



MEMORANDUM

DATE: October 1, 2019

SUBJECT: **Application for Appointment to City Council Vacancy**

Eligibility: Eligible applicants must be at least 18 years of age, a registered voter in the City of San Fernando, and a resident in the City of San Fernando.

Application Filing Requirements: Completed applications will be accepted by the City Clerk's Office until 8:00 a.m. on Monday, October 7, 2019. Late applications will not be accepted. Please thoroughly complete the entire application; including a Candidate Statement is highly recommended. Your application must be signed and include your current registered voter information. Voter registration will be confirmed. Applications may be sent to the City Clerk at CityClerk@sfcity.org or delivered to City Hall, Attn: City Clerk, 117 Macneil Street, San Fernando, CA 91340. Applications that are submitted via email may be signed at the City Council meeting at 6:00 p.m. on Monday, October 7, 2019.

Interview Process: Eligible applications will be posted to the City's website by 9:00 a.m. on Monday, October 7, 2019. Applicant names and applications will be kept by the City Clerk's Office and will not be released to the public prior to being posted on the City's website. Each eligible candidate will get three minutes to make a presentation of their qualifications at the City Council meeting, which will be held in the City Council Chambers at 6:00 p.m. on Monday, October 7, 2019. Applicants will then be asked to surrender their electronic devices and be sequestered in a meeting room in City Hall. Applicants will be called upon individually to respond to questions from City Council. Once City Council has completed questions to the applicant, their electronic device(s) will be returned and they may take a seat in the Council Chambers. Once all applicants have been interviewed, the Mayor may entertain a motion to vote to appoint a candidate, defer the vote to a future meeting, or extend the application period.

Term of Office: The term of office will be from the day of appointment and will expire upon certification of the November 3, 2020 election results.

General Information Regarding the Position: Regular meetings of the City Council are held at 6:00 p.m. on the first and third Monday of each month and generally last more than three hours. Additional meetings and workshops may be called as necessary. In addition to regular City Council business, the selected individual must be available to actively participate as a City Council liaison to numerous external agencies and internal Ad-Hoc Committees.

In accordance with Government Code Section 87200, members of the City Council are subject to the State's financial disclosure laws and Fair Political Practices Commission regulations and will be required to disclose their economic interests upon appointment to this office.

Currently, City Councilmembers receive a stipend of \$580 per month. Additional benefits are included in the application.

APPLICATION TO SERVE ON CITY COUNCIL

This is a public document. To assist the City Council in evaluating each applicant in the selection of City Council Members, please provide as complete of a response as possible to all questions.

APPLICANT INFORMATION

NAME		PHONE NO.	
RESIDENCE ADDRESS	CITY & STATE	ZIP CODE	
MAILING ADDRESS <i>If different than above</i>	CITY & STATE	ZIP CODE	
EMAIL ADDRESS			
EMPLOYER	OCCUPATION		
BUSINESS ADDRESS	CITY & STATE	ZIP CODE	
EDUCATION <i>Highest school year and degree received</i>			
ARE YOU A REGISTERED VOTER OF THE CITY OF SAN FERNANDO? <input type="checkbox"/> YES <input type="checkbox"/> NO			
HAVE YOU EVER BEEN CONVICTED FOR AN OFFENSE OTHER THAN A TRAFFIC CITATION OR TRAFFIC MISDEMEANOR? <i>If yes, please explain</i> <input type="checkbox"/> YES <input type="checkbox"/> NO			

MEMBER COMMITMENT

I am willing to fulfill all requirements of a City Councilmember, including but not limited to:

- I am a resident of the City of San Fernando and a registered voter at the time of appointment.
- I am able to attend City Council meetings that are regularly scheduled on the first and third Monday of each month at 6 pm or Tuesday, if Monday is a holiday.
- I understand that if I am chosen as an appointee, I will only serve on the City Council until the November 3, 2020 General Municipal Election is certified by the Los Angeles County Registrar-Recorder/County Clerk (may take up to 28 days after the General Municipal Election). If I wish to continue to serve on the City Council, I would need to run for that office at the November 3, 2020 General Municipal Election.
- I am willing to file financial disclosure statements (Form 700), a public record, as required by the State and the City's Conflict of Interest Code.
- I understand that this application and any documents submitted in connection with the application process, including the Economic Interests Disclosure form, will be public documents.
- I am willing to attend/complete the required two hours of State mandated AB1234 Ethics Training every two years.

Please complete the interview questions on page 2 of this application.

I hereby certify under penalty of perjury under the laws of the State of California that the information I have provided in this application is true and correct, and that I meet the qualifications of this office as established by the San Fernando Municipal Code and other applicable statutory or constitutional laws.

APPLICANT SIGNATURE	DATE
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CITY COUNCIL APPLICANT INTERVIEW QUESTIONS *Please answer each question*

1. *What makes you the best choice to be appointed to fill the City Council vacancy?*

2. *What do you believe are the most important issues facing the City today?*

3. *What are your goals as a City Councilmember?*

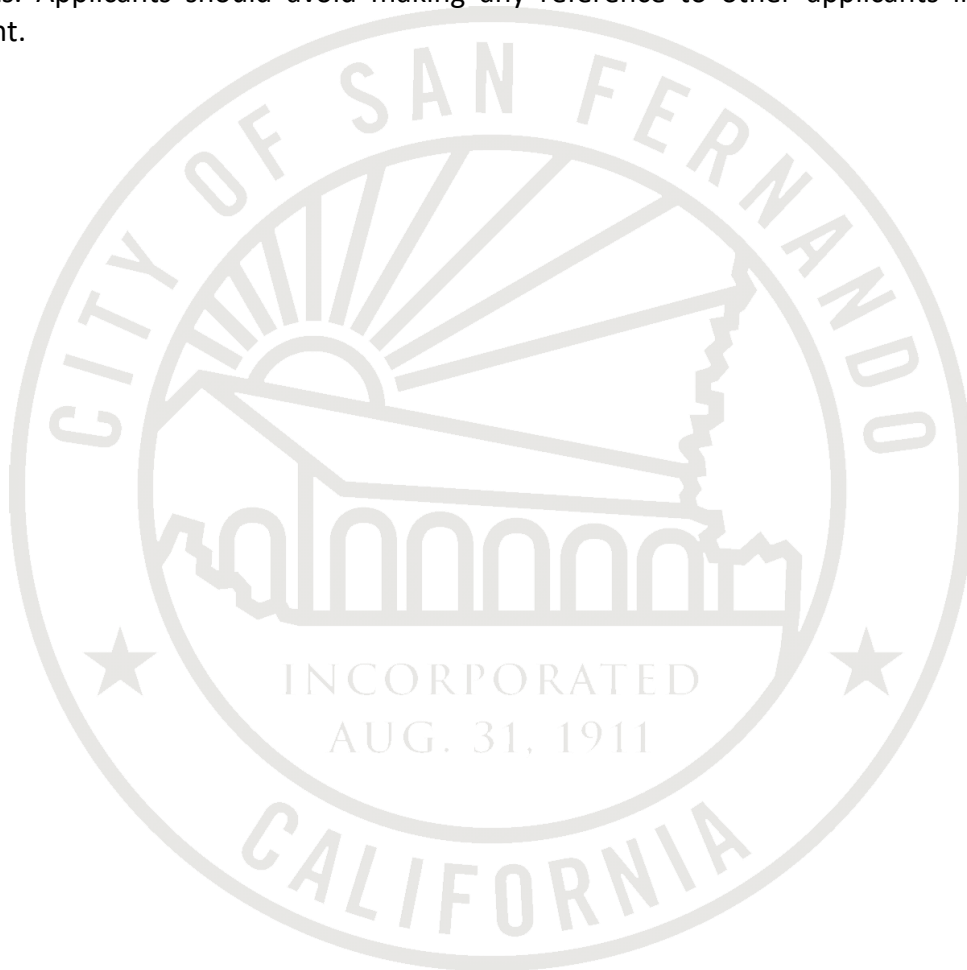
CANDIDATE STATEMENT *Please include a Candidate Statement below.*

Your Candidate Statement **may** include the following:

- Your Name, age, and occupation;
- A brief description of your education and qualification to be a Councilmember; and
- Not to exceed 200 words.

Your Candidate Statement **may not** include the following:

- Your party affiliation; or
- References to membership or activity in partisan political activities; or
- Comments or statement concerning the qualifications or alleged lack of qualifications) of other applicants. Applicants should avoid making any reference to other applicants in your Candidate Statement.



CURRENT CITY COUNCILMEMBER BENEFITS

- **COMPENSATION:** The members of the City Council shall be paid compensation in the amount of \$580.00 per month.
- **AUTOMOBILE ALLOWANCE:** City Councilmembers may elect to receive an automobile allowance in the amount of \$300 per month to assist the members with the cost of using and operating their own private vehicle, and to offset expenses such as gasoline, auto insurance, maintenance, repair, and other automobile related costs and expenses. Conversely, Councilmembers may elect to be reimbursed for actual miles driven at the IRS determined rate.
- **MEDICAL, DENTAL, AND VISION INSURANCE:** City Councilmembers shall receive any and all employee medical, dental, and vision insurance benefits otherwise accorded the City's executive management employees (Department Heads). However, where a fixed Cafeteria Plan allotment is accorded for purchase of medical, dental, and vision insurance, and the Councilmember does not spend his or her entire allotment, the balance shall be placed into a deferred compensation plan (Section 457 Plan) maintained by the City.
- **RETIREMENT:** City Councilmembers shall be entitled to retirement benefits, as per the stipulations of the State of California Public Employees' Retirement Laws.
- **TECHNOLOGY REIMBURSEMENT:** City Councilmembers may elect to receive a technology reimbursement of \$100 per month in lieu of a City-issued cell phone. Members that elect to receive a City-issued cell phone will not receive the reimbursement.
- **WELLNESS REIMBURSEMENT:** The City shall reimburse City Councilmembers up to annual maximum of \$600 for reimbursable "wellness" expenses specifically incurred for health and welfare to the extent defined and permitted by Government Code, Section 53200(d). Medical exams, uninsured medical care costs, vision and dental expenses may qualify as health and welfare benefits. However, health club/fitness center membership, registration fees for health classes, and entrance fees for competitive events shall not qualify as health and welfare benefits.