

**SAN FERNANDO CITY COUNCIL
MINUTES**

**JANUARY 20, 2015 – 5:00 P.M.
SPECIAL MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Sylvia called the meeting to order at 5:09 p.m.

Present:

Council: Mayor Sylvia Ballin, Mayor Pro Tem Robert C. Gonzales, and Councilmembers Jesse H. Avila, Joel Fajardo, and Antonio Lopez

Staff: City Manager Brian Saeki, Assistant City Attorney Joaquin Vasquez, and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Led by Mayor Ballin

APPROVAL OF AGENDA

Motion by Councilmember Lopez, seconded by Councilmember Fajardo, to approve the agenda. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

None

STUDY SESSION

1) CONSIDERATION TO AMEND THE CITY COUNCIL PROCEDURAL MANUAL

Assistant City Attorney Joaquin Vasquez presented a brief staff report addressing specific changes to the City Council Procedural Manual including note-taking during Closed Sessions.

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Discussion followed regarding the possibility of recording Closed Session meetings and having them kept at the City Attorney's office, establishing criteria for access to the records, the risk of leaks, and directing staff to continue to work on this item with the City Attorney's office to return to City Council with an appropriate resolution for consideration.

Ensuing discussion followed regarding time limits for public speakers, ensuring consistent rules that are followed by all, and defining "presiding officer" and his/her responsibilities.

RECESS TO CLOSED SESSION (5:47 P.M.)

By consensus, Councilmembers recessed to the following Closed Session as announced by Assistant City Attorney Vasquez:

- A) CONFERENCE WITH LEGAL COUNSEL TO DISCUSS SPECIFIC FACTS AND CIRCUMSTANCES WHICH MAY BE THE BASIS FOR CITY INITIATING LITIGATION
G.C. §54956.9(d)(4)
One (1) Matter

RECONVENE/REPORT OUT FROM CLOSED SESSION (6:02 P.M.)

Assistant City Attorney Vazquez reported the following:

Item A – Update provided by staff, but no final action was taken.

ADJOURNMENT (6:02 P.M.)

Motion by Councilmember Avila, seconded by Councilmember Fajardo, to adjourn the meeting. By consensus, the motion carried.

I do hereby certify that the foregoing is a true and correct copy of the minutes of January 20, 2015, meeting as approved by the San Fernando City Council.

*Elena G. Chávez
City Clerk*