



**CITY OF SAN FERNANDO
PLANNING AND PRESERVATION COMMISSION**

**APPROVED MINUTES OF THE
SEPTEMBER 4, 2019 MEETING
CITY HALL COUNCIL CHAMBER**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <http://ci.san-fernando.ca.us/commissions-boards/#1477946968325-c2faf7a0-5a49>

CALL TO ORDER

The meeting was called to order by Chairperson Alvin Durham at 6:34 p.m.

ROLL CALL

The following persons were recorded as present:

PRESENT:

Chairperson Alvin Durham, Vice-chair Y. Mejia, and Commissioners Hector Pacheco

ABSENT:

Commissioners Ivan Gonzalez and Aida Montes

ALSO PRESENT

Community Development Director Tim Hou, City Attorney Martin de los Angeles, and Community Development Secretary Michelle De Santiago

APPROVAL OF AGENDA

Vice-chair Y. Mejia moved to approve the agenda of the September 4, 2019 meeting. Seconded by Commissioner Pacheco, the motion carried with the following vote:

AYES:	Y. Mejia, H. Pacheco and A. Durham
NOES:	None
ABSENT:	I. Gonzalez and A. Montes
ABSTAIN:	None

CONSENT CALENDAR

Vice-chair Y. Mejia moved to approve the minutes of the August 20, 2019, Planning and Preservation Commission Meeting. Seconded by Chairperson A. Durham, the motion carried with the following vote:

AYES:	Y. Mejia, A. Durham, and H. Pacheco
NOES:	None

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ABSENT: I. Gonzalez and A. Montes

ABSTAIN: None

UNFINISHED BUSINESS

None

PUBLIC HEARING

Consideration to change the Planning and Preservation Commission regular monthly meeting date from the first Tuesday of every month to the second Monday of every month at 6:30 p.m..

STAFF PRESENTATION

Community Development Director Tim Hou gave the staff presentation recommending the Planning and Preservation Commission approved Resolution No. 2019-009 to amend the date and time of its regular monthly meetings.

PUBLIC COMMENT

None

COMMISSION DISCUSSION

A. Durham stated that this action should have been considered some time ago to avoid the potential for the overlap of the 10 day appeal period.

Vice-chair Y. Mejia moved to approve Planning and Preservation Commission Resolution No. 2019-009 to amend the date and time of the Commission's regular monthly meetings. Seconded by Commissioner H. Pacheco, the motion carried with the following vote:

AYES: Y. Mejia, H. Pacheco, and A. Durham

NOES: None

ABSENT: I. Gonzalez and A. Montes

ABSTAIN: None

STAFF COMMUNICATION

- Tim presented the honorary gavel in memoriam of Theale "Stormy" Haupt only to be used by the Planning and Preservation Commission.
- He informed the commission that October is National Community Planning Month and this year we will showcase what our department does and how it impacts and benefits the community.
- Staff is working to schedule a Community Workshop to highlight the downtown vision and development opportunity of parking lot No. 3

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COMMISSION DISCUSSION

Y. Mejia asked that when looking at different options of development that the City should also look at revenue streams to identify not only what the community would like to see but what would benefit the city as far as maximum revenue generating options.

ADJOURNMENT

Commissioner Pacheco moved to adjourn to next regularly scheduled meeting of October 14, 2019. Second by Chairperson A. Durham, the motion carried with the following vote:

AYES:	H. Pacheco, A. Durham, and Y. Mejia
NOES:	None
ABSENT:	I. Gonzalez and A. Montes
ABSTAIN:	None

6:50 P.M.

Planning and Preservation Commission Secretary
Timothy Hou