

**SAN FERNANDO CITY COUNCIL  
MINUTES**

**MAY 7, 2018 – 6:00 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Sylvia Ballin called the meeting to order at 6:13 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Antonio Lopez, and Councilmembers Joel Fajardo and Robert C. Gonzales

Staff: City Manager Alexander P. Meyerhoff, Assistant City Attorney Richard Padilla and City Clerk Elena G. Chávez

Absent: Councilmember Jaime Soto

**PLEDGE OF ALLEGIANCE**

Led by City Manager Meyerhoff

**APPROVAL OF AGENDA**

Councilmember Fajardo asked to move up Item No. 7 (there were many seniors in attendance waiting to hear the matter) and Mayor Ballin announced it would be heard prior to the Public Hearing.

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to approve the agenda, as amended. By consensus, the motion carried.

**PRESENTATIONS**

The following presentations were made:

- a) SAN FERNANDO STREET FESTIVAL – RECOGNITION OF VOLUNTEERS
- b) OLDER AMERICANS MONTH – MAY
- c) MENTAL HEALTH AWARENESS MONTH - MAY

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**DECORUM AND ORDER**

Assistant City Attorney Padilla provided a brief summary of the rules.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

Benita Rivera discussed Las Palmas Park noting it looks abandoned and needs refurbishment and maintenance, including replacing dead plants, repairing cracked sidewalks and the need for tree trimming.

Frank Delgado, Santa Rosa Baseball League, provided an update regarding the status of the League.

Maritza Duarte, Las Palmas Club member, spoke about changes that have occurred without consulting members of the club, including increasing fees for events, and she presented a petition from the members, asking that they be included in relevant decisions affecting the club.

Martha Lucero, Las Palmas Club member, asked that members of the club be included in decisions related to it and for Council's continued support, and thanked Councilmember Fajardo for his generous donation.

Diana Sanchez, Las Palmas Club member, spoke about their dance schedules and requested the City open venues earlier than the starting time to allow those who are disabled to enter without having to wait and stand in line.

Martha Silva, Las Palmas Club member, asked the City to do what is possible to decrease its prices as most seniors are on limited incomes.

Marisela Torres, Las Palmas Club member, asked that Council consider sponsoring their annual coronation event involving Queens (mothers) and Kings (fathers).

**CITY COUNCIL - LIAISON UPDATES**

Councilmember Gonzales discussed a recent Independent Cities Association meeting, his inability to continue serving on the Library Commission, and congratulated Vice Chair Lopez for being elected to the Library Commission.

Vice Mayor Lopez also thanked Councilmember Gonzales for his service on the Library Commission and provided an update of a recent meeting of SCAG where the City received an award.

Mayor Ballin commented positive on the SCAG event and added Vice Mayor Lopez also received an award for his time on SCAG.

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**CONSENT CALENDAR**

City Manager Meyerhoff requested to pull Item No. 4 for separate discussion and consideration.

Motion by Councilmember Gonzales, seconded by Vice Mayor Lopez, to approve the remaining Consent Calendar Items:

- 1) REQUEST TO APPROVE THE MINUTES OF APRIL 16, 2018 – SPECIAL (JOINT) MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A ZONE TEXT AMENDMENT AMENDING SECTION 106-6 (DEFINITIONS) OF ARTICLE I (IN GENERAL) OF CHAPTER 106 (ZONING) OF THE SAN FERNANDO MUNICIPAL CODE TO PROVIDE ADDED CLARIFICATION REGARDING THE METHODOLOGY FOR CALCULATING LOT AREA WITHIN R-1 RESIDENTIAL ZONES
- 5) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING APPLICATION TO THE CALIFORNIA DIRECTOR OF INDUSTRIAL RELATIONS FOR A CERTIFICATE OF CONSENT TO SELF-INSURE WORKERS' COMPENSATION LIABILITIES

By consensus, the motion carried.

**Item Pulled for Further Discussion**

- 4) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO NO SPORT FAULT GROUP, LLC FOR THE LAYNE PARK PLAY-LOT RESURFACING PROJECT

Recreation & Community Services Director Julian Venegas reported receiving a late quote for play equipment at Layne Park, subsequent to publication of the agenda, and noted the resolution increases the expenditure from Fund No. 017 by \$7,000.

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to approve the following, as amended:

- a. Determine it is in the City's best interest to waive formal bid requirements due to time constraints;
- b. Approve the terms and award No Fault Sport Group, LLC a Professional Services Agreement (Contract No. 1884) for the Layne Park Play-Lot Resurfacing Project;

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- c. Adopt Resolution No. 7847, to appropriate expenditures in the amount of \$3,525 from the Quimby Act Fund (Fund # 019) in Fiscal Year 2017-2018; and
- d. Authorize the City Manager to execute a Professional Service Agreement with No Fault Sport Group, LLC for the Layne Park Play-Lot Resurfacing Project in the amount not to exceed \$34,700.

By consensus, the motion carried.

By consensus, the following item was moved up on the agenda.

**ADMINISTRATIVE REPORTS**

7) DISCUSSION REGARDING SENIOR ACTIVITIES IN SAN FERNANDO

Recreation & Community Services Director Venegas presented an update on senior activities in the City and responded to questions from Councilmembers.

Discussion ensued and staff was directed to provide an update (at a future meeting) on fees to address concerns voiced by residents and a breakdown of how much costs have increased, and seniors were encouraged to attend City Council's budget meetings to discuss solutions to their concerns.

Mayor Ballin noted the City wants to work cooperatively with its seniors for a successful outcome.

**PUBLIC HEARING**

6) CONSIDERATION TO ADOPT A RESOLUTION ESTABLISHING USER FEES FOR FISCAL YEAR 2018-2019 AND RESCIND PRIOR USER FEE RESOLUTIONS

Mayor Ballin declared the Public Hearing open.

Deputy City Manager/Director of Finance Nick Kimball gave the staff report, including the results of a fee study, and replied to various questions from Councilmembers.

Mayor Ballin called for public testimony; there was none.

Councilmember Fajardo discussed presale inspections, felt an outside company should perform them, and suggested he and Vice Mayor Lopez work as part of an ad hoc committee to review the matter and return to Council with recommendations.

It was suggested that Councilmember Fajardo and Vice Mayor Lopez work on this matter as part of the Code Enforcement Ad Hoc Committee.

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Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to close the public comment portion of the Hearing.

Motion by Councilmember Fajardo, seconded by Vice Mayor Lopez, to:

- a. Adopt Resolution No. 7849 incorporating all current fees for City services into a Fiscal Year 2018-2019 Annual Fee Schedule, amending certain fees and charges; and with the exception of Presale Inspections which will be addressed by the Code Enforcement Ad Hoc Subcommittee; and
- b. Rescind Resolution Nos. 7553, 7727 and all parts of Resolutions in conflict with Resolution No. 7849.

By consensus, the motion carried.

**ADMINISTRATIVE REPORTS (CONTINUED)**

- 8) CONSIDERATION TO APPOINT AN AD HOC COMMITTEE TO WORK WITH THE WILD HORSE CHILDREN'S FOUNDATION REGARDING THE USE OF PIONEER PARK

Mayor Ballin briefly spoke and recommended an ad hoc committee (Gonzales and Lopez) work with the Wild Horse Children's Foundation regarding the use of Pioneer Park.

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to appoint Gonzales and Lopez to an ad hoc committee to work with the Wild Horse Children's Foundation regarding the use of Pioneer Park. By consensus, the motion carried.

- 9) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE CITY COUNCIL PROCEDURAL MANUAL FOR THE PURPOSES OF REFINING SOME OF ITS RESTRICTIONS ON THE USE OF CITY LETTERHEAD BY COUNCILMEMBERS

Mayor Ballin noted the need to review the matter in order to expedite responses to correspondence from members of the public.

Assistant City Attorney Padilla explained that the resolution would make minor modifications to the City's letterhead policy to clarify instances when Council consent would not be required for a Councilmember to issue a letter on the City's letterhead, presented details of those instances, and noted that Councilmembers would need to make clear they are speaking in their individual capacities.

Motion by Mayor Ballin, seconded by Councilmember Fajardo, to adopt Resolution No. 7850 amending the City Council Procedure Manual for the purposes of refining some of its restrictions on the use of City letterhead by Councilmembers, as amended to include support/opposition to legislative items. By consensus, the motion carried.

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**10) DISCUSSION PERTAINING TO THE TAX FAIRNESS, TRANSPARENCY AND ACCOUNTABILITY ACT OF 2018**

City Manager Meyerhoff gave a brief presentation.

Councilmember Gonzales discussed other agencies and cities that have opposed the item. He asked to include the Independent Cities Association and Contract Cities, and Mayor Ballin suggested including SCAG and COG.

Motion by Councilmember Gonzales, seconded by Vice Chair Lopez to oppose the Tax Fairness, Transparency and Accountability Act of 2018. By consensus, the motion carried.

**DEPARTMENT HEADS - COMMISSION UPDATES**

Director of Public Works/City Engineer Yazdan Emrani provided a summary of a recent Transportation and Safety Commission meeting.

Deputy City Manager/Director of Finance Kimball announced the proposed budget should be distributed to Councilmembers by the end of next week and said that the first budget study session will be held on May 21<sup>st</sup>.

Director of Community Development Timothy Hou presented an update on the Community Development Department including new hires, reported he will be attending the upcoming International Conference of Shopping Centers in Las Vegas, and discussed the next Planning and Preservation Commission meeting.

Recreation and Community Services Director Venegas provided an update on the Santa Rosa Little League.

City Clerk discussed the next meeting of the Education Commission.

**GENERAL COUNCIL COMMENTS**

Councilmember Gonzales thanked City staff for their hard work.

**STAFF COMMUNICATION**

None

**ADJOURNMENT (8:10 P.M.)**

Motion by Vice Mayor Lopez, seconded by Councilmember Gonzales, to adjourn the meeting. By consensus, the motion carried.

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*I do hereby certify that the foregoing is a true and correct copy of the minutes of May 7, 2018, meeting as approved by the San Fernando City Council.*

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*Elena G. Chávez, CMC*  
*City Clerk*