

**SAN FERNANDO CITY COUNCIL
MINUTES**

**MAY 1, 2017 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 6:14 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Antonio Lopez, and Councilmember Joel Fajardo

Staff: Interim City Manager Nick Kimball, City Attorney Rick Olivarez, and City Clerk Elena G. Chávez

Absent: Councilmembers Jaime Soto (notified staff that he could not attend the meeting due to participating in extended Mayday activities) and Robert C. Gonzales (notified staff that he could not attend the meeting due to work related matters)

PLEDGE OF ALLEGIANCE

Led by former Councilmember Jesse Avila

APPROVAL OF AGENDA

Motion by Vice Mayor Lopez, seconded by Councilmember Fajardo, to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

The following presentation was made:

a) OLDER AMERICANS MONTH

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PUBLIC STATEMENTS – WRITTEN/ORAL

Paul Luna said that proposed changes regarding accessory dwelling units could have a negative impact on neighborhoods and he believes that the community should be allowed to voice their opinion.

Adriana Gomez stated that infrastructure and sewer systems in single family dwelling lots were made for only one household. If additional households are approved, then fees (i.e., infrastructure, sewer, and/or Quimby) should be increased.

Benita Rivera (spoke in Spanish) said that the City is not clean at all and people leave trash on the streets; more apartments will make things worse.

CONSENT CALENDAR

Motion by Vice Mayor Lopez, seconded by Councilmember Fajardo, to approve the Consent Calendar Items:

- 1) REQUEST TO APPROVE MINUTES OF:
 - a) APRIL 3, 2017 – SPECIAL MEETING
 - b) APRIL 17, 2017 – SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

By consensus, the motion carried.

ADMINISTRATIVE REPORTS

- 3) CONSIDERATION TO APPROVE A COOPERATIVE AGREEMENT WITH THE COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS FOR THE BRIDGE PREVENTIVE MAINTENANCE PROGRAM

Public Works Management Analyst Kenneth Jones presented the staff report.

Motion by Vice Mayor Lopez, seconded by Councilmember Fajardo, to:

- a. Approve a Cooperative Agreement (Contract No. 1853) with the Los Angeles County Department of Public Works for the Bridge Preventive Maintenance Program; and
- b. Authorize the Interim City Manager to execute the Agreement.

By consensus, the motion carried.

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4) **CONSIDERATION OF NEW ACCESSORY DWELLING UNITS (FORMERLY REFERRED TO AS “SECOND DWELLING UNITS” IN THE ZONING ORDINANCE)**

Interim City Manager Kimball presented the staff report. He and Interim Senior Planner Humberto Quintana replied to questions from Councilmembers.

Discussion ensued amongst staff and Councilmembers.

Councilmember Fajardo made a motion to: 1) approve the formation of an Ad Hoc Committee, consisting of himself and Councilmember Soto, to study Accessory Dwelling Units (also known as granny flats); 2) authorize Interim City Manager to hire a consultant to help draft a proposed urgency ordinance to implement interim regulations; 3) the recommendation for award of a professional services agreement and a proposed interim ordinance would be presented for consideration by the Council, two meetings from today; and 4) staff may spend up to \$10,000 for the consultant (additional cost to require Council approval).

Vice Mayor Lopez requested an amendment that if Councilmember Soto cannot be part of the Ad Hoc Committee or does not respond within a week, then he would be appointed on the Committee.

The amendment was accepted by Councilmember Fajardo and the motion was seconded by Vice Mayor Lopez.

By consensus, the motion carried.

5) **CONSIDERATION TO TAKE A POSITION TO OPPOSE THE DAKOTA ACCESS PIPELINE**

Interim City Manager Kimball presented the staff report.

Motion by Councilmember Fajardo, seconded by Vice Mayor Lopez, to:

- a. Approve a letter opposing the Dakota Access Pipeline that runs from the Bakken Shale field in North Dakota to Illinois; and
- b. Provide direction regarding additional actions to be taken to oppose the Pipeline.

By consensus, the motion carried.

6) **CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT TO DEVELOP AND IMPLEMENT A LOCAL CANNABIS REGULATION AND PERMITTING PROGRAM**

Interim City Manager Kimball presented the staff report.

Discussion ensued amongst staff and Councilmembers.

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Motion by Councilmember Fajardo, seconded by Vice Mayor Lopez, to:

- a. Approve Resolution No. 7791 appropriating \$60,000 in Fiscal Year 2016-2017 for a Local Cannabis Regulation and Permitting Program; and
- b. Award a Professional Services Agreement (Contract No. 1854) to HdL Companies in an amount not-to-exceed \$60,000 to provide professional services to develop and implement a Local Cannabis Regulation and Permitting Program;
- c. Authorize the Interim City Manager to execute the agreement; and
- d. Approve \$25,000 for marketing and promotion with understanding that community outreach shall be placed towards the beginning of the process with the intent that every household will be sent a letter (with a clear marking) indicating that it is for discussion regarding marijuana.

By consensus, the motion carried.

7) CONSIDERATION TO RATIFY CITY COUNCIL LIAISON ASSIGNMENTS LIST FOR 2017-2018

Mayor Ballin gave a brief update and asked to remove the Chamber of Commerce from the list (per their request to not have a Councilmember on their Board).

Motion by Vice Mayor Lopez, seconded by Councilmember Fajardo, to approve the City Council Liaison Assignments for 2017-2018 (removing the Chamber of Commerce). By consensus, the motion carried.

CITY COUNCIL - LIAISON UPDATES

Councilmember Fajardo reported that he has two upcoming meetings (i.e., San Fernando Valley Council of Governments and League of California Cities).

Mayor Ballin said she will be having a Metropolitan Water District Board meeting soon.

DEPARTMENT HEADS - COMMISSION UPDATES

Interim City Manager Kimball reminded Councilmembers that City Commission agendas will be lighter (referring to staff shortage).

GENERAL COUNCIL COMMENTS

Mayor Ballin said that this was a great meeting.

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STAFF COMMUNICATION

None

ADJOURNMENT (7:23 P.M.)

Motion by Councilmember Fajardo, seconded by Mayor Ballin, to adjourn the meeting. By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 1, 2017, meeting as approved by the San Fernando City Council.

Elena G. Chávez, CMC
City Clerk