

PARKS, WELLNESS AND RECREATION COMMISSION

January 9, 2018 Meeting Minutes 6:00 p.m., City Hall - Council Chambers 117 Macneil Street, San Fernando, CA 91340

PRESENT: Commissioner Adriana Gomez, Commissioner Saydith Navarro, Commissioner Joe Ponce and Commissioner Anna Lopez

ABSENT: Nina Herrera

ALSO PRESENT: Maribel Perez, Recreation Supervisor
Virginia Diediker, Cultural Arts Supervisor
Linda Bowden-Moreno, Recreation & Community Services Office Specialist

I. Call to Order/Roll Call

- Meeting called to order at 6:01 p.m. by Commission Chair, Adriana Gomez
Present: Gomez, Navarro, Ponce and Lopez
Absent: Herrera

II. Pledge of Allegiance

- Led by Commissioner Adriana Gomez

III. Approval of Agenda

Motion was made to approve the agenda of the Parks, Wellness and Recreation Commission meeting for January 9, 2018.

Motion: Navarro Second by: Ponce
For: All
Against: None
Abstained: None

IV. Public Comment

- No public present

V. Consent Calendar

- Approval of Minutes – November 28, 2017

Motion was made to approve the Minutes from the November 28, 2017 Parks, Wellness and Recreation Commission Meeting.

Motion: Ponce Second by: Navarro
For: All
Against: None
Abstained: None

VI. New Business

A. Update on the San Fernando Street Festival

- Virginia Diediker reported on the upcoming Open Streets Festival scheduled on March 31, 2018. A handout was provided showing the street closure which is about 3.25 miles. The event will include different hubs as well as the Spring Jamboree hosted at the Lopez Adobe. A health fair area at Brand will offer health screenings and other services.
- A vendor application was included in the handout in the event Commissioners know someone who would like to participate.
- Commissioner Ponce had questions regarding specific street closures.

VII. Continued Business

A. Update on Special Events Application

- Virginia Diediker provided an update on the Special Events Application. It is still a work in progress. The one page inquiry is most helpful in providing direction and guidance through the application process. It may offer sufficient information for certain special event applicants.
- Commissioner Gomez asked if the application is now available on-line. Per staff, the one page inquiry form is available on-line, however, the application is currently being edited in order to be standardized with City documentation.

VIII. Staff Communication

- Maribel Perez reported on the need to repair the playground and other equipment at Pioneer Park and Recreation Park. Staff is hoping to address these issues through the Park Master Plan.
- Las Palmas Park billiards room has been approved to receive some improvements per the City Manager. The room will be painted and new flooring installed in the very near future.
- Commissioner Gomez asked about the status of the Park Master Plan. Staff reported that the Planning Commission will review the Park Master Plan next week prior to the presentation going before Council on February 5th.
- Commissioner Gomez inquired about a budget or funding sources for the Park Master Plan improvements. Maribel Perez reported that a cost analysis was not part of the Park Master Plan. Identifying funding sources will be up to the new RCS Director once he comes on board.
- Commissioner Gomez requested an update on the hiring of a new RCS Director. Staff reported that a new RCS Director (Julian Venegas) has been hired and will begin tomorrow. He comes from the City of Alhambra and will be introduced at the City Council meeting on January 16th.
- Interviews for the position of Community Services Supervisor are scheduled for tomorrow. There are seven candidates expected to interview.
- The new fitness class schedule was provided to Commissioners.

IX. Commissioner Comments

- Commissioner Ponce asked about the date the Park Master Plan will be presented to the Planning Commission. The meeting is scheduled on January 17th in Council Chambers.

X. Agenda Items for Next Regular Meeting (March 13, 2018)

- Commissioners are welcome to contact staff regarding adding agenda items.

XI. Adjournment

- Commissioner Gomez adjourned the meeting at 6:15 p.m.

For: All

Against: None

Abstained: None