

**SAN FERNANDO CITY COUNCIL
MINUTES**

**NOVEMBER 3, 2014 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 6:02 p.m.

Present:

Council: Mayor Sylvia Ballin, Mayor Pro Tem Robert C. Gonzales, and Councilmembers Jesse H. Avila, Joel Fajardo, and Antonio Lopez

Staff: City Manager Brian Saeki, City Attorney Rick R. Olivarez, Assistant City Attorney Richard Padilla, and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Led by Police Explorer Alberto Barragan

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Mayor Pro Tem Gonzales, to approve the agenda. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

Hilda Casas, Community Library Manager, San Fernando Library, gave an update regarding library events and activities.

Stormy Haupt commended Councilmember Avila for his work with County Supervisor Yaroslavsky regarding the pool problem and announced that the County Board approved the pool lease.

Linda Campanela Jauron spoke in support of Item No. 7 and commended City Clerk Chávez for her work and professionalism.

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Julie Cuellar thanked Police Chief Robert Parks for the increased patrol related to the recent Halloween event as well as City staff.

CONSENT CALENDAR

Mayor Ballin pulled Item No. 7 for further discussion.

Motion by Councilmember Lopez, seconded by Councilmember Avila, to approve the remaining Consent Calendar Items:

- 1) CONSIDERATION TO ADOPT RESOLUTION NO. 14-111 APPROVING THE WARRANT REGISTER
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING A REVISED JOB SPECIFICATION FOR POLICE CHIEF
- 3) ADOPTION OF ORDINANCE NO. 1636 RELATED TO THE STATUTORY MAXIMUM FOR CITY COUNCILMEMBER'S SALARY
- 4) CONSIDERATION TO APPROVE CO-SPONSORSHIP WITH THE AMERICAN CANCER SOCIETY FOR THE SAN FERNANDO RELAY FOR LIFE
- 5) STATUS UPDATE – SOLID WASTE FRANCHISE SERVICES
- 6) CONSIDERATION TO APPROVE A CONTRACT WITH EVAN BROOKS ASSOCIATES AND ADOPT A RESOLUTION APPROVING THE REALLOCATION OF GENERAL FUNDS FOR PLANNING CONSULTANT SERVICES

By consensus, the motion carried.

Items Removed for Further Discussion

- 7) CONSIDERATION TO ADOPT RESOLUTIONS REGARDING PART-TIME ASSISTANCE FOR THE CITY CLERK'S OFFICE

City Manager Saeki replied to questions from Mayor Ballin regarding the need for the position, the reporting structure and considering attendance and punctuality.

Motion by Mayor Ballin, seconded by Councilmember Avila, to:

- a. Adopt Resolution No.7648 approving the job specification for the position of Deputy City Clerk;
- b. Adopt Resolution No. 7649 amending the Salary Plan removing the position of Office Clerk (Administration/City Clerk) and adding the position of Deputy City Clerk;

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- c. Adopt Resolution No. 7650 amending the Table of Organization removing the position of part-time Office Clerk (Administration/City Clerk) and adding the part-time position of Deputy City Clerk;
- d. Adopt Resolution No. 7651 amending the budget to reallocate non-departmental funds to City Clerk and Election funds; and
- e. Authorize the City Manager to initiate the recruitment process for a part-time Deputy City Clerk.

By consensus, the motion carried.

PUBLIC HEARING

8) CONSIDERATION TO INTRODUCE ORDINANCE NO. 1637 ESTABLISHING RULES AND REGULATIONS REGARDING DEVELOPMENT AGREEMENTS

Mayor Ballin declared the Public Hearing open.

Community Development Director Fred Ramirez presented the staff report and replied to questions from Councilmembers.

Discussion followed regarding the development agreement process, Planning Commission review, the process for amending agreements and development agreements being project-specific.

John Blue referenced SB 1818, spoke about the certainty that agreements will be changed, and suggested the City build into its ordinances, the ability to maintain control of the community. He urged Council to do additional research and weave best practices from other cities, in the San Fernando ordinance.

There being no further comments Mayor Ballin closed public comments.

Motion by Councilmember Avila, seconded by Councilmember Fajardo, to close the Public Hearing. By consensus, the motion carried.

Councilmember Avila commented on upcoming COG discussions related to the item.

Motion by Mayor Pro Tem Gonzales, seconded by Councilmember Avila, seconded by to introduce for first reading (in title only), and waive further reading of Ordinance No. 1637, “An Ordinance of the City of San Fernando California Amending Chapter 106 (Zoning), Article VI (General Regulations) of the San Fernando City Code to Establish Division 17 Regarding Development Agreements”. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

9) CONSIDERATION TO ADOPT RESOLUTIONS ESTABLISHING A BUDGET POLICY AND ESTABLISHING A GENERAL FINANCIAL POLICY

Finance Director Nick Kimball presented the staff report. Councilmembers thanked Mr. Kimball for his work on this item.

Discussion followed regarding establishing goals and principles and goals related pension costs and retiree health.

Motion by Councilmember Lopez, seconded by Councilmember Fajardo, to:

- a. Review and discuss the proposed Budget Policy and General Financial Policy;
- b. Provide staff with direction regarding suggested changes, if any;
- c. Adopt Resolution No. 7653, establishing a Budget Policy; and
- d. Adopt Resolution No. 7654, establishing a General Financial Policy.

10) CONSIDERATION TO ADOPT RESOLUTIONS RESTRUCTURING THE RECREATION AND COMMUNITY SERVICES DEPARTMENT

City Manager Saeki presented the staff report and replied to questions from Councilmembers.

Discussion followed regarding quality of programming, allow Council to have input relative to programming and the upcoming budget process.

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to:

- a. Adopt Resolution No. 7646 amending the Table of Organization removing the positions of Recreation and Community Services Operations Manager, Aquatic Supervisor, Senior Lifeguard, Lifeguard, Pool Cashier/Attendant and adding the full-time positions of Director of Recreation and Community Services and Recreation Supervisor; and
- b. Adopt Resolution No. 7647 amending the Salary Plan removing the positions of Recreation and Community Services Operations Manager, Aquatic Supervisor, Senior Lifeguard, Lifeguard, Pool Cashier/Attendant and adding the position of Recreation Supervisor.

By consensus, the motion carried.

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11) CITY OF SAN FERNANDO COMMISSIONS, COMMITTEES, AND BOARDS

City Manager Saeki asked for direction from Council regarding bringing back a more-robust discussion regarding City commissions, committees and boards and suggested scheduling a future study session.

By consensus, Council directed staff to proceed with preparing a report on commissions, committees, and boards to present at a future study session.

COMMITTEE/COMMISSION LIAISON UPDATES

Mayor Pro Tem Gonzales addressed an upcoming meeting of the East San Fernando Transportation Corridor meeting.

Mayor Ballin gave an update on a recent Metropolitan Water District meeting and tour of the Hoover Dam.

GENERAL COUNCIL COMMENTS

Councilmember Avila discussed the recent Dia de los Muertos events, thanked L.A. County for their help, and commented on the negotiations for a lease agreement regarding the City pool.

Councilmember Lopez thanked the Mall Association for their recent event.

Councilmember Fajardo commented on an interview he recently did with KNX regarding the High-Speed Rail and real estate.

Mayor Pro Tem Gonzales spoke about the importance of Recreation and Parks to the community, discussed the need for high-quality leagues, and hoped the City has the right staff in place to make much-needed improvements.

Mayor Ballin requested a list of the City activities planned for the next calendar year.

STAFF COMMUNICATION

City Manager Saeki discussed an upcoming one-day retreat for Department Heads.

Recreation and Community Services Operations Manager Ismael Aguila announced the upcoming 3rd Annual Diabetes Expo.

Community Development Director Ramirez announced an upcoming community meeting regarding the Transit Overlay Zone project.

Mayor Ballin reminded everyone to vote tomorrow.

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City Clerk Chávez addressed the City Council application deadline and noted more information is on the City's website.

ADJOURNMENT (7:10 P.M.)

By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of November 3, 2014, meeting as approved by the San Fernando City Council.

*Cynthia Alba
Deputy City Clerk/Management Analyst*