

**SAN FERNANDO CITY COUNCIL  
MINUTES**

**JUNE 6, 2016 – 6:00 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Robert C. Gonzales called the meeting to order at 6:03 p.m.

Present:

Council: Mayor Robert C. Gonzales, Vice Mayor Joel Fajardo, and Councilmembers Antonio Lopez, Jaime Soto, Sylvia Ballin

Staff: City Manager Brian Saeki, City Attorney Rick R. Olivarez, and City Clerk Elena G. Chávez

**PLEDGE OF ALLEGIANCE**

Led by San Fernando Police Explorer Jose Figueroa

**APPROVAL OF AGENDA**

Both Councilmembers Ballin and Soto pulled Item No. 6 and suggested that this item be discussed at a special meeting. Councilmember Ballin also asked that Item No. 11 be moved up on the agenda.

Motion by Councilmember Ballin, seconded by Councilmember Soto, to approve the agenda as amended. By consensus, the motion carried.

**PRESENTATION**

The following presentations were made:

- a) TRIBUTE TO OUR TROOPS
- b) RECOGNITION OF PUBLIC WORKS WEEK - AFTER SCHOOL PROGRAM ART CONTEST WINNERS

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- c) INTRODUCTION OF 2016 EDUCATION COMMISSION PROGRAM SCHOLARSHIP RECIPIENTS
- d) INTRODUCTION OF NEW POLICE SERGEANT AND NEW POLICE OFFICER
- e) SAN FERNANDO PACOIMA WASH BIKEWAY AND PEDESTRIAN TRAIL

**PUBLIC STATEMENTS – WRITTEN/ORAL**

Liana Stepanyan, new manager at the San Fernando Library, provided information regarding upcoming activities.

Matt Moor, San Fernando Middle School, reported that some of the street lights (at Brand Blvd., and Third St.) are not working and hopes they get repaired soon.

Mary Mendoza asked when is the Neighborhood Watch program going to be implemented and the website launched? She said that she did not receive the April City Newsletter and asked Council not to make major decisions today on the City budget.

David Bernal said he's glad Item No. 14 is on the agenda, talked about his concerns regarding the upcoming ballot measure, and about the Pacoima Wash.

**CONSENT CALENDAR**

Motion by Councilmember Ballin, seconded by Councilmember Lopez, to approve the Consent Calendar Items:

- 1) REQUEST TO APPROVE MINUTES OF MAY 16, 2016 – SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO APPROVE FISCAL YEAR (FY) 2016-2017 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT (LLAD) – APPROVAL OF ENGINEER'S REPORT AND SETTING THE DATE FOR THE PUBLIC HEARING
- 4) CONSIDERATION TO APPROVE A SIDE LETTER OF AGREEMENT TO THE EXISTING MEMORANDUM OF UNDERSTANDING (MOU) WITH THE SAN FERNANDO PUBLIC EMPLOYEES' ASSOCIATION AND ADOPT A RESOLUTION IMPLEMENTING THE EMPLOYER PAID MEMBER CONTRIBUTION PROVISION

By consensus, the motion carried.

**ADMINISTRATIVE REPORTS**

*The following item was moved up on the agenda under Approval of Agenda.*

**11) ALLOCATION AND DISTRIBUTION OF INDEPENDENT CITIES FINANCE AUTHORITY'S COMMUNITY OUTREACH PROGRAM FUNDS**

Councilmember Ballin reported that the Independent Cities Finance Authority provides eligible Board Members an annual allocation and there is currently \$7,500 (FY 2014-2015) and, on July 1<sup>st</sup>, there will be another \$7,500 (FY 2015-2016). She is recommending the following distribution of funds:

- a. \$7,500 (FY 2014-2015) to the Education Commission for scholarships (Commission to determine the criteria); and
- b. \$7,500 (FY 2015-2016) to the Recreation and Community Services for a special needs program (to be developed by staff).

Motion by Councilmember Ballin, seconded by Councilmember Lopez, to approve Councilmember Ballin's recommendations. By consensus, the motion carried.

**5) UPDATE ON CALIFORNIA SENATE BILL 415 (VOTER PARTICIPATION) AND REQUEST FROM CITY COUNCIL REGARDING PROSPECTIVE ELECTION CYCLE**

City Clerk Chavez presented the staff report and a brief discussion ensued amongst Councilmembers.

By consensus, Council agreed to direct staff to report back with a resolution for a plan to consolidate with the statewide general election cycle no later than the November 8, 2022 statewide election (with a reserved option to consolidate with the 2020 statewide election).

**6) FISCAL YEAR (FY) 2016-2017 BUDGET STUDY SESSION NO. 2**

*Item was removed under Approval of Agenda (to be discussed at a future date at a Special Meeting).*

**7) CONSIDERATION TO ADOPT A RESOLUTION SETTING A PUBLIC HEARING DATE TO CONSIDER THE PLACEMENT OF LIENS ON REAL PROPERTY FOR NON-PAYMENT OF RESIDENTIAL SOLID WASTE COLLECTION SERVICES BILLINGS**

Deputy City Manager/Public Works Director Chris Marcarello presented the staff report. He, City Attorney Olivarez, and James Pledger (Republic Services General Manager) replied to various questions from Councilmembers.

Motion by Councilmember Lopez, seconded by Councilmember Ballin, to adopt Resolution No. 7738 declaring the City Council's intention to place liens on real property for non-payment of

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residential solid waste collection services billings and setting the date for the Public Hearing on July 18, 2016. The motion carried with the following vote:

AYES: Soto, Lopez, Ballin, Fajardo, Gonzales – 5  
NOES: None  
ABSENT: None

**8) REPORT FROM AD HOC MEMBERS REGARDING CITY COMMISSIONS, COMMITTEES, AND BOARDS**

Mayor Gonzales presented the staff report and reviewed the recommendations made by the Ad Hoc committee (Gonzales and Ballin).

Discussion ensued and Councilmembers each provided input.

Motion by Vice Mayor Fajardo to:

- a. Approve the Ad Hoc committee's recommendations;
- b. Citizenship requirement to be consistent with the City's internship program policy;
- c. Veteran affairs to be part of the description/function (but not the title) of the Parks, Wellness, and Recreation Commission; and
- d. Human relations to be part of the description/function (but not the title) of the Education Commission).

There being no second, the motion failed.

Motion by Vice Mayor Fajardo to:

- a. Approve the Ad Hoc committee's recommendations; and
- b. Citizenship requirement to be consistent with City's internship program policy.

There being no second, the motion failed.

Motion by Councilmember Lopez, seconded by Councilmember Ballin, to approve the Ad Hoc committee's \*recommendations. The motion carried with the following vote:

AYES: Lopez, Ballin, Gonzales – 3  
NOES: Fajardo – 1  
ABSTAIN: Soto – 1

*\*Note: Recommendations (two pages) are attached to these minutes.*

**9) UPDATE REGARDING THE FIVE-YEAR CRIME TREND ANALYSIS OF THE SEVEN MAJOR OFFENSES COMMITTED IN THE CITY**

Police Chief Anthony Vairo presented the staff report and replied to various questions from Councilmembers.

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By consensus, Councilmembers concurred to receive and file the report.

**10) PRESENTATION REGARDING GOVERNOR BROWN’S PUBLIC SAFETY AND REHABILITATION ACT OF 2016**

Police Chief Vairo presented the staff report and replied to various questions from Councilmembers.

By consensus, Councilmembers concurred to receive and file the report; staff to pursue further follow up regarding compliance.

**12) DISCUSSION REGARDING UPCOMING COMMUNITY EVENTS AND POSSIBLE CITY CO-SPONSORSHIP**

Vice Mayor Fajardo and Recreation and Recreation and Community Services Director Ismael Aguila provided information regarding the three upcoming community events and discussion ensued amongst Councilmembers. Both Vice Mayor Fajardo and Recreation and Recreation and Community Services Director Aguila replied to questions.

Motion by Vice Mayor Fajardo, seconded by Mayor Gonzales, regarding:

- a. Expediente Rojo Project – Allow use of the City Seal and a small waiver for copying costs for flyers;
- b. Indigenous Peoples Day – Staff to reexamine once a more complete proposal is provided by the Tataviam Tribe; and
- c. Vallarta Supermarkets – Staff to move forward and try to bring forth a proposal for an event (possibly combine with the Chili Festival) sometime in October.

The motion carried with the following vote:

AYES: Soto, Lopez, Ballin, Fajardo, Gonzales – 5  
NOES: None  
ABSTAIN: None

**13) CONSIDERATION OF A LETTER TO LOS ANGELES COUNTY SUPERVISOR SHEILA KUEHL OUTLINING THE CITY’S CONCERNS REGARDING THE PROPOSED LOS ANGELES COUNTY PARK TAX**

City Manager Saeki presented the staff report and replied to various questions from Councilmembers.

Motion by Vice Mayor Fajardo, seconded by Councilmember Soto, to authorize the distribution of a letter to Los Angeles County Supervisor Sheila Kuehl regarding the City’s concerns with the proposed Los Angeles County Park Tax. The motion carried with the following vote:

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AYES: Soto, Lopez, Ballin, Fajardo, Gonzales – 5  
NOES: None  
ABSTAIN: None

**14) CONSIDERATION OF A LETTER OPPOSING THE GOVERNOR’S BY-RIGHT AFFORDABLE HOUSING DEVELOPMENT PROPOSAL**

Community Development Director Fred Ramirez presented the staff report and discussion ensued amongst Councilmembers.

Motion by Vice Mayor Fajardo, seconded by Councilmember Ballin, that staff redraft a letter that shortens the mention of the transit oriented development overlay (i.e., does not place it in a light that it will be passed, or inference that it is a positive thing) and includes language that Council does not support overdevelopment in cities (such as San Fernando) that have already provided abundant affordable housing whereas other communities have not (staff may improve upon the language). By consensus, the motion carried.

**COMMITTEE/COMMISSION LIAISON UPDATES**

Vice Mayor Fajardo gave a brief update regarding the San Fernando Council of Governments meeting.

**GENERAL COUNCIL COMMENTS**

Councilmember Soto talked about taxes (allowing flexibility) and asked that the meeting close in memory of Muhammad Ali.

Councilmember Ballin said she was grateful that that firemen visited the Veterans of Foreign Wars building, thanked those who attended the Education Commission Scholarship Ceremony, and asked to close the meeting also in memory of Mrs. Cesar Chávez.

Regarding Item No. 7, Vice Mayor Fajardo suggested perhaps allowing an extra day and that staff consider sending notices to account holders as well.

Mayor Gonzales brought up the fireworks issue and suggested placing information on social media regarding how do people report illegal fireworks.

**STAFF COMMUNICATION**

City Clerk Chávez reported that staff had an extra San Fernando City flag that was given to the Police Explorers at their banquet by Mayor Gonzales, reminded everyone to vote tomorrow, and reported that the Education Commission established their regular meeting day/time.

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**ADJOURNMENT (10:46 P.M.)**

Motion by Mayor Gonzales, seconded by Councilmember Soto, to adjourn the meeting in memory of Muhammad Ali and Helen Chávez. By consensus, the motion carried.

*Note: These minutes include a two-page attachment pertaining to Item No. 8*

*I do hereby certify that the foregoing is a true and correct copy of the minutes of June 6, 2016, meeting as approved by the San Fernando City Council.*

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*Elena G. Chávez*  
*City Clerk*

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8) REPORT FROM AD HOC MEMBERS REGARDING CITY COMMISSIONS, COMMITTEES, AND BOARDS	
<b>Ad Hoc Committee’s Recommendations:</b>	
<u>Cultural Arts</u>	Combine with the Parks, Wellness, and Recreation Commission.
<u>Disaster Council</u>	No changes.
<u>Education</u>	<ol style="list-style-type: none"> <li>1. Hold regular monthly meetings (no longer quarterly).</li> <li>2. City Clerk Department is the liaison.</li> </ol>
<u>Parks, Wellness, and Recreation</u>	<ol style="list-style-type: none"> <li>1. Commission may appoint two cultural arts liaison members:               <ol style="list-style-type: none"> <li>a) Appointment will be via an application process (application to be created/approved by the PWR Commission).</li> <li>b) City residency is not required.</li> <li>c) Liaison members do not have voting rights.</li> <li>d) May sit at dais with commissioners to provide valuable input.</li> <li>e) May add agenda items.</li> <li>f) Will not receive a stipend.</li> </ol> </li> </ol>
<u>Planning and Preservation</u>	<ol style="list-style-type: none"> <li>1. Combine with the Tree Commission.</li> <li>2. Elements from the Tree Commission (i.e., street tree master planning and oak tree preservation) to be consolidated with the Planning and Preservation Commission.</li> </ol>
<u>Safety Committee</u>	Disband. If a safety concern needs to be addressed, Department Heads may request to agendaize the item before the City Council or the Disaster Council for review and/or consideration.
<u>Transportation and Safety</u>	No changes.
<u>Tree</u>	<ol style="list-style-type: none"> <li>1. Eliminate.</li> <li>2. Elements from the Tree Commission (i.e., street tree master planning and oak tree preservation) could be consolidated with the Planning and Preservation Commission.</li> <li>3. City arborist to be paid “as needed”.</li> </ol>
<b>Additional Recommendations:</b>	
<u>All Commissions</u>	<ol style="list-style-type: none"> <li>1. All commissioners must be a registered voter of the City.</li> <li>2. To be considered, applicants must submit an Application to Serve on a City commission (attached to agenda report).</li> <li>3. Absence from three consecutive regular meetings by a member shall be deemed the retirement of the member and his/her office will become vacant.</li> </ol>
<u>Regular Updates</u>	<ol style="list-style-type: none"> <li>1. Commission Chairs are encouraged to provide quarterly updates at City Council meetings.</li> </ol>



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	<p>2. No later than one week following a meeting, Councilmembers should be notified of commissioner absences (via the Calendar Schedule maintained by the Executive Assistant to the City Manager).</p>
<p><u>Standing Committees</u></p>	<p>With the exception of the California High-Speed Rail Committee, all Standing Committees are disbanded.</p>
<p><u>Commission Meeting Times</u></p>	<p>With every new member, commissions should re-evaluate their meeting time and, if necessary, change (by commission action/motion).</p>
<p><u>Allow Councilmembers to agendaize items on Commission agendas?</u></p>	<p>No</p>
<p><u>Councilmember Liaisons</u></p>	<p>1. No appointment of City Councilmember liaisons to commissions. 2. Department Head overseeing the commission will give a brief update at the first City Council meeting following the commission meeting.</p>
<p><u>Proposition A Buses:</u></p>	<p>1. \$25,000 Prop A funding should be set aside for City Council. 2. Staff to go out for Request for Proposals for buses. 3. Buses should all look similar: - Charter Bus 56 seater (or smaller-sized equivalent for less passengers) - Cost range from \$700-\$1,500 - Should include AC, full reclining seats, DVD player, and restroom. 4. Bus Application Request – Staff to prepare a new application that will include all necessary information such as <u>specific</u> Prop A guidelines and requirements. 5. Bus Request Policy – Staff to prepare a policy regarding ordering buses (policy should also be provided to requestors ordering buses.) 6. City Council Updates – Councilmembers to receive regular updates regarding who ordered/received buses and the buses remaining, etc.</p>