



SAN FERNANDO CITY COUNCIL
REGULAR MEETING NOTICE AND AGENDA

MAY 4, 2020 – 6:00 PM

TELECONFERENCE – PER GOVERNOR’S EXECUTIVE ORDER

SPECIAL NOTICE

STATE OF EMERGENCY: On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically, or otherwise electronically, to all members of the public seeking to observe and to address the local legislative body. Pursuant to the Executive Order, please be advised that the San Fernando City Council will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via Facebook Live, at <https://www.facebook.com/thecityofsanfernando>. Members of the public may submit comments by email to cityclerk@sfcity.org. Comments submitted via Facebook Live will not be read into the record. To ensure distribution to the City Council prior to consideration of the agenda, please submit your comments no later than 4:00 p.m. the day of the meeting. Those comments will be distributed to the City Council will be limited to three minutes, and made part of the official public record of the meeting.

CALL TO ORDER/ROLL CALL

Mayor Joel Fajardo
Vice Mayor Hector A. Pacheco
Councilmember Sylvia Ballin
Councilmember Robert C. Gonzales
Councilmember Mary Mendoza

PLEDGE OF ALLEGIANCE

Led by Mayor Joel Fajardo

APPROVAL OF AGENDA

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DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

Members of the public can submit comments electronically for City Council consideration by sending them to cityclerk@sfcity.org. Comments submitted via Facebook Live will not be read into the record. To ensure distribution to the City Council prior to consideration of the agenda, please submit comments prior to 4:00 p.m. the day of the meeting. Those comments will be distributed to the City Council and will be limited to three minutes and made part of the official public record of the meeting.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 20-051 approving the Warrant Register.

2) RECEIVE AND FILE THE NATIONAL PUBLIC WORKS WEEK 2020 AND ARBOR DAY 2020 PROCLAMATIONS

Recommend that the City Council receive and file this report and proclamations commemorating National Public Works Week 2020 (May 17 – 23, 2020) and Arbor Day (May 19, 2020).

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ADMINISTRATIVE REPORTS**3) DISCUSSION OF CITY'S ACTIONS REGARDING CORONAVIRUS INCLUDING FINANCIAL ASSISTANCE PROGRAMS AND FUNDING OPPORTUNITIES**

This item was placed on the agenda by Mayor Joel Fajardo.

4) DISCUSS USE OF ADDITIONAL COMMUNITY DEVELOPMENT BLOCK GRANT PROVIDED THROUGH THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT

Recommend that the City Council:

- a. Receive a presentation regarding the additional Community Development Block Grant funding allocated to the City through the Coronavirus Aid, Relief, and Economic Security Act; and
- b. Provide direction to staff, as appropriate.

5) CONSIDERATION TO PREPARE LETTERS OF RESPONSE TO THE SOUTHERN SAN FERNANDO VALLEY AIRPLANE NOISE TASK FORCE RECOMMENDATIONS

Recommend that the City Council:

- a. Direct staff to prepare a letter to the South San Fernando Valley Airplane Noise Task Force (Task Force) outlining objections to certain recommendations directing additional aircraft departure north from Burbank Airport; and
- b. Send additional letters to Hollywood Burbank Airport Authority and Federal Aviation Administration outlining the City's concerns with recommendations of the Task Force and the potential impacts to the community.

6) CONSIDERATION TO APPROVE LOS ANGELES COUNTY CITY SELECTION COMMITTEE LIAISON ASSIGNMENT

Recommend that the City Council re-appoint Mayor Joel Fajardo as the Los Angeles County City Selection Committee Appointee and Councilmember Mary Mendoza as the Alternate Appointee.

7) CONSIDERATION TO APPROVE AN EMPLOYMENT AGREEMENT WITH JULIA FRITZ TO SERVE AS CITY CLERK

Recommend that the City Council:

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- a. Approve an Employment Agreement (Contract No. 1951) with Julia Fritz to serve as the City Clerk; and
- b. Authorize the Mayor to execute the Agreement.

8) DISCUSSION REGARDING BUSINESS LICENSES AND BUSINESS LICENSE LATE FEE FORGIVENESS

This item was placed on the agenda by Councilmember Robert C. Gonzales.

9) CONSIDERATION TO REESTABLISH THE DISASTER COUNCIL

This item was placed on the agenda by Councilmember Mary Mendoza.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**GENERAL COUNCIL COMMENTS AND LIAISON UPDATES****ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Cynthia Alba

Deputy City Clerk/Management Analyst

Signed and Posted: April 30, 2020 (6:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.

Regular Meeting

San Fernando City Council

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Nick Kimball, City Manager
By: J. Diego Ibañez, Director of Finance

Date: May 4, 2020

Subject: Consideration to Adopt a Resolution Approving the Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 20-051 (Attachment "A") approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than special checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Special checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Director of Finance hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Director of Finance hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Resolution No. 20-051

ATTACHMENT "A"

RESOLUTION NO. 20-051

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO ALLOWING AND APPROVING FOR
PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT
REGISTER NO. 20-051**

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY
RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

- 1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.
- 2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 4th day of May, 2020.

Joel Fajardo, Mayor

ATTEST:

Cynthia Alba, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a regular meeting of the City Council held on the 4th day of May, 2020, by the following vote to wit:

AYES:

NOES:

ABSENT:

Cynthia Alba, Deputy City Clerk

EXHIBIT "A"

vchlist **Voucher List** Page: 1
 04/29/2020 1:33:18PM CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218765	5/4/2020	100020 A.G.O.P. SURPLUS STORES	302583		RAIN GEAR 001-152-0000-4325	142.98
Total :						142.98
218766	5/4/2020	100066 ADS ENVIRONMENTAL SERVICES,INC	22206.52-0320	12083	SEVEN ADS D-SITE OVERFLOW MONIT 072-360-0000-4260	1,113.00
			22291.22-0320	12103	WASTEWATER FLOW MONITORING & F 072-360-0000-4260	1,243.33
Total :						2,356.33
218767	5/4/2020	891969 ADVANCED PURE WATER SOLUTIONS	1021174		DRINKING WATER 001-222-0000-4300	98.55
Total :						98.55
218768	5/4/2020	100098 AIRGAS SAFETY	909949114		PPE-COVID-19 001-311-3689-4300	124.98
Total :						124.98
218769	5/4/2020	889043 ALADIN JUMPERS	5313	12062	BALLOONS AND TABLES FOR EVENT S 001-422-0000-4300	290.00
Total :						290.00
218770	5/4/2020	100143 ALONSO, SERGIO	MARCH 2020	12069	MMAP ARTIST INSTRUCTOR: SERGIO # 108-424-3653-4260	480.00
Total :						480.00
218771	5/4/2020	893579 ANDERSEN, BETTE	821089		EXERCISE CLASS REFUND 017-3770-1322	30.67
Total :						30.67
218772	5/4/2020	100188 ANDY GUMP INC.	INV709020	12070	PORTABLE TOILET SERV. FOR CITY YA 070-384-0000-4260	330.34
			INV709021	12070	PORTABLE TOILET SERV. FOR CITY YA 043-390-0000-4260	211.24
			INV709022	12070	PORTABLE TOILET SERV. FOR CITY YA 043-390-0000-4260	330.44

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218772	5/4/2020	100188 ANDY GUMP INC.	(Continued) INV709023	12070	PORTABLE TOILET SERV. FOR CITY YA 043-390-0000-4260	114.32
Total :						986.34
218773	5/4/2020	893441 ARAMARK REFRESHMENT SERVICES	1648533		BREAK ROOM SUPPLIES 001-222-0000-4300	271.00
			1654224		BREAK ROOM SUPPLIES 001-222-0000-4300	331.26
Total :						602.26
218774	5/4/2020	893577 ARCHAMBEAU, ANNA	821073		EXERCISE CLASS REFUND 017-3770-1322	16.66
Total :						16.66
218775	5/4/2020	100222 ARROYO BUILDING MATERIALS, INC	241528	12046	HARDWARE SUPPLIES AND U-CARTS () 001-311-0000-4300	143.85
			241618	12046	HARDWARE SUPPLIES AND U-CARTS () 001-311-0000-4300	167.48
Total :						311.33
218776	5/4/2020	102530 AT & T	818-270-2203		PD NETWORK LINE- MARCH 2020 001-222-0000-4220	218.29
			818-270-2203		PD NETWORK LINE-APRIL 2020 001-222-0000-4220	218.18
Total :						436.47
218777	5/4/2020	889037 AT&T MOBILITY	287277903027X0408202		MODEM FOR ELECTRONIC MESSAGE 001-310-0000-4220	139.29
Total :						139.29
218778	5/4/2020	889942 ATHENS SERVICES	8247240	12084	STREET SWEEPING SERVICES-APRIL 011-311-0000-4260	12,431.77
				12084	001-343-0000-4260	2,481.26
Total :						14,913.03
218779	5/4/2020	893176 AUTOZONE STORE 5681	5681584738		VEHICLE MAINT-WA1217 070-384-0000-4400	186.91

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Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218779	5/4/2020	893176 893176 AUTOZONE STORE 5681	(Continued)				Total : 186.91
218780	5/4/2020	893555 AVILA, ESTHER	1755		FACILITY RENTAL DEP REFUND	150.00	
			2000508.001		001-2220 FACILITY RENTAL REFUND DUE TO CC	205.00	
					001-3777-0000		Total : 355.00
218781	5/4/2020	893013 AYSON, LEILANI	040820		ZUMBA INSTRUCTOR	50.00	
					017-420-1337-4260		Total : 50.00
218782	5/4/2020	890546 BARAJAS, CRYSTAL	MARCH 2020	12071	MMAP ARTIST INSTRUCTOR: CRYSTAL	102.00	
					109-424-3693-4260		Total : 102.00
218783	5/4/2020	892784 BARAJAS, MARIA BERENICE	040720	12096	FITNESS INSTRUCTOR	120.00	
					017-420-1337-4260		Total : 120.00
218784	5/4/2020	100313 BARRAGAN, VIRGINIA	821074		EXERCISE CLASS REFUND	16.66	
					017-3770-1322		Total : 16.66
218785	5/4/2020	892426 BEARCOM	5008154	12127	APR-RADIO COMM. SYST. & WIRELESS	7,610.41	
					001-135-0000-4260		Total : 7,610.41
218786	5/4/2020	893591 BIOMEDICAL WASTE DISPOSAL	88608		BIOHAZARD MATERIAL SERVICE CHAF	99.00	
					001-224-0000-4270		Total : 99.00
218787	5/4/2020	892847 B-LINE INVESTIGATIONS, INC	1117	12047	SPECIALIZED INVESTIGATIVE SERVICE	6,307.00	
					001-112-0000-4270		Total : 6,307.00
218788	5/4/2020	893533 BROCO	03302020MJ1	12193	BREACHING TOOLS	1,663.00	
					001-222-0000-4300		
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218788	5/4/2020	893533 BROCO	(Continued)				
					001-222-0000-4300		Total : 166.30
218789	5/4/2020	888800 BUSINESS CARD	030220		POST TRAINING REFUND	150.00	
			032320		001-222-0000-4380 POST TRAINING	-150.00	
			032320		001-222-0000-4380 SANITIZING WIPES	233.70	
			033020		001-222-3689-4300 DISINFECTANT WIPES	29.43	
			040120		001-222-3689-4300 ANNUAL MEMBERSHIP DUES	185.00	
			040120		001-105-0000-4380 POSTS BOOSTS	35.32	
					001-105-0000-4270	159.00	
			040220		001-105-3689-4300 FLORAL ARRANGEMENT	160.72	
			040220		001-106-0000-4380 APR 2020-(1) MONTH 200 OUTLOOK 36	1,582.00	
					001-135-0000-4260		
			040320		001-105-3689-4300 MASK - COVID-19	73.44	
			040320		001-105-3689-4300 MASKS-COVID-19	522.00	
			040320		001-105-3689-4300 BREAK ROOM SUPPLIES	244.99	
			040620		001-222-0000-4300 CITY CALENDAR-APRIL 2020	9.00	
			04062020		001-135-0000-4260 INTERNATIONAL FEE	0.27	
					001-135-0000-4260		
			041020		001-105-3689-4300 CABLE - COVID-19	9.89	
			041020		001-105-3689-4300 MASKS-COVID-19	250.00	
			041020		001-105-3689-4300 MASKS - COVID-19	300.00	
					001-105-3689-4300		
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Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218789	5/4/2020	888800 BUSINESS CARD	(Continued) 041020		REFUND-MASKS-COVID-19 001-105-3689-4300	-300.00	
			041020		MASKS - COVID-19 001-105-3689-4300	300.00	
			041020		LODGING DEP REFUNDED 001-101-0109-4380	-202.95	
			041020		CLOTH MASKS - COVID-19 001-222-3689-4300	1,375.00	
			041320		GLOVES-COVID-19 001-105-3689-4300	14.78	
			041320		GLOVES-COVID-19 001-105-3689-4300	21.35	
			041320		PRIME ANNUAL MEMBERSHIP 001-190-0000-4380	130.90	
			041320		ANNUAL SUBSCRIPTION 001-105-0000-4260	959.88	
			041320		HAND SANITIZER, CLOROX WIPES, GL 043-390-3689-4300	297.07	
			041320		CERTIFIED MAIL POSTAGE 001-190-0000-4280	28.55	
			041420		SURGICAL MASKS - COVID-19 001-222-3689-4300	235.50	
			041520		HAND SANITIZER - COVID-19 043-390-3689-4300	480.00	
			041720		ANNUAL DOMAIN 001-135-0000-4260	5.00	
			042020		LAPTOP WARRANTY 001-222-0000-4300	41.63	
			042020		LAPTOP WARRANTY 001-222-0000-4300	41.63	
			042020		FLOOR GRAPHICS - COVID-19 001-105-3689-4300	1,177.00	
			042020		POSTCARDS/POSTAGE-COVID-19 001-105-3689-4300	2,974.53	
Total :						11,374.63	

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04/29/2020 1:33:18PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218790	5/4/2020	887810 CALGROVE RENTALS, INC.	118352-1		MAINT & REPAIR 070-384-0301-4300	143.04	
Total :						143.04	
218791	5/4/2020	892464 CANON FINANCIAL SERVICES, INC	21348983	12133	CANON COPIERS LEASE PAYMENTAPF 001-135-0000-4260	649.93	
Total :						649.93	
218792	5/4/2020	892465 CANON SOLUTIONS AMERICA, INC.	4032403690	12020	COPIER MONTHLY RATES AND OVERA 001-135-0000-4260	1,570.29	
			4032567129	12160	SRO PRINTER MAINTENANCE & COPIE 001-135-0000-4260	433.83	
Total :						2,004.12	
218793	5/4/2020	891860 CARL WARREN & COMPANY	20009-20021		REIMB. OF ITF ACCT (LIABILITY CLAIM: 006-1037	18,600.57	
Total :						18,600.57	
218794	5/4/2020	893177 CELL ENERGY	IN0006416	12033	SERV. FOR VEH. BATTERIES (DELIVER 041-1215	70.27	
Total :						70.27	
218795	5/4/2020	893575 CISNEROS, JOHN	821075		EXERCISE CLASS REFUND 017-3770-1322	16.66	
Total :						16.66	
218796	5/4/2020	103029 CITY OF SAN FERNANDO	2468-2535		REIMBURSEMENT TO WORKERS COM 006-1038	20,916.32	
Total :						20,916.32	
218797	5/4/2020	100747 COASTLINE EQUIPMENT	679670		VEHICLE MAINT - PW5213 041-320-0311-4400	139.25	
Total :						139.25	
218798	5/4/2020	100805 COOPER HARDWARE INC.	120359	12034	MISCELLANEOUS SUPPLIES FOR PW (7.62	
			120360	12034	MISCELLANEOUS SUPPLIES FOR PW (36.88	

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Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218798	5/4/2020	100805 COOPER HARDWARE INC.	(Continued) 120376	12034	MISCELLANEOUS SUPPLIES FOR PW (84.25	
			120455	12034	MISCELLANEOUS SUPPLIES FOR PW (105.09	
			120527	12034	MISCELLANEOUS SUPPLIES FOR PW (87.45	
			120612	12034	MISCELLANEOUS SUPPLIES FOR PW (13.29	
					Total :	334.58	
218799	5/4/2020	892687 CORE & MAIN LP	M042455	12035	WATER AND FIRE SERVICE MATERIALS	6,942.61	
			M079857	12035	WATER AND FIRE SERVICE MATERIALS	378.57	
			M085469	12035	WATER AND FIRE SERVICE MATERIALS	268.20	
			M094071	12035	WATER AND FIRE SERVICE MATERIALS	811.77	
					Total :	8,401.15	
218800	5/4/2020	893576 DIGENOVA, DIANE	821076		EXERCISE CLASS REFUND	16.66	
					017-3770-1322	16.66	
					Total :	16.66	
218801	5/4/2020	100989 DOOLEY ENTERPRISES INC.	57843		AMMUNITION	966.52	
					001-222-3689-4300	966.52	
					Total :	966.52	
218802	5/4/2020	101004 DUNN-EDWARDS CORPORATION	2030550662		SAFETY SUPPLIES-COVID-19	389.74	
			5030032866		070-383-3689-4310	-21.88	
					CREDIT	367.86	
					070-383-3689-4310	-21.88	
					Total :	367.86	
218803	5/4/2020	101010 DUTHIE POWER SERVICES INC.	A74504	12073	GENERATOR MAINTENANCE AND EME	779.00	
					070-384-0000-4400	779.00	
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04/29/2020 1:33:18PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218803	5/4/2020	101010 101010 DUTHIE POWER SERVICES INC.	(Continued)			779.00	
					Total :	779.00	
218804	5/4/2020	889121 EDGESOFT, INC.	3125	12004	ANNUAL MAINT. FOR AUTOMATED INF	2,080.00	
					055-135-0000-4260	2,080.00	
					Total :	2,080.00	
218805	5/4/2020	893052 ENVIROTEK	C-2863		GRAFFITI REMOVAL	667.67	
					001-152-0000-4300	667.67	
					Total :	667.67	
218806	5/4/2020	890879 EUROFINS EATON ANALYTICAL, INC	L0504335	12036	WATER TESTING AND ANALYSIS SERV	152.00	
			L0504336	12036	WATER TESTING AND ANALYSIS SERV	150.00	
			L0504337	12036	WATER TESTING AND ANALYSIS SERV	150.00	
			L0504600	12036	WATER TESTING AND ANALYSIS SERV	150.00	
			L0505029	12036	WATER TESTING AND ANALYSIS SERV	152.00	
			L0505030	12036	WATER TESTING AND ANALYSIS SERV	150.00	
			L0505469	12036	WATER TESTING AND ANALYSIS SERV	150.00	
					Total :	1,054.00	
218807	5/4/2020	893503 EVERBRIDGE	M48013	12190	EMERGENCY MASS NOTIFICATION SY:	13,140.44	
					110-220-3625-4500	13,140.44	
					Total :	13,140.44	
218808	5/4/2020	101147 FEDEX	6-962-99110		COURIER SERVICES	30.65	
			6-982-06473		001-190-0000-4280	22.02	
					COURIER SERVICES	52.67	
					001-190-0000-4280	22.02	
					Total :	52.67	
218809	5/4/2020	101152 FERNANDEZ, JULIE	REIMB.		DISINFECTANT SUPPLIES & GLOVES-C	130.69	
					001-105-3689-4300	130.69	
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218809	5/4/2020	101152 101152 FERNANDEZ, JULIE	(Continued)			Total : 130.69
218810	5/4/2020	892198 FRONTIER COMMUNICATIONS	209-150-5145-010598		PAC 50 TO SHERIFFS	
			209-150-5250-081292		001-222-0000-4220	568.30
			209-150-5251-040172		RADIO REPEATER-POLICE	
			209-151-4939-102990		001-222-0000-4220	45.83
			209-151-4941-102990		MWD METER (P.W.)	
			209-151-4942-041191		070-384-0000-4220	45.83
			209-151-4943-081292		MUSIC CHANNEL	
			209-188-4361-031792		001-190-0000-4220	41.70
			209-188-4362-031792		POLICE PAGING	
			209-188-4363-031892		001-222-0000-4220	50.73
			818-361-0901-051499		CITY YARD AUTO DIALER	
			818-361-2385-012309		070-384-0000-4220	54.86
			818-361-2472-031415		RADIO REPEATER (POLICE)	
			818-361-3958-091407		001-222-0000-4220	45.83
			818-361-6728-080105		RCS PHONE LINES	
			818-361-7825-120512		001-420-0000-4220	128.38
					PD MAJOR PHONE LINES	
					001-222-0000-4220	625.59
					VARIOUS PHONE LINES	
					001-190-0000-4220	93.84
					070-384-0000-4220	276.42
					001-420-0000-4220	276.42
					SEWER FLOW MONITORING	
					072-360-0000-4220	54.49
					MTA PHONE LINE	
					007-440-0441-4220	116.74
					001-190-0000-4220	58.37
					PW PHONE LINE	
					070-384-0000-4220	506.81
					CNG STATION	
					074-320-0000-4220	51.70
					ENGINEERING FAX LINE	
					001-310-0000-4220	34.90
					HERITAGE PARK IRRIG SYSTEM	
					001-420-0000-4220	65.47

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218810	5/4/2020	892198 FRONTIER COMMUNICATIONS	(Continued)			
			818-831-5002-052096		POLICE SPECIAL ACTIVITIES PHONE L	
			818-837-1509-032207		001-222-0000-4220	55.02
			818-837-2296-031315		PUBLIC WORKS PHONE LINES	
			818-837-7174-052096		001-190-0000-4220	28.80
			818-838-1841-112596		VARIOUS CITY HALL PHONE LINES	
			818-838-4969-021803		001-190-0000-4220	350.75
			818-898-7385-033105		POLICE SPECIAL ACTIVITIES PHONE L	
					001-222-0000-4220	198.27
					ENGINEERING FAX MODEM	
					001-310-0000-4220	38.45
					POLICE DEPT ALARM PANEL	
					001-222-0000-4220	115.47
					LP FAX LINE	
					001-420-0000-4220	27.15
					Total :	3,956.12
218811	5/4/2020	893578 GANAJA, BEBE	821078		EXERCISE CLASS REFUND	
					017-3770-1322	27.33
					Total :	27.33
218812	5/4/2020	893556 GARCIA JOHNNY	821096		ADULT SOFTBALL REFUND DUE TO CC	
					017-3770-1334	360.00
					Total :	360.00
218813	5/4/2020	893573 GARCIA, RAMONA	821079		EXERCISE CLASS REFUND	
					017-3770-1322	16.66
					Total :	16.66
218814	5/4/2020	893574 GARCIA, TERESA	821080		EXERCISE CLASS REFUND	
					017-3770-1322	16.66
					Total :	16.66
218815	5/4/2020	893566 GATELUMENDI, ESTHER	821090		EXERCISE CLASS REFUND	
					017-3770-1322	10.67
					Total :	10.67

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218816	5/4/2020	893561 GONZALEZ, ANDREA	2000504.001		BASEBALL REFUND DUE TO COVID-19 017-3770-1330	1,300.00	
					Total :	1,300.00	
218817	5/4/2020	101363 GONZALEZ, VIRGINIA	821071		SENIOR DANCE TICKETS REFUND 004-2380	30.00	
					Total :	30.00	
218818	5/4/2020	101373 GOVERNMENT FINANCE	MEM NO. 300237468		MEMBERSHIP RENEWAL 05/01/20-04/30 001-130-0000-4380	225.00	
					Total :	225.00	
218819	5/4/2020	101376 GRAINGER, INC.	9501327747	12022	SUPPLIES FOR BUILDING, ELECTRICA 043-390-3689-4300	211.92	
			9501828074	12022	SUPPLIES FOR BUILDING, ELECTRICA 043-390-3689-4300	356.53	
					Total :	568.45	
218820	5/4/2020	893587 GRAJEDA, AMDRES	2000495.001		TINY TYKES SOCCER REFUND 017-3770-1328	60.00	
					Total :	60.00	
218821	5/4/2020	101434 GUZMAN, JESUS ALBERTO	MARCH 2020	12074	MMAP ARTIST INSTRUCTOR: JESUS GI 109-424-3693-4260	900.00	
					Total :	900.00	
218822	5/4/2020	892445 GWMA	HTU19-48		ADMIN & COST SHARING-INSTALL OF 001-310-0000-4270	21.82	
					Total :	21.82	
218823	5/4/2020	893585 HERNANDEZ, CATALINA	2000498.001		TINY TYKES SOCCER REFUND 017-3770-1328	60.00	
					Total :	60.00	
218824	5/4/2020	888309 HI 2 LO VOLTAGE WIRING CO, INC	19226		MONITORING FROM 04/01/20-06/30/20 001-222-0000-4260	75.00	
					Total :	75.00	
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218825	5/4/2020	893586 HIDALGO, ALAN	2000496.001		TINY TYKES SOCCER REFUND 017-3770-1328	60.00	
					Total :	60.00	
218826	5/4/2020	101599 IMAGE 2000 CORPORATION	366636		VARIOUS COPIER MAINT CONTRACT-0 001-135-0000-4260	856.61	
					072-360-0000-4450	41.83	
					001-135-0000-4260	242.91	
					Total :	1,141.35	
218827	5/4/2020	887740 INDUSTRIAL SHOE COMPANY	1100-1220804		SAFETY BOOTS 001-152-0000-4325	100.00	
					Total :	100.00	
218828	5/4/2020	101650 INTOXIMETERS, INC.	653758		PARTS & REPAIR TO INTOXIMETERS 001-222-0000-4320	313.18	
					Total :	313.18	
218829	5/4/2020	892682 IPS GROUP, INC.	50433	12131	SMART METER MGMT & TRANSACTION 001-190-0000-4300	736.87	
					Total :	736.87	
218830	5/4/2020	891777 IRRIGATION EXPRESS	15178451-00	12038	MISC IRRIGATION SUPPLIES FOR REP 043-390-0000-4300	21.38	
					Total :	21.38	
218831	5/4/2020	887952 J. Z. LAWNMOWER SHOP	24583	12023	SMALL POWER EQUIPMENT REPAIRS 043-390-0000-4300	115.40	
					Total :	115.40	
218832	5/4/2020	889680 JIMENEZ LOPEZ, JUAN MANUEL	MARCH 2020	12075	MMAP INSTRUCTOR: JUAN LOPEZ 109-424-3693-4260	360.00	
					Total :	360.00	
218833	5/4/2020	888498 KAREN WARNER & ASSOCIATES, INC	782	12199	REGIONAL HOUSING NEEDS ASSESSM 001-150-0000-4270	4,200.00	
					Total :	4,200.00	
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218834	5/4/2020	892996 KS STATEBANK	21	11994	SMART METER LEASE PAYMENT-MAY	117.38	
				11994	001-190-0000-4405	1,482.87	
					001-190-0000-4428		Total : 1,600.25
218835	5/4/2020	102007 L.A. COUNTY SHERIFFS DEPT.	203259BL		INMATE MEAL PROGRAM-MAR 2020	406.66	
					001-225-0000-4350		Total : 406.66
218836	5/4/2020	101971 L.A. MUNICIPAL SERVICES	004-750-1000		ELECTRIC-13003 BORDEN	121.12	
			494-750-1000		070-384-0000-4210	76.42	
			500-750-1000		070-384-0000-4210	369.41	
			594-750-1000		ELECTRIC-13655 FOOTHILL	4,865.65	
			757-750-1000		070-384-0000-4210	109.19	
					070-384-0000-4210		Total : 5,541.79
218837	5/4/2020	101848 LANGUAGE LINE SERVICES	4776499		TRANSLATION SERVICES	10.21	
					001-222-0000-4260		Total : 10.21
218838	5/4/2020	101852 LARRY & JOE'S PLUMBING	2130666-0001-02		MAINT. FOR SUPPLIES	141.31	
					070-384-0301-4300		Total : 141.31
218839	5/4/2020	893218 LAZARO, ERNESTO	MARCH 2020	12076	MMAP ARTIST INSTRUCTOR: LAZARO	540.00	
					109-424-3693-4260		Total : 540.00
218840	5/4/2020	893584 LEDESMA, JOSEFINA	2000497.001		TINY TYKES SOCCER REFUND	60.00	
					017-3770-1328		Total : 60.00
218841	5/4/2020	893558 LEON, GERARDO	2000509.001		BASKETBALL REUND- DUE TO COVID-		

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218841	5/4/2020	893558 LEON, GERARDO	(Continued)		017-3770-1330	185.00	
							Total : 185.00
218842	5/4/2020	893557 LOPEZ, LOUIE	2000510.001		BASEBALL REFUND DUE TO COVID-19	87.00	
					017-3770-1330		Total : 87.00
218843	5/4/2020	102003 LOS ANGELES COUNTY	RE-PW-20030904278	12108	FY 2019-2020 INDUSTRIAL WASTE CHA	2,362.22	
			RE-PW-20040604853	12108	FY 2019-2020 INDUSTRIAL WASTE CHA	4,229.37	
					072-360-0000-4450		Total : 6,591.59
218844	5/4/2020	892477 LOWES	1166		EQUIP & SUPPLIES	222.12	
			1235		070-384-0000-4310		
			1418		MAINT SUPPLIES	42.23	
			1428		043-390-0000-4330		
			1660		SUPPLIES - COVID-19 RELATED	158.04	
			2567		043-390-3689-4300	129.58	
			2846		MAINT SUPPLIES	94.43	
					043-390-0000-4330	59.13	
					041-320-0000-4300		Total : 1,016.62
218845	5/4/2020	102051 M & M LANDSCAPE	7127	12059	LANDSCAPING AND PEST CONTROL	1,600.00	
					070-384-0000-4260		Total : 1,600.00
218846	5/4/2020	888468 MAJOR METROPOLITAN SECURITY	1097350	12049	ALARM MONITORING AT ALL CITY FACI	25.00	
			1097351		043-390-0000-4260		
					ALARM MONITORING AT ALL CITY FACI		

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218846	5/4/2020	888468 MAJOR METROPOLITAN SECURITY	(Continued)				
			1097352	12049	043-390-0000-4260		15.00
			1097353	12049	ALARM MONITORING AT ALL CITY FACI		15.00
			1097353	12049	043-390-0000-4260		15.00
			1097353	12049	ALARM MONITORING AT ALL CITY FACI		15.00
			1097354	12049	043-390-0000-4260		15.00
			1097354	12049	ALARM MONITORING AT ALL CITY FACI		15.00
			1097355	12049	043-390-0000-4260		15.00
			1097355	12049	ALARM MONITORING AT ALL CITY FACI		15.00
			1097356	12049	043-390-0000-4260		15.00
			1097356	12049	ALARM MONITORING AT ALL CITY FACI		15.00
			1097357	12049	043-390-0000-4260		15.00
			1097357	12049	ALARM MONITORING AT ALL CITY FACI		15.00
			1097358	12049	043-390-0000-4260		25.00
			1097358	12049	ALARM MONITORING AT ALL CITY FACI		25.00
			1097359	12049	043-390-0000-4260		25.00
			1097359	12049	ALARM MONITORING AT ALL CITY FACI		25.00
			1097359	12049	043-390-0000-4260		15.00
			1097360	12049	ALARM MONITORING AT ALL CITY FACI		15.00
			1097361	12049	070-383-0000-4260		28.00
			1097361	12049	ALARM MONITORING AT ALL CITY FACI		28.00
			1097362	12049	070-384-0000-4260		23.00
			1097362	12049	ALARM MONITORING AT ALL CITY FACI		28.00
			1097362	12049	070-384-0000-4260		28.00
			1097363	12049	ALARM MONITORING AT ALL CITY FACI		28.00
			1097363	12049	070-384-0000-4260		28.00
			2592	12049	ALARM MONITORING AT ALL CITY FACI		405.00
					043-390-0000-4260	Total :	722.00
218847	5/4/2020	893589 MARTINEZ, ELSA	2000493.001		TINY TYKES SOCCER REFUND		70.00
					017-3770-1328		70.00
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218847	5/4/2020	893589 MARTINEZ, ELSA	(Continued)			Total :	70.00
218848	5/4/2020	893565 MARTINEZ, MARY	821091		EXERCISE CLASS REFUND		10.67
					017-3770-1322	Total :	10.67
218849	5/4/2020	888254 MCCALLA COMPANY	304677		GLOVES		440.31
					001-222-0000-4300	Total :	440.31
218850	5/4/2020	102047 MCI	409026741		PD CONFERENCE ROOM LONG DIST C		6.66
					001-222-0000-4220	Total :	6.66
218851	5/4/2020	888242 MCI COMM SERVICE	7DK54968		MTA PHONE LINE		34.10
			7DL39365		ALARM LINE-1100 PICO		33.08
					001-420-0000-4220	Total :	67.18
218852	5/4/2020	893200 MCKESSON MEDICAL-SURGICAL	1635610		HAND SANITIZER-COVID-19		150.29
			589739		001-222-3689-4300		55.22
			91792081		MEDICATIONS		231.57
			92119528		001-225-0000-4350		50.49
			94881966		MEDICATION		9.00
					001-225-0000-4350	Total :	496.57
218853	5/4/2020	893442 MENDOZA, MARY	821071		SENIOR DANCE TICKETS REFUND		30.00
					004-2380	Total :	30.00
218854	5/4/2020	102226 MISSION LINEN SUPPLY	512140481		LAUNDRY		94.38
					001-225-0000-4350		94.38
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218854	5/4/2020	102226 MISSION LINEN SUPPLY	(Continued) 512165602		LAUNDRY 001-225-0000-4350	90.25	
			512183684		LAUNDRY 001-225-0000-4350	99.43	
			512211138		LAUNDRY 001-225-0000-4350	106.70	
			512230826		LAUNDRY 001-225-0000-4350	98.48	
			512262085		LAUNDRY 001-225-0000-4350	90.53	
			512276752		LAUNDRY 001-225-0000-4350	140.94	
			512295576		LAUNDRY 001-225-0000-4350	73.66	
					Total :	794.37	
218855	5/4/2020	893583 MORALES, JESSICA	2000499.001		TINY TYKES SOCCER REFUND 017-3770-1328	60.00	
					Total :	60.00	
218856	5/4/2020	893050 MORALES-RODRIGUEZ, CRISTAL	MARCH 2020	12077	MMAP INSTRUCTOR: CRISTAL MORALI 109-424-3693-4260	17.00	
					Total :	17.00	
218857	5/4/2020	893572 MORIGUCHI, REIKO	821081		EXERCISE CLASS REFUND 017-3770-1322	20.00	
					Total :	20.00	
218858	5/4/2020	102287 MUNICIPAL CODE CORPORATION	00341248		ANNUAL WEB HOSTING 001-115-0000-4260	900.00	
			00341448		SUPPLEMENT NO. 33 001-115-0000-4260	3,619.67	
					Total :	4,519.67	
218859	5/4/2020	102325 NAPA AUTO PARTS	5478-022588		VEHICLE MAINT-PK4361 041-320-0390-4400	146.75	
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218859	5/4/2020	102325 102325 NAPA AUTO PARTS	(Continued)				Total : 146.75
218860	5/4/2020	893348 NCSI	1796		MMAP VOLUNTEER BACKGROUND CH 001-424-0000-4260	18.50	
					Total :	18.50	
218861	5/4/2020	102403 NOW IMAGE PRINTING	2020052		WATER ENVELOPES #9 & #10 070-382-0000-4300	759.00	
					072-360-0000-4300	759.00	
					Total :	1,518.00	
218862	5/4/2020	102423 OCCU-MED, INC.	042901		PRE-EMPLOYMENT PHYSICALS 001-106-0000-4260	438.00	
					Total :	438.00	
218863	5/4/2020	893590 OCHOA, CECILIA	2000492.001		TINY TYKES SOCCER REFUND 017-3770-1328	70.00	
					Total :	70.00	
218864	5/4/2020	102432 OFFICE DEPOT	455623409001		OFFICE SUPPLIES 001-140-3689-4300	10.99	
			455624005001		OFFICE SUPPLIES 001-140-3689-4300	10.55	
			456792997002		OFFICE SUPPLIES 001-130-3689-4300	47.82	
			458786036001		OFFICE SUPPLIES 001-130-3689-4300	14.61	
					Total :	83.97	
218865	5/4/2020	892572 OLIVAREZ MADRUGA	10358		LEGAL SERVICES 001-110-0000-4270	9,042.95	
					001-110-3689-4270	1,680.00	
					070-110-0000-4270	693.00	
			10359		LEGAL SERVICES 001-110-0000-4270	732.00	
			10360		LEGAL SERVICES 001-110-0000-4270	10,458.00	
			10361		LEGAL SERVICES		
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218865	5/4/2020	892572 OLIVAREZ MADRUGA	(Continued)		001-110-0000-4270		1,211.24
						Total :	23,817.19
218866	5/4/2020	890095 O'REILLY AUTOMOTIVE STORES INC	4605-368360	12025	VEH. SERV., MAINT. & REPAIR PARTS 041-1215	51.27	
			4605-368485	12025	VEH. SERV., MAINT. & REPAIR PARTS 041-1215	187.89	
			4605-369266	12025	VEH. SERV., MAINT. & REPAIR PARTS 041-1215	11.79	
						Total :	250.95
218867	5/4/2020	893564 PALACIOS, MARIA ELENA	821092		EXERCISE CLASS REFUND 017-3770-1322	10.67	
						Total :	10.67
218868	5/4/2020	893562 PEREZ, SYLVIA	821077		EXERCISE CLASS REFUND 017-3770-1322	16.66	
			821082		EXERCISE CLASS REFUND 017-3770-1322	16.66	
						Total :	33.32
218869	5/4/2020	893531 PETITO, EMILY	821093		EXERCISE CLASS REFUND 017-3770-1322	10.67	
						Total :	10.67
218870	5/4/2020	893588 PRADO, MARILYN	2000494.001		TINY TYKES SOCCER REFUND 017-3770-1328	70.00	
						Total :	70.00
218871	5/4/2020	890004 PTS	2040019		PD PAY PHONE-MAY 2020 001-190-0000-4220	62.64	
						Total :	62.64
218872	5/4/2020	892297 PUKUU CULTURAL COMMUNITY	7	12135	JAN-PROF SERV AGREEMENT YOUTH 110-422-3649-4270	16,937.00	
			8	12135	FEB-PROF SERV AGREEMENT YOUTH 110-422-3649-4270	15,423.00	
						Total :	32,360.00
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218872	5/4/2020	892297 PUKUU CULTURAL COMMUNITY	(Continued) 9	12135	MAR-PROF SERV AGREEMENT YOUTH 110-422-3649-4270	13,422.00	
						Total :	45,782.00
218873	5/4/2020	893553 QUADIENT LEASING USA, INC	N8240003		QRTRLY LEASE PAYMENT & RENTAL-01 001-190-0000-4280	1,446.85	
						Total :	1,446.85
218874	5/4/2020	893571 REGALADO, COLLEEN	821083		EXERCISE CLASSES REFUND 017-3770-1322	27.33	
						Total :	27.33
218875	5/4/2020	889602 RESPOND SYSTEMS	298042		PPE-COVID-19 001-311-3689-4300	525.80	
			298043		SUPPLIES-COVID-19 043-390-3689-4300	262.90	
			298062		PPE-COVID-19 001-311-3689-4300	406.18	
						Total :	1,194.88
218876	5/4/2020	892368 REYES, MIGUEL ANGEL	040920		INSTRUCTOR-LIFTING & ENERGY TRAINING 017-420-1322-4260	105.00	
						Total :	105.00
218877	5/4/2020	893582 RIDLEY, ANETTE	2000500.001		TINY TYKES SOCCER REFUND 017-3770-1328	60.00	
						Total :	60.00
218878	5/4/2020	893581 RIOS, ROGELIO JR.	2000501.001		TINY TYKES SOCCER REFUND 017-3770-1328	60.00	
						Total :	60.00
218879	5/4/2020	887872 ROSENBERG, IRWIN	REIMB.		COVID-19 SUPPLIES 001-222-3689-4300	193.80	
			REIMB.		COVID-19 SUPPLIES 001-222-3689-4300	117.34	
						Total :	311.14
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vchlist		Voucher List				Page: 21	
04/29/2020 1:33:18PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218879	5/4/2020	887872 887872 ROSENBERG, IRWIN	(Continued)				Total : 311.14
218880	5/4/2020	892708 ROYAL INDUSTRIAL SOLUTIONS	8901-788894	12050	ST. LIGHTING, PARKING LOT LIGHTING 070-384-0000-4330	41.58	Total : 41.58
218881	5/4/2020	102929 ROYAL PAPER CORPORATION	4986577	12192	COVID-19 JANITORIAL AND SANITIZER 043-390-3689-4300	979.00	
			4987095	12192	COVID-19 JANITORIAL AND SANITIZER 043-390-3689-4300	407.72	
			4987295	12192	COVID-19 JANITORIAL AND SANITIZER 043-390-3689-4300	2,284.70	Total : 3,671.42
218882	5/4/2020	893580 RUELAS, LETICIA	2000502.001		TINY TYKES SOCCER REFUND 017-3770-1328	60.00	Total : 60.00
218883	5/4/2020	893483 SAMANO, TATIANA	002	12189	PSA VIDEO CENSUS 110-105-3672-4270	500.00	Total : 500.00
218884	5/4/2020	887575 SAN FERNANDO EXPLORER POST 521	REIMB.		SNACKS-2020 EXPLORER CHANDLER 001-226-0230-4430	93.30	Total : 93.30
218885	5/4/2020	103057 SAN FERNANDO VALLEY SUN	10819		PUBLICATION OF ORD NO. 1690 001-115-0000-4230	1,875.00	
			10820		PUBLICATION OF ORD NO. 1693 U 001-115-0000-4230	1,243.75	Total : 3,118.75
218886	5/4/2020	893559 SANCHEZ, JOSEPH	2000505.001		LINE DANCE REFUND DUE TO COVID-19 017-3770-1339	11.00	Total : 11.00
218887	5/4/2020	893351 SANCHEZ, MARIA	821084		EXERCISE CLASS REFUND 017-3770-1322	16.66	
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vchlist		Voucher List				Page: 22	
04/29/2020 1:33:18PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218887	5/4/2020	893351 893351 SANCHEZ, MARIA	(Continued)				Total : 16.66
218888	5/4/2020	893444 SHAFER, MARIA	SF-005	12166	TRANSCRIPTION SERVICES 001-115-0000-4260	3,468.75	Total : 3,468.75
218889	5/4/2020	893570 SHANNON, PAMELA	821085		EXERCISE CLASS REFUND 017-3770-1322	16.66	Total : 16.66
218890	5/4/2020	893107 SIEMENS MOBILITY INC	5620029592	12107	FY 2019/20 ON-CALL TRAFFIC SIGNAL I 001-371-0301-4300	542.50	
			5620029710	12107	FY 2019/20 ON-CALL TRAFFIC SIGNAL I 001-371-0301-4300	544.06	
			5620029715	12107	FY 2019/20 ON-CALL TRAFFIC SIGNAL I 001-371-0301-4300	387.50	
			5620029720	12107	FY 2019/20 ON-CALL TRAFFIC SIGNAL I 001-371-0301-4300	544.06	
			5620029735	12107	FY 2019/20 ON-CALL TRAFFIC SIGNAL I 001-371-0301-4300	310.00	
			5620029740	12107	FY 2019/20 ON-CALL TRAFFIC SIGNAL I 001-371-0301-4300	417.50	Total : 2,745.62
218891	5/4/2020	890616 SILVA, RITA	2000503.001		TINY TIKES SOCCER REFUND 017-3770-1328	60.00	Total : 60.00
218892	5/4/2020	103184 SMART & FINAL	15241		SUPPLIES-COVID-19 001-222-3689-4300	83.51	
			19852		SUPPLIES FOR RV'S-COVID-19 043-390-3689-4300	163.02	
			27443		SUPPLIES-COVID-19 001-222-3689-4300	209.18	
			39822		SUPPLIES-COVID-19 001-222-3689-4300	125.27	Total : 580.98
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vchlist		Voucher List				Page:	23
04/29/2020 1:33:18PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218893	5/4/2020	892367 SOLIS, MARGARITA	129-130		L P SENIOR PETTY CASH REIMB. 004-2380	114.55	
						Total :	114.55
218894	5/4/2020	103202 SOUTHERN CALIFORNIA EDISON CO.	2-02-682-6982 2-21-082-3241 2-33-746-5215 2-39-084-2581 2-39-717-6769		ELECTRIC-910 FIRST 043-390-0000-4210 ELECTRIC-VARIOUS LOCATIONS 027-344-0000-4210 029-335-0000-4210 043-390-0000-4210 070-384-0000-4210 074-320-0000-4210 ELECTRIC-190 PARK 027-344-0000-4210 ELECTRIC-1117 2ND 043-390-0000-4210 ELECTRIC-801 EIGHTH 043-390-0000-4210	3,035.82 6,032.41 1,781.51 3,851.80 15,636.30 3,540.67 523.79 12.04 14.42	
						Total :	34,428.76
218895	5/4/2020	103251 STANLEY PEST CONTROL	240111 240118 240119 240120 240121 240122 240123	12091 12091 12091 12091 12091 12091 12091	PEST EXTERMINATION OF VARIOUS CI 043-390-0000-4260 PEST EXTERMINATION OF VARIOUS CI 043-390-0000-4260 PEST EXTERMINATION OF VARIOUS CI 043-390-0000-4260 PEST EXTERMINATION OF VARIOUS CI 043-390-0000-4260 PEST EXTERMINATION OF VARIOUS CI 043-390-0000-4260 PEST EXTERMINATION OF VARIOUS CI 043-390-0000-4260	94.00 62.00 135.00 55.00 95.00 85.00 85.00	
						Total :	611.00
218896	5/4/2020	889149 STAPLES BUSINESS ADVANTAGE	3436660154		ITEM RETRND		
						Total :	611.00
						Page:	23

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04/29/2020 1:33:18PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218896	5/4/2020	889149 STAPLES BUSINESS ADVANTAGE	(Continued) 3437229807 3437229808 3438906526 3442368966		001-106-0000-4300 ITEMS RETURNED 001-106-0000-4300 ITEMS RETURNED 001-106-0000-4300 BREAK ROOM SUPPLIES 001-190-0000-4300 BREAK ROOM SUPPLIES 001-190-0000-4300	-76.99 -111.09 -143.65 137.53 245.89	
						Total :	51.69
218897	5/4/2020	893569 STARK, SHEILA	821086		EXERCISE CLASS REFUND 017-3770-1322	16.66	
						Total :	16.66
218898	5/4/2020	100532 STATE OF CALIFORNIA, DEPARTMENT OF JU: 442851			LIVESCAN FINGERPRINTING-MAR 2020 004-2386	1,580.00	
						Total :	1,580.00
218899	5/4/2020	103318 TAG/AMS, INC.	2763600		ANNUAL RENEWAL FEE 001-106-0000-4260	175.00	
						Total :	175.00
218900	5/4/2020	893563 TANT, WILLIAM	821094		EXERCISE CLASS REFUND 017-3770-1322	10.67	
						Total :	10.67
218901	5/4/2020	103205 THE GAS COMPANY	042-320-6900-7 084-220-3249-3 088-520-6400-8 090-620-6400-2		GAS-910 FIRST 043-390-0000-4210 GAS-505 S HUNTINGTON 043-390-0000-4210 GAS-117 MACNEIL 043-390-0000-4210 GAS-120 MACNEIL 070-381-0000-4210 072-360-0000-4210	235.42 339.20 306.11 82.97 82.97	
						Total :	1,042.67
						Page:	24

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04/29/2020	1:33:18PM	CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218901	5/4/2020	103205 THE GAS COMPANY	(Continued)				
			143-287-8131-6		043-390-0000-4210 GAS-208 PARK	165.93	
			162-020-7432-0		043-390-0000-4210 GAS-828 HARDING 043-390-0000-4210	672.25	
						30.27	
					Total :	1,915.12	
218902	5/4/2020	101528 THE HOME DEPOT CRC, ACCT#603532202490	2104766		MAINT. REPAIR		
			2514005		043-390-0000-4330 BUILDING MAINT	99.78	
			4544000		043-390-0000-4300 SUPPLIES-COVID 19 RELATED	90.41	
			4544001		043-390-3689-4300 HAND TOOLS	88.78	
			5022141		043-390-0000-4300 MAINT. SUPPLIES - COVID-19	45.44	
			5523280		043-390-3689-4300 SPRAY PAINT & SUPPLIES FOR GRAFF	807.84	
			5532098		001-152-0000-4300 PW OPS CTR DATA UPGRADE & POWE	391.53	
			6123655		043-390-0000-4330 TREES-S MACLAY	156.27	
			7291004		001-346-0000-4300 MISC SUPPLIES-PROJECTOR CONNEC	195.58	
			7367899		043-390-0000-4300 MAT'L'S FOR EMERGENCY WATER REM	21.99	
			74713571		043-390-0000-4300 MISC SUPPLIES-PROJECTOR CONNEC	53.14	
			7513379		043-390-0000-4300 SUPPLIES FOR GRAFFITI ABATEMENT	30.72	
			7664663		001-152-0000-4300 BABY CHANGING TABLES-CITY HALL &	62.22	
					043-390-0000-4300	659.74	
					Total :	2,703.44	
218903	5/4/2020	890833 THOMSON REUTERS	842062575		DET INVESTIGATION TOOLS-MAR 2020		

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04/29/2020	1:33:18PM	CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218903	5/4/2020	890833 THOMSON REUTERS	(Continued)				
					001-135-0000-4260	201.73	
					Total :	201.73	
218904	5/4/2020	103903 TIME WARNER CABLE	10328040520		CABLE 04/05-05/04		
			196309032320		001-190-0000-4220 INTERNET SERVICES 03/23/20-04/22/20	139.38	
			222204040120		001-190-0000-4220 OPS CENTER CABLE- 03/29/19-04/28/20	1,299.00	
			283057040520		043-390-0000-4260 LP PARK CABLE-04/05-05/04	126.95	
					001-420-0000-4260	186.47	
					Total :	1,751.80	
218905	5/4/2020	892525 T-MOBILE	958769818		HOTSPOT & TABLET		
					001-420-0000-4220	59.72	
					Total :	59.72	
218906	5/4/2020	893554 TOVAR, MIREYA	1738		FACILITY RENTAL DEPOSIT REFUND		
			2000507.001		001-2220 FACILITY RENTAL REFUND DUE TO CC	150.00	
					001-3777-0000	120.00	
					Total :	270.00	
218907	5/4/2020	893504 TOWN HALL STREAMS, LLC	10733	12195	TOWN HALL STREAMS		
					001-101-3689-4300	311.35	
					Total :	311.35	
218908	5/4/2020	103413 TRANS UNION LLC	03005143		CREDIT CHECKS		
					001-222-0000-4260	150.00	
					Total :	150.00	
218909	5/4/2020	103503 U.S. POSTAL SERVICE, NEOPOST POSTAGE (15122187		POSTAGE MACHINE REIMB		
					001-190-0000-4280	1,500.00	
					Total :	1,500.00	
218910	5/4/2020	103444 ULTRA GREENS, INC	47841	12042	LANDSCAPE SUPPLIES & MATERIALS		
					001-311-0000-4300	1,149.75	

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Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218910	5/4/2020	103444 103444 ULTRA GREENS, INC	(Continued)				Total : 1,149.75
218911	5/4/2020	103439 UPS	831954140		COURIER SERVICES 001-190-0000-4280	170.52	Total : 170.52
218912	5/4/2020	892612 URBAN FUTURES, INC	0320-018	11954	FISCAL ADVISOR SERVICES PENSION 001-190-0000-4267	6,656.48	Total : 6,656.48
218913	5/4/2020	103449 USA BLUE BOOK	196137		EQUIP AND SUPPLIES 070-384-0301-4300	1,666.94	Total : 1,666.94
218914	5/4/2020	103534 VALLEY LOCKSMITH	6848	12031	LOCKSMITH SERV FOR ALL FACILITIE 043-390-0000-4330	135.70	Total : 135.70
218915	5/4/2020	891797 VALLEY POWER REPAIRS	5425		VEHICLE MAINT 070-383-0000-4310	763.67	Total : 763.67
218916	5/4/2020	890919 VARGAS, BERTHA	821095		EXERCISE CLASS REFUND 017-3770-1322	10.67	Total : 10.67
218917	5/4/2020	889644 VERIZON BUSINESS	64260945		CITY HALL LONG DISTANCE 001-190-0000-4220	50.38	
			64260946		CITY YARD LONG DISTANCE 070-384-0000-4220	15.12	
			64260947		CITY HALL LONG DISTANCE & INTRAL 001-190-0000-4220	25.19	
			64260948		POLICE LONG DISTANCE 001-222-0000-4220	123.24	
			64260949		CITY YARD LONG DISTANCE 070-384-0000-4220	10.07	
			64260950		PARK LONG DISTANCE 001-420-0000-4220	15.36	
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04/29/2020 1:33:18PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218917	5/4/2020	889644 VERIZON BUSINESS	(Continued) 64261487		ENGINEERING LONG DISTANCE 001-310-0000-4220	5.04	
			64261498		CITY HALL LINES 001-190-0000-4220	55.42	Total : 299.82
218918	5/4/2020	100101 VERIZON WIRELESS-LA	9846480024		MDT MODEMS-PD UNITS 001-222-0000-4220	1,308.69	
			9851267335		CITY YARD CELL PHONE PLANS 070-384-0000-4220	150.19	
					043-390-0000-4220	22.30	
					041-320-0000-4220	22.30	
					072-360-0000-4220	31.86	
			9852203704		PW CELL PHONE PLAN 072-360-0000-4220	61.10	
					001-101-0102-4220	54.11	
					001-105-0000-4220	64.40	Total : 1,714.95
218919	5/4/2020	103603 VULCAN MATERIALS COMPANY	285994	12043	UTILITY TRENCH AND POTHOLE REPA 072-360-0000-4300	13.00	
				12043	070-383-0301-4300	13.00	
			72534610	12043	UTILITY TRENCH AND POTHOLE REPA 072-360-0000-4300	726.46	
				12043	070-383-0301-4300	726.46	Total : 1,478.92
218920	5/4/2020	893568 WEINMAN, CAROLE	821087		EXERCISE CLASS REFUND 017-3770-1322	16.66	Total : 16.66
218921	5/4/2020	888390 WEST COAST ARBORISTS, INC.	157693	12165	CITY PARKING LOTS TREE & BUSH PL 029-335-0000-4600	8,136.00	Total : 8,136.00
218922	5/4/2020	891531 WILLDAN ENGINEERING	00331821		DESIGN SERVICES FOR STREET RESL		
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218922	5/4/2020	891531 WILLDAN ENGINEERING	(Continued)	11736	012-311-6673-4600	1,787.00
			003-32018	12118	ENGINEERING SERVICES	
					001-310-0000-4270	195.00
					Total :	1,982.00
218923	5/4/2020	893567 WILLING, JOYCE	821088		EXERCISE CLASS REFUND	
					017-3770-1322	16.66
					Total :	16.66
218924	5/4/2020	892023 WINDSTREAM	72514748		PHONE SERVICES-04/18/20-05/17/20	
					001-222-0000-4220	715.06
					001-420-0000-4220	446.17
					070-384-0000-4220	522.76
					001-190-0000-4220	2,175.89
					Total :	3,859.88
218925	5/4/2020	103752 ZUMAR INDUSTRIES, INC.	87754	12045	REPLACEMENT OF DAMAGED, FADED	
					001-370-0301-4300	281.00
					Total :	281.00
218926	5/4/2020	893560 ZUNIGA, ERIC	2000506.001		ADULT BASKETBALL REFUND DUE TO	
					017-3770-1334	300.00
					Total :	300.00
162 Vouchers for bank code : bank3						Bank total : 323,615.64
162 Vouchers in this report						Total vouchers : 323,615.64

Voucher Registers are not final until approved by Council.

SPECIAL CHECKS

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Voucher List
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218347	3/12/2020	893115 P.E.R.S. CITY RETIREMENT	100000015918003		EMPLOYER CONTRIB VARIANCE-02/01 001-1160	2,907.92	
Total :						2,907.92	
1 Vouchers for bank code :		bank3				Bank total :	2,907.92
1 Vouchers in this report						Total vouchers :	2,907.92

Voucher Registers are not final until approved by Council.

CC Meeting Agenda
SPECIAL CHECKS

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 CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218353	3/25/2020	892477 LOWES	1262		CHRISTMAS TREE LIGHTING & EXTRA 043-390-0000-4300	306.19
			1679		MATL'S FOR LIGHT INSTALL-501 FIRST 043-390-0000-4300	38.76
			1738		LIGHTS-REC PARK 043-390-0000-4300	187.20
			2047		SMALL TOOLS-PW0935 043-390-0000-4300	35.31
			2048		LIGHT BULBS-PD 043-390-0000-4300	31.08
			2810		LOPEZ ADOBE MAINT 043-390-0000-4300	66.07
			2960		MISC SUPPLIES 043-390-0000-4300	20.78
			2965		TOOL REPLACEMENT 043-390-0000-4300	44.67
Total :						730.06

1 Vouchers for bank code : bank3

Bank total : 730.06

1 Vouchers in this report

Total vouchers : 730.06

Voucher Registers are not final until approved by Council.

SPECIAL CHECKS

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218449	3/26/2020	893115 P.E.R.S. CITY RETIREMENT	100000015918024		EMPLOYER CONTRIB VARIANCE-SFPC	2,679.49	
					018-222-0000-4124	2.22	
					018-150-0000-4124		
					Total :	2,681.71	
1 Vouchers for bank code : bank3						Bank total :	2,681.71
1 Vouchers in this report						Total vouchers :	2,681.71

Voucher Registers are not final until approved by Council.

SPECIAL CHECKS

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 CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218213	3/4/2020	893129 EL SALTARIN	553255		TAMALES- SENIOR DANCE ON 03/13/20 004-2380	500.00
Total :						500.00
218216	3/5/2020	103648 CITY OF SAN FERNANDO	PR 3-6-20		REIMB FOR PAYROLL W/E 2/28/20	
					001-1003	447,548.00
					007-1003	298.75
					008-1003	2,386.70
					017-1003	85.67
					027-1003	4,837.40
					029-1003	2,885.09
					030-1003	2,581.63
					041-1003	11,469.69
					043-1003	23,874.61
					070-1003	39,323.14
					072-1003	23,662.52
					094-1003	158.31
					110-1003	2,541.65
Total :						561,653.16
218345	3/11/2020	100466 CACEO	200011743		RGSTR-M2 CERT EXAM ON 04/06-04/10 001-152-0000-4370	430.00
Total :						430.00
218346	3/11/2020	893500 RAYAS, TIFFANIE	2000466.001		BASEBALL REFUND 017-3770-1330	282.00
Total :						282.00
218348	3/19/2020	103648 CITY OF SAN FERNANDO	PR 3-20-20		REIMB FOR PAYROLL W/E 3-13-20	
					001-1003	453,658.66
					007-1003	303.73
					008-1003	2,490.61
					017-1003	69.41
					027-1003	4,748.69
					029-1003	2,960.21
					030-1003	2,710.51

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 CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218348	3/19/2020	103648 CITY OF SAN FERNANDO	(Continued)		041-1003	11,469.61	
					043-1003	24,038.26	
					070-1003	38,658.11	
					072-1003	23,058.45	
					074-1003	1,001.60	
					094-1003	158.31	
					110-1003	771.82	
Total :						566,097.98	
218349	3/20/2020	890907 DELTA DENTAL OF CALIFORNIA	DEMAND		DENTAL INS BENEFITS - MARCH 2020 001-1160	12,280.78	
Total :						12,280.78	
218350	3/20/2020	891230 DELTA DENTAL INSURANCE COMPANY	DEMAND		DENTAL INS BENEFITS - MARCH 2020 001-1160	205.59	
Total :						205.59	
218351	3/20/2020	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		VISION INS BENEFITS - MARCH 2020 001-1160	2,340.07	
Total :						2,340.07	
218352	3/20/2020	887627 STANDARD INSURANCE	DEMAND		LIFE/AD&D INS BENEFITS - MARCH 2020 001-1160	3,777.13	
Total :						3,777.13	
9 Vouchers for bank code :		bank3				Bank total :	1,147,566.71
9 Vouchers in this report						Total vouchers :	1,147,566.71

Voucher Registers are not final until approved by Council.

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Voucher List
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218450	4/5/2020	102519 P.E.R.S.	APRIL 2020		HEALTH INS. BENEFITS-APRIL 2020 001-1160	156,755.97	
Total :						156,755.97	
1 Vouchers for bank code :		bank3				Bank total :	156,755.97
1 Vouchers in this report					Total vouchers :	156,755.97	

Voucher Registers are not final until approved by Council.

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Voucher List
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218667	4/13/2020	893115 P.E.R.S. CITY RETIREMENT	100000015947436		EMPLOYER CONTRIB VARIANCE-SFPC		
					018-224-0000-4124	852.71	
					018-225-0000-4124	2,524.19	
					Total :	3,376.90	
1 Vouchers for bank code : bank3						Bank total :	3,376.90
1 Vouchers in this report						Total vouchers :	3,376.90

Voucher Registers are not final until approved by Council.

SPECIAL CHECKS

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 CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218354	4/1/2020	100286 BAKER, BEVERLY	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	674.17
Total :						674.17
218355	4/1/2020	893277 CROOK, LORETTA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78
218356	4/1/2020	100916 DEIBEL, PAUL	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78
218357	4/1/2020	891041 GARCIA, CONNIE	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	200.43
Total :						200.43
218358	4/1/2020	101781 KISHITA, ROBERT	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	200.43
Total :						200.43
218359	4/1/2020	101926 LILES, RICHARD	20-Apr		CALPERS HEALTH REIMB 070-180-0000-4127 072-180-0000-4127	285.33 285.33
Total :						570.66
218360	4/1/2020	891027 LOCKETT, JOANN	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78
218361	4/1/2020	102126 MARTINEZ, MIGUEL	20-Apr		CALPERS HEALTH REIMB 070-180-0000-4127	525.39
Total :						525.39
218362	4/1/2020	891031 ORTEGA, JIMMIE	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78

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 CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218363	4/1/2020	891032 OTREMBA, EUGENE	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	630.56	
Total :						630.56	
218364	4/1/2020	891354 RAMIREZ, ROSALINDA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	525.39	
Total :						525.39	
218365	4/1/2020	102940 RUIZ, RONALD	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	674.17	
Total :						674.17	
218366	4/1/2020	103121 SERRANO, ARMANDO	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	674.17	
Total :						674.17	
218367	4/1/2020	892782 TIGHE, DONNA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	200.43	
Total :						200.43	
218368	4/1/2020	891046 VANAALST, LEONILDA	20-Apr		CALPERS HEALTH REIMB 070-180-0000-4127	200.43	
Total :						200.43	
15 Vouchers for bank code :					bank3	Bank total :	6,059.35
15 Vouchers in this report						Total vouchers :	6,059.35

Voucher Registers are not final until approved by Council.

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218369	4/1/2020	100042 ABDALLAH, ALBERT	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,257.33
Total :						1,257.33
218370	4/1/2020	100091 AGORICHAS, JOHN	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	212.39
Total :						212.39
218371	4/1/2020	891039 AGUILAR, JESUS	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	539.86
Total :						539.86
218372	4/1/2020	100104 ALBA, ANTHONY	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
Total :						630.56
218373	4/1/2020	891011 APODACA-GRASS, ROBERTA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
Total :						630.56
218374	4/1/2020	100306 BARNARD, LARRY	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	883.00
Total :						883.00
218375	4/1/2020	100346 BELDEN, KENNETH M.	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,124.00
Total :						1,124.00
218376	4/1/2020	892233 BUZZELL, CAROL	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	188.03
Total :						188.03
218377	4/1/2020	891350 CALZADA, FRANK	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	515.06
Total :						515.06
218378	4/1/2020	100642 CASTRO, RICO	20-Apr		CALPERS HEALTH REIMB	

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 CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218378	4/1/2020	100642 CASTRO, RICO	(Continued)		001-180-0000-4127	1,723.24
Total :						1,723.24
218379	4/1/2020	100752 COLELLI, CHRISTIAN	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,588.41
Total :						1,588.41
218380	4/1/2020	891014 CREEKMORE, CASIMIRA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78
218381	4/1/2020	891016 DEATON, MARK	20-Apr		CALPERS HEALTH REIMB 070-180-0000-4127	570.66
Total :						570.66
218382	4/1/2020	100913 DECKER, CATHERINE	20-Apr		CALPERS HEALTH REIMB 070-180-0000-4127	630.56
Total :						630.56
218383	4/1/2020	100925 DELGADO, RALPH	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	515.06
Total :						515.06
218384	4/1/2020	892102 DOSTER, DARRELL	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
Total :						630.56
218385	4/1/2020	100996 DRAKE, JOYCE	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78
218386	4/1/2020	100995 DRAKE, MICHAEL	20-Apr		CALPERS HEALTH REIMB 070-180-0000-4127 072-180-0000-4127	122.89 122.89
Total :						245.78
218387	4/1/2020	100997 DRAPER, CHRISTOPHER	20-Apr		CALPERS HEALTH REIMB	

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vchlist		Voucher List				Page:	3
03/27/2020 8:45:22AM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218387	4/1/2020	100997 DRAPER, CHRISTOPHER	(Continued)		001-180-0000-4127	Total :	1,588.41
							1,588.41
218388	4/1/2020	101044 ELEY, JEFFREY	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,755.00
							1,755.00
218389	4/1/2020	891040 FISHKIN, RIVIAN	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	200.43
							200.43
218390	4/1/2020	892103 GAJDOS, BETTY	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	200.43
							200.43
218391	4/1/2020	891351 GARCIA, DEBRA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	2,154.28
							2,154.28
218392	4/1/2020	891067 GARCIA, NICOLAS	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	864.82
							864.82
218393	4/1/2020	101318 GLASGOW, KEVIN	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,588.41
							1,588.41
218394	4/1/2020	891020 GLASGOW, ROBERT	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	374.00
							374.00
218395	4/1/2020	891021 GUIZA, JENNIE	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	245.78
							245.78
218396	4/1/2020	101415 GUTIERREZ, OSCAR	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	200.43
						Page:	3

vchlist		Voucher List				Page:	4
03/27/2020 8:45:22AM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218396	4/1/2020	101415 101415 GUTIERREZ, OSCAR	(Continued)			Total :	200.43
218397	4/1/2020	891352 HADEN, SUSANNA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	525.39
							525.39
218398	4/1/2020	101440 HALCON, ERNEST	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,325.00
							1,325.00
218399	4/1/2020	891918 HARTWELL, BRUCE	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	630.56
							630.56
218400	4/1/2020	101465 HARVEY, DAVID	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	200.43
							200.43
218401	4/1/2020	101466 HARVEY, DEVERY MICHAEL	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,569.00
							1,569.00
218402	4/1/2020	101471 HASBUN, NAZRI A.	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,487.34
							1,487.34
218403	4/1/2020	891023 HATFIELD, JAMES	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	630.56
							630.56
218404	4/1/2020	892104 HERNANDEZ, ALFONSO	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,347.85
							1,347.85
218405	4/1/2020	891024 HOOKER, RAYMOND	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	792.12
							792.12
						Page:	4

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03/27/2020 8:45:22AM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account		Amount
218406	4/1/2020	101538 HOUGH, RAY	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		515.06
						Total :	515.06
218407	4/1/2020	101597 IBRAHIM, SAMIR	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		539.86
						Total :	539.86
218408	4/1/2020	101694 JACOBS, ROBERT	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		883.00
						Total :	883.00
218409	4/1/2020	892105 KAHMANN, ERIC	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		539.86
						Total :	539.86
218410	4/1/2020	101786 KLOTZSCHE, STEVEN	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		856.34
						Total :	856.34
218411	4/1/2020	891866 KNIGHT, DONNA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		200.43
						Total :	200.43
218412	4/1/2020	892929 LEWIS, WANDA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		245.78
						Total :	245.78
218413	4/1/2020	891043 LIEBERMAN, LEONARD	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		200.43
						Total :	200.43
218414	4/1/2020	101933 LITTLEFIELD, LESLEY	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		630.56
						Total :	630.56
218415	4/1/2020	102059 MACK, MARSHALL	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		1,487.34
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vchlist		Voucher List				Page:	6
03/27/2020 8:45:22AM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account		Amount
218415	4/1/2020	102059 102059 MACK, MARSHALL	(Continued)			Total :	1,487.34
218416	4/1/2020	891010 MAERTZ, ALVIN	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		539.86
						Total :	539.86
218417	4/1/2020	888037 MARTINEZ, ALVARO	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		1,189.78
						Total :	1,189.78
218418	4/1/2020	102206 MILLER, WILMA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		245.78
						Total :	245.78
218419	4/1/2020	102212 MIRAMONTES, MONICA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		1,487.34
						Total :	1,487.34
218420	4/1/2020	102232 MIURA, HOWARD	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		245.78
						Total :	245.78
218421	4/1/2020	892106 MONTAN, EDWARD	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		856.34
						Total :	856.34
218422	4/1/2020	102365 NAVARRO, RICARDO A	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		515.06
						Total :	515.06
218423	4/1/2020	102473 ORDELHEIDE, ROBERT	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		1,834.32
						Total :	1,834.32
218424	4/1/2020	102483 OROZCO, ELVIRA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127		188.03
						Total :	188.03
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03/27/2020 8:45:22AM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218425	4/1/2020	102486 ORSINI, TODD	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	2,226.66	Total : 2,226.66
218426	4/1/2020	102569 PARKS, ROBERT	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,755.00	Total : 1,755.00
218427	4/1/2020	102527 PISCITELLI, ANTHONY	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	515.06	Total : 515.06
218428	4/1/2020	891033 POLLOCK, CHRISTINE	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	374.00	Total : 374.00
218429	4/1/2020	102735 QUINONEZ, MARIA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,189.78	Total : 1,189.78
218430	4/1/2020	891034 RAMSEY, JAMES	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	743.03	Total : 743.03
218431	4/1/2020	102864 RIVETTI, DOMINICK	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	883.00	Total : 883.00
218432	4/1/2020	102936 RUELAS, MARCO	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,280.32	Total : 1,280.32
218433	4/1/2020	891044 RUSSUM, LINDA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	200.43	Total : 200.43
218434	4/1/2020	103005 SALAZAR, TONY	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,487.34	
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03/27/2020 8:45:22AM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218434	4/1/2020	103005 103005 SALAZAR, TONY	(Continued)			1,487.34	Total : 1,487.34
218435	4/1/2020	892107 SHANAHAN, MARK	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	539.86	Total : 539.86
218436	4/1/2020	891035 SHERWOOD, NINA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	245.78	Total : 245.78
218437	4/1/2020	103175 SKOBIN, ROMELIA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,176.90	Total : 1,176.90
218438	4/1/2020	103220 SOMERVILLE, MICHAEL	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,360.00	Total : 1,360.00
218439	4/1/2020	103394 TORRES, RACHEL	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	245.78	Total : 245.78
218440	4/1/2020	889588 UFANO, VIRGINIA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	200.43	Total : 200.43
218441	4/1/2020	888417 VALDIVIA, LAURA	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	792.12	Total : 792.12
218442	4/1/2020	103562 VASQUEZ, JOEL	20-Apr		CALPERS HEALTH REIMB 070-180-0000-4127	1,755.00	Total : 1,755.00
218443	4/1/2020	891038 WAITE, CURTIS	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,176.90	Total : 1,176.90
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218444	4/1/2020	891036 WATT, DAVID	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
					Total :	630.56
218445	4/1/2020	891037 WEBB, NANCY	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	743.03
					Total :	743.03
218446	4/1/2020	103643 WEDDING, JEROME	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
					Total :	630.56
218447	4/1/2020	103727 WYSBEEK, DOUDE	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
					Total :	245.78
218448	4/1/2020	103737 YNIGUEZ, LEONARD	20-Apr		CALPERS HEALTH REIMB 001-180-0000-4127	1,176.90
					Total :	1,176.90
80 Vouchers for bank code : bank3						Bank total : 64,832.03
80 Vouchers in this report						Total vouchers : 64,832.03

Voucher Registers are not final until approved by Council.

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 CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218670	5/1/2020	100286 BAKER, BEVERLY	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	674.17
Total :						674.17
218671	5/1/2020	893277 CROOK, LORETTA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78
218672	5/1/2020	100916 DEIBEL, PAUL	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78
218673	5/1/2020	891041 GARCIA, CONNIE	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	200.43
Total :						200.43
218674	5/1/2020	101781 KISHITA, ROBERT	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	200.43
Total :						200.43
218675	5/1/2020	101926 LILES, RICHARD	20-May		CALPERS HEALTH REIMB 070-180-0000-4127 072-180-0000-4127	285.33 285.33
Total :						570.66
218676	5/1/2020	891027 LOCKETT, JOANN	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78
218677	5/1/2020	102126 MARTINEZ, MIGUEL	20-May		CALPERS HEALTH REIMB 070-180-0000-4127	525.39
Total :						525.39
218678	5/1/2020	891031 ORTEGA, JIMMIE	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78

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 CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218679	5/1/2020	891032 OTREMBA, EUGENE	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
Total :						630.56
218680	5/1/2020	891354 RAMIREZ, ROSALINDA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	525.39
Total :						525.39
218681	5/1/2020	102940 RUIZ, RONALD	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	674.17
Total :						674.17
218682	5/1/2020	103121 SERRANO, ARMANDO	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	674.17
Total :						674.17
218683	5/1/2020	892782 TIGHE, DONNA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	200.43
Total :						200.43
14 Vouchers for bank code :					bank3	Bank total :
						5,858.92
14 Vouchers in this report						Total vouchers :
						5,858.92

Voucher Registers are not final until approved by Council.

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CC Meeting Agenda
SPECIAL CHECKS

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 CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218684	5/1/2020	100042 ABDALLAH, ALBERT	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,257.33
Total :						1,257.33
218685	5/1/2020	100091 AGORICHAS, JOHN	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	212.39
Total :						212.39
218686	5/1/2020	891039 AGUILAR, JESUS	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	539.86
Total :						539.86
218687	5/1/2020	100104 ALBA, ANTHONY	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
Total :						630.56
218688	5/1/2020	891011 APODACA-GRASS, ROBERTA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
Total :						630.56
218689	5/1/2020	100306 BARNARD, LARRY	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	883.00
Total :						883.00
218690	5/1/2020	100346 BELDEN, KENNETH M.	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,124.00
Total :						1,124.00
218691	5/1/2020	892233 BUZZELL, CAROL	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	188.03
Total :						188.03
218692	5/1/2020	891350 CALZADA, FRANK	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	515.06
Total :						515.06
218693	5/1/2020	100642 CASTRO, RICO	20-May		CALPERS HEALTH REIMB	

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 04/28/2020 1:15:23PM Voucher List
 CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218693	5/1/2020	100642 CASTRO, RICO	(Continued)		001-180-0000-4127	1,723.24
Total :						1,723.24
218694	5/1/2020	100752 COLELLI, CHRISTIAN	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,588.41
Total :						1,588.41
218695	5/1/2020	891014 CREEKMORE, CASIMIRA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78
218696	5/1/2020	891016 DEATON, MARK	20-May		CALPERS HEALTH REIMB 070-180-0000-4127	570.66
Total :						570.66
218697	5/1/2020	100913 DECKER, CATHERINE	20-May		CALPERS HEALTH REIMB 070-180-0000-4127	630.56
Total :						630.56
218698	5/1/2020	100925 DELGADO, RALPH	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	515.06
Total :						515.06
218699	5/1/2020	892102 DOSTER, DARRELL	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
Total :						630.56
218700	5/1/2020	100996 DRAKE, JOYCE	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
Total :						245.78
218701	5/1/2020	100995 DRAKE, MICHAEL	20-May		CALPERS HEALTH REIMB 070-180-0000-4127 072-180-0000-4127	122.89 122.89
Total :						245.78
218702	5/1/2020	100997 DRAPER, CHRISTOPHER	20-May		CALPERS HEALTH REIMB	

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vchlist		Voucher List				Page:	3
04/28/2020 1:15:23PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218702	5/1/2020	100997 DRAPER, CHRISTOPHER	(Continued)		001-180-0000-4127	Total :	1,588.41
							1,588.41
218703	5/1/2020	101044 ELEY, JEFFREY	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,755.00
							1,755.00
218704	5/1/2020	891040 FISHKIN, RIVIAN	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	200.43
							200.43
218705	5/1/2020	892103 GAJDOS, BETTY	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	200.43
							200.43
218706	5/1/2020	891351 GARCIA, DEBRA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	2,154.28
							2,154.28
218707	5/1/2020	891067 GARCIA, NICOLAS	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	864.82
							864.82
218708	5/1/2020	101318 GLASGOW, KEVIN	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,588.41
							1,588.41
218709	5/1/2020	891020 GLASGOW, ROBERT	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	374.00
							374.00
218710	5/1/2020	891021 GUIZA, JENNIE	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	245.78
							245.78
218711	5/1/2020	101415 GUTIERREZ, OSCAR	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	200.43
							Page: 3

vchlist		Voucher List				Page:	4
04/28/2020 1:15:23PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218711	5/1/2020	101415 101415 GUTIERREZ, OSCAR	(Continued)			Total :	200.43
218712	5/1/2020	891352 HADEN, SUSANNA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	525.39
							525.39
218713	5/1/2020	101440 HALCON, ERNEST	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,325.00
							1,325.00
218714	5/1/2020	891918 HARTWELL, BRUCE	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	630.56
							630.56
218715	5/1/2020	101465 HARVEY, DAVID	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	200.43
							200.43
218716	5/1/2020	101466 HARVEY, DEVERY MICHAEL	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,569.00
							1,569.00
218717	5/1/2020	101471 HASBUN, NAZRI A.	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,487.34
							1,487.34
218718	5/1/2020	891023 HATFIELD, JAMES	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	630.56
							630.56
218719	5/1/2020	892104 HERNANDEZ, ALFONSO	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	1,347.85
							1,347.85
218720	5/1/2020	891024 HOOKER, RAYMOND	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	Total :	792.12
							792.12
							Page: 4

vchlist		Voucher List					Page:	5
04/28/2020 1:15:23PM		CITY OF SAN FERNANDO						
Bank code : bank3								
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount		
218721	5/1/2020	101597 IBRAHIM, SAMIR	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	539.86	Total : 539.86	
218722	5/1/2020	101694 JACOBS, ROBERT	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	883.00	Total : 883.00	
218723	5/1/2020	892105 KAHMANN, ERIC	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	539.86	Total : 539.86	
218724	5/1/2020	101786 KLOTZSCHE, STEVEN	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	856.34	Total : 856.34	
218725	5/1/2020	891866 KNIGHT, DONNA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	200.43	Total : 200.43	
218726	5/1/2020	892929 LEWIS, WANDA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78	Total : 245.78	
218727	5/1/2020	891043 LIEBERMAN, LEONARD	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	200.43	Total : 200.43	
218728	5/1/2020	101933 LITTLEFIELD, LESLEY	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	630.56	Total : 630.56	
218729	5/1/2020	102059 MACK, MARSHALL	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,487.34	Total : 1,487.34	
218730	5/1/2020	891010 MAERTZ, ALVIN	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	539.86		
							Page: 5	

vchlist		Voucher List					Page:	6
04/28/2020 1:15:23PM		CITY OF SAN FERNANDO						
Bank code : bank3								
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount		
218730	5/1/2020	891010 MAERTZ, ALVIN	(Continued)			539.86	Total : 539.86	
218731	5/1/2020	888037 MARTINEZ, ALVARO	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,189.78	Total : 1,189.78	
218732	5/1/2020	102206 MILLER, WILMA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78	Total : 245.78	
218733	5/1/2020	102212 MIRAMONTES, MONICA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,487.34	Total : 1,487.34	
218734	5/1/2020	102232 MIURA, HOWARD	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78	Total : 245.78	
218735	5/1/2020	892106 MONTAN, EDWARD	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	856.34	Total : 856.34	
218736	5/1/2020	102365 NAVARRO, RICARDO A	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	515.06	Total : 515.06	
218737	5/1/2020	102473 ORDELHEIDE, ROBERT	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,834.32	Total : 1,834.32	
218738	5/1/2020	102483 OROZCO, ELVIRA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	188.03	Total : 188.03	
218739	5/1/2020	102486 ORSINI, TODD	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	2,226.66	Total : 2,226.66	
							Page: 6	

vchlist		Voucher List				Page:	7
04/28/2020 1:15:23PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218740	5/1/2020	102569 PARKS, ROBERT	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,755.00	Total : 1,755.00
218741	5/1/2020	102527 PISCITELLI, ANTHONY	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	515.06	Total : 515.06
218742	5/1/2020	891033 POLLOCK, CHRISTINE	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	374.00	Total : 374.00
218743	5/1/2020	102735 QUINONEZ, MARIA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,189.78	Total : 1,189.78
218744	5/1/2020	891034 RAMSEY, JAMES	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	743.03	Total : 743.03
218745	5/1/2020	102864 RIVETTI, DOMINICK	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	883.00	Total : 883.00
218746	5/1/2020	102936 RUELAS, MARCO	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,280.32	Total : 1,280.32
218747	5/1/2020	891044 RUSSUM, LINDA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	200.43	Total : 200.43
218748	5/1/2020	103005 SALAZAR, TONY	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,487.34	Total : 1,487.34
218749	5/1/2020	892107 SHANAHAN, MARK	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	539.86	
							Page: 7

vchlist		Voucher List				Page:	8
04/28/2020 1:15:23PM		CITY OF SAN FERNANDO					
Bank code : bank3							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
218749	5/1/2020	892107 892107 SHANAHAN, MARK	(Continued)			539.86	Total : 539.86
218750	5/1/2020	891035 SHERWOOD, NINA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78	Total : 245.78
218751	5/1/2020	103175 SKOBIN, ROMELIA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,176.90	Total : 1,176.90
218752	5/1/2020	103220 SOMERVILLE, MICHAEL	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,360.00	Total : 1,360.00
218753	5/1/2020	103394 TORRES, RACHEL	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78	Total : 245.78
218754	5/1/2020	889588 UFANO, VIRGINIA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	200.43	Total : 200.43
218755	5/1/2020	888417 VALDIVIA, LAURA	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	792.12	Total : 792.12
218756	5/1/2020	891046 VANAALST, LEONILDA	20-May		CALPERS HEALTH REIMB 070-180-0000-4127	200.43	Total : 200.43
218757	5/1/2020	103550 VANICEK, JAMES	20-May		CALPERS HEALTH REIMB 070-180-0000-4127	7,050.18	Total : 7,050.18
218758	5/1/2020	103562 VASQUEZ, JOEL	20-May		CALPERS HEALTH REIMB 070-180-0000-4127	1,755.00	Total : 1,755.00
							Page: 8

vchlist
04/28/2020 1:15:23PM

Voucher List
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
218759	5/1/2020	891038 WAITE, CURTIS	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,176.90
					Total :	1,176.90
218760	5/1/2020	891036 WATT, DAVID	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
					Total :	630.56
218761	5/1/2020	891037 WEBB, NANCY	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	743.03
					Total :	743.03
218762	5/1/2020	103643 WEDDING, JEROME	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	630.56
					Total :	630.56
218763	5/1/2020	103727 WYSBEEK, DOUDE	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	245.78
					Total :	245.78
218764	5/1/2020	103737 YNIGUEZ, LEONARD	20-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,176.90
					Total :	1,176.90
81 Vouchers for bank code : bank3						Bank total : 71,567.58
81 Vouchers in this report						Total vouchers : 71,567.58

Voucher Registers are not final until approved by Council.

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Nick Kimball, City Manager
By: Martin Pastucha, Interim Director of Public Works

Date: May 4, 2020

Subject: National Public Works Week 2020 and Arbor Day 2020 Proclamations and Presentation

RECOMMENDATION:

It is recommended that the City Council receive and file this report and proclamations commemorating National Public Works Week 2020 (May 17 – 23, 2020 – Attachment “A”) and Arbor Day (May 19, 2020 – Attachment “B”).

BACKGROUND:

1. Since 1960, the American Public Works Association (APWA) has sponsored National Public Works Week to promote and educate the public on the importance of public works in their daily lives. This year, National Public Work Week is celebrated during the week of May 17, 2020.
2. In March 2020, the Arbor Day Foundation recommended all Arbor Day events be cancelled this year due to the COVID-19 pandemic and the current Safer at Home Health Order.

ANALYSIS:

National Public Works Week.

The American Public Works Association (APWA) started National Public Works Week (NPWW) in 1960 as a public education campaign that calls attention to the importance of public works in community life. NPWW seeks to enhance the prestige of the often-unsung heroes of our society—the professionals who serve the public good every day with quiet dedication.

The City joins the celebration of NPWW on the third week of the month of May. This year’s theme is, “The Rhythm of Public Works” and encourages APWA members and their citizens to think about their communities as a symphony of essential services, working in concert to create a great place to live.

National Public Works Week 2020 and Arbor Day 2020 Proclamations and Presentation

Page 2 of 3

Public Works services provided in the San Fernando community are an integral and essential part of San Fernando citizens' everyday lives; and the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection

Arbor Day.

In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees. This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world. Trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community.

The City has been acknowledged as a Tree City by the Arbor Day Foundation for the continued promotion of planting trees. This year the City received its 12th year recognition. Although Arbor Day takes place in the month of April, the City has celebrated Arbor Day on the same week as National Public Works Week which occurs in the third week of May. For the past few years, Public Works has celebrated Arbor Day by hosting a tree planting event at Las Palmas Park and Recreation Park. Unfortunately, this year the event has been cancelled due to the COVID-19 pandemic and current Safer at Home Health Order, which has halted mass gatherings.

This year in lieu of the event, the City will promote alternate ways for residents to celebrate Arbor Day via the City's social media sites. The suggestions include participation by the community to take a picture of their favorite tree and sharing it on social media, providing information for residents to plant a tree, downloading activities for children, and other ways to celebrate Arbor Day while practicing social distancing. Detailed information is available on the Arbor Day Foundation's website: <https://celebratearborday.com/>. The City will publish the following on the social media sites to advise residents of the alternate ways to celebrate Arbor Day 2020:

Due to the ongoing crisis we are forced to cancel the City of San Fernando's Arbor Day Event this year. We are moving forward with proclaiming May 19, 2020 as Arbor Day in the City of San Fernando and would like to share the Arbor Day Organization's suggestion to safely celebrate trees in this time of social distancing. Please copy and paste the following and share on Facebook, Instagram or Twitter:

Let's celebrate Arbor Day in a big way! Post a photo of your favorite tree, use #ArborDayAtHome, and tag us. We'll plant a tree on your behalf in one of our nation's forests...up to 50,000 trees!

In addition, the Public Works Street Division will be planting a tree on North Maclay Avenue in celebration of Arbor Day.

National Public Works Week 2020 and Arbor Day 2020 Proclamations and PresentationPage 3 of 3

BUDGET IMPACT:

There is minimal budget impact associated with preparing the related proclamation.

CONCLUSION:

It is recommended that the City Council proclaim the week of May 17, 2020 as Public Works Week and May 19, 2020 as Arbor Day in the City of San Fernando.

ATTACHMENTS:

- A. Proclamation – National Public Works Week (May 17 – 23, 2020)
- B. Proclamation – Arbor Day (May 19, 2020)



Proclamation

NATIONAL PUBLIC WORKS WEEK

May 17 - 23, 2020

WHEREAS, Public Works services provided in our community are an integral and essential part of our citizens' everyday lives; and the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection;

WHEREAS, the health, safety, and comfort of this community greatly depend on these facilities and services; and the quality and effectiveness of these facilities, and services as well as their planning, design, and construction is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE, THE SAN FERNANDO CITY COUNCIL DOES HEREBY PROCLAIM the week of May 17 - 23, 2020, as NATIONAL PUBLIC WORKS WEEK in the City of San Fernando, and calls upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.




JOEL FAJARDO
MAYOR


HECTOR A. PACHECO
VICE MAYOR


SYLVIA BALLIN
COUNCILMEMBER


ROBERT C. GONZALES
COUNCILMEMBER


MARY MENDOZA
COUNCILMEMBER

May 4, 2020



Proclamation

ARBOR DAY

May 19, 2020

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agricultures that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, THE SAN FERNANDO CITY COUNCIL DOES HEREBY PROCLAIM MAY 19, 2020 as ARBOR DAY in the City of San Fernando, and urges all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and to plant trees to gladden the heart and promote the well-being of this and future generations.




JOEL FAJARDO
MAYOR


HECTORA. PACHECO
VICE MAYOR


SYLVIA BALLIN
COUNCILMEMBER


ROBERT C. GONZALES
COUNCILMEMBER


MARY MENDOZA
COUNCILMEMBER

May 4, 2020

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AGENDA REPORT

To: Vice Mayor Hector A. Pacheco and Councilmembers

From: Mayor Joel Fajardo

Date: May 4, 2020

Subject: Discussion of City's Actions Regarding Coronavirus Including Financial Assistance Programs and Funding Opportunities

RECOMMENDATION:

I have placed this on the agenda for City Council to discuss the City's response efforts and policy initiatives related to the COVID-19 pandemic and provide direction to staff, as appropriate.

ANALYSIS:

This discussion is meant to provide City Council and staff the opportunity to discuss all items related to the City's response efforts and policy initiatives related to the COVID-19 pandemic, including, but not limited to, discussion of financial hardship programs and CARES Act and other potential stimulus funding.

On April 20, 2020, the Mayor and Vice Mayor, with City Council concurrence, requested information related to a financial hardship program or other temporary water/sewer utility reduction program. Data relevant to a potential financial assistance program is provided below.

Staff Follow-up.

Based on City Council's desire to provide financial relief to families enduring hardship during the COVID-19 pandemic and subsequent economic downturn, staff has gathered information related to a program to provide a 10% credit on water/sewer utility bills for all single-family residential and multi-family residential customers for two billing cycles (i.e. April-June 2020). The total cost of providing the proposed credit is approximately \$250,000 for the two billing cycles and could be funded through a reduction/deferral of CIP Projects in Water and Sewer Funds (Attachment "A") and a combination of deferring CIP Projects and CDBG funds.

Staff has identified the following Water CIP Projects that could be scaled back or delayed to fund the utility bill credit:

1. Security Fencing at Water Reservoir (\$272,000 in 2020);

Discussion of City's Actions Regarding Coronavirus Including Financial Assistance Programs and Funding Opportunities

Page 2 of 2

2. 12900 Dronfield Roadway (\$84,240 in 2020); and
3. Office Expansion at 120 Macneil Street (\$90,200 in 2024).

Staff has identified the following Sewer Fund CIP Projects that could be scaled back or delayed to fund the utility bill credit:

1. It is anticipated that certain Sewer Main Replacement Projects that were planned to occur as part of street reconstruction projects will be delayed due to an expected reduction in Gas Tax, Measure R, Measure M, and other Special Capital Funds generated through sales tax (Approx. \$100,000 in 2020-2024).

Water/Sewer Utility Data.

Estimated number of residential water/sewer billing accounts (per 2 month cycle):

- Single-family Residential: 3,860
- Multi-family Residential: 470
- Irrigation: 58

Estimated number of non-residential water/sewer billing accounts (per 2 month cycle):

- Commercial: 436
- Industrial: 169
- Education & Government: 40
- Church: 48

Bills due March 30, 2020: 414 unpaid accounts totaling \$88,792.32 (as of 4/23/2020)

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Depending on the parameters of the program, a financial hardship program would result in a loss of revenue and a potential increase in expenditures.

Potential funding sources for a temporary water/sewer utility bill reduction program include:

- CDBG-CARES Act Funds: \$81,373
- Defer Water/Sewer Capital Projects: \$150,000

ATTACHMENT:

- A. Water/Sewer Five-year Capital Plan

ATTACHMENT "A"

Water Capital Improvement Plan (CIP)						
	Rate Study					5-Year Total
	2019/20	2020/21	2021/22	2022/23	2023/24	
WATER MAIN PROJECTS						
Glenoaks Blvd - Hubbard to Harding - 18" Stl Concto 18" DIP	750,000	0	0	0	0	\$750,000
Hollister Street - Kalisher to S. Huntington - 6" Stl to 8" DIP	150,000	0	0	0	0	\$150,000
N Workman Street - Second to Fourth Streets - 6" Stl to 8" DIP	105,000	0	0	0	0	\$105,000
Celis Street - Wolfskill St to Brand Blvd - 6" Stl to 8" DIP	150,000	0	0	0	0	\$150,000
N. Workman Street - Glenoaks to Seventh St - 6" CIP to 8" DIP	370,500	0	0	0	0	\$370,500
Lucas Street - N. Workman to Orange Grove - 6" CIP to 8" DIP	156,400	0	0	0	0	\$156,400
N Lazard Street - Fourth St to Fifth St	1,750	0	0	0	0	\$1,750
S. Workman Street - Behind Store Fronts 4" CIP to 8" DIP	30,000	0	0	0	0	\$30,000
Arroyo Avenue - Fifth St to Glenoaks Blvd	60,000	0	0	0	0	\$60,000
Harding Avenue - Glenpaks Blvd to Eighth St	0	790,000	0	0	0	\$790,000
Phillippi Street - Hubbard Ave to Orange Grove Ave	0	290,000	0	0	0	\$290,000
Griswold Ave - Fourth St. to Third St. 4" Stl to 8" DIP	0	68,000	0	0	0	\$68,000
Alley e/o No. Maclay Ave. Fourth St. to Library St. 4" Stl to 8" CIP	0	90,000	0	0	0	\$90,000
Seventh St - Orange Grove Ave to Hubbard St 6" ACP to 8" DIP	0	280,000	0	0	0	\$280,000
Orange Grove Ave - Seventh St to Eighth St 6" ACP to 8" DIP	0	195,000	0	0	0	\$195,000
Hubbard - Dronfield to Glenoaks - 18" Stl to 18" DIP	0	567,000	0	0	0	\$567,000
Hollister Street - Mid Block to Chatsworth 6" Stl to 8" DIP	0	54,000	0	0	0	\$54,000
Hubbard St, Foothill Blvd to Dronfield Ave. - 18" Stl Conc to 18" DIP	0	0	407,500	0	0	\$407,500
Hagar Street, 5th to Glenoaks - 6" CIP to 8" DIP	0	0	187,500	0	0	\$187,500
Fox Street - Pico to Hewitt - Loop/ New Installation - New 8" DIP	0	0	0	127,500	0	\$127,500
Newton Avenue - Fourth St. to Third St. 4" CIP to 8" DIP	0	0	0	68,000	0	\$68,000
De Haven Street - N. Brand to Griswold St. 4" CIP to 8" DIP	0	0	0	100,500	0	\$100,500
De Garmo Street - N. Brand to Griswold St. - 6" CIP to 8" DIP	0	0	0	100,500	0	\$100,500
Alexander St - Fifth Street to Glenoaks Boulevard 6" CIP to 8" DIP	0	0	0	189,000	0	\$189,000
Brand Blvd, San Fernando Rd to South City Limit - Relocation of 8" DIP	0	0	0	0	520,000	\$520,000
<i>Subtotal Water Main Projects</i>	<i>1,773,650</i>	<i>2,334,000</i>	<i>595,000</i>	<i>585,500</i>	<i>520,000</i>	<i>5,808,150</i>
SYSTEM IMPROVEMENTS						
Security Fencing	272,000	0	0	0	0	\$272,000
Arroyo Booster #1 Rehabilitation	25,000	0	0	0	0	\$25,000
MWD Booster Pump # 4	23,983	0	0	0	0	\$23,983
Ion-Exchange Removal System - Phase II, Well #3	0	0	0	0	0	\$0
Well 2A Rehabilitation	0	0	130,000	0	0	\$130,000
Well 2A Electrical Upgrades	0	0	60,000	0	0	\$60,000
<i>Subtotal System Improvements</i>	<i>320,983</i>	<i>0</i>	<i>190,000</i>	<i>0</i>	<i>0</i>	<i>510,983</i>
MISCELLANEOUS & EQUIPMENT						
Water Masterplan	80,000	0	0	0	0	\$80,000
Ion Exchange Treatment Unit - O&M (Contract No. 1729)	175,000	175,000	175,000	175,000	0	\$700,000
Ion Exchange Treatment Unit - Operating Costs	110,000	110,000	110,000	110,000	110,000	\$550,000
StarLite Solar Arrow Board - Equipment # 0720	0	0	0	0	0	\$0
Chevy 2500HD - Vehicle 9503	0	0	0	0	0	\$0
Well 4A Building Expansion Block Building	102,960	0	0	0	0	\$102,960
AMI Meter Reading	0	0	0	0	0	\$0
Security Bldg for ION-Exchange Treatment System, 12900 Dronfield Block Bldg	84,240	0	0	0	0	\$84,240
Chevy 2500HD - Vehicle # 8095	44,100	0	0	0	0	\$44,100
Ford Ranger - Vehicle # 3241	30,000	0	0	0	0	\$30,000
EDEN Upgrade	30,000	0	0	0	0	\$30,000
Facility Maintenance - 12900 Dronfield Roadway	156,000	0	0	0	0	\$156,000
Construct New Reservoir to Increase Capacity	0	0	0	0	0	\$0
Ford F-150 (CNG) - Vehicle # 4416	0	45,000	0	0	0	\$45,000
Ford F-450 - Vehicle # 4573	0	0	55,000	0	0	\$55,000
Whiteman MLTA7 (Stadium Lighting) - Generator # 0246	0	0	30,000	0	0	\$30,000
Hyster Forklift - Vehicle # 5289	0	0	0	40,000	0	\$40,000
John Deere 310SK Backhoe - Vehicle # 2571	0	0	0	0	140,000	\$140,000
Well 4A Rehabilitation	0	0	0	0	400,000	\$400,000
Water Department Office Expansion (120 Macneil) - Block Building	0	0	0	0	90,200	\$90,200
<i>Subtotal Miscellaneous Equipment</i>	<i>812,300</i>	<i>330,000</i>	<i>370,000</i>	<i>325,000</i>	<i>740,200</i>	<i>2,577,500</i>
TOTAL WATER CIP (Current \$)	\$2,906,933	\$2,664,000	\$1,155,000	\$910,500	\$1,260,200	\$8,896,633

	Rate Study					5-Year Total
	2019/20	2020/21	2021/22	2022/23	2023/24	
SEWER EQUIPMENT						
Ford LNT-8000-Guzzler - Vehicle # 1258	\$0	\$0	\$0	\$0	\$0	\$0
Ford F-150 - Vehicle # 0597	60,000	0	0	0	0	60,000
<i>Subtotal</i>	<u>60,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>60,000</u>
SEWER MAIN HYDRAULICALLY DEFICIENT PROJECTS						
Harding Ave - Seventh Street to Fifth Street	0	0	0	0	0	0
Easement s/o Warren - WCL to Meyer	60,973	0	0	0	0	60,973
Glenoaks Blvd - Orange Grove Ave to Harding Ave	0	0	0	0	0	0
Harding Ave - Phillippi St to Seventh St	156,690	0	0	0	0	156,690
Seventh St - Fermoore St to N Workman St	60,987	0	0	0	0	60,987
Eighth Street - Lazard St to Orange Grove Ave	0	0	55,776	0	0	55,776
Orange Grove Ave - Glenoaks Blvd to Warren St	209,652	0	0	0	0	209,652
Alloy w/o N Maclay - Eighth St to Knox St	62,436	0	0	0	0	62,436
Brand Blvd - Fourth St to Third St	71,504	0	0	0	0	71,504
N Maclay Ave - Mountain View to Seventh St	76,124	0	0	0	0	76,124
N Maclay Ave - Glenoaks Blvd	4,950	0	0	0	0	4,950
Griswold Ave - De Garmo St to Fifth St	0	71,279	0	0	0	71,279
N Brand Blvd - Morningside Ct to Library St	0	46,374	0	0	0	46,374
Library St - N Brand Blvd to Newton St	0	68,853	0	0	0	68,853
Coronel St - N Maclay to Carlisle	0	77,449	0	0	0	77,449
Carlisle St - Hollister St to O'Melveny	0	343,091	0	0	0	343,091
O'Melveny St - San Fernando Mission Blvd to Fox St	0	0	433,977	0	0	433,977
Newton St - Library St to Fourth St	0	0	69,339	0	0	69,339
N Huntington St - Glenoaks Blvd to Fermoore St	0	0	72,817	0	0	72,817
Fifth St - Fermoore to N Workman St	0	0	71,195	0	0	71,195
First St - Harding Ave to Alexander St	0	0	0	212,961	0	212,961
Alexander St - First St to Alley n/o First St	0	0	0	43,079	0	43,079
Alley n/o First St - Alexander St to N Brand Blvd	0	0	0	345,468	0	345,468
N Brand Blvd - n/o First St to Easement s/o Truman St	0	0	0	176,350	0	176,350
Easement s/o Truman St - N Brand Blvd to Wolfskill St	0	0	0	0	240,530	240,530
Wolfskill St - Easement s/o Truman St to Celis St	0	0	0	0	111,715	111,715
Eighth St - Aviation Pl to Arroyo Ave	0	0	0	0	55,177	55,177
First St - Park Ave to Fox St	0	0	0	0	62,698	62,698
San Fernando Rd - Hubbard Ave	0	0	0	0	10,204	10,204
<i>Subtotal</i>	<u>703,316</u>	<u>607,046</u>	<u>703,104</u>	<u>777,858</u>	<u>480,324</u>	<u>3,271,648</u>
SEWER MAIN REPLACEMENT PROJECTS						
Newton - Seventh to Eighth	162,000	0	0	0	0	162,000
Seventh - N. Brand Blvd to 300 ft. west	54,000	0	0	0	0	54,000
DeFoe - N. Brand Blvd to 300 ft. west	54,000	0	0	0	0	54,000
Harding - Eighth to Phillippi	116,100	0	0	0	0	116,100
Fourth - Newton to Griswold	0	61,200	0	0	0	61,200
Seventh - 4 segments between Maclay and Harding (2 at 385 ft., 2 at 365 ft.)	0	270,000	0	0	0	270,000
N. Huntington - Glenoaks to 300 ft. south	0	0	54,000	0	0	54,000
N. Huntington - Fifth to 600 ft. south	0	0	108,000	0	0	108,000
Fourth - Macneil 165 ft. east to alley	0	0	0	29,700	0	29,700
Alley #29 - Second towards First, b/w Hagar & Maclay	0	0	0	67,500	0	67,500
Meyer - 280 ft. north from Second St.	0	0	0	0	50,400	50,400
Lazard - 240 ft. north from Second St.	0	0	0	0	43,200	43,200
Pico - San Fernando Mission Blvd to 350 ft. east	63,000	0	0	0	0	63,000
Pico - Kalisher to 350 ft. east	63,000	0	0	0	0	63,000
<i>Subtotal</i>	<u>512,100</u>	<u>331,200</u>	<u>162,000</u>	<u>97,200</u>	<u>93,600</u>	<u>1,196,100</u>
SEWER MAIN MISCELLANEOUS						
Citywide CCTV of Sewer System	150,000	150,000	150,000	150,000	150,000	750,000
<i>Subtotal</i>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>750,000</u>
TOTAL SEWER CIP	\$1,425,416	\$1,088,246	\$1,015,104	\$1,025,058	\$723,924	\$5,277,748

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Nick Kimball, City Manager

Date: May 4, 2020

Subject: Discuss Use of Additional Community Development Block Grant Provided Through the Coronavirus Aid, Relief, and Economic Security Act

RECOMMENDATION:

It is recommended that the City Council:

- a. Receive a presentation regarding the additional Community Development Block Grant funding allocated to the City through the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and
- b. Provide direction to staff, as appropriate.

BACKGROUND:

1. The City participates in the Community Development Block Grant (CDBG) through participation in the Los Angeles County Urban CDBG Program administered by the Los Angeles County Development Authority (LACDA).
2. On March 27, 2020, President Trump signed into law the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which includes \$5 billion in additional CDBG funding to prevent, prepare for, and respond to the COVID-19 pandemic.
3. On April 7, 2020, LACDA notified the City that an additional amount of \$136,373 in federal CDBG-CARES Act (CDBG-CV) grant funds are now available to the City in response to COVID-19 (Attachment "A").

ANALYSIS:

The CARES Act provides CDBG grantees with the flexibility to make it easier to use CDBG-CARES funds and fiscal years 2019 and 2020 CDBG Grants for coronavirus response. The CARES Act also requires CDBG-CV grantees to prevent the duplication of benefits, which means grant funds may

Discuss Use of Additional Community Development Block Grant Provided Through the Coronavirus Aid, Relief, and Economic Security ActPage 2 of 3

not be used to pay costs if another source of financial assistance is available to pay that cost.

CDBG-CV funds must be used to cover or reimburse costs to prevent, prepare for, and respond to coronavirus when those costs comply with the CDBG requirements. This includes making improvements to buildings, including public facilities, assistance to businesses, provision of new or quantifiably increased public services, and planning, capacity building, and technical assistance. A summary of appropriate uses is included in the *Quick Guide to CDBG Eligible Activities to Support Coronavirus and Other Infectious Disease Response* (Attachment "B").

Based on feedback and priorities identified by the City Council in prior City Council meetings, staff recommends using the additional CDBG-CV funds for the following programs:

1. Allocate \$81,373 to provide a credit for residential water/sewer utility customers to reduce financial stress during the Stay at Home Order (see additional information regarding current status of water/sewer utility bills below).
2. Allocate \$30,000 to support local small businesses through a micro-grants program (recommend awarding up to sixty \$500 grants).
3. Allocate \$25,000 to fund a business license fee reduction/waiver program for the business license renewals due in February 2021.

In addition to the recommended programs, CDBG-CV funds can be used to supplement senior activities, youth enrichment programs, handy worker programs, and home rehabilitation programs to income-eligible households.

BUDGET IMPACT:

The City's allocation of CDBG-CARES Act funds through LACDA is \$136,373, which can be used to support the City's COVID-19 response and planning effort in accordance with CDBG guidelines for use of funds.

CONCLUSION:

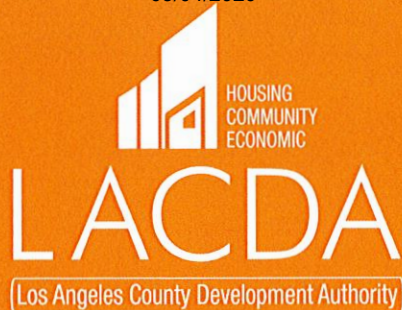
It is recommended that the City Council discuss uses for the CDBG-CARES Act funding to support the community's COVID-19 response and provide direction as appropriate.

Discuss Use of Additional Community Development Block Grant Provided Through the Coronavirus Aid, Relief, and Economic Security Act

Page 3 of 3

ATTACHMENT:

- A. LACDA Notice of Available Funding
- B. CDBG-CV Quick Reference Guide



GMU BULLETIN

700 West Main Street, Alhambra, CA 91801

NUMBER: **20-0006** SUBJECT: **USING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TO RESPOND TO THE COVID-19 PANDEMIC**

DATE: **April 7, 2020** EFFECTIVE DATE: **IMMEDIATELY** PAGE **1** OF **3**

TO: PARTICIPATING CITIES

This bulletin provides information to Los Angeles Urban County CDBG participating cities on additional funding, revisions to various program provisions, and shares ideas on adjustments cities and service providers are making to provide a rapid response to the critical needs of residents and businesses impacted by COVID-19.

On March 27, 2020, President Trump signed into law the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), which includes \$5 billion in additional CDBG funding to prevent, prepare for, and respond to the COVID-19 pandemic. The following is a breakdown of the funding and how HUD plans to allocate it nationwide:

- \$2 billion as a direct allocation to state and local governments through the **existing formula** for all grantees that received a Fiscal Year (FY) 2020-2021 CDBG allocation. The Los Angeles Urban County has been allocated \$13,668,315.
 - The Los Angeles Urban County Participating City CDBG-CARES Act supplemental allocations are included on page 4 of this bulletin. They are based on the current CDBG allocation methodology and are expected to be available by late April.
- \$2 billion allocated directly to state and local governments, at the discretion of the Secretary of the U.S. Department of Housing and Urban Development (HUD), using a **new formula** to be developed by HUD including prioritizing risk of transmission of coronavirus, number of coronavirus cases compared to the national average, and economic and housing market disruptions. HUD has not yet determined the amount the Los Angeles Urban County will receive under this allocation method.
- \$1 billion to States based on a **new formula** developed by HUD including taking into account public health needs, risk of transmission of coronavirus, number of coronavirus cases compared to the national average, and economic and housing market interruptions. States may implement activities within both entitlement areas and in non-entitlement areas that do not receive a direct allocation from HUD or participate in an Urban County program. It is currently unknown how much the Los Angeles Urban County may receive directly or indirectly from the State of California.

Participating Cities

April 7, 2020

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Revisions to Program Provisions

The CARES Act identifies program provisions that allow revisions to the following CDBG administrative requirements. These provisions apply to current and new FY 2019-2020 and FY 2020-2021 CDBG-funded activities and new CDBG-CARES Act-funded activities to prevent, prepare for, and respond to the COVID-19 pandemic:

- Suspends the 15% cap on public services;
- Allows virtual hearings as long as national or local health authorities recommend social distancing and limit public gatherings for public health reasons; and
- Allows the public comment period for substantial amendments and for the FY 2020-2021 Action Plan to be reduced from 30 days to five (5) days.

Responding to Community Needs

As our cities and other partner agencies have taken precautionary measures to keep their employees and clients safe, many programs are adapting operations to remain focused on the continuity of essential services. The majority of our cities and agencies are complying with the "safer at home" directive by allowing personnel to work remotely and begin to implement alternative methods of service delivery. With your input, an assessment of the operational status of your agencies has identified what programs have proceeded, been modified, or suspended. It has revealed many examples of how agencies have remained proactive in assessing community needs and remaining operational through virtual services and other modifications that adapt congregate activities to virtual services and other changes to program delivery.

On March 18, 2020, through CDBG-EDL message "**HUD Publishes CDBG Quick Guide to Support Infectious Disease Response - COVID19**", we provided information on COVID19-CDBG eligible activities. The following shares ideas on what has been learned about some preliminary local efforts and adjustments you might consider to continue providing valuable services in your community:

ORIGINAL ACTIVITY	MODIFIED OR ENHANCED ACTIVITY
Senior Activities include onsite senior club activities, meals, home visits, case management, information services and referrals.	Virtual case management, referrals, and information services via electronic devices. Meal programs modified to include additional deliveries and "grab & go", group online activities via Zoom or other social platforms, virtual home visits, book clubs, games, links to adventure, hobby, and educational websites.
Handyworker Program activities including minor home repairs and correction of minor code violations.	Staff can conduct program outreach distributing marketing materials while assisting another existing program in the delivery of senior meals or other community efforts.
Home Rehabilitation Program activities include providing grants/loans for eligible home repairs for single-family residences.	Offer broadband infrastructure wiring or broadband (internet) service subsidy to income-eligible households.
Youth Enrichment Program provides onsite activities such as homework assistance, youth development, and recreation programs.	Programs modified to offer teleservices, including online tutoring and virtual classes. "Grab & Go" activity packets may be provided as a service. Re-program funds to purchase equipment and supplies.

Participating Cities

April 7, 2020

Page 3

Other eligible activities jurisdictions may consider are short-term subsistence payments for up to three (3) months of assistance on behalf of an individual or family for rent or utilities and assisting small and micro businesses through loans and grants.

Repurposing and Adding CDBG-Funded Programs

If your agency anticipates having unspent funds due to the suspension of currently funded activities or has available unprogrammed funds, you may amend projects to increase the budgets of other current CDBG-funded programs that are in greater need. As authorized in the CARES Act, participating cities may exceed the 15% public service cap by allocating additional funds to COVID-19-related public service programs. Unless it is a local requirement, no public notice or Council approval is required.

To allocate additional funds to existing CDBG-funded activities that can respond to COVID-19, please send an email request with amendment details to your Contract Manager and they will process the amendment for you. Approved modifications to existing activities may begin immediately and do not have to wait for the amendment to be executed. **The deadline for amendments to existing CDBG-funded activities is May 1, 2020.**

To add a new project or cancel an existing CDBG-funded activity, the CARES Act has reduced the public notice period from 30 days to 5 days. The Los Angeles Urban County Consolidated Plan Citizen Participation Plan is being revised to not require City Council approval for new projects. Unless it is a local requirement, this will not be required for new CDBG-funded activities implemented under the CARES Act.

Further guidance on the process to add new activities utilizing CDBG-CARES Act Supplemental Funding is forthcoming. We will also provide any additional information regarding additional funds and other program requirements and opportunities as soon as it is received.

Thank you for your ongoing partnership. We look forward to working with you in putting CDBG dollars into action to help our residents and communities affected by the COVID-19 pandemic.

Should you have any questions, please contact your Contract Manager.

Sincerely,



DAVON BARBOUR, Director
Community & Economic Development Division

DB:DV:RW:ob

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Enclosure

CDBG-CARES ACT SUPPLEMENTAL FUNDING

CITY	\$ ALLOCATION
AGOURA HILLS	44,646
ARCADIA	180,088
AVALON	24,702
AZUSA	241,825
BELL	290,958
BELL GARDENS	374,513
BEVERLY HILLS	100,414
CALABASAS	59,634
CERRITOS	116,563
CLAREMONT	92,759
COMMERCE	74,890
COVINA	177,848
CUDAHY	220,908
CULVER CITY	130,389
DIAMOND BAR	137,962
DUARTE	97,824
EL SEGUNDO	46,359
HAWAIIAN GARDENS	117,977
HIDDEN HILLS	3,026
HERMOSA BEACH	37,479
IRWINDALE	5,625
LA CANADA-FLINTRIDGE	35,942
LA HABRA HEIGHTS	10,478
LA MIRADA	157,648
LA PUENTE	211,520
LA VERNE	90,230
LAWNDALE	194,224
LOMITA	89,527
MALIBU	39,450
MANHATTAN BEACH	65,663
MAYWOOD	255,354
MONROVIA	127,380
RANCHO PALOS VERDES	86,499
ROLLING HILLS ESTS	17,856
SAN DIMAS	83,006
SAN FERNANDO	136,373
SAN GABRIEL	186,148
SAN MARINO	30,806
SANTA FE SPRINGS	78,692
SIERRA MADRE	24,880
SIGNAL HILL	64,962
SOUTH EL MONTE	128,099
SOUTH PASADENA	73,528
TEMPLE CITY	123,206
TORRANCE	444,081
WALNUT	73,877
WEST HOLLYWOOD	138,241
WESTLAKE VILLAGE	18,250

ATTACHMENT "B"**Quick Guide to CDBG Eligible Activities to Support Coronavirus and Other Infectious Disease Response**
REVISED April 6, 2020

Grantees should coordinate with local health authorities before undertaking any activity to support state or local pandemic response. Grantees may use Community Development Block Grant (CDBG) funds for a range of eligible activities that prevent and respond to the spread of infectious diseases such as the coronavirus.

Examples of Eligible Activities to Support Coronavirus and Other Infectious Disease Response

<i>For more information, refer to applicable sections of the Housing and Community Development Act of 1974 (for State CDBG Grantees) and CDBG regulations (for Entitlement CDBG grantees).</i>	
Buildings and Improvements, Including Public Facilities	
Acquisition, construction, reconstruction, or installation of public works, facilities, and site or other improvements. <i>See section 105(a)(2) (42 U.S.C. 5305(a)(2)); 24 CFR 570.201(c).</i>	Construct a facility for testing, diagnosis, or treatment.
	Rehabilitate a community facility to establish an infectious disease treatment clinic.
	Acquire and rehabilitate, or construct, a group living facility that may be used to centralize patients undergoing treatment.
Rehabilitation of buildings and improvements (including interim assistance). <i>See section 105(a)(4) (42 U.S.C. 5305(a)(4)); 24 CFR 570.201(f); 570.202(b).</i>	Rehabilitate a commercial building or closed school building to establish an infectious disease treatment clinic, e.g., by replacing the HVAC system.
	Acquire, and quickly rehabilitate (if necessary) a motel or hotel building to expand capacity of hospitals to accommodate isolation of patients during recovery.
	Make interim improvements to private properties to enable an individual patient to remain quarantined on a temporary basis.
Assistance to Businesses, including Special Economic Development Assistance	
Provision of assistance to private, for-profit entities, when appropriate to carry out an economic development project. <i>See section 105(a)(17) (42 U.S.C. 5305(a)(17)); 24 CFR 570.203(b).</i>	Provide grants or loans to support new businesses or business expansion to create jobs and manufacture medical supplies necessary to respond to infectious disease.
	Avoid job loss caused by business closures related to social distancing by providing short-term working capital assistance to small businesses to enable retention of jobs held by low- and moderate-income persons.
Provision of assistance to microenterprises. <i>See section 105(a)(22) (42 U.S.C. 5305(a)(22)); 24 CFR 570.201(o).</i>	Provide technical assistance, grants, loans, and other financial assistance to establish, stabilize, and expand microenterprises that provide medical, food delivery, cleaning, and other services to support home health and quarantine.

Provision of New or Quantifiably Increased Public Services	
<p>Following enactment of the CARES Act¹, the public services cap² has no effect on CDBG-CV grants and no effect on FY 2019 and 2020 CDBG grant funds used for coronavirus efforts.</p> <p><i>See section 105(a)(8) (42 U.S.C. 5305(a)(8)); 24 CFR 570.201(e).</i></p>	Carry out job training to expand the pool of health care workers and technicians that are available to treat disease within a community.
	Provide testing, diagnosis or other services at a fixed or mobile location.
	Increase the capacity and availability of targeted health services for infectious disease response within existing health facilities.
	Provide equipment, supplies, and materials necessary to carry-out a public service.
	Deliver meals on wheels to quarantined individuals or individuals that need to maintain social distancing due to medical vulnerabilities.
Planning, Capacity Building, and Technical Assistance	
<p>States only: planning grants and planning only grants.</p> <p><i>See section 105(a)(12).</i></p>	Grant funds to units of general local government may be used for planning activities in conjunction with an activity, they may also be used for planning only as an activity. These activities must meet or demonstrate that they would meet a national objective. These activities are subject to the State's 20 percent administration, planning and technical assistance cap.
<p>States only: use a part of to support TA and capacity building.</p> <p><i>See section 106(d)(5) (42 U.S.C. 5306(d)(5)).</i></p>	Grant funds to units of general local government to hire technical assistance providers to deliver CDBG training to new subrecipients and local government departments that are administering CDBG funds for the first time to assist with infectious disease response. This activity is subject to the State's 3 percent administration, planning and technical assistance cap.
<p>Entitlement only: data gathering, studies, analysis, and preparation of plans and the identification of actions that will implement such plans. <i>See 24 CFR 570.205.</i></p>	Gather data and develop non-project specific emergency infectious disease response plans.

Planning Considerations

Infectious disease response conditions rapidly evolve and may require changes to the planned use of funds:

- CDBG grantees must amend their Consolidated Annual Action Plan (Con Plan) when there is a change to the allocation priorities or method of distribution of funds; an addition of an activity not described in the plan; or a change to the purpose, scope, location, or beneficiaries of an activity (24 CFR 91.505).
- If the changes meet the criteria for a "substantial amendment" in the grantee's citizen participation plan, the grantee must follow its citizen participation process for amendments (24 CFR 91.105 and 91.115).
- Under the CARES Act, CDBG grantees may amend citizen participation and Con Plans concurrently in order to establish and implement expedited procedures with a comment period of no less than 5-days.

Resources

The Department has technical assistance providers that may be available to assist grantees in their implementation of CDBG funds for activities to prevent or respond to the spread of infectious disease. Please contact your local CPD Field Office Director to request technical assistance from HUD staff or a TA provider.

- Submit your questions to: CPDQuestionsAnswered@hud.gov
- Coronavirus (COVID-19) Information and Resources: <https://www.hud.gov/coronavirus>
- CPD Program Guidance and Training: <https://www.hudexchange.info/program-support/>

¹ On March 27, 2020, President Trump approved the Coronavirus Aid, Relief, and Economic Security Act (Public Law 116-136) (CARES Act). The CARES Act makes available \$5 billion in CDBG coronavirus response (CDBG-CV) funds to prevent, prepare for, and respond to coronavirus.

² Section 105(a)(8) of the HCD Act caps public service activities at 15 percent of most CDBG grants. Some grantees have a different percentage cap.

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Nick Kimball, City Manager
By: Martin Pastucha, Interim Director of Public Works

Date: May 4, 2020

Subject: Consideration to Prepare Letters of Response to the Southern San Fernando Valley Airplane Noise Task Force Recommendations

RECOMMENDATION:

It is recommended that the City Council:

- a. Direct staff to prepare a letter to the South San Fernando Valley Airplane Noise Task Force (Task Force) outlining objections to certain recommendations directing additional aircraft departure north from Burbank Airport; and
- b. Send additional letters to Hollywood Burbank Airport Authority and Federal Aviation Administration (FAA) outlining the City's concerns with recommendations of the Task Force and the potential impacts to the community.

BACKGROUND:

1. In 2018, residents in Southern San Fernando Valley expressed concerns regarding increased noise from aircraft utilizing Hollywood Burbank Airport and Van Nuys Airport due to increased flight volumes and shifts in flight patterns.
2. In 2019, Burbank/ Glendale/ Pasadena Airport Authority and Los Angeles World Airports initiated a joint task force to address community concerns with noise generated in the Southern San Fernando Valley from the Hollywood Burbank and Van Nuys Airports. The Task Force was created to provide a forum for representatives of communities that are currently being affected, and those that could potentially be affected, by aircraft procedural and operational changes related to aircraft noise.
3. The Task Force consists of voting members from the offices of elected officials from the cities of Los Angeles, Burbank, Glendale, Pasadena, and five non-voting members from the offices of United States Senators Feinstein and Harris, and Congressional offices of Cardenas, Schiff, and Sherman. Technical advisors are individuals from Los Angeles World

Consideration to Prepare Letters of Response to Southern San Fernando Valley Airplane Noise Task Force Recommendations

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Airports, Burbank/ Glendale/ Pasadena Airport Authority and Federal Aviation Administration (FAA).

4. The group held six meetings that occurred between August 28, 2019 through February 19, 2020, during which the Task Force has received comments and presentations from neighborhood groups, technical presentations on aircraft activities, noise, airspace design, and airspace control leading to a series of recommendations to address noise concerns in South San Fernando Valley communities impacted by the air traffic.

ANALYSIS:

The seventh and final meeting of the Task Force is scheduled for May 6, 2020, and will be conducted virtually from 6 p.m. to 9:30 p.m. In preparation for this meeting all Task Force members were requested to submit recommendations to address the community noise concerns related to aircraft operating at Hollywood Burbank Airport and Van Nuys Airport and flying over communities of the Southern San Fernando Valley.

A memorandum dated March 31, 2020, from the Task Force Facilitator provided the assembled, sorted, and combined Task Force member recommendations submitted on or before March 11, 2020 (Attachment "A"). These recommendations were divided into six different categories of concerns:

- Southern Shift of Flight Tracks;
- Low Altitude Departing Aircraft;
- Concentration of Flight Tracks;
- Unequal Distribution of Aircraft Noise;
- Nighttime Aircraft Noise; and
- Insufficient Noise Mitigation.

The majority of the recommendations would not result in any increased impacts to the City of San Fernando, however there is one specific recommendation that potentially could have significant impacts to the communities of the North San Fernando Valley:

Recommendation 8: Implement preferential runway use plans at both Hollywood Burbank Airport and Van Nuys Airport to have aircraft depart directly to the north when winds allow for aircraft to depart the northerly aligned runways.

This recommendation would have aircraft take-off in a northerly direction from Hollywood Burbank Airport and fly directly north toward the intersection of the 210 and 118 Freeways at likely a significantly lower altitude due to the distance being roughly 5.5 miles from the end of the runway. Based on analysis of wind patterns by a technical consultant, this potentially

Consideration to Prepare Letters of Response to Southern San Fernando Valley Airplane Noise Task Force Recommendations

Page 3 of 3

allows northerly takeoffs about 38% of the time. This would be significantly more impactful than aircrafts that currently overfly the City having departed Burbank Airport to the south, turning west, then turning north, which are at a much higher altitude over the city and cause less noise and air pollution.

There is another recommendation that is in direct contrast to Recommendation 8:

Recommendation 11: Maintain current dispersion for Hollywood Burbank Airport departures rather than moving southernmost departures to more northerly flight paths.

This recommendation is borne out of a statement from Los Angeles Councilmember Nury Martinez who opposed a proposal that would send additional departures northbound from Burbank. She indicated that additional noise impacts would layer additional environmental hazards to communities that already suffer from the negative health effects from freeways, quarries, landfills, and industrial uses.

BUDGET IMPACT:

No budget impacts are anticipated at this time.

CONCLUSION:

The recommendations of the Task Force are meant as options to reduce the noise impacts from aircraft utilizing Van Nuys and Hollywood Burbank Airport. The vast majority of these recommendations are meant to reduce the noise impacts based on current flight configurations, however the recommendation that calls for studies on the feasibility of directing more flights to take off directly north from Hollywood Burbank Airport has potential negative consequences to the communities of the North San Fernando Valley. A letter from the City will provide comments to the Task Force noting the City's concerns with potential noise and air quality impacts to the community.

ATTACHMENT:

A. Task Force Facilitator Memorandum (3/31/20)

HMMH

1508 Eureka Road, Suite 190
Roseville, CA 95661
916.368.0707
www.hmmh.com

ATTACHMENT "A"**MEMORANDUM**

To: Patrick Lammerding
Deputy Executive Director, Hollywood Burbank Airport

From: Gene Reindel
Task Force Facilitator

Date: March 31, 2020

Subject: Task Force Member Recommendations

Reference: HMMH Project Number 310870

In preparation for the seventh and final meeting of the Southern San Fernando Valley Airplane Noise Task Force (Task Force), the Task Force Facilitator requested Task Force members submit their recommendations to address the community noise concerns related to aircraft operating at Hollywood Burbank Airport (BUR) and Van Nuys Airport (VNY) and flying over communities of the southern San Fernando Valley. These recommendations provided by the Task Force members will be voted on at the final meeting of the Task Force. Those recommendations that receive majority vote will be packaged and submitted to the identified entities, such as the FAA, the airport(s), the aircraft operators and federal legislators.



This memorandum provides the assembled, sorted and combined Task Force member recommendations provided by the Task Force members on or before March 11, 2020. The remainder of this memorandum presents the 19 consolidated recommendations organized by the following community noise concerns identified in the Task Force members responses:

- Southern Shift of Flight Tracks
- Low Altitude Departing Aircraft
- Concentration of Flight Tracks
- Unequal Distribution of Aircraft Noise
- Nighttime Aircraft Noise
- Insufficient Noise Mitigation

Please share this memorandum with each of the Task Force members and ask that they do the following prior to the seventh and final meeting:

1. Review the consolidated recommendations.
2. Determine whether the recommendations they submitted are represented sufficiently by the consolidated recommendations. If not, respond via email to request discussion with HMMH prior to the meeting to resolve the discrepancy(ies). Such discussions must occur prior to one week before the final meeting.
3. Provide a list, no later than one week prior to the final meeting, with the specific consolidated recommendations they wish to discuss at the final meeting prior to voting on the recommendations.

The process at the final meeting is intended to include: discussion of the consolidated recommendations, voting on each consolidated recommendation for submittal, and prioritization of the approved consolidated recommendations by survey of the members on each recommendation.

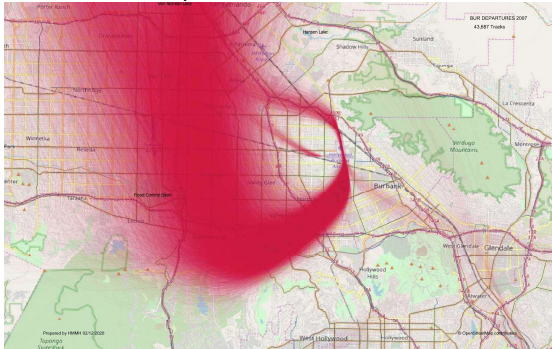
Note: The recommendations provided in this memorandum have not yet been determined to be feasible. The entities responsible for implementation are to determine feasibility as one of the first steps in their review processes. Through the course of the Task Force meetings HMMH has consulted as to potential implication issues with suggested alternatives presented, but have not determined feasibility.

Community Concern: Southern Shift of Flight Tracks

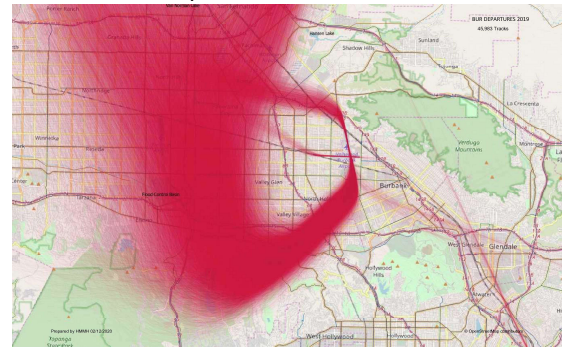
The most discussed community concern conveyed to the Task Force during the six Task Force meetings was the shift of flight tracks to the south from aircraft departing both Hollywood Burbank Airport (BUR) and Van Nuys Airport (VNY). The figures and table below compare historical flight tracks to current 2019 flight tracks. Year 2007 was selected for the comparison year at BUR because there were more aircraft operations at both airports in 2007 than in 2019. However, data from VNY was not available for 2007, so 2010 was used as the comparison year for VNY operations. 2010 had a greater number of operations at VNY than 2019. As noticed by the communities and shown in the figures below, there has been a shift in departure flight tracks for both BUR and VNY aircraft departures. Also, as provided in the gate analysis results shown in the bottom figure and table, while the number of departures in the samples are essentially the same (see Gate 2 results in number of operations), the southernmost gate, Gate 4, shows four times the number of flight tracks implying four times more flights occurred to the southern edge of the flight tracks in 2019 than 2007.



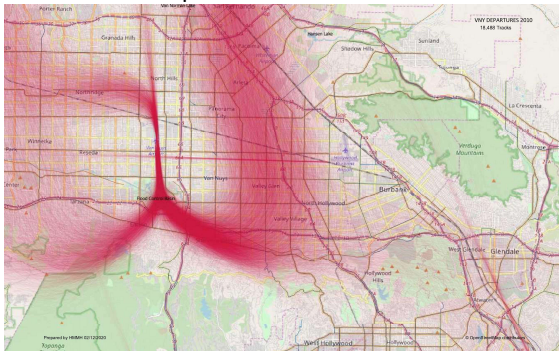
2007 BUR Jet Departures



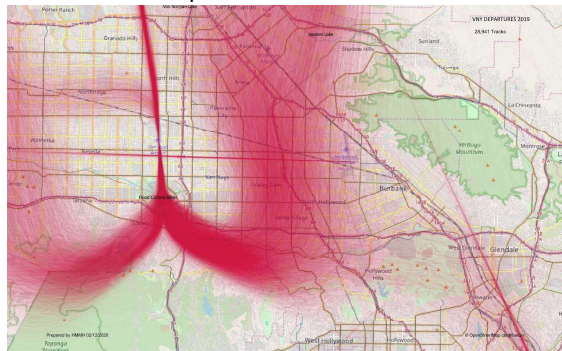
2019 BUR Jet Departures



2010 VNY Jet Departures



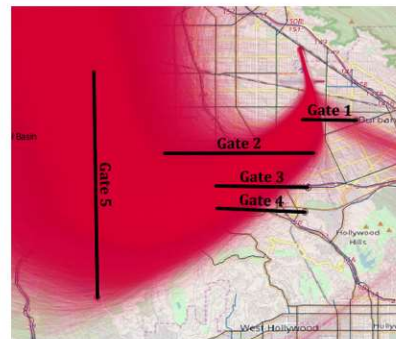
2019 VNY Jet Departures



**Altitude Analysis: Hollywood Burbank Airport
 Runway 15 Jet Departures**

Gate	2007		2010		2015		2019	
	Total Tracks	Avg. Altitude (Ft. MSL)	Total Tracks	Avg. Altitude (Ft. MSL)	Total Tracks	Avg. Altitude (Ft. MSL)	Total Tracks	Avg. Altitude (Ft. MSL)
1	28,937	1,773	19,629	1,782	24,467	1,884	40,544	1,868
2	41,176	2,752	28,822	2,887	29,718	2,758	42,413	2,618
3	25,766	3,364	16,806	3,492	22,428	3,384	39,492	3,298
4	5,302	3,659	3,469	3,680	7,572	3,748	20,514	3,704
5	28,390	6,093	17,908	6,413	20,739	6,247	35,706	6,202

- Gate Placement:
 - Gate 1: Jeffries Ave/Luther Burbank Middle School (east/west)
 - Gate 2: W. Magnolia Blvd (east/west)
 - Gate 3: Highway 101 (east/west)
 - Gate 4: Ventura Blvd (east/west)
 - Gate 5: Van Nuys Blvd to Stone Canyon Reservoir (north/south)



The following recommendations are provided to address community concerns related to the southern shift in flight tracks.

Recommendation 1: Immediately restore the Hollywood Burbank Airport (BUR) Runway 15 departure flight tracks to 2007 conditions without implementing a new procedure.

Notes: According to the FAA, no change in procedure has occurred for aircraft departing BUR using Runway 15. Therefore, the FAA should look to find a means for restoring the flight tracks to conditions reported back in 2007 when there were a similar number of air carrier operations and more total operations at BUR. Since the FAA could not comment or provide analysis results, Diverse Vector Aviation Consulting LLC (DVAC) suggested the southern shift in flight tracks could be due to Air Traffic Control (ATC) combining sectors, only certain runways having Instrument Flight Rules (IFR) approach procedures, the demand for routes exceeding capacity, FAA handing off to other FAA controlling entities, FAA aircraft spacing requirements, deconfliction with airway traffic and/or ATC not adhering to ATC Standard Operating Procedures (SOPs).

Submit to: Federal Aviation Administration

Recommendation 2: Design and implement an “open” Standard Instrument Departure (SID) procedure using waypoints along the 101 Freeway for Runway 15 departures from Hollywood Burbank Airport (BUR).

Notes: Per FAA guidance, an open SID allows for RNAV (Required Navigation) departures with manual portions of the procedure with the option to rejoin the RNAV. This procedure design may likely lead to a concentration of flight tracks since the proposed design uses waypoints along the 101 Freeway attempting to limit the number of flights south of the 101 Freeway – resulting in more flights north of the 101 Freeway, thus concentrated as compared to 2019 or 2007. In addition, the 101 Freeway is too close to the BUR Runway 8 arrival flight path to meet the FAA separation requirements between procedures/flight paths.

Submit to: Federal Aviation Administration

Recommendation 3: Design and implement a modified RNAV (Required Navigation) procedure for Van Nuys Airport (VNY) Runway 16R that results in earlier turns of departing flights and allow a greater percentage of the departing flight tracks to be over the uninhabited Sepulveda Basin as is the case when using the 2.2 DME departure procedure at VNY.

Notes: The southern drift from VNY departures is likely due to the change in procedures implemented by the FAA. This request attempts to preserve the existing (non-NextGen) procedure using the 2.2 DME as the turning location for departing aircraft using Runway 16R using current NextGen technologies.

Submit to: Federal Aviation Administration

Provided below are the combined and summarized recommendations from the Task Force members related to addressing the communities’ concerns related to the concentration of flight tracks.

Hollywood Burbank Airport

1. Provide additional training, reviews and support for ATC. Below is a series of recommendations provided by an ATC consultant during a Task Force meeting. ([Ms. Emily Gabel-Luddy](#), [Ms. Sharon Springer](#) and [Mr. Terry Tornek](#))

- Conduct System Service Review (SSR) on resource management at both Southern California TRACON (SCT) and BUR Sector;
- Review how to manage workload at positions to maintain efficiency;
- Conduct Traffic Management Reviews (TMR) in the San Fernando Valley area to provide detailed analysis of impact of Traffic Management Initiatives (TMI);
- Provide refresher training on applying and administering TMIs for SCT and BUR Sector controllers;
- Conduct Operational Skills Assessments (OSAs) on how traffic restrictions are applied and communicated in the SCT and BUR Sector areas;
- Provide additional training on minimum requirements of radar separation;
- Focus on vectoring, radar separation minima, and aircraft characteristics;
- Conduct post-training OSAs on radar separation;
- Instruct tower supervisors to not combine sectors at peak traffic periods;



- Monitor Valley Sector for SOP compliance;
- Conduct training on using northerly airspace between BUR and VNY to gain altitude;
- Conduct System Service Review (SSR) on SOP compliance and resource management;
- Provide refresher training to Tower controllers on proper handoff procedures and impacts of non-compliance;
- Conduct post-training SSR on handoff procedures;

2. Stop combining ATC sectors, and ATC handoff of departures to SCT should occur within 1/2 mile of the Runway as per FAA guidelines. (Mr. Paul Krekorian)

3. Draft letter of agreement between SCT and BUR ATC that assigns responsibility to BUR ATC to apply visual separation on Runway 15 departures versus Runway 8 arrivals, enabling earlier turns with faster climbs. (Mr. Paul Krekorian)

4. Since both the southern shift and undue southern concentration of departures appear to be due in part to ATC workforce and related issues, FAA should initiate a system service review and workforce analysis to ensure adequate staffing levels to ensure safety and maximum efficiency. (Mr. Paul Krekorian)

5. In the near-term, aircraft using conventional procedures on Runway 15 should be vectored to the north by ATC before the 101 Freeway when there are no airspace conflicts in doing so. (Mr. Paul Koretz and Mr. David Ryu)

6. In the long-term, aircraft using conventional procedures on Runway 15 should be vectored to the north by ATC before the 101 Freeway when there are no airspace conflicts with doing so. (Mr. Paul Koretz)

7. In the long-term, on days when Runway 15 is used. The RNAV "open departure" concept proposed by Advocates for Viable Airport Solutions that has waypoints along the 101 Freeway should be used for those departures whose destinations are towards the north (OROSZ.) (Mr. Paul Koretz)

8. In the near-term, improve the hand-off between Air Traffic Control Tower (ATCT) and SCT with additional FAA regulated training. (Mr. Paul Koretz)

Van Nuys Airport

9. Change RNAVs/procedures to encourage earlier turns of departing flights and allow a greater percentage of the departing flight tracks to be over the uninhabited Sepulveda Basin (e.g., FAA should discontinue use of PPRRY at VNY and expedite turns by returning to 2.2 DME) (Mr. Paul Krekorian)

10. In the near-term for aircraft using conventional procedures on Runway 16, they should be vectored to the North by ATC before the 101 Freeway when there are no airspace conflicts in doing so. (Mr. Paul Koretz)

11. In the long-term for aircraft using conventional procedures on Runway 16, they should be vectored to the north by ATC before the 101 Freeway when there are no airspace conflicts in doing so. (Mr. Paul Koretz)

12. In the long-term on days when Runway 16R is being used, the Advocates for Viable Airport Solutions proposed "open departure" RNAV concept that adds new waypoints along the 101 Freeway should be used. (Mr. Paul Koretz)

13. In the near-term for departures using Runway 16R, replace PPRRY in all RNAV procedures by returning to 2.2 DME. (Mr. Paul Koretz)

14. In the near-term, improve the hand-off between ATCT and SCT with additional FAA regulated training. (Mr. Paul Koretz)

15. Eliminate the PPRRY waypoint and publish an open waypoint placed south of the airport runway near Victory Boulevard and the top of the Sepulveda Basin. An open waypoint will help with dispersion so no one community bears the brunt of aircraft flight tracks. (Mr. David Ryu)



Community Concern: Low Altitude of Departing Aircraft

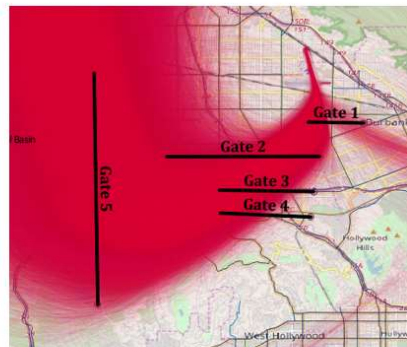
Across the United States, airports have implemented noise abatement departure profile (NADP) procedures. There are two types of NADPs, the first is used to alleviate noise in noise sensitive areas close to the airport and the second is to alleviate noise in an area further away. As an aircraft departs, its altitude has an effect on the associated ground noise level. For an aircraft to gain altitude quicker its thrust must increase. Increasing an aircraft’s thrust in turn will increase the noise level. Many community members stated aircraft are lower in altitude now than in the past. However, lower altitude aircraft may be less noisy than an aircraft flying a NADP procedure.

HMMH conducted an altitude gate analysis for Runway 15 departures from BUR. The figure below shows the location of each gate, the number of aircraft passing through each gate and the average altitude. As shown below the analyses at all gates indicate a lower average an average lower altitude in 2019 as compared to 2015.

**Altitude Analysis: Hollywood Burbank Airport
 Runway 15 Jet Departures**



Gate	2007		2010		2015		2019	
	Total Tracks	Avg. Altitude (Ft. MSL)	Total Tracks	Avg. Altitude (Ft. MSL)	Total Tracks	Avg. Altitude (Ft. MSL)	Total Tracks	Avg. Altitude (Ft. MSL)
1	28,937	1,773	19,629	1,782	24,467	1,884	40,544	1,868
2	41,176	2,752	28,822	2,887	29,718	2,758	42,413	2,618
3	25,766	3,364	16,806	3,492	22,428	3,384	39,492	3,298
4	5,302	3,659	3,469	3,680	7,572	3,748	20,514	3,704
5	28,390	6,093	17,908	6,413	20,739	6,247	35,706	6,202



- Gate Placement:
 - Gate 1: Jeffries Ave/Luther Burbank Middle School (east/west)
 - Gate 2: W. Magnolia Blvd (east/west)
 - Gate 3: Highway 101 (east/west)
 - Gate 4: Ventura Blvd (east/west)
 - Gate 5: Van Nuys Blvd to Stone Canyon Reservoir (north/south)

The following recommendations are provided to address community noise concerns related to the low altitude of departing aircraft.

Recommendation 4: In the near term, increase the climb gradient for aircraft departure procedures at Hollywood Burbank Airport (BUR) and Van Nuys Airport (VNY) to above 500 feet per nautical mile.

Notes: The current departure procedures at BUR have climb gradients from 340 to 460, dependent on the departing runway. The current departure procedures at VNY have climb gradients from 370 to 450, dependent on the departing runway. Rates over 500 feet per nautical mile require FAA procedural design waivers and not all aircraft may be able to attain higher rates.

Submit to: Federal Aviation Administration

Recommendation 5: Conduct a study to determine how to obtain the lowest noise levels from aircraft departures from Hollywood Burbank Airport (BUR) Runway 15 and Van Nuys Airport (VNY) Runway 16R in the South San Fernando Valley communities through increased climb gradients, noise abatement departures profile (NADP) procedures, de-rated takeoff procedures, or a combination of the three alternatives.

Notes: Typically, these noise abatement departure procedures result from an airport’s noise and land use compatibility planning study or Part 150 update. However, given the current situation of noise concerns stemming from the FAA’s implementation of NextGen procedures in the Southern California Metroplex, perhaps the FAA can conduct the analysis and recommend a solution to achieve the lowest noise levels from aircraft departures.

Submit to: Federal Aviation Administration, Burbank-Glendale-Pasadena Airport Authority and Los Angeles World Airports

Provided below are the combined and summarized recommendations from the Task Force members related to addressing the communities’ concerns related to the low altitude of departing aircraft.

Hollywood Burbank Airport and Van Nuys Airport

1. Mandate procedures that require airlines to use higher climb rates. (Mr. Terry Tornek)
2. Study the ability to encourage or require aircraft to ascend more rapidly through the use of voluntary noise abatement procedures and/or increasing the minimum climb over distance contained in the standard instrument departure procedures. (Ms. Emily Gabel-Luddy and Ms. Sharon Springer)
3. Incorporate steeper minimum takeoff climb gradients at both to a minimum of 600 ft per nautical mile, or the closest rate to this that falls within safety guidelines, to help mitigate ground-level noise and concentrated jet exhaust particulate and request the FAA, LAWA, VNY, and BUR to work with and encourage pilots and air carriers to use the steepest departure profiles their aircraft can safely undertake. (Mr. David Ryu)
4. Increase the climb gradient on all departures at both, or on as many procedures and as many aircraft types as possible, and grant waiver for gradients above 500 feet per nautical mile. (Mr. Paul Krekorian)
5. In the near-term and long-term, increase the minimum climb gradients for all procedures; and/or encourage pilots/airlines to use steeper departure profiles at both. (Mr. Paul Koretz)
6. Conduct a technical analysis to establish new altitude rules for when aircraft arrive or depart over higher altitude topography with the goal of ensuring that planes ascend higher if they must fly over higher altitude areas. For example, if a plane's departure route over sea level would normally have it as 4,000 feet one mile from the airport, then the departure route over terrain of a 1,000 feet of elevation, would require that the aircraft ascend to 5,000 feet at the same distance. (Mr. David Ryu)

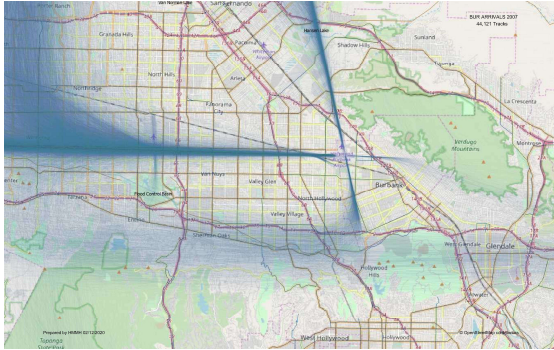
**Hollywood Burbank Airport**

7. Because a more rapid rate of ascent would likely reduce noise impacts in all communities, adopt rules, procedures and/or ATC instructions that encourage pilots to increase altitude as rapidly as is safe when departing, including establishing altitude gates. (Mr. Paul Krekorian)
8. The February 2017 letter of agreement between SCT and BUR ATC assigns all departures 4,000' MSL. If that agreement has the impact of preventing increase in climb, it should be changed. (Mr. Paul Krekorian)

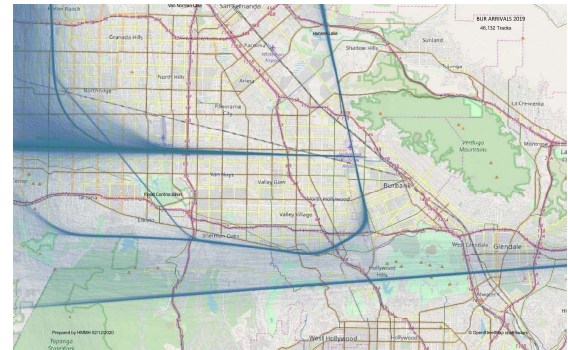
Community Concern: Concentration of Flight Tracks

As evidenced throughout the areas in the United States where the FAA has implemented NextGen aircraft procedures, such as the Southern California Metroplex, aircraft flight paths have become narrow and concentrated. The concentration of aircraft flight tracks results in exposing a narrow band of land to a large number of aircraft operations and associated noise to bear the full burden as opposed to dispersing the flight tracks over a wider area of land. The flight track density plots below show the concentration of arrival tracks in 2019 at Hollywood Burbank Airport (BUR) as compared to 2007, specifically to the south of BUR.

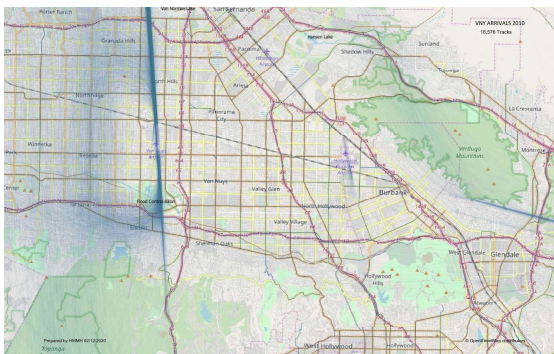
2007 BUR Jet Arrivals



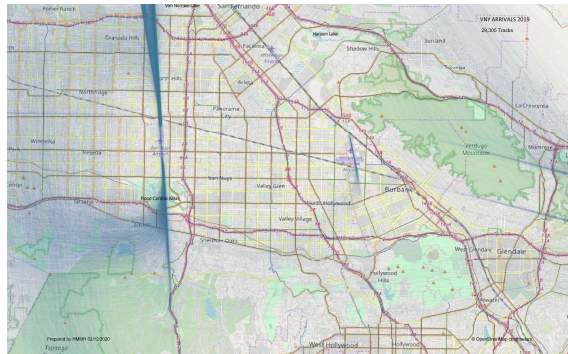
2019 BUR Jet Arrivals



2010 VNY Jet Arrivals



2019 VNY Jet Arrivals



The following recommendations are provided to address community noise concerns related to the concentration of flight tracks.

Recommendation 6: Replace current NextGen aircraft procedures at Hollywood Burbank Airport (BUR) and Van Nuys Airport (VNY) with procedures that provide better dispersion of flight tracks, such as “open” departures and diverse vector area (DVA) procedures.

Notes: According to the FAA Administrator, Steve Dickson, in a letter to Congresswoman Eleanor Holmes Norton dated January 24, 2020, the FAA is modernizing the National Airspace System or NAS and is committed to moving to satellite-based navigation, which is consistent with congressional direction and necessitated by growth in the system. The FAA is studying ways to use NextGen technology to create systemic dispersal of flight tracks. The Administrator notes that it is not possible to replicate the dispersal from ground-based navigation as experienced prior to the implementation of NextGen aircraft procedures to resemble “going back to the way it was.” This type of dispersal is no longer possible.

Submit to: Federal Aviation Administration

Provided below are the combined and summarized recommendations from the Task Force members related to addressing the communities’ concerns related to the concentration of flight tracks.

Hollywood Burbank Airport and Van Nuys Airport

1. Develop multiple waypoints and headings, whether RNAV or conventional, to create flight track dispersion for each departure direction from both. If this is not possible, request the FAA to design and implement the closest approximation to this goal to disperse flight tracks. (Mr. David Ryu)
2. Redesign RNAV arrival and departure procedures so that they mimic pre-Metroplex conventional dispersed procedures. During the technical review to complete this, suspend RNAV procedures and fly pre-Metroplex conventional procedures. (Mr. David Ryu)
3. Implement “open” procedures where possible and avoid “closed” procedures wherever technically feasible to limit the creation of narrow flight paths. (Mr. David Ryu)

Hollywood Burbank Airport

4. Regardless of the determination made by the Environmental Assessment (EA) to be conducted on the proposed amendments to incorporate the JAYTE and TEGAN waypoints into the SLAPP and OROSZ standard instrument departure procedures, the Task Force recommends not amending the procedures to implement the use of waypoints. (Ms. Emily Gabel-Luddy, Ms. Sharon Springer and Mr. Terry Tornek)
5. Increase utilization of alternative departure headings on Runway 15 to achieve greater dispersal. (Mr. Paul Krekorian)
6. Utilize open Standard Instrument Departure (SID) procedures, at lower minimum vector altitude. (Mr. Paul Krekorian)
7. Utilize Diverse Vector Area (DVA) (see, e.g., FAA Order 7110.65). (Mr. Paul Krekorian)
8. Discontinue use of JAYTE and TEAGN waypoints in all departure and arrival procedures. (Mr. Paul Krekorian)
9. If JAYTE and TEAGN must be used at all, they should be placed at locations that will maximize noise reduction and safety for all communities and FAA-recognized noise-sensitive areas of the San Fernando Valley, without regard to any previous litigation settlement agreements, and they must not impose significant new impacts on new communities compared to pre-2017 conditions. (Mr. Paul Krekorian)
10. Proposed procedures SLAPP TWO and OROSZ THREE should be rejected as written and reconsidered to ensure maximize noise reduction and safety for all communities and FAA-recognized noise-sensitive areas of the San Fernando Valley, without regard to any previous litigation settlement agreements, and they must not impose significant new impacts on new communities compared to pre-2017 conditions. (Mr. Paul Krekorian)
11. If the proposed procedures SLAPP TWO and OROSZ THREE must be used at all, all waypoints should be considered “fly-by” and NOT “fly-over” in order to reduce exact uniformity and encourage delay in pilots’ use of autopilot on departures. (Mr. Paul Krekorian)
12. FAA should integrate a small range of automated randomization into Air Traffic Control (ATC) software guiding the turn instructions for departures in order to produce more dispersal. (Mr. Paul Krekorian)
13. In the near-term, change the initial departure headings for OROSZ, SLAPP, and the conventional procedures so that they better disperse the early part of the flight tracks. (Mr. Paul Koretz)

Van Nuys Airport

14. Eliminate the PPRRY waypoint and publish an open waypoint placed south of the airport runway near Victory Boulevard and the top of the Sepulveda Basin. An open waypoint will help with dispersion so no one community bears the brunt of aircraft flight tracks. (Mr. David Ryu)



Community Concern: Unequal Distribution of Aircraft Noise

In Southern California it is typical for airports to operate predominantly in a single operation configuration that accommodate winds and the shoreline of the Pacific Ocean. For example, San Diego and Los Angeles International Airports predominantly operate in west flow condition since most aircraft are arriving from the east, winds have a predominant westerly component and the shoreline provides a place for aircraft to depart over non-populated areas. Since the Hollywood Burbank and Van Nuys Airports are not aligned predominantly east-west, likely due to prevailing wind direction in the area, and offer a north-south operating configuration, winds may provide an opportunity for the airports to depart to the north at greater numbers than currently operate, and possibly allow arrivals to arrive other runways more regularly. This would result in a more equaled distribution of aircraft noise to the communities that surround the airports on all sides.

The following recommendations are provided to address community noise concerns related to the unequal distribution of aircraft noise.

Recommendation 7: Provide for Instrument Flight Rules (IFR) procedures for aircraft to arrive all runways at Hollywood Burbank Airport (BUR).

Notes: While providing IFR procedures do not result in the equal distribution of flight paths, it provides the infrastructure to better support use of multiple runways for aircraft arrivals, which may allow for more dispersal of aircraft departures.

Submit to: Federal Aviation Administration and Burbank-Glendale-Pasadena Airport Authority

Recommendation 8: Implement preferential runway use plans at both Hollywood Burbank Airport (BUR) and Van Nuys Airport (VNY) to have aircraft depart directly to the north when winds allow for aircraft to depart the northerly aligned runways.

Notes: Preferential runway use programs are a standard tool to address noise and land use compatibility planning via Part 150 Noise Compatibility Programs at airports. While these are recommended in these programs by airports, it is the FAA that is responsible for implementing the preferential runway use programs.

Submit to: Federal Aviation Administration, Burbank-Glendale-Pasadena Airport Authority and Los Angeles World Airports

Recommendation 9: Create "open" Standard Instrument Departure (SID) Procedures at Hollywood Burbank Airport (BUR) for Runway 8, Runway 26 and Runway 33 mimicking the ELMOO NINE conventional procedure.

Notes: Per FAA guidance an open SID allows for RNAV (Required Navigation) departures with manual portions of the procedure with the option to rejoin the RNAV.

Submit to: Federal Aviation Administration

Recommendation 10: Maintain current dispersion for Van Nuys Airport (VNY) departures to the south crossing over Victory Boulevard and over the Sepulveda Basin rather than moving the southernmost departures to more northerly paths.

Notes: No Notes.

Submit to: Federal Aviation Administration

Recommendation 11: Maintain current dispersion for Hollywood Burbank Airport (BUR) departures rather than moving the southernmost departures to more northerly flight paths.

Notes: No Notes.

Submit to: Federal Aviation Administration

Provided below are the combined and summarized recommendations from the Task Force members related to addressing the communities' concerns related to unequal distribution of aircraft noise.



Hollywood Burbank Airport and Van Nuys Airport

1. Allow more northerly departures during "calm" wind conditions. (Mr. Terry Tornek)
2. Conduct a technical study to eliminate the substantial overlap of departing flight tracks over the San Fernando Valley. In particular, flights departing VNY south and turning east and flights departing BUR south and turning west, creating a substantially overlapping flight tracks vortex with impacted communities suffering from airport departures from two airports. (Mr. David Ryu)
3. In effort to decrease the concentration of flights over any one community, consider the following: the feasibility of eastbound take-offs from BUR, this should include consideration of adjusting flight paths at other airports (Los Angeles International Airport (LAX), BUR, etc.); the feasibility of northbound take-offs from both when there is little to no wind. (Mr. Brad Sherman)

Hollywood Burbank Airport

4. Request that the FAA publish instrument approaches for Runways 15, 33, and 26. (Mr. David Ryu)
5. Adopt all actions necessary to reduce the number of Runway 15 departures, including runway and directional rotation. (Mr. Paul Krekorian)
6. Allow eastbound departures using Runway 8 and adopt an enforceable process to ensure a meaningful reduction in Runway 15 departures. (Mr. Paul Krekorian)
7. Increase utilization of the existing ELMOO NINE departure procedure from Runway 15 by, among other things: (a) establishing ELMOO NINE as an RNAV procedure to conform its utilization with NextGen implementation; and (b) creating an enforceable requirement to encourage FAA to increase use of ELMOO NINE, such as constraining all other departure procedures to reduce their volume to their pre-2009 levels. (Mr. Paul Krekorian)
8. Any policies, procedures or practices relating to safety considerations for departures regarding proximity to the Verdugo Mountains should equitably be applied regarding proximity to the Santa Monica Mountains. (Mr. Paul Krekorian)
9. Discontinue arrivals using Runway 33 except when required due to significant wind conditions. (Mr. Paul Krekorian)
10. In the near-term, increase departures heading directly north by designating Runway 33 the preferred operating scheme on days of clam wind (less than 5 knots) and when prevailing winds are from the West, Northwest, North, and Northeast. (Mr. Paul Koretz)
11. In the long-term, increase departures heading directly north by designating Runway 33 the preferred operating scheme on days when the prevailing winds are from the West, Northwest, North, and Northeast and on days when winds are less than 5 knots from the south. This northern departure route would follow the I-5 Freeway. Cross Runway 8 should be used for all arrivals on those days. (Mr. Paul Koretz)
12. In the long-term for RNAV departures with destinations to the east and northeast when Runway 15 is used, it is recommended that a new RNAV procedure be established similar to ELMOO NINE conventional procedure that sends aircraft east through the San Gabriel Valley. If an eastern departure routing is not feasible, the SLAPP concept proposed by Advocates for Viable Airport Solutions to the west and then north is proposed instead. (Mr. Paul Koretz)
13. Conduct a technical analysis to establish fair share arrival and departure flight paths with the goal of flights departing North, South, East, and West roughly 25% in each direction and arriving North, South, East, and West roughly 24% in each direction. If the FAA determines this is not technically feasible, the FAA is requested to design arrival/departure procedures that as closely create fair share arrivals and departures as possible. (Mr. David Ryu)
14. Support recommendations that will provide relief from airplane noise for all residents of the San Fernando Valley. This includes upgrading technology so that flights leaving BUR can utilize the ELMOO NINE route. (Ms. Nury Martinez)



15. Opposed to the proposal that would send additional departures northbound from BUR. These routes would take planes over some of the most environmentally contaminated communities in the state of CA. This is not simply a matter of sharing airplane noise, but would layer on an additional environmental hazard onto a community that already suffers from negative health and other ill effects from landfills, quarries, freeways and industrial uses. (Ms. Nury Martinez)

Van Nuys Airport

16. Conduct a technical analysis to establish fair share arrival and departure flight paths with the goal of flights departing South and turning West, South and turning East, North and turning West, and North and turning East roughly 25% in each direction and arriving North and South roughly split 50% annually. If the FAA determines this is not technically feasible, the FAA is requested to design arrival/departure procedures that as closely create fair share arrivals and departures as possible. (Mr. David Ryu)

17. In the near-term, increase departures heading directly north by designating Runways 34L and 34R the preferred operating scheme on days when the prevailing winds are from the North, Northwest, West, and Northeast and on days when the winds are stagnant or less than 5 knots from the south. All arrivals should be from the west using Runway 16 on those days. (Mr. Paul Koretz)



18. In the long-term, increase departures heading directly north by designating Runway 34 the preferred operating scheme on days when the prevailing winds are from the North, Northwest, West, and Northeast and on days when the winds are stagnant or less than 5 knots from the south. All arrivals should be from the west using Runway 16 on those days. (Mr. Paul Koretz)

19. Recommend that departures from VNY continue to go from the south. Through doing this, planes will continue to make their turns after Victory Boulevard over the Sepulveda Basin, a large open space, as opposed to flying over dense urban neighborhoods to the north. (Ms. Nury Martinez)

20. Opposed to changing the current flight path and having planes depart from the north of having planes turn before crossing over Victory and into the Sepulveda Basin. If any changes do occur to the route, they must include an environmental review and analysis that includes a thorough study of noise and air quality. (Ms. Nury Martinez)

Community Concern: Nighttime Aircraft Noise

Noise levels from nighttime aircraft operations are more intrusive with the community noise levels diminishing during the night from lower volume of activities and with indoor activities diminishing to allow for people to sleep. With this in mind, the Environmental Protection Agency (EPA) and the Federal Aviation Administration (FAA) have recommended and required, respectively, the use of the Day-Night Average Sound Level (DNL or LDN) to assess community noise exposure as the DNL metric applies a 10-decibel (dB) weighting to all noise levels that occur between the hours of 10 pm and 7 am. The 10-dB weighting results in the noise levels at night being calculated at 10 decibels higher than actual. An increase of 10 decibels is often perceived as being twice as loud.

The following recommendations are provided to address community noise concerns related to nighttime aircraft operations.

Recommendation 12: Restrict aircraft from operating during the night at both Hollywood Burbank Airport (BUR) and Van Nuys Airport (VNY) and penalize and identify publicly aircraft operators that violate the mandatory curfew.

Notes: Based on current regulation, including the Airport Noise Capacity Act of 1990 (also known as ANCA), this will likely require federal legislative action given how the Notice and Approval of Airport Noise and Access Restrictions under Title 14 of the Code of Federal Regulations Part 161 (commonly referred to as Part 161) has been unsuccessful in restricting such aircraft operations after the implementation of ANCA in 1990. Airports with restrictions prior to ANCA are grandfathered and must not become more restrictive to maintain "grandfather" status. Proposed House Resolution 5106 "Restore Everyone's Sleep Tonight" or REST would allow airports to impose curfews under specific circumstances, at any time between 10 pm and 7 am, and permit penalties for curfew violations.

Submit to: Federal Legislative Representatives

Recommendation 13: Restrict the hours of the Customs and Border Protection Office at Van Nuys Airport.

Notes: No notes.

Submit to: Department of Homeland Security (DHS)

Recommendation 14: Increase enforcement of the existing voluntary curfew at Hollywood Burbank Airport (BUR).

Notes: The Airport is responsible for the enforcement of the voluntary curfew and working with aircraft operators to reduce the number of violations. However, without a change in legislation (see Recommendation 1 above), the Airport is unable to assess penalties for non-compliance for other than the Gulfstream II aircraft and its variants operating above a certain weight.

Submit to: The Burbank-Glendale-Pasadena Airport Authority

Provided below are the combined and summarized recommendations from the Task Force members related to addressing the communities' concerns related nighttime aircraft noise.

Hollywood Burbank Airport and Van Nuys Airport

1. Support Congressional legislation imposing a mandatory nighttime curfew at each airport similar to the Authority's Part 161 curfew request submitted on February 2, 2009 and denied by the FAA. ([Ms. Emily Gabel-Luddy](#) and [Ms. Sharon Springer](#))
2. In effort to decrease the total volume of late-night flights (which cause particularly egregious disruption), the FAA should authorize a mandatory curfew at both between the hours of 10 pm and 7 am. This curfew should apply to all non-emergency operations and it should be enforced with fines for violators. ([Mr. Brad Sherman](#))
3. Adopt new legislation prohibiting operations between 10 pm and 7 am. ([Mr. Terry Tornek](#))
4. Noise guidelines should be implemented on both commercial and general aviation operators (using John Wayne Airport penalties as a model). ([Mr. Paul Krekorian](#))



5. The FAA should look at the impact and feasibility of curfews for all airports in the San Fernando Valley. ([Ms. Nury Martinez](#))

Hollywood Burbank Airport

6. A new Part 161 study should be initiated to provide for a mandatory curfew, with the full understanding that the position taken by surrounding communities regarding a replacement terminal may well depend on whether a mandatory curfew and other effective noise impact reduction strategies are in place. ([Mr. Paul Krekorian](#))

7. FAA must work with BUR to ensure that the existing voluntary curfew is vigorously enforced (using John Wayne Airport penalties as a model). ([Mr. Paul Krekorian](#))

8. FAA and BUR must enforce compliance with operating procedures during curfew hours. ([Mr. Paul Krekorian](#))

Van Nuys Airport

9. Request Los Angeles World Airports (LAWA) implement a nighttime curfew for departures and arrivals of all aircraft to help mitigate community noise disturbances between 10 pm and 7 am on weekdays and 10 pm to 9 am on weekends and to be enforced in part by publishing the names of the aircraft management companies responsible and contact information for complaints to be directed to as well as the tail numbers and any other publicly available information related to the offending flight, pilots, and company or individual who owns or rents the aircraft. ([Mr. David Ryu](#))

10. Request LAWA to work with Department of Homeland Security (DHS) to restrict the hours at the Customs and Border Protection Office to close by 10 pm on all days in line with the proposed curfew hours. ([Mr. David Ryu](#))



Community Concern: Insufficient Noise Mitigation

Through Part 150 Airport Noise and Land Use Compatibility Planning projects, airports use federal funds via the Federal Aviation Administration (FAA) to provide noise mitigation to noise-sensitive properties within the 65 decibels (dB) Day-Night Average Sound Level (DNL) or Community Noise Equivalent Level (CNEL) in California. Noise mitigation as allowed under Title 14 of the Code of Federal Regulations Part 150 (Part 150) and the Airport Improvement Program (AIP) Handbook (FAA Order 5100.38) includes: land acquisition and sound insulation.

The following recommendations are provided to address community noise concerns related to insufficient noise mitigation.

Recommendation 15: Increase the eligibility area for noise mitigation programs in communities near airports.

Notes: Currently noise mitigation measures are limited to the 65 CNEL contour at California airports. Proposed House Resolution 5874 “Decrease Noise Levels Act” or DNLA would decrease the threshold for the Day-Night Average Sound Level (DNL) to constitute significant noise from 65 to 60 upon enactment of the act and would reduce the maximum DNL in all residential areas to 55 over the 10 years following date of enactment of the act.

Submit to: Federal Legislative Representatives

Recommendation 16: Require the use of the Environmental Analysis (EA) as the minimum standard to meet the requirements of the National Environmental Policy Act (NEPA) for implementing any FAA proposed change to aircraft flight procedures.

Notes: Per FAA guidelines in implementing NEPA for aircraft flight procedures, the FAA may conduct a Categorical Exclusion (CatEx), an Environmental Analysis (EA) or an Environmental Impact Statement (EIS) depending on the level of significant impact and potential community controversy. Of these three options only the CatEx does not currently require extensive community outreach due to no significant impact or controversy expected as a result of the project.

Submit to: Federal Legislative Representatives and Federal Aviation Administration

Recommendation 17: Maintain and update when and if necessary the Noise Exposure Map (NEM) and Noise Compatibility Program (NCP) at Hollywood Burbank Airport (BUR) and Van Nuys Airport (VNY) in order to continue to provide noise mitigation to all potentially eligible property owners and continue to monitor the aircraft operations and associate noise levels throughout the South San Fernando Valley communities.

Notes: Typically, an airport will conduct an update every five years to their NEM. The NCP updates typically only occur when changes are required to continue to minimize the incompatible land uses around the airport. Based on the most recent NEM update at Van Nuys Airport, all incompatible land uses have been remedied to the satisfaction of California State Noise Standards¹ and in accordance with Title 14 of the Code of Federal Regulations Part 150.

Submit to: The Burbank-Glendale-Pasadena Airport Authority and Los Angeles World Airports

Recommendation 18: Create a Citizen’s Advisory Committee at Hollywood Burbank Airport (BUR) to address community concerns throughout the South San Fernando Valley.

Notes: LAWA currently includes a Citizen’s Advisory Council at Van Nuys Airport (VNY).

Submit to: The Burbank-Glendale-Pasadena Airport Authority

Recommendation 19: Require the Federal Aviation Administration (FAA) to respond to community and Airport requests and provide post implementation results from NextGen aircraft procedures including the implementation of the Southern California Metroplex and future implementations and all supporting documents, the Noise Screen that was provided to Benedict Hills in about January 2018, and all documents requested under the Freedom of Information Act.

¹ California Department of Transportation, Division of Aeronautics, Title 21 (Register 90, No. 10—3-10-90), Subchapter 6. Noise Standards.



Notes: Proposed House Resolutions 5110 “All Participating in Process Reaching Informed Solutions for Everyone “ and 5111 “Notify Officials To Inform Fully and Impel Educated Decisions Act” would require the FAA to include an aviation roundtable technical representative in the procedure design process for procedures affecting their communities and have to notify all relevant Local/State/Federal representatives and Aviation Roundtables within 5 miles of the flight path for changes to airspace under 18,000 ft., respectively.

Submit to: The Federal Aviation Administration and Federal Legislative Representatives

Provided below are the combined and summarized recommendations from the Task Force members related to addressing the communities’ concerns related to insufficient noise mitigation.

Hollywood Burbank Airport and Van Nuys Airport

1. Conduct studies compliant with 14 CFR Part 150 in order to establish updated Noise Exposure Maps and Noise Compatibility Programs. The updates may include new or revised noise abatement programs for aircraft operators. The studies should evaluate the applicability of noise abatement departure procedures, preferential runway use and other best practices for aircraft operators. (Ms. Emily Gabel-Luddy, Ms. Sharon Springer and Mr. Terry Tornek)
2. Monitor potential changes to regulations pertaining to noise, particularly those which may result from the Airport Cooperative Research Program’s (ACRP) study Research Methods for Understanding Aircraft Noise Annoyances and Sleep Disturbance conducted by the National Academies of Sciences, Engineering, and Medicine in 2014. (Ms. Emily Gabel-Luddy, Ms. Sharon Springer and Mr. Terry Tornek)
3. Support changes to FAA regulations or Congressional legislative changes to broaden the applicability of noise attenuation programs and funding to serve the greatest number of residents. This would encompass expanding the current federal criteria for use of such funds. For example, changing the definition of noise impacted areas to include levels less than the 65 DNL. (Ms. Emily Gabel-Luddy and Ms. Sharon Springer)
4. Evaluate and provide new noise mitigation measures for apartments, homes, and businesses based on average decibel level, including consideration of topographical features such as noise reverberations from canyon walls, and not merely proximity to the airports. (Mr. David Ryu)
5. Conduct a full EA and robust community outreach prior to any future flight path changes, procedure changes, or flight volume changes. (Mr. David Ryu)
6. Commit to all mitigation measures to relieve the impacted communities, including but not limited to soundproofing. (Mr. Paul Krekorian)
7. Conduct a formal noise study of actual (not modeled) noise patterns and impacts surrounding both, and commit to regular renewals, and should install and maintain noise monitoring equipment in the City of Los Angeles. (Mr. Paul Krekorian)
8. Any changes to routes must include an environmental review and analysis that includes a thorough study of noise and air quality. This review must take into consideration existing environmental justice issues and utilize measures of environmental hazards, such as CalEnviroscreen. (Ms. Nury Martinez)

Hollywood Burbank Airport

9. Revamp its sound insulation program by conducting a new Part 150, Airport Noise Compatibility Planning Study, which will result in an updated Noise Exposure Map. (Mr. Tony Cardenas)
10. A Citizens’ Advisory Board should be created, including representatives from the impacted communities of Los Angeles. (Mr. Paul Krekorian)
11. FAA must provide the Task Force with its post implementation study and all supporting documents, the Noise Screen that was provided to Benedict Hills in about January 2018, all documents requested previously by Task Force members, and all documents requested by the City of Los Angeles under the Freedom of Information Act. (Mr. Paul Krekorian)



Appendix – Copies of the Recommendations Submitted by Task Force Members



SOUTHERN SAN FERNANDO VALLEY AIRPLANE NOISE TASK FORCE
RECOMMENDATIONS OF TERRY TORNEK – PASADENA MAYOR 3.2.20

Recommendations for the Federal Aviation Administration

PROBLEM: Reduce Southerly “Drift” in flight paths

Recommendation #1- Provide additional training, reviews, and support for Air Traffic Control

This is a series of recommendations provided by an Air Traffic Control consultant during the Task Force. They are being grouped into this recommendation as they are all applicable to the Air Traffic Organization within the FAA:

- Conduct System Service Review (SSR) on resource management at both SCT and BUR Sector
- Review how to manage workload at positions to maintain efficiency
- Conduct Traffic Management Reviews in the San Fernando Valley area to provide detailed analysis of impact of Traffic Management Initiatives
- Provide refresher training on applying and administering TMIs for SCT and BUR Sector controllers
- Conduct Operational Skills Assessments (OSAs) on how traffic restrictions are applied and communicated in the SCT and BUR Sector areas
- Provide additional training on minimum requirements of radar separation
- Focus on vectoring, radar separation minima, aircraft characteristics
- Conduct post-training Operational Skills Assessments (OSAs) on radar separation
- Instruct Tower Supervisors to not combine sectors at peak traffic periods
- Monitor Valley Sector for SOP compliance
- Conduct training on using northerly airspace between BUR and VNY to gain altitude
- Conduct System Service Review (SSR) on SOP compliance and resource management
- Provide refresher training to Tower controllers on proper handoff procedures and impacts of non-compliance
- Conduct post-training System Service Review (SSR) on handoff procedures

The intent of this recommendation is to request that the FAA assess the processes and procedures used by Air Traffic Control to determine if changes to the way aircraft are handled has changed over time, leading to the southerly drift in flight paths from BUR, and to make changes or improvements that could return the flight paths to their original areas.

Recommendation #2 – Allow more Northerly departures during “calm” wind conditions

Recommendation #3 – Mandate procedures that require airlines to use higher climb rates

PROBLEM: Avoid overconcentration of flight paths

Recommendation #4- Do not implement the proposed amendments to the SLAPP and OROSZ departure procedures.

Regardless of the determination made by the Environmental Assessment to be conducted on the proposed amendments to incorporate the JAYTE and TEAGN waypoints into the SLAPP and OROSZ standard instrument departure procedures from BUR, do not amend the procedures to implement the use of the waypoints.

The purpose of this recommendation is to prevent changes to procedures that would cause concentration of flight paths. The current flight paths associated with these two departure procedures are widely dispersed south of the airport due to the method of aircraft navigation and separation and should remain so until the FAA has a method of implementing lateral track variations or dispersal headings as part of any proposed procedural amendment.

Recommendations for Van Nuys Airport and Hollywood Burbank Airport

PROBLEM: Reduce aircraft noise impacts in residential areas

Recommendation #5 - Conduct new Part 150 studies at both VNY and BUR

Both airports should conduct studies compliant with 14 CFR Part 150 in order to establish updated Noise Exposure Maps and Noise Compatibility Programs. The updates may include new or revised noise abatement programs for aircraft operators. The studies should evaluate the applicability of noise abatement departure procedures, preferential runway use, and other best practices for aircraft operators.

The intent of this recommendation is to ensure that the airports are operating with the most up-to-date information for residential sound insulation, compatible land use, and noise abatement procedures for aircraft operators. A review of a preferential runway use system would also evaluate the feasibility and effects of increased variation in runway use.

Recommendation #6 - Monitor changes to regulations pertaining to noise

The airports should monitor potential changes to regulations pertaining to noise, particularly those which may result from the Airport Cooperative Research Program's study *Research Methods for Understanding Aircraft Noise Annoyances and Sleep Disturbance* conducted by the National Academies of Sciences, Engineering, and Medicine in 2014.

The intent of this recommendation is to direct the airports to remain aware of changes to regulations which may affect noise compatibility programs. An example of this would be changing the definition of noise impacted areas to beyond the 65 DNL noise contour.

LEGISLATIVE Recommendation

PROBLEM: Eliminate after hours flight operations

Recommendation #7: Adopt new legislation prohibiting operations between 10PM and 7AM

Answers to "Questions for the Task Force"

1. NO. Dispersion is better.
2. NO
3. YES
4. NO. New regulations are required.
5. More equitable distribution.

Committees:

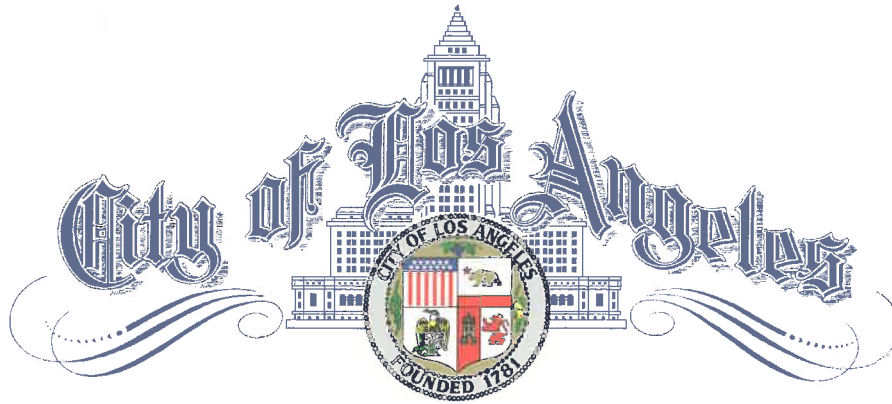
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March 6th, 2020

Federal Aviation Administration

**Mr. Eugene Reindel, HMMH Vice President,
and Task Force Facilitator**

Mr. Justin W. Cook, Principal Consultant

Re: Southern San Fernando Valley Airplane Noise Task Force

Dear FAA, Mr. Reindel, and Mr. Cook:

First, I would like to thank the FAA, HMMH, Hollywood Burbank Airport, Van Nuys Airport, and my fellow Task Force Members for coming together as a group with the common goal of addressing the airplane noise, environmental impacts, health concerns, and safety risks that have plagued our community for far too long. Second, I would like to thank the community for joining together to put forward some very impressive solution-oriented proposals. I understand that this is a very complex problem, but working together, we can create solutions that benefit everyone impacted by Southern California air traffic. Any interim measures that can be implemented to benefit the communities which are impacted should be enacted immediately. Below are proposals that I would like the Federal Aviation Administration to evaluate and report back on within 60 days.

Van Nuys Airport

Proposed Near-Term Solutions

1. **Problem:** Regardless of the direction of the flight paths, planes flying at low altitudes create noise pollution, negative environmental impacts, and health concerns.
 - a. **Recommendation:** Increase the minimum climb gradients for all procedures; and/or encourage pilots/airlines to use steeper departure profiles.
2. **Problem:** Before the RNAV procedures were implemented at VNY, Conventional procedures were used with 2.2 DME and it allowed turns to occur over the Sepulveda basin which is not residential land. There were minimal complaints about this procedure.

FAA, Mr. Reindel, and Mr. Cook
March 6, 2020
Page 2

- a. **Recommendation:** For departures using Runway 16R, replace PPRRY in all RNAV procedures by returning to 2.2 DME.
3. **Problem:** There is a need to deconflict the increasing air traffic volumes in an already congested airspace.
 - a. **Recommendation:** Improve the hand-off between Tower ATC's and SCT ATC's with additional FAA regulated training.
4. **Problem:** There is a need for a fairer distribution of planes. Cumulative and significant post-SoCal Metroplex environmental, health, and noise impacts must be addressed.
Goal: 30%-50% increase in northern departures.
 - a. **Recommendation:** Increase departures heading directly north by designating Runways 34L & 34R the preferred operating scheme on days when the prevailing winds are from the North, Northwest, West, & Northeast and on days when the winds are stagnant or less than 5 knots from the south. All arrivals should be from the west using Runway 16 on those days.
5. **Problem:** Flight tracks over the Santa Monica Mountains and foothills. (Keep flight path noise over existing noise corridors.)
 - a. **Recommendation:** For aircraft using Conventional procedures on Runway 16, they should be vectored to the North by ATC before the 101 freeway when there are no airspace conflicts in doing so.

Van Nuys

Proposed Long-Term Solutions

1. **Problem:** Regardless of the direction of the flight paths, planes flying at low altitudes create noise pollution, negative environmental impacts, and health concerns.
 - a. **Recommendation:** Increase the minimum climb gradients for all procedures; and/or encourage pilots/airlines to use steeper departure profiles.
2. **Problem:** There is a need for a fairer distribution of planes. Cumulative and significant post-SoCal Metroplex environmental, health, and noise impacts must be addressed.
Goal: 30%-50% increase in northern departures.
 - a. **Recommendation:** Increase departures heading directly north by designating Runway 34 the preferred operating scheme on days when the prevailing winds are from the North, Northwest, West, & Northeast and on days when the winds are stagnant or less than 5 knots from the south. All arrivals should be from the west using Runway 16 on those days.
3. **Problem:** Flight tracks over the Santa Monica Mountains and foothills. (Keep flight path noise over existing noise corridors.)
 - a. **Recommendation:** Aircraft using Conventional procedures on Runway 16 should be vectored to the north by ATC before the 101 freeway when there are no airspace conflicts in doing so.

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4. **Problem:** Flight tracks over the Santa Monica Mountains and foothills. (Keep flight path noise over existing noise corridors.)
 - a. **Recommendation:** On days when Runway 16R is being used, the Advocates for Viable Airport Solutions proposed “open departure” RNAV concept that adds new waypoints along the 101 freeway should be used.

Burbank

Proposed Near-Term Solutions

1. **Problem:** Regardless of the direction of the flight paths, planes flying at low altitudes create noise pollution, negative environmental impacts, and health concerns.
 - a. **Recommendation:** Increase the minimum climb gradients for all procedures; and/or encourage pilots/airlines to use steeper departure profiles.
2. **Problem:** There is a need to deconflict the increasing air traffic volumes in an already congested airspace.
 - a. **Recommendation:** Improve the hand-off between Tower ATC’s and SCT ATC’s with additional FAA regulated training.
3. **Problem:** Flight tracks over the Santa Monica Mountains and foothills. (Keep flight path noise over existing noise corridors.)
 - a. **Recommendation:** Aircraft using Conventional procedures on Runway 15 should be vectored to the north by ATC before the 101 freeway when there are no airspace conflicts in doing so.
4. **Problem:** The early minutes of a southern departure out of VNY has the most impact and we need to find a better solution for flight path distribution.
 - a. **Recommendation:** Change the initial departure headings for OROSZ, SLAPP, and the Conventional procedures so that they better disperse the early part of the flight tracks.
5. **Problem:** There is a need for a fairer distribution of planes. Cumulative and significant post-SoCal Metroplex environmental, health, and noise impacts must be addressed.
Goal: 30%-50% increase in northern departures.
 - a. **Recommendation:** Increase departures heading directly north by designating Runway 33 the preferred operating scheme on days of clam wind (less than 5 knots) and when prevailing winds are from the West, Northwest, North, & Northeast.

Burbank

Proposed Long-Term Solutions

1. **Problem:** Regardless of the direction of the flight paths, planes flying at low altitudes create noise pollution, negative environmental impacts, and health concerns.

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- a. **Recommendation:** Increase the minimum climb gradients for all procedures; and/or encourage pilots/airlines to use steeper departure profiles.
2. **Problem:** There is a need for a fairer distribution of planes. Cumulative and significant post-SoCal Metroplex environmental, health, and noise impacts must be addressed.
Goal: 30%-50% increase in northern departures.
 - a. **Recommendation:** Increase departures heading directly north by designating Runway 33 the preferred operating scheme on days when the prevailing winds are from the West, Northwest, North, & Northeast and on days when winds are less than 5 knots from the south. This northern departure route would follow the I-5 freeway. Cross Runway 8 should be used for all arrivals on those days.
3. **Problem:** Flight tracks over the Santa Monica Mountains and foothills. (Keep flight path noise over existing noise corridors.)
 - a. **Recommendation:** Aircraft using Conventional procedures on Runway 15 should be vectored to the north by ATC before the 101 freeway when there are no airspace conflicts with doing so.
4. **Problem:** Flight tracks over the Santa Monica Mountains and foothills. (Keep flight path noise over existing noise corridors.)
 - a. **Recommendation:** On days when Runway 15 is used. The RNAV “open departure” concept proposed by Advocates for Viable Airport Solutions that has waypoints along the 101 freeway should be used for those departures whose destinations are towards the north (OROSZ.)
5. **Problem:** Currently, there are no departures that fly East out of Burbank Airport. We need to address the distribution of these flights.
 - a. **Recommendation:** For RNAV departures with destinations to the east and northeast when Runway 15 is used, it is recommended that a new RNAV procedure be established similar to ELMOO NINE Conventional procedure that sends aircraft east through the San Gabriel Valley. If an eastern departure routing is not feasible, the SLAPP concept proposed by Advocates for Viable Airport Solutions to the west and then north is proposed instead.

Overarching Goals

I strongly believe that this issue is causing great damage to the lives of my fellow Angelenos and I request immediate action be taken to resolve these disastrous impacts. My priorities are as follows:

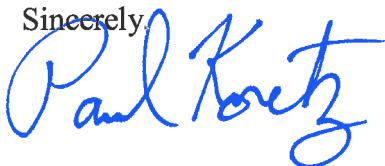
1. Avoid flight tracks over mountainous regions and other terrains that pose high-fire hazard risks and noise magnification due to echo effects.
 - The Santa Monica Mountains are in a High-Fire Severity Zone.

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- The low altitudes at which these planes are flying does not allow for proper jet fuel dispersion, the remains of which we are seeing on our trees, our plants, and our wildlife.
 - These mountains are also home to our multijurisdictional Wildlife Habitat Connectivity Project. The dangers of low-flying aircraft in this region could have devastating impacts on not only the community but also the wildlife that we have fought so hard to protect.
 - The aircraft noise reverberates loudly throughout the canyons. This noise has produced tremendous physical and mental health concerns which are devastating our residents.
 - When aircraft are flying at a certain altitude, the impacts on the community become much more apparent when those planes are flying over homes at higher elevations.
2. Disperse departure flight tracks in multiple directions in a safe manner rather than concentrating them over any single community.
3. Continue use of “open” departure navigation procedures so that flight tracks along each of the multiple directions are not narrow bands.
4. Use existing noise corridors for routings (i.e those that already have high background noise levels) such as freeways and industrial zones, while avoiding areas that are used for outdoor solitude.
5. Increase the minimum climb gradients for all procedures; and/or encourage pilots/airlines to use steeper departure profiles. The FAA has stated, “There is no standard climb rate. Per FAA Order 8260.3, the standard climb gradient for departures procedures is 200 feet per NM, although most aircraft are able to meet a steeper climb gradient.”
6. Have the FAA’s technical staff evaluate each community proposal. Even though HMMH has evaluated the community proposals, we ask that the FAA’s technical staff review each proposal to ensure that no possible solution is overlooked.
7. Request the FAA to look into the feasibility of changing federal air traffic night-time curfew mandates. Night-time curfews are an absolutely essential part of this overall solution and will be impactful in various locales throughout the United States.

I encourage the FAA to thoughtfully and thoroughly review these proposals and report back on progress by June 1st, 2020. Thank you for your continued involvement in this issue.

Sincerely,



Council District 4 - BUR VNY FAA Task Force Recommendations

- **Problem to solve:** Low altitude aircraft noise
 - **Recommendation:** Request the FAA incorporate steeper minimum takeoff climb gradients at VNY and BUR to a minimum of 600 ft per nautical mile, or the closest rate to this that falls within safety guidelines, to help mitigate ground-level noise and concentrated jet exhaust particulate and request the FAA, LAWA, VNY and BUR to work with and encourage pilots and air carriers to use the steepest departure profiles their aircraft can safely undertake.
- **Problem to solve:** Noise impacts on communities
 - **Recommendation:** Request the FAA to evaluate and provide new noise mitigation measures for apartments, homes, and businesses based on average decibel level, including consideration of topographical features such as noise reverberations from canyon walls, and not merely proximity to the airports.
- **Problem to solve:** Overconcentration of flights over certain homes
 - **Recommendation:** Request the FAA to develop multiple waypoints and headings, whether RNAV or conventional, to create flight track dispersion for each departure direction from VNY and BUR. If this is not possible, request the FAA to design and implement the closest approximation to this goal to disperse flight tracks.
- **Problem to solve:** Overconcentration of flights over certain homes
 - **Recommendation:** Request the FAA to redesign RNAV arrival and departure procedures so that they mimic pre-Metroplex conventional dispersed procedures. During the technical review to complete this, request the FAA to suspend RNAV procedures and fly pre-Metroplex conventional procedures.
- **Problem to solve:** Overconcentration of flights over certain homes
 - **Recommendation:** Request the FAA to implement “open” procedures where possible and avoid “closed” procedures wherever technically feasible to limit the creation of narrow flight paths.
- **Problem to solve:** Overconcentration of flights over certain neighborhoods
 - **Recommendation:** Request the FAA conduct a technical study to eliminate the substantial overlap of departing VNY and BUR flight tracks over the San Fernando Valley. In particular, flights departing VNY south and turning east and flights departing BUR south and turning west, creating a substantially overlapping flight tracks vortex with impacted communities suffering from airport departures from two airports.
- **Problem to solve:** Overconcentration of flights over certain neighborhoods

- **Recommendation:** Request that the FAA publish instrument approaches for BUR runways 15, 33, and 26.
- **Problem to solve:** Overconcentration of flights over certain neighborhoods
 - **Recommendation:** Request that the FAA conduct a technical analysis to establish fair share arrival and departure flight paths for VNY with the goal of flights departing from VNY South and turning West, South and turning East, North and turning West, and North and turning East roughly 25% in each direction and arriving North and South roughly split 50% annually. If the FAA determines this is not technically feasible, the FAA is requested to design arrival/departure procedures that as closely create fair share arrivals and departures as possible.
- **Problem to solve:** Overconcentration of flights over certain neighborhoods
 - **Recommendation:** Request that the FAA conduct a technical analysis to establish fair share arrival and departure flight paths for BUR with the goal of flights departing from BUR North, South, East, and West roughly 25% in each direction and arriving North, South, East, and West roughly 25% from each direction. If the FAA determines this is not technically feasible, the FAA is requested to design arrival/departure procedures that as closely create fair share arrivals and departures as possible.
- **Problem to solve:** Relative lower altitude flight tracks when aircraft overfly higher altitude topography
 - **Recommendation:** Request that the FAA conduct a technical analysis to establish new altitude rules for when aircraft arrive or depart over higher altitude topography with the goal of ensuring that planes ascend higher if they must fly over higher altitude areas. For example, if a plane's departure route over sea level would normally have it at 4,000 feet one mile from the airport, then the departure route over terrain of a 1,000 feet of elevation, would require that the aircraft ascend to 5,000 feet at the same distance.
- **Problem to solve:** Southern shift at Burbank airport
 - **Recommendation:** Request that the FAA vector aircraft using conventional procedures on Runway 15 to the north by Air Traffic Control prior to the 101 freeway when there are no airspace conflicts with doing so.
- **Problem to solve:** Late turns out of Van Nuys airport
 - **Recommendation:** Request the FAA to eliminate the PPRRY waypoint and publish an open waypoint placed south of the airport runway near Victory Blvd and the top of the Sepulveda Basin. An open waypoint will help with dispersion so no one community bears the brunt of aircraft flight tracks.
- **Problem to solve:** Aircraft operations at VNY disturbing people's sleep

- **Recommendation:** Request LAWA implement a Nighttime Curfew for departures and arrivals of all aircraft at VNY to help mitigate community noise disturbances between 10:00pm and 7:00am on weekdays and 10:00pm to 9:00am on weekends and to be enforced in part by publishing the names of the aircraft management companies responsible and contact information for complaints to be directed to as well as the tail numbers and any other publicly available information related to the offending flight, pilots, and company or individual who owns or rents the aircraft.
- **Problem to solve:** International aircraft operations at VNY disturbing people's sleep
 - **Recommendation:** Request LAWA to work with DHS to restrict the hours at the VNY Customs & Border Protection Office to close by 10pm on all days in line with the proposed curfew hours.
- **Problem to solve:** Lack of community input
 - **Recommendation:** Request the FAA conduct a full Environmental Assessment and robust community outreach prior to any future flight path changes, procedure changes, or flight volume changes.



Tony Cárdenas
Congress of the United States
29th District, California

March 6, 2020

Hollywood Burbank Airport
2627 N. Hollywood Way
Burbank, CA 91505

Attn: Honorable Emily Gabel-Luddy

Dear Chair Gabel-Luddy:

I thank the constituents, neighborhood councils, and environmental organizations of the 29th Congressional District for their active engagement with the Southern San Fernando Valley Airplane Noise Task Force (Task Force). I encourage the Task Force to take their input seriously when finalizing a vote on recommended guidelines to send to the Federal Aviation Administration (FAA).

That said, I applaud the FAA's efforts to disperse the noise of flights as evenly as possible. No single community should bear the burden more than another. Recommendations for airport operators to fly over new neighborhoods voluntarily is not wise, or a solution. FAA determines and establishes navigational waypoints once it is determined efficient, resulting in less pollution, and most importantly, safe.

The Task Force should focus on direct local solutions that benefit all parties involved. I recommend Hollywood Burbank Airport revamp its sound insulation program by conducting a new Part 150, Airport Noise Compatibility Planning Study, which will result in an updated Noise Exposure Map. This study provides a structured and fair approach for the airport industry, all-neighboring communities, and the FAA to work together to reduce the number of people who live in noise-impacted areas –helicopter industry is eligible to participate, too. The last study posted was in March 2016.

As local efforts continue to move forward, I will work with my Congressional colleagues to keep FAA on track in publishing their various noise mitigation studies and support the appropriate FAA funding programs and issue gaps that help further address this matter.

Thank you.

Sincerely,


TONY CÁRDENAS
Member of Congress



March 6, 2020

Gene Reindel, Task Force Facilitator
HMMH
1508 Eureka Road, Suite 190
Roseville, CA 95661

Re: Recommendations for the Federal Aviation Administration (FAA)

Dear Mr. Reindel,

To lessen the impacts of noise from the Hollywood Burbank (BUR) and Van Nuys (VNY) Airports, Task Force Members Mayor Springer and Council Member Gabel-Luddy are submitting the following recommendations for the Task Force's consideration on April 1, 2020.

Recommendation #1 – Provide additional training, reviews, and support for Air Traffic Control.

This is a series of recommendations provided by an Air Traffic Control consultant during a Task Force meeting. They are being grouped into this recommendation as they are all applicable to the Air Traffic Organization within the FAA:

- Conduct System Service Review (SSR) on resource management at both SCT and BUR Sector;
- Review how to manage workload at positions to maintain efficiency;
- Conduct Traffic Management Reviews in the San Fernando Valley area to provide detailed analysis of impact of Traffic Management Initiatives;
- Provide refresher training on applying and administering TMIs for SCT and BUR Sector controllers;
- Conduct Operation Skills Assessments (OSAs) on how traffic restrictions are applied and communicated in the SCT and BUR Sector areas;
- Provide additional training on minimum requirements of radar separation;
- Focus on vectoring, radar separation minima, and aircraft characteristics;
- Conduct post-training Operational Skills Assessments (OSAs) on radar separation;
- Instruct Tower Supervisors to not combine sectors at peak traffic periods;
- Monitor Valley Sector for SOP compliance;
- Conduct training on using northerly airspace between BUR and VNY to gain altitude;

- Conduct System Service Review (SSR) on SOP compliance and resource management;
- Provide refresher training to Tower controllers on proper handoff procedures and impacts of non-compliance;
- Conduct post-training System Service Review (SSR) on handoff procedures;

The intent of this recommendation is to request that the FAA assess the processes and procedures used by Air Traffic Control to determine if changes to the way aircraft are handled has changed over time, leading to the southerly drift in flights paths from BUR, and to make changes or improvements that could result in equitable and greater dispersion of flights and/or result in more timely turning.

Recommendation #2 – Do not implement the proposed amendments to the SLAPP and OROSZ departure procedures.

Regardless of the determination made by the Environmental Assessment to be conducted on the proposed amendments to incorporate the JAYTE and TEAGN waypoints into SLAPP and OROSZ standard instrument departure procedures from BUR, the Task Force recommends not amending the procedures to implement the use of the waypoints.

The purpose of this recommendation is to prevent changes to procedures that would cause concentration of flight paths. The current flight paths associated with these two departure procedures are widely dispersed south of the airport due to the method of aircraft navigation, separation and headings, and should not be considered as part of any proposed procedural amendment.

Recommendation #3 – Conduct new Part 150 studies at both VNY and BUR.

Both airports should conduct studies compliant with 14 CFR part 150 in order to establish updated Noise Exposure Maps and Noise Compatibility Programs. The updates may include new or revised noise abatement programs for aircraft operators. The studies should evaluate the applicability of noise abatement departure procedures, preferential runway use, and other best practices for aircraft operators.

The intent of this recommendation is to ensure that the airports are operating with the most up-to-date information for residential sound insulation, compatible land use, and noise abatement procedures for aircraft operators. A review of a preferential runway use system would also evaluate the feasibility and effects of increased variation in runway use.

Recommendation #4 – Monitor changes to regulations pertaining to noise.

BUR and VNY airports should monitor potential changes to regulations pertaining to noise, particularly those which may result from the Airport Cooperative Research Program's study *Research Methods for Understanding Aircraft Noise Annoyances and Sleep Disturbance* conducted by the National Academies of Sciences, Engineering, and Medicine in 2014.

The intent of this recommendation is to direct the airports to remain aware of changes to regulations which may affect noise compatibility programs. And provide quarterly advice to respective Commissions and City Councils to make them aware of opportunities to support and lobby for changes.

Recommendation #5 – Changes to current regulations by FAA or through legislation (Congress) to expand use of noise attenuation funds and programs to serve more residents.

The airports should support changes to FAA regulations or Congressional legislative changes to broaden the applicability of noise attenuation programs and funding to serve the greatest number of residents. This would encompass expanding the current federal criteria for use of such funds. For example, changing the definition of noise impacted areas to include levels less than the 65 DNL noise contour.

The purpose of this recommendation is to provide sound relief to more residents.

Recommendation #6 – Congressional authorization for the imposition of the mandatory nighttime curfew.

Both BUR and VNY airports should support Congressional legislation imposing a mandatory nighttime curfew at each airport similar to the Authority's Part 161 curfew request submitted on February 2, 2009, and denied by the FAA (a copy is attached as Exhibit A).

The intent of this recommendation is to bring permanent night time noise relief to all members of the public affected by BUR and VNY airports.

Recommendation #7 Increase the rate or angle of climb of aircraft departing BUR

The FAA should study the ability to encourage or require aircraft to ascend more rapidly through the use of voluntary noise abatement procedures and/or increasing the minimum climb over distance contained in the standard instrument departure procedures.

The intent of this measure is to study the feasibility of such measure to mitigate noise impacts.

Sincerely,



Mayor Sharon Springer
City of Burbank



Council Member Emily Gabel-Luddy
City of Burbank

Enc.

EXHIBIT A

Language of Mandatory Curfew

- A. Except as provided in Paragraphs (B) and (C), between the hours of 10:00 p.m. and 6:59 a.m.:
1. No Landings at Bob Hope Airport shall be permitted.
 2. No take-offs from Bob Hope Airport shall be permitted.
- B. The following aircraft shall be permitted to land at or takeoff from Bob Hope Airport between the hours of 10:00 p.m. and 6:59 a.m.:
1. Law enforcement aircraft, firefighting aircraft, disaster relief aircraft and military aircraft.
 2. Medical flight aircraft engaged in active emergency operations for the transportation of patients or human organs.
- C. Aircraft other than those specified in Paragraph (B) shall be permitted to land at or takeoff from Bob Hope Airport between the hours of 10:00 pm. and 6:59 a.m. only under the following circumstances:
1. In the event such landing or takeoff results from the existence of a declared emergency.
 2. In the even such landing or takeoff results from the use of Bob Hope Airport as weather alternate.
 3. In the even such landing or takeoff results from a weather, mechanical, or air traffic control delay; provided, however, this exception shall not authorize any landing or takeoff between the hours of 11:00 p.m. and 6:59 a.m.
- D. Upon request of the Authority, the aircraft operator shall document or demonstrate: (i) the precise emergency condition(s) resulting in a landing or takeoff between the hours of 10:00 p.m. and 6:59 a.m.; or (ii) the precise weather, mechanical, or air traffic control condition(s) resulting in a landing or takeoff between the hours of 10:00 p.m. and 11:00 p.m.
- E. Any aircraft operator violating the provisions of this Rule shall, in addition to any other available remedies (including injunctive remedies), be subject to civil penalties for each unauthorized landing and unauthorized takeoff as follows:
1. For the first violation within a 12-month period – Three Thousand, Six Hundred, Seventy-One Dollars (\$3,671) (or as amended for a CPI adjustment).
 2. For the second violation within a 12-month period – Seven Thousand, Three Hundred, Forty-Two Dollars (\$7,342) (or as amended for a CPI adjustment).
 3. For the third violation within a 12-month period – Eleven Thousand, Thirteen Dollars (\$11,013) (or as amended for a CPI adjustment).
 4. For the fourth violation within a 12-month period – Fourteen Thousand, Six Hundred, Eighty-Four Dollars (\$14,484) (or as amended for a CPI adjustment) and mandatory action to ban the aircraft operator's flight operations at Bob Hope Airport for a twelve (12) month period.

Justin W. Cook

To: Amanda Parise; Eugene M. Reindel
Cc: Heather A. Bruce; Patrick Lammerding; John Anderson
Subject: RE: Reminder: Task Force Recommendations Due Tomorrow

From: Alford, John <John.Alford@mail.house.gov>
Sent: Friday, March 6, 2020 4:47 PM
To: Amanda Parise <AParise@bur.org>
Subject: RE: Reminder: Task Force Recommendations Due Tomorrow

Hello Amanda,

In addition to the several proposed recommendations submitted by the respective community groups, please include the following recommendations for consideration:

In effort to decrease the total volume of late-night flights (which cause particularly egregious disruption), the FAA should authorize a mandatory curfew at both BUR and VNY between the hours of 10:00 pm and 7:00 am. This curfew should apply to all non-emergency operations and it should be enforced with fines for violators.

In effort to decrease the concentration of flights over any one community, the FAA should consider the following:

- The feasibility of eastbound take-offs from BUR. This should include consideration of adjusting flight paths at other airports (LAX, BUR, ect).
- The feasibility of northbound take-offs from both VNY and BUR when there is little or no wind.

Many thanks,

John Alford
 Office of Congressman Brad Sherman
 818-501-9200
 5000 Van Nuys Blvd. #420
 Sherman Oaks, CA 91403-1791

From: Amanda Parise <AParise@bur.org>
Sent: Thursday, March 5, 2020 4:56 PM
To: egabel-luddy@burbankca.gov; Sahag Yedalian <sahag.yedalian@lacity.org>; sspringer@burbankca.gov; Terry Tornek <ttornek@cityofpasadena.net>; Ara Jame Najarian (anajarian@ci.glendale.ca.us) <anajarian@ci.glendale.ca.us>; Nicholas Greif <nicholas.greif@lacity.org>; Justin Orenstein <justin.orenstein@lacity.org>; jarrett.thompson@lacity.org; Marcos Sanchez <marcos.sanchez@lacity.org>; Marcello, Pamela <Pamela.Marcello@mail.house.gov>; Aguilera, Michael <Michael.Aguilera@mail.house.gov>; Brodtke, John <John.Brodtke@mail.house.gov>; Alford, John <John.Alford@mail.house.gov>; Gonzalez, Lea <Lea.Gonzalez@mail.house.gov>; Peter_Muller@feinstein.senate.gov; brent_robinson@harris.senate.gov; Rodriguez, Nicolas <Nicolas.Rodriguez@mail.house.gov>; Apodaca, Joey <Joey.Apodaca@mail.house.gov>
Cc: George, Sandra <SGeorge@burbankca.gov>; Mastrangelo, Danny <DMastrangelo@burbankca.gov>; 'Hess, Justin' <JHess@burbankca.gov>; McFarland, Simone <SMcFarland@burbankca.gov>; Hayrapetian, Hourik <HHayrapetian@Glendaleca.gov>; ybeers@glendaleca.gov; smermell@cityofpasadena.net; David Reich (David.Reich@lacity.org) <David.Reich@lacity.org>; Alexander Ponder <alexander.ponder@lacity.org>; Frank Miller <FMiller@bur.org>; Patrick Lammerding <PLammerding@bur.org>; SCHWARTZ, MICHELLE D. <MSchwartz@lawa.org>; BRICKER, SAMANTHA J. <SBRICKER@lawa.org>; MARGHERITIS, FLORA O. <FMargheritis@lawa.org>; PANTOJA, KATHRYN R. <KPantoja@lawa.org>; Mark Hardyment <MHARDYMENT@bur.org>; madams2@lawa.org; Diana Sanchez

(dsanchez@lawa.org) <dsanchez@lawa.org>; Eugene (Gene) Reindel <ereindel@hmmh.com>; Justin W. Cook <jcook@hmmh.com>; John Anderson <john@cerrell.com>

Subject: Reminder: Task Force Recommendations Due Tomorrow

Dear Task Force Members,

Just a reminder, proposed recommendations to the FAA should be submitted to me by tomorrow, Friday, March 6, 2020.

Thank you,

Amanda Parise

Administrative Assistant

O: 818.729.2203

E: aparise@bur.org



hollywoodburbankairport.com

2627 N Hollywood Way, Burbank, CA 91505



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March 9, 2020

Mr. Eugene M. Reindel
Vice President, Director of Aviation Services
HMMH
300 South Harbor Blvd. Suite 516
Anaheim, California 92805

Dear Mr. Reindel:

In 2017, many neighborhoods that I represent in the Southeast San Fernando Valley began experiencing a sudden and dramatic increase in disruptive noise from aircraft departing from the Hollywood Burbank Airport. That escalated noise impact continues to this day, and it has materially and adversely impacted the people who live, work, attend school and seek recreation in those communities.

The Southern San Fernando Valley Airplane Noise Task Force (“Task Force”) was created by the Hollywood Burbank Airport Authority to provide a forum for community input relating to these impacts. It has been our goal to develop actionable, community-driven recommendations to the Federal Aviation Administration (“FAA”), and to encourage the FAA to implement solutions to these adverse impacts and provide relief to the communities that are suffering because of airport operations.

As the Vice-Chair of the Task Force, I am pleased that it has drawn very broad public participation. To date the Task Force has conducted six public meetings, heard nine extended presentations from community-based organizations, and taken public comments from hundreds of individual speakers. We have also heard comments from a variety of technical experts in various facets of aviation.

Based on the input that we have received, and on the extraordinary amount of communication I have had with my constituents on this issue, I would request that HMMH prepare a number of recommendations for consideration by the Task Force as a whole, as specified below. This set of proposed recommendations should not be considered an exhaustive list, as I may propose additional recommendations before the Task Force completes its final report.

Mr. Eugene M. Reindel

March 9th, 2020

Page 2 of 4

REDUCING TOTAL OVERFLIGHT IMPACTS IN THE RESIDENTIAL COMMUNITIES OF THE SOUTHEAST SAN FERNANDO VALLEY

1. Increase utilization of the existing ELMOO NINE Departure Procedure from BUR runway 15 by, among other things: (a) establishing ELMOO NINE as an RNAV procedure to conform its utilization with NextGen implementation; and (b) creating an enforceable requirement to encourage FAA to increase use of ELMOO NINE, such as constraining all other departure procedures to reduce their volume to their pre-2009 levels.
2. Allow eastbound BUR departures using runway 8, and adopt an enforceable process to ensure a meaningful reduction in runway 15 departures.
3. Change RNAVs/procedures for VNY to encourage earlier turns of departing flights and allow a greater percentage of the departing flight tracks to be over the uninhabited Sepulveda Basin (e.g., FAA should discontinue use of PPRRY at VNY and expedite turns by returning to 2.2 DME)
4. Any policies, procedures or practices relating to safety considerations for BUR departures regarding proximity to the Verdugo Mountains should equitably be applied regarding proximity to the Santa Monica Mountains.

REDUCING NOISE IMPACTS FOR ALL SAN FERNANDO VALLEY COMMUNITIES

5. Because a more rapid rate of ascent would likely reduce noise impacts in all communities, FAA should adopt rules, procedures and/or Air Traffic Control (ATC) instructions that encourage pilots to increase altitude as rapidly as is safe when departing from BUR, including establishing altitude gates.
6. FAA should increase the climb gradient on all BUR and VNY departures, or on as many procedures and as many aircraft types as possible, and grant waiver for gradients above 500ft per nautical mile.
7. The February 2017 letter of agreement between Southern California TRACON (SCT) and BUR ATC assigns all departures 4,000' MSL. If that agreement has the impact of preventing increase in climb, it should be changed.
8. FAA must work with Hollywood Burbank Airport to ensure that the existing voluntary curfew is vigorously enforced (using SNA penalties as a model).
9. FAA and BUR must enforce compliance with BUR operating procedures during curfew hours.
10. Noise guidelines should be imposed at BUR and VNY on both commercial and general aviation operators (using SNA guidelines as model).
11. A new Part 161 study should be initiated to provide for a mandatory curfew at BUR, with the full understanding that the position taken by surrounding communities regarding a replacement terminal at BUR may well depend on whether a mandatory curfew and other effective noise impact reduction strategies are in place.

Mr. Eugene M. Reindel

March 9th, 2020

Page 3 of 4

DIFFUSING FLIGHT TRACKS TO AVOID INEQUITABLE FOCUSED NOISE IMPACTS

12. FAA should adopt all actions necessary to reduce the number of BUR runway 15 departures, including runway and directional rotation.
13. FAA should increase utilization of alternative departure headings on BUR runway 15 departures to achieve greater dispersal.
14. FAA should utilize open SID departures, at lower minimum vector altitude, at BUR.
15. FAA should utilize Diverse Vector Area (see, e.g., FAA Order 7110.65), at BUR.
16. FAA should discontinue use of JAYTE and TEAGN waypoints in all departure and arrival procedures for BUR.
17. If JAYTE and TEAGN must be used at all, they should be placed at locations that will maximize noise reduction and safety for all communities and FAA-recognized noise-sensitive areas of the San Fernando Valley, without regard to any previous litigation settlement agreements, and they must not impose significant new impacts on new communities compared to pre-2017 conditions.
18. Proposed procedures SLAPP TWO and OROSZ THREE should be rejected as written and reconsidered to ensure maximize noise reduction and safety for all communities and FAA-recognized noise-sensitive areas of the San Fernando Valley, without regard to any previous litigation settlement agreements, and they must not impose significant new impacts on new communities compared to pre-2017 conditions.
19. If they must be used at all, all waypoints should be considered “fly-by” and NOT “fly-over” in order to reduce exact uniformity and encourage delay in pilots’ use of autopilot on departures.
20. FAA should integrate a small range of automated randomization into ATC software guiding the turn instructions for BUR departures in order to produce more dispersal.
21. FAA should discontinue BUR arrivals using runway 33 except when required due to significant wind conditions.
22. Since both the southern shift and undue southern concentration of BUR departures appear to be due in part to ATC workforce and related issues, FAA should initiate a system service review and workforce analysis to ensure adequate staffing levels to ensure safety and maximum efficiency.
23. FAA should stop combining ATC sectors, and ATC handoff of BUR departures to SCT should occur within 1/2 mile of the runway as per FAA guidelines.
24. FAA should draft letter of agreement between SCT and BUR ATC that assigns responsibility to BUR ATC to apply visual separation on runway 15 departures versus runway 8 arrivals, enabling earlier turns with faster climbs.

Mr. Eugene M. Reindel

March 9th, 2020

Page 4 of 4

ONGOING TRANSPARENCY, ACCOUNTABILITY AND MONITORING

25. FAA must conduct a formal noise study of actual (not modelled) noise patterns and impacts surrounding VNY and BUR, and commit to regular renewals, and should install and maintain noise monitoring equipment in the City of Los Angeles.

26. FAA must commit to all mitigation measures to relieve the impacted communities, including but not limited to soundproofing.

27. A Citizens' Advisory Board for BUR should be created, including representatives from the impacted communities of Los Angeles.

28. FAA must provide the Task Force with its Post Implementation Study and all supporting documents, the Noise Screen that was provided to Benedict Hills in about January 2018, all documents requested previously by Task Force members, and all documents requested by the City of Los Angeles under the Freedom of Information Act.

Thank you for your continuing assistance to the Task Force as we endeavor to protect the communities we represent.

Very truly yours,



PAUL KREKORIAN

Los Angeles City Councilmember



NURY MARTINEZ
COUNCILWOMAN, SIXTH DISTRICT

March 6, 2020

The Honorable Stephan Dickson,
Administrator
Federal Aviation Administration
800 Independence Avenue, SW
Washington, DC 20591

RE: Southern San Fernando Valley Airplane Noise Task Force Recommendations

Dear Administrator Dickson,

As President of the Los Angeles City Council and Councilwoman representing District 6, I am writing you to ask for your support for our proposed recommendations to reduce airplane noise in the San Fernando Valley.

Both Hollywood Burbank Airport and Van Nuys Airport are critical economic drivers for the Los Angeles region. However, these facilities are located in a heavily urbanized area and their operations must take into account the effects they have on surrounding communities. My office has worked closely with the Southern San Fernando Valley Airplane Noise Task Force and understands the concerns raised by residents regarding flight paths in and out of Van Nuys and Hollywood-Burbank Airport.

However, the communities that I represent, notably Sun Valley, Arleta, Panorama City, and Van Nuys have bared the burden of poor and unfair public health, environmental, and quality-of-life impacts, such as airplane noise and worse for decades. Many of these communities are designated as being some of the most environmentally impacted in the entire state based on the CalEnviroScreen tool created by the California Office of Environmental Health Hazard Assessment.

The primary goal of the Task Force should be relieving the burden of frontline communities, such as the ones in my district, not adding to it. With this in mind, below are some recommendations for improving operations at Hollywood-Burbank and Van Nuys Airport.

CD6.LAcity.org

City Hall Office - 200 N. Spring Street, Suite 470, Los Angeles, CA 90012 - (213) 473-7006 • Fax: (213) 473-7779

Van Nuys Office - 14410 Sylvan Street, Suite 215, Van Nuys, CA 91401 • (818) 778-4999 • Fax: (818) 778-4998

Sun Valley Office - 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331 • (818) 771-0236 • Fax: (818) 767-7821





NURY MARTINEZ

COUNCILWOMAN, SIXTH DISTRICT

Van Nuys Airport:

We recommend that departures from Van Nuys Airport continue to go from the south. Through doing this, planes will continue to make their turns after Victory Boulevard and over the Sepulveda Basin, a large open space, as opposed to flying over dense urban neighborhoods to the north.

We are strongly opposed to changing the current flight path and having planes depart from the north or having planes turn before crossing over Victory and into the Sepulveda Basin. If any changes do occur to the route out of Van Nuys Airport, they must include an environmental review and analysis that includes a thorough study of noise and air quality.

Burbank-Hollywood Airport:

We strongly support recommendations that will provide relief from airplane noise for all residents of the San Fernando Valley. This includes upgrading technology so that flights leaving Burbank-Hollywood Airport can utilize the ELMOO NINE route.

We are strongly opposed to any proposal that would send additional departures northbound from Burbank-Hollywood Airport. These routes would take planes over some of the most environmentally contaminated communities in the state of California. This is not simply a matter of sharing airplane noise, but would layer on an additional environmental hazard onto a community that already suffers from negative health and other ill effects from landfills, quarries, freeways, and industrial uses.

Any change in routes to Burbank-Hollywood or Van Nuys Airport must include an environmental review and analysis that includes a thorough study of noise and air quality. This review must take into consideration existing environmental justice issues and utilize measures of environmental hazards, such as CalEnviroScreen.

I also ask the FAA to please look at the impact and feasibility of curfews for all airports in the San Fernando Valley.





NURY MARTINEZ
COUNCILWOMAN, SIXTH DISTRICT

The Taskforce has stated that they are seeking fairness, and I agree. I would argue there is nothing fairer than providing relief to neighborhoods in my District that have had to fight for it for decades. My communities would also continue to suffer if, as some have suggested, the flight paths are changed back to the northern, eastern routes mentioned earlier while my constituents wait for years for a lengthy environmental study. This is not fair, right or just.

I thank you for your consideration of these recommendations.

If you have any questions or concerns, please contact my District Director, Marcos Sanchez, at (818) 778-4999 or at marcos.sanchez@lacity.org.

Sincerely,

NURY MARTINEZ
Councilwoman, Sixth District

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Nick Kimball, City Manager

Date: May 4, 2020

Subject: Consideration to Approve Los Angeles County City Selection Committee Liaison Assignment

RECOMMENDATION:

It is recommended that the City Council re-appoint Mayor Joel Fajardo as the Los Angeles County City Selection Committee Appointee and Councilmember Mary Mendoza as the Alternate Appointee.

BACKGROUND:

1. Each year, the City Council reorganizes which includes assigning new or re-appointed liaisons to various commissions and organizations. Pursuant to Section 11.2 of the City Council Procedures Manual, the Mayor, with consent of the majority of the City Council, may appoint liaisons to these committees (Attachment "A").
2. On August 19, 2019, Councilmember Antonio Lopez submitted his resignation from the City Council, effective September 30, 2019, creating a vacant Alternate Appointee position on the Los Angeles County City Selection Committee.

ANALYSIS:

Members of the Los Angeles County City Selection Committee include the Mayor of each city within Los Angeles County. Each city appoints an elected official as a delegate to the City Selection Committee; it usually is the Mayor. The term of office for each Member of the Los Angeles County City Selection Committee coincides with City Mayor terms, and the Committee meets three or four times a year, at the call of the Chairman.

The duties of the City Selection Committee include appointing City representatives to such Boards, Commissions and Agencies as may be required by law, including Local Agency Formation Commission (LAFCO), South Coast Air Quality Management District, Los Angeles County Metropolitan Transportation Authority (MTA), Los Angeles County Hazardous Waste

Consideration to Approve Los Angeles County City Selection Committee Liaison AssignmentPage 2 of 2

Management Advisory Committee; and to nominate for appointment Members to the California Coastal Commission.

BUDGET IMPACT:

There is no impact to the budget by ratifying the City Council Liaison Assignments and approving the proposed appointment.

CONCLUSION:

Review and approval of the changes to the City Council Liaison Assignments to re-appoint Mayor Joel Fajardo as the Los Angeles County City Selection Committee Appointee and Councilmember Mary Mendoza as the Alternate Appointee will allow the City of San Fernando to have consistent and appropriate representation in various governmental associations of which the City is a participating member.

ATTACHMENT:

A. City Council Liaison Assignments for 2019-2020



ATTACHMENT "A"

CITY COUNCIL LIAISON ASSIGNMENTS

Revised by City Council: **May 4, 2020**

AGENCY/COMMITTEE		MEETING DAY	APPOINTEE(S)	COMMENTS
1	San Fernando Downtown Mall Merchants Association	Mornings (as needed)	Joel Fajardo	
2	City Selection Committee (L.A. County)	Night	Joel Fajardo Alt: Mary Mendoza	
3	Valley Economic Alliance	Day	Joel Fajardo	
4	Independent Cities Association (ICA)	Night	Robert C. Gonzales Alt: Antonio Lopez	
5	Independent Cities Risk Management Authority (ICRMA)	Day	Nick Kimball Alt: Timothy Hou Sub Alt: Michael Okafor	<i>Adoption of a new Resolution is required when representatives are changed</i>
6	Independent Cities Finance Authority (ICFA)	Day	Sylvia Ballin Nick Kimball	<i>Adoption of a new Resolution is required when representatives are changed</i>
7	League of California Cities	1 st Thursday Evening	Hector A. Pacheco Alt: Joel Fajardo	
8	San Fernando Valley Council of Governments (SFVCOG)	TBD	Joel Fajardo Alt: Sylvia Ballin	
9	Southern California Association of Governments (SCAG)	1 st Thursday Morning	Hector A. Pacheco Delegate: TBD	<i>SCAG requests appointments: 1) Regional Councilmember Representative 2) Delegate</i>
10	Metropolitan Water District (MWD) of Southern California	Day	Sylvia Ballin	<i>Effective 5-1-19</i>
11	Los Angeles County Metropolitan Transportation Authority (MTA) East San Fernando Valley Transit Corridor	Vary (as needed)	Robert C. Gonzales	
12	Los Angeles County Metropolitan Transportation Authority (MTA) San Fernando Valley Service Council	1 st Wednesday Evening	Robert C. Gonzales	
13	Greater Los Angeles County Vector Control District	2 nd Thursday Evening	Jesse H. Avila	<i>9-17-18 CC action to fill R. Herrera's unexpired term through January 2021</i>
14	Upper Los Angeles River and Tributaries Working Group (Mountains Recreation and Conservation Authority)	Day Monthly	Nick Kimball Alt: Hector A. Pacheco	<i>10-16-18 Appointment of Alternates to "Hydrology & Environment Committee" (Emrani) and "People & Recreation Committee" (Venegas)</i>

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Nick Kimball, City Manager

Date: May 4, 2020

Subject: Consideration to Approve an Employment Agreement with Julia Fritz to Serve as City Clerk

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve an Employment Agreement (Attachment "A" – Contract No. 1951) with Julia Fritz to serve as the City Clerk; and
- b. Authorize the Mayor to execute the Agreement.

BACKGROUND:

1. On January 6, 2020, City Clerk Elena G. Chávez announced her retirement from the City, effective April 10, 2020.
2. Subsequent to Ms. Chavez' announcement, the City Council created an Ad Hoc Committee (Mayor Fajardo and Councilmember Ballin) and began the recruitment process for a successor City Clerk.
3. On January 30, 2020, the City posted the City Clerk recruitment flyer and advertised in a number of public employment publications, including Jobs Available and the City Clerks Association of California.
4. On February 28, 2020, the City received 20 applications with three applicants meeting the minimum qualifications. Minimum qualifications include:
 - a. Graduation from an accredited four-year college or university with a Bachelor's Degree in Public Administration, Business Administration or related field and/or certification by the International Institute of Municipal Clerks;

Consideration to Approve an Employment Agreement with Julia Fritz to Serve as City ClerkPage 2 of 3

- b. Three years of progressively responsible professional experience in a municipal City Clerk's Office, including local government elections.
5. On March 13, 2020, a rating panel, consisting of the City Manager, City Clerk, and City Council Ad Hoc Committee interviewed the qualified candidates. Prior to the rating panel interview, one of the candidates notified staff that she had received another job offer and withdrew her name from consideration. The remaining two applicants scored high enough to advance to the next phase, which was an interview with the full City Council.
6. On March 20, 2020, the City Council held a Special Meeting to interview the final two candidates.
7. On March 23, 2020, per City Council direction, staff extended a conditional offer of employment to Julia Fritz pending successful completion of the City's pre-employment process.
8. On April 20, 2020, Ms. Fritz successfully completed the pre-employment process and accepted the City's employment offer with a start date of May 5, 2020.

ANALYSIS:

The City Clerk position, which serves as the City's Election Official, is established pursuant to Division 3 (City Clerk) of Article III (Officers and Employees) of Chapter 2 (Administration) of the San Fernando City Code. The City Clerk position is currently appointed by the City Council and serves subject to the considerations, terms and conditions set forth in the attached Employment Agreement (Attachment "A").

The most significant terms of the Agreement are highlighted below:

1. Term: Until terminated by either party at any time for convenience, subject to notification and termination provisions.
2. Salary: \$111,527 per year, subject to salary adjustments included in the Executive Management Compensation Plan (Attachment "B").
3. Benefits: All other benefits are offered in accordance with the Executive Management Compensation Plan.

BUDGET IMPACT:

The proposed Agreement includes a term, salary, and benefit package consistent with the prior

Consideration to Approve an Employment Agreement with Julia Fritz to Serve as City ClerkPage 3 of 3

City Clerk. The Fiscal Year 2019-2020 Adopted Budget includes sufficient appropriation for the proposed Agreement.

CONCLUSION:

It is recommended that the City Council approve the proposed Employment Agreement with Julia Fritz to serve as the City Clerk and authorize the Mayor to execute the same on behalf of the City.

ATTACHMENTS:

- A. Contract No. 1951
- B. Resolution No. 7973 – Executive Management Compensation Plan

2020
CITY CLERK EMPLOYMENT AGREEMENT
(Employee: Julia Fritz)

THIS 2015 CITY CLERK EMPLOYMENT AGREEMENT (“Agreement”) is made and entered into on this ____ day of December 2015 by and between the CITY OF SAN FERNANDO, a municipal corporation and general law city (“CITY”) and JULIA FRITZ, an individual (“EMPLOYEE”). For purposes of this Agreement, the capitalized term “Parties” shall be a collective reference to both CITY and EMPLOYEE. The capitalized term “Party” may refer to either CITY or EMPLOYEE interchangeably and reasonably appropriate.

RECITALS

THIS AGREEMENT is made and entered into in consideration of the following:

WHEREAS, the City Clerk is an appointive officer of the City of San Fernando, established pursuant to California law and appointed by the City Council of the City of San Fernando (“City Council”); and

WHEREAS, the public office of City Clerk is established pursuant to Division 3 (City Clerk) of Article III (Officers and Employees) of Chapter 2 (Administration) of the San Fernando Municipal Code; and

WHEREAS, EMPLOYEE represents that she has the requisite specialized skills, training, certifications and experience required to serve as the City Clerk for the City of San Fernando; and

WHEREAS, EMPLOYEE desires to accept employment as City Clerk subject to the consideration, terms and conditions set forth under this Agreement; and

WHEREAS, the City Council authorized the appointment of EMPLOYEE to the position of City Clerk at its Regular Meeting of April 20, 2020 subject to the approval and ratification of a mutually acceptable employment agreement; and

WHEREAS, this Agreement was approved in open session at the City Council’s Regular Meeting of May 4, 2020 under Agenda Item No. ____ as required under Government code Sections 53262, 54956(b) and 54953(c)(3).

NOW, THEREFORE, for and in consideration of the mutual agreements contained herein, CITY and EMPLOYEE agree as follows:

SECTION 1. POSITION, TERM, DUTIES

1.1 Employment as City Clerk

This Agreement establishes the terms and conditions of employment of EMPLOYEE as City Clerk for the City of San Fernando.

*AGENDA DRAFT – 05/04/20***1.2 Duration of Employment**

A. EMPLOYEE's employment with CITY shall be at-will and except as otherwise provided under this Section 1.2(A), below, EMPLOYEE shall, at all times, serve at the pleasure of and at the convenience of CITY's governing legislative body, the City Council. This Agreement may be terminated by either Party at any time for convenience subject to the notification and termination provisions prescribed in this Agreement. The foregoing notwithstanding, the City Council reserves the right to delegate the right, power and authority to terminate EMPLOYEE's employment for cause or for convenience to the City Manager, provided such delegation is made by formal, agendized City Council action taken at a meeting of the City Council.

B. The foregoing notwithstanding, nothing in this Section shall operate to prohibit, modify or otherwise restrict the City Council's ability to terminate EMPLOYEE's employment at any time for cause. Nothing in this section 1 shall prevent, limit, or otherwise interfere with the right of EMPLOYEE to voluntarily terminate or resign at any time from her position with the CITY, subject to the notification and termination provisions hereunder.

C. The Effective Date of this Agreement notwithstanding, EMPLOYEE shall not commence work or assume the duties and responsibilities of City Clerk as set forth herein until May 5, 2020 (hereinafter, the "Start Date"). Subject to the rights of the Parties to terminate this Agreement for convenience or for cause as provided herein, this Agreement shall be for an indefinite term commencing from the Start Date.

1.3 Duties and Responsibilities

A. EMPLOYEE shall perform the duties and functions of the City Clerk as specified under the laws of the State of California, the San Fernando Municipal Code, the ordinances and resolutions and policies of the CITY and this Agreement. EMPLOYEE shall also perform such other duties and functions as the City Council may assign from time to time.

B. EMPLOYEE shall serve as the City Clerk and shall be vested with the powers, duties and responsibilities of the City Clerk as set forth in Division 3 (City Clerk) of Article III (Officers and Employees) of Chapter 2 (Administration) of the San Fernando Municipal Code ("Division 3"), as the same may be repealed, amended, modified or clarified from time to time by the City Council by ordinance or resolution in the City Council's sole and absolute discretion. EMPLOYEE shall also perform those tasks and functions set forth under Exhibit A to that certain Resolution No. 7712 approved November 16, 2015 which approves Supplement No. 172 to that certain Position Classification Plan approved on December 12, 1966 by way of City Council Resolution No. 4144. EMPLOYEE's performance of her duties shall be subject to the direction and oversight of the City Council. Subject to the terms and conditions of all applicable collective bargaining agreements with the City and all City employment policies and procedures, the City Council by resolution reserves the right to authorize the assignment of permanent and/or temporary staff to Department of the City Clerk and EMPLOYEE will be responsible for the day-to-day supervision of such staff.

1.4 Hours of Work

A. The position of City Clerk shall be deemed an exempt position under state and federal wage and hour laws. EMPLOYEE's compensation (whether salary or benefits or other

AGENDA DRAFT – 05/04/20

allowances) is not based on hours worked and EMPLOYEE shall not be entitled to any compensation for overtime.

B. EMPLOYEE shall be allowed reasonable flexibility in setting her own office hours, provided: (i) EMPLOYEE maintains a reasonably substantial onsite presence at City Hall during normal CITY business hours which, as of the Effective Date of this Agreement are Monday through Thursday 7:30 am to 5:30 pm and alternating Fridays from 8:00 am to 5:00 pm; and (ii) EMPLOYEE is reasonably available to members of the City Council, members of CITY commissions, CITY staff and members of the public transacting business with the Department of the City Clerk on a regular and routine basis that generally conforms to the CITY's normal business hours as the same may be amended from time to time by the City Council.

C. Consistent with subsection B, above, EMPLOYEE's work hours may generally conform to the 9/80 work schedule afforded department heads and directors, however, EMPLOYEE understands that the duties, demands and responsibilities of the office of City Clerk may from time to time require that she work days and hours that do not strictly conform to the 9/80 schedule generally afforded to other department head level staff and shall be available to discharge the duties and responsibilities of City Clerk at all times as reasonably necessary.

1.5 Regional and Professional Activities

The City Council desires that EMPLOYEE be reasonably active in professional organizations that will promote the standing of the CITY and advance the CITY's goals, interests and policy objectives while also providing EMPLOYEE with opportunities for the type of professional development that will enhance her ability to serve the CITY and perform her duties as City Clerk. Toward this end, EMPLOYEE may, upon reasonable notice and approval by the City Council, join professional organizations and participate in the activities of such organizations insofar as such participation promotes the interests of the CITY and does not unduly interfere with the performance of EMPLOYEE's duties as City Clerk. Subject to funding availability as determined by the City Council in its sole and absolute discretion, CITY may pay for the dues and subscriptions of the City Clerk necessary for her participation in national, statewide, regional or professional organizations.

1.6 Delegation of Powers to City Manager.

Where any provision of this Agreement bestows the right, power or authority to act on behalf of the City to the City Council (excluding the adoption of City compensation and benefits policies which must be approved by the City Council), the City Council, in its sole and absolute discretion, may delegate such right, power or authority to act on behalf of the City to the City Manager provided such delegation is made by formal, agendaized City Council action taken at a meeting of the City Council.

1.7 Conflicts of Interest

EMPLOYEE shall not, during the term of this Agreement, individually, as a partner, joint venture, officer or shareholder, invest or participate in any business venture conducting business in the corporate limits of the CITY, except for stock ownership in any company whose capital stock is publicly held and regularly traded, without prior approval of the City Council. EMPLOYEE shall further refrain from developing a financial stake in any commercial venture or partnership with any entity doing business with the CITY where such financial stake would create a violation of Government Code Section 1090. For and during the term of this Agreement and any extension

AGENDA DRAFT – 05/04/20

term, EMPLOYEE further agrees that except for a personal residence or residential property acquired or held for future use as her personal residence, EMPLOYEE will not invest in any other real estate or property improvements within the corporate limits of the CITY without the prior consent of the City Council and subject to the restrictions of all applicable financial conflict of interest laws.

1.8 ICMA Code of Ethics

A. EMPLOYEE shall comply with the latest published edition of the written Code of Ethics of the International City/County Management Association (“ICMA”), provided such compliance is not inconsistent with or contrary to the laws of the State of California or the San Fernando Municipal Code.

B. CITY and the City Council agree that neither the City Council nor any of its members will give EMPLOYEE any order, direction, or request that would require EMPLOYEE to violate the ICMA Code of Ethics, unless such direction or request is authorized by the laws of the State of California or the San Fernando Municipal Code.

1.9 Performance Evaluation

A. Performance evaluations are an important way for the City Council and EMPLOYEE to ensure effective communications about City Council expectations and EMPLOYEE’s performance. The City Council reserves the right to conduct a general job performance evaluation and review of EMPLOYEE at least once each fiscal year. In addition, the City Council reserves the right to conduct an informal job performance review once each fiscal year quarter on an as-needed basis.

B. In conducting the review the Parties may, but shall not be required to, use the services of a professional consultant selected by the City Council. The job performance evaluation and review shall serve the following purposes and objectives: (i) to evaluate EMPLOYEE’s overall job performance over the course of the fiscal year; (ii) to identify areas of notable progress and/or accomplishment and identify ways to sustain and/or improve upon such progress and/or accomplishments; (iii) to identify areas requiring improvement and how such improvement might be accomplished; (iv) to measure EMPLOYEE’s success in meeting, achieving and/or exceeding City Council-defined goals, objectives, priorities, activities and programs over the fiscal year or since the last performance evaluation and review; (v) to establish goals, objectives, and priorities for the upcoming year; (vi) to determine what, if any, adjustments or enhancement should be considered and approved to EMPLOYEE’s compensation terms.

C. The failure of CITY to undertake a performance evaluation shall not limit CITY’s ability to terminate this Agreement pursuant to Section 3, below. Nothing in this Section 1 shall be construed to restrict or otherwise limit the ability of the CITY to undertake any other review or investigation of EMPLOYEE during the course of a fiscal year which the City Council may deem necessary to address any allegation of unlawful or inappropriate conduct or other wrongdoing.

D. The City Council reserves the right to delegate the right, power and authority to conduct performance evaluations to the City Manager, provided that such delegation is made by formal, agendaized City Council action taken at a meeting of the City Council.

SECTION 2. BASE COMPENSATION; BENEFITS AND REIMBURSEMENTS

*AGENDA DRAFT – 05/04/20***2.1 Salary and Other Monetary Compensation**

A. **Base Salary.** CITY shall pay EMPLOYEE an annual base salary of One Hundred and Eleven Five Hundred and Twenty-Seven Dollars and Eighty-Eight Cents (\$111,527.88) per year (i.e., \$9,293.99 per month) (hereinafter, the “Base Salary”), subject to deductions for taxes, deferred compensation and other out-of-pocket benefits paid for by EMPLOYEE as a CITY Department Head employee. CITY shall pay EMPLOYEE in bi-weekly installments at the same time other employees of CITY are paid.

B. **Bilingual Bonus and Longevity Pay.** EMPLOYEE shall receive a bilingual bonus and longevity pay subject to the same terms and conditions the same are provided to City department heads under City Council Resolution No. 7973 approved August 3, 2015 (hereinafter, “Resolution No. 7973”) as the same may be later repealed, amended or modified.

2.2 Retirement/Deferred Compensation

A. Commencing on the Start Date, EMPLOYEE shall receive any and all employee retirement and deferred compensation benefits otherwise accorded CITY’s department head employees, consistent with CITY policies, including the CITY policy through the Public Employees Retirement System (“PERS”) and applicable law. The PERS formula to be applied to EMPLOYEE will be 3% at 60, single highest year compensation retirement calculation which applies to First Tier “Classic” members as referenced under Section 5 (Retirement) of Resolution No. 7973. EMPLOYEE shall also be eligible for deferred compensation through voluntary contribution to the 457 Deferred Compensation plan available through the ICMA.

B. CITY shall pay for EMPLOYEE’s First Tier CalPERS membership at a percentage equivalent to that of the City’s department head employee group as specified in Resolution No. 7973 or as the same may be later amended for the entire group by the City Council at later date. The City shall continue to report the value of the Employer Paid Member Contribution, if any, to CalPERS as compensation earnable on behalf of EMPLOYEE, pursuant to Government Code Section 20636(c)(4).

2.3 Leave Benefits.

A. Commencing on the Start Date, EMPLOYEE shall accrue or otherwise be provided Management Leave, Annual Leave, Holiday Leave and Bereavement Leave on the same terms as provided to Department Heads pursuant to polices most recently adopted under Resolution No. 7973 as the same may be later amended, reduced, repealed or otherwise modified by the City Council by subsequent resolution. EMPLOYEE’s use and disposition of such leave shall also be governed by the policies adopted by way of Resolution No. 7939

B. EMPLOYEE shall provide both the Mayor and the Vice Mayor with no less than fourteen (14) calendar days prior written notice in the event EMPLOYEE intends to take any pre-scheduled time off (e.g., vacation and/or conferences etc.) anticipated to last more than two (2) consecutive CITY work days. A courtesy notice shall also be provided to the City Manager. EMPLOYEE shall also use all reasonable efforts to coordinate the scheduling of vacation time off or other pre-scheduled time off with other City Clerk Department staff so as to ensure that routine City Clerk Department operations and duties, including the timely preparation and publication of City Council agendas is not unreasonably disrupted. EMPLOYEE shall refrain from taking vacation time office during the thirty-day period immediately preceding and the thirty-day period immediately following any regularly scheduled general municipal election of the City of San

AGENDA DRAFT – 05/04/20

Fernando. In so far as the City Council calls a special municipal election, EMPLOYEE shall refrain from scheduling any vacation time off during the thirty-day period immediately preceding and the thirty-day period immediately following any such special municipal election but may take vacation time off in so far as such time was scheduled and formally requested by EMPLOYEE prior to the calling of the special municipal election.

2.4 Additional Miscellaneous Benefits.

A. Commencing upon the Start Date, EMPLOYEE shall receive the following benefits in the manner prescribed under Resolution No. 7973 as the same may be repealed, amended or otherwise modified in whole or in part by subsequent City Council resolution: (i) Management Leave; (ii) Bereavement Leave; and (iii) Wellness Reimbursement Benefit

2.5 [Reserved – No Text]**2.6 Medical, Dental and Vision Insurance**

Except as otherwise set forth in this Agreement, and in addition to the benefits specified herein, EMPLOYEE shall receive the same employee medical, dental, and vision insurance benefits provided under Section 4 of Exhibit “A” of Resolution No. 7973 as the same may be repealed, amended or otherwise modified by subsequent City Council resolution.

2.7 Bonding

Except as otherwise provided under the City Municipal Code or applicable state law, CITY shall bear the full cost of any fidelity or other bonds required of EMPLOYEE under any law or ordinance.

2.8 Cellular Phone Allowance; Other Necessary and Customary Business Equipment and Facilities; Special Electronic Equipment

A. EMPLOYEE shall receive the technology reimbursement afforded City Department Heads under Section 8 of Exhibit “A” of Resolution No. 7973.

B. The CITY shall provide EMPLOYEE with other customary and necessary equipment and facilities reasonably required for EMPLOYEE to perform her duties and functions as City Clerk such as an office within City Hall, a landline telephone in the City Hall office, a desktop computer, a new laptop computer, business cards, business stationary and the like. All such equipment and facilities made available to EMPLOYEE shall at all times remain the property of the CITY and EMPLOYEE acknowledges, understands and agrees that she shall have no right of privacy to such equipment or any data or information stored in such equipment or facilities.

C. The City Council reserves the right but does not assume the obligation to provide EMPLOYEE at CITY’s expense, special electronic communications equipment such as an iPad. All such equipment and facilities made available to EMPLOYEE shall at all times remain the property of the CITY, and EMPLOYEE acknowledges, understands and agrees that she shall have no right of privacy to such equipment or any data or information stored in such equipment or facilities.

*AGENDA DRAFT – 05/04/20***2.9 Reimbursement for Expenses Not Covered by Allowances**

CITY shall reimburse EMPLOYEE for reasonable and necessary travel, subsistence and other business expenses incurred by EMPLOYEE in the performance of her duties or in connection with EMPLOYEE's participation in those authorized activities referenced under Section 1.3, above. All reimbursements shall be subject to and in accordance with any limitations or restrictions set forth under the laws of the State of California and any CITY-adopted reimbursement policies as either may be adopted, updated or otherwise amended from time to time.

2.10 Long Term Disability

Except as otherwise set forth in this Agreement, and in addition to the benefits specified herein, CHAVEZ shall receive any and all employee long term disability program benefits otherwise provided to CITY's Department Head employees as such benefits may be modified, amended or repealed from time to time by the City Council.

2.11 Term Life Insurance

Except as otherwise set forth in this Agreement, and in addition to the benefits specified herein, EMPLOYEE shall receive any and all term life insurance program benefits otherwise accorded CITY's department head employees, as prescribed as of the Start Date and as those benefits may be amended, repealed, reduced or otherwise modified from time to time by the City Council.

2.12 Jury Duty

EMPLOYEE will receive full pay and benefits while responding to a jury summons or serving on a jury, up to a maximum of fourteen (14) business days. Any compensation for such jury duty (except travel pay) shall be remitted to CITY.

2.13 Professional Development Conference

EMPLOYEE shall be permitted to attend the annual professional development conference for city clerks organized by the California League of Cities and may receive reimbursement for travel, transportation and lodging at such conference in accordance with the City's travel and reimbursement policy as the same may be updated, amended and/or modified from time to time by the City Council.

2.14 Other Benefits

Except as otherwise provided or excepted under this Agreement, EMPLOYEE shall receive any and all other non-monetary benefits as are customarily provided to all of the CITY's department head employees pursuant to applicable State law, applicable provisions of the San Fernando Municipal Code and other applicable policies, rules and regulations adopted by City Council resolution as polices, rules and regulations may be amended, repealed or otherwise modified from time to time, including those polices currently approved under Resolution No. 7973.

*AGENDA DRAFT – 05/04/20***SECTION 3. EMPLOYMENT “AT-WILL”; SEPARATION FROM EMPLOYMENT****3.1 Employment with CITY is “at-will”**

A. EMPLOYEE’s employment status with CITY shall be “at-will” and EMPLOYEE shall serve at the pleasure of the City Council as provided under Government Code Section 36506. CITY, through the City Council, may at any time terminate EMPLOYEE’s employment with the CITY with or without cause by majority vote of its full membership (i.e., by no less than three affirmative votes). EMPLOYEE acknowledges, understands and agrees that EMPLOYEE may not avail herself of any procedures, provisions or protections set forth under the CITY’s Employment Policies, as defined herein, insofar as such procedures, provisions or protections limit, restrict, modify, prohibit or regulate EMPLOYEE’s status as an “at-will” employee of CITY or the ability of the City Council to terminate EMPLOYEE’s employment at any time for cause or for convenience. For purposes of this Agreement, the capitalized term “Employment Policies” means and refers to any ordinance, resolution, regulation, rule or other written policy of the CITY as the same may be amended, modified or supplemented from time to time (including but not limited to the San Fernando Municipal Code and any written employment manual of the CITY) which governs, regulates or otherwise relates to employment with the CITY. The CITY’s Employment Policies shall not apply to EMPLOYEE insofar as such Employment Policies limit, restrict, modify or regulate (or may be interpreted to limit, restrict, modify or regulate) EMPLOYEE’s status as an “at-will” employee of CITY.

B. Except as otherwise provided under this Section 3, EMPLOYEE shall not be entitled to any pre-termination hearing or other similar proceeding or appeal proceeding as a precondition to any decision or action by the City Council to terminate EMPLOYEE’s employment whether for cause or for convenience.

C. Nothing in this Agreement shall confer upon EMPLOYEE any right to any property interest in continued employment with the CITY.

3.2 Resignation/Retirement

A. EMPLOYEE may resign and/or retire from her employment with the CITY at any time for any reason, provided EMPLOYEE provides the City Council with written notice of her intent to so terminate her employment at least forty-five (45) calendar days prior to the effective date of separation.

B. The City Council in its sole and absolute discretion may waive or shorten the 45-day prior written notice requirement provided the request for such waiver is made in writing by EMPLOYEE and further provided that the City Council’s waiver of the notice requirement is also made in writing.

C. The failure of EMPLOYEE to provide the prior written notice required under this Section shall constitute a material breach of this Agreement.

3.3 Separation for Convenience and Without Cause; Severance

A. Subject to the same terms, conditions, limitations and discretion set forth under the policies approved by way of Resolution No. 7973 as the same may be amended or otherwise modified by subsequent City Council Resolution, EMPLOYEE may be eligible to receive

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severance pay in the event EMPLOYEE is terminated for convenience and without cause while EMPLOYEE is willing and able to perform the City Clerk's duties under this Agreement.

B. CITY shall extend to EMPLOYEE the right to continued health insurance as may be required by and pursuant to terms and conditions of this Consolidated Omnibus Reconciliation Act of 1986 ("COBRA"). The CITY agrees to pay EMPLOYEE's COBRA coverage for the same number of months for which EMPLOYEE is entitled to a lump sum cash payment under Section 3.3(A), or until EMPLOYEE either secures and begins full-time employment or obtains other health insurance, whichever of these three events first occurs. EMPLOYEE shall notify the CITY within five (5) calendar days of securing new full-time employment or insurance.

C. All payments required under Section 3.3(A) or 3.3(B), above, or any other cash settlement associated with the termination of this Agreement shall be subject to and shall be interpreted to comply with the limitations and restrictions set forth under Government Code section 53260 and 53261. Further, in the event EMPLOYEE is convicted of a crime involving an abuse of office or position, EMPLOYEE shall reimburse the CITY for any paid leave or cash settlement (including severance), as provided by Government Code Sections 53243 through 53243.4.

D. The foregoing notwithstanding, CITY shall not exercise its right to terminate EMPLOYEE for convenience and without cause during the 120-day period immediately preceding or the 120-day period immediately following any General Municipal Election of the CITY in which two or more City Council seats are subject to an election contest or during the 120-day period immediately preceding or the 120-day period immediately following any Special Municipal Election of the CITY in which two or more City Council seats are subject to an election contest.

3.4 Separation for Cause

A. Notwithstanding the provisions of Section 3.3, above, EMPLOYEE may be terminated for cause. As used in this Section, "cause" shall mean any one or more of the following:

- (i) Any Breach of this Agreement;
- (ii) Conviction (including a plea of no contest) of a felony or any misdemeanor under the Political Reform Act (Government Code Section 81000 et seq.) or Government Code Section 1090;
- (iii) Conviction (including a plea of no contest) of any offense constituting an "abuse of office or position" within the meaning of Government Code Section 53243.4;
- (iv) Conviction (including a plea of no contest) of a misdemeanor involving a crime of moral turpitude or felony under California law, including but not limited to any conviction under Penal Code Section 424;
- (v) Intoxication on duty, whether by alcohol, non-prescription drugs or any controlled substance.
- (vi) Repeated and protracted unexcused absences from EMPLOYEE's office and duties;

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- (vii) Fraud or dishonesty in securing her employment, including resume fraud;
- (viii) A finding by judicial proceeding that legally prohibited personal acts of sexual harassment against a CITY official or employee or legally prohibited acts of discrimination against a CITY official or employee have occurred;
- (ix) A pattern of repeated, willful and intentional failure to carry out materially significant and legally constituted policy decisions of the City Council made by the City Council as a body, or persistent willful violation of properly established rules and procedures; and
- (x) Any other action or inaction of EMPLOYEE that materially and substantially impedes or disrupts the performance of CITY or its organizational units or is detrimental to employee safety or public safety.

The City Council, in its sole and absolute discretion, may place EMPLOYEE on administrative leave with pay until resolution of allegations or charges, including but not limited to criminal charges, brought against EMPLOYEE, or until a final judicial or administrative decision finding legally prohibited personal acts of sexual harassment against a CITY official or employee or legally prohibited personal acts of discrimination against a CITY official or employee. Prior to terminating this Agreement pursuant to this Section, the City Council shall give EMPLOYEE at least ten (10) calendar days prior written notice of the charges. Within the ten-day period, but not earlier than five (5) calendar days after the notice has been given, the City Council shall meet with EMPLOYEE in closed session and give EMPLOYEE an opportunity to address the City Council regarding the charges. EMPLOYEE may have a representative at the closed session with the City Council. After hearing EMPLOYEE's response to the charges, the City Council shall make a decision as to whether to terminate this Agreement and shall inform EMPLOYEE in writing of its decision. Other than as provided in this subsection, EMPLOYEE expressly waives any other form of hearing or appeal of the City Council's decision. Nothing in this subsection creates a property right in employment. Notwithstanding anything contained in this subsection, EMPLOYEE remains an at will employee serving at the pleasure of the City Council. The initiation of termination proceedings for cause shall not operate to prohibit or otherwise restrict the City Council from exercising its right to terminate EMPLOYEE without cause as provided under Section 3.3 of this Agreement.

B. In the event the CITY terminates EMPLOYEE for cause, then the CITY may terminate this Agreement immediately, and EMPLOYEE shall be entitled to only the compensation accrued up to the date of termination, payments required under Sections 2 and subsection 3.3 and such other termination benefits and payments as may be required by law. In the event of termination for cause, the City Clerk shall not be entitled to any severance provided for under subsection 3.3, above. The foregoing notwithstanding, CITY may deduct from such payments any reimbursement sums it is owed pursuant to Government Code Sections 53243 through 53243.4.

3.5 Return of City Equipment

EMPLOYEE agrees that all property, including without limitation, all equipment, tangible, Proprietary Information (as defined below), documents, records, notes, contracts, and computer-generated materials furnished to or prepared by her incident to her employment are the property of CITY and shall be returned promptly to CITY upon termination of EMPLOYEE's employment.

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EMPLOYEE's obligations under this subsection shall survive the termination of her employment and the expiration or early termination of this Agreement.

SECTION 4. GENERAL PROVISIONS**4.1 Proprietary Information**

"Proprietary Information" means all information and any idea pertaining in any manner to the business of the City Council, the CITY or the CITY's various departments, divisions, committees and commissions, which was produced by EMPLOYEE in the course of her employment or otherwise produced to or acquired by EMPLOYEE in the course of her employment with the CITY. Proprietary Information shall include, without limitation, trade secrets, product ideas, inventions, processes, formulae, data, know-how, software and other computer programs, copyrightable material, marketing plans, strategies, sales, financial reports, forecasts and customer lists. All Proprietary Information not generally known outside of CITY's organization, and all Proprietary Information so known only through improper means, shall be deemed "Confidential Information". During her employment by CITY, EMPLOYEE shall use Proprietary Information, and shall disclose Confidential Information, only for the benefit of CITY and as is or may be necessary to perform her job responsibilities under this Agreement. Following termination, EMPLOYEE shall not use any Proprietary Information and shall not disclose any Confidential Information, except with the express written consent of CITY. EMPLOYEE's obligations under this Section shall survive the termination of her employment and the expiration of this Agreement.

4.2 Notices

All notices, requests, demands and other communications under this Agreement shall be in writing and shall be effective upon delivery by hand or three (3) business days after deposit in the United States mail, postage prepaid, certified or registered, and addressed to CITY at the address below, and or at the last known address maintained in EMPLOYEE's personnel file. EMPLOYEE agrees to notify CITY in writing of any change in her address during her employment with CITY. Notice of change of address shall be effective only when accomplished in accordance with this Section.

CITY's Notice Address:

City of San Fernando
117 Macneil Street
San Fernando, California 91340
Attn: Mayor and City Council

City Clerk's Address: [Deliver to last updated address in personnel file]

4.3 Indemnification

A. CITY shall defend, hold harmless and indemnify EMPLOYEE against any claim, demand, judgment or action of any type or kind arising within the course and scope of EMPLOYEE's employment to the extent required by Government Code Sections 825 and 995.

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B. Subsection (A) of this Section notwithstanding, CITY reserves all rights (including all rights to monetary reimbursement) afforded under Government Code Sections 53243, 53243.1, 53243.2, 53243.3 and 53243.4 and nothing in this Agreement shall be operate or otherwise be construed to place any restriction upon CITY in exercising and/or enforcing such rights under the foregoing Government Code Sections. In the event EMPLOYEE is convicted of an offense constituting an abuse of office or position, EMPLOYEE shall reimburse CITY for any sums expended investigating and/or defending such wrongdoing as provided under Government Code Section 53243, 53243.1 and 53243.3. For purposes of this Agreement, the phrase “abuse of office or position” shall have the same meaning as set forth under Government Code Section 53243.4

4.4 Entire Agreement

This Agreement is intended to be the final, complete, and exclusive statement of the terms of EMPLOYEE’s employment by CITY. This Agreement supersedes all other prior and contemporaneous agreements and statements, whether written or oral, express or implied, pertaining in any manner to the employment of EMPLOYEE, and it may not be contradicted by evidence of any prior or contemporaneous statements or agreements. To the extent that the practices, policies, or procedures of CITY, now or in the future, apply to EMPLOYEE and are inconsistent with the terms of this Agreement, the provisions of this Agreement shall control.

4.5 Amendments

This Agreement may not be altered, modified, or amended except in a written document signed by EMPLOYEE, approved by the City Council and signed by Mayor.

4.6 Waiver

Failure to exercise any right under this Agreement shall not constitute a waiver of such right.

4.7 Assignment

EMPLOYEE shall not assign any rights or obligations under this Agreement. CITY may, upon prior written notice to EMPLOYEE, assign its rights and obligations hereunder.

4.8 Severability

If any court of competent jurisdiction holds any provision of this Agreement to be invalid, unenforceable, or void, the remainder of this Agreement shall remain in full force and effect.

4.9 Attorney’s Fees

In any legal action, arbitration, or other proceeding brought to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys’ fees and costs.

4.10 Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of California, with venue property only in Los Angeles County, State of California.

*AGENDA DRAFT – 05/04/20***4.11 Interpretation**

This Agreement shall be construed as a whole, according to its fair meaning, and not in favor of or against any party. By way of example and not in limitation, this Agreement shall not be construed in favor of the party receiving a benefit nor against the party responsible for any particular language in this Agreement. Captions are used for reference purposes only and should be ignored in the interpretation of the Agreement. Each party waives their future right to claim, contest, or assert that this Agreement was modified, cancelled superseded or changed by any oral agreement, course of conduct, waiver or estoppel.

4.12 Acknowledgment

EMPLOYEE acknowledges that she has had the opportunity to consult legal counsel in regard to this Agreement, that she has read and understands this Agreement, that she is fully aware of its legal effect, and that she has entered into it freely and voluntarily and based on her own judgment and not on any representations or promises other than those contained in this Agreement.

4.13 Counterparts

The Parties agree that this Agreement may be executed in multiple originals including multiple counterparts, and that each of the counterparts to any original taken together shall constitute one valid and binding agreement between the Parties.

[SIGNATURES ON FOLLOWING PAGE]

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IN WITNESS WHEREOF, CITY has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested to by its City Clerk, and EMPLOYEE has signed and executed this Agreement, as of the date first indicated above.

CITY OF SAN FERNANDO

ELENA EMPLOYEE

By: _____

By: _____
Elena EMPLOYEE

Print: _____

Date: _____

Date: _____

APPROVED AS TO FORM:

By: _____

Name: _____

Title: _____

DRAFT

RESOLUTION NO. 7973**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, ESTABLISHING THE SALARY AND BENEFITS FOR CERTAIN EMPLOYEES IN CLASSIFICATIONS DESIGNATED AS DEPARTMENT HEADS**

WHEREAS, under California State law, the City Council is vested with the authority to designate classifications as being Department Heads; and

WHEREAS, the City Council; has established and designated the following classifications as Department Heads: (1) Police Chief, (2) Director of Public Works; (3) Director of Community Development; (4) Director of Finance; and (5) Director of Recreation and Community Service; and

WHEREAS, the classifications designated as Department Heads of the City of San Fernando are critical to the City's efficient and effective operations, the City Council recognizes the management nature and responsibilities of the positions; and

WHEREAS, the City Council desires to provide competitive salary and benefits to its employees; and

WHEREAS, the City of San Fernando intends to provide adjustments effective the first day of the first pay period beginning after July 1, 2019 to employees in Department Head classifications; and

WHEREAS, the City Council has determined that it is appropriate to provide economic adjustments to employees in Department Head classifications that are consistent with negotiated provisions in other recognized bargaining units in the City; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Approve the wages, benefits, and terms and conditions of employment for the employees in Department Head classifications as outlined in the attached "Exhibit 1."

PASSED, APPROVED, AND ADOPTED this 27th day of January, 2020.



Joel Fajardo, Mayor

ATTEST:



Elena G. Chávez, City Clerk


STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF SAN FERNANDO)

I HEREBY CERTIFY that the foregoing Resolution was approved and adopted at a special meeting of the City Council held on the 27th day of January, 2019, by the following vote to wit:

AYES: Pacheco, Ballin, Gonzales, Mendoza – 4

NOES: Fajardo – 1

ABSENT: None



Elena G. Chávez, City Clerk

EXHIBIT "1"

Upon the City Council's adoption of Resolution 7973, the compensation, benefits plan, and terms and conditions of employment for employees in classifications designated as Department Heads will be as set forth below.

SECTION 1. DEPARTMENT HEAD CLASSIFICATIONS:

- Police Chief
- Director of Public Works
- Director of Community Development
- Director of Finance
- Director of Recreation and Community Services

SECTION 2. SALARY:

The base salary for each employee subject to this Resolution shall be adjusted as follows:

- Effective on the first day of the first pay period beginning after July 1, 2019, the employee's base salary shall be increased by four percent (4.0%). The Director of Recreation and Community Services (RCS) salary will be y-rated for the first year of this Resolution. Subsequent salary increases will be applied to the Director of RCS salary.
- Effective on the first day of the first pay period beginning after January 1, 2020, equity adjustments as follows:

Classification	Change in Base Salary
Police Chief	9.0%
Director of Public Works	12.0%
Director of Community Development	3.5%
Director of Finance	3.5%

- Effective on the first day of the first pay period beginning after July 1, 2020, the employee's base salary shall be increased by four percent (4.0%).
- Effective on the first day of the first pay period beginning after July 1, 2021, the employee's base salary shall be increased by four percent (4.0%).
- Effective on the first day of the first pay period beginning after July 1, 2022, the employee's base salary shall be increased by four percent (4.0%).
- Effective on the first day of the first pay period beginning after July 1, 2023, the employee's base salary shall be increased by three percent (3.0%).

SECTION 3. SPECIAL PAY:

Longevity

Department Heads that have completed 10 years of service from date of hire will receive an additional 3% above the base salary step.

Department Heads that have completed 20 years of service from date of hire will receive a total of 4% over and above the base salary.

Department Heads that have completed 30 years of service from date of hire will receive a total of 5% over and above the base salary.

Department Heads on leave of absence without pay, with the exception of Family & Medical Leave (FMLA), shall not have such leave time credited as service time for purposes of calculating the years of service.

Bilingual Pay

Department Heads will receive bilingual pay in the amount of \$100 per month provided he or she has satisfactorily demonstrated to the City his/her fluency in the Spanish language, based on written and/or oral testing procedures as selected by the City.

Acting Pay

Department Heads who, by written assignment, perform the duties of a position with a higher salary classification than that in which they are regularly employed shall receive the compensation specified for the position to which assigned, if performing the duties thereof for a period of fifteen (15) or more consecutive work days. The increased compensation shall be retroactive to the first day of said assignment, and at the step within the higher classification as will accord the employee an increase of at least 5% of his or her current regular compensation.

Deputy City Manager Designation

The City Manager may, at his or her discretion, designate no more than one (1) Department Head as Deputy City Manager. In addition to the duties and responsibilities included in the Department Head's regular classification, the Deputy City Manager designation will be responsible for assisting the City Manager with general City administrative duties, as assigned, and will assume the responsibilities of the City Manager during the City Manager's absence. A Department Head designated as Deputy City Manager will receive ten percent (10%) special assignment pay on top of their base salary.

SECTION 4. EMPLOYEE AND RETIREE INSURANCE BENEFITS:

Medical, Dental and Vision Insurance for Active Employees

The City contracts with the California Public Employees' Retirement System (CalPERS) for medical insurance coverage. Eligible new hires are covered under the program on the first day of the month following enrollment. The City will contribute the Public Employee's Medical and Hospital Care Act (PEMHCA) statutory minimum on behalf of each participant in the program. A participant is defined as:

1. An enrolled employee and eligible dependents;
2. An enrolled retiree and eligible dependents; and
3. A surviving annuitant.

The City will provide Department Heads with a full flex cafeteria plan in accordance with IRS Code Section 125. Department Heads shall receive a monthly flex dollar allowance to purchase medical, dental and vision benefits offered through the City's insurance plans.

For 2020, the monthly flex dollar allowances for employees purchasing benefits under the cafeteria plan, inclusive of the statutory PEMHCA minimum, are as follows:

	January 1, 2020			
Employee only:	\$878.38			
Employee + 1:	\$1,521.10			
Family:	\$2,048.13			

The monthly flex dollar allowance may be used in accordance with the terms of the cafeteria plan to purchase benefits offered under the cafeteria plan and other supplementary products. After enrolling in a mandatory medical insurance plan, or opting out under the "Opt Out" provision below, Department Heads have the option to waive the other benefits and have the excess flex dollars converted to taxable income or purchase other supplementary products.

In the event that premiums and/or costs for the selected benefits exceed the monthly flex dollar allowance, the balance will be paid by the employee through automatic pre-tax payroll deduction, as permitted under IRS Code Section 125.

Beginning January 1, 2021, and each January 1 thereafter, the monthly dollar allowance, inclusive of the statutory PEMHCA minimum, will be adjusted based on the average change from the prior year's monthly premium from CalPERS contracting agencies in the Los Angeles Area Region for all plans. The adjustment will not be less than 0.0% and will not exceed 4.0%.

If any bargaining unit negotiates a flex dollar allowance that exceeds the amounts identified above, the City will adjust the flex dollar allowance for Department Heads to match the higher flex dollar amount.

Opt Out

Department Heads may elect to discontinue participation in the CalPERS Health Plan medical insurance coverage (“Opt Out”), subject to the provisions set forth below. The intent of this provision is to share premium savings that the City will receive as a result of a Department Head canceling City coverage.

1. Department Heads electing to waive City medical insurance coverage for themselves and all eligible family members must annually provide the City with proof of other health/medical insurance coverage that meets the minimum essential coverage requirements, as established by the Affordable Care Act, through another source (other than coverage in the individual market, whether or not obtained through Covered California, and must waive any liability to the City for their decision to cease coverage under the City’s medical insurance plan.
2. Department Heads receiving opt-out pay as of January 1, 2020 will receive \$845 per month through December 31, 2020, or until they elect to enroll in City medical insurance, whichever is earlier.
3. Department Heads that were receiving opt-out pay as of January 1, 2020, and who have continuously received it without interruption will receive \$795 per month beginning January 1, 2021. The opt-out pay will be further reduced by \$50 per month each January 1 thereafter until it is equal to the opt-out pay provided for employees “who opt out after January 1, 2020” as enumerated in provision 5 of this section.
4. Department Heads that were receiving opt-out pay as of January 1, 2020 who subsequently enroll in City medical insurance, then opt out again after January 1, 2020 will receive the opt-out pay provided for employees “who opt out after January 1, 2020” as enumerated in provision 5 of this section.
5. For Department Heads not receiving opt-out pay as of January 1, 2020 and/or who opt out after January 1, 2020, the City shall deposit, on behalf of the employee, an amount equal to the most expensive family level dental and vision premiums (currently \$210/month) each month into Retiree Health Savings Account.
6. After electing to Opt Out, a Department Head who later requests to re-enroll under the City plan can only do so during the open enrollment period or after a qualifying event as permitted by the insurance carrier and Cafeteria Plan regulations.
7. For medical insurance plans, when a unit employee is the spouse of another benefited employee, the affected employees shall have the option of:
 - a. Receiving a flex dollar amount and selecting coverage as a single employee; or

- b. One (1) employee may select a plan and list the spouse as a dependent under the two-party or family coverage, as applicable and the remaining employee may opt-out as outlined above.

Medical Insurance for Retirees

Effective upon approval of the necessary Resolution(s) by CalPERS, the City will create a two (2) tier structure for retiree medical insurance. The City will adopt a Resolution to implement a ten (10) year retiree medical insurance vesting schedule, pursuant to the provisions of California Government Code Section 22893.

1. Retiree Medical Tier I: Department Heads hired on or before June 30, 2015 and retire on or after July 1, 2015:

If the employee meets the vesting schedule set forth in California Government Code Section 22893, 100% paid medical insurance benefits for whatever plan is selected by the employee for himself/herself and eligible dependents, except that if the employee chooses the most expensive plan, the employee will be pay the difference in premiums.

2. Retiree Medical Tier II: Department Heads hired on or after July 1, 2015:

If the employee meets the vesting schedule set forth in California Government Code Section 22893, PEMHCA minimum (currently \$122 per month for 2015).

Retiree Health Savings Account

For Department Heads that are in Retiree Medical Tier II as described above, the City will contribute \$100 per month into a Retiree Medical Trust (RMT) or Retiree Health Savings (RHS) Plan, whichever is designated by the City. An employee may elect to contribute an additional amount to the RMT or RHS, at his or her option. The City will work to implement a RMT or RHS prior to June 30, 2016.

Life Insurance

The City shall provide all Department Heads with a \$50,000 Basic Life and AD&D insurance policy at no cost to the employee.

SECTION 5. RETIREMENT:

The City shall provide retirement benefits to eligible employees through the California Public Employees' Retirement System (CalPERS) as follows: The definition of "new" member and "classic" member are set forth in the Public Employee Pension Reform Act of 2013 (PEPRA).

First Tier: “Classic” members hired prior to November 12, 2005 will receive the 3% at 60, single highest year compensation retirement calculation.

Second Tier: “Classic” members hired on or after November 12, 2005 will receive the 2% at 55, final 36-month average compensation retirement calculation.

Third Tier: “New” members hired on or after January 1, 2013 will receive the 2% at 62, final 36-month average compensation retirement calculation.

In accordance with the existing contracts with CalPERS, the City shall provide the following retirement benefits to employees:

- a. Fourth Level of 1959 Survivor Benefits (Government Code Section 21574).
- b. 5% Cost of Living Allowance (COLA) for employees hired on or before November 12, 2005; and 3% COLA for employees hired after November 12, 2005 (Government Code Section 21335).
- c. Credit for unused sick leave for employees as per CalPERS guidelines (Government Code Section 20965).

Retirement benefits applicable to the Police Chief only are included in Article 3. RETIREMENT BENEFITS, Sections 3.01 – 3.03, of the Memorandum of Understanding between the San Fernando Police Officers Association and the City of San Fernando for the term July 1, 2019 through June 30, 2024.

CalPERS Contributions

1. Employer Paid Members Contributions for Classic Members

The City shall pay 8.0% of the member contribution for First Tier “classic” members and 7.0% of the member contribution for Second Tier “classic” members.

The City’s payments, above, shall be treated as a “pick up” of employee contributions pursuant to IRC 414(h)(2).

The City shall report the value of the Employer Paid Member Contribution (“EPMC”) to CalPERS as compensation earnable on behalf of each Department Head, pursuant to California Government Code Section 20636(c)(4).

2. PEPRA Member Contributions

In accordance with PEPRA, “New” members shall pay, by pre-tax payroll deduction, the full employee contribution of 50% of the total normal cost.

3. CalPERS Cost Sharing

Classic Employees shall pay an additional pension contribution as cost sharing in accordance with Government Code section 20516(f) as follows:

- Effective on the first day of the first full pay period after July 1, 2019: one percent (1%) for a total of 1% cost sharing of the City’s contribution.
- Effective July 1, 2020: an additional one percent (1%) for a total of two percent (2%) cost sharing of the City’s contribution.
- Effective July 1, 2021: an additional one percent (1%) for a total of three percent (3%) cost sharing of the City’s contribution.
- Effective July 1, 2022: an additional one percent (1%) for a total of four percent (4%) cost sharing of the City’s contribution.

SECTION 6. LEAVE BENEFITS:

Management Leave

Management leaves provides a means of compensation for hours worked by exempt employees beyond their normal work schedule. The City shall provide Department Heads with one hundred twenty (120) hours Management Leave per year credited each January 1. Management Leave must be used in the year earned and cannot be carried over from one calendar year to the next. Unused management leave hours will be cashed out in December of each year at the employee’s current rate of pay. At the time of separation, any unused management leave hours will be paid at the employee’s current rate of pay.

Annual Leave

Department Heads earn Annual Leave in lieu of vacation and sick leave. Annual Leave is intended to provide time for an employee to be away from the work environment and to enable such employee to return to work mentally and physically refreshed.

The City shall provide for Annual Leave to accrue on a payroll to payroll basis prorated in accordance with the following rates.

- 0 – 4 years of City service: 6.15 hours per pay period (160/year)
- 5 – 9 years of City service: 7.69 hours per pay period (200/year)
- 10 or more years of City service: 9.23 hours per pay period (240/year)

Department Heads who have pre-existing sick leave and/or vacation accrual balance shall convert sick leave to annual leave at the rate of one hour of sick leave to 0.5 hours of annual leave; and convert vacation to annual leave at the rate of one hour of vacation to one hour of annual leave.

Department Heads may, at the employee's discretion, accrue up to four hundred (400) hours of Annual Leave. Upon separation from City service, the employee shall be compensated for any unused Annual Leave at his or her regular rate of pay.

The incumbent Police Chief will be paid out up to two hundred and fifty (250) hours from existing leave balances (including compensatory time, sick leave, holiday leave, etc.) each July 31st until all other leave balances, excluding Management Leave, are exhausted and annual leave is less than three hundred (300) hours. At that point, the Police Chief will be subject to the four-hundred-hour cap for annual leave. The Police Chief will continue to accrue annual leave at the applicable rate identified in this Resolution.

Holiday Leave

Each Department Head shall be entitled to the following holidays with pay (8 hours per holiday):

- | | |
|--------------------------------------|-----------------------------|
| (1) New Year's Day | (7) Labor Day |
| (2) Martin Luther King, Jr. Birthday | (8) Veteran's Day |
| (3) President's Day | (9) Thanksgiving Day |
| (4) Cesar Chavez's Birthday | (10) Day after Thanksgiving |
| (5) Memorial Day | (11) Christmas Day |
| (6) Independence Day | (12) Floating Holiday |

Floating holiday hours are credited each January 1 and must be used before December 30. Unused floating holiday hours are not carried forward.

Bereavement Leave

Department Heads shall be permitted to use up to five (5) days of paid bereavement leave following the death of an immediate family member and one (1) paid day following the death of an extended family member.

For the purposes of this benefit, "Immediate Family" shall mean grandparent, parent, child, sibling (including step or half), spouse, or registered domestic partner as permitted by California law, or any person living in the household. Proof of residence may be required. "Parent" shall mean biological, foster, or adoptive parent, stepparent, legal guardian or person who has parental rights

to employee. "Child" shall mean a biological, adopted, or foster child, stepchild, legal ward or a child of a person who has parent's rights.

For the purpose of implementing this benefit, "Extended Family" shall mean: Aunts, Uncles, and Cousins, god-parents or god-parent equivalent.

The City Manager may authorize additional days of leave for bereavement purposes on an as-needed basis.

SECTION 7. WORK SCHEDULE:

Department Heads shall devote not less than 40 hours per week to assigned duties. It is recognized that Department Heads may need to devote more time outside of normal office hours for the benefit of the City.

SECTION 8. REIMBURSEMENTS:

Tuition Reimbursements

The City shall reimburse Department Heads for pre-approved courses to a maximum of \$3,000 per fiscal year. Approval must be obtained from the City Manager prior to enrolling in the course. Requests for reimbursement and approval must be in accordance with the City's policy on tuition reimbursement.

Tuition reimbursement shall be contingent upon employee satisfactorily completing course(s) with a minimum of a "B" grade and commit to continued service (employment) to the City of San Fernando for the equivalent of the school units, not to exceed two (2) years.

Wellness Reimbursement

To encourage the health and well-being of employees, the City shall reimburse certain wellness expenses in an amount not to exceed \$600 each fiscal year. Employees must request reimbursement using a City approved form and supply valid receipts at time of reimbursement. Unused funds will not be carried over to the following fiscal year.

The following are reimbursable items under this section:

- a. Medical examination by the health provider of the employee's choice.
- b. Other formal wellness programs provided by professionals (e.g. smoking cessation, weight control, nutrition, or similar programs.)
- c. Reimbursement for employee or eligible dependent medical expenses (deductibles or co-payments) not covered by the employee's health, dental, or vision insurance.

- d. Reimbursement for medical, vision, and dental insurance premiums in excess of the monthly flex dollar allowance, if applicable.
- e. Additional contact lenses, prescription glasses, or prescription sunglasses not covered by medical or vision insurance.
- f. Dental work (included orthodontia) for employee or eligible dependents not covered by medical or dental insurance.
- g. Membership in a health club or fitness center.
- h. Registration fees for health classes (e.g. yoga, cross fit, etc.).
- i. Entrance fees for competitive sporting events (e.g. bicycle or running race, mud run competition, et cetera).

Technology Reimbursement

Department Heads may elect to receive a technology reimbursement of \$100/month in lieu of a City issued cell phone. Department Heads that continue to receive a City issued cell phone will not receive the reimbursement.

SECTION 9. CAR ALLOWANCE:

Department Heads will receive a City-provided vehicle or car allowance of \$300/month as compensation for attendance at off-site meetings, conferences, professional development, and any other business-related travel. Department Heads receiving a City-provided vehicle or car allowance will not be reimbursed for mileage.

SECTION 10. SEVERANCE PAY:

Department Heads are considered at-will employees and serve at the pleasure of the City Manager. If a Department Head is dismissed or discharged without cause, the City will provide the employee up to three (3) months' severance pay. Severance pay shall be calculated on base salary only, and on years of service with the City at a rate of one (1) month per one (1) year of service. In the event a Department Head is dismissed for cause, the City shall have no obligation to pay severance benefits.

After receiving written notice of dismissal from the City, Department Heads may elect to be placed on administrative leave for an amount of time equal to their earned severance pay (i.e. up to three months) instead of receiving a lump-sum payout. The employee must notify the City of their election within three (3) business days of receiving written notice of dismissal.

SECTION 11. EMPLOYMENT CONTRACTS

The City Manager, with the approval as to form by the City Attorney, may execute a separate employment contract with any Department Head provided the benefits included in the contract do not exceed the benefits listed in this Resolution. Benefits listed in this Resolution shall govern unless otherwise provided in the Department Head's employment contract.

SECTION 12. PROVISIONS OF LAW AND SEVERABILITY:

The parties agree that this Resolution is subject to all current and future applicable federal, state, and local laws.

If any article, part, or provision of this Resolution is in conflict with or inconsistent with applicable provisions of federal, state or local law or is otherwise held to be invalid or unenforceable by a court of competent jurisdiction, such article, part, or provision thereof shall be suspended or superseded by such applicable law or regulation, and the remainder of the Resolution shall not be affected thereby.

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Councilmember Robert C. Gonzales

Date: May 4, 2020

Subject: Discussion Regarding Business Licenses and Business License Late Fee Forgiveness

RECOMMENDATION:

I have placed this on the agenda for City Council discussion and consideration. I recommend the City Council consider waiving delinquent fees for businesses that were unable to pay their business license renewal on time and have a physical location in San Fernando.

Business License Delinquency Statistics:

Business License Location	Delinquent Accounts	Delinquent Amount	Penalty Amount
Based in San Fernando	291	\$237,403	\$23,300
Based Outside San Fernando	232	\$32,047	\$517
Total	523	\$269,450	\$23,817

NOTE: An account becomes delinquent as of March 1st. Pursuant to the City's Business License Code (Attachment "A"), there is a cumulative penalty of 10% per month until the account is paid, not to exceed 100% of the original amount due.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Approval of a delinquent fee waiver program for businesses located in San Fernando would result in a loss of approximately \$23,300 in penalty fees. Through March 31, 2020, the City has received \$1,084,741 of the \$1,300,000 Business License revenue projection included in the Fiscal Year 2019-2020 Adopted Budget.

ATTACHMENT:

A. City Code Chapter 22 Businesses

ATTACHMENT "A"**CHAPTER 22 - BUSINESSES
ARTICLE II. - LICENSING
DIVISION 1. GENERAL**

Sec. 22-46. - Delinquent fees.

Unless otherwise specifically provided for in other sections of this article, all license fees required to be paid by this article shall be deemed delinquent if not paid on, before or within the following prescribed time:

- (1) *Annual licenses:* On or before the close of business on the last day of the month following the month in which the fee became due.
- (2) *Semiannual licenses:* On or before the last day of the month following the month in which the fee became due in each semiannual period.
- (3) *Quarterly licenses:* On or before the close of business on the last day of the month in which the fee became due.
- (4) *Monthly licenses:* On or before the close of business on the last day of the month in which the fee became due.
- (5) *Daily licenses:* On or before the close of business of each day for which the fee is due.
- (6) *Fees arising when a business has been discontinued, dissolved or otherwise terminated:* Within 45 days of the date of the termination of the business.
- (7) *Deficiency determinations:* Within 30 days of the date of notification.

(Code 1957, § 12.21)

Sec. 22-47. - Penalty for failure to pay fee generally.

Any person who fails to pay any fee required to be paid by this article, excepting deficiency determinations made by the city clerk under section 22-45 of this division, within the time required, shall pay a penalty of ten percent of the amount of the fee in addition to the amount of the fee.

(Code 1957, § 12.22)

Sec. 22-48. - Penalty for continued delinquencies.

Any person who fails to pay any delinquent license fee, excepting deficiency determinations made by the city clerk under section 22-45 of this division, on or before the last day of the fourth month following the date on which the fee first became delinquent shall pay a second penalty of ten percent of the amount of the fee in addition to the amount of the fee and the ten-percent penalty imposed by section 22-47. Additional penalties at a rate of ten percent per month will be imposed thereafter until such time as payment has been received. Penalties shall not exceed the amount of the original fee imposed.

(Code 1957, § 12.23; Ord. No. 1574, § 2, 8-21-2006)

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AGENDA REPORT

To: Mayor Joel Fajardo and Councilmembers

From: Councilmember Mary Mendoza

Date: May 4, 2020

Subject: Consideration to Reestablish the Disaster Council

RECOMMENDATION:

I have placed this on the agenda for City Council discussion and to provide direction to staff, as appropriate. I recommend that the Disaster Council be reestablished and I would like to serve on the Disaster Council as an appointee.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs would be determined based on City Council direction.

ATTACHMENT:

A. Municipal Code (Chapter 26 – Civil Emergencies, Article III)

ARTICLE III. - DISASTER COUNCIL^[3]

Footnotes:

--- (3) ---

Cross reference— Boards, commissions, committees, agencies and authorities, § 2-401 et seq.

Sec. 26-91. - Created; composition.

- (a) The city's disaster council is created and shall consist of the following:
- (1) The mayor, who shall be chairman;
 - (2) A councilmember who shall be appointed by the mayor, shall be vice chairperson;
 - (3) The assistant director of emergency services;
 - (4) The coordinator of emergency services;
 - (5) A disaster communications representative;
 - (6) A representative of the fire department;
 - (7) A representative of the American Red Cross;
 - (8) A representative of the Los Angeles Unified School District; and
 - (9) A representative of the California Emergency Mobile Patrol or other similar trained volunteer organization.
- (b) The disaster council shall be composed of nine members, each with full participation and voting rights. Except for those members included pursuant to subsection (a)(1) through (4) of this section, the terms of office of members of the disaster council shall be for periods of two years.

(Code 1957, § 7.3; Ord. No. 1576, § 4, 11-20-2006)

State Law reference— Local councils authorized, Government Code § 8610.

Sec. 26-92. - Powers and duties; meetings.

It shall be the duty of the disaster council and it is empowered to develop and recommend for adoption by the city council emergency and mutual aid plans and agreements and such ordinances and resolutions as are necessary to implement such plans and agreements. The disaster council shall meet at least quarterly and upon call of the chairman or, in his absence from the city or inability to call such meeting, upon call of the vice-chairman.

(Code 1957, § 7.4)

Sec. 26-93. - Absences from meetings.

- (a) Absence from three consecutive regular meetings of the disaster council by a member without consent of the disaster council shall be deemed to constitute a retirement of such member, and his/her office shall become vacant. The vacancy thus created shall thereafter be filled by appointment by the city council of a successor to fill the unexpired term of office.

- (b) Absence from three regular meetings of the disaster council in a 12-month period by a member without consent of the disaster council or absence from more than four regular meetings of the disaster council within a 12-month period by a member with the consent of the disaster council shall be deemed to constitute a retirement of such member, and his/her office shall become vacant. The vacancy thus created shall thereafter be filled by appointment by the city council of a successor to fill the unexpired term of office.
- (c) Any member whose absences from regular meetings of the disaster council are deemed to constitute a retirement of such member under this section shall have the right to appeal the deemed retirement to the city council within ten days of notification of the deemed retirement. The city council may overturn the deemed retirement if it determines that the absences of the member were the result of unusual circumstances.

(Code 1957, § 7.4.1; Ord. No. 1576, § 5, 11-20-2006)

Sec. 26-94. - Compensation.

Each of the members of the disaster council shall receive such compensation as the city council shall, from time to time, determine and fix by resolution.

(Code 1957, § 7.4.2)

Secs. 26-95—26-120. - Reserved.