



**CITY OF SAN FERNANDO
PLANNING AND PRESERVATION COMMISSION**

**APPROVED MINUTES OF THE
DECEMBER 9, 2019 MEETING
CITY HALL COUNCIL CHAMBER**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <http://ci.san-fernando.ca.us/commissions-boards/#1477946968325-c2faf7a0-5a49>

CALL TO ORDER

The meeting was called to order at 6:33 p.m. by Chairperson Alvin Durham

OATH OF OFFICE

The Oath of Office was administered by Michelle De Santiago for incoming Commissioner Marvin R. Perez

ROLL CALL

The following persons were recorded as present:

PRESENT:

Chairperson Alvin Durham, Commissioners Ivan Gonzalez, Aida Montes, Hector Pacheco, and Marvin R. Perez

ALSO PRESENT

Community Development Director Timothy T. Hou, Associate Planner Gerardo Marquez and Community Development Secretary Michelle De Santiago

PLEDGE OF ALLEGIANCE

Led by Chairperson A. Durham

APPROVAL OF AGENDA

Commissioner I. Gonzalez moved to approve the agenda of December 9, 2019 meeting.
Seconded by A. Montes, the motion carried with the following vote:

AYES:	I. Gonzalez, A. Montes, A. Durham, H. Pacheco, and M. Perez.
NOES:	None
ABSENT:	None
ABSTAIN:	None

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PUBLIC STATEMENTS

Councilmember Mary Mendoza spoke on behalf of newly appointed Commissioner Marvin Perez.

CONSENT CALENDAR

H. Pacheco moved to approve the minutes of the September 4, 2019, Planning and Preservation Commission Meeting. Seconded by A. Montes, the motion carried with the following vote:

AYES:	H. Pacheco, A. Montes, A. Durham, I. Gonzalez, and M. Perez
NOES:	None
ABSENT:	None
ABSTAIN:	None

UNFINISHED BUSINESS

None

NEW BUSINESS

1) General Plan Amendment 2018-001, Zone Change 2018-001, Variance 2018-001, and Site Plan Review 2018-018 – 649-655 Fourth Street, San Fernando, CA 91340 – Victor Peña, 610 Ilex Street, San Fernando, CA 91340 – The proposed “Project” is a request for review and approval of a General Plan Amendment and Zone Change to change the current R-1 (Single Family Residential) zone to M-1 (Limited Industrial) zone, setback Variance and Site Plan Review for the development of a 12,300 square foot industrial building which would include approximately 524 square feet of office area within the M-1 Limited Industrial zone and adopt a Mitigated Negative Declaration. The project site is approximately a 30,055 square foot lot located on the northwestern corner of Jessie Street and Fourth Street.

STAFF PRESENTATION

Tim Hou introduced the project explaining to the Commission the recommendation from staff to open the public hearing to allow audience member an opportunity to speak for or against the project proposal and the continue the public hearing to the next regularly scheduled Planning and Preservation Commission meeting of January 13, 2020 which will allow staff additional time to publish the required Notice of Intent to Adopt a Mitigated Negative Declaration for the project.

PUBLIC COMMENT

Stephen Klenk – 663 Fourth Street, San Fernando, Ca 91340 – Mr. Klenk asked a procedural question about speaking at tonight’s meeting and if he would be allowed another opportunity to speak at the January meeting date. He introduced himself and spoke in opposition of the project, he stated that he has spoken to residents and property owner in the vicinity of the proposed project who have expressed concern who are willing to sign a petition which he will present at the January meeting.

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Commissioner A. Montes moved to continue General Plan Amendment 2018-001, Zone Change 2018-001, Variance 2018-001, and Site Plan Review 2018-018 to the next regularly scheduled Planning and Preservation Commission meeting of January 13, 2020. Seconded by Commissioner H. Pacheco, the motion carried with the following vote:

AYES:	A. Montes, H. Pacheco, A. Durham, I. Gonzales, and M. Perez
NOES:	None
ABSENT:	None
ABSTAIN:	None

2) Workshop – “APA Learn” Planning Commissioners Training Series

COMMISSION COMMENTS

A. Durham asked if there were any updates regarding the exit onto Hubbard Street from the Smart and Final location.

STAFF COMMUNICATIONS

Tim Hou informed the Commission on the recent sale of 510 Park Avenue and the future tenant of the location.

ADJOURNMENT

Commissioner I. Gonzalez moved to adjourn to **January 13, 2020**. Second by Commissioner H. Pacheco, the motion carried with the following vote:

AYES:	I. Gonzalez, H. Pacheco, A. Durham, A. Montes, and M. Perez
NOES:	None
ABSENT:	None
ABSTAIN:	None

8:05 P.M.

Planning and Preservation Commission Secretary