

Planning and Preservation Commission

REGULAR MEETING NOTICE AND AGENDA

MAY 11, 2020 - 6:30 P.M.

COUNCIL CHAMBERS 117 Macneil Street

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Actrelated provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando Planning and Preservation Commission will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to Executive N-29-20 and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via YouTube, at

https://www.youtube.com/channel/UC2OGT0-5m7SPbA-YmtPyDaA/

Members of the public can submit comments electronically for Commission's consideration by sending them to **Mdesantiago@sfcity.org**. To ensure distribution to the Commission prior to consideration of the agenda, please submit comments prior to 4:00 p.m. the day of the meeting. Those comments will be distributed to the City Council and will be limited to three minutes and made part of the official public record of the meeting.

CALL TO ORDER

ROLL CALL

Chair Alvin Durham, Jr.
Vice-Chair Hector Pacheco
Commissioner Ivan Gonzalez
Commissioner Aida Montes
Commissioner Marvin R. Perez

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

May 11, 2020

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out a form located at the Council Chambers entrance and submit it to the Commission Chair. When



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addressing the Planning and Preservation Commission please speak into the microphone and voluntarily state your name and address.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Planning and Preservation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1) Approval of the Planning and Preservation Commission meeting minutes of March 9, 2020.

CONTINUED BUSINESS

1) SUBJECT: APA Learn – Planning Commission Training Series

NEW BUSINESS

1) SUBJECT: City's Action Regarding Coronavirus

If, in the future, you wish to challenge the items listed above in Court, you may be limited to raising only those issues you or someone else raised at the Public Hearing described in this notice or in written correspondence delivered to the City Planning and Preservation Commission at, or prior to, the Public Hearing. Decisions of Planning and Preservation Commission may be appealed to the City Council within 10 days following the final action.

STAFF COMMUNICATIONS

None

COMMISSIONER COMMENTS

ADJOURNMENT

June 8, 2020

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Signed and Posted: May 8, 2020 at 4:52 p.m.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Community Development Department Public Counter. Any public writings distributed by the Planning and Preservation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Community Development Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Community Development Department at (818) 898-1227 at least 48 hours prior to the meeting.





CITY OF SAN FERNANDO PLANNING AND PRESERVATION COMMISSION

DRAFT MINUTES OF THE MARCH 9, 2020 MEETING CITY HALL COUNCIL CHAMBER

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: http://ci.san-fernando.ca.us/commissions-boards/#1477946968325-c2faf7a0-5a49

CALL TO ORDER

The meeting was called to order by at 6:31 p.m. by Alvin Durham

ROLL CALL

The following persons were recorded as present:

PRESENT:

Chairperson Alvin Durham, Vice-chair Hector Pacheco, and Commissioner Ivan Gonzalez

ABSENT:

Commissioners Aida Montes and Marvin Perez

ALSO PRESENT

Community Development Director Timothy Hou, City Attorney Joaquin Vazquez, and Community Development Secretary Michelle De Santiago

APPROVAL OF AGENDA

Commissioner I. Gonzalez moved to approve the agenda of March 9, 2020, meeting. Seconded by Vice-chair H. Pacheco, the motion carried with the following vote:

AYES: I. Gonzalez, H. Pacheco, and A. Durham

NOES: None

ABSENT: A. Montes and M. Perez

ABSTAIN: None

CONSENT CALENDAR

Commissioner I. Gonzalez moved to approve the minutes of the January 12, 2020, Planning and Preservation Commission Meeting. Seconded by Vice-chair H. Pacheco, the motion carried with the following vote:

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AYES: I. Gonzalez, H. Pacheco, and A. Durham

NOES: None

ABSENT: A. Montes and M. Perez

ABSTAIN: None

UNFINISHED BUSINESS

None

NEW BUSINESS:

1) Planning and Preservation Commission - Bylaws and Rules of Procedure

STAFF PRESENTATION

T. Hou read through the existing Bylaws and recommended that the Planning and Preservation Commission direct Staff to make any changes and or omissions and bring back for consideration at a future meeting.

PUBLIC COMMENT

None

COMMISSION DISCUSSION

Dialogue amongst the Commission to modify the section regarding Rules of Order, default time limit for testimony may be shortened or extended, recusal from Public Hearing, and future review and amendment of procedures.

Subsequent to discussion, Vice-chair Pacheco moved to approve the recommended changes and Seconded by Commissioner Gonzalez, the motion carried with the following vote:

AYES: H. Pacheco, I. Gonzalez, and A. Durham

NOES: None

ABSENT: A. Montes and M. Perez

ABSTAIN: None

2) APA Learn – Planning Commission Training Series

STAFF PRESENTATION

T. Hou recommended continuing this item to the next regularly scheduled meeting in April since there were two Commission members absent.

STAFF COMMUNICATIONS

T. Hou informed the Commission of the newest businesses in the city which included U Crave Café, Buenazo, and Hanzo. Additionally he provided a recap of the ground breaking ceremony at the Monster Flavor Company at 510 Park Avenue and the Request for Qualifications for City Parking Lot No. 3.



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M. Desantiago reminded the Commission of their Statement of Interest 700 Form that are due in April.

COMMISSION COMMENTS

None

PUBLIC STATEMENTS

None

ADJOURNMENT

Vice-Chair H. Pacheco moved to adjourn to **April 13, 2020**. Second by Commissioner I. Gonzalez, the motion carried with the following vote:

AYES: H. Pacheco, I. Gonzalez, and A. Durham

NOES: None

ABSENT: A. Montes and M. Perez

ABSTAIN: None

7:20 P.M.

Planning and Preservation Commission Secretary

