San Fernando City Council

Regular Meeting Notice and Agenda

February 5, 2018 – 6:00 PM

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin
Vice Mayor Antonio Lopez
Councilmember Jaime Soto
Councilmember Joel Fajardo
Councilmember Robert C. Gonzales

PLEDGE OF ALLEGIANCE

Led by Director of Public Works/City Engineer Yazdan (Yaz) Emrani

APPROVAL OF AGENDA

PRESENTATIONS

a) 2018 HOMELESS COUNT – RECOGNITION OF STAFF AND VOLUNTEERS
City Manager Alexander P. Meyerhoff

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

CITY COUNCIL - LIAISON UPDATES

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) REQUEST TO APPROVE THE MINUTES OF JANUARY 25, 2018 – SPECIAL MEETING

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 18-021 approving the Warrant Register.

3) CONSIDERATION TO APPROVE FISCAL YEAR (FY) 2018-2019 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT RESOLUTION INITIATING PROCEEDINGS AND ORDERING THE ENGINEER'S REPORT

Recommend that the City Council:

a. Adopt Resolution No. 7834 initiating the proceedings for the FY 2018-2019 Levy of Annual Assessments for the Landscaping and Lighting Assessment District; and

b. Order the preparation of the Engineer's Report.

PUBLIC HEARING

4) CONSIDERATION TO APPROVE ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR (FY) 2018-2019

Recommend that the City Council:

a. Conduct a Public Hearing;

b. Pending public testimony, adopt Resolution No. 7838 approving the allocation of CDBG Funds for a Public Improvement Project in FY 2018-2019; and

c. Authorize the City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Commission for approval.

ADMINISTRATIVE REPORTS

5) CONSIDERATION TO ADOPT THE RECREATION AND COMMUNITY SERVICES' PARK AND RECREATION MASTER PLAN

Recommend that the City Council:

a. Review the Park and Recreation Master Plan prepared by RJM Design Group Inc.; and

b. Adopt the Park and Recreation Master Plan.

6) CONSIDERATION TO ADOPT AN ORDINANCE REGULATING THE REVIEW AND APPROVAL OF ART MURALS ON PRIVATE PROPERTY

Recommend that the City Council:

a. Introduce for first reading, in title only, and waive further reading of Ordinance No. 1673 titled, "An Ordinance of the City Council of the City of San Fernando, California amending Chapter 22 (Businesses) of the San Fernando Municipal Code by the addition of a new Article IX (Art Murals on Private Property);"

b. Adopt Resolution No. 7839 establishing a Mural Permit Application Fee; and

c. Authorize the City Manager to execute all related documents.

7) CONSIDERATION TO ADOPT AN ORDINANCE AMENDING THE CITY CODE REGARDING THE REGULATION OF SMOKING IN OUTDOOR PLACES TO ADD VAPING AND OTHER NON-TRADITIONAL FORMS OF SMOKING

Recommend that the City Council introduce for first reading, in title only, and waive further reading of Ordinance No. 1672 titled, "An Ordinance of the City of San Fernando, California, Amending the San Fernando City Code to Add Chapter 23, Regarding the Regulation of Smoking in Outdoor Places."

8) DISCUSSION OF LAND SPACE AVAILABILITY AND ALLOCATION FOR HOUSING OF A LOS ANGELES CITY FIRE STATION IN THE CITY OF SAN FERNANDO

This item is placed on the agenda by Councilmember Jaime Soto.

9) DISCUSSION REGARDING THE REGULATION OF BUSINESS DISTRIBUTION MATERIALS AND PROPAGANDA ON VEHICLES, CITY, AND PRIVATE PROPERTY

This item is placed on the agenda by Councilmember Jaime Soto.

10) REQUEST FOR AN UPDATE REGARDING ICE CREAM TRUCK VENDOR OPERATIONS AND THEIR POLLUTION/EMISSION IMPACTS IN THE CITY

This item is placed on the agenda by Councilmember Jaime Soto.

11) CONSIDERATION TO AMEND THE CITY COUNCIL PROCEDURAL MANUAL

This item is placed on the agenda by Councilmember Joel Fajardo.

12) DISCUSSION REGARDING ALLOWING ALCOHOL AT CITY FACILITIES FOR PRIVATE EVENTS

This item is placed on the agenda by Councilmember Joel Fajardo.

13) DISCUSSION REGARDING INCREASING MINIMUM WAGE

This item is placed on the agenda by Councilmember Joel Fajardo.

14) DISCUSSION REGARDING THE CITY'S LETTER OF SUPPORT TO LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO) PERTAINING TO THE EAST SAN FERNANDO VALLEY TRANSIT CORRIDOR PROJECT

This item is placed on the agenda by Councilmember Joel Fajardo.

DEPARTMENT HEADS - COMMISSION UPDATES

GENERAL COUNCIL COMMENTS

STAFF COMMUNICATION

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Elena G. Chávez, CMC
City Clerk
Signed and Posted: February 1, 2018 (4:30 p.m.)

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Regular Meeting
San Fernando City Council

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SAN FERNANDO CITY COUNCIL
MINUTES

JANUARY 25, 2018 – 4:00 P.M.
SPECIAL MEETING

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 4:01 p.m.

Present:

Council: Mayor Sylvia Ballin, and Councilmembers Joel Fajardo and Robert C. Gonzales

Staff: City Manager Alexander P. Meyerhoff, Assistant City Attorney Richard Padilla and City Clerk Elena G. Chávez

Absent: Vice Mayor Antonio Lopez and Councilmember Jaime Soto

PLEDGE OF ALLEGIANCE

Led by City Manager Alexander P. Meyerhoff

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to approve the agenda. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

None

CITY COUNCIL - LIAISON UPDATES

Councilmember Gonzales gave an update regarding Metro Service Council activities and Councilmember Fajardo provided information pertaining to meetings of the San Fernando Valley Council of Governments.

Mayor Ballin requested that Department Heads attend (at least) one of the City workshops regarding the marijuana industry.

CONSENT CALENDAR

Mayor Ballin requested to pull Item No. 3 for further discussion.

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to approve the remaining Consent Calendar Items:

1) REQUEST TO APPROVE THE MINUTES OF:

   a) DECEMBER 4, 2017 – REGULAR MEETING
   b) DECEMBER 20, 2017 – ADJOURNED REGULAR MEETING

2) CONSIDERATION TO ADOPT RESOLUTION NOS. 17-122, 18-011 AND 18-012 APPROVING THE WARRANT REGISTERS OF DECEMBER 18, 2017, JANUARY 2, 2018, AND JANUARY 16, 2018, RESPECTIVELY

4) CONSIDERATION TO APPROVE THE PURCHASE OF A POLICE VEHICLE REPLACEMENT AND ADOPT A RESOLUTION AMENDING FISCAL YEAR 2017-2018 CITY BUDGET

5) CONSIDERATION TO ACCEPT A VEHICLE DONATION FROM THE CITY OF VERNON

6) CONSIDERATION TO AUTHORIZE SUBMITTAL OF GRANT APPLICATIONS TO THE NATIONAL ENDOWMENT FOR THE ARTS AND THE CALIFORNIA ARTS COUNCIL FOR FUNDING SUPPORT OF THE MARIACHI MASTER APPRENTICE PROGRAM

By consensus, the motion carried.

Items Pulled for Further Discussion

3) CONSIDERATION TO APPROVE A BUSINESS LICENSE PERMIT APPLICATION TO OPERATE A CHARITABLE BINGO HOUSE

Mayor Ballin said she was concerned that the back door is always locked during the events at the American Legion Hall (could be a safety issue).

Motion by Mayor Ballin, seconded by Councilmember Fajardo, to approve a 2018 Business License Permit Application for the American Legion San Fernando Post 176 to conduct weekly Bingo Nights at 602 Pico Street pursuant to San Fernando City Code Section 10-75. By consensus, the motion carried.

SAN FERNANDO CITY COUNCIL
SPECIAL MEETING MINUTES – January 25, 2018
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PUBLIC HEARING

7) CONSIDERATION TO ADOPT THE SAFE AND ACTIVE STREETS PLAN

Mayor Ballin declared the Public Hearing open.

City Manager Meyerhoff presented the staff report and replied to questions from Councilmembers.

Mayor Ballin declared the Public Hearing open and called for public testimony.

There being no public comments, the Hearing was closed.

Councilmember Gonzales talked about an individual he met and who assisted him on this project. The young man tragically lost his life and Councilmember Gonzales hopes that he could be remembered by perhaps planting a tree in his honor.

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to adopt Resolution No. 7809 approving the Safe and Active Streets Plan. By consensus, the motion carried.

8) CONSIDERATION TO ADOPT AN AMENDED ORDINANCE TO ADD VAPING AND OTHER NON-TRADITIONAL FORMS OF SMOKING TO THE EXISTING ORDINANCE REGULATING SMOKING IN OUTDOOR PLACES

City Manager Meyerhoff stated that he was pulling this item.

PUBLIC STATEMENTS – WRITTEN/ORAL (REOPENED)

Charles Leone, SEIU Local 721, talked about the recent negotiations, they're not supportive of the current offer, and asked for City Council support.

RECESS TO CLOSED SESSION (4:13 P.M.)

By consensus, Councilmembers recessed to the following Closed Session as announced by Assistant City Attorney Padilla:

A) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
G.C. §54956.9(d)(1)
Name of Case: County of LA v. City of San Fernando, et al
Case No's: LAUSD v. County of LA, BS 108180
LACCD v. County of LA, BS 130308

B) CONFERENCE WITH REAL PROPERTY NEGOTIATOR
G.C. §54956.8
Property: 543, 553, and 563 Glenoaks Boulevard, City of San Fernando

Agency Negotiators:	City Manager Alexander P. Meyerhoff, Lead Negotiator Deputy City Manager/Director of Finance Nick Kimball City Attorney Rick Olivarez Assistant City Attorney Richard Padilla
Negotiating Parties:	John Manavian, Robertson Properties Group
Under Negotiation:	Price and Terms as it Relates to Proposed Development Agreement

C) CONFERENCE WITH LEGAL COUNSEL TO DISCUSS FACTS AND CIRCUMSTANCES WHICH MAY FORM THE BASIS FOR INITIATING LITIGATION AGAINST A THIRD PARTY
G.C. §54956.9(d)(4)
One (1) Matter

D) CONFERENCE WITH REAL PROPERTY NEGOTIATOR
G.C. §54956.8

Property:	732 Mott Street, 700 Chatsworth Drive and 713 Chatsworth Drive, City of San Fernando
Agency Negotiators:	City Manager Alexander P. Meyerhoff, Lead Negotiator Deputy City Manager/Director of Finance Nick Kimball City Attorney Rick Olivarez Assistant City Attorney Richard Padilla
Negotiating Parties:	Mission Community Hospital and Deanco Healthcare, LLC Craig B. Garner, Garner Health Law Corporation James K. Theiring, Chief Executive Officer
Under Negotiation:	Price and Terms of Payment as it Relates to Leasing of Real Property

RECONVENE/REPORT OUT FROM CLOSED SESSION (8:28 P.M.)

Assistant City Attorney Padilla reported the following:

Item A – A presentation was provided by Legal Counsel. Direction was given by the City Council but no final action was taken.

Item B, C, and D – An update was provided by staff. Feedback was given by the City Council but no final action was taken.

ADJOURNMENT (5:12 P.M.)

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales to adjourn the meeting. By consensus, the motion carried.

I do hereby certify that the foregoing is a true and correct copy of the minutes of January 25, 2018, meeting as approved by the San Fernando City Council.

_____
Elena G. Chávez, CMC
City Clerk

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Alexander P. Meyerhoff, City Manager
By: Nick Kimball, Deputy City Manager/Director of Finance

Date: February 5, 2018

Subject: Consideration to Adopt a Resolution Approving the Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 18-021 (Attachment "A") approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than handwritten checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Handwritten checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Finance Director hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Finance Director hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Resolution No. 18-021

REVIEW: ☒ Finance Director ☒ Deputy City Manager ☒ City Manager

ATTACHMENT "A"

RESOLUTION NO. 18-021

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 18-021

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 5th day of February, 2018.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 5th day of February, 2018, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

vchlist **Voucher List** Page: 1
01/31/2018 5:27:35PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
208963	2/5/2018	100031 A-1 LAWNMOWER INC.	76939		VEHICLE MAINT-PK0083	
					041-320-0390-4400	241.66
			76991		CHAIN SAW BLADES	
					043-390-0000-4300	39.31
					Total :	**280.97**
208964	2/5/2018	891587 ABLE MAILING INC.	27326		MAILING AND FULFILLMENT SERVICES	
				11607	072-360-0000-4300	95.35
				11607	070-382-0000-4300	95.35
			27327		WATER ENVELOPE STORAGE FEE-DE(	
					072-360-0000-4300	12.50
					070-382-0000-4300	12.50
					Total :	**215.70**
208965	2/5/2018	100050 ACE INDUSTRIAL SUPPLY	1674962		DRILL BIT SETS	
					041-320-0000-4300	437.73
					Total :	**437.73**
208966	2/5/2018	888356 ADVANCED AUTO REPAIR	1177		VEHICLE REPAIRS AND BODY WORK	
				11675	041-320-0152-4400	545.50
			1184		VEHICLE REPAIRS AND BODY WORK	
				11675	041-320-0311-4400	127.50
			1189		VEHICLE REPAIRS AND BODY WORK	
				11675	072-360-0000-4400	563.96
			1191		VEHICLE REPAIRS AND BODY WORK	
				11675	041-320-0311-4400	554.92
					Total :	**1,791.88**
208967	2/5/2018	888356 ADVANCED AUTO REPAIR	122017		DAMAGE CLAIM REIMB	
					006-190-0000-4800	497.90
					Total :	**497.90**
208968	2/5/2018	891969 ADVANCED PURE WATER SOLUTIONS	36495711-0218		DRINKING WATER	
					001-222-0000-4300	102.20
					Total :	**102.20**

vchlist **Voucher List** Page: 2
01/31/2018 5:27:35PM **CITY OF SAN FERNANDO**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
208969	2/5/2018	892774 AGUIRRE, HECTOR	1002517.003		SENIOR TRIP REFUND	
					004-2384	500.00
					Total :	**500.00**
208970	2/5/2018	890006 AGUIRRE, PETER	TRAVEL		PER DIEM-IA SEMINAR IN GARDEN GR	
					001-225-0000-4360	115.00
					Total :	**115.00**
208971	2/5/2018	892028 AHUMADA, ALEJANDRA	REIMB.-1		REIMB OF ART SUPPLIES PURCHASEI	
					017-420-1343-4300	77.21
			REIMB.-2		MILEAGE REIMB-WORK RELATED	
					001-420-0000-4390	15.47
					Total :	**92.68**
208972	2/5/2018	100098 AIRGAS SAFETY	9071465274		SAFETY GEAR-GLASSES & GLOVES	
					072-360-0000-4300	688.14
					Total :	**688.14**
208973	2/5/2018	892271 ALL STAR ELITE SPORTS	1415		TINY TYKES T-SHIRTS	
					017-420-1328-4300	100.18
					017-420-1334-4300	74.24
					Total :	**174.42**
208974	2/5/2018	100130 ALMANZA, LAURA	010718		SENIOR CLUB REIMB FOR ITEMS PUR(	
					004-2380	190.92
					Total :	**190.92**
208975	2/5/2018	892646 ALVARADO, GLORIA	011518		SENIOR CLUB REIMB FOR ITEMS PUR(	
					004-2380	51.56
					Total :	**51.56**
208976	2/5/2018	100222 ARROYO BUILDING MATERIALS, INC	202826		LOCAL HARDWARE PURCHASES	
				11685	070-383-0000-4310	109.21
					Total :	**109.21**
208977	2/5/2018	102530 AT & T	818-270-2203		PD NETWORK LINE-JAN 2018	
					001-222-0000-4220	140.43

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
208977	2/5/2018	102530 102530 AT & T	(Continued)		**Total :**	**140.43**
208978	2/5/2018	889037 AT&T MOBILITY	287277903027X0108201		MODEM FOR ELECTRONIC MESSAGE	
					001-310-0000-4220	142.40
					Total :	**142.40**
208979	2/5/2018	889942 ATHENS SERVICES	4465101		STREET SWEEPER SERVICES-JAN 201	
				11639	001-343-0000-4260	2,299.59
				11639	011-311-0000-4260	12,249.71
					Total :	**14,549.30**
208980	2/5/2018	891209 AUTONATION SSC	257342		BRAKE PADS FOR FLEET	
					041-1215	259.91
					Total :	**259.91**
208981	2/5/2018	889913 BALLIN, SYLVIA	TRAVEL		PER DIEM-WATERNOW ALLANCE SUMI	
					001-101-0101-4370	30.00
					Total :	**30.00**
208982	2/5/2018	890546 BARAJAS, CRYSTAL	DEC 2017		MMAP MENTOR INSTRUCTOR	
					109-424-3678-4260	51.00
					Total :	**51.00**
208983	2/5/2018	892426 BEARCOM	4657065		COMPUTER MAINTENANCE CONTRAC	
				11614	001-135-0000-4260	7,173.35
					Total :	**7,173.35**
208984	2/5/2018	891301 BERNARDEZ, RENATE Z.	438		INTERPRETATION SERVICES-CC MTG	
					001-101-0000-4270	250.00
			439		INTERPRETATION SERVICES-CANNABI	
					001-190-0000-4267	250.00
					Total :	**500.00**
208985	2/5/2018	892013 BERNSTEIN, DIANA	JAN 2018		ALL ABILITIES ART CLASS INSTRUCTO	
					017-420-1343-4260	200.00
					Total :	**200.00**
208986	2/5/2018	888800 BUSINESS CARD	010218-1		AIRFARE-2018 LCW CONFERENCE IN S	

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
208986	2/5/2018	888800 BUSINESS CARD	(Continued)			
					001-130-0000-4370	157.76
			010218-2		AIRFARE-2018 LCW CONFERENCE IN S	
					001-222-0000-4370	157.76
			011518		LUNCH-ORAL BOARD-COMM PRES OF	
					001-106-0000-4270	60.83
			011518		AIRFARE-WATERNOW SUMMIT CONF I	
					001-101-0101-4370	115.96
			031017-1		FILMS-MOVIE FRIDAYS @ LP PARK	
					001-424-0000-4300	12.73
			031017-2		FILMS-MOVIE FRIDAYS @ LP PARK	
					001-424-0000-4300	9.60
			042517		AIRFARE-MARIACHI SPECTACULAR EV	
					004-2359	215.95
			121818		RGSTR-2018 ANNUAL CONF 02/20-02/2	
					001-130-0000-4370	370.00
			122817		RGSTR-2018 LCW CONFERENCE ON 0	
					001-130-0000-4370	525.00
					001-222-0000-4370	525.00
			123017		FINANCE CHARGE	
					001-190-0000-4435	66.97
					Total :	**2,217.56**
208987	2/5/2018	888800 BUSINESS CARD	011118		ORAL BOARD LUNCH-COMM SVCS SUI	
					001-106-0000-4270	17.03
			011218		SCREEN & SPEAKERS	
					001-115-0000-4300	124.64
			011218		WEBSITE DOMAIN RENEWAL-SFCITY.C	
					001-190-0000-4260	259.90
			011218		RGSTR-2018 ANNUAL GSMO CONFERE	
					001-105-0000-4370	675.00
			011218		RGSTR- WORKSHOP 2018 ANNUAL GS	
					001-105-0000-4360	75.00
			011218		LODGING-ICA LEGISLATIVE TOUR IN	
					001-101-0111-4370	687.72
			011518		DEP-LP SENIOR CLUB DINNER/DANCE	
					004-2380	1,000.00

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
208987	2/5/2018	888800 BUSINESS CARD	(Continued)			
			011518		RGSTR-2018 2018 ANNUAL CAPIO CON	
					001-105-0000-4370	450.00
			011518		RGSTR- WORKSHOP 2018 ANNUAL CA	
					001-105-0000-4360	50.00
			011718		DINNER-CC MTG 1/16/18	
					001-101-0000-4300	58.79
			011818		AIRFARE-GSMO 2018 ANNUAL CONF IN	
					001-105-0000-4370	185.98
			011918		SURFACE EQUIP-PW DIR	
					001-310-0000-4310	145.84
			011918		REFRESHMENTS-CANNABIS WORKSH	
					001-190-0000-4267	55.73
			011918		ANNUAL SOCIAL MEDIA DASHBOARD	
					001-105-0000-4380	119.88
			011918		AIRFARE-2018 ANNUAL GSMO CONFEI	
					001-105-0000-4370	254.60
			012218		2018 MEMBERSHIP DUES - 01/01/18-12	
					001-130-0000-4380	110.00
					Total :	**4,270.11**
208988	2/5/2018	888800 BUSINESS CARD	010418		RGSTR-ARMORER TRAINING COURSE	
					001-225-0000-4360	195.00
			011018		LODGING-ICI FINANCIAL CRIME COUR	
					001-224-0000-4360	711.20
			011218		2018 CALIFORNIA COURT DIRECTORY	
					001-222-0000-4300	168.00
			011518		LODGING-SBSLI POST TRAINING IN	
					001-222-0000-4370	512.37
			122917		AIRFARE-SBSLI POST TRAINING IN	
					001-222-0000-4370	135.77
					Total :	**1,722.34**
208989	2/5/2018	100777 C.A.P.E. ACCOUNTING DEPT.	06182		MEMBERSHIP DUES	
					001-224-0000-4370	45.00
					Total :	**45.00**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
208990	2/5/2018	100466 CACEO	300005830		CACEO ANNUAL MEMBERSHIP	
					001-152-0000-4380	95.00
					Total :	**95.00**
208991	2/5/2018	887810 CALGROVE RENTALS, INC.	82300-1		CORE DRILL RENTAL-316 HARPS	
					015-310-0866-4600	152.40
			82455-1		HILTI CHIPPING HAMMER & CHISSEL R	
					070-384-0000-4250	91.44
					Total :	**243.84**
208992	2/5/2018	892464 CANON FINANCIAL SERVICES, INC	18207520		CANON COPIERS LEASE PAYMENT-JAI	
				11620	001-135-0000-4260	649.93
					Total :	**649.93**
208993	2/5/2018	892465 CANON SOLUTIONS AMERICA, INC.	4024675512		COPIER MONTHLY RATES & OVERAGE	
				11619	001-135-0000-4260	1,347.72
			4024755937		COPIER MONTHLY RATES & OVERAGE	
				11619	001-135-0000-4260	1,062.72
					Total :	**2,410.44**
208994	2/5/2018	890286 CCMS INC	2017-10448		WORKER'S COMP ADMIN FEES	
					001-106-0000-4270	150.00
					Total :	**150.00**
208995	2/5/2018	892704 CHARGEPOINT	IN35485		ELECTRIC VEHICLE CHARGING UNITS	
				11697	010-320-3697-4600	22,312.00
				11697	029-335-0000-4600	22,312.00
					Total :	**44,624.00**
208996	2/5/2018	101957 CITY OF LOS ANGELES	38SF180000007		FIRE SERVICES-FEB2018	
					001-500-0000-4260	230,441.17
					Total :	**230,441.17**
208997	2/5/2018	103029 CITY OF SAN FERNANDO	17703-17718		REIMBURSEMENT TO WORKERS COM	
					006-1035	4,725.64
					Total :	**4,725.64**
208998	2/5/2018	100805 COOPER HARDWARE INC.	109345		MISC SUPPLIES FOR PW OPERATIONS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
208998	2/5/2018	100805 COOPER HARDWARE INC.	(Continued)			
				11672	070-383-0301-4300	44.95
					Total :	**44.95**
208999	2/5/2018	100516 CSULB FOUNDATION	REGISTRATION		RGSTR-IA SEMINAR IN GARDEN GROV	
					001-225-0000-4360	397.00
					Total :	**397.00**
209000	2/5/2018	100516 CSULB FOUNDATION	REGISTRATION-1		RGSTR-IA SEMINAR IN GARDEN GROV	
					001-225-0000-4360	397.00
					Total :	**397.00**
209001	2/5/2018	100516 CSULB FOUNDATION	1668		FIELD TRAINING PROG/SAC COURSE (	
					001-225-0000-4360	316.00
					Total :	**316.00**
209002	2/5/2018	100516 CSULB FOUNDATION	REGISTRATION		RGSTR-MENTAL HEALTH DECISION MA	
					001-225-0000-4360	228.00
					Total :	**228.00**
209003	2/5/2018	887475 DATA BUSINESS SYSTEMS, INC	1435587		2017 W2'S, 1099'S & 1098'S FORMS	
					001-130-0000-4300	166.38
					Total :	**166.38**
209004	2/5/2018	892779 DE JESUS, EDGARD	1282017		DAMAGE CLAIM REIMBURSEMENT	
					006-190-0000-4800	50.00
					Total :	**50.00**
209005	2/5/2018	101666 DE LAGE LANDEN FINANCIAL SERVS	5755472		LEASE PAYMENT VARIOUS COPIERS	
				11587	001-135-0000-4260	1,051.80
				11587	072-360-0000-4290	73.35
				11587	070-381-0000-4290	73.35
					Total :	**1,198.50**
209006	2/5/2018	892472 DE NORA WATER TECHNOLOGIES	1132350		OSG SYSTEM PARTS & SERVICE - CON	
				11712	070-385-0857-4600	378.00
					Total :	**378.00**

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209007	2/5/2018	887121 DELL MARKETING L.P.	10211517593		RAM UPGARDE FOR COP SEC & RECC	
				11715	001-222-0000-4320	75.59
					001-222-0000-4320	7.55
			10211625600		ACROBAT FOR DISPATCH STATION #3	
				11716	001-222-0000-4300	434.09
					Total :	**517.23**
209008	2/5/2018	888951 DOMINGUEZ, WALTER	REIMB.		REIMB.-K9 SUPPLIES PURCHASED	
					001-225-0000-4270	280.96
					Total :	**280.96**
209009	2/5/2018	892775 DUPREE HENDERSON, JYNEESE	JAN 2018		CHEER PROGRAM COACH	
					017-420-1328-4260	200.00
					Total :	**200.00**
209010	2/5/2018	887518 DURHAM, ALVIN	JAN 2018		COMMISSIONER'S STIPEND	
					001-150-0000-4111	50.00
					Total :	**50.00**
209011	2/5/2018	890879 EUROFINS EATON ANALYTICAL, INC	L0350755		WATER ANALYSIS-F690083	
					070-384-0000-4260	164.00
			L0352337		WATER ANALYSIS-F692041	
					070-384-0000-4260	164.00
			L0363605		WATER ANALYSIS-F706328	
					070-384-0000-4260	139.60
			L0363770		WATER ANALYSIS-F706962	
					070-384-0000-4260	250.00
			L0364101		WATER ANALYSIS-F706947	
					070-384-0000-4260	139.60
			L0365132		WATER ANALYSIS-F707387	
					070-384-0000-4260	139.60
			L0365133		WATER ANALYSIS-F707536	
					070-384-0000-4260	164.00
			L0365136		WATER ANALYSIS-F707607	
					070-384-0000-4260	139.60
			L0365140		WATER ANALYSIS-F707538	
					070-384-0000-4260	139.60

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209011	2/5/2018	890879 EUROFINS EATON ANALYTICAL, INC	(Continued)			
			L0365953		WATER ANALYSIS-F708178	
					070-384-0000-4260	139.60
			L0366339		WATER ANALYSIS-F708564	
					070-384-0000-4260	139.60
			L0366472		WATER ANALYSIS-F709491	
					070-384-0000-4260	139.60
			L0366870		WATER ANALYSIS-F709777	
					070-384-0000-4260	139.60
			L0366873		WATER ANALYSIS-F709775	
					070-384-0000-4260	24.00
			L0367610		WATER ANALYSIS-F710352	
					070-384-0000-4260	139.60
			LO352520		WATER ANALYSIS-F693221	
					070-384-0000-4260	164.00
					Total :	**2,326.00**
209012	2/5/2018	890897 EVAN BROOKS ASSOCIATES, INC	18001-7		CONTRACT PLANNER SERVICES FRO	
				11605	001-150-0000-4270	10,025.00
			18001-8		MGMT SERVS RELATED TO HEALTHY S	
				11655	010-420-3711-4260	11,525.00
					Total :	**21,550.00**
209013	2/5/2018	890377 F & F SIGNS	0190		CITY SEALS-PW1521	
					041-320-0311-4400	49.38
			0193		GRAPHICS FOR UNITS #26 & #27-PD07	
					041-320-0225-4400	1,207.00
					Total :	**1,256.38**
209014	2/5/2018	891622 FARMER BROTHERS	67133117		BREAK ROOM SUPPLIES	
					001-222-0000-4300	163.38
					Total :	**163.38**
209015	2/5/2018	101147 FEDEX	6-026-24544		COURIER SERVICE	
					001-190-0000-4280	111.88
					Total :	**111.88**

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209016	2/5/2018	101152 FERNANDEZ, JULIE	TRAVEL		PER DIEM-2018 ANNUAL GSMO CONFE	
					001-105-0000-4370	144.00
			TRAVEL-2		PARKING FEE-CAPIO 2018 ANNUAL CO	
					001-105-0000-4370	165.50
					Total :	**309.50**
209017	2/5/2018	892198 FRONTIER COMMUNICATIONS	209-150-5145-010598		PAC 50 TO SHERIFFS	
					001-222-0000-4220	557.71
			209-150-5250-081292		RADIO REPEATER-PD	
					001-222-0000-4220	45.70
			209-151-4941-102990		POLICE PAGING	
					001-222-0000-4220	41.59
			209-151-4942-041191		CITY YARD AUTO DIALER	
					070-384-0000-4220	45.70
			209-151-4943-081292		RADIO REPEATER-PD	
					001-222-0000-4220	45.70
			209-188-4361-031792		RCS PHONE LINES	
					001-420-0000-4220	112.52
			209-188-4362-031792		POLICE MAJOR PHONE LINES	
					001-222-0000-4220	1,140.73
			209-188-4363-031892		VARIOUS PHONE LINES	
					001-190-0000-4220	81.60
					070-384-0000-4220	216.03
					001-420-0000-4220	246.49
			818-361-0901-051499		SEWER FLOW MONITORING	
					072-360-0000-4220	49.95
			818-361-2385-012309		MTA PHONE LINES	
					007-440-0441-4220	102.60
					001-190-0000-4220	51.30
			818-361-2472-031415		PW PHONE LINE	
					070-384-0000-4220	310.65
			818-361-3958-091407		CNG STATION	
					074-320-0000-4220	47.27
			818-361-725-120512		HERITAGE PARK IRRIG SYSTEM	
					001-420-0000-4220	51.30
			818-831-5002-052096		PD SPECIAL ACTIVITIES PHONE LINE	
					001-222-0000-4220	42.22

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209017	2/5/2018	892198 FRONTIER COMMUNICATIONS	(Continued)			
			818-837-2296-031315		VARIOUS CITY HALL PHONE LINES	
					001-190-0000-4220	321.20
			818-837-7174-052096		PD SPECIAL ACTIVITIES PHONE LINE	
					001-222-0000-4220	24.26
			818-838-1841-112596		ENGINEERING FAX MODEM	
					001-310-0000-4220	25.00
			818-898-7385-033105		LP FAX NUMBER	
					001-420-0000-4220	28.93
					Total :	**3,588.45**
209018	2/5/2018	891664 GOLDEN TOUCH CLEANING, INC	64725		JANITORIAL SERVICES CONTRACT#17	
				11608	043-390-0000-4260	13,345.50
					Total :	**13,345.50**
209019	2/5/2018	889352 GOMEZ, ADRIANA	JAN 2018		COMMISSIONER'S STIPEND	
					001-420-0000-4111	50.00
					Total :	**50.00**
209020	2/5/2018	887411 GONZALEZ, LUIS	021718		MUSIC-SENIOR CLUB DANCE ON 02/17	
					004-2380	1,100.00
					Total :	**1,100.00**
209021	2/5/2018	892550 GOVEA, DAVID	JAN 2018		COMMISSIONER'S STIPEND	
					001-115-0000-4111	50.00
					Total :	**50.00**
209022	2/5/2018	101376 GRAINGER, INC.	9630354695		LED FIXTURE & 10-FT ALUMINUM POLE	
				11730	027-344-0301-4300	1,345.12
			9632791332		LED FIXTURE & 10-FT ALUMINUM POLE	
				11730	027-344-0301-4300	1,207.05
			9654039602		SUPPLIES FOR BLDG AND LANDSCAPI	
				11658	043-390-0000-4300	185.63
			9654039610		SUPPLIES FOR BLDG AND LANDSCAPI	
				11658	043-390-0000-4300	138.05
			9655362177		SUPPLIES FOR BLDG AND LANDSCAPI	
				11658	043-390-0000-4300	104.88

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209022	2/5/2018	101376 101376 GRAINGER, INC.	(Continued)		**Total :**	**2,980.73**
209023	2/5/2018	101434 GUZMAN, JESUS ALBERTO	DEC 2017		MMAP INSTRUCTOR	
					109-424-3678-4260	300.00
					108-424-3694-4260	500.00
					Total :	**800.00**
209024	2/5/2018	101435 HAAKER EQUIPMENT COMPANY	C38345		SEWER MANHOLE HOOK PICKS	
					072-360-0000-4300	581.70
					Total :	**581.70**
209025	2/5/2018	891053 HAUPT, THEALE E	JAN 2018		COMMISSIONER'S STIPEND	
					001-150-0000-4111	50.00
					Total :	**50.00**
209026	2/5/2018	101512 HDL, COREN & CONE	0024879-IN		CONTRACT SERVICES PROPERTY TAX	
					001-130-0000-4270	1,465.75
					Total :	**1,465.75**
209027	2/5/2018	888309 HI 2 LO VOLTAGE WIRING CO, INC	18077		MONITORING SERVICES 01/01/18-03/3	
					001-222-0000-4260	75.00
					Total :	**75.00**
209028	2/5/2018	101647 INTERSTATE BATTERY	30074693		BATTERIES FOR FLEET	
					041-1215	537.32
					Total :	**537.32**
209029	2/5/2018	891777 IRRIGATION EXPRESS	15105062-00		MISC. IRRIGATION SUPPLIES	
				11659	001-311-0000-4300	19.74
			15105162-00		MISC. IRRIGATION SUPPLIES FOR REF	
				11659	043-390-0000-4300	141.24
					Total :	**160.98**
209030	2/5/2018	889320 IWATER, INC.	7967		ANNUAL MAINT - 02/01/18-02/01/19	
					070-383-0000-4260	2,200.00
					Total :	**2,200.00**
209031	2/5/2018	887952 J. Z. LAWNMOWER SHOP	18931		SMALL EQUIPMENT REPAIR	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209031	2/5/2018	887952 J. Z. LAWNMOWER SHOP	(Continued)			
				11690	043-390-0000-4300	44.56
					Total :	**44.56**
209032	2/5/2018	889680 JIMENEZ LOPEZ, JUAN MANUEL	DEC 2017		MMAP INSTRUCTOR	
					109-424-3678-4260	180.00
					108-424-3694-4260	300.00
					Total :	**480.00**
209033	2/5/2018	892614 JWA URBAN CONSULTANTS, INC	SF #2017-13		PROFESSIONAL SERVICES COMMUNI	
				11598	001-150-0000-4270	7,875.00
					Total :	**7,875.00**
209034	2/5/2018	101764 KEYSTONE UNIFORM DEPOT	700005238		BULLETPROOF VESTS	
				11601	001-222-0000-4300	990.60
				11601	010-220-3604-4500	990.59
			700006228		BULLETPROOF VESTS	
				11601	001-222-0000-4300	330.20
				11601	010-220-3604-4500	330.20
			700006229		BULLETPROOF VESTS	
				11601	001-222-0000-4300	330.20
				11601	010-220-3604-4500	330.20
			700006800		BULLETPROOF VESTS	
				11601	001-222-0000-4300	330.20
				11601	010-220-3604-4500	330.20
			700007110		BULLETPROOF VESTS	
				11601	001-222-0000-4300	214.99
				11601	010-220-3604-4500	214.99
			700007111		BULLETPROOF VESTS	
				11601	001-222-0000-4300	15.00
				11601	010-220-3604-4500	15.00
			7000081815		BULLETPROOF VESTS	
				11601	001-222-0000-4300	330.20
				11601	010-220-3604-4500	330.20
					Total :	**5,082.77**
209035	2/5/2018	891794 KIMBALL, NICK	REIMB.		WELLNESS BENEFIT REIMB. FY17-18	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209035	2/5/2018	891794 KIMBALL, NICK	(Continued)			
					001-130-0000-4140	600.00
					Total :	**600.00**
209036	2/5/2018	888138 KOPPL PIPELINE SERVICES, INC.	18458		LABOR & EQUIP - 1204 SFRD 6" TEST &	
					070-383-0000-4260	375.00
					Total :	**375.00**
209037	2/5/2018	101990 L.A. COUNTY METROPOLITAN	101509		TAP CARDS-DEC 2017	
					007-440-0441-4260	1,153.00
					Total :	**1,153.00**
209038	2/5/2018	102007 L.A. COUNTY SHERIFFS DEPT.	182179LA		INMATE MEAL PROGRAM-DEC 2017	
					001-225-0000-4350	1,002.07
					Total :	**1,002.07**
209039	2/5/2018	101971 L.A. MUNICIPAL SERVICES	004-750-1000		ELECTRIC-13003 BORDEN	
					070-384-0000-4210	764.70
			494-750-1000		WATER-12900 DRONFIELD	
					070-384-0000-4210	11.19
			500-750-1000		ELECTRIC-13655 FOOTHILL	
					070-384-0000-4210	260.76
			594-750-1000		ELECTRIC-12900 DRONFIELD	
					070-384-0000-4210	5,323.31
			657-750-1000		ELECTRIC-14060 SAYRE	
					070-384-0000-4210	13,190.09
			757-750-1000		WATER-140660 SAYRE	
					070-384-0000-4210	113.37
					Total :	**19,663.42**
209040	2/5/2018	101920 LIEBERT CASSIDY WHITMORE	1451463		LEGAL SERVICES	
					001-112-0000-4270	504.00
			1451464		LEGAL SERVICES	
					001-112-0000-4270	871.60
			1451465		LEGAL SERVICES	
					001-112-0000-4270	3,605.00
			1451466		LEGAL SERVICES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209040	2/5/2018	101920 LIEBERT CASSIDY WHITMORE	(Continued)			
					001-112-0000-4270	1,792.00
			1453021		LEGAL SERVICES	
					001-112-0000-4270	1,715.00
			1453022		LEGAL SERVICES	
					001-112-0000-4270	588.00
			1453023		LEGAL SERVICES	
					001-112-0000-4270	2,835.00
			1453024		LEGAL SERVICES	
					001-112-0000-4270	140.00
					Total :	**12,050.60**
209041	2/5/2018	892202 LOPEZ, ANNA M.	JAN 2018		COMMISSIONER'S STIPEND	
					001-420-0000-4111	50.00
					Total :	**50.00**
209042	2/5/2018	889421 LOPEZ, ANTONIO G	REIMB.		WELLNESS BENEFIT REIMB. FY17-18	
					001-101-0109-4140	600.00
					Total :	**600.00**
209043	2/5/2018	101974 LOS ANGELES COUNTY	DEC 2017		ANIMAL CARE & CONTROL SERVICES-	
				11597	001-190-0000-4260	10,008.18
					Total :	**10,008.18**
209044	2/5/2018	100886 LOS ANGELES DAILY NEWS	0011048810		PUBLICATION FEES-504 N MACLAY VAI	
					001-2205	532.75
			0011052982		PUBLICATION OF ORD NO 1671- SF	
					001-115-0000-4230	1,306.75
					Total :	**1,839.50**
209045	2/5/2018	892778 LOZANO, VICTOR M.	112017		DAMAGE CLAIM REIMBURSEMENT	
					006-190-0000-4800	3,134.42
					Total :	**3,134.42**
209046	2/5/2018	892773 MAILFINANCE	N6923922		QUARTERLY LEASE RENTAL PAYMENT	
				11733	001-190-0000-4280	1,446.85
					Total :	**1,446.85**

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209047	2/5/2018	888468 MAJOR METROPOLITAN SECURITY	1086130		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	043-390-0000-4260	15.00
			1086131		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	043-390-0000-4260	15.00
			1086132		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	043-390-0000-4260	15.00
			1086133		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	043-390-0000-4260	15.00
			1086134		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	043-390-0000-4260	15.00
			1086135		ALARM MONITORING AT ALL CITY FACI	
				11660	043-390-0000-4260	15.00
			1086136		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	043-390-0000-4260	15.00
			1086137		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	043-390-0000-4260	15.00
			1086138		ALARM MONITORING AT ALL CITY FACI	
				11660	043-390-0000-4260	15.00
			1086139		ALARM MONITORING AT ALL CITY FACI	
				11660	043-390-0000-4260	25.00
			1086140		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	043-390-0000-4260	15.00
			1086141		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	070-384-0000-4260	28.00
			1086142		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	070-384-0000-4260	23.00
			1086143		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	070-384-0000-4260	28.00
			1086144		ADDITIONAL 600 FT. OF SECURITY BE/	
				11660	070-384-0000-4260	28.00
					Total :	**282.00**
209048	2/5/2018	888242 MCI COMM SERVICE	7DL39365		ALARM LINE-1100 PICO	
					001-420-0000-4220	33.16
					Total :	**33.16**
209049	2/5/2018	891054 MEJIA, YVONNE G	JAN 2018		COMMISSIONER'S STIPEND	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209049	2/5/2018	891054 MEJIA, YVONNE G	(Continued)			
					001-150-0000-4111	50.00
					Total :	**50.00**
209050	2/5/2018	892140 MICHAEL BAKER	1001359		CDBG ADMINISTRATIVE & LABOR COM	
				11551	026-311-0159-4260	1,410.00
					Total :	**1,410.00**
209051	2/5/2018	891329 MIKE'S TIRE MAN INC	0102945		TIRES FOR FLEET	
				11683	041-1215	604.44
					Total :	**604.44**
209052	2/5/2018	102226 MISSION LINEN SUPPLY	506504040		LAUNDRY	
					001-225-0000-4350	127.27
			506546738		LAUNDRY	
					001-225-0000-4350	106.24
			506574434		LAUNDRY	
					001-225-0000-4350	117.76
			506594011		LAUNDRY	
					001-225-0000-4350	79.95
			506621942		LAUNDRY	
					001-225-0000-4350	98.44
			56527153		LAUNDRY	
					001-225-0000-4350	118.19
					Total :	**647.85**
209053	2/5/2018	892776 MONGE, ANGELA	2000342.001		FACILITY RENTAL REFUND	
					001-3777-0000	627.50
					Total :	**627.50**
209054	2/5/2018	891389 MORPHOTRUST USA	112897		ANNUAL MAINT AGREEMENT- 12/2017-	
					001-135-0000-4260	1,496.77
					Total :	**1,496.77**
209055	2/5/2018	892777 MUNOZ, MARIA	072017		DAMAGE CLAIM REIMBURSEMENT	
					006-190-0000-4800	1,469.27
					Total :	**1,469.27**

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209056	2/5/2018	102292 MUSCO SPORTS LIGHTING, LLC	305084		LIGHTING SERVICE FEE-02/18-02/19	
					001-420-0000-4260	850.00
					Total :	**850.00**
209057	2/5/2018	102325 NAPA AUTO PARTS	5478-951131		HYDRAULIC HOSES-WA0115	
					070-384-0000-4400	410.29
			5478-952045		VALVE STEM EXTENSIONS-PW2115	
					041-320-0311-4400	50.44
			5478-952513		SOLENOID/PULLEY PUMP-PD0019	
					041-320-0225-4400	219.47
					Total :	**680.20**
209058	2/5/2018	891355 NAREZ, FABIAN	DEC 2017		MMAP MENTOR INSTRUCTOR	
					109-424-3678-4260	51.00
					Total :	**51.00**
209059	2/5/2018	890995 NAVARRO, SAYDITH	JAN 2018		COMMISSIONER'S STIPEND	
					001-420-0000-4111	50.00
					Total :	**50.00**
209060	2/5/2018	102324 NEGRETE, CONNIE	REIMB.		REIMB-LUNCH PROVIDED FOR OFFICE	
					001-222-0000-4300	143.97
					Total :	**143.97**
209061	2/5/2018	102403 NOW IMAGE PRINTING	2018007		CANNABIS WORKSHOP FLYERS	
					001-190-0000-4267	1,056.00
			2018014		CANNABIS WORKSHOP SURVEY	
					001-190-0000-4267	440.00
					Total :	**1,496.00**
209062	2/5/2018	102423 OCCU-MED, INC.	1217901		PRE-EMPLOYMENT PHYSICALS	
					001-106-0000-4270	292.00
					Total :	**292.00**
209063	2/5/2018	102432 OFFICE DEPOT	987781340001		OFFICE SUPPLIES	
					001-106-0000-4300	389.76
			990253042001		OFFICE SUPPLIES	
					001-222-0000-4300	205.77

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209063	2/5/2018	102432 OFFICE DEPOT	(Continued)			
			992110064001		COPY PAPER	
					001-222-0000-4300	273.77
			993780790001		OFFICE SUPPLIES	
					001-222-0000-4300	338.01
			993781164001		OFFICE SUPPLIES	
					001-222-0000-4300	6.95
			993938112001		OFFICE SUPPLIES	
					001-310-0000-4300	59.39
			993945031001		OFFICE SUPPLIES	
					001-222-0000-4300	122.58
			994134227001		IT CHAIR	
					001-135-0000-4300	215.59
			994564994001		OFFICE SUPPLIES	
					001-115-0000-4300	51.69
			994565172001		OFFICE SUPPLIES	
					001-115-0000-4300	4.94
			994613696001		OFFICE SUPPLIES	
					001-222-0000-4300	73.92
			994875746001		ITEM RETURNED	
					001-222-0000-4300	-48.38
			994991360001		OFFICE SUPPLIES	
					001-130-0000-4300	58.18
			995211275001		OFFICE SUPPLIES	
					001-222-0000-4300	68.84
			995220526001		OFFICE SUPPLIES	
					070-383-0000-4300	71.49
			996792080001		OFFICE SUPPLIES	
					001-222-0000-4300	173.33
			996792347001		OFFICE SUPPLIES	
					001-222-0000-4300	10.99
					Total :	**2,076.82**
209064	2/5/2018	890095 O'REILLY AUTOMOTIVE STORES INC	4605-269121		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0390-4400	26.17
			4605-269241		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0390-4400	11.52

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209064	2/5/2018	890095 O'REILLY AUTOMOTIVE STORES INC	(Continued)			
			4605-270438		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0370-4400	27.09
			4605-270550		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0370-4400	84.01
			4605-270577		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0390-4400	10.33
			4605-270579		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0390-4400	10.33
			4605-270714		VEHICLE MAINTENANCE & REPAIRS	
					041-320-0000-4340	49.49
			4605-270822		BELT RETURNED-EL1543	
					041-320-0370-4400	-55.58
			4605-271198		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-1215	150.77
			4605-271294		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0311-4400	124.87
			4605-271439		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-1215	49.43
			4605-271447		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0224-4400	7.69
			4605-272291		VEHICLE MAINTENANCE & REPAIRS	
				11666	041-320-0390-4400	16.80
					Total :	**512.92**
209065	2/5/2018	892360 PARKING COMPANY OF AMERICA	INVM0011908		DIAL A RIDE AND TROLLEY SERVICES-	
				11731	007-440-0442-4260	43,654.09
					Total :	**43,654.09**
209066	2/5/2018	889545 PEREZ, MARIBEL	REIMB.		REIMB.-PURCHASE OF EXTRA CHEER	
					017-420-1328-4300	66.58
					Total :	**66.58**
209067	2/5/2018	890994 PONCE, JOE	JAN 2018		COMMISSIONER'S STIPEND	
					001-420-0000-4111	50.00
					Total :	**50.00**

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209068	2/5/2018	102688 PROFESSIONAL PRINTING CENTERS	32987		SWAPMEET FORMS	
					001-130-0000-4300	284.90
					Total :	**284.90**
209069	2/5/2018	892131 PROHEALTH-VALLEY OCCUPATIONAL	00203843-00		HEP A VACCINE	
					001-106-0000-4270	110.00
					Total :	**110.00**
209070	2/5/2018	887603 R. F. ERECTION COMPANY	18-114		BI-ANNUAL MAINT-LP PARK WHEELCH	
					043-390-0000-4260	450.00
					Total :	**450.00**
209071	2/5/2018	892748 RAINBOW SPORTS INC	5036961		VEHICLE MAINTENANCE AND REPAIRS	
				11725	041-320-0390-4400	1,836.48
					Total :	**1,836.48**
209072	2/5/2018	891881 REMENIH, MICHAEL	JAN 2018		COMMISSIONER'S STIPEND	
					001-115-0000-4111	50.00
					Total :	**50.00**
209073	2/5/2018	102666 ROADRUNNER PREFERRED	549-227		COURIER SERVICE	
					001-222-0000-4260	309.00
			549-230		COURIER SERVICE	
					001-222-0000-4260	103.00
					Total :	**412.00**
209074	2/5/2018	887296 ROBLEDO, OLIVIA	JAN 2018		COMMISSIONER'S STIPEND	
					001-115-0000-4111	50.00
					Total :	**50.00**
209075	2/5/2018	887872 ROSENBERG, IRWIN	REIMB.		PER DIEM REIMB - ESSENTIAL EMERG	
					001-222-0000-4360	58.00
			REIMB.		REIMB-TRANSPORT FROM AIRPORT T	
					001-222-0000-4360	68.72
			REIMB.-1		PER DIEM REIMB-LOCAL HAZARD MITI	
					001-222-0000-4360	27.81
					Total :	**154.53**

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209076	2/5/2018	892708 ROYAL INDUSTRIAL SOLUTIONS	8901-754397		MATL'S FOR WELL SITES	
					070-384-0000-4330	149.36
					Total :	**149.36**
209077	2/5/2018	102988 SAFETY-KLEEN CORP.	75824475		CLARIFIER MAINT	
					072-360-0000-4260	1,032.00
					Total :	**1,032.00**
209078	2/5/2018	887575 SAN FERNANDO EXPLORER POST 521	REIMB.		REIMB-LUNCH PROVIDED TO COLOR (	
					001-226-0230-4430	170.26
					Total :	**170.26**
209079	2/5/2018	103038 SAN FERNANDO FLORIST	2176		LP CLUB-CENTERPIECES FOR ANNUAI	
					004-2380	429.00
					Total :	**429.00**
209080	2/5/2018	891253 SAN FERNANDO SMOG TEST ONLY	6362		SMOG-PD8955	
					041-320-0224-4400	50.00
			6364		SMOG-PW0315	
					029-335-0000-4400	60.00
			6365		SMOG TEST-PD1135	
					041-320-0224-4400	50.00
			6374		SMOG TEST-PW2721	
					072-360-0000-4400	50.00
					Total :	**210.00**
209081	2/5/2018	103057 SAN FERNANDO VALLEY SUN	10060		PUBLICATION-CANNABIS WORKSHOP	
					001-190-0000-4267	1,228.68
					Total :	**1,228.68**
209082	2/5/2018	891653 SARGENT TOWN PLANNING	17023		SAN FERNANDO TRANSIT ORIENTED I	
				11143	113-150-3673-4270	5,268.02
				11143	001-150-3673-4270	13,119.40
					Total :	**18,387.42**
209083	2/5/2018	103941 SHREDDER SPECIALTIES	1844		RENEWAL ANNUAL SERVICE MAINT	
					001-222-0000-4260	219.45

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209083	2/5/2018	103941 103941 SHREDDER SPECIALTIES	(Continued)		**Total :**	**219.45**
209084	2/5/2018	891064 SIEMENS INDUSTRY INC	5620014919		ON CALL TRAFFIC SIGNAL MAINTENAN	
				11624	001-371-0301-4300	517.75
					Total :	**517.75**
209085	2/5/2018	103172 SKAUG TRUCK BODY WORKS	38726		STAKE BED BODY-PK9826	
					041-320-0390-4400	2,101.66
					Total :	**2,101.66**
209086	2/5/2018	103184 SMART & FINAL	26853		TBC SUPPLIES	
					004-2391	19.22
			27124		BREAK ROOM SUPPLIES	
					001-222-0000-4300	65.89
			27125		SUPPLIES FOR INMATE MEALS	
					001-225-0000-4350	1.99
			42486		BREAK ROOM SUPPLIES	
					001-222-0000-4300	51.56
			47370		SUPPLIES FOR INMATE MEALS	
					001-225-0000-4350	26.17
			52558		LP SENIOR CLUB SUPPLIES	
					004-2382	36.24
			57418		BREAK ROOM SUPPLIES	
					001-222-0000-4300	101.51
					Total :	**302.58**
209087	2/5/2018	890553 SMART SOURCE OF CALIFORNIA LLC	1435587		BLUE & GREEN WATER BILL STOCK	
					072-360-0000-4300	3,382.58
					070-382-0000-4300	3,382.57
					Total :	**6,765.15**
209088	2/5/2018	892367 SOLIS, MARGARITA	JAN 2018		L P SENIOR PETTY CASH REIMB.	
					004-2380	106.48
					Total :	**106.48**
209089	2/5/2018	103202 SOUTHERN CALIFORNIA EDISON CO.	2-02-682-6982		ELECTRIC-910 FIRST	
					043-390-0000-4210	3,933.17
			2-02-682-7675		ELECTRIC-VARIOUS LOCATIONS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209089	2/5/2018	103202 SOUTHERN CALIFORNIA EDISON CO.	(Continued)			
					043-390-0000-4210	3,349.26
			2-21-082-3241		ELECTRIC-VARIOUS LOCATIONS	
					027-344-0000-4210	14,709.11
					029-335-0000-4210	1,662.05
					074-320-0000-4210	1,423.74
					070-384-0000-4210	909.04
					043-390-0000-4210	9,331.71
			2-33-746-5215		ELECTRIC-190 PARK	
					027-344-0000-4210	552.66
			2-39-717-6769		ELECTRIC-801 8TH	
					043-390-0000-4210	27.59
					Total :	**35,898.33**
209090	2/5/2018	103206 SOUTHERN CALIFORNIA GAS CO.	176-827-9753-9		NATURAL GAS FOR CNG STATION	
					074-320-0000-4402	1,466.80
					Total :	**1,466.80**
209091	2/5/2018	890834 SPARKLING IMAGE CORP	78650		CAR WASHES-DEC 2017	
					001-222-0000-4320	96.00
					Total :	**96.00**
209092	2/5/2018	889149 STAPLES BUSINESS ADVANTAGE	8048084004		BREAK ROOM SUPPLIES	
					001-190-0000-4300	157.20
					Total :	**157.20**
209093	2/5/2018	100532 STATE OF CALIFORNIA, DEPARTMENT OF JUS	276054		LIVESCAN FINGERPRINTING SRVS-DE	
					004-2386	2,109.00
			278015		FINGERPRINTS-DEC 2017	
					001-106-0000-4270	32.00
					Total :	**2,141.00**
209094	2/5/2018	888621 SWRCB	LW-1014698		WATER SYSTEM FEES-07/01/17-06/30/1	
					070-384-0000-4450	20,298.00
					Total :	**20,298.00**
209095	2/5/2018	888946 TEKWERKS	19819		WEBSITE HOSTING & MAINT-FEB 2018	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209095	2/5/2018	888946 TEKWERKS	(Continued)			
				11592	001-135-0000-4260	800.00
					Total :	**800.00**
209096	2/5/2018	103205 THE GAS COMPANY	04232069007		GAS-910 1ST	
					043-390-0000-4210	98.55
			08422032493		GAS-505 S HUNTINGTON	
					043-390-0000-4210	114.67
			08852064008		GAS-117 MACNEIL	
					043-390-0000-4210	129.24
			09062064002		GAS-120 MACNEIL	
					070-381-0000-4210	35.42
					072-360-0000-4210	35.42
					043-390-0000-4210	70.84
			14328781316		GAS-208 PARK	
					043-390-0000-4210	283.42
					Total :	**767.56**
209097	2/5/2018	101528 THE HOME DEPOT CRC, ACCT#603532202490	24923		NEW PATIO LIGHTING @ REC PARK	
					043-390-0000-4300	131.04
			3024575		MISC SUPPLIES	
					001-346-0000-4300	162.49
			4071505		SUPPLIES FOR WELL SITES	
					070-384-0000-4310	242.20
			6033352		MISC SUPPLIES	
					070-383-0301-4300	95.94
			6972695		SALT & PALLET FEE - 14060 SAYRE	
					070-384-0301-4300	1,326.80
			7084505		MISC SUPPLIES	
					001-311-0000-4300	165.98
			8593670		STORAGE CONTAINERS	
					001-420-0000-4300	42.77
					001-424-0000-4300	42.77
			9031777		MATL'S FOR LOW VOLTAGE CONDUIT-I	
					070-384-0301-4300	162.77
					Total :	**2,372.76**

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209098	2/5/2018	890833 THOMSON REUTERS	837444071		DET INVESTIGATIONS TOOLS SUPPOR	
					001-135-0000-4260	182.97
					Total :	**182.97**
209099	2/5/2018	103903 TIME WARNER CABLE	0010369011018		CABLE-POLICE (01/18-02/17)	
					001-222-0000-4260	230.08
			0028882010518		CABLE-LP PARK (01/13-02/12)	
					001-420-0000-4260	184.22
			196309011318		INTERNET SERVICES-01/23-02/22	
					001-190-0000-4220	1,299.00
					Total :	**1,713.30**
209100	2/5/2018	103413 TRANS UNION LLC	12706447		CREDIT CHECKS	
					001-222-0000-4260	65.00
					Total :	**65.00**
209101	2/5/2018	103503 U.S. POSTAL SERVICE, NEOPOST POSTAGE (	15122187		REIMB OF POSTAGE MACHINE	
					001-190-0000-4280	1,500.00
					Total :	**1,500.00**
209102	2/5/2018	103463 U.S. POSTMASTER	JAN 2018		POSTAGE-JAN WATER BILLS	
					072-360-0000-4300	620.61
					070-382-0000-4300	620.61
					Total :	**1,241.22**
209103	2/5/2018	888241 UNITED SITE SERVICES OF CA INC	114-6182165		PORTABLE TOILET RENTAL-12900 DRC	
					070-384-0000-4260	137.02
					Total :	**137.02**
209104	2/5/2018	103439 UPS	831954018		COURIER SERVICES	
					001-190-0000-4280	131.40
					Total :	**131.40**
209105	2/5/2018	889386 VENTIMIGLIA, PAUL	TRAVEL		PER DIEM-IA SEMINAR IN GARDEN GR	
					001-225-0000-4360	115.00
					Total :	**115.00**
209106	2/5/2018	889644 VERIZON BUSINESS	74783021		CITY HALL LONG DISTANCE	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209106	2/5/2018	889644 VERIZON BUSINESS	(Continued)			
					001-190-0000-4220	50.18
			74783022		CITY YARD LONG DISTANCE	
					070-384-0000-4220	15.06
			74783023		CITY HALL LONG DISTANCE	
					001-190-0000-4220	25.29
			74783024		POLICE LONG DISTANCE	
					001-222-0000-4220	113.46
			74783025		CITY YARD LONG DISTANCE	
					070-384-0000-4220	10.04
			74783026		PARKS LONG DISTANCE	
					001-420-0000-4220	15.39
			74783563		CITY YARD LONG DISTANCE	
					001-310-0000-4220	5.02
			74783574		CITY HALL LONG DISTANCE	
					001-190-0000-4220	69.25
					Total :	**303.69**
209107	2/5/2018	892081 VERIZON BUSINESS SERVICES	70676775		MPLS PORT ACCESS & ROUTER-PD	
					001-222-0000-4220	938.71
					Total :	**938.71**
209108	2/5/2018	889627 VERIZON CONFERENCING	Z6249239		CONFERENCE CALLS - NOV-DEC	
					001-190-0000-4220	52.96
					Total :	**52.96**
209109	2/5/2018	100101 VERIZON WIRELESS-LA	9799580176		VARIOUS CELL PHONE PLAN	
					001-105-0000-4220	53.93
					072-360-0000-4220	60.92
					001-101-0111-4220	34.09
					001-101-0103-4220	53.93
					001-101-0109-4220	32.20
					001-101-0107-4220	35.25
					001-105-0000-4220	45.85
			9800033382		MDT MODEMS-PD UNITS	
					001-222-0000-4220	923.58

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209109	2/5/2018	100101 100101 VERIZON WIRELESS-LA	(Continued)		**Total :**	**1,239.75**
209110	2/5/2018	887212 VILLAFANA, REBEKAH	DEC 2017		GRANT ASSISTANT	
					109-424-3678-4260	62.50
			JAN 2018		GRANT ASSISTANT	
					109-424-3678-4260	787.50
					Total :	**850.00**
209111	2/5/2018	888705 WEST COAST TOURS	I1305		SENIOR TRIP-DRIVER GRATUITY	
					004-2383	400.00
					Total :	**400.00**
209112	2/5/2018	888442 WESTERN EXTERMINATOR COMPANY	5724520		PEST CONTROL-LP PARK	
					043-390-0000-4260	54.50
			5724521		BAIT MONITORING-LP PARK	
					043-390-0000-4260	162.50
			5724522		PEST CONTROL-CITY HALL	
					043-390-0000-4260	86.00
			5724523		PEST CONTROL-REC PARK	
					043-390-0000-4260	79.00
			5724524		BAIT MONITORING-REC PARK	
					043-390-0000-4260	68.50
			5724525		PEST CONTROL-2035 4TH	
					043-390-0000-4260	53.00
					Total :	**503.50**
209113	2/5/2018	891571 WESTERN STAMP, INC	40081		DATE STAMP & (2) SELF INK STAMPS	
					001-130-0000-4300	103.25
					Total :	**103.25**
209114	2/5/2018	889138 WIEDER, CAROL	011818		INTERPRETATION SERVICES-CANNAB	
					001-190-0000-4267	250.00
					Total :	**250.00**
209115	2/5/2018	891531 WILLDAN ENGINEERING	003-25258		ON-CALL CITY ENGINEERING SERVICE	
				11703	001-310-0000-4260	5,200.00
					Total :	**5,200.00**

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
209116	2/5/2018	892023 WINDSTREAM	69677635		PHONE SERVICES- 01/18/18-02/17/18	
					001-190-0000-4220	1,827.67
					001-222-0000-4220	685.68
					001-420-0000-4220	916.47
					070-384-0000-4220	492.80
					Total :	**3,922.62**
209117	2/5/2018	888682 ZOBEL-RODRIGUEZ, ANGELIQUE Y.	JAN 2018		COMMISSIONER'S STIPEND	
					001-115-0000-4111	50.00
					Total :	**50.00**

155 Vouchers for bank code : bank3 **Bank total : 616,632.00**

155 Vouchers in this report **Total vouchers : 616,632.00**

Voucher Registers are not final until approved by Council.

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Alexander P. Meyerhoff, City Manager
By: Yazdan T. Emrani, Director of Public Works/ City Engineer

Date: February 5, 2018

Subject: Consideration to Approve Fiscal Year (FY) 2018-2019 Landscaping and Lighting Assessment District Resolution Initiating Proceedings and Ordering the Engineer's Report

RECOMMENDATION:

It is recommended that the City Council:

a. Adopt Resolution No. 7834 (Attachment "A") initiating the proceedings for the FY 2018-2019 Levy of Annual Assessments for the Landscaping and Lighting Assessment District (LLAD); and

b. Order the preparation of the Engineer's Report.

BACKGROUND:

1. Pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code, in FY 1981-1982 the City Council established a citywide Landscaping and Lighting Assessment District to cover street lighting maintenance and operational costs. The LLAD is comprised of 5,178 parcels and the assessment, based on benefit, has been levied each year since that time.

2. In April 1995, the City Council accepted staff's recommendations to continue using the current assessment methodology with the exception of those assessments for single family corner lots, which would be based on front footage only (side yards not included). The change in assessing corner lots began in FY 1995-1996 and has continued through the present year.

3. In FY 2002-2003, the City conducted property owner protest ballot proceedings for a proposed assessment increase. The proposed increase was not approved.

REVIEW: ☒ Finance Department ☒ Deputy City Manager ☒ City Manager

4. In FY 2003-2004, the City again submitted a proposed assessment increase to the property owners based on the District's estimated expenses and revenues. The property owners approved the proposed assessment increase and established new maximum assessment rates for the various land use classifications within the District.

5. For this current fiscal year, the LLAD Engineer's Report determined that estimated operating and personnel costs would be $408,255. Levy adjustments of $76,792 were in order, with a total assessment levy of $331,463 that was submitted to the Los Angeles County Assessor's Office for processing.

6. Based on the operating costs and total assessment amount for this fiscal year, the General Fund is required to contribute $76,792 toward district costs. In order to reduce this contribution, it will be necessary to consider increasing assessment rates through a ballot process for the upcoming fiscal year.

ANALYSIS:

The purpose of the LLAD is to equitably assess properties in accordance with special benefits received from improvements and to cover the cost of maintenance and operation of the lighting system within the City's streets. The City Council has previously approved the methodology for assessments (which excluded costs for City parking lot lighting), and staff will continue with the same methodology this year.

The City has used Willdan Financial Services to prepare the required LLAD Engineer's Report in previous years. The firm is currently under an as-needed engineering services agreement with the City. They are experienced and very familiar with the City's LLAD. Staff recommends that the City continue using Willdan Financial Services, Inc. to prepare the LLAD Engineer's Report for Fiscal Year 2018-2019. The work timeline is shown in Attachment "B", and the proposed scope of services by Willdan is identical to last year's LLAD proceedings. The proceedings will be conducted in accordance with the State of California Landscaping and Lighting Act of 1972.

The costs outlined in the Engineer's Report for FY 2018-2019 will be included in the proposed City's Budget and will be assessed in FY 2018-2019 after City Council consideration and approval. City staff recommends using the same assessment methodology. The exact amounts and the assessment rate comparison will be shown in the Engineer's Report.

BUDGET IMPACT:

Funds have been appropriated in the FY 2018-2019 Budget to complete the Engineer's Report. The annual cost of the LLLAD exceeded the amount collected by $33,700 in FY 2016-2017 and,

as noted, costs are projected to exceed the amount collected by $76,800 in FY 2017-2018. If City Council directs staff to pursue protest ballot proceedings for a proposed assessment increase, there will be an additional cost for those proceedings.

CONCLUSION:

City staff recommends that the City Council direct staff to proceed with the FY 2018-2019 LLAD by adopting the Resolution to initiate procedures and ordering the Engineer's Report.

ATTACHMENTS:

A. Resolution No. 7834
B. Work Schedule

ATTACHMENT "A"

RESOLUTION NO. 7834

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, INITIATING PROCEEDINGS FOR THE 2018-2019 LEVY OF ANNUAL ASSESSMENT FOR THE CITY OF SAN FERNANDO LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT, AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT PURSUANT TO THE PROVISIONS OF DIVISIONS 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA

WHEREAS, the City Council of the City of San Fernando proposes to levy the annual assessment for the Landscaping and Lighting Assessment District (hereinafter referred to as the "District") pursuant to the provisions of Division 15, Part 2, of the Streets and Highways Code of the State of California, being the "Landscaping and Lighting Act of 1972"; and

WHEREAS, the City Council of the City of San Fernando proposes that the net annual cost for improvement, maintenance and/or service of certain public facilities shall be fairly distributed among all assessable lots and parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements within the District; and

WHEREAS, the provisions of said Division 15, Part 2, require a written Engineer's Report in accordance with Chapter 3 (commencing with Section 22620).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

1. The above recitals are all true and correct.

2. WILLDAN FINANCIAL SERVICES, is hereby ordered to prepare and file with the City Council a "Engineer's Report" relating to the 2018-2019 levy of annual assessment for said District in accordance with the provisions of Chapter 3 (commencing with Section 22620) of Part 2 of Division 15 of the Streets and Highways Code of the State of California.

3. Upon completion, said "Engineer's Report" shall be filed with the City Clerk who shall then submit the same to this City Council for its consideration pursuant to Section 22623 of said Street and Highways Code.

PASSED, APPROVED, AND ADOPTED this 5th day of February, 2018.

_____

Sylvia Ballin, Mayor

ATTEST:

_____
Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

_____
Rick R. Olivarez, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) **ss**
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 5th day of February, 2018, by the following vote to wit:

AYES:

NOES:

ABSENT:

_____
Elena G. Chávez, City Clerk

ATTACHMENT "B"

Fiscal Year (FY) 2018-2019 Landscaping and Lighting Assessment District

All dates are in calendar year 2018.

February 5	City Council adopts a Resolution initiating proceeding and ordering the preparation of an Engineer's Report.
February 6	City Engineer authorizes Willdan Financial Services to begin work using same methodology (as used in FY 2018-2019) for the Engineer's Report.
February 20–April 11	Prepare cost estimate and include/reference in the FY 2018-2019 street lighting budget, considering the FY 2018-2019 expenditures.
February 28-May 1	Compile parcel and zone changes for FY 2018-2019.
May 2	Willdan submits the Engineer's Report to the City.
May 21	Resolution approving the Engineer's Report, declaring the intention to order the annual lighting assessment and setting a date for the Public Hearing (June 18, 2018).
May 28	Send notice of Public Hearing with a copy of the Resolution for May 31, 2018 publication (10+ days prior to Hearing).
June 18	Public Hearing - Resolution declaring the continued maintenance of City street lights and confirming the annual assessment; Resolution is authorizing the addition of special assessment to the tax bill.
June 19	Submission of direct assessment via magnetic tape to Los Angeles County Auditor-Controller; City of San Fernando 2018-2019 Landscaping and Lighting District Account No. 240.52 (signed by the City Manager).
August 2	Submit parcel exception checklist to Los Angeles County Assessor's Office by City and Willdan.

Note: Street lighting assessment proceedings are performed in advance so that assessments may appear in the Los Angeles County Tax Rolls the same year lighting costs are incurred, FY 2018-2019.

City of San Fernando
San Fernando Landscaping and Lighting District
Project Timeline For Fiscal Year 2018-2019

Target Date	(Balloting Not Required) Project Tasks
Tuesday, February 20, 2018	**Kick-off Meeting**: To discuss the District, the levy process and overall expectations — City Council Meeting dates, staffing changes, budget information, District Specific or Changes (including the improvements and services provided, formations or annexations, changes to the assessments particularly new or increased assessments), and the anticipated levy timeline.
Wednesday, February 21, 2018	Based on the Kick-off meeting WFS provides the City with revised budget worksheets and timeline options (If any revisions are necessary).
Wednesday, February 28, 2018	WFS establishes new levy database for the current year —including all preliminary database checks, land use and parcel changes, then identify all levy issues including any additional maps or parcel information necessary to complete the Preliminary Engineer's Report.
Thursday, March 15, 2018	**City provides WFS with Preliminary Budget Information.**
Tuesday, March 27, 2018	WFS develops draft Engineer's Report and begins Preliminary Assessment Evaluation.
Tuesday, April 03, 2018	City staff and WFS discuss the budgets, proposed assessments, and revenue alternatives based on Preliminary Assessment Evaluation. City staff confirms their intent to not have any new or increased assessments (No Property Owner Ballots will be required) and finalize the levy process .
Thursday, April 05, 2018	WFS provides the City with a revised timeline if modifications are necessary based on previous discussions with City staff.
Wednesday, April 11, 2018	**City provides WFS with final revisions to the budget based on previous discussions.**
Friday, April 13, 2018	WFS completes final modifications to the Engineer's Report based on City's input of the proposed assessments and budgets, and finalizes all resolutions and documentation.
Wednesday, May 02, 2018	**WFS delivers: 1.) Preliminary Engineer's Report; 2.) All Resolutions and documents necessary for the Intent Meeting; 3.) Resolutions and documents needed for the Public Hearing (if completed).**
Monday, May 21, 2018	**Intent Meeting:** Council adopts two Resolutions: **1.)** *Preliminary Approval of the Engineer's Report (Reviews and preliminarily approves the report and the proposed assessments);* **2.)** ***Resolution of Intent.***
Thursday, May 31, 2018	**WFS delivers: 1.) Resolutions to be adopted at the Public Hearing (If not previously provided); 2.) Final Engineer's Report (if changes or modifications to the Preliminary Report were ordered by City Council action or if any substantial or material changes must be made to the report on file with the City Clerk.)**
Thursday, June 07, 2018	Pursuant to sections 22626, 22552 and 22553 of the 1972 Act and 6061 of the Government Code, the City Clerk shall publish the resolution of Intention one time at least 10 days prior to the Public Hearing.
Monday, June 18, 2018	**Public Hearing:** Council holds public hearing regarding the District and assessments. After the public hearing has been closed, the Council may discuss and adopt the appropriate resolutions for the District and levy of assessments: **1.)** Resolution ***Approving the Engineer's Report*** (As Submitted or Amended); **2.)** Resolution ***Ordering the Levy and Collection of Assessments.***
Thursday, July 19, 2018	City Clerk provides WFS with two Certified "wet copies" of all documents to be submitted to the County with the assessment roll including the Resolution Ordering the Levy and Collection of Assessments and any Proposition 218 Compliance Documentation.
Tuesday, July 24, 2018	WFS reviews, confirms and updates all levy database files reflected in the Engineer's Report, budgets and/or assessment rates approved by the City Council.
Thursday, August 02, 2018	**WFS Submits Levy to County (Levy Tape, Resolutions and any other Documentation).**
Thursday, August 16, 2018	WFS submits Levy Corrections to the County for all taxable exceptions.
Wednesday, October 17, 2018	WFS provides the City with an Applied Levy Summary.

The City Council meets the First and Third Monday of each Month

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Alexander P. Meyerhoff, City Manager
By: Nick Kimball, Deputy City Manager/Director of Finance

Date: February 5, 2018

Subject: Consideration to Approve Allocation of Community Development Block Grant (CDBG) Funds for Fiscal Year (FY) 2018-2019

RECOMMENDATION:

It is recommended that the City Council:

a. Conduct a Public Hearing;

b. Pending public testimony, adopt Resolution No. 7838 (Attachment "A") approving the allocation of CDBG Funds for a Public Improvement Project in FY 2018-2019; and

c. Authorize the City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Commission ("LA CDC") for approval.

BACKGROUND:

1. The City of San Fernando receives an annual allocation of federal CDBG funding from the U.S. Department of Housing and Urban Development (HUD) through its participation in the Los Angeles Urban County CDBG Program administered by the LA CDC. CDBG funds can only be used for eligible Community Development projects meeting national program goals, which include assisting the low and moderate income residents of the community.

2. This will be the forty-fourth year that the federal government has made CDBG funds available to counties and cities across the nation, hence CDBG funding for the upcoming fiscal year (FY 2018-19) is referred to as "44th year" CDBG grant funds.

3. Fiscal Year 2018 – 2019 will be the fourth year the City is expecting to receive and program CDBG funds. From fiscal years 2006-2007 through 2014-2015, the City used the annual allocation of CDBG funds to cover a majority of the annual loan repayment amount to the LA CDC for the City's Section 108 Loan.

REVIEW: ☒ Finance Department ☒ Deputy City Manager ☒ City Manager

4. The total amount available in the coming fiscal year, FY 2018-2019 is $225,370.

ANALYSIS:

Eligible expenditures.
To be eligible for CDBG funding consideration, City's proposed project(s) must meet one of the following two national program general objectives:

- ✓ To benefit low and moderate income persons; and/or
- ✓ To aid in the prevention neighborhood deterioration.

Projects submitted under the low and moderate income objective can be qualified by one of two methods. It can be located and primarily serve residents within the "eligible area-benefit zones" (Attachment "B"), or it can be approved as a "direct benefit" project. A direct benefit project is one directly serving only low and moderate income individuals, whose eligibility is determined by obtaining individual/household income and residency verification.

If the project is being submitted under the objective of aiding in the prevention of neighborhood deterioration, the LA CDC requires documentation substantiating deteriorated conditions in the proposed project area. In prior years, location within an approved redevelopment project area qualified as a project under a presumed slum and blight determination. However, due to the age of many redevelopment plans, this presumed declaration is no longer employed by the CDC.

At least 85% of the yearly CDBG allocation must be used to benefit low and moderate income persons. A maximum of 15% of the current year allocation may be devoted to public service projects or programs. CDBG funding is no longer available to pay for the planning and administration as a separately funded program/activity. However, the City can recover planning and administration costs incurred within the administration and implementation of an approved CDBG funded program/project.

Procedure.
In order to receive federal CDBG funds through the LA CDC, the City must determine its intended allocations of available CDBG funds for the upcoming fiscal year, provide an opportunity for public input and comment on such proposed uses, and submit an adopted City Council Resolution or approved City Council meeting minutes to the LA CDC conveying the City's intended allocations. These intended uses are then reviewed by the LA CDC and approved if they are in conformance with federal CDBG eligibility requirements and LA CDC procedures.

The City utilizes the noticed public hearing process to accept public comments and input regarding the CDBG program and the proposed allocation of funds for the upcoming 44th

program year. This Public Hearing has been noticed by postings and publication two weeks in advance of the hearing in the *San Fernando Sun Newspaper* (a paper general circulation within the city). (See Attachment "C".)

Adoption of the attached Resolution (Attachment "A") will document the City's process and the City Council's determinations on planned allocations of available CDBG funding for the upcoming 44th CDBG program year. Submittal of such an adopted resolution to the CDC prior to their deadline will assure timely review and approval by the LA CDC, and thus availability of these CDBG funds to the City at the start of the upcoming fiscal year in July 2018.

Proposed CDBG Funds Allocations.
Staff is recommending that the City Council consider funding the following project with CDBG funds for FY 2018-2019 (44th Program Year):

Street, Curb/Curb Ramp and Gutter Rehabilitation Projects for FY 2018-2019 (Funding Allocation: $225,370). Per federal and LA CDC guidelines for the use of CDBG Funds, the proposed street, curb and gutter, ADA ramps work undertaken as part of this project would occur in the community's eligible low and moderate income neighborhoods. It is recommended that the City Council use the full amount to undertake needed street, curb/curb ramp, gutter work within LA CDC determined eligible areas within the City of San Fernando. Use of the CDBG funds in this manner will continue to support the City's larger capital improvement efforts being developed by the City to address the community's aging infrastructure that includes our City streets and sidewalks that have suffered from years of deferred maintenance. A target location has been identified on San Fernando Road, including public right-of-way areas, from South Huntington Street to Kalisher Street.

Based on the foregoing analysis and recommendations, staff has prepared a Resolution (Attachment "A") for submittal to the LA CDC providing for the proposed allocation of 44th CDBG program year CDBG funds in the City budget for the upcoming fiscal year (FY 2018-2019) as indicated in the table that follows:

Project	Amount
Street, Curb/Curb Ramp and Gutter Rehabilitation For FY 2018-2019	**$225,370**
Subtotal - FY 2017-2018 CDBG Budget Allocation	**$225,370**
Subtotal – Unallocated Funds	**$0**
Total CDBG Funds available for Project	**$225,370**

BUDGET IMPACT:

The proposed allocation of $225,370 in total CDBG funds that must be used for street improvements in a low- and moderate-income area of the community would supplement the amount of unrestricted City General, State Gas Tax, Proposition A and C, and Measure R Funds that otherwise would be necessary to complete these type of infrastructure improvements in the City's qualifying low- and moderate-income neighborhoods. The total CDBG funds to be used include $225,370 allocated for FY 2018-2019 and no unallocated CDBG funds.

CONCLUSION:

Staff has prepared the attached Resolution (Attachment "A") concerning proposed allocations of CDBG grant funds for Fiscal Year 2018-2019. It is staff's assessment that the proposed project allocation will utilize these funds in a manner consistent with the City Council's community development objectives, and in conformance with CDBG regulatory requirements. Pending public testimony and City Council discussion at the Public Hearing, City Council adoption of the Resolution on February 5, 2018, will ensure timely LA CDC approval of projects by the July 1, 2018 program year start date.

ATTACHMENTS:

A. Resolution No. 7838
B. Eligible Area-Benefit Zones Map
C. Public Notice

ATTACHMENT "A"

RESOLUTION NO. 7838

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, APPROVING PROJECTS FOR FORTY-THIRD PROGRAM YEAR (2018-2019) COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

WHEREAS, on August 22, 1974, the President of the United States signed into law the Housing and Community Development Act of 1974 (Act); and

WHEREAS, the primary goals of Title I of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the City of San Fernando has received notification of the estimated availability of $225,370 in federal Community Development Block Grant (CDBG) funds to further the attainment of these goals during Fiscal Year 2018-2019; and

WHEREAS, project proposals have been requested for the programming of these funds; and

WHEREAS, the City has published information regarding eligible activities under the Act and has duly noticed and conducted a public hearing to solicit comments and suggestions from the community for the utilization of these funds.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That the City of San Fernando desires to fund eligible Community Development Block Grant Projects with 44th Program Year Funds.

SECTION 2: That City staff is hereby directed to submit to Los Angeles County, through this document, the City's intent to approve and fund the listed project.

SECTION 3: That City staff is hereby directed to prepare and submit documentation required for the approval and implementation of approved 44th Program Year Community Development Block Grant Fund projects as may be amended and as may be necessary.

SECTION 4: That the City Manager is directed and authorized to submit the City's final list of proposed updated projects for Fiscal Year 2018-2019 to the County of Los Angeles, reflecting the funding allocations set forth herein, as indicated in Exhibit "A". Should the City's final allocation vary from the allocated figures contained herein, the City Manager is authorized to allocate the variance in an amount not to exceed 10% of the approved project allocations.

SECTION 5: That the City Manager is directed and authorized to execute all documentation required for CDBG program and project implementation for Fiscal Year 2018-2019 as may be necessary.

SECTION 6: The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution and this certification to be filed in the Office of the City Clerk, and said copy to be submitted to the County of Los Angeles.

PASSED, APPROVED, AND ADOPTED this 5th day of February, 2018.

Sylvia Ballin, Mayor

ATTEST:

Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 5th day o February, 2018, by the following vote to wit:

AYES:

NOES:

ABSENT:

Elena G. Chávez, City Clerk

EXHIBIT "A"

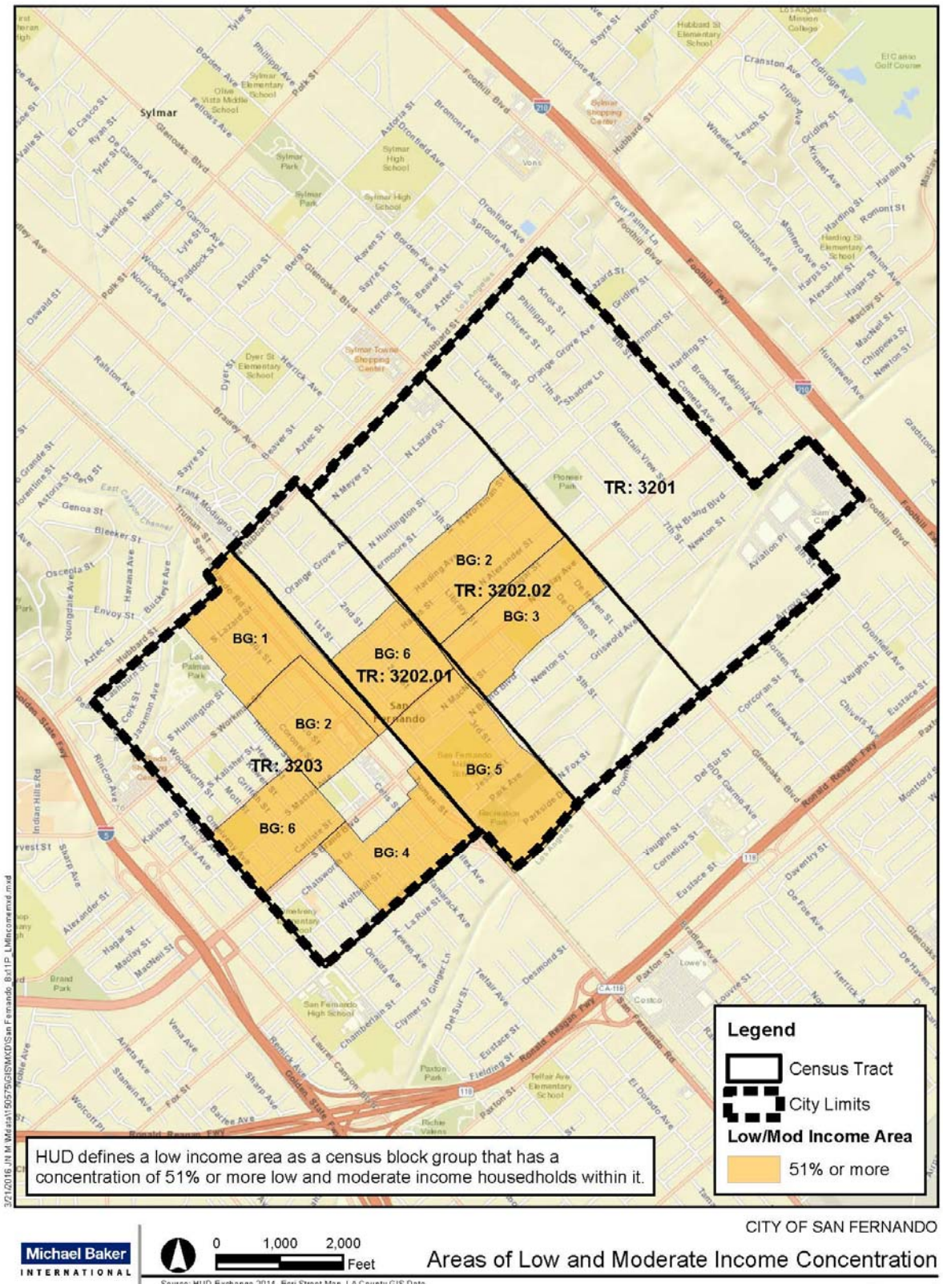
CITY OF SAN FERNANDO
FORTY-THIRD PROGRAM YEAR (FY 2018-2019)

COMMUNITY DEVELOPMENT BLOCK GRANT
APPROVED PROJECTS- UPDATED

SUBMITTING ORGANIZATION	PROJECT TITLE	FY 2018-2019 CDBG Allocation
CITY OF SAN FERNANDO Community Development	**Street, Curb/Curb Ramp and Gutter Rehabilitation For FY 2018-2019**	**$225,370**
	TOTAL	**$225,370**

ATTACHMENT "B"

ELIGIBLE AREA-BENEFIT ZONES MAP



ATTACHMENT "C"

THE CITY OF SAN FERNANDO

NOTICE OF PUBLIC HEARING

THE CITY COUNCIL OF THE CITY OF SAN FERNANDO

NOTICE IS HEREBY GIVEN of a Public Hearing to be held before the City Council of the City of San Fernando to consider and approve funding for projects for 44th Program Year (July 1, 2018 - June 30, 2019) Community Development Block Grant (CDBG) funding as part of the CDBG Consolidated Plan (Action Plan). If approved by the San Fernando City Council, the City will submit the request to use the City-allocated CDBG funds to the U. S. Department of Housing and Urban Development.

City of San Fernando
San Fernando Road Street, Curb/Curb Ramp and Gutter Rehabilitation Project, Phase II
(FY 2018-2019)
2018 Projected HUD Annual Funding Allocation: $225,370

The project will use the anticipated 2018 HUD Allocation of CDBG Funds and unused CDBG Funds from prior programs to undertake one project that includes street, curb and gutter, ADA ramps, on San Fernando Road from S Huntington Street to Kalisher Street. This area is within the City's eligible low- and moderate-income neighborhoods.

Anyone wishing to comment should submit written comments by Monday, February 5, 2018. In addition, all interested parties wishing to comment are also invited to attend the Public Hearing. Public testimony regarding the proposed matter will be heard by the City Council on:

DATE:	Monday, February 5, 2018
TIME:	6:00 P.M.
LOCATION:	Council Chambers 117 Macneil Street San Fernando, CA 91340-2993

If you wish to challenge this matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council, at or prior to, the public hearing.

For further information on programs administered by the City San Fernando, you may log on to our website at: www.sfcity.org. You can also contact the City's Finance Director, Nick Kimball via phone at (818) 898-1202 or send written correspondence to the City at: City of San Fernando, 117 Macneil Street, San Fernando, CA 91340. For information on programs administered by the Los Angeles County Community Development Commission, you can log on to www.lacdc.org.

Alexander P. Meyerhoff
City Manager

DATED: January 9, 2018
PUBLISH: January 18, 2018

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Alexander P. Meyerhoff, City Manager
By: Julian Venegas, Director of Recreation and Community Services

Date: February 5, 2018

Subject: Consideration to Adopt the Recreation and Community Services' Park and Recreation Master Plan

RECOMMENDATION:

It is recommended that the City Council:

a. Review the Park and Recreation Master Plan prepared by RJM Design Group Inc. (Attachment "A"); and

b. Adopt the Park and Recreation Master Plan.

BACKGROUND:

1. On June 29, 2016, the City Council approved the terms and awarded a Professional Services Agreement to RJM Design Group Inc. (RJM) for development of the City of San Fernando Recreation and Community Services (RCS) Park and Recreation Master Plan (PMP).

2. On October 13, 2016, City Staff met with RJM to review the project timeline and kick-off Phase I- Background Research/Existing Conditions of the plan.

3. On February 2, 2017, RJM implemented Phase II- Community Engagement of the plan and began conducting the Community-Wide Telephone Survey.

4. On February 3, 2017, RJM distributed the Sports Organization Questionnaire to the different programs that operate within the City, including in-house programs.

5. On March 9, 2017, RJM conducted the first Community Workshop at Las Palmas Park.

6. On March 28, 2017, RJM Design Group Inc. conducted Stakeholder Interviews with staff, Council and members of the community.

REVIEW: ☒ Finance Department ☒ Deputy City Manager ☒ City Manager

7. On April 4, 2017, City staff conducted the second Community Workshop at Recreation Park.

8. On May 11, 2017, City staff conducted the third and final Community Workshop at Las Palmas Park.

9. Between June and August of 2017, RJM completed Phases III, IV and V: Needs Assessment, Facility Recommendations and prepared a draft of the report.

10. On November 28, 2017, City staff presented the PMP to the Parks, Wellness and Recreation Commission (Attachment "B"); the Commission approved a recommendation to present the PMP to the City Council for consideration.

11. On December 18, 2017, the City filed a Notice of Exemption (Attachment "C") with the Office of Planning and Research, establishing that the PMP would not result in any serious or major disturbance to an environmental resource.

12. On January 17, 2018, City staff presented the PMP to the Planning and Preservation Commission; the Commission approved a recommendation to present the PMP to the City Council for consideration.

ANALYSIS:

Park and Recreation Master Plan (PMP)

The purpose of a Park and Recreation Master Plan is to develop a comprehensive vision for park and recreation programs in context with their location, resources, and visions of the community. In cooperation with City Council, staff, partners, and community members, a plan was developed that contains tangible and often visible statements of where the parks are now, what they should be in the future and what is required to get there (Attachments "A" and "D"). The ultimate goal is to provide a guide and implementation tool for the development and management of recreation parks, facilities, programs and services for the next 15 to 30 years. The process for the completed Park Master Plan included the following:

1. Community Analysis
    - Parks & Recreation Facilities
    - School Recreation Facilities
    - Mapping & Inventory

2. Needs Assessment
    - Demographic Trends/Community Profile
    - Stakeholder Interviews
    - Community Workshops

- Sports Organization Survey
- Community-Wide Telephone Survey
- Demand and Needs Analysis

3. Recommendations

4. Review Phase
    - City Attorney
    - Parks, Wellness and Recreation Commission
    - Planning and Preservation Commission

Overall, the PMP offers a clear set of objectives to provide direction for the park system, open spaces, trails and recreational facilities. The PMP is intended to be flexible and presents findings and recommendations that should be evaluated, and/or modified every five to ten years.

BUDGET IMPACT:

The total cost for preparing the PMP was $70,860.00. Two funding sources were used to pay for the PMP $20,860 from the Recreation Self-Sustaining Fund 017 (Resolution N0. 7742, and $50,000.00 from the General Fund Account No. 011-420-0000-4260 (Resolution No. 7679).

Due to budgetary constraints there was no cost analysis of the recommendations included in the report. The RCS Department will need to assess the recommendations and prioritize them based on cost and availability of funds.

CONCLUSION:

A PMP is instrumental in developing a comprehensive vision for park and recreation programs in context with their location, resources, and visions of the community. Approval of the proposed PMP will provide the framework for park improvements and recreation program development. Therefore, City staff is recommending that City Council review the Park and Recreation Master Plan prepared by RJM Design Group Inc.; and adopt the Park and Recreation Master Plan.

ATTACHMENTS:

A. Park and Recreation Master Plan Final Report
B. Park and Recreation Master Plan Report Summary
C. California Environmental Quality Act Notice of Exemption
D. Park and Recreation Master Plan Appendix

FINAL REPORT

City of San Fernando

Park & Recreation Master Plan

November 2017





Community Inspired Spaces

RJM DESIGN GROUP

City of San Fernando

Park and Recreation Master Plan

November 2017

City of San Fernando City Council

Sylvia Ballin
Mayor

Antonio Lopez
Vice Mayor

Joel Fajardo
Councilmember

Robert C. Gonzales
Councilmember

Jaime Soto
Councilmember

City of San Fernando
Recreation and Community Services

Maribel Perez
Recreation Supervisor

Marisol Diaz
Program Specialist

Maria Calleros
Office Specialist

Linda Bowden-Moreno
Office Specialist

Virginia Diediker
Cultural Arts Supervisor

Prepared by

RJM DESIGN GROUP

City of San Fernando

Park and Recreation Master Plan

November 2017

Prepared for

City of San Fernando
117 Macneil Street
San Fernando, CA 91340
http://www.ci.San Fernando.ca.us/

Prepared by

RJM DESIGN GROUP

Acknowledgements

City of San Fernando City Council

Sylvia Ballin, Mayor
Antonio Lopez, Vice Mayor
Joel Fajardo, Councilmember
Robert C. Gonzales,Councilmember
Jaime Soto, Councilmember

Project Team

City of San Fernando Parks, Wellness and Recreation Commission

Adriana Gomez, Chair
Nina Herrera, Commissioner
Saydith Navarro, Commissioner
Yolanda Haro, Commissioner
Joe Ponce, Commissioner

City of San Fernando Recreation and Community Services

Maribel Perez, Recreation Supervisor
Marisol Diaz,Program Specialist
Maria Calleros, Office Specialist
Linda Bowden-Moreno, Office Specialist
Virginia Diediker, Cultural Arts Supervisor

Design and Planning Consultants

RJM Design Group
Robert J. Mueting, Principal, RJM Design Group Inc.
Zachary Mueting, Project Manager, RJM Design Group Inc.
Tamara Popel, Landscape Architect, RJM Design Group Inc.
Pam Wooldridge, Telephone Survey Specialist
Chris Coman, Demographics

A special thanks to our stakeholders who participated in the planning process:

City of San Fernando Community Members

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1. INTRODUCTION

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Executive Summary

The San Fernando Park and Recreation Master Plan (referred to as the Master Plan) serves as a guide and implementation tool for the management and development of parks and recreational facilities for the City of San Fernando. The Master Plan process complements the defined strategy of the 1987 General Plan and Open Space Element, setting forth the vision to designate, as appropriate, open space land for the following purposes;

- Open space for the preservation of natural resources such as animal and plant life and ecological areas.
- Open space for the managed production of resources such as agricultural land areas or major mineral deposits.
- Open space for outdoor recreation such as areas particularly suited for park and recreation purposes.
- Open space for public health and safety such as areas which require special management or regulation because of hazardous conditions including earthquake fault zones and unstable soil areas.
- Open space dedicated to creating experiences that provide for good citizenship, a sense of community, and a better quality of life.

The Master Plan also reflects the defined goals and strategies of the 1992 Parks Action Program as follows;

- Provide both active and passive park facilities and recreation programs that address the leisure time needs of all ages, income levels, ethnic groups, and physical capabilities to enhance the overall quality of life of San Fernando as a whole.
- Promote community health and fitness through active recreation programs.
- Engage and maintain community support for parks and recreation programs.
- Use San Fernando's park and recreation system to help create a strong community image for San Fernando.
- Maintain all parks at the highest level possible to provide a pleasant and safe experience for users.

The Master Plan Process

The Master Plan process commenced with an examination of the characteristics that define the community and an inventory of the existing recreational opportunities and resources available within the City of San Fernando. The inventory and analysis provide the foundational understanding of the community and serve as the starting point from which community members are engaged and their needs are identified.

Established methods of community involvement include; a San Fernando resident-specific telephone survey, sports organization questionnaire, community workshops, and stakeholder interviews. These provide multiple opportunities to engage community members from which a broad understanding of public issues, recreational facility usage patterns, and community needs for parks and recreation facilities are developed.

Study of the identified needs, facility usage patterns, demographic analysis, population projections, and recreation standards provide the basis for the quantification of facilities required to meet the identified community needs. Facility recommendations are derived based on priority of needs.

Existing Recreation Resources

The City of San Fernando has seven (7) public parks, one (1) privately owned park, and three (3) community facilities with over thirty-two (32) acres of parkland within the City's park system. Parks within this system (as outlined in the 1992 Parks Action Program) are defined by the following categories; Major Parks, Community Parks, Neighborhood Mini-Parks, Joint-Use Recreation Facilities, InterCity Bikeway System, Hiking Trails, and Historic Trail/Scenic Walk Systems. These resources contain a variety of recreational opportunities including tot lots, baseball fields, basketball courts, tennis courts, multi-purpose / open space areas, community buildings, and trail access points.

Community Participation

The Master Plan process utilizes a variety of methods to gather community information to ensure the process is as inclusive as possible and has the greatest benefit to the community. During the community outreach phase, information is gathered from residents and stakeholders through a variety of methods including the following: City of San Fernando Resident Telephone Survey, Sports Organization Questionnaire, Community Workshops, and Stakeholder Interviews.

City of San Fernando Resident Telephone Survey

A total of 200 randomly-selected City of San Fernando household interviews were completed, representing approximately 700 residents. Respondents were contacted through use of a random digit dial sample with interviews conducted via land lines in English. The purpose of the survey is to obtain statistically valid, community-wide input on a variety of issues related to the Master Plan process including; community characteristics, rankings of parks and recreation facilities, parks and recreation facility use, desired facilities and programs, as well as issues and challenges facing the community.

Sports Organization Questionnaire:

Seven (7) sports organizations responded to a questionnaire designed to gather information about organization participation, needs, and facilities used. The survey provides quantitative information on how sports organizations use parks and recreation facilities within the City, as well as qualitative information that allows for feedback from sports organization representatives on issues and concerns related to facility issues and needs.

Community Workshops:
Three (3) community workshops were held at multiple locations in the City of San Fernando in the months of March, April and May 2017. The workshops focused on community characteristics, trends, sports organization user groups, and community feedback and prioritizations. The workshops provide residents with an overview of the Park and Recreation Master Plan and the Needs Assessment process, allowing the opportunity to provide feedback and insight, beyond the other community outreach measures.



Stakeholder Interviews
Eight (8) one-on-one and group stakeholder interviews were conducted with selected individuals to establish an initial impression of relevant issues related to parks and recreation facilities within the City of San Fernando. Interviews provide key insight to a number of topics relative to those discussed in other community outreach activities.

How Many Fields, Courts, Facilities, and other Recreation Elements Does the City Need Now and in the Future?
Knowing "how much" and "how often" residents use the existing parks and recreation facilities and the specific types of recreational activities in which they participate in is essential to establishing the specific type and number of facilities for which to plan for now and in the future. The combination of the community participation data highlights how San Fernando residents actually participate in park and recreational activities. Information from the telephone survey and sports organization questionnaire provide the basis for calculations which quantify how many parks and recreation facilities are actually needed by the community.

What Are the Top Priority Facility and Program Needs for San Fernando?
Utilizing a variety of methods and tools of community engagement and analysis provides the greatest amount of feedback and ensures that the Master Plan is as inclusive as possible. The Facility Needs Summary Matrix **(Exhibit 3.5-1)** and Program Needs Summary Matrix **(Exhibit 3.6-1)** combines the results of the outreach methods together and highlights the specific facilities and programs needed by the community identified by each process, and provides a means for prioritization.

Highest Priority Facility Needs for the City include:

- Walking / Jogging Trails
- Soccer Fields
- Basketball Courts
- Bike Lanes / Bike Paths

Highest Priority Program Needs for the City include:

- Community Events
- Security



Existing Basketball courts at Las Palmas Park.

Recommendations

Based on facility and program needs identified during the Facility Needs Assessment process, opportunities and constraints are studied and recommendations are made in detail in Section Four of this report. Ultimately, the process for continued recreation and facility planning and implementation will necessitate a multi-pronged approach including; City-wide park maintenance programming, planned park renovations and improvements, safety and security measures, circulation expansion, and joint-use agreement development. These recommendations will serve as a guide and implementation tools for San Fernando's Park and Recreation Department success now and in the future.



Local residents participating in Community Workshop 1.


INTRODUCTION

Section ONE: Introduction

1.1 Purpose of the Park and Recreation Master Plan

The San Fernando Park and Recreation Master Plan (hereafter referred to as Master Plan) serves as a guide and implementation tool for the management and development of parks and recreational facilities and programs within the City of San Fernando's boundaries. The Master Plan builds on previous planning efforts and provides an up-to-date understanding of the current and future recreation needs and opportunities within the City. In accordance with City's General Plan (1987) and Parks Action Program (1992), the Master Plan was developed to address several existing goals and policies, some of which include:

- Develop, upgrade and rehabilitate parks so that a determined level of service of community needs are met. (PAP, 1.1)
- Provide as broad a range of recreation opportunities as possible, including fee and non-fee based sports activities, cultural programs, crafts, and arts oriented activities. (PAP, 1.2)
- Promote family-oriented recreation and sports opportunities. (PAP, 1.3)
- Centralize competitive sports league quality facilities for organized youth and adult sports, using multi-purpose fields. (PAP, 1.4)
- Provide a wide range of recreational activities and programs that promote interaction between all age groups. Especially the youth and senior citizens of San Fernando. (PAP, 1.5)
- Provide a wide range of active recreation programs, including, but not limited to, team and individual sports, exercise, dance and gymnastics, and community-wide events. (PAP, 2.1)
- Extend recreation programs to include the employees of business within San Fernando. (PAP, 2.2)
- Promote greater cooperation and coordination with other public and semi-public agencies within San Fernando. (PAP, 3.1)
- Develop a continuing planning program to adequately address the City's parks, recreation, and open space needs in the future. (PAP, 3.2)
- Establish an active partnership with private sector agencies and groups to encourage private investment in the public parks and to expand the number of events available through joint public/private sponsorship. (PAP, 3.3)
- Use major community entries and arterial streets to enhance the City's overall beauty including the quality of landscaping and landscape maintenance within the public right-of-way, and the retention of heritage trees. (PAP, 4.1)
- Use the public park system, where feasible, to preserve buildings of historical significance that would otherwise be lost to development, including the acquisition of such buildings and the development of parks around them. (PAP, 4.2)
- Develop a dedicated scenic pedestrian network throughout San Fernando.

- Seize opportunities to recall and perpetuate San Fernando's rich Latino heritage through such undertakings as a "theme park". (PAP, 4.3)
- Preserve and improve the aesthetic appeal and image of San Fernando's existing park and recreation facilities. (PAP, 4.4)
- Design park facilities to require a minimum of maintenance consistent with good design practices. (PAP, 5.1)
- Implement programs that will insure adequate and continuous maintenance of public park facilities including landscape maintenance districts and other appropriate techniques.

Overall, The Master Plan provides a clear set of objectives to provide direction for the park system, open spaces, trails, and recreation facilities.

This document is intended to be flexible and presents findings and recommendations that should be evaluated, and/or modified every 5 to 10 years as the City responds to unforeseen opportunities and constraints as well as changes in residents' needs and demands in the context of other City priorities.

1.2 Benefits of Parks and Recreation

The benefits of parks and recreation are multi-fold. The California Park and Recreation Society (CPRS) "Vision Insight and Planning Project—Creating Community in the 21st Century" identifies the mission of California's park and Recreation agencies as:

"To create community through people, parks and programs."

The project also identifies benefits of park and recreation services including:

- Foster Human Development
- Promote Health and Wellness
- Increase Cultural Unity
- Facilitate Community Problem-solving
- Protect Natural Resources
- Strengthen Safety and Security
- Strengthen Community Image and Sense of Place
- Support Economic Development.





Community members participate in Healthy San Fernando events.

Additionally, a study conducted by Pennsylvania State University, "The Benefits of Local Recreation and Park Services - A Nationwide Study of the Perceptions of the American Public," (1992) compiled a listing of the benefits of local recreation and park services as perceived by the American public.

Conclusions of the study included:

- The vast majority of the American public uses local recreation and park services.
- Playground use is the most common use.
- Park and recreational service use continues throughout life. Recreational participation declines with age, but park use does not. In fact, people between the ages of 65 and 74 use local parks more frequently than any other age group from those 14 and under.
- Local parks and recreation are associated with a sense of community. Community level benefits are considered more important than individual or household level benefits.

This Master Plan report aims to facilitate park and recreation planning and development, providing opportunities and recommendations for current and future growth needs based on benefits of park and recreation.

1.3 Approach and Document Organization

The Master Plan is organized into the following Four Sections:

Section One: Introduction

This section summarizes the Master Plan's purpose, benefits of parks and recreation, organization, and a brief summary of the City's physical and demographic context. A list of applicable documents that were reviewed as part of the Master Plan process are also identified.

Section Two: Existing Recreation Resources

Section Two provides inventory and classification of existing City parks and recreation facilities, key recreational resources available, joint-use agreements, understanding of adjacent recreation facilities, and existing and planned trails.

Section Three: Recreation Facility Needs Assessment

Section Three outlines the methods utilized during the Master Plan process to assess the recreation needs specific to the City of San Fernando. These methods include:

- **Community Participation**: provides direct responses from the local community and stakeholders; including;
  - City of San Fernando Resident Telephone Survey (provides statistically valid information regarding the types of recreation facilities most often utilized by residents)
  - Sports organization questionnaire
  - Community workshops
  - Stakeholder interviews

- **Service Area Analysis:** evaluates how parks and recreation facilities are distributed throughout residential areas in the City.
- **Acreage Analysis:** evaluates the parkland acreage needs in the City based on established standards and specific facility needs of the City.
- **Recreation Demand Analysis and Needs Analysis:** estimates current and future facility needs based on the City of San Fernando-specific Telephone Survey and the Sports Organization Questionnaire.
- **Facility Needs Summary & Prioritization:** prioritization of facility needs based on inclusive and representative data collected through the Facility Assessment process.

Section Four: Recreation Facility Recommendations

This section provides recreation facility recommendations, which are intended to address the recreation needs identified in the demand needs analysis. Classification and prioritization are identified with consideration to known current and proposed capital improvement projects, and opportunity sites.

Appendix (under separate cover)

The Appendix contains all of the original reports (workshop summary, trends analysis, demand and needs analysis, etc.), which have been summarized in this Facility Assessment document.

1.4 City of San Fernando Physical Setting

The City of San Fernando is located in the San Fernando Valley (the Valley), in the northwestern region of Los Angeles County, California. It is approximately 2.4 square miles in size, surrounded by the City of Los Angeles, and bordered by the communities of Sylmar, Lake View Terrace, Pacoima, and Mission Hills. San Fernando is separated from the Los Angeles Basin by the Santa Monica Mountains and is serviced by the I-5, I-210, I-405, SR 118, Sylar/San Fernando Metrolink station, Los Angeles International Airport, Van Nuys Airport and Burbank Bob Hope Airport, making it easily accessible from neighboring regions and communities.





In 1874, San Fernando become the Valley's first organized community. It was incorporated in 1911 and has grown significantly from an agricultural settlement and trading center into a uniquely positioned cornerstone of manufacturing and commerce. With a number of public, private and charter schools, civic services, and national award-winning community programs such as; 100 Citizens Fitness Program and the Master Mariachi Apprentice Program, San Fernando's predominantly residential community continues to grow notwithstanding it's nearly built out condition.

San Fernando's adjacency to significant natural and man-made features in the Valley has helped shape its family-oriented neighborhoods and rich cultural history, providing residents with a centrally located place to live, work and play.

Noteworthy nearby attractions include:

- Los Angeles International Airport
- Burbank Bob Hope Airport
- Van Nuys Airport
- Mission San Fernando
- Saddletree Open Space
- Michael D. Antonovich Open Space
- Hansen Dam

Exhibit 1.4-1 is a regional map of the City of San Fernando and its location in Los Angeles County. **Exhibit 1.4-2** and **Exhibit 1.4-3** are the current zoning and land use maps, respectively.

Exhibit 1.4-1: Regional Map



Exhibit 1.4-2: Zoning Map

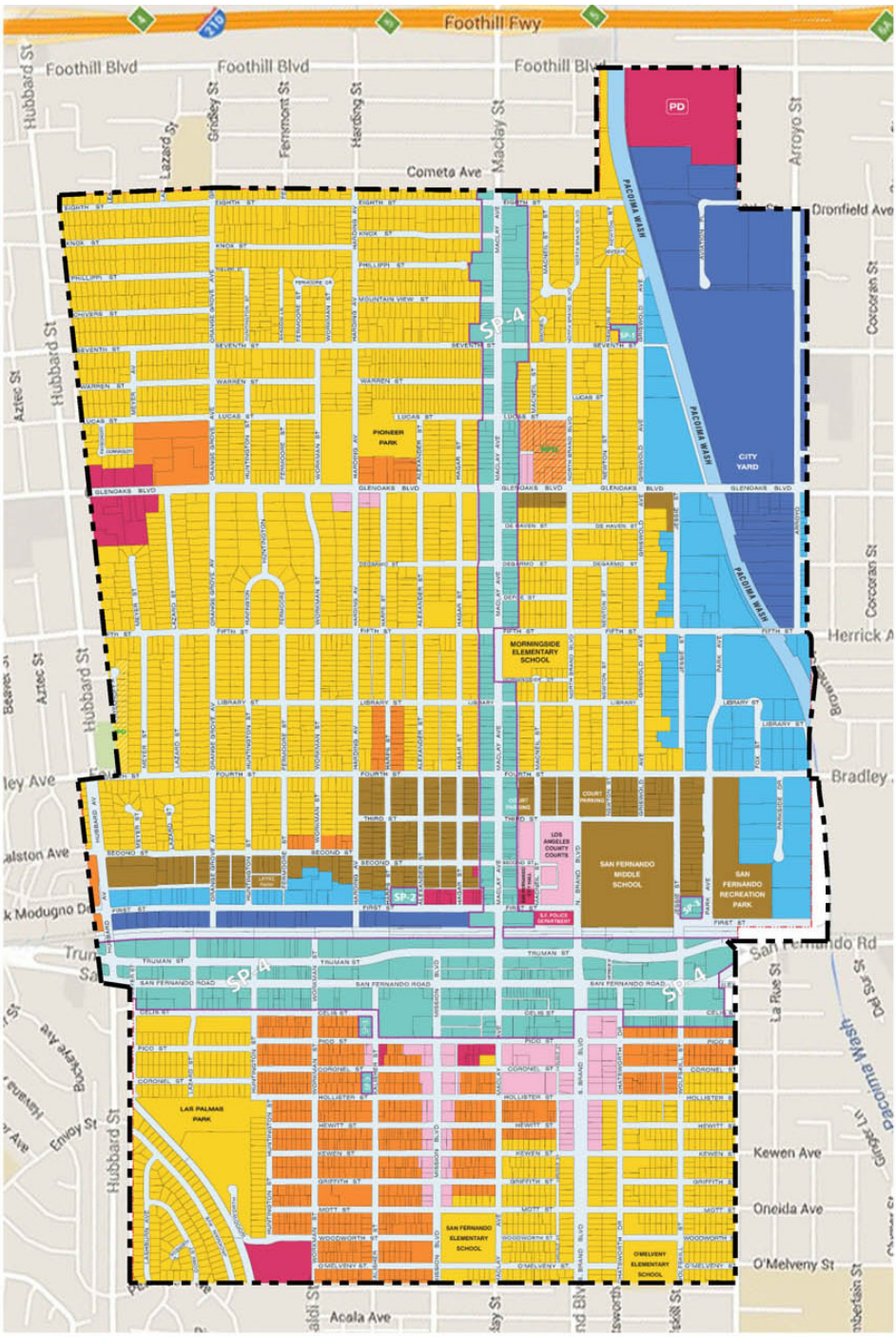
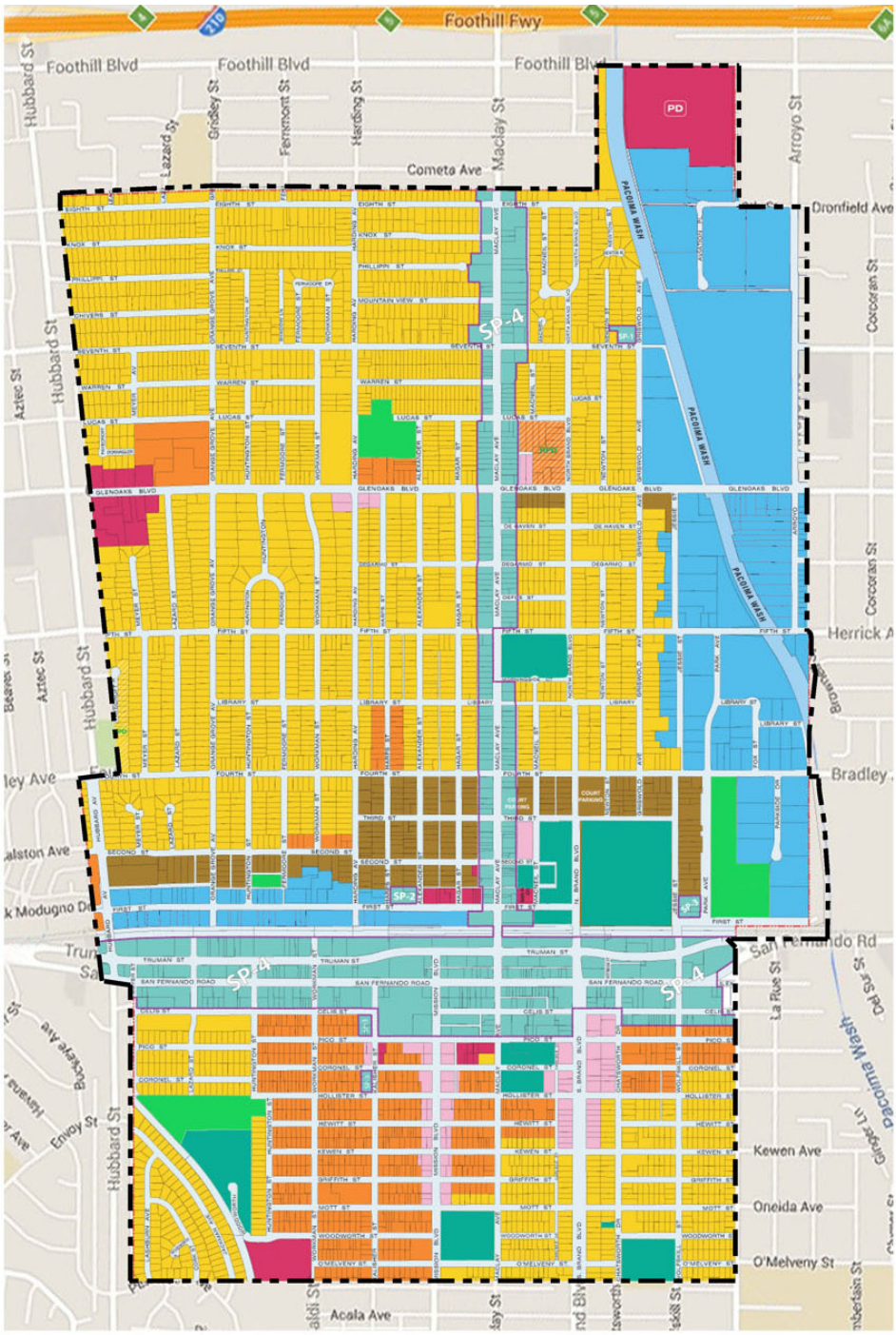


Exhibit 1.4-3: Land Use Map



- LOW DENSITY RESIDENTIAL
- MEDIUM DENSITY RESIDENTIAL
- HIGH DENSITY RESIDENTIAL
- CENTRAL BUSINESS DISTRICT
- COMMERCIAL
- INDUSTRIAL
- SP-4 SAN FERNANDO CORRIDORS SPECIFIC PLAN
- PUBLIC/QUASI-PUBLIC
- PARK

1.5 City of San Fernando Demographic Context

Understanding the demographic context of the City of San Fernando's population can create a valuable perspective for understanding current parks and recreation facility and program requirements and, moreover, for anticipating parks and recreation facility and program needs in the future. Demographic characteristics such as age, presence of children, ethnicity and income have been demonstrated in past research to have a relationship to recreating patterns and needs. For those reasons, historical change and emerging directions of the resident population and demography of San Fernando are important considerations as the City plans for and moves forward into its preferred future.

Four demographic analyses have been prepared as a foundation for understanding San Fernando's residents' recreation needs and preferences now and in the future.

- A review of historical population growth for residents of the City of San Fernando and for residents of Los Angeles County as a whole for perspective, examining data as of 2000 and 2010. This data describes the actual size of the resident growth for population in the City and the County as of 2015 is provided by the American Community Survey and, as of 2016, by the California Department of Finance.
- A review of historical household (occupied housing unit) growth for the City of San Fernando and Los Angeles County as a whole for perspective, examining data as of 2000 and 2010. This data describes the actual size of the resident household base and how it has changed over time. An updated estimate of growth for households in the City and the County as of 2015 is also provided by the American Community Survey and, as of 2016, by the California Department of Finance.
- A review of historical demographic trends for residents for the City of San Fernando and Los Angeles County as a whole for perspective, examining data as of 2000 and 2010. The data describe the actual make-up of the community and how it is changing over time, using many demographic factors, such as age, presence of children, household size, ethnicity, and income. Estimates from the 2015 American Community Survey are also included.
- A forecast of population and household growth to 2040 for the City of San Fernando, relying upon the 2016 Final SCAG Regional Transportation Plan Growth Forecast by City. The forecast is an important element in the Needs Assessment process because facility and program needs today must be viewed in the context of future needs to effectively and sustainably plan for future facilities and programs.

Historical Population Growth

Exhibit 1.5-1, Demographic Trends in the City of San Fernando presents a sixteen-year history of population growth within the City and County. As **Exhibit 1.5-1** illustrates, population growth in the City during the 2000 to 2010 time frame occurred at 0.3% rate, with approximately 8 new City residents documented each year on average.

The City growth rate of 0.3% between 2000 and 2010 compares with a 3.1% rate of growth for the County as a whole. Thus, the City population growth rate during this time frame was below the County overall.

Historical Household Growth

Exhibit 1.5-1 also presents a sixteen-year (16) history of household growth within the City and County. As **Exhibit 1.5-1** illustrates, the volume of households in the City grew 3.3% from 2000 to 2010. This compares with a 3.4% rate of growth for the County as a whole.

Exhibit 1.5-1: Demographic Trends in the City of San Fernando

		City of San Fernando				% change	% change		Los Angeles County				% change	% change
Item	2000	2010	2015***	% of Total	2016****	2000-2010	2010-2015	2000*	2010**	2015***	% of Total	2016****	2000-2010	2010-2015
Total Population	23,564	23,645	24,296		24,533	0.3	2.8	9,519,338	9,818,605	10,038,388		10,241,335	3.1	2.2
Occupied Housing Units	5,774	5,967	6,134		6,053	3.3	2.8	3,133,774	3,241,204	3,263,069		3,308,022	3.4	0.7
Persons Per Household	4.07	3.94	3.94		4.03	-3.2	0.0	2.98	2.98	3.02		3.04	0.0	1.3
Median Household Income	$39,909	$49,716	$55,170			24.6	11.0	$42,189	$54,878	$56,196			30.1	2.4
Percent of Population by Age:														
Under 5 years	2,255	1,895	1,604	6.6%		-16.0	-15.4	737,631	645,793	642,457	6.4%		-12.5	-0.5
5 to 9 years	2,435	1,889	1,992	8.2%		-22.4	5.5	802,047	633,690	622,380	6.2%		-21.0	-1.8
10 to 14 years	2,189	1,937	1,871	7.7%		-11.5	-3.4	723,652	678,845	642,457	6.4%		-6.2	-5.4
15 to 19 years	2,010	2,034	1,919	7.9%		1.2	-5.6	683,466	753,630	702,687	7.0%		10.3	-6.8
20 to 24 years	1,902	1,845	1,822	7.5%		-3.0	-1.2	701,837	752,788	772,956	7.7%		7.3	2.7
25 to 34 years	4,143	3,751	4,203	17.3%		-9.5	12.1	1,581,722	1,475,731	1,545,912	15.4%		-6.7	4.8
35 to 44 years	3,428	3,381	3,766	15.5%		-1.4	11.4	1,517,478	1,430,326	1,415,413	14.1%		-5.7	-1.0
45 to 54 years	2,324	2,887	2,818	11.6%		24.2	-2.4	1,148,612	1,368,947	1,385,298	13.8%		19.2	1.2
55 to 64 years	1,218	2,033	2,187	9.0%		66.9	7.6	696,220	1,013,156	1,114,261	11.1%		45.5	10.0
65 years and over	1,660	1,993	2,114	8.7%		20.1	6.1	926,673	1,065,699	1,194,568	11.9%		15.0	12.1
Median Age	27.3	30.7	32.2			12.5	4.9	32.0	34.8	35.6			8.7	2.3
Population by Race/Ethnicity:														
Hispanic	21,038	21,867	22,047	90.7%		3.9	0.8	4,242,213	4,687,889	4,842,319	48.2%		10.5	3.3
White	1,855	1,259	1,397	5.7%		-32.1	11.0	2,959,614	2,728,321	2,703,547	26.9%		-7.8	-0.9
Asian/Pacific Islander	216	211	441	1.8%		-2.3	109.0	1,147,834	1,348,135	1,425,946	14.2%		17.5	5.8
Black	176	146	258	1.1%		-17.0	76.7	901,472	815,086	801,739	8.0%		-9.6	-1.6
Other	279	162	153	0.6%		-41.9	-5.6	268,205	239,174	264,837	2.6%		-10.8	10.7
Households That Are:														
With Children <18	3,493	3,247	3,337	54.4%		-7.0	2.8	1,293,674	1,220,021	1,151,863	35.3%		-5.7	-5.6
Without Children <18	2,281	2,720	2,797	45.6%		19.2	2.8	1,840,100	2,021,183	2,111,206	64.7%		9.8	4.5
One Person/Household	717	731	889	14.5%		2.0	21.7	771,854	784,925	838,609	25.7%		1.7	6.8
Households That Are:														
Owners	3,115	3,252	3,292	53.7%		4.4	1.2	1,499,744	1,544,749	1,501,012	46.0%		3.0	-2.8
Renters	2,659	2,715	2,842	46.3%		2.1	4.7	1,634,030	1,696,455	1,762,057	54.0%		3.8	3.9
Median Housing Value	$144,400	$377,000	$323,400			161.1	-14.2	$209,300	$465,400	$441,900			122.4	-5.0
Median Rent	$665	$1,060	$1,165			59.4	9.9	$704	$1,141	$1,231			62.1	7.9

*** 2015 American Community Survey 5-Year Estimate
**** Calif. Dept of Finance (2016 E-5 Estimates)

Historical Demographic Trends

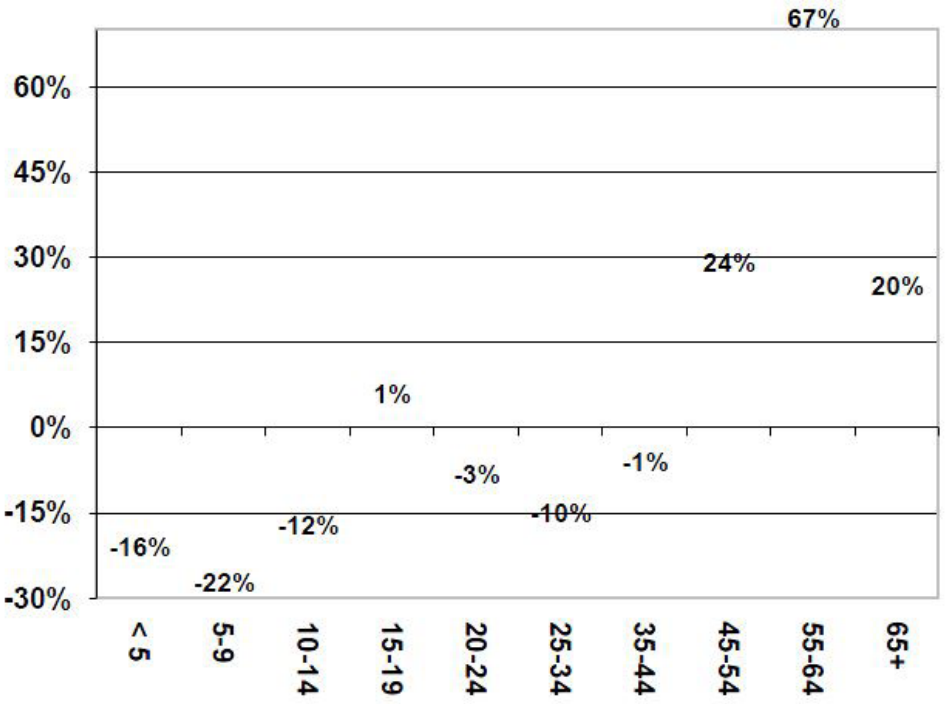
To enhance the analysis of population and household growth previously provided, a collection of demographic characteristics for the resident population was compiled for 2000 and, for comparison, 2010 and 2015. This collection of characteristics has been prepared for the City and the County and is presented in **Exhibit 1.5-1**.

Exhibit 1.5-1 highlights the following demographic trends.

- Average household size in the City declined in the decade from 2000 to 2010; from 4.07 persons per household in 2000 to 3.94 persons per household in 2010, contrary to the trend observed in the County (2.98 in 2000 and 2.98 in 2010). Estimates for 2015 and 2016 for the City suggest a possible leveling/uptick in population per household (to 4.03 persons per household in 2016).
- The median household income in the City was 9% below the median figure for the County in 2010. Further, the median income figure in the City grew slower during the 2000 to 2010 period (25% vs. 30% in the County).
- As **Exhibit 1.5-2** reveals, during the 2000 to 2010 time frame, the greatest growth in population by age group was evidenced among City residents 55 to 64 years of age (67%), those 45 to 54 years of age (24%), and those 65 years and over (20%).

The City trend in population 45 years or older is similar to that evidenced in many communities, a reflection of the aging of a group known as the Baby Boomers. Growth in this age group in the City suggest consideration be given to assuring that facilities and services tailored to the special interests of seniors or mature adults are adequate to serve this burgeoning population group.

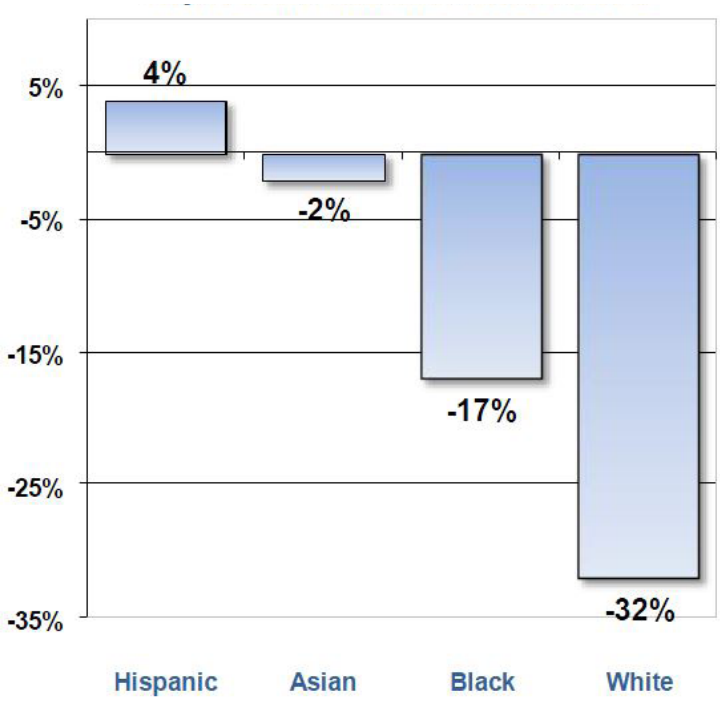
Exhibit 1.5-2: Population Change by Age Group City of San Fernando: 2000-2010



The pattern of growth in the City's population from 2000 to 2010 by age group was similar to the pattern among County residents where the highest rates of population growth were documented among residents 55 to 64 years of age (up 46%), those 45 to 54 years (19%) and those 65 years of age of older (up 15%).

- **Exhibit 1.5-2** also reveals that those age groups evidencing the greatest decline in the City during the 2000 to 2010 time frame included residents 5 to 9 years of age (down 22%), those under 5 years (down 16%) and residents 10 to 14 years of age (down 12%). Thus, the volume of children less than 15 years has declined 17% as a group, a harbinger of potential change in needs for programs and facilities for residents in this age group. Similar age group declines were noted Countywide during the decade prior to 2010. Based on 2015 estimates, declines also continue to be estimated for residents less than 15 years.
- Examining the population of the City by age, residents 5 to 14 years of age (the primary youth sports population group) represented 20% of the total population in 2000 and 16% in 2010. Adult recreation consumers aged 20 to 44 years constituted 40% of City residents in 2000, declining to 38% in 2010. Seniors 55 and over comprised nearly 12% of City residents in 2000 and grew to 17% in 2010.
- As a result of the changes in the distribution by age, the median age in the City grew from 27 years in 2000 to 31 years in 2010.
- Examining the City population by race and ethnicity, an increase was identified from 2000 to 2010 in the share of residents identifying themselves as Hispanic while declines in the share of residents identifying themselves as Asian/Pacific Islander, Black or White. Similar race or ethnic diversification was also noted in the County trends **(Figure 1.5-3).**

Exhibit 1.5-3: Change in Population by Race/Ethnicity City of San Fernando: 2000-2010



- More than half of City households (54%) in 2010 were households with children less than 18 years. A lower rate was noted Countywide (38%).
- A 2009 5-year Estimate from the American Community Survey revealed that 82% of City households speak Spanish and 23% of these Spanish speaking households do not have a member 14 years of age or older who speaks English "very well" (described as linguistically isolated).
- The City's proportion of homeowners has grown somewhat over the ten-year period between Censuses (from 54% to 55%), similar to the County.
- The median housing value of $377,000 in the City in 2010 is 19% below the median value of $465,400 in the County as a whole.
- The 2010 median rental rate in the City is 7% below the median in the County.

Forecast Population Growth

Exhibit 1.5-4 presents a forecast of population growth within the City extending to 2040 based on the 2016 Final SCAG Regional Transportation Plan Growth Forecast by City. As **Exhibit 1.5-4** illustrates, population growth in the City between 2020 and 2040 is expected to occur at a rate of less than 1% per year.

Forecast Housing Unit Growth

Exhibit 1.5-4 also presents a forecast of household growth within the City. As **Exhibit 1.5-4** illustrates, household growth in the City during the 2020 to 2040 period is expected to occur at approximately 23 per year, on average.

Exhibit 1.5-4: City of San Fernando Population Estimates and Projections

Year	Population	Annual Change Number	Annual Change Percent	Households	Population/ Household
Census (4/1)*					
2000	23,564			5,774	4.07
		8	0.0%		
2010	23,645			5,967	3.94
Jan. 1st:					
2016**	24,533			6,053	4.03
Projections (1/1)					
2020****	24,928			6,143	4.06
		99	0.4%		
2025***	25,421			6,256	4.06
		99	0.4%		
2030***	25,914			6,368	4.07
		99	0.4%		
2035****	26,407			6,481	4.00
		99	0.4%		
2040****	26,900			6,594	4.08

* 2000 and 2010 Census.
** State of California, Department of Finance estimate.
*** Projections estimated by consultant based on linear growth and 5.8% vacancy rate.
**** 2016 Final SCAG Regional Transportation Plan Growth Forecast.

1.6 Relationship to Other Documents

This Park and Recreation Master Plan was developed with respect to the City of San Fernando's 1987 General Plan and 1992 Parks Action Program with the mission to ensure that future projects and improvements are consistent with the community's goals, policies and objectives and to:

"Works toward a vibrant and economically sustainable San Fernando."

The City's adopted motto of being "Historic and Visionary" focuses on "promoting the balance between economic, cultural, political, social, and recreational opportunities for residents and businesses alike."

In addition, there are other existing documents and plans that relate to the Master Plan and influence its direction. These documents and their relationship to the planning process include:

Parks/Facilities – Improvement List (March 2016)
A City-staff developed "working" improvements list for specific City departments, facilities, parks and infrastructure. This itemized list includes improvements and general costs associated with each. Review of this document in conjunction with the community outreach measures and demand needs analysis will aid in prioritization of final Master Plan report recommendations.

Five Year Implementation Plan FY 2010/11-FY 2014/15 (February 2011)
Prepared for the Redevelopment Agency of the City of San Fernando, this document outlines proposed programs for revitalization, economic development and affordable housing activities during a five year period (2010-2015). The implementation plan includes goals, activities, estimates of revenues and expenditures and a description of how the activities will alleviate blight and meet affordable housing requirements.

Specific Plan SP-1, SP-2, SP-3, SP-4 (2004)

- SP-1 – Intended to rehabilitate the affected dwelling units in a manner compatible with adjacent residential neighborhood and preserve the City's affordable housing stock.
- SP-2 – Intended to allow for the construction of five two-story buildings designed to accommodate certain types of industrial, commercial, and residential land uses in the same structure. Also intended to improve the City's physical appearance and its economic viability, removing existing blighting conditions.
- SP-3 – Intended to allow for the construction of 98 senior housing apartment units on three non-contiguous sites in the City of San Fernando.
- SP-4 – Intended to utilize policies and strategies to transform Truman Street, San Fernando Road, and Maclay Avenue into attractive, livable, and economically vital districts.

LA County Mobility Plan 2035 (2016)

"California State Law requires that cities prepare and adopt a comprehensive, integrated, long-term General Plan to direct future growth and development. The purpose of the Mobility Plan is to present a guide to the further development of a citywide transportation system which provides for the efficient movement of people and goods in the Los Angeles County." The plan describes street/trail classifications, circulation maps, timelines, and proposed infrastructure improvements for the County, which borders/envelopes the City of San Fernando.



City of San Fernando's Walking Club, Spring 2013, a part of the City's Healthy San Fernando Campaign.


EXISTING RECREATION RESOURCES

Section TWO: Existing Recreation Resources

2.1 Park Definition

For purposes of this Master Plan report, the term "park" is broadly defined. This report will use the term "park", "parkland" and "recreation building / facility" interchangeably and, consistent with the 1987 General Plan and 1992 Parks Action Program.

Areas not generally considered as "parkland" include: roadways, avenues, street medians, parkways, parking lots, natural preserved or conserved open space areas without access or improvements, unimproved land zoned for uses other than recreation, and flood zones.

Additionally, per the General Plan, the term "open space" is defined as "any parcel or area of land or water which is essentially unimproved and devoted to open space".

The purpose of the General Plan Open Space Element is to designate, as appropriate, open space land for the following purposes:

- Open space for the preservation of natural resources such as animal and plant life and ecological areas
- Open space for the managed production of resources such as agricultural land areas or major mineral deposits
- Open space for outdoor recreation such as areas particularly suited for park and recreation purposes
- Open space for public health and safety such as areas which require special management or regulation because of hazardous conditions including earthquake fault zones and unstable soil areas

2.2 San Fernando Park Types

Park classifications are generally driven by park use, purpose, and size. They can help define a set of characteristics to serve as a guide when parks are constructed or renovated. They can also restrict incompatible activities by limiting those activities to only certain types of parks. This classification system serves the following purposes:

- Provide a general guideline for future development options. The combination of descriptors for each park type represents what has generally been successful on a certain sized plot of land located in a certain type of physical environment. These guidelines can help to set community expectations for a given site.
- These classifications may serve as a basis for policies around appropriate programming in different park types.
- These classifications may inform functional planting design standards and other design standards.
- Allows understanding of San Fernando's acreage needs and for communicating the type of parks that are needed in the future.

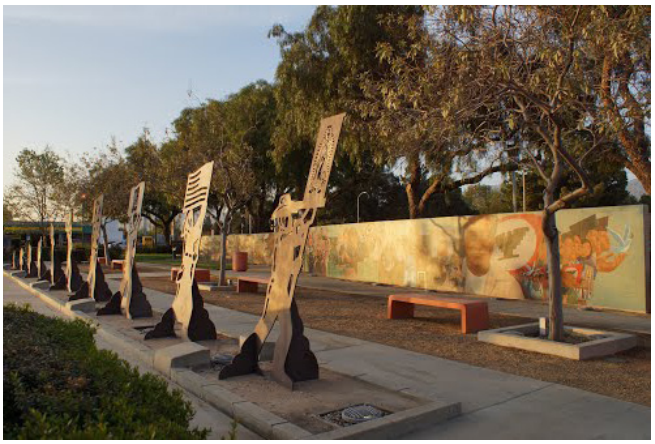
The following classifications were recommended by the City's 1992 Parks Action Program; Major Parks, Community Parks, Neighborhood Mini-Parks, Joint Use Development of Recreation Facilities, IntraCity Bikeway System, Hiking Trails, and Historic Trail/Scenic Walk. It is recommended that the City of San Fernando utilize the following park classifications and definitions as such:

Pocket/Mini Parks (0-2 Acres)

These parks are typically developed into a City's existing urban fabric at a very small scale, where they serve the immediate local population. Pocket/Mini Parks serve as scaled-down neighborhood parks, offering a variety of amenities such as; turf, planters, walkways, plazas, play areas for children, and picnic facilities. Pocket/ Mini Parks do not provide restroom facilities or on-site parking.

Pocket/Mini Parks generally serve three (3) categories:

- Downtown destination parks considered signature parks of interest to the broad community.
- Downtown parks where neighborhood involvement in activities and programming is most appropriate.
- Small public or open spaces within the urban environment presenting opportunities to enhance the City's character and identity.



Cesar E. Chavez Memorial Park

Pocket/Mini Parks are generally characterized by:

- A service area radius of 0.25 miles.
- Park size 0-2 acres.
- Located in close proximity to housing and/or other activity centers in the immediate neighborhood to provide accessibility and visibility.
- San Fernando Pocket/Mini Parks: Cesar E. Chavez Memorial Park, Kalisher Park and Layne Park.

Neighborhood Parks (2-5 Acres)

These parks serve the surrounding neighborhood community for multiple uses. They cater to specific neighborhood recreation needs, exclusive of organized sports leagues with amenities like; tot lots, multi-use courts, picnic shelters, bbq's, and open space areas.

Neighborhood Parks are generally characterized by:

- A service area radius of 0.5 miles.
- Park size 2 to 5 acres.
- San Fernando Neighborhood Parks: Rudy Ortega Sr. Park
- Easily accessible to the surrounding population through safe pedestrian and bicycle access
- Typically do not require onsite parking, but may have a limited amount.

Community Parks (5-10+ Acres)

Community Parks meet the recreational needs of several neighborhoods with active recreation space (informal practice space and organized competitive play) and large natural areas suitable for passive outdoor recreation or open space preservation. These parks provide recreational facilities and accommodate group activities not provided in neighborhood parks and may contain special amenities, facilities, or features that attract people from throughout the surrounding community.

Community Parks are generally characterized by:

- A service area radius of 1-1.5 miles.
- Park size of 5-10+ acres
- Easily accessible from the surrounding neighborhoods by arterial and collector streets.
- On-site parking and restroom facilities provided.
- Multiple facilities for various types of users for both active and passive recreation.
- San Fernando Community Parks: Las Palmas Park, Pioneer Park, and Recreation Park

Recreation Area/Regional Parks (25-Larger)

These parks are larger than Community parks and serve broader Citywide recreation needs. They contain various assets, often for active recreation and are programmed accordingly. They have designated natural areas.

Recreation Areas/Regional Parks are generally character by:

- A service area radius of 1-1.5 miles.
- Park size of 25+ acres.
- Easily accessible from the surrounding neighborhoods by arterial and collector streets.
- Regional & Citywide destination recreation facility.
- On-site parking and restroom facilities provided.
- San Fernando Regional Parks: San Fernando Regional Pool



San Fernando Regional Pool

Special Use Facilities

This category refers to stand-alone parks or facilities that are designed to serve one particular use such as a golf course or senior center. These parks may serve a secondary or tertiary use, but the primary use is prioritize with regard to design, maintenance, and funding decisions.

- San Fernando Special Use Facilities: Casa de Lopez Adobe, Community/Senior Center



Casa de Lopez Adobe

Natural Areas/Greenbelts

These areas are established for the protection and stewardship of wildlife, habitat, or other natural systems support functions. Some natural areas are accessible for low-impact use. Minimal infrastructure may include access and signage, where it will not adversely impact habitat or natural systems functions. Larger areas may have small sections developed to serve a community park function.

- San Fernando Natural Areas/Greenbelts: Pacoima Wash Natural Park

Linear Parks

These areas are established an aesthetically-pleasing transportation corridors which may include trails, green streets and boulevards. Linear parks usually provide safe pedestrian routes with minimal recreation opportunities with amenities such as improved walkways, lighting, benches and landscaping. Additional assets may include viewpoints, public gathering spaces, fitness stations/par course and grassy areas for informal activities.

- San Fernando Linear Parks: Pacoima Wash Natural Park

Joint-Use Facilities

These parks supplement community parks, serving broader City-wide recreation needs. Typically, joint-use facilities exist on school property and are used for their active recreation fields and are programmed accordingly. Restroom facilities and parking are accessible to the public, though these facilities often have hours of operation and are scheduled by the City.

2.3 Existing Recreation Facilities

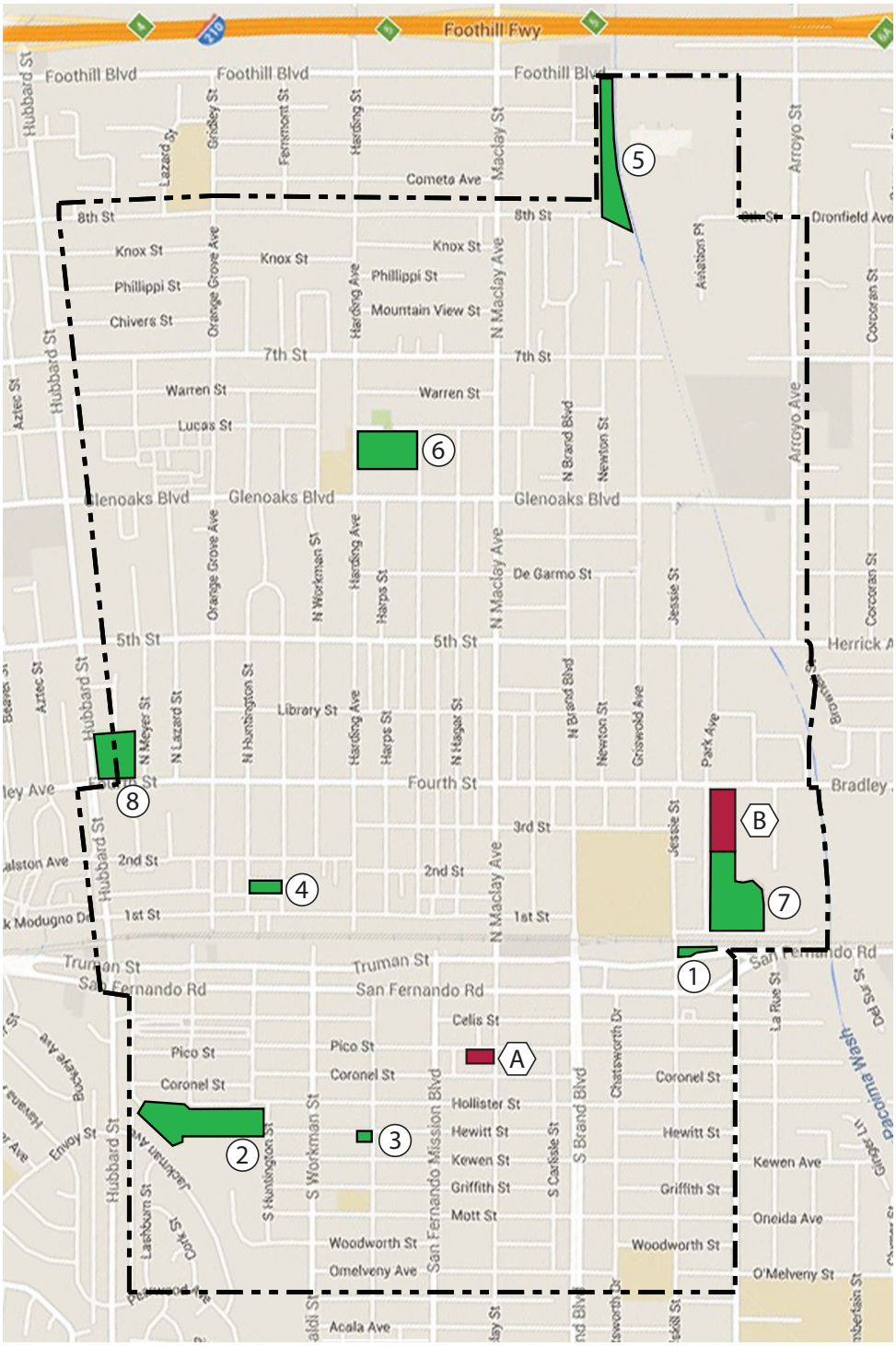
As previously discussed, a number of unique and diverse parks and recreation facilities are available throughout the City of San Fernando. Currently, seven (7) public parks, one (1) privately owned park and three (3) community buildings (not including buildings on park sites) provide active and passive recreation opportunities for the community.

Exhibit 2.3-1 shows the location of each existing park and recreation facility operated by the City of San Fernando or Los Angeles County, within City boundaries. **Exhibit 2.3-2** is a matrix that describes the size and amenities of these existing parks and recreation facilities.

The current breakdown of park acreage for the City of San Fernando park and recreation facilities is:

• Pocket/Mini Parks (Cesar E. Chavez Memorial Park, Kalisher Park, Layne Park)	1.42 Acres
• Neighborhood Parks (Rudy Ortega Park)	3.32 Acres
• Community Parks (Las Palms Park, Pioneer Park, Recreation Park)	19.48 Acre
• Recreation Areas/Regional Parks (San Fernando Regional Pool)	3.07 Acres
• Special Use Facilities (Casa de Lopez Adobe)	0.34 Acres
• Linear Parks (Pacoima Wash Natural Park)	4.53 Acres
Total Acreage	**32.16 Acres**

Exhibit 2.3-1: City of San Fernando Existing Parks and Facilities Map



LEGEND

(#) CITY PARKS

1. Cesar E. Chavez Memorial
2. Las Palmas Park
3. Kalisher Park (Privately Owned, Future City Park)
4. Layne Park
5. Pacoima Wash Natural Park
6. Pioneer Park
7. Recreation Park
8. Rudy Ortega Sr. Park

(X) CITY FACILITIES

A. Casa de Lopez Adobe
B. San Fernando Regional Pool and Park (Operated by L.A. County)

Exhibit 2.3-2: City of San Fernando Existing Parks and Recreation Facilities Matrix

CITY OF SAN FERNANDO

EXISTING CITY PARKS & RECREATION FACILITIES

KEY	CITY RECREATION FACILITIES	TYPE	LOCATION	Parkland Acreage	PARK FACILITIES											SPORTS FACILITIES							
					Classrooms	Community Building	Gymnasium	Multi-Purpose Rooms	Parking	Playground / Tot Lot	Picnic Shelters / Gazebos	Picnic Tables	Restroom	Walking/Fitness Trail	Baseball Field	Basketball Court (Full)	Basketball Court (Half)	Open Field	Softball Field	Tennis Court	Volleyball (Indoor)
CITY PARKS																							
1	Cesar E. Chavez Memorial	Pocket Park	Wolfskill Street and Truman Street	0.48					OS					1									
2	Kalisher Park*	Pocket Park	Kalisher & Hewitt St.	0.11					OS														
3	Las Palmas Park	Recreation Facility / Community Park	505 South Huntington Street	7.50	2	1	1	1	102	1	3	23	2	1	1L,3	2L		1					
4	Layne Park	Pocket Park	120 North Huntington Street	0.83					OS	1		4	1				1	1					
5	Pacoima Wash Natural Park	Nature Park / Linear Park	Bromont Ave	4.53					OS		2	2		1									
6	Pioneer Park	Community Park	828 Harding Street	5.27					89	1	1	8	1		2	1		1		2			
7	Recreation Park	Community Park	208 Park Ave	6.71	2	1	1	1	OS	1	2	36	2	1		1IN		1	1L		1		
8	Rudy Ortega Sr. Park	Neighborhood	2025 Fourth Street	3.32		1			39				1	1									
COMMUNITY BUILDINGS																							
1	Casa de Lopez Adobe	Special Use Facility / Museum	1100 Pico Street	0.34		1			OS				1										
2	San Fernando Regional Pool	Regional Park / Aquatic Center	300 Park Ave	3.07	1	1		2	81		4	12	4										
3	Recreation Park	Recreation Facility	208 Park Ave	1.02		1							1										
	TOTALS FOR CITY PARKS AND FACILITIES			**33.18**																			

DEFINITIONS
L = Lighted Field
OS = On Street Parking

* privately owned, future city park

2.4 Service Area Analysis

Where Are The People And Where Are The Parks?

In addition to providing appropriate quantities and types of recreation facilities to accommodate current and future needs, the City of San Fernando strives to provide them in useful and appropriate locations. To study this relationship, a Service Area Analysis was conducted with respect to all San Fernando Parks and Recreation facilities.

One-half (0.5) mile is approximately a 15-minute walk for most people. Most residences should be within one-half mile, a convenient walkable distance for most people, of a neighborhood park or other recreation facility that will satisfy common recreation needs. This one-half (0.5) mile radius around parks and recreational facilities is noteworthy in a community in which families, neighborhoods, and active-living are part of the physical makeup of the City.

Proximity to parks is more than a convenience issue. It helps to establish an excellent park system by providing improved circulation, air quality, and development of neighborhoods. Further, those with access to park or recreation facilities are nearly twice as likely to be physically active as those without access to parks.

The service area radius map provided in **Exhibit 2.4-1** generates a one-half (0.5) mile service area radius around each park and recreation facility boundary, representing which residential areas are within the one-half (0.5) mile service area of the facility. The service area boundaries also reflect the physical obstructions to pedestrian travel created by arterial roadways, railways, etc. which limit easy access to the park. When areas zoned for residential use fall outside graphic service area designations, it can be said that the area may be underserved by the existing parks.

Comparison of the Service Area Map (Exhibit 2.4-1), the Zoning Map (Exhibit 1.4-2) and the Land Use Map (Exhibit 1.4-3) indicate that within the underserved areas of San Fernando, about 1/3 to 1/2 of the acreage is residential and the remaining balance is industrial. Industrial areas are not considered conducive to parks or recreation facilities. Overall, more than a majority of the City is served by park and recreation facilities with few gaps identified.

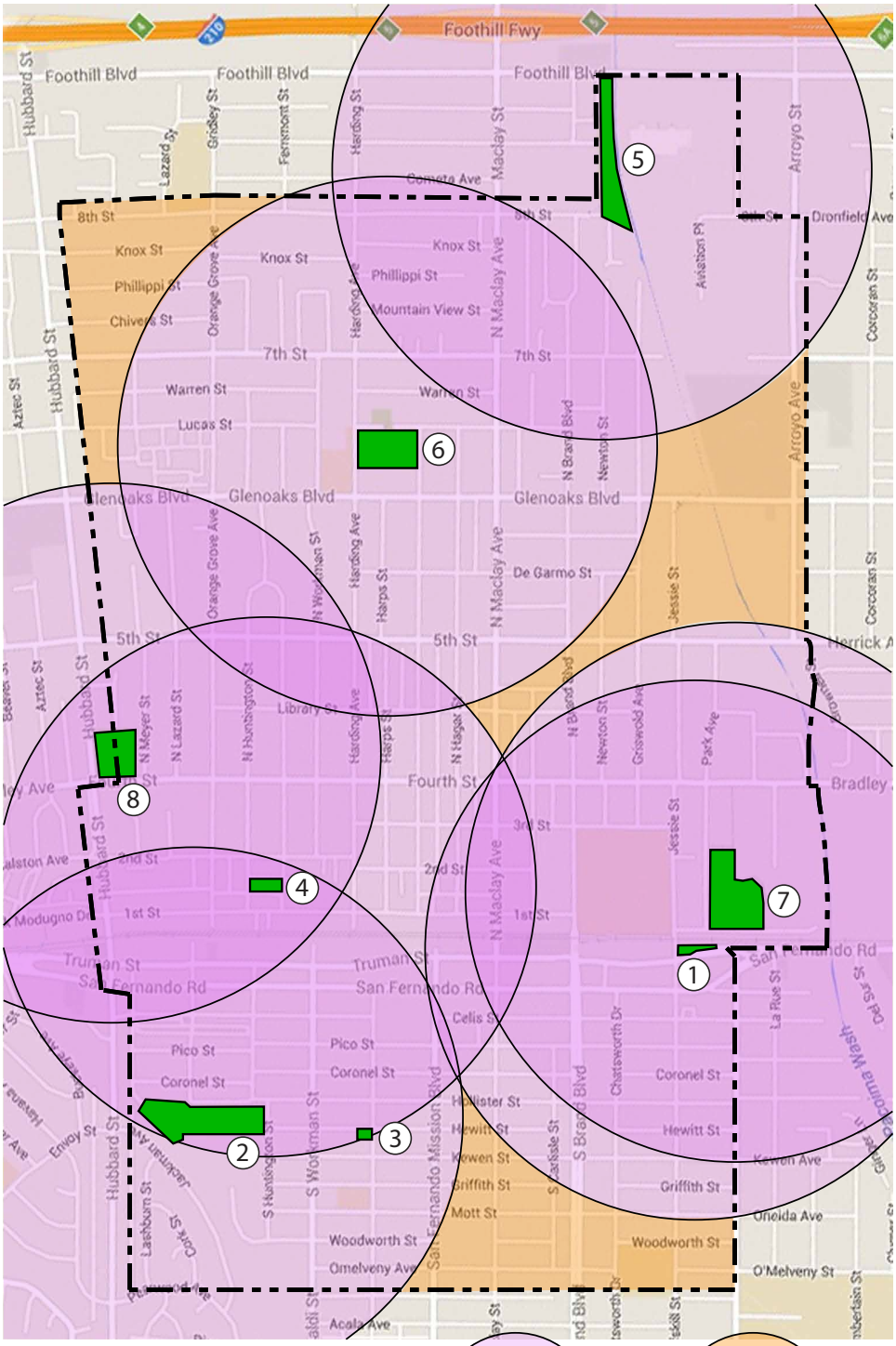


Tot lot at Las Palmas Park.



Fitness equipment and bench seating at Las Palmas Park.

Exhibit 2.4-1: Service Area Map



(#) CITY PARKS

1. Cesar E. Chavez Memorial
2. Las Palmas Park
3. Kalisher Park
4. Layne Park
5. Pacoima Wash Natural Park
6. Pioneer Park
7. Recreation Park
8. Rudy Ortega Sr. Park

1/2 MILE SERVICE RADIUS

UNDERSERVICED AREA

2.5 Acreage Analysis

How Much Parkland Acreage Is Needed For The City Of San Fernando?

The City of San Fernando operates seven (7) public parks, one (1) private park, and three (3) community facilities (one operated by Los Angeles) with over thirty-two (32) acres of parkland within the City's park system.

The park acreage for the City of San Fernando includes the following (as identified in Section 2.3):

• Pocket/Mini Parks	1.42	Acres
• Neighborhood Parks	3.32	Acres
• Community Parks	19.48	Acres
• Recreation Areas/Regional Parks	3.07	Acres
• Special Use Facilities	1.36	Acres
• Linear Parks	4.53	Acres
Total Acreage:	**32.16**	**Acres**

The City of San Fernando does not identify a standard number of acres of parkland per 1,000 residents. Based on a 2015 population of 24,296 people, the City has a current ratio of 0.75 acres per thousand people. The National Recreation and Park Association (NRPA) 2016 Field Report indicates that the typical park and recreation agency has 9.5 acres of parkland per 1,000 residents, and 1 park for every 2,277 residents. By these standards the City of San Fernando falls well below the average in terms of acreage, but is close in terms of parks per resident. It should be considered that the NRPA's description of "typical" does not reflect the unique demographic makeup of San Fernando or the built out condition of the City. Therefore, given these circumstances, the City of San Fernando should develop its current parkland to its fullest potential to meet any of the deficiencies identified in the demand needs analysis.

In doing so, the City should also update its General Plan to reflect current demographic and economic characteristics. An updated General Plan will help guide the City of San Fernando towards standards and goals that are reflective of current community objectives.

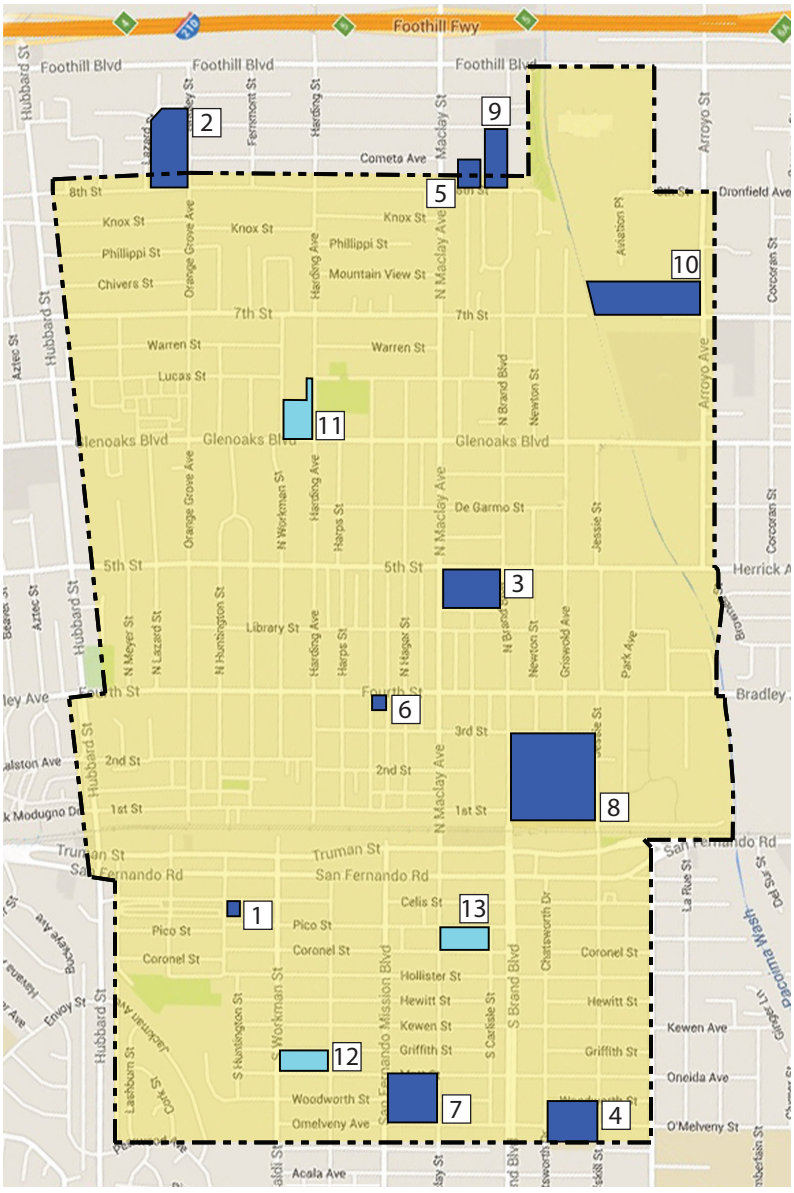
2.6 Existing Joint Use Agreements

Joint-use agreements are contracts between the City and another public agency or school district, allowing the City the right to expanded hours of access to recreation facilities owned or operated by the public agency. The facilities supplement community parks and serve City-wide recreation needs on a larger geographic scale. Typically, the facilities contain various assets often for active recreation and are programmed accordingly.

Currently, there are no joint-use agreements in place between the City of San Fernando and the Los Angeles Unified School District (LAUSD).

As part of the Master Plan process, the demand needs analysis identifies where surpluses and deficits exist in San Fernando's recreation facilities. Review of the Existing School Inventory Map and Matrix (**Exhibit 2.6-1 and 2.6-2**) indicate a variety of recreation facilities that can meet the deficit needs of the demand analysis. Joint-Use agreements between the City of San Fernando and LAUSD can remedy some of these deficits, accommodating current and future community needs and are further discussed in Section Four of this report.

Exhibit 2.6-1: School Inventory Map



LEGEND

Los Angeles Unified School District

PUBLIC SCHOOLS

1. Community Charter Middle School
2. Gridley Elementary School
3. Morningside Elementary School
4. O'Melveny Elementary School
5. PUC Inspire Charter Academy
6. PUC Nueva Esperanza Charter Academy
7. San Fernando Elementary School
8. San Fernando Middle School
9. Vista de Valle Dual Language Academy
10. Cesar E. Chavez Learning Academies

PRIVATE SCHOOLS

11. Glenoaks Elementary School
12. Santa Rosa/Bishop Alemany School
13. St. Ferninand Catholic School

Exhibit 2.6-2: City of San Fernando Existing School Inventory Matrix

CITY OF SAN FERNANDO

EXISTING PUBLIC & PRIVATE SCHOOLS

KEY	CITY PUBLIC SCHOOLS	TYPE	NOTES	LOCATION	School Site Acreage (Approx.)	SCHOOL FACILITIES										
						Playgrounds/Tot Lots	Backstops	Baseball Field	Basketball Court (Outdoor)	Football Field	Handball Courts	Multi-Purpose Fields	Soccer Field	Running Track	Softball Field	Volleyball (Aphalt /Concrete)
PUBLIC SCHOOLS																
1	Community Charter Middle School	Middle School	LAUSD	919 Eight Street	0.88											
2	Gridley Elementary School	Elementary School	LAUSD	1907 Eighth Street	6.98	3	1		3		2	1				
3	Morningside Elementary School	Elementary School	LAUSD	576 N. Maclay Ave	4.87	3	1		1		3	1				
4	O'Melveny Elementary School	Elementary School	LAUSD	728 Woodworth Street	5.69	1	1				2			1		2
5	PUC Inspire Charter Academy	Middle School	Independent Charter	919 Eight Street	0.65											
6	PUC Nueva Esperanza Charter Academy	Middle School	Independent Charter	1218 Fourth Street	0.87	1	1L		1L							
7	San Fernando Elementary School	Elementary School	LAUSD	1130 Mott Street	6.20	6	4L		2L		4L	1		1		
8	San Fernando Middle School	Middle School	LAUSD	130 N. Brand Blvd	19.47	4	2		14		5	2				
9	Vista de Valle Dual Language Academy (LAUSD)	Elementary School	LAUSD	12441 Bromot Ave	3.71	1	3L		2L		4L	1				
10	Cesar E. Chavez Learning Academies	High School	LAUSD	1001 Arroyo Ave	16.53		1	1L	6	1L		1		1L	1L	
				TOTALS FOR PUBLIC SCHOOLS	**65.84**	**19**	**14**	**1L**	**29**	**1L**	**20**	**7**		**3**	**1**	**2**
PRIVATE SCHOOLS																
11	Glenoaks Elementary School	Elementary School	Private	1525 Glenoaks Blvd	4.46	3	1		1			2				
12	Santa Rosa / Bishop Alemany School (LAUSD)	Elementary/Middle	Private	1309 Mott Street	2.30	1	1L		1L							
13	St. Ferdinand Catholic School (LAUSD)	Elementary/Middle	Private	1012 Coronel Street	4.63		2L		3L		1L					
				TOTALS FOR PRIVATE SCHOOLS	**6.93**	**4**	**4**		**4**		**1**	**2**				

DEFINITIONS
S = Synthetic
L = Lighted

2.7 Adjacent Parks and Recreation Facilities

Located in close proximity to San Fernando City limits there are a number of State and County Parks and recreation facilities operated by other cities and Valley-wide. The following are of notable size and service to community members of San Fernando, some of which were mentioned in the City-resident telephone survey.

Brand Park
Located in Mission Hills between the 5 freeway and 118 freeway, Brand Park features a baseball diamond (unlit), soccer field (unlit) and restrooms. Next door to Brand Park is the Memory (Rose) Garden, Brand Park Community Center, Mission San Fernando and Cemetery, and Bishop Alemany High School.

Ritchie Valens Recreation Center & Park
Located in Pacoima and separated by the 118 freeway from Paxton Park, Ritchie Valens Park serves the North Valley in Pacoima. The facility features a baseball diamond (unlit), indoor and outdoor basketball courts (lit), children play areas, a community room, handball courts, soccer fields, tennis courts (lit), jogging paths, picnic tables, a kitchen, skate plaza, and stage. Beyond its amenities, Ritchie Valens offers programs in the following categories: baseball, basketball, karate, soccer, softball, volleyball, aerobics, early learning, L.A. Kids Classes, and Folklorico.

Hansen Dam Park, Aquatic Center, Golf Course, Equestrian Center, and Sports Complex
Located in Lake View Terrace, Hansen Dam Park is approximately 37 acres. The park includes barbeques, picnic tables, hiking, bicycling and equestrian trails. Baseball fields (unlit), soccer fields (unlit), an amphitheater, a Universal Access Playground, an aquatic center, playground, an 18-hole golf course, a recreation lake for fishing and boating, and a 35 acre equestrian center. The facility also has restrooms, showers, parking, a community room, and indoor gym.

Veteran's Memorial Park
Located in Sylmar, Veteran's Memorial Park is 97 acres in size and comprised of rolling hills, hiking trails, grassy picnic areas, a large pavilion, camping areas and a community recreation building. It is owned by Los Angeles County and located Sylmar.

El Cariso Regional Park
Also owned by Los Angeles County and located in Sylmar, El Cariso Regional Park provides 80 acres of picnic areas, children play areas, fitness, tennis courts, and a swimming pool. A recently built 15,000 sq. ft. gym and community center house classrooms, community rooms, a full kitchen, restrooms and staff offices.

El Cariso Golf Course
Operated by the Los Angeles County of Parks and Recreation, El Cariso Golf Course features an 18-hole golf course with mountain views and lakes. It also has banquet facilities, driving range and practice putting greens. It is open to the public from sunrise to sunset, year-round.

Saddletree Ranch Trailhead
Saddletree Ranch Trailhead provides shady picnic grounds, interpretive displays, hiking and equestrian trails, and views into the San Fernando Valley and Angeles National Forest.

Sylmar Park Recreation Center
Also owned by Los Angeles County, Sylmar Park Recreation Center has an auditorium, baseball diamond (lit), basketball courts (lit, outdoor), children's play area, community room, indoor gym, picnic tables, soccer fields (lit), tennis courts, outdoor fitness equipment and a stage. It offers a number of youth and adult programs such as; baseball, basketball, karate, soccer, softball, tennis, arts & crafts, dance, senior services, teen programs, and after school programs.

2.8 Existing and Planned Trails/Circulation

In 1993 an amendment to the City's General Plan was approved to incorporate a Master Bikeway Plan into the Circulation Element. The suggested Citywide Bikeway Plan was recommended to encourage bicycle commuting throughout the City through the development of a bikeway system and bicycle facilities. At the time of the amendment no convenient bikeways existed throughout the City of San Fernando, though a Class I bikeway was planned to be built along the Metrolink Corridor within the City limits. This trail has since been built and is named the Mission City Trail.

Currently the City has Class I and Class II Bikeways. Bikeway classes are defined as:

- Class I Bikeway or Trail – provides a completely separated right of way for the exclusive use of bicycles and pedestrians with crossflow by motorists minimized.
- Class II Bike Lane – provides striped lane for one-way bike travel on a street or highway.
- Class III Bikeway or Bike Route – provides for shared use with pedestrian or motor vehicle traffic.



City of San Fernando Mission City Trail Signage. Image via TrailLink.Com

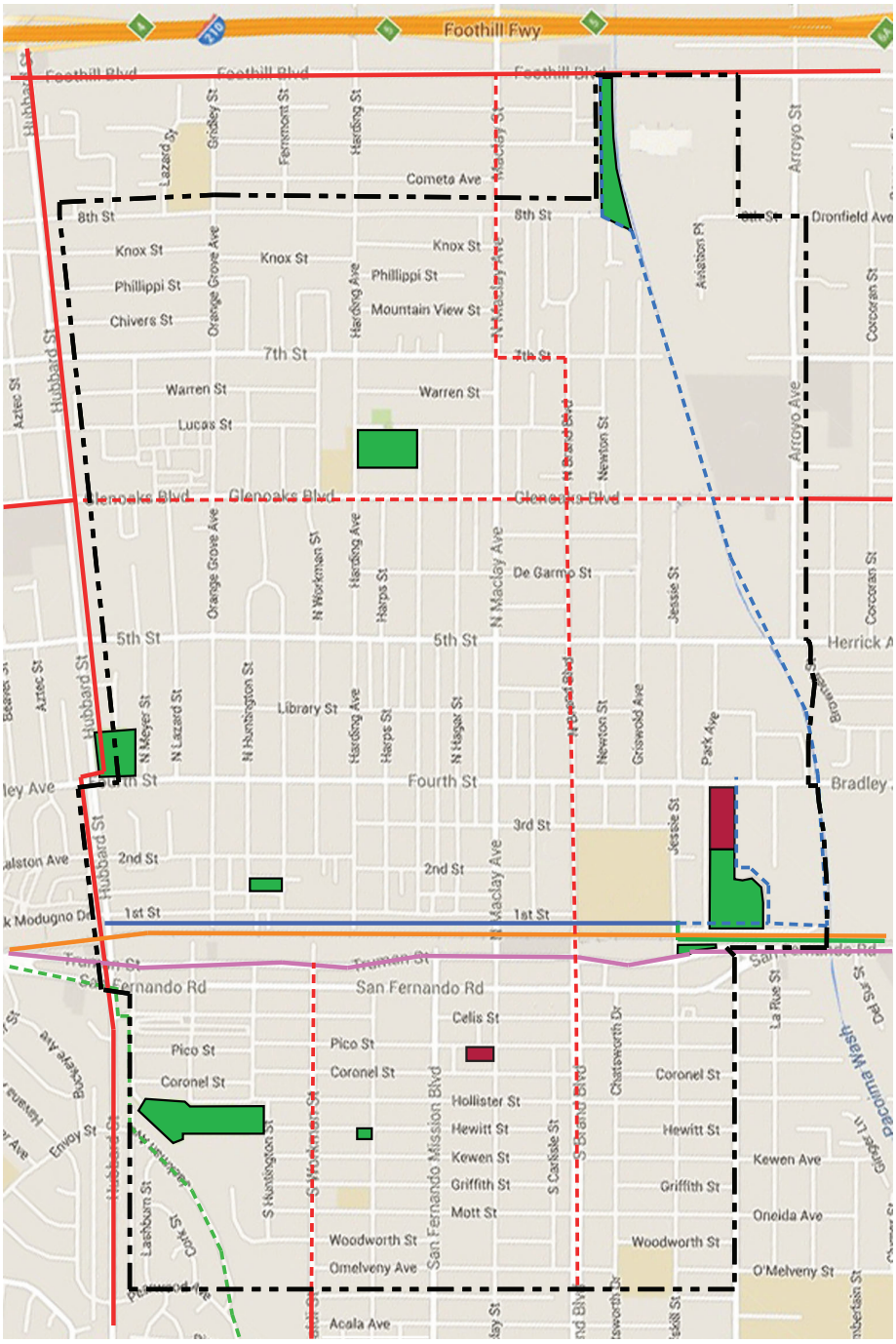
Regional trails are typically defined as connecting parks and providing linkages between open space areas and regional recreation areas. Community trails creates linkages similar to regional trails, but are local serving. Overall the development of regional and community trails support connections to a larger network of hiking and biking opportunities.

Due to the mainly residential makeup of the City, the addition of regional community and multi-purpose trails would accommodate walkers, hikers and bikers in and outside of the community.



Cyclist on the Mission City Trail. Image via TrailLink.Com.

Exhibit 2.8-1: Existing and Planned Trails Map



LEGEND

EXISTING TRAILS
- San Fernando Road Bike Path (Class 1 - Bikeway/ Trails)
- Mission City Trail (Class 1 - Bikeway/ Trails)
- Class II - Bike Lane
- RailRoad (Non Trail)

LA COUNTY BICYCLE MASTER PLAN 2010 PROPOSED TRAILS
- Class 1 - Bikeway/ Trails

RJM TRAIL RECOMMENDATION
- Class I - Bikeway/Trail Mobility Plan 2035 Recommendation
- Class II - Bike Lane Connection with Existing Bike Lanes
- Community Trail - Hiking & Biking Connection with Mision City Trail

PARKS & FACILITIES
- City Parks
- City Facilities


RECREATION FACILITY ASSESSMENT



Tot lot at Recreation Park.

Section THREE: Recreation Facility Assessment

The purpose of the Facility Needs Assessment is to identify the current recreation facility needs within the community, to identify which are met and which are unmet, and to suggest the relative priority of each identified need.

Needs have been identified and prioritized by evaluating a series of community input / measures and other analysis tools. The process involves gathering both qualitative input (e.g. stakeholder interviews, community workshops, and portions of the sports organization questionnaire) and quantitative input (e.g. telephone survey, sports organization questionnaire, and demand analysis). Each need identification tool and each piece of information gathered is a piece of the puzzle leading to a deeper, more thorough understanding of the community. All of the pieces, taken together, complete an overall picture of recreation needs specific to the City of San Fernando.

The following methods and processes were utilized to conduct the Facility Needs Analysis and are addressed in this section:

- Community Participation: provides direct responses from the local community and stakeholder's including;
  - City of San Fernando Resident Telephone Survey
  - Sports Organization Questionnaire
  - Community Workshops
  - Stakeholder Interviews
- Service Area Analysis
- Acreage Analysis
- Recreation Facility Demands and Needs Analysis
- Recreation Facility Needs Summary and Prioritization

3.1 Community Participation

What Are San Fernando Residents Saying About Recreation?

San Fernando's community outreach ranged from lively evening group discussions at workshops to one-on-one telephone interviews with 200 households representing 700+ residents. The community input portion of the Facility Needs Assessment provided a number of opportunities to obtain perspective from residents, users and providers of facilities and programs. Within this section, community feedback has been organized into four (4) separate categories:

1. City of San Fernando Resident Telephone Survey
2. Sports Organization Questionnaire
3. Community Workshops
4. Stakeholder Interviews

The information received from each of these sources has been included in the overall prioritization of needs and recommendations. A summary of each community input measure is provided below. Complete summary reports can be found in the Appendix document.

City of San Fernando Resident Telephone Survey

The resident telephone survey was part of the preparation of the City of San Fernando Park and Recreation Master Plan. The purpose of the survey was to obtain statistically valid, community-wide input on a variety of issues.

The resident survey is one of several methods being undertaken to involve the community in the Master Plan process. The purpose of gathering community input through a variety of methods is to ensure that the Master Plan is as inclusive as possible and that it reflects the views, preferences, and recreating patterns of City of San Fernando residents.

A statistically-valid community-wide survey was completed including interviews with a total of 200 randomly-selected City of San Fernando households, representing approximately 700 residents. Interviewing took place between February 2nd and February 20th, 2017 via land lines, conducted in English. Throughout the analysis, questions identified as "open end" are those that had no prelisted responses, offering an opportunity for residents to volunteer the best response from their perspective. This sample of interviews carries an overall margin of error of +- 7.1% at the 95% Confidence Level. Subjects explored in the context of the resident survey included:

- Frequency of Recreation Facility and Programs or Events Usage
- Park or Recreation Facility Most Often Used in Last Year
- Frequency of Recreation Activities Participation
- Satisfaction with Recreation Facilities and Programs
- Satisfaction with Recreation Facilities Maintenance
- One New Recreation Facility and Program Desired
- Selected Demographic Characteristics

Key Findings:

Recreation Facility and Programs Use, and Activities:

- Over half of the residents polled (56%) stated they were Frequent Users (at least 3 times per month) of parks and recreation facilities in the last year. Non-users represented 10% of City households
- The answer categories (in order) receiving the largest number of responses from parks and recreation facilities users polled in response to "What Park or Recreation Facility Do You Use Most Often?" included San Fernando Regional Pool, El Cariso Park (Sylmar), Las Palmas Park, Pioneer Park, Veterans Memorial Community Park, San Fernando (non-specific) Park, and Recreation Park.
- Of the five recreation activities tested, the greatest participation by residents polled (in order) included "Walking/Jogging/Running/Hiking/Bicycling on Public Trails for Recreation or Fitness," "Organized Adult/Youth Indoor Basketball," "Organized Adult/Youth Soccer," "Adult Softball," and "Organized Youth Baseball."

- One in four residents polled (24%) stated they were Frequent Users (at least 3 times per month) of recreation programs or events in the last year. In contrast, nearly one-third of residents (32%) stated they had not used programs or attended events in that time frame.

Facilities and Programs Satisfaction:

- More than nine in ten households polled (91%) stated they are Very or Somewhat Satisfied with existing park and recreation facilities or programs in the City of San Fernando.
- More than 94% of the residents polled stated they are Very or Somewhat Satisfied with existing recreation facility maintenance in the City of San Fernando.

Improvements Desired:

- Nearly eight in ten (77%) City of San Fernando households identified a desired recreation facility. One in four (23%) stated they desired no new recreation facilities. The facilities most often mentioned were Walking/Jogging Trails, Gymnasium, Dog Park, Outdoor Recreation Pool, Fitness Center, and Skateboard Park.
- More than eight in ten City of San Fernando households (85%) identified a desired recreation program. One in seven (15%) stated they desired no new recreation program. The most often mentioned responses were Stress Relief, Aerobics, Spinning, or Fitness, Yoga/ Meditation, Camps for School-Age Children During School Recess or Vacation Periods, Community Events, Music, Arts or Crafts, Swimming, Holiday/Seasonal Celebrations, and Cooking.

The following exhibits reflect the findings of the telephone survey as well as the demographic profile of the survey participants.

Exhibit 3.1-1: Frequency of Recreation Facility Use City of San Fernando Residents

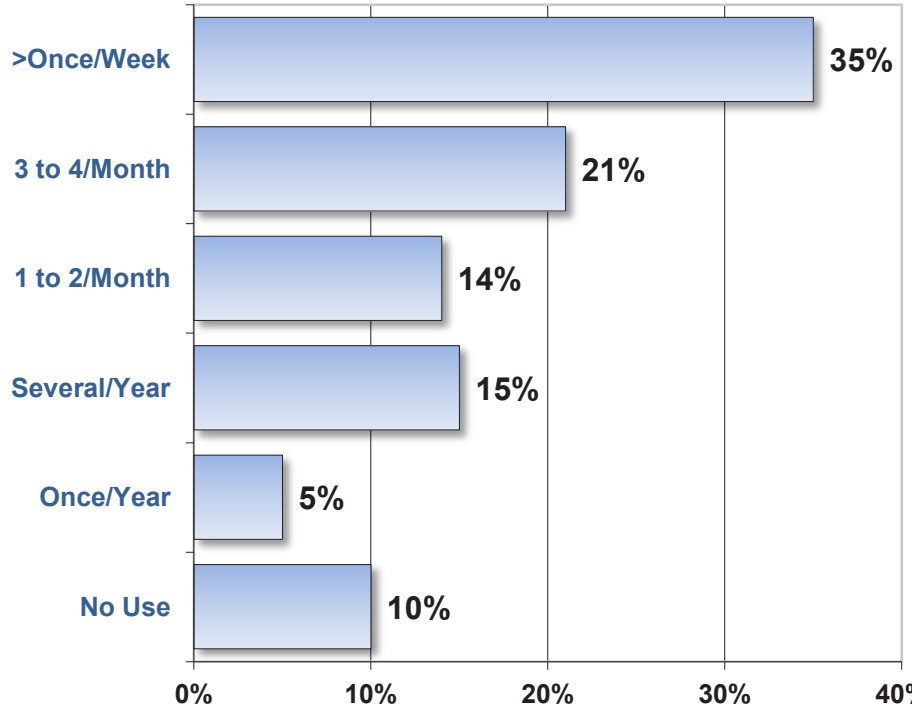


Exhibit 3.1-2: Most Used Recreation Facility City of San Fernando Residents

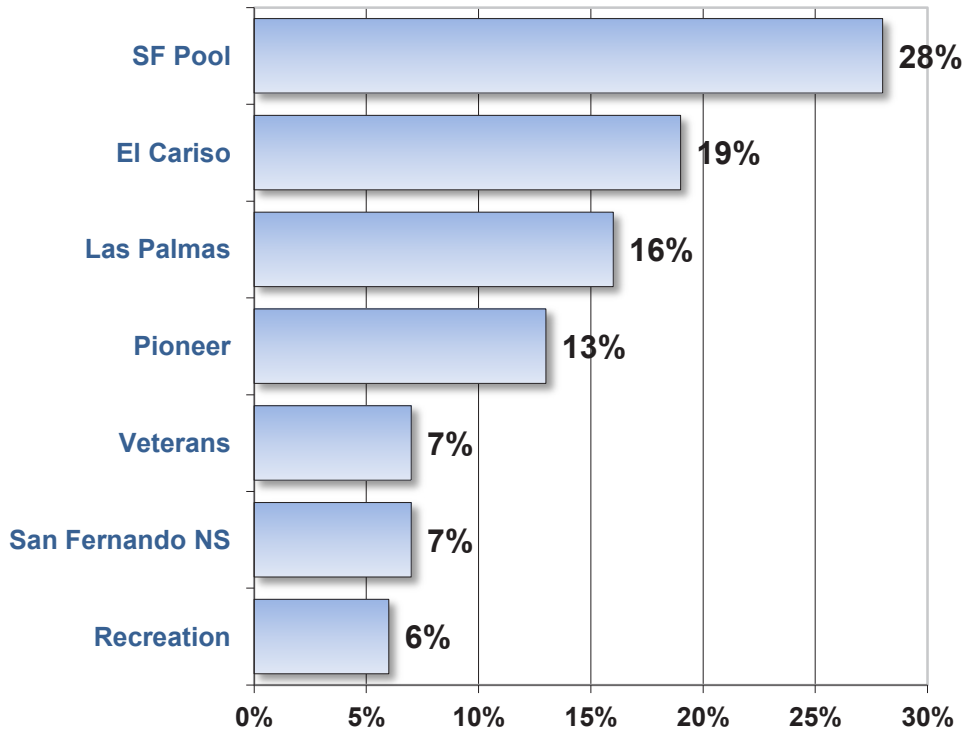


Exhibit 3.1-3: Recreation Activities Participation City of San Fernando Share of Population Participating

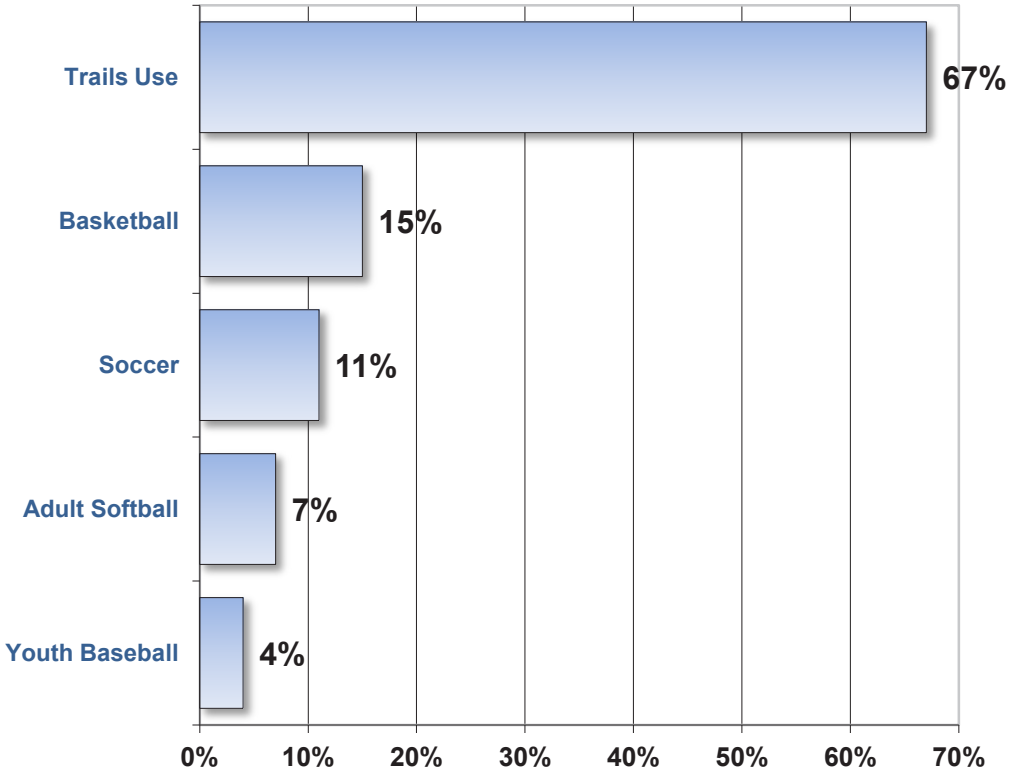


Exhibit 3.1-4: Frequency of Recreation Programs or Events Use City of San Fernando Residents

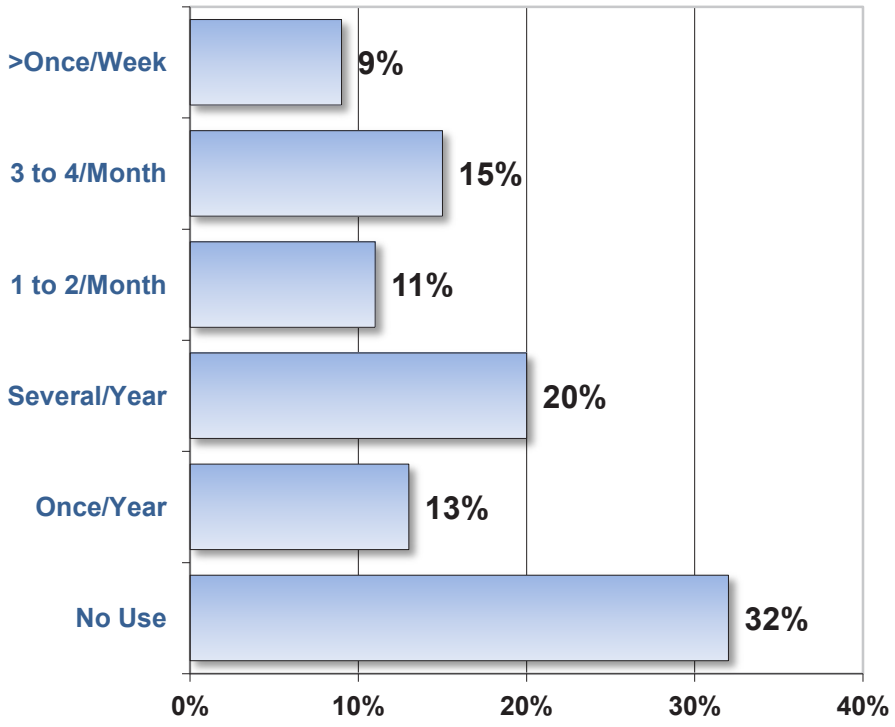


Exhibit 3.1-5: One Recreation Facility Desired City of San Fernando Residents

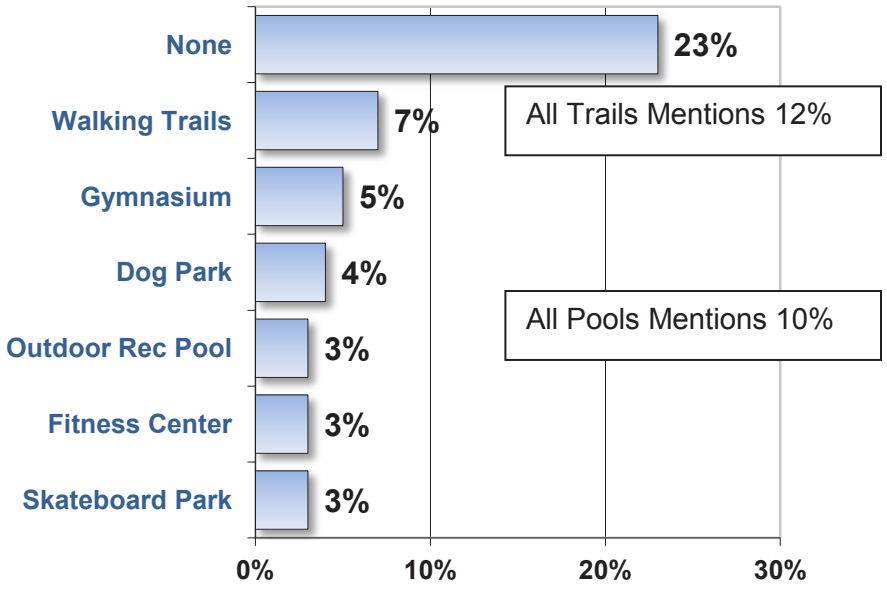


Exhibit 3.1-6: Recreation Programs or Events Desired City of San Fernando Residents

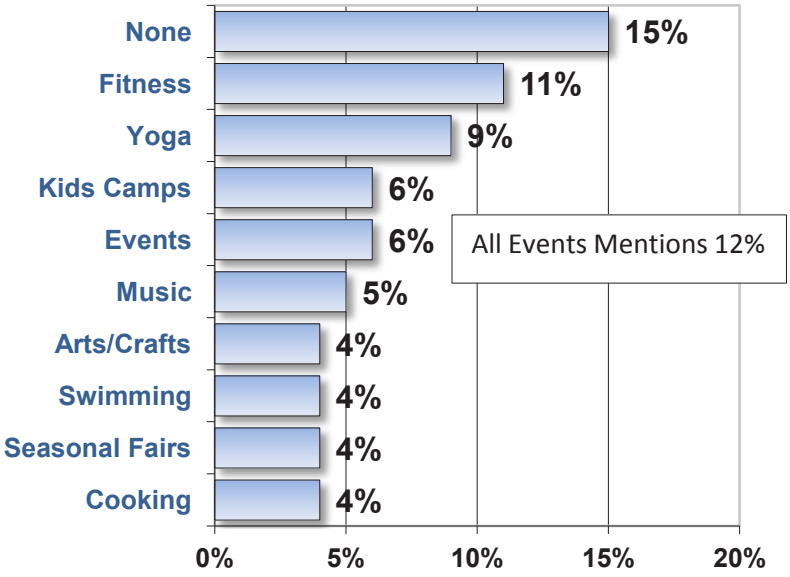


Exhibit 3.1-7: Community-Wide Survey Demographic Characteristics City of San Fernando

	2010 Census	Survey
Percent of Population by Age:		
Under 5 years	8%	8%
5 to 14 years	16%	14%
15 to 19 years	9%	5%
20 to 24 years	8%	10%
25 to 34 years	16%	15%
35 to 44 years	14%	15%
45 to 54 years	12%	13%
55 to 64 years	9%	11%
65 years and over	8%	9%
Median Age	30.7	33.0
Household Description:		
1 adult w-o children	12%	12%
2 or more adults w-o children	34%	34%
Subtotal Households w-o children	46%	46%
1 adult w/children	NA	6%
2 adults w/children	NA	23%
3 or more adults w/children	NA	15%
Subtotal Households w/children	54%	54%
Race/Ethnicity (Census data is for householders; survey data is for respondents):		
Hispanic/Latino	88%	87%
Non-Hispanic White	9%	11%
Non-Hispanic Other	3%	2%
Mean Household Size (people per household):	3.94	3.45

Source: 2010 Census

Sports Organization Questionnaire

To supplement the information regarding participation in those organized sport activities which were included in the resident telephone survey, a questionnaire was designed and distributed to the sport organizations that use City facilities. Since the basis of the demand analysis is the information regarding participation in various recreation activities obtained from the resident telephone survey, these are the only activities that can be included in the demand analysis. Therefore, sport organization surveys collected from Neighborhood Junior Tennis, Youth Cheer, Special Olympics and Adult Volleyball are not included in the demand analysis, though are considered valuable in the overall development of recreation facility recommendations for this Master Plan report.

One activity, Adult Basketball, which *is* included in the phone survey, is *not* included in the demand analysis. While there is significant participation in this activity by the residents of San Fernando, it is not possible to determine the demand and needs, as there are no organized leagues playing the in the City. It is assumed that the participants are playing at locations outside the City of San Fernando.

The questionnaire obtained information regarding the number of players and teams in the league or sports organization, age ranges of the players, what season they play, if they travel outside San Fernando to play, if they participate in tournaments, ratings of field/facility maintenance and scheduling, projections of growth and facilities they have the greatest need for both now and in the future.

The questionnaire was distributed by the City Staff and seven (7) sports organizations responded. Some of the factual information is summarized in **Exhibit 3.1-8.** The information regarding the number of players, size of teams, seasonality and turnover of facilities for both games and practices are used to better define peak day demand and convert that to the number of facilities required to meet the needs of this segment of the recreation market. Information regarding which of the facilities are currently being used by the sports groups provides input to the inventory of sports facilities regarding usage for adult sports, youth sports and practices.

Another question addresses the percentage of the players in each organization that live within the City of San Fernando. This varies widely by type of sport and in San Fernando reflects the significant number of participants in certain sports who reside outside of San Fernando for games.





The results are tabulated below:

Organization	Percent of Players from San Fernando
San Fernando National Little League	80
Santa Rosa Youth Athletics	35
San Fernando Adult Coed Softball	28
Youth Speak Collective – Club Futbolito	40
Minor Soccer League of So. California	75
San Fernando Youth Basketball	63

The impact of non-resident use of City facilities is one of the considerations in assessing facility needs. The adult soccer league also uses facilities in surrounding cities.

Additional, more qualitative, information regarding respondents rating and comments on facility maintenance and scheduling, assessment of usage fees and the perceived needs for additional facilities both currently and in the future as well as desired enhancements in future facilities are summarized in the Appendix. These responses will be used by City staff and the Consultant team to better understand the usage patterns and needs of the active sports groups.

Community Workshops

Community Workshop #1 – Community Characteristics and Issues

The first community workshop was held Thursday, March 9th from 6:00 pm to 9:00 pm at Las Palmas Park. The Consultant Team worked with City Staff to develop and coordinate the workshop. Workshop handouts were made available in English and Spanish and a translator verbally presented the workshop alongside the Consultant Team for Spanish speaking attendees. Nineteen (19) community members attended the workshop.
The purpose of Workshop #1 was to provide an overview of the Park and Recreation Master Plan process, identify the most important community characteristics that make the City of San Fernando a great place to live, work, and play; identify issues or trends that may negatively impact those important community characteristics; and what role can parks, recreation and community services play in addressing those issues.

According to the workshop participants, the most important *community characteristics* that make the City of San Fernando a great place to live, work and play are:

- Security – Safe Environment
- Community Events And Programs
- Small Town Character

The issues or trends that may be negatively impacting the community and should be considered in the Park and Creation Master Plan are:

- Maintain And Increase Programs
- Traffic And Parking - Not Enough Bike Lanes
- Lack Of Maintenance At Parks



Workshop participants summarizing their answers to the various topics discussed relating to community characteristics, issues and trends, and the role of parks and recreations.

The role parks, recreation and community services can play in addressing those issues, and support the community characteristics that make the City of San Fernando a great place to live, work and play:

- Continued Program Development
- Communication and Interaction with the Community

Community Workshop #2 – Sports and Recreation Users

The second community workshop was held Tuesday, April 4th from 6:00pm to 9:00pm at Recreation Park in San Fernando. The Consultant Team worked with City Staff to develop and coordinate the workshop. The workshop was run by City Staff in English and Spanish. Workshop handouts were made available in both languages for Spanish speaking attendees. Six (6) community members attended the workshop.

The goal of the workshop was to provide an overview of the Park and Recreation Master Plan process, communicate the current status of the report, identify and discuss the best and worst sport/recreation facilities in San Fernando, identify the top facility needs and most important improvements needed for the City's sport and recreation facilities, and begin to determine the priorities for programs, services and facilities.

According to the workshop participants, the best public sport/recreation facilities in the City of San Fernando are:

- San Fernando Recreation Pool
- Recreation Park
- Las Palmas Park

The worst public sport/recreation facilities in the City are:

- Layne Park
- Pioneer Park
- Recreation Park

The top facility needs in the City of San Fernando are:

- Security / Police Patrol / Cameras
- Better Lighting

The most important improvements community members would make to the City of San Fernando's sport and recreation facilities are:

- Maintenance / Courts & Fields Upgraded



Workshop 2 run by City Staff asked community members to provide input and insight based on sports and recreation related topics.



Community members engaging in public outreach.

Community Workshop #3 – Needs Summary and Prioritization

The third and final community workshop was held Thursday, May 11th from 6:00pm to 9:00pm at Las Palmas Park. The Consultant Team worked with City Staff to develop and coordinate the workshop. The workshop was run by City Staff. All community members who attended the previous two workshops were invited back to participate. Six (6) community members in total attended.

The goal of the workshop was to collect individual and group responses / consensus on programs and facilities, while prioritizing top needs.

According to workshop participants, the ***Top Recreation Facilities*** needed in the City of San Fernando are:

- Maintenance
- Basketball Courts
- Bike Lanes/Paths
- Fitness Center
- Lights at Fields
- Lights at Parks/Streets
- Parking
- BBQ

The ***Top Recreation Programs*** needed in the City of San Fernando are:

- Arts District/Cultural Arts
- Community Events
- Health
- Maintain Existing Programs
- Security at Parks
- Special Needs Programs
- Teen Programs/Services



Workshop 3, run by City Staff summarized the findings of the previous 2 workshops and data collected during the Master Plan process thus far.

Stakeholder Interviews

The following list summarizes questions asked and the results of the interviews conducted with eight (8) stakeholders as part of the public outreach efforts of the Park and Recreation Master Plan. Participants include community leaders and elected officials.

1. What are the most important issues in the Community related to the Parks, Recreation Facilities, Programs and Services currently provided?

Communication with community:

- People are unaware of parks that exist in community.
- Lack of education and outreach with community information.
- People are uneducated about park design in terms of native plantings and history of cultural importance in parks such as Rudy Ortega, native plantings and native people.
- City does very poorly in reaching out to community. Flyers are not enough.
- Lacking community information / communications outreach.

Facility Maintenance:

- Fields not getting enough rest due to sports leagues.
- Man hours it takes to do the maintenance vs. what is available.
- Reduction in work force with buildings getting older.
- Upgraded facilities / Kitchen at Rec Park is not usable.
- Parks lack planning for dedicated event power.
- Facilities need upgrades.
- Growing transient population.
- Increase in illicit activity / beyond normal wear and tear. Noticeable increase causing additional maintenance.

Parks and Recreation Department Modifications:

- Money / Reduced Staffing.
- Need new blood in department.
- Not a lot of "new" development in terms of programs.
- Parks and Rec Department seems to be stagnated. Doing business as usual.
- Lack manpower from parks and recreation department.

Facility Upgrades:

- Lighting – Pedestrian lights at parks.
- Surveillance systems.
- More park space "Active" not pocket parks.

Other:

- Overutilization of parks and underutilization of parks. Parks do not have equal user participation.
  - Design of Team Room at Rudy Ortega Park is too small to hold any sizeable events.
  - Other parks such as San Fernando Recreation Center are over utilized.
- Ongoing feud with little league @ Las Palmas Park.
- More senior services / other programming.
- Nothing / No issues.

2. What are the most important services and facilities for residents in the future?

Arts Programs:

- Arts programs and facilities.
- Possibly use the old theaters that are going out of business to repurpose buildings to house more arts facilities.
- Having an Arts District.

More Active Recreation Fields / Facilities / Programs:

- Services: Active residents / More adult sports or exercise based programs.
- Facilities: Track / signage to see how far you have walked or how many calories you have burned.
- Lacking green space within the City / Need more mini parks.
- Have multiple large parks throughout the City that can host events in different geographic regions.
- More park facilities for "active recreation" / Field Sports.

More Programs:

- Sustaining meals on wheels for seniors.
- Sustainability of current programs.
- Maintain and expand community events.
- Numbers (people) to support programs.

Other:

- Lighting at parks. Increase safety for pedestrians.

3. *What does the Parks and Recreation Department do best in providing facilities, programs, and services to community residents?*

Programs:

- Healthy Programs.
- Senior Programs.
- Great programs.
- Need more programs involving other communities to bring money into the City.
- Programs make it better, but the best is simply the parks.
- Able to accommodate multiple programs / both outside and inside organizations.
- People want to get out / City hosts events for all people and cultures.

Others:

- The Parks themselves. Having a place to go. Clean Safe Places.
- With current staff levels City does a good job in what they do accomplish.
- Partnering with other organizations to support programs.
- Do a lot with little budget.
- Communication / Customer service w/ leagues.

4. *How can the Parks and Recreation Department improve in providing facilities, programs, and services to community residents?*

Need for Communication:

- Poor job of interfacing with newspapers / media sources.
- City needs a Public Relations Person.
- Communication to community.

Facilities becoming dated and need of repair:

- Quality of Facilities.
- Not having enough money to support maintenance issues.
- Parks changing over time have caused facilities to expand beyond their original design (example irrigation that has different zones causing flooding at the same time not enough water).
- Doing patch work now. Need to update facilities to keep maintenance possible. Older equipment breaks more often beyond a regular schedule).
- Equipment is dated.
- Facilities "Buildings" getting older and seem dated.
- Need more sports lighting / security lighting.

Staffing:

- City Parks and Recreation does not have enough staff.
- Not having enough maintenance staff.
- Staff increase in interdepartmental communication / staff updates.
- Lack of manpower in departments.
- Need more staff / build departments (cultural arts department under parks and recreation).
- Department is only open during certain hours.

5. What is your vision for park and recreation services and facilities in 2027 (ten years from now)?

- A more joyful department / less frustrated, a department that feels more supported. A community that fully sees the benefit of parks and recreation, arts, and physical activity.
- A City that has a stronger foundation of support of Parks.
- A more educated and enlightened City council and administrative staff who sees value in parks and recreation as well as the budgetary and funding issues it faces.
- Partnering with other organizations. Improved facilities. Cultural arts programs. Balanced departmental growth with a better training for staff to elicit buy in.
- 'Bright' updated facilities with proactive maintenance capabilities.
- More active parks with modern park amenities. Continued Senior program development.
- City council to develop an interest in the community and the services they (City) provide. More senior active recreation services. Proposed 1 or .5 cent tax to support parks and recreation.
- Having a sense of "welcome" with facilities and programs. Community feeling invited to recreate. Adding park space will provide additional sports options that will increase the sport programs. Build a sense of community.



6. *What is the one program, class or activity you would most like to see added in San Fernando to meet the needs of the community?*

Youth Programs:

- Teen Program.
- Youth Council.
- Afterschool programs.

Soccer:

- indoor (fenced) soccer.
- Synthetic Field / Soccer Programs.

Others:

- Arts Programs
- Branch out to different sports / youth volleyball.
- Currently City has good programs.
- Developing exercise programs for youth and seniors.
- Dance Programs.
- Tennis Programs.

7. *What is the one recreation facility you would most like to see added in San Fernando to meet the needs of the community?*

- Performing Arts Center.
- Upgrade facilities. We don't need any new additional facilities.
- Lights on Las Palmas Park.
- Possibly add an indoor (fenced) soccer court.
- Develop a skate park.
- More parks like Layne Park.
- Informal gathering center for educational games / homework assistance that is not the library: Teen Center.
- Multi use facilities.
- Basketball courts (outdoor).
- Updated facilities.

8. *Additional Comments.*

- Get PD more involved in the community "meet an officer in the parks day"

3.2 Recreation Facility Demand and Needs Analysis

Facility Demand Analysis

This section analyzes the demand for recreation and park facilities and programs by the residents of San Fernando. A key element in any planning strategy is an understanding of the nature of demand for parks and recreation facilities. Without this understanding, policy can only be based on general standards of supply and demand, such as population ratios (acres per thousand population) or service area (distance to park facility). Such standards are useful guides but the demand analysis ensures that the needs assessment reflects the character of San Fernando.

The Citywide telephone survey provides the basis for determining how the residents of San Fernando participate in recreation activities. The nature of growth and population change establishes trends in demand for recreation and leisure services. The survey, workshops and stakeholder interviews provide the qualitative aspect of demand - the perceptions of the residents toward recreation and the prioritization of need for facilities and programs.

The participation rates in each of the active recreation activities analyzed (based on the telephone survey) provide a basis for calculating demand for active recreation facilities in relationship to the population served. These participation rates are shown in the first column of **Exhibit 3.2-1** and are taken directly from the participation rates as reported in the survey.

In order to convert these demand estimates into facility requirements, it is necessary to make some assumptions regarding design standards for the peak level of demand. Calculation of peak day demand involves multiplying the population estimates (current population and population projected to 2030) by the participation rate in each activity. These estimates of gross demand are then adjusted to allocate part of the demand to private recreation facilities and part to government or public facilities, if applicable, using California Department of Parks and Recreation data regarding patterns of facility usage. Similarly, a locational adjustment is made to account for those activities which participants would normally engage in at locations outside of San Fernando.

Peak day demand is determined on the basis of the seasonality of participation in each of the various activities and, within peak seasons, the peak days of usage. The calculations of peak day demand included in **Exhibit 3.2-1** (excluding those for fields or courts used for organized games) are designed to accommodate all but three to eight days per year of peak activity for most of the activities analyzed.

The actual facility requirement, however, is less than the aggregate of peak day demand to allow for daily turnover in the use of recreation facilities. Peak day demand was modified as shown in **Exhibit 3.2-1** by the anticipated turnover and capacity for each type of facility. These estimates of daily turnover and capacity on peak day usage periods are derived from studies conducted by the Bureau of Outdoor Recreation, U.S. Department of the Interior regarding optimum recreation carrying capacity as well as from sports group questionnaires, discussions with City staff and other park studies in which the Consultants have been involved.

For sports leagues operating within the City of San Fernando, allowance is made to calculate demand from the entire league, regardless of where the players are living. The calculations in **Exhibit 3.2-1** are based on the current (2016) population level in the City of San Fernando of 24,513. Included in the Exhibit is an estimate of the number or size of facilities required to accommodate peak day demand in the context of the peak day design standards discussed above.

Similar calculations were carried out to determine the demand levels in 2030, when the City reaches the projected population of 25,914. These calculations are shown in **Exhibit 3.2-2.** Because of the minimal growth expected in the City, It is not possible to make adjustments to the participation rates for the 2030 projection. It is anticipated that there will be a somewhat stable demographic profile over the projection period.

The relationship of the current need for facilities in San Fernando to the current population level is the basis for the "facility need ratio" or the measure of the level of population in San Fernando that creates the demand for one facility or one unit of measure such as miles or acres. This ratio for each of the types of facilities analyzed is also presented in **Exhibits 3.2-1 and 3.2-2** and is calculated by dividing the total population by the number of facilities demanded. This will be the basis for the needs analysis presented in the following section. Comparisons of San Fernando's current "facility-need-ratios" to those found in selected other cities in California are presented in **Exhibit 3.2-3** in order to add perspective to the analysis.

Exhibit 3.2-1: Peak Day Facility Demand Analysis Based on Resident's Participation Rates 2016 Levels

Activity	Per Capita Participation Days/Year	Peak Day Demand (Participants)	Turnovers Per Day	Design Standard for Facility	Number of Facilities Demanded*			Facility Need Ratio - City of San Fernando
Softball:								
Organized Adult	4.5	80	3x	27 players/field	1.2	fields		1/19,950 pop.
Baseball:								
Organized Youth	4.2	247	2.5x	18 players/field	6.9	fields		1/3,550 pop.
Soccer								
Organized Youth	4.6	74	2x	30 players/field	1.6	fields	**	1/15,800 pop.
Organized Adult	5.7	127	5x	34 players/field	0.9	fields	***	1/26,300 pop.
Basketball								
Organized Youth	4.6	158	4.5x	16 players/court	2.2	courts		1/11,180 pop.
Walking/Jogging/								
Running-Public Trails	44.2	633	1x	90 persons/mile	7.0	miles		1/3,500 pop.
Bicycling-Public Trails	22.7	1,474	5x	30 bicycles/mile	9.8	miles		1/2,500 pop.

*Demand for ball fields includes an adjustment to allow for resting of fields.

**According to the phone survey participation rates, approximately 372 San Fernando residents participate in youth soccer. There is only one league playing in San Fernando. They have 73 players, and 40% live in San Fernando, indicating that approximately 340 San Fernando residents are playing youth soccer outside of the City.

***Demand is based on response from all San Fernando residents who paticipate in adult soccer based on the telephone survey. The league only plays 50% of their games in San Fernando and the demand has been adjusted to reflect this.

Exhibit 3.2-2: Peak Day Facility Demand Analysis Based on Residents' Participation Rates 2030 Levels

Activity	Per Capita Participation Days/Year	Peak Day Demand (Participants)	Turnovers Per Day	Design Standard for Facility	Number of Facilities Demanded*			Facility Need Ratio - City of San Fernando
Softball:								
Organized Adult	4.5	84	3x	27 players/field	1.3	fields		1/19,950 pop.
Baseball:								
Organized Youth	4.2	261	2.5x	18 players/field	7.3	fields		1/3,550 pop.
Soccer								
Organized Youth	4.6	79	2x	30 players/field	1.6	fields	**	1/15,800 pop.
Organized Adult	5.7	134	5x	34 players/field	1.0	fields	***	1/26,300 pop.
Basketball								
Organized Youth	4.6	167	4.5x	16 players/court	2.3	courts		1/11,180 pop.
Walking/Jogging/								
Running-Public Trails	44.2	669	1x	90 persons/mile	7.4	miles		1/3,500 pop.
Bicycling-Public Trails	22.7	1,557	5x	30 bicycles/mile	10.4	miles		1/2,500 pop.

*Demand for ball fields includes an adjustment to allow for resting of fields.
**According to the phone survey participation rates, approximately 372 San Fernando residents participate in youth soccer. There is only one league playing in San Fernando. They have 73 players, and 40% live in San Fernando, indicating that approximately 340 San Fernando residents are playing youth soccer outside of the City.
***Demand is based on response from all San Fernando residents who paticipate in adult soccer based on the telephone survey. The league only plays 50% of their games in San Fernando and the demand has been adjusted to reflect this.

Exhibit 3.2-3: Comparison of City of San Fernando Needs Ratios to Other Areas

Facility	Facility Need Ratio - City of San Fernando	Facility Need Ratio - City of Ontario	Facility Need Ratio - City of Santa Clarita	Facility Need Ratio - City of Pasadena	Facility Need Ratio - City of San Juan Cap.	Facility Need Ratio - City of Chino Hills	Facility Need Ratio - City of Temecula	Facility Need Ratio - City of Dana Point	Facility Need Ratio - City of Santa Maria	Facility Need Ratio - City of Riverside	Facility Need Ratio - City of Diamond Bar
Softball Fields:											
Org. Adult	1/19,950 pop.	1/26,800	N.A.	1/67,700	N.A.	1/14,900	1/5,500	1/19,250	1/19,800	1/18,600	1/16,800
Baseball Fields:											
Organized/Youth	1/3,550 pop.	1/8,500	1/20,900	1/19,400	1/6,050	1/5,150	1/4,500	1/9,550	1/13,350	1/9,600	1/6,300
Soccer Fields											
Organized Youth	1/15,800 pop.	1/4,550	1/6,250	1/9,650	1/2,150	1/3,450	1/2,600	1/4,400	1/9,400	1/8,800	1/3,400
Organized Adult	1/26,300 pop.	1/14,050	N.A.	1/18,200	1/4,750	N.A.	N.A.	1/18,200	1/17,650	1/13,300	N.A.
Basketball Courts											
Organized Youth	1/11,180 pop.	1/26,650	N.A.	1/36,800	N.A.	N.A.	1/31,000	N.A.	1/21,250	N.A.	1/15,800
Walking/Jogging (mi.)	1/3,500 pop.	1/3,350	1/3,700	1/2,000	1/2,550	N.A.	1/13,900	N.A.	1/5,500	1/5,000	1/8,750
Bicycling Paths (mi.)	1/2,500 pop.	1/2,800	1/3,400	1/2,500	N.A.	N.A.	1/610	N.A.	1/4,150	1/4,050	1/4,200

Facility Need Analysis

Methodology

The level of population in San Fernando that creates the demand for facilities is derived from the telephone survey data as described in the previous section. This "facility need ratio" is shown again in **Exhibit 3.2-4**. The current facility needs are determined by multiplying the current population by the "facility needs ratio." These needs, in terms of the number or size of facilities demanded, are then compared with the total of existing City and school district facilities to determine whether the existing inventory of facilities is adequate in terms of demand conditions.

As an example of the analytical process, the needs ratio for organized youth soccer fields for games in San Fernando is one field for every 15,800 residents (as shown in **Exhibit 3.2-4**). Based on the 2016 population of San Fernando, the required number of fields is an estimated 1.6. The existing inventory of fields is 1, leaving a deficit of 0.6 fields, if the inventory of organized youth soccer fields for games in San Fernando were to match the peak day requirement as defined.

Exhibit 3.2-4: City of San Fernando Recreation Facility Needs Analysis - 2016 Estimate

Facility	Facility Need Ratio - City of San Fernando	2016 Needs	Existing City Facilities	City Surplus/ Deficit(-)	School Facilities Avail.	Total Facilities Avail.	Total Surplus/ Deficit(-)
Softball Fields:							
Organized Adult	1/19,950 pop.	1.2	1	-0.2	0	1	-0.2
Baseball Fields:							
Organized Youth	1/3,550 pop.	6.9	7	0.1	0	7	0.1
Soccer Fields							
Organized Youth	1/15,800 pop.	1.6	1 *	-0.6	0	1	-0.6
Organized Adult	1/26,300 pop.	0.9	1 *	0.1		1	0.1
Basketball Courts							
Organized Youth	1/11,180 pop.	2.2	2	-0.2		2	-0.2
Walking/Jogging Paths (mi.)	1/3,500 pop.	7.0	1.2	-5.8	0	1.2	-5.8
Bicycling Paths (mi.)	1/2,500 pop.	9.8	1.2	-8.6	0	1.2	-8.6

Note: All sports fields shown in the supply are fields actually being used for games by organized sports leagues to match the demand as defined in the demand analysis.
*Both youth and adult soccer utilize the same field.



Existing City Ball Fields.

Facility Requirements

The needs analysis presented in Exhibit 3.2-4 indicates existing deficits in only a few of the types of facilities that were analyzed. The facilities showing deficits of 0.5 facility or greater, in addition to youth soccer game fields, are walking/jogging paths (5.8 miles), and bicycling paths (8.6 miles).

The need for facilities was projected to 2030 and these projections together with the current supply of facilities (no adjustments were made for any planned facilities) are presented in Exhibit 3.2-5. The deficits in the facilities in the projection year do not increase to any significant extent due to the small amount of growth which is expected. The deficits include youth soccer game fields (0.6 field), walking/jogging paths (6.2 miles), and bicycling paths (9.2 miles).

Exhibit 3.2-6 summarizes the change in demand between 2016 and 2030 or the demand resulting solely from the growth expected to occur during this period. This Exhibit describes the number or size of facilities by type that will be required just to accommodate the future growth in the City of San Fernando. The existing 2016 surplus or deficit in facilities is combined with the growth projections in Exhibit 3.2-7 to provide the cumulative estimate of the additional number or size of facilities by type that will be required in the City of San Fernando by the year 2030.

Exhibit 3.2-5: City of San Fernando Recreation Facility Needs Analysis 2030 Projection

Facility	Facility Need Ratio - City of San Fernando	Buildout Needs	Existing City Facilities	City Surplus/ Deficit(-)	School Facilities Avail.1	Total Facilities Avail.	Total Surplus/ Deficit(-)
Softball Fields:							
Organized Adult	1/19,950 pop.	1.3	1	-0.3	0	1	-0.3
Baseball Fields:							
Organized Youth	1/3,550 pop.	7.3	7	-0.3	0	7	-0.3
Soccer Fields							
Organized Youth	1/15,800 pop.	1.6	1 *	-0.6	0	1	-0.6
Organized Adult	1/26,300 pop.	1.0	1 *	0.0	0	1	0.0
Basketball Courts							
Organized Youth	1/11,180 pop.	2.3	2	-0.3	0	2	-0.3
Walking/Jogging Paths (mi.)	1/3,500 pop.	7.4	1.2	-6.2	0	1.2	-6.2
Bicycling Paths (mi.)	1/2,500 pop.	10.4	1.2	-9.2	0	1.2	-9.2

Note: All sports fields shown in the supply are fields actually being used for games by organized sports leagues to match the demand as defined in the demand analysis.

*Both youth and adult soccer utilize the same field.

Exhibit 3.2-6: Change in Demand for Recreation Facilities by Type, 2016 to 2030

Facility	Number of Facilities Demanded* 2015	2035	Change in Surplus/Deficit (-) 2015-2035**
Softball Fields:			
Organized Adult	1.2 fields	1.3 fields	-0.1 fields
Baseball Fields:			
Organized Youth	6.9 fields	7.3 fields	-0.4 fields
Soccer Fields			
Organized Youth	1.6 fields	1.6 fields	-0.1 fields
Organized Adult	0.9 fields	1.0 fields	-0.1 fields
Basketball Courts			
Organized Youth	2.2 courts	2.3 courts	-0.1 courts
Walking/Jogging Paths (mi.)	7.0 miles	7.4 miles	-0.4 miles
Bicycling Paths (mi.)	9.8 miles	10.4 miles	-0.6 miles

* Demand for ball fields is adjusted by approximately 20 percent to allow for resting of fields.
**Demand resulting from growth and changing demographics. Does not include allowance for any deficits or surpluses existing in 2016.

Exhibit 3.2-7: Facility Requirements for Recreation Needs in San Fernando 2030 Estimate

	2016 Facility Surplus/ Deficit (-)	Change in Surplus/ Deficit (-) 2016-2030	Cumulative 2030 Facility Surplus/ Deficit (-)
Softball Fields:			
Organized Adult	-0.2 fields	-0.1 fields	-0.3 fields
Baseball Fields:			
Organized Youth	0.1 fields	-0.4 fields	-0.3 fields
Soccer Fields			
Organized Youth	-0.6 fields	-0.1 fields	-0.6 fields
Organized Adult	0.1 fields	-0.1 fields	0.0 fields
Basketball Courts			
Organized Youth	-0.2 courts	-0.1 courts	-0.3 courts
Walking/Jogging Paths (mi.)	-5.8 miles	-0.4 miles	-6.2 miles
Bicycling Paths (mi.)	-8.6 miles	-0.6 miles	-9.2 miles

3.3 Recreation Facility Needs Summary and Prioritization

The Facility Needs Summary and Prioritizations are a key element of the Master Plan process that bring together information from the various community input measures and City specific analysis efforts, distilling them into a broader overall picture of recreation. This picture of recreation is in the form of recreation facility recommendations that support the needs of San Fernando and its community vision.

The Facility Needs Summary Matrix **(Exhibit 3.3-1)** summarizes the needs identified throughout the Master Plan process and uses a numerical ranking system to establish relative priorities; the more needs identification tools that indicate a particular need, the higher the priority ranking. All of the needs identification tools are directly based on community input, and are therefore considered important to some degree of the community.

The Facility Needs Summary Matrix determines which needs have the highest priority as perceived by the largest number of residents. In determining the overall priority ranking (numerical total), the exhibit gives greater weight to quantitative tools (statistically valid) by counting each as double the value of the qualitative tool. This is reflected in the top header (Representative x2 points, vs. Inclusive x1 point). For instance, Walking / Jogging is indicated as a need by 5 identification tools equaling 8 as the numerical total (3 Representative Tools x2 and 2 Inclusive Tools x1) and therefore has a higher relative priority than Volleyball Courts with 1 identification tool equaling 1 as the numerical total (0 Representative Tools x2 and 1 Inclusive Tool x1).

Based on **Exhibit 3.3-1** and for the purposes of this summary, needs are highlighted in purple or orange. The colors also reflect a relative ranking of priority; purple indicates that the need was identified by six (6) or more as the numerical total of the identification tools indicated (Representative x2 and Inclusive x1), suggesting the highest priority. Orange indicates a high priority and is identified by four (4) to five (5) as the numerical total of the identification tools indicated (Representative x2 and Inclusive x1).

Top Priority Facilities	Number of Tools (Green)	PriorityRanking (Total, Purple)
• Walking / Jogging	5	8
• Soccer Fields	5	7
• Basketball Courts	5	7
• Bike Lanes / Bike Paths	4	6
• Softball Fields	3	5
• Lights at Streets / Parks	5	5
• Baseball Fields	3	5
• Lights at Fields	4	4

Essentially any of the facility priorities can be aggregated together to fulfill the community needs based on available funding, capital improvement projects, and sequence of improvements. It is recommended that the high and highest priority recommendations be grouped together and implemented to provide the most cost effective approach with regard to corresponding construction and maintenance costs.

Exhibit 3.3-1: Facility Needs Summary Matrix

CITY OF SAN FERNANDO FACILITY NEEDS SUMMARY		NEEDS IDENTIFICATION TOOLS									
		REPRESENTATIVE (X2)			INCLUSIVE (X1)						
KEY	IDENTITIED RECREATION FACILITY NEED	Resident Telephone Survey	Demand-Needs Analysis (Current)	Demand-Needs Analysis (Future)	Stakeholder Interviews	Community Workshop 1 (03/09/17)	Community Workshop 2 (04/04/17)	Community Workshop 3 (05/11/17)	Sports Organization Survey	Total # of Identification Tools that Identified Need	Priority Ranking
1	Active Park Space				X					1	1
2	Backstops								X	1	1
3	Baseball Fields		X	X			X			3	5
4	Basketball Courts		X	X	X		X	X		5	7
5	Batting Cages								X	1	1
6	BBQ's							X		1	1
7	Benches (Softball/Baseball Fields)								X	1	1
8	Bike Lanes / Bike Paths		X	X		X		X		4	6
9	Bleachers/Spectator Seating								X	1	1
10	Community Park				X					1	1
11	Concession Stand								X	1	1
12	Dog Park	X					X			2	3
13	Drinking Fountains						X		X	2	2
14	Extended Field Hours				X				X	2	2
15	Fencing								X	1	1
16	Fitness Center							X		1	1
17	Gym	X							X	2	3
18	Indoor Soccer Fields				X					1	1
19	Lights at Fields				X			X	X	3	3
20	Lights at Streets / Parks				X	X	X	X		4	4
21	Maintenance				X	X	X	X	X	5	5
22	Mini Parks				X					1	1
23	No New Improvements	X								1	2
24	Pool	X								1	2
25	Parking							X	X	2	2
26	Picnic Tables								X	1	1
27	Restrooms						X		X	2	2
28	Scoreboards								X	1	1
29	Shade					X	X			2	2
30	Skate Park	X			X					2	3
31	Soccer Fields		X	X	X		X		X	5	7
32	Softball Fields		X	X					X	3	5
33	Storage								X	1	1
34	Synthetic Turf Fields				X				X	2	2
35	T-Ball Fields								X	1	1
36	Traffic Calming					X				1	1
37	Trash Receptacles								X	1	1
38	Upgraded Park Building				X					1	1
39	Volleyball Courts				X					1	1
40	Walking / Jogging Trails	X	X	X	X				X	5	8

3.4 Recreation Program Needs Summary and Prioritization

The Program Needs Summary Matrix **(Exhibit 3.4-1)** and Prioritizations are another key element to the Master Plan process that bring together information from the various community input measures and City specific analysis efforts, distilling them into a broader overall picture of recreation. Although, an in depth analysis of City programming is not part of this Master Plan report, it is important to understand the impact of City programming as an indicator of the recreation needs of San Fernando and its community vision.

The Program Needs Summary Matrix **(Exhibit 3.4-1)** summarizes the program needs identified throughout the Master Plan process, and uses a numerical ranking system to establish relative priorities; the more needs identification tools that indicate a particular need, the higher the ranking. All of the needs identification tools are directly based on community input, and are therefore considered important to some degree of the community.

The Program Needs Summary Matrix determines which needs have the highest priority as perceived by the largest number of residents. In determining the overall priority ranking (numerical total), the exhibit gives greater weight to quantitative tools (statistically valid) by counting each as double the value of the qualitative tool. This is reflected in the top header (Representative x2 points, vs. Inclusive x1 point). For instance, Security (at Parks) is indicated as a need by 4 identification tools equaling 4 as the numerical total (0 Representative Tools x2 and 4 Inclusive Tools x1) and therefore has a higher relative priority than Tennis with 1 identification tool equaling 1 as the numerical total (0 Representative Tools x2 and 1 Inclusive Tool x1).

Based on **Exhibit 3.4-1** and for the purposes of this summary, needs are highlighted in purple or orange. The colors also reflect a relative ranking of priority; purple indicates that the need was identified by four (4) or more as the numerical total of the identification tools indicated (Representative x2 and Inclusive x1), suggesting the highest priority. Orange indicates a high priority and is identified by three (3) as the numerical total of the identification tools indicated (Representative x2 and Inclusive x1).

Ultimately, the ranking of the program needs should be considered with the ranking of facility needs from the previous section. Together, elements of both will provide the City of San Fernando with a more complete and comprehensive set of recommendations and goals for fulfilling its community needs now and in the future.



Mexican Folkdancers participate in City wide cultural events.

Exhibit 3.3-1: Facility Needs Summary Matrix

CITY OF SAN FERNANDO PROGRAM NEEDS SUMMARY		NEEDS IDENTIFICATION TOOLS						
		REP. (X2)	INCLUSIVE (X1)					
		Resident Telephone Survey	Stakeholder Interviews	Community Workshop 1 (03/09/17)	Community Workshop 2 (04/04/17)	Community Workshop 3 (05/11/17)	Total # of Tools that Identified Need	Calculated Total
KEY	IDENTITIED RECREATION FACILITY NEED							
1	Adult Sports		X				1	1
2	Aerobics / Spinning	X	X				2	3
3	Arts & Crafts	X	X				2	3
4	Arts Districts / Cultural Arts		X			X	2	2
5	Camp for Kids / After School	X	X				2	3
6	Communication / Community Outreach		X	X		X	3	3
7	Community Events	X	X			X	3	4
8	Continued Program Development		X	X			2	2
9	Cooking	X					1	2
10	Dance		X				1	1
11	Event Planning		X				1	1
12	Healthy Programs		X			X	2	2
13	Holiday / Seasonal	X					1	2
14	Maintain Existing Programs		X	X		X	3	3
15	Music	X					1	2
16	No New Programs	X	X				2	3
17	No Profit Collaboration		X	X			2	2
18	Security (at Parks)		X	X	X	X	4	4
19	Senior Services / Programs		X				1	1
20	Special Needs Programs				X	X	2	2
21	Stress Relief	X					1	2
22	Swimming	X					1	2
23	Teen Programs / Center		X			X	2	2
24	Tennis		X				1	1
25	Traffic Calming			X	X		2	2
26	Yoga / Meditation	X					1	2

Top Priority Programs	Number of Tools (Green)	PriorityRanking (Total, Purple)
• Security (at Parks)	4	4
• Communication / Community Outreach	3	4
• Community Events	3	3
• Maintain Existing Programs	3	3
• Camp for Kids / After School	2	3
• Arts & Crafts	2	3
• Aerobics / Spinning	2	3



Walking path and natural landscaping at Rudy Ortega Park.


RECREATION FACILITY
RECOMMENDATIONS

Section FOUR: Recreation Facility Recommendations

4.1 Overall Concept

Continued park and recreation facility and program planning/development will be needed to satisfy current and future Demand Needs in the City of San Fernando. It is intended that the City pursue satisfaction of these needs using the following strategies in a two-pronged approach. These will be discussed further in depth in Section 4.3.

1. FACILITIES/INFRASTRUCTURE
   - Planned Park Renovations
   - Circulation Expansion
2. PROGRAMS
   - Joint Use Agreements
   - City Wide Park Maintenance Programming / Prescriptive Maintenance Manual
   - Safety and Security Measures
   - Program Management

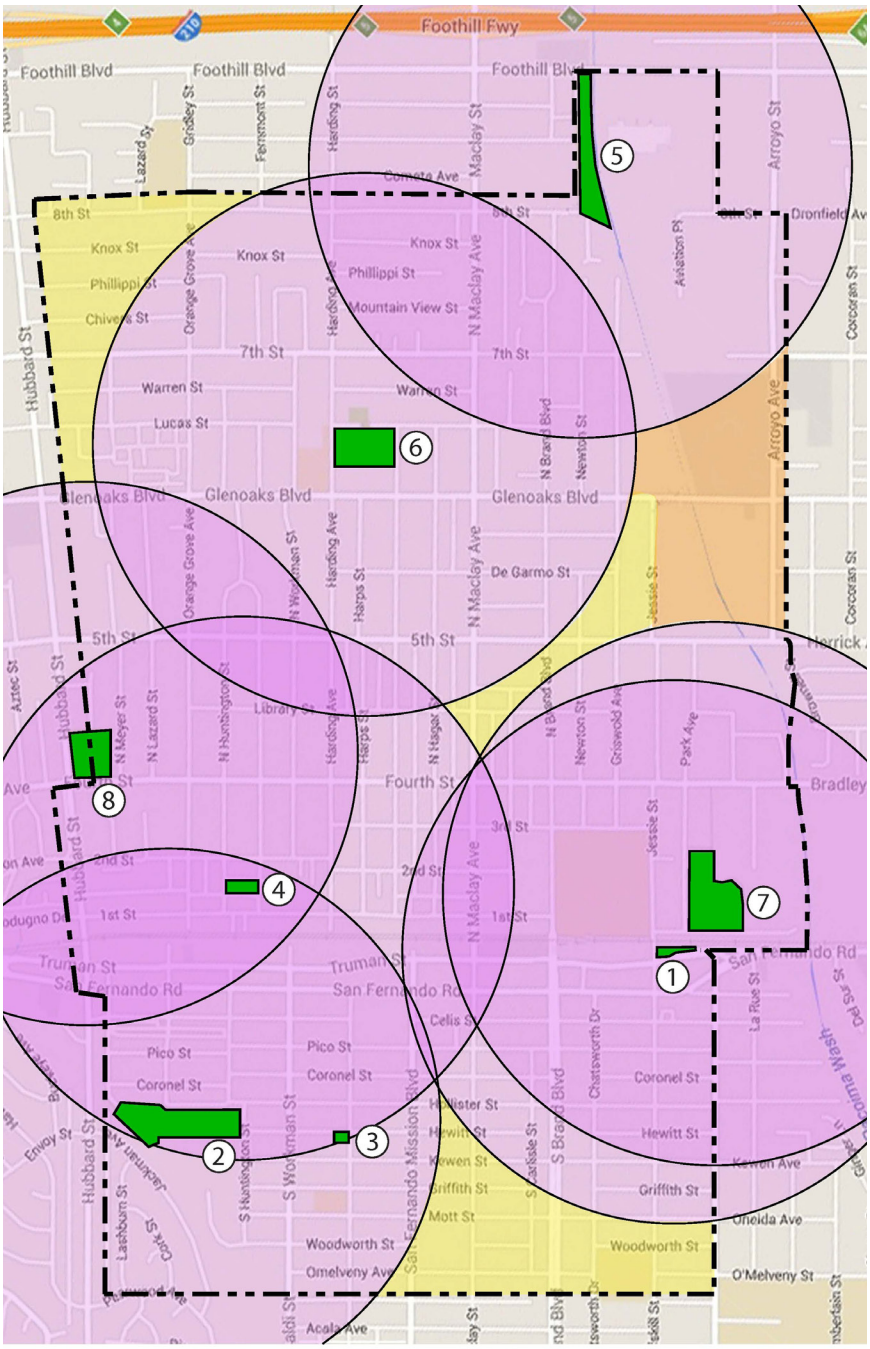
4.2 Opportunities and Constraints

Throughout the Master Plan process existing park and recreation resources have been evaluated for their ability to provide recreational opportunities to the residents of San Fernando. As previously discussed, the Service Area Map **(Exhibit 2.4-1)** identifies which areas of the City are served by such recreation parks and facilities, and which areas are under served.

Due to the virtually built-out condition of the City of San Fernando, very limited to no open space is available for the development of new park or recreation sites, specifically in under served areas. **Exhibit 4.2-1** identifies the under served areas from the Service Area Map **(Exhibit 2.4-1)** and underlays the Land Use map **(Exhibit 1.4-3)** to establish key residential zones that are deficient of recreation resources.

The City has a unique opportunity to focus its attention to the highlighted areas in the Under Served map. If vacant parcels become available in these locations the City should pursue acquisition and development of Pocket/Mini Parks, Linear Parks, or Neighborhood Parks to satisfy current and future demands for high priority facilities and programs including; Basketball Courts, Bike Lanes/Bike Paths, Soccer Fields, Walking/ Jogging Trails, Baseball Fields, Lights at Streets/Parks/Security, Maintenance, Softball Fields, Community Events, and Programs (Section 3.4). Development of additional recreational resources in these areas can provide valuable parkland acreage per 1,000 residents and serve residents that may not have the opportunity to recreate in their neighborhoods.

Exhibit 4.2-1: Service Area Map Under Served Acquisition Areas



(#) CITY PARKS

1. Cesar E. Chavez Memorial
2. Las Palmas Park
3. Kalisher Park
4. Layne Park
5. Pacoima Wash Natural Park
6. Pioneer Park
7. Recreation Park
8. Rudy Ortega Sr. Park

1/2 MILE SERVICE RADIUS

UNDERSERVICED AREA

FUTURE LAND ACQUISITION & PARK DEVELOPMENT AREA OF FOCUS

4.3 Recreation Recommendations

Vacant parcels nonwithstanding, a two-pronged approach to the City's recreation recommendations will allow flexibility in how San Fernando is able to satisfy its current and future needs. Improvements categorized under Facilities/Infrastructure include Planned Park Renovations and Circulation Expanison. These recommendations can provide immediate support to existing park facilities and allow expansion of pedestrian circulation systems through the City should land acquisition not be an option at the time.

1. FACILITIES/INFRASTRUCTURE

Planned Park Renovations

Planned Park Renovations and scheduled maintenance will allow the City to identify and organize priorities for recreation facilities associated with immediate and long term needs. Park improvements and renovations can be prioritized based on funding and usage, limiting down time and scheduling conflicts. The development of a Capital Improvements List will aid in this prioritization, while Joint-Use Agreements and City land acquisition can provide rotational relief to such improvements between park facilities.

Circulation Expansion (Walking / Jogging Trails, Bike Paths)

Because the City of San Fernando does not have a fully established or contiguous bike trail network beyond the Mission City Trail or San Fernando Road Bike Path and Walking/ Jogging and Bike Lanes/Paths are identitied as a need, it is recommended that the City develop its Class I and Class II Bike Lane networks. Established bike routes will provide a safe form of non-vehicular pedestrian travel via cross town connections to parks, downtown, existing bike trails inside and outside of the City. These routes may include Class I, II or II bike lanes as well as Community Trails. A community trail can be established along the Pacioma Wash and Railroad providing linear parkland and extending the City's trail and park network.

Bikeways are classified in the following categories by Caltrans:

- Class I Bikeway or Trail – provides a completely separated right of way for the exclusive use of bicycles and pedestrians with crossflow by motorists minimized.
- Class II Bike Lane – provides striped lane for one-way bike travel on a street or highway.
- Class III Bikeway or Bike Route – provides for shared use with pedestrian or motor vehicle traffic.

2. PROGRAMS

The second element of the two-pronged approach for recreation recommendations relates specifically to programs. A variety of programs can be implemented to serve the City's needs through Joint-Use Agreements, City Wide Park Maintenance Programming, Safety and Security Measures and Program Management.

Joint-Use Agreements

Joint-Use Agreements between the City and LAUSD are a unique way to provide additional sports fields, courts and facilities to the City that would otherwise not be available. The agreement allows the City use of school facilities after hours and on weekends when not in use. These fields and courts can alleviate maintenance pressure at existing recreation resources, allow planned park renovations to take place more frequently, accomodate sport league practice and game day scheduling, and allow the City to maintain or expand its programs and services available to residents. If Joint-Use Agreements can be achieved between the City and LAUSD, the City should consider maintenance renovations and upgrades to the multi-purpose fields as a long term resolution to its recreation needs.

City Wide Park Maintenance Programming / Prescriptive Maintenance Manual

Throughout the Master Plan process, much of the community outreach data collected spoke to maintenance improvements to existing park facilities. Development of a prescriptive City-wide park maintenance manual will allow the City of San Fernando to customize its park improvements with regard to usage, demand, and fiscal restraints, forming the foundation for the development of enhanced operations and maintenance practices. A maintenance manual will drive the recommendations identified in the Capital Improvements List and Planned Park Renovations relative to current and future needs. Upgrades to existing infrastructure, changing demographics and recreational trends can be met with improved practices and procedures in operations through the a City-wide prescriptive maintenance program manuel.

Safety and Security Measures

Safety and security programming can be used to meet the need for "Security" and "Lights at Streets / Parks". Simple measures such as; enforced hours of operations, parking restrictions, natural surveillance and crime prevention through environmental design, lighting, daily/nightly patrol, regulatory signage and citation can allow the City to better monitor park facilities and keep residents feeling safe and secure. These measures will increase the longevity of park resources and minimize maintenance required outside of Planned Park Renovations and improvements.

Program Management

The City of San Fernando's lack of deficit in sports fields and courts as determined by the Demand Needs analysis has guided the Master Plan Report towards what could be considered advantageous recommendation made up of maintenance and programming suggestions. Similar size cities with built-out conditions often find themselves with deficits in recreation resources. San Fernando has the opportunity to focus on serving its residents through preservation of its existing parks, facilities, and programs without having to build additional facilities from a needs standpoint. As the City begins to grow financially or if grants become available the Park and Recreation Department, Commission and Council should work towards prioritizing the suggested recommendations from a fiscal standpoint, determining what funds are available for what improvements, which are immediate versus long-term needs, and program management. Programs are an important component of San Fernando and should be maintained and expanded to serve residents current and future needs.

4.4 Concept Diagrams

Beyond the previously mentioned Master Plan Report recommendations, the City should consider conditional improvements to its recreation resources. If future land acquisition is not possible and joint-use agreements cannot be utilized, the City should consider dual use improvements that provide multi-use field overlays, longer hours of operation, space consolidation, and orangization that create flexibility and functionality in park resources.

Below are four concept diagrams that speak to these improvements, providing insight to possible solutions should the City be faced with less recreation space in the future.

Exhibit 4.4-1: Las Palmas Park Recommendations

Las Palmas Park

- Develop Open Field Into U10 Natural Turf Soccer Field Overlay With Use of Existing Field Lights. Add New Field Lights to Ball Fields in North End of Park.

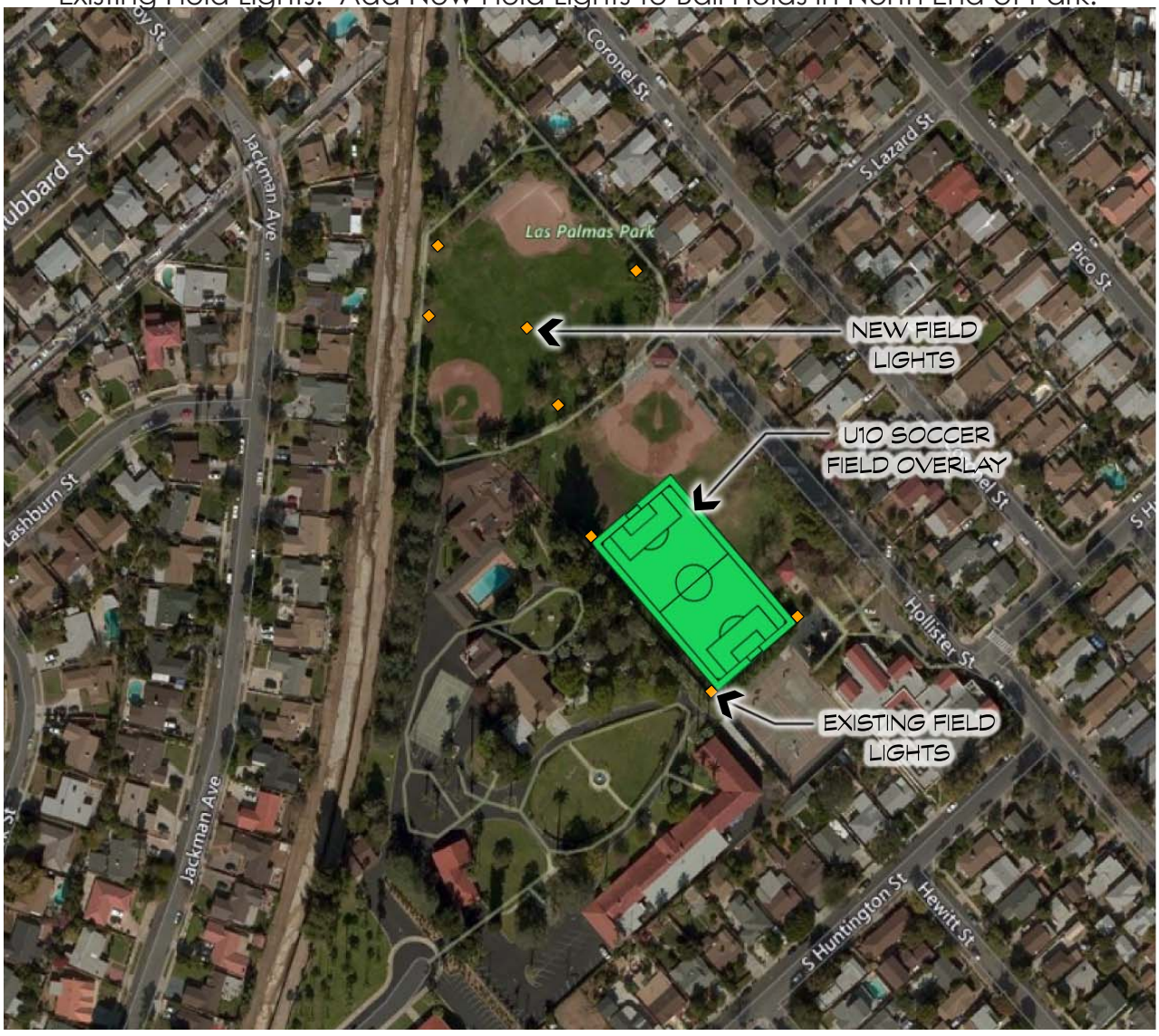


Exhibit 4.4-2: Layne Park Recommendations

Layne Park

- Relocate 1/2 Size Basketball Court and Convert to a Full Size Court, Add U10 Soccer Field Overlay, Relocate Picnic Table Pads and Tables

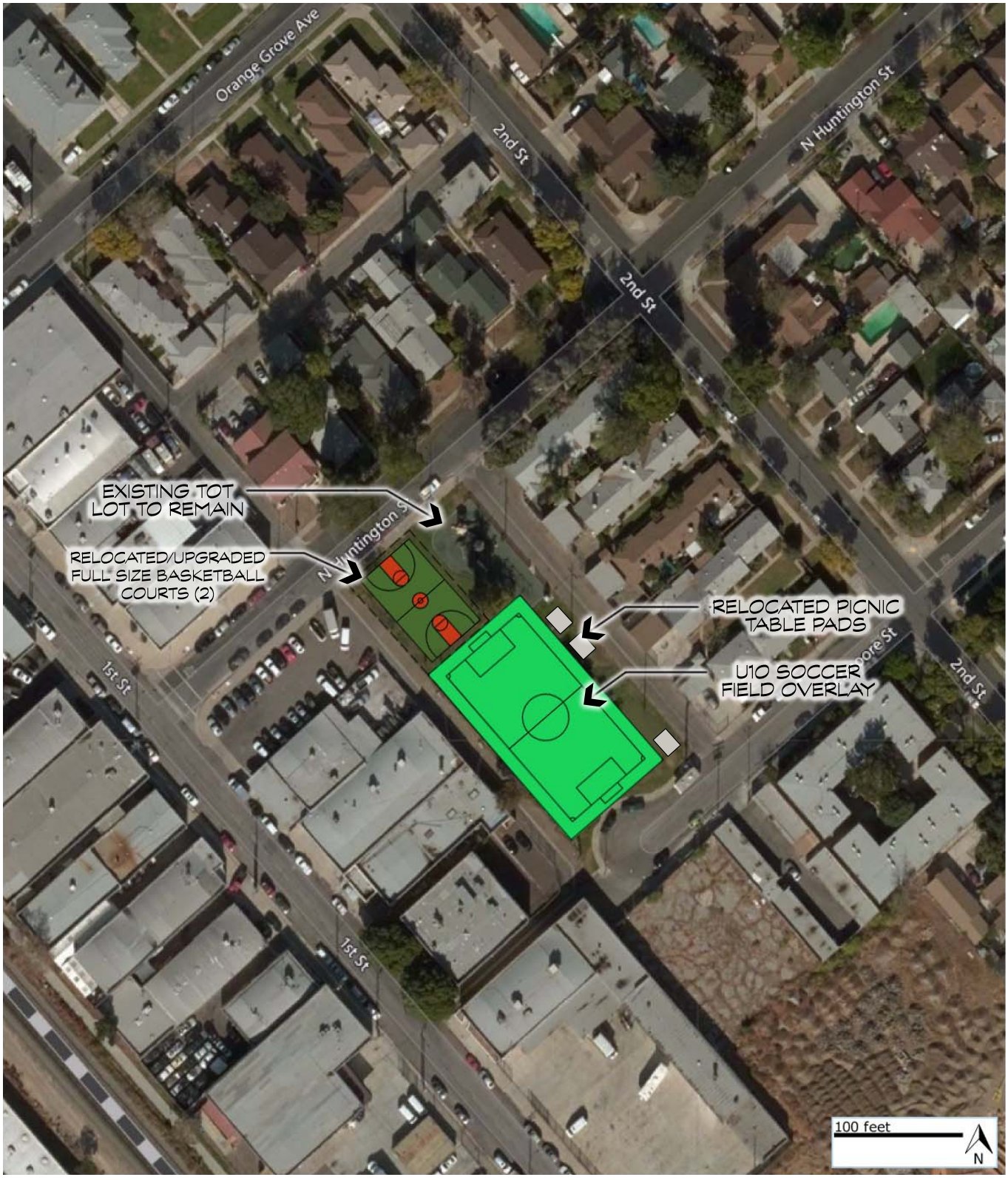


Exhibit 4.4-3: Pioneer Park Recommendations

Pioneer Park

- Renovate/Repair Basketball Court, Renovate/Repair Parking Lot, Add Field Lights, Bleachers, Storage, Renovate/Repair Tot Lot

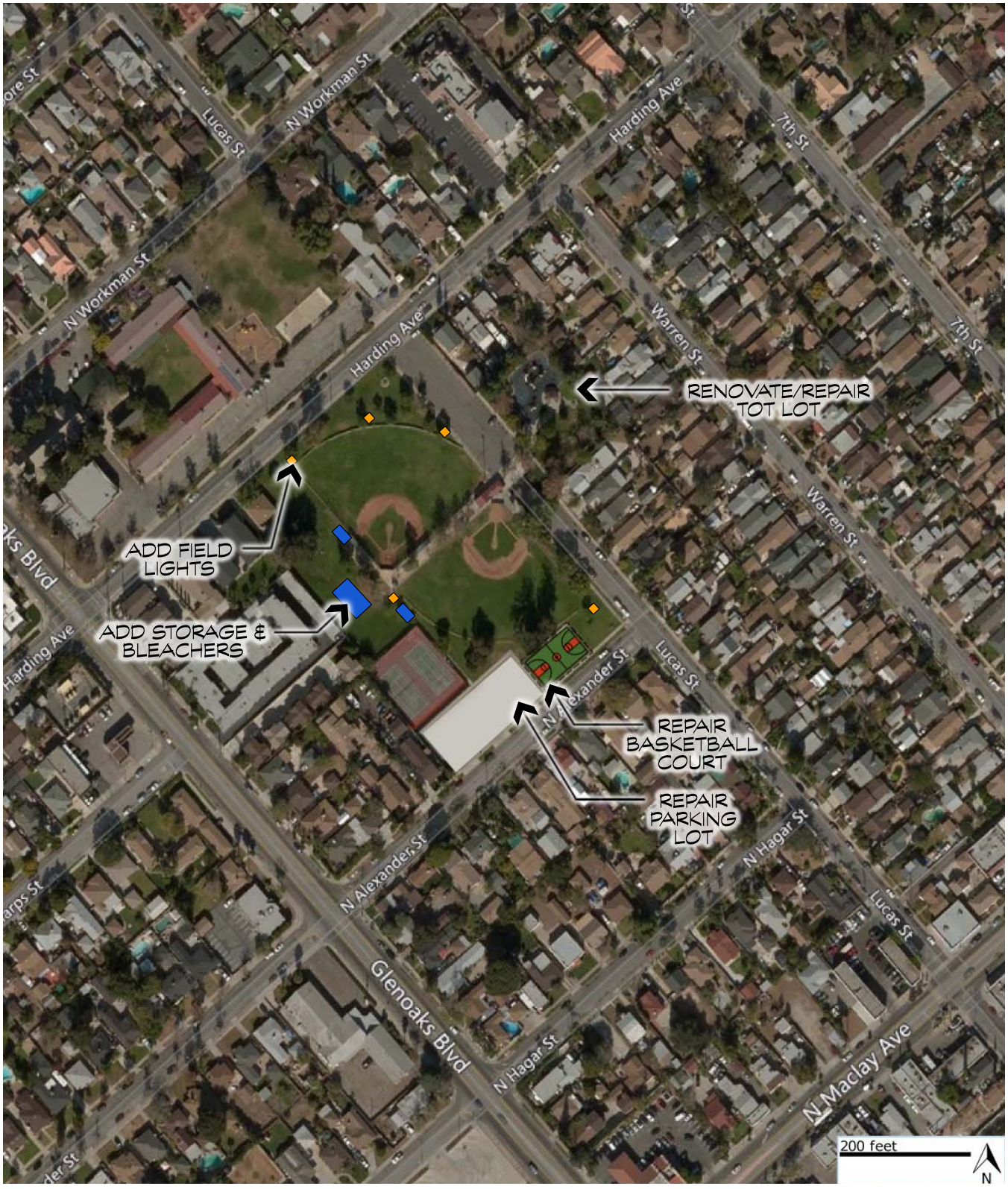
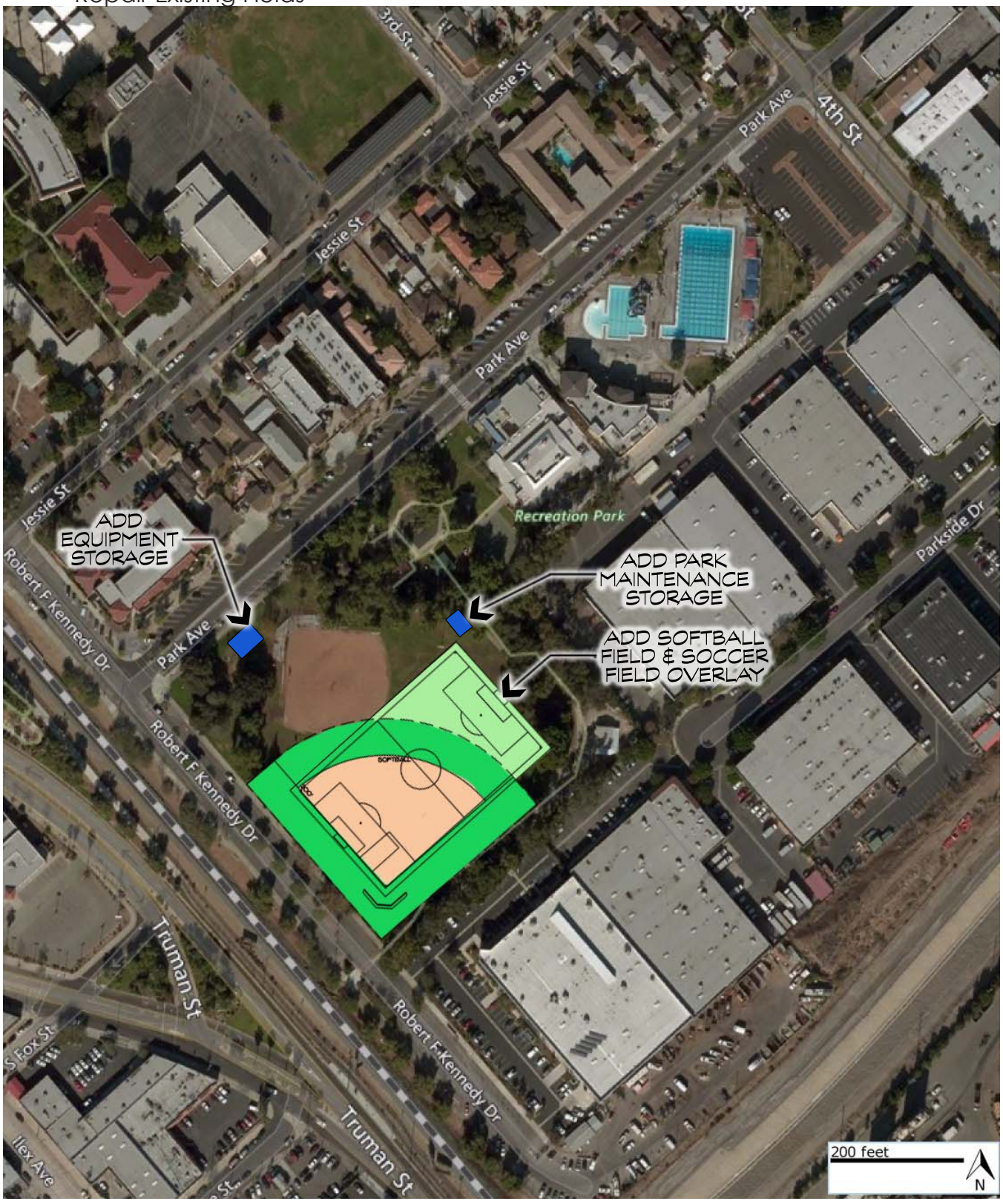


Exhibit 4.4-4: Recreation Park Recommendations

Recreation Park

- Add Equipment Storage and Maintenance Storage, Add Baseball Field Overlay, Repair Existing Fields



ATTACHMENT "B"

City of San Fernando

Park & Recreation Master Plan

Report Summary



February 2018

Presentation Overview

- PURPOSE/PROCESS
  - What Is The Purpose Of The Master Plan?
  - What Will The Master Plan Do?
  - What Is The Process Of The Master Plan?
- EXISTING RECREATION RESOURCES
  - What Are The Existing Recreation Facilities?
- NEEDS ASSESSMENT
  - What Recreation Facilities and Programs Does the City Need?
  - What Are the Priorities?
- FACILITY RECOMMENDATIONS

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Purpose

WHAT IS THE PURPOSE OF THE MASTER PLAN?

- To Serve As A Guide And Implementation Tool For The Management And Development Of Parks, Recreational Facilities And Programs For The City Of San Fernando.
- To Set The Framework For Decision Makers In The Planning And Rehabilitation Of Parks And Recreation Facilities.
- To Provide A Systematic Prioritized Approach To The Implementation Of Needed Parks, Facilities And Programs.

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Purpose

WHAT WILL THE MASTER PLAN DO?

- Provide a **Community-Based Analysis** of Recreation Program and Facility Demands and Needs.
- Provide a **Guide** for Prioritization, Development and Management of Recreation Parks, Facilities, Programs and Services.

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Process

WHAT IS THE PROCESS OF THE MASTER PLAN?

A. **COMMUNITY ANALYSIS**
   - Parks and Recreation Facilities
   - School Recreation Facilities
   - Mapping & Inventory

B. **NEEDS ASSESSMENT**
   - Demographic Trends/Community Profile
   - Stakeholder Interviews
   - Community Workshops
   - Sports Organization Survey
   - Community-Wide Telephone Survey
   - Demand and Needs Analysis

C. **RECOMMENDATIONS**

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Existing Recreation Resources

WHAT ARE THE EXISTING RECREATION FACILITIES?

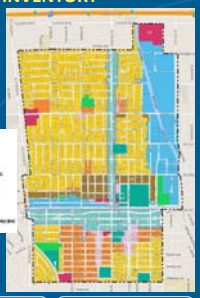
- Zoning and Land Use Map
- Existing Parks and Facilities Map & Inventory
- Existing School Inventory Map & Inventory
- Existing and Planned Trails Map
- Service Area Map

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Existing Recreation Resources

MAPPING/INVENTORY

Land Use Map



Zoning Map



Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Existing Recreation Resources

MAPPING/INVENTORY

Parks and Facilities Map and Inventory

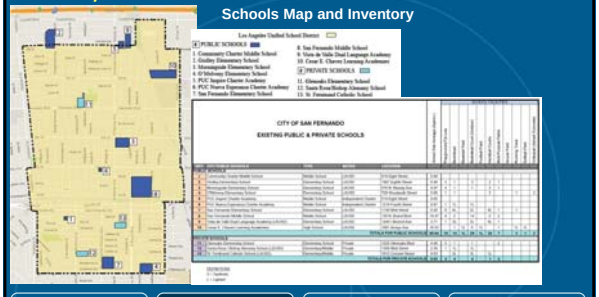


Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Existing Recreation Resources

MAPPING/INVENTORY

Schools Map and Inventory

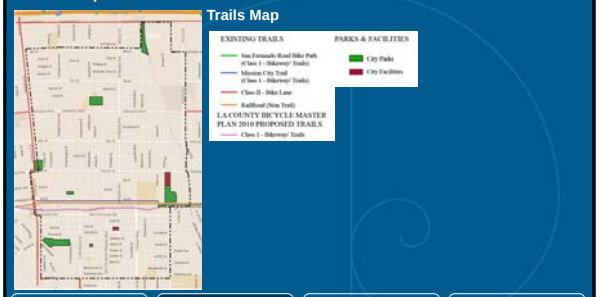


Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Existing Recreation Resources

MAPPING/INVENTORY

Trails Map

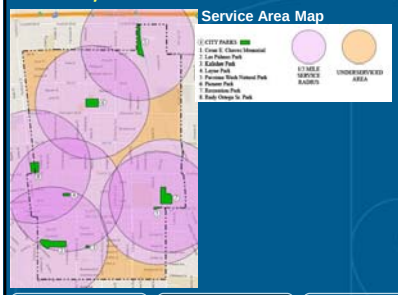


Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Existing Recreation Resources

MAPPING/INVENTORY

Service Area Map



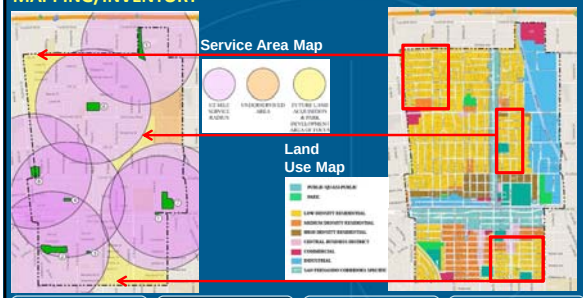
Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Existing Recreation Resources

MAPPING/INVENTORY

Service Area Map

Land Use Map



Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Needs Assessment

WHAT RECREATION FACILITIES AND PROGRAMS DOES THE CITY NEED?

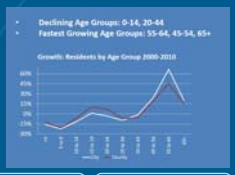
- **Demographic Trends & Community Profile**
- **Stakeholder Interviews**
- **Community-Wide Telephone Survey**
- **Sports Organization Questionnaire**
- **Community Workshops**
- **Demand and Needs Analysis**

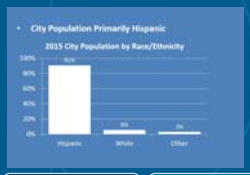
Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Demographic Trends

Demographics Overview: 2010

- **54% of households have children under 18**
- **16% of residents are 5 to 14 years of age**
- **17% of residents are 55 and over**
- **86% of households are Hispanic**



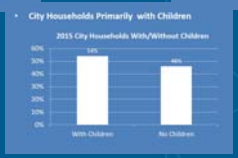


Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Demographic Trends







Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Demographic Trends

Demographic Summary	2017	2022
Population	24,877	25,735
Population 18+	17,904	18,763
Households	6,231	6,423
Median Household Income	$49,009	$51,336
Median Age		
2010		30.7
2017		31.9
2022		33.8
Household Summary		
2000 Households		5,774
2000 Average Household Size		4.07
2010 Households		5,967
2010 Average Household Size		3.94
2017 Households		6,231
2017 Average Household Size		3.97
2022 Households		6,423
2022 Average Household Size		3.99
2017-2022 Annual Rate		0.61%
2010 Families		4,972
2010 Average Family Size		4.18
2017 Families		5,199
2017 Average Family Size		4.21
2022 Families		5,361
2022 Average Family Size		4.23
2017-2022 Annual Rate		0.62%

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Needs Assessment

- Demographic Trends & Community Profile
- Stakeholder Interviews
- Community-Wide Telephone Survey
- Sports Organization Questionnaire
- Community Workshops
- Demand and Needs Analysis

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Stakeholder Interviews

8 One-on-One Interviews to obtain qualitative input on significant issues.

- What are the most important issues in the Community related to the Parks, Recreation Facilities, Programs and Services currently provided?
- What are the most important services and facilities for residents in the future?
- What does the Parks and Recreation Department do best in providing facilities, programs, and services to community residents?
- How can the Parks and Recreation Department improve in providing facilities, programs, and services to community residents?
- What is your vision for park and recreation services and facilities in 2017 (ten years from now)?
- What is the one program, class or activity you would most like to see added in San Fernando to meet the needs of the community?
- What is the one recreation facility you would most like to see added in San Fernando to meet the needs of the community?

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Needs Assessment

- Demographic Trends & Community Profile
- Stakeholder Interviews
- **Community-Wide Telephone Survey**
- Sports Organization Questionnaire
- Community Workshops
- Demand and Needs Analysis

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Telephone Survey

- Conducted in February 2017
- Survey of 200 randomly-selected households representing approximately 700 residents
- Responses have a +-7.1% margin of error at 95% confidence level

Survey Household Description



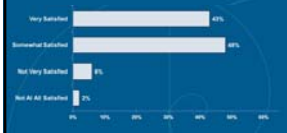
Recreation Facility Usage



Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Telephone Survey

Overall Recreation Satisfaction



Overall Maintenance Satisfaction



Recreation Facilities Most Desired



All Trails Mentions 11%

All Pool Mentions 10%

Recreation Programs Most Desired



All Events Mentions 11%

All Sports Mentions 12%

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Needs Assessment

- Demographic Trends & Community Profile
- Stakeholder Interviews
- Community-Wide Telephone Survey
- Sports Organization Questionnaire
- Community Workshops
- Demand and Needs Analysis

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Sports Organization Questionnaire

- Usage Of Facilities In The City Of San Fernando By Sports Organizations
- Provides Important Information Regarding Facility Usage, Group Size, Activity Seasonality, And Member Volume, Which Serves As The Foundation Of The Facility Needs Calculation
- Results Tabulated And Used To Verify And Update The Participation Rates In These Activities For Use In The Demand Analysis

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Needs Assessment

- Demographic Trends & Community Profile
- Stakeholder Interviews
- Community-Wide Telephone Survey
- Sports Organization Questionnaire
- Community Workshops
- Demand and Needs Analysis

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 1 SUMMARY

Community Characteristics and Issues

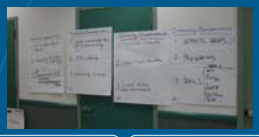
- What are the most important community characteristics that make the City of San Fernando a great place to live, work and play?
- What are the issues or trends that may be negatively impacting those important community characteristics and should be considered in the Parks and Recreation Master Plan?
- What role can parks, recreation and community services play in addressing those issues, and support the community characteristics that make the city of San Fernando a great place to live, work and play?

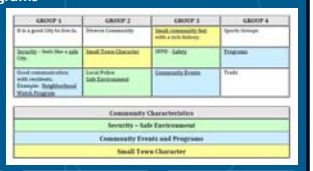
Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 1 SUMMARY

- What are the most important community characteristics that make the City of San Fernando a great place to live, work and play?
  - Security – Safe Environment
  - Community Events and Programs
  - Small Town Character





Community Characteristics
Security – Safe Environment
Community Events and Programs
Small Town Character

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 1 SUMMARY

- What are the issues or trends that may be negatively impacting those important community characteristics and should be considered in the Parks and Recreation Master Plan?
  - Maintain and Increase Programs
  - Traffic and Parking – Not Enough Bike Lanes
  - Lack of Maintenance at Parks





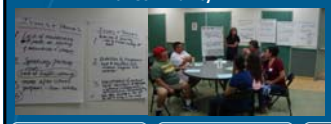
Issues or Trends
Maintain and Increase Programs
Traffic and Parking – Not Enough Bike Lanes
Lack of Maintenance at Parks

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 1 SUMMARY

- What role can parks, recreation and community services play in addressing those issues, and support the community characteristics that make the city of San Fernando a great place to live, work and play?
  - Continued Program Development
  - Communication and Interaction with Community





Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 2 SUMMARY

Sports Facilities and Uses

- What are the best public sports/recreation facilities in the City of San Fernando?
- What are the worst public sports/recreation facilities in the City of San Fernando?
- What are the top facility needs in the City of San Fernando?
- What are the most important improvements you would make to the City of San Fernando's sports and recreation facilities?

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 2 SUMMARY

- What are the best public sports/recreation facilities in the City of San Fernando?
  - Las Palmas Park
  - Pool
  - Recreation Park





Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 2 SUMMARY

- What are the worst public sports/recreation facilities in the City of San Fernando?
  - Layne Park
  - Pioneer Park
  - Recreation Park



GROUP 1	GROUP 2
Layne Park – Shelter, Canopies, Lighting	Layne Park – No Restrooms, No Shade, Too Small
Bus Park – Shade, Grass Bad	Pioneer Park – Baseball Fields too Small for Adult Sports
Pioneer – Needs Shade in Play Areas	
Heritage Park – Needs Lighting	

Worst Facilities
Layne Park
Pioneer Park
Recreation Park

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 2 SUMMARY

- What are the top facility needs in the City of San Fernando?
  - Security/Police Patrol/Cameras
  - Better Lighting



GROUP 1	GROUP 2
Safety/Police Cameras for Lot Patrols	Better Lighting (LP & MP)
Lighting – All Parks	Better Security (P.D. Patrol, More Cameras)
Create a Dog Park at Layne Prop Bags at Park or Near Apts. – All Parks	Upgrade Restrooms
Shade – All Parks – Sink Play Area	Upgrade Drinking Fountains
	Speed Bumps

Facility Needs
Security / Police Patrol / Cameras
Better Lighting

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 2 SUMMARY

- What are the most important improvements you would make to the City of San Fernando's sports and recreation facilities?
  - Maintenance/Courts/ Fields Upgraded



GROUP 1	GROUP 2
Safety – Patrol/Lighting/Cameras	Baseball Fields Upgraded (Dug-Outs, Diamonds, Etc.)
Equipment/Access for Special Needs	Outdoor Basketball – Courts Updated
Maintenance – Courts/Fields/Grass	Sunset Field at R.P. Upgraded
Shade – Canopies	
Instructor Back-Up	

Improvements
Maintenance/Courts/Fields Upgraded

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 3 SUMMARY

Needs Summary and Prioritization

- Discussion Of Citizen Input From The First 2 Workshops, Summarization Of The Master Plan Update Process, And Public Comment/Data Collection Regarding Prioritization Of Needs
- Top Facility Needs In San Fernando
- Top Program Needs In San Fernando

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 3 SUMMARY

- What are the top recreation facilities needed in the City of San Fernando?
  - Maintenance
  - Basketball Courts
  - Bike Lanes/Paths
  - Fitness Center
  - Lights at Fields
  - Lights at Parks/Streets
  - Parking
  - BBQ's

TOP RECREATION FACILITY NEEDS
Maintenance (6)
Basketball Courts (4)
Bike Lanes/Paths (4)
Fitness Center (4)
Lights at Fields (4)
Lights at Parks/Streets (4)
Parking (4)
BBQ (4)

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Community Workshops

WORKSHOP 3 SUMMARY

- What are the top recreation programs needed in the City of San Fernando?
  - Arts District/Cultural Arts
  - Community Events
  - Health
  - Maintain Existing Programs
  - Security at Parks
  - Special Needs Programs
  - Teen Program/Services

TOP RECREATION PROGRAM NEEDS
Arts District/Cultural Arts (6)
Community Events (5)
Health (5)
Maintain Existing Programs (5)
Security at Parks (4)
Special Needs Programs (4)
Teen Program/Services (4)

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

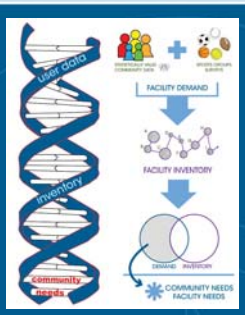
Needs Assessment

- Demographic Trends & Community Profile
- Stakeholder Interviews
- Community-Wide Telephone Survey
- Sports Organization Questionnaire
- Community Workshops
- Demand and Needs Analysis

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

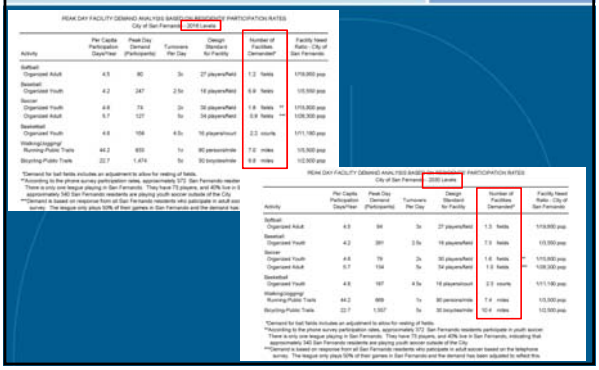
Demand and Needs Analysis

Defensible Needs Assessment

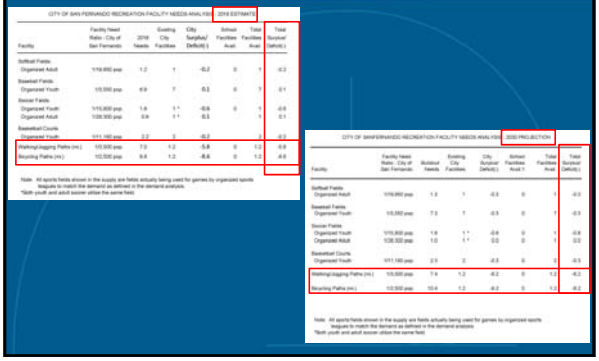


Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

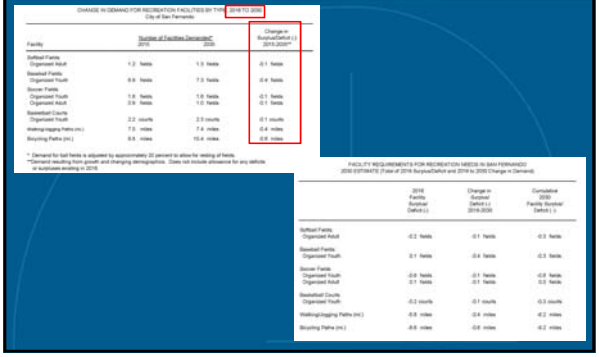
Demand and Needs Analysis



Demand and Needs Analysis



Demand and Needs Analysis



Needs Assessment

WHAT ARE THE FACILITY PRIORITIES?

Highest Priority

- Basketball Courts
- Bike Lanes/Bike Paths
- Soccer Fields
- Walking/Jogging Trails

High Priority

- Baseball Fields
- Lights at Streets / Parks
- Maintenance
- Softball Fields



Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Needs Assessment

WHAT ARE THE PROGRAM PRIORITIES?

Highest Priority
- Community Events
- Security (at Parks)

High Priority
- Aerobics / Spinning
- Arts & Crafts
- Camp for Kids / After School
- Communication / Community Outreach
- Maintain Existing Programs
- No New Programs



Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Presentation Overview

- PURPOSE/PROCESS
  - What Is The Purpose Of The Master Plan?
  - What Will The Master Plan Do?
  - What Is The Process Of The Master Plan?
- EXISTING RECREATION RESOURCES
  - What Are The Existing Recreation Facilities?
- NEEDS ASSESSMENT
  - What Recreation Facilities and Programs Does the City Need?
  - What Are the Priorities?
- FACILITY RECOMMENDATIONS

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Facility Recommendations

What We Did
- Collect and study City Demographic data
- Perform Inventory and Analysis of City park system and recreation resources
- Map City parks, recreation facilities, trails, and schools
- Perform Service Area Analysis and Acreage Analysis of City's resources
- Facilitate community participation through; Resident Telephone Survey, Sports Organization Questionnaire, Community Workshops, and Stakeholder Interviews
- Perform Demand Needs Analysis of Programs and Facilities based on Community Outreach Methods
- Prioritize Needs based on Demand Needs and Community Outreach Methods

What We Heard
- Facilities - Walking/Jogging, Soccer Fields, Basketball Courts, Bike Lanes/Bike Paths
- Programs – Security, Communication/Community Outreach, Community Events, Maintain Existing Programs, Camp for Kids / After School, Arts & Crafts, Aerobics / Spinning
- Demand/Needs – Deficit of:
  Softball Fields (-0.2)
  Soccer Fields (-0.6)
  Walking/Jogging Paths (-5.8)
  Bike Paths (-8.6)

What We Need To Do
- Provide Facility and Program Recommendations based on Demand Needs and Community input
- Provide input on how to prioritize recommendations based on available resources

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Facility Recommendations

- **Constraints – Virtually built-out condition** of City provides limited to no open space available for development of new or future recreation sites in underserved areas.
- **Opportunities - City should pursue acquisition of land for the development** of Pocket/Mini Parks, Linear Parks, or Neighborhood Parks to help satisfy recreation facilities demands where/when feasible.

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Facility Recommendations

RECOMMENDATIONS

- **2 PRONGED APPROACH**
  1. **FACILITIES**
     - Planned Park Renovations
     - Circulation Expansion
  2. **PROGRAMS**
     - Joint Use Agreements
     - City Wide Park Maintenance Programming / Prescriptive Manual
     - Safety and Security Measures
     - Program Management

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Planned Park Renovations

1. FACILITIES

- Planned Park Renovations

- Planned and scheduled maintenance will allow organization of priorities for recreation facilities associated with immediate and long-term needs.
- Park improvements and renovations can be **strategized based on funding and usage**, to limit down time and scheduling conflicts.
- Joint Use Agreements will aid in the ease of planned park renovations.


Rudy Ortega Sr. Park


Las Palmas Park


Las Palmas Park

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Circulation Expansion

1. FACILITIES

- Circulation Expansion

- Currently City does not have a fully established or contiguous bike trail network beyond the Mission City Trail and San Fernando Bike Path.
- Recommended that City develop its Class I Bikeways and Class II Bike Lane networks.
- Established bike routes will provide a safe form of non-vehicular pedestrian travel via cross town connections to parks, downtown, existing bike paths and trails in and outside of the City.
- Community Trail along the Pacioma Wash and Railroad could accommodate a linear park.

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Circulation Expansion





Joint Use Agreements

2. PROGRAMS

- Joint Use Agreements

- Joint Use Agreements between the City and LAUSD should be considered to help meet recreation facility deficits, alleviate maintenance pressure at existing fields and courts, and accommodate scheduling conflicts between leagues and city programs.
- Upgrades to current school multi-purpose fields and courts will provide usable space that otherwise unavailable to the City.


Las Palmas Park

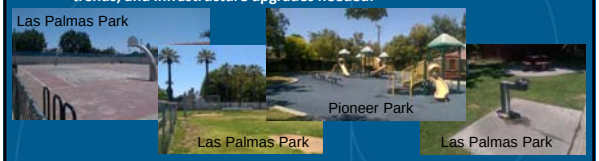
Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Park Maintenance Programming

2. PROGRAMS

- City Wide Park Maintenance Programming / Prescriptive Manual

- A prescriptive City-wide park maintenance manual will allow the City of San Fernando to customize its park improvements with regard to usage, demand, and fiscal restraints.
- It will help meet changing demographics, current and future recreational trends, and infrastructure upgrades needed.



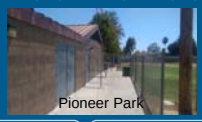
Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Safety and Security Measures

2. PROGRAMS

- Safety and Security Measures

- The city should review options for developing security strategies at parks and recreation facilities to meet the needs of "Security" and "Lights on the Streets/Parks".
- Strategies may include: Enforced hours of operations, parking restrictions/citations, access control, regular/daily maintenance, night lighting, monitored surveillance, crime prevention through environmental design, patrol, regulatory signage, etc.



Pacoima Wash Natural Park



Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Safety and Security Measures

2. PROGRAMS

- Program Management

- Preservation and expansion of existing City programs to fulfill current and future needs.
- Lack of field and court deficits allows City to focus on serving its residents with better programs and improving existing facilities, without having to build/acquire new assets if unavailable.

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Prioritization of Recommendations

How to Prioritize Recommendations

- City and State Grants Will Guide Which Recommendations Can Be Implemented First
- Consider 2 Prong Approach (Facilities and Programs) When Allocating Time, Money, and Resources

Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Concept Diagrams

- Las Palmas Park
  - Develop Open Field into U10 Natural Turf Soccer Field Overlay
  - Use/Upgrade existing field lights
  - Add new lights at ball fields at north end of park



Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Concept Diagrams

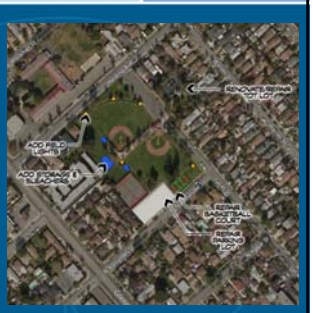
- Layne Park
  - Relocate ½ size Basketball Court & Convert to Full Size Court
  - Add U10 Soccer Field
  - Relocate Picnic Table Pads and Tables



Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Concept Diagrams

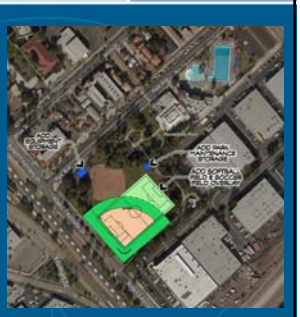
- **Pioneer Park**
  - Renovate/Repair Basketball Court
  - Renovate/Repair Parking Lot
  - Add Field Lights
  - Add Storage and Bleachers
  - Renovate/Repair/Maintain Existing Fields
  - Renovate/Repair Tot Lot



Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

Concept Diagrams

- **Recreation Park**
  - Add equipment/maintenance storage
  - Add Baseball & Soccer Field Field Overlay
  - Renovate/Repair Existing Fields



Purpose/ Process | Existing Recreation Resources | Needs Assessment | Facility Recommendations

THE CITY OF SAN FERNANDO

Park & Recreation Master Plan

Thank you



November, 2017

Print Form

ATTACHMENT "C"

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk
County of: Los Angeles

From: (Public Agency): City of San Fernando
117 Macneil Street
San Fernando, CA 91340
(Address)

ORIGINAL FILED
DEC 18 2017
LOS ANGELES, COUNTY CLERK

Project Title: San Fernando Park Master Plan

Project Applicant: City of San Fernando

Project Location - Specific:

Various locations throughout the City of San Fernando

Project Location - City: San Fernando Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:
The City of San Fernando Park Master Plan (Plan) identifies existing facilities, potential infrastructure projects, and non-infrastructure programs which support recreation in the community. The Plan is based upon robust community engagement and prioritizes safety while addressing currently unmet recreation needs.

Name of Public Agency Approving Project: City of San Fernando

Name of Person or Agency Carrying Out Project: City of San Fernando

Exempt Status: **(check one):**

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☐ Categorical Exemption. State type and section number:
- ☒ Statutory Exemptions. State code number: 15262 Feasibility and Planning Studies

Reasons why project is exempt:
The Plan is statutorily exempt pursuant to Section 15262 of the California Environmental Quality Act (CEQA) guidelines. This study is consistent with activities identified in this section, which consist of information gathering to inform potential projects, including basic data collection, research, and resource evaluation activities. These do not result in a serious or major disturbance to an environmental resource.

Lead Agency
Contact Person: Jack Wong Area Code/Telephone/Extension: 818-898-1200

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: Alex Meyerhoff for Date: Dec. 15, 2017 Title: Community Develop. Dir.

☒ Signed by Lead Agency ☐ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR:

Revised 2011

City of San Fernando
Park and Recreation Master Plan

Appendix

November 7, 2017

Note to the reader:
This document is a textual narrative of the Park and Recreation Master Plan. Therefore it does not contain all the formatting, colors, and pagination that the final document will contain. The purpose of this document is to focus the review on the content alone. Figure numbers, paragraph spacing, font styles will all be developed in the final draft.

Developed by:
RJM Design Group

City of San Fernando Park and Recreation Master Plan
November 7, 2017

City of San Fernando City Council
Sylvia Ballin, Mayor
Antonio Lopez, Vice Mayor
Joel Fajardo, Councilmember
Robert C. Gonzales, Councilmember
Jaime Soto, Councilmember

City of San Fernando Recreation and Community Services
Maribel Perez, Recreation Supervisor
Maria Calleros, Office Specialist
Linda Bowden-Moreno, Office Specialist
Marisol Diaz, Program Specialist
Virginia Diediker, Cultural Arts Supervisor

Prepared for:

THE CITY OF SAN FERNANDO

Acknowledgements

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Robert C. Gonzales, Councilmember
Jaime Soto, Councilmember

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City of San Fernando Parks, Wellness and Recreation Commission
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Nina Herrera, Commissioner
Saydith Navarro, Commissioner
Anna Lopez Commissioner
Joe Ponce, Commissioner

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Special thanks to our stakeholders and community members who participated in the planning process: City of San Fernando Community Members

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I. DEMOGRAPHIC ANALYSIS

Understanding the demographic context of the City population can create a valuable perspective for understanding current parks and recreation facility and program requirements and, moreover, for anticipating parks and recreation facility and program needs in the future. Demographic characteristics such as age, presence of children, ethnicity and income have been demonstrated in past research to have a relationship to recreating patterns and needs. For those reasons, historical change and emerging directions of the resident population and demography of the City are important considerations as the City plans for and moves forward into its preferred future.

Four demographic analyses have been prepared as a foundation for understanding City residents' recreation needs and preferences now and in the future.

- A review of historical *population growth* for residents of the City and for residents of the County as a whole for perspective, examining data as of 2000 and 2010. This data describes the *actual* size of the resident population base and how it has changed over time. An updated *estimate* of growth for population in the City and the County as of 2015 is provided by the American Community Survey and, as of 2016, by the California Department of Finance.
- A review of historical *household (occupied housing unit) growth* for the City and County as a whole for perspective, examining data as of 2000 and 2010. This data describes the *actual* size of the resident household base and how it has changed over time. An updated *estimate* of growth for households in the City and the County as of 2015 is also provided by the American Community Survey and, as of 2016, by the California Department of Finance.
- A review of historical *demographic trends* for residents of the City and County as a whole for perspective, examining data as of 2000 and 2010. The data describe the *actual* make-up of the community and how it is changing over time, using many demographic factors, such as age, presence of children, household size, ethnicity, and income. *Estimates* from the 2015 American Community Survey are also included.
- A *forecast of population and household growth* to 2040 for the City, relying upon the 2016 Final SCAG Regional Transportation Plan Growth Forecast by City. The forecast is an important element in the Defensible Needs Assessment because facility and program needs today must be viewed in the context of future needs to effectively and sustainably plan for future facilities and programs.

HISTORICAL POPULATION GROWTH

Exhibit 1, Demographic Trends in the City of San Fernando presents a sixteen-year history of population growth within the City and County. As Exhibit 1 illustrates, population growth in the City during the 2000 to 2010 time frame occurred at a 0.3% rate, with approximately 8 new City residents documented each year on average.

The City growth rate of 0.3% between 2000 and 2010 compares with a 3.1% rate of growth for the County as a whole. Thus, the City population growth rate during this time frame was below the County overall.

HISTORICAL HOUSEHOLD GROWTH

Exhibit 1 also presents a sixteen-year history of household growth within the City and County. As Exhibit 1 illustrates, the volume of households in the City grew 3.3% from 2000 to 2010. This compares with a 3.4% rate of growth for the County as a whole.

HISTORICAL DEMOGRAPHIC TRENDS

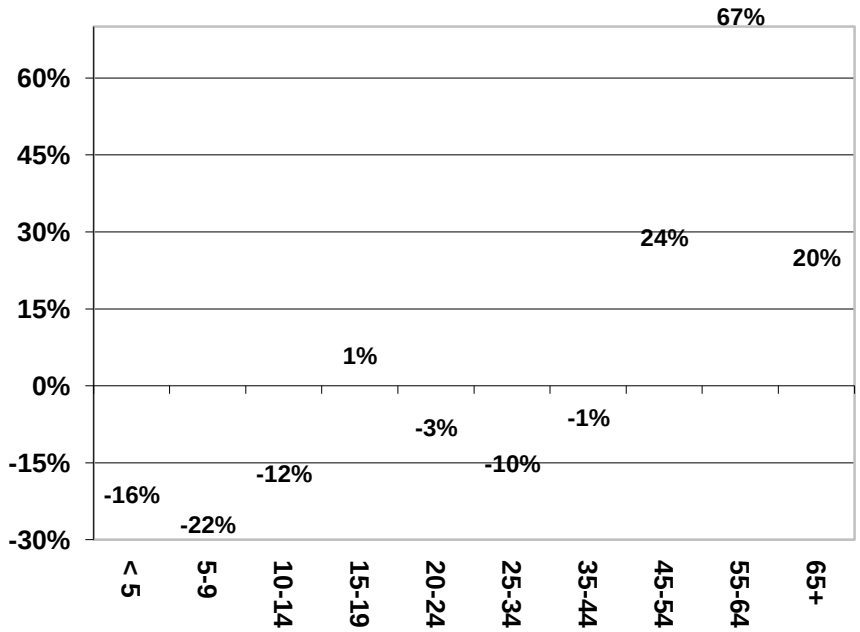
To enhance the analysis of population and household growth previously provided, a collection of demographic characteristics for the resident population was compiled for 2000 and, for comparison, 2010 and 2015. This collection of characteristics has been prepared for the City and the County and is presented in Exhibit 1. Exhibit 1 highlights the following demographic trends.

- Average household size in the City declined in the decade from 2000 to 2010; from 4.07 persons per household in 2000 to 3.94 persons per household in 2010, contrary to the trend observed in the County (2.98 in 2000 and 2.98 in 2010). Estimates for 2015 and 2016 for the City suggest a possible leveling/uptick in population per household (to 4.03 persons per household in 2016).
- The median household income in the City was 9% below the median figure for the County in 2010. Further, the median income figure in the City grew slower during the 2000 to 2010 period (25% vs. 30% in the County.)
- As Figure 1 reveals, during the 2000 to 2010 time frame, the greatest growth in population by age group was evidenced among City residents 55 to 64 years of age (67%), those 45 to 54 years of age (24%), and those 65 years and over (20%).

The City trend in population 45 years or older is similar to that evidenced in many communities, a reflection of the aging of a group known as the Baby Boomers. Growth in this age group in

the City suggests consideration be given to assuring that facilities and services tailored to the special interests of seniors or mature adults are adequate to serve this burgeoning population group.

Figure 1
Population Change by Age Group
City of San Fernando: 2000-2010

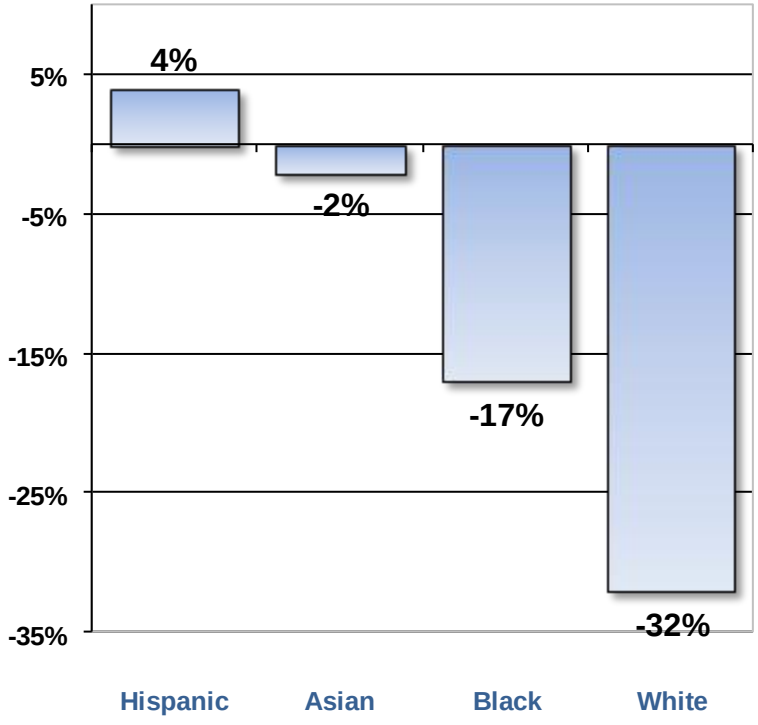


The pattern of growth in the City's population from 2000 to 2010 by age group was similar to the pattern among County residents where the highest rates of population growth were documented among residents 55 to 64 years of age (up 46%), those 45 to 54 years (19%) and those 65 years of age or older (up 15%).

- Figure 1 also reveals that those age groups evidencing the greatest decline in the City during the 2000 to 2010 time frame included residents 5 to 9 years of age (down 22%), those under 5 years (down 16%) and residents 10 to 14 years of age (down 12%). Thus, the volume of children less than 15 years has declined 17% as a group, a harbinger of potential change in needs for programs and facilities for residents in this age group. Similar age group declines were noted Countywide during the decade prior to 2010. Based on 2015 estimates, declines also continue to be estimated for residents less than 15 years.

- Examining the population of the City by age, residents 5 to14 years of age (the primary youth sports population group) represented 20% of the total population in 2000 and 16% in 2010. Adult recreation consumers aged 20 to 44 years constituted 40% of City residents in 2000, declining to 38% in 2010. Seniors 55 and over comprised nearly 12% of City residents in 2000 and grew to 17% in 2010.
- As a result of the changes in the distribution by age, the median age in the City grew from 27 years in 2000 to 31 years in 2010.
- Examining the City population by race and ethnicity, an increase was identified from 2000 to 2010 in the share of residents identifying themselves as Hispanic while declines in the share of residents identifying themselves as Asian/Pacific Islander, Black, or White. Similar race or ethnic diversification was also noted in the County trends.

Figure 2
Change in Population by Race/Ethnicity
City of San Fernando: 2000 to 2010



- More than half of City households (54%) in 2010 were households with children less than 18 years. A lower rate was noted Countywide (38%).

- A 2009 5-Year Estimate from the American Community Survey revealed that 82% of City households speak Spanish and 23% of these Spanish speaking households do not have a member 14 years of age or older who speaks English “very well” (described as linguistically isolated.)
- The City’s proportion of homeowners has grown somewhat over the ten-year period between Censuses (from 54% to 55%), similar to the County.
- The median housing value of $377,000 in the City in 2010 is 19% below the median value of $465,400 in the County as a whole.
- The 2010 median rental rate in the City is 7% below the median in the County.

FORECAST POPULATION GROWTH

Exhibit 2 presents a forecast of population growth within the City extending to 2040 based on the 2016 Final SCAG Regional Transportation Plan Growth Forecast by City. As Exhibit 2 illustrates, population growth in the City between 2020 and 2040 is expected to occur at a rate of less than 1% per year.

FORECAST HOUSING UNIT GROWTH

Exhibit 2 also presents a forecast of household growth within the City. As Exhibit 2 illustrates, household growth in the City during the 2020 to 2040 period is expected to occur at approximately 23 per year, on average.

1. Las Palmas Park
505 S. Huntington Street

Park Type: Community Park/Recreation Facility
Acreage: 7.50



Passive Recreation Elements
- (23) Picnic tables
- (3) Picnic Shelter
- (Y) Barbeques
- (Y) Drinking fountain
- (Y) Trash cans
- (Y) Benches
- (1) Perimeter walking trail/sidewalk
- (10) Aluminum Bleachers (4 at large baseball field, 2 per every other field)
- (8) Dug Outs (2 per field)



Active Recreation
- (1) Playgrounds
- (1) Group Fitness Area w/DG
- (2L) Full Court Basketball
- (4) Baseball fields (1L, 2 hooded youth fields, 2 adult)
- (1) Multi-Purpose Field/Open Turf Area

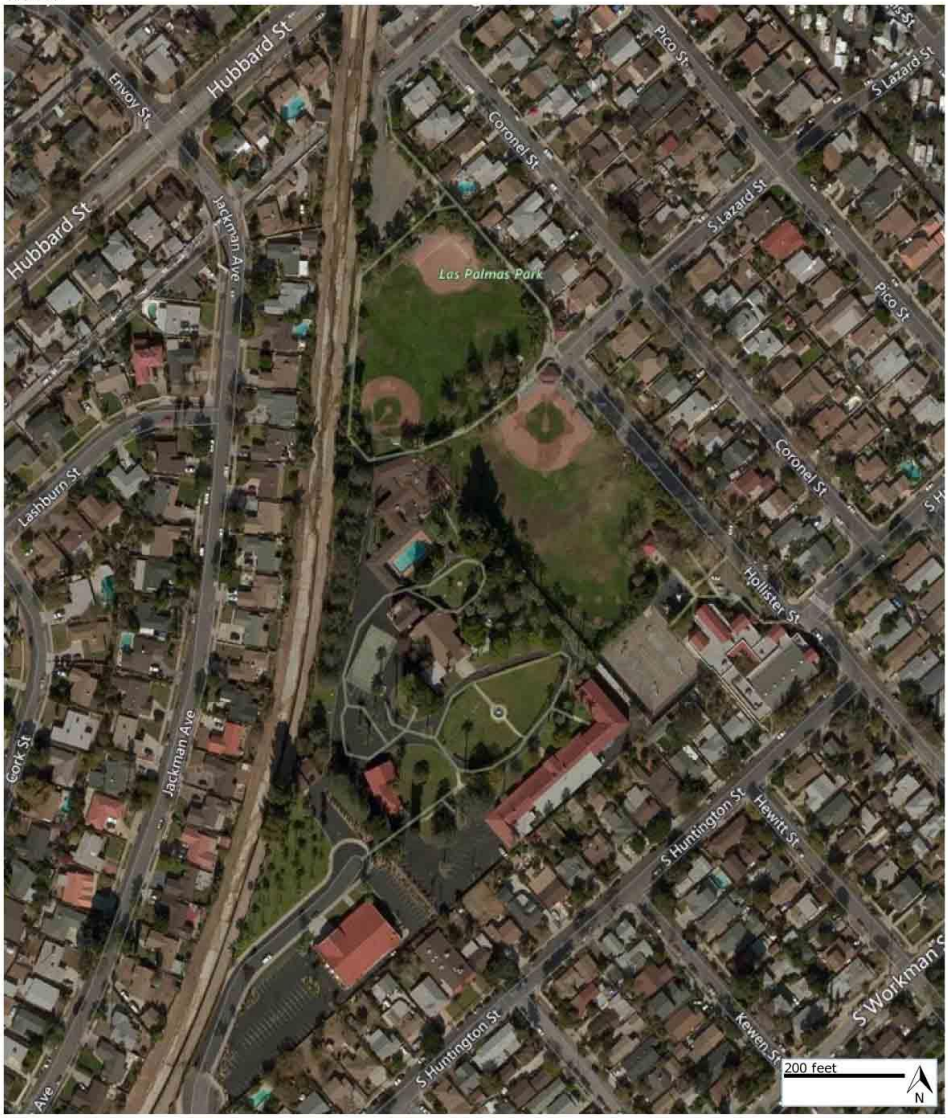
Other/Support Elements
- (1) Community Building w/restrooms
- (1) Indoor Gymnasium
- (2) Classrooms
- (1) Multi-Purpose room
- (2) Restroom Buildings w/maintenance/concession stand
- Painted “A Wall with a Mission” mural wall

Overall Park Condition
- Exercise equipment in good condition, appears new
- Buildings appears dated

Pedestrian and Vehicular Circulation
- 102 parking stalls, 2 lots

2016 Observations
- Baseball netting south west adjacent to Poverello of Assisi Retreat
- Mature trees
- Lots of benches, trash cans
- Lots of bare spots in turf, weeds

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2. Layne Park

120 N. Huntington Street

Park Type: Pocket Park
Acreage: 0.83



Passive Recreation Elements

- (4) Picnic tables with concrete pads
- (4) Barbeques
- (1) Drinking fountain
- (4) Trash cans

Active Recreation

- (1) Playgrounds
- (1) Half-Court Basketball
- (1) Multi-Purpose Field / Open Turf Area



Other/Support Elements

- (1) portable restroom

Overall Park Condition

- Play equipment and surfacing appears new, fenced from street alley only on east side, not north
- Poor park signage
- Basketball court in poor condition

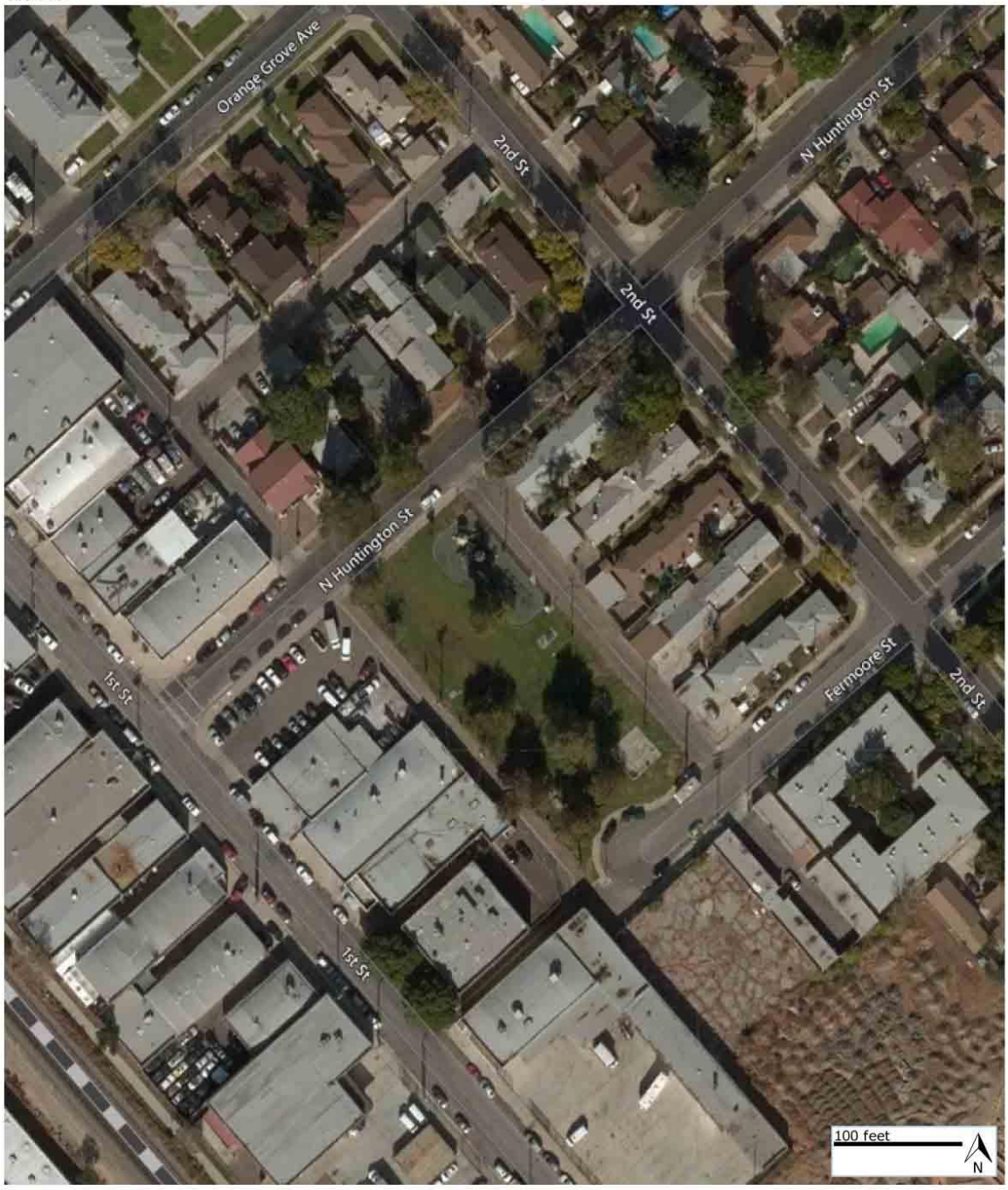
Pedestrian and Vehicular Circulation

- On street parking
- Adjacent alleys east and west
- No site circulation, only alleyways

2016 Observations

- Chainlink fencing along west side of property, adjacent to industrial alley
- Turf looks well watered
- Backflow fenced with gate
- Open turf areas and basketball court are exposed to street traffic
- Metal bollards along east side of property, adjacent to street alley

11/10/2016



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3. Pioneer Park
828 Harding Street

Park Type: Community Park/Recreation Facility
Acreage: 5.27





Passive Recreation Elements
- (8) Picnic tables
- (Y) Barbeques
- (Y) Drinking fountain
- (Y) Trash cans
- (Y) Benches
- (1) Picnic Shelter
- Dug outs
- Bleachers

Active Recreation
- (1) Playgrounds
- (2) Baseball
- (2) Tennis Courts
- (1) Full Court Basketball
- (1) Multi-Purpose Field / Open Turf Area

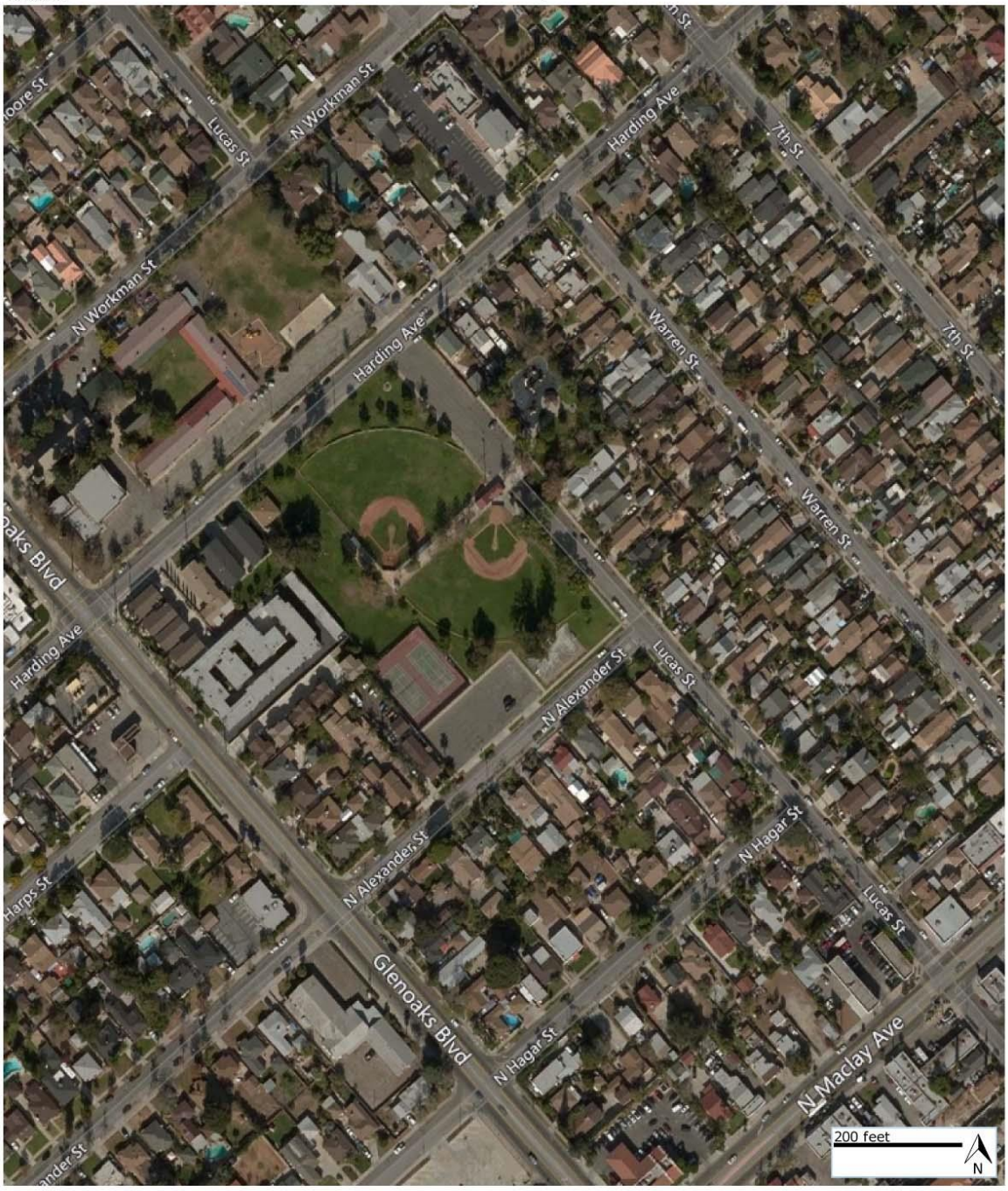
Other/Support Elements
- (1) Restroom
- (1) Concession Stand
- Scoreboards
- House?? On Property?

Overall Park Condition
- Basketball court appear in poor condition
- Tennis courts appear in poor condition
- Parking lot in need of repairs
- Turf looks well cared for
- Baseball fields appear in good condition

Pedestrian and Vehicular Circulation
- 89 Parking stalls (2 parking lots)
- Street Parking

2016 Observations
- Mature street trees
- Bare spots in turf

11/10/2016



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4. Recreation Park
208 Park Avenue

Park Type: Community Park/Recreation Facility
Acreage: 6.71

Passive Recreation Elements

- (36) Picnic tables
- (Y) Barbeques
- (Y) Trash cans
- (Y) Benches
- (2) Picnic Shelters

Active Recreation

- (1) Playgrounds
- (1L) Softball Field
- (1) Volleyball (indoor)
- (1) Full Court Basketball (indoor)
- (1) Walking/Fitness Trail
- (1) Multi-Purpose Field / Open Turf Area
- (2) Outdoor Fitness Area

Other/Support Elements

- (1) Community Building
- (1) Indoor Gymnasium
- (1) Multi-Purpose Room
- (2) Classrooms
- (2) Restrooms
- (1) Concession Stand
- (1) Restroom

Overall Park Condition

- Parking lot appears in good condition/recently renovated with median
- Community building looks in good condition
- Planter areas and turf look better maintained than other parks

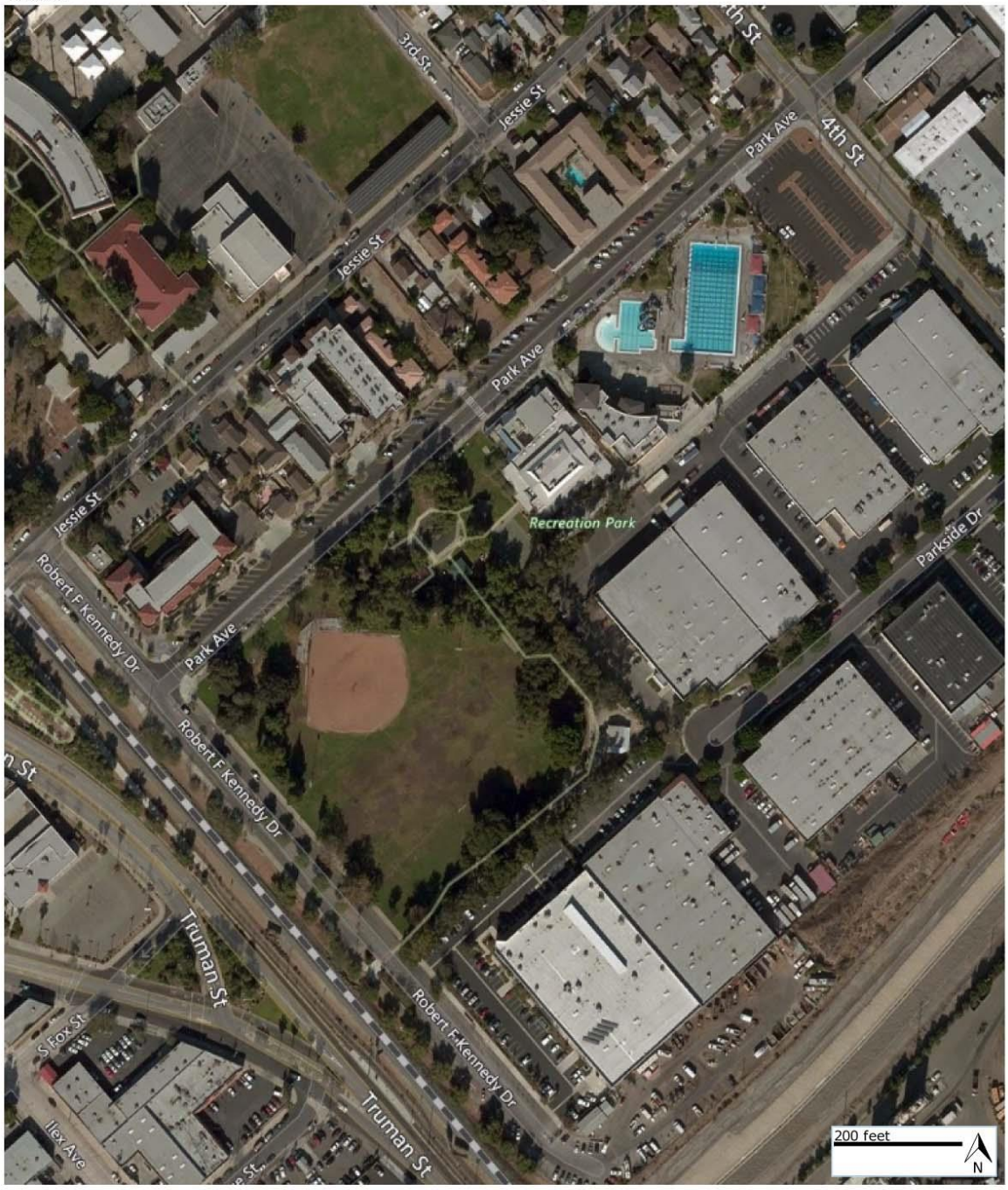
Pedestrian and Vehicular Circulation

- On street parking

2016 Observations

- Mature trees on site
- Bare spots in Turf

11/10/2016



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5. Rudy Ortega (Heritage) Park
2025 Fourth Street

Park Type: Neighborhood Park
Acreage: 3.32

Passive Recreation Elements

Active Recreation
- (1) Walking/Fitness Trail/Decomposed granite trails
- (1) Multi-Purpose Field / Open Turf Area

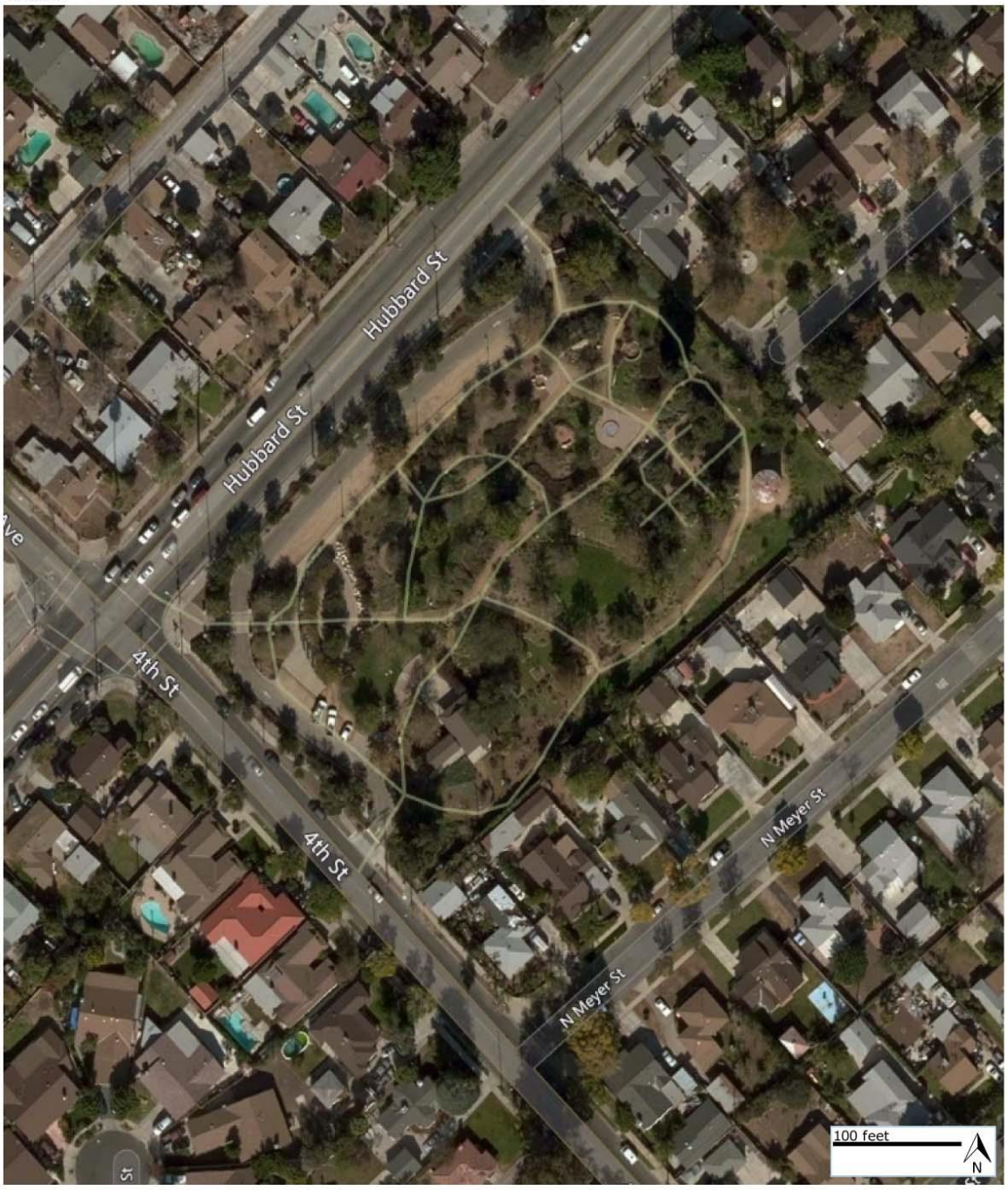
Other/Support Elements
- (1) Community room building
- (1) Restroom
- (1) Trash enclosure
- (1) Tea House

Overall Park Condition
- Building appears in good condition

Pedestrian and Vehicular Circulation
- 39 unmarked parking stalls (entry and exit point)

2016 Observations
- Fenced property on Fourth Street and Hubbard Street
- Native/Drought tolerant planting
- Park has enhanced paving, stone veneer columns, boulders, decomposed granite trails
- Unique fencing cutouts, corten steel wagon

11/10/2016



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6. Cesar E. Chavez Memorial

Corner of Wolfskill Street & Truman Street

Park Type: Pocket Park
Acreage: 0.48

Passive Recreation Elements
- (3) Trash cans
- (6) Benches

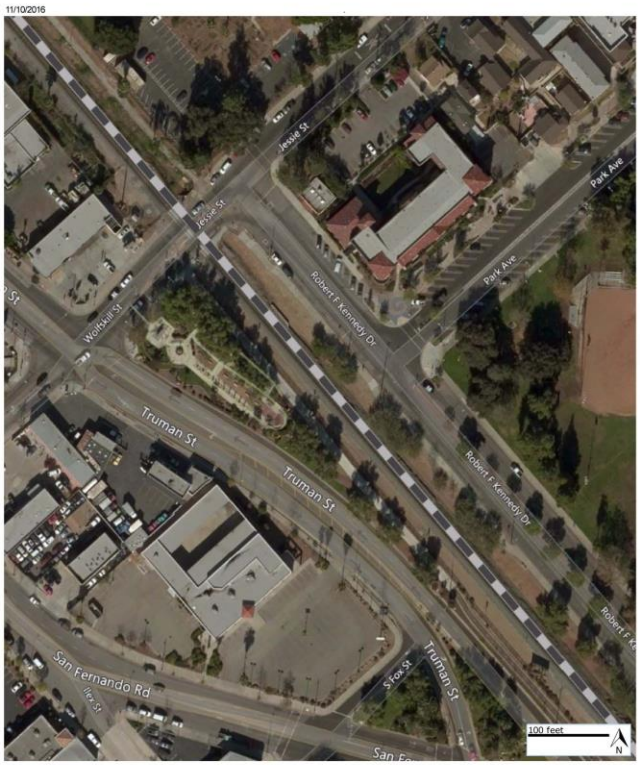
Active Recreation

Other/Support Elements

Overall Park Condition
- Lots of bare/dead areas in turf
- Mature/dead shrubs
- Sculpture, statue elements

Pedestrian and Vehicular Circulation
- On street parking

2016 Observations
- Passive walkthrough park
- Boulders, enhanced pavers, corten steel sculptures
- Painted mural wall



7. Pacoima Wash Natural Park
505 S. Huntington Street

Park Type: Natural/Linear Park
Acreage: 4.53 acres

Passive Recreation Elements
- (2) Picnic tables
- (2) picnic shelters

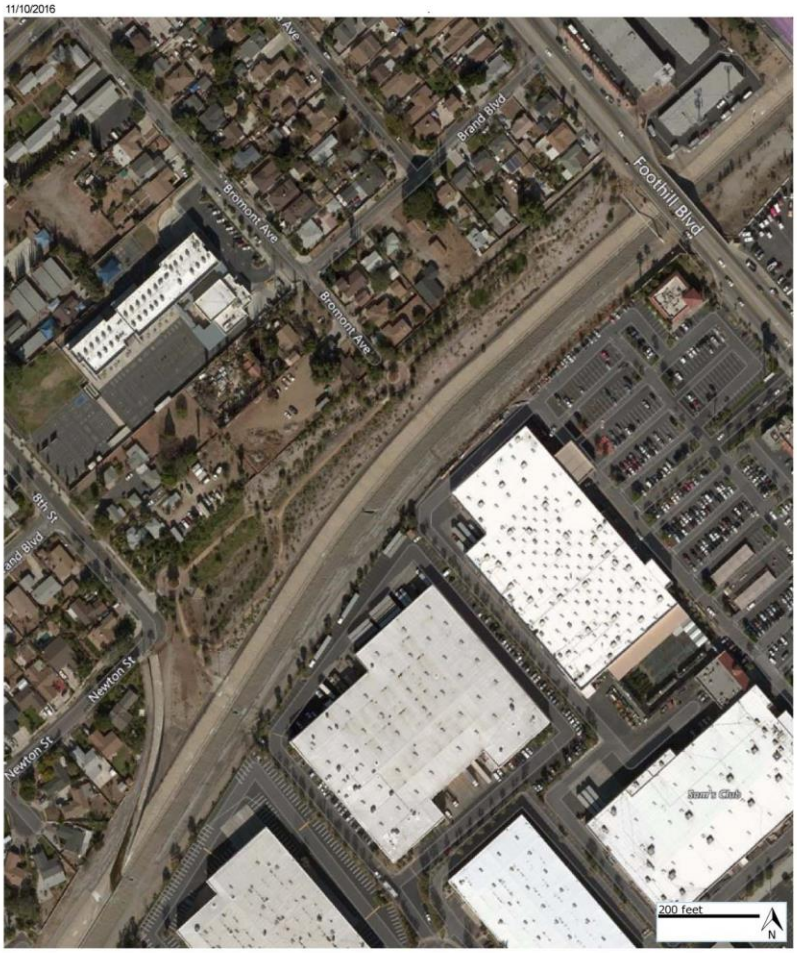
Active Recreation

Other/Support Elements
- (1) portable restroom

Overall Park Condition

Pedestrian and Vehicular Circulation
- Decomposed granite walking trail around basin, with pedestrian footbridge
- On street parking
- Access to trail from Foothill Blvd and Newton Street/8th Street

2016 Observations



8. Kalisher Park

551 S Kalisher St
Kalisher and Hewitt Street

Park Type: Pocket Park
Acreage: 0.11

Passive Recreation Elements
- (1) Drinking fountain
- (1) Trash cans
- (3) Benches

Active Recreation
- (4) Fitness Equipment

Other/Support Elements
- Small open turf area
- Dg fitness area

Overall Park Condition

Pedestrian and Vehicular Circulation
- On street parking

2016 Observations

9. Casa de Lopez Adobe

1100 Pico Street

Park Type: Special Use Facility
Acreage: 0.34

Passive Recreation Elements

Active Recreation

Other/Support Elements

Overall Park Condition

- Restored in 1975, and again in March 2015

Pedestrian and Vehicular Circulation

- On street parking

2016 Observations

- Free guided tours every 4th Sunday of the month, or by appointment
- Registered as a National Historical Site, state and county Historical Site

10. San Fernando Regional Pool / Aquatic Facility
300 Park Avenue

Park Type: Special Use Facility/Recreation Facility
Acreage: 3.07

Passive Recreation Elements
- (12) Picnic tables
- (7/4?) Picnic Shelters

Active Recreation
- (1) Olympic Size Pool
- 1 and 3 meter diving boards
- (1) small recreation pool w/spray features
- (1) water slide
- (1) splash pad area

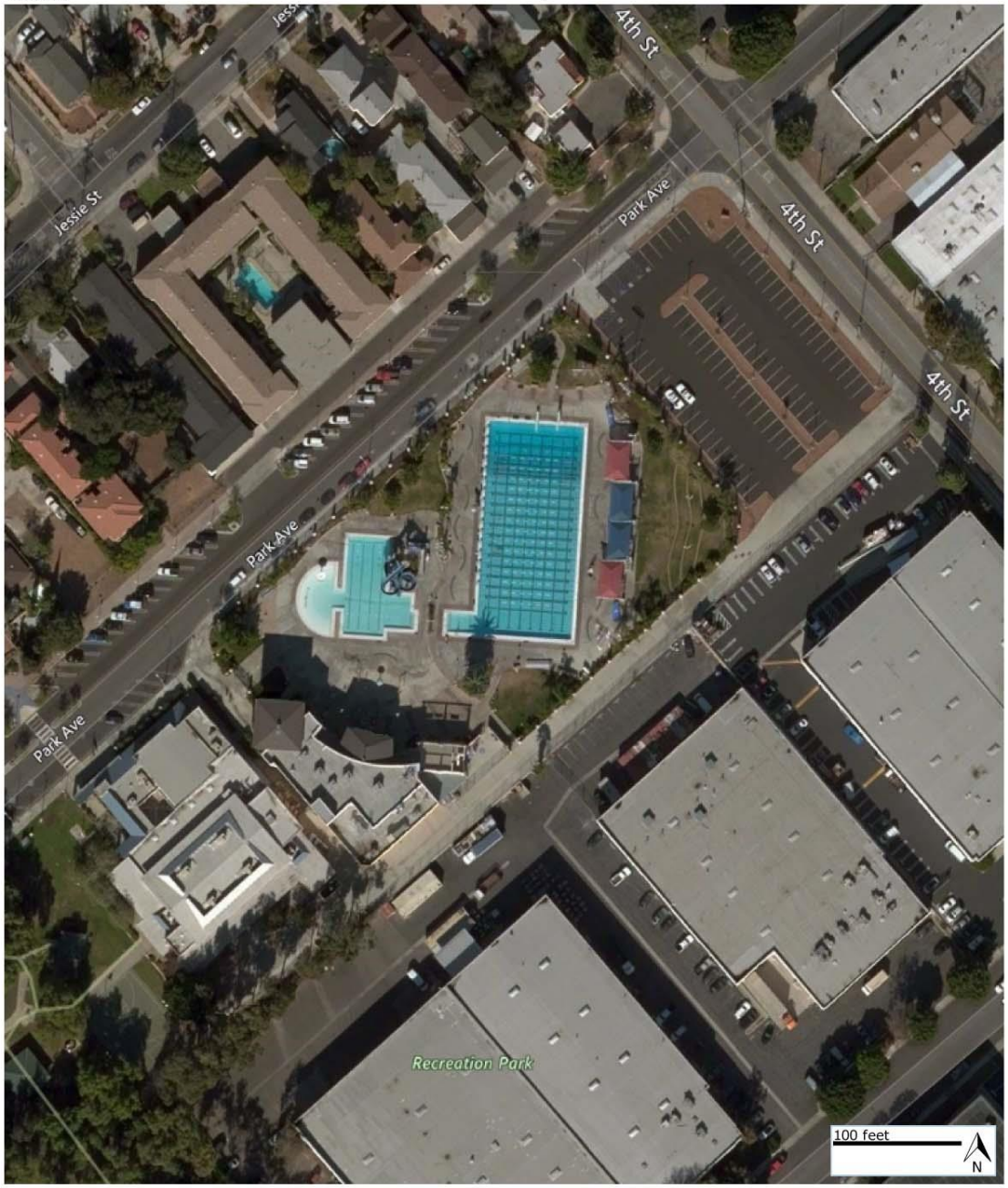
Other/Support Elements
- (1) classroom
- (1) community building
- (1) multi-purpose room
- (1) restroom
- (1) lifeguard office
- (1) lifeguard tower
- Changing area/locker room/showers
- Grass/amphitheater area

Overall Park Condition
- Site in excellent condition (built in 2008)

Pedestrian and Vehicular Circulation
- 81 parking stalls
- Trolley stop outside of facility

2016 Observations
- On street parking
- Fenced property
- Shrub areas missing some plants
- Operated by department of la parks and rec

11/10/2016



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11. San Fernando Community Center/Senior Center
208 Park Avenue

Park Type: Special Use Facility/Community Center/Senior Center
Acreage: 1.02

Other/Support Elements
- (1) community building

Overall Park Condition
- Site in excellent condition (built in 2008)

Pedestrian and Vehicular Circulation
- 81 parking stalls (shared with recreation park and regional pool)
- Trolley stop outside of facility

2016 Observations
- On street parking
- Fenced property
- Shrub areas missing some plants
- Operated by department of LA parks and rec

CITY OF SAN FERNANDO
PARK MASTER PLAN
COMMUNITY WORKSHOP #1
SUMMARY REPORT
March 9, 2017

INTRODUCTION

This report summarizes the results of the first of three consultant/city run workshops to be conducted as part of the public outreach effort to assist in the preparation of the Park Master Plan for the City of San Fernando. The workshop was held Thursday, March 9th, from 6:00 PM to 9:00 PM at the Las Palmas Park, located at 505 South Huntington Street in San Fernando. The Consultant Team worked with City Staff to develop and coordinate the workshop. Nineteen Community Members attended the workshop.

Ismael Aguila, Recreation and Community Services Director, welcomed participants and introduced the Project Team. Zachary Mueting, RJM Design Group, reviewed the overall process for the development of the Park Master Plan, presented the workshop objectives and proceeded to facilitate the process.

Workshop handouts were available in English and Spanish. A translator was onsite to translate verbally the Prezi Presentation as well as help facilitate the workshop for Spanish speaking attendees.

WORKSHOP GOALS

The goals of the workshop were presented before the launch of the workshop. The goals were as follows:

1. Provide an overview of the process.
2. Identify the most important community characteristics that make the City of San Fernando a great place to live, work and play.
3. Identify issues or trends that may be negatively impacting those characteristics.
4. Determine how parks, recreation and community services can best address these issues and support the community characteristics.
5. Hear and listen to the community's voice.

WORKSHOP PROCESS

Participants were divided into four (4) working groups for the workshop process. Each member of the group sat at a table of no more than six (6) participants with materials that included a flip chart, and markers to record their discussions. Groups were requested to select a recorder/presenter. During the course of the workshop, three topics were presented for individual consideration and group discussion. Below is a list of the topics discussed.

- Topic 1: What are the most important ***community characteristics*** that make the City of San Fernando a great place to live, work, and play?

- Topic 2: What are the ***issues or trends*** that may be negatively impacting those important community characteristics and should be considered in the Open Space, Parks and Recreation Master Plan?

- Topic 3: What role can parks, recreation and community services play in addressing those issues, and support the community characteristics that make the City of San Fernando a great place to live, work, and play?

Initially, participants were asked to individually respond on forms that were distributed before the presentation of each topic. They were encouraged to list as many responses that came to mind.

A group discussion then began with individual members of each group sharing their responses with the entire group. Fifteen minutes was allotted for the groups to gain consensus on their top three answers on the particular topic. Following each topic discussion, the group's presenter reported their findings to all of the workshop participants.

WORKSHOP SUMMARY

After the presentations were given, the consultant team identified the top three (3) answers of all groups for each of the topics presented. They are listed below:

TOPIC 1

What are the most important ***community characteristics*** that make the City of San Fernando a great place to live, work, and play?

- Security – Safe Environment
- Community Events and Programs
- Small Town Character

TOPIC 2

What are the ***issues or trends*** that may be negatively impacting those important community characteristics and should be considered in the Park Master Plan?

- Maintain and Increase Programs
- Traffic and Parking – Not Enough Bike Lanes
- Lack of Maintenance at Parks

TOPIC 3

What role can ***recreation and community services*** play in addressing those issues, and support the community characteristics that make the City of San Fernando a great place to live, work, and play?

- Continued Program Development
- Communication and Interaction with Community

CONCLUSION

Upon presentation of the top three priorities for each topic and the collection of all individual topic response forms, the workshop participants were thanked for their involvement and invited to attend the next workshop scheduled for this project. The second workshop is scheduled for Tuesday, April 4, 201 to be held at Recreation Park, located at 208 Park Avenue in San Fernando from 6:00 PM to 9:00 PM. The workshop adjourned.

The following charts represent the **exact wording** provided by each group on large format paper. They are aggregated here and color-coded to show the workshop consensus responses.

TOPIC #1 What are the most important ***community characteristics*** that make the City of San Fernando a great place to live, work, and play?

GROUP 1	GROUP 2	GROUP 3	GROUP 4
It is a good City to live in.	Diverse Community	Small community feel with a rich history.	Sports Groups
Security – feels like a safe City.	Small Town Character	SFPD - Safety	Programs
Good communication with residents. Example: Neighborhood Watch Program	Local Police Safe Environment	Community Events	Trails

Community Characteristics
Security – Safe Environment
Community Events and Programs
Small Town Character

TOPIC #2 What are the ***issues or trends*** that may be negatively impacting those important community characteristics and should be considered in the Park Master Plan?

GROUP 1	GROUP 2	GROUP 3	GROUP 4
Reduction of Security – Use of alcohol and drugs at parks.	Lack of Funds	Lack of maintenance at parks, inc. lighting and sidewalks and streets	Not enough bike lanes (multimodal)
Reduction of Programs – Need to maintain and increase programs and events.	Better collaboration with business and agencies	Speeding, parking issues – Lack of traffic calming	Continued promotion of programs
Maintenance of current park facilities – No toilet paper in bathrooms/ running water/dirty restrooms/fix drinking fountain.	Compromising Standards	More after school programs – teen center	Driving businesses
Need more shade in tot lot for kids to play on hot days.			

Issues or Trends
Maintain and Increase Programs
Traffic and Parking – Not Enough Bike Lanes
Lack of Maintenance at Parks

TOPIC #3 What role can ***recreation and community services*** play in addressing those issues, and support the community characteristics that make the City of San Fernando a great place to live, work, and play?

GROUP 1	GROUP 2	GROUP 3	GROUP 4
Maintain / increase programs / activities to keep our children busy and active and out of trouble. Keeps families together and healthy.	Experts in the field of RCS (Recreation Community Services)	More interaction with community. Re: needed programs/ suggestions/feedback	Water conservation
Services are good to maintain communication w/residents and serve children, teens, adults and seniors.	More programming for all.	More collaboration with local nonprofits	Tax divided equally
Recreation centers/parks allow residents to communicate w/each other and feel more like a community. We get to know our neighbors.	Be leaders.	Always start with premise of always being clean and safe.	Continued program development

City's Role
Continued Program Development
Communication and Interaction with Community

CITY OF SAN FERNANDO
PARK MASTER PLAN
COMMUNITY WORKSHOP #2
SUMMARY REPORT
April 4, 2017

INTRODUCTION

This report summarizes the results of the second of three workshops to be conducted as a part of the public outreach effort to assist in the preparation of the Park Master Plan. The workshop was held Tuesday, April 4th from 6:00 PM to 9:00 PM at Recreation Park, located at 208 Park Avenue in San Fernando. The Consultant Team worked with City Staff to develop and coordinate the workshop. Six residents attended the workshop. Ismael Aguila, Recreation and Community Services Director, welcomed participants and reviewed the overall process for the development and creation of the Park Master Plan Update. Ismael also presented the workshop purpose and proceeded to facilitate the process.





WORKSHOP GOALS

The goals of the workshop were presented before the launch of the workshop. The goals were as follows:

1. Provide an overview of the process.
2. Identify and discuss the best and worst sports/ recreation facilities in the City of San Fernando.
3. Identify top facility needs.
4. Determine the most important improvements needed to the City's sports and recreation facilities.
5. Begin to determine priorities for programs, services, and facilities.
6. Hear and listen to the community's voice.



WORKSHOP PROCESS

Participants were divided into two (2) working groups for the workshop process. Each member of the group sat at a table of no more than three (3) participants with materials that included a flip chart, and markers to record their discussions. Groups were requested to select a recorder/presenter. During the course of the workshop, 4 topics were presented for individual consideration and group discussion. Below is a list of the topics discussed.

- Topic 1: What are the ***best public sports / recreation facilities*** in the City of San Fernando? Why?
- Topic 2: What are the ***worst public sports / recreation facilities*** in the City of San Fernando? Why?
- Topic 3: What are the ***top facility needs*** in the City of San Fernando? Why?
- Topic 4: What are the ***most important improvements*** you would make to the City of San Fernando's sports and recreation facilities? Why?

Initially, participants were asked to individually respond on forms that were distributed before the presentation of each topic. They were encouraged to list as many responses that came to mind.

A group discussion then began with individual members of each group sharing their responses with the entire group. Fifteen minutes was allotted for the groups to gain consensus on their top three answers on the particular topic. Following each topic discussion, the group's presenter reported their findings to all of the workshop participants.

WORKSHOP SUMMARY

After the presentations were given, the consultant team identified the top consensus answers of all groups for each of the topics presented. They are listed below:

TOPIC 1

What are the ***best public sports / recreation facilities*** in the City of San Fernando? Why?

- Pool
- Recreation Park
- Las Palmas Park

TOPIC 2

What are the ***worst public sports / recreation facilities*** in the City of San Fernando? Why?

- Layne Park
- Pioneer Park
- Recreation Park

TOPIC 3

What are the ***top facility needs*** in the City of San Fernando? Why?

- Security / Police Patrol / Cameras
- Better Lighting

TOPIC 4

What are the ***most important improvements*** you would make to the City of San Fernando's sports and recreation facilities? Why?

- Maintenance/Courts/Fields Upgraded

CONCLUSION

Upon presentation of the top three consensus items for each topic and the collection of all individual topic response forms, the workshop participants were thanked for their involvement and invited to attend the next workshop scheduled for this project. The third and final Workshop is slated for May 11th, from 6-9pm. The workshop adjourned.

The following charts represent the **exact wording** provided by each group on large format paper. They are aggregated here and color-coded to show the workshop consensus responses.

TOPIC #1 What are the ***best public sports / recreation facilities*** in the City of San Fernando? Why?

GROUP 1	GROUP 2
Pool	Las Palmas Park (Multi-Fields)
Rec Park w/Enhancements/Improvements	Recreation Park
Trails/Walking	(Pool, Programming)
Las Palmas > Baseball Fields	

Best Facilities
Las Palmas Park
Pool
Recreation Park

TOPIC #2 What are the ***worst public sports / recreation facilities*** in the City of San Fernando? Why?

GROUP 1	GROUP 2
Layne Park – Stables, Canopies, Lighting, Bathrooms	Layne Park – No Restroom, No Shade, Too Small
Rec Park – Shade, Grass Bad	Pioneer Park – Baseball Fields too Small for Adult Sports
Pioneer – Needs Shade in Play Areas	
Heritage Park – Needs Lighting	

Worst Facilities
Layne Park
Pioneer Park
Recreation Park

TOPIC #3 What are the ***top facility needs*** in the City of San Fernando? Why?

GROUP 1	GROUP 2
Safety/Police/Cameras Rec Las Palmas	Better Lighting (LP & RP)
Lighting – All Parks	Better Security (P.D. Patrol, More Cameras)
Create a Dog Park at Layne Poop Bags at Park or Near Apts. – All Parks	Upgrade Restrooms
Shade – All Parks – Kids Play Area	Upgrade Drinking Fountains
	Speed Bumps

Facility Needs
Security / Police Patrol / Cameras
Better Lighting

TOPIC #4 What are the ***most important improvements*** you would make to the City of San Fernando's sports and recreation facilities? Why?

GROUP 1	GROUP 2
Safety – Patrol/Lighting/Cameras	Baseball Fields Upgraded (Dug-Outs, Diamonds, Etc.)
Equipment/Access for Special Needs	Outdoor Basketball – Courts Updated
Maintenance – Courts/Fields/Grass	Soccer Field at R.P. Upgraded
Shade – Canopies	
Instructor Back-Up	

Improvements
Maintenance/Courts/Fields Upgraded

CITY OF SAN FERNANDO
PARK MASTER PLAN
COMMUNITY WORKSHOP #3
SUMMARY REPORT
May 11, 2017

INTRODUCTION

Residents of the City of San Fernando, including participants from previous workshops, were invited to an overview of the Master Plan process, and summary of the recreation facility and program needs in the City. The workshop was held Thursday, May 11th, from 6:00 PM to 9:00 PM at the Las Palmas Park, located at 505 South Huntington Street in San Fernando.

Six (6) attendees participated in the evening's workshop discussions in one group. A summary of community outreach findings was presented, followed by a brief outline of the evening's workshop agenda.

THE PROCESS

Attendees were presented with a list of all the recreation facility needs identified through interviews, community workshops, sports organization questionnaire, and the community-wide phone survey. Participants individually prioritized the facility needs. Each individual then identified their top 10 priorities on large format paper. Then, the group discussed individual responses until a group consensus on the top 5 priorities was reached and recorded on large format paper. The group's conclusions were presented to all workshop participants and posted on the wall. Then a list of all recreation program needs identified throughout the process was presented, reviewed and discussed in the same manner. The results of the workshop were recorded in order to be included in the Master Plan documentation.

OVERVIEW OF RESULTS

Following are the two topics discussed and the associated consensus results.

1. What are the **Top Recreation Facilities Needed** in the City of San Fernando?

- Maintenance
- Basketball Courts
- Bike Lanes/Paths
- Fitness Center
- Lights at Fields
- Lights at Parks/Streets
- Parking
- BBQ

2. What are the **Top Recreation Programs Needed** in the City of San Fernando?

- Arts District/Cultural Arts
- Community Events
- Health
- Maintain Existing Programs
- Security at Parks
- Special Needs Programs
- Teen Program/Services

The following charts represent the **exact wording** provided by each group on large format paper. They are aggregated here and color-coded to show the workshop consensus responses.

TOPIC #1 What are the **Top 5 Recreation Facilities Needed** in the City of San Fernando?

TOP RECREATION FACILITY NEEDS
Maintenance (6)
Basketball Courts (4)
Bike Lanes/Paths (4)
Fitness Center (4)
Lights at Fields (4)
Lights at Parks/Streets (4)
Parking (4)
BBQ (4)

TOPIC #2 What are the **Top 5 Recreation Programs Needed** in the City of San Fernando?

TOP RECREATION PROGRAM NEEDS
Arts District/Cultural Arts (6)
Community Events (5)
Health (5)
Maintain Existing Programs (5)
Security at Parks (4)
Special Needs Programs (4)
Teen Program/Services (4)

RJM DESIGN GROUP

City of San Fernando
Parks and Recreation Master Plan Update **March 28, 2017**

Questions for Community Stakeholders

1. What are the most important **issues** in the Community related to the Parks, Recreation Facilities, Programs and Services currently provided?

2. What are the most important **services and facilities** for residents in the **future**?

3. What does the Parks and Recreation Department do **best** in providing facilities, programs, and services to community residents?

4. How can the Parks and Recreation Department **improve** in providing facilities, programs, and services to community residents?

5. What is your **vision** for park and recreation services and facilities in **2027** (ten years from now)?

6. What is the one **program**, class or activity you would most like to see added in San Fernando to meet the needs of the community?

7. What is the one recreation **facility** you would most like to see added in San Fernando to meet the needs of the community?

8. Additional Comments

Stakeholder Summary Responses:

Question 1 Summary: All Interviews

Communication with community:

1. People are unaware of parks that exist in community.
2. Lack of education and outreach with community information.
3. People are uneducated about park design in terms of native plantings and history of cultural importance in parks such as Rudy Ortega, native plantings and native people.
4. City does very poorly in reaching out to community. Flyers are not enough.
5. Lacking community information / communications outreach.

Facility Maintenance:

1. Fields not getting enough rest due to sports leagues.
2. Man hours it takes to do the maintenance vs. what is available.
3. Reduction in work force with buildings getting older.
4. Upgraded facilities / Kitchen at Rec Park is not usable.
5. Parks lack planning for dedicated event power.
6. Facilities need upgrades.
7. Growing transient population.
8. Increase in illicit activity / beyond normal wear and tear. Noticeable increase causing additional maintenance.

Parks and Recreation Department Modifications:

1. Money / Reduced Staffing.
2. Need new blood in department.
3. Not a lot of “new” development in terms of programs.
4. Parks and Rec Department seems to be stagnated. Doing business as usual.
5. Lack manpower from parks and recreation department.

Facility Upgrades:

1. Lighting – Pedestrian lights at parks.
2. Surveillance systems.
3. More park space “Active” not pocket parks.

Other:

1. Overutilization of parks and underutilization of parks. Parks do not have equal user participation.
    a. Design of Team Room at Rudy Ortega Park is too small to hold any sizeable events.
    b. Other parks such as San Fernando Recreation Center are over utilized.
2. Ongoing feud with little league @ Las Palmas Park.
3. More senior services / other programming.
4. Nothing / No issues.

Question 2 Summary:

Arts Programs:

1. Arts programs and facilities.
2. Possibly use the old theaters that are going out of business to repurpose buildings to house more arts facilities.
3. Having an Arts District.

More Active Recreation Fields / Facilities / Programs:

1. Services: Active residents / More adult sports or exercise based programs.
2. Facilities: Track / signage to see how far you have walked or how many calories you have burned.
3. Lacking green space within the City / Need more mini parks.
4. Have multiple large parks throughout the city that can host events in different geographic regions.
5. More park facilities for “active recreation” / Field Sports.

More Programs:

1. Sustaining meals on wheels for seniors.
2. Sustainability of current programs.
3. Maintain and expand community events.
4. Numbers (people) to support programs.

Other:

1. Lighting at parks. Increase safety for pedestrians.

Question 3 Summary:

Programs:

1. Healthy Programs.
2. Senior Programs.
3. Great programs.
4. Need more programs involving other communities to bring money into the city.
5. Programs make it better, but the best is simply the parks.
6. Able to accommodate multiple programs / both outside and inside organizations.
7. People want to get out / City hosts events for all people and cultures.

Others:

1. The Parks themselves. Having a place to go. Clean Safe Places.
2. With current staff levels city does a good job in what they do accomplish.
3. Partnering with other organizations to support programs.
4. Do a lot with little budget.
5. Communication / Customer service w/ leagues.

Question 4 Summary:

Need for Communication:

1. Poor job of interfacing with newspapers / media sources.
2. City needs a Public Relations Person.
3. Communication to community.

Facilities becoming dated and need of repair:

1. Quality of Facilities.
2. Not having enough money to support maintenance issues.
3. Parks changing over time have caused facilities to expand beyond their original design (example irrigation that has different zones causing flooding at the same time not enough water).
4. Doing patch work now. Need to update facilities to keep maintenance possible. Older equipment breaks more often beyond a regular schedule).
5. Equipment is dated.
6. Facilities “Buildings” getting older and seem dated.
7. Need more sports lighting / security lighting.

Staffing:

1. City Parks and Recreation does not have enough staff.
2. Not having enough maintenance staff.
3. Staff increase in interdepartmental communication / staff updates.
4. Lack of manpower in departments.
5. Need more staff / build departments (cultural arts department under parks and recreation).
6. Department is only open during certain hours.

Question 5 Summary:

1. A more joyful department / less frustrated, a department that feels more supported. A community that fully sees the benefit of parks and recreation, arts, and physical activity.
2. A city that has a stronger foundation of support of Parks.
3. A more educated and enlightened city council and administrative staff who sees value in parks and recreation as well as the budgetary and funding issues it faces.
4. Partnering with other organizations. Improved facilities. Cultural arts programs. Balanced departmental growth with a better training for staff to elicit buy in.
5. ‘Bright’ updated facilities with proactive maintenance capabilities.
6. More active parks with modern park amenities. Continued Senior program development.
7. City council to develop an interest in the community and the services they (city) provide. More senior active recreation services. Proposed 1 or .5 cent tax to support parks and recreation.
8. Having a sense of “welcome” with facilities and programs. Community feeling invited to recreate. Adding park space will provide additional sports options that will increase the sport programs. Build a sense of community.



Question 6 Summary:

Youth Programs:

1. Teen Program.
2. Youth Council.
3. Afterschool programs.

Soccer:

1. indoor (fenced) soccer.
2. Synthetic Field / Soccer Programs.

Others:

3. Arts Programs
4. Branch out to different sports / youth volleyball.
5. Currently city has good programs.
6. Developing exercise programs for youth and seniors.
7. Dance Programs.
8. Tennis Programs.

Question 7 Summary:

1. Performing Arts Center.
2. Upgrade facilities. We don't need any new additional facilities.
3. Lights on Las Palmas Park.
4. Possibly add an indoor (fenced) soccer court.
5. Develop a skate park.
6. More parks like Layne Park.
7. Informal gathering center for educational games / homework assistance that is not the library: Teen Center.
8. Multi use facilities.
9. Basketball courts (outdoor).
10. Updated facilities.

Stakeholder Summary Responses:

Question 1 Summary: Interview 1

Question 1:

1. Overutilization of parks and underutilization of parks. Parks do not have equal user participation.
    a. Design of Team Room at Rudy Ortega Park is too small to hold any sizeable events.
    b. Other parks such as San Fernando Recreation Center are over utilized.
2. People are unaware of parks that exist in community.
3. People are uneducated about park design in terms of native plantings and history of cultural importance in parks such as Rudy Ortega, native plantings and native people.
4. Lack of education and outreach with community information.
5. Ongoing feud with little league @ Las Palmas Park.
6. City does very poorly in reaching out to community. Flyers are not enough.

Question 2:

1. Arts programs and facilities.

Question 3:

1. With current staff levels city does a good job in what they do accomplish.

Question 4:

1. Poor job of interfacing with newspapers / media sources.
2. City needs a Public Relations Person.
3. City Parks and Recreation does not have enough staff.

Question 5:

1. A more joyful department / less frustrated; a department that feels more supported. A community that fully sees the benefit of parks and recreation, arts, and physical activity.
2. A city that has a stronger foundation of support of parks.
3. A more educated and enlightened city council and administrative staff who sees value in parks and recreation as well as the budgetary and funding issues it faces.

Question 6:

1. Arts Programs.

Question 7:

1. Performing Arts Center.

Interview 2

Question 1:

1. Money / Reduced Staffing.
2. Need new blood in department.
3. Parks and Recreation Department seems to be stagnated. Doing business as usual.
4. Not a lot of "new" development in terms of programs.
5. Facilities need upgrades.

Question 2:

1. Sustainability of current programs.
2. Numbers (people) to support programs

Question 3:

1. Able to accommodate multiple programs / both outside and inside organizations.
2. Partnering with other organizations to support programs.

Question 4:

1. Quality of Facilities.
2. Communication to community.

Question 5:

Partnering with other organizations. Improved facilities. Cultural arts programs. Balanced departmental growth with a better training for staff to elicit buy in.

Question 6:

1. Teen Program.
2. Youth Council.
3. Branch out to different sports / youth volleyball.

Question 7:

1. Upgrade facilities. We don't need any new additional facilities.
2. Lights on Las Palmas Park.

Interview 3

Question 1:

1. Growing transient population.
2. Increase in illicit activity / beyond normal wear and tear. Noticeable increase causing additional maintenance.
3. Fields not getting enough rest do to sports leagues.
4. Man hours is takes to do the maintenance vs. what is available.
5. Reduction in work force with buildings getting older.

Question 2:

1. Services: Active residents / More adult sports or exercise based programs.
2. Facilities: Track / signage to see how far you have walked or how many calories you have burned.
3. Lighting at parks. Increase safety for pedestrians.

Question 3:

1. The Parks themselves. Having a place to go. Clean Safe Places.
2. Programs are make it better but the best is simply the parks.

Question 4:

1. Not having enough maintenance staff.
2. Not having enough money to support maintenance issues.
3. Parks changing over time have caused facilities to expand beyond their original design (example irrigation that has different zones causing flooding at the same time not enough water).
4. Doing patch work now. Need to update facilities to keep maintenance possible. Older equipment breaks more often beyond a regular schedule).

Question 5:

1. 'Bright' Updated facilities with proactive maintenance capabilities.

Question 6:

1. Currently city has good programs.
2. indoor (fenced) soccer.

Question 7:

1. Possibly add an indoor (fenced) soccer court.

Additional:

1. Past (Police Department) PD has worked closely with parks. Would like to see an increase in PD / Community involvement in Parks.

Interview 4

Question 1:

1. Lighting – Pedestrian lights at parks.
2. Surveillance systems.
3. Upgraded facilities / Kitchen at Rec Park is not usable.
4. More park space “Active” not pocket parks.
5. More senior services / other programming.

Question 2:

1. Sustaining meals on wheels for seniors.
2. Maintain and expand community events.

Question 3:

1. Healthy Programs.
2. Senior Programs.

Question 4:

1. Staff increase in interdepartmental communication / staff updates.

Question 5:

1. More active parks with modern park amenities. Continued Senior program development.

Question 6:

1. Developing exercise programs for youth and seniors.

Question 7:

1. Develop a skate park.
2. More parks like Layne Park.

Additional:

1. Wifi in parks.
2. Would like to see a deferred maintenance list in document.

Interview 5

Question 1:

1. Lacking community information / communications outreach.
2. Lack manpower from parks and recreation department.
3. Parks lack planning for dedicated event power.

Question 2:

1. Lacking green space within the City / Need more mini parks.
2. Have multiple large parks throughout the city that can host events in different geographic regions .
3. Having an Arts District.
4. Possibly use the old theaters that are going out of business to repurpose buildings to house more arts facilities.

Question 3:

1. Do a lot with little budget.
2. People want to get out / City hosts events for all people and cultures.
3. Great programs.
4. Need more programs involving other communities to bring money into the city.

Question 4:

1. Lack of manpower in departments.
2. Department is only open during certain hours.
3. Need more staff / build departments (cultural arts department under parks and recreation).

Question 5:

1. City council to develop an interest into community, and the services they (city) provide. More senior active recreation services. Proposed 1 or .5 cent tax to support parks and recreation.

Question 6:

1. Dance Programs.
2. Afterschool programs.

Question 7:

1. Informal gathering center for educational games / homework assistance that is not the library: Teen Center.

Additional:

1. City needs a PR person. Go beyond the digital noise go out and hand out flyers.
2. Develop communication partnerships.

Interview 6

Question 1:

1. Nothing / No issues.

Question 2:

1. More park facilities “active recreation” / Field Sports.

Question 3:

1. Communication / Customer service w/ leagues.

Question 4:

1. Facilities “Buildings” getting older and seem dated.
2. Equipment is dated.
3. Need more sports lighting / security lighting.

Question 5:

1. Having a sense of “welcome” with facilities and programs. Community feeling invited to recreate. Adding park space will provide additional sports options that will increase the sport programs. Build a sense of community.

Question 6:

1. Synthetic Field / Soccer Programs.
2. Tennis Programs.

Question 7:

1. Multi use facilities.
2. Basketball courts (outdoor).
3. Updated facilities.

Additional:

1. Get PD more involved into the community. “meet and officer in the parks day”.

Community Inspired Spaces
RJM DESIGN GROUP

SPORTS ORGANIZATION QUESTIONNAIRE

Date _____

Name of your League or Sports Organization _____

Sport or Activity_____

Contact Person _____ Phone # _____ E-mail_____

Address: _____

Governing/Umbrella Organization Name and Contact Info_____

_____

Which Months of Year is your MAIN Season Played:

Pre-Season _____ Regular Season _____

Current # of Teams (Indicate Year of Season) _____(_____)

Total Current # of Players/Participants by Gender: Male_____ Female_____

Average # of Players per Team _____

Approximate % of players/participants living in San Fernando_____

For each division or level of your organization, please name the level and identify the number of players/participants and the age range of the players/participants in that level.

LEAGUE DIVISIONS	# PLAYERS	AGE RANGE OF PLAYERS/PARTICIPANTS

Does your sports organization/league include traveling teams that play outside San Fernando?

Yes ____ If Yes, List facilities/fields/courts and city where they play/participate? _____

_____

If Yes, What % of games/activities are played outside San Fernando? _____

No ____

ORGANIZED LEAGUE GAMES

On average, what is the length of time per Organized League Game_____

Where do your **Organized Games** CURRENTLY take place? **List all facilities whether or not they are in the City of San Fernando.** (Please indicate **# of fields/courts** used **at each location** and IF those fields/courts have **lights.**)

Park or Facility Name	Number of Fields/Courts Used	Lit or Unlit

For each day you play **Organized League Games**, list the day(s) of the week, the name of each park or facility used, the number of fields/courts used that day, the number of organized league games played that day on each field/court, and the times during which the park or facility is typically used on that day.

Day(s) of Week	Park or Facility Used That Day	Number of Fields Used That Day	Number of Games That Day	Field Use Times

PRACTICES

On average, what is the length of time per Practice slot during the Regular Season? _____

On average, what is the number of Practices/Week for each team during the Regular Season? _____

Where do your Practices CURRENTLY take place? **List all parks/facilities whether or not they are in the City of San Fernando.** (Please indicate # **of fields/courts** used **at each location** and IF those fields/courts have **lights**)

Park or Facility Name	Number of Fields/ Courts Used	Lit or Unlit

TOURNAMENTS

Does your sports organization/league participate in tournaments?

Yes ___ If yes, how many tournaments per year? _____

If yes, do you conduct these tournaments or are they conducted by others? _____

If yes, where do the tournaments that you conduct take place? _____

_____

If yes, do you conduct any of these tournaments to raise funds? Yes _____ No _____

If yes, how many of your tournaments each year do you conduct to raise funds? _____

No ____

MAINTENANCE

How would you rate the maintenance of the facilities your organization uses in San Fernando? Please indicate the rating for each of the facilities you are using.

Rating	**Facility(ies)**
Excellent _____	_____
Good _____	_____
Fair _____	_____

If fair, why do you say that? _____

Poor _____ _____

If poor, why do you say that? _____

What types of field/court maintenance needs improvement (if any)?_____

_____

_____

Community Inspired Spaces
RJM DESIGN GROUP

FACILITY USE FEES

How would you rate the fees you pay for use of the fields/courts or do you not pay fees?

Very High _____ Somewhat High _____ About Right _____ Somewhat Low _____ Very Low _____

Don't pay fees _____

SCHEDULING

Describe how your organization handles scheduling and coordination of field/court use. Indicate who you work with at the City of San Fernando for scheduling and if procedures are satisfactory.

_____

_____

What other comments do you have concerning field/court usage? _____

_____

PLAYER VOLUME FORECAST

What is the total FORECAST # of players/participants and teams in your organization/league next season (state the year)?

Players/Participants: _____ Year/season: _____ Teams: _____

What % of increase (+) / decrease (-) do you expect in league enrollment in the next 5 years

2017_____ 2018_____ 2019 _____ 2020 _____ 2021 _____

FIELD/COURT NEEDS

What facility or facilities (fields/courts/etc.) does your organization currently need to house your activities (indicate both those facilities you are using plus any additional facilities you need at the current time).

_____

_____

_____

What improvements/amenities would you like to see added to the facilities your group uses (i.e. lights, seating /bleachers, team benches, storage, concessions, restrooms, backstops, fencing, parking, etc.)?

Facility	**Improvements/Amenities**
_____	_____
_____	_____
_____	_____
_____	_____

What additional facilities do you estimate your organization will need in the next five years?

_____

_____

_____

_____

Exhibit 1

TABULATION OF INFORMATION FROM SAN FERNANDO SPORTS ORGANIZATION QUESTIONNAIRE

Sport/Team (% of Participants from San F.)	# Players	Season	Ages	Game Fields/Courts Used	Practice Fields/Courts Used
Youth Baseball					
San Fernando National Little League (80%)	156	March - July	4-15	Pioneer Park - 2 fields	Pioneer Park - 2 fields
Junior	n.a.		13-15	San Fernando Recreation Park - 1 field	San Fernando Recreation Park - 1 field
Major			11-12		
Minor			9-10		
Farm			7-8		
T-Ball			4-6		
Santa Rosa Youth Athletics (35%)	176	March-June	3-15	Las Palmas Park - 4 fields	Las Palmas Park - 1 field
Pony	n.a.		12-15		Outside of San Fernando:
Bronco			11-12		Brand Park (Mission Hills) - 2 fields
Mustang			9-10		El Cariso Park (Sylmar) - 4 fields
Pinto			7-8		Carey Ranch Park (Sylmar) - 2 fields
Shetland			5-6		Sylmar Park (Sylmar) - 4 fields
T-Ball			3-4		
Adult Softball					
Adult Men's Wooden Bat Softball League	78	March-May	n,a,	San Fernando Recreation Park - 1 field	No Practice
City of San Fernando		June-Sept.			
		October-Dec.			
Adult Coed Softball (28%)	82	March-May	n.a.	San Fernando Recreation Park - 1 field	No Practice
City of San Fernando		June-Sept.			
		October-Dec.			
Youth Soccer					
Youth Speak Collective - Club Futbolito (40%)	71	Fall- Nov.-Jan.	11-16	San Fernando Recreation Park - 1 field	San Fernando Recreation Park - 1 field
6-8 Grade	54	Spring-Mar.-May	11-14		
u 16	17		15-16		
Adult Soccer					
Minor Soccer League of So. California (80%)	500	Mar.-Sept.	18+	San Fernando Recreation Park - 1 field	Hansen Dam (Lake View Terrace) - 1
E.S.	136		18+	Outside of San Fernando:	field
Major	190		18+	El Cariso Park (Sylmar) - 1 field	
Primera	174		18+	Ritchie Valens (Pacoima) 1 - field	

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Exhibit 1
Tabulation of Information from San Fernando Sports Organization Questionnaire

Sport/Team (% of Participants from San F.)	# Players	Season	Ages	Game Fields/Courts Used	Practice Fields/Courts Used
Youth Basketball					
Youth Basketball (63%)	146	Dec. - March	5-17	San Fernando Rec. Park Gym - 1 court	San Fernando Rec. Park Gym - 1 court
City of San Fernando		June - Sept.		Las Palmas Park Gym - 1 court	Las Palmas Park Gym - 1 court
Lower Div. 5-6	19		5-6		
Lower Div. 7-8	31		7-8		
Lower Div. 9-10	31		9-10		
Lower Div. 11-13	37		11-13		
Lower Div. 14-17	28		14-17		

Exhibit 2

SUMMARY OF COMMENTS FROM SAN FERNANDO SPORTS ORGANIZATION QUESTIONNAIRE

Sport/Team	Rating/Comments re: Maintenance	Rating of Fees	Comments Concerning Field Usage	Current Need and Improvements/Amenities Desired	Type of Facility: Additional Facilities Needed - Next 5 Years
Youth Baseball					
San Fernando National Little League	Good Restrooms and Snack Bar	Don't Pay Fees	Under contract with Parks and Rec.	Current Need: Nothing Listed Amenities Desired: Pioneer Park - lights bleachers, storage, fences, batting cages. San Fernando Rec. Park - concession stand, fencing, storage.	Pioneer Park - would like to have a T-ball field.
Santa Rosa Youth Athletics	Fair - Las Palmas Park It's an old park and needs updating on baseball field. Maintenance: All 4 fields need updating or maintenance in simple items like base pegs, dugouts, home plate, back stops, water supply valve busted.	About Right	We work with Ismael Aguila and Maria Calleros and Virginia Deidker. We are satisfied. Stop letting soccer and football organizations use fields for their practices. They mess up outfield. These are baseball fields.	Current Need: All baseball fields at Las Palmas Park. Las Palmas Park is only facility used. Amenities Desired: restroom, lighting on fields 2 & 3, backstop on field #1, irrigation valve on field #2, all-dugouts.	None
Adult Softball					
Adult Men's Wooden Bat Softball League City of San Fernando	Good - Softball Field at Recreation Park Maintenance: Drainage, leveling of dirt/infield.	Don't Pay Fees	Internal program - all scheduling is done by program staff. Dual program schedule - soccer/football groups on open field during softball games.	Current Need: Internal programs have priority on facility usage. Softball field and appropriate equipment storage space. Amenities Desired: Recreation Park - field leveling, storage space for equipment.	If number of teams increases, the league will need more field time to accommodate additional games.
Adult Coed Softball City of San Fernando	Good - Softball Field at Recreation Park Maintenance: Drainage, leveling of dirt field.	Don't Pay Fees	Internal program - all scheduing is done by staff. Dual program schedule - soccer/football groups on open field during softball games.	Current Need: Internal programs have priority on facility usage. Softball field plus storage for equipment. Amenities Desired: Recreation Park - field leveling, storage space (appropriate).	More field space or time - if we have an increase of teams. We'll need additional nights to run.

Page 2
Exhibit 2
Summary of Comments from San Fernando Sports Organization Questionnaire

Sport/Team	Rating/Comments re: Maintenance	Rating of Fees	Comments Concerning Field/Court Usage	Current Need and Improvements/Amenities Desired	Type of Facility: Additional Facilities Needed - Next 5 Years
Youth Soccer					
Youth Speak Collective-Club Futbolito	Fair - Recreation Park Uneven field, mud and water pool after rain or overwatering Maintenance: Grading, and water absorption. Even grass maintenance.	Don't Pay Fees	Submit a calendar for a 4 month period of use to be approved by Maribel Perez, Park Supervisor.	Current Need: Soccer fields, restrooms at Recreation Park, water fountain closer to field, team benches or bleachers, or several picnic tables. Amenities Desired: Water fountains, restrooms that are well lit, sideline benching.	Storage space.
Adult Soccer					
Minor Soccer League of Southern California	Good - San Fernando Park Maintenance: Field is uneven and has holes, all the lights do not always work.	About Right	We work with Maria Calleros for field reservations and she does excellent work.	Current Need: San Fernando Park (Cesar E. Chavez Memorial Park). Amenities Desired: Light, benches, storage, open restrooms.	Access to more available fields with lights, both synthetic turf and natural grass, with abundant parking and clean restrooms, and plenty of trash bins.
Youth Basketball					
Youth Basketball City of San Fernando	Good - San Fernando Recreation & Las Palmas Park Maintenance: Periodic deep cleaning of the gym floors at both facilities.	Don't Pay Fees	Internal Program - all scheduling is done by staff.	Current Need: Internal programs have priority access to both facilities (SF & LP) Amenities Desired: Las Palmas - wood gym floors, bleachers/seating, automated/retractable backboards SF Rec Park - bleachers/seating, automated backboards.	Additional gym for open play during the season or additional practice space. Gym with adequate/enough seating.

1041QUEST/FEBRUARY 2017 EDIT:
GENDER
FEMALE.....5-1 MALE.....-2 VALIDATE:

FINAL REV1

City of San Fernando Parks and Facilities Condition and Utilization Assessment Study
Resident Telephone Survey

Hello. My name is _____ with RJM Design, a recreation research firm. We are talking to residents on behalf of the City of San Fernando. The City is interested in your opinions for future planning of parks and recreation facilities. We hope you will answer a few questions. May I talk with one of the heads of your household?

1. Please tell me your home zip code. (DO NOT READ)

91340	
91344	
91345	
Other	Thank respondent and terminate interview.

2. Can you please confirm whether your home mailing address contains five numbers?

Yes	Thank respondent and terminate interview.
No	

3. How many people live in your household, including yourself?

Specify _____ Range = 1-997
Don't Know = 998 (Thank respondent and terminate)
No Answer/Refused = 999 (Thank respondent and terminate)

4. Beginning with yourself, please tell me the age of each resident living in your household. (Allow up to 10)

Head of Household	_____	Range = 18-998
Other Member	_____	Range = 0-998 (0 = less than 1 year)
Other Member	_____	Range = 0-998 (0 = less than 1 year)
Other Member	_____	Range = 0-998 (0 = less than 1 year)
Other Member	_____	Range = 0-998 (0 = less than 1 year)
Other Member	_____	Range = 0-998 (0 = less than 1 year)
Don't know/No answer/Refused	_____	Range = 999 (Thank respondent and terminate)

5. Which of these categories best describes your household? (DO NOT READ – AUTOPUNCH)

1 One adult without children under 18 years
2 Two or more adults without children under 18 years
3 One adult with one of more children under 18 years
4 Two adults with one of more children under 18 years
5 Three or more adults with one or more children under 18 years

6. Thinking about the past year, what best describes how often you or the members of your household used parks and recreation facilities in or outside of the City of San Fernando? (READ CHOICES AND RECORD BELOW).

-1 More than once a week
-2 Once a week or 3 to 4 times per month
-3 Once or twice a month
-4 Several times a year
-5 Once a year
-6 No use (SKIP TO Q.9)
Don't know (DON'T READ)
No answer/Refused (DON'T READ)

7. In the last year, what one park or recreation facility did your household most often use? Include all types of recreation facilities in the City of San Fernando or not. Include public or private facilities. (DO NOT READ POTENTIAL RESPONSES EXCEPT TO CLARIFY CORRECT SITE OF REFERENCE)

Brand Park	15121 S. Brand Blvd, Mission Hills
Casa de Lopez Adobe	1100 Pico Street
Cesar E. Chavez Learning Academies	1001 Arroyo Ave
Cesar E. Chavez Memorial	Wolfskill Street and Truman Street
Community Charter Middle School	919 Eighth Street
Hansen Dam Recreation Area	11770 Foothill Blvd. Lake View Terrace
Las Palmas Park	505 South Huntington Street
Layne Park	120 North Huntington Street
Mission High School	11015 O'Melveny Ave.
Mission View Public Charter School	11844 Glenoaks Blvd
O'Melveney Park	17300 Sesnon Blvd., Granada Hills
Pacoima Wash Natural Park	Bromont Ave
Paxton Park	10736 Laurel Canyon Blvd., Pacoima
Pioneer Park	828 Harding Street
PUC Inspire Charter Academy (LAUSD)	12441 Bromot Ave
PUC Nueva Esperanza Charter Academy (LAUSD)	1218 Fourth Street
Recreation Park	208 Park Ave
Richie Valens Park	10731 Laurel Canyon Blvd., Pacoima

Rudy Ortega Sr. Park	2025 Fourth Street
Saddletree Ranch Park and Open Space	13877 Glenoaks Blvd., Sylmar
San Fernando Middle School (LAUSD)	130 N. Brand Blvd
San Fernando Regional Pool	208 Park Ave
San Fernando Senior High School	11333 O'Melveney Ave
St. Ferdinand Catholic School (LAUSD)	1012 Coronel Street
Vaughn Next Century Learning Center	13330 Vaughn St.
Veterans Memorial Community Regional Park	13000 Sayre St., Sylmar

Other (specify) _____ (DNR)
Don't know
No answer/Refused

8. I will read a list of recreation activities to you. Tell me how many times in the past year each of the members of your household participated in each activity. Include days when you participated for a short period of time. Include activities conducted in or outside the City of San Fernando. Participation does not include parents who provide transportation or those who are spectators. Include activities conducted in public facilities only, not those in homeowner's association facilities. (RECORD FREQUENCY OF USE FOR EACH HOUSEHOLD MEMBER) (ROTATE LIST OF ACTIVITIES)

	----------Times In Past Year----------							
Activity	Daily	2-6 times / week	Wkly	3-4 times/ month	1-2 times/ month	7-11 times/yr.	2-6 times/yr.	once/ yr.	No use
BASEBALL: LEAGUE GAMES FOR YOUTH (NON-SCHOOL ACTIVITIES (ask only about kids <18 years in households with children under 18 years of age)									
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
	-1	-2	-3	-4	-5	-6	.-7	-8	-9
	-1	-2	-3	-4	-5	-6	.-7	-8	-9
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
SOFTBALL: LEAGUE GAMES FOR ADULTS (NON-SCHOOL ACTIVITIES)									
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
	-1	-2	-3	-4	-5	-6	.-7	-8	-9
	-1	-2	-3	-4	-5	-6	.-7	-8	-9
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
SOCCER: LEAGUE GAMES FOR ADULT OR YOUTH (NON-SCHOOL ACTIVITIES)									
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
	-1	-2	-3	-4	-5	-6	.-7	-8	-9
	-1	-2	-3	-4	-5	-6	.-7	-8	-9
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9

Activity	Daily	2-6 times / week	Wkly	3-4 times/ month	1-2 times/ month	7-11 times/yr.	2-6 times/yr.	once/ yr.	No use
	----------Times In Past Year----------								
INDOOR BASKETBALL LEAGUE GAMES FOR ADULTS OR YOUTH (NON-SCHOOL)									
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
	-1	-2 .	-3	-4	-5	-6	.-7	-8	-9
	-1	-2 .	-3	-4	-5	-6	.-7	-8	-9
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
WALKING/JOGGING/RUNNING/HIKING/BICYCLING ON PUBLIC TRAILS FOR RECREATION OR FITNESS (EXCLUDING ACTIVITIES ON STREETS OR SIDEWALKS)									
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
	-1	-2 .	-3	-4	-5	-6	.-7	-8	-9
	-1	-2 .	-3	-4	-5	-6	.-7	-8	-9
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9
	-1	-2	.-3	-4	-5	-6	.-7	-8	-9

9. Now that we have discussed many recreation possibilities, what is the ONE RECREATION FACILITY you would MOST like to see added in the City of San Fernando to meet the needs of your household? (DO NOT READ LIST)

Outdoor Facilities

Outdoor Swimming Pool - Competitive Events.....
Outdoor Swimming Pool for Recreation or lessons
Swimming Pool (PROBE: Ask: “Do you mean an indoor or outdoor pool and would you prefer a pool for recreation or competition use?”)
Playgrounds/Tot lots
Walking/Jogging Paths/Trails.....
Outdoor Basketball Courts
Softball fields
Baseball fields
Soccer Fields
Football Fields
Roller hockey facilities
Volleyball facilities
Picnic facilities.....
Tennis Courts.....
Horse stables
Horse show facilities
Equestrian trails
Bike trails/paths
Multi-use trails
Golf course
Golf driving range.....
Bandshell/Outdoor concert stage
Dog Park
Skateboard Park
Roller skating facility
Roller hockey facility
Open Space

Gun/archery range

Indoor Facilities

Gymnasium
Fitness Center
Indoor Swimming Pool – Recreation
Indoor Swimming Pool – Competition
Indoor Swimming Pool (PROBE: Ask: “Do you mean an indoor or outdoor pool and would you prefer a pool for recreation or competition use?”)
Indoor Basketball Courts.....
Ice skating facility
Ice hockey facility
Community Center for classes (dance, crafts, gymnastics, etc.)..
Meeting facilities
Teen and youth club facilities and programs.....
(i.e. pool tables, electric games, craft room)
Senior facilities and programs
Fine Arts Center (art gallery, exhibitions)
Performing Arts Center (theater for music, performing arts)
Library

NONE
Don’t know
No answer/Refused
Other (specify)

10. Thinking about the past year, what best describes how often you or other members of your household used recreation programs, classes or lessons or attended a community event in or outside of the City of San Fernando? (READ CHOICES AND RECORD BELOW).

-1	More than once a week
-2	Once a week or 3 to 4 times per month
-3	Once or twice a month
-4	Several times a year
-5	Once a year
-6	No use
	Don't know (DON'T READ)
	No answer/Refused (DON'T READ)

11. What is the one recreation program, class, lesson or community event you would MOST like to see added in the City of San Fernando to meet the needs of your household? (DO NOT READ LIST)

Pre-school care
Before or after school day care
Camps for school-age children during school recess or vacation periods
Adult day care
Music instruction or classes
Drama instruction or classes
Dance instruction or classes
Parenting classes
Early childhood development classes

Yoga, meditation, or stress relief instruction or classes
Arts or crafts instruction or classes
Cooking instruction or classes
Science or nature instruction or classes
Personal development or business instruction or classes
Reading, language, spelling or writing instruction or classes
Community Events (probe for specific type of event)
Concerts
Holiday/seasonal celebrations or fairs
Plays
Gymnastics instruction or classes
Martial arts classes
Baseball or softball
Football
Soccer
Volleyball
Basketball
Tennis
Badminton
Golf
Aerobics, spinning, or fitness instruction or classes
Swimming lessons
Other (specify)

NONE
Don't know
No answer/Refused

12. How would you describe your overall satisfaction with existing park and recreation facilities and programs in the City of San Fernando? Would you say you are…

Very satisfied
Somewhat satisfied
Not very satisfied
Not at all satisfied
Don't know (DON'T READ)
No answer/Refused (DON'T READ)

13. How would you describe your satisfaction with recreation facilities maintenance in the City of San Fernando? Would you say you are…

Very satisfied
Somewhat satisfied
Not very satisfied
Not at all satisfied
Don't know (DON'T READ)
No answer/Refused (DON'T READ)

And now we just need to ask you a few questions about your household so we can match needs to types of households...

14. Do you own or rent your home?

Own
Rent

15. Would you please tell me the ONE racial or ethnic group with which you most identify? (DO NOT READ LIST)

White.....
Black or African American.....
Asian/Pacific Islander.....
(Hispanic/Mexican American/Latino: DO NOT READ. IF THEY SUGGEST THEN CODE AND SKIP TO Q.17)

Other (specify)
Don't know
No answer/Refused

16. Please tell me if you are of Spanish/Hispanic origin or descent.

Yes
No
Don't know
No answer/Refused

17. Which of the following ranges includes your households annual income before taxes?

Under $25,000..... -1
$25,000 to 34,999…. -2
$35,000 - $49,999.....-3
$50,000 - $74,999..... -3
$75,000 and above… -4

Don't know
No answer/Refused

I WANT TO THANK YOU ON BEHALF OF THE CITY OF SAN FERNANDO.

Phone_____ Interviewer_____Date_____

Cover

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APPENDIX
Questionnaire
Response Tabulations

1 PROJECT OVERVIEW

1.1 PROJECT GOALS

The resident survey was part of the creation of the City of San Fernando Park Master Plan. The purpose of the survey was to obtain statistically valid, community-wide input on a variety of issues.

The resident survey is one of several methods being undertaken to involve the community in the Master Plan process. The purpose of gathering community input through a variety of methods is to ensure that the Master Plan is as inclusive as possible and that it reflects the views, preferences, and recreating patterns of City of San Fernando residents.

Subjects explored in the context of the resident survey included:

- Frequency of Recreation Facility and Programs or Events Usage
- Park or Recreation Facility Most Often Used in Last Year
- Frequency of Recreation Activities Participation
- Satisfaction with Recreation Facilities and Programs
- Satisfaction with Recreation Facilities Maintenance
- One New Recreation Facility and Program Desired
- Selected Demographic Characteristics

1.2 PROJECT METHODOLOGY

- Telephone Survey of 200 randomly-selected City of San Fernando households, representing approximately 700 residents.
- Interviews conducted via land lines.
- Interviews conducted in English.
- Overall margin of error of ± 7.1% at the 95% Confidence Level.
- Interviewing took place between February 2 and February 20, 2017.

Throughout the analysis, questions identified as “open end” are those that had no prelisted responses, offering an opportunity for residents to volunteer the best response from their perspective.

2 KEY FINDINGS

Recreation Facility and Programs Use, and Activities

- **Over half of the residents polled (56%) stated they were Frequent Users (at least 3 times per month) of parks and recreation facilities in the last year. Non-users represented 10% of City households**
- **The answer categories (in order) receiving the largest number of responses from parks and recreation facilities users polled in response to "What Park or Recreation Facility Do You Use Most Often?" included** *San Fernando Regional Pool, El Cariso Park (Sylmar), Las Palmas Park, Pioneer Park, Veterans Memorial Community Park, San Fernando (non-specific) Park, and Recreation Park***.**
- **Of the five recreation activities tested, the greatest participation by residents polled (in order) included "Walking/ Jogging/ Running/ Hiking/ Bicycling on Public Trails for Recreation or Fitness," "Organized Adult/ Youth Indoor Basketball," "Organized Adult/ Youth Soccer," "Adult Softball," and "Organized Youth Baseball."**
- **One in four residents polled (24%) stated they were Frequent Users (at least 3 times per month) of recreation programs or events in the last year. In contrast, nearly one-third of residents (32%) stated they had not used programs or attended events in that time frame.**

Facilities and Programs Satisfaction

- *More than nine in ten households polled (91%) stated they are Very or Somewhat Satisfied with existing park and recreation facilities or programs in the City of San Fernando.*
- *More than 94% of the residents polled stated they are Very or Somewhat Satisfied with existing recreation facility maintenance in the City of San Fernando.*

Improvements Desired

- **Nearly eight in ten (77%) City of San Fernando households identified a desired recreation facility. One in four (23%) stated they desired no new recreation facilities. The facilities most often mentioned were Walking/ Jogging Trails, Gymnasium, Dog Park, Outdoor Recreation Pool, Fitness Center, and Skateboard Park.**
- **More than eight in ten City of San Fernando households (85%) identified a desired recreation program. One in seven (15%) stated they desired no new recreation program.** *The most often mentioned responses were Stress Relief, Aerobics, Spinning, or Fitness, Yoga/ Meditation, Camps for School-Age Children During School Recess or Vacation Periods, Community Events, Music, Arts or Crafts, Swimming, Holiday/Seasonal Celebrations, and Cooking.*

3 RECREATION FACILITY AND ACTIVITY PATTERNS

3.1 FREQUENCY OF RECREATION FACILITY USAGE

Question Analyzed: Q.5

Thinking about the past year, what best describes how often you or other members of your household used parks and recreation facilities in or outside of the City of San Fernando?

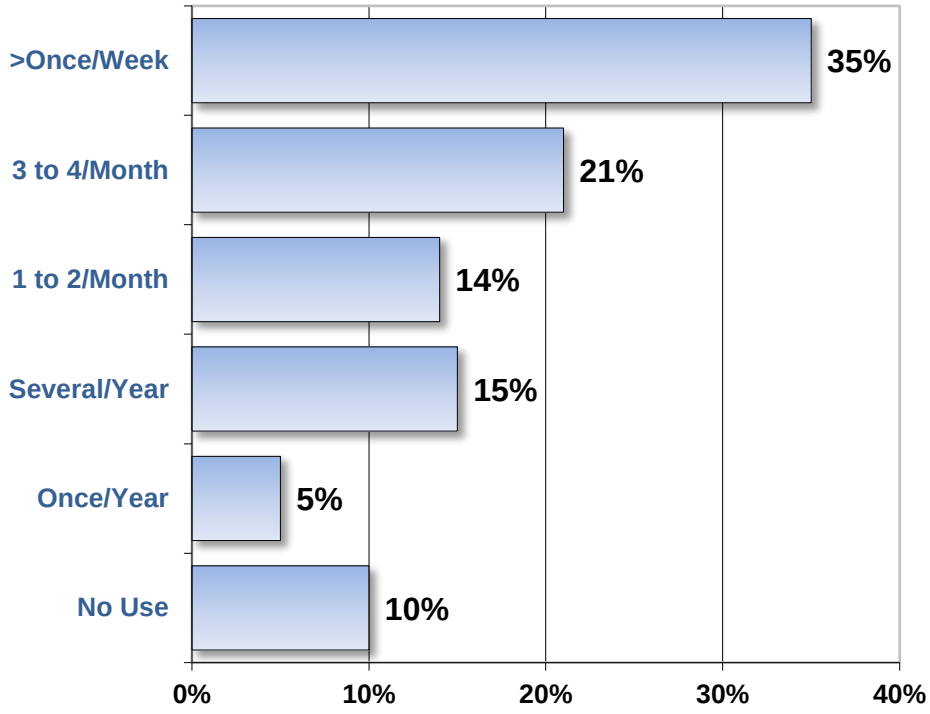
- More than Once a Week
- Once a Week or 3 to 4 Times Per Month
- Once or Twice a Month
- Several Times a Year
- Once a Year
- No Use

Finding

Over half of residents polled (56%) stated they were Frequent Users (at least 3 times per month) of parks and recreation facilities in the last year. Non-users represented 10% of City households.

The facility use categories tested and the share of responses each received is presented in Figure 1.

Figure 1
Frequency of Recreation Facility Use
City of San Fernando Residents



3.2 RECREATION FACILITY MOST OFTEN USED

Question Analyzed: Q.6

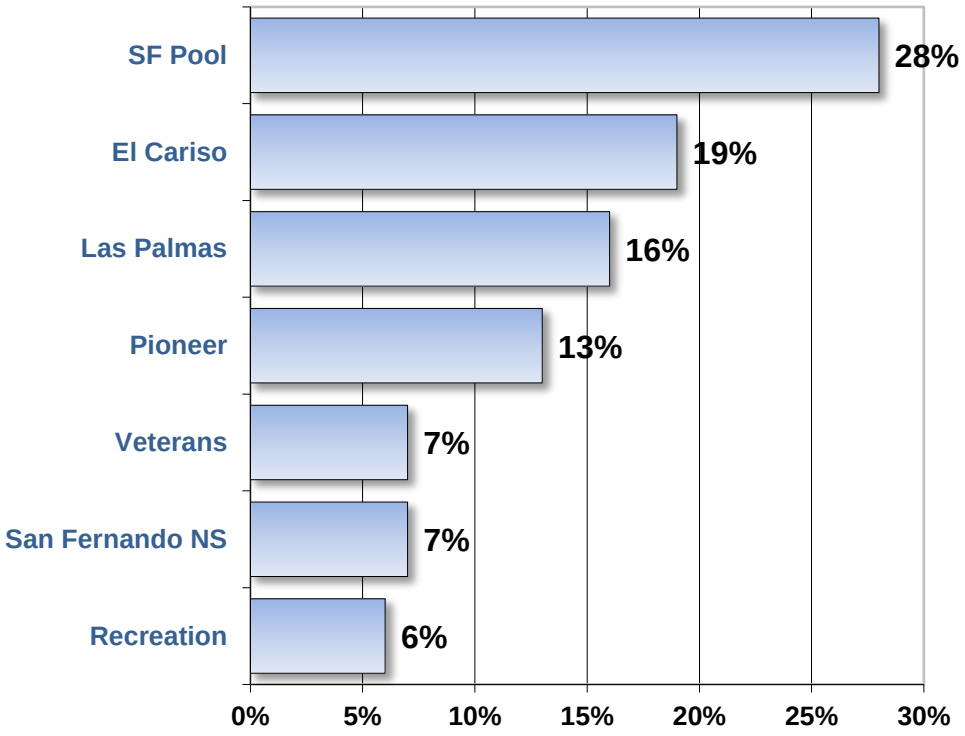
During the last year, what one park or recreation facility did you and your household most often use? Please include all types of recreation facilities whether located in the City of San Fernando or not. Include public or private facilities. (Open end question asked among recreation facility users.)

Finding

The answer categories (in order) receiving the largest number of responses from parks and recreation facilities users polled included San Fernando Regional Pool, El Cariso Park (Sylmar), Las Palmas Park, Pioneer Park, Veterans Memorial Community Park, San Fernando (non-specific) Park, and Recreation Park.

The seven response categories with the largest share of responses from parks and recreation facilities users are presented in Figure 2. Remaining categories received less than 4% of the responses.

Figure 2
Most Used Recreation Facility
City of San Fernando Residents



3.3 RECREATION ACTIVITIES PARTICIPATION

Question Analyzed: Q.7

In the past year, how often have you and each of the members of your household participated in:

Organized Soccer League Games
Organized Youth Baseball League Games
Organized Adult Softball League Games
Organized Indoor Basketball League Games
Walk/ Run/ Jog/ Hike/ Bike on Public Trails

Each respondent was queried regarding whether any of the members of their household had conducted each activity during the past year. Further, they were asked to estimate how often in the past year each member engaged in the activity.

Finding

Of the five recreation activities tested, the greatest participation by residents polled (in order) included "Walking/Jogging/Running/Hiking/Bicycling on Public Trails for Recreation or Fitness," "Organized Adult/Youth Indoor Basketball," "Organized Adult/Youth Soccer," "Adult Softball," and "Organized Youth Baseball."

The five recreation activities tested and the share of the population surveyed in the City of San Fernando households that reported participation in the prior year are presented in

Figure 3
Recreation Activities Participation
San Fernando Share of Population Participating

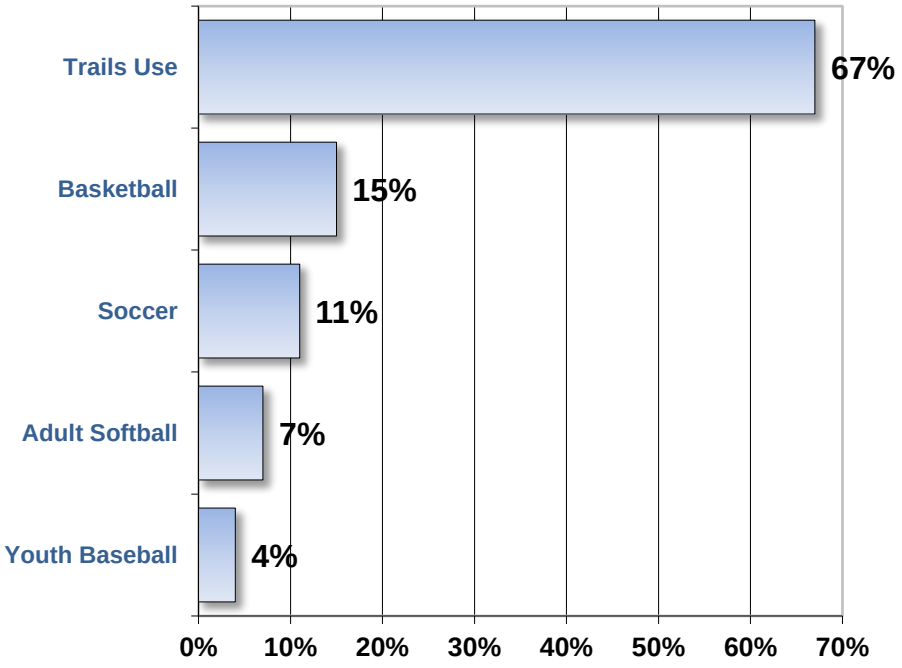


Figure 3.

Note

The data presented in Figure 3 may appear counter intuitive to representatives of organized sports leagues for youth and to agency officials who regularly host comments or testimony from them. To confirm the validity of the Figure 3 participation levels, it is important to recognize the demography of the area population. Specifically, youth ages 5 to 14 (the prime ages for youth sports) constituted approximately 16% of the total City population as of the 2015 American Community Survey. Thus, if every child in this age group were enrolled in, for instance, youth baseball, the percent of participation on Figure 3 would be at least 14%. However, not all children in this age group are participating in all sports, some participate in none, and some children outside of this age group also participate.

3.4 FREQUENCY OF RECREATION PROGRAMS OR EVENTS USAGE

Question Analyzed: Q.9

Thinking about the past year, what best describes how often you or other members of your household used recreation programs, classes or lessons or attended a community event in or outside of the City of San Fernando?

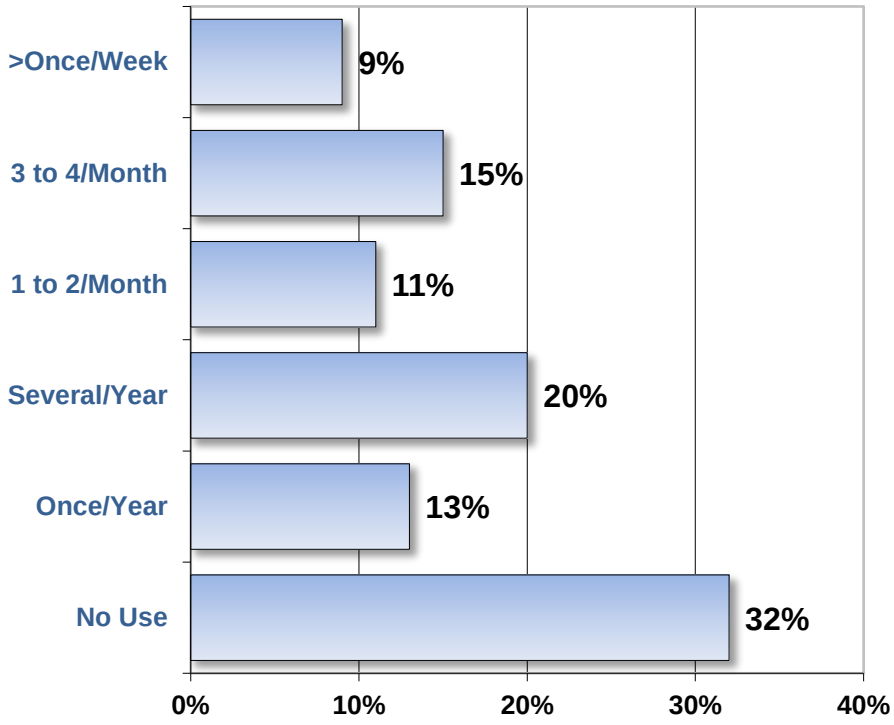
More than Once a Week	**Several Times a Year**
Once a Week or 3 to 4 Times Per Month	**Once a Year**
Once or Twice a Month	**No Use**

Finding

One in four residents polled (24%) stated they were Frequent Users (at least 3 times per month) of recreation programs or events in the last year. In contrast, nearly one-third of residents (32%) stated they had not used programs or attended events in that time frame.

The recreation programs use categories tested and the share of responses each received during the resident survey is presented in Figure 4.

Figure 4
Frequency of Recreation Programs or Events Use
City of San Fernando Residents



4 FACILITIES AND PROGRAMS SATISFACTION

4.1 PARK AND RECREATION FACILITIES AND PROGRAMS SATISFACTION

Question Analyzed: Q.12

How would you describe your overall satisfaction with existing park and recreation facilities and programs in the City of San Fernando? Would you say you are…

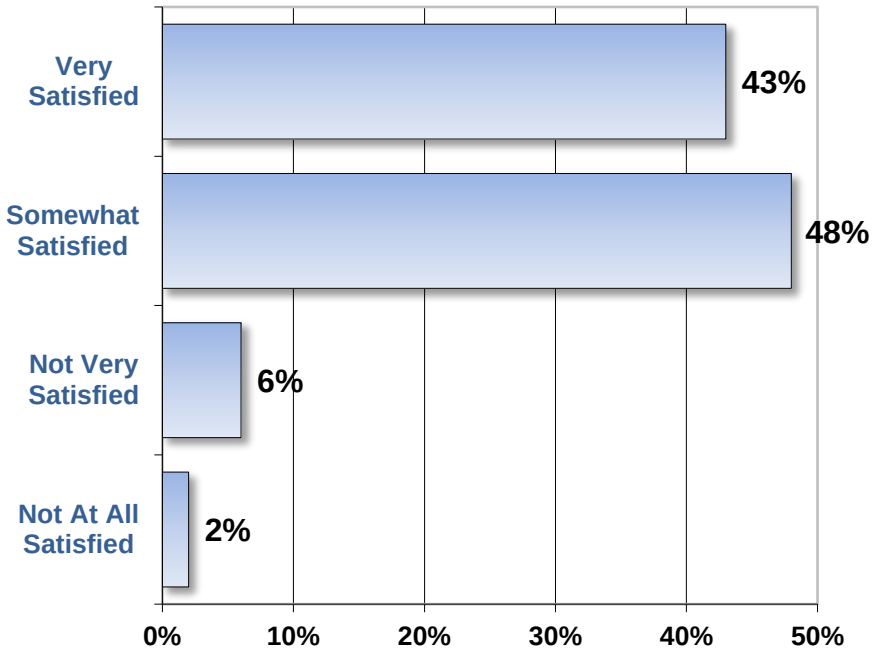
- **Very Satisfied**
- **Somewhat Satisfied**
- **Not Very Satisfied**
- **Not At All Satisfied**

Finding

More than nine in ten households polled (91%) stated they are Very or Somewhat Satisfied with existing park and recreation facilities and programs in the City of San Fernando.

The response categories and share of responses each received are charted in Figure 5.

Figure 5
Recreation Facilities and Programs Satisfaction
City of San Fernando Residents



4.2 RECREATION FACILITIES MAINTENANCE SATISFACTION

Question Analyzed: Q.13

How would you describe your satisfaction with existing recreation facilities maintenance in the City of San Fernando? Would you say you are…

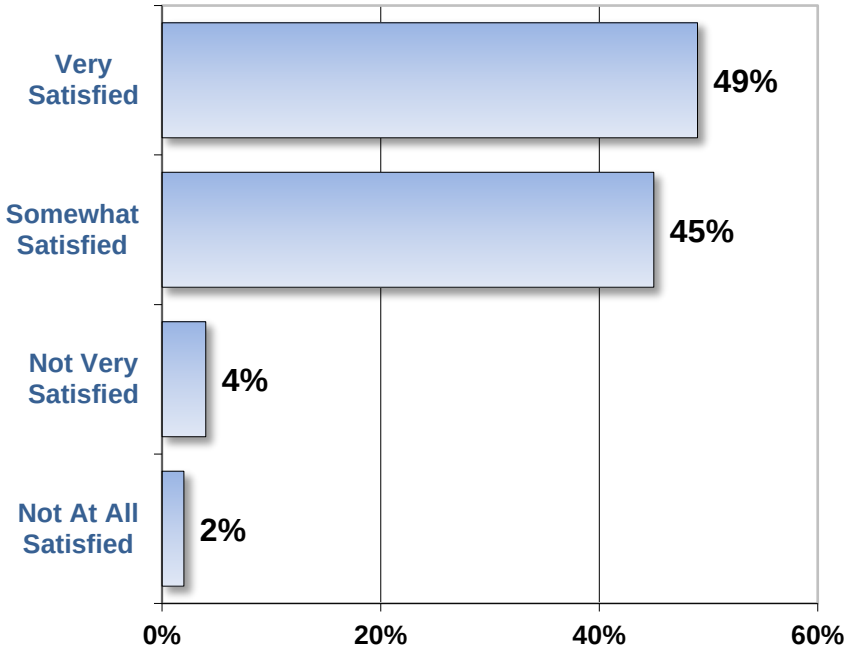
- **Very Satisfied**
- **Somewhat Satisfied**
- **Not Very Satisfied**
- **Not At All Satisfied**

Finding

More than 94% of the residents polled stated they are Very or Somewhat Satisfied with existing recreation facilities maintenance in the City of San Fernando.

The response categories and share of responses each received are charted in Figure 6.

Figure 6
Recreation Facilities Maintenance Satisfaction
City of San Fernando Residents



5 IMPROVEMENTS DESIRED

5.1 ONE RECREATION FACILITY IMPROVEMENT DESIRED

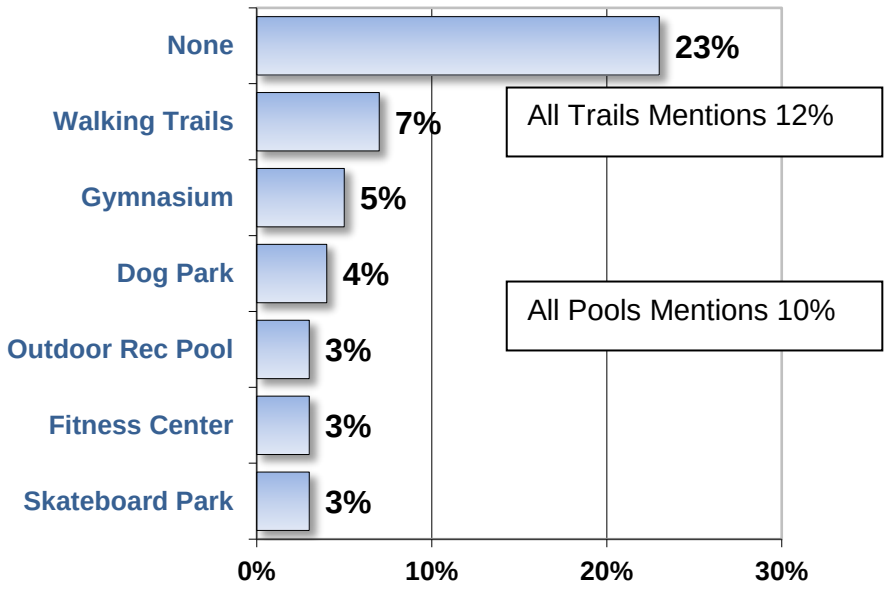
Question Analyzed: Q.8

Now that we have discussed many recreation possibilities, what is the one recreation facility you would most like to see added in the City of San Fernando to meet the needs of your household? (Open end question)

Finding

Nearly eight in ten (77%) City of San Fernando households identified a desired recreation facility. One in four (23%) stated they desired no new recreation facilities. The facilities most often mentioned facilities were Walking/Jogging Trails, Gymnasium, Dog Park, Outdoor Recreation Pool, Fitness Center, and Skateboard Park.

Figure 7
One Recreation Facilitiy Desired
City of San Fernando Residents



5.2 ONE RECREATION PROGRAM, CLASS, OR LESSON DESIRED

Question Analyzed: Q.11

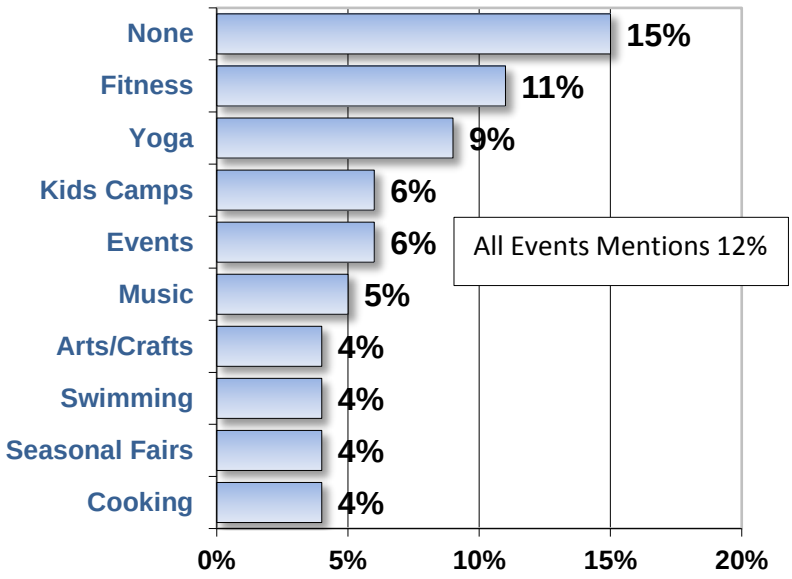
What is the one recreation program, class, lesson or community event you would most like to see added in the City of San Fernando to meet the needs of your household? (Open end question)

Finding

More than eight in ten City of San Fernando households (85%) identified a desired recreation program or event. One in seven (15%) stated they desired no new recreation program or event. The most often mentioned responses were Stress Relief/ Aerobics/Spinning/ Fitness, Yoga/ Meditation, Camps for School-Age Children During School Recess or Vacation Periods, Community Events, Music, Arts or Crafts, Swimming, Holiday/Seasonal Celebrations, and Cooking.

The response categories garnering at least 3% of the responses and the share of responses each received are charted in Figure 8. Figure 8 also includes one aggregate response category for all types of event mentions.

Figure 8
Recreation Programs or Events Desired
City of San Fernando Residents



6 RESPONDENT DEMOGRAPHY

6.1 Demographic Profile of Respondents

Questions Analyzed: Q.2, 3, 4, 5, 14, 15, 16, 17

A collection of demographic questions was included in the survey questionnaire to enable validation of the reliability of the survey sample of respondents as well as for use in response analysis.

- **Age of Household Members**
- **Number of Household Members**
- **Home ownership**
- **Race/ Ethnicity of Respondent**

Finding

A comparison of the demographic profile of respondents to the benchmark 2010 Census profile for the City of San Fernando confirmed the reliability of the survey sample.

Table 1 on the following page presents the detailed comparison of selected demographic characteristics from the Survey and the 2010 Census.

Table 1 Community-Wide Survey Demographic Characteristics City of San Fernando		
	2010 Census	Survey
Percent of Population by Age:		
Under 5 years	8%	8%
5 to 14 years	16%	14%
15 to 19 years	9%	5%
20 to 24 years	8%	10%
25 to 34 years	16%	15%
35 to 44 years	14%	15%
45 to 54 years	12%	13%
55 to 64 years	9%	11%
65 years and over	8%	9%
Median Age	30.7	33.0
Household Description:		
1 adult w-o children	12%	12%
2 or more adults w-o children	34%	34%
Subtotal Households w-o children	46%	46%
1 adult w/ children	NA	6%
2 adults w/ children	NA	23%
3 or more adults w/ children	NA	15%
Subtotal Households w/ children	54%	54%
Race/Ethnicity (Census data is for householders; survey data is for respondents):		
Hispanic/Latino	88%	87%
Non-Hispanic White	9%	11%
Non-Hispanic Other	3%	2%
Mean Household Size (people per household):	3.94	3.45
Source: 2010 Census		

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Table Q1 Page 1

1. ZIP CODE

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
91340	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Table Q2 Page 2

2. HOW MANY PEOPLE LIVE IN YOUR HOUSEHOLD, INCLUDING YOURSELF?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
1	24	-	24	6	18	6	5	12	9	15	10	7
	12%		26%	6%	17%	6%	7%	20%	8%	17%	12%	7%
2	31	3	29	9	22	17	9	11	20	12	15	14
	16%	3%	31%	10%	20%	16%	13%	17%	18%	13%	18%	16%
3	47	25	22	26	21	27	11	15	20	26	21	19
	23%	23%	24%	28%	19%	24%	17%	25%	19%	29%	24%	21%
4	50	40	10	22	28	33	26	9	31	19	20	28
	25%	37%	11%	24%	26%	29%	38%	14%	28%	21%	23%	31%
5	31	25	6	20	11	17	13	8	17	14	11	15
	16%	23%	7%	22%	10%	15%	20%	13%	15%	16%	13%	17%
6	12	11	1	5	7	8	3	5	9	3	6	6
	6%	10%	1%	5%	7%	8%	4%	9%	8%	4%	7%	7%
7	1	1	0	1	-	1	-	-	1	-	1	-
	1%	1%	*%	1%		1%			1%		1%	
8	3	3	-	2	1	1	1	1	2	1	2	1
	2%	3%		3%	1%	1%	1%	2%	2%	1%	2%	2%
MEAN	3.45	4.31	2.45	3.79	3.16	3.67	3.69	3.16	3.63	3.24	3.45	3.62
MEDIAN	3.00	4.00	2.00	4.00	3.00	4.00	4.00	3.00	4.00	3.00	3.00	4.00

Table Q3 Page 3

3. AGE OF HEAD OF HOUSEHOLD

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
18-24	8	6	2	8	-	6	2	3	1	7	5	1
	4%	5%	2%	9%		5%	2%	4%	1%	7%	6%	1%
25-34	34	19	15	34	-	20	9	11	16	18	14	17
	17%	17%	16%	37%		18%	14%	18%	15%	19%	16%	19%
35-44	50	39	11	50	-	37	22	11	29	21	13	32
	25%	36%	12%	54%		33%	32%	18%	27%	22%	15%	35%
45-54	40	27	13	-	40	15	14	15	23	17	19	20
	20%	25%	14%		37%	14%	21%	24%	21%	19%	22%	22%
55-64	32	10	22	-	32	16	11	6	15	17	15	16
	16%	9%	24%		30%	15%	17%	10%	14%	18%	17%	18%
65+	36	7	29	-	36	17	10	16	23	13	20	5
	18%	6%	32%		33%	15%	15%	26%	21%	14%	23%	5%
MEAN	48.98	43.20	55.76	34.71	61.13	46.80	48.49	51.14	50.53	47.15	50.58	45.14
MEDIAN	47.00	42.00	59.00	35.00	60.00	43.00	47.00	50.00	47.00	46.00	50.00	42.00

Table Q3ALL Page 4

3. AGES OF TOTAL HOUSEHOLD MEMBERS

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
HOUSEHOLDS WITH KIDS	108	108	-	64	44	70	48	25	62	46	45	58
	16%	23%		18%	13%	17%	19%	13%	16%	16%	15%	18%
W/KIDS UNDER 5	43	43	-	33	10	27	15	12	24	19	18	21
	6%	9%		9%	3%	7%	6%	6%	6%	6%	6%	6%
W/KIDS 5-14	67	67	-	41	26	44	34	11	37	30	27	38
	10%	14%		12%	8%	11%	14%	5%	9%	10%	9%	12%
W/KIDS 15-17	33	33	-	14	19	19	14	7	22	11	11	20
	5%	7%		4%	6%	5%	6%	4%	6%	4%	4%	6%
UNDER 5	55	55	-	40	15	33	19	17	29	26	28	23
	8%	12%		11%	4%	8%	8%	9%	7%	9%	9%	7%
5-14	96	96	-	61	35	67	50	16	55	40	38	56
	14%	21%		17%	10%	16%	20%	8%	14%	14%	13%	17%
15-17	35	35	-	14	22	20	14	9	23	13	12	21
	5%	8%		4%	6%	5%	6%	4%	6%	4%	4%	6%
18-24	70	43	28	45	25	43	26	18	36	34	32	30
	10%	9%	12%	13%	7%	11%	10%	9%	9%	11%	11%	9%
25-34	101	65	36	72	29	61	30	38	54	47	44	47
	15%	14%	16%	21%	9%	15%	12%	19%	14%	16%	15%	14%

Table Q3ALL Page 5
(Continued)

3. AGES OF TOTAL HOUSEHOLD MEMBERS

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
35-44	104	81	22	78	26	72	50	20	68	36	31	64
	15%	17%	10%	22%	8%	18%	20%	11%	17%	12%	10%	20%
45-54	90	48	41	15	74	39	25	31	45	44	39	41
	13%	10%	18%	4%	22%	10%	10%	16%	12%	15%	13%	13%
55-64	75	27	48	15	60	37	20	19	41	34	35	31
	11%	6%	21%	4%	18%	9%	8%	10%	10%	11%	12%	10%
65 AND OVER	65	15	50	10	55	35	18	26	42	23	38	12
	9%	3%	22%	3%	16%	9%	7%	13%	11%	8%	13%	4%
AVERAGE PEOPLE/HOUSEHOLD	3.5	4.3	2.4	3.8	3.2	3.7	3.7	3.2	3.6	3.2	3.5	3.6
MEAN AGE	34.6	27.3	49.7	27.0	42.4	32.7	31.5	37.2	35.1	34.0	35.4	31.6
MEDIAN AGE	33.0	26.0	51.0	28.0	48.0	30.0	32.0	34.0	34.0	32.0	32.0	32.0

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4. WHICH OF THESE CATEGORIES BEST DESCRIBES YOUR HOUSEHOLD?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
HOUSEHOLDS WITHOUT CHILDREN UNDER 18 (SUBTOTAL)	92	-	92	28	64	41	20	37	46	46	41	32
	46%		100%	30%	59%	37%	29%	60%	43%	50%	48%	35%
ONE ADULT WITHOUT CHILDREN UNDER 18 YEARS	24	-	24	6	18	6	5	12	9	15	10	7
	12%		26%	6%	17%	6%	7%	20%	8%	17%	12%	7%
TWO OR MORE ADULTS WITHOUT CHILDREN UNDER 18 YEARS	68	-	68	22	46	35	15	24	38	30	31	25
	34%		74%	24%	42%	31%	22%	40%	35%	33%	36%	28%
HOUSEHOLDS WITH CHILDREN UNDER 18 (SUBTOTAL)	108	108	-	64	44	70	48	25	62	46	45	58
	54%	100%		70%	41%	63%	71%	40%	57%	50%	52%	65%
ONE ADULT WITH ONE OR MORE CHILDREN UNDER 18 YEARS	13	13	-	7	6	8	6	2	8	5	5	7
	6%	12%		7%	6%	7%	8%	3%	7%	5%	6%	8%
TWO ADULTS WITH ONE OR MORE CHILDREN UNDER 18 YEARS	45	45	-	32	14	37	24	12	22	24	19	26
	23%	42%		35%	13%	34%	35%	20%	20%	26%	23%	29%
THREE OR MORE ADULTS WITH ONE OR MORE CHILDREN UNDER 18 YEARS	50	50	-	26	24	25	19	11	32	18	20	25
	25%	46%		28%	23%	22%	28%	18%	30%	20%	23%	28%

Table Q5 Page 7

5. THINKING ABOUT THE PAST YEAR, WHAT BEST DESCRIBES HOW OFTEN YOU OR THE MEMBERS OF YOUR HOUSEHOLD USED PARKS AND RECREATION FACILITIES IN OR OUTSIDE OF THE CITY OF SAN FERNANDO?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	1	-	1	-	1	-	-	1	1	-	1	-
	*%		1%		*%			1%	*%		1%	
NO ANSWER/REFUSED	1	-	1	-	1	-	-	-	-	1	1	-
	1%		1%		1%					1%	2%	
BASE: THOSE RESPONDING	198	108	90	92	106	111	68	61	107	91	84	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
FREQUENT USERS (NET)	111	70	41	62	49	111	54	24	59	52	51	49
	56%	65%	46%	68%	46%	100%	79%	39%	55%	58%	61%	55%
MORE THAN ONCE A WEEK	69	43	25	38	30	69	37	12	29	39	32	30
	35%	40%	28%	41%	29%	62%	55%	20%	27%	44%	38%	34%
ONCE A WEEK OR 3 TO 4 TIMES PER MONTH	43	27	16	24	18	43	16	11	30	13	19	19
	21%	25%	18%	26%	17%	38%	24%	19%	28%	14%	22%	21%
MODERATE USERS (NET)	57	31	26	26	31	-	10	21	28	29	20	30
	29%	28%	29%	28%	29%		15%	35%	26%	32%	24%	33%
ONCE OR TWICE A MONTH	27	17	11	17	10	-	6	10	12	16	11	14
	14%	15%	12%	19%	9%		9%	16%	11%	17%	13%	15%
SEVERAL TIMES A YEAR	30	14	15	8	21	-	4	11	16	13	10	16
	15%	13%	17%	9%	20%		6%	18%	15%	15%	11%	18%
INFREQUENT USERS (NET)	30	7	23	4	26	-	4	16	21	10	13	11
	15%	7%	26%	5%	25%		7%	27%	19%	11%	15%	12%
ONCE A YEAR	10	4	5	2	8	-	-	3	7	3	4	4
	5%	4%	6%	2%	7%			6%	6%	3%	5%	5%
NO USE	21	3	18	2	18	-	4	13	14	6	9	7
	10%	3%	20%	2%	17%		7%	21%	13%	7%	10%	7%

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6. IN THE LAST YEAR, WHAT ONE PARK OR RECREATION FACILITY DID YOUR HOUSEHOLD MOST OFTEN USE?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	179	105	74	90	90	111	64	49	94	86	77	83
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	13	6	6	6	7	6	6	4	6	7	6	6
	7%	6%	9%	7%	8%	5%	9%	9%	6%	8%	8%	7%
NO ANSWER/REFUSED	2	1	1	1	1	1	1	1	2	-	1	1
	1%	1%	1%	1%	1%	1%	2%	1%	2%		1%	2%
BASE: THOSE RESPONDING	131	78	53	59	72	82	47	34	68	62	57	62
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
SAN FERNANDO REGIONAL POOL - 208 PARK AVE	36	24	13	15	22	24	14	7	17	19	13	22
	28%	30%	24%	25%	30%	29%	31%	19%	26%	30%	23%	36%
EL CARISO PARK	25	16	9	20	5	15	6	6	14	10	8	13
	19%	20%	18%	33%	7%	18%	13%	19%	21%	17%	14%	21%
LAS PALMAS PARK - 505 SOUTH HUNTINGTON STREET	21	11	10	9	12	15	9	4	12	9	7	12
	16%	14%	19%	16%	17%	18%	20%	11%	17%	15%	12%	19%
PIONEER PARK - 828 HARDING STREET	17	15	2	9	8	10	4	7	12	5	11	6
	13%	19%	4%	15%	11%	13%	8%	20%	18%	8%	19%	10%
VETERANS MEMORIAL COMMUNITY REGIONAL PARK - 13000 SAYRE ST. SYLMAR	9	5	4	5	4	5	3	1	5	4	3	4
	7%	7%	7%	8%	6%	6%	7%	4%	7%	7%	6%	7%
SAN FERNANDO PARK	9	4	5	4	5	7	4	3	4	6	5	1
	7%	5%	10%	7%	7%	8%	8%	9%	5%	9%	10%	2%
RECREATION PARK - 208 PARK AVE	8	3	5	3	4	3	4	-	3	5	3	2
	6%	4%	9%	5%	6%	4%	9%		4%	8%	5%	4%
HANSEN DAM RECREATION AREA - 11770 FOOTHILL BLVD. LAKE VIEW TERRACE	4	2	2	3	1	2	-	3	2	2	1	2
	3%	2%	4%	5%	1%	3%		10%	3%	3%	3%	4%

Table Q6 Page 9
(Continued)

6. IN THE LAST YEAR, WHAT ONE PARK OR RECREATION FACILITY DID YOUR HOUSEHOLD MOST OFTEN USE?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
BRAND PARK - 15121 S. BRAND BLVD MISSION HILLS	4 3%	-	4 7%	-	4 5%	1 2%	-	3 8%	1 1%	3 5%	2 4%	-
SAN FERNANDO SENIOR HIGH SCHOOL - 11333 O'MELVENEY AVE	3 3%	1 2%	2 4%	-	3 5%	2 3%	1 3%	2 5%	2 3%	1 2%	2 4%	1 1%
SAN FERNANDO MIDDLE SCHOOL (LAUSD) - 130 N. BRAND BLVD	2 2%	2 3%	-	2 4%	-	1 2%	-	1 4%	-	2 3%	1 2%	-
CESAR E. CHAVEZ MEMORIAL - WOLFSKILL STREET AND TRUMAN STREET	2 2%	2 2%	1 1%	2 3%	1 1%	2 2%	2 3%	1 2%	1 1%	2 3%	2 3%	-
ST. FERDINAND CATHOLIC SCHOOL (LAUSD) - 1012 CORONEL STREET	2 1%	1 2%	1 1%	-	2 3%	1 2%	2 4%	-	2 3%	-	-	2 3%
PAXTON PARK - 10736 LAUREL CANYON BLVD. PACOIMA	2 1%	-	2 3%	-	2 2%	2 2%	-	1 2%	1 1%	1 1%	1 1%	-
LAYNE PARK - 120 NORTH HUNTINGTON STREET	1 1%	-	1 3%	-	1 2%	1 2%	-	1 4%	-	1 2%	1 2%	-
CESAR E. CHAVEZ LEARNING ACADEMIES - 1001 ARROYO AVE	1 1%	1 2%	-	-	1 2%	1 2%	1 3%	-	1 2%	-	1 2%	-
MISSION VIEW PUBLIC CHARTER SCHOOL - 11844 GLENOAKS BLVD	1 1%	-	1 2%	1 1%	-	-	-	-	1 1%	-	-	1 1%
RUDY ORTEGA SR. PARK - 2025 FOURTH STREET	1 *%	-	1 1%	-	1 1%	1 1%	-	1 2%	1 1%	-	-	1 1%
SADDLETREE RANCH PARK AND OPEN SPACE - 13877 GLENOAKS BLVD. SYLMAR	0 *%	-	0 1%	0 1%	-	0 *%	0 1%	-	-	0 1%	0 1%	-

Table Q6 Page 10
(Continued)

6. IN THE LAST YEAR, WHAT ONE PARK OR RECREATION FACILITY DID YOUR HOUSEHOLD MOST OFTEN USE?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
OTHER (SPECIFY)	16	11	5	10	6	10	5	4	8	8	7	9
	12%	14%	10%	17%	9%	12%	12%	10%	12%	13%	13%	15%

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FREQUENCY OF PARTICIPATION - BASEBALL: LEAGUE GAMES FOR YOUTH

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
YOUTH TOTAL	186	186	-	114	71	120	83	42	107	79	79	100
	27%	40%		33%	21%	30%	33%	22%	27%	26%	27%	31%
YOUTH 255 - DAILY	5	5	-	2	2	5	4	-	4	1	5	-
	1%	1%		1%	1%	1%	2%		1%	*%	2%	
YOUTH 110 - 2-6 TIMES / WEEK	11	11	-	8	3	9	7	-	5	6	7	3
	2%	2%		2%	1%	2%	3%		1%	2%	2%	1%
YOUTH 52 - WEEKLY	4	4	-	4	-	4	4	-	4	-	-	4
	1%	1%		1%		1%	2%		1%			1%
YOUTH 36 - 3-4 TIMES / MONTH	5	5	-	2	3	3	-	3	2	2	5	-
	1%	1%		1%	1%	1%		2%	1%	1%	2%	
YOUTH 18 - 1-2 TIMES / MONTH	3	3	-	-	3	1	2	-	1	2	-	3
	*%	1%			1%	*%	1%		*%	1%		1%
YOUTH 9 - 7-11 TIMES / YEAR	1	1	-	-	1	1	1	-	-	1	-	1
	*%	*%			*%	*%	1%			*%		*%
YOUTH 4 - 2-6 TIMES / YEAR	1	1	-	1	-	-	-	-	1	-	-	1
	*%	*%		*%					*%			*%
YOUTH 0 - NO USE	156	156	-	97	59	97	65	39	90	66	61	87
	84%	84%		85%	82%	81%	79%	93%	85%	83%	78%	88%

Table Q7AA Page 12
(Continued)

FREQUENCY OF PARTICIPATION - BASEBALL: LEAGUE GAMES FOR YOUTH

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
ADULT TOTAL	505	279	225	235	270	287	169	152	285	219	218	225
	73%	60%	100%	67%	79%	70%	67%	78%	73%	74%	73%	69%
ADULT 0 - NO USE	505	279	225	235	270	287	169	152	285	219	218	225
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
TOTAL POPULATION - TOTAL	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
TOTAL POPULATION - 255 - DAILY	5	5	-	2	2	5	4	-	4	1	5	-
	1%	1%		1%	1%	1%	2%		1%	*%	2%	
TOTAL POPULATION - 110 - 2-6 TIMES / WEEK	11	11	-	8	3	9	7	-	5	6	7	3
	2%	2%		2%	1%	2%	3%		1%	2%	2%	1%
TOTAL POPULATION - 52 - WEEKLY	4	4	-	4	-	4	4	-	4	-	-	4
	1%	1%		1%		1%	2%		1%			1%
TOTAL POPULATION - 36 - 3-4 TIMES / MONTH	5	5	-	2	3	3	-	3	2	2	5	-
	1%	1%		1%	1%	1%		2%	1%	1%	2%	
TOTAL POPULATION - 18 - 1-2 TIMES / MONTH	3	3	-	-	3	1	2	-	1	2	-	3
	*%	1%			1%	*%	1%		*%	1%		1%
TOTAL POPULATION - 9 - 7-11 TIMES / YEAR	1	1	-	-	1	1	1	-	-	1	-	1
	*%	*%			*%	*%	1%			*%		*%
TOTAL POPULATION - 4 - 2-6 TIMES / YEAR	1	1	-	1	-	-	-	-	1	-	-	1
	*%	*%		*%					*%			*%
TOTAL POPULATION - 0 - NO USE	661	436	225	332	329	384	234	191	376	285	279	312
	96%	94%	100%	95%	96%	94%	93%	98%	96%	96%	94%	96%
PARTICIPATION RATE PER CAPITA PER YEAR	4.2	6.2	-	5.0	3.3	6.4	7.9	0.6	4.4	3.9	7.5	2.0
YOUTH PARTICIPATION RATE PER CAPITA PER YEAR	4.2	6.2	-	5.0	3.3	6.4	7.9	0.6	4.4	3.9	7.5	2.0

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(Continued)

FREQUENCY OF PARTICIPATION - BASEBALL: LEAGUE GAMES FOR YOUTH

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
ADULT PARTICIPATION RATE PER CAPITA PER YEAR	-	-	-	-	-	-	-	-	-	-	-	-

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FREQUENCY OF PARTICIPATION - SOFTBALL: LEAGUE GAMES FOR ADULTS

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
YOUTH TOTAL	186	186	-	114	71	120	83	42	107	79	79	100
	27%	40%		33%	21%	30%	33%	22%	27%	26%	27%	31%
YOUTH 0 - NO USE	186	186	-	114	71	120	83	42	107	79	79	100
	100%	100%		100%	100%	100%	100%	100%	100%	100%	100%	100%
ADULT TOTAL	505	279	225	235	270	287	169	152	285	219	218	225
	73%	60%	100%	67%	79%	70%	67%	78%	73%	74%	73%	69%
ADULT 255 - DAILY	4	4	-	2	2	2	2	2	1	3	3	1
	1%	1%		1%	1%	1%	1%	1%	*%	1%	1%	*%
ADULT 110 - 2-6 TIMES / WEEK	11	8	4	6	6	8	5	2	8	4	7	4
	2%	2%	2%	2%	2%	2%	2%	1%	2%	1%	2%	1%
ADULT 52 - WEEKLY	13	8	5	10	3	9	4	3	12	1	4	8
	2%	2%	2%	3%	1%	2%	2%	2%	3%	*%	1%	2%
ADULT 36 - 3-4 TIMES / MONTH	1	0	0	1	-	-	0	0	1	-	1	0
	*%	*%	*%	*%			*%	*%	*%		*%	*%
ADULT 18 - 1-2 TIMES / MONTH	3	1	2	0	3	3	1	1	1	2	2	0
	*%	*%	1%	*%	1%	1%	1%	*%	*%	1%	1%	*%
ADULT 9 - 7-11 TIMES / YEAR	3	2	1	2	1	2	1	-	3	-	-	2
	*%	1%	*%	1%	*%	1%	*%		1%			1%

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(Continued)

FREQUENCY OF PARTICIPATION - SOFTBALL: LEAGUE GAMES FOR ADULTS

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
ADULT 4 - 2-6 TIMES / YEAR	7	5	2	1	6	6	3	-	5	2	3	4
	1%	1%	1%	*%	2%	1%	1%		1%	1%	1%	1%
ADULT 1 - ONCE / YEAR	5	4	2	3	2	4	3	2	3	2	2	4
	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%
ADULT 0 - NO USE	457	247	210	209	248	252	149	142	252	205	196	202
	90%	88%	93%	89%	92%	88%	89%	93%	88%	93%	90%	90%
TOTAL POPULATION - TOTAL	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
TOTAL POPULATION - 255 - DAILY	4	4	-	2	2	2	2	2	1	3	3	1
	1%	1%		1%	1%	1%	1%	1%	*%	1%	1%	*%
TOTAL POPULATION - 110 - 2-6 TIMES / WEEK	11	8	4	6	6	8	5	2	8	4	7	4
	2%	2%	2%	2%	2%	2%	2%	1%	2%	1%	2%	1%
TOTAL POPULATION - 52 - WEEKLY	13	8	5	10	3	9	4	3	12	1	4	8
	2%	2%	2%	3%	1%	2%	2%	2%	3%	*%	1%	2%
TOTAL POPULATION - 36 - 3-4 TIMES / MONTH	1	0	0	1	-	-	0	0	1	-	1	0
	*%	*%	*%	*%			*%	*%	*%		*%	*%
TOTAL POPULATION - 18 - 1-2 TIMES / MONTH	3	1	2	0	3	3	1	1	1	2	2	0
	*%	*%	1%	*%	1%	1%	1%	*%	*%	1%	1%	*%
TOTAL POPULATION - 9 - 7-11 TIMES / YEAR	3	2	1	2	1	2	1	-	3	-	-	2
	*%	1%	*%	1%	*%	1%	*%		1%			1%
TOTAL POPULATION - 4 - 2-6 TIMES / YEAR	7	5	2	1	6	6	3	-	5	2	3	4
	1%	1%	1%	*%	2%	1%	1%		1%	1%	1%	1%
TOTAL POPULATION - 1 - ONCE / YEAR	5	4	2	3	2	4	3	2	3	2	2	4
	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%
TOTAL POPULATION - 0 - NO USE	642	433	210	323	319	372	232	184	359	283	275	302
	93%	93%	93%	93%	93%	91%	92%	95%	92%	95%	93%	93%

Table Q7AB Page 16
(Continued)

FREQUENCY OF PARTICIPATION - SOFTBALL: LEAGUE GAMES FOR ADULTS

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
PARTICIPATION RATE PER CAPITA PER YEAR	4.5	5.1	3.3	5.3	3.8	5.2	5.7	4.2	4.7	4.4	6.2	3.7
YOUTH PARTICIPATION RATE PER CAPITA PER YEAR	-	-	-	-	-	-	-	-	-	-	-	-
ADULT PARTICIPATION RATE PER CAPITA PER YEAR	4.5	5.1	3.3	5.3	3.8	5.2	5.7	4.2	4.7	4.4	6.2	3.7

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FREQUENCY OF PARTICIPATION - SOCCER: LEAGUE GAMES FOR ADULT OR YOUTH

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
YOUTH TOTAL	186	186	-	114	71	120	83	42	107	79	79	100
	27%	40%		33%	21%	30%	33%	22%	27%	26%	27%	31%
YOUTH 255 - DAILY	3	3	-	2	1	1	3	-	1	2	3	-
	*%	1%		*%	*%	*%	1%		*%	1%	1%	
YOUTH 110 - 2-6 TIMES / WEEK	19	19	-	15	4	18	6	4	14	5	10	9
	3%	4%		4%	1%	4%	2%	2%	4%	2%	3%	3%
YOUTH 52 - WEEKLY	6	6	-	5	1	6	5	1	4	2	2	4
	1%	1%		1%	*%	1%	2%	*%	1%	1%	1%	1%
YOUTH 36 - 3-4 TIMES / MONTH	1	1	-	1	-	1	1	-	1	-	-	1
	*%	*%		*%		*%	1%		*%			*%
YOUTH 18 - 1-2 TIMES / MONTH	1	1	-	-	1	1	-	-	1	-	-	1
	*%	*%			*%	*%			*%			*%
YOUTH 1 - ONCE / YEAR	1	1	-	-	1	1	1	-	1	-	1	-
	*%	*%			*%	*%	1%		*%		*%	
YOUTH 0 - NO USE	154	154	-	92	62	91	66	37	84	70	62	84
	83%	83%		81%	87%	76%	80%	88%	78%	89%	79%	85%
ADULT TOTAL	505	279	225	235	270	287	169	152	285	219	218	225
	73%	60%	100%	67%	79%	70%	67%	78%	73%	74%	73%	69%

Table Q7AC Page 18
(Continued)

FREQUENCY OF PARTICIPATION - SOCCER: LEAGUE GAMES FOR ADULT OR YOUTH

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
ADULT 255 - DAILY	7	5	2	6	1	3	5	1	0	6	7	-
	1%	1%	1%	2%	*%	1%	2%	1%	*%	2%	2%	
ADULT 110 - 2-6 TIMES / WEEK	16	14	2	9	7	13	6	6	10	6	6	10
	2%	3%	1%	3%	2%	3%	2%	3%	3%	2%	2%	3%
ADULT 52 - WEEKLY	5	3	1	2	2	5	4	0	2	2	3	1
	1%	1%	1%	1%	1%	1%	2%	*%	1%	1%	1%	*%
ADULT 36 - 3-4 TIMES / MONTH	4	3	1	0	4	2	2	-	1	3	4	0
	1%	1%	*%	*%	1%	1%	1%		*%	1%	1%	*%
ADULT 18 - 1-2 TIMES / MONTH	5	3	2	2	2	4	3	1	1	4	4	1
	1%	1%	1%	1%	1%	1%	1%	1%	*%	1%	1%	*%
ADULT 9 - 7-11 TIMES / YEAR	1	-	1	-	1	-	-	-	1	-	-	1
	*%		*%		*%				*%			*%
ADULT 4 - 2-6 TIMES / YEAR	5	4	1	-	5	3	1	-	3	2	3	2
	1%	1%	*%		1%	1%	1%		1%	1%	1%	1%
ADULT 1 - ONCE / YEAR	2	1	1	0	2	2	2	-	1	1	2	-
	*%	*%	*%	*%	1%	1%	1%		*%	*%	1%	
ADULT 0 - NO USE	461	246	215	215	246	255	144	143	265	197	190	210
	91%	88%	95%	92%	91%	89%	85%	94%	93%	90%	87%	93%
TOTAL POPULATION - TOTAL	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
TOTAL POPULATION - 255 - DAILY	9	8	2	7	2	4	8	1	2	8	9	-
	1%	2%	1%	2%	1%	1%	3%	1%	*%	3%	3%	
TOTAL POPULATION - 110 - 2-6 TIMES / WEEK	35	33	2	24	11	31	12	10	25	10	16	19
	5%	7%	1%	7%	3%	8%	5%	5%	6%	4%	5%	6%
TOTAL POPULATION - 52 - WEEKLY	11	9	1	7	4	11	9	1	6	4	5	5
	2%	2%	1%	2%	1%	3%	4%	1%	2%	1%	2%	2%

Table Q7AC Page 19
(Continued)

FREQUENCY OF PARTICIPATION - SOCCER: LEAGUE GAMES FOR ADULT OR YOUTH

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL POPULATION - 36 - 3-4 TIMES / MONTH	5 1%	4 1%	1 *%	1 *%	4 1%	3 1%	3 1%	-	3 1%	3 1%	4 1%	1 *%
TOTAL POPULATION - 18 - 1-2 TIMES / MONTH	6 1%	4 1%	2 1%	2 1%	3 1%	4 1%	3 1%	1 1%	2 *%	4 1%	4 1%	2 1%
TOTAL POPULATION - 9 - 7-11 TIMES / YEAR	1 *%	-	1 *%	-	1 *%	-	-	-	1 *%	-	-	1 *%
TOTAL POPULATION - 4 - 2-6 TIMES / YEAR	5 1%	4 1%	1 *%	-	5 1%	3 1%	1 1%	-	3 1%	2 1%	3 1%	2 1%
TOTAL POPULATION - 1 - ONCE / YEAR	4 1%	3 1%	1 *%	0 *%	4 1%	4 1%	4 1%	-	3 1%	1 *%	4 1%	-
TOTAL POPULATION - 0 - NO USE	615 89%	401 86%	215 95%	307 88%	308 90%	347 85%	211 84%	180 93%	348 89%	267 90%	252 85%	294 91%
PARTICIPATION RATE PER CAPITA PER YEAR	10.3	13.6	3.6	14.1	6.4	12.9	16.2	7.8	9.3	11.8	15.7	7.6
YOUTH PARTICIPATION RATE PER CAPITA PER YEAR	4.6	6.9	-	6.6	2.6	6.5	6.7	2.6	5.5	3.5	6.5	3.9
ADULT PARTICIPATION RATE PER CAPITA PER YEAR	5.7	6.7	3.6	7.5	3.8	6.4	9.5	5.2	3.7	8.3	9.2	3.7

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FREQUENCY OF PARTICIPATION - INDOOR BASKETBALL LEAGUE GAMES FOR ADULTS OR YOUTH

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
YOUTH TOTAL	186	186	-	114	71	120	83	42	107	79	79	100
	27%	40%		33%	21%	30%	33%	22%	27%	26%	27%	31%
YOUTH 255 - DAILY	3	3	-	1	1	3	3	-	1	1	3	-
	*%	1%		*%	*%	1%	1%		*%	*%	1%	
YOUTH 110 - 2-6 TIMES / WEEK	17	17	-	10	7	17	12	2	10	7	8	9
	2%	4%		3%	2%	4%	5%	1%	3%	2%	3%	3%
YOUTH 52 - WEEKLY	7	7	-	7	-	7	5	2	5	2	-	7
	1%	1%		2%		2%	2%	1%	1%	1%		2%
YOUTH 36 - 3-4 TIMES / MONTH	5	5	-	1	3	1	2	-	-	5	3	2
	1%	1%		*%	1%	*%	1%			2%	1%	1%
YOUTH 18 - 1-2 TIMES / MONTH	4	4	-	1	3	1	2	-	4	-	-	4
	1%	1%		*%	1%	*%	1%		1%			1%
YOUTH 9 - 7-11 TIMES / YEAR	1	1	-	1	-	1	-	1	1	-	-	1
	*%	*%		*%		*%		1%	*%			*%
YOUTH 4 - 2-6 TIMES / YEAR	3	3	-	-	3	3	3	-	3	-	-	3
	*%	1%			1%	1%	1%		1%			1%
YOUTH 0 - NO USE	146	146	-	92	54	87	57	37	82	64	65	74
	79%	79%		80%	76%	73%	68%	89%	77%	81%	83%	74%

Table Q7AD Page 21
(Continued)

FREQUENCY OF PARTICIPATION - INDOOR BASKETBALL LEAGUE GAMES FOR ADULTS OR YOUTH

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
ADULT TOTAL	505	279	225	235	270	287	169	152	285	219	218	225
	73%	60%	100%	67%	79%	70%	67%	78%	73%	74%	73%	69%
ADULT 255 - DAILY	2	1	1	1	1	2	2	-	-	2	2	-
	*%	*%	*%	*%	*%	1%	1%			1%	1%	
ADULT 110 - 2-6 TIMES / WEEK	13	12	1	8	5	11	11	0	7	6	6	7
	2%	3%	*%	2%	2%	3%	4%	*%	2%	2%	2%	2%
ADULT 52 - WEEKLY	13	7	6	11	3	12	12	-	13	0	4	9
	2%	2%	3%	3%	1%	3%	5%		3%	*%	1%	3%
ADULT 36 - 3-4 TIMES / MONTH	10	8	2	5	5	4	2	2	1	9	8	2
	1%	2%	1%	1%	1%	1%	1%	1%	*%	3%	3%	1%
ADULT 18 - 1-2 TIMES / MONTH	13	4	9	9	4	9	3	7	2	11	3	9
	2%	1%	4%	3%	1%	2%	1%	4%	*%	4%	1%	3%
ADULT 9 - 7-11 TIMES / YEAR	2	1	1	1	1	0	1	0	2	-	-	1
	*%	*%	*%	*%	*%	*%	*%	*%	1%			*%
ADULT 4 - 2-6 TIMES / YEAR	3	3	0	1	3	3	3	-	0	3	1	3
	*%	1%	*%	*%	1%	1%	1%		*%	1%	*%	1%
ADULT 1 - ONCE / YEAR	7	4	2	4	3	4	5	1	3	4	6	-
	1%	1%	1%	1%	1%	1%	2%	1%	1%	1%	2%	
ADULT 0 - NO USE	442	238	204	196	246	240	129	141	257	184	188	195
	88%	85%	90%	83%	91%	84%	77%	93%	90%	84%	86%	87%
TOTAL POPULATION - TOTAL	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
TOTAL POPULATION - 255 - DAILY	5	4	1	3	2	5	5	-	1	4	5	-
	1%	1%	*%	1%	1%	1%	2%		*%	1%	2%	
TOTAL POPULATION - 110 - 2-6 TIMES / WEEK	30	29	1	18	12	28	23	2	17	13	14	16
	4%	6%	*%	5%	4%	7%	9%	1%	4%	4%	5%	5%

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(Continued)

FREQUENCY OF PARTICIPATION - INDOOR BASKETBALL LEAGUE GAMES FOR ADULTS OR YOUTH

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL POPULATION - 52 - WEEKLY	20 3%	14 3%	6 3%	17 5%	3 1%	19 5%	17 7%	2 1%	18 5%	2 1%	4 1%	16 5%
TOTAL POPULATION - 36 - 3-4 TIMES / MONTH	15 2%	13 3%	2 1%	6 2%	9 3%	6 1%	4 2%	2 1%	1 *%	14 5%	11 4%	4 1%
TOTAL POPULATION - 18 - 1-2 TIMES / MONTH	17 2%	8 2%	9 4%	10 3%	7 2%	10 2%	5 2%	7 4%	6 1%	11 4%	3 1%	13 4%
TOTAL POPULATION - 9 - 7-11 TIMES / YEAR	3 *%	2 1%	1 *%	2 1%	1 *%	1 *%	1 *%	1 1%	3 1%	-	-	2 1%
TOTAL POPULATION - 4 - 2-6 TIMES / YEAR	6 1%	6 1%	0 *%	1 *%	5 2%	6 2%	5 2%	-	3 1%	3 1%	1 *%	5 2%
TOTAL POPULATION - 1 - ONCE / YEAR	7 1%	4 1%	2 1%	4 1%	3 1%	4 1%	5 2%	1 1%	3 1%	4 1%	6 2%	-
TOTAL POPULATION - 0 - NO USE	588 85%	384 83%	204 90%	288 82%	300 88%	327 80%	186 74%	179 92%	340 87%	248 83%	253 85%	269 83%
PARTICIPATION RATE PER CAPITA PER YEAR	9.3	12.0	3.8	11.5	7.2	14.2	19.6	2.7	8.5	10.5	11.6	9.1
YOUTH PARTICIPATION RATE PER CAPITA PER YEAR	4.6	6.8	-	5.5	3.6	7.3	9.4	1.4	4.5	4.7	5.5	4.7
ADULT PARTICIPATION RATE PER CAPITA PER YEAR	4.8	5.2	3.8	6.0	3.5	6.8	10.2	1.3	4.0	5.8	6.1	4.4

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FREQUENCY OF PARTICIPATION - WALKING/JOGGING/RUNNING/HIKING/BICYCLING ON PUBLIC TRAILS FOR RECREATION OR FITNESS

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
YOUTH TOTAL	186	186	-	114	71	120	83	42	107	79	79	100
	27%	40%		33%	21%	30%	33%	22%	27%	26%	27%	31%
YOUTH 255 - DAILY	20	20	-	13	7	18	15	-	16	4	10	10
	3%	4%		4%	2%	4%	6%		4%	1%	3%	3%
YOUTH 110 - 2-6 TIMES / WEEK	50	50	-	28	22	40	29	10	26	24	17	33
	7%	11%		8%	6%	10%	11%	5%	7%	8%	6%	10%
YOUTH 52 - WEEKLY	19	19	-	11	8	14	7	1	16	3	8	11
	3%	4%		3%	2%	3%	3%	*%	4%	1%	3%	3%
YOUTH 36 - 3-4 TIMES / MONTH	2	2	-	2	-	2	-	1	-	2	2	-
	*%	1%		1%		*%		*%		1%	1%	
YOUTH 18 - 1-2 TIMES / MONTH	14	14	-	9	5	10	3	5	10	4	5	9
	2%	3%		3%	1%	3%	1%	3%	3%	1%	2%	3%
YOUTH 9 - 7-11 TIMES / YEAR	4	4	-	-	4	1	-	3	4	-	-	4
	1%	1%			1%	*%		1%	1%			1%
YOUTH 4 - 2-6 TIMES / YEAR	2	2	-	1	1	1	1	-	1	1	1	1
	*%	1%		*%	*%	*%	1%		*%	*%	*%	*%
YOUTH 0 - NO USE	74	74	-	50	24	34	27	22	34	40	35	32
	40%	40%		44%	34%	28%	33%	53%	31%	51%	45%	32%

Table Q7AE Page 24
(Continued)

FREQUENCY OF PARTICIPATION - WALKING/JOGGING/RUNNING/HIKING/BICYCLING ON PUBLIC TRAILS FOR RECREATION OR FITNESS

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
ADULT TOTAL	505	279	225	235	270	287	169	152	285	219	218	225
	73%	60%	100%	67%	79%	70%	67%	78%	73%	74%	73%	69%
ADULT 255 - DAILY	53	24	28	25	28	43	32	7	24	28	27	21
	8%	5%	13%	7%	8%	11%	13%	4%	6%	10%	9%	7%
ADULT 110 - 2-6 TIMES / WEEK	141	91	50	77	64	100	60	30	73	67	60	58
	20%	20%	22%	22%	19%	24%	24%	16%	19%	23%	20%	18%
ADULT 52 - WEEKLY	65	38	27	38	26	42	18	14	42	23	22	40
	9%	8%	12%	11%	8%	10%	7%	7%	11%	8%	7%	12%
ADULT 36 - 3-4 TIMES / MONTH	34	14	20	18	16	20	7	10	13	21	14	16
	5%	3%	9%	5%	5%	5%	3%	5%	3%	7%	5%	5%
ADULT 18 - 1-2 TIMES / MONTH	33	16	17	21	12	16	6	10	16	17	12	17
	5%	4%	7%	6%	4%	4%	3%	5%	4%	6%	4%	5%
ADULT 9 - 7-11 TIMES / YEAR	7	6	1	3	4	5	1	1	7	0	3	5
	1%	1%	1%	1%	1%	1%	1%	1%	2%	*%	1%	1%
ADULT 4 - 2-6 TIMES / YEAR	15	11	4	7	9	9	8	2	13	2	2	13
	2%	2%	2%	2%	3%	2%	3%	1%	3%	1%	1%	4%
ADULT 1 - ONCE / YEAR	5	2	3	5	-	1	-	1	4	1	1	3
	1%	*%	1%	1%		*%		1%	1%	*%	*%	1%
ADULT 0 - NO USE	152	77	75	41	112	52	36	76	93	60	77	52
	30%	28%	33%	17%	41%	18%	21%	50%	33%	27%	35%	23%
TOTAL POPULATION - TOTAL	690	465	225	349	341	407	252	194	392	298	296	325
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
TOTAL POPULATION - 255 - DAILY	73	45	28	38	35	61	47	7	41	32	38	31
	11%	10%	13%	11%	10%	15%	19%	4%	10%	11%	13%	10%
TOTAL POPULATION - 110 - 2-6 TIMES / WEEK	191	141	50	105	86	140	89	40	99	91	77	91
	28%	30%	22%	30%	25%	34%	36%	21%	25%	31%	26%	28%

Table Q7AE Page 25
(Continued)

FREQUENCY OF PARTICIPATION - WALKING/JOGGING/RUNNING/HIKING/BICYCLING ON PUBLIC TRAILS FOR RECREATION OR FITNESS

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL POPULATION - 52 - WEEKLY	84 12%	57 12%	27 12%	50 14%	34 10%	56 14%	25 10%	15 8%	58 15%	26 9%	30 10%	50 16%
TOTAL POPULATION - 36 - 3-4 TIMES / MONTH	36 5%	17 4%	20 9%	21 6%	16 5%	22 5%	7 3%	11 6%	13 3%	24 8%	15 5%	16 5%
TOTAL POPULATION - 18 - 1-2 TIMES / MONTH	47 7%	31 7%	17 7%	30 9%	17 5%	27 7%	10 4%	15 8%	26 7%	21 7%	17 6%	26 8%
TOTAL POPULATION - 9 - 7-11 TIMES / YEAR	11 2%	10 2%	1 1%	3 1%	8 2%	6 1%	1 1%	4 2%	11 3%	0 *%	3 1%	9 3%
TOTAL POPULATION - 4 - 2-6 TIMES / YEAR	17 3%	13 3%	4 2%	8 2%	10 3%	10 2%	9 4%	2 1%	15 4%	3 1%	3 1%	14 4%
TOTAL POPULATION - 1 - ONCE / YEAR	5 1%	2 *%	3 1%	5 1%	-	1 *%	-	1 1%	4 1%	1 *%	1 *%	3 1%
TOTAL POPULATION - 0 - NO USE	226 33%	151 32%	75 33%	91 26%	136 40%	85 21%	63 25%	99 51%	127 32%	100 33%	112 38%	84 26%
PARTICIPATION RATE PER CAPITA PER YEAR	66.9	66.8	67.2	71.9	61.8	86.5	93.7	39.4	64.7	69.9	69.4	67.1
YOUTH PARTICIPATION RATE PER CAPITA PER YEAR	17.4	25.8	-	20.5	14.2	24.7	29.4	6.7	20.6	13.2	17.1	21.3
ADULT PARTICIPATION RATE PER CAPITA PER YEAR	49.6	41.0	67.2	51.5	47.7	61.7	64.3	32.7	44.1	56.7	52.4	45.8

Table Q8 Page 26

8. WHAT IS THE ONE RECREATION FACILITY YOU WOULD MOST LIKE TO SEE ADDED IN THE CITY OF SAN FERNANDO TO MEET THE NEEDS OF YOUR HOUSEHOLD?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	17	10	7	5	12	7	0	11	10	8	8	3
	9%	9%	8%	6%	11%	6%	*%	17%	9%	8%	10%	3%
NO ANSWER/REFUSED	5	3	2	2	3	2	3	1	1	4	2	3
	3%	3%	2%	2%	3%	2%	5%	1%	1%	5%	2%	4%
BASE: THOSE RESPONDING	178	94	83	85	93	102	64	50	98	80	76	83
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
WALKING/JOGGING PATHS/ TRAILS	13	7	6	7	6	7	4	2	9	4	7	5
	7%	8%	7%	8%	6%	7%	7%	4%	9%	5%	9%	6%
GYMNASIUM	10	6	3	6	3	6	5	4	5	5	5	5
	5%	6%	4%	7%	4%	6%	8%	7%	5%	6%	6%	6%
DOG PARK	7	4	3	6	1	4	3	3	4	3	-	7
	4%	4%	3%	7%	1%	4%	5%	5%	4%	3%		8%
OUTDOOR SWIMMING POOL FOR RECREATION OR LESSONS	6	4	2	3	3	4	3	3	3	3	4	2
	3%	4%	2%	3%	3%	4%	4%	5%	3%	4%	5%	3%
FITNESS CENTER	5	2	2	2	3	2	2	1	2	3	2	3
	3%	2%	3%	2%	3%	2%	4%	1%	2%	4%	2%	4%
SKATEBOARD PARK	5	3	2	1	3	1	-	3	3	1	1	3
	3%	3%	2%	2%	4%	1%		5%	3%	2%	2%	4%
BIKE TRAILS/PATHS	4	3	1	1	3	3	1	3	3	1	-	3
	2%	3%	2%	2%	3%	3%	2%	6%	3%	2%		3%
VOLLEYBALL FACILITIES	4	3	1	4	-	4	4	0	4	-	0	4
	2%	3%	1%	5%		4%	6%	1%	4%		1%	4%
OUTDOOR SWIMMING POOL - COMPETITIVE EVENTS	4	3	1	3	1	4	3	1	3	1	1	3
	2%	3%	2%	3%	2%	4%	4%	3%	3%	2%	2%	3%

Table Q8 Page 27
(Continued)

8. WHAT IS THE ONE RECREATION FACILITY YOU WOULD MOST LIKE TO SEE ADDED IN THE CITY OF SAN FERNANDO TO MEET THE NEEDS OF YOUR HOUSEHOLD?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
INDOOR SWIMMING POOL - RECREATION	4 2%	1 1%	3 3%	2 3%	2 2%	2 2%	1 1%	2 5%	2 2%	2 3%	3 4%	1 1%
OUTDOOR BASKETBALL COURTS	4 2%	3 3%	1 1%	2 2%	2 2%	2 2%	4 6%	-	4 4%	-	2 2%	2 3%
PLAYGROUNDS/TOT LOTS	4 2%	3 3%	1 1%	4 4%	-	3 3%	2 3%	-	1 1%	3 4%	3 4%	-
TENNIS COURTS	3 2%	1 1%	2 3%	2 3%	1 1%	2 2%	1 1%	1 2%	2 3%	1 1%	2 2%	1 2%
SOCCER FIELDS	3 2%	3 3%	0 *%	1 1%	2 2%	2 2%	2 3%	0 1%	0 *%	3 4%	2 3%	0 *%
BASEBALL FIELDS	3 1%	1 1%	1 2%	-	3 3%	-	-	-	-	3 3%	-	1 2%
PERFORMING ARTS CENTER (THEATER FOR MUSIC, PERFORMING ARTS)	3 1%	3 3%	-	1 2%	1 1%	3 3%	3 4%	-	3 3%	-	1 2%	1 2%
TEEN AND YOUTH CLUB FACILITIES AND PROGRAMS (I.E. POOL TABLES, ELECTRIC GAMES, CRAFT ROOM)	2 1%	2 3%	-	2 3%	-	1 1%	1 2%	-	1 1%	1 2%	1 2%	1 1%
SWIMMING POOL	2 1%	-	2 3%	2 3%	-	2 2%	1 2%	1 1%	1 1%	1 1%	1 2%	-
PICNIC FACILITIES	2 1%	1 1%	1 1%	1 2%	1 1%	1 1%	-	-	1 1%	1 1%	1 1%	-
EQUESTRIAN TRAILS	2 1%	-	2 3%	-	2 2%	1 1%	-	1 2%	-	2 3%	1 1%	-
MULTI-USE TRAILS	2 1%	1 2%	1 1%	1 1%	1 2%	-	-	-	2 2%	-	1 1%	1 2%

Table Q8 Page 28
(Continued)

8. WHAT IS THE ONE RECREATION FACILITY YOU WOULD MOST LIKE TO SEE ADDED IN THE CITY OF SAN FERNANDO TO MEET THE NEEDS OF YOUR HOUSEHOLD?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
FOOTBALL FIELDS	2	-	2	-	2	1	-	-	1	1	2	-
	1%		2%		2%	1%			1%	1%	2%	
INDOOR BASKETBALL COURTS	2	2	-	-	2	-	-	-	-	2	2	-
	1%	2%			2%					2%	2%	
MEETING FACILITIES	1	1	-	1	-	-	1	-	-	1	-	1
	1%	1%		2%			2%			2%		2%
ROLLER HOCKEY FACILITIES	1	1	-	1	-	1	-	-	1	-	-	1
	1%	1%		2%		1%			1%			2%
SOFTBALL FIELDS	1	1	-	1	-	1	1	-	1	-	-	1
	1%	1%		1%		1%	2%		1%			1%
FINE ARTS CENTER (ART GALLERY, EXHIBITIONS)	1	1	-	1	-	1	-	-	1	-	-	1
	1%	1%		1%		1%			1%			1%
SENIOR FACILITIES AND PROGRAMS	1	-	1	-	1	-	1	-	1	-	-	-
	1%		1%		1%		2%		1%			
ICE SKATING FACILITY	1	-	1	-	1	1	-	-	-	1	-	-
	*%		1%		1%	1%				1%		
COMMUNITY CENTER FOR CLASSES (DANCE, CRAFTS, GYMNASTICS, ETC.)	1	-	1	-	1	1	1	-	-	1	1	-
	*%		1%		1%	1%	1%			1%	1%	
INDOOR SWIMMING POOL	1	-	1	0	1	0	1	0	1	-	0	1
	*%		1%	*%	1%	*%	1%	*%	1%		*%	1%
OPEN SPACE	1	-	1	1	-	1	1	-	1	-	1	-
	*%		1%	1%		1%	1%		1%		1%	
NONE	41	15	26	13	27	19	9	18	18	23	20	15
	23%	16%	31%	15%	30%	19%	14%	36%	18%	29%	26%	18%

Table Q8 Page 29
(Continued)

8. WHAT IS THE ONE RECREATION FACILITY YOU WOULD MOST LIKE TO SEE ADDED IN THE CITY OF SAN FERNANDO TO MEET THE NEEDS OF YOUR HOUSEHOLD?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
OTHER (SPECIFY)	34	18	16	13	20	20	12	7	21	13	13	18
	19%	19%	19%	16%	22%	20%	18%	15%	21%	16%	17%	22%

Table Q9 Page 30

9. THINKING ABOUT THE PAST YEAR, WHAT BEST DESCRIBES HOW OFTEN YOU OR OTHER MEMBERS OF YOUR HOUSEHOLD USED RECREATION PROGRAMS, CLASSES OR LESSONS OR ATTENDED A COMMUNITY EVENT IN OR OUTSIDE OF THE CITY OF SAN FERNANDO?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	3	1	2	1	2	2	-	-	1	2	1	1
	2%	1%	2%	1%	2%	2%			1%	2%	1%	1%
NO ANSWER/REFUSED	4	1	3	1	3	-	-	-	3	1	3	1
	2%	1%	3%	1%	3%				3%	1%	3%	1%
BASE: THOSE RESPONDING	192	106	87	90	103	109	68	61	104	89	82	88
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
FREQUENT USERS (NET)	47	34	13	23	24	41	47	-	28	19	21	24
	24%	33%	15%	26%	23%	37%	69%		27%	22%	26%	28%
MORE THAN ONCE A WEEK	18	11	6	10	8	16	18	-	8	9	9	8
	9%	11%	7%	11%	7%	14%	26%		8%	11%	11%	9%
ONCE A WEEK OR 3 TO 4 TIMES PER MONTH	29	23	6	13	16	25	29	-	20	10	13	17
	15%	22%	7%	15%	16%	23%	43%		19%	11%	15%	19%
MODERATE USERS (NET)	60	35	25	32	28	40	21	-	33	27	22	30
	31%	33%	29%	35%	27%	37%	31%		32%	30%	27%	35%
ONCE OR TWICE A MONTH	21	14	7	9	12	13	21	-	11	10	10	9
	11%	13%	8%	11%	11%	12%	31%		11%	11%	12%	10%
SEVERAL TIMES A YEAR	39	21	18	22	17	28	-	-	22	17	13	21
	20%	20%	21%	25%	16%	25%			21%	19%	15%	24%
INFREQUENT USERS (NET)	85	36	49	35	51	28	-	61	43	43	39	33
	44%	34%	57%	39%	49%	26%		100%	41%	48%	47%	37%
ONCE A YEAR	24	12	12	10	14	4	-	-	10	14	9	12
	13%	11%	14%	12%	13%	4%			10%	16%	11%	13%

Table Q9 Page 31
(Continued)

9. THINKING ABOUT THE PAST YEAR, WHAT BEST DESCRIBES HOW OFTEN YOU OR OTHER MEMBERS OF YOUR HOUSEHOLD USED RECREATION PROGRAMS, CLASSES OR LESSONS OR ATTENDED A COMMUNITY EVENT IN OR OUTSIDE OF THE CITY OF SAN FERNANDO?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
NO USE	61	25	37	24	37	24	-	61	33	28	30	21
	32%	23%	42%	27%	36%	22%		100%	32%	32%	36%	24%

Table Q11 Page 32

11. WHAT IS THE ONE RECREATION PROGRAM, CLASS, LESSON OR COMMUNITY EVENT YOU WOULD MOST LIKE TO SEE ADDED IN THE CITY OF SAN FERNANDO TO MEET THE NEEDS OF YOUR HOUSEHOLD?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	28	15	13	9	19	15	7	9	11	17	17	11
	14%	14%	14%	10%	18%	13%	11%	14%	10%	19%	19%	12%
NO ANSWER/REFUSED	3	2	1	-	3	1	2	1	1	2	1	2
	2%	2%	1%		3%	*%	3%	2%	1%	2%	1%	3%
BASE: THOSE RESPONDING	169	91	78	83	86	96	59	51	95	73	69	76
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
AEROBICS, SPINNING, OR FITNESS INSTRUCTION OR CLASSES	19	15	4	9	10	9	8	2	10	9	6	11
	11%	16%	6%	11%	12%	10%	13%	3%	10%	13%	9%	14%
YOGA, MEDITATION, OR STRESS RELIEF INSTRUCTION OR CLASSES	15	5	10	8	7	10	5	3	10	5	3	12
	9%	5%	13%	9%	9%	11%	9%	5%	11%	7%	4%	16%
CAMPS FOR SCHOOL-AGE CHILDREN DURING SCHOOL RECESS OR VACATION PERIODS	11	7	4	5	6	5	5	2	7	4	4	3
	6%	8%	5%	6%	7%	6%	9%	4%	7%	5%	6%	3%
COMMUNITY EVENTS (PROBE FOR SPECIFIC TYPE OF EVENT)	11	4	7	5	6	4	2	1	6	5	2	7
	6%	4%	9%	6%	7%	4%	3%	1%	6%	6%	3%	9%
MUSIC INSTRUCTION OR CLASSES	9	5	4	4	5	7	2	2	5	4	3	5
	5%	5%	6%	5%	6%	8%	4%	3%	5%	6%	4%	6%
ARTS OR CRAFTS INSTRUCTION OR CLASSES	8	6	2	3	4	4	5	2	4	4	3	4
	4%	6%	2%	4%	5%	5%	9%	5%	4%	5%	4%	5%
SWIMMING LESSONS	7	4	3	1	6	2	2	3	3	4	5	2
	4%	4%	3%	1%	6%	2%	3%	5%	3%	5%	7%	3%
HOLIDAY/SEASONAL CELEBRATIONS OR FAIRS	7	4	2	5	2	4	2	2	1	5	4	1
	4%	5%	3%	6%	2%	4%	3%	5%	1%	7%	6%	2%

Table Q11 Page 33
(Continued)

11. WHAT IS THE ONE RECREATION PROGRAM, CLASS, LESSON OR COMMUNITY EVENT YOU WOULD MOST LIKE TO SEE ADDED IN THE CITY OF SAN FERNANDO TO MEET THE NEEDS OF YOUR HOUSEHOLD?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
COOKING INSTRUCTION OR CLASSES	6 4%	3 4%	3 3%	4 4%	2 3%	5 5%	3 5%	2 4%	3 3%	3 4%	1 2%	2 3%
FACILITY MENTIONS	4 3%	1 1%	3 4%	2 3%	2 2%	1 1%	2 3%	2 5%	2 2%	2 3%	1 2%	3 4%
EARLY CHILDHOOD DEVELOPMENT CLASSES	4 2%	4 4%	-	4 5%	-	4 4%	1 2%	-	2 2%	1 2%	1 2%	2 3%
SOCCER	4 2%	3 3%	1 1%	4 4%	-	3 3%	1 2%	2 3%	2 2%	2 2%	1 1%	3 4%
READING, LANGUAGE, SPELLING OR WRITING INSTRUCTION OR CLASSES	3 2%	-	3 4%	-	3 4%	2 2%	1 1%	1 2%	-	3 4%	3 5%	-
ADULT DAY CARE	3 2%	1 2%	1 2%	1 1%	2 3%	1 1%	-	3 6%	3 3%	-	2 3%	-
PERSONAL DEVELOPMENT OR BUSINESS INSTRUCTION OR CLASSES	2 1%	-	2 3%	0 *%	2 3%	-	1 2%	1 2%	2 2%	-	0 *%	1 2%
DANCE INSTRUCTION OR CLASSES	2 1%	1 2%	1 1%	2 3%	-	1 1%	-	2 4%	1 1%	1 2%	1 2%	1 1%
PRE-SCHOOL CARE	2 1%	1 1%	1 1%	2 3%	-	1 1%	-	1 2%	1 1%	1 2%	1 2%	1 2%
BEFORE OR AFTER SCHOOL DAY CARE	2 1%	1 1%	1 1%	-	2 2%	1 1%	1 2%	-	2 2%	-	1 2%	-
GYMNASTICS INSTRUCTION OR CLASSES	2 1%	2 2%	-	2 2%	-	2 2%	-	2 3%	-	2 2%	2 2%	-
BASEBALL OR SOFTBALL	1 1%	1 2%	0 *%	1 2%	-	1 1%	1 2%	-	0 *%	1 2%	1 2%	0 *%

Table Q11 Page 34
(Continued)

11. WHAT IS THE ONE RECREATION PROGRAM, CLASS, LESSON OR COMMUNITY EVENT YOU WOULD MOST LIKE TO SEE ADDED IN THE CITY OF SAN FERNANDO TO MEET THE NEEDS OF YOUR HOUSEHOLD?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
SCIENCE OR NATURE	1	1	-	1	-	1	-	-	1	-	-	1
INSTRUCTION OR CLASSES	1%	1%		2%		1%			1%			2%
BASKETBALL	1	1	-	1	-	1	1	-	1	-	-	1
	1%	1%		2%		1%	2%		1%			2%
CONCERTS	1	-	1	-	1	1	1	1	1	-	1	1
	1%		1%		1%	1%	1%	1%	1%		1%	1%
TENNIS	1	-	1	-	1	1	-	1	1	-	1	-
	1%		1%		1%	1%		2%	1%		1%	
GOLF	1	-	1	-	1	-	-	1	1	-	1	-
	*%		1%		1%			2%	1%		1%	
PARENTING CLASSES	1	1	-	1	-	1	-	-	-	1	1	-
	*%	1%		1%		1%				1%	1%	
PLAYS	1	1	-	1	-	1	-	-	-	1	1	-
	*%	1%		1%		1%				1%	1%	
VOLLEYBALL	0	0	-	0	-	-	-	0	0	-	0	-
	*%	1%		1%				1%	1%		1%	
NONE	25	8	17	8	16	8	4	16	12	13	10	7
	15%	9%	22%	10%	19%	9%	7%	31%	12%	18%	15%	10%
OTHER (SPECIFY)	15	10	6	9	6	12	10	1	13	2	7	8
	9%	11%	7%	11%	8%	13%	17%	2%	14%	3%	11%	11%

Table Q12 Page 35

12. HOW WOULD YOU DESCRIBE YOUR OVERALL SATISFACTION WITH EXISTING PARK AND RECREATION FACILITIES IN THE CITY OF SAN FERNANDO? WOULD YOU SAY YOU ARE...

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	7	2	5	3	4	2	-	4	6	2	2	3
	4%	2%	5%	3%	4%	2%		6%	5%	2%	3%	4%
NO ANSWER/REFUSED	1	-	1	0	1	-	-	1	1	-	1	1
	1%		1%	*%	1%			2%	1%		1%	1%
BASE: THOSE RESPONDING	191	106	86	89	102	109	68	56	101	90	83	86
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
VERY/SOMEWHAT SATISFIED (NET)	175	97	78	81	94	102	61	53	90	85	78	77
	91%	91%	91%	91%	91%	94%	89%	94%	89%	94%	94%	89%
VERY SATISFIED	83	44	39	36	47	54	36	29	39	44	38	31
	43%	42%	45%	40%	46%	49%	52%	52%	39%	48%	46%	37%
SOMEWHAT SATISFIED	92	53	40	46	47	48	25	24	51	42	40	45
	48%	50%	46%	51%	46%	44%	37%	42%	50%	46%	48%	53%
NOT VERY/AT ALL SATISFIED (NET)	17	9	8	8	9	7	8	3	11	5	5	9
	9%	9%	9%	9%	9%	6%	11%	6%	11%	6%	6%	11%
NOT VERY SATISFIED	12	6	5	6	6	6	6	2	8	4	5	6
	6%	6%	6%	7%	5%	5%	8%	4%	8%	4%	6%	7%
NOT AT ALL SATISFIED	5	3	2	1	3	1	2	1	3	1	-	3
	2%	2%	2%	1%	3%	1%	3%	2%	3%	1%		4%

Table Q13 Page 36

13. HOW WOULD YOU DESCRIBE YOUR SATISFACTION WITH RECREATION FACILITIES MAINTENANCE IN THE CITY OF SAN FERNANDO? WOULD YOU SAY YOU ARE...

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	10	5	5	2	8	3	2	6	7	3	2	7
	5%	5%	5%	3%	7%	3%	3%	9%	7%	3%	2%	8%
NO ANSWER/REFUSED	1	-	1	-	1	-	-	1	1	-	1	-
	*%		1%		1%			1%	1%		1%	
BASE: THOSE RESPONDING	189	103	86	90	100	108	66	55	100	89	83	83
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
VERY/SOMEWHAT SATISFIED (NET)	178	100	79	85	94	104	65	51	92	86	79	78
	94%	97%	91%	95%	94%	96%	97%	92%	92%	96%	96%	94%
VERY SATISFIED	92	49	43	42	51	55	30	29	42	51	42	37
	49%	48%	50%	46%	51%	51%	45%	53%	42%	57%	51%	44%
SOMEWHAT SATISFIED	86	51	35	43	43	49	35	21	51	35	37	41
	45%	49%	41%	48%	43%	45%	52%	39%	51%	39%	45%	50%
NOT VERY/AT ALL SATISFIED (NET)	11	3	8	5	6	4	2	4	8	3	4	5
	6%	3%	9%	5%	6%	4%	3%	8%	8%	4%	4%	6%
NOT VERY SATISFIED	8	2	6	4	4	3	2	3	4	3	4	3
	4%	2%	7%	4%	4%	3%	3%	5%	4%	4%	4%	4%
NOT AT ALL SATISFIED	3	1	2	1	2	1	-	2	3	-	-	2
	2%	1%	2%	1%	2%	1%		3%	3%			2%

Table Q14 Page 37

14. DO YOU OWN OR RENT YOUR HOME?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
OWN	108	62	46	47	61	59	39	33	108	-	32	64
	54%	57%	50%	51%	56%	53%	57%	54%	100%		37%	71%
RENT	92	46	46	45	47	52	29	28	-	92	54	26
	46%	43%	50%	49%	44%	47%	43%	46%		100%	63%	29%

Table Q15 Page 38

15. WOULD YOU PLEASE TELL ME THE ONE RACIAL OR ETHNIC GROUP WITH WHICH YOU MOST IDENTIFY?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	0	-	0	-	0	0	0	-	0	-	0	-
	*%		*%		*%	*%	*%		*%		*%	
NO ANSWER/REFUSED	2	1	1	-	2	-	1	-	2	-	-	1
	1%	1%	1%		2%		1%		2%			1%
BASE: THOSE RESPONDING	198	107	91	92	106	111	67	61	106	92	86	88
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
WHITE	27	10	17	8	19	13	9	13	16	11	13	12
	13%	9%	19%	9%	18%	12%	13%	21%	15%	12%	15%	14%
HISPANIC/MEXICAN AMERICAN/ LATINO	166	97	68	82	84	94	58	46	87	79	71	74
	84%	91%	75%	89%	79%	85%	86%	74%	82%	85%	83%	83%
OTHER (SPECIFY)	6	-	6	3	3	3	1	3	3	3	2	3
	3%		6%	3%	3%	3%	1%	5%	3%	3%	2%	3%

Table Q16 Page 39

16. PLEASE TELL ME IF YOU ARE OF SPANISH/HISPANIC ORIGIN OR DESCENT.

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	36	12	24	12	24	17	10	17	21	15	15	18
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	-	-	-	-	-	-	-	-	-	-	-	-
NO ANSWER/REFUSED	-	-	-	-	-	-	-	-	-	-	-	-
BASE: THOSE RESPONDING	36	12	24	12	24	17	10	17	21	15	15	18
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
YES	8	5	3	6	2	4	2	4	3	5	4	4
	22%	38%	14%	49%	8%	22%	19%	22%	12%	35%	28%	21%
NO	28	8	20	6	22	13	8	13	18	10	11	14
	78%	62%	86%	51%	92%	78%	81%	78%	88%	65%	72%	79%

Table Q16 Page 40

RACE/ETHNICITY

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	0	-	0	-	0	0	0	-	0	-	0	-
	*%		*%		*%	*%	*%		*%		*%	
NO ANSWER/REFUSED	2	1	1	-	2	-	1	-	2	-	-	1
	1%	1%	1%		2%		1%		2%			1%
BASE: THOSE RESPONDING	198	107	91	92	106	111	67	61	106	92	86	88
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
NON-HISPANIC WHITE	22	7	15	5	17	11	7	11	14	8	10	11
	11%	6%	17%	5%	16%	10%	11%	17%	13%	9%	11%	13%
HISPANIC/MEXICAN AMERICAN/ LATINO	172	100	72	86	86	98	60	48	90	82	75	76
	87%	94%	79%	93%	81%	88%	89%	78%	85%	89%	88%	86%
OTHER	4	-	4	1	3	1	-	3	3	1	1	1
	2%		4%	2%	2%	1%		5%	2%	2%	1%	2%

Table Q17 Page 41

17. WHICH OF THE FOLLOWING RANGES INCLUDES YOUR HOUSEHOLDS ANNUAL INCOME BEFORE TAXES?

		HOUSEHOLD COMP		RESPONDENT AGE		FACILITY	PROGRAMS		HOME OWNERSHIP		INCOME	
	TOTAL	WITH CHILD	WITHOUT CHILD	UNDER 45	45+	FREQUENT	FREQUENT	NON-USER	OWN	RENT	<$50,000	$50,000+
TOTAL ANSWERING	200	108	92	92	108	111	68	61	108	92	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
DON'T KNOW	11	2	9	4	7	5	2	4	3	8	-	-
	5%	1%	10%	5%	6%	5%	2%	7%	3%	9%		
NO ANSWER/REFUSED	14	4	10	7	7	6	2	6	9	5	-	-
	7%	3%	11%	7%	6%	5%	3%	10%	8%	5%		
BASE: THOSE RESPONDING	175	103	73	81	95	100	65	51	96	80	86	90
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
LESS THAN $50,000 (NET)	86	45	41	32	54	51	31	30	32	54	86	-
	49%	44%	56%	40%	57%	51%	48%	59%	33%	68%	100%	
UNDER $25,000	36	13	22	10	26	19	12	15	10	26	36	-
	20%	13%	31%	13%	27%	19%	19%	29%	10%	33%	42%	
$25,000 - $34,999	26	15	11	8	19	15	9	9	11	16	26	-
	15%	15%	16%	10%	20%	15%	14%	17%	11%	20%	31%	
$35,000 - $49,999	24	16	7	14	9	17	10	6	11	12	24	-
	13%	16%	10%	17%	10%	17%	15%	12%	12%	15%	27%	
$50,000 AND ABOVE (NET)	90	58	32	49	41	49	34	21	64	26	-	90
	51%	56%	44%	60%	43%	49%	52%	41%	67%	32%		100%
$50,000 - $74,999	39	21	17	20	18	19	9	14	19	19	-	39
	22%	21%	24%	25%	19%	19%	14%	28%	20%	24%		43%
$75,000 AND ABOVE	51	36	15	29	22	30	25	7	45	6	-	51
	29%	35%	20%	35%	24%	30%	38%	13%	46%	8%		57%

FACILITY DEMAND ANALYSIS

This section analyzes the demand for recreation and park facilities and programs by the residents of San Fernando. A key element in any planning strategy is an understanding of the nature of demand for parks and recreation facilities. Without this understanding, policy can only be based on general standards of supply and demand, such as population ratios (acres per thousand population) or service area (distance to park facility). Such standards are useful guides but the demand analysis ensures that the needs assessment reflects the character of San Fernando.

The citywide telephone survey provides the basis for determining how the residents of San Fernando participate in recreation activities. The nature of growth and population change establishes trends in demand for recreation and leisure services. The survey, workshops and interviews provide the qualitative aspect of demand - the perceptions of the residents toward recreation and the prioritization of need for facilities and programs.

Sports Organization Questionnaire

Since the basis of the demand analysis is the information regarding participation in various recreation activities obtained from the telephone survey, these are the only activities that can be included in the demand analysis. To supplement the information regarding participation in those organized sports activities which were included in the telephone survey, a questionnaire was designed and distributed to the organized sports organizations that use the City facilities. There was one activity, Adult Basketball, which was included in the phone survey, but while there was a significant participation in this activity by the residents of San Fernando, it is not possible to determine the demand and needs, as there is no organized league playing in the City. It is assumed that the participants are playing at locations outside San Fernando.

The questionnaire obtained information regarding the number of players and teams in the league or sports organization, age ranges of the players, what seasons they play, if they travel outside San Fernando to play, if they participate in tournaments, ratings of field/facility maintenance and scheduling, projections of growth and facilities they have the greatest need for both now and in the future.

The questionnaire was distributed by the City staff and seven sports organizations responded. Some of the factual information is summarized in Exhibit 1. The information regarding the number of players, size of teams, seasonality and turnover of facilities for both games and practice are used to better define peak day demand and convert that to the number of facilities required to meet the needs of this segment of the recreation market. Information regarding which of the facilities are currently being used by the sports groups provides input to the inventory of sports facilities regarding usage for adult sports, youth sports and practices.

Another question addresses the percentage of the players in each organization that live within the City of San Fernando. This varies widely by type of sport and in San Fernando reflects the significant number of participants in certain sports who reside outside of San Fernando for games. The results are tabulated below:

Organization	Percent of Players from San Fernando
San Fernando National Little League	80
Santa Rosa Youth Athletics	35
Adult Men's Wooden Bat Softball League	N.A.
San Fernando Adult Coed Softball	28
Youth Speak Collective – Club Futbolito	40
Minor Soccer League of So. California	75
San Fernando Youth Basketball	63

The impact of non-resident use of City facilities is one of the considerations in assessing facility needs. The adult soccer league also uses facilities in surrounding cities.

Additional, more qualitative, information regarding respondents rating and comments on facility maintenance and scheduling, assessment of usage fees and the perceived needs for additional facilities both currently and in the future as well as desired enhancements in future facilities are summarized in Exhibit 2. These responses will be used by City staff and the Consultant team to better understand the usage patterns and needs of the active sports groups.

Demand Analysis

The participation rates in each of the active recreation activities analyzed (based on the telephone survey) provide a basis for calculating demand for active recreation facilities in relationship to the population served. These participation rates are shown in the first column of Exhibit 3 and are taken directly from the participation rates as reported in the survey.

In order to convert these demand estimates into facility requirements, it is necessary to make some assumptions regarding design standards for the peak level of demand. Calculation of peak day demand involves multiplying the population estimates (current population and population projected to 2030) by the participation rate in each activity. These estimates of gross demand are then adjusted to allocate part of the demand to private recreation facilities and part to government or public facilities, if applicable, using California Department of Parks and Recreation data regarding patterns of facility usage. Similarly, a locational adjustment is made to account for those activities which participants would normally engage in at locations outside of San Fernando.

Peak day demand is determined on the basis of the seasonality of participation in each of the various activities and, within peak seasons, the peak days of usage. The calculations of peak day demand included in Exhibit 3 (excluding those for fields or courts used for organized games) are designed to accommodate all but three to eight days per year of peak activity for most of the activities analyzed.

The actual facility requirement, however, is less than the aggregate of peak day demand to allow for daily turnover in the use of recreation facilities. Peak day demand was modified as shown in Exhibit 3 by the anticipated turnover and capacity for each type of facility. These estimates of daily turnover and capacity on peak day usage periods are

derived from studies conducted by the Bureau of Outdoor Recreation, U.S. Department of the Interior regarding optimum recreation carrying capacity as well as from sports group questionnaires, discussions with City staff and other park studies in which the Consultants have been involved. For sports leagues operating within the City of San Fernando, allowance is made to calculate demand from the entire league, regardless of where the players are living. The calculations in Exhibit 3 are based on the current (2016) population level in the City of San Fernando of 24,513. Included in the Exhibit is an estimate of the number or size of facilities required to accommodate peak day demand in the context of the peak day design standards discussed above.

Similar calculations were carried out to determine the demand levels in 2030, when the City reaches the projected population of 25,914. These calculations are shown in Exhibit 4. Because of the minimal growth expected in the City, It is not possible to make adjustments to the participation rates for the 2030 projection. It is anticipated that there will be a somewhat stable demographic profile over the projection period

The relationship of the current need for facilities in San Fernando to the current population level is the basis for the "facility need ratio" or the measure of the level of population in San Fernando that creates the demand for one facility or one unit of measure such as miles or acres. This ratio for each of the types of facilities analyzed is also presented in Exhibits 3 and 4 and is calculated by dividing the total population by the number of facilities demanded. This will be the basis for the needs analysis presented in the following section. Comparisons of San Fernando's current "facility-need-ratios" to those found in selected other cities in California are presented in Exhibit 5 in order to add perspective to the analysis.

FACILITY NEEDS ANALYSIS

Methodology

The level of population in San Fernando that creates the demand for facilities is derived from the telephone survey data as described in the previous section. This "facility need ratio" is shown again in Exhibit 6. The current facility needs are determined by multiplying the current population by the "facility needs ratio." These needs, in terms of the number or size of facilities demanded, are then compared with the total of existing City and school district facilities to determine whether the existing inventory of facilities is adequate in terms of demand conditions.

As an example of the analytical process, the needs ratio for organized youth soccer fields for games in San Fernando is one field for every 15,800 residents (as shown in Exhibit 6). Based on the 2016 population of San Fernando, the required number of fields is an estimated 1.6. The existing inventory of fields is 1, leaving a deficit of 0.6 fields, if the inventory of organized youth soccer fields for games in San Fernando were to match the peak day requirement as defined.

Facility Requirements

The needs analysis presented in Exhibit 6 indicates existing deficits in only a few of the types of facilities that were analyzed. The facilities showing deficits of 0.5 facility or greater, in addition to youth soccer game fields, are walking/jogging paths (5.8 miles), and bicycling paths (8.6 miles).

The need for facilities was projected to 2030 and these projections together with the current supply of facilities (no adjustments were made for any planned facilities) are presented in Exhibit 7. The deficits in the facilities in the projection year do not increase to any significant extent due to the small amount of growth which is expected. The deficits include youth soccer game fields (0.6 field), walking/jogging paths (6.2 miles), and bicycling paths (9.2 miles).

Exhibit 8 summarizes the change in demand between 2016 and 2030 or the demand resulting solely from the growth expected to occur during this period. This Exhibit describes the number or size of facilities by type that will be required just to accommodate the future growth in the City of San Fernando. The existing 2016 surplus or deficit in facilities is combined with the growth projections in Exhibit 9 to provide the cumulative estimate of the additional number or size of facilities by type that will be required in the City of San Fernando by the year 2030.

The analysis does not address the need for practice sports fields or basketball courts. To provide some insight into these needs, the Consultant analyzed the ratio of demand for practice fields to game fields in studies performed in other cities. Averages were calculated after eliminating extreme cases. Only youth game field demand was used in the ratios, as in most cases adult sports do not hold practices except at game time. The demand in San Fernando for additional practice facilities for each sport was then calculated and the results are shown below. It is assumed in the analysis that all game fields/courts are also used as practice fields/courts, so that the needs shown represent only additional fields/courts required for practices.

Sport	Ratio of Demand for Practice/Game Facilities	Game Facility Demand in San Fernando	Add'l Practice Facilities Needed
2016			
Baseball	2.0	6.9	6.9
Soccer	1.8	1.6	1.3
Basketball	1.5	2.2	1.1
2030			
Baseball	2.0	7.3	7.3
Soccer	1.8	1.6	1.3
Basketball	1.5	2.3	1.2

EXHIBIT 3

PEAK DAY FACILITY DEMAND ANALYSIS BASED ON RESIDENTS' PARTICIPATION RATES
City of San Fernando - 2016 Levels

Activity	Per Capita Participation Days/Year	Peak Day Demand (Participants)	Turnovers Per Day	Design Standard for Facility	Number of Facilities Demanded*			Facility Need Ratio - City of San Fernando
Softball:								
Organized Adult	4.5	80	3x	27 players/field	1.2	fields		1/19,950 pop.
Baseball:								
Organized Youth	4.2	247	2.5x	18 players/field	6.9	fields		1/3,550 pop.
Soccer								
Organized Youth	4.6	74	2x	30 players/field	1.6	fields	**	1/15,800 pop.
Organized Adult	5.7	127	5x	34 players/field	0.9	fields	***	1/26,300 pop.
Basketball								
Organized Youth	4.6	158	4.5x	16 players/court	2.2	courts		1/11,180 pop.
Walking/Jogging/								
Running-Public Trails	44.2	633	1x	90 persons/mile	7.0	miles		1/3,500 pop.
Bicycling-Public Trails	22.7	1,474	5x	30 bicycles/mile	9.8	miles		1/2,500 pop.

*Demand for ball fields includes an adjustment to allow for resting of fields.

**According to the phone survey participation rates, approximately 372 San Fernando residents participate in youth soccer. There is only one league playing in San Fernando. They have 73 players, and 40% live in San Fernando, indicating that approximately 340 San Fernando residents are playing youth soccer outside of the City.

***Demand is based on response from all San Fernando residents who paticipate in adult soccer based on the telephone survey. The league only plays 50% of their games in San Fernando and the demand has been adjusted to reflect this.

EXHIBIT 4

PEAK DAY FACILITY DEMAND ANALYSIS BASED ON RESIDENTS' PARTICIPATION RATES
City of San Fernando - 2030 Levels

Activity	Per Capita Participation Days/Year	Peak Day Demand (Participants)	Turnovers Per Day	Design Standard for Facility	Number of Facilities Demanded*			Facility Need Ratio - City of San Fernando
Softball:								
Organized Adult	4.5	84	3x	27 players/field	1.3	fields		1/19,950 pop.
Baseball:								
Organized Youth	4.2	261	2.5x	18 players/field	7.3	fields		1/3,550 pop.
Soccer								
Organized Youth	4.6	79	2x	30 players/field	1.6	fields	**	1/15,800 pop.
Organized Adult	5.7	134	5x	34 players/field	1.0	fields	***	1/26,300 pop.
Basketball								
Organized Youth	4.6	167	4.5x	16 players/court	2.3	courts		1/11,180 pop.
Walking/Jogging/								
Running-Public Trails	44.2	669	1x	90 persons/mile	7.4	miles		1/3,500 pop.
Bicycling-Public Trails	22.7	1,557	5x	30 bicycles/mile	10.4	miles		1/2,500 pop.

*Demand for ball fields includes an adjustment to allow for resting of fields.

**According to the phone survey participation rates, approximately 372 San Fernando residents participate in youth soccer. There is only one league playing in San Fernando. They have 73 players, and 40% live in San Fernando, indicating that approximately 340 San Fernando residents are playing youth soccer outside of the City.

***Demand is based on response from all San Fernando residents who paticipate in adult soccer based on the telephone survey. The league only plays 50% of their games in San Fernando and the demand has been adjusted to reflect this.

EXHIBIT 5

COMPARISON OF CITY OF SAN FERNANDO NEED RATIOS TO OTHER AREAS

Facility	Facility Need Ratio - City of San Fernando	Facility Need Ratio - City of Ontario	Facility Need Ratio - City of Santa Clarita	Facility Need Ratio - City of Pasadena	Facility Need Ratio - City of San Juan Cap.	Facility Need Ratio - City of Chino Hills	Facility Need Ratio - City of Temecula	Facility Need Ratio - City of Dana Point	Facility Need Ratio - City of Santa Maria	Facility Need Ratio - City of Riverside	Facility Need Ratio - City of Diamond Bar
Softball Fields:											
Org. Adult	1/19,950 pop.	1/26,800	N.A.	1/67,700	N.A.	1/14,900	1/5,500	1/19,250	1/19,800	1/18,600	1/16,800
Baseball Fields:											
Organized/Youth	1/3,550 pop.	1/8,500	1/20,900	1/19,400	1/6,050	1/5,150	1/4,500	1/9,550	1/13,350	1/9,600	1/6,300
Soccer Fields											
Organized Youth	1/15,800 pop.	1/4,550	1/6,250	1/9,650	1/2,150	1/3,450	1/2,600	1/4,400	1/9,400	1/8,800	1/3,400
Organized Adult	1/26,300 pop.	1/14,050	N.A.	1/18,200	1/4,750	N.A.	N.A.	1/18,200	1/17,650	1/13,300	N.A.
Basketball Courts											
Organized Youth	1/11,180 pop.	1/26,650	N.A.	1/36,800	N.A.	N.A.	1/31,000	N.A.	1/21,250	N.A.	1/15,800
Walking/Jogging (mi.)	1/3,500 pop.	1/3,350	1/3,700	1/2,000	1/2,550	N.A.	1/13,900	N.A.	1/5,500	1/5,000	1/8,750
Bicycling Paths (mi.)	1/2,500 pop.	1/2,800	1/3,400	1/2,500	N.A.	N.A.	1/610	N.A.	1/4,150	1/4,050	1/4,200

EXHIBIT 6

CITY OF SAN FERNANDO RECREATION FACILITY NEEDS ANALYSIS - 2016 ESTIMATE

Facility	Facility Need Ratio - City of San Fernando	2016 Needs	Existing City Facilities	City Surplus/ Deficit(-)	School Facilities Avail.	Total Facilities Avail.	Total Surplus/ Deficit(-)
Softball Fields:							
Organized Adult	1/19,950 pop.	1.2	1	-0.2	0	1	-0.2
Baseball Fields:							
Organized Youth	1/3,550 pop.	6.9	7	0.1	0	7	0.1
Soccer Fields							
Organized Youth	1/15,800 pop.	1.6	1 *	-0.6	0	1	-0.6
Organized Adult	1/26,300 pop.	0.9	1 *	0.1		1	0.1
Basketball Courts							
Organized Youth	1/11,180 pop.	2.2	2	-0.2		2	-0.2
Walking/Jogging Paths (mi.)	1/3,500 pop.	7.0	1.2	-5.8	0	1.2	-5.8
Bicycling Paths (mi.)	1/2,500 pop.	9.8	1.2	-8.6	0	1.2	-8.6

Note: All sports fields shown in the supply are fields actually being used for games by organized sports leagues to match the demand as defined in the demand analysis.

*Both youth and adult soccer utilize the same field.

EXHIBIT 7

CITY OF SANFERNANDO RECREATION FACILITY NEEDS ANALYSIS - 2030 PROJECTION

Facility	Facility Need Ratio - City of San Fernando	Buildout Needs	Existing City Facilities	City Surplus/ Deficit(-)	School Facilities Avail.1	Total Facilities Avail.	Total Surplus/ Deficit(-)
Softball Fields:							
Organized Adult	1/19,950 pop.	1.3	1	-0.3	0	1	-0.3
Baseball Fields:							
Organized Youth	1/3,550 pop.	7.3	7	-0.3	0	7	-0.3
Soccer Fields							
Organized Youth	1/15,800 pop.	1.6	1 *	-0.6	0	1	-0.6
Organized Adult	1/26,300 pop.	1.0	1 *	0.0	0	1	0.0
Basketball Courts							
Organized Youth	1/11,180 pop.	2.3	2	-0.3	0	2	-0.3
Walking/Jogging Paths (mi.)	1/3,500 pop.	7.4	1.2	-6.2	0	1.2	-6.2
Bicycling Paths (mi.)	1/2,500 pop.	10.4	1.2	-9.2	0	1.2	-9.2

Note: All sports fields shown in the supply are fields actually being used for games by organized sports leagues to match the demand as defined in the demand analysis.

*Both youth and adult soccer utilize the same field.

EXHIBIT 8

CHANGE IN DEMAND FOR RECREATION FACILITIES BY TYPE, 2016 TO 2030
City of San Fernando

Facility	Number of Facilities Demanded* 2015	Number of Facilities Demanded* 2035	Change in Surplus/Deficit (-) 2015-2035**
Softball Fields:			
Organized Adult	1.2 fields	1.3 fields	-0.1 fields
Baseball Fields:			
Organized Youth	6.9 fields	7.3 fields	-0.4 fields
Soccer Fields			
Organized Youth	1.6 fields	1.6 fields	-0.1 fields
Organized Adult	0.9 fields	1.0 fields	-0.1 fields
Basketball Courts			
Organized Youth	2.2 courts	2.3 courts	-0.1 courts
Walking/Jogging Paths (mi.)	7.0 miles	7.4 miles	-0.4 miles
Bicycling Paths (mi.)	9.8 miles	10.4 miles	-0.6 miles

* Demand for ball fields is adjusted by approximately 20 percent to allow for resting of fields.
**Demand resulting from growth and changing demographics. Does not include allowance for any deficits or surpluses existing in 2016.

EXHIBIT 9

FACILITY REQUIREMENTS FOR RECREATION NEEDS IN SAN FERNANDO
2030 ESTIMATE (Total of 2016 Surplus/Deficit and 2016 to 2030 Change in Demand)

	2016 Facility Surplus/ Deficit (-)	Change in Surplus/ Deficit (-) 2016-2030	Cumulative 2030 Facility Surplus/ Deficit (-)
Softball Fields:			
Organized Adult	-0.2 fields	-0.1 fields	-0.3 fields
Baseball Fields:			
Organized Youth	0.1 fields	-0.4 fields	-0.3 fields
Soccer Fields			
Organized Youth	-0.6 fields	-0.1 fields	-0.6 fields
Organized Adult	0.1 fields	-0.1 fields	0.0 fields
Basketball Courts			
Organized Youth	-0.2 courts	-0.1 courts	-0.3 courts
Walking/Jogging Paths (mi.)	-5.8 miles	-0.4 miles	-6.2 miles
Bicycling Paths (mi.)	-8.6 miles	-0.6 miles	-9.2 miles

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Alexander P. Meyerhoff, City Manager

Date: February 5, 2018

Subject: Consideration to Adopt an Ordinance Regulating the Review and Approval of Art Murals on Private Property

RECOMMENDATION:

It is recommended that the City Council:

a. Introduce for first reading, in title only, and waive further reading of Ordinance No. 1673 (Attachment "A") titled, "An Ordinance of the City Council of the City of San Fernando, California amending Chapter 22 (Businesses) of the San Fernando Municipal Code by the addition of a new Article IX (Art Murals on Private Property);"

b. Adopt Resolution No. 7839 establishing a Mural Permit Application Fee; and

c. Authorize the City Manager to execute all related documents.

BACKGROUND:

1. Public art has the potential to enhance the quality of life for individuals living in, working in, and visiting San Fernando by enhancing the physical beauty of the community; encouraging the development and appreciation of art; and enhancing the quality of development projects and the image of the community.

2. Section 2.433 of the San Fernando Municipal Code (Duties and Powers of the Cultural Arts Commission) states that "The commission will be a working commission and is charged with planning and implementing cultural special events and planning and commissioning art in public places (e.g., murals, sculptures, city monuments, etc.)."

3. The Municipal Code is silent with regards to the approval process for the review and approval of art murals on private property.

REVIEW: ☒ Finance Department ☒ Deputy City Manager ☒ City Manager

4. On June 6, 2016, the City Council Ad Hoc Committee on Commissions recommended and the City Council subsequently approved moving the Cultural Arts Commission liaison members to the Parks, Wellness and Recreation Commission.

ANALYSIS:

The purpose of this Ordinance is to permit and encourage art murals on private property on a content-neutral basis under certain terms and conditions. Murals comprise a unique medium of expression that serves the public interest. Murals have purposes distinct from commercial signs and confer different benefits.

Such purposes and benefits include improved aesthetics; avenues for original artistic expression; public access to original works of art, community participation in the creation of original works of art, community-building through the presence of an identification with original works of art, education about the history of the City depicted in original works of art, and a reduction in the incidence of vandalism.

Murals can increase community identity and foster a sense of place if they are located in a manner visible to pedestrians, are retained for substantial periods of time, and include a neighborhood process for discussion.

This Ordinance promotes the general welfare by encouraging pride in the community. A program to review and approve murals on private property may contribute to building vibrant and distinctive spaces through placemaking, and can positively impact the community by increasing property values, enhancing the quality of life through artistic opportunities, uniting the community through shared cultural experiences, and creating a cultural legacy for future generations through the collection and exhibition of high-quality art that reflects diverse styles that will acknowledge the past and usher in the future.

BUDGET IMPACT:

Approval of the proposed Ordinance will have minimal fiscal impact. There will be an impact on staff time to review a mural application and present the application to the Parks, Wellness and Recreation Commission. Therefore, staff recommends an initial application fee of $100 to process mural applications. This fee will be reviewed during future user fee updates and may be adjusted as appropriate.

CONCLUSION:

It is recommended that the City Council adopt the proposed Ordinance to establish a procedure for the review and approval of murals on private property.

ATTACHMENTS:

A. Ordinance No. 1673
B. Resolution No. 7839

ATTACHMENT "A"

ORDINANCE NO. 1673

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA AMENDING CHAPTER 22 (BUSINESSES) OF THE SAN FERNANDO MUNICIPAL CODE BY THE ADDITION OF A NEW ARTICLE IX (ART MURALS ON PRIVATE PROPERTY)

WHEREAS, public art enhances the quality of life for individuals living in, working in, and visiting San Fernando by enhancing the physical beauty of the community; encouraging the development and appreciation of art; and enhancing the quality of development projects and the image of the community; and

WHEREAS, this Ordinance, will promote the general welfare by encouraging pride in the community, build vibrant and distinctive spaces through placemaking, increasing property values, enhancing the quality of life through artistic opportunities, uniting the community through shared cultural experiences, and creating a cultural legacy for future generations through the collection and exhibition of high-quality art that reflects diverse styles that will acknowledge the past, usher in the future and create programs and activities that will further these goals.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 22 (Businesses) of the San Fernando Municipal Code is hereby amended by the addition of a new Article IX entitled "Art Murals on Private Property" which shall state the following:

Article IX. Art Murals on Private Property

Section 22-500. Purpose.
Section 22-501. Definitions.
Section 22-502. Permit Required.
Section 22-503. Application Procedure.
Section 22-504. Permit Revocation, Expiration.
Section 22-505. Mural Requirements.
Section 22-506. Fees and Policies.
Section 22-507 Violation; Penalty.

Section 22-500. Purpose.

The purpose of this Article is to permit and encourage the display of art murals on publicly visible and/or accessible areas on private property on a content-neutral basis under certain terms and conditions. Murals comprise a unique medium of expression that serves the public interest. Murals have purposes distinct from signs and confer different benefits. Such purposes and benefits include improved aesthetics; avenues for original artistic

expression; public access to original works of art, community participation in the creation of original works of art, community-building through the presence of an identification with original works of art, education about the history of the City depicted in original works of art, and a reduction in the incidence of vandalism. Murals can increase community identity and foster a sense of place if they are located in a manner visible to pedestrians, are retained for substantial periods of time, and include a neighborhood process for discussion.

Section 22-501. Definitions.

For purposes of this Article:

"Alteration" means any change to a permitted mural, including but not limited to any change to the image(s), materials, colors, or size of the permitted mural. "Alteration" does not include naturally occurring changes to the mural caused by exposure to the elements or the passage of time. Minor changes to the permitted mural that result from the maintenance or repair of the mural shall not constitute "alteration." Such minor changes may include slight and unintended deviations from the original image, colors, or materials that occur when the permitted mural is repaired due to the passage of time or as a result of vandalism.

"Applicant" means an applicant for a mural permit application under this Article.

"City Council" means the City Council of the City of San Fernando.

"Commission" means the Parks, Wellness and Recreation Commission established under Article II (Parks, Wellness and Recreation Commission) of Chapter 54 (Parks and Recreation) of the San Fernando Municipal Code.

"Permittee" means an applicant who has received a mural permit pursuant to the process outlined in this Article.

"Mural" means an original work of visual art produced by hand that is tiled, painted directly upon, or affixed directly to an exterior wall of a structure.

Section 22-502. Permit Required.

It is unlawful for any person, firm, corporation, or other entity to authorize, erect, construct, maintain, move, alter, change, place, suspend, or attach any mural within the City without first (i) obtaining final approval from the Commission, or the City Council on appeal and (ii) satisfying all of the requirements set forth in this Article. This Article shall not apply to murals located on property owned by any public agency, including the City of San Fernando.

Section 22-503. Application Procedure.

A. Any person, firm, corporation, or other entity desiring to place a mural on any property shall first submit an application to the Community Development Department. A mural permit application shall include the following information:

1. *Name and address of the creator of the mural.*
2. *Name and address of the owner, operator, or person in possession of the premises where the mural is proposed to be located.*
3. *A detailed drawing or sketch of the proposed mural that is scale and in color.*

B. A mural permit application shall be submitted with all required fees as established by resolution of the City Council.

C. The Community Development Department shall submit each completed application to the Commission for review as to the compatibility of the proposed mural in the location and on the specific structure the mural is proposed, and all other applicable requirements of Chapter 106 (Zoning) of the San Fernando Municipal Code.

D. Prior to any action by the Commission, the Applicant shall post an 11"x17" color rendering of the proposed mural on site for no less than 10 calendar days prior to the scheduled public meeting at the which the proposed mural is to be considered by the commission. It shall be the applicant's responsibility to post the rendering and ensure that said rendering is posted for the entire 10-day period prior to the meeting. The rendering shall also include a notice advising the public of the date, time and location of the public hearing and that interested members of the public are invited to attend the public hearing and offer verbal or written comment by or before the conclusion of the public hearing. No mural shall be permitted until the Applicant has certified that notification has been completed.

E. Each mural permit application will be considered at a public meeting of the Commission for final review. The Commission's decision to issue or deny the mural permit shall be final, unless any aggrieved party submits a written request for appeal of the Commission's decision (along with any applicable appeal fees established by City Council resolution) to the City Council, care of the Office of the City Clerk, during City's regular business hours, within 7 calendar days from the date of the Commission's decision. The City Council shall conduct a public hearing on any timely filed appeal within 60 calendar days of the date the notice of appeal is filed. The decision of the City Council on appeal shall be final. The Commission's issuance of a permit shall not take effect until the end of the 7-day appeal period and in the event a timely appeal is filed, the permit shall not take effect unless and until the City Council upholds the Commission's decision to issue the permit.

F. The written appeal shall state in detail the specific grounds for the appeal; shall include any and all documentary, photographic, digital and/or audio evidence the appellant deems relevant to the appeal; and shall identify any and all Municipal Code provisions or other legal authorities, if any, that support appellant's request that the Commission's decision be overturned or otherwise modified. The City Council shall

be under no obligation to consider grounds for an appeal that are not expressly stated in the appellant's appeal application nor shall the City Council be under any obligation to consider evidence that was not timely submitted along with the appeal application. A submitted appeal application may not be amended, supplemented or otherwise modified following the deadline for submitting appeals. The appellant, at its sole cost and expense, shall submit two copies of all appeal documentation and evidence filed with the City Clerk as part of the appeal so that a copy set may be provided to the permit applicant for review prior to the appeal hearing. A copy of such appeal materials shall be delivered to the permit applicant not less than 15 calendar days prior to the date of the appeal hearing and the permit applicant may submit a written rebuttal along with any documentary, photographic, digital and/or audio evidence the permit applicant deems relevant to oppose the appeal, provided that such rebuttal materials are filed with the City Clerk, during the City's regular business hours, no less than 7 calendar days prior to the scheduled date of the appeal hearing. The permit applicant, at its sole cost and expense, shall submit two copies of all rebuttal documentation and evidence filed with the City Clerk and the City Clerk shall, in turn, forward such materials to the appellant for review not less than 3 calendar days prior to the scheduled date of the appeal hearing.

G. A permit issued under this Article is granted for the specific design and one-time production of the mural as presented in the application. Any alterations must be submitted to the Community Development Director for review and may require additional public hearing and approval by the Commission for the same procedures and noticing requirements as would otherwise apply for a permit application for a new mural.

Section 22-504. Permit Revocation, Expiration.

A. A mural permit is revocable by the Community Development Director if it is determined at any time that the mural conflicts with the information provided in the application or with any one of the requirements listed in Section 22-505 (Mural Requirements), below.

B. Any person issued a permit shall agree to work diligently to construct, install and complete any mural for which a permit has been granted. In recognition of the forgoing, a permit issued pursuant to the Article shall automatically expire upon the occurrence of either of the following: (i) the mural has not been completed within 2 years from the date the permit was issued; or (ii) the permittee has not commenced the construction and/or installation of the mural within 1 year from the date the permit was issued. If a permit expires pursuant to romanette (i) in the preceding sentence, the permit holder, at the permit holders sole cost and expense, shall be required to restore the subject property to its original condition, notwithstanding any partial work that may have been constructed or installed.

C. Upon completion of the mural, the permittee shall promptly notify the Community Development Director in writing so that a final inspection may be conducted and a

release of the permit may be issued. In no event shall the permittee delay more than 7 calendar days in notifying the Community Development Director that the mural is completed and ready for final inspection and possible release. Notwithstanding the City's final inspection, the permit shall not be released nor the mural deemed complete for purposes of Section 22-504(B) until such time as the permittee has recorded the covenant referenced under Section 22-505(G), below.

Section 22-505. Mural Requirements.

Murals that meet all of the following requirements will be allowed upon satisfaction of The applicable permit procedures:

A. A new mural shall remain in place, without alteration, for a minimum period of five (5) years. The artist or landowner must enter into a five-year maintenance agreement with the City to provide an assurance that the mural will be repaired in case of vandalism, weathered wall surface damage, or chipping paint. A mural may be removed within the first five years of the date it is permitted under the following circumstances:

1. *The property on which the mural is located is sold; or*
2. *The structure or property is substantially remodeled or altered in a way that precludes continuance of the mural; or*
3. *The property undergoes a change of use authorized the Building and Safety Division, the Planning Division or the Planning and Preservation Commission.*

B. The mural shall not cause a pedestrian or vehicular safety hazard, including hazards in the form of impediments to the ingress and egress or pedestrians or vehicles or in the form of a distraction to motorists.

C. A mural shall not be placed over the exterior surface of any building opening, including, but not limited to, windows, doors, and vents.

D. No part of the mural shall exceed the height of the structure to which it is tiled, painted, or affixed.

E. No part of the mural shall extend more than six (6) inches from the plane of the wall upon which it is tiled, painted, or affixed.

F. No mural shall be arranged and illuminated in a manner that will produce light intensity of greater than three foot candles above ambient lighting, as measured at the property line of the nearest residentially zoned property.

G. The owner of the property on which a mural is installed shall execute and deliver to the City Clerk a covenant for recordation in a form approved by the City Attorney. The covenant shall provide that the mural will be installed and maintained at all times in full compliance with this Article. Except as otherwise provided under this Article,

the covenant shall remain in force for as long as the mural exists. The written covenant must be submitted to the City for review prior to the permittee commencement of any work to construct or install the mural. City shall be under no obligation to release the permit as contemplated under Section 22-504(C), above, until the City-approved covenant is recorded. The failure of the covenant to be timely recorded shall render the mural construction and installation incomplete and render the mural permit susceptible to expiration at contemplated under Section 22-505(B), above, notwithstanding the outcome of the City's final inspection.

H. Upon change of ownership of the property on which a mural is installed, the new owner may, at the owner's election and without the need for permission from the City, terminate the covenant and remove the mural, subject to the provisions of this Article.

I. ***Mural proposals set forth in any application for a new mural or any application to modify the appearance of an existing mural or any other terms of an existing mural permit shall also comply with any and all written policies or guidelines adopted by the City Council resolution which are operative at the time a completed application is submitted, including the payment of all required fees.***

Section 22-506. Fees and Policies.

A. The City Council may establish and from time to time amend a schedule of fees and charges for the recovery of costs associated with the City's review and study of permit applications and the maintenance of any regulatory program associated with the enforcement of this Article. Until such time as the City Council approves a resolution establishing a schedule setting the amount of any fee(s) contemplated under this Article, the fee amount for any application or approval referenced under this Article shall be deemed to be zero dollars.

B. By resolution, the City Council may establish, and from time to time amend, written policies and guidelines governing the design, construction, installation, maintenance and operation of murals subject to this Article.

Section 22-507. Violation; penalty.

A. It is unlawful to violate any provision of this Article. This applies to any Applicant, any Permittee, the proprietor of a use or development on which a permitted mural is located, or to the owner of the land on which the permitted mural is located. For the ease of reference in this Section, all of these persons are referred to by the term "Operator."

B. The Community Preservation Division must give written notice of any violation to the Operator. Failure of the operator to receive the notice of the violation does not invalidate any enforcement actions taken by the City.

C. Any violation of this Article is considered a public nuisance.

D. The Community Preservation Division shall have the authority to enforce the regulations of this Article.

SECTION 2. Subsection (1) of Section 2-433 (Duties and powers) of Division 2 (Cultural Arts Commission) of Article V (Boards, Commissions, Committees, Agencies and Authorities) of Chapter 2 (Administration) of the San Fernando Municipal Code is hereby amended by the addition of the following sentence:

The foregoing powers and duties do not include the power to review, approve or reject permits for murals on private property as contemplated under Article IX (Art Murals on Private Property) of Chapter 22 (Businesses) of the San Fernando Municipal Code.

SECTION 3. Effective Date. This Ordinance shall take effect thirty (30) days after its adoption.

SECTION 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional. If for any reason any portion of this ordinance is found to be invalid by a court of competent jurisdiction, the balance of this ordinance shall not be affected.

SECTION 5. Certification. The City Clerk shall certify the passage of this Ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a local newspaper of general circulation and which is hereby designated for that purpose.

SECTION 6. CEQA. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of San Fernando at its regular meeting on this ____ day of _____, 2018.

_____
Sylvia Ballin, Mayor

ATTEST:

_____
Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

_____
Richard Padilla, Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I, ELENA G. CHAVEZ, City Clerk of the City of San Fernando, do hereby certify that the foregoing Ordinance No.1671 was introduced at the regular meeting of the City Council held on the ____ day of _____ 2018, and carried by the following roll call vote:

AYES:

NOES:

ABSENT:

_____
Elena G. Chávez, City Clerk

ATTACHMENT "B"

RESOLUTION NO. 7839

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, ESTABLISHING A MURAL PERMIT APPLICATION FEE

WHEREAS, the City Council desires to establish fees for processing applications for murals on private property within the City limits;

WHEREAS, pursuant to the State Constitution, San Fernando City Code, and other applicable federal, state and local laws, the City is able to charge fees for services which to not exceed the City's cost to provide those services;

WHEREAS, on file in the applicable department is the report justifying the fees set forth in this resolution;

WHEREAS, as on or about January 31, 2018, data indicating the amount of cost or estimated cost required to provide the services for which the film permit application fee is imposed was made available for inspection by interested members of the public at the Finance Department in City Hall; and

WHEREAS, after giving an opportunity for the public to be heard and considering all information before it, the City Council approved the establishment of a mural permit application fee attached hereto as Exhibit "1".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The representations set forth in the Recitals, above, are true and correct.

Section 2. The City Council hereby establishes the mural permit application fee provided in Exhibit "1", attached hereto.

PASSED, APPROVED, AND ADOPTED this 5th day of February 2018.

_____
Sylvia Ballin, Mayor

ATTEST:

_____
Elena G. Chávez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 5th day of February, 2018, by the following vote to wit:

AYES:

NOES:

ABSENT:

_____
Elena G. Chavez, City Clerk

THE CITY OF SAN FERNANDO

EXHIBIT 1

Mural Application Fee

The following fee is established to review applications to place a mural on private property ("Mural") and present applications to the Parks, Wellness and Recreation Commission. Fees will be due and payable at the time the Mural application is submitted. The City will not begin the process to review the application until such time that the fees are paid. The application fees are set to recover the cost to review and process the application. As such, fees will not be refunded if the applicant does not ultimately obtain a permit.

	Fee
Mural Permit Application Fee (due upon application submittal)	$100

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Robert Gonzalez, City Councilmember
By: Angel Morales, Intern
Diana Cuiriz, Intern

Date: February 5, 2018

Subject: Consideration to Adopt an Amended Ordinance to Add Vaping and Other Non-traditional Forms of Smoking to the Existing Ordinance Regulating Smoking in Outdoor Places

RECOMMENDATION:

It is recommended that the City Council introduce for first reading, in title only, and waive further reading of Ordinance No. 1672 (Attachment "A") titled, "An Ordinance of the City of San Fernando, California, Amending the San Fernando City Code to Add Chapter 23, Regarding the Regulation of Smoking in Outdoor Places."

BACKGROUND:

1. On May 5, 2016, the Food and Drug Administration (FDA) announced it was extending its authority to include e-cigarettes and other tobacco products.

2. Starting in August 2016, the FDA began to apply and enforce key provisions of the Family Smoking Prevention and Tobacco Control Act as it relates to the sales, marketing and manufacturing of e-cigarettes.

3. In December 2016, the U.S. Surgeon General issued a groundbreaking report "E-Cigarette Use Among Youth and Young Adults" that made many important conclusions and findings about the use of e-cigarettes among youth. These included that the flavors in e-cigarettes are one of the main reasons youth use them, e-cigarette aerosol is not safe and that e-cigarette use is strongly associated with the use of other tobacco products among youth and young adults.

4. On June 13, 2017, Councilmember Gonzalez and his interns held a meeting to discuss the next steps to ban all forms of smoking in parks and recreation areas. As part of this meeting, the time frame was given to the interns for research and public records information to be

REVIEW: ☒ Finance Department ☒ Deputy City Manager ☒ City Manager

accumulated to provide evidence that all forms of smoking (whether it's electronic or non-electronic forms of smoking) affect the public health.

ANALYSIS:

Ordinance Overview:
The main component of e-cigarettes is the e-liquid contained in cartridges. To create an e-liquid, nicotine is extracted from tobacco and mixed with a base (usually propylene glycol) and may also include flavorings, colorings and other chemicals. Flavors in e-cigarettes are also a cause for concern as they are preferred by youth and may be harmful on their own. Aside from concerns about e-cigarette use and emissions, data released by the Centers for Disease Control and Prevention (CDC) shows that calls to the nation's poison centers for e-cigarette exposure poisonings are rapidly increasing.

The proposed Ordinance seeks to further reduce residents' exposure to secondhand smoke by clarifying the restriction applies to all forms of smoking, including: E-cigarettes, Cigarettes, Vaping, Mini E-Cigarettes (Cig-a-Likes), and Mid-Sized Vaporizers (Vape Pens). The existing Ordinance restricts smoking in all unenclosed recreational areas, service areas, dining areas, places of employment and other public places when being used for a public event (e.g. farmers' market, parade, festival, etc.). The proposed Ordinance will expand the definitions to explicitly clarify that this restriction applies to all forms of smoking, including vaping.

Signage and Education:
Posting clear, updated signs in public areas will help notify constituents of the updated Ordinance and educate them that vaping and all other non-traditional forms of smoking is prohibited in unenclosed public spaces. The City can also use the website and social media outlets to provide information regarding the amended ordinance. If directed, staff will research the cost and possible funding sources to replace existing signage.

BUDGET IMPACT:

Approval of the proposed amended Ordinance will have minimal fiscal impact as no new processes, procedures, or regulations are being created. If directed, staff will explore opportunities for funding new signage in the parks to educate residents that vaping and other non-traditional forms of smoking is also prohibited in parks and public spaces.

CONCLUSION:

It is recommended that the City Council adopt the proposed amended Ordinance to clarify that vaping and other non-traditional forms of smoking are included as regulated activities in the City's Smoking Ordinance and provide additional direction if warranted.

ATTACHMENT:

A. Ordinance No. 1672
B. Sample Signage

ATTACHMENT "A"

ORDINANCE NO. 1672

AN ORDINANCE OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING THE SAN FERNANDO, CALIFORNIA, CITY CODE TO ADD CHAPTER 23, REGARDING THE REGULATION OF SMOKING IN OUTDOOR PLACES

WHEREAS, on September 4, 2001, the City Council adopted Ordinance No. 1525, which prohibited smoking and tobacco use at public parks, playgrounds, or recreation centers. (City Code Section 54-27.)

WHEREAS, according to the US Food and Drug Administration (FDA), an electronic cigarette or e-cigarette is a battery powered device that allows users to inhale a vapor containing nicotine or other substances[1]; and

- The safety of these devices is still unknown, and initial studies have found carcinogens and other toxic chemicals, including ingredients to make antifreeze, in the vapor.

- The FDA has not approved e-cigarettes as safe and effective in helping smokers quit – despite claims that many e-cigarette manufacturers are making.

- Due to the influx of electronic cigarettes in the market and the unknown dangers of the vapor, communities across the state have taken action to protect their residents from e-cigarettes; and

WHEREAS, there is no Constitutional right to smoke or vape[2]; and

WHEREAS, it is the intent of the City Council, in enacting this ordinance, to provide for the public health, safety, and welfare by discouraging the inherently dangerous behavior of vaping, smoking and tobacco use around non-tobacco users, especially children; by protecting the public from exposure to secondhand smoke where they live, work, and play; by reducing the potential for children to wrongly associate vaping, smoking and tobacco use with a healthy lifestyle; and by affirming and promoting a healthy environment in the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY ORDAIN AS FOLLOWS:

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[1] The Center for Tobacco Policy and Organizing. Electronic Cigarettes. Available at http://center4tobaccopolicy .org/tobacco-policy/electronic-cigarettes/

[2] Public Health Law & Policy, Technical Assistance Legal Center. There Is No Constitutional Right to Smoke. 2005.
Available at www.phlpnet.org/tobacco-control/products/there-no-constitutional-right-smoke.

Section 1. Amendments

The City Council hereby amends the City Code by adding Chapter 23 to read as follows:

Sec. 23-1. DEFINITIONS.

The following words and phrases, whenever used in this Chapter shall have the meanings defined in this section unless the context clearly requires otherwise:

(a) "Business" means any sole proprietorship, partnership, joint venture, corporation, association, or other entity formed for profit-making purposes.

(b) "Dining Area" means any area, including streets and sidewalks, which is available to or customarily used by the general public or an Employee, and which is designed, established, or regularly used for consuming food or drink.

(c) "Employee" means any Person who is employed or retained as an independent contractor by any Employer or Nonprofit Entity in consideration for direct or indirect monetary wages or profit, or any Person who volunteers his or her services for an Employer or Nonprofit Entity.

(d) "Employer" means any Business or Nonprofit Entity that retains the service of one or more Employees.

(e) "Enclosed Area" means an area in which outside air cannot circulate freely to all parts of the area, and includes an area that has:

(1) any type of overhead cover whether or not that cover includes vents or other openings and at least three (3) walls or other vertical boundaries of any height whether or not those boundaries include vents or other openings; or

(2) four (4) walls or other vertical boundaries that exceed six (6) feet in height whether or not those boundaries include vents or other openings.

(f) "Nonprofit Entity" means any entity that meets the requirements of California Corporations Code section 5003 as well as any corporation, unincorporated association or other entity created for charitable, religious, philanthropic, educational, political, social or similar purposes, the net proceeds of which are committed to the promotion of the objectives or purposes of the entity and not to private gain. A government agency is not a Nonprofit Entity within the meaning of this Chapter.

(g) "Person" means any natural person, Business, cooperative association, Nonprofit Entity, personal representative, receiver, trustee, assignee, or any other legal entity including government agencies.

(h) "Place of Employment" means any area under the legal or de facto control of an Employer, that an Employee or the general public may have cause to enter in the normal course of the operations, regardless of the hours of operation.

(i) "Public Place" means any place, publicly or privately owned, which is open to the general public regardless of any fee or age requirement.

(k) "Reasonable Distance" means a distance of twenty-five (25) feet in any direction from an area in which Smoking is prohibited.

(l) "Recreational Area" means any area, including streets and sidewalks, that is publicly or privately owned /owned, controlled or used by the City and open to the general public for recreational purposes, regardless of any fee or age requirement. The term "Recreational Area" includes but is not limited to parks, picnic areas, playgrounds, sports fields, golf courses, walking paths, gardens, hiking trails, bike paths, riding trails, swimming pools, roller- and iceskating rinks, skateboard parks, amusement parks, and beaches.

(m) "Service Area" means any publicly or privately owned area, including streets and sidewalks, that is designed to be used or is regularly used by one or more Persons to receive a service, wait to receive a service or to make a transaction, whether or not such service or transaction includes the exchange of money. The term "Service Area" includes but is not limited to areas including or adjacent to information kiosks, automatic teller machines (ATMs), ticket lines, bus stops or shelters, mobile vendor lines or cab stands.

(n) "Smoke" means the gases, particles, or vapors released into the air as a result of combustion, electrical ignition or vaporization, when the apparent or usual purpose of the combustion, electrical ignition or vaporization is human inhalation of the byproducts, except when the combusting material contains no tobacco or nicotine and the purpose of inhalation is solely olfactory, such as, for example, smoke from incense. The term "Smoke" includes, but is not limited to, tobacco smoke, electronic cigarette vapors, and marijuana smoke.

(o) "Smoking" means engaging in an act that generates Smoke, such as, for example: possessing a lighted pipe, a lighted hookah pipe, an operating electronic cigarette, a lighted cigar, or a lighted cigarette of any kind; or lighting or igniting a pipe, a hookah pipe, a cigar, or a cigarette of any kind.

(p) "Tobacco Product" means any substance containing tobacco leaf, and any product or formulation of matter containing biologically active amounts of nicotine that is manufactured, sold, offered for sale, or otherwise distributed with the expectation that the product or matter will be introduced into a human body, but does not include any cessation product specifically approved by the United States Food and Drug Administration for use in treating nicotine or tobacco dependence.

(q) "Unenclosed Area" means any area that is not an Enclosed Area.

(r) "Vaping" means to inhale and exhale the vapor produced by an electronic cigarette or similar device, such as, for example: mini E-Cigarettes, Gig-A-likes, Mid-sized vaporizers, vape pens, and Mods.

(s) "Nicotine" a toxic colorless or yellowish oily liquid that is the chief active constituent of tobacco(t) "Grounds" shall include, without limitation, landscaped areas, patios, stairways, walls, parking lots and walkways on publicly owned property, adjacent to the San Fernando Library Plaza.

(t) "Grounds" shall include, without limitation, landscaped areas, patios, stairways, walls, parking lots, and walkways on publicly owned property adjacent to the San Fernando Plaza and San Fernando Library Plaza.

Sec. 23-2. PROHIBITION OF SMOKING AND TOBACCO PRODUCT USE IN UNENCLOSED AREAS

(a) All forms of Vaping, Smoking and the use of Tobacco Products is prohibited in the Unenclosed Areas of the following places within the City, except places where Smoking or the use of Tobacco Products is already prohibited by state or federal law, in which case those laws apply:

(1) Recreational Areas;

(2) Service Areas;

(3) Dining Areas;

(4) Places of Employment;

(5) Other Public Places, when being used for a public event, including but not limited to a farmers' market, parade, craft fair, festival, or any other event which may be attended by the general public, provided that Smoking is permitted on streets and sidewalks being used only in a traditional capacity as pedestrian or vehicular thoroughfares, unless otherwise prohibited by this Chapter or other law.

(b) Nothing in this Chapter prohibits any Person, Employer, or Nonprofit Entity with legal control over any property from prohibiting Vaping, Smoking and Tobacco Product use on any part of such property, even if Vaping, Smoking or the use of Tobacco Products is not otherwise prohibited in that area.

Sec. 23-3. REASONABLE SMOKING DISTANCE REQUIRED

(a) Vaping, Smoking and the use of Tabaco Products in all Unenclosed Areas shall be prohibited within a Reasonable Distance from any doorway, window, opening, crack, or vent into an Enclosed Area in which Vaping and Smoking is prohibited, except while the Person

Smoking or Vaping is actively passing on the way to another destination and provided Smoke does not enter any Enclosed Area in which Smoking is prohibited.

(b) Vaping, Smoking and the use of Tobaco Products in Unenclosed Areas shall be prohibited within a Reasonable Distance from any Unenclosed Areas in which Smoking is prohibited under Sec. 23-2 of this Chapter, except while the Person Smoking is actively passing on the way to another destination and provided Smoke does not enter any Unenclosed Area in which Smoking is prohibited.

Sec. 23-4. OTHER REQUIREMENTS AND PROHIBITIONS

(a) No Person, Employer, or Nonprofit Entity shall knowingly permit Vaping, Smoking or the use of Tobacco Products in an area which is under the legal or de facto control of that Person, Employer or Nonprofit Entity and in which Vaping, Smoking or the use of Tobacco Products is prohibited by law, unless otherwise required by state or federal law.

(b) No Person, Employer, or Nonprofit Entity shall knowingly or intentionally permit the presence or placement of ash receptacles, such as, for example, ash trays or ash cans, within an area under the legal or de facto control of that Person, Employer or Nonprofit Entity and in which Vaping, Smoking or the use of Tobacco Products is prohibited by law, including, without limitation, within a Reasonable Distance required by this Chapter from any area in which Vaping, Smoking or the use of Tobacco Products is prohibited. Notwithstanding the foregoing, the presence of ash receptacles in violation of this subsection shall not be a defense to a charge of Vaping, Smoking or the use of Tobacco Products in violation of any provision of this Chapter.

(c) No Person shall dispose of used Vaping, Smoking or Tobacco Product waste within the boundaries of an area in which Vaping and Smoking is prohibited, including within any Reasonable Distance required by this Chapter.

(d) A Person, Employer, or Nonprofit Entity that has legal or de facto control of an Unenclosed Area in which Vaping, Smoking or the use of Tobacco Products is prohibited by this Chapter shall post a clear, conspicuous and unambiguous “No Smoking No Vaping” <u>or No</u> Use of Tobacco Products or “Smokefree” or “Tobacco-Free” sign at each point of ingress to the area, and in at least one other conspicuous point within the area. The signs shall have letters of no less than one inch in height and shall include the international “No Smoking No Vaping” symbol (consisting of a pictorial representation of a burning cigarette and e-cigarette enclosed in a red circle with a red bar across it). Signs posted on the exterior of buildings to comply with this section shall include the Reasonable Distance requirement set forth in Sec. 23-3. For purposes of this section, the City Administrator or his/her designee shall be responsible for the posting of signs in regulated facilities owned or leased in whole or in part by the City. Notwithstanding this provision, the presence or absence of signs shall not be a defense to a charge of Vaping, Smoking or the use of Tobacco Products in violation of any other provision of this Chapter.

(e) No Person, Employer, or Nonprofit Entity shall intimidate, threaten any reprisal, or effect any reprisal, for the purpose of retaliating against another Person who seeks to attain compliance with this Chapter.

(f) Each instance of Vaping, Smoking or Tobacco Product use in violation of this Chapter shall constitute a separate violation. For violations other than for Vaping or Smoking, each day of a continuing violation of this Chapter shall constitute a separate violation.

Sec. 23-5. PENALTIES AND ENFORCEMENT.

(a) The remedies provided by this Chapter are cumulative and in addition to any other remedies available at law or in equity.

(b) Each incident of Vaping, Smoking or use of Tobacco Products in violation of this Chapter is an infraction subject Chapter 1, Articles II and III of the City Code. Other violations of this Chapter may, in the discretion of the City Attorney, be prosecuted as infractions when the interests of justice so requires. Enforcement of this chapter shall be the responsibility of City Administrator or his/her designee. In addition, any peace officer or code enforcement official also may enforce this chapter.

(c) Any violation of this Chapter is hereby declared to be a nuisance.

(d) In addition to other remedies provided by this Chapter or by other law, any violation of this Chapter may be remedied by a civil action brought by the City Attorney, including, but not limited to, administrative or judicial nuisance abatement proceedings, civil or criminal code enforcement proceedings, and suits for injunctive relief.

Section 2. Statutory construction & severability. It is the intent of the City Council of the City of San Fernando to supplement applicable state and federal law and not to duplicate or contradict such law and this ordinance shall be construed consistently with that intention. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The City Council of the City of San Fernando hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof independently, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

Section 3. Certification. The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be published as required by law.

PASSED, APPROVED AND ADOPTED by the City Council of the City of San Fernando at a regular meeting held on this ___ day of _____, 2018.

_____
Sylvia Ballin, Mayor

ATTEST:

_____
Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

_____
Richard Padilla, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SAN FERNANDO)

I, ELENA CHAVEZ, City Clerk of the City of San Fernando, do hereby certify that the foregoing Ordinance was adopted at a regular meeting of the City Council held on the ___day of _____, 2018 and was carried by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Elena G. Chávez, City Clerk

ATTACHMENT "B"

City of San Fernando Existing Signage







Possible Signage to Include Vaping









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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Councilmember Jaime Soto

Date: February 5, 2018

Subject: Discussion of Land Space Availability and Allocation for Housing of a Los Angeles City Fire Station in the City of San Fernando

RECOMMENDATION:

I have placed this on the agenda for City Council discussion and consideration. Trevor Richmond, LAFD Deputy Chief for the Operations Valley Bureau, will make a presentation.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

REVIEW: ☐ Finance Department ☐ Deputy City Manager ☐ City Manager

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Councilmember Jaime Soto

Date: February 5, 2018

Subject: Discussion Regarding Regulation of Business Distribution Materials and Propaganda on Vehicles, City, and Private Property

RECOMMENDATION:

I have placed this on the agenda for City Council discussion and consideration.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

ATTACHMENT:

A. S.F. City Code – Regarding Handbills

REVIEW: ☒ Finance Department ☒ Deputy City Manager ☒ City Manager

ATTACHMENT "A"

Chapter 6 - ADVERTISING

ARTICLE I. - IN GENERAL

Sec. 6-1. - Posting in public places.

It shall be unlawful for any person except a public officer or employee in the performance of a public duty to paint, post, paste, print, nail, stand, tack or otherwise fasten any card, banner, handbill, sign, sticker, poster or advertisement, notice or advertisement device of any kind calculated to attract the attention of the public or cause the same to be done on any curbstone, curb, lamp-post, telephone booth or pole, hydrant, bridge, wall, tree or upon any public sidewalk, street, alley or other public place except as may be required by ordinance or law.

The provisions of this section shall not impact the city's ability to display holiday messages or advertise civic events on or within city-owned rights-of-way, or to otherwise use said rights-of-way for other municipal purposes as it sees fit. This section shall also not impact the city's right to permit commercial sponsor signs to be posted on the city owned little league fields pursuant to regulations adopted by the city council.

(Code 1957, § 3.1; Ord. No. 1513, § 1, 1-18-2000)

ARTICLE II. - HANDBILLS

Sec. 6-31. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Handbill means and includes any printed or written advertising matter, any sample or any device, dodger, circular, leaflet, pamphlet, paper, booklet or any other printed matter or literature, but excludes any such matter which pertains exclusively to expressions of opinion on purely political matters.

Newspaper means a newspaper published at stated intervals and devoted to both news and advertising. If any dodger, stuffer or any other material not printed on the same size paper as the newspaper and not bearing the name, dateline and page number of the newspaper is folded in a newspaper, such newspaper shall be deemed to be a handbill.

(Code 1957, § 3.2)

Cross reference— Definitions generally, § 1-2.

Sec. 6-32. - Deposit on public property.

It shall be unlawful for any person, either directly or indirectly, to deposit, place, throw, scatter or cast any handbill in or on any public thoroughfare, park, ground or other public place within the city. This section shall not be deemed to prohibit the handling, transmitting or distributing of any handbill to any person willing to accept such handbill.

(Code 1957, § 3.3)

Cross reference— Streets, sidewalks and other public places, ch. 74.

Sec. 6-33. - Deposit on private property.

It shall be unlawful for any person, either directly or indirectly, to distribute, deposit, place, throw, scatter or cast any handbill in or upon any private yard, grounds, walk, porch, steps, mailbox, vestibule, house, residence, building or any other private property unless such handbill is placed in such a manner as to prevent the handbill from being blown or carried about by the elements. This section shall not be deemed to prohibit the handling, transmitting or distributing of any handbill to the owner or other occupant of any private yard, grounds, walk, porch, steps, mailbox, vestibule, house, residence, building or other private property.

(Code 1957, § 3.4)

Sec. 6-34. - Placing in vehicles.

It shall be unlawful for any person, either directly or indirectly, to distribute, deposit, place, throw, scatter or cast any handbill in or upon any automobile or other vehicle unless placed in a manner to prevent the handbill from being blown or carried about by the elements. This section shall not be deemed to prohibit the handling, transmitting or distributing of any handbill to the owner or other occupant of any automobile or other vehicle.

(Code 1957, § 3.5)

Cross reference— Traffic and vehicles, ch. 90.

Sec. 6-35. - Distribution on posted premises.

It shall be lawful for the owner or the occupant of any property to place a sign in a conspicuous place near the entrance thereof indicating that no handbills are desired, and it shall be unlawful for any person to distribute, deposit, place, throw, scatter or cast any handbill upon any premises so posted.

(Code 1957, § 3.6)

Sec. 6-36. - Hours of distribution.

It shall be unlawful for any person to distribute any handbill between the hours of 9:00 p.m. of any day and 8:00 a.m. of the following day.

(Code 1957, § 3.7)

Sec. 6-37. - Exemptions.

This article shall not be deemed to apply to the distribution of the United States mail, to the delivery of any handbill to any person who has requested delivery of the handbill or to the delivery of any bona fide newspaper.

(Code 1957, § 3.8)

Chapter 22 - BUSINESSES

ARTICLE II. - LICENSING

DIVISION 2. – SCHEDULE

Sec. 22-101. - Scope.

Subject to all of the sections of division 1 of this article, a license is required to be obtained by every person engaged in any of the businesses, trades, callings or professions specified in this division, and for such license a fee is imposed in the amount prescribed in this division.

(Code 1957, § 12.50)

Sec. 22-129. - Distributors of advertising matter.

Every person engaged in the business of distributing advertising samples, handbills, dodgers or advertising matter of any kind and employing five persons or less shall pay a license fee of $50.00 per year or, at his option, $2.50 per day per person employed. If such person employs more than five persons, the fee shall be $100.00 per year or, at his option, $2.50 per day per person employed.

(Code 1957, § 12.76)

ARTICLE III. – PERMITS

Sec. 22-211. - Required.

It shall be unlawful for any person to conduct, manage or deal in any business mentioned in section 22-215 of this article without first obtaining a permit.

(Code 1957, § 18.1)

Sec. 22-215. - Fees.

(a) *Schedule.* The city council shall not accept any application for any permit required to be obtained by this article or by any other ordinance or law or for the renewal of such permit, unless the application is accompanied by the fee prescribed in the following schedule:

Business or Activity for Which Permit is Required	**Original Fee**	**Renewal Fee**
Handbill (as defined in section 6-31) distribution business	25.00	10.00

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Councilmember Jaime Soto

Date: February 5, 2018

Subject: Request for an Update Regarding Ice Cream Truck Vendor Operations and Their Pollution/Emission Impacts in the City

RECOMMENDATION:

I have placed this on the agenda and would like staff to provide an update.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

ATTACHMENT:

A. March 21, 2016 Conformed Agenda Report re. Ice Cream Truck Standards

REVIEW: ☐ Finance Department ☐ Deputy City Manager ☐ City Manager

ATTACHMENT "A"

APPROVED / OTHER ACTION
BY CITY COUNCIL
AGENDA REPORT

No formal action taken (could be brought up during City Council priorities discussion)

City Clerk

To: Brian Saeki, San Fernando City Manager

From: Rick Olivarez, City Attorney
Isabel Birrueta, City Attorney

Date: March 21, 2016

Subject: Ice Cream Truck Emissions Standards

RECOMMENDATION:

It is recommended that the City Council provide further direction to the City Attorney and City Staff regarding next steps that may include amongst other things:

- Education of residents about how to report emissions violations to CARB via a flyer, quarterly newsletter, et cetera; and
- Consideration of any possible non-emission based regulations for ice cream trucks with a legitimate legal purpose and have the ancillary benefit of curbing emissions.

BACKGROUND

1. On February 16, 2016, Councilmember Jaime Soto requested that the City Council consider assessment of potential enforcement emissions of ice cream trucks and related vendors. Subsequent to discussion, the City Council directed the City Attorney and City Staff to conduct an initial review regarding existing regulations for mobile source emissions related with the operation of an ice cream trucks within the City of San Fernando at report back at a future meeting.

ANALYSIS:

I. Review of Existing State Regulations

The California Air Resource Board's ("CARB") emission standards for vehicles vary depending on vehicle size and class. In addition to passenger vehicles, light-duty trucks, and medium-duty vehicles ("MDV," classes 1-5), CARB regulates: (1) diesel trucks and buses – *i.e.* trucks and buses with a gross vehicle weight of 14,000+ lbs.; (2) drayage trucks – *i.e.* diesel-fueled trucks transporting cargo; (3) tractors and box type trailers; and (4) transport refrigeration units (aka TRUs or Reefers).

After reviewing the specifications of trucks commonly used as ice cream trucks, it appears many "ice cream" trucks would fall under the classification MDV3, MDV4 or MDV5. MDVs are vehicles with a gross vehicle weight (GVW) of 6,100-14,000 lbs. The MDV3 category included vehicles such as the Dodge Ram 1500 truck, Ford Expedition and most Suburbans, which were subject to LEV emission levels for NMOG and NOx that were 160% and 200% higher than those for passenger cars. The MDV4 and MDV5 categories also include vehicles such as the Ford Excursion, the largest Suburban model, and the Dodge Ram 2500 and 3500 trucks.

Currently, all ice cream truck business operators are required to obtain a City of San Fernando Business License and renew said license on an annual basis. Per the City's Finance Department, there are currently six (6) Ice Cream Truck business that are licensed by the city. The city does not currently have the make and model of the vehicles operated and it is not a requirement in the city's business license application process.

II. Municipalities Cannot Regulate Vehicle Emissions

The Federal Clean Air Act preempts state and local governments from adopting or enforcing vehicle emissions standards. The U.S. Environmental Protection Agency ("EPA") has broad authority to regulate automotive emissions pursuant to the Commerce Clause of the United States Constitution. The EPA's authority is so broad that its regulations effectively preempt all state and local laws in the field of automotive emissions. In fact, even California's Administrative agency charged with regulating emissions, CARB, had to obtain a waiver from the EPA in 2009 before its greenhouse gas emission standards could come into effect and be enforced.[1] Accordingly, regulating emissions for vehicles, including ice cream trucks, falls beyond the power of local city government.

III. Emissions Standards

While the emission standards applicable to an ice cream truck depend on the class and weight of the vehicle, we have determined that many food, catering and ice cream trucks fall under CARB's emission standards for MDV3-MDV5. The applicable low emission vehicle ("LEV") standards are set forth in the following page.

[1] Health & Saf. Code, § 39601(a), provides CARB "shall adopt and implement motor vehicle emission standards, in-use performance standards, and motor vehicle fuel specifications for the control of air contaminants and sources of air pollution which the state board has found to be necessary, cost effective, and technologically feasible… unless preempted by federal law."

California LEV I Exhaust 50,000-Mile Emission Standards
Exhaust Mass Emission Standards for Medium-Duty Vehicles 3-5

Vehicle Type	*Mileage for Compliance*	*Vehicle Emission Category*	*NMOG (g/mi)*	*Carbon Monoxide (g/mi)*	*Oxides of Nitrogen (g/mi)*	*Formaldehyde (mg/mi)*	*Diesel Particulate (g/mi)*
MDV3s (5751-8500 lbs. TW)	50,000	Tier 1	0.39	5.0	1.1	22	n/a
		LEV	0.195	5.0	0.6	22	n/a
		ULEV	0.117	5.0	0.6	11	n/a
		SULEV	0.059	2.5	0.3	6	n/a
MDV4s 8501 -10,000 lbs. TW	50,000	Tier 1	0.46	5.5	1.3	28	n/a
		LEV	0.230	5.5	0.7	28	n/a
		ULEV	0.138	5.5	0.7	14	n/a
		SULEV	0.069	2.8	0.35	7	n/a
MDV5s 10,001-14,000 lbs. TW	50,000	Tier 1	0.60	7.0	2.0	36	n/a
		LEV	0.300	7.0	1.0	36	n/a
		ULEV	0.180	7.0	1.0	18	n/a
		SULEV	0.09	3.5	0.5	9	n/a

LEV II Exhaust Mass Emission Standards for New 2004 and Subsequent Model LEVs, ULEVs, and SULEVs in the Passenger Car, Light-Duty Truck and Medium-Duty Vehicle Classes

Vehicle Type	*Mileage for Compliance*	*Vehicle Emission Category*	*NMOG (g/mi)*	*Carbon Monoxide (g/mi)*	*Oxides of Nitrogen (g/mi)*	*Formaldehyde (mg/mi)*	*Diesel Particulate[1] (g/mi)*
MDVs 8501 – 10,000 lbs. GVW (MDV4) Vehicles in this category are tested at their adjusted loaded vehicle weight	120,000	LEV	0.195	6.4	0.2	32	0.12
		ULEV	0.143	6.4	0.2	16	0.06
		SULEV	0.100	3.2	0.1	8	0.06
MDVs 10,001-14,000 lbs. GVW (MDV5) Vehicles in this category are tested at their adjusted loaded vehicle weight	120,000	LEV	0.230	7.3	0.4	40	0.12
		ULEV	0.167	7.3	0.4	21	0.06
		SULEV	0.117	3.7	0.2	10	0.06

IV. Alternatives to Regulating Emissions at the Local Level

While the city cannot directly regulate vehicle emissions on the local level, it can regulate ice cream trucks in a number of ways. For example, the city could regulate (1) the times ice cream trucks are allowed to operate; (2) the zones and places in which ice cream trucks are allowed to operate; (3) the use of amplified sound by ice cream trucks; and (4) the types of vehicles that are allowed to operate as ice cream trucks within city boundaries. Additionally, the city may consider an outright prohibition on ice cream trucks. If the city decides to pursue any of these regulations or an outright ban, it will be imperative to contact legal counsel to ensure that the proposed regulation complies with all applicable laws.

V. Reporting Emissions Violations

a. Complaint by Phone

CARB's Complaint Program conducts special investigations of air pollution complaints from all over the State of California, monitors CARB's complaint hotline, informs Air Pollution Control Districts of possible violations of district rules, and assists in conducting selected complaint investigations. The number to CARB's Vehicle Complaint Hotline is 1-800-END-SMOG (1-800-363-7664).

b. Smoking Vehicle Complaint

CARB also has an online complaint form that can be used to report a smoking vehicle. That form can be filled out and submitted at: http://www.arb.ca.gov/enf/complaints/svc2.htm

c. Idling Commercial Vehicle Complaint

In addition to emissions regulation, CARB regulations prohibit commercial vehicles with a Gross Vehicle Weight or "GVW" of 10,000 lbs. or heavier from idling for more than five minutes. Within 100 feet of a school or other restricted area, the driver of such a vehicle must shut down the engine immediately upon arrival and leave within 30 seconds of starting the engine. Fines for violations range from $300-$1,000 per day.

CARB's complaint form for idling commercial vehicles is available at:
http://www.arb.ca.gov/enf/complaints/icv.htm

BUDGET IMPACT:

Determining the impact to the City Budget would be contingent on City Council direction regarding such things as the cost for a separate flyer from the quarterly newsletter and/or cost

of City Attorney and City Staff time to prepare and review the proposed changes to the city's regulations. In addition, establishment of any new regulations for ice cream trucks may result in a loss of tax revenue. However, revenue from ice cream vendors is most likely only a nominal amount of the City's total income from taxes.

CONCLUSION:

There are a number of ways that the City can indirectly curb ice cream truck emissions. Ultimately, this is a policy decision to be made by the City Council based on input from City residents.

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Councilmember Joel Fajardo

Date: February 5, 2018

Subject: Consideration to Amend the City Council Procedural Manual

RECOMMENDATION:

I have placed this item on the agenda to discuss the City Council Procedural Manual and approve and adopt any revisions recommended by the Council.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

ATTACHMENT:

A. City Council Procedural Manual

REVIEW: ☐ Finance Department ☐ Deputy City Manager ☐ City Manager

ATTACHMENT "A"

THE CITY OF SAN FERNANDO

PROCEDURAL MANUAL

CITY COUNCIL

OF THE

CITY OF SAN FERNANDO

Adopted by Resolution No. 6434 on July 3, 1995
Amended by Resolution No. 6604 on March 16, 1998
Amended by Resolution No. 6743 on August 7, 2000
Amended by Ordinance No. 1543 on July 21, 2003
Amended by Resolution No. 7328 on July 20, 2009
Amended by Resolution No. 7346 on December 7, 2009
Amended by Resolution No. 7376 on May 3, 2010
Amended by Resolution No. 7454 on September 19, 2011
Amended by Resolution No. 7664 on May 4, 2015
Amended by Resolution No. 7704 on October 19, 2015

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PREAMBLE

These rules are enacted pursuant to Government Code Section 36813 to provide decorum and order at City Council meetings and to promote the efficient conduct of those meetings. The rules govern the procedures of the City Council itself and the conduct of individual Councilmembers. It is also intended that the rules govern the conduct of City staff and members of the public who attend City Council meetings. In the event of a conflict between these rules of procedures and any provision of State or Federal law, including but not limited to the Ralph M. Brown Act codified at Section 54950 et seq. of the California Government Code, the State or Federal law controls.

The source for many guidelines is set forth beneath the text of the section.

Because circumstances may differ from one meeting to the next, these rules are intended as guidelines, and are not inflexible rules. Accordingly, they may be waived at any meeting, by Motion, in accordance with Robert's Rules of Order.

1. MEETINGS

1.1 REGULAR MEETINGS

Regular Meetings of the City Council of the City of San Fernando are held in the City Council Chambers of the City Hall, 117 Macneil Street, San Fernando, California, on the first and third Mondays of each month at 6:00 p.m. When the day of a regular City Council meeting falls on a legal holiday, the meeting will be held at the same hour on the next succeeding day that is not a holiday. The City Council will not convene for the last regularly scheduled meeting in December or the first regularly scheduled meeting in January, unless the City Council, by majority vote of the body, determines that either or both meetings shall be held.

1.2 ADJOURNED MEETINGS

Any meeting may be adjourned to a time, place and date certain, but not beyond the next regular meeting.

1.3 SPECIAL MEETINGS

Special Meetings may be called at any time by the Mayor or three members of the City Council by a written notice as outlined in Section 1.4 below. Only matters contained in the notice may be considered.

1.4 NOTICE OF MEETINGS

Notice of regular meetings are to be posted with the Agenda in the manner provided for in Section 2.3 and in accordance with State law. Mailed or hand delivered notice is required for all special meetings and for all meetings adjourned by the City Clerk, and are delivered personally, by mail or email, at least 24 hours before the time of the meeting to each member of the City Council, and to each local newspaper of general circulation, radio or television station requesting notice in writing. Notice of all adjourned meetings shall be posted. (Government Code Section 54954.1, 54952.2 and 54956)

1.5 MEETINGS TO BE PUBLIC

All regular, adjourned, and special meetings of the City Council shall be open to the public; provided, however, the City Council may hold closed sessions for purposes outlined in the following section. (Government Code Section 54953)

1.6 CLOSED SESSIONS - MATTERS OF DISCUSSION

The City Council may hold closed sessions, from which the public may be excluded, for consideration of any item for which closed sessions are permitted by State law. The following subjects are typically conducted in closed session:

a. LICENSE/PERMIT DETERMINATION (Government Code Section 54956.7)

b. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9, Subdivision (a) of Section 54956.9)

d. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Subdivision (b) of Section 54956.9)

e. LIABILITY CLAIMS (Government Code Section 54956.95)

f. THREAT TO PUBLIC SERVICE OR FACILITIES (Government Code Section 54957)

g. PUBLIC EMPLOYEE APPOINTMENT (Government Code Sections 54957 and 54957.6)

    i. PUBLIC EMPLOYMENT

ii. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

iii. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

iv. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

h. CASE REVIEW/PLANNING (Government Code Section 54957.8)

i. REPORT INVOLVING TRADE SECRET (Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code)

j. Any other purpose specifically authorized by law.

The City Council shall publicly report at the public meeting during which the closed session is held any action taken and the roll call vote thereon, unless a late time is permitted for such report. In no case shall the report be delayed later than the next regular meeting of the City Council.

1.7 CLOSED SESSIONS CONFIDENTIALITY

All matters discussed during closed sessions shall be private and confidential. The disclosure by any person of the topics or details of such matters is prohibited, except by the City Attorney who is designated to make any disclosures required by State law.

1.8 QUORUM

A majority of the City Council shall be sufficient to do business and motions may be passed 2 - 1 if only three attend. However, the following matters require three affirmative votes:

a. Adoption of Ordinance (with the exception of urgency ordinance, which require four affirmative votes).

b. Adoption of Resolutions or orders for the payment of money (with the exemption of specific types of Resolutions that require four affirmative votes as mandated by State law).

1.9 ATTENDANCE

If a Councilmember is absent from all regular meetings of the City Council for a period of 60 days consecutively from and after the last regular City Council meeting attended by such member, unless by permission of the City Council

expressed in its official minutes, or is convicted of a crime involving moral turpitude, or ceases to be an elector of the City, his office shall become immediately vacant and shall be so declared by the City Council. (Government Code Section 36513)

2. AGENDA PROCEDURES AND ORDER OF BUSINESS

2.1 AGENDA

The order of business of each City Council meeting shall be as contained in the Agenda prepared by the City Manager. The City Council shall follow the order of business as outlined in the prepared Agenda. Items may be taken out of order by the Presiding Officer or by majority consent of the City Council.

The Agenda for all regular meetings, with all background staff reports, shall be available to the public at the meeting and 72 hours in advance of the meeting (usually on Thursday of the prior week) at the City Clerk's office.

The Agenda may be amended in accordance with State law, prior to any meeting.

2.2 AGENDA DEADLINE

a. A citizen requesting to place an item on a City Council agenda may submit a written request at any time to the City Council (or any Councilmember). The request may also be made during the public comment portion of a City Council meeting.

   Items raised by the public during public comment, may be referred to staff (by majority consent of the City Council) for follow up and possible placement on a future agenda for formal action.

   A Councilmember wishing to sponsor a citizen request may place the item on an upcoming agenda under the heading "Administrative Reports."

b. When a member of the City Council wishes to have an item placed on an agenda of an upcoming City Council meeting, the following procedures shall be followed:

   i. The member wishing to have an item placed on an agenda for an upcoming meeting shall provide the City Clerk with an agenda report that provides a general description of the item, the desired action and includes any other relevant written materials or information which the member would like to have considered at the meeting. The agenda report and any other supplementary material must be submitted to the City Clerk by 12:00 p.m. the

Wednesday preceding the City Council meeting. Except as provided in paragraph b.ii. of this Section 2.2, all items requested to be placed on an agenda by a Councilmember shall appear on the agenda for discussion and action. No items, however, shall be placed on the agenda without an agenda report.

ii. Items that have been previously agendized, discussed and determined by action of the City Council are discouraged from being placed on the agenda for an upcoming meeting by a Councilmember unless the Councilmember can demonstrate a change of circumstances pertaining to the item or present new information of substantial importance that was not known at the time previous City Council action occurred. In such case, the Councilmember must follow the procedures set forth in paragraph b.i above and include in the agenda report the reason for reconsideration of the item, i.e., changed circumstances, new information, etc., with supporting information. The item shall be tentatively placed on the agenda as a repeat item under the heading "Administrative Reports." The repeat item, however, shall not be discussed nor acted upon by the City Council unless the repeat item is first approved for discussion as set forth in Section 2.5.

2.3 POSTING OF NOTICE AND AGENDA

Copies of the Notice and Agenda shall be delivered and posted in accordance with State law.

a. Location of Posting – Notices and Agendas shall be posted at the following locations:

i. Bulletin board at City Hall, 117 Macneil Street, San Fernando, California, 91340; and

ii. City's website: www.sfcity.org .

2.4 ROLL CALL

A roll call of Councilmembers shall be held at the beginning of each City Council meeting by the City Clerk, who shall enter the names of those present in the minutes.

2.5 APPROVAL OF AGENDA

The agenda shall include an item entitled "Approval of Agenda" to occur immediately after "roll call." During the "Approval of Agenda" portion of the

meeting, the City Council shall determine whether to consider repeat items submitted by Councilmembers pursuant to paragraph b.2. of Section 2.2. A Councilmember may make a motion to approve the agenda as presented or make a motion to approve the agenda with the elimination of the repeat item(s) tentatively placed on the agenda under the heading "Administrative Report". If the agenda is approved as presented, the request to consider a repeat item is deemed approved and discussion and action on that item may occur during City Council items.

2.6 APPROVAL OF MINUTES

Unless the reading of the minutes of the previous Council meeting is requested by a majority of the City Council, such minutes may be approved without reading if the Clerk has previously furnished each Councilmember with a copy thereof.

2.7 PUBLIC HEARINGS

The following procedure for conducting public hearings should be followed:

a. Precede the hearing by a statement from the Presiding Officer setting forth the nature of the public hearing and the rules for addressing the City Council as set forth in Section 5.

b. Open the public hearing.

c. At the direction of the City Manager, the appropriate staff member presents the staff report and recommendations.

d. The Presiding Officer calls for public testimony.

e. Councilmembers should refrain from asking questions or in any way interfering with the "audience participation" portion of the public hearing.

f. After the Mayor has declared that the "audience participation" portion of the hearing has been concluded, Councilmembers may ask questions and the audience will be precluded from participation other than to answer questions asked or to rebut new evidence introduced.

g. The Presiding Officer shall then declare the public hearing closed.

h. The City Council shall discuss the matter.

i. Following City Council discussions on the motion or any amendments, the Presiding Officer shall ask for a motion for or against the subject at hand.

2.8 PUBLIC HEARING ITEMS

The following are typical items which require the holding of a public hearing by the City Council prior to formal action:

a. Abandonment of Streets
(Amendments to Fees and Areas of Benefit)

b. Amendments to the Zoning and Ordinances which are Site Specific

c. Budget Adoption

d. Conditional Use Permit Appeals

e. Franchises, Granting of

f. General Plan Amendments

g. Grant/Fund Applications When Federal/State Regulations so Mandate

h. Housing and Community Development Act Funds

i. Moratorium Extensions

j. Thoroughfare Improvements

k. Underground Utility Districts, Establishment of

I. Vehicle Code Enforcement on Private Streets

m. Zoning Map Changes

n. Zone Variance Appeals

Other typical items may come before the City Council from time to time, for which State or Federal laws require the holding of a public hearing. In addition, the City Council may call for a public hearing for other items.

2.9 NON-AGENDA ITEMS

No matters other than those appearing on the posted agenda shall be acted upon by the City Council except in accordance with the procedures set forth in the Ralph M. Brown Act, codified at Section 54950 et seq. of the California Government Code. Any request to place a matter of business on a future agenda must be made in accordance with paragraph b of Section 2.2.

2.10 ADJOURNMENT

To allow clarification of the record, a motion to adjourn a meeting to the next regular meeting should specify this. A motion to adjourn to an adjourned meeting shall specify the date, time and place of said adjourned meeting.

3. PRESIDING OFFICER

3.1 PRESIDING OFFICER

The Mayor shall be the Presiding Officer at all meetings of the City Council. In the absence of the Mayor, the Vice Mayor shall preside. In the absence of both the Mayor and Vice Mayor, the City Council shall elect a temporary Presiding Officer to serve until the arrival of the Mayor or Vice Mayor or until adjournment.

3.2 CALL TO ORDER

The meeting of the City Council shall be called to order by the Mayor or if the Mayor is absent, the Vice Mayor. In the absence of both the Mayor and the Vice Mayor, the meeting shall be called to order by the City Clerk, whereupon the City Clerk shall immediately call for the selection of a temporary Presiding Officer. In the absence of a quorum of three (3) Councilmembers, the City Clerk shall call the meeting to order and declare the same adjourned to a stated day and hour.

3.3 PARTICIPATION OF PRESIDING OFFICER

The Presiding Officer is primarily responsible for the conduct of the meeting; however, may move, second and debate from the Chair, subject only to such limitations of debate as are imposed on all Councilmembers, and shall not be deprived of any of the rights and privileges of a Councilmember by reason of being the Presiding Officer.

3.4 QUESTION OR MOTION TO BE STATED

The Presiding Officer may verbally restate each question immediately prior to calling for the vote. Following the vote, the Presiding Officer (or City Clerk) shall announce whether the question was carried or defeated, and may summarize the action taken by the City Council before proceeding to the next item of business.

3.5 SIGNING OF DOCUMENTS:

The Mayor shall sign ordinances, resolutions and contracts approved by the City Council. In the absence of the Mayor, the Vice Mayor shall sign all such documents as have been adopted and approved by the City Council. In the absence of the Mayor and Vice Mayor, the temporary Presiding Officer shall sign all such documents.

3.6 MAINTENANCE OF ORDER

The Presiding Officer is responsible for the maintenance of order and decorum at all time. No person shall be allowed to speak who has not first been recognized by the Presiding Officer. All questions and remarks should be addressed to the Presiding Officer.

4. RULES, DECORUM, AND ORDER

4.1 POINTS OF ORDER

The Presiding Officer shall determine all Points of Order subject to the right of any Councilmember to appeal to the City Council. If an appeal is taken, the question shall be, “Shall the decision of the Presiding Officer be sustained?” in which event a majority vote shall govern and conclusively determine such question of order.

4.2 DECORUM AND ORDER – COUNCILMEMBER

a. Councilmembers shall accord the utmost courtesy to each other, to City employees, and to the public appearing before the City Council and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities.

b. Every Councilmember desiring to speak shall address the Presiding Officer and, upon recognition by the Presiding Officer, shall confine discussion to the question under debate.

c. Every Councilmember desiring to question the administrative staff should address questions to the City Manager or City Attorney who shall be entitled to either answer the inquiry directly or to designate some member of the staff for that purpose.

d. A Councilmember, once recognized, shall not be interrupted while speaking, unless called to order by the Presiding Officer, or a Point of Order is raised by another Councilmember, or the speaker chooses to yield to questions from another Councilmember.

e. If a Councilmember is called to order while speaking, he/she shall cease speaking immediately until the question of order is determined; and if ruled out of order shall remain silent or shall alter his remarks so as to comply with rules of the City Council.

f. Any Councilmember may move to require the Presiding Officer to enforce the rules. A majority of the City Council shall require enforcement of the rules if the Presiding Officer has refused.

4.3 DECORUM AND ORDER – EMPLOYEES

Members of the Administrative Staff and employees of the City shall observe the same rules of procedure and decorum applicable to members of the City Council. The City Manager shall insure that all City employees observe such decorum. Any staff member, including the City Manager, desiring to address the City Council or members of the public shall first be recognized by the Presiding Officer. All remarks should be addressed to the Presiding Officer and not to any one individual Councilmember or public member.

4.4 DECORUM AND ORDER – PUBLIC

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council. Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

Unrecognized remarks from the audience, clapping, stamping of feet, whistles, yells and similar demonstrations which do not permit the meeting to proceed in an orderly manner shall not be permitted by the Presiding Officer, who may direct the sergeant at-arms to remove such offenders from the room if they do not cease upon request by the Presiding Officer. Aggravated cases shall be prosecuted by appropriate complaint signed by the Presiding Officer.

4.5 ENFORCEMENT OF DECORUM

The Chief of Police shall be ex-officer sergeant-at-arms of the City Council. He/she shall carry out all orders and instructions given him by the Presiding Officer for the purpose of maintaining decorum in the City Council Chambers. Upon instructions from the Presiding Officer, it shall be the duty of the Chief of Police or his representative to eject any person from the City Council Chambers or place such person under arrest or both. (Robert's Rules of Order)

4.6 PERSONAL INTEREST

No Councilmember disqualified from participation under State law or the City's Conflict of Interest Code shall remain at the Council dais during the debate or vote on any such matter. The Councilmember shall publicly state the grounds for disqualification on the record and upon acceptance by the Presiding Officer shall leave the Council dais during the debate or vote on the issue.

4.7 LIMITATIONS OF DEBATE

No Councilmember should be allowed to speak more than once upon any one subject until every Councilmember choosing to speak has spoken. Merely asking a question, or making a suggestion, is not considered as speaking. (Robert's Rules of Order)

4.8 DISSENTS AND PROTESTS

Any Councilmember shall have the right to express dissent from, or protest to, any action of the Council and request that the reason be entered into the minutes. (Robert's Rules of Order)

4.9 PROCEDURES IN ABSENCE OF RULES

In the absence of a rule to govern a point or procedure, Robert's Rules of Order shall govern. (Suggested League of California Cities Procedure)

5. ADDRESSING THE CITY COUNCIL

5.1 MANNER OF ADDRESSING THE CITY COUNCIL

During the public comment portion of a regular meeting, members of the public may address the City Council on agenda items before consideration or on any subject matter within the City Council's jurisdiction.

No person shall enter into any discussion without first being recognized by the Presiding Officer. (Robert's Rules of Order). All remarks and questions shall be addressed to the Presiding Officer and not to any individual Councilmember, staff member or other person.

Any person desiring to address the City Council shall present the City Clerk with a speaker's card, stating his/her name. For purpose of staff follow up, the speaker may also provide his/her address.

During a public hearing, all remarks shall be limited to the subject under consideration. For a special meeting, members of the public may address the City Council concerning any item listed on the agenda before or during consideration. Unlike regular meetings, the City Council does not have to allow public comment on non-agenda matters.

5.2 TIME LIMITATION

Any public member addressing the City Council shall limit his address to three (3) minutes unless further time is granted by the Presiding Officer or majority of the City Council.

The Presiding Officer shall have the discretion but not the obligation to allow members of the public to comment on items appearing on the agenda under Administrative Reports and Consent Calendar sections of the agenda.

5.3 ADDRESSING THE CITY COUNCIL AFTER MOTION IS MADE

After a motion has been made, no person shall address the City Council without securing permission by a majority vote of the City Council. (Suggested League of California Cities Procedure)

5.4 WRITTEN CORRESPONDENCE

The City Manager is authorized to receive and open all mail addressed to the City Council as a whole, and give it immediate attention to the end that all administrative business, not necessarily requiring City Council action, may be

disposed of between City Council meetings. Any communication requiring City Council action will be reported to the City Council at its next regular meeting together with a report and recommendation of the City Manager. The City Manager is authorized to open mail addressed to individual Councilmembers, unless specifically requested otherwise from an individual member.

6. MOTIONS

6.1 PROCESSING OF MOTIONS

When a motion is made and seconded, it may be stated by the Presiding Officer before debate. A motion shall not be withdrawn by the mover without the consent of the Councilmember seconding it. (Robert's Rules of Order)

6.2 MOTIONS OUT OF ORDER

The Presiding Officer, or a majority of the City Council, may at any time permit a member to introduce an ordinance, resolution or motion presently on the agenda out of the regular agenda order. (Reference Sections 2.1) (Robert's Rules of Order)

6.3 DIVISION OF MOTION

If a motion contains two or more divisible propositions, the Presiding Officer may, and upon request of a Councilmember shall (unless appealed by another Councilmember), divide the same. (Robert's Rules of Order)

6.4 PRECEDENCE OF MOTIONS

When a motion is before the City Council, no other motion shall be entertained except the following:

a. Adjourn

b. Fix Hour of Adjournment

c. Table

d. Previous Question

e. Amend

f. Postpone
(Robert's Rules of Order).

6.5 MOTION TO ADJOURN (NOT DEBATABLE)

A motion to adjourn shall be in order at any time except as follows:

a. When repeated without intervening business or discussion,

b. When made as an interruption of a Councilmember while speaking,

c. When the previous question has been ordered, or

d. While a vote is being taken.

A motion to adjourn "to another time" (i.e., to an adjourned meeting) shall be undebatable and unamendable, except as to the time set. (Robert's Rules of Order)

6.6 MOTION TO FIX HOUR OF ADJOURNMENT

A motion to specify a definite hour to which the subject meeting shall be adjourned is undebatable and unamendable, except as to the time set. (Robert's Rules of Order)

6.7 MOTION TO TABLE

A motion to table shall be used to temporarily bypass the subject and shall preclude all amendments or debate of the subject under consideration. If the motion shall prevail, the matter may be "taken from the table" at any time prior to the end of the next meeting. (Robert's Rules of Order)

6.8 MOTION TO CALL FOR THE PREVIOUS QUESTION

Such a motion shall be used to close debate on the main motion and shall be undebatable. If the motion fails, debate shall be reopened if the motion passes, a vote shall be taken on the main motion. (Robert's Rules of Order)

6.9 MOTION TO AMEND

A motion to amend shall be debatable only as to the amendment. An amendment modifying the intention of a motion shall be in order, but an amendment relating to a different matter shall not be in order. A substitute motion on the same subject

shall be acceptable and voted first, then the main motion as amended. (Robert's Rules of Order)

6.10 MOTION TO CONTINUE

Motions to continue to a definite time shall be amendable and debatable as to suitability of postponement and time set for postponement. (Robert's Rules of Order)

6.11 GENERAL CONSENT

Unless otherwise required as noted in Section 7.2, the City Council may by general, unanimous or silent consent do business with less regard for formal motions. Where there appears to be no objection, the formality of voting can be avoided by the Presiding Officer asking if there is any objection by any Councilmember to the proposed action, and, if there is none, the Presiding Officer shall announce the result. The action thus taken is by general consent of the City Council. (Robert's Rules of Order)

7. VOTING

7.1 VOTING PROCEDURE

Motions shall be adopted by voice vote, roll call vote or by the general consent/"no objection" method, as described in Section 6.11. The results of the vote shall be entered in full in the minutes.

The order of a roll call vote shall be designated by the City Clerk, with the Mayor voting last.

Except as otherwise provided herein, the "no objection" method for expediting lengthy agendas may be used unless any Councilmember requests a voice or roll call vote. The approval of the motion in the minutes shall be reflected as a "no objection" vote or that the motion "carried unanimously". (Robert's Rules of Order)

Roll call votes shall be taken on all ordinances, resolutions, or orders for the payment of money unless the vote is unanimous.

7.2 VOTING

Every ordinance, resolution or order for the payment of money requires three affirmative votes (with the exception of urgency ordinances, which require four

affirmative votes). Any member may change his vote on any item before the next order of business. The votes shall be lost motions and may be reconsidered. (Robert's Rules of Order)

7.3 FAILURE TO VOTE

Every Councilmember should vote unless disqualified for cause. Abstentions shall not be counted as a vote.

7.4 RECONSIDERATION

Any member who voted with the majority may move a reconsideration of any action at the same meeting. After a motion for reconsideration has once been acted upon, no other motion for reconsideration thereof shall be made without unanimous consent of the City Council. (Robert's Rules of Order)

8. RESOLUTIONS

8.1 RESOLUTIONS PREPARED IN ADVANCE

Where a resolution has been prepared in advance, the procedure shall be: staff/City Council report (if needed), discussion (if needed), motion, second, City Council votes, and results declared. All resolutions shall be read in full, unless the full reading is waived by unanimous consent of the City Council. Items of the Consent Calendar are automatically deemed to have the full reading waived by common consent. (Suggested League of California Cities Procedure)

8.2 RESOLUTIONS NOT PREPARED IN ADVANCE

Where a resolution has not been prepared in advance, the procedure shall be to instruct the City Attorney to prepare a resolution for presentation at the next City Council meeting. (Suggested League of California Cities Procedure)

8.3 URGENCY RESOLUTIONS

In matters of urgency, a resolution may be presented verbally in motion form together with specific instructions for written preparation for later execution. After the resolution has been verbally stated, the voting procedure for resolutions prepared in advance as stated in Section 8.1 shall be followed. Urgency resolutions shall be avoided except when absolutely necessary and shall be avoided entirely when resolutions are required by law or in improvements acts,

zoning matters and force account work on public project. (Suggested League of California Cities Procedure)

9. ORDINANCES

9.1 INTRODUCTION (FIRST READING)

At the time of introduction, an ordinance shall be read in full, unless, after reading the title, reading is waived by unanimous consent of the City Council. The procedure for introduction of an ordinance shall be: reading of the title by the City Clerk, motion to introduce first reading, second, discussion (if needed), City Council votes, and results declared. (Suggested League of California Cities Procedure)

9.2 ADOPTION (SECOND READING)

With the sole exception of ordinances which take effect immediately (as outlined in the following sections), no ordinance shall be adopted by the City Council on the day of introduction, nor within five days thereafter, nor at any time other than a regular or adjourned meeting.

At the time of adoption an ordinance shall be read in full unless, after reading the title, the full reading is waived by unanimous consent of City Council. The procedure for adoption of an ordinance shall be: reading of the title by the City Clerk, motion to pass, second reading and adoption of ordinance second, discussion, vote and result declared. (Suggested League of California Cities Procedure)

9.3 AMENDMENT FOLLOWING INTRODUCTION

In the event that an ordinance is altered after its introduction, a motion for an amended introduction shall be required. The ordinance shall not be considered for adoption until five days thereafter and not at any meeting other than a regular or adjourned meeting. The correction of typographical or clerical errors shall not constitute making an alteration within the meaning of this Section.

9.4 EFFECTIVE DATE

All ordinances, except as listed below, shall become effective 30 days after adoption, or upon such later date as may be designated in the ordinance. The following ordinances shall become effective immediately upon adoption:

a. Urgency Ordinances,

b. Ordinances calling, or otherwise relating to, an election,

c. Ordinances relating to street improvement proceedings,

d. Ordinances relating to taxes for the usual and current expenses of the City, or

e. Ordinances covered by particular provisions of law prescribing the manner of their passage and adoption.

9.5 PUBLISHING

It shall be the duty of the City Clerk to cause each ordinance to be published within 15 days after adoption with the names of those Councilmembers voting for and against the ordinance.

9.6 URGENCY ORDINANCES

Any ordinance declared by the City Council to be necessary as an urgency measure for preserving the public peace, health or safety, and containing a statement of the reasons for its urgency, may be introduced and adopted at the same meeting. Such Ordinance must be passed by a least four affirmative votes.

10. MINUTES

10.1 PREPARATION OF MINUTES

It is the City Clerk's responsibility to maintain the record (minutes) of City Council meetings. Minutes shall be approved by the City Council, to lend further weight to the accuracy and completeness of the record. The City Clerk shall have exclusive responsibility for preparation of the minutes and any directions for changes to conform with fact shall be made by action of the City Council.

The City Clerk shall keep "Action Minutes" in order to maintain a full and true record of all proceedings of the City Council. The minutes shall consist of a clear and concise statement of each and every City Council action including the motions made and the vote thereon. Reasons for making motions or voting, City Council debate and audience reaction are generally not included in the minutes. Such items may be included if considered to be particularly relevant or otherwise necessary by the City Clerk.

10.2 ABSENCE OF CITY CLERK

If the City Clerk is absent from a City Council meeting, the Deputy City Clerk shall act. If there is none, the Mayor shall appoint one of the Councilmembers as City Clerk Pro Tem. (Government Code Section 36804)

11. REORGANIZATION

11.1 SELECTION OF MAYOR AND VICE MAYOR

Pursuant to Government Code Section 36801 "The City Council shall meet at the meeting at which the declaration of the election results for a general municipal election is made pursuant to Elections Code Sections 10262 and 10263 and, following the declaration of the election results and the installation of elected officials, choose one of its members as Mayor and one of its members as Mayor Pro Tempore." The terms of office of the Mayor of the City Council and Vice Mayor shall be for one year, or until their successors have been chosen. In those years in which a general municipal election is not held, the City Council shall choose a Mayor of the City Council and Vice Mayor at a regular meeting in March. Nothing herein shall be deemed or construed to prohibit any person from serving any number of consecutive one-year terms in any office in this City.

The following procedure shall be used:

Election of Mayor:

a. City Clerk opens the nominations for the position of Mayor
b. Nomination(s) is/are made for Mayor, and seconded
c. Hearing no objections, motion to close nominations
d. City Clerk conducts a roll call vote in the order in which nominations are received until a Mayor is elected by majority vote
e. City Clerk announces the results

Election of Vice Mayor: (City Clerk to follow steps a-e above)

11.2 SELECTION OF CITY COUNCIL LIAISON

After the procedure prescribed in Section 11.1 has been completed, the Mayor, with the consent of a majority of the City Council, may appoint new City Council liaisons to the various City Committees and Commissions, or as liaison to any other organization as may be appropriate. Nothing in this Section would prohibit the Mayor, with approval of a majority of the City Council from making changes or other appointments during any other time.

12. COMMITTEES

12.1 GENERAL

The Mayor may, subject to concurrence of a majority of the City Council: (a) designate standing and ad hoc committees; and (b) make appointments to all committees.

Each standing committee shall consist of two (2) Councilmembers. An ad hoc committee may consist of either one or two Councilmembers.

12.2 PURPOSE

The primary purpose of each standing committee is to provide a forum for the thorough vetting of matters within the committee's subject matter jurisdiction, before they are presented to the City Council. A secondary purpose is to provide guidance to City staff on matters within the committee's subject matter jurisdiction, enabling staff to obtain interim guidance as they develop and refine matters for presentation to the City Council. The objective is to eliminate, to the extent possible, those situations where the City Council is forced to deal with large and difficult issues at their meetings without any prior formal discussion or analytical input to guide staff's work product.

12.3 LIMITATIONS ON AUTHORITY

No City Council committee may approve a contract or expenditure of funds.

No City Council committee may provide any direction to City staff, the City Attorney, or consultants engaged by the City, except that a City Council standing committee may provide such direction at a duly noticed meeting of a standing committee, where such direction concerns a matter that is within the subject matter jurisdiction of the standing committee, such direction does not conflict with the policies or direction established by the City Council, and where such direction will not result in an expenditure of resources in excess of the applicable amounts allocated in the approved annual budget.

12.4 APPLICABLE LAWS AND REGULATIONS

All City Council standing committees shall comply with the requirements of the Ralph M. Brown Act. All City Council standing committees shall comply with the procedures set forth in Sections 1 through 5, inclusive, of this Procedural Manual, to the extent reasonably practicable. In the event of any conflicts

between the provisions of Sections 1 through 5 and the provisions of this Section 12, the latter shall control.

12.5 MEETING DATE AND TIME

By agreement of both members, each standing committee shall establish a time and place for regular meetings, as required by the Ralph M. Brown Act. In order to minimize the extra demands on City staff, and to maximize public participation, each standing committee shall, to the maximum extent possible, conduct its business at the regularly scheduled meeting.

12.6 QUORUM

Only one member of a committee must be present in order to establish a quorum. The scheduling of meetings so as to facilitate the participation of both members of a two-person committee is strongly encouraged.

12.7 STAFFING

The City Manager shall appoint a staff member to be the primary staff liaison for each standing committee. The designated staff liaison shall coordinate all meetings of the standing committee, ensure that each meeting is recorded via audio-tape and cause the recorded audio-tape(s) to be delivered to the City Clerk upon completion of the meeting. The recorded audio-tape(s) shall be retained by the City Clerk for the same period as recorded audiotapes of City Council meetings. The designated staff liaison shall work with the City Manager to ensure that the appropriate staff member(s) attend the meetings of the standing committee, and that the direction provided by the standing committee is carried out.

12.8 AGENDAS

The agenda for all regular meetings of a standing committee, with all background staff reports, shall be available to the public at the meeting and 72 hours in advance of the regular meeting (24 hours in advance of a special meeting) at the City Clerk’s office. The Agenda may be amended in accordance with State law, prior to any meeting.

When the City Council desires to have an item placed on an agenda for an upcoming meeting of a standing committee, the City Council shall provide the designated staff liaison with that directive at a meeting of the City Council. At that time, the City Council may also charge the designated staff liaison with the

responsibly for conducting preliminary research and collecting/preparing any written materials that may aid the Committee in its discussion of the matter.

12.9 REPORT ON ACTIVITIES OF STANDING COMMITTEES

The agendas for City Council meetings shall include a section entitled Standing Committee Updates. The Committee Chair is responsible for making a brief report on the activities of the committee to the full City Council. If there is nothing to report, then "Nothing to Report" is an acceptable comment.

All written materials presented to a standing committee are public records, and shall be maintained as directed by the City Clerk.

13. PROCEDURE FOR FILLING CITY COUNCIL VACANCIES

Whenever State law requires that the City Council fill a vacancy on the City Council, and the City Council determines to fill the vacancy by appointment, the City Council shall fill the vacancy as follows:

a. At a regular or special meeting of the City Council, direct the City Clerk to make an application available, at the earliest possible date and time, for individuals interested in being appointed to the vacant City Council seat, and establish a reasonable due date for the applications.

b. At a regular or special meeting of the City Council, allow all applicants to address the City Council for a specified amount of time. The presentations would be followed by public comment.

c. After the presentations at the City Council meeting, the City Council may then elect from the following alternatives:

   i. Make an appointment to fill the vacant City Council position and direct the City Clerk to administer the Oath of Office; or

   ii. Defer making an appointment until Councilmembers have had additional time to consider the applicants, and a further opportunity should they wish to interview the finalists one-on-one.

14. PRIORITY GOAL SETTING MEETING

The City Council shall hold a special study session every year, no later than the first regularly scheduled City Council meeting in April, to set priorities and goals for the subsequent fiscal year.

15. OFFICIAL LETTERHEAD AND OTHER STATIONERY USE POLICIES

15.1 AUTHORIZED USE OF LETTERHEAD

Official City letterhead or any other official Stationery of the City must be used with care to avoid misunderstandings, including but not limited to, misrepresentations of official City Council-approved policies or actions. When authorized or otherwise directed by a majority of the City Council at a duly noticed meeting of the City Council, official City letterhead and/or other official Stationery may be used by members of the City Council to communicate official City Council-approved action or policy. Individual City Councilmembers may also use official City letterhead or other official Stationery to respond to informational inquiries made by interested members of the public or to make inquires with others. When using official letterhead or other official Stationery to communicate with others, City Councilmembers must expressly state in their communication whether or not they are communicating in their individual capacity or whether they are communicating in a representative capacity for the City Council and/or the City. In order to communicate in a representative capacity for the City Councilmember must have received formal direction or authorization from a majority of the City Council at a duly noticed meeting of the City Council.

15.2 UNAUTHORIZED USE OF OFFICIAL LETTERHEAD OR OTHER OFFICIAL STATIONERY

In addition to any other prohibition set forth under this Chapter, elsewhere in this Manual, under the San Fernando Municipal Code or state law or federal law, no member of the City Council communicating with any other person or entity through the medium of official City letterhead or other official Stationery of the City, may represent that he or she is communicating or otherwise acting in a representative capacity for the City Council or the City or communicating a position or opinion in the name of the City Council or the City unless the City Council has been expressly authorized to do so by a majority of the City Council at a duly noticed meeting of the City Council. The City Council reserves the right to request that any communications using City letterhead or other City Stationery which are issued in the name of the City Council or the City must be reviewed and vetted by the City Council as a body at a duly noticed meeting of the City Council before the communication is disseminated.

15.3 PREPARATION OF COMMUNICATIONS USING OFFICIAL LETTERHEAD OR OTHER OFFICIAL STATIONERY

It shall be the official policy of the City to have all City Councilmember communications using official City letterhead or other official Stationery prepared by secretarial staff of the City Manager's Office, with prior verbal or written notice by the requesting Councilmember to the City Manager. City secretarial staff may not commence the drafting of such communications until the City Manager has confirmed either verbally or in writing that the City Manager has been notified of a Councilmember's request to communicate using official City letterhead or other official Stationery of the City. The City Manager reserves the right to review all such communications before they are disseminated to verify compliance with these policies and the City Manager further reserves the right to seek input and direction from the City Council at a duly noticed meeting of the City Council before authorizing staff to disseminate any such communications. Councilmembers shall not receive personalized official letterhead or Stationery nor shall Councilmembers be entitled to maintain their own stock of letterhead or Stationery or maintain electronic templates of such Stationery. The rights and duties of the City Manager under this Chapter shall be delegated to the person who has been formally designated by the City Manager or a majority of the City Council to act in place of the City Manager during any period time in which the City Manager is on vacation, on extended leave or is otherwise physically unable to discharge his or her duties at the time the request is made.

15.4 COUNTERFEIT LETTERHEAD OR STATIONERY

Except as may otherwise be allowed under City Council Resolution No. 6904 approved May 5, 2003, no member of the City Council may affix the City seal or any other City logo on any personal letterhead, Stationery or any other written document, whether or not such letterhead, Stationery or document is transmitted in paper form or electronically. All such written communications improperly bearing the City seal or any other City logo shall be deemed unauthorized and counterfeit.

15.5 DEFINITIONS

A. "City seal" shall have the same meaning as set forth under Section 1-13 of the San Fernando Municipal Code as the same may be amended from time to time. The City seal as described under Section 1-13 appears as follows:



B. “City logo(s)” shall mean and include all logos or designs used for purposes of symbolically representing the authority of the City of San Fernando and the capacity of its officers, employees and agents as representatives of the City of San Fernando. City logos include, but are not limited to the following image:



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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Councilmember Joel Fajardo

Date: February 5, 2018

Subject: Discussion Regarding Allowing Alcohol at City Facilities for Private Events

RECOMMENDATION:

I have placed this on the agenda for City Council discussion and consideration.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

REVIEW: ☐ Finance Department ☐ Deputy City Manager ☐ City Manager

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Councilmember Joel Fajardo

Date: February 5, 2018

Subject: Discussion Regarding Increasing Minimum Wage

RECOMMENDATION:

I have placed this on the agenda for City Council discussion and consideration.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

REVIEW: ☐ Finance Department ☐ Deputy City Manager ☐ City Manager

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THE CITY OF SAN FERNANDO

AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Councilmember Joel Fajardo

Date: February 5, 2018

Subject: Discussion Regarding the City's Letter of Support to Los Angeles County Metropolitan Transportation Authority (Metro) Pertaining to the East San Fernando Valley Transit Corridor Project

RECOMMENDATION:

I have placed this on the agenda for City Council consideration to provide staff with direction related to the City's position on the project.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

ATTACHMENTS:

A. October 16, 2017 Conformed Agenda Report re. Approval of Letter of Support for Metro

B. Final Letter of Support (dated October 25, 2017)

REVIEW: ☐ Finance Department ☐ Deputy City Manager ☐ City Manager

ATTACHMENT "A"

APPROVED / OTHER ACTION
BY CITY COUNCIL

THE CITY OF SAN FERNANDO

AGENDA REPORT

Approve Letter of Support, including recommended changes, and authorize the Mayor to execute (receipt by Metro prior to October 30, 2017).

City Clerk

To: Mayor Sylvia Ballin and Councilmembers

From: Alexander P. Meyerhoff, City Manager
By: Jack Wong, Interim Director of Community Development

Date: October 16, 2017

Subject: Discussion and Consideration to Approve a Letter of Support for the Metro East San Fernando Valley Transit Corridor Environmental Impact Statement/ Environmental Impact Report

RECOMMENDATION:

It is recommended that the City Council:

a. Approve the Letter of Support (Attachment "A"); and

b. Authorize the Mayor to execute the Letter of Support for distribution and receipt by Metro prior to October 30, 2017.

BACKGROUND:

1. On September 1, 2017, Metro issued the draft Environmental Impact Statement/Environmental Impact Report (EIS/EIR) for the proposed East San Fernando Valley Transit Corridor Project, initiating the start of a 45-day public review period. Metro will consider written comments that are received prior to the end of the public review period (October 16, 2017). The public review period was subsequently extended through October 30, 2017.

2. The draft EIS/EIR analyzed six alternatives: No Build Alternative; Transportation Systems Management Alternative; Curb-Running Bus Rapid Transit (BRT) Alternative; Median-Running BRT Alternative; Low-Floor Light Rail Transit (LRT) Alternative; and LRT Alternative.

3. Metro has held multiple community meetings at various locations in Van Nuys, Pacoima, and San Fernando. The San Fernando community meeting was held September 14, 2107 at the San Fernando Regional Pool facility.

4. On September 28, 2017, the San Fernando Valley Council of Governments (SFVCOG) voted to recommend that Metro proceed with Alternative 3 – Low Floor Light Rail Transit (LRT).

REVIEW: ☒ Finance Director ☐ Deputy City Manager ☒ City Manager

5. City staff have reviewed the alternatives and have identified Alternative 3 – Low Floor Light Rail Transit (LRT) as the preferred alternative.

ANALYSIS:

The proposed East San Fernando Valley Transit Corridor Project was initiated in 2010. Metro identified up to 29 alternatives, having different modes and routes. These alternatives were refined in 2014 which lead to the development of the 2017 Draft EIS/EIR for the East San Fernando Valley Transit Corridor. The proposed development and implementation of the East San Fernando Valley Transit Corridor Project is funded with Measure M funds.

The Draft EIS/EIR assessed the potential environmental effects of the following six project alternatives:

- No-Build Alternative. No new transportation infrastructure would be built within the project area, aside from projects that are currently under construction or funded for construction and operation by 2040.

- Transportation Systems Management (TSM) Alternative. Transportation systems upgrades that may include, but not limited to, traffic signalization improvements, bus stop amenities/improvements, and bus schedule restructuring.

- Alternative 1 - Curb-Running Bus Rapid Transit (BRT) Alternative. A dedicated curb-running bus lane on the 6.7-mile stretch along Van Nuys Boulevard between the Metro Orange Line on the south to San Fernando Road on the north. The remaining 2.5-mile segment includes roadway travel lanes on Truman Street and San Fernando Road between Van Nuys Boulevard and the Sylmar/San Fernando Metrolink station.

- Alternative 2 - Median-Running BRT Alternative. This alternative include 6.7 miles of dedicated median-running bus lanes along Van Nuys Boulevard between the Metro Orange Line and San Fernando Road. Then the route runs along the 2.5-mile mixed-flow lanes on Truman Street and San Fernando Road between Van Nuys Boulevard and the Sylmar/San Fernando Metrolink station -- similar route as the Curb-Running BRT Alternative.

- Alternative 3 - Low-Floor Light Rail Transit (LRT)/Tram Alternative. This transit system alternative will operate a low-floor LRT/Tram along the median of Van Nuys Boulevard in a dedicated guideway from the Metro Orange Line to San Fernando Road. It will continue within mixed-flow travel lanes on San Fernando Road from Van Nuys Boulevard to Wolfskill Street in the City of San Fernando and from there to the Sylmar/San Fernando Metrolink station along the median of a dedicated guideway.

- Alternative 4 - LRT Alternative. This high-floor transit alternative would travel the length of the 9.2-mile route in a dedicated guideway from the Metro Orange Line north on Van Nuys Boulevard and to San Fernando Road and then northwest to the Sylmar/San Fernando Metrolink Station. Segments of the route include the exclusive right-of-way through the Antelope Valley Metrolink railroad corridor, a segment with semi-exclusive right-of-way in the middle of Van Nuys Boulevard, and an underground segment beneath Van Nuys Boulevard from Parthenia Street to Hart Street. The load capacity of this LRT vehicle will be higher than the load capacity of the low-floor LRT/Tram vehicles under Alternative 3.

From staff review of the draft EIS/EIR and public comments received from public workshops, staff believes that the LRT Alternative (Alternative 3) is the preferred alternative that will provide the maximum benefit to the community. However, as noted in the Letter of Support, the City is recognizing potential impacts that should be addressed and mitigated by Metro. The recommendations include:

- Eliminate or substantially reduce the three percent (3%) City contribution towards the construction of a new Metro Station on Maclay Avenue.

- Replace lost City parking spaces and storage facilities as a result of Metro's partial taking of real estate within a newly constructed public parking structure at First Street and Maclay Avenue.

- Provide technical and financial assistance to the City and businesses during the design and development of the new Maclay Station and major improvements at the Sylmar/San Fernando Station.

- Ensure that both stations serving San Fernando have restrooms.

- Install traffic, circulation, and pedestrian improvements along San Fernando Road, Truman Street, and Hubbard Street to alleviate traffic congestion.

- Ensure compatibility and enhancement with the San Fernando Corridor Specific Plan Amendment.

BUDGET IMPACT:

There are potential financial impacts to the City of San Fernando. Although there will be benefits to the local economy in the future, there are specific short-term impacts, that are presently known, such as: 1) Metro is proposing that the City of San Fernando contribute financially to the construction of the Maclay Station (i.e. the City's proportionate share of the total 3% local match for construction costs as required by the Measure M Ordinance) as the City's local match; 2) the loss of public property as a result of Metro's partial take of real

estate will necessitate the relocation of public safety storage equipment, communication antennae, and loss of public safety and public parking spaces; and 3) the impacts to local businesses will result in a loss of retail sales.

CONCLUSION:

The East San Fernando Valley Transit Corridor Project is anticipated to start property acquisitions construction as early as 2019 and construction in 2021/2022. The completion of this project will have significant impacts for the City of San Fernando. By submitting the attached Letter of Support for the Light Rail Transit (LRT) Alternative, the City of San Fernando is registering its support and preference for the LRT Alternative as well as identifying specific recommendations and concerns that the City wishes to be addressed by Metro. It is therefore recommended that the City Council approve and authorize the Mayor to execute the attached Letter of Support and authorize the City Manager to submit the Letter of Support to Metro for receipt prior to October 30, 2017.

ATTACHMENT:

A. Letter of Support

THE CITY OF SAN FERNANDO

CITY COUNCIL

MAYOR
SYLVIA BALLIN

VICE MAYOR
ANTONIO LOPEZ

COUNCILMEMBER
ROBERT C. GONZALES

COUNCILMEMBER
JOEL FAJARDO

COUNCILMEMBER
JAIME SOTO

October 16, 2017

Mr. Walter Davis, Project Manager
East San Fernando Valley Transit Corridor
Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza, MS 99-22-5
Los Angeles, CA 90012

SUBJECT: Comments on the East San Fernando Valley Transit Corridor Draft EIS/EIR (SCH No. 2013021064)

Dear Mr. Davis:

The City of San Fernando ("City") appreciates this opportunity to comment on the Draft EIS/EIR for the East San Fernando Valley Transit Corridor project (Draft EIS/EIR). The City supports the East San Fernando Valley Transit Corridor Project proposed by the Los Angeles County Metropolitan Transportation Authority (Metro) to improve local public transit service along the busy Van Nuys Boulevard and the Truman Street/San Fernando Road corridor and regional connectivity for eastern San Fernando Valley.

This project will help improve mobility for the residents of the City by providing greater access to transit service to sub-regional and regional destinations, as well as the City becoming a destination point for others. However, since a segment of the proposed four alternatives will traverse the City along the NW-SE Truman Street/San Fernando Road corridor, and through the City's current San Fernando Corridor Specific Plan Amendment area, the City would like to offer its comments on the Draft EIS/EIR.

The physical and operational characteristics differ significantly among the alternatives assessed in the Draft EIS/EIR. There would be no changes to the current restrictions on left-turns, street parking, future bike lanes, or require a reduction in the current sidewalk width or require potential real estate acquisition under both the No Build and TSM Alternatives. Since there would be no significant reduction in the travel time for both the No Build and TSM Alternatives, the City did not analyze these alternatives. The City's comments, therefore, are focused on the Low-Floor LRT/Tram Alternative (Alternative 3).

The City of San Fernando prefers and supports Alternative 3 – Low-Floor Light Rail Transit (LRT) and is providing our comments on the Draft EIS/EIR.

OFFICE OF THE
CITY COUNCIL

117 MACNEIL STREET
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CALIFORNIA
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WWW.SFCITY.ORG

Alternative 3, as presented in the Draft EIS/EIR encompasses the following:

- **Alternative 3 - Low-Floor Light Rail Transit (LRT)/Tram Alternative.** This transit system alternative will operate a low-floor LRT/Tram along the median of Van Nuys Boulevard in a dedicated guideway from the Metro Orange Line to San Fernando Road. It will continue within mixed-flow travel lanes on San Fernando Road from Van Nuys Boulevard to Wolfskill Street in the City of San Fernando and from there to the Sylmar/San Fernando Metrolink station along the median of a dedicated guideway.

The following are the City's comments on the Draft EIS/EIR:

1. **Vehicular Traffic and Circulation Impacts**. The Draft EIS/EIR examines the level of service (LOS) of seventy three (73) intersections within the project area, of which, thirteen (13) are in the City of San Fernando. Under the Low-Floor LRT/Tram Alternative (Alternative 3), nine (9) of the studied intersections within the City would be at LOS E or F and have a significant impact relative to the future No-Build Alternative. The increased traffic impacts would result from increased train trips and increased cross-arm gate down time at the rail crossings, thereby increasing traffic delays at these "choke points."

   In fact, based upon discussions and meeting notes memorializing a January 11, 2017 meeting between Metro and City representatives concerning the County Grade Crossing and Corridor Safety Program, traffic circulation, pedestrian safety/access improvements, grade separations, graffiti control, and trespassing violations were prominently discussed. In particular, the City cited safety concerns at the heavily travelled Maclay Avenue and Hubbard Avenue grade crossings as well as the lighter vehicular volumes at Wolfskill/Jessie Street and Brand Avenue grade crossings. As a result of these discussions, it was agreed that after Metro identifies the locally preferred alternative for the East San Fernando Valley Transit Corridor Project, the Metro team will consider each of the suggested improvements for affected grade crossings as part of the evaluation of the East San Fernando Valley Transit Corridor Project.

   The Low-Floor LRT/Tram Alternative (Alternative 3) will result in additional impacts to the area businesses during and after construction. For example, the Low-Floor LRT requires overhead catenary wires and careful consideration should be given to the placement of supporting poles, particularly in relation to adjacent businesses, signage, existing street trees and pedestrian travel on the sidewalks. Also the location of the Low- Floor LRT/Tram Alternative is within the existing public right-of-way of San Fernando Road, possibly removing a vehicular lane, and will further impact vehicular travel on the roadway.

Although outside the City limits, the T-intersection of SR-118 Freeway off-ramp and San Fernando Road is heavily impacted by traffic congestion during commute time periods, resulting in vehicles queued into on-coming traffic. The left-turn lanes are currently experiencing congestion, and with the proposed LRT station at Paxton Street and San Fernando Road, traffic congestion would be further exacerbated with either the Low-Floor LRT/Tram or LRT Alternatives.

Therefore, the City recommends:

- Traffic signals be synchronized and timed to minimize vehicle delays and traffic congestion at all intersections along Hubbard Street, from San Fernando Road to 4th Street in San Fernando and further north to Glean Oaks Boulevard, and along the east/west thoroughfares of Truman Street and San Fernando Road, from Hubbard Street east to the proposed Paxton/San Fernando Station.

- Dual left-turn and/or right-turn lanes at key intersection approaches, especially in the San Fernando Downtown District of the Specific Plan area.

2. **Compatibility with and Enhancement of the Proposed San Fernando Corridor Specific Plan Amendment.** The City has completed its draft San Fernando Corridors Specific Plan Amendment and EIR. The City completed the EIR public review period on September 25, 2017 and anticipates initiating the Specific Plan Amendment adoption process in late November 2017. Since a segment of the East San Fernando Valley Transit Corridor project traverses the Specific Plan Amendment area, Metro should incorporate development standards and design guidelines in the development of the eventual preferred alternative. Major consideration should be given to providing business assistance programs, both technical and financial, to assist local merchants, businesses, and residents to minimize potential disruptions.

3. **Light Rail Transit Stations**. With the importance and projected high passenger usage of the Sylmar/San Fernando Metrolink Station under both the Low-Floor LRT/Tram Alternative and the LRT Alternative, more amenities are needed at this existing station. While improvements to stations are identified in the Draft EIS/EIR to mitigate potential aesthetics/visual quality and safety/security impacts, the Sylmar/San Fernando Station needs an enclosed passenger waiting structure with seating and public restrooms conveniently located adjacent to the station platform.

   While the Sylmar/San Fernando Metrolink Station is in the City of Los Angeles, it is located immediately adjacent to the City of San Fernando, and therefore, the

station improvements should also incorporate a Public Art component and reflect the design guidelines of the San Fernando Corridor Specific Plan Amendment as should the Maclay Station. Metro should hold additional informational workshops and community outreach programs to adequately inform San Fernando residents and businesses of this major new development. San Fernando requests that Metro provide guidance and information concerning technical assistance and grant funds to complete a specific area plan around the new Maclay Station, including a feasibility analysis of constructing a 2-3 level public parking structure on the existing City Parking Lot N6, and a Pedestrian Connectivity Study to promote alternative forms of travel to and from the Sylmar/San Fernando and Maclay Stations.

Therefore, the City recommends that Metro:

- Analyze feasibility of constructing multi-level public parking structure in association with the proposed Maclay Station.

- Conduct community outreach and education program to effectuate two-way communication with the desired outcome of achieving increased understanding and mutual benefit.

- Incorporate design guidelines and development standards that are representative of San Fernando's history, culture, and supportive of the San Fernando Corridors Specific Plan Amendment. The design features should promote and establish a "sense of place" that is authentic, energetic, and colorful.

- Install Public Art at major pedestrian areas, such as stations and pedestrian access points near San Fernando's downtown area.

- Install of enhanced streetscape, pedestrian, and landscape improvements along the entire East San Fernando Valley Transit Corridor within San Fernando.

4. **Public Safety and Public Parking.** Alternative 3 would require taking approximately twelve (12) feet of City property adjacent to the existing rail right-of-way. This would result in the need to relocate public safety storage and radio communication equipment, the loss of six (6) secure parking spaces reserved for public safety vehicles, and the loss of twenty-three (23) public parking spaces located in City Lot 6N. This represents a loss of approximately thirty percent (30%) of the available public parking in Lot 6N and thirty percent (30%) of available secure public safety parking.

Therefore, the City recommends that Metro:

- Replace the lost public parking and secure public safety parking by constructing a multi-level public parking structure in association with the proposed Maclay Station.

- Relocate the secure public safety storage and communications equipment to a secure area in a multi-level public parking structure.

5. **Economic and Social Justice.** The Measure M Ordinance approved by Los Angeles County voters included a provision for requiring a 3% local contribution to major rail transit capital projects. The Ordinance calculates the local contribution based on the centerline track miles within a local jurisdiction with a new station in those jurisdictions. The local contribution will be calculated by dividing 3% of the project's total cost, estimated after the conclusion of thirty percent (30%) of final design, by the number of new rail stations constructed on the line.

   Eligible fund sources to satisfy 3% local contribution include any funds controlled by the local agency or local agencies (e.g., General Fund, State Gas Tax Subventions, Prop. A, Prop. C and Measure R and M Local Return Funds, Measure M Subregional Program Funds), or any funds awarded from non-Metro competitive grant process funding.

   Although it is too early to calculate the City's required local contribution, initial estimates range from $2.5 to $5 million. A match of this magnitude will require the City to divert a significant amount of future transportation funding from critical services such as local transit services (i.e. Trolley and Paratransit), street maintenance, tree trimming services, street sweeping, and street resurfacing projects; all of those services are funded using State Gas Tax, Proposition A, Proposition C, Measure R and Measure M funds. To the extent the City must use those funds toward a required local match, it will necessitate cuts in the services anticipated to be funded by these aforementioned funding sources.

   Additionally, the City of San Fernando is a disadvantaged community with the entire City designated as eligible for Community Development Block Grant funding. More affluent cities that have benefited from major rail transit capital projects in the past, including the Exposition Line through Culver City and the Gold Line through Pasadena, were not required to provide a local contribution. This raises some very serious economic and social justice concerns as San Fernando residents have paid County-wide sales taxes, including Proposition A, Proposition C, and particularly Measure R, but have not received a proportionate benefit as many of the capital projects funded through those taxes have not

benefited the Northeast San Fernando Valley. In addition to another increase in sales tax resulting from Measure M that further erodes the City's residents' disposable income, our disadvantaged community is now also being asked for a significant local match.

Therefore, the City recommends:

- As a qualified disadvantaged community, grant a financial hardship waiver to eliminate or significantly reduce the 3% local match.

The City of San Fernando thanks you for the opportunity to comment on the East San Fernando Valley Transit Corridor Draft EIS/EIR and we look forward to continued involvement in this project. Should you have any questions regarding our comments, please feel free to contact Mr. Alexander P. Meyerhoff, City Manager, at (818) 898-1202 or at CityManager@sfcity.org.

Sincerely,

Sylvia Ballin
Mayor

THE CITY OF SAN FERNANDO

CITY COUNCIL

MAYOR
SYLVIA BALLIN

VICE MAYOR
ANTONIO LOPEZ

COUNCILMEMBER
ROBERT C. GONZALES

COUNCILMEMBER
JOEL FAJARDO

COUNCILMEMBER
JAIME SOTO

October 25, 2017

Mr. Walter Davis, Project Manager
East San Fernando Valley Transit Corridor
Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza, MS 99-22-5
Los Angeles, CA 90012

SUBJECT: Comments on the East San Fernando Valley Transit Corridor Draft EIS/EIR (SCH No. 2013021064)

Dear Mr. Davis:

The City of San Fernando ("City") appreciates this opportunity to comment on the Draft EIS/EIR for the East San Fernando Valley Transit Corridor project (Draft EIS/EIR). The City supports the East San Fernando Valley Transit Corridor Project proposed by the Los Angeles County Metropolitan Transportation Authority (Metro) to improve local public transit service along Van Nuys Boulevard and the Truman Street/San Fernando Road corridor, and regional connectivity for eastern San Fernando Valley.

This project will help improve mobility for the residents of the City by providing greater access to transit service to sub-regional and regional destinations, as well as the City becoming a destination point. However, since a segment of the proposed four alternatives will traverse the City along the NW-SE Truman Street/San Fernando Road corridor, and through the City's current San Fernando Corridor Specific Plan Amendment area. The following are the City's comments on the Draft EIS/EIR:

The City of San Fernando prefers and supports Light Rail Transit (LRT) with 14 stations and is providing our comments on the Draft EIS/EIR.

1. **Vehicular Traffic and Circulation Impacts**. The Draft EIS/EIR examines the level of service (LOS) of seventy three (73) intersections within the project area, of which, thirteen (13) are in the City of San Fernando. Under the LRT/Tram Alternative (Alternative 3), nine (9) of the studied intersections within the City would be at LOS E or F and have a significant impact relative to the future No-Build Alternative. The increased traffic impacts would result from increased train trips and increased cross-arm gate down time at the rail crossings, thereby increasing traffic flow delays at these "choke points."

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In fact, based upon discussions and meeting notes memorializing a January 11, 2017 meeting between Metro and City representatives concerning the County Grade Crossing and Corridor Safety Program, traffic circulation, pedestrian safety/access improvements, grade separations, graffiti control, and trespassing violations were prominently discussed. In particular, the City cited safety concerns at the heavily travelled Maclay Avenue and Hubbard Avenue grade crossings as well as the lighter vehicular volumes at Wolfskill/Jessie Street and Brand Avenue grade crossings. As a result of these discussions, it was agreed that after Metro identifies the locally preferred alternative for the East San Fernando Valley Transit Corridor Project, the Metro team will consider each of the suggested improvements for affected grade crossings as part of the evaluation of the East San Fernando Valley Transit Corridor Project.

The LRT/Tram Alternative (Alternative 3) will result in additional impacts to the area businesses during and after construction. For example, the LRT requires overhead catenary wires and careful consideration should be given to the placement of supporting poles, particularly in relation to adjacent businesses, signage, existing street trees and pedestrian travel on the sidewalks. Also the location of the LRT/Tram Alternative is within the existing public right-of-way of San Fernando Road, possibly removing a vehicular lane, and will further impact vehicular travel on the roadway.

Although outside the City limits, the T-intersection of SR-118 Freeway off-ramp and San Fernando Road is heavily impacted by traffic congestion during commute time periods, resulting in vehicles queued into on-coming traffic. The left-turn lanes are currently experiencing congestion, and with the proposed LRT station at Paxton Street and San Fernando Road, traffic congestion would be further exacerbated with either the LRT/Tram or LRT Alternatives.

Therefore, the City recommends:

- Traffic signals be synchronized and timed to minimize vehicle delays and traffic congestion at all intersections along Hubbard Street, from San Fernando Road to 4th Street in San Fernando and further north to Glenoaks Boulevard, and along the East/West thoroughfares of Truman Street and San Fernando Road, from Hubbard Street East to the proposed Paxton/San Fernando Station.

- Dual left-turn and/or right-turn lanes at key intersection approaches, especially in the San Fernando Downtown District of the Specific Plan area.

- The existing bike path within the City of San Fernando should be aligned with the bike path entering from the South into the City of San Fernando; the realigned bike path should be a continuous Class I bikeway located to the South of the railroad line, dedicated for pedestrian and cyclists, with ample opportunities for cyclists to reach nearby locations and amenities to rest and store their bicycles.

2. **Compatibility with and Enhancement of the Proposed San Fernando Corridor Specific Plan Amendment.** The City has completed its draft San Fernando Corridors Specific Plan Amendment and EIR. The City completed the EIR public review period on September 25, 2017 and anticipates initiating the Specific Plan Amendment adoption process in late November 2017. Since a segment of the East San Fernando Valley Transit Corridor project traverses the Specific Plan Amendment area, Metro should incorporate development standards and design guidelines in the development of the eventual preferred alternative. Major consideration should be given to providing business assistance programs, both technical and financial, to assist local merchants, businesses, and residents to minimize potential disruptions.

3. **Light Rail Transit Stations**. With the importance and projected high passenger usage of the Sylmar/San Fernando Metrolink Station, more amenities are needed at this existing station. While improvements to stations are identified in the Draft EIS/EIR to mitigate potential aesthetics/visual quality and safety/security impacts, the Sylmar/San Fernando Station needs an enclosed passenger waiting structure with seating and public restrooms conveniently located adjacent to the station platform.

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Therefore, the City recommends:

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- If payment of funds that would otherwise be available to the City for local improvements will be required, allow flexibility for a payment schedule that amortizes the cost, interest free, over a minimum of fifty (50) years.

- Reduce the financial burden by widening the parameters for projects that qualify to reduce the City's local match. For example, the City has plans to move forward with a $3.5 million project to construct a 1.5-mile bike path along the Pacoima Wash that connects to the bike path within the Metro right-of-way (along the route of the proposed LRT). Planning and engineering work for that project is underway and construction may be complete prior to the arrival of the proposed LRT. That project fits well within Metro's first mile/last mile philosophy and the entire project cost, regardless of timing, should be applicable to the City's local match.

The City of San Fernando thanks you for the opportunity to comment on the East San Fernando Valley Transit Corridor Draft EIS/EIR and we look forward to continued involvement in this project. Should you have any questions regarding our comments, please feel free to contact Mr. Alexander P. Meyerhoff, City Manager, at (818) 898-1202 or at CityManager@sfcity.org.

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Mayor