

**SAN FERNANDO CITY COUNCIL
MINUTES**

**SEPTEMBER 18, 2017 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 6:07 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Antonio Lopez, and Councilmembers Joel Fajardo, and Robert C. Gonzales

Staff: City Manager Alexander P. Meyerhoff, City Attorney Rick Olivarez, Assistant City Attorney Richard Padilla and City Clerk Elena G. Chávez

Absent: Councilmember Jaime Soto

PLEDGE OF ALLEGIANCE

Led by City Manager Meyerhoff who also requested for a moment of silence for those who lost their lives on September 11th.

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

The following presentation was made:

- a) NATIONAL POW/MIA RECOGNITION DAY – SEPTEMBER 15

DECORUM AND ORDER

City Attorney Olivarez provided a brief summary of the rules.

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PUBLIC STATEMENTS – WRITTEN/ORAL

Liana Stepanyan, San Fernando Library Manager, provided information regarding upcoming events and services available to the community.

Michelle Guijarro talked about illegal fireworks and complained about Councilmember Soto.

Dee Akemon talked about the last Council meeting and also complained about Councilmember Soto.

City Clerk Chávez read an email from resident Dave Bernal who thanked Mayor Ballin for adding today's presentation and said it's important to remember those who've given the ultimate sacrifice for this Country.

CITY COUNCIL - LIAISON UPDATES

Councilmember Gonzales provided updates regarding the East San Fernando Transportation Corridor, Library Commission, and Metro Service Council meetings. He also thanked Mayor Ballin and Vice Mayor Lopez for attending the Independent Cities Association event where he was appointed as president.

Vice Mayor Lopez gave an update regarding the League of California Cities Annual Conference that he attended.

Councilmember Fajardo also provided an update regarding the League of California Cities Annual Conference. He stated that one of the topics was about code enforcement and he may bring this up at a future meeting to propose an Ad Hoc committee.

Mayor Ballin gave an update regarding the most recent Metropolitan Water District meeting.

CONSENT CALENDAR

City Manager Meyerhoff requested to pull Item No.s 7 and 8 for further discussion.

Motion by Councilmember Fajardo, seconded by Vice Mayor Lopez, to approve the remaining Consent Calendar Items:

- 1) REQUEST TO APPROVE THE MINUTES OF:
 - a) AUGUST 21, 2017 – REGULAR MEETING
 - b) AUGUST 21, 2017 – SPECIAL MEETING
 - c) SEPTEMBER 5, 2017 – REGULAR MEETING

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- 2) CONSIDERATION TO ADOPT RESOLUTION NOS. 17-091 AND 17-092 APPROVING THE WARRANT REGISTERS OF SEPTEMBER 5, 2017 AND SEPTEMBER 18, 2017, RESPECTIVELY
- 3) UPDATE REGARDING THE LIVING WAGE ORDINANCE
- 4) CONSIDERATION TO APPROVE AMENDMENTS TO CONTRACTS WITH JWA URBAN CONSULTANTS, INC. AND EVAN BROOKS ASSOCIATES, INC. TO PROVIDE COMMUNITY DEVELOPMENT SERVICES
- 5) CONSIDERATION TO ACCEPT A DONATION FOR THE PURCHASE OF A BULLET PROOF VEST FOR THE POLICE CANINE
- 6) CONSIDERATION TO ACCEPT AND APPROPRIATE THE NATIONAL ENDOWMENT FOR THE ARTS GRANT AWARD TO SUPPORT THE CITY OF SAN FERNANDO MARIACHI MASTER APPRENTICE PROGRAM
- 9) CONSIDERATION TO APPROVE CONTRACT WITH DAVID EVANS AND ASSOCIATES FOR DESIGN SERVICES FOR THE SAFE ROUTES TO SCHOOL CYCLE 1 PROJECT
- 10) CONSIDERATION TO APPROVE CONTRACT WITH DAVID EVANS AND ASSOCIATES FOR DESIGN SERVICES FOR THE SAFE ROUTES TO SCHOOL CYCLE 2 PROJECT
- 11) CONSIDERATION TAKE A POSITION TO OPPOSE SENATE BILL 649 (HUESO) RELATED TO WIRELESS TELECOMMUNICATIONS FACILITIES
- 12) CONSIDERATION TO APPROVE A CO-SPONSORSHIP AND USE OF THE CITY SEAL FOR A HOMELESS CONNECT DAY EVENT ON NOVEMBER 16, 2017

By consensus, the motion carried.

Items Pulled For Further Discussion

- 7) CONSIDERATION TO ADOPT RESOLUTIONS REVISING JOB SPECIFICATIONS FOR CERTAIN MANAGEMENT POSITIONS AND AMENDING THE SALARY PLAN AND THE TABLE OF ORGANIZATION

City Manager Meyerhoff asked to edit the resolution to remove the job specification pertaining to the *Director of Recreation & Community Services*.

Motion by Councilmember Fajardo, seconded by Vice Mayor Lopez, to:

- a. Adopt Resolution No. 7815 revising the job specifications for the City Manager, Director of Community Development, Director of Finance, Director of Public Works/City Engineer, and Director of Recreation and Community Services;

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- b. Adopt Resolution No. 7816 amending the salary plan to reflect the correct job titles and pay (removing the classification of Director of Recreation & Community Services);
- c. Adopt Resolution No. 7817 amending the table of organization to reflect the correct job titles; and
- d. Authorize the City Manager to initiate the recruitment process for Director of Community Development, Director of Public Works/City Engineer, and Director of Recreation & Community Services, and make non-substantive edits and execute all related documents as necessary.

By consensus, the motion carried.

8) **CONSIDERATION TO APPROVE A MAINTENANCE AGREEMENT BETWEEN THE CITY AND E.B.F. FOWLER FAMILY, LLC FOR REAL PROPERTY LOCATED AT 800 TRUMAN STREET**

Assistant City Attorney Padilla reported that after the agenda was posted, minor edits and clarifying language (requested by the Fowlers) was made to the Errata draft of the Truman Parking Maintenance Agreement.

Motion by Councilmember Fajardo, seconded by Vice Mayor Lopez, to:

- a. Approve a Maintenance Agreement (Contract No. 1865) instituting a \$1,000 per month parking maintenance agreement with E.B.F. Fowler Family, LLC for real property located at 800 Truman Street; and
- b. Authorize the City Manager to make non-substantive corrections and execute all related documents.

By consensus, the motion carried.

PUBLIC HEARING

13) **CONSIDERATION TO ADOPT AN URGENCY ORDINANCE TO EXPRESSLY PROHIBIT ALL MEDICINAL AND ADULT-USE COMMERCIAL CANNABIS ACTIVITIES THROUGHOUT THE CITY OF SAN FERNANDO, EXCLUDING MEDICINAL-ONLY CANNABIS DELIVERIES ORIGINATING FROM QUALIFIED LICENSED RETAILERS LOCATED OUTSIDE OF THE CITY**

Interim Community Development Director Jack Wong and Assistant City Attorney Richard Padilla presented the staff report and replied to questions from Councilmembers.

Mayor Ballin declared the Public Hearing open and called for public testimony.

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Daniel Campos, formerly on the City of Los Angeles Human Relations Commission, believes that the language should be clear and not open to interpretation, otherwise it will be difficult to enforce.

(Female speaker - did not state name) said this is a very important issue and Council should be very specific as to what they're implementing.

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to close the Public Hearing. By consensus, the motion carried.

Motion by Councilmember Fajardo, seconded by Vice Mayor Lopez, to waive full reading and adopt Urgency Ordinance No. 1669 by title, "An Urgency Ordinance of the City Council of the City of San Fernando, California, Amending Chapter 22 (Businesses) and Chapter 106 (Zoning) to Expressly Prohibit All Medicinal and Adult-Use Commercial Cannabis Activities Throughout the City, Excluding Medicinal-Only Cannabis Deliveries Originating from Qualified Licensed Retailers Located Outside of the City's Boundaries, and Declaring the Urgency Thereof, in Accordance with Government Code Sections 36934 and 36937."

The motion carried with the following vote:

| | |
|---------|--------------------------------------|
| AYES: | Gonzales, Fajardo, Lopez, Ballin – 4 |
| NOES: | None |
| ABSENT: | Soto – 1 |

ADMINISTRATIVE REPORTS

By consensus, the following item was moved up on the agenda.

- 16) CONSIDERATION TO ADOPT A RESOLUTION DENOUNCING THE TRUMP ADMINISTRATION'S DECISION TO RESCIND THE DEFERRED ACTION FOR CHILDHOOD ARRIVALS (DACA) PROGRAM

Councilmember Fajardo gave a brief report and Councilmembers provided comments.

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to adopt Resolution No. 7821 Denouncing the Trump Administration's Decision to Rescind the Deferred Action for Childhood Arrivals Program. By consensus, the motion carried.

- 14) DISCUSSION REGARDING THE SAN FERNANDO GREEN STREETS - CALLES VERDES PROJECT

Cindy Montanez, TreePeople CEO, gave a presentation regarding the San Fernando Calles Verdes Project and what the organization is proposing to do for the City (including planting 750 trees).

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Ms. Montanez replied to various questions from Councilmembers but no formal action was taken.

Receive and file item.

15) PRESENTATION OF MEASURE “A” ANNUAL REPORT

Finance Director Nick Kimball presented the staff report and replied to various questions from Councilmembers.

At this time (7:37 pm) Councilmember Fajardo left the room.

By consensus, the 2017 Measure “A” Annual Report was received and filed.

DEPARTMENT HEADS - COMMISSION UPDATES

Recreation Supervisor Maribel Perez gave an update regarding upcoming events and reported that there will be a Parks, Wellness, and Recreation Commission meeting tomorrow.

Interim Community Development Director Wong reported there was a good turnout at the community workshop on the TOD Plan Amendment. This item will also be on the Planning and Preservation Commission and City Council agenda in November and December.

City Clerk Chávez reported that on the Los Angeles County Board of Supervisors agenda tomorrow, is the City’s request to change our election date to even-numbered years beginning November 2018. She stated that after BOS approval, postcards will be mailed to the City’s registered voters notifying them of these important election changes.

Police Chief Anthony Vairo gave an update regarding the recruitment of new police officer and stated that it was progressing well.

City Manager Meyerhoff said it’s been a busy week meeting with City Council and it’s been a great experience working with staff.

GENERAL COUNCIL COMMENTS

Councilmember Gonzales welcomed Mr. Meyerhoff and agreed that staff is amazing.

Vice Mayor Lopez welcomed Mr. Meyerhoff and thanked him for joining the team and hopes he will find everyone good to work with.

Mayor Ballin said it was a challenging time for everyone and is glad that Mr. Meyerhoff is on board. Everyone stepped up and did a great job with a positive attitude. She thanked our law firm and Assistant City Attorney Padilla.

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STAFF COMMUNICATION

Finance Director Kimball said he is looking forward to having Mr. Meyerhoff in charge and working with him.

ADJOURNMENT (7:56 P.M.)

Motion by Councilmember Gonzales, seconded by Vice Mayor Lopez, to adjourn the meeting. By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of September 18, 2017, meeting as approved by the San Fernando City Council.

Elena G. Chávez, CMC
City Clerk