



PLANNING AND PRESERVATION COMMISSION

REGULAR MEETING NOTICE AND AGENDA

MAY 11, 2020 – 6:30 P.M.

COUNCIL CHAMBERS
117 MACNEIL STREET

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando Planning and Preservation Commission will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to Executive N-29-20 and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via YouTube, at <https://www.youtube.com/channel/UC2OGT0-5m7SPbA-YmtPyDaA/>

Members of the public can submit comments electronically for Commission's consideration by sending them to **Mdesantiago@sfcity.org**. To ensure distribution to the Commission prior to consideration of the agenda, please submit comments prior to 4:00 p.m. the day of the meeting. Those comments will be distributed to the City Council and will be limited to three minutes and made part of the official public record of the meeting.

CALL TO ORDER

ROLL CALL

Chair Alvin Durham, Jr.
Vice-Chair Hector Pacheco
Commissioner Ivan Gonzalez
Commissioner Aida Montes
Commissioner Marvin R. Perez

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

May 11, 2020

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out a form located at the Council Chambers entrance and submit it to the Commission Chair. When

Regular Meeting Notice and Agenda –May 11, 2020

CONSENT CALENDAR

1) Approval of the Planning and Preservation Commission meeting minutes of March 9, 2020.

1) SUBJECT: APA Learn – Planning Commission Training Series

1) SUBJECT: City's Action Regarding Coronavirus

STAFF COMMUNICATIONS

COMMISSIONER COMMENTS

Signed and Posted: May 8, 2020 at 4:52 p.m.

THE CITY OF
SAN FERNANDO



**CITY OF SAN FERNANDO
PLANNING AND PRESERVATION COMMISSION**

**DRAFT MINUTES OF THE
MARCH 9, 2020 MEETING
CITY HALL COUNCIL CHAMBER**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <http://ci.san-fernando.ca.us/commissions-boards/#1477946968325-c2faf7a0-5a49>

CALL TO ORDER

The meeting was called to order by at 6:31 p.m. by Alvin Durham

ROLL CALL

The following persons were recorded as present:

PRESENT:

Chairperson Alvin Durham, Vice-chair Hector Pacheco, and Commissioner Ivan Gonzalez

ABSENT:

Commissioners Aida Montes and Marvin Perez

ALSO PRESENT

Community Development Director Timothy Hou, City Attorney Joaquin Vazquez, and Community Development Secretary Michelle De Santiago

APPROVAL OF AGENDA

Commissioner I. Gonzalez moved to approve the agenda of March 9, 2020, meeting. Seconded by Vice-chair H. Pacheco, the motion carried with the following vote:

AYES:	I. Gonzalez, H. Pacheco, and A. Durham
NOES:	None
ABSENT:	A. Montes and M. Perez
ABSTAIN:	None

CONSENT CALENDAR

Commissioner I. Gonzalez moved to approve the minutes of the January 12, 2020, Planning and Preservation Commission Meeting. Seconded by Vice-chair H. Pacheco, the motion carried with the following vote:

PLANNING AND PRESERVATION COMMISSION

Regular Meeting Minutes –March 9, 2020

Page 2 of 3

AYES: I. Gonzalez, H. Pacheco, and A. Durham
NOES: None
ABSENT: A. Montes and M. Perez
ABSTAIN: None

UNFINISHED BUSINESS

None

NEW BUSINESS:

1) Planning and Preservation Commission - Bylaws and Rules of Procedure

STAFF PRESENTATION

T. Hou read through the existing Bylaws and recommended that the Planning and Preservation Commission direct Staff to make any changes and or omissions and bring back for consideration at a future meeting.

PUBLIC COMMENT

None

COMMISSION DISCUSSION

Dialogue amongst the Commission to modify the section regarding Rules of Order, default time limit for testimony may be shortened or extended, recusal from Public Hearing, and future review and amendment of procedures.

Subsequent to discussion, Vice-chair Pacheco moved to approve the recommended changes and Seconded by Commissioner Gonzalez, the motion carried with the following vote:

AYES: H. Pacheco, I. Gonzalez, and A. Durham
NOES: None
ABSENT: A. Montes and M. Perez
ABSTAIN: None

2) APA Learn – Planning Commission Training Series

STAFF PRESENTATION

T. Hou recommended continuing this item to the next regularly scheduled meeting in April since there were two Commission members absent.

STAFF COMMUNICATIONS

T. Hou informed the Commission of the newest businesses in the city which included U Crave Café, Buenazo, and Hanzo. Additionally he provided a recap of the ground breaking ceremony at the Monster Flavor Company at 510 Park Avenue and the Request for Qualifications for City Parking Lot No. 3.

PLANNING AND PRESERVATION COMMISSION

Regular Meeting Minutes –March 9, 2020

Page 3 of 3

M. Desantiago reminded the Commission of their Statement of Interest 700 Form that are due in April.

COMMISSION COMMENTS

None

PUBLIC STATEMENTS

None

ADJOURNMENT

Vice-Chair H. Pacheco moved to adjourn to **April 13, 2020**. Second by Commissioner I. Gonzalez, the motion carried with the following vote:

AYES:	H. Pacheco, I. Gonzalez, and A. Durham
NOES:	None
ABSENT:	A. Montes and M. Perez
ABSTAIN:	None

7:20 P.M.

Planning and Preservation Commission Secretary