

**SAN FERNANDO CITY COUNCIL
MINUTES**

**DECEMBER 1, 2014 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Pro Tem Robert C. Gonzales called the meeting to order at 6:03 p.m.

Present:

Council: Mayor Pro Tem Robert C. Gonzales, and Councilmembers Jesse H. Avila,
Joel Fajardo, and Antonio Lopez

Staff: City Manager Brian Saeki, City Attorney Rick R. Olivarez, and City Clerk
Elena G. Chávez

Absent: Mayor Sylvia Ballin

PLEDGE OF ALLEGIANCE

Led by Police Explorer Michael Hernández

PRESENTATION

Police Chief Robert Parks introduced new Police Department employees Desk Officer Jessica Ramirez and Police Reserve Officer John Paul Lovera.

APPROVAL OF AGENDA

Motion by Councilmember Lopez, seconded by Councilmember Avila, to approve the agenda. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

John Arroyo talked about the passing of his niece, thanked the City for fixing potholes on Maclay Ave. and spoke about his concerns pertaining to acetone issues at beauty shops in the City.

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John Blue expressed concerns regarding bicyclists who ride at night without lights, reported park lights are out and discussed a Police vehicle using the park walkway to get to an incident.

Linda Campenella Jauron announced upcoming community meetings regarding High-Speed Rail and urged residents to voice opposition to the project.

CONSENT CALENDAR

Motion by Councilmember Avila, seconded by Councilmember Fajardo, to approve the Consent Calendar Items:

- 1) CONSIDERATION TO ADOPT RESOLUTION NO. 14-121 APPROVING THE WARRANT REGISTER
- 2) CONSIDERATION TO APPROVE CALENDAR YEAR 2015 BUSINESS LICENSE PERMITS FOR CERTAIN BUSINESS TYPES AS REQUIRED BY THE CITY CODE
- 3) CONSIDERATION TO ADOPT RESOLUTION NO. 7662 SETTING THE STATUTORY MAXIMUM FOR CITY COUNCILMEMBERS' SALARY
- 4) CONSIDERATION TO ADOPT RESOLUTION NO. 7663 ADOPTING CONFLICT OF INTEREST CODE AMENDMENTS
- 5) CONSIDERATION TO APPROVE A THREE-YEAR CO-PRODUCTION AGREEMENT WITH THE FORD THEATRE FOUNDATION FOR IMPLEMENTATION OF YEARLY JAZZED AND MOTIVATED (JAM) SESSIONS

By consensus, the motion carried.

PUBLIC HEARING

- 6) CONSIDERATION TO APPROVE ALLOCATION OF CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR (FY) 2015-2016

Mayor Pro Tem Gonzales declared the Public Hearing open.

Community Development Director Fred Ramirez presented the staff report and replied to questions from Councilmembers.

Mayor Pro Tem Gonzales called for public testimony.

John Blue reported he was unable to find information on the City's website and asked why the public was not notified.

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John Arroyo discussed Newton St. noting it needs to be fixed and City Manager Brian Saeki reported he will discuss the issue with Mr. Arroyo, after the meeting.

City Attorney Olivarez asked that Pages 75 through 83 and related documents be added as part of the record for this meeting.

Motion by Councilmember Avila, seconded by Councilmember Fajardo, to include Pages 75 through 83 and related documents into the record. By consensus, the motion carried.

There were no further comments.

Motion by Councilmember Avila, seconded Councilmember Lopez, to close the Public Hearing. By consensus, the motion carried.

Discussion followed regarding the opportunity to make much-needed City repairs.

Motion by Councilmember Fajardo, seconded by Councilmember Lopez, to approve staff's recommendation:

- a. Adopt Resolution No. 7661 approving the allocation of City CDBG Funds for Street Improvement Program and Projects in FY 2015-2016; and
- b. Authorize the City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Commission for approval.

The motion carried with the following vote:

AYES: Fajardo, Lopez, Avila, Gonzales – 4
NOES: None
ABSENT: Ballin – 1

ADMINISTRATIVE REPORTS

7) CONSIDERATION TO APPROVE CONCEPTUAL DESIGN OF LANDSCAPING AND WATER CONSERVATION ENHANCEMENTS ON BRAND BOULEVARD MEDIANS

City Attorney Olivarez announced that Councilmember Lopez would not participate in the discussion of the item; he lives 50 feet from this project.

At this time, Councilmember Lopez exited the Council Chambers.

Deputy City Manager/Public Works Director Chris Marcarello and Jamie Yamashita, Morris, Moss and Associates, presented the staff report and replied to questions from Councilmembers.

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Discussion followed regarding seeking other funding sources, increases in the budget available for the program, using drought-tolerant landscaping to conserve water, expected water savings, encouraging residents to take advantage of the program and conserve water, the existing irrigation system, proposed trees, possibility of using a root-watering system, the timeline for applying for MWD funds and next steps.

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to:

- a. Authorize the City Manager to proceed with landscaping design plans for the Brand Boulevard medians; and
- b. Authorize the City Manager, or designee, to apply for turf removal rebates and other available grant funding through the Metropolitan Water District to fund landscaping enhancements.

The motion carried with the following vote:

AYES: Fajardo, Avila, Gonzales – 3
NOES: None
RECUSE: Lopez – 1
ABSENT: Ballin – 1

At this time, Councilmember Lopez returned to the Chambers and took his place on the dais.

8) CONSIDERATION TO AUTHORIZE INCREASE IN SCOPE OF WORK WITH MS NAVARRO ENGINEERING AND INCREASE IN PROJECT BUDGET FOR NITRATE REMOVAL PROJECT

Deputy City Manager/Public Works Director Marcarello presented the staff and replied to questions from Councilmembers.

Discussion followed regarding the purchasing of nitrite containers.

Motion by Councilmember Lopez, seconded by Councilmember Avila, to:

- a. Authorize the City Manager, or designee, to approve a contract amendment (Contract No. 1725(a)) and necessary change orders with MS Navarro Engineering in the amount of \$96,316 for a total contract amount to \$553,146;
- b. Authorize an additional construction contract contingency of \$53,415 for unforeseen construction costs for the remainder of the project and authorize the City Manager, or designee to execute necessary change orders; and
- c. Adopt Resolution No. 7657 approving a budget appropriation in the amount of \$149,731 from the Water Fund to fund the increased contract costs in the amount of \$96,316 and additional construction contingency of \$53,415.

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By consensus, the motion carried.

9) **CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH TURBO DATA SYSTEMS, INC. FOR PARKING CITATION PROCESSING SERVICES**

Police Lieutenant Nichole Hanchett presented the staff report and replied to questions from Councilmembers.

In response to Councilmember Fajardo's inquiry, Lieutenant Hanchett noted the RFP was issued close to the expiration of the contract because of staffing shortages.

Discussion followed regarding the possibility of using similar technology for street sweeping and graffiti control and future capabilities of the technology.

Motion by Councilmember Lopez, seconded by Councilmember Fajardo, to:

- a. Approve a three-year Professional Services Agreement (Contract No. 1774), with two optional one-year extensions, between the City and Turbo Data Systems, Inc. for Parking Citation Processing Services and to liaison between Department of Motor Vehicles, Franchise Tax Board and third party collections; and
- b. Authorize the City Manager to execute the Agreement.

By consensus, the motion carried.

10) **CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH GOLDEN TOUCH CLEANING INCORPORATED FOR JANITORIAL SERVICES**

Deputy City Manager/Public Works Director Marcarello presented the staff and replied to questions from Councilmembers.

Discussion followed regarding concerns with the company maintaining the pool facility, provisions and grounds for terminating contracts, the vendor vetting process and changes in the company's structure and name.

Councilmember Lopez offered a friendly amendment to a provision directing staff to return within three months for a status update within the City's newsletter.

Motion by Councilmember Lopez, seconded by Councilmember Fajardo, to:

- a. Approve a three-year Professional Services Agreement (Contract No. 1772), with a maximum of two one-year options, between the City and Golden Touch Cleaning Incorporated in the amount of \$138,000 for janitorial services; and
- b. Authorize the City Manager to execute the Agreement, as amended.

By consensus, the motion carried.

11) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH KNIGHT COMMUNICATIONS FOR INFORMATION TECHNOLOGY MANAGEMENT SERVICES

Finance Director Nick Kimball presented the staff report.

Motion by Councilmember Lopez, seconded by Councilmember Avila, to:

- a. Approve a three-year Professional Services Agreement (Contract No. 1773), with two optional one-year extensions, between the City and Knight Communications, for an amount not-to-exceed \$120,000 per year plus up to 10% (\$12,000) per year for additional work requested by the City; and
- b. Authorize the City Manager to prepare and execute the Agreement.

By consensus, the motion carried.

COMMITTEE/COMMISSION LIAISON UPDATES

Mayor Pro Tem Gonzales discussed an upcoming High-Speed Rail meeting in the City and urged residents to attend.

GENERAL COUNCIL COMMENTS

Councilmember Fajardo reminded the public of an upcoming forum regarding AB 60, encouraged residents to attend, and wished everyone Happy Holidays.

Councilmember Avila reported attending the swearing in ceremony of the new County Supervisor who assured him the City of San Fernando will be part of her agenda and thanked him for the City's support. He addressed the High-Speed Rail project and wished everyone Happy Holidays.

Mayor Pro Tem Gonzales discussed High-Speed Rail, referenced a video placed on YouTube describing the project and its impacts to the City, and announced he will be hosting an upcoming community meeting to provide information regarding the project. He wished everyone Happy Holidays.

STAFF COMMUNICATION

Recreation and Community Services Operations Manager Ismael Aguila provided an update on upcoming events including the HELP Portraits and the Christmas Tree Lighting ceremony.

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Finance Director Kimball announced City Hall will be closed between Christmas and New Year's and the City will be extending the due dates for water bills.

Police Chief Parks spoke about AB 60 and Councilmember Fajardo's work related to the matter and introduced Joe Cervantes who provided information regarding the upcoming community forum relative to AB 60.

Councilmember Fajardo acknowledged new Assemblymember Patty Lopez.

ADJOURNMENT (7:37 P.M.)

By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of December 1, 2014, meeting as approved by the San Fernando City Council.

*Cynthia Alba
Deputy City Clerk/Management Analyst*