

**SAN FERNANDO CITY COUNCIL  
MINUTES**

**DECEMBER 3, 2018 – 6:00 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Sylvia Ballin called the meeting to order at 6:14 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Antonio Lopez and Councilmembers Joel Fajardo and Robert C. Gonzales

Staff: City Manager Alexander P. Meyerhoff, Assistant City Attorney Richard Padilla and City Clerk Elena G. Chávez

Absent: Councilmember Jaime Soto

**PLEDGE OF ALLEGIANCE**

Led by Director of Public Works/City Engineer Yazdan Emrani

**APPROVAL OF AGENDA**

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to approve the agenda. By consensus, the motion carried.

**PRESENTATIONS**

The following presentations were made:

- a) PRESENTATION BY L.A. TREEPEOPLE ON THE CALLES VERDES PROJECT
- b) PRESENTATION BY ATHENS SERVICES

**DECORUM AND ORDER**

Assistant City Attorney Padilla provided a brief summary of the rules of decorum and order.

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**PUBLIC STATEMENTS – WRITTEN/ORAL**

Henry Romero reported the driver picking up trash on his commercial property on Maclay Ave. discontinued the pickup two months ago, but he is still receiving a bill. Mayor Ballin referred him to staff to address the matter with him.

Arturo Garcia, field representative for Assemblymember Luz Rivas, provided district information and updates on their activities.

**CITY COUNCIL - LIAISON UPDATES**

Councilmember Gonzales addressed an upcoming Independent Cities Association meeting.

Councilmember Lopez presented a summary of a recent L.A. County Library Commission meeting he attended.

**CONSENT CALENDAR**

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to approve the Consent Calendar Items:

- 1) REQUEST TO APPROVE THE MINUTES OF:
  - a) OCTOBER 15, 2018 – REGULAR MEETING
  - b) NOVEMBER 19, 2018 – SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO APPROVE CALENDAR YEAR 2019 BUSINESS PERMITS FOR CERTAIN BUSINESS ACTIVITIES AS REQUIRED BY THE CITY CODE
- 4) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE SALARY SCHEDULE TO INCLUDE THE NEGOTIATED MINIMUM WAGE INCREASES FOR CERTAIN PART-TIME CLASSIFICATIONS
- 5) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE CITY BUDGET TO INCLUDE AN INCREASE TO COMMISSIONERS' STIPEND
- 6) CONSIDERATION TO AUTHORIZE SUBMITTAL OF GRANT APPLICATIONS TO THE NATIONAL ENDOWMENT FOR THE ARTS AND THE CALIFORNIA ARTS COUNCIL FOR FUNDING SUPPORT OF THE MARIACHI MASTER APPRENTICE PROGRAM

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- 7) CONSIDERATION TO APPROVE AGREEMENTS FOR ON-CALL ENGINEERING SERVICES
- 8) CONSIDERATION TO APPROVE PROPOSALS FROM WILLDAN ENGINEERING FOR ADDITIONAL DESIGN SERVICES FOR THE STREET RESURFACING IMPROVEMENTS AND FEDERAL HIGHWAY SAFETY IMPROVEMENT PROJECT ON GLENOAKS BOULEVARD

By consensus, the motion carried.

**ADMINISTRATIVE REPORTS**

- 9) CUSTOMER SATISFACTION SURVEY – POLICE SERVICES

Police Chief Anthony Vairo presented the staff report and he replied to various questions from Councilmembers.

Discussion followed regarding "no opinion" responses and the possibility of sending out a questionnaire with the water bill in the future.

By consensus, the report was received and filed.

- 10) CONSIDERATION TO CO-SPONSOR AMERICAN RED CROSS SOUND THE ALARM EVENT AT RECREATION PARK

Sergeant Irwin Rosenberg presented the staff report and replied to questions from Councilmembers.

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to:

- a. Approve City co-sponsorship of American Red Cross Sound the Alarm Event at the Recreation Park; and
- b. Approve the use of the City Seal for the Event on print material pursuant to City Council Resolution No. 6904; and
- c. Authorize staff to market the event through the City water bills, website and social media outlets.

The motion carried with the following vote:

AYES:	Gonzales, Fajardo, Lopez, Ballin – 4
ABSENT:	Soto – 1
NOES:	None

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**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Chávez announced the Education Commission Scholarship Program application period is now open, reported that the Official Certificate of Canvass of Election Results was received by the County, and she suggested adjourning this meeting (not later than the next regular meeting) to adopt the resolution and ordinance declaring election results.

Police Chief Vairo presented an update on the San Fernando Police Department recruitment activities.

Director of Recreation and Community Services Julian J. Venegas reported the Christmas Tree Lighting Ceremony has been postponed to Tuesday, December 11<sup>th</sup>.

Director of Public Works/City Engineer Emrani reported submitting a grant application to CalTrans for a Sustainable Communities Grant.

Deputy City Manager/Director of Finance Nick Kimball reported the Measure A Ad Hoc application has been posted on the City's website.

City Manager Meyerhoff reported receiving a voicemail commending the Public Works Department on the excellent work cleaning up a spill on Workman St.

**GENERAL COUNCIL COMMENTS**

Mayor Ballin asked to adjourn tonight's meeting in memory of President George H. W. Bush.

Discussion followed regarding setting the date and time for the adjourned regular meeting.

**ADJOURNMENT (7:22 P.M.)**

Motion by Councilmember Fajardo, seconded by Mayor Ballin, to adjourn this meeting to an adjourned regular meeting to be held on December 12<sup>th</sup>, at 4:00 p.m. (staff to comply with noticing requirement) and in memory of President George H. W. Bush. By consensus, the motion carried.

*I do hereby certify that the foregoing is a true and correct copy of the minutes of December 3, 2018, meeting as approved by the San Fernando City Council.*

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*Elena G. Chávez, CMC*  
*City Clerk*