



Mayor Brenda Esqueda
Mayor Pro Tem Antonio Lopez
Councilmember Maribel De La Torre
Councilmember Sylvia Ballin
(Vacant)
City Administrator
Al Hernández

SAN FERNANDO CITY COUNCIL AGENDA

DECEMBER 3, 2012 – 6:00 PM

COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Mayor Brenda Esqueda

APPROVAL OF AGENDA

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments in order to provide a full opportunity to every person who desires to address the City Council.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) **APPROVAL OF WARRANT REGISTER NO. 12-121**

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2) RESOLUTION RECITING THE RESULTS OF THE NOVEMBER 6, 2012 SPECIAL MUNICIPAL ELECTION

Recommend that the City Council adopt a Resolution reciting the fact of the Special Municipal Election on November 6, 2012, declaring the result and such other matters as provided by law.

NEW BUSINESS

3) OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED COUNCILMEMBERS

The City Clerk will present Certificates of Election and administer the Oath of Office to:

Councilmember-elect Jesse H. Avila
Councilmember-elect Robert C. Gonzales
Councilmember-elect Joel Fajardo

4) REORGANIZATION OF THE CITY COUNCIL – SELECTION OF MAYOR AND MAYOR PRO TEMPORE

It is recommended that the City Council consider reorganization and select a Mayor and Mayor Pro Tempore.

5) CITY'S CONTRIBUTION TOWARD CalPERS HEALTH BENEFITS FOR ELECTED OFFICIALS

It is recommended that the City Council:

- a. Approve the City's maximum contribution for medical insurance benefits on behalf of each elected official and eligible dependents(s) to be capped at the cost of the highest HMO plan for the Los Angeles Area Region only, available at each plan level (i.e., employee, employee plus one, employee plus two or more); and
- b. Elected official who elects a PPO plan shall pay the difference by pre-tax payroll deduction.

GENERAL COUNCIL COMMENTS

STAFF COMMUNICATION



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ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Elena G. Chávez, City Clerk

Signed and Posted: November 30, 2012 (4:45 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk's Office. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.



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San Fernando City Council

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FINANCE DEPARTMENT

MEMORANDUM

TO: Mayor Brenda Esqueda and Councilmembers

FROM: Al Hernández, City Administrator/Deputy Finance Director

DATE: December 3, 2012

SUBJECT: Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt a Resolution (Attachment “A”) approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Deputy Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Deputy Finance Director hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Warrant Register Resolution

ATTACHMENT "A"**RESOLUTION NO. 12-121****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO ALLOWING AND APPROVING FOR
PAYMENT DEMANDS PRESENTED ON DEMAND/
WARRANT REGISTER NO. 12-121****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY
RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 3rd day of December, 2012.

Brenda Esqueda, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 3rd day of December 2012, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

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Voucher List
CITY OF SAN FERNANDO

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Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100052	12/3/2012	100031 A-1 LAWNMOWER INC.	23541		SCAG MOWER PULLEYS 01-390-0410-4320	116.57 116.57
100053	12/3/2012	100067 ADVANCE DIRECT MAIL	11072012		WATER, SEWER, REFUSE, FOLD & 70-382-0000-4300 72-360-0000-4300 73-350-0000-4300	70.44 70.44 70.45 211.33
100054	12/3/2012	100070 ADVANCED ELECTRONICS INC.	0120430-IN		TWO WAY RADIO , SP EQUIPMENT 01-222-0000-4260	2,205.81 2,205.81
100055	12/3/2012	100074 AEGIS COMPUTERS INC.	207873		COMP MAINT - 08/06 - 08/09 (63.50) 01-190-0241-4260 01-190-0420-4260 01-222-0000-4260 01-190-0381-4260	2,827.50 390.00 650.00 260.00
			207874		COMP MAINT - 08/13 - 08/17 (65.50) 01-190-0241-4260 01-222-0000-4260	2,860.00 552.50
			207875		COMP MAINT - 08/20 - 08/24 (63.50) 01-190-0241-4260 01-190-0420-4260 01-222-0000-4260 01-190-0381-4260	2,827.50 390.00 650.00 260.00
			207876		COMP MAINT - 08/27 - 08/31 (54.50) 01-190-0241-4260 01-222-0000-4260	2,892.50 650.00
			207877		WEB DESIGN/SUPPORT & WEBSIT 01-190-0241-4260	930.00
			207878		WEB DESIGN/SUPPORT & WEBSIT 01-190-0241-4260	930.00 17,070.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100056	12/3/2012	100101 VERIZON WIRELESS-LA	460851202		PD CELL PHONES 01-222-0000-4220 10-220-3641-4220	95.93 26.84
			970459610		VARIOUS CELL PHONES 01-310-0000-4220 72-360-0000-4220 01-105-0000-4220 01-101-0113-4220 01-101-0109-4220	46.29 24.69 32.46 132.76 30.55 389.52
100057	12/3/2012	100164 AMERICAN PLANNING ASSOCIATION	154054-1285		ANNUAL MEMBERSHIP 01-150-0000-4380	395.00 395.00
100058	12/3/2012	100222 ARROYO BUILDING MATERIALS, INC	99410		MACLAY STREETSCAPE MAINT 13-311-0000-4300	57.08 57.08
100059	12/3/2012	100466 CACEO	4446355 4458667		REGISTRATION - 4TH AMENDMENT 01-152-0000-4370 REGISTRATION - 4TH AMENDMENT 01-152-0000-4370	65.00 65.00 130.00
100060	12/3/2012	100805 COOPER HARDWARE INC.	86634 86718 86743		TREE WRAP, PRUNER SEALER SP 11-311-7510-4600 NUTS, BOLTS & WHITE SPRAY PAI 01-341-0000-4300 DUCT TAPE, NUTS, BOLTS & WHITE 11-311-7510-4600	13.78 16.52 25.71 56.01
100061	12/3/2012	100886 LOS ANGELES DAILY NEWS	0010251274		PUBLICATION OF LOPEZ ADOBE BI 01-150-0000-4230	1,468.00 1,468.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100062	12/3/2012	100886 LOS ANGELES DAILY NEWS	0010255881		PUBLICATION OF LOPEZ.ADOBE BI 01-150-0000-4230	719.80 Total : 719.80
100063	12/3/2012	100894 DAPPER TIRE COMPANY INC.	900464654		TIRES FOR FLEET 01-1215	1,407.37 Total : 1,407.37
100064	12/3/2012	101004 DUNN-EDWARDS CORPORATION	2012282747		PAINT - VIN-I-STRIPES BLACK FOR S 13-311-0000-4600	167.42 Total : 167.42
100065	12/3/2012	101063 EMPLOYMENT DEVELOPMENT	944-0936-4		07/01/12 - 09/30/12 UNEMPLOYMEN 01-190-0420-4132 01-190-0222-4132	580.00 4,500.00 Total : 5,080.00
100066	12/3/2012	101089 ESCOBAR, MARCO	110812 - 1		L P SENIOR PETTY CASH REIMB. 04-2380	101.51
			110812 - 2		L P SENIOR PETTY CASH REIMB. 04-2380	146.86
			111312 - 1		L P SENIOR PETTY CASH REIMB. 04-2380	108.35
			111312 - 2		L P SENIOR PETTY CASH REIMB. 04-2380	43.50
			111312 - 3		L P SENIOR PETTY CASH REIMB. 04-2380	5.83
			111412 - 1		L P SENIOR PETTY CASH REIMB. 04-2380	116.61
			111412 - 2		L P SENIOR PETTY CASH REIMB. 04-2380	17.94
					Total :	540.60
100067	12/3/2012	101147 FEDEX	2-077-04909		COURIER SERVICE 01-190-0000-4280	22.23 Total : 22.23

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100068	12/3/2012	101173 WRIGHT EXPRESS FSC	31066278		FUEL FOR FLEET 01-320-0152-4402 01-320-0221-4402 01-320-0222-4402 01-320-0224-4402 01-320-0225-4402 01-320-0226-4402 01-320-0311-4402 01-320-0312-4402 01-320-0320-4402 01-320-0346-4402 01-320-0370-4402 01-320-0371-4402 01-320-0390-4402 01-320-0420-4402 07-313-3630-4402 27-344-0000-4402 29-335-0000-4402 70-381-0000-4402 70-382-0000-4402 70-383-0000-4402 70-384-0000-4402 72-360-0000-4402 73-350-0000-4402 01-320-0228-4402	393.90 204.25 53.61 1,236.47 7,424.40 2.00 1,336.16 2.00 160.56 130.54 1,070.05 238.20 1,596.36 114.00 1,716.62 107.61 215.63 35.10 277.19 1,334.31 314.05 335.57 2.00 818.00
					Total :	19,118.58
100069	12/3/2012	101302 VERIZON	8181811075		CITY HALL PAGING 01-190-0000-4220	44.97
			8181811111		MUSIC CHANNEL 01-190-0000-4220	44.97
			8181811126		RADIO REPEATER 01-222-0000-4220	44.45
			8181811136		RADIO REPEATER 01-222-0000-4220	44.45
			8181973210		PD MAJOR PHONE LINES 01-222-0000-4220	2,601.35

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100069	12/3/2012	101302 VERIZON	(Continued) 8181990351		PAC 50 TO SHERIFFS 01-222-0000-4220	501.31
			8183610901		SEWER FLOW MONITOR 72-360-0000-4220	43.39
			8183612385		MTA PHONE LINE 07-440-0441-4220	88.51
					01-190-0000-4220	44.25
			8183613958		CNG STATION 01-320-3681-4220	37.75
			8188315002		PD SPECIAL PROBLEMS 01-222-0000-4220	38.42
			8188377174		PD SPECIAL PROBLEMS 01-222-0000-4220	22.17
			8188381841		ENGINEERING FAX MODEM 01-310-0000-4220	27.90
			8188981293		CITY YARD MAJOR PHONE LINES 70-384-0000-4220	704.03
			8188987385		LP FAX LINE 01-420-0000-4220	34.74
					Total :	4,322.66
100070	12/3/2012	101302 VERIZON	8183617646 - 2		2ND INSTALLMENT - HERITAGE PAI 01-190-0000-4220	1,756.00
					Total :	1,756.00
100071	12/3/2012	101511 HINDERLITER DE LLAMAS & ASSOC.	002028-IN		CONTRACT SERVICES - SALES TA 01-130-0000-4270	900.00
					01-3210-0000	21.41
					Total :	921.41
100072	12/3/2012	101512 HDL, COREN & CONE	0018689-IN		CONTRACT SERVICE PROPERTY T 01-130-0000-4270	625.00
					Total :	625.00
100073	12/3/2012	101528 THE HOME DEPOT CRC, ACCT#6035322	1974063		TRASH BAGS 01-341-0301-4300	244.15

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100073	12/3/2012	101528 THE HOME DEPOT CRC, ACCT#6035322	(Continued)		11-311-7510-4600	244.14
			23588		GRAFFITI SUPPLIES 01-152-0000-4300	199.39
			30826		CEMENT FOR NEW TROLLEY SIGN 13-370-0301-4300	114.42
			5023634		GRAFFITI SUPPLIES 01-152-0000-4300	227.03
			570531		CITY HALL TERMITE SEALER 01-390-0310-4300	10.79
			570533		LOPEZ HOUSE SUPPLIES TO REPA 01-390-0410-4300	51.02
			6094363		MECHANICAL AREA LIGHTING, ELE 01-390-0450-4300	50.30
			6094365		SMALL TOOLS 01-390-0410-4300	35.73
			6094367		SMALL TOOLS 01-390-0410-4300	35.73
			6096723		CITY HALL TENT SET-UP 01-390-0310-4300	16.64
			6974215		SALT FOR CHLORINE GENERATION 70-384-0301-4300	733.98
			7024991		REPLACE GARBAGE DISPOSAL @ 01-390-0460-4300	84.83
			7085976		MECHANICAL AREA LIGHTING, ELE 01-390-0450-4300	34.58
			7594274		SIDEWALK REPAIR FORM BOARDS 13-311-0000-4300	7.05
			8011803		GRAFFITI SUPPLIES 01-152-0000-4300	175.32
			9094373		SUPPLIES FOR LOPEZ ADBOE 01-150-0000-4300	26.07
					Total :	2,291.17
100074	12/3/2012	101599 IMAGE 2000 CORPORATION	VN288873		TOSHIBA 720 CONTRACT BASE CH 01-190-0000-4320	290.68
			VN288874		TOSHIBA 3510 USAGE - 11/03/12-12	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100074	12/3/2012	101599 IMAGE 2000 CORPORATION	(Continued)		01-190-0000-4320	736.59
					Total :	1,027.27
100075	12/3/2012	101647 INTERSTATE BATTERY	30570044		BATTERIES FOR FLEET 01-1215	115.22
					Total :	115.22
100076	12/3/2012	101768 KIMBALL-MIDWEST	2696228		MISC NUTS & BOLTS 01-1215	354.93
					Total :	354.93
100077	12/3/2012	101848 LANGUAGE LINE SERVICES	3036787		TRANSLATION SERVICES 01-222-0000-4260	26.06
					Total :	26.06
100078	12/3/2012	101920 LIEBERT CASSIDY WHITMORE	156885		LEGAL SERVICES 01-110-0000-4270	1,210.00
			156886		LEGAL SERVICES 01-110-3375-4270	73.50
			156887		LEGAL SERVICES 01-110-0000-4270	196.00
			156888		LEGAL SERVICES 01-110-0000-4270	6,298.24
					Total :	7,777.74
100079	12/3/2012	101971 L.A. MUNICIPAL SERVICES	110912		ELECTRIC - 13655 FOOTHILL 70-384-0000-4210	67.20
					Total :	67.20
100080	12/3/2012	102003 LOS ANGELES COUNTY	RE-PW-12103102752		INDUSTRIAL WASTE FEE - SEPT 20 72-360-0000-4430	3,086.12
					Total :	3,086.12
100081	12/3/2012	102069 POWER FORD	171697		WASHER NOZZLES - PD9964 01-320-0224-4400	13.05
			171851		BLOWER MOTOR - PD3029 01-320-0225-4400	58.07

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100081	12/3/2012	102069 102069 POWER FORD	(Continued)		Total :	71.12
100082	12/3/2012	102148 METROPOLITAN WATER DISTRICT	7509		FULL SERVICE AND CAPACITY CH/ 70-384-0000-4450	8,006.93
					Total :	8,006.93
100083	12/3/2012	102160 MCMASTER CARR SUPPLY CO	40431504		REFILLABLE MOUSE BAIT STATION 01-390-0460-4300	35.57
					01-390-0410-4300	35.57
					01-430-0000-4300	35.58
					Total :	106.72
100084	12/3/2012	102226 MISSION LINEN & UNIFORM	340692535		LAUNDRY 01-225-0000-4350	93.02
			340693244		LAUNDRY 01-225-0000-4350	159.43
					Total :	252.45
100085	12/3/2012	102277 MOTOROLA	78214706		NICE SERVICE AGREEMENT - DEC 01-222-0000-4260	521.54
					Total :	521.54
100086	12/3/2012	102303 NACHO'S ORNAMENTAL SUPPLY	209318		STEP FOR STAKEBED DUMP TRUC 13-311-0000-4300	15.55
					Total :	15.55
100087	12/3/2012	102387 K.R. NIDA CORPORATION	26377		(2) BATTERIES FOR HANDHELD RA 13-311-0000-4300	137.82
					Total :	137.82
100088	12/3/2012	102403 NOW IMAGE PRINTING	1492		TREASURER'S RECEIPTS 01-102-0000-4300	156.60
			1497		WATER DEPOSIT SLIPS 70-382-0000-4300	45.31
					72-360-0000-4300	45.31
					73-350-0000-4300	45.32
					Total :	292.54

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100089	12/3/2012	102423 OCCU-MED, INC.	1012901		PRE-EMPLOYMENT PHYSICALS 01-106-0000-4260	1,268.00
					Total :	1,268.00
100090	12/3/2012	102432 OFFICE DEPOT	1516919288		BINDING COMBO, COVERS & FOL 01-150-0000-4300	22.39
			1520357331		ENVELOPES & XMAS STATIONERY 01-222-0000-4300	65.66
			629411611001		DUPLICATION OF LOPEZ ADOBE JK 01-150-0000-4300	66.29
			630499433001		PRINTER CARTRIDGES & FOLDER: 01-150-0000-4300	300.73
			630991912001		COPY PAPER, TONER & SHEET PR 01-371-0000-4300	315.41
			631170836001		PRINTER CARTRIDGES 01-310-0000-4300	674.84
			631236197001		THERMAL PAPER, ADDING TAPE, E 70-382-0000-4300	37.44
					72-360-0000-4300	37.44
					73-350-0000-4300	37.43
					Total :	1,757.63
100091	12/3/2012	102500 APCO INTERNATIONAL	76117		2013 - TIER TWO MEMBERSHIP RE 01-225-0000-4270	120.00
					Total :	120.00
100092	12/3/2012	102782 RAMIREZ, JOSE A.	110712		MUSIC FOR CHRISTMAS DINNER C 04-2380	950.00
					Total :	950.00
100093	12/3/2012	102803 RED WING SHOE STORE	2160000002146		SAFETY BOOTS 70-383-0000-4310	203.37
					Total :	203.37
100094	12/3/2012	102863 AUTO CARE	15095		SMOG TEST 01-320-0000-4260	56.00
			15104		SMOG TEST	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100094	12/3/2012	102863 AUTO CARE	(Continued)			
			15105		01-320-0000-4260 SMOG TEST	56.00
			15106		01-320-0000-4260 SMOG TEST	56.00
					01-320-0000-4260	56.00
					Total :	224.00
100095	12/3/2012	102929 ROYAL PAPER CORPORATION	4332253		JANITORIAL SUPPLIES FOR PIONE 01-390-0410-4300	50.84
					01-390-7500-4300	50.84
					Total :	101.68
100096	12/3/2012	102978 SWRCB FEES	WD-0078312		STORM WATER PERMIT - FAC ID: 70-381-0000-4260	7,279.00
			WD-0079805		STORM WATER PERMIT FAC ID 4S: 70-381-0000-4260	1,521.00
					Total :	8,800.00
100097	12/3/2012	103010 SAM'S CLUB DIRECT, #0402465855179	4995		REFRESHMENTS FOR ENP THANK 04-2346	90.02
					Total :	90.02
100098	12/3/2012	103029 SAN FERNANDO, CITY OF	10236-12071		REIMBURSEMENT TO WORKERS C 06-190-0000-4810	20,858.92
					Total :	20,858.92
100099	12/3/2012	103038 SAN FERNANDO FLORIST	032524/1		CENTER PIECES FOR CHRISTMAS 04-2380	978.75
					Total :	978.75
100100	12/3/2012	103184 SMART & FINAL	131445		SUPPLIES FOR MEAL PROG 10-422-3750-4300	121.37
			134421		SENIOR CLUB DANCE SUPPLIES 04-2380	262.95
					Total :	384.32
100101	12/3/2012	103202 SOUTHERN CALIFORNIA EDISON CO.	103012		ELECTRIC - VARIOUS LOCATIONS	

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100101	12/3/2012	103202 SOUTHERN CALIFORNIA EDISON CO.	(Continued)			
					01-371-0000-4210	123.31
					29-335-0000-4210	1,308.34
			103112		ELECTRIC - 200 HUBBARD	
					01-371-0000-4210	45.28
					01-420-0000-4210	248.13
			110112		ELECTRIC - 519 S BRAND	
					01-371-0000-4210	50.07
					01-390-0457-4210	139.40
			110212		ELECTRIC - 1117 2ND	
					27-344-0000-4210	543.39
					29-335-0000-4210	47.70
					01-320-3661-4210	1,784.82
					01-390-0450-4210	575.23
					01-390-0310-4210	2,178.33
			110312		ELECTRIC - 1101 SEVENTH	
					27-344-0000-4210	89.38
					01-420-0000-4210	2,204.15
			110612		ELECTRIC - VARIOUS LOCATIONS	
					01-420-0000-4210	2,548.90
					27-344-0000-4210	18,541.30
					01-430-0000-4210	6,997.09
			110712		ELECTRIC - 117 MACNEIL	
					01-371-0000-4210	1,623.10
			110812		ELECTRIC - BRAND/3RD; 1202 PIC	
					29-335-0000-4210	225.05
			110912		ELECTRIC - 900 1/2 1ST, 1041 1/2 T	
					01-390-0470-4210	116.62
					01-222-0000-4210	4,813.99
			111012		ELECTRIC - TRUMAN/KITTRIDGE	
					01-341-0000-4210	25.34
					Total :	44,228.92
100102	12/3/2012	103205 THE GAS COMPANY	110512		GAS - 208 PARK (AQUATIC CENTE	
					01-430-0000-4210	10,272.10
					70-381-0000-4210	4.72
					72-360-0000-4210	4.72

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100102	12/3/2012	103205 THE GAS COMPANY	(Continued)			
					01-390-0450-4210	9.44
					01-310-0000-4210	53.46
			110512		GAS - 828 HARDING	
					01-420-0000-4210	15.57
					Total :	10,360.01
100103	12/3/2012	103251 STANLEY PEST CONTROL	443340		PEST CONTROL @ PD	
					01-390-0222-4260	64.00
			452193		PEST CONTROL @ PD	
					01-390-0222-4260	64.00
					Total :	128.00
100104	12/3/2012	103439 UPS	831954442		COURIER SERVICE	
					01-190-0000-4280	80.00
					Total :	80.00
100105	12/3/2012	103444 ULTRA GREENS, INC	48336		PLANTS FOR MACLAY STREETSCA	
					11-311-7510-4600	34.80
					Total :	34.80
100106	12/3/2012	103463 U.S. POSTMASTER	DEMAND		PRESORTED FIRST CLASS POSTA	
					73-350-0000-4300	373.40
					70-382-0000-4300	373.40
					72-360-0000-4300	373.40
					Total :	1,120.20
100107	12/3/2012	103619 CARL WARREN & CO.	1422521		LEGAL SERVICES	
					06-190-0000-4800	300.00
			1424692		LEGAL SERVICES	
					01-110-1055-4270	63.96
			1424693		LEGAL SERVICES	
					06-190-0000-4800	223.86
			1424704		LEGAL SERVICES	
					06-190-0000-4800	140.71
			1424705		LEGAL SERVICES	
					06-190-0000-4800	400.94

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100107	12/3/2012	103619 CARL WARREN & CO.	(Continued) 1424706		LEGAL SERVICES 06-190-0000-4800	147.52
			1424707		LEGAL SERVICES 06-190-0000-4800	102.34
					Total :	1,379.33
100108	12/3/2012	103620 WARREN, DALE	REIMB.		REIMB FOR ALTERATION OF CITY-I 72-360-0000-4310	100.50
					Total :	100.50
100109	12/3/2012	103648 CITY OF SAN FERNANDO	102812		OCT EVENT SUPPORT FROM PW - 04-2359	243.21
					Total :	243.21
100110	12/3/2012	103738 YOSEF AMZALAG SUPPLY	12020797		IRRIGATION VALVE REPAIR @ LP P 01-390-0460-4300	108.90
			12021500		MASTER VALVE REPLACEMENT @ 01-390-0470-4300	153.70
					Total :	262.60
100111	12/3/2012	103752 ZUMAR INDUSTRIES, INC.	0141723		SIGN FOR MACLAY AVE SPEED LIM 01-310-0000-4300	377.98
					Total :	377.98
100112	12/3/2012	103856 FLAGS USA INC.	53749		US FLAGS 13-311-0000-4300	508.25
					Total :	508.25
100113	12/3/2012	103903 TIME WARNER CABLE	8448200540010518		CABLE - 10/29/12 - 11/28/12 01-420-0000-4260	180.56
			8448200540028882		CABLE/INTERNET - 11/13/12 - 12/12 01-420-0000-4260	117.40
			8448300070189011		INTERNET SERVICES - 11/05/12-12/ 01-190-0000-4220	1,095.25
					Total :	1,393.21
100114	12/3/2012	103948 CDW GOVERNMENT, INC.	S499685		KEY BOARD AND MOUSE	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100114	12/3/2012	103948 CDW GOVERNMENT, INC.	(Continued)		01-222-0000-4300	35.34
					Total :	35.34
100115	12/3/2012	887422 NORTHERN SAFETY CO., INC.	900192263		LOPEZ HOUSE EXIT SIGNS 01-390-0410-4300	75.61
					Total :	75.61
100116	12/3/2012	887568 TRANS TECH	010871		REBUILD TRANSMISSION - PD4985 01-320-0225-4400	1,449.70
					Total :	1,449.70
100117	12/3/2012	887695 AL'S KUBOTA TRACTOR	315451		EQUIPMENT MAINT 01-390-0410-4320	176.79
					Total :	176.79
100118	12/3/2012	887952 J. Z. LAWNMOWER SHOP	3629		CHAIN SAW MAINT 01-346-0000-4300	39.15
			3630		EQUIPMENT MAINT 01-390-0410-4320	16.26
			3631		FERTILIZER FOR BASEBALL FIELD 01-390-0460-4300	107.61
					01-390-0410-4300	107.61
					Total :	270.63
100119	12/3/2012	888241 UNITED SITE SERVICES OF CA INC	114-906450		PORTABLE TOILET RENTAL @ 501 01-390-0450-4260	467.84
					Total :	467.84
100120	12/3/2012	888282 PADILLA, ELIZABETH	REIMB.		REIMB OF WORK BOOTS 01-222-0000-4300	108.74
					Total :	108.74
100121	12/3/2012	888356 ADVANCED AUTO REPAIR BODY &	1006		REPLACE WATER PUMP - PW3241 29-335-0000-4400	314.10
			2115		DETAIL AND ALIGNMENT ON SUBU 01-222-0000-4320	170.00

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100121	12/3/2012	888356	888356 ADVANCED AUTO REPAIR BODY & (Continued)		Total :	484.10
100122	12/3/2012	888442	WESTERN EXTERMINATOR COMPANY	06010710-9	PEST CONTROL @ REC PARK 01-390-0410-4260	69.00
				06010718-2	PEST CONTROL @ LP 01-390-0460-4260	47.50
				06010722-4	PEST CONTROL @ CITY HALL 01-390-0310-4260	73.50
				12045512-6	PEST CONTROL @ ORTEGA PARK 01-390-7500-4260	47.00
					Total :	237.00
100123	12/3/2012	888468	MAJOR METROPOLITAN SECURITY	1055363	ALARM MONITORING - DEC 2012 70-381-0450-4260	15.00
				1055364	ALARM MONITORING - DEC 2012 70-381-0450-4260	15.00
				1055365	ALARM MONITORING - DEC 2012 01-390-0410-4260	15.00
				1055366	ALARM MONITORING - DEC 2012 01-390-0222-4260	15.00
				1055367	ALARM MONITORING - DEC 2012 01-390-0460-4260	15.00
				1055368	ALARM MONITORING - DEC 2012 01-390-0410-4260	15.00
				1055369	ALARM MONITORING - DEC 2012 01-390-0410-4260	15.00
				1055370	ALARM MONITORING - DEC 2012 01-430-0000-4260	15.00
				1055371	ALARM MONITORING - DEC 2012 01-390-0410-4260	15.00
				1055372	ALARM MONITORING - DEC 2012 01-390-0460-4260	15.00
				1055373	ALARM MONITORING - DEC 2012 01-390-0310-4260	15.00
				1055374	ALARM MONITORING - DEC 2012 70-381-0450-4260	15.00
				1055375	ALARM MONITORING - DEC 2012	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100123	12/3/2012	888468	MAJOR METROPOLITAN SECURITY (Continued)		01-390-0410-4260	15.00
					Total :	195.00
100124	12/3/2012	888556	KEY EQUIPMENT FINANCE	590158242 - 3211	PW COPIER LEASE PAYMENT - NO 01-390-0000-4290	205.54
					Total :	205.54
100125	12/3/2012	888615	WOOD AUTO SUPPLY INC	780856	WELL VENT CASING REPAIR 70-384-0301-4300	5.97
				782263	SUNSHADE - PD9964 01-320-0224-4400	5.97
				782755	COMBINATION SWITCH - PK8230 01-320-0390-4400	153.52
				782856	BULBS FOR FLEET 01-1215	12.23
					Total :	177.69
100126	12/3/2012	888629	SPARKLETTES	5927274-102012	WATER 01-422-0000-4300	132.36
					Total :	132.36
100127	12/3/2012	888800	BUSINESS CARD	101912	(11) AIRLINE TICKETS (MMAP FOR 04-2360	4,202.00
					Total :	4,202.00
100128	12/3/2012	888869	MUNITEMPS STAFFING	123516	TEMP STAFFING - ADMIN ANALYST 01-310-0000-4112	207.32
					01-311-0000-4112	51.83
					27-344-0000-4112	129.58
					70-381-0000-4112	518.30
					70-382-0000-4112	907.03
					70-383-0000-4112	259.15
					70-384-0000-4112	259.15
					72-360-0000-4112	259.14
					Total :	2,591.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100129	12/3/2012	889095 LAFD - C.U.P.A.	IN0182370		HAZ MAT INVENTORY @ PD 01-320-0000-4260	260.00
					Total :	260.00
100130	12/3/2012	889149 STAPLES BUSINESS ADVANTAGE	8023447096		DESK CADDIES 01-152-0000-4300	347.96
			8023514187		KITCHEN SUPPLIES 01-190-0000-4300	71.53
					Total :	419.49
100131	12/3/2012	889187 USA MOBILITY WIRELESS, INC	V7954833K		PAGERS 01-190-0000-4220	61.12
					Total :	61.12
100132	12/3/2012	889287 UNITED TRUCK CENTERS	34965		REPLACE ALL HOSES ON EXTEND. 73-350-0000-4400	3,258.98
					Total :	3,258.98
100133	12/3/2012	889303 GOLD, CARYN J.	1759		SWEAT SHIRTS & TOTES MMAP 01-424-0000-4430	601.94
					Total :	601.94
100134	12/3/2012	889328 FIRST TRANSIT, INC.	10739177		MCT - OCT 2012 07-440-0442-4260	41,988.10
					Total :	41,988.10
100135	12/3/2012	889500 KNORR SYSTEMS, INC	SVI-002589		RE-PROGRAMMING 01-430-0000-4260	480.00
					Total :	480.00
100136	12/3/2012	889545 PEREZ, MARIBEL	REIMB.		MILEAGE REIMB 01-420-0000-4360	21.64
					Total :	21.64
100137	12/3/2012	889644 VERIZON BUSINESS	66842089		POLICE LONG DISTANCE 01-222-0000-4220	52.45
			66842090		CITY YARD LONG DISTANCE 70-384-0000-4220	82.19

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100137	12/3/2012	889644 VERIZON BUSINESS	(Continued) 66842091		CITY HALL LONG DISTANCE & INTF 01-190-0000-4220	261.42
			66842092		POLICE LONG DISTANCE 01-222-0000-4220	223.90
			66842093		CITY YARD LONG DISTANCE 70-384-0000-4220	4.92
			66842094		PARK LONG DISTANCE 01-420-0000-4220	117.08
			66842666		ENGINEERING LONG DISTANCE 01-310-0000-4220	2.49
			66842675		CITY YARD LONG DIST 70-384-0000-4220	4.92
			66842679		CREDIT CARD LINE 01-190-0000-4220	2.45
			66842681		PARKS LONG DIST 01-420-0000-4220	5.00
					Total :	756.82
100138	12/3/2012	889773 GONZALEZ, JOSE T.	46		TRANSPORTATION SERVICES TO F 04-2382	800.00
					Total :	800.00
100139	12/3/2012	889885 BOYD W. FLINDERS, M.D.	1-12996		LEGAL SERVICES 06-190-0000-4800	6,605.50
					Total :	6,605.50
100140	12/3/2012	889942 ATHENS SERVICES	NOV 2012		STREET SWEEPING - NOV 2012 01-343-0000-4260	10,100.00
					Total :	10,100.00
100141	12/3/2012	889962 GMS ELEVATOR SERVICES, INC	00066483		MONTHLY ELEVATOR SERVICE 01-430-0000-4260	125.00
					Total :	125.00
100142	12/3/2012	890127 NATURAL GAS GLOBAL SERVICES	313		PREV MAINT SERVICE; CIRCUIT BF 01-320-3661-4260	586.46

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100142	12/3/2012	890127 890127 NATURAL GAS GLOBAL SERVICES	(Continued)			Total : 586.46
100143	12/3/2012	890227 RAMIREZ, JANETH	2000800143		LP PICNIC AREA REFUND 01-3777-0000	54.00 Total : 54.00
100144	12/3/2012	890237 VASQUEZ, RODOLFO	426273 994685		CANCELLATION OF VEGAS TRIP DI 04-2380 CANCELLATION OF VEGAS TRIP DI 04-2380	80.00 80.00 Total : 160.00
100145	12/3/2012	890251 ALDERMAN & HILGERS, LLP	893 894 895 896 897 898		LEGAL SERVICES 06-190-0000-4800 LEGAL SERVICES 06-190-0000-4800 LEGAL SERVICES 01-110-0507-4270 LEGAL SERVICES 01-110-1065-4270 LEGAL SERVICES 06-190-0000-4800 LEGAL SERVICES 01-110-3375-4270	36.00 60.00 1,287.75 774.00 24.00 1,321.29 Total : 3,503.04
100146	12/3/2012	890343 WHITEWATER WEST IND LTD	021606		SLIDE REPAIR 01-430-0000-4260	1,944.50 Total : 1,944.50
100147	12/3/2012	890368 C & M TOPSOIL	13854 13862 13951		LP PARK BASEBALL FIELD RENOV/ 01-390-0460-4300 LP PARK BASEBALL FIELD RENOV/ 01-390-0460-4300 LP PARK BASEBALL FIELD RENOV/ 01-390-0460-4300	47.85 43.50 239.25 Total : 330.60

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100148	12/3/2012	890553 SMART SOURCE OF CALIFORNIA LLC	1272146		SA CHECK STOCK 01-190-0000-4300	430.68 Total : 430.68
100149	12/3/2012	890561 GCS INC.	41661		JANITORIAL SERVICES - NOV 2012 01-390-0222-4260 01-390-0310-4260 01-390-0410-4260 01-390-0450-4260 01-390-0460-4260 01-430-0000-4260	4,305.60 1,214.91 2,607.00 1,088.36 3,780.00 3,450.00 Total : 16,445.87
100150	12/3/2012	890589 ALCOCER, ARACELY E.	NOV 2012		ZUMBA INSTRUCTOR 17-420-1337-4260	750.00 Total : 750.00
100151	12/3/2012	890594 HEALTH AND HUMAN RESOURCE	73877		EAP - NOV 2012 01-106-0000-4260	365.75 Total : 365.75
100152	12/3/2012	890685 PASI, JAMISON	NOV 2012		YOGA/PILATES INSTRUCTOR 17-420-1337-4260	105.00 Total : 105.00
100153	12/3/2012	890694 INSUA GRAPHICS	24569		BUSINESS CARDS 01-222-0000-4300	40.24 Total : 40.24
100154	12/3/2012	890735 GONZALEZ, ERIC	OCT 2012		BODY SCULPT 17-420-1337-4260	30.00 Total : 30.00
100155	12/3/2012	890740 MORAN, STEPHANIE	110512		WATER EXERCISE INSTRUCTO 17-420-1338-4260	440.00 Total : 440.00
100156	12/3/2012	890771 TORRES, CAROLINA	101712		ZUMBA INSTRUCTOR	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100156	12/3/2012	890771 TORRES, CAROLINA	(Continued)		17-420-1337-4260	30.00
					Total :	30.00
100157	12/3/2012	890780 MISSION AMBULANCE, INC.	27731		LIFEGUARD SERVICES	
					01-430-0000-4260	6,959.46
					Total :	6,959.46
100158	12/3/2012	890810 SENFTLEBEN, DARIO	NOV 2012		OUTDOOR FITNESS INSTRUCTOR	
					17-420-1337-4260	195.00
					Total :	195.00
100159	12/3/2012	890833 THOMPSON REUTERS	825944022		LA CLEAR INVEST TOOLS	
					01-224-0000-4270	130.90
					Total :	130.90
100160	12/3/2012	890879 EUROFINS EATON ANALYTICAL, INC	L0100737		WATER ANALYSIS VARIOUS FOLDE	
			L0101538		70-384-0000-4260	139.60
			L0101541		WATER ANALYSIS VARIOUS FOLDE	139.60
			L0101620		70-384-0000-4260	164.00
			L0101930		WATER ANALYSIS VARIOUS FOLDE	139.60
			L0101931		70-384-0000-4260	139.60
			L0101934		WATER ANALYSIS VARIOUS FOLDE	164.00
			L0101938		70-384-0000-4260	139.60
			L0101939		WATER ANALYSIS VARIOUS FOLDE	139.60
			L0102482		70-384-0000-4260	24.00
			L0102483		WATER ANALYSIS VARIOUS FOLDE	139.60

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100160	12/3/2012	890879 EUROFINS EATON ANALYTICAL, INC	(Continued)		70-384-0000-4260	164.00
			L0103318		WATER ANALYSIS VARIOUS FOLDE	
					70-384-0000-4260	164.00
					Total :	1,657.20
100161	12/3/2012	890906 MEYERS NAVE	2012080345		RETAINER - AUG 2012 (LEGAL SER	
					01-110-0000-4270	5,850.00
					70-110-0000-4270	810.00
					01-110-0935-4270	90.00
			2012080346		LEGAL SERVICES	
					01-110-0000-4270	17,110.00
					70-110-0000-4270	360.00
					01-110-0935-4270	90.00
			2012080347		LEGAL SERVICES	
					01-110-0000-4270	570.00
					01-110-3377-4270	292.50
					01-110-5625-4270	585.00
					01-110-1065-4270	390.00
			2012080348		LEGAL SERVICES	
					01-110-3376-4270	2,416.50
			2012080349		LEGAL SERVICES	
					01-110-0935-4270	1,665.00
			2012080350		LEGAL SERVICES	
					01-110-0000-4270	162.50
					Total :	30,391.50
100162	12/3/2012	890916 MENDOZA, JIM	NOV 2012		SPIN CLASS INSTRUCTOR	
					17-420-1337-4260	120.00
					Total :	120.00
100163	12/3/2012	890949 PALLARES, SANDRA	2000050.001		T-BALL REFUND FOR XAVIER & BE	
					17-3770-1328	160.00
					Total :	160.00
100164	12/3/2012	890951 TORRES, IVAN	2000118.004		YOUTH BASKETBALL REFUND	
					17-3770-1328	75.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
100164	12/3/2012	890951 890951 TORRES, IVAN			(Continued)	Total : 75.00
100165	12/3/2012	890952 REA, MARIO	426223		TRIP REFUND - MEDICAL EMERGE 04-2380	160.00 Total : 160.00
100166	12/3/2012	890953 DURGARYAN, ARUT	412759		DINNER FOR CHRISTMAS DANCE (04-2380	6,100.00 Total : 6,100.00
100167	12/3/2012	890954 RAMOS, IGNACIO	994628		TRIP REFUND 04-2380	160.00 Total : 160.00
100168	12/3/2012	890955 SIVAZLIAN, LOUISA	1016529.004		KARATE REFUND 17-3770-1326	40.00 Total : 40.00
117 Vouchers for bank code : bank						Bank total : 324,538.10
117 Vouchers in this report						Total vouchers : 324,538.10

Voucher Registers are not final until approved by Council.

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CITY CLERK'S OFFICE**MEMORANDUM**

TO: Mayor Brenda Esqueda and Councilmembers

FROM: Al Hernández, City Administrator
By: Elena G. Chávez, City Clerk

DATE: December 3, 2012

SUBJECT: Resolution Reciting the Results of the November 6, 2012 Special Municipal Election

RECOMMENDATION:

It is recommended that the City Council adopt a Resolution (Attachment "A") reciting the results of the November 6, 2012 Special Municipal Election.

BACKGROUND:

1. On January 26, 2012, proponents filed with the City Clerk's office Notices of Intention to Circulate Recall Petitions (Petitions) for Councilmembers Brenda Esqueda, Mario F. Hernández, and Maribel De La Torre.
2. On February 7, 2012, the proponents submitted proofs of publication of the Notices of Intent along with two blank copies of the Petitions for each Councilmember. Per the Election Code, the Petitions must be reviewed and approved for circulation by the City Clerk.
3. On February 16, 2012, the City Clerk notified the proponents that the three Recall Petitions formats failed to meet certain requirements of the Elections Code and that the proponents had 10 days to file two blank copies of the corrected Petitions.
4. On February 17, 2012, the proponents filed two blank copies of the revised Petitions for each Councilmember.
5. On February 23, 2012, the City Clerk notified the proponents that Petition formats met the requirements of the Elections Code. Proponents were notified that they had 90 days (i.e., until May 23, 2012) to file the Petitions and that the number of signatures required, in order to qualify a recall for the ballot, was 2,029 (equal to 25% of the total number of registered voters in the City).

Resolution Reciting the Results of the November 6, 2012 Special Municipal Election

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6. On May 21, 2012, the City Clerk received Petitions for the Recall of Councilmembers Brenda Esqueda (340 pages with 2,787 signatures); Mario F. Hernández (343 pages with 2,816 signatures); and Maribel De La Torre (344 pages with 2,825 signatures). On their face, the total number of signatures affixed to the Petitions exceeded the minimum number of signatures required and the three Petitions were accepted for filing.

On this same day, the City Clerk delivered the three Petitions to the Los Angeles County Registrar-Recorder/County Clerk's (RR/CC) office and requested signature verification for all signatures (including the circulator's) on each page/section of the Petitions.

7. On July 2, 2012, the RR/CC notified the City Clerk that there were 2,347 valid signatures for Councilmember Esqueda; 2,398 valid signatures for Councilmember Hernández; and 2,373 valid signatures for Councilmember De La Torre.

The City Clerk announced that the Recall Petitions for San Fernando City Councilmembers Brenda Esqueda, Mario F. Hernández, and Maribel De La Torre had sufficient signatures to qualify for a Recall Election. Per the state Elections Code, the City Clerk is required to execute a Certificate of Sufficiency and notify the proponents of the results. The Certificates of Sufficiency must then be submitted to the City Council.

8. On July 10, 2012, Councilmember Hernández submitted his resignation from the City Council, effective July 6, 2012. Pursuant to the provisions of the Government Code, when a vacancy occurs, the Council shall, either fill the vacancy by appointment, or call a special election to fill the vacancy (Council did not take either action).
9. On July 16, 2012, the City Council adopted three resolutions: Accepting the City Clerk's Certification of Results of Examination of Signatures on Recall Petitions for Councilmembers Brenda Esqueda, Mario F. Hernández, and Maribel De La Torre; Calling and Giving Notice of a Special Municipal Election on November 6, 2012; and Requesting that the Board of Supervisors of the County of Los Angeles Consolidate the City of San Fernando's Special Municipal Election with the Statewide General Election on November 6, 2012.
10. On November 6, 2012, as a result of the election, a majority of the voters voting on the measures relating to the recall of Brenda Esqueda, Mario F. Hernández, and Maribel De La Torre did vote in favor thereof.
11. On November 7, 2012 through December 2, 2012, the Los Angeles County Registrar-Recorder/County Clerk performed the official canvass (processed, qualified, and tallied approximately 800,000 outstanding provisional and vote by mail ballots).
12. On December 2, 2012, the Registrar-Recorder/County Clerk certified the General Election results and presented the Certificate of Canvass and Statement of Votes Cast to each jurisdiction (including San Fernando) that participated in the election (Exhibits "A" and "B" of the Resolution).

Resolution Reciting the Results of the November 6, 2012 Special Municipal Election

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ANALYSIS:

On July 16, 2012, the City Council adopted Resolution No. 7496 authorizing the Los Angeles County Register-Recorder/County Clerk to canvass the returns of the San Fernando Special Municipal Election. The Registrar-Recorder/County Clerk certified the election results on December 2, 2012.

The Elections Code requires that upon completion of the canvass the City Council adopt a resolution reciting the facts of the election. The statutorily mandated recitals and information are included in the attached resolution. Election Code 10263(b) mandates that for a consolidated election, “the governing body **shall** meet at its usual place of meeting no later than the next regular scheduled city council meeting following the presentation of the 28-day canvass of returns, or at a special meeting called for that purpose, to declare the results and to install the newly elected officers.” (emphasis added). The City Council’s regularly scheduled meeting is December 3, 2012. The statutory language requiring certification of the election and installation of officers is mandatory not permissive.

ATTACHMENT:

A. Resolution Reciting Election Results

ATTACHMENT “A”

**WILL BE DISTRIBUTED
UNDER SEPARATE COVER
PRIOR TO THE CITY COUNCIL MEETING**

OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED COUNCILMEMBERS

The City Clerk will present Certificates of Election and administer the Oath of Office to:

Councilmember-elect Jesse H. Avila

Councilmember-elect Robert C. Gonzales

Councilmember-elect Joel Fajardo

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CITY CLERK'S OFFICE**MEMORANDUM**

TO: City Council

FROM: Al Hernández, City Administrator
By: Elena G. Chávez, City Clerk

DATE: December 3, 2012

SUBJECT: Reorganization of the City Council – Selection of Mayor and Mayor Pro Tempore

RECOMMENDATION:

It is recommended that the City Council consider reorganization and select a Mayor and Mayor Pro Tempore (Attachment “A”).

BACKGROUND:

As a result of the November 6, 2012 Special Municipal Election, the City Council should select a Mayor and Mayor Pro Tempore.

It should be noted that reorganization will again be scheduled in March 2013. Government Code Section 36801 states: *The city council shall meet at the meeting at which the declaration of the election results for a general municipal election is made pursuant to Sections 10262 and 10263 of the Elections Code and, following the declaration of the election results and the installation of elected officials, choose one of its number as mayor, and one of its number as mayor pro tempore.*

BUDGET IMPACT:

None.

ATTACHMENT:

A. Procedure for City Council Reorganization

ATTACHMENT “A”**City of San Fernando****CITY COUNCIL REORGANIZATION****1. Election of Mayor:**

- A. City Clerk opens the nominations for the position of Mayor
- B. Nomination(s) is/are made for Mayor, and seconded
- C. Hearing no objections, motion to close nominations
- D. City Clerk conducts a roll call vote in the order in which nominations are received until a Mayor is elected by majority vote
- E. City Clerk announces the results

2. Election of Mayor Pro Tempore:

- A. City Clerk opens the nominations for the position of Mayor Pro Tempore
- B. Nomination(s) is/are made for Mayor Pro Tempore, and seconded
- C. Hearing no objections, motion to close nominations
- D. City Clerk conducts a roll call vote in the order in which nominations are received until a Mayor Pro Tempore is elected by majority vote
- E. City Clerk announces the results

3. Council Changes Seats as Follows:

- Mayor Pro Tempore on the Mayor's right side
- Outgoing Mayor on New Mayor's left side
- All other Council members in the remaining seats

4. City Council Comments/Remarks**5. Resume City Council Meeting**

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ADMINISTRATION DEPARTMENT

MEMORANDUM

TO: Mayor Brenda Esqueda and Councilmembers

FROM: Al Hernández, City Administrator

DATE: December 3, 2012

SUBJECT: City's Contribution toward CalPERS Health Benefits for Elected Officials

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve the City's maximum contribution for medical insurance benefits on behalf of each elected official and eligible dependents(s) to be capped at the cost of the highest HMO plan for the Los Angeles Area Region only, available at each plan level (i.e., employee, employee plus one, employee plus two or more); and
- b. Elected official who elects a PPO plan shall pay the difference by pre-tax payroll deduction.

BACKGROUND:

1. In 2003, the City Council adopted Resolution No. 6909 which approved employer's contribution for City employees, elected officials, or annuitant to be the amount necessary to pay the full cost of his/her enrollment (including the enrollment of family members) in a health insurance benefits plan up to a maximum of 100%.
2. In 2009, the City entered into Memorandums of Understanding (MOU) with the Miscellaneous Employees and Management Group (Contract Nos. 1624 and 1631, respectively) and agreed a change in medical insurance options. Both groups agreed that the City shall pay up to the highest HMO for employees hired on or after July 1, 2009 and their dependents; new and current employees may choose to select a PPO plan but the difference in cost between the highest HMO premium and the PPO premium selected by the employee will be paid by the employee and said cost will be deducted biweekly from their paycheck. For City employees hired prior to July 1, 2009, the City shall continue to pay the cost of the full premium for employees who are enrolled in a PPO plan as of June 30, 2009.
3. In 2009, the City entered into a MOU with the Part-time Employees (Contract No. 1636) agreeing that the City shall pay full cost up to the highest single HMO premium for medical

City's Contribution toward CalPERS Health Benefits for Elected Officials

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insurance of the employee's choice for regular part-time based on employees who have worked 2,000 hours or more within 24 months of continuous employment or employees who have worked 2,700 hours or more within 36 months of continuous employment.

4. In 2012, the City and the Sworn Employees entered into an MOU (Contract No 1676) agreeing that the City shall continue to pay the full cost of medical coverage for employees and their dependents; however, effective January 1, 2013, the City's contribution for medical insurance benefits on behalf of each unit employee and eligible dependents(s) shall be capped at the cost of the most expensive PEMHCA plan for the Los Angeles Area Region only, available at each plan level (i.e., employee, employee plus one, employee plus two or more), excluding the PERS Care plan. An employee who elects PERS Care shall pay the difference by pre-tax payroll deduction.

ANALYSIS:

Currently, an elected official may select any plan offered by the City (Attachment "A"). this includes HMO plans and PPO plans, with premiums varying from \$1,327.87 (Blue Shield) to \$2,356.61 (PERSCare) for an employee plus two dependents. If an elected official elects the PERS Care plan for an employee plus two or more dependents, this would cost the City \$28,279.32 annually versus \$15,934.44 for the HMO plan. The City would save \$12,344.88 if the highest HMO plan is approved.

Similar savings would be achieved if the member elected for employee only benefits. Below, you will find a cost per month comparison between the HMO and PERS Care plans:

	Employee Only	Employee Plus Two Dependents
HMO	\$ 510.72	\$ 1,327.87
PERS Care	\$ 906.39	\$ 2,356.61
Savings Per Month	\$ 395.67	\$ 1,028.74
Annual Savings	\$ 4,748.04	\$ 12,344.88

BUDGET IMPACT:

Funding is included in the Fiscal Year 2012-13 budget. Potential savings would be \$12,344.88 per fiscal year for elected officials who would otherwise select PERS Care vs. the HMO plan for employee plus two or more dependents.

City's Contribution toward CalPERS Health Benefits for Elected Officials

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CONCLUSION:

With the fiscal difficulties the City is currently facing and the sacrifices that are being asked of the employee groups, it is appropriate for elected officials to make this sacrifice to show staff that they are willing to sacrifice along with the employees.

Staff recommends that effective immediately, the City's contribution for medical insurance benefits on behalf of the elected officials and eligible dependent(s) shall be capped at the highest cost of the highest HMO plan for the Los Angeles Area Region only, available at each plan level (i.e., employee, employee plus one, employee plus two or more). An official who elects a PPO plan shall pay the difference by pre-tax payroll deduction.

Currently, there are no elected officials that carry a PPO plan; however, if in the future an elected official chooses to elect the PPO plan, they will pay the difference as described above.

For current retired elected officials with a PPO plan, the City will execute a side letter plan to keep the elected officials (if any) whole. Suggested language would read as follows: "If the current retiree is in the PPO plan, the City shall reimburse the difference between the cost of the PPO plan selected by the retiree for himself/herself and his/her eligible dependents as described above".

ATTACHMENT:

A. Monthly Premiums for Contracting Agencies – Los Angeles Area Region

ATTACHMENT "A"

Monthly Premiums for Contracting Agencies							
Los Angeles Area Region							
Los Angeles, San Bernardino, Ventura							
Effective Date: 1/1/2012- 12/31/2012							
Basic Monthly Rate (B)							
PLAN	If you are ⇨	Employee Only	Plan Code	Employee & 1 Dependent	Plan Code	Employee & 2+ Dependents	Plan Code
Blue Shield		\$510.72	3021	\$1,021.44	3022	\$1,327.87	3023
Blue Shield Advantage		510.72	1441	1,021.44	1442	1,327.87	1443
Blue Shield NetValue		439.25	0621	878.50	0622	1,142.05	0623
Blue Shield NetValue Advantage		439.25	1451	878.50	1452	1,142.05	1453
Kaiser		465.63	3061	931.26	3062	1,210.64	3063
PERS Choice		505.63	3211	1,011.26	3212	1,314.64	3213
PERS Select		429.22	0801	858.44	0802	1,115.97	0803
PERSCare		906.39	3261	1,812.78	3262	2,356.61	3263
PORAC		556.00	2071	1,041.00	2072	1,323.00	2073
Supplement/Managed Medicare Monthly Rate (SM)							
PLAN	If you are ⇨	Employee Only	Plan Code	Employee & 1 Dependent	Plan Code	Employee & 2+ Dependents	Plan Code
Blue Shield		\$337.99	3121	\$675.98	3122	\$1,013.97	3123
Blue Shield Advantage		337.99	1541	675.98	1542	1,013.97	1543
Blue Shield Net Value		337.99	0631	675.98	0632	1,013.97	0633
Blue Shield NetValue Advantage		337.99	1551	675.98	1552	1,013.97	1553
Kaiser		277.81	3161	555.62	3162	833.43	3163
PERS Choice		383.44	3311	766.88	3312	1,150.32	3313
PERS Select		383.44	0811	766.88	0812	1,150.32	0813
PERSCare		432.43	3361	864.86	3362	1,297.29	3363
PORAC		418.00	2081	833.00	2082	1,331.00	2083
Combination Monthly Rate							
PLAN	If you are ⇨	Employee in SM 1 Dependent in B	Plan Code	Employee in SM 2+ Dependents in B	Plan Code	Employee & 1 Dependent in SM 1+ Dependents in B	Plan Code
Blue Shield		\$848.71	3124	\$1,155.14	3125	\$982.41	3126
Blue Shield Advantage		848.71	1544	1,155.14	1545	982.41	1546
Blue Shield NetValue		777.24	0634	1,040.79	0635	939.53	0636
Blue Shield NetValue Advantage		777.24	1554	1,040.79	1555	939.53	1556
Kaiser		743.44	3164	1,022.82	3165	835.00	3166
PERS Choice		889.07	3314	1,192.45	3315	1,070.26	3316
PERS Select		812.66	0814	1,070.19	0815	1,024.41	0816
PERSCare		1,338.82	3364	1,882.65	3365	1,408.69	3366
PORAC		903.00	2084	1,185.00	2085	1,115.00	2086
PLAN	If you are ⇨	Employee in B 1 Dependent in SM	Plan Code	Employee in B 2+ Dependents in SM	Plan Code	Employee & 1 Dependent in B 1+ Dependents in SM	Plan Code
Blue Shield		\$848.71	3127	\$1,186.70	3128	\$1,155.14	3129
Blue Shield Advantage		848.71	1547	1,186.70	1548	1,155.14	1549
Blue Shield NetValue		777.24	0637	1,115.23	0638	1,040.79	0639
Blue Shield NetValue Advantage		777.24	1557	1,115.23	1558	1,040.79	1559
Kaiser		743.44	3167	1,021.25	3168	1,022.82	3169
PERS Choice		889.07	3317	1,272.51	3318	1,192.45	3319
PERS Select		812.66	0817	1,196.10	0818	1,070.19	0819
PERSCare		1,338.82	3367	1,771.25	3368	1,882.65	3369
PORAC		971.00	2087	1,469.00	2088	1,253.00	2089