



Mayor Brenda Esqueda
Mayor Pro Tem Antonio Lopez
Councilmember Maribel De La Torre
Councilmember Sylvia Ballin
(Vacant)

City Administrator
Al Hernández

SAN FERNANDO CITY COUNCIL

AGENDA

TUESDAY, SEPTEMBER 4, 2012 – 6:00 PM

COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Mayor Brenda Esqueda

PRESENTATION

- A) RECOGNITION OF MISSION CITY TRANSIT DRIVER
- B) NO TEXTING WHILE DRIVING PROCLAMATION

APPROVAL OF AGENDA

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments in order to provide a full opportunity to every person who desires to address the City Council.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

SAN FERNANDO CITY COUNCIL
AGENDA – TUESDAY, SEPTEMBER 4, 2012
PAGE 2

- 1) **APPROVAL OF MINUTES OF JULY 2, 2012**
- 2) **APPROVAL OF WARRANT REGISTER NO'S 12-082 AND 12-091**
- 3) **ADOPTION OF RESOLUTION FOR EMPLOYER PAID MEMBER CONTRIBUTIONS APPLYING TO POLICE OFFICERS AND SERGEANTS HIRED ON OR AFTER SEPTEMBER 10, 2012**

Recommend that the City Council:

- a. Adopt a Resolution for Employer Paid Member Contributions that will apply to all police officers and sergeants hired on or after September 10, 2012; and
- b. Report the paid contributions as tax-deferred in accordance with IRS stipulations.

- 4) **ADOPTION OF ORDINANCE NO. 1622 – ESTABLISHING A WATER CONSERVATION AND BUILDING SAFETY PROGRAM**

Recommend that the City Council adopt Ordinance No. 1622 (second reading), titled: "An Ordinance of the City of San Fernando Adopting a Water Conservation and Building Safety Program and Amending the San Fernando City Code".

- 5) **ADOPTION OF ORDINANCE NO. 1623 – REGULATING SMOKING IN OUTDOOR PLACES**

Recommend that the City Council adopt Ordinance No. 1623 (second reading), titled: "An Ordinance of the City of San Fernando Amending the San Fernando City Code to Add Chapter 23, Regarding the Regulation of Smoking in Outdoor Places".

- 6) **FINANCIAL STATEMENT – MAY 2012**

Recommend that the City Council receive and file the Financial Statement for May 2012.

NEW BUSINESS

- 7) **CO-SPONSORSHIP OF THE FIRST ANNUAL NORTHEAST VALLEY DIABETES EXPO AND AUTHORIZATION FOR USE OF THE CITY SEAL**

Recommend that the City Council:

- a. Approve City co-sponsorship of the First Annual Northeast Valley Diabetes Expo with Valley Care Community Consortium (VCCC); and
- b. Approve the use of the City logo on VCCC media print material.



SAN FERNANDO CITY COUNCIL
AGENDA – TUESDAY, SEPTEMBER 4, 2012
PAGE 3

8) FILLING CITY COUNCIL VACANCY

Recommend that the City Council consider the following:

- a. Appoint a successor to the City Council seat vacated by former Councilmember Mario F. Hernández; or
- b. Adopt a Resolution adopting a process to fill the vacancy created by the resignation of former City Councilmember Hernández.

9) BROWN ACT DISCUSSION

Recommend that the City Council review and discuss the City Council Procedural Manual in an effort to clarify concerns raised regarding Brown Act guidelines.

CITY COUNCIL ITEMS

10) STANDING COMMITTEES APPOINTEES

This item is placed on the agenda by Mayor Brenda Esqueda.

STANDING COMMITTEE UPDATES

- No. 1 Budget, Personnel and Finance (BPF)
Chair (Vacant)
- No. 2 Housing, Community & Economic Development and Parking (HCEP)
Chair Maribel De La Torre
- No. 3 Natural Resources, Infrastructure, Water, Energy and Waste Management (NRIW)
Chair Sylvia Ballin
- No. 4 Public Safety, Veteran Affairs, Technology and Transportation (PVTT)
Chair Antonio Lopez
- No. 5 Education, Parks, Arts, Health and Aging (EPAH)
Chair Brenda Esqueda

GENERAL COUNCIL COMMENTS



SAN FERNANDO CITY COUNCIL
AGENDA – TUESDAY, SEPTEMBER 4, 2012
PAGE 4

STAFF COMMUNICATION

CLOSED SESSION

- A) CONFERENCE WITH LABOR NEGOTIATOR
G.C. 54957.6

City Negotiator: City Administrator Al Hernandez
Employee Organizations: San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit
San Fernando Police Civilian Association (SEIU, Local 721)
San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)

- C) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
G.C. 54956.9(b)

(1 case)

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

*Elena G. Chávez, City Clerk
Signed and Posted: August 31, 2012 (9:00 a.m.)*



Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk's Office. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk's Office at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk's Office at (818) 898-1204 at least 48 hours prior to the meeting.

San Fernando City Council

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*

**SAN FERNANDO CITY COUNCIL
MINUTES**

**JULY 2, 2012 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Brenda Esqueda called the meeting to order at 6:09 p.m.

Present:

Council: Mayor Brenda Esqueda, Mayor Pro Tem Antonio Lopez, and Councilmembers Maribel De La Torre, and Sylvia Ballin

Staff: City Administrator Al Hernández, City Attorney Maribel S. Medina, and City Clerk Elena G. Chávez

Absent: Councilmember Mario F. Hernández (notified staff that he is ill and would not attend the meeting)

PLEDGE OF ALLEGIANCE

Mayor Esqueda

APPROVAL OF AGENDA

Motion by Councilmember De La Torre, seconded by Mayor Pro Tem Lopez, to approve the agenda. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

Julian Ruelas (resident) said: 1) the JC Penney (JCP) rally was a terrific success; and 2) we need to move forward, put aside personal issues, and work together as a community.

Linda Campanella Jauron (resident) spoke in support of Cultural Arts Supervisor Virginia Diediker and asked that the City Council not make a permanent decision based on a temporary problem.

SAN FERNANDO CITY COUNCIL**MINUTES – July 2, 2012****Page 2**

Renato Lira (resident): 1) thanked Councilmembers that showed up to at the recent event to support JCP; and 2) said that Council needs to send letters to legislative representations to help keep the doors open to the Pacoima Skills Center.

Jesse Avila (resident) thanked the City Attorney and City Administrator for meeting with him to address misconceptions.

Samuel Beltran (resident) said: 1) a man told him that the City is on the brink of “being broke”; and 2) the U.S. Constitution doesn’t “work” in the Council Chambers.

Margie Carranza talked about freedom of speech and said the City Attorney is supposed to defend and educate the people.

Carolina Perez: 1) said she doesn’t understand why Councilmember De La Torre keeps fighting (she has made a lot of residents upset); and 2) as a community organizer, she travels to advocate for students and the community.

Patty Lopez (resident) said: 1) today is a happy day for residents; 2) is a witness to (City employee) Virginia Diediker’s dedication and hard work; and 3) hopefully the people running as candidates in the recall election take the position seriously.

Paul Luna (resident) said that the rally to keep the JCP store open and the Heritage Park clean-up event were both successful (people pulling together can make things happen).

CONSENT CALENDAR

Councilmember Ballin removed Item No.s 8 and 9 for further discussion.

Motion by Councilmember De La Torre, seconded by Councilmember Ballin, to approve the remaining Consent Calendar Items:

- 1) APPROVAL OF MINUTES OF:
 - a) JUNE 4, 2012 – REGULAR MEETING
 - b) JUNE 18, 2012 – REGULAR MEETING
- 2) APPROVAL OF WARRANT REGISTER NO. 12-071
- 3) APPROVAL OF CONTRACT FOR PROFESSIONAL AUDITING SERVICES WITH TEAMAN, RAMIREZ & SMITH, INC.
- 4) ADOPTION OF ORDINANCE NO. 1618 – CORRECTIVE ORDINANCE PERTAINING TO WATER UTILITY SERVICE CHARGES

SAN FERNANDO CITY COUNCIL**MINUTES – July 2, 2012****Page 3**

- 5) ARTICLE XIIIIB APPROPRIATIONS (GANN) LIMIT FISCAL YEAR (FY) 2012-13
- 6) ADOPTION OF RESOLUTIONS APPROVING THE SALARY PLAN AND TABLE OF ORGANIZATION FOR FY 2012-13
- 7) APPROVAL OF MEMORANDUM OF UNDERSTANDING EXTENSION BETWEEN THE CITY AND THE SAN FERNANDO PUBLIC EMPLOYEES' ASSOCIATION (SFPEA) AND THE SAN FERNANDO PART-TIME EMPLOYEES' BARGAINING UNIT (SFPEBU)

By consensus, the motion carried.

Items Removed for Further Discussion:

- 8) AWARD OF CONTRACT – SITE PREPARATION FOR 12900 DRONFIELD AVENUE, PHASE 1A (NITRATE PROJECT)

Public Works Director Ron Ruiz responded to various questions from Councilmembers regarding their concerns about the bid amount (staff was directed to report back if the project cost exceeds \$25,000).

Motion by Councilmember Ballin, seconded by Mayor Pro Tem Lopez, to:

- a) Accept the lowest responsive bid in the amount of \$24,900 from FS Construction for the Site Preparation for 12900 Dronfield Avenue, Phase 1A in preparation of the delivery of the Ion Exchange Nitrate Removal Unit; and
- b) Authorize the City Administrator to execute a Construction Contract with FS Construction in an amount not to exceed \$24,900.

By consensus, the motion carried.

- 9) APPROVAL OF AGREEMENT FOR LABOR AND EMPLOYMENT LEGAL SERVICES WITH THE LAW FIRM OF MEYERS NAVE

Councilmember Ballin said that of the firms interviewed, Meyers Nave was the most expensive. She stated that at a time when the City is experiencing financial difficulties, it does not make good business sense to hire the highest priced attorneys when all were well qualified.

Motion by Councilmember Ballin, seconded by Mayor Pro Tem Lopez, to table this item and review the bids (removing the bid from Meyers Nave). The motion failed with the following vote:

SAN FERNANDO CITY COUNCIL**MINUTES – July 2, 2012****Page 4**

AYES: Ballin, Lopez – 2
NOES: De La Torre, Esqueda – 2
ABSENT: Hernández – 1

In regards to Meyers Nave, City Attorney Medina said that, for the record, the advisory work (which is the majority of work that will be provided) is offered at the City Attorney rate which is significantly lower (25% to 30%) of what this group of lawyers would normally charge.

Motion by Councilmember Ballin, seconded by Mayor Pro Tem Lopez, to table the matter and reconsider all law firms. The motion carried with the following vote:

AYES: Ballin, Lopez, Esqueda – 3
NOES: De La Torre – 1
ABSENT: Hernández – 1

NEW BUSINESS

By consensus, Item No. 15 was moved up on the agenda.

15) AUTOMOTIVE DEALERSHIP INCENTIVE PLAN – SAN FERNANDO VALLEY
CHRYSLER DODGE JEEP RAM

City Administrator Hernández presented the staff report. He and Greg Brown (San Fernando Valley Chrysler Dodge Jeep Ram franchisee) replied to questions from Councilmembers.

Motion by Mayor Esqueda, seconded by Councilmember De La Torre, to:

- a) Approve an Automotive Dealership Incentive Plan for San Fernando Valley Chrysler Dodge Jeep Ram (franchisee) to assist this franchise to open in San Fernando at the property located at 700 and 753 San Fernando Road;
- b) Direct staff to work with the City Attorney to draft, on behalf of the City, a Letter of Intent (or Letter of Commitment) to include the parameters specified the report; and
- c) Authorize the City Administrator to execute the final Letter of Intent (or Letter of Commitment).

By consensus, the motion carried.

PUBLIC HEARING

10) PRESENTATION OF THE CITY'S FISCAL YEAR (FY) 2012-13 CITY BUDGET

SAN FERNANDO CITY COUNCIL**MINUTES – July 2, 2012****Page 5**

Mayor Esqueda declared the Public Hearing open.

City Administrator Hernández presented the staff report and replied to questions from Councilmembers.

Councilmember Ballin inquired about the \$60,000 for a trash services consultant and said she would like to have that deferred until 2014. In the interim, she would like that staff re-negotiate a year extension with Crown Disposal (she asked that staff be creative and remind Crown that we are a great City to do business with).

Mayor Esqueda said this is a challenge for the 2012 Council and asked about the unpaid pension liabilities which should have been paid years ago. City Administrator Hernández agreed stating that we are trying to address and correct the decisions that were made in the past but these actions today will help set the City in a sustainable path going forward.

Mayor Esqueda called for public testimony in favor or opposition. There being no comments, she closed the public comment portion of the Hearing.

Motion by Councilmember De La Torre, seconded by Councilmember Ballin, to adopt a Resolution approving the Final FY 2012-13 City Budget, including the modification suggested by Councilmember Ballin to re-negotiate a one-year extension agreement with Crown Disposal. By consensus, the motion carried.

11) FY 2012-13 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT PUBLIC HEARING AND CONFIRMATION OF ASSESSMENT

Mayor Esqueda declared the Public Hearing open.

City Clerk Chávez announced that this was the time and place for the Hearing and that the notice had been legally posted.

Motion by Mayor Esqueda, seconded by Councilmember Ballin, to receive and file the affidavit. By consensus, the motion carried unanimously.

Public Works Director Ron Ruiz presented the staff report and replied to questions from Councilmembers.

City Clerk Chávez announced that no written protests were received.

Mayor Esqueda called for public testimony either in favor or opposition.

Jesse Avila (resident): 1) asked if a comparison will be done regarding previous assessments and will it include the parameters; and 2) he asked about Edison utility costs (Mr. Ruiz replied).

SAN FERNANDO CITY COUNCIL**MINUTES – July 2, 2012****Page 6**

There being no comments, Mayor Esqueda closed the public comment portion of the Hearing. Motion by Councilmember De La Torre, seconded by Councilmember Ballin, to:

- a) Adopt a Resolution ordering the continued maintenance of the City's streetlights and confirming the annual assessment; and
- b) Adopt a Resolution approving the Final Engineer's Report for the FY 2012-13 Landscaping and Lighting Assessment District.

By consensus, the motion carried.

12) APPROVAL OF FY 2012-13 ANNUAL FEE SCHEDULE

Mayor Esqueda declared the Public Hearing open.

City Administrator Hernández presented the staff report. He and City Planner Fred Ramirez replied to questions from Councilmembers.

Mayor Esqueda called for public testimony either in favor or opposition. There being no comments, she closed the public comment portion of the Hearing.

Motion by Mayor Esqueda, seconded by Councilmember Ballin, to adopt a Resolution incorporating all current fees for City services into a FY 2012-13 Annual Fee Schedule, amending certain fees and charges, and repealing all parts of Resolutions in connection therewith. By consensus, the motion carried.

NEW BUSINESS (CONTINUED)**13) SELECTION OF CONSERVATOR/HISTORIAN/ARCHIVIST PRESERVATION TEAM FOR THE LOPEZ ADOBE PROJECT PHASE II**

City Planner Fred Ramirez presented the staff report.

Motion by Councilmember De La Torre, seconded by Councilmember Ballin, to authorize the City Administrator to execute a Contract for Professional Services with the firm of Art Preservation Associates to clean, inventory, move, and reinstall the three-dimensional artifacts at the Casa de Lopez Adobe building in preparation for its future use as a house museum, per the approved scope of work, and in an amount not to exceed \$125,000. By consensus, the motion carried.

14) ADOPTION OF A RESOLUTION MAKING EXPRESS FINDINGS AND DETERMINATIONS FOR THE RECENTLY ADOPTED BUILDING CODES (ORDINANCE NO. 1615)

SAN FERNANDO CITY COUNCIL**MINUTES – July 2, 2012****Page 7**

City Planner Ramirez presented the staff report.

Mayor Esqueda declared the Public Hearing open.

Mayor Esqueda called for public testimony either in favor or opposition. There being no comments, she closed the public comment portion of the Hearing.

Motion by Mayor Pro Tem Lopez, seconded by Councilmember De La Torre, to:

- c) Adopt a Resolution making express findings and determinations that modifications to the 2010 Edition of the California Building, Electrical, Mechanical, Plumbing, Residential and Green Building Standards Codes are reasonably necessary because of local climactic, geological or topographical conditions; and
- d) Direct staff to forward the approved Resolution to the State of California Building Codes Commission pursuant to Health and Safety Code Section 17958.7(a).

By consensus, the motion carried.

STANDING COMMITTEE UPDATES**No. 1 Budget, Personnel and Finance (BPF)**

Councilmember De La Torre – reported that the Committee has worked very hard, had many discussions, and made recommendations pertaining to the FY 2012-2013 Budget, sustainability for the City's financial well-being, and paying down outstanding debts. She thanked fellow Councilmembers for moving forward toward achieving those goals.

No. 2 Housing, Community & Economic Development and Parking (HCEP)

City Administrator Hernández gave an update regarding the JCP store and staff's difficulty in getting in contact with their board members and executives. He also talked about the rally and community support to keep JCP in the City.

No. 3 Natural Resources, Infrastructure, Water, Energy and Waste Management (NRIW)

Councilmember Ballin – no updates.

No. 4 Public Safety, Veteran Affairs, Technology and Transportation (PVTT)

Mayor Pro Tem Lopez – gave an update regarding the Safe Routes to School video.

No. 5 Education, Parks, Arts, Health and Aging (EPAH)

SAN FERNANDO CITY COUNCIL**MINUTES – July 2, 2012****Page 8**

Mayor Esqueda – gave an update regarding the Fourth of July and the Summer Concerts events in the City.

GENERAL COUNCIL COMMENTS

Councilmember De La Torre talked about the U.S. Olympic trials and congratulated the Rattler Swim Team and various individuals that have made the City very proud.

Councilmember Ballin said that the JCP event was a team effort, thanked everyone involved, and reported that she prepared and sent a letter to the JC Penney CEO and Board of Directors.

Mayor Pro Tem Lopez thanked City Administrator Hernández for his efforts regarding JCP and all those who worked hard to send a big message to this large retailer.

Mayor Esqueda: 1) said the JCP rally was awesome and thanked resident Julian Ruelas and all those that participated and showed support; 2) talked about the clean-up event at Heritage Park; 3) reminded everyone of the upcoming Fourth of July and American Cancer Society Relay for Life events; 3) 4) asked about a public comment made earlier that the City will be taken over by the County (City Administrator Hernández said he's not aware, although yes, we have to be fiscally wise and manage our cash).

STAFF COMMUNICATION

City Administrator Hernández: 1) reported that staff met with Griswold Avenue residents to discuss their issues and advise them of the corrective actions that must take place; 2) thanked staff members for their work on the budget; and 3) thanked the community for their input and support on the JCP rally.

Recreation and Community Services Operations Manager Ismael Aguila also talked about the clean-up work at Heritage Park and reported that the pool facility opened last weekend with 800 attendees (he expects the Fourth of July weekend will be even busier).

Mayor Esqueda thanked Recreation and Community Services Manager Aguila for his work on the Fourth of July, Relay for Life, and Heritage Park clean-up events and on the opening of the swimming pool.

RECESS TO CLOSED SESSION (8:27 P.M.)

By consensus, Councilmembers recessed to the following Closed Session, thereafter to adjourn.

A) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE G.C. 54957

SAN FERNANDO CITY COUNCIL**MINUTES – July 2, 2012****Page 9**

Dismissal of a Public Employee. The action carried with the following vote:

AYES: Ballin, Lopez, Esqueda – 3

NOES: None

ABSTAIN: De La Torre – 1

ABSENT: Hernández – 1

B) CONFERENCE WITH LABOR NEGOTIATOR G.C. 54957.6

City Negotiator: City Administrator Al Hernandez

Employee Organizations: San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit
San Fernando Police Civilian Association (SEIU, Local 721)
San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)

No reportable action. No motions.

**C) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
G.C. 54956.9(a)**

Name of Case: Larry Barnard v. City of San Fernando

WCAB Case No.: ADJ6644900; ADJ6645565

Claim No.: 20090002SFE & 20080021SFE

No reportable action. No motions.

I do hereby certify that the foregoing is a true and correct copy of the minutes of July 2, 2012 meeting as approved by the San Fernando City Council.

*Elena G. Chávez
City Clerk*

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*

FINANCE DEPARTMENT

MEMORANDUM

TO: Mayor Brenda Esqueda and Councilmembers

FROM: Al Hernández, City Administrator/Deputy Finance Director
By: Sandra Franco-Rivas, Senior Account Clerk

DATE: September 4, 2012

SUBJECT: Approval of Warrant Registers

RECOMMENDATION:

It is recommended that the City Council approve the Warrant Registers dated August 20, 2012, (Attachment “A”) and September 4, 2012 (Attachment “B”).

BACKGROUND:

1. For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City and Redevelopment Agency. The Agency warrants are also reflected on the Agency Consent Calendar to reimburse the City for expenses included on the City’s Register. Checks, other than handwritten checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Deputy Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Deputy Finance Director hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

Approval of Warrant Register

Page 2

2. There is two warrant registers enclosed due to the lack of a formal City Council meeting on August 20, 2012. As directed by Resolution #6212, the warrant for August 20, 2012 was approved by the City Administrator and the Deputy Finance Director. This Resolution permits the release of regular occurring warrants. A copy of the Resolution and the memo provided to the City Treasurer approving the release of the warrants is also included (Attachment "C").

ATTACHMENTS:

- A. August 20, 2012 Warrant Register
- B. September 4, 2012 Warrant Register
- C. Resolution #6212 and Memos to City Treasurer

ATTACHMENT "A"**RESOLUTION NO. 12-082****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO ALLOWING AND APPROVING FOR
PAYMENT DEMANDS PRESENTED ON DEMAND/
WARRANT REGISTER NO. 12-091****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY
RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 20th day of August, 2012.

Brenda Esqueda, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 20th day of August, 2012, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

vchlist

08/16/2012 9:23:24AM

**Voucher List
CITY OF SAN FERNANDO**

Page: 1

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99032	8/20/2012	100048 ACCOUNTEMP	35998307		TEMPORARY SERVICE W/E 07/20/12 01-130-0000-4112	1,010.59
					Total :	1,010.59
99033	8/20/2012	100067 ADVANCE DIRECT MAIL	6012012		BAL DUE ON WATER QUALITY REPORT 70-381-0000-4270	825.45
			862012		UTILITY BILLING MAILING SERVICE - AI 70-382-0000-4300	64.55
					72-360-0000-4300	64.55
					73-350-0000-4300	64.54
					Total :	1,019.09
99034	8/20/2012	100074 AEGIS COMPUTERS INC.	207855		COMP MAINT - 05/14 - 05/18 (54HRS) 01-190-0241-4260	2,892.50
					01-222-0000-4260	617.50
			207857		COMP MAINT - 05/21 - 05/25 (63.50HRS) 01-190-0241-4260	2,827.50
					01-190-0420-4260	390.00
					01-222-0000-4260	650.00
					01-190-0381-4260	260.00
			207858		COMP MAINT - 05/28 - 06/01 (55HRS) 01-190-0241-4260	3,022.50
					01-222-0000-4260	552.50
			207859		COMP MAINT - 06/04 - 06/08 (64.50HRS) 01-190-0241-4260	2,892.50
					01-190-0420-4260	390.00
					01-222-0000-4260	650.00
					01-190-0381-4260	260.00
			207860		COMP MAINT - 05/07 - 05/11 (45.50HRS) 01-190-0241-4260	2,177.50
					01-190-0420-4260	325.00
					01-222-0000-4260	455.00
					Total :	18,362.50
99035	8/20/2012	100101 VERIZON WIRELESS-LA	270693253		PLANNING CELL PHONES 01-140-0000-4220	5.35

Page: 1

vchlist

08/16/2012 9:23:24AM

**Voucher List
CITY OF SAN FERNANDO**

Page: 2

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99035	8/20/2012	100101 VERIZON WIRELESS-LA	(Continued)		01-150-0000-4220	46.78
			561407019		CITY YARD CELL PHONE & USB MODEM 70-384-0000-4220	54.18
					01-390-0000-4220	4.61
					01-320-0000-4220	4.62
					72-360-0000-4220	0.29
			660629692		VARIOUS CELL PHONES 70-384-0000-4220	29.13
					01-106-0000-4220	41.58
			870422920		PD CELL PHONES AND MDT MODEMS 01-222-0000-4220	1,007.61
					Total :	1,194.15
99036	8/20/2012	100143 ALONSO, SERGIO	JULY 2012		MARIACHI MASTER APPRENTICE PROGRAM 10-424-3678-4260	1,250.00
					Total :	1,250.00
99037	8/20/2012	100203 AQUA-FLO SUPPLY	333703		TRANSDUCER BOX - FOOTHILL RESEF 70-384-0000-4260	676.40
					Total :	676.40
99038	8/20/2012	100222 ARROYO BUILDING MATERIALS, INC	94045		MAT'LS FOR SIDEWALK REPAIR STOCK 13-311-0000-4300	134.84
			94272		SIDEWALK SPRINKLER REPAIR - 451 P. 13-311-0000-4300	22.38
			94620		ABSORBENT 13-311-0000-4300	337.13
			94665		SIDEWALK REPAIR - 809 S WORKMAN 13-311-0000-4300	160.98
			94679		SIDEWALK REPAIR - 809 S WORKMAN 13-311-0000-4300	106.61
			94870		SIDEWALK SPRINKLER REPAIR - PARK 13-311-0000-4300	58.83
			94871		CREDIT - RETURN OF BRASS COUPLE 13-311-0000-4300	-13.81
			94872		SIDEWALK SPRINKLER REPAIR - PARK	

Page: 2

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 3
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99038	8/20/2012	100222 ARROYO BUILDING MATERIALS, INC	(Continued)		13-311-0000-4300	4.73
					Total :	811.69
99039	8/20/2012	100405 BONANZA CONCRETE, INC.	38192		CONCRETE - SIDEWALK REPAIR - 809 : 13-311-0000-4300	877.07
					Total :	877.07
99040	8/20/2012	100532 STATE OF CALIFORNIA, DEPARTMENT OF JU	912963		EMPLOYEE SCREENING FINGERPRINT 01-430-0000-4260	832.00
			918491		EMPLOYEE SCREENING FINGERPRINT 01-430-0000-4260	224.00
					Total :	1,056.00
99041	8/20/2012	100731 CITY OF LOS ANGELES	74WP120000026		O & M PORTION OF ASSSC - JULY 31, 2 72-360-0000-4260	116,641.00
			74WP130000027		CAPITAL PORTION OF ASSSC. - JULY 3 72-360-0000-4600	73,920.00
			74WP130000048		SEWER FACILITY CHARGES - 72-360-0000-4600	16,090.03
			74WP130000049		SEWER FACILITY CHARGES - 72-360-0000-4600	12,984.74
			74WP130000050		SEWERAGE FACILITIES CHARGE - 72-360-0000-4600	13,458.87
			74WP130000051		SEWERAGE FACILITIES CHARGE - 72-360-0000-4600	35,457.66
					Total :	268,552.30
99042	8/20/2012	100735 COASTAL AIR	14127		A/C MAINT - ADD SERVICE PORT TP WI 01-390-0450-4330	345.00
			14149		A/C MAINT - REPLACED BLOWN CAPA 01-390-0450-4330	235.00
			14153		A/C SERVICE @ REC PARK CRAFT RO 01-390-0410-4330	225.00
					Total :	805.00
99043	8/20/2012	100805 COOPER HARDWARE INC.	85480		TRASH CANS FOR PIONEER PARK TO1	
						Page: 3

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 4
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99043	8/20/2012	100805 COOPER HARDWARE INC.	(Continued)		01-390-0410-4300	57.40
			85541		BBQ REPAIR @ LAYNE & PIONEER PAF 01-390-0410-4300	34.76
					Total :	92.16
99044	8/20/2012	100859 CROWN DISPOSAL	27N00078		HAULING FEES - JULY 2012 73-350-0000-4260	65,959.60
					Total :	65,959.60
99045	8/20/2012	100932 DEPARTMENT OF TOXIC SUBSTANCES	CAL000354425		2012 EPA PERMIT FEES 01-320-0000-4260	400.00
					Total :	400.00
99046	8/20/2012	101004 DUNN-EDWARDS CORPORATION	2030225336		CROSSWALK FIFTH BTWN BAND & MA 13-311-0000-4600	130.63
					Total :	130.63
99047	8/20/2012	101089 ESCOBAR, MARCO	072512 - 1		L P SENIOR PETTY CASH REIMB. 04-2380	21.75
			072512 - 2		L P SENIOR PETTY CASH REIMB. 04-2380	228.76
			072512 - 3		L P SENIOR PETTY CASH REIMB. 04-2380	108.69
			073012		L P SENIOR PETTY CASH REIMB. 04-2380	23.38
					Total :	382.58
99048	8/20/2012	101147 FEDEX	7-951-54216		POSTAGE 01-190-0000-4280	52.36
			7-966-71195		POSTAGE 01-190-0000-4280	44.07
					Total :	96.43
99049	8/20/2012	101173 WRIGHT EXPRESS FSC	30190896		FUEL FOR FLEET 01-320-0152-4402	315.92
					01-320-0221-4402	194.80
						Page: 4

vchlist

08/16/2012 9:23:24AM

Voucher List

CITY OF SAN FERNANDO

Page: 5

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99049	8/20/2012	101173 WRIGHT EXPRESS FSC	(Continued)		01-320-0222-4402	65.00
					01-320-0224-4402	941.40
					01-320-0225-4402	6,824.66
					01-320-0226-4402	2.00
					01-320-0228-4402	664.34
					01-320-0311-4402	820.20
					01-320-0312-4402	63.88
					01-320-0320-4400	138.68
					01-320-0346-4402	123.89
					01-320-0370-4402	567.73
					01-320-0371-4402	292.83
					01-320-0390-4402	1,183.02
					07-313-3630-4402	1,561.98
					07-440-0442-4402	651.18
					27-344-0000-4402	112.40
					29-335-0000-4402	191.07
					70-381-0000-4402	11.16
					70-383-0000-4402	1,219.79
					70-384-0000-4402	349.22
					72-360-0000-4402	257.89
					70-382-0000-4402	228.20
					73-350-0000-4402	2.00
					Total :	16,783.24
99050	8/20/2012	101302 VERIZON	8181811070		POLICE PAGING	
			8181811111		01-222-0000-4220	39.85
			8181811380		MUSIC CHANNEL	
					01-190-0000-4220	44.97
			8181973209		MWD METER	
					70-384-0000-4220	43.77
			8181973211		PARKS MAJOR PHONE LINES	
					01-420-0000-4220	1,457.28
			8181990351		PHONE BILL	
					01-190-0000-4220	2,344.11
					PAC 50 TO SHERRIFFS	
					01-222-0000-4220	501.51

Page: 5

Page: 5

vchlist		Voucher List				Page: 6	
08/16/2012 9:23:24AM		CITY OF SAN FERNANDO					
Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
99050	8/20/2012	101302 VERIZON	(Continued)				
			8183616728		ENGINEERING FAX LINE		
					01-310-0000-4220	23.46	
			8183655097		PD NARCOTICS VAULT		
					01-222-0000-4220	27.99	
			8188315002		PD SPECIAL PROBLEMS		
					01-222-0000-4220	35.52	
			8188371509		ANIMAL CONTROL & PW PHONE LINE		
					01-190-0000-4220	52.92	
			8188384969		PD ALARM PANEL		
					01-222-0000-4220	90.81	
					Total :	4,662.19	
99051	8/20/2012	101434 GUZMAN, JESUS ALBERTO	JULY 2012		MARIACHI MASTER APPRENTICE PRO		
					10-424-3678-4260	1,700.00	
					Total :	1,700.00	
99052	8/20/2012	101436 HACH COMPANY	7807409		PILLOWS FOR WATER SAMPLING		
					70-384-0301-4300	97.50	
					Total :	97.50	
99053	8/20/2012	101511 HINDERLITER DE LLAMAS & ASSOC.	0019761-IN		CONTRACT SERVICES - SALES TAX 3R		
					01-130-0000-4270	900.00	
					Total :	900.00	
99054	8/20/2012	101512 HDL, COREN & CONE	0018242-IN		CONTRACT SERVICE PROPERTY TAX ,		
					01-130-0000-4270	625.00	
			0018251-IN		CONTRACT SERVICE PROPERTY TAX ,		
					98-190-0080-4270	625.00	
					Total :	1,250.00	
99055	8/20/2012	101528 THE HOME DEPOT CRC, ACCT#603532202490	2038384		MAT'L S TO CLEAN LOPEZ FOUNTAIN		
					01-390-0410-4300	53.63	
			2038503		SMALL TOOLS		
					01-430-0000-4300	488.19	
			2082936		BROOM, CABINET, LATEX GLOVES & C		
					01-420-0000-4300	275.52	

Page: 6

vchlist

08/16/2012 9:23:24AM

Voucher List

CITY OF SAN FERNANDO

Page:

7

Bank code :bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99055	8/20/2012	101528 THE HOME DEPOT CRC, ACCT#603532202490	(Continued)			
			2083042		REPLACE FAUCET IN COMM RESTROC	
					01-390-0222-4300	83.19
			2088040		TRASH CAN FOR MAINT	
					01-390-0310-4300	49.96
			3090463		SEALER FOR MURAL BLOCK WALL @ I	
					01-390-0460-4300	158.21
			4090160		SMALL TOOLS	
					01-390-0410-4340	108.65
			4090162		WEED CONTROL @ PIONEER PARK	
					01-390-0410-4300	118.54
			4090164		SEALER FOR MURAL BLOCK WALL @ I	
					01-390-0460-4300	212.24
			5246596		SAWZALL AND GRINDERS	
					70-383-0301-4300	215.33
			5246598		MSIC SUPPLIES FOR WATER DISTRIBL	
					70-383-0301-4300	218.11
			7029159		CEMENT FOR MACLAY SIGNS	
					13-370-0301-4300	15.06
			94795		MATLS FOR SIGN KNOCKDOWN	
					13-370-0301-4300	316.36
					Total :	2,312.99
99056	8/20/2012	101599 IMAGE 2000 CORPORATION	VN272094		CONTRACT BASE CHARGE - 07/06/12 T	
					73-350-0000-4290	429.73
					Total :	429.73
99057	8/20/2012	101647 INTERSTATE BATTERY	30568162		BATTERIES FOR FLEET	
					01-1215	624.01
					Total :	624.01
99058	8/20/2012	101649 INTER VALLEY POOL SUPPLY, INC	43695		POOL CHEMICALS	
					01-430-0000-4300	1,889.54
			43972		POOL CHEMICALS	
					01-430-0000-4300	1,285.58
			44102		POOL CHEMICALS	
					01-430-0000-4300	241.97

Page:

7

Page: 7

vchlist		Voucher List				Page: 8	
08/16/2012 9:23:24AM		CITY OF SAN FERNANDO					
Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
99058	8/20/2012	101649 101649 INTER VALLEY POOL SUPPLY, INC	(Continued)			Total :	3,417.09
99059	8/20/2012	101700 JAMES RESTAURANT	41		PRISONER MEALS FOR JULY 2012		
					01-225-0000-4350	1,365.00	
					Total :	1,365.00	
99060	8/20/2012	101772 KING'S BRAKE AND PIONEER TIRE	SN001684		REPAIR/INSTALL HYDRO BOOST - PW2		
					73-350-0000-4400	462.31	
					Total :	462.31	
99061	8/20/2012	101873 LEAGUE OF CALIFORNIA CITIES	115903		ANNUAL MEMBERSHIP DUES		
					01-190-0000-4380	7,940.00	
					Total :	7,940.00	
99062	8/20/2012	101920 LIEBERT CASSIDY WHITMORE	153625		LEGAL SERVICE		
					01-110-0000-4270	1,249.00	
			153626		LEGAL SERVICES		
					01-110-1065-4270	95.55	
			153627		LEGAL SERVICES		
					01-110-3375-4270	3,967.50	
			153628		LEGAL SERVICES		
					01-110-1060-4270	24.50	
			153629		LEGAL SERVICES		
					01-110-3375-4270	1,187.00	
					Total :	6,523.55	
99063	8/20/2012	101971 L.A. MUNICIPAL SERVICES	071312		ELECTRIC - 13186 DRONFIELD		
					70-384-0000-4210	512.38	
					Total :	512.38	
99064	8/20/2012	102002 LOS ANGELES COUNTY	7310-219149		PUBLIC HEALTH LICENSE FEE		
					01-430-0000-4260	584.00	
					Total :	584.00	
99065	8/20/2012	102023 LOS ANGELES TIMES	010005456710		1-YEAR SUBSCRIPTION		
					01-225-0000-4350	171.60	
					Total :	171.60	

Page: 8

vchlist

Voucher List

Page: 9

08/16/2012 9:23:24AM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99066	8/20/2012	102069 POWER FORD	167081		MIRROR ASSY - PD7834	
			167115		01-320-0225-4400	127.28
			167256		FUEL SENDER AND RELAY - PD8863	
			167481		01-320-0225-4400	245.47
			167711		THROTTLE BODY - PW2116	
					01-320-0370-4400	337.18
					THROTTLE BODY AND GASKET - PK45	
					01-320-0390-4400	252.52
					SWITCH PACK/HOUSING - PD4541	
					01-320-0221-4400	121.37
					Total :	1,083.82
99067	8/20/2012	102075 MAG-TROL ASSOCIATES, INC.	SF164308		RELAYS	
					01-430-0000-4300	39.56
					Total :	39.56
99068	8/20/2012	102226 MISSION LINEN & UNIFORM	340666300		LAUNDRY	
			340667037		01-225-0000-4350	124.26
			340668063		LAUNDRY	
			340668775		01-225-0000-4350	127.33
					LAUNDRY	
					01-225-0000-4350	116.29
					LAUNDRY	
					01-225-0000-4350	148.16
					Total :	516.04
99069	8/20/2012	102303 NACHO'S ORNAMENTAL SUPPLY	202025		BBQ REPAIR @ LAYNE & PIONEER PAF	
			202033		01-390-0410-4300	93.80
			202647		BBQ REPAIR @ LAYNE & PIONEER PAF	
					01-390-0410-4300	52.20
					FLAT RIDGE CAP FOR MECHANICAL C/	
					01-390-0450-4300	78.30
					Total :	224.30
99070	8/20/2012	102368 NEW RESOURCES GROUP, INC.	00011049		DYE TABS	
					70-383-0301-4300	524.50

Page: 9

vchlist

Voucher List

Page: 10

08/16/2012 9:23:24AM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99070	8/20/2012	102368 102368 NEW RESOURCES GROUP, INC.	(Continued)			Total : 524.50
99071	8/20/2012	102403 NOW IMAGE PRINTING	1367		RECEIPTS	
			1372		01-222-0000-4300	354.96
					RECEIPTS	
					01-222-0000-4300	349.74
					Total :	704.70
99072	8/20/2012	102410 NORTHRIDGE HOSPITAL MEDICAL	301405742		SART EXAM	
					01-224-0000-4270	730.00
					Total :	730.00
99073	8/20/2012	102423 OCCU-MED, INC.	0612901		PRE-EMPLOYMENT PHYSICAL	
					01-106-0000-4260	250.00
					Total :	250.00
99074	8/20/2012	102432 OFFICE DEPOT	1482130980		WALL CALENDAR, CONTERFEIT PEN, C	
			616893699001		01-420-0000-4300	297.78
			618259856001		OVERHEAD SHELF, HIGHLIGHTERS, PI	
					01-310-0000-4300	268.32
					KITCHEN SUPPLIES - COFFEE, CREAM	
					70-381-0000-4300	78.23
					Total :	644.33
99075	8/20/2012	102530 AT & T	875587443		DATA CONNECT 5MB - 07/25/12 - 08/24/	
					01-222-0000-4220	62.26
					Total :	62.26
99076	8/20/2012	102624 PITNEY BOWES	416997		SERIVCE LEVEL AGREEMENT -	
					70-381-0000-4320	271.00
					72-360-0000-4320	271.00
					Total :	542.00
99077	8/20/2012	102688 PROFESSIONAL PRINTING CENTERS	21426		NOTICE OF BOOKING FEES	
			21600		01-222-0000-4300	1,119.04
					MOVING VIOLATIONS	
					01-222-0000-4300	1,771.54

Page: 10

vchlist

Voucher List

Page: 11

08/16/2012 9:23:24AM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99077	8/20/2012	102688 102688 PROFESSIONAL PRINTING CENTERS	(Continued)			Total : 2,890.58
99078	8/20/2012	102803 RED WING SHOE STORE	2330000009412		SAFETY WORK BOOTS	
					72-360-0000-4310	158.78
					01-390-0410-4310	624.24
					01-320-0000-4310	267.53
					70-383-0000-4310	508.96
					01-346-0000-4310	152.25
					70-384-0000-4310	520.92
					Total :	2,232.68
99079	8/20/2012	102848 RICHARDS, WATSON & GERSHON	183916		LEGAL SERVICES	
					01-110-0000-4270	6,193.52
					70-110-0000-4270	744.00
					72-110-0000-4270	488.00
					98-110-0092-4270	8.00
					98-110-0094-4270	8.00
					01-110-0935-4270	912.00
					01-110-1065-4270	128.00
			183917		LEGAL SERVICES	
					98-110-1055-4270	41.00
			183918		LEGAL SERVICES	
					01-110-1060-4270	16.00
			183919		LEGAL SERVICES	
					01-110-0000-4270	192.00
			183920		LEGAL SERVICES	
					01-110-3376-4270	352.00
			183921		LEGAL SERVICES	
					01-110-0935-4270	320.00
			183922		LEGAL SERVICES	
					98-110-0094-4270	423.33
					98-110-0092-4270	423.33
					01-110-0098-4270	1,141.84
			183924		LEGAL SERVICES	
					01-110-0000-4270	1,763.00
					70-110-0000-4270	594.50
					01-110-3376-4270	635.50

Page: 11

vchlist

Voucher List

Page: 12

08/16/2012 9:23:24AM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99079	8/20/2012	102848 RICHARDS, WATSON & GERSHON	(Continued)			
			183925		LEGAL SERVICES	
					72-360-0000-4270	43.05
			183928		LEGAL SERVICES	
					98-110-0092-4270	2,643.44
					98-110-0094-4270	2,643.44
			184299		LEGAL SERVICES	
					01-110-0000-4270	4,826.25
					70-110-0000-4270	416.00
					72-110-0000-4270	144.00
					98-110-0092-4270	16.00
					98-110-0094-4270	16.00
					01-110-0935-4270	64.00
			184300		LEGAL SERVICES	
					01-110-0000-4270	1,673.67
			184301		LEGAL SERVICES	
					98-110-1055-4270	91.00
			184302		LEGAL SERVICES	
					01-110-3376-4270	16.00
			184303		LEGAL SERVICES	
					98-110-0094-4270	196.95
					98-110-0092-4270	196.95
					01-110-0098-4270	3,056.25
			184305		LEGAL SERVICES	
					98-110-0092-4270	1,892.20
					98-110-0094-4270	1,892.19
			RETAINER		RETAINER - APRIL 2012	
					01-110-0000-4270	4,415.00
					Total :	38,626.41
99080	8/20/2012	102929 ROYAL PAPER CORPORATION	4312656		TOILET PAPER DISPENSERS FOR LP P	
					01-390-0460-4300	97.88
					Total :	97.88
99081	8/20/2012	102930 ROYAL WHOLESALE ELECTRIC	8901-668742		STREET LIGHTING LAMPS	
					27-344-0301-4300	611.72
			8901-668770		STREET LIGHTING LAMPS	

Page: 12

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 15
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99094	8/20/2012	103463 U.S. POSTMASTER	(Continued)		73-350-0000-4300	313.20
					Total :	939.58
99095	8/20/2012	103510 V & V MANUFACTURING, INC.	36112		BADGES	57.97
			36124		01-222-0000-4300	39.10
					BADGE REFINISH	
					01-222-0000-4300	97.07
					Total :	97.07
99096	8/20/2012	103538 VALLEY OCCMED CENTER, INC.	106861		HEP B VACCINATION	120.00
					01-106-0000-4270	120.00
					Total :	120.00
99097	8/20/2012	103603 VULCAN MATERIALS COMPANY	787197		COLD MIX FOR POTHOLE REPAIR	1,034.15
					13-311-0301-4300	1,034.15
					Total :	1,034.15
99098	8/20/2012	103619 CARL WARREN & CO.	1393973		LEGAL SERVICES	191.88
			1393974		06-190-0000-4800	217.47
			1393975		LEGAL SERVICES	628.73
			1393976		06-190-0000-4800	147.11
			1393977		LEGAL SERVICES	108.73
			1393978		06-190-0000-4800	70.36
			1393979		LEGAL SERVICES	89.54
			1393980		06-190-0000-4800	275.44
			1393981		LEGAL SERVICES	192.29
			1393982		06-190-0000-4800	
					LEGAL SERVICES	

Page: 15

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 16
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99098	8/20/2012	103619 CARL WARREN & CO.	(Continued)		06-190-0000-4800	243.46
			1393983		LEGAL SERVICES	166.72
			1393984		06-190-0000-4800	153.92
			1393985		LEGAL SERVICES	192.30
					06-190-0000-4800	2,677.95
					Total :	2,677.95
99099	8/20/2012	103661 WEST-LITE SUPPLY CO., INC.	16960C		REPLACE LAMPS	90.43
					01-390-0310-4300	90.43
					01-390-0222-4300	90.42
			17035C		01-390-0460-4300	296.46
					REPLACE LAMPS	567.74
					01-390-0410-4300	
					Total :	567.74
99100	8/20/2012	103716 WORKBOOT WAREHOUSE	28016		SAFETY WORK BOOTS	175.20
			38805		01-390-0410-4310	140.29
			38832		SAFETY WORK BOOTS	168.56
					70-383-0000-4310	484.05
					72-360-0000-4310	
					Total :	484.05
99101	8/20/2012	103738 YOSEF AMZALAG SUPPLY	12012742		MAT'LS FOR TREE TRANSPLANT - MAC	22.77
			12013185		11-311-7510-4600	65.09
			12013327		MAT'LS FOR LANDSCAPE MAINT	19.02
			12013667		01-390-0410-4300	239.03
			12013810		SPRINKLER REPAIR @ LP PARK	38.04
					01-390-0460-4300	
					SHOVELS & HANDLES	
					70-383-0000-4340	
					SPRINKLER REPAIR @ LP PARK	
					01-390-0460-4300	

Page: 16

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 17
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99101	8/20/2012	103738 103738 YOSEF AMZALAG SUPPLY	(Continued)			Total : 383.95
99102	8/20/2012	103752 ZUMAR INDUSTRIES, INC.	0139393		FIFTH STREET PED XING SIGNS 13-370-0301-4300	170.83 Total : 170.83
99103	8/20/2012	103851 EVERSOF, INC.	R1100194		WATER SOFTNER RENTAL 70-384-0000-4260	62.94 Total : 62.94
99104	8/20/2012	103895 DELL MARKETING L.P.	XFTWR91N9	10937	NETWORK SWITCHES 01-222-0000-4300 01-222-0000-4300	224.14 2,759.52 Total : 2,983.66
99105	8/20/2012	103903 TIME WARNER CABLE	8448200540010328 8448200540010518		CABLE - 08/05/12 - 09/07/12 01-190-0000-4220 CABLE - 07/29/12 - 08/28/12 01-420-0000-4260	116.98 180.56 Total : 297.54
99106	8/20/2012	887378 LA PALABRA	RG201 RG202		BAND PERFORMANCE @ REC PARK O 04-2359 BAND PERFORMANCE @ REC PARK O 04-2359	1,300.00 200.00 Total : 1,500.00
99107	8/20/2012	887383 JOHN GEORGE WELDING	3168		REPAIR OF ANTIQUE TRAFFIC SIGNAL 13-371-0000-4600	1,845.94 Total : 1,845.94
99108	8/20/2012	887466 SIMON'S POWER EQUIPMENT, INC.	083801		EQUIP MAINT 01-390-0410-4320	136.94 Total : 136.94
99109	8/20/2012	887646 PLUMBERS DEPOT INC	PD-18949		GUZZLER WATER HANDLE 72-360-0000-4320	22.62
						Page: 17

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 18
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99109	8/20/2012	887646 887646 PLUMBERS DEPOT INC	(Continued)			Total : 22.62
99110	8/20/2012	887663 ARMORCAST PRODUCT COMPANY	0138962-IN		WATER METER BOX, LID AND HINGE 70-383-0301-4300	503.76 Total : 503.76
99111	8/20/2012	887918 MARISCAL JR, MARIO	REIMB.		TRAINING REIMB. - TACTICAL COMM S 01-225-3688-4360	113.11 Total : 113.11
99112	8/20/2012	887952 J. Z. LAWNMOWER SHOP	3612 3613 3614		GALLONS & BAR CHAIN OIL 01-346-0000-4320 EQUIPMENT MAINT 01-390-0410-4320 TRASH PUMP SERVICE - CARBURETOI 72-360-0000-4260	29.37 29.51 35.00 Total : 93.88
99113	8/20/2012	888075 DATAMATIC, LTD.	CA-0000022944		HANDHELD METER READING MAINT - : 70-381-0000-4320	296.82 Total : 296.82
99114	8/20/2012	888123 L.A. DEPARTMENT OF WTR & POWER	742182-315938 742182-315943		SECURITY LIGHTING - 13655 FOOTHILL 70-384-0000-4210 SECURITY LIGHTING - 12900 DRONFIE 70-384-0000-4210	104.50 334.25 Total : 438.75
99115	8/20/2012	888241 UNITED SITE SERVICES OF CA INC	114-700569 114-715793		PORTABLE TOILET RENTAL @ REC PAI 17-420-1386-4260 PORTABLE TOILET @ REC PARK 01-420-0000-4260	1,055.26 131.72 Total : 1,186.98
99116	8/20/2012	888242 MCI COMM SERVICE	7DK54968		MTA PHONE LINE 07-440-0441-4220	31.56 Total : 31.56
						Page: 18

vchlist

08/16/2012

9:23:24AM

Voucher List

CITY OF SAN FERNANDO

Page: 19

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99117	8/20/2012	888356 ADVANCED AUTO REPAIR BODY &	1132		REPLACE COIL PACK - WA4416	
			1133		70-381-0000-4400	100.00
			1135		RECHARGE A/C REPLACE A/C PRESSL	
			1136		01-320-0346-4400	173.48
			1137		ALIGNMENT - PD6204	
					01-320-0228-4400	40.00
					REPLACE THROTTLE BODY - PD8863	
					01-320-0225-4400	286.70
					REPAIR VACUUM HOSE - PW0597	
					01-320-0311-4400	50.00
					Total :	650.18
99118	8/20/2012	888390 WEST COAST ARBORISTS, INC.	80450		ANNUAL TREE SERVICES	
			80451	10925	01-346-0000-4430	5,074.00
			80452	10925	ANNUAL TREE SERVICES	
					01-346-0000-4260	26,786.00
				10925	ANNUAL TREE SERVICES	
				10925	01-346-0000-4260	962.36
				10925	01-346-0000-4430	1,987.64
				10925	01-390-0310-4260	2,500.00
			80868		ANNUAL TREE SERVICES	
				10925	01-346-0000-4260	536.00
					Total :	37,846.00
99119	8/20/2012	888485 YO FIRE SUPPLIES	60459		WELL 7A LINE METER	
					70-384-0000-4600	3,654.72
					Total :	3,654.72
99120	8/20/2012	888556 KEY EQUIPMENT FINANCE	590158242 - 1208		AUG LEASE PAYMENT TOSHIBA 720 - (
			590158242 - 2208		01-190-0000-4320	433.91
			590158242 - 3208		LEASE PAYMENT - TOSHIBA 3510 ADM	
			591214947 - 1208		01-190-0000-4320	320.81
			591214947-1208		PW COPIER LEASE PAYMENT - AUG 20	
					01-390-0000-4290	205.54
					AUG - LEASE PAYMENT - TOSHIBA 550i	
					10-420-1371-4260	1,195.17
					MAY AND JUNE OUTSTANDING FEES	

Page: 19

vchlist

08/16/2012

9:23:24AM

Voucher List

CITY OF SAN FERNANDO

Page: 20

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99120	8/20/2012	888556 KEY EQUIPMENT FINANCE	(Continued)		10-420-1371-4260	
					Total :	100.27
99121	8/20/2012	888615 WOOD AUTO SUPPLY INC	769447		RADIATOR CAP - PW0315	
			769798		01-320-0225-4400	5.43
			770282		BATTERY - PD4985	
			77044		01-320-0225-4400	106.55
			770805		CNG - BULBS	
			770868		01-320-3661-4400	34.58
			771260		STARTER - PW2116	
			771303		01-320-0370-4400	134.52
			771334		TRANS FILTER	
			771335		01-1215	21.43
			771566		TRANS FILTER	
			771811		01-1215	22.84
			771860		ALTERNATOR - PD3029	
			771909		01-320-0225-4400	347.34
					BRAKE MASTER - PW3989	
					01-320-0311-4400	69.59
					MASTER BLEEDER KIT	
					01-320-0000-4340	15.75
					POWER STEERING FLUID	
					01-1215	11.95
					WIPERS FOR FLEET	
					01-1215	50.90
					MARK LAMPS	
					01-1215	39.08
					MARK LAMPS	
					01-1215	6.51
					VENT CAPS FOR CNG STATION	
					01-320-3661-4400	23.90
					Total :	890.37
99122	8/20/2012	888634 AUTO GLASS 1 - CANOGA PARK	1-227970		NEW FRONT WINDSHIELD - PW3989	
					01-320-0311-4400	269.70

Page: 20

vchlist		Voucher List				Page: 21	
08/16/2012 9:23:24AM		CITY OF SAN FERNANDO					
Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
99122	8/20/2012	888634	888634 AUTO GLASS 1 - CANOGA PARK	(Continued)		Total :	269.70
99123	8/20/2012	888646	HD SUPPLY WATER WORKS, LTD	5093071	NEW CUSTOMER SERVICE - 131 PARK		
				5093576	70-383-0000-4600		1,309.10
					STOCK SUPPLY - PVC PIPES & FLANGI		
					70-383-0301-4300		438.31
					Total :		1,747.41
99124	8/20/2012	888647	HDL SOFTWARE, LLC	0008810-IN	B/L SOFTWARE LICENSE WEB RENEW.		
					01-130-0000-4320		2,670.47
					Total :		2,670.47
99125	8/20/2012	888762	COMMAND CONCRETE CUTTING	11498	NEW CUST SERVICE - 1500 GLENOAKS		
				11527	70-383-0000-4600		425.00
					NEW CUST SERVICE - 131 PARK		
					70-383-0000-4600		500.00
					Total :		925.00
99126	8/20/2012	888800	BUSINESS CARD	071112	ANTIVIRUS RENEWAL FOR ALL CITY C		
				071612	01-190-0241-4320		1,664.00
				071612 - 2	AIR FARE TO WASHINGTON DC TO REI		
					04-2359		407.60
				071612 - 3	AIR FARE TO WASHINGTON DC TO REI		
					04-2359		407.60
				071712 - 1	AIR FARE TO WASHINGTON DC TO REI		
					04-2359		407.60
				071712 - 2	MMP LODGING - NEW MEXICO CONFE		
					10-424-3678-4260		406.17
				071712 - 3	MMP LODGING - NEW MEXICO CONFE		
					10-424-3678-4260		312.14
				071712 - 4	MMP LODGING - NEW MEXICO CONFE		
					10-424-3678-4260		310.00
				071712 - 5	MMP LODGING - NEW MEXICO CONFE		
					10-424-3678-4260		310.00
				071712 - 6	MMP LODGING - NEW MEXICO CONFE		
						Page:	21

Page: 21

vchlist		Voucher List				Page: 22	
08/16/2012 9:23:24AM		CITY OF SAN FERNANDO					
Bank code :		bank					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
99126	8/20/2012	888800 BUSINESS CARD	(Continued)				
			071712 - 7		10-424-3678-4260		310.00
			071712 - 8		MMP LODGING - NEW MEXICO CONFE		
					10-424-3678-4260		310.00
					MMP LODGING - NEW MEXICO CONFE		
			071812		10-424-3678-4260		310.00
					SENIOR TRIP - MEDIEVAL TIMES TICKE		
			072312		04-2382		1,819.86
					REPLACE COMPUTER - PW MECHANIC		
			JULY 2012		01-320-0000-4320		599.22
			JULY 2012		MISC CHARGES		
					01-190-0000-4435		137.77
					MISC CHARGES		
					01-190-0000-4435		49.00
					Total :		8,070.96
99127	8/20/2012	888873 ROYAL FLUSH	1827		PORTABLE TOILET RENTAL @ 12900 D		
					70-384-0000-4260		133.00
					Total :		133.00
99128	8/20/2012	888922 FS CONSTRUCTION	1123		CONCRETE PAD SITE PREP - 12900 DF		
					70-384-0000-4600		24,900.00
					70-2037		-1,245.00
					Total :		23,655.00
99129	8/20/2012	888931 SUNRISE APPRAISALS, INC	CARL 1721		LEGAL SERVICES		
			CARL 1722		06-190-0000-4800		150.00
			CARL 1723		LEGAL SERVICES		
					06-190-0000-4800		110.00
					LEGAL SERVICES		
					06-190-0000-4800		110.00
					Total :		370.00
99130	8/20/2012	889149 STAPLES BUSINESS ADVANTAGE	8022532032		SUPPLIES FOR CANDIDATE BINDERS		
					01-116-0000-4300		82.41
					01-101-0000-4300		14.34

Page: 22

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 23
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99130	8/20/2012	889149 889149 STAPLES BUSINESS ADVANTAGE	(Continued)			Total : 96.75
99131	8/20/2012	889532 GILMORE, REVA A.	07/14/12 - 07/27/12		FOOD SERVICE MANAGER 10-422-3750-4270 10-422-3752-4270	552.50 78.00 Total : 630.50
99132	8/20/2012	889533 MARTINEZ, ANITA	07/14/12 - 07/27/12		FOOD SERVICE INTAKE CLERK 10-422-3750-4270	177.00 Total : 177.00
99133	8/20/2012	889534 RAMIREZ, FRANCISCO	07/14/12 - 07/27/12		HDM DRIVER 10-422-3752-4270 10-422-3752-4390	159.30 46.80 Total : 206.10
99134	8/20/2012	889535 GOMEZ, GILBERT	07/14/12 - 07/27/12		HDM DRIVER 10-422-3752-4270 10-422-3752-4390	177.00 57.20 Total : 234.20
99135	8/20/2012	889592 CUELLAR, JIMMY KYLE	JULY 2012		MARIACHI MASTER APPRENTICE PRO 10-424-3678-4260	300.00 Total : 300.00
99136	8/20/2012	889602 RESPOND SYSTEMS	91448		DEFIB PADS & BATTERIES 01-222-0000-4300	896.81 Total : 896.81
99137	8/20/2012	889611 MORRISON MANAGEMENT SPECIALIST	18845201263101		LP SENIOR MEALS - JULY 2012 10-422-3750-4260 10-422-3752-4260	4,702.50 3,366.00 Total : 8,068.50
99138	8/20/2012	889680 JIMENEZ LOPEZ, JUAN MANUEL	JULY 2012		MARIACHI MASTER APPRENTICE PRO 10-424-3678-4260	600.00 Total : 600.00
						Page: 23

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 24
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99139	8/20/2012	889681 VILLALPANDO, MARIA	07/14/12 - 07/27/12		FOOD SERVICE WORKER 10-422-3750-4270 10-422-3752-4270	221.25 44.25 Total : 265.50
99140	8/20/2012	889773 GONZALEZ, JOSE T.	35		TRANSPORTATION FOR PARK AVE TR 04-2382	450.00 Total : 450.00
99141	8/20/2012	889834 LESLIE'S SWIMMING POOL SUPPLIE	3013-58062		POOL CHEMICALS 01-430-0000-4300	371.93 Total : 371.93
99142	8/20/2012	889935 STEINBERG, STEVE	07/02/12 - 08/09/12		SENIOR AEROBICS SUMMER INSTRUC 17-420-1322-4260	2,617.30 Total : 2,617.30
99143	8/20/2012	890004 PACIFIC TELEMANAGEMENT SERVICE	42985		PD PAY PHONE - SEPT 2012 01-190-0000-4220	62.64 Total : 62.64
99144	8/20/2012	890090 DEPARTMENT OF INDUSTRIAL	P1026635SN P1026636SN P1027911SN P1029010SN		INSPECTION FEES - RECREATIONAL S 01-430-0000-4260 INSPECTION FEE - RECREATIONAL SLI 01-430-0000-4260 INSPECTION FEE - RECREATIONAL SLI 01-430-0000-4260 INSPECTION FEE - RECREATIONAL SLI 01-430-0000-4260	292.50 195.00 195.00 365.00 Total : 1,047.50
99145	8/20/2012	890095 O'REILLY AUTO PARTS	2665-293876 2665-293877 2665-293879		FLIP SOCKET 01-320-0000-4340 SOCKET SET 01-320-0000-4340 RELAY TESTER 01-320-0000-4340	34.47 222.17 62.61
						Page: 24

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 25
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99145	8/20/2012	890095 O'REILLY AUTO PARTS	(Continued) 2665-294027		GRINDER 01-320-0000-4340	102.14
					Total :	421.39
99146	8/20/2012	890117 CASMANN	14321		REPLACE HEADLINER - WA9503 70-382-0000-4400	225.00
			14328		REMOVE SEAT; FIX BOLT, ADD PADDIN 01-320-0221-4400	165.00
					Total :	390.00
99147	8/20/2012	890127 NATURAL GAS GLOBAL SERVICES	278		HOSE BREAK AWAY DISPENSER - CNG 01-320-3661-4400	634.03
					Total :	634.03
99148	8/20/2012	890251 ALDERMAN & HILGERS, LLP	685		LEGAL SERVICES 06-190-0000-4800	2,035.67
			687		LEGAL SERVICES 06-190-0000-4800	9,357.28
			738		LEGAL SERVICES 01-110-0507-4270	1,930.51
			745		LEGAL SERVICES 06-190-0000-4800	913.75
			746		LEGAL SERVICES 06-190-0000-4800	535.64
			759		LEGAL SERVICES 01-110-3375-4270	7,100.61
					Total :	21,873.46
99149	8/20/2012	890401 ENVIROGEN TECHNOLOGIES INC	0003439-IN		NITRATE REMOVAL SYSTEM - PROJ #5 70-384-0857-4600	6,675.00
			0003440-IN		MONTHLY STORAGE FEES - JUNE 2011 70-384-0857-4600	1,500.00
			0003471-IN		NITRATE REMOVAL SYSTEM PROJ #SF 70-384-0857-4600	6,676.00
					Total :	14,851.00

Page: 25

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 26
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99150	8/20/2012	890488 AGUILA, ISMAEL	REIMB.		REIMB FOR DEPARTMENT SUPPLIES 01-420-0000-4300	6.60
					01-420-0000-4260	166.74
					Total :	173.34
99151	8/20/2012	890491 PTI PRINTING TECHNOLOGY INC	0450648-IN		(2) TONER CARTRIDGES 01-130-0000-4300	142.03
					Total :	142.03
99152	8/20/2012	890578 DIAMOND TOURS INC	756038		BAL FOR LP CLUB TRIP TO NEW MEXICO 04-2383	21,495.00
					Total :	21,495.00
99153	8/20/2012	890584 POWERLINE BATTERY SPECIALIST	1959		BATTERIES FOR FLEET 01-1215	456.57
					Total :	456.57
99154	8/20/2012	890589 ALCOCER, ARACELY E.	JULY 2012		ZUMBA INSTRUCTOR 17-420-1337-4260	780.00
					Total :	780.00
99155	8/20/2012	890594 HEALTH AND HUMAN RESOURCE	68071		EAP - JULY 2012 01-106-0000-4260	365.75
					Total :	365.75
99156	8/20/2012	890598 ALVARADO, VIRGINIA	JULY 2012		BODY SCULPT/AQUA AEROBICS INSTF 17-420-1337-4260	150.00
					Total :	150.00
99157	8/20/2012	890685 PASI, JAMISON	JULY 2012		YOGA/PILATES INSTRUCTOR 17-420-1337-4260	135.00
					Total :	135.00
99158	8/20/2012	890780 MISSION AMBULANCE, INC.	27722		LIFEGUARD PHYSICALS 01-430-0000-4260	2,195.00
			27723		LIFEGUARD SERVICES - W/E 07/27/12 01-430-0000-4260	31,493.08

Page: 26

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 27
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99158	8/20/2012	890780 890780 MISSION AMBULANCE, INC.	(Continued)			Total : 33,688.08
99159	8/20/2012	890810 SENFLEBEN, DARIO	JULY 2012		OUTDOOR FITNESS INSTRUCTOR 17-420-1337-4260	195.00 Total : 195.00
99160	8/20/2012	890823 JIMENEZ, PATTY	2000121.004		SWIMMING LESSONS REFUND 01-3779-0000	60.00 Total : 60.00
99161	8/20/2012	890838 BLUE TARP FINANCIAL	26516988		CABLE TOOLS 01-320-0000-4340	45.11 Total : 45.11
99162	8/20/2012	890839 PADILLA, LOU	2000129.004		SWIMMING LESSONS REFUND 01-3779-0000	130.00 Total : 130.00
99163	8/20/2012	890840 MOLINA, GWENDOLYN	2000033.001		SWIMMING LESSONS REFUND 01-3779-0000	20.00 Total : 20.00
99164	8/20/2012	890841 MACIAS, ARTHUR	2000122.004 2000123.004		YOUTH BASKETBALL REFUND 17-3770-1328 YOUTH BASKETBALL REFUND 17-3770-1328	65.00 65.00 Total : 130.00
99165	8/20/2012	890842 URQUIA, EDHIS	JULY 2012		SPIN CLASS INSTRUCTOR 17-420-1337-4260	180.00 Total : 180.00
99166	8/20/2012	890843 NGOV, CHHIV	07/03/12 - 08/09/12		SENIOR YOGA SUMMER INSTRUCTOR 17-420-1322-4260	392.00 Total : 392.00
99167	8/20/2012	890844 LEON, JOSEPH	1755902		SETTLEMENT PAYMENT 06-190-0000-4800	2,645.48
						Page: 27

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 28
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99167	8/20/2012	890844 890844 LEON, JOSEPH	(Continued)			Total : 2,645.48
99168	8/20/2012	890845 HILL, CLARK	39-2725-02		WATER ACCT REFUND - 1426 MOTT 70-2010	6.83 Total : 6.83
99169	8/20/2012	890846 N.E.W. MCB LLC	33-1015-07		WATER ACCT REFUND - 609 CORONEL 70-2010	8.08 Total : 8.08
99170	8/20/2012	890847 NOVA DEVELOPMENT	43-2910-07		WATER ACCT REFUND - 1711 FIRST 70-2010	71.90 Total : 71.90
99171	8/20/2012	890848 CAPIRO, JOHN	60-2790-15		WATER ACCT REFUND - 916 GLENOAK 70-2010	59.38 Total : 59.38
99172	8/20/2012	890849 BELTRAN, MARIO	39-1591-02		WATER ACCT REFUND - 1231 KEWEN (70-2010	27.69 Total : 27.69
99173	8/20/2012	890850 ALARCON, CYNTHIA	62-2262-09		WATER ACCT REFUND - 418 HARDING 70-2010	23.52 Total : 23.52
99174	8/20/2012	890851 MENDEZ, MARIA VICTORIA	54-0102-03		WATER ACCT REFUND - 1027 GRISWO 70-2010	7.51 Total : 7.51
99175	8/20/2012	890852 BODENSHOT, PAT	52-1920-02		WATER ACCT REFUND - 1942 CHIVERS 70-2010	18.65 Total : 18.65
99176	8/20/2012	890853 PRO VALUE PROPETIES INC	50-4480-01		WATER ACCT REFUND - 1081 N HUNTII 70-2010	129.88 Total : 129.88
						Page: 28

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 29
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99177	8/20/2012	890854 ANR INDUSTRIES	31-0555-04		WATER ACCT REFUND - 708 FOURTH 70-2010	137.50
					Total :	137.50
99178	8/20/2012	890855 SINGH, JASPAL	35-1915-12		WATER ACCT REFUND - 1442 CELIS 70-2010	78.66
					Total :	78.66
99179	8/20/2012	890856 WILSHIRE INVESTMENT GROUP	43-0820-02		WATER ACCT REFUND - 409 N LAZARD 70-2010	108.46
					Total :	108.46
99180	8/20/2012	890857 HERNANDEZ, RICARDO	54-2442-10		WATER ACCT REFUND - 920 LUCAS 70-2010	129.88
					Total :	129.88
99181	8/20/2012	890858 MAGANA, LYNDA	41-0230-03		WATER ACCT REFUND - 714 JACKMAN 70-2010	1.53
					Total :	1.53
99182	8/20/2012	890859 SANTILLAN, TRISIA	31-2130-05		WATER ACCT REFUND - 227 ALEXANDI 70-2010	66.81
					Total :	66.81
99183	8/20/2012	890860 LOPEZ, DOMINGA	58-1328-12		WATER ACCT REFUND - 630 HARDING 70-2010	65.03
					Total :	65.03
99184	8/20/2012	890861 CALDERA, CARLOS	58-1178-12		WATER ACCT REFUND - 1404 DE GARM 70-2010	46.66
					Total :	46.66
99185	8/20/2012	890862 MAGRO, RAQUEL	62-2022-04		WATER ACCT REFUND - 1805 FOURTH 70-2010	36.93
					Total :	36.93
99186	8/20/2012	890863 DARLENE'S BEAUTY SALON	39-1725-05		WATER ACCT REFUND - 561 MISSION 70-2010	1.07
						Page: 29

vchlist 08/16/2012 9:23:24AM		Voucher List CITY OF SAN FERNANDO				Page: 30
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99186	8/20/2012	890863 890863 DARLENE'S BEAUTY SALON	(Continued)			Total : 1.07
99187	8/20/2012	890864 MIRAHMADI, PATRIK	52-0900-04		WATER ACCT REFUND - 1932 KNOX 70-2010	1.13
					Total :	1.13
99188	8/20/2012	890865 1999 REVOCABLE TRUST, EVANGELINA T PEF	39-3155-07		WATER ACCT REFUND - 1125 MOTT 70-2010	49.60
					Total :	49.60
99189	8/20/2012	890866 SIEGMETH, MONDAE	43-0500-03		WATER ACCT REFUND - 440 N LAZARD 70-2010	14.64
					Total :	14.64
99190	8/20/2012	890867 JUAREZ, ADAM	37-2050-00		WATER ACCT REFUND - 752 S BRAND 70-2010	29.01
					Total :	29.01
159 Vouchers for bank code :		bank				Bank total : 708,763.98
159 Vouchers in this report						Total vouchers : 708,763.98

Voucher Registers are not final until approved by Council.

HANDWRITTEN CHECKS

vchlist

Voucher List

Page: 1

08/03/2012 11:57:16AM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
98675	7/3/2012	102897 RODRIGUEZ, SAL	070212		MUSIC PROVIDED FOR J.C.PENNY RAI 01-2761	1,500.00
					Total :	1,500.00
98676	7/5/2012	103648 CITY OF SAN FERNANDO	PR 7-6-12		REIMB FOR PR W/E 6-29 & SP PR 7-3-1 01-1003	348,413.40
					07-1003	3,096.25
					08-1003	7,283.41
					10-1003	28,809.32
					17-1003	4,840.71
					27-1003	4,907.62
					29-1003	4,102.39
					50-1003	6,458.65
					70-1003	48,040.08
					72-1003	19,450.25
					98-1003	11,814.22
					Total :	487,216.30
98677	7/5/2012	102519 P.E.R.S.	DEMAND		HEALTH INSURANCE BENEFITS-JULY ; 01-1160	209,312.91
					Total :	209,312.91
98678	7/5/2012	887627 STANDARD INSURANCE	DEMAND		LIFE INSURANCE PREMIUMS-JULY 201 01-1160	3,315.23
					Total :	3,315.23
98679	7/5/2012	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		OPTICAL INSURANCE PREMIUMS-JULY 01-1160	2,609.75
					Total :	2,609.75
98680	7/5/2012	100943 DELTA INDEMNITY	DEMAND		DENTAL INSURANCE PREMIUMS-JULY 01-1160	11,841.09
					Total :	11,841.09
98681	7/5/2012	890790 GARCIA, EDDIE	070412		4TH OF JULY EVENT ENTERTAINMENT 17-420-1386-4260	950.00

Page: 1

vchlist

Voucher List

Page: 2

08/03/2012 11:57:16AM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
98681	7/5/2012	890790 890790 GARCIA, EDDIE	(Continued)		Total :	950.00
98682	7/9/2012	100143 ALONSO, SERGIO	MAY 2012		MARIACHI MASTER APPRENTICE PRO 10-420-3694-4260	1,075.00
					10-424-3678-4260	450.00
					Total :	1,525.00
98837	7/12/2012	890493 LOS ANGELES COUNTY	07-09-12		NOTICE OF DEMAND FOR PAYMENT 01-190-0000-4282	243,253.15
					Total :	243,253.15
98838	7/12/2012	100940 DELTA CARE USA	DEMAND		DENTAL INSURANCE BENEFITS - JULY 01-1160	469.92
					Total :	469.92
98839	7/19/2012	103648 CITY OF SAN FERNANDO	PR 7-20-12		REIMBURSEMENT FOR PAYROLL W/E 27-1003	4,697.95
					29-1003	4,102.31
					50-1003	105.48
					70-1003	46,495.43
					72-1003	19,786.40
					98-1003	92.19
					01-1003	358,753.16
					07-1003	202.73
					08-1003	10,536.78
					10-1003	21,534.11
					11-1003	5,874.45
					17-1003	11,153.61
					Total :	483,334.60
98840	7/23/2012	101920 LIEBERT CASSIDY WHITMORE	150708		SAN GABRIEL VALLEY EMPLOYMENT I 01-106-0000-4260	2,530.00
					Total :	2,530.00
98841	7/25/2012	101586 ICRMA	ICRMA-2013-0020		2012/2013 PREMIUMS 06-190-0000-4830	113,053.00
					06-190-0000-4240	141,054.00
					06-190-0000-4830	38,247.00

Page: 2

vchlist
08/03/2012 11:57:16AM

Voucher List
CITY OF SAN FERNANDO

Page: 3

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
98841	7/25/2012	101586 ICRMA	(Continued)			
					06-190-0000-4240	1,377.50
					06-190-0000-4830	439.50
					Total :	294,171.00
13	Vouchers for bank code :	bank			Bank total :	1,742,028.95
13	Vouchers in this report				Total vouchers :	1,742,028.95

Voucher Registers are not final until approved by Council.

Page: 3

ATTACHMENT "B"**RESOLUTION NO. 12-091****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO ALLOWING AND APPROVING FOR
PAYMENT DEMANDS PRESENTED ON DEMAND/
WARRANT REGISTER NO. 12-091****THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY
RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 4th day of September, 2012.

Brenda Esqueda, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 4th day of September, 2012, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

vchlist
08/29/2012 2:09:37PM

Voucher List
CITY OF SAN FERNANDO

Page: 1

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99193	9/4/2012	100031 A-1 LAWNMOWER INC.	23293		SCAG MOWER PULLIES 01-390-0410-4320	125.28
					Total :	125.28
99194	9/4/2012	100048 ACCOUNTEMP	36041010		TEMPORARY SERVICES W/E 07/27/12 01-130-0000-4112	1,147.39
			36087071		TEMPORARY SERVICES W/E 08/03/12 01-130-0000-4112	1,152.00
					Total :	2,299.39
99195	9/4/2012	100070 ADVANCED ELECTRONICS INC.	0117571-IN		COMPUTER MAINTENANCE 01-222-0000-4260	2,190.21
					Total :	2,190.21
99196	9/4/2012	100101 VERIZON WIRELESS-LA	970459610		VARIOUS CELL PHONES 01-310-0000-4220	49.54
					72-360-0000-4220	23.40
					01-105-0000-4220	39.85
					01-101-0113-4220	108.25
					01-101-0111-4220	-6.06
					01-101-0109-4220	37.94
					Total :	252.92
99197	9/4/2012	100101 VERIZON WIRELESS-LA	460851202		PD CELL PHONES 01-222-0000-4220	109.20
					10-220-3641-4220	32.27
					Total :	141.47
99198	9/4/2012	100222 ARROYO BUILDING MATERIALS, INC	93722		WATER SVC SIDEWALK REPAIR 4TH & 70-383-0000-4260	100.05
			94884		3/4 CRUSHED ROCK AG BASE	
			94885		13-311-0301-4300	723.19
					SCOOP FILL SAND	
					13-311-0301-4300	456.75
					Total :	1,279.99

Page: 1

vchlist
08/29/2012 2:09:37PM

Voucher List
CITY OF SAN FERNANDO

Page: 2

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99199	9/4/2012	100405 BONANZA CONCRETE, INC.	38458		SIDEWALK REPAIR - 449 PARK 15-310-0866-4600	678.60
					Total :	678.60
99200	9/4/2012	100532 STATE OF CALIFORNIA, DEPARTMENT OF JUSTICE	920965		DOJ LIVESCAN FINGERPRINTING FOR 01-222-3721-4260	3,179.00
					Total :	3,179.00
99201	9/4/2012	100713 CITY OF GLENDALE	GLN0000005137		WATERMASTER COST SHARE AGREEMENT 70-381-0000-4260	4,856.10
					Total :	4,856.10
99202	9/4/2012	100805 COOPER HARDWARE INC.	85778		HAT FOR HEAT PROTECTION 27-344-0301-4300	21.71
					Total :	21.71
99203	9/4/2012	100894 DAPPER TIRE COMPANY INC.	439085		TIRES FOR FLEET 01-1215	1,384.51
					Total :	1,384.51
99204	9/4/2012	100908 DE LA TORRE, GUILLERMO	080812		MUSIC FOR FIESTAS PATRIAS DANCE 04-2380	900.00
					Total :	900.00
99205	9/4/2012	100932 DEPARTMENT OF TOXIC SUBSTANCES	CAC002662429		MANIFEST FEES FOR 2011 FOR MATEF 01-150-0000-4270	15.00
					Total :	15.00
99206	9/4/2012	101004 DUNN-EDWARDS CORPORATION	2030225336		CROSSWALK - FIFTH BTWN MACLAY & 13-311-0000-4600	130.63
					Total :	130.63
99207	9/4/2012	101010 DUTHIE POWER SERVICES INC.	991218		CITY HALL GEN SERVICE 01-320-0000-4260	427.50
					Total :	427.50
99208	9/4/2012	101089 ESCOBAR, MARCO	080812 - 1		L P SENIOR PETTY CASH REIMB. 04-2380	106.20

Page: 2

vchlist

08/29/2012

2:09:37PM

Voucher List
CITY OF SAN FERNANDO

Page: 3

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99208	9/4/2012	101089 ESCOBAR, MARCO	(Continued) 080812 - 2		L P SENIOR PETTY CASH REIMB. 04-2380	113.50
			081312 - 1		L P SENIOR PETTY CASH REIMB. 04-2380	44.80
					Total :	264.50
99209	9/4/2012	101147 FEDEX	7-981-34817		POSTAGE 01-190-0000-4280	70.86
					Total :	70.86
99210	9/4/2012	101302 VERIZON	8181811075		CITY HALL PAGING 01-190-0000-4220	44.97
			8181811111		MUSIC CHANNEL 01-190-0000-4220	44.97
			8181811114		CITY YARD AUTO DIALER 70-384-0000-4220	48.89
			8181811126		RADIO REPEATER 01-222-0000-4220	44.44
			8181811136		RADIO REPEATER 01-222-0000-4220	44.44
			8181973210		PD MAJOR PHONE LINES 01-222-0000-4220	2,687.26
			8181990351		PAC 50 TO SHERRIFFS 01-222-0000-4220	502.42
			8183610901		SEWER FLOW MONITOR 72-360-0000-4220	42.54
			8183612385		MTA PHONE LINE 07-440-0441-4220	88.50
					01-190-0000-4220	44.25
			8183613958		CNG STATION 01-320-3661-4220	36.85
			8188315002		PD SPECIAL PROBLEMS 01-222-0000-4220	38.42
			8188377174		PD SPECIAL PROBLEMS 01-222-0000-4220	27.25
			8188381841		ENGINEERING FAX MODEM	

Page: 3

vchlist

08/29/2012

2:09:37PM

Voucher List
CITY OF SAN FERNANDO

Page: 4

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99210	9/4/2012	101302 VERIZON	(Continued)		01-310-0000-4220	29.18
			8188981293		CITY YARD MAJOR PHONE LINES 70-384-0000-4220	687.13
			8188987373		PD EMERGENCY 01-222-0000-4220	109.43
			8188987385		LP FAX LINE 01-420-0000-4220	40.77
					Total :	4,561.71
99211	9/4/2012	101427 H.C. STROUD	10516		FAN MOTOR 01-390-0450-4330	37.58
					Total :	37.58
99212	9/4/2012	101528 THE HOME DEPOT CRC, ACCT#603532202490	1093955		MAT'LS FOR REC PARK STAGE A/C DU 01-390-0410-4300	144.65
			7560877		NUMBER STENCILS FOR MARBLE LIGH 27-344-0301-4300	5.48
					Total :	150.13
99213	9/4/2012	101599 IMAGE 2000 CORPORATION	VN276729		CONTRACT BASE RATE - 08/15/12 - 01-420-0000-4260	400.22
			VN276731		CONTRACT OVERAGE - 06/21/12 - 07/21 10-420-1371-4260	166.38
			VN276734		TOSHIBA 3510 USAGE - 08/03/12-09/02/ 01-190-0000-4320	1,737.13
			VN276737		TOSHIBA 720 CONTRACT BASE RATE C 01-190-0000-4320	288.20
			VN277130		INK/TONER/FREIGHT 01-420-0000-4260	83.91
					Total :	2,675.84
99214	9/4/2012	101647 INTERSTATE BATTERY	30568344		BATTERIES FOR FLEET 01-1215	214.13
			30568357		(6) BATTERIES - WA8720 70-383-0000-4400	704.37

Page: 4

vchlist
08/29/2012 2:09:37PM

Voucher List
CITY OF SAN FERNANDO

Page: 5

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99214	9/4/2012	101647 101647 INTERSTATE BATTERY	(Continued)			Total : 918.50
99215	9/4/2012	101649 INTER VALLEY POOL SUPPLY, INC	44220		POOL CHEMICALS 01-430-0000-4300	296.45
			44289		POOL CHEMICALS 01-430-0000-4300	1,012.46
			44738		POOL CHEMICALS 01-430-0000-4300	954.61
					Total :	2,263.52
99216	9/4/2012	101666 DE LAGE LANDEN FINANCIAL SERVS	14677990		SHARP COPIERS USAGE 08/01/12-08/3 01-222-0000-4260	603.56
					Total :	603.56
99217	9/4/2012	101688 J & R AUDIO	1485		SOUND SYSTEM, STAGE LIGHTS & 04-2359	850.00
			1486		SOUND SYSTEM, STAGE LIGHTING & 04-2360	850.00
					Total :	1,700.00
99218	9/4/2012	101693 JACOBS, MARY LOUISE	71112		SETTLEMENT PAYMENT 06-190-0000-4800	137.00
					Total :	137.00
99219	9/4/2012	101848 LANGUAGE LINE SERVICES	2984628		TRANSLATION SERVICES 01-222-0000-4260	1.88
					Total :	1.88
99220	9/4/2012	101917 LIN CONSULTING, INC.	10895		PROFESSIONAL ENGINEERING SERV 70-384-0857-4270	2,988.27
					Total :	2,988.27
99221	9/4/2012	101929 LINGO INDUSTRIAL ELECTRONICS	31911		TRAFFIC SIGNAL CABINET COMPONENT 13-371-0301-4300	772.13
					Total :	772.13
99222	9/4/2012	101957 CITY OF LOS ANGELES	38FS130000210		FIRE SAFETY OFFICER FOR 4TH OF JUL 17-420-1386-4260	256.00

Page: 5

vchlist
08/29/2012 2:09:37PM

Voucher List
CITY OF SAN FERNANDO

Page: 6

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99222	9/4/2012	101957 101957 CITY OF LOS ANGELES	(Continued)			Total : 256.00
99223	9/4/2012	101974 LOS ANGELES COUNTY	JULY 2012		DEPT OF ANIMAL CARE & CONTROL FE 01-152-0000-4260	4,323.41
					Total :	4,323.41
99224	9/4/2012	101990 L.A. COUNTY METROPOLITAN	8000052972		TAP CARDS - JULY 2012 07-440-0441-4260	1,127.80
					Total :	1,127.80
99225	9/4/2012	102069 POWER FORD	167952		THROTTLE BODY - PK0935 01-320-0390-4400	339.30
			167955		THROTTLE BODY GASKET - PK0935 01-320-0390-4400	11.66
			168343		SHIFT CAPS & SEAT HANDLES 01-1215	85.37
					Total :	436.33
99226	9/4/2012	102075 MAG-TROL ASSOCIATES, INC.	SF164536		ELECTRONIC RELAYS - CNG STATION 01-320-3661-4400	114.17
					Total :	114.17
99227	9/4/2012	102148 METROPOLITAN WATER DISTRICT	7425		FULL SERVICE/CAPACITY CHARGE - JUL 70-384-0000-4450	17,534.93
					Total :	17,534.93
99228	9/4/2012	102226 MISSION LINEN & UNIFORM	340669827		LAUNDRY 01-225-0000-4350	116.29
			340670552		LAUNDRY 01-225-0000-4350	148.16
			340671567		LAUNDRY 01-225-0000-4350	116.29
			340672273		LAUNDRY 01-225-0000-4350	148.16
					Total :	528.90
99229	9/4/2012	102277 MOTOROLA	78205969		MAINTENANCE CONTRACT - JULY 201 01-222-0000-4260	83.33

Page: 6

vchlist
08/29/2012 2:09:37PM

Voucher List
CITY OF SAN FERNANDO

Page: 7

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99229	9/4/2012	102277 MOTOROLA	(Continued) 78205970		MAINTENANCE CONTRACT 08/01/12-08/01/12-0000-4260	83.33
Total :						166.66
99230	9/4/2012	102306 MWH LABORATORIES	L0091928		WATER ANALYSIS	
			L0092066		70-384-0000-4260	139.60
			L0092070		WATER ANALYSIS	
			L0092072		70-384-0000-4260	139.60
			L0092074		WATER ANALYSIS	
			L0093043		70-384-0000-4260	139.60
			L0093045		WATER ANALYSIS	
			L0093049		70-384-0000-4260	139.60
			L0093062		WATER ANALYSIS	
			L0093071		70-384-0000-4260	189.60
			L0093222		WATER ANALYSIS	
			L0093525		70-384-0000-4260	75.00
			L0093539		WATER ANALYSIS	
			L0093803		70-384-0000-4260	164.00
			L0094530		WATER ANALYSIS	
			L0094801		70-384-0000-4260	164.00
					70-384-0000-4260	24.00

Page: 7

vchlist
08/29/2012 2:09:37PM

Voucher List
CITY OF SAN FERNANDO

Page: 8

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99230	9/4/2012	102306 102306 MWH LABORATORIES	(Continued)		Total :	2,225.40
99231	9/4/2012	102423 OCCU-MED, INC.	0712901		PRE-EMPLOYMENT PHYSICAL (1) SEDI	
					01-106-0000-4260	125.00
Total :						125.00
99232	9/4/2012	102432 OFFICE DEPOT	1490258216		HDM DONATION ENVELOPES	
					10-422-3752-4300	50.00
					01-422-0000-4300	93.13
			615970226001		BAL DUE ON INVOICE	
					73-350-0000-4300	0.01
			618014822001		FOLDERS, PENS , CALCULATORS	
					01-150-0000-4300	151.39
			618596048001		COPY PAPER, TRANSPARENT TAPE, PI	
					01-222-0000-4300	222.79
			618943812001		CLIP BINDERS, PENCILS, PENS AND IN	
					01-320-0000-4300	126.38
			619062959001		COVER, CUBE NOTES, CLASP ENV, ET	
					01-222-0000-4300	222.74
			619370111001		RETURNED SHELF	
					01-310-0000-4300	-156.59
			619544970001		CHAIR MATS	
					01-130-0000-4300	20.53
					70-382-0000-4300	13.69
					72-360-0000-4300	13.69
					73-350-0000-4300	13.69
			619754107001		POST IT TABS, MOUSEPAD & NOTE PA	
					01-310-0000-4300	46.32
			619754221001		USB DRIVE	
					01-310-0000-4300	19.56
			620850294001		THERMAL PAPER, STICKY NOTES &	
					70-382-0000-4300	19.30
					72-360-0000-4300	19.30
					73-350-0000-4300	19.29
Total :						895.22
99233	9/4/2012	102530 AT & T	818-270-2203		1SDN LINE/LASN NETWORK	

Page: 8

vchlist

Voucher List

Page: 9

08/29/2012 2:09:37PM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99233	9/4/2012	102530 AT & T	(Continued)		01-222-0000-4220	124.47
					Total :	124.47
99234	9/4/2012	102666 PREFERRED DELIVERY SYSTEMS INC	549-36		COURIER SERVICE 01-222-0000-4260	206.00
					Total :	206.00
99235	9/4/2012	102929 ROYAL PAPER CORPORATION	4316566		DISINFECTANT FOR PARKS 01-390-0460-4300 01-390-0410-4300	102.36 101.00
					Total :	203.36
99236	9/4/2012	102930 ROYAL WHOLESALE ELECTRIC	8901-334068 8901-668663 8901-668686 8901-669815 8901-670065		CREDIT - LAMPS RETURNED 27-344-0301-4300 FISH TAPE 27-344-0301-4300 LAMPS FOR STREET LIGHTS 27-344-0301-4300 TOOL KIT 70-384-0000-4320 01-390-0410-4300 27-344-0301-4300 FUSE PULLERS 27-344-0301-4300	-404.55 20.34 404.55 1,387.00 500.00 886.13 40.29
					Total :	2,833.76
99237	9/4/2012	103010 SAM'S CLUB DIRECT, #0402465855179	1163 1908		DAY CAMP SUPPLIES 17-420-1399-4300 SUPPLIES FOR SENIOR LUAU ON 08/11 04-2346 04-2391	7.17 73.08 43.55
					Total :	123.80
99238	9/4/2012	103029 SAN FERNANDO, CITY OF	11800-11851		REIMBURSEMENT TO WORKERS COM 06-190-0000-4810	12,372.61
					Total :	12,372.61

Page: 9

vchlist

Voucher List

Page: 10

08/29/2012 2:09:37PM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99239	9/4/2012	103057 SAN FERNANDO VALLEY SUN	8309		PUBLIC HEARING NOTICE CMP 01-150-0000-4230	75.00
					Total :	75.00
99240	9/4/2012	103184 SMART & FINAL	100538 104955		COFFEE & CREAMER 10-422-3750-4300 SUPPLIES FOR SR CLUB DANCE ON 08/11 04-2380	65.63 328.59
					Total :	394.22
99241	9/4/2012	103202 SOUTHERN CALIFORNIA EDISON CO.	073112 080112 080212 080312 080412 080712 080812		ELECTRIC- HERITAGE PARK 2025 4TH 01-420-0000-4210 ELECTRIC-519 S BRAND BLVD 01-390-0457-4210 01-371-0000-4210 ELECTRIC-910 FIRST PD 01-222-0000-4210 29-335-0000-4210 01-390-0310-4210 27-344-0000-4210 29-335-0000-4210 01-320-3661-4210 01-390-0450-4210 27-344-0000-4210 ELECTRIC- PIONEER PARK 858 HARDII 01-420-0000-4210 27-344-0000-4210 ELECTRIC- 208 PARK AVE AQUA 01-430-0000-4210 01-420-0000-4210 27-344-0000-4210 ELECTRIC- VARIOUS 01-371-0000-4210 ELECTRIC- 1131 PICO LOT 3, 1130 TRU 29-335-0000-4210 01-371-0000-4210 29-335-0000-4210	368.87 227.43 44.54 7,918.63 48.83 3,931.90 22.20 38.03 3,363.24 781.75 624.35 3,834.30 104.80 5,799.27 5,040.05 18,648.90 1,537.65 116.96 54.02 60.65

Page: 10

vchlist

Voucher List

Page: 11

08/29/2012 2:09:37PM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99241	9/4/2012	103202 SOUTHERN CALIFORNIA EDISON CO.	(Continued) 080912		ELECTRIC- 900 1/2 1ST ST, 2040 1/2 1S'	
			081012		01-390-0470-4210	132.51
			081112		ELECTRIC- TRUMAN/KITTRIDGEXMS	
					01-341-0000-4210	24.24
					ELECTRIC- 60 JESSIE ST (MWD BSTR'S	
					70-384-0000-4210	1,306.65
					01-390-0450-4210	408.81
					70-381-0000-4210	204.40
					72-360-0000-4210	204.40
					01-390-0450-4210	475.81
					70-381-0000-4210	237.90
					72-360-0000-4210	252.49
					Total :	55,813.58
99242	9/4/2012	103205 THE GAS COMPANY	080712		828 HARDING AVE (PIONEER PARK)	
			080812		01-420-0000-4210	16.36
					910 FIRST ST	
					01-222-0000-4210	400.16
					01-310-0000-4210	54.57
					70-381-0000-4210	3.85
					72-360-0000-4210	3.85
					01-390-0450-4210	7.70
					01-430-0000-4210	3,519.70
			081012		505 S. HUNTINGTON (LP)	
					01-420-0000-4210	58.39
					Total :	4,064.58
99243	9/4/2012	103206 SOUTHERN CALIFORNIA GAS CO.	176-827-9753		NATURAL GAS FOR CNG STATION	
					01-320-3661-4402	6,146.82
					Total :	6,146.82
99244	9/4/2012	103349 THE HOUSE OF PRINTING, INC.	142852		BUSINESS CARDS	
					01-115-0000-4300	61.43
					01-105-0000-4300	61.44
					01-101-0000-4300	61.44

Page: 11

vchlist

Voucher List

Page: 12

08/29/2012 2:09:37PM

CITY OF SAN FERNANDO

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99244	9/4/2012	103349 103349 THE HOUSE OF PRINTING, INC.	(Continued)			Total : 184.31
99245	9/4/2012	103413 TRANS UNION LLC	07210194		CREDIT CHECKS	
					01-222-0000-4260	5.16
					Total :	5.16
99246	9/4/2012	103431 TURELL, MAX SALES	5212-43		HEX SET	
					01-320-0000-4340	70.43
					Total :	70.43
99247	9/4/2012	103439 UPS	831954312		COURIER SERVICE	
					01-190-0000-4280	80.00
					Total :	80.00
99248	9/4/2012	103444 ULTRA GREENS, INC	47816		50/50 MIX, FOREST FLOOR & 36" BOX -	
					11-311-7510-4600	108.75
					Total :	108.75
99249	9/4/2012	103534 VALLEY LOCKSMITH	LA071912		DUPLICATION OF KEYS FOR THE LOPE	
					01-150-0000-4300	110.25
					Total :	110.25
99250	9/4/2012	103619 CARL WARREN & CO.	1400350		LEGAL FEES	
			1401549		06-190-0000-4800	300.00
			1401550		LEGAL FEES	
					06-190-0000-4800	76.75
					LEGAL FEES	
			1401551		01-110-1055-4270	57.56
					LEGAL FEES	
			1401552		06-190-0000-4800	198.28
					LEGAL FEES	
			1401553		06-190-0000-4800	134.31
					LEGAL FEES	
			1401554		06-190-0000-4800	243.05
					LEGAL FEES	
					01-110-0507-4270	236.65
			1401555		LEGAL FEES	
					01-110-0511-4270	102.34

Page: 12

vchlist
08/29/2012 2:09:37PM

Voucher List
CITY OF SAN FERNANDO

Page: 13

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99250	9/4/2012	103619 CARL WARREN & CO.	(Continued) 1401556		LEGAL FEES 06-190-0000-4800	25.58
			1401557		LEGAL FEES 06-190-0000-4800	57.56
			1401558		LEGAL FEES 01-110-3375-4270	345.39
			1401559		LEGAL FEES 06-190-0000-4800	198.28
			1401560		LEGAL FEES 01-110-1065-4270	95.94
			1401561		LEGAL FEES 06-190-0000-4800	192.29
			1401562		LEGAL FEES 06-190-0000-4800	211.48
			1401563		LEGAL FEES 06-190-0000-4800	364.99
			1401564		LEGAL FEES 06-190-0000-4800	70.36
			1401565		LEGAL FEES 06-190-0000-4800	83.15
			1401566		LEGAL FEES 06-190-0000-4800	364.57
			1401567		LEGAL FEES 06-190-0000-4800	211.07
			1401568		LEGAL FEES 06-190-0000-4800	109.15
					Total :	3,678.75
99251	9/4/2012	103673 WESTERN WATER WORKS SUPPLY CO.	304950-00		4" WATER SERVICE - 131 PARK 70-383-0000-4600	625.64
					Total :	625.64
99252	9/4/2012	103688 WIL-POWER BATTERY DIST.	169532		BACK UP BATTERY FOR LP PHONE SY 01-420-0000-4220	61.88
			169538		PD ALARM BATTERY BACK-UP 01-390-0222-4300	23.82

Page: 13

vchlist
08/29/2012 2:09:37PM

Voucher List
CITY OF SAN FERNANDO

Page: 14

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99252	9/4/2012	103688 103688 WIL-POWER BATTERY DIST.	(Continued)		Total :	85.70
99253	9/4/2012	103716 WORKBOOT WAREHOUSE	38980		SAFETY WORKBOOTS 01-152-0000-4300	247.95
			39000		SAFETY WORKBOOTS 01-152-0000-4300	243.60
			39001		SAFETY WORKBOOTS 01-152-0000-4300	120.00
					Total :	611.55
99254	9/4/2012	103716 WORKBOOT WAREHOUSE	38983		SAFETY WORKBOOTS 01-152-0000-4300	129.00
			39037		SAFETY BOOTS 72-360-0000-4310	116.47
					Total :	245.47
99255	9/4/2012	103738 YOSEF AMZALAG SUPPLY	12013262		LOPEZ ADOBE PHASE II PUBLIC WORKS 10-150-3609-4300	383.39
			12014051		LANDSCAPE MAINT @ PIONEER PARK 01-390-0410-4300	15.61
			12014097		MAT'LS FOR IRRIG REPAIRS @ ORTEG 01-390-7500-4300	14.15
			12014168		MAT'LS FOR IRRIG REPAIR @ ORTEGA 01-390-7500-4300	13.18
			12014343		EXT SAW FOR ALL FACILITIES 01-390-0410-4340	289.26
			12014565		MALL IRRIGATION REPAIR 01-341-0301-4300	28.46
			12014878		MAT'LS FOR IRRIG REPAIR @ LP PARL 01-390-0460-4300	21.08
					Total :	765.13
99256	9/4/2012	103752 ZUMAR INDUSTRIES, INC.	0139629		NO PEDXING SYMBOL - FIFTH STREET 13-370-0301-4300	69.55
			0139662		STOP SIGNS FOR KNOCKDOWN 13-370-0301-4300	951.56
			0139677		SIGN DELIVERY	

Page: 14

vchlist 08/29/2012 2:09:37PM		Voucher List CITY OF SAN FERNANDO				Page: 15
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99256	9/4/2012	103752 ZUMAR INDUSTRIES, INC.	(Continued)		13-370-0301-4300	25.93
					Total :	1,047.04
99257	9/4/2012	103816 CHAVEZ, ELENA	REIMB		PICK UP RECALL PETITIONS @ LA COI	
					01-115-0000-4370	6.00
					01-115-0000-4390	25.08
					01-116-0000-4390	79.48
					Total :	110.56
99258	9/4/2012	103895 DELL MARKETING L.P.	XFW5CX873	10939	LAPTOP FOR MOBILE CODE ENFORCM	
					01-152-0000-4500	6,306.84
					Total :	6,306.84
99259	9/4/2012	103903 TIME WARNER CABLE	8448200540010369		CABLE	
					01-222-0000-4260	15.79
			8448200540028882		CABLE/INTERNET SERVICE - 08/13/12 -	
					01-420-0000-4260	117.40
			8448300070189011		INTERNET SERVICES - 08/12/12-09/11/1	
					01-190-0000-4220	1,104.75
					Total :	1,237.94
99260	9/4/2012	103948 CDW GOVERNMENT, INC.	N066495		NETWORK SWITCHES	
					01-222-0000-4300	262.36
			N542642	10938	BARRACUDA SSL-VPN 180 W/1YR ENG	
					01-152-0000-4500	908.43
			N655714		WIRELESS ACCESS POINT (COUNCIL C	
					01-190-0000-4300	532.22
					Total :	1,703.01
99261	9/4/2012	887289 MORALES, MARIA	2000036.001		SWIM LESSON REFUND	
					01-3779-0000	40.00
					Total :	40.00
99262	9/4/2012	887383 JOHN GEORGE WELDING	3175		INSTALL TAILGATE LIFT - WA4416	
					70-381-0000-4400	545.00
					Total :	545.00

Page: 15

vchlist 08/29/2012 2:09:37PM		Voucher List CITY OF SAN FERNANDO				Page: 16
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99263	9/4/2012	887422 NORTHERN SAFETY CO., INC.	900070948		SAFETY SUPPLIES	
			900083443		01-390-0410-4310	329.03
					VINYL FILM TAPE	
					01-390-0410-4300	8.50
					01-390-0460-4300	18.37
			900085273		MATS	
					01-390-0410-4300	83.25
					01-390-0460-4300	83.25
					Total :	522.40
99264	9/4/2012	887466 SIMON'S POWER EQUIPMENT, INC.	083990		MOWER/WEED EATER	
					01-390-0410-4500	1,220.12
					Total :	1,220.12
99265	9/4/2012	887663 ARMORCAST PRODUCT COMPANY	0139341-IN		4" WATER SERVICE - 131 PARK AVE	
					70-383-0000-4600	4,265.37
					Total :	4,265.37
99266	9/4/2012	887764 BENNETT-BOWEN LIGHTHOUSE	1435991		GAS DETECTOR CALIBRATION	
					72-360-0000-4320	358.42
					Total :	358.42
99267	9/4/2012	887952 J. Z. LAWMOWER SHOP	3615		EQUIPMENT MAINT	
					01-390-0410-4320	33.12
					Total :	33.12
99268	9/4/2012	888138 KOPPL PIPELINE SERVICES, INC.	10988		4" WATER SERVICE - 131 PARK	
					70-383-0000-4600	404.00
					Total :	404.00
99269	9/4/2012	888195 LEXIPOL LLC	7437		LAW ENFORCEMENT MANUAL FOR PD	
					01-222-0000-4300	2,850.00
					Total :	2,850.00
99270	9/4/2012	888241 UNITED SITE SERVICES OF CA INC	114-742121		PORTABLE TOILET RENTAL @ 501 FIR	
					01-390-0450-4260	467.84
			114-746959		PORTABLE TOILET RENTAL @ LAYNE F	
					01-390-0410-4260	322.24

Page: 16

vchlist 08/29/2012 2:09:37PM		Voucher List CITY OF SAN FERNANDO				Page: 19
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99276	9/4/2012	888615 WOOD AUTO SUPPLY INC	(Continued)			
			773271		72-360-0000-4400 FILTERS FOR FLEET	110.53
			773930		01-1215 FIX A FLAT - PW0873	60.49
					01-320-0346-4400	17.38
					Total :	412.15
99277	9/4/2012	888634 AUTO GLASS 1 - CANOGA PARK	1-227971		REPLACE BROKEN WINDSHIELD - PD4	
					01-320-0222-4400	269.70
					Total :	269.70
99278	9/4/2012	888646 HD SUPPLY WATER WORKS, LTD	5148751		FIRE HYDRANT BOLT KITS	
			5181298		70-383-0701-4600	307.55
					FIRE HYDRANT BOLTS	
					70-383-0701-4600	6.31
					Total :	313.86
99279	9/4/2012	889118 LDI COLOR TOOLBOX	174661		COPIES MADE ON COPIERS	
					01-222-0000-4260	141.29
					Total :	141.29
99280	9/4/2012	889149 STAPLES BUSINESS ADVANTAGE	8022211735		INVERTERS FOR LAPTOPS IN CE VEHI	
			8022678459		01-152-0000-4300	212.03
					SUPPLIES FOR ELECTION	
					01-116-0000-4300	11.44
					01-105-0000-4300	45.69
					Total :	269.16
99281	9/4/2012	889187 USA MOBILITY WIRELESS, INC	V7954833H		PAGERS	
					01-190-0000-4220	61.06
					Total :	61.06
99282	9/4/2012	889287 UNITED TRUCK CENTERS	34682		BRAKE INSPECTION - EL1543	
			34808		01-320-0371-4400	190.00
					REPLACE ORING IN TRANS - PW4384	
					73-350-0000-4400	50.61
						Page: 19

vchlist 08/29/2012 2:09:37PM		Voucher List CITY OF SAN FERNANDO				Page: 20
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99282	9/4/2012	889287 889287 UNITED TRUCK CENTERS	(Continued)			
					Total :	240.61
99283	9/4/2012	889328 FIRST TRANSIT, INC.	10706986		MCT - JULY 2012	
					07-440-0442-4260	39,207.07
					Total :	39,207.07
99284	9/4/2012	889345 SPORT SUPPLY GROUP, INC	94710115		T-BALL BALLS, BATS & BATTING TEE	
					17-420-1340-4300	273.92
					17-420-1342-4300	200.00
					Total :	473.92
99285	9/4/2012	889491 WILL DAN FINANCIAL SERVICES	010-18382		ANNUAL DISTRICT ADMIN - PERTCENT	
					72-360-0000-4270	1,250.00
					70-381-0000-4270	1,250.00
					Total :	2,500.00
99286	9/4/2012	889532 GILMORE, REVA A.	07/28/12 - 08/10/12		FOOD SERVICE MANAGER	
					10-422-3752-4270	84.50
					10-422-3750-4270	689.00
					Total :	773.50
99287	9/4/2012	889533 MARTINEZ, ANITA	07/28/12 - 08/10/12		FOOD SERVICE INTAKE CLERK	
					10-422-3750-4270	177.00
					Total :	177.00
99288	9/4/2012	889534 RAMIREZ, FRANCISCO	07/28/12 - 08/10/12		HDM DRIVER	
					10-422-3752-4270	177.00
					10-422-3752-4390	52.00
					Total :	229.00
99289	9/4/2012	889535 GOMEZ, GILBERT	07/28/12 - 08/10/12		HDM DRIVER	
					10-422-3752-4270	177.00
					10-422-3752-4390	57.20
					Total :	234.20
99290	9/4/2012	889644 VERIZON BUSINESS	07026297		CITY HALL LONG DISTANCE	
			07026298		01-190-0000-4220	58.96
					CITY YARD LONG DISTANCE	
						Page: 20

vchlist 08/29/2012 2:09:37PM		Voucher List CITY OF SAN FERNANDO				Page: 21
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99290	9/4/2012	889644 VERIZON BUSINESS	(Continued)		70-384-0000-4220	81.51
			07026299		CITY HALL LONG DISTANCE & INTRAL	262.98
			07026300		POLICE LONG DISTANCE	230.90
			07026301		CITY YARD LONG DISTANCE	4.85
			07026302		PARK LONG DISTANCE	113.33
			07026880		ENGINEERING LONG DISTANCE	2.50
			07026889		CITY YARD LONG DIST (AIMS NETWORK	4.85
			07026893		CREDIT CARD LINE	2.42
			07026894		POLICE LONG DISTANCE	2.42
			07026895		PARK LONG DISTANCE	5.10
			07026903		CITY HALL LONG DIST	1.07
					01-190-0000-4220	Total : 770.89
99291	9/4/2012	889647 WINZER CORPORATION	4367750		VEHICLE MAINT	
					01-1215	150.47
					01-320-0301-4300	185.00
					Total :	335.47
99292	9/4/2012	889681 VILLALPANDO, MARIA	07/28/12 - 08/10/12		FOOD SERVICE WORKER	
					10-422-3750-4270	221.25
					10-422-3752-4270	44.25
					Total :	265.50
99293	9/4/2012	889810 EMERGENCY RESPONSE	MW2012-348		MEDICAL WASTE DISPOSAL	
					01-224-0000-4270	240.00
						Page: 21

vchlist 08/29/2012 2:09:37PM		Voucher List CITY OF SAN FERNANDO				Page: 22
Bank code :		bank				
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99293	9/4/2012	889810 889810 EMERGENCY RESPONSE	(Continued)		Total :	240.00
99294	9/4/2012	889871 EXOVA INC.	138977		HEXAVALEN CHROMIUM	
					70-384-0000-4260	1,625.00
					Total :	1,625.00
99295	9/4/2012	889942 ATHENS SERVICES	AUG 2012		STREET SWEEPING FEES - AUG 2012	
					01-343-0000-4260	10,100.00
					Total :	10,100.00
99296	9/4/2012	889962 GMS ELEVATOR SERVICES, INC	00065285		MONTHLY ELEVATOR SERVICE	
					01-430-0000-4300	125.00
					Total :	125.00
99297	9/4/2012	889971 ORCA, MARITONEE	2000137.004		SWIM LESSONS REFUND	
					01-3779-0000	90.00
					Total :	90.00
99298	9/4/2012	890044 LANGE, DANIEL	080412		SPORTS OFFICIAL	
			081112		17-420-1328-4260	50.00
					SPORTS OFFICIAL	
					17-420-1328-4260	66.00
					Total :	116.00
99299	9/4/2012	890095 O'REILLY AUTO PARTS	2665-300512		OIL DISPENSERS	
			2665-301821		01-320-0000-4340	43.48
					SEATCOVER - EL2073	
					27-344-0000-4400	45.66
					Total :	89.14
99300	9/4/2012	890117 CASMANN	14334		RE-UPHOLSTER DRIVER SEAT - WA80	
					70-383-0000-4400	240.00
					Total :	240.00
99301	9/4/2012	890127 NATURAL GAS GLOBAL SERVICES	283		REPLACE FIRST STAGE GASKET - CNC	
			287		01-320-3661-4400	526.01
					COMPRESSOR OIL	
					01-320-3661-4400	775.74
						Page: 22

vchlist

08/29/2012 2:09:37PM

Voucher List

CITY OF SAN FERNANDO

Page: 23

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99301	9/4/2012	890127 890127 NATURAL GAS GLOBAL SERVICES	(Continued)			Total : 1,301.75
99302	9/4/2012	890165 CARTWRIGHT, ANDREW	080412		SPORTS OFFICIAL	75.00
			081112		17-420-1328-4260	105.00
					SPORTS OFFICIAL	180.00
					17-420-1328-4260	Total : 180.00
99303	9/4/2012	890251 ALDERMAN & HILGERS, LLP	684		LEGAL SERVICES	
			686		01-110-0511-4270	1,888.00
			688		LEGAL SERVICES	1,680.00
			689		01-110-1065-4270	1,935.00
			690		LEGAL SERVICES	1,414.39
			739		01-110-0507-4270	2,851.50
					LEGAL SERVICES	17,756.35
					06-190-0000-4800	Total : 27,525.24
99304	9/4/2012	890286 CALIFORNIA CLAIMS	2012-10214		WORKERS' COMP ADMINISTRATION FE	
					01-106-0000-4270	1,500.00
						Total : 1,500.00
99305	9/4/2012	890362 RTB BUS LINE	1342		TRANSPORTATION SERVICES TO EL C	
			1349		07-440-0443-4260	350.00
			1360		TRANSPORTATION SERVICES TO KNO	725.00
			1365		07-440-0443-4260	750.00
					TRANSPORTATION SERVICES TO DISN	650.00
					07-440-0443-4260	Total : 2,475.00
99306	9/4/2012	890378 ENNIS PAINT INC	10234258		CURB PAINT	

Page: 22

Page: 23

vchlist

08/29/2012 2:09:37PM

Voucher List

CITY OF SAN FERNANDO

Page:

24

Bank code :bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99306	9/4/2012	890378 ENNIS PAINT INC	(Continued)		13-311-0000-4600	593.12
					Total :	593.12
99307	9/4/2012	890535 PLUMP ENGINEERING INC	0032454-IN		NITRATE REMOVAL SYSTEM WELL 7 - I	1,616.60
					70-384-0857-4270	1,616.60
					Total :	1,616.60
99308	9/4/2012	890546 BARAJAS, CRYSTAL	JULY 2012		MARIACHI MASTER APPRENTICE PRO	135.00
					10-424-3678-4260	135.00
					Total :	135.00
99309	9/4/2012	890561 GCS INC.	41339		JANITORIAL SERVICES - AUG 2012	
					01-390-0310-4260	1,214.91
					01-390-0222-4260	4,305.60
					01-390-0410-4260	6,387.00
					01-390-0450-4260	1,088.36
					01-430-0000-4260	3,416.66
					Total :	16,412.53
99310	9/4/2012	890594 HEALTH AND HUMAN RESOURCE	69343		EAP - JULY 2012	
					01-106-0000-4260	365.75
					Total :	365.75
99311	9/4/2012	890696 GEORGES, CHRIS	JULY 2012		MASTER SWIM TEAM INSTRUCTOR	
					17-420-1338-4260	507.65
					Total :	507.65
99312	9/4/2012	890739 FUJITA, LIANE E.	REIMB.		REIMB OF PUNCH CARDS PURCHASEI	
					01-420-0000-4300	111.90
					Total :	111.90
99313	9/4/2012	890740 MORAN, STEPHANIE	JULY 2012		WATER EXERCISE INSTRUCTOR	
					17-420-1338-4260	500.00
					Total :	500.00
99314	9/4/2012	890780 MISSION AMBULANCE, INC.	27724		LIFEGUARD SERVICES	
					01-430-0000-4260	26,840.40

Page:

24

Page: 24

vchlist

08/29/2012

2:09:37PM

Voucher List

CITY OF SAN FERNANDO

Page:

25

Bank code :

bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
99314	9/4/2012	890780 MISSION AMBULANCE, INC.	(Continued)			Total : 26,840.40
99315	9/4/2012	890833 THOMPSON REUTERS	825385957		LA CLEAR INVEST TOOL 01-224-0000-4270	130.90
						Total : 130.90
99316	9/4/2012	890868 CALSENSE	035039		IRRIGATION GAUGE REPAIR @ ORTEG 01-390-7500-4300	131.65
						Total : 131.65
99317	9/4/2012	890869 MAATOUK, SAM	2000138.004		SWIM LESSONS REFUND 01-3779-0000	90.00
						Total : 90.00
99318	9/4/2012	890870 JARAMILLO, ANA	2000136.004		SWIM LESSONS REFUND 01-3779-0000	80.00
						Total : 80.00
99319	9/4/2012	890871 LAZCANO, ELIZABETH	2000140.004		SWIM LESSONS REFUND 01-3779-0000	11.00
						Total : 11.00
99320	9/4/2012	890872 MALDONADO, YASMIN	2000139.004		SWIM LESSONS REFUND 01-3779-0000	20.00
						Total : 20.00
99321	9/4/2012	890873 YTURRIZAGA-PAZ, JEANNE	2000141.004		SWIM LESSONS REFUND 01-3779-0000	25.00
						Total : 25.00
99322	9/4/2012	890874 TALAMANTES, ROSA	2000037.001		SWIM LESSONS REFUND 01-3779-0000	40.00
						Total : 40.00
99323	9/4/2012	890875 QUINTERO, MARISSA	2000034.001		SUMMER CAMP TRIP REFUND 17-3770-1399	10.00
						Total : 10.00

Page:

25

vchlist		Voucher List					Page:	26	
08/29/2012	2:09:37PM		CITY OF SAN FERNANDO						
<hr/>									
Bank code :		bank							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount			
99324	9/4/2012	890876 GUTIERREZ, ESTELA	1756303		SETTLEMENT PAYMENT 06-190-0000-4800		1,480.91		
						Total :	1,480.91		
99325	9/4/2012	890877 ALMA MORA,AND LAW OFFICES	1542041		SETTLEMENT PAYMENT 06-190-0000-4800		2,500.00		
						Total :	2,500.00		
99326	9/4/2012	890878 MURILLO ROBLES, MAYRA	080612		SETTLEMENT PAYMENT 06-190-0000-4800		114.50		
						Total :	114.50		
134 Vouchers for bank code :		bank					Bank total :	320,111.26	
134 Vouchers in this report							Total vouchers :	320,111.26	

Voucher Registers are not final until approved by Council.

RESOLUTION NO. 6212

ATTACHMENT "C"

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, APPROVING THE ISSUING OF WARRANTS PRIOR TO COUNCIL RATIFICATION DUE TO CANCELLATION OF REGULARLY SCHEDULED CITY COUNCIL MEETINGS

WHEREAS, warrants are not issued until ratification at Council meetings; and

WHEREAS, during certain months of the year, regularly scheduled Council meetings may be cancelled, causing extended periods of time between meetings; and

WHEREAS, this time lag may create undue hardship to those whom the City may owe funds.


NOW, THEREFORE BE IT RESOLVED that the City Council of the City of San Fernando, California, does hereby approve that regularly scheduled warrants, including consultants' billings, which would have been considered for ratification had not a regularly scheduled City Council meeting been cancelled, may be approved for issuance by a consensus of the City Administrator and the Finance Director. The check signature policy will not be amended by this action and the warrants will be subject to ratification at the next scheduled City Council meeting.

PASSED, APPROVED AND ADOPTED this 3rd day of August, 1992, by the following vote:

AYES: Acuna, Hernandez, Chacon, Wysbeek, Ojeda - 5


NOES: None - 0

ABSENT: None - 0



Mayor, City of San Fernando

ATTEST:



City Clerk

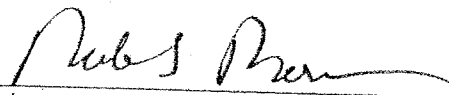
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS.
CITY OF SAN FERNANDO)

I hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of San Fernando at a regular meeting thereof, held on the 3rd day of August, 1992.



City Clerk

APPROVED AS TO FORM:



City Attorney



MEMORANDUM

To: Margarita Solis, City Treasurer

From: Al Hernandez, City Administrator
By: Sandra Franco-Rivas, Senior Account Clerk

Date: Release of Warrants

Subject: August 21, 2012

Due to the lack of a formal City Council meeting on August 20, 2012, the warrant register was not approved. The City Council has passes Resolution No. 6212 (attached) permitting the release of regular occurring warrants with the approval of the City Administrator and the Finance Director.

Approval is hereby provided:

Approved:



City Administrator/ Deputy Finance Director

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*

ADMINISTRATION DEPARTMENT

MEMORANDUM

TO: Mayor Brenda Esqueda and Councilmembers

FROM: Al Hernández, City Administrator
By: Michael E. Okafor, Personnel Manager

DATE: September 4, 2012

SUBJECT: Adoption of Resolution for Employer Paid Member Contributions Applying to Police Officers and Sergeants Hired On Or After September 10, 2012

RECOMMENDATION:

It is recommended that the City Council:

- a. Adopt a Resolution (Attachment “A”) for Employer Paid Member Contributions (EPMC) that will apply to police officers and sergeants hired on or after September 10, 2012; and
- b. Report the paid contributions as tax-deferred in accordance with IRS stipulations.

BACKGROUND:

1. On May 7, 2012, the City Council approved a Memorandum of Understanding (MOU) between the City and the San Fernando Police Officers’ Association (SFPOA).
2. On June 26, 2012, CalPERS made available the relevant documents required by the City to amend its contract with CalPERS in order to provide a different level of retirement benefit (3% @ 55 Full Retirement Formula) for new sworn police hires.
3. On July 16, 2012, the City Council adopted a Resolution of Intention and held the first reading of an Ordinance authorizing an amendment to the contract between the Board of Administration of CalPERS and the City Council of the City of San Fernando.
4. On August 6, 2012, the City Council adopted the Ordinance to approve an amendment to contract between the Board of Administration of CalPERS and the City Council of the City of San Fernando.

Adoption of Resolution for Employer Paid Member Contributions Applying to Police Officers and Sergeants
Hired On Or After September 10, 2012

Page 2

ANALYSIS:

The MOU approved by the City Council on May 7, 2012 includes a provision to amend the City's contract with CalPERS to implement a new 3% @ 55 Retirement Formula. Any unit employee first hired by the City after the date of the City's contract amendment with CalPERS shall be subject to this new retirement formula, and such employee shall pay by pre-tax payroll deductions the 9% required employee contribution.

The City's contract amendment with CalPERS for implementation of the new 3% @ 55 Retirement Formula is scheduled to take effect on September 10, 2012. Consequently, new police officers and sergeants hired on or after this date shall be subject to the new retirement formula, and shall pay by pre-tax payroll deductions the 9% required employee contribution.

CONCLUSION:

Adoption of the attached Resolution is necessary to comply with CalPERS stipulations, as well as implement part of the provisions of the City's MOU with SFPOA.

BUDGET IMPACT:

There is a projected savings of 9% of applicable payroll if and when new police officers and sergeants are hired from September 10, 2012 through the remainder of 2012-2013 Fiscal Year.

ATTACHMENT:

A. Resolution

ATTACHMENT "A"

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN
FERNANDO FOR EMPLOYER PAID MEMBER CONTRIBUTIONS
APPLYING TO POLICE OFFICERS AND SERGEANTS HIRED ON
OR AFTER SEPTEMBER 10, 2012**

WHEREAS, the governing body of the City of San Fernando has the authority to implement Government Code Section 20691;

WHEREAS, the governing body of the City of San Fernando has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of San Fernando of a Resolution to commence said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of San Fernando has identified the following conditions for the purpose of its election to pay EPMC;

- This benefit shall apply to all police officers and police sergeants that are hired on or after September 10, 2012.
- This benefit shall consist of paying, as scheduled below, the following specified normal member contributions as EPMC:

For police officers and police sergeants under 3% @ 55, the City shall pay as follows:

0% of normal member contributions

- The effective date of this Resolution shall be September 10, 2012.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO
DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER** the governing body of the City of San Fernando elects to pay EPMC, as set forth above.

PASSED, APPROVED AND ADOPTED this 4th day of September, 2012.

Brenda Esqueda, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 4th day of September, 2012, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elena G. Chávez, City Clerk

*This Page
Intentionally
Left Blank*

ORDINANCE NO. 1622**AN ORDINANCE OF THE CITY OF SAN FERNANDO
ADOPTING A WATER CONSERVATION AND BUILDING
SAFETY PROGRAM AND AMENDING THE SAN FERNANDO
CITY CODE**

The City Council of the City of San Fernando does ordain as follows:

Section 1. A new Article IX is hereby added to Chapter 18 (“Buildings and Building Regulations”) of the San Fernando City Code to read as follows:

“ARTICLE IX. WATER CONSERVATION AND BUILDING SAFETY PROGRAM**Sec. 18-195. Scope.**

The provisions of this article shall apply to residential properties and buildings in the city.

Sec. 18-196. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Building official means the community development director, or designee thereof.

Dwelling means a building that contains one or more dwelling units, used, intended or designed to be used, rented, leased, let or hired out to be occupied for living purposes.

Dwelling unit means a single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

Habitable space means a space in a building for living, sleeping, eating or cooking. Bathrooms, toilet rooms, closet, halls, storage or utility spaces and similar areas are not considered habitable spaces.

Low flow faucet means a faucet that allows a maximum water supply flow rate of 1.5 gallons per minute measured at 60 pounds per square inch (psi).

Low flow showerhead means a showerhead that allows a maximum water supply flow rate of 2 gallons per minute measured at 80 psi.

Low flow water closet means a water closet that discharges no more than 1.28 gallons of water per flush.

Newly constructed means a building that has never before been used or occupied for any purpose.

Residential building means a building that is of Occupancy Group R.

Residential property means real property improved with one or more residential buildings.

Water closet means a flush toilet.

Sec. 18-197. Water conservation and building safety requirements.

No building permit shall be issued for any newly constructed residential building or the repair, alteration or remodel of a dwelling unit, where the building permit valuation for the repair, alteration or remodel exceeds twenty-five percent (25%) of the value of the residential property after the repair, alteration or remodeling, nor shall any certificate of compliance required under section 18-191 of article VIII of this chapter be issued, unless the following requirements are satisfied:

- (1) *Showerheads.* All showers shall be equipped with low flow showerheads.
- (2) *Water closets.* All water closets, whether flush tank, flushometer tank or flushometer valve operated, shall be low flow water closets.
- (3) *Faucets.* All faucets shall be low flow faucets.
- (4) *Heating, ventilation and air conditioning systems.* All heating, ventilation and air conditioning systems shall be operational and maintain a minimum room temperature of sixty-eight degrees (68°) Fahrenheit (twenty-one degrees (21°) Celsius) at a point three (3) feet above the floor in all habitable spaces as certified in writing to the building official by a licensed mechanical contractor.
- (5) *Portable fire extinguishers.* All dwelling units shall be equipped with one (1) or more multi-purpose five (5) pound minimum capacity portable fire extinguishers, rated for ABC class fires, stored within ten (10) feet of any cooking range, oven or cooktop.
- (6) *Exterior security lighting.* All dwellings containing two (2) or more dwelling units shall have exterior security lighting installed at the entrance of each dwelling unit and all residential properties shall have exterior lighting installed in all parking, walkway, recreation and other similar areas on the property.
- (7) *Interior security lighting.* All residential properties shall have interior security lighting installed in all recreation and service rooms and parking garages.
- (8) *Locks.* All dwellings containing two (2) or more dwelling units shall have locks installed at all doors and windows that provide access to or egress from each dwelling unit.

Sec. 18-198. Exemption.

A person wishing an exemption from this section may submit an application in writing in a form provided by the Building Department. The building official shall approve or not approve the request for exemption within thirty (30) days. The criteria the building official will use in

determining whether or not to grant the exemption from this article shall be if the building official determines that compliance with the requirements of this article will cause existing wastewater systems to malfunction or will cause a danger to any person's health or safety. The building official's determination shall be final.

Section 2. A new subparagraph f. is hereby added to paragraph (3) of subsection (a) of Section 18-190 ("Certificate of Compliance") of Article VIII ("Residential Property Pre-Sale Inspection and Report Program") of Chapter 18 ("Buildings and Building Regulations") of the San Fernando City Code to read as follows:

“f. *Water conservation and building safety.* The residential property and all dwellings satisfy the requirements of section 18-197 of article IX of this chapter.”

Section 3. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, or invalid, or ineffective.

Section 4. The City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of San Fernando at a regular meeting held on this 4th day of September, 2012.

Brenda Esqueda, Mayor

ATTEST:

Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

Maribel S. Medina, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SAN FERNANDO)

I, ELENA G. CHÁVEZ, City Clerk of the City of San Fernando, do hereby certify that the foregoing Ordinance was adopted a regular meeting of the City Council held on the 4th day of September, 2012 and was carried by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elena G. Chávez, City Clerk

*This Page
Intentionally
Left Blank*

ORDINANCE NO. 1623**AN ORDINANCE OF THE CITY OF SAN FERNANDO AMENDING THE SAN FERNANDO CITY CODE TO ADD CHAPTER 23, REGARDING THE REGULATION OF SMOKING IN OUTDOOR PLACES**

WHEREAS, tobacco use causes death and disease and continues to be an urgent public health challenge, as evidenced by the following:

- Tobacco-related illness is the leading cause of preventable death in the United States,¹ accounting for about 443,000 deaths each year;² and
- Scientific studies have concluded that tobacco use can cause chronic lung disease, coronary heart disease, and stroke, in addition to cancer of the lungs, larynx, esophagus, and mouth;³ and
- Some of the most common types of cancers including stomach, liver, uterine, cervix, and kidney are related to tobacco use;⁴ and

WHEREAS, secondhand smoke has been repeatedly identified as a health hazard, as evidenced by the following:

- The U.S. Surgeon General concluded that there is no risk-free level of exposure to secondhand smoke;⁵ and
- The California Air Resources Board placed secondhand smoke in the same category as the most toxic automotive and industrial air pollutants by categorizing it as a toxic air contaminant for which there is no safe level of exposure;⁶ and
- The California Environmental Protection Agency included secondhand smoke on the Proposition 65 list of chemicals known to the state of California to cause cancer, birth defects, and other reproductive harm;⁷ and

¹ US Department of Health and Human Services, Centers for Disease Control and Prevention. *Tobacco Use: The Nation's Leading Killer*. 2011, p. 2. Available at: www.cdc.gov/chronicdisease/resources/publications/aag/pdf/2011/Tobacco_AAG_2011_508.pdf.

² US Department of Health and Human Services, Centers for Disease Control and Prevention. *Tobacco Use: Targeting the Nation's Leading Killer*. 2011, p. 2. Available at: www.cdc.gov/chronicdisease/resources/publications/aag/pdf/2011/Tobacco_AAG_2011_508.pdf.

³ US Department of Health and Human Services, Centers for Disease Control and Prevention. *Tobacco Use: The Nation's Leading Killer*. 2011, p. 2. Available at: www.cdc.gov/chronicdisease/resources/publications/aag/pdf/2011/Tobacco_AAG_2011_508.pdf.

⁴ Leistikow B, Zubair K, Connolly GN, et al. "Male Tobacco Smoke Load and Non-Lung Cancer Mortality Associations in Massachusetts." *BMC Cancer*, 8:341, 2008. Available at: www.biomedcentral.com/1471-2407/8/341.

⁵ US Department of Health and Human Services, Office of the Surgeon General. *How Tobacco Smoke Causes Disease: The Biology and Behavioral Basis for Smoking-Attributable Disease: A Report of the Surgeon General*. 2010, p. 9. Report highlights available at: www.surgeongeneral.gov/library/tobaccosmoke/factsheet.html.

⁶ Resolution 06-01, Cal. Air Resources Bd. (2006) at 5. Available at: www.arb.ca.gov/regact/ets2006/res0601.pdf; see also California Environmental Protection Agency, Air Resources Board. *News Release, California Identifies Secondhand Smoke as a "Toxic Air Contaminant."* Jan. 26, 2006. Available at: www.arb.ca.gov/newsrel/nr012606.htm.

⁷ California Environmental Protection Agency, Office of Environmental Health Hazard Assessment. *Chemicals Known to*

WHEREAS, exposure to secondhand smoke causes death and disease, as evidenced by the following:

- Secondhand smoke is responsible for as many as 3,000 deaths from lung cancer and 46,000 deaths from heart disease among nonsmokers each year in the United States;⁸ and
- Exposure to secondhand smoke increases the risk of coronary heart disease by approximately thirty percent;⁹ and
- Secondhand smoke exposure causes lower respiratory tract infections, such as pneumonia and bronchitis in as many as 300,000 children in the United States under the age of 18 months each year;¹⁰ and exacerbates childhood asthma;¹¹ and

WHEREAS, smokeless tobacco is not a safe alternative to smoking and causes its own share of death and disease, as evidenced by the following:

- Smokeless tobacco use causes leukoplakia, a disease causing white patches to form in the user's mouth that can become cancerous;¹² smokeless tobacco products are known to cause lung, larynx, esophageal, and oral cancer;¹³ and the regular use of snuff doubles the user's risk of cardiovascular disease and death;¹⁴ and
- Prolonged use of snus, a form of smokeless tobacco, contributes to high blood pressure, a factor of cardiovascular disease, and to a higher likelihood of suffering a fatal stroke;¹⁵ and

WHEREAS, tobacco use and exposure to secondhand smoke impose great social and economic costs, as evidenced by the following:

the State to Cause Cancer or Reproductive Toxicity. 2006, p. 8 & 17. Available at: www.oehha.ca.gov/prop65/prop65_list/files/P65single081106.pdf.

⁸ US Department of Health and Human Services, Centers for Disease Control and Prevention. *Tobacco Use: Targeting the Nation's Leading Killer*. 2011, p. 2. Available at: www.cdc.gov/chronicdisease/resources/publications/aag/pdf/2011/Tobacco_AAG_2011_508.pdf.

⁹ Barnoya J and Glantz S. "Cardiovascular Effects of Secondhand Smoke: Nearly as Large as Smoking." *Circulation*, 111: 2684-2698, 2005. Available at: www.circ.ahajournals.org/cgi/content/full/111/20/2684.

¹⁰ US Department of Health and Human Services, Centers for Disease Control and Prevention. *Tobacco Use: Targeting the Nation's Leading Killer*. 2011, p. 2. Available at: www.cdc.gov/chronicdisease/resources/publications/aag/pdf/2011/Tobacco_AAG_2011_508.pdf.

¹¹ US Department of Health and Human Services, Centers for Disease Control and Prevention. *Tobacco Use: Targeting the Nation's Leading Killer*. 2011, p. 2. Available at: www.cdc.gov/chronicdisease/resources/publications/aag/pdf/2011/Tobacco_AAG_2011_508.pdf.

¹² US Department of Health and Human Services, Centers for Disease Control and Prevention. *Fact Sheet – Smokeless Tobacco Facts*, www.cdc.gov/tobacco/data_statistics/fact_sheets/smokeless/smokeless_facts/index.htm#chewing (last updated January 28, 2011).

¹³ US Department of Health and Human Services, Centers for Disease Control and Prevention. *Tobacco Use: Targeting the Nation's Leading Killer*. 2011, p. 2. Available at: www.cdc.gov/chronicdisease/resources/publications/aag/pdf/2011/Tobacco_AAG_2011_508.pdf.

¹⁴ Hatsukami DK and Severson HH. "Oral Spit Tobacco: Addiction, Prevention, and Treatment." *Nicotine and Tobacco Research*, 1(1): 21-44, 1999. Abstract available at: <http://ntr.oxfordjournals.org/content/1/1/21.abstract>.

¹⁵ "Prolonged Use of Swedish Moist Snuff Increases Risk of Fatal Cardiovascular Disease and Stroke." *Medical News Today*, November 15, 2007, www.medicalnewstoday.com/articles/88868.php.

- The total annual economic burden of smoking in the United States is \$193 billion;¹⁶ and
- From 2001-2004, the average annual health care expenditures attributable to smoking were approximately \$96 billion;¹⁷ and
- The medical and other costs to nonsmokers due to exposure to secondhand smoke were estimated at over \$10 billion per year in the United States in 2005;¹⁸ and
- California's Tobacco Control Program saved the state and its residents \$86 billion in health care expenditures between the year of its inception, 1989, and 2004, with savings growing yearly;¹⁹ and

WHEREAS, exposure to secondhand smoke anywhere has negative health impacts, and exposure to secondhand smoke does occur at significant levels outdoors, as evidenced by the following:

- Levels of secondhand smoke exposure outdoors can reach levels attained indoors depending on direction and amount of wind and number and proximity of smokers;²⁰ and
- Irritation from secondhand smoke begins at levels as low as 4 micrograms per cubic meter, and in some outdoor situations this level can be found as far away as 13 feet from the burning cigarette;²¹ and
- Smoking cigarettes near building entryways can increase air pollution levels by more than two times as compared to background levels, with maximum levels reaching the "hazardous" range on the US EPA's Air Quality Index.²²

¹⁶ US Department of Health and Human Services, Centers for Disease Control and Prevention. *Fact Sheet – Economic Facts about U.S. Tobacco Production and Use*, www.cdc.gov/tobacco/data_statistics/fact_sheets/economics/econ_facts/index.htm#costs (last updated March 9, 2011).

¹⁷ US Department of Health and Human Services, Centers for Disease Control and Prevention. *Fact Sheet – Economic Facts about U.S. Tobacco Production and Use*, www.cdc.gov/tobacco/data_statistics/fact_sheets/economics/econ_facts/index.htm#costs (last updated March 9, 2011).

¹⁸ Behan DF, Eriksen MP and Lin, Y. *Economic Effects of Environmental Tobacco Smoke*. Schaumburg, IL: Society of Actuaries, 2005, p. 2. Available at: [www.soa.org/files/pdf/ETSReportFinalDraft\(Final%203\).pdf](http://www.soa.org/files/pdf/ETSReportFinalDraft(Final%203).pdf); see also US Department of Health and Human Services, Centers for Disease Control and Prevention. *Fact Sheet – Fast Facts*, www.cdc.gov/tobacco/data_statistics/fact_sheets/fast_facts/index.htm (last updated March 9, 2011).

¹⁹ Lightwood JM, Dinno A and Glantz SA. "Effect of the California Tobacco Control Program on Personal Health Care Expenditures." *PLoS Med*, 5(8): e178, 2008. Available at: www.plosmedicine.org/article/info:doi/10.1371/journal.pmed.0050178.

²⁰ Klepeis NE, Ott WR, and Switzer P. *Real-Time Monitoring of Outdoor Environmental Tobacco Smoke Concentrations: A Pilot Study*. San Francisco: University of California, San Francisco and Stanford University, 2004, p. 80, 87. Available at: http://exposurescience.org/pub/reports/Outdoor_ETS_Final.pdf; see also Klepeis NE, Ott WR and Switzer P. "Real-Time Measurement of Outdoor Tobacco Smoke Particles." *Journal of the Air & Waste Management Association*, 57: 522-534, 2007. Available at: www.ashaust.org.au/pdfs/OutdoorSHS0705.pdf.

²¹ Junker MH, Danuser B, Monn C, et al. "Acute Sensory Responses of Nonsmokers at Very Low Environmental Tobacco Smoke Concentrations in Controlled Laboratory Settings." *Environmental Health Perspectives*, 109(10): 1045-1052, p. 1049-51, 2001. Available at: www.pubmedcentral.nih.gov/picrender.fcgi?artid=1242082&blobtype=pdf; Repace JL. "Benefits of Smoke-Free Regulations in Outdoor Settings: Beaches, Golf Courses, Parks, Patios, and in Motor Vehicles." *William Mitchell Law Review*, 34(4): 1621-1638, p. 1626, 2008. Available at: [ww.repace.com/pdf/Repace_Ch_15_Outdoor_Smoke.pdf](http://www.repace.com/pdf/Repace_Ch_15_Outdoor_Smoke.pdf).

²² Kaufman P, Zhang, B, Bondy S, et al. "Not just 'a few wisps': real-time measurement of tobacco smoke at entrances to

- To be completely free from exposure to secondhand smoke in outdoor places, a person may have to move nearly 25 feet away from the source of the smoke, about the width of a two-lane road;²³ and
- Studies on a cruise ship have found that even while cruising at 20 knots and with unlimited air volume, outdoor smoking areas contained carcinogens in nearly the same amounts as inside the ship's casino where smoking was allowed;²⁴ and

WHEREAS, cigarette butts pose a health threat to young children, as evidenced by the following:

- In 2009, American poison control centers received nearly 8,000 reports of children poisoned by the ingestion of cigarettes, cigarette butts, and other tobacco products;²⁵ and
- Children who ingest cigarette butts can experience vomiting, nausea, lethargy, and gagging;²⁶ and

WHEREAS, cigarette butts are a major and persistent source of litter, as evidenced by the following:

- It is estimated that over two billion cigarette butts are discarded every day worldwide, and that Americans alone discard more than 175 million pounds of cigarette butts every year;²⁷ and
- Cigarette butts are often cast onto sidewalks and streets, and frequently end up in storm drains that flow into streams, rivers, bays, lagoons and ultimately the ocean;²⁸ and
- Cigarette filters, made of plastic cellulose acetate, take approximately 15 years to decompose;²⁹ and

office buildings.” *Tobacco Control*. Published Online First: 21 December 2010. doi:10.1136/tc.2010.041277. Abstract available at: <http://tobaccocontrol.bmj.com/content/early/2010/12/21/tc.2010.041277.abstract>

²³ Repace JL. “Benefits of Smoke-Free Regulations in Outdoor Settings: Beaches, Golf Courses, Parks, Patios, and in Motor Vehicles.” *William Mitchell Law Review*, 34(4): 1621-1638, p. 1626, 2008. Available at: www.repace.com/pdf/Repace_Ch_15_Outdoor_Smoke.pdf.

²⁴ Repace JL. “Benefits of Smoke-Free Regulations in Outdoor Settings: Beaches, Golf Courses, Parks, Patios, and in Motor Vehicles.” *William Mitchell Law Review*, 34(4): 1621-1638, p. 1626, 2008. Available at: www.repace.com/pdf/Repace_Ch_15_Outdoor_Smoke.pdf.

²⁵ Bronstein AC, Spyker DA, Cantilena LR, et al. American Association of Poison Control Centers. “2009 Annual Report of the American Association of Poison Control Centers’ Centers’ National Poison Data System (NPDS): 27th Annual Report” *Clinical Toxicology*,# # 48(10): 979–1178, p. 1124, 2010. Available at: www.aapcc.org/dnn/Portals/0/correctedannualreport.pdf.

²⁶ US Department of Health and Human Services, Centers for Disease Control and Prevention. “Ingestion of Cigarettes and Cigarette Butts by Children – Rhode Island, January 1994 –July 1996.” *Morbidity and Mortality Weekly Report*, 46(06): 125-128, 1997. Available at: www.cdc.gov/mmwr/preview/mmwrhtml/00046181.htm.

²⁷ Surfrider Foundation, San Diego Chapter, Hold on to Your Butt, www.surfridersd.org/hotyb.php. (last visited March 10, 2011).

²⁸ Surfrider Foundation, San Diego Chapter, Hold on to Your Butt, www.surfridersd.org/hotyb.php. (last visited March 10, 2011).

²⁹ Surfrider Foundation, San Diego Chapter, Hold on to Your Butt, www.surfridersd.org/hotyb.php. (last visited March 10, 2011).

WHEREAS, laws restricting the use of tobacco products have recognizable benefits to public health and medical costs, as evidenced by the following:

- Cities with smoke free laws see an appreciable reduction in hospital admittances for heart attacks in the months and years after such laws are passed;³⁰ and
- Smoking bans help people reduce the number of cigarettes they smoke or quit altogether;³¹ and
- Strong smoking regulations for restaurants decrease the number of children who transition from experimenting with smoking to becoming actual smokers;³² and

WHEREAS, the U.S. Food and Drug Administration conducted laboratory analysis of electronic cigarette samples and found they contained carcinogens and toxic chemicals to which users and bystanders could potentially be exposed;³³ and

WHEREAS, creating smokefree areas helps protect the health of the 86.9% of Californians who are nonsmokers;³⁴ and

WHEREAS, society is becoming less tolerant and less accepting of cigarette smoking, as evidenced by the following,

- A 2008 survey of California voters found that 97% thought that secondhand smoke is harmful, 88% thought secondhand smoke was harmful even outdoors, 65% were bothered by secondhand smoke, and 73% support laws restricting smoking in outdoor public places;³⁵ and
- People living in cities with strong smokefree air laws are more likely to believe smoking is not acceptable and that smokers should attempt to quit smoking;³⁶ and

³⁰ US Department of Health and Human Services, Centers for Disease Control and Prevention. "Reduced Hospitalizations for Acute Myocardial Infarction After Implementation of a Smoke-Free Ordinance – City of Pueblo, Colorado, 2002 – 2006." *Morbidity and Mortality Weekly Report*, 57(51&52): 1373-1377, 2009. Available at: www.cdc.gov/mmwr/preview/mmwrhtml/mm5751a1.htm; Glantz SA. "Meta-Analysis of the Effects of Smokefree Laws on Acute Myocardial Infarction: An Update." *Preventive Medicine*, 47(4): 452-453, 2008. Abstract available at: www.ncbi.nlm.nih.gov/pmc/articles/PMC2927851/?tool=pubmed.

³¹ Neighmond P. "Smoking Bans Help People Quit, Research Shows." *National Public Radio*, October 25, 2007, www.npr.org/templates/story/story.php?storyId=15610995.

³² Siegel M, Albers AB, Cheng DM, et al. "Local Restaurant Smoking Regulations and the Adolescent Smoking Initiation Process: Results of a Multilevel Contextual Analysis Among Massachusetts Youth." *Archives of Pediatrics and Adolescent Medicine*, 162(5): 477-483, 2008. Available at: <http://archpedi.ama-assn.org/cgi/reprint/162/5/477.pdf>.

³³ US Food and Drug Administration. *News Release, FDA and Public Health Experts Warn About Electronic Cigarettes*. July 22, 2009. Available at: www.fda.gov/NewsEvents/Newsroom/PressAnnouncements/ucm173222.htm.

³⁴ California Department of Public Health, *News Release, State's Latest Tobacco Ads Debut*. December 20, 2010. Available at: www.cdph.ca.gov/Pages/NR10-099.aspx.

³⁵ Goodwin Simon Victoria Research. *Study of California Voters' Attitudes About Secondhand Smoke Exposure*. Sacramento: Center for Tobacco Policy & Organizing, 2008, p. 1-3. Available at: www.center4tobaccopolicy.org/_files/_files/Results%20of%20SHS%20Poll%20November%202008.pdf.

³⁶ Indiana University. *News Release, Indiana University Research at American Public Health Association Meeting*. October 27, 2008. Available at: <http://newsinfo.iu.edu/tips/page/normal/9085.html#3>.

- As of 2010, there are at least 273 California cities and counties with local laws restricting smoking in recreational areas, 85 with smokefree outdoor dining laws, and 23 that restrict smoking on sidewalks in commercial areas;³⁷ and

WHEREAS, state law prohibits smoking within 25 feet of playgrounds and tot lots and expressly authorizes local communities to enact additional restrictions;³⁸ and state law prohibits smoking within 20 feet of entryways and operable windows of government buildings;³⁹ and

WHEREAS, there is no Constitutional right to smoke;⁴⁰

NOW THEREFORE, it is the intent of the City Council, in enacting this ordinance, to provide for the public health, safety, and welfare by discouraging the inherently dangerous behavior of smoking and tobacco use around non-tobacco users, especially children; by protecting the public from exposure to secondhand smoke where they live, work, and play; by reducing the potential for children to wrongly associate smoking and tobacco use with a healthy lifestyle; and by affirming and promoting a healthy environment in the City.

Section1. Amendments

The City Council hereby amends the City Code by adding Chapter 23 to read as follows:

Sec. 23-1. DEFINITIONS.

The following words and phrases, whenever used in this Chapter shall have the meanings defined in this section unless the context clearly requires otherwise:

(a) “Business” means any sole proprietorship, partnership, joint venture, corporation, association, or other entity formed for profit-making purposes.

(b) “Dining Area” means any area, including streets and sidewalks, which is available to or customarily used by the general public or an Employee, and which is designed, established, or regularly used for consuming food or drink.

(c) “Employee” means any Person who is employed or retained as an independent contractor by any Employer or Nonprofit Entity in consideration for direct or indirect monetary wages or profit, or any Person who volunteers his or her services for an Employer or Nonprofit Entity.

(d) “Employer” means any Business or Nonprofit Entity that retains the service of one or

³⁷ American Lung Association in California *State of Tobacco Control 2010 – California Local Grades*, 2010. p. 9. Available at: www.lungusa.org/associations/states/california/assets/pdfs/sotc-2010/sotc2010_full-report.pdf.

³⁸ Cal. Health & Safety Code § 104495 (West 2008).

³⁹ Cal. Gov’t Code § 7597 (West 2008).

⁴⁰ Public Health Law & Policy, Technical Assistance Legal Center. *There Is No Constitutional Right to Smoke*. 2005. Available at www.phlpnet.org/tobacco-control/products/there-no-constitutional-right-smoke.

more Employees.

(e) “Enclosed Area” means an area in which outside air cannot circulate freely to all parts of the area, and includes an area that has:

- (1) any type of overhead cover whether or not that cover includes vents or other openings and at least three (3) walls or other vertical boundaries of any height whether or not those boundaries include vents or other openings; or
- (2) four (4) walls or other vertical boundaries that exceed six (6) feet in height whether or not those boundaries include vents or other openings.

(f) “Nonprofit Entity” means any entity that meets the requirements of California Corporations Code section 5003 as well as any corporation, unincorporated association or other entity created for charitable, religious, philanthropic, educational, political, social or similar purposes, the net proceeds of which are committed to the promotion of the objectives or purposes of the entity and not to private gain. A government agency is not a Nonprofit Entity within the meaning of this Chapter.

(g) “Person” means any natural person, Business, cooperative association, Nonprofit Entity, personal representative, receiver, trustee, assignee, or any other legal entity including government agencies.

(h) “Place of Employment” means any area under the legal or de facto control of an Employer, that an Employee or the general public may have cause to enter in the normal course of the operations, regardless of the hours of operation.

(i) “Public Place” means any place, publicly or privately owned, which is open to the general public regardless of any fee or age requirement.

(k) “Reasonable Distance” means a distance of twenty-five (25) feet in any direction from an area in which Smoking is prohibited.

(l) “Recreational Area” means any area, including streets and sidewalks, that is publicly or privately owned /owned, controlled or used by the City and open to the general public for recreational purposes, regardless of any fee or age requirement. The term “Recreational Area” includes but is not limited to parks, picnic areas, playgrounds, sports fields, golf courses, walking paths, gardens, hiking trails, bike paths, riding trails, swimming pools, roller- and ice-skating rinks, skateboard parks, amusement parks, and beaches.

(m) “Service Area” means any publicly or privately owned area, including streets and sidewalks, that is designed to be used or is regularly used by one or more Persons to receive a service, wait to receive a service or to make a transaction, whether or not such service or transaction includes the exchange of money. The term “Service Area” includes but is not limited to areas including or adjacent to information kiosks, automatic teller machines (ATMs), ticket lines, bus stops or shelters, mobile vendor lines or cab stands.

(n) “Smoke” means the gases, particles, or vapors released into the air as a result of combustion, electrical ignition or vaporization, when the apparent or usual purpose of the combustion, electrical ignition or vaporization is human inhalation of the byproducts, except when the combusting material contains no tobacco or nicotine and the purpose of inhalation is solely olfactory, such as, for example, smoke from incense. The term “Smoke” includes, but is not limited to, tobacco smoke, electronic cigarette vapors, and marijuana smoke.

(o) “Smoking” means engaging in an act that generates Smoke, such as, for example: possessing a lighted pipe, a lighted hookah pipe, an operating electronic cigarette, a lighted cigar, or a lighted cigarette of any kind; or lighting or igniting a pipe, a hookah pipe, a cigar, or a cigarette of any kind.

(p) “Tobacco Product” means any substance containing tobacco leaf, and any product or formulation of matter containing biologically active amounts of nicotine that is manufactured, sold, offered for sale, or otherwise distributed with the expectation that the product or matter will be introduced into a human body, but does not include any cessation product specifically approved by the United States Food and Drug Administration for use in treating nicotine or tobacco dependence.

(q) “Unenclosed Area” means any area that is not an Enclosed Area.

Sec. 23-2. PROHIBITION OF SMOKING AND TOBACCO PRODUCT USE IN UNENCLOSED AREAS

(a) Smoking and the use of Tobacco Products is prohibited in the Unenclosed Areas of the following places within the City, except places where Smoking or the use of Tobacco Products is already prohibited by state or federal law, in which case those laws apply:

- (1) Recreational Areas;
- (2) Service Areas;
- (3) Dining Areas;
- (4) Places of Employment;

(5) Other Public Places, when being used for a public event, including but not limited to a farmers’ market, parade, craft fair, festival, or any other event which may be attended by the general public, provided that Smoking is permitted on streets and sidewalks being used only in a traditional capacity as pedestrian or vehicular thoroughfares, unless otherwise prohibited by this Chapter or other law.

(b) Nothing in this Chapter prohibits any Person, Employer, or Nonprofit Entity with legal control over any property from prohibiting Smoking and Tobacco Product use on any part of such property, even if Smoking or the use of Tobacco Products is not otherwise prohibited in that area.

Sec. 23-3. REASONABLE SMOKING DISTANCE REQUIRED

(a) Smoking in all Unenclosed Areas shall be prohibited within a Reasonable Distance from any doorway, window, opening, crack, or vent into an Enclosed Area in which Smoking is prohibited, except while the Person Smoking is actively passing on the way to another destination and provided Smoke does not enter any Enclosed Area in which Smoking is prohibited.

(b) Smoking in Unenclosed Areas shall be prohibited within a Reasonable Distance from any Unenclosed Areas in which Smoking is prohibited under Sec. 23-2 of this Chapter, except while the Person Smoking is actively passing on the way to another destination and provided Smoke does not enter any Unenclosed Area in which Smoking is prohibited.

Sec. 23-4. OTHER REQUIREMENTS AND PROHIBITIONS

(a) No Person, Employer, or Nonprofit Entity shall knowingly permit Smoking or the use of Tobacco Products in an area which is under the legal or de facto control of that Person, Employer or Nonprofit Entity and in which Smoking or the use of Tobacco Products is prohibited by law, unless otherwise required by state or federal law.

(b) No Person, Employer, or Nonprofit Entity shall knowingly or intentionally permit the presence or placement of ash receptacles, such as, for example, ash trays or ash cans, within an area under the legal or de facto control of that Person, Employer or Nonprofit Entity and in which Smoking or the use of Tobacco Products is prohibited by law, including, without limitation, within a Reasonable Distance required by this Chapter from any area in which Smoking or the use of Tobacco Products is prohibited. Notwithstanding the foregoing, the presence of ash receptacles in violation of this subsection shall not be a defense to a charge of Smoking or the use of Tobacco Products in violation of any provision of this Chapter.

(c) No Person shall dispose of used Smoking or Tobacco Product waste within the boundaries of an area in which Smoking is prohibited, including within any Reasonable Distance required by this Chapter.

(d) A Person, Employer, or Nonprofit Entity that has legal or de facto control of an Unenclosed Area in which Smoking or the use of Tobacco Products is prohibited by this Chapter shall post a clear, conspicuous and unambiguous “No Smoking” or No Use of Tobacco Products or “Smokefree” or “Tobacco-Free” sign at each point of ingress to the area, and in at least one other conspicuous point within the area. The signs shall have letters of no less than one inch in height and shall include the international “No Smoking” symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it). Signs posted on the exterior of buildings to comply with this section shall include the Reasonable Distance requirement set forth in Sec. 23-3. For purposes of this section, the City Administrator or his/her designee shall be responsible for the posting of signs in regulated facilities owned or leased in whole or in part by the City. Notwithstanding this provision, the presence or absence of signs shall not be a defense to a charge of Smoking or the use of Tobacco Products in violation of any other provision of this Chapter.

(e) No Person, Employer, or Nonprofit Entity shall intimidate, threaten any reprisal, or effect any reprisal, for the purpose of retaliating against another Person who seeks to attain compliance with this Chapter.

(f) Each instance of Smoking or Tobacco Product use in violation of this Chapter shall constitute a separate violation. For violations other than for Smoking, each day of a continuing violation of this Chapter shall constitute a separate violation.

Sec. 23-5. PENALTIES AND ENFORCEMENT.

(a) The remedies provided by this Chapter are cumulative and in addition to any other remedies available at law or in equity.

(b) Each incident of Smoking or use of Tobacco Products in violation of this Chapter is an infraction subject Chapter 1, Articles II and III of the City Code. Other violations of this Chapter may, in the discretion of the City Attorney, be prosecuted as infractions when the interests of justice so requires. Enforcement of this chapter shall be the responsibility of City Administrator or his/her designee. In addition, any peace officer or code enforcement official also may enforce this chapter.

(c) Any violation of this Chapter is hereby declared to be a nuisance.

(d) In addition to other remedies provided by this Chapter or by other law, any violation of this Chapter may be remedied by a civil action brought by the City Attorney, including, but not limited to, administrative or judicial nuisance abatement proceedings, civil or criminal code enforcement proceedings, and suits for injunctive relief.

Section 2. **Statutory construction & severability.** It is the intent of the City Council of the City of San Fernando to supplement applicable state and federal law and not to duplicate or contradict such law and this ordinance shall be construed consistently with that intention. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of San Fernando hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof independently, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

Section 3. **Certification.** The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be published as required by law.

PASSED, APPROVED AND ADOPTED by the City Council of the City of San Fernando at a regular meeting held on this 4th day of September, 2012.

Brenda Esqueda, Mayor

ATTEST:

Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

Maribel S. Medina, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SAN FERNANDO)

I, ELENA CHAVEZ, City Clerk of the City of San Fernando, do hereby certify that the foregoing Ordinance was adopted at a regular meeting of the City Council held on the 4th day of September, 2012 and was carried by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elena G. Chávez, City Clerk

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*

ADMINISTRATION DEPARTMENT**MEMORANDUM**

TO: Mayor Brenda Esqueda and Councilmembers
FROM: Al Hernández, City Administrator
DATE: September 4, 2012
SUBJECT: Financial Statement – May 2012

RECOMMENDATION:

It is recommended that the City Council receive and file the Financial Statement for May 2012 (Attachment “A”).

BACKGROUND:

Fiscal Year Ending June 2012 Budget was approved by City Council on July 18, 2011, reflecting a balanced General Fund.

ANALYSIS/CONCLUSION:

The City is on a modified cash basis and financials are reported on an unaudited cash basis.

BUDGET IMPACT:

None.

ATTACHMENT:

A. May 2012 Financial Statement

*This Page
Intentionally
Left Blank*

ATTACHMENT "A"

City of San Fernando

Financial Statement

Unaudited – Cash Basis



05.31.12

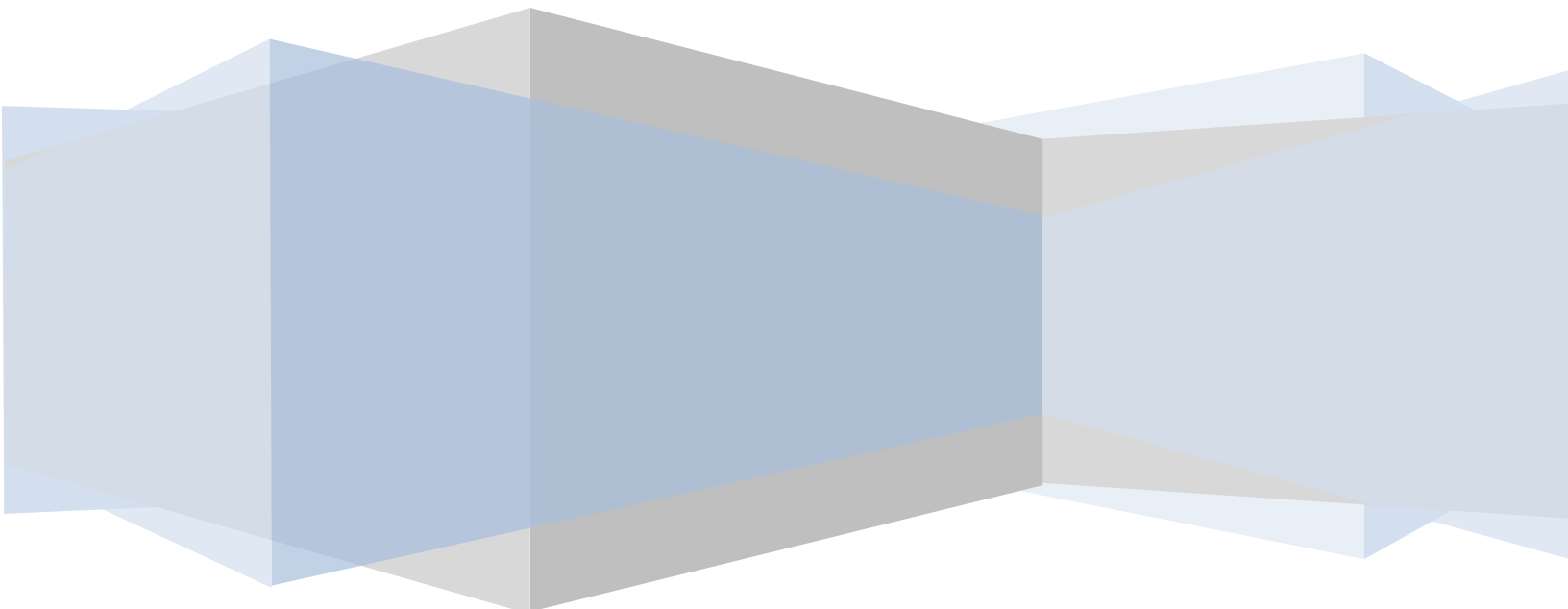
Table of Contents

Commentary – Month of May	1
----------------------------------	----------

Commentary – YTD May	7
-----------------------------	----------

P & L

General Fund	Revenues	15
	Expenses	16
Self Insurance Fund		17
Water Fund		18
Sewer Fund		19
Refuse Disposal Fund		20
State Gas Tax		21
Recreation		22
Retirement		23



Commentary | May 2012

GENERAL

The major revenues and expense accounts are being adjusted to reflect seasonal variances.

The City operates on a modified cash basis and we accrued June revenues and expenses at year end. As we expect revenues to continue to be lighter than the previous year, we have kept expenses down during this period. Major Public Works projects that continue include:

- Street Maintenance; and
- Nitrate System.

REVENUES

General Fund

Property Tax revenues of \$110,696 were \$16,696 (+18%) greater than budget of \$94,000; secured Property Tax were more than budget by \$29,091. This is timing as it is expected that June will be less than budget. This overage was offset by a tax penalty and interest adjustment (\$7,209) in May.

FY 09-10	FY 10-11	FY 11-12
\$ 334,741	\$ 149,822	\$ 110,696

Property Taxes In-Lieu of VLF of \$937,336 were \$15,035 (+2%) greater than budget of \$922,301; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 952,525	\$ 926,656	\$ 937,336

Sales & Use Tax revenues of \$208,350 were \$1,350 (+1%) greater than budget of \$207,000; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 271,580	\$ 240,892	\$ 208,350

Triple Flip of VLF of \$301,687 was \$21,313 (-7%) less than budget of \$323,000; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 350,054	\$ 445,570	\$ 301,687

Commentary | May 2012

Business License Taxes of \$27,924 were \$5,924 (+27%) better than budget of \$22,000; May Business License includes one late payment of \$6,786 (including penalties).

Franchise Fees of \$31,478 were \$31,478 as budgeted.

Admissions of \$71,919 were \$2,919 (+4%) greater than budget of \$69,000; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 72,856	\$ 75,598	\$ 71,919

Construction Permits of \$31,423 were 14,206 (+83%) better than budget of \$17,117; Construction permits were \$9,544 better than budget, planning review fees were \$3,671 better, and banner/sign permits were \$1,222 better than budget.

Parking Citations of \$64,348 were \$6,485 (-9%) less than budget of \$70,833; this is the result of fewer citations issued compared to same period in prior years. As of July 1, 2011, the San Fernando Courthouse has redirected all traffic related cases/hearings and other civil cases to the Chatsworth Courthouse location. This has had a significant impact on parking citations issued in the Civic Center area.

FY 09-10	FY 10-11	FY 11-12
\$ 70,526	\$ 49,819	\$ 64,348

Interest and Rental Income of \$17,802 were \$20,531 (-54%) less than budget of \$38,333; budgeted rental income included a \$25,000 payment from Mission Community Hospital which was received in June.

RDA & Miscellaneous Reimbursements of \$1,623 were \$5,159 (-76%) less than budget of \$6,782; this is the result of not receiving any Ca. reimbursement for mandated costs (\$5,500).

Charges for Current Services of \$16,159 were \$19,758 (-55%) less than budget of \$35,917; this is the result of special police services (-\$18,425) and vehicle inspection fees (\$3,032).

Sales of Property & Other Revenues of \$124,438 were \$27,997 (+29%) better than budget of \$96,942; this is due to code enforcement (-\$14,544) being staffed one less person in comparison to prior year, impounded vehicles (-\$667), facility rental (-\$2,799), parking meters (-\$3,438), zoning & planning fees (-\$3,118), swimming pool (+\$10,645), and CalPERS reimbursement (+\$53,665).

Self Insurance Fund

Worker's compensation premiums (revenue) of \$71,577 were \$19,385 (-21%) less than budget of \$90,962; seasonal budget was higher than expected. Account is better than budget overall.

Commentary | May 2012

Water Fund

Water Service Charges of \$238,110 were \$40,223 (-14%) less than budget of \$278,333; this variance is due to \$100,000 being budgeted as miscellaneous revenue and water consumption is \$52,039 better than budget in May 2012.

FY 09-10	FY 10-11	FY 11-12
\$ 355,224	\$ 245,773	\$ 238,110

Sewer Fund

Sewer Service Charges of \$203,550 were \$15,466 (+8%) better than budget of \$188,083; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 206,874	\$ 199,583	\$ 203,550

Refuse Disposal

Refuse Disposal revenues of \$102,435 were \$1,482 (-1%) less than budget of \$103,917; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 101,084	\$ 102,403	\$ 102,435

State Gas Tax

Gas Tax revenues of \$104,523 were \$56,658 (+118%) greater than budget of \$47,865; this is the result of \$52,430 for Gas Tax Section 2103. Beginning in FY 2010-11, Section 2103 was added to allocate funds from a new motor vehicle fuel excise tax that replaced previous taxes from Prop 42 sales tax on gas. This change is known as the "Fuel Tax Swap of 2010". Section 2103 funds are allocated on a per capita basis.

FY 09-10	FY 10-11	FY 11-12
\$ 0	\$ 122,563	\$ 104,523

Commentary | May 2012

Recreation

Recreation (Fund 17) reimbursements of \$9,470 were \$7,145 (+307%) greater than budget of \$2,325; this variance is the result of aerobics (+\$2,312), Swim Lessons (+\$1,194), and youth sports (+\$1,825).

FY 09-10	FY 10-11	FY 11-12
\$ 40,410	\$ 17,330	\$ 9,470

Retirement Fund

Property Tax revenue of \$860,834 were \$648,834 greater than budget of \$212,000; this variance is a result of the dissolution of Redevelopment (RDA). The project areas within the City's RDA received tax increment based on the assessed values of property within each project area. AB X1 26 signed by Governor Brown, and upheld by the State Supreme Court, reallocates the retirement portion of the property tax assessment back to the City.

FY 09-10	FY 10-11	FY 11-12
\$ 156,324	\$ 209,908	\$ 860,834

EXPENDITURES

General Fund

City Council expenditures of \$9,533 were \$198 (-2%) less than budget of \$9,731; no major variance.

City Treasurer expenditures of \$11,307 were \$347 (-3%) less than budget of \$11,654; no major variance.

City Administration expenses of \$15,977 were \$4,690 (-23%) less than budget of \$20,666; this variance is due to having savings in professional services (\$2,340), salaries/benefits (\$1,743), and supplies (\$464).

Personnel Division expenses of \$20,721 were \$5,486 (-21%) less than budget of \$26,207; this is the result savings in professional services (\$2,607) and contractual services (\$2,120). These are the result of not recruiting for Police Chief and Automated Time Clock.

City Attorney expenses of \$43,773 were \$27,106 (+163%) greater than budget of \$16,667; this variance is the result of ongoing litigation and investigations.

Commentary | May 2012

City Clerk expenditures of \$11,467 were \$1,039 (+10%) greater than budget of \$10,429; this variance is the result of contractual services (\$1,306) for code updates.

Finance expenses of \$27,505 were \$15,538 (-36%) less than budget of \$43,043; savings are from salaries/benefits (\$9,259) and professional services (\$4,635). No payments for contractual services, other than one (\$665) for the City Auditor as final payment for auditing services.

Community Development expenditures of \$26,094 were \$7,564 (-22%) less than budget of \$33,658; this variance is due to having savings in equipment replacement (\$1,750), and professional services (\$6,312).

Retirement PERS expenditures of \$134,486 were \$31,663 (-19%) less than budget of \$166,150; this variance is due to a reduction of active employees since the adoption of the current year budget and not filling those vacant positions.

Non Departmental expenses of \$57,075 were \$24,550 (+75%) greater than budget of \$35,525; this variance is due to an adjustment to budget (\$37,000) to unemployment insurance. This is offset by contractual services (\$15,000).

Fire Services (Los Angeles Fire Department) expenditures of \$526,560 were as budgeted; in the month of May, two invoice to Los Angeles Fire Department were paid (December and January).

Police expenditures of \$512,419 were \$20,010 (+4%) greater than budget of \$492,409; no major variance.

Public Works expenditures of \$168,430 were \$6,397 (+4%) greater budget of \$162,034; no major variance.

Recreation & Community Services expenditures of \$118,073 were \$22,856 (+24%) greater than budget of \$95,216; May includes one payment to Southern California Gas Company (\$17,945), quarterly payment to Tecogen (\$4,013), and lifeguard services (\$16,000), which represents April and May billing.

Self Insurance Fund

City Attorney expenditures related to the self insurance fund of \$0 were \$8,168 less than budget of \$8,168; there were no attorney fees in May related to the Self Insurance Fund.

Non-Departmental self insurance fund expenditures of \$41,732 were \$3,431 (+9%) greater than budget of \$38,300; no major variance.

Commentary | May 2012

Water Department

City Attorney expenditures of \$6,617 were \$6,617 better than budget of \$0; these expenses are related to the Prop. 218 utility rate increases. A budget will be established during the mid-year process.

Public Works expenditures of \$237,529 were \$11,679 (-5%) less than budget of \$249,208; no major variance.

Sewer Fund

City Attorney expenditures of \$2,720 were \$2,720 greater than budget of \$0; these expenses are related to the Prop. 218 utility rate increase.

Public Works expenditures of \$102,329 were \$8,190 (+9%) greater than budget of \$94,139; no major variance.

Refuse Disposal Fund

Public Works expenditures of \$148,431 were \$49,698 (+50%) greater than budget of \$98,733; this is the result of paying two months of refuse invoices (March and April).

Gas Tax

Non Departmental expenditures of \$75,881 were \$823 (-1%) less than budget of \$76,704; no major variance.

Public Works expenditures of \$789 were \$13,473 (-94%) less than budget of \$14,262; this is the result of no capital projects expenses in May.

Recreation

Recreation and Community Services expenditures of \$5,973 were \$561 (+10%) greater than budget of \$5,412; no major variance.

Retirement

Retirement PERS expenditures of \$265,886 were \$14,839 (-5%) less than budget of \$280,725; no major variance.

Commentary | YTD May 2012

GENERAL

Year to date revenues are down compared to budget due to the state of the national and local economy; major variances include:

- Code Enforcement;
- Parking Citations; and
- Transfer from Other Funds (RDA Related).

Parking Citations are down due to a higher rate of unpaid citations that are going to collections and fewer citations be issued. A major factor on the issues of parking citations is the County's decision to move all traffic related hearings from the San Fernando Courthouse to the Chatsworth Courthouse. We will continue to monitor this account in the coming months. Also, Code Enforcement has forwarded uncollected accounts to the Franchise Tax Board for collections as residences file their annual California tax returns. Finance and Police Department met with DataTicket in August 2011 to discuss parking citation revenue. DataTicket will now be utilizing a third party professional collection agency to attempt active collections on over \$1 million in outstanding parking citations.

Budgeted expenditures have been reduced compared to FY 2010-11 expenditures. This is a result of carrying open positions, deferring operations and maintenance expenses where possible, and continued labor negotiations with the various bargaining units.

Major Public Works projects that are expected to either start or continue include:

- Street maintenance; and
- Nitrate System Continues.

REVENUES

General Fund

Property Tax revenues of \$1,267,180 were \$103,320 (-8%) less than budget of \$1,370,500; no major variance.

FY 09-10
\$ 1,348,332

FY 10-11
\$ 1,130,719

FY 11-12
\$ 1,267,180

Commentary | YTD May 2012

Property Taxes In-Lieu of VLF of \$1,874,672 were equal to budget of \$1,874,672; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 1,905,501	\$ 1,853,313	\$ 1,874,672

Sales and Use Tax revenues of \$1,859,871 were \$88,379 (-5%) less than budget of \$1,948,250; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 2,062,295	\$ 1,844,981	\$ 1,859,871

Triple Flip of VLF of \$603,373 was \$0 less than budget of \$603,373; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 700,108	\$ 890,790	\$ 603,373

Business License Taxes of \$1,008,730 were \$59,270 (-6%) less than budget of \$1,068,000; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 1,333,480	\$ 995,857	\$ 1,008,730

Franchise Fees of \$263,970 were \$6,470 (-6%) less than budget of \$257,500; no major variance.

Admissions of \$697,093 were \$4,707 (-1%) less than budget of \$701,800; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 627,366	\$ 675,322	\$ 697,093

Construction Permit revenues of \$260,363 were \$73,813 (+40%) greater than budget of \$186,550; this is the result of permits for 131 Park Avenue (\$35,029), and 1624/1616 Second Street (\$9,079). Additionally, planning review is up (\$6,793), garage permits are up (\$5,338), and business license permits are up (\$3,299).

Commentary | YTD May 2012

Parking Citations of \$609,841 were \$36,508 (+6%) greater than budget of \$573,333; this is the result of fewer citations issued compared to the same period in prior years. As of July 1, 2011, the San Fernando Courthouse has redirected all traffic related cases/hearings and other civil cases to the Chatsworth Courthouse location. This has had a significant impact on parking citations issued in the Civic Center area.

FY 09-10	FY 10-11	FY 11-12
\$ 719,609	\$ 721,856	\$ 609,841

Interest and Rental Income of \$159,083 were \$37,580 (-19%) less than budget of \$196,663; this is the result of Mauran Ambulance owing two months rent. Staff has contacted Mauran and we are working on getting Mauran current. Additionally, we expect to receive from Mission Community Hospital a semi-annual payment (\$25,000) in June, which should recover most of the shortfall.

RDA and Miscellaneous Reimbursements of \$262,033 were \$22,836 (-8%) less than budget of \$284,869; no major variance.

Charges for Current Services of \$397,347 were \$28,186 (-6%) less than budget of \$423,533; this variance is due to vehicle inspection fees.

Sales of Property and Other Revenues of \$1,429,443 were \$618 (0%) greater than budget of \$1,428,825; no major variance.

Self Insurance Fund

Worker's Compensation premiums (revenue) of \$922,149 were \$117,149 (+15%) greater than budget of \$805,000; this includes reimbursement (\$105,000) for 2011 industrial accident for expenses above the deductible.

Water Fund

Water Service Charges of \$2,170,604 were \$83,936 (-4%) less than budget of \$2,254,540; no major variance. The FY 2010-11 revenue included approximately \$50,000 in revenue that should have been accrued to FY 2009-10.

FY 09-10	FY 10-11	FY 11-12
\$ 2,227,496	\$ 2,219,263	\$ 2,170,804

Commentary | YTD May 2012

Sewer Fund

Sewer Service charges of \$2,041,608 were \$84,566 (+4%) greater than budget of \$1,957,042; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 1,912,057	\$ 1,986,420	\$ 2,041,608

Refuse Disposal

Refuse Disposal revenues of \$894,037 were \$9,172 (-1%) less than budget of \$903,208; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 882,778	\$ 938,771	\$ 894,037

State Gas Tax

Gas Tax revenues of \$574,416 were \$87,973 (+18%) greater than budget of \$486,443; this is the result of conservative budgeting in light of past trends from the State. In prior years, the State has deferred portions of Gas Tax payments to municipalities until March/April.

FY 09-10	FY 10-11	FY 11-12
\$ 399,571	\$ 463,908	\$ 574,416

Recreation

RDA (Fund 17) reimbursements of \$176,677 were \$9,342 (+11%) greater than budget of \$167,335; this variance is due to day camp programs (+\$5,372), 4th of July (+\$3,357), facility rentals (+\$11,816), aerobics (-\$3,140), senior aerobics (-\$2,160), and adult softball (-\$3,956).

FY 09-10	FY 10-11	FY 11-12
\$ 665,277	\$ 414,776	\$ 176,677

Commentary | YTD May 2012

Retirement Fund

Property Tax revenue of \$3,994,981 were \$166,681 (+4%) greater than budget of \$3,828,300; this variance is a result of the dissolution of Redevelopment (RDA). The project areas within the City's RDA received tax increment based on the assessed values of property within each project area. AB X1 26, signed by Governor Brown and upheld by the State Supreme Court, reallocates the retirement portion of the property tax assessment back to the City. This fund will be appropriately adjusted during mid-year.

FY 09-10	FY 10-11	FY 11-12
\$ 2,718,248	\$ 2,619,794	\$ 3,994,981

EXPENDITURES

General Fund

City Council expenditures of \$105,198 were \$1,483 (-3%) less than budget of \$106,681; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 91,792	\$ 97,708	\$ 105,198

City Treasure expenditures of \$131,494 were \$1,646 (+1%) greater than budget of \$129,848; no major variance.

City Administration expenditures of \$188,528 were \$19,770 (-9%) less than budget of \$208,298; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 158,574	\$ 129,702	\$ 188,528

Personnel Division expenditures of \$228,855 were \$39,636 (-15%) less than budget of \$268,492; this variance is due to savings in contractual services related to the automated time clock system and the search for a new Police Chief.

FY 09-10	FY 10-11	FY 11-12
\$ 222,444	\$ 252,993	\$ 228,855

City Attorney expenditures of \$281,561 were \$21,106 greater than budget of \$302,667; this variance is the result of various ongoing litigation cases.

FY 09-10	FY 10-11	FY 11-12
\$ 242,635	\$ 157,695	\$ 281,561

Commentary | YTD May 2012

City Clerk expenditures of \$112,002 were \$2,713 (-2%) less than budget of \$114,715; no major variance.

Finance expenditures of \$500,289 were \$6,708 (-1%) less than budget of \$506,997; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 491,656	\$ 534,885	\$ 500,289

Community Development expenditures of \$307,127 were \$15,960 (-5%) less than budget of \$323,087; no major variance.

Retirement PERS expenditures of \$1,698,834 were \$95,016 (-5%) less than budget of \$1,793,850; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 1,765,023	\$ 1,693,351	\$ 1,698,834

Non Departmental expenditures of \$272,758 were \$188,692 (+224%) greater than budget of \$84,066; this is the result of an adjustment to the self insurance fund at mid-year being recorded in budget and actual transfer will occur in June 2012.

Fire Services (Los Angeles Fire Department) expenditures of \$1,842,959 were \$718,790 (-28%) less than budget of \$2,561,749; the budget was seasonally adjusted in December to reflect payments starting in January. Los Angeles Fire Department did not bill for the months of July through December. These bills were received in January and will be paid in the months of January through June to spread out the effects to the City's cash flow.

Police expenditures of \$5,619,706 were \$402,049 (+8%) greater than budget of \$5,217,651; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 6,036,122	\$ 6,004,561	\$ 5,619,700

Public Works expenditures of \$1,424,435 were \$200,553 (-9%) less than budget of \$1,624,988; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 1,880,618	\$ 1,547,575	\$ 1,424,435

Recreation and Community Services expenditures of \$1,195,125 were \$55,914 (+5%) greater than budget of \$1,139,212; no major variance.

Commentary | YTD May 2012

Self Insurance Fund

City Attorney expenditures related to the self insurance fund of \$0 were as budgeted.

The Non-Departmental self insurance fund expenditures of \$1,186,448 were \$183,761 (+18%) greater than budget of \$1,002,688; this is the result of the City continuing to pay all expenses related to an industrial accident from FY 2010-11. The City has reached its \$500,000 deductible, however, the City must continue to pay these related expenses out-of-pocket and get reimbursed quarterly.

FY 09-10	FY 10-11	FY 11-12
\$ 399,571	\$ 463,908	\$ 1,186,448

Water Department

Public Works expenditures of \$2,457,872 were \$434,476 (-15%) less than budget of \$2,892,249; this variance is due to budgeted savings in the Nitrate System program. The anticipated expenditures have been pushed out to later months.

FY 09-10	FY 10-11	FY 11-12
\$ 2,420,790	\$ 2,691,685	\$ 2,457,872

Sewer Fund

Public Works expenditures of \$1,949,383 were \$188,130 (-9%) less than budget of \$2,137,513; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 2,451,536	\$ 1,609,654	\$ 1,949,383

Refuse Disposal Fund

Public Works expenditures of \$881,816 were \$28,348 (+3%) greater than budget of \$853,468; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 910,197	\$ 901,750	\$ 881,816

Gas Tax

Non Departmental expenditures of \$607,045 were \$6,585 (-1%) less than budget of \$613,630; no major variance.

Commentary | YTD May 2012

Public Works expenses of \$26,470 were \$54,185 (-67%) less than budget of \$80,655; this variance is due to no expenses in capital projects. The budget was adjusted in December to reflect seasonality.

FY 09-10	FY 10-11	FY 11-12
\$ 368,638	\$ 715,338	\$ 633,514

Recreation

Non-Departmental Recreation and Community Services expenditures of \$3,687 were \$3 less than budget of \$3,690; this is the result of charging part-time salaries and overtime from concert at the pool/park. The budget will be addressed at mid year.

Recreation and Community Services expenditures of \$155,226 were \$15,587 (+11%) greater than budget of \$139,639; this is the result of:

Salaries and Benefits* (needs seasonal adjustment)	\$ (18,846)
Day Camp Part-time and Temporary Wages/Benefits	\$ 1,693
Contractual Services	\$ (822)
Day Camp Supplies	\$ 2,632
Other Expenditures	\$ 244
Variance	\$ (15,587)

* Full-time staff charges will be adjusted and charged to an alternate funding source which has the budget appropriation already in place. This will cause the current deficit to be eliminated by June 30.

FY 09-10	FY 10-11	FY 11-12
\$ 703,888	\$ 511,121	\$ 158,913

Retirement

Retirement PERS expenditures of \$2,984,951 were \$72,119 (-2%) less than budget of \$3,057,070; no major variance.

FY 09-10	FY 10-11	FY 11-12
\$ 2,842,062	\$ 2,932,715	\$ 2,984,951

Printed 07/25/2012

City of San Fernando
Income & Expense Report - Summary
For Month and YTD May 31, 2012

01 GENERAL FUND**Revenue**

	Month to Date			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
Property Taxes	110,696	94,000	16,696	1,267,180	1,370,500	(103,320)
Property Taxes In-Lieu of VLF	937,336	922,301	15,035	1,874,672	1,874,672	0
Sub-total Property Taxes	1,048,032	1,016,301	31,731	3,141,852	3,245,172	(103,320)
Sales & Use Taxes	208,350	207,000	1,350	1,859,871	1,948,250	(88,379)
Triple Flip	301,687	323,000	(21,313)	603,373	603,373	0
Sub-total Sales & Use Taxes	510,037	530,000	(19,963)	2,463,245	2,551,623	(88,378)
Business License Taxes	27,924	22,000	5,924	1,008,730	1,068,000	(59,270)
Franchise Fees	31,478	0	31,478	263,970	257,500	6,470
Admissions Taxes	71,919	69,000	2,919	697,093	701,800	(4,707)
Construction Permits	31,423	17,217	14,206	260,363	186,550	73,813
Parking Citations	64,348	70,833	(6,485)	609,841	573,333	36,508
Interest & Rental Income	17,802	38,333	(20,531)	159,083	196,663	(37,580)
RDA & Misc. Reimbursements	1,623	6,782	(5,159)	262,033	284,869	(22,836)
Motor Vehicle In-Lieu (VLF)	0	0	0	12,549	12,549	0
Charges for Current Services	16,159	35,917	(19,758)	397,347	423,533	(26,186)
Sales of Property & Other Revenues	124,438	96,442	27,997	1,429,443	1,428,825	618
Transfers from Other Funds	417,916	459,259	(41,342)	3,966,271	4,006,121	(39,850)
Fees, Permits and Other Revenues	777,107	793,782	(16,675)	8,057,994	8,071,744	(13,750)
Total Revenue Sources	2,363,100	2,362,083	1,017	14,671,820	14,936,539	(264,719)
			0%			(2%)

Printed 07/25/2012

City of San Fernando
Income & Expense Report - Summary
For Month and YTD May 31, 2012

01 GENERAL FUND**Expenses**

	Actual	Budget	Variance	%	Actual	Budget	Variance	%
City Council	9,533	9,731	198	2%	105,198	106,681	1,483	1%
City Treasurer	11,307	11,654	347	3%	131,494	129,848	(1,646)	(1%)
City Administration	15,977	20,666	4,690	23%	188,528	208,298	19,770	9%
Personnel Division	20,721	26,207	5,486	21%	228,855	288,492	39,636	15%
City Attorney	43,773	16,667	(27,106)	(163%)	281,561	302,667	21,106	7%
City Clerk	11,467	10,429	(1,039)	(10%)	112,002	114,715	2,713	2%
Elections	0	0	0	0%	0	10,000	10,000	100%
	<u>112,777</u>	<u>95,353</u>	<u>(17,423)</u>	<u>(18%)</u>	<u>1,047,638</u>	<u>1,140,701</u>	<u>93,062</u>	<u>8%</u>
City Officials and Administrative Offices								
Finance	27,505	43,043	15,538	36%	500,289	506,997	6,708	1%
Community Development	26,094	33,658	7,564	22%	307,127	323,087	15,960	5%
Retirement - Pers	134,486	166,150	31,663	19%	1,698,834	1,793,850	95,016	5%
Non-Departmental	57,075	32,525	(24,550)	(75%)	272,758	84,066	(188,692)	(224%)
Fire Services (LAFD)	526,560	526,560	0	0%	1,842,959	2,561,749	718,790	28%
Police	512,419	492,409	(20,010)	(4%)	5,619,700	5,217,651	(402,049)	(8%)
Public Works	168,430	162,034	(6,397)	(4%)	1,424,435	1,624,988	200,553	12%
Recreation & Comm Services	118,073	95,216	(22,856)	(24%)	1,195,125	1,139,212	(55,914)	(5%)
Departmental	<u>1,570,642</u>	<u>1,551,595</u>	<u>(19,047)</u>	<u>(1%)</u>	<u>12,861,228</u>	<u>13,251,600</u>	<u>390,372</u>	<u>3%</u>
Total Expenses	1,683,419	1,646,948	(36,470)	(2%)	13,908,866	14,392,301	483,434	3%
Total GENERAL FUND	679,681	715,135	(35,454)	(5%)	762,954	544,238	218,716	40%

Printed 07/27/2012

City of San Fernando
Income & Expense Report - Summary
For Month and YTD May 31, 2012

	Month to Date		Year to Date		
	Actual	Budget	Variance	%	
06 SELF-INSURANCE FUND					
Revenue					
Interest & Rental Income	0	0	0	0%	0%
Sales of Property & Other Revenues	71,577	90,962	(19,385)	(21%)	15%
	<u>71,577</u>	<u>90,962</u>	<u>(19,385)</u>	<u>(21%)</u>	<u>15%</u>
Fees, Permits and Other Revenues					
Total Revenue Sources	71,577	90,962	(19,385)	(21%)	15%
06 SELF-INSURANCE FUND					
Expenses					
City Attorney	0	8,168	8,168	100%	100%
City Officials and Administrative Offices	<u>0</u>	<u>8,168</u>	<u>8,168</u>	<u>100%</u>	<u>100%</u>
Non-Departmental	41,732	38,300	(3,431)	(9%)	(18%)
Police	0	0	0	0%	0%
Departmental	<u>41,732</u>	<u>38,300</u>	<u>(3,431)</u>	<u>(9%)</u>	<u>(18%)</u>
Total Expenses	41,732	46,468	4,737	10%	(14%)
Total SELF-INSURANCE FUND	29,845	44,494	(14,649)	(33%)	11%

Printed 07/25/2012

City of San Fernando
Income & Expense Report - Summary
For Month and YTD May 31, 2012

	Actual	Budget	Variance	%	Actual	Budget	Variance	%
	Month to Date				Year to Date			
70 WATER FUND								
Revenue								
Interest & Rental Income	0	0	0	0%	431	1,500	(1,069)	(71%)
RDA & Misc. Reimbursements	0	417	(417)	(100%)	0	3,750	(3,750)	(100%)
Charges for Current Services	0	0	0	0%	0	0	0	0%
Sales of Property & Other Revenues	238,110	278,333	(40,223)	(14%)	2,170,604	2,254,540	(83,936)	(4%)
Transfers from Other Funds	0	0	0	0%	0	0	0	0%
	<u>238,110</u>	<u>278,750</u>	<u>(40,640)</u>	<u>(15%)</u>	<u>2,171,035</u>	<u>2,259,790</u>	<u>(88,755)</u>	<u>(4%)</u>
Fees, Permits and Other Revenues								
Total Revenue Sources	238,110	278,750	(40,640)	(15%)	2,171,035	2,259,790	(88,755)	(4%)
70 WATER FUND								
Expenses								
City Attorney	6,617	0	(6,617)	0%	11,399	15,000	3,601	24%
	<u>6,617</u>	<u>0</u>	<u>(6,617)</u>	<u>0%</u>	<u>11,399</u>	<u>15,000</u>	<u>3,601</u>	<u>24%</u>
City Officials and Administrative Offices								
Non-Departmental	0	0	0	0%	100	0	(100)	0%
Public Works	237,529	249,208	11,679	5%	2,457,772	2,892,249	434,476	15%
	<u>237,529</u>	<u>249,208</u>	<u>11,679</u>	<u>5%</u>	<u>2,457,872</u>	<u>2,892,249</u>	<u>434,376</u>	<u>15%</u>
Departmental								
Total Expenses	244,146	249,208	5,063	2%	2,469,271	2,907,249	437,977	15%
	<u>(6,035)</u>	<u>29,542</u>	<u>(35,577)</u>	<u>(120%)</u>	<u>(298,236)</u>	<u>(647,459)</u>	<u>349,222</u>	<u>(54%)</u>
Total WATER FUND								

Printed 07/25/2012

City of San Fernando
Income & Expense Report - Summary
For Month and YTD May 31, 2012

	Month to Date		Year to Date		
	Actual	Budget	Variance	%	
73 REFUSE DISPOSAL FUND					
Revenue					
Interest & Rental Income	0	0	0	0%	0%
Sales of Property & Other Revenues	102,435	103,917	(1,482)	(1%)	(1%)
Transfers from Other Funds	0	0	0	0%	0%
	<u>102,435</u>	<u>103,917</u>	<u>(1,482)</u>	<u>(1%)</u>	<u>(1%)</u>
Fees, Permits and Other Revenues					
Total Revenue Sources	102,435	103,917	(1,482)	(1%)	(1%)
73 REFUSE DISPOSAL FUND					
Expenses					
Public Works	148,431	98,733	(49,698)	(50%)	(3%)
Departmental	<u>148,431</u>	<u>98,733</u>	<u>(49,698)</u>	<u>(50%)</u>	<u>(3%)</u>
Total Expenses	148,431	98,733	(49,698)	(50%)	(3%)
Total / REFUSE DISPOSAL FUND	(45,996)	5,183	(51,180)	(987%)	(75%)

Printed 07/27/2012

City of San Fernando
Income & Expense Report - Summary
For Month and YTD May 31, 2012

	Actual	Budget	Variance	%	Actual	Budget	Variance	%
	Month to Date				Year to Date			
11 STATE GAS TAX FUND								
Revenue								
Interest & Rental Income	0	0	0	0%	28	0	28	0%
Sales of Property & Other Revenues	104,523	47,865	56,658	118%	574,416	486,443	87,973	18%
Fees, Permits and Other Revenues	104,523	47,865	56,658	118%	574,443	486,443	88,000	18%
Total Revenue Sources	104,523	47,865	56,658	118%	574,443	486,443	88,000	18%
11 STATE GAS TAX FUND								
Expenses								
Non-Departmental	75,881	76,704	823	1%	607,045	613,630	6,585	1%
Public Works	789	14,262	13,473	94%	26,470	80,655	54,185	67%
Departmental	76,670	90,966	14,296	16%	633,514	694,285	60,771	9%
Total Expenses	76,670	90,966	14,296	16%	633,514	694,285	60,771	9%
Total STATE GAS TAX FUND	27,853	(43,100)	70,954	(165%)	(59,071)	(207,842)	148,771	(72%)

Printed 07/27/2012

City of San Fernando
Income & Expense Report - Summary
For Month and YTD May 31, 2012

	Actual	Budget	Variance	%	Actual	Budget	Variance	%
17 RECREATION								
Revenue								
RDA & Misc. Reimbursements	9,470	2,325	7,145	307%	176,677	167,335	9,342	6%
Sales of Property & Other Revenues	0	0	0	0%	0	0	0	0%
Transfers from Other Funds	0	0	0	0%	10,230	0	10,230	0%
	<u>9,470</u>	<u>2,325</u>	<u>7,145</u>	<u>307%</u>	<u>186,907</u>	<u>167,335</u>	<u>19,572</u>	<u>12%</u>
Fees, Permits and Other Revenues								
Total Revenue Sources	9,470	2,325	7,145	307%	186,907	167,335	19,572	12%
17 RECREATION								
Expenses								
Non-Departmental	0	0	0	0%	3,687	3,690	3	0%
Recreation & Comm Services	5,973	5,412	(561)	(10%)	155,226	139,639	(15,587)	(11%)
Departmental	<u>5,973</u>	<u>5,412</u>	<u>(561)</u>	<u>(10%)</u>	<u>158,913</u>	<u>143,329</u>	<u>(15,584)</u>	<u>(11%)</u>
Total Expenses	5,973	5,412	(561)	(10%)	158,913	143,329	(15,584)	(11%)
Total RECREATION	3,497	(3,087)	6,584	(213%)	27,994	24,006	3,988	17%

Printed 07/27/2012

City of San Fernando
Income & Expense Report - Summary
For Month and YTD May 31, 2012

18 RETIREMENT FUND**Revenue**

	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Property Taxes	860,834	212,000	648,834	306%	3,994,981	3,828,300	166,681	4%
Sub-total Property Taxes	<u>860,834</u>	<u>212,000</u>	<u>648,834</u>	<u>306%</u>	<u>3,994,981</u>	<u>3,828,300</u>	<u>166,681</u>	<u>4%</u>
Interest & Rental Income	0	0	0	0%	0	0	0	0%
Sales of Property & Other Revenues	0	0	0	0%	0	0	0	0%
Fees, Permits and Other Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>

Total Revenue Sources**18 RETIREMENT FUND****Expenses**

Non-Departmental	265,886	280,725	14,839	5%	2,984,951	3,057,070	72,119	2%
Departmental	<u>265,886</u>	<u>280,725</u>	<u>14,839</u>	<u>5%</u>	<u>2,984,951</u>	<u>3,057,070</u>	<u>72,119</u>	<u>2%</u>
Total Expenses	265,886	280,725	14,839	5%	2,984,951	3,057,070	72,119	2%
Total RETIREMENT FUND	594,948	(68,725)	663,672	(966%)	1,010,031	771,230	238,801	31%

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*

RECREATION AND COMMUNITY SERVICES DEPARTMENT

MEMORANDUM

TO: Mayor Brenda Esqueda and Councilmembers

FROM: Al Hernández, City Administrator
By: Ismael Aguila, Recreation and Community Services Operations Manager

DATE: September 4, 2012

SUBJECT: Co-sponsorship of the First Annual Northeast Valley Diabetes Expo and Authorization for Use of the City Seal

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve City co-sponsorship of the First Annual Northeast Valley Diabetes Expo with Valley Care Community Consortium (VCCC); and
- b. Approve the use of the City logo on VCCC media print material.

BACKGROUND:

1. In April 2011, the Recreation and Community Services (RCS) Operations Manager partnered with Mission Community Hospital and California State University, Northridge to establish the City of San Fernando Partnership for Healthy Families.
2. In June 2011, the City of San Fernando Partnership for Healthy Families received a Kaiser Grant to establish health and wellness programming at the San Fernando Regional Pool Facility and Recreation Park for the prevention of childhood obesity.
3. In August 2011, the RCS Operations Manager was asked to join the VCCC Chronic Disease Committee (CDC).
4. In December 2011, the CDC inquired about the park facilities for hosting a diabetes expo.
5. In January 2012, the CDC began planning the First Annual Northeast Valley Diabetes Expo.

Co-sponsorship of Northeast Valley Diabetes Expo and Authorization for Use of the City Seal

Page 2

ANALYSIS:***City of San Fernando Community Health***

San Fernando has a childhood obesity rate of approximately 32.9% and is 10% higher than the Los Angeles County average. Since 2001, the five leading causes of death in San Fernando have been heart disease, cancer, stroke, pneumonia/influenza, and diabetes. In 2006, Los Angeles County Public Health Administration ranked San Fernando 90th out of 103 cities for life expectancy and 77th out of 101 cities for economic hardship. This underscores the need for a cost effective partnership to improve the health of San Fernando citizens.

Valley Care Community Consortium

In 1995, VCCC was created as a health and mental health planning consortium to help create a healthier Service Planning Area 2 for our most vulnerable residents. The CDC was a direct result of the VCCC 2004 Community Needs Assessment. Chronic disease was identified as one of the top five concerns in San Fernando and Santa Clarita Valleys and continues to be a key priority need in the 2007 and 2010 VCCC Community Health Needs Assessments. The committee consists of hospitals, clinics, Los Angeles County agencies, universities, and other non-profit agencies in the San Fernando Valley and was formed to address the issues of chronic disease focusing on obesity and diabetes management.

The CDC continues its invaluable work by applying for grant funding and putting programs into the community that continues the fight against the growing problem of obesity and diabetes. Presently, the CDC is working with the City to apply for the 2012 Los Angeles County Healthy Eating Active Living Grant.

Diabetes Expo

The First Annual Northeast Valley Diabetes Expo is scheduled to take place on November 3, 2012, from 10:00 a.m. to 2:00 p.m., at the San Fernando Regional Pool Facility and Recreation Park. The Expo is a free family event focusing on diabetes. The event will have speakers from the areas of medicine, dentistry and physical activity that inform residents of the City, and the larger Northeast San Fernando Valley, on Type II Diabetes issues. Included will be the importance of regular physical activity and healthy eating.

The Expo will include health screenings, flu vaccinations, cooking classes and diabetes management workshops. In addition, information will be provided on where to get low-cost medications. All services will be provided free of cost to every person who attends the event and information will be provided in both English and Spanish. The event will also have a demonstration of a proposed "Kid's Cook-off Challenge", which will be brought to the City and surrounding neighborhoods in the Spring of 2013.

VCCC Co-sponsorship Request

With the co-sponsorship and approval of the use of the City seal, the City of San Fernando will lend support to the First Annual Northeast Valley Diabetes Expo in the following manner:

Co-sponsorship of Northeast Valley Diabetes Expo and Authorization for Use of the City Seal

Page 3

- Use of meeting rooms, including the Multi-purpose Room at the San Fernando Regional Pool Facility and Gym/Multi-Purpose Room at Recreation Park;
- Advertise event via water bills, bus shelters, trolley's, website, and park facilities; and
- Participation of the City elected officials at event.

CONCLUSION:

It is recommended that the City Council approve co-sponsorship of the First Annual Northeast Valley Diabetes Expo and authorize the use of the City seal. This co-sponsorship will allow for VCCC to provide residents of the City and Northeast San Fernando Valley with key resources and education to prevent and/or manage complications of diabetes.

BUDGET IMPACT:

There will be no budget impact to the General Fund for Fiscal Year 2012-13. VCCC will be responsible for the cost associated with creating and the production of all marketing material associated with the event.

*This Page
Intentionally
Left Blank*

*This Page
Intentionally
Left Blank*

CITY ATTORNEY'S OFFICE**MEMORANDUM**

TO: Mayor Brenda Esqueda and Councilmembers

FROM: Maribel S. Medina, City Attorney

DATE: September 4, 2012

SUBJECT: City Council Vacancy

RECOMMENDATION:

It is recommended that the City Council consider the following:

- a. Appoint a successor to the City Council seat vacated by former Councilmember Mario F. Hernández; or
- b. Adopt a Resolution (Attachment "A") adopting a process to fill the vacancy created by the resignation of former City Councilmember Hernández.

BACKGROUND:

On July 10, 2012, Councilmember Hernández submitted his resignation from the City Council, effective July 6, 2012.

ANALYSIS:

Pursuant to the provisions of Government Code Section 36512, within 60 days of the occurrence of a vacancy, the City Council must either fill the vacancy by appointment, or call a special election to fill the vacancy. The special election must be held at the next regularly scheduled election, not less than 114 days from the date the special election is called. A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent.

As you are aware, a recall petition was filed against former Councilmember Hernández. In accordance with the Elections Code, in the event that a vacancy occurs in an office after a recall petition is filed against the vacating officer, the recall election must proceed. In the event the recall of former Councilmember Hernández is successful, the individual with the highest votes will fill the seat until March 2013, pursuant to the provisions of the Elections Code. Should the recall fail, the seat will remain vacant (unless the City Council appoints a successor prior to

City Council Vacancy
Page 2

September 4, 2012) until the City's regularly scheduled March 5, 2013 regular municipal election.

Special Election to Fill the Vacancy

At the July 16, 2012 City Council meeting, the City Attorney presented an item to the City Council requesting that the City Council call a special election to fill the vacancy created by the resignation of former Councilmember Hernández. One of the options presented was to have the City Council call the special election to fill the vacancy concurrently with the special recall election. Such an action would have meant that even if the recall election failed, the person who had the highest votes would nonetheless fill the vacancy until March 2013. The timing of Councilmember Hernandez's resignation, coupled with the time requirements of the Government Code made it difficult to provide the City Council much time to consider the option of consolidating the special election with the recall election. Therefore, this report provides the City Council new options.

Further, during the July 16, 2012 meeting, the City Council requested additional information concerning the process for filling a vacancy, and postponed any action. As a result of this action, the City Council no longer has sufficient time to call the special election to fill the vacancy at the November 6, 2012 election. Normally, the City Council would have been able to call the election to fill the vacancy, and consolidate it with the November 6, 2012 special recall election. However, given the timing requirements set forth in the Government Code, this is no longer an option, as the November 6, 2012 election is less than 114 days away.

The City's next regular election is March 5, 2013. However, former Councilmember Hernández's term also expires in March 2013. Given the fact that the expiration of former Councilmember Hernández's term coincides with the next regularly scheduled election, it is unnecessary to call a special election to fill the vacancy. Nonetheless, in order to ensure compliance with the provisions of the Government Code concerning Councilmember vacancies, the City Council may adopt the attached Resolution which contains findings and summarizes the challenges with calling a special election to fill the vacancy.

Appointment to Fill the Vacancy

The City Council may still choose to appoint an individual to fill former Councilmember Hernández's term, and has until September 4, 2012, to do so. The individual appointed to succeed former Councilmember Hernández will remain in office until the expiration of his term. In the event the recall is successful, the term will terminate in November 2012, otherwise, the individual will remain in office until March 2013.

Pursuant to Resolution No. 7376, amending the City Council's Procedural Manual, should the City Council opt to fill the vacancy by appointment, the City Council must fill the vacancy as follows:

City Council Vacancy

Page 3

- (a) At a regular or special meeting of the City Council, direct the City Clerk to make an application available, at the earliest possible date and time, for individuals interested in being appointed to the vacant City Council seat, and establish a reasonable due date for the applications.
- (b) At a regular or special meeting of the City Council, allow all applicants to address the City Council for a specified amount of time. The presentations would be followed by public comment.
- (c) After the presentations at the City Council meeting, the City Council may then elect from the following alternatives:
 - i. Make an appointment to fill the vacant City Council position and direct the City Clerk to administer the Oath of Office; or
 - ii. Defer making an appointment until Councilmembers have had additional time to consider the applicants, and further opportunity should they wish to interview the finalist one-on-one.

In the event the City Council chooses to appoint an individual to succeed former Councilmember Hernández, it is not necessary to adopt the Resolution establishing a process to fill the vacancy.

ATTACHMENT:

A. Resolution

ATTACHMENT "A"**RESOLUTION NO. _____****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO, CALIFORNIA, ADOPTING A PROCESS TO
FILL THE VACANCY CREATED BY THE RESIGNATION OF
FORMER CITY COUNCILMEMBER MARIO F. HERNÁNDEZ**

WHEREAS, the position of City Councilmember became vacant upon the resignation of Mario F. Hernández, effective July 6, 2012; and

WHEREAS, the position of City Councilmember is an elected position in the City; and

WHEREAS, pursuant to Section 36512 of the Government Code, when a vacancy occurs in the office of City Councilmember, the City Council must, within 60 days from the commencement of the vacancy, appoint an individual to fill the vacancy or call a special election to fill the vacancy; and

WHEREAS, in accordance with Government Code Section 36512, the special election to fill the vacancy must occur at the next regularly established election date, not less than 114 days from the call of the special election; and

WHEREAS, at its July 16, 2012 City Council meeting, the City Council requested additional information concerning the process for filling a vacancy, and postponed any action on filling the vacancy to its next regular meeting; and

WHEREAS, at its July 16, 2012 City Council meeting, the City Council adopted Resolution No. 7495, calling for a Special Municipal Election to be held on November 6, 2012 for the submission of the question of the recall of certain officers and election of candidates to fill any vacancies if the recalls prevails; and

WHEREAS, given the timing requirements set forth in Government Code Section 36512 for calling a special election to fill a City Council vacancy, the City no longer has sufficient time to consolidate a special election to fill the vacancy with the November 6, 2012 Special Municipal Election; and

WHEREAS, the City's next regularly scheduled election is March 5, 2013, and former Councilmember Hernández's term also expires on March 5, 2013; and

WHEREAS, in the event that the recall of Councilmember Hernández is successful, his successor will hold office through the end of his term, March 5, 2013, thereby effectively filling the vacancy created by former Councilmember Hernández's resignation; and

WHEREAS, because the City cannot consolidate the special election to fill the vacancy with the November 6, 2012 Special Municipal Election, the City is unable to call a special election to fill the vacancy prior to the regularly scheduled March 5, 2013 election; and

WHEREAS, the City Council desires to comply with the requirements of Government Code Section 36512, however it is in the best interests of the City to either allow the individual who wins the recall election to serve the balance of former Councilmember Hernandez's term, as set forth in the Elections Code, or in the event the recall is unsuccessful, to allow the seat to remain empty until the City's regularly scheduled March 5, 2013 Municipal Election. Further, the City Council does not wish to appoint an individual to fill the vacancy, and desires the City's voters to directly elect a successor.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Given the timing set forth in Government Code Section 36512 to call a special election to fill a vacancy in the office of City Councilmember, the City cannot call a special election prior to the expiration of former Councilmember Hernández's term in office.

SECTION 2. In the event the recall of former Councilmember Hernández is successful, the individual with the highest votes will fill the seat until March 5, 2013 in accordance with the provisions of the Elections Code. Should the recall fail, the seat shall remain vacant until the City's regularly scheduled March 5, 2013 Municipal Election.

SECTION 3. This process shall serve to satisfy the requirements of Government Code Section 36512.

SECTION 4. That this Resolution shall take effect immediately.

SECTION 5. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 4th day of September, 2012.

Brenda Esqueda, Mayor

ATTEST:

Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

Maribel S. Medina, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 4th day of September, 2012, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elena G. Chávez, City Clerk

*This Page
Intentionally
Left Blank*

CITY ATTORNEY'S OFFICE**MEMORANDUM**

TO: Mayor Brenda Esqueda and Councilmembers

FROM: Maribel S. Medina, City Attorney

DATE: September 4, 2012

SUBJECT: Brown Act Discussion

RECOMMENDATION:

It is recommended that the City Council review and discuss the City Council Procedural Manual (Attachment "A") in an effort to clarify concerns raised regarding Brown Act guidelines.

ATTACHMENT:

A. City Council Procedural Manual

*This Page
Intentionally
Left Blank*



PROCEDURAL MANUAL

CITY COUNCIL

OF THE

CITY OF SAN FERNANDO

Adopted by Resolution No. 6434 on July 3, 1995

Amended by Resolution No. 6604 on March 16, 1998

Amended by Resolution No. 6743 on August 7, 2000

Amended by Ordinance No. 1543 on July 21, 2003

Amended by Resolution No. 7328 on July 20, 2009

Amended by Resolution No. 7346 on Dec. 7, 2009

Amended by Resolution No. 7376 on May 3, 2010

Amended by Resolution No. 7454 on September 19, 2011

TABLE OF CONTENTS

1.	MEETINGS	1
1.1	REGULAR MEETINGS:	1
1.2	ADJOURNED MEETINGS:	1
1.3	SPECIAL MEETINGS:	1
1.4	NOTICE OF MEETINGS:	2
1.5	MEETINGS TO BE PUBLIC:	2
1.6	CLOSED SESSIONS - MATTERS OF DISCUSSION:	2
1.7	CLOSED SESSIONS MINUTES:	3
1.8	CLOSED SESSIONS CONFIDENTIALITY:	3
1.9	QUORUM:	3
1.10	ATTENDANCE:	4
2.	AGENDA PROCEDURES AND ORDER OF BUSINESS	4
2.1	AGENDA:	4
2.2	AGENDA DEADLINE:	4
2.3	POSTING OF NOTICE AND AGENDA:	5
2.4	ROLL CALL:	6
2.5	APPROVAL OF AGENDA:	6
2.6	APPROVAL OF MINUTES:	6
2.7	PUBLIC HEARINGS:	6
2.8	PUBLIC HEARING ITEMS:	7
2.9	PUBLIC DISCUSSION:	8
2.10	NON-AGENDA ITEMS:	8
2.11	ADJOURNMENT:	8
3.	PRESIDING OFFICER	8
3.1	PRESIDING OFFICER:	8
3.2	CALL TO ORDER:	8
3.3	PARTICIPATION OF PRESIDING OFFICER:	9
3.4	QUESTION OR MOTION TO BE STATED:	9
3.5	SIGNING OF DOCUMENTS:	9
3.6	MAINTENANCE OF ORDER:	9
4.	RULES, DECORUM, AND ORDER	9
4.1	POINTS OF ORDER:	9
4.2	DECORUM AND ORDER – COUNCIL MEMBER:	10
4.3	DECORUM AND ORDER - EMPLOYEES:	10
4.4	DECORUM AND ORDER – PUBLIC:	10
4.5	ENFORCEMENT OF DECORUM:	11

4.6	PERSONAL INTEREST:.....	11
4.7	LIMITATIONS OF DEBATE:.....	11
4.8	DISSENTS AND PROTESTS:.....	11
4.9	PROCEDURES IN ABSENCE OF RULES:	12
5.	ADDRESSING THE COUNCIL.....	12
5.1	MANNER OF ADDRESSING THE COUNCIL:	12
5.2	TIME LIMITATION:	12
5.3	ADDRESSING THE COUNCIL AFTER MOTION IS MADE:.....	12
5.4	WRITTEN CORRESPONDENCE:.....	12
6.	MOTIONS	13
6.1	PROCESSING OF MOTIONS:.....	13
6.2	MOTIONS OUT OF ORDER:	13
6.3	DIVISION OF MOTION:.....	13
6.4	PRECEDENCE OF MOTIONS:	13
6.5	MOTION TO ADJOURN (Not Debatable):.....	13
6.6	MOTION TO FIX HOUR OF ADJOURNMENT:	14
6.7	MOTION TO TABLE:	14
6.8	MOTION TO CALL FOR THE PREVIOUS QUESTION:.....	14
6.9	MOTION TO AMEND:	14
6.10	MOTION TO CONTINUE:.....	15
6.11	GENERAL CONSENT:	15
7.	VOTING	15
7.1	VOTING PROCEDURE:	15
7.2	VOTING:	15
7.3	FAILURE TO VOTE:.....	16
7.4	RECONSIDERATION:.....	16
8.	RESOLUTIONS	16
8.1	RESOLUTIONS PREPARED IN ADVANCE:.....	16
8.2	RESOLUTIONS NOT PREPARED IN ADVANCE:.....	16
8.3	URGENCY RESOLUTIONS:.....	16
9.	ORDINANCES.....	17
9.1	INTRODUCTION (FIRST READING):.....	17
9.2	ADOPTION (SECOND READING):	17
9.3	AMENDMENT FOLLOWING INTRODUCTION:	17
9.4	EFFECTIVE DATE:.....	17
9.5	PUBLISHING:.....	18
9.6	URGENCY ORDINANCES:	18

10.	MINUTES.....	18
10.1	PREPARATION OF MINUTES:.....	18
10.2	ABSENCE OF CITY CLERK:.....	18
11.	REORGANIZATION.....	19
11.1	SELECTION OF MAYOR. MAYOR PRO TEM:.....	19
11.2	SELECTION OF CITY COUNCIL LIAISON:	19
12.	COMMITTEES.....	19
12.1	GENERAL:.....	19
12.2	PURPOSE:.....	19
12.2	LIMITATIONS ON AUTHORITY:.....	20
12.3	APPLICABLE LAWS AND REGULATIONS:	20
12.4	MEETING DATE AND TIME:	20
12.5	QUORUM:.....	20
12.6	STAFFING:	21
12.7	AGENDAS:	21
12.8	REPORT ON ACTIVITIES OF STANDING COMMITTEES:.....	21
13.	PROCEDURE FOR FILLING COUNCIL VACANCIES.....	21
14.	PRIORITY GOAL SETTING MEETING	22

PREAMBLE

These rules are enacted pursuant to Government Code Section 36813 to provide decorum and order at City Council meetings and to promote the efficient conduct of those meetings. The rules govern the procedures of the City Council itself and the conduct of individual Council Members. It is also intended that the rules govern the conduct of City staff and members of the public who attend City Council meetings. In the event of a conflict between these rules of procedures and any provision of state or federal law, including but not limited to the Ralph M. Brown Act codified at Section 54950 et seq. of the California Government Code, the state or federal law controls.

The source for many guidelines is set forth beneath the text of the section.

Because circumstances may differ from one meeting to the next, these rules are intended as guidelines, and are not inflexible rules. Accordingly, they may be waived at any meeting, by Motion, in accordance with Robert's Rules of Order.

1. MEETINGS

1.1 REGULAR MEETINGS:

Regular Meetings of the City Council of the City of San Fernando are held in the City Council Chambers of the City Hall, 117 MacNeil Street, San Fernando, California, on the first and third Mondays of each month at 6:00 p.m. When the day of a regular Council meeting falls on a legal holiday, the meeting will be held at the same hour on the next succeeding day that is not a holiday. The City Council will not convene for the last regularly scheduled meeting in December or the first regularly scheduled meeting in January, unless the City Council, by majority vote of the body, determines that either or both meetings shall be held.

1.2 ADJOURNED MEETINGS:

Any meeting may be adjourned to a time, place and date certain, but not beyond the next regular meeting.

1.3 SPECIAL MEETINGS:

Special Meetings may be called at any time by the Mayor or three members of Council by a written notice as outlined in Section 1.4 below. Only matters contained in the notice may be considered.

1.4 NOTICE OF MEETINGS:

Notice of regular meetings are to be posted with the Agenda in the manner provided for in Section 2.3 and in accordance with State Law. Mailed or hand delivered notice is required for all special meetings and for all meetings adjourned by the City Clerk, and are delivered personally or by mail at least twenty-four hours before the time of the meeting for each member of the City Council, and to each local newspaper of general circulation, radio or television station requesting notice in writing. Notice of all adjourned meetings shall be posted. (Government Code Section 54954.1, 54952.2 and 54956.)

1.5 MEETINGS TO BE PUBLIC:

All regular, adjourned and special meetings of the Council shall be open to the public; provided, however, the Council may hold closed sessions for purposes outlined in the following section. (Government Code Section 54953.)

1.6 CLOSED SESSIONS - MATTERS OF DISCUSSION:

The City Council may hold closed sessions, from which the public may be excluded, for consideration of any item for which closed sessions are permitted by State Law. The following subjects are typically conducted in closed session:

- a. LICENSE/PERMIT DETERMINATION (Government Code Section 54956.7)
- b. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)
- c. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Government Code Section 54956.9, Subdivision (a) of Section 54956.9)
- d. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Subdivision (b) of Section 54956.9)
- e. LIABILITY CLAIMS (Government Code Section 54956.95)
- f. THREAT TO PUBLIC SERVICE OR FACILITIES (Government Code Section 54957)
- g. PUBLIC EMPLOYEE APPOINTMENT (Government Code Sections 54957 and 54957.6)

“City Employees” include the positions of City Administrator, City Attorney and Department Heads. (Government Code Section 54957.6(b).)

1. PUBLIC EMPLOYMENT
 2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 4. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)
- h. CASE REVIEW/PLANNING (Government Code Section 54957.8)
- i. REPORT INVOLVING TRADE SECRET (Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code)
- j. Any other purpose specifically authorized by law.

The City Council shall publicly report at the public meeting during which the closed session is held any action taken and the roll call vote thereon, unless a late time is permitted for such report. In no case, shall the report be delayed later than the next regular meeting of the City Council.

1.7 CLOSED SESSIONS MINUTES:

The Council may, by motion, designate the City Clerk or any officer or employee, to attend any closed session of the Council and to keep and enter in a minute a record of topics discussed and decisions made at the meeting.

1.8 CLOSED SESSIONS CONFIDENTIALITY:

All matters discussed during closed sessions shall be private and confidential and the disclosure by any person of the topics or details of such matters is prohibited, except the City Attorney will be designated to make any disclosures required by State Law.

1.9 QUORUM:

A majority of the Council shall be sufficient to do business and motions may be passed 2 - 1 if only 3 attend. However, the following matters require three affirmative votes:

- a. Adoption of Ordinance (with the exception of urgency ordinance, which require four affirmative votes);
- b. Adoption of Resolutions or orders for the payment of money (with the exemption of specific types of Resolutions that require four affirmative votes as mandated by State Law).

1.10 ATTENDANCE:

If a Council member is absent from all regular meetings of the City Council for a period of sixty days consecutively from and after the last regular Council meeting attended by such member, unless by permission of the Council expressed in its official minutes, or is convicted of a crime involving moral turpitude, or ceases to be an elector of the City, his office shall become immediately vacant and shall be so declared by the City Council. Government Code Section 36513.

2. AGENDA PROCEDURES AND ORDER OF BUSINESS

2.1 AGENDA:

The order of business of each Council meeting shall be as contained in the Agenda prepared by the City Administrator. The City Council shall follow the order of business as outlined in the prepared Agenda. Items may be taken out of order by the Mayor or by a majority consent of the Council.

The Agenda for all regular meetings, with all background staff reports, shall be available to the public at the meeting and 72 hours in advance of the meeting (usually on Wednesday of the prior week) at the City Clerk's office.

The Agenda may be amended in accordance with State Law, prior to any meeting.

2.2 AGENDA DEADLINE:

- a. Any citizen requesting to place an item on the City Council agenda shall advise the City Clerk or the City Administrator in writing no later than 5:00 p.m. on the Monday preceding the meeting at which he/she wishes the item to be considered. The City Administrator shall make copies of such requests for City Council members prior to the next City Council meeting. If the City Administrator concludes that the matter is appropriate for Council consideration, it shall be placed on either of the next two regular City Council agendas.

- b. When a member of the City Council wishes to have an item placed on an agenda of an upcoming City Council meeting, the following procedures shall be followed:
1. The member wishing to have an item placed on an agenda for an upcoming meeting shall provide the City Clerk with an agenda report that provides a general description of the item, the desired action and includes any other relevant written materials or information which the member would like to have considered at the meeting. The agenda report and any other supplementary material must be submitted to the City Clerk by 12:00 p.m. the Wednesday preceding the City Council meeting. Except as provided in paragraph b.2. of this Section 2.2, all items requested to be placed on an agenda by a Council Member shall appear on the agenda for discussion and action. No items, however, shall be placed on the agenda without an agenda report.
 2. Items that have been previously agendized, discussed and determined by action of the City Council are discouraged from being placed on the agenda for an upcoming meeting by a Council Member unless the Council Member can demonstrate a change of circumstances pertaining to the item or present new information of substantial importance that was not known at the time previous City Council action occurred. In such case, the Council Member must follow the procedures set forth in paragraph b.1 above and include in the agenda report the reason for reconsideration of the item, i.e., changed circumstances, new information etc., with supporting information. The item shall be tentatively placed on the agenda as a repeat item under the heading "Council Member Items." The repeat item, however, shall not be discussed nor acted upon by the City Council unless the repeat item is first approved for discussion as set forth in Section 2.5.

2.3 POSTING OF NOTICE AND AGENDA:

Copies of the Notice and Agenda shall be delivered and posted in accordance with State law.

a. Location of Posting

Notices and Agendas shall be posted at the following locations:

1. Bulletin board at City Hall, 117 MacNeil Street, San Fernando, California 91340

2.4 ROLL CALL:

A roll call of Council members shall be held at the beginning of each City Council meeting by the City Clerk, who shall enter the names of those present in the minutes.

2.5 APPROVAL OF AGENDA:

The agenda shall include an item entitled "Approval of Agenda" to occur immediately after "roll call." During the "Approval of Agenda" portion of the meeting, the City Council shall determine whether to consider repeat items submitted by Council Members pursuant to paragraph b.2. of Section 2.2. A Council Member may make a motion to approve the agenda as presented or make a motion to approve the agenda with the elimination of the repeat item(s) tentatively placed on the agenda under Council Member Items. If the agenda is approved as presented, the request to consider a repeat item is deemed approved and discussion and action on that item may occur during Council Member Items.

2.6 APPROVAL OF MINUTES:

Unless the reading of the minutes of the previous Council meeting is requested by a majority of the Council, such minutes may be approved without reading if the Clerk has previously furnished each Council member with a copy thereof.

2.7 PUBLIC HEARINGS:

The following procedure for conducting public hearings should be followed:

- a. Precede the hearing by a statement from the Mayor setting forth the nature of the public hearing and the rules for addressing the Council as set forth in Section 5.
- b. Open the public hearing.
- c. At the direction of the City Administrator, the appropriate staff member presents the staff report and recommendations.
- d. The Mayor requests the participation first of those members of the public in favor of the subject item, and then of those opposing the item.
- e. Council members should refrain from asking questions or in any way interfering with the "audience participation" portion of the public hearing.
- f. After the Mayor has declared that the "audience participation" portion of the hearing has been concluded, Council members may ask questions and

the audience will be precluded from participation other than to answer questions asked or to rebut new evidence introduced.

- g. The Mayor shall then declare the public hearing closed.
- h. The Council shall discuss the matter.
- i. Following Council discussions on the motion or any amendments, the Mayor shall ask for a motion for or against the subject at hand.

2.8 PUBLIC HEARING ITEMS:

The following are typical items which require the holding of a public hearing by the Council prior to formal action:

- a. Abandonment of streets
(amendments to fees and areas of benefit)
- b. Amendments to the Zoning and Ordinances which are site specific
- c. Budget Adoption
- d. Conditional Use Permit Appeals
- e. Franchises, Granting of
- f. General Plan Amendments
- g. Grant/Fund Applications When Federal/State Regulations so mandate.
- h. Housing and Community Development Act Funds
- i. Moratorium Extensions
- j. Thoroughfare Improvements
- k. Underground Utility Districts, Establishment of
- l. Vehicle Code Enforcement on Private Streets
- m. Zoning Map Changes
- n. Zone Variance Appeals

Other typical items may come before the Council from time to time, for which State or Federal laws require the holding of a public hearing. In addition, the Council may call for a public hearing for other items.

2.9 PUBLIC DISCUSSION:

For all Agenda items which are not already the subject of a public hearing, the City Council may permit public discussion at the time the Agenda item is discussed. Any such public discussion will be in compliance with Section 5 hereof.

2.10 NON-AGENDA ITEMS:

No matters other than those appearing on the posted agenda shall be acted upon by the City Council except in accordance with the procedures set forth in the Ralph M. Brown Act, codified at Section 54950 et seq. of the California Government Code. Any request to place a matter of business on a future agenda must be made in accordance with paragraph b of Section 2.2.

2.11 ADJOURNMENT:

To allow clarification of the record, a motion to adjourn a meeting to the next regular meeting should specify this. A motion to adjourn to an adjourned meeting shall specify the date, time and place of said adjourned meeting.

3. PRESIDING OFFICER

3.1 PRESIDING OFFICER:

The Mayor shall be the Presiding Officer at all meetings of the Council. In the absence of the Mayor, the Mayor Pro Tem shall preside. In the absence of both the Mayor and Mayor Pro Tem, the Council shall elect a temporary Presiding Officer to serve until the arrival of the Mayor or Mayor Pro Tem or until adjournment.

3.2 CALL TO ORDER:

The meeting of the Council shall be called to order by the Mayor or if the Mayor is absent, the Mayor Pro Tem. In the absence of both the Mayor and the Mayor Pro Tem, the meeting shall be called to order by the City Clerk, whereupon the City Clerk shall immediately call for the selection of a temporary Presiding Officer. In the absence of a quorum of three (3) Council members, the City Clerk shall call the meeting to order and declare the same adjourned to a stated day and hour.

3.3 PARTICIPATION OF PRESIDING OFFICER:

The Presiding Officer may move, second and debate from the Chair, subject only to such limitations of debate as are imposed on all Council members, and shall not be deprived of any of the rights and privileges of a Council member by reason of being the Presiding Officer. However, the Presiding Officer is primarily responsible for the conduct of the meeting.

3.4 QUESTION OR MOTION TO BE STATED:

The Presiding Officer shall verbally restate each question immediately prior to calling for the vote. Following the vote, the Presiding Officer shall announce whether the question was carried or defeated, and may summarize the action taken by the Council before proceeding to the next item of business.

3.5 SIGNING OF DOCUMENTS:

The Mayor shall sign ordinances, resolutions and contracts approved by the Council. In the absence of the Mayor, the Mayor Pro Tem shall sign all such documents as have been adopted and approved by the Council. In the absence of the Mayor and Mayor Pro Tem, the temporary Presiding Officer shall sign all such documents.

3.6 MAINTENANCE OF ORDER:

The Mayor or Presiding Officer is responsible for the maintenance of order and decorum at all time. No person shall be allowed to speak who has not first been recognized by the Chair. All questions and remarks shall be addressed to the Chair.

4. RULES, DECORUM, AND ORDER

4.1 POINTS OF ORDER:

The Presiding Officer shall determine all Points of Order subject to the right of any Council member to appeal to the Council. If an appeal is taken, the question shall be, "Shall the decision of the Presiding Officer be sustained?" in which event a majority vote shall govern and conclusively determine such question of order.

4.2 DECORUM AND ORDER – COUNCIL MEMBER:

- a. Council members shall accord the utmost courtesy to each other, to City employees, and to the public appearing before the Council and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities.
- b. Every Council member desiring to speak shall address the Chair and, upon recognition by the Presiding Officer, shall confine discussion to the question under debate.
- c. Every Council member desiring to question the administrative staff shall address questions to the City Administrator or City Attorney who shall be entitled to either answer the inquiry directly or to designate some member of the staff for that purpose.
- d. A Council member, once recognized, shall not be interrupted while speaking, unless called to order by the Presiding Officer, or a Point of Order is raised by another Council member, or the speaker chooses to yield to questions from another Council member.
- e. If a Council member is called to order while speaking, he/she shall cease speaking immediately until the question of order is determined; and if ruled out of order shall remain silent or shall alter his remarks so as to comply with rules of the Council.
- f. Any Council member may move to require the Presiding Officer to enforce the rules. A majority of the Council shall require enforcement of the rules if the Presiding Officer has refused.

4.3 DECORUM AND ORDER - EMPLOYEES:

Members of the Administrative Staff and employees of the City shall observe the same rules of procedure and decorum applicable to members of the Council. The City Administrator shall insure that all City employees observe such decorum. Any staff member, including the City Administrator, desiring to address the Council or members of the public shall first be recognized by the Chair. All remarks shall be addressed to the Chair and not to any one individual Council member or public member.

4.4 DECORUM AND ORDER – PUBLIC:

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending Council meetings

shall observe the same rules of order and decorum applicable to the Council. Any person making impertinent derogatory and slanderous remarks or who becomes boisterous while addressing the Council or while attending the Council meeting shall be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the Council.

Unrecognized remarks from the audience, clapping, stamping of feet, whistles, yells and similar demonstrations which do not permit the meeting to proceed in an orderly manner shall not be permitted by the Presiding Officer, who shall direct the sergeant at-arms to remove such offenders from the room if they do not cease upon request by the Presiding Officer. Aggravated cases shall be prosecuted by appropriate complaint signed by the Presiding Officer.

4.5 ENFORCEMENT OF DECORUM:

The Chief of Police shall be ex-officer sergeant-at-arms of the Council. He/she shall carry out all orders and instructions given him by the Presiding Officer for the purpose of maintaining decorum in the Council Chambers. Upon instructions from the Presiding Officer, it shall be the duty of the Chief of Police or his representative to eject any person from the Council Chambers or place such person under arrest or both. (Roberts Rules of Order)

4.6 PERSONAL INTEREST:

No Council member disqualified from participation under State law or the City's Conflict of Interest Code shall remain at the Council dais during the debate or vote on any such matter. The Council member shall publicly state the grounds for disqualification on the record and upon acceptance by the Presiding Officer shall leave the Council dais during the debate or vote on the issue.

4.7 LIMITATIONS OF DEBATE:

No Council member shall be allowed to speak more than once upon any one subject until every other Council member choosing to speak thereon shall have spoken. Merely asking a question, or making a suggestion, is not considered as speaking. (Roberts Rules of Order)

4.8 DISSENTS AND PROTESTS:

Any Council member shall have the right to express dissent from, or protest to, any action of the Council and request that the reason be entered into the minutes. (Roberts Rules of Order)

4.9 PROCEDURES IN ABSENCE OF RULES:

In the absence of a rule to govern a point or procedure, Roberts Rules of Order shall govern. (Suggested League of California Cities Procedure)

5. ADDRESSING THE COUNCIL

5.1 MANNER OF ADDRESSING THE COUNCIL:

Any person desiring to address the Council shall present the City Clerk with a speaker's card, stating his/her name. For purpose of staff follow up, the speaker may also provide his/her address. Each speaker shall comment only upon subjects appropriate under the agenda for that point in the meeting. All remarks and questions shall be addressed to the Chair and not to individual persons. No person shall enter into any discussion without first being recognized by the Presiding Officer. (Roberts Rules of Order).

5.2 TIME LIMITATION:

Any public member addressing the Council shall limit his address to three (3) minutes unless further time is granted by the Presiding Officer or majority of the Council.

5.3 ADDRESSING THE COUNCIL AFTER MOTION IS MADE:

After a motion has been made, no person shall address the Council without securing permission by a majority vote of the Council. (Suggested League of California Cities Procedure).

5.4 WRITTEN CORRESPONDENCE:

The City Administrator is authorized to receive and open all mail addressed to the City Council as a whole, and give it immediate attention to the end that all administrative business, not necessarily requiring Council action, may be disposed of between Council meetings. Any communication requiring Council action will be reported to the Council at its next regular meeting together with a report and recommendation of the City Administrator. The City Administrator is authorized to open mail addressed to individual Council members, unless specifically requested otherwise from an individual member.

6. MOTIONS

6.1 PROCESSING OF MOTIONS:

When a motion is made and seconded, it shall be stated by the Presiding Officer before debate. A motion shall not be withdrawn by the mover without the consent of the Council member seconding it. (Roberts Rules of Order).

6.2 MOTIONS OUT OF ORDER:

The Presiding Officer, or a majority of the Council, may at any time permit a member to introduce an ordinance, resolution or motion presently on the agenda out of the regular agenda order. (Reference Sections 2.1 and 2.7) (Roberts Rules of Order)

6.3 DIVISION OF MOTION:

If a motion contains two or more divisible propositions, the Presiding Officer may, and upon request of a Council member shall (unless appealed by another Council member), divide the same. (Roberts Rules of Order.)

6.4 PRECEDENCE OF MOTIONS:

When a motion is before the Council, no other motion shall be entertained except the following:

- a. Adjourn
- b. Fix Hour of Adjournment
- c. Table
- d. Previous Question
- e. Amend
- f. Postpone
(Roberts Rules of Order).

6.5 MOTION TO ADJOURN (Not Debatable):

A motion to adjourn shall be in order at any time except as follows:

- a. When repeated without intervening business or discussion;
- b. When made as an interruption of a Council member while speaking;
- c. When the previous question has been ordered;
- d. While a vote is being taken.

A motion to adjourn “to another time” (i.e., to an adjourned meeting) shall be undebatable and unamendable, except as to the time set. (Roberts Rules of Order)

6.6 MOTION TO FIX HOUR OF ADJOURNMENT:

A motion to specify a definite hour to which the subject meeting shall be adjourned is undebatable and unamendable, except as to the time set. (Roberts Rules of Order)

6.7 MOTION TO TABLE:

A motion to table shall be used to temporarily bypass the subject. A motion to table shall be undebatable and shall preclude all amendments or debate of the subject under consideration. If the motion shall prevail, the matter may be “taken from the table” at any time prior to the end of the next meeting. (Roberts Rules of Order)

6.8 MOTION TO CALL FOR THE PREVIOUS QUESTION:

Such a motion shall be used to close debate on the main motion and shall be undebatable. If the motion fails, debate shall be reopened if the motion passes, a vote shall be taken on the main motion. (Roberts Rules of Order)

6.9 MOTION TO AMEND:

A motion to amend shall be debatable only as to the amendment. An amendment modifying the intention of a motion shall be in order, but an amendment relating to a different matter shall not be in order. A substitute motion on the same subject shall be acceptable and voted first, then the main motion as amended. (Roberts Rules of Order)

6.10 MOTION TO CONTINUE:

Motions to continue to a definite time shall be amendable and debatable as to suitability of postponement and time set for postponement. (Roberts Rules of Order)

6.11 GENERAL CONSENT:

Unless otherwise required as noted in Section 7.2, the Council may by general, unanimous or silent consent do business with less regard for formal motions. Where there appears to be no objection, the formality of voting can be avoided by the Presiding Officer asking if there is any objection by any Council member to the proposed action, and, if there is none, the Presiding Officer shall announce the result. The action thus taken is by general consent of the Council. (Roberts Rules of Order)

7. VOTING

7.1 VOTING PROCEDURE:

Motions shall be adopted by voice vote, roll call vote or by the general consent/"no objection" method, as described in Section 6. 11. The results of the vote shall be entered in full in the minutes.

The order of a roll call vote shall be designated by the Mayor, with the Mayor voting last.

Except as otherwise provided herein, the "no objection" method for expediting lengthy agendas may be used unless any Council member requests a voice or roll call vote. The approval of the motion in the minutes shall be reflected as a "no objection" vote or that the motion "carried unanimously". (Roberts Rules of Order)

Roll call votes shall be taken on all ordinances, resolutions, or orders for the payment of money unless the vote is unanimous.

7.2 VOTING:

Every ordinance, resolution or order for the payment of money requires three affirmative votes (with the exception of urgency ordinances, which require four affirmative votes). Any member may change his vote on any item before the next order of business. The votes shall be lost motions and may be reconsidered. (Roberts Rules of Order)

7.3 FAILURE TO VOTE:

Every Council member should vote unless disqualified for cause. Abstentions shall not be counted as a vote.

7.4 RECONSIDERATION:

Any member who voted with the majority may move a reconsideration of any action at the same meeting. After a motion for reconsideration has once been acted upon, no other motion for reconsideration thereof shall be made without unanimous consent of the Council. (Roberts Rules of Order)

8. RESOLUTIONS

8.1 RESOLUTIONS PREPARED IN ADVANCE:

Where a resolution has been prepared in advance, the procedure shall be: reading of the title by the City Clerk, motion, second, discussion, voice vote (if other than for the payment of money), and result declared. All resolutions shall be read in full, unless the full reading is waived by unanimous consent of the Council. Items of the Consent Calendar are automatically deemed to have the full reading waived by common consent. (Suggested League of California Cities Procedure)

8.2 RESOLUTIONS NOT PREPARED IN ADVANCE:

Where a resolution has not been prepared in advance, the procedure shall be to instruct the City Attorney to prepare a resolution for presentation at the next Council meeting. (Suggested League of California Cities Procedure)

8.3 URGENCY RESOLUTIONS:

In matters of urgency, a resolution may be presented verbally in motion form together with specific instructions for written preparation for later execution. After the resolution has been verbally stated, the voting procedure for resolutions prepared in advance as stated in Section 8.1 shall be followed. Urgency resolutions shall be avoided except when absolutely necessary; and shall be avoided entirely when resolutions are required by law or in improvements acts, zoning matters and force account work on public project. (Suggested League of California Cities Procedure)

9. ORDINANCES

9.1 INTRODUCTION (FIRST READING):

At the time of introduction, an ordinance shall be read in full, unless, after reading the title, reading is waived by unanimous consent of the Council. The procedure for introduction of an ordinance shall be: reading of title by the City Clerk, motion to introduce first reading, second, discussion, roll call vote, and result declared. (Suggested League of California Cities Procedure)

9.2 ADOPTION (SECOND READING):

With the sole exception of ordinances which take effect immediately (as outlined in the following sections), no ordinance shall be adopted by the Council on the day of introduction, nor within five days thereafter, nor at any time other than a regular or adjourned meeting.

At the time of adoption an ordinance shall be read in full unless, after reading the title, the full reading is waived by unanimous consent of Council. The procedure for adoption of an ordinance shall be: reading of the title by the City Clerk, motion to pass, second reading and adoption of ordinance second, discussion, vote and result declared. (Suggested League of California Cities Procedure)

9.3 AMENDMENT FOLLOWING INTRODUCTION:

In the event that an ordinance is altered after its introduction, a motion for an amended introduction shall be required. The ordinance shall not be considered for adoption until five days thereafter and not at any meeting other than a regular or adjourned meeting. The correction of typographical or clerical errors shall not constitute making an alteration within the meaning of this Section.

9.4 EFFECTIVE DATE:

All ordinances, except as listed below, shall become effective 30 days after adoption, or upon such later date as may be designated in the ordinance. The following ordinances shall become effective immediately upon adoption:

- a. Urgency Ordinances.
- b. Ordinances calling, or otherwise relating to, an election.
- c. Ordinances relating to street improvement proceedings.
- d. Ordinances relating to taxes for the usual and current expenses of the City.

- e. Ordinances covered by particular provisions of law prescribing the manner of their passage and adoption.

9.5 PUBLISHING:

It shall be the duty of the City Clerk to cause each ordinance to be published within 15 days after adoption with the names of those Council members voting for and against the ordinance.

9.6 URGENCY ORDINANCES:

Any ordinance declared by the Council to be necessary as an urgency measure for preserving the public peace, health or safety, and containing a statement of the reasons for its urgency, may be introduced and adopted at the same meeting. Such Ordinance must be passed by a least four affirmative votes.

10. MINUTES

10.1 PREPARATION OF MINUTES:

It is the City Clerk's responsibility to maintain the record (minutes) of Council meetings. Minutes shall be approved by the Council, to lend further weight to the accuracy and completeness of the record. The City Clerk shall have exclusive responsibility for preparation of the minutes and any directions for changes to conform with fact shall be made by action of the City Council.

The City Clerk shall keep "Action Minutes" in order to maintain a full and true record of all proceedings of the City Council. The minutes shall consist of a clear and concise statement of each and every Council action including the motions made and the vote thereon. Reasons for making motions or voting, Council debate and audience reaction are generally not included in the minutes. Such items may be included if considered to be particularly relevant or otherwise necessary by the City Clerk.

10.2 ABSENCE OF CITY CLERK:

If the City Clerk is absent from a Council meeting, the Deputy City Clerk shall act. If there is none, the Mayor shall appoint one of the Council members as City Clerk Pro Tem. (Government Code Section 36804)

11. REORGANIZATION

11.1 SELECTION OF MAYOR. MAYOR PRO TEM:

Pursuant to Government Code Section 36801, the City Council shall meet on the Tuesday after each general municipal election and choose one of its members as Mayor and one of its members as Mayor Pro Tempore. The terms of office of the Mayor of the City Council and Mayor Pro Tempore shall be for one year, or until their successors have been chosen. In those years in which a general municipal election is not held, the Council shall choose a Mayor of the City Council and Mayor Pro Tempore at a regular meeting in March. Nothing herein shall be deemed or construed to prohibit any person from serving any number of consecutive one-year terms in any office in this City.

11.2 SELECTION OF CITY COUNCIL LIAISON:

After the procedure prescribed in Section 11.1 has been completed, the Mayor, with the consent of a majority of the City Council, may appoint new Council liaisons to the various City Committees and Commissions, or as liaison to any other organization as may be appropriate. Nothing in this section would prohibit the Mayor, with approval of a majority of the City Council from making changes or other appointments during any other time.

12. COMMITTEES

12.1 GENERAL:

The Mayor may, subject to concurrence of a majority of the Council: (a) designate standing and ad hoc committees; and (b) make appointments to all committees.

Each standing committee shall consist of two (2) Council members. An ad hoc committee may consist of either one or two Council members.

12.2 PURPOSE:

The primary purpose of each standing committee is to provide a forum for the thorough vetting of matters within the committee's subject matter jurisdiction, before they are presented to the City Council. A secondary purpose is to provide guidance to City staff on matters within the committee's subject matter jurisdiction, enabling staff to obtain interim guidance as they develop and refine matters for presentation to the City Council. The objective is to eliminate, to the extent possible, those situations where the City Council is forced to deal with large

and difficult issues at their meetings without any prior formal discussion or analytical input to guide staff's work product.

12.2 LIMITATIONS ON AUTHORITY:

No Council committee may approve a contract or expenditure of funds.

No Council committee may provide any direction to City staff, the City Attorney, or consultants engaged by the City, except that a Council standing committee may provide such direction at a duly noticed meeting of a standing committee, where such direction concerns a matter that is within the subject matter jurisdiction of the standing committee, such direction does not conflict with the policies or direction established by the City Council, and where such direction will not result in an expenditure of resources in excess of the applicable amounts allocated in the approved annual budget.

12.3 APPLICABLE LAWS AND REGULATIONS:

All Council standing committees shall comply with the requirements of the Ralph M. Brown Act. All Council standing committees shall comply with the procedures set forth in Sections 1 through 5, inclusive, of this Procedural Manual, to the extent reasonably practicable. In the event of any conflicts between the provisions of Sections 1 through 5 and the provisions of this Section 12, the latter shall control.

12.4 MEETING DATE AND TIME:

By agreement of both members, each standing committee shall establish a time and place for regular meetings, as required by the Ralph M. Brown Act. In order to minimize the extra demands on City staff, and to maximize public participation, each standing committee shall, to the maximum extent possible, conduct its business at the regularly scheduled meeting. Special meetings, while permissible when needed, are discouraged.

12.5 QUORUM:

Only one member of a committee must be present in order to establish a quorum. The scheduling of meetings so as to facilitate the participation of both members of a two-person committee is strongly encouraged.

12.6 STAFFING:

The City Administrator shall appoint a staff member to be the primary staff liaison for each standing committee. The designated staff liaison shall coordinate all meetings of the standing committee, ensure that each meeting is recorded via audio-tape and cause the recorded audio-tape(s) to be delivered to the City Clerk upon completion of the meeting. The recorded audio-tape(s) shall be retained by the City Clerk for the same period as recorded audiotapes of Council meetings. The designated staff liaison shall work with the City Administrator to insure that the appropriate staff member(s) attend the meetings of the standing committee, and that the direction provided by the standing committee is carried out.

12.7 AGENDAS:

The agenda for all regular meetings of a standing committee, with all background staff reports, shall be available to the public at the meeting and 72 hours in advance of the regular meeting (24 hours in advance of a special meeting) at the City Clerk's office. The Agenda may be amended in accordance with State Law, prior to any meeting.

When the City Council desires to have an item placed on an agenda for an upcoming meeting of a standing committee, the City Council shall provide the designated staff liaison with that directive at a meeting of the City Council. At that time, the City Council may also charge the designated staff liaison with the responsibility for conducting preliminary research and collecting/preparing any written materials that may aid the Committee in its discussion of the matter.

12.8 REPORT ON ACTIVITIES OF STANDING COMMITTEES:

The agendas for City Council meetings shall include a section entitled Standing Committee Updates. The Committee Chair is responsible for making a brief report on the activities of the committee to the full City Council. If there is nothing to report, then "Nothing to Report" is an acceptable comment.

All written materials presented to a standing committee are public records, and shall be maintained as directed by the City Clerk.

13. PROCEDURE FOR FILLING COUNCIL VACANCIES

Whenever State law requires that the City Council fill a vacancy on the Council, and the Council determines to fill the vacancy by appointment, the City Council shall fill the vacancy as follows:

(a) At a regular or special meeting of the City Council, direct the City Clerk to make an application available, at the earliest possible date and time, for individuals interested in being appointed to the vacant City Council seat, and establish a reasonable due date for the applications.

(b) At a regular or special meeting of the City Council, allow all applicants to address the City Council for a specified amount of time. The presentations would be followed by public comment.

(c) After the presentations at the City Council meeting, the Council may then elect from the following alternatives:

i. make an appointment to fill the vacant Council position and direct the City Clerk to administer the Oath of Office; or

ii. defer making an appointment until Council members have had additional time to consider the applicants, and a further opportunity should they wish to interview the finalists one-on-one.

14. PRIORITY GOAL SETTING MEETING

The Council shall hold a special study session every year, no later than the first regularly scheduled Council meeting in April, to set priorities and goals for the subsequent fiscal year.

*This Page
Intentionally
Left Blank*

CITY COUNCIL**MEMORANDUM**

TO: City Councilmembers
FROM: Mayor Brenda Esqueda
DATE: September 4, 2012
SUBJECT: Standing Committees Appointees

I would like to propose changes (i.e., City Council and staff liaisons) to the City's Standing Committees.

ATTACHMENT:

A. Standing Committees - List



ATTACHMENT "A"

STANDING COMMITTEES

No. 1	BUDGET, PERSONNEL, AND FINANCE (BPF)	
	Members:	Chair Brenda Esqueda Maribel De La Torre
	Staff Liaison:	Administration – Al Hernández
	Regular Meeting (Date/Time):	Quarterly (March, June, September, December) 4 th Tuesday, 4:30 p.m. (Community Meeting Room)
No. 2	HOUSING, COMMUNITY & ECONOMIC DEVELOPMENT AND PARKING (HCEP)	
	Members:	Chair Maribel De La Torre Brenda Esqueda
	Staff Liaison:	Community Development – Fred Ramirez
	Regular Meetings (Date/Time):	Semi-Annual (February 15 th & September 15 th) 8:30 a.m. (Community Meeting Room)
No. 3	NATURAL RESOURCES, INFRASTRUCTURE, WATER, ENERGY AND WASTE MANAGEMENT (NRIW)	
	Members:	Chair Sylvia Ballin (Vacant)
	Staff Liaison:	Public Works – Ron Ruiz
	Regular Meetings (Date/Time):	2 nd Monday, 5:30 p.m. (Community Meeting Room)
No. 4	PUBLIC SAFETY, VETERAN AFFAIRS, TECHNOLOGY AND TRANSPORTATION (PVTT)	
	Members:	Chair Antonio Lopez Sylvia Ballin
	Staff Liaison:	Public Works – Ron Ruiz
	Regular Meetings (Date/Time):	3 rd Thursday, 3:00 p.m. (Community Meeting Room)
No. 5	EDUCATION, PARKS, ARTS, HEALTH, YOUTH AND AGING (EPAH)	
	Members:	Chair (Vacant) Antonio Lopez
	Staff Liaison:	Recreation and Community Services – Ismael Aguila
	Regular Meetings (Date/Time):	4 th Tuesday, 6:30 p.m. (Community Meeting Room)