



SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE AND AGENDA
SEPTEMBER 4, 2018 – 6:00 PM
CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Addendum No. 1

Revised: Presentation Item No. b

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin
Vice Mayor Antonio Lopez
Councilmember Jaime Soto
Councilmember Joel Fajardo
Councilmember Robert C. Gonzales

PLEDGE OF ALLEGIANCE

Led by Director of Public Works/City Engineer Yazdan (Yaz) Emrani

APPROVAL OF AGENDA

PRESENTATIONS

- a) CITY OF SAN FERNANDO MARIACHI TESORO (MMAP) AWARDED 1ST PLACE AT THE INAUGURAL CALIFORNIA STATE FAIR YOUTH MARIACHI COMPETITION “MARIACHI PROUD”
Director of Recreation and Community Services Julian J. Venegas
- b) PRESENTATION BY METRO ON THE NORTH SAN FERNANDO VALLEY BUS RAPID TRANSIT
Karen Swift, Los Angeles Metro Community Relations Manager

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DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council please speak into the microphone and voluntarily state your name and address.

CITY COUNCIL - LIAISON UPDATES

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 18-091 approving the Warrant Register.

2) CONSIDERATION TO APPROVE THE DISPOSITION OF SURPLUS CITY-OWNED VEHICLES

Recommend that the City Council:

- a. Declare all the items on the Surplus City-Owned Vehicle List as surplus; and
- b. Authorize the City Manager to dispose of surplus City-owned vehicles in accordance with Chapter 2, Article VI, Division 7, of the City of San Fernando Municipal Code.

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3) CONSIDERATION TO AUTHORIZE A NOTICE OF COMPLETION FOR THE SAN FERNANDO DOWNTOWN REVITALIZATION PROJECT, TRUMAN STREET FROM BRAND BOULEVARD TO SAN FERNANDO MISSION BOULEVARD, FEDERAL PROJECT NO. TCSP-09CA (005), JOB NO. 7579, PLAN NO. P-750

Recommend that the City Council:

- a. Accept the improvements as constructed by FS Contractors, Inc., and consider the work complete;
- b. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$12,341.05) after the 35-day lien period from the date the Notice of Completion is recorded.

4) CONSIDERATION TO APPROVE A PURCHASE ORDER WITH VERSATILE INFORMATION PRODUCTS, INC. FOR THE PURCHASE OF VOICE RECORDERS

Recommend that the City Council:

- a. Waive formal bid requirements and approve a Purchase Order with Versatile Information Products, Inc. of Riverside, California for the purchase of Puma 5 Digital Voice Recorders, Management Software, and Storage Servers in the amount of \$51,651.43; and
- b. Authorize the City Manager to execute the Purchase Order.

5) CONSIDERATION TO APPROVE ADDITIONAL SCOPE OF WORK ASSOCIATED WITH THE REHABILITATION OF HUBBARD BOOSTER PUMP NO. 2

Recommend that the City Council:

- a. Accept quote from General Pump for additional scope of work to rehabilitate Hubbard Booster Pump No. 2; and
- b. Authorize the City Manager, or designee, to increase Purchase Order 11771 in an amount not-to-exceed \$18,403.70.

6) CONSIDERATION TO APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE-PURCHASE AGREEMENT TO FINANCE THE ACQUISITION OF PARKING METERS AND RELATED EQUIPMENT

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Recommend that the City Council:

- a. Adopt Resolution No. 7887 approving the execution of a governmental lease-purchase agreement with ROC Leasing dba Real Lease for the financing of the acquisition of parking meters and related equipment; and
- b. Authorize the City Manager to execute a 36-month Lease to Purchase Agreement with ROC Leasing LLC dba Real Lease (Contract No. 1890).

PUBLIC HEARING

7) CONSIDERATION TO ADOPT AN ORDINANCE APPROVING A REQUEST FOR THE APPROVAL OF A TENTATIVE PARCEL MAP TO SUBDIVIDE A 15,800 SQUARE FOOT PROPERTY INTO THREE LOTS – TENTATIVE PARCEL MAP 2017-01 (NO. 74153); 927 SEVENTH STREET

Recommend that the City Council:

- a. Conduct a Public Hearing;
 - b. Pending public testimony, introduce for first reading, in title only, and waive further reading of Ordinance No. 1680, “An Ordinance of the City Council of the City of San Fernando, California, approving a request for the approval of a tentative parcel map to subdivide a 15,800 square foot property into three lots as follows: Parcel 1 will consist of approximately 3,879 square feet and Parcel 2 will consist of approximately 4,909 square feet and Parcel 3 will consist of approximately 4,910 square feet, each. The project site consists of a 79-foot by 200-foot lot and is located at the corner of Seventh Street and Macneil Street within the single-family residential zone (R-1 Zone)”; and
 - c. Affirm the City’s determination that the proposed Ordinance is subject to the California Environmental Quality Act (CEQA), and that staff has conducted the appropriate environmental analysis in compliance with CEQA requirements. Based on that assessment, staff has adopted a mitigated negative declaration for the project. The environmental analysis notes possible short term impacts during the construction phase of the project which will be mitigated in order to provide less than a significant impact on the environment. The public review period for the Negative Declaration was from December 27, 2017 and ended on January 17, 2018.
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- #### **8) CONSIDERATION TO ADOPT AN ORDINANCE AND RESOLUTION AMENDING THE SAN FERNANDO MUNICIPAL CODE PERTAINING TO SERVING AND CONSUMPTION OF ALCOHOLIC BEVERAGES IN CITY FACILITIES**

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Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Receive presentation from City staff and pose questions to City staff;
- c. Receive comment from members of the public;
- d. Pose follow-up questions to City staff following public comment;
- e. Close the public comment portion of the Public Hearing and commence deliberations on the matter;
- f. If it is the desire of the City Council, introduce for first reading, in title only, and waive further reading of Ordinance No. 1681, “An Ordinance of the City Council of the City of San Fernando, California, amending Section 54-18 (Intoxicating Liquor Prohibited) of Article I (General) of Chapter 54 (Parks and Recreation) of the San Fernando Municipal Code to authorize the presence and consumption of alcohol at City recreational facilities subject to permit conditions.”;
- g. Adopt Resolution No. 7885 adopting a Management Policy/Procedure for regulating the Serving and Consumption of Alcoholic Beverages in City Facilities; and
- h. Adopt Resolution No. 7886 adopting a processing fee for issuing an alcohol use permit.

ADMINISTRATIVE REPORTS

9) CONSIDERATION TO DETERMINE A CITY POSITION ON THE 2018 LEAGUE OF CALIFORNIA CITIES RESOLUTIONS

Recommend that the City Council discuss the two resolutions to be presented at the 2018 League of California Cities Annual Business Meeting and provide direction to the Voting Delegate regarding the City of San Fernando’s position on each resolution.

10) DISCUSSION REGARDING BADGES FOR CITY COUNCILMEMBERS

This item is placed on the agenda by Councilmember Joel Fajardo.

11) DISCUSSION REGARDING VIOLATION OF CITY POLICY PERTAINING TO DONATIONS FROM EL SUPER, CITY COUNCIL DIRECTIVES, AND OTHER RULES AND PROCEDURES

This item is placed on the agenda by Councilmember Joel Fajardo.

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12) DISCUSSION AND REQUEST TO PREPARE AND SUBMIT A LETTER IN SUPPORT OF ISRAEL AND PRIME MINISTER BENJAMIN NETANYAHU THAT CORRELATES WITH ROSH HASHANAH AND THE SABBATH OF YOM KIPPUR

This item is placed on the agenda by Councilmember Jaime Soto.

13) DISCUSSION REGARDING THE ROLE OF CHIEFS OF POLICE WITH RESPECT TO THE U.S. CONSTITUTION AND THE BILL OF RIGHTS

This item is placed on the agenda by Councilmember Jaime Soto.

14) DISCUSSION REGARDING THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT PROGRAM AND SAFETY PROTOCOLS

This item is placed on the agenda by Councilmember Jaime Soto.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL COUNCIL COMMENTS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Miriam Ferrel

Deputy City Clerk

Signed and Posted: August 31, 2018 (1:30 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.
