources Code Sections 21080 *et seq.*) pursuant to Public Resources Code Section 21080(b)(8)(A); and

WHEREAS, all requirements of state law, including, where applicable, California Government Code Sections 66016 and 66018, are hereby found to have been satisfied.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby finds and determines that the above recitals are true and correct.

SECTION 2. New and amended fees and charges for City services adopted by the City Council after the effective date of this Resolution shall be set forth in the City of San Fernando Annual Fee Schedule.

SECTION 3. The City Council hereby directs staff to review the City of San Fernando Annual Fee Schedule on an annual basis and, when appropriate, present the City Council with proposed amendments to fees and charges set forth therein that staff determine to be inadequate to cover the City's current reasonable cost of providing the services necessary for the activities for which the fees and charges are imposed. Staff shall propose amendments to a fee or charge, excepting fees and charges listed in Sections I-VIII of the City of San Fernando Annual Fee Schedule, in accordance with the following formula: Calculate the percentage movement between May of the previous year and May of the current year of the review of the City of San Fernando Annual Fee Schedule in the Consumer Price Index for all urban consumers in the Los Angeles, Anaheim and Riverside areas, as published by the United States Government Bureau of Labor Statistics, adjust the fee or charge by that percentage amount and round off to the nearest one dollar. Proposed amendments to fees and charges shall not, however, exceed the reasonable cost of providing the services necessary for the activities for which the fees and charges are imposed. If in the future staff determines that the reasonable cost of providing the service necessary for an activity for which a fee or charge is imposed is in excess of the adjusted amount calculated in accordance with the formula above, then the City Administrator shall present a fee study analyzing the cost to the City Council for the City Council's approval.

SECTION 4. The City Council, based upon the analysis set forth in the Fee Study for 2013, hereby adopts the fees and charges set forth in Exhibit 1 that are proposed to be established and amended, which established and amended fees and charges shall become effective July 1, 2013.

SECTION 5. All parts of resolutions and ordinances not consistent with or in conflict with this Resolution are hereby repealed.

SECTION 6. The City Council is taking action only on those fees and charges that have been established and amended as set forth in Exhibit 1. All fees and charges not modified herein shall continue and remain in effect unless and until modified by resolution or other action of the City Council.

SECTION 7. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, or invalid, or ineffective.

SECTION 8. The City Clerk shall certify to the passage and adoption of this Resolution and it shall thereupon take effect.

PASSED, APPROVED, AND ADOPTED this 5th day of August 2013.

Antonio Lopez, Mayor

ATTEST:

Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

Rick R. Olivarez, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a special meeting of the City Council held on the 5th day of August 2013, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elena G. Chávez, City Clerk

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ANNUAL FEE SCHEDULE FY 2013/2014

EXHIBIT "1"

WWW.SFCITY.ORG



FY 2013/14 ANNUAL FEE SCHEDULE

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FY 2013/14 ANNUAL FEE SCHEDULE

I. ADMINISTRATION DEPARTMENT					
A. SERVICE FEES AND CHARGES					
#	Description	Charge	Unit	Special Condition	Authority
1	Duplication Of Documents				
	First Page	.25	Each	Must Be Paid Prior To Duplication	GC§6257 & SF Resolution 7453
	Second Page And Each Page Thereafter	.15	Each	Must Be Paid Prior To Duplication	GC§6257 & SF Resolution 7453
2	Duplication Of CD	1	Each	Must Be Paid Prior To Duplication	GC§6257
3	Duplication Of Cassette Tapes	1	Each	Must Be Paid Prior To Duplication	GC§6257 & SF Resolution 7453
4	Fair Political Practices Commission (FPPC) Documents			(i.e., Campaign Statements, Form 700, etc.)	
4a	Duplication Of Documents	.10	Each		GC§81008
4b	Retrieval Fee	5	Per Request		GC§81008

~~Red Strikeout~~ indicates prior charge/fee/fine/etc.

Blue Italics indicates new charge/fee/fine/etc.



FY 2013/14 ANNUAL FEE SCHEDULE

II. COMMUNITY DEVELOPMENT DEPARTMENT					
A. GENERAL PLANNING AND DEVELOPMENT FEES AND SERVICE CHARGES					
#	Requirements	Fee/Charge	Unit	Special Condition	Authority
1	Variance	2567	Each	See Exception For Single Family Detached Dwelling On One Lot With Residing Owner Occupant (Section B)	SF Resolution 7453
2	Conditional Use Permit	3005	Each	See Exception For Single Family Detached Dwelling On One Lot With Residing Owner Occupant (Section B)	SF Resolution 7453
3	Modification	1158	Each	See Exception For Single Family Detached Dwelling On One Lot With Residing Owner Occupant (Section B)	SF Resolution 7453
4	Precise Development	1015	Each		SF Resolution 7453
5	Specific Plan	5039	Each	Minimum Deposit; Actual Cost May Exceed Deposit And Is Based On Hourly Rates	SF Resolution 7453
6	Development Agreement	Hourly Rate	Each		SF Resolution 7453
7	Large Family Day Care	1096	Each		SF Resolution 7453
8	Free Standing Sign	1050	Each		SF Resolution 7453
9	Site Plan Review	1763	Each	One Fee Regardless Of Lot Size; See Exception For Single Family Detached Dwelling On One Lot With Residing Owner Occupant (Section B)	SF Resolution 7453
10	Zone Change	3601	Each		SF Resolution 7453
11	General Plan Amendment	3601	Each		SF Resolution 7453
12	Zoning Permit Review				
12a	Zoning Occupancy Permit Review	230	Each	Includes \$69 Fee For Building Division Inspection	SF Resolution 7453
12b	Zoning Review DMV Clearance	65	Each		
12c	Zoning Rebuild Letter	108	Each		
12d	Swap Meet Occupancy For Sellers	25	Each		
13	Wall And Fence Permit	N/A	Each	Building Permit Issued Per City Code Section 106-970	SF Resolution 7453
14	Home Occupation	68	Each		SF Resolution 7453
15	Sign Permit	275	Each		SF Resolution 7453
16	Banner Permit	68	Each	Five Five Banners Permitted Per One Calendar Year; Maximum five periods of 21-days per year	SF Resolution 7453 and SFCC\$106-934(b)
17	Lot Line Adjustment	1557	Each	One Fee Regardless Of Lot Size	SF Resolution 7453
18	Environmental Documentation				
18a	Categorical Exemption	204	Each	Applied To Initial Study If Not Categorically Exempt	SF Resolution 7453
18b	Initial Studies	Hourly Rate			SF Resolution 7453

Red Strikeout indicates prior charge/fee/fine/etc. **Blue Italics** indicates new charge/fee/fine/etc.



FY 2013/14 ANNUAL FEE SCHEDULE

II. COMMUNITY DEVELOPMENT DEPARTMENT

A. GENERAL PLANNING AND DEVELOPMENT FEES AND SERVICE CHARGES					
#	Requirements	Fee/Charge	Unit	Special Condition	Authority
18c	Environmental Impact Report	Hourly Rate			SF Resolution 7453
19	Appeals Of Action By Director Or Planning Commission	½ Application Fee	Each		SF Resolution 7453
20	Preliminary Parcel Map Fee				
20a	Preliminary Parcel Map Fee	2187	Each		SF Resolution 7453
20b	Cost For Each Lot Shown On Map	100			SF Resolution 7453
21	Tentative Tract Map Fee				
21a	Tentative Tract Map Fee	2451	Each		SF Resolution 7453
21b	Cost For Each Lot Shown On Map	100			SF Resolution 7453
21c	Owner Initiated Lot Merger	2900			
22	Public Notification				
22a	Mailing Labels	400	Set	500 Foot Radius	SF Resolution 7453
22b	Postage	120			SF Resolution 7453
22c	Published Notice In Newspaper	600	Each	¼ Ads Only; Based On Minimum Fee; If Actual Costs Are Higher, Then Applicant Will Be Billed	SF Resolution 7453
22d	Notice of Environmental Assessment	1100	Each	Based on minimum fee, if actual costs are higher, then applicant will be billed accordingly	
23	Hourly Rate Schedule				
23a	Community Development Director	101	Hour		SF Resolution 7453
23b	City Planner	88	Hour		
23c	Building And Safety Supervisor	69	Hour		SF Resolution 7453
23d	Senior Planner	68	Hour		SF Resolution 7453
23e	Associate Planner	59	Hour		SF Resolution 7453
23f	Assistant Planner	43	Hour		SF Resolution 7453
23g	Community Preservation Supervisor	54	Hour		SF Resolution 7453
23h	Community Preservation Officer	49	Hour		SF Resolution 7453
23i	Secretary/Administrative Assistant	46	Hour		SF Resolution 7453
23j	Intern	16	Hour		SF Resolution 7453
23k	Consultant	TBD	Hour	Fees calculated on a project by project basis	
24	Staff Research	Hourly Rate		Projects Involving Extensive Research; per Fee Schedule established under Item No. 23 including any additional fees associated with other Department and Division staff support, including consultant costs	SF Resolution 7453
25	Planning Review	240	Each		Surrounding Cities Survey

Red Strikeout indicates prior charge/fee/fine/etc.

Blue Italics indicates new charge/fee/fine/etc.



FY 2013/14 ANNUAL FEE SCHEDULE

II. COMMUNITY DEVELOPMENT DEPARTMENT

B. EXCEPTIONS FOR SINGLE FAMILY DETACHED DWELLING ON ONE LOT WITH RESIDING OWNER OCCUPANT				
#	Requirements	Charge	Unit	Authority
1	Modification	579	Each	SF Resolution 7453
2	Variance	1284	Each	SF Resolution 7453
3	Conditional Use Permit	1503	Each	SF Resolution 7453
4	Site Plan Review	882	Each	SF Resolution 7453

C. BUILDING/ HOUSING INSPECTION FEES – SCHEDULE A

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
1	Patio Cover	25	R1, R2, R3	Yes/ No	V	U	E	GC\$66014 & SF Resolution 7453
2	Patio Enclosure	35	R1, R2, R3	Yes / No	V	U	E	GC\$66014 & SF Resolution 7453
3	Carpport	25	R1, R2, R3	Yes / No	V	U	E	GC\$66014 & SF Resolution 7453
4	Garage	50	R1, R2, R3	Yes / No	V	U	E	GC\$66014 & SF Resolution 7453
5	Noncommercial Greenhouse	15	R1, R2, R3	No / No	V	U	E	GC\$66014 & SF Resolution 7453
6	Storage Shed	30	R1, R2, R3	Yes / No	V	U	E	GC\$66014 & SF Resolution 7453
7	Re-roofing - Comp Shingle	2	R1, R2, R3	Yes / No	V			GC\$66014 & SF Resolution 7453
8	Re-roofing - Built-up 2 ply	2	R1, R2, R3	Yes / No	V			GC\$66014 & SF Resolution 7453
9	Re-roofing - Clay	9	R1, R2, R3	Yes / No	V			GC\$66014 & SF Resolution 7453
10	Re-roofing- Fiber Glass	2	R1, R2, R3	Yes / No	V			GC\$66014 & SF Resolution 7453
11	Relocation - 2 or more stories	40	R1, R2, R3	No / No	V	R-3	E	GC\$66014 & SF Resolution 7453
12	Relocation - Multi-pieces	32	R1, R2, R3	No / No	V	R-1	E	GC\$66014 & SF Resolution 7453
13	Relocation- Attached Garage	29	R1, R2, R3	No / No	V	U		GC\$66014 & SF Resolution 7453
14	Relocation - Detached Garage	29	R1, R2, R3	No / No	V	U		GC\$66014 & SF Resolution 7453
15	Pool (Private)	32	R1	No / No				GC\$66014 & SF Resolution 7453
16	Pool (Public)	40	R2, R3	No / No				GC\$66014 & SF Resolution 7453
17	Block Wall	12	R1, R2, R3	No / No				GC\$66014 & SF Resolution 7453
18	Fence	8	R1, R2, R3	Yes / No				GC\$66014 & SF Resolution 7453
19	Botanical Garden	122	C1, C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
20	Agricultural	122	M1, M2	No / No	I or II	F-1	F	GC\$66014 & SF Resolution 7453

D. BUILDING/ HOUSING INSPECTION FEES – SCHEDULE B

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
1	Recreational Room	95	R1, R2, R3	Yes / No	V	R-3	E	GC\$66014 & SF Resolution 7453
2	Addition to Dwelling Unit	95	R1, R2, R3	Yes / No	V	R-3	E	GC\$66014 & SF Resolution 7453
3	Single Family Dwellings - Standard	95	R1, R2, R3	Yes / No	V	R-3	E	GC\$66014 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

II. COMMUNITY DEVELOPMENT DEPARTMENT

D. BUILDING/ HOUSING INSPECTION FEES – SCHEDULE B

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
4	Single Family Dwelling - Pre Fab	60	R1, R2, R3	Yes / No	V	R-3	E	GC\$66014 & SF Resolution 7453
5	Single Family Dwellings - Tract	95	R1, R2, R3	Yes / No	V	R-3	E	GC\$66014 & SF Resolution 7453
6	Guesthouse	95	R1, R2, R3	No / Yes	V	R-3	E	GC\$66014 & SF Resolution 7453
7	Duplex	95	R2, R3	No / No	V	R-1	E	GC\$66014 & SF Resolution 7453
8	Triplex	95	R2, R3	No / No	V	R-1	E	GC\$66014 & SF Resolution 7453
9	4 to 5 Unit Apartment Building	85	R2, R3	No / No	V	R-1	E	GC\$66014 & SF Resolution 7453
10	Apartment House - Sr. Citizen	98	R2, R3	No / No	V	R-1	E	GC\$66014 & SF Resolution 7453
11	Residential Condominium	95	R2, R3	No / Yes	V	R-3	E	GC\$66014 & SF Resolution 7453
12	Multiple-Family Dwelling Units	85	R3	No / No	V	R-1	E	GC\$66014 & SF Resolution 7453
13	Boardinghouse	85	R3	No / Yes	V	R-1	E	GC\$66014 & SF Resolution 7453

E. BUILDING/ HOUSING INSPECTION FEES – SCHEDULE C

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
1	Garage		R1, R2, R3	No / No	V	U-1		SF Resolution 7453

F. BUILDING/ HOUSING INSPECTION FEES – SCHEDULE D

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
1	Community Care Facility	150	R1, R2, R3	No / No	I, II, III or V	B	E	GC\$66014 & SF Resolution 7453
2	Community Center	120	R1, R2, R3	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
3	Church	186	R1, R2, R3	No / Yes	I, II, III or V	A-2.1	E	GC\$66014 & SF Resolution 7453
4	Schools	140	R1, R2, R3	No / Yes	I, II, III or V	E	E	GC\$66014 & SF Resolution 7453
5	Hospital	222	R1, R2, R3	No / Yes	I, II, III or V	I 1.2	F	GC\$66014 & SF Resolution 7453
6	Sanitarium	222	R1, R2, R3	No / Yes	I, II, III or V	I-3	F	GC\$66014 & SF Resolution 7453
7	Museum	122	R3	No / Yes	I, II, III	B	F	GC\$66014 & SF Resolution 7453
8	Library	122	R3	No / Yes	I, II, III	B	F	GC\$66014 & SF Resolution 7453
9	Nursery School	122	R3	No / Yes	I, II, III	B	F	GC\$66014 & SF Resolution 7453
10	Administrative Office	114	C1, C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
11	Professional Office	174	C1, C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
12	Government Building	114	C1, C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
13	Retail General	122	C1, C2	No / No	I, II, III or V	M	F	GC\$66014 & SF Resolution 7453
14	Retail Market	122	C1, C2	No / No	I, II, III or V	M	F	GC\$66014 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

II. COMMUNITY DEVELOPMENT DEPARTMENT

F. BUILDING/ HOUSING INSPECTION FEES – SCHEDULE D

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
15	Retail Department Store	123	C1, C2	No / No	I, II, III or V	M	F	GC\$66014 & SF Resolution 7453
16	Retail Mall	122	C1, C2	No / No	I, II, III or V	M	F	GC\$66014 & SF Resolution 7453
17	Service Business	122	C1, C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
18	Restaurant Take Out	161	C1, C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
19	Restaurant Fast Food	161	C1, C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
20	Restaurant Sit Down with Entertainment/Dancing	164	C1, C2	No / No	I, II, III or V	A-2	F	GC\$66014 & SF Resolution 7453
21	Restaurant Sit Down with Stage	164	C1, C2	No / No	I, II, III or V	A-2.1	F	GC\$66014 & SF Resolution 7453
22	Restaurant Sit Down	161	C1, C2	No / No	I, II, III or V	A-3	F	GC\$66014 & SF Resolution 7453
23	Club, Lodge and Hall	122	C1, C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
24	Commercial Recreation	115	C1, C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
25	Hotel	115	C1, C2	No / Yes	I, II, III or V	R-3	F	GC\$66014 & SF Resolution 7453
26	Motel	115	C1, C2	No / Yes	I, II, III or V	R-3	F	GC\$66014 & SF Resolution 7453
27	New Automobile Sales	116	C1	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
28	Schools	140	C1, C2	No / Yes	I, II, III or V	I	F	GC\$66014 & SF Resolution 7453
29	Secondhand Store	122	C1, C2	No / Yes	I, II, III or V	M	F	GC\$66014 & SF Resolution 7453
30	Museum	132	C1, C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
31	Art Galleries	132	C1, C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
32	Automobile Service Station	100	C-2	No / No	I, II, III or V	S-3	F	GC\$66014 & SF Resolution 7453
33	Bus Station	122	C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
34	Fortunetelling	122	C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
35	Hospital	142	C2	No / No	I, II, III or V	I	F	GC\$66014 & SF Resolution 7453
36	Mortuaries	149	C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
37	New Automobile Sales	116	C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
38	Nurseries	122	C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
39	Pet Store	122	C2	No / No	I, II, III or V	M	F	GC\$66014 & SF Resolution 7453
40	Radio and Television Station	140	C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
41	Repair Shops, Bicycle and Motorcycle	122	C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
42	Veterinary Clinic	132	C2	No / No	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
43	Ambulance	121	C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
44	Automobile Repair	79	C2	No / Yes	I, II, III or V	S-3	F	GC\$66014 & SF Resolution 7453
45	Bail Bondsman	114	C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
46	Billiards	122	C2	No / Yes	I, II, III or V	A-2	F	GC\$66014 & SF Resolution 7453
47	Pool parlor	122	C2	No / Yes	I, II, III or V	A-2	F	GC\$66014 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

II. COMMUNITY DEVELOPMENT DEPARTMENT

F. BUILDING/ HOUSING INSPECTION FEES – SCHEDULE D

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
48	Carwash Self Serve	122	C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
49	Carwash Automatic	153	C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
50	Carwash Full serve	153	C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
51	Dating and Escort Service	122	C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
52	Fruit and Vegetable Stands	65	C2	No / Yes	I, II, III or V	B	F	GC\$66014 & SF Resolution 7453
53	Live Entertainment	205	C2	No / Yes	I, II, III or V	A-2	F	GC\$66014 & SF Resolution 7453
54	Theater	199	C2	No / Yes	I, II, III or V	A-2	F	GC\$66014 & SF Resolution 7453
55	Bowling Alley	164	C2	No / Yes	I, II, III or V	A-2	F	GC\$66014 & SF Resolution 7453
56	Adult Entertainment Business	164	C2	No / Yes	I, II, III or V	A-2	F	GC\$66014 & SF Resolution 7453
57	Manufacturing	86	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
58	Animal Hospital	122	M1, M2	No / No	I, II, III	B	F	GC\$66014 & SF Resolution 7453
59	Assembly Plant	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
60	Automobile Laundry	122	M1, M2	No / No	I, II, III	S-3	F	GC\$66014 & SF Resolution 7453
61	Automotive Repair	122	M1, M2	No / No	I, II, III	S-3	F	GC\$66014 & SF Resolution 7453
62	Automotive Body & Paint	122	M1, M2	No / No	I, II, III	S-3	F	GC\$66014 & SF Resolution 7453
63	Building Materials and Hardware Sales	122	M1, M2	No / No	I, II, III	M	F	GC\$66014 & SF Resolution 7453
64	Cabinet Shops and Woodworking	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
65	Computer Manufacturing & Service	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
66	Cosmetics	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
67	Electric and Gas Appliance	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
68	Food Products	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
69	Jewelry	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
70	Laundry, Cleaning Plant	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
71	Dry Cleaning Plant	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
72	Lumbervard, Building Materials	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
73	Contractor Storage Yard	122	M1, M2	No / No	I, II, III	S-2	F	GC\$66014 & SF Resolution 7453
74	Machine Shop	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
75	Motion Picture Studio	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
76	Television Studio	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
77	Optical Equipment	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
78	Pharmaceutical	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
79	Photographic Product and equipment	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
80	Product service center	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

II. COMMUNITY DEVELOPMENT DEPARTMENT

F. BUILDING/ HOUSING INSPECTION FEES – SCHEDULE D

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
81	Signs	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
82	Telephone, communication building	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
83	Welding shop	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
84	Wholesale business	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
85	Wholesale business hazardous	122	M1, M2	No / No	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
86	Other uses	122	M1, M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
87	Animal shelter	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
88	Commercial antennas	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
89	Engine manufacture	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
90	Helistop	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
91	Laboratory: chemical, biological, anatomical	122	M1, M2	No / Yes	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
92	Laboratory: chemical, biological, anatomical hazardous	122	M1, M2	No / Yes	I, II, III	H-1	F	GC\$66014 & SF Resolution 7453
93	Outdoor storage shed	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
94	Outdoor advertising signs	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
95	Paint manufacture	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
96	Research and development	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
97	Service station	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
98	Swap meets or flea markets	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
99	Auctions indoor or outdoor	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
100	Truck terminal or yard	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
101	New and used car sales	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
102	Storage and distribution	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
103	Storage and distribution hazardous	122	M1, M2	No / Yes	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
104	Warehousing	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
105	Extermination business	122	M1, M2	No / Yes	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
106	Extermination business hazardous	122	M1, M2	No / Yes	I, II, III	H-1	F	GC\$66014 & SF Resolution 7453
107	Heliports	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
108	House moving businesses	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
109	Contractor' storage and fabrication yards	86	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
110	Lumberyards or building materials	86	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
111	Boat building and repair businesses	86	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
112	Landscaping and gardening service	86	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
113	Machine Shop and tool and die making	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

II. COMMUNITY DEVELOPMENT DEPARTMENT

F. BUILDING/ HOUSING INSPECTION FEES – SCHEDULE D

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
114	Machine Shop and tool and die making hazardous	122	M1, M2	No / Yes	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
115	Metal welding and plating business	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
116	Metal welding and plating business hazardous	122	M1, M2	No / Yes	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
117	Rental yards	86	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
118	Restaurants	122	M1, M2	No / Yes	I, II, III	A-2	F	GC\$66014 & SF Resolution 7453
119	Roofing businesses	86	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
120	Salvage and recycling businesses	86	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
121	Recreation vehicle storage yards	86	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
122	Electric distribution and transmission substations	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
123	Research and development	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
124	Pharmaceutical laboratory	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
125	Administrative, professional, business offices	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
126	Blueprinting and Photostating	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
127	Assembly of plastic products	122	M1, M2	No / Yes	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
128	Assembly of plastic products hazardous	122	M1, M2	No / Yes	I, II, III	H-1	F	GC\$66014 & SF Resolution 7453
129	Manufacture of ceramic products	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
130	Parcel service delivery depot	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
131	Photoengraving	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
132	Manufacture control devices gauges	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
133	Glass edging, beveling and silvering	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
134	Studio or office for industrial designing	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
135	Recreation area	86	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
136	Waste facility	122	M1, M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
137	Waste facility hazardous	122	M1, M2	No / Yes	I, II, III	H-1	F	GC\$66014 & SF Resolution 7453
138	Manufacturing	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
139	Manufacturing Hazardous	122	M2	No / No	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
140	Animal shelter	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
141	Assaying	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
142	Assaying hazardous	122	M2	No / No	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
143	Automobiles	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
144	Automobiles hazardous	122	M2	No / No	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
145	Recreational vehicles	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
146	Recreational vehicles hazardous	122	M2	No / No	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

II. COMMUNITY DEVELOPMENT DEPARTMENT

F. BUILDING/ HOUSING INSPECTION FEES – SCHEDULE D

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
147	Boats or Trailers	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
148	Ceramics, pottery, statuary	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
149	Heavy equipment sales and rental	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
150	Ink, polish enamel	122	M2	No / No	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
151	Ink, polish enamel hazardous	122	M2	No / No	I, II, III	H-1	F	GC\$66014 & SF Resolution 7453
152	Pest control contractors	122	M2	No / No	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
153	Pest control contractors hazardous	122	M2	No / No	I, II, III	H-1	F	GC\$66014 & SF Resolution 7453
154	Public service facilities	86	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
155	Sandblasting	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
156	Tile (indoor kiln)	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
157	Wallboard, glass (no blast furnace)	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
158	Blast furnaces as an accessory use	122	M2	No / No	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
159	Automotive impound area	86	M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
160	Metal engraving, metal fabrications	122	M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
161	Metal engraving, metal fabrications	122	M2	No / Yes	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453
162	Tire retarding and recapping	122	M2	No / Yes	I, II, III	F-1	F	GC\$66014 & SF Resolution 7453
163	Tire retarding and recapping hazardous	122	M2	No / Yes	I, II, III	F-2	F	GC\$66014 & SF Resolution 7453

G. BUILDING/ HOUSING INSPECTION FEES – OTHER

#	Permit	Fee for "Good" Construction Per Square Foot	Zoning	Owners Cert. / CUP Required	Type of Const.	Group & Division	SMI	Authority
1	Mobile Home Park		R2, R3	No / Yes	V	R-3		GC\$66014 & SF Resolution 7453
2	Inspection Prior to Resale of Residential Property (Includes Building Permit/Certificate of Building Compliance, Issuance Fee, Plan Maintenance Fee)	240 Per Property		No / No				GC\$66014 & SF Resolution 7453
3	Rental Inspection Program	35 Per Unit		No / No				GC\$66014 & SF Resolution 7453

H. OTHER FEES

#	Permit	Fee	Unit	Additional	Authority
1	AIMS Maintenance Surcharge	10%	Each	Added to All Building Permit Fees and Planning Fees	SF Resolution 7453
2	Amplified Sound Permit	120	Each		SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

III. FINANCE DEPARTMENT

A. SERVICE FEES AND CHARGES					
#	Description	Fee	Unit	Special Condition	Authority
1	Returned Check Fee				
1a	First	25 <i>See SFCC§94-263</i>			SFCC§94-263 By SF Ordinance 1607
1b	Second	30	Each		SF Resolution 7453
2	Business License Processing Fee	22	Each		SF Resolution 7453
3	Tobacco Retailers Permit Fee	250	Each		SFCC§22-436 By SF Resolution 7453
4	Rummage Sale Permit Fee	10	Each		SFCC§22-226
B. UTILITIES					
#	Description	Fee	Unit	Special Condition	Authority
1	Utilities				
1a	Security Deposit for a New Residential Applicant	100 <i>See SFCC§94-263</i>			SFCC§94-263 By SF Ordinance 1607
1b	Security Deposit for New Commercial <i>Business</i> Applicant	150 <i>See SFCC§94-263</i>			SFCC§94-263 By SF Ordinance 1607
1c	Security Deposit for Delinquent Accounts	150 <i>See SFCC§94-263</i>		Minimum set by SFCC§94-263	SFCC§94-263 By SF Ordinance 1607
1d	Delivery Fee for Final Disconnection Notices	10 <i>See SFCC§94-263</i>			SFCC§94-263 By SF Ordinance 1607
1e	Administrative/Reconnection Fee	40 <i>See SFCC§94-263</i>			SFCC§94-263 By SF Ordinance 1607
1f	Tampering With Meter	75 <i>See SFCC§94-263</i>			SFCC§94-263 By SF Ordinance 1607
1g	Reinstallation Fee if Meter Has Been Removed	75 <i>See SFCC§94-263</i>			SFCC§94-263 By SF Ordinance 1607
1h	Reinstallation Fee for Inactive Meter	75 <i>See SFCC§94-263</i>			SFCC§94-263 By SF Ordinance 1607

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III. FINANCE DEPARTMENT						
B. UTILITIES						
#	Description	Fee	Unit	Special Condition	Authority	
1i	Fee for All Accounts With a Backflow Prevention Device	5/Month See SFCC\$94-263		Cost covers the annual inspection & testing of backflow device; <i>billed \$10 per billing cycle</i>	SFCC\$94-269	
1j	Returned Check Fee	25 See SFCC\$94-263			SFCC\$94-263 By SF Ordinance 1607	
C. ALARM PERMITS AND NOTIFICATIONS						
#	Description	Fee/Charge	Unit	Special Condition	Authority	
1	Alarm Permits					
1a	Annual Alarm Permit Issuance	25	Each		SFCC\$30-91 By SF Resolution 7453	
1b	Penalty For Business With No Permit On File	50	Each	In Addition To Permit Fee	SF Resolution 7453	
1c	Penalty For Not Paying Bill Within 60 Days After Billing	10% of bill	Per Month	Up To The Amount Of The Bill	SFCC\$30-33 By SF Resolution 7453	
2	Monitoring for Alarms Wired to the Police Department					
2a	Business	180		Semi-Annual Fee	SF Resolution 7453	
2b	Residence	90		Semi-Annual Fee	SF Resolution 7453	
3	False Alarm Responses					
3a	First Response	Free			SFCC\$30-32 By SF Resolution 7453	
3b	Second Response	Free			SFCC\$30-32 By SF Resolution 7453	
3c	Third Response	Free			SFCC\$30-32 By SF Resolution 7453	
3d	Fourth Response	140			SFCC\$30-32 By SF Resolution 7453	
3e	Fifth Response	140			SFCC\$30-32 By SF Resolution 7453	
3f	Sixth Response	140			SFCC\$30-32 By SF Resolution 7453	
3g	Seventh Response And All Other	210			SFCC\$30-32 By SF Resolution 7453	
4	False Panic Alarm Responses	100	Each		SFCC\$30-32 By SF Resolution 7453	

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FY 2013/14 ANNUAL FEE SCHEDULE

IV. PERSONNEL DEPARTMENT

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

- The San Fernando City Code Section 1-30 provides that any violation of the San Fernando City Code may be prosecuted as a misdemeanor, as an infraction or as a civil administrative action. Pursuant to California Government Code Section 36900(b), every violation of the San Fernando City Code determined to be a misdemeanor is punishable by a fine of not more than One Thousand (\$1,000.00) Dollars, or by imprisonment for a period of not more than six (6) months, or by both such fine and imprisonment. Further, every violation of the San Fernando City Code determined to be an infraction is punishable by: (1) a fine not exceeding One Hundred dollars (\$100) for a first violation; (2) a fine not exceeding Two Hundred dollars (\$200) for a second violation of the same Code provision within one year; (3) a fine not exceeding Five Hundred dollars (\$500) for each additional violation of the same Code provision within one year except as otherwise provided by City Council or as otherwise provided in the City of San Fernando General Bail Schedule. The City officer who issues the citation shall indicate the Code section or provision that was violated. For repeated offenses of the same Code section or provision within one calendar year, the officer will indicate the repeated offense by adding the number of repeated offenses in parentheses after the Code Section number. (For example, a second offense of Section 14-3 would read: 14-3/(2)).
- Unless otherwise provided by City Council, bail for any violation of the San Fernando City Code for which no provision is made in this schedule shall be in the amount of One Hundred (\$100.00) Dollars for a first violation; Two Hundred (\$200.00) for a second violation of the same code provision within a twelve month period; and Five Hundred (\$500.00) Dollars for each additional violation of the same code provision within a twelve month period.
- Penalties or fines on parking citations unpaid after thirty (30) calendar days from date of issue shall be levied an additional penalty of double the original penalty or fine amount, and an additional \$10 shall be levied when unpaid citations are transmitted to the Department of Motor Vehicles for placement of holds on vehicle registrations.
- The Los Angeles County Municipal Courts Schedule of Bail for Infractions and Misdemeanors shall be used to establish the penalties for parking and standing violations of the California Vehicle Code, Division 11, Chapters 9, 10, and 11, Sections 22500 through 22953 with exception of those sections listed in this Resolution.

A. GENERAL BAIL SCHEDULE – CHAPTER 14: ANIMALS

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1	Article I. In General					
1a	Keeping Prohibited Animals Within 50 Feet Of Any Residence Or Within 100 Feet Of Any School, Hospital Or Similar Institution	50	\$200	\$500	10% (AIMS Maintenance Surcharge)	SFCC§14-3 & SF Resolution 7453
1b	Keeping More Than 50 Chickens Or Rabbits, Or Poultry Of Any Kind	50	\$200	\$500	10% (AIMS Maintenance Surcharge)	SFCC§14-4 & SF Resolution 7453
2	Article IV. Birds					

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

A. GENERAL BAIL SCHEDULE – CHAPTER 14: ANIMALS

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
2a	Keeping More Than 200 Live Birds	50	\$200	\$500	10% (AIMS Maintenance Surcharge)	SFCC§14-107 & SF Resolution 7453
2b	Keeping More Than 25 Live Birds On Any Residential Lot In An Outside Or Open Cage, Flight Cage, Or Open Aviary	50	\$200	\$500	10% (AIMS Maintenance Surcharge)	SFCC§14-108 & SF Resolution 7453
2c	Having Any Cage Or Open Aviary For Live Birds Within 35 Feet Of Any Building Used As A Dwelling, Residence Or Hospital	50	\$200	\$500	10% (AIMS Maintenance Surcharge)	SFCC§14-109 & SF Resolution 7453
2d	Maintaining More Than 200 Birds; Or Maintaining Less Than 200 Birds Without Meeting Containment Requirements	50	\$200	\$500	10% (AIMS Maintenance Surcharge)	SFCC§14-110 & SF Resolution 7453
2e	Failure To Maintain A Solid Fence In Conformity With Requirements For Keeping Birds	50	\$200	\$500	10% (AIMS Maintenance Surcharge)	SFCC§14-111 & SF Resolution 7453
2f	Failure To Keep Bird Cage Or Aviary In A Clean And Sanitary Condition	50	\$200	\$500	10% (AIMS Maintenance Surcharge)	SFCC§14-112 & SF Resolution 7453

B. GENERAL BAIL SCHEDULE – CHAPTER 18: BUILDINGS AND BUILDING REGULATIONS

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1	Article I. In General					
1a	Failure To Comply With The Uniform Administrative Code	250	500	1000	10% (AIMS Maintenance Surcharge)	SFCC§18-1 & SF Resolution 7453
2	Article II. Building Code					
2a	Violation Of Or Failure To Comply With The Building Code	250	500	1000	10% (AIMS Maintenance Surcharge)	SFCC§18-31 & SF Resolution 7453
3	Article III. Electrical Code					
3a	Violation Of Or Failure To Comply With The Electrical Code	250	500	1000	10% (AIMS Maintenance Surcharge)	SFCC§18-61 & SF Resolution 7453
4	Article IV. Mechanical Code					
4a	Violation Of Or Failure To Comply With The Mechanical Code	250	500	1000	10% (AIMS Maintenance Surcharge)	SFCC§18-91 & SF Resolution 7453
5	Article V. Plumbing Code					
5a	Violation Of Or Failure To Comply With The Plumbing Code	250	500	1000	10% (AIMS Maintenance Surcharge)	SFCC§18-121 & SF Resolution 7453
6	Article VI. Housing Code					

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

B. GENERAL BAIL SCHEDULE – CHAPTER 18: BUILDINGS AND BUILDING REGULATIONS					
#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Authority
6a	Violation Of Or Failure To Comply With The Housing Code	250	500	1000	SFCC§18-151 & SF Resolution 7453
7	Article VII. Dangerous Buildings				
7a	Violation Of Or Failure To Comply With The Uniform Code For The Abatement Of Dangerous Buildings	250	500	1000	SFCC§18-181 & SF Resolution 7453
C. GENERAL BAIL SCHEDULE – CHAPTER 34: ENVIRONMENT					
#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Authority
1	Article II. Noise				
1a	Disturbing The Peace: Noise Violation	200	500	750	SFCC§34-28 & SF Resolution 7453
1b	Creating Or Allowing The Creation Of Any Noise To Exceed The Permitted Ambient Noise Level More Than Ten Minutes Per Hour	200	500	750	SFCC§34-29 & SF Resolution 7453
1c	Disturbing The Peace: Noise On Any Residential Property Exceeding Noise Limits	200	500	750	SFCC§34-30 & SF Resolution 7453
1d	Disturbing The Peace: Amplifying Equipment	200	500	750	SFCC§34-66 & SF Resolution 7453
D. GENERAL BAIL SCHEDULE – CHAPTER 42: HEALTH AND SANITATION					
#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Authority
1	Article III. Health Code				
1a	Violation Of The Health And Safety Code	50	200	500	SFCC§42-81 & SF Resolution 7453
E. GENERAL BAIL SCHEDULE – CHAPTER 46: MANUFACTURED HOMES AND TRAILERS					
#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Authority
1	Article II. Trailers and Trailer Camps				
1a	Keeping A Trailer On Property Which Is Not A Duly Licensed Auto And Trailer Camp	200	500	750	SFCC§46-26 & SF Resolution 7453
1b	Using A Trailer Coach For Living Or Sleeping Quarters Except In A Duly Licensed Auto And Trailer Camp	1,000	1,000	1,000	SFCC§46-27 & SF Resolution 7453

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V. POLICE DEPARTMENT

F. GENERAL BAIL SCHEDULE – CHAPTER 50: OFFENSES AND MISCELLANEOUS PROVISIONS						
#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1	Article III. Offenses Against Property					
1a	Selling Aerosol Spray Paint To A Person Under The Age Of 18 Years	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§50-133(B)(1) & SF Resolution 7453
1b	Failure To Keep Aerosol Spray Paint In A Place That Is Locked And Secure	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§50-133(B)(3) & SF Resolution 7453
1c	Possession Of Aerosol Container Of Spray Paint In A Public Park, Playground, Swimming Pool, Or Recreation Facility, Public Building Or Other Public Place, Other Than A Highway, Street Or Alley	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§50-133(C) & SF Resolution 7453
1d	Possessing Any Aerosol Spray Paint While On Any Public Highway, Street, Alley Or Way By A Person Under The Age Of 18 Unless Such Person Is Accompanied By A Parent Or Legal Guardian	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§50-133(D) & SF Resolution 7453
1e	Defacing Property	1000	1000	1000	10% (AIMS Maintenance Surcharge)	SFCC§50-133(E) & SF Resolution 7453
1f	Violating Regulations Pertaining To Graffiti And Or Spray Paint Control	1000	1000	1000	10% (AIMS Maintenance Surcharge)	SFCC§50-133(G) & SF Resolution 7453
1g	Urinating Or Defecating In Public	1000	1000	1000	10% (AIMS Maintenance Surcharge)	SFCC§50-134 & SF Resolution 7453
G. GENERAL BAIL SCHEDULE – CHAPTER 54: PARKS AND RECREATION						
#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1	Article I. In General					
1a	Posting, Placing Or Erecting Any Bills, Notices, Papers Or Advertising Devices In A Park Or Recreation Center	50	200	500	10% (AIMS Maintenance Surcharge)	SFCC§54-3 & SF Resolution 7453
H. GENERAL BAIL SCHEDULE – CHAPTER 58: PEDDLERS AND SOLICITORS						
#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1	Article II. Peddlers					
1a	Peddling Without First Obtaining A Permit And/Or Other Required Licenses	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-56 & SF Resolution 7453
1b	Transfer Of Peddling Permit	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-59 & SF Resolution 7453

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V. POLICE DEPARTMENT

H. GENERAL BAIL SCHEDULE – CHAPTER 58: PEDDLERS AND SOLICITORS

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1c	Failure To Exhibit A Peddler's Permit And License Upon Request	50	200	500	10% (AIMS Maintenance Surcharge)	SFCC§58-60 & SF Resolution 7453
2	Article III. Street Artists, Craftsmen and Streetside Food Purveyors and Flower Vendors					
2a	Occupying The Place Assigned To A Peddler By The Peddler During No Designated Times Or Days; And/Or The Selling Or The Attempted Sale Or Transaction Of Business During No Designated Times Or Days	Warning	50	200	10% (AIMS Maintenance Surcharge)	SFCC§58-97 & SF Resolution 7453
2b	Selling Arts, Crafts, Food Or Flowers On Any Public Street Or Public Place Without A License	50	200	500	10% (AIMS Maintenance Surcharge)	SFCC§58-126 & SF Resolution 7453
3	Article IV. Ice Cream Vendors					
3a	Stopping Of A Vehicle For Purposes Of Selling Or Soliciting To Sell Within One Block In Any Direction Of A School, Or In Any Other Areas Deemed Unsafe By Local Law Enforcement Personnel	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-163 & SF Resolution 7453
3b	Violation Of Ice Cream Vendor Regulations	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-164 & SF Resolution 7453
3c	Selling Ice Cream From An Automotive Vehicle Without A Permit And License	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-191 & SF Resolution 7453
3d	Transfer Of Ice Cream Vendor Permit	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-195 & SF Resolution 7453
3e	Failure To Exhibit An Ice Cream Vendor Permit And License Upon Request	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-196 & SF Resolution 7453
4	Article V. Food and Beverage Pushcart Vendors					
4a	Selling Any Food Or Beverage From Any Portable Box, Stand, Bag, Ice Chest Or Similar Container, Other Than A Pushcart	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-227(A) & SF Resolution 7453
4b	Employing, Directing Or Otherwise Causing Any Other Person To Sell Any Food Or Beverage In Violation Of The Regulations Governing Sales From Any Portable Box, Stand, Bag, Ice Chest Or Similar Container, Other Than A Pushcart	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-227(B) & SF Resolution 7453
4c	Failure To Affix In Plain View The Required Pushcart Sticker	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-228(A) & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

H. GENERAL BAIL SCHEDULE – CHAPTER 58: PEDDLERS AND SOLICITORS

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
4d	Stationing, For Purposes Of Offering Food Or Beverages For Sale, In Any Location Which Creates An Obstruction To The Normal Flow Of Vehicular Or Pedestrian Access; Within Ten Feet Of Any Intersection, Driveway, Or Building Entrance; Or In Any Space Designed For Vehicular Parking	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-228(B) & SF Resolution 7453
4e	Selling Any Food Or Beverage From A Pushcart By A Person Under 18 Years Of Age	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-228(C) & SF Resolution 7453
4f	Exceeding The Maximum Dimensions For Pushcarts	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-228(D) & SF Resolution 7453
4g	Using Signs In Conjunction With A Pushcart That Are Not Affixed To Or Painted On A Pushcart Or Its Canopy; Or Failure By Owner Of The Pushcart To Have Their Name, Address And Telephone Number Prominently Displayed On The Pushcart	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-228(E) & SF Resolution 7453
4h	Failure To Provide A Refuse Bin Of At Least Four Cubic Feet Capacity In Or On A Pushcart	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-228(F) & SF Resolution 7453
4i	Affixing Or Using In Conjunction With A Pushcart Loud Speakers, Public Address System, Bells, Chimes Or Other Sound-Making Device	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-228(G) & SF Resolution 7453
4j	The Artificial Lighting Of A Pushcart	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§58-228(H) & SF Resolution 7453

I. GENERAL BAIL SCHEDULE – CHAPTER 66: SECONDHAND GOODS

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1	Article II. Pawnbrokers, Junk and Secondhand Dealers					
1a	Failure To Maintain A Business Sign That Satisfies Requirements For Junk Dealers, Pawnbrokers, Pawnshops, Or Secondhand Dealers	50	200	500	10% (AIMS Maintenance Surcharge)	SFCC§66-29 & SF Resolution 7453
2	Article III. Garage, Patio and Similar Sales					
2a	Selling Property Other Than Personal Property At A Garage, Patio Or Similar Sale	75	200	500	10% (AIMS Maintenance Surcharge)	SFCC§66-63 & SF Resolution 7453
2b	Failure To Comply With City Council Restrictions On Operation Hours And Days Of Operation Of A Garage, Patio Or Similar Sale	75	200	500	10% (AIMS Maintenance Surcharge)	SFCC§66-64 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE



V. POLICE DEPARTMENT

I. GENERAL BAIL SCHEDULE – CHAPTER 66: SECONDHAND GOODS

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
2c	Operating Or Maintaining A Garage, Patio Or Similar Sale With Property Displayed On Front Or Side Yard Or In A Public Right-Of-Way	75	200	500	10% (AIMS Maintenance Surcharge)	SFCC\$66-66 & SF Resolution 7453
2d	Improperly Posting Advertisement Or Signs In Relation To A Garage, Patio Or Similar Sale	75	200	500	10% (AIMS Maintenance Surcharge)	SFCC\$66-67 & SF Resolution 7453
2e	Operating Or Maintaining A Garage, Patio Or Similar Sale That Creates A Public Nuisance	75	200	500	10% (AIMS Maintenance Surcharge)	SFCC\$66-68 & SF Resolution 7453
2f	Permitting The Illegal Parking Of Cars In Relation To A Garage, Patio Or Similar Sale	75	200	500	10% (AIMS Maintenance Surcharge)	SFCC\$66-70 & SF Resolution 7453
2g	Operating Or Maintaining A Garage, Patio Or Similar Sale Without A Permit	50	100	200	10% (AIMS Maintenance Surcharge)	SFCC\$66-101 & SF Resolution 7453
3	Article IV. Swap Meets					
3a	Failure To Obtain A Permit Before Establishing, Organizing Or Conducting A Swap Meet	75	200	500	10% (AIMS Maintenance Surcharge)	SFCC\$66-138 & SF Resolution 7453
3b	Failure To Obtain A Permit And Business License Before Establishing, Organizing Or Conducting A Swap Meet	75	200	500	10% (AIMS Maintenance Surcharge)	SFCC\$66-139 & SF Resolution 7453
3c	Failure To Comply With Operating Requirements For Swap Meets	75	200	500	10% (AIMS Maintenance Surcharge)	SFCC\$66-141 & SF Resolution 7453
3d	Selling, Trading, Exchanging, Or Bartering Of Prohibited Items At A Swap Meet	75	200	500	10% (AIMS Maintenance Surcharge)	SFCC\$66-142 & SF Resolution 7453

J. GENERAL BAIL SCHEDULE – CHAPTER 70: SOLID WASTE

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1	Article II. Collection Agreements; Collection Permits					
1a	Collecting Solid Waste And/Or Recyclables Without A Collection Agreement With The City Council	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC\$70-11 & SF Resolution 7453
1b	Failure To Obtain Or Maintain Permits And Licenses	50	200	500	10% (AIMS Maintenance Surcharge)	SFCC\$70-16 & SF Resolution 7453
1c	Transferring A Permit Or Collection Agreement	50	200	500	10% (AIMS Maintenance Surcharge)	SFCC\$70-17 & SF Resolution 7453
2	Article VI. General Requirements					
2a	Failure To Immediately Clean Up, Contain, Collect And/Or Remove Solid Waste Or Recyclables On Any Public Property	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC\$70-72 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

J. GENERAL BAIL SCHEDULE – CHAPTER 70: SOLID WASTE

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
2b	Transporting Any Loose Solid Waste By Motor Vehicle That Is Not Covered And/Or Secured In A Manner To Prevent Depositing Of Solid Waste On Public Or Private Property	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§70-73 & SF Resolution 7453
2c	Transferring Solid Waste Or Recyclables From One Collection Vehicle To Another On Any Public Street Or Road	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§70-74 & SF Resolution 7453
2d	Tampering With, Or Removing Solid Waste Or Recyclables From A Container, Or Depositing Solid Waste In Any Place Other Than In An Approved Container	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§70-75 & SF Resolution 7453
2e	Burning, Burying, Dumping Or Otherwise Disposing Of Any Solid Waste Or Recyclables Within The City Council	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§70-79 & SF Resolution 7453
2f	Entering Private Property Beyond The Extent Necessary To Collect The Solid Waste Or Recyclables Properly Placed For Collection, Or Beyond The Extent Necessary To Provide Agreed Upon Special Collection Service	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§70-80 & SF Resolution 7453
2g	Permitting An Accumulation Of Rubbish On Property So As To Create A Nuisance	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§70-87 & SF Resolution 7453
2h	Use Of A Cardboard Or Paper Or Plastic Bag Or Otherwise Unauthorized Container As A Receptacle For Solid Waste; Or The Unauthorized Placement Of A Container Or Receptacle For The Collection Of Solid Waste Recyclables	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§70-88 & SF Resolution 7453
2i	Interfering With The Collection Or Disposal Of Solid Waste Or Recyclables By Any Person Authorized By The City Council To Perform The Collection Of Such Solid Waste Or Recyclables	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§70-89 & SF Resolution 7453
3	Article VII. Residential Solid Waste Recycling and Green Waste Collection					
3a	The Placement Of Waste Containers By Residential Householders In Violation Of Regulations Or During Restricted Times	50	100	200	10% (AIMS Maintenance Surcharge)	SFCC§70-103 & SF Resolution 7453
3b	Failure To Satisfy Specifications For Commercial And Industrial Containers	50	200	500	10% (AIMS Maintenance Surcharge)	SFCC§70-123 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

J. GENERAL BAIL SCHEDULE – CHAPTER 70: SOLID WASTE					
#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Authority
3c	Failure To Replace Solid Waste And/Or Recyclable Containers Upright, Where Found With Lids Closed; Or Breaking, Damaging, Roughly Handling Or Destroying Such Containers Placed On The Premises Of A Commercial/ Industrial Business Owner; Or Failure By A Commercial/Industrial Business Owner To Replace Any Container Which Has Defects Likely To Hamper Or Injure The Person Collecting The Contents Thereof Or Injure The Public Generally	50	200	500	SFCC§70-124 & SF Resolution 7332
K. GENERAL BAIL SCHEDULE – CHAPTER 74: STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES					
#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Authority
1	Article I. In General				
1a	Depositing Unlawful Deposits	200	500	750	SFCC§74-5 & SF Resolution 7453
1b	Failure To Replace Material Falling From A Vehicle	200	500	750	SFCC§74-7 & SF Resolution 7453
1c	Failure To Comply With Restrictions Related To Windborne Or Printed Matter	200	500	750	SFCC§74-8 & SF Resolution 7453
2	Article IV. Obstructions and Encroachments				
2a	Allowing Trees Or Brush To Interfere With Passage Of Pedestrians Or Vehicles	200	500	750	SFCC§74-186 & SF Resolution 7453
2b	Failure To Trim Trees And Brush	200	500	750	SFCC§74-187 & SF Resolution 7453
2c	Allowing Vegetation To Exist Upon The Sidewalk And Obstruct Passage Of Pedestrians	200	500	750	SFCC§74-188 & SF Resolution 7453
2d	Allowing Waste Material To Obstruct Pedestrians Or Vehicles	200	500	750	SFCC§74-189 & SF Resolution 7453
2e	Placing Articles For Sale And For Sale Signs On Sidewalks	200	500	750	SFCC§74-190 & SF Resolution 7453
2f	Placing Containers On Sidewalks	200	500	750	SFCC§74-191 & SF Resolution 7453
2g	Placing Ornamental Trees, Shrubs, And Flowers, On Sidewalks Without City Council Approval	200	500	750	SFCC§74-192 & SF Resolution 7453

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V. POLICE DEPARTMENT

K. GENERAL BAIL SCHEDULE – CHAPTER 74: STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
2h	Placing Poles, Hydrants, Or Signs On A Sidewalk Or Roadway Without City Council Approval	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§74-193 & SF Resolution 7453
2i	Using A Sidewalk Or Roadway Without Approval By The City Council, The Administrative Officer Or The Administrative Officer's Designee	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§74-196 & SF Resolution 7453
2j	Painting, Marking Or Defacing A Sidewalk	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§74-198 & SF Resolution 7453
2k	Violating Regulations Pertaining To Publication Vending Machines On Public Property	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§74-228 & SF Resolution 7453
2l	Installing, Using Or Maintaining A Publication Vending Machine Without A Permit	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§74-229 & SF Resolution 7453
3	Article V. Numbering Buildings					
3a	Failure To Properly Number Entrances From The Public Streets	50	200	500	10% (AIMS Maintenance Surcharge)	SFCC§74-273 & SF Resolution 7453
3b	Failure To Properly Number Buildings And Remove Improper Numbers Upon Notice	50	200	500	10% (AIMS Maintenance Surcharge)	SFCC§74-274 & SF Resolution 7453

L. GENERAL BAIL SCHEDULE – CHAPTER 90: TRAFFIC AND VEHICLES

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1	Article I. In General					
1a	Disobedience to police and fire officials directing traffic	110				SFCC§90-3 & SF Resolution 7453
1b	Bicycle or skater clinging to moving vehicles	45				SFCC§90-7 & SF Resolution 7453
1c	Operating Or An Advertising Vehicle Equipped With A Sound-Amplifying Or Loud-Speaking Device Upon Any Street Or Alley At Any Time Within The Central Traffic District	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§90-9 & SF Resolution 7453
2	Article III. Operation of Vehicles					
2a	Vehicles emerging from driveway not stopping	45				SFCC§90-159 & SF Resolution 7453
2b	Driving through funeral procession	45				SFCC§90-160 & SF Resolution 7453
2c	Driving on new pavement or freshly painted sign marked by barrier	110				SFCC§90-162 & SF Resolution 7453
2d	Driving in or from unauthorized entrances and exists on limited access roadways	45				SFCC§90-163 & SF Resolution 7453
2e	Yield right of way at intersections	60				SFCC§90-165 & SF Resolution 7453
2f	Stopping at railroad crossing where posted	60				SFCC§90-166 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

L. GENERAL BAIL SCHEDULE – CHAPTER 90: TRAFFIC AND VEHICLES

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
3	Article IV. Stopping, Standing and Parking					
3a	Stopping or parking in parkways	40				SFCC§90-197 & SF Resolution 7453
3b	Parking A Vehicle Upon Any Street Or Alley For More Than A Consecutive Period Of 72 Hours	125	250	500	10% (AIMS Maintenance Surcharge)	SFCC§90-198(A) & SF Resolution 7332
3c	Parking for purpose of repair	60				SFCC§90-199 & SF Resolution 7453
3d	Parking on left-hand side of roadway	50				SFCC§90-200 & SF Resolution 7453
3e	Parking of vehicles outside angle parking lines	40				SFCC§90-201 & SF Resolution 7453
3f	Parking adjacent to schools where posted	40				SFCC§90-202 & SF Resolution 7453
3g	Parking prohibited in specified places when signs, etc., erected	50				SFCC§90-205 & SF Resolution 7453
3h	Emergency no parking signs	40				SFCC§90-208 & SF Resolution 7453
3i	Curb markings to indicate parking, etc., regulations. Red	60				SFCC§90-210(a)(1) & SF Resolution 7453
3j	Curb markings to indicate parking, etc., regulations. Yellow	45				SFCC§90-210(a)(2) & SF Resolution 7453
3k	Curb marking to indicate parking, etc., regulations. White	45				SFCC§90-210(a)(3) & SF Resolution 7453
3l	Curb marking to indicate parking, etc., regulations. Green	45				SFCC§90-210(a)(4) & SF Resolution 7453
3m	One hour parking limitation-in central traffic district: exceptions	60				SFCC§90-211(a) & SF Resolution 7453
3n	One hour parking limitations – in business district outside of central traffic district: exceptions	60				SFCC§90-211(b) & SF Resolution 7453
3o	Two hour parking limitation between certain hours	60				SFCC§90-212 & SF Resolution 7453
3p	Muni Parking lot 3 hr limit	40				SFCC§90-213 & SF Resolution 7453
3q	Parking, etc., prohibited in central traffic district between certain hours: exceptions	60				SFCC§90-215(a-c) & SF Resolution 7453
3r	Streets where parking prohibited at all times	60				SFCC§90-216 & SF Resolution 7453
3s	Overnight commercial vehicle parking	90				SFCC§90-217 & SF Resolution 7453
3t	Overnight parking prohibited Arroyo Avenue	90				SFCC§90-217(d) & SF Resolution 7453
3u	Street sweeping violation	55				SFCC§90-218 & SF Resolution 7453
3v	Parking in space marking	45				SFCC§90-219(b) & SF Resolution 7453

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V. POLICE DEPARTMENT

L. GENERAL BAIL SCHEDULE – CHAPTER 90: TRAFFIC AND VEHICLES

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
3w	Unhitched trailer: 2 hrs for loading	110				SFCC§90-220(a) & SF Resolution 7453
3x	Parking in yellow loading zones	40				SFCC§90-250 & SF Resolution 7453
3y	Parking in passenger loading zones	40				SFCC§90-251 & SF Resolution 7453
3z	Limitations on stopping, etc., in alleys for purpose of loading and unloading	50				SFCC§90-252 & SF Resolution 7453
3aa	Parking meter zone violation	45				SFCC§90-285(a) & SF Resolution 7453
3bb	Use of slugs in parking meters	110				SFCC§90-289 & SF Resolution 7453
3cc	Parking on private property where posted	50				SFCC§90-321 & SF Resolution 7453
3dd	Parking A Vehicle On Any Unpaved Area Within The Front Yard Setback Of A Residential Lot	125	250	500	10% (AIMS Maintenance Surcharge)	SFCC§90-357 & SF Resolution 7453
3ee	Parking Or Leaving Standing A Commercial Vehicle Which Exceeds Three-Quarter-Ton Capacity On A Residentially Zoned Lot	125	250	500	10% (AIMS Maintenance Surcharge)	SFCC§90-391(b) & SF Resolution 7453
3ff	On street handicapped parking	345				SFCC§90-421 & SF Resolution 7453
3gg	Off street handicapped parking	345				SFCC§90-422 & SF Resolution 7453
3hh	Private lot handicapped parking	345				SFCC§90-423 & SF Resolution 7453
3ii	Res. Permit parking one-hour limit	60				SFCC§90-458 & SF Resolution 7453
4	Article V. Traffic Control Signs, Signals and Devices					
4a	Obedience to devices	45				SFCC§90-489 & SF Resolution 7453
4b	Right turn against sign	45				SFCC§90-497 & SF Resolution 7453
5	Article VI. Pedestrians					
5a	Pedestrian crossing out of crosswalk in business district	45				SFCC§90-527 & SF Resolution 7453
5b	Pedestrian crossing at other than right angle to street	45				SFCC§90-528 & SF Resolution 7453
6	Article VIII. Abandoned Vehicles					
6a	Abandoning, Parking, Storing, Leaving Or Permitting The Abandonment Of A Licensed Or Unlicensed Vehicle Or Parts Thereof In An Abandoned, Wrecked, Dismantled, Or Inoperative Condition	125	250	500	10% (AIMS Maintenance Surcharge)	SFCC§90-818 & SF Resolution 7453
6b	Failure Or Refusal To Remove An Abandoned, Wrecked, Dismantled, Or Inoperative Vehicle Or Parts Thereof Or To Refuse To Abate Such Nuisance When Ordered To Do So	250	500	1000	10% (AIMS Maintenance Surcharge)	SFCC§90-819 & SF Resolution 7453

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V. POLICE DEPARTMENT

L. GENERAL BAIL SCHEDULE – CHAPTER 90: TRAFFIC AND VEHICLES

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
7	Article XI. Schedules					
7a	One way streets violation	40				SFCC§90-943 & SF Resolution 7453
7b	One way alleys violation	40				SFCC§90-944 & SF Resolution 7453
7c	Streets to be used by commercial vehicles	50				SFCC§90-953 & SF Resolution 7453

M. GENERAL BAIL SCHEDULE – CHAPTER 98: VEGETATION

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1	Article II. Trees, Shrubs and Plants on Public Property					
1a	Cutting, Trimming, Pruning, Planting, Removing, Injuring Or Interfering With A Tree, Shrub, Or Plant Upon Any Street, Parkway, Park, Pleasure Ground, Boulevard, Alley Or Public Place Without A Permit	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§98-28 & SF Resolution 7453
1b	Interfering With The Director Of Public Works Or Persons Acting Under His Authority While Engaged In Planting, Mulching, Pruning, Trimming, Spraying, Treating Or Removing Any Tree, Shrub Or Plant In Any Street, Parkway, Park, Pleasure Ground, Boulevard, Alley Or Public Place	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§98-31 & SF Resolution 7453
1c	Causing Substance Deleterious To Tree Or Plant Life To Lie, Leak, Pour, Flow Or Drip Upon Or Into The Soil About The Base Of Any Tree, Shrub Or Plant In A Public Place	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§98-32(A) & SF Resolution 7453
1d	Placing Or Maintaining Any Substance That Impedes The Free Access Of Water And Air To The Roots Of Any Tree, Shrub Or Plant In A Public Place	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§98-32(B) & SF Resolution 7453
1e	Attach Or Keeping Attached To Any Tree, Shrub Or Plant In Any Street, Parkway, Park, Pleasure Ground, Boulevard, Alley Or Other Public Place In The City Or To The Guard Or Stake Intended For The Protection Thereof Any Wire, Rope, Sign, Or Other Device Whatsoever Without The Permission Of The Director Of Public Works	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§98-33 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE



V. POLICE DEPARTMENT

N. GENERAL BAIL SCHEDULE – CHAPTER 106: ZONING

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
1	Article III. Zones					
1a	Failure To Comply With The Standards For Signs In The R-1 Single-Family Residential Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-357(2) & SF Resolution 7453
1b	Failure To Comply With Regulations For Converting Garages Into Dwelling Units.	1,000	1,000	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-358(11) & SF Resolution 7453
1c	Failure To Comply With The Standards For Signs In The R-2 Multiple-Family Dwelling Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-392(3) & SF Resolution 7453
1d	Failure To Comply With The Standards For Signs In The R-3 Multiple-Family Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-427(3) & SF Resolution 7453
1e	Failure To Comply With The Provisions Pertaining To Signs For The Zone In Which A Project Is Located	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-458(10) & SF Resolution 7453
1f	Failure To Comply With The Standards For Signs In The C-1 Limited Commercial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-490(3) & SF Resolution 7453
1g	Failure To Comply With The Standards For Signs In The C-2 Commercial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-520(3) & SF Resolution 7453
1h	Failure To Comply With The Standards For Signs In The SC Service Commercial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-551(9) & SF Resolution 7453
1i	Failure To Comply With The Standards For Signs In The M-1 Limited Industrial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-585(3) & SF Resolution 7453
1j	Failure To Comply With The Standards For Signs In The M-2 Light Industrial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-615(3) & SF Resolution 7453
2	Article V. General Development Standards					
2a	Displaying A Sign Without Required Permits	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-927(A) & SF Resolution 7453
2b	Causing A Traffic Hazard Or Nuisance By Displaying A Sign That Permits Light To Be Directed Into A Public Right-Of-Way	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-927(B) & SF Resolution 7453
2c	Failure To Remove A Sign From A Vacant Business	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-927(C) & SF Resolution 7453
2d	Failure To Maintain A Sign In Good Repair	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-927(D) & SF Resolution 7453
2e	Display Of A Nonconforming Sign	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-927(E) & SF Resolution 7453
2f	Display Of An A-Frame Or Sandwich-Board Advertising Sign	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(1) & SF Resolution 7453

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V. POLICE DEPARTMENT

N. GENERAL BAIL SCHEDULE – CHAPTER 106: ZONING

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
2g	Display Of A Flashing Or Scintillating Advertising Sign	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(2) & SF Resolution 7453
2h	Display Of A Painted Advertising Sign	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(3) & SF Resolution 7453
2i	Display Of Devices Dispensing Bubbles And Free-Floating Particles Of Matter	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(4) & SF Resolution 7453
2j	Display Of An Advertising Sign Or Other Device In A Public Place, Except As May Be Required By Ordinance Or Law	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(5) & SF Resolution 7453
2k	Display Of A Device Projecting, Or Otherwise Reproducing, The Image Of An Advertising Sign Or Message Or Any Surface Or Object	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(6) & SF Resolution 7453
2l	Failure To Comply With Regulations Pertaining To Display Of A Vehicle Advertising Sign	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(7) & SF Resolution 7453
2m	Failure To Comply With Regulations Pertaining To Display Of An Outdoor Advertising Sign	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(8) & SF Resolution 7453
2n	Display Of Subdivision Directional Advertising Signs	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(9) & SF Resolution 7453
2o	Display Of Roof Advertising Signs	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(10) & SF Resolution 7453
2p	Display Of Home Occupation Advertising Signs	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-930(11) & SF Resolution 7453
2q	Failure To Comply With Regulations Pertaining To Display Of Real Estate Advertising Signs In An R-1 Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(1)A & SF Resolution 7453
2r	Failure To Comply With Regulations Pertaining To The Display Of Real Estate Advertising Signs In An R-2 Or R-3 Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(1)B & SF Resolution 7453
2s	Failure To Remove Real Estate Advertisement Signs Within Seven Days After The Close Of Escrow Or Cancellation Of The Sales Or Lease Agreement In A Residential Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(1)C & SF Resolution 7453
2t	Failure To Comply With Restrictions On The Display Of Flags, Streamers, Pennants, Lean-In, Directional Real Estate Advertising Signs In A Residential Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(1)D & SF Resolution 7453

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V. POLICE DEPARTMENT

N. GENERAL BAIL SCHEDULE – CHAPTER 106: ZONING

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
2u	Exceeding The Number And Type Of Real Estate Advertising Signs Permitted To Be Displayed In Commercial And Industrial Zones	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(2)A & SF Resolution 7453
2v	Displaying A Real Estate Advertising Sign In Excess 50 Square Feet Per Sign In Commercial Zones Or 100 Square Feet In Industrial Zones	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(2)B & SF Resolution 7453
2w	Displaying A Real Estate Advertising Sign In Violation Of Setback Requirements For Commercial And Industrial Zones	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(2)C & SF Resolution 7453
2x	Displaying A Real Estate Advertising Sign Extended Above The Roofline Or Parapet Wall Of A Building In Commercial Or Industrial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(2)D & SF Resolution 7453
2y	Displaying A Real Estate Advertising Sign With Advertising Copy Not Pertaining To The Premises Upon Which The Sign Is Located	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(2)E & SF Resolution 7453
2z	Displaying A Real Estate Advertising Sign Beyond 15 Days After The Close Of Escrow Or Cancellation Of The Sales Or Lease Agreement	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(2)F & SF Resolution 7453
2aa	Displaying A Real Estate Advertising Sign In Violation Of Restrictions Applicable To Commercial And Industrial Zones	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-931(2)G & SF Resolution 7453
2bb	Displaying An Identification Sign In Violation Of Restrictions For Residential Zones	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-932(A) & SF Resolution 7453
2cc	Displaying More Than Two (2) Identification Signs For Nonresidential Purposes In A Residential Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-932(B)(1) & SF Resolution 7453
2dd	Displaying Identification Signs For Nonresidential Purposes That Exceed The Total Sign Area Per Lot Limitations For Residential Zones	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-932(B)(2) & SF Resolution 7453
2ee	Displaying A Freestanding Identification Sign For Nonresidential Purposes In Excess Of Four Feet In Height In A Residential Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-932(B)(3) & SF Resolution 7453
2ff	Displaying An Identification Sign Affixed To A Building, Extending More Than Three (3) Feet Above The Roofline Or Parapet Wall Of The Building In A Residential Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-932(B)(4) & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

N. GENERAL BAIL SCHEDULE – CHAPTER 106: ZONING

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
2gg	Displaying An Identification Sign In Violation Of Restrictions And Regulations For Such Signs In A Residential Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-932(B)(5) & SF Resolution 7453
2hh	Displaying A Business Sign In Violation Of Restrictions On Total Sign Area For Businesses In A Commercial Or Industrial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-933(1) & SF Resolution 7453
2ii	Displaying A Freestanding Monument Business Sign In Excess Of Height And Or Surface Area Restrictions In A Commercial Or Industrial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-933(2) & SF Resolution 7453
2jj	Displaying A Canopy Business Sign In Violation Of Regulations In A Commercial Or Industrial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-933(3) & SF Resolution 7453
2kk	Displaying A Business Wall Sign In Violation Of Regulations In A Commercial Or Industrial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-933(4) & SF Resolution 7453
2ll	Displaying An Electronic Message Center Business Sign In Violation Of Regulations In A Commercial Or Industrial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-933(5) & SF Resolution 7453
2mm	Displaying A Business Sign In A Commercial Or Industrial Zone, Affixed To A Building And Which Projects Into An Existing Or Future Right-Of-Way In Violation Of Regulations	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-933(6) & SF Resolution 7453
2nn	Displaying A Revolving Business Sign In A Commercial Or Industrial Zone Without A Conditional Use Permit	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-933(7)A & SF Resolution 7453
2oo	Displaying A Super Graphic Business Sign In A Commercial Or Industrial Zone Without A Conditional Use Permit	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-933(7)B & SF Resolution 7453
2pp	Displaying A Business Sign In A Commercial Or Industrial Zone In Violation Of Applicable Sign Restrictions	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-933(8) & SF Resolution 7453
2qq	Displaying A Permanent Business Window Sign In A Commercial Or Industrial Zone In Violation Of Regulations	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-933(9) & SF Resolution 7453
2rr	Displaying A Streamer, Banner, Pennant, Or Similar Display In Violation Of Restrictions For Residential Zones	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-934(A) & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

N. GENERAL BAIL SCHEDULE – CHAPTER 106: ZONING

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
2ss	Displaying A Streamer, Banner, Pennant, Whirling Device, Flag Or Similar Object In Violation Of Regulations In A Commercial Or Industrial Zone	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-934(B) & SF Resolution 7453
2tt	Displaying An Automobile Service Station Sign In Excess Of Limitations On Total Sign Area	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-936(A) & SF Resolution 7453
2uu	Displaying A Sign Advertising The Sale Of An Automobile, Recreation Vehicle, Travel Trailer, Truck, Or Trailer In Excess Of Limitations On Total Sign Area, Or Displaying Such A Sign Without Prior Approval From The Planning Commission	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-936(B) & SF Resolution 7453
2wv	Displaying A Hospital Sign That Has Not Been Approved By The Planning Commission	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-936(C) & SF Resolution 7453
2ww	Displaying A Freestanding Sign Without A Permit	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-937(A) & SF Resolution 7453
2xx	Displaying A Sign Or Sign Support Structure Not In Compliance With Requirements Specified In The Applicable City Of Los Angeles Uniform Building Code Adopted By The City Council By Reference	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-938 & SF Resolution 7453
2yy	Failure To Properly Display A Sign Containing The Street Address Of The Structure In Compliance With Applicable Requirements For Residential, Commercial And Manufacturing Zones	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-939 & SF Resolution 7453
2zz	Displaying Any Advertising Or Promotion Of Alcoholic Beverages In Violation Of Applicable Regulations	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-940(C)(1) & SF Resolution 7453
2aaa	Displaying Any Advertising Or Promotion Of Tobacco Products In Violation Of Applicable Regulations	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-941(C)(1) & SF Resolution 7453
3	Article VI. General Regulations					
3a	Buildings or other structures, or portions thereof, that is partially constructed or destroyed or allowed to remain in a state of partial construction or destruction for an unreasonable period of time.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(2) & SF Resolution 7453
3b	Real property, or any building or structure thereon, that is abandoned, uninhabited, or vacant for a period of more than six months.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(3) & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

N. GENERAL BAIL SCHEDULE – CHAPTER 106: ZONING

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
3c	Abandoned personal property that is visible from public or private property.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(4) & SF Resolution 7453
3d	Interior portions of buildings or structures (including, but not limited to attics, ceilings, walls floors, basements, mezzanines, and common areas) that are maintained in a condition of dilapidation, deterioration or disrepair to such an extent as to result in, or tend to result in, a decrease in property values, or where such condition otherwise violates, or is contrary to, or other provisions of the city code, or state law.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(5) & SF Resolution 7453
3e	Exterior portions of buildings or structures (including, but not limited to, roofs, balconies, decks, fences, stairs, stairways, walls, signs and fixtures), as well as sidewalks, driveways and parking areas, that are maintained in a condition of dilapidation	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(6) & SF Resolution 7453
3f	Clothes lines in front or side yard areas.	75	250	500	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(7) & SF Resolution 7385
3g	Obstructions of any kind, cause or form that interfere with light or ventilation for a building, or that interfere with, impede, delay or get in the way of building or structure ingress and egress.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(8) & SF Resolution 7453
3h	Broken, defective, damaged, dilapidated, or missing windows, doors or vents in a building or structure, and/or broken, defective, damaged, dilapidated, or missing screens for windows, doors, or crawl spaces in a building or structure.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(9) & SF Resolution 7453
3i	Windows or doors that remain boarded up or sealed after ten calendar days of written city notice to a responsible person requesting the removal of these coverings and the installation of fully functional and operable windows or doors.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(10) & SF Resolution 7453
3j	Overgrown vegetation	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(11) a-e & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

N. GENERAL BAIL SCHEDULE – CHAPTER 106: ZONING

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
3k	Dead, decayed, diseased or hazardous trees, weeds, ground cover, and other vegetation, or the absence of live and healthy vegetation, that causes, contributes to, or promotes, any one of the following conditions or consequences: An attractive nuisance. A fire hazard. The creation or promotion of dust or soil erosion. A decrease in property values. A detriment to public health, safety or welfare.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(12) & SF Resolution 7453
3l	Items of junk, trash, debris or other personal property that are kept, placed, or stored inside of a structure or on exterior portions of real property that constitute a fire or safety hazard or a violation of any provision of this Code, or items of junk, trash, debris, or other personal property that are visible from public property or adjoining private real property, or that are otherwise out of conformity with neighboring community standards to such an extent as to result in, or tend to result in, a decrease in property values.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(14) & SF Resolution 7453
3m	Garbage cans, yard waste containers, and recycling containers that are kept, placed or stored in front or side yards and visible from public property, except at times and places that solid or yard waste, or recyclables, are scheduled for collection by the city or its permitted collector(s).	250	00	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(15) & SF Resolution 7453
3n	Accumulation of combustibles or other materials including, but not limited to, composting, firewood, junk, lumber, packing boxes, pallets, plant cuttings, tree trimmings or wood chips, in interior or exterior areas of building or structures.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(16) a-f & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

N. GENERAL BAIL SCHEDULE – CHAPTER 106: ZONING

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
3o	Vehicles, construction equipment, or other machinery exceeding the permissible gross vehicle weight for the streets or public property upon which they are located. A nuisance also exists under this provision when a vehicle, construction equipment, or other machinery is stopped, kept, placed, parked, or stored on private real property and when such vehicle, equipment, or machinery exceeds the permissible gross vehicle weight for the streets or public property that were utilized in its placement on said private real property unless pursuant to a valid permit issued by the city.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(17) & SF Resolution 7453
3p	Any equipment, machinery, or vehicle of any type or description that is designed, used, or maintained for construction-type activities that is kept, parked, placed, or stored on public or private real property except when such item is being used during excavation, construction, or demolition operations at the site where said equipment, machinery, or vehicle is located pursuant to an active permit issued by the city.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(18) & SF Resolution 7453
3q	Abandoned, dismantled, inoperable or wrecked boats, campers, motorcycles, trailers, vehicles, or parts thereof, unless kept, placed, parked, or stored inside of a completely enclosed, lawfully constructed building or structure.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(19) & SF Resolution 7453
3r	Vehicles, trailers, campers, boats, recreational vehicles, and/or other mobile equipment parked or stored in violation of any provision of this Code.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(20) & SF Resolution 7453
3s	Maintenance of signs, banners, streamers, pennants, or sign structures, on real property relating to uses no longer lawfully conducted or products no longer lawfully sold thereon, or signs and their structures that are in disrepair or which are otherwise in violation of, or contrary to this chapter and any other sections of the city code.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(21) & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

N. GENERAL BAIL SCHEDULE – CHAPTER 106: ZONING

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
3t	Specialty structures that have been constructed for a specific use, and which are unfeasible to convert to other uses, and which are abandoned, partially destroyed or are allowed to remain in a state of partial destruction or disrepair.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(22) & SF Resolution 7453
3u	Any personal property, building, or structure that obstructs or encroaches on any public property, including, but not limited to, any public alley, highway, land, sidewalk, street or other right-of-way unless a valid encroachment permit has been issued authorizing said encroachment or obstruction.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(23) & SF Resolution 7453
3v	Causing, maintaining, suffering or permitting graffiti or other defacement of real or personal property, as defined in chapter 50, article VII of this Code, to be present or remain on a building, structure or vehicle, or portion thereof that is visible from a public right-of-way or from adjoining public or private real property.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(24) & SF Resolution 7453
3w	Storage of hazardous or toxic materials or substances on real property, as so classified by any local, state or federal laws or regulations, in such a manner as to be injurious, or potentially injurious or hazardous, to the public health, safety or welfare, or to adjacent properties, or that otherwise violates local, state or federal laws or regulations.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(25) & SF Resolution 7453
3x	Failure to provide and maintain adequate weather protection to structures or buildings, so as to cause, or tend to cause or promote, the existence of cracked, peeling, warped, rotted, or severely damaged paint, stucco or other exterior covering.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(26) & SF Resolution 7453
3y	Any discharge of any substance or material, other than storm water, which enters, or could possibly enter, the city's storm sewer system in violation of the city code.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(28) & SF Resolution 7453
3z	Maintenance of any tarp or similar covering on, or over, any roof of any structure, except during periods of active rainfall, or when specifically permitted under an active building permit.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(30) & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT

N. GENERAL BAIL SCHEDULE – CHAPTER 106: ZONING

#	Description of Code Section Violations	Bail – First Offense	Bail – Second Offense	Bail – Third Offense	Additional	Authority
3aa	Maintenance of any tarp or similar covering on, over or across any fence, wall or other structure and used as screening material or for any other purpose, except when specifically permitted under an active building permit.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(31) & SF Resolution 7453
3bb	Unsanitary, polluted or unhealthful pools, ponds, standing water or excavations containing water, whether or not they are attractive nuisances but which are nevertheless likely to harbor mosquitoes, insects or other vectors.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(31) & SF Resolution 7453
3cc	Maintenance of premises so out of harmony or conformity with the maintenance standards of properties in the vicinity as to cause, or that tends to cause, substantial diminution of the enjoyment, use, or property values of such properties in the vicinity.	250	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(32) & SF Resolution 7453
3dd	Any "unsafe building" or "unsafe structure" as defined by the city building code.	250	500	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(d) & SF Resolution 7453
3ee	Any building or structure used by any person to engage in acts which are prohibited pursuant to the laws of the United States or the State of California, the provisions of this Code, or any other ordinance of this city	500	750	1,000	10% (AIMS Maintenance Surcharge)	SFCC§106-1143(e) & SF Resolution 7453
3ff	Conducting Automotive Repair In Commercial And Industrial Zones In Violation Of Regulations	200	500	750	10% (AIMS Maintenance Surcharge)	SFCC§106-1307 & SF Resolution 7453

O. COMMUNITY PRESERVATION

#	Description	Fee	Unit	Conditions/ Justification	Additional	Authority
1	Special Enforcement Procedure To Comply With Community Preservation Orders That Apply To Inspections Of Violation Of The City Code	19	Each			SF Resolution 7453
2	Swap Meet Exhibitor Daily License Inspection/Compliance	12	Each			SF Resolution 7453

P. VEHICLE CODE VIOLATIONS

#	Description	Fee	Unit	Conditions/ Justification	Authority
1	Expired Vehicle Registration	60			VC§4000(a)(1) & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT					
P. VEHICLE CODE VIOLATIONS					
#	Description	Fee	Unit	Conditions/ Justification	Authority
2	Displaying of license plates	48			VC§5200 & SF Resolution 7453
3	License Plate: Improper position	48			VC§5201 & SF Resolution 7453
4	No License Plate displayed	48			VC§5202 & SF Resolution 7453
5	Tags	48			VC§5204(a) & SF Resolution 7453
6	No stop/parking posted	45			VC§21461 & SF Resolution 7453
7	Fire lane/Res. Area	110			VC§22500.1 & SF Resolution 7453
8	No Parking/Stop Within Intersection	70			VC§22500(a) & SF Resolution 7453
9	Parking on a crosswalk	70			VC§22500(b) & SF Resolution 7453
10	No Parking/Stop: Safety Zone when posted	30			VC§22500(c) & SF Resolution 7453
11	Parking on driveway	70			VC§22500(e) & SF Resolution 7453
12	Parking on sidewalk	70			VC§22500(f) & SF Resolution 7453
13	Block Excavation	30			VC§22500(g) & SF Resolution 7453
14	Double parking	70			VC§22500(h) & SF Resolution 7453
15	Posted bus zone	270			VC§22500(i) & SF Resolution 7453
16	Blocking disabled access ramp	345			VC§22500(l) & SF Resolution 7453
17	18in from curb +	45			VC§22502(a) & SF Resolution 7453
18	Posted no parking anytime	45			VC§22505(b) & SF Resolution 7453
19	Disable Parking across angled blue lines	335			VC§22507.8(c) & SF Resolution 7453
20	Fire hydrant	50			VC§22514 & SF Resolution 7453
21	Unattended vehicle	40			VC§22515 & SF Resolution 7453
22	Open vehicle door to traffic	45			VC§22517 & SF Resolution 7453
23	Disabled ramp	345			VC§22522 & SF Resolution 7453
24	Abandoned vehicle	125			VC§22523(a) & SF Resolution 7453
25	No parking/stop: Vehicular crossing	30			VC§23333 & SF Resolution 7453
26	Cracked Windshield	45			VC§26710 & SF Resolution 7453
Q. REMITTED TO COUNTY OF LOS ANGELES					
#	Description	Fee	Unit	Conditions/ Justification	Authority
1	County/State – Handicap State Linkage Fee	2 per every 10		On fine/ forfeiture imposed	PC§1465.5 & SF Resolution 7453
2	State Share Parking	Varies		50% Registration and Equipment Violations	VC§40225(d) & SF Resolution 7453
3	County – Bail Increases	Varies		September 16, 1988 to July 1, 1992	PC§1463.28 & SF Resolution 7453
4	County – Bail Increases	Varies		September 16, 1988 to July 1, 1992	VC§40200.3 & SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT					
R. CONTRACT DUTY					
#	Description	Fee	Unit	Conditions/ Justification	Authority
1	Contract Duty for Long-Term Special Police Services Related to the San Fernando Swap Meet	78	Hour	Flat Rate	SF Resolution 7453
2	Contract Duty for Special Police Services				
2a	Officer	77	Hour		SF Resolution 7453
		79			
2b	Supervisor	98	Hour		SF Resolution 7453
		95			
S. MISCELLANEOUS FEES					
#	Description	Fee	Unit	Conditions/ Justification	Authority
1	Vehicle Release	80	Each	Collected at Tow Yard	SF Resolution 7453
2	Fingerprints				
2a	Livescan	25	Each		SF Resolution 7453
2b	Ink Roll	25	Each		SF Resolution 7453
2c	Additional Ink Roll Card	10	Each		SF Resolution 7453
2d	Purchase Of Blank Ink Roll Card	8	Each		SF Resolution 7453
3	Court Commitment				
3a	Application Fee	50	Each	Non-Refundable	SF Resolution 7453
3b	Daily Rate	100	Daily	Non-Refundable	SF Resolution 7453
4	Law Enforcement Clearance Letters	30	Each	Includes: Local Records Checks, Preparing Clearance Letter, Reproduction, File	SF Resolution 7453
5	Application for Request for Police Reports, Audio Recordings, Photographs on CD, and Duplicate Copies	20	Each	Non-Refundable	SF Resolution 7453
6	Police Certification Requests	15	Each		SF Resolution 7453
7	Vehicle Identification Number Verification	45	Each		SF Resolution 7453
8	Vehicle Inspection	20	Each		SF Resolution 7453
9	Administrative Processing Fee				
9a	Vehicle Administrative Processing Fee	50	Each		SF Resolution 7453
9b	Administrative Processing Fee	10	Each		
	<i>9c Parking Appeal Administrative Processing Fee</i>	<i>25</i>	<i>Each</i>		
10	Driving Under the Influence Cost Recovery Program	Varies	Per Incident	Up to \$12,000 Includes On-Scene and Off-Scene Costs	GC\$53156 & SF Resolution 7453
11	Booking and Processing Fee	135	Each	Flat Fee	GC\$29550 – 29550.3

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FY 2013/14 ANNUAL FEE SCHEDULE

V. POLICE DEPARTMENT						
T. GRAFFITI REMOVAL PARTNER PROGRAM						
#	Description	Fee	Unit	Special Condition	Authority	
1	Graffiti Removal From Private Property Up To Height Of 12'	Actual Cost Per Site	Maximum Height Of 12'	Additional Costs May Include Equipment And Materials; Work Is Contingent On Approval And Signature Of Consent To Enter/Liability Release Form Or Upon Declaration Of Public Nuisance From City Official	SF Resolution 7453	
2	Graffiti Removal From Private Property At Height Exceeding 12'	Actual Cost Per Site	Removal Over 12'	Additional Costs May Include Equipment And Materials; Work Is Contingent On Approval And Signature Of Consent To Enter/Liability Release Form Or Upon Declaration Of Public Nuisance From City Official	SF Resolution 7453	
3	Sidewalk Pressure Washing	Actual Cost Per Site	Hourly Rate	Additional Costs May Include Equipment And Materials; Work Is Contingent On Approval And Signature Of Consent To Enter/Liability Release Form Or Upon Declaration Of Public Nuisance From City Official	SF Resolution 7453	

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FY 2013/14 ANNUAL FEE SCHEDULE

VI. PUBLIC WORKS DEPARTMENT

- Any services provided by the Public Works Department not listed below shall be charged at the actual cost to provide services., ~~including overhead fee of 35% for labor as listed in labor cost section below, and 20% overhead for all other charges.~~
- Processing and Review fees are non-refundable. These fees include administrative and engineering staffing costs. After six months, all other fees are non-refundable per Section 2-681 of the San Fernando City Code.*
- For more complex events or permits, staff will prepare a cost estimate based on the fee schedule.*
- ~~Minimum~~-Base fees are ~~based on~~ typical staff time ~~required~~, materials required, and market rate for consultant costs.
- Inspections, ~~review of field inspections~~ which require additional staff time shall require payment of additional fee, based on actual labor cost ~~plus overhead fee.~~
- Fees are due paid in full upon issuance of permit, prior to start of work or event.

A. ENCROACHMENT PERMIT (Dumpster or Other)					
#	Description	Base Fee	Unit	Conditions	Authority
1	Dumpster For Residential Area	73 36	Lump Sum	Permit Good For A Maximum Of 30 Days	SF Resolution 7453
2	Dumpster For Commercial Area	73 93	Lump Sum	Permit Good For A Maximum Of 30 Days	SF Resolution 7453
3	Right-of-Way Development Encroachments				
3a	Sidewalk – 30 Days	95	Per <i>Each</i> Block <i>Side</i>		SF Resolution 7453
3b	Street Closure Without Traffic Signals Parking Meters 30 Days	350	Per Block/ <i>Per Day</i>		
3c	Street Closure With Traffic Signals Parking Meters 30 Days	622 350	Per Block/ <i>Per Day</i>	Additional \$5 Per Meter Per Day Required	
3d	Parking Stall – 30 Days	80	Each	Includes Parking Lot Maintenance Fee; See Section L. Professional Services for Staff Cost (time involved determined on case-by-case basis) Minimum Fee of \$20 for Staff Time Used to Put Up and Takedown Delineators and No Parking Signs	
3d AM-3b-i	Parking Stall, No Meter	5 (if applicable) + Staff Cost 10 Per Day	Per Stall	Includes Loss of Meter Revenue + Parking Lot Maintenance Fee; See Section L. Professional Services for Staff Cost (time involved determined on case-by-case basis) Minimum Fee of \$40 for Staff Time Used to Put Up and Takedown Delineators and No Parking Signs	
3e AM-3b-ii	Parking Stall, Metered	Loss of Meter Revenue + 5 (if applicable) + Staff Cost	Per Stall	Includes Loss of Meter Revenue + Parking Lot Maintenance Fee; See Section L. Professional Services for Staff Cost (time involved determined on case-by-case basis) Minimum Fee of \$40 for Staff Time Used to Put Up and Takedown Delineators and No Parking Signs	

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FY 2013/14 ANNUAL FEE SCHEDULE

VI. PUBLIC WORKS DEPARTMENT					
B. HOUSE MOVING / WIDE LOAD PERMIT					
#	Description	Base Fee	Unit	Conditions	Authority
1	House Moving / Wide Load Permit	146 347	Each	Per Each Section —Additional Costs for Police, Road Closure or Utilities Relocation <i>may also be required</i>	SF Resolution 7395
C. CERTIFICATE OF SEWER CONNECTION / SEWER DYE TEST					
#	Description	Base Fee	Unit	Conditions	Authority
1	Certificate Of Sewer Connection/Sewer Dye Test	173 301	Each	Verify Each Connection; <i>Includes Processing Fee \$73, Labor Fee \$50, and Materials \$50</i>	SF Resolution 7453
D. DRAIN SWIMMING POOL					
#	Description	Base Fee	Unit	Conditions	Authority
1	Drain Swimming Pool	123 90	Lump Sum	Minimum Fee for Staff Review <i>and Testing</i>	SF Resolution 7453
E. CONSTRUCTION INSPECTION					
#	Description	Base Fee	Unit	Conditions	Authority
1	Sidewalk, Driveway Approaches <i>1a Processing and Review Fee for Construction Permit</i>	36	<i>Each</i>		
1b 1a	Residential	3.90 5	Square Foot	Minimum Inspection Fee of \$75	SF Resolution 7453
1c 1b	Commercial	3.90 90	First Hour	Minimum Inspection Fee of \$75	SF Resolution 7453
2	Curb And Gutter				
<i>2a Processing and Review Fee for Construction Permit</i>		36	<i>Each</i>		
2b 2a	Residential	4.17 5	Linear Foot	Minimum Inspection Fee of \$75 for 10 Linear Feet	SF Resolution 7453
2c 2b	Commercial	4.17 5	Linear Foot	Minimum Inspection Fee of \$75 for 10 Linear Feet	SF Resolution 7453
2c 2b	Curb And Gutter— New Construction	26	Linear Foot	Refundable Deposit	SF Resolution 7453
2d	Curb Drain	4.17	Linear Foot		
F. UTILITY TRENCH EXCAVATION					
#	Description	Base Fee/Fine	Unit	Conditions	Authority
1	Inspection Processing/Review For Utility Trenches Less Than Or Equal To 20 Square Feet	180	Lump Sum	Minimum Inspection Fee	SF Resolution 7453
2	Inspection For Utility Trenches Greater Than 10 Linear Feet And 20 Square Feet	4 9	Linear Foot	Trench Width Must Be Less Than Or Equal To 2 Feet	SF Resolution 7453
3	Deposit	10	Square Foot	Refundable Deposit; Required If Permittee Has No Building Permit	SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

VI. PUBLIC WORKS DEPARTMENT						
G. SEWER HOUSE CONNECTION/REPAIR						
#	Description	Base Fee	Unit	Conditions	Authority	
1	<i>Processing/Review for Sewer Connection/Repair</i>	220	<i>Lump Sum</i>			
2	Inspection	4	Linear Foot	Minimum Inspection Fee	SF Resolution 7453	
1		370	Lump Sum			
2	Additional Fee	6	Linear Foot	Trench Excavation Inspection; Required Per Each Additional Foot Excavated In Public Right-Of-Way	SF Resolution 7453	
3	Deposit	10	Square Foot	Refundable Deposit; Required If Permittee Has No Building Permit	SF Resolution 7453	
H. FINAL PARCEL MAP						
#	Description	Base Fee	Unit	Conditions	Authority	
1	Plancheck Fee	3,200	N/A	Minimum Fee Based on Typical Consultant Cost Plus Staff Cost. If City's Actual Costs Exceeds \$3,200, Actual Consultant Fee Will Be Paid Prior to Final Recordation	SF Resolution 7453	
2	Additional Fee	225	Each	Per Lot	SF Resolution 7453	
I. FINAL TRACT MAP						
#	Description	Base Fee	Unit	Conditions	Authority	
1	Plancheck Fee	4,050	N/A	Minimum Fee; If City's Cost Exceeds, Actual Consultant Fee Will Be Paid Prior To Final Recordation	SF Resolution 7453	
2	Additional Fee	225	Each	Per Lot	SF Resolution 7453	
J. PUBLICATION VENDING MACHINES / NEWS RACK						
#	Description	Base Fee	Unit	Conditions	Authority	
1	Annual Permit Fee	73	Each		SF Resolution 7453	
		30				
2	Inspection Fee	73	Each	Inspection Fee For New Installation Of Machine/News Rack	SF Resolution 7453	
		75				
K. PUBLIC WORKS IMPROVEMENT PLAN CHECK / REPORT						
#	Description	Base Fee	Unit	Conditions	Authority	
1	Grading Plan Check For Residential Development	770		Minimum Fee	SF Resolution 7453	
2	Grading Plan Check For Commercial Development	1,130		Minimum Fee	SF Resolution 7453	
3	Deposit	3,600		Minimum Deposit; Required For Commercial Developments; If City Cost Exceeds, Developer Will Be Billed For Additional Services Provided	SF Resolution 7453	

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VI. PUBLIC WORKS DEPARTMENT

L. PROFESSIONAL SERVICES							
#	Description	Hourly Rate with Benefits	Hourly Overtime Rate	Hourly Rate with Benefits plus 35% Administrative Charge	Hourly Overtime Rate plus 35% Administrative Charge	Other	Authority
1	Public Works Director	105	N/A	144	N/A		SF Resolution 7453
2	Public Works Operations Manager	73	N/A	101	N/A		SF Resolution 7453
3	City Engineer	80	N/A	103	N/A		SF Resolution 7453
4	Administrative Analyst	55	N/A	74	N/A		SF Resolution 7453
		52		70			
5	Civil Engineer Assistant II	73	109	99	147		SF Resolution 7453
		72	108	97	146		
6	Office Specialist	41	61	55	82		SF Resolution 7453
		40	60	54	81		
7	Public Works Superintendent	77	116	104	156		SF Resolution 7453
8	Public Works Field Supervisor II	63	94	85	127		SF Resolution 7453
		62	93	84	126		
9	Public Works Field Supervisor I	55	83	74	111		SF Resolution 7453
10	Senior Maintenance Worker	52	78	70	105		SF Resolution 7453
11	Public Works Administrative Coordinator	46	69	62	93		SF Resolution 7453
		45	68	61	91		
12	Public Works Office Specialist	50	75	68	101		SF Resolution 7453
13	Public Works Maintenance Worker	51	76	69	102		SF Resolution 7453
		50	75	68	101		
14	Public Works Maintenance Helper	22	33	30	45		SF Resolution 7453
15	Building Maintenance/ Electrical Helper	41	62	55	83		SF Resolution 7453
16	Electrical Supervisor	68	102	92	138		SF Resolution 7453
		67	101	90	136		
17	Equipment & Materials Supervisor	67	100	90	135		SF Resolution 7453
		66	99	89	134		
18	Mechanical Helper	47	71	63	95		SF Resolution 7453
19	Water/ Backflow Technician	44	66	59	89		SF Resolution 7453
20	Meter Technician	44	66	59	89		SF Resolution 7453
21	Senior Account Clerk	40	60	54	81		SF Resolution 7453
22	Account Clerk	31	47	42	63		SF Resolution 7453
23	Clerk – Part Time	20	30	27	41		SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

VI. PUBLIC WORKS DEPARTMENT					
M. MISCELLANEOUS FEES					
#	Description	Base Fee	Unit	Conditions	Authority
1	Inspection Fees After Office Hours	135	Hour	Minimum Per Hour	SF Resolution 7453
2	Research Fee	See Section F	Hour	Minimum Per Hour Rate	SF Resolution 7453
3	Special Event Encroachments			Includes Film Permits; Fee Can Be Pro-rated For Part Day	SF Resolution 7453
3a	Sidewalk	108		Minimum Fee For Sidewalk Adjacent To Event	SF Resolution 7453
3b	City Parking Stalls In Lots Or On Streets				SF Resolution 7453
3b-i	Parking Stall, No Meter	10 Per Day	Per Stall	Minimum Fee Of \$20 for Staff Time Used to Put Up and Takedown Delineators and No Parking Signs	SF Resolution 7453
3b-ii	Parking Stall, Metered	20 Per Day	Per Stall	Minimum Fee Of \$40 for Staff Time Used to Put Up and Takedown Delineators and No Parking Signs	SF Resolution 7453
3c	Street Closure Without Traffic Signals	350	Per Block	Minimum Fee Per Block	SF Resolution 7453
3d	Street Closure With Traffic Signals	500	Per Block	Minimum Fee Per Block	SF Resolution 7453
A3	Development Encroachments				
A3a	Sidewalk — 30 Days	95	Per Block		SF Resolution 7453
A3b	Street Without Parking Meters — 30 Days	350	Per Block		SF Resolution 7453
A3c	Street With Parking Meters — 30 Days	350	Per Block	Additional \$5 Per Meter Per Day Required	SF Resolution 7453
A3d	Parking Stall — 30 Days	90	Each		SF Resolution 7453
3	Aerial Photos				
4					
3a	24" X 36" Plain Paper	86	Each		SF Resolution 7453
4a					
3b	24" X 36" Photo Paper	108	Each		SF Resolution 7453
4b					
3c	36" X 60" Plain Paper	108	Each		SF Resolution 7453
4c					
3d	36" X 60" Photo Paper	136	Each		SF Resolution 7453
4d					
5	Permit Cancellation Fees				
5a	Encroachment Permits	No Refund			SF Resolution 7453
5b	Water, Sewer And All Development Related Permits	90		After 6 Months, Entire Fee Is Forfeited	SF Resolution 7453
6	Commercial Street Sweeping Rates	Actual Cost Assessed By Contractor	Curb Miles	Based On Actual Cost	SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

VI. PUBLIC WORKS DEPARTMENT

N. PLAN CHECK AND INSPECTION FEES						
#	Estimated Cost of Improvements	Base Fee	Add to Cost	Over	Authority	
1	Inspection Fee					
1a	0 – 10,000	420	+8%	1,000	SF Resolution 7453	
1b	10,001 – 25,000	1,284	+3.5%	10,000	SF Resolution 7453	
1c	25,001 – 40,000	1,914	+3.5%	25,000	SF Resolution 7453	
1d	40,001 – 55,000	2,544	+3.5%	40,000	SF Resolution 7453	
1e	55,001 – 75,000	3,174	+3.5%	55,000	SF Resolution 7453	
1f	75,001 – 100,000	4,014	+3.5%	75,000	SF Resolution 7453	
1g	100,001 – 250,000	5,064	+2%	10,000	SF Resolution 7453	
1h	250,000 – 350,000	8,664	+2%	250,000	SF Resolution 7453	
1i	Over 35,000	11,064	+2%	350,000	SF Resolution 7453	
2	Plan Check Fee					
2a	0 – 10,000	510	+8%	2,500	SF Resolution 7453	
2b	10,001 – 25,000	2,310	+3.5%	10,000	SF Resolution 7453	
2c	25,001 – 40,000	5,730	+3.5%	25,000	SF Resolution 7453	
2d	40,001 – 55,000	8,160	+3.5%	40,000	SF Resolution 7453	
2e	55,001 – 75,000	9,960	+3.5%	55,000	SF Resolution 7453	
2f	75,001 – 100,000	11,880	+3.5%	75,000	SF Resolution 7453	
2g	100,001 – 250,000	13,680	+2%	100,000	SF Resolution 7453	
2h	250,000 – 350,000	22,680	+2%	250,000	SF Resolution 7453	
2i	Over 35,000	27,480	+2%	350,000	SF Resolution 7453	
O. EQUIPMENT AND MATERIAL RATES						
#	Description	Hourly Rate	Unit	Conditions	Authority	
1	Equipment					
1a	Dump Truck 5 – 6 Yard	75	Each		SF Resolution 7453	
1b	2 Ton Service Truck With Small Tools	63	Each		SF Resolution 7453	
1c	Backhoe	78	Each		SF Resolution 7453	
1d	Service, Signal Or Electrical Utility Truck	24	Each		SF Resolution 7453	
1e	Aerial Lift Truck	68	Each		SF Resolution 7453	
1f	Sweeper Truck	63	Each		SF Resolution 7453	
1g	Sewer Truck	76	Each		SF Resolution 7453	
1h	Compressor With Air Tools	29	Each		SF Resolution 7453	
1i	Stow Saw	24	Each		SF Resolution 7453	
1j	Concrete Saw	29	Each		SF Resolution 7453	
1k	Dump Utility	29	Each		SF Resolution 7453	
1l	Arrow Boards / Solar	25	Each		SF Resolution 7453	

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VI. PUBLIC WORKS DEPARTMENT

O. EQUIPMENT AND MATERIAL RATES					
#	Description	Hourly Rate	Unit	Conditions	Authority
1m	Traffic Delineator	1.63	Each		SF Resolution 7453
1n	Barricade Bare	2.17	Each		SF Resolution 7453
1o	Concrete Mixer	11.89	Each		SF Resolution 7453
1p	High Pressure Washer With Trailer	40	Each		SF Resolution 7453
1q	Light Tower	29	Each		SF Resolution 7453
1r	Portable Generator 6 Kw	18	Each		SF Resolution 7453
1s	Large Capacity Mobile Generator	28	Each		SF Resolution 7453
1t	Chain Saw 20"	16.24	Each		SF Resolution 7453
1u	Vibrator Compactor	24	Each		SF Resolution 7453
1v	3" Trash Pump	26	Each		SF Resolution 7453
1w	2" Trash Pump	20	Each		SF Resolution 7453
1x	5 Horsepower Tiller Walk Behind	20	Each		SF Resolution 7453
1y	Airless Paint Sprayer	24	Each		SF Resolution 7453
1z	500 Gallon Water Trailer	24	Each		SF Resolution 7453
1aa	5,000 Lb Fork Lift Industrial	38	Each		SF Resolution 7453
1bb	Message Board	175	Each	Installation, Removal and Programming	
1cc	1690 AM Programming	150	Each	Recording and Programming	
1dd	Temporary "No Parking" Signs	Market Value	Each	Price Per Sign	
2	Materials				
2a	Cement	Actual Cost	Cubic Yard		SF Resolution 7453
2b	Slurry	Market Value	Cubic Yard		SF Resolution 7453
2c	Road Base	Market Value	Ton		SF Resolution 7453
2d	Fill Sand	Market Value	Ton		SF Resolution 7453
2e	Temp A/C 800 Cold Mix	Market Value	Ton		SF Resolution 7453
2f	Permanent A/C	Market Value	Ton		SF Resolution 7453
P. PUBLIC WORKS TREE SERVICES ON PUBLIC PARKWAY					
#	Description	Rate	Unit	Conditions	Authority
1	Tree Planting – 24" Box	210	Each	With Root Barrier	SF Resolution 7453
2	Tree Planting – 36" Box	750	Each	With Root Barrier	SF Resolution 7453
3	Tree And Stump Removal – Measured at 60" Height	18	Per Diameter Inch		SF Resolution 7453
4	Stump Removal	8	Per Diameter Inch		SF Resolution 7453
5	Tree Trim – Grid Or Light Trim Not To Exceed 20% Of Tree	59	Per Tree		SF Resolution 7453

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VI. PUBLIC WORKS DEPARTMENT						
P. PUBLIC WORKS TREE SERVICES ON PUBLIC PARKWAY						
#	Description	Rate	Unit	Conditions	Authority	
6	Palm Tree Trimming	59	Per Tree		SF Resolution 7453	
7	Ficus Tree Trimming	118	Per Tree		SF Resolution 7453	
Q. RESIDENTIAL SIDEWALK PARTNER PROGRAM						
#	Description	Base Fee	Unit	Conditions	Authority	
1	Sidewalk or Approach	6	Square Foot	Only Offered As Funds Remain Available	SF Resolution 7453	
R. CITY BANNER AND BUS SHELTER PROGRAM						
#	Description	Base Fee	Unit	Conditions	Authority	
1	Cross Street Banner					
1a	Install And Removal Of Banner	131	Each	City Reserves The Right To Review And Approve Content Of Banner	SF Resolution 7453	
1b	Weekly Ad Rate For Display Of Banner	29	Each		SF Resolution 7453	
2	Vertical Street Pole Banner				SF Resolution 7453	
2a	Install And Removal Single Banner	16	Each	City Reserves The Right To Review And Approve Content Of Banner	SF Resolution 7453	
2b	Install And Removal Double Banner On Single Pole	21	Each	City Reserves The Right To Review And Approve Content Of Banner	SF Resolution 7453	
2c	Weekly Ad Rate For Display Of Single Banner	15	Each		SF Resolution 7453	
2d	Weekly Ad Rate For Display Of Double Banner On Single Pole	22	Each		SF Resolution 7453	
2e	Install Of Banner Hanging Hardware	102	Each		SF Resolution 7453	
3	Banner Ads On City Trolley					
3a	Install And Removal Of Single Banner On Exterior	32	Each	Applicant To Provide Banner Ads; City Reserves The Right To Review And Approve Content Of Banner	SF Resolution 7453	
3b	Weekly Ad Rate For Display Of Banner	22	Each		SF Resolution 7453	
3c	Weekly Ad Rate For Display Of Ads On Trolley Interior, Or Running Of Ad On Trolley Closed Circuit TV Display	22	Each		SF Resolution 7453	
4	Bus Shelters					
4a	Poster Size Banner Installation And Take Down	19	Each	City Reserves The Right To Review And Approve Content Of Banner	SF Resolution 7453	
4b	Banner Display – Monthly Ad Rate	11	Each		SF Resolution 7453	

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VII. RECREATION AND COMMUNITY SERVICES DEPARTMENT

- Resident groups must consist of not less than 60% residents.
- All youth group coaches must be certified and fingerprinted through the Recreation and Community Services Department and be in possession of a Department issued identification card.
- ~~All requests for fee reductions or waivers must be submitted in writing for review by the Recreation and Community Services office at 208 Park Avenue, no less than 30 days prior to the event. Additionally, the requesting agency must attend the Recreation and Community Services Commission's monthly meeting to present their justification for a waiver.~~
- ~~Please carefully read the fee waiver policy prior to requesting a fee waiver.~~
- *Proof of residency required for resident rate.*
- *Proof of active non-profit status required for non-profit rate.*
- Application processing time is estimated at 7 to 10 business days, please plan accordingly.

A. INDOOR FACILITY USE (RECREATION PARK, LAS PALMAS PARK AND RUDY ORTEGA SR. PARK)						
	Number of Participants	Facility Fee /Hour	Staff Rate /Hour	Conditionally Refundable Damage/ Cleaning Deposit + Application Fee	Duration Minimum	Authority
1	Resident / Non-Profit					
1a	Event With 1 – 49 People	27 26	16	150 + 5	3 Hours	SF Resolution 7453
1b	Event With 50 – 99 People	32 31	33	150 + 5	3 Hours	SF Resolution 7453
1c	Event With 100 – 149 People	43 41	49	150 + 5	3 Hours	SF Resolution 7453
1d	Event With 150 – 199 People	53 51	65	150 + 5	3 Hours	SF Resolution 7453
1e	Event With 200 – 249 People	64 61	65	150 + 5	3 Hours	
1f	Event With 250 – 300 People	74 71	65	150 + 5	3 Hours	
2	Non-Resident					
2a	Event With 1 – 49 People	37 36	16	150 + 5	3 Hours	SF Resolution 7453
2b	Event With 50 – 99 People	42 41	33	150 + 5	3 Hours	SF Resolution 7453
2c	Event With 100 – 149 People	53 51	49	150 + 5	3 Hours	SF Resolution 7453
2d	Event With 150 – 199 People	64 61	65	150 + 5	3 Hours	SF Resolution 7453

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VII. RECREATION AND COMMUNITY SERVICES DEPARTMENT

A. INDOOR FACILITY USE (RECREATION PARK, LAS PALMAS PARK AND RUDY ORTEGA SR. PARK)						
	Number of Participants	Facility Fee /Hour	Staff Rate /Hour	Conditionally Refundable Damage/ Cleaning Deposit + Application Fee	Duration Minimum	Authority
2e	Event With 200 – 249 People	74 71	65	150 + 5	3 Hours	
2f	Event With 250 – 300 People	84 81	65	150 + 5	3 Hours	
B. PICNIC AREA USE						
	Location	Fee /Hour	Application Fee	Conditionally Refundable Damage/ Cleaning Deposit + Electricity Fee	Duration Minimum	Authority
1	Resident / Non-Profit					
1a	Las Palmas Park Area #1 (4 Tables)	22	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
1b	Las Palmas Park Area #2 (4 Tables)	22	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
1c	Las Palmas Park Area #3 (9 Tables)	32	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
1d	Recreation Park Area #1 (4 Tables)	22	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
1e	Recreation Park Area #2 (6 Tables)	22	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
1f	Bouncer	10	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
2	Non-Resident					
2a	Las Palmas Park Area #1 (4 Tables)	27	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
2b	Las Palmas Park Area #2 (4 Tables)	27	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
2c	Las Palmas Park Area #3 (9 Tables)	37	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
2d	Recreation Park Area #1 (4 Tables)	27	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
2e	Recreation Park Area #2 (6 Tables)	27	5	50 + 10 (If Required)	3 Hours	SF Resolution 7453
2f	Bouncer	12	5	50 + 10 (If Required)		SF Resolution 7453
C. SPORTS FIELDS / COURTS						
	Location	Youth Fee /Hour	Adult Fee /Hour	Youth League Field Maintenance Impact Fee	Insurance Required	Authority
1	Resident / Non-Profit					
1a	Ball Fields/Courts (Each)	N/C*	27 26	*15 Per Season Per Registered Player (Non-Profit Youth Teams)	Yes	SF Resolution 7453
1b	Ball Fields/Court Lights	10	15			SF Resolution 7453
2	Non-Resident					
2a	Ball Fields/Courts (Each)	28 27	33 32		Yes	SF Resolution 7453
2b	Ball Fields/Court Lights	10	15			SF Resolution 7453

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FY 2013/14 ANNUAL FEE SCHEDULE

VII. RECREATION AND COMMUNITY SERVICES DEPARTMENT

D. SAN FERNANDO REGIONAL POOL FACILITY – INDOOR FACILITY

Description	Facility Fee	Staff Rate	Conditions/ Requirements Other	Seating Capacity	Authority
1 Multi-Purpose Room – Social Gatherings (i.e., Weddings, Receptions, Parties, etc.)					
1a First 4 Hours	508	128	4 Hour Minimum; \$500 Conditionally Refundable Damage/ Cleaning Deposit Required	Assembly = 175 Dining = 150	SF Resolution 7453
1b Additional Hour (Each)	127	32			SF Resolution 7453
2 Dance Floor					
2a 12 Foot X 12 Foot	185		Required For Dancing		SF Resolution 7453
2b 12 Foot X 15 Foot	225		Required For Dancing		SF Resolution 7453
2c 15 Foot X 15 Foot	255		Required For Dancing		SF Resolution 7453
3 Multi-Purpose Room And Classroom (i.e., Meetings, Classes, Training Sessions, etc.)					
3a 1 – 49 Participants	42/Hour 40/Hour	16/Hour	3 Hour Minimum; \$200 Conditionally Refundable Damage/ Cleaning Deposit Required	Assembly = 175 Classroom = 150	SF Resolution 7453
3b 50 – 99 Participants	47/Hour 45/Hour	32/Hour	3 Hour Minimum; \$200 Conditionally Refundable Damage/ Cleaning Deposit Required	Assembly = 175 Classroom = 150	SF Resolution 7453
3c 100 – 149 Participants	57/Hour 55/Hour	48/Hour	3 Hour Minimum; \$200 Conditionally Refundable Damage/ Cleaning Deposit Required	Assembly = 175 Classroom = 150	SF Resolution 7453
3d 150 – 200 Participants	68/Hour 65/Hour	64/Hour	3 Hour Minimum; \$200 Conditionally Refundable Damage/ Cleaning Deposit Required	Assembly = 175 Classroom = 150	SF Resolution 7453

E. SAN FERNANDO REGIONAL POOL FACILITY – OUTDOOR POOL AREA

Description	Facility Fee	Schedule Availability	Conditions/ Requirements	Includes	Authority
1 Pool Party – After Hours					

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VII. RECREATION AND COMMUNITY SERVICES DEPARTMENT

E. SAN FERNANDO REGIONAL POOL FACILITY – OUTDOOR POOL AREA

Description	Facility Fee	Schedule Availability	Conditions/ Requirements	Includes	Authority
1a 1 – 50 Guests	150/Hour 140/Hour	Sat 5 – 9 pm Sun 4 – 9 pm	2 Hour Minimum; \$150 Conditionally Refundable Damage/ Cleaning Deposit Required; Maximum 2 Parties Per Time Slot	Recreation Pool; Slide; Splash Pad	SF Resolution 7453
1b 51 – 75 Guests	185/Hour 165/Hour	Sat 5 – 9 pm Sun 4 – 9 pm	2 Hour Minimum; \$150 Conditionally Refundable Damage/ Cleaning Deposit Required; Maximum 2 Parties Per Time Slot	Recreation Pool; Slide; Splash Pad	SF Resolution 7453
1c 76 – 100 Guests	280/Hour	Call For Availability	2 Hour Minimum; \$150 Conditionally Refundable Damage/Cleaning Deposit Required; Maximum 1 Party Per Time Slot	Recreation Pool; Slide; Splash Pad	
2 Pool Party – Splash Pad					
2a 1 – 40 Guests	60/Hour	Call For Availability	2 Hour Minimum; \$150 Conditionally Refundable Damage/ Cleaning Deposit Required; Maximum 1 Party Per Time Slot	Splash Pad Only; Does Not Include Recreation Pool, Olympic Size Pool, Or Slide	SF Resolution 7453
3 Lane Rentals – Non-Profit					
3a Olympic Size Pool – 25 Yards	11/Hour/Lane		\$100 Deposit; Olympic Size Pool Maximum Capacity = 632		SF Resolution 7453
3b Olympic Size Pool – 50 Meters	22/Hour/Lane 20/Hour/Lane		\$100 Deposit; Olympic Size Pool Maximum Capacity = 632		SF Resolution 7453
3c Recreational Pool	11/Hour/Lane		Recreational Pool Maximum Capacity = 206		SF Resolution 7453
4 Lane Rentals – Commercial					
4a Olympic Size Pool – 25 Yards	15/Hour/Lane		\$500 Deposit; Olympic Size Pool Maximum Capacity = 632		SF Resolution 7453
4b Olympic Size Pool – 50 Meters	25/Hour/Lane		\$500 Deposit; Olympic Size Pool Maximum Capacity = 632		SF Resolution 7453

Red Strikeout indicates prior charge/fee/fine/etc.

Blue Italics indicates new charge/fee/fine/etc.



FY 2013/14 ANNUAL FEE SCHEDULE

VII. RECREATION AND COMMUNITY SERVICES DEPARTMENT

E. SAN FERNANDO REGIONAL POOL FACILITY – OUTDOOR POOL AREA

Description	Facility Fee	Schedule Availability	Conditions/ Requirements	Includes	Authority
4c Recreational Pool	15/Hour/Lane		\$500 Deposit; Recreational Pool Maximum Capacity = 206		SF Resolution 7453
5 Swim Entry Fee – Recreational					
5a Ages 2 And Under	Free				SF Resolution 7453
5b Ages 3 – 17	2	Per Period			SF Resolution 7453
5c Ages 18 – 54	2	Per Period			SF Resolution 7453
5d Ages 55 And Older / Disabled	2	Per Period			SF Resolution 7453
6 Summer Swim Monthly Pass – Recreational					
6a Ages 3 – 17	40	Per Month	Non-Transferable		SF Resolution 7453
6b Ages 18 – 54	50	Per Month	Non-Transferable		SF Resolution 7453
6c Ages 55 And Older / Disabled	40	Per Month	Non-Transferable		SF Resolution 7453
7 Lap Swim Entry Fee					
7a Ages 13 – 17	2	Per Period			
7b Ages 18 – 54	3	Per Period			SF Resolution 7453
7c Ages 55 And Older / Disabled	2	Per Period			SF Resolution 7453
8 Lap Swim Pass					
8a Ages 13 – 17	30	Per Month			
8b Ages 19 – 54	50	Per Month			SF Resolution 7453
8c Ages 55 And Older	30	Per Month			SF Resolution 7453
9 Swim Lessons					
9a Resident	40	2 Week Course	Proof Of Residency Required		SF Resolution 7453
9b Non-Resident	45	2 Week Course			SF Resolution 7453
10 Exercise Classes					
10a Ages 16 – 54	3	Daily			SF Resolution 7453
10b Ages 55 And Older	3	Daily			SF Resolution 7453

F. SPECIAL EVENTS

Description	Fee	Unit	Special Condition	Other	Authority
1 Special Events Application Processing	45	Each			SF Resolution 7453

Red Strikeout indicates prior charge/fee/fine/etc. **Blue Italics** indicates new charge/fee/fine/etc.



FY 2013/14 ANNUAL FEE SCHEDULE

VIII. TREASURER DEPARTMENT					
A. ATM TRANSACTION FEES (Processing fee charged by third party payment processing company based on average payment by dept)					
	Number of Participants	Charge	Unit	Special Condition	Authority
1	Finance Department	1.50	Per Transaction		Service Contract; calculation based upon average payment by department
2	Police Department	3	Per Transaction		Service Contract; calculation based upon average payment by department
3	Recreation and Community Services Department	1.5	Per Transaction		Service Contract; calculation based upon average payment by department

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COMMUNITY DEVELOPMENT DEPARTMENT**MEMORANDUM**

TO: Mayor Antonio Lopez and Councilmembers

FROM: Don Penman, Interim City Administrator
By: Fred Ramirez, City Planner
Jose Castro, Planning Intern

DATE: August 5, 2013

SUBJECT: Regional Congestion Management Program (CMP) Self-Certification and Adoption of the City's 2013 CMP Local Development Report (LDR)

RECOMMENDATION:

It is recommended that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, adopt Resolution No. 7551 (Attachment "A") certifying that the City of San Fernando is in conformance with the Congestion Management Program (CMP) for Los Angeles County, and approving the City's 2013 CMP Local Development Report (Attachment "B") for the reporting period from June 1, 2012 to May 31, 2013.

BACKGROUND:

1. In June of 1990, the state legislature adopted legislation (Proposition 111) establishing the Congestion Management Program (CMP), a state mandated regional planning process intended to address regional congestion. The legislature determined that urban congestion was adversely impacting the economic vitality of the State of California and the quality of life in many regions and communities throughout the state. The 1992 CMP made the link between regional transportation, land use and air quality impacts attributed to local development.
2. On December 21, 1992, the City Council adopted Ordinance No. 1417 approving a Transportation Demand Management (TDM) Ordinance for the City of San Fernando, in conformance with the CMP for Los Angeles County. The TDM Ordinance provides for the inclusion of measures to reduce vehicle trips associated with new non-residential development. The objective of the ordinance is to have such new development include building and site design features that support the use of alternative modes of transportation

Regional Congestion Management Program (CMP) Self-Certification and Adoption of the City's 2013 CMP Local Development Report (LDR)

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other than single-occupant (driver-only) car trips (e.g., bicycle parking, preferred parking for carpools and vanpools, direct building access from the street for pedestrians and transit patrons, and convenient transit waiting areas at or in close proximity to the proposed project sites). Also, it involves the implementation of specific building requirements that promote alternative modes of transportation and help alleviate congestion issues at the local and statewide level.

3. On November 1, 1993, the state legislature required that regional CMP's include a Land Use Analysis Program. This component of the CMP requires local jurisdictions to consider the impact of new developments on the regional transportation system as part of their decision-making process.
4. In 1994, the City of San Fernando like all other jurisdictions in Los Angeles County adopted resolutions providing for the annual tracking and reporting of all new development activity as required by the CMP Countywide Deficiency Plan. Annual recording periods are from June 1st through May 31st. New development recorded as part of the Local Development Report include: new development activity, new development adjustments, and exempted development activity.
5. On July 22, 2004, the Board of the Los Angeles County Metropolitan Transportation Authority, also known as "Metro", adopted the 2004 Congestion Management Program for Los Angeles County. This regional CMP required each municipality within the county to conduct a noticed public hearing and adopt a Resolution annually (by September 1) certifying that the municipality is adhering to the CMP implementation measures, and including a Local Development Report. During this time period, the Metro Board also authorized the Short Range Transportation Plan that included a nexus study to evaluate the feasibility of implementing a congestion mitigation fee. The fee is intended to ensure new growth directly mitigates its traffic impacts on the regional transportation system by helping fund local transportation improvements. The fee study is still ongoing.
6. On October 28, 2010, the Metro Board adopted the 2010 Congestion Management Program for Los Angeles County. The 2010 CMP summarizes the results of 18 years of CMP highway and transit monitoring and 15 years of monitoring local growth. CMP implementation guidelines for local jurisdictions are also contained in the 2010 CMP.
7. As in past years, a public hearing has been scheduled for the City Council to consider a Resolution certifying that the City is adhering to all applicable CMP implementation measures for the 2012-2013 reporting period. Staff has published a notice of such a public hearing by the City Council on July 25, 2013 in the *Los Angeles Daily News* newspaper.

ANALYSIS:

CMP Planning Process Significance. The CMP process was created to link local land use decisions with their impacts on regional transportation and air quality, and to develop a partnership among transportation decision-makers in devising appropriate transportation

Regional Congestion Management Program (CMP) Self-Certification and Adoption of the City's 2013 CMP Local Development Report (LDR)

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solutions that include all modes of travel (*2010 Congestion Management Program for Los Angeles County*, Pg. 4). (Source: http://www.metro.net/projects/congestion_mgmt_pgm/.) The CMP requires local jurisdictions to consider the impact of new developments on the regional transportation system as part of their decision making process and report such impacts as part of the Local Development Report (LDR) submitted to Metro.

The City's reporting process is part of the CMP Land Use Analysis Program. The Program relies on the California Environmental Quality Act (CEQA) process to ensure that a mechanism is in place whereby a local community can consider the regional impact of new development on the CMP system.

To comply with the CMP Land Use Analysis Program requirement, the City on March 1, 1993, amended its local procedures for implementing CEQA guidelines (Resolution No. 5364) and incorporated the Land Use Analysis required language to assess project impacts on the regional transportation system (Resolution No. 6235). It is important to note that "self-certification" of conformance with the regional CMP is important to the City in order to preserve the City's eligibility to receive state gas tax funds and other state and federal funding for transportation improvements.

Self-Certification. In Los Angeles County, Metro is the regional agency designated by the state to adopt a CMP for this region, and to monitor and determine that local jurisdictions are in conformance with the countywide CMP. Municipalities are required to "self-certify" their conformance to local requirements of their regional CMP on an annual basis in order to continue receiving their portion of state gas tax money, and to preserve their eligibility for other state and federal funding for transportation projects.

The proposed Resolution (Attachment "A") certifies that the City of San Fernando continues to carry out measures contained in the ordinance and resolutions adopted by the City Council in conformance with all the applicable requirements of the 2010 Congestion Management Program for Los Angeles County. It also approves the City's 2013 Local Development Report (LDR), which tracks the City's new development activity for the period from June 1, 2012 through May 31, 2013. The attached Resolution and 2012 LDR must be reviewed and approved by the City Council and submitted to the Metro by September 1, 2013.

Current year "Local Development Report". Metro is in the process of considering a new approach to the CMP's "Countywide Deficiency Plan" process. Prior to adoption of the CMP in 2004 and under the current 2010 CMP, the CMP's Countywide Deficiency Plan required a "Local Implementation Report" that specified CMP "credits" and "debits" for each jurisdiction. These numerical credits and debits were based on traffic congestion mitigating measures or capital improvements ("credits") and new development that could incrementally add to regional traffic congestion ("debits"), with each jurisdiction required to implement measures referred to as "transportation improvement strategies" to maintain a positive balance.

In August of 2003, in response to dissatisfaction with the Local Implementation Report process, Metro staff was directed by the Metro Board to prepare a nexus study to assess the feasibility of implementing a congestion mitigation fee program that would fund transportation improvements

Regional Congestion Management Program (CMP) Self-Certification and Adoption of the City's 2013 CMP Local Development Report (LDR)

Page 4

that mitigate deficiencies in the county's transportation system; and the requirement for local jurisdictions to prepare an annual Local Implementation Report was suspended for the meantime.

In September 2008, the Metro Board approved the Congestion Mitigation Fee Feasibility Study Report ("Study Report") to consider the implementation of a Congestion Mitigation Fee. The Study Report established the guidelines for the proposed program and the framework for working with local jurisdictions to identify local transportation projects with regional benefits, estimating project costs, and confirm growth forecasts that could be used as a basis for establishing a nexus for the development of a fee program. Metro staff is currently working with sub-regional Councils of Governments (COGs), local jurisdictions, the private sector, the Congestion Mitigation Fee Policy Advisory Committee (PAC) and other stakeholders to solicit input on the merits and feasibility of a creating and implementing a Congestion Mitigation Fee program that would work in Los Angeles County.

On October 28, 2010, the Metro Board adopted the 2010 CMP for Los Angeles County. The 2010 CMP summarizes 18 years of highway and transit monitoring and a decade and 15 years of monitoring local growth.

On April 25, 2012, Metro staff notified the City of San Fernando that while work on the Congestion Mitigation Fee feasibility study continues, the CMP Countywide Deficiency Plan requirement for maintaining a positive credit balance will continue to be suspended. As a result, cities are not required nor requested to report their transportation improvement strategies for the 2013 cycle.

Between September of 2008 and December of 2012, Metro has released the following reports as part of the Congestion Mitigation Fee Study analyzing the feasibility of mitigation fee measures for all land uses in eight sub-regional jurisdictions: the CMP Congestion Mitigation Fee Feasibility Study Report; Congestion Mitigation Fee Nexus Analysis Methodology Report; Sub-regional Economic Analysis Reports; and, the Pilot Nexus Study Reports. As of the writing of this report, the Metro Board has not officially adopted the Congestion Mitigation Fee.

For the 2012-2013 reporting period, cities are still required to track and report new development activity that represents new net development after subtracting for building permit revocations or demolitions. Such new development generates "debits" under the transportation system impact monitoring component of the Countywide Deficiency Plan process. However, reporting of transportation improvements that were historically used to generate "credits" for the Countywide Deficiency Plan purposes are not required, and therefore cities are not currently required to maintain a positive credit balance as part of the "Transportation Mitigation and Improvement Reporting" process. During this time, no new credits will be earned by cities. Nonetheless, the City of San Fernando continues to maintain a positive credit balance.

After holding a noticed public hearing, cities must still adopt a resolution self-certifying CMP conformance, and incorporating by reference the current reporting form known as the Local Development Report (LDR). The LDR is based on the prior Local Implementation Report from reporting cycles prior to 2004, but it requires cities to report information only on new net development and excludes the calculation of Countywide Deficiency Plan debits or credits.

Regional Congestion Management Program (CMP) Self-Certification and Adoption of the City's 2013
CMP Local Development Report (LDR)
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Local Development Report Results. Even though the City of San Fernando will not accrue new credits during the current reporting period, it is staff's assessment that development activity (i.e., new construction versus demolition) that took place from June 1, 2012 through May 31, 2013, clearly shows that the City of San Fernando continues to maintain a surplus of credits under the CMP. During the reporting period, 3 single-family residential units and two duplex residential units were constructed totaling approximately 3,441 square feet of floor space, while 2 commercial buildings were under construction totaling approximately 10,560 square feet. There were no units demolished during this reporting period. Staff anticipates that future traffic impacts associated with new development will be mitigated through the CEQA process, and through the continued implementation of the City's transportation demand management regulations.

BUDGET IMPACT:

Adoption of this Resolution and the approval of the associated 2013 CMP LDR will have no impact on the City budget.

CONCLUSION:

Staff recommends that the City Council adopt the draft Resolution (Attachment "A") finding that the City of San Fernando is in conformance with the Congestion Management Program (CMP) for Los Angeles County, and approve the City's 2013 Local Development Report (Attachment "B") for the reporting period from June 1, 2012 to May 31, 2013. This "self-certification" of conformance with the regional CMP will preserve the City's eligibility to receive state gas tax funds and other state and federal funding for transportation improvements.

ATTACHMENTS:

- A. Resolution No. 7551
- B. City of San Fernando 2013 CMP Local Development Report

ATTACHMENT "A"**RESOLUTION NO. 7551****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, FINDING THE CITY TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT, IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 65089**

WHEREAS, CMP statute requires the Los Angeles County Metropolitan Transportation Authority ("LACMTA"), acting as the Congestion Management Agency for Los Angeles County, to annually determine that the County and cities within the County are conforming to all CMP requirements; and

WHEREAS, LACMTA requires submittal of the CMP Local Development Report by September 1 of each year; and

WHEREAS, the San Fernando City Council held a noticed Public Hearing on August 5, 2013.

NOW, THEREFORE, CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That the City of San Fernando (the "City") has taken all of the following actions, and that the City is in conformance with all applicable requirements of the 2010 CMP adopted by the LACMTA Board on October 28, 2010.

The City has locally adopted and continues to implement a transportation demand management ordinance, consistent with the minimum requirements identified in the CMP Transportation Demand Management chapter.

The City has locally adopted and continues to implement a land use analysis program, consistent with the minimum requirements identified in the CMP Land Use Analysis Program chapter.

The City has adopted a Local Development Report, attached hereto and made a part hereof, consistent with the requirements identified in the 2010 CMP. This report balances traffic congestion impacts due to growth within the City with transportation improvements, and demonstrates that the City is meeting its responsibilities under the Countywide Deficiency Plan consistent with the LACMTA Board adopted 2003 Short Range Transportation Plan.

SECTION 2. That the City Clerk shall certify to the adoption of this Resolution and shall forward a copy of this Resolution to the Los Angeles County Metropolitan Transportation Authority.

PASSED, APPROVED, AND ADOPTED this 5th day of August, 2013.

Antonio Lopez, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 5th day of August 2013, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

ATTACHMENT "B"

City of San Fernando

Date Prepared: July 25, 2013

2013 CMP Local Development Report

Reporting Period: JUNE 1, 2012 - MAY 31, 2013

Contact: **Federico G. Ramirez, City Planner**
 Phone Number: **818-898-7316**

**CONGESTION MANAGEMENT PROGRAM
FOR LOS ANGELES COUNTY**

2012-2013 DEVELOPMENT PLAN SUMMARY

*** IMPORTANT: All "#value!" cells on this page are automatically calculated.
Please do not enter data in these cells.**

DEVELOPMENT TOTALS**RESIDENTIAL DEVELOPMENT ACTIVITY****Dwelling Units**

Single Family Residential

3.00

Multi-Family Residential

2.00

Group Quarters

0.00**COMMERCIAL DEVELOPMENT ACTIVITY****1,000 Net Sq.Ft.²**

Commercial (less than 300,000 sq.ft.)

10.60

Commercial (300,000 sq.ft. or more)

0.00

Freestanding Eating & Drinking

0.00**NON-RETAIL DEVELOPMENT ACTIVITY****1,000 Net Sq.Ft.²**

Lodging

0.00

Industrial

0.00

Office (less than 50,000 sq.ft.)

0.00

Office (50,000-299,999 sq.ft.)

0.00

Office (300,000 sq.ft. or more)

0.00

Medical

0.00

Government

0.00

Institutional/Educational

0.00

University (# of students)

0.00**OTHER DEVELOPMENT ACTIVITY****Daily Trips**

ENTER IF APPLICABLE

0.00

ENTER IF APPLICABLE

0.00**EXEMPTED DEVELOPMENT TOTALS**

Exempted Dwelling Units

0

Exempted Non-residential sq. ft. (in 1,000s)

0

Page 1

2. Net square feet is the difference between new development and adjustments entered on pages 2 and 3.

City of San Fernando**Date Prepared:** July 25, 2013**2013 CMP Local Development Report****Reporting Period: JUNE 1, 2012 - MAY 31, 2013**Enter data for all cells labeled "**Enter.**" If there are no data for that category, enter "0."**PART 1: NEW DEVELOPMENT ACTIVITY****RESIDENTIAL DEVELOPMENT ACTIVITY**

Category	Dwelling Units
Single Family Residential	3.00
Multi-Family Residential	2.00
Group Quarters	0.00

COMMERCIAL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Commercial (less than 300,000 sq.ft.)	10.60
Commercial (300,000 sq.ft. or more)	0.00
Freestanding Eating & Drinking	0.00

NON-RETAIL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Lodging	0.00
Industrial	0.00
Office (less than 50,000 sq.ft.)	0.00
Office (50,000-299,999 sq.ft.)	0.00
Office (300,000 sq.ft. or more)	0.00
Medical	0.00
Government	0.00
Institutional/Educational	0.00
University (# of students)	0.00

OTHER DEVELOPMENT ACTIVITY

Description (Attach additional sheets if necessary)	Daily Trips (Enter "0" if none)
ENTER IF APPLICABLE	0.00
ENTER IF APPLICABLE	0.00

City of San Fernando

Date Prepared: July 25, 2013

2013 CMP Local Development Report

Reporting Period: JUNE 1, 2012 - MAY 31, 2013

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

PART 2: NEW DEVELOPMENT ADJUSTMENTS

IMPORTANT: Adjustments may be claimed only for 1) development permits that were both issued and revoked, expired or withdrawn during the reporting period, and 2) demolition of any structure with the reporting period.

RESIDENTIAL DEVELOPMENT ADJUSTMENTS

Category	Dwelling Units
Single Family Residential	0.00
Multi-Family Residential	0.00
Group Quarters	0.00

COMMERCIAL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Commercial (less than 300,000 sq.ft.)	0.00
Commercial (300,000 sq.ft. or more)	0.00
Freestanding Eating & Drinking	0.00

NON-RETAIL DEVELOPMENT ACTIVITY

Category	1,000 Gross Square Feet
Lodging	0.00
Industrial	0.00
Office (less than 50,000 sq.ft.)	0.00
Office (50,000-299,999 sq.ft.)	0.00
Office (300,000 sq.ft. or more)	0.00
Medical	0.00
Government	0.00
Institutional/Educational	0.00
University (# of students)	0.00

OTHER DEVELOPMENT ACTIVITY

Description (Attach additional sheets if necessary)	Daily Trips (Enter "0" if none)
ENTER IF APPLICABLE	0.00
ENTER IF APPLICABLE	0.00

City of San Fernando**Date Prepared:** July 25, 2013**2013 CMP Local Development Report****Reporting Period: JUNE 1, 2012 - MAY 31, 2013**

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

PART 3: EXEMPTED DEVELOPMENT ACTIVITY**(NOT INCLUDED IN NEW DEVELOPMENT ACTIVITY TOTALS)**

Low/Very Low Income Housing	0	Dwelling Units
High Density Residential Near Rail Stations	0	Dwelling Units
Mixed Use Developments Near Rail Stations	0	1,000 Gross Square Feet
	0	Dwelling Units
Development Agreements Entered into Prior to July 10, 1989	0	1,000 Gross Square Feet
	0	Dwelling Units
Reconstruction of Buildings Damaged due to "calamity"	0	1,000 Gross Square Feet
	0	Dwelling Units
Reconstruction of Buildings Damaged in Jan. 1994 Earthquake	0	1,000 Gross Square Feet
	0	Dwelling Units
Total Dwelling Units	0	
Total Non-residential sq. ft. (in 1,000s)	0	

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Exempted Development Definitions:

- Low/Very Low Income Housing: As defined by the California Department of Housing and Community Development as follows:
 - Low-Income: equal to or less than 80% of the County median income, with adjustments for family size.
 - Very Low-Income: equal to or less than 50% of the County median income, with adjustments for family size.
- High Density Residential Near Rail Stations: Development located within 1/4 mile of a fixed rail passenger station and that is equal to or greater than 120 percent of the maximum residential density allowed under the local general plan and zoning ordinance. A project providing a minimum of 75 dwelling units per acre is automatically considered high density.
- Mixed Uses Near Rail Stations: Mixed-use development located within 1/4 mile of a fixed rail passenger station, if more than half of the land area, or floor area, of the mixed use development is used for high density residential housing.
- Development Agreements: Projects that entered into a development agreement (as specified under Section 65864 of the California Government Code) with a local jurisdiction prior to July 10, 1989.
- Reconstruction or replacement of any residential or non-residential structure which is damaged or destroyed, to the extent of > or = to 50% of its reasonable value, by fire, flood, earthquake or other similar calamity.
- Any project of a federal, state or county agency that is exempt from local jurisdiction zoning regulations and where the local jurisdiction is precluded from exercising any approval/disapproval authority. These locally precluded projects do not have to be reported in the LDR.

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ADMINISTRATION DEPARTMENT

MEMORANDUM

TO: Mayor Antonio Lopez and Councilmembers

FROM: Don Penman, Interim City Administrator
By: Michael E. Okafor, Personnel Manager

DATE: August 5, 2013

SUBJECT: Approval of Agreement (Contract No. 1719) for Special Services with Liebert Cassidy Whitmore

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve an Agreement for Special Services (Contract No. 1719 – Attachment “A”) with the law firm of Liebert Cassidy Whitmore; and
- b. Authorize the Interim City Administrator to execute the Agreement.

BACKGROUND:

1. On November 7, 2011, the City Council authorized the City Administrator to proceed with a Request for Proposals (RFP) for Labor and Employment Legal Services for the City.
2. On November 28, 2011, staff posted the RFP for Labor and Employment Legal Services on the City’s website, and distributed it to 12 law firms.
3. On January 9, 2012, staff conducted the bid opening, and received a total of 12 responses to the RFP for Labor and Employment Legal Services.
4. In March 2012, all proposals were reviewed by an in-house committee (comprised of the City Administrator, City Planner, and the Personnel Manager) to ensure that the information requested in the RFP was complete, and that the respondents satisfied the minimum qualifications. During this review, six firms were disqualified for various reasons.
5. In April 2012, staff invited in-house City Attorneys from the surrounding area to assist with the screening process. Michele Bagneris, Pasadena City Attorney, responded, and agreed to assist.

Approval of Agreement (Contract No. 1719) for Special Services with Liebert Cassidy Whitmore

Page 2

6. On May 8, 2012, the remaining six proposals were reviewed by the Screening Committee. During this review, two firms were eliminated.
7. On May 31, 2012 and June 7, 2012, the City Council interviewed representatives from each of the four remaining law firms, including representatives from Liebert Cassidy Whitmore.
8. On June 7, 2012, the City Council made a motion to hire Meyers Nave as the City's Labor and Employment Attorney, and instructed the City Administrator to negotiate a contract to be presented to the City Council as soon as possible.
9. On July 2, 2012, the City Council voted not to approve a contract with Meyers Nave and to reconsider other firms. Meanwhile, the City Council directed staff to continue using Liebert Cassidy Whitmore for labor and employment legal services.
10. On July 18, 2012, the City renewed a one-year special services agreement with Liebert Cassidy Whitmore, and is currently a member of the San Gabriel Valley Employment Relations Consortium, which consist of 24 cities that consult with Liebert Cassidy Whitmore.

ANALYSIS:

Liebert Cassidy Whitmore has over 30 years of extensive experience representing public agencies in California strictly in the area of employment law and labor relations. With over 70 attorneys, the firm has a very good reputation and tremendous resources available to about 74% of California cities, 90% of California counties, 90% of California's community college districts, as well as numerous special districts, and schools that are currently using their services. The firm is currently helping the City to finalize some key personnel related matters, as well as provides relevant training to unlimited number of employees at no additional cost through its Employment Relations Consortium.

If approved, the proposed special services agreement will be for one-year, from July 1, 2013 through June 30, 2014, and will include the provision of the following services:

- Five full days of group training workshops for unlimited number of City designated attendees covering various employment relations subjects, such as management rights and obligations, negotiation strategies, employment discrimination and affirmative action, employment relations from the perspective of elected officials, performance evaluation, grievance and discipline administration for supervisors and managers, employment law updates, and so on.
- Availability of Attorneys for City to consult by telephone. Questions that the attorneys can answer with limited research or review of documents are covered by this service. If more extensive research is necessary, or if the City requests an opinion letter, this work would be done at the attorney's hourly rate. No hourly billed work would be done without the authorization of the City.

Approval of Agreement (Contract No. 1719) for Special Services with Liebert Cassidy Whitmore

Page 3

- Monthly newsletter and training materials covering employment relations developments.

Liebert Cassidy Whitmore will provide the above services to the City for a flat fee of \$2,657 for the one-year period payable in one payment prior to August 15, 2013. However, the fee, if paid after August 15, 2013, will be \$2,757.

For additional services, including representation, litigation, and other employment relations services, the City will be billed based on the hourly rates for Attorney time, which range from \$180 to \$300, depending on the specific attorney used.

CONCLUSION:

Staff recommends that the City Council approve the renewal of Agreement for Special Services with Liebert Cassidy Whitmore for a one-year period, and authorize the Interim City Administrator to execute same.

BUDGET IMPACT:

Funding is included in the Fiscal Year 2013-2014 Budget.

ATTACHMENT:

A. Contract No. 1719

ATTACHMENT "A"
CONTRACT NO. 1719**AGREEMENT FOR SPECIAL SERVICES**

This Agreement is entered into between the City of San Fernando, A Municipal Corporation, hereinafter referred to as "Agency," and the law firm of LIEBERT CASSIDY WHITMORE, A Professional Corporation, hereinafter referred to as "Attorney."

WHEREAS Agency has the need to secure expert training and consulting services to assist Agency in its relations and negotiations with its employee organizations; and

WHEREAS Agency has determined that no less than twenty-five (25) public agencies in the San Gabriel Valley area have the same need and have agreed to enter into identical agreements with Attorney; and

WHEREAS Attorney is specially experienced and qualified to perform the special services desired by the Agency and is willing to perform such services;

NOW, THEREFORE, Agency and Attorney agree as follows:

Attorney's Services:

During the year beginning July 1, 2013, Attorney will provide the following services to Agency (and the other aforesaid public agencies):

1. Five (5) days of group training workshops covering such employment relations subjects as management rights and obligations, negotiation strategies, employment discrimination and affirmative action, employment relations from the perspective of elected officials, performance evaluation (administering evaluations), grievance and discipline administration for supervisors and managers, planning for and responding to concerted job actions, current court, administrative and legislative developments in personnel administration and employment relations, etc., with the specific subjects covered and lengths of individual workshop presentations to be determined by Agency and the other said local agencies.

It is expressly understood that the material used during these presentations, including written handouts and projected power points are provided solely for the contracted workshops. This agreement warrants there will be no future use of Liebert Cassidy Whitmore material in other trainings or formats without the expressed written permission of Liebert Cassidy Whitmore. Any such use will constitute a violation of this agreement and copyright provisions.

2. Availability of Attorney for Agency to consult by telephone.
3. Providing of a monthly newsletter covering employment relations developments.

Fee:

Attorney will provide these special services to Agency for a fee of Two Thousand Six Hundred Fifty Seven Dollars (\$2,657.00) payable in one payment prior to August 15, 2013. The fee, if paid after August 15, 2013 will be \$2,757.00.

Said fee will cover Attorney's time in providing said training and consultative services and the development and printing of written materials provided to attendees at the training programs.

Additional Services:

Attorney shall, as and when requested by Agency, make itself available to Agency to provide representational, litigation, and other employment relations services. The Agency will be billed for the actual time such representation services are rendered, including reasonable travel time, plus any necessary costs and expenses authorized by the Agency.

The range of hourly rates for Attorney time is from One Hundred Eighty to Three Hundred Dollars (\$180.00 - \$300.00) per hour for attorney staff and from Seventy to One Hundred Forty Dollars (\$70.00 - \$140.00) per hour for services provided by paraprofessional and litigation support staff. Attorneys, paraprofessional and litigation support staff bill their time in minimum units of one-tenth of an hour. Communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of three-tenths (.30) of an hour. Attorney reviews its hourly rates in an annual basis and if appropriate, adjusts them effective July 1.

Independent Contractor:

It is understood and agreed that Attorney is and shall remain an independent contractor under this Agreement.

Term:

The term of this Agreement is twelve (12) months commencing July 1, 2013. The term may be extended for additional periods of time by the written consent of the parties.

Condition Precedent:

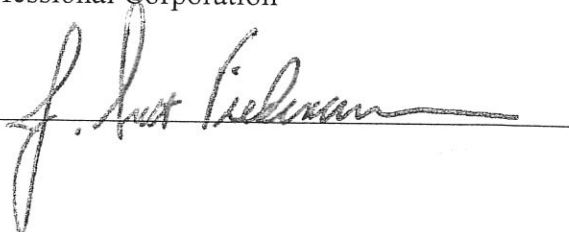
It is understood and agreed that the parties' aforesaid rights and obligations are contingent on no less than twenty-five (25) local agency employers entering into a substantially identical Agreement with Attorney on or about July 1, 2013.

Dated: 7-11-2013

LIEBERT CASSIDY WHITMORE

A Professional Corporation

By



Dated: _____

CITY OF SAN FERNANDO

A Municipal Corporation

By _____

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POLICE DEPARTMENT

MEMORANDUM

TO: Mayor Antonio Lopez and Councilmembers

FROM: Donald Penman, Interim City Administrator
By: Robert Parks, Interim Chief of Police

DATE: August 5, 2013

SUBJECT: Adoption of Resolution No. 7552 for the Purchase and Installation of 4G Wireless Modems for Police Vehicles

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve the purchase and installation of five 4G wireless modems and related equipment for four police vehicles in an amount not to exceed \$7,000; and
- b. Adopt Resolution No. 7552 (Attachment "A") amending the City Budget for Fiscal Year 2013-14 to allocate the funds (\$7,000).

BACKGROUND:

1. In 1997 San Fernando Police Department (Department) received a technology grant in the amount of \$175,000 for the purchase and implementation of a Mobile Data Terminal (MDT) computer system for the Department's police and parking enforcement vehicles. This project was implemented by utilizing the City of Inglewood's existing system and communicating through a UHF data radio (RF) which was the only known affordable technology at that time.

Since then, technology has evolved and in October 2006, the Department purchased the most advanced technology which was 2G wireless modems (17 total for each police and parking enforcement vehicle in our fleet).

2. Technology continues to advance as do the needs of the Department. In March 3, 2009, the Department (City) was awarded a technology grant in the amount of \$1,050,000. With this grant, Motorola/Advanced Electronics was given the task to equip and implement the "Virtual Patrol" concept.

Adoption of Resolution No. 7552 for Purchase and Installation of 4G Wireless Modems for Police Vehicles

Page 2

Virtual Patrol is video surveillance currently utilized in the parks, police vehicles and the Communication Center (mobile workstations and handheld computer devices). Virtual Patrol is interconnected by the Motorola MESH Network and the City's existing network system. Because of the increased demands placed on technology, the MDT computer system (using the 2G wireless modems) are extremely slow and incompatible with current technology.

ANALYSIS:

Upon closer examination of our current 2G wireless modems, it has been determined that they are extremely slow for current technology; the purchase of new 4G wireless modems will increase speed and capability. The Department will use funds from the State Asset Forfeiture Account which is solely used by the Department either to purchase equipment and/or fund a police personnel position.

The Department received three bids (Attachment "B") for the 4G wireless modems and Industrial Networking Solutions (I.N.S.) is the lowest bid (\$4,847.26). The installation will be done by Motorola/Advanced Electronics for no more than \$500 per vehicle. The total cost for the purchase and installation of the equipment for five police vehicles will not to exceed \$7,000.

CONCLUSION:

The Police Department has established the need to implement the second phase of the replacement of wireless modems for the police and parking enforcement vehicles. To continue this process, the Department will utilize funds from the State Asset Forfeiture Fund.

BUDGET IMPACT:

Funds are available in Fund 20 – Asset Seizure – State, but were not allocated for this purchase and installation during Fiscal Year 2013-14. Staff is recommending that the City Council approve the purchase of five 4G wireless modems and related equipment from I.N.S. and installation by Motorola/Advanced Electronics in an amount not to exceed \$7,000 by utilizing the Asset Seizure – State Fund (20-3875-0000).

ATTACHMENTS:

- A. Resolution No. 7552
- B. Bids Received

ATTACHMENT "A"**RESOLUTION NO. 7552****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO, CALIFORNIA, AMENDING THE BUDGET
FOR THE FISCAL YEAR 2013-14 ADOPTED ON JULY 1, 2013**

WHEREAS, the City of Council has received and considered the proposed adjustment to the budget for Fiscal Year 2013-14, commencing July 1, 2013, and ending June 30, 2014; and

WHEREAS, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget; and

WHEREAS, an annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014, a copy of which is on file in the City Clerk's Office, has been adopted on July 1, 2013.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The following adjustments are made to the City Budget:

Fund 20 – Asset Seizure – State (20-3875-0000):

Decrease in Revenues: \$ 7,000

Increase in Expenditures: \$ 7,000

(Purchase and Installation of 4G Wireless Modems for Police Vehicles)

PASSED, APPROVED, AND ADOPTED this 5th day of August, 2013.

Antonio Lopez, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a special meeting of the City Council held on the 5th day of August, 2013, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk



PO Box 540
Addison, TX 75001

Phone: 972-248-7466
Fax: 972-248-9533

ATTACHMENT "B" Estimate

Date	Estimate #
7/18/2013	INS-30718

To: City of San Fernando : Danny Yaron	Phone#: (818) 898-7325
E-mail: dyaron@sfcity.org	Fax#:

Terms	Ship Via		FOB	Valid Until	Sales Rep	
				8/17/2013	Small, David	
Project / Notes					Prepared by	
7/18 RFQ for 5 additional modems/antennas					Small, David	
Model / Part#	Qty.	Description	Lead Time	Price/ea.	Amount	Tax
GX440-LTE-VZ-DC	5	AirLink GX440 LTE Cellular Modem for Verizon, Includes DC Power cable, Precision GPS Receiver, 10/100 Base TX Ethernet Port, RS232 Serial Port, and USB Port, SMA(F) Primary Cellular Antenna Connection, SMA(F) Rx Diversity Antenna Connection, SMA(F) GPS Antenna Connection. (Manufacturer Pt #1101414)		699.75	3,498.75	Yes
AP-CG-Q-S22-BL	5	AP-Cell/LTE/GPS Antenna. Threaded Bolt Mount. Color black. SMA connectors for GX440. Standard 15 feet coax and must be mounted on metal surface. 824-896 MHz, 1850-1995 MHz, 704-787 MHz (Block B and C), 1575.42 MHz 3 dB gain		103.50	517.50	Yes
AP-C-Q-S2-BL	5	AP-Cell/LTE Antenna. Threaded Bolt Mount.Color Black.SMA connector for GX440		88.20	441.00	Yes

	Subtotal Tax (CA_LOS ANGELES CO_AHBI_2 8.75%) Total	4,457.25 390.01 \$4,847.26
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All pricing in US Dollars. Non freight-collect shipping charges will be prepaid and added to invoice. Pre-pay and add freight charges quoted are only an estimate and subject to change at the time of invoice based on actual carrier charges. Any taxes included on the quotation are an estimate only and are subject to change based on the local and state tax rates applied for the location of the purchase. Customers not located in Texas, California, Florida and Pennsylvania are responsible for payment of all sales/user taxes that might be applicable in their state.

Returns, if authorized, must occur within 90 days of purchase. A Return Authorization number must be assigned prior to returning materials. A minimum 20% restocking fee will be applied for all returns (subject to inspection). Materials which are damaged or not in original packaging will not be accepted. Cancelled orders are subject to a minimum 20% cancellation fee.

If Net-30 terms have been selected by the customer as the preferred method of payment, but payment is instead made with a credit card, a 4% surcharge will be applied to



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OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
1BCMLXG	11496621	7/18/2013

BILL TO:

DANNY YARON
117 N MACNEIL ST

SHIP TO:

CITY OF SAN FERNANDO
Attention To: ATTN:DANNY YARON
117 N MACNEIL ST

Accounts Payable
SAN FERNANDO , CA 91340-2911

SAN FERNANDO , CA 91340-2911
Contact: DANNY
YARON 818.898.7325

Customer Phone #818.898.7325

Customer P.O. # GX440

ACCOUNT MANAGER

RYAN DOW 877.509.5852

SHIPPING METHOD

DROP SHIP-GROUND

TERMS

EXEMPTION CERTIFICATE

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
5	2622352	SIERRA GX440 VZW MODEM DC Mfg#: 1101414	821.93	4,109.65
5	2651542	SIERRA LTE CELL/PCS-GPS ANTENNA Mfg#: AP-CG-Q-S22-BL	143.63	718.15
5	2757063	SIERRA LTE CELL/PCS BOLT ANT Mfg#: AP-C-Q-S2-BL	123.68	618.40
SUBTOTAL				5,446.20
FREIGHT				0.00
TAX				490.16

US Currency

TOTAL 5,936.36

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 847.371.7859

Please remit payment to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Advanced Search
Phone: (866) 833-4491 | Fax: (866) 833-3404

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Categories

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International
Sierra Wireless AirLink GX440
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Sierra Wireless AirLink GX400
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Verizon Airlink GX400
Sprint Airlink GX400
Airlink GX400 Upgrades
Airlink M2M Gateways
Sierra Wireless Airlink LS300 Gateways
Sierra Wireless Raven X Gateways
Sierra Wireless Raven XE Gateways
Sierra Wireless Raven XT Gateways
AirLink In Vehicle Platforms
Sierra Wireless MP 597 Ultra Rugged GPS Routers
Sierra Wireless MP 890 Ultra Rugged GPS Routers
Sierra Wireless PinPoint X GPS Gateways
Sierra Wireless PinPoint XT GPS Gateways
3G and 4G Cellular Routers
Sierra Wireless Airlink Helix RT Ethernet LAN
Sierra Wireless Airlink Helix RT Ethernet LAN Kits
Sierra Wireless Airlink Helix RT WiFi LAN
Sierra Wireless Airlink Helix RT WiFi LAN Kits
3G and 4G Modems
3G Cellular Amplifiers
3G Cellular Repeaters
Accessories
GX Series Expansion Devices
Antennas
Adapters
Adapter Cables
Remote Management
Power Supplies
Mounting Brackets
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The contents of your shopping cart have been updated.

Cart Items	Qty	Item Price	Item Total
 <u>AntennaPlus Multi Band Cellular Antenna AP CG Q S22 BL</u>	5 Remove	\$115.00	\$575.00
 <u>AirLink GX440 LTE EVDO GPS Verizon 1101414</u>	5 Remove	\$799.00	\$3,995.00
 <u>AntennaPlus Multi-Band Cellular Antenna AP CQ S2 BL</u>	5 Remove	\$94.05	\$470.25
Subtotal:			\$5,040.25
<i>Estimate Shipping & Tax</i>			
Shipping (UPS (Ground)):			\$39.76
Tax:			\$453.62
Grand Total:			\$5,533.63

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To pay for this order using a gift certificate, enter the gift certificate code in the box below and click 'Go'.

[GO](#)

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6ft USB Cable 120 140 2100

1
\$10.00
Not Rated
[Add To Cart](#)**2** EVDO Dipole Antenna 120 110 2205
\$19.00
Not Rated
[Add To Cart](#)**3** LTE Dipole MultiBand SMA SPDA24700 2700
\$26.40
Not Rated
[Add To Cart](#)**4** AceNet Modem Management Software 990 211 0005
\$15.00
Not Rated
[Add To Cart](#)**5** Dipole Antenna Mag Mount Base 120 110 2206
\$19.00
Not Rated
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New Products

AntennaPlus Black Tri mode Antenna AP8518GPS BQ S12
\$107.00
Not Rated
[Add To Cart](#)

Antenna Plus Multi Band Cellular Antenna AP CW Q

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FINANCE DEPARTMENT

MEMORANDUM

TO: Mayor Antonio Lopez and Councilmembers

FROM: Don Penman, Interim City Administrator
By: Rafaela T. King, Interim Finance Director

DATE: August 5, 2013

SUBJECT: Establishing Grant Management Policy

RECOMMENDATION:

It is recommended that the City Council:

- a. Review, discuss and file the proposed Grant Management Policy (Exhibit “A” of Attachment “A”);
- b. Provide staff with direction regarding any suggested changes; and
- c. Adopt Resolution No. 7554 (Attachment “A”) establishing procedures for processing grants as amended with suggested changes.

BACKGROUND:

With state-takeaways and continued decreases in key General Fund revenues, grant revenues have become an even more important part of the City’s overall resource picture, especially in funding capital improvements. Although grant programs themselves are being reduced and becoming more competitive, actively seeking out grant revenues that assist in achieving identified City goals and objectives should nonetheless play a key role in the City’s overall financial health strategies.

During the City’s 2009-2010 Fiscal Year Single Audit, the Auditors reported several Findings as Significant Deficiencies which caused the Department of Justice, one of our Granting Agencies to take notice. As such, the Department of Justice has requested that the City implement formal policies and procedures that address those and other deficiencies. Further, the Department of Justice has requested the dissemination of those policies and procedures to all staff involved in managing awarded grants. In order to be cleared with the Department of Justice and not have the City’s ability to receive future grants adversely affected, proof of compliance has been requested.

Establishing Grant Management Policy

Page 2

ANALYSIS:

The City of San Fernando recognizes that grant funding provides significant resources to enhance the City's ability to provide services and activities not otherwise available. The City will seek grant funding for activities that are determined to further City functions or that provide activities which are in the best interest of City residents. The City will examine the benefits of grant funding prior to application and decline funding determined not to meet the above criteria.

The purpose of this policy is to establish 1) roles and responsibilities; 2) criteria for evaluating the benefits and cost of grants; 3) procedures related to the requirements for application and contracts for Federal/State grants; 4) the City's policy in complying with the Single Audit Act requirements and; 5) policies for seeking and managing grant programs to ensure that City departments are accountable for the proper grant documentation, administration and activities.

CONCLUSION:

The City Council's adoption of the proposed Resolution will establish a Grant Management Policy that sets forth an overall framework for guiding the City's pursuit, use and management of grant resources.

BUDGET IMPACT:

There is no direct budget impact with the establishing the Grant Management Policy.

ATTACHMENT:

A. Resolution No. 7554

ATTACHMENT "A"**RESOLUTION NO. 7554****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO ESTABLISHING A GRANT MANAGEMENT
POLICY**

WHEREAS, it is fiscally responsible to adopt policies to guide long-term planning of resources; and

WHEREAS, the City Council sets the City's fiscal priorities annually in the form of an adopted budget; and

WHEREAS, the City Council recognizes that many grant funding opportunities come with hidden costs not always disclosed in the grant advertisement;

WHEREAS, the City Council desires to maintain its control over the City's fiscal priorities by formalizing the grant request, award, and administration process and requiring full disclosure of anticipated grant costs and benefits.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The City Council hereby establishes the Grant Management Policy, attached hereto as Exhibit "A" and incorporated herein by this reference.

PASSED, APPROVED, AND ADOPTED this 5th day of August, 2013.

Antonio Lopez, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 5th day of August 2013, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

CITY OF SAN FERNANDO		POLICY/PROCEDURE
NUMBER		SUBJECT GRANT MANAGEMENT POLICY
ORIGINAL ISSUE August 5, 2013	EFFECTIVE August 5, 2013	
CURRENT ISSUE	EFFECTIVE	
SUPERSEDES		CATEGORY FINANCE

Section 1. Single Audit Act Requirements.

Background

The City is subject to the financial and compliance requirements of the Single Audit Act of 1984, which is applicable to all local and state governments expending more than \$500,000 in federal financial assistance during a fiscal year. The purpose of the Act is to:

1. Improve the financial management and accountability of state and local governments with respect to federal financial assistance programs;
2. Establish uniform requirements for audits of federal grants;
3. Promote efficient and effective use of audit resources; and
4. Assure that federal departments and agencies rely upon and use audit work performed during a single audit rather than performing the audit work themselves.

Under this Act, federal grants are included under an inclusive single audit program that is incorporated into the City's annual audit and financial report preparation process. During the audit, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs, as well as to determine that the City has complied with applicable laws and regulations.

City's Policy Regarding the Single Audit Approach

For federal grants included in the scope of the City's single audit approach, it is the City's policy that all financial and compliance issues have been met through the single audit, and follow-up audits to determine these issues are not necessary unless specifically related to findings or recommendations included in the single audit report. As noted above, the purpose of the Act is to establish uniform audit requirements, promote efficient use of audit resources, and assure that federal agencies rely upon audit work already completed; its purpose is *not* to audit local agencies twice. Accordingly, the City will strongly resist any efforts by federal agencies to duplicate audit work already performed in complying with Act requirements. As such, whenever federal grantor agencies request final audits, the managing department should notify the Finance Department in order to ensure a consistent response to these types of requests.

GRANT MANAGEMENT POLICY

Page 2

Section 2. Summary of the Grant Management Policy.

Scope

To establish policies for seeking and managing grant programs.

Purpose

This Policy is intended to establish roles and responsibilities, criteria for evaluating the benefits and costs of grants, the City's policy in complying with Single Audit Act requirements and policies for seeking and managing grant programs.

Policy

The policy sets forth an overall framework for guiding the City's pursuit, use and management of grant resources.

Definitions

When appearing in this policy, the following terms shall have the corresponding definitions.

- "Act" shall mean the 1984 Single Audit Act relating to agencies spending in excess of \$300,000 in federal assistance in a given fiscal year.
- "Affected Departments" shall mean any department which will be required to perform any part of the grant application or work scope upon successful award of a grant.
- "Application" shall mean any grant application.
- "Award" shall mean any successful award of grant funding achieved by the City.
- "Capital Outlay" shall mean any purchase of a single item, multiple like items, or a construction project greater than \$50,000.
- "City Council Approved Goals" shall mean the City Council Goals for each corresponding Fiscal Year, as adopted by Resolution or any City Council adopted update thereto.
- "Entitlement Grant" is a noncompetitive grant disbursed automatically on basis of legally defined formula to all qualifying agencies.
- "Federal Cash-on-Hand" is money drawn from a federal grant to be used to pay allowable costs incurred and already disbursed or to be disbursed within ten (10) days of the draw date.
- "Grant" means a contribution of cash or other asset(s) from another governmental entity or foundation/organization (private or public) to be used or expended for a specific purpose, activity, or facility.
- "Grant Draw Down" is a request for drawing funds from a federal grant for allowable costs incurred and already disbursed or to be disbursed within ten (10) days of the draw date.

GRANT MANAGEMENT POLICY**Page 3**

- “Grant Funded Position” shall mean any position(s) in addition to then current City staffing levels required for proper execution.
- “Grants Management System (GMS)” is the computer database used by the Department of Justice for the programmatic and financial management of grants.
- “Managers” shall mean any department which successfully sought and has been awarded grant funding and is managing the grant program.
- “Pilot” shall mean any experimental, test, on-going or one-time operating program or short term staffing enhancement. This may include any expansion of service that requires the City to add staff, hire additional contractors or enter into a new contract for services, add or enhance the duties of existing staff or contractors for any period of time. This does not include any costs incurred in preparing plans for a Capital Outlay project.
- “Program” shall mean any grant project, program, or other identified use of grant funds that must be administered by the City after successful grant award.
- “Seekers” shall mean any department choosing to pursue grant funding.

Section 3. General Concepts and Framework.

1. The City will actively pursue grant funding from federal, state and other sources, consistent with identified City goals and objectives.
2. Aside from entitlement grants, the City should focus its efforts on securing grants for 1) capital improvements and 2) that will benefit General Fund operations. This approach will allow the City to compete for projects we might not otherwise be able to afford while maintaining financial independence should future grant sources diminish. Where possible, grant proposals/applications shall seek both direct and indirect administrative overhead costs to maximize the financial benefit to the City and to offset Citywide administrative impacts. Indirect costs of administering grant programs will be recovered to the maximum extent allowable.
3. Grants for operating purposes may be considered on a case-by-case basis after careful consideration of the benefits of the program and the ongoing impacts on the City if grant funding is no longer available.
4. Until the City's financial situation significantly improves, we should avoid grants that fund “pilot” operating programs or short-term staffing enhancements to existing programs. Taking on these programs could ultimately aggravate the City's fiscal position should the desire for the program remain once the grant funding is no longer available.
5. The City will only seek grants when sufficient staff resources are available to effectively administer the program in compliance with grant requirements and successfully perform the grant work scope.
6. Indirect costs of administering grant programs will be recovered to the maximum extent feasible.
7. Operating departments have the primary responsibility for seeking out grant opportunities, for preparing effective grant applications and for successfully managing grant programs after they have been awarded.

GRANT MANAGEMENT POLICY**Page 4**

8. Operating departments should develop a simple system that tracks grant funding availability in their functional areas. Using this system, all capital improvement plan budget requests will evaluate and document the ability of grants to assist in funding the project.
9. All grants will be maintained in accordance with any Federal, State, and Local guidelines/ laws applicable to the agreement.

Section 4. Roles and Responsibilities.**City Council**

1. Approves grant management policies.
2. Approves all Federal grant applications in excess of \$5,000.
3. Approves all other grant applications in excess of \$50,000 and delegates receipt and contract execution to the City Manager if delegation is allowed by the grantor agency.
4. Accepts all grants awarded and appropriates funds before the grant funds are expended.

City Manager

1. Initially approves, prior to City Council, all Applications of \$50,000 and greater, and all Public Works related applications.
2. Approves all Awards of less than \$50,000 by executing the Grant Summary Form (Exhibit "1").
3. Receives grants and executes related contract documents when delegated to do so by the City Council.
4. Signs the Form SF-270 as the Authorized Certifying Official.

Finance Department

1. The City's Finance Director develops, recommends and maintains grant management policies.
2. The Finance Department coordinates preparation and distribution of single audit reports.
3. The Finance Department provides technical assistance to operating departments in preparing Applications, submitting reports and maintaining records.
4. The Finance Department maintains a city-wide grants database including information provided by each department on the Grant Summary Form which includes a CFDA number.
5. Once the Federal grant award has been approved by the Granting agency and accepted by the City Council, the Finance Department meets with the Grants Manager to set up account codes in the financial system in

GRANT MANAGEMENT POLICY**Page 5**

order to track all revenues and expenditures for the specific grant, and notifies the administering department of the new account numbers.

6. The Finance Department monitors the expenditures and revenues monthly with review by the Grants Manager to ensure all items are recorded properly and that they meet the grantor's guidelines.
7. The Finance Director is responsible for reviewing and approving the grant draw down.
8. The Finance department is responsible for preparing the year-end Schedule of Expenditures of Federal Awards and providing oversight on the above related policies and procedures.
9. Works with Operating department in the compilation and submission of the SF 270 by granting agencies due dates.
10. Presents the completed SF270 to the Finance Director for review and to the City Manager for signature.
11. Maintains copies of the executed SF 270 and transmittal documents and sends them as required by the grant terms or direction of the agency.
12. Reconciles all approved awards to the Schedule of Expenditures of Federal Awards.

Operating Departments

1. Develops systems for maintaining ongoing information regarding grant availability within their functional areas of responsibility.
2. Evaluates benefits and costs of specific grant programs based on the following criteria:
 - a. Purpose of the grant program and its consistency with identified City goals and objectives.
 - b. Additional staffing, office space, facilities, supplies or equipment that will be required if the grant is awarded.
 - c. Ongoing impacts of the grant program after it is completed.
 - d. Responsibilities of other departments and impacts on them in preparing the grant application or performing work scope if the grant is approved.
 - e. Amount of indirect costs to be recovered from the grant.
 - f. Total program costs, including portion funded through grant revenues and any required City contribution.
 - g. Source of funding for any required City share.
 - h. Compliance and audit requirements, paying special attention to those areas where the grantor's administrative procedures are different than the City's.

GRANT MANAGEMENT POLICY

Page 6

3. Prepares grant applications.
 - a. Works with the grantor agency in identifying special program requirements and developing strategies for preparing a successful grant application.
 - b. For Federal grants in excess of \$5,000, prepares a City Council agenda report requesting *authorization to seek grant funding*. This report should describe the grant program's conformance with this policy, including the results of the cost/benefit analysis. Completes the Grant Summary Form.
 - c. For all grants in excess of \$50,000, prepares the Grant Summary Form for City Manager approval and prepares City Council agenda report requesting *authorization to seek grant funding*. This report should describe the grant program's conformance with this policy, including the results of the cost/benefit analysis.
 - d. For all Public Works related grant applications, prepares the Grant Summary Form for City Manager *authorization to seek grant funding*. This report should describe the grant program's conformance with this policy, including the results of the cost/benefit analysis.
 - e. Once authorization is granted, if applicable, completes grant application documents.
 - f. Forwards the completed grant application for all amounts, to the Finance Department (concurrently when application is sent to the grantor agency).
 - g. Coordinates with affected departments as necessary.
 - h. For grants of \$5,000 or less, submits the grant application, subject to approval of the City Manager and the following conditions:
 - i. It will not add regular staffing.
 - ii. Any matching funds or in-kind contributions are already available within existing resources, and no additional appropriation of unreserved, undesignated fund balance or working capital is required.
 - iii. It will not involve a new policy directive not previously approved by City Council.
 - iv. At the conclusion of the grant, there will no ongoing commitments or obligations to continue the program.
 - v. No prior City Council authorization is required.
4. Administers grant programs if awarded.
 - a. For grants in excess of \$5,000:
 - i. Prepare a City Manager Report (or City Council agenda report if required by the grantor agency) accepting grant award, including Grant Summary Form;

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- ii. Prepares budget amendment request and any other required City forms or documents;
 - iii. Coordinates execution of grant documents by the City Manager and returns executed documents to grantor agency;
 - iv. Meets with the Finance Department to set up account codes in the financial system in order to track all revenues and expenditures for the specific grant;
 - v. Provides copies of all grant documents to the Finance Department.
- b. For grants of \$5,000 or less:
 - i. Execute and return grant documents to grantor agency.
 - ii. Provide copies of all grant documents to Finance department
- c. Notify affected departments, and City Manager, of grant award.
- d. Maintain financial and other records in accordance with grant requirements.
- e. Ensures the Finance Department is supplied with the following documentation:
 - i. Grant Award Letter;
 - ii. Grant Contract;
 - iii. City Council minutes of action;
 - iv. Notice of Grant Award Form;
 - v. An administrative manual (this includes audit guides and programs, accounting procedures and administrative guides). This will enable the Accounting and Budget Departments to maintain grant files which are accurate and current;
 - vi. Copies of all grant amendments, program reporting, reimbursement requests and other communications after the grant is awarded and to all agents involved in the grant administration process.
- f. Completes and submit required reports, including requests for funds.
- g. Monitors grant expenditures and receipt of revenues.
- h. Coordinates on-site management reviews by the grantor agency during the grant term.
- i. Ensures compliance with grant requirements, paying special attention to those areas where the grantor's administrative procedures are different than the City's.

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- j. Performs the grant work scope.
- 5. Grant Draw downs.
 - a. Ensures that the Federal cash-on-hand is limited to the amounts needed for disbursement for cost incurred and amounts needed within ten (10) business days and;
 - b. Ensures that all costs are supported by adequate documentation.
 - c. Works with the Finance department in preparing all draw down requests to ensure all request are limited to amounts disbursed or scheduled for disbursement within ten (10) business days
 - d. Works with Finance department in the timely compilation and filing of the SF 270.
- 6. Completes grant closeout.
 - a. Complete the grant work scope.
 - b. Notify affected departments that the project is completed and schedule a "close-out" meeting if necessary to resolve any final procedural issues.
 - c. Ensure final receipt of grant revenues.
 - d. Prepare and submit any required grant close-out documents.
 - e. Review grant file for completeness.
 - f. Retain all necessary program and financial records for the period of time required by grantor agency.
 - g. Coordinate any on-site management reviews or audits after the grant is completed.
 - h. Resolves any audit findings with the assistance of the Finance Department.
 - i. Ensures that the City's policy regarding the single audit act requirements are implemented as discussed above.

Section 5. Authority.

By order of Resolution No. 7554, Grant Management Policy adopted by the City Council on August 5, 2013.



EXHIBIT "1"

GRANT SUMMARY FORM

This form does not have to be typed – legible handwritten printing is preferred

GENERAL INFORMATION			
GRANT TITLE		GRANT NO.	
		CFDA No.	
GENERAL DESCRIPTION OF GRANT WORK SCOPE			
GRANTING AGENCY		AGENCY CONTACT	PHONE NO.
RESPONSIBLE DEPARTMENT		DEPARTMENT CONTACT	EXTENSION NO.
CITY COUNCIL APPROVAL DATE	APPLICATION DATE	AWARD DATE	ESTIMATED COMPLETION DATE
GRANT COST AND REVENUE SUMMARY			
PROGRAM COST SUMMARY		TOTAL	GRANT PORTION
Staffing Contract Services, Supplies and		\$	\$
Other Operating Expenditures		\$	\$
Capital Outlay Indirect Costs @		\$	\$
_____ % of Direct Costs		\$	\$
		\$	\$
TOTAL GRANT COSTS AND REVENUES		\$	\$
HOW WAS GRANT PORTION DETERMINED?			
IS A BUDGET AMENDMENT REQUEST REQUIRED?		Yes () No () <i>If yes, it should be attached</i>	
OTHER COMMENTS		<i>Note Any Significant or Unusual Compliance Requirements Use Reverse if necessary to provide additional information</i>	
PREPARED BY		DATE	

EXHIBIT "1"

OTHER COMMENTS

(Continued)

[illegible]